

RESOLUTION NO. _____

AUTHORIZATION TO CONTRIBUTE FUNDS TO THE EVICTION PREVENTION PROGRAM FOR PROGRAM ADMINISTRATIVE COSTS

Item No. 5F

WHEREAS, during the past 30 years, the Louisville Metro Housing Authority and the Eviction Prevention Task Force have been involved in efforts to reduce the number of residents that are evicted from the LMHA properties; and

WHEREAS, the Authority has allocated funds from its 2024 operating budget for Eviction Prevention Services; and

WHEREAS, a Request for Proposal (RFP) was developed and advertised on April 22, 2020 in The Courier Journal and The Louisville Defender; and

WHEREAS, no bids were submitted, therefore, the Authority released a second Request for Proposal (RFP) advertised on June 10, 2020 in The Courier Journal, The Louisville Defender and utilizing The Marketplace E-Procurement; and

WHEREAS, bids were received for the second RFP and opened on June 30, 2020 for Eviction Prevention Services; and

WHEREAS, staff reviewed the bid received and determined Volunteers of America (VOA) to be a reasonable and responsive bid; and

WHEREAS, Housing for Urban Development (HUD) also reviewed and approved the Authority's request to proceed with a single-source procurement with VOA for Eviction Prevention Services; and

WHEREAS, Management recommended award of this contract to VOA for one year, with four one-year renewal options; and

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WHEREAS, the second one-year renewal has expired and LMHA would like to execute the third one-year renewal option.

NOW THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to award an Eviction Prevention Program service contract to VOA in an amount not to exceed \$128,059.67 for the contract term of September 1, 2023 to August 31, 2024.

RESOLUTION BACKGROUND STATEMENT

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I. STATEMENT OF FACTS:

The Volunteers of America of Kentucky's (VOA) Eviction Prevention Program (EPP) has been operating since June 1993. This program has provided crisis intervention, budget counseling, mediation, and financial assistance to families at immediate risk of eviction from their LMHA residence. For over 30 years this program has received funding from the Louisville Metro Government annually to assist residents with rent payments.

We would like to note that previous contracts with VOA only served LMHA residents facing eviction (100 or so per year) while under the new contract VOA would serve up to 400 LMHA residents with financial education and counseling as well as assistance paying rent. In addition to residents facing eviction, VOA would serve those who have entered into repayment agreements with LMHA, consistently pay rent late or have been identified by LMHA staff as potentially benefiting from VOA's services.

During its 30 years of operating the EPP has enabled the Authority to save hundreds of thousands of dollars in unit turnover costs.

<u>Vendor</u>	<u>Bid</u>
Volunteers of America (VOA)	\$320.15/per resident served

II. ALTERNATIVES:

- A. Approve a contract with Volunteers of America for up to \$128,059.67 towards the administrative costs of the Eviction Prevention Program.
- B. Do not approve a contract with Volunteers of America for up to \$128,059.67 towards the administrative costs of the Eviction Prevention Program.

III. RECOMMENDATION:

Staff recommends Alternative "A."

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IV. JUSTIFICATION:

The EPP is a valuable program that has provided rent payments to over 8,460 LMHA residents. It has proven to be tremendously beneficial in helping Housing Authority families maintain stable housing and avoid eviction. In addition, this program has saved the Authority hundreds of thousands of dollars in eviction and unit turnover costs.

During the third quarter of the current contract period approximately \$36,176.95 has been spent. Prior years amounts are:

2020 – 2021	\$40,018.75
2021 – 2022	\$36,817.25

LMHA staff completed the Contract Renewal Evaluation Form. This vendor received an overall rating of Above Average (Above Average/Average/Below Average).

V. BUDGET APPROVAL:

Funding for this project is provided from the 2024 Operating Budget and the Capital Fund Program.

Jeffrey Ralph, Director of Finance

Date

VI. PROCUREMENT CERTIFICATION:

The procurement of this service is in compliance with the Louisville Metro Housing Authority's procurement policies and procedures.

Steve Webb, Purchasing Agent

Date

Submitted by: Uclesia Sistrunk, Director of Property Management
Dan Farrell, Director of Special Programs
August 15, 2023