



**AGENDA
CITY OF LAPEER
CITY COMMISSION
576 LIBERTY PARK, LAPEER, MI 48446
JANUARY 21, 2025**

6:30 P.M. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF JANUARY 21, 2025, AGENDA

A. MINUTES:

1. Minutes of the Regular meeting held December 16, 2024.

B. PUBLIC COMMENTS:

1. Lapeer County Commissioner - Brad Haggadone.
2. Lapeer District Library – William Marquardt.

C. CONSENT AGENDA:

1. Special Event: East Lapeer Farmers Market, May 1 – October 31, 2025, Saturdays, TSC - 1203 Imlay City Rd.
2. 2025 Farmland Lease Agreement –Terry Jostock.
3. Secondhand Dealer License and Pawnbroker License – Lapeer Gold and Loan.

SUGGESTED MOTION:

Approve the Consent Agenda for January 21, 2025.

D. BILL LISTING:

1. Bill Listing for January 21, 2025.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the Bill Listing for January 21, 2025, in the amount of \$2,308,524.64.

E. PROCLAMATIONS, RECOGNITIONS AND RESOLUTIONS:

F. PUBLIC HEARINGS:

G. ADMINISTRATIVE REPORTS:

1. DDA Executive Director – Employment Contract Second Addendum.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the Downtown Development Authority (DDA) Executive Director Employment Contract Second Addendum, effective February 1, 2025.

2. Special Event: Friday Night Bikes – May 30 – August 22, 2025, 6:00 p.m. -10:00 p.m., (except July 4 & August 15), Nepessing Street - Mason to Saginaw Streets.

SUGGESTED MOTION:

Approve the Friday Night Bikes – May 30 – August 22, 2025, Special Event as presented.

Or:

Refer Special Event Application to the Downtown Development Authority.

H. CITY MANAGER’S REPORT:

1. Various matters.

I. CITY ATTORNEY’S REPORT:

1. Various matters.

J. UNFINISHED BUSINESS:

1. Appointments to Boards and Commissions.

K. DEPARTMENTAL COMMUNICATIONS:

1. Departmental Monthly Reports.

L. PUBLIC COMMENTS:

M. CLOSING COMMENTS:

1. Commissioners.
2. City Manager.
3. Mayor.

N. REMINDER OF MEETINGS:

Next City Commission Meeting: **TUESDAY, JANUARY 28, 2025, Special**

O. REMINDER OF PUBLIC HEARINGS:

CLOSED SESSION

ADJOURNMENT

MATERIAL TRANSMITTAL

Notice:

Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (810) 664-5231 or by email at clerk@ci.lapeer.mi.us at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

**LAPEER CITY COMMISSION
MINUTES OF A REGULAR MEETING
DECEMBER 16, 2024**

A regular meeting of the Lapeer City Commission was held December 16, 2024, at the Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 6:30 p.m.

ROLL CALL

Present: Mayor Marquardt.

Commissioners: Atwood, Brady, Glisman, Petrie, Swindell.

Absent: None.

City Manager: Mike Womack, present.

City Attorney: T. Allen Francis, present.

Mayor Marquardt led the Pledge of Allegiance.

290 2024 12-16 AGENDA APPROVAL

Moved by Glisman. Seconded by Brady.

Approve the Agenda for December 16, 2024, as presented.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

291 2024 12-16 MINUTES

Moved by Glisman. Seconded by Brady.

Approve the minutes of the regular meeting held December 2, 2024, as presented.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

PUBLIC COMMENTS

Brad Haggadone, Lapeer County Commissioner, updated the City Commission regarding the Lapeer County Board of Commissioners' proceedings.

Karin Lackey gave an invocation.

Joe Davis, Family Literacy Center, spoke about their G.E.D. program.

Bella, spoke about her experience with the Family Literacy Center and thanked Police Chief Howe for a donation.

292 2024 12-16 BILL LISTING

Moved by Brady. Seconded by Petrie.

Approve the bill listing for December 16, 2024, in the amount of \$488,026.32.

ON A ROLL CALL VOTE.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

PROCLAMATION, RECOGNITIONS AND RESOLUTIONS

None.

ADMINISTRATIVE REPORTS

None.

CITY MANAGER'S REPORT

293 2024 12-16 CHANGE IN JANUARY 2025 MEETING DATES

Moved by Brady. Seconded by Glisman.

To cancel the regular commission meeting of January 6, 2025, and schedule a special meeting for Goals and Objectives on Tuesday, January 28, 2025, at 5:30 p.m.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

CITY ATTORNEY'S REPORT

294 2024 12-16 CLOSED SESSION

Moved by Brady. Seconded by Petrie.

To enter into a closed session at the conclusion of the regular meeting to discuss a written legal opinion from the City Attorney, which is exempt from disclosure as provided under Section 8 of the Open Meetings Act, MCL 15.268(h).

ON A ROLL CALL VOTE:

Ayes: Brady, Glisman, Petrie, Swindell, Atwood.

Nays: None.

MOTION CARRIED.

UNFINISHED BUSINESS

295 2024 12-16 REAPPONTMENT-DOWNTOWN DEVELOPMENT AUTHORITY

Moved by Swindell. Seconded by Atwood.

To confirm the mayor's appointment of Megan Gillingham, Jeff Hogan, and Mindy Schwab to the Downtown Development Authority for terms ending January 1, 2029.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

296 2024 12-16 REAPPONTMENT – BOARD OF REVIEW

Moved by Brady. Seconded by Glisman.

To reappoint Dedrik Krogh to the Board of Review for a term ending January 1, 2028.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

DEPARTMENTAL REPORTS

The Monthly Departmental Reports were received into the record.

PUBLIC COMMENTS

Karin Lackey gave another invocation.

MAYOR/COMMISSIONER COMMENTS

Commissioner Glisman: All the leaves are picked up. Merry Christmas to all our employees and resident, hopes everyone has a miraculous Christmas celebrating with family and friends. The Boston Tea Party occurred on December 16, 1773. On December 24, 1851, there was an accidental fire at the Library of Congress. Merry Christmas to everyone.

Commissioner Brady: Video recordings have been going very well. Thanked staff for sticking with it.

Commissioner Petrie: In thinking of gifts this holiday season, she knows that nothing is more valuable than prayer; she will be praying very specifically for each person and their families this season. Read a scripture from Isaiah 9:7. Merry Christmas to everyone.

Commissioner Swindell: Merry Christmas, Happy Hanukkah, Happy Kwanza, and Yule is coming, so the days will start getting longer.

Commissioner Atwood: Merry Christmas, thanks for all you do. Thanked the legislators in Lansing for their hard working during this lame duck session. The Michigan Municipal League is working very hard as well.

City Manager Womack: Merry Christmas, Happy Hanukkah, Happy Kwanza and Happy Solstice. The Planning Commission has a full board; Ms. Brady did a great job and will be a great addition. Attended the Santa Ride which was a lot of fun. Today, in 1864 the Battle of Nashville took place. Thanked Mayor Pro-Tem Atwood for all his hard work with the Michigan Municipal League.

Mayor Marquardt: Read the list of days the city will be closed during the holidays. Wished everyone a Merry Christmas and Happy New Year. Saturday was both wonderful and emotional as she watching the Santa Ride. It's a wonderful thing for all the families and helps boost the economy.

CLOSED SESSION

The Lapeer City Commission convened to a closed session to discuss a written legal opinion from the City Attorney, which is exempt from disclosure as provided under Section 8 of the Open Meetings Act, MCL 15.268(h) at 7:06 p.m. and returned to its regular meeting at 7:56 p.m.

297 2024 12-16 ADJOURNMENT

Having no further business, Mayor Marquardt adjourned the regular meeting at 7:57 p.m.

Debbie Marquardt, Mayor

Romona Sanchez, City Clerk

To: Mike Womack, City Manager
From: Jeremy Howe, Chief of Police
Date: January 13, 2025
RE: Special Event – East Lapeer Farmers Market

STAFF RECOMMENDATION

Approve the event.

CURRENT OR NEW INFORMATION

Friends helping Friends Inc. would like to have a weekly event at the TSC located at 1203 Imlay City Rd. The event is named, “East Lapeer Farmers Market.” This event is not located on city owned property. The organizer, Kathy Stine, is requesting that every Saturday starting on May 1st and ending October 31st. The event time has not been determined on application. They also do not the expected number of attendees.

This event does not require any additional city services.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

This event did occur in 2024.

AGENDA ITEM REVIEW

Meeting Date: January 21, 2025 **Date Reviewed:** January 14, 2025
Consent: X
Administrative: **Reviewed By:** Clerk’s Department
Public Hearing:

PLEASE APPROVE BY 12-1-2024

MUST HAVE MAP AND CERTIFICATE
OF INSURANCE WHEN TURNING IN
APPLICATION

City of Lapeer SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application per the City of Lapeer Special Events Ordinance (Ch.52 Special Event) and the Rules and Regulations and return it to the either Parks & Rec Department (for events at a City Park) or the City Clerk's Office at a minimum of 45 calendar days before the starting date of the event.

If you request an event in a CITY PARK, YOU MUST SUBMIT YOUR PARK RESERVATION WITH YOUR APPLICATION. All Special Event Applications should be submitted directly to the City Clerk's Office, 576 Liberty Park, Lapeer, MI, 48446 or it can be emailed to clerk@ci.lapeer.mi.us.

Sponsoring Organization
(Legal Name)

Address

Organization Event
Coordinator/Contact

Event Coordinator/
Contact Address

Coordinator/Contact Email

Event Name

Purpose of Event

Event Location

Date of Event

of Event

Organizational Team

Describe the activities
taking place at your event:

Have you
reserved your
park/pavilion?

If yes, provide copy of reservation form
with this application, if no and planning a
park event, reservations need to be made.*

Event Time

of Expected
Attendees:

Please check what will be part of your event:

☒ Music
☒ Tents

☒ Animals
(such as a petting zoo)
☒ Wedding

☒ Selling of food*
☒ Selling of drinks*

☐ Posted Signage of
Event*
☒ Liquor/Beer or Wine*

Please list here what type of music (DJ/Band/Individual singers, etc.) and/or list animals:

*See Rules and Regulations

Please check what you request the City to supply:

FOR OFFICE USE ONLY:

SPECIAL EVENT REVIEW COMMITTEE APPROVALS

☐ City Manager	☐ Police Chief
☐ Fire Chief	☐ DPW Director
☐ Parks & Rec Director	

Picnic Tables Qty:	Electricity Turned on/off	Other:
Trash Containers Qty:	Road Crossing Guards Qty:	
Road Closures List:		

Please attach a letter indicating all requests of City services if something other than above.

Please check what type of event is this:

A description of the type of event can be found on page 4, B.1-5.

City Operated Event	☒	Other Non-Profit Event	☐	Political or Ballot Issue Event
Co-Sponsored Event	☐	Other For-Profit Event	☐	

INDEMNIFICATION AGREEMENT

The Friends of Alpena Lapeer / East Lapeer Farmers Market agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: Kathy Stone Date: 10.27.2024

Witness: Jay Stambaugh Date: 10.27.2024

1. **ANNUAL EVENT:** Is this event expected to occur next year? [YES] [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

(e.g., third weekend in July): May - October 2026

2. **AN EVENT MAP [IS] [IS NOT] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also, show streets or parking lots that you are requesting to be blocked off. **Crossing Guards are required if crossing any roads.**
3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)? [YES] [NO]

If yes, list the lots or locations where free parking is requested:

4. **Alcoholic Beverages:** Will they be served? ~~YES~~ (NO)
Who holds the Liquor Control Commission license?
-

5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

10-27-2024
Date

Kathy Stone
Signature of Sponsoring Organization's Agent

SUBMIT THIS APPLICATION at least 45 calendar days before the first day of the event to the City of Lapeer, City Clerk's Office, 576 Liberty Park, Lapeer MI 48446.

Be sure to include the following with the application:

- | | |
|--------------------------|--|
| ☐ | Complete Signed Application. |
| ☐ | Park Reservation (as needed). |
| ☐ | Certificate of Insurance –Naming City of Lapeer as additionally insured. |
| ☐ | Event Map. |
| ☐ | If Non-Profit provide proof of IRS 501c(3) status. |



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306		CONTACT NAME: PHONE (A/C, No, Ext): (855) 222-5919 FAX (A/C, No): E-MAIL ADDRESS: support@nextinsurance.com	
INSURED East Lapeer Farmers Market 1203 E. Inlay City Rd. Lapeer, MI 48446		INSURER(S) AFFORDING COVERAGE INSURER A: State National Insurance Company, Inc. NAIC # 12831 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 913627838

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR	X		NXTLLVF7JP-00-GL	03/01/2024	03/01/2025	EACH OCCURRENCE \$1,000,000.00
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00						
	MED EXP (Any one person) \$15,000.00						
	PERSONAL & ADV INJURY \$1,000,000.00						
GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:							GENERAL AGGREGATE \$2,000,000.00
							PRODUCTS - COMP/OP AGG \$2,000,000.00
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE						EACH OCCURRENCE \$
	DED ☐ RETENTIONS ☐						AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				PER STATUTE ☐ OTH-ER ☐
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is City of Lapeer. This Certificate Holder is an Additional Insured on the General Liability policy per the Additional Insured Automatic Status Endorsement. All Certificate Holder privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

CERTIFICATE HOLDERCity of Lapeer
576 Liberty St
Lapeer, MI 48446**LIVE CERTIFICATE**

Click or scan to view

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ITEM C-2

To: Mayor and City Commissioners
From: Mike Womack, City Manager
Date: January 9, 2025
RE: Farmland Lease

STAFF RECOMMENDATION

Approve the farmland lease with Terry Jostock.

CURRENT OR NEW INFORMATION

On November 18, 2024, a letter was mailed to Mr. Terry Jostock, asking if he would like to extend the farmland lease for the 2025 farming season, for the same price as 2024, 2023 and 2022.

Mr. Jostock agreed, signed the lease on December 2, 2024. The contract is for one-year for the two parcels, which are as follows:

- Parcel A, 20 Acres @ \$2,300.00/year
- Parcel 1, 53 Acres @ \$6,095.00/year

I am requesting that the attached lease be approved and allow the mayor and myself to sign the documentation.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

AGENDA ITEM REVIEW

Meeting Date:	January 21, 2025	Date Reviewed:	January 14, 2025
Consent:	X	Reviewed By:	City Clerk's Office
Administrative:			
Public Hearing:			

LEASE AGREEMENT

Lease Agreement between the City of Lapeer, a Michigan Municipal Corporation, 576 Liberty Park, Lapeer, Michigan 48446, herein referred to as "Leasing Agent" and Terry Jostock, herein referred to as "Leasing Farmer."

DESCRIPTION OF PREMISES

Leasing Agent leases approximately 53 acres of land located in the City of Lapeer, Lapeer County, Michigan described as follows:

PARCEL # L22-01-710-040-00:

53 Acres – Off of Clark Road, behind Soccer Fields.

Leasing Farmer shall in no event till or work any land within the 100-yard flood plain of any creeks/ponds/waterway.

AND

Leasing Agent leases approximately 20 acres of land located in the City of Lapeer, Lapeer County, Michigan described as follows:

PARCEL # L22-01-715-040-00:

20 Acres – Vacant Land, Clark Road, Lapeer, Michigan 48446.

The South ½ of the southwest ¼ of the southwest ¼ of Section 9, Town 7 North, Range 10 East, Lapeer Township, Lapeer County, Michigan.

Leasing Farmer shall in no event till or work any land within the 100-yard flood plain of any creeks/ponds/waterway.

TERM

The term of this Lease is April 1, 2025, through December 31, 2025.

RENTAL

Leasing Farmer shall pay \$8,395.00 = (\$6,095 + \$2,300) as rent. The rent shall be paid on or before January 16, 2025.

