



**AGENDA
CITY OF LAPEER
CITY COMMISSION
576 LIBERTY PARK, LAPEER, MI 48446
FEBRUARY 18, 2025**

6:30 P.M. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF FEBRUARY 18, 2025, AGENDA

A. MINUTES:

1. Minutes of the Regular meeting held February 3, 2025.

B. PUBLIC COMMENTS:

1. Lapeer County Commissioner - Brad Haggadone.

C. CONSENT AGENDA:

1. Secondhand Dealer License & Pawnbroker License – Cash For All Pawn – 773 East St.

SUGGESTED MOTION:

Approve the Consent Agenda for February 18, 2025.

D. BILL LISTING:

1. Bill Listing for February 18, 2025.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the Bill Listing for February 18, 2025, in the amount of \$2,015,936.00.

E. PROCLAMATIONS, RECOGNITIONS AND RESOLUTIONS:

F. PUBLIC HEARINGS:

G. ADMINISTRATIVE REPORTS:

1. Cramton Park – Tennis & Pickleball Courts Project.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve MLR Engineering proposal for site design and specifications for Cramton Park Tennis and Pickleball Courts project, for an amount not to exceed \$21,500, and authorize the Director of Parks, Recreation and Cemetery to sign the necessary documents.

2. DeMille Pathway Artwork Project.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the artwork design for the DeMille Pathway Artwork Project.

3. First Street & Second Street Reconstruction – Design Engineering.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the contract with MLR Engineering for design engineering services for First Street and Second Street reconstruction and Water Main Replacement, for an amount not to exceed \$99,500 and authorize the Director of Public Works to sign the necessary documents.

4. Nepessing Street (M-24 to Mason St.) – Mill and Overlay.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the contract with ACE-Saginaw Paving Company for the milling and resurfacing of Nepessing Street , from M-24 to Mason St, for amount not to exceed \$124,000 and authorize the Director of Public Works to sign the necessary documents.

H. CITY MANAGER’S REPORT:

1. Discussion: 18 E. Nepessing.
2. Discussion: Spring Expo – April 27, 2025.
3. Discussion: Budget Workshop Dates/Times.
4. Discussion: Housing Tax Increment Financing (HTIF).
5. Community Partnership Mapping.
6. Various matters.

I. CITY ATTORNEY’S REPORT:

1. Various matters.

J. UNFINISHED BUSINESS:

1. Appointments to Boards and Commissions.

K. DEPARTMENTAL COMMUNICATIONS:

1. Departmental Monthly Reports.
2. Quarterly Financial Report – December 31, 2024.
3. Quarterly Investment Report - December 31, 2024.

L. PUBLIC COMMENTS:

M. CLOSING COMMENTS:

1. Commissioners.
2. City Manager.
3. Mayor.

N. REMINDER OF MEETINGS:

Next City Commission Meeting: **MONDAY, MARCH 3, 2025, Regular**

O. REMINDER OF PUBLIC HEARINGS:

ADJOURNMENT

MATERIAL TRANSMITTAL

Notice:

Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (810) 664-5231 or by email at clerk@ci.lapeer.mi.us at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

**LAPEER CITY COMMISSION
MINUTES OF A REGULAR MEETING
FEBRUARY 3, 2025**

A regular meeting of the Lapeer City Commission was held February 3, 2025, at the Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 6:30 p.m.

ROLL CALL

Present: Mayor Marquardt.

Commissioners: Atwood, Brady, Glisman, Petrie, Swindell.

Absent: None.

City Manager: Mike Womack, present.

City Attorney: T. Allen Francis, present.

Mayor Marquardt led the Pledge of Allegiance.

Mayor Marquardt asked for a moment of silence for Tom Hubbell, former City employee who recently passed away.

12 2025 02-03 AGENDA APPROVAL

Moved by Glisman. Seconded by Brady.

Approve the Agenda for February 3, 2025, as presented.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

13 2025 02-03 MINUTES

Moved by Petrie. Seconded by Glisman.

Approve the minutes of the regular meeting held January 21, 2025, as presented.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

PUBLIC COMMENTS

Melissa Petrie gave an invocation.

14 2025 02-03 CONSENT AGENDA

Moved by Brady. Seconded by Glisman.

Approve the consent agenda for February 3, 2025, as presented:

1. Secondhand Dealer License – ecoATM, LLC., 555 E. Genesee St.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

15 2025 02-03 BILL LISTING

Moved by Brady. Seconded by Glisman.

Approve the bill listing for February 3, 2025, in the amount of \$1,457,663.46.

ON A ROLL CALL VOTE.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.
Nays: None.
MOTION CARRIED.

PROCLAMATION, RECOGNITIONS AND RESOLUTIONS:

None.

ADMINISTRATIVE REPORTS

16 2025 02-03 2025 ROWE PROFESSIONAL SERVICES CONTRACT

Moved by Petrie. Seconded by Glisman.

Approve ROWE Professional Services 2025 Contract to provide the City of Lapeer with Planning and Zoning Review Services for a cost not to exceed \$110,000.00.

ON A ROLL CALL VOTE:

Ayes: Brady, Glisman, Petrie, Swindell, Atwood.
Nays: None.
MOTION CARRIED.

CITY MANAGER'S REPORT

None.

CITY ATTORNEY'S REPORT

None.

UNFINISHED BUSINESS

None.

DEPARTMENTAL REPORTS

The DDA Monthly Report was received into the record.

PUBLIC COMMENTS

None.

MAYOR/COMMISSIONER COMMENTS

Commissioner Petrie: Thanked Rowe Professional Services for being committed to our city and thanked Mr. Morgan for coming to the meeting tonight. We were elected and should not be abdicating our responsibility or the role we were elected to do. We should not be here for the power, fame or glory. Pray for all the people who have recently lost a loved one.

Commissioner Glisman: Thanked Mr. Morgan from Rowe for coming to our meeting. Thanked Commissioner Petrie for giving prayers, it takes courage to do so. Reiterates the prayers for Jeff Hogan, a wonderful citizen of this city; appreciates him being here. Loves his photographs on barns.

City Manager Womack: Attended a conference last week. Has been invited to attend Cap-Con Conference and mParks Conference.

Mayor Marquardt: Reminded the Commission to go through the City Manager with any questions instead of going to the Department Heads first.

17 2025 02-03 ADJOURNMENT

Having no further business, Mayor Marquardt adjourned the regular meeting at 6:44 p.m.

Debbie Marquardt, Mayor

Romona Sanchez, City Clerk

DRAFT



ITEM C-1

To: Mayor Marquardt and Lapeer City Commission
From: Romona Sanchez, City Clerk
Date: February 5, 2025
RE: Cash For All Pawn

STAFF RECOMMENDATION

Mayor to approve a Secondhand Dealer License and Pawnbrokers License for Cash For ALL Pawn located at 773 East Street, Lapeer.

CURRENT OR NEW INFORMATION

Melvin Kajy, has applied for renewal of his Secondhand Dealer License and Pawnbrokers License for Cash For All Pawn located at 773 East Street. All requirements have been met and staff recommends approval for the licenses. Mr. Kajy has been in business since February 2019.

Under Public Act 350 of 1917 (Secondhand Dealers and Junk Dealers), Public Act 273 of 1917 (Pawnbrokers) and Chapter 20 (Business Licenses and Regulations Ordinance), businesses are required to apply to and be approved by the Mayor for a Secondhand Dealer and Pawnbrokers License.

Mr. Kajy has also applied to renew his Precious Metal & Gem Dealer License. Under PA 95 of 1981 and Chapter 20 (Business Licenses and Regulations Ordinance), this license is applied to and approved by the Police Department.

If approved, licenses held by Cash For All Pawn:

- Secondhand Dealer License
- Pawnbrokers License
- Precious Metal & Gem Dealer License

If you have any questions, please advise.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

None.

AGENDA ITEM REVIEW

Meeting Date: February 18, 2025
Consent: X
Administrative:
Public Hearing:

Date Reviewed: February 10, 2025
Reviewed By: City Clerk's Office



Office Use: License #: 25-1135
Fee Paid: \$150.-
Date: 01-23-2025
Mayor/City Commission Approved: _____
ISSUED: _____

APPLICATION – SECONDHAND AND/OR JUNK DEALER

(According to the Provisions of Public Act 350 of 1917 and City of Lapeer Ordinance:
Chapter 20 (Business Licenses and Regulations), Section 20.00 and Section 20.03) \$150. Annual Fee
Date: _____

Applicant Information:

Name of Applicant: Melvin Kojy

Address: _____

Telephone #: _____

Location of Business: 773 east st

Property Owner of location: BRDK Properties 763 east st 810 338 0800
(Name, Address, Telephone # of property owner)

Previous experience as a Secondhand Dealer or Junk Dealer: we have been here for 6 years

Have you:

Been convicted of any crime, misdemeanor, or local ordinance? ☐ Yes ☒ No

Describe violation and penalty assessed: _____

Held a permit in Michigan that was revoked, suspended, or denied within the last three years?

☐ Yes ☒ No Explain: _____

Business Information:

Name of Business: Cash for all pawn

Address: 773 east st

Individual ☐ Partnership ☒ Corporation ☐ Firm ☐ Association ☐

Telephone Number: 810 969 4100

Applicant must furnish the following additional information:

- ☐ Nonrefundable Application Fee (\$25.00).
- ☐ Annual Fee (\$150.00).
- ☐ Listing of all agents/employees with complete addresses (new employees within 10 days).
- ☐ Signed copy of the Criminal Background Check Consent/Release Form and Agreement by all employees to be used under this request (new employees within 10 days).
- ☐ Surety Bond in the sum of \$3,000.
- ☐ Listing (types) of secondhand goods.

By filing this application, I acknowledge I have read the appropriate Ordinance Section, and I authorize the City of Lapeer to conduct a background check on myself, the applicant, as well as on the agents/employees requested in this application. In addition, by signing this application I affirm that the information provided is accurate and that, if a license is granted, I will abide by all applicable ordinances, statutes, regulations, and laws.

X
Applicant Signature: Melvin Kojy

1-15-25
Date:



2025

Office Use: License #: 25-1133
Fee Paid: \$150.-
Date: 01-23-2025
Mayor/Commission Approved: _____
ISSUED: _____

APPLICATION – PAWNBROKERS

(According to the Provisions of Public Act 273 of 1917 and City of Lapeer Ordinance:
Chapter 20 (Business Licenses and Regulations), Section 20.00 and Section 20.06) \$150. Annual Fee

Applicant Information:

Name of Applicant: Melvin Kojy

Address: _____

Telephone #: _____

Location of Business: 773 east St Lapeer

Property Owner of location: BRDK Properties 763 east St 810338 0600
(Name, Address, Telephone # of property owner)

Previous experience as a Pawnbroker: we have been here 6 years

Have you:

Been convicted of any crime, misdemeanor, or local ordinance? ☐ Yes ☒ No

Describe violation and penalty assessed: _____

Held a permit in Michigan that was revoked, suspended or denied within the last three years?

☐ Yes ☒ No Explain: _____

Business Information:

Name of Business: Cash for all pawn

Address: 773 east St

Individual ☐ Partnership ☒ Corporation ☐ Firm ☐ Association ☐

Telephone Number: 810 969 9100

Applicant must furnish the following additional information.

- ☐ Nonrefundable Application Fee (\$25.00).
- ☐ Annual Fee (\$150.00).
- ☐ Listing of all agents/employees with complete addresses (new employees within 24 hours).
- ☐ Signed copy of the Criminal Background Check Consent/Release Form and Agreement by all employees to be used under this request (new employees within 10 days).
- ☐ Bond in the sum of \$3,000, with at least 2 sureties. (PA 273 of 1917; Section 446.2202(5).)

By filing this application, I acknowledge I have read the appropriate Ordinance Section, and I authorize the City of Lapeer to conduct a background check on myself, the applicant, as well as on the agents/employees requested in this application. In addition, by signing this application I affirm that the information provided is accurate and that, if a license is granted, I will abide by all applicable ordinances, statutes, regulations and laws.

Applicant Signature: Melvin Kojy Date: 1-23-25

OFFICE USE:

Police Department: ☐ Approval ☐ Disapproval

Signature: _____ Date: _____

City Clerk: ☐ Approval ☐ Disapproval

Signature: _____ Date: _____



LAPEER POLICE DEPARTMENT

2300 W GENESEE ST
LAPEER MI 48446
(810) 664-0833



Case Report

Administrative Details:

CR No 250001057	Subject
Report Date/Time 02/06/2025 09:52	Occurrence Date/Time 02/06/2025 09:52
Location 773 EAST ST	Call Source FOP
Dispatched Offense C3399 Miscellaneous All Other	Verified Offense C3392 Miscellaneous Investigation
County 44 - Lapeer	City/Twp/Village 60 - Lapeer
Division Detective Bureau	

Action Requested:

- | | |
|--|--------------------------------------|
| ☐ Arrest warrant | ☐ Review only |
| ☐ Search warrant | ☐ Forfeiture |
| ☐ Juvenile petition | ☐ Other |

People:

JONES, JEFFREY (O-OTHER) (L-LAW ENFORCEMENT OFFICER) [LRJONESJ (38653)]

PE:	W.Type:	Last Name Jones	First Name Jeffrey	Middle Name	Suffix	Mr/Mrs/Ms D/SGT.
DOB (Age)	Sex	Race UNKNOWN	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
Street Address 2300 W Genesee	Apt #	County LAPEER	Country USA	Home Phone UNKNOWN	Work Phone	
City Lapeer	State MI	Zip 48446	Cell Phone UNKNOWN	Email		
Phone/Email						
Type				Description		
BU-Business Phone #1				(810) 664-0833		

KAJY, MELVIN MANUEL (O-OTHER) (X-MISCELLANEOUS) [LRJONESJ (38653)]

PE:	W.Type:	Last Name KAJY	First Name MELVIN	Middle Name MANUEL	Suffix	Mr/Mrs/Ms
Aliases	Driver License# K200599581320	DL State MI	DL Country	Personal ID#		
DOB (Age) 04/26/1980 (44)	Sex M	Race WHITE	Ethnicity	Birth City & State	Birth Country	Country of Citizenship
Complexion	Build	Teeth	Height 6' 1"	Weight 180	Attire	
Street Address	Apt #	County	Country	Home Phone	Work Phone	



7115 BRANFORD CT					2483423242	
City	State	Zip	Cell Phone	Email		
WEST BLOOMFIELD	MI	48322-1083	8109694100			
Alerts			On Probation/Parole	Habitual Offender Status		
			No			

Narrative:

CFS Narrative By: LRJONESJ (38653)

INVESTIGATION INFORMATION:

On 02/05/2025, I (D/Sgt Jeffrey Jones) received a request from Romona Sanchez to complete a background investigation regarding a Pawnbroker/Secondhand Dealer/Precious Metal Dealer application from Melvin Kajy - Cash 4 All Pawn located at 773 East Street. Information for the owner and two employees were included with the application. Nothing was found that would prevent the owner of the employees from operating as dealers in the state of Michigan. See the attached application.

ATTACHMENT:

Application

STATUS:

Closed, report/application sent to Ramona Sanchez.

Attachments:					
File Name	File Type	Comments	Date	By	Role
Attachments Included In This Report:					
Cash for all Pawn.pdf	pdf	Pawn/Precious Metal & Gem Dealer Application	02/06/2025 10:10 AM	JONES, JEFFREY	AGENCYADMIN



ITEM D-1

To: Mayor and City Commission
From: Kelly Hanna, Director of Financial Services
Date: February 12, 2025
RE: Bill Listing – January 31, 2025, through February 13, 2025

STAFF RECOMMENDATION

Approve the bill listing as presented.

CURRENT OR NEW INFORMATION

I, Kelly Hanna, Director of Financial Services, have reviewed the bills for January 31, 2025, through February 13, 2025, in the total amount of **\$2,015,936.00** and find them to be proper charges.

AGENDA ITEM REVIEW

Meeting Date:	February 18, 2025	Date Reviewed:	February 12, 2025
Consent:			
Administrative:	X	Reviewed By:	City Clerk's Office
Public Hearing:			

CHECK REGISTER FOR CITY OF LAPEER
CHECK DATE FROM 01/31/2025 - 02/13/2025

Check Date	Check	Vendor Name	Amount
02/13/2025	598718	LAPEER COMMUNITY SCHOOLS	1,037,158.68
02/13/2025	598715	LAPEER CO TREASURER	258,642.23
02/13/2025	598713	LAPEER CO INTERMEDIATE SCHOOL	225,477.78
02/13/2025	2736(A)	GREAT LAKES WATER AUTHORITY	146,559.05
02/13/2025	2760(E)	BLUE CROSS & BLUE SHIELD OF MI	74,234.21
02/13/2025	598719	LAPEER DISTRICT LIBRARY	69,686.16
02/13/2025	2753(A)	ROWE INC	32,185.00
02/13/2025	598706	GREATER LAPEER TRANS AUTH	19,486.29
02/13/2025	2762(E)	CONSUMERS ENERGY	19,261.15
02/13/2025	2757(A)	VECTOR TECH GROUP	13,369.00
02/13/2025	2746(A)	MUNICIPAL EMERGENCY SERVICES, INC	7,757.00
02/13/2025	2723(A)	ABM COMMERCIAL CLEANING	7,580.00
02/13/2025	598703	GEORGE BRIKHO JR	6,050.00
02/13/2025	598710	KEITH BRACE PLUMBING	5,250.00
02/13/2025	2748(A)	ON DUTY GEAR, LLC	5,024.98
02/13/2025	2750(A)	RB PLUMBING, LLC	4,710.00
02/13/2025	2733(A)	FLETCHER FEALKO SHOUDY & FRANCIS PC	4,008.25
02/13/2025	2731(A)	DRIESEN & ASSOCIATES, INC	3,950.00
02/13/2025	2755(A)	SZOTT FORD	3,821.86
02/13/2025	2737(A)	HAVILAND PRODUCTS COMPANY	3,812.25
02/13/2025	598722	MLR ENGINEERING	3,430.00
02/13/2025	2742(A)	LEGACY ASSESSING SERVICES INC	3,400.00
02/13/2025	2729(A)	DEE CRAMER	3,398.00
02/13/2025	2761(E)	CITY OF LAPEER	3,377.49
02/13/2025	598717	LAPEER CO TREASURER	3,307.50
02/13/2025	2735(A)	GENERAL CODE LLC	3,290.00
02/13/2025	2759(A)	WEST SHORE SERVICES, INC	2,450.00
02/13/2025	598730	TRW LANDSCAPES LLC	2,296.00
02/13/2025	2743(A)	LEXIPOL, LLC	2,155.66
02/13/2025	2726(A)	CIVES CORPORATION	2,119.94
02/13/2025	598700	DELYNN'S DESIGNS, INC	2,094.10
02/07/2025	2722(A)	AFFINITY VALUATION GROUP	2,000.00
02/13/2025	2738(A)	HYDRO CORP	1,989.50
02/13/2025	2727(A)	CORRIGAN OIL II, INC.	1,958.26
02/13/2025	2744(A)	MAUK, JODI	1,920.00
02/13/2025	2754(A)	SMITH, SHANNON	1,920.00
02/13/2025	598698	BS & A SOFTWARE	1,658.00
02/13/2025	598732	USA BLUE BOOK	1,596.53
02/13/2025	2724(A)	ADRIAN & BLISSFIELD RAIL ROAD CO.	1,521.75
02/13/2025	2764(E)	METROPOLITAN LIFE INSURANCE COMPANY	1,398.34
02/13/2025	2730(A)	DOWNTOWN DEVELOPMENT AUTHORITY	1,351.95
02/13/2025	2752(A)	RIGHT TOUCH LANDSCAPING INC	1,350.00
02/13/2025	598711	LAPEER CO DRAIN COMMISSION	1,288.28
02/13/2025	598723	OAKLAND COUNTY	1,102.00
02/13/2025	598733	VERIZON WIRELESS	1,067.78
02/13/2025	2756(A)	TAYLOR, SARAH	1,062.50
02/13/2025	598729	TOWN & COUNTRY POOLS, INC	1,016.50
02/13/2025	598727	T. P. ISRAEL CO INC	960.00
02/13/2025	598736	WOLGAST CORPORATION	900.00
02/13/2025	598720	MARCO TECHNOLOGIES, LLC	881.93
02/13/2025	2745(A)	MES LIFE SAFETY LLC	805.44
02/13/2025	598721	MGS ELECTRIC INC.	730.00
02/13/2025	2728(A)	D & K TRUCK COMPANY INC.	608.68
02/13/2025	598712	LAPEER CO HEALTH DEPT	550.00

02/13/2025	2749(A)	PARAGON LABORATORIES, INC.	533.00
02/13/2025	598731	UNIFIRST CORPORATION	511.90
02/13/2025	2739(A)	IDSI INTERNATIONAL	500.00
02/13/2025	2751(A)	RICK RHEIN DISPOSAL	496.00
02/13/2025	2741(A)	K & R TRUCK SALES, INC.	480.00
02/13/2025	598726	STATE OF MICHIGAN	449.00
02/13/2025	598705	GRAINGER	400.42
02/13/2025	2758(A)	VIEW NEWSPAPERS	351.88
02/13/2025	2725(A)	ALFA LAVAL INC.	341.85
02/13/2025	598737	ZIELINSKI, MICHAEL	300.00
02/13/2025	598716	LAPEER CO TREASURER	288.77
02/13/2025	2747(A)	NYE UNIFORM CO	218.29
02/13/2025	598725	SHIRLEY'S DRY CLEAN. & ALTERATIONS	204.35
02/13/2025	2763(E)	INVOICE CLOUD	175.00
02/13/2025	2740(A)	JAS STEEL COMPANY	170.68
02/13/2025	598709	JUNE, KENNETH PAUL	140.00
02/13/2025	598697	AUDREY BRADY	125.00
02/13/2025	598695	ANSWER HEATING & COOLING, INC	100.00
02/13/2025	598696	AUDIO CENTRAL ALARM	100.00
02/13/2025	598701	ECKER MECHANICAL CONTRACTORS, INC	100.00
02/13/2025	598702	EDENZ HYDRO GARDENING CENTER	100.00
02/13/2025	598704	GOYETTE MECHANICAL	100.00
02/13/2025	598707	HOLLAND HEATING & COOLING, INC	100.00
02/13/2025	598724	ROTH ELECTRICAL	100.00
02/13/2025	598728	TIMBERCREST CONSTRUCTION COMPANY	100.00
02/13/2025	2734(A)	FLINT WELDING SUPPLY CO	84.50
02/13/2025	2732(A)	FASTENAL COMPANY	83.18
02/13/2025	598708	JAY'S SEPTIC	80.00
02/13/2025	598735	WINNINGER FIRE PROTECTION LLC	80.00
02/13/2025	598699	CLINTON, MARY	60.00
02/13/2025	598734	VILLAGE PRINTING	55.00
02/13/2025	598714	LAPEER CO MUNICIPAL CLERK'S ASSOC	25.00
02/13/2025	2765(E)	STATE OF MICHIGAN	2.16

TOTAL	\$2,015,936.00
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ITEM G-1

To: Mike Womack, City Manager
From: Rodney Church, Director of Parks, Recreation & Cemetery
Date: February 6, 2025
RE: MLR Engineering Proposal for assistance on the Cramton Park Tennis Court Replacement Project

STAFF RECOMMENDATION

To approve MLR Engineering's proposal for assistance with design, specifications, EGLE and SESC permitting for the Cramton Park tennis and pickleball courts project and to authorize the Director of Parks, Recreation & Cemetery to sign the agreement.

CURRENT OR NEW INFORMATION

The current tennis courts at Cramton Park are beyond repair and need to be replaced. With the increasing popularity of pickleball the need for additional outdoor pickleball courts has become very clear and this project is very popular with the community. The plan is to remove the current fencing, light poles and existing playing surface and construct a newer larger playing surface that will house 6 official size pickleball courts and one full size tennis court. To make room for a larger playing surface, the footprint of the courts will extend to an additional 13' north. We will have to remove a tree, the old hitting wall, concrete, and a small portion of the pathway. Preliminary thoughts are to try to reuse the existing fencing, but we may have to install a new chain linked fence around the perimeter of the courts. In addition, we may have to upgrade our lighting for additional coverage as we are now losing two light poles.

The project has been approved as part of the FY 24/25 Capital Improvement program and is project #22882. It will be funded primarily by the donation we received, and the current estimated cost is \$300,000. Pending contractor selection and permitting we hope to have the courts completed by June 30, 2025. MLR's assistance will cost \$21,500.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

AGENDA ITEM REVIEW

Meeting Date:	February 18, 2025	Date Reviewed:	February 10, 2025
Consent:		Reviewed By:	
Administrative:	X		
Public Hearing:			



February 5, 2025

Mr. Rodney Church
Director of Parks, Recreation, and Cemetery
880 South Saginaw Street
Lapeer, MI 48446

**RE: Cramton Park Tennis & Pickleball Courts Project
Monroe Street, City of Lapeer, MI**

Rodney,

MLR Engineering (MLR) is pleased to provide you with a proposal to complete the above-referenced project, as requested. We understand the City of Lapeer is requesting assistance with site design & specifications for the Cramton Park tennis and pickleball courts project. In addition, we are aware that this project will require EGLE Floodplain & SESC permitting. MLR has extensive experience in preparing plans for these facilities and in acquiring EGLE & SESC permits.

Experience

MLR Engineering is a Civil Engineering Consulting firm founded in 2008. Our office is located in downtown Freeland. MLR's capabilities and equipment provide for both design and construction engineering needs. Our design platform is based on CAD software. Our construction staking / surveying is GPS based with drone surveying capabilities. For 17 years, MLR Engineering has built a reputation for distinguished engineering services and consulting throughout the state of Michigan. MLR Engineering is committed to providing quality and timely service to their clients at a reasonable cost.

Our project experience has included design and construction engineering of many infrastructure improvements including: Drainage plans and Storm Sewer systems, Parking lots, Flood Plain evaluations and Hydraulic Analysis, Parks and Riverfront development, Site Plans, Residential developments, Sports Facilities, Municipal Water Distribution Systems, Sanitary Sewer Collection and Transportation system, City street construction, Casinos, K-12 schools, Industrial and Commercial business parks, Championship Golf Course resorts, Federal and State permit preparation and consulting, School and Athletic fields, Septic Systems, Ponds, and much more.



This overall project will be completed by the MLR team in accordance with the scope of services discussed and listed below. We also understand that construction for this project is expected for summer 2025.

Scope of Services

- Topographic survey of the project area (existing tennis courts and surrounding area to Farmers Creek).
- Pavement corings of the existing tennis courts (2) & shallow soil boring in the expansion area (1)
- Prepare topographic survey plans, accurately reflecting existing conditions that will be used in design & permitting plan development.
- Plan development for layout purposes (site plan)
- Site detail plan for pavement cross-section, court surface specifications, light pole bases (if applicable), and drainage details (if applicable)
- Photometric plan for lighting design
- Plan development for permit process including Grading & Utilities (storm sewer & electric only), Floodplain Impact with cross-sections, and Soil Erosion measures. Plans will be limited to the minimum required by each permitting agency.
- EGLE Floodplain permit application & coordination with EGLE staff
- SESC permit application & coordination with SESC agent
- Bidding assistance for contractor selection

This project will be done in accordance with the scope of services agreed to in this proposal. We have NOT included environmental analysis, wetland investigation, geotechnical analysis, or construction engineering services (staking/layout, testing, inspection, shop drawing review). All review fees and permitting fees are the Owner's responsibility. MLR has performed similar projects in many communities. Therefore, based upon our understanding of the project, we have provided a scope of services to see this project to its successful completion.



Budgeted Fee

Our professional fee is as follows:

Topographical Survey - \$2,500
Pavement Corings & Soil Boring - \$2,000
Site Plan (includes Details, Photometric, & SESC) - \$9,000
EGLE Plans & Permitting - \$6,500
Bidding Assistance - \$1,500
Professional Fee = \$21,500

Professional Services requested outside the proposed scope of services, if any- Hourly rate of \$110/hour.

Time Schedule

MLR Engineering is prepared to start immediately (weather permitting) to service the City of Lapeer.

Contract Terms and Conditions

The attached Terms and Conditions for engineering services are incorporated in this proposal by reference. This proposal shall be considered valid for 30 days from the date on this letter.

Acceptance

Thank you for this opportunity to submit this proposal. Please sign and return one copy of this proposal, serving as our notice to proceed. We look forward to working with you on this project. Please call if you have any questions or should you need any additional information.



MLR Engineering

MJR

Michael J. Rybicki, P.E.
Managing Partner

Accepted and Authorized to Proceed by:

Name

Signature

Date

Attachment: Terms and Conditions

MLR Engineering – Terms and Conditions

SERVICES OF ENGINEER. ENGINEER shall perform for OWNER professional engineering services in all phases of the Project to which this Agreement applies as herein provided. These services will include serving as OWNER'S professional engineering representative, providing professional engineering consultation and advice and furnishing customary civil engineering services for the Project. OWNER and ENGINEER agree that services of the ENGINEER, as herein provided, anticipate the orderly and continuous progress of the Project through completion.

OWNER'S RESPONSIBILITIES. OWNER shall provide all criteria and full information as to OWNER's requirements for the Project; designate a person to act with authority on OWNER's behalf for all aspects of the Project; examine and respond promptly to ENGINEER'S submissions; and give prompt written notice to ENGINEER wherever he observes or otherwise becomes aware of any defect in the work.

MEANING OF TERMS. Compensation means the fees to be paid by the OWNER for services performed by the ENGINEER including charges for personnel and equipment engaged directly on the project. Rate Schedule means a listing of hourly charges for various classifications of personnel including direct and indirect payroll related costs and customary and statutory benefits and specialized equipment engaged directly on the project.

PAYMENT OF ACCOUNT. During performance of services under this Agreement the ENGINEER shall submit monthly invoices to the OWNER for services rendered to date. If OWNER fails to make any payment due ENGINEER for services and expenses within 10 working days after receipt of ENGINEER'S bill therefore, the amounts due ENGINEER shall include a charge at the rate of 20 % per month from said 10 working days. If the OWNER fails to make payments when due or otherwise is in breach of the Agreement, the ENGINEER may suspend performance of the services. The ENGINEER shall have no liability whatsoever to the OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by the OWNER. Upon payment in full by the OWNER or agreement on payment terms acceptable to the ENGINEER, the ENGINEER shall resume services, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for the ENGINEER to resume performance.

ACCESS TO SITE. OWNER shall furnish right-of-entry on the project site for ENGINEER and, if the site is not owned by OWNER, warrants that permission has been granted to make planned explorations pursuant to the scope of services. ENGINEER will take reasonable precautions to minimize damage to the site from use of equipment, but have not included costs for restoration of damage that may result and shall not be responsible for such costs.

INSURANCE. ENGINEER shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for OWNER. ENGINEER shall furnish a Certificate of Insurance to OWNER upon written request. OWNER agrees that ENGINEER shall not be liable or responsible to OWNER for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

LIMITATION OF PROFESSIONAL LIABILITY. OWNER agrees to limit ENGINEER's professional liability, and require a like limitation from any contractor or subcontractor who performs work for which ENGINEER has prepared reports, drawings, and specifications, to an amount not to exceed the ENGINEER's fee. In the event that OWNER does not wish to limit ENGINEER's professional liability to this sum, additional limits of liability may be made part of this Agreement upon payment by OWNER of any additional insurance premiums for the desired coverage, as determined by ENGINEER's professional liability insurer.

RESIDENT SERVICES DURING CONSTRUCTION. If authorized by OWNER, a Resident Project Representative will be furnished and will act as directed by ENGINEER in order to assist ENGINEER in observing performance of the work of Contractor(s). Through these on-site observations of the work in progress and field checks of materials and equipment by the Resident Project Representative and any assistants, ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the work of Contractor(s). This construction observation shall not make ENGINEER a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the Contractor and ENGINEER shall have no responsibility in that regard.

REQUESTS FOR CLARIFICATION OR INTERPRETATION. ENGINEER shall provide, with reasonable promptness, responses to requests from Contractors for clarification and interpretation of the requirements of the plans and construction documents. If such requests are, in the ENGINEER'S professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the construction documents, or are readily inferable therefrom, the ENGINEER shall be entitled to compensation for additional services from the OWNER for time spent responding to such requests.

CONSTRUCTION PHASE SERVICES BY OTHERS. OWNER agrees that if ENGINEER is not employed to provide professional services during the Bidding and the Construction Phases of the Project, ENGINEER will not be responsible for claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval or modification of such documentation issued or carried out by OWNER or others. Nothing contained in this paragraph shall be construed to release ENGINEER (or ENGINEER'S professional associates or Consultant's) from liability for failure to perform in accordance with professional standards any duty or responsibility which ENGINEER has undertaken or assumed under this Agreement.

STANDARD OF PRACTICE. ENGINEER shall perform services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included in this contract.

OWNERSHIP OF DOCUMENTS. All reports, drawings, specifications, computer files, field data, notes and other documents produced by ENGINEER under this contract are instruments of ENGINEER's professional service and shall remain the property of ENGINEER. The final construction documents prepared under this contract shall become the property of the OWNER upon completion of the services and payment in full of all monies due to the ENGINEER. The OWNER shall not reuse or make any modification to the construction documents without the prior written authorization of the ENGINEER.

TERMINATION. The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, ENGINEER will be paid for all services rendered to the date of termination, all Reimbursable Expenses and termination expenses.

SUCCESSORS AND ASSIGNS. OWNER and ENGINEER each bind himself and his partners, successors, executors, administrators, assigns and legal representatives to the other party of this Agreement. The ENGINEER may assign, sublet or transfer any rights under or interest in this Agreement without the written consent of the other. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent Consultants, associates and subcontractors as he may deem appropriate to assist him in the performance of services hereunder. Nothing herein shall be construed to give any rights or benefits to anyone other than OWNER and ENGINEER.



ITEM G-2

To: Mike Womack, City Manager
From: Rodney Church, Director of Parks, Recreation & Cemetery
Date: February 6, 2025
RE: DeMille Pathway Artwork Project

STAFF RECOMMENDATION

To approve the artwork design for the DeMille Boulevard pathway.

CURRENT OR NEW INFORMATION

The local artist Sophia Phillips that we were working with on the Court St. bridge project submitted plans for an artwork piece to be painted on the DeMille pathway directly across from Stonegate. This would be painted on the pathway that is on the island splitting DeMille Blvd. Sophia plans on incorporating the word Oakdale Trails in graffiti writing along with elements from the trails including hikers, a bicycle, and a cupola.

The parks department budget will fund the project, and it is estimated to cost between \$300-\$500. Sophia is volunteering her time and will work with department staff to complete the project sometime this spring when the weather warms up.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

AGENDA ITEM REVIEW

Meeting Date:	February 18, 2025	Date Reviewed:	February 11, 2025
Consent:			
Administrative:	X	Reviewed By:	City Clerk's Office
Public Hearing:			

Oakdale Trails Sidewalk



I like the
idea of
industrial theme
w/ graffiti

* Just lettering? Graphics? * other elements?

* Graffiti Lettering * Oakdale history incorporation? (cupola from oakdale hospital)



Elements of
things people do on the trails

To: Mike Womack, City Manager
From: Jeff Graham, Director of Public Works
Date: February 11, 2025
RE: MRL Engineering Contract for Design Engineering Services for First Street & Second Street Reconstruction & Water Main Replacement (Lincoln to Jackson)

STAFF RECOMMENDATION

Recommend approval of the contract with MLR Engineering for Design Engineering Services for the First Street and Second Street reconstruction and Water Main Replacement Project from Lincoln Street to Jackson Street in the amount of \$99,500.

CURRENT OR NEW INFORMATION

MLR Engineering Scope of Services:

Design • Meet with City staff to discuss project scope and details • Perform a right of way and topographic survey and geotechnical investigation of existing roadways • Prepare topographic survey plans of the road right of way area, accurately reflecting existing conditions that will be used in the engineering design plan preparation. • Roadway, sidewalk, and water main plan development for permit, bidding and construction process, soil erosion measures, and infrastructure details • EGLE Water main permit application & coordination with EGLE staff • SESC permit application & coordination with SESC agent • Technical Specification preparation for roadway and water main • Assist the City of Lapeer with soliciting contractor construction bids, pre-bid meetings, bid tabulations, bid review, and engineer recommendations This project will be done in accordance with the scope of services agreed to in this proposal. We have NOT included construction engineering, environmental analysis, or wetland investigation. All review fees and permitting fees are the Owner's responsibility. MLR has performed similar projects in many communities. Therefore, based upon our understanding of the project, we have provided a scope of services to see this project to its successful completion.

Budgeted Fee

Professional Design Fee = \$99,500

(Professional fee has been discounted \$5,000 based on both street designs running concurrently)
Professional Services requested outside the proposed scope of services, if any - Hourly rate of \$110/hour.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

MLR has extensive experience in roadway and water main improvement projects and associated bidding and permitting. MLR's capabilities and equipment provide for both design and construction engineering needs based on CAD software. Construction staking / surveying is GPS based with drone surveying capabilities. For 17 years, MLR Engineering has built a reputation for distinguished engineering services and consulting throughout the State of Michigan. MLR Engineering is committed to providing quality and timely service to their clients at a reasonable cost.

AGENDA ITEM REVIEW

Meeting Date: February 18, 2025

Date Reviewed: February 11, 2025

Consent:

Administrative: X

Reviewed By: City Clerk's Office

Public Hearing:



February 5, 2025

Mr. Jeff Graham
City of Lapeer Director of Public Works
880 South Saginaw Street
Lapeer, MI 48446

**RE: 1st and 2nd Street Road Reconstruction and Water Main Replacement Project
Lincoln to Jackson Street, City of Lapeer, MI**

Jeff,

MLR Engineering (MLR) is pleased to provide you with a proposal to complete the above referenced project, as requested. We understand the City of Lapeer is requesting design engineering for the reconstruction of 1st and 2nd street, between Lincoln and Jackson Street. This will include the water main replacement on both streets. MLR has extensive experience in roadway and water main improvement projects and associated bidding and permitting.

Experience

MLR Engineering is a Civil Engineering Consulting firm founded in 2008. Our office is located in downtown Freeland. MLR's capabilities and equipment provide for both design and construction engineering needs. Our design platform is based on CAD software. Our construction staking / surveying is GPS based with drone surveying capabilities. For 17 years, MLR Engineering has built a reputation for distinguished engineering services and consulting throughout the state of Michigan. MLR Engineering is committed to providing quality and timely service to their clients at a reasonable cost.

Our project experience has included design and construction engineering of many infrastructure improvements including: Drainage plans and Storm Sewer systems, Parking lots, Flood Plain evaluations and Hydraulic Analysis, Parks and Riverfront development, Site Plans, Residential developments, Municipal Water Distribution Systems, Sanitary Sewer Collection and Transportation system, City street construction, Casinos, K-12 schools, Industrial and Commercial business parks, Championship Golf Course resorts, Federal and State permit preparation and consulting, School and Athletic fields, Septic Systems, Ponds, and much more.



This overall project will be completed by the MLR team in accordance with the scope of services discussed and listed below. We also understand that this project is scheduled to begin design engineering in the spring 2025.

Scope of Services – Design

- Meet with City staff to discuss project scope and details
- Perform a right of way and topographic survey and geotechnical investigation of existing roadways
- Prepare topographic survey plans of the road right of way area, accurately reflecting existing conditions that will be used in the engineering design plan preparation.
- Roadway, sidewalk, and water main plan development for permit, bidding and construction process, soil erosion measures, and infrastructure details
- EGLE Water main permit application & coordination with EGLE staff
- SESC permit application & coordination with SESC agent
- Technical Specification preparation for roadway and water main
- Assist the City of Lapeer with soliciting contractor construction bids, pre-bid meetings, bid tabulations, bid review, and engineer recommendations

This project will be done in accordance with the scope of services agreed to in this proposal. We have NOT included construction engineering, environmental analysis, or wetland investigation. All review fees and permitting fees are the Owner's responsibility. MLR has performed similar projects in many communities. Therefore, based upon our understanding of the project, we have provided a scope of services to see this project to its successful completion.

Budgeted Fee

Our professional design fee is as follows:

Professional Design Fee = \$99,500

(Professional fee has been discounted \$5,000 based on both street designs running concurrently)

Professional Services requested outside the proposed scope of services, if any- Hourly rate of \$110/hour.



Time Schedule

MLR Engineering is prepared to start immediately (weather permitting) to service the City of Lapeer.

Contract Terms and Conditions

The attached Terms and Conditions for engineering services are incorporated in this proposal by reference. This proposal shall be considered valid for 30 days from the date on this letter.

Acceptance

Thank you for this opportunity to submit this proposal. Please sign and return one copy of this proposal, serving as our notice to proceed. We look forward to working with you on this project. Please call if you have any questions or should you need any additional information.

Accepted and Authorized to Proceed by:

MLR Engineering

MJR

Michael J. Rybicki, P.E.
Managing Partner

Name

Signature

Date

Attachment: Terms and Conditions

MLR Engineering – Terms and Conditions

SERVICES OF ENGINEER. ENGINEER shall perform for OWNER professional engineering services in all phases of the Project to which this Agreement applies as herein provided. These services will include serving as OWNER'S professional engineering representative, providing professional engineering consultation and advice and furnishing customary civil engineering services for the Project. OWNER and ENGINEER agree that services of the ENGINEER, as herein provided, anticipate the orderly and continuous progress of the Project through completion.

OWNER'S RESPONSIBILITIES. OWNER shall provide all criteria and full information as to OWNER's requirements for the Project; designate a person to act with authority on OWNER's behalf for all aspects of the Project; examine and respond promptly to ENGINEER'S submissions; and give prompt written notice to ENGINEER wherever he observes or otherwise becomes aware of any defect in the work.

MEANING OF TERMS. Compensation means the fees to be paid by the OWNER for services performed by the ENGINEER including charges for personnel and equipment engaged directly on the project. Rate Schedule means a listing of hourly charges for various classifications of personnel including direct and indirect payroll related costs and customary and statutory benefits and specialized equipment engaged directly on the project.

PAYMENT OF ACCOUNT. During performance of services under this Agreement the ENGINEER shall submit monthly invoices to the OWNER for services rendered to date. If OWNER fails to make any payment due ENGINEER for services and expenses within 10 working days after receipt of ENGINEER'S bill therefore, the amounts due ENGINEER shall include a charge at the rate of 20 % per month from said 10 working days. If the OWNER fails to make payments when due or otherwise is in breach of the Agreement, the ENGINEER may suspend performance of the services. The ENGINEER shall have no liability whatsoever to the OWNER for any costs or damages as a result of such suspension caused by any breach of this Agreement by the OWNER. Upon payment in full by the OWNER or agreement on payment terms acceptable to the ENGINEER, the ENGINEER shall resume services, and the time schedule and compensation shall be equitably adjusted to compensate for the period of suspension plus any other reasonable time and expense necessary for the ENGINEER to resume performance.

ACCESS TO SITE. OWNER shall furnish right-of-entry on the project site for ENGINEER and, if the site is not owned by OWNER, warrants that permission has been granted to make planned explorations pursuant to the scope of services. ENGINEER will take reasonable precautions to minimize damage to the site from use of equipment, but have not included costs for restoration of damage that may result and shall not be responsible for such costs.

INSURANCE. ENGINEER shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for OWNER. ENGINEER shall furnish a Certificate of Insurance to OWNER upon written request. OWNER agrees that ENGINEER shall not be liable or responsible to OWNER for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

LIMITATION OF PROFESSIONAL LIABILITY. OWNER agrees to limit ENGINEER's professional liability, and require a like limitation from any contractor or subcontractor who performs work for which ENGINEER has prepared reports, drawings, and specifications, to an amount not to exceed the ENGINEER's fee. In the event that OWNER does not wish to limit ENGINEER's professional liability to this sum, additional limits of liability may be made part of this Agreement upon payment by OWNER of any additional insurance premiums for the desired coverage, as determined by ENGINEER's professional liability insurer.

RESIDENT SERVICES DURING CONSTRUCTION. If authorized by OWNER, a Resident Project Representative will be furnished and will act as directed by ENGINEER in order to assist ENGINEER in observing performance of the work of Contractor(s). Through these on-site observations of the work in progress and field checks of materials and equipment by the Resident Project Representative and any assistants, ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the work of Contractor(s). This construction observation shall not make ENGINEER a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the Contractor and ENGINEER shall have no responsibility in that regard.

REQUESTS FOR CLARIFICATION OR INTERPRETATION. ENGINEER shall provide, with reasonable promptness, responses to requests from Contractors for clarification and interpretation of the requirements of the plans and construction documents. If such requests are, in the ENGINEER'S professional opinion, for information readily apparent from reasonable observation of field conditions or a review of the construction documents, or are readily inferable therefrom, the ENGINEER shall be entitled to compensation for additional services from the OWNER for time spent responding to such requests.

CONSTRUCTION PHASE SERVICES BY OTHERS. OWNER agrees that if ENGINEER is not employed to provide professional services during the Bidding and the Construction Phases of the Project, ENGINEER will not be responsible for claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval or modification of such documentation issued or carried out by OWNER or others. Nothing contained in this paragraph shall be construed to release ENGINEER (or ENGINEER'S professional associates or Consultant's) from liability for failure to perform in accordance with professional standards any duty or responsibility which ENGINEER has undertaken or assumed under this Agreement.

STANDARD OF PRACTICE. ENGINEER shall perform services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, expressed or implied, and no warranty or guarantee is included in this contract.

OWNERSHIP OF DOCUMENTS. All reports, drawings, specifications, computer files, field data, notes and other documents produced by ENGINEER under this contract are instruments of ENGINEER's professional service and shall remain the property of ENGINEER. The final construction documents prepared under this contract shall become the property of the OWNER upon completion of the services and payment in full of all monies due to the ENGINEER. The OWNER shall not reuse or make any modification to the construction documents without the prior written authorization of the ENGINEER.

TERMINATION. The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, ENGINEER will be paid for all services rendered to the date of termination, all Reimbursable Expenses and termination expenses.

SUCCESSORS AND ASSIGNS. OWNER and ENGINEER each bind himself and his partners, successors, executors, administrators, assigns and legal representatives to the other party of this Agreement. The ENGINEER may assign, sublet or transfer any rights under or interest in this Agreement without the written consent of the other. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent Consultants, associates and subcontractors as he may deem appropriate to assist him in the performance of services hereunder. Nothing herein shall be construed to give any rights or benefits to anyone other than OWNER and ENGINEER.

MLR Engineering

CIVIL ENGINEERING & CONSULTING SERVICES
134 S. Main Street, Suite 1, Freeland, Michigan 48623
Office: 989-692-5034 * www.mlrengineering.com

January 2025

RE: PROFESSIONAL CIVIL ENGINEERING SERVICES

MLR Engineering (MLR) is pleased to submit the following company information for you to review about our Professional Municipal Engineering Services.

