

**LAPEER CITY COMMISSION  
MINUTES OF A REGULAR MEETING  
MAY 1, 2023**

A regular meeting of the Lapeer City Commission was held May 1, 2023, at the Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 6:30 p.m.

**ROLL CALL**

Present: Mayor Marquardt.

Commissioners: Atwood, Cattane, Pattison, Swindell.

Absent: Commissioner Stroh.

Interim City Manager: Kelly Hanna, present.

City Attorney: Denis McCarthy, present.

Mayor Marquardt led the Pledge of Allegiance.

**105 2023 05-01 EXCUSE COMMISSIONER**

Moved by Pattison. Seconded by Cattane.

To excuse Commissioner Stroh from tonight's meeting.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

**106 2023 05-01 AGENDA APPROVAL**

Moved by Cattane. Seconded by Swindell.

Approve the Agenda for May 1, 2023, as presented.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

**107 2023 05-01 MINUTES**

Moved by Cattane. Seconded by Pattison.

Approve the minutes of the regular meeting held April 17, 2023, and the Budget Workshop held April 22, 2023, as presented.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

**PUBLIC COMMENTS**

None.

**108 2023 05-01 BILL LISTING**

Moved by Pattison. Seconded by Atwood.

Approve the bill listing for May 1, 2023, in the amount of \$460,262.06.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.  
MOTION CARRIED.

**PROCLAMATION, RECOGNITIONS AND RESOLUTIONS**

None.

**ADMINISTRATIVE REPORTS:**

**109 2023 05-01 SET PUBLIC HEARING: FY 2023-2024 BUDGET NOTICE**

Moved by Cattane. Seconded by Swindell.

Approve setting a public hearing on May 15, 2023, at 6:30 p.m. or as soon thereafter as may be heard regarding the Fiscal Year 2023-2024 City of Lapeer Budget, the first year of the proposed 2023-2028 Capital Improvement Plan and the Fee Schedule.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

**110 2023 05-01 MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY – GRANT APPLICATION RESOLUTION**

Moved by Pattison. Seconded by Cattane.

Adopt the resolution in support of the Housing Department applying for the Michigan State Housing Development Authority (MSHDA) for statewide MSHDA Investing in Community Housing (MICH), in the amount of \$110,000.

CITY OF LAPEER  
RESOLUTION #2023-09  
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA)  
MSHDA INVESTING IN COMMUNITY HOUSING (MICH)  
CITY OF LAPEER HOUSING IMPROVEMENT GRANT APPLICATION

WHEREAS, the City of Lapeer is interested in the continuing effort to improve the housing stock and provide affordable housing opportunities for its moderate, low and very low-income residents; and

WHEREAS, the Lapeer City Commission accepts the recommendation of the City of Lapeer Housing Improvement Department to apply for \$110,000 through the Michigan State Housing Development Authority (MSHDA) for City of Lapeer Housing Improvement Grant; and

WHEREAS, the Michigan State Housing Development Authority requires a resolution authorizing the submission of the aforementioned grant application; and

WHEREAS, said City Commission authorizes the mayor to sign the grant application forms, grant agreement and related documents as required by MSHDA and allow the Director of Housing and Neighborhood Development and Grant Administrator to sign related grant documents, financial status reports for payment, and other required reports when allowed by MSHDA as required; and

THEREFORE, BE IT RESOLVED that the Lapeer City Commission authorizes the City of Lapeer Housing Improvement Department to submit the application for funding through the Michigan State Housing Development Authority for a City of Lapeer Housing Improvement

Grant, authorizes the Mayor to sign grant application forms, grant agreement and related documents, and allow the Director of Housing and Neighborhood Development and Grant Administrator to sign related grant documents, financial status reports for payment, and other required reports when allowed by MSHDA as required on behalf of the City of Lapeer.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

**111 2023 05-01 CENTER FOR THE ARTS OF GREATER LAPEER - FUNDING**

Moved by Cattane. Seconded by Swindell.

Adopt the funding agreement for the Center for the Arts of Greater Lapeer for program services.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

**112 2023 05-01 MONROE STREET BRIDGE MAINTENANCE- MDOT CONTRACT**

Moved by Pattison. Seconded by Atwood.

Adopt the municipal resolution for acceptance of MDOT Contract No. 23-5089 for Local Bridge Program Funds for the Monroe Street Bridge Maintenance Project and authorize the Interim City Manager and Director of Public Works to sign all required documents.

CITY OF LAPEER  
MUNICIPAL RESOLUTION #2023-10  
MICHIGAN DEPARTMENT OF TRANSPORTATION  
LOCAL BRIDGE PROGRAM  
MONROE STREET BRIDGE PREVENTATIVE MAINTENANCE PROJECT  
CONTRACT #23-5089

WHEREAS, the Michigan Department of Transportation Contract #23-5089 for the Monroe Street Bridge Preventative Maintenance Project includes:

Removal and replacement of the hot mix asphalt deck wearing surface and waterproof membrane for the structure #5489, which carries Monroe Street over Farmers Creek, Section 5, T07N, R10E, City of Lapeer, Lapeer County, Michigan; including epoxy healer sealer on bridge sidewalk, reconstruction of the concrete bridge approach pavement, curb and gutter, sidewalk and concrete surface coating on the bridge railing and fascia beams; and all together with necessary related work.

