



**AGENDA**  
**CITY OF LAPEER**  
**LAPEER CITY COMMISSION**  
**576 LIBERTY PARK, LAPEER, MI 48446**  
**OCTOBER 6, 2025**  
810-664-5231 \* [www.ci.lapeer.mi.us](http://www.ci.lapeer.mi.us)

**6:30 P.M. CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF OCTOBER 6, 2025, AGENDA**

**A. MINUTES:**

1. Minutes of the Regular meeting held September 15, 2025.

**B. PUBLIC COMMENTS:**

**C. CONSENT AGENDA:**

1. Traffic Control Order 314 – Two Stop Signs – Court St. and Clay St. Intersection.
2. Traffic Control Order 315 – One Stop Sign – Clay St. and Cedar St. Intersection.
3. Special Event: DDA Treat Walk, October 25, 2025, Noon – 2:00 p.m., Downtown Lapeer.
4. Special Event: Veteran's Day Ceremony, November 11, 2025, 9:30a.m.– 12:30 p.m., Veteran's Park.
5. Special Event: DDA Ladies Night Out, November 14, 2025, 4:00 p.m. – 9:00 p.m., Downtown Lapeer.

***SUGGESTED MOTION:***

*Approve the Consent Agenda for October 6, 2025.*

**D. BILL LISTING:**

1. Bill Listing for October 6, 2025.

***SUGGESTED MOTION (ROLL CALL VOTE):***

*Approve the Bill Listing for October 6, 2025, in the amount of \$434,064.89.*

**E. PROCLAMATIONS, RECOGNITIONS AND RESOLUTIONS:**

1. Proclamation – Tom Wittke.

***SUGGESTED MOTION:***

*Adopt the proclamation in recognition of Tom Wittke, as presented.*

**F. PUBLIC HEARINGS:**

**G. ADMINISTRATIVE REPORTS:**

1. Cooperative Mutual Aid Fire Control Agreement with DNR.

***SUGGESTED MOTION:***

*Approve the execution of the Cooperative Mutual Aid Fire Control Agreement (PR4274) with the Michigan Department of Natural Resources – Forest Resources Division and authorize the Mayor and Fire Chief to sign on behalf of the City of Lapeer.*

2. Flock Camera System – Project #23030.

**SUGGESTED MOTION (ROLL CALL VOTE):**

*Approve the purchase of the Flock Camera System for the amount not to exceed \$21,900 for the first year of the contract and the annual cost of \$18,000 for the following year, and authorize the Chief of Police to sign the necessary documents.*

3. Wastewater Treatment Plant - Recirculating Pump and Air Separator.

**SUGGESTED MOTION (ROLL CALL VOTE):**

*To approve the purchase and installation of one (1) TACO base-mounted recirculating pump and one (1) 4" TACO air separator from Johnson & Wood Mechanical Contractors at a total cost of \$30,372.00.*

4. Wastewater Treatment Plant - Oxidation Ditch Cleanout – Project #22964.

**SUGGESTED MOTION (ROLL CALL VOTE):**

*To approve the proposal with Taplin Enterprises for Oxidation Ditch Sludge Removal and clean out of one (1) oxidation tank at the Wastewater Treatment Plant for an amount not to exceed \$162,770.59. and authorize the Superintendent of the Wastewater Treatment Plant to sign all necessary documents.*

5. MLCC Social District Permit – 303 W. Nepessing.

**SUGGESTED MOTION (ROLL CALL VOTE):**

*Adopt the resolution recommending Liquid Craft, LLC be considered for approval of a Social District Permit, as presented.*

6. Parking Lot #9 - Repair Sanitary Sewer Main.

**SUGGESTED MOTION (ROLL CALL VOTE):**

*Authorize the award of contract to Great Lakes Directional Boring for the repair of a collapsing 130-foot section of 12-inch sanitary sewer main, in an amount not to exceed \$19,225.00.*

7. Water Tower - Demolition.

**SUGGESTED MOTION (ROLL CALL VOTE):**

*Approve the contract with H2O Towers, LLC. to provide services for the demolition of the 125 foot 750,000-gallon water tower for an amount not to exceed \$97,500. and authorize the City Manager and Director of the Department of Public Works to sign the necessary documents.*

**H. CITY MANAGER'S REPORT:**

1. Discussion – Draft Ordinance § 14.1 Uniform Traffic Code; Section 4.12 Bicycles, Micromobility Devices, Electric Bicycles, Electric Motorcycles and Electric ORV's.
2. Various matters.

**I. CITY ATTORNEY'S REPORT:**

1. Various matters.

**J. UNFINISHED BUSINESS:**

1. Appointments to Boards and Commissions.  
Mayoral Appointments:
  - a. Downtown Development Authority, G. Gaecke, term to expire January 1, 2026.

**K. DEPARTMENTAL COMMUNICATIONS:**

1. DDA Monthly Report.

**L. PUBLIC COMMENTS:**

**M. CLOSING COMMENTS:**

1. Commissioners.
2. City Manager.
3. Mayor.

**N. REMINDER OF MEETINGS:**

Next City Commission Meeting: **MONDAY, OCTOBER 20, 2025, Regular**

**O. REMINDER OF PUBLIC HEARINGS:**

**ADJOURNMENT**

**MATERIAL TRANSMITTAL**

**Notice:**

Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (810) 664-5231 or by email at [clerk@ci.lapeer.mi.us](mailto:clerk@ci.lapeer.mi.us) at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

**LAPEER CITY COMMISSION  
MINUTES OF A REGULAR MEETING  
SEPTEMBER 15, 2025**

A regular meeting of the Lapeer City Commission was held September 15, 2025, at the Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 6:30 p.m.

**ROLL CALL**

Present: Mayor Marquardt Commissioners: Atwood, Brady, Glisman, Petrie, Swindell.  
Absent: None.

City Manager: Mike Womack, present.  
City Attorney: T. Allen Francis, absent.

Mayor Marquardt led the Pledge of Allegiance.

**212 2025 09-15 AGENDA APPROVAL**

Moved by Atwood. Seconded by Glisman.

Approve the Agenda for September 15, 2025, with the addition of Item E-1 Proclamation, Adult Education and Family Literacy Week, and Item J-1-b Appointment to Boards and Commissions, Item G-8 MSHDA Grant Funding.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

**213 2025 09-15 MINUTES**

Moved by Brady. Seconded by Atwood.

Approve the minutes of the regular meeting held on September 2, 2025, and minutes of the special meeting held on September 8, 2025, as presented.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

**PUBLIC COMMENTS**

Commissioner Brad Haggadone provided an update to the City Commission regarding the recent proceedings and activities of the Lapeer County Board of Commissioners.

Jacob LaRay, Mayfield Township spoke about an incident September 12, 2025; Golden Arrow and the MDHHS office.

Austin Franzel, Mayfield Township, spoke about statements he made at a previous meeting.

Stephanie Hamilton, Lapeer Township, thanked the Lapeer City Police for service last Friday.

Melissa Petrie asked for a moment of silence and gave an invocation.

**214 2025 09-15 CONSENT AGENDA**

Moved by Atwood. Seconded by Swindell.

Approve the consent agenda for September 15, 2025, as presented:



1. Special Event: "Haunted" Lapeer Ghost Tours – DDA, October 3, 2025, 4:00-9:00 p.m. and October 4, 2025, Noon-9:00 p.m.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

**215 2025 09-15 BILL LISTING**

Moved by Brady. Seconded by Swindell.

Approve the bill listing for September 15, 2025, in the amount of \$1,374,778.70.

ROLL CALL VOTE.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

**216 2025 09-15 PROCLAMATION - ADULT EDUCATION & FAMILY LITERACY WEEK**

Moved by Swindell. Seconded by Brady.

Adopt the proclamation for Adult Education and Family Literacy Week.

**CITY OF LAPEER  
PROCLAMATION  
ADULT EDUCATION AND FAMILY LITERACY WEEK  
SEPTEMBER 14–20, 2025**

**WHEREAS**, adult education provides vital opportunities for adults to improve their literacy, numeracy, and job skills, thus enhancing their quality of life; and

**WHEREAS**, adult education supports economic development by preparing a skilled workforce and fostering community engagement; and

**WHEREAS**, Family Literacy Center has demonstrated a commitment to providing high-quality education and support services to adult learners; and

**WHEREAS**, the success stories of adult learners in our community serve as an inspiration to others seeking to continue their education.

**NOW, THEREFORE**, I, Debbie Marquardt, Mayor, do hereby proclaim September 14-20, 2025, as Adult Education and Family Literacy Week in the City of Lapeer, and encourage all citizens to support and recognize the importance of adult education.

Dated this 15<sup>th</sup> day of September 2025.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

**217 2025 09-15 PUBLIC HEARING: MICHIGAN STATE HOUSING  
DEVELOPMENT AUTHORITY (MSHDA) MI-NEIGHBORHOOD COMMUNITY  
DEVELOPMENT BLOCK GRANT**

Mayor Marquardt opened the public hearing at 6:47 p.m.

There being no comments from the audience, the public hearing was closed at 6:47 p.m.

Moved by Brady. Seconded by Petrie.

Approve the Resolution to authorize the submittal of the Community Development Block Grant Application for the creation of seven (7) apartments in the Old Opera House building located at 350 N. Court Street and authorize the Mayor and the Director of Housing and Neighborhood Development and the Grant Administrator to sign all the required documents.

Resolution # 2025-14  
Michigan State Housing Development Authority (MSHDA),  
MI-Neighborhood  
Community Development Block Grant  
Authorizing Resolution

WHEREAS, the Michigan State Housing Development Authority (MSHDA) invited Units of General Local Government to apply for its MI-Neighborhood, Community Development Block Grant (CDBG) grant application; and

WHEREAS, the City of Lapeer desires to request \$826,000 in CDBG funds to create seven (7) unoccupied residential apartments within The Old Opera House building located at 350 N Court Street, Lapeer, Michigan; and

WHEREAS, the proposed MI-Neighborhood, Community Development Block Grant (CDBG) grant application is consistent with the local Master plan, Goals and Objectives, and Anti-Displacement policy as described in the Application; and

WHEREAS, the proposed projects will focus on creating permanent unoccupied residential apartment units, of which 51% or more of the units will be occupied by low- or moderate-income households; and

WHEREAS, no project costs (CDBG and non-CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the CDBG Specialist.

WHEREAS, said Lapeer City Commission authorizes City of Lapeer Housing Improvement Department to submit the application in the amount of \$826,000 for funding through the Michigan State Housing Development Authority's MI-Neighborhood CDBG Grant Program for a City of Lapeer Housing Improvement Grant, authorizes the Mayor to sign grant application forms, grant agreement, grant environmental review, grant attachments, and grant amendments, and authorizes the Director of Housing and Neighborhood Development and the Grant Administrator to sign related grant documents, financial status reports for payment, and other required reports when allowed by MSHDA as required on behalf of the City of Lapeer; and

WHEREAS, said Lapeer City Commission held a public hearing on September 15, 2025, regarding the proposed MI-Neighborhood, Community Development Block Grant (CDBG) application; and

THEREFORE, BE IT RESOLVED that the Lapeer City Commission authorizes the City of Lapeer Housing Improvement Department to submit the application in the amount of \$826,000 for funding through the Michigan State Housing Development Authority's MI-Neighborhood CDBG Grant Program for a City of Lapeer Housing Improvement Grant, authorizes the Mayor to sign grant application forms, grant agreement, grant environmental review, all grant attachments, and grant amendments, and authorizes the Director of Housing and Neighborhood Development and the Grant Administrator to sign related grant documents, financial status reports for payment, and other required reports when allowed by MSHDA as required on behalf of the City of Lapeer.

AYES: Atwood, Brady, Glisman, Petrie, Swindell.

NAYES: None.

MOTION CARRIED AND RESOLUTION ADOPTED.

#### **ADMINISTRATIVE REPORTS:**

#### **218 2025 09-15 REZONING - OS-1 OFFICE SERVICE TO B-1 NEIGHBORHOOD BUSINESS: 606 N. SAGINAW – PARCEL #L20-18-700-040-00**

Moved by Brady. Seconded by Atwood.

Adopt an ordinance amendment to Chapter 7 (Zoning Ordinance), Article 7.02-02(a)(39) of the General Ordinances of the City of Lapeer.

Ordinance No. 2025-01

THE CITY OF LAPEER ORDAINS:

#### **ARTICLE 7.02 MAPPED DISTRICTS 7.02.02 District Boundaries**

##### **(a) Zoning District Amendments**

(39) The following described property formerly zoned OS-1 Officed Service is hereby rezoned to B-1 Neighborhood Business:

- CITY OF LAPEER LAPEER VILLAGE PLAT NW'LY 20 FT OF LOT 154, ALL OF LOT 155 & SW'LY 1/2 OF LOTS 156 & 157 (L=1 P=73 SEC 5, T7N-R10E) (Parcel #L20-18-700-040-00)

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

#### **219 2025 09-15 FLOCK CAMERA SYSTEM (CIP #23030)**

Moved by Atwood. Seconded by Swindell.

To postpone the Flock Camera System (CIP #23030) to the next regular meeting, October 6, 2025.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

**220 2025 09-15 SECONDARY EFFLUENT PUMP (CIP #22914)**

Moved by Brady. Seconded by Petrie.

Approve the purchase of one (1) Secondary Effluent Pump from Smith & Loveless, Inc. for the amount not to exceed \$30,885, and authorize the Wastewater Treatment Plant Superintendent to sign the necessary documents.

ROLL CALL VOTE:

Ayes: Brady, Glisman, Petrie, Swindell, Atwood.

Nays: None.

MOTION CARRIED.

**221 2025 09-15 TRITON AERATORS (CIP #22959)**

Moved by Brady. Seconded by Swindell.

Approve the purchase of one (1) Triton Aerator from Solberg Knowles & Associates for the amount not to exceed \$101,196.10 and authorize the Wastewater Treatment Plant Superintendent to sign the necessary documents.

ROLL CALL VOTE:

Ayes: Glisman, Petrie, Swindell, Atwood, Brady.

Nays: None.

MOTION CARRIED.

**222 2025 09-15 LOT #5 PHASE TWO AND BUDGET ADJUSTMENT**

Moved by Swindell. Seconded by Atwood.

Approve phase two of the Lot #5 project with the proposal from T.G. Priehs Paving Co. in the amount of \$24,500 and D&D Excavating in the amount of \$49,250, for a total cost not to exceed \$100,000 and approve the budget amendment for FY 25/26, as presented.

ROLL CALL VOTE:

Ayes: Swindell, Atwood, Brady, Glisman.

Nays: Petrie.

MOTION CARRIED 4-1.

**223 2025 09-15 TRANSFER OF MARIHUANA LICENSES – 4K PROCESSING, INC. TO KAOUD HOLDING, INC.**

Moved by Swindell. Seconded by Atwood.

Approve the transfer of four (4) marihuana processor licenses from 4K Processing, Inc. to Kaoud Holdings, Inc., as follows:

(1) Medical Marihuana Processor License at 1330 Imlay City Road, Suite F-H.

(1) Adult Use Marihuana Processor License at 1330 Imlay City Road, Suite F-H.

(1) Medical Marihuana Processor License at 1356 Imlay City Road.

(1) Adult Use Marihuana Processor License at 1356 Imlay City Road.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

**224 2025 09-15 MEDC GRANT FOR THE MASTER PLAN AND NON-MOTORIZED PLAN UPDATES**

Moved by Brady. Seconded by Atwood.

Approve the agreement with the MEDC to receive funding from the MEDC to hire services to update the City's Master Plan and non-motorized plan and authorize the City Manager to sign all necessary documents.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.  
Nays: None.  
MOTION CARRIED.

**225 2025 09-15 MSHDA GRANT FUNDING PLAN**

Moved by Brady. Seconded by Atwood.

Approve spending the remaining MSHDA Funds on mulch for five (5) playground, benches and signage for Lot 5, as presented.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.  
Nays: None.  
MOTION CARRIED.

**CITY MANAGER'S REPORT**

City Manager Womack reported that the Special Assessment District policy, in place since 1989, is outdated and does not make sense in its current form. He noted that, per the policy, fees should be imposed based on zoning districts, but the City has instead been using assessor tax records. Additionally, while the policy requires commercial and industrial uses to pay 100% of costs, they have only been paying 50%. Mr. Womack recommended suspending assessments under the SAD policy until January 1, 2027, to allow staff time to develop a clear, workable policy that is written, transparent, and open for public review and comment. He further recommended engaging an engineering firm to create a 10-year road infrastructure plan, developing a corresponding road funding strategy, and restructuring funding for current road and bridge projects without using special assessments.

**226 2025 09-15 SPECIAL ASSESSMENT DISTRICT POLICY**

Moved by Brady. Seconded by Atwood.

To direct the City Manager to follow through on the four (4) points he just presented regarding the Special Assessment District.

Ayes: Atwood, Brady, Swindell.  
Nays: Glisman, Petrie.  
MOTION CARRIED 3-2.

City Manager Womack requested feedback from the City Commission on the recent Housing Workshop, noting that it was an educational meeting. He also asked for the Commission's support in addressing blight and sign issues in the City of Lapeer. The consensus of the Commission was that ordinances regarding blight should be enforced and that basic community standards must be maintained.

Mr. Womack shared that hydrant flushing will take place this week; Mr. Church applied for a tree grant; both surveys have been closed and results will be available soon. Water Tower demolition: a new quote for \$97,000 has been received. The tower, which has been unused since the 1970s, cannot be used for water service. Mr. Womack asked the Commission to consider the quote and proposed a site meeting at the Water Tower on September 23, 2025, at 5:00 p.m. Parking Lot #9 needs repair, it can be done now or delayed until the parking lot is reconstructed.

The Commission expressed a preference to proceed with sewer line replacement now rather than waiting.

## **CITY ATTORNEY'S REPORT**

None.

## **UNFINISHED BUSINESS**

### **227 2025 09-15 APPOINTMENT – EDC/TIFA/BROWNFIELD REDEVELOPMENT AUTHORITY**

Moved by Glisman. Seconded by Swindell.

To confirm the Mayor's appointment of Joseph Williams to the Economic Development Corporation/TIFA/Brownfield Redevelopment Authority for a term to expire June 1, 2027.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

### **228 2025 09-15 APPOINTMENT – LAPEER HOUSING COMMISSION**

Moved by Swindell. Seconded by Petrie.

To confirm the Mayor's appointment of Valarie Miller to the Lapeer Housing Commission for a term to expire August 1, 2027.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

### **229 2025 09-15 APPOINTMENT – LAPEER HOUSING BOARD OF APPEALS**

Moved by Swindell. Seconded by Atwood.

To confirm the Mayor's appointment of Valarie Miller to the Lapeer Housing Board of Appeals for a term to expire May 1, 2027.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

### **230 2025 09-15 APPOINTMENT – LAPEER NEIGHBORHOODS, INC.**

Moved by Swindell. Seconded by Glisman.

To confirm the Mayor's appointment of Valarie Miller to the Lapeer Neighborhoods, Inc. for a term to expire August 1, 2026.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

## **DEPARTMENTAL REPORTS**

The Departmental Monthly Reports were received into the record.

## **PUBLIC COMMENTS**

Austin Franzel spoke about E.T. White Property and invited members to his monthly meeting.

Jacob LaRay thanked the Commissioners and City Officials.

Kelly Nolan, spoke about the library's power of the parent.

### **MAYOR/COMMISSIONER COMMENTS**

Commissioner Glisman: Thanked the candidates who are running for City Office in November for their attendance at the meetings.

Commissioner Petrie: Commented on Ms. Nolan's comment. Attended the candlelight vigil for Charlie Kirk last Friday. Thanked Chief Howe and the police presence at the event as well. Tomorrow at 7 p.m. at Mayfield Township Hall the mayoral candidates have been invited for a forum.

Commissioner Swindell: Thanked Mr. La Magna for investing in the downtown and investing in the City of Lapeer.

City Manager Womack: Thanked staff for doing an awesome job, keep bringing in the grant dollars and continue doing the difficult work of the government. Thanked his grandfather, who served in the Marines, and who fought in the Battle of Peleliu on this day in 1944.

Mayor Marquart: Read the list of local events.

### **231 2025 09-15 ADJOURNMENT**

Having no further business, the regular meeting was adjourned at 8:20 p.m.

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Debbie Marquardt, Mayor

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Romona Sanchez, City Clerk

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**To:** Mike Womack, City Manager  
**From:** Jeremy Howe, Chief of Police  
**Date:** September 24, 2025  
**RE:** Traffic Control Order 314

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**STAFF RECOMMENDATION**

It is recommended by the City of Lapeer Police Department and the Department of Public Works to install 2 stop signs at the intersection of Court St and Clay St. The stop signs would be on Court St. north and south of Clay St. This will result in having a 3-Way Stop intersection and a One-Way east of Court St on Clay St.

**CURRENT OR NEW INFORMATION**

There is a lot of pedestrian traffic crossing throughout the intersection. Most of the pedestrian traffic is a result of citizens traveling to and from the Lapeer County Court Complex building. There is also an additional vision obstruction as drivers attempt to turn on to, or cross, Court St. from Clay St.

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**AGENDA ITEM REVIEW**

**Meeting Date:** October 6, 2025

**Date Reviewed:** September 29, 2025

**Consent:** X

**Administrative:**

**Reviewed By:** City Clerk's Office

**Public Hearing:**

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**CITY OF LAPEER  
PERMANENT TRAFFIC CONTROL  
ORDER NO. 314**

Location: Clay St and Court St.

Order: Install 2 Stop Signs at the intersection of Clay St. and Court St. The stop signs will be located on Court St. north and south of Clay St. As a result, this intersection will have 3 stop signs and One-Way travel east of Court on Clay St.

Reason: There is a lot of pedestrian traffic crossing throughout the intersection. Most of the pedestrian traffic is a result of citizens coming and going from the Lapeer County Court Complex building. There is also a visibility issue for drivers heading east bound on Clay St. Vehicles parked on Court St. makes the intersection difficult to see in either direction.

\_\_\_\_\_  
Jeremy Howe, Traffic Engineer

\_\_\_\_\_  
Effective Date

**APPROVAL AND FILING:**

CITY:

City Commission: ☐ Approved

Date Approved: \_\_\_\_\_

City Clerk: ☐ Filed

Date Filed: \_\_\_\_\_

Signature: \_\_\_\_\_  
Romona Sanchez, CMC, City Clerk

Date Signed: \_\_\_\_\_

COUNTY:

County Clerk: ☐ Filed

Date Filed: \_\_\_\_\_

Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

CC: Chief of Police  
Director of Public Works  
Street Superintendent

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**To:** Mike Womack, City Manager  
**From:** Jeremy Howe, Chief of Police  
**Date:** September 24, 2025  
**RE:** Traffic Control Order 315

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**STAFF RECOMMENDATION**

It is recommended by the City of Lapeer Police Department and the Department of Public Works to install a stop sign on Clay St at the intersection of Cedar St. This would also require a do not enter sign that would face opposite of the stop sign. This would prevent traffic from turning west bound from Cedar St onto Clay St.

**CURRENT OR NEW INFORMATION**

There is a lot of pedestrian traffic crossing throughout the intersection. Most of the pedestrian traffic is a result of citizens coming and going from the Lapeer County Court Complex building. This will also slow traffic down directly in front of the courthouse and other county buildings where vehicles are backing out of the parking spaces in the area.

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**AGENDA ITEM REVIEW**

**Meeting Date:** October 6, 2025  
**Consent:** X  
**Administrative:**  
**Public Hearing:**

**Date Reviewed:** September 29, 2025  
**Reviewed By:** City Clerk's Office

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**CITY OF LAPEER  
PERMANENT TRAFFIC CONTROL  
ORDER NO. 315**

Location: Clay St and Cedar St.

Order: Install 1 Stop Sign at the intersection of Clay St. and Cedar St. The stop sign will be located on Clay St and the intersection of Cedar St. As a result, this intersection will have 3 stop signs and One-Way travel east of Cedar St. on Clay St.

Reason: There is a lot of pedestrian traffic crossing throughout the intersection. Most of the pedestrian traffic is a result of citizens coming and going from the Lapeer County Court Complex building. This will also slow traffic down directly in front of the courthouse where vehicles are backing out of the parking spaces in the area.

\_\_\_\_\_  
Jeremy Howe, Traffic Engineer

\_\_\_\_\_  
Effective Date

**APPROVAL AND FILING:**

CITY:

City Commission: ☐ Approved

Date Approved: \_\_\_\_\_

City Clerk: ☐ Filed

Date Filed: \_\_\_\_\_

Signature: \_\_\_\_\_  
Romona Sanchez, CMC, City Clerk

Date Signed: \_\_\_\_\_

COUNTY:

County Clerk: ☐ Filed

Date Filed: \_\_\_\_\_

Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

CC: Chief of Police  
Director of Public Works  
Street Superintendent

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**To:** Mike Womack, City Manager  
**From:** Jeremy Howe, Chief of Police  
**Date:** September 29, 2025  
**RE:** Special Event – Treat Walk

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**STAFF RECOMMENDATION**

Approve the event.

**CURRENT OR NEW INFORMATION**

We have received a request from the Lapeer Downtown Development Authority to hold their annual downtown treat walk on Saturday, October 25, 2025, from 12:00 PM - 2:00 PM. The purpose of this event is to provide children and parents the opportunity to Trick-or-Treat throughout the downtown business district.

This event will not require any assistance from any City Departments.

See PDF File SE Treat Walk 2025.

**BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION**

Annual Event

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**AGENDA ITEM REVIEW**

**Meeting Date:** October 6, 2025  
**Consent:** X  
**Administrative:**  
**Public Hearing:**

**Date Reviewed:** September 29, 2025  
**Reviewed By:** City Clerk's Office

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THE CITY OF  
**LAPEER**  
MICHIGAN

# City of Lapeer

## SPECIAL EVENT APPLICATION (SEA)

**DIRECTIONS:** Complete this application per the City of Lapeer Special Events Ordinance (Ch.52 Special Event) and the Rules and Regulations and return it to the either Parks & Rec Department (for events at a City Park) or the City Clerk's Office at a minimum of 45 calendar days before the starting date of the event.

**If you request an event in a CITY PARK, YOU MUST SUBMIT YOUR PARK RESERVATION WITH YOUR APPLICATION. All Special Event Applications should be submitted directly to the City Clerk's Office, 576 Liberty Park, Lapeer, MI, 48446 or it can be emailed to [clerk@ci.lapeer.mi.us](mailto:clerk@ci.lapeer.mi.us).**

Sponsoring Organization  
(Legal Name)

Lapeer Main Street DDA

Phone #

810-728-6598

Address

410 W. Nepessing

Organization Event  
Coordinator/Contact

James Alt

Phone #

810-728-6598

Event Coordinator/  
Contact Address

410 W. Nepessing St.

Coordinator/Contact Email

james@lapeerdda.com

Event Name

Treat Walk

Purpose of Event

The annual trick or treating event in Historic Lapeer. The event brings children of all ages to downtown for trick or treating while visiting participating stores and businesses within the DDA district.

Event Location

Downtown - DDA District

Have you  
reserved your  
park/pavilion?

Yes / No

*If yes, provide copy of reservation form with this application, if no and planning a park event, reservations need to be made.\**

Date of Event

October 25

Event Time

12:00pm-2:00pm

# of Event  
Organizational Team

3

# of Expected  
Attendees:

1200

Describe the activities  
taking place at your event:

Residents of Lapeer and the surrounding areas are invited to visit participating businesses in the DDA district for an afternoon of trick or treating. Participating businesses pass out candy, hot chocolate, activities, etc.

*Please check what will be part of your event:*

☐  
☐

Music\*\*

Tents

☐  
☐

Animals\*\*  
(such as a petting zoo)  
Wedding

☐  
☐

Selling of food\*

Selling of drinks\*

☐  
☐

Posted Signage of  
Event\*

Liquor/Beer or Wine\*

*\*\*Please list here what type of music (DJ/Band/Individual singers, etc.) and/or list animals:*

*\*See Rules and Regulations*

*Please check what you request the City to supply:*

**FOR OFFICE USE ONLY:**  
**SPECIAL EVENT REVIEW COMMITTEE APPROVALS**

|                          |                      |                          |              |
|--------------------------|----------------------|--------------------------|--------------|
| <input type="checkbox"/> | City Manager         | <input type="checkbox"/> | Police Chief |
| <input type="checkbox"/> | Fire Chief           | <input type="checkbox"/> | DPW Director |
| <input type="checkbox"/> | Parks & Rec Director | <input type="checkbox"/> |              |

|   |                       |                                                                                               |                           |  |        |  |
|---|-----------------------|-----------------------------------------------------------------------------------------------|---------------------------|--|--------|--|
|   | Picnic Tables Qty:    |                                                                                               | Electricity Turned on/off |  | Other: |  |
|   | Trash Containers Qty: |                                                                                               | Road Crossing Guards Qty: |  |        |  |
| X | Road Closures List:   | Road closed on Nepessing Street between Mason and Saginaw Streets to ensure pedestrian safety |                           |  |        |  |

Please attach a letter indicating all requests of City services if something other than above.

Please check what type of event is this:

A description of the type of event can be found on page 4, B. 1-5.

|   |                     |  |                        |  |                                 |
|---|---------------------|--|------------------------|--|---------------------------------|
| X | City Operated Event |  | Other Non-Profit Event |  | Political or Ballot Issue Event |
| X | Co-Sponsored Event  |  | Other For-Profit Event |  |                                 |

### INDEMNIFICATION AGREEMENT

The Lapeer Downtown Development Authority agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: [Signature] Date: 9-3-25

Witness: [Signature] Date: 9-3-25

1. **ANNUAL EVENT:** Is this event expected to occur next year? [YES] ~~[No]~~

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

#### Normal Event Schedule

(e.g., third weekend in July): The Saturday before Halloween: October 24, 2026

2. **AN EVENT MAP [IS] [IS NOT] attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also, show streets or parking lots that you are requesting to be blocked off. **Crossing Guards are required if crossing any roads.**

3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)?

[YES] ~~[NO]~~

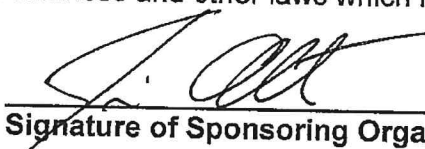
If yes, list the lots or locations where free parking is requested:

4. **Alcoholic Beverages:** Will they be served? [YES] [NO] YES  
Who holds the Liquor Control Commission license?
- 

5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
  - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
  - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
  - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
  - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

9-3-25  
Date

  
Signature of Sponsoring Organization's Agent

**SUBMIT THIS APPLICATION** at least 45 calendar days before the first day of the event to the City of Lapeer, City Clerk's Office, 576 Liberty Park, Lapeer MI 48446.

Be sure to include the following with the application:

- |                          |                                                                          |
|--------------------------|--------------------------------------------------------------------------|
| <input type="checkbox"/> | Complete Signed Application.                                             |
| <input type="checkbox"/> | Park Reservation (as needed).                                            |
| <input type="checkbox"/> | Certificate of Insurance –Naming City of Lapeer as additionally insured. |
| <input type="checkbox"/> | Event Map.                                                               |
| <input type="checkbox"/> | If Non-Profit provide proof of IRS 501c(3) status.                       |



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                            |  |                                                                                                                                                               |  |
|----------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>PRODUCER</b><br>Highstreet Insurance & Financial Services<br>305 West Front Street, Suite 201<br>Traverse City MI 49684 |  | <b>CONTACT</b><br>NAME: Tammy Manders<br>PHONE (A/C, No, Ext): 231-489-7037<br>FAX (A/C, No): 231-922-7275<br>E-MAIL ADDRESS: tammy.manders@highstreetins.com |  |
|                                                                                                                            |  | <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                                                          |  |
|                                                                                                                            |  | INSURER A : Ascot Insurance Company                                                                                                                           |  |
|                                                                                                                            |  | INSURER B :                                                                                                                                                   |  |
|                                                                                                                            |  | INSURER C :                                                                                                                                                   |  |
|                                                                                                                            |  | INSURER D :                                                                                                                                                   |  |
|                                                                                                                            |  | INSURER E :                                                                                                                                                   |  |
|                                                                                                                            |  | INSURER F :                                                                                                                                                   |  |

**COVERAGES** **CERTIFICATE NUMBER: 878911801** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                               | ADDL INSD                         | SUBR WVD | POLICY NUMBER   | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                         |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|----------|-----------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER:            |                                   |          | TRPK-4001274-01 | 7/2/2025                | 7/2/2026                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 2,500<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 6,000,000<br>PRODUCTS - COMP/OP AGG \$ 6,000,000<br>\$ |
| A        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY |                                   |          | TRPK-4001274-01 | 7/2/2025                | 7/2/2026                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                |
| A        | <input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$                                                                                                                    |                                   |          | TRPK-4001274-01 | 7/2/2025                | 7/2/2026                | EACH OCCURRENCE \$ 9,000,000<br>AGGREGATE \$ 9,000,000<br>\$                                                                                                                                                                                   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                   | Y / N<br><input type="checkbox"/> | N / A    |                 |                         |                         | PER STATUTE<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                                                                        |
| A        | Public Officials Liability                                                                                                                                                                                                                                                                                      |                                   |          | TRPK-4001274-01 | 7/2/2025                | 7/2/2026                | Per Occurrence Aggregate 1,000,000 6,000,000                                                                                                                                                                                                   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Insured is covered for all special events held by the DDA within the City of Lapeer.

**CERTIFICATE HOLDER****CANCELLATION**

Lapeer Down Town Development

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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---

**To:** Mike Womack, City Manager  
**From:** Jeremy Howe, Chief of Police  
**Date:** September 29, 2025  
**RE:** Special Event – Veteran’s Day Ceremony 2025

---

**STAFF RECOMMENDATION**

Approve the event.

**CURRENT OR NEW INFORMATION**

The American Legion would like to have a Veteran’s Day Ceremony at Veteran’s Park. The purpose of the ceremony is to honor all past and present who have served our country. The event is from 9:30 a.m. to 12:30 p.m. on November 11, 2025, at Veteran’s Park. They are expecting 150+ attendees for the ceremony. They will have guest speakers, prayer, a rifle salute and flag presentations.

---

**AGENDA ITEM REVIEW**

**Meeting Date:** October 6, 2025  
**Consent:** X  
**Administrative:**  
**Public Hearing:**

**Date Reviewed:** September 29, 2025  
**Reviewed By:** City Clerk’s Office

---

MUST HAVE MAP AND CERTIFICATE  
OF INSURANCE WHEN TURNING IN  
APPLICATION



THE CITY OF  
**LAPEER**  
MICHIGAN

## City of Lapeer SPECIAL EVENT APPLICATION (SEA)

DIRECTIONS: Complete this application per the City of Lapeer Special Events Ordinance (Ch.52 Special Event) and the Rules and Regulations and return it to the either Parks & Rec Department (for events at a City Park) or the City Clerk's Office at a minimum of 45 calendar days before the starting date of the event.

**If you request an event in a CITY PARK, YOU MUST SUBMIT YOUR PARK RESERVATION WITH YOUR APPLICATION. All Special Event Applications should be submitted directly to the City Clerk's Office, 576 Liberty Park, Lapeer, MI, 48446 or it can be emailed to clerk@ci.lapeer.mi.us.**

Sponsoring Organization  
(Legal Name)

Address

Organization Event  
Coordinator/Contact

Event Coordinator/  
Contact Address

Coordinator/Contact Email

Event Name

Purpose of Event

Event Location

Date of Event

# of Event

Organizational Team

Describe the activities

taking place at your event:

Phone #

810 664 9312

Phone #

810 931 7670

Have you  
reserved your  
park/pavilion?

Yes / ☒ No

If yes, provide copy of reservation form  
with this application, if no and planning a  
park event, reservations need to be made.\*

Event Time

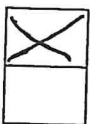
9:30 AM - 12:30 PM

# of Expected

Attendees:

150 +

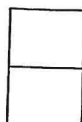
Please check what will be part of your event:



Music\*\*

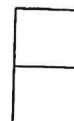


Animals\*\*  
(such as a petting zoo)  
Wedding



Selling of food\*

Selling of drinks\*



Posted Signage of  
Event\*  
Liquor/Beer or Wine\*

\*\*Please list here what type of music (DJ/Band/Individual singers, etc.) and/or list animals: ? WMPR Radio

Please check what you request the City to supply:

\*See Rules and Regulations

FOR OFFICE USE ONLY:

SPECIAL EVENT REVIEW COMMITTEE APPROVALS

|                                               |                                       |
|-----------------------------------------------|---------------------------------------|
| <input type="checkbox"/> City Manager         | <input type="checkbox"/> Police Chief |
| <input type="checkbox"/> Fire Chief           | <input type="checkbox"/> DPW Director |
| <input type="checkbox"/> Parks & Rec Director |                                       |

|                       |                           |        |
|-----------------------|---------------------------|--------|
| Picnic Tables Qty:    | Electricity Turned on/off | Other: |
| Trash Containers Qty: | Road Crossing Guards Qty: |        |
| Road Closures List:   |                           |        |

Please attach a letter indicating all requests of City services if something other than above.

Please check what type of event is this:  
A description of the type of event can be found on page 4, B.1-5.

|                                     |                     |                          |                        |                          |                                 |
|-------------------------------------|---------------------|--------------------------|------------------------|--------------------------|---------------------------------|
| <input type="checkbox"/>            | City Operated Event | <input type="checkbox"/> | Other Non-Profit Event | <input type="checkbox"/> | Political or Ballot Issue Event |
| <input checked="" type="checkbox"/> | Co-Sponsored Event  | <input type="checkbox"/> | Other For-Profit Event | <input type="checkbox"/> |                                 |

### INDEMNIFICATION AGREEMENT

The AMERICA LEGION POST #16 agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: [Signature] Date: 8-20-2025

Witness: Dana E. Jansen Date: 8-20-2025

1. **ANNUAL EVENT:** Is this event expected to occur next year? **(YES)** [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

#### Normal Event Schedule

(e.g., third weekend in July): VETERANS DAY

2. **AN EVENT MAP [IS] [IS NOT]** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also, show streets or parking lots that you are requesting to be blocked off. **Crossing Guards are required if crossing any roads.**
3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)? **[YES] [NO]**

If yes, list the lots or locations where free parking is requested:

\_\_\_\_\_

4. **Alcoholic Beverages:** Will they be served? [YES] [NO] NO  
Who holds the Liquor Control Commission license?
- 

5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
  - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
  - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
  - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
  - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

8-20-2025  
Date

Walter F. Stewart *asst. Adm. Asst.*  
Signature of Sponsoring Organization's Agent

**SUBMIT THIS APPLICATION** at least **45** calendar days before the first day of the event to the City of Lapeer, City Clerk's Office, 576 Liberty Park, Lapeer MI 48446.

Be sure to include the following with the application:

- |                          |                                                                          |
|--------------------------|--------------------------------------------------------------------------|
| <input type="checkbox"/> | Complete Signed Application.                                             |
| <input type="checkbox"/> | Park Reservation (as needed).                                            |
| <input type="checkbox"/> | Certificate of Insurance –Naming City of Lapeer as additionally insured. |
| <input type="checkbox"/> | Event Map.                                                               |
| <input type="checkbox"/> | If Non-Profit provide proof of IRS 501c(3) status.                       |



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                       |                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PRODUCER<br><b>The Lapeer Agency</b><br><b>145 E. Nepessing St</b><br><b>Lapeer, MI 48446</b>         | CONTACT NAME: <b>Joy Lumley</b><br>PHONE (A/C, No, Ext): <b>(810)664-2966</b> FAX (A/C, No): <b>(810)664-1102</b><br>E-MAIL ADDRESS: <b>joy@lapeeragency.com</b> |
| INSURED<br><b>AMERICAN LEGION POST 16</b><br><b>1701 W GENESEE ST</b><br><b>LAPEER, MI 48446-1704</b> | INSURER(S) AFFORDING COVERAGE<br>INSURER A: <b>Arlington Roe</b><br>INSURER B:<br>INSURER C:<br>INSURER D:<br>INSURER E:<br>INSURER F:                           |

## COVERAGES

CERTIFICATE NUMBER: 00014929-250602110242

REVISION NUMBER: 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                    | ADDL SUBR INSD WVD                                                     | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                                                             |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|---------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |                                                                        | NPP2597172    | 04/29/2025              | 04/29/2026              | EACH OCCURRENCE \$ <b>1,000,000</b><br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b><br>MED EXP (Any one person) \$ <b>5,000</b><br>PERSONAL & ADV INJURY \$ <b>1,000,000</b><br>GENERAL AGGREGATE \$ <b>2,000,000</b><br>PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> |
|          | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS ONLY                                                     |                                                                        |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$                                                                                                                                    |
|          | UMBRELLA LIAB<br>EXCESS LIAB<br>DED RETENTION \$                                                                                                                                                                                                                                                     | <input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$                                                                                                                                                                                                                                                 |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                               | <input type="checkbox"/> Y <input type="checkbox"/> N<br>N/A           |               |                         |                         | PER STATUTE OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                                                                                                     |
| A        | Directors & Officers                                                                                                                                                                                                                                                                                 |                                                                        | NPP2597172    | 04/29/2025              | 04/29/2026              | Each Claim <b>1,000,000</b>                                                                                                                                                                                                                                                        |
| A        | Employment Practices                                                                                                                                                                                                                                                                                 |                                                                        | NPP2597172    | 04/29/2025              | 04/29/2026              | Each Claim <b>1,000,000</b>                                                                                                                                                                                                                                                        |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

**City of Lapeer**  
**576 Liberty Park**  
**LAPEER, MI 48446**

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

(JOY)

---

**To:** Mike Womack, City Manager  
**From:** Jeremy Howe, Chief of Police  
**Date:** September 29, 2025  
**RE:** Special Event – Ladies Night Out Fall 2025

---

**STAFF RECOMMENDATION**

Approve the event.

