



# **Annual Budget Fiscal Year 2020-2021**

**Adopted by City Commission  
May 18, 2020**



## GENERAL APPROPRIATIONS ACT

City Clerk's Office  
Phone: 810.664.5231  
Fax: 810.664.2610

### RESOLUTION TO ADOPT THE BUDGET OF THE CITY OF LAPEER FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021 AND TO MAKE APPROPRIATIONS THEREFORE

At a regular meeting of the Lapeer City Commission on Monday, May 18, 2020, at 6:30 p.m. held electronically via GoToMeeting and in the Municipal Building at, 576 Liberty Park, Lapeer, Michigan, Commissioner Pattison moved for the adoption of the following resolution. The motion was supported by Commissioner Atwood.

**WHEREAS**, the City Charter requires: That the City Manager submit a budget proposal with his recommendation to the City Commission; that a public hearing be held on said budget proposal; that the City Commission by resolution adopt a budget for the ensuing fiscal year, making an appropriation of the money needed therefore, and designating the sum to be raised by taxation; and

**WHEREAS**, the Manager has submitted said budget and recommendations along with the proposed tax millage to be levied and a public hearing has been held thereon:

**NOW, THEREFORE, BE IT RESOLVED** as provided in the City Charter, and in conformity to Public Act 621 of 1978, the Uniform Budgeting and Accounting Act, that the budgets attached hereto and made a part hereof by reference are hereby considered and adopted, to be administered on fund level, as the budgets of the City of Lapeer to cover the operations and expenditures thereof for the fiscal year July 1, 2020 to June 30, 2021.

**BE IT FURTHER RESOLVED** that in addition to the levy of a City Income Tax in accordance with the State's Uniform City Income Tax Act, the sum of \$2,672,000 be raised by taxation from the levy of 9.8000 mills on the ad Valorem tax roll and 4.9000 mills on the IFT tax roll for operations on the assessed value of all real and personal property in the City as follows:

General Operation.....	9.8000 mills .....	\$2,623,000
General Operation.....	4.9000 mills .....	\$ 49,000

**BE IT FURTHER RESOLVED** that the City Manager be authorized to transfer necessary amounts between activities (departments) within a fund and up to \$5,000 between funds.

**BE IT FURTHER RESOLVED** that a copy of this budget resolution be furnished to the City Assessor, who together with the City Treasurer, shall then proceed to assess and collect the taxes in accordance with the City Charter and State Statutes.

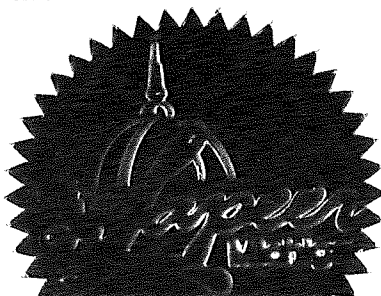
#### ON A ROLL CALL VOTE:

**YEAS:** Atwood, Cattane, Osentoski, Pattison, Stroh.

**NAYS:** None.

**ABSENT:** None.

**MOTION CARRIED AND RESOLUTION ADOPTED.**



576 Liberty Park • Lapeer, MI 48446  
Website: [www.ci.lapeer.mi.us](http://www.ci.lapeer.mi.us)



*Romona Sanchez*  
Romona Sanchez, CMC  
City Clerk, City of Lapeer

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## Memorandum

To: Debbie Marquardt, Mayor, and City Commissioners, Dan Osentoski, Joshua Atwood, Tony Stroh, Jeff Pattison, and Eric Cattane  
From: Dale Kerbyson, City Manager  
Date: April 16, 2020  
Re: Annual Budget, Fiscal Year (FY) 2020-2021

### INTRODUCTION TO BUDGET

Section 8.2 of the City Charter requires that the City Manager prepare and submit a budget proposal for the next fiscal year to the Commission on or before the second Monday in May. You are presented with this years' proposal on April 20, 2020; a week earlier than 2019. The first public meeting on the budget is to be scheduled in May 2020.

The brief comments below provide a short introduction to the greater than 320 page budget document. At the budget workshop to be scheduled in May, the department heads and I will provide detailed commentary on this document. A public hearing on the proposed budget will be scheduled for Monday, May 18, 2020 at 6:30 p.m. at City Hall.

In accordance with the City Charter and in cooperation with the City of Lapeer Department Heads, I recommend that the budget herein be adopted for the fiscal year July 1, 2020 through June 30, 2021.

As the City of Lapeer strives to continue to provide a wide array of services to its citizens, general fund revenues continue to decline and expenses continue to escalate. State Shared Revenue cuts and recently approved State Law eliminating Personal Property Taxes and expansion of the income tax deduction marked an additional decrease in revenue to the City. To offset the decreases, City staff have been successful in saving money on one-time and repeated expenses plus the full-time staff positions of the City of Lapeer has been reduced. In opposition to these trends, the City's income tax revenue has raised slightly on an annual basis.

### REVENUE REDUCTIONS

State Shared Revenues decreased by fifteen percent between the end of fiscal year 2004 and 2011. Also, property values have dropped 35% between the years 2008-2014 reducing the City Property Tax Revenue in excess of the value of one mill.

### STATE SHARED REVENUE

If shared revenues remained stagnant at the 2002 rate, the City would have received millions more in revenues over the last fourteen years:

Revenues in 01/02	\$1,037,526	
Revenues in 02/03	889,506 or	\$148,020 loss from prior year
Revenues in 03/04	862,709 or	26,797 loss from prior year
Revenues in 04/05	818,099 or	44,601 loss from prior year
Revenues in 05/06	822,638 or	4,539 gain from prior year
Revenues in 06/07	801,727 or	20,911 loss from prior year
Revenues in 07/08	784,522 or	17,205 loss from prior year
Revenues in 08/09	789,709 or	5,187 gain from prior year
Revenues in 09/10	673,073 or	116,136 loss from prior year
Revenues in 10/11	663,422 or	9,651 loss from prior year
Revenues in 11/12	694,236 or	30,814 gain from prior year



Revenues in 12/13	697,286 or	3,050 gain from prior year
Revenues in 13/14	716,833 or	19,547 gain from prior year
Revenues in 14/15	735,714 or	18,881 gain from prior year
Revenues in 15/16	728,231 or	7,483 loss from prior year
Revenues in 16/17	896,611 or	168,380 gain from prior year
Revenues in 17/18	794,354 or	102,257 loss from prior year
Revenues in 18/19	825,637 or	31,283 gain from prior year
Projected in 19/20	840,052 or	14,415 gain from prior year
Proposed in 20/21	848,452 or	8,400 gain from prior year

**If funding had stayed the same as it was in 2001, the City of Lapeer should have received an additional \$6,800,508.00 over the last eighteen years. Lapeer alone has lost \$966,949 in just the last five years. This is roughly a 30% loss in revenue in this line item every year for over eighteen years.**

The State of Michigan shifted its financial burden onto local municipalities by reducing revenue sharing and reclaiming funds it promised to municipalities when Proposition A and the Headlee Amendment went into effect. Additional stress on the City is due to falling property tax revenues; however, this year Lapeer home owners saw an increase in their State Equalized Value. There is a structural problem in the current funding process for municipalities. Due to Proposition A and the Headlee Amendment, property tax increases are capped by the cost of living. As mentioned above, property values fell in the City of Lapeer 35% in a few short years with no mechanism to recoup the lost revenue to the City when the values rebound. Every municipality in Michigan has the problem of lost property tax revenue that will never be returned unless the property is sold at which time the property tax becomes uncapped and then returns to the actual value of the property. The home owners in Lapeer received a cumulative 35% reduction in their property taxes over those years. Couple this action with the requirement that the uncapped increase must be blended into the entire tax roll so that the City never gains the true increase of the uncapped property value. Other actions by the legislature have reduced reimbursements to local governments by eliminating the personal property tax (PPT). Lapeer has recognized a greater than \$300,000 loss in revenue since this law passed. The State of Michigan promised during their legislative action which cut the personal property tax to make up our loss with the increased revenue they received from the anticipated growth due to the tax cut. The revenue growth has happened for the State but the reimbursement has not. All increases in property tax value are deducted from the loss due to the PPT law so a successful growing city will never be reimbursed for the lost PPT values due to that law. The State of Michigan has not restored our funding to the designated level. Last year the State held \$120 million dollars in the PPT reimbursement fund. This is yet another reason the public does not trust the legislature and local governments struggle to keep their service levels up.

## **INCOME TAX**

Income tax revenue has not dropped over the last year. In fact, due to prosecution of past delinquent individuals, the income tax collections have raised slightly this year:

Actual	for	2003-2004	2,164,036
Actual	for	2004-2005	2,243,650
Actual	for	2005-2006	2,318,485
Actual	for	2006-2007	2,177,324
Actual	for	2007-2008	2,393,803
Actual	for	2008-2009	2,442,439
Actual	for	2009-2010	2,149,120

Actual	for	2010-2011	2,231,436
Actual	for	2011-2012	2,366,243
Actual	for	2012-2013	2,551,661
Actual	for	2013-2014	2,703,932
Actual	for	2014-2015	2,844,607
Actual	for	2015-2016	2,990,676
Actual	for	2016-2017	3,089,776
Actual	for	2017-2018	3,247,756
Actual	for	2018-2019	3,387,116
Projected	for	2019-2020	3,400,000
Requested	for	2020-2021	3,470,000

### **INCREASES IN EXPENSES**

While the cost of materials and supplies continue to rise the most significant cost is that of providing health insurance to our employees. The premiums rose from \$586,721 in 2005 to \$2.1 million annually in 2013 to \$2.2 million in 2015 or a 4% increase in those two years. In 2019 the City of Lapeer will spend 2.1 million on healthcare for its current and past employees which are a reduction from the previous year. Lapeer anticipates another reduction in cost in 2020 as well. Since the majority of our workforce is unionized, they must agree to options which could reduce costs. In early 2012, Lapeer switched its retiree population to a new Blue Cross Blue Shield coverage plan that was recommended by the Federal Government which saved money and improved coverage for the retirees.

It is important to note the efforts by department heads to cut expenses and keep them as low as possible. Over the last fifteen years the City has ended the year well under budget. This is important to comment on as it shows that the administration finds it important to provide a complete and accurate budget and to live within that budget.

### **BALANCING THE BUDGET**

We continue to examine all options to increase revenues and reallocate monies to the general fund which supports police, fire, public works, planning and parks facilities. The following measures were taken to avoid significant cuts in staffing:

1. A return to the General Fund of collected capital from all departments for technical equipment totaling \$50,000.
2. A reimbursement from the Telephone Fund for past fees \$20,000.
3. Police Chief was promoted from within and the police lieutenant position was not filled after that promotion yielded approximately a \$100,000 savings.

With these adjustments we will maintain a fund balance in the General Fund of approximately (2019/20 \$1,678,541 or 15.8%) \$1,644,486 or 14.2% of budgeted expenditures. Our fund balance will allow us to weather an additional year or two of constrained budgets.

### **GENERAL FUND: FUND 101**

As always, our intent is to maintain the City's strong financial condition while providing effective public services, personal and property protection, responsible development and an enhanced quality of life. This year the focus is on maintaining and improving City services, equipment and the infrastructure needed to accommodate our taxpayers.

There are more than 40 funding sources for City projects and operations, and more than 50 different funds listed in the City Budget. Costs for materials, supplies and services such as health care continue to rise. The General Fund supports the following services and functions:

- City Commission
- City Manager
- City Clerk & Elections
- Accounting & Financial Services
- Police Department
- Fire Department
- Public Works Department
- Building Department
- Planning, Zoning & Housing

### **MAJOR STREETS: FUND 202**

This fund is balanced as we continue to pay the debt on finished projects and budget for activities this year. In 2017 the City bonded 1.7 million for street work. The debt service on this and past road work debt will consume all available Major Street funds for several years. Last two years Lapeer rebuilt and resurface Baldwin Road as well as Genesee Street from Millville to the round-a-bout. Each year we undertake a city-wide crack seal project. This year the City will rebuild and resurface Millville Road between Genesee and Oregon. All three of these road projects were undertaken as grant funded projects.

For FY 2020-2021 fund balance is estimated at \$455,607 or 27.5% of expenditures.

### **LOCAL STREET: FUND 203**

The City applied for a MDOT Category B local street grant to rebuild the surface of Second Street. If the grant is awarded the waterline will also be replaced so if the grant comes in Second Street will be resurfaced from Lincoln Street to Jackson Street. Also proposed for this fund is a continuation of our regular maintenance program and includes funding for crack seal work and one slurry seal project.

The fund balance for local streets at the end of FY 2020-2021 is \$772,462 or 201%.

### **PARKS AND RECREATION: FUND 208**

The proposed budget for FY 2020-2021 is \$2,544,861 which is a decrease from FY 2019-2020. Our most significant project in this budget year is the reconstruction of the parking lot at the Recreation Center. This budget will be balanced with a fund balance transfer and a general fund subsidy as in every year past. Included are several small projects at the Rec Center.

From activities at the close of FY 2020-21 fund balance is projected to be \$20,782 or .8%.

### **BUILDING DEPARTMENT: FUND 249**

This new fund was added by City Commission action in 2008 in response to the communities need to provide better quality rental housing (through inspection) and service to the building trades. It was anticipated that this department be revenue neutral after the third or fourth year, however, the unforeseen economic downturn put an immediate halt to construction across Michigan and Lapeer. At that time the City of Lapeer was forced to reduce the department employees to part time. With the upswing in the economy the department went back to full-time

in July of 2013. This Department has remained revenue neutral while reimbursing its costs to the General Fund and future potential retirement costs.

#### **WASTEWATER: FUND 590**

For the FY 2010-2011 budget we propose to increase the current sewer rate based on the sewer rate study that was completed in spring of 2006. As noted in the 2007 Capital Improvement Program, we anticipate expenditures of \$30 million dollars in the next 3-5 years to increase plant capacity. Part of that \$30 million dollar plant expansion was replacement of a significant portion of the very old pipe leading into the Wastewater Treatment Plant (WWTP) in Saginaw Street. Also, part of the larger project was the replacement of the Wastewater Treatment Plant flow interceptor pipe. These two projects were under construction during the 2009-2011 budget years and were 80% grant funded. Both of these projects will reduce the original \$30 million dollar project as they will have already been constructed. In the FY 2010-2011 budget the City undertook, at the demand of the Michigan Department of Environmental Quality, an overdue refurbishing of the Wastewater Treatment Plant that has been in the CIP program for about seven years. The project was a scaled back version of the \$30 million dollar project mentioned above. The total project cost for the plant rehabilitation was \$9,420,752 plus a sanitary system improvement project that will reduce storm water infiltration into the sanitary sewer system at a cost of \$1,033,606. This sanitary sewer system work will reduce the cost to operate the plant in the long run because storm water will not be treated by the wastewater treatment facility. These projects were completed in 2012/13 budget year. In 2015 the City of Lapeer applied for and received a \$2 million dollar SAW grant. This grant has allowed for the complete cleaning of our sanitary sewer system and the detailed mapping of our system to create an asset management program for the entire waste system. In 2017 the City applied for an Infrastructure Capacity Enhancement Grant (ICE) for 1.8 million dollars to replace the McCormick Street Lift Station and several hundred feet of the force main between the lift station and the WWTP. Lapeer was successful and awarded the ICE grant. The annual expenditure for the WWTP and collection system operation for 2018-2019 was \$6,753,909 and in the 2018-2019-2020 budget year the collection system and lift station were rebuilt. Our system will operate at full capacity this budget year.

The FY 2020-2021 fund balance is \$997,559 or 18.4% of budgeted expenditures.

#### **WATER: FUND 591**

A water main project on M-24 or Main Street is proposed during the 2014/16 fiscal years at a cost of \$358,830 in 2014 and \$134,062 in 2015. This water line was installed in advance of the complete reconstruction of M-24 by the Michigan Department of Transportation from the south City Limit to just north of Genesee Street which started in the spring of 2014. Also expended in 2015 were dollars reserved for a water line upgrade in Oregon Street from the Flint River Bridge to the east City limit at a cost of \$595,200. These items have been left in the budget as a historic reference. Included in the budget last year was a project to map all of the water system for a GIS layer to add to the GIS system created last year through the SAW grant at an estimated cost of \$25,000.

FY2020-2021 fund balance is \$4,821,611 or 137.1% of budgeted expenditures.

#### **MOTOR POOL: FUND 661**

During the 2017-2018 Fiscal Year the fund proposes to purchase a Vactor sewer cleaning truck, one backhoe, two police vehicles, one zero turn mower, a speed monitoring trailer and one new copier. These purchases left a smaller than usual fund balance. This year we will purchase a

new street sweeper and street crack seal machine, a replacement police vehicle and fire inspector vehicle.

The FY 2020-2021 fund balance is \$664,676 or 62.8% of expenditures.

**In 2006 Motor Pool underwent a complete revision in the process for charging for equipment use. The new process allows for charging for all use of capital assets on an hourly basis which is then paid to the motor pool. This way, when a piece of equipment needs replacement the dollars are on hand to do so, eliminating the finance charges paid in the past.**

#### **CAPITAL IMPROVEMENT PROGRAM CAPITAL IMPROVEMENT FUND 403**

At a special meeting of the Planning Commission on April 9, 2020 the City Planning Commission adopted the Capital Improvement Program. The Planning Commission heard about a proposed project to reconstruct the lower level of Gallery 195 with some City General Fund/TIFA dollars and significant grant dollars. It is anticipated that if the three grant applications for this project are awarded in the 2020 calendar year the City Commission will approve a Budget Adjustment to fund the City's share of the project.

Since 1985 the Capital Improvement Program listed all projects which totaled over \$2,500. To reflect the rate of inflation since then, only projects totaling \$5,000 or more were included in this budget. Due to the GASB 34 accounting process placed on the City by the State of Michigan, only asset items will be listed in the CIP.

CIP fund balance at the end of the 2020-2021 will be \$6,950 or 1.2%.

#### **SUMMARY**

The City Charter, Section 8.3, requires that the budget be adopted by resolution each May. Traditionally this has occurred at the second regularly scheduled monthly meeting of the Lapeer City Commission, which this year is Monday, May 18, 2020. This budget message includes some statements from the 2010-2020 Budget Messages. After incorporating any proposed changes to this document, a final approved version will be provided to the City Commission and others prior to July 1, 2020. A complete budget will be placed on the City of Lapeer website. Without exception, all department and division heads worked diligently to constrain spending and arrive at a budget proposal that is both progressive and responsible. My thanks to the administrative team and the Interim Finance Director and Deputy Clerk Dana Jansen for their help with this document and to the City Commission for their careful consideration of this budget.

**CITY OF LAPEER**  
**ANNUAL BUDGET**  
**FISCAL YEAR 2020-2021**

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## BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

Accrual Accounting: A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, revenue that was earned between April 1 and June 30, but for which payment was not received until July 10, is recorded as being on June 30 rather than on July 10.

Appropriation: An authorization made by the City Commission that permits the City to incur obligations and to make expenditures of resources.

Appropriation Ordinance: The official enactment by the City Commission to establish legal authority for City officials to obligate and expend resources.

Audit: A comprehensive investigation of the manner in which the government's resources were actually utilized. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

Balance Sheet: A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for consideration of large capital projects, such as buildings, streets and bridges.

Budget: A financial plan for a specified period of time (fiscal year) that matches all planned revenues and expenditures with various municipal services.

Budget Adjustment: A legal procedure utilized by the City staff and City Commission to revise a budget appropriation. City staff has the prerogative to adjust expenditures within a departmental budget.

Budget Calendar: The schedule of key dates or milestones, which the City departments follow in the preparation, adoption and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the City Commission.



Budgeted Funds: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Commission approval is composed of budgeted funds.

Budget Message: The opening section of the budget which provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Equipment Budget: The portion of the annual operating budget that appropriates funds for the purchase of capital equipment items. These expenditures are often separated from regular operating items, such as salaries, utilities and office supplies. The Capital Equipment Budget includes funds for capital equipment, purchases, such as vehicles, machinery, and special tools, which are usually distinguished from operating items according to their value and projected useful life.

Capital Improvement Program: A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

Capital Improvement Program Budget: A Capital Improvement Program (CIP) Budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of the government assets. Examples of capital improvement projects include new roads, sewer lines, buildings, recreational facilities and large scale remodeling. The City Commission receives a separate document that details the CIP costs for the upcoming fiscal year.

Cash Accounting: A basis of accounting in which transactions are recorded when cash is either received or expended for goods and services.

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Current Taxes: Taxes that are levied and due within one year.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Delinquent Taxes: Taxes that remain unpaid on and after the date on which a penalty or nonpayment is attached.

Department: A major administrative division of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Departmental Purpose: The primary reason for the existence of a specific department is explained through the departmental purpose statement.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Disbursement: Payment for goods and services in cash or by check.

Encumbrance: The commitment to appropriate funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds are established for services such as water and sewer, parking facilities, etc.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by Commission.

Expenditure: This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to all funds. NOTE: An encumbrance is not an expenditure. An encumbrance reserves funds to be expended.

Expenses: Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest and other charges.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Lapeer has specified July 1 to June 30 as its fiscal year.

Fixed Assets: Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

Fund: An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, trust and agency funds, internal service funds and special assessment funds.

Fund Balance: Fund balance is the excess of assets over liabilities and is, therefore, also known as surplus funds.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Function: A group of related programs crossing organizational (department) boundaries and aimed at accomplishing a broad goal or accomplishing a major service.

General Fund: The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as public safety, finance, data processing, public services and general administration.

General Ledger: A file that contains a listing of the various accounts necessary to reflect the financial position of the government.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and improvements; the repayment of bonds is usually made from the General Fund, and these bonds are backed by the full faith and credit of the issuing government.

Grant: A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block depending upon the amount of discretion allowed the grantee.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another government for a specified purpose.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

Inventory: A detailed listing of property currently held by the government.

Invoice: A bill requesting payment for goods or services by a vendor or other governmental unit.

Levy: To impose taxes, special assessments, or service charges for the support of City activities.

Line-item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Object Code: An expenditure category, such as salaries, supplies or vehicles.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Operating Fund: A fund restricted to a fiscal budget year.

Performance Budget: A budget that focuses upon activities rather than line items. Work load and unit cost data are collected in order to assess the efficiency of services. Typical data collected might include miles of streets paved per year, cost of paved streets per mile, etc.

Performance Measures: Specific quantitative and qualitative measures of work performance as an objective of the department.

Program Budget: A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes of expenditures.

Property Tax: Property taxes are levied on both real and personal property according to the property's Taxable Value and the tax rate.

Reconciliation: A detailed summary of increases and decreases in departmental expenditures from one budget year to another.

Revenue: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

Requisition: A written request from a department to the purchasing office for specific goods or services. This action precedes the authorization of a purchase order.

Reserve: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Risk Management: An organized attempt to protect a government's assets against accidental loss in the most economical method.

Source of Revenue: Revenues are classified according to their source or point of origin.

Taxable Value: A value that is established for real or personal property for use as a basis for levying property taxes.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

Voucher: A document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

CITY OF LAPEER  
Summary of Expenditures  
All Funds 2020-2021 Budget

	Current Year Amended Budget	Administration Recommendation	Commission Approval
101 General Fund	\$ 10,729,731	\$ 11,607,090	\$ 11,319,090
150 Cemetery Perpetual Care Fund	50	125	125
202 Major Street Fund	757,828	1,654,345	1,654,345
203 Local Street Fund	933,917	384,331	384,331
208 Park and Recreation Fund	2,548,320	2,544,861	2,544,861
209 Cemetery Fund	150,198	173,651	173,651
249 Building Department Fund	325,181	347,467	347,467
254 Site Plan Review Fund	8,000	-	-
255 Oakdale Development Fund	31,550	32,643	32,643
257 Dog Park Fund	15,000	1,000	1,000
262 Police K-9 Fund	2,119	2,374	2,374
263 School Liaison Fund	3,750	5,250	5,250
264 General Forfeiture Fund	2,000	2,000	2,000
265 Drug Law Enforcement Fund	39,850	19,600	19,600
274 Public Safety Training Fund	3,500	3,200	3,200
275 Mobile Training Unit Fund	100	100	100
288 Housing Resource Fund	2,361,000	111,000	111,000
349-399 Debt Service Funds	4,209,403	556,813	556,813
403 Capital Improvement Fund	322,000	560,000	335,000
450 Land Acquisition Fund	1,371,599	348,854	348,854
506 Parking Fund	86,289	52,787	52,787
590 Wastewater Fund	4,915,775	5,419,086	5,419,086
591 Water Fund	8,577,661	3,516,352	3,516,352
661 Motor Pool Fund	1,234,889	1,058,296	1,058,296
662 Information Technology Fund	295,860	358,857	358,857
663 Telephone Communications Fund	50,517	51,365	51,365
860-899 Special Assessment Debt Service Funds	107,605	53,500	53,500
 TOTAL ALL FUNDS	 \$ 39,083,692	 \$ 28,864,947	 \$ 28,351,947

CITY OF LAPEER  
Summary of Expenditures  
General Fund 2020-2021 Budget

	Current Year Amended Budget	Administration Recommendation	Commission Approval
101 City Commission	\$ 49,507	\$ 52,993	\$ 52,993
105 Cable Advisory Board	395	374	374
172 City Manager	413,363	427,590	427,590
202 Income Tax	236,038	287,214	287,214
215 City Clerk	249,236	249,682	249,682
247 Board of Review	2,129	1,453	1,453
253 Finance	595,987	648,936	648,936
257 Assessor	190,544	179,274	179,274
258 GIS	66,407	71,586	71,586
262 Elections	56,771	51,495	51,495
265 City Hall Building Maintenance	44,744	142,948	79,948
266 City Attorney	144,000	185,000	185,000
301 Police	3,442,724	3,545,354	3,545,354
336 Fire	1,136,477	1,190,521	1,190,521
441 Department of Public Works	954,102	1,115,424	1,115,424
690 Housing Rehabilitation	448,761	490,439	490,439
721 Planning Department	305,771	312,822	312,822
890 General Contingency	100,000	100,000	100,000
891 Disaster Contingency	1,000	1,000	1,000
972 Contribution to Component Units	1,283,005	1,187,770	1,187,770
973 Contribution to Townships	56,802	76,070	76,070
975 Contribution to Other Agencies	2,000	2,000	2,000
999 Transfers Out	<u>949,968</u>	<u>1,287,144</u>	<u>1,062,144</u>
 TOTAL EXPENDITURES	 <u>\$ 10,729,731</u>	 <u>\$ 11,607,090</u>	 <u>\$ 11,319,090</u>
 Property Taxes and Fees	 \$ 2,985,308	 \$ 3,036,250	 \$ 3,036,250
Income Tax	3,265,000	3,495,000	3,495,000
State Shared Revenue	893,322	848,453	848,453
Contributions from Component Units	763,766	869,072	869,072
Other Revenue Sources	2,146,917	1,986,148	1,986,148
Fund Balance Applied	675,418	1,372,167	1,372,167
 TOTAL REVENUES	 <u>\$ 10,729,731</u>	 <u>\$ 11,607,090</u>	 <u>\$ 11,607,090</u>
 Taxable Value (ad Valorum)	 \$ 275,806,297	 \$ 280,401,859	 \$ 280,401,859
Taxable Value (IFT)	\$ 12,281,783	\$ 10,114,671	\$ 10,114,671
 Operational Millage (ad Valorum)	 9.8000	 9.8000	 9.8000
 Total Millage	 9.8000	 9.8000	 9.8000

CITY OF LAPEER  
Summary of Expenditures  
Other Funds 2020-2021 Budget

	Current Year Budget	Administration Recommendation	Commission Approval
150 Cemetery Perpetual Care Fund	\$ 50	\$ 125	\$ 125
202 Major Street Fund	757,828	1,654,345	1,654,345
203 Local Street Fund	933,917	384,331	384,331
208 Park and Recreation Fund	2,548,320	2,544,861	2,544,861
209 Cemetery Fund	150,198	173,651	173,651
249 Building Department Fund	325,181	347,467	347,467
254 Site Plan Review Fund	8,000	0	0
255 Oakdale Development Fund	31,550	32,643	32,643
257 Dog Park Fund	15,000	1,000	1,000
262 Police K-9 Fund	2,119	2,374	2,374
263 School Liaison Fund	3,750	5,250	5,250
264 General Forfeiture Fund	2,000	2,000	2,000
265 Drug Law Enforcement Fund	39,850	19,600	19,600
274 Public Safety Training Fund	3,500	3,200	3,200
275 Mobile Training Unit Fund	100	100	100
288 Housing Resource Fund	2,361,000	111,000	111,000
349-399 Debt Service Funds	4,209,403	556,813	556,813
403 Capital Improvement Fund	322,000	560,000	335,000
450 Land Acquisition Fund	1,371,599	348,854	348,854
506 Parking Fund	86,289	52,787	52,787
590 Wastewater Fund	4,915,775	5,419,086	5,419,086
591 Water Fund	8,577,661	3,516,352	3,516,352
661 Motor Pool Fund	1,234,889	1,058,296	1,058,296
662 Information Technology Fund	295,860	358,857	358,857
663 Telephone Communications Fund	50,517	51,365	51,365
860-899 Special Assessment Debt Service Funds	\$ 107,605	\$ 53,500	\$ 53,500
 TOTAL OTHER FUNDS	 \$ 28,353,961	 \$ 17,257,857	 \$ 17,032,857



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FUND 101  
GENERAL FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>GENERAL FUND</b>									
<b>GENERAL FUND</b>									
101-000-402000	CURRENT REAL PROPERTY TAX	1,987,398	1,989,913	1,989,913	2,064,250	2,055,000	2,100,000	2,100,000	2,100,000
101-000-410000	CURRENT PERSONAL PROPERTY TAX	698,226	573,300	573,300	642,469	635,000	523,000	523,000	523,000
101-000-415010	IN LIEU OF TAXES-HOUSING	24,469	26,075	26,075	4,226	25,205	25,457	25,457	25,457
Budget notes:									
City share of Payment In Lieu of Taxes for Riverview Towers, Charbridge Arbor and Silver Maples.									
101-000-415208	IN LIEU OF TAXES-COMM CTR	53,576	54,762	54,762	50,199	54,762	55,310	55,310	55,310
101-000-415590	IN LIEU OF TAXES-WWTP FUND	110,922	109,563	109,563	100,433	109,563	110,659	110,659	110,659
Budget notes:									
50% of prior June 30 net assets multiplied by current City millage									
101-000-415591	IN LIEU OF TAXES-WATER FUND	49,309	49,412	49,412	45,294	49,412	49,906	49,906	49,906
Budget notes:									
50% of prior June 30 net assets multiplied by current City millage									
101-000-437000	INDUSTRIAL FACILITIES TAX	65,868	69,291	69,291	60,181	60,180	49,000	49,000	49,000
101-000-438000	INCOME TAX	3,387,116	3,150,000	3,150,000	3,052,069	3,400,000	3,400,000	3,400,000	3,400,000
101-000-438100	INCOME TAX FROM PROSECUTION	36,121	35,000	35,000	14,687	10,000	10,000	10,000	10,000
101-000-439010	MOBILE HOME FEE-CRESTVIEW	270	1,100	1,100	338	270	270	270	270
101-000-439020	MOBILE HOME FEE-HUNTER CREEK	6,374	2,000	2,000	2,977	5,358	5,358	5,358	5,358
101-000-445000	ADMIN FEE - PROP TAX	104,951	95,992	95,992	107,584	101,000	102,919	102,919	102,919
101-000-445010	PENALTY & INTEREST-PROP TAX	19,389	17,000	17,000	30,335	20,000	20,000	20,000	20,000
101-000-445020	PENALTY & INTEREST-INCOME TAX	97,442	80,000	80,000	66,114	85,000	85,000	85,000	85,000
101-000-451000	BUSINESS LICENSE & PERMIT	2,776	500	500	1,100	500	500	500	500
101-000-451420	MMFLA FEES	35,000	15,000	15,000	55,000	35,000	35,000	35,000	35,000
101-000-574010	STATE SHARED SALE & USE TAX	825,637	893,322	893,322	581,318	840,052	848,453	848,453	848,453
Budget notes:									
State Shared Revenue									
101-000-574030	METRO AUTHORITY ROW FEE	33,444	0	0	0	0	0	0	0
101-000-581110	CONTRIB FROM MAYFIELD TWP	3,752	3,700	3,700	3,666	3,700	3,700	3,700	3,700
Budget notes:									
payment for Woodbridge subdivision per 425 Land Transfer Agreement									
101-000-631000	ADMINISTRATION FEE	650,760	666,563	666,563	611,016	666,563	673,229	673,229	673,229
Budget notes:									
received from Motorpool , Water Fund, Wastewater Fund, Cemetery Fund, Park Fund and the Building Dept Fund									
101-000-664010	INTEREST ON INVESTMENTS	33,881	15,500	15,500	50,085	33,881	33,881	33,881	33,881
101-000-667010	BUILDING RENTAL	10,650	12,000	12,000	18,667	19,666	20,238	20,238	20,238
Budget notes:									
Clover School \$1,500									
838 Saginaw St rent proceeds \$12,000									

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
101-000-670010	LEASE AGREEMENTS	125,238	125,638	125,638	117,500	125,638	125,638	125,638	125,638
	Budget notes:								
	~2019 DTE lease of DeMille property \$113,100 payment 3 of 20								
	Farm land leases \$10,610; Air Advantage tower lease \$4,800								
	~2020 DTE lease of DeMille property \$113,100 payment 4 of 20								
	Farm land leases \$7,738; Air Advantage tower lease \$4,800								
101-000-694000	CASH OVER & SHORT	(28)	0	0	7	0	0	0	0
101-000-697010	MISCELLANEOUS REVENUE	82,209	30,000	30,000	5,312	5,000	5,000	5,000	5,000
101-000-697999	MISCELLANEOUS REVENUE-NSF	2,579	2,000	2,000	1,163	2,000	20,000	20,000	20,000
101-000-699999	FUND BALANCE APPLIED	0	684,206	675,418	0	0	1,372,167	1,084,167	1,084,167
	Total GENERAL FUND:	8,447,330	8,701,837	8,693,049	7,685,989	8,342,749	9,674,683	9,386,683	9,386,683
<b>CITY COMMISSION</b>									
101-101-675020	DONATIONS - YOUTH COUNCIL	1,359	1,000	1,000	0	1,000	1,000	1,000	1,000
	Total CITY COMMISSION:	1,359	1,000	1,000	0	1,000	1,000	1,000	1,000
<b>CABLE ADVISORY BOARD</b>									
101-105-452000	CABLE FRANCHISE FEE	114,844	121,000	121,000	111,369	114,000	114,000	114,000	114,000
101-105-452100	TELEPHONE FRANCHISE FEE	485	300	300	342	400	400	400	400
	Total CABLE ADVISORY BOARD:	115,329	121,300	121,300	111,711	114,400	114,400	114,400	114,400
<b>CITY MANAGER</b>									
101-172-697010	MISCELLANEOUS REVENUE	94,966	1,000	1,000	48,608	2,054	1,000	1,000	1,000
	Total CITY MANAGER:	94,966	1,000	1,000	48,608	2,054	1,000	1,000	1,000
<b>CITY CLERK</b>									
101-215-451100	BUSINESS REGISTRATION LICENSE	5,083	4,000	4,000	1,663	4,000	4,000	4,000	4,000
	Total CITY CLERK:	5,083	4,000	4,000	1,663	4,000	4,000	4,000	4,000
<b>FINANCE</b>									
101-253-697010	MISCELLANEOUS REVENUES	21	50	50	0	20	20	20	20
	Total FINANCE:	21	50	50	0	20	20	20	20

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CITY ASSESSOR</b>									
101-257-477000	IFT APPLICATION FEE	0	0	0	0	0	0	0	0
101-257-478030	LOT SPLIT APPLICATION FEE	525	525	525	250	500	500	500	500
101-257-609000	ADDRESS APPLICATION FEE	170	0	0	1,100	1,075	0	0	0
Total CITY ASSESSOR:		695	525	525	1,350	1,575	500	500	500
<b>GIS</b>									
101-258-626050	GIS/MEDIA SERVICE REIMB.	40	1,000	1,000	8	8	0	0	0
Total GIS:		40	1,000	1,000	8	8	0	0	0
<b>ELECTIONS</b>									
101-262-676070	REIMB-ELECTION EXPENSE	0	0	0	2,077	0	0	0	0
101-262-697010	MISCELLANEOUS REVENUE	0	0	0	0	0	0	0	0
Total ELECTIONS:		0	0	0	2,077	0	0	0	0
<b>CITY ATTORNEY</b>									
101-266-635249	LEGAL FEES - BUILDING DEPT	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000
101-266-635450	LEGAL FEES - LAND ACQU	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
101-266-635690	LEGAL FEES - HOUSING	0	0	2,500	2,500	2,500	2,500	2,500	2,500
Budget notes:		~2021 Lapeer Housing Commission portion paid for legal fees \$2,500							
Total CITY ATTORNEY:		50,000	60,000	62,500	62,500	62,500	62,500	62,500	62,500
<b>POLICE DEPARTMENT</b>									
101-301-501080	FEDERAL DRUG GRANT (TNU)	0	0	0	0	0	0	0	0
Budget notes:		Federal Drug Grant passed through Thumb Narcotics Unit to fund Officer							
101-301-501120	SCHOOL LIAISON OFFICER	59,000	62,000	62,000	34,000	59,000	62,000	62,000	62,000
101-301-566030	POLICE SERVICE REIMBURSEMENT	7,640	3,000	3,000	3,167	3,167	2,500	2,500	2,500
101-301-574020	STATE SHARED LIQUOR LICENSE	13,408	12,500	12,500	13,855	13,855	12,500	12,500	12,500
101-301-581110	CONTRIB FROM MAYFIELD TWP	4,405	3,000	3,000	795	1,600	1,640	1,640	1,640
Budget notes:		Crossing Guards							
101-301-581210	CONTRIB FROM LAPEER SCHOOLS	8,577	5,000	5,000	2,433	4,000	4,500	4,500	4,500
Budget notes:		Crossing Guards							

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
101-301-606000	COURT RESTITUTION	8,056	5,000	5,000	3,471	4,500	5,000	5,000	5,000
101-301-626020	PHOTOCOPY CHARGES	3,492	3,000	3,000	3,033	3,000	3,000	3,000	3,000
101-301-641010	WEED MOWING/SNOW REMOVAL	12,767	9,000	9,000	15,751	15,800	12,000	12,000	12,000
101-301-655000	COURT FINES & COSTS	34,877	30,000	30,000	23,291	28,000	25,000	25,000	25,000
101-301-675010	DONATIONS	0	0	0	1,500	1,500	3,000	3,000	3,000
101-301-697010	MISCELLANEOUS REVENUES	646	500	500	3	250	250	250	250
Total POLICE DEPARTMENT:		152,868	133,000	133,000	101,298	134,672	131,390	131,390	131,390
<b>FIRE DEPARTMENT</b>									
101-336-543000	STATE FIRE PROTECTION	0	20,000	20,000	41,644	41,644	21,000	21,000	21,000
101-336-612100	FALSE ALARM FEES	0	250	250	(150)	100	150	150	150
101-336-632000	FIRE RUNS AND PROTECTION	421,925	428,000	428,000	388,259	428,000	431,000	431,000	431,000
101-336-632100	FIRE RUNS-CITY	27,509	1,500	1,500	2,477	2,477	1,500	1,500	1,500
101-336-697010	MISCELLANEOUS REVENUE	1,780	1,000	1,000	1,460	1,500	1,000	1,000	1,000
Total FIRE DEPARTMENT:		451,214	450,750	450,750	433,690	473,721	454,650	454,650	454,650
<b>DEPARTMENT OF PUBLIC WORKS</b>									
101-441-476600	ROW PERMITS	10,050	15,000	15,000	7,500	10,000	10,000	10,000	10,000
101-441-635000	ENTRANCE SIGN MAINTENANCE FEE	875	875	875	875	875	875	875	875
Budget notes:									
Maintenance fee on entrance signs for various organization clubs (\$125 per sign)									
Total DEPARTMENT OF PUBLIC WORKS:		10,925	15,875	15,875	8,375	10,875	10,875	10,875	10,875
<b>HOUSING REHABILITATION</b>									
101-690-539046	MSHDA-SECTION 8	157,946	154,000	154,000	136,901	159,000	150,000	150,000	150,000
101-690-676020	REIMB-HOUSING SERVICES	28,000	28,000	38,000	38,000	38,000	38,000	38,000	38,000
Budget notes:									
~2020 Housing Directory Salary \$23,000									
Housing Compliance Specialist \$5,000 for Lapeer Hsg Commission Section 8, Lapeer Riverview Towers, LLC									
~2021 Housing Directory Salary \$30,000									
Housing Compliance Specialist \$8,000 for Lapeer Hsg Commission Section 8, Lapeer Riverview Towers, LLC									
Total HOUSING REHABILITATION:		185,946	182,000	192,000	174,901	197,000	188,000	188,000	188,000
<b>PLANNING DEPARTMENT</b>									
101-721-478010	ZONING PERMIT	7,424	5,000	5,000	12,050	12,000	10,000	10,000	10,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
101-721-478020	SITE PLAN REVIEW FEES	8,723	4,000	4,000	7,439	6,000	5,000	5,000	5,000
Total PLANNING DEPARTMENT:		16,147	9,000	9,000	19,489	18,000	15,000	15,000	15,000
<b>TRANSFERS IN</b>									
101-964-699202	TRANS FROM MAJOR STREET FUND	9,410	9,418	9,418	8,633	9,418	0	0	0
Budget notes: Lincoln St. financing re-payment final payment due 2019/20									
101-964-699203	TRANS FROM LOCAL STREET FUND	9,410	9,418	9,418	8,633	9,418	0	0	0
Budget notes: Lincoln St. financing re-payment final payment due 2019/20									
101-964-699254	TRANS FROM SITE PLAN REV FUND	0	8,000	8,000	8,000	8,000	0	0	0
101-964-699288	TRANS FROM HOUSING RESRCE FUND	20,000	10,000	10,000	9,167	10,000	10,000	10,000	10,000
101-964-699361	TRANS FROM 2006 G.O. BOND	0	0	0	0	0	0	0	0
101-964-699373	TRANS FROM 2001 BLDG AUTH BOND	0	0	0	0	0	0	0	0
101-964-699396	TRANS FROM 2008 EQUIP FINANCIN	0	3,900	3,900	3,936	3,936	0	0	0
101-964-699397	TRANS FROM 2008A EQUIP DEBT	0	0	0	0	0	0	0	0
101-964-699590	TRANS FROM WASTEWATER FUND	250,000	140,180	140,180	128,498	140,180	0	0	0
Budget notes: Return of Contributed Capital interest									
101-964-699662	TRANS FROM INFO TECH FUND	85,000	85,000	85,000	77,917	85,000	50,000	50,000	50,000
Budget notes: Return of Excess Revenue									
101-964-699663	TRANS FROM TELEPHONE COMM FUND	15,000	15,000	15,000	13,750	15,000	20,000	20,000	20,000
Budget notes: Return of Excess Revenue									
Total TRANSFERS IN:		388,820	280,916	280,916	258,534	280,952	80,000	80,000	80,000
<b>CONTRIB FROM COMPONENT UNITS</b>									
101-971-699231	CONTRIB FROM TIFA 1	0	0	0	0	0	0	0	0
101-971-699232	CONTRIB FROM TIFA 2	10,480	10,614	10,614	10,614	10,614	10,826	10,826	10,826
Budget notes: City Admin Fee (15% of City taxes captured)									
101-971-699233	CONTRIB FROM TIFA 3	430,352	725,120	725,120	635,279	725,120	800,000	800,000	800,000
Budget notes: ~2019 TIFA 1 City Admin Fee (15% of City taxes captured) \$19,551 City Admin Fee (15% of City taxes captured) \$110,262 Return of Excess Revenue \$300,000 ~2020 TIFA 1 City Admin Fee (15% of City taxes captured) \$20,745									

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
	City Admin Fee (15% of City taxes captured) \$114,534 Return of Excess Revenue \$589,841								
101-971-699243	CONTRIB FROM BROWNFIELD	273	260	260	260	260	260	260	260
	Budget notes:								
	City Admin Fee (15% of City taxes captured)								
101-971-699248	CONTRIB FROM DDA	9,522	9,964	9,964	9,964	9,964	40,000	40,000	40,000
	Budget notes:								
	City Admin Fee (15% of City taxes captured)								
101-971-699250	CONTRIB FROM LDFA	96,678	17,808	17,808	17,808	17,808	17,986	17,986	17,986
	Budget notes:								
	City Admin Fee (15% of City taxes captured)								
	Total CONTRIB FROM COMPONENT UNITS:	547,305	763,766	763,766	673,925	763,766	869,072	869,072	869,072
	GENERAL FUND Revenue Total:	10,468,047	10,726,019	10,729,731	9,584,117	10,407,292	11,607,090	11,319,090	11,319,090
	GENERAL FUND Expenditure Total:	0	0	0	0	0	0	0	0
	Net Total GENERAL FUND:	10,468,047	10,726,019	10,729,731	9,584,117	10,407,292	11,607,090	11,319,090	11,319,090



*CITY OF LAPEER*

DEPARTMENTAL BUDGET SUMMARY

Legislative

Departmental Responsibilities/Missions: As the City's representative policy making body, the Mayor and five-member City Commission have responsibility for establishing overall City policy as well as setting the tone and direction of local government.

The 2020-2021 legislative budget includes functions, such as the actual Commission and Mayor compensation as established by the Local Officers Compensation Commission which is a commission established by Lapeer City Charter as well as membership participation in such organizations as the Michigan Municipal League, and other miscellaneous activities. Grouping these in one section is felt to be a more logical ordering of these activities.

A separate budget has been established for the Cable Advisory Board to fund the cost of franchise negotiations, attorney fees, providing for cable access and other related items.

Additional information on the City Commission and City Budget may be found on-line at:  
<http://www.ci.lapeer.mi.us/web/elected.htm>

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>GENERAL FUND</b>									
<b>CITY COMMISSION</b>									
101-101-701200	SALARY & WAGES-PART TIME	17,400	18,500	18,500	14,725	18,500	18,500	18,500	18,500
	Budget notes:								
	Mayor's Base Rate \$2,600								
	45 meetings @ \$50.00 per								
	Commissioners Base Rate @ \$1,500								
	45 meetings @ \$50.00 per								
101-101-715000	SOCIAL SECURITY	973	1,450	1,450	1,484	1,450	1,450	1,450	1,450
101-101-720000	WORKER'S COMPENSATION	35	50	50	49	50	50	50	50
101-101-827000	MEMBERSHIPS & SUBSCRIPTION	4,835	5,000	5,000	5,969	6,000	6,000	6,000	6,000
	Budget notes:								
	Various Memberships: MML, Economic Club, Chamber, Historical Society								
101-101-880000	COMMUNITY PROMOTION	267	2,000	2,000	3,332	2,000	3,000	3,000	3,000
101-101-901000	PRINTING	45	50	50	390	500	500	500	500
101-101-940040	EQUIPMENT RENTAL-COMPUTER	2,047	1,627	1,627	1,491	1,627	0	0	0
101-101-956030	MAYOR'S EXCHANGE DAY	0	0	0	0	0	1,000	1,000	1,000
101-101-956050	GOALS & OBJECTIVES	0	500	500	0	500	500	500	500
101-101-956060	YOUTH COUNCIL	985	5,000	5,000	0	0	5,000	5,000	5,000
101-101-956999	OTHER MISCELLANEOUS EXPENSE	678	500	500	500	500	1,000	1,000	1,000
101-101-957000	CONFERENCES AND WORKSHOPS	6,536	7,000	7,000	4,216	7,000	9,000	9,000	9,000
	Budget notes:								
	MML Legislative Affairs conference								
101-101-957100	TRAINING-BOARDS & COMMISSIONS	0	1,000	1,000	500	1,000	2,500	2,500	2,500
101-101-960010	LIABILITY INSURANCE	6,209	6,830	6,830	6,173	6,173	4,493	4,493	4,493
	Budget notes:								
	~2019 includes Volunteer Accident Policy \$1,461								
101-101-960020	PROPERTY INSURANCE	0	0	0	0	0	0	0	0
Total CITY COMMISSION:		40,010	49,507	49,507	38,831	45,300	52,993	52,993	52,993

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CABLE ADVISORY BOARD</b>									
101-105-960010	LIABILITY INSURANCE	132	145	145	118	145	124	124	124
101-105-976999	MACHINERY & EQUIPMENT NON-CIP	0	250	250	0	0	250	250	250
Total CABLE ADVISORY BOARD:		132	395	395	118	145	374	374	374

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DEPARTMENTAL BUDGET SUMMARY

City Manager

Departmental Responsibilities/Mission: To provide recommendations to the City Commission regarding policy proposals; to provide to the City Commission advice regarding policy alternatives; to implement policy directives of the City Commission; to coordinate and supervise activities of the various City departments; and to carry out the general administration of City business.

Services Initiatives: With minor exceptions, the proposed FY2020-2021 City Manager's budget provides for a continuation of current services. Current services provided include: preparation of Commission agenda reports and policy recommendations; implementation of Commission policy directives; general supervision and oversight of departmental operations; budget development, recommendation and administration; representation and promotion of City interests on various boards and at various functions; grant monitoring and research; economic development; and when needed conduct general administrative studies and the development of administrative procedures intended to improve organizational effectiveness; and coordination of special events and projects.