Experience

MLR is a Civil Engineering and Consulting firm located in Freeland, Michigan. Our staff has been providing engineering solutions to municipalities, institutions, and the private sector in the Great Lakes Bay Region and Michigan for over 34 years. MLR is knowledgeable and proficient in performing professional civil engineering services at all levels of government criteria and regulations. We believe our experience and location will provide you with a qualified and geographically centralized consultant to deliver the requested professional engineering services.

Personnel – MLR Team

The MLR design team is an experienced group of professionals with both licensed Professional Engineers and Surveyors available to assist on the next project. Each professional has worked all across the State of Michigan on various style projects.

Services Available Within the Engineering Team

- Topographical Surveying, boundary surveys, property corners and monuments, and horizontal/vertical control.
- Engineering Design including the following: Local Roads; Water Supply & Storage Systems and Modeling; Site Design; Storm Water Management Systems, including Detention/Retention Ponds; Combined Sewer Systems; Sanitary Sewer Systems and Modeling, including Pump Stations; Septic Fields; Pathways/Trails/Sidewalks; Parking Lots; Parks; Site Plans; Grading/Drainage; Site Lighting and Landscaping; Special Assessment Districts; Easement and Permit Preparation; Feasibility Studies; Plan Review; and Construction Estimating.
- Construction Survey Layout Services
- Construction Inspection
- Construction Engineering
- Contract Administration
- As-Built Plan Preparation

Engineering Focus

MLR approaches the design and construction of all projects with the necessity for quality and timely engineering services. This is achieved by providing a high level of communication between MLR and our client, with a goal of exceeding our client's expectations every time. Specific community examples are as follows:

Tittabawassee Township

MLR professional engineers has been supporting the Township of Tittabawassee since 1995. We have reviewed development plans, designed water and sewer systems, parks and trails, local streets, and improvements to the wastewater transportation and treatment plant systems.

MLR Engineering

CIVIL ENGINEERING & CONSULTING SERVICES
134 S. Main Street, Suite 1, Freeland, Michigan 48623
Office: 989-692-5034 * www.mlrengineering.com

City of East Tawas

MLR has supported the City with water distribution and reliability needs throughout the City as well as street improvements.

City of Beaverton

MLR has supported the City with construction engineering of municipal building as well as current projects involving trails, roads, and sewers.

City of Lapeer

MLR has supported the City with design and construction engineering for parks/trails, parking, and EGLE permitting.

Bridgeport Township

MLR has supported Bridgeport with various municipal needs including a new municipal center, and parks and recreation design.

Village of Cass City

MLR supported the village with some water distribution system improvements to support a new financial business development.

Richland Township

MLR has supported Richland with various municipal needs including municipal parking lot, easements, road design, and plan review.

Saginaw Township

MLR has supported Saginaw Township with Storm Water Management review.

City of Frankenmuth

MLR has supported the City with design and construction engineering services for a USDA grant to install storm sewer in the north end of the City.

Previous Projects

Staff of MLR design team have experience in the municipal sector working for communities such as Saginaw County, City of Livonia, City of Zilwaukee, City of Bay City, City of Auburn, and Carrollton Township to name a few.

We look forward to providing professional engineering services for your next municipal project and building a successful relationship. Please feel free to contact us should you have any questions or concerns.

Sincerely,

MLR Engineering

MJR

Michael J. Rybicki, P.E.
President

MICHAEL J. RYBICKI, P.E. – PROFESSIONAL CIVIL ENGINEER



Education

B.S., Michigan Technological University, Civil Engineering, 1990

Professional Registration

Professional Engineer, State of Michigan, (45663)
North Carolina, (32901)

Certification/Training

Michigan Department of Natural Resources, Soil Erosion Enforcement
Michigan Chapter of American Public Works Associates, Certified NPDES Storm Water Operator (#C00145)
University of Wisconsin, College of Engineering, Designing Wastewater Pumping Stations

Professional Affiliations

American Waterworks Association
Michigan Association of County Drain Commissioners
Michigan Society of Professional Engineers
Michigan Townships Association
Michigan Home Builders Association

Award Received

Saginaw Bay Watershed Initiative Network, 2001 WIN Conservation Development Award for Springlake Condominiums

General Qualifications

Mr. Rybicki, as a Civil Engineer with 34 years of experience, is responsible for development planning, grant administration, design, management, coordination, and scheduling, budgeting, bidding and construction administration of municipal, institutional, industrial, commercial, and residential development infrastructure projects

Relevant Project Experience

- East Tawas Water main System and Street Improvements, City of East Tawas, Iosco County
- Township Local Road Study, Tittabawassee Township, Saginaw County
- Tittabawassee Township Water Distribution System Study, Improvements, and Expansion, Saginaw County
- 7th Street Reconstruction, Tittabawassee Township, Saginaw County
- Muirhead Drive Drainage and Roadway, Tittabawassee Township, Saginaw County
- Zone Business and Multi use Park, Tittabawassee Township, Saginaw County (30 acres commercial / 30 acres residential)
- North Meadows Subdivision, Tittabawassee Township, Saginaw County
- M-47/Freeland Road Intersection Improvements, Tittabawassee Township, Saginaw County
- Bridgeview Center Park, Venoy Road Reconstruction, CDBG Funding, City of Zilwaukee, Saginaw County
- Buena Vista Commerce Centre – Industrial infrastructure including roadway, water main, sanitary sewer and storm water- CDBG Funding
- Edgewood Drive, Saginaw Township, Saginaw County
- Spring Lake Subdivision, Residential infrastructure including roadway, water main, sanitary sewer and storm water Saginaw Township, Saginaw County
- MDOT M-21 Resurfacing (Court Street and Fifth Street), City of Flint, Genesee County
- Outer Drive (Wadsworth to M-81), Wolf and Hack Road Reconstruction (1.2 miles), Buena Vista Charter Township, Saginaw County
- Joseph Drive Reconstruction, City of Midland, Midland County

References: Brent Barringer, City Manager – City of East Tawas,

Brandy Federspiel, Township Manager-Tittabawassee Township,



ITEM G-4

To: Mike Womack, City Manager
From: Jeff Graham, Public Works Director
Date: February 11, 2025
RE Ace-Saginaw Paving Company - Contract for Mill and Overlay on Nepessing Street

STAFF RECOMMENDATION

Approve the contract with ACE-Saginaw Paving Company for milling and resurfacing of Nepessing Street, from M-24 to Mason Street in the amount of \$124,000.

CURRENT OR NEW INFORMATION

This project is proposed in place of the of the Park Street and Pine Street project, as it can be completed in the 2024/2025 budget year. Nepessing was slated to be done in the FY2026-2027, CIP Project #22999.

The section of Nepessing Street from M-24 to Mason Street is deteriorating and in need of repair beyond the patch work previously done. This project is necessary to improve the quality and appearance of the road in the downtown district. This project will take 2 to 3 days to complete and would be done in May or June 2025.

An alternative to this project is East Street or West Street.

Attached are three quotes received for 2-inch mill and overlay:

ACE-Saginaw Paving Company	\$124,000
Easten Asphalt	\$149,981
T.G. Priehs	\$142,300

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

AGENDA ITEM REVIEW

Meeting Date: February 18, 2025	Date Reviewed: February 11, 2025
Consent:	
Administrative: X	Reviewed By: City Clerk's Office
Public Hearing:	



Ace-Saginaw Paving Company

115 S. Averill Avenue, Flint, MI. 48506
Phone: (810) 238-1737 Fax: (810) 238-4326
www.acesaginawpaving.com

PROPOSAL

Date: 02/10/2025
To: City of Lapeer Department of Public Works
217 Bentley Street
Lapeer, MI 48446
Attn: Mr. Jeff Graham, Director of Public Works
Project: Nepessing Street Improvements, Lapeer MI

*****SEE ATTACHED AERIAL VIEW FOR PROJECT LIMITS*****

Ace-Saginaw Paving Company hereby proposes lump sum pricing to furnish labor, equipment, materials and supervision necessary to complete the following items of work:

2" DEPTH MILLING & RESURFACING OF NEPESSING ST. FROM M-24 TO MASON ST.

- Mobilize equipment & manpower to the site
- Cold mill the existing asphalt pavement to a depth of 2" below existing grades
- Clean the milled surface
- Machine apply LTBC bond coat to the milled surface at the rate of 0.10 gallons per square yard
- Furnish and install 2.0" compacted depth MDOT 5EL hot mix asphalt top course
- Clean up any debris generated from our construction activities

Total Cost For The Above Items Of Work: **\$124,000.00**

****Pricing is based on cold milling approximately 78,000 square feet**

****Pricing is based on furnishing and installing 955 tons of asphalt materials**

****Pricing includes (4) traffic control regulators (flaggers) to protect our work zone**

Proposal is based on a full roadway closure with all traffic control signage and devices to be provided and placed by the City of Lapeer DPW

All HMA materials incorporated into this project will be produced at our MDOT certified plant and quality control tested in our MDOT certified lab

We will provide an MDOT certified density technician to perform nuclear density testing on the HMA pavements at no additional cost

This proposal specifically excludes the following: engineering, engineered drawings, staking, surveys, geotechnical investigations, removal/handling any buried/hidden objects, structural demolition below grade, subgrade undercuts due to unsuitable or unstable soils/materials, aggregate base materials, pavement sawing, pavement removals, pavement repairs, drainage structure adjustments, geotextile materials, soil stabilization, dewatering, herbicide, seal coating, locating private/public utilities, subgrade underdrains, winter protection, provisions for frost laws, hazardous/toxic material removals, utility work, dewatering, permits, bonds, traffic control devices or traffic signs, materials testing, or inspection fees.

- ✓ DRUG TESTED EMPLOYEES
- ✓ OSHA 30 CERTIFIED EMPLOYEES
- ✓ ISNETWORLD PREQUALIFIED

STANDARD TERMS: This contract shall be subject to the standard terms 1-22 as per attached. It is expressly understood that everything concerning this contract is incorporated herein and that nothing verbal shall be constructed as part hereof.

1. **TIMELY DELIVERY OF SITE:** Customer must turn over site subject to acceptance by Ace-Saginaw Paving Company on or before 10/01/2025. This proposal is specifically based upon Customer's delivery of site by this date. If Customer fails to deliver site in acceptable condition by the stated time, then Ace-Saginaw Paving Company shall be entitled to recover from Customer cost increases which arise out of such delay.
2. **THICKNESS OF PAVEMENT:** All descriptions of pavement thickness in proposal refer to average thickness. Variations in subgrade conditions and technical limitations may result in variations from this average. We warrant that sufficient material will be used on the project to result in the average thickness named.
3. **DRAINING:** Paving Industry Standards for the proper design of asphalt pavement require a minimum slope of 1% in all areas (one foot of fall for every 100 feet). If the proposed grades on this project result in less than the minimum acceptable slope of 1%, the customer should expect sluggish runoff of surface water, and "birdbath" puddles on the completed pavement. Such problems will not be subject to correction under our warranty.
4. **EXTRA WORK:** Should the need arise for work that goes beyond the scope of what is outlined in this proposal, we will cover such work in a separate proposal, subject to our standard terms. This extra work will not be performed unless and until we have a signed acceptance from you or your authorized representative.

5. APPROVAL: This proposal will not be binding upon our company until the signed acceptance has been received by us and until it has been checked and signed by our project manager in the space provided for signatures.
6. REPRODUCTION CRACKS: When resurfacing concrete, brick or asphalt pavement, the contractor is not responsible for the reproduction of cracks or expansion joints which may occur.
7. WET OR UNSTABLE SUBGRADE: No materials will be placed on a wet, unstable, or frozen subgrade. A suitable subgrade is a condition precedent to the requirement of performance of this contract.
8. The total cost of the work includes all materials and labor complete and in place for each item listed, unless otherwise indicated.
9. If approved plans, specifications and dimensions are acknowledged on the front of this form the prices given may be considered firm. If approved plans, specifications and dimensions are not provided or in the event revisions to the plans and/or specs are made the total price shall be determined by applying unit prices to actual measured quantities.
10. Unless otherwise stated, the prices herein will remain in effect for a period of **14 days** from the date of this quotation.
11. Full payment is due upon completion of project. Overdue amounts shall bear interest at the maximum allowable rate.
12. Ace-Saginaw Paving Company will not be responsible for existing soil conditions, existing base aggregates furnished by others, existing asphalt or concrete that is deteriorating, or damage to any existing pavements due to trucking materials or equipment to or from the proposed construction site.
13. Asphalt installation price includes **ONE** move-ins on the total project. Aggregate fine grading price includes **N/A** move-ins on total project. Extra move-ins will be charged at figures to be quoted per move-in for either asphalt or aggregate installation.
14. Purchaser agrees to pay a reasonable attorney's fee and all costs of collection in the event the services of an attorney are required by Ace-Saginaw Paving Company to enforce this agreement.
15. It is agreed that no promises, agreements or understanding have been made other than herein contained; that no agent or salesman has any authority to obligate Ace-Saginaw Paving Company to any terms, stipulations or conditions not herein expressed.
16. Any expressed performance warranty provided in this proposal or in the contract/project documents shall be waived in the event the Customer, either verbally or in writing, directs Ace-Saginaw Paving Company to place its paving materials over a subgrade or subbase the condition of which Ace-Saginaw Paving Company has advised the Customer is unacceptable.
17. Failure of Ace-Saginaw Paving Company to enforce any of these conditions or to exercise any right shall not affect Ace-Saginaw Paving Company rights nor shall any such failure act as a waiver in respect of other future occurrences.
18. No retention is to be held on this contract.
19. **This proposal must be referenced and/or be included as an integral part of any contract.**
20. Ace -Saginaw Paving Company reserves the right not to commence work on this project if your account is or becomes delinquent, or if you, the lender, owner, general contractor, construction manager, or any party to the contract, are experiencing financial difficulty. Further, if at any time during the course of this project, the payment terms set forth in this Agreement are not strictly complied with, or if you, the lender, owner, general contractor, construction manager, or any party to the contract are experiencing financial difficulty, Ace -Saginaw Paving Company reserves the right to suspend or terminate the provision of labor and materials until the past due account balances are brought to current and are maintained in compliance with Ace-Saginaw Paving Company's credit terms under this Agreement, and the financial difficulty has been resolved. This proposal is subject to credit approval.
21. Neither party shall be liable to the other for any delay or failure in performance (other than to make payments when due) to the extent that it is caused by circumstances beyond it's reasonable control, or by fire; explosion; flood; earthquake; storm; civil insurrection; act of God; mechanical breakdown; sabotage or vandalism; strike or other labor disturbance (Seller shall not be required to settle a labor dispute or take action that might involve it in a labor dispute); shortages of, significant cost increase of, or delays in obtaining raw materials or finished products, equipment, labor, transportation or storage; interruption of utility services; interruption or loss of the use of facilities; or compliance with any law, regulation or order (regardless of validity) of any governmental or military authority. Further, if Seller at any time decides that its product supply is insufficient to meet the actual or forecasted needs of Seller, its divisions and subsidiaries and its and their customers (whether under contract or not), Seller may allocate its supply among them in any fair and reasonable manner determined by Seller.
22. Indemnification. Regardless of any other term in this Agreement or any other document, proposed or delivered by the Owner relating to the Project:
 - a. The Owner shall indemnify, hold harmless and defend Ace -Saginaw Paving Company from any and all claims, liabilities, expenses (including reasonable attorneys' fees), or other damages, which relate to, the actions or omissions of the Owner or to the Owner's work on the Project;
 - b. The Owner agrees to pay all fees and expenses, including reasonable attorneys' fees incurred by Ace -Saginaw Paving Company in enforcing this indemnification.
 - c. By performing the Project, the Owner further confirms its acceptance of this indemnification; and
 - d. These indemnification obligations shall not be limited in any way by any insurance proceeds received.

ACCEPTANCE

We hereby accept this proposal. The specifications and prices are approved and satisfactory. The general conditions are understood and accepted. Payment will be made in accordance with terms offered.

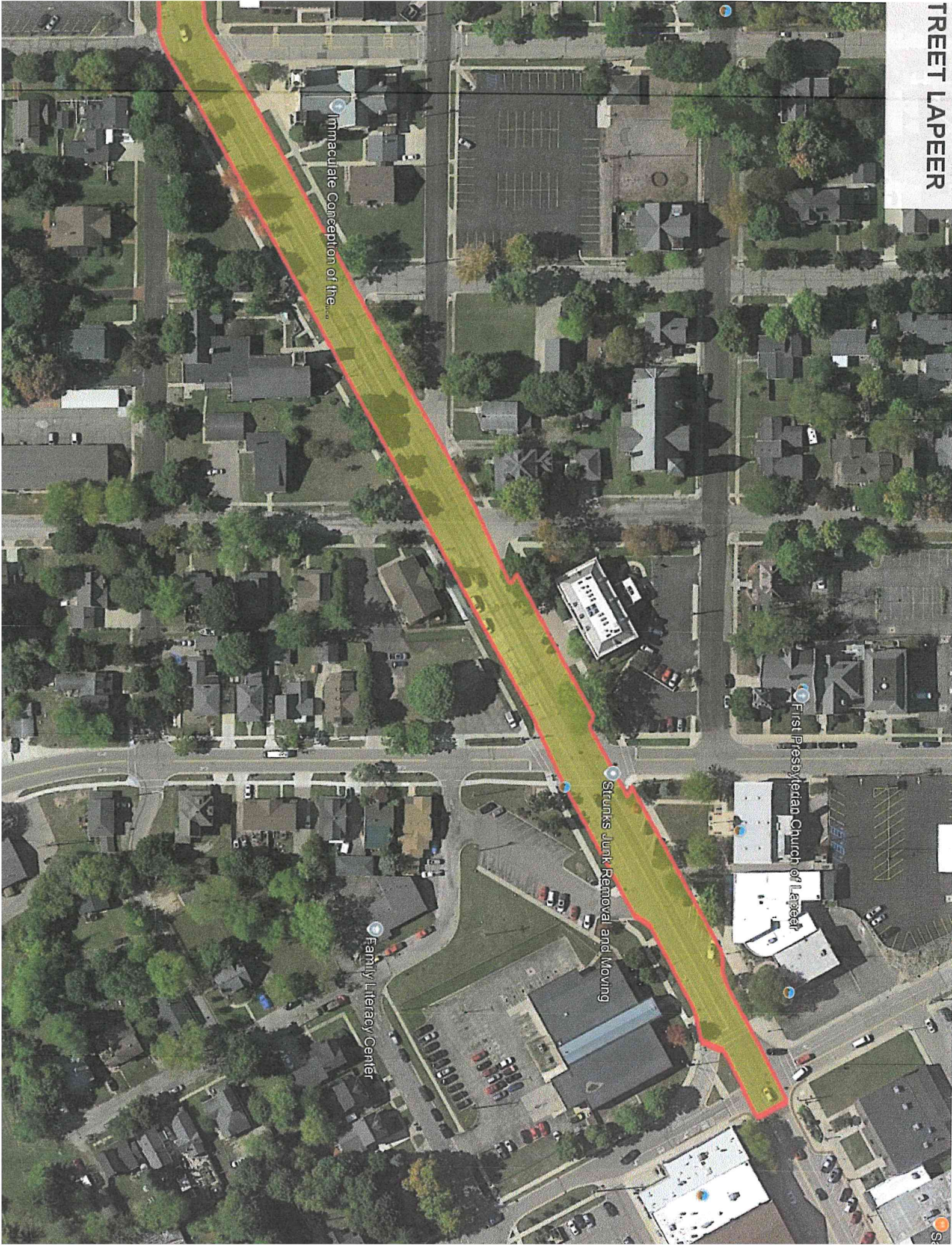
Accepted:

(Duly Authorized Customer Signature) Date: _____

(Please Print Full Name and Title)

ACE-SAGINAW PAVING COMPANY

Tom Gatza
Project Manager
Ace-Saginaw Paving Company Date: _____



Immaculate Conception of the...

First Presbyterian Church of Lapeer

Stunks Junk Removal and Moving

Family Literacy Center



G-5172 NORTH DORT HIGHWAY
FLINT, MICHIGAN 48505
(810) 787-5500 FAX (810) 787-8222

City of Lapeer
W. Nepeessing St. from Mason to M24
Lapeer, MI 48446

February 11, 2025

Attn: Jeff Graham
Re: W. Nepeessing Street

Eastern Asphalt Company, Inc. respectfully submits the following proposal for your review:

STANDARD DUTY ASPHALT PAVEMENT (approx. 79,375 sf.)

- 1.) Mill existing asphalt 2" in depth.
- 2.) Sweep clean roadway removing any dust, dirt, or debris.
- 3.) Apply 0.10 gal/sy Bituminous bond coat.
- 4.) Furnish and place 2" 4EL Bituminous Wearing course.
- 6.) Finish roll.
- 7.) Clean up work area.

LUMP SUM TOTAL \$149,981.00

***Price based on one mobilization for entire project.

***Approx. 2-3 working days from start to finish.

***Additional \$1.89 for additional squarefootage over 79,375 sqft.

***Traffic Control (closing down the street) and Pavement Markings to be done by others.

***Eastern Asphalt will supply Flagmen to keep traffic off of roadway as construction is taking place.

***Final Layout to be painted with representative from Lapeer and Eastern Asphalt prior to construction starting.

Notes/Exclusions:

- A. Proposal is based on measurements taken at site visit.
- B. Not responsible for permits, bonds, traffic control & signage, testing and/or layout.
- C. We have included allowances for milling and asphalt paving only.
- D. No allowances included for undercutting of unsuitable Subgrade conditions.
- E. All work to be completed in the 2025 Construction Season. This represents one (1) Mobilization for entire project.
- F. Eastern Asphalt Company, Inc. may withdraw proposal if not accepted within (15) days.
- G. Construction Schedule--(5) Work Days/Weather permitting.
- H. Proposal is specifically for work identified above, no additional work shall be implied or inferred as incidental.
- I. We retain the right to refuse to perform our work on sub-standard and/or out of Spec. work by others. If such situation should arise the owner or their representative may issue a hold harmless agreement relieving Eastern Asphalt Co., Inc. of their warranty and allowing for compensation for any additional costs to perform this contract.

Thank you for the opportunity to quote on this project. If you have any questions, please call (810) 787-5500.

Respectfully,

William Fontana, Project Estimator
Eastern Asphalt Company, Inc.

Accepted by: _____

Title: _____

Date: _____



Asphalt Paving &
Excavating Contractor

8 Mountain Drive Imlay City, MI 48444

Phone: (810) 721-2600

Fax: (810) 721-2626

www.priehspaving.com

Proposal

January 22, 2025

City of Lapeer
217 Bentley Street
Lapeer, MI 48446

Phone# 810-664-4711

Attn: Jeff Graham DPW Director

RE: Nepessing Street, M-24 to Mason Street (See Sketch)

T.G. Priehs Paving Co. respectfully submits the following proposal for your review. Our bid includes the following items only:

1. Mill existing asphalt 2-inch depth.
2. Clean milled surface with broom / blowers.
3. Apply bond coat to cleaned milled asphalt surface.
4. Furnish and install 2 inches of 4EL asphalt.
5. Clean up all job-related debris.

TOTAL PROJECT COST \$ 142,300.00
(Based on approximately 9,350 Syd)



Asphalt Paving &
Excavating Contractor

8 Mountain Drive Imlay City, MI 48444

Phone: (810) 721-2600

Fax: (810) 721-2626

www.priehspaving.com

Notes:

1. Does not include permits, testing, or inspection fees.
2. Structure adjustments / repairs to be completed by the City of Lapeer.
3. Work to be completed in conjunction with and oversight with the City of Lapeer.
4. City of Lapeer to provide traffic control items / detour as needed.
5. Does not include pavement markings.

This proposal is to become an integral part of any and all future contracts involving this project. T.G. Priehs Paving Co. may withdraw or amend this proposal if not accepted within thirty (30) days. Thank you for the opportunity to offer a proposal on this project. If you have any questions, I can be reached by phone at the Office: 810-721-2600, Cell: 810-272-6224 or by, Email: scott@priehspaving.com

Scott
Dickerson

Digitally signed by Scott
Dickerson
Date: 2025.01.22 11:26:09
-05'00'

Scott C. Dickerson, P.E.
T.G. Priehs Paving Co.

Accepted By: _____

Date: _____



ITEM H-1

To: Mike Womack, City Manager and City Commissioners
From: Denise Soldenski, Director of Housing & Neighborhood Improvement
Date: February 18, 2025
RE: 18 E. Nepessing Disposition

STAFF RECOMMENDATION

The Housing Improvement Department (HID) is recommending the City Commission make a motion to approve the desired disposition of 18 E. Nepessing to be an open-air exterior deck vs. a renovated building plan.

CURRENT OR NEW INFORMATION

In efforts to streamline costs for this project moving forward, it has been suggested by EGLE (Michigan Department of Environment, Great Lakes and Energy) that the City of Lapeer first determine the proposed use of the property. Costs and the environmental process for “Due Care” can vary quite extensively from a renovated building plan with enclosed use vs. an open-air deck use.

The HID would like to provide the Commission with some information to base its decision and recommends the open-air deck usage vs. a renovated building plan.

1. The property was acquired from the Lapeer County Land Bank. The use **MUST** be for a public purpose.
2. The property has very limited street side parking and no available rear parking.
3. In order to make the property safe for an enclosed use, the City would have to determine the current status of potential contamination. An engineering firm would have to be hired to do this work, which would most likely include testing at current vapor pin sites and installing new exterior monitoring wells.
4. For an enclosed purpose, based on the current potential contamination level, the City may be required to install a mitigation system to protect occupants with annual reporting possible.
5. For an open air, exterior deck, testing of current potential contamination and mitigation systems most likely will not be required.
6. For either disposition, a dynamic “Due Care Plan” will be required to ensure that the area/property is safe for use and will remain safe for use into the future. Regular follow up and review of the plan should take place.
7. For a renovation disposition, the use will need to be public purpose, not a “for profit” scenario. This limits who the property can be sold to or leased.
8. For a renovation disposition, the location may compete with other available downtown buildings currently for lease, to an extent (public purpose). Per James Alt’s DDA reports,

there are 3-4 locations downtown with available office space with a few locations having multiple openings.

9. There are two new buildings planned for downtown. Newer, more desirable space may be available in the same time frame and may leave a renovated office space vacant.
10. With the Social District extended to Saginaw St. (and possibly beyond), an outdoor public deck could provide new life to the eastern end of town and revitalize a currently stagnant space.
11. Businesses and restaurants in that area could potentially benefit from having additional outdoor space for patrons to gather, especially during the summer months.
12. An outdoor deck will also provide additional seating and space for the Lapeer Days Festival, Bike Nights, Car Shows, Food Truck Events, DDA Events, PIX Theatre Events, etc. The possibilities are plentiful.
13. An outdoor deck could also be used for more social or educational events. The area could potentially include murals, lighting and sound to create a vibrant environment.

The City of Lapeer has engaged the expertise of WSP, a highly regarded and experienced environmental engineering company out of Novi, MI, to assist in the proper specifications for future use, whether it be renovation or demolition with exterior deck. Further engineering work will depend upon the Commission's disposition decision. WSP is also prepared to initiate a "Due Care Plan" so that environmental safety is a priority.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

18 E. Nepessing, built in 1946, was purchased by the City of Lapeer from the Lapeer County Land Bank in August 2013 because of tax foreclosure. Per Land Bank regulations and the purchase agreement (see attached), the property must be used for a public purpose. After the City's purchase, a baseline environmental survey conducted November 2013 determined that the property had been a former dry-cleaning company from 1962 - 1983 and chemical contamination had resulted. EGLE worked with the City to remove one underground storage tank, but left two in place after removing the contents. EGLE completed work to an extent and notified the City of Lapeer in March 2021 that it would be the City's responsibility (i.e. "ongoing due-care obligations") to proceed properly with the disposition under State of Michigan regulations.

AGENDA ITEM REVIEW

Meeting Date: February 18, 2025

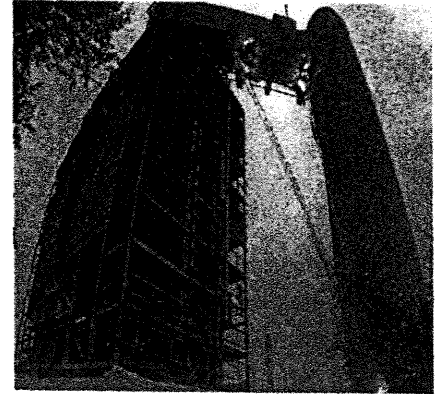
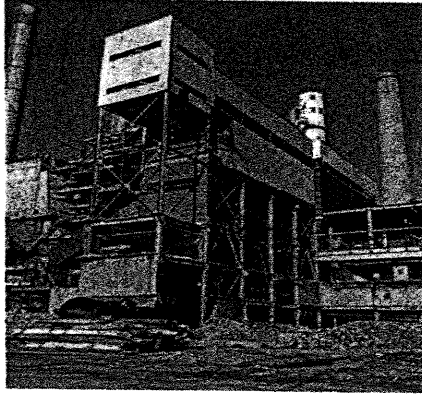
Date Reviewed: February 11, 2025

Consent:

Administrative:

Reviewed By: City Clerk's Office

Public Hearing:



Decommissioning and Demolition

Planning, executing, and completing a decommissioning and demolition (D&D) project can be an unfamiliar and daunting process. WSP provides comprehensive services that facilitate a streamlined and cost-effective approach to assess, plan, and execute the removal of an asset, from simple structures to complex facilities, to help our clients prepare for what comes next. We have the resources, knowledge, and experience to successfully guide and support our clients from concept to close-out.

MARKETS / SECTORS

- ◆ Commercial
- ◆ Government (City, State, and Federal)
- ◆ Industrial
- ◆ Mining
- ◆ Nuclear
- ◆ Oil and Gas
- ◆ Power
- ◆ Transportation



OUR SERVICES

Preliminary Studies

- Facility operational study
- Asset retirement study
- Future property use study
- Environmental risk transfer (ERT) study

Assessments and Scope Development

- Risk identification and mitigation strategies
- Cultural and natural resource evaluation
- Asbestos and regulated material survey
- Environmental investigation
- Retirement cost study
- Asset optimization
- Structural analysis and separation engineering design
- Utility separation / re-route engineering design
- Technical specifications for all contractor work
- Permit preparation and regulatory agency support
- Shareholder support

Contractor Procurement

- Contractor request for proposal
- Contractor qualification review
- Contractor bid review
- Contractor selection support

OUR SERVICES (CONTINUED)

Project Execution

- Contract administration
- Contractor submittal review
- Project controls
- Onsite inspections and part-time or full-time monitoring of contractor work
 - Utility isolation and reroute
 - Decommissioning
 - Asbestos abatement
 - Chemical / regulated material removal
 - Demolition
 - Environmental compliance
 - Waste and recyclable material management and material tracking
 - Site restoration
- Shareholder support

Project completion

- Record drawings
- Material disposal / recycling summary
- Regulatory documentation and permit closeout
- Work summary report

EXAMPLE PROJECTS

WSP has provided decommissioning and demolition services at hundreds of properties throughout the United States and globally. For these projects WSP has served as either the Owner's Engineer (OE) or performed the work under an Engineering, Procurement, and Construction (EPC) arrangement. A brief summary of some example projects is provided below. Detailed project descriptions for these and other projects are available upon request.

Government (City) Sector

Public School Owner's Engineer Services. WSP provided OE services to a US Midwest municipality to demolish two schools built in the 1900s that had previously closed and fallen into disrepair due to weather intrusion and vandalism. WSP performed an assessment of site conditions (both buildings had portions that collapsed) and a supplemental regulated materials survey, prepared the contractor request for proposal, and helped the city evaluate bidder proposals for selection.

Industrial Sector

Manufacturing Owner's Engineer and Engineering, Procurement and Construction Services. For the past 20 years, WSP has provided OE and EPC services to a Fortune 100 client including decommissioning, asset recovery, abatement, demolition, remediation, and restoration in preparation for real estate sale or lease exit for facilities across the world, including manufacturing, warehousing, and industrial service and research centers. Services included cost studies, environmental investigations, equipment decommissioning, industrial cleaning, waste storage area closure, asbestos and regulated material surveys, RFP packages for contractor work, bidding support, and monitoring of contractor work.

Power Sector

Power Plant Owner's Engineer Services. For the past 10 years, WSP has provided OE services in the shutdown, unit and utility separation, decommissioning, abatement, demolition, restoration, and divestment of five power plants for a US Midwest utility. Services included pre-shutdown planning and assessments; environmental risk transfer (two sites); future use studies; environmental investigations; asbestos and regulated material surveys; cost estimating; RFP packages for unit separation, decommissioning, abatement, demolition, and restoration (including technical specifications and drawings); and onsite contractor monitoring.

ABOUT WSP

WSP USA is the U.S. operating company of WSP, one of the world's leading engineering, environment, and professional services firms. Recognized on [Fast Company's Brands that Matter List for 2022](#) as a top Community-Minded Business, WSP USA brings together engineers, planners, technical experts, strategic advisors, and construction management professionals who are dedicated to collaborate in the best interests of serving local communities. WSP USA designs lasting solutions in the buildings, transportation, energy, water, and environment markets. With more than 16,000 employees in 300 offices across the U.S., WSP partners with its clients to help communities prosper.



CONTACT US

For more information about how we can help you deliver your next project, contact:

Keith Kotimko

WSP USA Decommissioning and Demolition Leader

keith.kotimko@wsp.com

M +1 248 885 5602

wsp.com

Due Care Obligations

For Owners or Operators of Contaminated Property

Introduction

This guide to Due Care describes the obligations of an owner or operator of contaminated property, which are designed so that contaminated property can be safely used.

Section 20107a of Part 201, Environmental Remediation, and Section 21304c, Leaking Underground Storage Tanks, of Michigan's Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), requires that owners and operators take measures to ensure that existing contamination on a property does not cause unacceptable risks and is not exacerbated. Such measures include evaluating the contamination and undertaking the necessary actions to address the unacceptable risks. Due care obligations are not related to the owner or operator's liability for the contaminants; they apply to both non-labile parties and liable parties.

NOTE

This document is provided by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for informational purposes. A thorough review of Part 201 and Part 213 Statutes, Part 10 Administrative Rules, and guidelines should be completed before making site-specific decisions. These documents are available at Michigan.gov/EGLEDueCare.

Due Care Requirements – Sections 20107a & 21304c

An owner or operator of contaminated property shall do all of the following with respect to contamination at the property.

- ▶ Prevent exacerbation of existing contamination.
- ▶ Prevent unacceptable human exposure and mitigate fire and explosion hazards to allow for the intended use of the facility in a manner that is protective of the public health and safety.
- ▶ Take reasonable precautions against reasonably foreseeable acts or omissions of a third party.

- ▶ Provide notification to EGLE and others.
- ▶ Provide reasonable cooperation, assistance, and access to the persons that are authorized to conduct response activities at the property.
- ▶ Comply with any land use or resource use restrictions established or relied on in connection with the response activities.
- ▶ Not impede the effectiveness or integrity of any land use or resource use restriction.

Sections 20101 and 21303 of the NREPA define a facility or a site as property with contamination in soil or groundwater at concentrations above Michigan's cleanup criteria for residential property.

An owner's or operator's "due care" obligations summarized in this document are specified in Part 201, Section 20107a and its Administrative Rules 1001-1021 and in Part 213, Section 21304c. Find more information at Michigan.gov/EGLEDueCare, including:

- ▶ Part 201 of NREPA
- ▶ Part 201 Administrative Rules (Part 10)
- ▶ Part 201 Residential Cleanup Criteria
- ▶ Part 213 of NREPA
- ▶ EGLE RRD Guidance Documents
- ▶ Due Care Brochure, Matrix, and Forms

Prevent Exacerbation

Exacerbation occurs when an activity undertaken by the person who owns or operates the property causes the existing contamination to migrate beyond the property boundaries. Examples of exacerbation can include:

- ▶ Mishandling excavated contaminated soil such that contamination now migrates off-site
- ▶ Pumping contaminated water from footing drains into a nearby ditch
- ▶ Creating a new migration pathway by putting a utility line through a zone of highly contaminated groundwater or soil.

An owner or operator can also exacerbate contamination by changing the facility conditions in a manner that would increase the response activity or corrective action costs for the liable party. An example might be to place a building over the source of the existing contamination. A person that causes exacerbation would be liable for remediation of the contamination they caused or paying the increase in the response activity or corrective action costs.

Prevent Unacceptable Human Risk

Owners and operators must evaluate the existing contamination to determine if the people using or working at the property would be exposed to contamination at levels above the appropriate generic or site-specific criteria. Upon the identification of unacceptable risks, the owner and operators must then undertake the actions that are necessary to prevent unacceptable exposures to contamination in order to demonstrate compliance with their due care obligations. Criteria for differing land uses can be found in the Part 201 Administrative Rules (Rules 1-50).

For example, if groundwater used for drinking is contaminated above the drinking water criteria then the owner and operator must prevent the use of the contaminated drinking water. If soils are contaminated above the direct contact criteria for the appropriate land use at the surface of the property, then people must be prevented from coming into contact with those soils by restricting access, installing a barrier to prevent exposure, or removing contaminated soil. Exposure barriers can be clean soil, concrete, paving, etc. In some instances, remediation of the contamination may be the most cost effective response.

In addition, if there is a potential unacceptable risk for utility workers or people conducting activities in an easement on the property, then utility and/or easement holders must be notified in writing of the conditions by the owner and operator. If there is a fire and explosion hazard, the local fire department must be notified, and the situation must be mitigated.

Take Reasonable Precautions

Taking reasonable precautions against the reasonably foreseeable actions and omissions of a third party means trying to prevent things that could cause a

third party to be exposed to an unacceptable risk.

This might include:

- ▶ notifying contractors of contamination so they can take proper precautions
- ▶ preventing trespass that would result in an unacceptable exposure (neighborhood kids playing in a vacant industrial yard that has direct contact hazards)
- ▶ taking actions to secure abandoned containers so they don't get damaged by traffic, etc.

Provide Reasonable Cooperation, Assistance, and Access

Owners and operators must allow a person authorized to take response activities or corrective actions on the property (such as the liable person, or the state) to take such actions as: installing monitor wells, operating a remediation system, and maintaining the integrity of an exposure barrier, etc. However, the statute specifically states that this shall not be interpreted as providing any right of access not expressly authorized by law. The authorized person must still go through the normal process of acquiring voluntary or court ordered access, including the potential for compensation as the parties and/or court deem reasonable.

Comply With and Not Impede the Effectiveness of Land Use and Resource Use Restrictions

If there are land use or resource use restrictions on the property, owners and operators must comply with those restrictions and not take actions that would impede their effectiveness. Examples of compliance might include:

- ▶ not installing a well when a restriction on using the groundwater for drinking water purposes
- ▶ not allowing a residential use on a property if there is a restriction limiting the property use to nonresidential
- ▶ not removing a barrier installed to prevent contact with contaminated soil
- ▶ not turning off an operating remediation system.

Evaluating the Need for Due Care

The necessity for conducting response actions are determined by evaluating the current/intended property use and the existing contamination. Based on that evaluation, the actions needed to prevent unacceptable exposures and comply with all due care obligations must be implemented. Environmental professionals often assist with this process (see the Environmental Professionals section).

Due Care Documentation

Owners and operators must maintain documentation that an evaluation to identify unacceptable risks was conducted, necessary actions have been taken, and the actions are adequate. Certain response actions (e.g., exposure barriers, mitigation system, etc.) will require continued maintenance, inspections, and repair that must also be documented.

Documentation requirements are described in the Part 201 Administrative Rule 1003. The documentation does not need to be submitted to EGLE but must be available for EGLE to review upon request within eight (8) months of becoming the owner or operator or of having knowledge that the property is contaminated. You may request an EGLE review and determination and submit Documentation of Due Care Compliance pursuant to Sections 20114g or 21323n.

Notification

The Part 10 ("due care") Rules require notification to EGLE and others in the following circumstances:

- ▶ Notify EGLE if there are discarded or abandoned containers that contain hazardous substances on the property; see Form EQP 4476.
- ▶ Notify EGLE and adjacent property owners if contaminants are migrating off the property; see Form EQP 4482.
- ▶ Notify the local fire department if there is a fire or explosion hazard.
- ▶ Notify utility and easement holders if contaminants could cause unacceptable exposures and/or fire and explosion hazards.

Notices must be made within 45 days of becoming the owner or operator, or of having knowledge of the conditions. Forms are available at EGLE District Offices and online at Michigan.gov/EGLEDueCare.

Exemptions/Limitations

Parts 201 and 213 provide exemptions to the "due care" obligations to prevent exacerbation, prevent or mitigate unacceptable exposures, and take reasonable precautions for the following entities:

- ▶ An owner or operator of property where the contamination is migrating onto the property.
- ▶ An owner or operator of a utility franchise on the property.
- ▶ An owner or operator of the severed mineral rights to the property.
- ▶ A local unit of government (LUG) that: involuntarily acquires title or control of property by virtue of its governmental functions, or the property is transferred to the LUG from the state or a LUG that is not liable under Part 201 or 213, or by seizure, receivership or forfeiture or court order, or voluntarily acquired the property and conducted a baseline environmental assessment (BEA).
- ▶ A LUG that has an easement interest or holds a utility franchise for a transportation or utility corridor or public right of way, or for conveying or providing goods and services.
- ▶ A LUG that is not liable and is leasing the property to a non-labile party.

However, if the state or LUG exempted above offers access to the property and makes it available for public use, such as for parks, schools, municipal office buildings, public works operations, etc., then the person, state, or LUG must comply with all due care obligations for that portion of the property that is accessible to the public.

Additionally, the person, state, or LUG that is exempted above still has due care obligations to provide cooperation, assistance, and access, comply with land use or resource use restrictions, and not impede the integrity or effectiveness of the land or

resource use restriction. Further, Sections 20107a(6) and 21304c(6) specify utilities and severed mineral right owners must comply with due care in regard to their own activities.

While Parts 201 and 213 provide these exemptions, it may be in the owner's and operator's best interest to ensure the property is safe for the intended use and that they do not cause a new release by their actions or exacerbate pre-existing conditions.

Environmental Professionals

Resources for finding an environmental professional, consultant or engineer include online searches for Environmental, Ecological, or Engineering consulting firms; referrals from financial institutions, real estate agencies, or trade associations, etc. It is wise to ask the professional or consultant for references and inquire as to past due care compliance documentation reports they have successfully completed. EGLE does not provide recommendations for environmental professionals, consultants or engineers.

EGLE Resources

Environmental Assistance Center:

800-662-9278 | EGLE-Assist@Michigan.gov

Remediation and Redevelopment Division:

Michigan.gov/EGLERRD

Due Care

Jeanne Schlaufman

586-753-3823 | SchlaufmanJ1@Michigan.gov

Office of Oil, Gas and Minerals Division

Michigan.gov/EGLEOilGasMinerals

Part 615 (Supervisor of Wells – oil/gas wells)

Part 625 (Mineral Wells)

Kaitlyn Bertram

231-878-6138 | BertramK@Michigan.gov

EGLE will not discriminate against any individual or group on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation. Questions or concerns should be directed to the Office of Human Resources, P.O. Box 30473, Lansing, MI 489093.

To request this material in an alternate format, contact EGLE-Accessibility@Michigan.gov or 800-662-9278.



RECORDED ON
08/28/2013 4:13:13 PM
MELISSA R. DEVAUGHN
LAPEER COUNTY REGISTER OF DEEDS



LIBER 2666 PAGE 710

RECEIPT# 6841, STATION 5E
\$10.00 QC BY JUDGMENT

M# 159 2013 07-01

QUIT CLAIM DEED
(Public Purpose)

KNOW ALL PERSONS BY THESE PRESENTS: That Dana M. Miller, acting in her official capacity as the duly elected TREASURER OF THE COUNTY OF LAPEER, State of Michigan,

whose address is 255 Clay St. Lapeer MI 48446,

Quit Claim(s) to City of Lapeer

whose address is 576 Liberty Park Lapeer MI 48446

the following described premises situated in the

City of Lapeer, County of Lapeer, and State of Michigan to-wit:

further identified as Parcel ID No.: L20-86-801-040-00

and commonly known as:

CITY OF LAPEER T7N, R10E, SEC 5 COM S LN OF NEPS. ST 120 FT E OF E LN OF SAG. ST, TH S AT R ANGL TO NEPS ST 61 FT; TH E AT R ANGL TO SAG ST. TO FLINT RIVER TH NLY ALG FLINT RIVER TO S LN OF NEPS ST: TH WLY ALG NEPS ST TO BEG

For the full consideration of \$11,371.95

This Deed is exempt from transfer tax by virtue of MCL §207.505(h)(i) and MCL §207.526(h)(i).

Lapeer

FOR UNPLATTED PROPERTY: (1) The grantor grants to the grantee the right to make zero (0-) divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967, as amended; (2) This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

This conveyance is made pursuant to Section 78m of Public Act 123 of 1999 (MCL §211.78m), as amended, wherein the grantee has obtained the subject lands for a "public purpose" at far less than market value. As consideration for such transfer and reduced price, the grantee covenants that the property will perpetually be used only for a "public purpose", and that this covenant shall run with the land. If the property is subsequently sold, the grantee shall remit to the Lapeer County Treasurer (FGU) the proceeds of such sale, in excess of the minimum bid, less all costs incurred relating to demolition, renovation, improvements, or infrastructure development. Prior notice must be given to, and consent obtained from the Lapeer County Treasurer of any sale of the property or change in use at any time in the future, by any party. Such consent shall not waive the covenant regarding "public purpose". The Grantor retains a right to reverter without compensation to the Grantee or its successors-in-title if the property is sold without such approval or is converted to a non-public purpose.

Dated this 28th day of August, 2013.

Signed by:

Dana M. Miller, Lapeer County Treasurer

STATE OF MICHIGAN)

) ss.

COUNTY OF LAPEER)

The foregoing instrument was acknowledged before me this 28th day of August, 2013.

by Dana M. Miller, acting in her official capacity as the TREASURER OF THE COUNTY OF LAPEER, State of Michigan.

Wendy M. Miller
Lapeer County, Michigan
My Commission Expires: 8-19-2019

Instrument

Drafted by: Dana M. Miller, Lapeer County Treasurer's Office 255 Clay St. Lapeer MI 48446

Recording Fee _____
State Transfer Tax N/A IMCL §207.526(h)(1)
County Transfer Tax N/A IMCL §207.505(h)(1)
Tax Parcel No. L20-86-801-40-00

When recorded return to Dana M. Miller
255 Clay St Lapeer MI 48446
Send subsequent tax bills to Grantee

DELIVERED ON
08/28/2013 4:12:20 PM
LAPEER CO REGISTER OF DEEDS

*Samuel
Sent to Dana
1-29-13*

**NOTICE TO LAPEER COUNTY TREASURER, DANA M. MILLER,
THE FORECLOSING GOVERNMENTAL UNIT, OF ELECTION TO
PURCHASE FORECLOSED PROPERTY**

The City of Lapeer hereafter known as the City, notified Dana M. Miller, Lapeer County Treasurer and Lapeer County Foreclosing Governmental Unit, hereafter known as County Treasurer, that it intends to purchase for a public purpose property located in the City described as:

Parcel #L20-86-801-040-00

Property Address: 18 E. Nepessing St Lapeer MI

Legal Description: CITY OF LAPEER T7N, R10E, SEC 5 COM S LN OF NEPS.
ST 120 FT E OF E LN OF SAG. ST, TH S AT R ANGL TO NEPS ST 61 FT;
TH E AT R ANGL TO SAG ST. TO FLINT RIVER TH N'LY ALG FLINT
RIVER TO S LN OF NEPS ST: TH W'LY ALG NEPS ST TO BEG

The purchase price is \$11,250.00, which amount is the minimum bid as is defined in MCL 211.78m (II).

