



**AGENDA  
CITY OF LAPEER  
LAPEER HOUSING COMMISSION  
LAPEER RIVERVIEW TOWERS, LLC  
FEBRUARY 17, 2022  
4:00 P.M.**



***(Or As Soon Thereafter As May Be Convened)***

**4:00 P.M. CALL TO ORDER**

**A. ROLL CALL**

**B. MINUTES:**

1. Regular meeting held on January 20, 2022

**C. PUBLIC COMMENTS**

**D. MONTHLY FINANCIAL REPORT APPROVAL**

**E. MONTHLY BILL APPROVAL**

1. Riverview Towers LLC Checking Account
  - a. Contractor Payments
2. Riverview Towers LLC Reserve for Replacements
3. Housing Choice Voucher – Monthly Landlord Payments
4. Housing Choice Voucher – Administrative
  - a. Contractor Payments

**F. RIVERVIEW TOWERS**

1. Monthly operation report of the fire alarm and energy system

**G. COMMISSIONER COMMENTS**

**H. STAFF REPORTS:**

1. Executive Director – Denise Soldenski
  - a. Riverview Towers
    - (1) Approval to hire Trash Compactor preventative maintenance contractor 2/17/22
  - b. Housing Choice Voucher / Section 8 Program
    - (1) Approval to update HCV Admin policy for HQS “reasonable notice” eff. 2/17/22
    - (2) Approval to update HCV Admin policy for processing of Cooperative Housing eff. 2/17/22
  - c. Both Riverview Towers and Housing Choice Voucher
    - (1) Approval to eliminate existing and adopt City of Lapeer Personnel Policy as LHC/LRT Personnel Policy eff. 2/17/22
    - (2) Approval to update and move Credit Card policy to LHC/LRT Administrative Policy vs. Personnel Policy eff. 2/17/22
    - (3) Approval to establish a Conflict of Interest Policy along with disclosure form to be included in LHC/LRT Administrative Policy eff. 2/17/22
    - (4) Approval to update existing Ethics Policy in LHC/LRT Admin Policy eff. 2/17/22

**I. OTHER BUSINESS**

**J. CORRESPONDENCE**

**K. TRAINING REPORT**

1. HUD Financial Management Training: Module 6 Operating & Capital Budgets

**L. ADJOURNMENT**

***As a courtesy to your fellow members and to assure a quorum, please contact Denise at Riverview Towers (664-0591) whenever you are unable to attend meetings.***