



**AGENDA
CITY OF LAPEER
CITY COMMISSION
576 LIBERTY PARK, LAPEER, MI 48446
JUNE 17, 2024**

6:30 P.M. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF JUNE 17, 2024, AGENDA

A. MINUTES:

1. Minutes of the Regular meeting held June 3, 2024.

B. PUBLIC COMMENTS:

1. Lapeer County Commissioner - Brad Haggadone.

C. CONSENT AGENDA:

1. Special Event – Lapeer County Veterans Family Olympics – Lapeer Center for Innovation - June 29, 2024.

SUGGESTED MOTION:

Approve the Consent Agenda for June 17, 2024.

D. BILL LISTING:

1. Bill Listing for June 17, 2024.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the Bill Listing for June 17, 2024, in the amount of \$247,691.84.

E. PROCLAMATIONS, RECOGNITIONS AND RESOLUTIONS:

F. PUBLIC HEARINGS:

G. ADMINISTRATIVE REPORTS:

1. MSHDA MI – Neighborhood Grant Application

SUGGESTED MOTION:

Adopt the resolution to allow the Housing Department to apply to the Michigan State Housing Development Authority (MSHDA) for the MI-Neighborhood Grant application round, in the amount of \$75,000, and authorize the Mayor to sign the necessary documents.

2. Michigan Shared Streets and Spaces Grant.

SUGGESTED MOTION:

Adopt the resolution to approve the application for the Michigan Shared Streets and Spaces Grant for pedestrian crossing signals.

3. Sand Filter Pump purchase.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the purchase of a sand filter pump for secondary clarifier in the amount of \$27,374.00, and authorize the DPW Director to sign all necessary documents.

4. Opt Out PA 152 of 2011 for years 2025 through 2028.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Adopt the resolution to Opt-Out of PA 152 of 2011 for the years 2025 through 2028.

H. CITY MANAGER'S REPORT:

1. Freshwater Gardens.
2. Various matters.

I. CITY ATTORNEY'S REPORT:

1. Various matters.

J. UNFINISHED BUSINESS:

1. Appointments to Boards and Commissions.
 - a. Park Board appointment – Stefan Brady – term to expire April 1, 2028.

K. DEPARTMENTAL COMMUNICATIONS:

1. Monthly Departmental Reports.

L. PUBLIC COMMENTS:

M. CLOSING COMMENTS:

1. Commissioners.
2. City Manager.
3. Mayor.

N. REMINDER OF MEETINGS:

Next City Commission Meeting: **MONDAY, JULY 1, 2024, Regular**

O. REMINDER OF PUBLIC HEARINGS:

ADJOURNMENT

MATERIAL TRANSMITTAL

Notice:

Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (810) 664-5231 or by email at clerk@ci.lapeer.mi.us at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

**LAPEER CITY COMMISSION
MINUTES OF A REGULAR MEETING
JUNE 3, 2024**

A regular meeting of the Lapeer City Commission was held on June 3, 2024, at the Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 6:30 p.m.

ROLL CALL

Present: Mayor Marquardt. Commissioners: Atwood, Brady, Glisman, Petrie, Swindell.
Absent: None.

City Manager: Mike Womack, present.
City Attorney: T. Allen Francis, present.

Mayor Marquardt led the Pledge of Allegiance.

125 2024 06-03 AGENDA APPROVAL

Moved by Glisman. Seconded by Swindell.
Approve the Agenda for June 3, 2024, as presented.
Ayes: Atwood, Brady, Glisman, Petrie, Swindell.
Nays: None.
MOTION CARRIED.

126 2024 06-03 MINUTES

Moved by Brady. Seconded by Swindell.
Approve the minutes of the regular meeting held May 20, 2024, as presented.
Ayes: Atwood, Brady, Glisman, Petrie, Swindell.
Nays: None.
MOTION CARRIED.

PUBLIC COMMENTS

Mike Higgins, 334 Old Farm Lane, spoke about the marihuana odor.

Rick Thornton, manager of the marihuana grow facility, spoke about the odor.

Andy Shango, owner of SDRK Group, LLC, spoke about the odor from the facility and the status of their license with the State of Michigan.

Jacob Dikhow, SDRK Group, LLC, spoke about the marihuana odor.

