

**CITY OF LAPEER
MINUTES OF A REGULAR
LAPEER HOUSING COMMISSION MEETING
LAPEER RIVERVIEW TOWERS, LLC
OCTOBER 15, 2020**

A regular meeting of the Lapeer Housing Commission/Lapeer Riverview Towers, LLC was held at E.G. Nicks, 825 S. Main Street, Lapeer, Michigan on Thursday, October 15, 2020 at 4:41 p.m.

Members Present: Chairman Jim Mikus, Vice Chairperson Jennell RaCosta and Commissioners Kerri Roberts, Robin Chesnutt and Chuck Dixon.

Members Absent: None.

Also Present: Denise Soldenski, Executive Director, Shelley Lincoln, Grant Administrator, and Janelle Jackson, Housing Manager.

Chairman Mikus called the meeting to order at 4:41 p.m.

MINUTES

It was moved by Commissioner RaCosta and supported by Commissioner Dixon to approve the minutes of the regular meeting held on September 17, 2020 as presented.

Yeas: Commissioners Mikus, RaCosta, Roberts, Chesnutt and Dixon.

Nays: None.

Abstain: None.

Absent: None.

MOTION CARRIED.

PUBLIC COMMENTS

There were no public comments.

MONTHLY FINANCIAL REPORT APPROVAL

It was moved by Commissioner RaCosta and supported by Commissioner Roberts to approve the Monthly Financial Report as presented.

Yeas: Commissioners Mikus, RaCosta, Roberts, Chesnutt and Dixon.

Nays: None.

Abstain: None.

Absent: None.

MOTION CARRIED.

MONTHLY BILL APPROVAL

Ms. Jackson reviewed additional checks submitted for payment approval.

It was moved by Commissioner Chesnutt and supported by Commissioner Roberts to approve the monthly bills as follows: 1) Riverview Towers LLC Checking; 2) Riverview Towers LLC Reserve for Replacements; 3) Housing Choice Voucher – Monthly Landlord Payments; 4) Housing Choice Voucher; and 5) Contractor Payments as presented.

Yeas: Commissioners Mikus, RaCosta, Roberts, Chesnutt and Dixon.

Nays: None.

Abstain: None.

Absent: None.

MOTION CARRIED.

RIVERVIEW TOWERS

Ms. Jackson reported things at Riverview Towers are going well.

COMMISSIONER COMMENTS

There were no comments from the commissioners.

STAFF REPORTS

Executive Director

Utility Allowance Schedule

It was moved by Commissioner RaCosta and supported by Commissioner Chesnutt to approve the Lapeer Riverview Towers and Housing Choice Voucher/Section 8 Utility Allowance Schedule for Lapeer and Genesee counties as presented effective January 1, 2021.

Yeas: Commissioners Mikus, RaCosta, Roberts, Chesnutt and Dixon.

Nays: None.

Abstain: None.

Absent: None.

MOTION CARRIED.

Ms. Soldenski reported she is continuing to research the issue of age restrictions for occupants allowed to reside at Riverview Towers and will have additional information at the next meeting.

Purchase of Copier/Fax/Scanner

Ms. Soldenski reviewed the cost proposals received for purchase of a copier/fax/scanner for the Lapeer Housing Commission office. After discussion regarding cost, features and service contract availability it was moved by Commissioner Roberts and supported by Commissioner Dixon to approve the purchase of a new 65 cpm HP copier/fax/scanner for the LHC/LRT office area with Covid-19 Cares Act funds from Marco/Source Well in the amount of \$4,457.61 with an annual service contract amount of \$360.

Yeas: Commissioners Mikus, RaCosta, Roberts, Chesnutt and Dixon.

Nays: None.

Abstain: None.

Absent: None.

MOTION CARRIED.

Ms. Soldenski updated the commission on the Riverview Towers balcony repairs stating the parts have been purchased and she will have installation cost proposals for review at the next meeting.

OTHER BUSINESS

Election of Officers

It was moved by Director Chesnutt and supported by Director RaCosta to nominate and elect Jim Mikus as LHC/LRT Chairman, Jennell RaCosta as LHC/LRT Vice Chairperson, Kerri Roberts as LHC/LRT Treasurer, Chuck Dixon as LHC/LRT Secretary and Robin Chesnutt as LHC/LRT member.

Yeas: Commissioners Mikus, RaCosta, Roberts, Chesnutt and Dixon.

Nays: None.

Abstain: None.

Absent: None.

MOTION CARRIED.

AJOURNMENT

There being no further business, it was the consensus of the commission to adjourn the meeting at 4:58 p.m.

MEETING ADJOURNED

Ms. Denise Soldenski, Executive Director

Mr. James Mikus, Chairman