The public purpose for which the property is being purchased is:

*Downtown Development Authority Office &
on park.*

The City agrees that this Notice will be filed with the Lapeer County Register of Deeds and that the said City will notify the County Treasurer at least seven days before the event if it ever sells or transfers to a third party all or any part of the above described property. Further, the City understands and agrees that if it should ever sell the purchased property described above for an amount in excess of the minimum bid and all costs incurred relating to demolition, renovation, improvements or infrastructure development, the excess amount shall be returned to the County Treasurer for deposit into the delinquent tax foreclosure proceeds account for the year in which the property was purchased by the said City.

Upon the request of the County Treasurer, the City shall provide without cost to the County Treasurer information regarding any subsequent sale or transfer of the above described property. The information shall be provided within seven days of receipt of the request.

The City understands that neither Lapeer County or Dana M. Miller, either individually and/or as Lapeer County Treasurer and/or as the Foreclosing Governmental Unit, makes any warranty of any kind as to the title transferred to the City and will not indemnify, defend, save nor hold harmless the City from any or all claims, liabilities, damages, losses, suits, fines, penalties, demands or expenses, including costs of suit and attorney fees, incurred by the said City because of or related to its election to purchase the property above described.

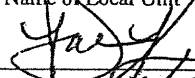
The City agrees to indemnify, defend, save and hold harmless Lapeer County and Dana M. Miller, individually and/or as Lapeer County Treasurer and/or as Foreclosing Governmental Unit, from any and all claims, liabilities, damages, losses, suits, fines, penalties, demands and expenses, including costs of suit and attorney fees, which Lapeer County and/or Dana M. Miller, individually and/or as Lapeer County Treasurer and/or as Foreclosing Governmental Unit incurred because of or related to the election of the City to purchase the property above described.

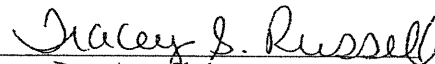
Attached to this notice is a copy of the resolution authorizing the purchase which resolution incorporates the indemnification of Lapeer County and Dana M. Miller.

Date: 7-29-13

Date: 7-29-13

City of Lapeer
Name of Local Unit


Manager


Deputy Clerk

CITY OF LAPEER
CERTIFIED EXTRACT OF MINUTES

The following is an extract of minutes taken from a regular meeting of the Lapeer City Commission held on July 1, 2013 at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan in the City Commission Chambers at 6:30 p.m.

Purchase of Tax Foreclosure Properties.

159 2013 07-01

Moved by Marquardt. Seconded by Robinet.

Approve the purchase of tax-foreclosure properties for Parcel #L20-86-801-040-00 (commonly known as 18 E. Nepessing Street) and Parcel L#21-57-300-040-00 (commonly known as Water Street vacant) in the amount of \$10,397.75 and authorize the City Manager to sign required documents.

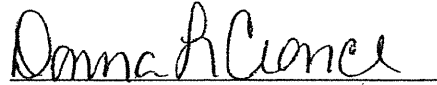
Discussion held on Water Street vacant parcel, use of parcel for trail system, possible consideration for use of parcel to extend Turrill; purchase of parcels for costs of delinquent/current taxes, current owners of parcels.

Ayes: Bennett, Marquardt, Robinet.

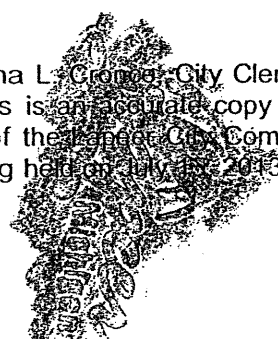
Nays: None.

Absent: Bostick-Tullius, Lyons.

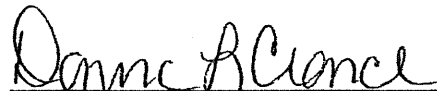
MOTION CARRIED.



Donna L. Cronic, MMC
City Clerk, City of Lapeer

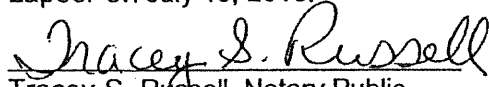


I, Donna L. Cronic, City Clerk of the City of Lapeer do certify and declare that this extract of minutes is an accurate copy of a portion of the minutes of a regular meeting held on July 1, 2013 of the Lapeer City Commission and were approved by the City Commission at a regular meeting held on July 16, 2013.



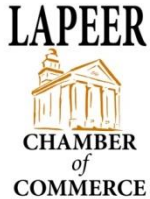
Donna L. Cronic, MMC
City Clerk, City of Lapeer

The following document was signed before me by Donna L. Cronic, City Clerk of the City of Lapeer on July 16, 2013.



Tracey S. Russell, Notary Public,
State of Michigan, Lapeer County
My Commission Expires: 07-30-2016
Acting in the County of Lapeer

DRAFTED BY: Donna L. Cronic
576 Liberty Park
Lapeer, MI 48446



LAPEER COMMUNITY EXPO
2025 VENDOR REGISTRATION FORM
SUNDAY, APRIL 27, 2025 11:00 am – 3:00 pm



The Center for Innovation -170 Millville Road – Lapeer, MI 48446

PLEASE FILL OUT FORM COMPLETELY ALONG WITH THE INDEMNIFICATION FORM

BUSINESS/ORGANIZATION: _____

CONTACT PERSON: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____ **EMAIL:** _____

Product(s) to be Exhibited: _____

MINIMUM deposit of 50% due with application

APPLICATION FEE IS NON-REFUNDABLE AFTER: March 28, 2024

APPLICATION and FEES MUST BE RETURNED & PAID IN FULL BY APRIL 11th for inclusion in print ad
LIMITED ELECTRICAL SPACES AVAILABLE

Lapeer Chamber of Commerce Member

10x10 (approx) space w/table & 2 chairs
(includes vendor ad in LA View)

Booth Fee per space \$175.00 _____

Spaces Required (2 Max) _____
(maximum is 2 BOOTHS TOTAL)

TOTAL COST: _____

Need Electricity: Yes ___ No ___

Are you using a canopy/backdrop

Yes ___ No ___

If you participated in the 2024 Expo and would like the same space as last year or would like a different location please specify here: _____

Non-Chamber Member

10x10 space(approx) w/table/2chairs
(includes vendor ad in LA View)

Booth Fee per space \$200.00 _____

Spaces Required (2 Max) _____

TOTAL COST: _____

Need Electricity: Yes ___ No ___

Are you using a canopy/backdrop

YES ___ No ___

I have read the Vendor rules and guidelines on page 3 and will abide by them. I will not hold the Lapeer Area Chamber of Commerce, or Lapeer Community Schools, responsible for any injury or theft during the Lapeer Community Expo.

Signature: _____ **Date:** _____

Make check payable to: Lapeer Area Chamber of Commerce. 108 W. Park Street, Lapeer, MI 48446

Mail vendor registration with payment

Credit Cards accepted by phone at the Chamber office at: 810-664-6641.

Email: staff@lapeerareachamber.org

Indemnification Agreement

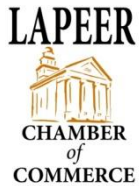
The _____(insert company name) agree(s) to defend, indemnify, and hold harmless Lapeer Community Schools and the Lapeer Area Chamber of Commerce, its officers, employees, volunteers and agents from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed of, recovered against or from Lapeer Community Schools and the Lapeer Area Chamber of Commerce because of any damage to property, bodily injury or death arising out of or is incident to or in any way connected with or related to vendor's participation, employees, product or equipment as it relates to the special event.

Signature _____ Date _____

Witness _____ Date _____

****This form must be signed and returned at the time of application.**

Make check payable to: Lapeer Area Chamber of Commerce. 108 W. Park Street, Lapeer, MI 48446
Mail vendor registration with payment
Credit Cards accepted by phone at the Chamber office at: 810-664-6641.
Email: staff@lapeerareachamber.org



Instructions: Booth Set-Up - Sunday, APRIL 27th



Vendors are responsible for their own table cover and skirting

***Space is subject to availability and on a first come, first serve basis!**

***The Chamber reserves the right to decline applications.**

Set up: 9:00 AM-10:30AM – Vendor Booths MUST BE complete by 10:30 am.

NOTE: We will have volunteers at the entrance(s) to assist you with bringing in your booth materials.

Vendors MUST provide a door prize with a minimum value of \$25. This must be a “NO OBLIGATION TO PURCHASE” prize. Example: gift basket, dinner, gas card, other gift card.

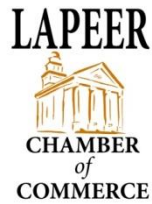
Vendors need to bring their own door prize drawing slips.

REMINDER: ALL VENDORS WILL BE ENTERED INTO A DRAWING FOR A MEDIA ADVERTISING PACKAGE.

DRAWING WILL BE HELD AT 3 P.M. AT THE CLOSE OF THE EVENT!

- **NO BOOTH SHARING.** Non exhibitor's materials are not allowed at vendor booth.
- The Lapeer Area Chamber of Commerce and Lapeer Community Schools accept or assume no responsibility for theft, property damage, personal injury and/or accidents in connection with the show.
- No vendor shall block the flow of traffic to other booths or the walkway and must observe the size limitations of your booth area. **Vendors will provide own signage, backdrops, easels, extension cords. Disclaimer:** Vendor responsible for setting up/taking down display.
- **The show is 11am – 3pm.** Please observe these hours and do not leave your booth unattended. Vendor Booths taken down before 3:00 pm may not be permitted to participate in future Lapeer Community Expo events.
- **PARKING:** Vendors may unload at sidewalk and then park. Designated vendor parking in the South parking lot for vendors after setting up. **PLEASE PARK IN THE OUTER SPACES OF THE LOT SO GUESTS WILL BE ABLE TO PARK NEAR THE BUILDING.**

NOTICE: No refunds will be given in the event of non-use of your booth. The Lapeer Community Expo is not responsible for “acts of God” that may prevent the completion of the show. In the event of disaster, fire, or “acts of God” the Lapeer Community Expo will, at its discretion, reschedule and/or provide alternate space for the show. Lapeer Community Expo shall not be held liable by the vendor for any loss suffered by the vendor because of rescheduling or relocation of the show. If the show is not rescheduled, the Lapeer Community Expo shall refund all money to the vendor.



LAPEER COMMUNITY EXPO VENDOR CHECKLIST



A good Expo supply checklist should include:

- ✓ Pens
- ✓ Sharpie pens
- ✓ Scotch tape
- ✓ Masking tape
- ✓ Extension cords/Power Strips
- ✓ Highlighter
- ✓ Scissors
- ✓ Business cards
- ✓ Signage, backdrops, easels, etc.
- ✓ Table cover and table skirts (8' table)
- ✓ Door Prize with minimum value of \$25.00
 - **Door Prize Drawing Slips and a Container/Bowl. Drawing Slips can be customized to your business.** For Example: A Heating & Cooling Business Door Prize Drawing Slip may include a line asking if an individual is a Business, Resident, or Renter. Completed door prize drawing slips are your “business leads” for follow-up after the Expo.

PARKING: Vendors may unload at the sidewalk and then park in the South Parking lot away from the building since you are parked all day. We want to make sure guests have easy access to the building.

The Lapeer Community Expo is produced by the Lapeer Area Chamber of Commerce in collaboration with Lapeer Community Schools.



ITEM H-3

To: Mike Womack, City Manager
From: Mayor & City Commissioners
Date: February 10, 2025
RE: Budget Workshop Dates & Times

As the Finance Director and I are working on the proposed budget for the upcoming year, there are some dates that you should be aware of, which are as follows:

March 31, 2025	FY2025-2026 Proposed Budget provided to Commission
April 14, 2025	Budget Workshop - 4:00 p.m. start time
April 24, 2025	Budget Workshop - 4:00 p.m. start time
May 5, 2025	Adopt Millage Resolution and set Public Hearing (May 19)
May 19, 2025	Adopt FY2025-2026 Budget

We are proposing a start time of 4:00 p.m. for both budget workshops due to the large amount of information that will be covered during the budget workshop.

AGENDA ITEM REVIEW

Meeting Date: February 18, 2025

Date Reviewed: February 10, 2025

Reviewed By: City Clerk's Office

HOUSING TAX INCREMENT FINANCING (HTIF)

ITEM H-4

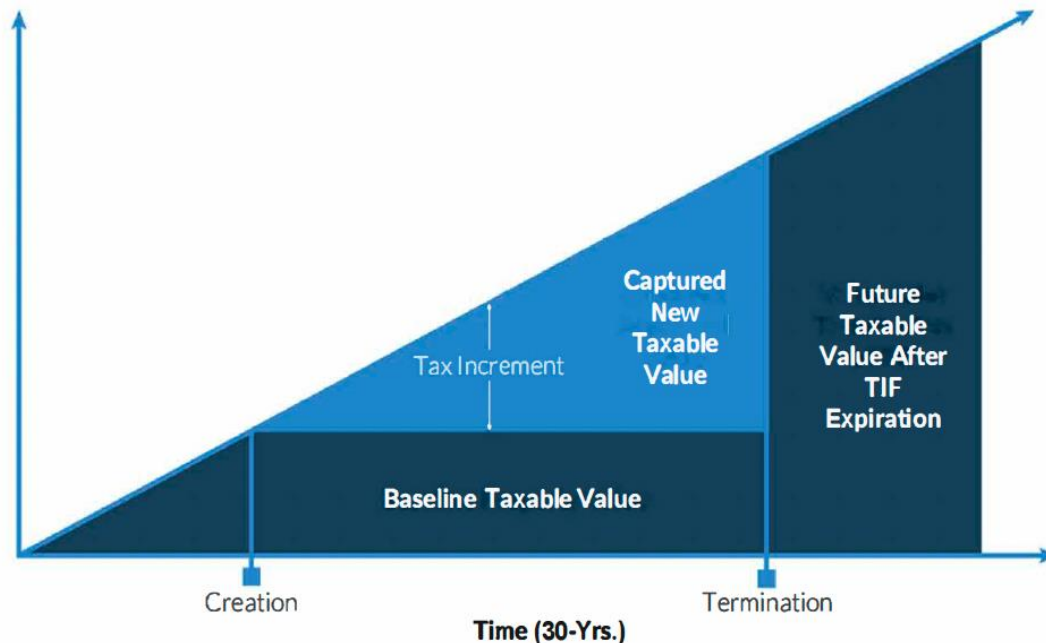
HTIF OVERVIEW

As part of Act 381 the Brownfield Redevelopment Financing Act of 1996, in July, 2023, the State of Michigan amended the act to allow certain housing development activities to be eligible for reimbursement through a tax increment financing plan. The brownfield plan is approved by the local or county brownfield authority with final administrative approval from the Michigan State Housing Development Authority

HTIF ELIGIBLE ACTIVITIES

1. Rehab and new construction to make a housing suitable for sale or for rent at attainable rates
2. Costs for infrastructure necessary for a housing project
3. Costs of demolition and renovation of existing buildings and site preparation
4. Temporary household relocation costs
5. Acquisition cost for blighted or obsolete rental units
6. Reimbursement provided to a developer to fill a financing gap

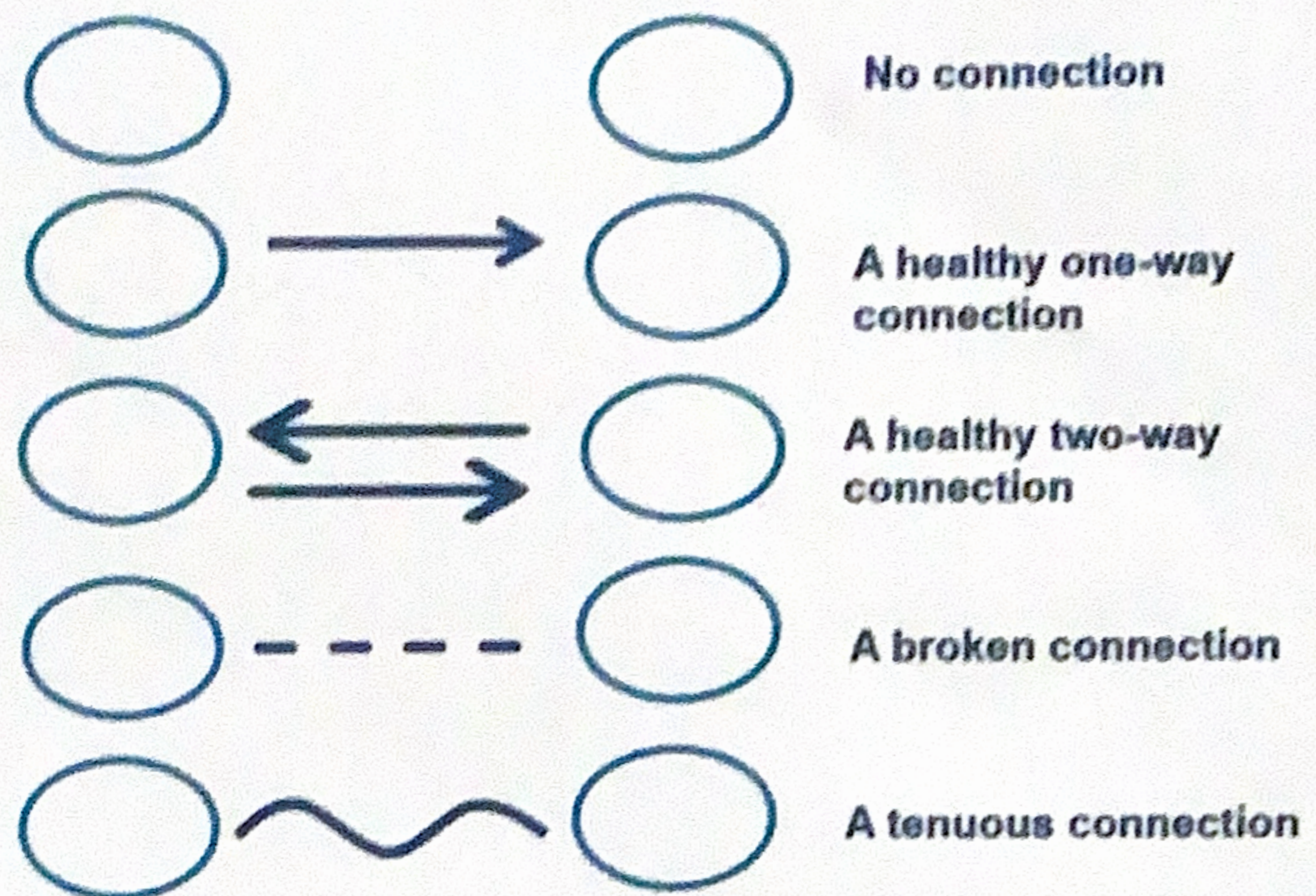
TAX INCREMENT FINANCING OVERVIEW



TAX INCREMENT FINANCING BENEFITS

1. Existing tax-base is fully taxed
2. Upon expiration of the TIF, or upon full repayment of eligible activities to the Developer, the City receives 100% of the future tax benefit
3. Facilitates attainability for for-sale and for-rent multi-family
4. Reimbursement and the incentives is solely based on the incremental taxes created
5. Is broadly used throughout the State and Country, so benchmarks exist
6. Reimburses for infrastructure upgrades to accommodate the development's proposed utility upgrades

- Draw a map of potential partners (organizations, stakeholders, constituency groups) within your community.
- Identify if you/your local government have strong, weak, or no relationships with these partners.
- If you/your municipality doesn't have a connection, does someone else on your map have one?
- Think outside the box! Try to identify different types of partners that might fit your needs.



A hand-drawn mind map centered on "OXFORD BID". The central node is connected to several other nodes, which are further connected to each other, forming a network of community organizations and groups. The nodes include:

- OXFORD BID (Central Node)
- OXFORD TWP SENIOR CENTER
- PRESBYTERIAN CHURCH
- MCCLAREN'S BEAUMONT
- SEYMOUR LAKE COMMUNITY CENTER
- METHODIST CHURCH
- PULLMAN TRAIL
- NOTA
- OXFORD TWP PARKS & REC
- FOUR COUNTY FOUNDATION
- SMALL BUSINESS ALLIANCE
- CHAMBER OF COMMERCE
- OXFORD DIST FOOD BANK
- CENTENNIAL PARK
- OPTIMIST CLUB OF CLARKSON
- WASHTON SQUARE
- LEGACY CENTER
- DISTRICT RESIDENTS
- Village of Oxford
- OXFORD TOWNSHIP
- SMALL BUSINESSES
- INDEPENDENT VS LAKE SENIOR LIVING
- OXFORD SCHOOLS
- CPE & EVERGREEN COFFEE SHOP
- BIKE SHOP
- OXFORD VS ETHAL ACADEMY
- HISTORY MUSEUM
- SCHOOL OF MUSIC
- SE MC COMMUNITY FOUNDATION

We love where you live.



ITEM J-1

To: Mayor and City Commission
Date: February 10, 2025
RE: Boards & Commissions Appointments

MAYORAL APPOINTMENT

BOARD OR COMMISSION	MEMBER NAME	CURRENT TERM EXPIRES	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
County Center Board	Vacancy	Jan 1, 2025	1 Year		Awaiting Recommendation
Downtown Development Authority	Vacancy	Jan 1, 2025	4 Year		Awaiting Recommendation

COMMISSION APPOINTMENTS

BOARD OR COMMISSION	MEMBER NAME	EXPIRATION	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
Board of Review	Vacancy - Alternate	Jan 1, 2026	3 Year		Awaiting Recommendation
Lapeer Building Authority	Vacancy	Jun 1, 2027	3 Year		Awaiting Recommendation
Prison Liaison Committee	Jeremy Howe Mike Vogt Vacancy	Apr 1, 2025 Apr 1, 2025	3 Year 3 Year	Apr 1, 2028 Apr 1, 2028	
Zoning Board of Appeals	Vacancy – Alternate	Apr 1, 2027	3 Year		Awaiting Recommendation

Current Board members listing with current term ending date is attached, along with said members new application indicating their willingness to be reappointed.

AGENDA ITEM REVIEW

Meeting Date: February 18, 2025

Date Reviewed: February 10, 2025

Reviewed By: City Clerk's Office

The following residents have applied to a Board or Commission:

<u>Board/Commission:</u>	<u>Name:</u>	<u>Date Application Submitted:</u>
EDC/TIFA/Brownfield	Jannice Ferdon	02-10-2025 – reappointment requested

**ECONOMIC DEVELOPMENT CORPORATION
TAX INCREMENT FINANCE AUTHORITY
BROWNFIELD REDEVELOPMENT AUTHORITY**
Appointed By: Mayor

12 MEMBERS	TERM ENDS	TERM
BOB ROWDEN JR	MAR 1, 2025	6 YEAR
JANNICE FERDON	MAR 1, 2025	6 YEAR

Bob Rowden Jr. has indicated that he does not want to be reappointed. This seat will be listed as vacant after March 1, 2025.

From: [Laura Tandy](#)
To: [Romona Sanchez](#)
Subject: FW: TIFA Board
Date: Tuesday, February 11, 2025 4:24:57 AM
Attachments: [image001.png](#)

Jannice will serve another term (see below).

Laura Tandy
Office Manager
Lapeer Development Corporation
449 McCormick Drive
Lapeer, MI 48446
Ph: 810-667-0080
www.lapeerdevelopment.com



From: Jannice Ferdon <janniceferdon@yahoo.com>
Sent: Monday, February 10, 2025 1:26 PM
To: Laura Tandy <Laura@Lapeerdevelopment.com>
Subject: Re: TIFA Board

I would love to serve another term on the TIFA Board.

[Yahoo Mail: Search, Organize, Conquer](#)

On Mon, Feb 10, 2025 at 12:03 PM, Laura Tandy
<Laura@Lapeerdevelopment.com> wrote:

Good morning Jannice,

Your term on the TIFA Board Expires on March 1, 2025 and I am writing to ask if you would like to continue to serve another term on that Board?

Thank you,

Laura Tandy

Office Manager

Lapeer Development Corporation

449 McCormick Drive

Lapeer, MI 48446

Ph: 810-667-0080

www.lapeerdevelopment.com





Application for Boards and/or Commissions

Please complete, sign and date the application and return to:
City Clerk's Office, 576 Liberty Park, Lapeer, MI 48446

810-664-5231

Email: clerk@ci.lapeer.mi.us

☐ Accuracy Board	☐ Downtown Development Authority	☐ Lapeer Neighborhoods, Inc.
☐ Board of Review	☒ Economic Development Corporation / Tax Increment Financing Authority / Brownfield Redevelopment Authority	☐ Local Development Finance Authority
☐ Cemetery Board	☐ Greater Lapeer Transportation Authority	☒ Local Officers Compensation Commission
☐ Center for the Arts of Greater Lapeer	☒ Income Tax Board of Review	☐ Park Board
☐ Construction Board of Review	☐ Lapeer Building Authority	☒ Planning Commission
☐ County Center Board	☐ Lapeer Housing Commission	☐ Zoning Board of Appeals
☐ District Library Board	☐ Lapeer Housing Board of Appeals	

Please tell us why you wish to serve on this Board or Commission; describe your relevant experience; and what do you feel you can contribute to the Board or Commission:

I am a strategic, creative, compliance-focused, integrity-driven Human Resource Generalist and leader of three collaborative planning and execution of strategic business initiatives and the implementation of new and approved processes. I welcome the challenge of problem-solving and working through obstacles that hinder progress. I am an advocate for the employee and employer, I am energized by coaching and mentoring all professional levels for organizational excellence.

Applicant Information:

Print Name: Jannice Feldon

(First)

(Last)

Street Address: Lincoln St Lapeer

Home Phone: [REDACTED]

Cell Phone: [REDACTED]

Email: [REDACTED]@yahoo.com

Employer: Hutchinson Corporation

Occupation: HR Generalist

Educational Background: Certification - American Society of Employees Human Resource Generalist. 10 years Human Resource experience

Community Activities and/or Work Experience: Volunteer for Habitat for Humanity 3 yrs

Leader and First Responder of the Safety & Sustainability Committee

Artistic (PROAED) - First Aid including Stop the Bleed

Member of Faith Christian Family Church

Jannice Feldon

Signature

8/15/2024

Date

Thank you for your interest in serving on one of our Boards or Commission. All information on this application is public information and subject to disclosure in response to public records request made pursuant to the Freedom of Information Act.



ITEM K-1

To: Mayor and City Commission
Date: February 11, 2025
RE: MONTHLY OPERATIONAL REPORTS

CITY DEPARTMENTS:

- 1. BUILDING DEPARTMENT**
- 2. FINANCIAL SERVICES DEPARTMENT**
 - A. ASSESSING DIVISION
 - B. INCOME TAX DIVISION
 - C. ACCOUNTING/DATA PROCESSING DIVISION
- 3. FIRE AND RESCUE DEPARTMENT**
- 4. HOUSING AND NEIGHBORHOOD DEVELOPMENT DEPARTMENT**
 - A. LAPEER HOUSING COMMISSION (LHC)
 - B. LAPEER NEIGHBORHOOD'S INC. (LNI)
 - C. COMMUNITY DEVELOPMENT
- 5. PLANNING DEPARTMENT**
 - A. DEVELOPMENT ACTIVITIES
- 6. POLICE DEPARTMENT**
 - A. POLICE
 - B. ORDINANCE ENFORCEMENT
 - C. PARKING DIVISION
- 7. PUBLIC WORKS DEPARTMENT**
 - A. SEWER UTILITY DIVISION
 - B. STREET DIVISION
 - C. WATER DIVISION
 - D. WASTEWATER DIVISION
- 8. MARIJUANA MONTHLY REPORT**

AGENDA ITEM REVIEW

Meeting Date: February 18, 2025

Date Reviewed:

February 11, 2025

Reviewed By:

City Clerk's Office

Permit Summary Report

02/10/25

Building Department
576 Liberty Park
Lapeer, MI 48446
810-245-9621

DATE ISSUED	PERMIT TYPE	PERMIT CATEGORY	ADDRESS	FEES PAID	STATUS
01/16/2025	Building	Single Family Home	2791 TREYMORE ST	\$1,540.00	ISSUED
01/27/2025	Building	Single Family Home	2824 SOMERSET ST	\$1,376.00	ISSUED
01/21/2025	Building	Roof	90 MILL ST	\$281.00	ISSUED
01/28/2025	Building	Sign	104 W NEPESSING ST A	\$100.00	ISSUED
02/04/2025	Building	Deck	359 GOLFSIDE DR	\$258.00	ISSUED
02/05/2025	Building	Tenant Space Finish	700 S MAIN ST STE 110	\$324.00	ISSUED
01/27/2025	Electrical	Electrical	3301 DAVISON RD	\$906.00	ISSUED
01/27/2025	Electrical	Electrical	1200 BARRY DR SUITE 3600	\$195.00	ISSUED
01/30/2025	Electrical	Electrical	240 W NEPESSING ST	\$440.00	ISSUED
01/28/2025	Electrical	Electrical	339 WILDFLOWER LN	\$105.00	ISSUED
02/04/2025	Electrical	Electrical	2791 TREYMORE ST	\$452.00	ISSUED
02/03/2025	Mechanical	Mechanical	349 MCCORMICK DR	\$194.00	ISSUED
02/04/2025	Mechanical	Mechanical	433 N SAGINAW ST	\$343.00	ISSUED
01/22/2025	Plumbing	Plumbing	218 LINCOLN ST	\$105.00	ISSUED
01/28/2025	R.O.W.	Right of Way	2708 BEDFORD ST	\$265.00	ISSUED
02/05/2025	Compliance	Certificate of Compliance/Occu	3273 DAVISON RD STE 4	\$81.00	ISSUED
02/05/2025	Compliance	Certificate of Compliance/Occu	700 S MAIN ST STE 110	\$81.00	ISSUED

TOTAL FEES PAID: \$7,046.00

Monthly Rental Certificates

02/10/2025

BUILDING DEPARTMENT
576 LIBERTY PARK
LAPEER, MI 48446
810-245-9621

Property Address	Holder Name	Certificate Number	Status	Date Issued	Date Expires	Total Amount
340 MOCKINGBIRD TRL	DRINKARD, TODD	CR23-1079	Certified	02/03/2025	08/22/2025	206.00
125 N MONROE ST 3	GASE II, GERALD R	CR23-1092	Certified	01/30/2025	10/22/2025	40.00
308 W GENESEE ST 7	GERLACH'S PROPERTIES LLC	CR24-0403	Certified	02/03/2025	07/16/2026	131.00
364 CHINKAPIN TRL	CLEAR VIEW MHC HOLDINGS	CR24-0598	Certified	01/30/2025	11/15/2026	150.00
1145 ADAMS ST	SCHOP, EDWARD	CR24-0843	Certified	01/23/2025	01/14/2027	150.00
621 FOX ST	WATSON, TIM & LORI	CR24-0844	Certified	01/13/2025	12/13/2026	150.00
112 W PARK ST 1	WHITE, LINDA M	CR24-0845	Certified	01/23/2025	12/14/2026	150.00
112 W PARK ST 2	WHITE, LINDA M	CR24-0846	Certified	01/23/2025	12/14/2026	50.00
234 N CALHOUN ST	ROWDEN, TODD A	CR25-0001	Certified	01/13/2025	12/17/2026	150.00
543 CLAY ST	NICHOLS, JOHN	CR25-0002	Certified	01/13/2025	01/17/2027	150.00
215 MASON ST	STRATTON, DANIEL & SARAH	CR25-0004	Certified	01/21/2025	12/20/2026	150.00
217 MASON ST	STRATTON, DANIEL & SARAH	CR25-0005	Certified	01/21/2025	12/20/2026	50.00
611 CEDAR ST	TURNER, DAVID LAWRENCE T	CR25-0007	Certified	01/27/2025	01/03/2027	150.00
630 FOX ST	TURNER REAL PROP MGT, LL	CR25-0009	Certified	01/27/2025	01/03/2027	150.00
114 N MONROE ST	TURNER, DAVID LAWRENCE T	CR25-0010	Certified	01/27/2025	01/03/2027	150.00
112 N MONROE ST UNIT 1	TURNER, DAVID LAWRENCE T	CR25-0011	Certified	01/27/2025	01/03/2027	50.00
112 N MONROE ST UNIT 2	TURNER, DAVID LAWRENCE T	CR25-0012	Certified	01/27/2025	01/03/2027	50.00
112 N MONROE ST UNIT 3	TURNER, DAVID LAWRENCE T	CR25-0013	Certified	01/27/2025	01/03/2027	50.00
234 LAW ST A	TURNER, DAVID LAWRENCE T	CR25-0014	Certified	01/27/2025	01/03/2027	200.00
234 LAW ST B	TURNER, DAVID LAWRENCE T	CR25-0015	Certified	01/27/2025	01/03/2027	50.00
234 LAW ST C	TURNER, DAVID LAWRENCE T	CR25-0016	Certified	01/27/2025	01/03/2027	50.00
234 LAW ST D	TURNER, DAVID LAWRENCE T	CR25-0017	Certified	01/27/2025	01/03/2027	50.00
330 LAW ST 11	TURNER, DAVID LAWRENCE T	CR25-0018	Certified	01/27/2025	01/03/2027	200.00

Property Address	Holder Name	Certificate Number	Status	Date Issued	Date Expires	Total Amount
330 LAW ST 12	TURNER, DAVID LAWRENCE T	CR25-0019	Certified	01/27/2025	01/03/2027	50.00
330 LAW ST 14	TURNER, DAVID LAWRENCE T	CR25-0021	Certified	01/27/2025	01/03/2027	50.00
330 LAW ST 15	TURNER, DAVID LAWRENCE T	CR25-0022	Certified	01/27/2025	01/03/2027	50.00
330 LAW ST 21	TURNER, DAVID LAWRENCE T	CR25-0023	Certified	01/27/2025	01/03/2027	50.00
330 LAW ST 22	TURNER, DAVID LAWRENCE T	CR25-0024	Certified	01/27/2025	01/03/2027	50.00
330 LAW ST 23	TURNER, DAVID LAWRENCE T	CR25-0025	Certified	01/27/2025	01/03/2027	50.00
330 LAW ST 24	TURNER, DAVID LAWRENCE T	CR25-0026	Certified	01/27/2025	01/03/2027	50.00
330 LAW ST 25	TURNER, DAVID LAWRENCE T	CR25-0027	Certified	01/27/2025	01/03/2027	50.00
330 LAW ST 26	TURNER, DAVID LAWRENCE T	CR25-0028	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 1	THT INVESTMENT CORP	CR25-0029	Certified	01/27/2025	01/03/2027	200.00
1091 PINE ST 1 A	THT INVESTMENT CORP	CR25-0030	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 1 C	THT INVESTMENT CORP	CR25-0031	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 1 D	THT INVESTMENT CORP	CR25-0032	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 1 G	THT INVESTMENT CORP	CR25-0033	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 2	THT INVESTMENT CORP	CR25-0034	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 3	THT INVESTMENT CORP	CR25-0035	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 4	THT INVESTMENT CORP	CR25-0036	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 5	THT INVESTMENT CORP	CR25-0037	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 6	THT INVESTMENT CORP	CR25-0038	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 7	THT INVESTMENT CORP	CR25-0039	Certified	01/27/2025	01/03/2027	50.00
1091 PINE ST 8	THT INVESTMENT CORP	CR25-0040	Certified	01/27/2025	01/03/2027	50.00
216 N COURT ST 1	MCCUBBIN LIVING TRUST, C	CR25-0041	Certified	01/29/2025	01/23/2027	150.00
216 N COURT ST 2	MCCUBBIN LIVING TRUST, C	CR25-0042	Certified	02/05/2025	01/23/2027	131.00
605 TURRILL AVE	TAUBE, GABRIELLE	CR25-0045	Certified	01/28/2025	12/17/2026	150.00
607 TURRILL AVE	TAUBE, GABRIELLE	CR25-0046	Certified	01/28/2025	12/17/2026	50.00
519 WASHINGTON ST	YAKUBCHIK, BORIS & YANA	CR25-0047	Certified	02/05/2025	01/17/2027	150.00
807 FOURTH ST	SMITH, ELAINE CHRISTIE	CR25-0048	Certified	02/03/2025	11/22/2026	150.00

Total # of Certificates: 50

Total Amount Billed: \$4658.00



Item K-1-2-A

To: Mike Womack, City Manager
C.C. City Board of Commissioners
From: Denise Marinelli, Assessor
Date: February 11, 2025
RE: Monthly Departmental Report

ASSESSING DEPARTMENT CONCENTRATION:

- Property Transfers are processed and are currently up to date. Deeds and Property Transfer Affidavits have been processed through January.
- Current Deed breakdown:

Deeds	January	Vacant land	New Construction	Prior Month
Transfers	13	1	0	09
Non-Transfers	13			10
Forcl/Redmptn	01			0
Total	27			19

- 2025 Ad-valorem values are being set including new construction as of Tax Day, December 31, 2025. Reports are being created. Land Values and ECF are completed. Assessment Notices will be sent out this month.
- The Personal Property statements are currently being reviewed and processed.
- The Inflation Rate for 2024 for Headlee is 1.031; the Capped Value rate will be 1.031 (taxable value increase) per statute.
- We currently have 1 Michigan Tax Tribunal case for the 2024 tax year. All the information has been given to the City attorney.
- The new year brings in our busiest and most demanding time, however, the department continues to investigate, correct, and update property description discrepancies, omissions, errors, and changes. We assist departments, property owners, realtors and appraisers with questions and concerns as well as processing address and lot split requests.
- As always, please contact me if you have any questions or concerns.



Item # K-1-2-B

To: Mike Womack, City Manager
From: Kelly Hanna, Director of Financial Services
Date: February 5, 2025
RE: Income Tax Monthly Report for January 2025

CITY OF LAPEER
Monthly Financial Statement
Income Tax Department
January 2025

Fiscal Year	Net Monthly Income	Net Total Yr-to-date	Original Budget for year	Current Budget for year	Actual Total for year	Excess (Deficit) Revenue
2014/15	\$309,837	\$1,678,925	\$2,590,000	\$2,590,000	\$2,953,553	\$363,553
2015/16	\$390,919	\$1,708,447	\$2,785,000	\$2,785,000	\$3,069,571	\$284,571
2016/17	\$444,252	\$1,919,516	\$3,065,000	\$3,065,000	\$3,212,298	\$147,298
2017/18	\$419,828	\$2,058,524	\$3,165,000	\$3,165,000	\$3,349,223	\$184,223
2018/19	\$505,129	\$2,024,832	\$3,175,000	\$3,175,000	\$3,520,679	\$345,679
2019/20	\$352,503	\$1,917,809	\$3,265,000	\$3,265,000	\$3,881,826	\$616,826
2020/21	\$336,990	\$1,950,968	\$3,495,000	\$3,495,000	\$3,783,095	\$288,095
2021/22	\$646,820	\$2,546,758	\$3,476,000	\$3,476,000	\$4,527,734	\$1,051,734
2022/23	\$562,326	\$2,451,113	\$4,090,000	\$4,140,076	\$4,984,764	\$844,688
2023/24	\$420,469	\$2,576,863	\$4,833,000	\$4,833,000	\$5,145,549	\$312,549
2024/25	\$401,462	\$2,513,125	\$5,428,000	\$5,428,000		

Original Budget and Current Year Budget columns for FYE 2013- 2023 adjusted to include budgeted p&l & prosecution



Item # K-1-2-C

To: Mike Womack, City Manager
From: Kelly Hanna, Director of Financial Services
Date: February 11, 2025
RE: Finance Department Report for January 2025

- 1) 191 – accounts payable checks were issued.
- 2) 441 - payroll payments were issued (there were 3 pays in August).
- 3) 10- income tax refund checks were issued.
- 4) Records were reviewed with those needing information on burial location. There were three (3) graves purchased (all non-resident) and two (2) full burials.
- 5) 1,378 winter 2024 property tax bills were receipted for \$2,921,785.18; fourteen (14) summer 2024 property tax bills were receipted for \$7,825.70; one (1) delinquent 2023 personal property tax bill was receipted for \$371.18; and one (1) delinquent 2022 personal property tax bill was receipted for \$400.82.
- 6) There were 64 additions, and 68 cancellations received regarding the voter registration records.



ITEM K-1-3

To: Mike Womack, City Manager
From: Mike Vogt, Fire Chief
Date: February 5, 2025
RE: January 2025

MONTH SUMMARIZED:

Training: The department conducted a total of four training sessions (2 days/2 nights). A total of 192.0 personnel-hours were spent on training during the month.

Community Risk Reduction: The department participated in two public education events during the month. These events took place in the City of Lapeer and included approximately 16 children and 13 adults.

Fire & Life Safety: Nine annual inspections, six re-inspections, seven other types of inspections, and four site visits were completed in the city, with 17 violations being identified. There were two businesses inspected that were without any fire code violations. Two site plans were reviewed for the Planning Department and two building plans, a fire alarm plan and a sprinkler plan were reviewed for the Building Department for the month of January.

Responses: The department responded to a total of 48 incidents during the month, requiring a total of 449.0 personnel-hours. This is eight less responses than we had for the same period in 2024. 69% of these responses occurred Monday-Friday between the hours of 6:00 am and 6:00 pm. The estimated dollar loss for the month was \$250,000. The losses for the month resulted from a residential building fire and a commercial building fire in the City of Lapeer.

The number of responses for the month by municipality was: City of Lapeer-27, Lapeer Twp-3, Mayfield Twp-10, Oregon Twp-4, Automatic/Mutual Aid-4.

The average emergency response time (in minutes) to each municipality was: City of Lapeer-8.0, Lapeer Twp-0.0, Mayfield Twp-0.0, Oregon Twp-0.0.

The calendar year's annual percentage of responses by municipality is: City of Lapeer-56.25%, Lapeer Twp-6.25%, Mayfield Twp-20.83%, Oregon Twp-8.33%, Assists-8.33%.

The number of burn permits issued for the month by the municipality was: Lapeer Twp-61, Mayfield Twp-92, Oregon Twp-36.

The breakdown of responses by type is as follows:

Fire Alarm-Malicious	1	Fire Alarm-Unintentional	7
Fire Alarm-Malfunction	4	Fire Alarm-Residential	2
Building Fire-Residential	1	Building Fire-Commercial	1
Building Fire-Other	0	Vehicle Fire	0
Grass/Brush Fire	0	Rescue	0
Good Intent	6	Electrical Related	0
Smoke Investigation	2	Gasoline/Diesel Spill/Leak	1
Natural Gas/Propane Leak	2	Carbon Monoxide (alarm & actual)	3
Other Type Fires	1	Other Type Response	13
Assist to Other Agencies	4	Washdown	0

City of Lapeer Fire & Rescue

January

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2 Incident 25-001	3 Incident 25-002 Incident 25-003	4
5 Incident 25-004	6	7 Safety Meeting	8 Incident 25-005 Incident 25-006 Incident 25-007	9 Incident 25-008 Incident 25-009 Incident 25-010	10 Incident 25-011 Incident 25-012 Incident 25-013	11 Incident 25-014 Incident 25-015
12	13 Incident 25-016 Training	14 Fire Prev. - Headstart	15 Incident 25-017 Leadership Meeting	16	17 Incident 25-018	18
19 Incident 25-019 Incident 25-020	20 Incident 25-021 Incident 25-022	21 Incident 25-023 Incident 25-024 Incident 25-025 Incident 25-026 Incident 25-027 Incident 25-028	22 Incident 25-029 Incident 25-030	23 Incident 25-031 Incident 25-032 Incident 25-033 Incident 25-034	24 Incident 25-035 Incident 25-036	25 Incident 25-037 Incident 25-038 Training
26 Incident 25-039 Incident 25-040 Incident 25-041 Training	27 Training	28 Incident 25-042 Incident 25-043 Incident 25-044 Incident 25-045	29 Incident 25-046 Fire Safety-Ivy Terrace	30	31 Incident 25-047 Incident 25-048	
Notes Incidents (Monthly Total - 48) Training Public Events Meetings Department/Truck Maintenance Public Assistance						

ITEM K-1-4-a

Dept: Housing Improvement Department
Submitted To: Mr. Mike Womack, City Manager
From: Denise Soldenski, Director of Housing and Neighborhood Development
Date: February 20th, 2025
RE: January 8th, 2025 – February 10th, 2025
copy: Lapeer Housing Commission/Lapeer Riverview Towers, LLC

LAPEER HOUSING COMMISSION (LHC)/LAPEER RIVERVIEW TOWERS, LLC (LRT)

A. RIVERVIEW TOWERS: HUD PROJECT BASED VOUCHER (PBV)

1. As of February 10, Riverview Towers is at 100% occupancy.
2. The Riverview waitlist contains a sufficient supply of applicants to fill future vacant units.

B. HOUSING CHOICE VOUCHER PROGRAM (HCV)

1. As of February 10, 91 vouchers are under contract.
2. Pulling applicants from the waitlist will continue as funding allows to fill vacant vouchers.

C. ADMINISTRATION

1. **Attachment #1** Lapeer Housing Commission/Lapeer Riverview Towers, LLC financials.
2. The public hearing for the 5 Year 7/1/2025 – 7/1/2029 and Annual PHA Plan beginning 7/1/2025 is scheduled for the 3/20/25 board meeting and the plans are due to HUD no later than 4/17/25. This year, there is a new Public Housing Portal for 5 Year & Annual Plan electronic submissions. Although LHC is a Qualified PHA with passing SEMAP scores, this system does not recognize the LHC as a “Qualified” PHA due to some issues related to the way the HUD Inventory System released our public housing inventory back in 2016. Ms. Soldenski is working on getting the issue resolved, part of which will require the attached Resolution 186-2025 to be signed as well as a legal opinion supporting the Resolution and supporting LHC compliance with PIH Notice 2019-13 which provides guidance on close-out process for termination of the Public Housing Annual Contributions Contract (ACC). ***Ms. Soldenski requests that the board pass and approved the signatures on the attached Resolution 186-2025. Ms. Soldenski has attached the legal opinion from the LHC Attorney.*** Once the LHC provides submission of both of those items along with a HUD 5837 form, the Detroit Field Office should be able to update the LHC status for HUD inventory and terminate LHC’s Public Housing ACC. That should result in LHC being provided “Qualified” status within the new Public Housing Portal so that streamlined Annual PHA Plans can be submitted in the future vs. the longer format.
3. On 12/17/2024, HUD released another PIH Notice 2024-38 that clarifies 5 provisions of HOTMA 102 & 104 that must be implemented and in policies. Four of the provisions have already been implemented by and are in LHC policy: Earned Income Disregard (EID) program ceased as of 12/31/2023, the use of the new HUD-9886A Consent Release as well as policies relating to participant revocation of this consent, effective 1/16/25 new definitions outlined in PIH Notice 2024-38 and policy relating to De Minimis Errors for participant cases and guidance on when LHC must take action to adjust rent calc or repay a family. ***Ms. Soldenski would like board approval for the last provision to be in policy effective 2/20/25 for certifications effective 7/1/2025. The***

last provision is for new and updated Income Exclusions to be used for rent calculations. A checklist that requests information from clients regarding income, assets and expenses is being updated to ensure proper information is gathered from applicants/participants prior to final rent determinations.

