

AGENDA CITY OF LAPEER CITY COMMISSION 576 LIBERTY PARK, LAPEER, MI 48446 FEBRUARY 5, 2024

6:30 P.M. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF FEBRUARY 5, 2024, AGENDA

A. MINUTES:

1. Minutes of the Regular meeting held January 16, 2024, the Closed Session held January 16, 2024, and the Special Meeting held January 27, 2024.

B. PUBLIC COMMENTS:

1. Public Comments received via email.

C. CONSENT AGENDA:

- **1.** Traffic Control Order # 310.
- 2. Permanent Water & Sewer Line Easements L21-39-831-032-00; L21-3-831-032-40 and L21-39-831-032-60.

SUGGESTED MOTION:

Approve the Consent Agenda for February 5, 2024.

D. BILL LISTING FOR FEBRUARY 5, 2024.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the Bill Listing for February 5, 2024, in the amount of \$4,251,346.32.

E. PROCLAMATIONS, RECOGNITIONS AND RESOLUTIONS:

F. PUBLIC HEARINGS:

G. ADMINISTRATIVE REPORTS:

1. Charitable Gaming License - City of Lapeer Police Officers Charitable Fund (LCPOCF).

SUGGESTED MOTION

Adopt the Local Governing Body Resolution for Charitable Gaming Licenses for the City of Lapeer Police Officers Charitable Fund (LCPOCF).

2. Ordinance Amendment – Chapter 8 (Property Maintenance Code).

SUGGESTED MOTION: : INTRODUCED BY COMMISSIONER SWINDELL.

Adopt an ordinance amendment to Chapter 8 (Property Maintenance Code) Article VII, of the General Ordinances of the City of Lapeer.

3. Ordinance Amendment – Chapter 15 (Elections).

SUGGESTED MOTION:

Introduce an ordinance amendment to Chapter 15 (Elections) § 15-1 Election Commission, of the General Ordinances of the City of Lapeer.

H. CITY MANAGER'S REPORT:

- 1. Special Event: East Lapeer Farmers Market, TSC, Saturdays, Apr. 13, 2024 Dec. 28, 2024.
- 2. Special Event: Food Truck Festival, City Lot 5, May 13, June 10, July 8, and Sept. 9, 2024.
- 3. Special Event: Annual Fire Works, Rolland-Warner Middle School, July 3, 2024.
- 4. Special Event: Lapeer Days, Downtown Lapeer, August 15-18, 2024.
- 5. Special Event: Kiwanis Rubber Duck Dash, Crampton Park, September 14, 2024.
- 6. Special Event: Kiwanis Fantasy Forest, Rowden Park & Trails, October 12, 2024.
- 7. Special Event: Annual Christmas Parade, Downtown Lapeer, December 6, 2024.
- 8. Special Event Friday Night Bikes June 7 Sept. 20, 2024, Nepessing St.
- 9. Proposed Community Center Policy Changes Discussion.
- **10**. Parking Lot #5 concept discussion.
- **11**. Various matters.

I. CITY ATTORNEY'S REPORT:

1. None.

J. UNFINISHED BUSINESS:

- **1.** Appointments to Boards and Commissions.
 - a) Christopher Herr Downtown Development Authority.
 - b) William Marquardt EDC/TIFA/Brownfield.
 - c) **Resignation** Jennell RaCosta Lapeer Housing Commission, Lapeer Board of Appeals and Lapeer Neighborhoods, Inc.
 - d) Brad Chayka Lapeer Housing Commission, Lapeer Board of Appeals and Lapeer Neighborhoods, Inc.

K. DEPARTMENTAL COMMUNICATIONS:

- **1.** Downtown Development Authority Monthly Report.
- 2. Planning Commission 2023 Annual Report.
- **3.** Quarterly Investment Report December 31, 2023.
- 4. Quarterly Financial Report December 31, 2023.
- **5.** Planning Commission Recommendation Marihuana Grow Facilities.

L. PUBLIC COMMENTS:

M. CLOSING COMMENTS:

- 1. Commissioners.
- 2. City Manager.
- 3. Mayor.

N. REMINDER OF MEETINGS: Next City Commission Meeting:

ng: TUESDAY, FEBRUARY 20, 2024, Regular

O. REMINDER OF PUBLIC HEARINGS:

ADJOURNMENT

MATERIAL TRANSMITTAL

Notice:

Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (810) 664-5231 or by email at clerk@ci.lapeer.mi.us at least two working days in advance of the meeting. An attempt will be made to provide reasonable accommodations.

LAPEER CITY COMMISSION MINUTES OF A REGULAR MEETING JANUARY 16, 2024

A regular meeting of the Lapeer City Commission was held January 16, 2024, at the Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 6:30 p.m.

ROLL CALL

Present: Mayor Marquardt. Commissioners: Atwood, Brady, Glisman, Petrie, Swindell. Absent: None.

City Manager: Mike Womack, present.

City Attorney: T. Allen Francis, present.

Mayor Marquardt led the Pledge of Allegiance.

01 2024 01-16 REMOVE FROM CONSENT AGENDA

Moved by Glisman. Seconded by Petrie. Remove item C-2 Special Event: Friday Night Bikes from the Consent Agenda to item G-7 for discussion. Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

02 2024 01-16 AGENDA APPROVAL

Moved by Glisman. Seconded by Atwood. Approve the Agenda for January 16, 2024. Ayes: Atwood, Brady, Glisman, Petrie, Swindell. Nays: None. MOTION CARRIED.

03 2024 01-16 MINUTES

Moved by Glisman. Seconded by Petrie. Approve the minutes of the regular meeting held December 18, 2023, as presented. Ayes: Atwood, Brady, Glisman, Petrie, Swindell. Nays: None. MOTION CARRIED.

PUBLIC COMMENTS

Tim Denney spoke about the marihuana odor in the city and prayer at meetings.

Jacob LaRoy spoke about City Attorney, ordinances, and prayer at meetings.

Susan Good spoke about prayer at meetings and marihuana odor.

Jenny Burkhart gave an invocation.

04 2024 01-16 CONSENT AGENDA

Moved by Glisman. Seconded by Swindell.
Approve the consent agenda for January 16, 2024.
1. 2024 Farmland Lease Agreement – T. Jostock.
Ayes: Atwood, Brady, Glisman, Petrie, Swindell.
Nays: None.
MOTION CARRIED.

05 2024 01-16 BILL LISTING

Moved by Swindell. Seconded by Brady. Approve the bill listing for January 16, 2024, in the amount of \$2,749,696.07. ON A ROLL CALL VOTE. Ayes: Atwood, Brady, Glisman, Petrie, Swindell. Nays: None. MOTION CARRIED.

PROCLAMATION, RECOGNITIONS AND RESOLUTIONS:

None.

ADMINISTRATIVE REPORTS:

06 2024 01-16 ORDINANCE AMENDMENT – CHAPTER 15 ELECTIONS

Moved by Swindell. Seconded by Atwood. Adopt the ordinance amendment to Chapter 15 (Elections) of the General Ordinances of the City of Lapeer.

CITY OF LAPEER LAPEER COUNTY, MICHIGAN

Ordinance #: 2023-07

An ordinance to amend City of Lapeer elections ordinance by amending § 15-1 Territory included in each precinct.

THE CITY OF LAPEER, LAPEER COUNTY, MICHIGAN ORDAINS:

ARTICLE I.

That Ordinance § 15-1Territory included in each precinct is amended to read in its entirety as follows:

§ 15-1 Election Commission

The Election Commission shall consist of the City Clerk, the City Attorney, and the City Assessor. The Election Commission shall appoint the Board of Election Inspectors of each precinct and shall have charge of all activities and duties required of it by the City Charter, State law or other law or regulation relating to the conduct of elections in the City, including the setting of precinct boundaries.

ARTICLE II. SEVERABILITY

This ordinance and its various articles, paragraphs and clauses thereof are hereby declared to be severable. If any article, paragraph or clause is adjudged unconstitutional or invalid, the remainder of this amendatory ordinance shall not be affected thereby. Lapeer City Commission Regular Minutes

January 16, 2024 Page 2

ARTICLE III. CONFLICT

All ordinances and provisions of ordinances of the City of Lapeer in conflict herewith are hereby repealed.

ARTICLE IV. ADOPTION

This amendatory ordinance shall be published as required by law and shall take effect after publication.

Commissioner Petrie asked several questions regarding the ordinance amendment. Commissioner Brady asked questions regarding the author of the ordinance and if the City Attorney had reviewed this ordinance amendment. Additionally, he has issue with giving the Election Commission the ability to set the precincts of the City rather than simply having the City Commission do it. Feels that changing the ordinance is an unnecessary giveaway of power. A discussion ensued regarding the consolidation of precincts, who the members of the election commission are, terms of the election commission and when they are appointed, the need for the change to the ordinance, and the State of Michigan election laws.

Ayes: Swindell.

Nays: Atwood, Brady, Glisman, Petrie.

MOTION FAILED 1-4.

07 2024 01-16 ORDINANCE AMENDMENT – CHAPTER 8 PROPERTY MAINTENANCE CODE

Commissioner Swindell introduced an ordinance amendment to Chapter 8 (Property Maintenance Code) of the General Ordinances of the City of Lapeer.

CITY OF LAPEER LAPEER COUNTY, MICHIGAN

Ordinance #: 2024-01

An ordinance to amend City of Lapeer elections ordinance by amending Chapter 8, Article VII Property Maintenance Code.

THE CITY OF LAPEER, LAPEER COUNTY, MICHIGAN ORDAINS:

ARTICLE I.

That Ordinance § 8-44 Code Adopted is amended to read in its entirety as follows:

§ 8-44 Code adopted.

The International Property Maintenance Code® (IPMC®) establishes minimum requirements for the maintenance of existing buildings through model code regulations that contain clear and specific property maintenance and property improvement provisions.

In accordance with the provisions of the Act, there is hereby adopted by reference the 2021 Edition of the International Property Maintenance Code, with the following insertions:

Section 101.1 Insert "City of Lapeer" Section 103.1 Insert "Property Maintenance Department" Section 302.4 Insert "eight (8) inches" Section 304.14 Insert April First (1st) to November First (1st) Section 602.3 Insert January First (1st) to December Thirty-First (31st) Section 602.4 Insert January First (1st) to December Thirty-First (31st)

ARTICLE II. SEVERABILITY

This ordinance and its various articles, paragraphs and clauses thereof are hereby declared to be severable. If any article, paragraph or clause is adjudged unconstitutional or invalid, the remainder of this amendatory ordinance shall not be affected thereby.

ARTICLE III. CONFLICT

All ordinances and provisions of ordinances of the City of Lapeer in conflict herewith are hereby repealed.

ARTICLE IV. ADOPTION

This amendatory ordinance shall be published as required by law and shall take effect after publication.

08 2024 01-16 COMMUNITY CENTER – BOILER REPLACEMENT

Moved by Swindell. Seconded by Glisman.

To approve the agreement between the City of Lapeer and Macomb Mechanical to replace the hot water boilers at the Lapeer Community Center not to exceed \$57,641.

ON A ROLL CALL VOTE:

Ayes: Brady, Glisman, Swindell, Atwood.

Nays: Petrie.

MOTION CARRIED 4-1.

09 2024 01-16 HEAVY RESCUE VEHICLE

Moved by Swindell. Seconded by Glisman.

To approve the agreement of sale with Payette Sales & Service, Inc. for the purchase of a new KME heavy rescue vehicle and approve the budget amendment as presented, for a price of \$1,186,021.00.

ON A ROLL CALL VOTE:

Ayes: Glisman, Swindell, Atwood.

Nays: Brady, Petrie.

MOTION CARRIED 3-2.

10 2024 01-16 LAPEER MAIN STREET DDA WAYFINDING SIGNS

Moved by Swindell. Seconded by Atwood.

To support the Lapeer Main Street DDA applying for a Vibrancy Grant funded through the Michigan Economic Development Corporation for designing and installing wayfinding signs on City of Lapeer property.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

11 2024 01-16 DESIGN ENGINEERING SERIVES – PINE STREET

Moved by Swindell. Seconded by Brady.

Approve the Rowe contract for design engineer services for bidding documents for Pine Street including new water main from Oregon Street to Law, new pavement, curb and gutter from Oregon Street to Park Street and milling and resurfacing from Park Street to Nepessing Street,

for a cost not to exceed \$54,000 and authorize the Director of Public Works to sign all necessary documents.

ON A ROLL CALL VOTE: Ayes: Swindell, Atwood, Brady, Glisman. Nays: Petrie. MOTION CARRIED 4-1.

12 2024 01-16 SPECIAL EVENT: FRIDAY NIGHT BIKES

Moved by Brady. Seconded by Glisman.

Motion to table the special event application until the next City Commission meeting, February 5, 2024.

The City Commission held a discussion relating to special events held downtown, the closing of the road, the policy regarding special events and having the DDA's input on events held downtown as it relates to the business owners.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell. Nays: None. MOTION CARRIED.

CITY MANAGER'S REPORT

13 2024 01-16 MARIHUANA MORATORIUM RESOLUTION

Moved by Swindell. Seconded by Atwood. Adopt the resolution adopting a marihuana moratorium for six months.

RESOLUTION #2024-01

A RESOLUTION ADOPTING A MARIHUANA MORATORIUM FOR SIX MONTHS

WHEREAS, the City of Lapeer previously adopted ordinances authorizing the establishment of both Medical Marihuana Facilities and Adult-Use Marihuana businesses; and

WHEREAS, the City of Lapeer has allowed marihuana businesses to open and operate according to the rules and requirements of those ordinances; and

WHEREAS, after allowing several marihuana businesses to open and operate, that the City Commission and City Staff have identified a number of weaknesses and shortcomings in the City's Marihuana ordinances and the operation of City policies regarding marihuana businesses; and

WHEREAS, those identified weaknesses and shortcomings in the City's Marihuana ordinances have led to several zoning and enforcement problems, issues and concerns that negatively affect the health, safety, well-being and general welfare of the Citizens of Lapeer; and

WHEREAS, the City's staff are desirous of an opportunity to study the problems caused by the City's Marihuana ordinances and wish to develop solutions through future ordinance amendments; and

WHEREAS, a short moratorium on the accepting of any new marihuana business license or zoning applications will help provide City staff with the necessary time to study the problems and to develop appropriate solutions to those problems.

NOW THEREFORE BE IT RESOLVED, that the City of Lapeer formally adopts and imposes a six (6) month moratorium against the City's staff's receipt, review, approval or issuance of any new medical or new adult-use marihuana licensure requests or zoning approval requests; and

BE IT FURTHER RESOLVED, that this moratorium is only imposed against all new marihuana licensure or zoning approval requests, not against such requests that are already approved, received, renewals of existing licenses or are being processed by the City's staff through its regular processes; and

BE IT FURTHER RESOLVED, that the City staff are directed to develop an appropriate ordinance amendment proposal that will help resolve the problems, issues and concerns caused, in-part, by the City's current marihuana ordinances

BE IT FURTHER RESOLVED, that this moratorium shall begin upon the date of the approval of this Resolution and continue for six (6) months or until the City Commission approves of a new marihuana ordinance which purports to resolve the current issues and concerns in the existing ordinances.

Ayes:Atwood, Brady, Glisman, Petrie, Swindell.Nays:None.

MOTION CARRIED. RESOLUTION DELARED ADOPTED.

DISCUSSION OF INVOCATION

City Commissioners held a discussion about adding prayer to the agenda. Commissioner Petrie stated she has prayed at public comment several times prior to being elected; the County Commission has prayer on their agenda. Mayor Marquardt stated that in the past, the Commission has reached out to several Pastors in the area and requested them to come pray during public comment. Commissioner Atwood commented that he would like to see more members of different faiths get involved with this and does not feel the Commission should subject people to only one type of prayer. Commissioner Petrie commented that she originally asked for prayer to be added to the agenda because she knows how powerful prayer is and wants the protection, direction, and guidance it provides for this Commission as important decisions are made.

DISCUSSION OF ORDINANCE INTRODUCTION

City Commission held a discussion about introduction and adoption of ordinance amendments. City Manager Womack suggested changing the policy to allow for discussion at introduction for any ordinance.

CITY ATTORNEY'S REPORT14202401-16CLOSED SESSION – MCL 15.268(h)Moved by Brady.Seconded by Atwood.

To enter into a closed session at the conclusion of the regular meeting to discuss a written legal opinion from the City Attorney, which is exempt from disclosure as provided under Section 8 of the Open Meetings Act.

ON A ROLL CALL VOTE:

Ayes:Petrie, Swindell, Atwood, Brady, Glisman.Nays:None.MOTION CARRIED.

UNFINISHED BUSINESS

15 2024 01-16 RESIGNATION – BOARD OF REVIEW

Moved by Atwood. Seconded by Swindell.

Accept the resignation of Bonnie Pattison from the Board of Review, effective immediately and declare the seat vacant.

Ayes:Atwood, Brady, Glisman, Petrie, Swindell.Nays:None.MOTION CARRIED.

16 2024 01-16 REAPPOINTMENT – CENTER FOR THE ARTS

Moved by Brady. Seconded by Glisman.

To reappoint Carol Fischhaber, to the Center for the Arts of Greater Lapeer for a term to expire October 1, 2026.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

DEPARTMENTAL REPORTS

The Monthly Departmental Reports were received into the record.

PUBLIC COMMENTS

Bernadette Treece commented on Friday Night Bikes; and would like City Commissioners contact information to be available for the public on the website.

MAYOR/COMMISSIONER COMMENTS

Commissioner Glisman: Appreciates the Lapeer Police Department; January 9, 2024, was Police Appreciation Day. Enjoyed the public forum which was very informative. As we honored a great civil rights leader, Martin Luther King yesterday, she is honored to be a part of the group She Leads America, along with MLK's niece Alveda King, who is a wonderful person. Happy New Year to everyone, and may God bless our city with heath and prosperity to all.

Commissioner Petrie: Thank you to the police officers and fireman, and Mr. Church for all you do at the Recreation Center, and all the staff at the city. She wants staff to have the fire truck, however, she is holding back because of safety and security.

Commissioner Swindell: City Manager Womack has asked if the Commissioners have questions to please ask them before the meeting so staff can be prepared. Staff want to be prepared for the meeting and have the information readily available to answer questions. There are many policies that need work, they are being worked on; Commissioners need to give more direction. It is cold out there; stay safe.

Commissioner Atwood: Appreciates everyone hanging in there. We need to have respectful dialogue and is appreciative that everyone is sharing their thoughts. Does not feel it is a question of mistrust in our City Manager but rather a it is a layer of protection in having the City Attorney review items.

City Manager Womack: City staff are dedicated to the city, as he is; he is here to do a good job. If you want things done differently, please speak to him about it. We have new commissioners; he cannot follow policies that do not exist and hopes to move forward in a productive manner.

Mayor Marquardt: Thanked the DPW staff for taking care of the roads. Please be careful on the roads and watch out for kids playing on the snow hill on Park Street. Thanked the police and fire departments for all they do for our community; it cannot be easy in these cold temperatures.

CLOSED SESSION

The Lapeer City Commission convened to a closed session for the purpose of discussing a written legal opinion for the City Attorney, which is exempt from disclosure as provided under Section 8 of the Open Meetings Act at 8:33 p.m. and returned to its regular meeting at 9:30 p.m.

17 2024 01-16 EXIT CLOSED SESSION

Motion by Atwood. Seconded by Brady.

To exit the closed session and return to the regular meeting at 9:30 p.m. Ayes: Atwood, Brady, Glisman, Petrie, Swindell. Nays: None. MOTION CARRIED.

18 2024 01-16 ADJOURNMENT

Having no further business, Mayor Marquardt adjourned the regular meeting at 9:30 p.m.

Debbie Marquardt, Mayor

Romona Sanchez, City Clerk

CITY COMMISSION MINUTES OF A SPECIAL MEETING JANUARY 27, 2024

A special meeting of the Lapeer City Commission was held January 27, 2024, at the Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 9:00 a.m.

ROLL CALL

Present: Mayor Marquardt. Commissioners: Atwood, Brady, Glisman, Petrie, Swindell. Absent: None.

Mayor Marquardt led the Pledge of Allegiance.

PUBLIC COMMENTS

None.

ADMINISTRATIVE

Gregg Guetschow from Gregg Guidance provided a strategic planning workshop for the Lapeer City Commissioners.

<u>19 2024 01-27 ADJOURNMENT</u>

Having no further business, Mayor Marquardt adjourned the special meeting at 2:33 p.m.

Debbie Marquardt, Mayor

Romona Sanchez, City Clerk

Bikes on Nepessing Street Feedback

Lapeer Area Chamber of Commerce:

In my communications with the restaurants downtown, the majority realize the economic benefit of these events. They bring more people downtown, people who are spending money at the restaurants and it showcases our downtown area. We draw attendance from neighboring counties at these events. People who would otherwise most likely not be visiting our downtown on those evenings. With those visitors from out of county comes new money, there is a residual effect when they are purchasing fuel from our gas stations and return on other occasions to dine in our downtown.

Neda

Neda Payne, Exec. Dir. Lapeer Area Chamber of Commerce 108 W. Park Street Lapeer, MI 48446 810-664-6641

Cason Home Loans

I personally think bike night Is great! If nothing else people are downtown which helps all of businesses. I love that it is every Friday!

Christa E Simmonds 810.664.4330 Office 810.441.0804 Cell NMLS 162651

Daniel G Gerlach

as a downtown resident. i believe there are too many events that are loud and noisey. The last thing i want is a group of very loud motorcycles every friday night . music is too loud when the windows in your house rattle and you can not watch television with the windows and doors closed because all you hear is the music from downtown. some consideratio should be given to the residents who have to live with it . lapeer days is expected but was better before the optimists put music in beer tent. the nightmare on nepessing is not too bad because the music is inside a closed up tent. but there are way too many events with loud music . at the pavilion with speakers sending the noise straight at my house . the city needs install a speaker system so it does not have to be unbearable. daniel g gerlach 507 cedar st

Hello Commissioners and Mayor.

I apologize I could not be here in person to offer some thoughts on the pending request for Friday night events.

We are very supportive of downtown events. We are specifically supportive of summer "Bike Nights" as well.

But for any event to take over the town on a weekend evening, I believe it is important to ensure that event has measurable positives, and provides benefits to surrounding businesses and the community as a whole.

Bike Night is a great event, and lots of fun, and kudos to the organizers for putting in all the effort it takes to bring it to life.

But at the end of the day, it is not a large enough or well attended enough event to justify the opportunity costs of shutting down the streets and investing city funds while negatively impacting some businesses.

However, with a Thursday Night event, those calculations are different and many of us believe would serve as the perfect host night for an event of this size.

We have talked with many businesses, and while a couple do directly benefit from the event, many do not and some suffer. However, in the past when we attempted to push for collaborative conversations and solutions, we were attacked by organizers and even sitting commissioners, transforming it into a false "us vs. them" and scaring other business owners from publicly sharing opinions.

I believe there are positive solutions that can work for all. I believe Bike Night can become a growing and sustainable event, embraced by the whole downtown and community at large. But to continue to hold it, or any event, on a weekend evening, it should bring enough measurable positives and large enough attendance to justify everyone's required investment and sacrifice.

Thank you for your time and consideration.

Patrick Hingst Founder/Co-Owner PB&J Hospitality Woodchips BBQ Lightning Rounds Woodchips Express Kookys N Cream

From:	Kurt Van Conant
To:	savelapeerbikenights@proton.me; manager; Clerk Department
Subject:	Friday Night Bike Night
Date:	Wednesday, January 24, 2024 1:34:44 PM

This email is in support of the weekly Bike Night in Lapeer. It has grown to be a weekly destination for many riders in the area. The vendors, food, bands make this a great ride-in event that I've always enjoyed. Keep it just the way it is. Thank you Seabee

From:	Mike Womack
То:	Deborah Marquardt ext; Josh Atwood; Joshua Atwood; Linda Glisman; Marlana; Melissa Petrie; Stefan Brady
Cc:	Romona Sanchez
Subject:	FW: DOWNTOWN EVENTS
Date:	Tuesday, January 16, 2024 11:14:01 AM

From: daniel gerlach <bowlingdanno@yahoo.com>
Sent: Sunday, January 14, 2024 5:40 PM
To: james@lapeerdda.com; Mike Womack <mwomack@ci.lapeer.mi.us>
Subject: DOWNTOWN EVENTS

as a downtown resident . i believe there are too many events that are loud and noisey . The last thing i want is group of very loud motorcycles every friday night . music is too loud when the windows in your house rattle and you can not watch television with the windows and doors closed because all you hear is the music from downtown. some consideratio should be given to the residents who have to live with it . lapeer days is expected but was better before the optimists put music in beer tent. the nightmare on nepessing is not too bad because the music is inside a closed up tent. but there are way too many events with loud music . at the pavilion with speakers sending the noise streight at my house . the city needs install a speaker system so it does not have to be unbearable. daniel g gerlach 507 cedar st

From:	Jessica Harold
To:	Romona Sanchez; Pat Hingst; MODERNDAYJOB@gmail.com
Subject:	Letter from Business Owner: Jessica Harold Kookys N Cream
Date:	Tuesday, January 16, 2024 5:25:09 PM

Dear Commissioners and Mayor,

Thank you for the opportunity to share my experience with Bike Night. When it was initially brought to us in 2021, I was very excited by the opportunity to bring a large group of people to Lapeer. I was the first to agree to sponsor Bike Night and enthusiastically supported it on Social Media. But during that first summer, I realized that Bike Night was not actually benefiting my business. The crowds I brought in on Fridays prior to Bike Night, even during the tumultuous 2020 and '21 years, were much higher than the business I was experiencing with this niche crowd. Since then, Bike Night has turned a robust weekend night into a very slow one for Kookys. But let me be very clear, that doesn't make me anti-bike night. I love the energy it brings and I love showing off our downtown and will always support having a Bike Night, even to the detriment of my own business.

What I would ask, however, is to consider when it is held. And how often it is held.

Last summer, the rainy Fridays devastated the event leaving downtown empty. During its 15+ weeks, Downtown is associated with Bike Night and may lose the consideration of a larger swath of people who aren't affected by the rain. Therefore making the entire Downtown a victim to the weather when it should be the most vibrant and celebrated part of our community every day of the year, and especially in the summer. To lose a weekend day is beyond detrimental to the small business owners who need every day to be as successful as possible.

I fully support having Bike Night. I would love for it to be considered any day of the week, reserving the weekend for a broader audience to bring more people together.

Thank you very much for your time. I appreciate you all so much.

Sincerely, Jessica Harold

Kookys N Cream



My Digital Business Card 2483105449

?

From:	Holly Hilt	
То:	Clerk Department	
Subject:	Friday Night Bike Night	
Date:	Thursday, January 25, 2024 11:40:02 AM	

Bike night on Fridays is a long tradition in downtown Lapeer that is enjoyed by bikers and non-bikers for a long time. It is the best bike night in the area. People come to have a good time, get to know others and just enjoy downtown Lapeer. I don't know what the new commissioners and a few downtown businesses have against this, but the commissioners need to realize they were elected to serve the people, and the majority of us want Friday NIght Bike Night left alone. We don't want it moved to Saturday or Sunday. We don't want it moved to another area. We want you to leave it as it is.

Thank you,

Holly Hilt Lapeer resident (810)882-9765

From:	Ray C
То:	<u>manager</u>
Subject:	Can we talk?
Date:	Thursday, January 25, 2024 4:05:37 PM

Dear Debbie, Mike, Joshua, Stefan, Linda, Melissa, and Marlana.

I understand there is much talk about ending the Friday Night Bikes, some of, by some of you that have never even been to one. Based on a couple greedy downtown businesses that want two big nights a week instead of one very large Friday Bike night. I know that Monday thru Thursday nights, won't work because our people are working people and have to get up early to go to work the next day. My guess is we will loose over 75% of our people. I wished you would consider all the businesses outside of downtown, that do so well from this event, like mine and all the other restaurants and gas stations also in the City Limits. I know we all pay more property taxes than those down town. (Mine \$78,533.00) plus the Ray Clemens Properties.

This is where my HOG Chapter sells most of the raffle tickets to raise money for our Charities, including the Lapeer City Police, Lapeer County Sheriffs Dept and Lapeer's Child Advocacy Center, plus more. That will be gone if there is no Friday Night Bikes. They are also my biggest toy suppliers for the Holiday Depot. This after three years of having it will be a big slap in their face if it doesn't continue.

I hear some of you are going around talking to other businesses about this, please don't for get me.

Thank You & amp; Have a Blessed Day,

Ray C. /Clemens cell phone 810-441-3385

<u>Craig</u>	
<u>manager</u>	
Fw: Lapeer Bike Nights	
Sunday, January 28, 2024 10:57:11 AM	

----- Forwarded Message -----From: Craig <craigsfishing@sbcglobal.net> To: savelapeerbikenights@proton.me <savelapeerbikenights@proton.me> Sent: Sunday, January 28, 2024 at 10:55:52 AM EST Subject: Lapeer Bike Nights

I am writing to express my support for The Friday Bike Nights in Lapeer. I don't even ride motorcycles any more and haven't in 30+ years. But I very much enjoy these gatherings. getting to check out all the great bikes and socialize with good people. I urge everyone involved in or connected to this tradition to support and promote it with all possible commitment and resources. Thank you, Craig Cundiff, Capac, mi.

Hello,

I'm writing in support of Friday Night Bike Nights in downtown Lapeer. I've been attending this event for the last 3 years. I always support 1-2 businesses while I'm there.

It is fun to see the variety of people who attend. As a mother and grandmother, the families who attend stand out to me. The kids enjoy looking at the bikes and dancing to the music.

I know for many of the bikers who attend, of which, I am one, Friday night is the best night because there's no work on Saturday. It's a nice way to kick off the weekend. I'm not sure why there is opposition to this event being held on Fridays. I don't think another night would bring in as many families or riders.

I hope this event is allowed to continue and continue on Fridays.

Thank you, Sandy Daenzer Metamora 810-338-5026

From:	<u>Jessica Jennings</u>	
То:	Clerk Department	
Subject:	Friday night bike night in lapeer	
Date:	Tuesday, January 30, 2024 6:58:47 AM	

To whom this concerns. I don't feel stopping bike night or changing it to another day will be beneficial for anyone. As of right now the majority of PEOPLE not business owners want to continue with bike night. WE the citizens are what support this city. It's our money we are spending downtown. If bike night is removed I will have no reason to visit down town. And my kids and I will go to other cities and towns. Downtown lapeer needs more business, not have it taken away. How many businesses have already closed?

Jessica Jennings Attica Michigan 248-464-1698

Leslie Getz 126 Davis Lake Rd. Lapeer, MI 48446 msleslie@tir.com

January 30, 2024

Dear Mayor Marquardt, City Manager Womak, Commissioners Atwood, Brady, Glisman, Petrie and Swindell,

I understand that the Commission has received a request to continue Friday Bike Nights in downtown Lapeer and that this issue is likely to be discussed at the Feb. 5 meeting. Unfortunately I will be unable to attend this meeting due to a prior commitment. Please consider this my "public-comment-time" input.

Although I reside just outside of the city limits, I naturally do much of my business in Lapeer establishments. I frequently attend local activities including Friday Bike Nights. Not only do I enjoy looking at the variety of bikes on display but I also eat at one of the local restaurants and stop in at any of the shops that choose to stay open later on Friday nights. I have observed firsthand the joy and excitement that this event brings to our community through music, food, vendors and fellowship activities. I have witnessed new attendees discovering more of what Lapeer has to offer, giving them many reasons to return. I have seen multigenerational family groups enjoying the opportunity to gather outside on a summer evening to view the various bikes on display. Until Bike Nights I have never seen so many people enjoying downtown Lapeer (with the obvious exception of Lapeer Days).

While I understand that this commission must seriously consider the voices of the city residents, I hope that you will also consider the opinions of those residing in the "greater Lapeer area" as well. As the county seat, the city of Lapeer supports an extended geographic area and brings in people for business, medical services, recreation and more. I have been encouraged by the increase in number and variety of activities in our community over the last few years. By providing these activities, we are giving people many reasons to live, work and play in Lapeer. Without the people from our extended community, the Lapeer businesses cannot survive. I hope that in considering the approval of Bike Nights that you will see the good such activities bring to our community.

As to the possibility of approving Bike Night but changing the day, such action would effectively kill this event. Bike Night has been established as a Friday night activity in downtown Lapeer. This is the most logical time for an event such as this, with many people finished with their work week. If there is a need for a special activity to draw people downtown on a weeknight, there are plenty of possible activities that could be planned, while leaving Bike Night on Fridays.

In addition to the benefits this event brings to our community, it is important to also support our many local residents who ride motorcycles. Not only do Bike Night activities raise money for local charities,

but our various motorcycle groups regularly support a number of charitable activities. This is no longer the 1950s when anyone who rode a motorcycle was seen as a "hoodlum". Motorcycle riders come from all walks of life and are some of the most caring and giving individuals that you would ever meet. Lapeer has done a lot within the last several years to promote other outdoor activities, such as disc golf, dog recreation (dog park), walking (trails), water sports, biking. Why not support those who ride motorcycles?

In summary, I urge you to continue Bike Nights on Fridays in historic downtown Lapeer in a manner similar to the last 3 years. This is beneficial to our community and to our local businesses.

Respectfully,

Leslie Getz

From:	Lucy Cromas	
To:	savelapeerbikenights@proton.me	
Cc:	manager	
Subject:	Save bike night	
Date:	Tuesday, January 30, 2024 11:54:56 AM	

Fridays are working. Please do not change biker night. Don't change an already successful event for Lapeer.

Lucy Mae Cromas Imlay City MI Lapeer County 8104173516

Sent from Yahoo Mail for iPad

Ray C's Cycle & Sports, Inc.

1491 S. Lapeer Rd.

Lapeer, Michigan 48446

DBA : Ray C's Harley-Davidson of Lapeer & Ray C's Extreme Store

Jan.31st. 2024

Dear Mayor Debbie, City Manager Mike, and City Commissioners,

Good evening, I wish I could be with all of you tonight. I am writing this to stand up for the approval of Lapeer's Friday Night Bikes. We have all enjoyed these for the last three years with no problems or issues. Yes, my Christian Brothers and Sisters we even start every year with a Motorcycle Blessing of the Bikes also, many times we have had opening prayer along with our National Anthem. We also invite any of you the honor of praying over us too.

So many other businesses benefit from this event not just mine but all the gas stations and other restaurants up and down M-24. All are tax payers inside the City Limits. This brings so many out of towners into our city, that didn't even know where downtown is. Now they are visiting downtown with their families.

Lapeer Friday Night Bikes is where the Lapeer HOG Chapter sells most of their raffle tickets to raise money for our local charities, where this money is donated to Lapeer City Police, Lapeer County Sheriff's Dept. and Lapeer's Child Advocacy Center, plus more. The Lapeer HOG Chapter is where most of the toys that we give to the Holiday Depot come from. With no Friday Night Bike Nights this will be a big loss.

We all know the only night that works for a bike night of this size is Friday because most of these bikers are working people. They have to go to work the next morning. I believe that if it gets moved from Friday we will lose 75% of our riders.

In closing I really appreciate all that you folks do to make the City of Lapeer a better place, and bragging about how involved and Pro Business all of you are. Please vote to approve this awesome event tonight. If any of you wish to talk to me about this I will still be in town until Monday morning 8:30 a.m. Thank You Again,

God Bless,

cell number 810-441-3385

Ray Clemens

You la



To:Mike Womack, City ManagerFrom:Jeremy Howe, Chief of PoliceDate:January 30, 2024RE:Traffic Control Order 310

STAFF RECOMMENDATION

It is recommended by the City of Lapeer Police Department to install no parking signs on both sides of the Court Street between McCormick Drive and S. Elm Street.

CURRENT OR NEW INFORMATION

Semi-trucks, delivery box trucks and normal vehicular traffic are being impeded by vehicles that park on Court Street, especially as they attempt to turn into local businesses. Also, this creates a traffic hazard for vehicles traveling north or south on Court St. due to traffic not being able to stay within the appropriate traffic lanes. By not allowing parking along Court St this will allow for efficient snow removal as well.

There is parking lots available for those vehicles parking on Court St.

AGENDA ITEM REVIEW		
Meeting Date: February 5, 2024 Consent: χ	Date Reviewed:	January 31, 2024
Administrative: Public Hearing:	Reviewed By:	R. Sanchez, City Clerk

CITY OF LAPEER PERMANENT TRAFFIC CONTROL ORDER NO. 310

Location: S Court St between McCormick and S Elm.

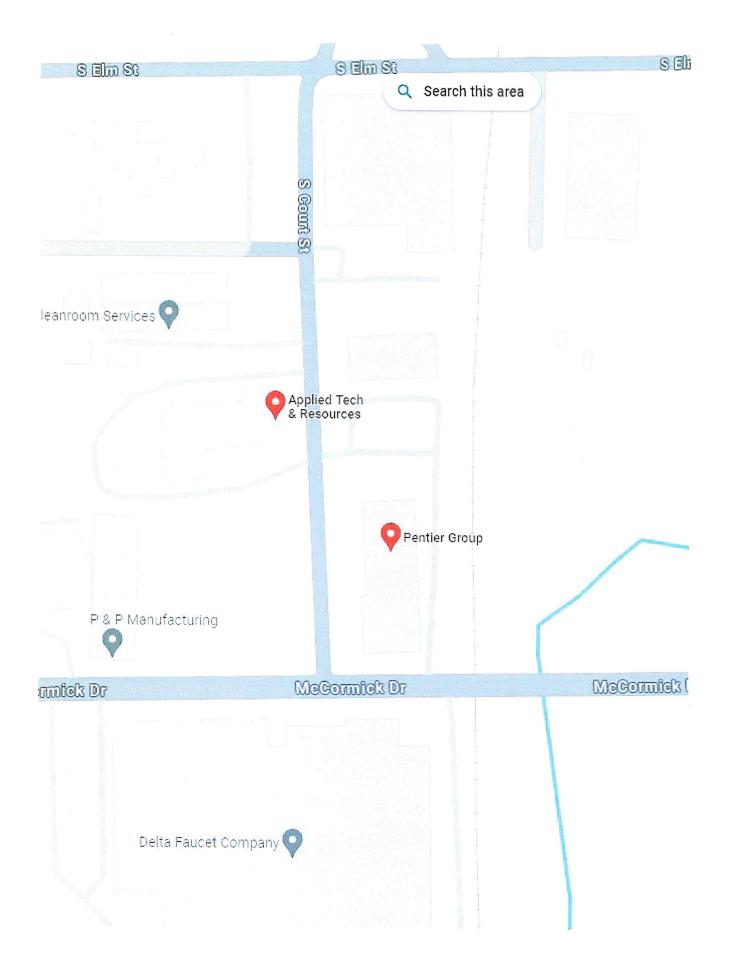
- Order: Install no parking signs on both sides of Court Street between McCormick Drive and S Elm Street.
- Reason: Semi trucks, delivery box trucks and normal vehicular traffic are impeded by vehicles that park on Court Street. This creates a traffic hazard for vehicles traveling north or south on Court St due to traffic not being able to stay within the appropriate traffic lanes. By not allowing parking along Court St this will allow for efficient snow removal as well.

Jeremy Howe, Traffic Engineer

Effective Date

APPROVAL AND F CITY:	ILING:	
City Commission:	Approved	Date Approved:
City Clerk:	Filed	Date Filed:
Signature:		Date Signed:
Romo	ona Sanchez, CMC, City Clerk	
COUNTY:		
County Clerk:	☐ Filed	Date Filed:
Signature:		Date Signed:

CC: Chief of Police Director of Public Works Street Superintendent





- To: Mike Womack, City Manager
- From: Jeff Graham, Director of Public Services
- Date: February 1, 2024
- **RE**: Easement for Popeyes, Arborview Veterinary Clinic, Realty Executives for Water and sanitary sewer

STAFF RECOMMENDATION

It is recommended that the City Commission approve the 20-foot Easements for Popeyes, also for Arborview Veterinary Clinic, Realty Executives and to turn over to the city for water main maintenance and sanitary sewer (see attached map).

Approval of this easement will allow for the City to maintain and make any necessary repairs to the water main and sewer main.

CURRENT OR NEW INFORMATION

This approval will give the city a 20 ft sanitary sewer and watermain easement to maintain those services.

LEGAL DESCRIPTION OF SANITARY SEWER

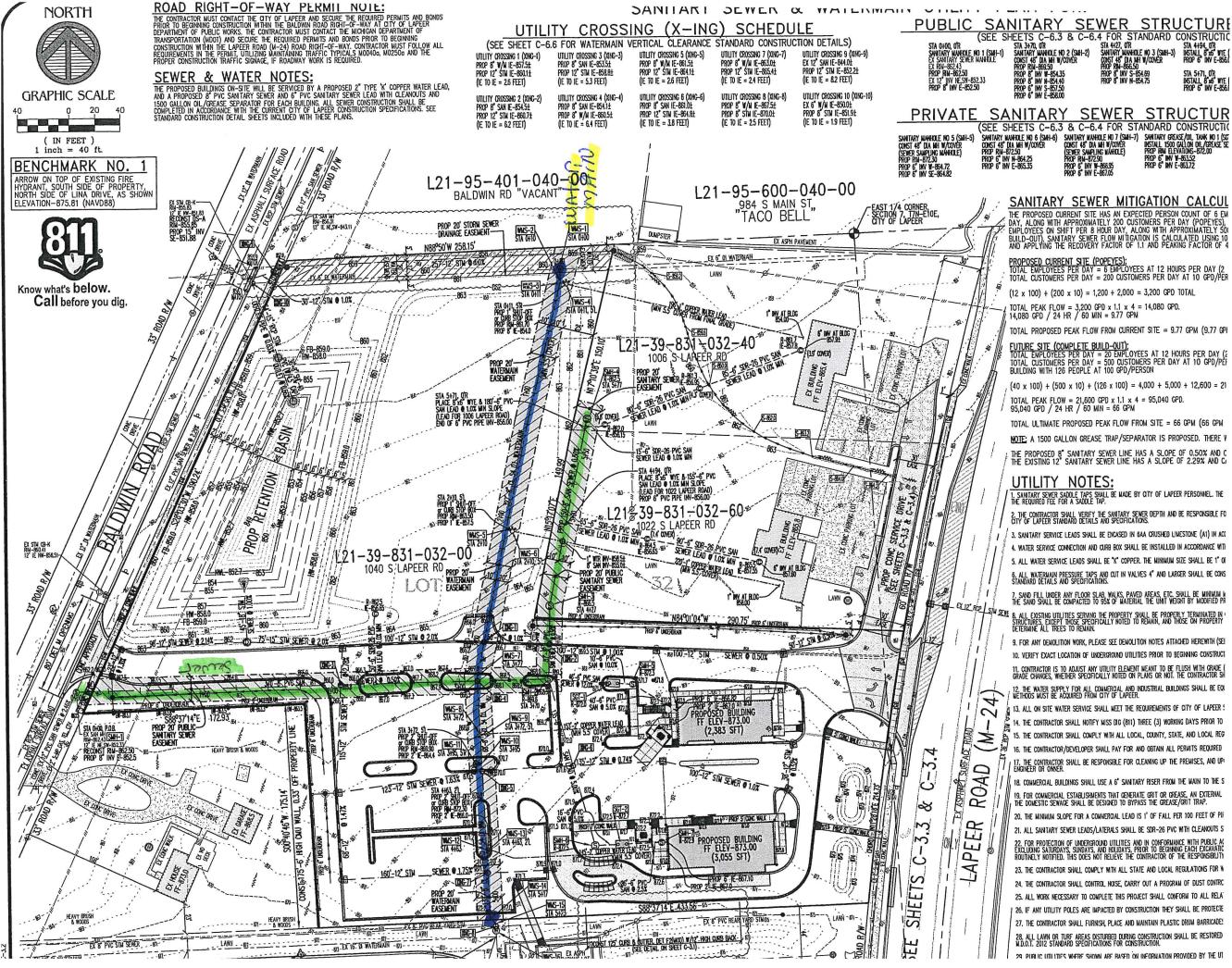
A 20 FOOT SANITARY SEWER EASEMENT MORE PARTICULARLY DESCRIBED AS PART OF LOT 32, SUPERVISORS PLAT NO. 4, AS RECORDED IN LIBER 1 OF PLATS, PAGE 91, LAPEER COUNTY RECORDS, DESCRIBED AS COMMENCING AT THE EAST 1/4 CORNER OF SECTION 7, T7N-R10E, CITY OF LAPEER, STATE OF MICHIGAN, THENCE N 88°50'00"W, ALONG THE E-W 1/4 LINE OF SAID SECTION 7, 188.98 FEET AND S07°10'38"W, 150.10 FEET; AND S15°17'07"W, 149.99; AND S04°49'49"W, 10.35 FEET TO THE POINT OF BEGINNING: THENCE S84°01'04"E, 20.00 FEET; THENCE S04°49'49"W, 57.13 FEET; THENCE N87°37'17"W, 371.23 FEET; THENCE N28°03'30"E, 22.19 FEET; THENCE S87°37'17"E, 342.45 FEET; THENCE N04°49'49"E, 38.37 FEET TO THE POINT OF BEGINNING.

LEGAL DESCRITION OF WATER MAIN

A 20 FOOT WATERLINE EASEMENT MORE PARTICULARLY DESCRIBED AS PART OF LOT 32, SUPERVISORS PLAT NO. 4, AS RECORDED IN LIBER 1 OF PLATS, PAGE 91, LAPEER COUNTY RECORDS. DESCRIBED AS COMMENCING AT THE EAST 1/4 CORNER OF SECTION 7, T7N-R10E, CITY OF LAPEER, STATE OF MICHIGAN, THENCE N 88°50'00"W, ALONG THE E-W 1/4 LINE OF SAID SECTION 7, 214.99 FEET TO THE POINT OF BEGINNING; THENCE S 17°10'38"W, 143.23 FEET; THENCE S 15°17'20"W, 203.49 FEET; THENCE S O1°04'51"W, 189.33 FEET; THENCE N 88°37'14"W, 20.00 FEET; THENCE N 01°04'51"E, 191.71 FEET; THENCE N 15°17'20"E, 206.31 FEET; THENCE N 17°10'38"E, 137.82 FEET TO A POINT ON THE E-W 1/4 LINE OF SAID SECTION 7; THENCE S 88°50'00"E, 20.81 FEET TO THE POINT OF BEGINNING.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

AGENDA ITEM R	EVIEW		
Meeting Date: Consent: Administrative: Public Hearing:	February 5, 2024 X	Date Reviewed: Reviewed By:	February 2, 2024 R. Sanchez, City Clerk



VER STRI	JCTURE
FOR STANDARD	
STA 4427, O'R Subtary Vanda 5 nd 3 (Sub. 3)	STA 4494, O'B
sia 4727, ur Santary Manhole no 3 (SMH-3) Const 48° dia mh W/Cover Prop Rin-866.50	PROP 6" INV E-856.
PROP 8" INV S-854.69 PROP 8" INV N-854.75	STA 5471, O'R Install, 8 %5 Wye (Prop 6' Inv e-856)
TRUE O 144 H-034.73	PROP 6" INV E-856.

(SEE SHEETS C-6.3 & C-6.4 FOR STANDARD CONSTRUCTION

THE PROFUGED CONTENT SHE HAS AN EXPEDIED FLORID COUNT OF DEM DAY, ALLONG WITH APPROXIMATELY 200 CUSTOMERS PER DAY EMPLOYEES ON SHIFT PER 8 HOUR DAY, ALLONG WITH APPROXIMATELY 500 BUILD-OUT), SANTARY SEWER FLOW MITGATION IS CALCULATED USING 10 AND APPLYING THE RECOVERY FACTOR OF 1.1 AND PEAKING FACTOR OF 4

TOTAL PROPOSED PEAK FLOW FROM CURRENT SITE = 9.77 GPM (9.77 GPI

 $(40 \times 100) + (500 \times 10) + (126 \times 100) = 4,000 + 5,000 + 12,600 = 21$

TOTAL ULTIMATE PROPOSED PEAK FLOW FROM SITE = 66 GPM (66 GPM

NOTE: A 1500 GALLON GREASE TRAP/SEPARATOR IS PROPOSED. THERE N

1. SANTARY SEWER SADDLE TAPS SHALL BE MADE BY GITY OF LAPEER PERSONNEL. THE THE REQUIRED FEE FOR A SADDLE TAP.

2. THE CONTRACTOR SHALL VERIFY THE SANTARY SEWER DEPTH AND BE RESPONSIBLE FO CITY OF LAPEER STANDARD DETAILS AND SPECIFICATIONS.

4. WATER SERVICE CONNECTION AND CURB BOX SHALL BE INSTALLED IN ACCORDANCE WITH 5. ALL WATER SERVICE LEADS SHALL BE "K" COPPER. THE NININUM SIZE SHALL BE 1" OF 6. ALL WATERWAIN PRESSURE TAPS AND CUT IN VALVES 4" AND LARGER SHALL BE CONS STANDARD DETAILS AND SPECIFICATIONS.

9. FOR ANY DEMOLITION WORK, PLEASE SEE DEMOLITION NOTES ATTACHED HEREWITH (SEI 10. VERIFY EXACT LOCATION OF UNDERGROUND UTILITIES PRIOR TO BEGINNING CONSTRUCT 11, CONTRACTOR IS TO ADJUST ANY UTILITY ELEMENT MEANT TO BE FLUSH WITH GRADE (GRADE CHANGES, WHETHER SPECIFICALLY NOTED ON PLANS OR NOT. THE CONTRACTOR SH , 12. THE WATER SUPPLY FOR ALL COMMERCIAL AND INDUSTRIAL BUILDINGS SHALL BE EQ. WETHOOS MUST BE ACQUIRED FROM CITY OF LAPEER.

14. THE CONTRACTOR SHALL NOTIFY MISS DIG (811) THREE (3) WORKING DAYS PRIOR TO 15. THE CONTRACTOR SHALL COMPLY WITH ALL LOCAL, COUNTY, STATE, AND LOCAL REG 16. THE CONTRACTOR/DEVELOPER SHALL PAY FOR AND OBTAIN ALL PERMITS REQUIRED 17. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CLEANING UP THE PREMISES, AND UP ENGINEER OR OWNER.

18. CONMERCIAL BUILDINGS SHALL USE A 6" SANITARY RISER FROM THE MAIN TO THE S 19, FOR COMMERCIAL ESTABLISHMENTS THAT GENERATE GRIT OR GREASE, AN EXTERNAL THE DOMESTIC SEWAGE SHALL BE DESIGNED TO BYPASS THE GREASE/GRIT TRAP.

20. THE MINIMUM SLOPE FOR A COMMERCIAL LEAD IS 1' OF FALL PER 100 FEET OF PIF 21. ALL SANTARY SEWER LEADS/LATERALS SHALL BE SDR-26 PVC WITH CLEANOUTS S 22, For protection of underground utilities and in conformance with public ac excluding saturdays, sundays, and holidays, prior to beginning each excavatic routinely notified. This does not relieve the contractor of the responsibility 23. THE CONTRACTOR SHALL COMPLY WITH ALL STATE AND LOCAL REGULATIONS FOR W 24. THE CONTRACTOR SHALL CONTROL NOISE, CARRY OUT A PROGRAM OF DUST CONTR 25. ALL WORK NECESSARY TO COMPLETE THIS PROJECT SHALL CONFORM TO ALL RELA 26. IF ANY UTILITY POLES ARE IMPACTED BY CONSTRUCTION THEY SHALL BE PROTECT 27. THE CONTRACTOR SHALL FURNISH, PLACE AND MAINTAIN PLASTIC DRUM BARRICADE 28. ALL LAWN OR TURF AREAS DISTURBED DURING CONSTRUCTION SHALL BE RESTORED M.D.O.T. 2012 STANDARD SPECIFICATIONS FOR CONSTRUCTION.

29 PUBLIC UTILITIES WHERE SHOWN ARE RASED ON INFORMATION PROVIDED BY THE UT

EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS: that PMF Lapeer, LLC, a Michigan limited liability company, whose address is 43231 Schoenherr, Sterling Heights, Michigan 48313, party of the first part, for and in consideration of the sum of One Dollar (\$1.00) paid to it by, City of Lapeer, whose address is 576 Liberty Park, Lapeer, Michigan 48446, party of the second part, does hereby grant to said party of the second part of the right to construct, operate, maintain, repair and/or replace a Watermain across and through the following described land located in the City of Lapeer, County of Lapeer, and State of **Michigan**, to wit:

SEE EXHIBIT A & B & C

And to enter upon sufficient land adjacent to said <u>Watermain</u> for the purpose of construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by reason of the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the party of the second part.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

This transfer is exempt from taxation pursuant to MCL §207.505(a), MCL §207.526(s), and MCL §207.526 (h)(i).

IN WITNESS WHEREOF, the undersigned parties hereunto affixed their signature(s) this ______ day of January, A.D., 2024.

Signed in presence of:

Signed By:

PMF LAPEER, LLC A Michigan limited liability company

By: _

Philip P. Ruggeri Its: Member

* NOTE: Please print name under signature

STATE OF MICHIGAN) COUNTY OF MACOMB)

On this _____ day of January, A.D., 2024, before me, a Notary Public in and for said County, personally appeared Philip P. Ruggeri, Member of PMF Lapeer, LLC, a Michigan limited liability company, to me known to be the same person(s) described in and who executed the within instrument, who then acknowledged the same to be his free act and deed.

This instrument drafted by:

Philip P. Ruggeri 43231 Schoenherr Sterling Heights, MI 48313

Notary Public _____ County, _____

My Commission Expires: ____

EXHIBIT A (Legal Description of Property)

THE LAND REFERRED TO IS DESCRIBED AS FOLLOWS: CITY OF LAPEER, COUNTY OF LAPEER, STATE OF MICHIGAN

PART OF LOT 32, SUPERVISOR'S PLAT NO. 4, AS RECORDED IN LIBER 1 OF PLATS, PAGE 91, LAPEER COUNTY RECORDS, DESCRIBED AS BEGINNING AT A POINT ON THE EAST-WEST QUARTER LINE OF SECTION 7 AND THE NORTH LINE OF LOT 32 THAT IS NORTH 88 DEGREES 50 MINUTES WEST 188.98 FEET FROM THE EAST QUARTER CORNER OF SECTION 7; THENCE CONTINUING ALONG THE NORTH LINE OF LOT 32 NORTH 88 DEGREES 50 MINUTES WEST 258.15 FEET TO THE NORTHWEST CORNER OF SAID LOT 32 AND THE EASTERLY LINE OF BALDWIN ROAD; THENCE SOUTH 28 DEGREES 03 MINUTES 30 SECONDS WEST 390.24 FEET ALONG SAID EASTERLY ROAD LINE TO A POINT THAT IS NORTH 28 DEGREES 03 MINUTES 30 SECONDS EAST 196.0 FEET FROM THE SOUTHWEST CORNER OF SAID LOT 32; THENCE SOUTH 88 DEGREES 37 MINUTES 14 SECONDS EAST 172.93 FEET PARALLEL WITH THE SOUTH LINE OF SAID LOT 32; THENCE SOUTH 00 DEGREES 40 MINUTES 46 SECONDS WEST 175.14 FEET TO THE SOUTH LINE OF SAID LOT 32; THENCE SOUTH 88 DEGREES 37 MINUTES 14 SECONDS EAST 433.56 FEET ALONG SAID SOUTH LOT LINE TO THE SOUTHEAST CORNER OF SAID LOT 32 AND THE WESTERLY LINE OF SOUTH LAPEER ROAD (M-24); THENCE ALONG SAID WESTERLY ROAD LINE ON A CURVE TO THE RIGHT, RADIUS 3113.82 FEET, CENTRAL ANGLE 3 DEGREES 57 MINUTES 08 SECONDS AND WHOSE CHORD BEARING DISTANCE IS NORTH 11 DEGREES 28 MINUTES 18 SECONDS EAST 214.73 FEET TO A POINT THAT IS SOUTHERLY 325.0 FEET ALONG SAID WESTERLY ROAD LINE FROM THE NORTHEAST CORNER OF SAID LOT 32; THENCE NORTH 84 DEGREES 01 MINUTES 04 SECONDS WEST 290.75 FEET; THENCE NORTH 15 DEGREES 17 MINUTES 07 SECONDS EAST 149.99 FEET; THENCE NORTH 17 DEGREES 10 MINUTES 38 SECONDS EAST 150.10 FEET TO THE POINT OF BEGINNING.

EXHIBIT B (Legal Description of Watermain)

A 20 FOOT WATERLINE EASEMENT MORE PARTICULARLY DESCRIBED AS PART OF LOT 32, SUPERVISORS PLAT NO. 4, AS RECORDED IN LIBER 1 OF PLATS, PAGE 91, LAPEER COUNTY RECORDS. DESCRIBED AS COMMENCING AT THE EAST 1/4 CORNER OF SECTION 7, T7N-R10E, CITY OF LAPEER, STATE OF MICHIGAN, THENCE N 88°50'00"W, ALONG THE E-W 1/4 LINE OF SAID SECTION 7, 214.99 FEET TO THE POINT OF BEGINNING; THENCE S 17°10'38"W, 143.23 FEET; THENCE S 15°17'20"W, 203.49 FEET; THENCE S O1°04'51"W, 189.33 FEET; THENCE N 88°37'14"W, 20.00 FEET; THENCE N 01°04'51"E, 191.71 FEET; THENCE N 15°17'20"E, 206.31 FEET; THENCE N 17°10'38"E, 137.82 FEET TO A POINT ON THE E-W 1/4 LINE OF SAID SECTION 7; THENCE S 88°50'00"E, 20.81 FEET TO THE POINT OF BEGINNING.

When recorded, return to:

Philip P. Ruggeri 43231 Schoenherr Sterling Heights, MI 48313

Tax Parcel # L21-39-831-032-00

EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS: that PMF Lapeer, LLC, a Michigan limited liability company, whose address is 43231 Schoenherr, Sterling Heights, Michigan 48313, party of the first part, for and in consideration of the sum of One Dollar (\$1.00) paid to it by the City of Lapeer, whose address is 576 Liberty Park, Lapeer, Michigan 48446, party of the second part, does hereby grant to the said party of the second part of the right to construct, operate, maintain, repair and/or replace a Sanitary Sewer across and through the following described land located in the City of Lapeer, County of Lapeer, and State of **Michigan**, to wit:

SEE EXHIBIT A & B & C

And to enter upon sufficient land adjacent to said <u>Sanitary Sewer</u> for the purpose of construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by reason of the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the party of the second part.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

This transfer is exempt from taxation pursuant to MCL §207.505(a), MCL §207.526(s), and MCL §207.526 (h)(i).

IN WITNESS WHEREOF, the undersigned parties hereunto affixed their signature(s) this ______ day of January, A.D., 2024.

Signed in presence of:

Signed By:

PMF LAPEER, LLC A Michigan limited liability company

By: _

Philip P. Ruggeri Its: Member

STATE OF MICHIGAN) COUNTY OF MACOMB)

On this _____ day of January, A.D., 2024, before me, a Notary Public in and for said County, personally appeared Philip P. Ruggeri, Member of PMF Lapeer, LLC, a Michigan limited liability company, to me known to be the same person(s) described in and who executed the within instrument, who then acknowledged the same to be his free act and deed.

This instrument drafted by:

Philip P. Ruggeri 43231 Schoenherr Sterling Heights, MI 48313

Notary Public

_____ County, _____

My Commission Expires: _____

EXHIBIT A (Legal Description of Property)

THE LAND REFERRED TO IS DESCRIBED AS FOLLOWS: CITY OF LAPEER, COUNTY OF LAPEER, STATE OF MICHIGAN

PART OF LOT 32, SUPERVISOR'S PLAT NO. 4, AS RECORDED IN LIBER 1 OF PLATS, PAGE 91, LAPEER COUNTY RECORDS, DESCRIBED AS BEGINNING AT A POINT ON THE EAST-WEST QUARTER LINE OF SECTION 7 AND THE NORTH LINE OF LOT 32 THAT IS NORTH 88 DEGREES 50 MINUTES WEST 188.98 FEET FROM THE EAST QUARTER CORNER OF SECTION 7; THENCE CONTINUING ALONG THE NORTH LINE OF LOT 32 NORTH 88 DEGREES 50 MINUTES WEST 258.15 FEET TO THE NORTHWEST CORNER OF SAID LOT 32 AND THE EASTERLY LINE OF BALDWIN ROAD; THENCE SOUTH 28 DEGREES 03 MINUTES 30 SECONDS WEST 390.24 FEET ALONG SAID EASTERLY ROAD LINE TO A POINT THAT IS NORTH 28 DEGREES 03 MINUTES 30 SECONDS EAST 196.0 FEET FROM THE SOUTHWEST CORNER OF SAID LOT 32; THENCE SOUTH 88 DEGREES 37 MINUTES 14 SECONDS EAST 172.93 FEET PARALLEL WITH THE SOUTH LINE OF SAID LOT 32; THENCE SOUTH 00 DEGREES 40 MINUTES 46 SECONDS WEST 175.14 FEET TO THE SOUTH LINE OF SAID LOT 32; THENCE SOUTH 88 DEGREES 37 MINUTES 14 SECONDS EAST 433.56 FEET ALONG SAID SOUTH LOT LINE TO THE SOUTHEAST CORNER OF SAID LOT 32 AND THE WESTERLY LINE OF SOUTH LAPEER ROAD (M-24); THENCE ALONG SAID WESTERLY ROAD LINE ON A CURVE TO THE RIGHT, RADIUS 3113.82 FEET, CENTRAL ANGLE 3 DEGREES 57 MINUTES 08 SECONDS AND WHOSE CHORD BEARING DISTANCE IS NORTH 11 DEGREES 28 MINUTES 18 SECONDS EAST 214.73 FEET TO A POINT THAT IS SOUTHERLY 325.0 FEET ALONG SAID WESTERLY ROAD LINE FROM THE NORTHEAST CORNER OF SAID LOT 32; THENCE NORTH 84 DEGREES 01 MINUTES 04 SECONDS WEST 290.75 FEET; THENCE NORTH 15 DEGREES 17 MINUTES 07 SECONDS EAST 149.99 FEET; THENCE NORTH 17 DEGREES 10 MINUTES 38 SECONDS EAST 150.10 FEET TO THE POINT OF BEGINNING.

EXHIBIT B (Legal Description of Sanitary Sewer)

A 20 FOOT SANITARY SEWER EASEMENT MORE PARTICULARLY DESCRIBED AS PART OF LOT 32, SUPERVISORS PLAT NO. 4, AS RECORDED IN LIBER 1 OF PLATS, PAGE 91, LAPEER COUNTY RECORDS, DESCRIBED AS COMMENCING AT THE EAST 1/4 CORNER OF SECTION 7, T7N-R10E, CITY OF LAPEER, STATE OF MICHIGAN, THENCE N 88°50'00"W, ALONG THE E-W 1/4 LINE OF SAID SECTION 7, 188.98 FEET AND S07°10'38"W, 150.10 FEET; AND S15°17'07"W, 149.99; AND S04°49'49"W, 10.35 FEET TO THE POINT OF BEGINNING: THENCE S84°01'04"E, 20.00 FEET; THENCE S04°49'49"W, 57.13 FEET; THENCE N87°37'17"W, 371.23 FEET; THENCE N28°03'30"E, 22.19 FEET; THENCE S87°37'17"E, 342.45 FEET; THENCE N04°49'49"E, 38.37 FEET TO THE POINT OF BEGINNING.

When recorded, return to:

Philip P. Ruggeri 43231 Schoenherr Sterling Heights, MI 48313

EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS: that Arborview Veterinary Clinic (PL Development Co.), whose address 1006 S. Lapeer, Lapeer, Michigan 48446, party of the first part, for and in consideration of the sum of One Dollar (\$1.00) paid to it by City of Lapeer, whose address is 576 Liberty Park, Lapeer, Michigan 48446, party of the second part, does hereby grant to the said party of the second part of the right to construct, operate, maintain, repair and/or replace a sanitary sewer across and through the following described land located in the City of Lapeer, County of Lapeer, and State of **Michigan**, to wit:

SEE EXHIBIT A & B & C

And to enter upon sufficient land adjacent to said <u>Sanitary Sewer</u> for the purpose of construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by reason of the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the party of the second part.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

This transfer is exempt from taxation pursuant to MCL §207.505(a), MCL §207.526(s), and MCL §207.526 (h)(i).

IN WITNESS WHEREOF, the undersigned parties hereunto affixed their signature(s) this ______ day of January, A.D., 2024.

Signed in presence of:

Signed By: Arborview Veterinary Clinic (PL Development Co.)

By:

Kimber L. Persia, Owner/Member

STATE OF MICHIGAN) }SS COUNTY OF LAPEER)

On this _____ day of January, A.D., 2024, before me, a Notary Public in and for said County, personally appeared Kimber L. Persia, Owner/Member of Arborview Veterinary Clinic (PL Development Co.), to me known to be the same person(s) described in and who executed the within instrument, who then acknowledged the same to be her free act and deed.

This instrument drafted by: Philip P. Ruggeri 43231 Schoenherr Sterling Heights, MI 48313

, Notary Public

_ County, _____

My Commission Expires: _____

EXHIBIT A (Legal Description of Property)

Description: SEC 7 T7N R10E SUPERVISOR'S PLAT #4 RECORDED IN PLAT LIBER 1, PAGE 91 COM NE COR OF LOT 32, TH SLY ON W LN OF HWY 150 FT; TH N 88 DEG 50' W 295.14 FT, THE NLY TO A POINT ON N LOT LINE 295.14 FT W OF BEG, TH S 88 DEG 50' E 295.14 FT TO BEG, & COM AT SE COR OF THIS DESC, TH SLY ON LOT LINE 50 FT, TH NWLY TO SW COR OF 1ST DESC, TH ELY TO BEG EX COM 295.14 FT W FROM NE COR OF LOT 32, TH E 295.14 FT, TH S ALONG HWY 25 FT, TH WLY TO BEG.

EXHIBIT B (Legal Description of Sanitary Sewer)

A 20 FOOT SANITARY SEWER EASEMENT MORE PARTICULARLY DESCRIBED AS PART OF LOT 32, SUPERVISORS PLAT NO. 4, AS RECORDED IN LIBER 1 OF PLATS, PAGE 91, LAPEER COUNTY RECORDS, DESCRIBED AS COMMENCING AT THE EAST 1/4 CORNER OF SECTION 7, T7N-R10E, CITY OF LAPEER, STATE OF MICHIGAN, THENCE N 88°50′00″W, ALONG THE E-W 1/4 LINE OF SAID SECTION 7, 188.98 FEET AND S07°10′38″W, 125.75 FEET TO THE POINT OF BEGINNING; THENCE S72°49′22″E,20.00 FEET; THENCE S17°10′38″W, 20.42 FEET; THENCE N 83°57′21″W, 20.38 FEET; THENCE N 17°10′38″E, 24.35 FEET TO THE POINT OF BEGINNING.

When recorded, return to:

Philip P. Ruggeri 43231 Schoenherr Sterling Heights, MI 48313

Tax Parcel # L21-39-831-032-40

Regarding: San Ease

EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS: that Realty Executives (Abigail Place, LLC), whose address is1022 S. Lapeer, Lapeer, Michigan 48446, party of the first part, for and in consideration of the sum of One Dollar (\$1.00) paid to it by City of Lapeer, whose address is 576 Liberty Park, Lapeer, Michigan 48446, party of the second part, does hereby grant to the said party of the second part of the right to construct, operate, maintain, repair and/or replace a sanitary sewer across and through the following described land located in the City of Lapeer, County of Lapeer, and State of **Michigan**, to wit:

SEE EXHIBIT A & B & C

And to enter upon sufficient land adjacent to said <u>Sanitary Sewer</u> for the purpose of construction, operation, maintenance, repair and/or replacement thereof.

The premises so disturbed by reason of the exercise of any of the foregoing powers shall be reasonably restored to its original condition by the party of the second part.

This instrument shall be binding upon and inure to the benefit of the parties hereto, their heirs, representatives, successors and assigns.

This transfer is exempt from taxation pursuant to MCL §207.505(a), MCL §207.526(s), and MCL §207.526 (h)(i).

IN WITNESS WHEREOF, the undersigned parties hereunto affixed their signature(s) this ______ day of January, A.D., 2024.

Signed in presence of:

Signed By: Realty Executives (Abigail Place, LLC)

Raymond Megie, Member

STATE OF MICHIGAN) }SS COUNTY OF LAPEER)

On this _____ day of January, A.D., 2024, before me, a Notary Public in and for said County, personally appeared Raymond Megie, Member of Realty Executives (Abigail Place, LLC), to me known to be the same person(s) described in and who executed the within instrument, who then acknowledged the same to be his free act and deed.

This instrument drafted by: Philip P. Ruggeri 43231 Schoenherr Sterling Heights, MI 48313

, Notary Public

County, ____

My Commission Expires: ____

EXHIBIT A (Legal Description of Property)

Description: SEC 7 T7N R10E SUPERVISOR'S PLAT #4 LIBER 1, PAGE 91, PART OF LOT 32, COM ELY LN THEREOF 150 FT SLY OF NE CORNER OF SAME, TH SLY ALONG M-24 HWY 150FT, TH N 88 DEG 50' W 295.14 FT, TH NLY PARALLEL WITH SAID HWY 150 FT, TH S 88 DEG 50' E 295.14 FT TO BEG, ALSO COM AT SE COR THEREOF, TH SLY ON E LOT LINE 25 FT, TH NWLY TO SW COR OF 1ST DESC, TH ELY TO BEG, EX COM AT NE COR OR FIRST DESC, TH SLY ON E LOT LINE 50 FT, TH NWLY TO NW COR OF SAID 1ST DESC, TH E TO BEG.

EXHIBIT B (Legal Description of Sanitary Sewer)

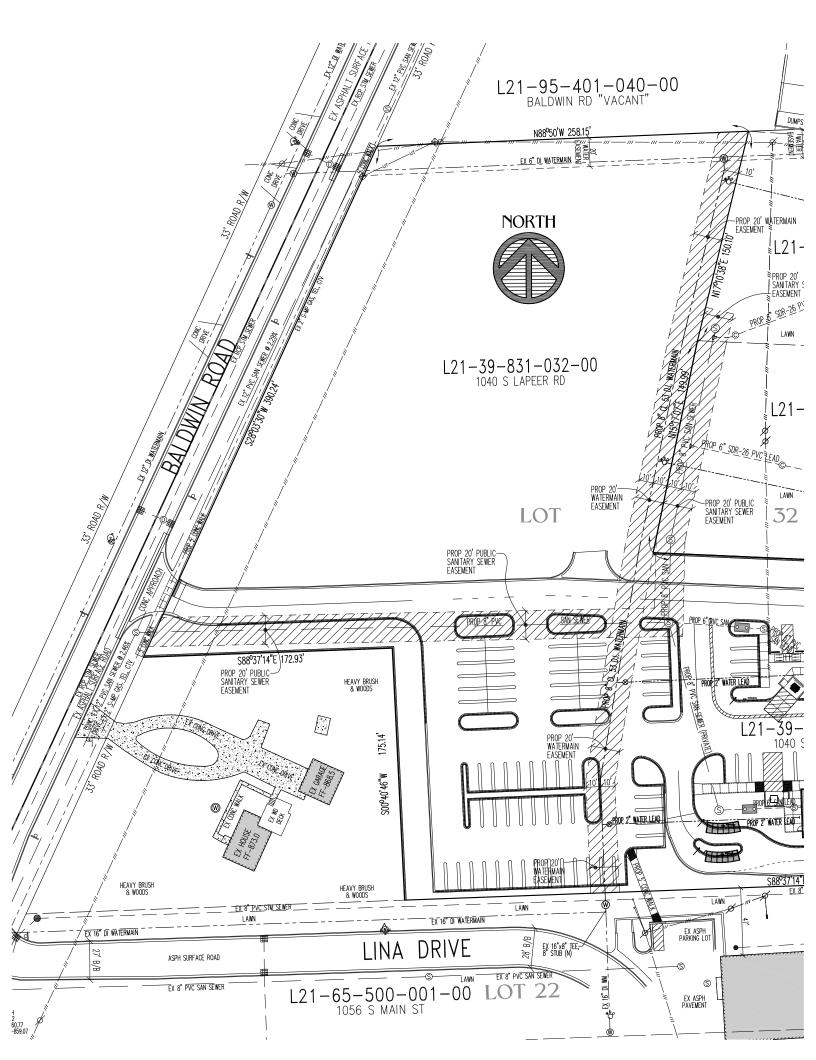
A 20 FOOT SANITARY SEWER EASEMENT MORE PARTICULARLY DESCRIBED AS PART OF LOT 32, SUPERVISORS PLAT NO. 4, AS RECORDED IN LIBER 1 OF PLATS, PAGE 91, LAPEER COUNTY RECORDS, DESCRIBED AS COMMENCING AT THE EAST 1/4 CORNER OF SECTION 7, T7N-R10E, CITY OF LAPEER, STATE OF MICHIGAN, THENCE N 88°50′00″W, ALONG THE E-W 1/4 LINE OF SAID SECTION 7, 188.98 FEET AND S07°10′38″W, 150.10 FEET TO THE POINT OF BEGINNING. THENCE S83°57′21″E, 20.38 FEET; THENCE S 17°10′38″W, 3.48 FEET; THENCE S15°17′07″W, 137.47 FEET; THENCE S04°49′49″W, 8.92 FEET; THENCE N84°01′04″W, 20.00 FEET; THENCE N04°49′49″E, 10.35 FEET; THENCE N15°17′07″E, 149.99 FEET TO THE POINT OF BEGINNING.

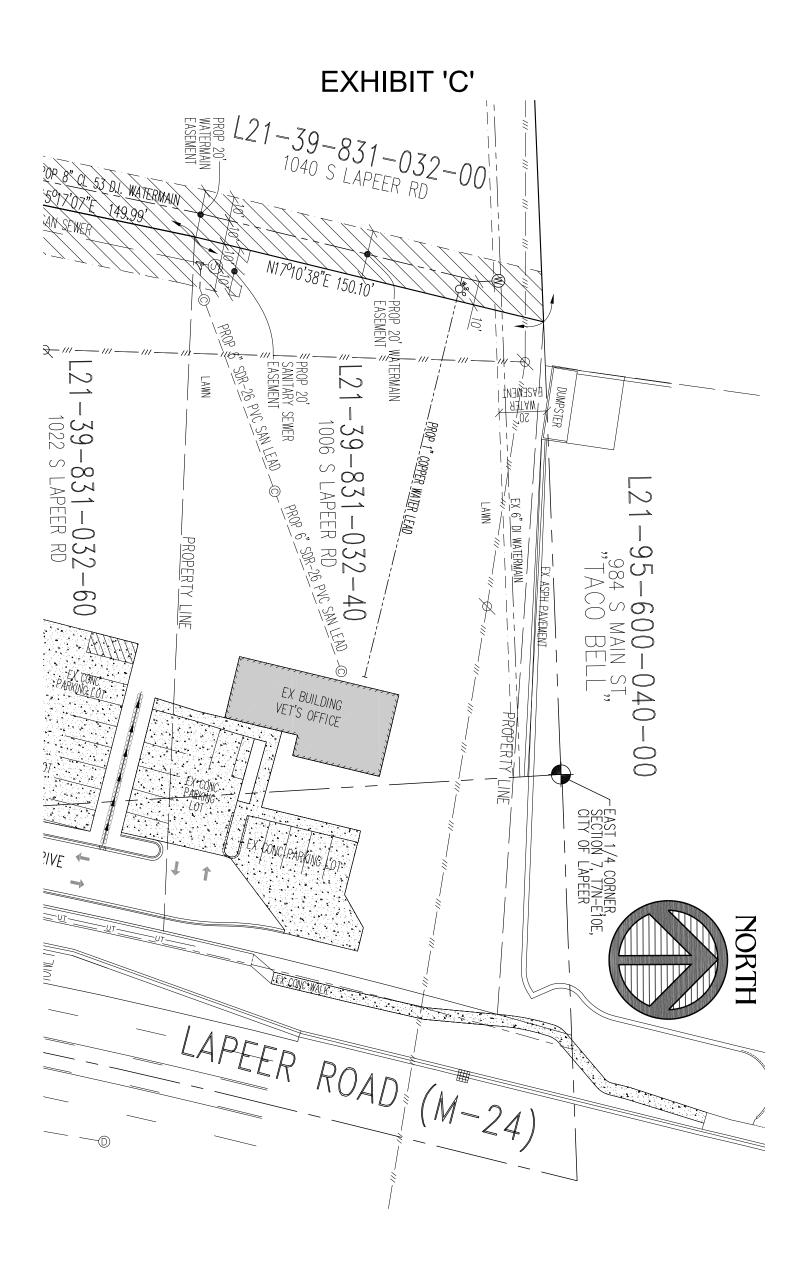
When recorded, return to: Philip P. Ruggeri 43231 Schoenherr Sterling Heights, MI 48313

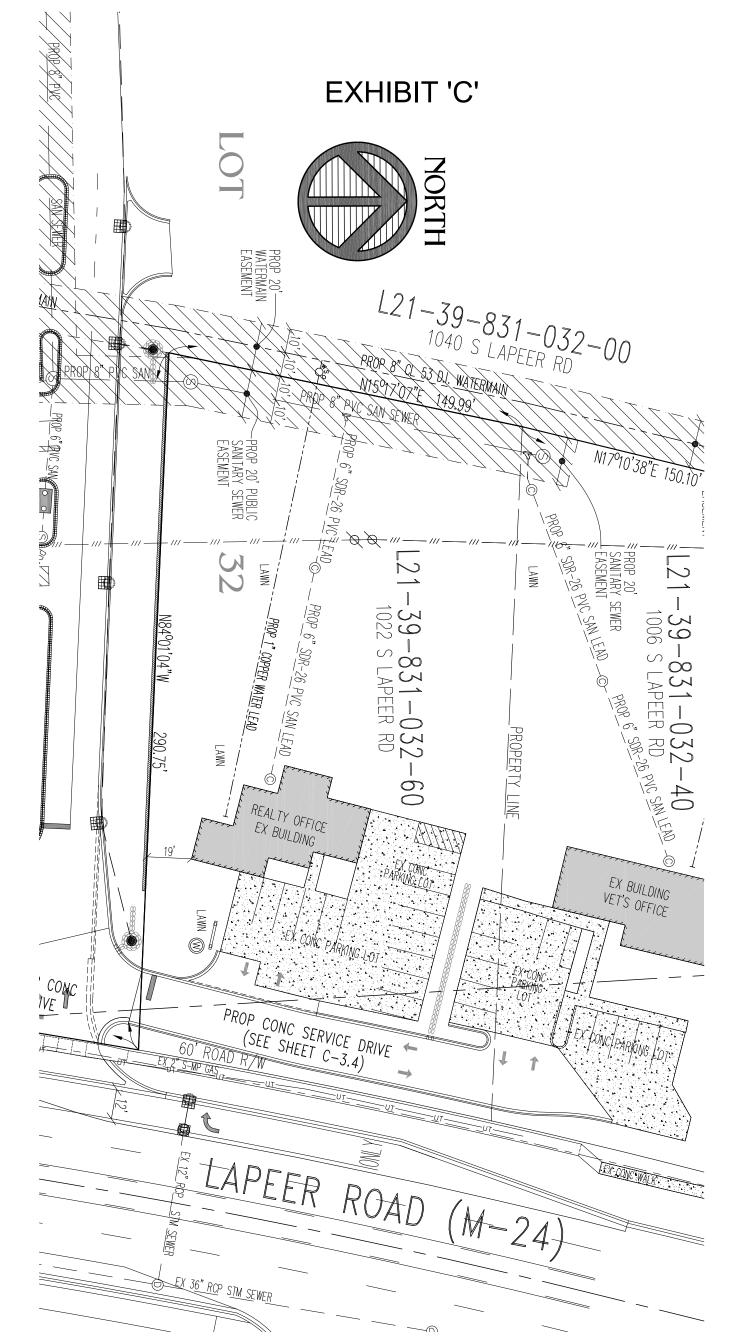
Tax Parcel # L21-39-831-032-60

Regarding: San Ease

EXHIBIT 'C'









To: Mayor and City Commission
From: Kelly Hanna, Director of Financial Services
Date: January 31, 2024
RE: Bill Listing – January 11, 2024, through February 1, 2024

STAFF RECOMMENDATION

Approve the bill listing as presented.

