

RESOLUTION NO. _____

**AUTHORIZATION FOR THE PURCHASE OF FURNITURE
FOR THE UNITED BUILDING**

Item No. 5e

WHEREAS, The Louisville Metro Housing Authority relocated the HCV department to the United Building located at 600 S. 7th Street. The first floor has been under renovation for the past year and completion is expected in July 2020; and

WHEREAS, the purchase of office furniture is needed for the first floor in order to conduct business and to accommodate the staff and the public; and

WHEREAS, the purchase of the furniture will be from Munson Business Interiors for products manufactured by Kimball and HON office furniture companies through state contract.

NOW, THEREFORE, BE IT RESOLVED BY THE LOUISVILLE METRO HOUSING AUTHORITY BOARD OF COMMISSIONERS that the Executive Director and Contracting Office, Lisa Osanka, is hereby authorized to enter into a contract with Munson Business Interiors for the purchase of the furniture in the amount of \$21,538.02

RESOLUTION BACKGROUND STATEMENT
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I. STATEMENT OF FACTS:

The Louisville Metro Housing Authority relocated the HCV department to the United Building located at 600 S. 7th Street. The first floor has been under renovation for the past year and completion is expected July 2020. The purchase of office furniture is needed for the first floor in order to conduct business and to accommodate the staff and the public. The purchase of the furniture will be from Munson Business Interiors for products manufactured by Kimball and HON office furniture companies through state contract.

II. ALTERNATIVES:

- A. Authorize the purchase of the furniture necessary for conducting business and to accommodate the staff and the public on the first floor.
- B. Do not authorize the purchase of furniture.

III. RECOMMENDATION:

Staff recommends Alternative "A".

IV. JUSTIFICATION:

- The furniture is necessary to allow staff to conduct business on the first floor as well as accommodate the staff and the public.

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V. BUDGET APPROVAL:

Funding for this project is provided from the CARES Act Supplemental Fund.

Angela Larsson, Director of Finance

Date

VI. PROCUREMENT CERTIFICATION:

The procurement of this contract is in compliance with the Louisville Metro Housing Authority procurement policies and procedures.

Steve Webb, Purchasing Agent

Date

Submitted by: Deborah Gilbert
 Director of Leased Housing
 July 21, 2020