

RESOLUTION NO. _____

APPROVAL OF SECURITY CONTRACT FOR UNIFORMED UNARMED SECURITY SERVICES FOR DOSKER MANOR, AVENUE PLAZA, ST CATHERINE COURT, WILL E SEAY PLAZA, LOURDES HALL, AND UNITED BUILDING

Item No. 5C

WHEREAS, for the past several years and this year, funding has been made available in the Capital Budget to provide security services at Dosker Manor, Avenue Plaza, St Catherine Court, Will E. Seay, Lourdes Hall, United Building, and at other locations on an as needed basis; and

WHEREAS there continues to be concern by Louisville Metro Housing Authority (LMHA) staff, city officials, and residents regarding the continued safety and security at these locations, making it necessary that security guards are needed to provide ongoing monitoring and security coverage; and

WHEREAS this request for proposal was put out for bid on 09 June 2022 and BWH Security was the most responsive and responsible bidder at a rate of \$20.25 per hour for Uniformed Unarmed Security Guards for a (1) one-year period with the option for (4) four additional one-year renewals.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to enter into a (1) one-year contract with BWH Security, during the month of 01 August 2022 through the month of 31 July 2023 for Uniformed Unarmed Security Guards at Dosker Manor, Avenue Plaza, St Catherine Court, Will E. Seay Plaza, Lourdes Hall, United Building, and at other locations on an as needed basis in an amount not to exceed \$1,610,037.00.

RESOLUTION BACKGROUND STATEMENT

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I. STATEMENT OF FACTS:

There continues to be concern by LMHA staff, city officials, and residents about the specific needs for security at Dosker Manor, Avenue Plaza, St Catherine Court, Will E Seay Plaza, Lourdes Hall, and United Building and the need for Uniformed Unarmed Security Guards.

The language in the LAGIT Coverage Contract requires 40 hrs. of continued education, range training, and annual qualification for armed security guards. The cost associated with maintaining these standards outweighs the benefits of contracting Uniformed Armed Security Guards at our LMHA sites.

This proposal replaces the previous contract for Uniformed Armed/Unarmed Security Services for only Unarmed Security Services.

In accordance with LMHA's Procurement Policy, a "Request for Proposals" (RFP) was issued to prospective offerors. The RFP was advertised in the Courier Journal, Housing Agency Marketplace, The Defender, and the LMHA website between the week of 09 June 2022 and 16 June 2022, reaching at least 452 companies that we can confirm received an "invitation for bids" as follows:

- **African American Business Enterprise:** **159 (35%)**
- **Asian Indian American Business Enterprise:** **3 (1%)**
- **Asian Pacific-American Business Enterprise:** **2 (0%)**
- **Hassidic Jew-American Business Enterprise:** **1 (0%)**
- **Hispanic American Business Enterprise:** **17 (4%)**

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I. STATEMENT OF FACTS (cont'd):

- **Native American Business Enterprise:** 4 (1%)
- **None (not Woman- or Minority-owned):** 227 (50%)
- **Woman-owned Business Enterprise:** 97 (21%)
- **Section 3 Business:** 4

From the 452 companies listed above, a total of 5 confirmed they would submit bids and 17 downloaded and reviewed the RFP as follows:

- **African American Business Enterprise:** 5 (29%)
- **Asian Indian American Business Enterprise:** 1 (6%)
- **Hispanic American Business Enterprise:** 1 (6%)
- **None (not Woman- or Minority-owned):** 8 (47%)
- **Woman-owned Business Enterprise:** 4 (24%)

Proposals were received on 28 June 2022 from the following:

- BWH Security: \$20.25 hourly rate
- Independent Police Service Inc.: \$23.00 hourly rate
- Vets Securing America: \$24.24 hourly rate
- Securitas: \$26.05 hourly rate

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I. STATEMENT OF FACTS (cont'd):

A proposal was not received from the current State Contract vendor providing Uniformed Armed/Unarmed Security Services to the Louisville Metro Housing Authority.

Since no subcontractors are involved, the MWDBE Goals do not apply; Section 3 Regulations do not apply for any professional services, such as security services.

II. ALTERNATIVES:

A. Award the contract to BWH Security

B. Do not award the contract to BWH Security

III. RECOMMENDATION:

Staff recommends Alternative "A"

IV. JUSTIFICATION:

- BWH Security is qualified to perform the required services. In addition to being the most responsive bidder, they have a good work record and have experience as confirmed through numerous references.
- The \$20.25 hourly rate proposed by BWH Security has been reviewed by staff and found to be reasonable and acceptable.
- The Procurement Committee found the proposal submitted by BWH Security was the most reasonable and responsive proposal for the work to be performed.

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V. BUDGET APPROVAL:

Funding for this service has been identified in the 2022 Capital Budget.

Aaron Dean, Director of Finance

Date

VI. PROCUREMENT CERTIFICATION:

The approval of a security contract follows the Louisville Metro Housing Authority Procurement Policies and Procedures.

Steve Webb, Purchasing Agent

Date

Prepared and submitted by: Matthew W. Swain
OSHA/Security & Investigations, Manager
July 19th, 2022