**CURRENT OR NEW INFORMATION**

We have received a request from the Downtown Development Authority Director James Alt to hold a fall version of the Ladies Night Out event within the downtown area. The event will be held on November 14, 2025, from 4:00pm to 9:00pm. The event is designed to bring more traffic to the downtown area. The DJ will set up on the sidewalk area in front of the County Pavilion.

See PDF SE Ladies Night Out 2025.

**BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION**

Annual Event.

---

**AGENDA ITEM REVIEW**

**Meeting Date:** October 6, 2025  
**Consent:** X  
**Administrative:**  
**Public Hearing:**

**Date Reviewed:** September 29, 2025  
**Reviewed By:** City Clerk's Office

---



# City of Lapeer

## SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application per the City of Lapeer Special Events Ordinance (Ch.52 Special Event) and the Rules and Regulations and return it to the either Parks & Rec Department (for events at a City Park) or the City Clerk's Office at a minimum of 45 calendar days before the starting date of the event.

**If you request an event in a CITY PARK, YOU MUST SUBMIT YOUR PARK RESERVATION WITH YOUR APPLICATION. All Special Event Applications should be submitted directly to the City Clerk's Office, 576 Liberty Park, Lapeer, MI, 48446 or it can be emailed to [clerk@ci.lapeer.mi.us](mailto:clerk@ci.lapeer.mi.us).**

Sponsoring Organization  
(Legal Name)

Lapeer Downtown Development Authority Phone # 810-728-6598

Address

410 W. Nepessing St. Ste. 106

Organization Event  
Coordinator/Contact

James Alt

Phone # 810-728-6598

Event Coordinator/  
Contact Address

410 W. Nepessing St. Ste 106 Lapeer MI 48446

Coordinator/Contact Email

[james@lapeerdda.com](mailto:james@lapeerdda.com)

Event Name

Fall Ladies Night Out

Purpose of Event

To host women's night out in downtown Lapeer. This is an annual retail event designed to bring local residents and visitors to Historic Downtown Lapeer and generate sales at downtown businesses, showcase the community, and generate a positive atmosphere.

Event Location

Downtown along Nepessing St between  
Mason Street and Pine Street

Have you  
reserved your  
park/pavilion?

Yes / No

*If yes, provide copy of reservation form  
with this application, if no and planning a  
park event, reservations need to be made.\**

Date of Event

November 14

Event Time

4:00pm - 9:00pm

# of Event

4

Organizational Team

# of Expected  
Attendees:

300+

Describe the activities

taking place at your event:

This is a retail event designed to bring people to downtown Lapeer for a night of shopping, dining, and fun. The event DJ will be set up on the sidewalk area in front of the County Pavilion. Vendors and sponsors would utilize sidewalk area in front of the Historic Court House and inside participating businesses. The Doghouse Coffee will be the starting location for this year's event. The event also brings in needed items and donations for LACADA

Please check what will be part of your event:

|                                     |         |
|-------------------------------------|---------|
| <input checked="" type="checkbox"/> | Music** |
| <input checked="" type="checkbox"/> | Tents   |

|                          |                                      |
|--------------------------|--------------------------------------|
| <input type="checkbox"/> | Animals**<br>(such as a petting zoo) |
| <input type="checkbox"/> | Wedding                              |

|                          |                    |
|--------------------------|--------------------|
| <input type="checkbox"/> | Selling of food*   |
| <input type="checkbox"/> | Selling of drinks* |

|                                     |                             |
|-------------------------------------|-----------------------------|
| <input checked="" type="checkbox"/> | Posted Signage of<br>Event* |
| <input type="checkbox"/>            | Liquor/Beer or Wine*        |

\*\*Please list here what type of music (DJ/Band/Individual singers, etc.) and/or list animals: DJ

Please check what you request the City to supply:

\*See Rules and Regulations

FOR OFFICE USE ONLY:

SPECIAL EVENT REVIEW COMMITTEE APPROVALS

|                          |                      |                          |              |
|--------------------------|----------------------|--------------------------|--------------|
| <input type="checkbox"/> | City Manager         | <input type="checkbox"/> | Police Chief |
| <input type="checkbox"/> | Fire Chief           | <input type="checkbox"/> | DPW Director |
| <input type="checkbox"/> | Parks & Rec Director | <input type="checkbox"/> |              |

|                       |   |                           |        |                                                                   |
|-----------------------|---|---------------------------|--------|-------------------------------------------------------------------|
| Picnic Tables Qty:    | x | Electricity Turned on/off | Other: | Electric from street light in front of the Lapeer County Pavilion |
| Trash Containers Qty: |   | Road Crossing Guards Qty: |        |                                                                   |
| Road Closures List:   |   |                           |        |                                                                   |

Please attach a letter indicating all requests of City services if something other than above.

Please check what type of event is this:

A description of the type of event can be found on page 4, B.1-5.

|   |                     |  |                        |  |                                 |
|---|---------------------|--|------------------------|--|---------------------------------|
| x | City Operated Event |  | Other Non-Profit Event |  | Political or Ballot Issue Event |
| x | Co-Sponsored Event  |  | Other For-Profit Event |  |                                 |

### INDEMNIFICATION AGREEMENT

The Lapeer Downtown Development Authority agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: [Signature] Date: 9-3-25

Witness: [Signature] Date: 9-3-25

1. **ANNUAL EVENT:** Is this event expected to occur next year? **[YES]** [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

#### Normal Event Schedule

(e.g., third weekend in July): November 13, 2026

2. **AN EVENT MAP** **[IS]** **[IS NOT]** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also, show streets or parking lots that you are requesting to be blocked off. **Crossing Guards are required if crossing any roads.**

3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)? **[YES]** **[NO]**

If yes, list the lots or locations where free parking is requested:

\_\_\_\_\_



4. **Alcoholic Beverages:** Will they be served? [YES] [NO]  
Who holds the Liquor Control Commission license?
- 

5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
  - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
  - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
  - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
  - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

9-3-25  
Date

  
Signature of Sponsoring Organization's Agent

**SUBMIT THIS APPLICATION** at least 45 calendar days before the first day of the event to the City of Lapeer, City Clerk's Office, 576 Liberty Park, Lapeer MI 48446.

Be sure to include the following with the application:

- |                          |                                                                           |
|--------------------------|---------------------------------------------------------------------------|
| <input type="checkbox"/> | Complete Signed Application.                                              |
| <input type="checkbox"/> | Park Reservation (as needed).                                             |
| <input type="checkbox"/> | Certificate of Insurance - Naming City of Lapeer as additionally insured. |
| <input type="checkbox"/> | Event Map.                                                                |
| <input type="checkbox"/> | If Non-Profit provide proof of IRS 501c(3) status.                        |



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                            |  |                                                                                                                                                               |  |
|----------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>PRODUCER</b><br>Highstreet Insurance & Financial Services<br>305 West Front Street, Suite 201<br>Traverse City MI 49684 |  | <b>CONTACT</b><br>NAME: Tammy Manders<br>PHONE (A/C, No, Ext): 231-489-7037<br>FAX (A/C, No): 231-922-7275<br>E-MAIL ADDRESS: tammy.manders@highstreetins.com |  |
|                                                                                                                            |  | <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                                                          |  |
|                                                                                                                            |  | INSURER A : Ascot Insurance Company                                                                                                                           |  |
|                                                                                                                            |  | INSURER B :                                                                                                                                                   |  |
|                                                                                                                            |  | INSURER C :                                                                                                                                                   |  |
|                                                                                                                            |  | INSURER D :                                                                                                                                                   |  |
|                                                                                                                            |  | INSURER E :                                                                                                                                                   |  |
|                                                                                                                            |  | INSURER F :                                                                                                                                                   |  |

**COVERAGES** **CERTIFICATE NUMBER:** 878911801 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                      | ADDL INSD | SUBR WVD | POLICY NUMBER   | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                         |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|-----------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER:            |           |          | TRPK-4001274-01 | 7/2/2025                | 7/2/2026                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 2,500<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 6,000,000<br>PRODUCTS - COMP/OP AGG \$ 6,000,000<br>\$ |
| A        | <input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY |           |          | TRPK-4001274-01 | 7/2/2025                | 7/2/2026                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                |
| A        | <input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED RETENTION \$                                                                                                             |           |          | TRPK-4001274-01 | 7/2/2025                | 7/2/2026                | EACH OCCURRENCE \$ 9,000,000<br>AGGREGATE \$ 9,000,000<br>\$                                                                                                                                                                                   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                   |           |          |                 |                         |                         | PER STATUTE OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                                                                                                                 |
| A        | Public Officials Liability                                                                                                                                                                                                                                                                                             |           |          | TRPK-4001274-01 | 7/2/2025                | 7/2/2026                | Per Occurrence Aggregate 1,000,000 6,000,000                                                                                                                                                                                                   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Insured is covered for all special events held by the DDA within the City of Lapeer.

**CERTIFICATE HOLDER****CANCELLATION**

Lapeer Down Town Development

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## ITEM D-1

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**To:** Mayor and City Commission  
**From:** Kelly Hanna, Director of Financial Services  
**Date:** September 30, 2025  
**RE:** Bill Listing – September 12, 2025, through September 29, 2025

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### **STAFF RECOMMENDATION**

Approve the bill listing as presented.

### **CURRENT OR NEW INFORMATION**

I, Kelly Hanna, Director of Financial Services, have reviewed the bills for September 12, 2025, through September 29, 2025, in the total amount of **\$434,064.89** and find them to be proper charges.

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### **AGENDA ITEM REVIEW**

|                        |                        |                       |                           |
|------------------------|------------------------|-----------------------|---------------------------|
| <b>Meeting Date:</b>   | <b>October 6, 2025</b> | <b>Date Reviewed:</b> | <b>September 30, 2025</b> |
| <b>Consent:</b>        |                        |                       |                           |
| <b>Administrative:</b> | <b>X</b>               | <b>Reviewed By:</b>   | <b>Clerk's Office</b>     |
| <b>Public Hearing:</b> |                        |                       |                           |

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CHECK REGISTER FOR CITY OF LAPEER  
CHECK DATE FROM 09/12/2025 - 09/29/2025

| Check Date | Check   | Vendor Name                         | Amount     |
|------------|---------|-------------------------------------|------------|
| 09/25/2025 | 3305(A) | BERGER CHEVROLET INC                | 106,839.00 |
| 09/25/2025 | 599363  | LAPEER CO TREASURER                 | 71,008.06  |
| 09/25/2025 | 3333(E) | DTE ENERGY                          | 66,231.53  |
| 09/25/2025 | 3337(E) | US BANK                             | 29,969.26  |
| 09/25/2025 | 3324(A) | ROWE INC                            | 16,390.50  |
| 09/25/2025 | 599391  | WHITEWATER WEST INDUSTIES LTD.      | 10,349.70  |
| 09/25/2025 | 599360  | KEMIRA WATER SOLUTIONS              | 10,258.61  |
| 09/25/2025 | 3308(A) | EMAINT ENTERPRISES LLC              | 10,060.00  |
| 09/25/2025 | 599355  | GREENLEAF MASONRY & CONCRETE INC.   | 9,300.00   |
| 09/25/2025 | 3306(A) | DICLEMENTE SIEGEL DESIGN INC.       | 8,195.00   |
| 09/25/2025 | 3335(E) | WEX BANK                            | 8,173.51   |
| 09/25/2025 | 3303(A) | ABM COMMERCIAL CLEANING             | 7,580.00   |
| 09/25/2025 | 3314(A) | GREEN MEADOWS LAWNSCAPE, INC.       | 6,423.08   |
| 09/25/2025 | 3332(E) | CITY OF LAPEER                      | 5,815.10   |
| 09/25/2025 | 3311(A) | GABRIEL, ROEDER, SMITH & COMPANY    | 5,750.00   |
| 09/25/2025 | 3313(A) | GREAT LAKES SECURITY HARDWARE CORP  | 4,295.00   |
| 09/25/2025 | 3315(A) | J & T ELECTRICAL SUPPLY INC         | 3,525.00   |
| 09/25/2025 | 599387  | USA BLUE BOOK                       | 2,916.17   |
| 09/25/2025 | 599377  | STATE OF MICHIGAN                   | 2,824.07   |
| 09/25/2025 | 599380  | T. P. ISRAEL CO INC                 | 2,320.00   |
| 09/25/2025 | 3318(A) | MES SERVICE COMPANY, LLC            | 2,273.43   |
| 09/25/2025 | 599372  | PACE ANALYTICAL SERVICES, LLC       | 1,945.00   |
| 09/25/2025 | 3331(A) | WARREN SYSTEMS INC                  | 1,931.79   |
| 09/25/2025 | 3328(A) | SMITH, SHANNON                      | 1,920.00   |
| 09/25/2025 | 599368  | MGS ELECTRIC INC.                   | 1,800.00   |
| 09/25/2025 | 3304(A) | APOLLO FIRE APPARATUS SALES/SERVICE | 1,789.93   |
| 09/25/2025 | 3323(A) | R.H. WILES SALES, INC.              | 1,687.50   |
| 09/25/2025 | 599364  | LAPEER COMMUNITY SCHOOLS            | 1,625.08   |
| 09/25/2025 | 599378  | STATE OF MICHIGAN                   | 1,622.00   |
| 09/25/2025 | 599384  | TRW LANDSCAPES LLC                  | 1,580.00   |
| 09/25/2025 | 599389  | VILLAGE PRINTING                    | 1,572.00   |
| 09/25/2025 | 3317(A) | MAUK, JODI                          | 1,466.65   |
| 09/25/2025 | 599359  | HOMER CONCRETE PRODUCTS             | 1,417.69   |
| 09/25/2025 | 3312(A) | GR LAKES DIRECT. BORING & TRENCHING | 1,400.00   |
| 09/25/2025 | 3321(A) | OWEN TREE SERVICE INC               | 1,320.00   |
| 09/25/2025 | 3336(E) | WINDSTREAM                          | 1,137.65   |
| 09/25/2025 | 599365  | MARCO TECHNOLOGIES, LLC             | 1,082.67   |
| 09/25/2025 | 599388  | VERIZON WIRELESS                    | 1,080.77   |
| 09/25/2025 | 3326(A) | SERVPRO OF LAPEER                   | 1,073.98   |
| 09/25/2025 | 3330(A) | TAYLOR, SARAH                       | 1,062.50   |
| 09/25/2025 | 3316(A) | JACK DOHENY SUPPLIES INC            | 1,040.60   |
| 09/25/2025 | 599361  | KEVIN LOMERSON BUILDING COMPANY     | 1,000.00   |
| 09/25/2025 | 3319(A) | NORTH CENTRAL LABS                  | 917.46     |
| 09/25/2025 | 3310(A) | FRISCH WINDOW CLEANING, LLC         | 900.00     |
| 09/25/2025 | 599349  | CARQUEST OF LAPEER                  | 843.19     |
| 09/18/2025 | 599339  | LAPEER CO HEALTH DEPT               | 750.00     |
| 09/25/2025 | 599375  | PSYBUS                              | 625.00     |

|            |         |                                     |                     |
|------------|---------|-------------------------------------|---------------------|
| 09/25/2025 | 3320(A) | NYE UNIFORM CO                      | 595.37              |
| 09/25/2025 | 599345  | BLACKHAWK SECURITY                  | 530.00              |
| 09/25/2025 | 599342  | ALEXI OF LAPEER, INC                | 494.64              |
| 09/25/2025 | 599353  | ECKER MECHANICAL CONTRACTORS        | 457.15              |
| 09/25/2025 | 599390  | WEBER & OLCESE, PLC                 | 453.35              |
| 09/25/2025 | 599374  | PITNEY BOWES GLOBAL FINANCIAL       | 432.24              |
| 09/25/2025 | 3325(A) | S.S. EQUIPMENT REPAIR LLC           | 379.99              |
| 09/25/2025 | 599350  | DELYNN'S DESIGNS, INC               | 358.00              |
| 09/25/2025 | 599386  | UNIFIRST CORPORATION                | 329.09              |
| 9/11/2025  | 599338  | 71A DISTRICT COURT                  | 310.00              |
| 09/25/2025 | 599383  | TIMBERGATE CONSTRUCTION             | 300.00              |
| 09/25/2025 | 599385  | UNDERHILL, ROBERT                   | 300.00              |
| 09/25/2025 | 599381  | TETRA TECH, INC.                    | 291.80              |
| 09/25/2025 | 599341  | ACTION MUNICIPAL SUPPLY, LLC        | 274.80              |
| 09/25/2025 | 3322(A) | PAYETTE SALES & SERVICE INC.        | 254.66              |
| 09/25/2025 | 599340  | 440 W NEPESSING, LLC                | 250.00              |
| 09/25/2025 | 599343  | BEASLEY INSURANCE AGENCY            | 250.00              |
| 09/25/2025 | 599356  | GREENLEAF MASONRY AND CONCRETE      | 250.00              |
| 09/25/2025 | 599379  | STEVE'S PLUMBING & HEATING          | 250.00              |
| 09/25/2025 | 599358  | HOLLAND HEATING & COOLING, INC      | 200.00              |
| 09/25/2025 | 3307(A) | DORNER, LAURA                       | 164.00              |
| 09/25/2025 | 599362  | LAPEER CO FIREFIGHTERS ASSOC        | 140.00              |
| 09/25/2025 | 3334(E) | ISOLVED, INC.                       | 132.36              |
| 09/25/2025 | 3327(A) | SHORELINE INVESTMENT SERV. INC.     | 108.95              |
| 09/25/2025 | 3329(A) | SZOTT FORD                          | 107.50              |
| 09/25/2025 | 599344  | BILL CARR SIGNS, INC                | 100.00              |
| 09/25/2025 | 599348  | C & L WARD BROS, CO                 | 100.00              |
| 09/25/2025 | 599354  | FERNDALE ELECTRIC COMPANY           | 100.00              |
| 09/25/2025 | 599357  | GUNS N HOSES, LLC                   | 100.00              |
| 09/25/2025 | 599367  | MESTER EXTERIORS                    | 100.00              |
| 09/25/2025 | 599369  | MICHIGAN EXTERIOR PROS              | 100.00              |
| 09/25/2025 | 599370  | MICHIGAN HEATING, COOLING & PLUMBIN | 100.00              |
| 09/25/2025 | 599376  | RANDAZZO MECHANICAL                 | 100.00              |
| 09/25/2025 | 599371  | MIRACLE, CRYSTAL                    | 97.50               |
| 09/25/2025 | 599352  | E & L SERVICE, INC                  | 85.00               |
| 09/25/2025 | 599382  | THE COUNTY PRESS                    | 85.00               |
| 09/25/2025 | 599347  | BREZA, JAMES                        | 68.00               |
| 09/25/2025 | 599366  | MAYER, TIMOTHY                      | 65.80               |
| 09/25/2025 | 3309(A) | FASTENAL COMPANY                    | 64.22               |
| 09/25/2025 | 599346  | BRADY, AUDREY                       | 45.00               |
| 09/25/2025 | 599373  | PATTISON, JEFF                      | 45.00               |
| 09/25/2025 | 599351  | DTE ENERGY                          | 6.99                |
| TOTAL      |         |                                     | <u>\$434,064.89</u> |

**CITY OF LAPEER**  
**Proclamation**  
**In Recognition of Thomas Wittke**

**WHEREAS**, Thomas "Tom" Wittke officially began his employment with the City of Lapeer on October 1, 1985, as a paid on-call firefighter; and

**WHEREAS**, through dedication and leadership, Tom was promoted to Lieutenant on June 1, 1995, then to Captain on July 1, 2001, and ultimately to Division Chief on October 1, 2016; and

**WHEREAS**, his four decades of service have left a lasting legacy within the Lapeer Fire & Rescue Department, where his leadership, mentorship, and expertise have strengthened the department and inspired countless colleagues; and

**WHEREAS**, Tom's contributions have extended beyond the firehouse, reflecting a spirit of selflessness and devotion to the safety and well-being of the entire community; and

**WHEREAS**, Tom has been an invaluable asset to the City throughout his career, serving with dedication, integrity, and distinction; and

**WHEREAS**, Tom will retire on October 10, 2025, after more than 40 years of service to the City of Lapeer, leaving behind colleagues and a community proud to have known and served with him.

**THEREFORE, LET IT BE KNOWN**, that I, Mayor Debbie Marquardt, along with the Lapeer City Commission, do hereby honor and express our deepest appreciation to Division Chief **Thomas Wittke** for his dedicated public service, and wish him continued health, happiness, and fulfillment in his retirement.

**Dated this 6<sup>th</sup> day of October 2025.**



Debbie G. Marquardt, Mayor



Joshua Atwood, Mayor Pro Tem



Linda Glisman, Commissioner



Marlana Swindell, Commissioner



Stefan Brady, Commissioner



Melissa Petrie, Commissioner



Mike Womack, City Manager



## ITEM G-1

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**To:** Mike Womack, City Manager  
**From:** Mike Vogt, Fire Chief  
**Date:** September 10, 2025  
**RE:** Cooperative Mutual Aid Fire Control Agreement with the Michigan Department of Natural Resources (DNR)

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### **STAFF RECOMMENDATION**

It is recommended that the City Commission approve execution of the Cooperative Mutual Aid Fire Control Agreement (PR4274) with the Michigan Department of Natural Resources – Forest Resources Division and authorize the Mayor and Fire Chief to sign on behalf of the City of Lapeer.

### **CURRENT OR NEW INFORMATION**

The Michigan Department of Natural Resources has issued an updated Cooperative Mutual Aid Fire Control Agreement for local fire departments. While the agreement also covers access to federal excess equipment programs, the primary need for the City of Lapeer Fire-Rescue is the mutual aid authorization.

Approval ensures our department can request and provide wildfire response assistance in any incident within our protection area, including but not limited to state recreation and game areas. The agreement also allows the DNR to request our support when needed, fostering two-way cooperation.

There is no cost to the City associated with maintaining this agreement beyond commitments typical to mutual aid response. Additionally, this agreement has been reviewed by Attorney Francis with no objections.

### **BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION**

The City of Lapeer Fire-Rescue last executed a Cooperative Mutual Aid Fire Control Agreement with the DNR on July 19, 2007. Since that time, no updated agreement has been on file. Per the DNR, this agreement must be renewed every five years to remain active and in compliance.

Renewal is necessary to restore mutual aid authorization with the State of Michigan. Maintaining this agreement is critical given the City's proximity to significant state recreation and game lands and ensures strong interagency coordination for wildfire suppression and resource sharing.

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### **AGENDA ITEM REVIEW**

|                        |                        |                       |                           |
|------------------------|------------------------|-----------------------|---------------------------|
| <b>Meeting Date:</b>   | <b>October 6, 2025</b> | <b>Date Reviewed:</b> | <b>September 23, 2025</b> |
| <b>Consent:</b>        |                        |                       |                           |
| <b>Administrative:</b> | <b>X</b>               | <b>Reviewed By:</b>   | <b>Clerk's Office</b>     |
| <b>Public Hearing:</b> |                        |                       |                           |

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**From:**  
**To:**

Robbins, Kelly (DNR)

firechief@oakfieldtwp.org; Tony Gutierrez; firechief@courtlandtwp.org; spencerfire1@gmail.com; ahmeekfirerescue@gmail.com; chfd@pasty.net; shermanfirechief@gmail.com; garybracco@hotmail.com; llbvfd@pasty.com; mrad@pasty.net; ddog62@hotmail.com; lutherfiredist1@gmail.com; meehan.eric@gmail.com; greg@bombichfamily.com; webberfirechief@gmail.com; ltf600@gmail.com; pptfd.chief@gmail.com; dsmith@almonfire.org; arcadiafire@airadv.net; atticafirechief@gmail.com; btfdst15@yahoo.com; aarjon88@gmail.com; drydenadmin@drydenfire.com; mburke4045@charter.net; hfdchief@charter.net; firechief@imlaycity.org; Mike Vogt; station8@metamoratownship.com; northbranchfire@gmail.com; nozzelman@yahoo.com; chief1901@yahoo.com; drbissett@earthlink.net; ktampa@elmwoodfire.org; bryanferguson@glenlakefire.org; dbesson@lelandfire-rescue.com; ltes601@leelanautwp.org; adoombos@cedarareafirerescue.org; chief@sbbfireandrescue.com; garrett.fairchild@gtbindians.com; daungstc2@yahoo.com; Aric Massingill; bliss73c1@cass.net; claytonfiredept@comcast.net; keezerd@villageofclinton.org; bholubik@hotmail.com; fairfieldtwpfire77@gmail.com; firedept@ci.hudson.mi.us; rrank@madisontwp.com; morencic-1@hotmail.com; 85c1@cambridgetownship.net; palmvratwpfd@verizon.net; jhannah@raisintownship.com; ridgewayfd@tc3net.com; rigafire@gmail.com; 4618slvfdchief1@gmail.com; slong@tecumsehmi.gov; chief@adriantwpfire.com; cmonroe@brightonareafire.com; rfeig@fowlervillefd.com; kevin.gentry@greenoakfire.com; nmiller@hamburg.mi.us; mail@hartlandareafire.com; rhicks@howellfire.net; firechief@putnamtwp.us; whause@frontier.com; Carroll, Brian (DNR); fire@newberry.mi.gov; pegabby@gmail.com; Costa, Peter (DNR); brevortfire@lighthouse.net; clerk@clarktwp.org; mifd@cityofmi.org; joan\_koerner@hotmail.com; sifdchief@cityofstignace.com; jt.burton@hotmail.com; garfieldvfd@gmail.com; boisblancislandfire@gmail.com; wcobe@outlook.com; cutriverbill@yahoo.com; Shields, Robert (DNR); firechief@armadatwp.org; cschubert@centerline.gov; cmiller@chesterfieldfire.org; t.duncan@clintontownship-mi.gov; sean.l.edwards.civ@mail.mil; jclark@eastpointcity.org; kretzschmars@fraserdps.com; dbostater@harrison-township.org; phillipsr@macomb-mi.org; gshipman@cityofmountclemens.com; nbfire@cityofnealbaltimore.org; nhfd@comcast.net; richmondfire@yahoo.com; piperj@scsmi.net; fpierce@shelbytwp.org; kedmond@sterling-heights.net; kwilseck@gmail.com; firemarshal@warrenfiredept.com; tyrellb@ctvfd.org; snakis@brucetwp.org; chief@raytwp.org; mhartway@lenoxtpw.org; ralph.a.wilson4.civ@mail.mil; blace@live.com; chiefgriner@gmail.com; villageofeastlake@charterinternet.com; filerfire@yahoo.com; thernden@manisteemi.gov; jasonvess@yahoo.com; fire@onekamatwp.org; 140firechiefjack@gmail.com; dicksonfd@coslink.net; mtf1301@gmail.com; stronachfiredept@gmail.com; firechiefwes@charter.net; ace20@att.net; forsythfd@gmail.com; firechief@ishpemingcity.org; idavis@marquettetmi.gov; michigammespurrvfd@gmail.com; ncory01@att.net; pfd2090@aol.com; firechief@powelltownship.org; rtvfdchief@aol.com; firechief@sandstownship.org; skandiafire@gmail.com; firechief@chocolay.org; earl812@yahoo.com; joshhardy64@gmail.com; dans@marquettetownship.org; ntf5218@gmail.com; adminassist@humbolt.town; Glover, Peter (DNR); favfd@t-one.net; fsfd5302@gmx.com; hamlintwpfd@gmail.com; firedept@ci.ludington.mi.us; luke\_mcvicker@hotmail.com; zach\_109@hotmail.com; wheels1@carrinter.net; chief2601@hotmail.com; grant5337@gmail.com; tvogel911@yahoo.com; sschroeder@cityofbr.org; bld7105@yahoo.com; mtf5404@outlook.com; morleyareafiredept@yahoo.com; mecostatwpchief@gmail.com; Baldwinfirechief@gmail.com; colfaxtwpfd@yahoo.com; fire@bigrapidstownship.net; dtvfd.chief@gmail.com; gruber.glsm@yahoo.com; mark.peterson@menomineeefire.org; cipoup@uplogon.com; danielhammerber@gmail.com; rbastien@stephenson-mi.com; jeffreyagodzinski24@yahoo.com; devoes@alphacomm.net; ggerou1@msn.com; cdeasart79@gmail.com; winkster85@gmail.com; Osterberg, Jay (DNR); bcozat@hotmail.com; edenvillefiredept@gmail.com; jrhanson@tm.net; firechief@jerometownship.org; firechief@larkintwp.com; jmosher@midland-mi.org; mtf5607@sbcglobal.net; millsfd@mindnet.org; hopefire71@aol.com; ltf1500@tds.net; ltf1101@aol.com; Vasher, Jeff (DNR); merrittareafiredept@gmail.com; lmf57206@live.com; mcbainfd@gmail.com; jonouwinga@gmail.com; m\_basketball@hotmail.com; lcfire@lakecityareafire.org; figley@chicago.gov; bvanklingeren@bedfordmi.org; dfahnestock1958@gmail.com; Dundeevfd@gmail.com; erie27chief@yahoo.com; estralbeach@providenet.com; exeterfire@frontier.com; wstevens@frenchtownmi.gov; firechief@idatownship.org; howedog36@yahoo.com; lunapierfire@gmail.com; lmrchief1@outlook.com; chad.tolstedt@monroemi.gov; chief@monroechartertownship.org; chief1mpfd@yahoo.com; 33newport@gmail.com; ottawalakefd@gmail.com; summerfieldfire@gmail.com; shanehillard0331@aol.com; rrrchflw@gmail.com; firedept@carsoncitymi.com; ctfd@crystalmi.com; daytownshipfire@gmail.com; hometownshipfire@gmail.com; bblomstrom@greenvilledps.org; heckmanlawncare@gmail.com; chrisb@vanmanen.com; rftd@cmsinter.net; sheridandpw@casair.net; bbrasington@msn.com; montcalmtwpfire@gmail.com; amblefd@pathwaynet.com; firechief@alberttownship.com; daveutt@frontier.com; szlagdonna@gmail.com; lemcoola@gmail.com; joseph.knop@mcd911.net; scott.pant@mcd911.net; daniel.brentana2@mcd911.net; brian.michelli@mcd911.net; ted.hawk@mcd911.net; ronald.anderson@mcd911.net; donald.pant2@mcd911.net; jay.paulson@shorelinecity.com; chris.dean@mcd911.net; matt.ambrose@mcd911.net; gordon.cole@mcd911.net; robert.gagnon@mcd911.net; gerowley1890@yahoo.com; alan.styles@mcd911.net; whitelakefireauthority@mcd911.net; evansl@michigan.gov; aqfdstation13@gmail.com; crotonfire@crotonTwp.org; bhettenger@cityoffremont.net; lilley1702@hotmail.com; dotterren@newaygofire.com; whitecloudfd@ncats.net; jtrfm@triton.net; jmorawski.atfd@gmail.com; cantos@rochesterhills.org; mkoehn@berkleypublicsafety.net; ldavis@beverlyhillspolice.com; pwells@bhamgov.org; jgormley@bloomfieldhillspolice.com; dkwapis@brandonfire.us; dpiche@independencefire.us; jruthenbeck@cityofclawson.com; jdundas@commercetwp.com; phouhanisin@farmgov.com; juruh@fhgov.com; trobinson@ferndalefirerescue.org; taverbuch@fbfd.com; twalker@hazelpark.org; ngeorge@htfd.com; mweil@nocfa.com; apazuchowski@hwmr.org; kvansparrentak@lyontwp.org; greglelito@madison-heights.org; tmmore@milfordfiremi.gov; jmartin@cityofnovi.org; stettler@oakparkmi.gov; rduke@orienttownship.org; mmajestic@oxfordfiredept.com; etaylor@auburnhills.org; jcieslik; jimc@romi.gov; jmenifee@cityofsouthfield.com; firechief@southlyonmi.org; stfd@springfield-twp.us; firechief@troy.mi.gov; jcoomer@walledlake.com; mnye@waterfordmi.gov; gflynn@wbtownship.org; jholland@whitelaketwp.com; jroberts@wixomgov.org; firechief@grovelandtownship.net; pstrelchuk@oaklandtownship.org; jwatson@hollyvillage.org; fritcherb@oceanasheriff.net; dwight0822@yahoo.com; jonathanhughart@yahoo.com; jpwwire509@oceana.net;



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**Subject:** DNR Mutual Aid Fire Control Agreement  
**Date:** Thursday, August 7, 2025 11:01:23 AM  
**Attachments:** image001.jpg  
PR4274 Mutual Aid Fire Control Agreement.pdf

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Fire Chief:

This email is being sent to all Fire Department's in the State Fire Marshall's directory.

Attached is the Department of Natural Resources, Mutual Aid Fire Control Agreement. If your department already participates or wishes to participate in the FEPP/FFP program, the agreements need to be updated every 5 years. If your fire department has not updated this agreement in the last 5 years, please take the time to fill out the agreement and return to me via email.

Below is the link to the DNR's, Federal Excess Personal Property website. You can find the Mutual Aid Agreement and a list of departments that have agreement's on the website. The list has the department name as well as the date the agreement was last updated.

[Federal Excess Personal Property Program](#)

Please let me know if you have any questions.

Thanks,

Ms. Kelly Robbins  
Administrative Assistant  
Michigan Department of Natural Resources  
Forest Resources Division  
525 W. Allegan, Constitution Hall, 4N  
Lansing, MI 48933  
PHONE NUMBER: 517-930-4294  
[robbinsk@michigan.gov](mailto:robbinsk@michigan.gov)





## COOPERATIVE MUTUAL AID FIRE CONTROL AGREEMENT

*This Agreement is authorized 1967 PA 7, and Part 515 of Act 451 of 1994, as amended*

### City of Lapeer Fire-Rescue

Name of Fire Organization

2300 W. Genesee

Address

Lapeer, MI 48446

City, State and Zip Code

Lapeer

County

Federal ID #

City of Lapeer

Governing Unit or Board

810-664-0833

Telephone

04410

Fire Department Number

mvogt@ci.lapeer.mi.us

E-mail Address

This Cooperative Agreement made this \_\_\_\_\_ day of \_\_\_\_\_ by and between

City of Lapeer Fire-Rescue \_\_\_\_\_ (Governing Agency Unit or Board),

hereinafter referred to as the Cooperator; and the Michigan Department of Natural Resources (DNR), Forest Resources Division (FRD), hereinafter referred to as the DNR, is entered into for the purpose of:

- (1) Placing Federal Excess Personal Property (FEPP) for local fire department's use.
- (2) Placing Department of Defense (DoD) Firefighter Program Property for local fire department's use.
- (3) Providing the closest possible cooperation on mutual objectives.
- (4) Lending effective support when either organization is committed to or beyond its capacity.
- (5) Defining purposes and responsibilities of the respective organization.
- (6) Providing purchase authority to the Cooperator through the Federal Defense Logistics Agency (DLA) Fire Equipment catalog.

#### WITNESSETH:

WHEREAS: The control of timber, grass, and wildland fires is essential to an effective wildland fire control program.

WHEREAS: The Cooperator is actively engaged in the prevention and suppression of all fires.

WHEREAS: It has been determined to be advantageous to the DNR, in the proper discharge of its responsibilities, to make certain equipment available to the Cooperator for rural fire control.

#### PART I – FEDERAL EXCESS PERSONNEL PROPERTY

NOW THEREFORE, the parties to this Agreement do hereby agree as follows:

##### THE DNR AGREES:

- (1) To assist the Cooperator in providing reasonable basic protection from uncontrolled fires occurring in natural cover fuels and to conduct a prevention program to reduce the number of such fires.
- (2) To dispatch equipment and personnel to fires when available, and upon request from the Cooperator.
- (3) To immediately advise the Cooperator when the DNR becomes aware of any burning or threatened structure within the Cooperator's protection area.
- (4) The title to all accessories, tools, equipment, and sirens provided by the Cooperator which are added to FEPP equipment provided by the DNR will remain with the Cooperator and the Cooperator may remove same prior to returning the equipment to the DNR.
- (5) To extend benefits of the Federal-State "Cooperative Fire Control Agreement" to enable the Cooperator to purchase firefighting equipment and supplies through the DLA Fire Equipment Catalog.

##### THE COOPERATOR AGREES:

- (1) To dispatch a crew with equipment when available, and upon request of the DNR, to any fire within their protection area, defined as the area within which the Cooperator is responsible for providing fire protection services, not to include mutual aid response to other fire departments.
- (2) Pay all invoices for equipment purchased through DLA. The DNR may require the Cooperator to send a copy of purchase orders for audit purposes.

- (3) The Cooperator, having equipment under the Federal Excess Personnel Property Program, must provide **personal liability and property damage insurance covering vehicles on loan to the Cooperator (required under the agreement with the federal government)**. Insurance coverage by the Cooperator will begin on the date the vehicle is received by the Cooperator. A copy of the current insurance certificate must be kept in the vehicle for inspection purposes. The Cooperator must notify the DNR immediately, in writing, of all damages, vandalism or theft of the federal excess property vehicle on loan under this agreement. The Cooperator must also report stolen federal excess property upon discovery to the DNR in writing and to local Law Enforcement authorities. If the Cooperator does not provide insurance on the vehicle, the vehicle **MUST** be returned to the DNR within thirty (30) days.
- (4) To make the equipment available for inspection, when requested, by a representative of the DNR.
- (5) The Cooperator cannot remove parts without written permission from the DNR.
- (6) The equipment may not be sold, junked, traded, or otherwise disposed of, but must be returned BY THE COOPERATOR to one of the DNR, FRD Repair Shops (Marquette in the Upper Peninsula, Gaylord in the Northern Lower Peninsula, or Rose Lake in the Southern Lower Peninsula), when a vehicle becomes surplus to the fire department's needs. Written notice is to be given to the local forest fire officer before the vehicle is returned.
- (7) Any vehicle provided will not be loaded beyond the manufacturer's recommended load capacity, and comply with the Michigan vehicle code.
- (8) All vehicles provided will be equipped and operated in compliance with the Michigan Vehicle Code and Occupational Standards applicable to their use.
- (9) All vehicles provided will be housed and under the direct control of the fire department, and used for rural and wildland fire protection.
- (10) The Cooperator will notify the DNR immediately in writing in the event of an accident or death involving a vehicle on loan to the Cooperator.
- (11) A State of Michigan license plate will continue to be used on the equipment requiring a license.
- (12) The equipment will be painted DNR red to correspond with the Cooperator's fire equipment and marked with both the Cooperator's identifying decals, and a decal furnished by the DNR.
- (13) The equipment must be converted for use for fire control and placed in fire service within twelve (12) months from date of issue to the Cooperator.
- (14) To train their personnel in proper operation of any equipment provided.