4. On 1/17/25, HUD lowered the Elevated Blood Lead Level (EBLL) threshold from 5 to 3.5ug/dL of blood which brings the threshold in line with the Center for Disease Control and Prevention (CDC). ***Ms. Soldenski would like approval to update the LHC Administrative LBP EBLL Policy and the HCV Administrative Policy to include the lower threshold effective today, 2/20/25.*** HUD is requiring compliance by 7/16/25.
5. Decker Agency, our insurance agent, would like to provide 2 bids this year for insurance for both liability and property from Tokio Marine (current provider) and HAI. Since Ms. Soldenski went through a bid process last year with only those two insurance companies providing quotes, Ms. Soldenski is in favor of allowing Decker to provide this information. Decker Agency has been a valuable partner in our insurance needs and has been very forthcoming regarding the current multi-family insurance situation and responsive to specific questions. ***Ms. Soldenski would like approval from the board to sign the attached "Agency Agreement" with Decker Agency dated 2/20/25.***
6. HUD released the Final Rule of the Housing Opportunity Through Modernization Act (HOTMA) of 2016, Sections 102, 103 and 104 on February 14th, 2023. This rule provides for income and asset changes that will affect the HCV and PBV programs. HUD released PIH Notice 2023-27 which provides implementation guidance. On 4/24/24 HUD released PIH Notice 2024-12 that covers "Housing Information Portal (HIP) Implementation"; however, that notice was officially rescinded by HUD on 7/3/24 with further guidance pending. LHC must be on-boarded to the new HUD HIP prior to implementing most of HOTMA. Prior to full implementation, staff training and tenant/landlord notifications must take place. LHC HCV Admin Plan has been modified for HOTMA Sections 102 & 104; yet cannot be approved for use until HIP implementation is completed. HUD released a notice on 9/18/24 that PHAs will NOT be required to be compliant with HOTMA Sections 102 & 104 by 1/1/2025 except for the Earned Income Disregard provision due to HIP not being ready. However, PIH Notice 2024-38 was subsequently released on 12/17/24 requiring 5 provisions be included in policy with specific deadlines for each.
7. HUD has changed the process/standard for Housing Quality Standard Inspections (HQS) to National Standards for the Physical Inspection of Real Estate (NSPIRE). The new standard is an inspection model that is now common across the various HUD programs. HUD has issued PIH Notice 2023-28 for implementation guidance and administrative procedures for HCV/PBV. On 6/14/24, HUD announced that they have delayed the mandatory conversion to NSPIRE until October 1st, 2025 due to the burden on PHAs with so many other HUD changes in progress. ***The LHC will need to use a HUD NSPIRE cell phone application which has not yet been released. HUD has initiated many "office hours" and webinars in 2024 & 2025 in preparation for NSPIRE compliance deadline of 10/1/2025.***
8. HUD occasionally updates chapters in the "Housing Choice Voucher Program Guidebook". As the chapters are released, Ms. Soldenski reviews, updates and requests approval for our HCV Administrative Plan, if necessary. ***HUD updated the Fair Housing and Nondiscrimination Requirements chapter in January 2025; however, upon review, there are no policy changes at this time.***



To: Housing Improvement Department
Submitted To: Mr. Mike Womack, City Manager
From: Denise Soldenski, Director of Housing and Neighborhood Development
Date: February 20th, 2025
RE: January 8th, 2025 – February 10th, 2025
copy: Lapeer Neighborhoods Inc.

A. HOUSING IMPROVEMENT DEPARTMENT (HID)

1. **MSHDA MI-HOPE Grant:** Ms. Lincoln is working on gathering bids and additional documents to start the process for each applicant.
 - a. **Project 9 – N. Main St. – Homeowner** – Lead and Asbestos was found in the home. Reviewing with contractor to see if remediation will be needed prior to project.
 - b. **Project 11 – 2nd St. – Homeowner** - Windows/Doors – Project in process.
 - c. **Project 13 – Jefferson St. – Homeowner** – Doors, HVAC, Insulation, Electrical and Appliances – Project in process.
2. **MSHDA MI-Neighborhood Park Enhancement Grant:**
 - a. **Veterans Park Flagpole** – Bids have been received, and grant forms are being completed for approval to move forward with replacement.
3. **MSHDA MI-Neighborhood Grant 2025 application:** The grant application has been submitted to MSHDA with a request for \$200,000 for homeowner rehabilitation funds. Still awaiting a decision from MSHDA.
4. **MSHDA Housing Choice Vouchers / Section 8**
 - a. MSHDA voucher allocations have been updated recently for the limitations on MSHDA/HUD funding. Effective 12/1/24, Lapeer County allocation is 315 regular Housing Choice Vouchers, 6 Project Based Vouchers, 15 Emergency Housing Vouchers for a total in Lapeer County of 336. Tuscola County allocation is 81 Housing Choice Vouchers, 5 Project Based Vouchers, and 3 Emergency Housing Vouchers for a total of 89 in Tuscola County. Huron County allocation is a total of 43 Housing Choice Vouchers, and 1 Emergency Housing Vouchers for a total of 44. Our total VASH allocation remains at 35, Moving Up is 3, and Balance of State is 7 (only 1 leased). The total allocation as of 12/1/24 is 514. Given this, MSHDA may allow for a late Q1 2025 waitlist pull, which, if we are successful in leasing and terminations are minimal; may put total leased over our 12/1/24 allocation.
 - b. Lease up rate is being waived by MSHDA until 6/30/2025.
 - c. MSHDA has back tracked on pulling from homeless waitlists until possibly March 2025 due to the uncertainty of HUD funding for 2025. They are still requiring the HARA's (Housing Assessment and Resource Agencies) to complete training to fill waitlists using a new process based on Coordinated Entry through the local Thumb Planning Body so that those people in most need will be placed first; however homeless waitlists probably won't be populated until Jan/Feb 2025.

B. LAPEER NEIGHBORHOODS INCORPORATED (LNI)

1. Projects –

- a.** 405 S. Elm: Vacant: Board has decided to hold on to this property for a future new build. Continuing to search for potential grant funds or possibly a buyer of the property if the right opportunity becomes available.

C. FINANCE

- 1.** Attachment #1: Financial report.

D. ADMINISTRATION

- 1.** The Human Development Commission has cancelled the “Housing & Homeless Summit” scheduled for Feb. 11, 2025 from 8:30am to 3:00pm at the Tuscola Technology Center in Caro.
- 2.** The City of Lapeer has submitted interest for a free review of our Zoning and Master Plan by the Michigan Association of Planning (MAP). This program is in partnership with the Michigan Statewide Housing Plan’s Region H Regional Housing Group. The intention is to obtain feedback for possible changes that may lift potential barriers to new housing production.

TO: City Planning Commission & Lapeer City Commission
FROM: Planning Department
DATE: February 4, 2025
RE: February 2025 Development Activities Report



This report summarizes activity on various development projects in the City over the past month listed by full site plans for developments reviewed and approved by the Planning Commission and administratively reviewed site plans for projects currently in the review and development process.

Site Plans Reviewed by Planning Commission

1. Midstate Well Drillers – 1313 Imlay City Rd.

General Information – Reconstruction of a 2,800 sq. ft. commercial building on the same footprint as a previous building destroyed by fire utilizing existing pavement, entrances and parking.

Project Status – The site plans were received on January 7, 2025. Staff comments were provided to the applicant on January 21, 2025. On October 10, 2024 the Planning Commission approved a non-conforming building designation for overhead doors location, side yard greenbelts and front yard parking non-conformities. Revised plans received on February 3, 2025 are being reviewed by staff and the site plan is scheduled to be considered for Planning Commission approval on February 13, 2025.

2. Lapeer County Animal Control Addition – 2396 W. Genesee St.

General Information – Construction of a 3,265 sq. ft. addition to the existing 3,500 sq. ft. Animal Control facility owned and operated by Lapeer County.

Project Status – The site plans were received on September 3, 2024. Staff comments were provided to the applicant on Sept. 17, 2024. Revised plans were received Sept. 26, 2024. The site plan was approved with conditions by the Planning Commission on October 10, 2024. Revised plans were received on Nov. 26, 2024. Final approved and signed plans were distributed December 18, 2024. Building plans were submitted on January 23, 2025 and are under review.

3. Lapeer Cultivation (#3) – John Conley Dr. Parcel #L20-83-358-030-00

General Information – Construction of a new 11,480 sq. ft. marihuana grow facility.

Project Status – The site plans were received on August 29, 2024. The site plan was approved with conditions by the Planning Commission on September 12, 2024. Revised plans were received January 7, 2025 and staff comments were sent to applicant January 14, 2025. City is waiting on revised plans.

4. Urgent Design Addition – 3123 John Conley Dr.

General Information – Construction of a 70,514 sq. ft. addition to the existing 55,866 sq. ft. industrial facility.

Project Status – The site plans were received on July 1 and August 5, 2024 and approved with conditions at the August 8, 2024 Planning Commission meeting. City is waiting on revised plans.

5. Farley Commercial Building – DeMille Blvd.

General Information – Construction of a new 5,000 sq. ft. commercial building on the north side of DeMille Blvd. The previous plan submittal in February 2021 has expired and the project is now being re-submitted for a full review.

Project Status – The 2nd full review submission of the site plan was received on June 28, 2024 and revised plans were received on July 25, 2024. The site plan was approved at the August 8, 2024 Planning Commission meeting with the conditions. Confirmation was received on December 12, 2024 that a permit is not required from the Lapeer County Drain Commission. City staff is waiting for a copy of recorded utility easement for water main pipe prior to final approval of site plan.

6. Tommy's Express Car Wash – 1068 S. Main Street

General Information – Construction of a new automatic car wash with vacuum stations with related site improvements.

Project Status – The 2nd full review submission of the site plan was received on May 31, 2024 and revised plans were received on June 24, 2024. Site plan was approved with conditions at the July 11, 2024 Planning Commission meeting. The approved and signed Wakkott Road paving agreement was received on December 10, 2024. City staff is waiting for copies of required recorded easement and EGLE Permit.

7. EL Cozumel Restaurant – 1109 S. Main Street

General Information – Construction of new 5,692 sq. ft. restaurant and related site improvements.

Project Status – The site plan was submitted on October 31, 2023 and conditionally approved at the December 14, 2023 Planning Commission meeting. Site plan submission #3 was received on May 3, 2024. Submission #4 received on July 29, 2024. On November 19, 2024 the Planning Dept. received confirmation of MDOT's approval of the Right-of-Way permit as submitted by the applicant pending submittal of the required bond and certificate of insurance to MDOT. Approved and signed site plans were distributed on December 11, 2024. The applicant is required to provide the final approved MDOT permit and recorded required easements to the Planning Department prior to Building Department's issuance of a Building Permit.

8. Security Credit Union – 1073 S. Main St.

General Information – Construction of a 3,438 sq. ft. credit union facility with 4 drive through lanes.

Project Status – The site plan was submitted on August 31, 2023. Revised plans were submitted on September 27, 2023 and approved with conditions by the Planning Commission on October 12, 2023. Revised plans were submitted on January 12 and April 1, 2024. Revised plans received April 10, 2024 were approved, signed and distributed April 26, 2024. Final certificate of occupancy inspections are scheduled for February 4, 2025.

9. Carriage Hill Circle – New Multiple-Family Residential Units

General Information – Construction of a new phased multiple-family residential development consisting of 32 units on Carriage Hills Circle.

Project Status – The site plan was submitted on April 3, 2023 and revised plans were received on April 26th, June 9th, July 21st. The Planning Commission approved the site plan with conditions on August 10, 2023. Revised plans were received on Aug. 31st & Oct. 19th 2023. The site plan was approved on Oct. 19, 2023 and final signed plans were distributed Oct. 31, 2023. The applicant indicated final building plans would be submitted in Spring 2024. A one-year site plan approval extension until Aug. 10, 2025 was approved by the Planning Commission on July 11, 2024.

10. Sunoco Station – 715 S. Main St.

General Information – Construction of a 2,135 sq. ft. addition to the existing Sunoco Gas Station.

Project Status – The site plan was submitted on April 3, 2023 and conditionally approved on July 13, 2023. Final plans were approved on September 14, 2023. A one-year site plan approval extension until July 13, 2025 was approved by the Planning Commission on July 11, 2024. Building Department has issued permits and construction is underway.

11. Lapeer Villas – Baldwin Rd. – Site Plan Amendment

General Information – Construction of 147 Multiple-Family units on a vacant parcel on the north side of Baldwin Road. An amendment to the previous plan was approved to convert some of apartment building (5, 6 & 7) garage spaces into apartments and construct a club house with pool.

Project Status – The site plan was originally submitted and approved in 2019. An amended site plan was received July 26, 2022 and approved on August 11, 2022. Construction of the clubhouse and pool is planned for future Phases (3 and 4). The applicant's request for a waiver from landscaping buffer requirements to not construct a perimeter privacy fence was denied at the November 2023 Planning Commission meeting. The City requested final as-built site plan prior to building plan review given the number of changes to the site with various phases and minor

changes to exterior improvements. The applicant submitted a revised performance bond to the Planning Department for remaining work items, a Final C of O has been issued for Buildings #1-4 and temporary occupancy has been issued for buildings 5, 6 and 7. The property owner's request for a variance to the fencing requirement on the west side of the property was denied by the ZBA on October 22, 2024. Applicant has been directed to submit current site topography information in order to determine areas of sufficient existing berm height and areas where fencing is required.

12. Woodchips Mixed Use Building #2 – Vacant Lot - 480 W. Nepessing St.

General Information – Construction of a new three-story mixed-use building on the vacant lot with commercial and restaurant uses on the 1st floor and apartments on the 2nd and 3rd floors.

Project Status – Site plans originally received in May 3, 2022 and contingently approved on June 9, 2022 have expired. A new site plan submittal was received on June 12, 2024 and approved with conditions at the July 11, 2024 Planning Commission meeting. Planning Department received all approved and recorded easement documents and final approved and signed site plans were distributed on February 3, 2025. Building Department has reviewed and approved the building plans and is waiting on permit application submittals from the General Contractor.

13. Beasley – Building Remodel and Parking Lot Improvements – 891 Baldwin Rd

General Information – Construction of a rear parking lot area, with landscaping, and building exterior remodeling to an existing building for a professional office.

Project Status – The site plan was received on November 18, 2021 and received contingent approval by the Planning Commission on January 13, 2022. Final approved plans were distributed November 29, 2022. The Zoning Board of Appeals approved a variance for exterior materials on April 24, 2023. Building permit was issued in June 2023 and construction is underway.

14. Popeye's – Drive-Through Facilities – 1040 S. Lapeer Rd.

General Information – Construction of two new buildings (a 2,143 sq. ft. building to the north and a 2,529 sq. ft. to the south) for drive-through facilities and shared parking.

Project Status – The site plan for Phase 1 was received on November 1, 2021. Special land use was approved December 9, 2021 and the site plan received contingent approval on January 13, 2022. MDOT required changes to the access drive location on M-24. A site plan extension was approved until January 13, 2024. Revised plans were received on March 24, June 14 and August 9 and September 27, 2023. Recorded Easement agreements have been received and EGLE permits have been issued. Final site plans were approved on February 21, 2024. Signed plans were distributed March 13, 2024. Demolition of the existing structures has been completed. Building permits have been issued and a pre-construction meeting was held on January 29, 2025. Land clearing was scheduled to begin February 3, 2025.

15. Woodbridge Park II – North and West of existing Woodbridge Park Development

General Information - Construction of 58 additional attached conventional condominium units north and west of the existing Woodbridge Park development. Individual condo units will be constructed in two, three and four unit attached structures.

Project Status - The site plan was approved by the Planning Commission on January 10, 2019. Revised site plans were received on June 7, 2019 and approved by staff on June 14, 2019. The required performance bond was submitted on March 3, 2020 and final approved/signed were distributed March 4, 2020. Permits were renewed in June 2023. Construction is underway.

Administrative Review Site Plans in Process

None at this time.

Projects on Hold:

HTF Hydraulic Tubes & Fittings – 524 McCormick St.

General Information – Construction of a 3,645 sq. ft. building addition and resurfacing of the existing parking lot at the existing site.

Project Status – The site plan was received on Sept. 29, 2020. Site plans were approved on Nov. 10, 2020. The Building Department has revoked their Temporary Certificate of Occupancy. The City is waiting for construction to be completed in accordance with the approved site plan.



MEMORANDUM

CITY OF LAPEER POLICE DEPARTMENT

TO: Mike Womack, City Manager

FROM: Jeremy Howe, Chief of Police

DATE: 02/06/25

RE: Monthly Report; January 1 – January 31, 2025

In the month of January 2025, our Police Department Officers responded to 1,053 calls for service. Of these 1,053 calls for service, 114 or approximately 14% were criminal activity reports of which 38 required submissions to the Michigan Incident Crime Reporting System (MICRS). Our officers made 29 arrests in January, 10 felony crimes and 15 arrests were misdemeanor crimes: with 4 arrests for operating under the influence of alcohol or drugs.

This month our officers made 297 traffic stops, issued 19 citations, and gave 278 verbal warnings. Officers also handled 48 vehicle crashes.

The total for the January overtime was 207 hours. Officers working holidays are the majority at 196.5 hours. Other overtime hours were from court appearances, school events, investigations and call-ins.

The January Code Enforcement total was 162. The majority of the enforcement was for sidewalk snow removal at 158. The remainder of the month included enforcement for signs, blight and inoperable vehicles.

There were no overdose cases reported in the month of January.

Sergeants attended the "Leadership in Law Enforcement" training course. Officers also trained in several on-line classes in an attempt to reduce training costs. There was a total of 54 hours of training for the month of January.

Administration has been working on several large-scale projects for the Police Department. We are currently introducing the "Community Partnership Program" to several churches within the city to promote proactive law enforcement measures. Our crime prevention unit presented "active assailant" training to church leaders, which was warmly received. We look forward to connecting with our businesses and rental property owners to discuss crime prevention.

Lapeer City Police Department			
Monthly Report			
JANUARY 2025			
	<u>Current</u>	<u>Calendar Year</u>	<u>Previous Year</u>
	<u>Month</u>	<u>To Date</u>	<u>To Date</u>
Complaints Received and Investigated	1053	1053	915
District Court Fines Received	\$ 848.76	\$ 848.76	\$ 911.46
OUIL-Cost of Prosecution	\$ 835.00	\$ 835.00	\$ 250.00
Charges for Copies of Police Reports	\$ 102.90	\$ 102.90	\$ 157.90
<u>ACCIDENTS:</u>			
Fatal	0	0	0
Property Damage	22	22	31
Private Property Damage	25	25	19
Personal Injury	1	1	2
<u>ARRESTS:</u>			
Misdemeanor	10	10	7
Felony	15	15	19
<u>HEROIN/OVERDOSE INCIDENTS:</u>			
Heroin Possession/Usage	0	0	0
Overdose	0	0	0
Overdose Deaths	0	0	0



Interoffice Memo

To: Mike Womack, City Manager
From: Jeff Graham, Director of Public Works
Date: February 11, 2025
RE: Public Works Monthly Report – January 2025

Department of Public Works Division Summary:

Water/Sewer Utilities Division and Streets Division:

In January the DPW had 19 days that we had to apply salt or plow snow on the city streets and parking lots using 369 tons of salt. We also had 6 water main breaks throughout the city. With the cold temperatures in January, we delivered drip notices to homeowners that may be susceptible to freezing water services.

Other tasks completed in this month include but are not limited to the following items:

- Assisted Mott College with private water main break.
- Flow water test on John Conley Dr.
- Separate materials at City dump.
- Jet and clean sanitary sewer on Raven St.
- Jet and clean sanitary sewer on Suncrest and Northridge Dr.
- Tree trimming throughout the city.
- Reconfigure road edge and ditches Hampshire Dr.
- Haul snow from downtown.
- Removed woodchips from the walk path project on M-24.
- Weighted salt trucks and recalibrated salters.
- Removed Christmas decorations from city hall.

Training and Safety:

Safety meeting – Hurry Up Can Hurt

Water/Sewer/ Streets Monthly Routine Task included:

- Water Samples: Bacteria samples, Water Quality testing of distribution system
- Operate Wells and well house maintenance.
- Meter Reading and Meter Repair
- Miss Dig Staking
- Routine water samples (backup water supply)
- Rotation of PRV's in GLWA LA-02 Meter pit
- Barricade placement Downtown.
- Dump maintenance, haul compost.

Wastewater Treatment Plant Summary:

Waste Treatment

- Check all lift stations 2 times a week with 2 employees
- Read meters, record utility and chemical usage
- Read, record, and email all weather conditions to the National Weather Service
- Daily WWTP inspection
- Weekly equipment greasing
- Rotate equipment sequences
- Empty trash cans, disinfect, clean break room, clean grounds
- Weekend work schedule
- Holiday work schedule

NPDES/IPP

- Daily Laboratory Analysis
- Monthly PFAS sampling for WWTP effluent and biosolids
- NPDES monthly Selenium sampling
- Monitor weekly PFAS sampling via LP&P
- PFAS file updates
- Submitted monthly NPDES PFAS POTW effluent monitoring report via MiEnviro
- Submitted monthly DMR via MiEnviro
- Submitted Quarterly On-going PFAS study via MIEnviro

Electrical Work

- Lift station generators checks and repairs
- Installed wireless garage door opener WWTP
- Worked with Johnson Controls (DPW fire alarm panel)
- Met with UIS (old electrical components)
- Worked with Tetra Tech (firewall)
- Granite onsite (elevator cellular install)
- Commerce Controls (LS blueprints)
- Johnson & Wood (WWTP Boiler Troubleshoot)

Mechanical/Operations

- Repaired PEW pump leak
- Chlorinated ditches
- Cleaned and greased Raw and return Pumps
- Centrifuge #2 assembly and startup
- Repaired leaking valve in basement

Miscellaneous

- MWEA onsite for pictures

- Ferrous tank delivered
- Call-in Prison LS plug pump #2
- Build Cradles to hold Ferrous tank
- Call-in DeMille Comm Fail
- CMMS meeting (E-Maint discussion)
- JGM valve meeting
- Met with Dubious Cooper (flex rake)

Safety/Training

- Safety training (Ladder safety)

Bio-Solids Disposal Status

- 2-North tanks hold 474,980 gallons /we have 118,745 gallons in storage
- 2-south tanks hold 430,120 gallons/we have 430,120 gallons in storage
- Total – 548,865 gallons in storage

CITY OF LAPEER

SEWER DEPARTMENT - MONTHLY REPORT

	HOURS
DPW maintenance	73
Sewer calls	7
Lower catch basins on Hampshire Dr.	17
Vehicle maintenance	3
Parts run	2
Vactor maintenance	49
Take 5 for Safety - Hurry Up Can Hurt	0.5
Jet & clean sanitary on Raven St.	2
Check other trouble areas	9
Jet sanitary @ Northridge Dr. & Suncrest	2

OVERTIME SEWER MONTHLY REPORT

[illegible]

CITY OF LAPEER
STREET DEPARTMENT - MONTHLY REPORT

	HOURS
Tree trimming/removal throughout the city	2
DPW maintenance	167.75
Equipment maintenance	30.5
Brush/compost	33.5
Vehicle maintenance	32
Sign maintenance	4
Parts run for mechanic	2
Calibrate salters	6
Prep for storm	5
Take 5 for Safety - Hurry Up Can Hurt	1
Plow/salt city streets	72.5
Haul snow from downtown	15
City Hall building maintenance	11.5
Re-configure ditch and road edge on Hampshire Dr.	19
Assist Parks Dept. with woodchips	11
Cold patch city streets	6
Salt DPW & City Hall sidewalks	5
Salt parking lots	7.5
Remove Xmas décor from City Hall	6

OVERTIME STREETS MONTHLY REPORT

STREETS O.T.	HOURS
Jan 3 - Call in - salt city streets	6
Jan 4 - Call in - salt city streets	6
Jan 10 - Plow and salt city streets	12
Jan 11 - Plow and salt city streets	45
Jan 12 - Plow and salt city streets	6
Jan 13 - Call in - salt city streets and parking lots	5
Jan 16 - Call in - salt city streets	6
Jan 18 - Call in - salt city streets	6
Jan 23 - Plow and salt city streets	27.75
Jan 31 - Salt city streets	2
Mechanics	
Jan 3 - Call in - fire truck repairs - #161, #151, & # 131	3
Jan 4 - Call in - truck # 70 down; come back for parts & repair	5.5
Jan 6 - Finish repair to truck # 70	3
Jan 11 - Call in - fire alarm	3
Jan 12 - Call in - repair firetruck # 121, finish police car # 2	13
Jan 19 - Call in - fire truck no start	3
Jan 23 - Call in - truck # 35; air leak repair	3
Jan 26 - Multiple calls - police & fire vendors	0.5

CITY OF LAPEER
WATER DEPARTMENT - MONTHLY REPORT

	HOURS
Meter reading	6
Service requests	47.5
Number of work orders, re-reads, service line checks & MXU repairs	76
DPW building/grounds maintenance	196.5
Miss Dig	41
Vehicle maintenance	15
Dump maintenance	5
Turn off water for Pines of Lapeer due to building fire	4
Repair main break on M-24	28
Prep equipment/supplies for main break repair	18
Take 5 For Safety - Hurry Up Can Hurt	1
Repair main break on S Elm St.	28.5
Rotate PRV's	1
Hook up by-pass for 37 Jackson St. to prevent freezing	3
Assist Mott with main break - private	9
Equipment maintenance	32
Repair main break on Raven St.	29
Organize water room	24
City Hall building maintenance	7
Deliver drip notices to customers	2
Clean up main break sites/equipment	15
Part runs for main breaks	4
Water service turn ons/turn offs	10
Flow test hydrant	2
Water/Well samples - take to Lansing	23
Office work	8
Assist with Xmas décor removal at City Hall	1
Change fuel nozzle	2
Water/sewer inspections	5
Inspection work with the Building Dept.	2
Water Shut offs	26

OVERTIME WATER MONTHLY REPORT

[illegible]

WWTP MONTHLY REPORT

WWTP	HOURS
AM walk through	50
Wasting	36
Process	98
Headworks	19
Lift Stations	72
Minor repairs	18
Major repairs	
Greasing	10
Cleaning	26
PM walk through	40
Painting	
Grounds	8
Meetings	14.5
Equipment	8
Lab	168
Computer	54
IPP	15
Electrical	127
Stand-by	48
Ladder Safety	1.5

OVERTIME WWTP - MONTHLY REPORT

WWTP	HOURS
AM walk through	13
Wasting	
Process	13
Headworks	
Lift Stations	7
Minor repairs	
Major repairs	
Greasing	
Cleaning	
PM walk through	1
Painting	
Grounds	
Meetings	
Equipment	
Lab	25
Computer	
IPP	
Electrical	1
Plow snow	2



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

Drinking Water and Environmental Health Division

2024 WATER SUPPLY CROSS CONNECTION REPORT

Issued under authority of 1976 PA 399, as amended, MCL 325.1001 et seq., and its administrative rules. Failure to submit this form is a violation of the Act and may subject the water supply to enforcement actions.

Return the completed form by March 31, 2025, to the appropriate Department of Environment, Great Lakes, and Energy (EGLE) district office to comply with administrative Rule R 325.11404 that states *"a water utility shall report annually to the department on the status of the cross connection control program on a form provided by the department."*

	WSSN:	3780
A. Name of water system:	City of Lapeer	County: Lapeer
B. Year that the current written cross connection control program was approved by EGLE:		1997
C. Total number of industrial, commercial, institutional, residential, and governmental accounts that must be routinely reinspected for cross connections:		716
Of this number,		
- How many are High Hazard accounts:	30	Frequency of Reinspection: Once per: 12 Mon
- How many are Low Hazard accounts:	632	Frequency of Reinspection: Once per: 60/120 Mon
D. Number of accounts from line "C" that received an initial inspection in 2024:		1
E. Total number of reinspections required and completed in 2024 based on degree of hazard:		
- High hazard reinspections required:	30	High hazard reinspections completed: 31
- Low hazard reinspections required:	126	Low hazard reinspections completed: 163
F. Number of accounts where a cross connection(s) was found to exist during inspections or reinspections in 2024:		8
G. Number of accounts from line "F" where corrective actions have been completed:		2
H. Total number of accounts from line "C" which are now in compliance with the local cross connection control program; $H = C - (F - G)$:		551
I. Total number of backflow prevention devices in the system requiring testing:		484
J. Number of backflow prevention devices tested in 2024:		393

Briefly outline any changes or significant findings since last reporting. Use additional sheets if needed.

Narrative Description of Program:

Name: Jeff Graham 
Title: Public Works Director Date: 2-10-2025

DNRE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT
WATER BUREAU

2024 ANNUAL PUMPAGE REPORT

Issued under authority of 1976 PA 399 and Administrative Rules, as amended
Failure to submit this report is a violation of the Act and may subject the water utility to enforcement penalties.

Rule 325.11504 of the SafeDrinking Water Act states in part that "...each Type 1 public water supply which does not submit a monthly operation report shall submit an annual report on a form provided by the department. This report shall include...a summary of water pumpage and water use." Complete this form and return it to this department by March 31, 2012.

WATER SUPPLY Great Lakes Water Authority WSSN 3780

MONTHLY PUMPAGE/USAGE IN MILLION GALLONS (MG)

	Well No._____ (capacity____gpm)	Well No._____ (capacity____gpm)	Well No._____ (capacity____gpm)	Well No._____ (capacity____gpm)	Total Monthly Pumpage/Usage
JANUARY					33,236,408
FEBRUARY					29,496,482
MARCH					30,580,559
APRIL					31,280,238
MAY					35,223,096
JUNE					36,093,992
JULY					36,245,986
AUGUST					37,463,954
SEPTEMBER					38,427,976
OCTOBER					34,479,509
NOVEMBER					31,143,279
DECEMBER					31,331,850

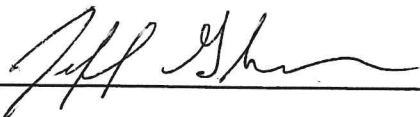
COMMENTS: TOTAL YEARLY PUMPAGE/USAGE (MG) 405,003,329

AVERAGE DAILY PUMPAGE/USAGE (MGD)
(Total Yearly Pumpage / 365) 1,109,598

MAXIMUM DAILY PUMPAGE (MG) N/A
PUMPAGE Date N/A

MINIMUM DAILY PUMPAGE (MG) N/A
PUMPAGE Date N/A

Signature



Public Works Director

**MEDICAL MARIHUANA LICENSES
PROVISIONING CENTER - GROWER – PROCESSOR –
SECURE TRANSPORTER – SAFETY COMPLIANCE FACILITY**

Item K-1-8

Approved Licenses:				Updated: February 2025
Applicant Name	DBA	Address	License	Status
PROVISIONING CENTERS				
DNVK Lapeer Inc	The Pier Provisioning Center	2401 W Genesee St	Facility	App: Exp 06-11-25
The Pure Lapeer, LLC	Pure Lapeer	1330 Imlay City Road Units C&D	Facility	App: Exp 06-21-25
Alternative RX, LLC	Xplore Cannabis	824 S Main Street	Facility	App: Exp 10-30-25
TRC Lapeer LLC	The ReLeaf Center of Lapeer	200 E Genesee St	Facility	App: Exp 10-23-25
Ox Tail, Inc.	Heads	111 W Genesee St	Facility	App: Exp 11-19-25
SPMI LLC	Shango Lapeer	224 E Genesee St	Facility	App: Exp 12-12-25
FB Lapeer PRV, LLC	The Jazz Club Center	1333 Imlay City Road	Provisional	App: Exp 02-10-26
GROWER				
Green Thumb Growers	Green Thumb Growers	840 Whitney	<i>Prov – Class A</i>	App: Exp 04-24-25
PROCESSOR				
Berry Green Management, Inc.	Berry Green Management, Inc	1330 Imlay City Road	Facility	App: Exp 08-28-25
Northwest Confections Michigan LLC	WYLD	525 S. Court Street, Suite 110	Facility	App: Exp 10-07-25
Berry Green Management, Inc	Berry Green Management, Inc	1356 Imlay City Road	Facility	App: Exp 12-11-25
SECURE TRANSPORTER				
None.				
SAFETY COMPLIANCE				
FACILITY				
None.				

ADULT USE MARIHUANA LICENSES
PROVISIONING CENTER – GROWER – PROCESSOR –
SECURE TRANSPORTER – SAFETY COMPLIANCE FACILITY

Approved Licenses:				Updated: February 2025
Applicant Name	DBA	Address	License	Status
PROVISIONING CENTERS				
TRC Lapeer LLC	H.O.D.	200 E Genesee St	Facility	App: Exp 12-03-25
The Pure Lapeer, LLC	Pure Lapeer	1330 Imlay City Road Units C&D	Facility	App: Exp 12-03-25
Alternative RX	Xplore	824 S. Main St.	Facility	App: Exp 12-21-25
DNVK Lapeer Inc	The Pier Provisioning Center	2401 W Genesee St	Facility	App: Exp 11-19-25
Ox Tail, Inc.	Heads	111 W Genesee St	Facility	App: Exp 12-16-25
SPMI, LLC	Shango Lapeer	224 E. Genesee St	Facility	App: Exp 12-15-25
GROWER				
Old School Organics, LLC	Old School Organics, LLC	350 County Center Street	Facility – Class C	App: Exp 04-08-25
Ka Ulu Ana LLC #1		244 S. Court St	Facility – Class C	App: Exp 10-15-25
Ka Ulu Ana LLC #2		244 S. Court St	Facility – Class C	App: Exp 10-15-25
SDRK Group, LLC #1		207 S. Saginaw St.	Facility – Class C	App: Exp 12-18-25
SDRK Group, LLC #2		207 S. Saginaw St.	Facility – Class C	App: Exp 12-18-25
Fresh Water Gardens, LLC		L20-83-358-030-00	Prov – Class C	App: Exp 02-03-26
SDRK Group, LLC #3		207 S. Saginaw St.	Facility – Class C	App: Exp 02-10-26
PROCESSOR				
Berry Green Management, Inc.	Berry Green Management, Inc	1330 Imlay City Rd, Ste F-G-H	Facility	App: Exp 08-28-25
Northwest Confections Michigan	WYLD	525 S. Court Street, Suite 110	Facility	App: Exp 10-07-25
Berry Green Management		1356 Imlay City Road	Facility	App: Exp 01-05-26
Atwater Management LLC	Culture Complex	525 S. Court St., Suite 120	Facility	App: Exp 01-25-26
SECURE TRANSPORTER				
None.				
SAFETY COMPLIANCE FACILITY				
None.				

To: Mike Womack, City Manager
From: Kelly Hanna, Director of Financial Services
Date: February 5, 2025
RE: Financial Report for the Quarter Ended December 31, 2024

STAFF RECOMMENDATION

No Action Required.

CURRENT OR NEW INFORMATION

Attached is a quarterly financial report for the period ending December 31, 2024. Overall, there is nothing significant to report. The revenue and expenditures are typical for the 2nd quarter of the fiscal year.

The general fund revenues have exceeded the expenditures by \$5,300 thus far this fiscal year. The general fund has collected 100% of the property tax revenue budgeted for the fiscal year due to the 7/31 tax due date. The expenditures for the 2nd quarter are 50% of the amended budget, which is typical.

The park fund revenue has exceeded expenditures by \$333,000 at the end of the 2nd quarter. This is primarily due to the \$470,000 donation that was received. The expenditures are 52% of the amended budget, which is in normal range.

The water and wastewater funds have received approximately 51% of their budgeted revenue for consumption. The wastewater expenditures are 43%, and the water fund expenditures are lower at 35% of the amended budget. Both of these funds have depreciation budgeted that is not expensed until the end of the fiscal year.

The majority of the remaining City funds are project driven; therefore, their expenditures are based on road repairs, maintenance or capital projects. There are no significant changes compared to the amended budget.

Please advise if you have any questions or require further information.

AGENDA ITEM REVIEW

Meeting Date: February 18, 2025

Date Reviewed: February 10, 2025

Reviewed By: City Clerk's Office

02/05/2025 08:50 AM
User: KHANNA
DB: City Of Lapeer

REVENUE AND EXPENDITURE REPORT FOR LAPEER
PERIOD ENDING 12/31/2024
% Fiscal Year Completed: 50.41

Page: 1/46

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-402.000	CURRENT REAL PROPERTY TAX	2,750,000.00		2,802,158.95		4,393.00	(52,158.95)	101.90
101-000-402.010	TAXES-COMPONENT UNIT	(1,437,732.00)		(1,349,592.78)		0.00	(88,139.22)	93.87
101-000-410.000	CURRENT PERSONAL PROPERTY TAX	519,000.00		546,042.95		147.91	(27,042.95)	105.21
101-000-415.000	TAX CHARGEBACKS	(5,000.00)		748.65		0.00	(5,748.65)	(14.97)
101-000-432.010	IN LIEU OF TAXES-HOUSING	26,973.00		4,332.28		0.00	22,640.72	16.06
101-000-432.590	IN LIEU OF TAXES-WWTP FUND	86,331.00		43,165.50		7,194.25	43,165.50	50.00
101-000-432.591	IN LIEU OF TAXES-WATER FUND	40,566.00		20,283.00		3,380.50	20,283.00	50.00
101-000-437.000	INDUSTRIAL FACILITIES TAX	12,298.00		12,297.82		0.00	0.18	100.00
101-000-438.000	INCOME TAX	5,304,000.00		2,068,341.88		207,621.98	3,235,658.12	39.00
101-000-438.100	INCOME TAX FROM PROSECUTION	25,000.00		3,626.22		90.00	21,373.78	14.50
101-000-440.010	MOBILE HOME FEE-CRESTVIEW	270.00		472.50		135.00	(202.50)	175.00
101-000-440.020	MOBILE HOME FEE-HUNTER CREEK	2,400.00		2,974.00		1,185.00	(574.00)	123.92
101-000-445.000	PENALTY & INTEREST-PROP TAX	35,500.00		22,170.35		88.53	13,329.65	62.45
101-000-445.001	PENALTY & INTEREST-INCOME TAX	99,000.00		39,695.66		7,056.14	59,304.34	40.10
101-000-447.000	ADMIN FEE - PROP TAX	126,000.00		80,910.78		14,970.78	45,089.22	64.21
101-000-476.000	BUSINESS LICENSE & PERMIT	1,500.00		75.00		0.00	1,425.00	5.00
101-000-480.000	MARIJUANA APPLICATION FEE	115,000.00		100,000.00		5,000.00	15,000.00	86.96
101-000-568.000	METRO AUTHORITY ROW FEE	38,000.00		0.00		0.00	38,000.00	0.00
101-000-574.000	STATE SHARED SALE & USE TAX	1,085,000.00		355,440.00		168,921.00	729,560.00	32.76
101-000-581.010	CONTRIB FROM LAPEER COUNTY	8,400.00		8,400.00		0.00	0.00	100.00
101-000-582.000	CONTRIB FROM MAYFIELD TWP	6,100.00		0.00		0.00	6,100.00	0.00
101-000-631.000	ADMINISTRATION FEE	558,250.00		279,124.98		46,520.83	279,125.02	50.00
101-000-665.000	INTEREST ON INVESTMENTS	150,000.00		106,220.63		38,087.98	43,779.37	70.81
101-000-667.000	BUILDING RENTAL	1,800.00		1,800.00		0.00	0.00	100.00
101-000-671.000	LEASE AGREEMENTS	126,295.00		115,901.00		113,500.00	10,394.00	91.77
101-000-679.000	MISCELLANEOUS REVENUE	1,000.00		2,514.87		(7,250.00)	(1,514.87)	251.49
101-000-680.000	MISCELLANEOUS REVENUE-NSF	2,400.00		1,498.46		345.00	901.54	62.44
101-000-689.000	CASH OVER & SHORT	0.00		(11.12)		1.53	11.12	100.00
Total Dept 000		9,678,351.00		5,268,591.58		611,389.43	4,409,759.42	54.44
Dept 105 - CABLE ADVISORY BOARD								
101-105-477.000	CABLE FRANCHISE FEE	100,000.00		23,163.50		0.00	76,836.50	23.16
101-105-478.000	TELEPHONE FRANCHISE FEE	400.00		159.96		0.00	240.04	39.99
Total Dept 105 - CABLE ADVISORY BOARD		100,400.00		23,323.46		0.00	77,076.54	23.23
Dept 215 - CITY CLERK								
101-215-476.100	BUSINESS REGISTRATION LICENSE	15,050.00		6,275.00		5,725.00	8,775.00	41.69
101-215-658.215	PENALTY - BUSINESS LICENSE	1,000.00		0.00		0.00	1,000.00	0.00
101-215-679.000	MISCELLANEOUS REVENUE	2,000.00		237.14		0.00	1,762.86	11.86
Total Dept 215 - CITY CLERK		18,050.00		6,512.14		5,725.00	11,537.86	36.08
Dept 253 - FINANCE								
101-253-679.000	MISCELLANEOUS REVENUE	0.00		35.00		0.00	(35.00)	100.00
Total Dept 253 - FINANCE		0.00		35.00		0.00	(35.00)	100.00
Dept 256 - GIS								
101-256-616.000	GIS/MEDIA SERVICE REIMB.	11.00		2.00		0.00	9.00	18.18

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 256 - GIS		11.00	2.00	0.00	9.00	18.18		
Dept 257 - CITY ASSESSOR								
101-257-613.000	ADDRESS APPLICATION FEE	100.00	55.00	0.00	45.00	55.00		
101-257-613.100	LOT SPLIT APPLICATION	375.00	0.00	0.00	375.00	0.00		
101-257-658.257	ACT 415 PENALTY	2,000.00	0.00	0.00	2,000.00	0.00		
Total Dept 257 - CITY ASSESSOR		2,475.00	55.00	0.00	2,420.00	2.22		
Dept 262 - ELECTIONS								
101-262-525.100	ELECTION GRANT	0.00	10,000.00	0.00	(10,000.00)	100.00		
101-262-676.100	REIMB-ELECTION EXPENSE	0.00	17,587.17	0.00	(17,587.17)	100.00		
Total Dept 262 - ELECTIONS		0.00	27,587.17	0.00	(27,587.17)	100.00		
Dept 266 - CITY ATTORNEY								
101-266-636.249	LEGAL FEES - BUILDING DEPT	12,500.00	6,250.02	1,041.67	6,249.98	50.00		
101-266-636.690	LEGAL FEES - HOUSING	2,500.00	1,249.98	208.33	1,250.02	50.00		
Total Dept 266 - CITY ATTORNEY		15,000.00	7,500.00	1,250.00	7,500.00	50.00		
Dept 301 - POLICE DEPARTMENT								
101-301-505.000	JUSTICE TRAINING FUNDS	7,500.00	0.00	0.00	7,500.00	0.00		
101-301-507.000	HOMELAND SECURITY GRANT	0.00	1,062.25	0.00	(1,062.25)	100.00		
101-301-543.001	CPE-MCOLES	0.00	22,793.73	19,000.00	(22,793.73)	100.00		
101-301-548.000	STATE SHARED LIQUOR LICENSE	15,000.00	5,086.95	0.00	9,913.05	33.91		
101-301-581.010	CONTRIB FROM LAPEER COUNTY	110,000.00	0.00	0.00	110,000.00	0.00		
101-301-582.000	CONTRIB FROM MAYFIELD TWP	1,400.00	202.19	0.00	1,197.81	14.44		
101-301-582.100	CONTRIBUTION FROM METAMORA	236.00	0.00	0.00	236.00	0.00		
101-301-583.000	CONTRIB FROM LAPEER SCHOOLS	3,500.00	967.62	0.00	2,532.38	27.65		
101-301-583.100	SCHOOL LIASION OFFICER	80,745.00	0.00	0.00	80,745.00	0.00		
101-301-606.000	COURT RESTITUTION	7,000.00	3,903.00	125.00	3,097.00	55.76		
101-301-628.000	PHOTOCOPY CHARGES	2,500.00	1,181.76	155.00	1,318.24	47.27		
101-301-630.300	POLICE SERVICE REIMBURSEMENT	2,500.00	5,958.50	373.88	(3,458.50)	238.34		
101-301-640.000	WEED MOWING/SNOW REMOVAL	10,000.00	5,631.00	135.90	4,369.00	56.31		
101-301-656.000	COURT FINES & COSTS	14,000.00	5,044.05	730.95	8,955.95	36.03		
101-301-658.200	ABANDON VEHICLE SALES	1,000.00	0.00	0.00	1,000.00	0.00		
101-301-674.100	DONATIONS	2,000.00	0.00	0.00	2,000.00	0.00		
101-301-674.500	K9 DONATIONS	250.00	0.00	0.00	250.00	0.00		
101-301-674.600	SCHOOL LIAISON-DONATIONS	250.00	0.00	0.00	250.00	0.00		
101-301-679.000	MISCELLANEOUS REVENUE	250.00	442.00	330.10	(192.00)	176.80		
Total Dept 301 - POLICE DEPARTMENT		258,131.00	52,273.05	20,850.83	205,857.95	20.25		
Dept 336 - FIRE DEPARTMENT								
101-336-543.000	STATE FIRE PROTECTION	42,523.00	38,356.53	38,356.53	4,166.47	90.20		
101-336-615.000	FALSE ALARM FEES	300.00	450.00	0.00	(150.00)	150.00		
101-336-632.000	FIRE RUNS AND PROTECTION	487,196.00	266,698.25	23,100.20	220,497.75	54.74		
101-336-632.100	FIRE RUNS-CITY	1,500.00	2,839.33	0.00	(1,339.33)	189.29		
101-336-653.200	CLASS/INSTRUCT-OTHER	0.00	25.00	0.00	(25.00)	100.00		

