

RESOLUTION NO. _____

APPROVAL OF INCOME AND EMPLOYMENT VERIFICATION CONTRACT

Item No. 5j

WHEREAS, U.S. Department of Housing and Urban Development (HUD) requires all Public Housing & Housing Choice Voucher providers to obtain income and employment verifications for all Public Housing & Housing Choice Voucher eligible participants; and

WHEREAS, LMHA prepared a Request for Proposal (RFP) for a service provider to provide income and employment verifications for all Public Housing & Housing Choice Voucher eligible participants, and

WHEREAS, the proposals received was thoroughly reviewed and analyzed by LMHA Management Staff; and

WHEREAS, the proposal submitted by TALX Corporation (d/b/a Equifax Workforce Solutions), has been determined to be a responsive and responsible proposal; and

WHEREAS, TALX (d/b/a Equifax Workforce Solutions) is currently LMHA's service provider for employment verification for all Public Housing & Housing Choice Voucher eligible participants.

WHEREAS, LMHA would like to enter into a one-year contract with TALX (d/b/a Equifax Workforce Solutions), in the amount of \$263,350 with the option for four (4) additional one-year renewals.

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NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to enter into a one-year contract with TALX Corporation (d/b/a Equifax Workforce Solutions) in the amount of \$263,350 with the option for four (4) additional one-year renewals.

RESOLUTION BACKGROUND STATEMENT

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I. STATEMENT OF FACTS:

HUD requires all Public Housing & Housing Choice Voucher providers to obtain income and employment verifications for all eligible participants.

LMHA opened the bid for proposal No.1522 on July 7, 2020 and proposals were received from TALX (d/b/a Equifax Workforce Solutions) and MRI Software, LLC. Proposals were evaluated based on the following criteria:

1. Experience/Qualifications
2. Fee
3. Capacity

LMHA's Management Staff determined that the proposal submitted by TALX (d/b/a Equifax Workforce Solutions), to be a responsive and responsible proposal.

LMHA & TALX (d/b/a Equifax Workforce Solutions) have had a service agreement for many years to provide income and employment verifications for all Public Housing & Housing Choice Voucher eligible participants.

II. ALTERNATIVES:

- A. Purchase contract for membership with TALX (d/b/a Equifax Workforce Solutions) for one year in the amount of \$263,350.00 with the option for four (4) additional one-year renewals.
- B. No other alternatives considered.

III. RECOMMENDATION:

Staff recommends Alternative "A".

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IV. JUSTIFICATION:

- TALX (d/b/a Equifax Workforce Solutions) is qualified to provide the required services.
- The Contract with TALX (d/b/a Equifax Workforce Solutions) provides an employment verification service “The Work Number” that will provide employment status and/or income.
- TALX (d/b/a Equifax Workforce Solutions) allows the agency to be efficient in obtaining income and employment verification and therefore results in the overall proficiency of operations.

V. BUDGET APPROVAL:

Funding for this contract will be from the Housing Choice Voucher Program.

Angela Larsson, Director of Finance

Date

VI. PROCUREMENT CERTIFICATION:

The procurement of this contract is in compliance with the Louisville Metro Housing Authority procurement policies and procedures.

Steve Webb, Purchasing Agent

Date

Submitted by: Deborah Gilbert
 Director of Leased Housing
 August 18, 2020