IT IS MUTUALLY AGREED:

- (1) **Suppression.** When both agencies are represented at the same fire, the over-all supervisory responsibility shall lie with the agency concerned most directly with the object **actually on fire**. If both types of objects, i.e., structures and vegetation, are on fire simultaneously, each agency shall attend its normal responsibility, and/or play a supporting role to the other, based on a judgment decision as to the values involved or threatened. If immediate action is required, neither agency shall be limited because of the type of object which is burning.
- (2) **Training.** Each agency agrees to attend/participate/assist. in those portions of the other agency's training programs which have a bearing on the individual agency's efficiency to the extent personnel are available.
- (3) **Personal Protection.** DNR employees are not trained nor certified to wear self-contained breathing apparatus. DNR personnel must be advised by the Cooperator when atmospheric conditions are unsafe. DNR employees may work in support of the Cooperator under restricted conditions such as, but not limited to, up wind from the incident or in supply and transport.
- (4) DNR tractors are not intended to be used for purposes other than wildland fire suppressions.
- (5) **Other.** Each agency agrees to lend its support to programs of the other agency which will increase the public awareness of the hazard and destruction of fire and/or make the objectives of this Agreement possible.
- (6) **Employee Compensation.** Each entity is responsible for the compensation of its own employees.
- (7) This agreement constitutes the complete and exclusive agreement and understanding of the parties as it relates to this transaction. This agreement supersedes all other prior agreements, and all other communications between the parties relating to this transaction.
- (8) Each provision of this agreement is severable from all other provisions of this agreement and if one or more provisions of this agreement are declared invalid, the remaining provisions of this agreement remain in full force and effect.

Failure to comply with any part of the Agreement will result in the forfeiture of said equipment.

This Agreement is authorized under 1967 PA 7, Part 515 of Act 451 of 1994, as amended; the Federal Cooperative Forestry Assistance Act of 1978; and the Federal Property and Administrative Services Act of 1949.

PART II – DEPARTMENT of DEFENSE FIREFIGHTER PROGRAM PROPERTY

NOW THEREFORE, the parties to this agreement, in reference to DEPARTMENT of DEFENSE FIREFIGHTER PROGRAM PROPERTY TRANSFERRED UNDER 10 U.S.C §2576(b), ADMINISTERED BY THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) - FOREST SERVICE.

THE COOPERATOR AGREES TO:

- (1) Request for transfer only DoD firefighting property that can be effectively made usable and put into service for fire fighting or emergency services.
- (2) Convert the equipment into acceptable fire control or emergency response unit within twelve (12) months from the time of acquisition.
- (3) Use the aforementioned equipment only for the suppression of wildfire and/or for other emergencies which threaten the loss of life or property.
- (4) Provide adequate storage and maintenance for the equipment and responsible for all operational cost and repairs.
- (5) Provide access to and the right to examine all records, books papers, or documents relating to the DoD Firefighting Property to the Forest Service, DoD Office of Inspector General, the Comptroller General of the United States, or his authorized representative, and the USDA, including its Office of Inspector General, or authorized representatives.
- (6) Maintain the equipment in the Cooperator's inventory, as well as maintain property records on the equipment for a minimum of five (5) years after acquisition of said property (i.e. registration, insurance, final disposal). Written permission from the DNR is required to dispose of property retained for less than five (5) years.
- (7) Make available the said equipment for periodic inspection by a duly authorized representative of the DNR until title has been transferred to the Cooperator.
- (8) Maintain the equipment in full readiness at all times.
- (9) Obtain and maintain liability insurance coverage for any vehicles in this agreement.
- (10) The equipment will be painted DNR Red, or to correspond with the Cooperator's fire equipment, and will have all of the Cooperator's identifying decals.
- (11) All vehicles must comply with all State and Federal regulations, as well as vehicle manufacturers loading restrictions.
- (12) Owners of Firefighter Program property will cooperate with Federal and State parties to ensure compliance in State and Federal regulations and program and property management requirements.
- (13) Accept title of said property in the Agency name, not an individual member of the agency.
- (14) Properly register the vehicle to the Cooperator, and provide appropriate license plate, once title has been transferred to the Cooperator.

THE DNR AGREES TO:

The State of Michigan will provide the Cooperator with documentation to transfer title of the above equipment, upon completion of conversion, with proof that the equipment has been placed into emergency service, and is properly insured.

This Agreement will be effective from the date of execution by the DNR – FRD, and will continue in force unless terminated by either party by thirty days (30) written notice to the other, provided, however, all of the provisions herein are complied with.

IN WITNESS WHEREOF, the parties by and through their duly qualified and acting officials have hereunto set their hands.

\_\_\_\_\_  
Cooperator – Governing Unit Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cooperator – Governing Unit (Print Name)

\_\_\_\_\_  
Fire Chief Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fire Chief (Print Name)

\_\_\_\_\_  
Michigan Department of Natural Resources Forest Resources Division

\_\_\_\_\_  
Date

**COOPERATIVE AGREEMENTS**

| <b>ID#</b> | <b>FIRE DEPARTMENT NAME</b> | <b>DATE RECEIVED</b> | <b>COUNTY</b> | <b>FIELD OFFICE</b> |
|------------|-----------------------------|----------------------|---------------|---------------------|
| 00101      | Barton City VFD             | 01/16/2015           | Alcona        | Lincoln FO          |
| 00102      | Curtis Twp FD               | 01/16/2015           | Alcona        | Lincoln FO          |
| 00103      | Greenbush Twp VFD           | 01/16/2015           | Alcona        | Lincoln FO          |
| 00104      | Harrisville Twp/City FD     | 01/16/2015           | Alcona        | Lincoln FO          |
| 00106      | Mikado FD                   | 01/16/2015           | Alcona        | Lincoln FO          |
| 00107      | South Shore Hubbard Lake F  | 01/16/2015           | Alcona        | Lincoln FO          |
| 00108      | Alcona Twp Fire Dept        | 10/10/2018           | Alcona        | Lincoln FO          |
| 00109      | Hubbard Lake FD             | 03/31/2016           | Alcona        | Lincoln FO          |
| 00110      | Curran FD                   | 01/16/2015           | Alcona        | Lincoln FO          |
| 00111      | Lincoln F&R                 | 04/01/2020           | Alcona        | Lincoln FO          |
| 00201      | Burt Twp FD                 | 06/29/2012           | Alger         | Shingleton FO       |
| 00203      | City of Munising            | 08/25/2008           | Alger         | Shingleton FO       |
| 00204      | Rock River Twp FD           | 03/20/2013           | Alger         | Gwinn FO            |
| 00205      | Munising Twp FD             | 07/09/2007           | Alger         | Gwinn FO            |
| 00206      | AuTrain Twp FD              | 04/02/2013           | Alger         | Gwinn FO            |
| 00207      | Tri-County VFD              | 05/17/2019           | Alger         | Gwinn FO            |
| 00208      | Onota Twp FD                | 03/25/2013           | Alger         | Gwinn FO            |
| 00301      | Allegan Fire District       | 03/19/2013           | Allegan       | Allegan FO          |
| 00305      | Fennville FD                | 04/04/2013           | Allegan       | Allegan FO          |
| 00306      | Ganges Twp FD               | 04/16/2013           | Allegan       | Allegan FO          |
| 00307      | Graafschap FD               | 04/25/2025           | Allegan       | Allegan FO          |
| 00308      | Hamilton FD                 | 04/08/20205          | Allegan       | Allegan FO          |
| 00309      | Hopkins Area Fire Board     | 03/25/2025           | Allegan       | Allegan FO          |
| 00310      | Lee Twp FD                  | 03/21/2013           | Allegan       | Allegan FO          |
| 00313      | Leighton Twp FD             | 03/25/2025           | Allegan       | Allegan FO          |

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|------------|------------------------------|----------------------|---------------|---------------------|
| 00315      | Overisel FD                  | 03/25/2025           | Allegan       | Allegan FO          |
| 00319      | Wayland FD                   | 03/25/2025           | Allegan       | Allegan FO          |
| 00321      | Saugatuck Twp FD             | 03/25/2025           | Allegan       | Allegan FO          |
| 00322      | Clyde Twp FD                 | 03/25/2025           | Allegan       | Allegan FO          |
| 00401      | Alpena City FD               | 03/31/2016           | Alpena        | Alpena FO           |
| 00402      | Alpena Twp FD                | 04/19/2023           | Alpena        | Alpena FO           |
| 00404      | Sanborn Twp FD               | 03/31/2016           | Alpena        | Alpena FO           |
| 00405      | Wilson Twp FD                | 05/10/2023           | Alpena        | Alpena FO           |
| 00406      | Long Rapids Twp FD           | 05/15/2023           | Alpena        | Alpena FO           |
| 00407      | Maple Ridge FD               | 03/31/2016           | Alpena        | Alpena FO           |
| 00408      | Green Twp FD                 | 05/11/2023           | Alpena        | Alpena FO           |
| 00409      | Alpena CRTC Fire and Emer    | 08/10/2017           | Alpena        | Alpena FO           |
| 00501      | Alba FD                      | 03/25/2013           | Antrim        | Bellaire FO         |
| 00503      | Bellaire District FD         | 03/14/2013           | Antrim        | Bellaire FO         |
| 00505      | Elk Rapids Twp FD            | 09/06/2017           | Antrim        | Bellaire FO         |
| 00506      | Banks Twp FD                 | 03/18/2013           | Antrim        | Bellaire FO         |
| 00507      | Mancelona Twp FD             | 10/19/2018           | Antrim        | Bellaire FO         |
| 00508      | Torch Lake Twp FD            | 04/01/2013           | Antrim        | Bellaire FO         |
| 00509      | Milton Twp FD                | 07/22/2013           | Antrim        | Bellaire FO         |
| 00601      | Sterling Area FD             | 04/21/2016           | Arenac        | Standish FO         |
| 00603      | Omer/Arenac FD               | 03/14/2013           | Arenac        | Standish FO         |
| 00604      | Standish Area Fire Authority | 10/01/2024           | Arenac        | Standish FO         |
| 00606      | Twining/Mason/Turner FD      | 07/10/2009           | Arenac        | Standish FO         |
| 00607      | Whitney Twp FD               | 07/10/2003           | Arenac        | Standish FO         |
| 00608      | Moffatt Twp FD               | 06/21/2016           | Arenac        | Standish FO         |
| 00701      | Baraga FD                    | 06/21/2012           | Baraga        | Baraga FO           |
| 00702      | L'Anse FD                    | 05/27/2025           | Baraga        | Baraga FO           |

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| ID#   | FIRE DEPARTMENT NAME       | DATE RECEIVED | COUNTY  | FIELD OFFICE      |
|-------|----------------------------|---------------|---------|-------------------|
| 00703 | Pelkie FD                  | 07/23/2025    | Baraga  | Baraga FO         |
| 00705 | Keweenaw Bay FD            | 08/08/2003    | Baraga  | Baraga FO         |
| 00706 | Covington Twp              | 12/10/2009    | Baraga  | Baraga FO         |
| 00709 | Aura VFD                   | 06/21/2012    | Baraga  | Baraga FO         |
| 00802 | Freeport FD                | 01/19/2017    | Barry   | Yankee Springs FO |
| 00807 | Orangeville Twp FD         | 03/27/2013    | Barry   | Yankee Springs FO |
| 00808 | Woodland Twp FD            | 03/22/2013    | Barry   | Yankee Springs FO |
| 00809 | Johnstown Twp FD           | 03/27/2013    | Barry   | Yankee Springs FO |
| 00901 | Auburn Williams FD         | 04/25/2013    | Bay     | Standish FO       |
| 00903 | Bay City FD                | 03/11/2016    | Bay     | Standish FO       |
| 00903 | Gibson Twp FD              | 04/03/2019    | Bay     | Standish FO       |
| 00906 | Hampton Twp FD             | 12/08/2011    | Bay     | Standish FO       |
| 00907 | Kawkawlin Twp FD           | 03/22/2013    | Bay     | Standish FO       |
| 00909 | Monitor Twp FD             | 10/01/2019    | Bay     | Standish FO       |
| 00910 | Pinconning-Fraser FD       | 03/27/2017    | Bay     | Standish FO       |
| 00911 | MT ForestT Twp FD          | 03/27/2017    | Bay     | Standish FO       |
| 00912 | Frankenlust                | 03/11/2026    | bay     | Standish FO       |
| 00913 | Garfield Twp FD            | 06/18/2014    | Bay     | Standish FO       |
| 00915 | Beaver Twp F&R             | 04/05/2017    | Bay     | Standish FO       |
| 01001 | Almira Twp FD              | 06/01/2016    | Benzie  | Traverse City FO  |
| 01002 | Benzonia Twp FD            | 07/19/2007    | Benzie  | Traverse City FO  |
| 01004 | Frankfort City FD          | 07/11/2012    | Benzie  | Traverse City FO  |
| 01007 | Inland Twp FD              | 10/21/2011    | Benzie  | Traverse City FO  |
| 01006 | Thompsonville VFD          | 05/23/2013    | Benzie  | Traverse City FO  |
| 01101 | Baroda Twp FD              | 11/01/2017    | Berrien | Allegan FO        |
| 01102 | Benton Harbor FD           | 03/25/2025    | Berrien | Plainwell FO      |
| 01104 | Berrien Springs Oronoko FD | 04/12/2025    | Berrien | Plainwell FO      |



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| ID#   | FIRE DEPARTMENT NAME         | DATE RECEIVED | COUNTY  | FIELD OFFICE      |
|-------|------------------------------|---------------|---------|-------------------|
| 01105 | Bertrand Twp FD              | 03/23/2013    | Berrien | Allegan FO        |
| 01106 | Bridgman Fire Rescue         | 08/11/2003    | Berrien | Allegan FO        |
| 01108 | North Berrien Fire Rescue    | 03/25/2025    | Berrien |                   |
| 01109 | Pipestone, Berrien Twp, Eau  | 05/14/2014    | Berrien |                   |
| 01110 | Galien Twp FD                | 07/23/2007    | Berrien | Plainwell FO      |
| 01119 | Niles Charter Twp FD         | 04/09/2013    | Berrien | Plainwell FO      |
| 01121 | City of St. Joseph           | 03/25/2025    | Berrien |                   |
| 01124 | Chikaming Twp FD             | 03/19/2013    | Berrien | Allegan FO        |
| 01125 | Sodus Twp VFD                | 03/25/2013    | Berrien | Plainwell FO      |
| 01128 | Watervliet FD                | 03/13/2014    | Berrien | Allegan FO        |
| 01201 | Bronson Community FD         | 09/06/2017    | Branch  | Yankee Springs FO |
| 01202 | Coldwater FD                 | 03/19/2013    | Branch  | Yankee Springs FO |
| 01203 | Quincy FD                    | 02/21/2019    | Branch  | Plainwell FO      |
| 01204 | Sherwood Twp FD              | 03/13/2013    | Branch  | Yankee Springs FO |
| 01205 | Union City FD                | 09/17/2007    | Branch  | Yankee Springs FO |
| 01206 | Lakeland VFD                 | 04/04/2013    | Branch  | Yankee Springs FO |
| 01301 | Albion Dept of Public Safety | 04/26/2013    | Calhoun | Yankee Springs FO |
| 01302 | Athens Twp FD                | 03/25/2013    | Calhoun | Yankee Springs FO |
| 01303 | Battle Creek FD              | 10/18/2019    | Calhoun | Yankee Springs FO |
| 01306 | Burlington Twp FD            | 03/19/2013    | Calhoun | Yankee Springs FO |
| 01307 | Emmett Twp FD                | 08/21/2003    | Calhoun | Yankee Springs FO |
| 01308 | Fredonia Twp FD              | 09/05/2007    | Calhoun | Yankee Springs FO |
| 01310 | Leroy Twp FD                 | 03/14/2013    | Calhoun | Yankee Springs FO |
| 01311 | Marengo Township FD          | 03/20/2013    | Calhoun | Yankee Springs FO |
| 01313 | Marshall Twp FD              | 07/20/2009    | Calhoun | Yankee Springs FO |
| 01314 | Newton Twp FD                | 07/27/2007    | Calhoun | Yankee Springs FO |
| 01315 | Pennfield Twp FD             | 04/01/2013    | Calhoun | Yankee Springs FO |

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| ID#   | FIRE DEPARTMENT NAME         | DATE RECEIVED | COUNTY     | FIELD OFFICE       |
|-------|------------------------------|---------------|------------|--------------------|
| 01316 | Sheridan Twp FD              | 05/10/2013    | Calhoun    | Yankee Springs FO  |
| 01317 | Springfield DPS              | 08/02/2007    | Calhoun    | Yankee Springs FO  |
| 01318 | Tekonsha FD                  | 02/19/2015    | Calhoun    | Yankee Springs FO  |
| 01403 | Edwardsburg FD               | 07/14/2014    | Cass       |                    |
| 01404 | Howard Township              | 04/12/2025    | Cass       |                    |
| 01405 | Indian Lake FD               | 07/23/2025    | Cass       |                    |
| 01406 | Marcellus FD                 | 03/14/2014    | Cass       | Allegan FO         |
| 01407 | Newberg/Porter Twp FD        | 03/13/2014    | Cass       | Plainwell FO       |
| 01409 | Southeast Public Safety Auth | 02/05/2014    | Cass       |                    |
| 01411 | Penn Twp FD                  | 03/25/2025    | Cass       | Allegan FO         |
| 01412 | Wayne Twp FD                 | 04/12/2025    | Cass       | Plainwell FO       |
| 01502 | Boyne Valley Twp F&R         | 03/14/2008    | Charlevoix | Gaylord FO         |
| 01503 | Charlevoix FD                | 07/25/2007    | Charlevoix | Bellaire FO        |
| 01504 | East Jordan FD               | 03/15/2012    | Charlevoix | Gaylord FO         |
| 01505 | Melrose Twp FD               | 04/08/2013    | Charlevoix | Indian River FO    |
| 01506 | Charlevoix Twp FD            | 07/22/2013    | Charlevoix |                    |
| 01507 | Beaver Island FD             | 03/24/2015    | Charlevoix | Bellaire FO        |
| 01508 | Hudson Twp FD                | 03/14/2008    | Charlevoix | Gaylord FO         |
| 01601 | Alverno FD                   | 06/30/2011    | Cheboygan  | Gaylord FO         |
| 01604 | Topinabee FD                 | 06/07/2016    | Cheboygan  |                    |
| 01605 | Tuscarora Twp FD             | 11/04/2015    | Cheboygan  | Indian River FO    |
| 01606 | Wolverine Joint Fire Board   | 06/09/2015    | Cheboygan  |                    |
| 01609 | Inverness FD                 | 06/17/2016    | Cheboygan  |                    |
| 01610 | Forest/Waverly VFD           | 03/22/2013    | Cheboygan  |                    |
| 01701 | Superior Twp FD              | 07/18/2007    | Chippewa   | Sault Ste Marie FO |
| 01702 | Detour Village FD            | 04/19/2013    | Chippewa   | DeTour FO          |
| 01703 | Hulbert Twp VFD              | 08/30/2018    | Chippewa   | Sault Ste Marie FO |

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| ID#   | FIRE DEPARTMENT NAME     | DATE RECEIVED | COUNTY    | FIELD OFFICE       |
|-------|--------------------------|---------------|-----------|--------------------|
| 01705 | Pickford Twp FD          | 06/03/2013    | Chippewa  | Sault Ste Marie    |
| 01706 | Rudyard FD               | 04/02/2013    | Chippewa  | Sault Ste Marie FO |
| 01707 | Sault Ste Marie FD       | 05/03/2023    | Chippewa  | Sault Ste Marie FO |
| 01708 | Trout Lake VFD           | 04/06/2023    | Chippewa  | Naubinway FO       |
| 01709 | Bay Mills Twp VFD        | 03/30/2013    | Chippewa  | Sault Ste Marie FO |
| 01710 | Soo Twp FD               | 04/18/2013    | Chippewa  | Sault Ste Marie FO |
| 01711 | Whitefish Twp FD         | 01/29/2024    | Chippewa  | Newberry FO        |
| 01712 | Dafter Twp FD            | 04/10/2013    | Chippewa  | Sault Ste Marie FO |
| 01713 | Sugar Island VFD         | 04/03/2013    | Chippewa  | Sault Ste Marie FO |
| 01714 | Kinross VFD              | 04/05/2013    | Chippewa  | Sault Ste Marie FO |
| 01715 | Drummond Island FD       | 04/13/2023    | Chippewa  | DeTour FO          |
| 01717 | Raber Twp VFD            | 06/01/2010    | Chippewa  | DeTour FO          |
| 01800 | Hartford FD              | 04/01/2013    | Van Buren | Allegan FO         |
| 01801 | City of Clare            | 04/23/2025    | Clare     | Harrison FO        |
| 01802 | Surrey Twp FD            | 06/02/2025    | Clare     | Harrison FO        |
| 01803 | Harrison Community FD    | 07/02/2025    | Clare     | Harrison FO        |
| 01804 | Lincoln Twp FD           | 08/07/2018    | Clare     | Harrison FO        |
| 01805 | Garfield Twp FD          | 03/13/2013    | Clare     | Harrison FO        |
| 01901 | Bath Charter Twp FD      | 02/04/2016    | Clinton   | Rose Lake FO       |
| 01902 | Dallas Twp Fire & Rescue | 12/03/2018    | Clinton   | Rose Lake FO       |
| 01904 | DeWitt Charter Twp FD    | 05/02/2013    | Clinton   | Rose Lake FO       |
| 01905 | Elsie FD                 | 02/01/2018    | Clinton   | Rose Lake FO       |
| 01906 | Maple Rapids FD          | 04/02/2013    | Clinton   | Rose Lake FO       |
| 01907 | Ovid-Middlebury FD       | 04/16/2013    | Clinton   | Rose Lake FO       |
| 01908 | St. Johns FD             | 12/03/2018    | Clinton   | Rose Lake FO       |
| 01909 | Westphalia Twp FD        | 03/14/2013    | Clinton   | Rose Lake FO       |
| 01911 | Clinton Area F&R         | 03/13/2013    | Clinton   | Rose Lake FO       |

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| 01912 | Looking Glass Regional FA  | 03/01/2005    | Clinton         | Rose Lake FO     |
| 02001 | Frederick Twp FD           | 03/25/2025    | Crawford        | Grayling FO      |
| 02002 | Grayling City & Twp FD     | 12/18/2019    | Crawford        | Grayling FO      |
| 02003 | Lovells Twp FD             | 04/12/2025    | Crawford        | Grayling FO      |
| 02004 | South Branch Twp FD        | 01/12/2015    | Crawford        | Roscommon FO     |
| 02006 | Beaver Creek FD            | 04/12/2025    | Crawford        | Grayling FO      |
| 02101 | Baldwin Twp                | 03/25/2025    |                 |                  |
| 02102 | Bark River Twp FD          | 08/03/2009    | Delta           | Escanaba FO      |
| 02103 | Brampton Fire Dept.        | 01/13/2010    | Delta           | Escanaba FO      |
| 02105 | Garden Twp VFD             | 03/21/2013    | Delta           | Escanaba FO      |
| 02106 | Gladstone Public Safety De | 11/12/2009    | Delta           | Escanaba FO      |
| 02107 | Tri-Twp FD                 | 03/27/2013    | Delta/Marquette | Escanaba FO      |
| 02108 | Nahma Twp VFD              | 05/11/2003    | Delta           | Escanaba FO      |
| 02109 | Masonville Twp FD          | 03/19/2013    | Delta           | Escanaba FO      |
| 02110 | Ensign Township Fire Dept. | 06/21/2012    | Delta           | Escanaba FO      |
| 02111 | Ford River Twp VFD         | 03/27/2013    | Delta           | Escanaba FO      |
| 02112 | Escanaba Twp FD            | 04/04/2013    | Delta           | Escanaba FO      |
| 02113 | Cornell Twp FD             | 04/02/2013    | Delta           | Escanaba FO      |
| 02201 | Breitung Twp VFD           | 04/08/2013    | Dickinson       | Norway FO        |
| 02202 | Iron Mountain FD           | 03/25/2025    | Dickinson       | Norway FO        |
| 02203 | Kingsford PSD              | 03/20/2013    | Dickinson       | Norway FO        |
| 02204 | Norway FD                  | 03/25/2025    | Dickinson       | Norway FO        |
| 02206 | Sagola Twp FD              | 04/12/2015    | Dickinson       | Felch FO         |
| 02207 | Breen Twp FD               | 03/19/2013    | Dickinson       | Felch FO         |
| 02208 | Felch Twp FD               | 03/03/2005    | Dickinson       | Felch FO         |
| 02210 | West Branch Twp VFD        | 06/06/2016    | Dickinson       | Crystal Falls FO |
| 02301 | Bellevue Community FD      | 11/05/2018    | Eaton           | Rose Lake FO     |

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 02302      | Benton Twp FD               | 10/04/2017           | Eaton         | Rose Lake FO        |
| 02303      | Charlotte FD                | 06/29/2007           | Eaton         | Rose Lake FO        |
| 02304      | Delta Twp FD                | 12/16/2018           | Eaton         | Rose Lake FO        |
| 02305      | Eaton Rapids FD             | 03/18/2013           | Eaton         | Rose Lake FO        |
| 02306      | Grand Ledge FD              | 03/25/2013           | Eaton         | Rose Lake FO        |
| 02307      | Roxand Twp FD               | 07/26/2007           | Eaton         | Rose Lake FO        |
| 02309      | Sunfield FD                 | 04/25/2013           | Eaton         | Rose Lake FO        |
| 02311      | Windsor Twp Emergency Svcs  | 04/09/2013           | Eaton         | Rose Lake FO        |
| 02312      | Easton Rapids Twp FD        | 08/28/2009           | Eaton         | Rose Lake FO        |
| 02313      | Hamlin Twp F/R              | 03/25/2013           | Eaton         | Rose Lake FO        |
| 02401      | Alanson-Littlefield FD      | 07/23/2025           | Emmet         | Indian River FO     |
| 02402      | Carp Lake Fire & Rescue     | 03/15/2012           | Emmet         | Gaylord FO          |
| 02403      | Harbor Springs Area FD      | 04/19/2013           | Emmet         | Gaylord FO          |
| 02404      | Pellston FD                 | 07/23/2025           | Emmet         | Indian River FO     |
| 02406      | Resort Bear Creek FD        | 12/17/2015           | Emmet         | Gaylord FO          |
| 02407      | Springvale Twp FD           | 07/22/2025           | Emmet         | Gaylord FO          |
| 02408      | Redmond-Friendship FD       | 08/09/2007           | Emmet         | Indian River FO     |
| 02504      | Clio Area FD                | 07/13/2007           | Genesee       | Rose Lake FO        |
| 02507      | City of Flint FD            | 02/25/2019           | Genesee       | Rose Lake FO        |
| 02508      | Flint Twp FD                | 05/09/2012           | Genesee       | Rose Lake FO        |
| 02514      | Linden FD                   | 01/17/2020           | Genesee       | Imlay City FO       |
| 02516      | City of Mt. Morris          | 05/27/2025           | Genesee       |                     |
| 02517      | Mt. Morris Twp              | 08/22/2024           | Genesee       |                     |
| 02518      | Charter Twp of Mundy        | 11/18/2019           | Genesee       |                     |
| 02519      | Forest Twp FD               | 04/01/2013           | Genesee       | Rose Lake FO        |
| 02520      | Swartz Creek Area FD        | 04/18/2018           | Genesee       | Rose Lake FO        |
| 02525      | Fenton Twp FD               | 04/09/2013           | Genesee       | Rose Lake FO        |

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| 02526 | Gaines Twp FD              | 03/20/2013    | Genesee        | Imlay City FO    |
| 02528 | City of Grand Blanc        | 02/28/2025    | Genesee        |                  |
| 02601 | Beaverton FD               | 01/13/2016    | Gladwin        | Gladwin FO       |
| 02602 | Gladwin Area FD            | 03/20/2013    | Gladwin        | Gladwin FO       |
| 02603 | Secord FD                  | 04/19/2013    | Gladwin        | Gladwin FO       |
| 02604 | Billings Twp FD            | 11/05/2003    | Gladwin        | Gladwin FO       |
| 02605 | Wildwood FD                | 03/27/2013    | Gladwin        | Gladwin FO       |
| 02606 | Clement FD                 | 09/18/2007    | Gladwin        | Gladwin FO       |
| 02607 | Butman Twp Fire Rescue     | 02/05/2008    | Gladwin        | Gladwin FO       |
| 02701 | Bessemer FD                | 05/12/2008    | Gladwin        |                  |
| 02702 | Bessemer Twp FD            | 07/29/2008    | Gogebic        | Baraga FO        |
| 02703 | Ironwood Public Safety Dep | 07/24/2013    | Gogebic        | Baraga FO        |
| 02704 | Marenisco VFD              | 07/23/2025    | Gogebic        | Baraga FO        |
| 02705 | Wakefield VFD              | 07/22/2025    | Gogebic        | Baraga FO        |
| 02706 | Watersmeet FD              | 05/27/2025    | Gogebic        | Baraga FO        |
| 02707 | Ironwood Twp VFD           | 07/07/2003    | Gogebic        | Baraga FO        |
| 02708 | Lake Gogebic VFD           | 07/02/2025    | Gogebic        | Baraga FO        |
| 02801 | Grand Traverse Metro FD    | 04/03/2013    | Grand Traverse | Traverse City FO |
| 02802 | Grand Traverse County FD   | 03/15/2013    | Grand Traverse | Traverse City FO |
| 02803 | Peninsula Twp FD           | 03/15/2013    | Grand Traverse | Traverse City FO |
| 02804 | Traverse City FD           | 04/01/2013    | Grand Traverse | Traverse City FO |
| 02805 | Blair Twp                  | 12/10/2008    | Grand Traverse |                  |
| 02807 | Long Lake Fire and Rescue  | 12/30/2015    | Grand Traverse | Traverse City FO |
| 02808 | Green Lake Twp             | 01/01/2017    | Grand Traverse | Traverse City FO |
| 02809 | Paradise Emergency Service | 05/17/2018    | Grand Traverse | Traverse City FO |
| 02811 | Whitewater Twp FD          | 04/06/2018    | Grand Traverse | Traverse City FO |
| 02901 | Alma FD                    | 02/21/2019    | Gratiot        | Rose Lake FO     |

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 02902      | Ashley FD                   | 07/23/2025           | Gratiot       | Rose Lake FO        |
| 02903      | Breckenridge-Wheeler Twp    | 01/03/2019           | Gratiot       | Rose Lake FO        |
| 02904      | Ithaca FD                   | 01/03/2019           | Gratiot       | Rose Lake FO        |
| 02905      | Perrington FD               | 03/18/2013           | Gratiot       | Rose Lake FO        |
| 02906      | Mid Michigan Community F    | 10/11/2024           | Gratiot       | Rose Lake FO        |
| 03001      | Allen Twp                   | 04/18/2008           | Hillsdale     |                     |
| 03002      | Camden FD                   | 11/08/2016           | Hillsdale     |                     |
| 03004      | Hillsdale Twp FD            | 08/03/2017           | Hillsdale     |                     |
| 03006      | Litchfield FD               | 02/19/2018           | Hillsdale     |                     |
| 03007      | Montgomery FD               | 06/28/2019           | Hillsdale     |                     |
| 03008      | Moscow Twp Fire & Rescue    | 10/21/2019           | Hillsdale     |                     |
| 03010      | Jefferson Twp FD            | 05/06/2018           | Hillsdale     |                     |
| 03011      | Reading Comm FD             | 06/25/2014           | Hillsdale     |                     |
| 03012      | Wright/Waldron Fire & Amb   | 03/15/2013           | Hillsdale     |                     |
| 03013      | Woodbridge Twp FD           | 04/04/2013           | Hillsdale     |                     |
| 03014      | Somerset Twp FD             | 03/26/2013           | Hillsdale     |                     |
| 03101      | Adams Twp VFD               | 04/15/2014           | Houghton      | Twin Lakes FO       |
| 03103      | Calument Charter Twp F&R    | 07/02/2007           | Houghton      | Twin Lakes FO       |
| 03104      | Chassell FD                 | 05/27/2025           | Houghton      | Twin Lakes FO       |
| 03106      | Dollar Bay                  | 05/27/2025           | Houghton      |                     |
| 03015      | Copper City                 | 10/28/2009           | Houghton      |                     |
| 03107      | Hancock VFD                 | 08/20/2007           | Houghton      | Twin Lakes FO       |
| 03108      | Houghton FD                 | 07/02/2007           | Houghton      | Twin Lakes FO       |
| 03109      | Hubbell FD                  | 03/25/2013           | Houghton      | Twin Lakes FO       |
| 03110      | Hurontown Fire & Rescue     | 04/24/2013           | Houghton      | Twin Lakes FO       |
| 03111      | Lake Linden VFD             | 03/31/2013           | Houghton      | Twin Lakes FO       |

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| 03112 | Laurium Village FD             | 07/22/2025    | Houghton | Twin Lakes FO |
| 03113 | Ripley VFD                     | 04/18/2013    | Houghton | Twin Lakes FO |
| 03114 | South Range FD                 | 07/22/2025    | Houghton | Baraga FO     |
| 03115 | Tamarack City VFD              | 05/27/2025    | Houghton | Twin Lakes FO |
| 03116 | Bootjack Fire & Rescue         | 04/05/2013    | Houghton | Twin Lakes FO |
| 03117 | Otter Lake VFD                 | 04/04/2013    | Houghton | Baraga FO     |
| 03118 | Qunicy/Franklin/Hancock Twp    | 07/19/2007    | Houghton | Twin Lakes FO |
| 03119 | Boston VFD                     | 04/13/2009    | Houghton | Twin Lakes FO |
| 03120 | Laird Twp FD                   | 04/02/2013    | Houghton | Baraga FO     |
| 03121 | Twin Lakes FD                  | 08/09/2007    | Houghton | Twin Lakes FO |
| 03123 | Toivola VFD                    | 03/25/2013    | Houghton | Twin Lakes FO |
| 03124 | Stanton Twp VFD                | 06/10/2013    | Houghton | Twin Lakes FO |
| 03133 | Duncan Twp VFD                 | 07/06/2007    | Houghton | Baraga FO     |
| 03201 | Bad Axe Area FD                | 07/09/2007    | Huron    | Imlay City FO |
| 03202 | Owendale FD                    | 07/12/2007    | Huron    | Imlay City FO |
| 03203 | Caseville Area Fire Protection | 07/21/2023    | Huron    | Imlay City FO |
| 03205 | Fairhaven Twp FD               | 04/03/2013    | Huron    | Imlay City FO |
| 03206 | Harbor Beach Area FD           | 12/27/2019    | Huron    | Imlay City FO |
| 03207 | Kinde Area FD                  | 03/26/2013    | Huron    | Imlay City FO |
| 03208 | Port Austin FD                 | 12/12/2012    | Huron    | Rose Lake FO  |
| 03209 | Port Hope FD                   | 06/19/2009    | Huron    | Imlay City FO |
| 03210 | Sebewaing Twp FD               | 04/01/2013    | Huron    | Imlay City FO |
| 03211 | Sherman Twp FD                 | 03/19/2013    | Huron    | Imlay City FO |
| 03212 | Bingham Twp FD                 | 03/19/2013    | Huron    | Imlay City FO |
| 03213 | Windsor Twp FD                 | 07/30/2007    | Huron    | Imlay City FO |
| 03214 | Sigel Twp FD                   | 08/08/2007    | Huron    | Imlay City FO |



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|------------|-----------------------------|----------------------|---------------|---------------------|
| 03301      | East Lansing FD             | 02/21/2019           | Ingham        | Rose Lake FO        |
| 03302      | Delhi Charter Twp FD        | 11/17/2015           | Ingham        | Rose Lake FO        |
| 03303      | Ingham Twp FD               | 06/28/2019           | Ingham        | Rose Lake FO        |
| 03306      | Leroy Twp FD                | 04/04/2013           | Ingham        | Rose Lake FO        |
| 03307      | Leslie FD                   | 11/04/2016           | Ingham        | Rose Lake FO        |
| 03308      | Mason FD                    | 03/04/2019           | Ingham        | Rose Lake FO        |
| 03310      | Stockbridge Twp FD          | 11/29/2023           | Ingham        | Rose Lake FO        |
| 03311      | Williamston FD              | 04/04/2013           | Ingham        | Rose Lake FO        |
| 03312      | Onondaga FD                 | 04/08/2019           | Ingham        | Rose Lake FO        |
| 03313      | NE Ingham Emerg Service A   | 01/14/2019           | Ingham        | Rose Lake FO        |
| 03401      | Belding FD                  | 03/27/2013           | Ionia         | Muskegon FO         |
| 03402      | Hubbardston FD              | 02/09/2016           | Ionia         | Muskegon FO         |
| 03403      | Ionia DPS                   | 08/07/2003           | Ionia         | Muskegon FO         |
| 03408      | Pewamo FD                   | 10/01/2003           | Ionia         | Muskegon FO         |
| 03409      | Portland FD                 | 03/12/2013           | Ionia         | Muskegon FO         |
| 03410      | Saranac Community FD        | 07/02/2007           | Ionia         | Muskegon FO         |
| 03411      | Orleans Twp FD              | 09/02/2015           | Ionia         | Muskegon FO         |
| 03412      | Campbell Twp FD             | 04/03/2013           | Ionia         | Muskegon FO         |
| 03414      | Ronald Twp FD               | 03/18/2013           | Ionia         | Muskegon FO         |
| 03502      | Whittemore VFD              | 04/04/2013           | Iosco         | Lincoln FO          |
| 03503      | East Tawas FD               | 07/26/2007           | Iosco         | Lincoln FO          |
| 03504      | Oscoda/AuSable FD           | 04/03/2013           | Iosco         | Lincoln FO          |
| 03506      | Tawas City VFD              | 04/12/2017           | Iosco         | Lincoln FO          |
| 03601      | Alpha Mastoden Twp FD       | 07/23/2007           | Iron          | Crystals Falls FO   |
| 03604      | Crystal Falls FD            | 05/14/2018           | Iron          | Crystals Falls FO   |
| 03608      | Caspian/Gaastu VFD          | 04/06/2015           | Iron          | Crystals Falls FO   |

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| ID#   | FIRE DEPARTMENT NAME       | DATE RECEIVED | COUNTY    | FIELD OFFICE      |
|-------|----------------------------|---------------|-----------|-------------------|
| 03609 | Western Iron County FD     | 04/19/2019    | Iron      | Crystal Falls FO  |
| 03701 | Millbrook/Rolland Twp FD   | 04/08/2019    | Isabella  | Harrison FO       |
| 03703 | Nottawa/Sherman Twp FD     | 10/01/2003    | Isabella  | Harrison FO       |
| 03704 | Shepherd Tri Twp VFD       | 03/26/2013    | Isabella  | Harrison FO       |
| 03705 | Isabella Northeast FD      | 05/27/2025    | Isabella  | Harrison FO       |
| 03706 | Fremont FD                 | 04/14/2025    | Isabella  | Harrison FO       |
| 03707 | Saginaw Chippewa Indian T  | 10/10/2017    | Isabella  | Harrison FO       |
| 03708 | Deerfield Twp FD           | 03/20/2013    | Isabella  | Harrison FO       |
| 03802 | Columbia Twp FD            | 09/19/2022    | Jackson   |                   |
| 03804 | Grass Lake FD              | 01/07/2020    | Jackson   |                   |
| 03807 | Henrietta Twp FD           | 12/12/2019    | Jackson   |                   |
| 03809 | Leoni Twp FD               | 07/02/2007    | Jackson   |                   |
| 03811 | Napoleon Twp FD            | 04/04/2013    | Jackson   |                   |
| 03816 | Springport/Regional FD     | 10/18/2018    | Jackson   |                   |
| 03818 | Summit Twp. FD             | 08/24/2007    | Jackson   |                   |
| 03819 | Pulaski FD                 | 01/03/2019    | Jackson   |                   |
| 03902 | Augusta Ross Twp FD        | 12/23/2015    | Kalamazoo | Yankee Springs FO |
| 03903 | Climax Twp FD              | 11/20/2015    | Kalamazoo | Yankee Springs FO |
| 03904 | Comstock Township FD       | 10/18/2019    | Kalamazoo | Yankee Springs FO |
| 03908 | Galesburg/Charleston Twp   | 04/22/2013    | Kalamazoo | Yankee Springs FO |
| 03913 | Oshtemo Charter Twp FD     | 04/24/2013    | Kalamazoo | Yankee Springs FO |
| 03916 | Portage Dept Pub Safe Fire | 11/05/2014    | Kalamazoo |                   |
| 03917 | Richland Twp FD            | 04/19/2013    | Kalamazoo | Yankee Springs FO |
| 03919 | South Kalamazoo FD         | 03/05/2013    | Kalamazoo | Plainwell FO      |
| 03920 | Texas Twp FD               | 03/25/2013    | Kalamazoo | Yankee Springs FO |
| 03922 | Charter Twp of Kalamazoo   | 11/19/2014    | Kalamazoo |                   |

