

**RESOLUTION NO. \_\_\_\_\_**

**APPROVAL OF CHANGE ORDER NO. 2 FOR THE DOSKER B  
ELECTRICAL UPGRADES**

**Item No. 5F**

WHEREAS, funds have been received from the U.S. Department of Housing and Urban Development under the Capital Fund Program for Dosker B Electrical Upgrades; and

WHEREAS, the contract awarded to Howell & Howell Contractors, Inc. on June 3, 2021, for the Dosker B Electrical Upgrades will require Change Order No. 2 to address the unforeseen conditions related to the conduit feeding the new PTAC units, rebuilding the ceiling on the first-floor unit to match the sprinkler head elevation as required to meet codes, and omitting the replacement of the secondary feeder wire; and

WHEREAS, the contractor submitted a proposal for completing the additional work, and both the A/E Consultants and project LMHA team found the proposal to be justified and reasonable; and

WHEREAS, the additional work will be performed in part by the electrical subcontractor, which will represent a nominal increase of 0.011% to the WBE participation of 37%.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METROHOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to approve Change Order No. 2 for Dosker B Electrical Upgrades with Howell & Howell Contractors, Inc. in the amount of \$2,932.19.

**RESOLUTION BACKGROUND STATEMENT**  
**APPROVAL OF CHANGE ORDER NO. 2 FOR THE DOSKER B**  
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**I. STATEMENT OF FACTS:**

The Louisville Metro Housing Authority (LMHA) received Capital Funds for the Dosker B Electrical Upgrades. On June 3, 2021, a contract was executed with Howell & Howell Contractors, Inc. The need for additional work in conjunction with this project has developed.

LMHA requires Change Order No. 2 to incorporate the necessary changes to the contract. The original contract amount was \$1,906,000.00. Change Order No.1 was in the amount of \$266,551.05. This Change Order was necessary for changes in the scope of work related to the demolition of the deteriorated plumbing piping and addition of a 6" chase.

The proposed Change Order No. 2 is for \$2,932.19. If approved, the new contract price will be adjusted to \$2,175,483.24. The change order proposal has been thoroughly analyzed by the A/E Consultants and LMHA staff to ascertain that it is reasonable and fair. The work under Change Order No. 2 includes the following items:

1. Replacement of the ¾" conduit used to feed electrical wiring to the new PTAC units.
2. Rebuilt the first-floor ceiling area that had to be removed to allow for the new electrical work.
3. Delete the secondary feeder wire in the third conduit from the original scope of work, as it was determined it was not needed.

Net Increase.....\$2,932.19

The additional work will not require a time extension, as the work can be completed simultaneously to the original work. The project completion date will remain the same.

The Procurement Committee (Aaron Dean, Steve Webb and Norma Ward) have discussed the need for this additional work and have sanctioned the change order.

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**II. ALTERNATIVES:**

- A. Approve Change Order No. 2 in the amount of \$2,932.19 for additional work in conjunction with Dosker B Electrical Upgrades.
- B. Do not approve Change Order No. 2.

**III. RECOMMENDATION:**

Staff recommends Alternative "A."

**IV. JUSTIFICATION:**

- The scope of work under this change order is necessary to address unforeseen existing conditions found in the process of the electrical upgrade work and to meet code requirements.
- Change Order No. 2 will allow LMHA to make necessary repairs to the electrical system and maintain a safe environment for the residents, as well as visitors and LMHA staff.
- The proposed change has been thoroughly analyzed by A/E Consultants and by the LMHA Project Team and found it to be necessary, reasonable and fair.
- The new contract amount of \$2,175,483.24 remains below the original A/E Consultants project estimate amount of \$2,591,539.00; and it is also below LMHA's Project budget amount of \$2,600,000.00.

**V. BUDGET APPROVAL:**

Funding for this project is provided from the Capital Fund Program.

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Aaron Dean, Director of Finance

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Date

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**VI. PROCUREMENT CERTIFICATION:**

This is to certify that the procurement procedure for approval of Change Order 2 to Howell & Howell Contractors, Inc. has been conducted in accordance with Louisville Metro Housing Authority's procurement policies and procedures.

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Steve Webb, Purchasing Agent

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Date

Prepared by: Mike Lyall and Jay Hendrick, Program Managers  
Capital Improvements Department

Submitted by: Norma Ward, Director  
Capital Improvements Department  
May 17, 2022