BE IT RESOLVED THAT, the Michigan Department of Transportation Contract #23-5089 for the Monroe Street Preventative Maintenance Project as described above between the Michigan Department of Transportation and the City of Lapeer is hereby accepted and Interim City Manager, Kelly Hanna and Director of Public Works, Jeff Graham are hereby authorized to sign all required documents.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

**113 2023 05-01 GENESEE STREET WATER MAIN – CONSTRUCTION CONTRACT**

Moved by Cattane. Seconded by Pattison.

Approve awarding the Genesee Street Water Main Construction Contract to Cooper Excavating, contingent upon the City of Lapeer receiving the Community Development Block Grant (CDBG) Funds.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

**114 2023 05-01 GENESEE STREET BRIDGE – DESIGN ENGINEERING CONTRACT**

Moved by Pattison. Seconded by Cattane.

Approve the contract between the City of Lapeer and Spicer Group for Survey, Preliminary Engineering and Design Engineering Services in the amount of \$103,600 and authorize the Interim City Manager to Sign the necessary documents.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

**CITY MANAGER’S REPORT**

**115 2023 05-01 ONE-TIME APPROPRIATION - CENTER FOR THE ARTS OF GREATER LAPEER**

Moved by Pattison. Seconded by Atwood.

To approve a \$5,000 budget adjustment for the Center for the Arts of Greater Lapeer for a one-time appropriation.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

Interim City Manager Hanna indicated that the packet included a memo regarding the 201 Jefferson Street project. Both she and Jason Ball from Rowe have met with Michigan Economic Development Corporation (MEDC) and the Michigan Municipal League (MML) about this site. It is believed that no bids were received on items out of our control. Recently, there have been some inquiries about the project, but no bid has been received. Also, the city can choose to re-release the request for quote (RFQ).

A discussion regarding the Youth Council was asked to be added to the agenda; included in the packet are the minutes of the council and some funding history budget. Mayor Marquardt asked Commissioner Swindell to give an update to the Commission.

Commissioner Swindell stated she has been to a couple of the schools and is scheduled to attend the others next week. As of today, she has not yet received any applications.

Commissioner Pattison stated that the Youth Council began in December of 2017 and has held 16 meetings, with the last one being January 2020; we have spent a lot of time on something that does not work. He suggested changing the membership numbers, as five (5) is the most members that have appeared in the minutes. This board is not working.

Commissioner Swindell suggests revisiting this topic next month, after she has been able to visit all the schools.

It was the consensus to revisit this topic next month to determine what should be done with this board.

Interim City Manager Hanna stated an extension to the purchase agreement for the property near I-69 has been signed. The Department of Public Works will begin repairing the driveways that were damaged during the lead-line investigation this week.

### **CITY ATTORNEY'S REPORT**

None.

### **UNFINISHED BUSINESS**

#### **116 2023 05-01 APPOINTMENT TO DOWNTOWN DEVELOPMENT**

##### **AUTHORITY**

Moved by Marquardt. Moved by Cattane. Seconded by Swindell.

To appoint Mindy Schwab, Elizabeth Moffitt and Megan Gillingham to the Downtown Development Authority for terms to expire on January 1, 2025.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

#### **117 2023 05-01 RESIGNATION FROM ZONING BOARD OF APPEALS**

Moved by Cattane. Seconded by Atwood.

To accept the resignation of Dan Farrington from the Zoning Board of Appeals and declare the seat vacant.

Ayes: Atwood, Cattane, Pattison, Swindell.

Nays: None.

Absent: Stroh.

MOTION CARRIED.

### **DEPARTMENTAL REPORTS**

The DDA Monthly Departmental Report, Quarterly Financial Report and the Quarterly Investment Reports were received into the record.

### **PUBLIC COMMENTS**

None.

### **MAYOR/COMMISSIONER COMMENTS**

Commissioner Cattane: Thanked everyone in the community who attended the Kiwanis Kapers show, as well as the members of the club who helped make the show a success. Last week his mother came down with COVID; she was hospitalized and is now home. Thanked all the health care professionals.

Commissioner Atwood: Nice to see vehicles at the other end of the downtown with the opening of the new business, Axecadia.

Commissioner Swindell: Excited and hopeful about the Youth Council and will be asking for help from the other Commissioners. Lots of new things are happening around the city; went to the grand openings of Axecadia and Shango. Happy to have the new businesses here in the city.

Commissioner Pattison: Youth Council is an opportunity for city youth to get involved in our city. However, we have a lot of other boards that have openings, please fill out an application and join us.

Interim City Manager Hanna: It has been a pleasure to serve as interim city manager; looking forward to turning things over to Mr. Womack next week.

Mayor Marquardt: Thanked Interim City Manager Hanna for stepping in and for doing such a great job; thankful for the opportunity to get to know her and work with her. Apologized for missing a few business openings, however family comes first.

**118 2023 05-01 ADJOURNMENT**

Moved by Cattane.

Adjourn the regular meeting at 7:09 p.m.

Ayes: Atwood, Cattane, Pattison, Stroh, Swindell.

Nays: None.

Absent: None.

MOTION CARRIED.

The regular meeting adjourned at 7:09 p.m.

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Debbie Marquardt, Mayor

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Romona Sanchez, City Clerk