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED		
		AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE			
		NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Revenues								
101-336-679.000	MISCELLANEOUS REVENUE	3,000.00	1,120.00		0.00	1,880.00		37.33
Total Dept 336 - FIRE DEPARTMENT		534,519.00	309,489.11		61,456.73	225,029.89		57.90
Dept 441 - DEPARTMENT OF PUBLIC WORKS								
101-441-492.000	ROW PERMITS	10,000.00	4,541.60		432.40	5,458.40		45.42
101-441-635.000	ENTRANCE SIGN MAINTENANCE FEE	1,575.00	0.00		0.00	1,575.00		0.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS		11,575.00	4,541.60		432.40	7,033.40		39.24
Dept 690 - HOUSING IMPROVEMENT								
101-690-524.002	MSHDA-SECTION 8	180,000.00	85,260.00		13,890.00	94,740.00		47.37
101-690-524.003	MSHDA SECT 8-EHV	5,000.00	3,270.00		540.00	1,730.00		65.40
101-690-676.000	REIMBURSEMENTS	55,000.00	32,083.38		4,583.34	22,916.62		58.33
Total Dept 690 - HOUSING IMPROVEMENT		240,000.00	120,613.38		19,013.34	119,386.62		50.26
Dept 721 - PLANNING DEPARTMENT								
101-721-494.000	ZONING PERMIT	8,000.00	4,967.00		462.00	3,033.00		62.09
101-721-617.000	SITE PLAN FEES	15,000.00	5,692.50		42.50	9,307.50		37.95
Total Dept 721 - PLANNING DEPARTMENT		23,000.00	10,659.50		504.50	12,340.50		46.35
Dept 931 - CONTRIB FROM COMPONENT UNITS								
101-931-584.231	CONTRIB FROM TIFA 1	20,633.00	20,632.61		0.00	0.39		100.00
101-931-584.232	CONTRIB FROM TIFA 2	239,592.00	187,280.82		0.00	52,311.18		78.17
101-931-584.233	CONTRIB FROM TIFA 3	142,000.00	142,744.32		0.00	(744.32)		100.52
101-931-584.248	CONTRIB FROM DDA	17,000.00	17,971.61		0.00	(971.61)		105.72
101-931-584.250	CONTRIB FROM LDFA	16,000.00	16,119.06		0.00	(119.06)		100.74
Total Dept 931 - CONTRIB FROM COMPONENT UNITS		435,225.00	384,748.42		0.00	50,476.58		88.40
Dept 964 - TRANSFERS IN								
101-964-699.287	TRANS FROM HOUSING RESRCE FUND	25,500.00	12,750.00		2,125.00	12,750.00		50.00
Total Dept 964 - TRANSFERS IN		25,500.00	12,750.00		2,125.00	12,750.00		50.00
TOTAL REVENUES		11,342,237.00	6,228,681.41		722,747.23	5,113,555.59		54.92
Expenditures								
Dept 101 - CITY COMMISSION								
101-101-702.000	SALARY & WAGES-PART TIME	20,000.00	5,000.00		0.00	15,000.00		25.00
101-101-715.000	SOCIAL SECURITY	1,530.00	382.51		0.00	1,147.49		25.00
101-101-720.000	WORKER'S COMPENSATION	25.00	8.16		0.00	16.84		32.64
101-101-827.000	MEMBERSHIPS & SUBSCRIPTION	5,500.00	0.00		0.00	5,500.00		0.00
101-101-830.000	CONFERENCES AND WORKSHOPS	11,000.00	10,093.58		0.00	906.42		91.76
101-101-880.000	COMMUNITY PROMOTION	3,000.00	0.00		0.00	3,000.00		0.00
101-101-901.000	PRINTING	500.00	0.00		0.00	500.00		0.00
101-101-957.000	MAYOR'S EXCHANGE DAY	1,000.00	0.00		0.00	1,000.00		0.00

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

		2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED	BUDGET	NORMAL	(ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	% BDGT USED
Fund 101 - GENERAL FUND									
Expenditures									
101-101-960.000	OTHER MISCELLANEOUS EXPENSE		500.00		0.00		0.00	500.00	0.00
101-101-969.000	LIABILITY INSURANCE		8,408.00		10,538.50		0.00	(2,130.50)	125.34
Total Dept 101 - CITY COMMISSION			51,463.00		26,022.75		0.00	25,440.25	50.57
Dept 105 - CABLE ADVISORY BOARD									
101-105-969.000	LIABILITY INSURANCE		202.00		250.94		0.00	(48.94)	124.23
Total Dept 105 - CABLE ADVISORY BOARD			202.00		250.94		0.00	(48.94)	124.23
Dept 172 - CITY MANAGER									
101-172-701.000	SALARY & WAGES-FULL TIME		230,951.00		101,254.41		16,283.20	129,696.59	43.84
101-172-702.000	SALARY & WAGES-PART TIME		25,000.00		0.00		0.00	25,000.00	0.00
101-172-715.000	SOCIAL SECURITY		18,049.00		7,815.72		1,263.69	10,233.28	43.30
101-172-716.000	HEALTH INSURANCE		59,585.00		27,083.88		4,513.98	32,501.12	45.45
101-172-716.100	DRUG CARD REIMBURSEMENT		500.00		86.00		0.00	414.00	17.20
101-172-717.000	LIFE INSURANCE		1,100.00		477.89		79.77	622.11	43.44
101-172-718.000	RETIREMENT SYSTEM		61,693.00		30,209.55		4,644.87	31,483.45	48.97
101-172-719.000	UNEMPLOYMENT COMPENSATION		28.00		0.00		0.00	28.00	0.00
101-172-720.000	WORKER'S COMPENSATION		500.00		178.97		25.51	321.03	35.79
101-172-727.000	OFFICE SUPPLIES		1,000.00		164.24		0.00	835.76	16.42
101-172-728.000	POSTAGE		500.00		184.59		13.21	315.41	36.92
101-172-807.000	OTHER PROFESSIONAL SERVICE		1,000.00		0.00		0.00	1,000.00	0.00
101-172-815.000	OTHER CONTRACTUAL SERVICE		4,200.00		431.17		4.00	3,768.83	10.27
101-172-827.000	MEMBERSHIPS & SUBSCRIPTION		2,762.00		1,260.38		140.00	1,501.62	45.63
101-172-830.000	CONFERENCES AND WORKSHOPS		8,000.00		1,423.97		0.00	6,576.03	17.80
101-172-860.000	AUTO EXPENSE		4,980.00		2,501.47		500.00	2,478.53	50.23
101-172-874.000	RETIREE HEALTH INSURANCE		95,698.00		95,698.00		0.00	0.00	100.00
101-172-874.200	RETIREE HEALTH HSP EMPLR MATCH		3,925.00		4,029.53		4,029.53	(104.53)	102.66
101-172-880.000	COMMUNITY PROMOTION		5,000.00		500.00		0.00	4,500.00	10.00
101-172-900.000	ADVERTISING		750.00		0.00		0.00	750.00	0.00
101-172-901.000	PRINTING		300.00		198.00		0.00	102.00	66.00
101-172-922.000	TELEPHONE		2,500.00		414.00		90.96	2,086.00	16.56
101-172-943.000	EQUIPMENT RENTAL - PHONE		4,802.00		3,788.00		2,943.00	1,014.00	78.88
101-172-945.000	EQUIPMENT RENTAL-COMPUTER		6,621.00		3,310.50		551.75	3,310.50	50.00
101-172-960.000	OTHER MISCELLANEOUS EXPENSE		3,000.00		144.09		144.09	2,855.91	4.80
101-172-963.000	CITY-OWNED PROPERTY EXPENSES		21,942.00		20,715.01		1,649.42	1,226.99	94.41
101-172-969.000	LIABILITY INSURANCE		58.00		69.33		0.00	(11.33)	119.53
101-172-976.999	MACHINERY & EQUIPMENT NON-CIP		500.00		0.00		0.00	500.00	0.00
Total Dept 172 - CITY MANAGER			564,944.00		301,938.70		36,876.98	263,005.30	53.45
Dept 202 - CITY INCOME TAX									
101-202-701.000	SALARY & WAGES-FULL TIME		86,000.00		37,068.62		6,207.60	48,931.38	43.10
101-202-715.000	SOCIAL SECURITY		6,589.00		2,750.89		460.63	3,838.11	41.75
101-202-716.000	HEALTH INSURANCE		54,766.00		24,893.53		4,148.91	29,872.47	45.45
101-202-717.000	LIFE INSURANCE		210.00		116.52		19.58	93.48	55.49
101-202-718.000	RETIREMENT SYSTEM		21,942.00		9,941.43		1,541.43	12,000.57	45.31
101-202-719.000	UNEMPLOYMENT COMPENSATION		9.00		0.00		0.00	9.00	0.00
101-202-720.000	WORKER'S COMPENSATION		150.00		60.79		9.43	89.21	40.53
101-202-727.000	OFFICE SUPPLIES		600.00		580.66		82.52	19.34	96.78
101-202-728.000	POSTAGE		6,700.00		2,896.71		220.11	3,803.29	43.23
101-202-815.000	OTHER CONTRACTUAL SERVICE		19,450.00		10,150.24		860.40	9,299.76	52.19

PERIOD ENDING 12/31/2024

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		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	12/31/2024 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	% BDGT USED	
Fund 101 - GENERAL FUND								
Expenditures								
101-202-830.000	CONFERENCES AND WORKSHOPS	1,000.00	218.07	109.08		781.93	21.81	
101-202-874.000	RETIREE HEALTH INSURANCE	32,664.00	32,664.00	0.00		0.00	100.00	
101-202-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00		0.00	100.00	
101-202-874.200	RETIREE HEALTH HSP EMPLR MATCH	2,577.00	2,367.47	2,367.47		209.53	91.87	
101-202-901.000	PRINTING	5,000.00	571.00	55.00		4,429.00	11.42	
101-202-934.000	EQUIPMENT MAINT-COMPUTER	2,250.00	0.00	0.00		2,250.00	0.00	
101-202-943.000	EQUIPMENT RENTAL - PHONE	1,371.00	1,081.50	840.25		289.50	78.88	
101-202-945.000	EQUIPMENT RENTAL-COMPUTER	5,150.00	2,575.02	429.17		2,574.98	50.00	
101-202-960.000	OTHER MISCELLANEOUS EXPENSE	1,000.00	58.50	58.50		941.50	5.85	
Total Dept 202 - CITY INCOME TAX		247,928.00	128,494.95	17,410.08		119,433.05	51.83	
Dept 215 - CITY CLERK								
101-215-701.000	SALARY & WAGES-FULL TIME	135,150.00	64,242.62	10,421.07		70,907.38	47.53	
101-215-702.000	SALARY & WAGES-PART TIME	6,300.00	934.50	0.00		5,365.50	14.83	
101-215-715.000	SOCIAL SECURITY	11,281.00	5,071.31	816.03		6,209.69	44.95	
101-215-716.000	HEALTH INSURANCE	64,362.00	28,458.86	4,875.95		35,903.14	44.22	
101-215-717.000	LIFE INSURANCE	800.00	387.53	65.29		412.47	48.44	
101-215-718.000	RETIREMENT SYSTEM	36,351.00	17,404.99	2,694.13		18,946.01	47.88	
101-215-719.000	UNEMPLOYMENT COMPENSATION	14.00	0.56	0.00		13.44	4.00	
101-215-720.000	WORKER'S COMPENSATION	250.00	109.01	16.46		140.99	43.60	
101-215-727.000	OFFICE SUPPLIES	750.00	703.26	0.00		46.74	93.77	
101-215-728.000	POSTAGE	1,400.00	549.41	472.17		850.59	39.24	
101-215-807.000	OTHER PROFESSIONAL SERVICE	6,195.00	1,195.00	0.00		5,000.00	19.29	
101-215-815.000	OTHER CONTRACTUAL SERVICE	300.00	165.73	0.00		134.27	55.24	
101-215-827.000	MEMBERSHIPS & SUBSCRIPTION	550.00	310.00	310.00		240.00	56.36	
101-215-830.000	CONFERENCES AND WORKSHOPS	6,650.00	1,404.00	0.00		5,246.00	21.11	
101-215-860.000	AUTO EXPENSE	4,500.00	1,750.00	350.00		2,750.00	38.89	
101-215-874.000	RETIREE HEALTH INSURANCE	38,567.00	38,567.00	0.00		0.00	100.00	
101-215-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00		0.00	100.00	
101-215-874.200	RETIREE HEALTH HSP EMPLR MATCH	2,617.00	2,637.56	2,637.56		(20.56)	100.79	
101-215-900.000	ADVERTISING	2,100.00	1,319.71	682.58		780.29	62.84	
101-215-901.000	PRINTING	500.00	274.00	131.00		226.00	54.80	
101-215-922.000	TELEPHONE	360.00	180.00	30.00		180.00	50.00	
101-215-943.000	EQUIPMENT RENTAL - PHONE	1,371.00	1,081.50	840.25		289.50	78.88	
101-215-945.000	EQUIPMENT RENTAL-COMPUTER	5,150.00	2,575.02	429.17		2,574.98	50.00	
101-215-960.000	OTHER MISCELLANEOUS EXPENSE	500.00	61.02	0.00		438.98	12.20	
Total Dept 215 - CITY CLERK		326,518.00	169,882.59	24,771.66		156,635.41	52.03	
Dept 247 - BOARD OF REVIEW								
101-247-702.000	SALARY & WAGES-PART TIME	700.00	198.00	99.00		502.00	28.29	
101-247-715.000	SOCIAL SECURITY	50.00	15.18	7.59		34.82	30.36	
101-247-720.000	WORKER'S COMPENSATION	3.00	0.30	0.15		2.70	10.00	
101-247-830.000	CONFERENCES AND WORKSHOPS	180.00	0.00	0.00		180.00	0.00	
101-247-900.000	ADVERTISING	300.00	0.00	0.00		300.00	0.00	
101-247-960.000	OTHER MISCELLANEOUS EXPENSE	100.00	0.00	0.00		100.00	0.00	
101-247-969.000	LIABILITY INSURANCE	110.00	125.47	0.00		(15.47)	114.06	
Total Dept 247 - BOARD OF REVIEW		1,443.00	338.95	106.74		1,104.05	23.49	
Dept 253 - FINANCE								
101-253-701.000	SALARY & WAGES-FULL TIME	309,508.00	143,344.04	24,012.13		166,163.96	46.31	

PERIOD ENDING 12/31/2024

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-253-715.000	SOCIAL SECURITY	24,792.00	11,161.43	1,873.77	13,630.57	45.02
101-253-716.000	HEALTH INSURANCE	73,327.00	34,176.45	5,790.70	39,150.55	46.61
101-253-716.100	DRUG CARD REIMBURSEMENT	100.00	0.00	0.00	100.00	0.00
101-253-717.000	LIFE INSURANCE	1,000.00	449.46	75.88	550.54	44.95
101-253-718.000	RETIREMENT SYSTEM	83,003.00	40,207.39	6,253.50	42,795.61	48.44
101-253-719.000	UNEMPLOYMENT COMPENSATION	24.00	0.00	0.00	24.00	0.00
101-253-720.000	WORKER'S COMPENSATION	550.00	244.40	37.96	305.60	44.44
101-253-727.000	OFFICE SUPPLIES	2,500.00	384.19	232.81	2,115.81	15.37
101-253-728.000	POSTAGE	5,200.00	2,992.20	85.93	2,207.80	57.54
101-253-802.000	AUDITING	12,875.00	12,180.00	0.00	695.00	94.60
101-253-815.000	OTHER CONTRACTUAL SERVICE	21,050.00	6,184.08	33.33	14,865.92	29.38
101-253-817.000	BANK CHARGES	0.00	35.00	0.00	(35.00)	100.00
101-253-827.000	MEMBERSHIPS & SUBSCRIPTION	880.00	567.00	135.00	313.00	64.43
101-253-830.000	CONFERENCES AND WORKSHOPS	10,500.00	803.71	0.00	9,696.29	7.65
101-253-860.000	AUTO EXPENSE	4,700.00	1,750.00	350.00	2,950.00	37.23
101-253-874.000	RETIREE HEALTH INSURANCE	40,868.00	40,868.00	0.00	0.00	100.00
101-253-874.100	RETIREE DRUG CARD REIMBURSE	250.00	250.00	0.00	0.00	100.00
101-253-874.200	RETIREE HEALTH HSP EMPLR MATCH	6,904.00	6,786.45	6,786.45	117.55	98.30
101-253-900.000	ADVERTISING	500.00	0.00	0.00	500.00	0.00
101-253-901.000	PRINTING	2,200.00	1,527.96	913.62	672.04	69.45
101-253-922.000	TELEPHONE	360.00	180.00	30.00	180.00	50.00
101-253-934.100	EQUIPMENT MAINT-OTHER	100.00	0.00	0.00	100.00	0.00
101-253-943.000	EQUIPMENT RENTAL - PHONE	4,114.00	3,244.98	2,520.83	869.02	78.88
101-253-945.000	EQUIPMENT RENTAL-COMPUTER	22,070.00	11,035.02	1,839.17	11,034.98	50.00
101-253-960.000	OTHER MISCELLANEOUS EXPENSE	2,000.00	140.10	135.00	1,859.90	7.01
101-253-969.500	CRIME & BONDS INSURANCE	1,700.00	1,955.00	0.00	(255.00)	115.00
101-253-976.999	MACHINERY & EQUIPMENT NON-CIP	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253 - FINANCE		632,075.00	320,466.86	51,106.08	311,608.14	50.70
Dept 256 - GIS						
101-256-701.000	SALARY & WAGES-FULL TIME	38,701.00	17,585.68	2,893.44	21,115.32	45.44
101-256-715.000	SOCIAL SECURITY	2,993.00	1,330.46	218.96	1,662.54	44.45
101-256-716.000	HEALTH INSURANCE	12,691.00	5,768.67	961.46	6,922.33	45.45
101-256-717.000	LIFE INSURANCE	125.00	54.65	9.11	70.35	43.72
101-256-718.000	RETIREMENT SYSTEM	20,372.00	10,649.31	1,642.42	9,722.69	52.27
101-256-719.000	UNEMPLOYMENT COMPENSATION	3.00	0.00	0.00	3.00	0.00
101-256-720.000	WORKER'S COMPENSATION	150.00	45.14	6.87	104.86	30.09
101-256-727.000	OFFICE SUPPLIES	250.00	0.00	0.00	250.00	0.00
101-256-830.000	CONFERENCES AND WORKSHOPS	5,000.00	0.00	0.00	5,000.00	0.00
101-256-874.200	RETIREE HEALTH HSP EMPLR MATCH	495.00	471.18	471.18	23.82	95.19
101-256-976.999	MACHINERY & EQUIPMENT NON-CIP	500.00	0.00	0.00	500.00	0.00
Total Dept 256 - GIS		81,280.00	35,905.09	6,203.44	45,374.91	44.17
Dept 257 - CITY ASSESSOR						
101-257-701.000	SALARY & WAGES-FULL TIME	91,722.00	41,033.12	6,751.36	50,688.88	44.74
101-257-715.000	SOCIAL SECURITY	6,984.00	3,104.21	510.89	3,879.79	44.45
101-257-716.000	HEALTH INSURANCE	29,613.00	13,460.31	2,243.37	16,152.69	45.45
101-257-717.000	LIFE INSURANCE	250.00	127.58	21.26	122.42	51.03
101-257-718.000	RETIREMENT SYSTEM	47,535.00	24,848.38	3,832.32	22,686.62	52.27
101-257-719.000	UNEMPLOYMENT COMPENSATION	8.00	0.00	0.00	8.00	0.00
101-257-720.000	WORKER'S COMPENSATION	350.00	105.22	16.03	244.78	30.06
101-257-727.000	OFFICE SUPPLIES	1,500.00	157.93	0.00	1,342.07	10.53

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	% BDGT
Fund 101 - GENERAL FUND						
Expenditures						
101-257-728.000	POSTAGE	2,500.00	208.90	19.97	2,291.10	8.36
101-257-801.000	APPRAISAL	12,000.00	0.00	0.00	12,000.00	0.00
101-257-815.000	OTHER CONTRACTUAL SERVICE	41,800.00	20,629.22	3,400.00	21,170.78	49.35
101-257-827.000	MEMBERSHIPS & SUBSCRIPTION	1,035.00	175.00	0.00	860.00	16.91
101-257-830.000	CONFERENCES AND WORKSHOPS	2,000.00	25.00	0.00	1,975.00	1.25
101-257-860.000	AUTO EXPENSE	250.00	0.00	0.00	250.00	0.00
101-257-874.000	RETIREE HEALTH INSURANCE	16,408.00	16,408.00	0.00	0.00	100.00
101-257-874.100	RETIREE DRUG CARD REIMBURSE	750.00	750.00	0.00	0.00	100.00
101-257-874.200	RETIREE HEALTH HSP EMPLR MATCH	1,155.00	1,099.41	1,099.41	55.59	95.19
101-257-901.000	PRINTING	1,700.00	0.00	0.00	1,700.00	0.00
101-257-934.000	EQUIPMENT MAINT-COMPUTER	560.00	1,773.00	0.00	(1,213.00)	316.61
101-257-934.100	EQUIPMENT MAINT-OTHER	1,500.00	0.00	0.00	1,500.00	0.00
101-257-943.000	EQUIPMENT RENTAL - PHONE	1,371.00	1,081.50	840.25	289.50	78.88
101-257-945.000	EQUIPMENT RENTAL-COMPUTER	6,842.00	3,421.02	570.17	3,420.98	50.00
101-257-960.000	OTHER MISCELLANEOUS EXPENSE	200.00	0.00	0.00	200.00	0.00
101-257-976.999	MACHINERY & EQUIPMENT NON-CIP	1,000.00	1,201.36	0.00	(201.36)	120.14
Total Dept 257 - CITY ASSESSOR		269,033.00	129,609.16	19,305.03	139,423.84	48.18
Dept 262 - ELECTIONS						
101-262-701.000	SALARY & WAGES-FULL TIME	2,284.00	0.00	0.00	2,284.00	0.00
101-262-702.000	SALARY & WAGES-PART TIME	41,085.00	22,349.12	0.00	18,735.88	54.40
101-262-704.000	OVERTIME-FULL TIME	6,408.00	6,643.88	0.00	(235.88)	103.68
101-262-715.000	SOCIAL SECURITY	323.00	1,132.55	0.00	(809.55)	350.63
101-262-716.000	HEALTH INSURANCE	196.00	1,138.26	0.00	(942.26)	580.74
101-262-718.000	RETIREMENT SYSTEM	1,123.00	2,305.17	0.00	(1,182.17)	205.27
101-262-719.000	UNEMPLOYMENT COMPENSATION	6.00	13.21	0.00	(7.21)	220.17
101-262-720.000	WORKER'S COMPENSATION	50.00	61.03	0.00	(11.03)	122.06
101-262-727.000	OFFICE SUPPLIES	1,500.00	1,342.92	105.61	157.08	89.53
101-262-728.000	POSTAGE	3,500.00	1,833.46	41.70	1,666.54	52.38
101-262-807.000	OTHER PROFESSIONAL SERVICE	6,100.00	210.00	0.00	5,890.00	3.44
101-262-809.000	PROGRAMMING SERVICES	5,400.00	1,800.00	900.00	3,600.00	33.33
101-262-860.000	AUTO EXPENSE	200.00	0.00	0.00	200.00	0.00
101-262-874.200	RETIREE HEALTH HSP EMPLR MATCH	9.00	0.00	0.00	9.00	0.00
101-262-900.000	ADVERTISING	2,500.00	0.00	0.00	2,500.00	0.00
101-262-901.000	PRINTING	12,200.00	296.70	0.00	11,903.30	2.43
101-262-934.000	EQUIPMENT MAINT-COMPUTER	3,450.00	0.00	0.00	3,450.00	0.00
101-262-941.000	EQUIPMENT RENTAL-CITY	1,250.00	1,236.81	0.00	13.19	98.94
101-262-945.000	EQUIPMENT RENTAL-COMPUTER	5,885.00	2,942.52	490.42	2,942.48	50.00
101-262-960.000	OTHER MISCELLANEOUS EXPENSE	500.00	573.69	412.77	(73.69)	114.74
101-262-976.999	MACHINERY & EQUIPMENT NON-CIP	0.00	2,937.56	0.00	(2,937.56)	100.00
Total Dept 262 - ELECTIONS		93,969.00	46,816.88	1,950.50	47,152.12	49.82
Dept 265 - CITY HALL BLDG MAINTENANCE						
101-265-701.000	SALARY & WAGES-FULL TIME	6,781.00	2,857.78	824.77	3,923.22	42.14
101-265-715.000	SOCIAL SECURITY	576.00	214.00	61.33	362.00	37.15
101-265-716.000	HEALTH INSURANCE	3,865.00	1,460.14	305.72	2,404.86	37.78
101-265-718.000	RETIREMENT SYSTEM	3,049.00	1,209.33	335.84	1,839.67	39.66
101-265-719.000	UNEMPLOYMENT COMPENSATION	1.00	0.00	0.00	1.00	0.00
101-265-720.000	WORKER'S COMPENSATION	0.00	68.08	15.16	(68.08)	100.00
101-265-782.000	MATERIAL AND SUPPLIES	500.00	36.49	0.00	463.51	7.30
101-265-874.200	RETIREE HEALTH HSP EMPLR MATCH	203.00	400.64	400.64	(197.64)	197.36
101-265-920.000	ELECTRIC	12,500.00	7,596.97	1,129.79	4,903.03	60.78

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

		2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
101-265-921.000	GAS		7,300.00	1,277.77		540.23	6,022.23	17.50
101-265-923.000	WATER AND SEWER		1,950.00	1,201.19		243.69	748.81	61.60
101-265-930.000	BUILDING & GROUNDS MAINTENANCE		30,000.00	17,513.60		1,649.52	12,486.40	58.38
101-265-941.000	EQUIPMENT RENTAL-CITY		1,500.00	852.63		153.38	647.37	56.84
101-265-960.000	OTHER MISCELLANEOUS EXPENSE		0.00	329.46		329.46	(329.46)	100.00
101-265-969.000	LIABILITY INSURANCE		573.00	710.99		0.00	(137.99)	124.08
101-265-969.100	PROPERTY INSURANCE		2,500.00	2,836.51		0.00	(336.51)	113.46
101-265-975.000	BUILDINGS		15,000.00	0.00		0.00	15,000.00	0.00
Total Dept 265 - CITY HALL BLDG MAINTENANCE			86,298.00	38,565.58		5,989.53	47,732.42	44.69
Dept 266 - CITY ATTORNEY								
101-266-826.000	CITY ATTORNEY FEE		110,000.00	26,452.92		10,881.08	83,547.08	24.05
101-266-826.100	OTHER LEGAL FEE		10,000.00	0.00		0.00	10,000.00	0.00
Total Dept 266 - CITY ATTORNEY			120,000.00	26,452.92		10,881.08	93,547.08	22.04
Dept 301 - POLICE DEPARTMENT								
101-301-701.000	SALARY & WAGES-FULL TIME		1,921,682.00	885,093.46		131,183.14	1,036,588.54	46.06
101-301-702.000	SALARY & WAGES-PART TIME		25,000.00	11,840.00		1,691.00	13,160.00	47.36
101-301-704.000	OVERTIME-FULL TIME		129,432.00	69,492.44		14,568.84	59,939.56	53.69
101-301-715.000	SOCIAL SECURITY		46,291.00	22,028.16		3,406.06	24,262.84	47.59
101-301-716.000	HEALTH INSURANCE		695,926.00	309,568.66		51,895.41	386,357.34	44.48
101-301-717.000	LIFE INSURANCE		600.00	2,780.61		476.45	(2,180.61)	463.44
101-301-718.000	RETIREMENT SYSTEM		755,975.00	367,284.57		53,471.04	388,690.43	48.58
101-301-719.000	UNEMPLOYMENT COMPENSATION		164.00	15.64		0.56	148.36	9.54
101-301-720.000	WORKER'S COMPENSATION		22,000.00	10,252.25		1,433.93	11,747.75	46.60
101-301-727.000	OFFICE SUPPLIES		4,200.00	1,172.97		532.07	3,027.03	27.93
101-301-727.100	SCHOOL LIAISON-OFFICE SUPPLIES		1,000.00	0.00		0.00	1,000.00	0.00
101-301-728.000	POSTAGE		900.00	237.96		13.62	662.04	26.44
101-301-741.000	UNIFORMS		20,000.00	7,459.56		149.35	12,540.44	37.30
101-301-741.100	SCHOOL LIAISON-UNIFORMS		1,500.00	0.00		0.00	1,500.00	0.00
101-301-782.000	MATERIAL AND SUPPLIES		14,500.00	5,923.50		286.38	8,576.50	40.85
101-301-782.200	K9 MATERIAL AND SUPPLIES		750.00	30.89		0.00	719.11	4.12
101-301-807.000	OTHER PROFESSIONAL SERVICE		1,500.00	675.00		0.00	825.00	45.00
101-301-812.000	ABANDON VEHICLE COSTS		1,000.00	0.00		0.00	1,000.00	0.00
101-301-815.000	OTHER CONTRACTUAL SERVICE		30,875.00	14,377.58		475.00	16,497.42	46.57
101-301-827.000	MEMBERSHIPS & SUBSCRIPTION		3,000.00	2,365.00		40.00	635.00	78.83
101-301-830.000	CONFERENCES AND WORKSHOPS		13,800.00	5,737.28		2,283.76	8,062.72	41.57
101-301-830.200	K9 CONFERENCES AND WORKSHOPS		1,100.00	209.89		0.00	890.11	19.08
101-301-830.300	SCHOOL LIAISON-CONFERENCES AND WORKSHOPS		2,800.00	0.00		0.00	2,800.00	0.00
101-301-830.400	JUSTICE TRAINING CONF AND WORKSHOPS		7,500.00	3,793.73		0.00	3,706.27	50.58
101-301-830.500	MCOLES CPE		0.00	1,300.00		0.00	(1,300.00)	100.00
101-301-851.000	RADIO EXPENSE		1,250.00	0.00		0.00	1,250.00	0.00
101-301-874.000	RETIREE HEALTH INSURANCE		404,502.00	404,502.00		0.00	0.00	100.00
101-301-874.100	RETIREE DRUG CARD REIMBURSE		3,500.00	3,500.00		0.00	0.00	100.00
101-301-874.200	RETIREE HEALTH HSP EMPLR MATCH		30,302.00	29,478.64		29,478.64	823.36	97.28
101-301-900.000	ADVERTISING		8,500.00	340.50		0.00	8,159.50	4.01
101-301-901.000	PRINTING		800.00	393.00		78.60	407.00	49.13
101-301-920.000	ELECTRIC		11,125.00	3,743.27		582.86	7,381.73	33.65
101-301-921.000	GAS		6,000.00	533.35		199.86	5,466.65	8.89
101-301-922.000	TELEPHONE		3,000.00	1,038.22		167.32	1,961.78	34.61
101-301-923.000	WATER AND SEWER		1,750.00	486.50		91.26	1,263.50	27.80
101-301-930.000	BUILDING & GROUNDS MAINTENANCE		28,800.00	8,853.73		1,694.98	19,946.27	30.74

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED	BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE		
				NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Expenditures								
101-301-934.000	EQUIPMENT MAINT-COMPUTER	500.00		90.38	0.00	409.62	18.08	
101-301-934.100	EQUIPMENT MAINT-OTHER	2,500.00		0.00	0.00	2,500.00	0.00	
101-301-941.000	EQUIPMENT RENTAL-CITY	257,096.00		128,548.02	21,424.67	128,547.98	50.00	
101-301-943.000	EQUIPMENT RENTAL - PHONE	11,658.00		9,195.52	7,143.42	2,462.48	78.88	
101-301-945.000	EQUIPMENT RENTAL-COMPUTER	40,831.00		20,415.48	3,402.58	20,415.52	50.00	
101-301-960.000	OTHER MISCELLANEOUS EXPENSE	3,000.00		1,442.44	408.46	1,557.56	48.08	
101-301-960.200	GEN FORFEITURE-MISCELLANEOUS	500.00		353.77	0.00	146.23	70.75	
101-301-965.000	MISCELLANEOUS - DONATIONS	1,000.00		0.00	0.00	1,000.00	0.00	
101-301-969.000	LIABILITY INSURANCE	26,521.00		31,137.17	0.00	(4,616.17)	117.41	
101-301-969.100	PROPERTY INSURANCE	2,200.00		2,415.59	0.00	(215.59)	109.80	
101-301-969.400	EQUIPMENT INSURANCE	150.00		102.97	0.00	47.03	68.65	
101-301-976.200	K9 MACHINERY & EQUIPMENT	500.00		0.00	0.00	500.00	0.00	
101-301-976.300	GEN FORFEITURE-MACHINERY & EQUIPMENT	1,500.00		0.00	0.00	1,500.00	0.00	
101-301-976.999	MACHINERY & EQUIPMENT NON-CIP	4,000.00		1,660.16	(281.01)	2,339.84	41.50	
Total Dept 301 - POLICE DEPARTMENT		4,552,980.00		2,369,869.86	326,298.25	2,183,110.14	52.05	
Dept 336 - FIRE DEPARTMENT								
101-336-701.000	SALARY & WAGES-FULL TIME	294,951.00		143,007.20	24,927.20	151,943.80	48.49	
101-336-702.000	SALARY & WAGES-PART TIME	200,000.00		70,461.41	16,286.98	129,538.59	35.23	
101-336-715.000	SOCIAL SECURITY	29,833.00		11,731.98	2,226.37	18,101.02	39.33	
101-336-716.000	HEALTH INSURANCE	143,349.00		65,158.62	10,859.77	78,190.38	45.45	
101-336-716.100	DRUG CARD REIMBURSEMENT	200.00		0.00	0.00	200.00	0.00	
101-336-717.000	LIFE INSURANCE	1,300.00		651.20	110.14	648.80	50.09	
101-336-718.000	RETIREMENT SYSTEM	89,663.00		48,796.30	8,133.28	40,866.70	54.42	
101-336-719.000	UNEMPLOYMENT COMPENSATION	23.00		0.00	0.00	23.00	0.00	
101-336-720.000	WORKER'S COMPENSATION	13,000.00		4,463.01	802.33	8,536.99	34.33	
101-336-727.000	OFFICE SUPPLIES	3,000.00		664.14	200.95	2,335.86	22.14	
101-336-728.000	POSTAGE	750.00		153.07	65.55	596.93	20.41	
101-336-741.000	UNIFORMS	43,300.00		24,469.58	2,270.69	18,830.42	56.51	
101-336-782.000	MATERIAL AND SUPPLIES	15,100.00		2,397.60	1,502.08	12,702.40	15.88	
101-336-807.000	OTHER PROFESSIONAL SERVICE	2,500.00		221.60	0.00	2,278.40	8.86	
101-336-815.000	OTHER CONTRACTUAL SERVICE	25,450.00		10,489.89	0.00	14,960.11	41.22	
101-336-827.000	MEMBERSHIPS & SUBSCRIPTION	6,125.00		3,514.09	1,784.69	2,610.91	57.37	
101-336-830.000	CONFERENCES AND WORKSHOPS	6,500.00		3,844.67	889.00	2,655.33	59.15	
101-336-874.000	RETIREE HEALTH INSURANCE	38,567.00		38,567.00	0.00	0.00	100.00	
101-336-874.100	RETIREE DRUG CARD REIMBURSE	500.00		500.00	0.00	0.00	100.00	
101-336-874.200	RETIREE HEALTH HSP EMPLR MATCH	2,953.00		2,871.88	2,871.88	81.12	97.25	
101-336-900.000	ADVERTISING	300.00		0.00	0.00	300.00	0.00	
101-336-901.000	PRINTING	0.00		431.25	0.00	(431.25)	100.00	
101-336-920.000	ELECTRIC	11,125.00		3,743.27	582.86	7,381.73	33.65	
101-336-921.000	GAS	6,000.00		533.37	199.86	5,466.63	8.89	
101-336-922.000	TELEPHONE	2,000.00		663.13	118.66	1,336.87	33.16	
101-336-923.000	WATER AND SEWER	4,410.00		1,459.42	273.76	2,950.58	33.09	
101-336-930.000	BUILDING & GROUNDS MAINTENANCE	31,100.00		8,901.39	1,735.77	22,198.61	28.62	
101-336-933.000	VEHICLE-MACH OPER & MAINT	18,500.00		2,497.87	160.24	16,002.13	13.50	
101-336-941.000	EQUIPMENT RENTAL-CITY	163,497.00		81,748.50	13,624.75	81,748.50	50.00	
101-336-943.000	EQUIPMENT RENTAL - PHONE	6,172.00		4,867.98	3,781.33	1,304.02	78.87	
101-336-944.000	HYDRANT RENTAL	5,700.00		2,850.00	475.00	2,850.00	50.00	
101-336-945.000	EQUIPMENT RENTAL-COMPUTER	22,439.00		11,219.52	1,869.92	11,219.48	50.00	
101-336-960.000	OTHER MISCELLANEOUS EXPENSE	4,000.00		492.85	0.00	3,507.15	12.32	
101-336-962.000	COMMUNITY RISK REDUCTION	4,000.00		504.22	11.88	3,495.78	12.61	
101-336-962.100	FIRE INCIDENT	3,000.00		0.00	0.00	3,000.00	0.00	
101-336-969.000	LIABILITY INSURANCE	1,004.00		1,220.73	0.00	(216.73)	121.59	
101-336-969.100	PROPERTY INSURANCE	2,200.00		2,415.58	0.00	(215.58)	109.80	

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED	BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE		
				NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Expenditures								
101-336-969.400	EQUIPMENT INSURANCE		1,564.00	1,470.72	0.00	93.28		94.04
101-336-969.600	VOLUNTEER FIREFIGHTER'S INSUR		7,500.00	0.00	0.00	7,500.00		0.00
101-336-976.999	MACHINERY & EQUIPMENT NON-CIP		5,600.00	0.00	0.00	5,600.00		0.00
Total Dept 336 - FIRE DEPARTMENT			1,217,175.00	556,983.04	95,764.94	660,191.96		45.76
Dept 441 - DEPARTMENT OF PUBLIC WORKS								
101-441-701.000	SALARY & WAGES-FULL TIME		280,718.00	116,090.69	19,446.13	164,627.31		41.35
101-441-704.000	OVERTIME-FULL TIME		9,471.00	5,728.80	539.09	3,742.20		60.49
101-441-715.000	SOCIAL SECURITY		23,701.00	9,238.02	1,514.59	14,462.98		38.98
101-441-716.000	HEALTH INSURANCE		138,135.00	52,567.55	10,821.39	85,567.45		38.06
101-441-717.000	LIFE INSURANCE		750.00	373.52	66.01	376.48		49.80
101-441-718.000	RETIREMENT SYSTEM		115,629.00	46,889.19	7,370.14	68,739.81		40.55
101-441-719.000	UNEMPLOYMENT COMPENSATION		26.00	0.00	0.00	26.00		0.00
101-441-720.000	WORKER'S COMPENSATION		6,600.00	2,358.88	377.69	4,241.12		35.74
101-441-727.000	OFFICE SUPPLIES		1,500.00	241.93	53.57	1,258.07		16.13
101-441-728.000	POSTAGE		600.00	84.94	2.07	515.06		14.16
101-441-741.000	UNIFORMS		4,000.00	1,794.26	433.09	2,205.74		44.86
101-441-744.000	TOOLS		600.00	80.17	0.00	519.83		13.36
101-441-782.000	MATERIAL AND SUPPLIES		6,600.00	3,181.60	394.03	3,418.40		48.21
101-441-815.000	OTHER CONTRACTUAL SERVICE		15,000.00	651.44	0.00	14,348.56		4.34
101-441-830.000	CONFERENCES AND WORKSHOPS		4,200.00	167.50	0.00	4,032.50		3.99
101-441-874.000	RETIREE HEALTH INSURANCE		89,503.00	89,503.00	0.00	0.00		100.00
101-441-874.100	RETIREE DRUG CARD REIMBURSE		1,500.00	1,500.00	0.00	0.00		100.00
101-441-874.200	RETIREE HEALTH HSP EMPLR MATCH		6,658.00	3,809.58	3,809.58	2,848.42		57.22
101-441-900.000	ADVERTISING		500.00	0.00	0.00	500.00		0.00
101-441-901.000	PRINTING		500.00	0.00	0.00	500.00		0.00
101-441-920.000	ELECTRIC		900.00	390.56	75.85	509.44		43.40
101-441-921.000	GAS		900.00	389.88	78.74	510.12		43.32
101-441-922.000	TELEPHONE		2,420.00	900.00	150.00	1,520.00		37.19
101-441-923.000	WATER AND SEWER		425.00	154.07	25.22	270.93		36.25
101-441-926.000	STREET LIGHT UTILITY EXPENSE		378,000.00	155,822.52	31,384.85	222,177.48		41.22
101-441-930.000	BUILDING & GROUNDS MAINTENANCE		19,000.00	4,185.87	619.01	14,814.13		22.03
101-441-941.000	EQUIPMENT RENTAL-CITY		130,000.00	69,952.12	19,752.86	60,047.88		53.81
101-441-942.000	EQUIPMENT RENTAL-OTHER		200.00	0.00	0.00	200.00		0.00
101-441-943.000	EQUIPMENT RENTAL - PHONE		1,029.00	811.50	630.25	217.50		78.86
101-441-945.000	EQUIPMENT RENTAL-COMPUTER		5,150.00	2,575.02	429.17	2,574.98		50.00
101-441-960.000	OTHER MISCELLANEOUS EXPENSE		1,500.00	779.73	49.42	720.27		51.98
101-441-969.000	LIABILITY INSURANCE		1,000.00	1,393.36	0.00	(393.36)		139.34
101-441-969.100	PROPERTY INSURANCE		750.00	807.75	0.00	(57.75)		107.70
101-441-969.400	EQUIPMENT INSURANCE		800.00	745.24	0.00	54.76		93.16
101-441-974.000	LAND IMPROVEMENTS		53,334.00	0.00	0.00	53,334.00		0.00
101-441-976.999	MACHINERY & EQUIPMENT NON-CIP		0.00	382.98	0.00	(382.98)		100.00
Total Dept 441 - DEPARTMENT OF PUBLIC WORKS			1,301,599.00	573,551.67	98,022.75	728,047.33		44.07
Dept 690 - HOUSING IMPROVEMENT								
101-690-701.000	SALARY & WAGES-FULL TIME		203,175.00	99,657.69	16,609.61	103,517.31		49.05
101-690-715.000	SOCIAL SECURITY		15,902.00	7,642.90	1,278.29	8,259.10		48.06
101-690-716.000	HEALTH INSURANCE		113,455.00	51,570.36	8,595.06	61,884.64		45.45
101-690-717.000	LIFE INSURANCE		600.00	307.49	52.29	292.51		51.25
101-690-718.000	RETIREMENT SYSTEM		130,994.00	73,581.62	11,444.03	57,412.38		56.17
101-690-719.000	UNEMPLOYMENT COMPENSATION		17.00	0.00	0.00	17.00		0.00
101-690-720.000	WORKER'S COMPENSATION		2,000.00	925.94	144.00	1,074.06		46.30

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2024	(ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL	BALANCE	
								(ABNORMAL)		
Fund 101 - GENERAL FUND										
Expenditures										
101-690-727.000	OFFICE SUPPLIES	3,300.00		669.15		136.34		2,630.85		20.28
101-690-728.000	POSTAGE	4,750.00		2,033.30		232.56		2,716.70		42.81
101-690-815.000	OTHER CONTRACTUAL SERVICE	2,500.00		422.40		0.00		2,077.60		16.90
101-690-815.100	OTHER CONTRACTUAL SERVICES-MSHDA	126,000.00		60,000.20		9,230.80		65,999.80		47.62
101-690-827.000	MEMBERSHIPS & SUBSCRIPTION	400.00		0.00		0.00		400.00		0.00
101-690-830.000	CONFERENCES AND WORKSHOPS	1,000.00		10.72		10.72		989.28		1.07
101-690-860.000	AUTO EXPENSE	4,700.00		1,828.06		395.23		2,871.94		38.89
101-690-874.200	RETIREE HEALTH HSP EMPLR MATCH	3,049.00		3,101.86		3,101.86		(52.86)		101.73
101-690-900.000	ADVERTISING	0.00		0.00		(473.50)		0.00		0.00
101-690-901.000	PRINTING	800.00		260.00		130.00		540.00		32.50
101-690-922.000	TELEPHONE	550.00		205.61		42.98		344.39		37.38
101-690-943.000	EQUIPMENT RENTAL - PHONE	4,457.00		3,515.52		2,730.92		941.48		78.88
101-690-945.000	EQUIPMENT RENTAL-COMPUTER	11,771.00		5,885.52		980.92		5,885.48		50.00
101-690-955.000	PERMITS, FEES, & EASEMENTS	800.00		390.00		30.00		410.00		48.75
101-690-960.000	OTHER MISCELLANEOUS EXPENSE	1,000.00		883.84		121.50		116.16		88.38
101-690-969.000	LIABILITY INSURANCE	140.00		173.89		0.00		(33.89)		124.21
Total Dept 690 - HOUSING IMPROVEMENT		631,360.00		313,066.07		54,793.61		318,293.93		49.59
Dept 721 - PLANNING DEPARTMENT										
101-721-701.000	SALARY & WAGES-FULL TIME	52,768.00		24,527.93		3,924.48		28,240.07		46.48
101-721-704.000	OVERTIME-FULL TIME	1,422.00		607.03		73.59		814.97		42.69
101-721-715.000	SOCIAL SECURITY	4,146.00		1,927.21		306.56		2,218.79		46.48
101-721-716.000	HEALTH INSURANCE	8,781.00		3,991.46		665.24		4,789.54		45.46
101-721-717.000	LIFE INSURANCE	175.00		73.54		12.31		101.46		42.02
101-721-718.000	RETIREMENT SYSTEM	16,580.00		8,062.61		1,236.98		8,517.39		48.63
101-721-719.000	UNEMPLOYMENT COMPENSATION	4.00		0.00		0.00		4.00		0.00
101-721-720.000	WORKER'S COMPENSATION	74.00		40.88		6.05		33.12		55.24
101-721-727.000	OFFICE SUPPLIES	3,000.00		774.59		0.00		2,225.41		25.82
101-721-728.000	POSTAGE	2,000.00		560.55		22.38		1,439.45		28.03
101-721-805.000	ENGINEERING - SITE PLAN REVIEW	15,000.00		2,847.50		0.00		12,152.50		18.98
101-721-815.000	OTHER CONTRACTUAL SERVICE	209,800.00		132,396.98		0.00		77,403.02		63.11
101-721-827.000	MEMBERSHIPS & SUBSCRIPTION	200.00		0.00		0.00		200.00		0.00
101-721-830.000	CONFERENCES AND WORKSHOPS	2,500.00		20.00		20.00		2,480.00		0.80
101-721-874.000	RETIREE HEALTH INSURANCE	32,522.00		32,522.00		0.00		0.00		100.00
101-721-900.000	ADVERTISING	6,000.00		1,626.42		233.32		4,373.58		27.11
101-721-901.000	PRINTING	500.00		0.00		0.00		500.00		0.00
101-721-943.000	EQUIPMENT RENTAL - PHONE	2,743.00		2,163.48		1,680.58		579.52		78.87
101-721-945.000	EQUIPMENT RENTAL-COMPUTER	7,136.00		3,568.02		594.67		3,567.98		50.00
101-721-960.000	OTHER MISCELLANEOUS EXPENSE	500.00		22.50		22.50		477.50		4.50
101-721-969.000	LIABILITY INSURANCE	685.00		834.25		0.00		(149.25)		121.79
Total Dept 721 - PLANNING DEPARTMENT		366,536.00		216,566.95		8,798.66		149,969.05		59.08
Dept 966 - TRANSFERS OUT										
101-966-995.203	TRANS TO LOCAL STREET FUND	175,993.00		87,996.48		14,666.08		87,996.52		50.00
101-966-995.208	TRANS TO PARK FUND	817,156.00		408,577.98		68,096.33		408,578.02		50.00
101-966-995.209	TRANS TO CEMETERY FUND	109,400.00		54,700.02		9,116.67		54,699.98		50.00
101-966-995.402	TRANS TO FIRE EQUIPMENT FUND	200,000.00		100,000.02		16,666.67		99,999.98		50.00
101-966-995.403	TRANS TO CAPITAL IMPROVEMENT	425,993.00		212,996.52		35,499.42		212,996.48		50.00
Total Dept 966 - TRANSFERS OUT		1,728,542.00		864,271.02		144,045.17		864,270.98		50.00