Joseph Israel, SDRK Group, LLC, spoke about the marihuana odor.

Melissa Petrie gave an invocation.

127 2024 06-03 BILL LISTING

Moved by Brady. Seconded by Petrie.
Approve the bill listing for June 3, 2024, in the amount of \$453,228.68.
ON A ROLL CALL VOTE.
Ayes: Atwood, Brady, Glisman, Petrie, Swindell.
Nays: None.

MOTION CARRIED.

ADMINISTRATIVE REPORTS:

128 2024 06-03 DDA – EXECUTIVE DIRECTOR EMPLOYMENT CONTRACT

Moved by Brady. Seconded by Glisman.

Approve the Downtown Development Authority (DDA) Executive Director Employment Contract Addendum as approved by the DDA Board on April 24, 2024.

ON A ROLL CALL VOTE.

Ayes: Brady, Glisman, Petrie, Swindell, Atwood

Nays: None.

MOTION CARRIED.

129 2024 06-03 2024-25 SOLID WASTE COLLECTION LICENSES

Moved by Glisman. Seconded by Atwood.

Approve the 2024-2025 Solid Waste Collection Licenses for Republic Services of Flint (a.k.a. Tri-County Refuse), Rick Rhein Disposal, and GFL Environmental.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

130 2024 06-03 EARLY VOTING SITE CHANGE

Moved by Swindell. Seconded by Glisman.

Approve the Early Voting Site Polling Place location change for the City of Lapeer to City of Lapeer, City Hall, 576 Liberty Park, Lapeer, MI.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

131 2024 06-03 2024 FIREWORKS APPLICATION

Moved by Glisman. Seconded by Swindell.

Approve the 2024 Application for Fireworks and the 2024 Permit for Fireworks submitted by Ace Pyro and authorize the Mayor and City Manager to sign all necessary documentation.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

**132 2024 06-03 TRANSPORTATION ECONOMIC DEVELOPMENT FUND
CATEGORY B GRANT PROPOSAL – PINE STREET**

Moved by Glisman. Seconded by Atwood.

Approve a Grant Proposal for a Transportation Economic Development Fund Category B Grant for Pine Street and allow Jeffrey Graham, Director, Department of Public Works to sign the documents and commit to funding the local contribution for said grant.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

133 2024 06-03 SPECIAL EVENT – 2024 NIGHTMARE ON NEPESSING

Moved by Swindell. Seconded by Glisman.

Approve the Special Event Application for the Optimist Nightmare on Nepessing, October 12, 2024, pending the certificate of insurance being provided.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.
Nays: None.
MOTION CARRIED.

CITY MANAGER'S REPORT

City Manager Womack commented about a couple of road closures tomorrow: Monroe Street, Court Street, and East Street.

CITY ATTORNEY'S REPORT

None.

UNFINISHED BUSINESS

134 2024 06-03 RESIGNATION – PARK BOARD – M. JOHNSON

Moved by Swindell. Seconded by Glisman.

Accept Marty Johnson's resignation from the Park Board and declare the seat vacant.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

DEPARTMENTAL REPORTS

The DDA Monthly Departmental Report was received into the record.

PUBLIC COMMENTS

Mike Higgins spoke about Chapter 69 Adult Use Marihuana Businesses and Facilities.

Joe Israel, SDRK Group, LLC, spoke about the marihuana odor.

Bryan Cloutier spoke about the marihuana odor and the ordinance.

Rich Thornton read a letter about the marihuana odor.

MAYOR/COMMISSIONER COMMENTS

Commissioner Petrie: Perfect weather for Bike Night, hopes the businesses got a bump from it. Has been here a long time too; her father was a city commissioner and business owner; she was elected to protect this city and all businesses and has every intention to do so. Grateful for both parents; lost her father at age 13; her parents taught her many valuable lessons. Mother taught her to leave each place better than when she got there; nothing is more valuable than people and children are our most valuable resource. She honors her mother today, her 96th birthday, as she is the one responsible for making her who she is today.

Commissioner Glisman: Expressed her condolences to Mr. Shango for the loss of his brother Gary. Knows that the Chaldean community does seek to do the right thing. People do absorb the odors of their place of business; she noticed the odor of marihuana on the business owners when they came in tonight. It is not a pleasant odor and can understand the frustration of the residents on the east side of the city. She attended Bike Night last Friday; it was very busy. In honor of summer and baseball, a reminder that today, June 3, 1888 "Casey at the Bat" was first published. She asked if the City Manager could get a Lapeer baseball team together.

