

RESOLUTION NO. \_\_\_\_\_

**APPROVAL TO EXTEND THE ANNUAL ARCHITECTURAL SERVICES CONTRACT  
WITH SHERMAN-CARTER-BARNHART ARCHITECTS, PLLC**

**Item No. 5b**

WHEREAS, funds have been received from the U.S. Department of Housing and Urban Development under the Capital Fund Program for architectural services when necessary in the course of agency operation; and

WHEREAS, on May 1, 2019, LMHA staff, in accordance with LMHA procurement procedures, awarded a contract to Sherman-Carter-Barnhart Architects, PLLC to provide the requisite services for an initial period of one year; and

WHEREAS, the contract awarded to Sherman-Carter-Barnhart Architects, PLLC included an option provision whereby LMHA may renew the contract up to four additional years.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to exercise the second option to renew the annual architectural services contract with Sherman-Carter-Barnhart Architects, PLLC one additional year with an annual fee not to exceed \$500,000.

**RESOLUTION BACKGROUND STATEMENT**

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**I. STATEMENT OF FACTS:**

The Louisville Metro Housing Authority periodically requires architectural services in the course of agency operations. On May 1, 2019, LMHA awarded the annual architectural services contract to Sherman-Carter-Barnhart Architects, PLLC. The contract, based on an annual fee not to exceed \$500,000, included an option allowing LMHA to renew the contract four additional one-year terms.

In 2020, a resolution to execute the first-year renewal was approved by the Board of Commissioners. This current contract extension, which will expire on April 30, 2021, was recently amended from \$300,000 to a sum not to exceed \$500,000, to guarantee completion of work associated with the Beecher Terrace and various Capital Funded projects.

Some examples of the work Sherman-Carter-Barnhart Architects, PLLC has completed or is currently working on under the Capital Funded program include the Parkway Place Roof Replacement – Phase I; Dosker Manor Bldg. B Electrical Upgrades; Lourdes Hall Renovations and Maintenance Shop Addition; Foundation Repairs at 8018 S. 3<sup>rd</sup> St Road; Roof Replacement and Interior Renovations at 1161 S. 6<sup>th</sup> Street, to name a few.

In addition to these projects, Sherman-Carter-Barnhart Architects, PLLC is currently undertaking the archeological work associated with the Beecher Terrace Choice Project; and were recently asked to work on the Baxter Community Center Renovation. This work is extremely time sensitive and critical to maintain the Beecher schedule.

Staff has been pleased with the performance of Sherman-Carter-Barnhart Architects, PLLC. This firm is committed to LMHA’s MBE/ FBE and DBE Program, and has partnered with 3 MBE and 3 FBE firms. The contract will expire on May 1, 2021 unless LMHA exercises the second option to renew.

The amount expended from this contract in the past is as follows:

<u>Year</u>	<u>Amount Spent</u>	
2019	\$250,486.39	(Original Contract)
2020	\$447,657.23	(1 <sup>st</sup> Year Renewal, to date)

## RESOLUTION BACKGROUND STATEMENT

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#### I. STATEMENT OF FACTS (cont'd):

Exercising the option will also save LMHA the considerable time and expense of preparing and advertising a new contract. Because of the current workload and amount of Capital Funded yet to be developed, we are recommending renewing the second option for fee not to exceed \$500,000.

The LMHA Procurement Committee (Angela Larsson, Bernard Pincus, Jeff Ralph, and Norma Ward) has sanctioned this renewal.

#### II. ALTERNATIVES:

- A. Extend the Sherman-Carter-Barnhart Architects, PLLC contract one additional year by exercising the second-year contract renewal option.
- B. Do not extend the contract with Sherman-Carter-Barnhart Architects, PLLC.

#### III. RECOMMENDATION:

Staff recommends Alternative "A".

#### IV. JUSTIFICATION:

- The annual architectural service contract with Sherman-Carter-Barnhart Architects, PLLC will provide a knowledgeable and diverse team of consultants immediately available to perform emergency work or act on a consulting basis as projects develop in the course of agency operations.
- Sherman-Carter-Barnhart, PLLC is qualified to perform the needed services as demonstrated by their current and past experiences, and based upon projects performed for LMHA.
- The hourly fees initially proposed by Sherman-Carter-Barnhart, PLLC, which were then found to be reasonable and acceptable, have not changed from the initial year.
- LMHA can enjoy the full benefit of the option clause by executing a simple contract extension.

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**IV. JUSTIFICATION (cont'd):**

- LMHA staff completed the Contract Renewal Evaluation Form. This vendor received an overall rating of Above Average

**V. BUDGET APPROVAL:**

Funding for this project is provided from the Capital Fund Program.

\_\_\_\_\_  
Angela Larsson, Director of Finance

\_\_\_\_\_  
Date

**VI. PROCUREMENT CERTIFICATION:**

The procurement of this contract is in compliance with the Louisville Metro Housing Authority's procurement policies and procedures.

\_\_\_\_\_  
Steve Webb, Purchasing Agent

\_\_\_\_\_  
Date

Prepared and Submitted by: Norma Ward, Director  
Capital Improvements Department  
April 20, 2021