



**PLANNING DEPARTMENT**  
576 Liberty Park, Lapeer, MI 48446  
(810) 664-4553  
**ZONING PERMIT APPLICATION**  
Fee: \$50.00

**Applicant/Owner's Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**Business Mailing Address (If Different from Site Address):** \_\_\_\_\_

**Site Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Former Use of Building or Tenant Space (If a multi-tenant building, list all current uses located onsite):**  
\_\_\_\_\_

**Proposed Use of the Building or Tenant Space (Brief Description):**  
\_\_\_\_\_

**Square Footage of Building or Tenant Space (If a multi-tenant building, list the square footage of the entire building, in addition to the tenant space):**

**Building:** \_\_\_\_\_ **Tenant Space:** \_\_\_\_\_

**Are you planning on interior building work:**  Yes  No  Unknown at this time

**Plot Plan (sketch) of the Site:** Please provide a sketch of the site showing the **existing building (with dimensions)** and all off-street parking spaces. **The total number of off-street parking spaces currently provided onsite should also be stated on the sketch.**

**NOTE:** Applicant **must** contact the Building Dept. at (810) 245-9621 to obtain an Occupancy Permit and may need additional permits such as **Signage, Fire Dept. Inspection, Electrical, Mechanical and Plumbing Permits, etc. which will be determined by the Building Department.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*Planning Department Use Only\*** \$ \_\_\_\_\_ **Fee Paid Date:** \_\_\_\_\_

The following required items have been submitted and/or reviewed for compliance with the City of Lapeer Zoning Ordinance:

- \_\_\_\_\_ Brief description of the proposed use
- \_\_\_\_\_ Sketch of the site showing the existing building (with dimensions) and all off-street parking areas (including number of parking spaces currently provided onsite)
- \_\_\_\_\_ Verification that the proposed use is permitted within the subject Zoning District  
**Zoned:** \_\_\_\_\_
- \_\_\_\_\_ Verification that the proposed use along with all other uses located onsite will meet current parking requirements
- \_\_\_\_\_ Verification that the proposed use along with all other uses located onsite will meet current loading space requirements (if applicable)

Additional information requested by staff to aid with the evaluation of the proposed use:  
\_\_\_\_\_

**Planning Department Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approval Notes:** \_\_\_\_\_  
\_\_\_\_\_