

RESOLUTION NO. \_\_\_\_\_

**APPROVAL OF REVISIONS TO THE PUBLIC HOUSING ADMISSIONS AND  
CONTINUED OCCUPANCY POLICY**

**Item No. 5C**

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires that Public Housing providers adopt an Admissions and Continued Occupancy Policy (ACOP) to set local policies for the administration of the program in accordance with HUD requirements and local priorities; and

WHEREAS, the ACOP and any revisions to said document must be formally adopted by the Louisville Metro Housing Authority (LMHA) Board of Commissioners; and

WHEREAS, LMHA finds it necessary to revise the existing ACOP to administer the program in a more effective and efficient manner and to remain in compliance with HUD rules and regulations; and

WHEREAS, the LMHA is proposing revisions to multiple sections of the ACOP; and

WHEREAS, a summary of the proposed revisions is included in this resolution; and

WHEREAS, these proposed revisions were made available for public comment from November 16, 2023 through December 18, 2023 and a public hearing was held on December 4, 2023.

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NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS that the Public Housing Program Admissions and Continued Occupancy Policy is adopted. This policy will apply to all public housing developments except Liberty Green and Sheppard Square, which have negotiated site-level agreements with a limited partnership.

**RESOLUTION BACKGROUND STATEMENT**  
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**I. STATEMENT OF FACTS:**

LMHA periodically reviews its Public Housing Admissions and Continued Occupancy Policy (ACOP) to ensure that the admissions and occupancy policies described therein are compliant with the latest rules and regulations issued by HUD and that the Public Housing Program is operated in a manner that is effective, efficient, and beneficial to residents. To that end, LMHA is now proposing the following significant changes to its ACOP:

*Note: The reference cited at the end of each bullet point below refers to the section of the document that contains the complete text of the change.*

- When a new child is added to a family, indicate that during the period that LMHA is awaiting documentation of a Social Security Number, LMHA will include the child as part of the assisted household and the child will be entitled to all the benefits of a household member (8.1.D.2)
- Note that implementation of Housing Opportunity Through Modernization Act of 2016 (HOTMA) Sections 102 and 104 has been delayed from January 1, 2024 to January 1, 2025 (8.1.E.1.e-g; 8.5.1; 11)
- Update the Fair Market Rent and Public Housing Flat Rent schedules and the value of the standard medical deduction (Appendix D)

**II. ALTERNATIVES:**

- A. Approve the revisions to the ACOP in full.
- B. Approve the revisions to the ACOP in part.
- C. Do not approve the revisions to the ACOP.

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**III. RECOMMENDATION:**

Staff recommends Alternative "A."

**IV. JUSTIFICATION:**

HUD requires that Public Housing providers adopt a written Admissions and Continued Occupancy Policy that establishes local policies for administration of the program. This document guides staff in administering the Public Housing Program and informs residents and the general public of the Housing Authority's admissions and occupancy policies.

Submitted by: Eric Proctor  
Compliance Manager  
December 19th, 2023