CURRENT OR NEW INFORMATION

I, Kelly Hanna, Director of Financial Services, have reviewed the bills for January 11, 2024, through February 1, 2024, in the total amount of **\$4,251,346.32** and find them to be proper charges.

AGENDA ITEM REVIEW

Meeting Date: February 5, 2024 Consent: Administrative: X Public Hearing: Date Reviewed: January 31, 2024

Reviewed By: R. Sanchez, City Clerk

S:\City Logo\City Logo 2022\Templates\Interoffice Memo\Interoffice Memo - AGENDA.docx

CHECK REGISTER FOR CITY OF LAPEER CHECK DATE FROM 01/11/2024 - 02/01/2024

Check Date	Check	Vendor Name	Amount	
01/18/2024	597360	COOPER EXCAVATING	1,223,726.00	
01/24/2024	1887(A)	PAYETTE SALES & SERVICE INC.	1,186,021.00	
02/01/2024	597438	WALDORF & SONS, INC	689,748.68	
01/18/2024	597380	LAPEER COMMUNITY SCHOOLS	398,124.65	
02/01/2024	1894(A)	GREAT LAKES WATER AUTHORITY	138,862.85	
01/18/2024	597379	LAPEER CO TREASURER	0.00	v
02/01/2024	597423	LAPEER CO TREASURER	90,692.36	
01/18/2024	597377	LAPEER CO INTERMEDIATE SCHOOL	78,647.36	
01/18/2024	1883(E)	DTE ENERGY	73,422.45	
01/18/2024	1874(A)	SPICER GROUP	40,933.62	
01/18/2024	597384	MICHIGAN AGRIBUSINESS SOLUTION, LLC	35,200.00	
01/25/2024	1888(E)	U.S. BANK	35,064.02	
01/18/2024	597381	LAPEER DISTRICT LIBRARY	24,296.06	
02/01/2024	1891(A)	DETROIT SALT CO	20,263.09	
01/18/2024	1879(A)	VECTOR TECH GROUP	17,359.00	
02/01/2024	1904(A)	ROWE INC	15,518.75	
01/18/2024	1882(E)	CONSUMERS ENERGY	12,676.59	
01/18/2024	1855(A)	DICLEMENTE SIEGEL DESIGN INC.	12,027.50	
01/18/2024	597372	KEMIRA WATER SOLUTIONS	10,562.20	
01/18/2024	1877(A)	TIFA 3	7,772.80	
01/18/2024	1858(A)	INSOURCE SOLUTIONS GROUP	7,250.00	
01/18/2024	597368	GREATER LAPEER TRANS AUTH	6,788.37	
01/18/2024	597358	CARRIER AND GABLE INC	5,902.00	
01/18/2024	1880(A)	WEX BANK	5,757.68	
01/18/2024	1878(A)	VC3, INC.	5,697.25	
01/18/2024	597389	TELOCIN GROUP, INC.	5,602.40	
01/18/2024	597362	DOWNTOWN DEVELOPMENT AUTHORITY	5,100.07	
02/01/2024	1895(A)	ICC COMMUNITY DEVELOP SOLUTIONS LLC	5,000.00	
02/01/2024	597405	CORELOGIC CENTRALIZED REFUNDS	4,977.61	
01/18/2024	597388	T. P. ISRAEL CO INC	4,350.00	
01/18/2024	1881(E)	CITY OF LAPEER	3,412.81	
01/18/2024	1860(A)	LEGACY ASSESSING SERVICES INC	3,400.00	
02/01/2024	1905(A)	SCIENTIFIC BRAKE & EQUIPMENT CO.	3,330.07	
02/01/2024	597409	ENVIRONMENTAL SYSTEMS RESEARCH INST	3,300.00	
01/18/2024	1859(A)	J G PAINTING & REMODELING LLC	3,250.00	
01/18/2024	1856(A)	ELECTIONSOURCE	2,835.00	
02/01/2024	597422	LAPEER CO CLERK	2,825.91	
02/01/2024	597406	DELYNN'S DESIGNS, INC	2,743.50	
02/01/2024	597435	USA BLUE BOOK	2,251.50	
01/18/2024	597374	KOBELLE PLUMBING, LLC	2,170.00	
02/01/2024	597421	JACK DOHENY SUPPLIES INC	2,127.06	
02/01/2024	597425	MGS ELECTRIC INC.	2,040.00	

02/01/2024	597432	T. P. ISRAEL CO INC	1,960.00
01/18/2024	1853(A)	ABM COMMERCIAL CLEANING, LLC	1,920.00
02/01/2024	1903(A)	R & R FIRE TRUCK REPAIR	1,917.22
01/18/2024	1861(A)	MAUK, JODI	1,807.70
01/18/2024	1873(A)	SMITH, SHANNON	1,807.70
02/01/2024	1899(A)	MAUK, JODI	1,807.70
02/01/2024	1906(A)	SMITH, SHANNON	1,807.70
02/01/2024	597397	BS & A SOFTWARE	
			1,608.00
01/18/2024	1886(E)	WINDSTREAM	1,502.51
01/18/2024	597365	FOSTER OIL CO	1,424.23
01/18/2024	597383	MGS ELECTRIC INC.	1,380.00
01/18/2024	1870(A)	REVIZE, LLC	1,375.00
01/18/2024	597387	STATE OF MICHIGAN	1,344.00
02/01/2024	1890(A)	BARUZZINI AQUATICS	1,225.00
02/01/2024	597399	CARQUEST OF LAPEER	1,212.13
01/18/2024	597385	PRINTING SYSTEMS	1,145.32
02/01/2024	597428	OAKLAND COUNTY	1,125.00
01/18/2024	1875(A)	TAYLOR, SARAH	1,000.00
02/01/2024	1907(A)	TAYLOR, SARAH	1,000.00
02/01/2024	597436	VERIZON WIRELESS	973.08
01/18/2024	597359	CITY OF LAPEER	839.05
01/18/2024	1864(A)	NORTH CENTRAL LABS	826.24
02/01/2024	597398	CAPITAL REAL ESTATE TAX SERVICE	816.04
01/18/2024	1863(A)	NATIONAL TESTING NETWORK, INC.	796.21
01/18/2024	597373	KENT COMMUNICATIONS INC.	750.83
01/18/2024	597390	TOWN & COUNTRY POOLS, INC	725.00
02/01/2024	1897(A)	JOHNSON CONTROLS SEC. SOLUTIONS	680.18
01/18/2024	597371	JAY'S SEPTIC	630.00
01/18/2024	597361	DELYNN'S DESIGNS, INC	622.25
01/18/2024	1871(A)	RIGHT TOUCH LANDSCAPING INC	600.00
01/18/2024	1862(A)	MAURER'S TEXTILE RENTAL SERVICES	583.73
02/01/2024	1898(A)	KIRBY BUILT PRODUCTS, INC.	561.16
02/01/2024	1892(A)	EUROFINS ENVIRONMENT TESTING	530.00
02/01/2024	597403	COMFORT ZONES HEATING & COOLING	500.00
02/01/2024	597420	ISRAEL BROS PLUMBING	433.00
01/18/2024	597367	GRAINGER	427.28
02/01/2024	1896(A)	IDF CLEANUP, INC.	425.00
01/18/2024	1867(A)	PARAGON LABORATORIES, INC.	418.00
02/01/2024	1900(A)	MAURER'S TEXTILE RENTAL SERVICES	400.67
01/18/2024	597357	BLUE FLAME PROPANE INC	387.33
01/18/2024	597363	FIRE MODULES LLC	360.00
02/01/2024	597418	HOLLAND HEATING & COOLING	344.25
01/18/2024	597386	SHIRLEY'S DRY CLEAN. & ALTERATIONS	336.45
01/18/2024	597408	ECKER MECHANICAL	
			300.00
02/01/2024	597414		300.00
02/01/2024	597419	HOLLAND HEATING & COOLING, INC	300.00
01/18/2024	1876(A)	TIFA 2	286.76

02/01/2024	597411	FOSTER OIL CO	279.55
02/01/2024	597437	VILLAGE PRINTING	276.75
02/01/2024	597424	MARCO TECHNOLOGIES, LLC	267.57
01/18/2024	597393	VIEW NEWSPAPERS	266.40
01/18/2024	1869(A)	PREMIER OCCUPATIONAL HEALTH	264.00
02/01/2024	597401	CHARTER COMMUNICATIONS	250.00
02/01/2024	1893(A)	FASTENAL COMPANY	240.63
01/18/2024	1868(A)	PREIN & NEWHOF	240.00
02/01/2024	597415	GRAINGER	238.44
02/01/2024	1902(A)	ON DUTY GEAR, LLC	229.98
01/18/2024	597370	HARRIS, ALDON	216.00
02/01/2024	597413	GIBSON, ROXANNE	205.00
01/18/2024	1866(A)	ON DUTY GEAR, LLC	203.98
02/01/2024	597400	CARRIER AND GABLE INC	203.88
02/01/2024	1889(A)	ABM COMMERCIAL CLEANING, LLC	200.00
01/18/2024	597394	WINEMAN, CHAD	190.75
01/18/2024	597382	MARCO TECHNOLOGIES, LLC	164.96
02/01/2024	597431	STATLAB, LLC	150.00
02/01/2024	597439	WHITE'S GARAGE DOOR	150.00
01/18/2024	597369	GROUP RESOURCES	144.00
02/01/2024	597417	GROUP RESOURCES	144.00
01/18/2024	597364	FIRST ADVANTAGE LNS	143.75
02/01/2024	597427	NORMA J PONTIUS INC	125.00
01/18/2024	597391	TRW LANDSCAPES LLC	120.00
02/01/2024	597404	CONSUMERS ENERGY	118.07
02/01/2024	597416	GREG'S LOCK & SAFE	115.00
01/18/2024	1872(A)	SHORELINE INVESTMENT SERV. INC.	108.95
01/18/2024	1884(E)	INVOICE CLOUD	100.00
02/01/2024	597410	FAMILY BUILDING COMPANY	100.00
02/01/2024	597426	MICHIGAN HEATING COOLING & PLUMBING	100.00
02/01/2024	597429	RB PLUMBING, LLC	100.00
02/01/2024	597430	SIGNARAMA, FLINT	100.00
02/01/2024	597434	THUMB ALARM SYSTEM, INC	100.00
02/01/2024	1908(A)	TRUCK & TRAILER SPECIALTIES INC	99.55
01/18/2024	597376	LAPEER CO DRAIN COMMISSION	95.30
01/18/2024	1865(A)	NYE UNIFORM CO	89.28
02/01/2024	597433	THE COUNTY PRESS	85.00
01/18/2024	597356	ARNOLD'S AUTO WASH	84.00
01/18/2024	1857(A)	FLINT WELDING SUPPLY CO	81.25
01/18/2024	597378	LAPEER CO REGISTER OF DEEDS	60.00
02/01/2024	1901(A)	NYE UNIFORM CO	59.20
02/01/2024	597407	DTE ENERGY	58.21
02/01/2024		GARTON, JILLIAN	57.00
02/01/2024 01/18/2024	597412 507275	LAPEER CO ASSESSOR ASSOC.	0.00 V
	597375 507205		
01/26/2024	597395	HAGER, NATHAN	50.00
01/18/2024	597366	GAVAN, CASEY	33.41
01/18/2024	1854(A)	BUCK'S OIL CO. INC.	27.50

01/26/2024	597396	HAGER, NATHAN		25.00
02/01/2024	597402	City of Lapeer		25.00
01/18/2024	597392	UPS		5.89
01/18/2024	1885(E)	STATE OF MICHIGAN		2.14
			TOTAL	\$4,251,346.32



To:Mike Womack, City ManagerFrom:Romona Sanchez, City ClerkDate:January 25, 2024RE:Charitable Gaming Resolution

STAFF RECOMMENDATION

Adopt the Local Governing Body Resolution for Charitable Gaming License for the City of Lapeer Police Officers Charitable Fund (LCPOCF).

CURRENT OR NEW INFORMATION

The City of Lapeer Police Officers charitable Fund (LCPOCF) is applying for a charitable gaming license through the State of Michigan. The license would allow for the organization to host a fund-raising event. Detective Craig Gormley is requesting the resolution.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

None.

AGENDA ITEM R	EVIEW		
Meeting Date: Consent:	February 5, 2024	Date Reviewed:	January 25, 2024
Administrative: Public Hearing:	X	Reviewed By:	R. Sanchez, City Clerk

From:	Craig Gormley
То:	Romona Sanchez
Subject:	Resolution for Charitable Gaming License
Date:	Tuesday, January 23, 2024 12:19:15 PM
Attachments:	MP-50362 Local Governing Body Resolution.pdf
	Outlook-2020 New P.png
	Outlook-arvzbetf.png

Hi Romona!

I have attached the Local Governing Body Resolution For Charitable Gaming Licenses PDF. The City of Lapeer Police Officers Charitable Fund (LCPOCF) would like to include a raffle with our primary fundraising event, the 2nd annual LCPOCF Sporting Clay Shooting Event . The event is scheduled for May 17, 2024 and we intend on preselling tickets so that the drawing can take place during the event.

If you need more info let me know.

Thanks!

Craig Gormley Detective Sergeant

City of Lapeer Police Department

2300 West Genesee street Lapeer, Michigan 48446 810-664-0833 810-664-3141 FAX <u>lapeerpd@ci.lapeer.mi.us</u>



Equitable Police Services through Professionalism, Courtesy and Fairness



State of Michigan Michigan Gaming Control Board Millionaire Party Licensing 3062 W. Grand Blvd, Suite L-700 Detroit, MI 48202-6062 Phone: (313) 456-4940 Fax: (313) 456-3405 Email: Millionaireparty@michigan.gov www.michigan.gov/mgcb

	(Req	uired by MCL.432.103	(k)(ii))		
At a Regular	R OR SPECIAL			Lapeer	
called to order by	Mayor Marquard	t	on	February 5	5, 2024
at <u>6:30 p.m.</u> TIME	a.m./p.m. the	following resolution	on was offer	ed:	
Moved by					
that the request from _	Lapeer City Police	Officers Charitabl	e Fund	of	Lapeer
. –	NAME OF	ORGANIZATION			CITY
county of	Lapeer		, asking that	t they be rec	ognized as a nonprofi
	COUNTY		-		
organization operating i	in the community, for th	e purpose of obta	aining charit	able gaming	licenses, be
	•		5	5 5	,
considered for	/AL/DISAPPROVAL				
APPROVAL: Yeas:		DISAP	PROVAL:	Yeas:	
Navs:				Navs:	
Absen	t:			Absent:	
I hereby certify that the					
by the <u>Lapeer (</u> TOWNSF	City Commission		_ at a	Regula	r
		JNCIL/BOARD		REGULAR OF	RSPECIAL
meeting held on	oruary 5, 2024				
	DATE				
SIGNED:	TOWNSH				_
SIGNED: _		IIP, CITY, OR VILLAG na Sanchez, C			_
SIGNED:	Romo	na Sanchez, C	tty Clerk		_
SIGNED: _	Romo	na Sanchez, C	tty Clerk)	-
SIGNED:	Romo	na Sanchez, C	tty Clerk	3	-
_	Romo ^{PRI} 576 Liberty	na Sanchez, C INTED NAME AND TH Park, Lapeer, ADDRESS	tity Clerk ^{TLE} MI 48446	3	-
_	Romo PRI 576 Liberty on: 2300 West Genese	na Sanchez, C NTED NAME AND TH Park, Lapeer, ADDRESS e Street, Lapeer,	TLE MI 48446		_
_	Romo PRI 576 Liberty on: 2300 West Genese ORGANIZATION'S MAIL	na Sanchez, C NTED NAME AND TH Park, Lapeer, ADDRESS e Street, Lapeer, ING ADDRESS, STF	TLE MI 48446	P	
SIGNED:	Romo PRI 576 Liberty on: 2300 West Genese	na Sanchez, C INTED NAME AND TH Park, Lapeer, ADDRESS e Street, Lapeer, ING ADDRESS, STF i President	City Clerk TLE MI 48446 MI 48446 REET, CITY, ZI	P(8	



To: Mayor and City Commissioners
From: Mike Womack, City Manager
Date: January 5, 2024
RE: Ordinance Amendment to Chapter 8

STAFF RECOMMENDATION

To adopt an ordinance amendment to Chapter 8, Article VII Property Maintenance Code

CURRENT OR NEW INFORMATION

The current ordinance appears to have been adopted at the same time as the overall code, Chapter 1, Article II indicates that the current code was adopted on or about December 16, 2019.

As part of my desire to address blight in the City, I have been working with the Police Department, Building Official and Code Enforcement to ensure that we both have the appropriate codes and policies in place to address the prevalent and most problematic issues and also an effective and appropriate process to seek blight elimination in a customer friendly way that seeks compliance with the ordinances while avoiding enforcement actions whenever possible.

As part of that goal of addressing blight, I am asking the Commission to update the adoption of the International Property Maintenance Code to the 2021 edition, with the necessary and appropriate insertions.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

The City of Lapeer has adopted previously versions of this code as law for a long time, this code is the gold standard for property maintenance requirements, this is simply an update to those previous editions.

AGENDA ITEM REVIEW			
Meeting Date: Consent:	February 5, 2024	Date Reviewed:	January 8, 2024
Administrative: Public Hearing:	X	Reviewed By:	R. Sanchez, City Clerk

S:\City Commission Paperless\2024 Paperless Agenda\01-16-24 Regular\G-2 Intro Ord Amend Chapter 8.docx

CITY OF LAPEER LAPEER COUNTY, MICHIGAN

Ordinance #: 2024-01

An ordinance to amend City of Lapeer Code of Ordinances by amending Chapter 8, Article VII Property Maintenance Code

THE CITY OF LAPEER, LAPEER COUNTY, MICHIGAN ORDAINS:

ARTICLE I.

That Ordinance § 8-44 Code Adopted is amended to read in its entirety as follows:

§ 8-44 Code adopted.

The International Property Maintenance Code[®] (IPMC[®]) establishes minimum requirements for the maintenance of existing buildings through model code regulations that contain clear and specific property maintenance and property improvement provisions.

In accordance with the provisions of the Act, there is hereby adopted by reference the 2021 Edition of the International Property Maintenance Code, with the following insertions:

Section 101.1 Insert "City of Lapeer"

Section 103.1 Insert "Property Maintenance Department"

Section 302.4 Insert "eight (8) inches"

Section 304.14 Insert April First (1st) to November First (1st)

Section 602.3 Insert January First (1st) to December Thirty-First (31st)

Section 602.4 Insert January First (1st) to December Thirty-First (31st)

ARTICLE II. SEVERABILITY

This ordinance and its various articles, paragraphs and clauses thereof are hereby declared to be severable. If any article, paragraph or clause is adjudged unconstitutional or invalid, the remainder of this amendatory ordinance shall not be affected thereby.

ARTICLE III. CONFLICT

All ordinances and provisions of ordinances of the City of Lapeer in conflict herewith are hereby repealed.

ARTICLE IV. ADOPTION

This amendatory ordinance shall be published as required by law and shall take effect after publication.

CERTIFICATION

The foregoing ordinance is hereby certified to be the authentic record of the ordinance which was duly adopted by the City Commission of the City of Lapeer on the _____ 2024 and published on the _____ 2024.

YEAS: NAYS: ABSENT: STATE OF MICHIGAN)) SS COUNTY OF LAPEER)

I, the undersigned, the fully qualified and acting Clerk of the City of Lapeer, Lapeer County, Michigan, do hereby certify that the foregoing is a true and complete Copy of an ordinance adopted at a regular meeting of the City Commission of the City of Lapeer, Michigan, held on the ______, 2024, the original of said meeting was given to and in compliance with Act 267, Public Acts of Michigan, 1976.

I further certify that on the ______, 2024, I caused a notice of such adoption to be published in the County Press, a newspaper circulated in the City of Lapeer, and that said Ordinance and the record of publication was duly recorded in the Municipal Code of the City of Lapeer and is available for public use and inspection at the offices of the City of Lapeer Clerk.

IN WITNESS WHEREOF, I have hereunto fixed my official signature on this _____, 2024.

Romana Sanchez, City Clerk City of Lapeer

INTERNATIONAL **PROPERTY MAINTENANCE** CODE®

A Member of the International Code Family





INTERNATIONAL **PROPERTY MAINTENANCE** CODE[®]

A Member of the International Code Family

202



INTERNATIONAL CODE COUNCIL®

2021 International Property Maintenance Code®

Date of First Publication: September 30, 2020

First Printing: September 2020

ISBN: 978-1-60983-971-0 (soft-cover edition)

COPYRIGHT © 2020 by INTERNATIONAL CODE COUNCIL, INC.

ALL RIGHTS RESERVED. This 2021 *International Property Maintenance Code*[®] is a copyrighted work owned by the International Code Council, Inc. Without advance written permission from the copyright owner, no part of this book may be reproduced, distributed or transmitted in any form or by any means, including, without limitation, electronic, optical or mechanical means (by way of example, and not limitation, photocopying or recording by or in an information storage retrieval system). For information on use rights and permissions, please contact: Publications, 4051 Flossmoor Road, Country Club Hills, IL 60478. Phone 1-888-ICC-SAFE (422-7233).

Trademarks: "International Code Council," the "International Code Council" logo, "ICC," the "ICC" logo, "International Property Maintenance Code," "IPMC" and other names and trademarks appearing in this book are trademarks of the International Code Council, Inc., and/or its licensors (as applicable), and may not be used without permission.

T025354

PRINTED IN THE USA

INTERNATIONAL CODE COUNCIL®

PREFACE

Introduction

The International Property Maintenance Code[®] (IPMC[®]) establishes minimum requirements for the maintenance of existing buildings through model code regulations that contain clear and specific property maintenance and property improvement provisions. This 2021 edition is fully compatible with all of the International Codes[®] (I-Codes[®]) published by the International Code Council[®] (ICC[®]), including the International Building Code[®] (IBC[®]), International Energy Conservation Code[®] (IECC[®]), International Existing Building Code[®] (IEBC[®]), International Fire Code[®] (IFC[®]), International Fuel Gas Code[®] (IFGC[®]), International Green Construction Code[®] (IgCC[®]), International Mechanical Code[®] (IMCC[®]), International Plumbing Code[®] (IPC[®]), International Private Sewage Disposal Code[®] (IPSDC[®]), International Wildland-Urban Interface Code[®] (IWUIC[®]), International Zoning Code[®] (IZC[®]) and International Code[®] (ICCPC[®]).

The I-Codes, including the IPMC, are used in a variety of ways in both the public and private sectors. Most industry professionals are familiar with the I-Codes as the basis of laws and regulations in communities across the US and in other countries. However, the impact of the codes extends well beyond the regulatory arena, as they are used in a variety of nonregulatory settings, including:

- Voluntary compliance programs such as those promoting sustainability, energy efficiency and disaster resistance.
- The insurance industry, to estimate and manage risk, and as a tool in underwriting and rate decisions.
- Certification and credentialing of individuals involved in the fields of building design, construction and safety.
- Certification of building and construction-related products.
- US federal agencies, to guide construction in an array of government-owned properties.
- Facilities management.
- "Best practices" benchmarks for designers and builders, including those who are engaged in projects in jurisdictions that do not have a formal regulatory system or a governmental enforcement mechanism.
- College, university and professional school textbooks and curricula.
- Reference works related to building design and construction.

In addition to the codes themselves, the code development process brings together building professionals on a regular basis. It provides an international forum for discussion and deliberation about building design, construction methods, safety, performance requirements, technological advances and innovative products.

Development

This 2021 edition presents the code as originally issued, with changes reflected in the 2003 through 2018 editions and with further changes developed through the ICC Code Development Process through 2019. A new edition of the code is promulgated every 3 years.

This code is intended to establish provisions that adequately protect public health, safety and welfare and that neither unnecessarily increase construction costs nor give preferential treatment to particular types or classes of materials, products or methods of construction.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

iv

INTERNATIONAL CODE COUNCIL®

The *International Property Maintenance Code* is kept up to date through the review of proposed changes submitted by code enforcement officials, industry representatives, design professionals and other interested parties. Proposed changes are carefully considered through an open code development process in which all interested and affected parties may participate.

101618594

The ICC Code Development Process reflects principles of openness, transparency, balance, due process and consensus, the principles embodied in OMB Circular A-119, which governs the federal government's use of private-sector standards. The ICC process is open to anyone; there is no cost to participate, and people can participate without travel cost through the ICC's cloud-based app, cdpAccess[®]. A broad cross section of interests are represented in the ICC Code Development Process. The codes, which are updated regularly, include safeguards that allow for emergency action when required for health and safety reasons.

In order to ensure that organizations with a direct and material interest in the codes have a voice in the process, the ICC has developed partnerships with key industry segments that support the ICC's important public safety mission. Some code development committee members were nominated by the following industry partners and approved by the ICC Board:

- American Institute of Architects (AIA)
- National Association of Home Builders (NAHB)

The code development committees evaluate and make recommendations regarding proposed changes to the codes. Their recommendations are then subject to public comment and council-wide votes. The ICC's governmental members–public safety officials who have no financial or business interest in the outcome–cast the final votes on proposed changes.

The contents of this work are subject to change through the code development cycles and by any governmental entity that enacts the code into law. For more information regarding the code development process, contact the Codes and Standards Development Department of the ICC.

While the I-Code development procedure is thorough and comprehensive, the ICC, its members and those participating in the development of the codes disclaim any liability resulting from the publication or use of the I-Codes, or from compliance or noncompliance with their provisions. The ICC does not have the power or authority to police or enforce compliance with the contents of this code.

Code Development Committee Responsibilities (Letter Designations in Front of Section Numbers)

In each code development cycle, proposed changes to this code are considered at the Code Development Hearings by the International Property Maintenance/Zoning Code Development Committee, whose action constitutes a recommendation to the voting membership for final action on the proposed changes. Proposed changes to a code section having a number beginning with a letter in brackets are considered by a different code development committee. For example, proposed changes to code sections that have the letter [F] in front of them (e.g., [F] 704.1) are considered by the International Fire Code Development Committee at the Committee Action Hearing.

The content of sections in this code that begin with a letter designation is maintained by another code development committee in accordance with the following:

- [A] = Administrative Code Development Committee;
- [F] = International Fire Code Development Committee;

[P] = International Plumbing Code Development Committee;

- [BE] = IBC-Egress Code Development Committee; and
- [BG] = IBC–General Code Development Committee.

For the development of the 2024 edition of the I-Codes, there will be two groups of code development committees and they will meet in separate years, as shown in the following Code Development Hearings Table.

2020 INTERNATIONAL PROPERTY MAINTENANCE CODE®

Code change proposals submitted for code sections that have a letter designation in front of them will be heard by the respective committee responsible for such code sections. Because different committees hold Committee Action Hearings in different years, proposals for the IPMC will be heard by committees in both the 2021 (Group A) and the 2022 (Group B) code development cycles.

For instance, every section of Chapter 1 of this code is designated as the responsibility of the Administrative Code Development Committee, which is part of the Group B portion of the hearings. This committee will hold its Committee Action Hearings in 2022 to consider code change proposals for Chapter 1 of all I-Codes except the IECC, IRC and IgCC. Therefore, any proposals received for Chapter 1 of this code will be assigned to the Administrative Code Development Committee for consideration in 2022.

It is very important that anyone submitting code change proposals understands which code development committee is responsible for the section of the code that is the subject of the code change proposal. For further information on the Code Development Committee responsibilities, please visit the ICC website at www.iccsafe.org/current-code-development-cycle.

	MENT HEAKINGS
Group A Codes (Heard in 2021, Code Change Proposals Deadline: January 11, 2021)	Group B Codes (Heard in 2022, Code Change Proposals Deadline: January 10, 2022)
International Building Code– Egress (Chapters 10, 11, Appendix E) – Fire Safety (Chapters 7, 8, 9, 14, 26) – General (Chapters 2–6, 12, 27–33, Appendices A, B, C, D, K, N)	Administrative Provisions (Chapter 1 of all codes except IECC, IRC and IgCC; IBC Appendix O; the appendices titled "Board of Appeals" for all codes except IECC, IRC, IgCC, ICCPC and IZC; administrative updates to currently referenced standards; and designated definitions)
International Fire Code	International Building Code – Structural (Chapters 15–25, Appendices F, G, H, I, J, L, M)
International Fuel Gas Code	International Existing Building Code
International Mechanical Code	International Energy Conservation Code— Commercial
International Plumbing Code	International Energy Conservation Code— Residential – IECC—Residential – IRC—Energy (Chapter 11)
International Property Maintenance Code	International Green Construction Code (Chapter 1)
International Private Sewage Disposal Code	International Residential Code – IRC—Building (Chapters 1–10; Appendices AE, AF, AH, AJ, AK, AL, AM, AO, AQ, AR, AS, AT, AU, AV, AW)
International Residential Code – IRC—Mechanical (Chapters 12–23) – IRC—Plumbing (Chapters 25–33, Appendices AG, AI, AN, AP)	
International Swimming Pool and Spa Code	
International Wildland-Urban Interface Code	
International Zoning Code	

CODE DEVELOPMENT HEARINGS

Note: Proposed changes to the ICCPC will be heard by the code development committee noted in brackets [] in the text of the ICCPC.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

Copyright © 2020 ICC. ALL RIGHTS RESERVED. Accessed by Mike Womack (mwomack@ci.lapeer.mi.us), (City of Lapeer) Order Number #101618594 on Sep 15, 2023 07:36 AM (CDT) pursuant to License Agreement with ICC. No further reproduction, no further reproductions by any third party, or distribution authorized. Single user only, copying and networking prohibited. ANY UNAUTHORIZED REPRODUCTION OR DISTRIBUTION IS A VIOLATION OF THE FEDERAL COPYRIGHT ACT AND THE LICENSE AGREEMENT, AND SUBJECT TO CIVIL AND CRIMINAL PENALTIES THEREUNDER.

ν

Solid vertical lines in the margins within the body of the code indicate a technical change from the requirements of the 2018 edition. Deletion indicators in the form of an arrow (\rightarrow) are provided in the margin where an entire section, paragraph, exception or table has been deleted or an item in a list of items or a row of a table has been deleted.

101618594

A single asterisk [*] placed in the margin indicates that text or a table has been relocated within the code. A double asterisk [**] placed in the margin indicates that the text or table immediately following it has been relocated there from elsewhere in the code. The following table indicates such relocations in the 2021 edition of the IPMC.

TIONS
2018 LOCATION
103.5
104
103.4-103.4.1
105
111.1
111.2
106
112
108
107.1-107.4, 107.6
109
110
111.8
111.2
111.2.1
111.2.2
111.2.4
111.2.3
111.2.5
111.4.1
111.3
111.5
111.6
111.6.1
111.7

RELOCATIONS

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

Copyright © 2020 ICC. ALL RIGHTS RESERVED. Accessed by Mike Womack (mwomack@ci.lapeer.mi.us), (City of Lapeer) Order Number #101618594 on Sep 15, 2023 07:36 AM (CDT) pursuant to License Agreement with ICC. No further reproduction, no further reproductions by any third party, or distribution authorized. Single user only, copying and networking prohibited. ANY UNAUTHORIZED REPRODUCTION OR DISTRIBUTION IS A VIOLATION OF THE FEDERAL COPYRIGHT ACT AND THE LICENSE AGREEMENT, AND SUBJECT TO CIVIL AND CRIMINAL PENALTIES THEREUNDER.

INTERNATIONAL CODE COUNCIL®

101618594

Coordination of the International Codes

The coordination of technical provisions is one of the strengths of the ICC family of model codes. The codes can be used as a complete set of complementary documents, which will provide users with full integration and coordination of technical provisions. Individual codes can also be used in subsets or as stand-alone documents. To make sure that each individual code is as complete as possible, some technical provisions that are relevant to more than one subject area are duplicated in some of the model codes. This allows users maximum flexibility in their application of the I-Codes.

Italicized Terms

Terms italicized in code text, other than document titles, are defined in Chapter 2. The terms selected to be italicized have definitions that the user should read carefully to better understand the code. Where italicized, the Chapter 2 definition applies. If not italicized, common-use definitions apply.

Adoption

The ICC maintains a copyright in all of its codes and standards. Maintaining copyright allows the ICC to fund its mission through sales of books, in both print and electronic formats. The ICC welcomes adoption of its codes by jurisdictions that recognize and acknowledge the ICC's copyright in the code, and further acknowledge the substantial shared value of the public/private partnership for code development between jurisdictions and the ICC.

The ICC also recognizes the need for jurisdictions to make laws available to the public. All I-Codes and I-Standards, along with the laws of many jurisdictions, are available for free in a nondownloadable form on the ICC's website. Jurisdictions should contact the ICC at adoptions@iccsafe.org to learn how to adopt and distribute laws based on the IPMC in a manner that provides necessary access, while maintaining the ICC's copyright.

To facilitate adoption, several sections of this code contain blanks for fill-in information that needs to be supplied by the adopting jurisdiction as part of the adoption legislation. For this code, please see:

Section 101.1. Insert: [NAME OF JURISDICTION]

Section 103.1. Insert: [NAME OF DEPARTMENT]

Section 302.4. Insert: [HEIGHT IN INCHES]

Section 304.14. Insert: [DATES IN TWO LOCATIONS]

Section 602.3. Insert: [DATES IN TWO LOCATIONS]

Section 602.4. Insert: [DATES IN TWO LOCATIONS]

Effective Use of the International Property Maintenance Code

The IPMC is a model code that regulates the minimum maintenance requirements for existing buildings.

The IPMC is a maintenance document intended to establish minimum maintenance standards for basic equipment, light, ventilation, heating, sanitation and fire safety. Responsibility is fixed among owners, operators and occupants for code compliance. The IPMC provides for the regulation and safe use of existing structures in the interest of the social and economic welfare of the community.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

VIII INTERNATIONAL CODE COUNCIL®

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

Before applying the requirements of the IPMC, it is beneficial to understand its arrangement and format. The IPMC, like other codes published by ICC, is arranged and organized to follow sequential steps that generally occur during a plan review or inspection. Below is a chapter-by-chapter synopsis of the scope and intent of the provisions of the IPMC. The following table shows how the IPMC is divided. The ensuing chapter-by-chapter synopsis details the scope and intent of the provisions of the IPMC.

Chapter Topics			
Chapter	Subjects		
1	Scope and Administration		
2	Definitions		
3	General Requirements		
4	Light, Ventilation and Occupancy Limitations		
5	Plumbing Facilities and Fixture Requirements		
6	Mechanical and Electrical Requirements		
7	Fire Safety Requirements		
8	Referenced Standards		
Appendix A	Boarding Standard		
Appendix B	Board of Appeals		

Chapter 1 Scope and Administration

Chapter 1 contains provisions for the application, enforcement and administration of subsequent requirements of the code. In addition to establishing the scope of the code, Chapter 1 identifies which buildings and structures come under its purview. Chapter 1 is largely concerned with maintaining "due process of law" in enforcing the property maintenance criteria contained in the body of the code. Only through careful observation of the administrative provisions can the building official reasonably expect to demonstrate that "equal protection under the law" has been provided.

Chapter 2 Definitions

All terms that are defined in the code are listed alphabetically in Chapter 2. While a defined term may be used in one chapter or another, the meaning provided in Chapter 2 is applicable throughout the code.

Where understanding of a term's definition is especially key to or necessary for understanding of a particular code provision, the term is shown in italics. This is true only for those terms that have a meaning that is unique to the code. In other words, the generally understood meaning of a term or phrase might not be sufficient or consistent with the meaning prescribed by the code; therefore, it is essential that the code-defined meaning be known.

Guidance is provided regarding tense, gender and plurality of defined terms as well as guidance regarding terms not defined in this code.

Chapter 3 General Requirements

Chapter 3, "General Requirements," is broad in scope. It includes a variety of requirements for the exterior property areas as well as the interior and exterior elements of the structure. This chapter provides requirements that are intended to maintain a minimum level of safety and sanitation for both

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®



Copyright © 2020 ICC. ALL RIGHTS RESERVED. Accessed by Mike Womack (mwomack@ci.lapeer.mi.us), (City of Lapeer) Order Number #101618594 on Sep 15, 2023 07:36 AM (CDT) pursuant to License Agreement with ICC. No further reproduction, no further reproductions by any third party, or distribution authorized. Single user only, copying and networking prohibited. ANY UNAUTHORIZED REPRODUCTION OR DISTRIBUTION IS A VIOLATION OF THE FEDERAL COPYRIGHT ACT AND THE LICENSE AGREEMENT, AND SUBJECT TO CIVIL AND CRIMINAL PENALTIES THEREUNDER.

101618594

the general public and the occupants of a structure, and to maintain a building's structural and weather-resistance performance. Chapter 3 provides specific criteria for regulating the installation and maintenance of specific building components; maintenance requirements for vacant structures and land; requirements regulating the safety, sanitation and appearance of the interior and exterior of structures and all exterior property areas; accessory structures; vehicle storage regulations and establishes who is responsible for complying with the chapter's provisions. This chapter also contains the requirements for swimming pools, spas and hot tubs and the requirements for protective barriers and gates in these barriers. Chapter 3 establishes the responsible parties for exterminating insects and rodents, and maintaining sanitary conditions in all types of occupancies.

Chapter 4 Light, Ventilation and Occupancy Limitations

The purposes of Chapter 4 are to set forth these requirements in the code and to establish the minimum environment for occupiable and habitable buildings, by establishing the minimum criteria for light and ventilation and identifying occupancy limitations including minimum room width and area, minimum ceiling height and restrictions to prevent overcrowding. This chapter also provides for alternative arrangements of windows and other devices to comply with the requirements for light and ventilation and prohibits certain room arrangements and occupancy uses.

Chapter 5 Plumbing Facilities and Fixture Requirements

Chapter 5 establishes the minimum criteria for the installation, maintenance and location of plumbing systems and facilities, including the water supply system, water heating appliances, sewage disposal system and related plumbing fixtures.

Sanitary and clean conditions in occupied buildings are dependent upon certain basic plumbing principles, including providing potable water to a building, providing the basic fixtures to effectively utilize that water and properly removing waste from the building. Chapter 5 establishes the minimum criteria to verify that these principles are maintained throughout the life of a building.

Chapter 6 Mechanical and Electrical Requirements

The purpose of Chapter 6 is to establish minimum performance requirements for heating, electrical and mechanical facilities and to establish minimum standards for the safety of these facilities.

This chapter establishes minimum criteria for the installation and maintenance of the following: heating and air-conditioning equipment, appliances and their supporting systems; water heating equipment, appliances and systems; cooking equipment and appliances; ventilation and exhaust equipment; gas and liquid fuel distribution piping and components; fireplaces and solid fuel-burning appliances; chimneys and vents; electrical services; lighting fixtures; electrical receptacle outlets; electrical distribution system equipment, devices and wiring; and elevators, escalators and dumbwaiters.

Chapter 7 Fire Safety Requirements

The purpose of Chapter 7 is to address those fire hazards that arise as the result of a building's occupancy. It also provides minimum requirements for fire safety issues that are most likely to arise in older buildings.

This chapter contains requirements for means of egress in existing buildings, including path of travel, required egress width, means of egress doors and emergency escape openings.

Chapter 8 Referenced Standards

The code contains numerous references to standards that are used to regulate materials and methods of construction. Chapter 8 contains a comprehensive list of all standards that are referenced in the code. The standards are part of the code to the extent of the reference to the standard. Compliance with the referenced standard is necessary for compliance with this code. By providing specifically adopted standards, the construction and installation requirements necessary for compliance with the code can be readily determined. The basis for code compliance is, therefore, established and available on an equal basis to the code official, contractor, designer and owner.



х

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

101618594

Chapter 8 is organized in a manner that makes it easy to locate specific standards. It lists all of the referenced standards, alphabetically, by acronym of the promulgating agency of the standard. Each agency's standards are then listed in either alphabetical or numeric order based upon the standard identification. The list also contains the title of the standard; the edition (date) of the standard referenced; any addenda included as part of the ICC adoption; and the section or sections of this code that reference the standard.

Appendix A Boarding Standard

The provisions in Appendix A are not mandatory unless specifically referenced in the adopting ordinance. This appendix provides minimum specifications for boarding a structure. This can be utilized by a jurisdiction as a set of minimum requirements in order to result in consistent boarding quality.

Appendix B Board of Appeals

The provisions contained in Appendix B are not mandatory unless specifically referenced in the adopting ordinance. This appendix provides criteria for Board of Appeals members and procedures by which the Board of Appeals should conduct its business.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®



2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

xii

TABLE OF CONTENTS

СНА	PTER 1 SCOPE AND ADMINISTRATION 1-1
PAR	T 1—SCOPE AND APPLICATION 1-1
Secti	on
101	Scope and General Requirements 1-1
102	Applicability 1-1
	T 2—ADMINISTRATION AND ORCEMENT 1-2
Secti	on
103	Code Compliance Agency 1-2
104	Fees 1-2
105	Duties and Powers of the Code Official 1-2
106	Approval 1-3
107	Means of Appeal 1-3
108	Board of Appeals 1-3
109	Violations 1-4
110	Stop Work Order 1-4
111	Unsafe Structures and Equipment 1-4
112	Emergency Measures 1-6
113	Demolition 1-7
СНА	PTER 2 DEFINITIONS 2-1
Secti	on
201	General
202	General Definitions 2-1
СНА	PTER 3 GENERAL REQUIREMENTS 3-1
Secti	on
301	General
302	Exterior Property Areas 3-1
303	Swimming Pools, Spas and Hot Tubs 3-2
304	Exterior Structure 3-2
305	Interior Structure 3-4
306	Component Serviceability 3-4
307	Handrails and Guardrails 3-5
308	Rubbish and Garbage 3-5
309	Pest Elimination 3-6

CHAPTER 4 LIGHT, VENTILATION AND **OCCUPANCY LIMITATIONS 4-1**

101618594

Sectio	n
401	General 4-1
402	Light 4-1
403	Ventilation
404	Occupancy Limitations 4-2
CHA	PTER 5 PLUMBING FACILITIES AND FIXTURE REQUIREMENTS 5-1
Sectio	n
501	General 5-1
502	Required Facilities 5-1
503	Toilet Rooms 5-1
504	Plumbing Systems and Fixtures 5-1
505	Water System 5-2
506	Sanitary Drainage System 5-2
507	Storm Drainage 5-2

CHAPTER 6 MECHANICAL AND ELECTRICAL

REQUIREMENTS 6-1

Sectio	n	
601	General	6-1
602	Heating Facilities	6-1
603	Mechanical Equipment	6-1
604	Electrical Facilities.	6-2
605	Electrical Equipment	6-2
606	Elevators, Escalators and Dumbwaiters	6-3
607	Duct Systems	6-3
CHAI	PTER 7 FIRE SAFETY REQUIREMENTS	7-1
CHAI Sectio	C C	7-1
	C C	
Sectio	n	7-1
Sectio 701	n General	7-1 7-1
Sectio 701 702	n General Means of Egress	7-1 7-1 7-1
Sectio 701 702 703	n General Means of Egress Fire-resistance Ratings	7-1 7-1 7-1 7-2

xiii

TABLE OF CONTENTS

APPENDIX A BOARDING STANDARD
Section
A101 General
A102 Materials A-1
A103 InstallationA-1
A104 Referenced Standard A-1
APPENDIX B BOARD OF APPEALSB-1
Section
B101 GeneralB-1
INDEX INDEX-1

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®



CHAPTER 1 SCOPE AND ADMINISTRATION

User note:

About this chapter: Chapter 1 establishes the limits of applicability of the code and describes how the code is to be applied and enforced. Chapter 1 is in two parts: Part 1—Scope and Application (Sections 101 and 102) and Part 2—Administration and Enforcement (Sections 103 – 110). Section 101 identifies which buildings and structures come under its purview and references other I-Codes as applicable.

This code is intended to be adopted as a legally enforceable document and it cannot be effective without adequate provisions for its administration and enforcement. The provisions of Chapter 1 establish the authority and duties of the code official appointed by the authority having jurisdiction and also establish the rights and privileges of the property owner and building occupants.

This Chapter was extensively reorganized for the 2021 edition. For clarity, the relocation marginal markings have not been included. For complete information, see the relocations table in the Preface information of this code.

PART 1 — SCOPE AND APPLICATION

SECTION 101 SCOPE AND GENERAL REQUIREMENTS

[A] 101.1 Title. These regulations shall be known as the *International Property Maintenance Code* of [NAME OF JURISDICTION], hereinafter referred to as "this code."

[A] 101.2 Scope. The provisions of this code shall apply to all existing residential and nonresidential structures and all existing *premises* and constitute minimum requirements and standards for *premises*, structures, equipment and facilities for light, *ventilation*, space, heating, sanitation, protection from the elements, a reasonable level of safety from fire and other hazards, and for a reasonable level of sanitary maintenance; the responsibility of *owners*, an *owner's* authorized agent, *operators* and *occupants;* the *occupancy* of existing structures and *premises*, and for administration, enforcement and penalties.

[A] 101.3 Purpose. The purpose of this code is to establish minimum requirements to provide a reasonable level of health, safety, property protection and general welfare insofar as they are affected by the continued *occupancy* and maintenance of structures and *premises*. Existing structures and *premises* that do not comply with these provisions shall be altered or repaired to provide a reasonable minimum level of health, safety and general welfare as required herein.

[A] 101.4 Severability. If a section, subsection, sentence, clause or phrase of this code is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

SECTION 102 APPLICABILITY

[A] 102.1 General. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall govern. Where differences occur between provisions of this code and the referenced standards, the provisions of this code shall apply. Where, in a specific case,

different sections of this code specify different requirements, the most restrictive shall govern.

102.2 Maintenance. Equipment, systems, devices and safeguards required by this code or a previous regulation or code under which the structure or premises was constructed, altered or repaired shall be maintained in good working order. An owner, owner's authorized agent, operator or occupant shall not cause any service, facility, equipment or utility that is required under this section to be removed from, shut off from or discontinued for any occupied dwelling, except for such temporary interruption as necessary while repairs or alterations are in progress. The requirements of this code are not intended to provide the basis for removal or abrogation of fire protection and safety systems and devices in existing structures. Except as otherwise specified herein, the owner or the owner's authorized agent shall be responsible for the maintenance of buildings, structures and premises.

[A] 102.3 Application of other codes. Repairs, additions or alterations to a *structure*, or changes of *occupancy*, shall be done in accordance with the procedures and provisions of the *International Building Code*, *International Existing Building Code*, *International Energy Conservation Code*, *International Fire Code*, *International Fuel Gas Code*, *International Mechanical Code*, *International Residential Code*, *International Plumbing Code* and NFPA 70. Nothing in this code shall be construed to cancel, modify or set aside any provision of the *International Zoning Code*.

[A] 102.4 Existing remedies. The provisions in this code shall not be construed to abolish or impair existing remedies of the jurisdiction or its officers or agencies relating to the removal or demolition of any *structure* that is dangerous, unsafe and insanitary.

[A] 102.5 Workmanship. Repairs, maintenance work, alterations or installations that are caused directly or indirectly by the enforcement of this code shall be executed and installed in a *workmanlike* manner and installed in accordance with the manufacturer's instructions.

102.6 Structural analysis. Where structural analysis is used to determine if an unsafe structural condition exists, the analysis shall be permitted to use nominal strengths, nominal

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

loads, load effects, required strengths and limit states in accordance with the requirements under which the *structure* was constructed or in accordance with any subsequent requirement.

[A] 102.7 Historic buildings. The provisions of this code shall not be mandatory for existing buildings or structures designated as historic buildings where such buildings or structures are judged by the *code official* to be safe and in the public interest of health, safety and welfare.

[A] 102.8 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter 8 and considered part of the requirements of this code to the prescribed extent of each such reference and as further regulated in Sections 102.8.1 and 102.8.2.

Exception: Where enforcement of a code provision would violate the conditions of the listing of the equipment or appliance, the conditions of the listing shall apply.

[A] **102.8.1 Conflicts.** Where conflicts occur between provisions of this code and the referenced standards, the provisions of this code shall apply.

[A] 102.8.2 Provisions in referenced codes and standards. Where the extent of the reference to a referenced code or standard includes subject matter that is within the scope of this code, the provisions of this code, as applicable, shall take precedence over the provisions in the referenced code or standard.

[A] 102.9 Requirements not covered by code. Requirements necessary for the strength, stability or proper operation of an existing fixture, *structure* or equipment, or for the public safety, health and general welfare, not specifically covered by this code, shall be determined by the *code official*.

[A] 102.10 Application of references. References to chapter or section numbers, or to provisions not specifically identified by number, shall be construed to refer to such chapter, section or provision of this code.

[A] 102.11 Other laws. The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law.

PART 2 — ADMINISTRATION AND ENFORCEMENT

SECTION 103 CODE COMPLIANCE AGENCY

[A] 103.1 Creation of agency. The [INSERT NAME OF DEPARTMENT] is hereby created and the official in charge thereof shall be known as the code official. The function of the agency shall be the implementation, administration and enforcement of the provisions of this code.

[A] 103.2 Appointment. The *code official* shall be appointed by the chief appointing authority of the jurisdiction.

[A] 103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of

the appointing authority, the *code official* shall have the authority to appoint a deputy code official, other related technical officers, inspectors and other employees. Such employees shall have powers as delegated by the *code official*.

101618594

SECTION 104 FEES

[A] 104.1 Fees. The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be as established by the applicable governing authority.

104.2 Refunds. The *code official* is authorized to establish a refund policy.

SECTION 105 DUTIES AND POWERS OF THE CODE OFFICIAL

[A] 105.1 General. The *code official* is hereby authorized and directed to enforce the provisions of this code. The *code official* shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of this code. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this code.

[A] 105.2 Inspections. The *code official* shall make all of the required inspections, or shall accept reports of inspection by *approved* agencies or individuals. Reports of such inspections shall be in writing and be certified by a responsible officer of such *approved* agency or by the responsible individual. The *code official* is authorized to engage such expert opinion as deemed necessary to report on unusual technical issues that arise, subject to the approval of the appointing authority.

[A] 105.3 Right of entry. Where it is necessary to make an inspection to enforce the provisions of this code, or whenever the *code official* has reasonable cause to believe that there exists in a *structure* or upon a *premises* a condition in violation of this code, the *code official* is authorized to enter the *structure* or *premises* at reasonable times to inspect or perform the duties imposed by this code, provided that if such *structure* or *premises* is occupied the *code official* shall present credentials to the *occupant* and request entry. If such *structure* or *premises* is unoccupied, the *code official* shall first make a reasonable effort to locate the *owner*, *owner*'s authorized agent or other person having charge or control of the *structure* or *premises* and request entry. If entry is refused, the *code official* shall have recourse to the remedies provided by law to secure entry.

[A] **105.4 Identification.** The *code official* shall carry proper identification when inspecting *structures* or *premises* in the performance of duties under this code.

[A] **105.5** Notices and orders. The *code official* shall issue all necessary notices or orders to ensure compliance with this code.

INTERNATIONAL CODE COUNCIL® Agreem

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

101618594

[A] 105.6 Department records. The *code official* shall keep official records of all business and activities of the department specified in the provisions of this code. Such records shall be retained in the official records for the period required for retention of public records.

[A] 105.7 Liability. The *code official*, member of the board of appeals or employee charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered civilly or criminally liable personally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act or by reason of an act or omission in the discharge of official duties.

[A] 105.7.1 Legal defense. Any suit or criminal complaint instituted against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code shall be defended by the legal representative of the jurisdiction until the final termination of the proceedings. The *code official* or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code.

SECTION 106 APPROVAL

[A] 106.1 Modifications. Whenever there are practical difficulties involved in carrying out the provisions of this code, the *code official* shall have the authority to grant modifications for individual cases upon application of the *owner* or *owner's* authorized agent, provided that the *code official* shall first find that special individual reason makes the strict letter of this code impractical, the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements. The details of action granting modifications shall be recorded and entered in the department files.

[A] 106.2 Alternative materials, design and methods of construction and equipment. The provisions of this code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this code, provided that any such alternative has been approved. An alternative material, design or method of construction shall be approved where the *code official* finds that the proposed design is satisfactory and complies with the intent of the provisions of this code, and that the material, method or work offered is, for the purpose intended, not less than the equivalent of that prescribed in this code in quality, strength, effectiveness, fire resistance, durability and safety. Where the alternative material, design or method of construction is not *approved*, the code official shall respond in writing, stating the reasons why the alternative was not *approved*.

[A] 106.3 Required testing. Whenever there is insufficient evidence of compliance with the provisions of this code or evidence that a material or method does not conform to the requirements of this code, or in order to substantiate claims for alternative materials or methods, the *code official* shall have the authority to require tests to be made as evidence of compliance without expense to the jurisdiction.

[A] 106.3.1 Test methods. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized and accepted test methods, the *code official* shall be permitted to approve appropriate testing procedures performed by an *approved* agency.

[A] 106.3.2 Test reports. Reports of tests shall be retained by the *code official* for the period required for retention of public records.

[A] 106.4 Used material and equipment. Materials that are reused shall comply with the requirements of this code for new materials. Materials, equipment and devices shall not be reused unless such elements are in good repair or have been reconditioned and tested where necessary, placed in good and proper working condition and *approved* by the *code official*.

[A] 106.5 Approved materials and equipment. Materials, equipment and devices *approved* by the *code official* shall be constructed and installed in accordance with such approval.

[A] 106.6 Research reports. Supporting data, where necessary to assist in the approval of materials or assemblies not specifically provided for in this code, shall consist of valid research reports from *approved* sources.

SECTION 107 MEANS OF APPEAL

107.1 General. In order to hear and decide appeals of orders, decisions or determinations made by the *code official* relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the applicable governing authority and shall hold office at its pleasure. The board shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant with a duplicate copy to the *code official*.

[A] 107.2 Limitations of authority. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equivalent or better form of construction is proposed. The board shall not have authority to waive requirements of this code or interpret the administration of this code.

107.3 Qualifications. The board of appeals shall consist of members who are qualified by experience and training and are not employees of the jurisdiction.

107.4 Administration. The *code official* shall take immediate action in accordance with the decision of the board.

SECTION 108 BOARD OF APPEALS

[A] 108.1 Membership of board. The board of appeals shall consist of not less than three members who are qualified by

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

experience and training to pass on matters pertaining to property maintenance and who are not employees of the jurisdiction. The *code official* shall be an ex-officio member but shall not vote on any matter before the board. The board shall be appointed by the chief appointing authority, and shall serve staggered and overlapping terms.

SECTION 109 VIOLATIONS

[A] 109.1 Unlawful acts. It shall be unlawful for a person, firm or corporation to be in conflict with or in violation of any of the provisions of this code.

[A] 109.2 Notice of violation. The *code official* shall serve a notice of violation or order in accordance with Section 111.4.

[A] 109.3 Prosecution of violation. Any person failing to comply with a notice of violation or order served in accordance with Section 111.4 shall be deemed guilty of a misdemeanor or civil infraction as determined by the local municipality, and the violation shall be deemed a *strict liability offense*. If the notice of violation is not complied with, the *code official* shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful *occupancy* of the *structure* in violation of the provisions of this code or of the order or direction made pursuant thereto. Any action taken by the authority having jurisdiction on such *premises* shall be charged against the real estate upon which the *structure* is located and shall be a lien upon such real estate.

[A] 109.4 Violation penalties. Any person who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provided by state or local laws. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

[A] 109.5 Abatement of violation. The imposition of the penalties herein prescribed shall not preclude the legal officer of the jurisdiction from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal *occupancy* of a building, *structure* or *premises*, or to stop an illegal act, conduct, business or utilization of the building, *structure* or *premises*.

SECTION 110 STOP WORK ORDER

- [A] **110.1** Authority. Where the *code official* finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the *code official* is authorized to issue a stop work order.
- [A] **110.2 Issuance.** The stop work order shall be in writing and shall be given to the *owner* of the property, to the
- *owner's* authorized agent, or to the person performing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the

1-4

INTERNATIONAL CODE COUNCIL®

101618594

[A] 110.3 Emergencies. Where an emergency exists, the *code official* shall not be required to give a written notice prior to stopping the work.

[A] **110.4 Failure to comply.** Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to fines established by the authority having jurisdiction.

SECTION 111 UNSAFE STRUCTURES AND EQUIPMENT

111.1 Unsafe conditions. When a *structure* or equipment is found by the *code official* to be unsafe, or when a *structure* is found unfit for human *occupancy*, or is found unlawful, such *structure* shall be *condemned* pursuant to the provisions of this code.

111.1.1 Unsafe structures. An unsafe *structure* is one that is found to be dangerous to the life, health, property or safety of the public or the *occupants* of the *structure* by not providing minimum safeguards to protect or warn *occupants* in the event of fire, or because such *structure* contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

111.1.2 Unsafe equipment. Unsafe equipment includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the *premises* or within the *structure* that is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or *occupants* of the *premises* or *structure*.

111.1.3 Structure unfit for human occupancy. A *structure* is unfit for human *occupancy* whenever the *code official* finds that such *structure* is unsafe, unlawful or, because of the degree to which the *structure* is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks *ventilation*, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the *structure* or to the public.

111.1.4 Unlawful structure. An unlawful *structure* is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered or occupied contrary to law.

111.1.5 Dangerous structure or premises. For the purpose of this code, any *structure* or *premises* that has any or all of the conditions or defects described as follows shall be considered to be dangerous:

1. Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the *approved* building or fire code of the jurisdiction

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

101618594

as related to the requirements for existing buildings.

- 2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.
- 3. Any portion of a building, *structure* or appurtenance that has been damaged by fire, earthquake, wind, flood, *deterioration, neglect,* abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become *detached* or dislodged.
- 4. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so *anchored*, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.
- 5. The building or *structure*, or part of the building or *structure*, because of dilapidation, *deterioration*, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or *structure* is likely to fail or give way.
- 6. The building or *structure*, or any portion thereof, is clearly unsafe for its use and *occupancy*.
- 7. The building or *structure* is *neglected*, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or *structure* to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or *structure* for committing a nuisance or an unlawful act.
- 8. Any building or *structure* has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or *structure* provided by the *approved* building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
- 9. A building or *structure*, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, *ventilation*, mechanical or plumbing system, or otherwise, is determined by the *code official* to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
- 10. Any building or *structure*, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing

system or other cause, is determined by the *code official* to be a threat to life or health.

11. Any portion of a building remains on a site after the demolition or destruction of the building or *structure* or whenever any building or *structure* is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.

111.2 Closing of vacant structures. If the *structure* is vacant and unfit for human habitation and *occupancy*, and is not in danger of structural collapse, the *code official* is authorized to post a placard of condemnation on the *premises* and order the *structure* closed up so as not to be an attractive nuisance. Upon failure of the *owner* or *owner*'s authorized agent to close up the *premises* within the time specified in the order, the *code official* shall cause the *premises* to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real estate upon which the *structure* is located and shall be a lien upon such real estate and shall be collected by any other legal resource.

111.2.1 Authority to disconnect service utilities. The *code official* shall have the authority to authorize disconnection of utility service to the building, *structure* or system regulated by this code and the referenced codes and standards set forth in Section 102.8 in case of emergency where necessary to eliminate an immediate hazard to life or property or where such utility connection has been made without approval. The *code official* shall notify the serving utility and, whenever possible, the *owner* or *owner*'s authorized agent and *occupant* of the building, *structure* or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnection the *owner*, *owner*'s authorized agent or *occupant* of the building *structure* or service system shall be notified in writing as soon as practical thereafter.

111.3 Record. The *code official* shall cause a report to be filed on an unsafe condition. The report shall state the *occupancy* of the *structure* and the nature of the unsafe condition.

111.4 Notice. Whenever the *code official* determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given in the manner prescribed in Sections 111.4.1 and 111.4.2 to the owner or the owner's authorized agent, for the violation as specified in this code. Notices for condemnation procedures shall comply with this section.

111.4.1 Form. Such notice shall be in accordance with all of the following:

- 1. Be in writing.
- 2. Include a description of the real estate sufficient for identification.
- 3. Include a statement of the violation or violations and why the notice is being issued.
- 4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the *dwelling unit* or *structure* into compliance with the provisions of this code.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

- 5. Inform the property *owner* or *owner*'s authorized agent of the right to appeal.
- 6. Include a statement of the right to file a lien in accordance with Section 109.3.

111.4.2 Method of service. Such notice shall be deemed to be properly served where a copy thereof is served in accordance with one of the following methods:

- 1. A copy is delivered personally.
- 2. A copy is sent by certified or registered mail addressed to the owner at the last known address with the return receipt requested.
- 3. A copy is delivered in any other manner as prescribed by local law.

If the certified or registered letter is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice. Service of such notice in the foregoing manner upon the owner's agent or upon the person responsible for the structure shall constitute service of notice upon the owner.

111.5 Unauthorized tampering. Signs, tags or seals posted or affixed by the *code official* shall not be mutilated, destroyed or tampered with, or removed without authorization from the *code official*.

111.6 Transfer of ownership. It shall be unlawful for the owner of any dwelling unit or structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such dwelling unit or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner or the owner's authorized agent shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the code official and shall furnish to the code official a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

111.7 Placarding. Upon failure of the *owner*, *owner*'s authorized agent or person responsible to comply with the notice provisions within the time given, the *code official* shall post on the *premises* or on defective equipment a placard bearing the word "Condemned" and a statement of the penalties provided for occupying the *premises*, operating the equipment or removing the placard. Such notice shall be posted in a conspicuous place in or about the structure affected by such notice. If the notice pertains to equipment, it shall be placed on the condemned equipment.

111.7.1 Placard removal. The *code official* shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated. Any person who defaces or removes a condemnation placard without the approval of the *code official* shall be subject to the penalties provided by this code.

111.8 Prohibited occupancy. Any occupied *structure condemned* and placarded by the *code official* shall be vacated as ordered by the *code official*. Any person who shall occupy a placarded *premises* or shall operate placarded equipment, and any *owner or owner*'s authorized agent who shall let anyone occupy a placarded *premises* or operate placarded equipment shall be liable for the penalties provided by this code.

101618594

111.9 Restoration or abatement. The structure or equipment determined to be unsafe by the code official is permitted to be restored to a safe condition. The *owner*, *owner*'s authorized agent, *operator* or *occupant* of a structure, *premises* or equipment deemed unsafe by the *code official* shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other *approved* corrective action. To the extent that repairs, alterations, or additions are made or a change of occupancy occurs during the restoration of the structure, such repairs, alterations, additions, or change of occupancy shall comply with the requirements of the *International Existing Building Code*.

SECTION 112 EMERGENCY MEASURES

112.1 Imminent danger. When, in the opinion of the code official, there is *imminent danger* of failure or collapse of a building or structure that endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building occupants or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment, the code official is hereby authorized and empowered to order and require the occupants to vacate the premises forthwith. The code official shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure Is Unsafe and Its Occupancy Has Been Prohibited by the Code Official." It shall be unlawful for any person to enter such structure except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same.

112.2 Temporary safeguards. Notwithstanding other provisions of this code, whenever, in the opinion of the *code official*, there is *imminent danger* due to an unsafe condition, the *code official* shall order the necessary work to be done, including the boarding up of openings, to render such *structure* temporarily safe whether or not the legal procedure herein described has been instituted; and shall cause such other action to be taken as the *code official* deems necessary to meet such emergency.

112.3 Closing streets. When necessary for public safety, the *code official* shall temporarily close structures and close, or order the authority having jurisdiction to close, sidewalks, streets, *public ways* and places adjacent to unsafe structures, and prohibit the same from being utilized.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

Copyright © 2020 ICC. ALL RIGHTS RESERVED. Accessed by Mike Womack (mwomack@ci.lapeer.mi.us), (City of Lapeer) Order Number #101618594 on Sep 15, 2023 07:36 AM (CDT) pursuant to License Agreement with ICC. No further reproduction, no further reproductions by any third party, or distribution authorized. Single user only, copying and networking prohibited. ANY UNAUTHORIZED REPRODUCTION OR DISTRIBUTION IS A VIOLATION OF THE FEDERAL COPYRIGHT ACT AND THE LICENSE AGREEMENT, AND SUBJECT TO CIVIL AND CRIMINAL PENALTIES THEREUNDER.

INTERNATIONAL CODE COUNCIL®

112.4 Emergency repairs. For the purposes of this section, the *code official* shall employ the necessary labor and materials to perform the required work as expeditiously as possible.

112.5 Costs of emergency repairs. Costs incurred in the performance of emergency work shall be paid by the jurisdiction. The legal counsel of the jurisdiction shall institute appropriate action against the *owner* of the *premises* or *owner*'s authorized agent where the unsafe *structure* is or was located for the recovery of such costs.

112.6 Hearing. Any person ordered to take emergency measures shall comply with such order forthwith. Any affected person shall thereafter, upon petition directed to the appeals board, be afforded a hearing as described in this code.

SECTION 113 DEMOLITION

113.1 General. The code official shall order the owner or owner's authorized agent of any premises upon which is located any structure, which in the code official's or owner's authorized agent judgment after review is so deteriorated or dilapidated or has become so out of repair as to be dangerous, unsafe, insanitary or otherwise unfit for human habitation or occupancy, and such that it is unreasonable to repair the *structure*, to demolish and remove such *structure*; or if such *structure* is capable of being made safe by repairs, to repair and make safe and sanitary, or to board up and hold for future repair or to demolish and remove at the owner's option; or where there has been a cessation of normal construction of any structure for a period of more than two years, the code official shall order the owner or owner's authorized agent to demolish and remove such structure, or board up until future repair. Boarding the building up for future repair shall not extend beyond one year, unless approved by the building official.

113.2 Notices and orders. Notices and orders shall comply with Section 111.4.

113.3 Failure to comply. If the *owner* of a *premises* or *owner*'s authorized agent fails to comply with a demolition order within the time prescribed, the *code official* shall cause the *structure* to be demolished and removed, either through an available public agency or by contract or arrangement with private persons, and the cost of such demolition and removal shall be charged against the real estate upon which the *structure* is located and shall be a lien upon such real estate.

113.4 Salvage materials. Where any *structure* has been ordered demolished and removed, the governing body or other designated officer under said contract or arrangement aforesaid shall have the right to sell the salvage and valuable materials. The net proceeds of such sale, after deducting the expenses of such demolition and removal, shall be promptly remitted with a report of such sale or transaction, including the items of expense and the amounts deducted, for the person who is entitled thereto, subject to any order of a court. If such a surplus does not remain to be turned over, the report shall so state.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®



2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

CHAPTER 2 DEFINITIONS

User note:

About this chapter: Codes, by their very nature, are technical documents. Every word, term and punctuation mark can add to or change the meaning of a technical requirement. It is necessary to maintain a consensus on the specific meaning of each term contained in the code. Chapter 2 performs this function by stating clearly what specific terms mean for the purpose of the code.

SECTION 201 GENERAL

201.1 Scope. Unless otherwise expressly stated, the following terms shall, for the purposes of this code, have the meanings shown in this chapter.

201.2 Interchangeability. Words stated in the present tense include the future; words stated in the masculine gender include the feminine and neuter; the singular number includes the plural and the plural, the singular.

201.3 Terms defined in other codes. Where terms are not defined in this code and are defined in the *International Building Code*, *International Existing Building Code*, *International Fire Code*, *International Fuel Gas Code*, *International Mechanical Code*, *International Plumbing Code*, *International Residential Code*, *International Zoning Code* or *NFPA 70*, such terms shall have the meanings ascribed to them as stated in those codes.

Exception: When used within this code, the terms unsafe and dangerous shall have only the meanings ascribed to them in this code and shall not have the meanings ascribed to them by the International Existing Building Code.

201.4 Terms not defined. Where terms are not defined through the methods authorized by this section, such terms shall have ordinarily accepted meanings such as the context implies.

201.5 Parts. Whenever the words "*dwelling unit*," "dwelling," "*premises*," "building," "*rooming house*," "*rooming unit*," "*housekeeping unit*" or "story" are stated in this code, they shall be construed as though they were followed by the words "or any part thereof."

SECTION 202 GENERAL DEFINITIONS

ANCHORED. Secured in a manner that provides positive connection.

[A] APPROVED. Acceptable to the *code official*.

BASEMENT. That portion of a building that is partly or completely below grade.

BATHROOM. A room containing plumbing fixtures including a bathtub or shower.

BEDROOM. Any room or space used or intended to be used for sleeping purposes in either a dwelling or *sleeping unit*.

[A] CODE OFFICIAL. The official who is charged with the administration and enforcement of this code, or any duly authorized representative.

CONDEMN. To adjudge unfit for *occupancy*.

COST OF SUCH DEMOLITION OR EMERGENCY REPAIRS. The costs shall include the actual costs of the demolition or repair of the *structure* less revenues obtained if salvage was conducted prior to demolition or repair. Costs shall include, but not be limited to, expenses incurred or necessitated related to demolition or emergency repairs, such as asbestos survey and abatement if necessary; costs of inspectors, testing agencies or experts retained relative to the demolition or emergency repairs; costs of testing; surveys for other materials that are controlled or regulated from being dumped in a landfill; title searches; mailing(s); postings; recording; and attorney fees expended for recovering of the cost of emergency repairs or to obtain or enforce an order of demolition made by a *code official*, the governing body or board of appeals.

DETACHED. When a structural element is physically disconnected from another and that connection is necessary to provide a positive connection.

DETERIORATION. To weaken, disintegrate, corrode, rust or decay and lose effectiveness.

[A] DWELLING UNIT. A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

[Z] EASEMENT. That portion of land or property reserved for present or future use by a person or agency other than the legal fee *owner*(s) of the property. The *easement* shall be permitted to be for use under, on or above said lot or lots.

EMERGENCY ESCAPE AND RESCUE OPENING. An operable exterior window, door or other similar device that provides for a means of escape and access for rescue in the event of an emergency.

EQUIPMENT SUPPORT. Those structural members or assemblies of members or manufactured elements, including braces, frames, lugs, snuggers, hangers or saddles, that transmit gravity load, lateral load and operating load between the equipment and the *structure*.

EXTERIOR PROPERTY. The open space on the *premises* and on adjoining property under the control of *owners* or *operators* of such *premises*.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

GARBAGE. The animal or vegetable waste resulting from the handling, preparation, cooking and consumption of food.

[BE] GUARD. A building component or a system of building components located at or near the open sides of elevated walking surfaces that minimizes the possibility of a fall from the walking surface to a lower level.

[BG] HABITABLE SPACE. Space in a *structure* for living, sleeping, eating or cooking. *Bathrooms, toilet rooms*, closets, halls, storage or utility spaces, and similar areas are not considered *habitable spaces*.

[A] **HISTORIC BUILDING.** Any building or *structure* that is one or more of the following:

- 1. Listed or certified as eligible for listing, by the State Historic Preservation Officer or the Keeper of the National Register of Historic Places, in the National Register of Historic Places.
- 2. Designated as historic under an applicable state or local law.
- 3. Certified as a contributing resource within a National Register or state or locally designated historic district.

HOUSEKEEPING UNIT. A room or group of rooms forming a single *habitable space* equipped and intended to be used for living, sleeping, cooking and eating that does not contain, within such a unit, a toilet, lavatory and bathtub or shower.

IMMINENT DANGER. A condition that could cause serious or life-threatening injury or death at any time.

INFESTATION. The presence, within or contiguous to, a *structure* or *premises* of insects, rodents, vermin or other pests.

INOPERABLE MOTOR VEHICLE. A vehicle that cannot be driven upon the public streets for reason including but not limited to being unlicensed, wrecked, abandoned, in a state of disrepair, or incapable of being moved under its own power.

[A] LABELED. Equipment, materials or products to which have been affixed a label, seal, symbol or other identifying mark of a nationally recognized testing laboratory, *approved* agency or other organization concerned with product evaluation that maintains periodic inspection of the production of the above-*labeled* items and whose labeling indicates either that the equipment, material or product meets identified standards or has been tested and found suitable for a specified purpose.

LET FOR OCCUPANCY or LET. To permit, provide or offer possession or *occupancy* of a dwelling, *dwelling unit*, *rooming unit*, building, premise or *structure* by a person who is or is not the legal *owner* of record thereof, pursuant to a written or unwritten lease, agreement or license, or pursuant to a recorded or unrecorded agreement of contract for the sale of land.

NEGLECT. The lack of proper maintenance for a building or *structure*.

[A] OCCUPANCY. The purpose for which a building or portion thereof is utilized or occupied.

OCCUPANT. Any individual living or sleeping in a building, or having possession of a space within a building.

101618594

OPENABLE AREA. That part of a window, skylight or door which is available for unobstructed *ventilation* and which opens directly to the outdoors.

OPERATOR. Any person who has charge, care or control of a *structure* or *premises* that is let or offered for *occupancy*.

[A] OWNER. Any person, agent, *operator*, firm or corporation having legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

[A] **PERSON.** An individual, corporation, partnership or any other group acting as a unit.

PEST ELIMINATION. The control and elimination of insects, rodents or other pests by eliminating their harborage places; by removing or making inaccessible materials that serve as their food or water; by other *approved pest elimina-tion* methods.

[A] **PREMISES.** A lot, plot or parcel of land, *easement* or *public way*, including any structures thereon.

[A] PUBLIC WAY. Any street, alley or other parcel of land that: is open to the outside air; leads to a street; has been deeded, dedicated or otherwise permanently appropriated to the public for public use; and has a clear width and height of not less than 10 feet (3048 mm).

ROOMING HOUSE. A building arranged or occupied for lodging, with or without meals, for compensation and not occupied as a one- or two-family dwelling.

ROOMING UNIT. Any room or group of rooms forming a single habitable unit occupied or intended to be occupied for sleeping or living, but not for cooking purposes.

RUBBISH. Combustible and noncombustible waste materials, except garbage; the term shall include the residue from the burning of wood, coal, coke and other combustible materials, paper, rags, cartons, boxes, wood, excelsior, rubber, leather, tree branches, *yard* trimmings, tin cans, metals, mineral matter, glass, crockery and dust and other similar materials.

[A] SLEEPING UNIT. A room or space in which people sleep, which can also include permanent provisions for living, eating and either sanitation or kitchen facilities, but not both. Such rooms and spaces that are also part of a *dwelling unit* are not *sleeping units*.

STRICT LIABILITY OFFENSE. An offense in which the prosecution in a legal proceeding is not required to prove criminal intent as a part of its case. It is enough to prove that the defendant either did an act which was prohibited, or failed to do an act which the defendant was legally required to do.

[A] STRUCTURE. That which is built or constructed.

2-2 INTERNATIONAL CODE COUNCIL®

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

DEFINITIONS

TENANT. A person, corporation, partnership or group, whether or not the legal *owner* of record, occupying a building or portion thereof as a unit.

TOILET ROOM. A room containing a water closet or urinal but not a bathtub or shower.

ULTIMATE DEFORMATION. The deformation at which failure occurs and that shall be deemed to occur if the sustainable load reduces to 80 percent or less of the maximum strength.

[M] VENTILATION. The natural or mechanical process of supplying conditioned or unconditioned air to, or removing such air from, any space.

WORKMANLIKE. Executed in a skilled manner; e.g., generally plumb, level, square, in line, undamaged and without marring adjacent work.

[Z] YARD. An open space on the same lot with a structure.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®





2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

CHAPTER 3 GENERAL REQUIREMENTS

User note:

About this chapter: Chapter 3 is broad in scope and includes a variety of requirements for the maintenance of exterior property areas, as well as the interior and exterior elements of the structure, that are intended to maintain a minimum level of safety and sanitation for both the general public and the occupants of a structure, and to maintain a building's structural and weather-resistance performance. Specifically, Chapter 3 contains criteria for the maintenance of building components; vacant structures and land; the safety, sanitation and appearance of the interior and exterior of structures and all exterior property areas; accessory structures; extermination of insects and rodents; access barriers to swimming pools, spas and hot tubs; vehicle storage and owner/occupant responsibilities.

SECTION 301 GENERAL

301.1 Scope. The provisions of this chapter shall govern the minimum conditions and the responsibilities of persons for maintenance of structures, equipment and *exterior property*.

301.2 Responsibility. The *owner* of the *premises* shall maintain the structures and *exterior property* in compliance with these requirements, except as otherwise provided for in this code. A person shall not occupy as *owner-occupant* or permit another person to occupy *premises* that are not in a sanitary and safe condition and that do not comply with the requirements of this chapter. *Occupants* of a *dwelling unit, rooming unit* or *housekeeping unit* are responsible for keeping in a clean, sanitary and safe condition that part of the *dwelling unit, rooming unit, nooming unit, housekeeping unit* or *premises* they occupy and control.

301.3 Vacant structures and land. Vacant structures and *premises* thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

SECTION 302 EXTERIOR PROPERTY AREAS

302.1 Sanitation. *Exterior property* and *premises* shall be maintained in a clean, safe and sanitary condition. The *occupant* shall keep that part of the *exterior property* that such *occupant* occupies or controls in a clean and sanitary condition.

302.2 Grading and drainage. *Premises* shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any *structure* located thereon.

Exception: Approved retention areas and reservoirs.

302.3 Sidewalks and driveways. Sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.

302.4 Weeds. *Premises* and *exterior property* shall be maintained free from weeds or plant growth in excess of [JURISDICTION TO INSERT HEIGHT IN INCHES]. Noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Upon failure of the *owner* or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 108.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the *owner* or agent responsible for the property.

302.5 Rodent harborage. Structures and *exterior property* shall be kept free from rodent harborage and *infestation*. Where rodents are found, they shall be promptly exterminated by *approved* processes that will not be injurious to human health. After *pest elimination*, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation.

302.6 Exhaust vents. Pipes, ducts, conductors, fans or blowers shall not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly on abutting or adjacent public or private property or that of another *tenant*.

302.7 Accessory structures. Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.

302.8 Motor vehicles. Except as provided for in other regulations, inoperative or unlicensed motor vehicles shall not be parked, kept or stored on any *premises*, and vehicles shall not at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled. Painting of vehicles is prohibited unless conducted inside an *approved* spray booth.

Exception: A vehicle of any type is permitted to undergo major overhaul, including body work, provided that such work is performed inside a *structure* or similarly enclosed area designed and *approved* for such purposes.

302.9 Defacement of property. A person shall not willfully or wantonly damage, mutilate or deface any exterior surface

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

of any *structure* or building on any private or public property by placing thereon any marking, carving or graffiti.

It shall be the responsibility of the *owner* to restore said surface to an *approved* state of maintenance and repair.