USE OF PREMISES

The premises are to be used for the purpose of growing farm crops and Leasing Farmer shall restrict its use to such purpose and shall not use or permit the use of the premises for any other purpose without the written consent of Leasing Agent.

ASSIGNMENT OR SUBLEASE

The Lease shall not be sold, assigned, or in any manner transferred by Leasing Farmer, nor shall the leased premises or any part thereof be sublet, without the prior written consent of Leasing Agent.

NON-LIABILITY OF LESSOR FOR DAMAGES

Leasing Agent shall not be responsible for liability or claims of third parties for personal injury or property damage from any cause relating to the use of the premises by the Leasing Farmer. Leasing Farmer shall indemnify Leasing Agent from all liability, loss, or other damage claims or obligations resulting from any injuries or losses. Leasing Farmer shall make no claim against Leasing Agent for damages for personal injury or property damage from any cause relating to Leasing Farmer's use of the premises.

LEASING AGENT'S ACCESS TO PROPERTY

Leasing Agent reserves the right to go on and have access at all times during the existence of this Lease, to the leased premises for any purpose. Leasing Agent shall reimburse Leasing Farmer for any damages to crops caused by Leasing Agent's ingress and egress during any period of access use.

LEASING FARMER'S ACCESS TO PROPERTY

Farmer's Access will be to enter on Saginaw Road.

LEASING FARMER'S DUTIES

Leasing Farmer shall cut no live trees except by permission of Leasing Agent. Leasing Farmer shall farm the leased premises in a good and workmanlike manner and shall rotate the crops. Leasing Farmer shall prevent the accumulation of fire hazards and shall not do anything to increase the risk of hazard on the property.

IN WITNESS WHEREOF, the parties have executed this Lease on the respective dates set forth below.

CITY OF LAPEER
By:

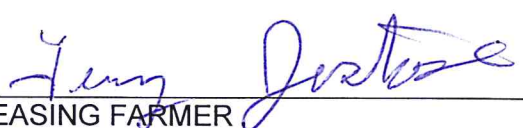
Date: _____

Debbie Marquardt, Mayor
Leasing Agent

Date: _____

Mike Womack, City Manager
Leasing Agent

Date: Dec 2-24

By: 
LEASING FARMER

Its President



ITEM C-3

To: Mayor Marquardt and Lapeer City Commission
From: Romona Sanchez, City Clerk
Date: January 9, 2025
RE: Lapeer Gold & Loan, 801 East Street

STAFF RECOMMENDATION

Mayor approve a Secondhand Dealer License and Pawnbroker License for Lapeer Gold & Loan located at 801 East Street.

CURRENT OR NEW INFORMATION

Jony Jajou, owner of Lapeer Gold and Loans, has applied for a Secondhand Dealer License and Pawnbrokers License for Lapeer Gold and Loans located at 801 East Street. All requirements have been met and staff recommends approval for a license.

Under Public Act 350 of 1917 (Secondhand Dealers and Junk Dealers), Public Act 273 of 1917 (Pawnbrokers) and Chapter 20 (Business Licenses and Regulations Ordinance), businesses are required to apply to and be approved by the Mayor for a Secondhand Dealer and Pawnbrokers License.

Mr. Jajou has also applied for a Precious Metal & Gem Dealer License. Under PA 95 of 1981 and Chapter 20 (Business Licenses and Regulations Ordinance), this license is applied to and approved by the Police Department.

If approved, licenses held by Lapeer Gold & Loans:

- Secondhand Dealer License
- Pawnbrokers License
- Precious Metal & Gem Dealer License

Please advise if you should have any questions.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

AGENDA ITEM REVIEW

Meeting Date:	January 21, 2025	Date Reviewed:	January 14, 2025
Consent:		Reviewed By:	Clerk's Department
Administrative:	X		
Public Hearing:			



RECEIVED
JAN X 7 2025
CITY MANAGER
LAPEER, MI

Office Use:	License #:	25-1128
	Fee Paid:	\$150.00
	Date:	1-7-25
Mayor/City Commission Approved:		
ISSUED:		

APPLICATION – SECONDHAND AND/OR JUNK DEALER

(According to the Provisions of Public Act 350 of 1917 and City of Lapeer Ordinance:
Chapter 20 (Business Licenses and Regulations), Section 20.00 and Section 20.03) \$150. Annual Fee
Date: _____

Applicant Information:

Name of Applicant: Lapeer Gold and Loan
Address: 801 East St Lapeer MI 48446
Telephone #: 810-660-8664
Location of Business: Lapeer Gold and Loan 801 East St Lapeer MI 48446
Property Owner of location: Johnny Jajau
(Name, Address, Telephone # of property owner)
Previous experience as a Secondhand Dealer or Junk Dealer: NA

Have you:

Been convicted of any crime, misdemeanor, or local ordinance?

Describe violation and penalty assessed: _____

Held a permit in Michigan that was revoked, suspended, or denied within the last three years?

Explain: _____

Business Information:

Name of Business: Lapeer Gold and Loan
Address: 801 East St Lapeer MI 48446
Individual ☐ Partnership ☐ Corporation ☒ Firm ☐ Association ☐
Telephone Number: _____

Applicant must furnish the following additional information:

- ☒ Nonrefundable Application Fee (\$25.00).
- ☒ Annual Fee (\$150.00).
- ☒ Listing of all agents/employees with complete addresses (new employees within 10 days).
- ☒ Signed copy of the Criminal Background Check Consent/Release Form and Agreement by all employees to be used under this request (new employees within 10 days).
- ☒ Surety Bond in the sum of \$3,000.
- ☒ Listing (types) of secondhand goods.

By filing this application, I acknowledge I have read the appropriate Ordinance Section, and I authorize the City of Lapeer to conduct a background check on myself, the applicant, as well as on the agents/employees requested in this application. In addition, by signing this application I affirm that the information provided is accurate and that, if a license is granted, I will abide by all applicable ordinances, statutes, regulations, and laws.

Applicant Signature: Johnny Jajau

Date: 12-27-2024



RECEIVED

JAN X 7 2025

CITY MANAGER
LAPEER, MI

Office Use: License #: 25-1127
Fee Paid: \$150.00
Date: 01/07/25
Mayor/Commission Approved: _____
ISSUED: _____

APPLICATION – PAWNBROKERS

(According to the Provisions of Public Act 273 of 1917 and City of Lapeer Ordinance:
Chapter 20 (Business Licenses and Regulations), Section 20.00 and Section 20.06) \$150. Annual Fee

Applicant Information:

Name of Applicant: Johnny Tajou / Lapeer Gold and Loan

Address: _____

Telephone #: ~~810-660-8664~~ 810-

Location of Business: 801 East St Lapeer MI 48446

Property Owner of location: Johnny Tajou
(Name, Address, Telephone # of property owner)

Previous experience as a Pawnbroker: NA

Have you:

Been convicted of any crime, misdemeanor, or local ordinance?

Describe violation and penalty assessed: _____

Held a permit in Michigan that was revoked, suspended or denied within the last three years?

Explain: _____

Business Information:

Name of Business: Lapeer Gold and Loan

Address: 801 East St Lapeer, MI 48446

Individual ☐ Partnership ☐ Corporation ☒ Firm ☐ Association ☐

Telephone Number: 810-660-8664

Applicant must furnish the following additional information.

- ☐ Nonrefundable Application Fee (\$25.00).
- ☐ Annual Fee (\$150.00).
- ☐ Listing of all agents/employees with complete addresses (new employees within 24 hours).
- ☐ Signed copy of the Criminal Background Check Consent/Release Form and Agreement by all employees to be used under this request (new employees within 10 days).
- ☐ Bond in the sum of \$3,000, with at least 2 sureties. (PA 273 of 1917; Section 446.2202(5).)

By filing this application, I acknowledge I have read the appropriate Ordinance Section, and I authorize the City of Lapeer to conduct a background check on myself, the applicant, as well as on the agents/employees requested in this application. In addition, by signing this application I affirm that the information provided is accurate and that, if a license is granted, I will abide by all applicable ordinances, statutes, regulations and laws.

Johnny Tajou
Applicant Signature:

12-27-2024
Date:

OFFICE USE:

Police Department: ☒ Approval ☐ Disapproval

Signature: See Email

Date: 01/09/2025

City Clerk: ☐ Approval ☐ Disapproval

Signature: _____

Date: _____

Romona Sanchez

From: Jeff Jones
Sent: Thursday, January 9, 2025 9:21 AM
To: Romona Sanchez
Subject: 250000261 - Pawnbroker/Precious Metal Application (Johny Jajou)
Attachments: 250000261 (Johny Jajou).pdf

Good morning,

See attached report containing approved applications for Johny Jajou.

Have a great day!

Jeffrey R. Jones
Detective Sergeant
City of Lapeer Police Department
2300 W. Genesee Street
Lapeer, MI 48446
(810) 664-0833 Office
(810) 664-3141 Fax
(810) 705-3009 Work Cell
jjones@ci.lapeer.mi.us



Equitable Police Services through Professionalism, Courtesy and Fairness



ITEM D-1

To: Mayor and City Commission
From: Kelly Hanna, Director of Financial Services
Date: January 21, 2025
RE: Bill Listing – December 11, 2024 - January 16, 2025

STAFF RECOMMENDATION

Approve the bill listing as presented.

CURRENT OR NEW INFORMATION

I, Kelly Hanna, Director of Financial Services, have reviewed the bills for December 11, 2024, through January 16, 2025, in the total amount of **\$2,308,524.64** and find them to be proper charges.

AGENDA ITEM REVIEW

Meeting Date:	January 21, 2025	Date Reviewed:	January 14, 2025
Consent:			
Administrative:	X	Reviewed By:	Clerk's Department
Public Hearing:			

ITEM D-1

CHECK REGISTER FOR CITY OF LAPEER
CHECK DATE FROM 12/11/2024 - 01/16/2025

Check Date	Check	Vendor Name	Amount
01/16/2025	598637	LAPEER COMMUNITY SCHOOLS	573,622.45
12/19/2024	598562	LAPEER COMMUNITY SCHOOLS	328,521.39
01/02/2025	2635(A)	GREAT LAKES WATER AUTHORITY	146,225.27
01/16/2025	598636	LAPEER CO TREASURER	125,946.65
01/16/2025	598634	LAPEER CO INTERMEDIATE SCHOOL	114,079.67
12/19/2024	2620(A)	SOLBERG, KNOWLES AND ASSOCIATES	91,374.00
12/19/2024	598561	LAPEER CO TREASURER	79,222.18
12/19/2024	598560	LAPEER CO INTERMEDIATE SCHOOL	70,924.56
12/19/2024	2626(E)	DTE ENERGY	63,123.57
01/16/2025	2683(E)	BLUE CROSS & BLUE SHIELD OF MI	61,753.17
12/19/2024	2618(A)	ROWE INC	53,286.25
01/16/2025	598638	LAPEER DISTRICT LIBRARY	35,471.68
01/16/2025	2681(A)	VECTOR TECH GROUP	31,785.00
01/02/2025	598616	WHITEWATER WEST INDUSTRIES LTD.	31,049.10
12/25/2024	2631(E)	US BANK	24,635.18
12/19/2024	598533	DIAMOND TIER CONSTRUCTION LLC	22,506.00
12/19/2024	598529	CITY OF LAPEER	22,397.22
12/19/2024	598563	LAPEER DISTRICT LIBRARY	22,015.27
12/19/2024	598575	SNOBLIN, GREGORY	21,600.00
12/19/2024	2623(A)	VECTOR TECH GROUP	18,074.00
01/16/2025	2685(E)	CONSUMERS ENERGY	14,555.78
12/19/2024	2607(A)	HAMLETT ENVIRONMENTAL TECHNOLOGIES	14,020.00
01/16/2025	598629	HOLDWICK'S HEATING & COOLING	13,900.00
12/19/2024	2603(A)	FITNESS THINGS, INC.	13,746.50
12/19/2024	2616(A)	REHMANN LLC	13,000.00
01/02/2025	2642(A)	SPICER GROUP	11,408.00
12/19/2024	2604(A)	FLETCHER FEALKO SHOUDY & FRANCIS PC	10,881.08
01/02/2025	598601	KEMIRA WATER SOLUTIONS	10,683.91
01/16/2025	598644	OLMSTEAD, WILLIAM	10,150.00

12/19/2024	598586	U.S. POSTMASTER	10,000.00
01/16/2025	598627	GREATER LAPEER TRANS AUTH	9,917.52
01/16/2025	2672(A)	OWEN TREE SERVICE INC	9,408.00
01/02/2025	598607	MLR ENGINEERING	9,187.00
12/19/2024	598582	T. G. PRIEHS PAVING CO	8,863.03
01/16/2025	2646(A)	ABM COMMERCIAL CLEANING	7,580.00
01/16/2025	2677(A)	ROWE INC	7,105.00
01/16/2025	2653(A)	DOWNTOWN DEVELOPMENT AUTHORITY	6,810.25
12/19/2024	2606(A)	GREEN MEADOWS LAWNSCAPE, INC.	6,236.00
12/19/2024	598548	GREATER LAPEER TRANS AUTH	6,155.17
01/16/2025	598647	STATE OF MICHIGAN	5,520.53
12/19/2024	598578	STATE OF MICHIGAN	5,500.00
12/19/2024	2630(E)	WINDSTREAM	5,263.55
01/16/2025	2660(A)	ICC COMMUNITY DEVELOP SOLUTIONS LLC	5,000.00
12/19/2024	2629(E)	WEX BANK	4,880.07
12/19/2024	2621(A)	SZOTT FORD	4,082.85
01/16/2025	598620	ALH WOODBRIDGE PARK LAPEER LLC	4,000.00
12/19/2024	2602(A)	DOWNTOWN DEVELOPMENT AUTHORITY	3,844.44
01/16/2025	2680(A)	TROY IND.	3,807.45
01/02/2025	598608	STATE OF MICHIGAN	3,752.12
12/19/2024	2625(E)	CITY OF LAPEER	3,714.44
01/16/2025	2684(E)	CITY OF LAPEER	3,453.44
12/19/2024	2611(A)	LEGACY ASSESSING SERVICES INC	3,400.00
01/16/2025	2662(A)	LEGACY ASSESSING SERVICES INC	3,400.00
12/19/2024	598534	ENVIRONMENTAL SYSTEMS RESEARCH INST	3,390.41
01/16/2025	2661(A)	K & R TRUCK SALES, INC.	3,343.64
12/19/2024	598527	BS & A SOFTWARE	3,320.00
12/19/2024	2609(A)	K & R TRUCK SALES, INC.	3,233.88
01/16/2025	2671(A)	ON DUTY GEAR, LLC	3,056.27
01/16/2025	598633	LAPEER CO DRAIN COMMISSION	2,799.50
01/16/2025	598641	MONCHILOV SEWER SERVICE, LLC.	2,500.00
12/19/2024	598577	STATE OF MICHIGAN	2,443.19
12/19/2024	598559	LAPEER CO DRAIN COMMISSION	2,344.40