Additional information on the City Manager Department may be found on-line at:  
<http://www.ci.lapeer.mi.us/web/cityman.htm>

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Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CITY MANAGER</b>									
101-172-701100	SALARY & WAGES-FULL TIME	185,092	195,421	195,421	166,841	195,421	199,346	199,346	199,346
Budget notes:									
City Manager, Executive Assistant (80%)									
101-172-701200	SALARY & WAGES-PART TIME	470	1,000	1,000	669	1,000	1,000	1,000	1,000
101-172-715000	SOCIAL SECURITY	14,457	15,026	15,026	12,572	15,026	15,326	15,326	15,326
101-172-716000	HEALTH INSURANCE	41,440	46,679	46,679	46,313	46,679	50,819	50,819	50,819
101-172-716100	DRUG CARD REIMBURSEMENT	209	500	500	399	500	500	500	500
101-172-717000	LIFE INSURANCE	748	817	817	737	817	858	858	858
Budget notes:									
City cost to provide life insurance: City Manager (annual premium based on 2.5 times annual salary) and Executive Assistant (annual premium based on annual salary)									
101-172-718100	RETIREMENT SYSTEM	72,085	83,336	83,336	73,526	83,336	90,200	90,200	90,200
101-172-719000	UNEMPLOYMENT COMPENSATION	11	10	10	11	10	11	11	11
101-172-720000	WORKER'S COMPENSATION	529	624	624	584	600	650	650	650
101-172-727010	OFFICE SUPPLIES	442	500	500	540	500	500	500	500
101-172-727020	PAPER SUPPLIES	282	300	300	85	250	300	300	300
101-172-728000	POSTAGE	879	850	850	771	800	750	750	750
101-172-801999	OTHER PROFESSIONAL SERVICE	8,931	2,500	2,500	406	2,000	2,500	2,500	2,500
101-172-802999	OTHER CONTRACTUAL SERVICE	4,838	4,000	4,000	2,504	2,000	3,000	3,000	3,000
101-172-827000	MEMBERSHIPS & SUBSCRIPTION	710	1,000	1,000	845	1,000	1,000	1,000	1,000
Budget notes:									
Dues for City Manager- MML, MLGMA, ICMA									
101-172-874000	RETIREE HEALTH INSURANCE	9,308	9,067	9,067	9,067	9,067	7,857	7,857	7,857
101-172-874100	RETIREE DRUG CARD REIMBURSE	0	100	100	0	0	0	0	0
101-172-880000	COMMUNITY PROMOTION	0	3,000	3,000	204	1,000	3,000	3,000	3,000
101-172-901000	PRINTING	524	750	750	367	750	750	750	750
101-172-920030	TELEPHONE	1,429	1,500	1,500	1,092	1,300	1,400	1,400	1,400
101-172-934999	EQUIPMENT MAINT-OTHER	0	0	0	0	0	0	0	0
Budget notes:									
Copier Maintenance									
101-172-940010	EQUIPMENT RENTAL-CITY	11,230	18,157	18,157	16,644	18,157	13,939	13,939	13,939
101-172-940030	EQUIPMENT RENTAL - PHONE	2,794	2,437	2,437	2,234	2,437	1,929	1,929	1,929
101-172-940040	EQUIPMENT RENTAL-COMPUTER	8,187	6,508	6,508	5,966	6,508	8,421	8,421	8,421
101-172-956500	CITY-OWNED PROPERTY EXPENSES	10,902	9,741	9,741	8,338	9,741	12,500	12,500	12,500
Budget notes:									
03/03/2020 02:33 PM - khanna									
2020									
838 S Saginaw \$4,000									

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Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
~2019 Clover School - insurance \$47									
Lashbrook Lifelease parcels - property taxes \$2,625 and insurance \$66									
838 S. Saginaw St. - property taxes \$1,944, insurance \$188 and maintenance \$2,000									
18 Nepessing St. - insurance \$226									
101-172-956999	OTHER MISCELLANEOUS EXPENSE	1,892	3,000	3,000	4,006	3,000	3,000	3,000	3,000
101-172-957000	CONFERENCES AND WORKSHOPS	4,008	5,500	5,500	5,329	4,200	7,000	7,000	7,000
Budget notes:									
Fees for attendance to various conferences and workshops such as ICMA, MML Legislative Conference, MML Annual Convention and Inovations Group									
101-172-960010	LIABILITY INSURANCE	36	40	40	33	33	34	34	34
101-172-976999	MACHINERY & EQUIPMENT NON-CIP	85	1,000	1,000	0	100	1,000	1,000	1,000
Total CITY MANAGER:		381,519	413,363	413,363	360,081	406,232	427,590	427,590	427,590

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Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CITY INCOME TAX</b>									
101-202-701100	SALARY & WAGES-FULL TIME	101,420	103,467	103,467	90,249	104,944	116,627	116,627	116,627
Budget notes:									
Administrator, Clerk									
101-202-701200	SALARY & WAGES-PART TIME	16,033	17,689	17,689	14,318	17,045	18,131	18,131	18,131
101-202-704100	OVERTIME-FULL TIME	0	0	0	0	0	0	0	0
101-202-715000	SOCIAL SECURITY	8,907	9,268	9,268	7,933	9,332	9,588	9,588	9,588
101-202-716000	HEALTH INSURANCE	19,990	22,505	22,505	22,342	22,505	24,529	24,529	24,529
101-202-717000	LIFE INSURANCE	241	261	261	233	261	275	275	275
101-202-718100	RETIREMENT SYSTEM	35,995	36,489	36,489	31,820	36,071	47,833	47,833	47,833
101-202-719000	UNEMPLOYMENT COMPENSATION	17	11	11	13	11	11	11	11
101-202-720000	WORKER'S COMPENSATION	254	331	331	302	303	325	325	325
101-202-727010	OFFICE SUPPLIES	336	550	550	323	300	350	350	350
101-202-728000	POSTAGE	8,680	7,000	7,000	4,055	7,000	7,000	7,000	7,000
Budget notes:									
Mailing letters, refund checks, 941's, 1099's, tax forms, employer packets, postage machine									
101-202-802020	PROGRAMMING SERVICES	1,990	2,000	2,000	1,990	2,000	2,000	2,000	2,000
101-202-827000	MEMBERSHIPS & SUBSCRIPTION	198	600	600	1,057	1,200	600	600	600
Budget notes:									
Subscription to TLO									
101-202-874000	RETIREE HEALTH INSURANCE	18,616	18,134	18,134	18,134	18,134	31,427	31,427	31,427
101-202-874100	RETIREE DRUG CARD REIMBURSE	349	500	500	110	500	500	500	500
101-202-874200	RETIREE HEALTH HSP EMPLR MATCH	601	619	619	1,137	1,137	1,182	1,182	1,182
101-202-900000	ADVERTISING	0	100	100	0	100	100	100	100
101-202-901000	PRINTING	3,789	4,100	4,100	2,342	3,620	4,000	4,000	4,000
Budget notes:									
Tax forms, envelopes, refund checks, and 1099-G's									
101-202-934999	EQUIPMENT MAINT-OTHER	379	500	500	2,803	6,000	9,000	9,000	9,000
101-202-940030	EQUIPMENT RENTAL - PHONE	1,597	1,393	1,393	1,277	1,393	1,102	1,102	1,102
101-202-940040	EQUIPMENT RENTAL-COMPUTER	9,210	7,321	7,321	6,711	7,321	4,534	4,534	4,534
101-202-956999	OTHER MISCELLANEOUS EXPENSE	1,599	1,700	1,700	1,531	1,531	1,700	1,700	1,700
Budget notes:									
Purchase of State Income Tax Report									
101-202-957000	CONFERENCES AND WORKSHOPS	688	1,500	1,500	551	1,000	6,400	6,400	6,400
101-202-976999	MACHINERY & EQUIPMENT NON-CIP	0	0	0	0	0	0	0	0
Total CITY INCOME TAX:		230,887	236,038	236,038	209,230	241,708	287,214	287,214	287,214

## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### City Clerk

Departmental Responsibilities/Mission: By Charter, the City Clerk's office duties encompass: Clerk of the City Commission; assist in the implementation of Commission policy directives; prepare and preserve minutes for City Commission; custodian of the City seal; responsible for papers, documents, bonds and records pertaining to the City; administer oaths of office; assist in development and/or preparation of ordinance amendments; certification of ordinances and resolutions enacted or passed by the City Commission; provide and maintain the required forms for petition filing and others relating to provisions of the City Charter; arrange and record public hearings; preparation of legal notices; assist in the development and implementation of administrative procedures; coordinate and supervise election responsibilities; website administration; telephone administration; process of special assessments and Industrial Facilities Tax requests.

Services Initiatives: The City Clerk's budget provides for a continuation of current services. Current services include: election preparation for all elections required by Charter and statute; assist in the development/preparation of Commission policy directives; assist in the development of administrative procedures intended to improve organizational effectiveness; preparation of Commission agenda reports; preservation of municipal records; preparation of legal notices; arrangement and notification requirements relating to public hearings; represent and promote City interests for all department personnel; general administrative studies; and maintain high ethical standards as a representative of the City.

#### Programs/Activities:

- 1) Review precinct boundaries where needed.
- 2) Review and assess needs regarding new election laws and requirements; Implement procedural changes due to the passage of Proposal 18-3 in November 2018.
- 3) Website monitoring and updating.
- 4) Continuation and possible completion of Codification project.
- 5) Review and recommend changes to current policies and procedures.
- 6) Processing of Records Retention Procedures and storage.
- 7) Provide assistance to the Finance Department as needed. (GASB 34)
- 8) Continued education related to: CMC/CMMC designation, Dominion ICP voting tabulators, Dominion ICX voter assist terminals, and election accreditation programs.
- 9) Telephone administration.



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<b>CITY CLERK</b>									
101-215-701100	SALARY & WAGES-FULL TIME	155,401	99,808	99,808	73,005	86,350	100,023	100,023	100,023
	Budget notes:								
	City Clerk, Executive Assistant (20%), Administrative Assistant (30%)								
101-215-701200	SALARY AND WAGES-PART TIME	731	500	500	24,057	27,000	5,000	5,000	5,000
	Budget notes:								
	~2019 Part time clerical - 500 hours @ \$10/hr								
	~2020 Part time clerical - 50 hours @ \$10/hr								
	~2021 Part-time clerical: 500 hrs @ \$10/hr - project assistance								
101-215-715000	SOCIAL SECURITY	11,857	7,674	7,674	7,355	8,671	8,034	8,034	8,034
101-215-716000	HEALTH INSURANCE	50,624	41,835	41,835	42,061	42,063	45,522	45,522	45,522
101-215-716100	DRUG CARD REIMBURSEMENT	0	0	0	0	0	0	0	0
101-215-717000	LIFE INSURANCE	301	256	256	196	256	272	272	272
101-215-718100	RETIREMENT SYSTEM	40,751	37,039	37,039	19,239	22,700	43,930	43,930	43,930
101-215-719000	UNEMPLOYMENT COMPENSATION	6	8	8	19	15	8	8	8
101-215-720000	WORKER'S COMPENSATION	415	319	319	248	319	370	370	370
101-215-727010	OFFICE SUPPLIES	227	700	700	661	700	700	700	700
101-215-727020	PAPER SUPPLIES	400	300	300	31	300	400	400	400
	Budget notes:								
	Custom grades of paper for official documents.								
101-215-728000	POSTAGE	946	3,800	3,800	46	1,000	2,300	2,300	2,300
	Budget notes:								
	~2019 General postage (\$500) and Business Registration mailing (6,000 x \$0.50 = \$3,000)								
	~2020 General postage (\$500) and Business Registration mailing (6,000 x \$0.55 = \$3,300)								
	~2021 General postage (\$500) and Business Registration mailing (6,000 x \$0.55 = \$3,300)								
	Prestamped envelopes for Clerk's Office use								
101-215-801999	OTHER PROFESSIONAL SERVICE	2,778	7,851	7,851	3,773	7,851	1,695	1,695	1,695
	Budget notes:								
	~2019 Codification of Ordinances: carryover from last year expense.								
	~2020 Codification of Ordinances / Charter - \$5,556; Cost above contracted amount - \$1,300; Annual maintenance of eCode 360 - \$995								
	~2021 Codification of Ordinances / Charter - \$5,556; Cost above contracted amount - \$1,300; Annual maintenance of eCode 360 - \$995								
101-215-802020	PROGRAMMING SERVICES	0	0	0	0	0	0	0	0
	Budget notes:								
	Support Fee for Business Registration Program								
101-215-827000	MEMBERSHIPS & SUBSCRIPTION	475	500	500	230	500	550	550	550
	Budget notes:								
	Dues for Lapeer County Municipal Clerks Association (\$50), Michigan Association of Municipal Clerks (\$150) and International Association of Municipal Clerks (\$300)								
101-215-860000	AUTO EXPENSE	1,394	1,000	1,000	249	500	500	500	500
101-215-874000	RETIREE HEALTH INSURANCE	29,536	36,008	36,008	36,008	36,008	27,910	27,910	27,910

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101-215-874100	RETIREE DRUG CARD REIMBURSE	0	500	500	0	500	500	500	500
101-215-874200	RETIREE HEALTH HSP EMPLR MATCH	974	1,003	1,003	588	588	2,101	2,101	2,101
101-215-900000	ADVERTISING	3,830	5,000	5,000	1,805	4,000	4,000	4,000	4,000
Budget notes:									
Cost of advertising various notices such as meeting minutes, ordinance amendments, street vacations, etc.									
101-215-901000	PRINTING	45	300	300	347	300	300	300	300
Budget notes:									
Cost for printing of forms.									
101-215-920030	TELEPHONE	267	360	360	30	0	0	0	0
Budget notes:									
Cell phone reimbursement									
101-215-940030	EQUIPMENT RENTAL - PHONE	399	348	348	319	348	276	276	276
101-215-940040	EQUIPMENT RENTAL-COMPUTER	2,047	1,627	1,627	1,491	1,627	2,591	2,591	2,591
101-215-956999	OTHER MISCELLANEOUS EXPENSE	977	500	500	277	500	500	500	500
101-215-957000	CONFERENCES AND WORKSHOPS	1,053	2,000	2,000	446	2,000	2,200	2,200	2,200
Budget notes:									
~2019 Fees for attendance to various conferences and workshops such as MAMC (\$500), Masters Academy (\$450), IIMC and Clerk meetings for recertification (\$500), etc., as well as hotel fees (\$500).									
~2020 Fees for attendance to various conferences and workshops by Clerk and/or Deputy Clerk such as MAMC (\$500), Clerk's Masters Academy (\$450), IIMC and Clerk meetings for recertification (\$500), etc., as well as hotel fees (\$500) and meals.									
~2021 Fees for attendance to various conferences and workshops by Clerk and/or Deputy Clerk such as MAMC (\$500), Clerk's Masters Academy (\$450), IIMC and Clerk meetings for recertification (\$500), etc., as well as hotel fees (\$500) and meals.									
101-215-976999	MACHINERY & EQUIPMENT NON-CIP	0	0	0	30	30	0	0	0
Total CITY CLERK:		305,436	249,236	249,236	212,511	244,126	249,682	249,682	249,682

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>BOARD OF REVIEW</b>									
101-247-701200	SALARY & WAGES-PART TIME	983	1,200	1,200	490	800	800	800	800
101-247-715000	SOCIAL SECURITY	73	92	92	38	61	61	61	61
101-247-719000	UNEMPLOYMENT COMPENSATION	0	35	35	0	0	0	0	0
101-247-720000	WORKER'S COMPENSATION	29	30	30	29	30	30	30	30
101-247-900000	ADVERTISING	0	400	400	180	400	400	400	400
Budget notes:									
Cost of materials to be printed in the LA View, County Press, Flint Journal, etc.									
101-247-956999	OTHER MISCELLANEOUS EXPENSE	0	300	300	0	100	100	100	100
Budget notes:									
Miscellaneous expenses not covered within another account including educational and training expenses									
101-247-960010	LIABILITY INSURANCE	66	72	72	59	72	62	62	62
Total BOARD OF REVIEW:		1,151	2,129	2,129	796	1,463	1,453	1,453	1,453

*CITY OF LAPEER*

DEPARTMENTAL BUDGET SUMMARY

Department of Financial Services

Department Responsibilities/Mission: It is the responsibility of the Financial Services Department, under the direction of the Director of Financial Services, to provide for comprehensive management of the City's assets and provide to the City Commission, City Manager, and other Departments financial information in sufficient detail to assist them in carrying out their required duties. This is accomplished by ensuring that all taxable property within the City is properly assessed for the purpose of generating property taxes by the Assessment Division; monitoring and enforcement of the City's Income Tax Ordinance by the Income Tax Division ensures that those required to pay City Income Tax are filing their returns and paying the proper amounts; and by monitoring of cash investments; collection of taxes and other revenues; establishment and monitoring of internal controls; monitoring of Debt Service; Risk Management; and Fixed Assets, as well as establishment and maintenance of procedures within the Accounting/Data Processing Division.

Additional information on the City Finance Department may be found on-line at:  
<http://www.ci.lapeer.mi.us/web/finance.htm>

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>FINANCE</b>									
101-253-701100	SALARY & WAGES-FULL TIME	272,726	279,064	279,064	186,059	213,892	235,890	235,890	235,890
	Budget notes:								
	Director, Manager-Accounting & D.P., Finance Clerk 2, Finance Clerk 1, Administrative Assistant (70%)								
101-253-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
101-253-704100	OVERTIME-FULL TIME	144	1,000	1,000	437	1,000	1,000	1,000	1,000
101-253-715000	SOCIAL SECURITY	20,602	21,425	21,425	14,175	16,439	15,313	15,313	15,313
101-253-716000	HEALTH INSURANCE	46,497	58,203	58,203	44,121	47,819	53,048	53,048	53,048
101-253-716100	DRUG CARD REIMBURSEMENT	0	100	100	0	100	100	100	100
101-253-717000	LIFE INSURANCE	666	723	723	522	595	534	534	534
101-253-718100	RETIREMENT SYSTEM	94,831	96,294	96,294	62,207	72,000	88,582	88,582	88,582
101-253-719000	UNEMPLOYMENT COMPENSATION	27	25	25	22	20	20	20	20
101-253-720000	WORKER'S COMPENSATION	587	892	892	761	763	546	546	546
101-253-727010	OFFICE SUPPLIES	2,899	3,500	3,500	2,021	3,000	3,000	3,000	3,000
101-253-728000	POSTAGE	5,241	9,000	9,000	3,641	7,000	7,000	7,000	7,000
	Budget notes:								
	Postage for tax bills, vendor payments, delinquent tax notices and other items.								
101-253-729000	COMPUTER SUPPLIES	788	1,600	1,600	635	1,400	1,400	1,400	1,400
101-253-801020	AUDITING	7,001	11,400	11,400	11,400	11,400	11,742	11,742	11,742
101-253-802999	OTHER CONTRACTUAL SERVICES	6,900	7,200	7,200	87,210	102,200	127,200	127,200	127,200
	Budget notes:								
	annual OPEB actuary valuation per GASB requirements								
101-253-827000	MEMBERSHIPS & SUBSCRIPTION	345	700	700	306	700	700	700	700
	Budget notes:								
	Memberships including Govt Finance Officers Assoc (GFOA), Michigan Municipal Finance Officers Association (MGFOA), Michigan Municipal Treasurers Association (MMTA), Government Accounting & Auditing Update and GAAFR Review								
101-253-860000	AUTO EXPENSE	795	750	750	328	750	750	750	750
	Budget notes:								
	Reimbursement for personal use of vehicles								
101-253-874000	RETIREE HEALTH INSURANCE	50,114	48,194	48,194	48,194	48,194	47,107	47,107	47,107
101-253-874100	RETIREE DRUG CARD REIMBURSE	149	250	250	164	250	250	250	250
101-253-874200	RETIREE HEALTH HSP EMPLR MATCH	17,509	2,024	2,024	1,277	1,277	1,316	1,316	1,316
101-253-900000	ADVERTISING	0	500	500	247	500	500	500	500
	Budget notes:								
	Required notices for taxes, budget, bond issues, etc.								
101-253-901000	PRINTING	604	1,000	1,000	150	1,000	1,000	1,000	1,000
	Budget notes:								
	Printing of checks, receipts, invoices and other forms								
101-253-920030	TELEPHONE	0	0	0	0	0	0	0	0
101-253-934010	EQUIPMENT MAINT-COMPUTER	13,544	14,898	14,898	13,544	14,898	14,898	14,898	14,898

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
Budget notes:									
Civic Systems financial software and BS&A property tax software									
101-253-934999	EQUIPMENT MAINT-OTHER	0	500	500	0	500	500	500	500
101-253-940020	EQUIPMENT RENTAL-OTHER	490	800	800	333	800	800	800	800
101-253-940030	EQUIPMENT RENTAL - PHONE	2,794	2,437	2,437	2,234	2,437	1,929	1,929	1,929
101-253-940040	EQUIPMENT RENTAL-COMPUTER	18,420	14,642	14,642	13,422	14,642	14,898	14,898	14,898
101-253-956100	BAD DEBT WRITE-OFF	200	1,500	1,500	0	1,500	1,500	1,500	1,500
101-253-956200	CHARGEBACKS/DLQ PPT WRITE-OFFS	2,254	10,000	10,000	5,267	10,000	10,000	10,000	10,000
Budget notes:									
County chargebacks and annual write-off of uncollectible delinquent Personal Property taxes									
101-253-956999	OTHER MISCELLANEOUS EXPENSE	633	2,000	2,000	603	2,000	2,000	2,000	2,000
101-253-957000	CONFERENCES AND WORKSHOPS	778	2,000	2,000	1,346	2,000	2,000	2,000	2,000
101-253-960060	CRIME & BONDS INSURANCE	2,390	2,366	2,366	1,297	2,366	2,413	2,413	2,413
101-253-976999	MACHINERY & EQUIPMENT NON-CIP	0	1,000	1,000	0	1,000	1,000	1,000	1,000
Total FINANCE:		569,927	595,987	595,987	501,922	582,442	648,936	648,936	648,936

## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### Division of Assessor/Mapping Department

Department Responsibilities/Mission: The Assessor's Office is responsible for the appraisal, assessment and defense of all taxable properties both real and personal within the City of Lapeer and to establish the base upon which all City, County and School ad valorem property taxes shall be levied and collected as mandated by the General Property Tax Laws of the State of Michigan. The Assessor's office also serves as the City's mapping department and GIS coordinator. A review and reassessment of all taxable properties is performed annually and a complete physical reappraisal for each class of property should be conducted every 5 years. Homestead exemption updating and maintenance must be conducted on a continual basis throughout the year. Mapping and GIS duties include creation of new and maintenance of existing maps, processing mapping and GIS requests for both internal and external, public and private sectors. The GIS responsibilities also include the facilitation and coordination of GIS input from all city departments. Additional areas and duties covered by the Assessor's Office include zoning questions, mailing lists, revenue projections, information and assistance in both assessment and non-assessment related matters and assigning addresses.

Analysis and Explanation of Department Budget: The City's property tax base has been expanding rapidly over the last few years and the amount of records and information required for proper assessment administration has reached the point where automation and personnel expansion are a necessity. In addition to State and City mandated assessment duties, the Assessor's Office performs a multitude of additional functions requiring interchange and cooperation with various State, County and City agencies and departments. The importance of this role is increasing rapidly as we enter an ever more demanding age of information. The Assessor's Office is also a highly visible operation having extensive contact with the general public and a multitude of private agencies and companies. This office also serves as the City's Mapping Department and GIS nerve center.

An Explanation of Any New Programs/Activities: Continual automation of assessing records and new program initiatives are necessary to meet the growing demands of efficient assessment, mapping and GIS administration. A full scale assessment/appraisal and information integrated system will now be pursued. This will be accomplished through the acquisition of new appraisal, assessment and GIS software as well as a coordinating integration and upgrading of existing programs. A full-scale GIS system will require the assistance and cooperation of the Planning and Public Services Departments and will also involve outside agencies, such as CCA and various county departments. The Assessor's office must be adequately staffed to meet these demands and with use of the Assessing/GIS assistant. This year will be another challenging year for all assessment administrators due to the complexity and extra requirements of the new tax laws but the information distribution component of this office is becoming even more demanding and essential.

Additional information on the Assessing/Mapping Department may be found on-line at:  
<http://www.ci.lapeer.mi.us/web/assessor.htm>.

Period: 05/20

May 26, 2020 04:07PM

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CITY ASSESSOR</b>									
101-257-701100	SALARY & WAGES-FULL TIME	32,844	33,504	33,504	29,259	34,071	34,848	34,848	34,848
	Budget notes:								
	Appraiser (70%)								
101-257-701200	SALARY & WAGES-PART TIME	0	5,000	5,000	0	3,000	5,000	5,000	5,000
101-257-715000	SOCIAL SECURITY	2,513	2,946	2,946	2,238	2,836	3,048	3,048	3,048
101-257-716000	HEALTH INSURANCE	15,269	20,073	20,073	17,064	17,064	21,837	21,837	21,837
101-257-717000	LIFE INSURANCE	70	89	89	68	75	93	93	93
101-257-718100	RETIREMENT SYSTEM	12,639	12,871	12,871	11,242	12,871	16,175	16,175	16,175
101-257-719000	UNEMPLOYMENT COMPENSATION	6	4	4	6	6	6	6	6
101-257-720000	WORKER'S COMPENSATION	98	212	212	97	150	195	195	195
101-257-727010	OFFICE SUPPLIES	583	800	800	72	500	500	500	500
101-257-728000	POSTAGE	1,606	4,400	4,400	1,655	3,000	3,000	3,000	3,000
101-257-801010	APPRAISAL	5,083	5,400	5,400	4,861	5,400	5,800	5,800	5,800
	Budget notes:								
	Contingency for special assessment and tribunal appeals								
101-257-801999	OTHER PROFESSIONAL SERVICE	734	2,500	2,500	0	0	1,500	1,500	1,500
	Budget notes:								
	Contingency for outside attorneys and other specialist fees								
101-257-802020	PROGRAMMING SERVICES	0	0	0	0	0	0	0	0
	Budget notes:								
	Program updates, maintenance, etc.								
101-257-802999	OTHER CONTRACTUAL SERVICE	47,115	66,500	66,500	43,346	56,000	56,000	56,000	56,000
	Budget notes:								
	Director of Assessing Contract (60%)								
101-257-827000	MEMBERSHIPS & SUBSCRIPTION	1,018	1,500	1,500	990	1,100	1,100	1,100	1,100
	Budget notes:								
	Cost of Manual Updates, Assessor's Association Dues, Tax and Compiled Law Updates and other								
101-257-860000	AUTO EXPENSE	0	250	250	0	250	250	250	250
101-257-874000	RETIREE HEALTH INSURANCE	18,741	18,180	18,180	18,180	18,180	15,906	15,906	15,906
101-257-874100	RETIREE DRUG CARD REIMBURSE	452	1,000	1,000	483	600	750	750	750
101-257-900000	ADVERTISING	291	100	100	0	100	100	100	100
	Budget notes:								
	Announcements, bid requests, etc.								
101-257-901000	PRINTING	807	1,500	1,500	982	1,500	1,500	1,500	1,500
	Budget notes:								
	City maps and other miscellaneous items								
101-257-934999	EQUIPMENT MAINT-OTHER	152	0	0	196	200	300	300	300
	Budget notes:								
	Copier maintenance/usage								



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
101-257-940030	EQUIPMENT RENTAL - PHONE	798	696	696	638	696	551	551	551
101-257-940040	EQUIPMENT RENTAL-COMPUTER	13,610	10,819	10,819	9,917	10,819	8,615	8,615	8,615
101-257-956999	OTHER MISCELLANEOUS EXPENSE	8	200	200	8	200	200	200	200
Budget notes:									
All other costs not covered by a designated account.									
101-257-957000	CONFERENCES AND WORKSHOPS	25	1,500	1,500	832	1,500	1,500	1,500	1,500
Budget notes:									
Annual recertification and Short Course and Tax and educational seminars									
101-257-963010	PROPERTY TAXES-LOCAL UNIT	507	500	500	44	500	500	500	500
Budget notes:									
This item covers property taxes that must be paid by the City for property it acquires title to during the year, tribunal tax refunds and miscellaneous tax roll corrections									
101-257-976999	MACHINERY & EQUIPMENT NON-CIP	0	0	0	0	0	0	0	0
Total CITY ASSESSOR:		154,969	190,544	190,544	142,179	170,618	179,274	179,274	179,274

## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### Division of GIS/Mapping Department

Department Responsibilities/Mission: The GIS /Mapping Department coordinates GIS activities for the entire city. The division is responsible for maintenance of the various data base sources used in our GIS. Mapping and GIS duties including creation of new and maintenance of existing maps, processing mapping and GIS requests for both internal and external, public and private sectors.

Analysis and Explanation of Department Budget: This office serves as the City's Mapping Department and GIS nerve center. The interests and needs of the various City departments are determined by the City GIS Committee which has representation from all of the major departments and divisions in the City. The GIS Division does the day to day maintenance and coordinates on going projects. The Mapping Department is responsible for map maintenance and sales of maps to the public as well as creation of maps for internal usage.

An Explanation of Any New Programs/Activities: A full scale GIS system will require the assistance and cooperation of the Planning and Public Services Departments and will also involve outside agencies, such as CCA and various county departments. We hope to enhance Aerial-photos for the GIS system. To be effective the photos should be rectified through a process known as Digital-Ortho photography. With the proper specifications these photos may be accepted by the DEQ and used to establish flood plane maps. This is a very valuable tool for the City and will also be very valuable to our residents. GIS projects are normally funded in equal shares from CIF (Capital Improvement Fund), WF (Water Fund) and WWTP (Waste Water Treatment Plant Fund).

Additional information on the Assessing/Mapping Department may be found on-line at: <http://www.ci.lapeer.mi.us/assessor.htm>.

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>GIS</b>									
101-258-701100	SALARY & WAGES-FULL TIME	14,076	14,359	14,359	12,540	14,359	14,935	14,935	14,935
	Budget notes:								
	Appraiser (30%)								
101-258-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
101-258-715000	SOCIAL SECURITY	1,077	1,098	1,098	959	1,098	1,143	1,143	1,143
101-258-716000	HEALTH INSURANCE	10,179	8,603	8,603	11,376	11,376	9,359	9,359	9,359
101-258-717000	LIFE INSURANCE	47	38	38	45	38	40	40	40
101-258-718100	RETIREMENT SYSTEM	5,417	5,516	5,516	4,818	6,000	6,932	6,932	6,932
101-258-719000	UNEMPLOYMENT COMPENSATION	0	2	2	0	2	2	2	2
101-258-720000	WORKER'S COMPENSATION	49	91	91	49	60	75	75	75
101-258-727010	OFFICE SUPPLIES	337	800	800	0	500	500	500	500
101-258-729000	COMPUTER SUPPLIES	670	500	500	0	500	500	500	500
	Budget notes:								
	Program upgrades to GIS/Media programs								
101-258-802020	PROGRAMMING SERVICES	0	400	400	0	500	500	500	500
	Budget notes:								
	Program updates, maintenance, etc.								
101-258-802999	OTHER CONTRACTUAL SERVICE	20,192	28,500	28,500	23,716	28,500	28,500	28,500	28,500
	Budget notes:								
	Director of Assessing Contract (40%)								
101-258-934010	EQUIPMENT MAINT-COMPUTER	0	0	0	0	600	5,600	5,600	5,600
	Budget notes:								
	HP Plotter maintenance								
101-258-956999	OTHER MISCELLANEOUS EXPENSE	0	5,000	5,000	5,000	5,000	1,000	1,000	1,000
101-258-957000	CONFERENCES AND WORKSHOPS	0	1,500	1,500	2,392	1,700	1,000	1,000	1,000
	Budget notes:								
	GIS/CAD training session/seminars, media training/seminars and other								
101-258-976999	MACHINERY & EQUIPMENT NON-CIP	0	0	0	0	6,000	1,500	1,500	1,500
Total GIS:		52,044	66,407	66,407	60,894	76,233	71,586	71,586	71,586

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>ELECTIONS</b>									
101-262-701200	SALARY & WAGES-PART TIME	9,185	15,360	15,360	7,195	7,455	15,000	15,000	15,000
	Budget notes:								
	4 election dates for year: *Certain elections may be reimbursed by the party holding the election.								
	Inspectors: 20 workers x \$10 x 17 hrs x 4 = \$13,600								
	Chairman Fee: 4 workers x \$50 x 4 = \$800 / Co-Chairperson: 4 workers x \$40 x 4 = \$640								
	(Addition of Co-Chairperson pay started in FYE 2017)								
	Receiving Board: 2 workers x \$10 x 4 hrs x 4 = \$320								
101-262-704100	OVERTIME-FULL TIME	2,122	5,660	5,660	2,207	3,000	4,000	4,000	4,000
	Budget notes:								
	~2019 Deputy Clerk: pre-election preparation & election day - 15 hrs x \$35 x 4 = \$2,100 / Saturday prior to election: 2 Deputy Clerks x 6 hrs x \$35 x 4 = \$1,680; Set-up and take-down crew (2 persons) x 6hrs x \$45 x 4 = \$2,160								
	~2020 Deputy Clerk: pre-election preparation & election day - 15 hrs x \$37 x 4 = \$2,220 / Saturday prior to election: Deputy Clerk x 8 hrs x \$37 x 4 = \$1,184; Set-up and take-down crew (2 persons) x 6hrs x \$45 x 4 = \$2,256								
	~2021 Deputy Clerk: pre-election preparation & election day - 15 hrs x \$37 x 4 = \$2,220 / Saturday prior to election: Deputy Clerk x 8 hrs x \$37 x 4 = \$1,184; Set-up and take-down crew (2 persons) x 6hrs x \$47 x 4 = \$2,256								
101-262-715000	SOCIAL SECURITY	251	1,608	1,608	169	230	400	400	400
	Budget notes:								
	Election Inspectors: \$1,800 before SS is withheld; Full-time employee portion.								
101-262-718100	RETIREMENT SYSTEM	700	1,693	1,693	713	700	700	700	700
101-262-719000	UNEMPLOYMENT COMPENSATION	5	11	11	4	6	7	7	7
101-262-720000	WORKER'S COMPENSATION	39	43	43	42	43	45	45	45
101-262-727010	OFFICE SUPPLIES	1,514	2,500	2,500	2,809	2,500	2,500	2,500	2,500
	Budget notes:								
	ID Cards, Cancel notices, Absentee ballots, secrecy envelopes, ballot bags, ribbons, secrecy sleeves, precinct kits, new forms necessary due to law changes,etc.								
101-262-728000	POSTAGE	1,259	4,560	4,560	1,518	1,500	3,640	3,640	3,640
	Budget notes:								
	~2019 Registrations and miscellaneous 2,000 pieces @ \$0.50 = \$1,000								
	AVB's apps outgoing envelope 365 x \$0.50 x 4 = \$730								
	AVB's outgoing envelope 365 x \$1.00 x 4 = \$1,460								
	~2020 Registrations and miscellaneous 2,000 pieces @ \$0.55 = \$1,100								
	AVB's apps outgoing envelope 558 x \$0.55 x 4 = \$1,228								
	AVB's outgoing envelope 558 x \$1.00 x 4 = \$2,232								
	~2021 Registrations and miscellaneous 2,000 pieces @ \$0.55 = \$1,100								
	AVB's apps outgoing envelope 558 x \$0.55 x 4 = \$1,228								
	AVB's outgoing envelope 558 x \$1.00 x 4 = \$2,232								
101-262-801999	OTHER PROFESSIONAL SERVICE	120	500	500	120	500	500	500	500
	Budget notes:								
	~2020 Ballot Test Decks; Board of Canvassers Fee								
101-262-802020	PROGRAMMING SERVICES	1,800	3,600	3,600	675	3,600	4,500	4,500	4,500
	Budget notes:								

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
	~2019 Software upgrades and support line - \$1,000								
	ICP Tabulator programming: \$250 per precinct x 4 x 4 = \$4,000								
	ICX Voter Assist Terminal programming: \$100 per precinct x 4 x 4 = \$1,600								
	~2020 Ballot Programming - Lapeer County-\$225/ precinct x 4 precincts = \$900/election x 4 elections								
	~2021 Ballot Programming - Lapeer County-\$225/ precinct x 4 precincts = \$900/election x 4 elections								
101-262-860000	AUTO EXPENSE	45	80	80	0	80	100	100	100
	Budget notes:								
	\$20 per election x 4								
101-262-900000	ADVERTISING	118	2,500	2,500	1,157	0	2,500	2,500	2,500
	Budget notes:								
	Election publication requirements								
101-262-901000	PRINTING	90	4,500	4,500	2,651	4,500	5,500	5,500	5,500
	Budget notes:								
	Ballot printing								
101-262-934999	EQUIPMENT MAINT-OTHER	0	0	0	0	0	0	0	0
	Budget notes:								
	~2019 Paid by State of Michigan for first five years. (2018-2022)								
	~2020 New equipment purchased in 2017 comes with a 5 year maintenance period until 2021								
	~2021 New equipment purchased in 2017 comes with a 5 year maintenance period until 2021								
	Voter Assist Terminal (ICX) Maintenance								
	ICP Tabulator Software Maintenance								
	Voter Assist Terminal (ICX) Software Maintenance								
101-262-940030	EQUIPMENT RENTAL-PHONE	399	348	348	319	348	276	276	276
101-262-940040	EQUIPMENT RENTAL-COMPUTER	8,187	6,508	6,508	5,966	6,508	6,477	6,477	6,477
101-262-956999	OTHER MISCELLANEOUS EXPENSE	528	500	500	491	500	500	500	500
101-262-957000	CONFERENCES AND WORKSHOPS	675	1,500	1,500	0	1,500	2,000	2,000	2,000
	Budget notes:								
	State Certification, Election Institute, QVF workshops, and hotel fees								
101-262-976000	MACHINERY & EQUIPMENT	0	5,300	5,300	5,300	5,300	2,850	2,850	2,850
	Budget notes:								
	~2020 PROJECT #21070 Voting Tabulator Purchase \$5,300								
101-262-976999	MACHINERY & EQUIPMENT NON-CIP	0	0	0	0	0	0	0	0
Total ELECTIONS:		27,037	56,771	56,771	31,335	38,270	51,495	51,495	51,495

*CITY OF LAPEER*

DEPARTMENTAL BUDGET SUMMARY

City Hall, Building Maintenance Department

Department Responsibilities/ Missions:

The Department's responsibility is to maintain City Hall in a way that provides a professional setting for City personnel and residents, in addition to providing a healthy and clean work environment.

Analysis and Explanation of Departmental Budget:

The Building Department is funded through the General Fund and TIFA.

An Explanation of any new Programs/Activities:

This building does not have a full-time maintenance person. The cleaning duties are fulfilled through a private cleaning service. Miscellaneous maintenance duties are completed by the Department of Public Works. Building maintenance includes the following tasks, but are not limited to these items: drywall repairs, plumbing repairs as needed, maintenance on heating and cooling system, paint touch-up, landscaping, trash hauling, recycling, City limit signs, monthly inspections, supply purchases; and snow removal at City Hall, DPW building, and bridges throughout the City. The Parks Department assists with yard maintenance and snow removal.

[http://www.ci.lapeer.mi.us/public\\_works/index.php](http://www.ci.lapeer.mi.us/public_works/index.php)

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CITY HALL BLDG MAINTENANCE</b>									
101-265-701100	SALARY & WAGES-FULL TIME	280	0	0	309	309	0	0	0
101-265-715000	SOCIAL SECURITY	0	0	0	45	65	0	0	0
101-265-718100	RETIREMENT SYSTEM	0	0	0	217	500	0	0	0
101-265-782000	MATERIAL AND SUPPLIES	1,587	1,800	1,800	975	1,800	1,500	1,500	1,500
Budget notes:									
Items required to maintain buildings & grounds									
101-265-802010	JANITORIAL SERVICES	7,440	12,000	12,000	8,886	12,000	12,000	12,000	12,000
101-265-802030	HEATING, VENT & AIR COND	303	1,500	1,500	1,795	1,000	1,500	1,500	1,500
Budget notes:									
Maintenance PM agreement									
Heating and cooling repairs and replacement									
101-265-920010	ELECTRIC	10,692	14,000	14,000	10,987	12,000	12,000	12,000	12,000
101-265-920020	GAS	4,213	4,000	4,000	3,682	3,000	3,500	3,500	3,500
101-265-920040	WATER AND SEWER	879	900	900	685	900	900	900	900
101-265-930000	BUILDING & GROUNDS MAINTENANCE	10,028	8,500	8,500	5,427	12,500	10,000	10,000	10,000
Budget notes:									
Annual inspections, necessary maintenance, routine preventative maintenance and miscellaneous repair									
101-265-960010	LIABILITY INSURANCE	373	410	410	335	335	351	351	351
101-265-960020	PROPERTY INSURANCE	1,485	1,634	1,634	1,434	1,434	1,577	1,577	1,577
101-265-975000	BUILDINGS	0	0	0	0	0	99,620	36,620	36,620
Budget notes:									
~2021 PROJECT #22540 - City Hall Roof Replacement - \$36,620									
101-265-975999	BUILDINGS NON-CIP	0	0	0	0	0	0	0	0
101-265-976000	MACHINERY & EQUIPMENT	0	0	0	0	0	0	0	0
101-265-976999	MACHINERY & EQUIPMENT NON-CIP	0	0	0	0	0	0	0	0
Total CITY HALL BLDG MAINTENANCE:		37,280	44,744	44,744	34,777	45,843	142,948	79,948	79,948

*CITY OF LAPEER*

DEPARTMENTAL BUDGET SUMMARY

City Attorney

Departmental Responsibilities/Mission: Provision of legal advice and defense to the City Commission and to all City departments regarding relevant non-property municipal matters.

Services/Initiatives: The FY 2020-2021 proposed budget for the City Attorney represents a continuation of current contracted services. This budget also incorporates jury and witness fees, as well as an amount for the use of an outside labor attorney. Additionally, a line item has been added to fulfill Commissioner request to specifically pay for marijuana related litigation.



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CITY ATTORNEY</b>									
101-266-801110	CITY ATTORNEY FEE	150,386	134,000	134,000	138,713	134,000	150,000	150,000	150,000
101-266-801120	OTHER LEGAL FEE	0	10,000	10,000	1,768	7,000	10,000	10,000	10,000
Budget notes:									
Fees budgeted for other legal services such as labor and cable attorneys									
101-266-831010	JURY & WITNESS FEE	0	0	0	0	0	25,000	25,000	25,000
Total CITY ATTORNEY:		150,386	144,000	144,000	140,481	141,000	185,000	185,000	185,000

## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### Police Department

##### Department Responsibilities/Mission:

It is the responsibility of the City of Lapeer Police Department to provide modern effective law enforcement services through professionalism, courtesy and fairness and to protect and assist all persons whether residents or guests within the City of Lapeer. It is our duty to provide these services to the public in a timely, efficient, and fiscally responsible manner.

Our mission is to respect and uphold the public trust, enforce the ordinances of the City of Lapeer, the laws of the State of Michigan, and maintain social order. We provide our citizens with highly trained officers, effective educational programs, and quality community outreach services while continuing to build and develop strong community partnerships with our citizens, customers, and business owners.

##### Analysis and Explanation of Departmental Budget:

The proposed Police Department budget remains conservative in nature. Although the budget reflects increases in some areas, amounts represent the essential cost necessary to provide high quality services. Request for officer training and equipment have remained relatively stable while continuing to provide our officers with current training classes and methodologies along with providing the high quality equipment that is required for a modern police department to keep our officers at a safe and professional level.

We will continue our agreement with Lapeer Community Schools with two Officers assigned as School Resource Officers (SRO). The School Resource Officers handle all police calls for service within the school environment. SRO's provide educational and awareness programs for both students and faculty, they are a trusted point of contact while providing an increased level of security helping to create a safe learning environment.

##### An Explanation of Any New Programs/Activities:

Department Uniforms: Clothing manufacturers are no longer producing our uniforms in a female version and only in limited sizes for males. This has resulted in difficult delays in procuring uniforms along with uniforms once received that do not properly fit the officers. We have identified a line of uniform clothing that meets our needs with reasonable pricing, superior quality materials, and enhanced public safety visibility.

Our department will also be expanding our prevention and educational outreach programs in the areas of opioid addiction, usage of vaping products, and suicide prevention.

Additional information on the Police Department may be found on-line at:

<http://www.ci.lapeer.mi.us/police2.php>

[http://www.facebook.com/lapeer city police department](http://www.facebook.com/lapeer-city-police-department)

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>POLICE DEPARTMENT</b>									
101-301-701100	SALARY & WAGES-FULL TIME	1,431,334	1,504,648	1,504,648	1,250,693	1,473,238	1,558,158	1,558,158	1,558,158
	Budget notes:								
	Chief of Police, Sergeant III (4), Sergeant I (1), Patrolman IV (5), Patrolman III (2), Patrolman II (2), Patrolman (4), Patrolman Start, Shift Premiums (Night shift), Holiday Payout, Administrative Assistant II								
101-301-701200	SALARY & WAGES-PART TIME	32,622	46,238	46,238	23,879	40,724	46,238	46,238	46,238
	Budget notes:								
	City share of wages for the 3 crossing guards - 1,000 Hours								
	Code Enforcement -29 hours per week								
	Support Staff (50% split between police & fire) - 29 hours per week								
101-301-704100	OVERTIME-FULL TIME	59,525	62,650	62,650	59,380	64,400	66,350	66,350	66,350
	Budget notes:								
	Unscheduled - police emergencies, Court, Investigations, Training, Lapeer Days, July 4th Fireworks, Schools (Swing-out, Football Games, Basketball, parades, security)								
	Other (Christmas Parade, Memorial Parade, Nightmare on Nepessing, Octoberfest, St. Patricks day, Halloween,Traffic Enforcement, unscheduled)								
101-301-715000	SOCIAL SECURITY	27,012	49,166	49,166	23,430	30,000	33,000	33,000	33,000
101-301-716000	HEALTH INSURANCE	451,663	522,574	522,574	483,356	520,744	561,903	561,903	561,903
101-301-716100	DRUG CARD REIMBURSEMENT	0	300	300	0	0	0	0	0
101-301-717000	LIFE INSURANCE	3,276	3,577	3,577	3,043	3,577	3,778	3,778	3,778
101-301-718100	RETIREMENT SYSTEM	497,223	514,970	514,970	449,137	514,970	538,496	538,496	538,496
101-301-719000	UNEMPLOYMENT COMPENSATION	141	113	113	124	150	160	160	160
101-301-720000	WORKER'S COMPENSATION	20,011	29,485	29,485	24,210	24,000	27,000	27,000	27,000
101-301-727010	OFFICE SUPPLIES	2,473	3,000	3,000	1,947	3,000	3,250	3,250	3,250
	Budget notes:								
	Letters, Forms, Folders, paper, basic office supplies, Informational materials								
101-301-728000	POSTAGE	691	750	750	525	750	800	800	800
	Budget notes:								
	Mailings, shipping items for repairs								
101-301-729000	COMPUTER SUPPLIES	1,767	1,850	1,850	1,319	1,850	1,900	1,900	1,900
	Budget notes:								
	Printer cartridges, mouse replacement, photo paper, CDs								
	Upgrade MI Traffic Laws program								
101-301-741000	UNIFORMS	10,383	12,182	12,182	9,349	12,182	17,000	17,000	17,000
	Budget notes:								
	Purchase of new and replacement uniforms and associated gear, leather gear, cleaning, uniform allowances for Detective and Investigator								
101-301-782000	MATERIAL AND SUPPLIES	4,098	5,650	5,650	2,140	5,650	5,650	5,650	5,650
	Budget notes:								
	PBT mouthpieces, business cards, film, photo development, print card ink, batteries								
	Training and replacement Ammo; Flashlights/PBT/Taser/AED ; Batteries and pads								
101-301-801999	OTHER PROFESSIONAL SERVICE	75	570	570	0	570	570	570	570
	Budget notes:								
	Instructor fees for required training. Court recorder fees, Prisoner transportation fees.								

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
101-301-802999	OTHER CONTRACTUAL SERVICE	16,746	24,426	24,426	15,879	24,426	25,726	25,726	25,726
	Budget notes:								
	Clemis + MDC user fee per officer								
	Charter cable (50%), Fit Testing calibration fee (50%), Mobile Command Post user fee.								
	Live Scan/Total Maintenance Fee's.								
	Tornado Siren maintenance (50%); Weed Mowing-Blight Enforcement, OWI blood draws,								
	TLO computer system for Detective								
101-301-827000	MEMBERSHIPS & SUBSCRIPTION	333	440	440	355	440	440	440	440
	Budget notes:								
	Memberships including MACP, CMACP, Lapeer County Police Chief Association ; Newspaper								
101-301-851000	RADIO EXPENSE	415	1,190	1,190	0	1,000	1,000	1,000	1,000
	Budget notes:								
	Repair / replace equipment radios & MDT's, Programming upgrades/changes,								
	Mobile Printer paper, Batteries								
101-301-874000	RETIREE HEALTH INSURANCE	245,436	263,846	263,846	263,846	263,846	254,410	254,410	254,410
101-301-874100	RETIREE DRUG CARD REIMBURSE	2,853	3,500	3,500	1,841	3,500	3,500	3,500	3,500
101-301-874200	RETIREE HEALTH HSP EMPLR MATCH	6,789	6,992	6,992	12,310	12,310	19,925	19,925	19,925
101-301-900000	ADVERTISING	826	1,000	1,000	143	1,000	1,000	1,000	1,000
	Budget notes:								
	Public awareness relations, hiring notices, and department outreach								
101-301-920010	ELECTRIC	7,194	9,000	9,000	6,310	9,000	9,000	9,000	9,000
	Budget notes:								
	1/2 cost of building electric and warning sirens								
101-301-920020	GAS	3,206	4,250	4,250	2,405	3,250	4,250	4,250	4,250
	Budget notes:								
	1/2 cost of gas to heat the Public Safety Building								
101-301-920030	TELEPHONE	2,519	3,200	3,200	1,843	2,500	2,500	2,500	2,500
	Budget notes:								
	Cell phones								
101-301-920040	WATER AND SEWER	759	1,050	1,050	518	1,050	1,050	1,050	1,050
	Budget notes:								
	25% cost of water and sewer services rendered for Public Safety Building								
101-301-930000	BUILDING & GROUNDS MAINTENANCE	14,519	20,010	20,010	9,493	17,000	20,010	20,010	20,010
	Budget notes:								
	(50%) costs for supplies & grounds, Indoor Maintenance, Outdoor Maintenance, Generator Maintenance,								
	Carpet Cleaning, Sprinkler Backflow Testing, Annual Fire Suppression Testing, HVAC-Maintenance Agreement, Sprinkler valve replacement								
101-301-934010	EQUIPMENT MAINT-COMPUTER	0	500	500	125	500	500	500	500
	Budget notes:								
	Misc. repairs								

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101-301-934999	EQUIPMENT MAINT-OTHER	65	1,500	1,500	775	1,500	1,500	1,500	1,500
	Budget notes:								
	Radar, PBT repair, Sirens, Taser repair and other equipment repair								
101-301-940010	EQUIPMENT RENTAL-CITY	158,282	246,606	246,606	226,056	246,606	242,249	242,249	242,249
	Budget notes:								
	Police fleet rental charge for 8 marked patrol and additional vehicles,								
	1 - Det/Sgt car, 1 - Chief's car, 1- investigators car, 1 - Blight Officer car and PD Van								
101-301-940020	EQUIPMENT RENTAL-OTHER	0	500	500	0	500	500	500	500
	Budget notes:								
	1/2 Copier Maintenance Agreement								
101-301-940030	EQUIPMENT RENTAL - PHONE	6,190	5,573	5,573	5,109	5,573	6,612	6,612	6,612
101-301-940040	EQUIPMENT RENTAL-COMPUTER	42,979	34,165	34,165	31,318	34,165	29,796	29,796	29,796
101-301-956500	MISCELLANEOUS - DONATIONS	0	0	0	0	0	3,000	3,000	3,000
	Budget notes:								
	This is used to account for expenses related to donated funds specifically for the police department								
101-301-956999	OTHER MISCELLANEOUS EXPENSE	1,912	2,500	2,500	2,777	4,000	3,000	3,000	3,000
	Budget notes:								
	Contingency to cover new initiatives during the year, crime prevention, problem solving, community outreach								
101-301-957000	CONFERENCES AND WORKSHOPS	8,188	10,500	10,500	2,220	5,000	5,000	5,000	5,000
	Budget notes:								
	Includes mandatory minimum to maintain qualifications for 302 funds.								
	The dept needs specialized training which is very costly and which is not provided inthe Flint Academy.								
	Additional Training Supervisory								
	Staff and Command - Drug Fund								
	~2019 PROJECT #20810 - Advanced Employee Development - \$5,500								
101-301-960010	LIABILITY INSURANCE	21,221	23,343	23,343	20,489	20,489	21,514	21,514	21,514
101-301-960020	PROPERTY INSURANCE	1,201	1,321	1,321	935	935	1,028	1,028	1,028
	Budget notes:								
	1/2 cost with Fire Dept								
101-301-960040	MARINE INSURANCE	81	89	89	87	87	91	91	91
	Budget notes:								
	1/2 cost with Fire Dept								
101-301-976000	MACHINERY & EQUIPMENT	10,830	18,000	18,000	17,919	18,000	22,000	22,000	22,000
	Budget notes:								
	~2019 PROJECT #20560 AED Replacement \$6,000								
	PROJECT #20050 In-Car Video \$5,500								
	~2020 PROJECT #20050 In-Car Video \$18,000								
	~2021 PROJECT #20600 Bullet-proof vest replacement \$22,000								
101-301-976999	MACHINERY & EQUIPMENT NON-CIP	902	1,500	1,500	1,463	1,500	1,500	1,500	1,500
	Budget notes:								

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	~2019 Conference Room Furniture replacement Tables								
	~2020 Conference Room Furniture replacemnt of tables								
	~2021 Replacement of office cabinets, chairs, and related equipment.								
Total POLICE DEPARTMENT:		3,095,738	3,442,724	3,442,724	2,956,746	3,373,982	3,545,354	3,545,354	3,545,354

CITY OF LAPEER  
DEPARTMENTAL BUDGET SUMMARY

Fire & Rescue Department

Department Responsibilities/Mission: The Fire & Rescue Department provides fire protection, rescue and basic hazardous materials response services to the citizens of the City of Lapeer; and through contracts to the residents of Lapeer, Mayfield and Oregon Townships. Our Fire Marshal and Fire Inspector conduct fire safety inspections in business, commercial, and industrial occupancies in the City and Lapeer Township, enforcing the respective jurisdiction's adopted Fire Code. The department also provides fire safety education services to the residents and businesses of the City and contracted townships.

Analysis and Explanation of Department Budget: The department's proposed budget remains essentially the same as in the past several years. What proposed growth there is to the budget is reflective of contractual increases, requests for needed safety related equipment, and requests for replacement of some existing equipment. The balance of the proposed budget remains at the same levels. This budget will allow the department to enhance the safety of our personnel and to continue to provide the levels of service our residents have come to expect.

An Explanation of Any New Programs/Activities: We continue to examine ways in which the department can maintain or expand the services provided to our citizens without increasing our budget. We will also be identifying ways to make improvements needed to further lower the ISO rating for the area we protect.