SECTION 303 SWIMMING POOLS, SPAS AND HOT TUBS

303.1 Swimming pools. Swimming pools shall be maintained in a clean and sanitary condition, and in good repair.

303.2 Enclosures. Private swimming pools, hot tubs and spas, containing water more than 24 inches (610 mm) in depth shall be completely surrounded by a fence or barrier not less than 48 inches (1219 mm) in height above the finished ground level measured on the side of the barrier away from the pool. Gates and doors in such barriers shall be self-closing and self-latching. Where the self-latching device is less than 54 inches (1372 mm) above the bottom of the gate, the release mechanism shall be located on the pool side of the gate. Self-closing and self-latching gates shall be maintained such that the gate will positively close and latch when released from an open position of 6 inches (152 mm) from the gatepost. An existing pool enclosure shall not be removed, replaced or changed in a manner that reduces its effectiveness as a safety barrier.

Exception: Spas or hot tubs with a safety cover that complies with ASTM F1346 shall be exempt from the provisions of this section.

SECTION 304 EXTERIOR STRUCTURE

304.1 General. The exterior of a *structure* shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

304.1.1 Unsafe conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

- 1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength.
- 2. The *anchorage* of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects.
- 3. Structures or components thereof that have reached their limit state.
- 4. Siding and masonry joints including joints between the building envelope and the perimeter of windows, doors and skylights are not maintained, weather resistant or water tight.
- 5. Structural members that have evidence of *deterioration* or that are not capable of safely supporting all nominal loads and load effects.

6. Foundation systems that are not firmly supported by footings, are not plumb and free from open cracks and breaks, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects. 101618594

- 7. Exterior walls that are not *anchored* to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects.
- 8. Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of *deterioration*, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects.
- 9. Flooring and flooring components with defects that affect serviceability or flooring components that show signs of *deterioration* or fatigue, are not properly *anchored* or are incapable of supporting all nominal loads and resisting all load effects.
- 10. Veneer, cornices, belt courses, corbels, trim, wall facings and similar decorative features not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
- 11. Overhang extensions or projections including, but not limited to, trash chutes, canopies, marquees, signs, awnings, fire escapes, standpipes and exhaust ducts not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
- 12. Exterior stairs, decks, porches, balconies and all similar appurtenances attached thereto, including *guards* and handrails, are not structurally sound, not properly *anchored* or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
- 13. Chimneys, cooling towers, smokestacks and similar appurtenances not structurally sound or not properly *anchored*, or that are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.

Exceptions:

- 1. Where substantiated otherwise by an *approved* method.
- 2. Demolition of unsafe conditions shall be permitted where *approved* by the *code official*.

304.2 Protective treatment. Exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treat-

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE $^{\!\otimes}$



3-2

101618594

ment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. Siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. Metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

[F] 304.3 Premises identification. Buildings shall have *approved* address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be not less than 4 inches (102 mm) in height with a minimum stroke width of 0.5 inch (12.7 mm).

304.4 Structural members. Structural members shall be maintained free from *deterioration*, and shall be capable of safely supporting the imposed dead and live loads.

304.5 Foundation walls. Foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents and other pests.

304.6 Exterior walls. Exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent *deterioration*.

304.7 Roofs and drainage. The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or *deterioration* in the walls or interior portion of the *structure*. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

304.8 Decorative features. Cornices, belt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be maintained in good repair with proper *anchorage* and in a safe condition.

304.9 Overhang extensions. Overhang extensions including, but not limited to, canopies, marquees, signs, metal awnings, fire escapes, standpipes and exhaust ducts shall be maintained in good repair and be properly *anchored* so as to be kept in a sound condition. Where required, all exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

304.10 Stairways, decks, porches and balconies. Every exterior stairway, deck, porch and balcony, and all appurtenances attached thereto, shall be maintained structurally sound, in good repair, with proper *anchorage* and capable of supporting the imposed loads.

304.11 Chimneys and towers. Chimneys, cooling towers, smoke stacks, and similar appurtenances shall be maintained structurally safe and sound, and in good repair. Exposed

surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather-coating materials, such as paint or similar surface treatment.

304.12 Handrails and guards. Every handrail and *guard* shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

304.13 Window, skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight.

304.13.1 Glazing. Glazing materials shall be maintained free from cracks and holes.

304.13.2 Openable windows. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.

304.14 Insect screens. During the period from **[DATE]** to **[DATE]**, every door, window and other outside opening required for *ventilation* of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with *approved* tightly fitting screens of minimum 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.

Exception: Screens shall not be required where other *approved* means, such as air curtains or insect repellent fans, are employed.

304.15 Doors. Exterior doors, door assemblies, operator systems if provided, and hardware shall be maintained in good condition. Locks at all entrances to *dwelling units* and sleeping units shall tightly secure the door. Locks on means of egress doors shall be in accordance with Section 702.3.

304.16 Basement hatchways. Every *basement* hatchway shall be maintained to prevent the entrance of rodents, rain and surface drainage water.

304.17 Guards for basement windows. Every *basement* window that is openable shall be supplied with rodent shields, storm windows or other *approved* protection against the entry of rodents.

304.18 Building security. Doors, windows or hatchways for *dwelling units*, room units or *housekeeping units* shall be provided with devices designed to provide security for the *occupants* and property within.

304.18.1 Doors. Doors providing access to a *dwelling unit, rooming unit* or *housekeeping unit* that is rented, leased or let shall be equipped with a deadbolt lock designed to be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort and shall have a minimum lock throw of 1 inch (25 mm). Such deadbolt locks shall be installed according to the manufacturer's specifications and maintained in good working order. For the purpose of this section, a sliding bolt shall not be considered an acceptable deadbolt lock.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

304.18.2 Windows. Operable windows located in whole or in part within 6 feet (1828 mm) above ground level or a walking surface below that provide access to a *dwelling unit, rooming unit* or *housekeeping unit* that is rented, leased or let shall be equipped with a window sash locking device.

304.18.3 Basement hatchways. *Basement* hatchways that provide access to a *dwelling unit, rooming unit* or *housekeeping unit* that is rented, leased or let shall be equipped with devices that secure the units from unauthorized entry.

304.19 Gates. Exterior gates, gate assemblies, operator systems if provided, and hardware shall be maintained in good condition. Latches at all entrances shall tightly secure the gates.

SECTION 305 INTERIOR STRUCTURE

305.1 General. The interior of a *structure* and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition. *Occupants* shall keep that part of the *structure* that they occupy or control in a clean and sanitary condition. Every *owner* of a *structure* containing a *rooming house, housekeeping units*, a hotel, a dormitory, two or more *dwelling units* or two or more nonresidential *occupancies*, shall maintain, in a clean and sanitary condition, the shared or public areas of the *structure* and *exterior property*.

305.1.1 Unsafe conditions. The following conditions shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

- 1. The nominal strength of any structural member is exceeded by nominal loads, the load effects or the required strength.
- The anchorage of the floor or roof to walls or columns, and of walls and columns to foundations is not capable of resisting all nominal loads or load effects.
- 3. Structures or components thereof that have reached their limit state.
- 4. Structural members are incapable of supporting nominal loads and load effects.
- 5. Stairs, landings, balconies and all similar walking surfaces, including *guards* and handrails, are not structurally sound, not properly *anchored* or are *anchored* with connections not capable of supporting all nominal loads and resisting all load effects.
- 6. Foundation systems that are not firmly supported by footings are not plumb and free from open cracks and breaks, are not properly *anchored* or are not capable of supporting all nominal loads and resisting all load effects.

Exceptions:

1. Where substantiated otherwise by an *approved* method.

101618594

2. Demolition of unsafe conditions shall be permitted where *approved* by the *code official*.

305.2 Structural members. Structural members shall be maintained structurally sound, and be capable of supporting the imposed loads.

305.3 Interior surfaces. Interior surfaces, including windows and doors, shall be maintained in good, clean and sanitary condition. Peeling, chipping, flaking or abraded paint shall be repaired, removed or covered. Cracked or loose plaster, decayed wood and other defective surface conditions shall be corrected.

305.4 Stairs and walking surfaces. Every stair, ramp, landing, balcony, porch, deck or other walking surface shall be maintained in sound condition and good repair.

305.5 Handrails and guards. Every handrail and *guard* shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

305.6 Interior doors. Every interior door shall fit reasonably well within its frame and shall be capable of being opened and closed by being properly and securely attached to jambs, headers or tracks as intended by the manufacturer of the attachment hardware.

SECTION 306 COMPONENT SERVICEABILITY

306.1 General. The components of a *structure* and equipment therein shall be maintained in good repair, structurally sound and in a sanitary condition.

306.1.1 Unsafe conditions. Where any of the following conditions cause the component or system to be beyond its limit state, the component or system shall be determined as unsafe and shall be repaired or replaced to comply with the *International Building Code* or the *International Existing Building Code* as required for existing buildings:

- 1. Soils that have been subjected to any of the following conditions:
 - 1.1. Collapse of footing or foundation system.
 - 1.2. Damage to footing, foundation, concrete or other structural element due to soil expansion.
 - 1.3. Adverse effects to the design strength of footing, foundation, concrete or other structural element due to a chemical reaction from the soil.
 - 1.4. Inadequate soil as determined by a geotechnical investigation.
 - 1.5. Where the allowable bearing capacity of the soil is in doubt.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

3-4

101618594

- 1.6. Adverse effects to the footing, foundation, concrete or other structural element due to the ground water table.
- 2. Concrete that has been subjected to any of the following conditions:
 - 2.1. Deterioration.
 - 2.2. Ultimate deformation.
 - 2.3. Fractures.
 - 2.4. Fissures.
 - 2.5. Spalling.
 - 2.6. Exposed reinforcement.
 - 2.7. Detached, dislodged or failing connections.
- 3. Aluminum that has been subjected to any of the following conditions:
 - 3.1. Deterioration.
 - 3.2. Corrosion.
 - 3.3. Elastic deformation.
 - 3.4. Ultimate deformation.
 - 3.5. Stress or strain cracks.
 - 3.6. Joint fatigue.
 - 3.7. *Detached*, dislodged or failing connections.
- 4. Masonry that has been subjected to any of the following conditions:
 - 4.1. Deterioration.
 - 4.2. Ultimate deformation.
 - 4.3. Fractures in masonry or mortar joints.
 - 4.4. Fissures in masonry or mortar joints.
 - 4.5. Spalling.
 - 4.6. Exposed reinforcement.
 - 4.7. *Detached*, dislodged or failing connections.
- 5. Steel that has been subjected to any of the following conditions:
 - 5.1. Deterioration.
 - 5.2. Elastic deformation.
 - 5.3. Ultimate deformation.
 - 5.4. Metal fatigue.
 - 5.5. Detached, dislodged or failing connections.
- 6. Wood that has been subjected to any of the following conditions:
 - 6.1. Ultimate deformation.
 - 6.2. Deterioration.
 - 6.3. Damage from insects, rodents and other vermin.
 - 6.4. Fire damage beyond charring.
 - 6.5. Significant splits and checks.
 - 6.6. Horizontal shear cracks.
 - 6.7. Vertical shear cracks.
 - 6.8. Inadequate support.
 - 6.9. Detached, dislodged or failing connections.

6.10. Excessive cutting and notching.

Exceptions:

- 1. Where substantiated otherwise by an *approved* method.
- 2. Demolition of unsafe conditions shall be permitted where *approved* by the *code official*.

SECTION 307 HANDRAILS AND GUARDRAILS

307.1 General. Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface that is more than 30 inches (762 mm) above the floor or grade below shall have *guards*. Handrails shall be not less than 30 inches (762 mm) in height or more than 42 inches (1067 mm) in height measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. *Guards* shall be not less than 30 inches (762 mm) in height above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

Exception: *Guards* shall not be required where exempted by the adopted building code.

SECTION 308 RUBBISH AND GARBAGE

308.1 Accumulation of rubbish or garbage. *Exterior property* and *premises*, and the interior of every *structure*, shall be free from any accumulation of *rubbish* or garbage.

308.2 Disposal of rubbish. Every *occupant* of a *structure* shall dispose of all *rubbish* in a clean and sanitary manner by placing such *rubbish* in *approved* containers.

308.2.1 Rubbish storage facilities. The *owner* of every occupied *premises* shall supply *approved* covered containers for *rubbish*, and the *owner* of the *premises* shall be responsible for the removal of *rubbish*.

308.2.2 Refrigerators. Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on *premises* without first removing the doors.

308.3 Disposal of garbage. Every *occupant* of a *structure* shall dispose of garbage in a clean and sanitary manner by placing such garbage in an *approved* garbage disposal facility or *approved* garbage containers.

308.3.1 Garbage facilities. The *owner* of every dwelling shall supply one of the following: an *approved* mechanical food waste grinder in each *dwelling unit;* an *approved* incinerator unit in the *structure* available to the *occupants* in each *dwelling unit;* or an *approved* leakproof, covered, outside garbage container.

308.3.2 Containers. The *operator* of every establishment producing garbage shall provide, and at all times cause to be utilized, *approved* leakproof containers provided with close-fitting covers for the storage of such materials until removed from the *premises* for disposal.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

SECTION 309 PEST ELIMINATION

309.1 Infestation. Structures shall be kept free from insect and rodent *infestation*. Structures in which insects or rodents are found shall be promptly exterminated by *approved* processes that will not be injurious to human health. After *pest elimination*, proper precautions shall be taken to prevent reinfestation.

309.2 Owner. The *owner* of any *structure* shall be responsible for *pest elimination* within the *structure* prior to renting or leasing the *structure*.

309.3 Single occupant. The *occupant* of a one-family dwelling or of a single-*tenant* nonresidential *structure* shall be responsible for *pest elimination* on the *premises*.

309.4 Multiple occupancy. The owner of a structure containing two or more dwelling units, a multiple occupancy, a rooming house or a nonresidential structure shall be responsible for pest elimination in the public or shared areas of the structure and exterior property. If infestation is caused by failure of an occupant to prevent such infestation in the area occupied, the occupant and owner shall be responsible for pest elimination.

309.5 Occupant. The *occupant* of any *structure* shall be responsible for the continued rodent and pest-free condition of the *structure*.

Exception: Where the *infestations* are caused by defects in the *structure*, the *owner* shall be responsible for *pest elimination*.

101618594

INTERNATIONAL CODE COUNCIL®

3-6

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

CHAPTER 4

LIGHT, VENTILATION AND OCCUPANCY LIMITATIONS

User note:

About this chapter: Chapter 4 sets forth requirements to establish the minimum environment for occupiable and habitable buildings by establishing the minimum criteria for light and ventilation and identifying occupancy limitations including minimum room width and area, minimum ceiling height and restrictions to prevent overcrowding.

SECTION 401 GENERAL

401.1 Scope. The provisions of this chapter shall govern the minimum conditions and standards for light, *ventilation* and space for occupying a *structure*.

401.2 Responsibility. The *owner* of the *structure* shall provide and maintain light, *ventilation* and space conditions in compliance with these requirements. A person shall not occupy as *owner-occupant*, or permit another person to occupy, any *premises* that do not comply with the requirements of this chapter.

401.3 Alternative devices. In lieu of the means for natural light and *ventilation* herein prescribed, artificial light or mechanical *ventilation* complying with the *International Building Code* shall be permitted.

SECTION 402 LIGHT

402.1 Habitable spaces. Every *habitable space* shall have not less than one window of *approved* size facing directly to the outdoors or to a court. The minimum total glazed area for every *habitable space* shall be 8 percent of the floor area of such room. Wherever walls or other portions of a *structure* face a window of any room and such obstructions are located less than 3 feet (914 mm) from the window and extend to a level above that of the ceiling of the room, such window shall not be deemed to face directly to the outdoors nor to a court and shall not be included as contributing to the required minimum total window area for the room.

Exception: Where natural light for rooms or spaces without exterior glazing areas is provided through an adjoining room, the unobstructed opening to the adjoining room shall be not less than 8 percent of the floor area of the interior room or space, or not less than 25 square feet (2.33 m^2) , whichever is greater. The exterior glazing area shall be based on the total floor area being served.

402.2 Common halls and stairways. Every common hall and stairway in residential *occupancies*, other than in oneand two-family dwellings, shall be lighted at all times with not less than a 60-watt standard incandescent light bulb for each 200 square feet (19 m²) of floor area or equivalent illumination, provided that the spacing between lights shall not be greater than 30 feet (9144 mm). In other than residential occupancies, interior and exterior means of egress, stairways shall be illuminated at all times the building space served by the means of egress is occupied with not less than 1 footcandle (11 lux) at floors, landings and treads.

402.3 Other spaces. Other spaces shall be provided with natural or artificial light sufficient to permit the maintenance of sanitary conditions, and the safe *occupancy* of the space and utilization of the appliances, equipment and fixtures.

SECTION 403 VENTILATION

403.1 Habitable spaces. Every *habitable space* shall have not less than one openable window. The total openable area of the window in every room shall be equal to not less than 45 percent of the minimum glazed area required in Section 402.1.

Exception: Where rooms and spaces without openings to the outdoors are ventilated through an adjoining room, the unobstructed opening to the adjoining room shall be not less than 8 percent of the floor area of the interior room or space, but not less than 25 square feet (2.33 m²). The *ventilation* openings to the outdoors shall be based on a total floor area being ventilated.

403.2 Bathrooms and toilet rooms. Every *bathroom* and *toilet room* shall comply with the *ventilation* requirements for *habitable spaces* as required by Section 403.1, except that a window shall not be required in such spaces equipped with a mechanical *ventilation* system. Air exhausted by a mechanical *ventilation* system from a *bathroom* or *toilet room* shall discharge to the outdoors and shall not be recirculated.

403.3 Cooking facilities. Unless *approved* through the certificate of *occupancy*, cooking shall not be permitted in any *rooming unit* or dormitory unit, and a cooking facility or appliance shall not be permitted to be present in the *rooming unit* or dormitory unit.

Exceptions:

- 1. Where specifically *approved* in writing by the *code official*.
- 2. Devices such as coffee pots and microwave ovens shall not be considered cooking appliances.

403.4 Process ventilation. Where injurious, toxic, irritating or noxious fumes, gases, dusts or mists are generated, a local exhaust *ventilation* system shall be provided to remove the contaminating agent at the source. Air shall be exhausted to the exterior and not be recirculated to any space.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

403.5 Clothes dryer exhaust. Clothes dryer exhaust systems shall be independent of all other systems and shall be exhausted outside the *structure* in accordance with the manufacturer's instructions.

Exception: Listed and *labeled* condensing (ductless) clothes dryers.

SECTION 404 OCCUPANCY LIMITATIONS

404.1 Privacy. *Dwelling units*, hotel units, *housekeeping units, rooming units* and dormitory units shall be arranged to provide privacy and be separate from other adjoining spaces.

404.2 Minimum room widths. A habitable room, other than a kitchen, shall be not less than 7 feet (2134 mm) in any plan dimension. Kitchens shall have a minimum clear passageway of 3 feet (914 mm) between counterfronts and appliances or counterfronts and walls.

404.3 Minimum ceiling heights. *Habitable spaces*, hallways, corridors, laundry areas, *bathrooms, toilet rooms* and habitable *basement* areas shall have a minimum clear ceiling height of 7 feet (2134 mm).

Exceptions:

- 1. In one- and two-family dwellings, beams or girders spaced not less than 4 feet (1219 mm) on center and projecting not greater than 6 inches (152 mm) below the required ceiling height.
- Basement rooms in one- and two-family dwellings occupied exclusively for laundry, study or recreation purposes, having a minimum ceiling height of 6 feet 8 inches (2033 mm) with a minimum clear height of 6 feet 4 inches (1932 mm) under beams, girders, ducts and similar obstructions.
- 3. Rooms occupied exclusively for sleeping, study or similar purposes and having a sloped ceiling over all or part of the room, with a minimum clear ceiling height of 7 feet (2134 mm) over not less than one-third of the required minimum floor area. In calculating the floor area of such rooms, only those portions of the floor area with a minimum clear ceiling height of 5 feet (1524 mm) shall be included.

404.4 Bedroom and living room requirements. Every *bedroom* and living room shall comply with the requirements of Sections 404.4.1 through 404.4.5.

404.4.1 Room area. Every living room shall contain not less than 120 square feet (11.2 m²) and every bedroom shall contain not less than 70 square feet (6.5 m²) and every bedroom occupied by more than one person shall contain not less than 50 square feet (4.6 m²) of floor area for each *occupant* thereof.

404.4.2 Access from bedrooms. *Bedrooms* shall not constitute the only means of access to other *bedrooms* or *habitable spaces* and shall not serve as the only means of egress from other *habitable spaces*.

Exception: Units that contain fewer than two *bedrooms*.

404.4.3 Water closet accessibility. Every *bedroom* shall have access to not less than one water closet and one lavatory without passing through another *bedroom*. Every *bedroom* in a *dwelling unit* shall have access to not less than one water closet and lavatory located in the same story as the *bedroom* or an adjacent story.

101618594

404.4.4 Prohibited occupancy. Kitchens and nonhabitable spaces shall not be used for sleeping purposes.

404.4.5 Other requirements. *Bedrooms* shall comply with the applicable provisions of this code including, but not limited to, the light, *ventilation*, room area, ceiling height and room width requirements of this chapter; the plumbing facilities and water-heating facilities requirements of Chapter 5; the heating facilities and electrical receptacle requirements of Chapter 6; and the smoke detector and emergency escape requirements of Chapter 7.

404.5 Overcrowding. *Dwelling units* shall not be occupied by more *occupants* than permitted by the minimum area requirements of Table 404.5.

TABLE 404.5			
MINIMUM AREA REQUIRE	MENTS		

SPACE	MINIMUM AREA IN SQUARE FEET		
SI ACE	1-2 occupants	3-5 occupants	6 or more occupants
Living room ^{a, b}	120	120	150
Dining room ^{a, b}	No requirement	80	100
Bedrooms	Shall comply with Section 404.4.1		

For SI: 1 square foot = 0.0929 m^2 .

a. See Section 404.5.2 for combined living room/dining room spaces.

b. See Section 404.5.1 for limitations on determining the minimum occupancy area for sleeping purposes.

404.5.1 Sleeping area. The minimum occupancy area required by Table 404.5 shall not be included as a sleeping area in determining the minimum occupancy area for sleeping purposes. Sleeping areas shall comply with Section 404.4.

404.5.2 Combined spaces. Combined living room and dining room spaces shall comply with the requirements of Table 404.5 if the total area is equal to that required for separate rooms and if the space is located so as to function as a combination living room/dining room.

404.6 Efficiency unit. Nothing in this section shall prohibit an efficiency living unit from meeting the following requirements:

- A unit occupied by not more than one *occupant* shall have a minimum clear floor area of 120 square feet (11.2 m²). A unit occupied by not more than two *occupants* shall have a minimum clear floor area of 220 square feet (20.4 m²). A unit occupied by three *occupants* shall have a minimum clear floor area of 320 square feet (29.7 m²). These required areas shall be exclusive of the areas required by Items 2 and 3.
- 2. The unit shall be provided with a kitchen sink, cooking appliance and refrigeration facilities, each having a minimum clear working space of 30 inches

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

4-2

LIGHT, VENTILATION AND OCCUPANCY LIMITATIONS

(762 mm) in front. Light and *ventilation* conforming to this code shall be provided.

- 3. The unit shall be provided with a separate *bathroom* containing a water closet, lavatory and bathtub or shower.
- 4. The maximum number of *occupants* shall be three.

404.7 Food preparation. Spaces to be occupied for food preparation purposes shall contain suitable space and equipment to store, prepare and serve foods in a sanitary manner. There shall be adequate facilities and services for the sanitary disposal of food wastes and refuse, including facilities for temporary storage.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®



2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

CHAPTER 5

PLUMBING FACILITIES AND FIXTURE REQUIREMENTS

User note:

About this chapter: Chapter 5 establishes minimum sanitary and clean conditions in occupied buildings by containing requirements for the installation, maintenance and location of plumbing systems and facilities, including the water supply system, water heating appliances, sewage disposal systems and related plumbing fixtures. Chapter 5 includes requirements for providing potable water to a building and the basic fixtures to effectively utilize and dispose of that water.

SECTION 501 GENERAL

501.1 Scope. The provisions of this chapter shall govern the minimum plumbing systems, facilities and plumbing fixtures to be provided.

501.2 Responsibility. The *owner* of the *structure* shall provide and maintain such plumbing facilities and plumbing fixtures in compliance with these requirements. A person shall not occupy as *owner-occupant* or permit another person to occupy any *structure* or *premises* that does not comply with the requirements of this chapter.

SECTION 502 REQUIRED FACILITIES

[P] 502.1 Dwelling units. Every *dwelling unit* shall contain its own bathtub or shower, lavatory, water closet and kitchen sink that shall be maintained in a sanitary, safe working condition. The lavatory shall be placed in the same room as the water closet or located in close proximity to the door leading directly into the room in which such water closet is located. A kitchen sink shall not be used as a substitute for the required lavatory.

[P] 502.2 Rooming houses. Not less than one water closet, lavatory and bathtub or shower shall be supplied for each four *rooming units*.

[P] 502.3 Hotels. Where private water closets, lavatories and baths are not provided, one water closet, one lavatory and one bathtub or shower having access from a public hallway shall be provided for each 10 *occupants*.

[P] 502.4 Employees' facilities. Not less than one water closet, one lavatory and one drinking facility shall be available to employees.

[P] 502.4.1 Drinking facilities. Drinking facilities shall be a drinking fountain, water cooler, bottled water cooler or disposable cups next to a sink or water dispenser. Drinking facilities shall not be located in *toilet rooms* or *bathrooms*.

[P] 502.5 Public toilet facilities. Public toilet facilities shall be maintained in a safe, sanitary and working condition in accordance with the *International Plumbing Code*. Except for periodic maintenance or cleaning, public access and use shall be provided to the toilet facilities at all times during *occupancy* of the *premises*.

SECTION 503 TOILET ROOMS

[P] 503.1 Privacy. *Toilet rooms* and *bathrooms* shall provide privacy and shall not constitute the only passageway to a hall or other space, or to the exterior. A door and interior locking device shall be provided for all common or shared *bathrooms* and *toilet rooms* in a multiple dwelling.

[P] 503.2 Location. *Toilet rooms* and *bathrooms* serving hotel units, *rooming units* or dormitory units or *housekeeping units*, shall have access by traversing not more than one flight of stairs and shall have access from a common hall or passageway.

[P] 503.3 Location of employee toilet facilities. Toilet facilities shall have access from within the employees' working area. The required toilet facilities shall be located not more than one story above or below the employees' working area and the path of travel to such facilities shall not exceed a distance of 500 feet (152 m). Employee facilities shall either be separate facilities or combined employee and public facilities.

Exception: Facilities that are required for employees in storage structures or kiosks, which are located in adjacent structures under the same ownership, lease or control, shall not exceed a travel distance of 500 feet (152 m) from the employees' regular working area to the facilities.

[P] 503.4 Floor surface. In other than *dwelling units*, every *toilet room* floor shall be maintained to be a smooth, hard, nonabsorbent surface to permit such floor to be easily kept in a clean and sanitary condition.

SECTION 504 PLUMBING SYSTEMS AND FIXTURES

[P] 504.1 General. Plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. Plumbing fixtures shall be maintained in a safe, sanitary and functional condition.

[P] 504.2 Fixture clearances. Plumbing fixtures shall have adequate clearances for usage and cleaning.

[P] 504.3 Plumbing system hazards. Where it is found that a plumbing system in a *structure* constitutes a hazard to the *occupants* or the *structure* by reason of inadequate service,

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

inadequate venting, cross connection, backsiphonage, improper installation, *deterioration* or damage or for similar reasons, the *code official* shall require the defects to be corrected to eliminate the hazard.

SECTION 505 WATER SYSTEM

505.1 General. Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other plumbing fixture shall be properly connected to either a public water system or to an *approved* private water system. Kitchen sinks, lavatories, laundry facilities, bathtubs and showers shall be supplied with hot or tempered and cold running water in accordance with the *International Plumbing Code*.

[P] 505.2 Contamination. The water supply shall be maintained free from contamination, and all water inlets for plumbing fixtures shall be located above the flood-level rim of the fixture. Shampoo basin faucets, janitor sink faucets and other hose bibs or faucets to which hoses are attached and left in place, shall be protected by an *approved* atmospheric-type vacuum breaker or an *approved* permanently attached hose connection vacuum breaker.

[P] 505.3 Supply. The water supply system shall be installed and maintained to provide a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely, and free from defects and leaks.

[P] 505.4 Water heating facilities. Water heating facilities shall be properly installed, maintained and capable of providing an adequate amount of water to be drawn at every required sink, lavatory, bathtub, shower and laundry facility at a temperature not less than 110°F (43°C). A gas-burning water heater shall not be located in any *bathroom, toilet room, bedroom* or other occupied room normally kept closed, unless adequate combustion air is provided. An *approved* combination temperature and pressure-relief valve and relief valve discharge pipe shall be properly installed and maintained on water heaters.

[P] 505.5 Nonpotable water reuse systems. Nonpotable water reuse systems and rainwater collection and conveyance systems shall be maintained in a safe and sanitary condition. Where such systems are not properly maintained, the systems shall be repaired to provide for safe and sanitary conditions, or the system shall be abandoned in accordance with Section 505.5.1.

[P] 505.5.1 Abandonment of systems. Where a nonpotable water reuse system or a rainwater collection and distribution system is not maintained or the *owner* ceases use of the system, the system shall be abandoned in accordance with Section 1301.10 of the *International Plumbing Code*.

SECTION 506 SANITARY DRAINAGE SYSTEM

101618594

[P] 506.1 General. Plumbing fixtures shall be properly connected to either a public sewer system or to an *approved* private sewage disposal system.

[P] 506.2 Maintenance. Every plumbing stack, vent, waste and sewer line shall function properly and be kept free from obstructions, leaks and defects.

[P] 506.3 Grease interceptors. Grease interceptors and automatic grease removal devices shall be maintained in accordance with this code and the manufacturer's installation instructions. Grease interceptors and automatic grease removal devices shall be regularly serviced and cleaned to prevent the discharge of oil, grease, and other substances harmful or hazardous to the building drainage system, the public sewer, the private sewage disposal system or the sewage treatment plant or processes. Records of maintenance, cleaning and repairs shall be available for inspection by the *code official*.

SECTION 507 STORM DRAINAGE

[P] 507.1 General. Drainage of roofs and paved areas, *yards* and courts, and other open areas on the *premises* shall not be discharged in a manner that creates a public nuisance.



Copyright © 2020 ICC. ALL RIGHTS RESERVED. Accessed by Mike Womack (mwomack@ci.lapeer.mi.us), (City of Lapeer) Order Number #101618594 on Sep 15, 2023 07:36 AM (CDT) pursuant to License Agreement with ICC. No further reproduction, no further reproductions by any third party, or distribution authorized. Single user only, copying and networking prohibited. ANY UNAUTHORIZED REPRODUCTION OR DISTRIBUTION IS A VIOLATION OF THE FEDERAL COPYRIGHT ACT AND THE LICENSE AGREEMENT, AND SUBJECT TO CIVIL AND CRIMINAL PENALTIES THEREUNDER.

INTERNATIONAL CODE COUNCIL®

CHAPTER 6

MECHANICAL AND ELECTRICAL REQUIREMENTS

User note:

About this chapter: Chapter 6 establishes minimum performance requirements for heating, electrical and mechanical facilities serving existing structures, such as heating and air-conditioning equipment, appliances and their supporting systems; water heating equipment, appliances and systems; cooking equipment and appliances; ventilation and exhaust equipment; gas and liquid fuel distribution piping and components; fireplaces and solid fuel-burning appliances; chimneys and vents; electrical services; lighting fixtures; electrical receptacle outlets; electrical distribution system equipment, devices and wiring; and elevators, escalators and dumbwaiters.

SECTION 601 GENERAL

601.1 Scope. The provisions of this chapter shall govern the minimum mechanical and electrical facilities and equipment to be provided.

601.2 Responsibility. The *owner* of the *structure* shall provide and maintain mechanical and electrical facilities and equipment in compliance with these requirements. A person shall not occupy as *owner-occupant* or permit another person to occupy any *premises* that does not comply with the requirements of this chapter.

SECTION 602 HEATING FACILITIES

602.1 Facilities required. Heating facilities shall be provided in structures as required by this section.

602.2 Residential occupancies. Dwellings shall be provided with heating facilities capable of maintaining a room temperature of $68^{\circ}F(20^{\circ}C)$ in all habitable rooms, *bathrooms* and *toilet rooms* based on the winter outdoor design temperature for the locality indicated in Appendix D of the *International Plumbing Code*. Cooking appliances shall not be used, nor shall portable unvented fuel-burning space heaters be used, as a means to provide required heating. The installation of one or more portable space heaters shall not be used to achieve compliance with this section.

Exception: In areas where the average monthly temperature is above $30^{\circ}F$ (-1°C), a minimum temperature of $65^{\circ}F$ (18°C) shall be maintained.

602.3 Heat supply. Every *owner* and *operator* of any building who rents, leases or lets one or more *dwelling units* or *sleeping units* on terms, either expressed or implied, to furnish heat to the *occupants* thereof shall supply heat during the period from **[DATE]** to **[DATE]** to maintain a minimum temperature of 68°F (20°C) in all habitable rooms, *bathrooms* and *toilet rooms*.

Exceptions:

1. When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided that the heating system is operating at its full design capacity. The winter outdoor design temperature for the locality shall be as indicated in Appendix D of the *International Plumbing Code*.

2. In areas where the average monthly temperature is above 30°F (-1°C), a minimum temperature of 65°F (18°C) shall be maintained.

602.4 Occupiable work spaces. Indoor occupiable work spaces shall be supplied with heat during the period from **[DATE]** to **[DATE]** to maintain a minimum temperature of 65° F (18°C) during the period the spaces are occupied.

Exceptions:

- 1. Processing, storage and operation areas that require cooling or special temperature conditions.
- 2. Areas in which persons are primarily engaged in vigorous physical activities.

602.5 Room temperature measurement. The required room temperatures shall be measured 3 feet (914 mm) above the floor near the center of the room and 2 feet (610 mm) inward from the center of each exterior wall.

SECTION 603 MECHANICAL EQUIPMENT

603.1 Mechanical equipment and appliances. Mechanical equipment, appliances, fireplaces, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition, and shall be capable of performing the intended function.

603.2 Removal of combustion products. Fuel-burning equipment and appliances shall be connected to an *approved* chimney or vent.

Exception: Fuel-burning equipment and appliances that are *labeled* for unvented operation.

603.3 Clearances. Required clearances to combustible materials shall be maintained.

603.4 Safety controls. Safety controls for fuel-burning equipment shall be maintained in effective operation.

603.5 Combustion air. A supply of air for complete combustion of the fuel and for *ventilation* of the space containing the fuel-burning equipment shall be provided for the fuel-burning equipment.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

603.6 Energy conservation devices. Devices intended to reduce fuel consumption by attachment to a fuel-burning appliance, to the fuel supply line thereto, or to the vent outlet or vent piping therefrom, shall not be installed unless *labeled* for such purpose and the installation is specifically *approved*.

SECTION 604 ELECTRICAL FACILITIES

604.1 Facilities required. Every occupied building shall be provided with an electrical system in compliance with the requirements of this section and Section 605.

604.2 Service. The size and usage of appliances and equipment shall serve as a basis for determining the need for additional facilities in accordance with NFPA 70. *Dwelling units* shall be served by a three-wire, 120/240 volt, single-phase electrical service having a minimum rating of 60 amperes.

604.3 Electrical system hazards. Where it is found that the electrical system in a *structure* constitutes a hazard to the *occupants* or the *structure* by reason of inadequate service, improper fusing, insufficient receptacle and lighting outlets, improper wiring or installation, *deterioration* or damage, or for similar reasons, the *code official* shall require the defects to be corrected to eliminate the hazard.

604.3.1 Abatement of electrical hazards associated with water exposure. The provisions of this section shall govern the repair and replacement of electrical systems and equipment that have been exposed to water.

604.3.1.1 Electrical equipment. Electrical distribution equipment, motor circuits, power equipment, transformers, wire, cable, flexible cords, wiring devices, ground fault circuit interrupters, surge protectors, molded case circuit breakers, low-voltage fuses, luminaires, ballasts, motors and electronic control, signaling and communication equipment that have been exposed to water shall be replaced in accordance with the provisions of the *International Building Code*.

Exception: The following equipment shall be allowed to be repaired where an inspection report from the equipment manufacturer or *approved* manufacturer's representative indicates that the equipment has not sustained damage that requires replacement:

- 1. Enclosed switches, rated not more than 600 volts or less.
- 2. Busway, rated not more than 600 volts.
- 3. Panelboards, rated not more than 600 volts.
- 4. Switchboards, rated not more than 600 volts.
- 5. Fire pump controllers, rated not more than 600 volts.
- 6. Manual and magnetic motor controllers.
- 7. Motor control centers.

- 8. Alternating current high-voltage circuit breakers.
- 9. Low-voltage power circuit breakers.
- 10. Protective relays, meters and current transformers.
- 11. Low- and medium-voltage switchgear.
- 12. Liquid-filled transformers.
- 13. Cast-resin transformers.
- 14. Wire or cable that is suitable for wet locations and whose ends have not been exposed to water.
- 15. Wire or cable, not containing fillers, that is suitable for wet locations and whose ends have not been exposed to water.
- 16. Luminaires that are listed as submersible.
- 17. Motors.
- 18. Electronic control, signaling and communication equipment.

604.3.2 Abatement of electrical hazards associated with fire exposure. The provisions of this section shall govern the repair and replacement of electrical systems and equipment that have been exposed to fire.

604.3.2.1 Electrical equipment. Electrical switches, receptacles and fixtures, including furnace, water heating, security system and power distribution circuits, that have been exposed to fire, shall be replaced in accordance with the provisions of the *International Building Code*.

Exception: Electrical switches, receptacles and fixtures that shall be allowed to be repaired where an inspection report from the equipment manufacturer or *approved* manufacturer's representative indicates that the equipment has not sustained damage that requires replacement.

SECTION 605 ELECTRICAL EQUIPMENT

605.1 Installation. Electrical equipment, wiring and appliances shall be properly installed and maintained in a safe and *approved* manner.

605.2 Receptacles. Every *habitable space* in a dwelling shall contain not less than two separate and remote receptacle outlets. Every laundry area shall contain not less than one grounding-type receptacle or a receptacle with a ground fault circuit interrupter. Every *bathroom* shall contain not less than one receptacle. Any new *bathroom* receptacle outlet shall have ground fault circuit interrupter protection. All receptacle outlets shall have the appropriate faceplate cover for the location.

605.3 Luminaires. Every public hall, interior stairway, *toilet room*, kitchen, *bathroom*, laundry room, boiler room and furnace room shall contain not less than one electric luminaire. Pool and spa luminaires over 15 V shall have ground fault circuit interrupter protection.



6-2

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

605.4 Wiring. Flexible cords shall not be used for permanent wiring, or for running through doors, windows, or cabinets, or concealed within walls, floors, or ceilings.

SECTION 606 ELEVATORS, ESCALATORS AND DUMBWAITERS

606.1 General. Elevators, dumbwaiters and escalators shall be maintained in compliance with ASME A17.1. The most current certificate of inspection shall be on display at all times within the elevator or attached to the escalator or dumbwaiter, be available for public inspection in the office of the building *operator* or be posted in a publicly conspicuous location *approved* by the *code official*. The inspection and tests shall be performed at not less than the periodic intervals listed in ASME A17.1, Appendix N, except where otherwise specified by the authority having jurisdiction.

606.2 Elevators. In buildings equipped with passenger elevators, not less than one elevator shall be maintained in operation at all times when the building is occupied.

Exception: Buildings equipped with only one elevator shall be permitted to have the elevator temporarily out of service for testing or servicing.

SECTION 607 DUCT SYSTEMS

607.1 General. Duct systems shall be maintained free of obstructions and shall be capable of performing the required function.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®



2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

CHAPTER 7 FIRE SAFETY REQUIREMENTS

User note:

About this chapter: Chapter 7 establishes fire safety requirements for existing structures by providing requirements for means of egress, including path of travel, required egress width, means of egress doors and emergency escape openings, and for the maintenance of fire-resistance-rated assemblies, fire protection systems, and carbon monoxide alarm and detection systems.

SECTION 701 GENERAL

701.1 Scope. The provisions of this chapter shall govern the minimum conditions and standards for fire safety relating to structures and exterior *premises*, including fire safety facilities and equipment to be provided.

701.2 Responsibility. The *owner* of the *premises* shall provide and maintain such fire safety facilities and equipment in compliance with these requirements. A person shall not occupy as *owner-occupant* or permit another person to occupy any *premises* that do not comply with the requirements of this chapter.

SECTION 702 MEANS OF EGRESS

[BE] 702.1 General. A safe, continuous and unobstructed path of travel shall be provided from any point in a building or *structure* to the *public way*. Means of egress shall comply with the *International Fire Code*.

[BE] 702.2 Aisles. The required width of aisles in accordance with the *International Fire Code* shall be unobstructed.

[BE] 702.3 Locked doors. Means of egress doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where the door hardware conforms to that permitted by the *International Building Code*.

[BE] 702.4 Emergency escape and rescue openings. Required emergency escape and rescue openings shall be maintained in accordance with the code in effect at the time of construction, and both of the following:

- 1. Required emergency escape and rescue openings shall be operational from the inside of the room without the use of keys or tools.
- 2. Bars, grilles, grates or similar devices are permitted to be placed over emergency escape and rescue openings provided that the minimum net clear opening size complies with the code that was in effect at the time of construction and the unit is equipped with smoke alarms installed in accordance with Section 907.2.10 of the *International Building Code*. Such devices shall be releasable or removable from the inside without the use of a key, tool or force greater

than that which is required for normal operation of the escape and rescue opening.

SECTION 703 FIRE-RESISTANCE RATINGS

[BF] 703.1 Fire-resistance-rated assemblies. The provisions of this chapter shall govern maintenance of the materials, systems and assemblies used for structural fire resistance and fire-resistance-rated construction separation of adjacent spaces to safeguard against the spread of fire and smoke within a building and the spread of fire to or from buildings.

[BF] 703.2 Unsafe conditions. Where any components are not maintained and do not function as intended or do not have the fire resistance required by the code under which the building was constructed or altered, such components or portions thereof shall be deemed unsafe conditions in accordance with Section 114.1.1 of the *International Fire Code*. Components or portions thereof determined to be unsafe shall be repaired or replaced to conform to that code under which the building was constructed or altered. Where the condition of components is such that any building, *structure* or portion thereof presents an *imminent danger* to the *occupants* of the building, *structure* or portion thereof, the fire *code official* shall act in accordance with Section 114.2 of the *International Fire Code*.

[BF] 703.3 Maintenance. The required fire-resistance rating of fire-resistance-rated construction, including walls, firestops, shaft enclosures, partitions, smoke barriers, floors, fire-resistive coatings and spraved fire-resistant materials applied to structural members and joint systems, shall be maintained. Such elements shall be visually inspected annually by the owner and repaired, restored or replaced where damaged, altered, breached or penetrated. Records of inspections and repairs shall be maintained. Where concealed, such elements shall not be required to be visually inspected by the owner unless the concealed space is accessible by the removal or movement of a panel, access door, ceiling tile or entry to the space. Openings made therein for the passage of pipes, electrical conduit, wires, ducts, air transfer and any other reason shall be protected with approved methods capable of resisting the passage of smoke and fire. Openings through fire-resistance-rated assemblies shall be protected by self- or automatic-closing doors of approved construction meeting the fire protection requirements for the assembly.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

[BF] 703.3.1 Fire blocking and draft stopping. Required fire blocking and draft stopping in combustible concealed spaces shall be maintained to provide continuity and integrity of the construction.

[BF] 703.3.2 Smoke barriers and smoke partitions. Required smoke barriers and smoke partitions shall be maintained to prevent the passage of smoke. Openings protected with *approved* smoke barrier doors or smoke dampers shall be maintained in accordance with NFPA 105.

[BF] 703.3.3 Fire walls, fire barriers, and fire partitions. Required fire walls, fire barriers and fire partitions shall be maintained to prevent the passage of fire. Openings protected with *approved* doors or fire dampers shall be maintained in accordance with NFPA 80.

[BF] 703.4 Opening protectives. Opening protectives shall be maintained in an operative condition in accordance with NFPA 80. The application of field-applied labels associated with the maintenance of opening protectives shall follow the requirements of the *approved* third-party certification organization accredited for listing the opening protective. Fire doors and smoke barrier doors shall not be blocked or obstructed, or otherwise made inoperable. Fusible links shall be replaced whenever fused or damaged. Fire door assemblies shall not be modified.

[BF] 703.4.1 Signs. Where required by the *code official*, a sign shall be permanently displayed on or near each fire door in letters not less than 1 inch (25 mm) high to read as follows:

- 1. For doors designed to be kept normally open: FIRE DOOR – DO NOT BLOCK.
- 2. For doors designed to be kept normally closed: FIRE DOOR KEEP CLOSED.

[BF] 703.4.2 Hold-open devices and closers. Hold-open devices and automatic door closers shall be maintained. During the period that such a device is out of service for repairs, the door it operates shall remain in the closed position.

[BF] 703.4.3 Door operation. Swinging fire doors shall close from the full-open position and latch automatically. The door closer shall exert enough force to close and latch the door from any partially open position.

[BF] 703.5 Ceilings. The hanging and displaying of salable goods and other decorative materials from acoustical ceiling systems that are part of a fire-resistance-rated horizontal assembly shall be prohibited.

[BF] 703.6 Testing. Horizontal and vertical sliding and rolling fire doors shall be inspected and tested annually to confirm operation and full closure. Records of inspections and testing shall be maintained.

[BF] 703.7 Vertical shafts. Interior vertical shafts, including stairways, elevator hoistways and service and utility shafts, which connect two or more stories of a building shall be enclosed or protected as required in Chapter 11 of the *International Fire Code*. New floor openings in existing buildings shall comply with the *International Building Code*. **[BF] 703.8 Opening protective closers.** Where openings are required to be protected, opening protectives shall be maintained self-closing or automatic-closing by smoke detection. Existing fusible-link-type automatic door-closing devices shall be replaced if the fusible link rating exceeds 135° F (57°C).

101618594

SECTION 704 FIRE PROTECTION SYSTEMS

[F] 704.1 Inspection, testing and maintenance. Fire protection and life safety systems shall be maintained in accordance with the *International Fire Code* in an operative condition at all times, and shall be replaced or repaired where defective.

[F] 704.1.1 Fire protection and life safety systems. Fire protection and life safety systems shall be installed, repaired, operated and maintained in accordance with this code the International Fire Code and the International Building Code.

[F] 704.1.2 Required fire protection and life safety systems. Fire protection and life safety systems required by this code, the *International Fire Code* or the *International Building Code* shall be installed, repaired, operated, tested and maintained in accordance with this code. A fire protection and life safety system for which a design option, exception or reduction to the provisions of this code, the *International Fire Code* or the *International Building Code* has been granted shall be considered to be a required system.

[F] 704.1.3 Fire protection systems. Fire protection systems shall be inspected, maintained and tested in accordance with the following *International Fire Code* requirements.

- 1. Automatic sprinkler systems, see Section 903.5.
- 2. Automatic fire-extinguishing systems protecting commercial cooking systems, see Section 904.13.5.
- 3. Automatic water mist extinguishing systems, see Section 904.11.
- 4. Carbon dioxide extinguishing systems, see Section 904.8.
- 5. Carbon monoxide alarms and carbon monoxide detection systems, see Section 915.6.
- 6. Clean-agent extinguishing systems, see Section 904.10.
- 7. Dry-chemical extinguishing systems, see Section 904.6.
- 8. Fire alarm and fire detection systems, see Section 907.8.
- 9. Fire department connections, see Sections 912.4 and 912.7.
- 10. Fire pumps, see Section 913.5.
- 11. Foam extinguishing systems, see Section 904.7.
- 12. Halon extinguishing systems, see Section 904.9.

7-2

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

101618594

- 13. Single- and multiple-station smoke alarms, see Section 907.10.
- 14. Smoke and heat vents and mechanical smoke removal systems, see Section 910.5.
- 15. Smoke control systems, see Section 909.22.
- 16. Wet-chemical extinguishing systems, see Section 904.5.

[F] 704.2 Standards. Fire protection systems shall be inspected, tested and maintained in accordance with the referenced standards listed in Table 704.2 and as required in this section.

TABLE 704.2 FIRE PROTECTION SYSTEM MAINTENANCE STANDARDS

SYSTEM	STANDARD
Portable fire extinguishers	NFPA 10
Carbon dioxide fire-extinguishing system	NFPA 12
Halon 1301 fire-extinguishing systems	NFPA 12A
Dry-chemical extinguishing systems	NFPA 17
Wet-chemical extinguishing systems	NFPA 17A
Water-based fire protection systems	NFPA 25
Fire alarm systems	NFPA 72
Smoke and heat vents	NFPA 204
Water-mist systems	NFPA 750
Clean-agent extinguishing systems	NFPA 2001

[F] 704.2.1 Records. Records shall be maintained of all system inspections, tests and maintenance required by the referenced standards.

[F] 704.2.2 Records information. Initial records shall include the: name of the installation contractor; type of components installed; manufacturer of the components; location and number of components installed per floor; and manufacturers' operation and maintenance instruction manuals. Such records shall be maintained for the life of the installation.

[F] 704.3 Systems out of service. Where a required fire protection system is out of service, the fire department and the fire *code official* shall be notified immediately and, where required by the fire *code official*, either the building shall be evacuated or an *approved* fire watch shall be provided for all *occupants* left unprotected by the shutdown until the fire protection system has been returned to service. Where utilized, fire watches shall be provided with not less than one *approved* means for notification of the fire department and shall not have duties beyond performing constant patrols of the protected *premises* and keeping watch for fires. Actions shall be taken in accordance with Section 901 of the *International Fire Code* to bring the systems back in service.

Exception: Facilities with an approved notification and impairment management program. The notification and impairment program for water-based fire protection systems shall comply with NFPA 25.

[F] 704.3.1 Emergency impairments. Where unplanned impairments of fire protection systems occur, appropriate emergency action shall be taken to minimize potential

injury and damage. The impairment coordinator shall implement the steps outlined in Section 901.7.4 of the *International Fire Code*.

[F] 704.4 Removal of or tampering with equipment. It shall be unlawful for any person to remove, tamper with or otherwise disturb any fire protection or life safety system required by this code except for the purposes of extinguishing fire, training, recharging or making necessary repairs.

[F] 704.4.1 Removal of or tampering with appurtenances. Locks, gates, doors, barricades, chains, enclosures, signs, tags and seals that have been installed by or at the direction of the fire *code official* shall not be removed, unlocked, destroyed or tampered with in any manner.

[F] 704.4.2 Removal of existing occupant-use hose lines. The fire *code official* is authorized to permit the removal of existing *occupant*-use hose lines where all of the following apply:

- 1. The installation is not required by the *International Fire Code* or the *International Building Code*.
- 2. The hose line would not be utilized by trained personnel or the fire department.
- 3. The remaining outlets are compatible with local fire department fittings.

[F] 704.4.3 Termination of monitoring service. For fire alarm systems required to be monitored by the *International Fire Code*, notice shall be made to the fire *code official* whenever alarm monitoring services are terminated. Notice shall be made in writing by the provider of the monitoring service being terminated.

[F] 704.5 Fire department connection. Where the fire department connection is not visible to approaching fire apparatus, the fire department connection shall be indicated by an *approved* sign mounted on the street front or on the side of the building. Such sign shall have the letters "FDC" not less than 6 inches (152 mm) high and words in letters not less than 2 inches (51 mm) high or an arrow to indicate the location. Such signs shall be subject to the approval of the fire *code official*.

[F] 704.5.1 Fire department connection access. Ready access to fire department connections shall be maintained at all times and without obstruction by fences, bushes, trees, walls or any other fixed or movable object. Access to fire department connections shall be *approved* by the fire chief.

Exception: Fences, where provided with an access gate equipped with a sign complying with the legend requirements of Section 912.5 of the *International Fire Code* and a means of emergency operation. The gate and the means of emergency operation shall be *approved* by the fire chief and maintained operational at all times.

[F] 704.5.2 Clear space around connections. A working space of not less than 36 inches (914 mm) in width, 36 inches (914 mm) in depth and 78 inches (1981 mm) in

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

height shall be provided and maintained in front of and to the sides of wall-mounted fire department connections and around the circumference of free-standing fire department connections.

[F] 704.6 Single- and multiple-station smoke alarms. Single- and multiple-station smoke alarms shall be installed in existing Group I-1 and R *occupancies* in accordance with Sections 704.6.1 through 704.6.3.

[F] 704.6.1 Where required. Existing Group I-1 and R *occupancies* shall be provided with single-station smoke alarms in accordance with Sections 704.6.1.1 through 704.6.1.4. Interconnection and power sources shall be in accordance with Sections 704.6.2 and 704.6.3.

Exceptions:

- 1. Where the code that was in effect at the time of construction required smoke alarms and smoke alarms complying with those requirements are already provided.
- 2. Where smoke alarms have been installed in occupancies and dwellings that were not required to have them at the time of construction, additional smoke alarms shall not be required provided that the existing smoke alarms comply with requirements that were in effect at the time of installation.
- 3. Where smoke detectors connected to a fire alarm system have been installed as a substitute for smoke alarms.

[F] 704.6.1.1 Group R-1. Single- or multiple-station smoke alarms shall be installed in all of the following locations in Group R-1:

1. In sleeping areas.

7-4

INTERNATIONAL CODE COUNCIL®

- 2. In every room in the path of the means of egress from the sleeping area to the door leading from the *sleeping unit*.
- 3. In each story within the *sleeping unit*, including *basements*. For *sleeping units* with split levels and without an intervening door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level.

[F] 704.6.1.2 Groups R-2, R-3, R-4 and I-1. Single or multiple-station smoke alarms shall be installed and maintained in Groups R-2, R-3, R-4 and I-1 regardless of *occupant load* at all of the following locations:

- 1. On the ceiling or wall outside of each separate sleeping area in the immediate vicinity of bedrooms.
- 2. In each room used for sleeping purposes.
- 3. In each story within a *dwelling unit*, including *basements* but not including crawl spaces and uninhabitable attics. In *dwellings* or *dwelling units* with split levels and without an interven-

ing door between the adjacent levels, a smoke alarm installed on the upper level shall suffice for the adjacent lower level provided that the lower level is less than one full story below the upper level. 101618594

[F] 704.6.1.3 Installation near cooking appliances. Smoke alarms shall not be installed in the following locations unless this would prevent placement of a smoke alarm in a location required by Section 704.6.1.1 or 704.6.1.2.

- 1. Ionization smoke alarms shall not be installed less than 20 feet (6096 m) horizontally from a permanently installed cooking appliance.
- 2. Ionization smoke alarms with an alarm-silencing switch shall not be installed less than 10 feet (3048 mm) horizontally from a permanently installed cooking appliance.
- 3. Photoelectric smoke alarms shall not be installed less than 6 feet (1829 mm) horizon-tally from a permanently installed cooking appliance.

[F] 704.6.1.4 Installation near bathrooms. Smoke alarms shall be installed not less than 3 feet (914 mm) horizontally from the door or opening of a *bathroom* that contains a bathtub or shower unless this would prevent placement of a smoke alarm required by Section 704.6.1.1 or 704.6.1.2.

[F] 704.6.2 Interconnection. Where more than one smoke alarm is required to be installed within an individual *dwelling* or *sleeping unit*, the smoke alarms shall be interconnected in such a manner that the activation of one alarm will activate all of the alarms in the individual unit. Physical interconnection of smoke alarms shall not be required where listed wireless alarms are installed and all alarms sound upon activation of one alarm. The alarm shall be clearly audible in all bedrooms over background noise levels with all intervening doors closed.

Exceptions:

- 1. Interconnection is not required in buildings that are not undergoing *alterations*, repairs or construction of any kind.
- 2. Smoke alarms in existing areas are not required to be interconnected where *alterations* or repairs do not result in the removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or *basement* available that could provide access for interconnection without the removal of interior finishes.

[F] 704.6.3 Power source. Single-station smoke alarms shall receive their primary power from the building wiring provided that such wiring is served from a commercial source and shall be equipped with a battery backup. Smoke alarms with integral strobes that are not equipped with battery backup shall be connected to an emergency electrical system. Smoke alarms shall emit a

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

signal when the batteries are low. Wiring shall be permanent and without a disconnecting switch other than as required for overcurrent protection.

Exceptions:

- 1. Smoke alarms are permitted to be solely battery operated in existing buildings where construction is not taking place.
- 2. Smoke alarms are permitted to be solely battery operated in buildings that are not served from a commercial power source.
- 3. Smoke alarms are permitted to be solely battery operated in existing areas of buildings undergoing *alterations* or repairs that do not result in the removal of interior walls or ceiling finishes exposing the structure, unless there is an attic, crawl space or *basement* available that could provide access for building wiring without the removal of interior finishes.

[F] 704.6.4 Smoke detection system. Smoke detectors listed in accordance with UL 268 and provided as part of the building's fire alarm system shall be an acceptable alternative to single- and multiple-station smoke alarms and shall comply with the following:

- 1. The fire alarm system shall comply with all applicable requirements in Section 907 of the *International Fire Code*.
- 2. Activation of a smoke detector in a dwelling or sleeping unit shall initiate alarm notification in the *dwelling* or *sleeping unit* in accordance with Section 907.5.2 of the *International Fire Code*.
- 3. Activation of a smoke detector in a *dwelling* or *sleeping unit* shall not activate alarm notification appliances outside of the *dwelling* or *sleeping unit*, provided that a supervisory signal is generated and monitored in accordance with Section 907.6.6 of the *International Fire Code*.

[F] 704.7 Single- and multiple-station smoke alarms. Single- and multiple-station smoke alarms shall be tested and maintained in accordance with the manufacturer's instructions. Smoke alarms that do not function shall be replaced. Smoke alarms installed in one- and two-family dwellings shall be replaced not more than 10 years from the date of manufacture marked on the unit, or shall be replaced if the date of manufacture cannot be determined.

SECTION 705 CARBON MONOXIDE ALARMS AND DETECTION

[F] 705.1 General. Carbon monoxide alarms shall be installed in dwellings in accordance with Section 1103.9 of the *International Fire Code*, except that alarms in dwellings covered by the *International Residential Code* shall be installed in accordance with Section R315 of that code.

[F] 705.2 Carbon monoxide alarms and detectors. Carbon monoxide alarms and carbon monoxide detection systems shall be maintained in accordance with NFPA 720. Carbon monoxide alarms and carbon monoxide detectors that

become inoperable or begin producing end-of-life signals shall be replaced.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®



2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

CHAPTER 8 REFERENCED STANDARDS

User note:

About this chapter: This code contains numerous references to standards promulgated by other organizations that are used to provide requirements for materials and methods of construction. Chapter 8 contains a comprehensive list of all standards that are referenced in this code. These standards, in essence, are part of this code to the extent of the reference to the standard.

This chapter lists the standards that are referenced in various sections of this document. The standards are listed herein by the promulgating agency of the standard, the standard identification, the effective date and title and the section or sections of this document that reference the standard. The application of the referenced standards shall be as specified in Section 102.8.

ASME

American Society of Mechanical Engineers Two Park Avenue New York, NY 10016-5990

ASME A17.1—2019/CSA B44—19: Safety Code for Elevators and Escalators 606.1

ASTM

ASTM International 100 Barr Harbor Drive, P.O. Box C700 West Conshohocken, PA 19428-2959

F1346—91 (2018): Performance Specifications for Safety Covers and Labeling Requirements for All Covers for Swimming Pools, Spas and Hot Tubs

303.2

ICC

International Code Council 500 New Jersey Avenue, NW 6th Floor Washington, DC 20001

8-1

IBC—21: International Building Code[®] 102.3, 201.3, 304.1.1, 305.1.1, 306.1.1, 403.1, 604.3.1.1, 604.3.2.1, 702.3, 704.4.2 IEBC—21: International Existing Building Code[®] 102.3, 201.3, 304.1.1, 305.1.1, 306.1.1 IECC—21: International Energy Conservation Code[®] 102.3

IFC-21: International Fire Code®

102.3, 201.3, 604.3.1.1, 702.1, 702.2, 704.1, 704.1.2, 704.1.3, 704.3, 704.3.1, 704.4.2, 704.4.3, 704.5.1, 704.6.4, 705.1

IFGC-21: International Fuel Gas Code®

102.3, 201.3

IMC-21: International Mechanical Code®

102.3, 201.3

IPC—21: International Plumbing Code®

102.3, 201.3, 502.5, 505.1, 505.5.1, 602.2, 602.3

IRC-21: International Residential Code®

102.3, 201.3

IZC-21: International Zoning Code®

102.3, 201.3

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

Copyright © 2020 ICC. ALL RIGHTS RESERVED. Accessed by Mike Womack (mwomack@ci.lapeer.mi.us), (City of Lapeer) Order Number #101618594 on Sep 15, 2023 07:36 AM (CDT) pursuant to License Agreement with ICC. No further reproduction, no further reproductions by any third party, or distribution authorized. Single user only, copying and networking prohibited. ANY UNAUTHORIZED REPRODUCTION OR DISTRIBUTION IS A VIOLATION OF THE FEDERAL COPYRIGHT ACT AND THE LICENSE AGREEMENT, AND SUBJECT TO CIVIL AND CRIMINAL PENALTIES THEREUNDER.

101618594

NFPA

National Fire Protection Association 1 Batterymarch Park Quincy, MA 02169-7471

101618594

10—21: Standard for Portable Fire Extinguishers Table 704.2
12—18: Standard on Carbon Dioxide Extinguishing Systems Table 704.2
12A—18: Standard on Halon 1301 Fire Extinguishing Systems Table 704.2
17—20: Standard for Dry Chemical Extinguishing Systems Table 704.2
17A—20: Standard for Wet Chemical Extinguishing Systems Table 704.2
25—20: Standard for the Inspection, Testing and Maintenance of Water-Based Fire Protection Systems Table 704.2
70—20: National Electrical Code 102.3, 201.3, 604.2
72—19: National Fire Alarm and Signaling Code Table 704.2
80—19: Standard for Fire Doors and Other Opening Protectives 703.3.3, 703.4
105—19: Standard for Smoke Door Assemblies and Other Opening Protectives 703.3.2
204—18: Standard for Smoke and Heat Venting Table 704.2
720—15: Standard for the Installation of Carbon Monoxide (CO) Detection and Warning Equipment 705.2
750—19: Standard on Water Mist Fire Protection Systems Table 704.2
2001—18: Standard on Clean Agent Fire Extinguishing Systems Table 704.2

UL

Underwriters Laboratories, LLC 333 Pfingsten Road Northbrook, IL 60062

268-2016: Smoke Detectors for Fire Alarm Systems-with revisions through July 2016 704.6.4

8-2

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

APPENDIX A BOARDING STANDARD

The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.

User note:

About this appendix: Appendix A provides minimum specifications for boarding a structure. This can be utilized by a jurisdiction as a set of minimum requirements in order to result in consistent boarding quality. These requirements also provide a reasonable means to eliminate having to approve numerous methods or materials for the boarding and securing of a structure. It is important to note that the provisions of Appendix A are not mandatory unless specifically referenced in the adopting ordinance of the authority having jurisdiction.

A101 GENERAL

A101.1 General. Windows and doors shall be boarded in an *approved* manner to prevent entry by unauthorized persons and shall be painted to correspond to the color of the existing *structure*.

A102 MATERIALS

A102.1 Boarding sheet material. Boarding sheet material shall be minimum $\frac{1}{2}$ -inch-thick (12.7 mm) wood structural panels complying with the *International Building Code*.

A102.2 Boarding framing material. Boarding framing material shall be minimum nominal 2-inch by 4-inch (51 mm by 102 mm) solid sawn lumber complying with the *International Building Code*.

A102.3 Boarding fasteners. Boarding fasteners shall be minimum ${}^{3}\!/_{8}$ -inch-diameter (9.5 mm) carriage bolts of such a length as required to penetrate the assembly and as required to adequately attach the washers and nuts. Washers and nuts shall comply with the *International Building Code*.

A103 INSTALLATION

A103.1 Boarding installation. The boarding installation shall be in accordance with Figures A103.1(1) and A103.1(2) and Sections A103.2 through A103.5.

A103.2 Boarding sheet material. The boarding sheet material shall be cut to fit the door or window opening neatly or shall be cut to provide an equal overlap at the perimeter of the door or window.

A103.3 Windows. The window shall be opened to allow the carriage bolt to pass through or the window sash shall be removed and stored. The 2-inch by 4-inch (51 mm by 102 mm) strong back framing material shall be cut minimum 2 inches (51 mm) wider than the window opening and shall be placed on the inside of the window opening 6 inches (152 mm) minimum above the bottom and below the top of the window opening. The framing and boarding shall be predrilled. The assembly shall be aligned and the bolts, washers and nuts shall be installed and secured.

A103.4 Door walls. The door opening shall be framed with minimum 2-inch by 4-inch (51 mm by 102 mm) framing material secured at the entire perimeter and vertical members at a maximum of 24 inches (610 mm) on center. Blocking shall also be secured at a maximum of 48 inches (1219 mm) on center vertically. Boarding sheet material shall be secured with screws and nails alternating every 6 inches (152 mm) on center.

A103.5 Doors. Doors shall be secured by the same method as for windows or door openings. One door to the *structure* shall be available for authorized entry and shall be secured and locked in an *approved* manner.

A104 REFERENCED STANDARD

A104.1 Referenced standards. Table A104.1 lists the standard that is referenced in various sections of this appendix. The standard is listed herein by the standard identification, the effective date and title and the section or sections of this document that reference the standard. The application of the referenced standards shall be as specified in Section 102.8.

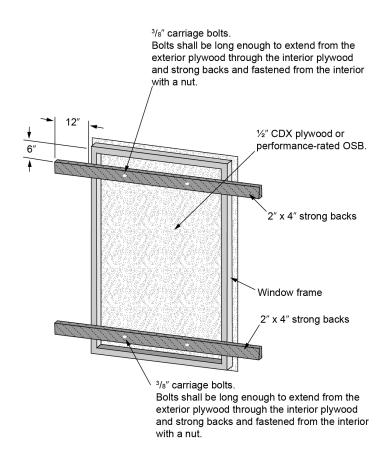
TABLE A104.1 REFERENCED STANDARD

STANDARD ACRONYM	STANDARD NAME	SECTIONS HEREIN REFERENCED
IBC—21	International Building Code	A102.1, A102.2, A102.3

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL **CODE COUNCIL**

APPENDIX A-1



For SI: 1 inch = 25.4 mm.

FIGURE A103.1(1) BOARDING OF DOOR OR WINDOW

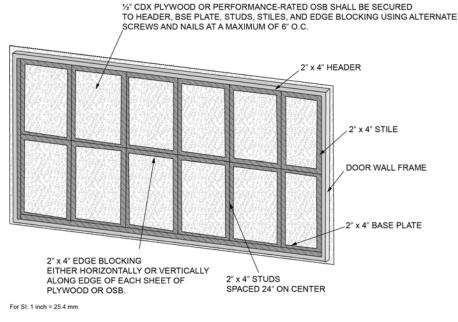


FIGURE A103.1(2) BOARDING OF DOOR WALL

APPENDIX A-2

INTERNATIONAL CODE COUNCIL®

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.

User note:

About this appendix: Appendix B provides criteria for Board of Appeals members. Also provided are procedures by which the Board of Appeals should conduct its business.

Code development reminder: Code change proposals to this appendix will be considered by the Administrative Code Development Committee during the 2022 (Group B) Code Development Cycle.

SECTION B101 GENERAL

B101.1 Scope. A board of appeals shall be established within the jurisdiction for the purpose of hearing applications for modification of the requirements of this code pursuant to the provisions of Section 107 (Means of Appeals). The board shall be established and operated in accordance with this section, and shall be authorized to hear evidence from appellants and the code official pertaining to the application and intent of this code for the purpose of issuing orders pursuant to these provisions.

B101.2 Application for appeal. Any person shall have the right to appeal a decision of the *code official* to the board. An application for appeal shall be based on a claim that the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do not fully apply or an equally good or better form of construction is proposed. The application shall be filed on a form obtained from the *code official* within 20 days after the notice was served.

B101.2.1 Limitation of authority. The board shall not have authority to waive requirements of this code or interpret the administration of this code.

B101.2.2 Stays of enforcement. Appeals of notice and orders, other than *Imminent Danger* notices, shall stay the enforcement of the notice and order until the appeal is heard by the board.

B101.3 Membership of the board. The board shall consist of five voting members appointed by the chief appointing authority of the jurisdiction. Each member shall serve for [INSERT NUMBER OF YEARS] years or until a successor has been appointed. The board member's terms shall be staggered at intervals, so as to provide continuity. The *code official* shall be an ex officio member of said board but shall not vote on any matter before the board.

B101.3.1 Qualifications. The board shall consist of five individuals, who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction.

B101.3.2 Alternate members. The chief appointing authority is authorized to appoint two alternate members who shall be called by the board chairperson to hear appeals during the absence or disqualification of a

member. Alternate members shall possess the qualifications required for board membership, and shall be appointed for the same term or until a successor has been appointed. 101618594

B101.3.3 Vacancies. Vacancies shall be filled for an unexpired term in the same manner in which original appointments are required to be made.

B101.3.4 Chairperson. The board shall annually select one of its members to serve as chairperson.

B101.3.5 Secretary. The chief appointing authority shall designate a qualified clerk to serve as secretary to the board. The secretary shall file a detailed record of all proceedings which shall set forth the reasons for the board's decision, the vote of each member, the absence of a member and any failure of a member to vote.

B101.3.6 Conflict of interest. A member with any personal, professional or financial interest in a matter before the board shall declare such interest and refrain from participating in discussions, deliberations and voting on such matters.

B101.3.7 Compensation of members. Compensation of members shall be determined by law.

B101.3.8 Removal from the board. A member shall be removed from the board prior to the end of their terms only for cause. Any member with continued absence from regular meeting of the board may be removed at the discretion of the chief appointing authority.

B101.4 Rules and procedures. The board shall establish policies and procedures necessary to carry out its duties consistent with the provisions of this code and applicable state law. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information be presented.

B101.5 Notice of meeting. The board shall meet upon notice from the chairperson, within 10 days of the filing of an appeal or at stated periodic intervals.

B101.5.1 Open hearing. All hearings before the board shall be open to the public. The appellant, the appellant's representative, the *code official* and any person whose interests are affected shall be given an opportunity to be heard.

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

APPENDIX B-1

Copyright © 2020 ICC. ALL RIGHTS RESERVED. Accessed by Mike Womack (mwomack@cilapeer.mi.us), (City of Lapeer) Order Number #101618594 on Sep 15, 2023 07:36 AM (CDT) pursuant to License Agreement with ICC. No further reproduction, no further reproductions by any third party, or distribution authorized. Single user only, copying and networking prohibited. ANY UNAUTHORIZED REPRODUCTION OR DISTRIBUTION IS A VIOLATION OF THE FEDERAL COPYRIGHT ACT AND THE LICENSE AGREEMENT, AND SUBJECT TO CIVIL AND CRIMINAL PENALTIES THEREUNDER

**

B101.5.2 Quorum. Three members of the board shall constitute a quorum.

B101.5.3 Postponed hearing. When five members are not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

B101.6 Legal counsel. The jurisdiction shall furnish legal counsel to the board to provide members with general legal advice concerning matters before them for consideration. Members shall be represented by legal counsel at the jurisdiction's expense in all matters arising from service within the scope of their duties.

B101.7 Board decision. The board shall only modify or reverse the decision of the *code official* by a concurring vote of three or more members.

B101.7.1 Resolution. The decision of the board shall be by resolution. Every decision shall be promptly filed in writing in the office of the *code official* within three days and shall be open to the public for inspection. A certified copy shall be furnished to the appellant or the appellant's representative and to the *code official*.

B101.7.2 Administration. The *code official* shall take immediate action in accordance with the decision of the board.

B101.8 Court review. Any person, whether or not a previous party of the appeal, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. Application for review shall be made in the manner and time required by law following the filing of the decision in the office of the chief administrative officer.

APPENDIX B-2

INTERNATIONAL CODE COUNCIL®

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INDEX

Α

ACCESS	
Emergency egress	702
From bedrooms	404.4.2
Plumbing fixtures, access for cleaning	504.2
To public way	702.1
Toilet room as passageway	
Water closet	404.4.3
ADJACENT	
Privacy (hotel units, rooming units)	404.1
ADMINISTRATION	
Scope	101.2
AIR	
Combustion air	603.5
AISLES	
Minimum width	702.2
ALTERATION	
Applicability of other codes	102.3
Prosecution	
Unlawful acts	
ANCHOR	
Anchored, definition	202
Architectural trim	304.8
Signs, marquees and awnings	
Unsafe conditions	
APPEAL	
Application	107.2
Board of appeals.	
Hearing, emergency orders	
Membership	
Notice of appeal	
Records	
Right to appeal	
APPLIANCE	
Cooking	403.3, 602.2
Mechanical	
APPLICABILITY	
Application of references	102.10
General	
Other laws	102.11
Referenced codes and standards	
APPROVAL	
Alternatives	106.2
Authority	
,	,

Modifications
Research reports 106.6
Used material and equipment 106.4
APPROVED
Alternative materials, methods and equipment
Definition
Energy conservation devices
Garbage storage facilities
Modifications 106.1
Used materials and equipment 106.4
ARTIFICIAL
Lighting of habitable rooms 401.3
Lighting of other spaces 402.3
AUTOMOBILE
Motor vehicles
AWNING
Signs, marquees and awnings

В

Handrails and guardrails 304.12
BASEMENT
Definition
Hatchways
Windows 304.17
BATHROOM
Common bathrooms
Hotels 502.3
Lighting 605.3
Locks
Outlets required 605.2
Privacy
Ventilation 403.2
BATHTUB
Dwelling units 502.1
Rooming houses 502.2
Sewage system 506.1
Water system
Water-heating facilities 505.4
BOARDING
Boarding standard Appendix A
BOILER
Unsafe equipment

INTERNATIONAL CODE COUNCIL®

101618594

CADACITY

С

CAPACITY	
Heating facilities	602.2, 602.3, 602.4
CARBON MONOXIDE ALARMS AND	DETECTION
Installation	705.1
Maintenance	705.2
CEILING	
Basement rooms	404.3
Fire-resistance ratings	703.1
Interior surfaces.	
Minimum height	404.3
Sleeping rooms	404.3
CHANGE, MODIFY	
Application of other codes	102.3
CHIMNEY	
Exterior structure	
Flue	
CLEANING	
Access for cleaning	
Disposal of garbage	
Disposal of rubbish	
Interior and exterior sanitation	
Interior surfaces.	
Plumbing facilities, maintained	
Required plumbing facilities	
Responsibility of persons	
Trash containers	
Vacant structures and land	
CLEARANCE	
Heating facilities	
Plumbing fixtures	
CLOSING	
Streets	112.3
Vacant structures	
CLOTHES DRYER	
Exhaust	403.5
CODE OFFICIAL	
Condemnation	111 1
Demolition	
Duties	
Emergency order	
Enforcement authority	
Failure to comply with demolition or	
Identification	
Inspections	
Liability, relief of personal	
Membership of board of appeals	
Notice of violation	

Personal liability 105.7	
Placarding 111.7	
Prosecution	
Removal of placard 111.7.1	
Right of entry 105.3	
Transfer of ownership 111.6	
Vacant structures 111.2	
Voting of appeals board 108.1	
COMBUSTION	
Combustion air	
COMPONENT SERVICEABILITY	
Unsafe conditions	
CONDEMNATION	
Closing of vacant structures	
Failure to comply	
General	
Notices and orders	
Placarding	
Removal of placard 111.7.1	
CONFLICT	
Conflict of interest 109.1.3	
Violations	
CONNECTION	
Sewage system	
Water heating	
Water system	
CONSTRUCTION	
Existing structures	
CONTAINER	
Garbage	
Rubbish storage	
CONTINUOUS	
Unobstructed egress	
CONTROL	
Rodent control	
Rodent control 302.5, 304.5 Safety controls 603.4	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4 COOLING 302.4	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4 COOLING 304.11	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4 COOLING 304.11 CORRIDOR 304.11	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4 COOLING 304.11 CORRIDOR 304.11 Accumulation of rubbish 308.1	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4 COOLING 302.4 Cooling towers 304.11 CORRIDOR 308.1 Light 402.2	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4 COOLING 304.11 CORRIDOR 308.1 Light 402.2 Lighting fixtures 605.3	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4 COOLING 304.11 CORRIDOR 308.1 Light 402.2 Lighting fixtures 605.3 Obstructions 702.1, 702.2	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4 COOLING 304.11 CORRIDOR 308.1 Light 402.2 Lighting fixtures 605.3 Obstructions 702.1, 702.2 Ratings maintained 703	
Rodent control 302.5, 304.5 Safety controls 603.4 Weed 302.4 COOLING 304.11 CORRIDOR 308.1 Light 402.2 Lighting fixtures 605.3 Obstructions 702.1, 702.2	

INDEX-2



2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INDEX

INDEX-3

D

DAMP, DAMPNESS
Roofs
Window, door frames
DANGEROUS, HAZARDOUS
Condemnation
Demolition
Electrical hazards
Existing remedies
Imminent danger
Unsafe equipment
Unsafe structures or premises 111.1.5
DECKS
Handrails and guardrails
Maintenance
DEMOLITION
Existing remedies
Failure to comply
General
Order
Salvage materials
DETACHED
DETECTORS
Smoke
DETERIORATION
Components of systems
Definition
Exterior structure
Exterior walls
DIRECT
Egress
DISPOSAL
Disposal of garbage
Disposal of rubbish
DOOR
Exit doors
Fire
Hardware
Insect screens
Interior surfaces
Locks
Maintenance
Weather tight
Window and door frames
DORMITORY (ROOMING HOUSE, HOTEL, MOTEL)
Locked doors
Privacy
•
DRAFT STOPPING
Maintenance
DRAIN, DRAINAGE
Basement hatchways

Plumbing connections
Storm drainage
DUCT
Duct systems
Exhaust duct 304.9
DUST
Process ventilation 403.4
DWELLING
Cleanliness
Definition
Electrical
Heating facilities602
Required facilities

Ε

EGRESS

Aisles
Emergency escape 702.4
General
Lighting 402.2
Locked doors
Obstructions prohibited 702.1
Stairs, porches and railings
305.5, 307.1
ELECTRIC, ELECTRICAL EQUIPMENT
Abatement of hazards, fire exposure 604.3.2
Abatement of hazards, water exposure
Condemnation
Electrical equipment
Facilities required 604.1
Hazards
Installation
Lighting fixtures 605.3
Receptacles
Responsibility 601.2
Service
ELEVATOR, ESCALATORS, DUMBWAITERS
Condemnation
General 606.1
Maintenance
EMERGENCY
Emergency escape openings
Emergency measures
Emergency orders 112.1
ENFORCEMENT
Duties and powers105
Scope
EQUIPMENT
Alternative
Combustion air 603.5

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

Condemnation	,
Electrical installation	
Emergency order	
Energy conservation devices	
Installation	
Interior structure	
Placarding	
Prohibited use	
Responsibility	
Safety controls	
Scope	
Scope, mechanical and electrical	
Support, definition	
Unsafe	
Used	106.4
EXHAUST	
Clothes dryer	
Exhaust ducts	
Process ventilation	403.4
EXISTING	
Remedies	102.4
Scope	
Structural members	304.1.1, 304.4
Structures	101.3
EXTERIOR	
Decorative features	
Exterior structure	
Exterior walls	304.6
Painting	304.2, 304.6
Rodent harborage	302.5, 304.5
Sanitation	
Scope	
Stair	304.10
Street numbers	304.3
Unsafe conditions	

F

FAN
Exhaust vents 302.6
FEES, EXPENSES, COST
Closing vacant structures 111.2
Demolition
Extermination
General
Relief from personal liability 105.7
FENCE
Accessory 302.7
Maintenance 304.2

FIRE	
Blocking Maintenance	
FIRE DEPARTMENT	
Connection access	704.5.1, 704.5.2
Connections	
FIRE PROTECTION SYSTEMS	
Emergency impairments	
Equipment	
Installation	
Maintenance	
Out of service	
Records of maintenance	
Required systems	
Smoke alarms	
Smoke detections systems	
Termination of service	
Testing	
FIRE-RESISTANCE RATINGS	
Ceilings	703 5
Draft stopping.	
Fire barriers	
Fire blocking.	
Fire partitions	
Fire walls	
Maintenance.	
Opening protective	
Shafts	
Smoke barriers	
Smoke partitions	
Unsafe conditions	
FLAMMABLE LIQUID	
Containers	111 1 0
FLOOR, FLOORING	
Area for sleeping purposes	101 1 1
Fire-resistance ratings	
Interior surfaces	-
FOOD PREPARATION	402.2
Cooking equipment	
Sanitary condition	
FOUNDATION	
Foundation walls	
Unsafe conditions	
FRAME	
Window and door frames	

101618594

INDEX-4

INTERNATIONAL CODE COUNCIL®

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

G

GARBAGE
GAS
Energy conservation devices
Exhaust vents
GLAZING
Materials
GRADE
Drainage
GUARD
Anchorage and maintenance
Basement windows
Definition

Н

HABITABLE

Definition	
Light	
Minimum ceiling height	
Minimum room width	
Required plumbing facilities	
Residential heating facilities	
Space requirements	
Ventilation	
HABITABLE SPACE 402.1, 4	
HANDRAILS AND GUARDRAILS	
Handrails	304.12, 305.5, 307.1
Stairs and porches	
HARDWARE	
Door hardware	304.15, 702.3
Openable windows	
HEAT, HEATING	
Energy conservation devices	
Fireplaces	
Heating	
Mechanical equipment	
Required capabilities	
Residential heating	
Supply	
Water heating facilities	
Water system	
HEIGHT	
Minimum ceiling height	
HISTORIC BUILDING	
HOTELS, ROOMING HOUSES	AND DORMITORY
UNITS, MOTELS	
Definition	
Locked doors	
Required facilities	502
Toilet rooms	503

HOUSEKEEPING UNIT	
Definition	
I	
IDENTIFICATION	
Code official	

IMMINENT DANGER 107.5, 112.1, 703.2, B101.2.2 INFESTATION
Condemnation
Definition
Insect and rodent
INSECTS
Infestation
Insect screens
Pest elimination
INSPECTIONS
General
Right of entry 105.3
INSPECTOR
Identification
Inspections
Records
INTENT
Code
INTERIOR
Interior structure
Interior surfaces
Means of egress
Sanitation
Unsafe conditions

J

JURISDICTION		
Title	 	 101.1

Κ

KITCHEN Electrical outlets required 605.2 obibited Ρ

Prohibited use	
Room lighting	
Water heating facilities	

L

LANDING	
Handrails and guards	
Maintenance	

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

Copyright © 2020 ICC. ALL RIGHTS RESERVED. Accessed by Mike Womack (mwomack@ci.lapeer.mi.us), (City of Lapeer) Order Number #101618594 on Sep 15, 2023 07:36 AM (CDT) pursuant to License Agreement with ICC. No further reproduction, no further reproductions by any third party, or distribution authorized. Single user only, copying and networking prohibited. ANY UNAUTHORIZED REPRODUCTION OR DISTRIBUTION IS A VIOLATION OF THE FEDERAL COPYRIGHT ACT AND THE LICENSE AGREEMENT, AND SUBJECT TO CIVIL AND CRIMINAL PENALTIES THEREUNDER.