Commissioner Swindell: Graduation week for Lapeer; swing-out is tomorrow, come downtown and see all the kids; be mindful of the kids when they are out of school next week. She also attended Bike Night and noted that our Police Officers were letting people know the social district has been extended, but the signage has not been corrected. Summertime is her favorite time of year.

Commissioner Atwood: Attended a conference in Cadillac, Michigan last week. Reminded everyone that they are always representing the City of Lapeer and it is important how each of us to do that. Wants to do the right thing about the marihuana odor and defers to the City Manager and City Attorney about having a meeting.

City Manager Womack: Was also at the conference in Cadillac, Michigan last week, and attended a class about Cottage Food Laws that relate to Farmers' Markets, which is an important step in getting home-based businesses into storefronts. This helps the economic development of the city. He is working hard to get businesses to come to the City of Lapeer. Asked Rodney Church to share information about the splash pad, pickleball courts, and the Rowden Park Trails.

Mayor Marquardt: Has been out walking on the new path at Rowden Park; Bike Night was a success. Read the list of local events. Acknowledged the hard work of the Housing Department. There will be 17 homeowners having improvements to their properties because of their hard work.

135 2024 06-03 ADJOURNMENT

Having no further business, Mayor Marquardt adjourned the regular meeting at 7:28 p.m.

Debbie Marquardt, Mayor

Romona Sanchez, City Clerk

To: Mike Womack, City Manager
From: Jeremy Howe, Chief of Police
Date: June 11, 2024
RE: Special Event – Lapeer County Veterans Family Olympics

STAFF RECOMMENDATION

To Approve the Event.

CURRENT OR NEW INFORMATION

A request has been received from Project Brotherhood Resolve hold an event on Saturday, June 29, 2024, from 6:00am to 10:00pm. This event will take place at the Lapeer Center for Innovation. The purpose of this event is to bring the community and veterans together. The event is expected to bring in approximately 300 people. There will be music, tents, selling of food and posted signage of the event. They are requesting some assistance with filling dunk tanks and to have a police presence when available.

See PDF File SE Lapeer County Veterans Family Olympics 2024

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Annual Event

AGENDA ITEM REVIEW

Meeting Date: June 17, 2024

Consent: X

Administrative:

Public Hearing:

Date Reviewed: June 11, 2024

Reviewed By: D. Jansen, Deputy Clerk

City of Lapeer
SPECIAL EVENT APPLICATION (SEA)

RECEIVED

APR X 9 2024

CITY MANAGER
LAPEER, MI



DIRECTIONS: Complete this application in accordance with the City of Lapeer Special Events Ordinance and regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT Sara Tilley (Stilley@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should come directly to the City Manager's Office (Tracey Russell, Trussell@ci.lapeer.mi.us).

Sponsoring Organization
(Legal Name)

Address

Organization Event
Coordinator/Contact

Event Coordinator/Contact
Address

Coordinator/Contact Email

Event Name

Purpose of Event

Event Location

Date of Event

of Event

Organizational Team

Describe the activities

taking place at your event:

PROJECT BROTHERHOOD RESOLVE

P.O. BOX 164 LAPEER MI

Joseph GGMAYBL

3346 IVORY RD METAMORA MI 48455

josephg@PROJECTBROTHERHOODRESOLVE.ORG

LAPEER COUNTY VETERANS FAMILY OLYMPICS

BRING COMMUNITY + VETERANS TOGETHER

LAPEER CENTER FOR
INNOVATION

29 JUN 24

7

Have you
reserved your
park/pavilion?