01/16/2025	598630	INNOVATIVE SOFTWARE SERVICES	2,174.47
12/19/2024	598566	MGS ELECTRIC INC.	2,100.00
01/16/2025	2659(A)	HYDRO CORP	1,989.50
12/19/2024	2624(A)	VIEW NEWSPAPERS	1,935.40
12/19/2024	2597(A)	ABM COMMERCIAL CLEANING	1,920.00
01/16/2025	2663(A)	MAUK, JODI	1,920.00
01/16/2025	2678(A)	SMITH, SHANNON	1,920.00
01/16/2025	598642	NU-TECH GRAPHICS	1,870.00
12/19/2024	2612(A)	MAUK, JODI	1,807.70
12/19/2024	2619(A)	SMITH, SHANNON	1,807.70
01/02/2025	2638(A)	MAUK, JODI	1,807.70
01/02/2025	2641(A)	SMITH, SHANNON	1,807.70
01/16/2025	598640	MARCO TECHNOLOGIES, LLC	1,801.52
01/02/2025	598606	MISS DIG SYSTEM INC	1,688.63
01/16/2025	598639	LERETA	1,681.96
01/02/2025	598609	STATE OF MICHIGAN	1,638.00
01/16/2025	598625	D&W AWNING & WINDOW CO., INC.	1,608.00
01/02/2025	598605	MICHIGAN ROADWAY SOLUTIONS, LLC	1,603.00
01/02/2025	2636(A)	GREEN MEADOWS LAWNSCAPE, INC.	1,559.00
01/16/2025	598655	VERIZON WIRELESS	1,508.11
01/16/2025	2649(A)	BARUZZINI AQUATICS	1,500.00
01/16/2025	2687(E)	METROPOLITAN LIFE INSURANCE COMPANY	1,446.79
12/19/2024	598541	FOCUS INSTRUCTIONAL SOLUTIONS, LLC	1,395.00
01/02/2025	2632(A)	CORRIGAN OIL II, INC.	1,390.83
12/19/2024	598583	T. P. ISRAEL CO INC	1,380.00
01/16/2025	2675(A)	REVIZE, LLC	1,375.00
12/19/2024	2600(A)	CORRIGAN OIL II, INC.	1,359.98
12/19/2024	598531	D & D PROPERTIES GROUP	1,359.61
01/16/2025	2651(A)	CORRIGAN OIL II, INC.	1,323.92
12/19/2024	598550	HILT, HOLLY	1,300.05
12/19/2024	598584	TOWN & COUNTRY POOLS, INC	1,207.50
01/16/2025	2664(A)	MAURER'S TEXTILE RENTAL SERVICES	1,200.00
01/16/2025	2666(A)	MES LIFE SAFETY LLC	1,089.99

01/16/2025	2679(A)	TAYLOR, SARAH	1,062.50
01/16/2025	598651	TOWN & COUNTRY POOLS, INC	1,059.50
12/19/2024	598589	VERIZON WIRELESS	1,050.50
01/16/2025	2668(A)	MUNICIPAL EMERGENCY SERVICES, INC	1,004.54
12/19/2024	2622(A)	TAYLOR, SARAH	1,000.00
12/19/2024	598542	FRENCH ASSOCIATES	1,000.00
01/02/2025	2643(A)	TAYLOR, SARAH	1,000.00
12/19/2024	2617(A)	RIGHT TOUCH LANDSCAPING INC	900.00
01/16/2025	2648(A)	ARROWHEAD UPFITTERS, INC.	862.00
12/19/2024	598555	KENT COMMUNICATIONS INC.	851.01
12/19/2024	598547	GREAT LAKES ENVIRONMENTAL TEST. LLC	850.00
01/02/2025	598600	GREAT LAKES ENVIRONMENTAL TEST. LLC	850.00
01/16/2025	598659	ZI AI XU	794.38
01/16/2025	598631	JAY'S SEPTIC	780.00
01/02/2025	598594	ACTION MUNICIPAL SUPPLY, LLC	752.66
01/16/2025	598622	BASIC BENEFITS LLC	719.28
01/16/2025	2665(A)	MEI TOTAL ELEVATOR SOLUTIONS	690.39
12/19/2024	598574	SIGNS BY CRANNIE INC	617.00
12/19/2024	598592	XTREME SHREDS	600.00
01/02/2025	598610	T. P. ISRAEL CO INC	600.00
01/16/2025	598652	TRW LANDSCAPES LLC	600.00
01/16/2025	598632	KENT COMMUNICATIONS INC.	599.57
01/02/2025	598595	CARQUEST OF LAPEER	568.31
12/19/2024	598538	FERGUSON US HOLDINGS, INC	560.00
01/16/2025	2652(A)	D & K TRUCK COMPANY INC.	554.56
01/02/2025	598597	ETNA SUPPLY	550.00
01/16/2025	2676(A)	RICK RHEIN DISPOSAL	496.00
12/19/2024	598587	UNIFIRST CORPORATION	462.48
01/02/2025	2645(A)	WILKINSON SOLUTIONS	456.00
01/16/2025	2669(A)	NORTH CENTRAL LABS	454.71
12/19/2024	598536	EWT HOLDINGS III CORP.	450.01
01/16/2025	2682(A)	VIEW NEWSPAPERS	434.60
01/16/2025	598656	VILLAGE PRINTING	410.00

12/19/2024	2614(A)	NYE UNIFORM CO	405.69
01/16/2025	2655(A)	ETNA SUPPLY	387.50
01/02/2025	598615	WHITE'S GARAGE DOOR	378.00
01/02/2025	598613	VILLAGE PRINTING	370.00
01/16/2025	598653	U.S. POSTMASTER	350.00
12/19/2024	2598(A)	AMERICAN VIDEO TRANSFER INC	329.46
01/16/2025	2657(A)	FIRE-DEX, GW LLC	326.86
12/19/2024	2599(A)	CASCADE SPRINKLER INSPECTION	325.00
12/19/2024	2613(A)	MES LIFE SAFETY LLC	324.99
01/16/2025	598619	ACTION MUNICIPAL SUPPLY, LLC	301.50
01/16/2025	598623	BOURGOIS, ALEXANDER	300.00
12/19/2024	598545	GRANITE TELECOMMUNICATIONS, LLC	299.97
12/19/2024	598540	FIRST ADVANTAGE LNS	296.55
12/19/2024	2610(A)	LAPEER AREA CHAMBER OF COMMERC	260.00
01/02/2025	2644(A)	VECTOR TECH GROUP	250.00
01/16/2025	2667(A)	MID-STATES BOLT & SCREW LLC.	240.75
12/19/2024	598590	VILLAGE PRINTING	240.00
01/02/2025	598604	MGS ELECTRIC INC.	240.00
01/16/2025	2673(A)	PARAGON LABORATORIES, INC.	236.00
01/16/2025	598645	SECURITY CREDIT UNION	233.50
01/02/2025	2637(A)	KEITH BRACE INC.	230.00
12/19/2024	598532	DELYNN'S DESIGNS, INC	228.50
01/16/2025	2650(A)	BLUE FLAME PROPANE INC	222.88
12/19/2024	598573	SHIRLEY'S DRY CLEAN. & ALTERATIONS	217.15
01/16/2025	598658	WINEMAN, CHAD	214.83
12/19/2024	598564	MARCO TECHNOLOGIES, LLC	214.43
12/19/2024	598549	HAUXWELL, ROBERT	213.81
01/16/2025	2686(E)	INVOICE CLOUD	205.00
12/19/2024	598543	GENESEE CO BLDG OFFICIALS ASSOC	200.00
12/19/2024	598568	MID THUMB SIGNS & LIGHTING SERVICE	200.00
01/02/2025	598614	WALLSIDE WINDOWS	200.00
01/16/2025	598643	ODISH BROTHERS & FAMILY INC	200.00
01/02/2025	598611	UNIFIRST CORPORATION	184.05

01/16/2025	598648	STATE OF MICHIGAN	180.25
01/02/2025	2639(A)	MILNES FORD INC	174.95
12/19/2024	598530	CLEARVIEW HOLDINGS	170.11
01/16/2025	598654	UNIFIRST CORPORATION	165.51
12/19/2024	598553	JAY'S SEPTIC	160.00
12/19/2024	598565	MARKELL, KATHIE	144.14
12/19/2024	598551	INTERNATIONAL INSTITUTE OF	135.00
12/19/2024	598572	SATTLER, SHAWN	132.62
12/19/2024	598524	ARNOLD'S AUTO WASH	132.00
01/02/2025	2633(A)	D & K TRUCK COMPANY INC.	123.16
01/16/2025	2656(A)	FASTENAL COMPANY	119.67
12/19/2024	2627(E)	INVOICE CLOUD	115.00
01/16/2025	598628	GROUP RESOURCES	112.00
12/19/2024	2601(A)	DORNER, LAURA	109.08
01/02/2025	2640(A)	SHORELINE INVESTMENT SERV. INC.	108.95
12/19/2024	598556	KONIECZKA HEATING & COOLING, INC	100.00
12/19/2024	598558	LAKE ORION PLUMBING & HEATING	100.00
12/19/2024	598567	MICHIGAN HEATING COOLING & PLUMBING	100.00
12/19/2024	598580	STRATTON HOME IMPROVEMENT	100.00
12/19/2024	598581	T T H P CONSTRUCTION	100.00
12/19/2024	598593	ZETTLE, ANN MARIE	100.00
01/02/2025	598596	D & W AWNING & WINDOW CO	100.00
01/02/2025	598617	WILLIAM E. WALTER, INC	100.00
01/16/2025	2654(A)	ELECTIONSOURCE	100.00
01/16/2025	598618	8M REMODELING & CONSTRUCTION	100.00
01/16/2025	598624	C & L WARD BROS, CO	100.00
01/16/2025	598649	SUMMERSET ELECTRIC	100.00
12/19/2024	598535	ESTATE OF BRIAN BARNARD	98.62
12/19/2024	598546	GRASKA, MATTHEW	98.33
01/16/2025	598646	SHIRLEY'S DRY CLEAN. & ALTERATIONS	93.20
12/19/2024	598591	WESTENDORF, JOHN R	89.14
12/19/2024	2615(A)	PREMIER OCCUPATIONAL HEALTH	88.00
01/16/2025	2674(A)	PREMIER OCCUPATIONAL HEALTH	88.00

12/19/2024	598526	BERMAN, BONNIE	87.08
01/16/2025	598657	WHITE'S GARAGE DOOR	82.78
01/16/2025	598626	DELYNN'S DESIGNS, INC	82.00
12/19/2024	2605(A)	FLINT WELDING SUPPLY CO	81.25
01/16/2025	2658(A)	FLINT WELDING SUPPLY CO	81.25
01/02/2025	598598	FENTON MEMORIALS & VAULTS, INC.	81.00
12/19/2024	598585	TRW LANDSCAPES LLC	72.00
01/16/2025	598650	THE COUNTY PRESS	65.00
12/19/2024	598523	ALLEN EDWIN HOMES	64.84
12/19/2024	598552	JAR, REBECCA	63.20
01/16/2025	598635	LAPEER CO REGISTER OF DEEDS	60.00
12/19/2024	598525	AVERY, JIM	56.71
12/19/2024	598554	JENICE GROTH	56.60
01/16/2025	2670(A)	NYE UNIFORM CO	52.14
12/19/2024	598557	KURWA, BUD	48.00
12/19/2024	598537	FASTENAL COMPANY	47.52
12/19/2024	598539	FFH INVESTMENTS	39.34
12/19/2024	2608(A)	JOHNSON CONTROLS SEC. SOLUTIONS	34.01
01/02/2025	2634(A)	FASTENAL COMPANY	32.74
01/02/2025	598602	LAPEER CO REGISTER OF DEEDS	30.00
12/19/2024	598521	LINDSAY, DANIELLE	29.43
01/16/2025	2647(A)	ADVANCE MARKING SYSTEMS	29.39
01/02/2025	598599	GAVAN, CASEY	28.14
01/02/2025	598603	LINCOLN, SHELLEY	27.81
12/19/2024	598528	BUDNIK, KAITLYN	26.30
12/19/2024	598522	ALH WOODBRIDGE PARK	22.92
12/19/2024	598569	OLIVO, JANET	17.00
12/19/2024	598579	STATE OF MICHIGAN	16.00
12/19/2024	598570	PRIMARY TITLE AGENCY LLC	12.60
12/19/2024	598576	SPEEDY Q MARKET #346	11.43
01/02/2025	598612	UPS	8.38
01/16/2025	598621	ARNOLD'S AUTO WASH	8.00
12/19/2024	598544	GIDDINGS, GRACE	5.96

12/19/2024	598588	UPS	5.66
12/19/2024	598571	ROLLING HILLS APTS	5.17
12/19/2024	2628(E)	STATE OF MICHIGAN	1.75
TOTAL			<u>\$2,308,524.64</u>

MEMORANDUM

TO: LAPEER CITY COMMISSION

FROM: CATHERINE BOSTICK, CHAIRPERSON
CITY OF LAPEER DDA

DATE: DECEMBER 4, 2024

RE: DDA EMPLOYMENT SECOND CONTRACT ADDENDUM

Please find attached a copy of the City of Lapeer DDA Executive Director Employment Contract Second Addendum increasing the annual salary of the DDA Executive Director from \$54,256 per year to \$58,656 per year. This salary increase was approved by the DDA Board on November 26, 2024 to be effective February 1, 2025. The DDA Board is seeking approval from the Lapeer City Commission as to this contract addendum. The DDA Board recommended no changes to the current \$722 per month monthly compensation for Section 125 Premium Only contribution for health insurance premium costs.

SECOND ADDENDUM TO EMPLOYMENT CONTRACT

This Second Addendum to Employment Contract signed on December 21, 2023 ("Contract") made by and between the City of Lapeer Downtown Development Authority (hereinafter referred to as the "DDA" or "Employer") and James Alt (hereinafter referred to as the "Employee"), shall be effective this 1st day of February, 2025.

The parties hereto, intending to be legally bound hereby, agree upon the following amendment to the Employee's "Contract" of which shall be effective February 1, 2025, and to the following terms and provisions that shall govern the remainder of the "Contract" term unless otherwise amended by the parties, in writing, with the parties signatures affixed thereto:

COMPENSATION

Employer shall pay Employee, and employee shall accept from employer, in full payment for Employee's services, compensation at the rate of \$58,656.00 per year. This rate is being implemented on February 1, 2025. The rate of compensation provided shall be subject to such annual or other adjustments as may be negotiated by the Employer and Employee as allowed per DDA budget.

In addition, Employer shall pay Employee additional compensation in the amount of \$722.00 per month for payment of Employee's Section 125 Premium Only Plan. If Employee elects to opt out of the DDA Section 125 Premium Only Plan, this additional compensation shall be discontinued and no longer paid.

The parties further agree that no other terms or conditions of employment have been amended or altered in the Employment Contract by and between the parties and that the Employment Contract executed on December 21, 2023 shall remain in full force and effect upon its express terms and conditions except as otherwise set forth herein, or as otherwise amended by any previous Addenda.

EMPLOYER

EMPLOYEE

By: _____

Catherine Bostick Date

Its: Chairperson, City of Lapeer DDA

By: _____

James Alt Date

Its: Executive Director, City of Lapeer DDA

To: Mike Womack, City Manager
From: Jeremy Howe, Chief of Police
Date: January 9, 2025
RE: Special Event – Friday Night Bikes

STAFF RECOMMENDATION

Approve the event. Insurance required

Alternatively, refer to Downtown Development Board and/or Chamber of Commerce for review and recommendation back to the City Commission.

CURRENT OR NEW INFORMATION

We have received a Special Event Application from Norm Barbieri (Steel Patriots) to hold an event titled: “Friday Night Bikes”. This event is scheduled to be held nearly every Friday night during the summer months beginning May 30th and ending August 22nd, 2025. There will be no scheduled events on July 4th or August 15th of 2025. Event operating time will be from 6:00PM to 10:00PM. This event will take place on Nepessing Street, from Mason Street to Saginaw Street. Nepessing Street may be closed at Mason Street and at Saginaw Street as deemed necessary. Court Street and Pine Street will remain open with barricades closing Nepessing Street (see attached map).

There will be live music, street performers, bike shows and caricature artists with the possibility of additional acts to bring more interest to the event. There will also be street vendors and food trucks if necessary.

This event requires City resources from the DPW for barricades and cones. The event will also require picnic tables and the electricity to be turned on near the stage area. The police department will set up the barricades/cones in conjunction with any event organizers. Police presence during the event will result in overtime.

See PDF File SE Friday Night Bikes 2025.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Previously held event in 2024.

