

RESOLUTION NO. _____

**AUTHORIZATION TO RENEW CONTRACT FOR SIDING AND GUTTER
REPAIR/REPLACEMENT**

Item No. 5D

WHEREAS, the Louisville Metro Housing Authority is required by HUD to maintain the gutters and siding on all the properties that we manage at various sites throughout the agency; and

WHEREAS, the Authority has allocated funds from its 2022 operating budget for Siding & Gutter Repair/ Replacement; and

WHEREAS, specifications were developed and advertised June 20th, 2018 in The Courier Journal and The Louisville Defender; and

WHEREAS, bids were received and opened on July 10th, 2018 for Siding & Gutter Repair/Replacement; and

WHEREAS, staff reviewed the bids received and determined L. H. Barrett Co. LLC to be the most responsive and responsible bid received; and

WHEREAS, Management recommended award of this contract to L. H. Barrett Co. LLC for one year, with four one-year renewal options; and

WHEREAS, L.H. Barrett Co. has exercised the initial one-year contract, and the first, second and third one-year renewal options; and

WHEREAS, LMHA and L.H. Barret Co. would like to exercise the fourth (final) one-year renewal option.

RESOLUTION NO. _____

**AUTHORIZATION TO RENEW CONTRACT FOR SIDING AND GUTTER
REPAIR/REPLACEMENT**

Item No. 5D

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to enter into a one-year contract with L. H. Barrett Co. LLC for Gutter & Siding Repair/Replacement for the period beginning September 1, 2022 through August 31, 2023 in the amount not to exceed \$80,000 annually.

RESOLUTION BACKGROUND STATEMENT
AUTHORIZATION TO RENEW CONTRACT FOR SIDING & GUTTER
REPAIR/REPLACEMENT

Item No. 5D

I. STATEMENT OF FACTS:

LMHA constantly needs to have repairs made to guttering and siding throughout our various sites. LMHA has added new sites over the years, as new properties have been acquired. With the newly added properties we have reached our procurement threshold to addressing Siding & Guttering repairs/replacement.

Advertisements went out on June 20th, 2018 and the following bids were received on July 10th, 2018:

<u>Vendor</u>	<u>Bid</u>
L.H. Barrett	\$272.30
Moore and Moore	\$3389.50

II. ALTERNATIVES:

- A. Award a contract renewal for Siding & Gutter Repair/Replacement service to L. H. Barrett in the amount of not to exceed \$80,000 annually.
- B. Do not approve the contract.

III. RECOMMENDATION:

Staff recommends Alternative "A".

IV. JUSTIFICATION:

- L. H. Barrett is qualified to perform the required services.
- The contract with L. H. Barrett will provide uninterrupted continuation of maintenance and prevent possible damage to LMHA properties.
- L.H. Barrett is 100% FBE owned.
- LMHA spent approximately \$64,953.00 during the current contract period.

RESOLUTION BACKGROUND STATEMENT

**AUTHORIZATION TO RENEW CONTRACT FOR SIDING & GUTTER
REPAIR/REPLACEMENT**

Item No. 5D

V. JUSTIFICATION (cont'd):

LMHA staff completed the Contract Renewal Evaluation Form. This vendor received an overall rating of Above Average (Above Average/Average/Below Average).

VI. BUDGET APPROVAL:

Funds were allocated for Siding & Gutter Repair/Replacement service contract in the 2023 Operating Budget.

Aaron Dean, Director of Finance

Date

VII. PROCUREMENT CERTIFICATION:

This is to certify that the authorization for the Siding & Gutter Repair/Replacement contract is in accordance with the procurement policies of the Louisville Metro Housing Authority.

Steve Webb, Purchasing Agent

Date

Submitted by: Uclesia Sistrunk, Director of Property Management
Greg Crum, Assistant Director of Property Management
August 16, 2022