INDEX-5

LAUNDRY

Room lighting	605.3
Water-heating facilities	
LAVATORY	
Hotels	502.3
Required facilities	
Rooming houses	
Sanitary drainage system	
Water system	
Water-heating facilities	
LEASE (SELL, RENT)	
Heat supplied	602.3
Salvage materials	
Transfer of ownership	
LIEN	
Closing of vacant structures	111.2
Demolition	
Failure to comply	113.3
LIGHT, LIGHTING	
Common halls and stairways	605.3
General	
Habitable rooms	
Kitchen	
Laundry rooms	
Luminaires	
Other spaces	
Responsibility	
Scope	
Toilet rooms.	
LIVING ROOM	
Room area	04.4.1
LOAD, LOADING	
Elevators, escalators and dumbwaiters	606.1
Handrails and guardrails	305.5
Live load	305.2
Stairs and porches	
Structural members	

Μ

MAINTENANCE	
Required	
MATERIAL	
Alternative	
Salvage	
Used	
MEANS OF EGRESS	. 111.1.5, 304.15, 402.2,
	702.1, 702.3, 704.6.1.1
MECHANICAL	
Installation	
Responsibility	601.2

Scope	. 601.1
Ventilation, general	403
Ventilation, toilet rooms	. 403.2
MINIMUM	
Ceiling height	. 404.3
Room area	404.4.1
Room width	. 404.2
MODIFICATION	
Approval	. 106.1
MOTOR VEHICLES	
Inoperative	. 302.8
Painting	. 302.8

Ν

NATURAL NOTICES AND ORDERS Orders 107 Transfer of ownership 111.6 NOXIOUS NUISANCE

0

OBSTRUCTION
Light
Right of entry 105.3
OCCUPANT
OPENABLE
Locked doors
Windows
OPENING PROTECTIVES
Closers
Door operation
Hold-open devices
Maintenance
Signs 703.4.1
Testing

INTERNATIONAL CODE COUNCIL®

. .. .___. _

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INDEX

INDEX-7

OPERATOR

Definition	202
ORDINANCE, RULE	
Applicability	102
Application for appeal	107.2
OUTLET	
Electrical	605.2
OWNER	
Closing of vacant structures	111.2
Definition	202
Demolition	113
Failure to comply	113.3
Insect and rat control	309.2, 309.4
Notice	111.4, 111.3
Pest elimination	309.2
Placarding of structure	111.7
Responsibility	301.2
Responsibility, fire safety	701.2
Responsibility, light, ventilation	401.2
Responsibility, mechanical and electrical.	601.2
Responsibility, plumbing facilities	501.2
Right of entry	105.3
Rubbish storage	308.2.1
Scope	101.2
Transfer of ownership	111.6

Ρ

PASSAGEWAY

Common hall and stairway402.2
Interior surfaces
Toilet rooms, direct access
PENALTY
Notices and orders107.5
Placarding of structure111.7
Prohibited occupancy111.8
Removal of placard
Scope
Violations109.4
PEST ELIMINATION
Condemnation111.1
Definition
Insect and rodent control
304.14, 309.1
Pest elimination
Responsibility of owner
Responsibility of tenant-occupant
309.5
PLACARD, POST
Closing
Condemnation

Emergency, notice 112.
Notice to owner
Placarding of structure
Prohibited use 111.
Removal
PLUMBING
Clean and sanitary 504.
Clearance 504.
Connections
Contamination
Employee's facilities 503.
Fixtures
Required facilities50
Responsibility
Sanitary drainage system
Scope
Storm drainage
Supply
Water heating facilities
PORCH
Handrails
Structurally sound
PORTABLE (TEMPORARY)
Cooking equipment 603.
PRESSURE
Water supply 505.
PRIVATE, PRIVACY
Bathtub or shower 503.
Occupancy limitations 404.
Required plumbing facilities
Sewage system
Water closet and lavatory
Water closet and lavatory 503.
• •
Water closet and lavatory
Water closet and lavatory
Water closet and lavatory503.Water system.505.PROPERTY, PREMISES304.1, 308.Cleanliness
Water closet and lavatory503.Water system.505.PROPERTY, PREMISESCleanliness
Water closet and lavatory 503. Water system 505. PROPERTY, PREMISES 304.1, 308. Condemnation 11 Definition 20 Demolition 11
Water closet and lavatory503.Water system.505.PROPERTY, PREMISESCleanliness304.1, 308.Condemnation11Definition20Demolition11Emergency measures11
Water closet and lavatory 503. Water system. 505. PROPERTY, PREMISES 304.1, 308. Condemnation .11 Definition .20 Demolition .11 Emergency measures .11 Exterior areas .30
Water closet and lavatory 503. Water system. 505. PROPERTY, PREMISES Cleanliness Condemnation 11 Definition 20 Demolition 11 Emergency measures 11 Exterior areas 30 Failure to comply 113.
Water closet and lavatory503.Water system505.PROPERTY, PREMISES304.1, 308.Cleanliness
Water closet and lavatory503.Water system.505.PROPERTY, PREMISESCleanliness.304.1, 308.Condemnation.11Definition.20Demolition.11Emergency measures.11Exterior areas.30Failure to comply.113.Grading and drainage.302.Pest elimination, multiple occupancy.302.5, 309.
Water closet and lavatory503.Water system.505. PROPERTY, PREMISES CleanlinessCleanliness
Water closet and lavatory503.Water system.505. PROPERTY, PREMISES 304.1, 308.Cleanliness
Water closet and lavatory503.Water system.505.PROPERTY, PREMISESCleanliness
Water closet and lavatory503.Water system.505. PROPERTY, PREMISES 304.1, 308.Cleanliness
Water closet and lavatory503.Water system.505. PROPERTY, PREMISES CleanlinessCleanliness
Water closet and lavatory503.Water system.505. PROPERTY, PREMISES 304.1, 308.Cleanliness

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

Fire protection systems
Cleanliness
Egress
Hallway
Sewage system 506.1
Toilet facilities 502.5, 503
Vacant structures and land 301.3
Water system
PUBLIC WAY
Definition

R

RAIN (PREVENTION OF EXTERIOR ENVELOPE)	ENTRY	INTO	BUILDING
Basement hatchways			304.16
Exterior walls			304.6
Grading and drainage			302.2
Roofs			304.7
Window and door frames .			304.13
RECORD			
Official records			105.6
REPAIR			
Application of other codes.			102.3
Chimneys			304.11
Demolition			113.1
Exterior surfaces			304.1
Intent			101.3
Maintenance			102.2
Signs, marquees and awni	ngs		304.9
Stairs and porches			304.10
Weather tight			304.13
Workmanship			102.5
REPORTS			
Test reports			106.3.2
RESIDENTIAL			
Pest elimination			309
Residential heating			602.2
Scope			101.2
RESPONSIBILITY			
Fire safety			701.2
Garbage disposal			308.3
General			301.2
Mechanical and electrical .			601.2
Persons			301.1
Pest elimination			309
Placarding of structure			111.7

Plumbing facilities	501.2
Rubbish storage	
Scope	101.2, 301.1
REVOKE, REMOVE	
Demolition	
Existing remedies	102.4
Removal of placard	
Rubbish removal	
RIGHT OF ENTRY	
Duties and powers of code official	105.3
Inspections	105.2
RODENTS	
Basement hatchways	
Condemnation	
Foundations	
Guards for basement windows	
Harborage	
Insect and rodent control	
Pest elimination	302.5, 309
ROOF	
Exterior structure	
Roofs	
Storm drainage	507
ROOM	
Bedroom and living room	
Cooking facilities	
Direct access	
Habitable	
Heating facilities	
Light	
Minimum ceiling heights	
Minimum width	
Overcrowding	
Prohibited use	
Toilet	
Ventilation	403
RUBBISH	000.4
Definition	
Disposal	
Garbage facilities	
Rubbish storage	308.2.1

101618594

S

SAFETY, SAFE	
Fire safety requirements	701, 702, 703, 704
Safety controls	603.4

INDEX-8



2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

SANITARY

Cleanliness	304.1, 305.1
Disposal of garbage	308.3
Disposal of rubbish	308.2
Exterior property areas	302.1
Exterior structure	304.1
Food preparation	404.7
Furnished by occupant	302.1
Grease interceptors	506.3
Interior surfaces	305.3
Plumbing fixtures	504.1
Required plumbing facilities	502
Scope	101.2
SCREENS	
Insect screens	
SECURITY	
Basement hatchways	304.18.3
Building	
Doors	304.18.1
Vacant structures and land	301.3
Windows	304.18.2
SELF-CLOSING SCREEN DOORS	
Insect screens	304.14
SEPARATION	
Fire-resistance ratings	
Privacy	404.1
Separation of units	404.1
SERVICE	
Electrical	
Method	
Notices and orders	
Service on occupant	111.3
SEWER	
General	
Maintenance	506.2
SHOWER	
Bathtub or shower	
Rooming houses	
Water system	
Water-heating facilities	505.4
SIGN	
Fire door signs	
Signs, marquees and awnings	
Unauthorized tampering	111.5
SINGLE-FAMILY DWELLING	
Extermination	309
SINK	
Kitchen sink	
Sewage system	
Water supply	505.3

SIZE

Efficiency unit	404.6
Habitable room, light	
Habitable room, ventilation	
Room area	
SMOKE ALARMS	
Group R-1	704.6.1.1
Groups R-2, R-3, R-4 and I-1	
Installation near bathrooms	
Installation near cooking appliances	
Interconnection	
Power source	
Testing	
Where required	
SPACE	
General, light	402
General, ventilation	
Occupancy limitations	
Privacy	
Scope	401.1
STACK	004.44
Smoke	
STAIRS	(00.0
Common halls and stairways, light .	
Exit facilities	
Exterior property areas	
Handrails	
Lighting	
Stairs and porches	
STANDARD	
Referenced	
STOP WORK ORDER	
Authority	
Emergencies	
Failure to comply	
Issuance	
STORAGE	
Food preparation	
Garbage storage facilities	
Rubbish storage facilities	
Sanitation	
STRUCTURE	
Accessory structures	
Closing of vacant structures	
Definition	
Emergency measures	
General, condemnation	
General, exterior	
General, interior structure	
Placarding of structure	

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INDEX-9

INTERNATIONAL CODE COUNCIL Agreement with ICC. No further reproduction, no further reproduction or Distribution of the Aviol Attion of the Aviol Attionation of the Aviol Attionation

Scope	305.2
SUPPLY	
Combustion air6	603.5
Public water system 5	505.1
Water supply 5	505.3
Water system	. 505
Water-heating facilities 5	505.4
SURFACE	
Exterior surfaces 304.2, 3	304.6
Interior surfaces 3	305.3
SWIMMING	
Enclosure 3	303.2
Safety covers	303.2
Swimming pools	303.1

Т

TEMPERATURE	
Nonresidential structures	2.4
Residential buildings 602	2.2
Water-heating facilities 505	5.4
TENANT	
Scope 101	.2
TEST, TESTING	
Agency	3.1
Methods	3.1
Reports	3.2
Required 106	3.3
TOXIC	
Process ventilation 403	3.4
TRASH	
Rubbish and garbage3	08

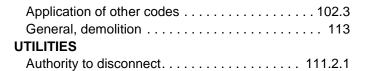
U

UNOBSTRUCTED

Access to public way
UNSAFE STRUCTURES AND EQUIPMENT
Abatement methods 111.9
Dangerous structure or premises
Equipment
Existing remedies 102.4
General, condemnation
General, demolition
Notices and orders 107, 111.3
Record 111.3
Structures

USE

INDEX-10



V

VACANT

Abatement methods	111.9
Authority to disconnect service utilities 1	11.2.1
Closing of vacant structures	111.2
Emergency measure	. 112
Method of service	111.3
Notice to owner or to person	
responsible	111.3
Placarding of structure	111.7
Record	
Vacant structures and land	301.3
VAPOR	
Exhaust vents	302.6
VEHICLES	
Inoperative	
Painting	302.8
VENT	
Exhaust vents	302.6
Flue	603.2
Plumbing hazard	504.3
VENTILATION	
Clothes dryer exhaust	403.5
Combustion air	603.5
Definition	. 202
General, ventilation	. 403
Habitable rooms	403.1
Process ventilation	403.4
Recirculation 403.2,	403.4
Toilet rooms	403.2
VERMIN	
Condemnation	. 111
Insect and rodent control	5, 309
VERTICAL SHAFTS	
Required enclosure	703.7
VIOLATION	
Condemnation	. 111
Enforcement	109.2
General	. 109
Notice	111.3
Placarding of structure	111.7
Prosecution	109.3
Separate offenses	109.4
Strict liability offense	3, 202
Transfer of ownership	111.6

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INTERNATIONAL CODE COUNCIL®

INDEX

W

WALK
Sidewalks
WALL
Accessory structures
Exterior surfaces
Exterior walls
Foundation walls
General, fire-resistance rating
Interior surfaces
Outlets required
Temperature measurement
WASTE
Disposal of garbage
Disposal of rubbish
Garbage storage facilities
WATER
Basement hatchways
Connections
Contamination
General, sewage
General, storm drainage
General, water system
Heating
Hotels
Kitchen sink
Nonpotable water reuse
Required facilities
Rooming houses
Supply
System
Toilet rooms
Water-heating facilities
WEATHER, CLIMATE
Heating facilities
WEEDS
Noxious weeds
WIDTH
Minimum room width
WINDOW
Emergency escape
Glazing
Guards for basement windows
Habitable rooms
Insect screens
Interior surface
Light
Openable windows
Toilet rooms
10100100110

Ventilation	403
Weather tight	304.13
Window and door frames	304.13
WORKMANSHIP	
General	. 102.5

Υ

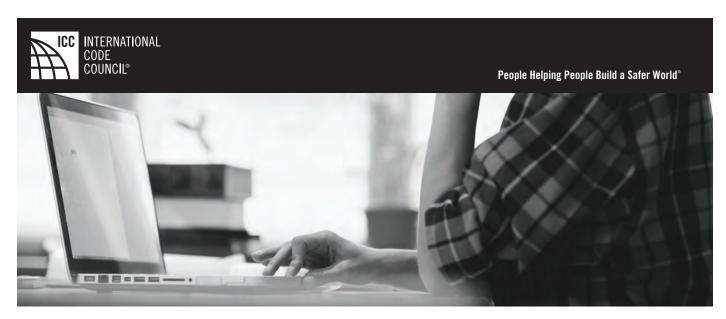
YARD	 202, 507.1
	,

2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®

INDEX-12



2021 INTERNATIONAL PROPERTY MAINTENANCE CODE®



Proctored Remote Online Testing Option (PRONTO[™])

Convenient, Reliable, and Secure Certification Exams

Take the Test at Your Location

Take advantage of ICC PRONTO, an industry leading, secure online exam delivery service. PRONTO allows you to take ICC Certification exams at your convenience in the privacy of your own home, office or other secure location. Plus, you'll know your pass/fail status immediately upon completion.



With PRONTO, ICC's Proctored Remote Online Testing Option, take your ICC Certification exam from any location with high-speed internet access.



Ш

 \bigcirc

With online proctoring and exam security features you can be confident in the integrity of the testing process and exam results.

Plan your exam for the day and time most convenient for you. PRONTO is available 24/7.

Eliminate the waiting period and get your results in private immediately upon exam completion.

#1 ICC was the first model code organization to offer secured online proctored exams—part of our commitment to offering the latest technology-based solutions to help building and code professionals succeed and advance. We continue to expand our catalog of PRONTO exam offerings.

Discover ICC PRONTO and the wealth of certification opportunities available to advance your career: www.iccsafe.org/MeetPRONTO

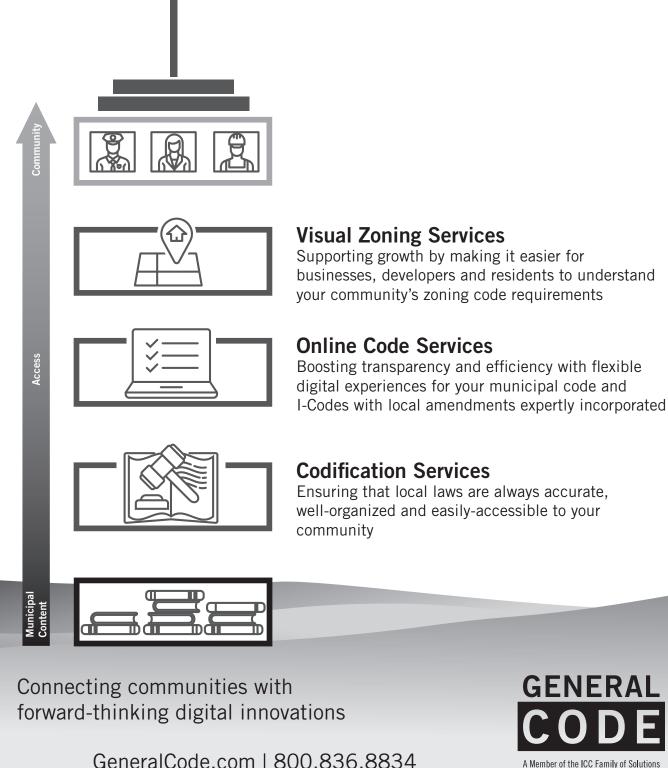






Building Vibrant, **Resilient Communities Together**

Simplifying how local governments and their constituents find, access, and share information by innovating forward-thinking technologies and processes.



INTERNATIONAL **CODE COUNCIL**®



101618594

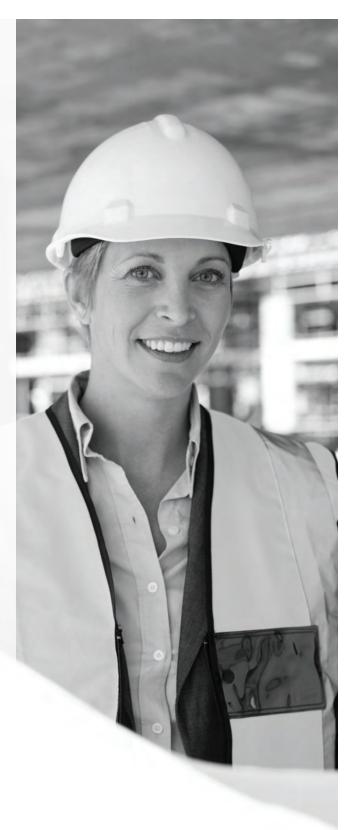
Ever wonder why contractors, architects and other building professionals rely on ICC plan reviews?

- Experience Our I-Code experts have expertise in ALL the International Codes[®] (I-Codes[®])
- **Detailed Report** identifies code compliance and violations
- Complimentary re-review of reissued plans*

Additionally, ICC Plan Review Services has years of experience in code application, certified design experts on board, and International Code Council Certifications to ensure we deliver the industry's most comprehensive and reliable plan reviews.

> Find Out More! 888-422-7233, x4337 www.iccsafe.org/PLR3





*Applies to "Complete Plan Review Services". Contact ICC Plan Review staff for details.

20-18850

INTERNATIONAL CODE COUNCIL®



ACCREDITATION SUITE for Building Departments 101618594

Free Programs to Help Building Departments Approve:

- 1. Special Inspection Agencies
- 2. Fabricators
- 3. Metal Building Manufacturers
- 4. Metal Building Assemblers
- 5. Testing Laboratories
- 6. Field Evaluation Bodies
- 7. Building Department Service Providers
- 8. Product Certification Agencies

Learn More about these Valuable Resources!

1-866-427-4422 www.iasonline.org



INTERNATIONAL CODE COUNCIL®



To: Mayor and City Commissioners
From: Mike Womack, City Manager
Date: January 25, 2024
RE: Ordinance Amendment to Chapter 15

STAFF RECOMMENDATION

To introduce an ordinance amendment to Chapter 15 Elections, §15-1 Election Commission.

CURRENT OR NEW INFORMATION

With the passage of Proposal 2022-2, there are a significant number of changes to the way communities conduct elections in the State of Michigan. Beginning with the Presidential Primary, which is scheduled for February 27, 2024, voters now have the option of voting in person at an early voting site for nine consecutive days beginning on the second Saturday before the election. Voters still have the option to vote by absentee ballot or at their polling location on election day.

Additionally, Act No. 88 Public Acts of 2023 increased precinct size. Prior to this act each voting precinct was to have no more than 2,999 registered voters per precinct; however, the number of registered voters has increased to 4,999 per precinct.

Precinct boundaries are governed under Michigan Election Law, MCL 168-654.66, and can only be approved by the local Election Commission. The City of Lapeer Election Commission met on November 27, 2023, and adopted Resolution #2023-01 Approving Changes in Boundaries for Voting Precincts, which approved the previous #1 and #2 Precincts to be combined to become the new Precinct #1, and the precious Precincts #3 and #4 to be combined to become the new Precinct #2.

Both polling locations will remain the same, Precinct #1 is at Trinity United Methodist Church, 1310 N. Main Street, and Precinct #2 is at Calvary Bible Church, 923 S Main Street.

Consolidation of these precincts will ultimately be a cost savings for the city. For example, we will not need as many election workers, there will be less equipment needed and less maintenance costs.

Currently, Chapter 15 Elections, Article I Precincts states "§ 15-1Territory included in each precinct. Hereafter, there shall be four election Precincts in the City of Lapeer", and details the boundaries for the four precincts. This amendment will modify § 15-1Territory included... to two election precincts.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

The City of Lapeer has had four voting precincts since 1996.

AGENDA ITEM REVIEW						
Meeting Date: Consent:	February 5, 2024	Date Reviewed:	January 25, 2024			
Administrative: Public Hearing:	X	Reviewed By:	R. Sanchez, City Clerk			

CITY OF LAPEER LAPEER COUNTY, MICHIGAN

Ordinance #: 2024-02

An ordinance to amend City of Lapeer elections ordinance by amending § 15-1 Territory included in each precinct.

THE CITY OF LAPEER, LAPEER COUNTY, MICHIGAN ORDAINS:

ARTICLE I.

That Ordinance § 15-1Territory included in each precinct is amended to read in its entirety as follows:

§ 15-1 Territory included in each precinct.

Hereafter there shall be two election precincts in the City of Lapeer.

- A. Precinct Number One shall include all area north of Genesee Street and west of Fox Street extending to Biddle Street; west of Biddle Street to Cedar Street; west of Cedar Street to Second Street; south of Second street to Main Street; and west of Main Street to end of City Limits.
- B. Precinct Number Two shall include all area east of Main Street north of Second Street; and all areas east of Cedar Street extended to Biddle Street; east of Biddle Street to Fox Street; east of Fox street to Genesee Street to end of City Limits; and all area south of Genesee Street to end of City Limits.

ARTICLE II. SEVERABILITY

This ordinance and its various articles, paragraphs and clauses thereof are hereby declared to be severable. If any article, paragraph or clause is adjudged unconstitutional or invalid, the remainder of this amendatory ordinance shall not be affected thereby.

ARTICLE III. CONFLICT

All ordinances and provisions of ordinances of the City of Lapeer in conflict herewith are hereby repealed.

ARTICLE IV. ADOPTION

This amendatory ordinance shall be published as required by law and shall take effect after publication.

CERTIFICATION

The foregoing ordinance is hereby certified to be the authentic record of the ordinance which was duly adopted by the City Commission of the City of Lapeer on the _____ 2024, and published on the _____, 2024.

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN)) SS COUNTY OF LAPEER)

I, the undersigned, the fully qualified and acting Clerk of the City of Lapeer, Lapeer County, Michigan, do hereby certify that the foregoing is a true and complete Copy of an ordinance adopted at a regular meeting of the City Commission of the City of Lapeer, Michigan, held on the ______, 2024, the original of said meeting was given to and in compliance with Act 267, Public Acts of Michigan, 1976.

I further certify that on the ______, 2024, I caused a notice of such adoption to be published in the County Press, a newspaper circulated in the City of Lapeer, and that said Ordinance and the record of publication was duly recorded in the Municipal Code of the City of Lapeer and is available for public use and inspection at the offices of the City of Lapeer Clerk.

IN WITNESS WHEREOF, I have hereunto fixed my official signature on this ______, 2024.

Romana Sanchez, City Clerk City of Lapeer

CITY OF LAPEER - SPECIAL EVENTS RULES AND REGULATIONS

A. SPECIAL EVENT APPLICATION REQUIRED:

Any person, group or organization wishing to sponsor or hold a Special Event in the City of Lapeer will be required to complete the City of Lapeer Special Event Application. Applications are available at City Hall or Public Safety Building.

The City of Lapeer may hold its own special events, it may contract with one or more organizations to perform special event services, or it may jointly sponsor a special event with one or more organizations. In such cases the City Administration and any participating organization(s) shall submit a special event application to the City Commission which shall include an itemization of the City's financial participation and, if applicable, the co-sponsoring organization's financial participation. Requests for joint sponsorship with the City will be considered during the budget appropriation process.

The City will provide a complete review of any special event application, including consultation with the applicant as may be reasonably necessary to resolve problems, at no charge to event sponsors.

Sponsors of Special Events should be aware that noise generated by the event could have an impact on the neighborhoods near the event site. Sponsors must be considerate of the neighbors and be aware of the City ordinance provisions dealing with sound and noise.

B. <u>CITY SERVICES PROVIDED FOR SPECIAL EVENTS:</u>

The City will provide support to special events on the following basis:

1. City Operated Events: The City will operate certain special events directly. The City will fund the full cost of these events.

2. Co-Sponsored events: The City may co-sponsor certain events with other organizations when the City Commission determines that the event is of general interest to the public and advances the City's public image. The City will provide financial support to these events as determined in the annual budget appropriation. These events must meet the other requirements contained in these special event regulations, and must reimburse the City for any City costs in excess of the support level authorized by the budget appropriation.

3. Other Non-Profit Events: The City may provide up to 1/2 of the actual City labor costs, equipment rental charges, purchased or rented materials as well as Park/Facility Rental Fees to assist other special events operated by non-profit organizations. These events must meet the other requirements contained in these special event regulations and must reimburse the City for any City costs in excess of this support level unless a greater amount is approved by the City Commission. Groups filing an application as other Non-Profit Events must be able to submit a current IRS 501 C(3) Statement.

4. Other For-Profit Events: The City may allow other special events operated by for-profit sponsors that are beneficial to the city and the public, subject to an additional Use Charge for the use of the public property which is approved for each event. In addition, these events must

pay 100% of all City costs related to the event. These events must meet the other requirements contained in these special event regulations and must reimburse the City for any City costs in addition to the payment of the established rent. The minimum additional Use Charge shall be \$250.00 per day.

5. Political or Ballot Issue Events: The City will allow Political or Ballot Issue special events provided that the political party, candidate or political organization pays 100% of all costs including a minimum facility fee of \$250.00 per day.

C. <u>FEES FOR SPECIAL EVENTS:</u>

This section shall take effect January 1, 2005.

Fees shall be charged for City services provided to Special Events as follows:

- **1.** Hourly Rate shall be the hourly cost for any employee working on a special event as established by the City Administration. Hourly Rate shall exclude expenses related to the employee including fringe benefits and overhead.
- **2. Overtime** shall be the overtime hourly cost for any employee working on a special event during a time period that would be considered overtime for City Payroll records, excluding the actual cost for fringe benefits.
- **3.** Purchased or Rented Materials shall include all direct costs for all materials purchased or rented by the City of Lapeer for use at the event. An administrative Fee of 15% shall be added to all purchased or rented material to cover costs related to order processing and vendor payment.
- **4. Equipment Charges** shall be the current equipment rental rates charged by the City of Lapeer Equipment Fund.
- **5.** Rental Charge Facility Fee: Special events which are exclusively sponsored by private, for-profit organizations shall be charged a rent/facility fee for use of public areas such as streets, in addition to the City Event Fees provided herein. The rent/facility fee shall be based on the number of road closures needed, length of the event, overall economic impact on the community, and shall be subject to final approval by the City Commission as part of the Special Event Application approval.

The minimum rental charge assessed to private for-profit organizations shall be \$250 per day.

D. BILLINGS FOR SPECIAL EVENTS:

Special Event billings by the City shall be itemized as follows:

DPW Employee Straight Time/Overtime	\$				
Police Employee Straight Time/Overtime\$					
Parks and Rec. Straight Time/Overtime \$					
Fire Department Costs	\$				
Facility Fee		\$			
Equipment Charges		\$			
Purchased Materials		\$	+15%		

Rented Materials	\$	+15%
Sub-Total	\$	
Less amount of City support	<u>\$-</u>	
NET TOTAL BILLING	\$	

A cash deposit, performance bond or other security acceptable to the City will be required in an amount equal to the amount estimated by the City to be billed for City Fees as described above. The estimated City Fees shall be listed as a part of the City Commission Resolution authorizing the Special Event. Arrangements for the deposit or other acceptable security are to be made by event organizers not less than five (5) working days before the start of the event. It should be noted that the fees listed in the City Commission Resolution are ESTIMATES ONLY, actual fees may be higher or lower.

E. FREE PARKING FOR SPECIAL EVENTS:

The term "free parking" as used on the Special Event Application form means that there will be no enforcement of parking time limits, metered parking or permit parking. There will be enforcement of the handicapped parking zones, theater parking zones, and fire lanes at all times. Free parking shall only be granted if requested by the sponsor and approved by the City Commission. There shall be a twenty-foot (20ft) Fire Lane maintained at all times during the Special Event. The Fire Lane must be maintained even during set up and tear down of the event unless written authorization is obtained from the Fire Chief and Chief of Police.

F. <u>CIVIC ORGANIZATIONS AND MERCHANTS IN SPECIAL EVENTS:</u>

Local non-profit organizations and local merchants in the vicinity of the special event being held shall be given the opportunity to participate in the special event to the greatest extent practical, consistent with the nature and purpose of the event.

G. <u>SPECIAL EVENT SIGNS:</u>

The special event application shall include a description of the advertising signs which are proposed to be used for the event. The use of the signs shall conform to the description contained in the application, or as modified by the City Commission in its approval resolution. All signs are subject to the approval of the City. There will be no city/park sidewalk or walking path/street painting with permanent paint. Non-permanent paint and wash away chalk will be allowed.

H. VIDEO OR FILM PRODUCTION:

Organizations which request use of City property or right-of-ways in the City of Lapeer as a location for a commercial video or film production shall be required to coordinate the production with the City Manager's Office.

The City Manager's Office shall have the authority to grant permission for commercial video or film production in the City and to allow use of city facilities for this purpose. All commercial video or film productions shall be required to pay the actual costs of all straight time and overtime for all city employees, equipment, and purchased or rented materials (plus 15%). In addition, a rent shall be charged for the use of public areas such as sidewalks and streets. The minimum rental fee or site fee shall be \$250.

I. LIABILITY INSURANCE REQUIREMENTS:

All sponsors of special events or commercial video or film crews shall carry general liability insurance with coverage for bodily injury, death, and property damage of at least \$1,000,000 per occurrence, and \$1,000,000 aggregate, except for Class 1 B Low Hazard events approved by the Special Event Review Committee as provided below. Sponsors of Class 1 - Low Hazard Special Events shall carry general liability insurance with coverage for bodily injury, death, and property damage of at least \$300,000 per occurrence, and \$300,000 aggregate. An event sponsor shall be required to provide a valid certificate of insurance naming the City of Lapeer as an additional insured prior to the event. The City Commission may require higher levels of insurance based on risk factors and past experience (i.e. Lapeer Days/Gus Macker).

J. SPECIAL EVENT REVIEW COMMITTEE:

The Special Event Review Committee shall consist of the City Manager, Assistant to the City Manager, Police Chief, Fire Chief, Director of Public Works, Director of Parks, Recreation & Cemeteries and the Planning Director. The Special Event Review Committee is intended to provide a risk control guide for the handling of the increased liability associated with special events. Special events are defined in the ordinance and generally consist of activities which are not directly related to the day-to-day operations of the City of Lapeer, but which may occur on premises owned or controlled by the City of Lapeer. These would include, but not be limited to, the examples given below for the various hazard level classifications of special events.

The Special Event Committee may place additional requirements on any special event. These requirements may include specific staffing levels for Police, Fire, Paramedic, Municipal Services or other personnel. Expenses for these services will be billed to the sponsoring organization as provided for herein. The Special Event Review Committee will review each special event application received and assess the potential liability risk of the City of Lapeer, based on the following risk categories:

<u>Class I Low Hazard</u> involves no physical activity by participants and no severe exposure to spectators. Examples of events in this category include, but are not limited to, meetings, seminars, social gatherings, theatrical performances, and auctions.

<u>**Class II**</u> <u>**Moderate Hazard**</u> involves limited physical activity by participants and no severe exposure to spectators. Events in this category include, but are not limited to, amateur team sports, dances, animal shows, political rallies, flea markets, picnics, and parades with no floats.

<u>**Class III**</u> High Hazard involves major participation by participants and/or moderate exposure to spectators. Events in this category include, but are not limited to, parades with floats, marathons or races and circus/carnivals.

<u>**Class IV Severe Hazard</u>** involves severe exposure to spectators and/or participants. Examples of events in this category include, but are not limited to, rock concerts, alcoholic beverage sales, vehicle races, fireworks displays, ice carving events, professional or collegiate sporting events.</u>

As a result of the review of the event by the Special Event Review Committee the City Commission may place special conditions on the event. A member of the Review Committee shall be available to meet with event organizers to review the special conditions and insure that all conditions are met before the event begins. Some events may require that a member of the Special Event Review Committee or their agent be on site during the event.

Any member of the Special Event Review Committee has the authority to cancel or stop an event if the special conditions required for approval of the event are not being met. In addition, the members of the Special Event Review Committee and City public safety officials have the authority to cancel or stop an event, or place additional restrictions on the event, if it is deemed that the public health, safety or welfare is being jeopardized and/or would be better served with additional restrictions.

K. TRAFFIC CONTROL AND SAFETY REQUIREMENTS:

The special event sponsor shall be responsible for complying with all traffic control and safety procedures required by the City during the event. The requirements will be indicated in the permit or notice of approval, and additional requirements may be made by the City during the event as may be necessary for the safety of the public.

The City of Lapeer may, in certain circumstances permit, but does not recommend, solicitations of any kind in the street. The City of Lapeer accepts no responsibility or liability for the safety of persons who make solicitations in the streets. All special events which include participants soliciting funds in street intersections shall comply with the safety requirements and use of traffic cones as specified by the Police Department.

The City of Lapeer has NO authority to grant a permit for solicitations on any County of Lapeer or State of Michigan highway.

L. PARTICIPANT WAIVER OF LIABILITY:

The special event sponsor shall be responsible for obtaining all signed indemnification agreements as required by the City. Samples of the basic agreements are attached to these regulations. The specific requirements for each event will be indicated in the City's Written Confirmation of Approval.

M. VENDOR INSURANCE AND LICENSE REQUIREMENTS:

All food/beverage vendors must have Lapeer County Health Department approval and complete the concession waiver of liability prior to opening of the vending operations.

All food/beverage vendors must supply a valid certificate of insurance, in an amount approved by City, naming the City of Lapeer as an additional insured prior to opening of the food stand. All food vendors must post a valid temporary Food License as authorized by Lapeer County Health Department. Food/Beverage Vendors are responsible for any and all fees related to obtaining a food license. Food/Beverage Vendors are required to comply with all Lapeer County Health Department rules and regulations for Temporary Food License Facilities.

All food/beverage vendors are required to contact the Lapeer County Health Department for the latest rules and regulations and to obtain a temporary food license. Food/beverage vendors are responsible for insuring compliance with all Health Department rules and regulations. Food/beverage vendors should contact the Health Department **WELL IN ADVANCE** of the event date. **The Temporary Food Service License application must be**

submitted to the Lapeer County Health Department more than 3 days before the event to avoid an additional late fee.

Contact Lapeer County Health Department at (810)667-0392.

N. TWO OR MORE APPLICATIONS FOR THE SAME EVENT DATE:

In the event that two or more Special Event Applications are received for the same date and time the date and time that each application was received by the City of Lapeer shall determine the order of preference. Once a Special Event Permit has been granted further permits for the same date, time, and general location will not be allowed unless the City Commission is convinced that no additional staffing or other City resources would be required and/or that the holding of the two special events would not cause any interference or confusion between them and that they would complement each other.

In the event that two or more Special Event Applications are received at the same time for the same date and time the City Administration has authority to resolve date and time conflicts with the sponsors filing each application.

O. <u>RESERVATION OF ANNUAL EVENT DATES:</u>

If an event is intended to be an annual event at regularly scheduled dates, the current year's application may include the following year's requested dates. Approval of the current year's application may include a reservation of the next year's proposed dates. However, it will not constitute approval of the next year's event, which must have its own timely application submitted for City approval. In general, the City will not approve Special Event dates more than one year in advance.

In all cases preference for scheduling shall be given in the following order:

- a. City Sponsored Events
- b. City Co-Sponsored Events
- c. City Non-Profit Events
- d. Non-City Non-Profit Events
- e. For-Profit Events

P. WRITTEN CONFIRMATION OF CITY APPROVAL:

Upon approval of the Special Event Application a written confirmation as to the action of the City Commission will be forwarded to the individual or organization requesting the event by the City Clerk's Office. This confirmation will outline any special conditions that must be met if the event is to be held. The City of Lapeer Special Event Application form must be completed for all special events that take place on property owned or controlled by the City of Lapeer.

Adopted: February 16, 2004 Revised : September 14, 2007 Revised: July 30, 2014 Revised: September 25, 2019 Revised: April 28, 2020



ITEM H-1

To: Mike Womack, City Manager
From: Jeremy Howe, Chief of Police
Date: January 25, 2024
RE: Special Event – East Lapeer Farmers Market

STAFF RECOMMENDATION

Approve the event. Insurance required.

CURRENT OR NEW INFORMATION

Friends helping Friends Inc. would like to have a weekly event at the TSC located at 1203 Imlay City Rd. The event is named, "East Lapeer Farmers Market." This event is not located on city owned property. The organizer, Kathy Stine, is requesting that every Saturday starting on April 13, 2024, and ending December 28, 2024, from 10 a.m. to 4 p.m. they host a farmers market event in the parking lot of TSC. They expect about 20 vendors to participate.

This event does not require any additional city services.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

This appears to be the events first time as special event. Kathy Stine, the organizer, advised in the application that this would be annual going into 2025.

AGENDA ITEM REVIEW						
Meeting Date:	February 5, 2024					
Consent:	X					
Administrative:						

Public Hearing:

Date Reviewed: January 26, 2024

Reviewed By: R. Sanchez, City Clerk

City of Lapeer SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application in accordance with the City of Lapeer Special Events Ordinance and Regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT Sara Tilley Stilley@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should come directly to the City Manager's Office (Tracey Russell, Trussell@ci.lapeer.mi.us).

Sponsoring Organizat (Legal Name)		TSC LAPEET Riends Helom		Phone #	810-441-1335
Addrėss			R Rd Imaly c		
Organization Event Coordinator/Contact		Athy STINE	KKU 4 mily C	Phone #	
Event Coordinator/Co Address	ontact		D IMAly city 4	8444	
Coordinator/Contact E	Email <u>F</u>	Riends helping	D Imaly city 4 Friends inc @	YAhoo, CO	pr1
Event Name	EASTL	HDEER FARME	RS MARKET		
Purpose of Event	-	3 MARKer	-		
Event Location	120 SC LA	3 ITTN MY City CHIPER HII DRV R	Have you <i>LI</i> > reserved your <i>Hell</i> park/pavilion? <i>H</i> Event Time <i>Log Y</i>	with this applica	ppy of reservation form ntion, if no and planning a vations need to be made.*.
Date of Event	VERY SA	Apr 13,202	イ Event Time え₀ぇӌ	10-4 Pr	1
# of Event Organizational Team	 	ple	# of Expected Attendees:	20 Vend	ers
Describe the activities taking place at your ev	_	ARMER MAR	Ket		
Please check what wi	ill be part o	f your event:			

 Music**
 Animals**
 Selling of food*
 Posted Signage of Event*

 Tents
 Wedding
 Selling of drinks*
 Liquor/Beer or Wine*

**Please list here what type of music (DJ/Band/Indivdual singers, etc.) and/or list animals:_

*See Rules and Regulations

Please check what you request the City to supply:

Picnic Tables Qty:	Electricity Turned on/off	Other:	
Inflatables	Road Crossing Guards Qty:	Trash Containers Qty:	
Road Closures List:			

Please attach a letter indicating all requests of City services if something other than above.

What type of event is this:

City Operated Event	Other Non-Profit Event	Co-Sponsored Event
	Other For-Profit Event	Political or Ballot Issue Event

INDEMNIFICATION AGREEMENT

The agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

attly Stor Date: 1-12-2.4 Signature: Date: 1 - 12 - 2 4 làn Witnesss: ANNUAL EVENT: Is this event expected to occur next year? (YES) [No] 1.

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

(e.g., third weekend in July): JAN to Dec. 2025 EVERY SATURDAY

- 2. AN EVENT MAP [IS] [IS NOT] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.,), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show streets or parking lots that you are requesting to be blocked off. Crossing Guards are required if crossing any roads.
- FREE PARKING: Are you requesting free parking (see the Rules and Regulations)? 3. [YES] (NO)

If yes, list the lots or locations where free parking is requested:

- Alcoholic Beverages: Will they be served? [YES] [NO] 4. Who holds the Liquor Control Commission license?
- 5. CERTIFICATION AND SIGNATURE: | understand and agree on behalf of the sponsoring organization that:
 - a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval. .
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

Kath Stine Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.

Dates for East Lapeer Farmers Market 2024

Saturday January 6, 13, 20, 27 Saturday February 3, 10, 17, 24 Saturday March 2, 9, 16, 23, 30 Saturday April 6, (13), 20, 27 Saturday May 4, 11, 18, 25 Saturday June 1, 8, 15, 22, 29 Saturday July 6, 13, 20, 27 Saturday August 3, 10, 17, 24, 31 Saturday September 7, 14, 21, 28 Saturday October 5, 12, 19, 26 Saturday November 2, 9, 16, 23, 30 Saturday December 7, 14, 21, 28

DEPARTMENT OF THE TREASURY

INTERNAL REVENUE SERVICE P. O. BOX 2508 CINCINNATI, OH 45201

Date: MAY 2 4 2018

FRIENDS HELPING FRIENDS INC 6486 WEYER ROAD IMLAY CITY, MI 48444-8806 Employer Identification Number: 82-5263151 DI.N. 26053535001248 Contact Person: CUSTOMER SERVICE ID# 31954 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 509(a)(2) Form 990/990-EZ/990-N Required: Yes Effective Date of Exemption: May 1, 2018 Contribution Deductibility: Yes Addendum Applies: No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

FRIENDS HELPING FRIENDS INC

, * -, - "

Sincerely,

stephen a. morton.

Director, Exempt Organizations Rulings and Agreements

Letter 947

.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.												
lf	SU	BROGATION IS W	AIVED, subject	to t	he te	DITIONAL INSURED, the p rms and conditions of th ificate holder in lieu of su	ne poli	cv. certain p	olicies may	NAL INSURED provision require an endorsemen	t. Ast	e endorsed. atement on
PRO	_						CONTA NAME:	CT				
Nex PO E	t Firs	st Insurance Agency, 60787	Inc.				PHONE (A/C, N	o, Ext): (855) 22	2-5919	FAX (A/C, No)		
		o, CA 94306					E-MAIL	cupport	@nextinsuran	ce.com		
										RDING COVERAGE		NAIC #
INSU	050						INSURE	RA: State Na	ational Insuran	ce Company, Inc.		12831
		oeer Farmers Market					INSURE					
120	3 E. I	Imlay City Rd. MI 48446					INSURE					
							INSURE					
							INSURE					
CON	VER	RAGES	CER	TIFIC	CATE	NUMBER: 913627838	moon			REVISION NUMBER:		
IN CE E)	DIC/ ERTI	ATED. NOTWITHST	TANDING ANY RE SSUED OR MAY ITIONS OF SUCH	PERT	REME	RANCE LISTED BELOW HAV NT, TERM OR CONDITION THE INSURANCE AFFORD LIMITS SHOWN MAY HAVE	OF AN ED BY	Y CONTRACT THE POLICIE REDUCED BY	OR OTHER I S DESCRIBEI PAID CLAIMS.	DOCUMENT WITH RESPE	CT TO I	WHICH THIS
INSR LTR		TYPE OF INSU	RANCE		WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMN	S	
	X	COMMERCIAL GENER	<u>v</u>]							EACH OCCURRENCE		,000.00
		CLAIMS-MADE	X OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,0	
A	-			x		NXTLLVF7IP-00-GL		03/01/2024	03/01/2025	MED EXP (Any one person)	\$15,00	
	GEN	J		~				03/01/2024	03/01/2023	PERSONAL & ADV INJURY GENERAL AGGREGATE	\$1,000, \$2,000,	
	X	POLICY PRO-								PRODUCTS - COMP/OP AGG	\$2,000,	
Ì		OTHER:									\$	
	AUT	TOMOBILE LIABILITY								COMBINED SINGLE LIMIT (Ea accident)	S	
		ANY AUTO	-							BODILY INJURY (Per person)	5	
		OWNED AUTOS ONLY	SCHEDULED AUTOS							BODILY INJURY (Per accident)	S	2
		HIRED AUTOS ONLY	NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$	
											5	
ļ		UMBRELLA LIAB	OCCUR					-		EACH OCCURRENCE	S	
ł		EXCESS LIAB	CLAIMS-MADE							AGGREGATE	5	
	WOR	DED RETENTION								PER OTH-	s	
	AND	EMPLOYERS' LIABILIT	Y Y/N							STATUTE		
	OFFI	PROPRIETOR/PARTNER	D?	N/A						E.L. EACH ACCIDENT	<u>s</u>	
	If yes	ndatory in NH) s, describe under CRIPTION OF OPERATIO	ONE holow						-	E.L. DISEASE - EA EMPLOYEE		
	DES	CRIPTION OF OPERATIO	UNS Delow							E.L. DISEASE - POLICY LIMIT	5	
						*						
DESC	RIPT	ION OF OPERATIONS /	LOCATIONS / VEHICL	ES (A	CORD	101, Additional Remarks Schedule	e, may be	attached if more	space is require	d)		
The (Certi	ificate Holder is City o	of Lapeer. This Cer	tificat	e Hol	der is an Additional Insured o itten agreement between the	n the G	eneral Liability	policy per the	Additional Insured Automa	ic Status	s Endorsement.
	erun	icate noider privilege	s apply only if requ	urea	Dy Wi	itten agreement between the	certific	ate Holder and	i the insured, a	and are subject to policy ter	ns and d	conditions.
		ICATE HOLDER					CANC	ELLATION				
City of 576 Li Japee	bert						THE	EXPIRATION	DATE THE	ESCRIBED POLICIES BE CA REOF, NOTICE WILL B Y PROVISIONS.		
		1				Click or scan to view	AUTHOR	RIZED REPRESEN		Un Ryon		
								© 198	38-2015 ACC	ORD CORPORATION.	Il righ	ts reserved.

The ACORD name and logo are registered marks of ACORD



To:	Mike Womack, City Manager
From:	Jeremy Howe, Chief of Police
Date:	January 25, 2024
RE:	Annual Food Truck Event 2024

STAFF RECOMMENDATION

To Approve the Event.

CURRENT OR NEW INFORMATION

We received a request from the Lapeer Area Chamber of Commerce to their annual event titled the "Food Truck Festival" within City Lot #5. The food trucks will be selling various types of prepared foods, this event is a fund raiser and community event for the Chamber. This event will be running on the same weekday and time as the Lapeer Car Cruise but at a separate area within the downtown.

With approval this event will be held on four Monday evenings from 4PM to 8:00PM. Dates of the events, 2024:

May 13, June 10, July 8, September 9

The Chamber is requesting that the trucks be allowed to set up in City Municipal Lot #5 between Court Street and Saginaw Street, with the trucks parking at the south/west end of the lot, along the river. The vendors for this event are expected to arrive at 1:00PM on the days of the event to begin preparing their food. This event will require City services from: DPW for barricades in City lot #5 beginning at 7:00AM, Park Dept. for picnic tables and Police services to set up the barricades. There will be music within the pavilion of Annrook Park.

See PDF SE Food Truck Festival 2024.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Annual Event

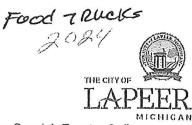
AGENDA ITEM REVIEW

Meeting Date: February 5, 2024 Consent: X Administrative: Public Hearing:

Date Reviewed: January 26, 2024

Reviewed By: R. Sanchez, City Clerk

City of Lapeer SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application in accordance with the City of Lapeer Special Events Ordinance and Regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT Sara Tilley Stilley@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should come directly to the City Manager's Office (Tracey Russell, Trussell@ci.lapeer.mi.us).

Sponsoring Organization (Legal Name)	Millerere 810 1064 6641
Address Address	MANERE # 810164 6641 57 - LAPERIZ
Organization Event Coordinator/Contact <u>Neda Payn</u>	
Event Coordinator/Contact	rk st, LAPORE
	erareaChamber, org
Event Name LAPER Frod TRUC	K Fest
Purpose of Event Fund NAiser - Community Event	
Event Location	Have you 'Yes / No reserved your park/pavilion? <i>If yes, provide copy of reservation form</i> with this application, if no and planning a
Date of Event MAY 13 - June 10 203	Event Time
# of Event Organizational Team	# of Expected Attendees: 1200-1500
Describe the activities taking place at your event: Food TRUCKS, Da MUSIC. FACE PAINTER BAlloon artist	
Please check what will be part of your event:	
Music** Animals** Tents Vedding	Selling of food* Selling of drinks* NON-Algoholic
**Please list here what type of music (DJ/Band/Indivdual singers, etc.) and/or list animals:	

*See Rules and Regulations

- Alcoholic Beverages: Will they be served? [YES] [NO] 4. Who holds the Liquor Control Commission license
- CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring 5. organization that:
 - a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agen of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above, understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

nature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, Cily of Lapeer, Cily Manager's Office, 576 Liberty Park, Lapeer MI 48446.

- Alcoholic Beverages: Will they be served? [YEŞ] [NO] 4. Who holds the Liquor Control Commission license?
- 5. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 - a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

Signature of Spon's oring/Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.

Annrook Park Pavilion (Downtown)

N. Court Street / Horton Street

Lapeer

MI

48446

Pavilion with electricity, play equipment, two ball diamonds and pathway connected to Linear Path. Portable toilet May-September

rec desk

01760948 2024 Food Truck Fest

5/13/2024 8:00 AM 5/13/2024 9:00 PM

Annrook Park Pavilion (Downtown): 100

1. Annrook Park Pavilion (Downtown) – 5/13/2024 8:00 AM – 5/13/2024 9:00 PM Group Size: 100 - for multi-day reservations

Designed for use with FlexScheduler reservations

1. Annrook Park Pavilion (Downtown) – 5/13/2024 8:00 AM – 5/13/2024 9:00 PM Group Size: 100 Facility Fee: \$0.00 Total: \$0.00

Neda Payne 108 W. Park Street 1661 Wild Cherry Lane Lapeer MI 48446 (810) 441-1491 (810) 441-1491 neda@lapeerareachamber.org

0.00

Annrook Park Pavilion (Downtown)

N. Court Street / Horton Street

Lapeer

MI

48446

Pavilion with electricity, play equipment, two ball diamonds and pathway connected to Linear Path. Portable toilet May-September

rec desk

01760948 2024 Food Truck Fest

6/10/2024 8:00 AM 6/10/2024 9:00 PM

Annrook Park Pavilion (Downtown): 100

1. Annrook Park Pavilion (Downtown) – 6/10/2024 8:00 AM – 6/10/2024 9:00 PM Group Size: 100

for multi-day reservations

Designed for use with FlexScheduler reservations

1. Annrook Park Pavilion (Downtown) – 6/10/2024 8:00 AM – 6/10/2024 9:00 PM Group Size: 100 Facility Fee: \$0.00 Total: \$0.00

Neda Payne 108 W. Park Street 1661 Wild Cherry Lane Lapeer MI 48446 (810) 441-1491 (810) 441-1491 neda@lapeerareachamber.org

0.00

Annrook Park Pavilion (Downtown)

N. Court Street / Horton Street

Lapeer MI

48446

Pavilion with electricity, play equipment, two ball diamonds and pathway connected to Linear Path. Portable toilet May-September

rec desk

01760948 2024 Food Truck Fest

7/8/2024 8:00 AM 7/8/2024 9:00 PM

Annrook Park Pavilion (Downtown): 100 1. Annrook Park Pavilion (Downtown) – 7/8/2024 8:00 AM – 7/8/2024 9:00 PM Group Size: 100 - for multi-day reservations

Designed for use with FlexScheduler reservations

1. Annrook Park Pavilion (Downtown) – 7/8/2024 8:00 AM – 7/8/2024 9:00 PM Group Size: 100 Facility Fee: \$0.00 Total: \$0.00

Neda Payne 108 W. Park Street 1661 Wild Cherry Lane Lapeer MI 48446 (810) 441-1491 (810) 441-1491 neda@lapeerareachamber.org

0.00

Annrook Park Pavilion (Downtown)

N. Court Street / Horton Street

Lapeer MI

48446

Pavilion with electricity, play equipment, two ball diamonds and pathway connected to Linear Path. Portable toilet May-September

rec desk

01760948 2024 Food Truck Fest

9/9/2024 8:00 AM 9/9/2024 9:00 PM

Annrook Park Pavilion (Downtown): 100 1. Annrook Park Pavilion (Downtown) – 9/9/2024 8:00 AM – 9/9/2024 9:00 PM Group Size: 100 - for multi-day reservations

Designed for use with FlexScheduler reservations

1. Annrook Park Pavilion (Downtown) – 9/9/2024 8:00 AM – 9/9/2024 9:00 PM Group Size: 100 Facility Fee: \$0.00 Total: \$0.00

Neda Payne 108 W. Park Street 1661 Wild Cherry Lane Lapeer MI 48446 (810) 441-1491 (810) 441-1491 neda@lapeerareachamber.org

0.00

								F	ax: (8	10)664-2610
A	CORD	CER	TIF	ICATE OF LIA	BILI	TY INS	URANC	E		(MM/DD/YYYY)
B	HIS CERTIFICATE IS ISSU CERTIFICATE DOES NOT A BELOW. THIS CERTIFICAT REPRESENTATIVE OR PRO	FFIRMATIVELY E OF INSURAN DUCER, AND T	OR I CE D HE C	NEGATIVELY AMEND, EX OES NOT CONSTITUTE A ERTIFICATE HOLDER.	(TEND A CON	OR ALTER	THE COVER	AGE AFFORDED BY TH SSUING INSURER(S), A	HOLDE TE POL UTHOF	ICIES RIZED
	MPORTANT: If the certifica SUBROGATION IS WAIVE his certificate does not cor	ate holder is an D, subject to th	ADD e ter	TIONAL INSURED, the purs and conditions of the	policy	certain noli	clas may rou	AL INSURED provision quire an endorsement.	s or be A state	endorsed. ement on
	DUCER				CONTA NAME:	cr Pam	Little			
	The Lapeer Age 145 E. Nepessin				PHONE (A/C, No	o, Ext): (810)	664-2966	FAX (A/C, No)	; (810)6	64-1102
	Lapeer, MI 4844				É-MAIL ADDRE		@lapeeragen			
		-				2A		RDING COVERAGE		NAIC #
INSU	URED				INSURE			tual Ins. Co. of Michigan		15350
	The Lapeer Area	Chamber of	Co	mmerce	INSURE			ormiciligan		12304
	108 W Park St				INSURE			a and a sub-		1
	Lapeer, MI 4844	6-2163			INSURE	RE:				
<u> </u>	VERAGES	OCOTICI	0 4 7 -		INSURE					
Т	HIS IS TO CERTIFY THAT THE	POLICIES OF IN	SURA	E NUMBER: 00001991-1	BEENI	SSUED TO TH	E MOUDED N	REVISION NUMBER:	19	
CE	ERTIFICATE MAY BE ISSUED	OR MAY PERTAI	EMEN N, TH CIES.	I, TERM OR CONDITION OF E INSURANCE AFFORDED E LIMITS SHOWN MAY HAVE		ONTRACT OF POLICIES DE REDUCED BY	R OTHER DOC SCRIBED HER PAID CLAIMS	UMENT WITH RESPECT T	O MAN INC	
		printed and d	SUBR			POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	Limi	TS	
A		1		A040010 08		05/18/2023	05/18/2024	EACH OCCURRENCE DAMAGE TO RENTED	s	1,000,000
	CLAIMS-MADE X	OCCUR						PREMISES (Ea occurrence)	5	100,000
	******* ·····							MED EXP (Any one person)	\$	1,000,000
	GEN'L AGGREGATE LIMIT APPLI	ES PER:						PERSONAL & ADV INJURY GENERAL AGGREGATE	S S	2,000,000
	X POLICY PRO-	LOC						PRODUCTS - COMP/OP AGG	s	2,000,000
	OTHER:								\$	
A	AUTOMOBILE LIABILITY			A040010 08		05/18/2023	05/18/2024	COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
	ANY AUTO	EDULED						BODILY INJURY (Per person)	\$	
	V HIRED V NON	OS I-OWNED						BODILY INJURY (Per accident)		
	AUTOS ONLY X AUT	OS ONLY						PROPERTY DAMAGE (Per accident)	\$	
A	X UMBRELLA LIAB X	OCCUR		A040010 08		05/18/2023	05/18/2024		\$	1,000,000
	EVOLOGIUM	CLAIMS-MADE				03/10/2023	03/10/2024	EACH OCCURRENCE	s s	1,000,000
	DED RETENTION \$							HOOREONIE	s	1,000,000
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N		AF WCP 100029551		05/18/2023	05/18/2024	X PER OTH- STATUTE ER		
	ANY PROPRIETOR/PARTNER/EXEC OFFICER/MEMBER EXCLUDED?							E.L. EACH ACCIDENT	s	100,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS b							E.L. DISEASE - EA EMPLOYEE		100,000
A	DESCRIPTION OF OPERATIONS L	elow		A156171 07		05/18/2023	05/18/2024	E.L. DISEASE - POLICY LIMIT Each Claim	\$	500,000
Α	EPLI		3	A176362 07		05/18/2023	05/18/2024	Each Claim		1,000,000
						00/10/2020	00,10,2024			1,000,000
No Cit	CRIPTION OF OPERATIONS / LOCA on-Profit Chamber of Co ly of Lapeer is named as ent: 2024 Food Truck Fo	mmerce s Additional In	sure	d with respect to Gene			e space is require	ed)		
CEI	RTIFICATE HOLDER				CANC	ELLATION			3	
	City of Lapeer SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE 576 Liberty St ACCORDANCE WITH THE POLICY PROVISIONS. Lapeer, MI 48446 AUTHORIZED REPRESENTATIVE									
	1				\rangle	Pam 2	ittle.			
					1	v	88-2015 AC	ORD CORPORATION.	All rig	(PAM) hts reserved.

The ACORD name and logo are registered marks of ACORD Printed by PAM on 01/08/2024 at 11:20AM



ITEM H-3

To:	Mike Womack, City Manager
From:	Jeremy Howe, Chief of Police
Date:	January 25, 2024
RE:	Special Event – Fireworks 2024

STAFF RECOMMENDATION

To Approve the Event. Insurance required.

CURRENT OR NEW INFORMATION

We have received a request from the Lapeer Chamber of Commerce to hold their annual fireworks display on Wednesday, July 3, 2024, beginning at dusk on the grounds of Roland Warner Middle School. The Chamber has contracted with a fireworks company to provide the display. The Chamber is responsible for contacting the Lapeer Community Schools, Mott Community College and the Lapeer County Library to use their properties for this event. Food vendors will also be present during the event, proper licensing for vendors to be verified by the Chamber.

This event requires city services in regular and overtime hours from the Police Department, Parks Department and the Department of Public Works along with man hours from the Fire Department. The Chamber is expecting 30,000 people in and around the area. Site clean-up after the event will be the responsibility of the Lapeer Chamber of Commerce.

Parking will be available at Lapeer Center for Innovation, Mott College, Roland Warner Middle School and Lapeer County Library Properties. DeMille Blvd. will be closed to traffic during the event and will reopen after it has been cleared of any debris.

See PDF File SE Fireworks 2024.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Annual Event

AGENDA ITEM REVIEW

Meeting Date: February 5, 2024 Consent: X Administrative: Public Hearing:

Date Reviewed: January 27, 2024

Reviewed By: R. Sanchez, City Clerk

City of Lapeer SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application in accordance with the City of Lapeer Special Events Ordinance and Regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT Sara Tilley Stilley@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should come directly to the City Manager's Office (Tracey Russell, ~ Trussell@ci.lapeer.mi.us).

Sponsoring Organization (Legal Name) Address Address Phone # <u>810-6641-6641</u>						
Address DE OCHMERCE 108 10 Park 5T-LAPCER						
Organization Event Coordinator/Contact						
Event Coordinator/Contact Address 108 W Park S7-LAppeer						
Coordinator/Contact Email <u>ne de Oleperzarez antes chizuber ong</u>						
Event Name Annual File WORK Show						
Purpose of Event <u>COMMENTY</u> EVENT						
Event Location RollAnd-WARNER Have you Yes / No Middle School Park/pavilion? If yes, provide copy of refervation form with this applipation, if no and planning a park event, reservations need to be made.*						
Date of Event July 3rd Event Time DUSK - 10 pin						
# of Event # of Expected Organizational Team <u>STAFF</u> Attendees: <u>30K in and</u> Attendees: <u>30K in and</u> Appound Anoa						
Describe the activities taking place at your event: Fine woorks show LOC Food TRUCKS @ MOT						
Please check what will be part of your event:						
Music** Animals** Selling of food* Posted Signage of Event* Tents Wedding Vedding Vedding Vedding						

**Please list here what type of music (DJ/Band/Indivdual singers, etc.) and/or list animals:_

*See Rules and Regulations

Please check what you request the City to supply:

Picnic Tables Qty:	Electricity Turned on/off	Other:
Inflatables	Road Crossing Guards Qty:	Trash Containers Qty: 6@ MOTT CC
Road Closures List:	Genesee & Demille	60 OF I 20 ROMAND-WARNETS

Please attach a letter indicating all requests of City services if something other than above.

What type of event is this:

City Operated Event	Other Non-Profit Event	-Co-Sponsored Event
	Other For-Profit Event	Political or Ballot Issue Event

INDEMNIFICATION AGREEMENT

The <u>Appen Mark Cluster</u> agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Date: /- 6-29 Signature: Witnesss: Date:

1. ANNUAL EVENT: Is this event expected to occur next year? [YES] [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

(e.g., third weekend in July): <u>Evely - 1 AT LOPER OF SULY</u> DATE UARIES POR FIRE WORKS OD. Schediele Normal Event Schedule

- 2. AN EVENT MAP [IS] [IS NOT] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.,), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show streets or parking lots that you are requesting to be blocked off. *Crossing Guards are required if crossing any roads.*
- FREE PARKING: Are you requesting free parking (see the Rules and Regulations)? [YES] [NO]

If yes, list the lots or locations where free parking is requested:

- Alcoholic Beverages: Will they be served? [YES] [NO] 4. Who holds the Liquor Control Commission license? 4 10 public FREMPORTS DV ATENdees
- 5. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 - a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.



ITEM H-4

To:	Mike Womack, City Manager
From:	Jeremy Howe, Chief of Police
Date:	January 25, 2024
RE:	Special Event – Lapeer Days 2024

STAFF RECOMMENDATION

To Approve the Event. Insurance required.

Per Resolution, Social District Commons Area to be closed during the Lapeer Days Festival.

CURRENT OR NEW INFORMATION

We have received a request from the Lapeer Area Chamber of Commerce to hold their annual Lapeer Days Festival on Thursday, August 15, through Sunday, August 18, 2024, in the downtown area. The set up for the event will begin on Nepessing Street, Thursday, August 15, 2024, with road closures beginning at 10:00 A.M. Carnival activities begin on Wednesday, August 14, 2024, requiring municipal parking lot between Court and Saginaw Streets south of Nepessing to be closed on Monday, August 12 for sweeping and carnival set up.

Attached is a list of estimated expenses to the City of Lapeer for your review. Estimated costs have been provided by the City Departments that will be providing manpower and/or equipment for this event. These listed expenses have traditionally been considered as a Co-Sponsorship of the event, the Chamber does recognize the City's Co-sponsorship in their publications and announcements.

1. BILLINGS FOR SPECIAL EVENTS:

DPW Employee Straight Time/Overtime	\$17,000
Equipment costs DPW	\$6,573
Water Department Preparation	\$1004
Police Employee Straight Time/Overtime	\$13,430
Parks and Rec. Straight Time/Overtime	\$2,200
Fire Department Costs	\$4,700
Facility Fee	\$ 0
Purchased Materials	\$178.0 Parks
Rented Materials	<u>\$0 +15%</u>
Total	\$45,085 Approximately

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Annual Event

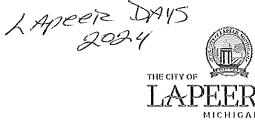
AGENDA ITEM REVIEW

Meeting Date:	February 5, 2024
Consent:	X
Administrative:	
Public Hearing:	

Date Reviewed: January 27, 2024

Reviewed By: R. Sanchez, City Clerk

City of Lapeer SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application in accordance with the City of Lapeer Special Events Ordinance and Regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT Sara Tilley Stilley@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should directly the City Manager's Office (Tracey Russell, come to Trussell@ci.lapeer.mi.us).

Sponsoring Organization (Legal Name)	LAPPEL ABO	a Classicher Phone	** 810-664.6641
Address	108 W Park	ANCE I SARD	
Organization Event Coordinator/Contact	nede layna	, 	9 # 810664641
Event Coordinator/Contact Address		CST, LAPEETC	
Coordinator/Contact Email	Neda @ lap	, .	
Event Name	PER DAYS FE:	STIDAL His	TOKIC FEST. VAI
	11d RAISER	<i>,</i> .	
Event Location Downrow Ann 100K	PARK & Park	with this a	ide copy of reservation form pplication, if no and planning a reservations need to be made.*.
Date of Event	15-18 15-Serup DAY	Event Time 10 An	1- Midnight FRI 4 I RALEUNDAY SAT
# OI EVEIL	15-SET OF GIT	# of Expected Thus	-160K
Describe the activities taking place at your event: Show, & Sze	1)endors, CA2 Ages OF ENTER	Milal, CARESU	OPTIMIST
Please check what will be p			-{&//
	Animals** /such as a petting zoo) Nedding	Selling of food* Selling of drinks*	Posted Signage of Event* Liquor/Beer or Wine*

**Please list here what type of music (DJ/Band/Indivdual singers, etc.) and/or list animals:_

Please check what you request the City to supply:

X	Picnic Tables Qty: 28	Light Poles nopesing	Other:
	Inflatables	Road Crossing Guards	Trash Containers Qty: JC
	Road Closures	nepressing ST- MASC	
L	List:	ROUNT ST & CLAYST	COUNTER PARK ST

Please attach a letter indicating all requests of City services if something other than above.

What type of event is this:

City Operated Eve	ent	Other Non-Profit Event	X	Co-Sponsored Event
L		Other For-Profit Event		Political or Ballot Issue Event

INDEMNIFICATION AGREEMENT

Apeer ARGA CHAMBER OF COMMENCE, BOARd OF D'RECTORS They <u>Lyneer</u> Ays <u>an init Tree</u> agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

oda Part _____Date: <u>/-6-3</u>3 Signature: Date: Witnesss:

ANNUAL EVENT: Is this event expected to occur next year? [YES] [No] 1.

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule		
(e.g., third weekend in July): <u>3rd</u>	FRI, OAT, SUN.	(Things servep)

- AN EVENT MAP [IS] [IS NOT] attached. If your event will use streets and/or sidewalks (for a 2. parade, run, etc.,), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show streets or parking lots that you are requesting to be blocked off. Crossing Guards are required if crossing any roads.
- FREE PARKING: Are you requesting free parking (see the Rules and Regulations)? 3. [YE\$][NO]

If yes, list the lots or locations where free parking is requested:

own70wn

- 4. Alcoholic Beverages: Will they be served? (YES)[NO] Who holds the Liquor Control Commission license?
- 5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
 - a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.

Annrook Park Pavilion (Downtown)

N, Court Street / Horton Street

Lapeer

MI 48446

Pavilion with electricity, play equipment, two ball diamonds and pathway connected to Linear Path. Portable toilet May-September

rec desk

01760957 2024 Lapeer Days

8/15/2024 8:00 AM 8/18/2024 9:00 PM

Annrook Park Pavilion (Downtown): 100 1. Annrook Park Pavilion (Downtown) – 8/15/2024 8:00 AM – 8/18/2024 9:00 PM Group Size: 100 - for multi-day reservations

Designed for use with FlexScheduler reservations

1. Annrook Park Pavilion (Downtown) – 8/15/2024 8:00 AM – 8/18/2024 9:00 PM Group Size: 100 Facility Fee: \$0.00 Total: \$0.00

Neda Payne 108 W. Park Street 1661 Wild Cherry Lane Lapeer MI 48446 (810) 441-1491 (810) 441-1491 neda@lapeerareachamber.org

0,00



To: Mike Womack, City Manager
From: Jeremy Howe, Chief of Police
Date: January 24, 2024
RE: Special Event Request Rubber Duck Dash

STAFF RECOMMENDATION

To approve the event. Insurance required.

CURRENT OR NEW INFORMATION

A request has been received from the Kiwanis Club of Lapeer to hold an annual event within Cramton Park on Saturday, September 14, 2024, from 11AM to 3PM. This event will utilize Farmers Creek going through Cramton Park to float rubber ducks in a race. The event will also include games, children's activities, a petting zoo, and food trucks. Event organizers are also requesting a road closure of Monroe Street from Genesee Street south to the railroad tracks. This event will require services from the Police Department and the DPW for barricades. The Fire Department is also being requested, if necessary, to assist with putting water into the Creek to assist with the moving of the rubber ducks.

See PDF SE Rubber Duck Dash 2024.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Annual Event.

AGENDA ITEM RE	EVIEW		
Meeting Date:	February 5, 2024	Date Reviewed:	January 25, 2024
Consent:	Х		
Administrative:		Reviewed By:	R. Sanchez, City Clerk
Public Hearing:			

City of Lapeer SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application in accordance with the City of Lapeer Special Events Ordinance and Regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT Sara Tilley Stilley@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should come directly to the City Manager's Office (Tracey Russell, Trussell@ci.lapeer.mi.us).

Sponsoring Organi (Legal Name)	zation	Kiwanis Club of Lapeer	Phone #	810-441-7302		
Address		PO BOX 501, LAPEER, MI 48446				
Organization Event Coordinator/Contac		Kara Lambourn		 Phone #	810-441-7302	
Event Coordinator/ Address	Contact	1521 Deer Path Drive, La	apeer, MI 48446		010 441-7002	
Coordinator/Contac	ct Email	lapeerkiwanis@gmail.c	com			
Event Name	Rubber [Duck Dash				
Purpose of Event	Fundrais	er / Community Family E	Event		· · · · · · · · · · · · · · · · · · ·	
Event Location			Have you reserved your park/pavilion?	If yes, provide copy of reservation form		
	Cramton I	Park (east side)		with this application, if no and planning a park event, reservations need to be made.*.		
Date of Event	Septemb	er 14, 2024	Event Time		(7am-5pm for setup	
# of Event Organizational Tea	m <u>30</u>		# of Expected Attendees:	and tear dov	wn)	
Describe the activities taking place at your event:						
Rubber duck race down Farmers Creek at 2pm, petting farm, inflatables, carnival style games, food trucks, vendors, roller skating						
Please check what	will be pa	nt of your event:				
X Music** X Tents	X (s	nimals** such as a petting zoo) /edding	Selling of food*	*	Posted Signage of Event* Liquor/Beer or Wine*	
**Please list here what typ	oe of music (l	DJ/Band/Indivdual singers, etc.)	and/or list animals: pe	etting farm (ap	prox 12-15 animals)	

*See Rules and Regulations

Please check what you request the City to supply:

x	Picnic Tables Qty: 12	x	Electricity Turned on/off on		Other:
х	Inflatables	x	Road Crossing Guards Qty: 1	x	Trash Containers Qty: 6
х	Road Closures List: Monroe Street between M-21 and rail road tracks				

Please attach a letter indicating all requests of City services if something other than above.

What type of event is this:

City Operated Event	x	Other Non-Profit Event	Co-Sponsored Event
		Other For-Profit Event	Political or Ballot Issue Event

INDEMNIFICATION AGREEMENT

The Kiwanis Club of Lapeer agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: Kara Lan Date: 1-22-2024

Witnesss:

_____Date:_____

1. ANNUAL EVENT: Is this event expected to occur next year? [YES] [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

(e.g., third weekend in July): 2nd or 3rd Saturday in September

- 2. AN EVENT MAP [IS] [IS NOT] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.,), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show streets or parking lots that you are requesting to be blocked off. Crossing Guards are required if crossing any roads.
- 3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)? [YES] [NO]

If yes, list the lots or locations where free parking is requested:

parking lots

- Alcoholic Beverages: Will they be served? [YES] [NO] 4. Who holds the Liquor Control Commission license?
- CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring 5. organization that:
 - a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

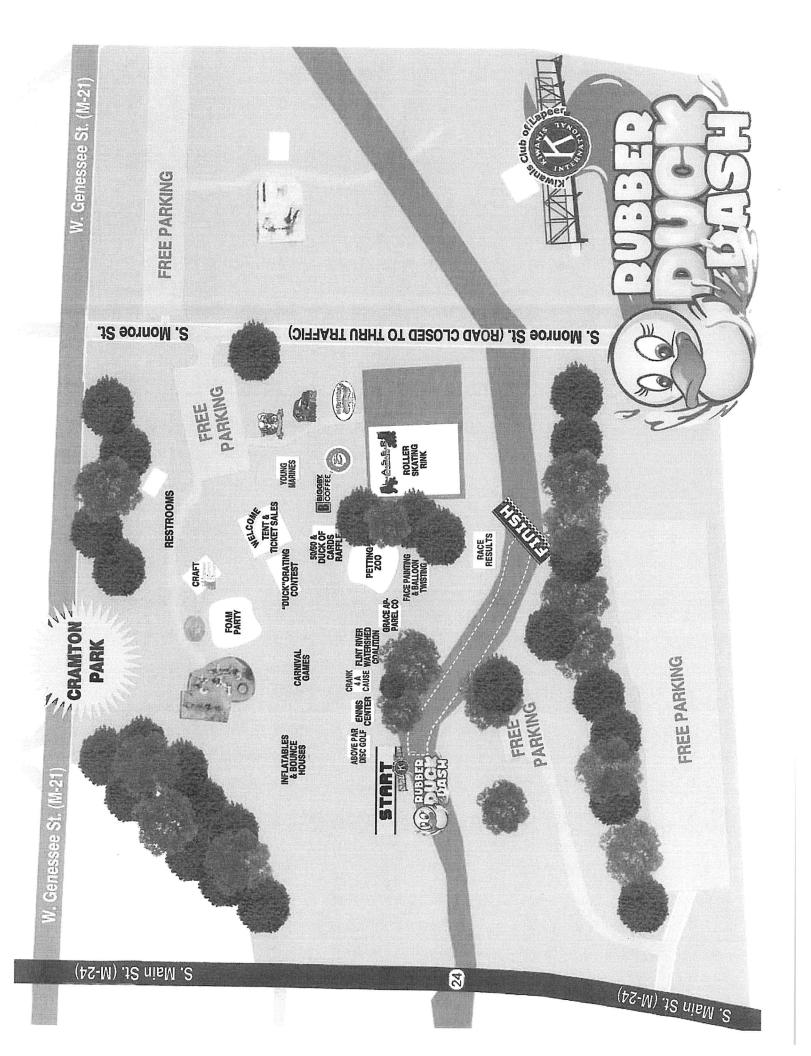
As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

1-99-91 Date

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.