Additional information on the Fire Department may be found on-line at:

[http://www.ci.lapeer.mi.us/fire\\_and\\_rescue/index.php](http://www.ci.lapeer.mi.us/fire_and_rescue/index.php)

<http://www.facebook.com/pages/City-of-Lapeer-Fire-Rescue/151510388227838>

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>FIRE DEPARTMENT</b>									
101-336-701100	SALARY & WAGES-FULL TIME	266,357	263,067	263,067	235,967	270,000	276,000	276,000	276,000
	Budget notes:								
	Fire Chief, Fire Marshal, Fire Inspector, Administrative Assistant								
101-336-701200	SALARY & WAGES-PART TIME	162,893	188,198	188,198	108,437	150,000	189,000	189,000	189,000
	Budget notes:								
	Paid-on-Call Personnel Wages, Part Time Firefighter (1) - 29 hours per week, Part Time Receptionist (1) @ 29 hours per week (50%)								
101-336-715000	SOCIAL SECURITY	16,060	16,548	16,548	15,874	18,000	21,000	21,000	21,000
101-336-716000	HEALTH INSURANCE	96,458	108,719	108,719	104,684	96,000	111,655	111,655	111,655
101-336-716100	DRUG CARD REIMBURSEMENT	39	125	125	55	75	75	75	75
101-336-717000	LIFE INSURANCE	997	1,076	1,076	967	1,076	1,140	1,140	1,140
101-336-718100	RETIREMENT SYSTEM	93,540	110,312	110,312	98,367	111,376	116,359	116,359	116,359
101-336-719000	UNEMPLOYMENT COMPENSATION	16	22	22	22	22	27	27	27
101-336-720000	WORKER'S COMPENSATION	9,848	6,912	6,912	12,010	12,101	12,243	12,243	12,243
101-336-727010	OFFICE SUPPLIES	1,650	2,680	2,680	877	2,000	2,000	2,000	2,000
101-336-728000	POSTAGE	448	750	750	461	750	750	750	750
101-336-729000	COMPUTER SUPPLIES	1,156	1,050	1,050	715	1,050	1,100	1,100	1,100
101-336-741000	UNIFORMS	39,122	52,000	52,000	38,221	52,000	64,480	64,480	64,480
	Budget notes:								
	Firefighter protective clothing, helmets, boots, gloves, uniforms, cleaning, repairs								
101-336-782000	MATERIAL AND SUPPLIES	11,006	17,330	17,330	6,125	16,000	17,855	17,855	17,855
	Budget notes:								
	~2019 Fire Brooms, Foam, Batteries, Brackets, Fire Aid supplies, Propane for MTU, Camera, Tools, Gas Cards for Officers, HCN Monitors, Incident Scene Management								
	~2020 Cal Gas, Fire Brooms, Foam, Batteries, Brackets, Fire Aid supplies, Propane for MTU, Tools, Gas Cards for Officers, Gas Monitors, Scene Lights, Decon Supplies								
	~2021 Cal Gas, Fire Brooms, Foam, Batteries, Brackets, Fire Aid supplies, Propane for MTU, Tools, Gas Cards for Officers, Gas Monitors, Scene Lights, Decon Supplies								
101-336-801999	OTHER PROFESSIONAL SERVICE	3,035	15,555	15,555	2,024	3,500	9,700	9,700	9,700
	Budget notes:								
	Medical Evals, Hepatitis B shots, Labor Attorney								
101-336-802999	OTHER CONTRACTUAL SERVICE	5,149	7,501	7,501	5,275	7,501	7,725	7,725	7,725
	Budget notes:								
	Command Vehicle, NFPA Fire Code Annual fee, Inspection Program Annual Fee, Breathing Air Compressor & Air Quality Testing, Records Management Program Fee, Fit Test Equipment Calibration(50%), Cable Services and Warning Siren Maintenance (50%)								
101-336-827000	MEMBERSHIPS & SUBSCRIPTIONS	4,726	6,030	6,030	5,651	6,030	3,990	3,990	3,990
	Budget notes:								
	Professional Memberships & Subscriptions including Michigan State Firemens Assn, Lapeer County Fire Chiefs and Lapeer County Fire Assn								
	Pre-Plan Software subscription renewal, I am Responding Annual Fee								
101-336-851000	RADIO EXPENSE	1,080	600	600	1,422	900	2,570	2,570	2,570
	Budget notes:								
	Portable Radio & Pager Batteries, Repairs to Radios/Pagers								



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101-336-874000	RETIREE HEALTH INSURANCE	9,308	0	0	0	0	0	0	0
101-336-874100	RETIREE DRUG CARD REIMBURSE	0	500	500	0	0	0	0	0
101-336-900000	ADVERTISING	414	150	150	720	300	300	300	300
101-336-920010	ELECTRIC	7,194	9,000	9,000	6,310	9,000	9,000	9,000	9,000
Budget notes:									
Public Safety Building & Warning Sirens (50%)									
101-336-920020	GAS	3,206	4,000	4,000	2,405	3,000	4,000	4,000	4,000
Budget notes:									
Public Safety Building (50%)									
101-336-920030	TELEPHONE	2,127	2,450	2,450	1,499	2,450	2,450	2,450	2,450
Budget notes:									
Cell phones (Fire Chief, Fire Marshal & Inspector, Office)									
101-336-920040	WATER AND SEWER	1,473	2,000	2,000	1,050	1,700	2,000	2,000	2,000
Budget notes:									
Public Safety Bldg (75%)									
101-336-930000	BUILDING & GROUNDS MAINTENANCE	16,229	23,550	23,550	12,736	18,000	20,800	20,800	20,800
Budget notes:									
50% costs of Cleaning Equipment & Supplies for Buildings/Grounds, Indoor/Outdoor Maintenance, Carpet Cleaning, Generator Maintenance, Annual Fire Suppression Test, Sprinkler System Backflow Test Fee, HVAC Maintenance, Sprinkler Valve Replacement (50%)									
101-336-933000	VEHICLE-MACH OPER & MAINT	19,207	26,000	26,000	7,239	22,000	26,000	26,000	26,000
Budget notes:									
Maintenance, Parts, Repairs of Fire Apparatus and Equipment									
~2019 Maintenance, parts and repairs of Fire Apparatus and Equipment, Replacement Valves									
~2020 Maintenance, Parts, Repairs of Fire Apparatus and Equipment									
101-336-940010	EQUIPMENT RENTAL-CITY	90,077	170,307	170,307	156,115	170,307	182,055	182,055	182,055
Budget notes:									
Vehicle rental charge for Department Apparatus & Vehicles									
101-336-940020	EQUIPMENT RENTAL-OTHER	0	1,000	1,000	0	500	500	500	500
Budget notes:									
Public Safety Bldg copier maintenance (50%)									
101-336-940030	EQUIPMENT RENTAL - PHONE	2,595	2,437	2,437	2,234	2,437	1,929	1,929	1,929
101-336-940040	EQUIPMENT RENTAL-COMPUTER	32,747	26,031	26,031	23,862	26,031	20,728	20,728	20,728
101-336-944000	HYDRANT RENTAL	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700
101-336-956200	FIRE PREVENTION	2,652	3,000	6,712	1,160	2,500	3,000	3,000	3,000
Budget notes:									
In addition to donated money carried over from year to year									
101-336-956999	OTHER MISCELLANEOUS EXPENSE	1,327	2,000	2,000	821	1,700	2,000	2,000	2,000
101-336-957000	CONFERENCES AND WORKSHOPS	5,501	9,000	9,000	2,846	7,000	9,000	9,000	9,000
Budget notes:									

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
Fire Department training									
101-336-960010	LIABILITY INSURANCE	630	693	693	571	571	600	600	600
101-336-960020	PROPERTY INSURANCE	1,201	1,321	1,321	935	1,321	1,028	1,028	1,028
Budget notes:									
Public Safety Building & Mobile Training Unit (50%)									
101-336-960030	AUTOMOBILE INSURANCE	24,767	24,338	24,338	19,828	24,338	25,000	25,000	25,000
Budget notes:									
Fire apparatus									
101-336-960040	MARINE INSURANCE	1,194	1,313	1,313	1,249	1,249	1,312	1,312	1,312
101-336-960070	VOLUNTEER FIREFIGHTER'S INSUR	6,102	6,250	6,250	6,212	6,212	6,250	6,250	6,250
Budget notes:									
\$10,000 AD&D policy for 40 Firefighters									
101-336-976000	MACHINERY & EQUIPMENT	0	0	0	0	0	19,600	19,600	19,600
Budget notes:									
~2021 PROJECT #22430 - Portable Radios - \$19,600									
101-336-976999	MACHINERY & EQUIPMENT NON-CIP	11,271	13,250	13,250	10,056	13,250	9,600	9,600	9,600
Budget notes:									
~2019 Replacement of overhead garage door openers									
~2020 AED Replacement (2), Incident Command Tablets (3), Rescue Saw, SCBA Pak Tracker, RIT Pak, Office Furniture for Administrative Assistant									
~2021 AED Replacement (2), Thermal Imager (3), Office Furniture for Administrative Assistant, Hose Washer									
Total FIRE DEPARTMENT:		958,502	1,132,765	1,136,477	900,701	1,067,947	1,190,521	1,190,521	1,190,521

*CITY OF LAPEER*

DEPARTMENTAL BUDGET SUMMARY

Department of Public Works

Department Responsibilities/ Missions:

This division's mission is to provide the optimal service to our residents and visitors throughout the City; to be thorough in performing our duties; and to be professional at all times. Under the heading Department of Public Works, account number 101-441-000000, the Street Division is responsible for City-wide brush pick-up that is completed the first full week of every month, fall leaf collection, spring clean-up, barricade placement for special events, Lapeer Days tasks, City-wide sidewalk improvements, sidewalk and bridge snow removal, compost clean-up and maintenance, along with building and grounds maintenance.

Analysis and Explanation of Departmental Budget:

These responsibilities and tasks are funded through the General Fund and TIFA.

An Explanation of any new Programs/Activities:

Each year the city of Lapeer concentrates on sidewalk repairs in order to eliminate trip hazards and unsafe sidewalks for our pedestrians. Two methods of repair are used which are grinding down trip hazards and complete sidewalk replacement. The City has been segmented with crews working to complete required sidewalk repairs in each segment prior to moving to the next. A Capital Improvement Project is in place to support annual sidewalk maintenance.

[http://www.ci.lapeer.mi.us/public\\_works/index.php](http://www.ci.lapeer.mi.us/public_works/index.php)

Period: 05/20

May 26, 2020 04:07PM

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>DEPARTMENT OF PUBLIC WORKS</b>									
101-441-701100	SALARY & WAGES-FULL TIME	197,673	193,926	193,926	195,292	193,926	219,035	219,035	219,035
	Budget notes:								
	~2019 Regular DPW employees (57%), Administrative Assistant (50%), DPW Clerk Typist (33%), Director of Public Works (20%)								
	Amounts are also budgeted in DPW, Parking Maintenance, Major Streets and Local Streets								
101-441-701200	SALARY & WAGES-PART TIME	2,941	25,000	25,000	0	5,000	15,000	15,000	15,000
	Budget notes:								
	~2019 Part-time employees (2)								
101-441-704100	OVERTIME-FULL TIME	11,717	10,000	10,000	10,396	12,000	11,000	11,000	11,000
101-441-715000	SOCIAL SECURITY	15,995	17,513	17,513	15,781	16,136	18,745	18,745	18,745
	Budget notes:								
	Director of Public Works (20%), Street Superintendent (20%), Secretary I (50%), DPW Clerk Typist (33%)								
101-441-716000	HEALTH INSURANCE	60,780	87,729	87,729	70,197	70,257	103,547	103,547	103,547
	Budget notes:								
	Director of Public Works (20%), Street Superintendent (20%), Secretary I (50%), DPW Clerk Typist (33%)								
101-441-717000	LIFE INSURANCE	316	344	344	449	525	551	551	551
	Budget notes:								
	Director of Public Works (20%), Street Superintendent (20%), Secretary I (50%), DPW Clerk Typist (33%)								
101-441-718100	RETIREMENT SYSTEM	74,323	70,356	70,356	75,918	70,356	80,517	80,517	80,517
101-441-719000	UNEMPLOYMENT COMPENSATION	38	21	21	38	40	45	45	45
101-441-720000	WORKER'S COMPENSATION	2,221	8,638	8,638	6,827	8,638	9,140	9,140	9,140
101-441-727010	OFFICE SUPPLIES	634	650	650	2,675	650	650	650	650
101-441-728000	POSTAGE	404	350	350	240	350	350	350	350
101-441-741000	UNIFORMS	1,469	1,500	1,500	2,708	2,900	2,500	2,500	2,500
101-441-744000	TOOLS	450	500	500	0	500	500	500	500
	Budget notes:								
	Procurement & replacement of hand tools as needed								
101-441-782000	MATERIAL AND SUPPLIES	6,836	6,500	6,500	4,510	6,500	6,600	6,600	6,600
	Budget notes:								
	Material & supplies needed by the DPW for its various maintenance responsibilities including concrete, sidewalk forms, garbage bags, barricade materials, etc.								
101-441-802999	OTHER CONTRACTUAL SERVICE	15,931	25,000	25,000	15,225	20,000	25,000	25,000	25,000
	Budget notes:								
	Spring clean-up, garbage collection, process compost, miscellaneous								
101-441-874000	RETIREE HEALTH INSURANCE	126,848	102,685	102,685	102,685	102,685	79,011	79,011	79,011
101-441-874100	RETIREE DRUG CARD REIMBURSE	1,046	1,500	1,500	689	1,500	1,500	1,500	1,500
101-441-874200	RETIREE HEALTH HSP EMPLR MATCH	1,080	1,113	1,113	2,616	2,616	2,882	2,882	2,882
101-441-900000	ADVERTISING	0	200	200	161	200	200	200	200
	Budget notes:								
	Cost of mailing miscellaneous advertising, newspaper ads for spring-fall cleanup, composting, etc.								

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
101-441-901000	PRINTING	371	500	500	487	550	550	550	550
101-441-920010	ELECTRIC	1,051	1,500	1,500	625	1,100	1,200	1,200	1,200
Budget notes:									
DPW buildings (33%)									
101-441-920020	GAS	3,843	3,000	3,000	2,839	2,500	3,000	3,000	3,000
Budget notes:									
DPW buildings (33%)									
101-441-920030	TELEPHONE	967	1,000	1,000	885	1,000	1,000	1,000	1,000
Budget notes:									
Cell phone									
101-441-920040	WATER AND SEWER	235	225	225	162	225	225	225	225
101-441-926000	STREET LIGHT UTILITY EXPENSE	252,348	286,000	286,000	250,959	293,759	310,000	310,000	310,000
101-441-930000	BUILDING & GROUNDS MAINTENANCE	2,839	3,500	3,500	4,794	4,500	18,250	18,250	18,250
Budget notes:									
~2021 PROJECT #22450 Mechanic Area Roof Replacement / Repair - DPW - \$14,250									
101-441-934999	EQUIPMENT MAINT-OTHER	152	0	0	196	200	300	300	300
101-441-940010	EQUIPMENT RENTAL-CITY	78,597	90,028	90,028	62,414	79,000	79,626	79,626	79,626
Budget notes:									
Rental charges for use of equipment owned by Motor Pool.									
101-441-940020	EQUIPMENT RENTAL-OTHER	95	100	100	46	0	0	0	0
Budget notes:									
Miscellaneous equipment, copier lease and supplies									
101-441-940030	EQUIPMENT RENTAL - PHONE	519	453	453	415	453	358	358	358
101-441-940040	EQUIPMENT RENTAL-COMPUTER	7,163	5,694	5,694	5,220	5,694	4,534	4,534	4,534
101-441-956999	OTHER MISCELLANEOUS EXPENSE	2,520	2,700	2,700	2,154	2,500	2,500	2,500	2,500
101-441-957000	CONFERENCES AND WORKSHOPS	3,384	3,500	3,500	5,229	5,500	4,500	4,500	4,500
Budget notes:									
APWA - State and National Meetings and miscellaneous									
101-441-960010	LIABILITY INSURANCE	731	804	804	656	656	688	688	688
101-441-960020	PROPERTY INSURANCE	490	539	539	263	263	290	290	290
101-441-960040	MARINE INSURANCE	486	534	534	589	589	619	619	619
101-441-974000	LAND IMPROVEMENTS	0	0	0	56,589	0	110,511	110,511	110,511
Budget notes:									
~2021 PROJECT #22280 - Downtown Light Removal and Upgrades \$110,511									
101-441-976999	MACHINERY & EQUIPMENT NON-CIP	577	500	500	139	500	500	500	500
Total DEPARTMENT OF PUBLIC WORKS:		877,069	954,102	954,102	901,068	913,768	1,115,424	1,115,424	1,115,424

## CITY OF LAPEER

### DEPARTMENTAL BUDGET SUMMARY

#### Housing Improvement Department

Department Responsibilities / Missions: The Housing Improvement Department (HID), established in 1990, implements the City's comprehensive housing and neighborhood improvement initiatives. The department is led by the Director of Housing and Neighborhood Development. The responsibilities of the HID include all activities related to neighborhood improvement, creating desirable and stable neighborhoods, securing grant dollars to fund housing related programs, increasing downtown foot traffic by encouraging and stimulating residential growth, creating resourceful financing opportunities, administration of the Michigan State Housing Development Authority's (MSHDA) Housing Choice Voucher Program, administration of Lapeer Neighborhoods, Inc. activities, management of a four bedroom, single family City owned rental property (838 S. Saginaw), administration of Lapeer Housing Commission's (LHC) Housing Choice Voucher (122) and Project Based Voucher (60) Program and management of Lapeer Riverview Towers, LLC (LRT) 60 unit senior apartment complex. Current program activities are outlined below:

- Michigan State Housing Development Authority (MSHDA) Grant: City of Lapeer Homeowner Rehabilitation Program Housing Grant to run through September 30, 2020: Approved by MSHDA for a total of \$212,256 in Homeowner Rehabilitation, up to \$35,000 per unit, in the form of a zero interest, no payment, future-advance mortgage. 50% of this mortgage is forgivable if the homeowner retains the home for five years, and the remaining fifty percent is due to MSHDA when the family no longer lives in the home or fifteen years, whichever comes first. Homeowners may be required to pay a percentage match on the overall project costs based on their household gross income.
- MSHDA Neighborhood Enhancement Program (NEP) Grant: City of Lapeer NEP grant for replacement of existing roofs or the installation of cement driveways in the Turrill/Elm East-West Neighborhood. Grant total is \$54,998 which will be used towards approximately 6 homes within this neighborhood targeting \$7,499 per home. Homeowners must meet income eligibility requirements and may need to contribute leverage funds to complete the project. The grant funds are immediately 100% forgivable if funds are below \$7,500, however if over \$7,500, the grant funding is 100% forgivable if the homeowner resides in the home for 5 years from completion date.
- Community Development Block Grant (CDBG): City of Lapeer Michigan Economic Development Corporation (MEDC) CDBG grant for the Lapeer Team Work Façade Project with a grant term of November 8, 2017 through December 31, 2020. Approved by the MEDC for a total of \$995,811 in façade improvements and administration fees (to be paid to the approved Certified Grant Administrator, not the City of Lapeer). The project is located at 286 W. Nepessing Street and grant funds will be focused on exterior façade improvements. Match funding will be made by Lapeer Team Work, Inc. in the amount of \$1,068,645 to repair the existing roof and the creation of five (5) new residential apartments on the second floor of the building. The City of Lapeer will be contributing the equivalent of \$64,658 in sidewalk improvements and permit fees, and the Lapeer County Land Bank has committed \$20,000 to the project. Grant funds will be satisfied with MEDC by meeting the required National

Objective of the project activities by benefiting limited clientele, at least 51 percent of whom are low and moderate-income persons. The CDBG project will benefit a clientele, adults with disabilities, who are generally presumed to be principally low and moderate-income persons.

- MSHDA Housing Choice Voucher Program: Provides case management for 373 Lapeer County and 101 Tuscola County Housing Choice Voucher (HCV) Program participants; 35 Veteran Affairs Supportive Housing (VASH) Vouchers, and 6 Michigan Homeless Assistance Advisory Board "Moving Up" (MHAAB) Vouchers. This program provides rental subsidies for affordable quality housing for income eligible participants and allows the opportunity for bi-annual unit inspections. The program covers two counties and provides over 1.25 million dollars in rental assistance on behalf of participants and generates over \$150,000 annually in administration funds. The administrative funds support a contract HCV inspector, a full-time contract HCV Specialist, a full-time contract HCV Processor, and a portion of a full-time Housing Compliance Specialist salary as well as all other related costs to support and operate the voucher program activities.
- Lapeer Neighborhoods, Inc. (LNI): The Director of Housing and Neighborhood Development serves as the Executive Director for this nonprofit housing organization established in 1991. Projects include conversion of rental and/or dilapidated homes to single family homes, construction of new quality infill housing, demolition of dilapidated structures, and neighborhood stabilization. LNI partners with many entities to maximize fund usage including but not limited to the City of Lapeer, State of Michigan, Lapeer County Land Bank, and Lapeer County Intermediate Schools Education Technology Center. LNI owns two vacant city lots which are ready for development. Current projects include:
  1. 371 Turrill Avenue – Vacant Lot
  2. 405 S. Elm – Vacant Lot
- Lapeer Housing Commission (LHC): The Director of Housing and Neighborhood Development serves as the Executive Director for this organization. LHC administers 122 Housing Choice Vouchers that provide housing rental subsidies for clients within the City of Lapeer and Lockwood of Davison. The Rental Assistance Demonstration (RAD) conversion removed 60 units of Public Housing (Riverview Towers) from LHC and HUD inventory; and replaced those units with subsidized funding from HUD Project Based Vouchers (PBV). LHC now administers the 60 PBVs for the management entity of Riverview Towers, Lapeer Riverview Towers, LLC. LHC provides over \$800,000 in rental assistance payments, annually.
- Lapeer Riverview Towers, LLC (LRT): The Director of Housing and Neighborhood Development serves as the Manager for this newly formed organization which manages and operates Riverview Towers, a rent subsidized sixty unit apartment complex for low-income seniors. The rent is subsidized by Project Based Vouchers which are administered by Lapeer Housing Commission. LRT has an annual budget of over \$420,000 which includes staffing, day to day operations, maintenance, capital improvements, policy development and budgeting.

Analysis and Explanation of Departmental Budget: The HID budget is comprised of personnel costs for the full-time Director of Housing and Neighborhood Development, a full-time Grant Administrator, a portion of a full-time Compliance Specialist salary, and contracted support staff for the MSHDA voucher program as well as office supplies, postage, training, printing,

memberships and subscriptions, equipment rental and other related costs associated with the administration of this comprehensive housing improvement program.

Lapeer Housing Commission and Lapeer Riverview Towers, LLC provide revenue to support a portion of the Executive Director/Manager's salary, a portion of the Compliance Specialist's salary, the full-time contractual Housing Manager's pay, and a full-time Maintenance Supervisor's salary along with office supplies, and all other related costs to support LHC and operate LRT.

An Explanation of New Programs/Activities: HID was awarded a second one year extension on the MSHDA 2017-2018 Housing Choice Voucher contract which runs until 12/31/2020. HID will continue to bid for future contract opportunities for the MSHDA HCV program, and is currently in process of taking on the administration of MSHDA subsidized vouchers at Charbridge Arbor in Lapeer. MSHDA has also started using handheld tablets for unit inspection purposes. The MEDC Grant for the Lapeer Team Work façade project is scheduled to be complete by April 2020 and is a significant improvement to Lapeer's downtown. In spring/summer 2020, Lapeer Neighborhoods, Inc., in partnership with the City of Lapeer, will construct of one single family home at 371 Turrill Ave. The overall goal of the department is to establish the City of Lapeer as a place that people want to call "home". The HID will continue to support the concept of Place and Place-Making as a strategy for economic development. With improved properties, and desirable downtowns; increased market value should follow.

Additional information on the Housing Improvement Department may be found on-line at:  
<http://www.ci.lapeer.mi.us/housing/index.php>.



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>HOUSING REHABILITATION</b>									
101-690-701100	SALARY & WAGES-FULL TIME	161,961	165,215	165,215	144,283	168,000	171,840	171,840	171,840
	Budget notes:								
	~2020 Director of Housing \$84,292								
	Housing Grant Administrator \$45,246								
	Housing Compliance Specialist \$34,386								
	~2021 Director of Housing \$88,991								
	Housing Grant Administrator \$47,768								
	Housing Compliance Specialist \$36,303								
101-690-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
101-690-704100	OVERTIME-FULL TIME	0	0	0	0	0	0	0	0
101-690-715000	SOCIAL SECURITY	12,526	12,639	12,639	11,178	12,866	13,146	13,146	13,146
101-690-716000	HEALTH INSURANCE	76,345	74,466	74,466	85,319	85,317	93,588	93,588	93,588
101-690-717000	LIFE INSURANCE	401	431	431	391	431	454	454	454
101-690-718100	RETIREMENT SYSTEM	58,897	58,107	58,107	52,238	58,107	71,631	71,631	71,631
101-690-719000	UNEMPLOYMENT COMPENSATION	16	16	16	15	16	16	16	16
101-690-720000	WORKER'S COMPENSATION	490	528	528	1,051	1,051	550	550	550
101-690-727010	OFFICE SUPPLIES	2,846	3,300	3,300	1,614	3,000	3,300	3,300	3,300
101-690-728000	POSTAGE	3,504	4,000	4,000	2,897	3,000	4,000	4,000	4,000
101-690-802999	OTHER CONTRACTUAL SERVICE	88,446	101,500	101,500	88,161	99,750	104,500	104,500	104,500
	Budget notes:								
	Contracted Housing Choice Voucher Inspector and contracted Housing Choice Voucher Specialist & Processor (MSHDA)								
101-690-827000	MEMBERSHIPS & SUBSCRIPTIONS	411	500	500	408	500	500	500	500
101-690-860000	AUTO EXPENSE	4,598	5,400	5,400	4,372	5,400	5,400	5,400	5,400
	Budget notes:								
	Director of Housing auto allowance and employee mileage reimbursement								
101-690-874200	RETIREE HEALTH HSP EMPLR MATCH	1,450	1,494	1,494	2,363	2,363	2,473	2,473	2,473
101-690-900000	ADVERTISING	93	500	500	0	0	500	500	500
	Budget notes:								
	Estimated cost of notices								
101-690-901000	PRINTING	2,426	3,200	3,200	1,775	2,600	3,000	3,000	3,000
	Budget notes:								
	Printing costs including copier.								
101-690-940030	EQUIPMENT RENTAL - PHONE	2,595	2,263	2,263	2,074	2,263	1,791	1,791	1,791
101-690-940040	EQUIPMENT RENTAL-COMPUTER	15,350	12,202	12,202	11,185	12,202	10,364	10,364	10,364
101-690-942000	PERMITS, FEES, & EASEMENTS	260	400	400	420	600	800	800	800
	Budget notes:								
	Register of Deeds								
101-690-956999	OTHER MISCELLANEOUS EXPENSE	1,335	1,500	1,500	1,157	1,532	1,500	1,500	1,500
	Budget notes:								

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
	Includes shirts with City logo for staff								
101-690-957000	CONFERENCES AND WORKSHOPS	324	1,000	1,000	873	1,000	1,000	1,000	1,000
	Budget notes:								
	Costs of conferences for Director of Housing & Neighborhood Development, Grant Administrator and Compliance Specialist - MSHDA HCV Trainings								
101-690-960010	LIABILITY INSURANCE	91	100	100	82	82	86	86	86
	Total HOUSING REHABILITATION:	434,365	448,761	448,761	411,857	460,080	490,439	490,439	490,439

## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### Department of Planning and Development

##### Department Responsibilities/Mission

The Department of Planning and Development oversees and coordinates all the planning, zoning and new development activities throughout the City, including working with the Downtown Development Authority on the DDA district.

- ♦ Planning and Zoning: The City Planning Department utilizes a contract with Rowe Professional Services Company for Planning Consultant services to manage the development review process; handle rezoning, special land use and variance requests; and participate in the overall growth management of the City. This includes routine coordination with various City departments such as Assessing, Public Works, Parks & Recreation, Housing, Police, Fire, Building Department and City Manager's office; and outside agencies such as Lapeer County Soil Erosion, MDOT, and MDEQ/MDNR.

In 2020 the Planning Commission will continue the mandated 5-year review of the City Master Plan which began in January 2019 to ensure the plan remains up-to-date and relevant to changing demographic and economic factors. The City Zoning Ordinance adopted in 2011 is the major implementation tool for the Master Plan and is routinely updated as needed.

- ♦ Downtown Development: The Pix Theatre and Gallery 194 have merged under the umbrella of the Center for the Arts of Greater Lapeer. The DDA's current contract Executive Director was hired in October 2015. A part-time Administrative Assistant to the Executive Director was hired in January 2019. The new structure is working well for both the Center for the Arts and for the downtown as a whole. Vacancy rates throughout the downtown have steadily decreased and downtown activity and events have increased.

The DDA, assisted by the various Main Street Program committees, will complete a seventh year in 2020 of involvement in the revamped Michigan Main Street Program. The DDA is now a Select Level participant in the program.

##### Development Trends

The increase in commercial and industrial sector development experienced since FY 2012-13 continues to pick up steam and is now spilling over to the residential development sector as well. We are seeing renewed interest in long-stagnant housing developments begun before the economic recession with new single family home construction in the Rolling Hills Estates, Golfview Estates, Andrew's River Estates, Brookwood and Devonshire Condominium developments.

#### Placemaking Initiatives:

- ♦ A new opportunity for a placemaking improvement downtown has emerged out of the ashes of the late-2013 fire of the building between the PIX Theatre and Burke's Flowers. The burned building was demolished and a Pocket Park has been installed to utilize the empty space between the buildings.
- ♦ Creation of a City-wide "wayfinding" signage system will become more important as our transportation system becomes more multi-modal, making it easier to navigate around town to key sites and amenities by car, bus, bicycle and on foot.

#### Departmental Budget

The proposed budget for the Planning Department for the 2020-21 year continues to be a maintenance budget in most respects, as in past years. The majority of the budget involves fixed costs such as personnel, postage, office supplies, and printing.

As always, the Planning Department will continue the programs and services that have become the building blocks of our community including:

- ♦ Zoning Ordinance map and text updates as needed;
- ♦ Maintaining current zoning map through the Assessor's office;
- ♦ Site plan, Plat, Condominium Plan project review and processing; and
- ♦ Technical support for all boards and departments involved in land use decisions.

Additional information on the Planning and Development Department may be found online at: <http://www.ci.lapeer.mi.us/planzone.htm>.

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PLANNING DEPARTMENT</b>									
101-721-701100	SALARY & WAGES-FULL TIME	42,359	43,192	43,192	37,345	43,192	44,056	44,056	44,056
	Budget notes:								
	Administrative Coordinator (70%)								
101-721-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
101-721-704100	OVERTIME-FULL TIME	1,472	1,000	1,000	1,665	2,000	2,500	2,500	2,500
101-721-715000	SOCIAL SECURITY	3,350	3,381	3,381	2,990	3,381	3,562	3,562	3,562
101-721-716000	HEALTH INSURANCE	4,224	6,671	6,671	4,727	5,138	7,264	7,264	7,264
101-721-717000	LIFE INSURANCE	73	111	111	71	86	117	117	117
101-721-718100	RETIREMENT SYSTEM	13,307	12,917	12,917	11,694	13,276	13,404	13,404	13,404
101-721-719000	UNEMPLOYMENT COMPENSATION	5	4	4	5	4	4	4	4
101-721-720000	WORKER'S COMPENSATION	130	138	138	164	164	163	163	163
101-721-727010	OFFICE SUPPLIES	2,561	3,300	3,300	1,417	3,000	3,300	3,300	3,300
101-721-728000	POSTAGE	1,255	2,700	2,700	1,115	2,000	2,700	2,700	2,700
101-721-801030	CONSULTING	140	2,500	2,500	0	0	1,000	1,000	1,000
	Budget notes:								
	Special planning commission studies								
101-721-801050	ENGINEERING - SITE PLAN REVIEW	7,859	3,000	3,000	2,240	2,000	2,000	2,000	2,000
101-721-802999	OTHER CONTRACTUAL SERVICE	165,146	191,000	191,000	146,507	186,000	191,000	191,000	191,000
	Budget notes:								
	~2019 Transfer to DDA for Exec. Director \$50,000								
	Transfer to DDA for PIX/G194 PSA \$41,000								
	Rowe Engineering planning services \$100,000								
101-721-827000	MEMBERSHIPS & SUBSCRIPTION	554	600	600	558	600	600	600	600
101-721-874000	RETIREE HEALTH INSURANCE	22,190	20,992	20,992	20,992	20,992	27,607	27,607	27,607
101-721-874100	RETIREE DRUG CARD REIMBURSE	0	0	0	0	0	0	0	0
101-721-900000	ADVERTISING	3,329	3,000	3,000	3,214	5,000	3,500	3,500	3,500
	Budget notes:								
	Public Hearing notices								
101-721-901000	PRINTING	0	500	500	227	500	500	500	500
	Budget notes:								
	Printing of forms, brochures, etc.								
101-721-934999	EQUIPMENT MAINT-OTHER	304	0	0	392	392	600	600	600
	Budget notes:								
	Copier maintenance								
101-721-940030	EQUIPMENT RENTAL - PHONE	1,597	1,393	1,393	1,277	1,393	1,102	1,102	1,102
101-721-940040	EQUIPMENT RENTAL-COMPUTER	9,926	7,891	7,891	7,233	7,891	6,931	6,931	6,931
101-721-956999	OTHER MISCELLANEOUS EXPENSE	28	1,000	1,000	5	100	500	500	500
101-721-960010	LIABILITY INSURANCE	438	481	481	392	392	412	412	412

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
Total PLANNING DEPARTMENT:		280,248	305,771	305,771	244,230	297,501	312,822	312,822	312,822

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>GENERAL CONTINGENCY</b>									
101-890-998000	CONTINGENCY	0	100,000	100,000	0	0	100,000	100,000	100,000
Total GENERAL CONTINGENCY:		0	100,000	100,000	0	0	100,000	100,000	100,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>DISASTER CONTINGENCY</b>									
101-891-998000	CONTINGENCY	0	1,000	1,000	0	0	1,000	1,000	1,000
Total DISASTER CONTINGENCY:		0	1,000	1,000	0	0	1,000	1,000	1,000



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CONTRIB TO COMPONENT UNITS</b>									
101-972-999231	CONTRIB TO TIFA 1	130,343	138,302	138,302	139,635	135,000	137,700	137,700	137,700
	Budget notes:								
	Actual amounts to be distributed determined by property taxes collected								
101-972-999232	CONTRIB TO TIFA 2	66,594	70,760	70,760	72,422	72,000	82,000	82,000	82,000
	Budget notes:								
	Actual amounts to be distributed determined by property taxes collected								
101-972-999233	CONTRIB TO TIFA 3	733,156	763,560	763,560	725,221	720,000	780,000	780,000	780,000
	Budget notes:								
	Actual amounts to be distributed determined by property taxes collected								
101-972-999243	CONTRIB TO BROWNFIELD	1,820	1,730	1,730	1,967	1,967	2,006	2,006	2,006
	Budget notes:								
	Actual amounts to be distributed determined by property taxes collected								
101-972-999248	CONTRIB TO DDA	65,463	189,935	189,935	72,774	211,935	78,064	78,064	78,064
	Budget notes:								
	Actual amounts to be distributed determined by property taxes collected								
	~2020 PROJECT #22270 Center for the Arts basement renovations \$43,000								
	PROJECT #22280 DDA District street light removal & upgrades \$80,511								
101-972-999250	CONTRIB TO LDFA	161,185	118,718	118,718	139,625	118,000	108,000	108,000	108,000
	Budget notes:								
	Actual amounts to be distributed determined by property taxes collected								
Total CONTRIB TO COMPONENT UNITS:		1,158,560	1,283,005	1,283,005	1,151,643	1,258,902	1,187,770	1,187,770	1,187,770

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CONTRIBUTION TO TOWNSHIPS</b>									
101-973-969050	CONTRIBUTION TO ELBA TWP	4,033	3,863	3,863	7,241	7,241	7,241	7,241	7,241
	Budget notes:								
	Actual amount to be distributed based on Assessor's revenue projections								
101-973-969060	CONTRIBUTION TO LAPEER TWP	44,076	46,217	46,217	61,279	61,279	61,279	61,279	61,279
	Budget notes:								
	Actual amount to be distributed based on Assessor's revenue projections								
101-973-969065	CONTRIBUTION TO MAYFIELD TWP	6,725	6,722	6,722	7,550	7,550	7,550	7,550	7,550
	Budget notes:								
	Actual amount to be distributed based on Assessor's revenue projections								
Total CONTRIBUTION TO TOWNSHIPS:		54,834	56,802	56,802	76,070	76,070	76,070	76,070	76,070

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CONTRIBUTION TO OTHER AGENCIES</b>									
101-975-969301	CONTRIBUTION TO TNU	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Total CONTRIBUTION TO OTHER AGENCIES:		2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000

*CITY OF LAPEER*

DEPARTMENTAL BUDGET SUMMARY

Transfers Out

Department Responsibilities/Mission: This category has been established to consolidate all of those activities to which the General Fund makes a contribution; including for example, the Park Fund, Cemetery Fund, Local Street Fund, Site Plan Review Fund, Police K-9 Fund, Parking Fund, Capital Improvement Fund, TIFA's, DDA, and LDFA.

Services/Initiatives: Contributions to Debt Service Funds are being provided for the 2008 Equipment Financing Contract, and 2013 G.O. Bond.

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TRANSFERS OUT</b>									
101-999-999203	TRANS TO LOCAL STREET FUND	131,361	130,776	130,776	130,776	130,776	0	0	0
	Budget notes:								
	1/2 mill equivalent								
101-999-999208	TRANS TO PARK FUND	500,000	500,000	500,000	500,000	500,000	700,000	700,000	700,000
	Budget notes:								
	Operating subsidy								
101-999-999209	TRANS TO CEMETERY FUND	75,000	101,000	101,000	101,000	101,000	100,000	100,000	100,000
	Budget notes:								
	Operating subsidy								
101-999-999254	TRANS TO SITE PLAN REVIEW FUND	0	0	0	0	0	0	0	0
101-999-999262	TRANS TO POLICE K-9 PROG FUND	2,515	2,515	2,515	2,515	2,515	2,125	2,125	2,125
	Budget notes:								
	Operating subsidy								
101-999-999263	TRANS TO SCHOOL LIAISON	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000
101-999-999368	TRANS TO 2013 GO BOND	12,441	12,561	12,561	12,561	12,561	12,240	12,240	12,240
	Budget notes:								
	Debt service for Public Safety parking lot final payment due 06/30/2021								
101-999-999396	TRANS TO 2008 EQUIP FINANCING	8,380	0	0	0	0	0	0	0
	Budget notes:								
	Debt service for Energy Savings Program final payment due 07/15/2018								
101-999-999403	TRANS TO CAPITAL IMPROVEMENT	297,675	130,776	130,776	130,776	130,776	469,779	244,779	244,779
	Budget notes:								
	1/2 mill equivalent								
101-999-999506	TRANS TO PARKING FUND	40,000	69,340	69,340	69,340	0	0	0	0
	Budget notes:								
	Operating subsidy								
101-999-999661	TRANS TO MOTOR POOL FUND	0	0	0	0	0	0	0	0
Total TRANSFERS OUT:		1,067,372	949,968	949,968	949,968	880,628	1,287,144	1,062,144	1,062,144
GENERAL FUND Revenue Total:		0	0	0	0	0	0	0	0
GENERAL FUND Expenditure Total:		9,879,463	10,726,019	10,729,731	9,327,437	10,324,258	11,607,090	11,319,090	11,319,090
Net Total GENERAL FUND:		(9,879,463)	(10,726,019)	(10,729,731)	(9,327,437)	(10,324,258)	(11,607,090)	(11,319,090)	(11,319,090)

CITY OF LAPEER

General Fund Budget Summary  
FUND 101

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 2,808,180	\$ 3,016,653	\$ 3,016,653
Total Revenues	\$ 10,407,292	\$ 10,234,923	\$ 10,234,923
Total Expenditures	<u>\$ 10,198,819</u>	<u>\$ 11,607,090</u>	<u>\$ 11,319,090</u>
Unreserved Fund Balance - Ending	<u>\$ 3,016,653</u>	<u>\$ 1,644,486</u>	<u>\$ 1,932,486</u>
Fund Balance Percentage Of Total Expenditures	29.6%	14.2%	17.1%
Fund Balance applied	\$ (208,473)	\$ 1,372,167	\$ 1,084,167
Total Revenues	\$ 10,198,819	\$ 11,607,090	\$ 11,319,090

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FUND 150

CEMETERY PERPETUAL CARE FUND



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CEMETERY PERP CARE FUND</b>									
<b>CEMETERY PERP CARE FUND</b>									
150-000-664010	INTEREST ON INVESTMENTS	97	50	50	117	125	125	125	125
150-000-699999	FUND BALANCE APPLIED	0	(500)	(500)	0	(500)	(500)	(500)	(500)
Total CEMETERY PERP CARE FUND:		97	(450)	(450)	117	(375)	(375)	(375)	(375)
<b>CEMETERY</b>									
150-276-643010	SALE OF BURIAL RIGHTS	580	500	500	400	500	500	500	500
Total CEMETERY:		580	500	500	400	500	500	500	500
CEMETERY PERP CARE FUND Revenue Total:		677	50	50	517	125	125	125	125
CEMETERY PERP CARE FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total CEMETERY PERP CARE FUND:		677	50	50	517	125	125	125	125

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CEMETERY PERP CARE FUND</b>									
<b>TRANSFERS OUT</b>									
150-999-999209	TRANS TO CEMETERY FUND	97	50	50	117	125	125	125	125
Budget notes:									
Interest									
Total TRANSFERS OUT:		97	50	50	117	125	125	125	125
CEMETERY PERP CARE FUND Revenue Total:		0	0	0	0	0	0	0	0
CEMETERY PERP CARE FUND Expenditure Total:		97	50	50	117	125	125	125	125
Net Total CEMETERY PERP CARE FUND:		(97)	(50)	(50)	(117)	(125)	(125)	(125)	(125)

CITY OF LAPEER

Mt. Hope Perpetual Care Fund Budget Summary  
FUND 150

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 10,833	\$ 11,333	\$ 11,333
Total Revenues	\$ 625	\$ 625	\$ 625
Total Expenditures	<u>\$ 125</u>	<u>\$ 125</u>	<u>\$ 125</u>
Unreserved Fund Balance - Ending	<u>\$ 11,333</u>	<u>\$ 11,833</u>	<u>\$ 11,833</u>
Fund Balance Percentage Of Total Expenditures	9066.4%	9466.4%	9466.4%
Fund Balance applied	\$ (500)	\$ (500)	\$ (500)
Total Revenues	\$ 125	\$ 125	\$ 125

FUND 202  
MAJOR STREET FUND

## CITY OF LAPEER

### DEPARTMENTAL BUDGET SUMMARY

#### Major Street Fund

##### Department Responsibilities/ Missions:

This division's mission and responsibility is to maintain our Major Streets using all methods of improvement available to assure the longest street life possible; to be thorough in performing our duties; and to be professional at all times. Under the heading Major Streets account number 202-000-000000, the Street Division is responsible for bridge maintenance; traffic signal and crosswalk maintenance and upgrades; major street regulatory sign maintenance; winter maintenance; street sweeping; surface maintenance; tree/shrub removal and pruning; street lighting maintenance and inspection on street construction projects.

Within a Street Asset Management Plan as updated in December of 2018, City streets have an average PASER rating of 6.86, which is an increase from a PASER rating of 5.91 in 2015. This indicates the City's overall road condition is good. The City Asset Management Plan follows and exceeds the State of Michigan Standards.

- Major Street = 20.51 Miles
- Bridges = 13 bridges, 12 of which are located on Major Streets
- Traffic Signals = 11 signals total, all on Major Streets
- School Crossing Systems = 5, all on Major Streets

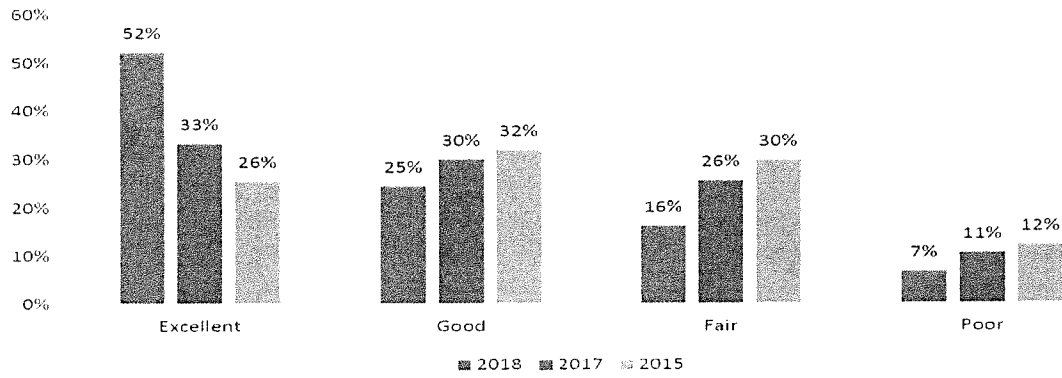
##### Analysis and Explanation of Departmental Budget:

These responsibilities and tasks are funded through revenues received from the State of Michigan GAC and Weight Tax, reimbursement of State Highway Maintenance items, appropriations from the City of Lapeer General Fund, Special Assessments and TIFA.

##### An Explanation of any new Programs/Activities:

Since 2015, the city has invested close to 11 million dollars in our roadways system and completed projects on approximately 14.5 miles of roadway which has resulted in a 0.95 (14%) rating increase in the overall Surface Quality index, the cumulative PASER ratings in each condition category is reflected in the graph shown. The recent analysis in updating the City's Roadway Asset Management Plan suggest that the city's investment in road improvement in recent years has led to an overall improvement in the road system with more roads included in the "excellent" category and less overall roads in the "poor category. A two-mill road millage proposed was narrowly defeated in the November 2017 election. A 2.0 – mill funding source projection would generate approximately \$ 486,000 annually. The City's current method for funding includes loans, TIFA and grants for street projects. In not having guaranteed revenue for street improvements the city will continue to rely on Major Street fund 202 and Local Street Fund 203 to continue the Street Preventative Maintenance Program. Furthermore, the City will continue to pursue other funding sources including grant dollars. Nevertheless, without a guaranteed funding source the overall improvements and PASER rating of our roadways will begin to decline once again. Funding remains an issue in planning and scheduling Street projects. In order to perform an Annual Street Improvement Program a guaranteed funding source is needed. Current revenue does not generate enough funds to support a comprehensive Street Improvement and Replacement Program.