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 04002      | Coldsprings/Excelsior FD    | 07/20/2007           | Kalkaska      |                     |
| 04004      | Bear Lake Twp FD            | 04/16/2013           | Kalkaska      |                     |
| 04008      | Garfield Twp VFD            | 03/30/2013           | Kalkaska      |                     |
| 04102      | Algoma Twp FD               | 04/19/2013           | Kent          | Muskegon FO         |
| 04103      | Bowne Twp FD                | 04/10/2013           | Kent          | Muskegon FO         |
| 04104      | Byron Twp FD                | 11/16/2015           | Kent          | Muskegon FO         |
| 04106      | Cannon Twp FD               | 04/08/2013           | Kent          | Muskegon FO         |
| 04108      | Cedar Springs FD            | 05/21/2013           | Kent          | Muskegon FO         |
| 04109      | Cutlerville FD              | 05/08/2013           | Kent          | Muskegon FO         |
| 04110      | Dutton FD                   | 03/13/2013           | Kent          | Muskegon FO         |
| 04115      | Lowell VFD                  | 12/21/2016           | Kent          | Muskegon FO         |
| 04117      | Plainfield FD               | 06/29/2007           | Kent          | Muskegon FO         |
| 04118      | Rockford FD                 | 04/22/2013           | Kent          | Muskegon FO         |
| 04119      | Sand Lake FD                | 03/22/2013           | Kent          | Muskegon FO         |
| 04120      | Sparta FD                   | 05/08/2013           | Kent          | Plainwell FO        |
| 04123      | Grattan FD                  | 03/22/2013           | Kent          | Muskegon FO         |
| 04126      | Kent City - Tyrone Twp FD   | 03/26/2013           | Kent          | Muskegon FO         |
| 04127      | Solon Twp FD                | 10/11/2016           | Kent          | Muskegon FO         |
| 04132      | Spencer Twp FD              | 200310/23/           | Kent          | Muskegon FO         |
| 04201      | Ahmeek VFD                  | 07/02/2025           | Keweenaw      | Twin Lakes FO       |
| 04202      | Copper Harbor FD            | 03/29/2013           | Keweenaw      | Twin Lakes FO       |
| 04204      | Sherman Twp VFD             | 07/22/2025           | Keweenaw      | Twin Lakes FO       |
| 04205      | Allovez Twp FD              | 04/02/2013           | Keweenaw      | Twin Lakes FO       |
| 04206      | Lac La Belle VFD            | 05/16/2013           | Keweenaw      | Twin Lakes FO       |
| 04207      | Eagle Harbor VFD            | 03/19/2013           | Keweenaw      | Twin Lakes FO       |
| 04301      | Baldwin FD                  | 04/15/2012           | Lake          | Baldwin FO          |

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 04302      | Luther FD #1                | 03/07/2013           | Lake          | Baldwin FO          |
| 04303      | Yates Twp FD                | 04/14/2013           | Lake          | Baldwin FO          |
| 04304      | Sauble-Elk-Eden Twps FD     | 06/05/2015           | Lake          | Baldwin FO          |
| 04305      | Webber Twp FD               | 01/26/2015           | Lake          | Baldwin FO          |
| 04306      | Lake Twp FD                 | 05/27/2025           | Lake          | Baldwin FO          |
| 04307      | Pleasant Plains Twp FD      | 08/07/2019           | Lake          | Baldwin FO          |
| 04402      | Arcadia Twp FD              | 08/10/2023           | Lapeer        | Imlay City FO       |
| 04404      | Burlington Twp FD           | 08/14/2007           | Lapeer        | Imlay City FO       |
| 04405      | Columbiaville FD            | 07/25/2023           | Lapeer        | Imlay City FO       |
| 04408      | Hadley Twp FD               | 08/26/2009           | Lapeer        | Imlay City FO       |
| 04409      | Imlay City FD               | 02/08/2010           | Lapeer        | Imlay City FO       |
| 04410      | Lapeer City Fire/Rescue     | 07/19/2007           | Lapeer        | Imlay City FO       |
| 04412      | Metamora Twp FD             | 07/25/2023           | Lapeer        | Imlay City FO       |
| 04413      | North Branch Twp FD         | 08/23/2007           | Lapeer        | Imlay City FO       |
| 04414      | Otter Lake FD               | 10/15/2012           | Lapeer        | Rose Lake FO        |
| 04416      | Goodland Twp FD             | 07/26/2023           | Lapeer        | Imlay City FO       |
| 04503      | Glen Arbor FD               | 07/13/2007           | Leelanau      |                     |
| 04510      | Grand Traverse Fire/Rescue  | 11/30/2017           | Leelanau      |                     |
| 04601      | Addison FD                  | 08/29/2014           | Lenawee       |                     |
| 04605      | Dover-Hudson Twp/Clayton    | 04/07/2013           | Lenawee       |                     |
| 04607      | Deerfield Twp FD            | 07/24/2007           | Lenawee       |                     |
| 04608      | Fairfield Twp FD            | 03/29/2013           | Lenawee       |                     |
| 04611      | Madison Twp FD              | 03/15/2013           | Lenawee       |                     |
| 04612      | Morenci FD                  | 03/25/2013           | Lenawee       |                     |
| 04615      | Raisin Twp FD               | 03/15/2013           | Lenawee       |                     |
| 04616      | Ridgeway Twp FD             | 01/15/2020           | Lenawee       |                     |

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|-------|----------------------------|---------------|------------|-----------------|
| 04617 | Riga Twp FD                | 01/13/2020    | Lenawee    |                 |
| 04619 | Tecumseh FD                | 07/12/2007    | Lenawee    |                 |
| 04702 | Fowlerville FD             | 04/09/2013    | Livingston | Brighton FO     |
| 04703 | Green Oak Twp FD           | 10/09/2019    | Livingston | Brighton FO     |
| 04705 | Hartland Twp VFD           | 08/08/2007    | Livingston | Brighton FO     |
| 04706 | Howell Area Fire Authority | 07/11/2019    | Livingston | Brighton FO     |
| 04709 | Unadilla Twp FD            | 03/18/2013    | Livingston | Brighton FO     |
| 04801 | Newberry FD                | 03/25/2025    | Luce       | Newberry FO     |
| 04803 | Columbus Twp FD            | 04/08/2025    | Luce       | Newberry FO     |
| 04901 | Brevort Twp FD             | 04/04/2023    | Mackinac   | Naubinway FO    |
| 04902 | Clark Twp VFD              | 03/08/2004    | Mackinac   | DeTour FO       |
| 04903 | Mackinac Island FD         | 04/30/2019    | Mackinac   | Naubinway FO    |
| 04904 | Newton Twp FD              | 08/10/2009    | Mackinac   | Naubinway FO    |
| 04905 | St. Ignace VFD             | 07/23/2025    | Mackinac   | Naubinway FO    |
| 04906 | Portage Twp VFD            | 04/03/2023    | Mackinac   | Naubinway FO    |
| 04907 | Garfield Twp Emergency Sv  | 01/24/2024    | Mackinac   | Naubinway FO    |
| 04908 | Bois Blanc Island          | 12/23/2003    | Mackinac   | Indian River FO |
| 04909 | Hudson Twp FD              | 04/01/2024    | Mackinac   | Naubinway FO    |
| 04911 | Hendricks Twp FD           | 05/03/2004    | Mackinac   | Naubinway FO    |
| 05001 | Armada Twp FD              | 08/27/2007    | Macomb     | Imlay City FO   |
| 05002 | City of Center Line        | 10/04/2019    | Macomb     |                 |
| 05004 | Clinton Township FD        | 10/09/2019    | Macomb     | Imlay City FO   |
| 05009 | Macomb Twp FD              | 06/29/2007    | Macomb     | Imlay City FO   |
| 05010 | Mount Clemens FD           | 07/25/2007    | Macomb     | Imlay City FO   |
| 05011 | New Baltimore FD           | 10/28/2019    | Macomb     |                 |
| 05012 | New Haven FD               | 03/22/2013    | Macomb     | Rose Lake FO    |

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 05015      | Roseville FD                | 03/22/2013           | Macomb        | Imlay City FO       |
| 05020      | Utica FD                    | 10/09/2019           | Macomb        | Rose Lake FO        |
| 05303      | Bruce Twp                   | 06/10/2020           | Macomb        |                     |
| 05025      | Lenox Twp FD                | 03/18/2013           | Macomb        | Imlay City FO       |
| 05102      | Cleon Twp FD                | 04/13/2009           | Manistee      |                     |
| 05103      | Eastlake FD                 | 04/01/2013           | Manistee      |                     |
| 05104      | Filer Twp FD                | 10/29/2009           | Manistee      |                     |
| 05106      | Maple Grove Twp FD          | 03/21/2013           | Manistee      |                     |
| 05107      | Onkama Twp FD               | 03/30/2004           | Manistee      | Platte River FO     |
| 05108      | Norman Twp FD               | 04/09/2013           | Manistee      |                     |
| 05110      | Manistee Twp FD             | 07/17/2007           | Manistee      |                     |
| 05111      | Stronach Twp FD             | 07/13/2003           | Manistee      |                     |
| 05112      | Arcadia Twp FD              | 04/22/2013           | Manistee      |                     |
| 05201      | Champion FD                 | 04/07/2013           | Marquette     | Gwinn FO            |
| 05202      | Forsyth Twp FD              | 03/15/2013           | Marquette     | Gwinn FO            |
| 05203      | Ishpeming City FD           | 04/11/2013           | Marquette     | Ishpeming FO        |
| 05205      | Marquette, City of          | 03/19/2013           | Marquette     | Gwinn FO            |
| 05207      | Michigamme-Spurr Fire Bo    | 09/15/2003           | Marquette     | Ishpeming FO        |
| 05208      | Negaunee City FD            | 07/26/2007           | Marquette     | Ishpeming FO        |
| 05209      | Richmond Twp                | 03/30/2015           | Marquette     | Ishpeming FO        |
| 05210      | Powell Twp FD               | 03/15/2013           | Marquette     | Gwinn FO            |
| 05211      | Republic Twp FD             | 02/19/2015           | Marquette     | Ishpeming FO        |
| 05212      | Sands Twp FD                | 01/14/2008           | Marquette     | Gwinn FO            |
| 05213      | Skandia/West Branch FD      | 04/04/2013           | Marquette     | Gwinn FO            |
| 05216      | Wells Twp FD                | 04/01/2013           | Marquette     | Gwinn FO            |
| 05217      | Marquette Twp VFD           | 03/21/2013           | Marquette     | Gwinn FO            |

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| 05218      | Negaunee Twp FD              | 08/01/2007           | Marquette     | Ishpeming FO        |
| 05219      | Humboldt Twp VFD             | 02/06/2014           | Marquette     |                     |
| 05303      | Hamlin Twp FD                | 08/01/2007           | Mason         | Rose Lake FO        |
| 05304      | City of Ludington            | 01/08/2024           | Mason         |                     |
| 05306      | Mason County Rural Fire Au   | 09/16/2019           | Mason         | Rose Lake FO        |
| 05308      | Carr FD                      | 04/03/2016           | Mason         |                     |
| 05401      | Barryton FD                  | 03/25/2025           | Mecosta       | Ewart FO            |
| 05402      | Big Rapids Dept of Public Sc | 04/08/2025           | Mecosta       | Ewart FO            |
| 05403      | Chippewa-Martiny FD          | 08/28/2007           | Mecosta       | Ewart FO            |
| 05406      | Morley Area FD               | 04/01/2016           | Mecosta       | Ewart FO            |
| 05407      | Mecosta/Austin Twp FD        | 03/20/2013           | Mecosta       | Ewart FO            |
| 05408      | Wheatland Twp FD             | 01/29/2025           | Mecosta       | Ewart FO            |
| 05410      | Colfax Twp FD                | 01/15/2025           | Mecosta       | Ewart FO            |
| 05411      | Big Rapids Twp FD            | 01/15/2025           | Mecosta       | Ewart FO            |
| 05501      | Daggett Twp VFD              | 03/25/2013           | Menominee     | Stephenson FO       |
| 05502      | Menominee/Ingallston Twp     | 03/19/2013           | Menominee     | Stephenson FO       |
| 05503      | Menominee FD                 | 01/10/2018           | Menominee     | Stephenson FO       |
| 05504      | Meyer Twp VFD                | 01/31/2004           | Menominee     | Stephenson FO       |
| 05505      | Nadeau Twp VFD               | 03/29/2013           | Menominee     | Stephenson FO       |
| 05506      | Spalding Twp VFD             | 05/15/2013           | Menominee     | Stephenson FO       |
| 05507      | Stephenson VFD               | 03/20/2013           | Menominee     | Stephenson FO       |
| 05508      | Harris Twp VFD               | 01/29/2004           | Menominee     | Escanaba FO         |
| 05509      | Faithorn FD                  | 10/01/2024           | Menominee     | Stephenson FO       |
| 05510      | Cedarville Twp VFD           | 03/24/2013           | Menominee     | Stephenson FO       |
| 05511      | Mellen Twp FD                | 04/01/2013           | Menominee     | Stephenson FO       |
| 05512      | Gourley Twp VFD              | 01/22/2010           | Menominee     | Stephenson FO       |

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 05602      | Edenville Twp VFD           | 04/08/2013           | Midland       | Gladwin FO          |
| 05604      | Jerome Twp FD               | 04/10/2013           | Midland       | Gladwin FO          |
| 05606      | Larkin Twp FD               | 08/14/2007           | Midland       | Gladwin FO          |
| 05609      | Hope Twp FD                 | 04/02/2013           | Midland       | Gladwin FO          |
| 05610      | Lincoln Twp FD              | 08/01/2007           | Midland       | Gladwin FO          |
| 05611      | Lee Twp FD                  | 05/08/2023           | Midland       | Gladwin FO          |
| 05701      | Merritt Area FD             | 12/07/2023           | Missaukee     |                     |
| 05702      | Lake Missaukee FD           | 02/21/2019           | Missaukee     |                     |
| 05704      | Clam Union Twp FD           | 02/21/2019           | Missaukee     |                     |
| 05705      | Norwich Twp FD              | 04/17/2025           | Missaukee     |                     |
| 05706      | Lake City Area FD           | 11/30/2023           | Missaukee     |                     |
| 05801      | Bedford                     | 02/19/2018           | Monroe        |                     |
| 05806      | Estral Beach VFD            | 03/18/2013           | Monroe        |                     |
| 05807      | Exeter VFD                  | 04/08/2013           | Monroe        |                     |
| 05808      | Frenchtown Twp FD           | 04/03/2013           | Monroe        |                     |
| 05810      | LaSalle Twp FD              | 03/20/2013           | Monroe        |                     |
| 05812      | L.M.R FD                    | 05/15/2013           | Monroe        |                     |
| 05815      | Morin Point FD              | 04/19/2013           | Monroe        |                     |
| 05816      | Berlin Charter Twp FD #1    | 10/18/2007           | Monroe        |                     |
| 05902      | Carson City FD              | 04/08/2013           | Montcalm      | Muskegon FO         |
| 05903      | Coral VFD                   | 10/20/2003           |               | Muskegon FO         |
| 05904      | Crystal Twp FD              | 11/02/2018           | Montcalm      | Muskegon FO         |
| 05905      | Day Twp FD                  | 07/30/2007           | Montcalm      | Muskegon FO         |
| 05906      | Home Twp FD                 | 06/21/2017           | Montcalm      | Muskegon FO         |
| 05907      | Greenville Public Safety    | 08/26/2007           | Montcalm      | Muskegon FO         |
| 05908      | Howard City FD              | 08/07/2017           | Montcalm      | Muskegon FO         |



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|------------|-----------------------------|----------------------|---------------|---------------------|
| 05909      | Lakeview FD                 | 03/05/2020           | Montcalm      | Muskegon FO         |
| 05911      | Richland Twp FD             | 10/08/2024           | Montcalm      | Muskegon FO         |
| 05913      | Stanton Community FD        | 07/13/2007           | Montcalm      | Muskegon FO         |
| 05914      | Maple Valley FD             | 04/16/2013           | Montcalm      | Plainwell FO        |
| 05915      | Montcalm Twp FD             | 07/12/2007           | Montcalm      | Muskegon FO         |
| 05916      | Amble FD                    | 05/10/2013           | Montcalm      | Muskegon FO         |
| 06001      | Albert Twp/Lewiston FD      | 04/05/2013           | Montmorency   | Atlanta FO          |
| 06002      | Tri-Twp FD                  | 09/11/2009           | Montmorency   | Atlanta FO          |
| 06003      | Hillman FD                  | 11/05/2015           | Montmorency   | Atlanta FO          |
| 06004      | Vienna Twp FD               | 06/08/2023           | Montmorency   | Atlanta FO          |
| 06101      | Blue Lake Twp FD            | 03/14/2013           | Muskegon      | Muskegon FO         |
| 06103      | Casnovia Twp FD             | 04/01/2013           | Muskegon      | Muskegon FO         |
| 06104      | Egelston Twp FD             | 03/14/2013           | Muskegon      | Muskegon FO         |
| 06105      | Fruitport Twp FD            | 03/20/2013           | Muskegon      | Muskegon FO         |
| 06106      | Holton Twp FD               | 03/20/2013           | Muskegon      | Muskegon FO         |
| 06108      | Montague FD                 | 03/14/2013           | Muskegon      | Muskegon FO         |
| 06109      | Moorland Twp FD             | 10/09/2003           | Muskegon      | Muskegon FO         |
| 06111      | Muskegon Hghts FD           | 02/13/2013           | Muskegon      | Muskegon FO         |
| 06113      | Muskegon Twp FD             | 04/02/2013           | Muskegon      | Muskegon FO         |
| 06114      | North Muskegon FD           | 08/18/2015           | Muskegon      | Muskegon FO         |
| 06115      | Norton Shores FD            | 03/31/2018           | Muskegon      | Muskegon FO         |
| 06116      | Ravenna FD                  | 03/26/2013           | Muskegon      | Muskegon FO         |
| 06117      | Dalton Twp FD               | 03/14/2013           | Muskegon      | Muskegon FO         |
| 06118      | White Lake Fire Authority   | 03/15/2013           | Muskegon      | Muskegon FO         |
| 06204      | Lilley Twp VFD              | 06/05/2015           | Newaygo       |                     |
| 06207      | White Cloud FD              | 04/04/2013           | Newaygo       |                     |

**COOPERATIVE AGREEMENTS**

| <b>ID#</b> | <b>FIRE DEPARTMENT NAME</b> | <b>DATE RECEIVED</b> | <b>COUNTY</b> | <b>FIELD OFFICE</b> |
|------------|-----------------------------|----------------------|---------------|---------------------|
| 06208      | Big Prairie - Goodwell      | 06/28/2019           | Newaygo       |                     |
| 06308      | Brandon FD                  | 10/28/2019           | Oakland       | Rose Lake FO        |
| 06312      | Commerce Twp FD             | 03/22/2013           | Oakland       | Rose Lake FO        |
| 06321      | Highland Twp                | 02/10/2020           | Oakland       | Rose Lake FO        |
| 06322      | North Oakland Co Fire Auth  | 07/22/2025           | Oakland       | Rose Lake FO        |
| 06326      | Milford Twp                 | 10/23/2019           | Oakland       | Rose Lake FO        |
| 06327      | Novi, City of, FD           | 03/25/2013           | Oakland       | Rose Lake FO        |
| 06331      | Oxford FD                   | 11/06/2019           | Oakland       | Rose Lake FO        |
| 06333      | Auburn Hill FD              | 10/28/2019           | Oakland       | Rose Lake FO        |
| 06334      | Rochester FD                | 10/22/2019           | Oakland       | Rose Lake FO        |
| 06339      | Springfield Twp FD          | 04/02/2019           | Oakland       | Imlay City FO       |
| 06345      | White Lake FD               | 03/22/2013           | Oakland       | Rose Lake FO        |
| 06348      | Groveland Township FD       | 04/21/2023           | Oakland       | Rose Lake FO        |
| 06351      | Village of Holly FD         | 01/17/2024           | Oakland       | Rose Lake FO        |
| 06401      | Ferry FD                    | 05/01/2013           | Oceana        | Baldwin FO          |
| 06402      | Hart FD                     | 07/25/2007           | Oceana        | Baldwin FO          |
| 06405      | Pentwater FD                | 03/21/2013           | Oceana        | Baldwin FO          |
| 06406      | Shelby/Benona FD            | 07/24/2013           | Oceana        | Baldwin FO          |
| 06407      | Walkerville Area F/R        | 03/19/2013           | Oceana        | Baldwin FO          |
| 06408      | Crystal Twp FD              | 08/02/2007           | Oceana        | Baldwin FO          |
| 06409      | Grant Twp FD                | 03/14/2013           | Oceana        | Baldwin FO          |
| 06410      | Hesperia FD                 | 07/18/2017           | Oceana        |                     |
| 06501      | Lupton FD                   | 04/01/2013           | Ogemaw        |                     |
| 06502      | Richland Logan FD           | 03/20/2013           | Ogemaw        |                     |
| 06503      | Rose City Area FD           | 03/25/2013           | Ogemaw        |                     |
| 06505      | Goodar Township             | 03/20/2015           | Ogemaw        |                     |

### COOPERATIVE AGREEMENTS

| ID#   | FIRE DEPARTMENT NAME     | DATE RECEIVED | COUNTY    | FIELD OFFICE  |
|-------|--------------------------|---------------|-----------|---------------|
| 06506 | Ogemaw FD                | 05/17/2019    | Ogemaw    |               |
| 06507 | Clearlake FD             | 03/20/2013    | Ogemaw    |               |
| 06601 | Bergland VFD             | 07/01/2003    | Ontonagon | Baraga FO     |
| 06602 | McMillan Twp FD          | 07/23/2025    | Ontonagon | Twin Lakes FO |
| 06603 | Greenland Twp VFD        | 03/18/2013    | Ontonagon | Twin Lakes FO |
| 06604 | Ontonagon VFD            | 05/27/2025    | Ontonagon | Twin Lakes FO |
| 06605 | Rockland VFD             | 04/18/2013    | Ontonagon | Twin Lakes FO |
| 06606 | Bruce Crossing FD        | 03/16/2013    | Ontonagon | Baraga FO     |
| 06608 | Carp Lake FD             | 07/23/2025    | Ontonagon | Baraga FO     |
| 06701 | Ewart Area FD            | 04/08/2025    | Osceola   | Ewart FO      |
| 06702 | Hersey Twp FD            | 04/08/2025    | Osceola   | Ewart FO      |
| 06703 | Leroy/Roselake FD        | 02/21/2017    | Osceola   | Ewart FO      |
| 06704 | Lincoln Twp FD           | 04/08/2025    | Osceola   | Ewart FO      |
| 06705 | Marion Community FD      | 02/19/2015    | Osceola   | Ewart FO      |
| 06706 | Reed City FD             | 12/12/2023    | Osceola   | Ewart FO      |
| 06707 | Tustin Area FD           | 04/08/2025    | Osceola   | Ewart FO      |
| 06801 | Fairview FD-Comins Twp   | 03/10/2015    | Oscoda    | Ewart FO      |
| 06802 | Tri-Town FD              | 02/04/2015    | Oscoda    | Mio FO        |
| 06803 | Greenwood Twp FD         | 02/04/2015    | Oscoda    | Mio FO        |
| 06804 | Luzerne FD               | 02/04/2015    | Oscoda    | Grayling FO   |
| 06805 | Mentor TWP (Mckinley FD) | 03/03/2016    | Oscoda    | Mio FO        |
| 06901 | Charlton Twp FD          | 06/19/2017    | Otsego    | Gaylord FO    |
| 06902 | Elmira-Warner Twp FD     | 05/27/2025    | Otsego    | Gaylord FO    |
| 06903 | Otsego County FD         | 07/23/2025    | Otsego    | Gaylord FO    |
| 06904 | Vanderbilt/Corwith F&R   | 03/25/2025    | Otsego    | Gaylord FO    |
| 06905 | Otsego Lake Twp FD       | 04/08/2025    | Otsego    | Gaylord FO    |

**COOPERATIVE AGREEMENTS**

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 07001      | Allendale FD                | 03/13/2013           | Ottawa        | Muskegon FO         |
| 07002      | Olive Twp FD                | 09/08/2003           | Ottawa        | Muskegon FO         |
| 07003      | Chester Twp FD              | 10/02/2015           | Ottawa        |                     |
| 07004      | Coopersville-Polton FD      | 04/24/2013           | Ottawa        | Muskegon FO         |
| 07005      | Crockery Twp                | 03/14/2013           | Ottawa        | Plainwell FO        |
| 07006      | Zeeland Charter Twp FD      | 04/02/2019           | Ottawa        |                     |
| 07008      | Georgetown Twp FD           | 08/21/2003           | Ottawa        | Muskegon FO         |
| 07009      | Grand Haven DPS             | 08/01/2007           | Ottawa        | Plainwell FO        |
| 07014      | Jamestown Twp FD            | 02/01/2018           | Ottawa        |                     |
| 07015      | Park Township FD            | 05/16/2013           | Ottawa        |                     |
| 07020      | Robinson Twp FD             | 03/20/2013           | Ottawa        | Muskegon FO         |
| 07021      | Blendon Twp FD              | 03/13/2013           | Ottawa        | Muskegon FO         |
| 07101      | East Grand Lake FD          | 01/07/2020           | Presque Isle  | Alpena FO           |
| 07102      | Case Twp VFD                | 04/10/2018           | Presque Isle  | Onaway FO           |
| 07103      | Onaway Area FD              | 06/22/2010           | Presque Isle  | Atlanta FO          |
| 07104      | Posen Area F&R              | 06/24/2023           | Presque Isle  | Onaway FO           |
| 07105      | Rogers City FD              | 04/19/2018           | Presque Isle  | Onaway FO           |
| 07106      | Presque Isle Twp            | 05/17/2016           | Presque Isle  | Alpena FO           |
| 07107      | Ocqueoc-Bearinger FD        | 04/02/2013           | Presque Isle  | Atlanta FO          |
| 07202      | Gerrish Twp FD              | 01/22/2016           | Roscommon     | Roscommon FO        |
| 07203      | Richfield Twp FD            | 03/14/2013           | Roscommon     | Roscommon FO        |
| 07204      | Higgins Twp FD              | 08/31/2015           | Roscommon     |                     |
| 07205      | Roscommon Twp FD            | 03/20/2013           | Roscommon     | Roscommon FO        |
| 07206      | Lyon Twp FD                 | 07/16/2007           | Roscommon     | Roscommon FO        |
| 07207      | Markey Twp FD               | 03/19/2013           | Roscommon     | Roscommon FO        |
| 07209      | Nester Twp FD               | 03/29/2013           | Roscommon     | Roscommon FO        |

**COOPERATIVE AGREEMENTS**

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 07301      | Albee Twp FD                | 12/02/2013           | Saginaw       | Rose Lake FO        |
| 07302      | Birch Run FD                | 03/27/2013           | Saginaw       | Rose Lake FO        |
| 07303      | Blumfield Twp FD            | 05/20/2013           | Saginaw       | Rose Lake FO        |
| 07304      | Bridgeport FD               | 03/13/2013           | Saginaw       | Rose Lake FO        |
| 07305      | Buena Vista FD              | 01/06/2015           | Saginaw       | Rose Lake FO        |
| 07307      | Chesaning-Brady FD          | 01/14/2019           | Saginaw       | Rose Lake FO        |
| 07308      | Frankemuth FD               | 06/28/2019           | Saginaw       | Rose Lake FO        |
| 07309      | Richland Twp FD             | 07/25/2007           | Saginaw       | Rose Lake FO        |
| 07310      | James Twp FD                | 04/08/2013           | Saginaw       | Rose Lake FO        |
| 07311      | Jonesfield/Lakefield FD     | 03/04/2019           | Saginaw       | Rose Lake FO        |
| 07314      | Spaulding Twp FD            | 03/15/2013           | Saginaw       | Rose Lake FO        |
| 07315      | Thomas Twp FD               | 04/16/2013           | Saginaw       | Rose Lake FO        |
| 07316      | Tittabawassee Twp FD        | 04/29/2013           | Saginaw       | Rose Lake FO        |
| 07317      | Tri-Twp FD                  | 04/02/2019           | Saginaw       | Rose Lake FO        |
| 07318      | Zilwaukee FD                | 06/28/2019           | Saginaw       | Rose Lake FO        |
| 07319      | Taymouth Twp FD             | 03/27/2013           | Saginaw       | Rose Lake FO        |
| 07320      | Maple Grove FD              | 01/03/2019           | Saginaw       | Rose Lake FO        |
| 07321      | Kochville FD                | 04/05/2013           | Saginaw       | Rose Lake FO        |
| 07323      | Marion Twp FD               | 06/12/2013           | Saginaw       | Rose Lake FO        |
| 07401      | Algonac FD                  | 05/02/2019           | Alcona        | Imlay City FO       |
| 07402      | Brockway Twp. FD            | 10/28/2019           | St. Clair     |                     |
| 07403      | Burtchville Twp Fire Dept   | 04/02/2019           | St. Clair     | Imlay City FO       |
| 07404      | Mussey Twp FD               | 05/01/2013           | St. Clair     | Imlay City FO       |
| 07405      | Emmett FD                   | 08/01/2007           | St Clair      | Imlay City FO       |
| 07407      | Grant Twp FD                | 09/16/2019           | St Clair      | Imlay City FO       |
| 07408      | Harsens Island FD           | 07/30/2007           | St Clair      | Imlay City FO       |

### COOPERATIVE AGREEMENTS

| ID#   | FIRE DEPARTMENT NAME        | DATE RECEIVED | COUNTY      | FIELD OFFICE      |
|-------|-----------------------------|---------------|-------------|-------------------|
| 07410 | Kenockee Twp FD             | 04/04/2013    | St Clair    | Imlay City FO     |
| 07411 | Kimball Twp FD              | 04/02/2019    | St Clair    | Imlay City FO     |
| 07413 | Marysville FD               | 04/19/2013    | St. Clair   | Imlay City FO     |
| 07414 | Memphis FD                  | 06/28/2019    | Macomb      |                   |
| 07417 | St. Clair Area FD           | 08/06/2007    | St Clair    | Imlay City FO     |
| 07419 | Clyde Twp FD                | 04/19/2019    | St. Clair   | Imlay City FO     |
| 07421 | Clay Township FD            | 04/01/2013    | St. Clair   | Imlay City FO     |
| 07501 | Burr Oak                    | 01/07/2025    | St. Joseph  |                   |
| 07502 | Centreville FD              | 09/11/2013    | St. Joseph  | Yankee Springs FO |
| 07503 | Colon FD                    | 04/01/2013    | St. Joseph  | Yankee Springs FO |
| 07504 | Contantine FD               | 04/18/2014    | St. Joseph  | Yankee Springs FO |
| 07505 | Leonidas Twp FD             | 04/08/2025    | St. Joseph  | Yankee Springs FO |
| 07506 | Fabius & Park FD            | 12/20/2013    | St. Joseph  |                   |
| 07511 | White Pigeon Twp FD         | 02/21/2019    | St. Joseph  |                   |
| 07601 | Applegate FD                | 07/10/2023    | Sanilac     | Imlay City FO     |
| 07602 | Brown City Area FD          | 04/19/2019    | Sanilac     | Imlay City FO     |
| 07603 | Carsonville FD              | 06/17/2009    | Sanilac     | Imlay City FO     |
| 07605 | Village of Deckerville      | 06/23/2023    | Sanilac     |                   |
| 07607 | Lexington FD                | 04/02/2019    | Sanilac     | Imlay City FO     |
| 07608 | Marlette Village FD         | 01/03/2019    | Sanilac     | Imlay City FO     |
| 07611 | Elk Twp FR                  | 07/30/2007    | Sanilac     | Imlay City FO     |
| 07612 | Port Sanilac                | 12/06/2024    | Sanilac     | Imlay City FO     |
| 07615 | Delaware Twp FD             | 08/01/2007    | Sanilac     | Imlay City FO     |
| 07616 | Speaker Twp FD              | 04/08/2019    | Sanilac     | Imlay City FO     |
| 07701 | Germfask FD                 | 03/25/2013    | Schoolcraft |                   |
| 07702 | Manistique Public Safety De | 06/27/2007    | Schoolcraft |                   |

**COOPERATIVE AGREEMENTS**

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 07703      | Inwood VFD                  | 03/24/2013           | Schoolcraft   |                     |
| 07705      | Doyle Twp VFD               | 03/20/2013           | Schoolcraft   |                     |
| 07706      | Thompson Twp VFD            | 09/14/2015           | Schoolcraft   |                     |
| 07707      | Seney Twp FD                | 08/02/2007           | Schoolcraft   |                     |
| 07709      | Hiawatha Twp VFD            | 03/28/2013           | Schoolcraft   |                     |
| 07801      | Shiawassee Twp FD           | 10/27/2016           | Shiawassee    | Rose Lake FO        |
| 07803      | Corunna/Caledonia FD        | 04/06/2013           | Shiawassee    | Rose Lake FO        |
| 07804      | City of Durand              | 03/11/2020           | Shiawassee    |                     |
| 07805      | LSW Emergency Svcs Fire Di  | 03/14/2013           | Shiawassee    | Rose Lake FO        |
| 07806      | Hazeltown Twp FD            | 12/03/2018           | Shiawassee    | Rose Lake FO        |
| 07807      | Owosso City FD              | 04/05/2013           | Shiawassee    | Rose Lake FO        |
| 07808      | Owosso Twp FD               | 03/28/2013           | Shiawassee    | Rose Lake FO        |
| 07812      | Venice Twp FD               | 01/08/2020           | Shiawassee    | Rose Lake FO        |
| 07813      | Vernon Twp FD               | 03/21/2013           | Shiawassee    | Rose Lake FO        |
| 07901      | Village of Akron            | 04/02/2019           | Tuscola       |                     |
| 07902      | Caro FD                     | 05/12/2005           | Tuscola       | Imlay City FO       |
| 07903      | Elkland Twp FD              | 07/06/2023           | Tuscola       | Imlay City FO       |
| 07904      | Fairgrove FD                | 08/14/2023           | Tuscola       | Imlay City FO       |
| 07905      | Elmwood Twp FD              | 04/08/2025           | Tuscola       | Imlay City FO       |
| 07905      | Gagetown-Elmwood Twp FD     | 07/30/2007           | Tuscola       | Imlay City FO       |
| 07906      | Kingston FD                 | 06/23/2023           | Tuscola       | Imlay City FO       |
| 07907      | Mayville FD                 | 11/04/2016           | Tuscola       | Imlay City FO       |
| 07908      | Millington/Arbela Twp FD    | 03/23/2013           | Tuscola       | Imlay City FO       |
| 07909      | Reese/Blumfield FR          | 03/26/2013           | Tuscola       | Imlay City FO       |
| 07910      | Richville FD                | 01/26/2016           | Tuscola       | Imlay City FO       |
| 07911      | ACW-Unionville FD           | 05/08/2013           | Tuscola       | Imlay City FO       |

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|------------|-----------------------------|----------------------|---------------|---------------------|
| 07912      | Vassar FD                   | 03/25/2013           | Tuscola       | Imlay City FO       |
| 07913      | Watertown Twp (Fostoria FD) | 06/27/2007           | Tuscola       | Imlay City FO       |
| 08001      | Bangor Comm FD/ABB Joint    | 12/18/2013           | Van Buren     | Allegan FO          |
| 08002      | Bloomington Twp FD          | 10/04/2007           | St. Joseph    | Yankee Springs FO   |
| 08003      | Covert Twp FD               | 07/06/2015           | Van Buren     | Allegan FO          |
| 08004      | Decatur Hamilton FD         | 12/03/2013           | Van Buren     | Allegan FO          |
| 08005      | Gobles FD                   | 01/23/2014           | Van Buren     | Allegan FO          |
| 08006      | Hartford FD                 | 01/23/2014           | Van Buren     | Allegan FO          |
| 08007      | Keeler Twp FD               | 05/07/2015           | Van Buren     | Allegan FO          |
| 08012      | Sister Lakes FD             | 03/25/2025           | Van Buren     | Allegan FO          |
| 08013      | South Haven Area ESA        | 03/13/2014           | Van Buren     | Allegan FO          |
| 08014      | Columbia Twp FD             | 04/08/2013           | Van Buren     | Allegan FO          |
| 08101      | Ann Arbor FD                | 08/02/2007           | Washtenaw     |                     |
| 08103      | Augusta Twp FD              | 01/10/2020           | Washtenaw     |                     |
| 08104      | Chelsea FD                  | 08/23/2007           | Washtenaw     |                     |
| 08105      | Dexter Area FD              | 10/21/2019           | Washtenaw     |                     |
| 08106      | Manchester Twp FD           | 04/24/2013           | Washtenaw     |                     |
| 08107      | Milan Area FD               | 03/21/2013           | Monroe        |                     |
| 08108      | Pittsfield Twp FD           | 06/12/2013           | Washtenaw     |                     |
| 08110      | Saline Area FD              | 03/20/2013           | Washtwnaw     |                     |
| 08207      | Detroit FD                  | 10/16/2014           | Wayne         |                     |
| 08224      | Huron Twp FD                | 03/28/2013           | Wayne         | Rose Lake FO        |
| 08227      | Inkster FD                  | 03/21/2013           | Wayne         | Rose Lake FO        |
| 08249      | City of Wayne               | 11/06/2029           | Wayne         |                     |
| 08252      | Woodhaven FD                | 07/02/2007           | Wayne         | Rose Lake FO        |
| 08301      | Northwest Wexford           | 12/22/2023           | Wexford       | Manton FO           |



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|------------|-----------------------------|----------------------|---------------|---------------------|
| 08303      | Slagle Harrietta FD         | 04/18/2018           | Wexford       |                     |
| 08305      | Springville Twp FD          | 03/20/2017           | Wexford       | Baldwin FO          |
| 08306      | Cherry Grove Twp FD         | 12/13/2023           | Wexford       |                     |
| 08307      | Haring Charter Twp FD       | 04/19/2017           | Wexford       |                     |
| 08308      | Boon Twp Fire & Rescue      | 12/27/2023           | Wexford       |                     |
| 08309      | Selma Twp FD                | 06/11/2014           | Wexford       |                     |
| 08311      | Cedar Creek FD              | 08/02/2010           | Wexford       | Baldwin FO          |
| 08312      | Colfax/Greenwood VFD        | 07/23/2025           | Wexford       | Manton FO           |
|            |                             |                      |               |                     |



## ITEM G-2

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**To:** Mike Womack – City Manager  
**From:** Jeremy Howe – Chief of Police  
**Date:** August 25, 2025  
**RE:** CIP – Flock Camera System (project #23030)

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### **STAFF RECOMMENDATION**

Approve the purchase of the Flock Camera System for the amount not to exceed \$25,500.00 for the first year of the contract and then the annual cost of \$18,000.00.

### **CURRENT OR NEW INFORMATION**

The City of Lapeer Police Department is requesting to purchase 6 Flock Safety Cameras. These cameras would be located on roadways throughout the city. These cameras are law enforcement grade infrastructure-free (solar power) license plate recognition cameras with Vehicle Fingerprint Technology (proprietary machine learning software) and real-time alerts for unlimited users.

### **BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION**

Technology is changing the way many police departments keep their communities safe. One of the biggest advancements in technology for law enforcement is the use of cameras that have the capability of reading and running license plates as a vehicle enters and exits our city.

Police officers receive automatic alerts when vehicles that are entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and the National Center for Missing and Exploited Children (NCMEC) databases.

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### **AGENDA ITEM REVIEW**

|                        |                          |                       |                        |
|------------------------|--------------------------|-----------------------|------------------------|
| <b>Meeting Date:</b>   | <b>September 2, 2025</b> | <b>Date Reviewed:</b> | <b>August 27, 2025</b> |
| <b>Consent:</b>        |                          |                       |                        |
| <b>Administrative:</b> | <b>X</b>                 | <b>Reviewed By:</b>   | <b>Clerk's Office</b>  |
| <b>Public Hearing:</b> |                          |                       |                        |

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## Flock Safety + MI - Lapeer City PD

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Flock Group Inc.  
1170 Howell Mill Rd, Suite 210  
Atlanta, GA 30318

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MAIN CONTACT:  
Agustin Campuzano  
agustin.campuzano@flocksafety.com  
+12142413822

Created Date: 03/05/2025  
Expiration Date: 12/19/2024  
Quote Number: Q-113413  
PO Number:

flock safety

# flock safety

## Budgetary Quote

This document is for informational purposes only. Pricing is subject to change.

Bill To: 2300 W Genesee St Lapeer, Michigan 48446

Ship To: 2300 W Genesee St Lapeer, Michigan 48446

Billing Company Name: MI - Lapeer City PD

Billing Contact Name:

Billing Email Address:

Billing Phone:

Subscription Term: 12 Months

Payment Terms: Net 30

Retention Period: 30 Days

Billing Frequency: Annual Plan - First Year Invoiced at Signing.