Yes / No

If yes, provide copy of reservation form
with this application, if no and planning a
park event, reservations need to be made.*

Event Time

0600 - 10PM

of Expected
Attendees:

300

Please check what will be part of your event:

☒ Music
☒ Tents

☐ Animals
(such as a petting zoo)
☐ Wedding

☒ Selling of food*
☐ Selling of drinks*

☒ Posted Signage of
Event*
☐ Liquor/Beer or Wine*

Please list here what type of music (DJ/Band/Individual singers, etc.) and/or list animals: LIVE BAND

*See Rules and Regulations

Please check what you request the City to supply:

Picnic Tables Qty:	Electricity Turned on/off	Other:
Inflatables	Road Crossing Guards Qty:	Trash Containers Qty:
Road Closures List:		

** Please attach a letter indicating all requests of City services if something other than above.*

What type of event is this: ** Fire Truck onsite, Police to keep the peace.*

City Operated Event	<input checked="" type="checkbox"/>	Other Non-Profit Event	<input type="checkbox"/>	Co-Sponsored Event
		Other For-Profit Event	<input type="checkbox"/>	Political or Ballot Issue Event

INDEMNIFICATION AGREEMENT

The PROJECT BROWNWOOD RESOLVE agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: [Signature] Date: 9 APR 24

Witness: Tracey S. Russell Date: 4-9-2024

1. **ANNUAL EVENT:** Is this event expected to occur next year? ☒ [YES] ☐ [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

(e.g., third weekend in July): LAST SATURDAY IN JUNE

2. **AN EVENT MAP [IS] [IS NOT]** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show streets or parking lots that you are requesting to be blocked off. **Crossing Guards are required if crossing any roads.**

3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)? ☒ [YES] ☐ [NO]

If yes, list the lots or locations where free parking is requested:

4. **Alcoholic Beverages:** Will they be served? [YES] [NO] NO
Who holds the Liquor Control Commission license?
-

5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:
- a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
 - c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
 - d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
 - e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
 - f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

9 APRIL 24
Date


Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.

From: SchoolDude Message Center <message.center@smtp.schooldude.com>
Sent: Friday, April 5, 2024 4:26 PM
To: Josephg@projectbrotherhoodresolve.org
Subject: Your requested schedule is activated.(Event:Lapeer County Veterans Family Olympics)

(This message is to notify you of a new schedule request.)

The facility schedule request listed below is approved and activated.

FS Schedule ID: 7487
Event Title: Lapeer County Veterans Family Olympics Event Time: 8:00AM Event Date: 6/28/2024 6/29/2024 6/30/2024
Event Setup Time: 6:00AM Event Breakdown Time: 10:30PM
Status: Approved
Schedule State: Activated
Organization: Project Brotherhood Resolve
Location: Center for Innovation - West Campus
Building:
Area(Buildings|Rooms): (Cafeteria),
(Outside),
(Parking Lots),
(Tennis Courts)
Events:

Date : 6/28/2024
Start Time : 8:00 AM
End Time : 10:00 PM
Location : Center for Innovation - West Campus
Building :
Area :
Room(s) : Cafeteria, Parking Lots, Tennis Courts, Outside

Date : 6/29/2024
Start Time : 8:00 AM
End Time : 10:00 PM
Location : Center for Innovation - West Campus
Building :
Area :
Room(s) : Cafeteria, Parking Lots, Tennis Courts, Outside

Date : 6/30/2024
Start Time : 8:00 AM
End Time : 10:00 PM
Location : Center for Innovation - West Campus
Building :
Area :
Room(s) : Cafeteria, Parking Lots, Tennis Courts, Outside



PROJECT BROTHERHOOD RESOLVE

P.O. Box 164
Lapeer, MI 48446
773-456-4716
EIN: 81-3608191

ProjectBrotherhoodResolve@gmail.com
<https://www.projectbrotherhoodresolve.org>

To whom it may concern;

Project Brotherhood Resolve is a non-profit committed to ending veteran suicide and homelessness through financial intervention.

Lapeer County Veterans Family Olympics is designed to bring veterans, their families, and the community together for a day of fun athletic events, bands, vendors, and food trucks. The following events are planned:

3k Ruck / Color Run: Start at Lapeer CFI – head South on Millville – East on W Genessee – North on M24 – West on W Oregon – South on Millville

Softball and Baseball diamonds:

Kickball

Dunk tank softball: *(Batter is in the dunk tank – if batter is dunked it's an out, if not after 4 pitches, teammate goes on base. No stealing bases)*

Tennis Courts:

Life size Foosball: *(2 teams of 6, hanging on wooden dowels or 2x4s in a contained area with a soccer ball and 2 goals)*

Tic-Tac-Toe Relays *(4-man relay with X's or O's run to a board in relay fashion to get the winning line)*