### Historic PASER Conditions



The Street Division will continue to maintain our street infrastructure to the highest level possible, in which our current funding will support. Street maintenance includes:

- Cold Patch
- Crack Seal
- Micro-Seal
- Pavement Markings
- Street sign repairs and replacement
- Asphalt area repairs (small)

[http://www.ci.lapeer.mi.us/public\\_works/index.php](http://www.ci.lapeer.mi.us/public_works/index.php)

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>MAJOR STREET FUND</b>									
<b>MAJOR STREET FUND</b>									
202-000-539020	MICH DEPT OF TRANSPORTATION	482,009	300,000	300,000	0	0	509,131	509,131	509,131
Budget notes:									
~2019 PROJECT #20880 Davison Road Improvement - Category F MDOT Grant \$75,000									
~2020 PROJECT #20880 Davison Road Improvement - Category F MDOT Grant \$300,000									
202-000-575010	GAS & WEIGHT TAX	754,963	714,580	714,580	655,217	846,765	909,200	909,200	909,200
202-000-575020	TRUNKLINE MAINTENANCE	32,390	34,000	34,000	23,452	32,000	34,000	34,000	34,000
202-000-656000	PENALTY - SPEC ASSESS	546	100	100	33	50	50	50	50
202-000-664010	INTEREST ON INVESTMENTS	6,202	3,500	3,500	4,519	6,000	6,000	6,000	6,000
202-000-664110	INTEREST - SPEC ASSESS	2,588	1,800	1,800	1,416	1,800	1,579	1,579	1,579
202-000-665000	COLLECTION FEE - SPEC ASSESS	89	100	100	68	100	100	100	100
202-000-672000	SPECIAL ASSESSMENTS	27,215	12,915	12,915	12,062	12,915	10,252	10,252	10,252
Budget notes:									
~2019 Special Assessment District 17-01 Calhoun St year 2 of 10									
Special Assessment District 17-02 Court St year 2 of 10									
Special Assessment District 17-03 DeMille St year 2 of 10									
~2020 Special Assessment District 17-01 Calhoun St year 3 of 10 for all									
Special Assessment District 17-02 Court St									
Special Assessment District 17-03 DeMille St									
202-000-697010	MISCELLANEOUS REVENUE	17,361	1,000	1,000	(8,804)	0	1,000	1,000	1,000
202-000-699999	FUND BALANCE APPLIED	0	(313,086)	(313,086)	0	473,477	180,115	180,115	180,115
Total MAJOR STREET FUND:		1,323,362	754,909	754,909	687,962	1,373,107	1,651,426	1,651,426	1,651,426
<b>TRANSFERS IN</b>									
202-964-699367	TRANS FROM 2010 G.O. BOND FUND	0	0	0	0	0	0	0	0
202-964-699428	TRANS FROM 2017 G.O. CONST	0	0	0	0	0	0	0	0
Total TRANSFERS IN:		0	0	0	0	0	0	0	0
<b>CONTRIB FROM COMPONENT UNITS</b>									
202-971-699248	CONTRIB FROM DDA	2,919	2,919	2,919	2,919	2,919	2,919	2,919	2,919
Budget notes:									
Interfund loan re-payment from DDA for 2011 Clay St. DIG project final payment due 07/01/2021									
Total CONTRIB FROM COMPONENT UNITS:		2,919	2,919	2,919	2,919	2,919	2,919	2,919	2,919
MAJOR STREET FUND Revenue Total:		1,326,281	757,828	757,828	690,881	1,376,026	1,654,345	1,654,345	1,654,345

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
	MAJOR STREET FUND Expenditure Total:	0	0	0	0	0	0	0	0
	Net Total MAJOR STREET FUND:	1,326,281	757,828	757,828	690,881	1,376,026	1,654,345	1,654,345	1,654,345



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>MAJOR STREET FUND</b>									
<b>ROUTINE MAINT-ROADS/STREETS</b>									
202-463-701100	SALARY & WAGES-FULL TIME	12,703	21,233	21,233	9,494	12,000	12,518	12,518	12,518
202-463-701200	SALARY & WAGES-PART TIME	45	0	0	0	0	0	0	0
202-463-704100	OVERTIME-FULL TIME	912	1,500	1,500	549	900	1,000	1,000	1,000
202-463-715000	SOCIAL SECURITY	1,068	1,739	1,739	753	1,050	1,100	1,100	1,100
202-463-716000	HEALTH INSURANCE	24,655	10,330	10,330	27,599	27,599	6,281	6,281	6,281
202-463-717000	LIFE INSURANCE	40	34	34	77	75	35	35	35
202-463-718100	RETIREMENT SYSTEM	5,140	7,970	7,970	3,717	5,100	4,740	4,740	4,740
202-463-719000	UNEMPLOYMENT COMPENSATION	0	2	2	0	5	5	5	5
202-463-720000	WORKER'S COMPENSATION	2,413	1,119	1,119	1,048	1,200	1,200	1,200	1,200
202-463-782000	MATERIAL AND SUPPLIES	19,887	15,000	15,000	97	15,000	15,000	15,000	15,000
Budget notes:									
Cold patch, hot mix, gravel0, etc.									
202-463-802999	OTHER CONTRACTUAL SERVICE	6,625	30,000	30,000	19,223	30,000	25,000	25,000	25,000
Budget notes:									
Annual Spring street repair program, street centerline markings, miscellaneous street repair, crack sealing/filling									
202-463-940010	EQUIPMENT RENTAL-CITY	18,609	31,598	31,598	12,305	15,000	15,366	15,366	15,366
Budget notes:									
Cost of City equipment for maintenance.									
202-463-940020	EQUIPMENT RENTAL-OTHER	0	0	0	0	0	0	0	0
202-463-956999	OTHER MISCELLANEOUS EXPENSE	180	500	500	5	200	200	200	200
202-463-974000	LAND IMPROVEMENTS	653,585	55,000	55,000	770,248	805,248	925,000	925,000	925,000
Budget notes:									
~2019 PROJECT #20880 Davison Road Improvement - Category F MDOT Grant \$705,000									
~2020 PROJECT #21180 Scrub Seal w/ Micro Seal Top Coat Major Streets \$50,000									
PROJECT #20940 Preventative Maintenance Bridge Project engineering \$5,000									
~2021 PROJECT #22300 - Millville Rd. Rehabilitation Project (Oregon to Genesee) - \$875,000									
PROJECT #20940 - Preventative Maintenance Bridge Project - MDOT Grant - \$87,800									
PROJECT #22500 - Scrub Seal w/ Micro Seal Top Coat - Major Streets - \$50,000									
Total ROUTINE MAINT-ROADS/STREETS:		745,863	176,025	176,025	845,114	913,377	1,007,445	1,007,445	1,007,445

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TREES &amp; SHRUBS</b>									
202-468-701100	SALARY & WAGES-FULL TIME	10,342	7,243	7,243	8,807	7,243	9,388	9,388	9,388
202-468-701200	SALARY & WAGES-PART TIME	111	0	0	0	0	0	0	0
202-468-704100	OVERTIME-FULL TIME	40	500	500	275	500	500	500	500
202-468-715000	SOCIAL SECURITY	883	592	592	600	600	725	725	725
202-468-716000	HEALTH INSURANCE	6,392	3,481	3,481	7,155	7,155	4,710	4,710	4,710
202-468-717000	LIFE INSURANCE	10	11	11	20	20	25	25	25
202-468-718100	RETIREMENT SYSTEM	4,235	2,718	2,718	2,982	4,000	3,554	3,554	3,554
202-468-719000	UNEMPLOYMENT COMPENSATION	0	1	1	0	1	1	1	1
202-468-720000	WORKER'S COMPENSATION	498	382	382	371	382	393	393	393
202-468-782000	MATERIAL AND SUPPLIES	932	1,200	1,200	318	1,000	1,000	1,000	1,000
202-468-802999	OTHER CONTRACTUAL SERVICE	895	500	500	1,488	2,000	2,000	2,000	2,000
Budget notes:									
Tree removal / stump grinding									
202-468-940010	EQUIPMENT RENTAL-CITY	8,806	9,785	9,785	8,304	8,651	8,651	8,651	8,651
Budget notes:									
Rental of Hi-ranger, chipper, chain, etc.									
Total TREES & SHRUBS:		33,144	26,413	26,413	30,320	31,552	30,947	30,947	30,947

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>ROUTINE MAINT-BRIDGES</b>									
202-473-802999	OTHER CONTRACTUAL SERVICE	10,007	6,000	6,000	0	10,000	8,000	8,000	8,000
	Budget notes:								
	Bridge inspections and maintenance								
202-473-974000	LAND IMPROVEMENTS	0	0	0	0	10,000	153,200	153,200	153,200
	Budget notes:								
	~2021 PROJECT #20940 - Preventative Maintenance Bridge Project - MDOT Grant - \$153,200								
Total ROUTINE MAINT-BRIDGES:		10,007	6,000	6,000	0	20,000	161,200	161,200	161,200

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TRAFFIC SERVICE MAINT</b>									
202-474-701100	SALARY & WAGES-FULL TIME	6,266	9,508	9,508	7,816	9,500	6,259	6,259	6,259
202-474-701200	SALARY & WAGES-PART TIME	49	0	0	0	0	0	0	0
202-474-704100	OVERTIME-FULL TIME	162	1,500	1,500	720	1,000	1,500	1,500	1,500
202-474-715000	SOCIAL SECURITY	509	842	842	626	803	910	910	910
202-474-716000	HEALTH INSURANCE	4,109	4,511	4,511	4,600	4,600	3,140	3,140	3,140
202-474-717000	LIFE INSURANCE	7	15	15	13	13	17	17	17
202-474-718100	RETIREMENT SYSTEM	2,460	3,569	3,569	3,110	3,000	2,500	2,500	2,500
202-474-719000	UNEMPLOYMENT COMPENSATION	0	1	1	0	1	0	0	0
202-474-720000	WORKER'S COMPENSATION	310	501	501	492	500	300	300	300
202-474-782000	MATERIAL AND SUPPLIES	2,507	3,000	3,000	1,314	2,500	3,000	3,000	3,000
Budget notes:									
Street signs, posts, fasteners, paint for striping, street legends, in-house traffic signal maintenance, etc.									
202-474-802999	OTHER CONTRACTUAL SERVICE	4,877	3,000	3,000	14,495	16,000	8,500	8,500	8,500
Budget notes:									
Traffic signal maintenance									
202-474-940010	EQUIPMENT RENTAL-CITY	2,195	11,368	11,368	4,002	3,500	3,500	3,500	3,500
Budget notes:									
Cost of City equipment for maintenance.									
202-474-956999	OTHER MISCELLANEOUS EXPENSE	0	0	0	0	0	0	0	0
202-474-974000	LAND IMPROVEMENTS	0	0	0	0	0	0	0	0
Total TRAFFIC SERVICE MAINT:		23,451	37,815	37,815	37,187	41,417	29,626	29,626	29,626

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>WINTER MAINTENANCE</b>									
202-478-701100	SALARY & WAGES-FULL TIME	8,767	8,995	8,995	4,542	8,000	11,892	11,892	11,892
202-478-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
202-478-704100	OVERTIME-FULL TIME	7,411	7,000	7,000	7,262	10,000	7,000	7,000	7,000
202-478-715000	SOCIAL SECURITY	1,229	1,224	1,224	896	1,377	1,607	1,607	1,607
202-478-716000	HEALTH INSURANCE	10,501	4,305	4,305	11,755	11,755	5,966	5,966	5,966
202-478-717000	LIFE INSURANCE	17	14	14	33	35	38	38	38
202-478-718100	RETIREMENT SYSTEM	5,934	3,376	3,376	4,431	6,000	4,503	4,503	4,503
202-478-719000	UNEMPLOYMENT COMPENSATION	0	1	1	0	0	0	0	0
202-478-720000	WORKER'S COMPENSATION	782	474	474	451	500	550	550	550
202-478-782000	MATERIAL AND SUPPLIES	39,232	20,000	20,000	1,190	25,000	25,000	25,000	25,000
Budget notes:									
Salt for de-icing and sand									
202-478-940010	EQUIPMENT RENTAL-CITY	32,761	46,110	46,110	18,067	20,000	20,816	20,816	20,816
Budget notes:									
Cost of City equipment for maintenance.									
Total WINTER MAINTENANCE:		106,635	91,499	91,499	48,627	82,667	77,372	77,372	77,372

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<b>ADMIN-ENG/RECORDKEEPING</b>									
202-482-701100	SALARY & WAGES-FULL TIME	19,603	19,948	19,948	17,470	19,948	20,748	20,748	20,748
Budget notes:									
Director of Public Works (20%)									
202-482-715000	SOCIAL SECURITY	1,500	1,526	1,526	1,336	1,526	1,587	1,587	1,587
202-482-716000	HEALTH INSURANCE	5,090	5,735	5,735	5,688	5,735	6,239	6,239	6,239
202-482-717000	LIFE INSURANCE	48	52	52	47	52	55	55	55
202-482-718100	RETIREMENT SYSTEM	7,526	7,663	7,663	6,693	8,000	10,714	10,714	10,714
202-482-719000	UNEMPLOYMENT COMPENSATION	0	1	1	0	1	1	1	1
202-482-720000	WORKER'S COMPENSATION	134	126	126	122	140	150	150	150
202-482-801020	AUDITING	431	428	428	428	428	441	441	441
Budget notes:									
Portion of City Audit.									
202-482-802999	OTHER CONTRACTUAL SERVICE	5,227	5,227	5,227	5,227	5,227	5,227	5,227	5,227
Budget notes:									
Software needed for administration record keeping, engineering services as needed									
202-482-940030	EQUIPMENT RENTAL - PHONE	479	418	418	383	418	331	331	331
202-482-940040	EQUIPMENT RENTAL-COMPUTER	4,775	3,796	3,796	3,480	3,796	3,455	3,455	3,455
202-482-960010	LIABILITY INSURANCE	699	0	0	635	635	666	666	666
202-482-960020	PROPERTY INSURANCE	724	796	796	293	293	322	322	322
Total ADMIN-ENG/RECORDKEEPING:		46,235	45,716	45,716	41,800	46,199	49,936	49,936	49,936

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>SWEEPING &amp; FLUSHING (STL)</b>									
202-488-701100	SALARY & WAGES-FULL TIME	458	270	270	347	450	450	450	450
202-488-704100	OVERTIME-FULL TIME	0	110	110	91	0	0	0	0
202-488-715000	SOCIAL SECURITY	35	29	29	33	34	34	34	34
202-488-716000	HEALTH INSURANCE	0	113	113	0	0	0	0	0
202-488-718100	RETIREMENT SYSTEM	169	101	101	164	125	125	125	125
202-488-720000	WORKER'S COMPENSATION	0	14	14	11	14	20	20	20
202-488-940010	EQUIPMENT RENTAL-CITY	989	17,528	17,528	599	990	990	990	990
Budget notes:									
Street sweeper usage									
Total SWEEPING & FLUSHING (STL):		1,651	18,165	18,165	1,244	1,613	1,619	1,619	1,619

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>SURFACE MAINTENANCE (STL)</b>									
202-495-701100	SALARY & WAGES-FULL TIME	643	1,261	1,261	571	1,000	1,000	1,000	1,000
202-495-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
202-495-704100	OVERTIME-FULL TIME	191	200	200	118	200	200	200	200
202-495-715000	SOCIAL SECURITY	60	112	112	55	120	120	120	120
202-495-716000	HEALTH INSURANCE	0	628	628	0	0	0	0	0
202-495-717000	LIFE INSURANCE	0	2	2	0	0	0	0	0
202-495-718100	RETIREMENT SYSTEM	293	473	473	272	400	425	425	425
202-495-720000	WORKER'S COMPENSATION	0	66	66	66	100	100	100	100
202-495-782000	MATERIAL AND SUPPLIES	0	0	0	0	0	0	0	0
Budget notes:									
Cold patch and street maintenance materials									
202-495-940010	EQUIPMENT RENTAL-CITY	924	5,013	5,013	741	933	933	933	933
Total SURFACE MAINTENANCE (STL):		2,110	7,755	7,755	1,824	2,753	2,778	2,778	2,778



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>WINTER MAINTENANCE (STL)</b>									
202-497-701100	SALARY & WAGES-FULL TIME	1,107	1,639	1,639	438	1,000	1,000	1,000	1,000
202-497-704100	OVERTIME-FULL TIME	3,474	3,750	3,750	2,575	3,750	4,000	4,000	4,000
202-497-715000	SOCIAL SECURITY	349	412	412	229	350	370	370	370
202-497-716000	HEALTH INSURANCE	0	710	710	0	0	0	0	0
202-497-717000	LIFE INSURANCE	0	2	2	0	0	0	0	0
202-497-718100	RETIREMENT SYSTEM	1,686	1,500	1,500	1,131	1,700	1,750	1,750	1,750
202-497-720000	WORKER'S COMPENSATION	0	86	86	86	110	110	110	110
202-497-782000	MATERIAL AND SUPPLIES	0	7,000	7,000	0	8,200	7,500	7,500	7,500
Budget notes:									
Salt for de-icing and sand									
202-497-940010	EQUIPMENT RENTAL-CITY	9,947	22,843	22,843	3,695	3,500	9,166	9,166	9,166
Total WINTER MAINTENANCE (STL):		16,563	37,942	37,942	8,154	18,610	23,896	23,896	23,896

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TRANSFERS OUT</b>									
202-999-999101	TRANS TO GENERAL FUND	9,410	9,418	9,418	8,633	9,418	0	0	0
	Budget notes:								
	Inter-fund Lincoln St financing re-payment final payment due 07/01/2019								
202-999-999203	TRANS TO LOCAL STREET FUND	0	0	0	0	0	0	0	0
	Budget notes:								
	MCL 247.663(6) (a) Authorizes a transfer of Major Street Shared Revenue to the Local Street fund of up to 25% of the Act 51 revenue received each year								
202-999-999349	TRANS TO 2017 G.O. BOND FUND	178,740	180,172	180,172	180,172	180,172	181,466	181,466	181,466
	Budget notes:								
	Debt service for 2017 Capital Improvements final payment due 11/01/2028								
202-999-999367	TRANS TO 2010 G.O. BOND FUND	27,450	26,600	26,600	25,380	25,380	0	0	0
	Budget notes:								
	Debt service for N Saginaw St reconstruction final payment due 01/01/2020								
202-999-999369	TRANS TO 2015 G.O. BOND FUND	87,335	85,235	85,235	85,235	85,235	88,060	88,060	88,060
	Budget notes:								
	Debt service for 2015 Capital Improvements final payment due 11/01/2025								
202-999-999868	TRANS TO 2010 SA BOND FUND	0	9,073	9,073	9,073	9,073	0	0	0
Total TRANSFERS OUT:		302,935	310,498	310,498	308,493	309,278	269,526	269,526	269,526
MAJOR STREET FUND Revenue Total:		0	0	0	0	0	0	0	0
MAJOR STREET FUND Expenditure Total:		1,288,594	757,828	757,828	1,322,764	1,467,466	1,654,345	1,654,345	1,654,345
Net Total MAJOR STREET FUND:		(1,288,594)	(757,828)	(757,828)	(1,322,764)	(1,467,466)	(1,654,345)	(1,654,345)	(1,654,345)

CITY OF LAPEER

Major Street Fund Budget Summary  
FUND 202

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 1,109,199	\$ 635,722	\$ 635,722
Total Revenues	\$ 902,549	\$ 1,474,230	\$ 1,474,230
Total Expenditures	<u>\$ 1,376,026</u>	<u>\$ 1,654,345</u>	<u>\$ 1,654,345</u>
Unreserved Fund Balance - Ending	<u>\$ 635,722</u>	<u>\$ 455,607</u>	<u>\$ 455,607</u>
Fund Balance Percentage Of Total Expenditures	46.2%	27.5%	27.5%
Fund Balance applied	\$ 473,477	\$ 180,115	\$ 180,115
Total Revenues	\$ 1,376,026	\$ 1,654,345	\$ 1,654,345

FUND 203  
LOCAL STREET FUND

## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### Local Street Fund

##### Department Responsibilities/ Missions:

This division's mission and responsibility is to maintain our Local Streets using all methods of improvement available to assure the longest street life possible; to be thorough in performing our duties; and to be professional at all times. Under the heading Local Streets account number 203-000-000000, the Street Division is responsible for bridge maintenance; traffic signal/crosswalk maintenance and system upgrades; local street regulatory sign maintenance; winter maintenance; street sweeping; surface maintenance; tree/shrub removal and pruning; street lighting maintenance and inspection on street construction projects.

Within a Street Asset Management Plan as updated in December of 2018, City streets have an average PASER rating of 6.86, which is an increase from a PASER rating of 5.91 in 2015. This indicates the City's overall road condition is good. The City Asset Management Plan follows and exceeds the State of Michigan Standards.

- Local Street = 22.21 Miles
- Alleys = 1.4 Miles
- Bridges = 1 of 13 bridges within the City street system is located on a Local Street

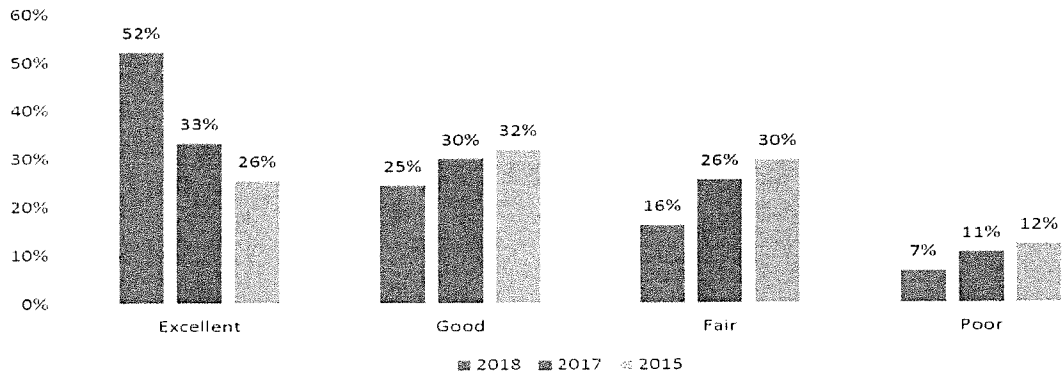
##### Analysis and Explanation of Departmental Budget:

Responsibilities and tasks are funded through revenues received from the State of Michigan GAC and Weight Tax, appropriations from the City of Lapeer General Fund, Special Assessments and TIFA.

##### An Explanation of any new Programs/Activities:

Since 2015, the city has invested close to 11 million dollars in our roadways system and completed projects on approximately 14.5 miles of roadway which has resulted in a 0.95 (14%) rating increase in the overall Surface Quality index, the cumulative PASER ratings in each condition category is reflected in the graph shown. The resent analysis in updating the City's Roadway Asset Management Plan suggest that the city's investment in road improvement in recent years has led to an overall improvement in the road system with more roads included in the "excellent" category and less overall roads in the "poor category. A two-mill road millage proposed was narrowly defeated in the November 2017 election. A 2.0 – mill funding source projection would generate approximately \$ 486,000 annually The City's current method for funding includes loans, TIFA and grants for street projects. In not havening guaranteed revenue for street improvements the city will continue to rely on Major Street fund 202 and Local Street Fund 203 to continue the Street Preventative Maintenance Program. Furthermore, the City will continue to pursue other funding sources including grant dollars. Nevertheless, without a guaranteed funding source the overall improvements and PASER rating of our roadways will begin to decline once again. Funding remains an issue in planning and scheduling Street projects. In order to perform an Annual Street Improvement Program a guaranteed funding source is needed. Current revenue does not generate enough funds to support a comprehensive Street Improvement and Replacement Program.

### Historic PASER Conditions



The Street Division will continue to maintain our street infrastructure to the highest level possible, in which our current funding will support. Street maintenance includes:

- Cold Patch
- Crack Seal
- Micro-Seal
- Pavement Markings
- Street sign repairs and replacement
- Asphalt area repairs (small)

[http://www.ci.lapeer.mi.us/public\\_works/index.php](http://www.ci.lapeer.mi.us/public_works/index.php)

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<b>LOCAL STREET FUND</b>									
<b>LOCAL STREET FUND</b>									
203-000-539020	MICH DEPT OF TRANSPORTATION	0	205,000	205,000	0	0	76,870	76,870	76,870
Budget notes:									
~2019 City share of additional road and bridge funding									
~2020 PROJECT #22250 Second Street reconstruction - Lincoln to Jackson									
203-000-575010	GAS & WEIGHT TAX	230,397	218,115	218,115	190,885	249,316	277,360	277,360	277,360
203-000-656000	PENALTY ON SPECIAL ASSESS	46	0	0	0	0	0	0	0
203-000-664010	INTEREST ON INVESTMENTS	6,604	2,000	2,000	7,586	9,000	9,000	9,000	9,000
203-000-664110	INTEREST-SPEC ASSESS	86	0	0	4	4	0	0	0
203-000-672000	SPECIAL ASSESSMENTS	683	0	0	0	0	0	0	0
Budget notes:									
~2019 Special Assessment District 10-01 Mill Street installment 9 of 10									
~2020 Special Assessment District 10-01 Mill Street installment 10 of 10									
203-000-697010	MISCELLANEOUS REVENUE	0	0	0	(52)	0	0	0	0
203-000-699999	FUND BALANCE APPLIED	0	378,026	363,384	0	(113,102)	21,101	21,101	21,101
Total LOCAL STREET FUND:		237,815	803,141	788,499	198,423	145,218	384,331	384,331	384,331
<b>TRANSFERS IN</b>									
203-964-699101	TRANS FROM GENERAL FUND	131,361	130,776	130,776	130,776	130,776	0	0	0
Budget notes:									
1/2 mill equivalent									
203-964-699202	TRANS FROM MAJOR STREET FUND	0	0	0	0	0	0	0	0
Budget notes:									
MCL 247.663(6) (a) Authorizes a transfer of Major Street Shared Revenue to the Local Street fund of up to 25% of the Act 51 revenue received each year									
203-964-699208	TRANS FROM PARK FUND	0	0	0	0	0	0	0	0
203-964-699363	TRANS FROM 2008 G.O. BOND	146	0	0	0	0	0	0	0
203-964-699364	TRANS FROM 2008(A) GO BOND	218	0	0	0	0	0	0	0
203-964-699403	TRANS FROM CAPITAL IMPROVEMENT	0	0	0	0	0	0	0	0
203-964-699428	TRANS FROM 2017 G.O. CONST	0	0	0	0	0	0	0	0
203-964-699450	TRANS FROM LAND ACQUISITION	0	0	0	0	0	0	0	0
203-964-699864	TRANS FROM 2006 S.A. BOND	0	0	0	0	0	0	0	0
203-964-699865	TRANS FROM 2007 S.A. BOND	41,993	0	0	0	0	0	0	0
203-964-699867	TRANS FROM 2008(A) SA BOND	0	0	14,642	14,642	14,642	0	0	0
Total TRANSFERS IN:		173,717	130,776	145,418	145,418	145,418	0	0	0

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CONTRIB FROM COMPONENT UNITS									
203-971-699231	CONTRIB FROM TIFA 1	0	0	0	0	0	0	0	0
203-971-699232	CONTRIB FROM TIFA 2	0	0	0	0	0	0	0	0
203-971-699233	CONTRIB FROM TIFA 3	0	0	0	0	0	0	0	0
Total CONTRIB FROM COMPONENT UNITS:		0	0	0	0	0	0	0	0
LOCAL STREET FUND Revenue Total:		411,533	933,917	933,917	343,841	290,636	384,331	384,331	384,331
LOCAL STREET FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total LOCAL STREET FUND:		411,533	933,917	933,917	343,841	290,636	384,331	384,331	384,331



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<b>ROUTINE MAINT-ROADS/STREETS</b>									
203-463-701100	SALARY & WAGES-FULL TIME	14,204	18,697	18,697	9,028	15,000	16,975	16,975	16,975
203-463-701200	SALARY & WAGES-PART TIME	172	0	0	0	0	0	0	0
203-463-704100	OVERTIME-FULL TIME	0	300	300	0	100	300	300	300
203-463-715000	SOCIAL SECURITY	1,091	1,453	1,453	664	1,200	1,300	1,300	1,300
203-463-716000	HEALTH INSURANCE	0	9,187	9,187	0	0	7,405	7,405	7,405
203-463-717000	LIFE INSURANCE	0	30	30	0	0	45	45	45
203-463-718100	RETIREMENT SYSTEM	5,217	7,018	7,018	3,300	5,300	6,428	6,428	6,428
203-463-719000	UNEMPLOYMENT COMPENSATION	0	2	2	0	5	5	5	5
203-463-720000	WORKER'S COMPENSATION	0	985	985	985	1,300	1,300	1,300	1,300
203-463-782000	MATERIAL AND SUPPLIES	8,170	10,000	10,000	0	8,000	8,000	8,000	8,000
Budget notes:									
Cold patch, hot mix, gravel, etc.									
203-463-802999	OTHER CONTRACTUAL SERVICE	4,224	10,000	10,000	0	5,000	5,000	5,000	5,000
Budget notes:									
Annual Spring street repair, misc. street repair									
203-463-940010	EQUIPMENT RENTAL-CITY	18,453	24,166	24,166	14,855	16,641	16,641	16,641	16,641
203-463-956999	OTHER MISCELLANEOUS EXPENSE	69	0	0	0	0	0	0	0
203-463-974000	LAND IMPROVEMENTS	733,998	641,200	641,200	5,247	59,055	142,000	142,000	142,000
Budget notes:									
~2020 PROJECT #22250 Second St. Reconstruction & Watermain (Lincoln to Jackson) \$586,200									
PROJECT #21170 Scrub Seal w/ Micro Seal Top Coat Local Streets \$50,000									
PROJECT #20940 Preventative Maintenance Bridge Project engineering \$5,000									
~2021 PROJECT #20940 - Preventative Maintenance Bridge Project - MDOT Grant - \$87,800									
PROJECT #22490 - Scrub Seal w/ Micro Seal Top Coat - Local Streets - \$50,000									
Total ROUTINE MAINT-ROADS/STREETS:		785,597	723,038	723,038	34,079	111,601	205,399	205,399	205,399

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<b>TREES &amp; SHRUBS</b>									
203-468-701100	SALARY & WAGES-FULL TIME	6,496	9,992	9,992	11,437	16,000	18,107	18,107	18,107
203-468-701200	SALARY & WAGES-PART TIME	165	0	0	0	0	0	0	0
203-468-704100	OVERTIME-FULL TIME	284	500	500	80	200	500	500	500
203-468-715000	SOCIAL SECURITY	533	803	803	862	1,500	1,385	1,385	1,385
203-468-716000	HEALTH INSURANCE	6,673	4,964	4,964	7,194	7,195	7,899	7,899	7,899
203-468-717000	LIFE INSURANCE	0	16	16	0	0	0	0	0
203-468-718100	RETIREMENT SYSTEM	2,533	3,751	3,751	4,286	5,500	6,856	6,856	6,856
203-468-719000	UNEMPLOYMENT COMPENSATION	0	1	1	0	0	0	0	0
203-468-720000	WORKER'S COMPENSATION	919	526	526	499	526	812	812	812
203-468-782000	MATERIAL AND SUPPLIES	563	1,000	1,000	138	500	1,000	1,000	1,000
203-468-802999	OTHER CONTRACTUAL SERVICE	267	1,700	1,700	1,700	2,000	1,700	1,700	1,700
Budget notes:									
Street tree replacements, stump removal, tree removal									
203-468-940010	EQUIPMENT RENTAL-CITY	6,330	12,590	12,590	7,590	7,000	6,014	6,014	6,014
Budget notes:									
Hi-ranger rental, chipper, chain saws, dump trucks, loader, backhoe, etc.									
Total TREES & SHRUBS:		24,764	35,843	35,843	33,786	40,421	44,273	44,273	44,273

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<b>TRAFFIC SERVICE MAINTENANCE</b>									
203-474-701100	SALARY & WAGES-FULL TIME	1,811	3,897	3,897	542	1,000	1,132	1,132	1,132
203-474-701200	SALARY & WAGES-PART TIME	49	0	0	0	0	0	0	0
203-474-704100	OVERTIME-FULL TIME	0	100	100	0	0	100	100	100
203-474-715000	SOCIAL SECURITY	143	306	306	38	70	90	90	90
203-474-716000	HEALTH INSURANCE	417	1,998	1,998	450	450	494	494	494
203-474-717000	LIFE INSURANCE	0	6	6	0	0	0	0	0
203-474-718100	RETIREMENT SYSTEM	681	1,463	1,463	189	300	430	430	430
203-474-720000	WORKER'S COMPENSATION	60	205	205	203	205	250	250	250
203-474-782000	MATERIAL AND SUPPLIES	1,098	1,700	1,700	488	1,000	1,500	1,500	1,500
203-474-940010	EQUIPMENT RENTAL-CITY	974	8,190	8,190	400	960	960	960	960
203-474-974000	LAND IMPROVEMENTS	0	0	0	0	0	0	0	0
Total TRAFFIC SERVICE MAINTENANCE:		5,234	17,865	17,865	2,310	3,985	4,956	4,956	4,956

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<b>WINTER MAINTENANCE</b>									
203-478-701100	SALARY & WAGES-FULL TIME	6,781	7,470	7,470	3,092	4,000	9,053	9,053	9,053
203-478-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
203-478-704100	OVERTIME-FULL TIME	978	1,000	1,000	1,412	1,500	1,000	1,000	1,000
203-478-715000	SOCIAL SECURITY	589	648	648	341	550	693	693	693
203-478-716000	HEALTH INSURANCE	3,336	3,708	3,708	3,597	3,597	3,950	3,950	3,950
203-478-717000	LIFE INSURANCE	0	12	12	0	0	0	0	0
203-478-718100	RETIREMENT SYSTEM	2,793	2,804	2,804	1,691	2,700	3,428	3,428	3,428
203-478-719000	UNEMPLOYMENT COMPENSATION	0	1	1	0	0	0	0	0
203-478-720000	WORKER'S COMPENSATION	474	394	394	380	450	460	460	460
203-478-782000	MATERIAL AND SUPPLIES	9,510	5,000	5,000	0	4,200	5,000	5,000	5,000
Budget notes:									
Salt for de-icing and sand									
203-478-940010	EQUIPMENT RENTAL-CITY	12,069	38,143	38,143	6,226	5,000	12,069	12,069	12,069
Total WINTER MAINTENANCE:		36,530	59,180	59,180	16,739	21,997	35,653	35,653	35,653

Period: 05/20

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<b>ADMIN-ENG/RECORDKEEPING</b>									
203-482-701100	SALARY & WAGES-FULL TIME	19,603	19,948	19,948	17,470	19,948	23,082	23,082	23,082
203-482-715000	SOCIAL SECURITY	1,500	1,526	1,526	1,336	1,526	1,587	1,587	1,587
203-482-716000	HEALTH INSURANCE	5,090	5,735	5,735	5,688	5,735	6,239	6,239	6,239
203-482-717000	LIFE INSURANCE	48	52	52	47	52	55	55	55
203-482-718100	RETIREMENT SYSTEM	7,526	7,663	7,663	6,693	7,663	10,714	10,714	10,714
203-482-719000	UNEMPLOYMENT COMPENSATION	0	1	1	0	0	0	0	0
203-482-720000	WORKER'S COMPENSATION	134	126	126	122	126	135	135	135
203-482-801020	AUDITING	431	428	428	428	428	441	441	441
203-482-940020	EQUIPMENT RENTAL-OTHER	0	0	0	0	0	0	0	0
203-482-940030	EQUIPMENT RENTAL - PHONE	479	418	418	383	418	331	331	331
203-482-940040	EQUIPMENT RENTAL-COMPUTER	4,775	3,796	3,796	3,480	3,796	3,455	3,455	3,455
203-482-960010	LIABILITY INSURANCE	359	0	0	326	0	0	0	0
Total ADMIN-ENG/RECORDKEEPING:		39,944	39,693	39,693	35,972	39,692	46,039	46,039	46,039

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<b>TRANSFERS OUT</b>									
203-999-999101	TRANS TO GENERAL FUND	9,410	9,418	9,418	8,633	9,418	0	0	0
	Budget notes:								
	Inter-fund Lincoln St. financing re-payment final payment due 07/01/2019								
203-999-999202	TRANS TO MAJOR STREET FUND	0	0	0	0	0	0	0	0
203-999-999349	TRANS TO 2017 G.O. BOND FUND	12,835	12,938	12,938	12,938	12,938	12,969	12,969	12,969
	Budget notes:								
	Debt service for 2017 Capital Improvements final payment due 11/01/2028								
203-999-999362	TRANS TO 2007 G.O. BOND FUND	0	0	0	0	0	0	0	0
	Budget notes:								
	Debt service for State St - Jackson to Adams final payment due 11/01/2017								
203-999-999364	TRANS TO 2008(A) G.O. BOND	0	0	0	0	0	0	0	0
	Budget notes:								
	Debt service for Horton St reconstruction final payment due 11/01/2017								
203-999-999369	TRANS TO 2015 G.O. BOND FUND	36,842	35,942	35,942	35,942	35,942	35,042	35,042	35,042
	Budget notes:								
	Debt service for 2015 Capital Improvements final payment due 11/01/2025								
Total TRANSFERS OUT:		59,087	58,298	58,298	57,513	58,298	48,011	48,011	48,011
LOCAL STREET FUND Revenue Total:		0	0	0	0	0	0	0	0
LOCAL STREET FUND Expenditure Total:		951,157	933,917	933,917	180,398	275,994	384,331	384,331	384,331
Net Total LOCAL STREET FUND:		(951,157)	(933,917)	(933,917)	(180,398)	(275,994)	(384,331)	(384,331)	(384,331)

CITY OF LAPEER

Local Street Fund Budget Summary  
FUND 203

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 680,461	\$ 793,563	\$ 793,563
Total Revenues	\$ 389,096	\$ 363,230	\$ 363,230
Total Expenditures	<u>\$ 275,994</u>	<u>\$ 384,331</u>	<u>\$ 384,331</u>
Unreserved Fund Balance - Ending	<u>\$ 793,563</u>	<u>\$ 772,462</u>	<u>\$ 772,462</u>
Fund Balance Percentage Of Total Expenditures	287.5%	201.0%	201.0%
Fund Balance applied	\$ (113,102)	\$ 21,101	\$ 21,101
Total Revenues	\$ 275,994	\$ 384,331	\$ 384,331

FUND 208  
PARKS & RECREATION FUND



## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### Parks and Recreation

##### Department Responsibilities/ Missions:

The City of Lapeer Parks and Recreation Department operates the City of Lapeer Community Center, active and passive city parks, and offers a variety of health, recreation and leisure activities. The Community Center features a 55,000 square foot multipurpose facility including a competition/leisure swimming pool, gymnasium, track, weight-fitness area, racquetball courts, meeting rooms, child care and the department's administrative offices. Parks total 250 acres including trails, athletic and active recreation facilities, and passive parks and natural areas. Recreation activities include year-round swimming/gym, health/fitness, seasonal sports for youth and adults, and special event programs and services.

##### Analysis and Explanation of Departmental Budget:

The proposed budget includes traditional operation, maintenance and programming. Capital projects proposed include: 1) Genesee Street and Davison Road Pedestrian Trail; 2) M-24 Pedestrian Connection Preliminary Design and Grant Application. 3) M-24 Pedestrian Connection Design and Engineering; 4) Cramton Park Main Roof Replacements; 5) Cramton Southeast Playground Replacement 6) Community Center Pool Repairs; and 7) WTRVP New Picnic Tables.

Additional information on the Parks and Recreation Department may be found at [http://www.ci.lapeer.mi.us/parks\\_and\\_recreation/index.php](http://www.ci.lapeer.mi.us/parks_and_recreation/index.php)

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<b>PARK FUND</b>									
<b>PARK FUND</b>									
208-000-664010	INTEREST ON INVESTMENTS	4,358	1,300	1,300	4,863	6,000	6,000	6,000	6,000
208-000-694000	CASH OVER & SHORT	0	0	0	0	0	0	0	0
208-000-699999	FUND BALANCE APPLIED	0	16,953	16,953	0	350,856	66,792	66,792	66,792
Total PARK FUND:		4,358	18,253	18,253	4,863	356,856	72,792	72,792	72,792
<b>TRAIN DEPOT</b>									
208-271-627000	AMTRAK SERVICE FEE	12,000	12,000	12,000	10,000	12,000	12,000	12,000	12,000
Budget notes: \$1,000/month									
208-271-667040	DEPOT RENTAL	1,900	800	800	718	1,900	1,900	1,900	1,900
Budget notes: Rental Fee=\$40 for first 2 hours; \$15 per hour after									
Total TRAIN DEPOT:		13,900	12,800	12,800	10,718	13,900	13,900	13,900	13,900
<b>PARKS</b>									
208-751-501020	CMAQ GRANT	0	337,995	337,995	0	0	0	0	0
Budget notes: ~2020 PROJECT # 91690 Genesee Street and Davison Road pedestrian trail									
208-751-626010	CHARGES FOR SERVICES	0	500	500	0	500	500	500	500
Budget notes: Misc. - \$300 Ball Fields, painting - \$200									
208-751-667030	PAVILION RENTAL	5,945	5,000	5,000	2,823	5,000	5,000	5,000	5,000
Budget notes: Fee: \$60									
208-751-675100	DONATION RESTRICTED	35,000	1,200	1,200	1,200	1,200	1,200	1,200	1,200
Budget notes: ~2019 PROJECT #20640 Optimist Club for Cramton Park main play structure \$35,000 ~2020 Optimist picnic tables - \$1,000; Tree donations - \$200 ~2021 Optimist picnic tables - \$1,200									
208-751-697010	MISCELLANEOUS REVENUE	74,083	300	300	82	300	300	300	300
Budget notes: ~2021 Restitution Checks, Misc.									

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Total PARKS:		115,028	344,995	344,995	4,105	7,000	7,000	7,000	7,000
<b>COMMUNITY CENTER</b>									
208-756-626010	CHARGES FOR SERVICES	2,935	3,500	3,500	2,039	3,000	3,000	3,000	3,000
208-756-626200	SALE OF TAXABLE ITEMS	1,749	2,000	2,000	1,064	1,500	1,500	1,500	1,500
Budget notes:									
Sale of locks, swim goggles, racquetballs, etc.									
208-756-651110	ANNUAL PASS SALES	602,950	590,000	590,000	355,594	540,000	540,000	540,000	540,000
208-756-651120	CLASS/INSTRUCT-SWIM/GYM	96,965	80,000	80,000	56,005	100,000	100,000	100,000	100,000
208-756-651130	CLASS/INSTRUCT-AEROBIC	23,273	24,000	24,000	14,572	24,000	24,000	24,000	24,000
208-756-651140	CLASS/INSTRUCT-OTHER	13,920	12,000	12,000	7,553	10,500	10,500	10,500	10,500
Budget notes:									
~2019 Massage, racquetball, spinning									
~2020 Massage, racquetbal									
~2021 Racquetball									
208-756-651210	DAILY PASS SALES	210,716	200,000	200,000	131,915	200,000	200,000	200,000	200,000
208-756-667010	BUILDING RENTAL	51,771	48,000	48,000	29,561	50,000	50,000	50,000	50,000
208-756-697010	MISCELLANEOUS REVENUE	2,796	3,000	3,000	2,174	3,000	3,000	3,000	3,000
Budget notes:									
~2019 Vending machines, Etc.									
Total COMMUNITY CENTER:		1,007,075	962,500	962,500	600,477	932,000	932,000	932,000	932,000
<b>RECREATION</b>									
208-757-626200	SALE OF TAXABLE ITEMS	1,445	2,000	2,000	941	1,500	1,500	1,500	1,500
Budget notes:									
Soccer concession products (Fall & Spring)									
208-757-651010	ADULT BASKETBALL	7,747	6,500	6,500	5,358	5,300	6,000	6,000	6,000
208-757-651030	ADULT VOLLEYBALL	2,947	3,000	3,000	2,795	2,800	3,000	3,000	3,000
208-757-651040	TENNIS	5,524	5,000	5,000	57	5,500	5,500	5,500	5,500
208-757-651050	YOUTH BASEBALL & SOFTBALL	6,052	8,000	8,000	653	6,000	6,000	6,000	6,000
208-757-651060	YOUTH BASKETBALL	11,938	13,000	13,000	9,846	12,000	12,000	12,000	12,000
208-757-651070	YOUTH SOCCER	41,547	45,000	45,000	18,721	40,000	40,000	40,000	40,000
208-757-651080	YOUTH VOLLEYBALL	5,270	4,500	4,500	(113)	5,000	5,000	5,000	5,000
208-757-651100	INTRAMURAL SPORTS	1,930	1,700	1,700	2,300	2,000	2,000	2,000	2,000
Budget notes:									
Basketball Leagues									
208-757-651140	CLASS/INSTRUCT-OTHER	18,470	15,000	15,000	10,402	18,000	18,000	18,000	18,000
Budget notes:									

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Other classes including: Adult Dance, Gymnastics, Cheerleading, Ballet, Tap, Jazz, Kindermusik, Kiddie Combo, Pee Wee Sports, Kids Night Out, Scavenger Hunt, Power for Girls, Horseback Riding, Gardening, Knitting/Crochet, Triathlon, Horseback Riding, Kindermusik.									
208-757-651160	YOUTH CAMP	48,005	50,000	50,000	30,559	48,000	48,000	48,000	48,000
Budget notes: Normally 10-12 weeks									
208-757-675100	DONATION RESTRICTED	5,400	5,000	5,000	0	5,000	5,000	5,000	5,000
Budget notes: Service Clubs/Businesses: Baseball /Softball/ T-Ball sponsors @ \$250 each									
208-757-697010	MISCELLANEOUS REVENUE	0	0	0	0	0	0	0	0
Total RECREATION:		156,275	158,700	158,700	81,520	151,100	152,000	152,000	152,000
<b>RV PARK</b>									
208-758-651310	USE & ADMISSION FEE	41,768	40,000	40,000	35,320	50,000	50,000	50,000	50,000
Budget notes: Rate Change 2019									
Total RV PARK:		41,768	40,000	40,000	35,320	50,000	50,000	50,000	50,000
<b>TRANSFERS IN</b>									
208-964-699101	TRANS FROM GENERAL FUND	500,000	500,000	500,000	500,000	500,000	700,000	700,000	700,000
Budget notes: Operating subsidy									
Total TRANSFERS IN:		500,000	500,000	500,000	500,000	500,000	700,000	700,000	700,000
<b>CONTRIB FROM COMPONENT UNITS</b>									
208-971-699231	CONTRIB FROM TIFA 1	157,471	204,571	204,571	197,520	204,571	463,000	463,000	463,000
Budget notes: ~2019 PROJECT #91390 Community Center Upper Level Flooring \$40,000 PROJECT #91750 Community Center Furnishings \$20,000 PROJECT #91740 Community Center Fitness Equipment \$15,000 Community Center Strength payment thru FY 19/20 \$10,000 Community Center Operation Subsidy \$80,000 ~2020 PROJECT #91640 Community Center Pool Repairs \$45,000 Community Center Strength payment thru FY 19/20 \$9,571 Community Center Operation Subsidy \$150,000 ~2021 Community Center Operation Subsidy PROJECT #91670 Community Center Parking Lot Replacement \$395,000 PROJECT #91760 Community Center Waterslide Staircase Replacement \$128,000									

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	PROJECT #91830 Community Center Parking Lot Replacement Design/Construction Engineering & Survey				\$63,000				
	PROJECT #91820 Community Center Pool Complete Re-Grout				\$50,000				
208-971-699232	CONTRIB FROM TIFA 2	56,322	114,419	114,419	58,240	78,800	35,439	35,439	35,439
	Budget notes:								
	~2019 PROJECT #91580 M-24 Pedestrian Connection Design and Engineering				\$30,000				
	PROJECT #20640 Cramton Park Main Play Structure				\$15,000				
	PROJECT #91570 M-24 Pedestrian Connection Preliminary Design and Grant Application				\$9,663				
	Park Expenses				\$40,000				
	Spray Weeds at Cramton Park				\$1,300				
	~2020 PROJECT #91580 M-24 Pedestrian Connection Design and Engineering				\$30,000				
	PROJECT #20650 Playground Replacement Cramton SE				\$25,000				
	PROJECT #91770 Cramton Park Main, Roof Replacements				\$16,500				
	PROJECT #91570 M-24 Pedestrian Connection Preliminary Design and Grant Application				\$5,619				
	Park Expenses				\$36,000				
	Spray Weeds at Cramton Park				\$1,300				
	~2021 Park Expenses				\$40,000				
	Spray Weeds at Cramton Park				\$1,300				
	Carry Forward 50% of PROJECT #91570 M-24 Pedestrian Tunnel Preliminary Design & Grant Application				\$63,000				
	Carry Forward 50% of PROJECT #91580 M-24 Pedestrian Connection Design and Engineering				\$30,000				
208-971-699233	CONTRIB FROM TIFA 3	60,481	209,582	209,582	103,700	125,988	111,230	111,230	111,230
	Budget notes:								
	~2019 PROJECT #91690 Genesee Street and Davison Road Pedestrian Trail				\$160,000				
	PROJECT #91580 M-24 Pedestrian Connection Design and Engineering				\$30,000				
	PROJECT #91570 M-24 Pedestrian Connection Preliminary Design and Grant Application				\$9,663				
	Park Expenses				\$20,000				
	~2020 PROJECT #91690 Genesee Street and Davison Road Pedestrian Trail - Grant Match				\$156,963				
	PROJECT #91580 M-24 Pedestrian Connection Design and Engineering				\$30,000				
	PROJECT #91570 M-24 Pedestrian Connection Preliminary Design and Grant Application				\$5,619				
	Park Expenses				\$17,000				
	~2021 Carry Forward 50% of PROJECT #91690 Genesee Street and Davison Road Pedestrian Trail				\$48,155				
	Carry Forward 50% of PROJECT #91580 M-24 Pedestrian Connection Design and Engineering				\$30,000				
	Carry Forward 50% of PROJECT #91570 M-24 Pedestrian Tunnel Preliminary Design & Grant Application				\$5,619				
	Park Expenses				\$20,000				
208-971-699248	CONTRIB FROM DDA	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
	Budget notes:								
	Park Expenses - \$25,000 x .2(20%) = \$5,000								
	Snow Removal / Salting Downtown - flat fee = \$2,500								

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	Total CONTRIB FROM COMPONENT UNITS:	281,774	536,072	536,072	366,959	416,859	617,169	617,169	617,169
	PARK FUND Revenue Total:	2,120,178	2,573,320	2,573,320	1,603,961	2,427,715	2,544,861	2,544,861	2,544,861
	PARK FUND Expenditure Total:	0	0	0	0	0	0	0	0
	Net Total PARK FUND:	2,120,178	2,573,320	2,573,320	1,603,961	2,427,715	2,544,861	2,544,861	2,544,861

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PARK FUND</b>									
<b>TRAIN DEPOT</b>									
208-271-701100	SALARY & WAGES-FULL TIME	6,620	6,669	6,669	5,941	6,669	7,125	7,125	7,125
Budget notes:									
~2019 Director of Parks, Recreation & Cemetery (2%), Parks Superintendent (4%), Assistant Parks Superintendent (2%), Office/Recreation Services (1%), Aquatics/Recreation Services (1%)									
~2020 Director of Parks, Recreation & Cemetery (2%), Parks Superintendent (2%), Assistant Parks Superintendent (2%), Office/Recreation Services (1%), Aquatics/Recreation Services (1%)									
~2021 Director of Parks, Recreation & Cemetery (2%), Parks Superintendent (2%), Assistant Parks Superintendent (2%), Office/Recreation Services (1%), Aquatics/Recreation Services (1%)									
208-271-715000	SOCIAL SECURITY	501	510	510	450	510	545	545	545
208-271-716000	HEALTH INSURANCE	1,998	2,346	2,346	2,326	2,529	2,552	2,552	2,552
208-271-717000	LIFE INSURANCE	9	17	17	9	11	18	18	18
208-271-718100	RETIREMENT SYSTEM	2,477	2,488	2,488	2,215	2,464	3,188	3,188	3,188
208-271-719000	UNEMPLOYMENT COMPENSATION	0	1	1	0	1	1	1	1
208-271-720000	WORKER'S COMPENSATION	104	103	103	100	100	127	127	127
208-271-782000	MATERIAL AND SUPPLIES	3,729	2,000	2,000	527	2,000	2,000	2,000	2,000
Budget notes:									
~2019 Regular floor refinishing, paper products, salt, repaint & new graphics on middle "teal caboose", depot platform - paint & repair									
~2020 Regular floor refinishing, paper products, salt, misc.									
208-271-802999	OTHER CONTRACTUAL SERVICE	102	400	400	0	400	400	400	400
Budget notes:									
Weed control / fertilizer									
208-271-874200	RETIREE HEALTH HSP EMPLR MATCH	20	21	21	29	29	65	65	65
208-271-920010	ELECTRIC	799	1,000	1,000	635	800	800	800	800
208-271-920020	GAS	1,057	1,200	1,200	867	1,000	1,000	1,000	1,000
208-271-920040	WATER AND SEWER	563	700	700	372	700	700	700	700
208-271-940010	EQUIPMENT RENTAL-CITY	0	0	0	0	0	0	0	0
208-271-940040	EQUIPMENT RENTAL-COMPUTER	1,023	813	813	745	813	648	648	648
208-271-956999	OTHER MISCELLANEOUS EXPENSE	310	800	800	250	800	800	800	800
Budget notes:									
Windows, auto locks, timers, HVAC, annual platform lease to Canadian National - \$100									
208-271-960020	PROPERTY INSURANCE	188	207	207	156	156	172	172	172
208-271-960040	MARINE INSURANCE	17	19	19	23	23	24	24	24
208-271-974000	LAND IMPROVEMENTS	0	0	0	0	0	0	0	0
208-271-975000	BUILDINGS	0	0	0	0	0	0	0	0
Total TRAIN DEPOT:		19,517	19,294	19,294	14,645	19,004	20,165	20,165	20,165

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<b>PARKS</b>									
208-751-701100	SALARY & WAGES-FULL TIME	86,964	85,863	85,863	76,978	85,863	92,026	92,026	92,026
	Budget notes:								
	Director of Parks, Recreation, & Cemetery (13%), Parks Superintendent (50%), Assistant Parks Superintendent (70%), Office/Recreation Services (2%), Aquatic/Recreation Services (2%)								
208-751-701200	SALARY & WAGES-PART TIME	62,062	67,530	67,530	38,217	67,530	69,000	69,000	69,000
	Budget notes:								
	~2019 Retiree / Seasonal - \$9.50 / hour								
	~2020 Retiree / Seasonal: \$50,295								
	College / Temporary : \$14,884								
	Miscellaneous : Special Projects, event cleanup, tree pruning, etc. \$2,351								
	~2021 Retiree / Seasonal: \$53,000								
	College / Temporary : \$15,000								
	Miscellaneous : Special Projects, event cleanup, tree pruning, etc. \$1,000								
208-751-715000	SOCIAL SECURITY	11,409	11,735	11,735	8,754	11,735	12,300	12,300	12,300
208-751-716000	HEALTH INSURANCE	28,495	32,442	32,442	35,005	32,442	35,222	35,222	35,222
208-751-717000	LIFE INSURANCE	232	221	221	227	274	232	232	232
208-751-718100	RETIREMENT SYSTEM	33,620	32,835	32,835	29,679	32,835	42,475	42,475	42,475
208-751-719000	UNEMPLOYMENT COMPENSATION	52	7	7	35	52	52	52	52
208-751-720000	WORKER'S COMPENSATION	2,552	1,668	1,668	3,265	3,265	3,363	3,363	3,363
208-751-727010	OFFICE SUPPLIES	222	400	400	186	300	300	300	300
	Budget notes:								
	split between Community Center (45%), Recreation (45%), and Parks (10%)								
208-751-728000	POSTAGE	98	100	100	43	100	100	100	100
	Budget notes:								
	split between Community Center (45%), Recreation (45%), and Parks (10%)								
208-751-741000	UNIFORMS	1,132	1,000	1,000	687	1,000	1,000	1,000	1,000
	Budget notes:								
	Cost of providing uniforms, coveralls, boots, etc.								
208-751-782000	MATERIAL AND SUPPLIES	25,074	26,000	26,000	19,960	26,000	26,000	26,000	26,000
	Budget notes:								
	Lumber, seed/fertilizer, hardware, restroom, paper products, trash bags, sand, gravel, topsoil, stoneduct, paint, field paint								
	~2019 Optimist picnic table donation - \$1,000								
	~2020 Prairies & Ponds, Optimist Soccer Fields, DDA, Playground surface - \$2,500								
	~2021 Misc. supplies - \$1,000								
	Optimist picnic table donation - \$1,000								
	Playground surface - \$2,500								
208-751-783000	TREE PLANTING & MAINTENANCE	0	300	300	0	300	300	300	300
	Budget notes:								
	City Tree Planting, Maintenance								



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208-751-802999	OTHER CONTRACTUAL SERVICE	11,428	6,000	6,000	3,539	6,000	6,000	6,000	6,000
	Budget notes:								
	~2020 Garbage pick-up (\$231 x 12 mo) - \$2,772; Fertilizer/ Weed - \$800; Cramton Weed Control - \$1,300; Parks misc. - \$1,128								
	~2021 Garbage pick-up (\$231 x 12 mo) - \$2,772; Fertilizer/ Weed - \$800; Cramton Weed Control - \$1,300; Parks misc. - \$500								
208-751-825000	ADMINISTRATION FEE	13,466	14,053	14,053	12,882	14,053	14,775	14,775	14,775
208-751-827000	MEMBERSHIPS & SUBSCRIPTION	328	300	300	0	300	300	300	300
	Budget notes:								
	mParks 2 subscriptions (\$614 x .50 = \$307)								
208-751-874000	RETIREE HEALTH INSURANCE	31,435	30,035	30,035	30,035	30,035	15,885	15,885	15,885
208-751-874100	RETIREE DRUG CARD REIMBURSE	201	500	500	209	500	500	500	500
208-751-874200	RETIREE HEALTH HSP EMPLR MATCH	807	831	831	1,797	1,797	1,792	1,792	1,792
208-751-900000	ADVERTISING	171	400	400	0	400	400	400	400
	Budget notes:								
	Job and Bid Notices								
208-751-901000	PRINTING	200	300	300	318	300	300	300	300
	Budget notes:								
	Miscellaneous (Blueprints, Maps, etc.)								
	~2020 New Linear Path Maps								
208-751-920010	ELECTRIC	7,368	8,000	8,000	5,885	8,000	8,000	8,000	8,000
	Budget notes:								
	~2020 Misc parks, downtown, soccer fields								
	~2021 Pavilion, Tennis Courts, Bathrooms, Parks Garage, Horseshoe Pits								
208-751-920020	GAS	917	1,300	1,300	834	1,000	1,000	1,000	1,000
208-751-920030	TELEPHONE	720	720	720	600	720	720	720	720
	Budget notes:								
	\$30 per month per employee x 2								
208-751-920040	WATER AND SEWER	2,207	3,000	3,000	1,847	2,500	2,500	2,500	2,500
	Budget notes:								
	Parks, downtown								
208-751-940010	EQUIPMENT RENTAL-CITY	108,351	121,929	121,929	111,768	121,929	123,926	123,926	123,926
208-751-940020	EQUIPMENT RENTAL-OTHER	4,384	4,500	4,500	3,367	4,500	4,500	4,500	4,500
	Budget notes:								
	~2020 Port-a-John rentals : Prairies & Ponds (\$120 x 8 mo); Rotary Park (\$75 x 12 mo); East Cramton, Audubon, Perkins, Cramton Parks, (each \$75 x 6 mo); Miscellaneous: trencher, tools, extra cleaning								
	~2021 Port-a-John rentals : Prairies & Ponds (\$110 x 8 mo); Rotary Park (\$80 x 12 mo); East Cramton, Audubon, Perkins, Cramton Parks, (each \$80 x 6 mo); Miscellaneous: trencher, tools, extra cleaning								
208-751-940030	EQUIPMENT RENTAL - PHONE	1,198	1,045	1,045	958	1,045	551	551	551
208-751-940040	EQUIPMENT RENTAL-COMPUTER	5,117	4,067	4,067	3,728	4,067	3,886	3,886	3,886
208-751-956999	OTHER MISCELLANEOUS EXPENSE	3,930	2,000	2,000	1,109	2,000	2,000	2,000	2,000
	Budget notes:								
	Hepatitis B shots, goose relocation & permits, miscellaneous								

