

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZATION TO RENEW A CONTRACT FOR  
SOLID WASTE COLLECTION AND DISPOSAL**

Item No. **5B**

WHEREAS, the Louisville Metro Housing Authority has identified funds for the solid waste collection and disposal services contract for all LMHA properties in the 2024 Operating Budget; and

WHEREAS, specifications were developed for these services and the contract advertised for bids in The Courier-Journal, The Louisville Defender and LMHA's E-Procurement Marketplace on November 11, 2022; and

WHEREAS, LMHA Management staff reviewed the two bids received on November 22, 2022, and determined Waste Management of Kentucky LLC to be a responsive and responsible bid; and

WHEREAS, LMHA entered into a one-year contract with Waste Management of Kentucky LLC, with the option for four (4) additional one-year renewals.

WHEREAS, Waste Management of Kentucky LLC has exercised the initial one-year contract; and

WHEREAS, LMHA and Waste Management of Kentucky LLC would like to exercise the first one-year renewal option.

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NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Elizabeth Strojan, is hereby authorized to enter into a one-year contract with Waste Management of Kentucky LLC to provide dumpster pick-up and disposal services to all LMHA properties for an amount not exceeding \$250,000.00 beginning the month of January 2024.

**RESOLUTION BACKGROUND STATEMENT**  
**AUTHORIZATION TO RENEW A CONTRACT FOR**  
**SOLID WASTE COLLECTION AND DISPOSAL**

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**I. STATEMENT OF FACTS:**

There is an on-going need for the collection and disposal of solid wastes that are generated at all LMHA properties.

Funds have been allocated in the 2024 Operating Budget to contract solid waste collection and disposal services at all LMHA sites as needed.

Staff developed specifications and advertised for bids on November 11, 2022. The project team used the LMHA's Website and the Housing Agency Marketplace (e-Procurement), reaching at least 334 companies that we can confirm received an "invitation for bids", and it includes 5 MBE, 2 FBE and 0 DBE companies from the tri-state area (Kentucky, Indiana, and Ohio). The breakdown is as follows:

MBE / African-American Business Enterprise	84 (25%)
MBE / Asian Indian-American Business Enterprise	3 ( 1%)
MBE / Asian Pacific-American Business Enterprise	4 ( 1%)
MBE / Hassidic Jew-American Business Enterprise	1 ( 0%)
MBE / Hispanic-American Business Enterprise	29 ( 9%)
MBE / Native American Business Enterprise	5 ( 1%)
FBE / Woman-owned Business Enterprise	67 (20%)
NONE / (Not Woman- or Minority-owned)	196 (58%)
Section 3 Business	31 ( 9%)

From the 334 companies listed above, a total of 12 companies downloaded and reviewed the Plans and Specifications for the Solid Waste Collection and Disposal and they are as follows:

FBE / Woman-owned Business Enterprise	1 ( 8%)
NONE (Not MBE, WBE or DBE owned)	11 (92%)

The following bids were received on November 22, 2022:

<u>Vendor</u>	<u>Bid</u>
Anytime Waste Systems	\$457,074.28
Waste Management of Kentucky LLC	\$185,668.60

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Item No. 5B

**I. STATEMENT OF FACTS (cont'd):**

Property Management has acquired and added additional properties to this contract since the initial award in January 2023.

During this current contract period \$237,056.88 has been spent.

**II. ALTERNATIVES:**

- A. Renew a contract for solid waste collection and disposal services to Waste Management of Kentucky LLC in an amount not to exceed \$250,000.00 for one year.
- B. No other alternatives considered.

**III. RECOMMENDATION:**

Staff recommends Alternative "A."

**IV. JUSTIFICATION:**

- This service is essential and critical to the appearance and upkeep of LMHA's properties.
- The annual contract allows LMHA to secure quality services at consistent, competitive prices for one year with four (4) one-year renewal options, rather than at fluctuating rates on a case-by-case basis.
- The annual contract eliminates the administrative burden of multiple procurements.
- LMHA Staff completed the Contract Renewal Evaluation Form. This vendor received an overall rating of Above Average (Above Average/Average/Below Average).

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**V. BUDGET APPROVAL:**

Funding for this contract renewal has been identified in the 2024 Operating Budget.

\_\_\_\_\_  
Jeffrey Ralph, Director of Finance

\_\_\_\_\_  
Date

**VI. PROCUREMENT CERTIFICATION:**

The contract for solid waste collection and disposal services is in compliance with the Louisville Metro Housing Authority's Procurement Policies and Procedures.

\_\_\_\_\_  
Steve Webb, Purchasing Agent

\_\_\_\_\_  
Date

Submitted by:      Ucresia Sistrunk, Director of Property Management  
                            Greg Crum, Assistant Director of Property Management  
                            February 20, 2024