

RESOLUTION NO. _____

AUTHORIZATION FOR PURCHASE OF REPLACEMENT FORKLIFT

Item No. 5f

WHEREAS, funds have been allocated in the Louisville Metro Housing Authority's 2021-2022 Capital Budget for the purchase of a 2021 replacement forklift; and

WHEREAS, the purchase of a 2021 Yale forklift will facilitate the efficient and cost-effective operation of LMHA's Central Stores Warehouse; and

WHEREAS, this forklift will be purchased by utilizing the state contract (MA 758 1800000 232) with Yale Kentuckiana Inc., (YKI), for a total of \$23,848.00.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to issue a purchase order to YKI Inc. in the amount of \$23,848.00 for the purchase of a 2021 Yale forklift.

RESOLUTION BACKGROUND STATEMENT
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I. STATEMENT OF FACTS:

LMHA's Central Stores Warehouse staff perform varied warehouse tasks that require the use of a reliable forklift. In order to efficiently perform these operations, a forklift that is reliable on a daily basis is necessary to assure continued warehouse operations and also to enhance employee safety in avoiding lifting injuries. This forklift will be used as a replacement for a forklift of indeterminate age that has become very expensive and difficult to maintain.

Funds were allocated in LMHA's FY 2021-2022 Capital Budget to purchase this forklift in the amount of \$45,000.

II. ALTERNATIVES:

- A. Authorize the purchase of a 2021 Yale forklift to replace the current mechanically defective and outdated forklift.
- B. Defer the purchase of this replacement forklift.

III. RECOMMENDATION:

Staff recommends Alternative "A".

IV. JUSTIFICATION:

- In order for the Warehouse Staff to accomplish their work in a safe and efficient manor, the use of a reliable forklift on a daily basis is necessary.
- Funds were allocated for this procurement in the FY 2021-2022 Capital Budget.
- The current LMHA forklift is at the end of its service life and very expensive to maintain.
- All procurement requirements have been met.

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V. BUDGET APPROVAL:

Funding for this project is provided from the 2021-2022 Capital Budget.

Angela Larsson, Director of Finance

Date

VI. PROCUREMENT CERTIFICATION:

This procurement complies with the Louisville Metro Housing Authority's procurement policies and procedures.

Steve Webb, Purchasing Agent

Date

Submitted by: Steve Webb
Purchasing Agent
August 17, 2021