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208-751-957000	CONFERENCES AND WORKSHOPS	1,134	1,200	1,200	26	1,200	1,200	1,200	1,200
	Budget notes:								
	Miscellaneous (Computer, Trade, Pesticide, etc.) - \$350; Playground Workshop/Certification - \$550; mParks Conference								
208-751-960010	LIABILITY INSURANCE	685	754	754	625	625	656	656	656
208-751-960020	PROPERTY INSURANCE	3,292	3,621	3,621	1,789	1,789	1,968	1,968	1,968
208-751-960040	MARINE INSURANCE	126	138	138	187	187	196	196	196
208-751-974000	LAND IMPROVEMENTS	98,025	566,196	591,196	115,738	495,318	162,669	162,669	162,669
	Budget notes:								
	~2019 PROJECT #91690 Genesee Street and Davison Road Pedestrian Trail \$160,000								
	PROJECT #91580 M-24 Pedestrian Connection Design and Engineering \$60,000								
	PROJECT #20640 Cramton Park Main Play Structure \$50,000								
	PROJECT #91570 M-24 Pedestrian Connection Preliminary Design and Grant Application \$19,326								
	PROJECT #20040 Rowden Park Bridges and Decks \$8,000								
	~2020 PROJECT #91690 Genesee Street and Davison Road Pedestrian Trail \$494,958								
	PROJECT #91580 M-24 Pedestrian Connection Design and Engineering \$60,000								
	PROJECT #91570 M-24 Pedestrian Connection Preliminary Design and Grant Application \$11,238								
	~2021 PROJECT #91580 - M-24 Pedestrian Connection Design and Engineering - \$60,000								
	PROJECT #91690 - Genesee Street and Davison Road Pedestrian Trail - \$55,791								
	PROJECT #91800 - Rowden Park Restroom & Pavilion Roof Replacement - \$16,000								
	PROJECT #22350 - Rowden Park Partial Outfield Fence Replacement - \$20,000								
	PROJECT #91570 - M-24 Pedestrian Connection Preliminary Design and Grant Application - \$10,878								
208-751-975000	BUILDINGS	11,394	16,500	16,500	16,200	16,200	0	0	0
	Budget notes:								
	~2019 PROJECT #20840 Park Garage Door Replacement \$11,000								
	~2020 PROJECT #91770 Cramton Park Main, Roof Replacements \$16,500								
208-751-976000	MACHINERY & EQUIPMENT	0	33,500	8,500	0	8,500	20,000	20,000	20,000
	Budget notes:								
	~2020 PROJECT #21120 Water Tower Campground Picnic Tables \$8,500								
	PROJECT #20650 Playground Replacement Cramton SE \$25,000								
	~2021 PROJECT #20740 - Outdoor Synthetic Ice Rink - \$20,000								
208-751-976999	MACHINERY & EQUIPMENT NON-CIP	0	0	0	0	0	0	0	0
	Total PARKS:	558,797	1,080,990	1,080,990	526,477	984,661	656,094	656,094	656,094

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<b>COMMUNITY CENTER</b>									
208-756-701100	SALARY & WAGES-FULL TIME	181,333	184,607	184,607	163,685	184,607	196,191	196,191	196,191
	Budget notes:								
	~2019 Director- Parks, Recreation & Cemetery (40%), Office/Recreation Services (85%), Aquatic/Recreation Services (85%), General Maintenance Worker (100%), Park Superintendent (12%), Assistant Park Superintendent (8%)								
	~2020 Director- Parks, Recreation & Cemetery (40%), Office/Recreation Services (85%), Aquatic/Recreation Services (85%), General Maintenance Worker (100%), Park Superintendent (12%), Assistant Park Superintendent (8%)								
	~2021 Director- Parks, Recreation & Cemetery (75%), Recreational Superintendent (20%); Office/Recreation Services (85%), Aquatic/Recreation Services (85%), General Maintenance Worker (100%), Park Superintendent (5%), Assistant Park Superintendent (8%)								
208-756-701200	SALARY & WAGES-PART TIME	238,448	245,000	245,000	165,229	235,000	240,000	240,000	240,000
	Budget notes:								
	~2019 Building Supervisors: \$53,550, Desk Attendant: \$33,480, Supervising Lifeguard: \$1,564, Lifeguards: \$66,679, Water Safety Instructors/Gym: \$32,089, Child Care: \$11,250, Aerobics (Group Fitness): \$15,790, Classes/Instruction - Other: (Spinning Instructors & Supervisor) \$9,000, Office Assistance: \$2,500, Key Position Employees: \$10,000, Miscellaneous: \$2,000, Custodial: \$ 8,580, Wage Adjustments: \$5,000, Intern: \$3,600								
	~2020 Building Supervisors: \$24,180, Desk Attendant: \$37,961, Aquatic Supervisor: \$2,304, Lifeguards: \$75,921, Water Safety Instructors/Gym: \$30,118, Child Care: \$16,538, Aerobics (Group Fitness): \$14,350, Classes/Instruction - Other: (Spinning Instructors) \$7,300, Key Position Employees: \$16,000, Miscellaneous: \$3,148, Custodial: \$ 8,580, Intern: \$3,600, Wage Adjustments: \$5,000.								
	~2021 Building Supervisors: \$24,180, Desk Attendant: \$39,632, Aquatic Supervisor: \$2,304, Lifeguards: \$75,344, Water Safety Instructors/Gym: \$30,906, Child Care: \$16,887, Aerobics (Group Fitness): \$12,550, Classes/Instruction - Other: (Spinning Instructors) \$5,500, Key Position Employees: \$16,000, Miscellaneous: \$2,000, Custodial: \$ 8,580, Intern: \$5,200, Wage Adjustments: \$5,000.								
208-756-704100	OVERTIME-FULL TIME	1,322	1,600	1,600	1,370	1,600	1,600	1,600	1,600
	Budget notes:								
	Maintenance (before or after normal hours)								
208-756-715000	SOCIAL SECURITY	32,395	32,988	32,988	25,475	32,222	33,369	33,369	33,369
208-756-716000	HEALTH INSURANCE	59,828	79,262	79,262	57,895	62,175	67,574	67,574	67,574
208-756-717000	LIFE INSURANCE	317	416	416	373	419	499	499	499
208-756-718100	RETIREMENT SYSTEM	65,399	64,129	64,129	59,060	64,775	76,206	76,206	76,206
208-756-719000	UNEMPLOYMENT COMPENSATION	160	18	18	130	160	165	165	165
208-756-720000	WORKER'S COMPENSATION	2,344	2,516	2,516	3,301	3,301	3,500	3,500	3,500
208-756-727010	OFFICE SUPPLIES	1,444	1,500	1,500	519	1,500	1,500	1,500	1,500
	Budget notes:								
	Split between Community Center (45%), Recreation (45%) and Parks (10%)								
208-756-728000	POSTAGE	485	450	450	274	450	450	450	450
	Budget notes:								
	Split between Community Center (45%), Recreation (45%) and Parks (10%) - Includes special renewal notice mailings								
208-756-741000	UNIFORMS	688	1,000	1,000	1,068	1,000	1,000	1,000	1,000
208-756-782000	MATERIAL AND SUPPLIES	39,324	40,000	40,000	31,583	40,000	40,000	40,000	40,000
	Budget notes:								
	Pool chemicals, Custodial supplies, Irrigation parts and repairs, Light Bulb replacement; Miscellaneous supplies: hardware, paint, signage; Landscape, etc.								
	Gym, Swim, Aerobic, Child Care, Office; Program supplies, HVAC filters, miscellaneous								
208-756-801020	AUDITING	1,438	1,425	1,425	1,425	1,425	1,468	1,468	1,468
208-756-802999	OTHER CONTRACTUAL SERVICE	49,993	50,000	50,000	41,591	50,000	50,000	50,000	50,000
	Budget notes:								
	~2020 Elevator, fire extinguishers, garbage pick up, security system, sprinkler system, lawn fertilizer/weed killer, Rec Desk Split, custodial-cleaning core area, contractual classes/programs, massage therapy 70/30 split, misc.								

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	~2021 Elevator-\$540, fire extinguishers-\$400, garbage pick up - \$1,526, security system-\$470, sprinkler system-\$360, Rec Desk Annual Payment Split - \$5,300 x .75 = \$3,975 RecDesk 2nd Pymt Datat usage Split - \$3,750 Custodial-Cleaning Core Area - 3 yr contract- end 6/30/22 - \$37,500 Miscellaneous - \$1,000.								
208-756-825000	ADMINISTRATION FEE	13,874	14,479	14,479	13,272	14,479	15,223	15,223	15,223
208-756-827000	MEMBERSHIPS & SUBSCRIPTION	328	300	300	0	300	300	300	300
	Budget notes: mParks 2 subscriptions (\$614 x 0.50 = \$307) (Director, Aquatics)								
208-756-860000	AUTO EXPENSE	4,737	4,800	4,800	3,850	4,800	4,800	4,800	4,800
	Budget notes: Vehicle Expenses								
208-756-874000	RETIREE HEALTH INSURANCE	66,813	63,255	63,255	63,255	63,255	59,276	59,276	59,276
208-756-874100	RETIREE DRUG CARD REIMBURSE	82	200	200	116	200	200	200	200
208-756-874200	RETIREE HEALTH HSP EMPLR MATCH	1,711	1,763	1,763	2,486	2,486	3,126	3,126	3,126
208-756-900000	ADVERTISING	7,222	13,000	13,000	5,742	10,000	10,000	10,000	10,000
	Budget notes: ~2019 LA View Full Page - 6 x \$1,200 x .75 split = \$5,400 Radio, Internet, Facebook, Digital, Send In Blue email campaign, etc. - \$5,800; Additional brochure copies \$3,500 ~2020 LA View Full Page - 6 x \$1,200 x .75 split = \$5,400 LA View 1/2 pg Brochure Reminder Ad - 4 @ \$732 each x .75 split = \$2,196 Radio, Internet, Facebook, Digital, Email campaign, Misc. = \$2,404; Brochure copies Split \$4,000 x .75 = \$3,000 ~2021 LA View Full Page - 6 x \$1,200 x .75 split = \$5,400 Radio, Internet, Facebook, Digital, Email campaign, Misc. = \$2,100; Brochure copies Split \$4,000 x .75 = \$3,000								
208-756-901000	PRINTING	309	1,000	1,000	341	600	600	600	600
	Budget notes: ~2019 Swim certificates, envelopes/ stationery, annual pass renewal materials and applications, school flyers with Christmas, Easter and Summer schedules, rental forms, miscellaneous ~2020 Envelopes/ Stationery - \$150, Annual Pass Renewal Materials - \$150, School Flyers - \$350, Rental Forms - \$150, Miscellaneous - \$200 ~2021 Envelopes/ Stationery - \$150, Annual Pass Renewal Materials - \$100, Rental Forms - \$150, Miscellaneous - \$200								
208-756-920010	ELECTRIC	118,582	115,000	115,000	72,334	105,000	105,000	105,000	105,000
208-756-920020	GAS	43,659	40,000	40,000	37,539	45,000	45,000	45,000	45,000
208-756-920030	TELEPHONE	1,080	1,080	1,080	900	1,080	1,080	1,080	1,080
	Budget notes: ~2020 Cell Program - \$30/mo. for 3 full-time employees ~2021 Cell Program - \$30/mo. for 3 full-time employees								
208-756-920040	WATER AND SEWER	23,452	25,000	25,000	21,429	25,000	25,000	25,000	25,000

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208-756-930000	BUILDING & GROUNDS MAINTENANCE	1,104	1,000	1,000	0	1,000	1,000	1,000	1,000
	Budget notes:								
	Miscellaneous landscape & mulch								
208-756-934999	EQUIPMENT MAINT-OTHER	33,474	40,000	40,000	35,780	40,000	40,000	40,000	40,000
	Budget notes:								
	Weight fitness parts, HVAC belts, parts, etc.; HVAC, pool mechanical, lights, etc. (Breakdowns not covered by maintenance contract) - \$35,000								
	Includes preventative maintenance/boiler contract - \$5,000								
208-756-940010	EQUIPMENT RENTAL - CITY	685	3,884	3,884	3,560	3,884	2,573	2,573	2,573
208-756-940020	EQUIPMENT RENTAL-OTHER	1,041	2,500	2,500	836	1,000	1,000	1,000	1,000
	Budget notes:								
	~2020 Copier- \$1,500 ; Miscellaneous \$1,000								
	~2021 Copier- \$600 ; Miscellaneous \$400								
208-756-940030	EQUIPMENT RENTAL - PHONE	2,395	2,089	2,089	1,915	2,089	1,929	1,929	1,929
208-756-940040	EQUIPMENT RENTAL-COMPUTER	15,691	12,473	12,473	11,434	12,473	9,932	9,932	9,932
208-756-956010	PURCHASE-SALEABLE ITEMS	819	1,600	1,600	295	1,200	1,200	1,200	1,200
	Budget notes:								
	Convenience items (locks, goggles, etc.)								
208-756-956015	BANK CHARGES	0	0	0	1,745	2,500	3,500	3,500	3,500
208-756-956999	OTHER MISCELLANEOUS EXPENSE	9,944	15,000	15,000	8,230	9,000	9,000	9,000	9,000
	Budget notes:								
	~2019 Pool Health Dept permit - \$200, Pool Carnival & Amusement permits - \$200, Aquatic Examiner program - \$500, Hepatitis B shots \$1,400, Red Cross fee for CPR and Lifeguard Training \$500, Music Licenses - BMI - \$650 ASCAP - \$250, water analysis \$500, computer training \$1,000, key chain ID cards \$500, elevator permit \$180, Sales Tax on taxable items \$200, misc.\$3,500, Charge Card Expenses - (Comm Ctr 75% / Recreation 25%) = \$5,000; Acid Wash Pool (once every 3 years)- Special Activity Costs- \$3,500; Staff Certificates 50% spin, group fitness, etc. - \$1,000								
	~2020 Pool Health Dept permit - \$200, Pool Carnival & Amusement permits - \$200, Aquatic Examiner program - \$500, Hepatitis B shots \$1,400, Red Cross fee for CPR and Lifeguard Training \$500, Music Licenses - BMI - \$650 ASCAP - \$250, water analysis \$500, computer training \$1,000, key chain ID cards \$500, elevator permit \$100, Sales Tax on taxable items \$200, misc.\$8,000, Staff Certificates 50% spin, group fitness, etc. - \$1,000								
	~2021 Pool Health Dept permit - \$200, Pool Carnival & Amusement permits - \$200, Aquatic Examiner program - \$500, Hepatitis B shots \$1,400, Red Cross fee for CPR and Lifeguard Training \$500, Music Licenses - BMI - \$650 ASCAP - \$250, water analysis \$500, key chain ID cards \$500, elevator permit \$100, Sales Tax on taxable items \$200, misc.\$3,000, Special Activity Costs - \$2,000, Staff Certificates 50% spin, group fitness, etc. - \$1,000								
208-756-957000	CONFERENCES AND WORKSHOPS	1,073	2,000	2,000	854	2,000	2,000	2,000	2,000
	Budget notes:								
	~2019 mParks Winter Conference (1 x \$500); Club Industry or other conf. (1 x \$1,000)								
	Miscellaneous: computer, swim, aerobic, HVAC Pool, Mechanical, AFO, etc. - \$500								
	~2020 MRPA Winter Conference \$750, Club Industry \$750, miscellaneous: computer, swim, aerobic, HVAC pool mechanical, AFO, etc.- \$500								
	~2021 MRPA Winter Conference \$750, Club Industry \$750, miscellaneous: computer, swim, aerobic, HVAC pool mechanical, AFO, etc.- \$500								
208-756-958000	PAYMENT IN LIEU OF TAXES	53,576	54,762	54,762	50,199	54,762	56,076	56,076	56,076
208-756-960010	LIABILITY INSURANCE	652	717	717	586	586	615	615	615
208-756-960020	PROPERTY INSURANCE	10,001	11,001	11,001	7,107	7,107	7,818	7,818	7,818
208-756-960040	MARINE INSURANCE	130	143	143	193	193	202	202	202
208-756-974000	LAND IMPROVEMENTS	0	0	0	0	0	463,000	463,000	463,000
	Budget notes:								

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
~2021 PROJECT #91670 - Community Center Parking Lot Replacement - \$400,000									
PROJECT #91830 - Community Center Parking Lot Replacement Design/ Construction Engineering & Survey - \$63,000									
208-756-975000	BUILDINGS	58,802	45,000	45,000	38,347	45,000	0	0	0
Budget notes:									
~2019 PROJECT #91390 Community Center Upper Level Flooring \$40,000									
PROJECT #91750 Community Center Furnishings \$20,000									
~2020 PROJECT #91640 Community Center Pool Repairs \$45,000									
~2021 PROJECT #91760 - Community Center Waterslide Staircase Replacement - \$128,000									
PROJECT #91820 - Community Center Pool Complete Re-Grout - \$50,000									
208-756-976000	MACHINERY & EQUIPMENT	14,910	0	0	0	0	0	0	0
Budget notes:									
~2019 PROJECT #91740 Community Center Fitness Equipment \$15,000									
208-756-976999	MACHINERY & EQUIPMENT NON-CIP	2,651	5,000	5,000	924	5,000	5,000	5,000	5,000
Budget notes:									
Misc. Weight Fitness, Pool, Cash Registers, etc.									
Total COMMUNITY CENTER:		1,163,712	1,181,957	1,181,957	936,246	1,138,628	1,587,972	1,587,972	1,587,972

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>RECREATION</b>									
208-757-701100	SALARY & WAGES-FULL TIME	57,048	57,765	57,765	51,892	57,765	62,712	62,712	62,712
	Budget notes:								
	~2019 Director of Parks, Recreation & Cemetery (40%), Office/Recreation Services (10%), Aquatic/Recreation Services (10%), Parks Superintendent (10%), Assistant Parks Superintendent (10%)								
	~2020 Director of Parks, Recreation & Cemetery (40%), Office/Recreation Services (10%), Aquatic/Recreation Services (10%), Parks Superintendent (10%), Assistant Parks Superintendent (10%)								
	~2021 Director of Parks, Recreation & Cemetery (5%), Recreation Superintendent (75%), Office/Recreation Services (10%), Aquatic/Recreation Services (10%), Parks Superintendent (10%), Assistant Parks Superintendent (10%)								
208-757-701200	SALARY & WAGES-PART TIME	32,470	45,000	45,000	29,270	40,000	40,000	40,000	40,000
	Budget notes:								
	~2019 Tennis \$3,890, Youth Basketball Supervisors \$1,680, Sunday Night Men's Basketball League \$2,941, Summer Camp Workers \$14,700, Recreation Coordinator \$17,400, other classes & programs \$4,500, Intern \$3,600, Misc. Wage adjustments \$1,000								
	~2020 Tennis - \$3,725, Youth Basketball Supervisors - \$1,260, Sunday Night Men's Basketball League - \$1,008, Summer Camp Workers - \$15,140, Recreation Coordinator - \$13,920, Other Classes & Programs - \$4,700, Intern - \$3,600, Misc. Wage adjustments/managers approval - \$1,647								
	~2021 Tennis - \$3,725, Youth Basketball Supervisors - \$1,260, Sunday Night Men's Basketball League - \$1,008, Summer Camp Workers - \$15,415, Recreation Coordinator - \$6,960, Other Classes & Programs - \$4,825, Intern - \$5,220, Misc. Wage adjustments/managers approval - \$1,000								
208-757-701210	SALARY & WAGES-PART TIME-CONTR	12,878	14,000	14,000	6,724	13,000	13,000	13,000	13,000
	Budget notes:								
	~2019 Youth Basketball Officials \$3,170, Youth Basketball Clinics \$735, Soccer Officials (Spring & Fall) \$5,010, Baseball/Softball/T-Ball Officials \$1,524, Volleyball Officials \$1,260, Lacrosse Officials \$600, miscellaneous \$500 (Officials, Supervisors, Helpers)								
	~2020 Youth Basketball Officials- \$3,170, Youth Basketball Clinics - \$735, Soccer Officials (Spring & Fall)- \$5,010, Baseball/Softball/T-Ball Officials - \$1,524, Volleyball Officials - \$1,260, Misc.-\$2,301 (Officials, Supervisors, Helpers)								
	~2021 Youth Basketball Officials- \$2,543, Sunday Men's Basketball League-\$1,292, Soccer Officials (Spring & Fall)- \$4,614, Baseball/Softball/T-Ball Officials - \$1,298, Volleyball Officials/workers - \$1,260, Misc.- \$1,000 (Officials, Supervisors, Helpers)								
208-757-715000	SOCIAL SECURITY	6,757	8,933	8,933	6,268	8,933	8,852	8,852	8,852
208-757-716000	HEALTH INSURANCE	20,147	14,504	14,504	22,664	22,664	15,270	15,270	15,270
208-757-717000	LIFE INSURANCE	199	146	146	194	230	153	153	153
208-757-718100	RETIREMENT SYSTEM	21,258	21,447	21,447	19,259	20,997	27,913	27,913	27,913
208-757-719000	UNEMPLOYMENT COMPENSATION	10	4	4	0	4	4	4	4
208-757-720000	WORKER'S COMPENSATION	547	621	621	644	621	800	800	800
208-757-727010	OFFICE SUPPLIES	561	1,000	1,000	227	1,000	1,000	1,000	1,000
	Budget notes:								
	Split between Community Center (45%), Recreation (45%) and Parks (10%)								
208-757-728000	POSTAGE	435	450	450	193	450	450	450	450
	Budget notes:								
	Split between Community Center (45%), Recreation (45%) and Parks (10%)								
208-757-782000	MATERIAL AND SUPPLIES	25,305	28,000	28,000	8,008	23,000	25,000	25,000	25,000
	Budget notes:								
	~2019 Same as 2018 except no Youth Flag Football								
	~2020 Adult Basketball - Men's Sunday 4-on-4, Adult Volleyball - Indoor Coed Friday Nights, Tennis - Youth & Adult lessons & leagues, Youth Baseball & Softball, T-Ball, Youth Basketball (clinics, leagues, camps), Youth Soccer (Spring & Fall), Youth Volleyball (leagues & clinic), Youth Flag Football, Youth Camps, High School Intramural Sports, miscellaneous (classes & programs - Rec), MRPA special events								
	~2021 Adult Basketball - Men's Sunday 4-on-4, Adult Volleyball - Indoor Coed Friday Nights, Tennis - Youth & Adult lessons & leagues, Youth Baseball & Softball, T-Ball, Youth Basketball (clinics, leagues, camps), Youth Soccer (Spring & Fall), Youth Volleyball (leagues & clinic), Youth Flag Football, Youth Camps, High School Intramural Sports, Miscellaneous (classes & programs - Rec), MRPA special events								
208-757-801020	AUDITING	1,438	1,425	1,425	1,425	1,425	1,468	1,468	1,468

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208-757-802999	OTHER CONTRACTUAL SERVICE	7,139	6,650	6,650	4,827	6,000	6,000	6,000	6,000
	Budget notes:								
	~2019 Gymnastics / Karate / Misc.								
	Rec Desk Split - \$6,000 x .25 = \$1,500								
	~2020 Contracted Programs: Gym, Karate, Dance, etc.								
	RecDesk Annual Payment Split - \$6,000 x .25 = \$1,500								
	RecDesk 2nd Payment Data usage Split - up to \$5,000 x .25 = \$1,250								
	~2021 Contracted Programs: Gym, Karate, Dance, etc.								
	RecDesk Annual Payment Split - \$5,300 x .25 = \$1,325								
	RecDesk 2nd Payment Data usage Split - up to \$5,000 x .25 = \$1,250								
208-757-825000	ADMINISTRATION FEE	13,466	14,053	14,053	12,882	14,053	14,775	14,775	14,775
208-757-874200	RETIREE HEALTH HSP EMPLR MATCH	198	203	203	287	500	500	500	500
208-757-900000	ADVERTISING	2,114	3,500	3,500	1,847	3,000	3,000	3,000	3,000
	Budget notes:								
	~2019 LA View full page Ads split 6 x \$1,200 x .25 = \$1,800								
	Brochure copies split \$4,000 x .25 = \$1,000								
	~2020 LA View full page Ads split 6 x \$1,200 x .25 = \$1,800								
	LA View 1/2 pg Brochure Reminder Ad - 4 @ \$732 each x .25 split = \$732								
	Brochure copies split \$4,000 x .25 = \$1,000								
	~2021 LA View full page Ads split 6 x \$1,200 x .25 = \$1,800								
	Brochure copies split \$4,000 x .25 = \$1,000								
208-757-901000	PRINTING	77	300	300	54	150	150	150	150
208-757-940020	EQUIPMENT RENTAL-OTHER	0	500	500	0	500	500	500	500
	Budget notes:								
	Rental charges as needed								
208-757-940030	EQUIPMENT RENTAL - PHONE	2,395	2,089	2,089	1,915	2,089	1,653	1,653	1,653
208-757-940040	EQUIPMENT RENTAL-COMPUTER	7,845	6,236	6,236	5,716	6,236	4,966	4,966	4,966
208-757-956010	PURCHASE-SALEABLE ITEMS	1,141	1,500	1,500	603	1,500	1,500	1,500	1,500
	Budget notes:								
	Soccer concessions food								
208-757-956999	OTHER MISCELLANEOUS EXPENSE	12,211	15,000	15,000	10,831	13,000	13,000	13,000	13,000
	Budget notes:								
	~2020 School charges for custodial, Charge card fees - 75% Community Center and 25% Recreation, Kid's Night expenses,								
	Summer Camp Trip Fees: bus, tickets, etc., Special Program Cost - prizes, food, etc., Gift Cards for appreciation and champs								
	~2021 Kid's Night Out expenses, Summer Camp Trip Fees: busing, tickets, etc., Special Program Cost - prizes, food, etc., Gift Cards for appreciation and champs								
208-757-960010	LIABILITY INSURANCE	691	760	760	631	631	663	663	663
208-757-960040	MARINE INSURANCE	126	138	138	187	187	196	196	196



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
	Total RECREATION:	226,456	244,224	244,224	186,548	237,935	243,525	243,525	243,525

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<b>RV PARK</b>									
208-758-701100	SALARY & WAGES-FULL TIME	5,212	5,233	5,233	4,686	5,233	5,632	5,632	5,632
Budget notes:									
Director of Parks, Recreation & Cemetery (2%), Parks Superintendent (2%), Assistant Parks Superintendent (2%), Office/Recreation Services (1%), Aquatics/Recreation Services (1%)									
208-758-715000	SOCIAL SECURITY	394	400	400	354	400	431	431	431
208-758-716000	HEALTH INSURANCE	1,744	1,773	1,773	2,010	1,773	1,878	1,878	1,878
208-758-717000	LIFE INSURANCE	9	13	13	9	13	14	14	14
208-758-718100	RETIREMENT SYSTEM	1,935	1,936	1,936	1,733	1,936	2,495	2,495	2,495
208-758-720000	WORKER'S COMPENSATION	72	73	73	71	73	78	78	78
208-758-782000	MATERIAL AND SUPPLIES	1,514	1,400	1,400	628	1,400	1,400	1,400	1,400
Budget notes:									
Paper products, cleaning supplies, bulbs, flowers, etc.									
208-758-802999	OTHER CONTRACTUAL SERVICE	2,718	3,000	3,000	391	600	600	600	600
Budget notes:									
~2020 Campground Manager contract = \$2,400, garbage pickup (\$75 x 6 mo = \$450), misc.									
~2021 Garbage pickup (\$75 x 6 mo = \$450), misc.									
208-758-874200	RETIREE HEALTH HSP EMPLR MATCH	20	21	21	29	29	65	65	65
208-758-920010	ELECTRIC	8,533	7,000	7,000	6,381	8,200	8,200	8,200	8,200
208-758-920020	GAS	1,102	1,000	1,000	631	1,400	1,400	1,400	1,400
Budget notes:									
Conversion to Blue Flame									
208-758-920040	WATER AND SEWER	1,923	1,700	1,700	1,613	2,100	2,100	2,100	2,100
Budget notes:									
Bath house, lots, residence									
208-758-940010	EQUIPMENT RENTAL - CITY	1,210	1,458	1,458	1,337	1,458	1,466	1,466	1,466
208-758-940030	EQUIPMENT RENTAL - PHONE	399	348	348	319	348	276	276	276
208-758-956999	OTHER MISCELLANEOUS EXPENSE	2,685	3,000	3,000	4,030	4,000	1,500	1,500	1,500
Budget notes:									
~2020 State License fees - \$125, County Inspection - \$125, New Pumps - \$1,560, Dust Control / Mulch / Misc.									
~2021 State License fees - \$125, County Inspection - \$125, Dust Control / Mulch / Misc.									
208-758-960020	PROPERTY INSURANCE	0	0	0	0	0	0	0	0
208-758-974000	LAND IMPROVEMENTS	0	0	0	0	0	0	0	0
208-758-976000	MACHINERY & EQUIPMENT	0	8,500	8,500	8,524	8,524	0	0	0
Budget notes:									
~2020 PROJECT #21120 Water Tower Campground Picnic Tables \$8,500									
Total RV PARK:		29,469	36,855	36,855	32,746	37,487	27,535	27,535	27,535

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<b>TRANSFERS OUT</b>									
208-999-999203	TRANS TO LOCAL STREETS FUND	0	0	0	0	0	0	0	0
208-999-999661	TRANS TO MOTOR POOL	10,000	10,000	10,000	10,000	10,000	9,571	9,571	9,571
Budget notes:									
Inter-fund loan repayment to Motor Pool for 2013 strength training equipment purchase final payment due 07/01/2020									
Total TRANSFERS OUT:		10,000	10,000	10,000	10,000	10,000	9,571	9,571	9,571
PARK FUND Revenue Total:		0	0	0	0	0	0	0	0
PARK FUND Expenditure Total:		2,007,951	2,573,320	2,573,320	1,706,662	2,427,715	2,544,861	2,544,861	2,544,861
Net Total PARK FUND:		(2,007,951)	(2,573,320)	(2,573,320)	(1,706,662)	(2,427,715)	(2,544,861)	(2,544,861)	(2,544,861)

CITY OF LAPEER

Park Fund Budget Summary  
FUND 208

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 438,430	\$ 87,574	\$ 87,574
Total Revenues	\$ 2,076,859	\$ 2,478,069	\$ 2,478,069
Total Expenditures	\$ 2,427,715	\$ 2,544,861	\$ 2,544,861
Unreserved Fund Balance - Ending	<u>\$ 87,574</u>	<u>\$ 20,782</u>	<u>\$ 20,782</u>
Fund Balance Percentage Of Total Expenditures	3.6%	0.8%	0.8%
Fund Balance applied	\$ 350,856	\$ 66,792	\$ 66,792
Total Revenues	\$ 2,427,715	\$ 2,544,861	\$ 2,544,861

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FUND 209  
CEMETERY FUND

## CITY OF LAPEER

### DEPARTMENTAL BUDGET SUMMARY

#### Cemetery

##### Department Responsibilities/ Missions:

The City of Lapeer Mt. Hope Cemetery provides burial spaces and grave opening services in a sensitive manner. The department operates and maintains the 25 acre property to a high standard keeping the overall beauty and monuments a priority. Additional responsibilities of the department include maintenance of the 5 acre Oakdale Cemetery. A grave restoration plan has been implemented and will continue forward.

##### Explanation of Programs/Activities:

	<u>Residents</u>	<u>Non-Residents</u>
Regular Spaces	\$450	\$600
Regular Openings	\$600	\$600
Cremation Openings	\$300	\$300
Overtime charge after 3:30pm and Saturdays	\$250	\$250
Over-size Grave Openings (over 40")	\$250	\$250

40" wide marker is the largest you can have on the grave.

Disinterment – regular opening plus \$100.

Foundation cost \$.40 per square inch (no minimum).

Winter charge December 20 through March 31 an additional \$50.

Perpetual care per space \$20.

Moving large family stones for burial – 1000 lbs. or more \$350 plus new foundation charge.

Vault and tent arrangements are made by the Funeral Home.

**Anything over 3000 lbs. will not be moved.**

##### Analysis and Explanation of Departmental Budget:

The proposed budget includes traditional operation of the Cemetery. Capital projects proposed include: 1) Computer Software to update mapping and record keeping. Current mapping and record keep is all done via paper and maps are extremely inaccurate and of poor quality.

Additional information on the Cemetery Department may be found on-line at:  
[http://www.ci.lapeer.mi.us/new\\_parks\\_and\\_recreation/cemetery/index.php](http://www.ci.lapeer.mi.us/new_parks_and_recreation/cemetery/index.php)

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CEMETERY FUND</b>									
<b>CEMETERY FUND</b>									
209-000-664010	INTEREST ON INVESTMENTS	781	350	350	815	1,200	1,200	1,200	1,200
209-000-699999	FUND BALANCE APPLIED	0	10,798	10,798	0	10,028	31,326	31,326	31,326
Total CEMETERY FUND:		781	11,148	11,148	815	11,228	32,526	32,526	32,526
<b>CEMETERY</b>									
209-276-633010	FOUNDATIONS	3,502	5,000	5,000	2,935	4,000	5,000	5,000	5,000
209-276-633020	GRAVE OPENINGS	18,850	21,000	21,000	16,950	17,000	21,000	21,000	21,000
209-276-643010	SALE OF BURIAL RIGHTS	16,220	12,000	12,000	11,150	14,000	15,000	15,000	15,000
Budget notes:									
Sale of grave spaces - per rate schedule									
Total CEMETERY:		38,572	38,000	38,000	31,035	35,000	41,000	41,000	41,000
<b>TRANSFERS IN</b>									
209-964-699101	TRANS FROM GENERAL FUND	75,000	101,000	101,000	101,000	101,000	100,000	100,000	100,000
Budget notes:									
~2021 PROJECT #91850 Mt. Hope Cemetery Partial Fence Replacement \$18,000									
Carry Forward PROJECT #21130 Mapping & Record Keeping Software \$4,556									
209-964-699150	TRANS FROM CEMETERY PERP CARE	97	50	50	117	125	125	125	125
Budget notes:									
Interest									
Total TRANSFERS IN:		75,097	101,050	101,050	101,117	101,125	100,125	100,125	100,125
CEMETERY FUND Revenue Total:		114,450	150,198	150,198	132,967	147,353	173,651	173,651	173,651
CEMETERY FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total CEMETERY FUND:		114,450	150,198	150,198	132,967	147,353	173,651	173,651	173,651



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CEMETERY FUND</b>									
<b>CEMETERY</b>									
209-276-701100	SALARY & WAGES-FULL TIME	18,131	18,284	18,284	16,161	18,284	19,291	19,291	19,291
Budget notes:									
Director of Parks, Recreation & Cemetery (2%), Office/Recreation Services (1%), Aquatic/Recreation Services (1%), Park Superintendent (18%), Asst. Park Superintendent (5%)									
209-276-701200	SALARY & WAGES-PART TIME	7,554	9,364	9,364	6,342	9,364	9,364	9,364	9,364
Budget notes:									
~2020 1 worker x 34 wks x 24 hrs x \$10/hr = \$8,160									
Misc. (winter, Memorial Day, fall cleanup) = \$1,204									
~2021 1 worker x 34 wks x 24 hrs x \$10.25/hr = \$8,364									
Misc. = \$1,000									
209-276-715000	SOCIAL SECURITY	1,966	2,115	2,115	1,706	2,115	2,192	2,192	2,192
209-276-716000	HEALTH INSURANCE	5,967	7,036	7,036	6,776	7,363	7,605	7,605	7,605
209-276-717000	LIFE INSURANCE	12	48	48	12	15	50	50	50
209-276-718100	RETIREMENT SYSTEM	6,905	6,949	6,949	6,139	6,949	8,835	8,835	8,835
209-276-719000	UNEMPLOYMENT COMPENSATION	0	1	1	0	1	1	1	1
209-276-720000	WORKER'S COMPENSATION	197	353	353	194	300	350	350	350
209-276-728000	POSTAGE	20	10	10	19	16	10	10	10
209-276-741000	UNIFORMS	0	200	200	0	200	200	200	200
Budget notes:									
Cost of providing uniforms, coveralls, boots, etc.									
209-276-782000	MATERIAL AND SUPPLIES	3,472	6,000	6,000	1,501	6,000	6,000	6,000	6,000
Budget notes:									
Topsoil, seed, foundation, weed control products, trash bags, misc supplies									
209-276-802999	OTHER CONTRACTUAL SERVICE	41,483	52,000	52,000	31,656	50,000	54,556	54,556	54,556
Budget notes:									
~2019 Dumpster rental - \$21 x 12 mo = \$252, Contracted Burials (Steve Nirantz)- \$13,000, Fire Inspections \$200,									
1st year of 3 year mowing contract - \$29,560 (ends October 31, 2020), Weed Control - \$1,500, misc. \$488									
~2020 PROJECT#21130 Mapping & Record Keeping Software \$6,800									
Dumpster rental - \$21 x 12 mo = \$252, Contracted Burials (Steve Nirantz)- \$13,000, Fire Inspections \$200,									
2nd year of 3 year mowing contract - \$29,560 (ends October 31, 2020), Weed Control - \$1,500, misc. \$688									
~2021 Carry Forward PROJECT #21130 - Mapping & Record Keeping Software - \$4,556									
Dumpster rental - \$21 x 12 mo = \$252, Contracted Burials (Steve Nirantz)- \$13,000, Fire Inspections \$200									
3rd year of 3 year mowing contract - \$19,560 (ends October 31, 2020)									
Weed Control - \$1,500									
Cemify Annual Fee - \$790									
209-276-825000	ADMINISTRATION FEE	26,393	27,321	27,321	25,044	27,321	28,954	28,954	28,954
209-276-874000	RETIREE HEALTH INSURANCE	9,308	9,067	9,067	9,067	9,067	7,857	7,857	7,857

Period: 05/20

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Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
209-276-874100	RETIREE DRUG CARD REIMBURSE	410	1,500	1,500	272	500	500	500	500
209-276-874200	RETIREE HEALTH HSP EMPLR MATCH	20	21	21	29	29	117	117	117
209-276-920010	ELECTRIC	686	800	800	484	800	800	800	800
Budget notes:									
Building, Memorial									
209-276-920020	GAS	709	700	700	563	700	700	700	700
Budget notes:									
To heat cemetery building and water heater									
209-276-920040	WATER AND SEWER	238	400	400	271	400	400	400	400
209-276-940010	EQUIPMENT RENTAL-CITY	7,149	7,157	7,157	6,561	7,157	7,157	7,157	7,157
209-276-940030	EQUIPMENT RENTAL - PHONE	399	348	348	319	348	276	276	276
209-276-956999	OTHER MISCELLANEOUS EXPENSE	220	300	300	0	300	300	300	300
Budget notes:									
Hepatitis B shots, misc.									
209-276-960020	PROPERTY INSURANCE	203	224	224	124	124	136	136	136
209-276-974000	LAND IMPROVEMENTS	0	0	0	0	0	18,000	18,000	18,000
Budget notes:									
~2021 PROJECT #91850 - Mt. Hope Cemetery Partial Fence Replacement - \$18,000									
209-276-975000	BUILDINGS	0	0	0	0	0	0	0	0
Total CEMETERY:		131,444	150,198	150,198	113,240	147,353	173,651	173,651	173,651
CEMETERY FUND Revenue Total:		0	0	0	0	0	0	0	0
CEMETERY FUND Expenditure Total:		131,444	150,198	150,198	113,240	147,353	173,651	173,651	173,651
Net Total CEMETERY FUND:		(131,444)	(150,198)	(150,198)	(113,240)	(147,353)	(173,651)	(173,651)	(173,651)

CITY OF LAPEER

Cemetery Fund Budget Summary  
FUND 209

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 70,373	\$ 60,345	\$ 60,345
Total Revenues	\$ 137,325	\$ 142,325	\$ 142,325
Total Expenditures	<u>\$ 147,353</u>	<u>\$ 173,651</u>	<u>\$ 173,651</u>
Unreserved Fund Balance - Ending	<u>\$ 60,345</u>	<u>\$ 29,019</u>	<u>\$ 29,019</u>
Fund Balance Percentage Of Total Expenditures	41.0%	16.7%	16.7%
Fund Balance applied	\$ 10,028	\$ 31,326	\$ 31,326
Total Revenues	\$ 147,353	\$ 173,651	\$ 173,651

FUND 230  
YOUTH MINI-GRANT FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>YOUTH MINI-GRANT FUND</b>									
<b>YOUTH MINI-GRANT FUND</b>									
230-000-664010	INTEREST ON INVESTMENTS	8	5	5	6	10	10	10	10
230-000-699999	FUND BALANCE APPLIED	0	(5)	(5)	0	(10)	(10)	(10)	(10)
Total YOUTH MINI-GRANT FUND:		8	0	0	6	0	0	0	0
YOUTH MINI-GRANT FUND Revenue Total:		8	0	0	6	0	0	0	0
YOUTH MINI-GRANT FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total YOUTH MINI-GRANT FUND:		8	0	0	6	0	0	0	0

CITY OF LAPEER

Youth Mini-Grant Fund Budget Summary  
FUND 230

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 580	\$ 590	\$ 590
Total Revenues	\$ 10	\$ 10	\$ 10
Total Expenditures	\$ -	\$ -	\$ -
Unreserved Fund Balance - Ending	<u>\$ 590</u>	<u>\$ 600</u>	<u>\$ 600</u>
Fund Balance Percentage Of Total Expenditures	0.0%	0.0%	0.0%
Fund Balance applied	\$ (10)	\$ (10)	\$ (10)
Total Revenues	\$ -	\$ -	\$ -

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FUND 249  
BUILDING DEPARTMENT FUND



## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### Building Department

Department Responsibilities/Mission: The Building Department monitors the compliance of applicable building codes and ordinances in the City. By utilizing effective code enforcement, the staff's objective is to ensure the health, safety and general welfare of the public as well as first responders. Accomplishment will be via a comprehensive inspection program in all types of construction- residential, commercial and industrial. To safeguard the community, project regulation commences with the planning stages and ends with the completion of work.

The inspectors employed within the Building office are highly qualified and trained professionals with multiple certifications. Inspectors are not only accountable to the City but also the State of Michigan Licensing and Regulatory Affairs and Bureau of Construction Codes. To maintain high standards the staff is required to attend continuing education courses to stay informed of all new construction techniques and code changes. A clerical staff supports the inspectors and assists customers in the office.

Analysis and Explanation of Department Budget: The Building Department operates from Building Department Revenues. This revised budget is in accordance with anticipated revenues and expenditures for the coming fiscal year.

#### Key Goals Fiscal Year

- Initiate a safe living environment by actively inspecting all new commercial and residential construction.
- To process plan reviews and permits with an expedient and efficient system.
- Oversee contractors to verify the quality of materials and workmanship on projects are compliant with all applicable State and City Codes.
- Implement safeguards for public safety, health and welfare and preserve property values by enforcing property maintenance standards.
- Serve the residents in a professional cost effective approach also encourage the use of the department as a resource.

Additional information on the Building Department may be found on-line at:  
[http://www.ci.lapeer.mi.us/web/building\\_dept.htm](http://www.ci.lapeer.mi.us/web/building_dept.htm)

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>BUILDING DEPARTMENT FUND</b>									
<b>BUILDING DEPARTMENT FUND</b>									
249-000-664010	INTEREST ON INVESTMENTS	226	700	700	810	1,000	1,000	1,000	1,000
249-000-699999	FUND BALANCE APPLIED	0	59,981	59,981	0	(63,832)	65,017	65,017	65,017
Total BUILDING DEPARTMENT FUND:		226	60,681	60,681	810	(62,832)	66,017	66,017	66,017
<b>BUILDING INSPECTIONS</b>									
249-371-476100	BUILDING PERMITS	54,897	68,000	68,000	84,727	100,000	100,000	100,000	100,000
249-371-476110	PLAN REVIEWS	20,448	30,000	30,000	40,076	30,000	0	0	0
249-371-476120	ELECTRICAL PERMITS	16,168	20,000	20,000	28,560	39,683	51,500	51,500	51,500
249-371-476130	MECHANICAL PERMITS	20,004	20,000	20,000	24,393	49,937	50,000	50,000	50,000
249-371-476140	PLUMBING PERMITS	9,942	15,000	15,000	14,482	28,617	18,500	18,500	18,500
249-371-476200	PENALTY-WORK W/OUT PERMIT	3,300	2,500	2,500	3,200	3,000	0	0	0
249-371-476300	RENTAL RE-INSPECTIONS	0	0	0	2,187	2,106	450	450	450
249-371-476400	LICENSE REGISTRATION	2,730	3,000	3,000	3,435	3,500	3,000	3,000	3,000
249-371-476410	RENTAL CERTIFICATES	62,075	60,000	60,000	56,342	60,000	50,000	50,000	50,000
249-371-476420	BASE (APPLICATION) FEES	44,286	40,000	40,000	59,678	60,000	0	0	0
249-371-476600	ROW PERMITS	6,750	6,000	6,000	5,000	6,375	8,000	8,000	8,000
249-371-697010	MISCELLANEOUS REVENUE	148	0	0	0	0	0	0	0
Total BUILDING INSPECTIONS:		240,747	264,500	264,500	322,079	383,218	281,450	281,450	281,450
BUILDING DEPARTMENT FUND Revenue Total:		240,974	325,181	325,181	322,889	320,385	347,467	347,467	347,467
BUILDING DEPARTMENT FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total BUILDING DEPARTMENT FUND:		240,974	325,181	325,181	322,889	320,385	347,467	347,467	347,467

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>BUILDING DEPARTMENT FUND</b>									
<b>BUILDING INSPECTIONS</b>									
249-371-701100	SALARY & WAGES-FULL TIME	109,680	114,701	114,701	99,244	115,446	118,614	118,614	118,614
249-371-701200	SALARY & WAGES-PART TIME	12,002	16,000	16,000	1,169	5,000	16,000	16,000	16,000
249-371-715000	SOCIAL SECURITY	9,077	9,999	9,999	7,451	9,214	10,298	10,298	10,298
249-371-716000	HEALTH INSURANCE	28,397	31,975	31,975	31,738	31,738	34,840	34,840	34,840
249-371-717000	LIFE INSURANCE	266	288	288	258	288	303	303	303
249-371-718100	RETIREMENT SYSTEM	92,199	44,062	44,062	38,138	44,364	55,055	55,055	55,055
249-371-719000	UNEMPLOYMENT COMPENSATION	17	11	11	12	10	11	11	11
249-371-720000	WORKER'S COMPENSATION	352	366	366	434	434	438	438	438
249-371-727010	OFFICE SUPPLIES	3,350	3,500	3,500	3,093	3,500	3,500	3,500	3,500
249-371-728000	POSTAGE	1,336	1,500	1,500	842	1,500	1,500	1,500	1,500
249-371-741000	UNIFORMS	1,010	1,000	1,000	1,194	1,100	1,100	1,100	1,100
249-371-801020	AUDITING	575	570	570	570	570	587	587	587
249-371-802999	OTHER CONTRACTUAL SERVICE	46,318	45,000	45,000	61,653	50,000	50,000	50,000	50,000
Budget notes:									
Electrical, Plumbing, Mechanical, and Rental Inspections									
~2019 Mechanical Engineer Odor Control Design for MMFLA \$3,000									
~2020 Plumbing, mechanical, electrical inspection and plan reviews for Teamworks project \$10,000									
(fees waived by City Commission)									
249-371-825000	ADMINISTRATION FEE	19,516	11,680	11,680	10,707	11,680	12,048	12,048	12,048
249-371-826000	LEGAL FEES	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000
249-371-827000	MEMBERSHIPS & SUBSCRIPTION	355	750	750	741	750	800	800	800
249-371-874200	RETIREE HEALTH HSP EMPLR MATCH	1,737	1,789	1,789	3,337	3,337	3,559	3,559	3,559
249-371-901000	PRINTING	495	500	500	702	500	600	600	600
249-371-920010	ELECTRIC	790	1,000	1,000	727	1,000	1,000	1,000	1,000
249-371-920020	GAS	512	550	550	485	550	550	550	550
249-371-920030	TELEPHONE	1,325	1,400	1,400	988	1,400	1,400	1,400	1,400
Budget notes:									
Cell phone									
249-371-920040	WATER AND SEWER	500	500	500	0	500	500	500	500
249-371-930000	BUILDING & GROUNDS MAINTENANCE	4,618	1,500	1,500	1,393	1,500	1,500	1,500	1,500
249-371-940010	EQUIPMENT RENTAL-CITY	5,785	10,633	10,633	10,633	10,633	8,594	8,594	8,594
249-371-940030	EQUIPMENT RENTAL - PHONE	1,597	1,393	1,393	1,277	1,393	1,378	1,378	1,378
249-371-940040	EQUIPMENT RENTAL-COMPUTER	11,256	8,948	8,948	8,202	8,948	7,773	7,773	7,773
249-371-956999	OTHER MISCELLANEOUS EXPENSE	2,281	1,200	1,200	1,387	800	1,200	1,200	1,200
249-371-957000	CONFERENCES AND WORKSHOPS	5,120	2,500	2,500	2,329	2,500	2,500	2,500	2,500
249-371-960010	LIABILITY INSURANCE	1,537	1,691	1,691	1,691	1,691	1,776	1,776	1,776

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
249-371-960020	PROPERTY INSURANCE	68	75	75	39	39	43	43	43
249-371-976999	MACHINERY & EQUIPMENT NON-CIP	125	100	100	0	0	0	0	0
Total BUILDING INSPECTIONS:		362,197	325,181	325,181	300,432	320,385	347,467	347,467	347,467
BUILDING DEPARTMENT FUND Revenue Total:		0	0	0	0	0	0	0	0
BUILDING DEPARTMENT FUND Expenditure Total:		362,197	325,181	325,181	300,432	320,385	347,467	347,467	347,467
Net Total BUILDING DEPARTMENT FUND:		(362,197)	(325,181)	(325,181)	(300,432)	(320,385)	(347,467)	(347,467)	(347,467)

CITY OF LAPEER

Building Department Fund  
FUND 249

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 21,851	\$ 85,684	\$ 85,684
Total Revenues	\$ 384,218	\$ 282,450	\$ 282,450
Total Expenditures	<u>\$ 320,385</u>	<u>\$ 347,467</u>	<u>\$ 347,467</u>
Unreserved Fund Balance - Ending	<u>\$ 85,684</u>	<u>\$ 20,667</u>	<u>\$ 20,667</u>
Fund Balance Percentage Of Total Expenditures	26.7%	6.0%	6.0%
Fund Balance applied	\$ (63,833)	\$ 65,017	\$ 65,017
Total Revenues	\$ 320,385	\$ 347,467	\$ 347,467