Kara Lambourn

From:Rodney Church <rchurch@ci.lapeer.mi.us>Sent:Tuesday, January 23, 2024 4:39 PMTo:Kara LambournSubject:RE: Pavilion Rentals for Kiwanis

The e-mail below is from an external source. Please do not reply, open attachments, or click links from an unknown or suspicious origin.

Kara,

Rubber Duck Dash:

I reserved all three pavilions at Cramton for you for the rubber duck dash on 9/14/24. I don't want there to be parking issues if other rentals take place. I also reserved Cramton West Pavilion for 9/13/24 in case you start setting up that day.

Fantasy Forest: I reserved Rowden Pavilion for 10/12/24.

You should be all set. I see you sent the special event applications into Tracey and Sara. Sara no longer works here but I'm Tracey is handling those.



Rodney R. Church

Director of Parks, Recreation & Cemetery Community Center/Recreation Offices 880 S. Saginaw Street, Lapeer, MI 48446 810 – 664 – 4431 https://www.ci.lapeer.mi.us/

From: Kara Lambourn <kara.lambourn@choiceone.bank> Sent: Monday, January 22, 2024 10:33 AM To: Rodney Church <rchurch@ci.lapeer.mi.us> Subject: Pavilion Rentals for Kiwanis

Hi Rodney,

I tried doing this through the website, but it doesn't let me do it for the non-profit rate. Can you assist or forward to who can? Thank you 🐵 I'm turning in the City of Lapeer Special Apps today as well.

Shopping Cart

Item

1. Cramton Park West Pavilion (Tennis Courts)

1000	112	125	25	b
Re	111	۵٨	/E	

Reservation 🛔 Kara Lambourn

Date: 9/14/2024 6:00 AM - 10:30 PM Description: Kiwanis Club of Lapeer Rubber Duck Dash Group Size: 20

Rowden Park Pavilion (Water Tower) Republic Repub

Reservation Kara Lambourn

Date: 10/12/2024 6:00 AM - 10:30 PM Description: Kiwanis Club of Lapeer Fantasy Forest Group Size: 20

kara lambourn



Enhanced Security - choiceone.bank

Administrative Officer and Executive Assistantdirect810-245-2903cell810-441-7302emailkara.lambourn@choiceone.bank83 W Neperssing St., Lapeer, MI 48446send large files to my transfer site

This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this message, which arise as a result of e-mail transmission. Equal Housing Lender.

The e-mail above is from an external source. Please do not reply, open attachments, or click links from an unknown or suspicious origin.

.



ITEM H-6

To:Mike Womack, City ManagerFrom:Jeremy Howe, Chief of PoliceDate:January 24, 2024RE:Special Event – Fantasy Forest

STAFF RECOMMENDATION

To approve the event. Insurance required.

CURRENT OR NEW INFORMATION

We have received a request from the Kiwanis Club of Lapeer to hold the annual Fantasy Forest event on Saturday, October 12, 2024, from 11:00 AM to 4:00 PM at Rowden Park. They did request a setup time of 7am and a tear down time of pm. They do expect approximately 2500 people to attend the event.

This event has been well attended in the past and creates a non-threatening "trick-or-treat" event for children. Children and families walk the Linear Park path through Rowden Park and stop at various participant locations and receive candy.

This event requires minimal police department services. The Police Department does actively participate in this event as a community outreach service.

See PDF File SE Fantasy Forest 2024.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Annual Event

AGENDA ITEM REVIEW					
0	February 5, 2024 X	Date Reviewed:	January 27, 2024		
Administrative : Public Hearing:		Reviewed By:	R. Sanchez, City Clerk		

City of Lapeer SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application in accordance with the City of Lapeer Special Events Ordinance and Regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT Sara Tilley Stilley@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should Manager's directly come to the City Office (Tracev **Russell**. Trussell@ci.lapeer.mi.us).

Sponsoring Organi (Legal Name)	zation	Kiwanis Club of Lap	eer		Phone #	810-358-0767	
Address		PO BOX 501, LAPE		MI 48446			
Organization Event Coordinator/Contact Jessica Pettit				Phone #	810-358-0767		
Event Coordinator/ Address	Contact	PO BOX 501, Lapee	er, MI	48446	—		
Coordinator/Contact Email lapeerkiwanis@gmail.c			om				
Event Name	Fantasy	Forest					
Purpose of Event	Fundrais	er / Community Fan	nily E	vent			
Event Location	3			Have you reserved your	Yyes / No		
	Rowden F	Park & Trails		park/pavilion?	If yes, provide copy of reservation form with this application, if no and planning a park event, reservations need to be made.*.		
Date of Event	October	12, 2024		Event Time	11am-4pm (7am-6pm for setup and tear down)		
# of Event Organizational Tea	m <u>30</u>			# of Expected Attendees:	2500		
Describe the activit taking place at you							
		reek at 2pm, petting farr	n, infla	atables, carnival sty	/le games, food	d trucks, vendors, roller skatinç	
Please check what will be part of your event:							
X Music ^{***}		nimals <mark>**</mark> such as a petting zoo)	X	Selling of food*	x	Posted Signage of Event*	
X Tents		/edding	x	Selling of drinks	5*	Liquor/Beer or Wine*	
**Please list here what ty	pe of music (l	DJ/Band/Indivdual singers,	etc.) a	pa	avillon. We an	rns will be performing in e anticipating 2-3 food truck	
					ignage at road	d front as well as along trail:	

and the second second		Sum de			and the second s	١.
ignage a	ruau	TIOIL	as wen	as a	UTG	[

Please check what you request the City to supply:

x	Picnic Tables Qty: in pavilion	x	Electricity Turned on/off on		Other:		
	Inflatables	x	Road Crossing Guards Qty: Young Marines will	₿∕e a		Containers	
x	Road Closures List:	Pin	e Street between Saginaw ar	nd Fa	ir St.		

Please attach a letter indicating all requests of City services if something other than above.

What type of event is this:

City Operated Event	х	Other Non-Profit Event	Co-Sponsored Event
l		Other For-Profit Event	Political or Ballot Issue Event

INDEMNIFICATION AGREEMENT

The Kiwanis Club of Lapeer agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: Kara Lem-	Date:_1-22-2024
Witnesss:	Date:

ANNUAL EVENT: Is this event expected to occur next year? [YES] [No] 1.

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

(e.g., third weekend in July): 2nd Saturday in October

- 2. AN EVENT MAP [IS] [IS NOT] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.,), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show streets or parking lots that you are requesting to be blocked off. Crossing Guards are required if crossing any roads.
- 3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)? [YES] [NO]

If yes, list the lots or locations where free parking is requested:

parking lots - The Lapeer County Young Marines will be assisting with directing traffic and parking. We will use park parking lots, local business lots (with permission), and the hillside area as permitte and weather depending. 2

- 4. **Alcoholic Beverages:** Will they be served? **[YES]** [NO] Who holds the Liquor Control Commission license?
- 5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
 - a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.



Kara Lambourn

From:	Rodney Church <rchurch@ci.lapeer.mi.us></rchurch@ci.lapeer.mi.us>
Sent:	Tuesday, January 23, 2024 4:39 PM
То:	Kara Lambourn
Subject:	RE: Pavilion Rentals for Kiwanis

The e-mail below is from an external source. Please do not reply, open attachments, or click links from an unknown or suspicious origin.

Kara,

Rubber Duck Dash:

I reserved all three pavilions at Cramton for you for the rubber duck dash on 9/14/24. I don't want there to be parking issues if other rentals take place. I also reserved Cramton West Pavilion for 9/13/24 in case you start setting up that day.

Fantasy Forest:

I reserved Rowden Pavilion for 10/12/24.

You should be all set. I see you sent the special event applications into Tracey and Sara. Sara no longer works here but I'm Tracey is handling those.



Rodney R. Church

Director of Parks, Recreation & Cemetery Community Center/Recreation Offices 880 S. Saginaw Street, Lapeer, MI 48446 810 – 664 – 4431 https://www.ci.lapeer.mi.us/

From: Kara Lambourn <kara.lambourn@choiceone.bank>
Sent: Monday, January 22, 2024 10:33 AM
To: Rodney Church <rchurch@ci.lapeer.mi.us>
Subject: Pavilion Rentals for Kiwanis

Hi Rodney,

I tried doing this through the website, but it doesn't let me do it for the non-profit rate. Can you assist or forward to who can? Thank you 😳 I'm turning in the City of Lapeer Special Apps today as well.

Shopping Cart Item 1. Cramton Park West Pavilion (Tennis Remove Courts) Reservation 🛔 Kara Lambourn Date: 9/14/2024 6:00 AM - 10:30 PM Description: Kiwanis Club of Lapeer Rubber Duck Dash Group Size: 20 Rowden Park Pavilion (Water Tower) 2. Remove Reservation 🛔 Kara Lambourn Date: 10/12/2024 6:00 AM - 10:30 PM Description: Kiwanis Club of Lapeer Fantasy Forest Group Size: 20

kara lambourn



Administrative Officer and Executive Assistantdirect810-245-2903cell810-441-7302emailkara.lambourn@choiceone.bank83 W Nepessing St., Lapeer, MI 48446send large files to my transfer site

Enhanced Security - choiceone.bank

This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. E-mail transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this message, which arise as a result of e-mail transmission. Equal Housing Lender.

The e-mail above is from an external source. Please do not reply, open attachments, or click links from an unknown or suspicious origin.



ITEM H-7

To:Mike Womack, City ManagerFrom:Jeremy Howe, Chief of PoliceDate:January 25, 2024

RE: Special Event – Christmas Parade 12-6-2024

STAFF RECOMMENDATION

To Approve the Event. Insurance required.

CURRENT OR NEW INFORMATION

We have received a request from the Lapeer Area Chamber of Commerce to hold their annual Christmas parade with the downtown area on Nepessing Street. This event will take place on Friday, December 6, 2024, beginning at 6:00PM, with line-up starting at 5:00PM. This parade will be a nighttime event.

The event will require Police Department Officers working overtime for traffic control. The Department of Public Works services will also be needed to place barricades at intersections during their normal work hours, LCPD Officers will set the barricades up and remove them from the roadway.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Annual Event.

AGENDA ITEM REVIEW					
Meeting Date:	February 5, 2024	Date Reviewed:	January 27, 2024		
Consent:	X				
Administrative:		Reviewed By:	R. Sanchez, City Clerk		
Public Hearing:					

City of Lapeer SPECIAL EVENT APPLICATION (SEA)

THE CITY OF

1

DIRECTIONS: Complete this application in accordance with the City of Lapeer Special Events Ordinance and Regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT Sara Tilley Stilley@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should come directly to the City Manager's Office (Tracey Russell, Trussell@ci.lapeer.mi.us).

Sponsoring Organization (Legal Name) Aper AleA Outpuber of Commerce Phone # 810-664-664
Address 108 W Park ST, LAPERT
Organization Event Coordinator/Contact Meder Payne Phone # 3106696691
Event Coordinator/Contact Address 108 W Park 37, MAPRETE
Coordinator/Contact Email neda @ / aper Anendli Ancher.org
Event Name AMUAL CHRISTMAS Parade
Purpose of Event
Event Location Nepersing ST Have you Yes / No Downtown Wapeer Have you Yes / No Have you Yes / No If yes, provide copy of reservation form with this application, if no and planning a park event, reservations need to be made.*
Date of Event 12-6-24 Event Time 5 pm Live up 6 pm parsede.
of Event # of Expected Organizational Team / O Attendees: / 000 - 1200 ★-
Describe the activities taking place at your event: PARAde Flands, Vehicles
Please check what will be part of your event:
Music** Animals** Selling of food* Posted Signage of Event* On Flore Selling of drinks* Liquor/Beer or Wine*

**Please list here what type of music (DJ/Band/Indivdual singers, etc.) and/or list animals:_

Please check what you request the City to supply:

Picnic Tables Qty:	Electricity Turned on/off	Other:
Inflatables	Road Crossing Guards Qty:	Trash Containers Qty:
Road Closure	ESADTRAND, CRUPT	Pine Queressing ST
(Sidre ettad	ch a letter indicating all requests of	Pine and starting other than above.

What type of event is this:

City Operated Event	Other Non-Profit Event	X	Co-Sponsored Event
L L	Other For-Profit Event		Political or Ballot Issue Event

INDEMNIFICATION AGREEMENT

harmle claim, recove to prop death	Apper Apper Apper On Appen Communage (s) to defend, indemnify, and holdess the City of Lapeer, Michigan, its officers, employees and agents, from and against anydemand, suit, loss, cost or expense, or any damage, which may be asserted, claimed orered against or from the City of Lapeer, its officers employees agents, by reason of any damageberty, bodily injury or death, sustained by any person whomsoever and which damage, injury orarises out of or is incident to or in any way connected with or related to the special event.
Witnes	
	ANNUAL EVENT: Is this event expected to occur next year [YES] [No]
	If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:
	Normal Event Schedule (e.g., third weekend in July): 157 FRIDA in December
2.	AN EVENT MAP [IS] [IS NOT] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.,), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show streets or parking lots that you are requesting to be blocked off. <i>Crossing Guards are required if crossing any roads</i> .

3. **FREE RARKING:** Are you requesting free parking (see the Rules and Regulations)? [YES][NO]

If yes, list the lots or locations where free parking is requested:

City wide

- 4. Alcoholic Beverages: Will they be served? [YES] [NO] Who holds the Liquor Control Commission license?
- 5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
 - a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

Inature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.



ITEM H-8

To:	Mike Womack, City Manager
From:	Jeremy Howe, Chief of Police
Date:	January 26, 2024
RE:	Special Event – Friday Night Bikes

STAFF RECOMMENDATION

Approve the event. Insurance required

CURRENT OR NEW INFORMATION

We have received a Special Event Application from Scott Jankovic to hold an event titled: "Friday Night Bikes". This event is scheduled to be held nearly every Friday night during the summer months beginning June 7, 2024, and ending September 20, 2024. The event's operating time will be from 5:00PM to 10:00PM. This event will take place on Nepessing Street, from Mason Street to Court Street. Nepessing Street will be closed at Mason Street and at Court Street. At the time of this request, there is no organization to coordinate and run additional activities during the event nights. Should activities such as band/DJ, vendors etc. resume as held in 2023, the police department will provide the necessary assistance. The event expects to bring 200 – 400 people each night.

This event requires City resources from the DPW for barricades and cones. The police department will set up the barricades/cones in conjunction with any event organizers. Police presence during the event may result in overtime.

Calander Event Days:

June – 7th, 14th, 21st, 28th July – 5th, 12th, 19th, 26th August – 2nd, 9th, 23rd, 30th September – 6th, 13th, 20th

See PDF File SE Friday Night Bikes 2024.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Previously held event in 2023.

AGENDA ITEM REVIEW					
Meeting Date: Consent:	February 5, 2024	Date Reviewed:	January 26, 2024		
Administrative: Public Hearing:	X	Reviewed By:	R. Sanchez, City Clerk		

pdated RECEIVED



City of Lapeer SPECIAL EVENT APPLICATION (SEA)

JAN X 4 2024

CITY MANAGER

DIRECTIONS: Complete this application in accordance with the City brance and Regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT Sara Tilley Stilley@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should come directly to the City Manager's Office (Tracey Russell, Trussell@ci.lapeer.mi.us).

-	soring Organiza al Name)	ation	la lau ch h	4011	inaction	Phor	ne #	810-660 - 7214	
Addr	ess		393 W. Wepes	50 10	a Lidopr	lan'T	US	441	
-	nization Event dinator/Contact		e	-				176 <u>313-583-3452</u>	
Even Addro	t Coordinator/Co ess	ontac	t					1115 MI 48309	
Coor	dinator/Contact	Emai						(11) WIL 18007	
Even	t Name	Fri	Jay Night Bi	ike	rs on No	ROCS	5:1	9	
Purpo	ose of Event	-0.10	ing firends a	and	families 1	Luget	her	<u>in our down to</u> wn es I(No)	1
Even	t Location	GHO	increase bussin	1055	icscived your			\bigcirc	•
	N	lep es	sing Street		park/pavilion?	with this	applica	opy of reservation form tion, if no and planning a vations need to be made.*.	
Date	of Event J_{44e} - Aug . λ_1 γ_1	7,14,	sing Street 21,28 July-5,12,19, 0 Sept 6;-13,20	26	Event Time	5.PT	en -	Que 10 pm	1
# of E					# of Expected	200	- 4	00 Cach M, ght	
Desc takinç	ribe the activitie g place at your e	s event:	Vendorsy Li						
Pleas	e check what w	ill be	part of your event:						
\checkmark	Music		Animals (such as a petting zoo)		Selling of food*		V	Posted Signage of Event*	
	Tents		Wedding		Selling of drinks	*		Liquor/Beer or Wine*	

Please list here what type of music (DJ/Band/Indivdual singers, etc.) and/or list animals: DI and Band S

^{*}See Rules and Regulations

Please check what you request the City to supply:

	Picnic Tables Qty:		Electricity Turned on/off		Other:	
	Inflatables		Road Crossing Guards Qty:		Trash Containers Qtv:	
\checkmark	Road Closures List:	54,	me as last three	, ij 1		Strect
			Mac Same	6		Can to Countal

Please attach a letter indicating all requests of City services if something other than above.

What type of event is this:

Eity Operated Event	Other Non-Profit Event	Co-Sponsored Event
	Other For-Profit Event	Political or Ballot Issue Event

INDEMNIFICATION AGREEMENT

The <u>Jourich Hellings Inc</u> agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: Date: Witnesss: Date:

1. ANNUAL EVENT: Is this event expected to occur next year? [YES] [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

(e.g., third weekend in July): <u>every friday from June till Sept 20th except</u> LAPECT Days

- 2. AN EVENT MAP [IS] (IS NOT) attached. If your event will use streets and/or sidewalks (for a parade, run, etc.,), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show streets or parking lots that you are requesting to be blocked off. *Crossing Guards are required if crossing any roads.*
- 3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)? [YES] [NO]

If yes, list the lots or locations where free parking is requested:

Alcoholic Beverages: Will they be served? [YES] [NO] 4. Who holds the Liquor Control Commission license?

- 5. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
 - a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

-4-0

Signature of Sponsoring Organization's Agent

Date

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.								
IMPORTANT: If the certificate holder is If SUBROGATION IS WAIVED, subject to this certificate does not confer rights to	the	terms	s and conditions of the po	licy, ce	rtain policies	DITIONAL IN may require	ISURED provisions or be endor an endorsement. A statement	rsed. on
PRODUCER				CONTA NAME:		ancuso		
Core Insurance Group LLC				PHONE (A/C, No	(248) 84	17-2673	FAX (A/C, No):	
50787 Corporate Dr				E-MAIL ADDRE	ss. meganm@	coreinsured.		
				ADDIG		SURER(S) AFFOR	RDING COVERAGE	NAIC #
Shelby Township			MI 48315	INSURE	Ocalealt	Autual Insuran		
INSURED				INSURE	RB:			
Popovich Holdings				INSURE				
393 W Nepessing St				INSURE	RD:		(1999)	
Lapeer, MI 48446				INSURE				
Lapeer			MI 48446-2105	INSURE	RF:			
COVERAGES CER	TIFIC	ATE	NUMBER: CL233170573	5			REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INDICATED. NOTWITHSTANDING ANY REQUI CERTIFICATE MAY BE ISSUED OR MAY PERT EXCLUSIONS AND CONDITIONS OF SUCH PO	REME AIN, T DLICIE	ENT, THE HE INS S. LIM	ERM OR CONDITION OF ANY SURANCE AFFORDED BY THE NTS SHOWN MAY HAVE BEEN	CONTR	ACT OR OTHER IES DESCRIBEI CED BY PAID CL	DOCUMENT N DHEREIN IS S AIMS.	MTH RESPECT TO WHICH THIS	
INSR LTR TYPE OF INSURANCE	INSD	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
COMMERCIAL GENERAL LIABILITY							EXCITOCOUNTEROL 5	00,000
CLAIMS-MADE 🗡 OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence) s 300	,000
AI, WOS, PNC							MED EXP (Any one person) s 5,00	00
A	Y		CLP 8682352		03/21/2023	03/21/2024	PERSONAL & ADV INJURY \$ 1,00	00,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERALAGOREGATE	00,000
POLICY PRO- JECT LOC							PRODUCTS - COMP/OP AGG S 2,00	
OTHER:							Liquor Liability s 1,00	
							COMBINED SINGLE LIMIT s 1,00 (Ea accident)	00,000
							BODILY INJURY (Per person) \$	
A OWNED SCHEDULED AUTOS ONLY			CLP 8682352		03/21/2023	03/21/2024	BODILY INJURY (Per accident) \$	
HIRED AUTOS ONLY NON-OWNED AUTOS ONLY							PROPERTY DAMAGE \$	
							Hired/borrowed s	
UMBRELLA LIAB OCCUR							EACH OCCURRENCE \$	
EXCESS LIAB CLAIMS-MADE	4						AGGREGATE \$	
DED RETENTION S WORKERS COMPENSATION							S S	
AND EMPLOYERS' LIABILITY Y/N							X PER OTH- STATUTE ER	
A ANY PROPRIETOR/PARTNER/EXECUTIVE Y	N/A		WC 8688075		06/22/2022	06/22/2023	E.L. EACH ACCIDENT S 100	
(Mandatory in NH)							E.L. DISEASE - EA EMPLOYEE \$ 100	
DESCRIPTION OF OPERATIONS below	-	<u> </u>					E.L. DISEASE - POLICY LIMIT \$ 500	000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICL	ES (AC	CORD 1	01, Additional Remarks Schedule,	may be a	ttached if more sp	ace is required)		
Bike Night- Every Friday from June 2nd to Sept 8th except for Aug 18th								
City of Lapeer is listed as additional insured as	respe	cts to	general liability as required by	written	contract.			
CERTIFICATE HOLDER				CANC	ELLATION			
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN							
City of Lapeer ACCORDANCE WITH THE POLICY PROVISIONS.								
576 Liberty Park					2		A115 A115 - 12	
ord Liberty Fair				AUTHO	RIZED REPRESEN	ITATIVE		
Lapeer			MI 48446			V. C.		
			WI 40440			They of the	7	
					(© 1988-2015	ACORD CORPORATION. All rig	hts reserved.

The ACORD name and logo are registered marks of ACORD



To: Mike Womack, City Manager
From: Rodney Church, Director of Parks, Recreation & Cemetery
Date: January 30, 2024
RE: Discussion: Proposed Community Center Policy Changes

STAFF RECOMMENDATION

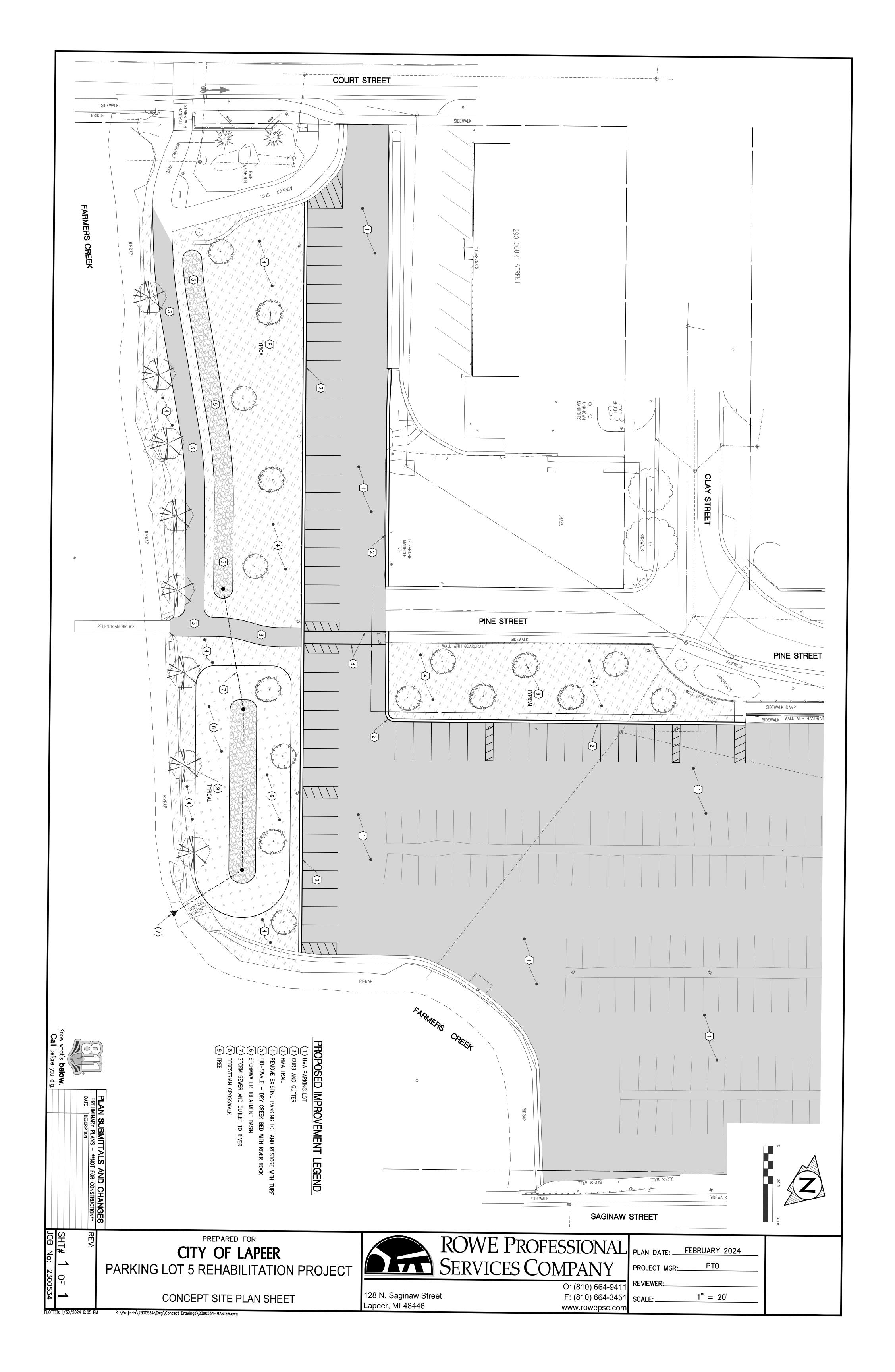
CURRENT OR NEW INFORMATION

Proposed Community Center Policy Changes (Discussion under City Manager Remarks):

- 1. Requiring all single visit users to show identification and create a user profile to use the facility.
- 2. Increasing the minimum age children can use the facility unsupervised. The current policy allows 10+ year olds to be in the building without supervision.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

AGENDA ITEM REVIEW						
Meeting Date: Consent: Administrative: Public Hearing:	February 5, 2024	Date Reviewed: Reviewed By:	January 31, 2024 R. Sanchez, City Clerk			





ITEM J-1

Mayor and City Commission January 27, 2024 To:

Date:

RE: Board & Commission Appointments

MAYORAL APPOINTMENT

BOARD OR COMMISSION	MEMBER NAME	CURRENT TERM EXPIRES	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
Cemetery Board	Vacancy	Apr 1, 2028	5 Year		Awaiting Recommendation
County Center Board	Vacancy	Jan 1, 2025	1 Year		Awaiting Recommendation
Downtown Development Authority	Christopher Herr	<mark>Jan 1, 2027</mark>	<mark>4 Year</mark>		Recommend Appointment
EDC/TIFA/Brownfield	William Marquardt	<mark>Mar 1, 2024</mark>	<mark>6 Year</mark>	<mark>Mar 1, 2030</mark>	Recommend Reappointment
Lapeer Housing Commission	Resignation – Jennell RaCosta Brad Chayka	Aug 1, 2027	5 Year		Accept Resignation Recommend Approval
Lapeer – Housing Board of Appeals	Resignation – Jennell RaCosta Brad Chayka	May 1, 2024	3 Year		Accept Resignation Recommend Approval
Lapeer Neighborhoods, Inc.	Resignation – Jennell RaCosta Brad Chayka	Aug 1, 2024	2 Year		Accept Resignation Recommend Approval
Local Officers Compensation Commission	Vacancy Vacancy	Oct 1, 2026 Oct 1, 2027	5 Year 5 Year		Awaiting Recommendation

COMMISSION APPOINTMENTS

BOARD OR COMMISSION	MEMBER NAME	EXPIRATION	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
Board of Review	Vacancy	Jan 1, 2025	3 Year		Awaiting Recommendation
Income Tax Board of Review	Vacancy	Dec 1, 2024	3 Year		Awaiting Recommendation
Prison Liaison Committee	Vacancy	Apr 1, 2025	3 Year		Awaiting Recommendation

City of Lapeer

Page 2

- 1) Accept the resignation of Jennell RaCosta from the Lapeer Housing Commission, Lapeer Housing Board of Appeals and Lapeer Neighborhoods, Inc. and declare the seat vacant.
- 2) Appoint Brad Chayka to the Lapeer Housing Commission for a term to expire August 1, 2027, Lapeer Housing Board of Appeals for a term to expire May 1, 2024, and Lapeer Neighborhoods, Inc. for a term to expire August 1, 2024.

AGENDA ITEM REVIEW							
Meeting Date: Consent:	February 5, 2024	Date Reviewed:	January 27, 2024				
Administrative: Public Hearing:	X	Reviewed By:	R. Sanchez, City Clerk				



Memorandum

To: Debbie Marquardt - Mayor, City Manager, City Commission From: James Alt, Executive Director – Lapeer Main Street DDA Date: January 29, 2023 RE: DDA Board Appointment Recommendation

Madame Mayor,

At the January 24, 2024, the Lapeer Downtown Development Authority (DDA) reviewed applications submitted for the open seat on the DDA Board.

After discussion, the DDA recommends the appointment of Christopher Herr to the Lapeer DDA Board of Directors. Mr. Herr is a downtown business owner and has demonstrated his willingness to work collaboratively to improve downtown Lapeer and understands the obligations and expectations of serving as an active member of the DDA.

We feel that Mr. Herr is well suited to meet the obligations required to serve on the DDA Board of Directors.

James Alt Executive Director Lapeer Main Street DDA



Application for Boards and/or Commissions Please complete, sign and date the application and return to: City Clerk's Office, 576 Liberty Park, Lapeer, MI 48446

810-664-5231

Email: clerk@ci.lapeer.mi.us

Accuracy Board	Downtown Development Authority	Lapeer Neighborhoods, Inc.
Board of Review	Economic Development	Local Development Finance
	Corporation / Tax Increment	Authority
	Financing Authority / Brownfield	
	Redevelopment Authority	
Cemetery Board	Greater Lapeer Transportation	Local Officers Compensation
	Authority	Commission
Center for the Arts of Greater	Income Tax Board of Review	Park Board
Lapeer Construction Board of Review	Duilding Authority	
	Lapeer Building Authority	Planning Commission
County Center Board	Lapeer Housing Commission	Zoning Board of Appeals
District Library Board	Lapeer Housing Board of Appeals	
what do you feel you can contribute the As a business of welcome the opport lead in the Down Vasious experience	tunity to help coor tunity to help coor itown Development as	Lapeer, I would collinate events and req. Berause of my ian settings, I
have a perspectil		and and the second second second
	creative problem solv	idg, brainstorming
new ideas, and	collaborating with	others
Applicant Information:		
Print Name: Christopher (First)	Herr (Last)	
s:		
	*1	
E a axecadia@gmay	1.com	
Employer: self-employed	Occupation: BU	usiness owner
Educational Background: Back	A-Flin.	usidess Mainagement
	11	- A + One Man I I - all - all -
Community Activities and/or Work Ex	operience: 15t years milit	ary service (training)
work experience in	construction + proj	ect management

Signature

 $\frac{12/2/23}{\text{Date}}$

Thank you for your interest in serving on one of our Boards or Commission. All information on this application is public information and subject to disclosure in response to public records request made pursuant to the Freedom of Information Act.

 From:
 Laura Tandy

 To:
 Romona Sanchez

 Subject:
 RE: EDC Board

 Date:
 Thursday, January 25, 2024 11:00:46 AM

 Attachments:
 image003.png image004.png image001.png

Correct.

Laura Tandy Office Manager Lapeer Development Corporation 449 McCormick Drive Lapeer, MI 48446 Ph: 810-667-0080 www.lapeerdevelopment.com



From: Romona Sanchez <rsanchez@ci.lapeer.mi.us>
Sent: Thursday, January 25, 2024 10:15 AM
To: Laura Tandy <Laura@Lapeerdevelopment.com>
Subject: EDC Board

Hi Laura,

Bill Marquardt is a yes for sure for renewing his term, correct?

Romona

Romona Sanchez City Clerk 576 Liberty Park, Lapeer, MI 48446 810 – 245 – 4218 https://www.ci.lapeer.mi.us/

Hi Romona,

Here is Jennell Racosta's resignation for all three Housing Boards effective after our 1/18/24 meetings. This is for the following:

- 1. Lapeer Neighborhoods, Inc.
- 2. Lapeer Housing Commission/Lapeer Riverview Towers, LLC
- 3. Lapeer Housing Board of Appeals

Please let me know if you need anything more than this email for the 2/5/24 meeting. I'll keep you posted on a possible replacement. Thank you!!

From: Jennell RaCosta
jracosta@cbptitle.com>
Sent: Wednesday, January 10, 2024 12:03 PM
To: Denise Soldenski
dsoldenski@ci.lapeer.mi.us>
Subject: Re: Email for resignation

Thank you so much. I am confirming my resignation. It's been a pleasure to serve the board. I appreciate everything you do!

Thank you,

Jennell RaCosta

Office Manager (Title Producer License #MI 0679667)



Click link below for sending an Earnest Money Deposit https://link.zixcentral.com/u/1a3ad227/VtpeS9JA7RGmezEFh3soMg? u=https%3A%2F%2Fcislotitle.paymints.io

OR Use the Cislo Title Earnest Money QR Code



On Jan 10, 2024, at 11:52 AM, Denise Soldenski <<u>dsoldenski@ci.lapeer.mi.us</u>> wrote:

Hi Jennell,

Thank you so much again for all of your years of service to the City of Lapeer's Housing Boards!! I did look back and I believe you started sometime in 2003 – before my time and over 20 yrs ago!!

If you don't mind bringing in the binder to the next meeting, I can revamp that for the next Board member. Also, after we get minutes from the next meeting, I will go to both banks and remove you as a signatory from LNI & LHC/LRT.



Application for Boards and/or Commissions Please complete, sign and date the application and return to: City Clerk's Office, 576 Liberty Park, Lapeer, MI 48446 810-664-5231

Email: clerk@ci.lapeer.mi.us

Accuracy Board	Downtown Development Authority	Lapeer Neighborhoods, Inc.
Board of Review	Economic Development	Local Development Finance
	Corporation / Tax Increment	Authority
	Financing Authority / Brownfield	
	Redevelopment Authority	
Cemetery Board	Greater Lapeer Transportation	Local Officers Compensation
	Authority	Commission
Center for the Arts of Greater	Income Tax Board of Review	Park Board
Construction Board of Review	Lapeer Building Authority	Planning Commission
County Center Board	Lapeer Housing Commission	Zoning Board of Appeals
District Library Board	Lapeer Housing Board of Appeals	
Please tell us why you wish to serve	on this Board or Commission; describ	e your relevant experience; and
what do you feel you can contribute	to the Board or Commission:	
		UING IN THE
LOMMUNITY. I HAVE	UVOLUED IN WHAT IS HAPPEN 35 Yrs OF ENPERSUCE IN TH EKE TO THINK I CAN OFFER	E CONSTRUCTION
TADOGRAY TUDADIA 1.3	KE TO THENK T CAN DEED	ALENEL
HEADED OPINION ON A	WY TODRE	11
TTEADED OFFICED ON A		
		······
Applicant Information:		
Print Name: BRA0	CHAVKA	
(First)	(Last)	
(1100)	(2007)	
Street Address:		
Home Phone:	5	
Email: brad chayka & gn	nail.com	
Employer: SELF	Occupation: 12	ENERAL CONTRACTOR
างอาจเขตรายและทำเป็นของของระนี้และแขตรายและของจากมีใหม่เป็นแน้มของของของของจากงานของจายและของแขตจากมีของมาแรงม	*****	
Educational Background: HIL	OH SCHOOL	
	/// JUNOUL	
Community Activities and/or Work E	xperience: I ATTEND CHURK	AND I LEAD THE
UENARDAN ACTINE AFE	TIUGS NOF AA IN LAPE	
WEUNCOPPITY WIEL MEE	THUDY NOT 1717 210 VITE	(n.), 12
CONSTRUCTION EXPERTA	<u>CNCE</u>	
A		
the ACAA		
		1-22-24
Signature		Date
I hank you for your interest in serving on on	e of our Boards or Commission. All information	n on this application is public information and



Downtown Development Authority

Values Statement(s):

At Lapeer Main Street, we value:

A <u>Vibrant Community</u> where we work together to create positive Main Street experiences for all who live in, work in, and visit Lapeer.

<u>Clear Communication</u> that spurs meaningful interaction, values the voices of all, and impacts lasting change.

<u>Strong and Equitable Partnerships</u> that incorporate the strengths and expertise of many to collaboratively enhance the quality of life for years to come.

<u>Trust</u> among all stakeholders that continually strengthens our efforts, and increases confidence in our work for those who support what we do and look to us as a model Main Street community.

January 17, 2024

Welcome to 2024 everyone. I hope you all had a good Holiday Season. I'm looking forward to another great year for Lapeer Main Street. I think we have a lot of exciting things that will be taking place this year and I am looking forward to identifying this year's goals and priorities.

A few of my personal goals this year is to continue to improve communication with the DDA, Downtown Businesses, Community Stakeholders, and the residents of Lapeer. I'm also looking forward to spending more time celebrating our successes at Lapeer Main Street, as a community, and those of our small businesses and property owners in Historic Downtown Lapeer.

We're hitting the ground running this year and it is going to be a busy year so it will take all of us working together.

Cheers to 2024

Lapeer Main Street DDA

- Lapeer Downtown Development Authority
 - The top priority this year is the renewal of the Downtown Development Plan and TIF Plan. The DDA's Executive Committee will need to meet regularly to start work on the plans. We should anticipate the full process taking several months.
 - 1. Renewing the plan will require:
 - 1. Review the Current Plan, including accomplishments and what areas we might want to continue in the renewal.
 - 2. The DDA preparing and updating the plan.
 - 3. Submitting the Plan to The City

- *4.* Holding a Public Hearing
- 5. Approval by The City
- 2. The DDA Development Plan should:
 - 1. Start with Goals and Objectives
 - 2. Goals include the what, why, and where
 - 3. Objectives How will the DDA achieve the goal
 - 4. Action Strategy/Implementation The who and when
- 3. The DDA TIF Plan Should include:
 - 1. The Development Plan
 - 2. A detailed explanation of the tax increment procedure
 - 3. The maximum amount of bonded indebtedness to be incurred
 - 4. The Duration of the program
 - 5. Estimated Impact of Tax Increment Financing on the assessed values of taxing jurisdictions
 - 6. A projected increase in property values due to inflation
 - 7. May show a constant percentage of growth each year
 - 8. Redevelopment of specific properties or development of underutilized properties
- Our Annual Board Retreat is scheduled for Saturday, January 20th, in Downtown Owosso at The Armory from 8:00 am – Noon and will be facilitated by Leigh Young from Michigan Main Street.
- Michigan Main Street Program/Michigan Downtown Association
 - Michigan Main Street
 - 1. Lapeer will be hosting the Michigan Main Street Spring Workshop which will be taking place on March 11 & 12.
 - March 11 will be for Main Street Directors only and we will be utilizing Gallery 194
 - March 12 will be open to Directors and Board members and we will be utilizing Stones Throw Theater and Beyer's Furniture
 - This will be a great opportunity to showcase the work we've been doing Lapeer to other Main Street programs from across the State. We should anticipate about 30 to 50 attendees for the spring workshop.
 - 2. National Conference:
 - Registration \$465 (Main Street pays for 1 registration)
 - Hotel \$200 night x 4 = \$800
 - Airfare \$486
 - Totals = \$1286 for 1 person or \$3037 for 2 people. Plus misc. costs (Food, mileage etc.)
 - 3. National Accreditation We have completed the review and assessments from 2023. Lapeer will be a Nationally Accredited Main Street program once again in 2024.
 - 4. Our 2023 Asset mapping service is nearing completion. Attached you'll find the building inventory report. We are awaiting the final report for business inventory and business mix.
 - 5. Our 2024 Michigan Main Street Service will be The Storyville Blitz. This service will bring Phil Eich from Storyville Social to Lapeer to create photos and stories that highlight downtown business owners, volunteers, board members, community leaders etc. Tentatively we are looking at Late Spring or early Summer for this service.

- 1. An example of Phil's work can be seen here: <u>https://www.miplace.org/4a2170/globalassets/documents/michiga</u> <u>n-main-street/story-series/james-alt-and-tony-stroh---lapeer.pdf</u>
- 6. Upcoming Michigan Main Street Dates to be aware of:
 - 1. February 22 Chair/Vice Chair Check in
 - 2. March 11 & 12 Spring Workshop (Planning and Zoning) in Lapeer
 - 3. May 5 May 8 National Conference in Birmingham Alabama
 - 4. September 23 24 MMS Fall Workshop Cheboygan
- Michigan Downtown Association
 - 1. January 25 & 26 I will be in Bellaire Michigan for the Michigan Downtown Association annual board retreat.
 - 2. March 6 is the MDA's Lansing Day, this is the annual day that we meet with State Legislators to talk about downtowns, the role they play in communities, challenges facing our communities, and also successes. It's also an opportunity to get to know our legislators a bit better and let them know that we can be a resource for them.
 - 3. March 7, is the MDA's annual spring workshop. This year's workshop will take place in East Lansing. I will be presenting at this year's conference talking about some of the projects and things we've done in Lapeer for creative place-making and business development.
- Upcoming Dates to be aware of MDA:
 - 1. Jan. 25 & 26 MDA Board of Directors Retreat
 - 2. March 6 MDA Lansing Day
 - 3. March 7 MDA Spring Workshop
 - 4. May 31 MDA Summer Workshop

Business Development - Economic Vitality

- Business Recruitment/Retention and Support
 - The Business Development Committee met on January 18
 - The committee set the 3rd Wednesday of each month at 8:00 am to have their regular committee meeting.
 - The Committee reviewed priority projects/activities to re-evaluate the priority of certain projects, discuss the status of projects, and also look at other potential items that fall under business development.
 - The committee talked about the following items:
 - Starting a monthly business owner meet up on the 3rd Thursday of each month from 7:30am – 8:30am
 - Re-starting the business newsletter, to be sent to downtown businesses every other month.
 - Having a DDA board member provide updates during public comments of the City Commission meeting – once a month.
 - Hosting a bi-annual property owner meeting in partnership with The City with a goal of having the first meeting take place in April, and inviting the Building Dept. to the March DDA meeting.
 - Exploring ides for Co-Opitition and partnerships amongst downtown businesses
 - The Committee also discussed new/existing development Incentives with Fire Suppression being a priority topic.

- Current Empty storefronts and available properties include:.
 - 1. 380 N. Saginaw (next to C&D collision)
 - 2. 368 Jefferson St. Forever Friends Network/Perkins Flowers
 - 3. 18 E. Nepessing St. City Owned property Empty, not currently for sale
 - 4. 350 N. Court Street 2nd/3rd Floor office space available
 - 5. 44 W. Park Street Calvellis For Sale (Including Liquor License) -
 - 6. 606 N. Saginaw Street multiple units
 - 7. 477 W. Nepessing St Tentatively leased for a Chiropractic space.
 - 8. 410 W. Nepessing St. Retail Space available for lease
- New Business Opening:
 - 1. 450 W. Nepessing Street Kin Thai looking at Late Winter opening
 - 2. 240 W. Nepessing Street. KC Insurance
 - 3. 606 N. Saginaw St. Unlimited Modular
 - 4. 606 N Saginaw St Church Light Communities
 - 5. 92 W. Nepessing St.- Fae and Whimsey Soapworks
 - 6. 328 W. Nepessing St Cherry's Market Soft Opening in Late Winter/Early Spring
 - 7. 477 W. Nepessing St Chiropractic Office
 - 8. 128 W. Nepessing St. Hummingbird House Designs Spring
 - 9. 606 W. Nepessing St EXP Accounting
 - 10. 606 W. Nepessing St. Passeno Realtor
- Business engagement:
 - 1. In December and January I had meetings with 9 different businesses to discuss development projects, business incentives, and possible grants. This consisted of a mix of new, existing businesses, and potential new businesses.

Placemaking - Design:

- The placemaking committee met in December and January. The focus of the conversation was on continued work on Wayfinding Signage.
- The committee spent time discussing the location for signs, which locations should be a priority, and what landmarks/locations to highlight on each sign. (Tentative Designs are attached to the packet)
- The Design committee will work with City Hall, The Parks Dept. and DPW to finalize locations, style, and appearance of the signs.
- As approved by the DDA in November, I will be submitting a Vibrancy Grant request to Michigan Main Street for up to \$25,000 to help cover the cost of the signs. The grant requires a 15% match from the DDA. It is anticipated that the final cost will be between \$28,000 and \$30,000
- The City Commission at their January 16 meeting approved a motion of support for the Wayfinding Signage and applying for the Vibrancy Grant through the MEDC

Outreach – Organization & Promo and Marketing:

• The Outreach committee will need to meet to begin fund development and volunteer engagement for 2024

- DDA Online (social media, Website)
 - Social Media:
 - Facebook
 - Followers = 6820 followers on Facebook
 - Reach = 119,272 in the last 90 Days
 - Demographics = 80% Women 20% Men
 - Instagram
 - Followers = 1089
 - Reach = 631 in the last 90 Days
 - Demographics = 80% Women 20% Men

Special Events:

- The Special Events committee met on January 9th to discuss events for 2024. The Event committee is recommending the following events for 2024:
 - 1. Monday Night Car Cruise May 6 September 10
 - 2. Ladies Night Out Spring May 17
 - 3. Summer Concert Series Thursdays June 6 Aug 8
 - 4. Porch Fest July 20
 - 5. Michigan Downtown Day September 28
 - 6. Haunted Lapeer Ghost Tours Oct. 4 & 5
 - 7. Treat Walk October 26
 - 8. Ladies Night Out Fall November 15
 - 9. WinterFest December 6 & 7

Partnerships:

- I've been working with the Lapeer District Library and City Manager Womack on a project we are calling and Animals on Nepessing Street. The project would create small sculptures placed along Nepessing Street that are inspired by popular children's books.
- Connecting Entrepreneurial Communities Conference Lapeer has the opportunity to host the Connecting Entrepreneurial Communities Conference in 2025. The CEC conference is a 2-day conference focused on building small communities that takes place in the communities. This would be a great opportunity for Lapeer and one that could also create an economic boost for the community. The conference takes place within the downtown, using downtown businesses to host workshops and sessions. The conference will usually attract 100-plus attendees, making it great for shops, restaurants, and hotels in the area. Hosting the conference comes with certain requirements that the DDA and City would have to meet. The 2022 Conference had 115 attendees that represented 38 different communities.
 - The community must secure a minimum of \$4500 in sponsorships.
 - The community must have taken part in the MSU-FIT assessment
 - The Community must attend a CEC Conference before hosting one.
 - To be eligible to host in 2025 Lapeer would need to send multiple representatives to the 2024 Conference which will be taking place in Cadillac MI on May 30/31
 - The cost for registration for 2024 is \$125 per person. IF the Lapeer would like to host in 2025 I would recommend that Lapeer sends a team of 5 or 6 people. This would include 3 from the DDA and 2 or 3 from the City of Lapeer, consisting of a DDA team member, a business owner, City Dept., etc. I would recommend that the local team that managed the MSU-FIT assessment also serve as the CEC team.

- Hotel costs for the Cadillac area average about \$130 a night.
- For a Team from Lapeer we would be looking at \$750 for registration plus \$780 for hotel, plus travel.
- Cost would be approx.\$1530 plus travel.

Administrative:

- Staff: DDA Office Space The DDA has the opportunity for a new office space. This is something that the Executive Committee indicated they would desire during the annual review. Two options have presented themselves.
 - 114 W. Park Street This space is 900sqft and would cost \$800 a month in rent. The space is located in the same building as the Chamber of Commerce and Holiday Depot. It also includes storage space with a rear entrance and front entrance. The space is located next to the DDA parking lot. The space has ample room for storage, DDA office and room to have committee meetings and even create an incubator space or a merchandise space for Lapeer Main Street.
 - 410 W. Nepessing Street This space is 500sqft and located inside the Lyric Mall directly across the hall from the Current DDA office. Rent would be \$450 a month for this space. The space could also include some office furniture including 2 desks and a small conference table for \$500. This space inside the Lyric Mall, but includes room for some storage, we would still likely need some space in the Gallery basement. It has room for DDA staff and room to have a committee meeting space. It also has a window facing Nepessing Street but not on Nepessing St.

James Alt Lapeer DDA Executive Director, 810-728-6598 james@lapeerdda.com



ITEM K-2

To:City CommissionFrom:Jason Ball AICP, Planning ConsultantDate:January 18, 2024RE:Planning Commission Report 2023

STAFF RECOMMENDATION

Please accept the 2023 Planning Commission Annual Report attached to this memorandum.

CURRENT OR NEW INFORMATION

On January 11, 2024, the Planning Commission reviewed the attached annual report which acts as a summary of activities the Planning Commission completed in 2023, per the requirements of Section 19(2) of the Michigan Planning Enabling Act (PA 33 of 2008). The report also notes Planning Commission goals for 2024.

 AGENDA ITEM REVIEW

 Meeting Date:
 February 5, 2024

 Consent:
 Date Reviewed:
 January 25, 2024

 Administrative:
 Reviewed By:
 R. Sanchez, City Clerk

 Public Hearing:
 Reviewed By:
 R. Sanchez, City Clerk

L:\PLANNING COMMISSION & FULL SITE PLAN REVIEWS\Annual Report\2023\#- CC Agenda Memo - PC Annual Report 2023.docx



Section 19 of the Michigan Planning Enabling Act requires the Planning Commission to submit a report annually the legislative body on "...its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development". This report represents the City of Lapeer Planning Commission's 2023 Annual Report to the City Commission.

Membership

The City of Lapeer Planning Commission is a Nine-member board. Members are appointed on 3-year terms.

Planning Commission Members	Term Expiration
Jennell RaCosta (Chairperson)	Aug 1, 2024
Austin Kelly (Vice Chairperson)	Aug 1, 2026
Anne Shenk (Secretary)	Aug 1, 2024
Joshua Atwood	As City Commission Representative
Catherine Bostick-Tullius	Aug 1, 2025
Marty Johnson	Aug 1, 2026
Doug Roberts	Aug 1, 2026
Deborah Marquardt, Mayor	As Mayor
Mike Womack, City Manager	As City Manager

Planning and Zoning Activities – 2023

The Planning Commission held 12 regular meetings in 2023 and one joint meeting with the City Commission. During those meetings, it reviewed:

- o Special Land Use Requests (5)
 - 208 E Genesee St. Adam and Eve Adult Use (Denied)
 - 807 & 809 East St.– Adam and Eve Adult Use (Approved)
 - 108 Howard St. Personal Service/Salon in the Mixed Use Overlay District (Approved)
 - 35 S Court St. Multi-Family Housing in the Mixed Use Overlay District (Postponed)
 - 39 W Genesee St. Marihuana Grow Facility in the Mixed Use Overlay District (Postponed)

Site Plan Reviews – (7)

- Southeast Corner of Turrill Rd./S. Main Street Blain's Farm & Fleet (Approved)
- Carriage Hill Circle Multiple Family Residential (Approved)
- 715 S. Main St. Sunoco Gas Station Addition (Approved)
- 1073 S. Main St. Security Credit Union Financial Institution with a Drive Through (Approved)
- Rustic Dr. Lapeer Villas Site Plan Amendment (Denied)
- 1109 S. Main St. El Cozumel Standard Restaurant (Approved)
- 555 E Genesee St. Walmart Addition (Approved Administratively)



- o Site Plan Extensions (3)
 - S. Main St. Tommy's Car Wash (Approved)
 - 579 E. Genesee St. Murphy Oil (Approved)
 - W. Nepessing St. Woodchips Mixed Use Building (Approved)

o <u>Rezonings (2)</u>

- 1245 Imlay City Rd. B-2 to PUD with a PUD Conceptual Plan (Recommended Approval)
- Cliff Drive North of Orchard Drive R-2 to B-2 (Recommended Approved)

o <u>Text Amendments (3)</u>

- Essential Services Definition (Recommended Approval)
- Electric Vehicle Charging Stations (Recommended Approval)
- Lighting Standards (Recommended Approval)
- o Other Business
 - Alternative Odor Control System for 207 S. Saginaw Street (Approved)
 - 2024-2029 Capital Improvement Program (Approved)
 - Building Materials Determination for 111 W. Genesee St. (Denied)
 - Building Materials Determination for Blain's Farm & Fleet (Denied, with instruction to Planning Department to explore alternatives)
 - The Planning Commission has requested the Planning Department prepare a guide for applicants regarding building materials. This is underway.

Training Log

The Training Policy for the City of Lapeer Planning Commission was updated in 2022 and it does not require members to attend a specific number of trainings, but it requires the city to provide at least two training opportunities to board members during each calendar year. In 2023 the city provided training on the Open Meetings Act and Freedom of Information Act at the joint meeting in August.

In 2024, one training priority will be exploring the best approach to ensuring the use of highquality building materials positively contribute toward community character.

Economic & Marketing Polices

In 2021 the City of Lapeer adopted Economic & Marketing Strategies. The table on the following page summarizes the status of high priority strategies within the document.



Strategy	Responsible Party	Priority	Status
Downtown			
Create and capitalize on a physical environment that is engaging and inviting to families.	DDA	High	Ongoing
Build a family-friendly brand that is Historic Lapeer.	DDA	High	Ongoing
The City of Lapeer has a prominent and successful downtown with attractive historic character.	DDA Planning Dept.	High	Ongoing
Will partner with the Lapeer Area Chamber of Commerce, Lapeer County, Center for the Arts, and Lapeer Development Corporation to foster economic development.	DDA, Planning Dept. City Manager's Office	High	Ongoing
Continue to review new uses and regulate accordingly.	DDA Planning Dept.	High	Ongoing
Quality of Life			
Watch and review local and regional use trends to anticipate desired new uses in the community.	Planning Dept.	High	Ongoing
Designate areas for office and light industrial that support the high level of market demand in the City in proper locations to minimize adverse impacts on remaining development.	Planning Dept.	High	This Strategy may need to be re- evaluated given changes in demand for office space.
Continue to advertise the City of Lapeer is a quality place to live and work.	City Manager	High	Ongoing
View of Development			
Review the Zoning Ordinance so the desired design standards are in place regarding building appearance, landscaping, and other design oriented goals.	Planning Dept. Planning Commission	High	Zoning Ordinance Review completed in 2022, additional work is required in 2024.

Planning and Zoning Goals for 2024

The Planning Commission will continue to review rezoning, special land use, and site plan review requests as provided for in the Zoning Ordinance. Additional goals for 2024 include:

- Receive training and clarify provisions of the zoning ordinance regarding building materials to ensure relevant ordinance sections are having the intended effect.
- Explore options to provide greater flexibility regarding minimum parking requirements and make amendments to the ordinance as appropriate.
- Evaluate and consider revising marihuana provisions within the zoning ordinance and make amendments to the ordinance as appropriate.
- Evaluate and consider revising provisions of the zoning ordinance and other associated city ordinances related to signs.
- Receive training on opportunities to address housing challenges through planning and zoning actions.



ITEM K-3

To:Mike Womack, City ManagerFrom:Kelly Hanna, Director of Financial ServicesDate:January 30, 2024RE:Investment Report for the Quarter Ended December 31, 2023

STAFF RECOMMENDATION

No Action Required.

CURRENT OR NEW INFORMATION

Attached is a cash balance summary for the quarter ending December 31, 2023. The ending cash balance for the current quarter is \$16,758,000, which is \$1,281,000 more than the previous quarter ending September 30, 2023 and \$69,000 less than a year ago at this same time. The primary increase is related to the winter property tax collections in December.

The interest rates on all accounts have increased slightly from the last quarter. The city holds 12 Certificates of Deposit (CD's) at Flagstar Bank, Choice One, Elga Credit Union, Fifth Third and Chase Bank with an interest rate range of 4.25% - 5.45%. The two money market accounts have increased their rates: Comerica increased from 5.19% to 5.29% and Michigan Class increased from 5.46% to 5.55%. The finance department has been closely monitoring the rate increases when CD's mature to make sure the City's cash is safely diversified at the highest possible rate.

The Federal Reserve board met last on December 13, 2023. Recent indicators suggest that growth of economic activity has slowed from its strong pace in the third quarter. Job gains have moderated since earlier in the year but remain strong, and the unemployment rate has remained low. Inflation has eased over the past year but remains elevated. The U.S. banking system is sound and resilient. Tighter financial and credit conditions for households and businesses are likely to weigh on economic activity, hiring, and inflation. The extent of these effects remains uncertain. The Committee seeks to achieve maximum employment and inflation at the rate of 2 percent over the longer run. In support of these goals, the Committee decided to maintain the target range for the federal funds rate at 5-1/4 to 5-1/2%. The Committee will continue to assess additional information and its implications for monetary policy. In determining the extent of any additional policy firming that may be appropriate to return inflation to 2% over time, the Committee will take into account the cumulative tightening of monetary policy, the lags with which monetary policy affects economic activity and inflation, and economic and financial developments. In addition, the Committee will continue reducing its holdings of Treasury securities and agency debt and agency mortgage-backed securities, as described in its previously announced plans. The Committee is strongly committed to returning inflation to its 2% objective. In assessing the appropriate stance of monetary policy, the Committee will continue to monitor the implications of incoming information for the economic outlook. The Committee would be prepared to adjust the stance of monetary policy as appropriate if risks emerge that could impede the attainment of the Committee's goals. The Committee's assessments will take into account a wide range of information, including readings on labor market conditions, inflation pressures and inflation expectations, and financial and international developments.

AGENDA ITEM REVIEW

Meeting Date: Consent:	February 5, 2024	Date Reviewed:	January 31, 2024
Administrative:		Reviewed By:	R. Sanchez, City Clerk
Public Hearing:			
S.\City Logo\City Logo (2021\Templates\Memo\Agenda Memo docx		

Bank/Financial Institution	Quarter Ending 12/31/2023	Rate of Return
Choice One - Treasurer's Operating	3,227,269	1.00%
Choice One - Money Market	-	1.00%
Choice One - Park Checking	152,350	0.88%
Choice One Fire Insurance Escrow Choice One - Sports Officials	2,269 1,462	0.50% 0.00%
Choice One Self Insurance Fund	1,402	0.50%
Choice One - Income tax withholding	0	0.01%
Choice One CD	1,020,468	5.00%
Choice One Sweep	2,279,931	5.40%
Total Choice One Bank	6,684,947	-
Fifth Third CD Total Fifth Third Bank		5.4%-5.45%
	751,217	-
Flagstar Savings	354,663	4.05%
Flagstar CD		4.63% - 4.94%
Total Flagstar Bank	3,428,218	-
Dort Savings	72	1.00%
Dort Financial Money Market	80,068	4%
Total Dort Financial Credit Union	80,140	
		-
Elga Savings	50,937	1.00%
Elga CD's Total Elga Credit Union	1,556,409	4.25%-5.00%
	1,001,010	=
Michigan Class Operating Acct	1,647,947	5.55%
Total Michigan Class	1,647,947	=
Comprise Checking	100	0.00%
Comerica Checking Comerica J-Fund	1,015,649	5.29%
Total Comerica	1,015,749	
		=
Chase Checking	100	0.00%
Chase - CD's Total Chase	<u>1,542,800</u> <u>1,542,900</u>	4.16%-4.99%
	1,042,000	=
Total Cash Balance for Quarter	16,758,465	-
		-
Prior Quarter Ending Cash Balance 9/30/2023	15,477,138	=
Prior Year Ending Cash Balance 12/31/2022	16,689,413	=
Interest Earned for the Quarter	184,362	
Interest Earned Fiscal Year to date	246,904	
Fund	Cash Balanca by Eurod	% of Total
General Fund	Cash Balance by Fund 5,779,436	34%
Cemetery Perpetual Care Fund	13,393	0%
Major Street Fund	799,292	5%
Local Street Fund	1,278,614	8%
Park Fund	342,521	2%
Cemetery Fund	99,230	1%
Youth Mini-Grant Fund	613	0%
Building Fund	364,514	2%
Drug Law Enforcement Fund	32,104	0%
Housing Resource Fund	34,933	0%
General Debt Service	33,794	0%
Capital Improvement Fund	581,291	3%
Land Acquisition Fund	303,736	2%
Parking Fund	221,879	1%
Wastewater Fund	3,270,341	20%
Water Fund	1,623,837	10%
Information Technology Fund	200,446	1%
Telephone Communication Fund	53,499	0%
Motor Pool Fund	385,394	2%
Tax Collection Fund	1,339,599	8%
	16,758,465	=



ITEM K-4

To: Mike Womack, City Manager
From: Kelly Hanna, Director of Financial Services
Date: January 30, 2024
RE: Financial Report for the Quarter Ended December 31, 2023

STAFF RECOMMENDATION

No Action Required.

CURRENT OR NEW INFORMATION

The general fund revenues have exceeded the expenditures by \$430,600 as of the first half of the fiscal year. At this time, the revenue collected is 60% of the amended budget. Property taxes are due 7/31 and the City has collected over 100% of the budgeted property tax revenue. The general fund expenditures are 50% of the amended budget. This is typical for the first half of the fiscal year.

The majority of the remaining City funds have received more revenue than expenditures through the first half of the fiscal year. The road funds are project driven; therefore, their expenditures are based on road repairs and winter maintenance.

The parks fund revenue has exceeded expenditures. The expenditures are 27% of the amended budget. The parks fund has numerous projects that are in progress.

The water and wastewater funds have received approximately 50% of their budgeted revenue, which is typical for both of these funds. The operating expenditures are similar (approximately 40% wastewater and 52% water). The water fund expenditures are higher due to significant projects (Genesee St. Water Main and the Lead Water Line Replacement).

Please advise if you have any questions or require further information.

AGENDA ITEM REVIEW Meeting Date: February 5, 2024 Date Reviewed: January 31, 2024 Consent: Administrative: Reviewed By: R. Sanchez, City Clerk Public Hearing:

01/30/2024 12:58 PM User: KHANNA

DB: City Of Lapeer

REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023

Page: 1/47

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGI USED
Fund 101 - GENERA	ΔΙ. ΕΊΙΝΟ					
Revenues						
Dept 000						
101-000-402.000	CURRENT REAL PROPERTY TAX	2,620,000.00	2,587,444.23	3,263.98	32,555.77	98.76
101-000-402.010	TAXES-COMPONENT UNIT	(1,280,000.00)	(1,300,768.55)	(5,429.09)	20,768.55	101.62
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	390,000.00	516,871.65	(66.52)	(126,871.65)	132.53
101-000-415.000	TAX CHARGEBACKS	(5,000.00)	82.42	0.00	(5,082.42)	(1.65)
101-000-432.010	IN LIEU OF TAXES-HOUSING	25,000.00	4,310.73	0.00	20,689.27	17.24
101-000-432.208	IN LIEU OF TAXES-COMM CTR	63,378.00	31,689.00	5,281.50	31,689.00	50.00
101-000-432.590	IN LIEU OF TAXES-WWTP FUND	89,141.00	44,570.52	7,428.42	44,570.48	50.00
101-000-432.591	IN LIEU OF TAXES-WATER FUND	37,951.00	18,975.48	3,162.58	18,975.52	50.00
101-000-437.000	INDUSTRIAL FACILITIES TAX	20,000.00	13,775.89	0.00	6,224.11	68.88
101-000-438.000	INCOME TAX	4,738,000.00	2,094,093.18	192,175.00	2,643,906.82	44.20
101-000-438.100	INCOME TAX FROM PROSECUTION	15,000.00	9,887.30	220.35	5,112.70	65.92
101-000-439.000	MMFLA TAX (MARIJUANA)	200,000.00	2,362.82	0.00	197,637.18	1.18
101-000-440.010	MOBILE HOME FEE-CRESTVIEW	270.00	472.50	135.00	(202.50)	175.00
101-000-440.020	MOBILE HOME FEE-HUNTER CREEK	2,400.00	2,995.00	1,197.00	(595.00)	124.79
101-000-445.000	PENALTY & INTEREST-PROP TAX	30,000.00	32,450.59	4,807.94	(2,450.59)	108.17
101-000-445.001	PENALTY & INTEREST-INCOME TAX	80,000.00	52,659.49	6,594.79	27,340.51	65.82
101-000-447.000	ADMIN FEE - PROP TAX	119,000.00	80,157.35	18,912.51	38,842.65	67.36
101-000-476.000	BUSINESS LICENSE & PERMIT	1,500.00	450.00	450.00	1,050.00	30.00
101-000-480.000	MARIJUANA APPLICATION FEE	115,000.00	110,000.00	5,000.00	5,000.00	95.65
101-000-568.000	METRO AUTHORITY ROW FEE	38,000.00	0.00	0.00	38,000.00	0.00
101-000-574.000	STATE SHARED SALE & USE TAX	1,070,000.00	380,524.00	188,157.00	689,476.00	35.56
101-000-582.000	CONTRIB FROM MAYFIELD TWP	3,700.00	0.00	0.00	3,700.00	0.00
101-000-631.000	ADMINISTRATION FEE	610,330.00	305,164.99	50,860.83	305,165.01	50.00
101-000-665.000	INTEREST ON INVESTMENTS	80,000.00	96,300.21	34,706.53	(16,300.21)	120.38
101-000-667.000	BUILDING RENTAL	13,500.00	6,894.11	219.11	6,605.89	51.07
101-000-671.000	LEASE AGREEMENTS	126,295.00	115,900.00	400.00	10,395.00	91.77
101-000-679.000	MISCELLANEOUS REVENUE	1,000.00	993.25	502.25	6.75	99.33
101-000-680.000	MISCELLANEOUS REVENUE-NSF	2,000.00	1,989.12	502.71	10.88	99.46
101-000-689.000	CASH OVER & SHORT	0.00	(7.49)	(0.93)	7.49	100.00
Total Dept 000		9,206,465.00	5,210,237.79	518,480.96	3,996,227.21	56.59
Dept 101 - CITY (COMMISSION					
101-101-674.200	DONATIONS - YOUTH COUNCIL	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 101 -		1,000.00	0.00	0.00	1,000.00	
Total Dept 101 -	CITY COMMISSION	1,000.00	0.00	0.00	1,000.00	0.00
Dept 105 - CABLE		105 000 00	04 700 40	0.00		00 50
101-105-477.000	CABLE FRANCHISE FEE	105,000.00	24,733.43	0.00	80,266.57	23.56
101-105-478.000	TELEPHONE FRANCHISE FEE	500.00	109.13	(4.13)	390.87	21.83
Total Dept 105 -	CABLE ADVISORY BOARD	105,500.00	24,842.56	(4.13)	80,657.44	23.55
Dept 172 - CITY I	MANAGER					
101-172-679.000	MISCELLANEOUS REVENUE	1,500.00	47,067.22	46,025.72	(45,567.22)	3,137.81
Total Dept 172 -	CITY MANAGER	1,500.00	47,067.22	46,025.72	(45,567.22)	3,137.81
Dept 215 - CITY (CLERK					
		1 5 0 5 0 0 0	C E00 00	E 000 00	0 550 00	43.19
101-215-476.100	BUSINESS REGISTRATION LICENSE	15,050.00	6,500.00	5,800.00	8,550.00	43.19

01/30/2024 12:58 User: KHANNA DB: City Of Lape		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	31/2023	Page: 2/47		23		
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED		
Fund 101 - GENERAI Revenues	- FUND							
Total Dept 215 - G	CITY CLERK	15,250.00	6,700.00	5,800.00	8,550.00	43.93		
Dept 256 - GIS 101-256-616.000	GIS/MEDIA SERVICE REIMB.	0.00	11.00	0.00	(11.00)	100.00		
Total Dept 256 - C	GIS	0.00	11.00	0.00	(11.00)	100.00		
Dept 257 - CITY As 101-257-613.000 101-257-613.100 101-257-658.257	SSESSOR ADDRESS APPLICATION FEE LOT SPLIT APPLICATION ACT 415 PENALTY	100.00 375.00 4,000.00	90.00 275.00 1,002.10	0.00 0.00 72.10	10.00 100.00 2,997.90	90.00 73.33 25.05		
Total Dept 257 - (CITY ASSESSOR	4,475.00	1,367.10	72.10	3,107.90	30.55		
Dept 262 - ELECTIC 101-262-525.100	NNS ELECTION GRANT	0.00	1,126.80	1,126.80	(1,126.80)	100.00		
Total Dept 262 - E	ELECTIONS	0.00	1,126.80	1,126.80	(1,126.80)	100.00		
Dept 266 - CITY A1 101-266-636.249 101-266-636.690	TTORNEY LEGAL FEES - BUILDING DEPT LEGAL FEES - HOUSING	25,000.00 2,500.00	12,499.98 1,249.98	2,083.33 208.33	12,500.02 1,250.02	50.00 50.00		
Total Dept 266 - C	CITY ATTORNEY	27,500.00	13,749.96	2,291.66	13,750.04	50.00		
Dept 301 - POLICE 101-301-505.000		2,200.00	2, 700, 20	0.00	(1 500 20)	172 (0		
101-301-548.000 101-301-548.000 101-301-582.000 101-301-582.100 101-301-583.000 101-301-583.100 101-301-628.000 101-301-630.300 101-301-642.000 101-301-656.000 101-301-658.200 101-301-674.100 101-301-674.500 101-301-674.600 101-301-679.000	JUSTICE TRAINING FUNDS STATE SHARED LIQUOR LICENSE CONTRIB FROM LAPEER COUNTY CONTRIB FROM MAYFIELD TWP CONTRIBUTION FROM METAMORA CONTRIB FROM LAPEER SCHOOLS SCHOOL LIASION OFFICER COURT RESTITUTION PHOTOCOPY CHARGES POLICE SERVICE REIMBURSEMENT WEED MOWING/SNOW REMOVAL SALE OF FORFEITED PROP-GEN FORFEITU COURT FINES & COSTS ABANDON VEHICLE SALES DONATIONS K9 DONATIONS SCHOOL LIAISON-DONATIONS MISCELLANEOUS REVENUE	$\begin{array}{c} 15,000.00\\ 110,000.00\\ 1,400.00\\ 0.00\\ 3,500.00\\ 70,000.00\\ 7,000.00\\ 2,500.00\\ 2,500.00\\ 10,000.00\end{array}$	$\begin{array}{c} 3,799.20\\ 15,010.60\\ 0.00\\ 194.97\\ 236.00\\ 924.29\\ 0.00\\ 2,805.00\\ 1,545.00\\ 0.00\\ 5,725.50\\ 0.00\\ 6,774.24\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 70.00\\ \end{array}$	$\begin{array}{c} 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 122.00\\ 0.00\\ 0.00\\ 0.00\\ 0.00\\ 1.013.10\\ 0.00\\$	(1, 599.20) (10.60) 110,000.00 1,205.03 (236.00) 2,575.71 70,000.00 4,195.00 955.00 2,500.00 4,274.50 100.00 7,225.76 1,000.00 2,000.00 250.00 180.00	172.69100.070.0013.93100.0026.410.0040.0761.800.0057.260.0048.390.0048.390.000.000.000.0028.00		
Total Dept 301 - H	POLICE DEPARTMENT	241,950.00	37,084.80	1,840.10	204,865.20	15.33		
Dept 336 - FIRE DE 101-336-543.000	EPARTMENT STATE FIRE PROTECTION	45,000.00	42,523.41	42,523.41	2,476.59	94.50		

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	31/2023		Page: 3/47	
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERA	L FUND					
Revenues 101-336-615.000	FALSE ALARM FEES	300.00	0.00	0.00	300.00	0.00
101-336-632.000	FALSE ALARM FEES FIRE RUNS AND PROTECTION	464,000.00	270,221.00	38,603.00	193,779.00	58.24
101-336-632.100	FIRE RUNS-CITY	1,000.00	2,713.41	0.00	(1,713.41)	271.34
101-336-679.000	MISCELLANEOUS REVENUE	2,000.00	2,470.10	244.20	(470.10)	123.51
Total Dept 336 - 1	FIRE DEPARTMENT	512,300.00	317,927.92	81,370.61	194,372.08	62.06
Dept 441 - DEPARTI	MENT OF PUBLIC WORKS					
101-441-492.000	ROW PERMITS	20,000.00	5,066.80	452.40	14,933.20	25.33
101-441-635.000	ENTRANCE SIGN MAINTENANCE FEE	1,575.00	0.00	0.00	1,575.00	0.00
Total Dept 441 - 1	DEPARTMENT OF PUBLIC WORKS	21,575.00	5,066.80	452.40	16,508.20	23.48
Dept 690 - HOUSING	G REHABILITATION					
101-690-524.002	MSHDA-SECTION 8	180,000.00	96,980.00	15,300.00	83,020.00	53.88
101-690-524.003	MSHDA SECT 8-EHV	5,750.00	3,120.00	600.00	2,630.00	54.26
101-690-676.000	REIMB-HOUSING SERVICES	48,000.00	28,000.00	4,000.00	20,000.00	58.33
Total Dept 690 - 1	HOUSING REHABILITATION	233,750.00	128,100.00	19,900.00	105,650.00	54.80
Dept 721 - PLANNII						
101-721-494.000	ZONING PERMIT	10,000.00	4,225.00	150.00	5,775.00	42.25
101-721-617.000	SITE PLAN FEES	30,000.00	10,410.00	1,125.00	19,590.00	34.70
Total Dept 721 - 1	PLANNING DEPARTMENT	40,000.00	14,635.00	1,275.00	25,365.00	36.59
Dept 931 - CONTRI	B FROM COMPONENT UNITS					
101-931-584.231	CONTRIB FROM TIFA 1	19,000.00	19,424.76	0.00	(424.76)	102.24
101-931-584.232	CONTRIB FROM TIFA 2	15,000.00	16,452.86	0.00	(1,452.86)	109.69
101-931-584.233	CONTRIB FROM TIFA 3	122,000.00	494,053.45	(135,031.06)	(372,053.45)	404.96
101-931-584.234	CONTRIB FROM BROWNFIELD	0.00	396.78	0.00	(396.78)	100.00
101-931-584.248 101-931-584.250	CONTRIB FROM DDA CONTRIB FROM LDFA	14,000.00 158,000.00	15,734.81 51,702.84	0.00 (13,503.11)	(1,734.81) 106,297.16	112.39 32.72
Total Dept 931 - (CONTRIB FROM COMPONENT UNITS	328,000.00	597,765.50	(148,534.17)	(269,765.50)	182.25
Dept 964 - TRANSFI	ERS IN					
101-964-699.287	TRANS FROM HOUSING RESRCE FUND	9,000.00	4,500.00	750.00	4,500.00	50.00
Total Dept 964 - 1	TRANSFERS IN	9,000.00	4,500.00	750.00	4,500.00	50.00
TOTAL REVENUES		10,748,265.00	6,410,182.45	530,847.05	4,338,082.55	59.64
Expenditures						
Dept 101 - CITY CO						
101-101-702.000	SALARY & WAGES-PART TIME	20,000.00	4,524.96	0.00	15,475.04	22.62
101-101-715.000	SOCIAL SECURITY	1,530.00	346.14	0.00	1,183.86	22.62
101-101-720.000	WORKER'S COMPENSATION	50.00	8.50	0.00	41.50	17.00
101-101-827.000	MEMBERSHIPS & SUBSCRIPTION	6,000.00	5,056.47	0.00	943.53	84.27

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	31/2023		Page: 4/47	
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDG USEI
Fund 101 - GENERA	L FUND					
Expenditures						
101-101-830.000	CONFERENCES AND WORKSHOPS	11,000.00	9,787.03	439.09	1,212.97	88.97
101-101-830.100	TRAINING-BOARDS & COMMISSIONS	1,000.00	0.00	0.00	1,000.00	0.00
101-101-880.000 101-101-901.000	COMMUNITY PROMOTION PRINTING	5,000.00 500.00	76.68 424.06	0.00 259.06	4,923.32 75.94	1.53 84.81
101-101-957.000	MAYOR'S EXCHANGE DAY	1,000.00	424.00	0.00	1,000.00	0.00
101-101-957.100	GOALS & OBJECTIVES	1,000.00	0.00	0.00	1,000.00	0.00
101-101-957.200	YOUTH COUNCIL	5,000.00	0.00	0.00	5,000.00	0.00
101-101-960.000	OTHER MISCELLANEOUS EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
101-101-969.000	LIABILITY INSURANCE	8,408.00	7,551.26	0.00	856.74	89.81
Total Dept 101 - (CITY COMMISSION	61,488.00	27,775.10	698.15	33,712.90	45.17
Dept 105 - CABLE 2	ADVISORY BOARD					
101-105-969.000	LIABILITY INSURANCE	202.00	66.19	0.00	135.81	32.77
Total Dept 105 - (CABLE ADVISORY BOARD	202.00	66.19	0.00	135.81	32.77
Dept 172 - CITY M			00 500 05	15 602 00	100 410 00	47 50
101-172-701.000	SALARY & WAGES-FULL TIME	197,210.64	93,792.35	15,693.92	103,418.29 55,000.00	47.56
101-172-702.000 101-172-715.000	SALARY & WAGES-PART TIME SOCIAL SECURITY	55,000.00 19,294.12	0.00 7,223.58	0.00 1,213.05	12,070.54	0.00 37.44
101-172-716.000	HEALTH INSURANCE	50,586.87	24,200.31	4,258.12	26,386.56	47.84
101-172-716.100	DRUG CARD REIMBURSEMENT	500.00	130.12	70.00	369.88	26.02
101-172-717.000	LIFE INSURANCE	1,100.00	448.60	0.00	651.40	40.78
101-172-718.000	RETIREMENT SYSTEM	73,853.90	39,308.56	6,237.18	34,545.34	53.22
101-172-719.000	UNEMPLOYMENT COMPENSATION	15.96	0.00	0.00	15.96	0.00
101-172-720.000	WORKER'S COMPENSATION	575.00	186.84	29.07	388.16	32.49
101-172-727.000	OFFICE SUPPLIES	800.00	555.58	124.17	244.42	69.45
101-172-728.000	POSTAGE	1,000.00	153.08	22.54	846.92	15.31
101-172-807.000	OTHER PROFESSIONAL SERVICE	5,000.00	21.19	0.00	4,978.81	0.42
101-172-815.000 101-172-827.000	OTHER CONTRACTUAL SERVICE MEMBERSHIPS & SUBSCRIPTION	10,000.00 3,000.00	358.30 1,645.91	234.74 590.38	9,641.70 1,354.09	3.58 54.86
101-172-830.000	CONFERENCES AND WORKSHOPS	8,000.00	2,001.04	63.00	5,998.96	25.01
101-172-860.000	AUTO EXPENSE	0.00	2,075.00	415.00	(2,075.00)	100.00
101-172-874.000	RETIREE HEALTH INSURANCE	46,670.00	46,670.00	0.00	0.00	100.00
101-172-874.200	RETIREE HEALTH HSP EMPLR MATCH	4,000.00	2,344.64	2,344.64	1,655.36	58.62
101-172-880.000	COMMUNITY PROMOTION	5,000.00	12.84	0.00	4,987.16	0.26
101-172-900.000	ADVERTISING	0.00	1,017.00	0.00	(1,017.00)	100.00
101-172-901.000	PRINTING	750.00	0.00	0.00	750.00	0.00
101-172-922.000	TELEPHONE	2,500.00	341.23	(40.63)	2,158.77	13.65
101-172-943.000	EQUIPMENT RENTAL - PHONE	2,119.00	1,059.48	176.58	1,059.52	50.00
101-172-945.000	EQUIPMENT RENTAL-COMPUTER	7,974.00	3,987.00 485.17	664.50	3,987.00 2,514.83	50.00 16.17
101-172-960.000 101-172-963.000	OTHER MISCELLANEOUS EXPENSE CITY-OWNED PROPERTY EXPENSES	3,000.00 11,565.00	485.17 44,171.99	0.00 23,890.95	(32,606.99)	381.95
101-172-969.000	LIABILITY INSURANCE	56.00	18.29	0.00	(32,000.99)	32.66
101-172-976.999	MACHINERY & EQUIPMENT NON-CIP	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 172 - (CITY MANAGER	511,070.49	272,208.10	55,987.21	238,862.39	53.26

