

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZATION TO ENTER INTO AN INTERAGENCY GOVERNMENTAL AGREEMENT WITH THE UNIVERSITY OF LOUISVILLE DEPARTMENT OF COMMUNICATION FOR THE PROVISION OF TECHNICAL ASSISTANCE**

**Item No. 5F**

WHEREAS, LMHA recently launched a planning process that will result in short-term and long-term strategies that address the severely distressed Dosker Manor public housing community and the needs of the 607 households currently residing at the site; and

WHEREAS, the University of Louisville Department of Communication can supply the technical assistance and services needed to help assess resident needs, the social environment and other factors that will inform the planning process; and

WHEREAS, the Louisville Metro Housing Authority is permitted to enter into an Interagency Governmental Agreement with other Kentucky governmental institutions for services without conducting formal procurement; and

WHEREAS, LMHA's FY2025 Moving to Work budget includes up to \$4,000,000 for services required to complete a needs assessment/planning process, provide supportive services and complete deferred maintenance at Dosker Manor.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Elizabeth Strojan, is hereby authorized to enter into an Interagency Governmental Agreement with the University of Louisville Department of Communication for technical assistance and services running through December 30, 2024, per the fee schedule outlined in their scope of work, in an amount not to exceed \$50,000.

## RESOLUTION BACKGROUND STATEMENT

### **AUTHORIZATION TO ENTER INTO AN INTERAGENCY GOVERNMENTAL AGREEMENT WITH THE UNIVERSITY OF LOUISVILLE DEPARTMENT OF COMMUNICATION FOR THE PROVISION OF TECHNICAL ASSISTANCE**

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#### I. **STATEMENT OF FACTS:**

In February 2024, LMHA began moving forward with preliminary stabilization plans for three of its Legacy Sites – Dosker Manor, Avenue Plaza and Parkway Place – with an initial focus on Dosker Manor. Part of this planning process includes reviewing existing data and collecting additional information needed to prepare a qualitative and quantitative analysis of residents needs and the current social environment, including perceptions of the immediate public housing community, surrounding neighborhood, safety, crime, traffic, social cohesion and social norms at Dosker Manor.

The University of Louisville’s Department of Communication (ULDC) has the expertise and technical skills necessary to assist LMHA staff in reviewing data, developing tools and other needed materials that can foster meaningful participation in the planning process. ULDC faculty can also assist LMHA staff with conducting surveys, focus groups, interviews and design workshops to gather information about resident needs and preferences for housing, amenities, and community and supportive services, and to present these findings in such a way that can inform the development of short- and long-term goals and strategies that significantly improve the well-being of Dosker Manor residents.

The ULDC can also advertise practicum opportunities and help make connections to students from the Communications, Social Work and Pan-African Studies programs who can assist in the planning and implementation processes.

To complete these tasks, LMHA would like to enter into an Interagency Governmental Agreement with the University of Louisville Department of Communication for technical assistance. Board approval is sought for an amount not to exceed \$50,000, per the fee schedule outlined in their scope of work, for the technical assistance and services needed to guide the needs assessment and inform the planning process for Dosker Manor.

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#### II. ALTERNATIVES:

- A. Approve entering into an Interagency Governmental Agreement with the University of Louisville Department of Communication for a fee not to exceed \$50,000 for services performed in conjunction with the resident needs assessment and planning process for Dosker Manor
- B. Do not approve entering into an Interagency Government Agreement at this time.

#### III. RECOMMENDATION:

Staff recommends Alternative "A."

#### IV. JUSTIFICATION FOR RECOMMENDATION:

- The University of Louisville Department of Communication can provide the technical assistance and services needed to conduct and present the results of a comprehensive needs assessment that will inform the development of short- and long-term goals that improve the quality of life for Dosker Manor residents.
- The Department of Communication is qualified to perform the needed services as represented by current and past experiences.
- The needs assessment and other tools developed for the Dosker Manor planning process will be transferrable to planning efforts at other LMHA Legacy properties.
- The hourly fees proposed by the Department of Communication faculty have been reviewed by staff and found to be reasonable.

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**V. BUDGET APPROVAL:**

Funding for this project is provided by MTW-Section 8 Reserves.

\_\_\_\_\_  
Jeffrey Ralph, Director of Finance

\_\_\_\_\_  
Date

**VI. PROCUREMENT CERTIFICATION:**

The process for establishing this Interagency Governmental Agreement with the University of Louisville Department of Communication is in compliance with the Louisville Metro Housing Authority's procurement policies and procedures.

\_\_\_\_\_  
Steve Webb, Purchasing Agent

\_\_\_\_\_  
Date

Submitted by: Kathleen O'Neil  
Director of Strategic Initiatives  
March 19, 2024