REVENUE AND EXPENDITURE REPORT FOR LAPEER
PERIOD ENDING 12/31/2024
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 973 - CONTRIBUTION TO TOWNSHIPS						
101-973-959.300	CONTRIBUTION TO ELBA TWP	5,851.00	5,854.36	0.00	(3.36)	100.06
101-973-959.400	CONTRIBUTION TO LAPEER TWP	73,980.00	72,866.97	0.00	1,113.03	98.50
101-973-959.500	CONTRIBUTION TO MAYFIELD TWP	26,172.00	25,613.00	0.00	559.00	97.86
Total Dept 973 - CONTRIBUTION TO TOWNSHIPS		106,003.00	104,334.33	0.00	1,668.67	98.43
TOTAL EXPENDITURES		12,379,348.00	6,223,388.31	902,324.50	6,155,959.69	50.27
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		11,342,237.00	6,228,681.41	722,747.23	5,113,555.59	54.92
TOTAL EXPENDITURES		12,379,348.00	6,223,388.31	902,324.50	6,155,959.69	50.27
NET OF REVENUES & EXPENDITURES		(1,037,111.00)	5,293.10	(179,577.27)	(1,042,404.10)	0.51

REVENUE AND EXPENDITURE REPORT FOR LAPEER
PERIOD ENDING 12/31/2024
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2024	MONTH	12/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 151 - CEMETERY TRUST FUND							
Revenues							
Dept 567 - CEMETERY							
151-567-643.000	SALE OF BURIAL RIGHTS	500.00	325.00		40.00	175.00	65.00
Total Dept 567 - CEMETERY		500.00	325.00		40.00	175.00	65.00
TOTAL REVENUES		500.00	325.00		40.00	175.00	65.00
Fund 151 - CEMETERY TRUST FUND:							
TOTAL REVENUES		500.00	325.00		40.00	175.00	65.00
TOTAL EXPENDITURES		0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		500.00	325.00		40.00	175.00	65.00

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-451.000	SPECIAL ASSESSMENT	9,136.00	3,564.83	0.00	5,571.17	39.02
202-000-546.000	GAS & WEIGHT TAX	1,088,710.00	376,835.26	78,892.65	711,874.74	34.61
202-000-546.200	TRUNKLINE MAINTENANCE	25,000.00	1,114.24	0.00	23,885.76	4.46
202-000-658.100	PENALTY ON SPECIAL ASSESS	200.00	57.56	0.00	142.44	28.78
202-000-665.000	INTEREST ON INVESTMENTS	17,000.00	18,760.68	7,527.50	(1,760.68)	110.36
202-000-665.100	INTEREST ON SPEC ASSESS	603.00	229.83	0.00	373.17	38.11
202-000-679.000	MISCELLANEOUS REVENUE	1,000.00	44.20	0.00	955.80	4.42
202-000-698.000	PROCEEDS - SALE OF BONDS	2,134,000.00	0.00	0.00	2,134,000.00	0.00
Total Dept 000		3,275,649.00	400,606.60	86,420.15	2,875,042.40	12.23
TOTAL REVENUES		3,275,649.00	400,606.60	86,420.15	2,875,042.40	12.23
Expenditures						
Dept 463 - ROUTINE MAINT-ROADS/STREETS						
202-463-701.000	SALARY & WAGES-FULL TIME	32,332.00	13,351.99	2,082.36	18,980.01	41.30
202-463-704.000	OVERTIME-FULL TIME	894.00	188.72	0.00	705.28	21.11
202-463-715.000	SOCIAL SECURITY	2,640.00	1,027.17	158.07	1,612.83	38.91
202-463-716.000	HEALTH INSURANCE	15,657.00	9,225.66	866.44	6,431.34	58.92
202-463-717.000	LIFE INSURANCE	200.00	20.58	3.57	179.42	10.29
202-463-718.000	RETIREMENT SYSTEM	10,863.00	4,920.39	609.65	5,942.61	45.29
202-463-719.000	UNEMPLOYMENT COMPENSATION	3.00	0.00	0.00	3.00	0.00
202-463-720.000	WORKER'S COMPENSATION	554.00	207.29	18.32	346.71	37.42
202-463-782.000	MATERIAL AND SUPPLIES	15,000.00	714.12	0.00	14,285.88	4.76
202-463-815.000	OTHER CONTRACTUAL SERVICE	50,000.00	0.00	0.00	50,000.00	0.00
202-463-874.200	RETIREE HEALTH HSP EMPLR MATCH	434.00	313.46	313.46	120.54	72.23
202-463-941.000	EQUIPMENT RENTAL-CITY	13,220.00	7,992.66	163.27	5,227.34	60.46
202-463-974.000	LAND IMPROVEMENTS	2,194,000.00	31,749.00	24,048.00	2,162,251.00	1.45
Total Dept 463 - ROUTINE MAINT-ROADS/STREETS		2,335,797.00	69,711.04	28,263.14	2,266,085.96	2.98
Dept 468 - TREES & SHRUBS						
202-468-701.000	SALARY & WAGES-FULL TIME	6,679.00	3,076.29	341.38	3,602.71	46.06
202-468-704.000	OVERTIME-FULL TIME	159.00	48.18	0.00	110.82	30.30
202-468-715.000	SOCIAL SECURITY	576.00	233.86	25.83	342.14	40.60
202-468-716.000	HEALTH INSURANCE	3,808.00	2,065.58	257.53	1,742.42	54.24
202-468-717.000	LIFE INSURANCE	70.00	20.58	3.57	49.42	29.40
202-468-718.000	RETIREMENT SYSTEM	3,048.00	1,532.87	139.02	1,515.13	50.29
202-468-719.000	UNEMPLOYMENT COMPENSATION	1.00	0.00	0.00	1.00	0.00
202-468-720.000	WORKER'S COMPENSATION	304.00	90.31	8.82	213.69	29.71
202-468-782.000	MATERIAL AND SUPPLIES	1,500.00	309.48	0.00	1,190.52	20.63
202-468-815.000	OTHER CONTRACTUAL SERVICE	2,500.00	0.00	0.00	2,500.00	0.00
202-468-874.200	RETIREE HEALTH HSP EMPLR MATCH	200.00	15.79	15.79	184.21	7.90
202-468-941.000	EQUIPMENT RENTAL-CITY	6,000.00	2,042.78	0.00	3,957.22	34.05
Total Dept 468 - TREES & SHRUBS		24,845.00	9,435.72	791.94	15,409.28	37.98
Dept 473 - ROUTINE MAINT-BRIDGES						
202-473-815.000	OTHER CONTRACTUAL SERVICE	8,000.00	0.00	0.00	8,000.00	0.00
202-473-974.000	LAND IMPROVEMENTS	85,000.00	16,616.75	11,408.00	68,383.25	19.55

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 473 - ROUTINE MAINT-BRIDGES		93,000.00	16,616.75	11,408.00	76,383.25	17.87
Dept 474 - TRAFFIC SERVICE MAINT						
202-474-701.000	SALARY & WAGES-FULL TIME	5,275.00	1,995.28	375.75	3,279.72	37.83
202-474-704.000	OVERTIME-FULL TIME	2,733.00	725.61	0.00	2,007.39	26.55
202-474-715.000	SOCIAL SECURITY	458.00	204.84	28.38	253.16	44.72
202-474-716.000	HEALTH INSURANCE	2,801.00	2,428.53	293.44	372.47	86.70
202-474-717.000	LIFE INSURANCE	60.00	20.58	3.57	39.42	34.30
202-474-718.000	RETIREMENT SYSTEM	2,426.00	1,538.96	153.00	887.04	63.44
202-474-719.000	UNEMPLOYMENT COMPENSATION	1.00	0.00	0.00	1.00	0.00
202-474-720.000	WORKER'S COMPENSATION	304.00	86.89	9.28	217.11	28.58
202-474-782.000	MATERIAL AND SUPPLIES	55,000.00	0.00	0.00	55,000.00	0.00
202-474-874.200	RETIREE HEALTH HSP EMPLR MATCH	158.00	15.80	15.80	142.20	10.00
202-474-941.000	EQUIPMENT RENTAL-CITY	4,000.00	797.26	12.27	3,202.74	19.93
Total Dept 474 - TRAFFIC SERVICE MAINT		73,216.00	7,813.75	891.49	65,402.25	10.67
Dept 478 - WINTER MAINTENANCE						
202-478-701.000	SALARY & WAGES-FULL TIME	14,036.00	2,217.71	1,000.48	11,818.29	15.80
202-478-704.000	OVERTIME-FULL TIME	10,341.00	1,035.70	1,035.70	9,305.30	10.02
202-478-715.000	SOCIAL SECURITY	524.00	244.00	152.02	280.00	46.56
202-478-716.000	HEALTH INSURANCE	3,339.00	1,117.88	479.65	2,221.12	33.48
202-478-717.000	LIFE INSURANCE	120.00	20.58	3.57	99.42	17.15
202-478-718.000	RETIREMENT SYSTEM	2,779.00	1,345.16	829.16	1,433.84	48.40
202-478-719.000	UNEMPLOYMENT COMPENSATION	1.00	0.00	0.00	1.00	0.00
202-478-720.000	WORKER'S COMPENSATION	504.00	68.52	35.86	435.48	13.60
202-478-782.000	MATERIAL AND SUPPLIES	30,000.00	456.00	456.00	29,544.00	1.52
202-478-874.200	RETIREE HEALTH HSP EMPLR MATCH	181.00	1,012.52	1,012.52	(831.52)	559.40
202-478-941.000	EQUIPMENT RENTAL-CITY	25,000.00	3,053.99	3,053.99	21,946.01	12.22
Total Dept 478 - WINTER MAINTENANCE		86,825.00	10,572.06	8,058.95	76,252.94	12.18
Dept 482 - ADMIN-ENG/RECORDKEEPING						
202-482-701.000	SALARY & WAGES-FULL TIME	14,929.00	6,740.62	1,132.17	8,188.38	45.15
202-482-715.000	SOCIAL SECURITY	1,221.00	502.64	84.45	718.36	41.17
202-482-716.000	HEALTH INSURANCE	4,469.00	2,578.50	429.76	1,890.50	57.70
202-482-717.000	LIFE INSURANCE	60.00	20.22	3.40	39.78	33.70
202-482-718.000	RETIREMENT SYSTEM	3,677.00	1,613.23	249.12	2,063.77	43.87
202-482-719.000	UNEMPLOYMENT COMPENSATION	1.00	0.00	0.00	1.00	0.00
202-482-720.000	WORKER'S COMPENSATION	0.00	17.55	2.71	(17.55)	100.00
202-482-802.000	AUDITING	485.00	485.00	0.00	0.00	100.00
202-482-815.000	OTHER CONTRACTUAL SERVICE	5,500.00	3,956.00	0.00	1,544.00	71.93
202-482-825.000	ADMINISTRATION FEE	43,474.00	21,736.98	3,622.83	21,737.02	50.00
202-482-874.200	RETIREE HEALTH HSP EMPLR MATCH	448.00	411.49	411.49	36.51	91.85
202-482-943.000	EQUIPMENT RENTAL - PHONE	1,098.00	866.02	672.67	231.98	78.87
202-482-945.000	EQUIPMENT RENTAL-COMPUTER	4,291.00	2,145.48	357.58	2,145.52	50.00
202-482-969.000	LIABILITY INSURANCE	910.00	1,162.76	0.00	(252.76)	127.78
202-482-969.100	PROPERTY INSURANCE	415.00	469.33	0.00	(54.33)	113.09
Total Dept 482 - ADMIN-ENG/RECORDKEEPING		80,978.00	42,705.82	6,966.18	38,272.18	52.74
Dept 488 - SWEEPING & FLUSHING (STL)						

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-488-701.000	SALARY & WAGES-FULL TIME	408.00	154.09	0.00	253.91	37.77
202-488-715.000	SOCIAL SECURITY	40.00	11.45	0.00	28.55	28.63
202-488-716.000	HEALTH INSURANCE	210.00	101.66	0.00	108.34	48.41
202-488-718.000	RETIREMENT SYSTEM	213.00	62.75	0.00	150.25	29.46
202-488-720.000	WORKER'S COMPENSATION	20.00	3.98	0.00	16.02	19.90
202-488-874.200	RETIREE HEALTH HSP EMPLR MATCH	12.00	0.00	0.00	12.00	0.00
202-488-941.000	EQUIPMENT RENTAL-CITY	2,000.00	434.00	0.00	1,566.00	21.70
Total Dept 488 - SWEEPING & FLUSHING (STL)		2,903.00	767.93	0.00	2,135.07	26.45
Dept 495 - SURFACE MAINTENANCE (STL)						
202-495-701.000	SALARY & WAGES-FULL TIME	132.00	92.09	0.00	39.91	69.77
202-495-704.000	OVERTIME-FULL TIME	400.00	199.38	0.00	200.62	49.85
202-495-715.000	SOCIAL SECURITY	11.00	22.04	0.00	(11.04)	200.36
202-495-716.000	HEALTH INSURANCE	64.00	273.31	0.00	(209.31)	427.05
202-495-718.000	RETIREMENT SYSTEM	60.00	118.68	0.00	(58.68)	197.80
202-495-720.000	WORKER'S COMPENSATION	20.00	5.81	0.00	14.19	29.05
202-495-874.200	RETIREE HEALTH HSP EMPLR MATCH	4.00	0.00	0.00	4.00	0.00
202-495-941.000	EQUIPMENT RENTAL-CITY	500.00	440.48	0.00	59.52	88.10
Total Dept 495 - SURFACE MAINTENANCE (STL)		1,191.00	1,151.79	0.00	39.21	96.71
Dept 497 - WINTER MAINTENANCE (STL)						
202-497-701.000	SALARY & WAGES-FULL TIME	1,241.00	229.61	229.61	1,011.39	18.50
202-497-704.000	OVERTIME-FULL TIME	3,692.00	255.23	255.23	3,436.77	6.91
202-497-715.000	SOCIAL SECURITY	104.00	36.11	36.11	67.89	34.72
202-497-716.000	HEALTH INSURANCE	755.00	46.09	46.09	708.91	6.10
202-497-718.000	RETIREMENT SYSTEM	549.00	197.43	197.43	351.57	35.96
202-497-720.000	WORKER'S COMPENSATION	80.00	8.95	8.95	71.05	11.19
202-497-782.000	MATERIAL AND SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
202-497-874.200	RETIREE HEALTH HSP EMPLR MATCH	37.00	281.42	281.42	(244.42)	760.59
202-497-941.000	EQUIPMENT RENTAL-CITY	10,000.00	1,082.54	1,082.54	8,917.46	10.83
Total Dept 497 - WINTER MAINTENANCE (STL)		26,458.00	2,137.38	2,137.38	24,320.62	8.08
Dept 966 - TRANSFERS OUT						
202-966-995.301	TRANS TO 2015 G.O. BOND FUND	265,345.00	258,346.08	0.00	6,998.92	97.36
Total Dept 966 - TRANSFERS OUT		265,345.00	258,346.08	0.00	6,998.92	97.36
TOTAL EXPENDITURES		2,990,558.00	419,258.32	58,517.08	2,571,299.68	14.02
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		3,275,649.00	400,606.60	86,420.15	2,875,042.40	12.23
TOTAL EXPENDITURES		2,990,558.00	419,258.32	58,517.08	2,571,299.68	14.02
NET OF REVENUES & EXPENDITURES		285,091.00	(18,651.72)	27,903.07	303,742.72	6.54

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-546.000	GAS & WEIGHT TAX	307,970.00	103,431.26	24,143.93	204,538.74	33.58
203-000-665.000	INTEREST ON INVESTMENTS	26,000.00	23,920.72	10,027.26	2,079.28	92.00
203-000-679.000	MISCELLANEOUS REVENUE	0.00	21.16	0.00	(21.16)	100.00
Total Dept 000		333,970.00	127,373.14	34,171.19	206,596.86	38.14
Dept 964 - TRANSFERS IN						
203-964-699.101	TRANS FROM GENERAL FUND	175,993.00	87,996.48	14,666.08	87,996.52	50.00
Total Dept 964 - TRANSFERS IN		175,993.00	87,996.48	14,666.08	87,996.52	50.00
TOTAL REVENUES		509,963.00	215,369.62	48,837.27	294,593.38	42.23
Expenditures						
Dept 463 - ROUTINE MAINT-ROADS/STREETS						
203-463-701.000	SALARY & WAGES-FULL TIME	38,292.00	13,575.04	2,338.32	24,716.96	35.45
203-463-704.000	OVERTIME-FULL TIME	236.00	0.00	0.00	236.00	0.00
203-463-715.000	SOCIAL SECURITY	3,149.00	1,029.78	177.25	2,119.22	32.70
203-463-716.000	HEALTH INSURANCE	19,432.00	7,762.33	882.00	11,669.67	39.95
203-463-717.000	LIFE INSURANCE	125.00	24.73	4.28	100.27	19.78
203-463-718.000	RETIREMENT SYSTEM	13,548.00	4,451.55	713.89	9,096.45	32.86
203-463-719.000	UNEMPLOYMENT COMPENSATION	3.00	0.00	0.00	3.00	0.00
203-463-720.000	WORKER'S COMPENSATION	665.00	184.14	27.76	480.86	27.69
203-463-782.000	MATERIAL AND SUPPLIES	8,000.00	566.65	0.00	7,433.35	7.08
203-463-815.000	OTHER CONTRACTUAL SERVICE	3,000.00	977.50	807.50	2,022.50	32.58
203-463-874.200	RETIREE HEALTH HSP EMPLR MATCH	615.00	453.67	453.67	161.33	73.77
203-463-941.000	EQUIPMENT RENTAL-CITY	13,000.00	6,705.47	320.16	6,294.53	51.58
203-463-974.000	LAND IMPROVEMENTS	140,000.00	17,203.75	608.00	122,796.25	12.29
Total Dept 463 - ROUTINE MAINT-ROADS/STREETS		240,065.00	52,934.61	6,332.83	187,130.39	22.05
Dept 468 - TREES & SHRUBS						
203-468-701.000	SALARY & WAGES-FULL TIME	15,333.00	4,794.38	409.72	10,538.62	31.27
203-468-704.000	OVERTIME-FULL TIME	904.00	0.00	0.00	904.00	0.00
203-468-715.000	SOCIAL SECURITY	1,316.00	360.86	31.03	955.14	27.42
203-468-716.000	HEALTH INSURANCE	8,932.00	2,655.16	309.01	6,276.84	29.73
203-468-717.000	LIFE INSURANCE	60.00	24.73	4.28	35.27	41.22
203-468-718.000	RETIREMENT SYSTEM	6,967.00	2,044.76	166.83	4,922.24	29.35
203-468-719.000	UNEMPLOYMENT COMPENSATION	2.00	0.00	0.00	2.00	0.00
203-468-720.000	WORKER'S COMPENSATION	672.00	129.24	10.61	542.76	19.23
203-468-782.000	MATERIAL AND SUPPLIES	1,700.00	309.47	0.00	1,390.53	18.20
203-468-815.000	OTHER CONTRACTUAL SERVICE	1,700.00	0.00	0.00	1,700.00	0.00
203-468-874.200	RETIREE HEALTH HSP EMPLR MATCH	460.00	18.95	18.95	441.05	4.12
203-468-941.000	EQUIPMENT RENTAL-CITY	15,000.00	3,281.84	0.00	11,718.16	21.88
Total Dept 468 - TREES & SHRUBS		53,046.00	13,619.39	950.43	39,426.61	25.67
Dept 474 - TRAFFIC SERVICE MAINT						
203-474-701.000	SALARY & WAGES-FULL TIME	1,092.00	646.82	68.29	445.18	59.23
203-474-704.000	OVERTIME-FULL TIME	49.00	0.00	0.00	49.00	0.00
203-474-715.000	SOCIAL SECURITY	93.00	48.45	5.19	44.55	52.10

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
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			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-474-716.000	HEALTH INSURANCE	659.00	286.89	51.52	372.11	43.53
203-474-717.000	LIFE INSURANCE	20.00	4.10	0.71	15.90	20.50
203-474-718.000	RETIREMENT SYSTEM	493.00	267.44	27.80	225.56	54.25
203-474-720.000	WORKER'S COMPENSATION	51.00	16.98	1.76	34.02	33.29
203-474-782.000	MATERIAL AND SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
203-474-874.200	RETIREE HEALTH HSP EMPLR MATCH	33.00	3.16	3.16	29.84	9.58
203-474-941.000	EQUIPMENT RENTAL-CITY	500.00	104.72	0.00	395.28	20.94
Total Dept 474 - TRAFFIC SERVICE MAINT		4,490.00	1,378.56	158.43	3,111.44	30.70
Dept 478 - WINTER MAINTENANCE						
203-478-701.000	SALARY & WAGES-FULL TIME	6,482.00	1,480.06	749.56	5,001.94	22.83
203-478-704.000	OVERTIME-FULL TIME	3,008.00	104.44	104.44	2,903.56	3.47
203-478-715.000	SOCIAL SECURITY	564.00	118.89	63.74	445.11	21.08
203-478-716.000	HEALTH INSURANCE	3,398.00	537.48	154.52	2,860.52	15.82
203-478-717.000	LIFE INSURANCE	30.00	19.88	2.12	10.12	66.27
203-478-718.000	RETIREMENT SYSTEM	2,994.00	657.45	347.77	2,336.55	21.96
203-478-719.000	UNEMPLOYMENT COMPENSATION	1.00	0.00	0.00	1.00	0.00
203-478-720.000	WORKER'S COMPENSATION	209.00	35.34	15.63	173.66	16.91
203-478-782.000	MATERIAL AND SUPPLIES	6,000.00	0.00	0.00	6,000.00	0.00
203-478-874.200	RETIREE HEALTH HSP EMPLR MATCH	194.00	443.99	443.99	(249.99)	228.86
203-478-941.000	EQUIPMENT RENTAL-CITY	17,000.00	1,214.22	1,214.22	15,785.78	7.14
Total Dept 478 - WINTER MAINTENANCE		39,880.00	4,611.75	3,095.99	35,268.25	11.56
Dept 482 - ADMIN-ENG/RECORDKEEPING						
203-482-701.000	SALARY & WAGES-FULL TIME	4,976.00	2,247.04	377.44	2,728.96	45.16
203-482-715.000	SOCIAL SECURITY	407.00	167.59	28.16	239.41	41.18
203-482-716.000	HEALTH INSURANCE	1,490.00	859.51	143.26	630.49	57.69
203-482-717.000	LIFE INSURANCE	20.00	6.72	1.13	13.28	33.60
203-482-718.000	RETIREMENT SYSTEM	1,226.00	537.77	83.04	688.23	43.86
203-482-720.000	WORKER'S COMPENSATION	15.00	5.76	0.90	9.24	38.40
203-482-802.000	AUDITING	485.00	485.00	0.00	0.00	100.00
203-482-825.000	ADMINISTRATION FEE	25,186.00	12,592.98	2,098.83	12,593.02	50.00
203-482-874.200	RETIREE HEALTH HSP EMPLR MATCH	149.00	137.17	137.17	11.83	92.06
203-482-943.000	EQUIPMENT RENTAL - PHONE	1,098.00	866.02	672.67	231.98	78.87
203-482-945.000	EQUIPMENT RENTAL-COMPUTER	4,291.00	2,145.48	357.58	2,145.52	50.00
203-482-969.000	LIABILITY INSURANCE	475.00	597.33	0.00	(122.33)	125.75
Total Dept 482 - ADMIN-ENG/RECORDKEEPING		39,818.00	20,648.37	3,900.18	19,169.63	51.86
Dept 966 - TRANSFERS OUT						
203-966-995.301	TRANS TO 2015 G.O. BOND FUND	44,511.00	43,644.13	0.00	866.87	98.05
Total Dept 966 - TRANSFERS OUT		44,511.00	43,644.13	0.00	866.87	98.05
TOTAL EXPENDITURES		421,810.00	136,836.81	14,437.86	284,973.19	32.44
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		509,963.00	215,369.62	48,837.27	294,593.38	42.23

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REVENUE AND EXPENDITURE REPORT FOR LAPEER
PERIOD ENDING 12/31/2024
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	12/31/2024	MONTH	12/31/2024	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			USED
Fund 203 - LOCAL STREET FUND								
TOTAL EXPENDITURES		421,810.00	136,836.81		14,437.86		284,973.19	32.44
NET OF REVENUES & EXPENDITURES		88,153.00	78,532.81		34,399.41		9,620.19	89.09

REVENUE AND EXPENDITURE REPORT FOR LAPEER
PERIOD ENDING 12/31/2024
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-665.000	INTEREST ON INVESTMENTS	5,000.00	16,776.71	6,070.81	(11,776.71)	335.53
Total Dept 000		5,000.00	16,776.71	6,070.81	(11,776.71)	335.53
Dept 751 - PARKS						
208-751-503.000	CMAQ GRANT	367,726.00	288,057.37	0.00	79,668.63	78.33
208-751-539.040	MSHDA GRANT	30,000.00	30,000.00	0.00	0.00	100.00
208-751-626.000	CHARGES FOR SERVICES	500.00	0.00	0.00	500.00	0.00
208-751-667.100	PAVILION RENTAL	7,000.00	3,295.00	280.00	3,705.00	47.07
208-751-674.400	DONATION RESTRICTED	601,200.00	469,178.79	1,000.00	132,021.21	78.04
208-751-679.000	MISCELLANEOUS REVENUE	2,800.00	12.50	12.50	2,787.50	0.45
Total Dept 751 - PARKS		1,009,226.00	790,543.66	1,292.50	218,682.34	78.33
Dept 754 - DOG PARK						
208-754-674.100	DONATIONS-DOG PARK	500.00	0.00	0.00	500.00	0.00
Total Dept 754 - DOG PARK		500.00	0.00	0.00	500.00	0.00
Dept 756 - COMMUNITY CENTER						
208-756-626.000	CHARGES FOR SERVICES	3,000.00	2,106.00	266.00	894.00	70.20
208-756-626.200	SALE OF TAXABLE ITEMS	1,500.00	417.49	72.25	1,082.51	27.83
208-756-653.000	CLASS/INSTRUCT-SWIM/GYM	106,000.00	35,430.94	1,877.00	70,569.06	33.43
208-756-653.100	CLASS/INSTRUCT-AEROBIC	12,000.00	2,220.65	899.00	9,779.35	18.51
208-756-653.200	CLASS/INSTRUCT-OTHER	4,000.00	8,660.13	189.00	(4,660.13)	216.50
208-756-653.400	DAILY PASS SALES	295,000.00	111,105.00	26,617.00	183,895.00	37.66
208-756-654.800	ANNUAL PASS SALES	415,000.00	206,911.71	45,478.22	208,088.29	49.86
208-756-667.000	BUILDING RENTAL	60,000.00	24,979.50	6,186.50	35,020.50	41.63
208-756-679.000	MISCELLANEOUS REVENUE	3,000.00	1,902.21	183.00	1,097.79	63.41
Total Dept 756 - COMMUNITY CENTER		899,500.00	393,733.63	81,767.97	505,766.37	43.77
Dept 757 - RECREATION						
208-757-653.200	CLASS/INSTRUCT-OTHER	24,000.00	5,858.00	579.00	18,142.00	24.41
208-757-653.300	YOUTH CAMP	86,000.00	17,519.00	0.00	68,481.00	20.37
208-757-654.000	ADULT BASKETBALL	6,000.00	0.00	0.00	6,000.00	0.00
208-757-654.100	ADULT VOLLEYBALL	1,600.00	0.00	0.00	1,600.00	0.00
208-757-654.200	TENNIS	6,000.00	715.00	40.00	5,285.00	11.92
208-757-654.400	YOUTH BASKETBALL	9,000.00	6,982.50	2,997.50	2,017.50	77.58
208-757-654.500	YOUTH SOCCER	49,000.00	22,235.51	275.00	26,764.49	45.38
208-757-654.600	YOUTH VOLLEYBALL	3,500.00	0.00	0.00	3,500.00	0.00
208-757-674.400	DONATION RESTRICTED	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 757 - RECREATION		189,100.00	53,310.01	3,891.50	135,789.99	28.19
Dept 758 - RV PARK						
208-758-653.500	USE & ADMISSION FEE	47,000.00	35,891.00	140.00	11,109.00	76.36
Total Dept 758 - RV PARK		47,000.00	35,891.00	140.00	11,109.00	76.36

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	% BDGT USED
Fund 208 - PARK FUND							
Revenues							
Dept 771 - TRAIN DEPOT							
208-771-630.000	AMTRAK SERVICE FEE	12,000.00	6,000.00	1,000.00		6,000.00	50.00
208-771-667.200	DEPOT RENTAL	1,000.00	135.00	55.00		865.00	13.50
Total Dept 771 - TRAIN DEPOT		13,000.00	6,135.00	1,055.00		6,865.00	47.19
Dept 931 - CONTRIB FROM COMPONENT UNITS							
208-931-584.231	CONTRIB FROM TIFA 1	274,000.00	263,965.22	7,068.50		10,034.78	96.34
208-931-584.232	CONTRIB FROM TIFA 2	94,600.00	74,830.50	4,917.50		19,769.50	79.10
208-931-584.233	CONTRIB FROM TIFA 3	162,300.00	123,903.75	12,829.50		38,396.25	76.34
208-931-584.248	CONTRIB FROM DDA	7,500.00	7,500.00	0.00		0.00	100.00
Total Dept 931 - CONTRIB FROM COMPONENT UNITS		538,400.00	470,199.47	24,815.50		68,200.53	87.33
Dept 964 - TRANSFERS IN							
208-964-699.101	TRANS FROM GENERAL FUND	817,156.00	408,577.98	68,096.33		408,578.02	50.00
Total Dept 964 - TRANSFERS IN		817,156.00	408,577.98	68,096.33		408,578.02	50.00
TOTAL REVENUES		3,518,882.00	2,175,167.46	187,129.61		1,343,714.54	61.81
Expenditures							
Dept 751 - PARKS							
208-751-701.000	SALARY & WAGES-FULL TIME	116,991.00	57,927.31	9,427.78		59,063.69	49.51
208-751-702.000	SALARY & WAGES-PART TIME	113,550.00	51,524.01	105.00		62,025.99	45.38
208-751-715.000	SOCIAL SECURITY	17,806.00	8,357.58	726.26		9,448.42	46.94
208-751-716.000	HEALTH INSURANCE	52,450.00	24,268.97	4,140.19		28,181.03	46.27
208-751-717.000	LIFE INSURANCE	325.00	175.80	29.71		149.20	54.09
208-751-718.000	RETIREMENT SYSTEM	66,175.00	35,248.22	5,534.14		30,926.78	53.27
208-751-719.000	UNEMPLOYMENT COMPENSATION	59.00	27.40	0.00		31.60	46.44
208-751-720.000	WORKER'S COMPENSATION	2,500.00	1,387.24	101.90		1,112.76	55.49
208-751-727.000	OFFICE SUPPLIES	300.00	156.82	13.33		143.18	52.27
208-751-728.000	POSTAGE	100.00	7.30	0.00		92.70	7.30
208-751-741.000	UNIFORMS	1,300.00	1,038.43	451.99		261.57	79.88
208-751-782.000	MATERIAL AND SUPPLIES	26,000.00	9,033.25	509.36		16,966.75	34.74
208-751-827.000	MEMBERSHIPS & SUBSCRIPTION	450.00	500.00	40.00		(50.00)	111.11
208-751-830.000	CONFERENCES AND WORKSHOPS	300.00	65.00	0.00		235.00	21.67
208-751-874.000	RETIREE HEALTH INSURANCE	16,332.00	16,332.00	0.00		0.00	100.00
208-751-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00		0.00	100.00
208-751-874.200	RETIREE HEALTH HSP EMPLR MATCH	1,272.00	1,323.04	1,323.04		(51.04)	104.01
208-751-900.000	ADVERTISING	400.00	0.00	0.00		400.00	0.00
208-751-901.000	PRINTING	150.00	0.00	0.00		150.00	0.00
208-751-920.000	ELECTRIC	10,000.00	4,061.49	855.58		5,938.51	40.61
208-751-921.000	GAS	1,500.00	172.09	79.53		1,327.91	11.47
208-751-922.000	TELEPHONE	720.00	360.00	60.00		360.00	50.00
208-751-923.000	WATER AND SEWER	3,700.00	2,367.19	182.09		1,332.81	63.98
208-751-930.000	BUILDING & GROUNDS MAINTENANCE	10,000.00	10,465.97	200.00		(465.97)	104.66
208-751-941.000	EQUIPMENT RENTAL-CITY	122,855.00	61,427.52	10,237.92		61,427.48	50.00
208-751-942.000	EQUIPMENT RENTAL-OTHER	9,500.00	3,370.00	790.00		6,130.00	35.47
208-751-943.000	EQUIPMENT RENTAL - PHONE	1,371.00	1,081.50	840.25		289.50	78.88
208-751-945.000	EQUIPMENT RENTAL-COMPUTER	4,414.00	2,206.98	367.83		2,207.02	50.00
208-751-960.000	OTHER MISCELLANEOUS EXPENSE	1,000.00	930.47	5.00		69.53	93.05

PERIOD ENDING 12/31/2024

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	BALANCE	% BDGT USED
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 208 - PARK FUND						
Expenditures						
208-751-969.000	LIABILITY INSURANCE	1,019.00	1,228.26	0.00	(209.26)	120.54
208-751-969.100	PROPERTY INSURANCE	2,800.00	3,179.30	0.00	(379.30)	113.55
208-751-969.400	EQUIPMENT INSURANCE	320.00	308.22	0.00	11.78	96.32
208-751-974.000	LAND IMPROVEMENTS	991,026.00	535,238.46	17,801.25	455,787.54	54.01
208-751-975.000	BUILDINGS	20,000.00	0.00	0.00	20,000.00	0.00
208-751-976.000	MACHINERY & EQUIPMENT	19,332.00	17,244.00	0.00	2,088.00	89.20
Total Dept 751 - PARKS		1,616,517.00	851,513.82	53,822.15	765,003.18	52.68
Dept 754 - DOG PARK						
208-754-960.000	OTHER MISCELLANEOUS EXPENSE	100.00	0.00	0.00	100.00	0.00
Total Dept 754 - DOG PARK		100.00	0.00	0.00	100.00	0.00
Dept 755 - OAKDALE						
208-755-701.000	SALARY & WAGES-FULL TIME	5,346.00	2,624.74	425.80	2,721.26	49.10
208-755-702.000	SALARY & WAGES-PART TIME	13,000.00	4,877.50	0.00	8,122.50	37.52
208-755-715.000	SOCIAL SECURITY	1,721.00	572.13	32.28	1,148.87	33.24
208-755-716.000	HEALTH INSURANCE	2,303.00	1,103.21	180.11	1,199.79	47.90
208-755-717.000	LIFE INSURANCE	20.00	7.97	1.34	12.03	39.85
208-755-718.000	RETIREMENT SYSTEM	3,224.00	1,730.26	263.93	1,493.74	53.67
208-755-719.000	UNEMPLOYMENT COMPENSATION	6.00	3.30	0.00	2.70	55.00
208-755-720.000	WORKER'S COMPENSATION	250.00	94.62	4.20	155.38	37.85
208-755-782.000	MATERIAL AND SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
208-755-815.000	OTHER CONTRACTUAL SERVICE	4,000.00	0.00	0.00	4,000.00	0.00
208-755-874.200	RETIREE HEALTH HSP EMPLR MATCH	49.00	50.46	50.46	(1.46)	102.98
208-755-930.000	BUILDING & GROUNDS MAINTENANCE	15,400.00	9,236.00	425.00	6,164.00	59.97
208-755-969.000	LIABILITY INSURANCE	600.00	718.69	0.00	(118.69)	119.78
208-755-974.000	LAND IMPROVEMENTS	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 755 - OAKDALE		56,919.00	21,018.88	1,383.12	35,900.12	36.93
Dept 756 - COMMUNITY CENTER						
208-756-701.000	SALARY & WAGES-FULL TIME	189,028.00	89,111.93	14,694.51	99,916.07	47.14
208-756-702.000	SALARY & WAGES-PART TIME	300,000.00	141,158.55	26,658.59	158,841.45	47.05
208-756-715.000	SOCIAL SECURITY	43,295.00	17,638.34	3,171.72	25,656.66	40.74
208-756-716.000	HEALTH INSURANCE	75,306.00	35,748.95	5,837.21	39,557.05	47.47
208-756-717.000	LIFE INSURANCE	550.00	273.94	46.30	276.06	49.81
208-756-718.000	RETIREMENT SYSTEM	94,547.00	50,197.43	7,711.41	44,349.57	53.09
208-756-719.000	UNEMPLOYMENT COMPENSATION	167.00	52.51	7.05	114.49	31.44
208-756-720.000	WORKER'S COMPENSATION	4,500.00	1,141.59	185.14	3,358.41	25.37
208-756-727.000	OFFICE SUPPLIES	2,000.00	484.34	95.33	1,515.66	24.22
208-756-728.000	POSTAGE	400.00	188.99	31.75	211.01	47.25
208-756-741.000	UNIFORMS	2,000.00	94.60	0.00	1,905.40	4.73
208-756-782.000	MATERIAL AND SUPPLIES	43,000.00	25,591.83	3,463.17	17,408.17	59.52
208-756-784.000	PURCHASE-SALEABLE ITEMS	750.00	159.26	0.00	590.74	21.23
208-756-802.000	AUDITING	1,675.00	2,100.00	0.00	(425.00)	125.37
208-756-815.000	OTHER CONTRACTUAL SERVICE	3,000.00	473.70	16.00	2,526.30	15.79
208-756-817.000	BANK CHARGES	3,000.00	1,265.88	298.79	1,734.12	42.20
208-756-827.000	MEMBERSHIPS & SUBSCRIPTION	1,000.00	690.00	0.00	310.00	69.00
208-756-830.000	CONFERENCES AND WORKSHOPS	3,500.00	404.00	404.00	3,096.00	11.54
208-756-860.000	AUTO EXPENSE	4,700.00	1,985.57	350.00	2,714.43	42.25
208-756-874.000	RETIREE HEALTH INSURANCE	56,992.00	56,992.00	0.00	0.00	100.00

PERIOD ENDING 12/31/2024

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE		
Fund 208 - PARK FUND									
Expenditures									
208-756-874.100	RETIREE DRUG CARD REIMBURSE		200.00	200.00		0.00		0.00	100.00
208-756-874.200	RETIREE HEALTH HSP EMPLR MATCH		4,264.00	3,935.00		3,935.00		329.00	92.28
208-756-900.000	ADVERTISING		10,000.00	3,319.50		1,119.75		6,680.50	33.20
208-756-901.000	PRINTING		600.00	0.00		0.00		600.00	0.00
208-756-920.000	ELECTRIC		142,000.00	61,455.22		9,683.79		80,544.78	43.28
208-756-921.000	GAS		77,000.00	26,461.05		6,258.21		50,538.95	34.37
208-756-922.000	TELEPHONE		1,080.00	540.00		90.00		540.00	50.00
208-756-923.000	WATER AND SEWER		40,170.00	13,688.90		1,903.07		26,481.10	34.08
208-756-930.000	BUILDING & GROUNDS MAINTENANCE		55,000.00	27,256.14		218.95		27,743.86	49.56
208-756-934.000	EQUIPMENT MAINT-COMPUTER		8,000.00	4,350.00		0.00		3,650.00	54.38
208-756-934.100	EQUIPMENT MAINT-OTHER		30,000.00	6,335.55		1,488.40		23,664.45	21.12
208-756-941.000	EQUIPMENT RENTAL-CITY		2,191.00	1,095.48		182.58		1,095.52	50.00
208-756-942.000	EQUIPMENT RENTAL-OTHER		500.00	620.00		120.00		(120.00)	124.00
208-756-943.000	EQUIPMENT RENTAL - PHONE		4,800.00	3,786.00		2,941.00		1,014.00	78.88
208-756-945.000	EQUIPMENT RENTAL-COMPUTER		11,280.00	5,640.00		940.00		5,640.00	50.00
208-756-960.000	OTHER MISCELLANEOUS EXPENSE		4,700.00	1,036.55		162.00		3,663.45	22.05
208-756-969.000	LIABILITY INSURANCE		920.00	1,190.29		0.00		(270.29)	129.38
208-756-969.100	PROPERTY INSURANCE		18,000.00	21,007.44		0.00		(3,007.44)	116.71
208-756-969.400	EQUIPMENT INSURANCE		330.00	317.56		0.00		12.44	96.23
208-756-974.000	LAND IMPROVEMENTS		22,000.00	19,428.72		617.00		2,571.28	88.31
208-756-975.000	BUILDINGS		207,000.00	116,896.70		33,049.10		90,103.30	56.47
208-756-976.000	MACHINERY & EQUIPMENT		45,000.00	44,536.50		12,588.10		463.50	98.97
208-756-976.999	MACHINERY & EQUIPMENT NON-CIP		5,000.00	0.00		0.00		5,000.00	0.00
Total Dept 756 - COMMUNITY CENTER			1,519,445.00	788,850.01		138,267.92		730,594.99	51.92
Dept 757 - RECREATION									
208-757-701.000	SALARY & WAGES-FULL TIME		67,352.00	31,249.77		5,045.24		36,102.23	46.40
208-757-702.000	SALARY & WAGES-PART TIME		70,000.00	40,769.84		1,520.00		29,230.16	58.24
208-757-702.100	SALARY & WAGES-PART TIME-CONTR		11,000.00	1,954.00		0.00		9,046.00	17.76
208-757-715.000	SOCIAL SECURITY		10,558.00	5,488.07		498.66		5,069.93	51.98
208-757-716.000	HEALTH INSURANCE		25,554.00	11,260.73		1,847.84		14,293.27	44.07
208-757-717.000	LIFE INSURANCE		250.00	94.73		15.89		155.27	37.89
208-757-718.000	RETIREMENT SYSTEM		51,259.00	24,849.97		3,830.00		26,409.03	48.48
208-757-719.000	UNEMPLOYMENT COMPENSATION		69.00	25.27		0.58		43.73	36.62
208-757-720.000	WORKER'S COMPENSATION		2,500.00	350.95		16.57		2,149.05	14.04
208-757-727.000	OFFICE SUPPLIES		1,000.00	274.53		60.00		725.47	27.45
208-757-728.000	POSTAGE		225.00	32.85		0.00		192.15	14.60
208-757-782.000	MATERIAL AND SUPPLIES		28,000.00	7,188.37		923.81		20,811.63	25.67
208-757-802.000	AUDITING		1,675.00	2,100.00		0.00		(425.00)	125.37
208-757-815.000	OTHER CONTRACTUAL SERVICE		7,000.00	655.90		0.00		6,344.10	9.37
208-757-830.000	CONFERENCES AND WORKSHOPS		150.00	0.00		0.00		150.00	0.00
208-757-874.200	RETIREE HEALTH HSP EMPLR MATCH		617.00	580.76		580.76		36.24	94.13
208-757-900.000	ADVERTISING		3,500.00	1,106.50		373.25		2,393.50	31.61
208-757-901.000	PRINTING		150.00	0.00		0.00		150.00	0.00
208-757-934.000	EQUIPMENT MAINT-COMPUTER		3,500.00	1,450.00		0.00		2,050.00	41.43
208-757-943.000	EQUIPMENT RENTAL - PHONE		4,114.00	3,244.98		2,520.83		869.02	78.88
208-757-945.000	EQUIPMENT RENTAL-COMPUTER		5,640.00	2,820.00		470.00		2,820.00	50.00
208-757-960.000	OTHER MISCELLANEOUS EXPENSE		15,000.00	11,780.67		417.00		3,219.33	78.54
208-757-969.000	LIABILITY INSURANCE		1,027.00	1,236.00		0.00		(209.00)	120.35
208-757-969.400	EQUIPMENT INSURANCE		325.00	308.22		0.00		16.78	94.84
Total Dept 757 - RECREATION			310,465.00	148,822.11		18,120.43		161,642.89	47.94

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	% BDGT
Fund 208 - PARK FUND						
Expenditures						
Dept 758 - RV PARK						
208-758-701.000	SALARY & WAGES-FULL TIME	8,981.00	4,369.95	710.80	4,611.05	48.66
208-758-715.000	SOCIAL SECURITY	709.00	330.79	53.78	378.21	46.66
208-758-716.000	HEALTH INSURANCE	3,919.00	1,715.05	302.91	2,203.95	43.76
208-758-717.000	LIFE INSURANCE	25.00	13.28	2.24	11.72	53.12
208-758-718.000	RETIREMENT SYSTEM	5,178.00	2,645.96	416.35	2,532.04	51.10
208-758-719.000	UNEMPLOYMENT COMPENSATION	1.00	0.00	0.00	1.00	0.00
208-758-720.000	WORKER'S COMPENSATION	100.00	37.23	5.85	62.77	37.23
208-758-782.000	MATERIAL AND SUPPLIES	2,000.00	271.68	0.00	1,728.32	13.58
208-758-815.000	OTHER CONTRACTUAL SERVICE	600.00	0.00	0.00	600.00	0.00
208-758-874.200	RETIREE HEALTH HSP EMPLR MATCH	97.00	93.59	93.59	3.41	96.48
208-758-920.000	ELECTRIC	11,400.00	6,733.94	162.87	4,666.06	59.07
208-758-921.000	GAS	2,000.00	0.00	0.00	2,000.00	0.00
208-758-923.000	WATER AND SEWER	3,605.00	4,392.49	520.87	(787.49)	121.84
208-758-930.000	BUILDING & GROUNDS MAINTENANCE	1,000.00	830.00	100.00	170.00	83.00
208-758-941.000	EQUIPMENT RENTAL-CITY	1,427.00	713.52	118.92	713.48	50.00
208-758-943.000	EQUIPMENT RENTAL - PHONE	686.00	541.02	420.17	144.98	78.87
208-758-945.000	EQUIPMENT RENTAL-COMPUTER	736.00	367.98	61.33	368.02	50.00
208-758-960.000	OTHER MISCELLANEOUS EXPENSE	1,000.00	146.00	0.00	854.00	14.60
208-758-969.100	PROPERTY INSURANCE	30.00	27.56	0.00	2.44	91.87
Total Dept 758 - RV PARK		43,494.00	23,230.04	2,969.68	20,263.96	53.41
Dept 771 - TRAIN DEPOT						
208-771-701.000	SALARY & WAGES-FULL TIME	6,515.00	3,154.13	509.87	3,360.87	48.41
208-771-715.000	SOCIAL SECURITY	520.00	239.49	38.69	280.51	46.06
208-771-716.000	HEALTH INSURANCE	2,682.00	1,278.39	206.55	1,403.61	47.67
208-771-717.000	LIFE INSURANCE	30.00	9.53	1.60	20.47	31.77
208-771-718.000	RETIREMENT SYSTEM	4,192.00	2,190.16	332.00	2,001.84	52.25
208-771-720.000	WORKER'S COMPENSATION	100.00	28.74	4.35	71.26	28.74
208-771-782.000	MATERIAL AND SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
208-771-815.000	OTHER CONTRACTUAL SERVICE	400.00	134.00	0.00	266.00	33.50
208-771-874.200	RETIREE HEALTH HSP EMPLR MATCH	49.00	50.46	50.46	(1.46)	102.98
208-771-920.000	ELECTRIC	900.00	323.37	81.67	576.63	35.93
208-771-921.000	GAS	1,545.00	174.16	88.05	1,370.84	11.27
208-771-923.000	WATER AND SEWER	525.00	209.54	36.73	315.46	39.91
208-771-930.000	BUILDING & GROUNDS MAINTENANCE	300.00	0.00	0.00	300.00	0.00
208-771-945.000	EQUIPMENT RENTAL-COMPUTER	736.00	367.98	61.33	368.02	50.00
208-771-960.000	OTHER MISCELLANEOUS EXPENSE	500.00	42.50	0.00	457.50	8.50
208-771-969.100	PROPERTY INSURANCE	270.00	289.11	0.00	(19.11)	107.08
208-771-969.400	EQUIPMENT INSURANCE	25.00	20.59	0.00	4.41	82.36
Total Dept 771 - TRAIN DEPOT		21,289.00	8,512.15	1,411.30	12,776.85	39.98
TOTAL EXPENDITURES		3,568,229.00	1,841,947.01	215,974.60	1,726,281.99	51.62
Fund 208 - PARK FUND:						
TOTAL REVENUES		3,518,882.00	2,175,167.46	187,129.61	1,343,714.54	61.81
TOTAL EXPENDITURES		3,568,229.00	1,841,947.01	215,974.60	1,726,281.99	51.62
NET OF REVENUES & EXPENDITURES		(49,347.00)	333,220.45	(28,844.99)	(382,567.45)	675.26