Dept 202 - CITY IN	ICOME TAX					
101-202-701.000	SALARY & WAGES-FULL TIME	72,731.30	33,980.30	5,918.73	38,751.00	46.72
101-202-702.000	SALARY & WAGES-PART TIME	5,000.00	0.00	0.00	5,000.00	0.00
101-202-715.000	SOCIAL SECURITY	5,565.79	2,521.58	439.21	3,044.21	45.30

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		PERIOD ENDING 12/	REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27		
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)
Fund 101 - GENH	ERAL FUND				

% BDGT

USED

Fund 101 - GENERAI	L FUND					
Expenditures						
101-202-716.000	HEALTH INSURANCE	46,420.49	21,988.38	4,100.56	24,432.11	47.37
101-202-717.000	LIFE INSURANCE	200.00	94.81	0.00	105.19	47.41
101-202-718.000	RETIREMENT SYSTEM	24,923.15	12,852.53	2,100.65	12,070.62	51.57
101-202-719.000	UNEMPLOYMENT COMPENSATION	7.41	0.00	0.00	7.41	0.00
101-202-720.000	WORKER'S COMPENSATION	150.00	65.57	10.64	84.43	43.71
101-202-727.000	OFFICE SUPPLIES	600.00	89.49	45.19	510.51	14.92
101-202-728.000	POSTAGE	7,000.00	2,646.35	394.22	4,353.65	37.81
101-202-815.000	OTHER CONTRACTUAL SERVICE	16,050.00	10,514.05	450.25	5,535.95	65.51
101-202-827.000	MEMBERSHIPS & SUBSCRIPTION	900.00	0.00	0.00	900.00	0.00
101-202-830.000	CONFERENCES AND WORKSHOPS	1,000.00	250.88	120.88	749.12	25.09
101-202-874.000	RETIREE HEALTH INSURANCE	45,113.00	45,113.00	0.00	0.00	100.00
101-202-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00	0.00	100.00
101-202-874.200	RETIREE HEALTH HSP EMPLR MATCH	2,181.60	2,206.51	2,206.51	(24.91)	101.14
101-202-901.000	PRINTING	5,000.00	499.20	0.00	4,500.80	9.98
101-202-934.000	EQUIPMENT MAINT-COMPUTER	2,050.00	0.00	0.00	2,050.00	0.00
101-202-943.000	EQUIPMENT RENTAL - PHONE	795.00	397.50	66.25	397.50	50.00
101-202-945.000	EQUIPMENT RENTAL-COMPUTER	5,074.00	2,536.98	422.83	2,537.02	50.00
101-202-960.000	OTHER MISCELLANEOUS EXPENSE	1,000.00	538.40	0.00	461.60	53.84
		_,				
Total Dept 202 - 0	CITY INCOME TAX	242,261.74	136,795.53	16,275.92	105,466.21	56.47
-						
Dept 215 - CITY CI	LERK					
101-215-701.000	SALARY & WAGES-FULL TIME	118,664.50	59,481.16	9,844.43	59,183.34	50.13
101-215-702.000	SALARY & WAGES-PART TIME	6,720.00	0.00	0.00	6,720.00	0.00
101-215-715.000	SOCIAL SECURITY	9,983.95	4,639.87	772.44	5,344.08	46.47
101-215-716.000	HEALTH INSURANCE	52,041.22	26,220.66	4,601.05	25,820.56	50.38
101-215-717.000	LIFE INSURANCE	300.00	339.04	0.00	(39.04)	113.01
101-215-718.000	RETIREMENT SYSTEM	44,017.54	23,087.21	3,638.84	20,930.33	52.45
101-215-719.000	UNEMPLOYMENT COMPENSATION	14.25	0.00	0.00	14.25	0.00
101-215-720.000	WORKER'S COMPENSATION	300.00	119.79	18.53	180.21	39.93
101-215-727.000	OFFICE SUPPLIES	1,100.00	324.05	79.66	775.95	29.46
101-215-728.000	POSTAGE	1,200.00	606.47	159.34	593.53	50.54
101-215-807.000	OTHER PROFESSIONAL SERVICE	6,195.00	1,275.56	0.00	4,919.44	20.59
101-215-815.000	OTHER CONTRACTUAL SERVICE	300.00	259.29	159.73	40.71	86.43
101-215-827.000	MEMBERSHIPS & SUBSCRIPTION	550.00	285.17	150.00	264.83	51.85
101-215-830.000	CONFERENCES AND WORKSHOPS	6,300.00	799.17	0.00	5,500.83	12.69
					•	
101-215-860.000	AUTO EXPENSE	4,200.00	1,750.00	350.00	2,450.00	41.67
101-215-874.000	RETIREE HEALTH INSURANCE	31,208.00	31,208.00	0.00	0.00	100.00
101-215-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00	0.00	100.00
101-215-874.200	RETIREE HEALTH HSP EMPLR MATCH	2,516.00	2,428.52	2,428.52	87.48	96.52
101-215-900.000	ADVERTISING	3,100.00	363.21	50.10	2,736.79	11.72
101-215-901.000	PRINTING	500.00	232.00	232.00	268.00	46.40
101-215-922.000	TELEPHONE	360.00	180.00	30.00	180.00	50.00
101-215-943.000	EQUIPMENT RENTAL - PHONE	265.00	132.48	22.08	132.52	49.99
101-215-945.000	EQUIPMENT RENTAL-COMPUTER	2,900.00	1,450.02	241.67	1,449.98	50.00
101-215-960.000	OTHER MISCELLANEOUS EXPENSE	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - (CITY CLERK	293,735.46	155,681.67	22,778.39	138,053.79	53.00
Dopt 247 DOMD (ਪਾਰ ਸ਼ਾਹਰ ਤ					
Dept 247 - BOARD (700.00	100.00	00.00	500 00	28.29
101-247-702.000	SALARY & WAGES-PART TIME	700.00	198.00	99.00	502.00	
101-247-715.000	SOCIAL SECURITY	50.00	15.18	7.59	34.82	30.36
101-247-720.000	WORKER'S COMPENSATION	10.00	0.36	0.18	9.64	3.60

180.00

0.00

0.00

180.00

0.00

101-247-830.000

CONFERENCES AND WORKSHOPS

01/30/2024 12:58 PM 6/47 Page: REVENUE AND EXPENDITURE REPORT FOR LAPEER User: KHANNA PERIOD ENDING 12/31/2023 DB: City Of Lapeer % Fiscal Year Completed: 50.27 YTD BALANCE ACTIVITY FOR AVAILABLE 2023-24 12/31/2023 MONTH 12/31/2023 BALANCE % BDGT GL NUMBER DESCRIPTION AMENDED BUDGET NORMAL (ABNORMAL) INCREASE (DECREASE) NORMAL (ABNORMAL) USED Fund 101 - GENERAL FUND Expenditures 101-247-900.000 300.00 0.00 0.00 300.00 0.00 ADVERTISING 100.00 0.00 0.00 100.00 0.00 101-247-960.000 OTHER MISCELLANEOUS EXPENSE 101-247-969.000 LIABILITY INSURANCE 101.00 33.09 0.00 67.91 32.76 1,441.00 246.63 106.77 1,194.37 17.12 Total Dept 247 - BOARD OF REVIEW Dept 253 - FINANCE 101-253-701.000 SALARY & WAGES-FULL TIME 341,672.65 142,381.38 22,443.40 199,291.27 41.67 101-253-715.000 27,232.96 10,807.63 1,709.12 16,425.33 39.69 SOCIAL SECURITY 70,210.86 101-253-716.000 HEALTH INSURANCE 100,969.47 30,758.61 5,152.29 30.46 101-253-716.100 DRUG CARD REIMBURSEMENT 100 00 0 00 0 00 100 00 0.00 42.23

101-253-716.100	DRUG CARD REIMBURSEMENT	100.00	0.00	0.00	100.00	0.00
101-253-717.000	LIFE INSURANCE	825.00	348.38	0.00	476.62	42.23
101-253-718.000	RETIREMENT SYSTEM	122,989.46	56,723.33	8,192.84	66,266.13	46.12
101-253-719.000	UNEMPLOYMENT COMPENSATION	29.35	0.00	0.00	29.35	0.00
101-253-720.000	WORKER'S COMPENSATION	545.00	283.09	41.13	261.91	51.94
101-253-727.000	OFFICE SUPPLIES	2,500.00	678.94	135.57	1,821.06	27.16
101-253-728.000	POSTAGE	5,000.00	2,523.31	147.96	2,476.69	50.47
101-253-802.000	AUDITING	12,500.00	8,405.00	8,405.00	4,095.00	67.24
101-253-815.000	OTHER CONTRACTUAL SERVICE	15,150.00	10,451.09	900.82	4,698.91	68.98
101-253-827.000	MEMBERSHIPS & SUBSCRIPTION	935.00	557.00	297.00	378.00	59.57
101-253-830.000	CONFERENCES AND WORKSHOPS	6,300.00	281.56	169.00	6,018.44	4.47
101-253-860.000	AUTO EXPENSE	4,600.00	1,750.00	350.00	2,850.00	38.04
101-253-874.000	RETIREE HEALTH INSURANCE	34,953.00	34,953.00	0.00	0.00	100.00
101-253-874.100	RETIREE DRUG CARD REIMBURSE	250.00	250.00	0.00	0.00	100.00
101-253-874.200	RETIREE HEALTH HSP EMPLR MATCH	7,182.40	6,168.56	6,168.56	1,013.84	85.88
101-253-900.000	ADVERTISING	500.00	0.00	0.00	500.00	0.00
101-253-901.000	PRINTING	1,500.00	1,058.24	815.60	441.76	70.55
101-253-922.000	TELEPHONE	360.00	180.00	30.00	180.00	50.00
101-253-934.100	EQUIPMENT MAINT-OTHER	100.00	0.00	0.00	100.00	0.00
101-253-943.000	EQUIPMENT RENTAL - PHONE	1,589.00	794.52	132.42	794.48	50.00
101-253-945.000	EQUIPMENT RENTAL-COMPUTER	19,572.00	9,786.00	1,631.00	9,786.00	50.00
101-253-960.000	OTHER MISCELLANEOUS EXPENSE	2,000.00	556.97	54.97	1,443.03	27.85
101-253-969.500	CRIME & BONDS INSURANCE	1,514.00	1,442.00	0.00	72.00	95.24
101-253-976.999	MACHINERY & EQUIPMENT NON-CIP	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253 - H	FINANCE	711,869.29	321,138.61	56,776.68	390,730.68	45.11
Dept 256 - GIS						
101-256-701.000	SALARY & WAGES-FULL TIME	21,291.75	15,438.74	2,771.52	5,853.01	72.51
101-256-715.000	SOCIAL SECURITY	1,628.82	1,170.03	209.73	458.79	71.83
101-256-716.000	HEALTH INSURANCE	8,431.08	5,173.70	906.98	3,257.38	61.36
101-256-717.000	LIFE INSURANCE	75.00	47.33	0.00	27.67	63.11

RETIREMENT SYSTEM

OFFICE SUPPLIES

UNEMPLOYMENT COMPENSATION

OTHER CONTRACTUAL SERVICE

CONFERENCES AND WORKSHOPS

RETIREE HEALTH HSP EMPLR MATCH

MACHINERY & EQUIPMENT NON-CIP

WORKER'S COMPENSATION

101-256-718.000

101-256-719.000

101-256-720.000

101-256-727.000

101-256-815.000

101-256-830.000

101-256-874.200

101-256-976.999

13,798.91

1.71

0.00

500.00

150.00

250.00

5,000.00

3,000.00

8,854.79

1.72

0.00

0.00

0.00

0.00

168.37

30,904.73

50.05

1,458.87

0.00

8.54

0.00

0.00

0.00

0.00

168.37

5,524.01

4,944.12

(0.01)

99.95

250.00

(168.37)

500.00

5,000.00

3,000.00

23,222.54

64.17 100.58

33.37

0.00

0.00

0.00

0.00

57.10

100.00

01/30/2024 12:58 PM

DB: City Of Lapeer

User: KHANNA

REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

Page: 7/47

bb. of of an Tab	001	« Fiscal Year Completed: 50.27					
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 101 - GENERA	L FUND						
Expenditures							
Dept 257 - CITY A	SSESSOR						
101-257-701.000	SALARY & WAGES-FULL TIME	99,761.12	36,023.50	6,466.88	63,737.62	36.11	
101-257-715.000	SOCIAL SECURITY	7,625.58	2,729.78	489.32	4,895.80	35.80	
101-257-716.000	HEALTH INSURANCE	55,357.92	12,071.96	2,116.34	43,285.96	21.81	
101-257-717.000	LIFE INSURANCE	250.00	110.54	0.00	139.46	44.22	
101-257-718.000	RETIREMENT SYSTEM	48,697.46	20,661.12	3,404.01	28,036.34	42.43	
101-257-719.000	UNEMPLOYMENT COMPENSATION	9.69	3.98	0.00	5.71	41.07	
101-257-720.000	WORKER'S COMPENSATION	350.00	116.67	19.96	233.33	33.33	
101-257-727.000	OFFICE SUPPLIES	1,000.00	725.37	664.59	274.63	72.54	
101-257-728.000	POSTAGE	2,500.00	207.27	19.20	2,292.73	8.29	
101-257-801.000	APPRAISAL	12,000.00	0.00	0.00	12,000.00	0.00	
101-257-815.000	OTHER CONTRACTUAL SERVICE	41,800.00	20,584.14	3,400.00	21,215.86	49.24	
101-257-827.000	MEMBERSHIPS & SUBSCRIPTION	1,300.00	637.38	75.00	662.62	49.03	
101-257-830.000	CONFERENCES AND WORKSHOPS	2,000.00	616.61	201.61	1,383.39	30.83	
101-257-860.000	AUTO EXPENSE	250.00	0.00	0.00	250.00	0.00	
101-257-874.000	RETIREE HEALTH INSURANCE	14,031.00	14,031.00	0.00	0.00	100.00	
101-257-874.100	RETIREE DRUG CARD REIMBURSE	750.00	750.00	0.00	0.00	100.00	
101-257-874.200	RETIREE HEALTH HSP EMPLR MATCH	1,500.00	392.86	392.86	1,107.14	26.19	
101-257-901.000	PRINTING	1,200.00	75.00	0.00	1,125.00	6.25	
101-257-934.000	EQUIPMENT MAINT-COMPUTER	470.00	520.00	0.00	(50.00)	110.64	
101-257-943.000	EQUIPMENT RENTAL - PHONE	530.00	265.02	44.17	264.98	50.00	
101-257-945.000	EQUIPMENT RENTAL-COMPUTER	6,742.00	3,370.98	561.83	3,371.02	50.00	
101-257-960.000	OTHER MISCELLANEOUS EXPENSE	200.00	126.54	0.00	73.46	63.27	
101-257-963.100	PROPERTY TAXES-LOCAL UNIT	100.00	0.00	0.00	100.00	0.00	
101-257-976.999	MACHINERY & EQUIPMENT NON-CIP	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 257 -	CITY ASSESSOR	299,424.77	114,019.72	17,855.77	185,405.05	38.08	
Dept 262 - ELECTI	ONS						
101-262-701.000	SALARY & WAGES-FULL TIME	453.70	0.00	0.00	453.70	0.00	
101-262-702.000	SALARY & WAGES-PART TIME	34,362.00	4,910.26	0.00	29,451.74	14.29	
101-262-704.000	OVERTIME-FULL TIME	5,240.74	1,341.00	0.00	3,899.74	25.59	
101-262-715.000	SOCIAL SECURITY	35.78	116.64	0.00	(80.86)	325.99	
101-262-716.000	HEALTH INSURANCE	357.84	97.98	0.00	259.86	27.38	
101-262-718.000	RETIREMENT SYSTEM	199.56	637.88	0.00	(438.32)	319.64	
101-262-719.000	UNEMPLOYMENT COMPENSATION	0.06	2.80	0.00		4,666.67	
101-262-720.000	WORKER'S COMPENSATION	50.00	23.93	0.00	26.07	47.86	
101-262-727.000	OFFICE SUPPLIES	6,200.00	5,195.01	1,360.09	1,004.99	83.79	
101-262-728.000	POSTAGE	3,520.00	4,098.12	2,123.94	(578.12)		
101-262-807.000	OTHER PROFESSIONAL SERVICE	500.00	0.00	0.00	500.00	0.00	
101-262-809.000	PROGRAMMING SERVICES	4,500.00	0.00	0.00	4,500.00	0.00	
101-262-860.000	AUTO EXPENSE	100.00	0.00	0.00	100.00	0.00	
101-262-874.200	RETIREE HEALTH HSP EMPLR MATCH	15.00	0.00	0.00	15.00	0.00	
101-262-900.000	ADVERTISING	2,500.00	0.00	0.00	2,500.00	0.00	
101-262-901.000	PRINTING	9,500.00	0.00	0.00	9,500.00	0.00	
101-262-934.000	EQUIPMENT MAINT-COMPUTER	2,835.00	0.00	0.00	2,835.00	0.00	
101-262-941.000	EQUIPMENT RENTAL-CITY	1,250.00	138.06	0.00	1,111.94	11.04	
101-262-943.000	EQUIPMENT RENTAL - PHONE	265.00	132.48	22.08	132.52	49.99	
101-262-945.000	EQUIPMENT RENTAL-COMPUTER	8,699.00	4,349.52	724.92	4,349.48	50.00	
101-262-960.000	OTHER MISCELLANEOUS EXPENSE	500.00	128.43	39.61	371.57	25.69	
Total Dept 262 - 1	FLECTIONS	81,083.68	21,172.11	4,270.64	59,911.57	26.11	
101a1 Dept 202 -	CHECT TONS	01,003.00	2±,±/2•11	4,2/0.04	J9,911.37	20.11	

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer

REVENUE AND EXPENDITURE REPORT FOR LAPEER

Page: 8/47

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERA	I, FUND					
Expenditures						
101-265-701.000	SALARY & WAGES-FULL TIME	636.27	1,902.44	245.30	(1,266.17)	299.00
101-265-715.000	SOCIAL SECURITY	51.44	142.28	18.22	(90.84)	276.59
101-265-716.000	HEALTH INSURANCE	357.84	1,472.40	101.66	(1,114.56)	411.47
101-265-718.000	RETIREMENT SYSTEM	289.14	983.62	111.17	(694.48)	340.19
101-265-719.000	UNEMPLOYMENT COMPENSATION	0.06	0.19	0.00	(0.13)	316.67
101-265-720.000	WORKER'S COMPENSATION	110.00	67.81	7.67	42.19	61.65
101-265-782.000	MATERIAL AND SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-265-874.200	RETIREE HEALTH HSP EMPLR MATCH	20.00	118.76	118.76	(98.76)	593.80
101-265-920.000	ELECTRIC	12,000.00	4,945.91	859.76	7,054.09	41.22
101-265-921.000	GAS	7,000.00	1,219.05	529.46	5,780.95	17.42
101-265-923.000	WATER AND SEWER	1,900.00	673.36	206.23	1,226.64	35.44
101-265-930.000	BUILDING & GROUNDS MAINTENANCE	25,000.00	14,318.39	2,419.27	10,681.61	57.27
101-265-941.000	EQUIPMENT RENTAL-CITY	500.00	702.98	84.96	(202.98)	140.60 32.73
101-265-969.000	LIABILITY INSURANCE	573.00	187.53	0.00 0.00	385.47	32.73 137.77
101-265-969.100	PROPERTY INSURANCE	1,757.00	2,420.60	0.00	(663.60)	13/.//
Total Dept 265 -	CITY HALL BLDG MAINTENANCE	51,194.75	29,155.32	4,702.46	22,039.43	56.95
Dept 266 - CITY A	TTORNEY					
101-266-826.000	CITY ATTORNEY FEE	185,000.00	19,927.75	4,580.00	165,072.25	10.77
101-266-826.100	OTHER LEGAL FEE	10,000.00	0.00	0.00	10,000.00	0.00
101-266-826.200	MARIJUANA LEGAL FEES	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 266 -	CITY ATTORNEY	220,000.00	19,927.75	4,580.00	200,072.25	9.06
Dept 301 - POLICE	DEPARTMENT					
101-301-701.000	SALARY & WAGES-FULL TIME	1,705,538.24	835,275.36	123,769.66	870,262.88	48.97
101-301-702.000	SALARY & WAGES-PART TIME	40,000.00	21,077.03	3,791.00	18,922.97	52.69
101-301-704.000	OVERTIME-FULL TIME	121,830.82	54,357.71	11,251.38	67,473.11	44.62
101-301-715.000	SOCIAL SECURITY	40,757.20	19,588.55	3,044.51	21,168.65	48.06
101-301-716.000	HEALTH INSURANCE	636,472.81	289,192.74	48,198.79	347,280.07	45.44
101-301-717.000	LIFE INSURANCE	5,200.00	2,501.71	0.00	2,698.29	48.11
101-301-718.000	RETIREMENT SYSTEM UNEMPLOYMENT COMPENSATION	839,755.16	441,064.58	62,864.02	398,690.58	52.52
101-301-719.000 101-301-720.000	WORKER'S COMPENSATION	219.70 21,600.00	10.26 11,067.52	1.68 1,557.45	209.44 10,532.48	4.67 51.24
101-301-727.000	OFFICE SUPPLIES	3,500.00	835.45	74.97	2,664.55	23.87
101-301-727.100	SCHOOL LIAISON-OFFICE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-301-728.000	POSTAGE	900.00	187.65	8.04	712.35	20.85
101-301-741.000	UNIFORMS	23,825.00	3,015.07	319.69	20,809.93	12.66
101-301-741.100	SCHOOL LIAISON-UNIFORMS	1,500.00	0.00	0.00	1,500.00	0.00
101-301-782.000	MATERIAL AND SUPPLIES	14,500.00	3,081.13	1,644.75	11,418.87	21.25
101-301-782.200	K9 MATERIAL AND SUPPLIES	750.00	305.01	305.01	444.99	40.67
101-301-807.000	OTHER PROFESSIONAL SERVICE	1,500.00	775.00	775.00	725.00	51.67
101-301-812.000	ABANDON VEHICLE COSTS	1,000.00	0.00	0.00	1,000.00	0.00
101-301-815.000	OTHER CONTRACTUAL SERVICE	53,400.00	20,903.57	2,020.00	32,496.43	39.15
101-301-827.000	MEMBERSHIPS & SUBSCRIPTION	925.00	287.50	40.00	637.50	31.08
101-301-830.000	CONFERENCES AND WORKSHOPS	12,000.00	2,583.62	250.00	9,416.38	21.53
101-301-830.200	K9 CONFERENCES AND WORKSHOPS	1,100.00	75.00	0.00	1,025.00	6.82
101-301-830.300	SCHOOL LIAISON-CONFERENCES AND WORKSHOPS	2,800.00	137.64	0.00	2,662.36	4.92
101-301-830.400	JUSTICE TRAINING CONF AND WORKSHOPS	2,200.00	3,961.26	0.00	(1,761.26)	180.06
101-301-851.000	RADIO EXPENSE	1,250.00	0.00	0.00	1,250.00	0.00
101-301-874.000	RETIREE HEALTH INSURANCE	338,797.00	338,797.00	0.00	0.00	100.00
101-301-874.100	RETIREE DRUG CARD REIMBURSE	3,500.00	3,500.00	0.00	0.00	100.00
101-301-874.200	RETIREE HEALTH HSP EMPLR MATCH	29,349.00	25,858.10	25,858.10	3,490.90	88.11

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer

REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023

Page: 9/47

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERA	L FUND					
Expenditures						
101-301-900.000	ADVERTISING	1,000.00	620.00	0.00	380.00	62.00
101-301-901.000	PRINTING	0.00	217.00	0.00	(217.00)	100.00
101-301-920.000	ELECTRIC	10,800.00	3,655.24	629.57	7,144.76	33.84
101-301-921.000	GAS	6,000.00	645.19	333.51	5,354.81	10.75
101-301-922.000	TELEPHONE	3,000.00	1,032.35	0.00	1,967.65	34.41
101-301-923.000	WATER AND SEWER	1,750.00	463.12	119.99	1,286.88	26.46
101-301-930.000	BUILDING & GROUNDS MAINTENANCE	14,400.00	11,357.66	4,064.75	3,042.34	78.87
101-301-934.000	EQUIPMENT MAINT-COMPUTER	500.00	0.00	0.00	500.00	0.00
101-301-934.100	EQUIPMENT MAINT-OTHER	2,500.00	472.00	0.00	2,028.00	18.88
101-301-941.000	EQUIPMENT RENTAL-CITY	246,612.00	123,306.00	20,551.00	123,306.00	50.00
101-301-943.000	EQUIPMENT RENTAL - PHONE	4,503.00	2,251.50	375.25	2,251.50	50.00
101-301-945.000	EQUIPMENT RENTAL-COMPUTER	40,232.00	20,116.02	3,352.67	20,115.98	50.00
101-301-960.000	OTHER MISCELLANEOUS EXPENSE	3,500.00	1,109.53	788.99	2,390.47	31.70
101-301-960.200	GEN FORFEITURE-MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-301-965.000	MISCELLANEOUS - DONATIONS	1,000.00 26,512.00	0.00 24,871.16	0.00 0.00	1,000.00	0.00 93.81
101-301-969.000 101-301-969.100	LIABILITY INSURANCE PROPERTY INSURANCE	1,496.00	24,071.10	0.00	1,640.84 (565.39)	137.79
101-301-969.400	MARINE INSURANCE	110.00	134.36	0.00	(24.36)	122.15
101-301-976.200	K9 MACHINERY & EQUIPMENT	500.00	0.00	0.00	500.00	0.00
101-301-976.300	GEN FORFEITURE-MACHINERY & EOUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
101-301-976.999	MACHINERY & EQUIPMENT NON-CIP	4,000.00	206.99	0.00	3,793.01	5.17
		-,			-,	
Total Dept 301 -	Total Dept 301 - POLICE DEPARTMENT		2,270,957.97	315,989.78	2,004,626.96	53.11
Dept 336 - FIRE D	EPARTMENT					
101-336-701.000	SALARY & WAGES-FULL TIME	272,422.18	129,901.60	21,233.60	142,520.58	47.68
101-336-702.000	SALARY & WAGES-PART TIME	200,000.00	67,233.18	15,785.46	132,766.82	33.62
101-336-702.200	MOBILE TRAINING SALARY & WAGES-PART TIME	50.00	0.00	0.00	50.00	0.00
101-336-715.000	SOCIAL SECURITY	26,169.15	11,294.42	2,123.41	14,874.73	43.16
101-336-716.000	HEALTH INSURANCE	135,258.03	61,480.92	10,246.82	73,777.11	45.45
101-336-716.100	DRUG CARD REIMBURSEMENT	200.00	0.00	0.00	200.00	0.00
101-336-717.000	LIFE INSURANCE	900.00	589.97	0.00	310.03	65.55
101-336-718.000 101-336-719.000	RETIREMENT SYSTEM UNEMPLOYMENT COMPENSATION	108,587.97 67.10	59,576.15 0.07	9,517.80 0.00	49,011.82 67.03	54.86 0.10
101-336-720.000	WORKER'S COMPENSATION	13,000.00	5,427.46	844.19	7,572.54	41.75
101-336-727.000	OFFICE SUPPLIES	3,000.00	470.61	67.99	2,529.39	15.69
101-336-728.000	POSTAGE	750.00	193.17	84.10	556.83	25.76
101-336-741.000	UNIFORMS	69,575.00	67,748.36	418.99	1,826.64	97.37
101-336-782.000	MATERIAL AND SUPPLIES	15,480.00	5,946.79	167.13	9,533.21	38.42
101-336-782.300	MOBILE TRAINING-MATERIAL AND SUPPLIES	50.00	0.00	0.00	50.00	0.00
101-336-807.000	OTHER PROFESSIONAL SERVICE	3,500.00	1,835.00	0.00	1,665.00	52.43
101-336-815.000	OTHER CONTRACTUAL SERVICE	31,025.00	15,021.13	0.00	16,003.87	48.42
101-336-827.000	MEMBERSHIPS & SUBSCRIPTION	5,125.00	2,541.90	500.00	2,583.10	49.60
101-336-830.000	CONFERENCES AND WORKSHOPS	7,500.00	5,720.40	133.64	1,779.60	76.27
101-336-874.000	RETIREE HEALTH INSURANCE	31,208.00	31,208.00	0.00	0.00	100.00
101-336-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00	0.00	100.00
101-336-874.200	RETIREE HEALTH HSP EMPLR MATCH	2,703.00	2,734.54	2,734.54	(31.54)	101.17
101-336-900.000	ADVERTISING	300.00	0.00	0.00	300.00	0.00
101-336-920.000	ELECTRIC	8,000.00	3,655.26	629.58	4,344.74	45.69
101-336-921.000	GAS	6,000.00	645.22	333.52	5,354.78	10.75
101-336-922.000	TELEPHONE	2,000.00	663.34	30.00	1,336.66	33.17
101-336-923.000	WATER AND SEWER	4,200.00	1,389.36	359.97	2,810.64	33.08
101-336-930.000	BUILDING & GROUNDS MAINTENANCE	24,400.00	11,370.16	4,075.73	13,029.84	46.60
101-336-933.000	VEHICLE-MACH OPER & MAINT	16,950.00	5,324.62	622.20	11,625.38	31.41
101-336-941.000	EQUIPMENT RENTAL-CITY	150,391.00	75,195.48	12,532.58	75,195.52	50.00

01/30/2024 12:58 PM User: KHANNA			EVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023			
DB: City Of Lape	er	% Fiscal Year Comple				
		2023-24	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL Expenditures	FUND					
101-336-943.000	EQUIPMENT RENTAL - PHONE	2,384.00	1,192.02	198.67	1,191.98	50.00
101-336-944.000	HYDRANT RENTAL	5,700.00	2,850.00	475.00	2,850.00	50.00
101-336-945.000	EQUIPMENT RENTAL-COMPUTER	22,834.00	11,416.98	1,902.83	11,417.02	50.00
101-336-960.000	OTHER MISCELLANEOUS EXPENSE	3,000.00	1,174.04	174.91	1,825.96	39.13
101-336-962.000	COMMUNITY RISK REDUCTION	4,000.00	641.80	0.00	3,358.20	16.05
101-336-962.100 101-336-969.000	FIRE INCIDENT	5,000.00 1,004.00	0.00 754.76	0.00 0.00	5,000.00 249.24	0.00 75.18
101-336-969.100	LIABILITY INSURANCE PROPERTY INSURANCE	1,496.00	2,061.38	0.00	(565.38)	137.79
101-336-969.400	MARINE INSURANCE	1,564.00	1,458.31	0.00	105.69	93.24
101-336-969.600	VOLUNTEER FIREFIGHTER'S INSUR	6,500.00	0.00	0.00	6,500.00	0.00
101-336-976.999	MACHINERY & EQUIPMENT NON-CIP	9,500.00	0.00	0.00	9,500.00	0.00
Total Dept 336 - F	IRE DEPARTMENT	1,202,293.43	589,216.40	85,192.66	613,077.03	49.01
Dept 441 - DEPARTM	ENT OF PUBLIC WORKS					
101-441-701.000	SALARY & WAGES-FULL TIME	232,438.79	117,380.68	21,781.37	115,058.11	50.50
101-441-704.000	OVERTIME-FULL TIME	13,930.51	7,286.04	1,151.29	6,644.47	52.30
101-441-715.000	SOCIAL SECURITY	19,200.62	9,447.63	1,736.13	9,752.99	49.20
101-441-716.000	HEALTH INSURANCE	125,163.12	61,862.80	12,630.83	63,300.32	49.43
101-441-717.000 101-441-718.000	LIFE INSURANCE RETIREMENT SYSTEM	350.00 102,484.85	343.16 56,461.12	0.00 9,931.36	6.84 46,023.73	98.05 55.09
101-441-719.000	UNEMPLOYMENT COMPENSATION	23.09	3.54	0.00	40,023.73	15.33
101-441-720.000	WORKER'S COMPENSATION	6,315.00	2,958.27	540.98	3,356.73	46.85
101-441-727.000	OFFICE SUPPLIES	1,500.00	310.30	70.89	1,189.70	20.69
101-441-728.000	POSTAGE	600.00	80.28	10.09	519.72	13.38
101-441-741.000	UNIFORMS	4,000.00	2,010.05	143.62	1,989.95	50.25
101-441-744.000	TOOLS	600.00	68.40	68.40	531.60	11.40
101-441-782.000	MATERIAL AND SUPPLIES	6,600.00	1,307.61	184.30	5,292.39	19.81
101-441-815.000	OTHER CONTRACTUAL SERVICE	15,000.00	1,295.09	50.76	13,704.91	8.63
101-441-830.000 101-441-874.000	CONFERENCES AND WORKSHOPS RETIREE HEALTH INSURANCE	4,200.00 75,063.00	425.00 75,063.00	0.00 0.00	3,775.00 0.00	10.12 100.00
101-441-874.100	RETIREE DRUG CARD REIMBURSE	1,500.00	1,500.00	0.00	0.00	100.00
101-441-874.200	RETIREE HEALTH HSP EMPLR MATCH	4,398.00	4,043.48	4,043.48	354.52	91.94
101-441-900.000	ADVERTISING	300.00	255.00	0.00	45.00	85.00
101-441-901.000	PRINTING	500.00	349.02	0.00	150.98	69.80
101-441-920.000	ELECTRIC	900.00	365.83	76.54	534.17	40.65
101-441-921.000	GAS	3,000.00	309.09	77.53	2,690.91	10.30
101-441-922.000	TELEPHONE	1,440.00	1,084.40	150.00	355.60	75.31
101-441-923.000	WATER AND SEWER	425.00	124.24	28.03	300.76	29.23
101-441-926.000	STREET LIGHT UTILITY EXPENSE	360,000.00	146,502.22	30,014.20	213,497.78	40.70
101-441-930.000	BUILDING & GROUNDS MAINTENANCE	19,000.00	5,322.70	310.00	13,677.30	28.01
101-441-934.100	EQUIPMENT MAINT-OTHER	350.00	0.00	0.00	350.00	0.00
101-441-941.000	EQUIPMENT RENTAL-CITY	86,761.00	82,321.99	18,237.94	4,439.01	94.88
101-441-942.000 101-441-943.000	EQUIPMENT RENTAL-OTHER EQUIPMENT RENTAL - PHONE	200.00 344.00	0.00 172.02	0.00 28.67	200.00 171.98	0.00 50.01
101-441-945.000	EQUIPMENT RENTAL - PHONE EQUIPMENT RENTAL-COMPUTER	5,074.00	2,536.98	422.83	2,537.02	50.00
101-441-960.000	OTHER MISCELLANEOUS EXPENSE	2,500.00	641.52	38.97	1,858.48	25.66
101-441-969.000	LIABILITY INSURANCE	1,123.00	367.52	0.00	755.48	32.73
101-441-969.100	PROPERTY INSURANCE	506.00	689.30	0.00	(183.30)	136.23
101-441-969.400	MARINE INSURANCE	777.00	743.37	0.00	33.63	95.67
101-441-974.000	LAND IMPROVEMENTS	3,000.00	2,336.00	0.00	664.00	77.87

Total Dept 441 - DEPARTMENT OF PUBLIC WORKS

1,099,566.98

585,967.65

101,728.21 513,599.33 53.29

01/30/2024 12:58 PM REVENUE AND EXPENDITURE REPORT FOR LAPEER User: KHANNA PERIOD ENDING 12/31/2023 DB: City Of Lapeer % Fiscal Year Completed: 50.27 YTD BALANCE ACTIVITY FOR

		8 FISCAL TEAL COMPLE				
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL	L FUND					
Expenditures						
Dept 690 - HOUSING						
101-690-701.000	SALARY & WAGES-FULL TIME	189,883.20	87,638.49	14,606.40	102,244.71	46.15
101-690-715.000	SOCIAL SECURITY	14,885.62	6,741.98	1,128.12	8,143.64	45.29
101-690-716.000	HEALTH INSURANCE	107,056.23	48,661.92	8,110.32	58,394.31	45.45
101-690-717.000	LIFE INSURANCE	560.00	271.36	0.00	288.64	48.46
101-690-718.000 101-690-719.000	RETIREMENT SYSTEM UNEMPLOYMENT COMPENSATION	112,239.08 17.10	56,591.36 0.00	8,733.61 0.00	55,647.72 17.10	50.42 0.00
101-690-720.000	WORKER'S COMPENSATION	2,000.00	993.05	153.21	1,006.95	49.65
101-690-727.000	OFFICE SUPPLIES	3,300.00	671.73	85.21	2,628.27	20.36
101-690-728.000	POSTAGE	4,750.00	2,503.96	410.42	2,246.04	52.71
101-690-815.000	OTHER CONTRACTUAL SERVICE	2,500.00	1,273.20	705.56	1,226.80	50.93
101-690-815.100	OTHER CONTRACTUAL SERVICES-MSHDA	126,375.00	64,510.65	9,631.74	61,864.35	51.05
101-690-827.000	MEMBERSHIPS & SUBSCRIPTION	400.00	0.00	0.00	400.00	0.00
101-690-830.000	CONFERENCES AND WORKSHOPS	1,000.00	25.00	0.00	975.00	2.50
101-690-860.000	AUTO EXPENSE	4,700.00	1,780.79	350.00	2,919.21	37.89
101-690-874.200	RETIREE HEALTH HSP EMPLR MATCH	2,850.00	2,827.32	2,827.32	22.68	99.20
101-690-900.000	ADVERTISING	250.00	0.00	0.00	250.00	0.00
101-690-901.000	PRINTING	800.00	381.00	0.00	419.00	47.63
101-690-943.000	EQUIPMENT RENTAL - PHONE	1,722.00	861.00	143.50	861.00	50.00
101-690-945.000	EQUIPMENT RENTAL-COMPUTER	11,598.00	5,799.00	966.50	5,799.00	50.00
101-690-955.000	PERMITS, FEES, & EASEMENTS	600.00	240.00	0.00	360.00	40.00
101-690-960.000	OTHER MISCELLANEOUS EXPENSE	1,500.00	719.55	136.97	780.45	47.97
101-690-969.000	LIABILITY INSURANCE	140.00	45.87	0.00	94.13	32.76
Total Dept 690 - H	HOUSING REHABILITATION	589,126.23	282,537.23	47,988.88	306,589.00	47.96
Dept 700 - HOUSING		0.00		(11,00)	0.00	0 00
101-700-717.000	LIFE INSURANCE	0.00	0.00	(11.82)	0.00	0.00
101-700-943.000	EQUIPMENT RENTAL - PHONE	0.00	55.17	55.17	(55.17)	100.00
Total Dept 700 - H	HOUSING COMMISSION	0.00	55.17	43.35	(55.17)	100.00
Dept 721 - PLANNII	NG DEPARTMENT					
101-721-701.000	SALARY & WAGES-FULL TIME	49,533.12	23,814.07	3,810.24	25,719.05	48.08
101-721-704.000	OVERTIME-FULL TIME	2,073.14	580.46	151.82	1,492.68	28.00
101-721-715.000	SOCIAL SECURITY	3,938.70	1,868.80	303.53	2,069.90	47.45
101-721-716.000	HEALTH INSURANCE	8,285.23	3,766.02	627.67	4,519.21	45.45
101-721-717.000	LIFE INSURANCE	150.00	70.51	0.00	79.49	47.01
101-721-718.000	RETIREMENT SYSTEM	19,363.97	9,883.55	1,545.21	9,480.42	51.04
101-721-719.000	UNEMPLOYMENT COMPENSATION	3.99	0.00	0.00	3.99	0.00
101-721-720.000	WORKER'S COMPENSATION	105.00	47.02	7.06	57.98	44.78
101-721-727.000	OFFICE SUPPLIES	3,000.00	853.09	604.46	2,146.91	28.44
101-721-728.000	POSTAGE	2,000.00	578.24	50.22	1,421.76	28.91
101-721-803.000	CONSULTING	1,000.00	0.00	0.00	1,000.00	0.00
101-721-805.000	ENGINEERING - SITE PLAN REVIEW	25,000.00	6,650.00	3,000.00	18,350.00	26.60
101-721-815.000	OTHER CONTRACTUAL SERVICE	233,000.00	138,977.01	14,363.75	94,022.99	59.65
101-721-827.000	MEMBERSHIPS & SUBSCRIPTION	300.00	0.00	0.00	300.00	0.00
101-721-874.000	RETIREE HEALTH INSURANCE	27,071.00	27,071.00	0.00	0.00	100.00
101-721-900.000	ADVERTISING	6,000.00	1,864.50	678.00	4,135.50	31.08
101-721-901.000	PRINTING	1,000.00	0.00	0.00	1,000.00	0.00
101-721-943.000	EQUIPMENT RENTAL - PHONE	1,060.00	529.98	88.33	530.02	50.00
101-721-945.000	EQUIPMENT RENTAL-COMPUTER	7,032.00	3,516.00	586.00	3,516.00	50.00
101-721-960.000	OTHER MISCELLANEOUS EXPENSE	500.00	43.20	0.00	456.80	8.64
101-721-969.000	LIABILITY INSURANCE	673.00	220.05	0.00	452.95	32.70

Page: 11/47

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	/31/2023	Page: 12/47			
GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 101 - GENERA Expenditures	L FUND						
Total Dept 721 - 1	PLANNING DEPARTMENT	391,089.15	220,333.50	25,816.29	170,755.65	56.34	
Dept 966 - TRANSF 101-966-995.203 101-966-995.208 101-966-995.209 101-966-995.403	ERS OUT TRANS TO LOCAL STREET FUND TRANS TO PARK FUND TRANS TO CEMETERY FUND TRANS TO CAPITAL IMPROVEMENT	157,500.00 1,134,186.00 200,000.00 157,500.00	78,750.00 549,495.00 100,000.02 78,750.00	13,125.00 91,582.50 16,666.67 13,125.00	78,750.00 584,691.00 99,999.98 78,750.00	50.00 48.45 50.00 50.00	
Total Dept 966 - '	TRANSFERS OUT	1,649,186.00	806,995.02	134,499.17	842,190.98	48.93	
Dept 973 - CONTRI 101-973-959.300 101-973-959.400 101-973-959.500	BUTION TO TOWNSHIPS CONTRIBUTION TO ELBA TWP CONTRIBUTION TO LAPEER TWP CONTRIBUTION TO MAYFIELD TWP	5,398.00 69,000.00 22,000.00	5,126.68 68,577.80 20,690.01	0.00 0.00 0.00	271.32 422.20 1,309.99	94.97 99.39 94.05	
Total Dept 973 - 0	CONTRIBUTION TO TOWNSHIPS	96,398.00	94,394.49	0.00	2,003.51	97.92	
Dept 975 - CONTRI 101-975-959.600	BUTION TO OTHER AGENCIES CONTRIBUTION TO TNU	1,500.00	0.00	0.00	1,500.00	0.00	
Total Dept 975 - 0	CONTRIBUTION TO OTHER AGENCIES	1,500.00	0.00	0.00	1,500.00	0.00	
Dept 990 - GENERA 101-990-998.000	L CONTINGENCY CONTINGENCY	100,000.00	0.00	0.00	100,000.00	0.00	
Total Dept 990 - 0	GENERAL CONTINGENCY	100,000.00	0.00	0.00	100,000.00	0.00	
Dept 991 - DISAST 101-991-998.000	ER CONTINGENCY CONTINGENCY	1,000.00	0.00	0.00	1,000.00	0.00	
Total Dept 991 - 1	DISASTER CONTINGENCY	1,000.00	0.00	0.00	1,000.00	0.00	
TOTAL EXPENDITURE	S	11,933,643.17	5,979,548.89	900,814.34	5,954,094.28	50.11	
Fund 101 - GENERA TOTAL REVENUES TOTAL EXPENDITURE NET OF REVENUES &	S	10,748,265.00 11,933,643.17 (1,185,378.17)	6,410,182.45 5,979,548.89 430,633.56	530,847.05 900,814.34 (369,967.29)	4,338,082.55 5,954,094.28 (1,616,011.73)	59.64 50.11 36.33	
BEG. FUND BALANCE END FUND BALANCE		5,528,783.89 4,343,405.72	5,528,783.89 5,959,417.45				

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		PERIOD ENDING 12/	REVENUE AND EXPENDITURE REPORT FOR LAPEER Page: 1: PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27			3/47	
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 151 - CEMETER Revenues Dept 567 - CEMETER							
151-567-643.000	SALE OF BURIAL RIGHTS	500.00	600.00	0.00	(100.00)	120.00	
Total Dept 567 - 0	CEMETERY	500.00	600.00	0.00	(100.00)	120.00	
TOTAL REVENUES		500.00	600.00	0.00	(100.00)	120.00	
Fund 151 - CEMETER TOTAL REVENUES TOTAL EXPENDITURES		500.00 0.00	600.00 0.00	0.00	(100.00) 0.00	120.00 0.00	
NET OF REVENUES & BEG. FUND BALANCE END FUND BALANCE	EXPENDITURES	500.00 12,792.59 13,292.59	600.00 12,792.59 13,392.59	0.00	(100.00)	120.00	

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	31/2023		Page: 14/47	
GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR	STREET FUND					
Revenues						
Dept 000 202-000-451.000	SPECIAL ASSESSMENT	8,446.15	7,073.75	0.00	1,372.40	83.75
202-000-546.000	GAS & WEIGHT TAX	970,000.00	364,800.09	80,279.63	605,199.91	37.61
202-000-546.100	MICH DEPT OF TRANSPORTATION	2,185,000.00	0.00	0.00	2,185,000.00	0.00
202-000-546.200	TRUNKLINE MAINTENANCE	25,000.00	115.29	0.00	24,884.71	0.46
202-000-658.100	PENALTY ON SPECIAL ASSESS	200.00	20.18	0.00	179.82	10.09
202-000-665.000 202-000-665.100	INTEREST ON INVESTMENTS INTEREST ON SPEC ASSESS	7,000.00 743.27	11,824.82 495.45	3,897.42 0.00	(4,824.82) 247.82	168.93 66.66
202-000-679.000	MISCELLANEOUS REVENUE	1,000.00	495.45	0.00	1,000.00	0.00
202 000 079.000		1,000,000	0.00		1,000.00	0.00
Total Dept 000		3,197,389.42	384,329.58	84,177.05	2,813,059.84	12.02
TOTAL REVENUES		3,197,389.42	384,329.58	84,177.05	2,813,059.84	12.02
T						
Expenditures	E MAINT-ROADS/STREETS					
202-463-701.000	SALARY & WAGES-FULL TIME	26,551.07	13,383.21	2,159.31	13,167.86	50.41
202-463-704.000	OVERTIME-FULL TIME	477.25	615.51	0.00	(138.26)	128.97
202-463-715.000	SOCIAL SECURITY	2,065.37	1,059.41	164.01	1,005.96	51.29
202-463-716.000	HEALTH INSURANCE	14,293.82	7,599.26	718.94	6,694.56	53.16
202-463-717.000 202-463-718.000	LIFE INSURANCE RETIREMENT SYSTEM	175.00 9,954.87	49.78 6,593.05	0.00 833.80	125.22 3,361.82	28.45 66.23
202-463-719.000	UNEMPLOYMENT COMPENSATION	2.26	0.38	0.00	1.88	16.81
202-463-720.000	WORKER'S COMPENSATION	550.00	245.26	31.45	304.74	44.59
202-463-782.000	MATERIAL AND SUPPLIES	15,000.00	206.21	0.00	14,793.79	1.37
202-463-815.000	OTHER CONTRACTUAL SERVICE	32,800.00	2,800.00	0.00	30,000.00	8.54
202-463-874.200 202-463-941.000	RETIREE HEALTH HSP EMPLR MATCH EQUIPMENT RENTAL-CITY	325.00 13,220.00	331.22 5,048.97	331.22 880.30	(6.22) 8,171.03	101.91 38.19
202-463-974.000	LAND IMPROVEMENTS	310,000.00	4,051.46	0.00	305,948.54	1.31
			-,			
Total Dept 463 -	ROUTINE MAINT-ROADS/STREETS	425,414.64	41,983.72	5,119.03	383,430.92	9.87
Dept 468 - TREES	& SHRUBS					
202-468-701.000	SALARY & WAGES-FULL TIME	13,324.35	3,264.50	178.83	10,059.85	24.50
202-468-704.000	OVERTIME-FULL TIME	220.78	158.85	0.00	61.93	71.95
202-468-715.000 202-468-716.000	SOCIAL SECURITY HEALTH INSURANCE	1,130.12 8,565.64	257.37 3,694.48	13.44 178.24	872.75 4,871.16	22.77 43.13
202-468-717.000	LIFE INSURANCE	70.00	27.34	0.00	42.66	39.06
202-468-718.000	RETIREMENT SYSTEM	6,329.07	1,940.64	81.04	4,388.43	30.66
202-468-719.000	UNEMPLOYMENT COMPENSATION	1.43	0.11	0.00	1.32	7.69
202-468-720.000	WORKER'S COMPENSATION	550.00	132.11	5.59	417.89	24.02
202-468-782.000 202-468-815.000	MATERIAL AND SUPPLIES OTHER CONTRACTUAL SERVICE	1,000.00 2,500.00	943.67 0.00	0.00 0.00	56.33 2,500.00	94.37 0.00
202-468-874.200	RETIREE HEALTH HSP EMPLR MATCH	325.00	12.27	12.27	312.73	3.78
202-468-941.000	EQUIPMENT RENTAL-CITY	4,836.00	4,486.95	0.00	349.05	92.78
Total Dept 468 -	TREES & SHRUBS	38,852.39	14,918.29	469.41	23,934.10	38.40
Dept 473 - ROUTIN	E MAINT-BRIDGES					
202-473-815.000	OTHER CONTRACTUAL SERVICE	8,000.00	0.00	0.00	8,000.00	0.00
202-473-974.000	LAND IMPROVEMENTS	2,356,100.00	33,739.64	2,140.30	2,322,360.36	1.43

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	31/2023		Page: 15/47	
		_	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	2023-24 Amended budget	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR S	TREET FUND					
Expenditures	OUTINE MAINT-BRIDGES	2,364,100.00	33,739.64	2,140.30	2,330,360.36	1.43
iotai Dept 475 - K	OUTINE MAINI-BRIDGES	2,364,100.00	33,139.04	2,140.30	2,330,300.30	1.45
Dept 474 - TRAFFIC	SERVICE MAINT					
202-474-701.000	SALARY & WAGES-FULL TIME	13,324.35	2,116.65	481.54	11,207.70	15.89
202-474-704.000	OVERTIME-FULL TIME	1,516.39	2,502.03	0.00	(985.64)	
202-474-715.000	SOCIAL SECURITY	1,130.13	348.73	36.29	781.40	30.86
202-474-716.000	HEALTH INSURANCE	8,565.64	2,044.71	266.42	6,520.93	23.87
202-474-717.000	LIFE INSURANCE	60.00	26.05	0.00	33.95	43.42
202-474-718.000	RETIREMENT SYSTEM	6,329.07	2,123.12	218.22	4,205.95	33.55
202-474-719.000	UNEMPLOYMENT COMPENSATION	1.42 550.00	0.09 116.70	0.00	1.33	6.34 21.22
202-474-720.000 202-474-782.000	WORKER'S COMPENSATION MATERIAL AND SUPPLIES	5,000.00	15,124.06	15.08 490.11	433.30 (10,124.06)	302.48
202-474-815.000	OTHER CONTRACTUAL SERVICE	10,500.00	13,124.00	490.11	10,500.00	0.00
202-474-813.000	RETIREE HEALTH HSP EMPLR MATCH	325.00	53.32	53.32	271.68	16.41
202-474-941.000	EQUIPMENT RENTAL-CITY	4,200.00	869.64	126.82	3,330.36	20.71
Total Dept 474 - T	RAFFIC SERVICE MAINT	51,502.00	25,325.10	1,687.80	26,176.90	49.17
Dept 478 - WINTER N	MAINTENANCE					
202-478-701.000	SALARY & WAGES-FULL TIME	17,324.35	962.86	338.11	16,361.49	5.56
202-478-704.000	OVERTIME-FULL TIME	5,373.54	299.75	299.75	5,073.79	5.58
202-478-715.000	SOCIAL SECURITY	1,130.11	94.82	47.73	1,035.29	8.39
202-478-716.000	HEALTH INSURANCE	8,565.64	942.84	724.39	7,622.80	11.01
202-478-717.000	LIFE INSURANCE	140.00	44.49	0.00	95.51	31.78
202-478-718.000	RETIREMENT SYSTEM	6,329.07	583.98	289.07	5,745.09	9.23
202-478-719.000	UNEMPLOYMENT COMPENSATION	1.43	0.00	0.00	1.43	0.00
202-478-720.000	WORKER'S COMPENSATION	550.00	37.14	16.82	512.86	6.75
202-478-782.000	MATERIAL AND SUPPLIES	25,000.00	500.00	500.00	24,500.00	2.00
202-478-874.200	RETIREE HEALTH HSP EMPLR MATCH	325.00	12.27	12.27	312.73	3.78
202-478-941.000	EQUIPMENT RENTAL-CITY	22,298.00	773.60	773.60	21,524.40	3.47
Total Dept 478 - Wi	INTER MAINTENANCE	87,037.14	4,251.75	3,001.74	82,785.39	4.88
Dept 482 - ADMIN-E	NG/RECORDKEEPING					
202-482-701.000	SALARY & WAGES-FULL TIME	14,101.99	6,394.96	1,074.56	7,707.03	45.35
202-482-715.000	SOCIAL SECURITY	1,078.80	476.25	80.04	602.55	44.15
202-482-716.000	HEALTH INSURANCE	5,352.81	2,433.12	405.52	2,919.69	45.46
202-482-717.000	LIFE INSURANCE	70.00	19.32	0.00	50.68	27.60
202-482-718.000	RETIREMENT SYSTEM	4,700.19	2,355.98	363.84	2,344.21	50.13
202-482-719.000	UNEMPLOYMENT COMPENSATION	0.86	0.00	0.00	0.86	0.00
202-482-720.000	WORKER'S COMPENSATION	0.00	21.46	3.31	(21.46)	100.00
202-482-802.000	AUDITING	460.00	460.00	0.00	0.00	100.00
202-482-815.000	OTHER CONTRACTUAL SERVICE	5,227.00	0.00	0.00	5,227.00	0.00
202-482-825.000	ADMINISTRATION FEE	36,270.00	18,135.00	3,022.50	18,135.00	50.00
202-482-874.200	RETIREE HEALTH HSP EMPLR MATCH	423.00	396.86	396.86	26.14	93.82
202-482-943.000	EQUIPMENT RENTAL - PHONE	318.00	159.00	26.50	159.00	50.00
202-482-945.000	EQUIPMENT RENTAL-COMPUTER	4,229.00	2,114.52	352.42	2,114.48	50.00
202-482-969.000	LIABILITY INSURANCE	963.00	877.79	0.00	85.21	91.15
202-482-969.100	PROPERTY INSURANCE	328.00	400.50	0.00	(72.50)	122.10
Total Dept 482 - A	DMIN-ENG/RECORDKEEPING	73,522.65	34,244.76	5,725.55	39,277.89	46.58

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	31/2023		Page: 16/47	
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR	STREET FUND					
Expenditures						
-	NG & FLUSHING (STL)	1 216 42	100.00	122.26	1 104 07	0.00
202-488-701.000 202-488-715.000	SALARY & WAGES-FULL TIME SOCIAL SECURITY	1,316.43 119.90	122.36 9.11	122.36 9.11	1,194.07 110.79	9.29 7.60
202-488-716.000	HEALTH INSURANCE	639.62	0.00	0.00	639.62	0.00
202-488-718.000	RETIREMENT SYSTEM	672.37	55.45	55.45	616.92	8.25
202-488-719.000	UNEMPLOYMENT COMPENSATION	0.12	0.00	0.00	0.12	0.00
202-488-720.000	WORKER'S COMPENSATION	110.00	3.82	3.82	106.18	3.47
202-488-874.200	RETIREE HEALTH HSP EMPLR MATCH	20.00	85.61	85.61	(65.61)	428.05
202-488-941.000	EQUIPMENT RENTAL-CITY	2,720.00	412.76	412.76	2,307.24	15.18
Total Dept 488 -	SWEEPING & FLUSHING (STL)	5,598.44	689.11	689.11	4,909.33	12.31
Dept 495 - SURFAC	E MAINTENANCE (STL)					
202-495-701.000	SALARY & WAGES-FULL TIME	2,545.09	32.70	0.00	2,512.39	1.28
202-495-704.000	OVERTIME-FULL TIME	448.89	0.00	0.00	448.89	0.00
202-495-715.000	SOCIAL SECURITY	205.76	5.00	0.00	200.76	2.43
202-495-716.000	HEALTH INSURANCE	1,431.34	91.64	0.00	1,339.70	6.40
202-495-718.000	RETIREMENT SYSTEM	1,156.54	62.82	0.00	1,093.72	5.43
202-495-719.000	UNEMPLOYMENT COMPENSATION	0.23	0.00	0.00	0.23	0.00
202-495-720.000	WORKER'S COMPENSATION	440.00	4.32	0.00	435.68	0.98
202-495-874.200 202-495-941.000	RETIREE HEALTH HSP EMPLR MATCH EQUIPMENT RENTAL-CITY	80.00 900.00	0.00 99.10	0.00 0.00	80.00 800.90	0.00 11.01
Total Dept 495 -	SURFACE MAINTENANCE (STL)	7,207.85	295.58	0.00	6,912.27	4.10
Dept 497 - WINTER	MAINTENANCE (STL)					
202-497-701.000	SALARY & WAGES-FULL TIME	907.41	108.59	108.59	798.82	11.97
202-497-704.000	OVERTIME-FULL TIME	2,807.22	81.05	81.05	2,726.17	2.89
202-497-715.000	SOCIAL SECURITY	71.55	14.20	14.20	57.35	19.85
202-497-716.000	HEALTH INSURANCE	715.67	248.12	248.12	467.55	34.67
202-497-718.000	RETIREMENT SYSTEM	399.12	85.94	85.94	313.18	21.53
202-497-719.000	UNEMPLOYMENT COMPENSATION	0.11	0.00	0.00	0.11	0.00
202-497-720.000	WORKER'S COMPENSATION	0.00 10,000.00	5.08	5.08	(5.08)	100.00
202-497-782.000 202-497-874.200	MATERIAL AND SUPPLIES RETIREE HEALTH HSP EMPLR MATCH	30.00	0.00 0.00	0.00 0.00	10,000.00 30.00	0.00 0.00
202-497-941.000	EQUIPMENT RENTAL-CITY	6,802.00	268.42	268.42	6,533.58	3.95
Total Dept 497 -	WINTER MAINTENANCE (STL)	21,733.08	811.40	811.40	20,921.68	3.73
Dept 966 - TRANSF	ERS OUT					
202-966-995.301	TRANS TO 2015 G.O. BOND FUND	266,690.65	256,644.71	0.00	10,045.94	96.23
Total Dept 966 -	TRANSFERS OUT	266,690.65	256,644.71	0.00	10,045.94	96.23
TOTAL EXPENDITURE	S	3,341,658.84	412,904.06	19,644.34	2,928,754.78	12.36
Fund 202 - MAJOR	STREET FUND:	3,197,389.42	384,329.58	84,177.05	2,813,059.84	12.02
TOTAL REVENUES TOTAL EXPENDITURE	S	3,197,389.42 3,341,658.84	384,329.58 412,904.06	19,644.34	2,813,059.84 2,928,754.78	12.02
IVIAI EVERNATIAKE		5, 541, 050.04	412,904.00	19,044.34	2,320,134.18	12.30

Ŋ	PERIOD ENDING 12/	REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27			Page: 17/47		
DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED		
ET FUND PENDITURES	(144,269.42) 883,276.55	(28,574.48) 883,276.55	64,532.71	(115,694.94)	19.81		
	DESCRIPTION	PERIOD ENDING 12/ PERIOD ENDING 12/ % Fiscal Year Comple 2023-24 AMENDED BUDGET ET FUND ENDITURES (144,269.42)	PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27 YTD BALANCE 2023-24 12/31/2023 DESCRIPTION AMENDED BUDGET NORMAL (ABNORMAL) ET FUND PENDITURES (144,269.42) (28,574.48) 883,276.55 883,276.55	PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27 YTD BALANCE ACTIVITY FOR 2023-24 12/31/2023 MONTH 12/31/2023 DESCRIPTION AMENDED BUDGET NORMAL (ABNORMAL) INCREASE (DECREASE) ET FUND PENDITURES (144,269.42) (28,574.48) 64,532.71 883,276.55 883,276.55	PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27 YTD BALANCE ACTIVITY FOR AVAILABLE 2023-24 12/31/2023 MONTH 12/31/2023 BALANCE DESCRIPTION AMENDED BUDGET NORMAL (ABNORMAL) INCREASE (DECREASE) NORMAL (ABNORMAL) ET FUND PENDITURES (144,269.42) (28,574.48) 64,532.71 (115,694.94) 883,276.55 883,276.55		

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	/31/2023		Page: 18/47	
GL NUMBER	DESCRIPTION	- 2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL :	STREET FUND					
Revenues Dept 000						
203-000-451.000	SPECIAL ASSESSMENT	150,000.00	0.00	0.00	150,000.00	0.00
203-000-546.000	GAS & WEIGHT TAX	290,000.00	100,313.45	24,551.91	189,686.55	34.59
203-000-665.000	INTEREST ON INVESTMENTS	10,000.00	18,077.80	6,234.72	(8,077.80)	180.78
Total Dept 000		450,000.00	118,391.25	30,786.63	331,608.75	26.31
Dept 964 - TRANSFI	ERS IN					
203-964-699.101	TRANS FROM GENERAL FUND	157,500.00	78,750.00	13,125.00	78,750.00	50.00
Total Dept 964 - 1	TRANSFERS IN	157,500.00	78,750.00	13,125.00	78,750.00	50.00
100ar bope ser				10,120.000	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
TOTAL REVENUES		607,500.00	197,141.25	43,911.63	410,358.75	32.45
Expenditures						
Dept 463 - ROUTIN	E MAINT-ROADS/STREETS					
203-463-701.000	SALARY & WAGES-FULL TIME	36,017.54	16,785.89	2,869.14	19,231.65	46.60
203-463-704.000	OVERTIME-FULL TIME SOCIAL SECURITY	22.91 2,975.92	166.58	0.00 216.99	(143.67)	727.11 43.08
203-463-715.000 203-463-716.000	HEALTH INSURANCE	18,824.77	1,282.13 7,178.25	754.60	1,693.79 11,646.52	43.08 38.13
203-463-717.000	LIFE INSURANCE	125.00	44.18	0.00	80.82	35.34
203-463-718.000	RETIREMENT SYSTEM	15,052.99	7,060.69	1,155.52	7,992.30	46.91
203-463-719.000	UNEMPLOYMENT COMPENSATION	3.13	0.63	0.00	2.50	20.13
203-463-720.000	WORKER'S COMPENSATION	660.00	315.14	53.60	344.86	47.75
203-463-782.000	MATERIAL AND SUPPLIES	8,000.00	99.90	0.00	7,900.10	1.25
203-463-815.000 203-463-874.200	OTHER CONTRACTUAL SERVICE RETIREE HEALTH HSP EMPLR MATCH	5,000.00 390.00	0.00 656.26	0.00 656.26	5,000.00 (266.26)	0.00 168.27
203-463-941.000	EQUIPMENT RENTAL-CITY	16,000.00	9,473.61	1,223.19	6,526.39	59.21
203-463-974.000	LAND IMPROVEMENTS	560,000.00	377.00	0.00	559,623.00	0.07
Total Dept 463 - 1	ROUTINE MAINT-ROADS/STREETS	663,072.26	43,440.26	6,929.30	619,632.00	6.55
Dept 468 - TREES	& SHRUBS					
203-468-701.000	SALARY & WAGES-FULL TIME	15,989.22	7,576.82	214.58	8,412.40	47.39
203-468-704.000	OVERTIME-FULL TIME	750.00	530.47	0.00	219.53	70.73
203-468-715.000	SOCIAL SECURITY	1,356.15	607.82	16.16	748.33	44.82
203-468-716.000	HEALTH INSURANCE	10,278.78	5,829.43	213.89	4,449.35	56.71
203-468-717.000 203-468-718.000	LIFE INSURANCE RETIREMENT SYSTEM	60.00 7,594.89	30.98 4,173.11	0.00 97.27	29.02 3,421.78	51.63 54.95
203-468-719.000	UNEMPLOYMENT COMPENSATION	1.70	0.67	0.00	1.03	39.41
203-468-720.000	WORKER'S COMPENSATION	660.00	268.28	6.73	391.72	40.65
203-468-782.000	MATERIAL AND SUPPLIES	1,000.00	1,297.43	0.00	(297.43)	129.74
203-468-815.000	OTHER CONTRACTUAL SERVICE	1,700.00	0.00	0.00	1,700.00	0.00
203-468-874.200 203-468-941.000	RETIREE HEALTH HSP EMPLR MATCH EQUIPMENT RENTAL-CITY	390.00 14,000.00	14.73 8,904.37	14.73 0.00	375.27 5,095.63	3.78 63.60
Total Dept 468 - 5	IREES & SHRUBS	53,780.74	29,234.11	563.36	24,546.63	54.36
Dept 474 - TRAFFI	C SERVICE MAINT					
203-474-701.000	SALARY & WAGES-FULL TIME	2,664.86	489.45	243.00	2,175.41	18.37
203-474-704.000	OVERTIME-FULL TIME	200.00	49.05	0.00	150.95	24.53
203-474-715.000	SOCIAL SECURITY	226.04	40.38	18.19	185.66	17.86

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/	/31/2023		Page: 19/47	
DD. CICY OI Hap	eer	% Fiscal Year Comple				
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL	STREET FUND					
Expenditures						
203-474-716.000	HEALTH INSURANCE	1,713.14	142.37	35.64	1,570.77	8.31
203-474-717.000	LIFE INSURANCE	30.00	7.53	0.00	22.47	25.10
203-474-718.000 203-474-719.000	RETIREMENT SYSTEM UNEMPLOYMENT COMPENSATION	1,265.82 0.30	246.43 0.00	110.13 0.00	1,019.39 0.30	19.47 0.00
203-474-720.000	WORKER'S COMPENSATION	110.00	16.48	7.58	93.52	14.98
203-474-782.000	MATERIAL AND SUPPLIES	1,500.00	712.35	0.00	787.65	47.49
203-474-874.200	RETIREE HEALTH HSP EMPLR MATCH	65.00	84.54	84.54	(19.54)	130.06
203-474-941.000	EQUIPMENT RENTAL-CITY	750.00	147.88	82.66	602.12	19.72
Total Dept 474 -	TRAFFIC SERVICE MAINT	8,525.16	1,936.46	581.74	6,588.70	22.71
Dept 478 - WINTER	MAINTENANCE					
203-478-701.000	SALARY & WAGES-FULL TIME	7,994.61	567.33	192.38	7,427.28	7.10
203-478-704.000	OVERTIME-FULL TIME	835.34	0.00	0.00	835.34	0.00
203-478-715.000	SOCIAL SECURITY	678.06	42.56	14.36	635.50	6.28
203-478-716.000 203-478-717.000	HEALTH INSURANCE LIFE INSURANCE	5,139.39 30.00	373.54 14.92	242.48 0.00	4,765.85 15.08	7.27 49.73
203-478-718.000	RETIREMENT SYSTEM	30.00	264.13	87.19	3,533.32	6.96
203-478-719.000	UNEMPLOYMENT COMPENSATION	0.85	0.00	0.00	0.85	0.00
203-478-720.000	WORKER'S COMPENSATION	330.00	18.27	6.01	311.73	5.54
203-478-782.000	MATERIAL AND SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
203-478-874.200	RETIREE HEALTH HSP EMPLR MATCH	195.00	7.37	7.37	187.63	3.78
203-478-941.000	EQUIPMENT RENTAL-CITY	15,330.00	305.38	305.38	15,024.62	1.99
Total Dept 478 - 7	WINTER MAINTENANCE	39,330.70	1,593.50	855.17	37,737.20	4.05
Dept 482 - ADMIN-	ENG/RECORDKEEPING					
203-482-701.000	SALARY & WAGES-FULL TIME	4,700.66	2,131.79	358.20	2,568.87	45.35
203-482-715.000	SOCIAL SECURITY	359.60	158.78	26.69	200.82	44.15
203-482-716.000 203-482-717.000	HEALTH INSURANCE LIFE INSURANCE	1,784.27 25.00	811.01 6.42	135.17 0.00	973.26 18.58	45.45 25.68
203-482-718.000	RETIREMENT SYSTEM	1,566.73	785.35	121.27	781.38	50.13
203-482-719.000	UNEMPLOYMENT COMPENSATION	0.29	0.00	0.00	0.29	0.00
203-482-720.000	WORKER'S COMPENSATION	0.00	7.06	1.09	(7.06)	100.00
203-482-802.000	AUDITING	485.00	485.00	0.00	0.00	100.00
203-482-825.000	ADMINISTRATION FEE	25,042.00	12,520.98	2,086.83	12,521.02	50.00
203-482-874.200	RETIREE HEALTH HSP EMPLR MATCH	141.00	132.29	132.29	8.71	93.82
203-482-943.000 203-482-945.000	EQUIPMENT RENTAL - PHONE EQUIPMENT RENTAL-COMPUTER	318.00 4,229.00	159.00 2,114.52	26.50 352.42	159.00 2,114.48	50.00 50.00
203-482-969.000	LIABILITY INSURANCE	495.00	451.76	0.00	43.24	91.26
Total Dept 482	ADMIN-ENG/RECORDKEEPING	39,146.55	19,763.96	3,240.46	19,382.59	50.49
Dept 966 - TRANSF	ERS OUT					
203-966-995.301	TRANS TO 2015 G.O. BOND FUND	45,325.02	43,875.95	0.00	1,449.07	96.80
Total Dept 966 -	TRANSFERS OUT	45,325.02	43,875.95	0.00	1,449.07	96.80
TOTAL EXPENDITURE	S	849,180.43	139,844.24	12,170.03	709,336.19	16.47

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer	REVENUE AND EXPENDITURE REPORT FOR LAPEER Page: 20/47 PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27				
GL NUMBER DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 203 - LOCAL STREET FUND Fund 203 - LOCAL STREET FUND: TOTAL REVENUES TOTAL EXPENDITURES	607,500.00 849,180.43	197,141.25 139,844.24	43,911.63 12,170.03	410,358.75 709,336.19	32.45 16.47
NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE END FUND BALANCE	(241,680.43) 1,221,316.83 979,636.40	57,297.01 1,221,316.83 1,278,613.84	31,741.60	(298,977.44)	23.71

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/	/31/2023		Page: 21/47	
22. 010, 01 Lape		% Fiscal Year Comple				ABLE ANCE % BDGT MAL) USED .35 49.77 .35 49.77 .35 49.77 .00 0.00 .00 0.00 .00 38.43 .00 0.00 .00 1,083.33 .00 0.58 .00 0.58 .00 0.00 .00 0.00 .00 0.00 .00 0.00 .00 0.00 .00 0.00 .00 0.00
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARK FU	JND					
Revenues						
Dept 000						
208-000-665.000	INTEREST ON INVESTMENTS	5,000.00	2,488.65	993.79	2,511.35	49.77
Total Dept 000		5,000.00	2,488.65	993.79	2,511.35	49.77
±						
Dept 751 - PARKS						
208-751-503.000	CMAQ GRANT	767,587.00	0.00	0.00	767,587.00	
208-751-626.000	CHARGES FOR SERVICES	500.00	0.00	0.00	500.00	
208-751-667.100 208-751-674.400	PAVILION RENTAL DONATION RESTRICTED	7,000.00	2,690.00 0.00	140.00 0.00	4,310.00 801,200.00	
208-751-679.000	MISCELLANEOUS REVENUE	801,200.00 600.00	6,500.00	6,500.00		
200 /51 0/5.000	MISCELLANEOUS REVENUE	000.00	0,000.00	0,000.00	(3, 500.00)	1,005.55
Total Dept 751 - I	DYDKG	1,576,887.00	9,190.00	6,640.00	1,567,697.00	0.58
iotai Dept /oi		1,070,007.00	5,150.00	0,040.00	1,307,037.00	0.00
Dept 754 - DOG PAR	RK					
208-754-674.100	DONATIONS-DOG PARK	500.00	0.00	0.00	500.00	0.00
Total Dept 754 - I	DOG PARK	500.00	0.00	0.00	500.00	0.00
Dept 756 - COMMUNI	ITY CENTER					
208-756-626.000	CHARGES FOR SERVICES	2,500.00	1,667.00	216.00	833.00	
208-756-626.200	SALE OF TAXABLE ITEMS	1,500.00	526.44	104.49	973.56	
208-756-653.000	CLASS/INSTRUCT-SWIM/GYM	95,000.00	33,539.06	2,373.00	61,460.94	
208-756-653.100	CLASS/INSTRUCT-AEROBIC	10,000.00	5,286.72	44.72	4,713.28	
208-756-653.200	CLASS/INSTRUCT-OTHER	4,000.00	2,231.50	10.00	1,768.50	
208-756-653.400	DAILY PASS SALES	240,000.00	122,246.36	31,969.51	117,753.64	
208-756-654.800	ANNUAL PASS SALES	370,000.00	197,698.09	45,896.75	172,301.91	53.43
208-756-667.000 208-756-679.000	BUILDING RENTAL	57,000.00 3,000.00	22,655.50 1,349.94	5,818.50 470.00	34,344.50 1,650.06	39.75 45.00
200-750-079.000	MISCELLANEOUS REVENUE	5,000.00	1, 549.94	470.00	1,050.00	43.00
Total Dept 756 - (COMMUNITY CENTER	783,000.00	387,200.61	86,902.97	395,799.39	49.45
-						
Dept 757 - RECREAT						
208-757-653.200	CLASS/INSTRUCT-OTHER	24,000.00	9,287.00	160.00	14,713.00	38.70
208-757-653.300	YOUTH CAMP	78,000.00	23,186.50	0.00	54,813.50	29.73
208-757-654.000	ADULT BASKETBALL	6,000.00	5,400.00	0.00	600.00	90.00
208-757-654.100	ADULT VOLLEYBALL	1,600.00	(11.52)	0.00	1,611.52	(0.72)
208-757-654.200 208-757-654.400	TENNIS	6,000.00	565.00	0.00	5,435.00	9.42 78.44
208-757-654.500	YOUTH BASKETBALL YOUTH SOCCER	8,000.00 40,000.00	6,275.00 23,006.20	3,745.00 513.10	1,725.00 16,993.80	57.52
208-757-654.600	YOUTH VOLLEYBALL	3,500.00	0.00	0.00	3,500.00	0.00
208-757-674.400	DONATION RESTRICTED	1,000.00	1,600.00	0.00	(600.00)	160.00
200 /3/ 0/1.100	DOMITION REDIRECTED	1,000.00	1,000.00	0.00	(000.00)	±00.00
Total Dept 757 - H	RECREATION	168,100.00	69,308.18	4,418.10	98,791.82	41.23
Dept 758 - RV PARI	x					
208-758-653.500	USE & ADMISSION FEE	53,000.00	32,269.15	130.00	20,730.85	60.89
200 /00 000.000		33,000.00	52,205.15	100.00	20,130.03	
Total Dept 758 - H	RV PARK	53,000.00	32,269.15	130.00	20,730.85	60.89
				200.00	_0,,000.00	