### Hardware and Software Products

Annual recurring amounts over subscription term

| Item                             | Cost     | Quantity | Total              |
|----------------------------------|----------|----------|--------------------|
| <b>Flock Safety Platform</b>     |          |          | <b>\$18,000.00</b> |
| <b>Flock Safety Flock OS</b>     |          |          |                    |
| FlockOS™ - Essentials            | Included | 1        | Included           |
| <b>Flock Safety LPR Products</b> |          |          |                    |
| Flock Safety LPR, fka Falcon     | Included | 6        | Included           |

### Professional Services and One Time Purchases

| Item                                                | Cost     | Quantity | Total      |
|-----------------------------------------------------|----------|----------|------------|
| <b>One Time Fees</b>                                |          |          |            |
| <b>Flock Safety Professional Services</b>           |          |          |            |
| Professional Services - Standard Implementation Fee | \$650.00 | 6        | \$3,900.00 |

**Subtotal Year 1:** \$21,900.00

**Annual Recurring Subtotal:** \$18,000.00

**Estimated Tax:** \$0.00

**Contract Total:** \$21,900.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This is not an invoice – this document is a non-binding proposal for informational purposes only. Pricing is subject to change.*

| Billing Schedule              | Amount (USD) |
|-------------------------------|--------------|
| Year 1                        |              |
| At Contract Signing           | \$21,900.00  |
| Annual Recurring after Year 1 | \$18,000.00  |
| Contract Total                | \$21,900.00  |

\*Tax not included



## Product and Services Description

| FlockOS Features                                    | Description                                                                                                                                                                                                           |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| FlockOS™ - Essentials                               | An integrated public safety platform that detects, centralizes and decodes actionable evidence to increase safety, improve efficiency, and connect the community.                                                     |
| Flock Safety LPR, fka Falcon                        | Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users. |
| Professional Services - Standard Implementation Fee | One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.        |

## FlockOS Features & Description

| FlockOS Features                               | Description                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Network Access                       | The ability to request direct access to feeds from privately owned Flock Safety Falcon® LPR cameras located in neighborhoods, schools, and businesses in your community, significantly increasing actionable evidence that clears cases.                                                                         |
| Unlimited Users                                | Unlimited users for FlockOS                                                                                                                                                                                                                                                                                      |
| State Network (License Plate Lookup Only)      | Allows agencies to look up license plates on all cameras opted into the Flock Safety network within your state.                                                                                                                                                                                                  |
| Nationwide Network (License Plate Lookup Only) | With the vast Flock Safety sharing network, law enforcement agencies no longer have to rely on just their devices alone. Agencies can leverage a nationwide system boasting 10 billion additional plate reads per month to amplify the potential to collect vital evidence in otherwise dead-end investigations. |
| Law Enforcement Network Access                 | The ability to request direct access to evidence detection devices from Law Enforcement agencies outside of your jurisdiction.                                                                                                                                                                                   |
| Time & Location Based Search                   | Search full, partial, and temporary plates by time at particular device locations                                                                                                                                                                                                                                |
| License Plate Lookup                           | Look up specific license plate location history captured on Flock devices                                                                                                                                                                                                                                        |
| Vehicle Fingerprint Search                     | Search footage using Vehicle Fingerprint™ technology. Access vehicle type, make, color, license plate state, missing / covered plates, and other unique features like bumper stickers, decals, and roof racks.                                                                                                   |
| Insights & Analytics                           | Reporting tool to help administrators manage their LPR program with device performance data, user and network audits, plate read reports, hot list alert reports, event logs, and outcome reports.                                                                                                               |
| ESRI Based Map Interface                       | Map-based interface that consolidates all data streams and the locations of each connected asset, enabling greater situational awareness and a common operating picture.                                                                                                                                         |
| Real-Time NCIC Alerts on Flock ALPR Cameras    | Receive automated alerts when vehicles entered into established databases for missing and wanted persons are detected, including the FBI's National Crime Information Center (NCIC) and National Center for Missing & Exploited Children (NCMEC) databases.                                                      |
| Unlimited Custom Hot Lists                     | Ability to add a suspect's license plate to a custom list and get alerted when it passes by a Flock camera                                                                                                                                                                                                       |



## ITEM G-3

**To:** Mike Womack, City Manager  
**From:** Jason Hall, Superintendent WWTP  
**Date:** October 6, 2025  
**RE:** Boiler addons

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### **STAFF RECOMMENDATION**

To approve the purchase and installation of one (1) TACO base-mounted recirculating pump and one (1) 4" TACO air separator from Johnson & Wood Mechanical Contractors at a total cost of \$30,372.00.

### **CURRENT OR NEW INFORMATION**

The wastewater treatment plant (WWTP) is currently equipped with two (2) recirculation pumps. One (1) pump is non-operational, and the second pump, while still functioning, is aged and has undergone multiple repairs. Additionally, the existing air separator, which was installed with the original boilers circa 1980, has exceeded its life expectancy and is no longer suitable for reliable service.

As part of the new boiler system installation, Johnson & Wood, the mechanical contractor, has reviewed the existing equipment and determined that both the recirculation pump and the air separator must be replaced. The existing components are not compatible with the new boiler system and will not provide the performance or reliability required.

Johnson & Wood has included the replacement of the recirculation pump and air separator in their project scope. Due to the need for compatibility and the integration with the ongoing boiler replacement project, no additional bids were sought for this change.

### **BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION**

This project will be funded from CIP Project #23041, Influent Gate Valves, originally budgeted and approved for \$45,000 for the purchase of three (3) valves. The amended plan is to purchase one (1) valve at a cost of \$16,686.00, with the remainder of the allocated funds redirected toward the required boiler equipment.

Additional funding will be provided from savings realized under CIP Project #22959, Triton Aerator, which was completed \$8,000 under budget.

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### **AGENDA ITEM REVIEW**

|                        |                   |                       |                            |
|------------------------|-------------------|-----------------------|----------------------------|
| <b>Meeting Date:</b>   | <b>October 6,</b> | <b>Date Reviewed:</b> | <b>September 30, 2025</b>  |
| <b>Consent:</b>        |                   |                       |                            |
| <b>Administrative:</b> | <b>X</b>          | <b>Reviewed By:</b>   | <b>City Clerk's Office</b> |
| <b>Public Hearing:</b> |                   |                       |                            |

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3419 PIERSON PLACE  
FLUSHING, MI. 48433  
810-228-3636 Office  
810-814-4012 Cell

COMMERCIAL | RESIDENTIAL

"Big or Small, We do it All!"

QUOTE

TO: LAPEER WTR TREATMENT PLANT

QUOTE DATE: 9/24/2025

Location: 1264 INDUSTRIAL DR.  
LAPEER MI 48446

BID# B25-0431

ATT: Jake Mann  
[jmann@ci.lapeer.mi.us](mailto:jmann@ci.lapeer.mi.us)

QUOTE VALID FOR 15 DAYS

COMMERCIAL SERVICE QUOTE

| DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | AMOUNT      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| <p><b>OVERVIEW:</b> LABOR AND MATERIAL TO REPLACE 1 BASE MOUNTED SYSTEM PUMP AND 4" TACO AIR SEPERATOR AT ABOVE LOCATION.</p> <p><b>INCLUDES:</b></p> <p>1- TACO BASE MOUNTED PUMPS F1-2509D , GAUGE TRIM KIT,SUCSION DIFFUSER</p> <p>1- 4" TACO AC04F-125 AIR SEPARATOR<br/>TRIPLE DUTY VALVE, FLEX CONNECTORS<br/>ISOLATION VALVES, INSULATION<br/>WATER BALANCE<br/>WARRANTY<br/>TACO PUMP COME WITH PREMIUM EFF. TEFC MOTOR with SHAFT GROUNDING RINGS<br/>FOR FUTURE VFD DRIVE.</p> <p><b>EXCLUDES:</b></p> <p>SHIFT WORK, ABATEMENT<br/>ENGINEERING<br/>VFD DRIVES, PUMP CONTROLS<br/>NEW PUMP MOTOR STARTER AND DISCONNECT</p> <p><b>NOTE:</b></p> <p>ANY UNFORESEEN ISSUES WILL BE BROUGHT TO THE OWNERS ATTENTION AND QUOTED SEPERATLY</p> |             |
| CURRENT TOTAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$30,372.00 |

Rob Leland C: 810.814.4012  
Service O: 810-228-3636  
Estimator [robl@johnsonwoodllc.com](mailto:robl@johnsonwoodllc.com)

SIGNATURE:

DATE:

PO #





## ITEM G-4

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**To:** Mike Womack, City Manager  
**From:** Jason Hall, Superintendent WWTP  
**Date:** October 6, 2025  
**RE:** Oxidation Ditch Cleanout

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### **STAFF RECOMMENDATION**

To approve the proposal with Taplin Enterprises for Oxidation Ditch Sludge Removal and clean out of one (1) oxidation tank at the Wastewater Treatment Plant for an amount not to exceed \$162,770.59. and authorize the Superintendent of the Wastewater Treatment Plant to sign all necessary documents.

### **CURRENT OR NEW INFORMATION**

The oxidation ditches at the plant are the main catalyst for the biological treatment of wastewater. The ditches accumulate excessive amounts of sludge, which increases the amount of PFAS. Cleaning the ditches should help mitigate the amount of PFAS that amasses in the sludge storage tanks.

Three bids were received for this service. Staff recommended Taplin Enterprises, as their proposal includes both the removal and disposal of the material extracted from the oxidation ditches. While WaterSolve submitted the lowest bid, it only covers the cleanout and storage of sludge in the plant's drying beds. The City would then need to arrange and pay for separate hauling of the material to a landfill, ultimately resulting in higher overall costs.

### **BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION**

This CIP Project #22964, Oxidation Ditch Cleaning, was budgeted and approved for \$150,000. The additional cost of \$12,770.59 will be funded from CIP Project #22780, Motor Control Center Panels. The Motor Control Center project which will be deferred to the 2026/2027 Fiscal Year.

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### **AGENDA ITEM REVIEW**

|                        |                        |                       |                            |
|------------------------|------------------------|-----------------------|----------------------------|
| <b>Meeting Date:</b>   | <b>October 6, 2025</b> | <b>Date Reviewed:</b> | <b>September 30, 2025</b>  |
| <b>Consent:</b>        |                        |                       |                            |
| <b>Administrative:</b> | <b>X</b>               | <b>Reviewed By:</b>   | <b>City Clerk's Office</b> |
| <b>Public Hearing:</b> |                        |                       |                            |

---



5140 West Michigan Avenue Kalamazoo, MI 49006



9/30/2025

Jaso  
Jason Hall  
*Superintendent*  
**City of Lapeer Wastewater Treatment Plant**  
1264 Industrial Dr.  
Lapeer, MI 48446  
[jhall@ci.lapeer.mi.us](mailto:jhall@ci.lapeer.mi.us)

**Regarding: Oxidation Ditch Sludge Removal**  
*Taplin Tracking # 2024-0524*

Dear Mr. Hall,

Pursuant to your request, Taplin Enterprises, LLC (Taplin) appreciates the opportunity to submit this proposal for your consideration.

#### **SCOPE OF WORK**

Taplin will furnish necessary supervision, labor, materials and equipment to complete the project. The project involves accessing a dewatered oxidation ditch, mixing in an amendment to solidify for landfill disposal. Once solidified the sludge will be loaded into trucks and disposed of at the landfill.

#### **CONSTRUCTION WORK PLAN**

Mobilization activities will include shipping and receiving equipment and supplies to the site. The existing site is set up in a configuration where site improvements will not be necessary. The existing roadway between the oxidation ditches can be used for mixing inside either oxidation ditch and loading trucks.

The volume of each oxidation ditch is based on 2' of sludge, 65' width, and 200' long which accounts for the radius at each end. Using those measurements there are approximately 963 cubic yards of sediment, that at a factor of 1.3, weighs 1,252 tons. The process to mix and load this volume is estimated to take 6 days.

The amendment proposed for use to solidify the sludge is quicklime. Quicklime is very reactive with water, creating heat and driving moisture from the sludge. Samples were unable to be collected and evaluated. For this application we are assuming that a dose of 20% quick lime will make the sludge suitable for transfer to and acceptance by the landfill. A 20% dose will equal approximately 250 tons of quick lime for each oxidation ditch. The reaction decreases the amount of water hauled to the landfill but because we didn't perform bench testing, we have not confirmed the ratio of tons of amendment added vs the tons of water reacted/removed. The dose will be optimized during mixing so that only the required amount of amendment will be added to minimize tons hauled to the landfill.



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The proposed mixing system consists of a PC200 long reach excavator with a skid steer located within the oxidation ditch. The skid steer will help by creating piles of solidified sludge and pushing raw sludge to the mixing operation. The skid steer operation assumes there is no aeration piping currently on the bottom.

After the sludge/amendment mixture has had time to react, the loading and disposal operations will begin. The first sludge mixed at the beginning of the mixing phase will be ready to load within approximately 1 day. Mixing and loading will happen concurrently meaning between loading trucks the excavator will be mixing and preparing for the following days loads. Loading will use the PC200 long reach excavator to transfer the solidified sludge to trucks for transport to either the Citizens Landfill operated by Republic or the Venice Park Landfill operated by Waste Management. We have contacted other landfills and they cannot take any additional sludge because they are at their capacity for that waste stream.

The oxidation ditch will be considered clean after the skid steer collects all the solids and feeds it to the excavator. The ditch will not be wasted since adding the additional water will be detrimental to the loading and hauling.

The scope of work outlined above can be completed within 6 days. Taplin understands that this project is planned to be executed during the Fall of 2025 due to ammonia concerns and has priced it as such.

This work plan is for one oxidation ditch. If the other oxidation ditch needs to be cleaned the plant can start diverting flow for treatment to the clean ditch and transfer the water from the second oxidation ditch so that can be cleaned while we are on site. Doing this will eliminate an additional Mob/demob fee. The other fees will apply for the additional mixing and disposal. If the plant is not able to dewater the new oxidation ditch quickly, Taplin can provide additional pumping capacity unless the plant has portable pumps to assist.

### PRICING STRATEGY

Taplin considers the mobilization and demobilization to be best managed with a lump sump price. As for the mixing & loading, amendment, and disposal operations it would be best as unit rates for both the WWTP and Taplin. We received quotes for landfill transportation and disposal however we did not account for or include disposal of contaminants like PFAS. The current unit rate is based on non-contaminated disposal. If contaminants are encountered, the unit rate will need to be adjusted.

| Item# | Description                  | Quantity | Unit | Unit Price  | Extension     |
|-------|------------------------------|----------|------|-------------|---------------|
| 1     | Mobilization/Demobilization  | 1        | LS   | \$13,389.92 | \$ 13,389.92  |
| 2     | Mixing and Loading           | 6.00     | Day  | \$ 6,192.71 | \$ 37,156.24  |
| 3     | Amendment (Thickening Agent) | 250.00   | Ton  | \$ 209.06   | \$ 52,264.63  |
| 4     | Disposal                     | 1,500.00 | Ton  | \$ 39.97    | \$ 59,959.80  |
| Total |                              |          |      |             | \$ 162,770.59 |

### HEALTH AND SAFETY

The Taplin team embraces a proactive safety risk management program known as ELKS (Elimination of Loss through Knowledge and Stewardship). Every Taplin Employee on our





5140 West Michigan Avenue Kalamazoo, MI 49006

project will be trained and certified in the ELKS System. A full description of our program is available upon request.

#### PLEASE INQUIRE ABOUT OUR OTHER SERVICE

- Automated Tube Bundle Cleaning
- Non-Entry Tank, Reactor & Vessel Cleaning
- Hydroblasting Pressures to 40K PSI
- Hydro-Excavation Service
- Utility Locating Services
- Large Diameter Pipe Cleaning
- Emergency Spill Response Services
- Pipe Inspection Services
- Hazardous Waste Hauling
- Industrial Vacuuming (wet/dry)

#### PROJECT PRICING

#### TERMS AND CONTINGENCIES

- Our proposal is subject to executing a mutually negotiated and agreed construction contract including, but not limited to, the following:
  - a. An agreed schedule for the Work;
  - b. All completed Services shall be inspected and accepted the day of completion;
  - c. A four-hour minimum applies;
  - d. A fuel surcharge will apply on all fuel-related equipment line items per the D.O.E On Highway National Index (<http://www.eia.gov/petroleum/gasdiesel/>) at the time of services. Rate will fluctuate and is updated on Mondays;
  - e. Owner to provide full and uninterrupted access to site;
  - f. Time and cost compensation for suspensions, delays, or extra costs caused by the Owner, their contractors, or parties under their control;
  - g. No consequential damages;
  - h. Taplin cannot accept the inclusion of "no damage for delay" clauses of any kind
  - i. A mutual indemnification provision;
  - j. Standard 30 days payment terms;
  - k. This proposal and its Assumptions, Clarifications, Standard Terms and Conditions are incorporated as an Exhibit into the signed contract, that cannot be superseded by other contract clauses;
  - l. Straight time hours are based on the first eight hours of a prescheduled shift, Monday through Friday. Overtime hours commence after eight hours of a prescheduled shift and Saturdays. Double time hours apply to Sundays and holidays;
- This quote is valid for sixty (60) days. If the project is not awarded within this time frame Taplin reserves the right to submit revised pricing.
- For out-of-scope work, straight time hours are based on the first eight hours of a prescheduled shift, Monday through Friday. Overtime hours commence after eight hours of a prescheduled shift and include Saturdays. Double time hours apply to Sundays and holidays.
- A signed contract or purchase order (PO) issued by Customer, incorporating the terms and conditions included in this proposal, must be in place prior to project scheduling.



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- Change Orders: all change orders or amendments to this Agreement become effective only upon acceptance by Contractor and Customer. No modifications shall be accepted in any other way.
- This proposal is deemed proprietary information and its contents, including pricing may not be disclosed to any entity outside of the person addressed to without prior written permission by Taplin.

#### EXCLUSIONS

- Weekend Hours;
- Bonding not required
- Any items of work not specifically included or referenced in this proposal shall not be our responsibility;
- Default or delay in the completion of the work when caused by strike, riot, weather, war, terrorism, site access restrictions or other similar circumstances beyond our control, lost time will be invoiced at time and material rates, unless another equitable agreement has been agreed upon;

Thank you again for the opportunity to present this proposal. Please do not hesitate to contact me at (313) 695-1047 or our office at (269) 375-9595 ext.128 with any questions or clarification you might require.

Submitted by:  
TAPLIN ENTERPRISES, LLC

A handwritten signature in blue ink, appearing to read 'David M. Balogh'.

David M. Balogh  
Executive Vice President

|                     |  |
|---------------------|--|
| <b>Accepted By:</b> |  |
|                     |  |
| <b>Signature:</b>   |  |
|                     |  |
| <b>Date</b>         |  |





The national leader in Centralized Wastewater Treatment

**Project Name** Oxidation Pit Cleaning  
**Client Company** City of Lapeer Wastewater Treatment Plant  
 Toby Fader 810 223 1061  
**Client POC** tfader@ci.lapeer.mi.us  
**Project Address** 576 Liberty Park, Lapeer, MI 48446  
**Billing Address** Same

**Project ID Number** INKIS0524-1062  
**Valicor Representative** Robert Erps  
**Valicor Office** Inkster  
**Quote Effective Date** 9/10/2025  
**Quote Expiration Date** 10/10/2025

**Introduction.** Valicor is the largest provider of non-hazardous wastewater treatment services in North America. Leveraging our extensive fleet of tankers and a network of strategically located centralized wastewater treatment facilities, we transport and process diverse wastewater streams that result from the manufacture of industrial and consumer goods. In addition, Valicor offers industrial and specialty field services that include liquid/dry vacuum services, tank cleaning and environmental cleanup support. Valicor's Industrial Services team members are 40-Hour HAZWOPER and confined space entry certified. Valicor's mission-critical services allow customers to meet federal, state and local regulations by safely and responsibly completing industrial cleaning projects, disposing of oily water, leachate, soaps, line flush waste, and similar waste streams and it also provides a diverse set of landfill solidification, product destruction and retail oil services. As an ISO 14001 certified organization, Valicor takes great pride in our environmental compliance process.

#### Scope of Work.

Valicor will provide for the removal of biosolids from two Oxidation Pits currently operating at the City of Lapeer Wastewater Treatment Plant.

Upon contract award, the services quoted herein Valicor will provide will be provided three (3) Cleaning Technicians, One (1) Equipment Operator and One (1) project supervisor. Each shift will consist of 8 hours on-site. The work is to be scheduled on mutually agreed non-holiday weekdays. Valicor estimates each oxidation pit will require 5 shifts.

Equipment will include a Hydraulic Pump, Skid-steer with appropriate attachments, Confined Space Entry Equipment, supplies and Personal Protective Equipment. The City of Lapeer has agreed to provide a crane to lower and raise both the hydraulic pump and the skid steer. Barring any complications Valicor estimates that 6 Crane mobilizations will be required.

The walls of the Oxidation Pits will be rinsed to remove residual solids using pressurized water provided by the City of Lapeer.

If an Industrial Vacuum Vehicle is needed to finish or hasten the completion of the job, an hourly rate for a Vacuum Truck and Operator has been provided. The City of Lapeer will not be charged this hourly rate if the Vacuum Truck is not utilized. This charge will not be incurred without discussion, notice and authorization granted by the City of Lapeer.

If the project requires a partial shift to complete. That shift will be prorated for the actual time spent on site. Transportation and Disposal charges are estimated and will depend of the exact volume of waste encountered and final acceptance of this waste at the Valicor Environmental Services.

The following fee schedules is based on the estimated cumulative volume of Biosolids removed from each Oxidation Pit lasting through the termination of the contract are as follows:

| Service                                               | Unit   | Quantity | Price           | Total        |
|-------------------------------------------------------|--------|----------|-----------------|--------------|
| Straight Time Shift Rate                              | Shift  | 20       | \$6,500.00      | \$130,000.00 |
| Industrial Vacuum Vehicle (straight time)             | Hour   | 1        | \$258.50        | TBD          |
| Transportation 10,000-gallon Tank Trucks (non-vacuum) | Trip   | Est. 50  | \$1,700.00      | \$85,000.00  |
| Post project Tank Truck Cleaning                      | Each   | Est. 5   | \$2,300.00      | \$11,500.00  |
| Disposal                                              | Gallon | 500,000  | \$0.71          | \$355,000.00 |
|                                                       |        |          | Estimated Total | \$581,500.00 |

In addition to the above, all services are subject to the following fees:



**Minimum Invoice Fee:**

- \$300 minimum invoice fee will apply to all manifests received or picked up by Valicor.

*\*If Valicor is not notified by the customer, prior to our trucks arriving at the customer facility, of a cancellation due to site closure, inaccessibility, or other delay, a minimum charge of the flat transportation rate plus applicable fees will be applied and invoiced.*

**Terms and Conditions.**

By signing this quote, you hereby agree to be bound by the terms and conditions set forth herein and the additional terms and conditions made available on Valicor's website at: <https://valicor.com/quote-terms-and-conditions>, which additional terms and conditions are incorporated herein by reference in their entirety and are subject to change from time to time.

**Payment**

1. The pricing set forth herein is based on the Scope of Work described herein. Any deviation from the Scope of Work described herein will require re-pricing and will either be managed directly by the parties or (if applicable) be addressed in a negotiated services agreement. Totals set forth herein are estimated costs only. All invoices will reflect actual times, equipment used and processing costs at the unit rates set forth herein.
2. Hourly rates are billed portal to portal. Straight time rates will apply for personnel and equipment for the first 8 hours Monday – Friday. Thereafter, Overtime rates at 1.5x will apply. Sunday and Holidays are billed at 2x the straight time rate.
3. Payment to Valicor is due within 30 days of the date of invoice unless otherwise agreed in writing. Following the due date, interest will be charged at the lower of (a) 1.5% per month and (b) the maximum rate permitted by law.
4. The pricing set forth herein is contingent upon submission of an acceptable sample for treatability and an approved profile prior to the start service, all of which must be completed prior to scheduling any service. A \$650 analytical fee will be charged unless an acceptable analysis is provided or not required by Valicor.

**Work**

1. Client shall provide unobstructed access to the work area and instruction/guidance for complying with any on-site safety protocols and procedures.
2. Delays incurred outside the control of Valicor will result in additional charges and/or hourly rates for personnel and equipment.
3. Unless stipulated in the Scope of Work, all waste will remain on-site.
4. Transportation and disposal are not included unless stipulated within the Scope of Work.
5. Valicor must be provided with access to water and electrical within 75ft. in the areas to be performed at Client's sole cost and expense.

**Fee Increases**

1. The following fee schedules will be used for the Scope of Work described above.
  - a. Notwithstanding anything herein or in any other agreement between the parties to the contrary, beginning on January 1 of each year while this quote (this "Quote") remains effective, Valicor shall be entitled to adjust, as of each such date, the fees set forth herein by providing written notice thereof to the above-named client ("Client") at least sixty (60) days prior to the intended effective date of such adjustment; provided that to the extent Valicor increases its fees pursuant to the foregoing by more than the greater of
    - i. the percentage change, rounded to the nearest one hundredth of one percent (0.01%), in the Consumer Price Index for All Urban Consumers (CPI-U) published by the United States Department of Labor, Bureau of Labor Statistics for the immediately preceding twelve (12) month period or
    - ii. five percent (5%)(such applicable threshold, the "Fee Increase Threshold"), Client shall have the right to terminate this Quote by providing Valicor with at least thirty (30) days' prior written notice of termination.
  - b. In addition to the foregoing, Valicor shall also be permitted to adjust its fees from time to time as may be reasonably required, in Valicor's discretion, to reflect changes to Valicor's own costs caused by new and/or amended regulatory requirements and/or permitting requirements, which fee adjustments shall take effect on the date that is thirty (30) days after the date on which written notice thereof is provided to Client by Valicor; provided, however, that to the extent Valicor increases its fees pursuant to the foregoing by more than the Fee Increase Threshold, Client shall have the right to terminate this Quote by providing Valicor with at least thirty (30) days' prior written notice of termination.

**Miscellaneous**

1. This quote is valid until the quote expiration date set forth above (or, if not set forth above, for a period of 45 days following delivery by Valicor to Client) and shall expire unless Client executes this quote prior to the end of such period (as such period may be extended by Valicor in writing).
2. Notwithstanding anything to the contrary contained herein, if any material provided by Client does not conform in any material respect to the Waste Profile attached hereto as Attachment A or the Waste Quality Standards (as defined below) (in either



case, "Non-Conforming Material"), then Valicor will have the right to immediately discontinue taking the material and any other material from Client without liability hereunder or otherwise. In the event that Valicor takes receipt of Non-Conforming Material, Client agrees that Valicor may elect to return such Non-Conforming Material to Client at Client's sole cost and expense, and Client agrees to be responsible for any such Non-Conforming material; provided that any non-conformance shall not be deemed to be "material" for purposes hereof to the extent that it (a) is the result of immaterial changes caused by weather conditions and/or tank levels and (b) does not cause the material to (i) exceed the treatment capabilities of Valicor or (ii) consist of a type of waste with respect to which Valicor is not permitted or licensed to accept, transport, treat and/or dispose. "Waste Quality Standards" means, with respect to any material, that such material is free from any contamination or any substances that would result in such material not meeting any requirements imposed by applicable law for transportation by truck or any quality standards of the disposal site.

3. The Client shall indemnify, defend and hold harmless Valicor, its affiliates and their respective directors, employees and agents from and against any and all third party suits, claims, actions, demands, liabilities, expenses and/or losses, including reasonable legal expenses and reasonable attorneys' fees, to the extent such losses result from any (a) breach of the applicable Quote or applicable law by such Client, (b) negligence or willful misconduct of such Client, its affiliates or sublicensees, or their respective directors, employees and agents and (c) any Non-Conforming Waste (as defined in each applicable Quote).
4. IN NO EVENT SHALL VALICOR BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE, OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGE WAS FORESEEABLE AND WHETHER OR NOT SERVICE PROVIDER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. IN NO EVENT SHALL SERVICE PROVIDER'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, EXCEED THE AGGREGATE AMOUNTS PAID OR PAYABLE TO VALICOR PURSUANT TO THIS QUOTE.
5. Acceptance of any services under this quote by Client shall constitute an unconditional acceptance of these terms and conditions by Client.
6. The parties hereto may not amend this quote except by written instrument signed by both of the parties.

**Client Acceptance and Agreement.** Please signify your acceptance of the above pricing, specifications and terms and conditions by signing below and returning this quote to the above referenced Valicor representative. By signing this quote, you acknowledge that you are an authorized representative of the Client and accept the above terms and conditions.

**City of Lapeer**

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_



WaterSolve LLC  
5031 68th Street SE  
Caledonia, MI 49316  
ph - 616-575-8693  
fax - 616-575-9031  
www.gowatersolve.com

Oxidation ditch pumpout project  
Sales Proposal  
Lapeer WWTP  
per Hamlett Environmental  
Oxidation ditches solids pumped and dewatered in Geotextile Containers



|     |                                 |          |                                                       |
|-----|---------------------------------|----------|-------------------------------------------------------|
| TO: | Lapeer WWTP<br>Attn: Tony Fader | SHIP TO: | Project Site.<br>1264 Industrial Dr, Lapeer, MI 48446 |
|-----|---------------------------------|----------|-------------------------------------------------------|

**Assumptions:** Approx. 500,000-gallons of wastewater from oxidation ditches pumped and dewatered in Geotextile tubes deployed in existing drying beds  
Pumped sludge to be chemically conditioned with 2-lbs/dry ton of Solve ??? (polymer and dosage to be determined)  
Scope of work includes: pumping and dewatering oxidation ditch sludge into geotextile tubes. Oxidation ditch walls washed down with fire hoses

Scope of work specifically **excludes:** and any work after pumping operations are completed, such as excavation and disposal of dewatered sediment  
Clean water and 110V power for polymer make-down unit and water for sludge dilution to be provided by the plant.  
On site work assumes working 6 - 10hr shifts per week, no prevailing wages apply.

| On site work assumes working 6 - 10hr shifts per week, no prevailing wages apply. |                 |                                                                                                                                                          |                  |                |                                   |             |
|-----------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------------|-----------------------------------|-------------|
| Proposal                                                                          | Terms           | REP                                                                                                                                                      | Ship Date        | VIA            | F.O.B.                            | Date        |
| LAP051724                                                                         | Net30           | WS                                                                                                                                                       | To be determined | Common Carrier | Delivered                         | 20-May-24   |
| Quantity                                                                          | Item Code       | Description                                                                                                                                              |                  |                | Unit Price                        | Amount      |
| Lump Sum                                                                          | Mobilization    | Mobilization of personnel and equipment to the site                                                                                                      |                  |                |                                   | \$11,750.00 |
| 600 l.f.                                                                          | Geotextile      | lineal feet of 60" circ WS50 Geotextile Dewatering Tube (100ft or 150ft lengths)                                                                         |                  |                | \$38.00 /l.f.                     | \$22,800.00 |
| 1 tote                                                                            | Polymer         | Solve ??? polymer tote (2315-lbs /tote) - Polymer make-down required                                                                                     |                  |                | \$6,500.00 / tote                 | \$6,500.00  |
| 16 days                                                                           | Equipment       | Pumping and dewatering equipment - hydraulic submersible pump, power pack, hoses / pipes, polymer make-down unit, injection port, sample ports, stingers |                  |                | \$1,675.00 /day                   | \$26,800.00 |
| 1 month                                                                           | Equipment       | Telehandler with extending boom                                                                                                                          |                  |                |                                   |             |
| 16 days                                                                           | Technical       | Operation of pumping and dewatering equip. (four techs)                                                                                                  |                  |                | \$5,600.00 /month                 | \$5,600.00  |
| Lump Sum                                                                          | De-mobilization | De-mobilization of personnel and equipment from the site                                                                                                 |                  |                | \$3,800.00 / day                  | \$60,800.00 |
|                                                                                   |                 |                                                                                                                                                          |                  |                |                                   | \$8,500.00  |
|                                                                                   | Equipment       | skid steer for pushing sludge/ sediment to pump (if required)                                                                                            |                  |                |                                   |             |
|                                                                                   | Crane           | Crane to lower /lift skid steer into ditch (if required)                                                                                                 |                  |                | \$550.00 /day<br>\$3,200.00 /pick |             |
|                                                                                   | Sales tax       | Sales tax not included ( if required)                                                                                                                    |                  |                |                                   |             |
|                                                                                   | Freight         | Included with items listed above                                                                                                                         |                  |                |                                   |             |

**Daniel Wilcox**  
Danielw@gowatersolve.com

Thank you for this opportunity to quote this project with your company.

Signature & PO#:



Hamlett Environmental  
Technologies



## ITEM G-5

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**To:** Mike Womack, City Manager  
**From:** Romona Sanchez, City Clerk  
**Date:** September 30, 2025  
**RE:** Social District Permit Application – 303 W. Nepessing

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### **STAFF RECOMMENDATION**

Adopt the resolution recommending Liquid Craft, LLC be considered for approval for a Social District Permit, as presented.

### **CURRENT OR NEW INFORMATION**

The City has received a request from Mr. Mark Simpson, the prospective purchaser of the business located at 303 W. Nepessing Street. As part of his purchase, Mr. Simpson is requesting a transfer of the establishment's liquor license through the State of Michigan.

In order for the State to process the Social District Permit, the business must first obtain local approval for participation in the City's Social District Program. This requires City Commission approval before the application can be submitted to the Michigan Liquor Control Commission (MLCC).

### **BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION**

This business is in the Social District.

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### **AGENDA ITEM REVIEW**

|                        |                        |                       |                            |
|------------------------|------------------------|-----------------------|----------------------------|
| <b>Meeting Date:</b>   | <b>October 6, 2025</b> | <b>Date Reviewed:</b> | <b>October 1, 2025</b>     |
| <b>Consent:</b>        |                        | <b>Reviewed By:</b>   | <b>City Clerk's Office</b> |
| <b>Administrative:</b> | <b>X</b>               |                       |                            |
| <b>Public Hearing:</b> |                        |                       |                            |

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**From:** [Grace Salem](#)  
**To:** [Romona Sanchez](#)  
**Subject:** MLCC Social District Permit-  
**Date:** Monday, September 15, 2025 11:35:12 AM  
**Attachments:** [Social District Permit Application LCC208.pdf](#)

---



**IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender Grace@josephnafsulaw.com**

Hi Romona,

My Name is Grace Salem. I am reaching out on behalf of my client Mark Simpson. He is purchasing the business located at 303 W Nepessing St. Upon submission of the Liquor license there is a permit that requires approval from the city. I have attached it below.

Please let me know if you have any other questions regarding this matter, I am happy to help!

Thank you!

--

Best Regards,

*Grace*

*Grace Salem*

*Paralegal to Mr. Joseph Nafsu, Esq.*

Law Offices of Joseph Nafsu, PLLC

Joseph Nafsu, Esq.

Phone: (248) 254-4530

Fax: (248) 254-4531

[www.JosephNafsu.com](http://www.JosephNafsu.com)

29870 Middlebelt Rd.

Farmington Hills, MI 48334

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## Social District Permit Information



### Local Governmental Approval Required Before You Apply

The city, township, or village where your business is located must have first designated a Social District before you may apply. Your licensed business must be contiguous to the commons area inside the Social District to qualify. Check with your local governmental unit to see if you qualify.

Your licensed business must also be approved individually by the city, township, or village before you apply for a Social District Permit. A local governmental unit approval form is attached to this application.

The governing body of a local governmental unit may designate a Social District within its jurisdiction that contains a commons area in which the patrons of qualified licensees may consume alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks/cocktails) in the commons area.

At least two (2) qualified licensees must have their licensed premises contiguous to a commons area for the area to qualify to be part of a social district.

The local governmental unit must define and clearly mark the commons area with signs. The local governmental unit must establish a management plan, including the hours of operation, for the commons area. These plans must be submitted to the Commission.

A qualified licensee may apply to the Commission for a Social District Permit using the attached application. The licensee must first obtain approval from the governing body of the local governmental unit before applying for the permit.

A licensee that has been issued a Social District Permit may sell alcoholic liquor for on-premises consumption on its licensed premises only, but then customers may remove the alcoholic liquor from the premises to be consumed in the commons area. A licensee must not sell alcoholic liquor in the commons area.

The commons area is not considered part of any licensee's licensed premises. Nevertheless, a licensee that has been issued a Social District Permit must make every effort to ensure that it does not sell alcoholic liquor to a minor or intoxicated person.

Any alcoholic liquor sold to customers for consumption in the commons area by a licensee with a Social District Permit must comply with all of the following:

- The serving container must prominently display the licensee's trade name or logo or some other mark that is unique to the licensee that sold the alcohol.
- The serving container must prominently display a logo or some other mark that is unique to the commons area.
- The serving container is not made of glass.
- The serving container does not have a liquid capacity over 16 ounces.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor onto the licensed premises of another licensee contiguous to the commons area from which the customer did not purchase the alcoholic liquor, unless the other licensee is a B-Hotel licensee and also holds a Social District Permit. A licensee, other than a B-Hotel licensee with a Social District Permit, shall not allow alcoholic liquor to be brought onto its licensed premises that was purchased from another licensee with a Social District Permit.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor outside of the commons area.

Qualified licensees for Social District Permits are:

- A retailer licensee that is licensed to sell alcoholic liquor for consumption on the premises, such as a Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, or G-2. A Special License issued to a nonprofit organization is not a qualified licensee.
- A manufacturer with an On-Premises Tasting Room Permit.
- A manufacturer with an Off-Premises Tasting Room License or a Joint Off-Premises Tasting Room License. For Joint Off-Premises Tasting Room Licenses, all licensees that have licenses at that same location must be approved for and issued a Social District Permit.



## Social District Permit Application

### Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

|                                  |                     |                               |
|----------------------------------|---------------------|-------------------------------|
| Licensee name: Liquid Craft, LLC |                     |                               |
| Address: 303 W Nepessing St      |                     |                               |
| City: Lapeer                     | State: MI           | Zip Code: 48446               |
| Contact Name: Mark Simpson       | Phone: 586-255-1915 | Email: msimpson4474@gmail.com |

### Part 2 - Required Documents & Fees

|                                                                                                                                                                                                                                                           |                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Local Governmental Unit Approval<br><i>Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)</i> |                                                                                         |
| <input checked="" type="checkbox"/> \$70.00 Inspection Fee (MLCC Fee Code 4036)<br><input checked="" type="checkbox"/> \$250.00 Social District Permit Fee (MLCC Fee Code 4081)                                                                           | <b>TOTAL DUE:</b><br><b>\$320.00</b><br>Make checks payable to <b>State of Michigan</b> |

Leave Blank - MLCC Use Only

### Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Mark Simpson, Member

Print Name of Licensee & Title

Signature of Licensee

Date

Please return this completed form and fees to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906  
Fax with Credit Card Authorization to: 517-284-8557



## Local Governmental Unit Approval For Social District Permit

### Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a Regular meeting of the City of Lapeer council/board  
(regular or special) (name of city, township, or village)

called to order by Mayor Marquardt on Oct 6, 2025 at 6:30 p.m.  
(date) (time)

the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from Liquid Craft, LLC  
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is Recommended by this body for consideration for approval by the  
(recommended/not recommended)

Michigan Liquor Control Commission.

If not recommended, state the reason: \_\_\_\_\_

### **Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the city of Lapeer  
council/board at a Regular meeting held on Oct 6, 2025  
(regular or special) (date)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Romona Sanchez

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Michigan Department of Licensing and Regulatory Affairs  
Finance and Administrative Services  
Revenue Services

LARA Revenue Services **is not** a part of  
the Michigan Liquor Control  
Commission (see note below).

## Credit Card Authorization Form

**\*\* FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 \*\***

**\*\* DO NOT EMAIL OR MAIL THIS FORM \*\***

*Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.*

**\*\*IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED\*\***

Name on Card: Mark Simpson

Payment Amount: \$320.00

Billing Address:

Card Number:

City: State: Zip Code:

Check One:

Phone: 586-255-1915

☐ MasterCard ☐ Visa ☐ Discover ☒ American Express

Email: msimpson4474@gmail.com

Security Code/CVV Code:

Applicant/Licensee Name:

Request or Business ID #:

Expiration Date:

Payment is for:

Signature

**IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.**

**Credit Card Payment Itemization:**

| Fee Type                                             | Fee Amount | MLCC<br>Fee Code |
|------------------------------------------------------|------------|------------------|
| <input type="checkbox"/> Inspection Fee(s):          |            | 4036             |
| <input type="checkbox"/> Social District Permit Fee: |            | 4081             |

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.