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED	BUDGET	12/31/2024	MONTH 12/31/2024	INCREASE	(DECREASE)	NORMAL	
Fund 209 - CEMETERY FUND									
Revenues									
Dept 000									
209-000-665.000	INTEREST ON INVESTMENTS		1,200.00	1,291.86		472.81		(91.86)	107.66
209-000-679.000	MISCELLANEOUS REVENUE		0.00	59.77		0.00		(59.77)	100.00
Total Dept 000			1,200.00	1,351.63		472.81		(151.63)	112.64
Dept 567 - CEMETERY									
209-567-633.000	FOUNDATIONS		6,000.00	3,876.80		256.00		2,123.20	64.61
209-567-634.000	GRAVE OPENINGS		18,000.00	10,605.00		2,250.00		7,395.00	58.92
209-567-643.000	SALE OF BURIAL RIGHTS		15,000.00	12,230.00		1,360.00		2,770.00	81.53
Total Dept 567 - CEMETERY			39,000.00	26,711.80		3,866.00		12,288.20	68.49
Dept 964 - TRANSFERS IN									
209-964-699.101	TRANS FROM GENERAL FUND		109,400.00	54,700.02		9,116.67		54,699.98	50.00
Total Dept 964 - TRANSFERS IN			109,400.00	54,700.02		9,116.67		54,699.98	50.00
TOTAL REVENUES			149,600.00	82,763.45		13,455.48		66,836.55	55.32
Expenditures									
Dept 567 - CEMETERY									
209-567-701.000	SALARY & WAGES-FULL TIME		27,464.00	13,653.69		2,217.62		13,810.31	49.71
209-567-702.000	SALARY & WAGES-PART TIME		14,000.00	8,722.50		660.00		5,277.50	62.30
209-567-715.000	SOCIAL SECURITY		4,196.00	1,703.12		218.70		2,492.88	40.59
209-567-716.000	HEALTH INSURANCE		11,872.00	5,317.80		934.04		6,554.20	44.79
209-567-717.000	LIFE INSURANCE		65.00	41.33		6.99		23.67	63.58
209-567-718.000	RETIREMENT SYSTEM		16,386.00	8,904.94		1,391.21		7,481.06	54.34
209-567-719.000	UNEMPLOYMENT COMPENSATION		52.00	2.95		0.00		49.05	5.67
209-567-720.000	WORKER'S COMPENSATION		200.00	273.53		32.67		(73.53)	136.77
209-567-728.000	POSTAGE		30.00	22.44		4.08		7.56	74.80
209-567-782.000	MATERIAL AND SUPPLIES		6,000.00	2,705.73		301.00		3,294.27	45.10
209-567-815.000	OTHER CONTRACTUAL SERVICE		15,000.00	4,800.00		950.00		10,200.00	32.00
209-567-874.000	RETIREE HEALTH INSURANCE		8,128.00	8,128.00		0.00		0.00	100.00
209-567-874.100	RETIREE DRUG CARD REIMBURSE		500.00	500.00		0.00		0.00	100.00
209-567-874.200	RETIREE HEALTH HSP EMPLR MATCH		245.00	252.30		252.30		(7.30)	102.98
209-567-920.000	ELECTRIC		700.00	287.91		68.15		412.09	41.13
209-567-921.000	GAS		900.00	129.01		60.61		770.99	14.33
209-567-923.000	WATER AND SEWER		500.00	157.77		28.10		342.23	31.55
209-567-930.000	BUILDING & GROUNDS MAINTENANCE		35,000.00	21,660.00		1,154.00		13,340.00	61.89
209-567-934.000	EQUIPMENT MAINT-COMPUTER		790.00	0.00		0.00		790.00	0.00
209-567-941.000	EQUIPMENT RENTAL-CITY		9,089.00	4,544.52		757.42		4,544.48	50.00
209-567-943.000	EQUIPMENT RENTAL - PHONE		686.00	541.02		420.17		144.98	78.87
209-567-960.000	OTHER MISCELLANEOUS EXPENSE		1,000.00	707.94		0.00		292.06	70.79
209-567-969.100	PROPERTY INSURANCE		310.00	334.55		0.00		(24.55)	107.92
209-567-974.000	LAND IMPROVEMENTS		108,300.00	98,900.00		0.00		9,400.00	91.32
Total Dept 567 - CEMETERY			261,413.00	182,291.05		9,457.06		79,121.95	69.73
TOTAL EXPENDITURES			261,413.00	182,291.05		9,457.06		79,121.95	69.73

REVENUE AND EXPENDITURE REPORT FOR LAPEER
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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT
		AMENDED BUDGET	12/31/2024	MONTH	12/31/2024	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)			USED
Fund 209 - CEMETERY FUND								
Fund 209 - CEMETERY FUND:								
TOTAL REVENUES		149,600.00	82,763.45	13,455.48		66,836.55		55.32
TOTAL EXPENDITURES		261,413.00	182,291.05	9,457.06		79,121.95		69.73
NET OF REVENUES & EXPENDITURES		(111,813.00)	(99,527.60)	3,998.42		(12,285.40)		89.01

REVENUE AND EXPENDITURE REPORT FOR LAPEER
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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2024	MONTH	12/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 230 - YOUTH MINI-GRANT FUND							
Revenues							
Dept 000							
230-000-665.000	INTEREST ON INVESTMENTS	10.00	16.25		4.97	(6.25)	162.50
Total Dept 000		10.00	16.25		4.97	(6.25)	162.50
TOTAL REVENUES		10.00	16.25		4.97	(6.25)	162.50
Fund 230 - YOUTH MINI-GRANT FUND:							
TOTAL REVENUES		10.00	16.25		4.97	(6.25)	162.50
TOTAL EXPENDITURES		0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		10.00	16.25		4.97	(6.25)	162.50

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 249 - BUILDING DEPARTMENT FUND							
Revenues							
Dept 000							
249-000-665.000	INTEREST ON INVESTMENTS	7,000.00	4,503.67	1,791.19		2,496.33	64.34
Total Dept 000		7,000.00	4,503.67	1,791.19		2,496.33	64.34
Dept 371 - BUILDING INSPECTIONS							
249-371-491.000	BUILDING PERMITS	125,000.00	85,802.00	4,705.00		39,198.00	68.64
249-371-491.200	ELECTRICAL PERMITS	60,000.00	24,269.00	7,069.00		35,731.00	40.45
249-371-491.300	MECHANICAL PERMITS	75,000.00	25,903.60	2,386.00		49,096.40	34.54
249-371-491.400	PLUMBING PERMITS	25,000.00	14,048.00	995.00		10,952.00	56.19
249-371-491.700	LICENSE REGISTRATION	3,000.00	1,965.00	435.00		1,035.00	65.50
249-371-491.800	RENTAL CERTIFICATES	60,000.00	46,049.50	13,400.00		13,950.50	76.75
249-371-492.000	ROW PERMITS	15,000.00	6,437.40	648.60		8,562.60	42.92
249-371-626.371	ARCHIVING FEE	500.00	395.00	0.00		105.00	79.00
249-371-679.000	MISCELLANEOUS REVENUE	0.00	27.34	0.00		(27.34)	100.00
Total Dept 371 - BUILDING INSPECTIONS		363,500.00	204,896.84	29,638.60		158,603.16	56.37
TOTAL REVENUES		370,500.00	209,400.51	31,429.79		161,099.49	56.52
Expenditures							
Dept 371 - BUILDING INSPECTIONS							
249-371-701.000	SALARY & WAGES-FULL TIME	173,159.00	79,128.59	13,222.99		94,030.41	45.70
249-371-715.000	SOCIAL SECURITY	13,266.00	5,909.75	983.10		7,356.25	44.55
249-371-716.000	HEALTH INSURANCE	63,000.00	28,031.41	4,546.42		34,968.59	44.49
249-371-717.000	LIFE INSURANCE	500.00	248.45	41.54		251.55	49.69
249-371-718.000	RETIREMENT SYSTEM	74,434.00	37,396.05	5,794.81		37,037.95	50.24
249-371-719.000	UNEMPLOYMENT COMPENSATION	14.00	5.70	0.00		8.30	40.71
249-371-720.000	WORKER'S COMPENSATION	500.00	163.16	25.71		336.84	32.63
249-371-727.000	OFFICE SUPPLIES	2,750.00	183.30	0.00		2,566.70	6.67
249-371-728.000	POSTAGE	1,300.00	546.31	82.29		753.69	42.02
249-371-741.000	UNIFORMS	1,000.00	469.15	0.00		530.85	46.92
249-371-802.000	AUDITING	700.00	700.00	0.00		0.00	100.00
249-371-815.000	OTHER CONTRACTUAL SERVICE	110,000.00	38,833.36	6,810.16		71,166.64	35.30
249-371-825.000	ADMINISTRATION FEE	37,553.00	18,776.52	3,129.42		18,776.48	50.00
249-371-826.000	LEGAL FEES	12,500.00	6,250.02	1,041.67		6,249.98	50.00
249-371-827.000	MEMBERSHIPS & SUBSCRIPTION	500.00	200.00	200.00		300.00	40.00
249-371-830.000	CONFERENCES AND WORKSHOPS	2,500.00	710.18	0.00		1,789.82	28.41
249-371-860.000	AUTO EXPENSE	0.00	350.00	0.00		(350.00)	100.00
249-371-874.200	RETIREE HEALTH HSP EMPLR MATCH	5,189.00	3,798.35	3,798.35		1,390.65	73.20
249-371-901.000	PRINTING	700.00	368.00	239.00		332.00	52.57
249-371-920.000	ELECTRIC	675.00	251.77	40.54		423.23	37.30
249-371-921.000	GAS	725.00	120.53	53.02		604.47	16.62
249-371-922.000	TELEPHONE	1,250.00	515.31	103.14		734.69	41.22
249-371-923.000	WATER AND SEWER	375.00	130.14	22.92		244.86	34.70
249-371-930.000	BUILDING & GROUNDS MAINTENANCE	2,700.00	0.00	0.00		2,700.00	0.00
249-371-941.000	EQUIPMENT RENTAL-CITY	5,555.00	2,777.52	462.92		2,777.48	50.00
249-371-943.000	EQUIPMENT RENTAL - PHONE	3,429.00	2,704.50	2,100.75		724.50	78.87
249-371-945.000	EQUIPMENT RENTAL-COMPUTER	8,092.00	4,045.98	674.33		4,046.02	50.00
249-371-960.000	OTHER MISCELLANEOUS EXPENSE	1,000.00	701.47	0.00		298.53	70.15
249-371-969.000	LIABILITY INSURANCE	2,150.00	2,150.00	0.00		0.00	100.00
249-371-969.100	PROPERTY INSURANCE	85.00	86.74	0.00		(1.74)	102.05
249-371-976.000	MACHINERY & EQUIPMENT	0.00	6,040.00	3,320.00		(6,040.00)	100.00

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 249 - BUILDING DEPARTMENT FUND								
Expenditures								
249-371-976.999	MACHINERY & EQUIPMENT NON-CIP	0.00	441.97	441.97		(441.97)		100.00
Total Dept 371 - BUILDING INSPECTIONS		525,601.00	242,034.23	47,135.05		283,566.77		46.05
TOTAL EXPENDITURES		525,601.00	242,034.23	47,135.05		283,566.77		46.05
Fund 249 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		370,500.00	209,400.51	31,429.79		161,099.49		56.52
TOTAL EXPENDITURES		525,601.00	242,034.23	47,135.05		283,566.77		46.05
NET OF REVENUES & EXPENDITURES		(155,101.00)	(32,633.72)	(15,705.26)		(122,467.28)		21.04

REVENUE AND EXPENDITURE REPORT FOR LAPEER
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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	12/31/2024	MONTH	12/31/2024	NORMAL	(ABNORMAL)	
Fund 265 - DRUG LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
265-000-665.000	INTEREST ON INVESTMENTS	600.00	831.56		243.52		(231.56)	138.59
Total Dept 000		600.00	831.56		243.52		(231.56)	138.59
TOTAL REVENUES		600.00	831.56		243.52		(231.56)	138.59
Fund 265 - DRUG LAW ENFORCEMENT FUND:								
TOTAL REVENUES		600.00	831.56		243.52		(231.56)	138.59
TOTAL EXPENDITURES		0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		600.00	831.56		243.52		(231.56)	138.59

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 287 - HOUSING RESOURCE FUND						
Revenues						
Dept 000						
287-000-665.000	INTEREST ON INVESTMENTS	500.00	441.59	0.00	58.41	88.32
Total Dept 000		500.00	441.59	0.00	58.41	88.32
Dept 690 - HOUSING IMPROVEMENT						
287-690-524.000	MSHDA - GRANTS FEDERAL	300,000.00	84,285.00	0.00	215,715.00	28.10
287-690-524.001	MSHDA ADMIN - FEDERAL	11,000.00	10,388.19	0.00	611.81	94.44
287-690-540.000	MSHDA-NEP STATE GRANT	45,000.00	28,948.00	0.00	16,052.00	64.33
287-690-540.001	MSHDA-NEP GRANT ADMIN	3,500.00	6,650.00	0.00	(3,150.00)	190.00
287-690-674.000	OWNERS CONTRIBUTION	55,000.00	1,383.00	0.00	53,617.00	2.51
Total Dept 690 - HOUSING IMPROVEMENT		414,500.00	131,654.19	0.00	282,845.81	31.76
TOTAL REVENUES		415,000.00	132,095.78	0.00	282,904.22	31.83
Expenditures						
Dept 690 - HOUSING IMPROVEMENT						
287-690-813.000	GRANT ADMINISTRATION	1,000.00	188.80	0.00	811.20	18.88
287-690-813.100	RENTAL REHABILITATION	100,000.00	36,497.00	0.00	63,503.00	36.50
287-690-813.200	HOMEOWNER REHABILITATION	300,000.00	137,347.00	45,806.00	162,653.00	45.78
Total Dept 690 - HOUSING IMPROVEMENT		401,000.00	174,032.80	45,806.00	226,967.20	43.40
Dept 966 - TRANSFERS OUT						
287-966-995.101	TRANS TO GENERAL FUND	13,500.00	12,750.00	2,125.00	750.00	94.44
Total Dept 966 - TRANSFERS OUT		13,500.00	12,750.00	2,125.00	750.00	94.44
TOTAL EXPENDITURES		414,500.00	186,782.80	47,931.00	227,717.20	45.06
Fund 287 - HOUSING RESOURCE FUND:						
TOTAL REVENUES		415,000.00	132,095.78	0.00	282,904.22	31.83
TOTAL EXPENDITURES		414,500.00	186,782.80	47,931.00	227,717.20	45.06
NET OF REVENUES & EXPENDITURES		500.00	(54,687.02)	(47,931.00)	55,187.02	0.937.40

REVENUE AND EXPENDITURE REPORT FOR LAPEER
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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 301 - GENERAL DEBT SERVICE								
Revenues								
Dept 964 - TRANSFERS IN								
301-964-699.202	TRANS FROM MAJOR STREET FUND	265,345.00	258,346.08	0.00		6,998.92	97.36	
301-964-699.203	TRANS FROM LOCAL STREET FUND	44,511.00	43,644.13	0.00		866.87	98.05	
301-964-699.590	TRANS FROM WASTEWATER FUND	37,243.00	31,377.17	0.00		5,865.83	84.25	
301-964-699.591	TRANS FROM WATER FUND	53,100.00	44,408.87	0.00		8,691.13	83.63	
Total Dept 964 - TRANSFERS IN		400,199.00	377,776.25	0.00		22,422.75	94.40	
TOTAL REVENUES		400,199.00	377,776.25	0.00		22,422.75	94.40	
Expenditures								
Dept 906 - DEBT SERVICE								
301-906-991.100	PRINCIPAL-2017 GO	180,000.00	180,000.00	0.00		0.00	100.00	
301-906-991.300	PRINCIPAL-2015 GO	170,000.00	170,000.00	0.00		0.00	100.00	
301-906-993.100	INTEREST-2017 GO	14,410.00	8,195.00	0.00		6,215.00	56.87	
301-906-993.300	INTEREST-2015 GO	34,963.00	18,756.25	0.00		16,206.75	53.65	
301-906-994.300	PAYING AGENT FEES-2015 GO	825.00	825.00	0.00		0.00	100.00	
Total Dept 906 - DEBT SERVICE		400,198.00	377,776.25	0.00		22,421.75	94.40	
TOTAL EXPENDITURES		400,198.00	377,776.25	0.00		22,421.75	94.40	
Fund 301 - GENERAL DEBT SERVICE:								
TOTAL REVENUES		400,199.00	377,776.25	0.00		22,422.75	94.40	
TOTAL EXPENDITURES		400,198.00	377,776.25	0.00		22,421.75	94.40	
NET OF REVENUES & EXPENDITURES		1.00	0.00	0.00		1.00	0.00	

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 402 - FIRE EQUIPMENT FUND						
Revenues						
Dept 000						
402-000-665.000	INTEREST ON INVESTMENTS	0.00	1,474.92	733.77	(1,474.92)	100.00
Total Dept 000		0.00	1,474.92	733.77	(1,474.92)	100.00
Dept 931 - CONTRIB FROM COMPONENT UNITS						
402-931-584.250	CONTRIB FROM LDFA	300,000.00	300,000.00	0.00	0.00	100.00
Total Dept 931 - CONTRIB FROM COMPONENT UNITS		300,000.00	300,000.00	0.00	0.00	100.00
Dept 964 - TRANSFERS IN						
402-964-699.101	TRANS FROM GENERAL FUND	200,000.00	100,000.02	16,666.67	99,999.98	50.00
Total Dept 964 - TRANSFERS IN		200,000.00	100,000.02	16,666.67	99,999.98	50.00
TOTAL REVENUES		500,000.00	401,474.94	17,400.44	98,525.06	80.29
Fund 402 - FIRE EQUIPMENT FUND:						
TOTAL REVENUES		500,000.00	401,474.94	17,400.44	98,525.06	80.29
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		500,000.00	401,474.94	17,400.44	98,525.06	80.29

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 403 - CAPITAL IMPROVEMENT FUND						
Revenues						
Dept 000						
403-000-528.000	FEDERAL GRANTS	0.00	82,360.76	0.00	(82,360.76)	100.00
403-000-665.000	INTEREST ON INVESTMENTS	5,000.00	15,338.87	5,291.32	(10,338.87)	306.78
403-000-676.000	REIMBURSEMENTS	0.00	4,700.00	0.00	(4,700.00)	100.00
403-000-697.010	MISCELLANEOUS REVENUE	50,000.00	597,571.05	0.00	(547,571.05)	1,195.14
Total Dept 000		55,000.00	699,970.68	5,291.32	(644,970.68)	1,272.67
Dept 444 - SIDEWALKS						
403-444-629.000	SIDEWALK INSTALLATION	0.00	362.50	0.00	(362.50)	100.00
Total Dept 444 - SIDEWALKS		0.00	362.50	0.00	(362.50)	100.00
Dept 931 - CONTRIB FROM COMPONENT UNITS						
403-931-584.233	CONTRIB FROM TIFA 3	113,200.00	0.00	0.00	113,200.00	0.00
Total Dept 931 - CONTRIB FROM COMPONENT UNITS		113,200.00	0.00	0.00	113,200.00	0.00
Dept 964 - TRANSFERS IN						
403-964-699.101	TRANS FROM GENERAL FUND	425,993.00	212,996.52	35,499.42	212,996.48	50.00
Total Dept 964 - TRANSFERS IN		425,993.00	212,996.52	35,499.42	212,996.48	50.00
TOTAL REVENUES		594,193.00	913,329.70	40,790.74	(319,136.70)	153.71
Expenditures						
Dept 265 - CITY HALL BLDG MAINTENANCE						
403-265-976.000	MACHINERY & EQUIPMENT	15,000.00	14,104.97	0.00	895.03	94.03
Total Dept 265 - CITY HALL BLDG MAINTENANCE		15,000.00	14,104.97	0.00	895.03	94.03
Dept 301 - POLICE DEPARTMENT						
403-301-975.000	BUILDINGS	113,200.00	34,675.00	0.00	78,525.00	30.63
403-301-976.000	MACHINERY & EQUIPMENT	22,500.00	6,461.99	3,807.45	16,038.01	28.72
Total Dept 301 - POLICE DEPARTMENT		135,700.00	41,136.99	3,807.45	94,563.01	30.31
Dept 336 - FIRE DEPARTMENT						
403-336-976.000	MACHINERY & EQUIPMENT	1,211,021.00	14,981.26	0.00	1,196,039.74	1.24
Total Dept 336 - FIRE DEPARTMENT		1,211,021.00	14,981.26	0.00	1,196,039.74	1.24
Dept 444 - SIDEWALKS						
403-444-974.000	LAND IMPROVEMENTS	50,000.00	2,388.56	0.00	47,611.44	4.78
Total Dept 444 - SIDEWALKS		50,000.00	2,388.56	0.00	47,611.44	4.78

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 403 - CAPITAL IMPROVEMENT FUND								
Expenditures								
Dept 721 - PLANNING DEPARTMENT								
403-721-974.000	LAND IMPROVEMENTS	389,000.00	195,715.50	14,327.00		193,284.50	50.31	
Total Dept 721 - PLANNING DEPARTMENT		389,000.00	195,715.50	14,327.00		193,284.50	50.31	
Dept 972 - CONTRIB TO COMPONENT UNITS								
403-972-959.248	CONTRIB TO DDA	10,000.00	13,076.00	0.00		(3,076.00)	130.76	
Total Dept 972 - CONTRIB TO COMPONENT UNITS		10,000.00	13,076.00	0.00		(3,076.00)	130.76	
TOTAL EXPENDITURES		1,810,721.00	281,403.28	18,134.45		1,529,317.72	15.54	
Fund 403 - CAPITAL IMPROVEMENT FUND:								
TOTAL REVENUES		594,193.00	913,329.70	40,790.74		(319,136.70)	153.71	
TOTAL EXPENDITURES		1,810,721.00	281,403.28	18,134.45		1,529,317.72	15.54	
NET OF REVENUES & EXPENDITURES		(1,216,528.00)	631,926.42	22,656.29		(1,848,454.42)	51.95	

REVENUE AND EXPENDITURE REPORT FOR LAPEER
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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)			
Fund 450 - LAND ACQUISITION FUND								
Revenues								
Dept 000								
450-000-665.000	INTEREST ON INVESTMENTS	5,000.00	6,916.14	3,141.12		(1,916.14)	138.32	
450-000-671.000	LEASE AGREEMENTS	115,140.00	115,140.00	115,140.00		0.00	100.00	
Total Dept 000		120,140.00	122,056.14	118,281.12		(1,916.14)	101.59	
TOTAL REVENUES		120,140.00	122,056.14	118,281.12		(1,916.14)	101.59	
Expenditures								
Dept 101 - CITY COMMISSION								
450-101-960.000	OTHER MISCELLANEOUS EXPENSE	40,000.00	35,355.18	20,510.80		4,644.82	88.39	
Total Dept 101 - CITY COMMISSION		40,000.00	35,355.18	20,510.80		4,644.82	88.39	
Dept 966 - TRANSFERS OUT								
450-966-995.590	TRANS TO WASTEWATER	103,941.00	51,970.50	8,661.75		51,970.50	50.00	
Total Dept 966 - TRANSFERS OUT		103,941.00	51,970.50	8,661.75		51,970.50	50.00	
TOTAL EXPENDITURES		143,941.00	87,325.68	29,172.55		56,615.32	60.67	
Fund 450 - LAND ACQUISITION FUND:								
TOTAL REVENUES		120,140.00	122,056.14	118,281.12		(1,916.14)	101.59	
TOTAL EXPENDITURES		143,941.00	87,325.68	29,172.55		56,615.32	60.67	
NET OF REVENUES & EXPENDITURES		(23,801.00)	34,730.46	89,108.57		(58,531.46)	145.92	

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 506 - PARKING FUND							
Revenues							
Dept 000							
506-000-665.000	INTEREST ON INVESTMENTS	3,500.00	3,255.77	1,409.80		244.23	93.02
Total Dept 000		3,500.00	3,255.77	1,409.80		244.23	93.02
Dept 535 - PARKING							
506-535-659.000	PARKING VIOLATION FINES	500.00	0.00	0.00		500.00	0.00
Total Dept 535 - PARKING		500.00	0.00	0.00		500.00	0.00
Dept 931 - CONTRIB FROM COMPONENT UNITS							
506-931-584.248	CONTRIB FROM DDA	12,233.00	12,334.56	0.00		(101.56)	100.83
Total Dept 931 - CONTRIB FROM COMPONENT UNITS		12,233.00	12,334.56	0.00		(101.56)	100.83
TOTAL REVENUES		16,233.00	15,590.33	1,409.80		642.67	96.04
Expenditures							
Dept 534 - PARKING MAINTENANCE							
506-534-701.000	SALARY & WAGES-FULL TIME	3,255.00	967.90	434.41		2,287.10	29.74
506-534-704.000	OVERTIME-FULL TIME	1,266.00	175.29	175.29		1,090.71	13.85
506-534-715.000	SOCIAL SECURITY	283.00	85.21	45.35		197.79	30.11
506-534-716.000	HEALTH INSURANCE	1,786.00	830.94	23.04		955.06	46.53
506-534-718.000	RETIREMENT SYSTEM	1,505.00	685.79	248.27		819.21	45.57
506-534-720.000	WORKER'S COMPENSATION	20.00	35.75	8.02		(15.75)	178.75
506-534-782.000	MATERIAL AND SUPPLIES	3,000.00	0.00	0.00		3,000.00	0.00
506-534-874.200	RETIREE HEALTH HSP EMPLR MATCH	97.00	398.74	398.74		(301.74)	411.07
506-534-941.000	EQUIPMENT RENTAL-CITY	6,000.00	2,567.87	1,264.60		3,432.13	42.80
Total Dept 534 - PARKING MAINTENANCE		17,212.00	5,747.49	2,597.72		11,464.51	33.39
Dept 535 - PARKING							
506-535-874.000	RETIREE HEALTH INSURANCE	16,255.00	16,255.00	0.00		0.00	100.00
506-535-874.100	RETIREE DRUG CARD REIMBURSE	500.00	500.00	0.00		0.00	100.00
506-535-968.100	DEPRECIATION-LAND IMPROVEMENT	22,671.00	0.00	0.00		22,671.00	0.00
Total Dept 535 - PARKING		39,426.00	16,755.00	0.00		22,671.00	42.50
TOTAL EXPENDITURES		56,638.00	22,502.49	2,597.72		34,135.51	39.73
Fund 506 - PARKING FUND:							
TOTAL REVENUES		16,233.00	15,590.33	1,409.80		642.67	96.04
TOTAL EXPENDITURES		56,638.00	22,502.49	2,597.72		34,135.51	39.73
NET OF REVENUES & EXPENDITURES		(40,405.00)	(6,912.16)	(1,187.92)		(33,492.84)	17.11

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 590 - WASTEWATER FUND						
Revenues						
Dept 000						
590-000-665.000	INTEREST ON INVESTMENTS	50,000.00	60,325.41	26,360.96	(10,325.41)	120.65
590-000-679.000	MISCELLANEOUS REVENUE	31,625.00	676.68	0.00	30,948.32	2.14
590-000-698.000	PROCEEDS - SALE OF BONDS	119,000.00	0.00	0.00	119,000.00	0.00
Total Dept 000		200,625.00	61,002.09	26,360.96	139,622.91	30.41
Dept 555 - WASTEWATER PLANT						
590-555-607.300	TAP IN FEES	110,000.00	92,750.00	4,000.00	17,250.00	84.32
590-555-614.000	IN LIEU OF RESIDENCY FEE	4,500.00	5,026.08	0.00	(526.08)	111.69
590-555-651.000	USER FEES	3,995,000.00	2,018,207.31	318,390.85	1,976,792.69	50.52
590-555-658.000	USER FEE PENALTY	55,000.00	26,179.73	3,823.43	28,820.27	47.60
Total Dept 555 - WASTEWATER PLANT		4,164,500.00	2,142,163.12	326,214.28	2,022,336.88	51.44
Dept 558 - INDUSTRIAL PRETREATMENT PROG						
590-558-607.200	IPP PERMIT	2,250.00	2,250.00	0.00	0.00	100.00
Total Dept 558 - INDUSTRIAL PRETREATMENT PROG		2,250.00	2,250.00	0.00	0.00	100.00
Dept 931 - CONTRIB FROM COMPONENT UNITS						
590-931-584.232	CONTRIB FROM TIFA 2	0.00	31,125.00	0.00	(31,125.00)	100.00
Total Dept 931 - CONTRIB FROM COMPONENT UNITS		0.00	31,125.00	0.00	(31,125.00)	100.00
Dept 964 - TRANSFERS IN						
590-964-699.450	TRANS FROM LAND ACQUISITION	103,941.00	51,970.50	8,661.75	51,970.50	50.00
Total Dept 964 - TRANSFERS IN		103,941.00	51,970.50	8,661.75	51,970.50	50.00
TOTAL REVENUES		4,471,316.00	2,288,510.71	361,236.99	2,182,805.29	51.18
Expenditures						
Dept 555 - WASTEWATER PLANT						
590-555-701.000	SALARY & WAGES-FULL TIME	528,883.00	266,346.24	44,018.77	262,536.76	50.36
590-555-704.000	OVERTIME-FULL TIME	31,658.00	15,099.13	2,673.24	16,558.87	47.69
590-555-715.000	SOCIAL SECURITY	43,261.00	21,237.82	3,512.95	22,023.18	49.09
590-555-716.000	HEALTH INSURANCE	249,020.00	121,465.41	20,940.67	127,554.59	48.78
590-555-717.000	LIFE INSURANCE	1,500.00	775.07	129.66	724.93	51.67
590-555-718.000	RETIREMENT SYSTEM	210,465.00	102,507.43	16,235.50	107,957.57	48.71
590-555-719.000	UNEMPLOYMENT COMPENSATION	45.00	4.57	1.73	40.43	10.16
590-555-720.000	WORKER'S COMPENSATION	3,450.00	1,492.67	230.90	1,957.33	43.27
590-555-727.000	OFFICE SUPPLIES	1,600.00	424.56	364.88	1,175.44	26.54
590-555-728.000	POSTAGE	8,700.00	5,241.17	5,002.04	3,458.83	60.24
590-555-741.000	UNIFORMS	5,000.00	2,197.43	591.43	2,802.57	43.95
590-555-743.000	CHEMICAL-CHLORINE	9,000.00	3,812.25	0.00	5,187.75	42.36
590-555-743.100	CHEMICAL-FERROUS CHLORIDE	88,000.00	21,243.65	10,683.91	66,756.35	24.14
590-555-743.200	CHEMICAL-SODIUM BISULFATE	5,800.00	2,940.00	0.00	2,860.00	50.69
590-555-744.000	TOOLS	3,000.00	1,279.24	173.95	1,720.76	42.64
590-555-757.000	LAB SUPPLIES	8,000.00	3,052.07	618.06	4,947.93	38.15

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 590 - WASTEWATER FUND								
Expenditures								
590-555-757.100	LAB EQUIPMENT	6,000.00		0.00		0.00	6,000.00	0.00
590-555-782.000	MATERIAL AND SUPPLIES	22,000.00		23,122.34		3,342.58	(1,122.34)	105.10
590-555-802.000	AUDITING	6,500.00		6,000.00		0.00	500.00	92.31
590-555-804.000	ENGINEERING	3,000.00		0.00		0.00	3,000.00	0.00
590-555-806.000	PROFESSIONAL LAB SERVICES	14,500.00		4,355.87		0.00	10,144.13	30.04
590-555-811.000	ELECTRICAL MATERIALS & SUPPLIES	5,500.00		934.24		21.46	4,565.76	16.99
590-555-815.000	OTHER CONTRACTUAL SERVICE	135,000.00		71,025.25		3,758.89	63,974.75	52.61
590-555-825.000	ADMINISTRATION FEE	199,608.00		99,804.00		16,634.00	99,804.00	50.00
590-555-830.000	CONFERENCES AND WORKSHOPS	5,000.00		2,040.90		390.00	2,959.10	40.82
590-555-874.000	RETIREE HEALTH INSURANCE	180,887.00		180,887.00		0.00	0.00	100.00
590-555-874.100	RETIREE DRUG CARD REIMBURSE	1,500.00		1,500.00		0.00	0.00	100.00
590-555-874.200	RETIREE HEALTH HSP EMPLR MATCH	10,379.00		8,251.26		8,251.26	2,127.74	79.50
590-555-901.000	PRINTING	2,100.00		110.00		0.00	1,990.00	5.24
590-555-920.000	ELECTRIC	267,800.00		88,263.52		16,685.16	179,536.48	32.96
590-555-921.000	GAS	36,050.00		2,982.83		1,843.72	33,067.17	8.27
590-555-922.000	TELEPHONE	3,260.00		1,455.92		172.22	1,804.08	44.66
590-555-923.000	WATER AND SEWER	3,399.00		1,341.84		271.82	2,057.16	39.48
590-555-930.000	BUILDING & GROUNDS MAINTENANCE	15,000.00		8,524.53		354.84	6,475.47	56.83
590-555-933.000	VEHICLE-MACH OPER & MAINT	60,000.00		36,237.11		14,307.24	23,762.89	60.40
590-555-941.000	EQUIPMENT RENTAL-CITY	101,697.00		50,848.50		8,474.75	50,848.50	50.00
590-555-943.000	EQUIPMENT RENTAL - PHONE	6,378.00		5,030.48		3,907.58	1,347.52	78.87
590-555-945.000	EQUIPMENT RENTAL-COMPUTER	17,656.00		8,827.98		1,471.33	8,828.02	50.00
590-555-955.000	PERMITS, FEES, & EASEMENTS	5,500.00		5,500.00		5,500.00	0.00	100.00
590-555-958.000	PAYMENT IN LIEU OF TAXES	86,331.00		43,165.50		7,194.25	43,165.50	50.00
590-555-960.000	OTHER MISCELLANEOUS EXPENSE	3,000.00		1,394.69		186.86	1,605.31	46.49
590-555-968.100	DEPRECIATION-LAND IMPROVEMENT	15,554.00		0.00		0.00	15,554.00	0.00
590-555-968.200	DEPRECIATION-BUILDING	466,000.00		0.00		0.00	466,000.00	0.00
590-555-968.300	DEPRECIATION-MACH & EQUIP	139,000.00		0.00		0.00	139,000.00	0.00
590-555-968.400	DEPRECIATION-INFRASTRUCTURE	326,000.00		0.00		0.00	326,000.00	0.00
590-555-969.000	LIABILITY INSURANCE	14,500.00		18,345.37		0.00	(3,845.37)	126.52
590-555-969.100	PROPERTY INSURANCE	53,600.00		60,967.83		0.00	(7,367.83)	113.75
590-555-969.400	EQUIPMENT INSURANCE	575.00		558.93		0.00	16.07	97.21
590-555-974.000	LAND IMPROVEMENTS	278,500.00		3,677.50		1,935.00	274,822.50	1.32
590-555-976.000	MACHINERY & EQUIPMENT	170,000.00		91,374.00		91,374.00	78,626.00	53.75
590-555-991.000	PRINCIPAL	415,000.00		415,000.00		0.00	0.00	100.00
590-555-993.000	INTEREST	85,854.00		45,520.63		0.00	40,333.37	53.02
Total Dept 555 - WASTEWATER PLANT		4,360,010.00		1,856,166.73		291,254.65	2,503,843.27	42.57
Dept 557 - SEWER UTILITY DIVISION								
590-557-701.000	SALARY & WAGES-FULL TIME	90,092.00		30,765.48		5,198.32	59,326.52	34.15
590-557-704.000	OVERTIME-FULL TIME	1,963.00		878.70		0.00	1,084.30	44.76
590-557-715.000	SOCIAL SECURITY	7,240.00		2,370.48		389.22	4,869.52	32.74
590-557-716.000	HEALTH INSURANCE	45,312.00		19,763.81		2,421.96	25,548.19	43.62
590-557-717.000	LIFE INSURANCE	500.00		193.97		32.70	306.03	38.79
590-557-718.000	RETIREMENT SYSTEM	34,461.00		12,486.11		1,807.82	21,974.89	36.23
590-557-719.000	UNEMPLOYMENT COMPENSATION	7.00		0.00		0.00	7.00	0.00
590-557-720.000	WORKER'S COMPENSATION	1,042.00		195.88		26.75	846.12	18.80
590-557-727.000	OFFICE SUPPLIES	500.00		80.63		17.86	419.37	16.13
590-557-741.000	UNIFORMS	3,500.00		660.17		263.62	2,839.83	18.86
590-557-744.000	TOOLS	800.00		370.21		0.00	429.79	46.28
590-557-782.000	MATERIAL AND SUPPLIES	25,000.00		3,270.41		407.67	21,729.59	13.08
590-557-804.000	ENGINEERING	3,000.00		213.00		0.00	2,787.00	7.10
590-557-815.000	OTHER CONTRACTUAL SERVICE	5,000.00		359.55		48.34	4,640.45	7.19
590-557-830.000	CONFERENCES AND WORKSHOPS	3,500.00		540.00		0.00	2,960.00	15.43

PERIOD ENDING 12/31/2024

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		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	12/31/2024	MONTH 12/31/2024	BALANCE	% BDGT	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED	
Fund 590 - WASTEWATER FUND							
Expenditures							
590-557-874.200	RETIREE HEALTH HSP EMPLR MATCH	2,120.00	1,645.63	1,645.63	474.37	77.62	
590-557-901.000	PRINTING	150.00	0.00	0.00	150.00	0.00	
590-557-922.000	TELEPHONE	1,200.00	429.62	85.96	770.38	35.80	
590-557-930.000	BUILDING & GROUNDS MAINTENANCE	12,000.00	2,583.59	297.95	9,416.41	21.53	
590-557-933.000	VEHICLE-MACH OPER & MAINT	500.00	0.00	0.00	500.00	0.00	
590-557-934.010	EQUIPMENT MAINT-COMPUTER	500.00	0.00	0.00	500.00	0.00	
590-557-941.000	EQUIPMENT RENTAL-CITY	133,782.00	65,236.37	10,548.30	68,545.63	48.76	
590-557-945.000	EQUIPMENT RENTAL-COMPUTER	4,291.00	2,145.48	357.58	2,145.52	50.00	
590-557-960.000	OTHER MISCELLANEOUS EXPENSE	3,600.00	2,199.95	0.00	1,400.05	61.11	
590-557-974.000	LAND IMPROVEMENTS	172,333.00	72,358.98	0.00	99,974.02	41.99	
Total Dept 557 - SEWER UTILITY DIVISION		552,393.00	218,748.02	23,549.68	333,644.98	39.60	
Dept 558 - INDUSTRIAL PRETREATMENT PROG							
590-558-701.000	SALARY & WAGES-FULL TIME	16,599.00	19,476.63	1,512.95	(2,877.63)	117.34	
590-558-715.000	SOCIAL SECURITY	1,273.00	1,472.99	112.32	(199.99)	115.71	
590-558-716.000	HEALTH INSURANCE	7,564.00	5,172.20	961.44	2,391.80	68.38	
590-558-717.000	LIFE INSURANCE	100.00	42.12	6.75	57.88	42.12	
590-558-718.000	RETIREMENT SYSTEM	3,838.00	4,370.66	396.91	(532.66)	113.88	
590-558-719.000	UNEMPLOYMENT COMPENSATION	1.00	1.13	0.43	(0.13)	113.00	
590-558-720.000	WORKER'S COMPENSATION	200.00	110.37	8.23	89.63	55.19	
590-558-741.000	UNIFORMS	300.00	114.38	3.68	185.62	38.13	
590-558-815.000	OTHER CONTRACTUAL SERVICE	250.00	0.00	0.00	250.00	0.00	
590-558-830.000	CONFERENCES AND WORKSHOPS	400.00	0.00	0.00	400.00	0.00	
590-558-874.200	RETIREE HEALTH HSP EMPLR MATCH	186.00	154.54	154.54	31.46	83.09	
Total Dept 558 - INDUSTRIAL PRETREATMENT PROG		30,711.00	30,915.02	3,157.25	(204.02)	100.66	
Dept 562 - PFOS MITIGATION							
590-562-814.200	PFOS EXPENSES	12,000.00	3,682.50	0.00	8,317.50	30.69	
Total Dept 562 - PFOS MITIGATION		12,000.00	3,682.50	0.00	8,317.50	30.69	
Dept 966 - TRANSFERS OUT							
590-966-995.301	TRANS TO 2015 G.O. BOND FUND	37,243.00	31,377.17	0.00	5,865.83	84.25	
Total Dept 966 - TRANSFERS OUT		37,243.00	31,377.17	0.00	5,865.83	84.25	
TOTAL EXPENDITURES		4,992,357.00	2,140,889.44	317,961.58	2,851,467.56	42.88	
Fund 590 - WASTEWATER FUND:							
TOTAL REVENUES		4,471,316.00	2,288,510.71	361,236.99	2,182,805.29	51.18	
TOTAL EXPENDITURES		4,992,357.00	2,140,889.44	317,961.58	2,851,467.56	42.88	
NET OF REVENUES & EXPENDITURES		(521,041.00)	147,621.27	43,275.41	(668,662.27)	28.33	

PERIOD ENDING 12/31/2024

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-665.000	INTEREST ON INVESTMENTS	30,000.00	20,975.13	10,117.27	9,024.87	69.92
591-000-679.000	MISCELLANEOUS REVENUE	750.00	1,115.30	0.00	(365.30)	148.71
591-000-698.000	PROCEEDS - SALE OF BONDS	593,000.00	0.00	0.00	593,000.00	0.00
Total Dept 000		623,750.00	22,090.43	10,117.27	601,659.57	3.54
Dept 556 - WATER OPERATIONS						
591-556-540.002	MEDC-CDBG	0.00	1,997.50	0.00	(1,997.50)	100.00
591-556-607.000	WATER TURN-ON/TURN-OFF	12,500.00	7,100.00	0.00	5,400.00	56.80
591-556-607.300	TAP IN FEES	100,000.00	46,831.00	2,831.00	53,169.00	46.83
591-556-614.000	IN LIEU OF RESIDENCY FEE	4,400.00	5,026.08	0.00	(626.08)	114.23
591-556-637.000	METER INSTALL & REPAIR	15,000.00	9,400.00	1,985.00	5,600.00	62.67
591-556-651.000	USER FEES	3,300,000.00	1,763,398.46	265,133.78	1,536,601.54	53.44
591-556-658.000	USER FEE PENALTY	36,000.00	20,955.29	2,887.75	15,044.71	58.21
591-556-667.500	HYDRANT RENTAL	10,000.00	8,953.35	475.00	1,046.65	89.53
591-556-667.600	HYDRANT RENTAL-PRIVATE	148,000.00	76,315.33	12,426.83	71,684.67	51.56
Total Dept 556 - WATER OPERATIONS		3,625,900.00	1,939,977.01	285,739.36	1,685,922.99	53.50
Dept 931 - CONTRIB FROM COMPONENT UNITS						
591-931-584.232	CONTRIB FROM TIFA 2	864,458.00	31,125.00	0.00	833,333.00	3.60
Total Dept 931 - CONTRIB FROM COMPONENT UNITS		864,458.00	31,125.00	0.00	833,333.00	3.60
TOTAL REVENUES		5,114,108.00	1,993,192.44	295,856.63	3,120,915.56	38.97
Expenditures						
Dept 556 - WATER OPERATIONS						
591-556-701.000	SALARY & WAGES-FULL TIME	378,556.00	184,394.88	28,442.30	194,161.12	48.71
591-556-704.000	OVERTIME-FULL TIME	20,558.00	892.18	231.39	19,665.82	4.34
591-556-715.000	SOCIAL SECURITY	31,003.00	14,254.61	2,242.94	16,748.39	45.98
591-556-716.000	HEALTH INSURANCE	180,000.00	94,436.69	15,680.96	85,563.31	52.46
591-556-717.000	LIFE INSURANCE	800.00	404.80	68.12	395.20	50.60
591-556-718.000	RETIREMENT SYSTEM	152,508.00	77,000.11	11,284.34	75,507.89	50.49
591-556-719.000	UNEMPLOYMENT COMPENSATION	35.00	0.00	0.00	35.00	0.00
591-556-720.000	WORKER'S COMPENSATION	3,825.00	2,152.43	310.35	1,672.57	56.27
591-556-727.000	OFFICE SUPPLIES	1,500.00	241.93	53.57	1,258.07	16.13
591-556-728.000	POSTAGE	13,000.00	5,223.13	5,000.00	7,776.87	40.18
591-556-739.000	WATER PURCHASES	1,867,973.00	770,145.94	146,225.27	1,097,827.06	41.23
591-556-741.000	UNIFORMS	4,000.00	1,489.20	437.07	2,510.80	37.23
591-556-744.000	TOOLS	2,500.00	99.95	0.00	2,400.05	4.00
591-556-782.000	MATERIAL AND SUPPLIES	200,000.00	38,236.72	831.40	161,763.28	19.12
591-556-802.000	AUDITING	6,500.00	10,000.00	5,750.00	(3,500.00)	153.85
591-556-804.000	ENGINEERING	5,000.00	0.00	0.00	5,000.00	0.00
591-556-815.000	OTHER CONTRACTUAL SERVICE	50,000.00	57,381.58	28,448.86	(7,381.58)	114.76
591-556-825.000	ADMINISTRATION FEE	177,194.00	88,597.02	14,766.17	88,596.98	50.00
591-556-827.000	MEMBERSHIPS & SUBSCRIPTION	3,000.00	3,075.63	1,688.63	(75.63)	102.52
591-556-830.000	CONFERENCES AND WORKSHOPS	7,000.00	4,172.50	0.00	2,827.50	59.61
591-556-874.000	RETIREE HEALTH INSURANCE	148,147.00	148,147.00	0.00	0.00	100.00
591-556-874.100	RETIREE DRUG CARD REIMBURSE	1,000.00	1,000.00	0.00	0.00	100.00
591-556-874.200	RETIREE HEALTH HSP EMPLR MATCH	9,371.00	8,099.86	8,099.86	1,271.14	86.44