01/30/2024 12:58 PM User: KHANNA		REVENUE AND EXPENDITURE R PERIOD ENDING 12/			Page: 22/47	
DB: City Of Lape	eer	% Fiscal Year Comple	ted: 50.27			
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK FU	JND					
Revenues						
Dept 771 - TRAIN I	DEPOT					
208-771-630.000	AMTRAK SERVICE FEE	12,000.00	6,000.00	1,000.00	6,000.00	50.00
208-771-667.200	DEPOT RENTAL	1,000.00	235.00	55.00	765.00	23.50
Total Dept 771 - 1	TRAIN DEPOT	13,000.00	6,235.00	1,055.00	6,765.00	47.96
Dent 931 - CONTRI	B FROM COMPONENT UNITS					
208-931-584.231	CONTRIB FROM TIFA 1	228,000.00	40,777.50	0.00	187,222.50	17.88
208-931-584.232	CONTRIB FROM TIFA 2	73,858.00	51,265.00	0.00	22,593.00	69.41
208-931-584.233	CONTRIB FROM TIFA 3	121,058.00	99 , 937.59	0.00	21,120.41	82.55
208-931-584.248	CONTRIB FROM DDA	7,500.00	7,500.00	0.00	0.00	100.00
Total Dept 931 - (CONTRIB FROM COMPONENT UNITS	430,416.00	199,480.09	0.00	230,935.91	46.35
Dept 964 - TRANSFI	TRS IN					
208-964-699.101	TRANS FROM GENERAL FUND	1,134,186.00	549,495.00	91,582.50	584,691.00	48.45
Total Dept 964 - 1	TRANSFERS IN	1,134,186.00	549,495.00	91,582.50	584,691.00	48.45
TOTAL REVENUES		4,164,089.00	1,255,666.68	191,722.36	2,908,422.32	30.15
Expenditures						
Dept 751 - PARKS						
208-751-701.000	SALARY & WAGES-FULL TIME	93,214.30	43,099.54	7,232.50	50,114.76	46.24
208-751-702.000	SALARY & WAGES-PART TIME	105,500.00	50,882.82	210.00	54,617.18	48.23
208-751-715.000	SOCIAL SECURITY	18,264.68	7,177.07	567.18	11,087.61	39.29
208-751-716.000 208-751-717.000	HEALTH INSURANCE LIFE INSURANCE	47,600.16 300.00	19,671.69 140.11	3,272.91 0.00	27,928.47 159.89	41.33 46.70
208-751-718.000	RETIREMENT SYSTEM	48,770.24	24,496.71	3,792.64	24,273.53	50.23
208-751-719.000	UNEMPLOYMENT COMPENSATION	13.50	23.73	0.00	(10.23)	175.78
208-751-720.000	WORKER'S COMPENSATION	3,410.00	1,318.30	85.78	2,091.70	38.66
208-751-727.000	OFFICE SUPPLIES	450.00	121.85	0.00	328.15	27.08
208-751-728.000	POSTAGE	100.00	6.60	0.00	93.40	6.60
208-751-741.000	UNIFORMS	1,000.00	955.19	0.00	44.81	95.52
208-751-782.000 208-751-815.000	MATERIAL AND SUPPLIES OTHER CONTRACTUAL SERVICE	26,000.00 4,000.00	9,936.99 0.00	1,770.33 0.00	16,063.01 4,000.00	38.22 0.00
208-751-827.000	MEMBERSHIPS & SUBSCRIPTION	400.00	423.00	40.00	(23.00)	105.75
208-751-830.000	CONFERENCES AND WORKSHOPS	150.00	0.00	0.00	150.00	0.00
208-751-874.000	RETIREE HEALTH INSURANCE	13,969.00	13,969.00	0.00	0.00	100.00
208-751-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00	0.00	100.00
208-751-874.200	RETIREE HEALTH HSP EMPLR MATCH	1,181.24	1,159.51	1,159.51	21.73	98.16
208-751-900.000	ADVERTISING	400.00	0.00	0.00	400.00	0.00
208-751-901.000 208-751-920.000	PRINTING ELECTRIC	150.00 8,500.00	0.00 3,693.73	0.00 801.74	150.00 4,806.27	0.00 43.46
208-751-921.000	GAS	2,000.00	193.58	104.97	1,806.42	9.68
208-751-922.000	TELEPHONE	720.00	360.00	60.00	360.00	50.00
208-751-923.000	WATER AND SEWER	4,200.00	1,714.85	326.22	2,485.15	40.83
208-751-930.000	BUILDING & GROUNDS MAINTENANCE	7,000.00	2,761.52	190.00	4,238.48	39.45
208-751-941.000	EQUIPMENT RENTAL-CITY	138,839.00	69,419.52	11,569.92	69,419.48	50.00
208-751-942.000	EQUIPMENT RENTAL-OTHER	8,000.00	5,160.00	760.00	2,840.00	64.50
208-751-943.000 208-751-945.000	EQUIPMENT RENTAL - PHONE EQUIPMENT RENTAL-COMPUTER	530.00 4,349.00	265.02 2,174.52	44.17 362.42	264.98 2,174.48	50.00 50.00

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	/31/2023		Page: 23/47	
GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK F	UND					
Expenditures						
208-751-960.000	OTHER MISCELLANEOUS EXPENSE	2,000.00	62.97	62.97	1,937.03	3.15
208-751-969.000 208-751-969.100	LIABILITY INSURANCE PROPERTY INSURANCE	1,019.00 2,045.00	910.60 2,712.74	0.00 0.00	108.40 (667.74)	89.36 132.65
208-751-969.400	MARINE INSURANCE	321.00	308.22	0.00	12.78	96.02
208-751-974.000	LAND IMPROVEMENTS	1,762,232.00	57,791.01	12,002.50	1,704,440.99	3.28
208-751-974.999	LAND IMPROVEMENTS NON-CIP	0.00	3,250.00	3,250.00	(3,250.00)	100.00
208-751-975.000	BUILDINGS	10,000.00	0.00	0.00	10,000.00	0.00
208-751-976.000	MACHINERY & EQUIPMENT	16,500.00	15,574.46	0.00	925.54	94.39
Total Dept 751 -	PARKS	2,333,628.12	340,234.85	47,665.76	1,993,393.27	14.58
Dept 754 - DOG PA	RK					
208-754-960.000	OTHER MISCELLANEOUS EXPENSE	100.00	0.00	0.00	100.00	0.00
Total Dept 754 -	DOG PARK	100.00	0.00	0.00	100.00	0.00
IOCAL Dept /34	DOG TANK	100.00	0.00	0.00	100.00	0.00
Dept 755 - OAKDAL						
208-755-701.000	SALARY & WAGES-FULL TIME	5,861.42	2,708.60	453.53	3,152.82	46.21
208-755-702.000	SALARY & WAGES-PART TIME	11,000.00	6,802.50	247.50	4,197.50	61.84
208-755-715.000 208-755-716.000	SOCIAL SECURITY HEALTH INSURANCE	1,524.83 2,779.02	726.11 1,118.14	53.36 185.91	798.72 1,660.88	47.62 40.24
208-755-717.000	LIFE INSURANCE	20.00	8.97	0.00	11.03	44.85
208-755-718.000	RETIREMENT SYSTEM	3,326.13	1,667.20	257.66	1,658.93	50.12
208-755-719.000	UNEMPLOYMENT COMPENSATION	6.16	2.58	0.00	3.58	41.88
208-755-720.000	WORKER'S COMPENSATION	270.00	132.84	8.40	137.16	49.20
208-755-782.000 208-755-815.000	MATERIAL AND SUPPLIES OTHER CONTRACTUAL SERVICE	1,000.00 1,000.00	230.58 0.00	0.00 0.00	769.42 1,000.00	23.06 0.00
208-755-874.200	RETIREE HEALTH HSP EMPLR MATCH	47.94	46.10	46.10	1.84	96.16
208-755-930.000	BUILDING & GROUNDS MAINTENANCE	13,000.00	7,205.99	1,511.48	5,794.01	55.43
208-755-969.000	LIABILITY INSURANCE	579.00	189.56	0.00	389.44	32.74
Total Dept 755 -	OAKDALE	40,414.50	20,839.17	2,763.94	19,575.33	51.56
-						
Dept 756 - COMMUN						
208-756-701.000	SALARY & WAGES-FULL TIME	191,928.07	88,508.68	14,717.17	103,419.39	46.12
208-756-702.000 208-756-715.000	SALARY & WAGES-PART TIME SOCIAL SECURITY	250,000.00 43,207.01	134,622.45 17,104.50	25,118.82 3,059.59	115,377.55 26,102.51	53.85 39.59
208-756-716.000	HEALTH INSURANCE	77,959.35	29,443.98	4,885.68	48,515.37	37.77
208-756-717.000	LIFE INSURANCE	600.00	233.30	0.00	366.70	38.88
208-756-718.000	RETIREMENT SYSTEM	97,167.15	49,879.87	7,699.64	47,287.28	51.33
208-756-719.000	UNEMPLOYMENT COMPENSATION	24.51	56.97	8.02	(32.46)	232.44
208-756-720.000 208-756-727.000	WORKER'S COMPENSATION OFFICE SUPPLIES	3,400.00 2,000.00	1,334.02 274.88	215.88 69.69	2,065.98 1,725.12	39.24 13.74
208-756-728.000	POSTAGE	2,000.00	182.40	28.95	42.60	81.07
208-756-741.000	UNIFORMS	2,000.00	516.47	103.42	1,483.53	25.82
208-756-782.000	MATERIAL AND SUPPLIES	40,000.00	18,245.38	3,337.86	21,754.62	45.61
208-756-784.000	PURCHASE-SALEABLE ITEMS	500.00	178.95	163.96	321.05	35.79
208-756-802.000 208-756-815.000	AUDITING OTHER CONTRACTUAL SERVICE	1,625.00 8,000.00	1,625.00 1,103.43	0.00 419.53	0.00 6,896.57	100.00 13.79
208-756-815.000	BANK CHARGES	3,000.00	962.84	419.53	2,037.16	32.09
208-756-827.000	MEMBERSHIPS & SUBSCRIPTION	563.00	767.00	0.00	(204.00)	136.23
208-756-830.000	CONFERENCES AND WORKSHOPS	4,000.00	786.32	0.00	3,213.68	19.66
208-756-860.000	AUTO EXPENSE	4,700.00	1,750.00	350.00	2,950.00	37.23

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer

REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023

Page: 24/47

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 208 - PARK F	CIND					
Expenditures						
208-756-874.000	RETIREE HEALTH INSURANCE	65,357.00	65,357.00	0.00	0.00	100.00
208-756-874.100	RETIREE DRUG CARD REIMBURSE	200.00	200.00	0.00	0.00	100.00
208-756-874.200	RETIREE HEALTH HSP EMPLR MATCH	4,161.04	4,130.01	4,130.01	31.03	99.25
208-756-900.000	ADVERTISING	10,000.00	3,571.50	1,928.25	6,428.50	35.72
208-756-901.000	PRINTING	600.00	208.00	83.00	392.00	34.67
208-756-920.000	ELECTRIC	130,000.00	61,158.01	9,815.62	68,841.99	47.04
208-756-921.000	GAS	80,000.00	26,246.75	5,763.21	53,753.25	32.81
208-756-922.000	TELEPHONE	1,440.00	540.00	90.00	900.00	37.50
208-756-923.000	WATER AND SEWER	33,000.00	15,308.08	2,115.77	17,691.92	46.39
208-756-930.000	BUILDING & GROUNDS MAINTENANCE	55,000.00	27,144.06	5,179.95	27,855.94	49.35
208-756-934.000	EQUIPMENT MAINT-COMPUTER	0.00	4,060.00	0.00	(4,060.00)	100.00
208-756-934.100	EQUIPMENT MAINT-OTHER	30,000.00	6,581.87	800.44	23,418.13	21.94
208-756-941.000	EQUIPMENT RENTAL-CITY	3,936.00	1,968.00	328.00	1,968.00	50.00
208-756-942.000	EQUIPMENT RENTAL-OTHER	500.00	120.00	120.00	380.00	24.00
208-756-943.000	EQUIPMENT RENTAL - PHONE	1,854.00	927.00	154.50	927.00	50.00
208-756-945.000	EQUIPMENT RENTAL-COMPUTER	11,115.00	5,557.50	926.25	5,557.50	50.00
208-756-958.000	PAYMENT IN LIEU OF TAXES	63,378.00	31,689.00	5,281.50	31,689.00	50.00
208-756-960.000	OTHER MISCELLANEOUS EXPENSE	4,500.00	1,271.65	0.00	3,228.35	28.26
208-756-969.000	LIABILITY INSURANCE	978.00	866.19	0.00	111.81	88.57
208-756-969.100	PROPERTY INSURANCE	13,007.00	17,927.11	0.00	(4,920.11)	137.83
208-756-969.400	MARINE INSURANCE	330.00	317.56	0.00	12.44	96.23
208-756-974.000	LAND IMPROVEMENTS	35,196.00	26,900.00	0.00	8,296.00	76.43
208-756-975.000	BUILDINGS	400,000.00	13,467.50	0.00	386,532.50	3.37
208-756-976.000	MACHINERY & EQUIPMENT	138,945.00	27,310.00	0.00	111,635.00	19.66
208-756-976.999	MACHINERY & EQUIPMENT NON-CIP	5,000.00	3,912.00	0.00	1,088.00	78.24
Total Dept 756 -	COMMUNITY CENTER	1,819,396.13	694,315.23	97,073.43	1,125,080.90	38.16
Dept 757 - RECREA	TION					
208-757-701.000	SALARY & WAGES-FULL TIME	67,398.20	31,134.13	5,196.07	36,264.07	46.19
208-757-702.000	SALARY & WAGES-PART TIME	45,000.00	48,487.44	3,653.60	(3,487.44)	107.75
208-757-702.100	SALARY & WAGES-PART TIME-CONTR	11,000.00	2,098.50	0.00	8,901.50	19.08
208-757-715.000	SOCIAL SECURITY	17,929.13	6,075.71	674.44	11,853.42	33.89
208-757-716.000	HEALTH INSURANCE	23,999.44	9,535.81	1,571.70	14,463.63	39.73
208-757-717.000	LIFE INSURANCE	250.00	118.61	0.00	131.39	47.44
208-757-718.000	RETIREMENT SYSTEM	41,726.68	20,475.55	3,156.32	21,251.13	49.07
208-757-719.000	UNEMPLOYMENT COMPENSATION	10.26	34.13	1.18	(23.87)	332.65
208-757-720.000	WORKER'S COMPENSATION	3,300.00	553.77	43.28	2,746.23	16.78
208-757-727.000	OFFICE SUPPLIES	2,000.00	185.30	0.00	1,814.70	9.27
208-757-728.000	POSTAGE	225.00	29.70	0.00	195.30	13.20
208-757-782.000	MATERIAL AND SUPPLIES	25,000.00	8,555.72	810.05	16,444.28	34.22
208-757-802.000	AUDITING	1,625.00	1,625.00	0.00	0.00	100.00
208-757-815.000	OTHER CONTRACTUAL SERVICE	9,000.00	1,295.00	630.00	7,705.00	14.39
208-757-830.000	CONFERENCES AND WORKSHOPS	75.00	112.00	0.00	(37.00)	149.33
208-757-874.200	RETIREE HEALTH HSP EMPLR MATCH	473.00	463.16	463.16	9.84	97.92
208-757-900.000	ADVERTISING	3,000.00	1,095.50	547.75	1,904.50	36.52
208-757-901.000	PRINTING	150.00	0.00	0.00	150.00	0.00
208-757-934.000	EQUIPMENT MAINT-COMPUTER	0.00	1,740.00	0.00	(1,740.00)	100.00
208-757-943.000	EQUIPMENT RENTAL - PHONE	1,589.00	794.52	132.42	794.48	50.00
208-757-945.000	EQUIPMENT RENTAL-COMPUTER	5,558.00	2,779.02	463.17	2,778.98	50.00
208-757-960.000			10 776 /1	0.00	(1 775 /1)	11/ 00
	OTHER MISCELLANEOUS EXPENSE	12,000.00	13,775.41	0.00	(1,775.41)	114.80
208-757-969.000 208-757-969.400	OTHER MISCELLANEOUS EXPENSE LIABILITY INSURANCE MARINE INSURANCE	12,000.00 1,027.00 321.00	918.00 308.22	0.00	109.00 12.78	89.39 96.02

User: KHANNA DB: City Of Lapeer		PERIOD ENDING 12/	31/2023		Page: 23/4/	
DB: CILY OI Lape	eer	% Fiscal Year Comple				
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDG USE
Fund 208 - PARK F	JND					
Expenditures Total Dept 757 - H	RECREATION	272,656.71	152,190.20	17,343.14	120,466.51	55.82
Dept 758 - RV PARI	X					
208-758-701.000	SALARY & WAGES-FULL TIME	5,879.95	2,717.70	454.34	3,162.25	46.22
208-758-715.000	SOCIAL SECURITY	917.44	205.67	34.39	711.77	22.4
208-758-716.000	HEALTH INSURANCE	2,551.58	1,002.41	166.21	1,549.17	39.2
208-758-717.000	LIFE INSURANCE	25.00	9.54	0.00	15.46	38.1
208-758-718.000 208-758-719.000	RETIREMENT SYSTEM UNEMPLOYMENT COMPENSATION	3,386.79 0.45	1,682.34 0.00	259.66 0.00	1,704.45 0.45	49.6 0.0
208-758-720.000	WORKER'S COMPENSATION	240.00	20.58	3.19	219.42	8.5
208-758-782.000	MATERIAL AND SUPPLIES	2,000.00	48.42	0.00	1,951.58	2.4
208-758-815.000	OTHER CONTRACTUAL SERVICE	600.00	0.00	0.00	600.00	0.0
208-758-874.200	RETIREE HEALTH HSP EMPLR MATCH	63.28	61.67	61.67	1.61	97.4
208-758-920.000	ELECTRIC	11,500.00	6,789.02	166.17	4,710.98	59.0
208-758-921.000	GAS	3,000.00	164.56	0.00	2,835.44	5.4
208-758-923.000	WATER AND SEWER	3,300.00	2,533.87	998.89	766.13	76.7
08-758-930.000	BUILDING & GROUNDS MAINTENANCE	1,000.00	380.00	95.00	620.00	38.0
08-758-941.000	EQUIPMENT RENTAL-CITY	2,050.00	1,024.98	170.83	1,025.02	50.0
08-758-943.000	EQUIPMENT RENTAL - PHONE	265.00	132.48	22.08	132.52	49.9
208-758-945.000 208-758-960.000	EQUIPMENT RENTAL-COMPUTER OTHER MISCELLANEOUS EXPENSE	725.00 1,000.00	0.00 146.00	0.00 0.00	725.00 854.00	0.0 14.6
208-758-969.100	PROPERTY INSURANCE	25.00	25.17	0.00	(0.17)	100.6
Total Dept 758 - H	RV PARK	38,529.49	16,944.41	2,432.43	21,585.08	43.98
Dept 771 - TRAIN I	DE POT					
208-771-701.000	SALARY & WAGES-FULL TIME	7,465.32	3,449.43	576.30	4,015.89	46.23
208-771-715.000	SOCIAL SECURITY	1,039.27	261.75	43.72	777.52	25.1
208-771-716.000	HEALTH INSURANCE	3,265.29	1,257.95	208.78	2,007.34	38.5
208-771-717.000	LIFE INSURANCE	30.00	11.83	0.00	18.17	39.4
08-771-718.000	RETIREMENT SYSTEM	4,414.25	2,201.22	339.61	2,213.03	49.8
208-771-719.000	UNEMPLOYMENT COMPENSATION	0.57	0.00	0.00	0.57	0.0
08-771-720.000	WORKER'S COMPENSATION	340.00	31.16	4.83	308.84	9.1
08-771-782.000	MATERIAL AND SUPPLIES	2,000.00	759.64	0.00	1,240.36	37.9
08-771-815.000	OTHER CONTRACTUAL SERVICE	400.00 63.28	0.00 61.67	0.00 61.67	400.00 1.61	0.0 97.4
08-771-874.200	RETIREE HEALTH HSP EMPLR MATCH ELECTRIC	900.00	312.33	80.71	587.67	97.4 34.7
08-771-921.000	GAS	2,000.00	206.53	118.59	1,793.47	10.3
08-771-923.000	WATER AND SEWER	500.00	248.30	65.02	251.70	49.6
08-771-930.000	BUILDING & GROUNDS MAINTENANCE	300.00	140.00	0.00	160.00	46.6
08-771-945.000	EQUIPMENT RENTAL-COMPUTER	725.00	362.52	60.42	362.48	50.0
08-771-960.000	OTHER MISCELLANEOUS EXPENSE	500.00	0.00	0.00	500.00	0.0
08-771-969.100	PROPERTY INSURANCE	180.00	246.72	0.00	(66.72)	137.0
08-771-969.400	MARINE INSURANCE	22.00	20.67	0.00	1.33	93.9
otal Dept 771 - 1	TRAIN DEPOT	24,144.98	9,571.72	1,559.65	14,573.26	39.6
TOTAL EXPENDITURE:	5	4,528,869.93	1,234,095.58	168,838.35	3,294,774.35	27.25

REVENUE AND EXPENDITURE REPORT FOR LAPEER

Fund 208 - PARK FUND: TOTAL REVENUES

01/30/2024 12:58 PM

4,164,089.00

1,255,666.68

8 191,722.36

2,908,422.32 30.15

Page: 25/47

01/30/2024 12: User: KHANNA DB: City Of La		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	/31/2023		Page: 26/47	ILABLE ALANCE % BDGT
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARK TOTAL EXPENDITUR		4,528,869.93	1,234,095.58	168,838.35	3,294,774.35	27.25
NET OF REVENUES BEG. FUND BALANC END FUND BALANCE	CE	(364,780.93) 296,170.79 (68,610.14)	21,571.10 296,170.79 317,741.89	22,884.01	(386,352.03)	5.91

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	/31/2023		Page: 27/47		
GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 209 - CEMETER	Y FUND						
Revenues							
Dept 000							
209-000-665.000	INTEREST ON INVESTMENTS	500.00	1,264.70	549.27	(764.70)	252.94	
Total Dept 000		500.00	1,264.70	549.27	(764.70)	252.94	
100ai Dept 000		300.00	1,204.70	5-5-27	(704.70)	202.94	
Dept 567 - CEMETER	Y						
209-567-633.000	FOUNDATIONS	8,000.00	1,459.20	217.60	6,540.80	18.24	
209-567-634.000	GRAVE OPENINGS	23,000.00	10,600.00	2,500.00	12,400.00	46.09	
209-567-643.000	SALE OF BURIAL RIGHTS	12,000.00	15,600.00	0.00	(3,600.00)	130.00	
209-567-679.000	MISCELLANEOUS REVENUE	0.00	400.00	0.00	(400.00)	100.00	
Total Dept 567 - C	EMETERY	43,000.00	28,059.20	2,717.60	14,940.80	65.25	
Dept 964 - TRANSFE	RS IN						
209-964-699.101	TRANS FROM GENERAL FUND	200,000.00	100,000.02	16,666.67	99,999.98	50.00	
Total Dept 964 - I	RANSFERS IN	200,000.00	100,000.02	16,666.67	99,999.98	50.00	
TOTAL REVENUES		243,500.00	129,323.92	19,933.54	114,176.08	53.11	
Expenditures							
Dept 567 - CEMETER	Y						
209-567-701.000	SALARY & WAGES-FULL TIME	20,161.00	9,312.15	1,555.49	10,848.85	46.19	
209-567-702.000	SALARY & WAGES-PART TIME	18,720.00	11,176.50	67.50	7,543.50	59.70	
209-567-715.000	SOCIAL SECURITY	3,447.26	1,564.04	123.60	1,883.22	45.37	
209-567-716.000	HEALTH INSURANCE	9,331.80	3,532.98	587.95	5,798.82	37.86	
209-567-717.000	LIFE INSURANCE	65.00	30.02	0.00	34.98	46.18	
209-567-718.000	RETIREMENT SYSTEM	12,139.12	6,105.55	941.76	6,033.57	50.30	
209-567-719.000	UNEMPLOYMENT COMPENSATION	7.25	6.32	0.00	0.93 805.99	87.17 22.50	
209-567-720.000 209-567-728.000	WORKER'S COMPENSATION POSTAGE	1,040.00 30.00	234.01 6.51	18.85 0.63	23.49	22.30	
209-567-782.000	MATERIAL AND SUPPLIES	6,000.00	448.94	0.03	5,551.06	7.48	
209-567-815.000	OTHER CONTRACTUAL SERVICE	20,000.00	4,700.00	1,450.00	15,300.00	23.50	
209-567-874.000	RETIREE HEALTH INSURANCE	6,953.00	6,953.00	0.00	0.00	100.00	
209-567-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00	0.00	100.00	
209-567-874.200	RETIREE HEALTH HSP EMPLR MATCH	111.22	107.77	107.77	3.45	96.90	
209-567-920.000	ELECTRIC	650.00	274.18	75.18	375.82	42.18	
209-567-921.000	GAS	900.00	159.02	101.35	740.98	17.67	
209-567-923.000	WATER AND SEWER	500.00	100.11	26.29	399.89	20.02	
209-567-930.000	BUILDING & GROUNDS MAINTENANCE	35,000.00	16,601.45	3,842.90	18,398.55	47.43	
209-567-941.000	EQUIPMENT RENTAL-CITY	7,977.00	3,988.50	664.75	3,988.50	50.00	
209-567-943.000	EQUIPMENT RENTAL - PHONE	265.00	132.48	22.08	132.52	49.99	
209-567-960.000	OTHER MISCELLANEOUS EXPENSE	1,000.00	800.00	0.00	200.00	80.00	
209-567-969.100	PROPERTY INSURANCE	210.00	285.50	0.00	(75.50)	135.95	
209-567-974.000	LAND IMPROVEMENTS	100,000.00	0.00	0.00	100,000.00	0.00	
Total Dept 567 - C	EMETERY	245,007.65	67,019.03	9,586.10	177,988.62	27.35	
TOTAL EXPENDITURES		245,007.65	67,019.03	9,586.10	177,988.62	27.35	
			,	-,	,		

01/30/2024 12: User: KHANNA DB: City Of La		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	/31/2023		Page: 28/47	
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 209 - CEME	TERY FUND					
Fund 209 - CEME TOTAL REVENUES TOTAL EXPENDITUR		243,500.00 245,007.65	129,323.92 67,019.03	19,933.54 9,586.10	114,176.08 177,988.62	53.11 27.35
NET OF REVENUES BEG. FUND BALANC END FUND BALANCH	CE	(1,507.65) 33,102.61 31,594.96	62,304.89 33,102.61 95,407.50	10,347.44	(63,812.54)	4,132.58

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12, % Fiscal Year Comple	/31/2023		Page: 29/47	
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - YOUTH 1 Revenues Dept 000	MINI-GRANT FUND					
230-000-665.000	INTEREST ON INVESTMENTS	5.00	12.22	3.24	(7.22)	244.40
Total Dept 000		5.00	12.22	3.24	(7.22)	244.40
TOTAL REVENUES		5.00	12.22	3.24	(7.22)	244.40
Fund 230 - YOUTH 1 TOTAL REVENUES TOTAL EXPENDITURE:		5.00	12.22	3.24	(7.22) 0.00	244.40 0.00
NET OF REVENUES & BEG. FUND BALANCE END FUND BALANCE		5.00 601.11 606.11	12.22 601.11 613.33	3.24	(7.22)	244.40

01/30/2024 12:58 PM		REVENUE AND EXPENDITURE R	EPORT FOR LAPEER		Page: 30/47	
User: KHANNA	Nor.	PERIOD ENDING 12/				
DB: City Of Lape	eet	% Fiscal Year Comple				
		2022.24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	0 5500
GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 249 - BUILDIN	JG DEPARTMENT FUND					
Revenues						
Dept 000						
249-000-665.000	INTEREST ON INVESTMENTS	3,000.00	5,346.04	1,773.04	(2,346.04)	178.20
Total Dept 000		3,000.00	5,346.04	1,773.04	(2,346.04)	178.20
		-,	-,	,	()/	
Dept 371 - BUILDIN	IG INSPECTIONS					
249-371-491.000	BUILDING PERMITS	235,000.00	62,375.00	15,580.00	172,625.00	26.54
249-371-491.200	ELECTRICAL PERMITS	40,000.00	38,538.00	1,709.00	1,462.00	96.35
249-371-491.300	MECHANICAL PERMITS	40,000.00	48,538.05	3,144.65	(8,538.05)	121.35
249-371-491.400	PLUMBING PERMITS	30,000.00	10,932.00	951.00	19,068.00	36.44
249-371-491.700	LICENSE REGISTRATION	3,000.00	1,830.00	225.00	1,170.00	61.00
249-371-491.800	RENTAL CERTIFICATES	60,000.00	48,623.00	3,798.50	11,377.00	81.04
249-371-492.000	ROW PERMITS	15,000.00	7,600.20	678.60	7,399.80	50.67
249-371-626.371	ARCHIVING FEE	500.00	231.00	67.00	269.00	46.20
Total Dept 371 - E	BUILDING INSPECTIONS	423,500.00	218,667.25	26,153.75	204,832.75	51.63
TOTAL REVENUES		426,500.00	224,013.29	27,926.79	202,486.71	52.52
		·, · · · · ·	,	,	· , · · ·	
Expenditures						
Dept 371 - BUILDIN	NG INSPECTIONS					
249-371-701.000	SALARY & WAGES-FULL TIME	153,063.71	69,500.62	12,898.39	83,563.09	45.41
249-371-702.000	SALARY & WAGES-PART TIME	0.00	420.00	0.00	(420.00)	100.00
249-371-715.000	SOCIAL SECURITY	11,710.91	5,205.00	959.92	6,505.91	44.45
249-371-716.000	HEALTH INSURANCE	55,353.72	22,570.22	4,577.09	32,783.50	40.77
249-371-717.000	LIFE INSURANCE	800.00	160.43	0.00	639.57	20.05
249-371-718.000	RETIREMENT SYSTEM	69,049.45	34,041.74	5,897.49	35,007.71	49.30
249-371-719.000	UNEMPLOYMENT COMPENSATION	12.26	6.06	0.00	6.20	49.43
249-371-720.000	WORKER'S COMPENSATION	600.00	175.55	31.24	424.45	29.26
249-371-727.000	OFFICE SUPPLIES	2,500.00	1,797.28	106.94	702.72	71.89
249-371-728.000	POSTAGE	1,300.00	656.54	81.94	643.46	50.50
249-371-741.000	UNIFORMS	1,000.00	0.00	0.00	1,000.00	0.00
249-371-802.000	AUDITING	650.00	650.00	0.00	0.00	100.00
249-371-815.000	OTHER CONTRACTUAL SERVICE	70,000.00	62,948.95	8,812.02	7,051.05	89.93
249-371-825.000	ADMINISTRATION FEE	37,227.00	18,613.50	3,102.25	18,613.50	50.00
249-371-826.000	LEGAL FEES	25,000.00	12,499.98	2,083.33	12,500.02	50.00
249-371-827.000	MEMBERSHIPS & SUBSCRIPTION	500.00	332.00	0.00	168.00	66.40
249-371-830.000	CONFERENCES AND WORKSHOPS	2,500.00	1,110.00	1,105.00	1,390.00	44.40
249-371-874.200 249-371-901.000	RETIREE HEALTH HSP EMPLR MATCH PRINTING	4,532.00 700.00	3,585.79 338.00	3,585.79 239.00	946.21 362.00	79.12 48.29
249-371-920.000	ELECTRIC	800.00	290.93	51.25	509.07	36.37
249-371-921.000	GAS	725.00	115.44	56.86	609.56	15.92
249-371-922.000	TELEPHONE	1,200.00	551.84	0.00	648.16	45.99
249-371-923.000	WATER AND SEWER	360.00	103.47	26.29	256.53	28.74
249-371-930.000	BUILDING & GROUNDS MAINTENANCE	1,200.00	1,424.81	200.00	(224.81)	118.73
249-371-941.000	EQUIPMENT RENTAL-CITY	9,234.00	2,824.50	(1,023.00)	6,409.50	30.59
249-371-943.000	EQUIPMENT RENTAL - PHONE	1,324.00	661.98	110.33	662.02	50.00
249-371-945.000	EQUIPMENT RENTAL-COMPUTER	7,974.00	3,987.00	664.50	3,987.00	50.00
249-371-960.000	OTHER MISCELLANEOUS EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
249-371-969.000	LIABILITY INSURANCE	2,056.00	2,056.00	0.00	0.00	100.00
249-371-969.100	PROPERTY INSURANCE	55.00	74.02	0.00	(19.02)	134.58

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer	REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	/31/2023		Page: 31/47	
GL NUMBER DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 249 - BUILDING DEPARTMENT FUND Expenditures					
Total Dept 371 - BUILDING INSPECTIONS	462,427.05	246,701.65	43,566.63	215,725.40	53.35
TOTAL EXPENDITURES	462,427.05	246,701.65	43,566.63	215,725.40	53.35
Fund 249 - BUILDING DEPARTMENT FUND: TOTAL REVENUES TOTAL EXPENDITURES	426,500.00 462,427.05	224,013.29 246,701.65	27,926.79 43,566.63	202,486.71 215,725.40	52.52 53.35
NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE END FUND BALANCE	(35,927.05) 286,883.19 250,956.14	(22,688.36) 286,883.19 264,194.83	(15,639.84)	(13,238.69)	63.15

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer	PERIOD ENDING 12	REVENUE AND EXPENDITURE REPORT FOR LAPEER Page: PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27			32/47	
GL NUMBER DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 265 - DRUG LAW ENFORCEMENT FUND Revenues Dept 000						
265-000-665.000 INTEREST ON INVES	TMENTS 500.00	651.53	156.26	(151.53)	130.31	
Total Dept 000	500.00	651.53	156.26	(151.53)	130.31	
TOTAL REVENUES	500.00	651.53	156.26	(151.53)	130.31	
Expenditures Dept 301 - POLICE DEPARTMENT 265-301-976.000 MACHINERY & EQUIP	MENT 10,000.00	8,070.00	0.00	1,930.00	80.70	
Total Dept 301 - POLICE DEPARTMENT	10,000.00	8,070.00	0.00	1,930.00	80.70	
TOTAL EXPENDITURES	10,000.00	8,070.00	0.00	1,930.00	80.70	
Fund 265 - DRUG LAW ENFORCEMENT FUND: TOTAL REVENUES TOTAL EXPENDITURES	500.00 10,000.00	651.53 8,070.00	156.26 0.00	(151.53) 1,930.00	130.31 80.70	
NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE END FUND BALANCE	(9,500.00) 39,522.09 30,022.09	(7,418.47) 39,522.09 32,103.62	156.26	(2,081.53)	78.09	

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27			Page: 33/47		
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 287 - HOUSING	RESOURCE FUND						
Revenues Dept 000							
287-000-665.000	INTEREST ON INVESTMENTS	200.00	552.96	170.03	(352.96)	276.48	
Total Dept 000		200.00	552.96	170.03	(352.96)	276.48	
Dept 690 - HOUSING	REHABILITATION						
287-690-524.000	MSHDA - GRANTS FEDERAL	150,000.00	0.00	0.00	150,000.00	0.00	
287-690-524.001 287-690-524.004	MSHDA ADMIN - FEDERAL USDA GRANT REV	3,000.00 75,000.00	0.00 14,285.00	0.00 14,285.00	3,000.00 60,715.00	0.00 19.05	
287-690-524.004	USDA GRANI REV USDA ADMIN REVENUE	3,000.00	2,142.75	2,142.75	857.25	71.43	
287-690-540.000	MSHDA-NEP STATE GRANT	76,000.00	37,513.00	1,215.00	38,487.00	49.36	
287-690-540.001	MSHDA-NEP GRANT ADMIN	3,000.00	7,500.00	1,536.14	(4,500.00)	250.00	
287-690-674.000	OWNERS CONTRIBUTION	25,000.00	948.00	0.00	24,052.00	3.79	
Total Dept 690 - H	OUSING REHABILITATION	335,000.00	62,388.75	19,178.89	272,611.25	18.62	
TOTAL REVENUES		335,200.00	62,941.71	19,348.92	272,258.29	18.78	
Expenditures							
Dept 690 - HOUSING	REHABILITATION						
287-690-813.000	GRANT ADMINISTRATION	1,000.00	0.00	0.00	1,000.00	0.00	
287-690-813.100	RENTAL REHABILITATION	70,000.00	0.00	0.00	70,000.00 162,004.00	0.00	
287-690-813.200 287-690-813.400	HOMEOWNER REHABILITATION NEIGHBORHOOD BEAUTIFICATION	215,000.00 40,000.00	52,996.00 0.00	15,750.00 0.00	40,000.00	24.65 0.00	
207-090-013.400	NEIGHBORHOOD BEAUTIFICATION	40,000.00	0.00	0.00	40,000.00	0.00	
Total Dept 690 - H	OUSING REHABILITATION	326,000.00	52,996.00	15,750.00	273,004.00	16.26	
Dept 966 - TRANSFE	RS OUT						
287-966-995.101	TRANS TO GENERAL FUND	9,000.00	4,500.00	750.00	4,500.00	50.00	
Total Dept 966 - T	RANSFERS OUT	9,000.00	4,500.00	750.00	4,500.00	50.00	
TOTAL EXPENDITURES		335,000.00	57,496.00	16,500.00	277,504.00	17.16	
Fund 287 - HOUSING	RESOURCE FUND:						
TOTAL REVENUES		335,200.00	62,941.71	19,348.92	272,258.29	18.78	
TOTAL EXPENDITURES		335,000.00	57,496.00	16,500.00	277,504.00	17.16	
NET OF REVENUES & BEG. FUND BALANCE END FUND BALANCE	EXPENDITURES	200.00 29,237.67 29,437.67	5,445.71 29,237.67 34,683.38	2,848.92	(5,245.71)	2,722.86	

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27			Page: 34/47	
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 301 - GENERA Revenues Dept 000	L DEBT SERVICE (VOTED BONDS)					
301-000-665.000	INTEREST ON INVESTMENTS	0.00	648.72	165.16	(648.72)	100.00
Total Dept 000		0.00	648.72	165.16	(648.72)	100.00
Dept 964 - TRANSFI	ERS IN					
301-964-699.202 301-964-699.203 301-964-699.590 301-964-699.591	TRANS FROM MAJOR STREET FUND TRANS FROM LOCAL STREET FUND TRANS FROM WASTEWATER FUND TRANS FROM WATER FUND	266,690.65 45,325.02 37,980.20 54,131.65	256,644.71 43,875.95 31,739.58 44,916.02	0.00 0.00 0.00 0.00	10,045.94 1,449.07 6,240.62 9,215.63	96.23 96.80 83.57 82.98
Total Dept 964 - 1	TRANSFERS IN	404,127.52	377,176.26	0.00	26,951.26	93.33
TOTAL REVENUES		404,127.52	377,824.98	165.16	26,302.54	93.49
Expenditures Dept 906 - DEBT SI	EDUTOE					
301-906-991.100	PRINCIPAL-2017 GO	175,000.00	175,000.00	0.00	0.00	100.00
301-906-991.300	PRINCIPAL-2015 GO	170,000.00	170,000.00	0.00	0.00	100.00
301-906-993.100	INTEREST-2017 GO	18,315.00	10,120.00	0.00	8,195.00	55.26
301-906-993.300	INTEREST-2015 GO	40,062.52	21,306.25	0.00	18,756.27	53.18
301-906-994.300	PAYING AGENT FEES-2015 GO	750.00	750.00	0.00	0.00	100.00
Total Dept 906 - 1	DEBT SERVICE	404,127.52	377,176.25	0.00	26,951.27	93.33
TOTAL EXPENDITURE:	S	404,127.52	377,176.25	0.00	26,951.27	93.33
	L DEBT SERVICE (VOTED BONDS):		·			
TOTAL REVENUES TOTAL EXPENDITURE:	S	404,127.52 404,127.52	377,824.98 377,176.25	165.16 0.00	26,302.54 26,951.27	93.49 93.33
NET OF REVENUES & BEG. FUND BALANCE END FUND BALANCE		0.00 33,145.49 33,145.49	648.73 33,145.49 33,794.22	165.16	(648.73)	100.00

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer	REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27			Page: 35/47	
GL NUMBER DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 403 - CAPITAL IMPROVEMENT FUND Revenues					
Dept 000 403-000-528.000 FEDERAL GRANTS 403-000-665.000 INTEREST ON INVESTMENTS	83,000.00 1,000.00	0.00 5,095.16	0.00 2,834.40	83,000.00 (4,095.16)	0.00 509.52
Total Dept 000	84,000.00	5,095.16	2,834.40	78,904.84	6.07
Dept 931 - CONTRIB FROM COMPONENT UNITS 403-931-584.233 CONTRIB FROM TIFA 3 403-931-584.250 CONTRIB FROM LDFA	30,000.00 0.00	0.00 300,000.00	0.00 0.00	30,000.00 (300,000.00)	0.00 100.00
Total Dept 931 - CONTRIB FROM COMPONENT UNITS	30,000.00	300,000.00	0.00	(270,000.00)	1,000.00
Dept 964 - TRANSFERS IN 403-964-699.101 TRANS FROM GENERAL FUND	157,500.00	78,750.00	13,125.00	78,750.00	50.00
Total Dept 964 - TRANSFERS IN	157,500.00	78,750.00	13,125.00	78,750.00	50.00
TOTAL REVENUES	271,500.00	383,845.16	15,959.40	(112,345.16)	141.38
Expenditures Dept 301 - POLICE DEPARTMENT 403-301-974.000 LAND IMPROVEMENTS 403-301-976.000 MACHINERY & EQUIPMENT	15,000.00 111,412.00	0.00 0.00	0.00 0.00	15,000.00 111,412.00	0.00 0.00
Total Dept 301 - POLICE DEPARTMENT	126,412.00	0.00	0.00	126,412.00	0.00
Dept 336 - FIRE DEPARTMENT 403-336-974.000 LAND IMPROVEMENTS 403-336-976.000 MACHINERY & EQUIPMENT	15,000.00 23,950.00	0.00 0.00	0.00 0.00	15,000.00 23,950.00	0.00 0.00
Total Dept 336 - FIRE DEPARTMENT	38,950.00	0.00	0.00	38,950.00	0.00
Dept 444 - SIDEWALKS 403-444-974.000 LAND IMPROVEMENTS	50,000.00	6,670.43	3,205.00	43,329.57	13.34
Total Dept 444 - SIDEWALKS	50,000.00	6,670.43	3,205.00	43,329.57	13.34
Dept 690 - HOUSING REHABILITATION 403-690-974.000 LAND IMPROVEMENTS	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 690 - HOUSING REHABILITATION	100,000.00	0.00	0.00	100,000.00	0.00
Dept 972 - CONTRIB TO COMPONENT UNITS 403-972-959.248 CONTRIB TO DDA	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 972 - CONTRIB TO COMPONENT UNITS	10,000.00	0.00	0.00	10,000.00	0.00

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer	PERIOD ENDING 12/	REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27			Page: 36/47		
GL NUMBER DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED		
Fund 403 - CAPITAL IMPROVEMENT FUND Expenditures TOTAL EXPENDITURES	325,362.00	6,670.43	3,205.00	318,691.57	2.05		
Fund 403 - CAPITAL IMPROVEMENT FUND: TOTAL REVENUES TOTAL EXPENDITURES	271,500.00 325,362.00	383,845.16 6,670.43	15,959.40 3,205.00	(112,345.16) 318,691.57	141.38 2.05		
NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE END FUND BALANCE	(53,862.00) 200,910.92 147,048.92	377,174.73 200,910.92 578,085.65	12,754.40	(431,036.73)	700.26		

01/30/2024 12:58 User: KHANNA DB: City Of Lape		REVENUE AND EXPENDITURE RF PERIOD ENDING 12/ % Fiscal Year Comple	Page: 37/47			
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 450 - LAND AC Revenues Dept 000	CQUISITION FUND					
450-000-665.000 450-000-671.000	INTEREST ON INVESTMENTS LEASE AGREEMENTS	5,000.00 115,140.00	3,664.87 115,140.00	1,480.75 0.00	1,335.13 0.00	73.30 100.00
Total Dept 000		120,140.00	118,804.87	1,480.75	1,335.13	98.89
TOTAL REVENUES		120,140.00	118,804.87	1,480.75	1,335.13	98.89
Expenditures Dept 101 - CITY CC 450-101-960.000	OMMISSION OTHER MISCELLANEOUS EXPENSE	0.00	2,615.00	2,615.00	(2,615.00)	100.00
Total Dept 101 - C	CITY COMMISSION	0.00	2,615.00	2,615.00	(2,615.00)	100.00
Dept 966 - TRANSFE 450-966-995.590	ERS OUT TRANS TO WASTEWATER	103,941.00	51,970.20	8,661.70	51,970.80	50.00
Total Dept 966 - I	IRANSFERS OUT	103,941.00	51,970.20	8,661.70	51,970.80	50.00
TOTAL EXPENDITURES	5	103,941.00	54,585.20	11,276.70	49,355.80	52.52
Fund 450 - LAND AC TOTAL REVENUES TOTAL EXPENDITURES	~	120,140.00 103,941.00	118,804.87 54,585.20	1,480.75 11,276.70	1,335.13 49,355.80	98.89 52.52
NET OF REVENUES & BEG. FUND BALANCE END FUND BALANCE	EXPENDITURES	16,199.00 1,364,431.41 1,380,630.41	64,219.67 1,364,431.41 1,428,651.08	(9,795.95)	(48,020.67)	396.44

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27		Page: 38/47		
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 506 - PARKING	FUND					
Revenues						
Dept 000 506-000-665.000	INTEREST ON INVESTMENTS	2,200.00	3,077.02	1,081.62	(877.02)	139.86
Total Dept 000		2,200.00	3,077.02	1,081.62	(877.02)	139.86
Dept 535 - PARKING 506-535-659.000	PARKING VIOLATION FINES	1,200.00	60.00	0.00	1,140.00	5.00
Total Dept 535 - PA	ARKING	1,200.00	60.00	0.00	1,140.00	5.00
Dept 931 - CONTRIB 506-931-584.248	FROM COMPONENT UNITS CONTRIB FROM DDA	15,000.00	10,799.35	0.00	4,200.65	72.00
Total Dept 931 - CC	ONTRIB FROM COMPONENT UNITS	15,000.00	10,799.35	0.00	4,200.65	72.00
TOTAL REVENUES		18,400.00	13,936.37	1,081.62	4,463.63	75.74
Expenditures						
Dept 534 - PARKING 506-534-701.000	MAINTENANCE SALARY & WAGES-FULL TIME	1,996.59	767.49	45.89	1,229.10	38.44
506-534-704.000	OVERTIME-FULL TIME	1,159.36	0.00	0.00	1,159.36	0.00
506-534-715.000	SOCIAL SECURITY	188.35	57.27	3.41	131.08	30.41
506-534-716.000	HEALTH INSURANCE	921.40	319.22	48.13	602.18	34.65
506-534-718.000	RETIREMENT SYSTEM	1,055.60	347.82	20.80	707.78	32.95
506-534-719.000	UNEMPLOYMENT COMPENSATION	0.17	0.08	0.00 1.43	0.09	47.06 21.80
506-534-720.000 506-534-782.000	WORKER'S COMPENSATION MATERIAL AND SUPPLIES	110.00 3,000.00	23.98 0.00	0.00	86.02 3,000.00	0.00
506-534-874.200	RETIREE HEALTH HSP EMPLR MATCH	20.00	0.00	0.00	20.00	0.00
506-534-941.000	EQUIPMENT RENTAL-CITY	5,564.00	1,500.15	66.31	4,063.85	26.96
Total Dept 534 - PA	ARKING MAINTENANCE	14,015.47	3,016.01	185.97	10,999.46	21.52
Dept 535 - PARKING						
506-535-874.000	RETIREE HEALTH INSURANCE	13,906.00	13,906.00	0.00	0.00	100.00
506-535-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00	0.00	100.00
506-535-968.100	DEPRECIATION-LAND IMPROVEMENT	22,671.00	0.00	0.00	22,671.00	0.00
Total Dept 535 - PA	ARKING	37,077.00	14,406.00	0.00	22,671.00	38.85
TOTAL EXPENDITURES		51,092.47	17,422.01	185.97	33,670.46	34.10
Fund 506 - PARKING TOTAL REVENUES TOTAL EXPENDITURES	FUND:	18,400.00 51,092.47	13,936.37 17,422.01	1,081.62 185.97	4,463.63 33,670.46	75.74 34.10
NET OF REVENUES & F BEG. FUND BALANCE END FUND BALANCE	EXPENDITURES	(32,692.47) 280,264.32 247,571.85	(3,485.64) 280,264.32 276,778.68	895.65	(29,206.83)	10.66

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27			Page: 39/47		
		2023-24	YTD BALANCE 12/31/2023	ACTIVITY FOR MONTH 12/31/2023	AVAILABLE BALANCE	% BDGT	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED	
Fund 590 - WASTEWA	ATER FUND						
Revenues							
Dept 000 590-000-665.000 590-000-679.000	INTEREST ON INVESTMENTS MISCELLANEOUS REVENUE	20,000.00 500.00	43,232.97 634.22	15,947.48 0.00	(23,232.97) (134.22)	216.16 126.84	
Total Dept 000		20,500.00	43,867.19	15,947.48	(23,367.19)	213.99	
Dept 555 - WASTEWA	ATER PLANT						
590-555-607.300 590-555-614.000 590-555-651.000 590-555-658.000	TAP IN FEES IN LIEU OF RESIDENCY FEE USER FEES USER FEE PENALTY	110,000.00 4,370.00 4,120,000.00 50,000.00	40,000.00 0.00 2,050,991.35 28,127.21	8,000.00 0.00 318,733.16 5,319.50	70,000.00 4,370.00 2,069,008.65 21,872.79	36.36 0.00 49.78 56.25	
Total Dept 555 - W	NASTEWATER PLANT	4,284,370.00	2,119,118.56	332,052.66	2,165,251.44	49.46	
Dept 558 - INDUST	RIAL PRETREATMENT PROG						
590-558-607.200	IPP PERMIT	2,500.00	0.00	0.00	2,500.00	0.00	
Total Dept 558 - I	INDUSTRIAL PRETREATMENT PROG	2,500.00	0.00	0.00	2,500.00	0.00	
Dept 964 - TRANSFE	ERS IN						
590-964-699.450	TRANS FROM LAND ACQUISITION	103,941.00	51,970.20	8,661.70	51,970.80	50.00	
Total Dept 964 - 1	FRANSFERS IN	103,941.00	51,970.20	8,661.70	51,970.80	50.00	
TOTAL REVENUES		4,411,311.00	2,214,955.95	356,661.84	2,196,355.05	50.21	
Expenditures	אזה היה מישיי						
Dept 555 - WASTEWA 590-555-701.000	SALARY & WAGES-FULL TIME	507,562.67	223,076.18	37,106.86	284,486.49	43.95	
590-555-704.000	OVERTIME-FULL TIME	25,926.67	14,141.81	2,545.16	11,784.86	54.55	
590-555-715.000	SOCIAL SECURITY	41,027.02	17,885.85	2,990.06	23,141.17	43.60	
590-555-716.000	HEALTH INSURANCE	267,068.54	114,863.72	19,353.73	152,204.82	43.01	
590-555-717.000 590-555-718.000	LIFE INSURANCE	1,500.00	715.48 110,584.98	0.00 17,083.14	784.52 107,458.89	47.70 50.72	
590-555-719.000	RETIREMENT SYSTEM UNEMPLOYMENT COMPENSATION	218,043.87 46.85	0.07	0.00	46.78	0.15	
590-555-720.000	WORKER'S COMPENSATION	3,450.00	1,601.88	247.56	1,848.12	46.43	
590-555-727.000	OFFICE SUPPLIES	1,600.00	259.91	0.00	1,340.09	16.24	
590-555-728.000	POSTAGE	8,700.00	325.13	(66.36)	8,374.87	3.74	
590-555-741.000 590-555-743.000	UNIFORMS CHEMICAL-CHLORINE	5,000.00 9,000.00	1,468.47 3,799.50	207.52 0.00	3,531.53 5,200.50	29.37 42.22	
590-555-743.100	CHEMICAL-FERROUS CHLORIDE	88,000.00	20,412.35	0.00	67,587.65	23.20	
590-555-743.200	CHEMICAL-SODIUM BISULFATE	5,800.00	2,940.00	0.00	2,860.00	50.69	
590-555-744.000	TOOLS	3,000.00	1,118.90	305.24	1,881.10	37.30	
590-555-757.000 590-555-757.100	LAB SUPPLIES	6,000.00 3,000.00	5,307.93 199.00	152.94 0.00	692.07 2,801.00	88.47 6.63	
590-555-782.000	LAB EQUIPMENT MATERIAL AND SUPPLIES	22,000.00	8,460.99	1,633.95	13,539.01	38.46	
590-555-802.000	AUDITING	6,300.00	6,300.00	2,800.00	0.00	100.00	
590-555-804.000	ENGINEERING	3,000.00	0.00	0.00	3,000.00	0.00	
590-555-806.000 590-555-811 000	PROFESSIONAL LAB SERVICES	14,500.00 5,500.00	5,137.63	118.00	9,362.37 3,372,64	35.43	
590-555-811.000 590-555-815.000	ELECTRICAL MATERIALS & SUPPLIES OTHER CONTRACTUAL SERVICE	135,000.00	2,127.36 11,932.33	0.00 3,353.65	3,372.64 123,067.67	38.68 8.84	

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer

REVENUE AND EXPENDITURE REPORT FOR LAPEER

Page: 40/47

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2023-24 Amended Budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - WASTEW	ATER FUND					
Expenditures						
590-555-825.000	ADMINISTRATION FEE	247,431.00	123,715.50	20,619.25	123,715.50	50.00
590-555-830.000	CONFERENCES AND WORKSHOPS	3,000.00	166.40	95.00	2,833.60	5.55
590-555-874.000	RETIREE HEALTH INSURANCE	154,717.00	154,717.00	0.00	0.00	100.00
590-555-874.100	RETIREE DRUG CARD REIMBURSE	1,500.00	1,500.00	0.00	0.00	100.00
590-555-874.200	RETIREE HEALTH HSP EMPLR MATCH	9,821.00	8,734.78	8,734.78	1,086.22	88.94
590-555-901.000	PRINTING	2,000.00	441.00	317.00	1,559.00	22.05
590-555-920.000	ELECTRIC	235,000.00	104,751.41	22,618.46	130,248.59	44.58
590-555-921.000	GAS	35,000.00	3,815.30	2,765.54	31,184.70	10.90
590-555-922.000	TELEPHONE	3,220.00	1,148.80	120.00	2,071.20	35.68
590-555-923.000	WATER AND SEWER	3,200.00	1,065.40	270.56	2,134.60	33.29
590-555-930.000	BUILDING & GROUNDS MAINTENANCE	15,000.00	6,260.49	142.09	8,739.51	41.74
590-555-933.000	VEHICLE-MACH OPER & MAINT	60,000.00	10,761.91	3,035.19	49,238.09	17.94
590-555-941.000	EQUIPMENT RENTAL-CITY	106,645.00	53,322.48	8,887.08	53,322.52	50.00
590-555-943.000	EQUIPMENT RENTAL - PHONE	2,464.00	1,231.98	205.33	1,232.02	50.00
590-555-945.000	EQUIPMENT RENTAL-COMPUTER	17,398.00	8,698.98	1,449.83	8,699.02	50.00
590-555-955.000	PERMITS, FEES, & EASEMENTS	5,500.00	13,500.00	5,500.00	(8,000.00)	245.45
590-555-958.000	PAYMENT IN LIEU OF TAXES	89,141.00	44,570.52	7,428.42	44,570.48	50.00
590-555-960.000	OTHER MISCELLANEOUS EXPENSE	3,000.00	1,835.39	551.41	1,164.61	61.18
590-555-968.200	DEPRECIATION-BUILDING	465,000.00	0.00	0.00	465,000.00	0.00
590-555-968.300	DEPRECIATION-MACH & EQUIP	119,000.00	0.00	0.00	119,000.00	0.00
590-555-968.400	DEPRECIATION-INFRASTRUCTURE	320,000.00	0.00	0.00	320,000.00	0.00
590-555-969.000	LIABILITY INSURANCE	15,200.00	13,923.37	0.00	1,276.63	91.60
590-555-969.100	PROPERTY INSURANCE	37,785.00	52,022.97	0.00	(14,237.97)	137.68
590-555-969.400	MARINE INSURANCE	583.00	557.53	0.00	25.47	95.63
590-555-974.000	LAND IMPROVEMENTS	438,000.00	143,128.19	8,393.97	294,871.81	32.68
590-555-991.000	PRINCIPAL	405,000.00	405,000.00	0.00	0.00	100.00
590-555-993.000	INTEREST	96,103.76	50,583.13	0.00	45,520.63	52.63
Total Dept 555 -	WASTEWATER PLANT	4,271,734.38	1,758,112.00	178,965.36	2,513,622.38	41.16
Dept 557 - SEWER	UTILITY DIVISION					
590-557-701.000	SALARY & WAGES-FULL TIME	142,092.98	34,684.75	10,269.12	107,408.23	24.41
590-557-704.000	OVERTIME-FULL TIME	996.11	1,122.05	131.53	(125.94)	112.64
590-557-715.000	SOCIAL SECURITY	12,016.21	2,679.45	775.69	9,336.76	22.30
590-557-716.000	HEALTH INSURANCE	80,488.60	16,921.69	5,653.55	63,566.91	21.02
590-557-717.000	LIFE INSURANCE	500.00	182.82	0.00	317.18	36.56
590-557-718.000	RETIREMENT SYSTEM	63,943.69	16,032.05	4,527.69	47,911.64	25.07
590-557-719.000	UNEMPLOYMENT COMPENSATION	12.82	0.08	0.00	12.74	0.62
590-557-720.000	WORKER'S COMPENSATION	1,200.00	243.12	75.80	956.88	20.26
590-557-727.000	OFFICE SUPPLIES	500.00	103.40	23.62	396.60	20.68
590-557-741.000	UNIFORMS	3,500.00	651.50	175.74	2,848.50	18.61
590-557-744.000	TOOLS	800.00	0.00	0.00	800.00	0.00
590-557-782.000	MATERIAL AND SUPPLIES	25,000.00	3,987.34	2,606.25	21,012.66	15.95
590-557-804.000	ENGINEERING	3,000.00	0.00	0.00	3,000.00	0.00
590-557-815.000	OTHER CONTRACTUAL SERVICE	5,000.00	526.19	104.06	4,473.81	10.52
590-557-830.000	CONFERENCES AND WORKSHOPS	3,000.00	0.00	0.00	3,000.00	0.00
590-557-874.200	RETIREE HEALTH HSP EMPLR MATCH	3,801.00	3,312.08	3,312.08	488.92	87.14
590-557-901.000	PRINTING	150.00	33.19	0.00	116.81	22.13
590-557-922.000	TELEPHONE	1,200.00	428.80	0.00	771.20	35.73
590-557-930.000	BUILDING & GROUNDS MAINTENANCE	12,000.00	3,433.98	200.00	8,566.02	28.62
590-557-933.000	VEHICLE-MACH OPER & MAINT	500.00	0.00	0.00	500.00	0.00
590-557-941.000	EQUIPMENT RENTAL-CITY	102,124.00	50,350.11	8,433.23	51,773.89	49.30
590-557-945.000	EQUIPMENT RENTAL-COMPUTER	4,229.00	2,114.52	352.42	2,114.48	50.00
590-557-960.000	OTHER MISCELLANEOUS EXPENSE	3,500.00	2,431.64	0.00	1,068.36	69.48
590-557-974.000	LAND IMPROVEMENTS	85,000.00	0.00	0.00	85,000.00	0.00

VTD BALANCE ALTIVETY FOR J2023-44 ALTIV	01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	Page: 41/47			
Expenditures total Dept 557 - SEMPLY UTLITY DIVISION 554,554.41 139,238.76 36,640.78 415,315.65 25.11 Dept 558 - INDUSTRIAL PRETREATEMENT PROS 25,743.70 10,273.97 1,860.37 15,469.73 39.91 598 - 558 - 701.000 SOLIAL SEQUENTY 2,051.13 782.54 141.02 1,250.55 35.43 598 - 558 - 711.000 SOLIAL SEQUENTY 2,051.13 782.54 141.02 1,250.55 35.43 35.33 598 - 558 - 711.000 NETERMENT SYSTEM 9,878.38 4,004.58 706.05 5,822.80 40.93 598 - 558 - 721.000 NORKER'S COMENTATION 2.06 0.00 7.5.63 12.97 524.17 12.64 598 - 558 - 721.000 NORKER'S COMENTATION 2.06 0.00 7.6.03 15.0.00 7.6.00 15.0.00 50.00 <th>GL NUMBER</th> <th>DESCRIPTION</th> <th></th> <th>12/31/2023</th> <th>MONTH 12/31/2023</th> <th>BALANCE</th> <th></th>	GL NUMBER	DESCRIPTION		12/31/2023	MONTH 12/31/2023	BALANCE	
Dept 58 - INDUSTRIAL PRETREATMENT FROG 22,743.70 10,273.97 1,860.37 12,469.73 39.91 590-558-710.000 SALARY & WAGES-FULL TIME 22,743.70 10,273.97 1,860.37 1,740.73 39.91 590-558-716.000 HEALTH INSURANCE 11,721.63 3,905.25 590.20 7,816.38 33.32 590-558-718.000 HEALTH INSURANCE 11,721.63 3,905.25 590.20 7,816.38 33.32 590-558-718.000 HEALTH INSURANCE 9,878.38 4,045.58 708.05 5,822.80 40.55 590-558-718.000 HERLOWING COMPENDATION 60.00 15.80 12.97 52.51 12.90 52.51 12.90 12.91 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.90 52.51 12.91 52.51		IER FUND					
590-598-701.000 SALARY # WAGES-FULL TIME 25,731.0 10,272.97 1,860.37 13,469.73 39.91 590-588-715.000 SOCIAL SECURITY 2,031.11 780.54 141.02 1,250.57 38.91 590-588-716.000 HEALTH INGURANCE 11,721.63 3,905.25 590.20 7,816.38 33.23 590-558-718.000 RETIREMENT SYSTEM 9,878.38 4,045.58 708.05 5,832.80 40.63 590-558-718.000 NORKEN'S COMPENSATION 2.06 0.00 0.00 2.06 0.00 590-558-741.000 WORKEN'S COMPENSATION 600.00 75.83 12.97 524.17 12.64 590-558-741.000 WORKEN'S COMPENSATION 600.00 75.83 12.97 524.17 12.64 590-558-741.000 WORKEN'S COMPENSATION 600.00 0.00 0.00 2.06 0.00 590-558-741.000 WORKEN'S COMPENSATION 600.00 0.00 0.00 2.06 0.00 590-558-813.000 ONTRAD MORKENDES 20.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 <td< td=""><td>Total Dept 557 - SI</td><td>EWER UTILITY DIVISION</td><td>554,554.41</td><td>139,238.76</td><td>36,640.78</td><td>415,315.65</td><td>25.11</td></td<>	Total Dept 557 - SI	EWER UTILITY DIVISION	554,554.41	139,238.76	36,640.78	415,315.65	25.11
Dept 562 - PFOS MITIGATION 590-562-814.200 PFOS EXPENSES 15,000.00 4,472.50 0.00 10,527.50 29.82 Total Dept 562 - PFOS MITIGATION 15,000.00 4,472.50 0.00 10,527.50 29.82 Dept 966 - TRANSFERS OUT 590-966-995.301 TRANS TO 2015 G.O. BOND FUND 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Expenditures 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62 Fund 590 - WASTEWATER FUND: 4,930,584.87 1,953,300.23 219,408.14 2,996,355.05 50.21 TOTAL EXPENDITURES 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62	590-558-701.000 590-558-715.000 590-558-716.000 590-558-717.000 590-558-718.000 590-558-719.000 590-558-720.000 590-558-741.000 590-558-815.000 590-558-830.000	SALARY & WAGES-FULL TIME SOCIAL SECURITY HEALTH INSURANCE LIFE INSURANCE RETIREMENT SYSTEM UNEMPLOYMENT COMPENSATION WORKER'S COMPENSATION UNIFORMS OTHER CONTRACTUAL SERVICE CONFERENCES AND WORKSHOPS	2,031.11 11,721.63 100.00 9,878.38 2.06 600.00 300.00 250.00 400.00	780.54 3,905.25 40.83 4,045.58 0.00 75.83 150.00 0.00 0.00	$141.02 \\ 590.20 \\ 0.00 \\ 708.05 \\ 0.00 \\ 12.97 \\ 24.00 \\ 0.00 \\$	$1,250.57 \\7,816.38 \\59.17 \\5,832.80 \\2.06 \\524.17 \\150.00 \\250.00 \\400.00 \\$	38.43 33.32 40.83 40.95 0.00 12.64 50.00 0.00 0.00 0.00
590-562-814.200 PFOS EXPENSES 15,000.00 4,472.50 0.00 10,527.50 29.82 Total Dept 562 - PFOS MITIGATION 15,000.00 4,472.50 0.00 10,527.50 29.82 Dept 966 - TRANSFERS OUT 590-966-995.301 TRANS TO 2015 G.O. BOND FUND 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Expenditures 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62 Fund 590 - WASTEWATER FUND: 4,411,311.00 2,214,955.95 356,661.84 2,196,355.05 50.21 TOTAL EXPENDITURES 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62 NET OF REVENUES & EXPENDITURES (519,273.87) 261,655.72 137,253.70 (780,929.59) 50.39	Total Dept 558 - II	NDUSTRIAL PRETREATMENT PROG	51,315.88	19,737.39	3,802.00	31,578.49	38.46
Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Expenditures 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62 Fund 590 - WASTEWATER FUND: 4,411,311.00 2,214,955.95 356,661.84 2,196,355.05 50.21 TOTAL EXPENDITURES 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62 NET OF REVENUES & EXPENDITURES (519,273.87) 261,655.72 137,253.70 (780,929.59) 50.39	-		15,000.00	4,472.50	0.00	10,527.50	29.82
590-966-995.301 TRANS TO 2015 G.O. BOND FUND 37,980.20 31,739.58 0.00 6,240.62 83.57 Total Dept 966 - TRANSFERS OUT 37,980.20 31,739.58 0.00 6,240.62 83.57 TOTAL EXPENDITURES 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62 Fund 590 - WASTEWATER FUND: 4,411,311.00 2,214,955.95 356,661.84 2,196,355.05 50.21 TOTAL EXPENDITURES 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62 NET OF REVENUES & EXPENDITURES (519,273.87) 261,655.72 137,253.70 (780,929.59) 50.39	Total Dept 562 - Pl	FOS MITIGATION	15,000.00	4,472.50	0.00	10,527.50	29.82
TOTAL EXPENDITURES 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62 Fund 590 - WASTEWATER FUND: 4,411,311.00 2,214,955.95 356,661.84 2,196,355.05 50.21 TOTAL EXPENDITURES 4,930,584.87 1,953,300.23 219,408.14 2,977,284.64 39.62 NET OF REVENUES & EXPENDITURES (519,273.87) 261,655.72 137,253.70 (780,929.59) 50.39	-		37,980.20	31,739.58	0.00	6,240.62	83.57
Fund 590 - WASTEWATER FUND: TOTAL REVENUES4,411,311.002,214,955.95356,661.842,196,355.0550.21TOTAL EXPENDITURES4,930,584.871,953,300.23219,408.142,977,284.6439.62NET OF REVENUES & EXPENDITURES(519,273.87)261,655.72137,253.70(780,929.59)50.39	Total Dept 966 - TI	RANSFERS OUT	37,980.20	31,739.58	0.00	6,240.62	83.57
TOTAL REVENUES4,411,311.002,214,955.95356,661.842,196,355.0550.21TOTAL EXPENDITURES4,930,584.871,953,300.23219,408.142,977,284.6439.62NET OF REVENUES & EXPENDITURES(519,273.87)261,655.72137,253.70(780,929.59)50.39	TOTAL EXPENDITURES		4,930,584.87	1,953,300.23	219,408.14	2,977,284.64	39.62
	TOTAL REVENUES TOTAL EXPENDITURES		4,930,584.87	1,953,300.23	219,408.14	2,977,284.64	39.62

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE R PERIOD ENDING 12/	Page: 42/47			
DB. CILY OI LAPE	SET	% Fiscal Year Comple	eted: 50.27			
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER I	FIND					
Revenues						
Dept 000						
591-000-665.000	INTEREST ON INVESTMENTS	30,000.00	26,799.91	7,918.67	3,200.09	89.33
591-000-679.000	MISCELLANEOUS REVENUE	0.00	1,180.20	0.00	(1,180.20)	100.00
Total Dept 000		30,000.00	27,980.11	7,918.67	2,019.89	93.27
100di Dept 000		50,000.00	27,500.11	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	2,019.09	55.27
Dept 556 - WATER (
591-556-504.000	USDA GRANT	2,000,000.00	0.00	0.00	2,000,000.00	0.00
591-556-540.002	MEDC-CDBG	0.00	871,480.49	0.00	(871,480.49)	100.00
591-556-607.000	WATER TURN-ON/TURN-OFF	12,500.00	7,800.00	0.00	4,700.00	62.40
591-556-607.300 591-556-614.000	TAP IN FEES IN LIEU OF RESIDENCY FEE	100,000.00 4,370.00	27,850.00 0.00	5,500.00 0.00	72,150.00 4,370.00	27.85 0.00
591-556-637.000	METER INSTALL & REPAIR	18,000.00	13,215.00	0.00	4,785.00	73.42
591-556-651.000	USER FEES	3,090,000.00	1,598,727.18	237,364.95	1,491,272.82	51.74
591-556-658.000	USER FEE PENALTY	30,000.00	20,029.60	3,828.12	9,970.40	66.77
591-556-667.500	HYDRANT RENTAL	8,000.00	12,198.79	475.00	(4,198.79)	152.48
591-556-667.600	HYDRANT RENTAL-PRIVATE	147,000.00	74,604.18	12,328.49	72,395.82	50.75
Total Dept 556 - W	WATER OPERATIONS	5,409,870.00	2,625,905.24	259,496.56	2,783,964.76	48.54
TOTAL REVENUES		5,439,870.00	2,653,885.35	267,415.23	2,785,984.65	48.79
Expenditures						
Dept 556 - WATER (OPERATIONS					
591-556-701.000	SALARY & WAGES-FULL TIME	298,005.57	157,909.51	22,877.78	140,096.06	52.99
591-556-704.000	OVERTIME-FULL TIME	12,305.09	7,108.20	1,325.55	5,196.89	57.77
591-556-715.000	SOCIAL SECURITY	23,201.93	12,385.18	1,818.94	10,816.75	53.38
591-556-716.000	HEALTH INSURANCE	137,841.48	82,319.50	11,470.46	55,521.98	59.72
591-556-717.000	LIFE INSURANCE	800.00	291.36	0.00	508.64	36.42
591-556-718.000 591-556-719.000	RETIREMENT SYSTEM UNEMPLOYMENT COMPENSATION	123,815.83 27.87	77,102.48 5.56	10,406.26 0.00	46,713.35 22.31	62.27 19.95
591-556-720.000	WORKER'S COMPENSATION	4,000.00	1,898.25	264.70	22.31	47.46
591-556-727.000	OFFICE SUPPLIES	1,500.00	310.30	70.89	1,189.70	20.69
591-556-728.000	POSTAGE	13,000.00	2,209.17	(66.36)	10,790.83	16.99
591-556-739.000	WATER PURCHASES	1,812,510.00	607,648.36	0.00	1,204,861.64	33.53
591-556-741.000	UNIFORMS	3,500.00	1,842.79	125.54	1,657.21	52.65
591-556-744.000	TOOLS	1,200.00	4,738.20	0.00	(3,538.20)	394.85
591-556-782.000	MATERIAL AND SUPPLIES	200,000.00	72,049.56	2,987.38	127,950.44	36.02
591-556-802.000	AUDITING	6,300.00	6,300.00	2,795.00	0.00	100.00
591-556-803.000	CONSULTING	5,000.00	0.00	0.00	5,000.00	0.00
591-556-804.000	ENGINEERING	25,000.00	0.00	0.00	25,000.00	0.00
591-556-815.000 591-556-825.000	OTHER CONTRACTUAL SERVICE ADMINISTRATION FEE	100,000.00 180,741.00	13,695.39 90,370.50	2,576.95 15,061.75	86,304.61 90,370.50	13.70 50.00
591-556-827.000	MEMBERSHIPS & SUBSCRIPTION	5,000.00	910.00	0.00	4,090.00	18.20
591-556-830.000	CONFERENCES AND WORKSHOPS	5,000.00	3,109.64	390.00	1,890.36	62.19
591-556-874.000	RETIREE HEALTH INSURANCE	120,631.00	120,631.00	0.00	0.00	100.00
591-556-874.100	RETIREE DRUG CARD REIMBURSE	1,000.00	1,000.00	0.00	0.00	100.00
591-556-874.200	RETIREE HEALTH HSP EMPLR MATCH	6,792.00	6,367.28	6,367.28	424.72	93.75
591-556-900.000	ADVERTISING	3,600.00	0.00	0.00	3,600.00	0.00
591-556-901.000	PRINTING	4,000.00	2,197.79	0.00	1,802.21	54.94
591-556-920.000	ELECTRIC	25,000.00	5,825.43	1,517.19	19,174.57	23.30
591-556-921.000	GAS	2,500.00	309.09	77.53	2,190.91	12.36
591-556-922.000 591-556-923.000	TELEPHONE WATER AND SEWER	4,580.00 900.00	660.00 282.98	120.00 63.84	3,920.00 617.02	14.41 31.44

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		PERIOD ENDING 12/	REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27		Page: 43/47	
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER	FUND					
Expenditures						
591-556-930.000	BUILDING & GROUNDS MAINTENANCE	20,000.00	5,666.09	330.00	14,333.91	28.33
591-556-934.000	EQUIPMENT MAINT-COMPUTER	70.00	3,069.95	0.00	(2,999.95)	,
591-556-941.000	EQUIPMENT RENTAL-CITY	125,000.00	72,274.52	6,937.55	52,725.48	57.82
591-556-943.000	EQUIPMENT RENTAL - PHONE	1,324.00	661.98	110.33	662.02	50.00
591-556-945.000	EQUIPMENT RENTAL-COMPUTER	8,457.00	4,228.50	704.75	4,228.50	50.00
591-556-955.000	PERMITS, FEES, & EASEMENTS	3,700.00	3,842.88	0.00	(142.88)	103.86
591-556-958.000	PAYMENT IN LIEU OF TAXES	37,951.00 2,500.00	18,975.48	3,162.58 23.48	18,975.52 1,915.98	50.00 23.36
591-556-960.000 591-556-968.100	OTHER MISCELLANEOUS EXPENSE DEPRECIATION-LAND IMPROVEMENT	2,500.00	584.02 0.00	23.48	2,400.00	23.30
591-556-968.200	DEPRECIATION-LAND IMPROVEMENT DEPRECIATION-BUILDING	765.00	0.00	0.00	2,400.00 765.00	0.00
591-556-968.300	DEFRECIATION-BOILDING DEPRECIATION-MACH & EQUIP	11,000.00	0.00	0.00	11,000.00	0.00
591-556-968.400	DEPRECIATION-INFRASTRUCTURE	286,000.00	0.00	0.00	286,000.00	0.00
591-556-969.000	LIABILITY INSURANCE	4,804.00	3,915.00	0.00	889.00	81.49
591-556-969.100	PROPERTY INSURANCE	3,770.00	5,189.99	0.00	(1,419.99)	137.67
591-556-969.400	MARINE INSURANCE	642.00	613.34	0.00	28.66	95.54
591-556-974.000	LAND IMPROVEMENTS	4,273,000.00	2,683,755.37	113,757.50	1,589,244.63	62.81
591-556-976.000	MACHINERY & EQUIPMENT	0.00	6,060.00	0.00	(6,060.00)	100.00
Total Dept 556 -	WATER OPERATIONS	7,909,134.77	4,088,314.64	205,276.87	3,820,820.13	51.69
Dept 966 - TRANSF	ERS OUT					
591-966-995.301	TRANS TO 2015 G.O. BOND FUND	54,131.65	44,916.02	0.00	9,215.63	82.98
Total Dept 966 -	TRANSFERS OUT	54,131.65	44,916.02	0.00	9,215.63	82.98
TOTAL EXPENDITURE	S	7,963,266.42	4,133,230.66	205,276.87	3,830,035.76	51.90
Fund 591 - WATER TOTAL REVENUES TOTAL EXPENDITURE		5,439,870.00 7,963,266.42	2,653,885.35 4,133,230.66	267,415.23 205,276.87	2,785,984.65 3,830,035.76	48.79 51.90
NET OF REVENUES & BEG. FUND BALANCE END FUND BALANCE		(2,523,396.42) 10,539,476.60 8,016,080.18	(1,479,345.31) 10,539,476.60 9,060,131.29	62,138.36	(1,044,051.11)	58.63

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer		REVENUE AND EXPENDITURE REPORT FOR LAPEER PERIOD ENDING 12/31/2023 % Fiscal Year Completed: 50.27			Page: 44/47	
GL NUMBER	DESCRIPTION	- 2023-24 AMENDED BUDGET	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 602 - INFORMA Revenues Dept 000	ATION TECHNOLOGY FUND					
602-000-665.000	INTEREST ON INVESTMENTS	1,100.00	2,738.41	977.18	(1,638.41)	248.95
Total Dept 000		1,100.00	2,738.41	977.18	(1,638.41)	248.95
Dept 228 - INFORMA	ATION TECHNOLOGY					
602-228-626.400 602-228-626.700	EQUIPMENT RENTAL EQUIPMENT RENTAL-OTHER	210,948.00 5,074.00	105,111.60 2,959.81	17,518.60 422.83	105,836.40 2,114.19	49.83 58.33
Total Dept 228 - 1	INFORMATION TECHNOLOGY	216,022.00	108,071.41	17,941.43	107,950.59	50.03
TOTAL REVENUES		217,122.00	110,809.82	18,918.61	106,312.18	51.04
Expenditures Dept 228 - INFORMA	ATION TECHNOLOGY					
602-228-825.000	ADMINISTRATION FEE	10,861.00	5,430.49	905.08	5,430.51	50.00
602-228-927.000	INTERNET SERVICES	8,715.00	3,296.10	609.92	5,418.90	37.82
602-228-934.000 602-228-968.300	EQUIPMENT MAINT-COMPUTER DEPRECIATION-MACH & EQUIP	132,285.00 47,000.00	66,466.53 0.00	5,628.33 0.00	65,818.47 47,000.00	50.24 0.00
602-228-969.100	PROPERTY INSURANCE	3,465.00	3,465.00	0.00	0.00	100.00
602-228-969.300	CYBER INSURANCE	7,263.00	6,338.50	0.00	924.50	87.27
602-228-976.000	MACHINERY & EQUIPMENT	15,000.00	0.00	0.00	15,000.00	0.00
602-228-976.999	MACHINERY & EQUIPMENT NON-CIP	10,000.00	4,319.11	171.97	5,680.89	43.19
Total Dept 228 - 1	INFORMATION TECHNOLOGY	234,589.00	89,315.73	7,315.30	145,273.27	38.07
TOTAL EXPENDITURES	S	234,589.00	89,315.73	7,315.30	145,273.27	38.07
Fund 602 - INFORMA TOTAL REVENUES	ATION TECHNOLOGY FUND:	217,122.00	110,809.82	18,918.61	106,312.18	51.04
TOTAL EXPENDITURES	S	234,589.00	89,315.73	7,315.30	145,273.27	38.07
NET OF REVENUES & BEG. FUND BALANCE END FUND BALANCE		(17,467.00) 369,346.45 351,879.45	21,494.09 369,346.45 390,840.54	11,603.31	(38,961.09)	123.06

01/30/2024 12:58 User: KHANNA DB: City Of Lapee		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	31/2023		Page: 45/47			
GL NUMBER	DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED		
Revenues Dept 000	E COMMUNICATION FUND							
603-000-665.000	INTEREST ON INVESTMENTS	600.00	753.43	260.68	(153.43)	125.57		
Total Dept 000		600.00	753.43	260.68	(153.43)	125.57		
Dept 229 - INFORMAT 603-229-626.400 603-229-626.700	ION TECHNOLOGY EQUIPMENT RENTAL EQUIPMENT RENTAL-OTHER	26,357.00 662.00	13,178.46 331.02	2,196.41 55.17	13,178.54 330.98	50.00 50.00		
Total Dept 229 - INI	FORMATION TECHNOLOGY	27,019.00	13,509.48	2,251.58	13,509.52	50.00		
TOTAL REVENUES		27,619.00	14,262.91	2,512.26	13,356.09	51.64		
Expenditures Dept 229 - INFORMAT 603-229-825.000 603-229-922.000 603-229-934.100 603-229-968.300 603-229-969.100 603-229-976.999	ION TECHNOLOGY ADMINISTRATION FEE TELEPHONE EQUIPMENT MAINT-OTHER DEPRECIATION-MACH & EQUIP PROPERTY INSURANCE MACHINERY & EQUIPMENT NON-CIP	3,690.00 16,968.00 500.00 5,091.00 660.00 1,000.00	1,845.00 7,544.85 615.00 0.00 660.00 0.00	307.50 1,508.75 0.00 0.00 0.00 0.00	1,845.00 9,423.15 (115.00) 5,091.00 0.00 1,000.00	50.00 44.47 123.00 0.00 100.00 0.00		
Total Dept 229 - INI	FORMATION TECHNOLOGY	27,909.00	10,664.85	1,816.25	17,244.15	38.21		
TOTAL EXPENDITURES		27,909.00	10,664.85	1,816.25	17,244.15	38.21		
TOTAL REVENUES TOTAL EXPENDITURES	E COMMUNICATION FUND:	27,619.00 27,909.00 (290.00)	14,262.91 10,664.85 3,598.06	2,512.26 1,816.25 696.01	13,356.09 17,244.15	51.64 38.21		
NET OF REVENUES & E: BEG. FUND BALANCE END FUND BALANCE	ALFUDIIOKE2	(290.00) 105,120.06 104,830.06	3,598.06 105,120.06 108,718.12	090.01	(3,888.06)	1,240./1		

01/30/2024 12:58 User: KHANNA DB: City Of Lape		REVENUE AND EXPENDITURE R PERIOD ENDING 12/ % Fiscal Year Comple	31/2023		Page: 46/47				
		_	YTD BALANCE	ACTIVITY FOR	AVAILABLE				
GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED			
Fund 661 - MOTOR H	POOL FUND								
Revenues									
Dept 000									
661-000-665.000	INTEREST ON INVESTMENTS	8,000.00	4,025.74	1,883.91	3,974.26	50.32			
661-000-679.000	MISCELLANEOUS REVENUE	15,000.00	12,914.24	7,492.50	2,085.76	86.09			
Motol Dopt 000		23,000.00	16,939.98	9,376.41	6,060.02	73.65			
Total Dept 000		23,000.00	10,939.90	9,370.41	0,000.02	13.05			
Dept 580 - MOTOR H									
661-580-626.400	EQUIPMENT RENTAL	1,085,463.00	569,127.95	91,514.28	516,335.05	52.43			
661-580-626.700	EQUIPMENT RENTAL-OTHER	2,476.00	2,476.00	0.00	0.00	100.00			
Total Dept 580 - M		1,087,939.00	571,603.95	91,514.28	516,335.05	52.54			
iotai Dept 300 i	1010K 1001	1,007,959.00	5/1,005.95	51,514.20	510,555.05	52.54			
TOTAL REVENUES		1,110,939.00	588,543.93	100,890.69	522,395.07	52.98			
Expenditures									
Dept 580 - MOTOR H		100 (70 17	50 170 10	0 007 70	31 600 03	45 00			
661-580-701.000	SALARY & WAGES-FULL TIME OVERTIME-FULL TIME	130,678.17 2,432.84	59,170.10 2,817.17	9,987.73 367.88	71,508.07 (384.33)	45.28 115.80			
661-580-704.000 661-580-715.000	SOCIAL SECURITY	2,432.84 10,486.87	4,623.10	772.40	(384.33) 5,863.77	44.08			
661-580-716.000	HEALTH INSURANCE	75,136.16	34,152.68	5,692.11	40,983.48	45.45			
661-580-717.000	LIFE INSURANCE	425.00	186.36	0.00	238.64	43.85			
661-580-718.000	RETIREMENT SYSTEM	57,881.92	30,017.27	4,611.06	27,864.65	51.86			
661-580-719.000	UNEMPLOYMENT COMPENSATION	11.97	0.00	0.00	11.97	0.00			
661-580-720.000	WORKER'S COMPENSATION	2,035.00	896.95	138.44	1,138.05	44.08			
661-580-727.000	OFFICE SUPPLIES	1,500.00	310.30	70.89	1,189.70	20.69			
661-580-741.000	UNIFORMS	2,500.00	865.73	367.14	1,634.27	34.63			
661-580-744.000	TOOLS	3,500.00	2,575.24	346.30	924.76	73.58			
661-580-782.000	MATERIAL AND SUPPLIES	250,000.00	98,917.76	15,836.28	151,082.24	39.57			
661-580-802.000	AUDITING	1,650.00	1,650.00	0.00	0.00	100.00			
661-580-815.000	OTHER CONTRACTUAL SERVICE	55,000.00	13,539.58	5,202.10	41,460.42	24.62			
661-580-825.000	ADMINISTRATION FEE	69,068.00	34,534.02	5,755.67	34,533.98	50.00			
661-580-830.000	CONFERENCES AND WORKSHOPS	1,500.00	1,986.55	0.00	(486.55)	132.44			
661-580-874.000	RETIREE HEALTH INSURANCE	34,024.00	34,024.00	0.00	0.00	100.00			
661-580-874.200	RETIREE HEALTH HSP EMPLR MATCH	3,921.00	3,648.30	3,648.30	272.70	93.05			
661-580-920.000	ELECTRIC	2,000.00	836.19	174.95	1,163.81	41.81			
661-580-921.000	GAS	3,500.00	447.66	112.28	3,052.34	12.79			
661-580-922.000	TELEPHONE	360.00	382.90	30.00	(22.90)	106.36			
661-580-923.000	WATER AND SEWER	600.00	282.98	63.84	317.02	47.16			
661-580-930.000 661-580-943.000	BUILDING & GROUNDS MAINTENANCE	10,000.00	2,747.18 265.02	160.00	7,252.82	27.47 50.00			
661-580-945.000	EQUIPMENT RENTAL - PHONE EQUIPMENT RENTAL-COMPUTER	530.00 4,229.00	2,114.52	44.17 352.42	264.98 2,114.48	50.00			
661-580-960.000	OTHER MISCELLANEOUS EXPENSE	4,229.00	2,114.32	0.00	1,782.35	10.88			
661-580-968.300	DEPRECIATION-MACH & EQUIP	294,000.00	0.00	0.00	294,000.00	0.00			
661-580-969.200	AUTOMOBILE INSURANCE	69,635.00	62,065.00	33.00	7,570.00	89.13			
661-580-974.000	LAND IMPROVEMENTS	3,000.00	2,336.00	0.00	664.00	77.87			
661-580-976.000	MACHINERY & EQUIPMENT	949,000.00	745,026.07	98,886.28	203,973.93	78.51			
Total Dept 580 - M	MOTOR POOL	2,040,604.93	1,140,636.28	152,653.24	899,968.65	55.90			
TOTAL EXPENDITURES	3	2,040,604.93	1,140,636.28	152,653.24	899,968.65	55.90			

01/30/2024 12:58 PM User: KHANNA DB: City Of Lapeer	REVENUE AND EXPENDITURE RE PERIOD ENDING 12/ % Fiscal Year Comple	31/2023		Page: 47/47		
GL NUMBER DESCRIPTION	2023-24 Amended budget	YTD BALANCE 12/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 12/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 661 - MOTOR POOL FUND				<u>-</u>		
Fund 661 - MOTOR POOL FUND: TOTAL REVENUES TOTAL EXPENDITURES	1,110,939.00 2,040,604.93	588,543.93 1,140,636.28	100,890.69	522,395.07 899,968.65	52.98 55.90	
NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE END FUND BALANCE	(929,665.93) 2,826,961.08 1,897,295.15	(552,092.35) 2,826,961.08 2,274,868.73	(51,762.55)	(377,573.58)	59.39	
TOTAL REVENUES - ALL FUNDS	31,744,476.94	15,141,731.97	1,683,112.40	16,602,744.97	47.70	
TOTAL EXPENDITURES - ALL FUNDS	37,787,264.28	15,928,681.09	1,772,257.26	21,858,583.19	42.15	
NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE - ALL FUNDS END FUND BALANCE - ALL FUNDS	(6,042,787.34) 39,523,374.10 33,480,586.76	(786,949.12) 39,523,374.10 38,736,424.98	(89,144.86)	(5,255,838.22)	13.02	



ITEM K-5

To:	Lapeer City Commission
From:	Jason Ball, Planning Consultant
Date:	January 23, 2024
RE:	Planning Commission Recommendation – Marihuana Grow Facilities

STAFF RECOMMENDATION

Since the City Commission has passed a moratorium on new marihuana licenses, it does not appear that there is any action necessary for the City Commission to take at this time relative to the Planning Commission's recommendation.