## ITEM G-6

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**To:** Mike Womack, City Manager  
**From:** Ross Slusher, Director of Public Works  
**Date:** October 1, 2025  
**RE:** Repair of collapsing sewer in Parking lot 9

---

### **STAFF RECOMMENDATION**

Authorize the award of contract to Great Lakes Directional Boring for the repair of a collapsing 130-foot section of 12-inch sanitary sewer main, in an amount not to exceed \$19,225.00.

### **CURRENT OR NEW INFORMATION**

The City recently conducted a review of camera footage from the sanitary and storm sewer system within the Lot 9 parking area in preparation for an upcoming project. During this inspection, a 130-foot section of pipe was identified as being on the verge of collapse.

Multiple bids were solicited from contractors to address this issue, each proposing a different repair method. After careful review by City staff, with assistance from Rowe Engineering, it was determined that Great Lakes Boring has provided the most effective and reliable solution.

### **BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION**

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#### **AGENDA ITEM REVIEW**

|                        |                        |                       |                            |
|------------------------|------------------------|-----------------------|----------------------------|
| <b>Meeting Date:</b>   | <b>October 6, 2025</b> | <b>Date Reviewed:</b> | <b>October 1, 2025</b>     |
| <b>Consent:</b>        |                        |                       |                            |
| <b>Administrative:</b> | <b>X</b>               | <b>Reviewed By:</b>   | <b>City Clerk's Office</b> |
| <b>Public Hearing:</b> |                        |                       |                            |

---



**Great Lakes Directional Boring**  
**4115 Shabbona Road**  
**Cass City, MI 48726**

|      |           |
|------|-----------|
| Date | 9/11/2025 |
|------|-----------|

# Bid Reply

|            |
|------------|
| Bid Number |
| 198        |

|                                                                             |
|-----------------------------------------------------------------------------|
| Name / Address                                                              |
| <b>City of Lapeer</b><br><b>576 Liberty Park</b><br><b>Lapeer, MI 48446</b> |

|                                                                                                                                                                                                                                                                           |                                                         |     | Project Number |             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-----|----------------|-------------|
|                                                                                                                                                                                                                                                                           |                                                         |     | 8" Sewer       |             |
| Item                                                                                                                                                                                                                                                                      | Description                                             | Qty | Rate           | Total       |
| 04 Boring                                                                                                                                                                                                                                                                 | Directional Boring of 8" Pipe inside old 12" clay pipe  | 150 | 25.00          | 3,750.00    |
| Pipe, 8" HDPE                                                                                                                                                                                                                                                             | 8" DIPS HDPE DR11 Pipe                                  | 150 | 28.00          | 4,200.00    |
| 0000                                                                                                                                                                                                                                                                      | 8" to 4" Sewer Saddle                                   | 6   | 200.00         | 1,200.00    |
| 0000                                                                                                                                                                                                                                                                      | 8" to 6" Sewer Saddle                                   | 1   | 225.00         | 225.00      |
| 02 Site Work                                                                                                                                                                                                                                                              | Removal of concrete sidewalk slabs                      | 24  | 100.00         | 2,400.00    |
| 02 Site Work                                                                                                                                                                                                                                                              | Removal of brick crock                                  | 4   | 100.00         | 400.00      |
| 12 Hydro-Vac Tru...                                                                                                                                                                                                                                                       | Hydro-Vac Truck Excavation                              | 16  | 250.00         | 4,000.00    |
| 13 Pipe Butt- Fusi...                                                                                                                                                                                                                                                     | Fusing of HDPE Pipe, Each                               | 3   | 150.00         | 450.00      |
| 03 Excavation                                                                                                                                                                                                                                                             | Excavation of saddle connections and ramp for HDPE pipe | 10  | 100.00         | 1,000.00    |
| 0000                                                                                                                                                                                                                                                                      | Miscellaneous parts, 4" PVC, 8" PVC, Fernco's           | 1   | 400.00         | 400.00      |
| 00000                                                                                                                                                                                                                                                                     | Install saddle's, Tie new pipe into old Main            | 8   | 150.00         | 1,200.00    |
| NOTE'S:<br>Lapeer DPW will assist in transporting removed concrete off site.<br>Lapeer DPW will clean and maintain a safe working condition regarding active sewage while pipe is being replaced.<br>Lapeer DPW to provide fill dirt if needed and cold patch for finish. |                                                         |     |                |             |
| Thank You for the opportunity to bid.                                                                                                                                                                                                                                     |                                                         |     | <b>Total</b>   | \$19,225.00 |

|            |                    |
|------------|--------------------|
| Phone #    | E-mail             |
| 9896700167 | rjones@bigtube.net |

Signature \_\_\_\_\_



## ITEM G-7

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**To:** Mike Womack, City Manager  
**From:** Ross Slusher, Director of Public Works  
**Date:** September 30, 2025  
**RE:** Demolition of Water Tower

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### **STAFF RECOMMENDATION**

#### Option #1

Recommend approval of H2O Towers, LLC. to provide services for the demolition of the 125 foot 750,000-gallon water tower for an amount not to exceed \$97,500. and authorize the City Manager and the Director of the Department of Public Works to sign the necessary documents.

#### Option #2

As an alternative, approve moving forward with preparatory work towards the demolition including antenna removal, contract legal review and safety planning prior to final Commission approval.

### **CURRENT OR NEW INFORMATION**

The city has obtained a quote to remove the water tower from H2O Towers LLC for the amount of \$97,500. The tower was built in the 1950s and was last used in the 1970s and has fallen into disrepair. According to an engineer report in 2020, the concrete foundation and anchor bolt conditions are in poor condition overall with extensive deterioration, cracking and spalling. The access and safety conditions include exterior ladders to lack fall prevention devices and do not meet OSHA requirements with undersize rungs with a construction type that is prone to corrosion and failure. The interior ladders are in poor condition overall with numerous missing rungs and all of the same problems as the exterior ladders. According to Chapter 38 of the City's ordinances, a structure that due to physical deterioration can no longer be used for its intended purpose, is considered blight.

The engineers report and a similar report by H2O Towers LLC indicate that some work could be completed (for approximately \$80,000) that could increase longevity of the structure and increase safety for future inspections and maintenance activities but there was no guarantee of increased safety or longevity of the structure by that work. Due to the lead paint used on the structure, an inevitable repainting of the structure would cost between \$800,000 and \$1 million dollars.

While the water tower does not appear to be in danger of imminent collapse, the City currently has a budget for it and a contractor ready and able to complete the work and I'd prefer to take care of this before it does become a matter of imminent collapse. Staff and the Commission members are both very aware of the public interest in this issue and do not undertake it lightly, but we also do not plan to shy away from important infrastructure work.

Prior to completion of the work, the City's staff would have to deal with several underlying issues including removal of antennas, approving of a cellular plan for lift stations, contract review and safety planning for the hospital and adjacent roadway.

**City of Lapeer**

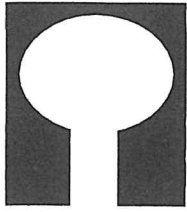
Page 2

If the Commission is not willing to demolish the water tower at this time, we should start budgeting \$30,000-\$50,000 for a security fence to surround the base of the structure, the \$80,000 for the ladder and safety upgrades and \$800,000-\$1 million for repainting.

Prior attempts to obtain a bid to complete the demolition of the structure resulted in one bid offering to complete the work for approximately \$400,000.

---

**AGENDA ITEM REVIEW****Meeting Date:** October 6, 2025**Date Reviewed:** October 2, 2025**Consent:****Administrative:** X**Reviewed By:** City Clerk's Office**Public Hearing:**



# DIXON

**ENGINEERING & INSPECTION SERVICES  
FOR THE COATING INDUSTRY**

1104 Third Avenue  
Lake Odessa, MI 48849  
Telephone: (616) 374-3221  
Fax: (616) 374-7116

September 23, 2020

Pam Reid, Director of Public Works  
City of Lapeer  
576 Liberty Park  
Lapeer, MI 48446

Re: Structural Inspection for the 750,000 Gallon Radial Arm Water Tower

Dear Ms. Reid:

Dixon Engineering performed an inspection on August 12, 2020 on the 750,000 gallon radial arm water tower located in the City of Lapeer, Michigan. The purpose of the inspection was to perform a general structural evaluation of the entire structure. The inspection was performed by James Rowley, PE and Kyle Lay, Engineering Technician.

**Summary:**

The water tank was constructed in 1958 by the Pittsburgh-Des Moines Steel Company with a height to high-water level of 125 feet. The tank is located on a large site that is not fenced adjacent to a campground. This tank has been removed from service and it is understood that there are no plans to place the tank back into service. For this reason, the inspection and recommendations have been limited to general structural integrity and safety items.

**Site Inspection:**

**Foundation and Anchor Bolt Conditions:**

The exposed concrete foundations are in poor condition overall. There is extensive deterioration with some cracking and spalling. Most of the cracks are minor with efflorescence present. The spalls are most likely caused from the freeze-thaw cycle, where water enters voids within the concrete and then freeze and expand. The foundations are not coated.

There are anchor bolts evenly spaced around the riser, and anchor bolts on each leg. The anchor bolts are in fair condition overall with some steel loss on some of the nuts and bolts.

The grout between the baseplate and foundation is in good condition on the legs and fair condition on the riser. There is approximately 6 total lineal feet of grout missing on the riser.

### **Coating Conditions:**

The exterior structure consists of the riser, legs, radial arm beams, struts, sway rods, bowl, sidewall, and roof. The exterior coating is in fair condition overall. Most of the coating failures occur at the anchor bolts, base plate, the lower portion of the legs and riser, the sway rod turnbuckles, the topside of the balcony, and the roof. The failures consist of spot coating failures with rust undercutting and rust bleedthrough.

The wet interior structure had limited access due to broken wet interior ladder rungs. The visible portion of the wet interior coating appeared to be in good condition with no significant deterioration.

Coating samples were taken during a previous inspection and tested for heavy metals. The exterior coating tested at 25 percent (250,000 ppm) lead by weight and the wet interior coating was tested at 45 percent (450,000 ppm) lead by weight. Special consideration will be needed during maintenance to avoid contamination of workers and prevent generation of hazardous waste.

### **Structural Conditions:**

The exterior structure is in good condition overall. With the exception of the anchor bolts, no steel loss or pitting was observed at any of the coating failures. The legs, riser, struts, sway rods, and radial arm beams are in good condition with no steel loss or deformations. The sway rods appear to be in proper tension as designed. No steel loss or deformations were observed on the bowl, sidewall, or roof of the tank.

The wet interior structure consists of radial roof stiffeners, roof stiffener cross bracing, a horizontal sidewall stiffener, the bowl, sidewall, and roof plates. The wet interior structure is in good condition overall. Two of the cross bracing rods have come loose.

### **Access and Safety Conditions:**

The exterior leg ladder starts approximately 18 feet 6 inches above the ground and extends up to a small platform near the top of the leg column. There is another ladder that extends from the platform to the balcony. The leg ladder is equipped with a cable-type fall prevention device that is undersized. There is no vandal guard on the leg ladder. There is a fixed sidewall/roof ladder that follows the curve of the roof to the center near the vent. The ladder is not equipped with a fall prevention device. The ladders are in good condition overall, but the ladders do not meet OSHA size requirements. The length and thickness of the rungs are undersized. The leg ladder standoffs are of a "sandwich" type construction that is prone to corrosion and failure, although they were in good condition at the time of inspection.

There is a wet interior ladder from the roof to the bowl that is in poor condition overall. There are numerous missing rungs throughout the ladder. The ladder is not equipped with a fall prevention device. The ladder does not meet OSHA size requirements. The length and thickness of the rungs are undersized.

The platform at the top of the leg ladder is in good condition overall. The railing does not meet OSHA size requirements. The railing height is undersized.

The exterior balcony is in good condition overall. The balcony and railing do not conform to current OSHA requirements. The railing height is undersized and there is no midrail. The balcony does not contain enough drainage holes and water is ponding on the walkway. The tank does not have a roof handrail. The roof has an antenna mount on the roof.

### **Recommendations:**

There are no major structural deficiencies on this tank. The work recommended below is to increase the longevity of the structure as well as increase the safety for future inspections and maintenance activities. The foundation and anchor bolt work should be completed within the next one to two years. The safety repairs and upgrades should be completed prior to the next scheduled inspection.

### **Disclaimer:**

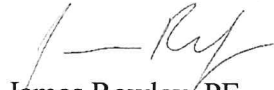
Unless DIXON feels the ladders and railings are unsafe, it is our opinion that if they were built to code at the time of construction, they do not require replacement. Codes can change regularly making compliance expensive and impractical. However, it is our responsibility to inform you of this possible deficiency.

1. Replace the deteriorated anchor bolt nuts. The cost would be incidental to the foundation repair.
2. Repair the deteriorated concrete on the foundations. The procedure would include removing the deteriorated concrete to sound concrete and saw cutting the edges to a depth of 1 inch minimum. The demolition should be performed in a manner that will not cut or damage the rebar. If rebar is encountered, remove the concrete to 1 inch all around the rebar. Saturate the surface of the sound concrete and place a good quality air-entrained concrete to follow the surface of the original foundation. The estimated cost is \$8,000.
3. Repair areas of missing or damaged grout between the steel baseplate and the concrete foundation. The cost would be incidental to the foundation repair.
4. Coat the repaired surfaces with an epoxy system a minimum of 28-days after the new concrete is poured. Abrasive blast clean all the exposed concrete foundations, baseplate, anchor bolts, and lower 5 feet of the legs and riser and coat with an epoxy system. The estimated cost is \$15,000.
5. Drill drainage holes in the balcony walkway. The cost would be incidental to ladder repairs.
6. Replace the missing ladder rungs in the wet interior to allow access to the wet interior for future inspections. The estimated cost is \$4,000.

7. Install a fall prevention device on the exterior and wet interior ladders. The estimated cost is \$10,000.
8. Install a vandal guard on the leg ladder. The estimated cost is \$2,000.
9. Weld the leg ladder standoffs. The estimated cost is \$2,000.
10. If continued use as an antenna mount is anticipated, install a handrail on the roof. The estimated cost is \$25,000.
11. Replace the damaged cross stiffeners in the wet interior. The estimated cost is \$3,000.

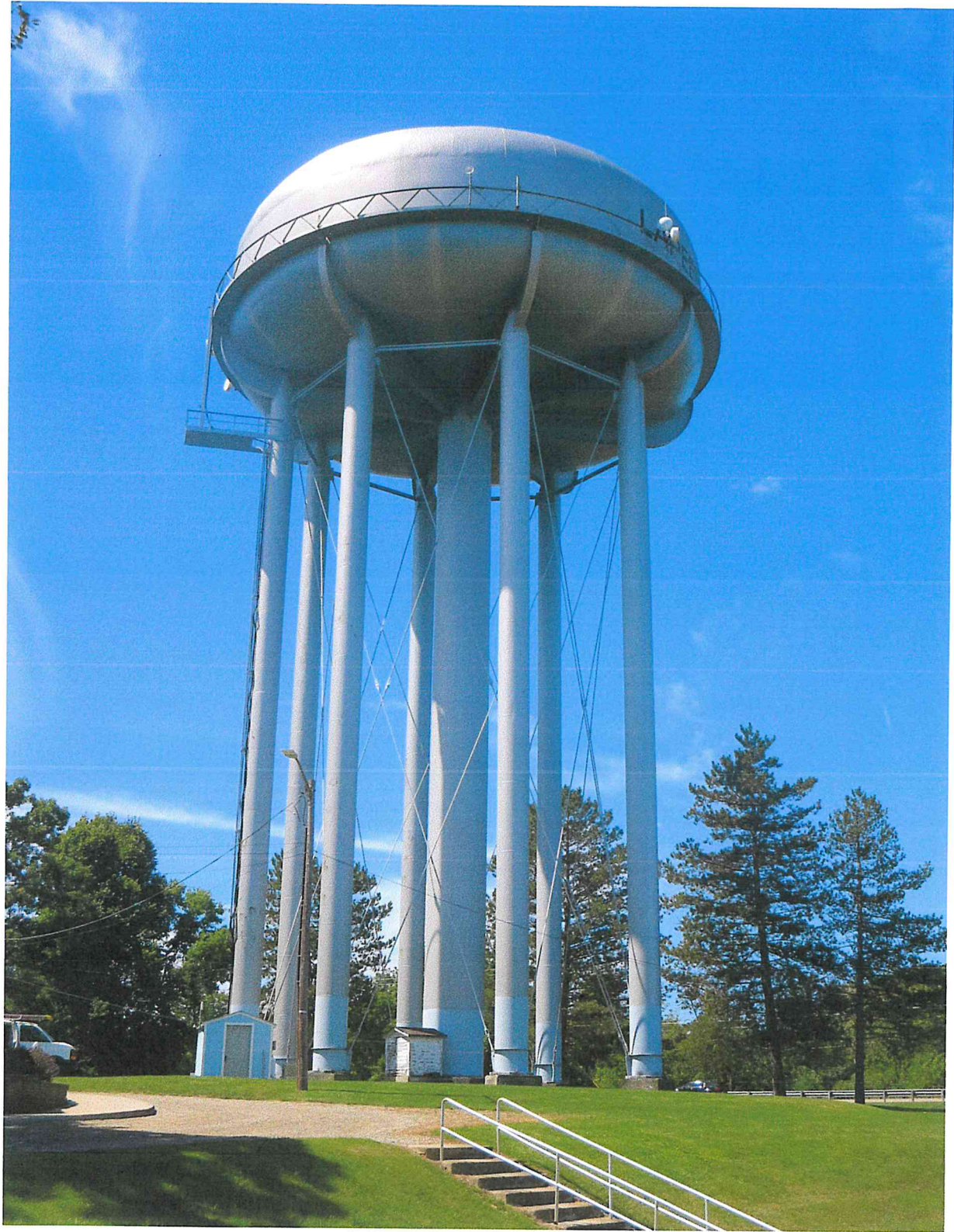
If you have any questions please call the project manager, Tom Rounds at (616) 374-3221 ext. 310.

FOR DIXON ENGINEERING, INC.,



James Rowley, PE  
Structural Engineer





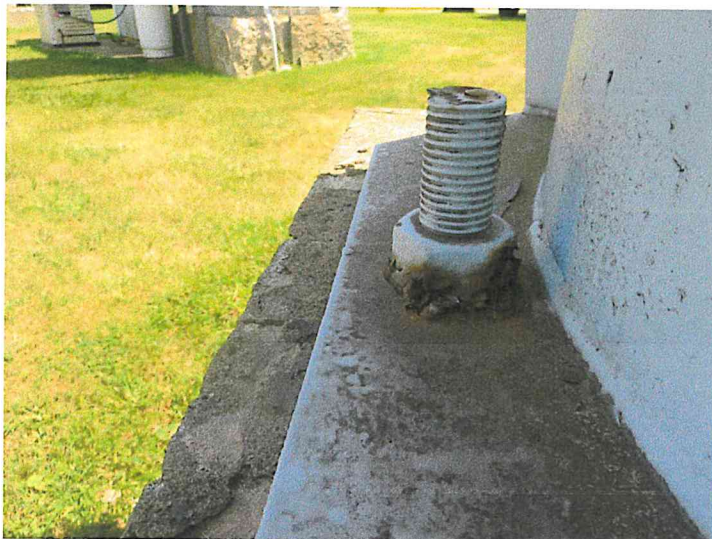
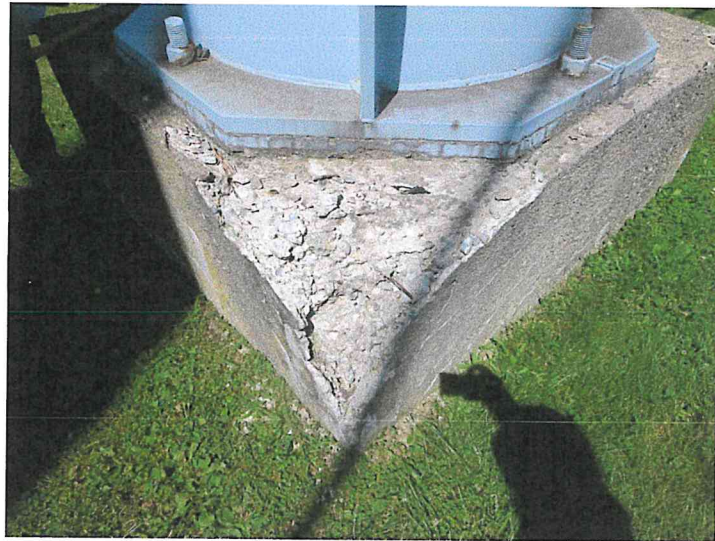
750,000 gallon radial arm water tower located in Lapeer, Michigan





1) Typical leg foundation concrete is in poor condition.

2) Same.



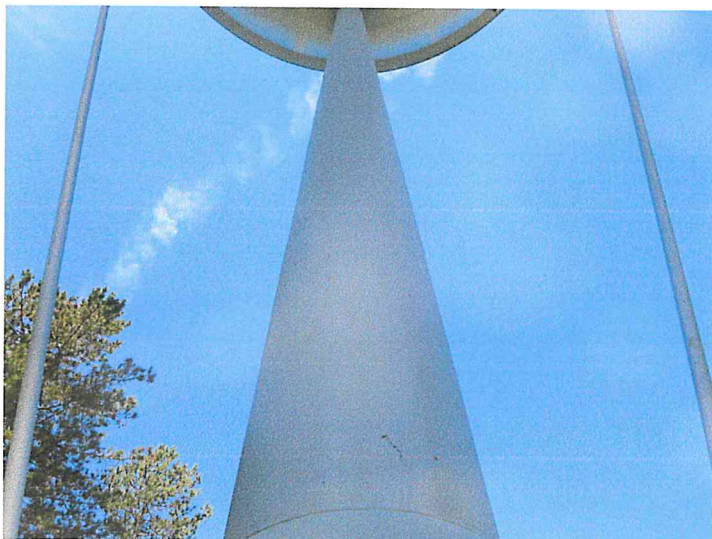
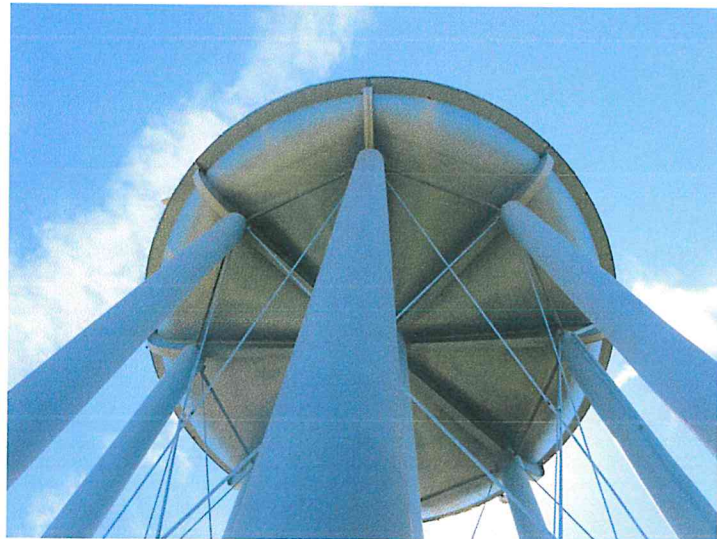
3) Typical corrosion at anchor bolts.



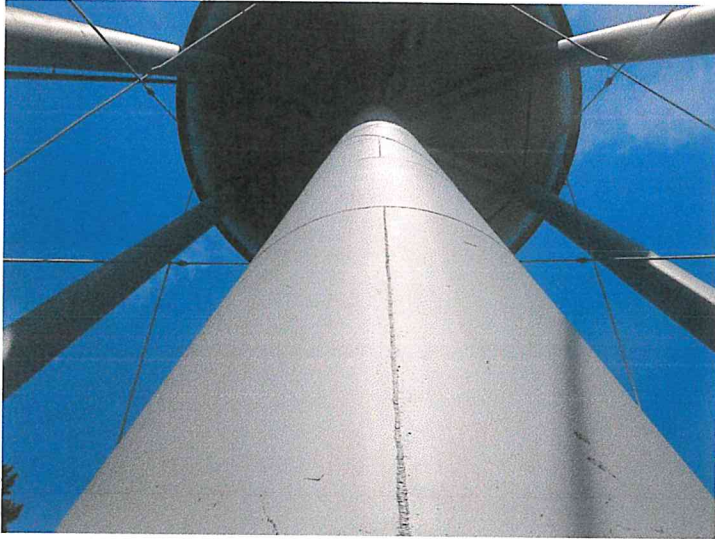


4) Anchor bolt nut completely corroded.

5) The legs are in good condition.

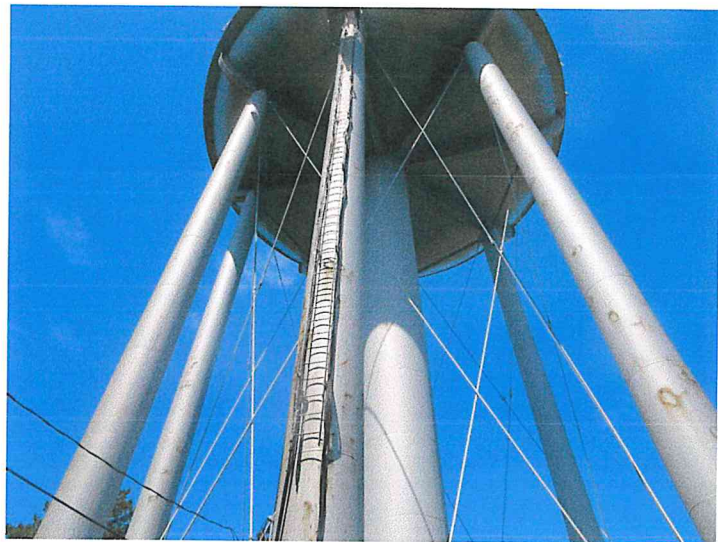


6) Same.



7) The riser is in good condition.

8) The leg ladder is in good condition. The fall prevention cable is undersized.



9) The sway rods and turnbuckles are in good condition.





10) Same.

11) The struts are in good condition.



12) The radial arm beams are in good condition.





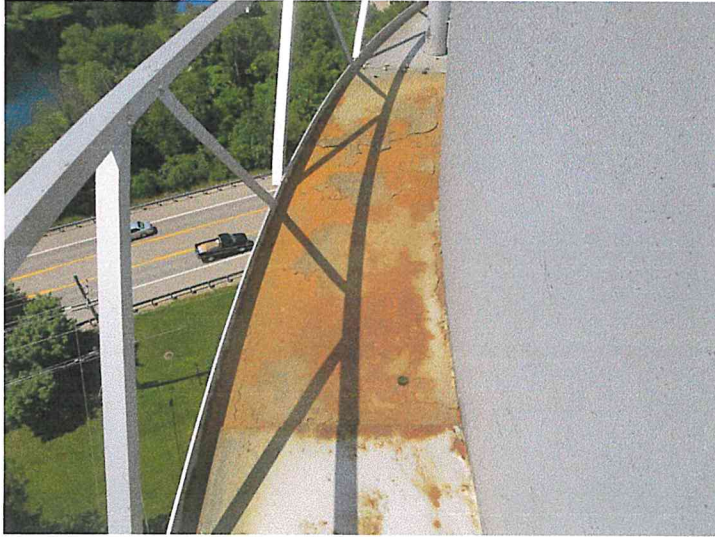
13) The platform at the top of the leg is in good condition.

14) The ladder from the platform to the balcony is in good condition. The cable-type fall prevention device is undersized.



15) The balcony and handrail are in good condition overall.





16) There is evidence of water ponding on the balcony floor.

17) The sidewall is in good condition.

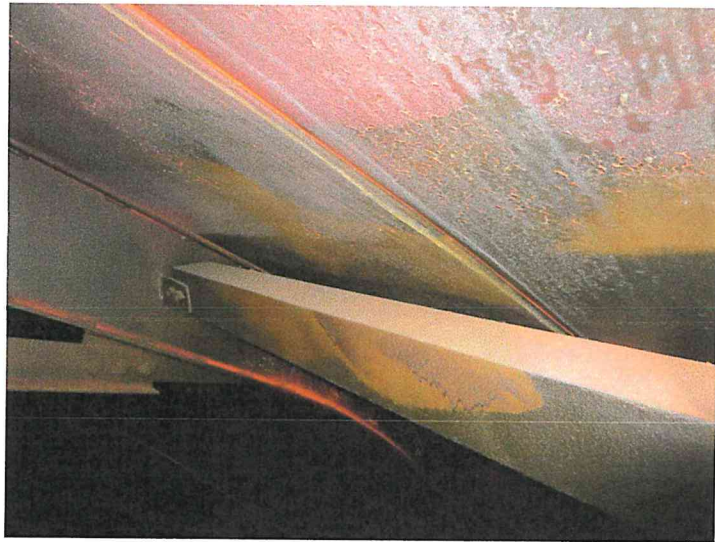


18) The roof knuckle is in good condition.



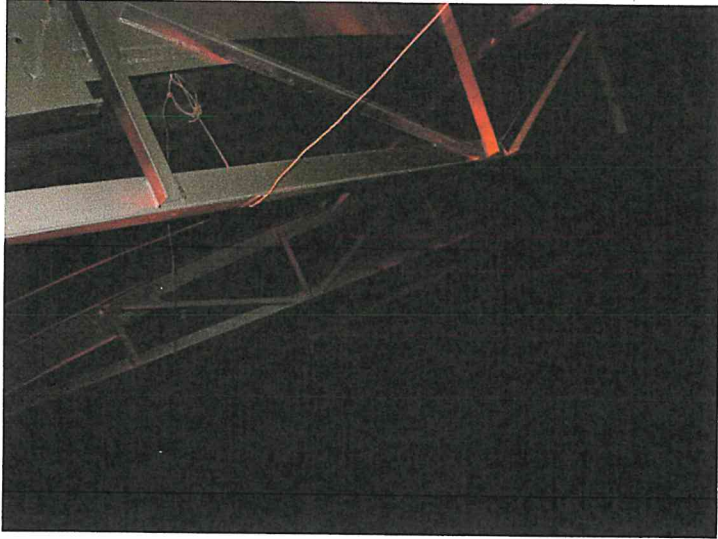
22) There is an antenna mount on the roof.

23) The wet interior roof structure is in good condition.



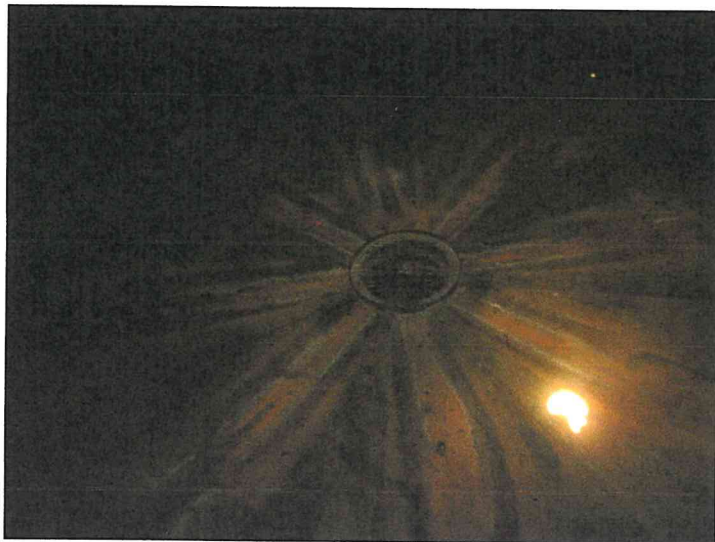
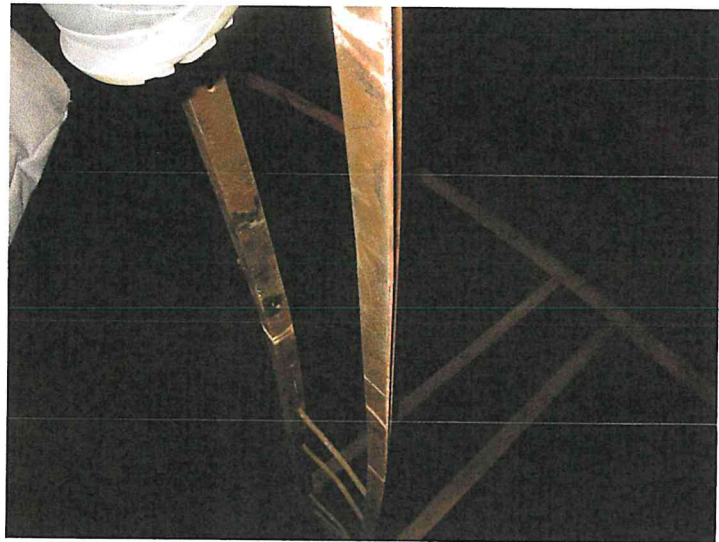
24) Same.





25) Same.

26) There are missing rungs on the wet interior ladder.



27) There is a grate over the wet interior riser opening.



## 21st Century Salvage, Inc.

10750 Martz Road  
Ypsilanti, MI 48197  
(734) 485-4855 Phone  
(734) 485-6959 Fax

| Proposal Number |
|-----------------|
| 15248           |

September 14, 2023  
B&M Crane Rental  
Brandon Nader  
291 N. Alloy Dr.  
Fenton Mi. 48430

*Sent via email: Brandon@bandmtower.com*

Regarding: Lapeer Water Tower Demo

Dear, Brandon

21st Century Salvage, Inc. is pleased to submit the following proposal for the above referenced project. This proposal is based upon site drawings and site visit. 21st Century Salvage, Inc. proposes to furnish all supervision, labor, equipment, materials, and miscellaneous items required for the removal work as outlined below:

### **I SCOPE OF WORK:**

- Demo and remove the existing elevated water tower.
- Demo and remove foundations down to 6 feet below grade.
- B&M to provide a crane for approx. 30 days.
- Prior to the start of the demolition, we will need a complete Lead and Asbestos Survey.
- In the event the water tower paint samples come back at a high level we will need to evaluate the PPE requirements and the cost to comply with OSHA requirements.

### **II PRICE**

Three Hundred Forty Seven Thousand Six Hundred Twenty Five Dollars.....\$347,625.00

### **III PROJECT SCHEDULE:**

- A. Utility disconnects work (electrical and/or mechanical) to be performed by others prior to demolition of the subject area.
- B. 21st Century Salvage, Inc. shall be allowed to proceed with removals without interruption or delays.
- C. This proposal is based on a single day shift, Monday through Friday.
- D. The schedule is predicated upon obtaining require permits and releases.

**IV COMPLETION, BILLINGS, AND PAYMENTS:**

- A. Upon mobilization, 21st Century Salvage, Inc. will invoice immediately for equipment and materials stored on site. This invoice is due and payable within thirty (30) days.
- B. During each successive thirty (30) day period, 21st Century Salvage, Inc. will submit a progress billing which is due and payable in thirty (30) days.
- C. Upon completion 21st Century Salvage, Inc. will submit an invoice for a full amount due; payment of invoice shall be net thirty (30) days.

**V ACCESS/EGRESS:**

- A. 21<sup>st</sup> Century Salvage, Inc. will have exclusive free and clear access to each work area.

**VI SPECIAL CONDITIONS:**

- A. This proposal includes one million (\$1,000,000.00) / two million (\$2,000,000.00) general liability insurance coverage with a nine million (\$9,000,000.00) umbrella.
- B. Owner to provide an asbestos and lead survey to 21st Century Salvage, Inc. prior to performance of the work.
- C. Removal/handling/disposals of PCB's, asbestos, lead paint, equipment fluid or potentially hazardous and/or special waste materials are not included in this proposal.
- D. Lead abatement is not included in this proposal.
- E. Salvage of existing equipment for owner or other contractors is not included in this proposal.
- F. Disconnects, capping, purging and/or rerouting of any components are to be completed by the Owner prior to 21st Century Salvage, Inc. removal activities.
- G. Excavation, site demolition and finished grade for concrete placement are not included in this proposal.

**VII ASSUMPTIONS:**

- A. All scrap generated by 21st Century Salvage, Inc. removal activities shall become the property of 21st Century Salvage, Inc.
- B. 21st Century Salvage, Inc. shall use torches and any other equipment that they deem necessary.
- C. This proposal will be considered part of the contract documents upon award of a contract with your firm.
- D. This proposal is based on quantities and information provided during our walk through and included in specifications and drawings.
- E. This proposal does not include provisions for unknown, hidden, concealed or defective conditions.
- F. This proposal includes the removal, hauling and legal disposal of all non-hazardous, non-contaminated waste generated during our work.

We would like to thank you for the opportunity to submit this proposal. Should you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,  
**21st Century Salvage, Inc.**

*Keith Miller*

Keith Miller  
Vice President

KM

cc: Bid File

Please fax to 734.485.6959 upon acceptance of the proposal and appropriate signatures have been obtained.

***Accepted by:***

\_\_\_\_\_  
Company

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Purchase Order No. / Contract No.

## H2O TOWERS LLC

PO Box 398  
Saline, MI 48176  
Bob Santure  
734-368-1730

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 8/28/2025 | 2734       |

| Name / Address                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------|
| City of Lapeer<br>217 Bentley Street<br>Lapeer MI 48446<br>Justin Calvert 810-664-4711<br>jcalvert@ci.lapeer.mi.us |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |     |      | Project |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|---------|
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Qty | Cost | Total   |
| <p>H2O Towers will supply all labor and materials necessary, in order to: Take down and remove off site the City of Lapeer's 750,000 gallon, 135' high Eight (8) Legged Water Tower from Foundation up.</p> <p>START DATE: October 15 2025 to begin this project.</p> <p>Day 1: Mobilize in Equipment and Supplies. Remove all loose items such as, Lighting, Hatches, Cables and Etc. that could potentially come loose during fall.</p> <p>Day 2: Start weakening the structure.</p> <p>Day 3: 7am we well make the call if all conditions are right, weather (winds, rains) and the structure is ready, we'll have about an 2 hour count down.</p> <p>TMinus 5 minutes we would like the traffic on highway 24 to be stopped in both directions, this will help protect accidents from distracted drivers.</p> <p>Pull Tower over approximately 9am.</p> <p>H2O TOWERS LLC will take approximately one (1) week to cut up and remove off site.</p> <p>We will do some Ground Restoration, grade, level and grass seed.</p> <p>OWNERS RESPONSIBILITY:</p> |     |      |         |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |     |      |         |

Customer Signature

## H2O TOWERS LLC

PO Box 398  
Saline, MI 48176  
Bob Santure  
734-368-1730

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 8/28/2025 | 2734       |

| Name / Address                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------|
| City of Lapeer<br>217 Bentley Street<br>Lapeer MI 48446<br>Justin Calvert 810-664-4711<br>jcalvert@ci.lapeer.mi.us |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |     |              | Project |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------|---------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |     |              |         |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Qty | Cost         | Total   |
| Owner to supply water from hydrant and or campsites.<br><br>Take down communication wires North of the Tower.<br><br>Bring in 50 yards of Sand and place over the Sanitation Cover North of the Water Tower ( I'll advice where) and remove after the tower is removed from the site.<br><br>All Electric Shut OFF going to the Main Breakers to the Campground.<br><br>Campground Cleared of Campers.<br><br>Air Advantage Equipment off the Tower.<br><br>SIDE NOTE FROM A CONTRACTORS POINT OF VIEW:<br><br>Due to the conditions of this tank and foundation we feel it is in the best interest of the owner to remove this TOWER because:<br>The Foundation and Anchor Bolts are visually deteriorated what we can see, no one knows what the conditions are beneath the Base Plates of the Legs and Riser, also in the reports the ladder and railing are unsafe.<br><br>To Repair the concrete to Spec's. is just for cosmetic purposes, this has no structural value. The Tower has Lead Base Primer on the coating and to repaint for long term the Owner should remove all coatings by Abrasive Blasting with a Containment System and Re-Coat. Cost of \$800,000 to 1 Million. |     |              |         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |     | <b>Total</b> |         |

Customer Signature



## H2O TOWERS LLC

PO Box 398  
Saline, MI 48176  
Bob Santure  
734-368-1730

## Estimate

| Date      | Estimate # |
|-----------|------------|
| 8/28/2025 | 2734       |

| Name / Address                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------|
| City of Lapeer<br>217 Bentley Street<br>Lapeer MI 48446<br>Justin Calvert 810-664-4711<br>jcalvert@ci.lapeer.mi.us |

|                                                                                                                                                                                                                                                                                                                                                                                                                 |     |              | Project     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------|-------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                 |     |              |             |
| Description                                                                                                                                                                                                                                                                                                                                                                                                     | Qty | Cost         | Total       |
| <p>SHORT TERM REPAIRS: 8-12 years, Pressure Wash and Overcoat. Cost of \$125,000.00 to \$150,000.00.</p> <p>If the owner has long term income value, such as rental and or putting this tower back in service, keep it. If not, it's a monies liability for long term.</p> <p>If the tower is removed the property has value, such as expanding the Camp Grounds or the sale of said property.</p> <p>TOTAL</p> |     | 97,500.00    | 97,500.00   |
|                                                                                                                                                                                                                                                                                                                                                                                                                 |     | <b>Total</b> | \$97,500.00 |

Customer Signature \_\_\_\_\_



**CALL US: 1-877-WESCRUB (937-2782)**

# **WATER TOWER**

**CLEANING, PAINTING & DEMOLITION**

H2O TOWERS WAS CALLED TO  
SOUTHERN CALIFORNIA TO STEAM  
CLEAN & PAINT A NASA  
MAINTENANCE TOWERS

## **CLEANING**

95% of all water towers have a mildew problem (like the towers shown to the right). This is caused by shade under the bowl of the tank. Water, (dew or rain water), runs under the bowl and keeps the mildew moist and growing.

