

## City of Lapeer Community Center

### Job Description: Lifeguard

A position primarily responsible for the safety of patrons using the swimming pool. General duties include recognizing hazardous situations, supervising swimmers, educating facility users about safety, enforcing rules and regulations, performing rescues, CPR, and first aid as needed, and related duties. Lifeguards will be under the direction of the Aquatic Director or their designate.

### Qualifications

Obtain and keep current Nationally recognized American Red Cross Lifeguarding course of instruction recognized by the Department.

Obtain and keep current CPR Certification including infant, child and adult techniques.

Obtain and keep current standard First Aid Certification.

Be at least 15 years old.

Lifeguards shall be capable swimmers and be competent in Lifeguarding techniques.

### Duties and Responsibilities

Be responsible for the safety of all patrons in the entire area by preventing injuries and minimizing or eliminating hazardous situations.

Be in your assigned area at all times except for a rescue or accident. Signal guard to cover your zone when an incident occurs. Do not leave the pool area if patrons are still on deck.

Station yourself so that adequate coverage is given to the pool and pool area.

Know and enforce the pool rules and regulations in a polite but firm manner.

Maintain discipline and constant surveillance in and around the pool area.

Exercise leadership and mature judgment at all times.

Report and be prepared to work at the scheduled time.

Wear uniform consisting of a swim suit, a staff shirt, shorts and whistle when on duty. Maintain a neat, well groomed appearance.

Maintain personal swimming fitness. Personal swimming done only during open swim hours with lap lanes.

Attend staff meetings and in-service training, and be held accountable for all information presented at meetings.

Do not talk or visit with friends while on duty. Maintain an alert status.

Do not eat or chew gum while guarding.

Know first aid and emergency procedures and administer first aid when necessary. Fill out proper incident report forms.

Responsible for understanding policies and procedures for handling bodily fluids (blood, vomit, etc.). Check with supervisor for training.

Make sure all rescue equipment is in working order prior to the opening of the pool each guarding period.

Inform management of any problems or potential hazards regarding patrons, staff, equipment, locker rooms or pool.

Complete pool chemical testing as scheduled and record. Report levels out of the normal range.

Responsible for cleaning the pool area at the end of shift, as indicated on the maintenance schedule.

Follow proper "closing" procedures. Lock all doors at the end of your shift if you are the last shift or there is a break in the schedule.

Other related duties as assigned.