AGENDA ITEM REVIEW

Meeting Date: January 21, 2025

Date Reviewed: January 14, 2025

Consent: X

Administrative:

Reviewed By: Clerk’s Department

Public Hearing:

City of Lapeer SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application per the City of Lapeer Special Events Ordinance (Ch.52 Special Event) and the Rules and Regulations and return it to the either Parks & Rec Department (for events at a City Park) or the City Clerk's Office at a minimum of 45 calendar days before the starting date of the event.

If you request an event in a CITY PARK, YOU MUST SUBMIT YOUR PARK RESERVATION WITH YOUR APPLICATION. All Special Event Applications should be submitted directly to the City Clerk's Office, 576 Liberty Park, Lapeer, MI, 48446 or it can be emailed to clerk@ci.lapeer.mi.us.

Sponsoring Organization
(Legal Name)

STEEL PATRIOTES LLC

Phone #

Address

Organization Event
Coordinator/Contact

NORMAN BARBIERI

Phone #

248 431 3003

Event Coordinator/
Contact Address

440 N SAWYER STREET LAPEER MI

Coordinator/Contact Email

NBARBIERI@STC-GLOBAL.NET

Event Name

FRIDAY NIGHT BIKES IN LAPEER

Purpose of Event

BIKE NIGHT

Event Location

NOCESSING STREET

Have you
reserved your
park/pavilion?

Yes / No

*If yes, provide copy of reservation form with this application, if no and planning a park event, reservations need to be made.**

Date of Event

MAY 30TH - AUG 22

Event Time

6 PM - 10 PM

of Event

NO JULY 4TH NOR NOV 15TH

Organizational Team

10

of Expected
Attendees:

7000 P/WEEK

Describe the activities

taking place at your event:

LIVE MUSIC, STREET PERFORMERS

BIKE SHOW, CARICATURE ARTIST, SPECIAL EVENTS T.D.

STREET VENDORS, POSSIBLE FOOD TRUCKS IF NECESSARY

Please check what will be part of your event:

☒ Music**
☒ Tents

☐ Animals**
(such as a petting zoo)
☐ Wedding

☐ Selling of food*
☐ Selling of drinks*

☐ Posted Signage of
Event*
☐ Liquor/Beer or Wine*

**Please list here what type of music (DJ/Band/Individual singers, etc.) and/or list animals: LIVE BAND, DJ, AND INDIVIDUAL CLAYCATS FOR NATIONAL ANTHEM

*See Rules and Regulations

Please check what you request the City to supply:

FOR OFFICE USE ONLY:

SPECIAL EVENT REVIEW COMMITTEE APPROVALS

City Manager	☒	Police Chief
Fire Chief	☒	DPW Director
Parks & Rec Director	☐	

20	Picnic Tables Qty:	ON	Electricity Turned <u>On</u> /off	<u>at</u>	Other:	
	Trash Containers Qty:	17	Road Crossing Guards Qty:			
	Road Closures List:	NIPESING STREET BETWEEN MASON & PINE NIPESING BETWEEN PINE & SAGINAW				

Please attach a letter indicating all requests of City services if something other than above.

Please check what type of event is this:

A description of the type of event can be found on page 4, B.1-5.

	City Operated Event	X	Other Non-Profit Event		Political or Ballot Issue Event
X	Co-Sponsored Event		Other For-Profit Event		

INDEMNIFICATION AGREEMENT

The STEEL PATRIOTS M/C agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: [Signature] Date: 10/24/24

Witness: _____ Date: _____

1. **ANNUAL EVENT:** Is this event expected to occur next year? (YES) [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

(e.g., third weekend in July): FRIDAY NIGHTS JUNE, JULY, AUG

2. **AN EVENT MAP [IS] [IS NOT]** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also, show streets or parking lots that you are requesting to be blocked off. **Crossing Guards are required if crossing any roads.**

3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)?
[YES] [NO]

If yes, list the lots or locations where free parking is requested:

4. **Alcoholic Beverages:** Will they be served? **[YES]**~~[NO]~~

Who holds the Liquor Control Commission license?

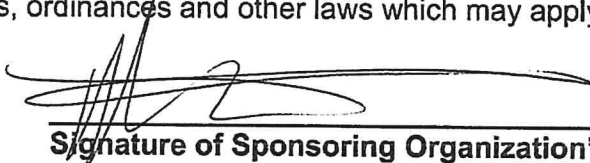
SOCIAL DISTRICT

5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

10/24/24

Date



Signature of Sponsoring Organization's Agent

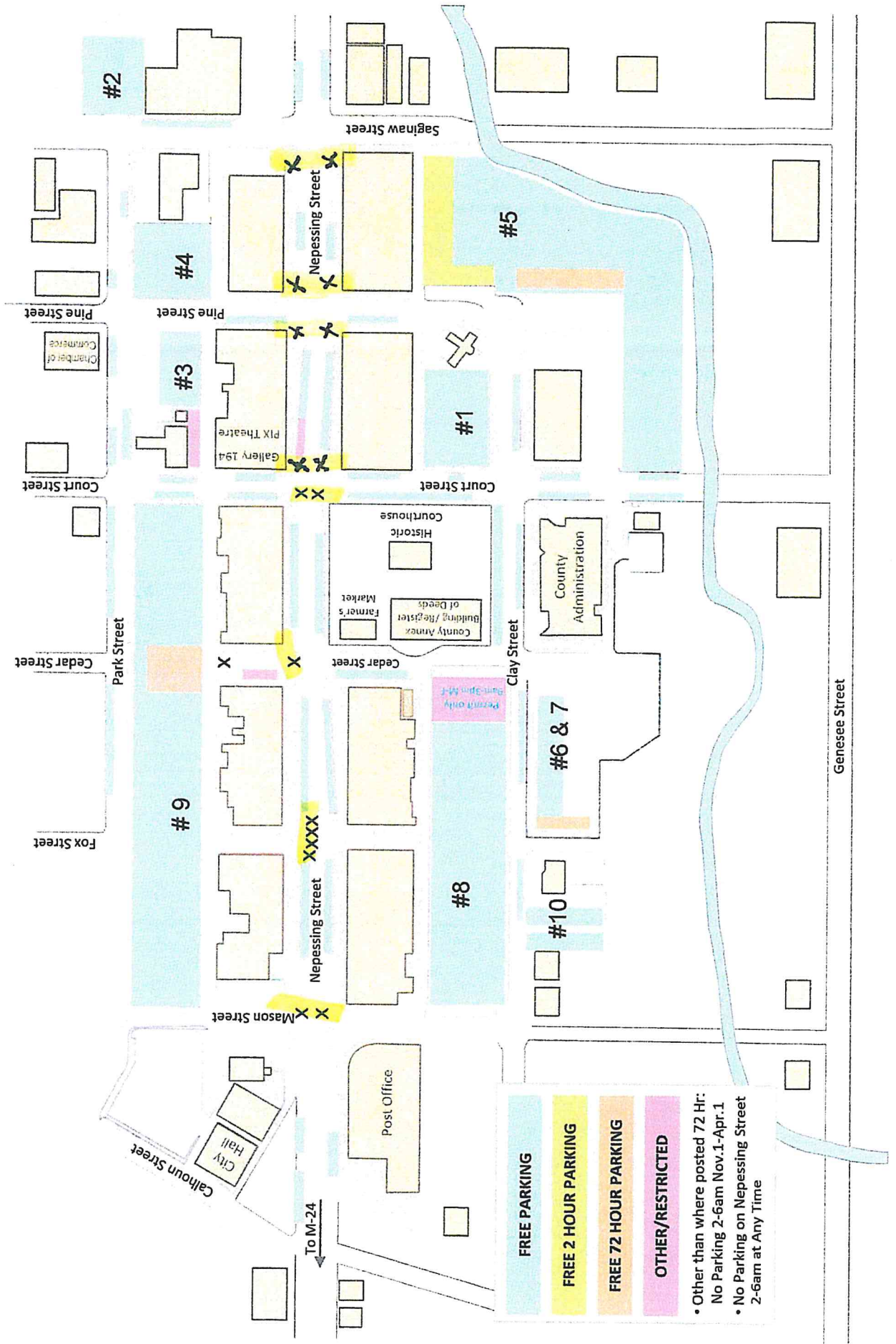
SUBMIT THIS APPLICATION at least **45** calendar days before the first day of the event to the City of Lapeer, City Clerk's Office, 576 Liberty Park, Lapeer MI 48446.

Be sure to include the following with the application:

- | | |
|-------------------------------------|--|
| ☐ | Complete Signed Application. |
| ☐ | Park Reservation (as needed). |
| ☐ | Certificate of Insurance –Naming City of Lapeer as additionally insured. |
| ☒ | Event Map. |
| ☐ | If Non-Profit provide proof of IRS 501c(3) status. |

Insurance will be provided upon approval

DOWNTOWN PARKING MAP





CERTIFICATE OF LIABILITY INSURANCE

Fax: (810)664-2610

DATE (MM/DD/YYYY)

04/05/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Lapeer Agency 145 E. Nepessing St Lapeer, MI 48446	CONTACT NAME: Pam Little PHONE (A/C, No, Ext): (810)664-2966 FAX (A/C, No): (810)664-1102 E-MAIL ADDRESS: pam@lapeeragency.com
INSURED Steel Patriots MC Inc. 5276 Augusta Ct. Metamora, MI 48455	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Ins. Co. NAIC # 15350 INSURER B: West Bend Mutual Ins. Co. INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 00017536-0

REVISION NUMBER: 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		B633179	04/01/2024	04/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			B633179	04/01/2024	04/01/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Directors & Officers			B633193	04/01/2024	04/01/2025	Occurrence 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Non-profit motorcycle club

City of Lapeer is an additional insured with respect to the General Liability policy as per a written contract.

CERTIFICATE HOLDER**CANCELLATION****City of Lapeer**
576 Liberty St
Lapeer, MI 48446

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Pam Little

(PAM)

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ITEM J-1

To: Mayor and City Commission
Date: January 14, 2025
RE: Boards & Commissions Appointments

MAYORAL APPOINTMENT

BOARD OR COMMISSION	MEMBER NAME	CURRENT TERM EXPIRES	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
County Center Board	Vacancy	Jan 1, 2025	1 Year		Awaiting Recommendation
Downtown Development Authority	Vacancy	Jan 1, 2025	4 Year		Awaiting Recommendation
EDC/TIFA/Brownfield	Vacancy	Mar 1, 2030	6 Year		Awaiting Recommendation
Local Officers Compensation Commission	Vacancy	Oct 1, 2029	5 Year		Awaiting Recommendation

COMMISSION APPOINTMENTS

BOARD OR COMMISSION	MEMBER NAME	EXPIRATION	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
Board of Review	Vacancy - Alternate	Jan 1, 2026	3 Year		Awaiting Recommendation
Lapeer Building Authority	Vacancy	Jun 1, 2027	3 Year		Awaiting Recommendation
Prison Liaison Committee	Vacancy	Apr 1, 2025	3 Year		Awaiting Recommendation
Zoning Board of Appeals	Vacancy – Alternate	Apr 1, 2027	3 Year		Awaiting Recommendation

Current Board members listing with current term ending date is attached, along with said members new application indicating their willingness to be reappointed.

AGENDA ITEM REVIEW

Meeting Date: January 21, 2025

Date Reviewed: January 14, 2025

Reviewed By: R. Sanchez, City Clerk

The following residents have applied to a Board or Commission:

<u>Board/Commission:</u>	<u>Name:</u>	<u>Date Application Submitted:</u>	
Economic Development Corporation/ Tax Increment Financing Authority/ Brownfield Redevelopment Authority	John LaClair	12-10-2024	New Applicant
Local Officers Compensation Commission	Daniel Stanley	12-26-2024	New Applicant



RECEIVED
DEC 10 2024
CITY MANAGER
LAPEER, MI

Application for Boards and/or Commissions

Please complete, sign and date the application and return to:
City Clerk's Office, 576 Liberty Park, Lapeer, MI 48446

810-664-5231

Email: clerk@ci.lapeer.mi.us

☐ Accuracy Board	☐ Downtown Development Authority	☐ Lapeer Neighborhoods, Inc.
☐ Board of Review	☒ Economic Development Corporation / Tax Increment Financing Authority / Brownfield Redevelopment Authority	☐ Local Development Finance Authority
☐ Cemetery Board	☐ Greater Lapeer Transportation Authority	☐ Local Officers Compensation Commission
☐ Center for the Arts of Greater Lapeer	☐ Income Tax Board of Review	☐ Park Board
☐ Construction Board of Review	☐ Lapeer Building Authority	☐ Planning Commission
☐ County Center Board	☐ Lapeer Housing Commission	☐ Zoning Board of Appeals
☐ District Library Board	☐ Lapeer Housing Board of Appeals	

Please tell us why you wish to serve on this Board or Commission; describe your relevant experience; and what do you feel you can contribute to the Board or Commission:

I'VE OWNED A BUSINESS IN TOWN FOR MANY YEARS!

Applicant Information:

Print Name: JOHN LACLAIR
(First) (Last)

Street Address: LAPEER

Home Phone: _____ Cell Phone: 810

Email: J Auto LAPEER.com

Employer: _____ Occupation: RETIRED

Educational Background: K-8 BISHOP KELLEY H.S. LAPEER MI +
SOME COLLEGE - MOTT

Community Activities and/or Work Experience:

MEMBER LAPEER OPTIMIST CLUB
" ST. JOHN DAVIDSON

Signature: John LaClair Date: 12-10-24

Thank you for your interest in serving on one of our Boards or Commission. All information on this application is public information and subject to disclosure in response to public records request made pursuant to the Freedom of Information Act.



RECEIVED

DEC 26 2024

CITY MANAGER
LAPEER, MI

Application for Boards and/or Commissions

Please complete, sign and date the application and return to:
City Clerk's Office, 576 Liberty Park, Lapeer, MI 48446
810-664-5231

Email: clerk@ci.lapeer.mi.us

☐ Accuracy Board	☐ Downtown Development Authority	☐ Lapeer Neighborhoods, Inc.
☐ Board of Review	☐ Economic Development Corporation / Tax Increment Financing Authority / Brownfield Redevelopment Authority	☐ Local Development Finance Authority
☐ Cemetery Board	☐ Greater Lapeer Transportation Authority	☒ Local Officers Compensation Commission
☐ Center for the Arts of Greater Lapeer	☐ Income Tax Board of Review	☐ Park Board
☐ Construction Board of Review	☐ Lapeer Building Authority	☐ Planning Commission
☐ County Center Board	☐ Lapeer Housing Commission	☐ Zoning Board of Appeals
☐ District Library Board	☐ Lapeer Housing Board of Appeals	

Please tell us why you wish to serve on this Board or Commission; describe your relevant experience; and what do you feel you can contribute to the Board or Commission:

I wish to serve on this commission to make sure that our elected officials are paid a fair and reasonable salary for their service to our great city and its people.

I feel I can contribute to this commission because I hold a Bachelors in Business Administration and with that bring a wealth of financial knowledge to the table.

Applicant Information:

Print Name:

Daniel

(First)

Stanley

(Last)

Street Address:

Home Phone:

N/A

Cell Phone:

Lapeer, MI 48446

Email:

Employer:

Occupation:

Rental Manager

Educational Background:

Bachelors in Business Administration Ferris State University & Associates in General Studies & Arts Mott Community College

Community Activities and/or Work Experience:

Committee Chairman Boy Scouts Troop 144 02/2014 - Present
Rental Manager Jim Biehl's 05/2021 - Present
Driver Mid-Valley Transportation 06/2019 - 05/2021

Signature

Date

12/19/2024

Thank you for your interest in serving on one of our Boards or Commission. All information on this application is public information and subject to disclosure in response to public records request made pursuant to the Freedom of Information Act.