FUND 254  
SITE PLAN REVIEW FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>SITE PLAN REVIEW FUND</b>									
<b>SITE PLAN REVIEW FUND</b>									
254-000-664010	INTEREST ON INVESTMENTS	130	20	20	164	150	35	35	35
254-000-697010	MISCELLANEOUS REVENUE	0	0	0	1,000	0	0	0	0
254-000-699999	FUND BALANCE APPLIED	0	7,980	7,980	0	7,850	(35)	(35)	(35)
Total SITE PLAN REVIEW FUND:		130	8,000	8,000	1,164	8,000	0	0	0
SITE PLAN REVIEW FUND Revenue Total:		130	8,000	8,000	1,164	8,000	0	0	0
SITE PLAN REVIEW FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total SITE PLAN REVIEW FUND:		130	8,000	8,000	1,164	8,000	0	0	0

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>SITE PLAN REVIEW FUND</b>									
<b>TRANSFERS OUT</b>									
254-999-999101	TRANS TO GENERAL FUND	0	8,000	8,000	8,000	8,000	0	0	0
Total TRANSFERS OUT:		0	8,000	8,000	8,000	8,000	0	0	0
SITE PLAN REVIEW FUND Revenue Total:		0	0	0	0	0	0	0	0
SITE PLAN REVIEW FUND Expenditure Total:		0	8,000	8,000	8,000	8,000	0	0	0
Net Total SITE PLAN REVIEW FUND:		0	(8,000)	(8,000)	(8,000)	(8,000)	0	0	0



CITY OF LAPEER

Site Plan Review Fund  
FUND 254

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 8,843	\$ 993	\$ 993
Total Revenues	\$ 150	\$ 35	\$ 35
Total Expenditures	\$ 8,000	\$ -	\$ -
Unreserved Fund Balance - Ending	<u>\$ 993</u>	<u>\$ 1,028</u>	<u>\$ 1,028</u>
Fund Balance Percentage Of Total Expenditures	12.4%	0.0%	0.0%
Fund Balance applied	\$ 7,850	\$ (35)	\$ (35)
Total Revenues	\$ 8,000	\$ -	\$ -

FUND 255

OAKDALE DEVELOPMENT FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>OAKDALE FUND</b>									
<b>OAKDALE FUND</b>									
255-000-664010	INTEREST ON INVESTMENTS	808	300	300	1,006	1,000	1,000	1,000	1,000
255-000-699999	FUND BALANCE APPLIED	0	0	0	0	(631)	0	0	0
Total OAKDALE FUND:		808	300	300	1,006	369	1,000	1,000	1,000
<b>CONTRIB FROM COMPONENT UNITS</b>									
255-971-699233	CONTRIB FROM TIFA 3	29,047	31,250	31,250	31,550	31,550	31,643	31,643	31,643
Budget notes:									
~2019 Oakdale operating subsidy \$29,047									
~2020 Oakdale operating subsidy \$31,250									
Total CONTRIB FROM COMPONENT UNITS:		29,047	31,250	31,250	31,550	31,550	31,643	31,643	31,643
OAKDALE FUND Revenue Total:		29,855	31,550	31,550	32,556	31,919	32,643	32,643	32,643
OAKDALE FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total OAKDALE FUND:		29,855	31,550	31,550	32,556	31,919	32,643	32,643	32,643

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>OAKDALE FUND</b>									
<b>PARKS</b>									
255-751-701100	SALARY & WAGES-FULL TIME	5,341	5,324	5,324	4,749	5,324	5,675	5,675	5,675
Budget notes:									
Director of Parks, Recreation & Cemetery (1%), Parks Superintendent (3%), Asst. Park Superintendent (3%)									
255-751-701200	SALARY & WAGES-PART TIME	5,155	7,380	7,380	2,975	7,380	7,380	7,380	7,380
Budget notes:									
~2021 1 worker x 22.5 hrs x \$10.25 x 32 wks = \$7,380									
255-751-715000	SOCIAL SECURITY	790	972	972	597	972	999	999	999
255-751-716000	HEALTH INSURANCE	1,811	1,917	1,917	2,163	2,352	2,087	2,087	2,087
255-751-717000	LIFE INSURANCE	10	14	14	10	12	14	14	14
255-751-718100	RETIREMENT SYSTEM	2,053	2,045	2,045	1,826	2,064	2,634	2,634	2,634
255-751-720000	WORKER'S COMPENSATION	98	103	103	97	97	119	119	119
255-751-782000	MATERIAL AND SUPPLIES	1,183	1,000	1,000	337	1,000	1,000	1,000	1,000
Budget notes:									
Topsoil, seed, herbicide, tree fertilizer, maintenance equipment									
255-751-802999	OTHER CONTRACTUAL SERVICE	11,430	12,380	12,380	8,407	12,380	12,380	12,380	12,380
Budget notes:									
~2019 2 fertilizer/weed control applications -\$1,300									
Lawn care contractor - \$11,080 (1st year of three year contract- ends 2021)									
~2021 2 fertilizer/Weed Control Applications -\$1,800									
3rd Year of Lawn care contractor - \$10,580 (contract ends 2021)									
255-751-960010	LIABILITY INSURANCE	377	415	415	338	338	355	355	355
Total PARKS:		28,248	31,550	31,550	21,499	31,919	32,643	32,643	32,643
OAKDALE FUND Revenue Total:		0	0	0	0	0	0	0	0
OAKDALE FUND Expenditure Total:		28,248	31,550	31,550	21,499	31,919	32,643	32,643	32,643
Net Total OAKDALE FUND:		(28,248)	(31,550)	(31,550)	(21,499)	(31,919)	(32,643)	(32,643)	(32,643)

CITY OF LAPEER

Oakdale Development Fund Budget Summary  
FUND 255

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 74,946	\$ 75,577	\$ 75,577
Total Revenues	\$ 32,550	\$ 32,643	\$ 32,643
Total Expenditures	\$ 31,919	\$ 32,643	\$ 32,643
Unreserved Fund Balance - Ending	<u>\$ 75,577</u>	<u>\$ 75,577</u>	<u>\$ 75,577</u>
Fund Balance Percentage Of Total Expenditures	236.8%	231.5%	231.5%
Fund Balance applied	\$ (631)	\$ -	\$ -
Total Revenues	\$ 31,919	\$ 32,643	\$ 32,643

FUND 257  
DOG PARK FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>DOG PARK FUND</b>									
<b>DOG PARK FUND</b>									
257-000-664010	INTEREST ON INVESTMENTS	6	5	5	4	5	5	5	5
257-000-675010	DONATIONS	354	0	0	0	0	0	0	0
257-000-699999	FUND BALANCE APPLIED	0	4,995	4,995	0	(9,005)	995	995	995
Total DOG PARK FUND:		359	5,000	5,000	4	(9,000)	1,000	1,000	1,000
<b>CONTRIB FROM COMPONENT UNITS</b>									
257-971-699248	CONTRIB FROM DDA	0	10,000	10,000	0	10,000	0	0	0
Total CONTRIB FROM COMPONENT UNITS:		0	10,000	10,000	0	10,000	0	0	0
DOG PARK FUND Revenue Total:		359	15,000	15,000	4	1,000	1,000	1,000	1,000
DOG PARK FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total DOG PARK FUND:		359	15,000	15,000	4	1,000	1,000	1,000	1,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>DOG PARK FUND</b>									
<b>PARKS</b>									
257-751-802999	OTHER CONTRACTUAL SERVICE	0	10,000	10,000	0	0	0	0	0
257-751-956999	OTHER MISCELLANEOUS EXPENSE	583	5,000	5,000	963	1,000	1,000	1,000	1,000
257-751-960020	PROPERTY INSURANCE	0	0	0	0	0	0	0	0
Total PARKS:		583	15,000	15,000	963	1,000	1,000	1,000	1,000
DOG PARK FUND Revenue Total:		0	0	0	0	0	0	0	0
DOG PARK FUND Expenditure Total:		583	15,000	15,000	963	1,000	1,000	1,000	1,000
Net Total DOG PARK FUND:		(583)	(15,000)	(15,000)	(963)	(1,000)	(1,000)	(1,000)	(1,000)



CITY OF LAPEER

Dog Park Fund Budget Summary  
FUND 257

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 5,373	\$ 14,378	\$ 14,378
Total Revenues	\$ 10,005	\$ 5	\$ 5
Total Expenditures	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
Unreserved Fund Balance - Ending	<u>\$ 14,378</u>	<u>\$ 13,383</u>	<u>\$ 13,383</u>
Fund Balance Percentage Of Total Expenditures	1437.8%	1338.3%	1338.3%
Fund Balance applied	\$ (9,005)	\$ 995	\$ 995
Total Revenues	\$ 1,000	\$ 1,000	\$ 1,000

FUND 262

POLICE K-9 PROGRAM FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>POLICE K-9 PROGRAM FUND</b>									
<b>POLICE K-9 PROGRAM FUND</b>									
262-000-664010	INTEREST ON INVESTMENTS	102	55	55	135	150	150	150	150
262-000-699999	FUND BALANCE APPLIED	0	(701)	(701)	0	(542)	(151)	(151)	(151)
Total POLICE K-9 PROGRAM FUND:		102	(646)	(646)	135	(392)	(1)	(1)	(1)
<b>POLICE DEPARTMENT</b>									
262-301-675010	DONATIONS	50	250	250	0	0	250	250	250
Total POLICE DEPARTMENT:		50	250	250	0	0	250	250	250
<b>TRANSFERS IN</b>									
262-964-699101	TRANS FROM GENERAL FUND	2,515	2,515	2,515	2,515	2,515	2,125	2,125	2,125
Total TRANSFERS IN:		2,515	2,515	2,515	2,515	2,515	2,125	2,125	2,125
POLICE K-9 PROGRAM FUND Revenue Total:		2,667	2,119	2,119	2,650	2,123	2,374	2,374	2,374
POLICE K-9 PROGRAM FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total POLICE K-9 PROGRAM FUND:		2,667	2,119	2,119	2,650	2,123	2,374	2,374	2,374

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>POLICE K-9 PROGRAM FUND</b>									
<b>POLICE DEPARTMENT</b>									
262-301-782000	MATERIAL AND SUPPLIES	315	500	500	59	500	750	750	750
	Budget notes:								
	Perishable items, treats, toys, bedding								
262-301-957000	CONFERENCE AND WORKSHOPS	493	1,100	1,100	25	1,100	1,100	1,100	1,100
	Budget notes:								
	On going certification canine, lodging								
262-301-960040	MARINE INSURANCE	17	19	19	23	23	24	24	24
262-301-976000	MACHINERY & EQUIPMENT	0	0	0	0	0	0	0	0
262-301-976999	MACHINERY & EQUIPMENT - NONCIP	411	500	500	500	500	500	500	500
	Budget notes:								
	Training gear, harness, and leads								
Total POLICE DEPARTMENT:		1,236	2,119	2,119	607	2,123	2,374	2,374	2,374
POLICE K-9 PROGRAM FUND Revenue Total:		0	0	0	0	0	0	0	0
POLICE K-9 PROGRAM FUND Expenditure Total:		1,236	2,119	2,119	607	2,123	2,374	2,374	2,374
Net Total POLICE K-9 PROGRAM FUND:		(1,236)	(2,119)	(2,119)	(607)	(2,123)	(2,374)	(2,374)	(2,374)

CITY OF LAPEER

Police K-9 Program Fund  
FUND 262

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 10,438	\$ 10,980	\$ 10,980
Total Revenues	\$ 2,665	\$ 2,525	\$ 2,525
Total Expenditures	<u>\$ 2,123</u>	<u>\$ 2,374</u>	<u>\$ 2,374</u>
Unreserved Fund Balance - Ending	<u>\$ 10,980</u>	<u>\$ 11,131</u>	<u>\$ 11,131</u>
Fund Balance Percentage Of Total Expenditures	517.2%	468.9%	468.9%
Fund Balance applied	\$ (542)	\$ (151)	\$ (151)
Total Revenues	\$ 2,123	\$ 2,374	\$ 2,374

FUND 263

SCHOOL LIAISON-DARE FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>SCHOOL LIAISON FUND</b>									
<b>SCHOOL LIAISON FUND</b>									
263-000-664010	INTEREST ON INVESTMENTS	41	35	35	48	40	40	40	40
263-000-699999	FUND BALANCE APPLIED	0	(85)	(85)	0	(1,440)	1,410	1,410	1,410
Total SCHOOL LIAISON FUND:		41	(50)	(50)	48	(1,400)	1,450	1,450	1,450
<b>POLICE DEPARTMENT</b>									
263-301-675010	DONATIONS	1,293	800	800	3,150	3,150	800	800	800
Budget notes:									
~2019 TEAM donation from Harley Owners Group									
Total POLICE DEPARTMENT:		1,293	800	800	3,150	3,150	800	800	800
<b>TRANSFERS IN</b>									
263-964-699101	TRANS FROM GENERAL FUND	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Total TRANSFERS IN:		0	3,000	3,000	3,000	3,000	3,000	3,000	3,000
SCHOOL LIAISON FUND Revenue Total:		1,334	3,750	3,750	6,198	4,750	5,250	5,250	5,250
SCHOOL LIAISON FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total SCHOOL LIAISON FUND:		1,334	3,750	3,750	6,198	4,750	5,250	5,250	5,250

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>SCHOOL LIAISON FUND</b>									
<b>POLICE DEPARTMENT</b>									
263-301-727010	OFFICE SUPPLIES	978	1,000	1,000	0	1,000	1,000	1,000	1,000
263-301-741000	UNIFORMS	400	250	250	250	250	750	750	750
Budget notes:									
Uniforms for two SRO Officers									
~2019 added 2nd School Liaison Officer									
263-301-956999	OTHER MISCELLANEOUS EXPENSE	435	500	500	330	1,500	1,500	1,500	1,500
263-301-957000	CONFERENCES AND WORKSHOPS	1,790	2,000	2,000	790	2,000	2,000	2,000	2,000
Budget notes:									
SEPLA, ALICE, NASRO Trainings									
~2019 added 2nd School Liaison Officer									
Total POLICE DEPARTMENT:		3,602	3,750	3,750	1,370	4,750	5,250	5,250	5,250
SCHOOL LIAISON FUND Revenue Total:		0	0	0	0	0	0	0	0
SCHOOL LIAISON FUND Expenditure Total:		3,602	3,750	3,750	1,370	4,750	5,250	5,250	5,250
Net Total SCHOOL LIAISON FUND:		(3,602)	(3,750)	(3,750)	(1,370)	(4,750)	(5,250)	(5,250)	(5,250)



CITY OF LAPEER

School Liaison Fund Budget Summary  
FUND 263

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 2,692	\$ 4,132	\$ 4,132
Total Revenues	\$ 6,190	\$ 3,840	\$ 3,840
Total Expenditures	<u>\$ 4,750</u>	<u>\$ 5,250</u>	<u>\$ 5,250</u>
Unreserved Fund Balance - Ending	<u>\$ 4,132</u>	<u>\$ 2,722</u>	<u>\$ 2,722</u>
Fund Balance Percentage Of Total Expenditures	87.0%	51.9%	51.9%
Fund Balance applied	\$ (1,440)	\$ 1,410	\$ 1,410
Total Revenues	\$ 4,750	\$ 5,250	\$ 5,250

FUND 264  
GENERAL FORFEITURE FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>GENERAL FORFEITURE FUND</b>									
<b>GENERAL FORFEITURE FUND</b>									
264-000-664010	INTEREST ON INVESTMENTS	96	54	54	104	100	100	100	100
264-000-699999	FUND BALANCE APPLIED	0	1,896	1,896	0	1,850	1,850	1,850	1,850
Total GENERAL FORFEITURE FUND:		96	1,950	1,950	104	1,950	1,950	1,950	1,950
<b>POLICE DEPARTMENT</b>									
264-301-642000	SALE OF FORFEITED PROPERTY	0	0	0	0	0	0	0	0
264-301-697010	MISCELLANEOUS REVENUE	0	50	50	0	50	50	50	50
Total POLICE DEPARTMENT:		0	50	50	0	50	50	50	50
GENERAL FORFEITURE FUND Revenue Total:		96	2,000	2,000	104	2,000	2,000	2,000	2,000
GENERAL FORFEITURE FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total GENERAL FORFEITURE FUND:		96	2,000	2,000	104	2,000	2,000	2,000	2,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>GENERAL FORFEITURE FUND</b>									
<b>POLICE DEPARTMENT</b>									
264-301-956999	OTHER MISCELLANEOUS EXPENSE	350	500	500	0	500	500	500	500
Budget notes:									
Public Act 87 Crime Victim Rights									
Informational handouts and Awareness Programs									
264-301-976000	MACHINERY & EQUIPMENT	0	0	0	0	0	0	0	0
264-301-976999	MACHINERY & EQUIPMENT NON-CIP	998	1,500	1,500	110	1,500	1,500	1,500	1,500
Budget notes:									
Firearms maintenance, Replacement of trauma kit, rapid response equipment.									
Total POLICE DEPARTMENT:		1,348	2,000	2,000	110	2,000	2,000	2,000	2,000
GENERAL FORFEITURE FUND Revenue Total:		0	0	0	0	0	0	0	0
GENERAL FORFEITURE FUND Expenditure Total:		1,348	2,000	2,000	110	2,000	2,000	2,000	2,000
Net Total GENERAL FORFEITURE FUND:		(1,348)	(2,000)	(2,000)	(110)	(2,000)	(2,000)	(2,000)	(2,000)

CITY OF LAPEER

General Forfeiture Fund Budget Summary  
FUND 264

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 9,838	\$ 7,988	\$ 7,988
Total Revenues	\$ 150	\$ 150	\$ 150
Total Expenditures	<u>\$ 2,000</u>	<u>\$ 2,000</u>	<u>\$ 2,000</u>
Unreserved Fund Balance - Ending	<u>\$ 7,988</u>	<u>\$ 6,138</u>	<u>\$ 6,138</u>
Fund Balance Percentage Of Total Expenditures	399.4%	306.9%	306.9%
Fund Balance applied	\$ 1,850	\$ 1,850	\$ 1,850
Total Revenues	\$ 2,000	\$ 2,000	\$ 2,000

FUND 265

DRUG LAW ENFORCEMENT FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>DRUG LAW ENFORCEMENT FUND</b>									
<b>DRUG LAW ENFORCEMENT FUND</b>									
265-000-664010	INTEREST ON INVESTMENTS	1,034	450	450	968	1,000	1,000	1,000	1,000
265-000-699999	FUND BALANCE APPLIED	0	38,900	38,900	0	38,106	18,100	18,100	18,100
Total DRUG LAW ENFORCEMENT FUND:		1,034	39,350	39,350	968	39,106	19,100	19,100	19,100
<b>POLICE DEPARTMENT</b>									
265-301-642000	SALE OF FORFEITED PROPERTY	0	0	0	0	0	0	0	0
265-301-697010	MISCELLANEOUS REVENUE	0	500	500	744	744	500	500	500
Total POLICE DEPARTMENT:		0	500	500	744	744	500	500	500
DRUG LAW ENFORCEMENT FUND Revenue Total:		1,034	39,850	39,850	1,712	39,850	19,600	19,600	19,600
DRUG LAW ENFORCEMENT FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total DRUG LAW ENFORCEMENT FUND:		1,034	39,850	39,850	1,712	39,850	19,600	19,600	19,600

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>DRUG LAW ENFORCEMENT FUND</b>									
<b>POLICE DEPARTMENT</b>									
265-301-782000	MATERIAL AND SUPPLIES	1,699	1,500	1,500	0	1,500	1,500	1,500	1,500
	Budget notes:								
	Replacement of evidence gathering items for Investigations; bags, powders, gloves, thumb drives, gear ~2019 Firearm training simulation equipment								
265-301-956999	OTHER MISCELLANEOUS EXPENSE	496	500	500	111	500	500	500	500
	Budget notes:								
	DVD's for patrol video units to record traffic stops, arrest, and interviews ~2019 New ear and eye protection firearms training								
265-301-957000	CONFERENCES AND WORKSHOPS	0	5,500	5,500	4,031	5,500	5,500	5,500	5,500
	Budget notes:								
	Staff and Command Training								
265-301-976000	MACHINERY & EQUIPMENT	11,868	27,600	27,600	23,456	27,600	9,600	9,600	9,600
	Budget notes:								
	~2019 PROJECT #20920 Active Shooter Response Kits \$11,900 ~2020 PROJECT #21060 Total Station Measurement Recording System \$15,000 PROJECT #21050 Replacement of TASERS \$12,600 ~2021 PROJECT #20050 In-Car Video \$9,600								
265-301-976999	MACHINERY & EQUIPMENT NON-CIP	2,476	4,750	4,750	3,680	4,750	2,500	2,500	2,500
	Budget notes:								
	Simunitions training weapons, Detective supplies, patrol supplies ~2019 Camera system and property tracking system								
Total POLICE DEPARTMENT:		16,538	39,850	39,850	31,278	39,850	19,600	19,600	19,600
DRUG LAW ENFORCEMENT FUND Revenue Total:		0	0	0	0	0	0	0	0
DRUG LAW ENFORCEMENT FUND Expenditure Total:		16,538	39,850	39,850	31,278	39,850	19,600	19,600	19,600
Net Total DRUG LAW ENFORCEMENT FUND:		(16,538)	(39,850)	(39,850)	(31,278)	(39,850)	(19,600)	(19,600)	(19,600)



CITY OF LAPEER

Drug Law Enforcement Fund Budget Summary  
FUND 265

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 101,874	\$ 63,768	\$ 63,768
Total Revenues	\$ 1,744	\$ 1,500	\$ 1,500
Total Expenditures	<u>\$ 39,850</u>	<u>\$ 19,600</u>	<u>\$ 19,600</u>
Unreserved Fund Balance - Ending	<u>\$ 63,768</u>	<u>\$ 45,668</u>	<u>\$ 45,668</u>
Fund Balance Percentage Of Total Expenditures	160.0%	233.0%	233.0%
Fund Balance applied	\$ 38,106	\$ 18,100	\$ 18,100
Total Revenues	\$ 39,850	\$ 19,600	\$ 19,600

FUND 274

PUBLIC SAFETY TRAINING FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PUBLIC SAFETY TRAINING FUND</b>									
<b>PUBLIC SAFETY TRAINING FUND</b>									
274-000-664010	INTEREST ON INVESTMENTS	8	3	3	4	6	6	6	6
274-000-699999	FUND BALANCE APPLIED	0	(3)	(3)	0	(6)	(6)	(6)	(6)
Total PUBLIC SAFETY TRAINING FUND:		8	0	0	4	0	0	0	0
<b>POLICE DEPARTMENT</b>									
274-301-501070	JUSTICE TRAINING FUNDS	3,191	3,500	3,500	2,903	3,200	3,200	3,200	3,200
Budget notes:									
Funds from state transferred to LEORTC Academy for training									
Total POLICE DEPARTMENT:		3,191	3,500	3,500	2,903	3,200	3,200	3,200	3,200
PUBLIC SAFETY TRAINING FUND Revenue Total:		3,199	3,500	3,500	2,907	3,200	3,200	3,200	3,200
PUBLIC SAFETY TRAINING FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total PUBLIC SAFETY TRAINING FUND:		3,199	3,500	3,500	2,907	3,200	3,200	3,200	3,200

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PUBLIC SAFETY TRAINING FUND</b>									
<b>POLICE DEPARTMENT</b>									
274-301-957000	CONFERENCES AND WORKSHOPS	3,191	3,500	3,500	1,610	3,200	3,200	3,200	3,200
Total POLICE DEPARTMENT:		3,191	3,500	3,500	1,610	3,200	3,200	3,200	3,200
PUBLIC SAFETY TRAINING FUND Revenue Total:		0	0	0	0	0	0	0	0
PUBLIC SAFETY TRAINING FUND Expenditure Total:		3,191	3,500	3,500	1,610	3,200	3,200	3,200	3,200
Net Total PUBLIC SAFETY TRAINING FUND:		(3,191)	(3,500)	(3,500)	(1,610)	(3,200)	(3,200)	(3,200)	(3,200)

CITY OF LAPEER

Public Safety Training Fund Budget Summary  
FUND 274

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 498	\$ 504	\$ 504
Total Revenues	\$ 3,206	\$ 3,206	\$ 3,206
Total Expenditures	<u>\$ 3,200</u>	<u>\$ 3,200</u>	<u>\$ 3,200</u>
Unreserved Fund Balance - Ending	<u>\$ 504</u>	<u>\$ 510</u>	<u>\$ 510</u>
Fund Balance Percentage Of Total Expenditures	15.8%	15.9%	15.9%
Fund Balance applied	\$ (6)	\$ (6)	\$ (6)
Total Revenues	\$ 3,200	\$ 3,200	\$ 3,200

FUND 275

MOBILE TRAINING UNIT FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>MOBILE TRAINING UNIT FUND</b>									
<b>MOBILE TRAINING UNIT FUND</b>									
275-000-664010	INTEREST ON INVESTMENTS	25	10	10	32	40	40	40	40
275-000-667110	MOBILE TRAINING UNIT RENTAL	0	100	100	0	0	100	100	100
275-000-699999	FUND BALANCE APPLIED	0	(10)	(10)	0	60	(40)	(40)	(40)
Total MOBILE TRAINING UNIT FUND:		25	100	100	32	100	100	100	100
MOBILE TRAINING UNIT FUND Revenue Total:		25	100	100	32	100	100	100	100
MOBILE TRAINING UNIT FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total MOBILE TRAINING UNIT FUND:		25	100	100	32	100	100	100	100

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>MOBILE TRAINING UNIT FUND</b>									
<b>FIRE DEPARTMENT</b>									
275-336-701200	SALARY & WAGES-PART TIME	0	50	50	0	50	50	50	50
275-336-782000	MATERIAL AND SUPPLIES	0	50	50	0	50	50	50	50
Total FIRE DEPARTMENT:		0	100	100	0	100	100	100	100
MOBILE TRAINING UNIT FUND Revenue Total:		0	0	0	0	0	0	0	0
MOBILE TRAINING UNIT FUND Expenditure Total:		0	100	100	0	100	100	100	100
Net Total MOBILE TRAINING UNIT FUND:		0	(100)	(100)	0	(100)	(100)	(100)	(100)



CITY OF LAPEER

Mobile Training Unit Fund Budget Summary  
FUND 275

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 2,865	\$ 2,805	\$ 2,805
Total Revenues	\$ 40	\$ 140	\$ 140
Total Expenditures	<u>\$ 100</u>	<u>\$ 100</u>	<u>\$ 100</u>
Unreserved Fund Balance - Ending	<u>\$ 2,805</u>	<u>\$ 2,845</u>	<u>\$ 2,845</u>
Fund Balance Percentage Of Total Expenditures	2805.0%	2845.0%	2845.0%
Fund Balance applied	\$ 60	\$ (40)	\$ (40)
Total Revenues	\$ 100	\$ 100	\$ 100

FUND 288

HOUSING RESOURCE FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>HOUSING RESOURCE FUND</b>									
<b>HOUSING RESOURCE FUND</b>									
288-000-699999	FUND BALANCE APPLIED	0	0	0	0	(4,000)	0	0	0
Total HOUSING RESOURCE FUND:		0	0	0	0	(4,000)	0	0	0
<b>HOUSING REHABILITATION</b>									
288-690-539040	MSHDA/MEDC GRANTS	59,534	1,145,000	1,145,000	959,925	1,105,546	95,000	95,000	95,000
Budget notes:									
Downtown Rental Rehab, Homeowner Rehabilitation, Home Purchase Rehab									
288-690-539045	MSHDA-ADMIN FEES	13,138	11,000	11,000	17,165	14,000	11,000	11,000	11,000
288-690-674210	OWNERS CONTRIBUTION	1,787	1,205,000	1,205,000	1,275	2,825	5,000	5,000	5,000
Total HOUSING REHABILITATION:		74,459	2,361,000	2,361,000	978,366	1,122,371	111,000	111,000	111,000
HOUSING RESOURCE FUND Revenue Total:		74,459	2,361,000	2,361,000	978,366	1,118,371	111,000	111,000	111,000
HOUSING RESOURCE FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total HOUSING RESOURCE FUND:		74,459	2,361,000	2,361,000	978,366	1,118,371	111,000	111,000	111,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>HOUSING RESOURCE FUND</b>									
<b>HOUSING REHABILITATION</b>									
288-690-803010	GRANT ADMINISTRATION	176	1,000	1,000	0	0	1,000	1,000	1,000
288-690-803050	RENTAL REHABILITATION	7,440	2,200,000	2,200,000	861,230	988,371	0	0	0
288-690-803140	HOMEOWNER REHABILITATION	53,881	150,000	150,000	99,970	120,000	100,000	100,000	100,000
288-690-803150	HOMEBUYER NEW CONSTRUCTION	0	0	0	0	0	0	0	0
Budget notes:									
Home Purchase Rehab									
Total HOUSING REHABILITATION:		61,497	2,351,000	2,351,000	961,200	1,108,371	101,000	101,000	101,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TRANSFERS OUT</b>									
288-999-999101	TRANS TO GENERAL FUND	20,000	10,000	10,000	9,167	10,000	10,000	10,000	10,000
Budget notes:									
Administration fees to fund Grant Administrator position									
Total TRANSFERS OUT:		20,000	10,000	10,000	9,167	10,000	10,000	10,000	10,000
HOUSING RESOURCE FUND Revenue Total:		0	0	0	0	0	0	0	0
HOUSING RESOURCE FUND Expenditure Total:		81,497	2,361,000	2,361,000	970,367	1,118,371	111,000	111,000	111,000
Net Total HOUSING RESOURCE FUND:		(81,497)	(2,361,000)	(2,361,000)	(970,367)	(1,118,371)	(111,000)	(111,000)	(111,000)

CITY OF LAPEER

Housing Resource Fund Budget Summary  
FUND 288

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 32,029	\$ 36,029	\$ 36,029
Total Revenues	\$ 1,122,371	\$ 111,000	\$ 111,000
Total Expenditures	<u>\$ 1,118,371</u>	<u>\$ 111,000</u>	<u>\$ 111,000</u>
Unreserved Fund Balance - Ending	<u>\$ 36,029</u>	<u>\$ 36,029</u>	<u>\$ 36,029</u>
Fund Balance Percentage Of Total Expenditures	3.2%	32.5%	32.5%
Fund Balance applied	\$ (4,000)	\$ -	\$ -
Total Revenues	\$ 1,118,371	\$ 111,000	\$ 111,000

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## GENERAL OBLIGATION DEBT FUNDS



City of Lapeer  
General Obligation Debt Funds  
Budget Worksheet  
FY 2020-2021

REVENUES

Fund	Description	2018-19	2019-20	2019-20	07/19-04/20	2019-20	2020-21	2020-21	2020-21
		Prior Year	Cur Year	Amended	Cur YTD	Cur Year	Budget	Budget	Budget
		<u>Actual</u>	<u>Orig Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected Budget</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
349	2017 G. O. Bond Fund	191,591	193,110	193,110	177,517	193,110	194,535	194,535	194,535
362	2007 G. O. Bond Fund	-	-	-	-	-	-	-	-
363	2008 G. O. Bond Fund	353,513	-	-	-	-	-	-	-
364	2008 (A) G. O. Bond Fund	-	-	-	-	-	-	-	-
366	2009 G. O. Bond Fund	787,861	4,000	4,000	16,548	16,548	-	-	-
367	2010 G. O. Bond Fund	27,452	26,601	26,601	25,380	25,380	-	-	-
368	2013 G. O. Bond Fund	134,465	139,580	139,580	138,186	139,625	135,997	135,997	135,997
369	2015 G. O. Bond Fund	220,360	220,638	220,638	191,192	220,638	220,798	220,798	220,798
373	2001 Build Auth Bond Fund	-	-	-	-	-	-	-	-
395	2005 Equip Financing Debt Fund	14,320	-	-	3	3	-	-	-
396	2008 Equip Financing Debt Fund	87,664	-	-	24	24	-	-	-
397	2008(A) Equip Financing Debt Fund	-	-	-	-	-	-	-	-
	Totals	1,817,226	583,929	583,929	548,850	595,328	551,330	551,330	551,330
	Fund Balances Applied	-	3,625,474	3,625,474	-	3,634,788	5,483	5,483	5,483
	Total Revenues	<u>1,817,226</u>	<u>4,209,403</u>	<u>4,209,403</u>	<u>548,850</u>	<u>4,230,116</u>	<u>556,813</u>	<u>556,813</u>	<u>556,813</u>

City of Lapeer  
General Obligation Debt Funds  
Budget Worksheet  
FY 2020-2021

EXPENDITURES

		2018-19	2019-20	2019-20	07/19-04/20	2019-20	2020-21	2020-21	2020-21
		Prior Year	Cur Year	Amended	Cur YTD	Cur Year	Budget	Budget	Budget
<u>Fund</u>	<u>Description</u>	<u>Actual</u>	<u>Orig Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected Budget</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
349	2017 G. O. Bond Fund	191,329	193,110	193,110	177,435	193,110	194,535	194,535	194,535
362	2007 G. O. Bond Fund	-	-	-	-	-	-	-	-
363	2008 G. O. Bond Fund	353,513	-	-	-	-	-	-	-
364	2008 (A) G. O. Bond Fund	-	-	-	-	-	-	-	-
366	2009 G. O. Bond Fund	961,907	3,625,500	3,625,500	3,625,500	3,645,809	-	-	-
367	2010 G. O. Bond Fund	27,450	26,600	26,600	26,600	26,600	-	-	-
368	2013 G. O. Bond Fund	137,488	139,565	139,565	138,025	139,565	141,540	141,540	141,540
369	2015 G. O. Bond Fund	220,338	220,613	220,613	191,981	220,613	220,738	220,738	220,738
373	2001 Build Auth Bond Fund	-	-	-	-	-	-	-	-
395	2005 Equip Financing Debt Fund	13,955	115	115	-	483	-	-	-
396	2008 Equip Financing Debt Fund	89,198	3,900	3,900	-	3,936	-	-	-
397	2008(A) Equip Fin Debt Fund	-	-	-	-	-	-	-	-
Total Expenditures		<u>1,995,178</u>	<u>4,209,403</u>	<u>4,209,403</u>	<u>4,159,541</u>	<u>4,230,116</u>	<u>556,813</u>	<u>556,813</u>	<u>556,813</u>

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## GENERAL OBLIGATION DEBT SCHEDULES

City of Lapeer

Schedule of Indebtedness

as of July 01, 2020

<u>GENERAL OBLIGATION BONDS</u>	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Principal</u>	<u>Interest</u>
2017 GO Limited Tax Bond	2.20%	11/01/20	165,000	29,535
Fund 349	2.20%	11/01/21	170,000	25,850
	2.20%	11/01/22	170,000	22,110
	2.20%	11/01/23	175,000	18,315
	2.20%	11/01/24	180,000	14,410
	2.20%	11/01/25	185,000	10,395
	2.20%	11/01/26	190,000	6,270
	2.20%	11/01/27	<u>190,000</u>	<u>2,090</u>
Total Outstanding			<u>\$ 1,425,000</u>	<u>\$ 128,975</u>
TOTAL 2017 GO LIMITED TAX BONDS ISSUED			<u>\$ 1,740,000</u>	<u>\$ 226,519</u>
2013 GO Limited Tax Bond				
Fund 368	2.20%	01/01/20	<u>140,000</u>	<u>1,540</u>
Total Outstanding			<u>\$ 140,000</u>	<u>\$ 1,540</u>
TOTAL 2013 GO LIMITED TAX BONDS ISSUED			<u>\$ 900,000</u>	<u>\$ 83,325</u>
2015 GO Limited Tax Bond				
Fund 369	3.00%	11/01/20	165,000	54,988
	3.00%	11/01/21	165,000	50,038
	3.00%	11/01/22	165,000	45,088
	3.00%	11/01/23	170,000	40,063
	3.00%	11/01/24	170,000	34,963
	3.00%	11/01/25	175,000	29,788
	3.25%	11/01/26	65,000	26,106
	3.25%	11/01/27	65,000	23,994
	3.25%	11/01/28	70,000	21,800
	3.50%	11/01/29	75,000	19,350
	3.50%	11/01/30	75,000	16,725
	3.50%	11/01/31	75,000	14,100
	3.88%	11/01/32	75,000	11,334
	3.88%	11/01/33	85,000	8,234

	3.88%	11/01/34	85,000	4,941
	3.88%	11/01/35	<u>85,000</u>	<u>1,647</u>
Total Outstanding			<u>\$ 1,765,000</u>	<u>\$ 403,157</u>
TOTAL 2015 GO LIMITED TAX BONDS ISSUED			<u>\$ 2,375,000</u>	<u>\$ 730,546</u>

	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Principal</u>	<u>Interest</u>
<u>WASTEWATER TREATMENT FUND</u>				
2010 State Revolving Fund Loan (SRF)	2.50%	10/01/20	380,000	125,541
Fund 590	2.50%	10/01/21	390,000	115,916
	2.50%	10/01/22	395,000	106,104
	2.50%	10/01/23	405,000	96,104
	2.50%	10/01/24	415,000	85,854
	2.50%	10/01/25	425,000	75,354
	2.50%	10/01/26	440,000	64,541
	2.50%	10/01/27	450,000	53,416
	2.50%	10/01/28	460,000	42,041
	2.50%	10/01/29	470,000	30,416
	2.50%	10/01/30	485,000	12,891
	2.50%	10/01/31	<u>496,650</u>	<u>6,208</u>

Total Outstanding			<u>\$ 5,211,650</u>	<u>\$ 814,387</u>
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TOTAL 2010 STATE REVOLVING LOAN (SRF) ISSUED			<u>\$ 8,076,650</u>	<u>\$ 2,268,517</u>
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**NOTE: THIS AMORTIZATION IS BASED UPON THE FULL COMMITTED LOAN APPLICATION AMOUNT OF \$8,905,000 WHICH IS DRAWN DOWN AS FUNDS ARE REQUIRED TO PAY CONTRACTORS. UPON COMPLETION OF THE PROJECT A FINAL AMORTIZATION SCHEDULE WILL BE PROVIDED.**

FUND 403  
CAPITAL IMPROVEMENT FUND



CITY OF LAPEER

DEPARTMENTAL BUDGET SUMMARY

Capital Improvement Fund

Department Responsibilities/Mission: This fund is used to account for Capital Improvement Projects that are primarily funded from sources other than bond proceeds. The Capital Improvement Funds primary source of revenue is a contribution from the General Fund, which is equivalent to 1/2 mill of all assessable property. Previously the contribution was equivalent to 1 mill which was discontinued the prior two years.

Services/Initiatives: The primary projects to be funded by the Capital Improvement Fund for FY 2020-2021 are:

Residential Property Improvement Fund	100,000
Assistance to Firefighters Grant Program	100,000
Sidewalk Repair and Maintenance	50,000
Building Renovations – Squad Room	30,000
Public Safety Building Carpet & Flooring	26,000
Public Safety Building Interior Painting	19,000
Center for the Arts Building Improvements	10,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CAPITAL IMPROVEMENT FUND</b>									
<b>CAPITAL IMPROVEMENT FUND</b>									
403-000-664010	INTEREST ON INVESTMENTS	226	350	350	1,116	1,000	1,000	1,000	1,000
403-000-699999	FUND BALANCE APPLIED	0	874	874	0	(6,726)	89,221	89,221	89,221
Total CAPITAL IMPROVEMENT FUND:		226	1,224	1,224	1,116	(5,726)	90,221	90,221	90,221
<b>FIRE DEPARTMENT</b>									
403-336-531060	FEMA GRANT	0	90,000	90,000	0	60,455	0	0	0
Budget notes:									
PROJECT #20270 Assistance to Firefighters Grant program									
Total FIRE DEPARTMENT:		0	90,000	90,000	0	60,455	0	0	0
<b>SIDEWALKS</b>									
403-444-629000	SIDEWALK INSTALLATION	0	0	0	0	0	0	0	0
Total SIDEWALKS:		0	0	0	0	0	0	0	0
<b>HOUSING REHABILITATION</b>									
403-690-673010	SALE OF FIXED ASSETS	0	100,000	100,000	0	0	0	0	0
Budget notes:									
PROJECT #13620 Residential Property Improvement Fund									
Total HOUSING REHABILITATION:		0	100,000	100,000	0	0	0	0	0
<b>TRANSFERS IN</b>									
403-964-699101	TRANS FROM GENERAL FUND	297,675	130,776	130,776	130,776	130,776	469,779	244,779	244,779
Budget notes:									
1/2 mill equivalent									
~2019 Operating subsidy \$168,314									
Total TRANSFERS IN:		297,675	130,776	130,776	130,776	130,776	469,779	244,779	244,779
CAPITAL IMPROVEMENT FUND Revenue Total:		297,901	322,000	322,000	131,892	185,505	560,000	335,000	335,000
CAPITAL IMPROVEMENT FUND Expenditure Total:		0	0	0	0	0	0	0	0

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
	Net Total CAPITAL IMPROVEMENT FUND:	297,901	322,000	322,000	131,892	185,505	560,000	335,000	335,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CAPITAL IMPROVEMENT FUND</b>									
<b>POLICE DEPARTMENT</b>									
403-301-974000	LAND IMPROVEMENTS	0	0	0	0	0	0	0	0
403-301-975000	BUILDINGS	0	0	0	0	0	0	0	0
403-301-976000	MACHINERY & EQUIPMENT	0	31,000	31,000	23,575	29,500	52,500	52,500	52,500
Budget notes:									
~2020 PROJECT #21080 Building Generator Replacement \$31,000									
~2021 PROJECT #22320 Building Renovations - Squad Room \$30,000									
PROJECT #22380 Public Safety Carpet & Flooring \$13,000									
PROJECT #22390 Public Safety Building Interior Painting \$9,500									
Total POLICE DEPARTMENT:		0	31,000	31,000	23,575	29,500	52,500	52,500	52,500

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>FIRE DEPARTMENT</b>									
403-336-974000	LAND IMPROVEMENTS	0	0	0	0	0	0	0	0
403-336-975000	BUILDINGS	0	0	0	0	0	0	0	0
403-336-976000	MACHINERY & EQUIPMENT	607,744	131,000	131,000	23,575	96,005	122,500	122,500	122,500
Budget notes:									
~2019 PROJECT #18640 - Fire Engine \$305,000									
PROJECT #20820 - Assistance to Firefighters Grant Program \$100,000									
~2020 PROJECT #21090 Assistance to Firefighters Grant Program \$100,000									
PROJECT #21080 Building Generator Replacement \$31,000									
~2021 PROJECT #22360 Assistance to Firefighters Grant Program \$100,000									
PROJECT #22430 Portable Radios \$19,600									
PROJECT #22380 Public Safety Building Carpet & Flooring \$13,000									
PROJECT #22390 Public Safety Building Interior Painting \$9,500									
Total FIRE DEPARTMENT:		607,744	131,000	131,000	23,575	96,005	122,500	122,500	122,500

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>SIDEWALKS</b>									
403-444-974000	LAND IMPROVEMENTS	35,000	50,000	50,000	22,408	50,000	50,000	50,000	50,000
	Budget notes:								
	PROJECT #19100 Sidewalk Repair & Maintenance \$50,000								
403-444-974999	LAND IMPROVEMENTS NON-CIP	0	0	0	0	0	0	0	0
	Total SIDEWALKS:	35,000	50,000	50,000	22,408	50,000	50,000	50,000	50,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>HOUSING REHABILITATION</b>									
403-690-962000	BUILDING DEMOLITION	0	0	0	0	0	0	0	0
403-690-974000	LAND IMPROVEMENTS	0	100,000	100,000	11,500	0	100,000	100,000	100,000
Budget notes:									
PROJECT #13620 Residential Property Improvement Fund \$ 100,000									
Total HOUSING REHABILITATION:		0	100,000	100,000	11,500	0	100,000	100,000	100,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PLANNING DEPARTMENT</b>									
403-721-974000	LAND IMPROVEMENTS	0	0	0	0	0	225,000	0	0
403-721-975000	BUILDINGS	0	0	0	0	0	0	0	0
Total PLANNING DEPARTMENT:		0	0	0	0	0	225,000	0	0



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PARKS</b>									
403-751-974000	LAND IMPROVEMENTS	78,000	0	0	0	0	0	0	0
Budget notes:									
~2019 PROJECT # 20680 moved from prior year Farmers Creek River Bank Improvements \$78,000									
~2021 PROJECT #20910 - Parking Lot #5 Improvements - \$836,220									
(Pine St. to Saginaw St., South of Bank)									
PROJECT #20900 - Parking Lot #5 Improvements - \$205,900									
(Court St. to Pine St., South of AT&T)									
403-751-975000	BUILDINGS	0	0	0	0	0	0	0	0
Total PARKS:		78,000	0	0	0	0	0	0	0

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CONTRIB TO COMPONENT UNITS</b>									
403-972-999248	CONTRIB TO DDA	0	10,000	10,000	8,411	10,000	10,000	10,000	10,000
Budget notes:									
PROJECT #16720 Center for the Arts Building Improvements \$ 10,000									
Total CONTRIB TO COMPONENT UNITS:		0	10,000	10,000	8,411	10,000	10,000	10,000	10,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TRANSFERS OUT</b>									
403-999-999101	TRANS TO GENERAL FUND	0	0	0	0	0	0	0	0
403-999-999203	TRANS TO LOCAL STREET FUND	0	0	0	0	0	0	0	0
Total TRANSFERS OUT:		0	0	0	0	0	0	0	0
CAPITAL IMPROVEMENT FUND Revenue Total:		0	0	0	0	0	0	0	0
CAPITAL IMPROVEMENT FUND Expenditure Total:		720,744	322,000	322,000	89,469	185,505	560,000	335,000	335,000
Net Total CAPITAL IMPROVEMENT FUND:		(720,744)	(322,000)	(322,000)	(89,469)	(185,505)	(560,000)	(335,000)	(335,000)

# CITY OF LAPEER

## Capital Improvement Fund Budget Summary FUND 403

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 89,445	\$ 96,171	\$ 96,171
Total Revenues	\$ 192,231	\$ 470,779	\$ 245,779
Total Expenditures	\$ 185,505	\$ 560,000	\$ 335,000
Unreserved Fund Balance - Ending	<u>\$ 96,171</u>	<u>\$ 6,950</u>	<u>\$ 6,950</u>
Fund Balance Percentage Of Total Expenditures	51.8%	1.2%	2.1%
Fund Balance applied	\$ (6,726)	\$ 89,221	\$ 89,221
Total Revenues	\$ 185,505	\$ 560,000	\$ 335,000

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FUND 450  
LAND ACQUISITION FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>LAND ACQUISITION FUND</b>									
<b>LAND ACQUISITION FUND</b>									
450-000-575000	MDEQ TRUST FUND	0	0	0	0	0	75,000	75,000	75,000
450-000-664010	INTEREST ON INVESTMENTS	17,568	5,000	5,000	14,834	17,000	10,000	10,000	10,000
450-000-670010	LEASE AGREEMENTS	115,140	115,140	115,140	115,140	115,140	115,140	115,140	115,140
Budget notes:									
~2019 DTE lease of Turrill property \$115,140 payment 3 of 20									
~2020 DTE lease of Turrill property \$115,140 payment 4 of 20									
450-000-673010	SALE OF FIXED ASSETS	357,340	0	0	222,273	222,273	0	0	0
450-000-699999	FUND BALANCE APPLIED	0	283,191	1,251,459	0	994,186	148,714	148,714	148,714
Total LAND ACQUISITION FUND:		490,048	403,331	1,371,599	352,247	1,348,599	348,854	348,854	348,854
<b>TRANSFERS IN</b>									
450-964-699248	TRANS FROM DDA	0	0	0	0	0	4,804	4,804	4,804
Total TRANSFERS IN:		0	0	0	0	0	4,804	4,804	4,804
LAND ACQUISITION FUND Revenue Total:		490,048	403,331	1,371,599	352,247	1,348,599	353,658	353,658	353,658
LAND ACQUISITION FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total LAND ACQUISITION FUND:		490,048	403,331	1,371,599	352,247	1,348,599	353,658	353,658	353,658

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>LAND ACQUISITION FUND</b>									
<b>CITY COMMISSION</b>									
450-101-956999	OTHER MISCELLANEOUS EXPENSE	45,909	5,000	5,000	2,300	5,000	5,000	5,000	5,000
Total CITY COMMISSION:		45,909	5,000	5,000	2,300	5,000	5,000	5,000	5,000



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>CITY ATTORNEY</b>									
450-266-826000	LEGAL FEES	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total CITY ATTORNEY:		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PLANNING DEPARTMENT</b>									
450-721-971000	LAND	0	45,000	45,000	10,500	45,000	120,000	120,000	120,000
Budget notes:									
~2020 PROJECT #22290 M-24 Pedestrian tunnel ramp land acquisition \$45,000									
~2021 PROJECT #22290 Pedestrian Tunnel Ramp Land Acquisition \$120,000									
Total PLANNING DEPARTMENT:		0	45,000	45,000	10,500	45,000	120,000	120,000	120,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TRANSFERS OUT</b>									
450-999-999203	TRANS TO LOCAL STREET FUND	0	0	0	0	0	0	0	0
450-999-999248	TRANSFER TO DDA	0	0	0	22,000	22,000	0	0	0
450-999-999368	TRANS TO 2013 GO BOND	59,810	64,200	64,200	62,804	64,200	62,558	62,558	62,558
Budget notes:									
Debt service for Lake Drive final payment due 06/30/2021									
450-999-999590	TRANS TO WASTEWATER	18,673	103,940	103,940	103,940	103,940	103,940	103,940	103,940
450-999-999591	TRANS TO WATER	24,287	135,191	1,103,459	1,103,459	1,103,459	7,356	7,356	7,356
Total TRANSFERS OUT:		102,770	303,331	1,271,599	1,292,203	1,293,599	173,854	173,854	173,854
LAND ACQUISITION FUND Revenue Total:		0	0	0	0	0	0	0	0
LAND ACQUISITION FUND Expenditure Total:		198,679	403,331	1,371,599	1,355,003	1,393,599	348,854	348,854	348,854
Net Total LAND ACQUISITION FUND:		(198,679)	(403,331)	(1,371,599)	(1,355,003)	(1,393,599)	(348,854)	(348,854)	(348,854)

CITY OF LAPEER

Land Acquisition Fund Budget Summary  
FUND 450

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 1,782,689	\$ 788,503	\$ 788,503
Total Revenues	\$ 354,413	\$ 200,140	\$ 204,944
Total Expenditures	<u>\$ 1,348,599</u>	<u>\$ 348,854</u>	<u>\$ 353,658</u>
Unreserved Fund Balance - Ending	<u>\$ 788,503</u>	<u>\$ 639,789</u>	<u>\$ 639,789</u>
Fund Balance Percentage Of Total Expenditures	58.5%	183.4%	180.9%
Fund Balance applied	\$ 994,186	\$ 148,714	\$ 148,714
Total Revenues	\$ 1,348,599	\$ 348,854	\$ 353,658

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FUND 506  
PARKING FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PARKING FUND</b>									
<b>PARKING FUND</b>									
506-000-664010	INTEREST ON INVESTMENTS	1,663	800	800	2,152	2,000	2,000	2,000	2,000
506-000-699999	FUND BALANCE APPLIED	0	0	0	0	36,408	34,921	34,921	34,921
Total PARKING FUND:		1,663	800	800	2,152	38,408	36,921	36,921	36,921
<b>PARKING</b>									
506-546-652000	PARKING METER REVENUE	0	0	0	20	20	20	20	20
506-546-657000	PARKING VIOLATION FINES	2,835	2,500	2,500	1,410	2,500	2,500	2,500	2,500
Total PARKING:		2,835	2,500	2,500	1,430	2,520	2,520	2,520	2,520
<b>TRANSFERS IN</b>									
506-964-699101	TRANS FROM GENERAL FUND	40,000	69,340	69,340	69,340	0	0	0	0
Total TRANSFERS IN:		40,000	69,340	69,340	69,340	0	0	0	0
<b>CONTRIB FROM COMPONENT UNITS</b>									
506-971-699248	CONTRIB FROM DDA	13,346	13,649	13,649	13,649	13,649	13,346	13,346	13,346
Budget notes:									
~2019 Subsidy in exchange for downtown parking meters \$ 6,535									
Interfund loan re-payment for 2011 DiG parking lot project \$6,811 final payment due 07/01/2021									
~2020 Subsidy in exchange for downtown parking meters \$ 6,838									
Interfund loan re-payment for 2011 DiG parking lot project \$6,811 final payment due 07/01/2021									
Total CONTRIB FROM COMPONENT UNITS:		13,346	13,649	13,649	13,649	13,649	13,346	13,346	13,346
PARKING FUND Revenue Total:		57,844	86,289	86,289	86,571	54,577	52,787	52,787	52,787
PARKING FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total PARKING FUND:		57,844	86,289	86,289	86,571	54,577	52,787	52,787	52,787

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PARKING FUND</b>									
<b>PARKING MAINTENANCE</b>									
506-447-701100	SALARY & WAGES-FULL TIME	1,608	3,100	3,100	3,312	3,100	3,193	3,193	3,193
506-447-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
506-447-704100	OVERTIME-FULL TIME	484	750	750	605	750	750	750	750
506-447-715000	SOCIAL SECURITY	159	295	295	294	295	302	302	302
506-447-718100	RETIREMENT SYSTEM	759	1,155	1,155	1,466	1,500	1,700	1,700	1,700
506-447-782000	MATERIAL AND SUPPLIES	0	2,000	2,000	0	3,000	3,000	3,000	3,000
Budget notes:									
Pavement repairs									
506-447-940010	EQUIPMENT RENTAL-CITY	4,628	8,035	8,035	5,845	4,628	4,628	4,628	4,628
Total PARKING MAINTENANCE:		7,637	15,335	15,335	11,522	13,273	13,573	13,573	13,573



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PARKING</b>									
506-546-715100	PENSION EXPEND. (GASB 68)	(1)	0	0	0	0	0	0	0
506-546-874000	RETIREE HEALTH INSURANCE	(36,004)	48,134	48,134	18,134	18,134	15,714	15,714	15,714
506-546-874100	RETIREE DRUG CARD REIMBURSE	169	150	150	343	500	500	500	500
506-546-968010	DEPRECIATION-LAND IMPROVEMENT	24,059	22,670	22,670	0	22,670	23,000	23,000	23,000
Total PARKING:		(11,777)	70,954	70,954	18,477	41,304	39,214	39,214	39,214
PARKING FUND Revenue Total:		0	0	0	0	0	0	0	0
PARKING FUND Expenditure Total:		(4,140)	86,289	86,289	29,999	54,577	52,787	52,787	52,787
Net Total PARKING FUND:		4,140	(86,289)	(86,289)	(29,999)	(54,577)	(52,787)	(52,787)	(52,787)

CITY OF LAPEER

Parking Fund Budget Summary  
FUND 506

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 216,677	\$ 202,939	\$ 202,939
Total Revenues	\$ 18,169	\$ 17,866	\$ 17,866
Total Expenditures	<u>\$ 54,577</u>	<u>\$ 52,787</u>	<u>\$ 52,787</u>
Unreserved Fund Balance - Ending	\$ 180,269	\$ 168,018	\$ 168,018
Add Back Non-Cash Transactions Depreciation	<u>\$ 22,670</u>	<u>\$ 23,000</u>	<u>\$ 23,000</u>
Unreserved Fund Balance- Adjusted for Depreciation	<u>\$ 202,939</u>	<u>\$ 191,018</u>	<u>\$ 191,018</u>
Fund Balance Percentage Of Total Expenditures	371.8%	361.9%	361.9%
Fund Balance applied	\$ 36,408	\$ 34,921	\$ 34,921
Total Revenues	\$ 54,577	\$ 52,787	\$ 52,787

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FUND 590  
WASTEWATER FUND

## CITY OF LAPEER

### DEPARTMENTAL BUDGET SUMMARY

#### Wastewater Treatment Plant

##### Department Responsibilities/ Missions:

The WWTP has a variety of responsibilities. These responsibilities range from ensuring the water quality in the south branch of the Flint River is not adversely affected by the WWTP process; they manage City of Lapeer and surrounding communities waste disposal; they manage an Industrial Pretreatment Program and industrial compliance; and operate and maintain 2.3 MGD Wastewater Treatment Plant. The mission of the Wastewater Treatment Plant is to provide dependable and a high quality of service to the citizens of this community without adversely effecting our environment. This includes meeting all parameters of the City's NPDES permit, maintenance of all equipment, WWTP buildings, WWTP grounds, fourteen (14) pump stations, and sludge removal. WWTP personnel also assist with downtown snow removal. The Wastewater Treatment Plant electrician is responsible for the electrical maintenance at the plant and lift stations, in addition to assisting all City departments with their electrical needs.

