



**AGENDA
CITY OF LAPEER
LAPEER CITY COMMISSION
576 LIBERTY PARK, LAPEER, MI 48446
SPECIAL MEETING
JUNE 25, 2026
810-664-5231 * www.ci.lapeer.mi.us**

Honorable Mayor and Commission:

Notice is hereby given that a Special Meeting of the Lapeer City Commission will be held for discussion and action upon the following:

4:00 P.M. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

A. PUBLIC COMMENTS:

B. CONSENT AGENDA:

1. Special Event: American Legion Post 116, Rachele Ray Concert, July 11, 2026, from 6:00 p.m. to 10:00 p.m., 1701 W. Genesee St.

SUGGESTED MOTION:

Approve the Consent Agenda for June 25, 2026.

C. ADMINISTRATIVE:

1. Teamsters Union Contract.

SUGGESTED MOTION:

To enter a Closed Session to discuss the Teamsters Union Contract negotiations, as permitted under Section 8(c) of the Open Meetings Act (MCL 15.268(c)).

2. Return to Special Meeting.

SUGGESTED MOTION:

To return to the Special Meeting.

3. Consideration of Teamsters Union Contract.

SUGGESTED MOTION:

To ratify the Teamsters Union Contract

ADJOURNMENT

Notice:

Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (810) 664-5231 or by email at clerk@ci.lapeer.mi.us at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.



ITEM B-1

Meeting Date: June 25, 2026

Department: Police Department

Requestor: John Cipielewski, Lieutenant

Agenda Item: Special Event, American Legion Concert, Fireworks Watch Party

RECOMMENDATION (motion):

I recommend approving the event.

AGENDA ITEM INFORMATION:

This is a new event for the American Legion, which includes a Fireworks watch party and concert on their grounds. See the special event application, insurance certificate. LARA form has been completed.

Budgeted Amount:	N/A	Funds Requested:	N/A
Funding Source:		CIP Project #:	
		Budget Amendment Needed:	
# of Bids/Quotes Obtained:		Budget Amendment Attached:	
Explanation:			

RECEIVED

JUN 18 2026

CITY MANAGER
LAPEER, MI



City of Lapeer SPECIAL EVENT APPLICATION (SEA)

DIRECTIONS: Complete this application per the City of Lapeer Special Events Ordinance (Ch.52 Special Event) and the Rules and Regulations and return it to the either Parks & Rec Department (for events at a City Park) or the City Clerk's Office at a minimum of 45 calendar days before the starting date of the event.

If you request an event in a CITY PARK, YOU MUST SUBMIT YOUR PARK RESERVATION WITH YOUR APPLICATION. All Special Event Applications should be submitted directly to the City Clerk's Office, 576 Liberty Park, Lapeer, MI, 48446 or it can be emailed to clerk@ci.lapeer.mi.us.

Sponsoring Organization
(Legal Name)

AMERICAN LEGION POST 116

Phone #

Address

1701 W GENESSEE ST

Organization Event
Coordinator/Contact

THOMAS LOSSING

Phone #

Event Coordinator/
Contact Address

P.O. BOX 74 LAPEER MI 48446

Coordinator/Contact Email

Event Name

RACHELE RAY CONCERT

Purpose of Event

RAISE MONEY TO SUPPORT VETERANS

Event Location

1701 W. GENESSEE

Have you
reserved your
park/pavilion?

☐ Yes / ☐ No

If yes, provide copy of reservation form with this application. If no and planning a park event, reservations need to be made.

Date of Event

7-11-26

Event Time

6:00 pm - 10:00 am

of Event

Organizational Team

20

of Expected
Attendees:

200

Describe the activities

taking place at your event:

CONCERT, FOOD TRUCKS, SMALL RAFFLE,
WATCH CITY FIREWORKS.

Please check what will be part of your event:

☒ Music**
☐ Tents

☐ Animals**
(such as a petting zoo)
☐ Wedding

☒ Selling of food*
☒ Selling of drinks*

☒ Posted Signage of
Event*
☒ Liquor/Beer or Wine*

**Please list here what type of music (DJ/Band/Individual singers, etc.) and/or list animals:

LIGHT ROCK

Please check what you request the City to supply:

*See Rules and Regulations

FOR OFFICE USE ONLY:

SPECIAL EVENT REVIEW COMMITTEE APPROVALS

☐ City Manager	☐ Police Chief
☐ Fire Chief	☐ DPW Director
☐ Parks & Rec Director	

NONE

☐ Picnic Tables Qty:	☐ Electricity Turned on/off	☐ Other:	
☐ Trash Containers Qty:	☐ Road Crossing Guards Qty:		
☐ Road Closures List:			

Please attach a letter indicating all requests of City services if something other than above.

Please check what type of event is this:

A description of the type of event can be found on page 4, B.1-5.

☐ City Operated Event	☒ Other Non-Profit Event	☐ Political or Ballot Issue Event
☐ Co-Sponsored Event	☐ Other For-Profit Event	

INDEMNIFICATION AGREEMENT

The AMERICAN LEGION LAPEER POST 160 agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: Thomas F. Perry Date: 6-18-26
 Witness: Anna E. Jensen Date: 6-18-26

1. **ANNUAL EVENT:** Is this event expected to occur next year? [YES] [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

(e.g., third weekend in July): _____

2. **AN EVENT MAP [IS] [IS NOT]** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also, show streets or parking lots that you are requesting to be blocked off. **Crossing Guards are required if crossing any roads.**

3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)? [YES] [NO]

☒ If yes, list the lots or locations where free parking is requested:

4. **Alcoholic Beverages:** Will they be served? ☒ [YES] ☐ [NO]

Who holds the Liquor Control Commission license?

AMERICAN LEGION LAPEER POST 110

5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

6-17-26

Date

Thomas A. Sessing

Signature of Sponsoring Organization's Agent

SUBMIT THIS APPLICATION at least **45** calendar days before the first day of the event to the City of Lapeer, City Clerk's Office, 576 Liberty Park, Lapeer MI 48446.

Be sure to include the following with the application:

☐
☐
☐
☐
☐

Complete Signed Application.

Park Reservation (as needed).

Certificate of Insurance –Naming City of Lapeer as additionally insured.

Event Map.

If Non-Profit provide proof of IRS 501c(3) status.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/23/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hauxwell Insurance Group 7111 Dixie Highway - 262 Clarkston MI 48346		CONTACT NAME: Jeffrey Gowan PHONE (A/C, No, Ext): 586-219-9440 FAX (A/C, No): 888-959-3091 E-MAIL ADDRESS: Jeff@HauxwellGroup.com	
INSURED Lapeer Post, No. 16, The American Legion 1701 Genessee St. Lake Nepessing MI 48446		INSURER(S) AFFORDING COVERAGE INSURER A: Accelerant Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. *Not Applicable in WY

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
X	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			N0169PK001398	4/29/26	4/29/27	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed is an Additional Insured under this policy for the Concert Event that they are having at the Post on Saturday 7/11/26 from 6 PM - 10PM.

CERTIFICATE HOLDER

CANCELLATION

City of Lapeer
576 Liberty Park
Lapeer, MI 48446

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