ITEM K-1

To: Mayor and City Commission
Date: January 14, 2025
RE: MONTHLY OPERATIONAL REPORTS

CITY DEPARTMENTS:

- 1. BUILDING DEPARTMENT**
- 2. FINANCIAL SERVICES DEPARTMENT**
 - A. ASSESSING DIVISION
 - B. INCOME TAX DIVISION
 - C. ACCOUNTING/DATA PROCESSING DIVISION
- 3. FIRE AND RESCUE DEPARTMENT**
- 4. HOUSING AND NEIGHBORHOOD DEVELOPMENT DEPARTMENT**
 - A. LAPEER HOUSING COMMISSION (LHC)
 - B. LAPEER NEIGHBORHOOD'S INC. (LNI)
 - C. COMMUNITY DEVELOPMENT
- 5. PLANNING DEPARTMENT**
 - A. DEVELOPMENT ACTIVITIES
- 6. POLICE DEPARTMENT**
 - A. POLICE
 - B. ORDINANCE ENFORCEMENT
 - C. PARKING DIVISION
- 7. PUBLIC WORKS DEPARTMENT**
 - A. SEWER UTILITY DIVISION
 - B. STREET DIVISION
 - C. WATER DIVISION
 - D. WASTEWATER DIVISION
- 8. MARIJUANA MONTHLY REPORT**

AGENDA ITEM REVIEW

Meeting Date: January 21, 2025

Date Reviewed: January 14, 2025

Reviewed By: City Clerk's Office

Permit Summary Report

Building Department
576 Liberty Park
Lapeer, MI 48446
810-245-9621

ITEM K-1-1

01/13/25

DATE ISSUED	PERMIT TYPE	PERMIT CATEGORY	ADDRESS	FEES PAID	STATUS
12/19/2024	Building	Sign	604 S MAIN ST	\$643.00	ISSUED
12/19/2024	Building	Sign	1985 W GENESEE ST	\$277.00	ISSUED
01/06/2025	Building	Sign	558 S MAIN ST	\$277.00	ISSUED
01/07/2025	Building	Roof	371 CHARBRIDGE AVE-BLDG 9	\$343.00	ISSUED
12/10/2024	Electrical	Electrical	218 LINCOLN ST	\$119.00	ISSUED
12/10/2024	Electrical	Electrical	558 S MAIN ST	\$507.00	ISSUED
12/16/2024	Electrical	Electrical	1200 BARRY DR SUITE 3600	\$744.00	ISSUED
12/19/2024	Electrical	Electrical	604 S MAIN ST	\$180.00	ISSUED
01/06/2025	Electrical	Electrical	558 S MAIN ST	\$186.00	ISSUED
01/09/2025	Electrical	Electrical	320 HARRISON ST	\$227.00	ISSUED
12/10/2024	Mechanical	Mechanical	1200 BARRY DR SUITE 3600	\$417.00	ISSUED
12/16/2024	Mechanical	Mechanical	1200 BARRY DR SUITE 3600	\$560.00	ISSUED
12/19/2024	Mechanical	Mechanical	1200 BARRY DR SUITE 3600	\$468.00	ISSUED
01/09/2025	Mechanical	Mechanical	3317 WHISPER RIDGE DR	\$217.00	ISSUED
01/09/2025	Mechanical	Mechanical	320 HARRISON ST	\$217.00	ISSUED
01/07/2025	Mechanical	Mechanical	401 GOLFSIDE DR	\$324.00	ISSUED
01/09/2025	Mechanical	Mechanical	336 COURTNEYS PL	\$90.00	ISSUED
12/11/2024	Plumbing	Plumbing	1684 LIBERTY ST	\$264.00	ISSUED
01/07/2025	Plumbing	Plumbing	401 GOLFSIDE DR	\$324.00	ISSUED
12/18/2024	R.O.W.	Right of Way	2791 TREYMORE ST	\$250.00	ISSUED
12/19/2024	R.O.W.	Right of Way	3301 DAVISON RD	\$265.00	ISSUED
12/18/2024	Sewer	Sewer	2791 TREYMORE ST	\$4,000.00	ISSUED
12/18/2024	Water	Water	2791 TREYMORE ST	\$2,750.00	ISSUED
12/18/2024	Compliance	Certificate of Compliance/Occu	400 MCCORMICK DR	\$81.00	ISSUED

TOTAL FEES PAID: \$13,730.00

Monthly Rental Certificates

01/13/2025

BUILDING DEPARTMENT
576 LIBERTY PARK
LAPEER, MI 48446
810-245-9621

Property Address	Holder Name	Certificate Number	Status	Date Issued	Date Expires	Total Amount
55 SUZANNE DR D	SUZANNE APARTMENTS LLC	CR23-0278	Certified	12/18/2024	03/08/2025	283.00
435 W NEPESSING ST 8	BEYER FURNITURE INC	CR23-0831	Certified	12/10/2024	07/31/2025	40.00
635 CEDAR ST	PEASLEY, MICHELE R & BRAD	CR24-0641	Certified	12/11/2024	11/29/2026	150.00
637 CEDAR ST	PEASLEY, MICHELE R & BRAD	CR24-0642	Certified	12/11/2024	11/29/2026	50.00
546 WASHINGTON ST	DND REAL ESTATE PROPRTI	CR24-0643	Certified	12/12/2024	12/12/2026	150.00
548 WASHINGTON ST	DND REAL ESTATE PROPRTI	CR24-0644	Certified	12/12/2024	12/12/2026	50.00
79 N SAGINAW ST 1	DND REAL ESTATE PROPRTI	CR24-0645	Certified	12/12/2024	12/12/2026	150.00
79 N SAGINAW ST 2	DND REAL ESTATE PROPRTI	CR24-0646	Certified	12/12/2024	12/12/2026	50.00
1029 BALDWIN RD	MCCAULEY, MICHAEL & GRA	CR24-0647	Certified	12/11/2024	10/30/2025	150.00
105 S COURT ST	THOKALA REVOCABLE LIVIN	CR24-0701	Certified	01/06/2025	12/09/2026	150.00
187 HOWARD ST	THOKALA REVOCABLE LIVIN	CR24-0702	Certified	01/06/2025	12/09/2026	50.00
220 N CALHOUN ST	THOKALA REVOCABLE LIVIN	CR24-0703	Certified	01/06/2025	12/09/2026	150.00
216 N CALHOUN ST	THOKALA REVOCABLE LIVIN	CR24-0704	Certified	01/06/2025	12/09/2026	50.00
334 E OREGON ST	THUMB AREA HOME BUYERS	CR24-0827	Certified	12/18/2024	11/29/2026	150.00
1375 SECOND ST	SIMMONS, DOUGLAS & KATH	CR24-0834	Certified	01/06/2025	12/05/2026	150.00
315 E NEPESSING ST 1	NEPESSING APARTMENTS LL	CR24-0835	Certified	01/06/2025	01/06/2027	200.00
315 E NEPESSING ST 2	NEPESSING APARTMENTS LL	CR24-0836	Certified	01/06/2025	01/06/2027	50.00
315 E NEPESSING ST 3	NEPESSING APARTMENTS LL	CR24-0837	Certified	01/06/2025	01/06/2027	50.00
315 E NEPESSING ST 4	NEPESSING APARTMENTS LL	CR24-0838	Certified	01/09/2025	01/06/2027	50.00
315 E NEPESSING ST 5	NEPESSING APARTMENTS LL	CR24-0839	Certified	01/09/2025	01/06/2027	50.00
315 E NEPESSING ST 6	NEPESSING APARTMENTS LL	CR24-0840	Certified	01/09/2025	01/06/2027	50.00
147 LAW ST	CALHOUN APARTMENTS LLC	CR24-0841	Certified	01/09/2025	12/27/2026	150.00
548 N COURT ST	CALHOUN APARTMENTS LLC	CR24-0842	Certified	01/09/2025	12/27/2026	50.00

Property Address	Holder Name	Certificate Number	Status	Date Issued	Date Expires	Total Amount
Total # of Certificates:		23	Total Amount Billed:		\$2423.00	

Population: All Records

Certificate.Status = Certified AND

Certificate.DateIssued Between 12/6/2024 12:00:00 AM

AND 1/13/2025 11:59:59 PM AND

Certificate.CertType = Rental



Item K-1-2-A

To: Mike Womack, City Manager
C.C. City Board of Commissioners
From: Denise Marinelli, Assessor
Date: January 14, 2025
RE: Monthly Departmental Report

ASSESSING DEPARTMENT CONCENTRATION:

- Property Transfers are processed and are currently up to date. Deeds and Property Transfer Affidavits have been processed through December.
- Current Deed breakdown:

Deeds	December	Vacant land	New Construction	Prior Month
Transfers	09	02		12
Non-Transfers	10			17
Forcl/Redmptn	0			0
Total	19			29

- 2025 Personal properties forms have been mailed. End of the year field work is in progress and the department is nearing completion of the 2025. Assessment Roll.
- We currently have one Michigan Tax Tribunal Small Claims case for the 2024 tax year.
- The department continues to investigate, correct, and update property description discrepancies, omissions, errors, and changes. We assist departments, property owners, realtors and appraisers with questions and concerns as well as processing address and lot split requests.
- As always, please contact me if you have any questions or concerns.



Item # K-1-2-B

To: Mike Womack, City Manager
From: Kelly Hanna, Director of Financial Services
Date: January 6, 2025
RE: Income Tax Monthly Report for December 2024

CITY OF LAPEER
Monthly Financial Statement
Income Tax Department
December 2024

Fiscal Year	Net Monthly Income	Net Total Yr-to-date	Original Budget for year	Current Budget for year	Actual Total for year	Excess (Deficit) Revenue
2014/15	\$48,706	\$1,369,088	\$2,590,000	\$2,590,000	\$2,953,553	\$363,553
2015/16	\$48,494	\$1,317,528	\$2,785,000	\$2,785,000	\$3,069,571	\$284,571
2016/17	\$56,575	\$1,475,254	\$3,065,000	\$3,065,000	\$3,212,298	\$147,298
2017/18	\$112,598	\$1,638,695	\$3,165,000	\$3,165,000	\$3,349,223	\$184,223
2018/19	\$41,358	\$1,519,703	\$3,175,000	\$3,175,000	\$3,520,679	\$345,679
2019/20	\$118,965	\$1,565,534	\$3,265,000	\$3,265,000	\$3,881,826	\$616,826
2020/21	\$172,433	\$1,613,978	\$3,495,000	\$3,495,000	\$3,783,095	\$288,095
2021/22	\$98,443	\$1,899,938	\$3,476,000	\$3,476,000	\$4,527,734	\$1,051,734
2022/23	\$94,345	\$1,888,787	\$4,090,000	\$4,140,076	\$4,984,764	\$844,688
2023/24	\$198,744	\$2,156,394	\$4,833,000	\$4,833,000	\$5,145,549	\$312,549
2024/25	\$214,768	\$2,111,664	\$5,428,000	\$5,428,000		

Original Budget and Current Year Budget columns for FYE 2013- 2023 adjusted to include budgeted p&l & prosecution



Item # K-1-2-C

To: Mike Womack, City Manager
From: Kelly Hanna, Director of Financial Services
Date: January 14, 2025
RE: Finance Department Report for December 2024

- 1) 165 – accounts payable checks were issued.
- 2) 306 - payroll payments were issued (there were 3 pays in August).
- 3) 11 - income tax refund checks were issued.
- 4) Records were reviewed with those needing information on burial location. There were two (2) graves purchased (1 resident / 1 non-resident); two (2) full burials; two (2) burials of cremains; and one (1) foundation purchased (for a total of \$256.00).
- 5) 819 winter 2024 property tax bills were receipted for \$1,409,206.25; Twenty-three (23) summer 2024 property tax bills were receipted for \$7,079.65 and three (3) delinquent 2023 personal property tax bills were receipted for \$120.45.
- 6) There were 47 additions, and 43 cancellations received regarding the voter registration records.



ITEM K-1-3

To: Mike Womack, City Manager
From: Mike Vogt, Fire Chief
Date: January 7, 2025
RE: December 2024

MONTH SUMMARIZED:

Training: The department conducted a total of four training sessions (2 days/2 nights). A total of 117.0 personnel-hours were spent on training during the month.

Community Risk Reduction: The department participated in seven events during the month. These events took place in the City of Lapeer, Mayfield Township and Dryden. These events included approximately 81 children and 94 adults. Included in these events was our annual Shop with a Hero, where 12 children were able to go shopping with one of our personnel for the holidays.

Fire & Life Safety: Five annual inspections, 15 re-inspections, one other type of inspection, and three site visits were completed in the city, with 16 violations being identified. There were two businesses inspected that were without any fire code violations. One remodel plan, two fire alarm plans, one site plan and one sprinkler plan were reviewed for the Building Department for the month of December.

Responses: The department responded to a total of 38 incidents during the month, requiring a total of 420.0 personnel-hours. This is 11 more responses than we had for the same period in 2023. 42% of these responses occurred Monday-Friday between the hours of 6:00 am and 6:00 pm. The estimated dollar loss for the month was \$203,200, bringing the estimated annual loss for the year to \$1,864,536. The losses for the month resulted from a vehicle fire, commercial building fire, electrical equipment fire, and an appliance fire in the City of Lapeer; a pumper truck fire in Mayfield Township, and two building fires in Oregon Township.

The number of responses for the month by municipality was: City of Lapeer-28, Lapeer Twp-0, Mayfield Twp-6, Oregon Twp-2, Automatic/Mutual Aid-2.

The average emergency response time (in minutes) to each municipality was: City of Lapeer-5.0, Lapeer Twp-0.0, Mayfield Twp-0.0, Oregon Twp-11.5.

The calendar year's annual percentage of responses by municipality is: City of Lapeer-56.24%, Lapeer Twp-11.86%, Mayfield Twp-18.00%, Oregon Twp-7.36%, Assists-6.54%.

The number of burn permits issued for the month by the municipality was: Lapeer Twp-13, Mayfield Twp-12, Oregon Twp-10.

The breakdown of responses by type is as follows:

Fire Alarm-Malicious	0	Fire Alarm-Unintentional	10
Fire Alarm-Malfunction	3	Fire Alarm-Residential	0
Building Fire-Residential	1	Building Fire-Commercial	1
Building Fire-Other	1	Vehicle Fire	3
Grass/Brush Fire	0	Rescue	3
Good Intent	1	Electrical Related	2
Smoke Investigation	1	Gasoline/Diesel Spill/Leak	0
Natural Gas/Propane Leak	0	Carbon Monoxide (alarm & actual)	5
Other Type Fires	3	Other Type Response	2
Assist to Other Agencies	2	Washdown	0

ITEM K-1-4-a

Dept: Housing Improvement Department
Submitted To: Mr. Mike Womack, City Manager
From: Denise Soldenski, Director of Housing and Neighborhood Development
Date: January 16th, 2025
RE: December 11th, 2024 – January 7th, 2025
copy: Lapeer Housing Commission/Lapeer Riverview Towers, LLC

LAPEER HOUSING COMMISSION (LHC)/LAPEER RIVERVIEW TOWERS, LLC (LRT)

A. RIVERVIEW TOWERS: HUD PROJECT BASED VOUCHER (PBV)

1. As of January 6, Riverview Towers is at 100% occupancy.
2. The Riverview waitlist contains a sufficient supply of applicants to fill future vacant units.

B. HOUSING CHOICE VOUCHER PROGRAM (HCV)

1. As of January, 91 vouchers are under contract.
2. Pulling applicants from the waitlist will continue as funding allows to fill vacant vouchers.