##### Analysis and Explanation of Departmental Budget:

The Wastewater Treatment Plant receives funding through the Sewer Fund, which receives its assets from sewer bills, tap-in fees, and other miscellaneous revenues. A Wastewater Treatment Plant and Infrastructure Improvement Project that is currently under construction are being funded through a State Revolving Loan (SRF) through the Department of Environmental Quality (State of Michigan).

##### An Explanation of any new Programs/Activities:

In 2015, the City of Lapeer received a DEQ SAW Grant. This grant was created to assist communities in developing a Storm and Sanitary Asset Management Plan. An Asset Management Plan is a document that is comprised of each systems assets and timelines for replacement of these assets with associated costs created by a physical assessment of asset. This plan provides the ability for long term planning in maintaining equipment, machinery and infrastructure at the Wastewater Treatment Plant and 14 Lift Stations. It is also a requirement that the DEQ approve an Asset Plan and one must be in place in order to receive a Wastewater Discharge Permit from the DEQ. The City had three years to complete this grant, which was completed in October 30, 2017. Staffs at the WWTP use this plan in making necessary repairs, improvement and planning for future Capital Improvement Programs. The City of Lapeer and the Department of Public Works continues to apply for grants that benefit the City to improve our infrastructure

In 2017 Michigan Department of Environment, Great Lakes, and Energy (EGLE) identified the City of Lapeer Wastewater Treatment Plant (WWTP) as a pass through in having Perfluorooctanesulfonick acid (PFOS) within the Flint River. Lapeer Plating & Plastics (LP & P) was identified as the company who is responsible for discharging PFOS into the City sanitary sewer system; as a result; the City has placed LP & P under an Administrative Order to eliminated PFOS or reduce the concentration to 12 part per trillion (ppt) or less. This is a large issue that is affecting how the plant functions in that our Biosolids are being deposed of through a

company that processes high hazard waste vs. land application, which was our past practice. Additional sampling is also required in knowing PFOS levels within our Biosolids, LP & P waste and WWTP discharge. A sample plan has been set-up to test specific areas in the City to ensure we have no other sources for PFOS in addition to sampling the plant to monitor PFOS levels in influent and effluent. We are also in constant communication with LP&P on their progress and with EGLE in reporting where we are in this process. The Department of Public Works continues to work through this Industrial Pre-treatment issue as it relates PFOS at Lapeer Plating & Plastics (LP&P) and the financial burden this issue has created.

[http://www.ci.lapeer.mi.us/public\\_works/index.php](http://www.ci.lapeer.mi.us/public_works/index.php)

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>WASTEWATER FUND</b>									
<b>WASTEWATER FUND</b>									
590-000-501010	COMMUNITY DEVELOP BLOCK GRANT	1,590,310	0	0	283,495	0	0	0	0
Budget notes:									
~2019 CDBG ICE grant project - moved from prior year - replace sewer force main and improve/replace McCormick Street pump station									
590-000-664010	INTEREST ON INVESTMENTS	4,965	5,000	5,000	8,720	14,000	14,000	14,000	14,000
590-000-697010	MISCELLANEOUS REVENUE	6,454	500	500	292,179	55,380	500	500	500
590-000-699999	FUND BALANCE APPLIED	0	(900,891)	(900,891)	0	(64,773)	1,010,395	1,010,395	1,010,395
Total WASTEWATER FUND:		1,601,730	(895,391)	(895,391)	584,393	4,607	1,024,895	1,024,895	1,024,895
<b>WASTEWATER PLANT</b>									
590-555-476000	WASTEWATER DISCHARGE PERMIT	0	0	0	0	0	0	0	0
590-555-608100	TAP-IN FEES	42,872	45,000	45,000	175,644	179,384	45,000	45,000	45,000
590-555-609000	IN LIEU OF RESIDENCY FEE	3,809	4,751	4,751	3,900	4,751	4,751	4,751	4,751
590-555-644100	USER FEES	4,027,102	4,150,000	4,150,000	3,125,223	4,000,000	4,000,000	4,000,000	4,000,000
590-555-644999	CAPITAL CHARGE	187,170	190,000	190,000	148,268	190,000	190,000	190,000	190,000
590-555-658000	USER FEE PENALTY	50,455	50,000	50,000	41,134	50,500	50,500	50,500	50,500
Total WASTEWATER PLANT:		4,311,408	4,439,751	4,439,751	3,494,170	4,424,635	4,290,251	4,290,251	4,290,251
<b>SAW GRANT</b>									
590-600-539010	SAW GRANT	0	0	0	0	288,863	0	0	0
Total SAW GRANT:		0	0	0	0	288,863	0	0	0
<b>PFOS MITIGATION</b>									
590-610-697030	PFOS REVENUES	0	0	0	0	0	0	0	0
Total PFOS MITIGATION:		0	0	0	0	0	0	0	0
<b>TRANSFERS IN</b>									
590-964-699366	TRANS FROM 2009 GO BOND	0	1,267,475	1,267,475	1,308,799	1,274,575	0	0	0
590-964-699450	TRANS FROM LAND ACQUISITION	18,673	103,940	103,940	103,940	103,940	103,940	103,940	103,940
Total TRANSFERS IN:		18,673	1,371,415	1,371,415	1,412,739	1,378,515	103,940	103,940	103,940
WASTEWATER FUND Revenue Total:		5,931,811	4,915,775	4,915,775	5,491,303	6,096,620	5,419,086	5,419,086	5,419,086

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
	WASTEWATER FUND Expenditure Total:	0	0	0	0	0	0	0	0
	Net Total WASTEWATER FUND:	5,931,811	4,915,775	4,915,775	5,491,303	6,096,620	5,419,086	5,419,086	5,419,086



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>WASTEWATER FUND</b>									
<b>WASTEWATER PLANT</b>									
590-555-701100	SALARY & WAGES-FULL TIME	349,687	348,311	348,311	310,171	351,000	383,052	383,052	383,052
Budget notes:									
Director of Public Works (15%), Superintendent (1), Operator Mechanic (1), Crewleader (1), Operator Lab Tech/Industrial, Surveillance (IPP)(1), Electrician (1), Operator (1), DPW Clerk Typist (34%), Clerk Typist (50%)									
590-555-701200	SALARY & WAGES-PART TIME	16,034	18,000	18,000	13,567	18,000	18,000	18,000	18,000
590-555-704100	OVERTIME-FULL TIME	26,588	25,000	25,000	20,949	25,000	25,000	25,000	25,000
Budget notes:									
Operator Mechanic (2), Crewleader, Operator Lab Tech/Industrial, Surveillance (IPP), Electrician, General Maintenance									
590-555-715000	SOCIAL SECURITY	29,712	29,935	29,935	26,068	30,000	32,000	32,000	32,000
590-555-715100	PENSION EXPEND. (GASB 68)	0	0	0	0	0	0	0	0
590-555-716000	HEALTH INSURANCE	122,902	138,827	138,827	152,379	152,391	172,090	172,090	172,090
590-555-717000	LIFE INSURANCE	466	688	688	808	900	950	950	950
590-555-718100	RETIREMENT SYSTEM	135,853	129,074	129,074	122,615	142,000	153,483	153,483	153,483
590-555-719000	UNEMPLOYMENT COMPENSATION	43	33	33	35	40	33	33	33
590-555-720000	WORKER'S COMPENSATION	2,817	5,033	5,033	4,297	5,033	5,200	5,200	5,200
590-555-727010	OFFICE SUPPLIES	1,571	1,300	1,300	1,686	1,600	1,600	1,600	1,600
590-555-728000	POSTAGE	7,969	8,500	8,500	4,680	8,000	8,500	8,500	8,500
Budget notes:									
Mailing of sewer bills									
590-555-729000	COMPUTER SUPPLIES	0	0	0	0	0	0	0	0
Budget notes:									
Paper, manuals, etc.									
590-555-741000	UNIFORMS	2,365	2,500	2,500	2,810	3,280	3,280	3,280	3,280
Budget notes:									
Uniforms and carpet rental.									
590-555-743010	CHEMICAL-CHLORINE	2,325	5,000	5,000	775	2,500	2,500	2,500	2,500
Budget notes:									
Used for disinfecting prior to discharge in Flint River, process control and odor control									
590-555-743020	CHEMICAL-FERROUS CHLORIDE	27,910	55,000	55,000	43,081	42,000	50,000	50,000	50,000
Budget notes:									
Used for phosphorous removal									
590-555-743030	CHEMICAL-SODIUM BISULFATE	3,198	5,500	5,500	8,485	8,485	5,500	5,500	5,500
Budget notes:									
Used for dechlorination of the effluent									
590-555-744000	TOOLS	3,239	3,000	3,000	3,115	3,100	3,000	3,000	3,000
Budget notes:									
General replacement and specialty items.									

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
590-555-757010	LAB SUPPLIES	4,084	6,000	6,000	5,469	5,500	6,000	6,000	6,000
	Budget notes:								
	Filter paper, reagent, chemicals, etc.								
590-555-757020	LAB EQUIPMENT	3,460	2,000	2,000	440	0	6,000	6,000	6,000
	Budget notes:								
	Pipettes, glassware, electrodes, etc., calibration of equipment, service repair, and annual maintenance.								
590-555-782000	MATERIAL AND SUPPLIES	9,879	20,000	20,000	9,559	20,000	20,000	20,000	20,000
	Budget notes:								
	Cleaning supplies and operaton/maintenance materials								
590-555-801020	AUDITING	5,750	5,700	5,700	5,200	5,700	5,871	5,871	5,871
	Budget notes:								
	Share of City Audit.								
590-555-801040	ENGINEERING	0	2,500	2,500	385	2,500	2,000	2,000	2,000
	Budget notes:								
	As needed for SCADA								
590-555-801130	PROFESSIONAL LAB SERVICES	5,049	7,000	7,000	5,375	5,200	5,200	5,200	5,200
	Budget notes:								
	Cost of NPDES compliance, sludge analysis, toxicity testing and monitoring, annual testing								
590-555-802030	HEATING, VENT & AIR COND	1,245	1,500	1,500	1,160	1,300	1,500	1,500	1,500
	Budget notes:								
	Maintenance contract and service needed for operations								
590-555-802040	ELECTRICAL	4,419	5,500	5,500	4,943	4,000	5,500	5,500	5,500
	Budget notes:								
	Electrical troubleshooting on motor control centers, pumping stations, etc.								
590-555-802999	OTHER CONTRACTUAL SERVICE	73,247	55,000	55,000	45,486	55,000	55,000	55,000	55,000
	Budget notes:								
	Sludge hauling contract, elevator maintenance contract, screening disposal								
	~2019 PROJECT #20930 Utility Rate Study (Water & Wastewater) \$7,500 each								
590-555-825000	ADMINISTRATION FEE	265,108	275,753	275,753	252,774	275,753	288,069	288,069	288,069
	Budget notes:								
	Administrative support from other departments.								
590-555-860000	AUTO EXPENSE	0	0	0	0	0	0	0	0
590-555-874000	RETIREE HEALTH INSURANCE	(306,883)	233,869	233,869	133,869	233,869	134,918	134,918	134,918
590-555-874100	RETIREE DRUG CARD REIMBURSE	1,366	1,750	1,750	1,345	1,750	1,750	1,750	1,750
590-555-874200	RETIREE HEALTH HSP EMPLR MATCH	1,897	1,953	1,953	4,504	4,504	4,746	4,746	4,746
590-555-900000	ADVERTISING	0	0	0	0	0	0	0	0
590-555-901000	PRINTING	1,909	2,000	2,000	672	1,100	1,500	1,500	1,500
590-555-920010	ELECTRIC	169,015	155,000	155,000	122,708	140,000	155,000	155,000	155,000
	Budget notes:								
	Electricity for the Wastewater Plant and pumping stations								

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
590-555-920020	GAS	17,943	20,000	20,000	14,275	14,000	19,000	19,000	19,000
	Budget notes:								
	To run boilers and heat WWTP.								
590-555-920030	TELEPHONE	5,549	5,300	5,300	3,816	5,600	5,600	5,600	5,600
	Budget notes:								
	Cell Phone								
590-555-920040	WATER AND SEWER	1,102	1,300	1,300	797	1,000	1,300	1,300	1,300
	Budget notes:								
	Water for WWTP								
590-555-930000	BUILDING & GROUNDS MAINTENANCE	16,561	15,000	15,000	9,522	10,000	15,000	15,000	15,000
	Budget notes:								
	Maintenance & improvements of buildings, grounds and pumping stations to include paint, cost of mowing, weed killer, etc.								
590-555-933000	VEHICLE-MACH OPER & MAINT	48,774	50,000	50,000	53,116	60,000	60,000	60,000	60,000
	Budget notes:								
	Maintenance of all WWTP and pumping station equipment and Major Equipment Repairs/replacement.								
590-555-934010	EQUIPMENT MAINT-COMPUTER	2,026	2,229	2,229	2,026	2,229	2,229	2,229	2,229
	Budget notes:								
	Civic Systems utility billing software								
590-555-940010	EQUIPMENT RENTAL-CITY	65,244	107,202	107,202	98,269	107,202	122,884	122,884	122,884
590-555-940020	EQUIPMENT RENTAL-OTHER	54	50	50	42	50	50	50	50
	Budget notes:								
	Rental of specialized equipment.								
590-555-940030	EQUIPMENT RENTAL - PHONE	4,511	3,935	3,935	3,607	3,935	2,562	2,562	2,562
590-555-940040	EQUIPMENT RENTAL-COMPUTER	17,396	13,829	13,829	12,677	13,829	15,546	15,546	15,546
590-555-942000	PERMITS, FEES, & EASEMENTS	6,000	5,500	5,500	5,500	5,500	5,500	5,500	5,500
	Budget notes:								
	Biosolio application fee for sludge disposal, Discharge Permit fee								
590-555-956100	BAD DEBT EXPENSE	0	0	0	0	0	0	0	0
590-555-956999	OTHER MISCELLANEOUS EXPENSE	4,100	4,000	4,000	1,145	2,500	3,000	3,000	3,000
590-555-957000	CONFERENCES AND WORKSHOPS	2,458	1,500	1,500	2,164	2,500	2,500	2,500	2,500
	Budget notes:								
	training classes for operators								
	annual conference for Director								
590-555-958000	PAYMENT IN LIEU OF TAXES	110,922	109,563	109,563	100,433	109,563	110,911	110,911	110,911
590-555-960010	LIABILITY INSURANCE	10,150	11,165	11,165	9,227	9,227	9,689	9,689	9,689
590-555-960020	PROPERTY INSURANCE	28,777	31,655	31,655	24,694	24,694	27,163	27,163	27,163
590-555-960040	MARINE INSURANCE	364	401	401	442	442	464	464	464
590-555-968020	DEPRECIATION-BUILDING	464,861	478,807	478,807	0	478,807	478,807	478,807	478,807
590-555-968030	DEPRECIATION-MACH & EQUIP	12,724	13,506	13,506	0	13,506	13,506	13,506	13,506

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
590-555-968040	DEPRECIATION-INFRASTRUCTURE	315,783	347,362	347,362	0	347,362	347,362	347,362	347,362
590-555-974000	LAND IMPROVEMENTS	0	0	0	0	0	0	0	0
590-555-975000	BUILDINGS	0	0	0	0	0	0	0	0
590-555-975999	BUILDINGS NON-CIP	0	0	0	0	0	0	0	0
590-555-976000	MACHINERY & EQUIPMENT	330	0	0	58	100	31,000	31,000	31,000
Budget notes:									
~2019 PROJECT #20950 Retention Basin Overflow Capacity Increase \$35,100									
~2021 PROJECT #22420 - Centrifuge Refurbishment - \$17,000									
PROJECT #22460 - Sludge Blanket Sensor Replacement - \$14,000									
590-555-976999	MACHINERY & EQUIPMENT NON-CIP	0	0	0	0	0	0	0	0
590-555-991000	PRINCIPAL	0	370,000	370,000	370,000	370,000	380,000	380,000	380,000
Budget notes:									
2010 SRF Bond final payment due 10/01/2031									
590-555-995000	INTEREST	144,041	134,916	134,916	134,916	134,916	125,541	125,541	125,541
Budget notes:									
2010 SRF Bond final payment due 10/01/2031									
Total WASTEWATER PLANT:		2,251,894	3,278,446	3,278,446	2,156,132	3,266,467	3,336,856	3,336,856	3,336,856

*CITY OF LAPEER*  
DEPARTMENTAL BUDGET SUMMARY

Sewer Utility Division

Department Responsibilities/ Missions:

The Sewer Division has taken a proactive position in maintaining our sewer system. The City has been divided into sections, and each year a new section of the City is scheduled to be cleaned and televised. Several areas of the City require cleaning quarterly due to bellies in the main along with other abnormalities. In addition to the cleaning program for the sewer system the Sewer Division performs an equivalent cleaning program on the storm system; complete structure repairs and system improvements; reviews inventory and mapping of storm and sanitary infrastructure; and assists with new construction. The Sewer Department maintains over 51.1 miles of sanitary main with approximately 1,157 structures and 47 miles of storm mains with approximately 2,296 structures.

Analysis and Explanation of Departmental Budget:

The Sewer Division is funded through the Sewer Fund, which receives its assets from utility billing and tap-in fees. An Infrastructure Improvement Project that is currently under construction is being funded by a State Revolving Loan (SRF) through the Department of Environmental Quality.

An Explanation of any new Programs/Activities:

In 2015, the City of Lapeer received a DEQ SAW Grant. This grant was created to assist communities in developing a Storm and Sanitary Asset Management Plan. An Asset Management Plan is a document that is comprised of each systems assets and timelines for replacement of these assets with associated costs. This plan provides the ability for long term planning in maintaining sewer and storm infrastructure. The City had three years to complete this grant, which was completed and closed October 30, 2017. The sewer division is using this newly created Asset Management Plan to make necessary improvements and repairs to sewer and storm system infrastructure.

In 2017 the City of Lapeer, Department of Public Works applied and received approval for a Community Development Block Grant (CDBG) – ICE Grant for McCormick Pump Station and Force Main Improvements. This project began in 2018, and included the replacement of 6,650 feet of 14” Ductile force and replacement of major electrical and mechanical components at the McCormick Pump Station. The force main and lift station had been in service for 36 years. Due to their age main breaks and mechanical failures were becoming more frequent. If either one of these two items would have had a complete failure it would have created a negative impact to the environment and the community, as this system supports a 1/3 of the city sanitary system and crosses the river at two locations.

The City of Lapeer received a CDBG- ICE Grant:

Grantor (State) Cash Contributions	\$ 1,876,856
<u>Grantee (Local) Cash Contributions</u>	<u>\$ 231,000</u>
TOTAL	\$ 2,107,856

This Project is completed and is scheduled to closed through the State of Michigan March of 2020

The City of Lapeer and the Department of Public Works continues to apply for grants that benefit the City to improve our infrastructure.

[http://www.ci.lapeer.mi.us/public\\_works/index.php](http://www.ci.lapeer.mi.us/public_works/index.php)

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>SEWER UTILITY DIVISION</b>									
590-557-701100	SALARY & WAGES-FULL TIME	90,749	112,074	112,074	64,113	90,000	102,473	102,473	102,473
	Budget notes:								
	Sewer Troubleshooter, Equipment Operator II, DPW Director (5%), other personnel 10 hrs per week								
590-557-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
590-557-704100	OVERTIME-FULL TIME	6,323	2,000	2,000	2,692	3,500	3,500	3,500	3,500
	Budget notes:								
	Sewer Troubleshooter, Equipment Operator II								
590-557-715000	SOCIAL SECURITY	7,646	8,727	8,727	5,047	7,153	7,795	7,795	7,795
590-557-716000	HEALTH INSURANCE	43,188	59,160	59,160	80,753	80,752	64,363	64,363	64,363
590-557-717000	LIFE INSURANCE	130	175	175	224	250	277	277	277
590-557-718100	RETIREMENT SYSTEM	35,145	42,111	42,111	24,913	36,000	39,295	39,295	39,295
590-557-719000	UNEMPLOYMENT COMPENSATION	11	11	11	13	11	11	11	11
590-557-720000	WORKER'S COMPENSATION	1,334	1,575	1,575	1,321	1,400	1,563	1,563	1,563
590-557-727010	OFFICE SUPPLIES	463	500	500	492	475	500	500	500
	Budget notes:								
	Paper, pens, clipboards, etc. needed for cleaning program.								
590-557-728000	POSTAGE	0	0	0	0	0	0	0	0
	Budget notes:								
	Mailing for ordinance information								
590-557-729000	COMPUTER SUPPLIES	2,212	2,200	2,200	2,280	1,900	2,200	2,200	2,200
590-557-741000	UNIFORMS	664	750	750	1,409	1,500	1,500	1,500	1,500
590-557-744000	TOOLS	793	700	700	0	700	700	700	700
	Budget notes:								
	Purchase of specialty items for the sewer department cleaning program								
590-557-782000	MATERIAL AND SUPPLIES	39,707	35,000	35,000	34,582	35,000	35,000	35,000	35,000
	Budget notes:								
	Sand, gravel, concrete, ferro couplers, pipe, manholes-covers, clay and concrete pipe, catch basin structures, etc.								
590-557-801030	CONSULTING	0	0	0	0	0	0	0	0
590-557-801040	ENGINEERING	24,791	3,000	3,000	240,927	3,000	3,000	3,000	3,000
590-557-802999	OTHER CONTRACTUAL SERVICE	3,222	1,000	1,000	4,141	1,000	1,000	1,000	1,000
590-557-874200	RETIREE HEALTH HSP EMPLR MATCH	126	130	130	174	174	1,162	1,162	1,162
590-557-901000	PRINTING	144	250	250	175	100	150	150	150
590-557-930000	BUILDING & GROUNDS MAINTENANCE	13,802	1,000	1,000	1,213	1,000	15,250	15,250	15,250
	Budget notes:								
	Paint and maintenance supplies								
	~2019 PROJECT #20870 DPW Vehicles & Mechanic Floor Repairs & Epoxy Paint \$52,245								
	~2021 PROJECT #22450 Mechanic Area Roof Replacement/Repair - DPW - \$14,250								
590-557-933000	VEHICLE-MACH OPER & MAINT	0	1,500	1,500	128	500	1,000	1,000	1,000
	Budget notes:								

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As needed for equipment not maintained by the Motor Pool Fund such as the camera system									
590-557-940010	EQUIPMENT RENTAL-CITY	26,867	216,449	216,449	216,508	229,404	109,239	109,239	109,239
590-557-940040	EQUIPMENT RENTAL-COMPUTER	4,775	3,796	3,796	3,480	3,796	3,455	3,455	3,455
590-557-956999	OTHER MISCELLANEOUS EXPENSE	4,013	1,500	1,500	3,703	3,200	3,500	3,500	3,500
590-557-957000	CONFERENCES AND WORKSHOPS	649	1,000	1,000	3,597	2,200	2,200	2,200	2,200
Budget notes:									
Allows each employee to attend 2 state training sessions									
590-557-961010	SPECIAL ASSESSMENT-CITY	518,970	0	0	0	0	0	0	0
Budget notes:									
~2019 Special Assessment District 08-04 M-24/I-69 Utilities installment 10 of 10									
Lashbrook parcels \$ 368,906									
Rayco parcels \$ 150,064									
590-557-974000	LAND IMPROVEMENTS	0	156,500	156,500	26,861	156,000	0	0	0
Budget notes:									
~2020 PROJECT #17210 Howard Street - Sanitary Main Lining - Court to Saginaw \$156,500									
590-557-976000	MACHINERY & EQUIPMENT	0	0	0	0	0	0	0	0
Total SEWER UTILITY DIVISION:		825,724	651,108	651,108	718,744	659,015	399,133	399,133	399,133



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>INDUSTRIAL PRETREATMENT PROG</b>									
590-558-701100	SALARY & WAGES-FULL TIME	58,552	59,711	59,711	52,165	59,711	61,505	61,505	61,505
	Budget notes:								
	Operator/Industrial Surveillance								
590-558-704100	OVERTIME-FULL TIME	8,579	10,000	10,000	7,368	8,600	10,000	10,000	10,000
	Budget notes:								
	Operator/Industrial Surveillance, Plant Operations - weekend duties								
590-558-715000	SOCIAL SECURITY	5,145	5,333	5,333	4,546	5,333	5,500	5,500	5,500
590-558-716000	HEALTH INSURANCE	25,572	28,863	28,863	28,627	28,629	31,402	31,402	31,402
590-558-717000	LIFE INSURANCE	72	81	81	151	145	164	164	164
590-558-718100	RETIREMENT SYSTEM	24,700	22,413	22,413	22,295	22,413	23,289	23,289	23,289
590-558-719000	UNEMPLOYMENT COMPENSATION	0	5	5	0	5	5	5	5
590-558-720000	WORKER'S COMPENSATION	585	861	861	663	650	700	700	700
590-558-727010	OFFICE SUPPLIES	0	100	100	0	0	100	100	100
590-558-728000	POSTAGE	0	200	200	0	0	200	200	200
	Budget notes:								
	Postage for shipping samples								
590-558-729000	COMPUTER SUPPLIES	0	0	0	0	0	0	0	0
590-558-741000	UNIFORMS	252	300	300	368	255	255	255	255
	Budget notes:								
	Uniform for one employee								
590-558-744000	TOOLS	0	200	200	0	100	200	200	200
590-558-782000	MATERIAL AND SUPPLIES	0	1,500	1,500	0	500	1,500	1,500	1,500
	Budget notes:								
	Sampling hose, tubing, soap, cleaners and miscellaneous items needed for program								
590-558-801040	ENGINEERING	0	1,500	1,500	0	0	1,500	1,500	1,500
590-558-802999	OTHER CONTRACTUAL SERVICE	144	500	500	112	150	200	200	200
	Budget notes:								
	Lab services								
590-558-900000	ADVERTISING	42	0	0	0	0	0	0	0
590-558-901000	PRINTING	0	0	0	0	0	0	0	0
	Budget notes:								
	IPP Forms: permits, notice of violations, cease and desist orders, etc.								
590-558-957000	CONFERENCES AND WORKSHOPS	280	300	300	152	280	300	300	300
	Budget notes:								
	Send operator to IPP seminars, State classes and MWPCA								
590-558-976000	MACHINERY & EQUIPMENT	0	0	0	0	0	6,000	6,000	6,000
	Budget notes:								
	~2019 PROJECT #20980 Industrial Pre-Treatment Sampler \$6,000								
	~2021 PROJECT #22410 - IPP Sampler Replacement - \$6,000								

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	Total INDUSTRIAL PRETREATMENT PROG:	123,924	131,867	131,867	116,447	126,771	142,820	142,820	142,820

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>ICE GRANT</b>									
590-601-802200	WASTEWATER EXPENSES	0	0	0	28,435	290,013	0	0	0
Budget notes:									
~2019 CDBG ICE grant project - replace sewer force main and improve/replace McCormick Street pump station				\$1,700,000					
Total ICE GRANT:		0	0	0	28,435	290,013	0	0	0

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>PFOS MITIGATION</b>									
590-610-802300	PFOS EXPENSES	1,751,757	650,000	650,000	838,997	1,500,000	1,500,000	1,500,000	1,500,000
Total PFOS MITIGATION:		1,751,757	650,000	650,000	838,997	1,500,000	1,500,000	1,500,000	1,500,000

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TRANSFERS OUT</b>									
590-999-999101	TRANS TO GENERAL FUND	250,000	140,180	140,180	128,498	140,180	0	0	0
	Budget notes:								
	~2019 Return of Contributed Capital interest \$250,000								
	~2020 Return of Contributed Capital interest \$140,180								
590-999-999366	TRANS TO 2009 G.O. BOND	38,671	0	0	0	0	0	0	0
	Budget notes:								
	Debt service for I-69/M-24 Corridor utility project final payment due 12/01/2018								
590-999-999369	TRANS TO 2015 G.O. BOND FUND	36,702	41,027	41,027	41,027	41,027	40,277	40,277	40,277
	Budget notes:								
	Debt service for 2015 Capital Improvements final payment due 11/01/2035								
590-999-999661	TRANS TO MOTOR POOL	0	0	0	0	0	0	0	0
590-999-999868	TRANS TO 2010 SA BOND FUND	0	23,147	23,147	23,147	23,147	0	0	0
Total TRANSFERS OUT:		325,373	204,354	204,354	192,672	204,354	40,277	40,277	40,277
WASTEWATER FUND Revenue Total:		0	0	0	0	0	0	0	0
WASTEWATER FUND Expenditure Total:		5,278,672	4,915,775	4,915,775	4,051,427	6,046,620	5,419,086	5,419,086	5,419,086
Net Total WASTEWATER FUND:		(5,278,672)	(4,915,775)	(4,915,775)	(4,051,427)	(6,046,620)	(5,419,086)	(5,419,086)	(5,419,086)

CITY OF LAPEER

Wastewater Fund Budget Summary  
FUND 590

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 1,746,286	\$ 1,272,219	\$ 1,272,219
Total Revenues	\$ 4,732,878	\$ 4,304,751	\$ 4,408,691
Total Expenditures	<u>\$ 6,046,620</u>	<u>\$ 5,419,086</u>	<u>\$ 5,419,086</u>
Unreserved Fund Balance - Ending	\$ 432,544	\$ 157,884	\$ 261,824
Add Back Non-Cash Transactions Depreciation	<u>\$ 839,675</u>	<u>\$ 839,675</u>	<u>\$ 839,675</u>
Unreserved Fund Balance- Adjusted for Depreciation	<u><u>\$ 1,272,219</u></u>	<u><u>\$ 997,559</u></u>	<u><u>\$ 1,101,499</u></u>
Fund Balance Percentage Of Total Expenditures	21.0%	18.4%	20.3%
Fund Balance applied	\$ 1,313,742	\$ 1,114,335	\$ 1,010,395
Total Revenues	\$ 6,046,620	\$ 5,419,086	\$ 5,419,086

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FUND 591  
WATER FUND



## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### Water Utility Division

##### Department Responsibilities/ Missions:

Our goal is to assure that the drinking water meets the highest standard of quality and to maintain the water system in a way that will assure that all areas of the City have adequate water pressure. For the Water Department it is a continuous process in evaluating the system for improvements in programs and infrastructure needs. Several programs are in place to assist in assuring water quality, examples of this are: the Cross Connection Program, Flushing Program and Water Sampling Program. In addition to our programs, Michigan Department of Environment, Great Lakes, and Energy (EGLE) and the Michigan Safe Drinking Water Act also have requirements that we must fulfill. In maintaining the system the Water Department performs a wide variety of duties. Some of these duties include, but are not limited to, meter repairs, well maintenance, water main and service repairs, restoring repair sites, fire hydrant maintenance, infrastructure inventory and mapping, and assisting with new construction. The Water Department maintains over 70 miles of water mains with 780 fire hydrants and 1,306 gate valves.

##### Analysis and Explanation of Departmental Budget:

The Water Utility Division is funded through the Water Fund, which receives its assets from water billing, tap-in fees and other miscellaneous revenues.

##### An Explanation of any new Programs/Activities:

In 2018, the Michigan Safe Drinking Water Act's Lead and Copper Rule was changed to better protect your health. New water sampling rules have been added to better detect possible lead in your drinking water. These changes require communities with lead service lines to do more sampling. This new sampling method was expected to result in higher lead results, not because the water source or quality for residents has changed, but because the act has more stringent sampling procedures and analysis.

The City of Lapeer has been conducting testing of tap water in homes with lead service lines for lead and copper in accordance with this Act since 1992.

The city in having 3,400 water accounts in which they have inspected all but 700 accounts that resulted in a total of 31 lead services. 11 of the 31 lead services have been changed to copper leaving 21 know lead service that require replacement. The City has identified at this time 47 galvanized services. The City and Department of Public Works has made it their mission to replace all lead service by December 31, 2020. Galvanized service replacement will begin once all lead services have been replaced.

Our water meter program has gone through a transformation over the last several years with technology improvements. This transformation has taken the meter reading from a month long process, to now being able to read the entire City within a two week period. In using this new technology as we continue to grow our water meter read time will remain the same, no increase in time will be required.

In addition to improvements in the meter reading system, other technology advantages are being used in monitoring water systems, such as SCADA. The Water Department is in the process of implementing a SCADA system that will allow personnel to monitor the water pressure from any location with internet access. This access will allow for improved management of the system.

Preventive maintenance programs that are in place include fire hydrant winterization, dead-end water main flushing, water meter replacement/repair, water main and fire hydrant replacement and relocation, well maintenance, and gate valve replacement/turning program.

Comprehensive Cross-Connection Program and Backup/Primary Water System Sampling programs are in place, which comply with DEQ requirements.

Maps are updated on an annual basis for all infrastructures. The map process is being taken one step further in accuracy. GPS points have been collected for much of our infrastructure. This year's map improvement is to overlap our utility map onto our GIS system with GPS points in building accuracy.

The City of Lapeer and the Department of Public Works continues to apply for grants that benefit the City to improve our infrastructure

[http://www.ci.lapeer.mi.us/public\\_works/index.php](http://www.ci.lapeer.mi.us/public_works/index.php)

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<b>WATER FUND</b>									
<b>WATER FUND</b>									
591-000-664010	INTEREST ON INVESTMENTS	6,229	2,000	2,000	27,948	35,000	35,000	35,000	35,000
591-000-697010	MISCELLANEOUS REVENUE	11,033	0	0	8,653	8,000	0	0	0
591-000-699999	FUND BALANCE APPLIED	0	371,317	(596,951)	0	(2,750,439)	535,206	535,206	535,206
Total WATER FUND:		17,263	373,317	(594,951)	36,601	(2,707,439)	570,206	570,206	570,206
<b>WATER OPERATIONS</b>									
591-556-501020	USDA GRANT	0	2,249,938	2,249,938	0	0	0	0	0
591-556-607010	WATER TURN-ON/TURN-OFF	12,394	14,500	14,500	6,650	12,400	12,400	12,400	12,400
591-556-608100	TAP-IN FEES	29,500	35,000	35,000	184,905	179,765	50,000	50,000	50,000
591-556-609000	IN LIEU OF RESIDENCY FEE	3,809	3,809	3,809	3,900	3,900	4,000	4,000	4,000
591-556-637020	METER INSTALL & REPAIR	13,844	8,000	8,000	12,469	30,487	15,000	15,000	15,000
591-556-644100	USER FEES	2,779,278	3,190,491	3,190,491	2,163,495	2,600,000	2,652,000	2,652,000	2,652,000
591-556-658000	USER FEE PENALTY	32,410	37,000	37,000	27,307	32,000	33,000	33,000	33,000
591-556-667080	HYDRANT RENTAL	5,700	5,700	5,700	5,700	5,700	5,700	5,700	5,700
591-556-667090	HYDRANT RENTAL-PRIVATE	166,915	166,690	166,690	162,735	166,915	166,690	166,690	166,690
591-556-698010	PROCEEDS - LOANS	0	0	0	0	0	0	0	0
Budget notes:									
~2019 PROJECT #17150 Genesee St water main (Millville to Harrison)									
Total WATER OPERATIONS:		3,043,849	5,711,128	5,711,128	2,567,160	3,031,167	2,938,790	2,938,790	2,938,790
<b>TRANSFERS IN</b>									
591-964-699366	TRANS FROM 2009 GO BOND	0	2,358,025	2,358,025	2,434,906	2,371,234	0	0	0
591-964-699450	TRANS FROM LAND ACQUISITION	24,287	135,191	1,103,459	1,103,459	1,103,459	7,356	7,356	7,356
Total TRANSFERS IN:		24,287	2,493,216	3,461,484	3,538,365	3,474,693	7,356	7,356	7,356
<b>CONTRIB FROM COMPONENT UNITS</b>									
591-971-699231	CONTRIB FROM TIFA 1	13,260	0	0	0	0	0	0	0
Budget notes:									
Inter-fund loan re-payment for Community Center chiller pump replacement final payment due 2018/19									
Total CONTRIB FROM COMPONENT UNITS:		13,260	0	0	0	0	0	0	0
WATER FUND Revenue Total:		3,098,659	8,577,661	8,577,661	6,142,127	3,798,421	3,516,352	3,516,352	3,516,352

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
	WATER FUND Expenditure Total:	0	0	0	0	0	0	0	0
	Net Total WATER FUND:	3,098,659	8,577,661	8,577,661	6,142,127	3,798,421	3,516,352	3,516,352	3,516,352

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>WATER FUND</b>									
<b>WATER OPERATIONS</b>									
591-556-701100	SALARY & WAGES-FULL TIME	270,402	263,212	263,212	300,641	296,016	306,641	306,641	306,641
	Budget notes:								
	Crewleader, Utility Troubleshooter I/EO IV (2), Water Technician I/EO I, DPW Clerk Typist (33%), Clerk Typist (50%), Director of Public Works (15%), GIS Assistant (33%)								
591-556-701200	SALARY & WAGES-PART TIME	0	0	0	0	0	0	0	0
	Budget notes:								
	Paint fire hydrants, landscaping, as needed								
591-556-704100	OVERTIME-FULL TIME	13,880	15,000	15,000	9,456	11,000	15,000	15,000	15,000
591-556-715000	SOCIAL SECURITY	21,156	21,283	21,283	23,947	23,487	22,565	22,565	22,565
591-556-715100	PENSION EXPEND. (GASB 68)	0	0	0	0	0	0	0	0
591-556-716000	HEALTH INSURANCE	100,169	111,633	111,633	104,847	110,000	152,935	152,935	152,935
591-556-717000	LIFE INSURANCE	674	479	479	730	720	824	824	824
591-556-718100	RETIREMENT SYSTEM	100,018	96,399	96,399	109,075	107,880	112,660	112,660	112,660
591-556-719000	UNEMPLOYMENT COMPENSATION	32	27	27	40	27	33	33	33
591-556-720000	WORKER'S COMPENSATION	3,726	6,690	6,690	5,130	5,000	5,500	5,500	5,500
	Budget notes:								
	DPW Clerk Typist (33%), Director of Public Works (15%)								
591-556-727010	OFFICE SUPPLIES	960	1,000	1,000	1,015	960	1,000	1,000	1,000
591-556-728000	POSTAGE	12,068	13,000	13,000	8,740	12,068	13,000	13,000	13,000
591-556-739000	WATER PURCHASES	1,438,373	1,593,029	1,593,029	1,143,655	1,553,146	1,599,740	1,599,740	1,599,740
	Budget notes:								
	Expense for purchase of water from the Great Lakes Water Authority.								
591-556-741000	UNIFORMS	594	700	700	1,634	2,000	2,000	2,000	2,000
591-556-744000	TOOLS	671	1,000	1,000	0	500	1,000	1,000	1,000
	Budget notes:								
	Procurement and replacement of hand tools as needed.								
591-556-782000	MATERIAL AND SUPPLIES	108,119	130,000	130,000	136,728	130,000	230,000	230,000	230,000
	Budget notes:								
	Items required to repair and maintain water distribution system including sand, cold patch, water pipe and repair sleeves, valves and boxes and meters.								
591-556-801020	AUDITING	5,750	5,700	5,700	5,200	5,700	5,871	5,871	5,871
	Budget notes:								
	Share of City Audit.								
591-556-801030	CONSULTING	2,425	2,500	2,500	3,027	3,027	4,000	4,000	4,000
	Budget notes:								
	As needed for map updates, MISSDIG								
591-556-801040	ENGINEERING	1,124	25,000	25,000	21,970	21,000	20,000	20,000	20,000
591-556-802999	OTHER CONTRACTUAL SERVICE	42,435	35,000	35,000	34,367	40,000	50,000	50,000	50,000
	Budget notes:								

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Cross connection program/Hydro Design									
~2019 PROJECT #20930 Utility Rate Study (Water & Wastewater) \$7,500 each									
591-556-825000	ADMINISTRATION FEE	274,996	285,843	285,843	262,023	285,843	298,445	298,445	298,445
591-556-827000	MEMBERSHIPS & SUBSCRIPTIONS	1,930	1,800	1,800	1,767	1,800	1,800	1,800	1,800
Budget notes:									
Organizations Memberships									
591-556-860000	AUTO EXPENSE	4,200	4,200	4,200	3,850	4,200	4,200	4,200	4,200
Budget notes:									
1/3 vehicle allowance for travel									
591-556-874000	RETIREE HEALTH INSURANCE	(195,450)	76,268	76,268	36,268	76,268	75,625	75,625	75,625
591-556-874100	RETIREE DRUG CARD REIMBURSE	1,048	1,000	1,000	1,059	1,000	1,000	1,000	1,000
591-556-874200	RETIREE HEALTH HSP EMPLR MATCH	278	286	286	1,602	1,602	3,754	3,754	3,754
591-556-900000	ADVERTISING	1,425	1,200	1,200	1,032	1,500	1,500	1,500	1,500
Budget notes:									
Consumers Confidence Report									
591-556-901000	PRINTING	1,794	2,000	2,000	644	1,794	2,000	2,000	2,000
Budget notes:									
Printing of water bill and shut off notices.									
591-556-920010	ELECTRIC	14,569	14,000	14,000	9,218	13,000	14,000	14,000	14,000
Budget notes:									
1/3 electrical energy charges for DPW buildings									
591-556-920020	GAS	3,330	3,000	3,000	2,712	2,500	3,000	3,000	3,000
Budget notes:									
1/3 gas consumption charges for DPW buildings									
591-556-920030	TELEPHONE	3,022	2,500	2,500	3,634	3,100	3,500	3,500	3,500
591-556-920040	WATER AND SEWER	474	500	500	350	400	500	500	500
591-556-930000	BUILDING & GROUNDS MAINTENANCE	14,573	10,000	10,000	13,914	10,000	24,250	24,250	24,250
Budget notes:									
DPW and well house maintenance, as needed.									
~2019 PROJECT #20870 DPW Vehicle & Mechanic Floor Repairs & Epoxy Paint \$52,245									
~2021 PROJECT #22450 Mechanic Area Roof Replacement/Repair - DPW - \$14,250									
591-556-934010	EQUIPMENT MAINT-COMPUTER	2,026	2,229	2,229	2,026	2,026	2,026	2,026	2,026
Budget notes:									
Civic Systems utility billing software									
591-556-940010	EQUIPMENT RENTAL-CITY	100,205	133,628	133,628	77,882	95,578	97,578	97,578	97,578
Budget notes:									
Rental charges for use of equipment owned by Motor Pool.									
591-556-940020	EQUIPMENT RENTAL-OTHER	278	500	500	224	500	500	500	500
Budget notes:									
specialized equipment as needed.									

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
591-556-940030	EQUIPMENT RENTAL - PHONE	2,395	2,089	2,089	1,915	2,089	1,378	1,378	1,378
591-556-940040	EQUIPMENT RENTAL-COMPUTER	9,551	7,592	7,592	6,959	7,592	6,909	6,909	6,909
591-556-942000	PERMITS, FEES, & EASEMENTS	3,178	3,200	3,200	3,181	3,181	3,200	3,200	3,200
591-556-956100	BAD DEBT WRITE-OFF	0	0	0	0	0	0	0	0
591-556-956999	OTHER MISCELLANEOUS EXPENSE	2,164	2,000	2,000	1,536	2,000	2,500	2,500	2,500
591-556-957000	CONFERENCES AND WORKSHOPS	2,694	2,500	2,500	9,008	7,600	4,000	4,000	4,000
591-556-958000	PAYMENT IN LIEU OF TAXES	49,309	49,412	49,412	45,294	49,412	49,674	49,674	49,674
591-556-960010	LIABILITY INSURANCE	3,152	3,467	3,467	2,858	2,858	3,001	3,001	3,001
591-556-960020	PROPERTY INSURANCE	3,382	3,720	3,720	2,212	2,212	2,434	2,434	2,434
591-556-960040	MARINE INSURANCE	408	449	449	492	492	516	516	516
591-556-961010	SPECIAL ASSESSMENT-CITY	79,430	0	0	0	0	0	0	0
Budget notes:									
~2019 Special Assessment District 08/04 M-24/I-69 Utilities - installment 10 of 10 - Parcel #L22-01-701-040-00									
591-556-968010	DEPRECIATION-LAND IMPROVEMENT	244	244	244	0	244	244	244	244
591-556-968020	DEPRECIATION-BUILDING	765	765	765	0	765	765	765	765
591-556-968030	DEPRECIATION-MACH & EQUIP	11,815	12,996	12,996	0	12,996	12,996	12,996	12,996
591-556-968040	DEPRECIATION-INFRASTRUCTURE	268,175	294,929	294,929	0	294,929	294,929	294,929	294,929
591-556-974000	LAND IMPROVEMENTS	18,559	5,275,283	5,275,283	26,858	530,000	0	0	0
Budget notes:									
~2019 PROJECT #17150 Genesee St. Water Main (Millville to Harrison) \$1,390,800									
~2020 PROJECT #17150 Genesee St. Water Main (Millville to Harrison) \$4,999,863									
PROJECT #22250 Second St. Reconstruction & Watermain (Lincoln to Jackson) \$250,420									
PROJECT #21160 Water System Mapping - GIS \$25,000									
591-556-976000	MACHINERY & EQUIPMENT	0	0	0	0	0	0	0	0
591-556-976999	MACHINERY & EQUIPMENT NON-CIP	0	0	0	0	0	0	0	0
Total WATER OPERATIONS:		2,806,496	8,519,252	8,519,252	2,428,721	3,740,012	3,458,993	3,458,993	3,458,993

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<b>TRANSFERS OUT</b>									
591-999-999366	TRANS TO 2009 G.O. BOND	71,954	0	0	0	0	0	0	0
Budget notes:									
Debt service for I-69/M-24 Corridor utility project final payment due 12/01/2018									
591-999-999369	TRANS TO 2015 G.O. BOND FUND	59,459	58,409	58,409	58,409	58,409	57,359	57,359	57,359
Budget notes:									
Debt service for 2015 Capital Improvements projects final payment due 11/01/2035									
Total TRANSFERS OUT:		131,413	58,409	58,409	58,409	58,409	57,359	57,359	57,359
WATER FUND Revenue Total:		0	0	0	0	0	0	0	0
WATER FUND Expenditure Total:		2,937,909	8,577,661	8,577,661	2,487,130	3,798,421	3,516,352	3,516,352	3,516,352
Net Total WATER FUND:		(2,937,909)	(8,577,661)	(8,577,661)	(2,487,130)	(3,798,421)	(3,516,352)	(3,516,352)	(3,516,352)



CITY OF LAPEER

Water Fund Budget Summary

FUND 591

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 1,988,510	\$ 5,047,883	\$ 5,047,883
Total Revenues	\$ 6,548,860	\$ 2,981,146	\$ 2,981,146
Total Expenditures	<u>\$ 3,798,421</u>	<u>\$ 3,516,352</u>	<u>\$ 3,516,352</u>
Unreserved Fund Balance - Ending	\$ 4,738,949	\$ 4,512,677	\$ 4,512,677
Add Back Non-Cash Transactions Depreciation	<u>\$ 308,934</u>	<u>\$ 308,934</u>	<u>\$ 308,934</u>
Unreserved Fund Balance- Adjusted for Depreciation	<u><u>\$ 5,047,883</u></u>	<u><u>\$ 4,821,611</u></u>	<u><u>\$ 4,821,611</u></u>
Fund Balance Percentage Of Total Expenditures	132.9%	137.1%	137.1%
Fund Balance applied	\$ (2,750,439)	\$ 535,206	\$ 535,206
Total Revenues	\$ 3,798,421	\$ 3,516,352	\$ 3,516,352

FUND 661  
MOTOR POOL FUND

## *CITY OF LAPEER*

### DEPARTMENTAL BUDGET SUMMARY

#### Motor Pool

##### Department Responsibilities/ Missions:

This division's mission to provide a cost effective, safe and quality focused Equipment Maintenance Program in serving all of the City Departments needs. This division maintains all equipment to its optimal condition; is proactive in preparing seasonal equipment for use; completes all repairs in a timely and efficient manner; is cost effective in completing repairs and purchasing equipment; and continues implementation of new technology to enhance an already good program. Under the heading Motor Pool, account number 661-580-000000, the Motor Pool Division is responsible for maintenance and repairs on all City owned vehicles, heavy equipment and small engine equipment.

##### Analysis and Explanation of Departmental Budget:

The Motor Pool Division receives funding by collecting equipment rental fees from the Motor Vehicle Highway, Water Division, Sewer Division, Parks Department, Police and Fire Departments through an Equipment Rental Program. These funds are then used to maintain City vehicles, heavy equipment and small engine equipment; purchase maintenance supplies and parts; replace vehicles, heavy equipment and small engine equipment as needed; and fund personnel to perform these duties.

##### An Explanation of any new Programs/Activities:

In 2015 the Equipment Rental Rates went through an in-depth review, which resulted in the development of a new Equipment Rental Rate approach. The revised rental rates takes into consideration yearly maintenance costs, fuel use and replacement cost, as they relate to each piece of equipment. Equipment Rental Rates are updated each year.