CURRENT OR NEW INFORMATION

During the January 11, 2024, meeting, the City of Lapeer Planning Commission approved a motion to recommend the City Commission revisit the City's regulations regarding marihuana grow facilities. This recommendation was placed on the agenda following commissioner comments at the previous meeting regarding concerns with odor and the location of grow facilities within the City. The precise language of the motion is below and draft minutes from the meeting are attached.

To send a recommendation to the City Commission to revisit the amount of marihuana grow facilities due to concerns that I-1 Industrial may not be the appropriate zoning district and require all marihuana grow facilities to receive a Special Land Use approval.

Attachment

AGENDA ITEM REVIEW							
Meeting Date: Consent:	February 5, 2024	Date Reviewed:	January 31, 2024				
Administrative: Public Hearing:		Reviewed By:	R. Sanchez, City Clerk				

CITY OF LAPEER MINUTES OF A REGULAR PLANNING COMMISSION MEETING JANUARY 11, 2024

A regular meeting of the City of Lapeer Planning Commission was held at 6:30 p.m. on Thursday, January 11, 2024 at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan.

Members Present:	Chair	Jennell	RaCost	a, Vice	Chair	Austin	Kelly	and
	Commissioners		Debbie	Marqua	rdt, Cath	ierine Bo	ostick-Tu	ıllius,
	Doug Roberts, Marty Johnson, Anne Shenck and Josh Atwood.						od.	

Members Absent: Commissioner Mike Womack.

Also Present: Rowe Professional Services Company Planning Consultant Jason Ball and Recording Secretary Kimberly Hodge.

Chair RaCosta called the meeting to order at 6:30 p.m.

AGENDA APPROVAL

178 2024 1-11 Agenda Approval

Motion by Kelly. Seconded by Marquardt.

To approve the agenda for the January 11, 2024 meeting.

Ayes: Commissioners RaCosta, Kelly, Marquardt, Bostick-Tullius, Roberts, Johnson, Shenck and Atwood.

Nays: None.

Absent: Commissioner Womack. MOTION CARRIED.

MINUTES

179 2024 1-11 Meeting Minutes

Motion by Marquardt. Seconded by Kelly.

Approve the minutes of the regular meeting held on December 14, 2023 as presented.

Ayes: Commissioners RaCosta, Kelly, Marquardt, Bostick-Tullius, Roberts, Johnson, Shenck and Atwood.

Nays: None.

Absent: Commissioner Womack. MOTION CARRIED.

PUBLIC COMMENTS

<u>Tim Denney</u>, owner of 110 S. Saginaw St., addressed the commission expressing concerns regarding the Special Land Use request for 39 W. Genesee including that the applicant originally applied for an adult-use marihuana facility license and has now changed their request to a medical facility license, that the City has no way to monitor whether the grow operation is an adult-use or medical grow operation and that the upcoming possible moratorium on new marihuana facilities being considered by the City Commission should apply to the current application. Mr. Denney summarized his recent experiences with marihuana odors in the area of his business and requested the Planning Commission table the request in order to reschedule an additional public hearing due to the potential switch from adult-use to medical grow facility.

CITY PLANNING COMMISSION JANUARY 11, 2024 PAGE 2

<u>Micaiuh Owens</u>, of Davison, stated he was looking to purchase a home in the area, that when he is coming into his office on Genesee Street the marihuana smell is overwhelming and that due to his experiences with the odor he decided not to purchase a home in the area.

PUBLIC HEARING SCHEDULED

There were no public hearings scheduled.

OLD BUSINESS

Special Land Use – Zock – 35 S. Court St. – Multi-Family Use

Consultant Ball briefly summarized the postponed request from Derrick Zock for approval of a Special Land Use to expand the multi-family use of the building located at 35 S. Court Street from the existing 3 dwelling units to 6 dwelling units and stated the applicant has requested action be postponed until the February meeting in order to address the outstanding issues and provide updated information.

180 2024 1-11 Zock – Special Land Use – Postponement

Motion by Bostick-Tullius. Seconded by Shenck.

To postpone action on the request from Derrick Zock for a Special Land Use at 35 S. Court Street until the February meeting.

Ayes: Commissioners RaCosta, Kelly, Marquardt, Bostick-Tullius, Roberts, Johnson, Shenck and Atwood.

Nays: None. Absent: Commissioner Womack.

MOTION CARRIED.

Special Land Use - Swaine / Lapeer Cultivation Facility - 39 W. Genesee St.

Consultant Ball reviewed the postponed request from Richard Swaine for a Special Land Use approval to construct the Lapeer Cultivation marihuana grow facility at 39 W. Genesee Street which is zoned B-2 and within the Mixed-Use district stating an opinion from the City Attorney has not been received. Ball reviewed the site location, photos of the site and history of the project including prior approvals, variances and utility easement challenges. Ball reviewed standards for approval, findings of fact for each standard and recommended a condition of approval to address potential odors.

Discussion was held on the ability of the Planning Commission to revoke the Special Land Use if there are odor problems, correspondence from Tim Denney regarding the request, the existing marihuana grow facilities located on I-1 zoned parcels which did not require a Special Land Use approval, uses allowed in the Mixed-Use District and researching how other communities are addressing marihuana odor issues.

John Vitale, with Stucky Vitale Architects, stated the project was previously approved for a Special Land Use, the utility easements led to the site plan approval deadline delay, and that they have been working on the outstanding issues of the site plan. Vitale stated he has worked on several marihuana grow facilities, that this project will be a new state of the art facility built from the ground up, that if built and designed right to mitigate odors there will be no external odor issues and there is a difference between new and renovated facilities. <u>Salim Sessine</u>, project engineer, was present and stated he has been involved with designing multiple marihuana facilities and summarized the operation of the proposed air filtration system for the project which utilizes activated carbon-based HEPA filters.

<u>Christine Stesney-Ridenour</u>, project partner, stated she has had a cottage in Elba Township for 30 years.

<u>Luke Ridenour</u>, project partner, stated he has resided in Lapeer for 3 years and has been in the Lapeer area for 30 years.

<u>Rick Swaine</u>, applicant, stated he has hired the best architects and engineers to put together a quality building, that he removed a dilapidated building and 200 tons of contaminated soil from the property, that the new building will enhance the City and surrounding property values, that his business will follow all regulations of the City and that the City should hold other businesses accountable for odors.

Discussion was held on the fact 5 employees will work at the site, the ability to revoke the Special Land Use approval, that there have been no changes to the use requirements from the previous approval, the reference to medical marihuana facilities in the Zoning Ordinance, odor concerns, the proposed air filtration system and previous approvals. Commissioner Marquardt cited several reasons for her support of the request.

181 2024 1-11 Swain – Special Land Use – 39 W. Genesee – Grow Facility

Motion by Marquardt. Seconded by Bostick-Tullius.

To approve the special land use requested by Richard Swaine to permit a marihuana grow facility at 39 W. Genesee Street, parcel L21-23-700-040-20 because the request meets all standards in Section 7-19.04 for approval of a special land use, with the following conditions:

- Approval of a site plan for the facility; and
- That no marihuana or other related odors or nuisances will be present on the site that negatively affect adjacent properties.

ON A ROLL CALL VOTE:

Ayes: Commissioners Bostick-Tullius, Marquardt and Kelly.

Nays: Commissioners Johnson, Roberts, Sheck, Atwood and RaCosta.

Absent: Commissioner Womack.

MOTION FAILED.

182 2024 1-11 Swain – Special Land Use – 39 W. Genesee – Grow Facility

Motion by Shenck. Seconded by Roberts.

To deny the special land use requested by Richard Swaine to permit a marihuana grow facility at 39 W. Genesee Street, parcel L21-23-700-040-20 because the request fails to meet standards A, C & E in Section 7-19.04 for approval of a special land use. **ON A ROLL CALL VOTE:**

Ayes: Commissioners Shenck, Atwood, Johnson, Roberts and RaCosta.

Nays: Commissioners Kelly, Bostick-Tullius and Marquardt.

Absent: Commissioner Womack.

MOTION CARRIED.

SITE PLAN REVIEWS

Lapeer Cultivation Facility – Swaine – 39 W. Genesee Street

The site plan from Richard Swaine for the Lapeer Cultivation facility to be constructed at 39 W. Genesee was not reviewed due to denial of the Special Land Use for the project.

DTE Apollo Substation – 3135 John Conley Drive South

Consultant Ball reviewed the site plan received from DTE Electric Company for construction of the Apollo Substation at 3135 John Conley Drive South including the parcel location, aerial photos, surrounding uses, existing conditions on the site and the site plan showing various equipment, power lines, transformers, a prefabricated equipment enclosure and landscaping. Ball reviewed outstanding issues with the plan including height notations, determining whether the control enclosure which is not intended for occupancy should not be considered a building, the request for a waiver to not install irrigation, the applicant's intent to utilize a landscaping maintenance service, the waiver for waste receptacles and the requirement for all parking and drive areas to be hard surfaced not gravel.

Discussion was held on use of the pre-fabricated equipment enclosure which will be attached to a foundation, the equipment enclosure at the Genesee/Saginaw DTE substation, limited personnel time to be spent on the site, plans for garbage disposal, soil erosion and irrigation.

<u>Ray Cassar</u>, of DTE, summarized the benefits of the project to alleviate demands on the existing substations at Genesee/Saginaw in the City and at Davison/Elm Grove in Elba Township as well as increase the demand capacity in the City. Cassar reviewed existing and proposed electrical grid maps and stated once the new station is complete the existing stations will be rebuilt and that the anticipated timeline is to have the new station in service by mid-2025.

Motion by Kelly. Seconded by Roberts.

To grant a waiver from the requirements of Section 7-15.02.F to allow the applicant to not install landscaping irrigation at the DTE Apollo Substation at 3135 John Conley Drive South because the property will not be occupied and will not have any water service, which prevents the installation of required irrigation.

Ayes: Commissioners Shenck, Atwood, Kelly, RaCosta, Marquardt, Bostick-Tullius, Roberts and Johnson.

Nays: None.

Absent: Commissioner Womack. MOTION CARRIED.

184 2024 1-11 DTE Apollo Substation – 3135 John Conley South Building Materials & Waste Receptacle Waivers

Motion by Kelly. Seconded by Bostick-Tullius.

To approve the site plan requested by DTE Electric Co. to construct a substation at 3135 John Conley Drive South because it meets all standards in Section 7-18.04 with the following conditions:

- The proposed equipment enclosure on the site is not subject to building materials standards in Section 7-15.01 of the zoning ordinance; and
- A waste receptacle is not required.
- Ayes: Commissioners Shenck, Atwood, Kelly, RaCosta, Marquardt, Bostick-Tullius, Roberts and Johnson.

Nays: None.

Absent: Commissioner Womack.

MOTION CARRIED.

185 2024 1-11 DTE Apollo Substation – 3135 John Conley South Site Plan Approval

Motion by Kelly. Seconded by Shenck.

To approve the site plan requested by DTE Electric Co. to construct a substation at 3135 John Conley Drive South because it meets all standards in Section 7-18.04 with the following additional condition:

- The applicant receives a variance from the Zoning Board of Appeals to permit a gravel drive and vehicle access area.
- Ayes: Commissioners Shenck, Atwood, Kelly, RaCosta, Marquardt, Bostick-Tullius, Roberts and Johnson.
- Nays: None.

Absent: Commissioner Womack. MOTION CARRIED.

OTHER BUSINESS

Marihuana Grow Facility Limitation

Consultant Ball reviewed the location of 6 marihuana grow facilities currently licensed by the City of Lapeer, 3 of which are currently operating. Discussion was held on a potential recommendation to the City Commission to place a limit on the number of facilities permitted to operate in the City, odor issues from existing marihuana facilities, the possibility of amending the Zoning Ordinance to require all grow facility to receive Special Land Use approval from the Planning Commission, the appropriate zoning district to permit grow facilities, enforcement of current rules, the upcoming moratorium on marihuana facilities to be discussed by the City Commission and scheduling a joint meeting with the City Commission to discuss and obtain direction on proposed ordinance changes.

186 2024 1-11 Recommendation on Marihuana Grow Facilities

Motion by RaCosta. Seconded by Shenck.

To send a recommendation to the City Commission to revisit the amount of marihuana grow facilities due to concerns that I-1 Industrial may not be the appropriate zoning district and require all marihuana grow facilities to receive a Special Land Use approval.

Ayes: Commissioners Shenck, Atwood, Kelly, RaCosta, Marquardt, Bostick-Tullius, Roberts and Johnson.

Nays: None.

Absent: Commissioner Womack. MOTION CARRIED.

Annual Report

Consultant Ball reviewed the Planning Commission 2023 Annual Report. Discussion was held on the listed goals for 2024 and additional goals to include for holding training sessions in Lapeer and housing flexibility such as tiny homes.

187 2024 1-11 2023 Annual Report Submission

Motion by Bostick-Tullius. Seconded by Kelly.

To accept the annual report as amended and distribute the report to the Lapeer City Commission for review.

Ayes: Commissioners Shenck, Atwood, Kelly, RaCosta, Marquardt, Bostick-Tullius, Roberts and Johnson.

Nays: None.

Absent: Commissioner Womack. MOTION CARRIED.

CORRESPONDENCE

The Development Activities Report was as submitted.

TRAINING REPORT

Consultant Ball reviewed upcoming training opportunities.

COMMISSIONER COMMENTS

There were no additional comments from the commissioners.

ADJOURNMENT

It was moved by Commissioner Kelly to adjourn the meeting at 8:26 p.m. **MEETING ADJOURNED.**

Commissioner Anne Shenck Secretary Kimberly Hodge Recording Secretary

CITY OF LAPEER, 576 LIBERTY PARK, LAPEER, LAPEER COUNTY, MICHIGAN 48446 2024 MEETING DATES

In accordance with the Open Meetings Act, MCL 15.261 et. Seq., notice is hereby given that every meeting of the City Council, Boards, Authorities and Commissions of the City of Lapeer shall be open to the public. Notice is further given that the following City Council, Boards, Authorities and Commissions are regular meeting dates for 2024. A public notice of each special or rescheduled meeting will be posted at least 18 hours prior to the time of the meeting.

Board/Commission	Location	Time	January	February	March	April	May	June	July	August	September		November	
City Commission	Commission Chambers	6:30 P.M.	2, 16	5, 20	4, 18	1, 15	6, 20	3, 17	1, 15	5, 19	3, 16	7, 21	4, 18	2, 16
1 st & 3 rd Monda	y of each Month													
Cemetery Board 3 rd Thursday of Oo	Mt. Hope Cemetery ct Building	2:00 P.M.										17		
Downtown Development Authority 4 th Wednesda	2 nd Floor Conference Room ay of each Month	8:00 A.M.	24	28	27	24	22	26	24	28	25	23	27	25
Economic Development Corp (EDC) & Tax Increment Finance Auth (TIFA) 2 nd Wednesda	Room	8:00 A.M.	10	14	13	10	8	12	10	14	11	9	13	11
Housing Commission 3 rd Thursda	2 nd Floor ly Conference Room of each Month	4:00 P.M.	18	15	21	18	16	20	18	15	19	17	21	19
Local Development Finance Authority (LDFA) 1 st Tuesday March/June/Sep	Room	8:00 A.M			5			4			3			3
Park Board													6	
Planning Commission	Commission Chambers	6:30 P.M.	11	8	14	11	9	13	11	8	12	10	14	12
-	ly of each Month				17		0	10		0	12	10	17	12
Zoning Board of Appeals	Commission Chambers	6:30 P.M.	22	26	25	22	27	24	22	26	23	28	25	23
4 th Monda	y of each Month													

Address of the above locations are as follows:

Commission Chambers:City Hall, 576 Liberty ParkMt. Hope Cemetery:1230 Park Street

City of Lapeer 576 Liberty Park, Lapeer Lapeer County, Michigan 48446 (810) 664-5231 Romona Sanchez, CMC City Clerk



MAT. TRANS.

To:City CommissionDate:January 31, 2024RE:Material Transmittals

- 1. Lapeer County EMS Municipal Response Information December 2023.
- 2. Lapeer County Board of Commissioners January 25, 2024, agenda.
- 3. Thank you regarding the crosswalk on Genesee Street.
- 4. LCBOC January 25, 2024, minutes.
- 5. County Captains for Lapeer County.



Lapeer County EMS 3565 Genesee Road Lapeer, MI 48446 Phone: (810) 664-2927 Fax: (810) 664-3749 www.lcems.org



Municipal Response Information

Lapeer City

December 2023

EMS Call Volume

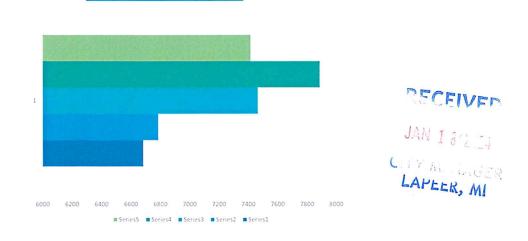
	EMS calls	LCEMS	MEDSTAR	MARLETTE	LCEMS %
Lapeer City	394	153	241	0	38.83%
Non-Transfer	186	135	51	0	72.58%

Adjusted Response Times

	Calls for Service	Cancelled	Transfers	Emergency	Emergency Response Average
Lapeer City	153	0	18	135	0:07:17

Millage Copays, Deductibles, and Write Downs Waived to Residents

	Current Month		Year to date
Lapeer City	\$3,146.50		\$118,011.97



24 Hour Emergency & Non-Emergency (810) 664-1499

Community Owned, Community Focused



•

CCAD - Monthly Incident Count By Agency for Lapeer Summary By Department By Incident Type PIT DEPART

For 12/01/2023 Thru 01/01/2024

For Cities: LAPEER CITY

Agency Code	Type Code	Num Of Incidents
1E - Lapeer County EMS	AB - ASSAULT & BATTERY	1
	ALARMM - MEDICAL ALARM	3
	AMB - AMBULANCE CALL MEDICAL	116
	CITI ASSIST - ASSIST CITIZEN	1
	CO - CO INVESTIGATION	1
	DOMESTIC - DOMESTIC/ASSAULT	1
	DOS - DEATH ON SCENE	1
	FAMILY DIST - DOMESTIC/NO ASSAULT	1
	PDA - PROPERTY DAMAGE ACCIDENT	2
	PTTRANS - PATIENT TRANSFER MEDICAL	18
	SUICIDAL - SUICIDAL PERSON	1
	WELFAR - WELFARE CHECK	7
Total Incidents for 1E - Lapeer County	Ems	153

Sum:								153
	2	•				9.v	×.	•



THERESA M. SPENCER LAPEER COUNTY CLERK

County Complex Building 255 Clay Street Lapeer, Michigan 48446 Phone 810 area code 667-0356 Circuit Court Division 667-0358 Fax 667-0362

A-G-E-N-D-A

LAPEER COUNTY BOARD OF COMMISSIONERS REGULAR BOARD MEETING January 25, 2024 9:00 A.M.

Tom Kohlman	District #1
Gary Howell	District #2
Kevin Knisely	District #3
Brad Haggadone	District #4
Truman Mast	District #5
William Hamilton	District #6
Bryan Zender	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- Roll Call
- Opening Prayer
- Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- Agenda
- January 4, 2024 Organizational Meeting
- January 4, 2024 Regular Board Meeting Minutes
- January 11, 2024 Special Board Meeting Minutes

FOR REVIEW IN FOLDER:

COMMISSIONER MILEAGE/EXPENSE SHEETS (included in agenda, if any) TRAINING REGISTRATION/OVERNIGHT TRAVEL REQUEST GRANT APPLICATIONS & BUDGET AMENDMENTS

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

CONTINUED -

NEW/OLD BUSINESS:

DRAFT MOTIONS

- Committee of the Whole
- Properties Committee
- Personnel Committee

- (January 11, 2024) (Attached) (January 4, 2024) (Attached) (January 11, 2024) (Attached)
- 1. AUDIT MOTIONS- Enter into the Record
 - A. County's Audit Motions for January 12th and 26th, 2024 and the Road Commissions Audit Motion for disbursements dated January 11th and 25th, 2024 (Copies of January 25th and 26th to be distributed at the meeting)

2. NOTICE OF EXPIRED TERMS

- A. Agricultural Preservation Board 2 positions
- B. Brownfield Redevelopment Authority -7 positions
- C. Economic Development Corporation Board of Directors 2 positions
- D. Senior Programs Advisory Board Commissioner District #7
- E. Valley Area Agency on Aging (VAAA) Executive Board 2 positions
- F. Thumb Regional Community Corrections Advisory Board one unexpired term
- G. Jury Board Judicial Recommendation one unexpired term
- H. Mental Health Services Board 4 positions (expiring March 31, 2024)

(Additional items)

1.

2.

AD HOC COMMITTEE UPDATES- If needed

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONER REPORTS

ADMINISTRATOR/CHIEF FINANCIAL OFFICER UPDATES

CLOSED SESSION - If needed

RECESS/ADJOURN

Public Recording Notice: Please be advised that the meetings of the Lapeer County Board of Commissioners are streamed live and recorded on social media for public viewing and transparency. We respectfully request that anyone addressing the Board of Commissioners during "Public Time" be proactive and make every effort in keeping their words and language appropriate for ALL users, including children for educational purposes.

Agenda and attachments: 29 pages total.

LAPEER COUNTY BOARD OF COMMISSIONERS ORGANIZATIONAL MEETING JANUARY 4, 2024 9:00 A.M.

County Clerk Theresa M. Spencer called the meeting to order at 9:04 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Mast opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:

Tom Kohlman Gary Howell Kevin Knisely Brad Haggadone Truman Mast William Hamilton Bryan Zender District #1 District #2 District #3 District #4 District #5 District #6 District #7

ELECTION OF CHAIRPERSON

The County Clerk opened the floor for nominations for the position of Chairperson of the Board of Commissioners for the year 2024.

Commissioner Haggadone nominated Commissioner Kohlman,

01-2024

Motion by Howell, supported by Haggadone, that nominations be closed, the rules set aside, and an unanimous ballot be cast for Commissioner Kohlman to be Chairman for 2024. Roll Call vote: Howell, aye; Zender, aye; Haggadone, aye; Hamilton, aye; Knisely, aye; Mast, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

The County Clerk declared Commissioner Kohlman as Chairman, and then relinquished the Chair to Commissioner.

ELECTION OF VICE-CHAIRPERSON

Commissioner Hamilton nominated Commissioner Mast for the position of Vice-Chairman of the Board of Commissioners for the year 2024.

02-2024

Motion by Howell, supported by Haggadone, that nominations be closed, the rules set aside, and an unanimous ballot be case for Commissioner Mast to be Vice-Chair for 2024. Roll Call vote: Howell, aye; Haggadone, aye; Hamilton, aye; Knisely, aye; Mast, aye; Zender, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

Commissioner Hamilton requested that the Board consider holding a few evening meetings throughout the year.

<u>03-2024</u>

Motion by Howell, supported by Zender, to approve the 2024 Schedule of Meetings as presented. Motion carried.

Brief discussion was held regarding the 2024 Chairman Appointments needing to be made.

<u>04-2024</u>

Motion by Haggadone, supported by Hamilton, to adopt and accept the Chairman Committee Appointments. Motion carried.

<u>05-2024</u>

Motion by Mast, supported by Hamilton, to adopt the Rules of Procedure as presented. Motion carried.

<u>06-2024</u>

Motion by Haggadone, supported by Mast, to adjourn the meeting. 9:17 a.m.

Tom Kohlman, Chairman Board of Commissioners Theresa M. Spencer, County Clerk Clerk of the Board

LAPEER COUNTY BOARD OF COMMISSIONERS January 4, 2024 9:30 A.M.

Chairman Kohlman called the meeting to order at 9:30 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Hamilton opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:

Tom Kohlman Gary Howell Kevin Knisely Brad Haggadone Truman Mast William Hamilton Bryan Zender District #1 District #2 District #3 District #4 District #5 District #6 District #7

<u>AGENDA</u>

The agenda and draft minutes from the November 30, 2023 Regular Board Meeting were reviewed.

07-2024

Motion by Haggadone, supported by Mast, to accept the agenda with the addition of an amendment to the Rules of Procedure, and the deletion of a closed session. Motion carried.

<u>08-2024</u>

Motion by Zender, supported by Hamilton, to approve the November 30, 2023 Regular Board, as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

No comments were received.

PUBLIC TIME - one person spoke during public time.

09-2024

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Howell, supported by Haggadone, to approve the Attorney-Client Fee Agreement between the County of Lapeer and The Kelly Firm, PLC, for General/Legal Counsel Services for a period of three years, effective January 1, 2024 through December 31, 2026; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried."

<u>10-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Zender, supported by Mast, to authorize the Chair/Vice-Chair to sign said the Grant Agreement for the Fiscal Year 21 Homeland Security Grant Program Agreement (CFDA# 97.067), that were approved and accepted to reimburse the County for the renewal of the NIXLE Alerting services through March of 2024 (258-2023). Motion carried."

Motion carried.

<u>11-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Hamilton, supported by Zender, to accept the 2024 Animal Welfare Fund Grant administered by the Michigan Department of Agriculture and rural Development Michigan Department Agricultural Rural Development (MDARD); and further, to authorize the County Controller/Administrator to electronically accept the grant and a copy be forwarded to the County Clerk to be entered into the official record. Motion carried."

Motion carried.

Emergency Management Advisory Council - two-year term

<u>12-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Knisely, supported by Haggadone, to re-appoint Jeremy Howe, Mike Vogt, Kathy Haskins, Kimberly Goldorf, Phil Kaatz, Jeremy Compau, Ted Sadler, Mike Boskee, and Marilyn Szost (alternate for Kathy Haskins), to serve on the Emergency Management Advisory Council, for a two-year term ending December 31, 2025. Motion carried."

<u>13-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Knisely, supported by Hamilton, to authorize payment to Shifman Fournier, in the amount of \$1,740.00, for labor related legal services rendered through November 30, 2023, to be paid from line item 101-239-801.020. Motion carried."

Motion carried.

<u>14-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Zender, supported by Mast, to authorize the renewal of the Workers Compensation Service Agreement with Comprehensive Risk Services, LLC, for Fiscal Year 2024 and 2025, for the annual amount of \$29,850.00 each year (with the cost to be shared 38% as Lapeer County's portion and 62% as Lapeer County Medical Care Facility's portion) for the period of January 1, 2024 through December 31, 2025, to be paid from line item 101-242-713.000, with the understanding that this motion authorizes the Finance Department to process the payments as outlined; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried."

<u>15-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Haggadone, supported by Mast, to approve the following documents from Municipal Employees' Retirement System related to placing the seven (7) County Commissioners from the other Elected Officials division 13 into their own separate Defined Contribution Division, which includes a Division Benefit freeze to Defined contribution with the conversion option, per the request of the Board of Commissioners, as submitted:

- Resolution Adopting the MERS Defined Contribution Plan (1 page)
- MERS Defined Contribution Plan Adoption Agreement (5 pages)
- Contribution Addendum for MERS Defined Contribution (2 pages)
- Defined Benefit Plan Adoption Agreement (7 pages)
- Addendum for Plan Closures, Freezes and Conversions (5 pages)

and further, to authorize the Chair/Vice-Chair to sign said documents, with each document being entered as an official exhibit.

Roll Call vote: Haggadone, aye; Zender, aye; Hamilton, aye; Howell, aye; Knisely, aye; Mast, aye; Kohlman, aye. 7 ayes. Motion carried unanimously."

Motion carried.

16-2024

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Zender, supported by Hamilton, pursuant to the written notification given to Prosecuting Attorney John Miller in Board Motion #189-2023 on June 22, 2023, of the Board's intent to seek alternate corporate counsel services, to terminate the Engagement of General/Civil Legal Counsel services agreement that was previously approved in motion #77-21, effective December 31, 2023, with the understanding that this will also eliminate the additional \$17,000.00 stipend allocated to John Miller for corporation counsel services; and further, that this Board wishes to extend sincere appreciation to Mr. Miller for his services over the last three years. Motion carried."

<u>17-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Mast, supported by Knisely, pursuant to the recommendation of the Properties Committee, to approve the installation of security cameras on the exterior of the Community Mental Health Building and Harmony Hall, to be paid for by Community Mental Health Funding, at a cost not to exceed \$15,500.00, at no additional cost to the County General Fund. Motion carried."

Motion carried.

<u>18-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Hamilton, supported by Knisely, to adopt the following Resolution, as amended, in support of Broadband expansion in Lapeer County:

RESOLUTION REGARDING BROADBAND INTERNET ACCESS 2023-R12

WHEREAS, in Lapeer County, 77% of Broadband Survey respondents with internet Access and Visitation Contract reported not having the minimum of 25mb download/3 mb upload speeds to be considered a broadband connection; and,

WHEREAS, in Lapeer County, 98% of Broadband Survey respondents with internet Access and Visitation Contract reported not having the modern standard of 100mb download/20mb upload speeds to be considered a broadband connection; and,

WHEREAS, the digital divide is exacerbating the homework gap and learning for students without broadband access at home; and,

WHEREAS, lack of broadband access negatively impacts economic development, property values, **per**sonal prosperity, education, health and safety and overall quality of life; and,

WHEREAS, having broadband access enables cost savings in many areas of personal commerce, yielding hundreds of thousands of dollars each year in overspending by those without broadband; and,

WHEREAS, communities without broadband have difficulty leveraging capabilities like TeleHealth, online banking, virtual meetings, working remotely and distance learning; and,

(Resolution 2023-R12 continued)

WHEREAS, broadband access can combat the isolation experienced by our seniors and those living alone by enabling them to stay connected to family and friends.

NOW THEREFORE BE IT RESOLVED, that the Lapeer County Board of Commissioners urges Internet Service Providers (ISPs) to leverage their resources, be future-focused and expand high-speed internet access to all residents of Lapeer County, Michigan.

Roll Call vote: Hamilton, aye; Haggadone, aye; Howell, aye; Knisely, aye; Mast, aye; Zender, aye; Kohlman, aye. 7 ayes. Motion carried unanimously."

Motion carried.

<u>19-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Haggadone, supported by Zender, to rescind motion 331-2023 of the October 26, 2023 Regular Board Meeting, and give Community Mental Health Authority to appoint Brooke Sankiewicz, as the new Chief Executive Officer. Motion carried."

Motion carried.

20-2024

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November **30**, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Haggadone, supported by Hamilton, to allow the County Controller/Administrator to contact all surrounding counties about the possibility of a recycling partnership. Motion carried."

<u>21-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Howell, supported by Haggadone, to accept the Chairman's recommendation to change the members of the Recycling Committee to be Commissioner Howell, as Chair, Commissioner Zender, and Commissioner Haggadone as members. Motion carried."

Motion carried.

<u>22-2024</u>

Motion by Haggadone, supported by Hamilton, pursuant to motion 368-2023 of the November 30, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 14, 2023 meeting of the Committee of the Whole:

"Motion by Howell, supported by Mast, to corrected expiration date regarding the appointment of Gabriel Lossing, from motion 330-2023 of the October 26, 2023 Regular Board Meeting, to the Veterans Affairs Committee as December 31, 2026. Motion carried."

Motion carried.

<u>23-2024</u>

Motion by Knisely, supported by Mast, pursuant to the recommendation of the Properties Committee, to approve the purchase of the ProQA software to be paid for from the 911 millage line 482-325-977.000, at a cost not to exceed \$86,158.00, at no additional cost to the County's General Fund. Motion carried."

24-2024

Motion by Mast, supported by Knisely, pursuant to the recommendation of the Properties Committee, to authorize the Executive Director of Central Dispatch to purchase up to 20 replacement radios in a fiscal year, that are unrepairable in the line of APX radios with model numbers ending in "AN," to be paid for from millage line 482-325-977.000, at no additional cost to the County's General Fund, and to further require a bi-monthly report of any purchases under these conditions to the Central Dispatch Authority. Motion carried.

Motion carried.

<u>25-2024</u>

Motion by Howell, supported by Hamilton, based upon the recommendation of the American Rescue Plan Act Committee (ARPA), to authorize the Buildings & Grounds/Parks Department to proceed with acquiring quotes for engineering drawings and oversight services related to the proposed addition to the Animal Control Building as discussed at the December 14, 2023 American Rescue Plan Act Committee (ARPA) meeting and report back to the American Rescue Plan Act Committee (ARPA). Motion carried.

<u>26-2024</u>

Motion by Mast, supported by Zender, based upon the recommendation of the Personnel Committee, to authorize the Sheriff's Department to amend their Table of Organization and add one additional full-time Corrections Officer position (#TBD, Pay Grade S4) to meet the needs of Courthouse Security, to be paid from the Law Enforcement Millage funding, and at no additional cost to the County's General Fund. Motion carried.

<u>27-2024</u>

Motion by Mast, supported by Howell, based upon the recommendation of the Personnel Committee, to amend the Table of Organization for Community Mental Health to add and fill one full-time BA Professional position (#TBD, Pay Grade 18, Office of Recipient Rights) to meet program needs and caseloads, to be paid from Community Mental Health's budget, and at no additional cost to the County's General Fund, to the Personnel Committee. Motion carried.

<u>28-2024</u>

Motion by Knisely, supported by Haggadone, pursuant to the recommendation of the I.T. Committee to authorize the Administration Office to proceed with the issuance of the Request for Proposal (RFP) for Information Technology Managed Services, as submitted, and report back to the Committee. Motion carried.

<u>29-2024</u>

Motion by Hamilton, supported by Knisely, to refer the recommendation of the I.T. Committee and previous discussions at the Budget Hearings, to authorize the County Administration to amend their Table of Organization and add and fill one full-time I.T. Hardware/Software Network Support Technician position (#TBD, Pay Grade 18), to be paid from the General Fund; and further, to approve the job description for said position, to the Personnel Committee. Motion carried.

30-2024

Motion by Hamilton, supported by Mast, to enter into the record the County's Audit Motions for December 1st, 15th, and 29th, 2023 and the Road Commissions Audit Motion for disbursements dated November 30th, December 14th, and 28th, 2023. Roll Call vote: Hamilton, aye; Howell, aye; Knisely, aye; Mast, aye; Zender, aye; Haggadone, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

No action was taken regarding any of the needed appointments.

<u>31-2024</u>

Motion by Haggadone, supported by Mast, to amend Article 6 of the Rules of Procedure, to include the Solid Waste/Materials Management Planning Committee as a standing Committee. Motion carried.

AD HOCK COMMITTEE UPDATE

Commissioner Howell stated that the Ad Hock Committee regarding the search for Legal Counsel for the County is no longer needed as the work is completed.

PUBLIC TIME – No comments were received.

COMMISSIONER REPORTS

At this time, the Commissioners had an opportunity to give brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events, along with statements regarding public time comments.

ADMINISTRATOR/CHIEF FINANICAL OFFICER UPDATES

Moses Sanzo, County Controller/Administrator wished everyone a new year and stated that he is looking forward to the next full year.

<u>32-2024</u>

Motion by Zender, supported by Hamilton, to adjourn the meeting. 10:04 a.m.

Tom Kohlman, Chairman Board of Commissioners Theresa M. Spencer, County Clerk Clerk of the Board

LAPEER COUNTY BOARD OF COMMISSIONERS SPECIAL BOARD MEETING January 11, 2024

Chairman Kohlman called the meeting to order at 9:57 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Haggadone opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:

Tom Kohlman Gary Howell Kevin Knisely Brad Haggadone Truman Mast William Hamilton Bryan Zender District #1 District #2 District #3 District #4 District #5 District #6 District #7

<u>AGENDA</u>

33-2024

Motion by Howell, supported by Knisely, to accept the agenda with the addition of Committee appointment to the Mental Health Services Board and the Emergency Management Advisory Council, and the deletion of a closed session. Motion carried.

PUBLIC TIME - One person spoke during public time.

<u>34-2024</u>

Motion by Knisely, supported by Zender, pursuant to Motion #362-2023 from the November 30, 2023 Regular Board Meeting, to allocate and authorize up to \$6.8M of A.R.P.A. Funds towards the Torzewski County Wetlands Water Park Renovation Project, Option #1 (Fund 281, expenditure category 2.35); and further, to authorize the Building & Grounds/Parks Director to proceed with ordering the Waterslide and other project components that require a longer ordering timeframe in order to meet the construction deadlines, with the understanding that all purchases will be made with the assistance and oversight of the Project Engineers and all appropriate County financial, purchasing and bid policies will be followed. Motion carried.

<u>35-2024</u>

Motion by Zender, supported by Mast, pursuant to the recommendation of the Properties Committee, to authorize Buildings and Grounds/Parks Department to proceed with Rowe Professional Service Co. for engineering plans for the Polly Ann Trail Grant. Motion carried.

<u>36-2024</u>

Motion by Zender, supported by Mast, to accept the grant Memorandum of Understanding and Agreement between the County of Lapeer and the Michigan Department of Natural Resources, in the amount of \$45,000.00 plus the \$15,000.00 in matching funds from the Friends of the Polly Ann Trail and Dryden Township, for a total of \$60,000.00 for Engineering Services work related to the Polly Ann Trail Project, as submitted and presented, and to issue a notice to proceed to Rowe engineering; and further, to authorize the Chairman to sign said agreement. Motion carried.

Mental Health Services Board – 1 unexpired term

<u>37-2024</u>

Motion by Haggadone, supported by Zender, to appoint William Hamilton to serve on the Mental Health Services Board for an unexpired term ending March 31, 2026. Motion carried.

Emergency Management Advisory Council

<u>38-2024</u>

Motion by Knisely, supported by Zender, to appoint Brent Connell to serve on the Emergency Management Advisory Council, for a two-year term ending December 31, 2025. Motion carried.

PUBLIC TIME – One person spoke during public time.

COMMISSIONER REPORTS

At this time, the Commissioners had an opportunity to give brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events, along with statements regarding public time comments.

<u>39-2024</u>

Motion by Zender, supported by Knisely, to adjourn the meeting. Motion carried. 10:21 a.m.

Tom Kohlman, Chairman Board of Commissioners Theresa M. Spencer, County Clerk Clerk of the Board ORM GC-6

COUNTY EXPENSES REIMBURSMENT REQUEST FORM

Board of Commissioners COUNTY DEPARTMENT 1-11-2024

DATE SUBMITTED

Kevin Knisely

NAME OF EMPLOYEE

County Commissioner for District #3 TITLE OR POSITION

DAY PRIVATE COUNTY OF DESCRIPTION AUTOMOBILE AUTOMOBILE Location LODGING MEALS OTHER DAILY TOTALS GAS OTHER MONTH MILES AMOUNT -15-23 Parking LDL Conf Ann Artic \$ 49.20 49 \$ 20 -1-15 Econ Loht-LDC, 148.0 \$910 94 Ann Achor \$ E911 Board Meeting 14.0 \$9 17 1-7 EMA \$ -Mer Flint 420 \$275 \$ 2-12 WMDL/LDFA -2-12 orgila 30.5 \$1998 \$ Dressa -9-24 Metamor 120 \$7.80 \$... Oregote 30.5 \$ 19 -98 19-74 Breach \$ -\$9 14D -17 \$ 110 EM K-D150' -\$ \$ --\$ -\$ _ \$ -\$ -\$ \$ --\$ -\$ -\$ \$ --\$ \$ --\$ \$ --\$ \$ --\$ -\$ -\$ -\$ -\$ -\$ -\$ -\$ -\$ \$ ----\$ -\$ -\$ -\$ -\$ \$ --\$ -\$ -\$ -\$ -\$ 49-20 291.0\$190.61 SUMMARY TOTAL \$ \$ -\$ \$ _ \$ -_ -

TOTAL AMOUNT OF VOUCHER \$339

8

the second	I hereby certify that all items of expenses included in the statement were incurred in the discharge of authorized official Lapeer County business: that amounts are correct; and that they represent proper charges against the county.		
	NATURE OF OFFICAL BUSINESS:		
	Travel to Other Agency and/or Municipal Meetings in the course of		
	business as County Commissioner, District #3		
	SIGNED BY: Housely		

Department Head or authorized representative

	YES	NO
All receipts are attached:		
Extensions checked:		
	2	
Additions checked:	W.	
Mileage checked:		
Expenses verified:		

(Rev. 3/06)

ſ

FROM:	11-15-23	TO:

PERIOD COVERED

PCT Municipal Services 220 N Ashley St Ann Arbor, MT Ann & Ashley Public Parking Ann Arbor, MI 83 Ann Exit DATE: 11/17/23 TIME: 01:18 PM

Receipt No. 55/962/83/10 * Copy + licket: **100272237** Entry: 11/15/23 09:02 PM LPR : Amount **49.20**

Credit: 49.20 Frans ID : 753542321 Card No. : xxxxxxxxxxxx6007 Card Type: AMEX

Please visit us at pcia2.com

DRAFT MOTIONS FROM THE January 11, 2024 Committee of the Whole Meeting

- 1. Motion by Haggadone, supported by Hamilton, to recommend to the Full Board, to authorize the Sheriff's Department to purchase 2 AED's from the Lapeer County Emergency Medical Services Authority Board (EMS), at \$1,857.50 each, to be paid from line item 207-301-977.000. Motion carried.
- Motion by Hamilton, supported by Zender, to recommend to the Full Board, to authorize the transfer of \$89,661.33, representing the 1st of three installments toward the annual allocation of \$268.984.00, from Lapeer County Community Mental Health Appropriations (101-990-999.222) to Lapeer County Community Mental Health Expenditures (222-990-695.010). Motion carried.
- Motion by Howell, supported by Haggadone, to recommend to the Full Board, to adopt the following "Resolution to Adopt the Michigan State Housing Development Authority (MSHDA) Citizens Participation Plan" for Lapeer County, to be further referenced as the MSHDA CPP, as required to be a participant in Community Development Block Grant (CDBG) funding:

RESOLUTION - 2024-R01

To adopt the Michigan State Housing Development Authority (MSHDA) Citizens Participation Plan (CPP) Lapeer County, Michigan

WHEREAS, the County of Lapeer has applied for Community Development Block Grant (CDBG) funds; and,

WHEREAS, the County of Lapeer is required to have an adopted Citizens Participation Plan (CPP) or adopt the Michigan State Housing and Community Development Authority CPP as a requirement for eligibility under CDBG; and,

WHEREAS, the County of Lapeer has chosen to adopt the Michigan State Housing and Community Development Authority Citizen's Participation Plan; and,

NOW, THEREFORE BE IT RESOLVED the Lapeer County Board of Commissioners of Lapeer County, Michigan hereby adopts the Michigan State Housing and Community Development Authority Citizen's Participation Plan, as presented and on file with the Clerk of the Board.

Roll Call vote: Howell, aye; Haggadone, aye; Hamilton, aye; Knisely, aye; Mast, nay; Zender, aye; Kohlman, nay. 5 ayes, 2 nays. Motion carried.

Draft Motions from the Committee of the Whole Continued

4. Motion by Howell, supported by Haggadone, to recommend to the Full Board, to adopt the 4. Motion by following ", Developme Housing In residents; Environme 2-8-2024 Cow With Authority to act following "Authorizing Resolution" related to the application of the Michigan State Housing Development Authority (MSHDA)'s Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program to benefit low and moderate-income residents; and further, to designate the County Controller/Administrator as the Environmental Review Certifying Officer for said grant:

COUNTY OF LAPEER

AUTHORIZING RESOLUTION – 2024-R02

WHEREAS, the Michigan State Housing Development Authority (MSDHA) has invited Units of General Local Government to apply for its Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program; and

WHEREAS, the Lapeer County desires to request \$590,000 in CDBG funds to implement administrative activities and a Homeowner Improvement Project in partnership with the Human Development Commission (HDC) of Lapeer County; and (Resolution 2024-R02 continued)

WHEREAS, the proposed project is consistent with the needs of the local community as described in the Application; and

WHEREAS, the proposed project will benefit residents of the county with at least 51 percent of those assisted being low- and moderate-income persons as determined by census data provided by the U.S. Department of Housing and Urban Development; and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan State Housing Development Authority.

NOW, THEREFORE, BE IT RESOLVED that Lapeer County hereby designates the County Administrator/Controller as the Environmental Review Certifying Officer, the person authorized to certify the CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Roll Call vote: Howell, aye; Hamilton, aye; Knisely, aye; Mast, nay; Zender, aye; Haggadone, aye; Kohlman, nay. 5 ayes, 2 nays. Motion carried.

Neave refer to Amended Hotion - as distributed

5. Motion by Zender, supported by Howell, to recommend to the Full Board, to establish a Public Hearing at the January 25, 2024 Regular Board Meeting, to hear public comments related to the County's Community Development Block Grant (CDBG) Housing Improving Local Livability CHILL Grant Program application through the Michigan State Housing Development Authority (MSHDA); and further, to authorize the County Clerk to publish said notice in a local newspaper of general circulation. Motion carried.

Draft Motions from the Committee of the Whole Continued

- Motion by Hamilton, supported by Knisely, to recommend to the Full Board, to authorize the immediate payment of the Fiscal Year 2023 dues to the Michigan Association of Counties (MAC), in the amount of \$14,268.59 for the period of July 1, 2023 through June 30, 2024, to be paid from line item 101-241-957.102 (2023 Budget). Motion carried.
- 7. Motion by Knisley, supported by Haggadone, to recommend to the Full Board, to authorize payment to Shifman Fournier, PLC, in the amount of \$540.00, for labor related legal services rendered through December 31, 2023, to be paid from line item 101-239-801.020. Motion carried.
- Motion by Knisely, supported by Mast, to recommend to the Full Board, to authorize payment to the Lapeer Development Corporation for Professional Economic Services for Fiscal Year 2023/2024, at a cost not to exceed \$10,000.00, to be paid from line item 101-237-959.000. Motion carried.

DRAFT PROPOSED MOTIONS FROM THE January 4, 2024 PROPERTIES COMMITTEE MEETING

1. Motion by Bustle, supported by Kohlman, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to approve the construction project creating 4 offices out of 2 large offices and small storage room to provide needed office space at the CMH Building for the OPC/Triage programs, at a cost not to exceed \$7,500.00, to be paid for by CMH funding, at no additional cost to the County's General Fund. Motion carried.

PROPOSED DRAFT PERSONNEL MOTIONS FROM THE JANUARY 11, 2024 PERSONNEL COMMITTEE MEETING

- 1. Motion by Howell, supported by Haggadone, pursuant to the recommendation of the Personnel Committee, to authorize the hourly rate increase for the Community Collaborative Coordinator position (#389) from \$20.80 to \$22.53, effective December 23, 2023, as budgeted, and at no additional cost to the County's General Fund. Motion carried unanimously.
- 2. Motion by Haggadone, supported by Howell, pursuant to the recommendation of both the I.T. and Personnel Committees as well as previous discussions at the Budget Hearings, to authorize the County Administration to amend their Table of Organization and add and fill one full-time I.T. Hardware/Software Network Support Technician position (#TBD, Pay Grade 18), to be paid from the General Fund; and further, to approve the job description for said position, as attached. Motion carried unanimously

LAPEER COUNTY

ADMINISTRATION OFFICE

IT Hardware/Software Network Support Technician

General Summary

Under the general supervision of the County Administrator/Controller, and coordinated with the County's I.T. Director, the role of a Network Support Technician is to help ensure the seamless success of technology use within Lapeer County Local Area Network and Wide area network. The position will gather user problem information, troubleshoot and resolve when possible, or escalate quickly and accurately when appropriate.

Essential Functions/Responsibilities

- 1. Provide operational support to equipment related to user desktops, laptops, tablets, process PC's (court monitors), Net PC's, servers, associated OS (Windows,Linix,Ios), user software, printers, tethered network switches, firewalls, phone systems and untethered wireless access points.
- 2. Gather/Capture user and problem information.
- 3. Make use of technical skills, knowledge data bases and other IT resources to resolve problems and escalate problems appropriately.
- 4. Assist in the creation/maintenance of documentation.
- 5. Assist end users with hardware and software issues by fielding telephone calls, email communication, help desk tickets, diagnosing and performing troubleshooting activities. Documents, tracks and monitors the problem to facilitate a timely resolution. Relies on established guidelines and County policies to perform daily functions.
- 6. Applicant must have experience supporting Outlook, Windows, Word, Excel and other desktop applications.
- 7. Uphold and abide by all HPIAA security and County confidentiality policy.
- 8. Add/Remove maintain Microsoft Active Directory entries.
- 9. Installation, configuration, and troubleshooting of OS images and software.
- 10. Provide onboarding setup and training to individual users and new hires.

Employment Qualifications

Education: Associates Degree or equivalent of two years of college level coursework in computer science or related field.

Experience: Two years of technical experience with mid-range computers, personal computers, and peripheral equipment which included work with wide area and local area networks.

Other Requirements: None.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications <u>should not</u> be viewed as expressing absolute employment or promotional standards, but as <u>general guidelines</u> that should be considered along with other job-related selection or promotional criteria.

Qualifications

Excellent verbal and written communications skills.

Exhibit a process-oriented mindset.

Excellent time management, prioritization skills, and organizational skills.

Daily end user support and issue root cause identification.

Strong help ticketing documentation skills.

Experience with PC and Mac hardware.

Knowledge of multiple OSs and applications (LOS, Windows, Linux, Office365, Chrome, Edge).

Experience with remote management tools (VNC, RDP, Kaseya RMM)

Experience with troubleshooting printers.

Experience with Antivirus, Spamware, Cryptolocker, SOPHOS software.

Active Directory user account administration

Working knowledge of VMs vs Physical PCs and servers.

Working knowledge of networking concepts and VLANS.

Experience in Help Desk support or Computer support.

Configuration and troubleshooting web cams and video conferencing.

Configuration and troubleshooting VPN connections.

FLSA Status: Non-exempt

Workers' Compensation Code: 8810

Occupational Employment Statistical Code: 25103

Physical Requirements: {*This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements and working conditions. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements*}:

Ability to access various county departments offices and equipment. Ability to enter and retrieve information from computers. Ability to access meeting rooms of Board committees. Must be able to lift and move around 50 lbs. including equipment, files, or supplies.

Working Conditions:

Works in office conditions.

Proposed Motion to enter Audit Motions for County and Road Commission into the record:

Motion by , supported by , to enter into the record the County's Audit Motions for January 12^{th} and 26^{th} , 2024 and also the Road Commissions Audit Motion for disbursements dated January 11^{th} and 25^{th} , 2024. Motion carried.

LAPEER COUNTY

FOR CHECKS DATED 1/12/2024

PAGE 1

I MOVE THE FOLLOWING EXPENDITURE DISBURSEMENTS FOR CHECKS 1/12/2024 BE APPROVED BASED ON THE SIGNATURE OF THE DATED RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL

FUND		PAYROLL	ACCOUNTS PAY	TOTAL DISB.
GENERAL FUND	101	131,789.10	139,227.00	271,016.10
RENTAL PROPERTY	149		289.42	289.42
PROSECUTING ATTORNEY	205	33,169.10	10,300.26	43,469.36
SHERIFF'S DEPARTMENT	207	162,893.40	655,614.55	818,507.95
PARKS/RECREATION FUND	208		399.63	399.63
FRIEND OF THE COURT FUND	215	27,371.96	507.78	27,879.74
HEALTH DEPARTMENT/DISTRIC	221	63,370.40	30,979.61	94,350.01
SENIOR ACTIVITIES	223	22,230.09	26,344.16	48,574.25
ANIMAL CONTROL	225	5,017.33	3,789.40	8,806.73
SPECIALTY COURTS	232		4,468.10	4,468.10
REMONUMENTATION GRANT	245	181.06		181.06
REGISTER OF DEEDS AUTOMAT	256		2,196.00	2,196.00
DISASTER CONTINGENCY FUND	258	1,988.88	19,878.67	21,867.55
INDIGENT DEFENSE FUND	260		35,196.57	35,196.57
911 SERVICE FUND	261	43,739.92	4,870.22	48,610.14
CONCEALED PISTOL LICENSIN	263	1,158.79	380.00	1,538.79
LAW LIBRARY FUND	269		1,631.20	1,631.20
COMMUNITY CORRECTIONS	272	3,748.83	12,582.90	16,331.73
POLICE SERVICE CONTRACTS	277	50,297.89		50,297.89
AMERICAN RESCUE PLAN	281		145,291.55	145,291.55
SOIL & SED SPECIAL PROJEC	296		113.45	113.45
LAPEER FAMILY CONTINUATIO	298	728.84		728.84
HISTORIC COURTHOUSE	470		246.67	246.67
9-1-1 CONSTRUCTION FUND	482		2,226.70	2,226.70
BUILDING AND GROUNDS	631		237,635.71	237,635.71
*** TOTAL OF ***		\$547,685.59	\$1,334,169.55	\$1,881,855.14

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR THEIR AUDIT COMMITTEE IF APPLICABLE

COMMUNITY MENTAL HEALTH F CHILD CARE FUND VETERANS RELIEF FUND VETERANS TRUST FUND DELINQUENT TAX REVOLVING FORECLOSURE REVOLVING DRAIN DRAIN MAINTENANCE FUND DRAIN FUND	222 292 293 516 532 601 639 801	281,050.36 9,084.42 6,203.53 1,364.76 3,165.12	476,987.19 11,210.27 2,284.48 40,439.00 6,246.34 4,094.01 30.00 129,147.34 414.50	758,037.55 20,294.69 8,488.01 40,439.00 7,611.10 7,259.13 30.00 129,147.34 414.50
*** TOTAL OF ***		\$300,868.19	\$670,853.13	\$971,721.32

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR STATE STATUTE IF APPLICABLE:

GENERAL CUSTODIAL FUND 701 COMMON BANKING - TRUST AN 702 CURRENT TAX COLLECTION FU 703 DISTRICT MUNICIPAL COURT 710 LIBRARY PENAL FINE FUND 721	335,400.67	255,823.69 159,921.79 342,960.52 43,219.00 20,084.78	255,823.69 495,322.46 342,960.52 43,219.00 20,084.78
*** TOTAL OF ***	\$335,400.67	\$822,009.78	\$1,157,410.45
GRAND TOTAL OF DISBURSEMENTS ***	\$1,183,954.45	\$2,827,032.46	\$4,010,986.91

THE COUNTY CONTROLLER/ADMINISTRATORS OFFICE HAS COMPILED THIS AUDIT MOTION FROM INFORMATION CONTAINED IN THE CHECK SELECTION LIST SUMMARY BY FUND AND THE PAYROLL REGISTER. TO THE BEST OF OUR KNOWLEDGE THE INFORMATION IS CORRE ACCURATE, AND COMPLIES WITH BOARD RESOLUTIONS AND APPLICABLE POLICES.

Signed:

Moses Sanzo, Adminstrator/Controller

ROAD COMMISSION AUDIT MOTION

For checks dated: 01/11/2024

I move that the following expenditure disbursements be approved based on the signature of the below listed representatives of the Road Commission.

Account Number	Description	An	nount
201-449-703.000	Salary	\$	1,062.24
201-449-703.001	Taxable Per Diems	\$	-
201-449-7114.000	Medicare	\$	19.86
201-449-715.000	FICA	\$	84.93
201-449-716.000	Medical, Dental, Vision Insurance	\$	400.00
201-449-717.000	Life Insurance	\$	-
201-449-718.000	Retirement	\$	94.00
201-449-860.050	Mileage	\$	-
201-449-957.00	Memberships	\$	-
Total:		\$ 1	,661.03

The County Road Commission Office has compiled this audit motion from unformation contained in the records of the Road Commission. To the best of our knowledge the information is correct, accurate and complies with Board resolutions and applicable policies.

Joseph P. Minaudo, Jr., Board Secretary

John Howell, Chairman

Name Vacant Vacant Vacant Jerry Cooper William Ankley Chris Candela	Board		
Vacant Vacant Vacant Vacant Jerry Cooper William Ankley Chris Candela		Length of Term	Expiration Date
Vacant Vacant Vacant Jerry Cooper William Ankley Chris Candela	Vacant needing to be filled	e filled	
Vacant Vacant Jerry Cooper William Ankley Chris Candela	Senior Programs Advisory Board – District#7	2-year term	December 31, 2022
Vacant Jerry Cooper William Ankley Chris Candela	Thumb Regional Community Corrections Advisory Board	2-year term	March 1, 2023
Jerry Cooper William Ankley Chris Candela	Jury Board – Chief Judge Recommendation	Unexpired 6-year term	April 30, 2025
Jerry Cooper William Ankley Chris Candela	2023		
William Ankley Chris Candela	Agricultural Preservation Board	3-year term	December 31, 2023
Chris Candela	Agricultural Preservation Board	3-year term	December 31, 2023
	Brownfield Redevelopment Authority	3-year term	December 31, 2023
Leanne Panduren	Brownfield Redevelopment Authority	3-year term	December 31, 2023
Craig Horton	Brownfield Redevelopment Authority	3-year term	December 31, 2023
Don Dube	Brownfield Redevelopment Authority	3-year term	December 31, 2023
Andrew Harrington	Brownfield Redevelopment Authority	3-year term	December 31, 2023
Steve Zott	Brownfield Redevelopment Authority	3-year term	December 31, 2023
Rick Burrough	Brownfield Redevelopment Authority	3-year term	December 31, 2023
Andrew Harrington	Economic Development Corp.	6-year term	December 31, 2023
Jessica Marco	Economic Development Corp.	6-year term	December 31, 2023
Willa Talley	Valley Area Agency on Aging (VAAA) Executive Bd	2-year term	-
Vacant	Valley Area Agency on Aging (VAAA) Executive Bd	2-year term	December 31, 2023
	2024		
Ronald Barnard	Mental Health Services Board	3-year term	March 31, 2024
Laird Kellie	Mental Health Services Board	3-year term	March 31, 2024
Lori Curtiss	Mental Health Services Board	3-year term	March 31, 2024
Truman Mast	Mental Health Services Board	3-year term	March 31, 2024

1/19/24

RECEIVED JAN 19 2024 CITY OF LAPEER



Adding the Crosswalks near biglots is a massive improvement to the area. I wanted to let you gugs know that people are using them and are appreciative of the Salety incresse. Alot of high density residential development is in thest area and its being used to cultivate buisness to the Shops,

Your work doesent go unknoticed! I wonted to write then nother then cone in because I cant always make it to the meetings

LAPEER COUNTY BOARD OF COMMISSIONERS January 25, 2024 9:00 A.M.

Chairman Kohlman called the meeting to order at 9:01 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Mast opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:

Tom Kohlman Gary Howell Kevin Knisely Brad Haggadone Truman Mast William Hamilton Bryan Zender

District #1 District #2 District #3 District #4 District #5 District #6 District #7

AGENDA

The agenda and draft minutes from the January 4, 2024 Organizational Meeting, January 4, 2024 Regular Board Meeting, and January 11, 2024 Special Board Meeting were reviewed.

<u>40-2024</u>

Motion by Howell, supported by Knisely, to accept the agenda with the addition of the Addendum items, and the deletion of a closed session. Motion carried.

<u>41-2024</u>

Motion by Haggadone, supported by Hamilton, to approve the January 4, 2024 Organizational Meeting, as presented. Motion carried.

<u>42-2024</u>

Motion by Hamilton, supported by Mast, to approve the January 4, 2024 Regular Board Meeting, as presented. Motion carried.

43-2024

Motion by Howell, supported by Hamilton, to approve the January 11, 2024 Special Board Meeting, as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Theresa M. Spencer, County Clerk gave a brief update regarding Circuit Court Collections, Early Voting, Board of Canvass and Jury Board.

Sheriff McKenna gave an update regarding prisoner swap, and the accident with County Deputies and State Troopers.

Lauren Emmons, C.E.O., Community Mental Health, said good bye and expressed appreciation to the Commission for all the years of working together.

PUBLIC TIME - five people spoke during public time.

<u>44-2024</u>

Motion by Howell, supported by Haggadone, to authorize the Sheriff's Department to purchase 2 AED's from the Lapeer County Emergency Medical Services Authority Board (EMS), at \$1,857.50 each, to be paid from line item 207-301-977.000. Motion carried.

<u>45-2024</u>

Motion by Haggadone, supported by Zender, to authorize the transfer of \$89,661.33, representing the 1st of three installments toward the annual allocation of \$268.984.00, from Lapeer County Community Mental Health Appropriations (101-990-999.222) to Lapeer County Community Mental Health Expenditures (222-990-695.010). Motion carried.

<u>46-2024</u>

Motion by Howell, supported by Haggadone, to adopt the following "Resolution to Adopt the Michigan State Housing Development Authority (MSHDA) Citizens Participation Plan" for Lapeer County, to be further referenced as the MSHDA CPP, as required to be a participant in Community Development Block Grant (CDBG) funding:

Resolution – 2024-R01 To adopt the Michigan State Housing Development Authority (MSHDA) Citizens Participation Plan (CPP) Lapeer County, Michigan

WHEREAS, the County of Lapeer has applied for Community Development Block Grant (CDBG) funds; and,

WHEREAS, the County of Lapeer is required to have an adopted Citizens Participation Plan (CPP) or adopt the Michigan State Housing and Community Development Authority CPP as a requirement for eligibility under CDBG; and,

WHEREAS, the County of Lapeer has chosen to adopt the Michigan State Housing and Community Development Authority Citizen's Participation Plan; and,

NOW, THEREFORE BE IT RESOLVED the Lapeer County Board of Commissioners of Lapeer County, Michigan hereby adopts the Michigan State Housing and Community Development Authority Citizen's Participation Plan, as presented and on file with the Clerk of the Board.

Roll Call vote: Howell, aye; Mast, nay; Zender, aye; Haggadone, aye; Hamilton, nay; Knisely; aye; Kohlman, nay. 4 ayes, 3 nays. Motion carried.

<u>47-2024</u>

Motion by Howell, supported by Haggadone, to refer "Authorizing Resolution" related to the application of the Michigan State Housing Development Authority (MSHDA)'s Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program to the February 8, 2024 Committee of the Whole Meeting with authority to act. Motion carried.

<u>48-2024</u>

Motion by Howell, supported by Haggadone, to grant the Committee of the Whole authority to act in order to establish a Public Hearing at the February 8, 2024 Meeting, to hear public comments related to the County's Community Development Block Grant (CDBG) Housing Improving Local Livability CHILL Grant Program application through the Michigan State Housing Development Authority (MSHDA); and further, to authorize the County Clerk to publish said notice in a local newspaper of general circulation. Motion carried.

<u>49-2024</u>

Motion by Hamilton, supported by Knisely, to authorize the immediate payment of the Fiscal Year 2023 dues to the Michigan Association of Counties (MAC), in the amount of \$14,268.59 for the period of July 1, 2023 through June 30, 2024, to be paid from line item 101-241-957.102 (2023 Budget). Motion carried.

<u>50-2024</u>

Motion by Knisely, supported by Mast, to authorize payment to Shifman Fournier, PLC, in the amount of \$540.00, for labor related legal services rendered through December 31, 2023, to be paid from line item 101-239-801.020. Motion carried.

<u>51-2024</u>

Motion by Knisely, supported by Mast, to authorize payment to the Lapeer Development Corporation for Professional Economic Services for Fiscal Year 2023/2024, at a cost not to exceed \$10,000.00, to be paid from line item 101-237-959.000. Motion carried.

<u>52-2024</u>

Motion by Zender, supported by Hamilton, pursuant to the recommendation of the Properties Committee, to approve the construction project creating 4 offices out of 2 large offices and small storage room to provide needed office space at the Community Mental Health Building for the OPC/Triage programs, at a cost not to exceed \$7,500.00, to be paid for by Community Mental Health funding, at no additional cost to the County's General Fund. Motion carried.

<u>53-2024</u>

Motion by Howell, supported by Haggadone, pursuant to the recommendation of the Personnel Committee, to authorize the hourly rate increase for the Community Collaborative Coordinator position (#389) from \$20.80 to \$22.53, effective December 23, 2023, as budgeted, and at no additional cost to the County's General Fund. Motion carried.

<u>54-2024</u>

Motion by Hamilton, supported by Knisely, pursuant to the recommendation of both the I.T. and Personnel Committees as well as previous discussions at the Budget Hearings, to authorize the County Administration to amend their Table of Organization and add and fill one full-time I.T. Hardware/Software Network Support Technician position (#TBD, Pay Grade 18), to be paid from the General Fund; and further, to approve the job description for said position, as attached. Motion carried.

<u>55-2024</u>

Motion by Mast, supported by Knisely, to enter into the record the County's Audit Motions for January 12th and 26th, 2024 and also the Road Commissions Audit Motion for disbursements dated January 11th and 25th, 2024. Mast, aye; Zender, aye; Haggadone, aye; Hamilton, aye; Howell, aye; Knisely, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

No action was taken regarding the appointments needed for: Agricultural Preservation Board, Brownfield Redevelopment Authority, Economic Development Corporation Board of Directors, Senior Programs Advisory Board, Valley Area Agency on Aging (VAAA), Thumb Regional Community Corrections, and the Jury Board.

Mental Health Services Board

<u>56-2024</u>

Motion by Hamilton, supported by Knisely, to appoint Rose Navarre, to re-appoint Lori Curtiss, to appoint Rex Ziebarth, and to re-appoint Truman Mast to serve on the Mental Health Services Board for a three-year term ending March 31, 2027. Motion carried.

<u>57-2024</u>

Motion by Haggadone, supported by Zender, pursuant to County policy, to authorize payment of the GC-6 County Expense Reimbursement Form submitted by Commissioner Tom Kohlman for mileage reimbursement from May through October, 2023, in the amount of \$284.93, to be paid from line item 101-101-860.050. Motion carried.

<u>58-2024</u>

Motion by Hamilton, supported by Zender, to authorize the renewal of the County's Liability Insurance coverage through Michigan Municipal Risk Management Authority, for the period of January 1, 2024 through December 31, 2024, with the annual premium of \$562,574.00, to be paid from line item 101-242-713.000, and to authorize required payments to Michigan Municipal Risk Management Authority for said policy. Motion carried.

AD HOCK COMMITTEE UPDATE

No updates given.

PUBLIC TIME – two people spoke during public time.

COMMISSIONER REPORTS

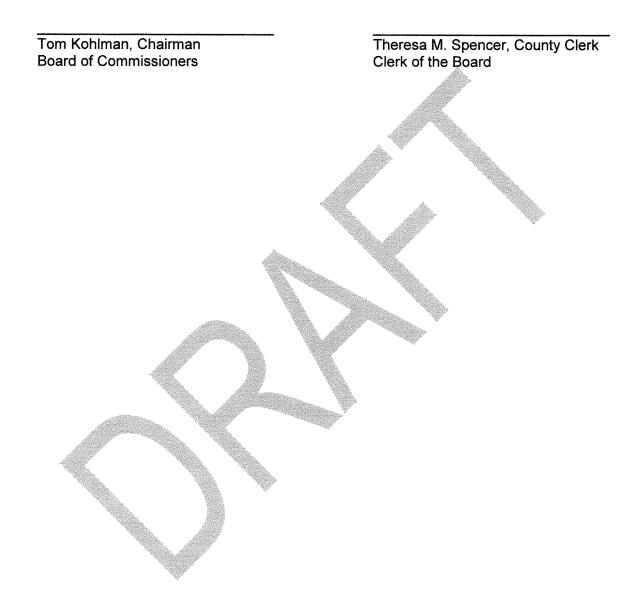
At this time, the Commissioners had an opportunity to give brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events, along with statements regarding public time comments.

ADMINISTRATOR/CHIEF FINANICAL OFFICER UPDATES

No updates given.

<u>59-2024</u>

Motion by Mast, supported by Hamilton, to adjourn the meeting. 10:16 a.m.



Dear City of Lapeer Officials,

I am writing today to advocate for the City of Lapeer to endorse and support the Citizens for Local Choice Ballot Petition.

This petition has 87% of support by the state's voters and has high bipartisan support. This is important because it gives local control of wind and solar operations back to our local government. Citizens of Lapeer are the people who best know our community and environment. This initiative will restore local control, allowing our community to take back control and have our local voices heard.

Why would we want unelected state bureaucrats making decisions directly affecting our communities when they might not have the best knowledge of the area or our best interests at heart? Policies directly affecting your city should never be made by officials who do not represent the interests of your City's citizens.

We elected you to represent our needs in our community, not to have a bureaucrat direct those policies for you. We want to reclaim your and our voice for our local community, and we hope you will join us in this fight to restore local control in our great state!

To learn more about us, please visit our website at <u>https://www.micitizenschoice.org/</u> or feel free to call or email either one of us at the contact information provided below.

Sincerely,

Michelle Peel 810-614-0427 currellmi@hotmail.com

Deb Horen 810-407-0252 horendebbie@aol.com

County Captains for Lapeer County

රි විසින් සිද්දේ සිංහන් මොන්මක් විසින්නයා අවරාහන්ගේ සිංහන් සිංහන් සිංහන් සිංහන් සිංහන්නයා ය. මෙස මෝන්මකාන න්ටන්ත මොන්න

가 및 도도하였다. 가 및 가가 한 도 가 가 가 가 가 가 가 있는 것이 있는 것이 있는 것이 되고 가 나 지도는 가 것이 가가 가 나는 도라가 가 가 있다. 것이 가 있는 것이 있는 것이 있는 것이 가 나는 것이 있다. 는 그가 나라 말했다. 가 가 가 가 가 가 가 것이 있는 것이 가 있다. 한 사람들이 한 것이 하고 가 하는 도가 하는 것이 있는 것이 같이 같이.

raan ahaan ahaan ahaan ahaan ahaan ahaan

os com activita est Barresta ostalaren

en la martine de la servició da como



BACKGROUND

In November 2023, the Michigan Legislature passed legislation that strips away local control of wind and solar operations and gives the power to unelected bureaucrats in the Public Service Commission. This new law forces local communities to go through the state when it comes to the zoning authority of utility-scale wind and solar projects.

Following this legislative action, a group of bipartisan grassroots individuals came together to take back the voice of local communities and launched a statewide ballot campaign: Citizens for Local Choice.



We are a broad coalition of bi-partisan voters across Michigan, working together as one group to restore local control of zoning regulations.

GOAL

Collect **550,000 valid signatures** from registered voters within 180 days

If the goal can be achieved by May 29th, the initiative will be on the November 2024 ballot



Raise **\$7-10 million** to ensure quality signature checks, counter legal challenges, and ensure placement on the ballot

HOW YOU CAN HELP

- 1. Circulate petitions
- 2. Donate or fundraise
- 3.Spread the word: Get friends and neighbors involved in reclaiming local control!

LEARN MORE. GET INVOLVED. SPREAD THE WORD.

FLIP OVER TO LEARN "THE FACTS"

SCAN HERE TO VISIT OUR WEBSITE

citizensforlocalchoice@gmail.com

Paid for with regulated funds by Citizens for Local Choice, 13725 Rouget Rd Deerfield, MI 41934

THE FACTS

The average proposed solar farm in Michigan is around 3.5 square miles. This is approximately 1,703 U of M Big Houses!

(1) = 57,600 square feet = $\frac{1}{1695}$ of 3.5 square miles.



- Local control boosts state wind capacity; Michigan, under local control, installed almost twice the wind capacity of Ohio and Wisconsin combined. Similar trends exist in solar installation. Developer claims of local control roadblocks are exaggerated.
- Local elected officials are in positions to do what's best for their communities; removing them from the process only strengthens state government intrusion and silences our voices and our neighbors.



Paid for with regulated funds by Citizens for Local Choice, 13725 Rouget Rd Deerfield, MI 41934