Archery

Axe Throwing

Yard Jenga

Dodgeball

Cornhole

Football Field:

Obstacle Course: *(12 Obstacles; High knee Tires – Low crawl under a rope obstacle - Tire Flip – Zig Zag plank walk – Pull Ups – Sand Bag Carry relay – off set wall - Square Team push-ups – Tube crawl – Team Opposing Plank Walk - Spin around the bat – 30 yard dash)*

Sack Races: *(3 man relay - each individual gets in a sack, hops 30 meters and transfers the sack to the next hopper until the 3rd teammate crosses the finish line)*

Cardboard Build Races: *(build your own vessel out of cardboard, wear and race them for 100 meter race)*

Tug-of-War

We will also have Food trucks, Vendors, and Bands during the events.

Respectfully,

Joseph Gemayel
Project Brotherhood Resolve
Founder / President
(773)456-4716
josephg@projectbrotherhoodresolve.org



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/28/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Foresite Sports, Inc. DBA: Eventsured 3553 West Chester Pike #418 Newtown Square, PA 19073	CONTACT NAME: Eventsured Customer Service PHONE (A/C, No, Ext): 888-882-5902 E-MAIL ADDRESS: info@eventsured.com FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Houston Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 42374
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COVERAGES**CERTIFICATE NUMBER:** TM339507**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y		H23SE00155/TM339507	06/28/2024 12:01AM	07/01/2024 2:01AM	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 1,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
	GENERAL AGGREGATE \$ 2,000,000						
							PRODUCTS - COMP/OP AGG \$ 1,000,000
							DEDUCTIBLE \$ 0
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A					WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insureds must be venue managers or municipalities and are added with respect to our insured's operations only. Waiver of Subrogation (WOS) and Primary & Non-Contributory (PNC) wording applies only when coverage is purchased by the insured, required by written contract and as indicated below. This coverage is with respect to the Festival to be held on 06/28/2024 - 06/30/2024 with 200 attendees at Lapeer Center for Innovation/City of Lapeer 170 Millville Rd Lapeer, MI 48455. Additional Insureds include: Lapeer Center for Innovation/City of Lapeer 170 Millville Rd Lapeer, MI 48455; City of Lapeer 567 Liberty Park, Lapeer, MI 48446.

CERTIFICATE HOLDER**CANCELLATION**

Lapeer Center for Innovation/City of Lapeer
170 Millville Rd
Lapeer MI, 48455

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

ID Number: 801999938[Request certificate](#)[Return to Results](#)[New search](#)**Summary for: PROJECT BROTHERHOOD RESOLVE****The name of the DOMESTIC NONPROFIT CORPORATION: PROJECT BROTHERHOOD RESOLVE****Entity type:** DOMESTIC NONPROFIT CORPORATION**Identification Number:** 801999938 **Old ID Number:** 71887P**Date of Incorporation in Michigan:** 08/03/2016**Purpose:** Other**Term:** Perpetual**Most Recent Annual Report:** 2023**Most Recent Annual Report with Officers & Directors:** 2023**The name and address of the Resident Agent:**

Resident Agent Name: JOSEPH A GEMAYEL

Street Address: 3346 IVORY RD

Apt/Suite/Other:

City: METAMORA

State: MI

Zip Code: 48455

Registered Office Mailing address:

P.O. Box or Street Address: 3346 IVORY RD

Apt/Suite/Other:

City: METAMORA

State: MI

Zip Code: 48455

The Officers and Directors of the Corporation:

Title	Name	Address
PRESIDENT	JOSEPH A GEMAYEL	3346 IVORY RD METAMORA, MI 48455 USA
TREASURER	KATRIN HARVEY	3346 IVORY RD METAMORA, MI 48412 USA
SECRETARY	JOLENE COPP	1812 SUNCREST CT APT 7 LAPEER, MI 48446 USA
DIRECTOR	KATRINA HARVEY	3346 IVORY RD METAMORA, MI 48455 USA
DIRECTOR	JOLENE COPP	1812 SUNCREST CT APT 7 LAPEER, MI 48446 USA
DIRECTOR	JOSEPH GEMAYEL	3346 IVORY RD METAMORA, MI 48455 USA

Act Formed Under: 162-1982 Nonprofit Corporation Act**Acts Subject To:** 162-1982 Nonprofit Corporation Act

The corporation is formed on a Directorship basis.