C. ADMINISTRATION

1. **Attachment #1** Lapeer Housing Commission/Lapeer Riverview Towers, LLC financials.
2. ***Ms. Soldenski would like initial approval of the 5 Year PHA Plan for 7/1/2025 – 7/1/2029 and Annual PHA plan beginning 7/1/2025.*** The attached plan describes both administrative and capital expenditures planned for the upcoming years. A meeting for Riverview Towers residents was conducted on 11/26/24 to obtain their comments on the plan, with no negative comments. The public hearing for the 5 Year and Annual PHA Plan will be scheduled for the 3/20/25 board meeting and the plans are due to HUD no later than 4/17/25 via electronic submission on another new HUD system.
3. On 12/17/2024, HUD released yet another PIH Notice 2024-38 that clarifies 5 provisions of HOTMA 102 & 104 that must be implemented and in policies. Two of the provisions have already been implemented by and are in LHC policy: Earned Income Disregard (EID) program ceased as of 12/31/2023 and the use of the new HUD-9886A Consent Release as well as policies relating to participant revocation of this consent. HUD is requiring that the remaining 3 provisions are implemented and in policies for all actions effective on 7/1/2025. This means PHAs should have approved by 3/1/2025 based on the fact that work on all participant program actions/certifications typically start 90-120 days before the effective dates. ***Ms. Soldenski would like approval from the board to include 2 of the 3 new provisions in the LHC HCV Administrative Policy effective for 1/16/2025. They are new definitions outlined in PIH Notice 2024-38 and policy relating to De Minimis Errors relating to participant cases and guidance on when LHC must take action to credit or repay a family.*** The last provision of Income Exclusions will be included in the next board meeting.
4. HUD released the Final Rule of the Housing Opportunity Through Modernization Act (HOTMA) of 2016, Sections 102, 103 and 104 on February 14th, 2023. This rule provides for income and asset changes that will affect the HCV and PBV programs. HUD released PIH Notice 2023-27 which provides implementation guidance. On 4/24/24 HUD released PIH Notice 2024-12 that covers "Housing Information Portal (HIP) Implementation"; however, that notice was officially rescinded by HUD on 7/3/24 with

further guidance pending. LHC must be on-boarded to the new HUD HIP prior to implementing most of HOTMA. Prior to full implementation, staff training and tenant/landlord notifications must take place. LHC HCV Admin Plan has been modified for HOTMA Sections 102 & 104; yet cannot be approved for use until HIP implementation is completed. HUD released a notice on 9/18/24 that PHAs will NOT be required to be compliant with HOTMA Sections 102 & 104 by 1/1/2025 except for the Earned Income Disregard provision due to HIP not being ready. *However, PIH Notice 2024-38 was subsequently released on 12/17/24 requiring 3 more provisions (5 total; but 2 have already been implemented by LHC) be included in policy prior to 7/1/2025.*

5. HUD has changed the process/standard for Housing Quality Standard Inspections (HQS) to National Standards for the Physical Inspection of Real Estate (NSPIRE). The new standard is an inspection model that is now common across the various HUD programs. HUD has issued PIH Notice 2023-28 for implementation guidance and administrative procedures for HCV/PBV. On 6/14/24, HUD announced that they have delayed the mandatory conversion to NSPIRE until October 1st, 2025 due to the burden on PHAs with so many other HUD changes in progress. *The LHC will need to use a HUD NSPIRE cell phone application which has not yet been released. HUD has initiated many "office hours" and webinars through the end of 2024 in preparation for NSPIRE compliance deadline of 10/1/2025.*
6. HUD has been releasing updated chapters in the "Housing Choice Voucher Program Guidebook". As the chapters are released, Ms. Soldenski reviews, updates and requests approval for our HCV Administrative Plan, if necessary. *There are no updates to the Guidebook this month that affect policy.*



To: Housing Improvement Department
Submitted To: Mr. Mike Womack, City Manager
From: Denise Soldenski, Director of Housing and Neighborhood Development
Date: January 16th, 2025
RE: December 11th, 2024 – January 7th, 2025
copy: Lapeer Neighborhoods Inc.

A. HOUSING IMPROVEMENT DEPARTMENT (HID)

1. **MSHDA MI-HOPE Grant:** Ms. Lincoln is working on gathering bids and additional documents to start the process for each applicant.
 - a. **Project 7 – Park Way – Homeowner** – Roof-Insulation-HVAC - Project completed.
 - b. **Project 9 – N. Main St. – Homeowner** – Lead and Asbestos was found in the home. Reviewing with contractor to see if remediation will be needed prior to project.
 - c. **Project 10 – First St. – Rental** – Insulation, Doors and Windows – Project completed.
 - d. **Project 11 – 2nd St. – Homeowner** - Windows/Doors – Project in process.
 - e. **Project 13 – Jefferson St. – Homeowner** – Doors, HVAC, Insulation, Electrical and Appliances – Project in process.
2. **MSHDA MI-Neighborhood Park Enhancement Grant:**
 - a. **Veterans Park Flagpole** – Bids have been received and grant forms are being completed for approval to move forward with replacement.
3. **MSHDA MI-Neighborhood Grant 2025 application:** The grant application has been submitted to MSHDA with a request for \$200,000 for homeowner rehabilitation funds. Application determination is expected to take 30-60 days.
4. **MSHDA Housing Choice Vouchers / Section 8**
 - a. MSHDA voucher allocations have been updated recently for the limitations on MSHDA/HUD funding. Effective 12/1/24, Lapeer County allocation is 315 regular Housing Choice Vouchers, 6 Project Based Vouchers, 15 Emergency Housing Vouchers for a total in Lapeer County of 336. Tuscola County allocation is 81 Housing Choice Vouchers, 5 Project Based Vouchers, and 3 Emergency Housing Vouchers for a total in Tuscola County of 89. Huron County allocation is a total of 43 Housing Choice Vouchers, and 1 Emergency Housing Vouchers for a total of 44. Our total VASH allocation remains at 35, Moving Up is 3, and Balance of State is 7 (only 1 leased). The total allocation as of 12/1/24 is 514. Given this, MSHDA may allow for a late Q1 2025 waitlist pull, which, if we are successful in leasing and terminations are minimal; may put total leased over our 12/1/24 allocation.
 - b. Lease up rate is being waived by MSHDA until 6/30/2025.
 - c. MSHDA has back tracked on pulling from homeless waitlists until possibly March 2025 due to the uncertainty of HUD funding for 2025. They are still requiring the HARA's (Housing Assessment and Resource Agencies) to complete training to fill waitlists using a new process based on Coordinated Entry through the local Thumb Planning Body so that those people in most need will be placed first; however homeless waitlists probably won't be populated until Jan/Feb 2025.

B. LAPEER NEIGHBORHOODS INCORPORATED (LNI)

1. Projects –

- a.** 405 S. Elm: Vacant: Board has decided to hold on to this property for a future new build. Continuing to search for potential grant funds or possibly a buyer of the property if the right opportunity becomes available.

C. FINANCE

- 1.** Attachment #1: Financial report.

D. ADMINISTRATION

- 1.** The Human Development Commission is hosting a “Housing & Homeless Summit” on Feb. 11, 2025 from 8:30am to 3:00pm at the Tuscola Technology Center in Caro. Staff from the Housing Department and Lapeer Housing Commission will be attending. If anyone is interested in attending, register via email to Kristen at kristenm@hdc-caro.org prior to Feb. 3, 2025.

ITEM K-1-5-A

TO: City Planning Commission & Lapeer City Commission
FROM: Planning Department
DATE: January 9, 2025
RE: January 2025 Development Activities Report



This report summarizes activity on various development projects in the City over the past month listed by full site plans for developments reviewed and approved by the Planning Commission and administratively reviewed site plans for projects currently in the review and development process.

Site Plans Reviewed by Planning Commission

1. Lapeer County Animal Control Addition – 2396 W. Genesee St.

General Information – Construction of a 3,265 sq. ft. addition to the existing 3,500 sq. ft. Animal Control facility owned and operated by Lapeer County.

Project Status – The site plans were received on September 3, 2024. Staff comments were provided to the applicant on Sept. 17, 2024. Revised plans were received Sept. 26, 2024. The site plan was approved with conditions by the Planning Commission on October 10, 2024. Revised plans were received on Nov. 26, 2024. Final approved and signed plans were distributed December 18, 2024.

2. Lapeer Cultivation (#3) – John Conley Dr. Parcel #L20-83-358-030-00

General Information – Construction of a new 11,480 sq. ft. marihuana grow facility.

Project Status – The site plans were received on August 29, 2024. The site plan was approved with conditions by the Planning Commission on September 12, 2024. Revised plans were received January 7, 2025 and are currently being reviewed by City staff.

3. Urgent Design Addition – 3123 John Conley Dr.

General Information – Construction of a 70,514 sq. ft. addition to the existing 55,866 sq. ft. industrial facility.

Project Status – The site plans were received on July 1 and August 5, 2024 and approved with conditions at the August 8, 2024 Planning Commission meeting. City is waiting on revised plans.

4. Farley Commercial Building – DeMille Blvd.

General Information – Construction of a new 5,000 sq. ft. commercial building on the north side of DeMille Blvd. The previous plan submittal in February 2021 has expired and the project is now being re-submitted for a full review.

Project Status – The 2nd full review submission of the site plan was received on June 28, 2024 and revised plans were received on July 25, 2024. The site plan was approved at the August 8, 2024 Planning Commission meeting with the conditions. Confirmation was received on December 12, 2024 that a permit is not required from the Lapeer County Drain Commission. City staff is waiting for a copy of recorded utility easement for water main pipe.

5. Tommy's Express Car Wash – 1068 S. Main Street

General Information – Construction of a new automatic car wash with vacuum stations with related site improvements.

Project Status – The 2nd full review submission of the site plan was received on May 31, 2024 and revised plans were received on June 24, 2024. Site plan was approved with conditions at the July 11, 2024 Planning Commission meeting. The approved and signed Wakkott Road paving agreement was received on December 10, 2024. City staff is waiting for copies of required easement and EGLE Permit.

6. EL Cozumel Restaurant – 1109 S. Main Street

General Information – Construction of new 5,692 sq. ft. restaurant and related site improvements.

Project Status – The site plan was submitted on October 31, 2023 and conditionally approved at the December 14, 2023 Planning Commission meeting. Site plan submission #3 was received on May 3, 2024. Submission #4 received on July 29, 2024. On November 19, 2024 the Planning Dept. received confirmation of MDOT's approval of the Right-of-Way permit as submitted by the applicant pending submittal of the required bond and certificate of insurance to MDOT. Approved and signed site plans were distributed on December 11, 2024. The applicant is required to provide the final approved MDOT permit and recorded required easements to the Planning Department prior to Building Department's issuance of a Building Permit.

7. Security Credit Union – 1073 S. Main St.

General Information – Construction of a 3,438 sq. ft. credit union facility with 4 drive through lanes.

Project Status – The site plan was submitted on August 31, 2023. Revised plans were submitted on September 27, 2023 and approved with conditions by the Planning Commission on October 12, 2023. Revised plans were submitted on January 12 and April 1, 2024. Revised plans received April 10, 2024 were approved, signed and distributed April 26, 2024. Construction is underway.

8. Carriage Hill Circle – New Multiple-Family Residential Units

General Information – Construction of a new phased multiple-family residential development consisting of 32 units on Carriage Hills Circle.

Project Status – The site plan was submitted on April 3, 2023 and revised plans were received on April 26th, June 9th, July 21st. The Planning Commission approved the site plan with conditions on August 10, 2023. Revised plans were received on Aug. 31st & Oct. 19th 2023. The site plan was approved on Oct. 19, 2023 and final signed plans were distributed Oct. 31, 2023. The applicant indicated final building plans would be submitted in Spring 2024. A one-year site plan approval extension until Aug. 10, 2025 was approved by the Planning Commission on July 11, 2024.

9. Sunoco Station – 715 S. Main St.

General Information – Construction of a 2,135 sq. ft. addition to the existing Sunoco Gas Station.

Project Status – The site plan was submitted on April 3, 2023 and conditionally approved on July 13, 2023. Final plans were approved on September 14, 2023. A one-year site plan approval extension until July 13, 2025 was approved by the Planning Commission on July 11, 2024. Building Department has issued permits and construction is underway.

10. Lapeer Villas – Baldwin Rd. – Site Plan Amendment

General Information – Construction of 147 Multiple-Family units on a vacant parcel on the north side of Baldwin Road. An amendment to the previous plan was approved to convert some of apartment building (5, 6 & 7) garage spaces into apartments and construct a club house with pool.

Project Status – The site plan was originally submitted and approved in 2019. An amended site plan was received July 26, 2022 and approved on August 11, 2022. Construction of the clubhouse and pool is planned for future Phases (3 and 4). The applicant's request for a waiver from landscaping buffer requirements to not construct a perimeter privacy fence was denied at the November 2023 Planning Commission meeting. The City requested final as-built site plan prior to building plan review given the number of changes to the site with various phases and minor changes to exterior improvements. The applicant submitted a revised performance bond to the Planning Department for remaining work items, a Final C of O has been issued for Buildings #1-4 and temporary occupancy has been issued for buildings 5, 6 and 7. The property owner's request for a variance to the fencing requirement on the west side of the property was denied by the ZBA on October 22, 2024. Applicant has been directed to submit current site topography information in order to determine areas of sufficient existing berm height and areas where fencing is required.

11. Woodchips Mixed Use Building #2 – Vacant Lot - 480 W. Nepessing St.

General Information – Construction of a new three-story mixed-use building on the vacant lot with commercial and restaurant uses on the 1st floor and apartments on the 2nd and 3rd floors.

Project Status – Site plans originally received in May 3, 2022 and contingently approved on June 9, 2022 have expired. A new site plan submittal was received on June 12, 2024 and approved with conditions at the July 11, 2024 Planning Commission meeting. Planning Department received all approved and recorded easement documents as of January 7, 2025 and the plans are ready for final staff approval signatures and distribution. Building Department has reviewed and approved the building plans and is waiting on permit application submittals from the General Contractor.

12. Beasley – Building Remodel and Parking Lot Improvements – 891 Baldwin Rd

General Information – Construction of a rear parking lot area, with landscaping, and building exterior remodeling to an existing building for a professional office.

Project Status – The site plan was received on November 18, 2021 and received contingent approval by the Planning Commission on January 13, 2022. Final approved plans were distributed November 29, 2022. The Zoning Board of Appeals approved a variance for exterior materials on April 24, 2023. Building permit was issued in June 2023 and construction is underway.

13. Popeye's – Drive-Through Facilities – 1040 S. Lapeer Rd.

General Information – Construction of two new buildings (a 2,143 sq. ft. building to the north and a 2,529 sq. ft. to the south) for drive-through facilities and shared parking.

Project Status – The site plan for Phase 1 was received on November 1, 2021. Special land use was approved December 9, 2021 and the site plan received contingent approval on January 13, 2022. MDOT required changes to the access drive location on M-24. A site plan extension was approved until January 13, 2024. Revised plans were received on March 24, June 14 and August 9 and September 27, 2023. Recorded Easement agreements have been received and EGLE permits have been issued. Final site plans were approved on February 21, 2024. Signed plans were distributed March 13, 2024. Demolition of the existing structures has been completed. Building permits have been issued and a pre-construction meeting is scheduled for January 29, 2025.

14. Woodbridge Park II – North and West of existing Woodbridge Park Development

General Information - Construction of 58 additional attached conventional condominium units north and west of the existing Woodbridge Park development. Individual condo units will be constructed in two, three and four unit attached structures.

Project Status - The site plan was approved by the Planning Commission on January 10, 2019. Revised site plans were received on June 7, 2019 and approved by staff on June 14, 2019. The required performance bond was submitted on March 3, 2020 and final approved/signed were distributed March 4, 2020. Permits were renewed in June 2023. Construction is underway.

Administrative Review Site Plans in Process

None at this time.

Projects on Hold:

HTF Hydraulic Tubes & Fittings – 524 McCormick St.

General Information – Construction of a 3,645 sq. ft. building addition and resurfacing of the existing parking lot at the existing site.