This division reviews purchasing methods and programs to reduce cost for service daily. These new methods and programs are tracked to determine if there is a cost saving.

Fleet Maintenance software was purchased in 2011. As a result all equipment has a maintenance history that can assist in determining future vehicle replacements and purchase needs. This program has provided a cost savings in that preventive maintenance programs will be performed based on mileage rather than time period for optimum life on oils and filters. Additionally, data tracked through Fleet Mate Software is used in developing accurate Equipment Rental Rates each year. We now have 9 years of equipment repair history, which assist in selling vehicles for a better price; purchasing new vehicles; calculating equipment rental rates; and warranty issues.

In addition to this division's equipment maintenance program they are very active in assisting all departments within the City with fabrication needs and creative thinking to solve a problem.

[http://www.ci.lapeer.mi.us/public\\_works/index.php](http://www.ci.lapeer.mi.us/public_works/index.php)

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>MOTOR POOL FUND</b>									
<b>MOTOR POOL FUND</b>									
661-000-664010	INTEREST ON INVESTMENTS	267	1,437	1,437	74	10	10	10	10
661-000-697010	MISCELLANEOUS REVENUE	17,400	35,000	35,000	26,402	41,325	35,000	35,000	35,000
661-000-699999	FUND BALANCE APPLIED	0	(179,096)	(179,096)	0	25,254	(92,418)	(92,418)	(92,418)
Total MOTOR POOL FUND:		17,666	(142,659)	(142,659)	26,475	66,589	(57,408)	(57,408)	(57,408)
<b>MOTOR POOL</b>									
661-580-667070	EQUIPMENT RENTAL	770,367	1,362,807	1,362,807	1,070,375	1,200,000	1,102,527	1,102,527	1,102,527
661-580-667100	EQUIPMENT RENTAL-OTHER	3,055	4,741	4,741	4,741	4,741	3,605	3,605	3,605
Total MOTOR POOL:		773,422	1,367,548	1,367,548	1,075,116	1,204,741	1,106,132	1,106,132	1,106,132
<b>TRANSFERS IN</b>									
661-964-699101	TRANS FROM GENERAL FUND	0	0	0	0	0	0	0	0
661-964-699208	TRANS FROM PARK FUND	10,000	10,000	10,000	10,000	10,000	9,571	9,571	9,571
Budget notes:									
Inter-fund loan re-payment for 2013 Community Center strength training equipment purchase final payment due 07/01/2020									
661-964-699590	TRANS FROM WASTEWATER FUND	0	0	0	0	0	0	0	0
Total TRANSFERS IN:		10,000	10,000	10,000	10,000	10,000	9,571	9,571	9,571
MOTOR POOL FUND Revenue Total:		801,088	1,234,889	1,234,889	1,111,592	1,281,330	1,058,296	1,058,296	1,058,296
MOTOR POOL FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total MOTOR POOL FUND:		801,088	1,234,889	1,234,889	1,111,592	1,281,330	1,058,296	1,058,296	1,058,296

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>MOTOR POOL FUND</b>									
<b>MOTOR POOL</b>									
661-580-701100	SALARY & WAGES-FULL TIME	124,345	125,328	125,328	113,282	131,000	132,000	132,000	132,000
Budget notes:									
Chief Mechanic, Equipment Mechanic II, Director of Public Works (10%)									
661-580-704100	OVERTIME-FULL TIME	1,586	1,500	1,500	501	1,000	1,500	1,500	1,500
661-580-715000	SOCIAL SECURITY	9,530	9,702	9,702	8,626	10,022	10,213	10,213	10,213
661-580-716000	HEALTH INSURANCE	42,716	48,158	48,158	47,807	47,805	52,486	52,486	52,486
661-580-717000	LIFE INSURANCE	173	188	188	296	280	347	347	347
661-580-718100	RETIREMENT SYSTEM	46,520	47,130	47,130	42,917	47,130	50,657	50,657	50,657
661-580-719000	UNEMPLOYMENT COMPENSATION	11	11	11	11	11	11	11	11
661-580-720000	WORKER'S COMPENSATION	1,819	2,848	2,848	2,426	2,300	2,508	2,508	2,508
661-580-727010	OFFICE SUPPLIES	1,068	1,000	1,000	1,085	1,000	1,200	1,200	1,200
Budget notes:									
Supplies necessary for inventory and repair documentation									
661-580-741000	UNIFORMS	753	1,000	1,000	1,417	1,600	1,300	1,300	1,300
Budget notes:									
Rental of uniforms, including coveralls									
661-580-744000	TOOLS	2,736	3,000	3,000	2,802	3,000	3,000	3,000	3,000
Budget notes:									
Procurement & replacement of hand tools as needed.									
661-580-782000	MATERIAL AND SUPPLIES	236,769	250,000	250,000	188,174	250,000	250,000	250,000	250,000
Budget notes:									
Procurement of material and supplies for the maintenance and operation of equipment including batteries, gas, fuel oil, tires, oil/grease, scraper blades, etc.									
661-580-801020	AUDITING	1,437	1,424	1,424	1,425	1,425	1,468	1,468	1,468
Budget notes:									
Share of City Audit.									
661-580-801999	OTHER PROFESSIONAL SERVICE	3,249	3,000	3,000	3,381	3,000	3,000	3,000	3,000
Budget notes:									
Certification of hoists/lifts, Bond Attorney Fee									
661-580-802999	OTHER CONTRACTUAL SERVICE	5,852	7,000	7,000	4,043	5,500	7,000	7,000	7,000
661-580-825000	ADMINISTRATION FEE	23,941	23,381	23,381	21,433	23,381	24,863	24,863	24,863
661-580-874000	RETIREE HEALTH INSURANCE	23,171	21,052	21,052	21,052	21,052	19,742	19,742	19,742
661-580-874200	RETIREE HEALTH HSP EMPLR MATCH	792	816	816	1,675	1,675	1,740	1,740	1,740
661-580-920010	ELECTRIC	2,102	3,000	3,000	1,249	2,000	3,000	3,000	3,000
Budget notes:									
1/3 electric energy charges for the DPW buildings									

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
661-580-920020	GAS	5,636	4,500	4,500	4,130	4,000	4,500	4,500	4,500
	Budget notes:								
	1/3 gas consumption charges for the DPW buildings								
661-580-920030	TELEPHONE	360	500	500	300	360	360	360	360
661-580-920040	WATER AND SEWER	474	500	500	350	475	500	500	500
661-580-930000	BUILDING & GROUNDS MAINTENANCE	5,035	5,000	5,000	6,823	4,000	19,250	19,250	19,250
	Budget notes:								
	Repairs/maintenance as needed for DPW building: windows, doors, locks, fence, etc.								
	~2019 PROJECT #20870 DPW Vehicle & Mechanic Floor Repairs & Epoxy Paint \$16,800								
	PROJECT #22450 Mechanic Area Roof Replacement/ Repair - DPW - \$14,250								
	~2021 PROJECT #22450 Mechanic Area Roof Replacement / Repair - DPW \$14,250								
661-580-940030	EQUIPMENT RENTAL - PHONE	798	696	696	638	696	551	551	551
661-580-940040	EQUIPMENT RENTAL-COMPUTER	4,775	3,796	3,796	3,480	3,796	3,455	3,455	3,455
661-580-956999	OTHER MISCELLANEOUS EXPENSE	2,035	2,000	2,000	1,002	1,500	2,000	2,000	2,000
661-580-957000	CONFERENCES AND WORKSHOPS	755	750	750	0	0	750	750	750
661-580-960030	AUTOMOBILE INSURANCE	46,572	50,230	50,230	51,444	51,444	54,016	54,016	54,016
661-580-968030	DEPRECIATION-MACH & EQUIP	269,607	271,879	271,879	0	271,879	271,879	271,879	271,879
661-580-976000	MACHINERY & EQUIPMENT	10,872	345,500	345,500	390,692	390,000	135,000	135,000	135,000
	Budget notes:								
	~2019 PROJECT #10470 Replacement of Police Vehicles \$72,000								
	PROJECT #21000 2018 Utility Truck w/Plow \$59,000								
	PROJECT #21010 2018 Pick-Up Truck w/Plow \$34,697								
	PROJECT #20990 61" SCAG Turf Tiger \$14,000								
	~2020 PROJECT #10470 Replacement of Police Vehicles \$37,000								
	PROJECT #20280 Vehicle for Fire Inspector \$36,500								
	PROJECT #20710 Street Sweeper \$200,000								
	PROJECT #22210 Crack Seal Machine \$72,000								
	~2021 PROJECT #10470 - Replacement of Police Vehicles - \$77,000								
	PROJECT #21140 - 2020 Pick-Up Truck w/ Plow - \$36,000								
	PROJECT #21150 - Scag Mower Replacement - \$14,000								
	PROJECT #22510 - Graffiti Removal Machine - \$8,000								
Total MOTOR POOL:		875,487	1,234,889	1,234,889	922,459	1,281,330	1,058,296	1,058,296	1,058,296
MOTOR POOL FUND Revenue Total:		0	0	0	0	0	0	0	0
MOTOR POOL FUND Expenditure Total:		875,487	1,234,889	1,234,889	922,459	1,281,330	1,058,296	1,058,296	1,058,296

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
	Net Total MOTOR POOL FUND:	(875,487)	(1,234,889)	(1,234,889)	(922,459)	(1,281,330)	(1,058,296)	(1,058,296)	(1,058,296)

CITY OF LAPEER

Motor Pool Fund Budget Summary  
FUND 661

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 53,755	\$ 300,380	\$ 300,380
Total Revenues	\$ 1,256,076	\$ 1,150,713	\$ 1,150,714
Total Expenditures	<u>\$ 1,281,330</u>	<u>\$ 1,058,296</u>	<u>\$ 1,058,296</u>
Unreserved Fund Balance - Ending	\$ 28,501	\$ 392,797	\$ 392,798
Add Back Non-Cash Transactions Depreciation	<u>\$ 271,879</u>	<u>\$ 271,879</u>	<u>\$ 271,879</u>
Unreserved Fund Balance- Adjusted for Depreciation	<u><u>\$ 300,380</u></u>	<u><u>\$ 664,676</u></u>	<u><u>\$ 664,677</u></u>
Fund Balance Percentage Of Total Expenditures	23.4%	62.8%	62.8%
Fund Balance applied	\$ 25,254	\$ (92,417)	\$ (92,418)
Total Revenues	\$ 1,281,330	\$ 1,058,296	\$ 1,058,296



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FUND 662

INFORMATION TECHNOLOGY FUND

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>INFORMATION TECHNOLOGY FUND</b>									
<b>INFORMATION TECHNOLOGY FUND</b>									
662-000-664010	INTEREST ON INVESTMENTS	2,834	1,500	1,500	3,358	4,973	4,270	4,270	4,270
662-000-699999	FUND BALANCE APPLIED	0	83,675	83,675	0	65,202	168,039	168,039	168,039
Total INFORMATION TECHNOLOGY FUND:		2,834	85,175	85,175	3,358	70,175	172,309	172,309	172,309
<b>INFORMATION TECHNOLOGY</b>									
662-228-667070	EQUIPMENT RENTAL	256,852	204,177	204,177	187,162	204,177	181,366	181,366	181,366
662-228-667100	EQUIPMENT RENTAL-OTHER	8,187	6,508	6,508	6,508	6,508	5,182	5,182	5,182
Total INFORMATION TECHNOLOGY:		265,039	210,685	210,685	193,670	210,685	186,548	186,548	186,548
INFORMATION TECHNOLOGY FUND Revenue Total:		267,873	295,860	295,860	197,028	280,860	358,857	358,857	358,857
INFORMATION TECHNOLOGY FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total INFORMATION TECHNOLOGY FUND:		267,873	295,860	295,860	197,028	280,860	358,857	358,857	358,857

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>INFORMATION TECHNOLOGY FUND</b>									
<b>INFORMATION TECHNOLOGY</b>									
662-228-934010	EQUIPMENT MAINT-COMPUTER	93,151	132,809	132,809	68,287	132,809	110,306	110,306	110,306
Budget notes:									
On-site technical support, internet services (Charter), web hosting (Revize), BS&A internet look-up, GIS annual maintenance									
~2020 PROJECT #20850 E-Filing & Electronic Payments \$12,000									
~2021 PROJECT #20850 - E-Filing & Electronic Payments - \$9,000									
662-228-960020	PROPERTY INSURANCE	2,604	2,864	2,864	2,864	2,864	3,150	3,150	3,150
662-228-960030	CYBER INSURANCE	5,568	6,125	6,125	3,765	6,125	6,431	6,431	6,431
662-228-968030	DEPRECIATION-MACH & EQUIP	11,561	13,062	13,062	0	13,062	10,660	10,660	10,660
662-228-976000	MACHINERY & EQUIPMENT	8,022	21,000	21,000	19,891	21,000	114,310	114,310	114,310
Budget notes:									
~2019 PROJECT #20850 E-Filing & Electronic Payments \$12,000									
PROJECT #20750 Computer Server \$6,000									
~2020 PROJECT #22240 DPW Copier Replacement \$9,000									
PROJECT #20750 City Hall Computer Server \$6,000									
PROJECT #20610 Public Safety Copier/Fax/Scanner Replacement \$6,000									
~2021 PROJECT #22530 BS&A Software Upgrade \$107,310									
PROJECT #22440 - Computer E-mail Upgrade - \$7,000									
662-228-976999	MACHINERY & EQUIPMENT NON-CIP	19,434	35,000	35,000	29,435	20,000	64,000	64,000	64,000
Budget notes:									
~2019 Purchase four computers to upgrade Electronic Poll Book - four precincts									
~2021 PROJECT #22560 City of Lapeer Cyber Security Review and Improvements \$40,000									
Total INFORMATION TECHNOLOGY:		140,339	210,860	210,860	124,241	195,860	308,857	308,857	308,857

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TRANSFERS OUT</b>									
662-999-999101	TRANS TO GENERAL FUND	85,000	85,000	85,000	77,917	85,000	50,000	50,000	50,000
	Budget notes:								
	Return of Excess Revenue								
Total TRANSFERS OUT:		85,000	85,000	85,000	77,917	85,000	50,000	50,000	50,000
INFORMATION TECHNOLOGY FUND Revenue Total:		0	0	0	0	0	0	0	0
INFORMATION TECHNOLOGY FUND Expenditure Total:		225,339	295,860	295,860	202,158	280,860	358,857	358,857	358,857
Net Total INFORMATION TECHNOLOGY FUND:		(225,339)	(295,860)	(295,860)	(202,158)	(280,860)	(358,857)	(358,857)	(358,857)

CITY OF LAPEER

Information Technology Fund  
FUND 662

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 311,192	\$ 259,052	\$ 259,052
Total Revenues	\$ 215,658	\$ 190,818	\$ 190,818
Total Expenditures	<u>\$ 280,860</u>	<u>\$ 358,857</u>	<u>\$ 358,857</u>
Unreserved Fund Balance - Ending	\$ 245,990	\$ 91,013	\$ 91,013
Add Back Non-Cash Transactions Depreciation	<u>\$ 13,062</u>	<u>\$ 10,660</u>	<u>\$ 10,660</u>
Unreserved Fund Balance- Adjusted for Depreciation	<u>\$ 259,052</u>	<u>\$ 101,673</u>	<u>\$ 101,673</u>
Fund Balance Percentage Of Total Expenditures	92.2%	28.3%	28.3%
Fund Balance applied	\$ 65,202	\$ 168,039	\$ 168,039
Total Revenues	\$ 280,860	\$ 358,857	\$ 358,857

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## FUND 663

### TELEPHONE COMMUNICATIONS FUND



Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TELEPHONE COMMUNICATION FUND</b>									
<b>TELEPHONE COMMUNICATION FUND</b>									
663-000-664010	INTEREST ON INVESTMENTS	1,092	500	500	794	1,000	1,000	1,000	1,000
663-000-699999	FUND BALANCE APPLIED	0	14,500	14,500	0	2,905	20,609	20,609	20,609
Total TELEPHONE COMMUNICATION FUND:		1,092	15,000	15,000	794	3,905	21,609	21,609	21,609
<b>TELEPHONE SYSTEM</b>									
663-228-667070	EQUIPMENT RENTAL	39,322	34,646	34,646	31,759	34,646	29,067	29,067	29,067
663-228-667100	EQUIPMENT RENTAL-OTHER	998	871	871	798	871	689	689	689
Total TELEPHONE SYSTEM:		40,320	35,517	35,517	32,557	35,517	29,756	29,756	29,756
TELEPHONE COMMUNICATION FUND Revenue Total:		41,412	50,517	50,517	33,352	39,422	51,365	51,365	51,365
TELEPHONE COMMUNICATION FUND Expenditure Total:		0	0	0	0	0	0	0	0
Net Total TELEPHONE COMMUNICATION FUND:		41,412	50,517	50,517	33,352	39,422	51,365	51,365	51,365

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TELEPHONE COMMUNICATION FUND</b>									
<b>TELEPHONE SYSTEM</b>									
663-228-920030	TELEPHONE	18,704	20,772	20,772	17,110	18,877	19,065	19,065	19,065
Budget notes:									
ISDN lines, Centrex lines, Pots lines, payphone, alarm circuit, local and long distance charges									
663-228-934999	EQUIPMENT MAINT-OTHER	894	2,500	2,500	439	2,500	2,500	2,500	2,500
Budget notes:									
Phone system maintenance contract, misc.									
663-228-960020	PROPERTY INSURANCE	495	545	545	545	545	600	600	600
663-228-968030	DEPRECIATION-MACH & EQUIP	781	6,700	6,700	0	6,700	6,700	6,700	6,700
663-228-976000	MACHINERY & EQUIPMENT	0	0	0	2,240	2,500	2,500	2,500	2,500
663-228-976999	MACHINERY & EQUIPMENT NON-CIP	1,187	5,000	5,000	0	0	0	0	0
Total TELEPHONE SYSTEM:		22,061	35,517	35,517	20,334	31,122	31,365	31,365	31,365

Account Number	Account Title	2018-2019 Prior year Actual	2019-2020 Current year Original Budget	2019-2020 Current year Amended Budget	2019-2020 Current year YTD Actual	2019-2020 Current year Projected budget	2020-2021 Requested Budget	2020-2021 Recommended Budget	2020-2021 Adopted Budget
<b>TRANSFERS OUT</b>									
663-999-999101	TRANS TO GENERAL FUND	15,000	15,000	15,000	13,750	15,000	20,000	20,000	20,000
	Budget notes:								
	Return of Excess Revenue								
Total TRANSFERS OUT:		15,000	15,000	15,000	13,750	15,000	20,000	20,000	20,000
TELEPHONE COMMUNICATION FUND Revenue Total:		0	0	0	0	0	0	0	0
TELEPHONE COMMUNICATION FUND Expenditure Total:		37,061	50,517	50,517	34,084	46,122	51,365	51,365	51,365
Net Total TELEPHONE COMMUNICATION FUND:		(37,061)	(50,517)	(50,517)	(34,084)	(46,122)	(51,365)	(51,365)	(51,365)

CITY OF LAPEER

Telephone Communications Fund  
FUND 663

	2019-2020 Final Estimate	2020-2021 Administration Recommendation	2020-2021 Commission Approved
Unreserved Fund Balance Beginning	\$ 76,146	\$ 73,241	\$ 73,241
Total Revenues	\$ 36,517	\$ 30,756	\$ 30,756
Total Expenditures	\$ 46,122	\$ 51,365	\$ 51,365
Unreserved Fund Balance - Ending	\$ 66,541	\$ 52,632	\$ 52,632
Add Back Non-Cash Transactions Depreciation	\$ 6,700	\$ 6,700	\$ 6,700
Unreserved Fund Balance- Adjusted for Depreciation	\$ 73,241	\$ 59,332	\$ 59,332
Fund Balance Percentage Of Total Expenditures	158.8%	115.5%	115.5%
Fund Balance applied	\$ 9,605	\$ 20,609	\$ 20,609
Total Revenues	\$ 46,122	\$ 51,365	\$ 51,365

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SPECIAL ASSESSMENT  
DEBT FUNDS

City of Lapeer  
Special Assessment Debt Funds  
Budget Worksheet  
FY 2020-2021

REVENUES

<u>Fund Description</u>	2018-19 Prior Year <u>Actual</u>	2019-20 Cur Year <u>Orig Budget</u>	2019-20 Amended <u>Budget</u>	07/19-04/20 Cur YTD <u>Actual</u>	2019-20 Cur Year <u>Projected Budget</u>	2020-21 Budget <u>Requested</u>	2020-21 Budget <u>Recommended</u>	2020-21 Budget <u>Adopted</u>
864 2006 Spec Assess Bond Fund	-	-	-	-	-	-	-	-
865 2007 Spec Assess Bond Fund	16	-	-	-	16	-	-	-
867 2008(A) Spec Assess Bond Fund	20	-	-	102	102	-	-	-
868 2010 Spec Assess Bond Fund	1,518	33,940	33,940	33,240	33,940	-	-	-
869 2011 Spec Assess Bond Fund	<u>9,498</u>	<u>6,000</u>	<u>6,000</u>	<u>6,843</u>	<u>6,950</u>	<u>3,664</u>	<u>3,664</u>	<u>3,664</u>
Totals	11,052	39,940	39,940	40,185	41,008	3,664	3,664	3,664
Fund Balances Applied	<u>-</u>	<u>67,665</u>	<u>67,665</u>	<u>-</u>	<u>66,699</u>	<u>49,836</u>	<u>49,836</u>	<u>49,836</u>
Total Revenues	<u>11,052</u>	<u>107,605</u>	<u>107,605</u>	<u>40,185</u>	<u>107,707</u>	<u>53,500</u>	<u>53,500</u>	<u>53,500</u>

City of Lapeer  
Special Assessment Debt Funds  
Budget Worksheet  
FY 2020-2021

EXPENDITURES

<u>Fund Description</u>	2018-19	2019-20	2019-20	07/19-04/20	2019-20	2020-21	2020-21	2020-21
	Prior Year	Cur Year	Amended	Cur YTD	Cur Year	Budget	Budget	Budget
	<u>Actual</u>	<u>Orig Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Projected Budget</u>	<u>Requested</u>	<u>Recommended</u>	<u>Adopted</u>
864 2006 Spec Assess Bond Fund	5,086	-	-	-	-	-	-	-
865 2007 Spec Assess Bond Fund	21,145	-	-	-	-	-	-	-
867 2008(A) Spec Assess Bond Fund	-	14,540	14,540	14,642	14,642	-	-	-
868 2010 Spec Assess Bond Fund	43,300	36,940	36,940	36,190	36,940	-	-	-
869 2011 Spec Assess Bond Fund	<u>53,375</u>	<u>56,125</u>	<u>56,125</u>	<u>2,688</u>	<u>56,125</u>	<u>53,500</u>	<u>53,500</u>	<u>53,500</u>
Total Expenditures	<u>122,906</u>	<u>107,605</u>	<u>107,605</u>	<u>53,520</u>	<u>107,707</u>	<u>53,500</u>	<u>53,500</u>	<u>53,500</u>



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## SPECIAL ASSESSMENT DEBT SCHEDULES

City of Lapeer

Schedule of Indebtedness

as of July 01, 2020

	<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Principal</u>	<u>Interest</u>
<u>SPECIAL ASSESSMENT BONDS</u>				
2011 Special Assessment Bond Fund 869	5.50%	05/01/21	<u>50,000</u>	<u>2,750</u>
Total Outstanding			<u>\$ 50,000</u>	<u>\$ 2,750</u>
TOTAL 2011 SA BONDS ISSUED			<u>\$ 380,000</u>	<u>\$ 116,975</u>

CITY OF LAPEER

FISCAL YEARS

2020-2026

CAPITAL IMPROVEMENT PROGRAM

## CITY OF LAPEER Memorandum

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To: DEBBIE MARQUARDT; MAYOR, JEFF PATTISON; MAYOR PRO-TEM, TONY STROH, DAN OSENTOSKI, JOSHUA ATWOOD, ERIC CATTANE; CITY COMMISSIONERS: JENNEL RACOSTA; CHAIRMAN, ANNE SHENCK, DAVE SOMERVILLE, JOE BLACK, CATHERINE BOSTICK TULLIUS, AUSTIN KELLY  
PLANNING COMMISSIONERS

FROM: Dale Kerbyson, City Manager

DATE: March 30, 2020

RE: Capital Improvement Program, Six Year Plan 2020-2026,  
Budget FY 2020-2021

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This document was developed by City Administration in compliance with Public Act 285 of 1931, the Municipal Planning Commission Act, which authorizes the Planning Commission of a municipality to create and adopt a program to carry out its long range planning objectives and to represent future plans for grant opportunities.

The Introduction which follows this memo defines the objectives, qualifying features, methodology and funding sources used to formulate both the 2020-2021 budget and the 2020-2026 six-year capital improvement program (CIP). After reviewing this proposal, the Planning Commission and the City Commission may amend and or adopt the Capital Improvement Program as well as the next fiscal year budget.

The six-year CIP is re-evaluated in the first quarter of each calendar year as part of the city-wide budget process. In accordance with the priorities established by the City Commission through their most recent "Goals and Objectives meeting" the first year of the plan reflects projects to be implemented July 1, 2020 through June 30, 2021. The years two through six (2021-2026) of the CIP are planned or conceptual projects, which are subject to change due to fluctuating resources or shifting priorities. They may or may not be budgeted in subsequent years.

The proposed Fiscal Year 2020-2021 CIP budget totals \$3,364,866 a decrease of \$4,475,707 from last year. The CIP is divided into ten categories, as follows:

<u>CATEGORY</u>	<u>AMOUNT</u>	<u>PERCENT OF BUDGET</u>
Public Building and Lands	\$ 923,131	27.4%
Public Safety	181,200	5.4%
Parks and Recreation	645,669	19.2%
Cemetery	22,556	0.7%
Water	-0-	0.0%
Wastewater & Sewer	37,000	1.0%
Major Streets	1,166,000	34.7%
Local Streets	50,000	1.5%
Sidewalks	50,000	1.5%
<u>Equipment</u>	<u>289,310</u>	<u>8.6%</u>
<u>TOTAL BUDGET</u>	<u>\$ 3,364,866</u>	<u>100%</u>

The major projects and proposed expenditures for this year include:

1. Community Center Parking Lot Replacement	\$400,000
2. City of Lapeer Rebranding Initiative	\$225,000
3. Lapeer Center for the Arts Basement Reno	156,000
4. Assistance to Firefighters Grant program	100,000
5. Community Center Parking Lot Design/Const.	63,000
6. Genesee Street & Davison Road Pedestrian Trail	55,791
7. M-24 Pedestrian Connection Land Purchase	120,000
8. M-24 Pedestrian Connection Engineering	60,000
9. Rowden Restroom & Pavilion Roof Replacement	16,000
10. Rowden Park Ballfield Fence Replacement	20,000
11. Outdoor Ice Rink (synthetic ice)	20,000
12. PIX Annual Building Improvement Fund	10,000
13. Residential Property Improvement Fund	100,000
14. City Hall and Mechanics Roof Replacement	93,620
15. Public Safety Building Renovations	30,000
16. Public Safety Interior Painting	19,000
17. City Hall and Public Safety Carpet Replacement	89,000
18. Bullet Proof Vest Replacement	22,000
19. In-Police Car Video System	9,600
20. WWTP Centrifuge Refurbishment	17,000
21. Sidewalk repair work	50,000
22. Millville Road Reconstruction Project	875,000
23. Local Bridge Work	241,000
24. Scrub Seal Major and Local Streets	100,000
25. BS&A Financial Software Package	107,310
26. Replacement of police vehicles	77,000
27. Cyber Security Computer System	40,000
28. DPW Utility Truck w/Plow	36,000
29. Mt. Hope Cemetery Fence Replacement	18,000
30. Zero Turn Scag Mower Replacement	14,000
Total	\$ 3,184,321

The projects listed above represent a total of \$3,184,321 in expenditures or 95% of this year's proposed CIP budget. Some additional items are proposed for purchase such as updated computer equipment and portable radios for public safety.

Because we continue to operate with an unstable economy and fluctuating revenues, this administration is proposing a budget that is progressive yet fiscally prudent. This year grant dollars will help up refurbish all our bridges in town and install the next section of our non-motorized pathway. I appreciate the cooperation exhibited by the Department Heads as we negotiated the development of this proposal, and thank them once again for their efforts. Kelly Hanna, Interim Finance Director in particular, as she was a great help preparing this budget. She is assisted by Dana Jansen who also played an important role in the development of this CIP. Thank you to the Tax Increment Finance Authority Board, the Planning Commissioners and the City Commissioners for their careful consideration of this document.

Dale Kerbyson, Manager  
City of Lapeer

# CITY OF LAPEER

## CAPITAL IMPROVEMENT PROGRAM

### FY 2020-2026

#### INTRODUCTION

Pursuant to the Municipal Planning Commission Act - Public Act 285 of 1931, the Planning Commission of a municipality shall make and adopt a six-year (Capital Improvement Program) program to carry out its long range planning objectives. The Lapeer Planning Commission will be adopting its program this year for fiscal years 2020 through 2026.

Commencing with this program year, the City Administration procedurally reviews and updates the six-year Capital Improvement Program (CIP) annually between the months of January and March. This is timed so as to correlate directly with the annual Capital Improvement Fund Budget process.

Briefly stated, the objectives of a CIP Program are as follows:

- To develop a long range (six year) program in which physical projects are planned, prioritized and implemented in an orderly manner;

- To coordinate the capital related projects of the various City departments and boards and commissions to ensure an appropriate distribution of capital improvement funds with regards to the needs of the City and the fiscal ability of the City to undertake the requested projects;

- To assist the Mayor and City Commission in the determination of project requests and funding sources with regard to short and long-range plans; and

- To coordinate the demands and requests for Capital Improvement Funds with the planning needs of the City so that an appropriate prioritized system of funding can be programmed over increments of six years.

#### EXPLANATION OF CAPITAL IMPROVEMENT TERMS

Capital Improvements: Projects that result in the acquisition, addition, updating, or development of physical facilities.

A capital improvement may also include contractual or bonded indebtedness payments related to fixed assets, or any major expenditure for physical development, which generally falls into one of the following categories:

- 1) Land and non-structural improvements
- 2) New structures
- 3) Major repairs - \$5,000 or more
- 4) Major replacements - \$5,000 or more
- 5) Non-motorized equipment - \$5,000 or more

Additionally, capital improvements are generally defined as the following:

- a) New and expanded physical facilities for the community which are relatively large in size, expensive and permanent.
- b) Large scale rehabilitation or replacement of existing facilities.
- c) Major pieces of equipment which has a direct relationship to the function of a physical facility, and which are relatively expensive and of long life.
- d) Purchase of equipment for any public improvements when first erected or acquired that are to be financed in whole or in part from bond funds.
- e) The cost of engineering and architectural studies and surveys relative to an anticipated improvement.

Capital Improvement Program: Capital Improvement Programming is the preparation and updating of a recommended schedule of public works and related equipment to be built or purchased during the next six years. To be effective, the City's Capital Improvement Program will cover the City's entire range of public facility and service requirements. In the City's Capital Improvement Program, all future projects are listed in order of construction priority together with cost estimates and the anticipated means of financing for each project.

A six-year Capital Improvement Programming period is generally considered to be most suitable. A two or three year time period is too short for effective programming because planning and financing of major projects usually take a longer period of time. Conversely, a period of seven or more years may project the program too far into the future to be of practical value. A capital improvement budget is the first year of a Capital Improvement Program.

Capital Improvement Budget: While the Capital Improvement Program is a proposed spending schedule for six years, the Capital Budget is legal authorization to spend, during the coming fiscal year, funds from City sources and from Federal and State Grants.



The City Capital Budget is distinct from the Operating Budget. The Operating Budget authorizes the expenditures, on a one-year basis, of funds for employee salaries, fringe benefits, and the purchase of services, supplies and the like. It also includes the payment of principal and interest on the bonds issued to support past Capital Budget projects. Since effective City services depend on the timely combination of manpower, supplies and capital facilities, serious effort is devoted in the budgetary process to coordinating the Capital and Operating Budgets.

Appropriation: Money appropriated by the City Commission for capital improvement projects to be implemented during the budget year. It includes amendments made during the fiscal year to the originally approved capital budget appropriations.

Program Adoption and Amendment Procedures: The Planning Commission must act within 60 days from receipt of the proposed Capital Improvement Program or it shall be deemed approved. The Planning Commission shall annually prepare such a Capital Improvement Plan for the ensuing six years, which program shall show those public structures and improvements, in the general order of their priority, which in the Planning Commission's judgment will be needed or desirable and can be undertaken within the six year period.

In the event of a proposed change or amendment of an adopted Capital Improvement Program and/or Project, said Program or Project must be submitted to the City Planning Commission for amendment consideration. Should the Planning Commission deny the requested amendment, the legislative body may overturn said denial by a two-thirds vote.

### METHODOLOGY

The projects listed in this document were compiled by the City Administration from the submissions and requests of the various Department and Divisions of the City. The procedures for the preparation of the 2020-2026 Capital Improvement Program were:

A) Initiation:

A communication from the City Manager's Office was transmitted to all City Department and Division Heads, as well as to select board and commission chairpersons, enlisting their support and cooperation.

B) Analysis of Past Results:

As part of preparing the 2020-2026 CIP, the City Administration reviewed the results achieved through the 2019-2020 program with each department in order to get an accurate account of past priorities, expenditures and completed projects during the previous year.

C) Information Gathering:

Review of future capital improvement proposals consisted of systematically analyzing the input from the various City Departments and Divisions. The use of "Capital Improvement Project Summary and Description Sheets" provided a brief written description of each Capital Improvement Project recommended for funding over the next six years by fiscal year. Each project Summary and Description Sheet also provided a departmental/divisional listing of proposed capital improvement projects with proposed priority and related cost estimates and funding source identification.

D) Prioritizing:

After the gathering of the Summary and Description Sheets and a complete analysis of the impact of the various projects proposed by each Department/Division, a priority for each project was identified. The criteria used for the evaluation of each Capital Improvement Project by the City Administration consisted of the following:

- 1) Is the proposed project already in process due to its inclusion in the current budget year? Is the project under construction, under contract, and is there a continuing debt obligation payable?
- 2) Is the project mandated by law or court action?
- 3) Is there a relationship between the proposed project and the City Commission's "Goals and Objectives"?
- 4) Is alternative funding available? Is funding available through other sources, or is funding available through land contract or bonding to minimize annual cost requirement?
- 5) Does the proposed project generate revenue for the general fund and/or other funds? This item should be determined based upon an annual forecast and the schedule of revenues should be designated by the appropriate fund.
- 6) Does the proposed project result in the use of supplementary funds for 'leverage', using matching funds with other funding sources.

E) Review Procedures:

The review procedures associated with the Capital Improvement Program consisted principally of the following:

- 1) After receiving all proposed project data and priorities from each Department/Division, the information was evaluated, reviewed, amended and approved by the City Manager.
- 2) The Capital Improvement Program was then submitted by the City Manager to the Lapeer Planning Commission for their review and approval. In accordance with the State Law, the City's Planning Commission must take action regarding the review and approval of said document within 60 days after submission or it is deemed approved.

In summary, the above information enumerates the thought process and procedures used to compile the administration's proposed Capital Improvement Program and Budget. Upon receipt of this proposal, the Planning Commission and, subsequently, the City Commission must review, amend if necessary, and adopt both the program and budget so that implementation can commence.

# CITY OF LAPEER

## Capital Improvement Program FY 2020 - 2026

### FUNDING SOURCES

BA	- Building Authority
BP	- Bond Proceeds
CDBG	- Community Development Block Grant
CF	- Cemetery Fund
CIF	- Capital Improvement Fund
CMAQ	- Congestion Mitigation & Air Quality Improvement
CNTY	- Lapeer County
DDA	- Downtown Development Authority
DLEF	- Drug Law Enforcement Fund
DOJ	- Department of Justice Grant
DNR	- Department of Natural Resources
EF	- Equipment Fund
EQF	- Equipment Financing (Act 99)
FAUS	- Federal Aid to Urban Systems
FEMA	- Federal Emergency Management Agency
GF	- General Fund
GOB	- General Obligation Bonds (non-voted)
ITF	- Information Technology Fund
K-9	- Police K-9 Program Fund
LAF	- Land Acquisition Fund
LSF	- Local Street Fund
MDEQ	- Michigan Department of Environmental Quality
MDOT	- Michigan Department of Transportation
MSF	- Major Street Fund (Act 51)
PF	- Park Fund
PKF	- Parking Fund
SAD	- Special Assessment District
SCBG	- State Critical Bridge Grant
SRB	- Sewer Revenue Bond
TIFA, TIFS	- Tax Increment Finance Authority
TIGER	- Transportation Investment Generating Economic Recovery
USDA	- United States Department of Agriculture
WF	- Water Fund
WWTP	- Wastewater Treatment Plant Fund (Sewer Fund)

2020-2026 CAPITAL IMPROVEMENT PROGRAM  
SUMMARY OF FUNDING SOURCES

Funding Source	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL
Capital Improvement Fund	\$245,000	\$1,427,140	\$160,000	\$860,000	\$185,000	\$160,000	\$3,037,140
Cemetery Fund	\$22,556	\$60,000	\$0	\$0	\$0	\$0	\$82,556
Congestion Mitigation & Air Quality Improvement	\$0	\$169,000	\$0	\$0	\$0	\$0	\$169,000
Downtown Development Authority	\$0	\$113,000	\$0	\$0	\$0	\$0	\$113,000
Drug Law Enforcement Fund	\$9,600	\$5,000	\$0	\$0	\$0	\$0	\$14,600
Equipment Fund	\$149,250	\$243,250	\$278,000	\$224,000	\$80,000	\$40,000	\$1,014,500
Federal Emergency Management Agency	\$90,000	\$0	\$0	\$0	\$0	\$0	\$90,000
General Fund	\$202,981	\$138,850	\$25,600	\$15,600	\$0	\$0	\$383,031
Information Technology Fund	\$154,310	\$0	\$0	\$0	\$0	\$0	\$154,310
Land Acquisition Fund	\$120,000	\$0	\$0	\$0	\$0	\$0	\$120,000
Local Street Fund	\$60,800	\$373,350	\$714,690	\$1,759,803	\$891,053	\$50,000	\$3,849,696
Major Street Fund (Act 51)	\$569,200	\$327,000	\$430,168	\$1,977,230	\$50,000	\$50,000	\$3,403,598
Michigan Department of Transportation	\$586,000	\$375,000	\$0	\$375,000	\$0	\$0	\$1,336,000
Park Fund	\$56,000	\$30,000	\$0	\$100,000	\$0	\$0	\$186,000
Special Assessment District	\$0	\$84,324	\$131,710	\$51,774	\$365,119	\$225,000	\$857,927
Tax Increment Finance Authority	\$0	\$219,650	\$0	\$0	\$0	\$0	\$219,650
Tax Increment Finance Authority I	\$463,000	\$50,000	\$112,000	\$138,000	\$425,000	\$4,160,000	\$5,348,000
Tax Increment Finance Authority II	\$35,439	\$0	\$0	\$0	\$0	\$0	\$35,439
Tax Increment Finance Authority III	\$91,230	\$161,125	\$0	\$0	\$0	\$0	\$252,355
Wastewater Treatment Plant Fund (Sewer Fund)	\$51,250	\$548,050	\$925,966	\$211,560	\$657,488	\$0	\$2,394,314
Water Fund	\$14,250	\$1,601,460	\$4,400,900	\$886,370	\$1,156,973	\$7,075,000	\$15,134,953
<b>TOTAL REVENUES</b>	<b>\$2,920,866</b>	<b>\$5,926,199</b>	<b>\$7,179,034</b>	<b>\$6,599,337</b>	<b>\$3,810,633</b>	<b>\$11,760,000</b>	<b>\$38,196,069</b>

2020-2026 CAPITAL IMPROVEMENT PROGRAM  
SUMMARY OF EXPENDITURES BY CATEGORY

Category	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL
Public Building and Land	\$479,131	\$2,057,790	\$110,000	\$110,000	\$135,000	\$110,000	\$3,001,921
Public Safety	\$181,200	\$24,600	\$25,600	\$15,600	\$0	\$0	\$247,000
Parks & Recreation	\$645,669	\$410,125	\$112,000	\$238,000	\$425,000	\$4,160,000	\$5,990,794
Cemetery	\$22,556	\$60,000	\$0	\$0	\$0	\$0	\$82,556
Water	\$0	\$1,431,600	\$3,984,425	\$0	\$1,185,000	\$7,300,000	\$13,901,025
Wastewater Treatment and Sewer Utility	\$37,000	\$416,600	\$779,866	\$0	\$374,000	\$0	\$1,607,466
Major Streets	\$1,166,000	\$702,000	\$675,168	\$2,819,760	\$50,000	\$50,000	\$5,462,928
Local Streets	\$50,000	\$696,484	\$1,163,975	\$2,441,977	\$1,511,633	\$50,000	\$5,914,069
Sidewalks	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$300,000
Equipment	\$289,310	\$77,000	\$278,000	\$924,000	\$80,000	\$40,000	\$1,688,310
TOTAL EXPENDITURES	\$2,920,866	\$5,926,199	\$7,179,034	\$6,599,337	\$3,810,633	\$11,760,000	\$38,196,069

CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

BUILDINGS & LAND

PROJECT TITLE	FISCAL YEAR							FUNDING
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	SOURCE
Pedestrian Tunnel Ramp Land Acquisition Project #22290	120,000						120,000	LAF
Downtown Light Removal and Upgrades Project #22280	110,511						110,511	GF
Residential Property Improvement Fund Project #13620	100,000	100,000	100,000	100,000	100,000	100,000	600,000	CIF
Mechanic Area Roof Replacement / Repair - DPW Project #22450	57,000						57,000	EF ,GF, W WWTP
City Hall Roof Replacement Project #22540	36,620						36,620	GF
Public Safety Building Carpet & Flooring Project #22380	26,000						26,000	CIF
Public Safety Building Interior Painting Project #22390	19,000						19,000	CIF
Center for the Arts Building Improvements Project #16720	10,000	10,000	10,000	10,000	10,000	10,000	60,000	CIF
Parking Lot #5 Improvements (Pine St. to Saginaw St., South of Bank) Project #20910		836,220					836,220	CIF
City of Lapeer ReBranding Initiative Project #22550		225,000					225,000	CIF
Parking Lot Repair & Expansion Project #91880		219,650					219,650	TIFS
Parking Lot #5 Improvements (Court St. to Pine St., South of AT&T) Project #20900		205,920					205,920	CIF

CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

BUILDINGS & LAND

PROJECT TITLE	FISCAL YEAR							FUNDING
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	SOURCE
Lapeer Center for the Arts - Basement Renovation Project #22270		156,000					156,000	DDA, GF
Salt Storage Structure Replacement Project #22230		135,000					135,000	EF
Parking Lot Repair - DPW Project # 22200		125,000					125,000	EF,GF,WF WWTP
City Hall - Interior Painting Project #17820		45,000					45,000	GF
Downtown Parking Lots Reconfiguration Project #18910					25,000		25,000	CIF
TOTALS	\$ 479,131	\$ 2,057,790	\$ 110,000	\$ 110,000	\$ 135,000	\$ 110,000	\$ 3,001,921	



PUBLIC SAFETY

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CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

PARKS & RECREATION

PROJECT TITLE	FISCAL YEAR						FUNDING	
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	SOURCE
Community Center Parking Lot Replacement Project #91670	400,000						400,000	TIFA 1
Community Center Parking Lot Replacement Design /Construction Engineering & Survey Project #91830	63,000						63,000	TIFA 1
M-24 Pedestrian Connection Design and Engineering Project #91580	60,000						60,000	TIFA 2, TIFA 3
Genesee Street and Davison Road Pedestrian Trail Project #91690	55,791						55,791	TIFA 3
Rowden Park Partial Outfield Fence Replacement Project # 22350	20,000						20,000	PF
Outdoor Ice Rink Project #20740	20,000						20,000	PF
Rowden Park Restroom & Pavilion Roof Replacement Project #91800	16,000						16,000	PF
M-24 Pedestrian Connection Preliminary Design and Grant Application Project #91570	10,878						10,878	TIFA 2, TIFA 3
Genesee Street Pedestrian Trail extension Project #91790		330,125					330,125	TIFA 3, CMAQ
Community Center Pool Complete Re-Grout Project #91820		50,000					50,000	TIFA 1
Perkins Park Playground Replacement Project #91810		30,000					30,000	PF

CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

PARKS & RECREATION
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PROJECT TITLE	FISCAL YEAR						FUNDING	
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	SOURCE
Community Center Domestic Hot Water Boiler Replacement Project #91840			112,000				112,000	TIFA 1
Community Center Waterslide Staircase Replacement Project #91760				138,000			138,000	TIFA 1
Rotary Park Improvements Project #13020				100,000			100,000	PF
Community Center Roof Replacement Project #91870					425,000		425,000	TIFA 1
Community Center Expansion Project # 91120						3,300,000	3,300,000	TIFA 1
Community Center Air Handler Replacement ( 4 Units) Project #91860						750,000	750,000	TIFA 1
Community Center Locker Replacement Project #20760						110,000	110,000	TIFA 1
<b>TOTALS</b>	<b>\$645,669</b>	<b>\$410,125</b>	<b>\$112,000</b>	<b>\$238,000</b>	<b>\$425,000</b>	<b>\$4,160,000</b>	<b>\$5,990,794</b>	

# CEMETERY

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CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

WATER

PROJECT TITLE	FISCAL YEAR							FUNDING
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	SOURCE
Water Main Replacement - Jefferson, State & Park Project #17450		435,800					435,800	WF
Pine Street Water Main Replacement (Law Street to Oregon) Project #17160		325,000					325,000	WF
Park St. Water Main Replacement - Calhoun to S. Saginaw Project #17480		310,800					310,800	WF
County Center Water Main Replacement - 6" Project #15460		275,000					275,000	WF
North Street Water Main (Court to Cedar) Project #18360		85,000					85,000	WF
Genesee St. Water Main (Millville to Harrison) Project #17150			1,749,925				1,749,925	WF
S. Elm St. Water Main (Oak St. to Saginaw St.) Project #19880			760,000				760,000	WF
Turrill Ave. Water Main (Oak St. to Saginaw St.) Project #19890			750,000				750,000	WF
Raven & Nightingale Water Main Replacement Project #17840			549,500				549,500	WF
Fair Street Water Main (East End to Oregon) Project #17880			175,000				175,000	WF
Genesee St. Water Main Replacement - Higley to Saginaw & Saginaw St. to M-24 Project #17490					610,000		610,000	WF
Water Upgrades at Oakdale Development Project #14040					575,000	575,000	1,150,000	SAD, WF

WATER

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CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

WASTEWATER TREATMENT

PROJECT TITLE	FISCAL YEAR							FUNDING
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	SOURCE
Centrifuge Refurbishment Project #22420	17,000						17,000	WWTP
Sludge Blanket Sensor Replacement Project #22460	14,000						14,000	WWTP
IPP Sampler Replacement Project #22410	6,000						6,000	WWTP
Variable Frequency Drives for Oxidation Ditch Drives Project #20960		327,000					327,000	WWTP
Jackson Street - 12" Sanitary Main Repair Project #22520		82,100					82,100	WWTP
WWTP Signage Project #20330		7,500					7,500	WWTP
WWTP Asphalt Replacement Project #20300			439,866				439,866	WWTP
Albar Lift Station Rehabilitation Project #20970			275,000				275,000	WWTP
Fox St. Culvert & Sanitary Main Project #17960			65,000				65,000	WWTP
Genesee Street Sewer Main Replacement (M-24 to Saginaw St.) Project #19170					374,000		374,000	WWTP
<b>TOTALS</b>	<b>\$37,000</b>	<b>\$416,600</b>	<b>\$779,866</b>	<b>\$0</b>	<b>\$374,000</b>	<b>\$0</b>	<b>\$ 1,607,466</b>	

CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

MAJOR STREETS

PROJECT TITLE	FISCAL YEAR						TOTAL	FUNDING
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026		SOURCE
Millville Rd. Rehabilitation Project (Oregon to Genesee) Project #22300	875,000						875,000	MDOT, MSF
Preventative Maintenance Bridge Project - MDOT Grant Project #20940	241,000						241,000	MDOT, MSF LSF
Scrub Seal w/ Micro Seal Top Coat - Major Streets Project #22500	50,000	50,000	50,000	50,000	50,000	50,000	300,000	MSF
N. Saginaw St. (End) & Oregon St. Improvement - MDOT Small Urban Project Project # 22470		652,000					652,000	MDOT, MSF
Park Street Reconstruction w/ Water Main Improvements Project #18060			580,000				580,000	MSF, WF
DeMille Blvd. Bridges & Curb Repairs Project #19480			45,168				45,168	MSF
Nepessing Street - Crush and Reshape with new HMA and Utility Improvements Project #20530				1,227,060			1,227,060	MSF
N. Saginaw St. Reconstruction (Linear Trail to N. City Limits) Project #20540				927,700			927,700	MSF, WP, WWTP
Oregon Street (M-24 to Suncrest) MDOT Small Urban Project Project #22480				615,000			615,000	MDOT, MSF
<b>TOTALS</b>	<b>\$1,166,000</b>	<b>\$702,000</b>	<b>\$675,168</b>	<b>\$2,819,760</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$5,462,928</b>	



CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

LOCAL STREETS

PROJECT TITLE	FISCAL YEAR							FUNDING
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	SOURCE
Scrub Seal w/ Micro Seal Top Coat - Local Streets Project #22490	50,000	50,000	50,000	50,000	50,000	50,000	300,000	LSF
LSIP-Harrison Street (Liberty to Genesee) Project #12510		646,484					646,484	LSF, SAD, WWTP, WF
LSIP-Pope Street (Court to Saginaw) Project #11500			460,975				460,975	LSF, SAD, WWTP, WF
Pine Street (Genesee to Horton) Project #11470			280,500				280,500	LSF, SAD, WWTP, WF
First Street (Madison to Cedar) Project #11440			187,500				187,500	LSF, SAD
North Street Project #11480			185,000				185,000	LSF, SAD
Second Street Reconstruction & Watermain (Lincoln to Jackson) Project #22250				836,620			836,620	LSF, WF
First Street Reconstruction & Watermain (Lincoln to Jackson) Project #22260				836,620			836,620	LSF, WF
Pine Street (Park St. to Oregon St.) Project #14350				474,720			474,720	LSF, SAD, WF
Law Street Mill & Resurface (Calhoun to Saginaw) Project #20420				244,017			244,017	LSF
Lyle, Railroad, E. Park Street & Water Improvements Project #11510					653,064		653,064	LSF, SAD, WWTP, WF
Court Street (Park Street to North Street) Project #13860					478,230		478,230	LSF, SAD, WWTP

CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

LOCAL STREETS

PROJECT TITLE	FISCAL YEAR							FUNDING
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	SOURCE
Union Street (Pine to Saginaw St.) Project #13840					330,339		330,339	LSF, SAD, WWTP, WF
TOTALS	\$ 50,000	\$ 696,484	\$ 1,163,975	\$ 2,441,977	\$ 1,511,633	\$ 50,000	\$ 5,914,069	

## SIDEWALKS

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CITY OF LAPEER  
Capital Improvement Project Summary  
FY 2020-2026

EQUIPMENT

PROJECT TITLE	FISCAL YEAR							FUNDING
	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	TOTAL	SOURCE
BS&A Software Upgrade Project #22530	107,310						107,310	ITF
Replacement of Police Vehicles Project #10470	77,000	38,500	78,000	39,000	80,000	40,000	352,500	EF
City of Lapeer Cyber Security Review and Improvements Project #22560	40,000						40,000	ITF
2020 Pick-Up Truck w/Plow Project #21140	36,000						36,000	EF
Scag Mower Replacement Project #21150	14,000						14,000	EF
Graffiti Removal Machine Project #22510	8,000						8,000	EF
Computer E-mail Upgrade Project #22440	7,000						7,000	ITF
Vehicle for Fire Marshal Project #21100		38,500					38,500	EF
Wheel Loader Project #19790			160,000				160,000	EF
Vehicle for Fire Chief Project #22370			40,000				40,000	EF
Heavy Rescue Vehicle Project #21110				700,000			700,000	CIF
Tandem Axle Dump Truck Project #21190				185,000			185,000	EF
<b>TOTALS</b>	<b>\$289,310</b>	<b>\$77,000</b>	<b>\$278,000</b>	<b>\$924,000</b>	<b>\$80,000</b>	<b>\$40,000</b>	<b>\$1,688,310</b>	

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