

RESOLUTION NO. \_\_\_\_\_

**AUTHORIZATION TO CONTRIBUTE FUNDS TO THE EVICTION PREVENTION PROGRAM FOR PROGRAM ADMINISTRATIVE COSTS**

**Item No. 5c**

WHEREAS, during the past 27 years, the Louisville Metro Housing Authority and the Eviction Prevention Task Force have been involved in efforts to reduce the number of residents that are evicted from the LMHA properties; and

WHEREAS, the Authority has allocated funds from its 2021 operating budget for Eviction Prevention Services; and

WHEREAS, a scope of work was developed and advertised on May 6, 2020 in The Courier Journal and The Louisville Defender; and

WHEREAS, no bids were submitted, in which the Authority released a pre-bid advertised on June 10, 2020 in The Courier Journal, The Louisville Defender and utilizing The Marketplace E-Procurement; and

WHEREAS, bids were received and opened on June 30, 2020 for Eviction Prevention Services; and

WHEREAS, staff reviewed the bid received and determined Volunteers of America (VOA) to be a reasonable and responsive bid; and

WHEREAS, Housing and Urban Development (HUD) also reviewed and approved the Authority's request to proceed with a single-source procurement with VOA for Eviction Prevention Services; and

WHEREAS, Management recommends award of this contract to VOA for one year, with four one-year renewal options.

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NOW THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS, that the Executive Director and Contracting Officer, Lisa Osanka, is hereby authorized to award an Eviction Prevention Program service contract to VOA in an amount not to exceed \$128,059.67 for the contract term of September 1, 2020 to August 31, 2021.

## RESOLUTION BACKGROUND STATEMENT

### AUTHORIZATION TO CONTRIBUTE FUNDS TO THE EVICTION PREVENTION PROGRAM FOR PROGRAM ADMINISTRATIVE COSTS

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#### I. STATEMENT OF FACTS:

The Volunteers of America of Kentucky's (VOA) Eviction Prevention Program (EPP) has been operating since June 1993. This program has provided crisis intervention, budget counseling, mediation, and financial assistance to families at immediate risk of eviction from their LMHA residence. This program has served hundreds of families during its 27 years of operation. The program has received funding from the Louisville Metro Government annually to assist residents with rent payments.

We would like to note that previous contracts with VOA only served LMHA residents facing eviction (100 or so per year) while under the new contract VOA would serve up to 400 LMHA residents with financial education and counseling as well as assistance paying rent. In addition to residents facing eviction, VOA would serve those who have entered into repayment agreements with LMHA, consistently pay rent late or have been identified by LMHA staff as potentially benefiting from VOA's services.

During its 27 years of operating the EPP has enabled the Authority to save hundreds of thousands of dollars in unit turnover costs.

<u>Vendor</u>	<u>Bid</u>
Volunteers of America (VOA)	\$320.15/per resident served

#### II. ALTERNATIVES:

- A. Approve a contract with Volunteers of America for up to \$128,059.67 towards the administrative costs of the Eviction Prevention Program.
- B. Do not approve a contract with Volunteers of America for up to \$128,059.67 towards the administrative costs of the Eviction Prevention Program.

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**III. RECOMMENDATION:**

Staff recommends Alternative "A".

**IV. JUSTIFICATION:**

The EPP is a valuable program that has provided rent payments to over 8,200 LMHA residents. It has proven to be tremendously beneficial in helping Housing Authority families maintain stable housing and avoid eviction. In addition, this program has saved the Authority hundreds of thousands of dollars in eviction and unit turnover costs.

**V. BUDGET APPROVAL:**

Funding for this project is provided from the 2021 Operating Budget and the Capital Fund Program.

\_\_\_\_\_  
Angela Larsson, Director of Finance

\_\_\_\_\_  
Date

**VI. PROCUREMENT CERTIFICATION:**

The procurement of this service is in compliance with the Louisville Metro Housing Authority's procurement policies and procedures.

\_\_\_\_\_  
Steve Webb, Purchasing Agent

\_\_\_\_\_  
Date

Submitted by: Uclesia Sistrunk, Director of Property Management  
Dan Farrell, Director of Special Programs  
August 18, 2020