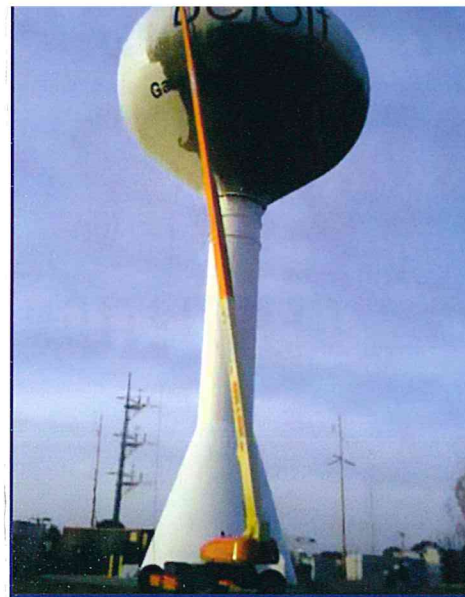
The condition of your water tower may reflect directly on your town or business and a clean water tower reflects positively. Water towers, like the tower (to the right) serving the citizens of Beloit, Wisconsin present some unique challenges.

First, of course, is their enormous height. Second, water towers are usually set in a very confined spaces, often in the middle of a residential area.

Using our own 15 story man-lift, we have developed methods and techniques that make us highly qualified to handle these unique conditions. These methods also help insure safety and quality on every job.

A highly mobile and diversified company, we have services available for any budget - whether it's a simple cleaning, spot paint, or a full tower make over.

**PREPPING FOR PAINT**



**POWER WASH BELOIT, WI.**

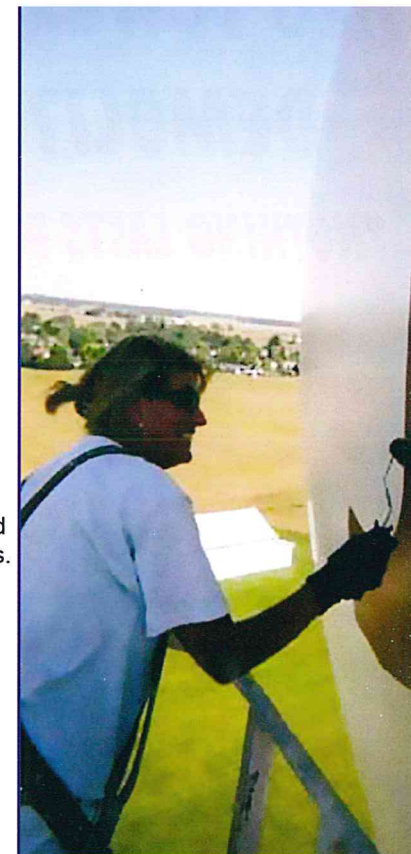


**CLEANING OFF MILDEW IN CLINTON, MI.**

## **PAINTING**

If your tower needs a facelift or a change in personality, we can help with that too.

The Steel Structure Painting Council has created rigid guidelines that need to be met when painting water towers. Your tower will be prepped for painting in accordance with SSPC-guidelines SPC1 thru SPC12.



**PAINTING ON THE LOGO DESIGN.**

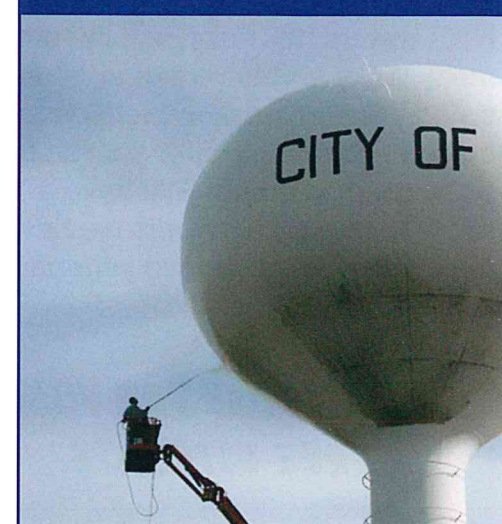
**THIS COMPLEX DESIGN AT  
EL CENTRO NAVY BASE IN  
CALIFORNIA WAS PAINTED WITH  
OUR LEAD CONTAINMENT  
SYSTEMS.**



**PAINTED TWO TOWERS WITH LOGOS FOR MACDILL AIRFORCE BASE, TAMPA, FL.**



**CLEANING OF TOWER IN HURON, OH.**





**H2O TOWERS, LLC**

# DEMOLITION

**"NOTHING LASTS FOREVER."**



H2O Towers has successfully removed many tanks and towers of all sizes and styles. We have taken them down by dropping in one piece or section by section with a crane. We have a 100% success rate on all towers we have removed. Let us remove your unwanted tank or tower.

**CALL TODAY FOR YOUR  
FREE ESTIMATE.**

**1-877-WESCRUB (937-2782)**

# TOWER

## PAINTING & DEMOLITION

### FAST

The same techniques that help us meet the challenges of water tower cleaning also allow us to get the job done fast! Most towers take one day to complete.

### RELIABLE

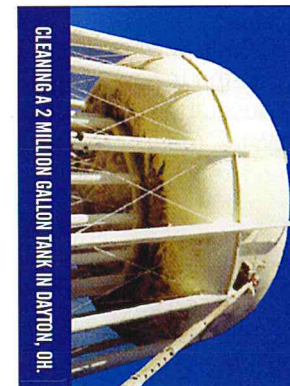
Since founding the business in 1985, our priorities have been quality and safety and we have a perfect record on both. We guarantee 100% satisfaction, with the strongest warranty in the industry.



### PROFESSIONAL

Our highly trained staff is ready to serve. What makes us the best choice? Simply, it's the desire and commitment of these people to do the best job possible for you.

**H2O TOWERS, LLC**  
P.O. Box 398  
Saline, MI 48176



# H2O TOWERS

**CLEANING, PAINTING & REMOVAL**



One of many water towers  
painted by H2O Towers  
Dayton, OH

**LOCATIONS IN:**

**SALINE, MI. & DUNDEE, FL.**  
**1-877-WESCRUB (937-2782)**

**WWW.H2OTOWERS.COM**  
**AKA: SCRUB-A-HOME**

---

**To:** City Commission  
**From:** Mike Womack, City Manager  
**Date:** September 29, 2025  
**RE:** Bicycle Ordinance Amendment

---

**STAFF RECOMMENDATION**

Review the attached draft ordinance for consideration of introduction at the second meeting in October and approval in November. This draft ordinance needs Commission policy input and it will need the City Attorney's review.

**CURRENT OR NEW INFORMATION**

The City of Lapeer, like many cities in Michigan, have seen a significant rise in electric-bikes being ridden in the City, which have raised issues and concerns of safety for our citizens. Electric bikes being reasonably new have not been previously addressed by ordinance in Lapeer and only rarely in other communities (mostly college towns).

The City's current ordinance is out of date and requires citizens to register their bikes with the police which is not and has not been enforced and the ordinance does not address electric bicycles, hoverboards, electric scooters or other common means of transportation at all. Staff felt that it was appropriate to attempt to modernize the ordinance.

I have highlighted a few sections of this draft ordinance to specifically seek Commission policy input.

**BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION**

The City's existing bicycle ordinance seems to be a mixture of local concern combined with parts of the Michigan Uniform Traffic Code which appear to have since been rescinded. I have tried to preserve the parts of the current ordinance which address local concern, specifically the use of bikes and other micro-mobility devices along the sidewalks and "pedestrian malls" adjacent to Nepessing.

---

**AGENDA ITEM REVIEW**

**Meeting Date:** October 6, 2025

**Date Reviewed:** September 29, 2025

**Consent:** X

**Administrative:**

**Reviewed By:** City Clerk's Office

**Public Hearing:**

---



CITY OF LAPEER  
LAPEER COUNTY, MICHIGAN

Ordinance #:2025-02  
Vehicles and Traffic Ordinance Amendment (2025-02)

An ordinance to amend the City of Lapeer Code of Ordinances by amending Sec. 14.2 et seq

THE CITY OF LAPEER, LAPEER COUNTY, MICHIGAN ORDAINS:

**ARTICLE I.**

That § 14.1 Uniform Traffic Code Adopted is hereby modified to delete subpart “Section 6.28 Bicycles” its entirety. Chapter 14 of the Code is modified to add a new section § 14.12

**Section 14.12 Bicycles, Micromobility Devices, Electric Bicycles, Electric Motorcycles and Electric ORV’s.**

The purpose of this ordinance is to promote safe, responsible use of Bicycles, Micromobility devices, electric bicycles (e-bikes), electric motorcycles and electric ORV’s within the City of Lapeer. This ordinance clarifies the legal use of various classes of e-bikes in alignment with Michigan Compiled Laws and preserves the safety and character of public roads, parks, and trails for the health and safety of the citizens of Lapeer.

(A) Definitions.

As used in this Article, the following words and phrases shall have the following meanings:

1. “Bicycle” (Bike) means a mechanical means of transportation having at least two (2) tandem wheels, fully operable pedals, and propelled solely by human muscle power
2. “Bike Lane” means a portion of a roadway which has been designated by striping, signing and/or markings for the preferential or exclusive use of persons riding bicycles or micromobility devices.
3. “Electric Bicycle” (E-bike) means a device upon which an individual may ride that satisfies all of the following:
  - i. The device is equipped with all of the following:
    1. A seat or saddle for use by the rider.
    2. Fully operable pedals for human propulsion.
    3. An electric motor of not greater than 750 watts.”
  - ii. And the device falls within 1 of the following categories:
    1. Class 1 electric bicycle. As used in this subparagraph, “class 1 electric bicycle” means an electric bicycle that is equipped with an electric motor that provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 20 miles per hour.
    2. Class 2 electric bicycle. As used in this subparagraph, “class 2 electric bicycle” means an electric bicycle that is equipped with a motor that propels the electric bicycle to a speed of no more than 20 miles per hour, whether the rider is pedaling or not, and that disengages or ceases to function when the brakes are applied.
    3. Class 3 electric bicycle. As used in this subparagraph, “class 3 electric bicycle” means an electric bicycle that is equipped with a motor that

provides assistance only when the rider is pedaling and that disengages or ceases to function when the electric bicycle reaches a speed of 28 miles per hour.

4. "Electric motorcycle" means a transportation device that:
  - a. Has a seat or saddle for use by the rider; and
  - b. Is primarily designed for on-road use; and
  - c. Does not have pedals that may be engaged to power or drive the device by human muscle power; or
  - d. Has an electric motor that exceeds 750 watts or
  - e. Has an electric motor that is capable of powering the device to exceed 28 miles per hour.
5. "Electric Dirt Bike" means a transportation device that:
  - a. Has a seat or saddle for use by the rider; and
  - b. Is primarily designed to be used for cross-country travel on or over land, snow, ice, marsh, swampland, or other natural terrain; and
  - c. Does not have pedals that may be engaged to power or drive the device by human muscle power; or
  - d. Has an electric motor that exceeds 750 watts; or
  - e. Has an electric motor that is capable of powering the device to exceed 28 miles per hour.
6. Electric Off-Road Vehicle (E-ORV) means a transportation device that is:
  - a. any electric powered vehicle that can be operated cross-country (without benefit of a road or trail) over land, snow, and other natural terrain.
  - b. multi-track or multi-wheel vehicles; all-terrain vehicles (ATVs); motorcycles or related multi-wheel vehicles; amphibious machines (water-to-land and back); hovercrafts; and other vehicles that use electric power,
  - c. includes two- or four-wheel-drive vehicles that are operated off highways or off roads.
  - d. The following are not considered ORVs by Michigan law: registered snowmobiles; farm, construction, or logging vehicles when being used in usual work practices; and military, fire, emergency, and law enforcement vehicles.
7. "Gasoline powered transportation" means any means of transportation that is powered by gasoline or other petroleum products, commonly referred to as a motor vehicle.
8. "Highway or street" means the entire width between the boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel.
9. "Micromobility Device" means any device meant to carry one rider or operator and that is not required to be licensed or registered by the State of Michigan. Micromobility devices may be propelled either by the power of the rider or by an electric motor of less than seven hundred and fifty watts (one horsepower), whose maximum speed on a paved level surface, when powered solely by such a motor while ridden, is less than twenty miles per hour. Micromobility devices include, but are not limited to, unicycles, electric unicycles,



tricycles, electric stand-up scooters, electric sit-down scooters, Segways, skateboards, motorized skateboards, rollerblades, and hoverboards.

10. "Paved Trail" means a section of sidewalk or other pathway, that are paved, that is not adjacent to a highway or roadway and which is set aside for use by bicycles, micromobility devices, and pedestrians or is so designated by signs or markings. A paved trail, is generally made of concrete or asphalt pathways, not dirt, woodchip or gravel.
11. "Personal mobility vehicle" or "Personal mobility device" shall include but is not limited to all devices listed in these definitions that are primarily designed and used for the transportation of a single rider such as bicycles, e-bikes, electric motorcycles, electric dirt bikes, electric ORV's and micromobility devices.
12. "Roadway" means that portion of a highway improved, designed, or ordinarily used for vehicular travel. In the event a highway includes 2 or more separate roadways, the term "roadway", as used herein, shall refer to any such roadway separately, but not to all such roadways collectively.
13. "Sidewalk" means that portion of a highway or roadway between the curb lines, or the lateral lines of roadway, and the adjacent property lines intended for the use of pedestrians.
14. "Unpaved Trail" means a section of sidewalk or other pathway, that are unpaved, that is not adjacent to a highway or roadway and which is set aside for use by bicycles, micromobility devices, and pedestrians or is so designated by signs or markings. An unpaved trail, is generally made of dirt, woodchip or gravel pathways, not concrete or asphalt.

(B) Manner of Operation.

1. Persons operating a personal mobility vehicle on a public highway or roadway shall be granted all of the rights and shall conform to all of the rules and requirements herein established for the operation of such vehicles including the direction and instructions of police officers, traffic control signals and devices and all state laws applicable to personal mobility vehicles being operated on a public highway or roadway.
2. The City has adopted the Uniform Traffic Code by reference and such code shall apply to any personal mobility vehicle on a public highway or roadway.
3. The driver of a motor vehicle overtaking any personal mobility vehicle proceeding in the same direction shall pass at a safe distance of at least 3 feet to the left of that personal mobility vehicle or, if it is impracticable to pass the personal mobility vehicle at a distance of 3 feet to the left, at a safe distance to the left of that personal mobility vehicle at a safe speed, and when safely clear of the overtaken bicycle or personal mobility device shall take up a position as near the right-hand edge of the main traveled portion of the highway or road as is practicable.
4. Persons operating a personal mobility vehicle upon a sidewalk or a pedestrian crosswalk has the same rights and responsibilities applicable to a pedestrian using that sidewalk or

crosswalk but shall yield the right-of-way to all other lawful persons using the sidewalk or trail.

5. *Number of riders.* Personal mobility vehicle shall not be ridden by more persons than the number for which it was originally designed and manufactured. Passengers are allowed when using seats, trailers, or other carrying devices designed for use in conjunction with a personal mobility vehicle.
6. *Two (2) Abreast.* Persons riding personal mobility vehicles upon a roadway shall not ride more than two (2) abreast except on paths or parts of roadways set aside for the exclusive use of personal mobility vehicles, or during special events where a group of persons is otherwise permitted. Persons riding bicycles or personal mobility devices two (2) abreast shall not impede the normal and reasonable movement of traffic and, on a laned street, shall ride within a single lane. Persons riding personal mobility vehicles upon a sidewalk shall not ride more than single file.
7. *Erratic or Unsafe Driving.* No Person shall operate a personal mobility vehicle in a careless or negligent manner likely to endanger any persons or property.
8. *Hands on Controls.* For personal mobility vehicle with handles, a person shall keep both hands upon the handlebars of the vehicle, except while signaling.
9. *Personal mobility vehicles shall be operated only as follows:*
  - i. The City may prohibit, authorize or regulate the use of Bicycles, Electric Bicycles, Electric Motorcycles, Electric Dirt Bikes, Electric ORV's and Gasoline Powered Transportation within its jurisdiction under Michigan law.
  - ii. All electric bicycles operating in the City of Lapeer must have a readily identifiable label or marking accurately indicating the electric bicycle's motor wattage. This label must be attached in a prominent location on the e-bike and must include the classification number (Class 1, 2, or 3), top assisted speed, and motor wattage. No person shall operate an electric bicycle within the City of Lapeer if the required label is missing, obscured, or intentionally removed. All electric bicycles sold or distributed in the State of Michigan must have a permanent label affixed by the manufacturer or distributor.
  - iii. A person shall not tamper with or modify an electric bicycle so as to change the manufactured motor-powered speed capability or motor engagement of the electric bicycle without replacing the label required, with an appropriate accurate label. For purposes of this ordinance, a device shall not be considered an electric bicycle

if the motor is modified in a manner that no longer meets the criteria described here or if the motor exceeds 750 watts.

- iv. No person under the age of 14 years old may operate a class 3 E-bike in the City of Lapeer, any person between the ages of 14 years and 18 years old must wear a helmet while operating a class 3 E-bike.
- v. All bicycles and E-bikes operating or being ridden on unpaved trails in the City of Lapeer must have operable pedals and be wholly or partially powered by human muscle.
- vi. Class 1 and Class 3 E-bikes are allowed to operate or ride on any highway, roadway, sidewalk or paved or unpaved trail in the City of Lapeer, not otherwise prohibited by law, but must follow all established rules and laws for riding a bicycle thereon.
- vii. Class 2 E-bikes, are permitted to operate or ride on any highway, roadway, sidewalk or paved trail in the City of Lapeer, not otherwise prohibited by law, but must follow all established rules and laws for riding a bicycle thereon. Class 2 E-bikes must not operate or ride on any unpaved trail in the City of Lapeer.
- viii. Electric Motorcycles are permitted to operate or ride on any highway or roadway in the City of Lapeer, not otherwise prohibited by law, but must follow all established rules and laws for riding a motorcycle thereon. Electric motorcycles must not operate on any sidewalk, paved trail or unpaved trail in the City of Lapeer.
- ix. Electric Motorcycles, Electric Dirt Bikes and Electric ORV's shall not operate on any sidewalk, paved trail or unpaved trail in the City of Lapeer
- x. Electric motorcycles shall conform to all State requirements applicable to gasoline powered motorcycles under Chapter 257 of the Michigan Compiled Laws, incorporated here by reference. Such requirements shall include registration, licensure, insurance and plates if required by the State of Michigan.
- xi. Electric Dirt Bikes and Electric ORV's shall conform to all State requirements applicable to gasoline powered dirt bikes or ORV's under Chapter 324 of the Michigan compiled laws and shall only operate on a highway or roadway if properly registered and equipped for roadway operations by the Michigan Secretary of State. If properly registered for roadway operations, such electric dirt bikes or electric ORV's must follow the same rules and requirements as a golf cart under Chapter 14 of the Lapeer Code of Ordinances.

- xii. No personal mobility vehicle may operate where such use is prohibited by posted sign or marking.
10. Gasoline powered transportation and motor vehicles may operate on highways and roadways but are prohibited from operating on sidewalks, paved trails or unpaved trails in the City of Lapeer. All gasoline powered transportation operating on highways and roadways in the City of Lapeer shall follow all applicable rules and regulations for operation thereon. Gasoline and diesel powered City maintenance and emergency vehicles may operate on sidewalks and trails during the performance of their duties.
  11. No Personal mobility vehicle shall be operated or ridden in a way that is damaging or is likely to damage public or private infrastructure including but not limited to building exteriors, road or sidewalk surfaces, benches and other sitting areas, flower planter boxes, retaining walls, stairs and handrails, bike racks or other objects not specifically designed for such use.

#### (C) Sidewalks and Trails.

1. No person, except for persons with disabilities or physical limitations with specially equipped personal mobility devices, shall operate or ride a personal mobility vehicle upon any sidewalk or pedestrian mall area adjacent to Nepessing Street between Mason Street and Saginaw Street. Mobility devices used by persons with disabilities or physical limitations shall not exceed five (5) miles per hour while on the sidewalk or pedestrian mall area adjacent to Nepessing Street between Mason Street and Saginaw Street.
2. No Person shall operate or ride a personal mobility vehicle through special events or areas of crowded pedestrian activity, unless specifically permitted by the event organizers.
3. No Person shall operate or ride a personal mobility vehicle upon any sidewalk where traffic control devices or signs are posted or displayed prohibiting riding a bicycle, e-bike or micromobility device thereon.
4. When a person is operating or riding a personal mobility vehicle upon a sidewalk, paved trail or unpaved trail, the person shall yield the right-of-way to all other lawful persons of the sidewalk or trail, and to all other persons so near to the sidewalk or trail as to constitute an immediate hazard.
5. When a person is operating or riding a personal mobility vehicle upon a sidewalk or trail, he or she shall give an audible warning either verbally, by bell, or other suitable warning device to pedestrians and other lawful persons of the sidewalk or trail. Such signal shall be given a reasonable distance before overtaking or passing by such pedestrian or other

lawful person on the sidewalk or trail. All attempts to overtake or pass such pedestrians or other lawful person on the sidewalk or trail shall be completed with a minimum of three (3) feet of separation. if it is impracticable to pass the bicycle or personal mobility device at a distance of 3 feet to the left, at a safe distance to the left of that pedestrian or other lawful user at a safe speed

6. When any Person is operating or riding a personal mobility vehicle upon a designated trail, he or she shall yield right-of-way to all vehicles turning onto streets or roadways intersecting the trail.
7. When any person operating or riding a personal mobility vehicle upon a trail or sidewalk is approaching an intersecting street or roadway, the person shall slow down to a speed which will permit him or her to stop prior to entering the intersection, and shall make such reasonable observations as will enable him or her under the existing conditions of the trail, the sidewalk, the weather, the visibility and any other conditions then existing to yield the right-of-way and he or she shall yield the right-of-way to traffic on the intersecting street or roadway prior to entering the intersecting street or roadway.
8. When any Person is operating or riding a personal mobility vehicle upon a trail or sidewalk he or she shall obey all traffic control devices and signs posted thereon, and all traffic control devices controlling vehicular traffic on any street adjacent or parallel to the trail.

#### (D) Equipment.

1. Lights. Every personal mobility vehicle being operated on a roadway between one-half ( $\frac{1}{2}$ ) hour after sunset and one-half ( $\frac{1}{2}$ ) hour before sunrise shall be equipped with a lamp on the front which shall emit a white light visible from a distance of at least five hundred (500) feet to the front and with a red reflector on the rear which shall be visible from all distances from one hundred (100) feet to six hundred (600) feet to the rear when directly in front of lawful lower beams of head lamps on a motor vehicle. A lamp emitting a red light visible from a distance of five hundred (500) feet to the rear may be used in addition to the red reflector.
2. Brakes. Every personal mobility vehicle shall be equipped with a brake which will enable the Person to make the braked wheel skid on dry, level, clean pavement.
3. Electric Motorcycles. All electric motorcycles operating in the City of Lapeer shall have the same equipment installed thereon as required of gasoline-powered gasoline powered motorcycles, including head lamps, brakes, horn/warning device, mirrors and other

equipment as required of gasoline powered mopeds under the Michigan Vehicle Code found in Chapter 257 of the Michigan Compiled Laws.

(E) Hitching to Vehicles.

No Person upon any personal mobility vehicle shall attach the personal mobility vehicle or himself or herself to any vehicle upon a roadway or sidewalk.

(F) Speed.

1. No Person shall operate his or her personal mobility vehicle in a manner or at a speed greater than is reasonable and proper under the conditions then existing, or at speed greater than will permit him or her to bring his or her personal mobility vehicle to a stop within the assured clear distance ahead.
2. Unless otherwise posted or authorized, no person shall:
  - i. Ride upon a paved trail or sidewalk more than five (5) feet wide at a speed greater than fifteen (15) miles per hour.
  - ii. Ride upon a paved trail or sidewalk less than five (5) feet wide at a speed greater than ten (10) miles per hour.
  - iii. Ride upon an unpaved trail or sidewalk at any speed that is dangerous, unsafe or reckless under the circumstances.

(G) Bicycle Parking and Storage

1. A person may temporarily park a bicycle, E-bike or micromobility device on a sidewalk except as and where prohibited by an official traffic control device markings or signage.
2. A person shall not park a bicycle, E-bike or micromobility device on a sidewalk in such a manner that the bicycle, E-bike or micromobility device impedes the lawful or safe movement of pedestrians or other traffic.
3. An individual shall not park a bicycle, E-bike or micromobility device on a highway or road in such a manner as to obstruct the movement of a legally operating motor vehicles.
4. An individual shall not park an electric motorcycle or electric ORV on any sidewalk or trail in the City of Lapeer.

(H) Private Property.

No person shall ride a personal mobility vehicle on private property unless the person has the permission of the owner to ride thereon.

(I) Accident Reports.

When any person is riding upon a street, highway, sidewalk, or trail and the personal mobility vehicle or other device is involved in an accident resulting in injury or death to a person or damage to



property, the person shall within twenty-four (24) hours report the accident to a Police Officer or personally report the accident to the Police Department at the Information Desk at the public safety building.

(J) Any personal mobility vehicle or other mechanical means of transportation may be seized and impounded by the City if:

1. It unsafely or illegally impedes pedestrian, vehicular or any other traffic
2. It is parked inconsistent with any City ordinance, resolution, sign , traffic control device or order
3. It is left on public property for more than 24 hours
4. It is left by a person who has been arrested or otherwise detained by police
5. It appears to a reasonable person to be stolen or abandoned.

(K) Any seized or impounded personal mobility vehicle or other mechanical means of transportation may be recovered only upon presentation or proof of ownership and upon payment of any fees set by the City Commission.

(L) After any personal mobility vehicle or other mechanical means of transportation is seized or impounded, the City shall undertake reasonable attempts to identify and notify the owner of such seizure or impoundment.

(M) If any personal mobility vehicle or other mechanical means of transportation remains unrecovered for more than 90 days and after reasonable attempts to notify any identified owner, the City shall sell or otherwise dispose of any such vehicle or device.

(N) Penalties

Any violation of this ordinance shall be a municipal civil infraction under Chapter 62 of the City's Code and may be enforced by any Lapeer police officer or other persons authorized by the City Commission.

#### **ARTICLE IV. SEVERABILITY**

This ordinance and its various articles, paragraphs and clauses thereof are hereby declared to be severable. If any article, paragraph or clause is adjudged unconstitutional or invalid, the remainder of this amendatory ordinance shall not be affected thereby.

#### **ARTICLE V. CONFLICT**

All ordinances and provisions of ordinances of the City of Lapeer in conflict herewith are hereby repealed.

#### **ARTICLE VI. ADOPTION**

This amendatory ordinance shall be published as required by law and shall take effect 7 days after publication.

## **CERTIFICATION**

The foregoing ordinance is hereby certified to be the authentic record of the ordinance which was duly adopted by the City Commission of the City of Lapeer on the [REDACTED] 2024, and published on the [REDACTED], 2025.

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN ) ) SS  
COUNTY OF LAPEER )

I, the undersigned, the fully qualified and acting Clerk of the City of Lapeer, Lapeer County, Michigan, do hereby certify that the foregoing is a true and complete Copy of an ordinance adopted at a regular meeting of the City Commission of the City of Lapeer, Michigan, held on the [REDACTED], 2025, the original of said meeting was given to and in compliance with Act 267, Public Acts of Michigan, 1976.

I further certify that on the [REDACTED], 2025, I caused a notice of such adoption to be published in the County Press, a newspaper circulated in the City of Lapeer, and that said Ordinance and the record of publication was duly recorded in the Municipal Code of the City of Lapeer and is available for public use and inspection at the offices of the City of Lapeer Clerk.

IN WITNESS WHEREOF, I have hereunto fixed my official signature on this [REDACTED], 2025.

---

Romana Sanchez, Clerk  
City of Lapeer

## CURRENT LAPEER ORDINANCE ON BICYCLES

### Section 6.28 Bicycles.

(A)

License tag required. No person shall ride or propel a bicycle on any street or public way in the City of Lapeer or upon any part thereof, without first having secured and attached to such bicycle a proper license tag as provided hereinafter. All bicycle licenses shall be affixed to the frame of the bicycle for which issued. License number and serial number shall correspond with the registration of said bicycle.

(B)

License application. Application for a license to own and operate a bicycle shall be made to the Traffic Division of the Police Department upon a form to be provided by the Department. The application shall be accompanied by a fee as listed on the City of Lapeer Fee Schedule to be paid in advance at the time of issuance of the license. The Chief of Police shall have authority to issue bicycle licenses subject to the provisions of this chapter.

[Amended 9-22-2011]

(C)

Term of license. The license shall be valid for the life of the bicycle.

(D)

Mechanical condition. The Chief of Police shall have authority to inspect all bicycles for mechanical fitness, and shall have the authority to refuse to grant or to revoke the license of any bicycle found to be in unsafe mechanical condition.

(E)

Riding bicycles, skateboards, roller blades or motorized vehicles.

(1)

No person shall ride a bicycle, skateboard or roller blades upon any sidewalk located within the street right-of-way on Nepessing Street between Monroe Street and Saginaw Street.

(2)

No person shall ride a bicycle, skateboard, or roller blades upon any pedestrian mall area in the Central Business District.

(3)

No motorized vehicles shall be ridden on the sidewalk in any area of the City at any time.  
No motorized vehicles shall be ridden on any pedestrian mall areas of the City at any time.

(4)

No person shall ride a skateboard or roller blades upon any street or upon any parking lot located in the Central Business District.

(5)

Except as provided in this subsection, no person shall ride a bicycle, skateboard, or roller blades upon the following streets, street rights-of-way, sidewalks, or public parking lots, from 8:00 a.m. Thursday to 8:00 p.m. Sunday during the annual Lapeer Days celebration:

The area bounded by, and including Park Street on the North, Clay Street on the south, Mason Street on the west, and Saginaw Street on the east.

A person may ride a bicycle, skateboard, or roller blades in the area described above when going directly to, coming directly from, or participating in a parade or other Lapeer Days event intended to include bicycles, skateboard, or roller blades.

(F)

Serial number. It shall be unlawful for any person to willfully or maliciously remove, destroy, mutilate or alter the number of any bicycle frame. It shall be unlawful for any person to remove, destroy, mutilate or alter any bicycle license; provided, however, that nothing in this subsection shall prohibit the Police Department from stamping numbers on the frame of bicycles, on which no serial number can be found or on which said number is illegible or insufficient for identification purposes.

(G)

Penalty.

(1)

A person violating any of the provisions of this section shall be responsible for a civil infraction.

(2)

In addition to the penalty described in Subsection G(1) above, a person violating any of the provisions of Subsection (E) above shall also be subject to having the skateboard, roller blades, or motorized vehicle immediately confiscated and impounded by the City Police for up to 10 days.



# ITEM J-1

**To:** Mayor and City Commission  
**Date:** October 6, 2025  
**RE:** Boards & Commissions Appointments

## MAYORAL APPOINTMENT

| BOARD OR COMMISSION                    | MEMBER NAME | CURRENT TERM EXPIRES | TERM LENGTH | NEW TERM EXPIRATION | COMMENTS Re: STATUS            |
|----------------------------------------|-------------|----------------------|-------------|---------------------|--------------------------------|
| County Center Board                    | Vacancy     | Jan 1, 2026          | 1 Year      |                     | Awaiting Recommendation        |
| Downtown Development Authority         | Vacancy     | Jan 1, 2026          | 4 Year      |                     | Awaiting Recommendation        |
| Local Finance Development Authority    | Vacancy     | Aug 1, 2027          | 4 Year      |                     | Board Recommends Reappointment |
| Local Officers Compensation Commission | Vacancy     | Oct 1, 2025          | 5 Year      |                     | Awaiting Recommendation        |

## COMMISSION APPOINTMENTS

| BOARD OR COMMISSION       | MEMBER NAME                                | EXPIRATION                 | TERM LENGTH      | NEW TERM EXPIRATION | COMMENTS Re: STATUS     |
|---------------------------|--------------------------------------------|----------------------------|------------------|---------------------|-------------------------|
| Board of Review           | Vacancy - Alternate                        | Jan 1, 2026                | 3 Year           |                     | Awaiting Recommendation |
| Lapeer Building Authority | Vacancy<br>Vacancy                         | Jun 1, 2027<br>Jun 1, 2028 | 3 Year           |                     | Awaiting Recommendation |
| Prison Liaison Committee  | Vacancy                                    | Apr 1, 2026                | 3 Year           |                     | Awaiting Recommendation |
| Zoning Board of Appeals   | Vacancy – Alternate<br>Vacancy – Alternate | Apr 1, 2027<br>Apr 1, 2028 | 3 Year<br>3 Year |                     | Awaiting Recommendation |

The following residents have applied to a Board or Commission:

|                                |              |                                    |
|--------------------------------|--------------|------------------------------------|
| <u>Board/Commission:</u>       | <u>Name:</u> | <u>Date Application Submitted:</u> |
| Downtown Development Authority | G. Gaecke    | September 5, 2025                  |

## AGENDA ITEM REVIEW

**Meeting Date:** October 6, 2025

**Date Reviewed:** September 30, 2025

**Reviewed By:** City Clerk's Office





**Application for Boards and/or Commissions**  
Please complete, sign and date the application and return to:  
City Clerk's Office, 576 Liberty Park, Lapeer, MI 48446  
810-664-5231

Email: [clerk@ci.lapeer.mi.us](mailto:clerk@ci.lapeer.mi.us)

|                                                                |                                                                                                                                    |                                                                 |
|----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Accuracy Board                        | <input checked="" type="checkbox"/> Downtown Development Authority                                                                 | <input type="checkbox"/> Lapeer Neighborhoods, Inc.             |
| <input type="checkbox"/> Board of Review                       | <input type="checkbox"/> Economic Development Corporation / Tax Increment Financing Authority / Brownfield Redevelopment Authority | <input type="checkbox"/> Local Development Finance Authority    |
| <input type="checkbox"/> Cemetery Board                        | <input type="checkbox"/> Greater Lapeer Transportation Authority                                                                   | <input type="checkbox"/> Local Officers Compensation Commission |
| <input type="checkbox"/> Center for the Arts of Greater Lapeer | <input type="checkbox"/> Income Tax Board of Review                                                                                | <input type="checkbox"/> Park Board                             |
| <input type="checkbox"/> Construction Board of Review          | <input type="checkbox"/> Lapeer Building Authority                                                                                 | <input type="checkbox"/> Planning Commission                    |
| <input type="checkbox"/> County Center Board                   | <input type="checkbox"/> Lapeer Housing Commission                                                                                 | <input type="checkbox"/> Zoning Board of Appeals                |
| <input type="checkbox"/> District Library Board                | <input type="checkbox"/> Lapeer Housing Board of Appeals                                                                           |                                                                 |

Please tell us why you wish to serve on this Board or Commission; describe your relevant experience; and what do you feel you can contribute to the Board or Commission:

See attached

**Applicant Information:**

Print Name: Gerald

(First)

Gaecke

(Last)

Street Address: [REDACTED]

Home Phone: [REDACTED]

Cell Phone: [REDACTED]

Email: [REDACTED]

Employer: Henry Ford Health

Occupation: Information Technology

**Educational Background:**

College graduate

**Community Activities and/or Work Experience:**

Past: Zoning board

Current: Tiffa Board / Friends of Oakdale / Pumptrack / Wednesday Night ride Leader

Signature

8.5.2025

Date

Thank you for your interest in serving on one of our Boards or Commission. All information on this application is public information and subject to disclosure in response to public records request made pursuant to the Freedom of Information Act.

As someone who's lived in cities like Rochester and Port Huron, and who's spent time traveling across the country, from major metros to small towns, I've seen firsthand what makes a downtown thrive and what causes one to fall behind. Those experiences shaped a deep appreciation for the importance of vibrant, community-focused urban spaces.

But more than that, I'm here because Lapeer is home. I want to help shape a city my kids will want to return to someday, not just to visit, but to build their lives and raise families of their own. That means investing in a future where downtown Lapeer is more than just a place you pass through. I envision a walkable, lively district filled with locally owned restaurants, retail shops, art spaces, and performance venues that reflect and serve the community. These small businesses aren't just economic engines; they're the heart of a city's identity, culture, and resilience.

My professional background spans creative leadership, technology, community building, and small business support. I currently serve as VP of the RedFox Cycling Club, sit on the TIFA Board, and am actively involved in the Friends of Oakdale Trails and the Pump Track Committee. My experience brings a balance of innovation and hands-on engagement, whether it's planning local events, strengthening trail infrastructure, or driving tourism and wellness through cycling and outdoor recreation.

I'm also deeply connected to the arts. I've been featured in *Future Music Magazine*, charted in Beatport's top ten, and built a following on platforms like Spotify. Art, music, and culture have always been part of my life, and I believe they should be woven into the fabric of Lapeer's future. The city has a rich legacy in these areas, and I want to see that legacy grow into a thriving creative economy that supports both artists and entrepreneurs.

In short, I bring a diverse set of experiences, a strong community presence, and a clear vision for what Lapeer *can* be. I care deeply about this city and want to help guide the kind of thoughtful, community-driven development that will make our downtown not just better, but magnetic.



**DRAFT**

**Yeas:** Members Bostick-Tullius, Roodvoets, Gillingham, Hogan, Sharkey, Beyer, Schwab, Cutcher and Marquardt.

**Nays:** None.

**Absent:** Herr, Rogers and Perry.

**MOTION CARRIED.**

**226 2025 9-24 Board Appointment Recommendation - Gaecke**

Moved by Schwab. Supported by Cutcher.

To recommend that in the event the City Commission does not remove Adam Perry from the DDA Gerald Gaecke be appointed to the DDA.

**Yeas:** Members Bostick-Tullius, Roodvoets, Gillingham, Hogan, Sharkey, Beyer, Schwab, Cutcher and Marquardt.

**Nays:** None.

**Absent:** Herr, Rogers and Perry.

**MOTION CARRIED.**

**OLD BUSINESS**

**Michigan Main Street Strategic Plan Update**

Representatives from the Michigan Economic Development Corporation and Giffels Webster virtually joined the meeting via Teams.

Eric Pietsch of Giffels Webster provided an overview of the draft Lapeer Main Street 5-Year Strategic Plan including the Mission & Vision Statement, Introduction, Strategic Planning Process, DDA Structure, Goals, Objectives and Actions and Appendix materials including links to other various plans on the City of Lapeer website. Pietsch also reviewed the six individual goals included in the draft plan. Discussion was held on the next steps in the process, recommended periodic review of implementation of the plan and the timeline to adopt the plan at the October or November DDA meeting.

**Pix Theatre Mural**

Alt updated the board on the Pix Theatre wall mural project including a \$6,000 grant from the Lapeer County Community Foundation, plans to raise funds for the balance of the mural's cost including utilizing the See My Legacy program for an annual giving campaign to support the mural and other public art. Discussion was held on the revised design, the need to make the trumpet player's hand and trumpet more defined, the timeline to complete the mural, fundraising options including utilizing a QR code process and the need for a budget amendment to fund the project for completion by November.

**BOARD MEMBER COMMENTS**

Each board member present listed downtown businesses they had recently visited and provided feedback on the visits.

**ADJOURNMENT**

It was moved by Beyer to adjourn the meeting at 9:18 a.m.