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
591-556-900.000	ADVERTISING	3,600.00	0.00	0.00	3,600.00	0.00
591-556-901.000	PRINTING	4,135.00	0.00	0.00	4,135.00	0.00
591-556-920.000	ELECTRIC	18,000.00	6,245.63	1,616.23	11,754.37	34.70
591-556-921.000	GAS	850.00	389.88	78.74	460.12	45.87
591-556-922.000	TELEPHONE	1,920.00	540.00	90.00	1,380.00	28.13
591-556-923.000	WATER AND SEWER	925.00	350.95	57.45	574.05	37.94
591-556-930.000	BUILDING & GROUNDS MAINTENANCE	20,000.00	4,428.60	631.62	15,571.40	22.14
591-556-934.000	EQUIPMENT MAINT-COMPUTER	3,200.00	3,069.95	0.00	130.05	95.94
591-556-941.000	EQUIPMENT RENTAL-CITY	140,794.00	106,905.47	7,286.43	33,888.53	75.93
591-556-943.000	EQUIPMENT RENTAL - PHONE	3,429.00	2,704.50	2,100.75	724.50	78.87
591-556-945.000	EQUIPMENT RENTAL-COMPUTER	8,583.00	4,291.50	715.25	4,291.50	50.00
591-556-955.000	PERMITS, FEES, & EASEMENTS	3,900.00	3,071.75	0.00	828.25	78.76
591-556-958.000	PAYMENT IN LIEU OF TAXES	40,566.00	20,283.00	3,380.50	20,283.00	50.00
591-556-960.000	OTHER MISCELLANEOUS EXPENSE	2,500.00	824.20	148.27	1,675.80	32.97
591-556-968.100	DEPRECIATION-LAND IMPROVEMENT	5,000.00	0.00	0.00	5,000.00	0.00
591-556-968.200	DEPRECIATION-BUILDING	765.00	0.00	0.00	765.00	0.00
591-556-968.300	DEPRECIATION-MACH & EQUIP	15,000.00	0.00	0.00	15,000.00	0.00
591-556-968.400	DEPRECIATION-INFRASTRUCTURE	286,000.00	0.00	0.00	286,000.00	0.00
591-556-969.000	LIABILITY INSURANCE	4,200.00	5,825.68	0.00	(1,625.68)	138.71
591-556-969.100	PROPERTY INSURANCE	5,400.00	6,081.76	0.00	(681.76)	112.63
591-556-969.400	EQUIPMENT INSURANCE	640.00	614.53	0.00	25.47	96.02
591-556-974.000	LAND IMPROVEMENTS	1,056,333.00	11,937.00	3,229.00	1,044,396.00	1.13
Total Dept 556 - WATER OPERATIONS		4,889,210.00	1,687,010.56	288,895.47	3,202,199.44	34.50
Dept 966 - TRANSFERS OUT						
591-966-995.301	TRANS TO 2015 G.O. BOND FUND	53,100.00	44,408.87	0.00	8,691.13	83.63
Total Dept 966 - TRANSFERS OUT		53,100.00	44,408.87	0.00	8,691.13	83.63
TOTAL EXPENDITURES		4,942,310.00	1,731,419.43	288,895.47	3,210,890.57	35.03
Fund 591 - WATER FUND:						
TOTAL REVENUES		5,114,108.00	1,993,192.44	295,856.63	3,120,915.56	38.97
TOTAL EXPENDITURES		4,942,310.00	1,731,419.43	288,895.47	3,210,890.57	35.03
NET OF REVENUES & EXPENDITURES		171,798.00	261,773.01	6,961.16	(89,975.01)	152.37

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REVENUE AND EXPENDITURE REPORT FOR LAPEER
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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 602 - INFORMATION TECHNOLOGY FUND						
Revenues						
Dept 000						
602-000-665.000	INTEREST ON INVESTMENTS	3,000.00	2,862.05	1,244.05	137.95	95.40
602-000-679.000	MISCELLANEOUS REVENUE	0.00	229.62	0.00	(229.62)	100.00
Total Dept 000		3,000.00	3,091.67	1,244.05	(91.67)	103.06
Dept 228 - INFORMATION TECHNOLOGY						
602-228-626.400	EQUIPMENT RENTAL	213,346.00	106,672.98	17,778.83	106,673.02	50.00
602-228-626.700	EQUIPMENT RENTAL-OTHER	5,150.00	3,004.19	429.17	2,145.81	58.33
Total Dept 228 - INFORMATION TECHNOLOGY		218,496.00	109,677.17	18,208.00	108,818.83	50.20
TOTAL REVENUES		221,496.00	112,768.84	19,452.05	108,727.16	50.91
Expenditures						
Dept 228 - INFORMATION TECHNOLOGY						
602-228-825.000	ADMINISTRATION FEE	8,376.00	4,188.00	698.00	4,188.00	50.00
602-228-927.000	INTERNET SERVICES	9,763.00	3,924.27	992.47	5,838.73	40.20
602-228-934.000	EQUIPMENT MAINT-COMPUTER	197,546.00	99,080.23	25,405.02	98,465.77	50.16
602-228-968.300	DEPRECIATION-MACH & EQUIP	47,200.00	0.00	0.00	47,200.00	0.00
602-228-969.100	PROPERTY INSURANCE	3,638.00	3,638.00	0.00	0.00	100.00
602-228-969.300	CYBER INSURANCE	6,655.00	6,540.45	0.00	114.55	98.28
602-228-976.000	MACHINERY & EQUIPMENT	50,000.00	12,127.26	0.00	37,872.74	24.25
602-228-976.999	MACHINERY & EQUIPMENT NON-CIP	10,000.00	3,751.37	3,130.54	6,248.63	37.51
Total Dept 228 - INFORMATION TECHNOLOGY		333,178.00	133,249.58	30,226.03	199,928.42	39.99
TOTAL EXPENDITURES		333,178.00	133,249.58	30,226.03	199,928.42	39.99
Fund 602 - INFORMATION TECHNOLOGY FUND:						
TOTAL REVENUES		221,496.00	112,768.84	19,452.05	108,727.16	50.91
TOTAL EXPENDITURES		333,178.00	133,249.58	30,226.03	199,928.42	39.99
NET OF REVENUES & EXPENDITURES		(111,682.00)	(20,480.74)	(10,773.98)	(91,201.26)	18.34

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REVENUE AND EXPENDITURE REPORT FOR LAPEER
PERIOD ENDING 12/31/2024
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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2024 NORMAL (ABNORMAL)	MONTH 12/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 603 - TELEPHONE COMMUNICATION FUND						
Revenues						
Dept 000						
603-000-665.000	INTEREST ON INVESTMENTS	1,000.00	672.83	453.59	327.17	67.28
Total Dept 000		1,000.00	672.83	453.59	327.17	67.28
Dept 229 - INFORMATION TECHNOLOGY						
603-229-626.400	EQUIPMENT RENTAL	67,029.00	53,279.02	41,388.17	13,749.98	79.49
603-229-626.700	EQUIPMENT RENTAL-OTHER	1,701.00	1,345.50	1,049.25	355.50	79.10
Total Dept 229 - INFORMATION TECHNOLOGY		68,730.00	54,624.52	42,437.42	14,105.48	79.48
TOTAL REVENUES		69,730.00	55,297.35	42,891.01	14,432.65	79.30
Expenditures						
Dept 229 - INFORMATION TECHNOLOGY						
603-229-825.000	ADMINISTRATION FEE	2,935.00	1,467.48	244.58	1,467.52	50.00
603-229-922.000	TELEPHONE	18,289.00	33,403.01	5,263.55	(15,114.01)	182.64
603-229-934.100	EQUIPMENT MAINT-OTHER	1,000.00	0.00	0.00	1,000.00	0.00
603-229-968.300	DEPRECIATION-MACH & EQUIP	5,091.00	0.00	0.00	5,091.00	0.00
603-229-969.100	PROPERTY INSURANCE	693.00	693.00	0.00	0.00	100.00
603-229-976.999	MACHINERY & EQUIPMENT NON-CIP	1,000.00	299.97	299.97	700.03	30.00
Total Dept 229 - INFORMATION TECHNOLOGY		29,008.00	35,863.46	5,808.10	(6,855.46)	123.63
TOTAL EXPENDITURES		29,008.00	35,863.46	5,808.10	(6,855.46)	123.63
Fund 603 - TELEPHONE COMMUNICATION FUND:						
TOTAL REVENUES		69,730.00	55,297.35	42,891.01	14,432.65	79.30
TOTAL EXPENDITURES		29,008.00	35,863.46	5,808.10	(6,855.46)	123.63
NET OF REVENUES & EXPENDITURES		40,722.00	19,433.89	37,082.91	21,288.11	47.72

PERIOD ENDING 12/31/2024

% Fiscal Year Completed: 50.41

		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 12/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	% BDGT USED
Fund 661 - MOTOR POOL FUND							
Revenues							
Dept 000							
661-000-665.000	INTEREST ON INVESTMENTS	6,000.00	6,526.19	3,730.18		(526.19)	108.77
661-000-673.000	SALE OF FIXED ASSETS	0.00	70,750.00	0.00		(70,750.00)	100.00
661-000-679.000	MISCELLANEOUS REVENUE	91,125.00	28,122.35	465.75		63,002.65	30.86
Total Dept 000		97,125.00	105,398.54	4,195.93		(8,273.54)	108.52
Dept 580 - MOTOR POOL							
661-580-626.400	EQUIPMENT RENTAL	1,182,953.00	605,604.81	100,135.95		577,348.19	51.19
661-580-626.700	EQUIPMENT RENTAL-OTHER	3,757.00	3,757.00	0.00		0.00	100.00
Total Dept 580 - MOTOR POOL		1,186,710.00	609,361.81	100,135.95		577,348.19	51.35
Dept 931 - CONTRIB FROM COMPONENT UNITS							
661-931-584.232	CONTRIB FROM TIFA 2	0.00	31,125.00	0.00		(31,125.00)	100.00
Total Dept 931 - CONTRIB FROM COMPONENT UNITS		0.00	31,125.00	0.00		(31,125.00)	100.00
TOTAL REVENUES		1,283,835.00	745,885.35	104,331.88		537,949.65	58.10
Expenditures							
Dept 580 - MOTOR POOL							
661-580-701.000	SALARY & WAGES-FULL TIME	146,074.00	66,336.78	11,159.91		79,737.22	45.41
661-580-704.000	OVERTIME-FULL TIME	6,878.00	2,981.35	458.80		3,896.65	43.35
661-580-715.000	SOCIAL SECURITY	12,084.00	5,168.69	866.38		6,915.31	42.77
661-580-716.000	HEALTH INSURANCE	71,925.00	36,191.89	6,031.98		35,733.11	50.32
661-580-717.000	LIFE INSURANCE	425.00	203.92	34.57		221.08	47.98
661-580-718.000	RETIREMENT SYSTEM	62,237.00	29,507.62	4,577.62		32,729.38	47.41
661-580-719.000	UNEMPLOYMENT COMPENSATION	12.00	0.00	0.00		12.00	0.00
661-580-720.000	WORKER'S COMPENSATION	2,035.00	892.82	138.79		1,142.18	43.87
661-580-727.000	OFFICE SUPPLIES	1,500.00	241.93	53.57		1,258.07	16.13
661-580-741.000	UNIFORMS	2,500.00	1,419.25	230.40		1,080.75	56.77
661-580-744.000	TOOLS	5,000.00	1,252.57	0.00		3,747.43	25.05
661-580-782.000	MATERIAL AND SUPPLIES	240,000.00	118,999.80	14,365.73		121,000.20	49.58
661-580-802.000	AUDITING	1,800.00	1,700.00	0.00		100.00	94.44
661-580-815.000	OTHER CONTRACTUAL SERVICE	50,000.00	19,794.06	3,639.51		30,205.94	39.59
661-580-825.000	ADMINISTRATION FEE	63,924.00	31,962.00	5,327.00		31,962.00	50.00
661-580-830.000	CONFERENCES AND WORKSHOPS	4,000.00	0.00	0.00		4,000.00	0.00
661-580-874.000	RETIREE HEALTH INSURANCE	40,649.00	40,649.00	0.00		0.00	100.00
661-580-874.200	RETIREE HEALTH HSP EMPLR MATCH	4,261.00	4,048.33	4,048.33		212.67	95.01
661-580-920.000	ELECTRIC	2,100.00	892.70	173.37		1,207.30	42.51
661-580-921.000	GAS	1,300.00	564.61	114.03		735.39	43.43
661-580-922.000	TELEPHONE	750.00	180.00	30.00		570.00	24.00
661-580-923.000	WATER AND SEWER	876.00	350.97	57.46		525.03	40.07
661-580-930.000	BUILDING & GROUNDS MAINTENANCE	10,000.00	2,079.32	238.37		7,920.68	20.79
661-580-934.000	EQUIPMENT MAINT-COMPUTER	0.00	2,812.75	920.95		(2,812.75)	100.00
661-580-943.000	EQUIPMENT RENTAL - PHONE	1,371.00	1,081.50	840.25		289.50	78.88
661-580-945.000	EQUIPMENT RENTAL-COMPUTER	4,291.00	2,145.48	357.58		2,145.52	50.00
661-580-960.000	OTHER MISCELLANEOUS EXPENSE	2,000.00	180.00	0.00		1,820.00	9.00
661-580-968.300	DEPRECIATION-MACH & EQUIP	320,000.00	0.00	0.00		320,000.00	0.00
661-580-969.200	AUTOMOBILE INSURANCE	65,000.00	62,837.00	0.00		2,163.00	96.67
661-580-976.000	MACHINERY & EQUIPMENT	557,000.00	342,882.41	5,788.86		214,117.59	61.56

REVENUE AND EXPENDITURE REPORT FOR LAPEER
PERIOD ENDING 12/31/2024
% Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	12/31/2024	MONTH	12/31/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	USED
Fund 661 - MOTOR POOL FUND							
Expenditures							
Total Dept 580 - MOTOR POOL		1,679,992.00	777,356.75	59,453.46		902,635.25	46.27
TOTAL EXPENDITURES		1,679,992.00	777,356.75	59,453.46		902,635.25	46.27
Fund 661 - MOTOR POOL FUND:							
TOTAL REVENUES		1,283,835.00	745,885.35	104,331.88		537,949.65	58.10
TOTAL EXPENDITURES		1,679,992.00	777,356.75	59,453.46		902,635.25	46.27
NET OF REVENUES & EXPENDITURES		(396,157.00)	(31,471.40)	44,878.42		(364,685.60)	7.94
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		32,374,191.00	16,471,139.69	2,091,958.68		15,903,051.31	50.88
TOTAL EXPENDITURES - ALL FUNDS		34,949,802.00	14,820,324.89	2,048,026.51		20,129,477.11	42.40
NET OF REVENUES & EXPENDITURES		(2,575,611.00)	1,650,814.80	43,932.17		(4,226,425.80)	64.09

To: Mike Womack, City Manager
From: Kelly Hanna, Director of Financial Services
Date: February 5, 2025
RE: Investment Report for the Quarter December 31, 2024

STAFF RECOMMENDATION

No Action Required.

CURRENT OR NEW INFORMATION

Attached is a cash balance summary for the quarter ending December 31, 2024. The ending cash balance for the current quarter is \$17,602,930, which is \$840,000 more than the previous quarter ending September 30, 2024, and \$845,000 more than a year ago at this same time. The increase in cash from the prior quarter is primarily related to property tax collections in December that were not disbursed until January. The majority of the other funds had a cash decrease, with the exception of water and wastewater fund. The decline in cash from the prior quarter is due to the timing of large revenue collections in the 1st quarter.

The interest rates have decreased on all sweep and savings accounts from the last quarter by approximately 0.25%. The sweep accounts are still paying approximately 4.5%, however, the average rate of return has declined over the last two quarters. The city holds 17 Certificates of Deposit (CD's) at Flagstar Bank, Choice One, Elga Credit Union, Fifth Third and Chase Bank with an interest rate range of 4.05% - 5.40%, which is a decline from the prior quarter. The finance department has been closely monitoring the rate decreases when CD's mature to make sure the City's cash is safely diversified at the highest possible rate.

The Federal Reserve board met last on January 28, 2025. Recent indicators suggest that economic activity has continued to expand at a solid pace. The unemployment rate has stabilized at a low level in recent months, and labor market conditions remain solid. Inflation remains somewhat elevated. The Committee seeks to achieve maximum employment and inflation at the rate of 2% over the longer run. The Committee judges that the risks to achieving its employment and inflation goals are roughly in balance. The economic outlook is uncertain, and the Committee is attentive to the risks to both sides of its dual mandate. In support of its goals, the Committee decided to maintain the target range for the federal funds rate at 4-1/4 to 4-1/2%. In considering the extent and timing of additional adjustments to the target range for the federal funds rate, the Committee will carefully assess incoming data, the evolving outlook, and the balance of risks. The Committee will continue reducing its holdings of Treasury securities and agency debt and agency mortgage-backed securities. The Committee is strongly committed to supporting maximum employment and returning inflation to its 2% objective. In assessing the appropriate stance of monetary policy, the Committee will continue to monitor the implications of incoming information for the economic outlook. The Committee would be prepared to adjust the stance of monetary policy as appropriate if risks emerge that could impede the attainment of the Committee's goals. The Committee's assessments will take into account a wide range of information, including readings on labor market conditions, inflation pressures and inflation expectations, and financial and international developments.

AGENDA ITEM REVIEW

Meeting Date: February 18, 2025

Date Reviewed: February 10, 2025

Reviewed By: City Clerk's Office

City of Lapeer	Quarter Ending 12/31/2024	Rate of
Bank/Financial Institution		Return
Choice One - Treasurer's Operating	2,219,704	1.00%
Choice One - Park Checking	92,434	0.77%
Choice One Fire Insurance Escrow	57,954	0.50%
Choice One - Sports Officials	3,000	0.00%
Choice One Self Insurance Fund	1,204	0.50%
Choice One CD	1,743,787	4.85-5.00%
Choice One Sweep	2,385,500	4.35%
Total Choice One Bank	<u>6,503,583</u>	
 Fifth Third CD	 2,658,722	 4.05-5.40%
Fifth Third Money Market	67,353	4.34%
Total Fifth Third Bank	<u>2,726,075</u>	
 Flagstar Savings	 50,268	 3.20%
Flagstar CD	1,614,348	4.25%-5.11%
Total Flagstar Bank	<u>1,664,616</u>	
 Dort Savings	 5	 1%
Dort Financial Money Market	83,340	4%
Dort CD	1,010,528	4.63%
Total Dort Financial Credit Union	<u>1,093,874</u>	
 Elga Membership Share	 5	 0.00%
Elga Savings	51,091	0.30%
Elga CD's	2,962,163	4.55%-5.00%
Total Elga Credit Union	<u>3,013,259</u>	
 Michigan Class Operating Acct	 1,231,420	 4.58%
Total Michigan Class	<u>1,231,420</u>	
 Comerica Checking	 100	 0.00%
Comerica J-Fund	562,608	4.31%
Total Comerica	<u>562,708</u>	
 Chase Checking	 100	 0.00%
Chase - CD's	807,297	4.58%
Total Chase	<u>807,397</u>	
Total Cash Balance for Quarter	<u>17,602,930</u>	
Prior Quarter Ending Cash Balance 9/30/2024	<u>16,762,382</u>	
Prior Year Ending Cash Balance 12/31/2024	<u>16,758,465</u>	
Interest Earned for the Quarter	197,370	
Interest Earned Fiscal Year to date	291,111	

Fund	Cash Balance by Fund	% of Total
General Fund	4,930,622	28%
Cemetery Perpetual Care Fund	14,118	0%
Major Street Fund	1,109,698	6%
Local Street Fund	1,481,955	8%
Park Fund	979,621	6%
Cemetery Fund	64,754	0%
Youth Mini-Grant Fund	643	0%
Building Fund	270,201	2%
Drug Law Enforcement Fund	33,650	0%
Fire Equipment Fund	101,475	1%
Capital Improvement Fund	741,214	4%
Land Acquisition Fund	450,412	3%
Parking Fund	210,187	1%
Wastewater Fund	3,941,926	22%
Water Fund	1,483,987	8%
Information Technology Fund	186,296	1%
Telephone Communication Fund	66,009	0%
Motor Pool Fund	545,969	3%
Tax Collection Fund	990,192	6%
Total Cash Balance by Fund	<u>\$ 17,602,930</u>	

CITY OF LAPEER, 576 LIBERTY PARK, LAPEER, LAPEER COUNTY, MICHIGAN 48446

N-1

2025 MEETING DATES

In accordance with the Open Meetings Act, MCL 15.261 et. Seq., notice is hereby given that every meeting of the City Council, Boards, Authorities and Commissions of the City of Lapeer shall be open to the public. Notice is further given that the following City Council, Boards, Authorities and Commissions are regular meeting dates for 2024. A public notice of each special or rescheduled meeting will be posted at least 18 hours prior to the time of the meeting.

<u>Board/Commission</u>	<u>Location</u>	<u>Time</u>	January	February	March	April	May	June	July	August	September	October	November	December
City Commission 1st & 3rd Monday of each Month	Commission Chambers	6:30 P.M.	6, 21	3, 18	3, 17	7, 21	5, 19	2, 16	7, 21	4, 18	2, 15	6, 20	3, 17	1, 15
Cemetery Board 3rd Thursday of October	Mt. Hope Cemetery Building	2:00 P.M.	--	--	--	--	--	--	--	--	--	16	--	--
Downtown Development Authority 4th Wednesday of each Month	City Hall - 2nd Floor Conference Room	8:00 A.M.	22	26	26	23	28	25	23	27	24	22	26	24
Economic Development Corp (EDC) & Tax Increment Finance Auth (TIFA) 2nd Wednesday as Needed	City Hall - 2nd Floor Conference Room	8:00 A.M.	8	12	12	9	14	11	9	13	10	8	12	10
Housing Commission 3rd Thursday of each Month	City Hall - 2nd Floor Conference Room	4:00 P.M.	16	20	20	17	15	19	17	21	18	16	20	18
Local Development Finance Authority (LDFA) 1st Tuesday March/June/Sept/Dec As Needed	City Hall - 2nd Floor Conference Room	8:00 A.M.			4			3			2			2
Park Board 1st Wednesday in November	Commission Chambers	6:30 P.M.	--	--	--	--	--	--	--	--	--	--	5	--
Planning Commission 2nd Thursday of each Month	Commission Chambers	6:30 P.M.	9	13	13	10	8	12	10	14	11	9	13	11
Zoning Board of Appeals 4th Monday of each Month	Commission Chambers	6:30 P.M.	27	24	24	28	26	23	28	25	22	27	24	22

Address of the above locations are as follows:

Commission Chambers City Hall, 576 Liberty Park
City Hall - 2nd Floor
Conference Room City Hall, 576 Liberty Park
Mt. Hope Cemetery 1230 Park Street

Romona Sanchez, CMC, MiPMCIII
City Clerk

City of Lapeer
576 Liberty Park, Lapeer
Lapeer County, Michigan 48446
(810) 664-5231



MAT. TRANS.

To: City Commission
Date: February 11, 2025
RE: Material Transmittals

1. DTE City of Lapeer – 2024 Annual Outage Report (partial year).
2. Great Lakes Water Authority (GLWA) – proposed FY 2026 Charges information.



DTE Community Lighting
8001 Haggerty Rd
Belleville, MI 48111

Dear City of Lapeer,

The following is your annual outage report* for year-end 2024:

City of Lapeer-Municipal Code: L170
Customer Reported Outage Events**:56
Average Days Duration for all Customer Reported Outage Events: 4.4
Customer Reported Outage Events >14 Days:2
Company Conducted Night Patrol Outages: N/A

Sincerely,

DTE Energy- Community Lighting

*This report is specific to only DTE owned, operated, and maintained lights, otherwise referred to in the tariff as E1 Option I

**An "event" is defined as the lighting issue reported to the Company; An event could be a report of a single light not working, or multiple lights not working



**Office of the
Chief Executive Officer**
735 Randolph Street, Suite 1900
Detroit, Michigan 48226

January 27, 2025

To Our Member Partners:

On behalf of the Great Lakes Water Authority (GLWA), thank you for your continued engagement in key matters that shape regional water decisions that impact us today and for future generations. As you know, these matters carry a financial component associated with our operating and capital programs which is my reason for reaching out to you today.

Annual Charges Rollout

The annual charges rollout meetings have concluded. Rollout #1 began with a review of the five-year capital improvement plan and ten-year capital program forecast in October. This was followed by Rollout #2 which focused on units of service with a lens toward historical information that determines how charges are allocated among Member Partners. In January, we reviewed the budget and ten-year financial plan at Rollout #3. Also in January, Rollout #4 focused on a review of the preliminary, proposed charges calculation worksheets. In between Rollout #3 and #4, we held virtual office hours to meet with interested communities who wanted to better understand their charges. This year, we also started each rollout meeting with a “Charges 101” series presented by Matt Lane, Charges Outreach & Modeling Manager. We greatly appreciated the high attendance at those meetings. For those not able to attend, we continue to be available for one-on-one meetings.

Proposed FY 2026 Charges

Across the Board Stability Among Member Partners - For the upcoming fiscal year, there are no changes in methodology or shares updates. For the water system, the current allocations established for FY 2024 remain in place until the next contract alignment process begins for FY 2028. For the sewer system, the current shares were updated for FY 2025 and remain in place until the next sewer shares update for FY 2028. This means that, for FY 2026, all Member Partners will see relatively similar proposed charge adjustments.

Multiple Years of Cost Pressures were Absorbed, Now Impact Service Charges – This is the first year that GLWA’s proposed budget and charges will exceed 4%. GLWA has absorbed multiple years of double digit increases in supplier costs such as chemicals, utilities, and construction costs. We were successful in not passing those increased costs on to our Member Partners earlier by restructuring debt to garner savings, maximizing investments returns, and deferring maintenance projects. Enclosed is a One-Pager for the FY 2026 Proposed Charges Increase that further explains how we managed the budget while also expanding key regional initiatives, including resiliency and corrosion control. Also enclosed is a dollar bill graphic that highlights that much of GLWA’s costs are fixed in nature.

Water System – Proposed Increase of 7.38% for Most Member Partners - This proposed increase is primarily the result of an overall budget increase of 7.5% with relatively minor adjustments. First, there is a reduction in forecasted sales volumes (which increases charges). Fortunately, the negative sales volume factor was partially offset by investment earnings. Second, one Member Partner has negotiated lower contract demands based on newly demonstrated operational storage in their local system. The proposed charge for that Member Partner reflects a decrease, which increases the charge adjustment for all others. Finally, there are long-standing specific contractual adjustments for Detroit and Flint. The net result of these adjustments is a 7.73% average system-wide charge adjustment including all Member Partners with the majority at 7.38%. Materials distributed two weeks ago estimated that percentage at 7.39% for the majority.

Sewer System - Proposed Increase of 5.34% for Most Member Partners - This proposed increase is primarily the result of an overall budget increase of 5.5%. Positive investment earnings offset that amount. The net result is a 5.39% average system-wide charge adjustment with the majority at 5.34%. These amounts are consistent with preliminary materials distributed two weeks ago.

Next Steps

The GLWA Audit Committee continues review of the proposed budget and charges at its next meeting on February 17, 2025 at 8 a.m. As is past practice, GLWA may make adjustments to the proposed budget and do final validation on information, calculations, and assumptions. Following these efforts, the public hearing on both the budget and charges will be held on February 26, 2025 at 2 p.m. with final deliberation by the Board of Directors after the public hearing is conducted. Enclosed are public hearing notices.

Our primary objective continues to be one of providing our Member Partners with wholesale water and wastewater services of unquestionable quality at a fair and equitable cost. We believe that the proposed budget and related proposed charges responsibly do just that.

Thank you so much for your partnership as we navigate together into the future. We are One Water.

Sincerely,



Suzanne R. Coffey, PE
Chief Executive Officer

GREAT LAKES WATER AUTHORITY

FY 2026 Wholesale Water Service Charge Schedule Calculation *

FINAL PROPOSED - EFFECTIVE JULY 1, 2025 FOR ALL BILLS ISSUED ON OR AFTER AUGUST 1, 2025

Lapeer

Line No	Description	(1) FY 2026 Wholesale Revenue Requirements \$	(2) Detroit Ownership Adjustment \$	(3) Flint KWA Debt Service Adjustment \$	(4) FY 2026 TOTAL Revenue Requirements \$
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Revenue Requirement Analysis Summary

1	Proforma FY 2026 Revenue - Existing Charges	\$ 1,674,700	\$ 106,100	\$ 30,000	\$ 1,810,800
2	Increase over Wholesale		6.34%	1.79%	8.13%
3	System Charge Adjustment - Index (a)	7.98%	0.19%	-0.67%	7.38%
4	System Charge Adjustment - Amount	\$ 133,700	\$ 200	\$ (200)	\$ 133,700
5	Allocated FY 2026 Revenue Requirements	\$ 1,808,400	\$ 106,300	\$ 29,800	\$ 1,944,500
6	Increase over Wholesale		5.88%	1.65%	7.53%

FY 2026 Service Charge Schedule

7	Total Amount Required from Charges				\$ 1,944,500
8	Fixed Monthly Charges @		60%		1,166,700
9	Commodity Charges @		40%	54,200	778,100

10	Fixed Monthly Charge per Month (Rounded)				\$97,200
11	Commodity Charge per Mcf				\$14.36

(a) Uniform adjustment for the 87 "No MOD" Member Partner whose demand units of service are unchanged from FY 2025.

		Existing FY 2025 Charges	Proposed FY 2026 Charges	Variance	% Variance
<u>Charge Comparison</u>					
12	Fixed Monthly Charge - \$/month	\$ 91,100	\$ 97,200	\$ 6,100	6.70%
13	Commodity Charge - \$/Mcf	\$ 13.24	\$ 14.36	\$ 1.12	8.46%
14	Projected FY 2026 Sales - Mcf	54,200	54,200	-	0.00%
15	Projected FY 2026 Revenue - \$	\$ 1,810,800	\$ 1,944,700	\$ 133,900	7.38%
16	Average Unit Cost - \$/Mcf	\$ 33.41	\$ 35.88	\$ 2.47	7.38%

Charge Adjustment Summary

17	Baseline Revenue	\$ 1,810,800	
18	Wholesale Revenue Requirement Adjustment	\$ 133,700	7.38%
19	Change in Detroit Ownership Adjustment	\$ 200	0.01%
20	Change in Flint/KWA Debt Service Adjustment	\$ (200)	-0.01%
21	Total Charge Adjustment	\$ 133,700	7.38%
22	FY 2026 Revenue Requirement	\$ 1,944,500	

* This calculation is based upon preliminary, proposed data as of January 6, 2025. A public hearing on the proposed charges for FY 2026 will be held by the GLWA Board of Directors on February 26, 2025. Pending public comment, the GLWA will adopt a scheduled of charges on or after February 26, 2025.



Overview: In January 2025 the Great Lakes Water Authority (GLWA) presented a proposed budget and charges for the upcoming fiscal year 2026. The purpose of this one-pager is to give context and background as it relates to this proposal.

FY 2026 Proposed Charges Increases:

Proposed average water system charge of 7.73% and sewer system charge of 5.39% to overcome several years of cost increases. Despite this increase, *GLWA's average cumulative charge increase continues to be well below 4% with 2.9% for water and 1.7% for sewer.*

Methodology: No methodology changes or shares updates this year. Changes in charges are driven by economic reality.

Across-the-Board Adjustments: Since there was no methodology change this year, nearly every Member Partner received the same charge adjustment of 7.38% for the water system and 5.34% for the sewer system.

Proposed Budget Supports New Initiatives of Wide Scale Benefit to the Region

Corrosion Control: While there is no lead in GLWA's water and no lead pipes in GLWA's transmission system, GLWA recently launched a corrosion control strategy to provide added protection to Member Partners' local system (estimated cost \$6 million).

Resiliency: The newly formed GLWA Resiliency Group successfully launched a multi-year flood mitigation study in partnership with the U.S. Army Corps of Engineers. Southeast Michigan has experienced repeated widespread flooding, and five flooding-related FEMA Federal Disaster Declarations since 2000. This has resulted in economic burden and social hardship across our region. The project is funded 50% U.S. Army Corps of Engineers (USACE)/50% GLWA.

Legal Constraints Deferred Needed Charge Increases: Well- intended 4% Promise budget limitation could not have foreseen the depth of the economic impact of a pandemic on GLWA.

High Double Digit Cost Increases Since 2020: *Non-discretionary* chemicals, utilities, and services increased nearly 55% since 2020.

Infrastructure Improvements are Largely Funded by Debt and Cash Reserves: This means that over 44 cents of every dollar is required for mandatory debt payments.

Addressing Deferred Maintenance was a Key Objective in Establishing the Regional Authority: Unfortunately, budget constraints have slowed the pace of maintenance. The cost of that equipment and services becomes more costly each year.

Solid Financial Footing Translates to Lower Cost of Borrowing – and Lower Charge Increases in the Future: GLWA is now an AA rated utility (remember the bonds sunk to non-investment grade during the City's Chapter 9).

- Nearly \$900 million in cash flow savings has been achieved by restructuring debt.
- The proposed FY 2026 charge increase is an important signal to bond rating agencies and investors to maintain financial stability – especially with potential refunding opportunities this year.

Leveraging Technology and Talent:

- The proposed budget supports the linear system integrity program, new asset management technology, and a smart ball technology to best manage limited resources.
- Expanding apprenticeship and intern programs address hard-to-fill positions.

Average System Charge Adjustments

Year	Water	Sewer
2018	1.8%	-0.7%
2019	1.8%	0.1%
2020	0.6%	0.8%
2021	3.2%	2.0%
2022	1.5%	-0.6%
2023	3.7%	2.4%
2024	2.75%	2.75%
2025	3.25%	3.0%
2026 Final Proposed	7.73%	5.39%
9-Year Average	2.9%	1.7%

MAKING SENSE OF YOUR DOLLARS

Every dollar paid to GLWA for combined **Water and Wastewater Services** provides for...

FY 2026 Water and Wastewater Combined Budget Infographic

42.4% DEBT SERVICE

42.4¢ ON THE DOLLAR

Physical improvements to GLWA's regional water and wastewater system assets are financed with debt. Debt service principal and interest are funded monthly.

44.1% OPERATIONS AND MAINTENANCE

44.1¢ ON THE DOLLAR

The cost for people, utilities, chemicals, and services to deliver water of unquestionable quality and effective and efficient wastewater services around-the-clock, every day of the year.

5.2% REGIONAL SYSTEM LEASE

5.2¢ ON THE DOLLAR

This money goes to the Detroit Water and Sewerage Department (DWSD) to pay for GLWA's lease of the regional water and wastewater systems. DWSD uses those funds for improvements to the local system and to pay debt related to capital improvements.

7.0% REVENUE FINANCED CAPITAL

7.0¢ ON THE DOLLAR

To lower the debt burden, GLWA sets aside money each year from revenues to pay for capital improvements in future years. This pay-as-you-go approach eliminates the need to pay interest on debt in future years and improves financial resiliency.

0.3% TRUST FUND WORKING CAPITAL & OTHER

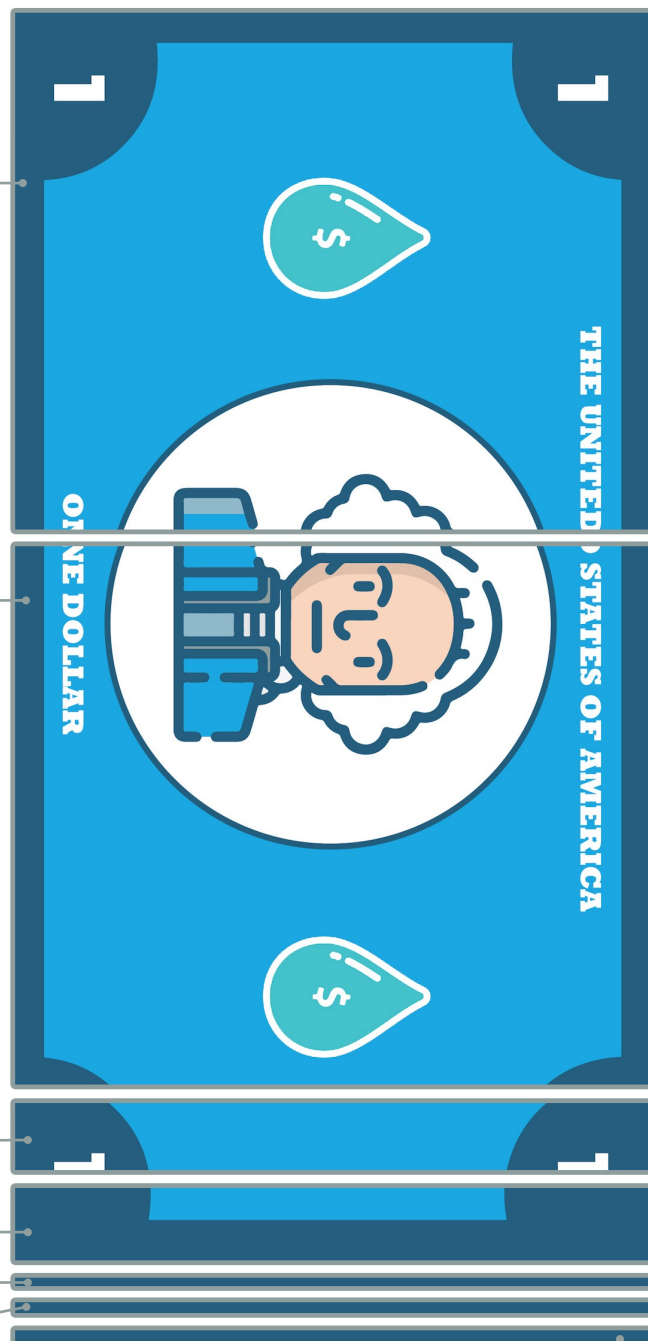
0.3¢ ON THE DOLLAR

The amount required to maintain sufficient liquidity in the Master Bond Ordinance Trust Receiving and other funds, and the Extraordinary Repair & Replacement Reserve Fund.

0.5% CLOSED PENSION

0.5¢ ON THE DOLLAR

GLWA inherited a portion of the city of Detroit's pension plan expense for employees and retirees that maintained the regional system before GLWA was formed. Over time, the annual payment will decrease.



0.5% WRAP (WATER RESIDENTIAL ASSISTANCE PROGRAM)

0.5¢ ON THE DOLLAR

Half a percent of GLWA's revenue goes straight to funding WRAP, making it the only sustainably-funded assistance program in the country. WRAP provides not only financial assistance, but also conservation education and minor plumbing repairs and replacements.

Source: Proposed FY 2026 Budget as of January 6, 2025



**GREAT LAKES WATER AUTHORITY
NOTICE OF PUBLIC HEARING
PROPOSED BIENNIAL BUDGET
For the Two-Year Period ended June 30, 2027 (FY 2026 and FY 2027)**

Notice is hereby given that the Great Lakes Water Authority Board of Directors will hold a Public Hearing on the proposed FY 2026 and FY 2027 biennial budget.

DATE: Wednesday, February 26, 2025

TIME: 2:00 p.m.

**PLACE: In person, Zoom Videoconferencing, and Zoom
Telephonic Hearing**

In Person

Board Room, 5th Floor
735 Randolph Street
Detroit, Michigan 48226

Join Zoom Meeting

<https://glwater.zoom.us/j/86471667249?pwd=6oaIQhVws8U1bvaTyjO8UWUcPGrB83.1>

Meeting ID: 864 7166 7249

Passcode: 297061

Join Zoom Telephonic

Public Call-In Number: 877 853 5247 US Toll-Free
or 888 788 0099 US Toll-Free

Meeting ID: 864 7166 7249

Passcode: 297061

The proposed biennial budget is scheduled to take effect on July 1, 2025.

The proposed biennial budget is available for public inspection online at <https://www.glwater.org/financials/>.

Individuals or groups wishing to make oral presentations or submit prepared statements pertaining to the proposed biennial budget may do so at the Public Hearing as outlined in this notice. Individuals or groups wishing to make oral presentations may appear in person or participate via the Zoom as indicated in this notice.



Individuals or groups giving oral presentations are encouraged to also submit their presentations in writing. Oral presentations should be brief to allow all parties the opportunity to participate. A three minute time limit will be observed.

The Public Hearing on the FY 2026 and FY 2027 biennial budget proposed by the Great Lakes Water Authority scheduled for February 26, 2025 at 2:00 p.m. will be held in person, through Zoom videoconferencing, and by telephone through Zoom's telephonic capabilities.

Members of the public may offer comment in the following manners:

In Person: Members of the public who, subject to capacity, wish to attend the meeting and/or offer public comment in person may attend the meeting in the Board Room, 5th Floor, 735 Randolph, Detroit, MI 48226.

By Zoom videoconferencing: Members of the public who wish to use Zoom videoconferencing to attend the meeting and/or offer public comment may utilize the following link to attend:

<https://glwater.zoom.us/j/86471667249?pwd=6oaIQhVws8U1bvaTyjO8UWUcPGrB83.1>

During the portions of the hearing designated for public participation may "raise their hand" by using that feature within the software program.

By Telephone via Zoom: Members of the public who wish to attend the meeting and/or offer public comment by telephone should call in at the number indicated above, press *9 on their keypad to "raise their hand for public comment." During other portions of the meeting, members of the public are asked to mute their line by pressing *6 on their keypad to mute or unmute their line.

By E-Mail: Members of the public may provide written comments to the Board by emailing those comments to CEO@glwater.org on or before 3:00 p.m. on Tuesday, February 25, 2025 and should reference "February 26, 2025 Public Hearing on proposed FY 2026 and FY 2027 biennial budget" in the subject line of the e-mail. The opportunity to submit written comments by e-mail may remain open throughout the duration of the Public Hearing.

By U.S. Mail: members of the public may provide written comments by United States mail addressed to:

Suzanne R. Coffey P.E., Chief Executive Officer
Great Lakes Water Authority
735 Randolph
Detroit, Michigan, 48226



Written comments by U.S. mail should reference “February 26, 2025 Public Hearing on proposed FY 2026 and FY 2027 biennial budget” in the letter. The opportunity to submit written comments by U.S. mail may remain open throughout the duration of the Public Hearing.

If a member of the public requires accommodation due to a disability, please contact CEO@glwater.org or (844) 455-GLWA (4592) not less than 72 hours prior to the date of the meeting.



**GREAT LAKES WATER AUTHORITY
NOTICE OF PUBLIC HEARING
PROPOSED FY 2026 WATER AND SEWERAGE SERVICE CHARGES**

Notice is hereby given that the Great Lakes Water Authority Board of Directors will hold a Public Hearing on Water and Sewerage service charges proposed by the Great Lakes Water Authority for Fiscal Year 2026.

DATE: Wednesday, February 26, 2025

TIME: 2:00 p.m.

**PLACE: In person, Zoom Videoconferencing, and Zoom
Telephonic Hearing**

In Person

Board Room, 5th Floor
735 Randolph Street
Detroit, Michigan 48226

Join Zoom Meeting

<https://glwater.zoom.us/j/86471667249?pwd=6oalQhVws8U1bvaTyjO8UWUcPGrB83.1>

Meeting ID: 864 7166 7249
Passcode: 297061

Join Zoom Telephonic

Public Call-In Number: 877 853 5247 US Toll-Free
or 888 788 0099 US Toll-Free
Meeting ID: 864 7166 7249
Passcode: 297061

The proposed service charges are scheduled to take effect on July 1, 2025.

The proposed schedule of charges is available for public inspection online at <https://www.glwater.org/financials/>.

Individuals or groups wishing to make oral presentations or submit prepared statements pertaining to the proposed service charges may do so at the Public Hearing as outlined in this notice. Individuals or groups wishing to make oral presentations may appear in person or participate via the Zoom as indicated in this notice.



Individuals or groups giving oral presentations are encouraged to also submit their presentations in writing. Oral presentations should be brief to allow all parties the opportunity to participate. A three minute time limit will be observed.

The Public Hearing on the FY 2026 Water and Sewerage service charges proposed by the Great Lakes Water Authority scheduled for February 26, 2025 at 2:00 p.m. will be held in person, through Zoom videoconferencing, and by telephone through Zoom's telephonic capabilities.

Members of the public may offer comment in the following manners:

In Person: Members of the public who, subject to capacity, wish to attend the meeting and/or offer public comment in person may attend the meeting in the Board Room, 5th Floor, 735 Randolph, Detroit, MI 48226.

By Zoom videoconferencing: Members of the public who wish to use Zoom videoconferencing to attend the meeting and/or offer public comment may utilize the following link to attend:

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During the portions of the hearing designated for public participation may "raise their hand" by using that feature within the software program.

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By E-Mail: Members of the public may provide written comments to the Board by emailing those comments to CEO@glwater.org on or before 3:00 p.m. on Tuesday, February 25, 2025 and should reference "February 26, 2025 Public Hearing on service charges proposed for Fiscal Year 2026" in the subject line of the e-mail. The opportunity to submit written comments by e-mail may remain open throughout the duration of the Public Hearing.

By U.S. Mail: members of the public may provide written comments by United States mail addressed to:

Suzanne R. Coffey P.E., Chief Executive Officer
Great Lakes Water Authority
735 Randolph
Detroit, Michigan, 48226



Written comments by U.S. mail should reference “February 26, 2025 Public Hearing on service charges proposed for Fiscal Year 2026” in the letter. The opportunity to submit written comments by U.S. mail may remain open throughout the duration of the Public Hearing.

If a member of the public requires accommodation due to a disability, please contact CEO@glwater.org or (844) 455-GLWA (4592) not less than 72 hours prior to the date of the meeting.