☐ **Written Consent**



ITEM D-1

To: Mayor and City Commission
From: Kelly Hanna, Director of Financial Services
Date: June 10, 2024
RE: Bill Listing – May 30, 2024 through June 6, 2024

STAFF RECOMMENDATION

Approve the bill listing as presented.

CURRENT OR NEW INFORMATION

I, Kelly Hanna, Director of Financial Services, have reviewed the bills for May 30, 2024, through June 6, 2024, in the total amount of **\$247,691.84** and find them to be proper charges.

AGENDA ITEM REVIEW

Meeting Date:	June 17, 2024	Date Reviewed:	June 10, 2024
Consent:			
Administrative:	X	Reviewed By:	D. Jansen, Deputy Clerk
Public Hearing:			

CHECK REGISTER FOR CITY OF LAPEER
CHECK DATE FROM 05/30/2024 - 06/06/2024

Check Date	Check	Vendor Name	Amount
06/06/2024	2187(E)	BLUE CROSS & BLUE SHIELD OF MI	65,012.70
06/06/2024	597884	MLR ENGINEERING	31,608.00
06/06/2024	2179(A)	ROWE INC	23,062.50
06/06/2024	2175(A)	MICHIGAN MUNICIPAL WORKERS	18,813.00
06/06/2024	597864	DIAMOND TIER CONSTRUCTION LLC	15,500.00
06/06/2024	2184(A)	VECTOR TECH GROUP	14,298.15
06/06/2024	2185(A)	WEX BANK	11,029.79
06/06/2024	2188(E)	CONSUMERS ENERGY	9,347.32
06/06/2024	597855	ABM COMMERCIAL CLEANING, LLC	7,580.00
06/06/2024	597876	LACROSS CUSTOM CONCRETE	5,250.00
06/06/2024	597861	CARRIER AND GABLE INC	3,670.00
06/06/2024	597895	TRW LANDSCAPES LLC	3,275.50
06/06/2024	597893	T. P. ISRAEL CO INC	3,235.00
06/06/2024	2171(A)	K & R TRUCK SALES, INC.	2,769.76
06/06/2024	2166(A)	APOLLO FIRE APPARATUS SALES/SERVICE	2,581.95
06/06/2024	597874	KARMA ENVIRONMENTAL SOLUTIONS LLC	2,000.00
06/06/2024	597880	LUZI, DAVID & JACQUELINE	2,000.00
06/06/2024	597882	MGS ELECTRIC INC.	1,808.00
06/06/2024	2173(A)	MAUK, JODI	1,807.70
06/06/2024	2180(A)	SMITH, SHANNON	1,807.70
06/06/2024	597897	VERIZON WIRELESS	1,699.59
06/06/2024	597873	K & R TRUCK SALES, INC.	1,576.30
06/06/2024	2181(A)	SOLBERG, KNOWLES AND ASSOCIATES	1,544.58
06/06/2024	2186(A)	WSP USA ENVIR. & INFRASTRUCTURE INC	1,424.25
06/06/2024	2190(E)	METROPOLITAN LIFE INSURANCE COMPANY	1,324.98
06/06/2024	597898	VERSALIFT MIDWEST, LLC	1,295.00
06/06/2024	2183(A)	TAYLOR, SARAH	1,000.00
06/06/2024	597856	ACTION MUNICIPAL SUPPLY, LLC	930.70
05/30/2024	2164(A)	KIRBY BUILT PRODUCTS, INC.	922.90
06/06/2024	2165(A)	ALLIED INC.	633.35
06/06/2024	597872	JAY'S SEPTIC	570.00
06/06/2024	2167(A)	BANDIT INDUSTRIES, INC.	547.87
06/06/2024	2169(A)	CRUISERS, INC	534.62
06/06/2024	597890	SOUTHERN TRUCK EQUIPMENT	526.21
06/06/2024	2176(A)	NYE UNIFORM CO	486.61
06/06/2024	597854	52-3 DISTRICT COURT	400.00
06/06/2024	597862	D & H FIRE SUPPRESSION	338.08
06/06/2024	597868	GENESEE VALLEY VAULT, INC	331.00
06/06/2024	597866	FENTON MEMORIALS & VAULTS, INC.	325.00
06/06/2024	597886	PRO ENERGY CONSULTANTS OF ANN ARBOR	325.00
06/06/2024	597896	U.S. POSTMASTER	320.00
06/06/2024	597889	SHIRLEY'S DRY CLEAN. & ALTERATIONS	248.95
06/06/2024	597870	JADACH, CHRIS	221.25