Project Status – The site plan was received on Sept. 29, 2020. Site plans were approved on Nov. 10, 2020. The Building Department has revoked their Temporary Certificate of Occupancy. The City is waiting for construction to be completed in accordance with the approved site plan.



MEMORANDUM

CITY OF LAPEER POLICE DEPARTMENT

TO: Mike Womack, City Manager

FROM: Jeremy Howe, Chief of Police

DATE: 1/09/2024

RE: Monthly Report; December 1 – December 31, 2024

In the month of December 2024, our Police Department Officers responded to 864 calls for service. Of these 864 calls for service, 106 were criminal activity reports, of which 46 required submissions to the Michigan Incident Crime Reporting System (MICRS). Our officers made 13 arrests in December, 0 felony crimes and 13 misdemeanor crimes, with 1 arrest for operating under the influence of alcohol or drugs.

This month our officers made 183 traffic stops, issued 27 citations, and gave 156 verbal warnings. Officers There were no overdose cases handled in the month of December.

Officers from the department attended 88 hours of advanced training which included Cold Case Homicide Investigations and Evidence Technician School.

The total number of overtime hours for the month of December is 299 hours. 254 of those hours were holiday hours, which are unavoidable. The rest of the hours were special events, court and investigations.

The Code Enforcement reported complaint numbers were 56. Signs were much of the enforcement with 26 reports. Sidewalk snow removal had 18 complaint reports and blight had 7.

During the month of December, the City of Lapeer Police Department handled a total of 50 traffic crashes. Most of the traffic crashes were non injury related with 27. We investigated 7 accidents that required medical attention. The remaining were private property accidents.

The carport project is moving along and looking to be completed in mid-January. I hope everyone had a great holiday season, we are looking forward to a safe and productive 2025 year!

Lapeer City Police Department			
Monthly Report			
DECEMBER 2024			
	<u>Current</u>	<u>Calendar Year</u>	<u>Previous Year</u>
	<u>Month</u>	<u>To Date</u>	<u>To Date</u>
Complaints Received and Investigated	864	10214	11192
District Court Fines Received	\$ 1,348.05	\$ 14,025.66	\$ 14,809.74
OUIL-Cost of Prosecution	\$ 500.00	\$ 4,520.00	\$ 4,625.00
Charges for Copies of Police Reports	\$ 172.00	\$ 1,872.96	\$ 3,211.00
<u>ACCIDENTS:</u>			
Fatal	0	0	2
Property Damage	27	315	296
Private Property Damage	16	202	226
Personal Injury	7	55	68
<u>ARRESTS:</u>			
Misdemeanor	12	200	184
Felony	0	94	57
<u>HEROIN/OVERDOSE INCIDENTS:</u>			
Heroin Possession/Usage	0	1	2
Overdose	0	1	7
Overdose Deaths	0	1	1

CITY MANAGER REVIEW

Meeting Date: 01/21/2025

Date of Review:

Completed by Mike Womack, City Manager



Interoffice Memo

ITEM K-1-7

To: Mike Womack, City Manager
From: Jeff Graham, Public Works Director
Date: January 13, 2025
RE: Public Works Monthly Report – December 2024

Department of Public Works Division Summary:

Water/Sewer Utilities Division and Streets Division:

In December the DPW finished leaf pickup and hydrant winterization throughout the city. The city had 10 days this month we needed to plow and apply salt to our city streets using 187 tons of salt.

Other tasks completed in this month include but are not limited to the following items:

- Quarterly sewer cleaning.
- Repair water service leak on Rustic Dr.
- Water service repair on Park St.
- Set up and take down barricades for the Christmas parade.
- Tree removals on Cedar St.
- Cold patch streets throughout the city.
- Lined City halls sewer line.
- Program school flashers.
- Lead and copper sampling.
- Removed homeless encampment on city property.
- Demo new Vac truck.
- Sanitary sewer inspections.

Water/Sewer/ Streets Monthly Routine Task included:

- Water Samples: Bacteria samples, Water Quality testing of distribution system
- Operate Wells and well house maintenance.
- Meter Reading and Meter Repair
- Miss Dig Staking
- Routine water samples (backup water supply)
- Rotation of PRV's in GLWA LA-02 Meter pit
- Barricade placement Downtown.
- Dump maintenance, haul compost.

Wastewater Treatment Plant Summary:

Waste Treatment

- Check all lift stations 2 times a week with 2 employees
- Read meters, record utility and chemical usage
- Read, record, and email all weather conditions to the National Weather Service
- Daily WWTP inspection
- Weekly equipment greasing
- Rotate equipment sequences
- Empty trash cans, disinfect, clean break room, clean grounds
- Weekend work schedule
- Holiday work schedule

NPDES/IPP

- Daily Laboratory Analysis
- Monthly PFAS sampling for WWTP effluent and biosolids
- NPDES monthly Selenium sampling
- Monitor weekly PFAS sampling via LP&P
- PFAS file updates
- Submitted monthly NPDES PFAS POTW effluent monitoring report via MiEnviro
- Submitted monthly DMR via MiEnviro
- Submitted Quarterly On-going PFAS study via MIEnviro
- Egle inspection audit (awaiting findings)

Electrical Work

- Lift station generators checks and repairs
- Repair downtown Christmas lights
- Replaced lighting at WWTP
- City hall electrical issues
- Test streetlights

Mechanical/Operations

- Repaired PEW pump leak
- Cleaned and greased Raw and return Pumps
- Centrifuge assembly

Miscellaneous

- Arraigned delivery of ferrous tank
- HESCO meeting (influent gates)
- Anderson (process meeting)
- Call-in Comms down 12-5
- 1 open position (Operator)
- Tetra tech was on site for training and device setup

Safety/Training

- Safety training (Safe diving Safety Discussion)

Bio-Solids Disposal Status

- 2-North tanks hold 474,980 gallons /we have 92,434 gallons in storage
- 2-south tanks hold 430,120 gallons/we have 430,120 gallons in storage
- Total – 522,554 gallons in storage

CITY OF LAPEER
SEWER DEPARTMENT - MONTHLY REPORT

	HOURS
DPW maintenance	56
Sewer camera demo	8
Clean LCRC basins	2
Sewer calls	1
Vactor maintenance	2
DOT physical	2
Take 5 for Safety - Wear Work Shoes	0.5
Check troubled sewer areas	4
Assist with sewer line repair at City Hall	8
Jet quarterly sanitary sewer areas	39
Vactor demo	1

[illegible]

CITY OF LAPEER
STREET DEPARTMENT - MONTHLY REPORT

	HOURS
Tree trimming/removal throughout the city	41
DPW maintenance	80.5
Pick up Christmas trees	10.5
Dump maintenance - remove homeless person(s) debris	21
Equipment maintenance	4
Brush/compost	44
Vactor demo	2
Pick up concrete on M-21	4
Take 5 for Safety - Wear Work Shoes	1
Salt parking lots	23
Leaf pick up	80
City Hall building maintenance	4
Clear snow from were vehicles were parked	15
Salt City Hall & DPW sidewalks	4.5
Salt city streets	89
Tree report	1
Barricades & cones	2
Restoration at 831 Washington St.	1
Vehicle maintenance	12
Cold patch city streets	35
School flasher maintenance	1

OVERTIME STREETS MONTHLY REPORT

[illegible]

CITY OF LAPEER
WATER DEPARTMENT - MONTHLY REPORT

	HOURS
Meter reading	4
Service requests	42.5
Number of work orders, re-reads, service line checks & MXU repairs	74
DPW building/grounds maintenance	130
Miss Dig	49
Vehicle maintenance	5
Clean up debris from homeless	2
Deliver/pick up water sample boxes & deliver results	6
Set up/tear down road closure for City Hall repair	2
Sewer camera demo	1
Take 5 For Safety - Wear Work Shoes	1
Hydrant repair	7
Meet with boring contractor	1
Rotate PRV's	1
Cold patch Park St.	10
Equipment maintenance	4
Vac down curb stop	1.5
Finish hydrant winterization	82
City Hall building maintenance	5.5
Line repair on Park St.	4
Investigate water leak in Hunter's Creek MHC	1
Water/Well samples - take to Lansing	25.5
Inspection work with the Building Dept.	8
Water Shut offs	0

OVERTIME WATER MONTHLY REPORT

[illegible]

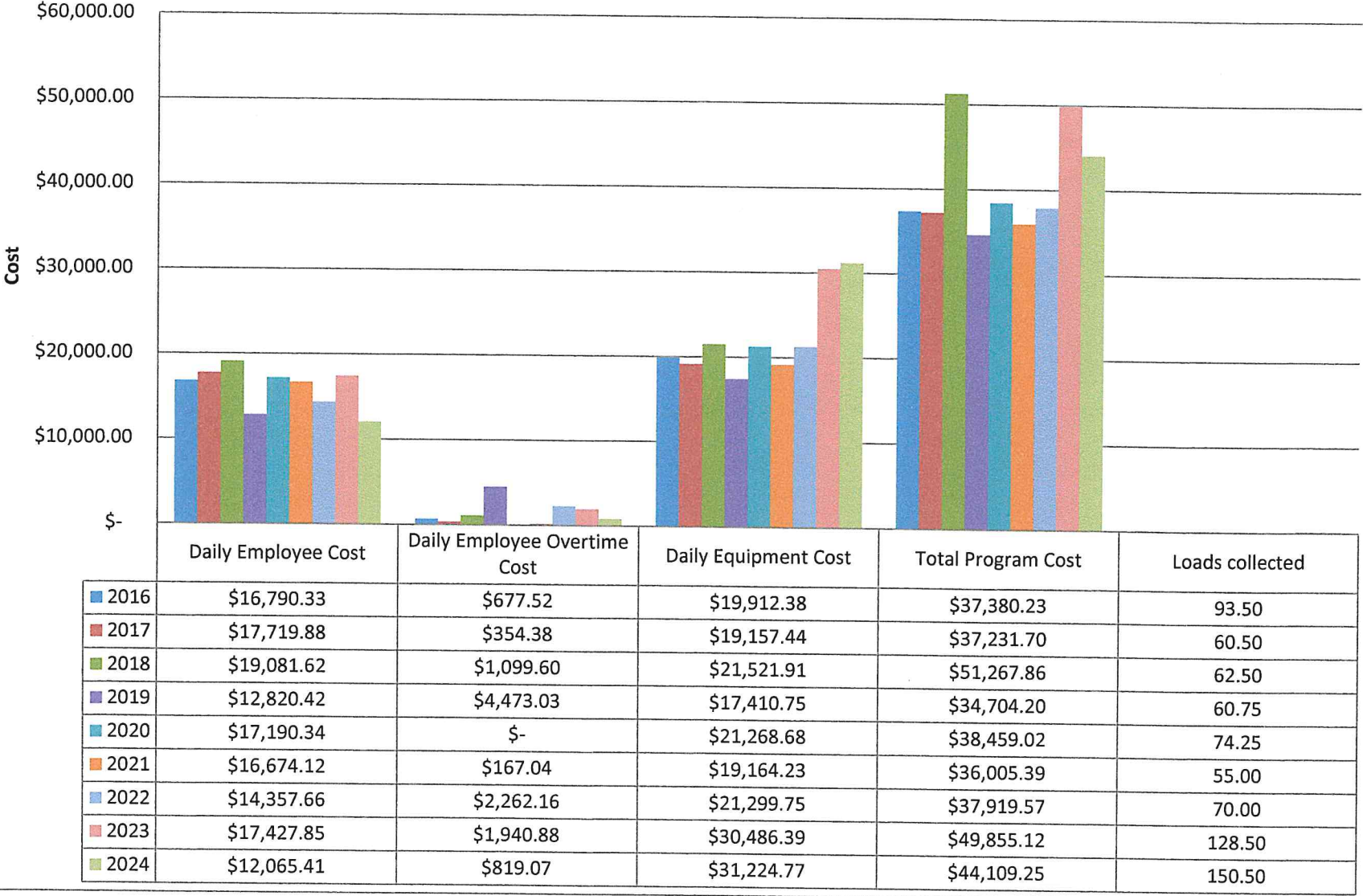
WWTP MONTHLY REPORT

WWTP	HOURS
AM walk through	35
Wasting	34
Process	88
Headworks	
Lift Stations	76
Minor repairs	14
Major repairs	5
Greasing	8
Cleaning	5
PM walk through	33
Painting	2
Grounds	6
Meetings	23
Equipment	2
Lab	153
Computer	28
IPP	5
Electrical	133
EGLE Inspection Audit	2
Safe Driving Practices	1

OVERTIME WWTP - MONTHLY REPORT

WWTP	HOURS
AM walk through	11
Wasting	
Process	11
Headworks	
Lift Stations	10
Minor repairs	
Major repairs	
Greasing	
Cleaning	
PM walk through	
Painting	
Grounds	
Meetings	
Equipment	
Lab	17
Computer	
IPP	
Electrical	

Leaf Season Cost History 2016-2024



LEAF PICK-UP 2023 SEASON COST

October

<u>DATE</u>	<u>DAILY REG. HRS</u>	<u>DAILY O.T. HRS</u>	<u>DAILY EMPLOYEE REG. COST</u>	<u>DAILY EMPLOYEE O.T. COST</u>	<u>DAILY EQUIP COST</u>	<u>DAILY LOADS COLLECTED</u>	<u>TOTAL PROGRAM COST</u>	COMMENTS
October 28, 2024	7.50	0.00	\$240.90	\$0.00	\$869.25	3	\$1,110.15	Random piles
October 29, 2024	20.00	0.00	\$577.30	\$0.00	\$1,195.70	5	\$1,773.00	Portions of Monroe, 1st, 2nd, Calhoun & Bentley
October 30, 2024	30.00	0.00	\$782.18	\$0.00	\$1,225.06	8	\$2,007.24	Portions of Washington, Madison, Crampton, Higgins, Mason
October 31, 2024	10.00	0.00	\$321.20	\$0.00	\$1,159.00	6	\$1,480.20	Portions of Park, State, Pine, Fair & Saginaw
MONTH TOTAL:	67.50	0.00	\$1,921.58	\$0.00	\$4,449.01	22	\$6,370.59	

November

	DAILY	DAILY	DAILY	DAILY	DAILY	DAILY	TOTAL	
	REG.	O.T.	EMPLOYEE	EMPLOYEE	EQUIP	LOADS	PROGRAM	COMMENTS
<u>DATE</u>	<u>HRS</u>	<u>HRS</u>	<u>REG. COST</u>	<u>O.T. COST</u>	<u>COST</u>	<u>COLLECTED</u>	<u>COST</u>	
November 4, 2024	13.00	0.00	\$398.03	\$0.00	\$1,170.01	8	\$1,568.04	Portions of Pine, Saginaw, Law, North, & Cedar
November 5, 2024	24.50	0.00	\$692.55	\$0.00	\$1,212.22	6	\$1,904.77	Portions of Michigan, State, Huron, St Clair, Park, Lincoln, Second & Jefferson
November 6, 2024	24.00	0.00	\$666.72	\$0.00	\$985.92	4	\$1,652.64	Portions of First, Second, Third, Jefferson, Jackson, Knollwood, & Rulane
November 7, 2024	26.00	0.00	\$730.96	\$0.00	\$1,217.72	7	\$1,948.68	Portions of Jefferson, Adams, Huron, First, Second, Nepessing
November 8, 2024	0.00	7.00	\$0.00	\$337.27	\$1,043.10	7	\$1,380.37	Lincoln St. from W Genesee to Oregon Rd.
November 12, 2024	22.00	0.00	\$577.22	\$0.00	\$1,195.70	8	\$1,772.92	Portions of Jefferson, Liberty, Jackson, Harrison, State & Park
November 13, 2024	16.00	0.00	\$474.86	\$0.00	\$1,181.02	6	\$1,655.88	Charbridge, Dewey, Lamoreaux, Portions of Liberty & Lincoln
November 14, 2024	8.00	0.00	\$204.88	\$0.00	\$927.20	4	\$1,132.08	Nightengale, Eagle pass, Golfside, Mansfield Sub
November 18, 2024	15.00	2.00	\$462.42	\$96.36	\$1,302.78	7	\$1,861.56	Birdland Sub, Pope, Horton, Mason, Fox & Pine
November 19, 2024	14.00	0.00	\$410.62	\$0.00	\$949.22	5	\$1,359.84	Nepessing, portions of Saginaw, Monroe, Turrill, Higley & Howard
November 20, 2024	16.00	2.00	\$410.62	\$96.36	\$1,181.02	7	\$1,688.00	S Monroe, Washington, Madison & Elm, Hartley, Bentley, County Center, Lancaster
November 21, 2024	22.50	2.00	\$628.31	\$96.36	\$1,347.18	8	\$2,071.85	Peppermil Estates, Portions of Andrew River sub, W Genesee & W Oregon
November 22, 2024	22.50	0.00	\$628.31	\$0.00	\$1,115.38	4	\$1,743.69	E Oregon & portion of W Oregon
November 25, 2024	19.00	0.00	\$519.14	\$0.00	\$765.84	4	\$1,284.98	Sections of Oregon, Barry, Knollwood
November 26, 2024	20.00	0.00	\$564.28	\$0.00	\$971.24	6	\$1,535.52	Calhoun, Cedar, Jackson, Lake, DeMille, Whitney, by hospital, Devonshire
November 27, 2024	7.00	0.00	\$205.31	\$0.00	\$474.61	3	\$679.92	Nepessing, First, Calhoun
MONTH TOTAL:	269.50	13.00	\$7,574.23	\$626.35	\$17,040.16	94.00	\$25,240.74	