**MEETING ADJOURNED.**

---

Mindy Schwab, Secretary



## Downtown Development Authority

September 17, 2025

### Lapeer Main Street DDA.

- *Michigan Main Street Program/Michigan Downtown Association*
  - Downtown Development Authority
    1. The City of Lapeer has submitted an application for a Community Development Block Grant (CDBG) for the Opera House. I've been working with Tom LaMagna and the housing department on this project. The project will add seven apartment units to the second floor of the Opera House and also add fire suppression to the second floor and create connections that would lead to the rest of the building being suppressed during future developments. The apartments would be the first phase of work to the building. Future projects would include the development of the third floor into additional housing or an event space and the restoration of the exterior of the building to a look that is closer to its original appearance, including removing the green metal awnings from the top of the building.
  - Michigan Main Street
    1. **National Accreditation** – The self-evaluation and supporting material for National Accreditation was completed and submitted to Michigan Main Street and National Main Street on August 28<sup>th</sup>. This included the Evaluation, Transformation Strategy and development plan, and our work plans.
    2. **Our Accreditation Visit this year will be IN Person. Please mark your calendars and save the date. A more detailed agenda and timeline will be sent soon – November 20 – 8:30 – Noon.**
    3. Giffles Webster will join us to provide an update and next steps for our Strategic Planning, this years' service with Michigan Main Street at the September DDA meeting. They will join virtually to provide the update and next steps.
    4. We worked with the MEDC and Phil Eich to capture a series of photo focused on the Vibrancy of downtown Lapeer. We have received those photos from the MEDC and you'll see them start rolling out and being utilized in future marketing, especially social media related.
    5. I've been invited to take part in two conference sessions at the National Main Street Conference in Tulsa Oklahoma next year. These sessions have been submitted for approval and we will find out early next year if they've been accepted. The sessions include:
      1. Michigan Main Street – Understanding your communities' assets
      2. Patronicity – Utilizing Patronicity's crowd funding program and activating spaces within your community.
    6. **Upcoming Main Street Dates:**
      1. September 29 & 30 – Main Street Fall Directors training in Grosse Pointe
      2. **November 20 – On Site Accreditation Visit with National**
      3. April 12 – 16, 2026 – Main Street NOW, Tulsa Oklahoma
  - Michigan Downtown Association
    1. The MDA Annual Workshop will be taking place in Rochester MI this year. November 5 & 6. This is a two day workshop with a variety of topics focused on downtown best practices. I will be part of a panel discussion this year talking about renewing DDA Development and TIF Plans.

## Business Development - Economic Vitality

- Business Recruitment/Retention and Support
  - The City has rezoned 606 North Saginaw St. to allow for a broader range of uses to include retail. This opens up more opportunity for support through DDA and MEDC for this property and I've reached out and will start working with the property owner to help find tenants for the building and also look at opportunities to address challenges and needed improvements to the building.
  - We continue to look for opportunities and resources to support the development at the fire site – the future site of LaMagna Lofts. Tom LaMagna and myself have met with the MEDC to talk about future opportunities and put together strategies for moving forward.
  - The Downtown Dollar program will be rolled out on a permanent basis this Fall to help generate more sales at downtown businesses over the holidays.
    - a. Current Empty storefronts and available properties include:
      1. 18 E. Nepessing St. – City Owned property – Empty, not currently for sale
      2. 350 N. Court Street – 2<sup>nd</sup>/3<sup>rd</sup> Floor office space available
      3. 606 N. Saginaw Street – multiple units – recently rezoned to allow for retail
      4. 10 E. Nepessing St. – Previously Flannagan's
      5. 114 Park Street – Located next to the Chamber and Holiday Depot
      6. 324 W. Nepessing Street – Under new ownership
      7. 404 W. Nepessing Street – Previously Tech Smart – The property owners are currently exploring options for the space including a train museum
      8. 306 Genesee St. – In front of Gerlach's Bowling Center
      9. 279 N. Court Street – Old Register of Deeds
    - b. Businesses Opening
      - i. 240 W. Nepessing St. – Grace and Butter Bakery (Fall opening)  
They have requested that the DDA does the Ribbon cutting for their grand opening.
      - ii. 240 W. Nepessing St. - Serenity Massage and Wellness
    - c. Milestones
      - i. Tilted Axis 10 year anniversary

## Placemaking - Design:

- The Placemaking Committee met on September 16<sup>th</sup> at the Opera House where they were given a tour of the 3<sup>rd</sup> floor and an update of future projects for the space. The committee also discussed updates on the current Vibrancy grant and mural project.
- The Committee also discussed utilizing our annual giving campaign to support the mural project and future public art projects in the downtown.
- The DDA has received a Lapeer County Community Foundation Grant (LCCF) Grant for \$6,000 for PIX Theatre Mural
- The artist, Krystal Cooke is working on updates to the mural, putting together a contract for the project and we discussed the timeline for starting work on the project. Our hope is to be able to begin work in October on the mural. The estimated timeline for completion is 1 to 2 weeks depending on weather conditions.
- The Committee also reviewed a sign assistance application from The Flower Basket for two signs. One for the front and one for the rear of the building.
- Jill continues to work on the History Walk and has been working with the State Historic Preservation office on putting together information for the sites to be featured. Currently locations include:
  - The PIX Theatre
  - Gallery 194
  - The Lyric Mall

# ITEM K-1

- Choice One Bank
- The Opera House
- The Old Post Office
- The Library
- The Whetstone Building
- Schafer Chiropractic/KC Insurance
- City Hall
- The Pocket Park
- Beyer's Furniture
- Rogers Pharmacy
- The Doghouse/KinThai/The Whitney building
- Sign Assistance Grant
  - The DDA has received an application from The Flower Basket for two Signs. Each sign is a separate permit and would be looking at an award of up to \$300 for each sign. (See attached application)
    - The Front façade sign would replace the current sign that says “Burke’s Flowers” and would utilize the same location and frame on the front of the building. Colors would complement those utilized on the façade of the building currently.
      - The Design Committee Recommends the approval of this grant in the amount of \$300
    - The Rear Façade sign would replace the current “Burkes Flowers” sign and would use printed and 3d vinyl but have a faux wood look that complements the building. It would take up and utilize the same area s the current sign.
      - The Design Committee Recommends the approval of this grant in the amount of \$300

## **Outreach – Organization & Promo and Marketing:**

- Currently I have no updates from the Outreach Committee. The focus is still volunteer engagement and recognition and fund development.
- DDA Online (social media, Website)
  - Social Media – February saw increase/improvements in Instagram interactions and decreases in Facebook interactions.
    - Facebook
      - Followers = 7,716 followers on Facebook
      - Views = 156,722 in the last 28 days
      - Content Shares = 187
      - Reactions =1400
      - 47 New Followers in the last 28 days
    - Instagram
      - Followers = 1202
      - Views = 649 in the last 28 days
      - 8 New Followers in the last 28 days.
      - 24 Interactions

## **Event/Experience Committee:**

- The event committee met on September 9 and continued the conversation of creating more of an experience downtown and generating positive engagement through social media, word of mouth, and collaboration. The committee talked about the importance of positive conversations needing to start with the DDA and community leaders. We need to be more vocal about bragging about our community. To get started back in this direction I have invited business owners to start participating in a renewed story telling program, similar to what we did last year through Main Street with Phil Eich, but these will be done more locally. Highlighting business owners, volunteers, residents, employees, etc. Really emphasizing the stories of our community.



# ITEM K-1

- The committee has also finalized a downtown event survey that will go out to business owners downtown and talked about ways to make sure we can maximize participation in the survey. This includes follow-up visits with business owners to encourage them to complete the survey. The information from the survey will be shared with the City, Chamber, and other event organizers that utilize the downtown for events.
- There was also discussion that at least quarterly, having a meeting with just the DDA board members of the event committee to make sure that we are staying focused on our goals and strategies for the DDA and looking at the overall experience of the downtown.
- Events
  - The final car cruise on September 8<sup>th</sup> attracted over 300 cars and was our largest Monday cruise ever.
- Upcoming Events
  - Haunted Lapeer Ghost Tours
    - Oct. 3 & 4
    - **Volunteers needed!**
  - Downtown Treat Walk
    - Oct. 25
- Non DDA Events
  - Gilmore Girls event through Axecadia
    - Oct. 17
  - Nightmare on Nepessing St
    - Oct 11

## Partnerships:

- City of Lapeer – We continue to work with the City for the Parking Lot 9 project and the area along Park Street. The anticipated time for work is Winter of 2026, likely February. This will take a lot of coordination with downtown businesses for temporary parking, traffic flow during construction and marketing to encourage visitation of businesses impacted by the construction project.

## Administrative:

- I will be graduating in November with my Certification in Downtown Professional Management through the MDA.

*James Alt*  
Lapeer DDA Executive Director,  
810-728-6598  
[james@lapeerdda.com](mailto:james@lapeerdda.com)

# CITY OF LAPEER, 576 LIBERTY PARK, LAPEER, LAPEER COUNTY, MICHIGAN 48446

N-1

## 2025 MEETING DATES

In accordance with the Open Meetings Act, MCL 15.261 et. Seq., notice is hereby given that every meeting of the City Council, Boards, Authorities and Commissions of the City of Lapeer shall be open to the public. Notice is further given that the following City Council, Boards, Authorities and Commissions are regular meeting dates for 2024. A public notice of each special or rescheduled meeting will be posted at least 18 hours prior to the time of the meeting.

| <u>Board/Commission</u>                                                                           | <u>Location</u>                          | <u>Time</u> | January | February | March | April | May   | June  | July  | August | September | October | November | December |
|---------------------------------------------------------------------------------------------------|------------------------------------------|-------------|---------|----------|-------|-------|-------|-------|-------|--------|-----------|---------|----------|----------|
| City Commission<br>1st & 3rd Monday of each Month                                                 | Commission Chambers                      | 6:30 P.M.   | 6, 21   | 3, 18    | 3, 17 | 7, 21 | 5, 19 | 2, 16 | 7, 21 | 4, 18  | 2, 15     | 6, 20   | 3, 17    | 1, 15    |
| Cemetery Board<br>3rd Thursday of October                                                         | Mt. Hope Cemetery Building               | 2:00 P.M.   | --      | --       | --    | --    | --    | --    | --    | --     | --        | 16      | --       | --       |
| Downtown Development Authority<br>4th Wednesday of each Month                                     | City Hall - 2nd Floor<br>Conference Room | 8:00 A.M.   | 22      | 26       | 26    | 23    | 28    | 25    | 23    | 27     | 24        | 22      | 26       | 24       |
| Economic Development Corp (EDC) &<br>Tax Increment Finance Auth (TIFA)<br>2nd Wednesday as Needed | City Hall - 2nd Floor<br>Conference Room | 8:00 A.M.   | 8       | 12       | 12    | 9     | 14    | 11    | 9     | 13     | 10        | 8       | 12       | 10       |
| Housing Commission<br>3rd Thursday of each Month                                                  | City Hall - 2nd Floor<br>Conference Room | 4:00 P.M.   | 16      | 20       | 20    | 17    | 15    | 19    | 17    | 21     | 18        | 16      | 20       | 18       |
| Local Development Finance Authority<br>(LDFA)<br>1st Tuesday March/June/Sept/Dec As<br>Needed     | City Hall - 2nd Floor<br>Conference Room | 8:00 A.M.   |         |          | 4     |       |       | 3     |       |        | 2         |         |          | 2        |
| Park Board<br>1st Wednesday in November                                                           | Commission Chambers                      | 6:30 P.M.   | --      | --       | --    | --    | --    | --    | --    | --     | --        | --      | 5        | --       |
| Planning Commission<br>2nd Thursday of each Month                                                 | Commission Chambers                      | 6:30 P.M.   | 9       | 13       | 13    | 10    | 8     | 12    | 10    | 14     | 11        | 9       | 13       | 11       |
| Zoning Board of Appeals<br>4th Monday of each Month                                               | Commission Chambers                      | 6:30 P.M.   | 27      | 24       | 24    | 28    | 26    | 23    | 28    | 25     | 22        | 27      | 24       | 22       |

Address of the above locations are as follows:

Commission Chambers                      City Hall, 576 Liberty Park  
City Hall - 2nd Floor  
Conference Room                      City Hall, 576 Liberty Park  
Mt. Hope Cemetery                      1230 Park Street

Romona Sanchez, CMC, MiPMCIII  
City Clerk

City of Lapeer  
576 Liberty Park, Lapeer  
Lapeer County, Michigan 48446  
(810) 664-5231



# MAT. TRANS.

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**To:** City Commission  
**Date:** October 6, 2025  
**RE:** Material Transmittals

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1. Planning Commission Meeting Minutes – August 14, 2025.
2. Lapeer Housing Commission Meeting Minutes – August 21, 2025.
3. Lapeer County EMS Report – August 2025.
4. Downtown Development Authority Minutes – July 23, 2025.

**CITY OF LAPEER  
MINUTES OF A REGULAR  
PLANNING COMMISSION MEETING  
AUGUST 14, 2025**

A regular meeting of the City of Lapeer Planning Commission was held at 6:30 p.m. on Thursday, August 14, 2025 at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan.

**Members Present:** Chair Austin Kelly, Vice Chair Doug Roberts and Commissioners Mike Womack, Josh Atwood, Deb Marquardt, Jeff Pattison, Marty Johnson and Audrey Brady.

**Members Absent:** Commissioner Catherine Bostick-Tullius.

**Also Present:** Rowe Professional Services Company Planning Consultant Ben Keller and Recording Secretary Kimberly Hodge.

Chair Kelly called the meeting to order at 6:30 p.m.

**AGENDA APPROVAL**

**259      2025      8-14      Agenda Approval**

Motion by Marquardt. Seconded by Atwood.

To approve the agenda for the August 14, 2025 meeting.

**Ayes:** Commissioners Kelly, Roberts, Womack, Marquardt, Atwood, Pattison, Johnson and Brady.

**Nays:** None.

**Absent:** Commissioner Bostick-Tullius.

**MOTION CARRIED.**

**MINUTES**

**260      2025      8-14      Meeting Minutes**

Motion by Atwood. Seconded by Brady.

To approve the minutes of the regular meeting held on July 10, 2025 as presented.

**Ayes:** Commissioners Kelly, Roberts, Womack, Marquardt, Atwood, Pattison, Johnson and Brady.

**Nays:** None.

**Absent:** Commissioner Bostick-Tullius.

**MOTION CARRIED.**

**PUBLIC COMMENTS**

There were no comments from the public at this time.

**PUBLIC HEARINGS SCHEDULED**

**Rezoning – Neighbors of Lapeer Office, LLC - 606 N. Saginaw St. – OS-1 to B-1**

Consultant Keller reviewed the request from Neighbors of Lapeer Office, LLC to rezone the property known as 606 N. Saginaw Street from OS-1 Office Service to B-1 Neighborhood Business. Keller reviewed the site location, aerial photos and the zoning

map of the site and surrounding area and uses, the Master Plan future land use map which shows the site planned for medium-density single-family residential use and the standards of approval of the request. Keller reviewed the staff findings related to the standards for approval and the five additional uses permitted in the B-1 district in addition to permitted uses in the OS-1 district which include municipal buildings, post offices, dry-cleaners, laundromats and commercial (retail) establishments. Keller summarized the applicant's request detailing difficulties over the past two years securing office use tenants and interest from various retail and service-oriented businesses to lease space in the building.

Discussion was held on the existing legal, non-conforming apartment uses on the second floor of the building which would be allowed to remain if the rezoning request is approved, that the B-1 district permits lower-intensity uses compared to the B-2 district, adequate parking provided on the site for retail uses, fire suppression requirements to be determined by the Fire and Building codes, the condition of the building and recent improvements made to the building.

Chair Kelly opened the public hearing at 6:45 pm.

There being no comments, the public hearing was closed.

Discussion was held on the request meeting Standard 2 of the Standards for Approval, the condition of the parking lot, the fence on the adjacent parcel, the condition of the building, the owner's difficulty keeping tenants and the current apartment tenants.

Michell Berkley, of Neighbors of Lapeer Office stated the fence is owned by the neighbor, reviewed recent improvements at the site for roof replacement, furnaces, interior improvements and parking lot patching. Berkley stated once additional tenants are in place additional improvements are planned.

**261      2025      8-14      Rezoning – 606 N. Saginaw St. – OS-1 to B-1**

Motion by Kelly. Seconded by Atwood.

To recommend the City Commission approve the rezoning requested by Neighbors of Lapeer Office, LLC for 606 N. Saginaw St. (PID: L20-18-700-040-00) from OS-1 Office Service to B-1 Neighborhood Business because the request meets Standard #2 in Section 7.23.06.(b) for approval of a rezoning.

**Ayes:** Commissioners Kelly, Roberts, Womack, Marquardt, Atwood, Pattison, Johnson and Brady.

**Nays:** None.

**Absent:** Commissioner Bostick-Tullius.

**MOTION CARRIED.**

**SITE PLAN REVIEWS**

There were no site plans to be reviewed.

**OTHER BUSINESS**

**Site Plan Extension – Urgent Design Addition – 3123 John Conley Dr.**

Consultant Keller reviewed the site plan approval status of the Urgent Design addition project to construct a 68,553 sq. ft. addition to their existing industrial facility at 3123 John Conley Drive which received Planning Commission contingent approval on August 8, 2024. Keller reviewed the site location, proposed site plan and the applicant's correspondence requesting the approval extension.

Dan Smith of Urgent Design was present and stated the reason for the extension is due to delays in the automotive manufacturing industry and the goal is to have the plans approved by the end of the year with construction to begin in Spring.

**262      2025      8-14   Urgent Design Addition – 3123 John Conley Dr. –  
Site Plan Approval Extension**

Motion by Womack. Seconded by Kelly.

To approve a one-year site plan extension requested by 3-Dimensional Services Group for the Urgent Design Addition project located at 3123 John Conley Drive because the project is likely to commence before the site plan approval expires on August 14, 2026.

**Ayes:** Commissioners Kelly, Roberts, Womack, Marquardt, Atwood, Pattison, Johnson and Brady.

**Nays:** None.

**Absent:** Commissioner Bostick-Tullius.

**MOTION CARRIED.**

**Text Amendments – Various Sections**

Consultant Keller reviewed and discussion was held on various potential text amendments to the following sections:

- 7-15.02 Landscaping – overlapping landscaping, waivers, tree removal, replacement and planting;
- 7-15.06 Waste Receptacles - screening;
- 7-15.07 Mechanical Equipment - screening;
- 7-16.01 Parking Requirements – waivers, deferment;
- 7-16.02 Parking Spaces – deferment, striping;
- 7-17.03 Signs – removal, monument sign height and visibility clearance, window signage maximum area;
- 7-17.06 Signs, - wall signage area and calculation, projecting signs, box signs, sign materials, awning/canopy sign lettering height;
- 7-17.09 Sign copy removal; and
- 7-21.03 Zoning Permit compliance review items.

**CORRESPONDENCE**

The Development Activities Report was reviewed as presented.

**TRAINING**

Keller reviewed upcoming training opportunities and conferences.

**COMMISSIONER COMMENTS**



Commissioner Johnson commented the Home Depot hot dog stand looks great.

Commissioner Atwood commented on the amount of garbage along the various waterways.

Commissioner Roberts commented he hopes to see everyone downtown during the Lapeer Days festival.

Commissioner Marquardt inquired on the status of the Smith's Sports Arena and Farley Building projects.

Commissioner Womack commented he will be buying a home in the area in October and announced that a \$50,000 grant has been received from the MEDC for Master Plan and Non-Motorized Trail Plan updates.

Chair Kelly commented on the recent Back to the Bricks Tune-Up event stating the volunteers and organizers of the event did a great job.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned by consensus at 7:55 p.m.  
**MEETING ADJOURNED.**

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Debbie Marquardt  
Secretary

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Kimberly Hodge  
Recording Secretary

**CITY OF LAPEER  
MINUTES OF A REGULAR  
LAPEER HOUSING COMMISSION MEETING  
LAPEER RIVERVIEW TOWERS, LLC  
AUGUST 21, 2025**

A regular meeting of Lapeer Housing Commission/Lapeer Riverview Towers, LLC was held at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan on Thursday, August 21, 2025 at 4:24 p.m.

**Members Present:** Commissioners Robin Chesnutt, Brad Chayka and Lisa Lie.

**Members Absent:** Chair Jim Mikus and Vice Chair Kerri Roberts.

**Also Present:** Executive Director Denise Soldenski, Housing Grant Administrator Shelley Lincoln and Housing Manager Janelle Jackson.

Commissioner Chesnutt called the meeting to order at 4:24 p.m.

**MINUTES**

It was moved by Commissioner Lie and supported by Commissioner Chayka to approve the minutes of the meeting held on July 17, 2025 as presented.

**Yeas:** Commissioners Chesnutt, Chayka and Lie.

**Nays:** None.

**Absent:** Commissioners Mikus and Roberts.

**MOTION CARRIED.**

**PUBLIC COMMENTS**

There were no public comments.

**MONTHLY FINANCIAL REPORT APPROVAL**

Soldenski reviewed the LRT and LHC Financial Reports for Fiscal Year Ended June 30, 2025 including operating income increase, reserve funds, administrative fees, revenues and expenses.

It was moved by Commissioner Chesnutt and supported by Commissioner Lie to approve the Monthly Financial Report for Fiscal Year Ended June 30, 2025 as presented.

**Yeas:** Commissioners Chesnutt, Chayka and Lie.

**Nays:** None.

**Absent:** Commissioners Mikus and Roberts.

**MOTION CARRIED.**

**MONTHLY BILL APPROVAL**

Housing Manager Jackson reviewed additional checks submitted for payment approval.

It was moved by Commissioner Chesnutt and supported by Commissioner Lie to ratify the monthly bills paid as follows: 1) Riverview Towers LLC Checking; 2) Riverview Towers LLC Reserve for Replacements; 3) Housing Choice Voucher – Monthly Landlord Payments; 4) Housing choice Voucher; and 5) Contractor Payments as presented.

**Yeas:** Commissioners Chesnutt, Chayka and Lie.

**Nays:** None.

**Absent:** Commissioners Mikus and Roberts.

**MOTION CARRIED.**

### **RIVERVIEW TOWERS**

Jackson reported the tenants are enjoying the newly purchased patio furniture, that the residents received donated Optimist Lapeer Days chicken dinner tickets and that the residents have restarted the birthday potluck events.

### **COMMISSIONER COMMENTS**

There were no comments from the Commissioners.

### **STAFF REPORTS**

#### **Executive Director**

##### **Commissioner Chayka**

Executive Director Soldenski updated the commission on Commissioner Chayka's relocation to a residence outside of the City of Lapeer limits and research of the LHC By-Laws and City Charter which determined it is not a requirement for members to be City of Lapeer residents. It was the consensus of the commission for Brad Chayka to continue to serve as a LHC commissioner at this time pending City Commission review/approval.

#### **LHC SEMAP Submission/Certification FYE 6/30/2025 – Resolution #191-2025**

It was moved by Commissioner Lie and supported by Commissioner Chayka to approve Resolution #191-2025 approving the FYE 6/30/2025 LHC SEMAP Submission/Certification.

### **RESOLUTION #191-2025 For LHC SEMAP Submission/Certification 6/20/2025**

WHEREAS, the Lapeer Housing Commission is the Public Housing Authority (PHA) responsible for the administration of RAD Project Based Vouchers for Lapeer Riverview Towers, LLC, and Housing Choice Vouchers within the City of Lapeer funded by HUD; and

WHEREAS, pursuant to 24 CFR 985, Section 8 Management Assessment Program (SEMAP), PHAs administering a tenant-based Section 8 rental voucher program and project-based component of the program must submit an annual SEMAP Certification within 60 days after the end of the fiscal year; and

WHEREAS, the quality control information from the housing authority is of importance to the performance of the housing authority and provides assurance that there is no evidence of serious deficient performance; and

WHEREAS, HUD uses the information and other data to assess housing authority management capabilities and deficiencies, and to assign an overall performance rating to the authority; and

WHEREAS, there are fourteen performance indicators: Selection from the Waiting List, Reasonable Rent, Determination of Adjusted Income, Utility Allowance Schedule, HQS Quality Control Inspections, HQS Enforcement, Expanding Housing Opportunities, FMR Limit and Payment Standards, Annual Reexaminations, Correct Tenant Rent Calculations, Pre-Contract HQS Inspections, Annual HQS Inspections, Lease-up, and Family Self Sufficiency

Enrollment (LHC does not participate in FSS), as well as a De-concentration Bonus Indicator (LHC does not participate in the bonus indicator) which shall be assessed individually and then combined by the Real Estate Assessment Center (REAC) into the agency's PHAS score for the purpose of identifying management capabilities and deficiencies; and

WHEREAS, HUD's verification of the accuracy of the information reported shall determine the authority's capacity to administer the Section 8 rental assistance program within the Federal law and regulations; and

WHEREAS, PHA's utilize this assessment to conduct internal audits of their operations and correct identified deficiencies. The results of the assessment can be utilized by a PHA's Board of Commissioners and Executive Director, resident organizations, and the community to understand more comprehensively the PHA's operations; and

WHEREAS, the assessment will be based on a certification completed by the office of the Executive Director and submitted covering performance for the fiscal year ending on June 30<sup>th</sup>, 2025;

THEREFORE, BE IT RESOLVED that Lapeer Housing Commission approves the SEMAP submission, proving no serious deficiencies, to HUD on or before August 29<sup>th</sup>, 2025 for the performance covering the fiscal year ending on 6/30/25. The submission will be prior to the deadline of August 29<sup>th</sup>, 2025.

Yeas: Commissioners Chesnutt, Chayka and Lie.

Nays: None.

Absent: Commissioners Mikus and Roberts.

**MOTION CARRIED.**

### **ADJOURNMENT**

There being no further business, it was the consensus of the commission to adjourn the meeting at 4:38 p.m. **MEETING ADJOURNED.**

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Ms. Denise Soldenski, Executive Director

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Mr. James Mikus, Chairman



## Incident Count by Agency per Municipality

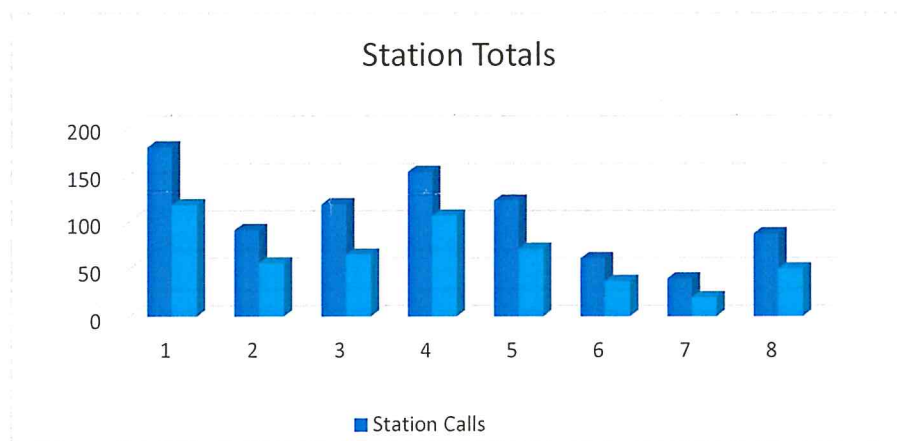
August 2025



|                                          | EMS calls  | LCEMS      | MEDSTAR  | MARLETTE                              | LCEMS %        |
|------------------------------------------|------------|------------|----------|---------------------------------------|----------------|
| Almont Township                          | 21         | 21         | 0        | 0                                     | 100.00%        |
| Almont Village                           | 21         | 21         | 0        | 0                                     | 100.00%        |
| Arcadia Township                         | 16         | 16         | 0        | 0                                     | 100.00%        |
| Attica Township                          | 41         | 41         | 0        | 0                                     | 100.00%        |
| Burlington Townsip                       | 3          | 3          | 0        | 0                                     | 100.00%        |
| Burnside Township                        | 12         | 12         | 0        | 0                                     | 100.00%        |
| Clifford Village                         | 3          | 3          | 0        | 0                                     | 100.00%        |
| Columbiaville Village                    | 14         | 14         | 0        | 0                                     | 100.00%        |
| Deerfield Township                       | 39         | 39         | 0        | 0                                     | 100.00%        |
| Dryden Township                          | 16         | 16         | 0        | 0                                     | 100.00%        |
| Dryden Village                           | 8          | 8          | 0        | 0                                     | 100.00%        |
| Elba Township                            | 25         | 25         | 0        | 0                                     | 100.00%        |
| Goodland Township                        | 15         | 15         | 0        | 0                                     | 100.00%        |
| Hadley Township                          | 17         | 17         | 0        | 0                                     | 100.00%        |
| Imlay city                               | 53         | 53         | 0        | 0                                     | 100.00%        |
| Imlay Township                           | 26         | 26         | 0        | 0                                     | 100.00%        |
| Lapeer City *                            | 184        | 184        | 0        | 0                                     | 100.00%        |
| Lapeer Township                          | 36         | 36         | 0        | 0                                     | 100.00%        |
| Marathon Township                        | 23         | 23         | 0        | 0                                     | 100.00%        |
| Mayfield Township                        | 64         | 64         | 0        | 0                                     | 100.00%        |
| Metamora Township                        | 30         | 30         | 0        | 0                                     | 100.00%        |
| Metamora Village                         | 1          | 1          | 0        | 0                                     | 100.00%        |
| North Branch Township                    | 17         | 17         | 0        | 0                                     | 100.00%        |
| North Branch Village                     | 11         | 11         | 0        | 0                                     | 100.00%        |
| Oregon Township                          | 30         | 30         | 0        | 0                                     | 100.00%        |
| Otter Lake Village                       | 3          | 3          | 0        | 0                                     | 100.00%        |
| Rich Township(Mayville)                  | 11         | 8          | 0        | 3                                     | 72.73%         |
|                                          |            |            |          |                                       |                |
| <b>Totals</b>                            | <b>740</b> | <b>737</b> | <b>0</b> | <b>3</b>                              | <b>99.59%</b>  |
| <b>Emergency Calls ( less transfers)</b> | <b>740</b> |            |          | Percentage of E-Call<br>Lapeer County | <b>0.00%</b>   |
| <b>Lapeeer City transfers *</b>          | <b>0</b>   |            |          |                                       |                |
| <b>Lapeer E-Calls *</b>                  | <b>184</b> | <b>184</b> | <b>0</b> | Percentage of E-Call<br>Lapeer City   | <b>100.00%</b> |

|                |          | Call Volume                     | Transports | Transport % of Volume |
|----------------|----------|---------------------------------|------------|-----------------------|
| Station        |          |                                 |            |                       |
| Lapeer         | Alpha 10 | 179                             | 117        | 65.36%                |
| North Branch   | Alpha 20 | 91                              | 56         | 61.54%                |
| Imlay City     | Alpha 30 | 118                             | 65         | 55.08%                |
| Elba           | Alpha 40 | 153                             | 106        | 69.28%                |
| Mayfield       | Alpha 50 | 122                             | 71         | 58.20%                |
| Metamora       | Alpha 60 | 61                              | 37         | 60.66%                |
| Goodland       | Bravo 70 | 40                              | 20         | 50.00%                |
| Dryden         | Alpha 80 | 87                              | 50         | 57.47%                |
| Totals         |          | 851                             | 522        |                       |
|                |          | Average Transport %<br>per call |            | 61.34%                |
|                |          |                                 |            |                       |
|                |          |                                 |            |                       |
| Wheelchair Van |          |                                 |            |                       |
| TOTAL          |          |                                 |            |                       |

|                            |     |
|----------------------------|-----|
| Lapeer County Incidents    | 737 |
| Other Activity (transfers) | 5   |
|                            | 742 |







# CCAD - Monthly Incident Count By Agency for Lapeer Summary By Department By Incident Type

For 08/01/2025 Thru 09/01/2025



## For Cities: LAPEER CITY

| Agency Code                                | Type Code                                        | Num Of Incidents |
|--------------------------------------------|--------------------------------------------------|------------------|
| 1E - Lapeer County EMS                     | AB - ASSAULT & BATTERY                           | 1                |
|                                            | ACN - AUTOMATIC CRASH NOTIFICATION               | 3                |
|                                            | ALARMM - MEDICAL ALARM                           | 7                |
|                                            | AMB - AMBULANCE CALL MEDICAL                     | 139              |
|                                            | DOMESTIC - DOMESTIC/ASSAULT                      | 3                |
|                                            | DOS - DEATH ON SCENE                             | 4                |
|                                            | INDEXP - INDECENT EXPOSURE - ALL 3600 MICR CODES | 2                |
|                                            | MENTAL - PERSON WITH MENTAL PROBLEMS             | 1                |
|                                            | MESSAGE - MESSAGE                                | 1                |
|                                            | OWI - OPERATING WHILE INTOX                      | 1                |
|                                            | PDA - PROPERTY DAMAGE ACCIDENT                   | 1                |
|                                            | PIA - PERSONAL INJURY ACCIDENT                   | 5                |
|                                            | PTTRANS - PATIENT TRANSFER MEDICAL               | 3                |
|                                            | STRUCTURE - STRUCTURE FIRE                       | 5                |
|                                            | SUICIDAL - SUICIDAL PERSON                       | 3                |
|                                            | SUICIDE - SUICIDE                                | 1                |
|                                            | WELFAR - WELFARE CHECK                           | 4                |
| Total Incidents for 1E - Lapeer County Ems |                                                  | 184              |

Sum:

184

**CITY OF LAPEER  
MINUTES OF A REGULAR  
DOWNTOWN DEVELOPMENT AUTHORITY  
LAPEER MAIN STREET MEETING  
JULY 23, 2025**

A regular meeting of the City of Lapeer Downtown Development Authority and Lapeer Main Street was held at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan on Wednesday, July 23, 2025 at 8:00 a.m.

**Members Present:** Chair Catherine Bostick-Tullius, Megan Gillingham, Debbie Marquardt, Chris Herr, Buddy Beyer, Mindy Schwab and Tamara Cutcher.

**Absent:** Vice Chair Tim Roodvoets, Jason Rogers, Jeff Hogan, Dan Sharkey and Adam Perry.

**Also Present:** Executive Director James Alt and Center for the Arts Executive Director Jill Lyons.

Chair Bostick-Tullius called the meeting to order at 8:01 a.m.

**Agenda Approval**

**213 2025 7-23 Agenda Approval**

Moved by Marquardt. Supported by Beyer.

To approve the agenda for the July 23, 2025 meeting as presented.

**Yeas:** Members Bostick-Tullius, Gillingham, Marquardt, Beyer, Schwab, Cutcher and Herr.

**Nays:** None.

**Absent:** Roodvoets, Hogan, Sharkey, Rogers and Perry.

**MOTION CARRIED.**

**PUBLIC COMMENTS**

There were no public comments

**CONSENT AGENDA**

**214 2025 7-23 Consent Agenda**

Moved by Schwab. Supported by Gillingham.

To approve the Consent Agenda for July 23, 2025 as follows:

1. Approval of minutes of DDA meeting held on June 25, 2025; and
2. Approval of Treasurer Report and Bill Listing.

**Yeas:** Members Bostick-Tullius, Gillingham, Marquardt, Beyer, Schwab, Cutcher and Herr.

**Nays:** None.

**Absent:** Roodvoets, Hogan, Sharkey, Rogers and Perry.

**MOTION CARRIED.**

**EXECUTIVE COMMITTEE**

Chair Bostick-Tullius reported the DDA Development Plan renewal received City Commission approval and the committee will be meeting in August.

## **COMMITTEE REPORTS / MINUTES**

### **Outreach Committee**

Chair Bostick-Tullius reported the committee is continuing to work on the volunteer recognition event to be held at Axcadia.

### **Business Development Committee**

Alt reported the committee is working on having the Downtown Dollars promotion in place by November and a Placemaking grant application due mid-September.

### **Placemaking Committee**

Schwab requested board members submit suggestions for items to include for the new Vibrancy Grant application. Alt stated new the new grant funding range will be \$10,000 - \$20,000.

### **Events Committee**

Cutcher reported the Porch Fest event was a success, that the Sidewalk Sales event will be held July 25<sup>th</sup> & 26<sup>th</sup> and that planning is underway for the Back to the Bricks Tune-Up event on August 6<sup>th</sup>. Alt reported Young's Entertainment will be providing DJ Services at the Back to the Bricks event at a cost of \$3,000 and that plans are being made to accommodate the estimated 1,000 vehicles and 3,000 people anticipated to attend the event.

## **OTHER REPORTS**

There were no additional sub-committee reports or business.

### **Center for the Arts**

CFA Executive Director Jill Lyons updated the board on current and upcoming Gallery 194 exhibits and attendance, art classes, Pix Theatre performances and attendance and bids being solicited for the reconstruction project in Gallery 194.

## **STAFF REPORT**

Executive Director Alt updated the board on the Vibrancy Grant items purchased including dog bowls, dog bandanas and the SeeMyLegacy software program subscription which will assist with managing volunteers, funding, the history walk and other programs. Alt reported the next round of Match on Main grant funding recipients should be announced soon and that he will be providing a testimonial to the Michigan Strategic Committee supporting the Match on Main grant program.

## **NEW BUSINESS**

### **Board Member Resignation**

#### **215 2025 7-23 Board Member Resignation - Fanson**

Moved by Marquardt. Supported by Schwab.  
To accept the resignation of Ashley Fanson.

**Yeas:** Members Bostick-Tullius, Gillingham, Marquardt, Beyer, Schwab, Cutcher and Herr.

**Nays:** None.

**Absent:** Roodvoets, Hogan, Sharkey, Rogers and Perry.

**MOTION CARRIED.**

### **Election of DDA Secretary**

#### **216 2025 7-23 DDA Secretary Nomination**

Moved by Bostick-Tullius. Supported by Cutcher.

To nominate Mindy Schwab to serve as DDA Secretary.

**Yeas:** Members Bostick-Tullius, Gillingham, Marquardt, Beyer, Schwab, Cutcher and Herr.

**Nays:** None.

**Absent:** Roodvoets, Hogan, Sharkey, Rogers and Perry.

**MOTION CARRIED.**

#### **217 2025 7-23 DDA Secretary Election**

Moved by Gillingham. Supported by Cutcher.

To cast a unanimous ballot for Mindy Schwab to serve as DDA Secretary.

**Yeas:** Members Bostick-Tullius, Gillingham, Marquardt, Beyer, Schwab, Cutcher and Herr.

**Nays:** None.

**Absent:** Roodvoets, Hogan, Sharkey, Rogers and Perry.

**MOTION CARRIED.**

### **OLD BUSINESS**

#### **Pix Theatre Mural**

The board reviewed and provided feedback on a revised draft design of the proposed Pix Theatre wall mural with discussion on the design elements, color scheme, funding timeline requirements, artist availability, removing the human element from the design, messaging, adding a quote to the design, estimated project cost and required City Commission approval.

#### **218 2025 7-23 Pix Mural Design**

Moved by Marquardt. Supported by Gillingham.

To support the Pix Mural design as proposed.

**Yeas:** Members Bostick-Tullius, Gillingham, Marquardt, Beyer, Schwab, Cutcher and Herr.

**Nays:** None.

**Absent:** Roodvoets, Hogan, Sharkey, Rogers and Perry.

**MOTION CARRIED.**

#### **219 2025 7-23 Pix Mural Project Approval**

Moved by Marquardt. Supported by Beyer.

That in the event the City Commission does not approve the use of MSHDA grant funds for the Pix Mural project, the DDA will move forward with the project and pay the costs to complete the project in late summer or early fall.

**Yeas:** Members Bostick-Tullius, Gillingham, Marquardt, Beyer, Schwab, Cutcher and Herr.

**Nays:** None.

**Absent:** Roodvoets, Hogan, Sharkey, Rogers and Perry.

**MOTION CARRIED.**

## **OTHER BUSINESS**

### **Main Street Accreditation Self-Assessment**

The board members completed the Main Street Community Self-Assessment scoring for indicator items in Standard 1 Broad-Based Community Commitment to Revitalization, Standard 2 Inclusive Leadership and Organization Capacity and Standard 3 Diversified Funding and Sustainable Program Operations.

### **BOARD MEMBER COMMENTS**

Alt requested each board member present to list a downtown business they supported within the last month.

Gillingham commented she has received requests to purchase Porch Fest posters and t-shirts and that merchandise should be offered for sale at next year's event.

Discussion was held on the need for a new board member and the preference for the member to be currently serving on a DDA subcommittee.

### **ADJOURNMENT**

It was moved by Beyer to adjourn the meeting at 9:15 a.m.

**MEETING ADJOURNED.**

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Mindy Schwab, Secretary