December

	DAILY	DAILY	DAILY	DAILY	DAILY	DAILY	TOTAL	
	REG.	O.T.	EMPLOYEE	EMPLOYEE	EQUIP	LOADS	PROGRAM	COMMENTS
<u>DATE</u>	<u>HRS</u>	<u>HRS</u>	<u>REG. COST</u>	<u>O.T. COST</u>	<u>COST</u>	<u>COLLECTED</u>	<u>COST</u>	
December 2, 2024	8.00	0.00	\$256.96	\$0.00	\$927.20	4.5	\$1,184.16	Monroe, Fourth, Calhoun
December 3, 2024	8.00	0.00	\$256.96	\$0.00	\$927.20	5	\$1,184.16	Portions of Madison, Washinton and LC Crampton
December 4, 2024	8.00	0.00	\$256.96	\$0.00	\$927.20	4	\$1,184.16	Portions of Washington, Park, Liberty
December 9, 2024	8.00	1.00	\$256.96	\$48.18	\$1,043.10	5	\$1,348.24	Portions of Pine, E Oregon, Fair, N Saginaw
December 10, 2024	8.00	1.00	\$256.96	\$48.18	\$1,043.10	4	\$1,348.24	Huron, portions of Lincoln, Second, Jefferson, St Clair, State, Michigan
December 11, 2024	8.00	2.00	\$256.96	\$96.36	\$1,159.00	5	\$1,512.32	Portions of Liberty, Lincoln, Jefferson, Adams, Jackson, First, Second & Third
December 12, 2024	8.00	0.00	\$256.96	\$0.00	\$927.20	3	\$1,184.16	Birdland, Charbridge, Dewey, Lamoreaux, Golfside, Mansfield & Brookwood Su
December 16, 2024	8.00	0.00	\$256.96	\$0.00	\$927.20	2	\$1,184.16	S Saginaw & Elm, Howard, Bentley, Turrill, N Elm, County Center, Beach, Monroe
December 17, 2024	8.00	0.00	\$256.96	\$0.00	\$927.20	1	\$1,184.16	Washington, Monroe, Madison, Calhoun, Cedar, First, Second, Third & Fourth
December 18, 2024	8.00	0.00	\$256.96	\$0.00	\$927.20	1	\$1,184.16	Oregon, W Genesee, DeMille, S Saginaw, Pine, State, Liberty, Park

MONTH TOTAL:	80.00	4.00	\$2,569.60	\$192.72	\$9,735.60	34.50	\$12,497.92	
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GRAND TOTALS:	417.00	17.00	\$12,065.41	\$819.07	\$31,224.77	150.50	\$44,109.25	
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**MEDICAL MARIHUANA LICENSES
PROVISIONING CENTER - GROWER – PROCESSOR –
SECURE TRANSPORTER – SAFETY COMPLIANCE FACILITY**

ITEM K-1-8

Approved Licenses:				Updated: December 2024
Applicant Name	DBA	Address	License	Status
PROVISIONING CENTERS				
FB Lapeer PRV, LLC	The Jazz Club Center	1333 Imlay City Road	Provisional	App: Exp 04-26-25
DNVK Lapeer Inc	The Pier Provisioning Center	2401 W Genesee St	Facility	App: Exp 06-11-25
The Pure Lapeer, LLC	Pure Lapeer	1330 Imlay City Road Units C&D	Facility	App: Exp 06-21-25
Alternative RX, LLC	Xplore Cannabis	824 S Main Street	Facility	App: Exp 10-30-25
TRC Lapeer LLC	The ReLeaf Center of Lapeer	200 E Genesee St	Facility	App: Exp 10-23-25
Ox Tail, Inc.	Heads	111 W Genesee St	Facility	App: Exp 11-19-25
SPMI LLC	Shango Lapeer	224 E Genesee St	Facility	App: Exp 12-12-25
GROWER				
Green Thumb Growers	Green Thumb Growers	840 Whitney	Prov – Class A	App: Exp 04-24-25
PROCESSOR				
Berry Green Management, Inc.	Berry Green Management, Inc	1330 Imlay City Road	Facility	App: Exp 08-28-25
Northwest Confections Michigan LLC	WYLD	525 S. Court Street, Suite 110	Facility	App: Exp 10-07-25
Berry Green Management, Inc	Berry Green Management, Inc	1356 Imlay City Road	Facility	App: Exp 12-11-25
SECURE TRANSPORTER				
None.				
SAFETY COMPLIANCE FACILITY				
None.				

ADULT USE MARIHUANA LICENSES
PROVISIONING CENTER – GROWER – PROCESSOR –
SECURE TRANSPORTER – SAFETY COMPLIANCE FACILITY

Approved Licenses:				Updated: December 2024
Applicant Name	DBA	Address	License	Status
PROVISIONING CENTERS				
TRC Lapeer LLC	H.O.D.	200 E Genesee St	Facility	App: Exp 12-03-25
The Pure Lapeer, LLC	Pure Lapeer	1330 Imlay City Road Units C&D	Facility	App: Exp 12-03-25
Alternative RX	Xplore	824 S. Main St.	Facility	App: Exp 12-21-25
DNVK Lapeer Inc	The Pier Provisioning Center	2401 W Genesee St	Facility	App: Exp 11-19-25
Ox Tail, Inc.	Heads	111 W Genesee St	Facility	App: Exp 12-16-25
SPMI, LLC	Shango Lapeer	224 E. Genesee St	Facility	App: Exp 12-15-25
GROWER				
Fresh Water Gardens, LLC		39 W. Genesee	Prov – Class C	App: Exp 12-16-24
SDRK Group, LLC #1		207 S. Saginaw St.	Facility – Class C	App: Exp 12-18-24
SDRK Group, LLC #2		207 S. Saginaw St.	Facility – Class C	App: Exp 12-18-24
SDRK Group, LLC #3		207 S. Saginaw St.	Facility – Class C	App: Exp 02-12-25
Old School Organics, LLC	Old School Organics, LLC	350 County Center Street	Facility – Class C	App: Exp 04-08-25
Ka Ulu Ana LLC #1		244 S. Court St	Facility – Class C	App: Exp 10-15-25
Ka Ulu Ana LLC #2		244 S. Court St	Facility – Class C	App: Exp 10-15-25
PROCESSOR				
Atwater Management LLC	Culture Complex	525 S. Court St., Suite 120	Facility	App: Exp 01-25-25
Berry Green Management, Inc.	Berry Green Management, Inc	1330 Imlay City Rd, Ste F-G-H	Facility	App: Exp 08-28-25
Northwest Confections Michigan	WYLD	525 S. Court Street, Suite 110	Facility	App: Exp 10-07-25
Berry Green Management		1356 Imlay City Road	Facility	App: Exp 01-05-26
SECURE TRANSPORTER				
None.				
SAFETY COMPLIANCE FACILITY				
None.				

CITY OF LAPEER, 576 LIBERTY PARK, LAPEER, LAPEER COUNTY, MICHIGAN 48446

N-1

2025 MEETING DATES

In accordance with the Open Meetings Act, MCL 15.261 et. Seq., notice is hereby given that every meeting of the City Council, Boards, Authorities and Commissions of the City of Lapeer shall be open to the public. Notice is further given that the following City Council, Boards, Authorities and Commissions are regular meeting dates for 2024. A public notice of each special or rescheduled meeting will be posted at least 18 hours prior to the time of the meeting.

<u>Board/Commission</u>	<u>Location</u>	<u>Time</u>	January	February	March	April	May	June	July	August	September	October	November	December
City Commission 1st & 3rd Monday of each Month	Commission Chambers	6:30 P.M.	6, 21	3, 18	3, 17	7, 21	5, 19	2, 16	7, 21	4, 18	2, 15	6, 20	3, 17	1, 15
Cemetery Board 3rd Thursday of October	Mt. Hope Cemetery Building	2:00 P.M.	--	--	--	--	--	--	--	--	--	16	--	--
Downtown Development Authority 4th Wednesday of each Month	City Hall - 2nd Floor Conference Room	8:00 A.M.	22	26	26	23	28	25	23	27	24	22	26	24
Economic Development Corp (EDC) & Tax Increment Finance Auth (TIFA) 2nd Wednesday as Needed	City Hall - 2nd Floor Conference Room	8:00 A.M.	8	12	12	9	14	11	9	13	10	8	12	10
Housing Commission 3rd Thursday of each Month	City Hall - 2nd Floor Conference Room	4:00 P.M.	16	20	20	17	15	19	17	21	18	16	20	18
Local Development Finance Authority (LDFA) 1st Tuesday March/June/Sept/Dec As Needed	City Hall - 2nd Floor Conference Room	8:00 A.M.			4			3			2			2
Park Board 1st Wednesday in November	Commission Chambers	6:30 P.M.	--	--	--	--	--	--	--	--	--	--	5	--
Planning Commission 2nd Thursday of each Month	Commission Chambers	6:30 P.M.	9	13	13	10	8	12	10	14	11	9	13	11
Zoning Board of Appeals 4th Monday of each Month	Commission Chambers	6:30 P.M.	27	24	24	28	26	23	28	25	22	27	24	22

Address of the above locations are as follows:

Commission Chambers City Hall, 576 Liberty Park
City Hall - 2nd Floor
Conference Room City Hall, 576 Liberty Park
Mt. Hope Cemetery 1230 Park Street

Romona Sanchez, CMC, MiPMCIII
City Clerk

City of Lapeer
576 Liberty Park, Lapeer
Lapeer County, Michigan 48446
(810) 664-5231



MAT. TRANS.

To: City Commission
Date: January 14, 2025
RE: Material Transmittals

1. EMS Incident Report – November 2024.
2. Thumb Housing Summit – February 11, 2025.



Incident Count by Agency per Municipality

November 2024



	EMS calls	LCEMS	MEDSTAR	MARLETTE	LCEMS %
Almont Township	24	24	0	0	100.00%
Almont Village	21	21	0	0	100.00%
Arcadia Township	14	13	1	0	92.86%
Attica Township	29	27	2	0	93.10%
Burlington Township	5	4	0	1	80.00%
Burnside Township	3	0	0	3	0.00%
Clifford Village	3	0		3	0.00%
Columbiaville Village	11	11	0	0	100.00%
Deerfield Township	30	29	1	0	96.67%
Dryden Township	21	21	0	0	100.00%
Dryden Village	8	8	0	0	100.00%
Elba Township	33	33	0	0	100.00%
Goodland Township	8	4	0	4	50.00%
Hadley Township	17	17	0	0	100.00%
Imlay City	59	59	0	0	100.00%
Imlay Township	15	14	1	0	93.33%
Lapeer City *	282	125	157	0	44.33%
Lapeer Township	35	29	6	0	82.86%
Marathon Township	23	23	0	0	100.00%
Mayfield Township	77	60	17	0	77.92%
Metamora Township	21	21	0	0	100.00%
Metamora Village	4	4	0	0	100.00%
North Branch Township	12	12	0	0	100.00%
North Branch Village	9	9	0	0	100.00%
Oregon Township	39	35	4	0	89.74%
Otter Lake Village	1	1	0	0	100.00%
Rich Township(Mayville)	10	8	2	0	80.00%
Totals	814	612	191	11	75.18%
Emergency Calls (less transfers)	679	608	60	Percentage of E-Call Lapeer County	89.54%
Lapeer City transfers *	135	4	131		
Lapeer E-Calls *	147	121	26	Percentage of E-Call Lapeer City	82.31%

RECEIVED

DEC 19 2024

CITY MANAGER
LAPEER, MI



CCAD - Monthly Incident Count By Agency for Lapeer Summary By Department By Incident Type

For 11/01/2024 Thru 12/01/2024



For Cities: LAPEER CITY

Agency Code	Type Code	Num Of Incidents
1E - Lapeer County EMS	ALARMM - MEDICAL ALARM	6
	AMB - AMBULANCE CALL MEDICAL	101
	DISORDERLY - DISORDERLY	1
	DOMESTIC - DOMESTIC/ASSAULT	1
	JUV - JUVENILE COMPL	2
	MENTAL - PERSON WITH MENTAL PROBLEMS	1
	PIA - PERSONAL INJURY ACCIDENT	3
	PTTRANS - PATIENT TRANSFER MEDICAL	4
	SUICIDAL - SUICIDAL PERSON	1
	SUSP - SUSPICIOUS PERSON/VEH/CIRCUMSTANCE	1
	UNACCL - UNKNOWN ACCIDENT	1
	WELFAR - WELFARE CHECK	3
Total Incidents for 1E - Lapeer County Ems		125

Sum:

125



Reach Resource Services
YOU TALK, WE LISTEN
Serving Genesee, Lapeer, and Shiawassee County



HOUSING & HOMELESS SUMMIT



Great Opportunity For:

- Behavioral Health Agencies
- County & City Administrators
- Courts
- Health Departments
- Landlords
- Police
- Schools
- Anyone who works with individuals and families experiencing homelessness.

To Register E-mail
Kristen at
kristenm@hdc-caro.org
by February 3, 2025

**TUESDAY,
FEBRUARY 11, 2025**

8:30 a.m. - 3:00 p.m.



**Tuscola Technology
Center**

1401 Cleaver Road - Caro

**Continental Breakfast
and Lunch Provided**

Homelessness In
Our Community

Youth Services

HOUSING & HOMELESS SUMMIT AGENDA

**TUESDAY,
FEBRUARY 11, 2025**

- | | |
|----------------------|---|
| ● 8:30 - 9:15 a.m. | Continental Breakfast/Welcome/Introductions |
| ● 9:15 - 9:30 a.m. | Activity and Feedback |
| ● 9:30 - 10:00 a.m. | Pulse on Homelessness in Our Communities |
| ● 10:00 - 10:45 a.m. | Definitions of Homelessness |
| ● 10:45 - 12:15 p.m. | Overview of Housing Assistance Programs |
| ● 12:15 - 12:45 p.m. | Lunch |
| ● 12:45 - 1:45 a.m. | Youth Services |
| ● 1:45 - 2:45 p.m. | Family Violence and Housing Sevices |
| ● 2:45 - 3:00 p.m. | Wrap Up & Questions |