06/06/2024	597885	NEWBERY, CHRISTOPHER	217.25
06/06/2024	2174(A)	MAURER'S TEXTILE RENTAL SERVICES	214.40
06/06/2024	597860	CALVERT, JUSTIN	206.65
06/06/2024	2177(A)	PAYETTE SALES & SERVICE INC.	205.82
06/06/2024	597881	MARCO TECHNOLOGIES, LLC	193.72
06/06/2024	597875	KOBELLE PLUMBING, LLC	185.00
06/06/2024	597871	JANSEN, DANA	177.00
06/06/2024	597888	SANCHEZ, ROMONA	177.00
06/06/2024	597891	STATLAB, LLC	150.00
06/06/2024	2172(A)	MACQUEEN EQUIPMENT, LLC	139.02
06/06/2024	2189(E)	INVOICE CLOUD	130.00
06/06/2024	597869	GROUP RESOURCES	128.00
06/06/2024	2182(A)	SZOTT FORD	120.28
06/06/2024	597857	ARNOLD'S AUTO WASH	120.00
06/06/2024	597859	BUD'S HEATING & COOLING	100.00
06/06/2024	597867	FOUNDATION SYSTEMS OF MICHIGAN	100.00
06/06/2024	597877	LAKE ORION ROOFING	100.00
06/06/2024	597878	LAPEER AWNING & WINDOWS	100.00
06/06/2024	597883	MICHIGAN HEATING COOLING & PLUMBING	100.00
06/06/2024	597887	RW CLIMATE CONTROL, LLC	100.00
06/06/2024	597892	SUMMIT FIRE PROTECTION	100.00
06/06/2024	597900	WOMACK, MICHAEL	88.50
06/06/2024	2168(A)	BIG WATER TECHNOLOGIES CORP	85.00
06/06/2024	597894	THE COUNTY PRESS	85.00
06/06/2024	597899	WINNINGER FIRE PROTECTION LLC	80.00
06/06/2024	2178(A)	PELEMAN INDUSTRIES, INC.	78.76
06/06/2024	597879	LOWE, REBECCA	65.00
06/06/2024	2170(A)	FASTENAL COMPANY	62.63
06/06/2024	597865	FADER, TOBY	50.00
06/06/2024	597863	DELYNN'S DESIGNS, INC	39.50
06/06/2024	597858	BEATTIE, JARED M	10.00
TOTAL			<u>\$247,691.84</u>



ITEM G-1

To: Lapeer City Commission, Mayor, City Manager and City Attorney
From: Shelley Lincoln, Housing Grant Administrator
Date: June 7, 2024
RE: MSHDA MI-Neighborhood Grant Application

STAFF RECOMMENDATION

Adopt the resolution to allow the Housing Department to apply to the Michigan State Housing Development Authority (MSHDA) for the MI-Neighborhood Grant application round, in the amount of \$75,000.

CURRENT OR NEW INFORMATION

MI-Neighborhood is a program created by the Michigan State Housing Development Authority (MSHDA) that blends \$60 million in funding as a response to the regional action plans' strategic alignment with the Michigan Statewide Housing Plan. The grant application will focus \$75,000 in the following items outlined in the City of Lapeer 2024/2025 Capital Improvement Plan (CIP):

Component	Amount
Farmer's Market/Courthouse Pavilion: Replace deteriorating trim and posts as needed, remove old fold up walls, power wash, stain ceiling and soffit, and repaint three color trim and posts.	\$5,500
Sidewalk repairs: 1. E. Nepessing St. sidewalk east of Saginaw St. 2. Cedar St. between North St. and W. Oregon St.	\$30,000
Rowden Park Restrooms: Replacement of the sinks, toilets, and partitions in both bathrooms. Install hand dryers to lower cost of supplies and possible auto flush toilets to reduce water costs and reduce maintenance.	\$20,000
Community Artwork/Mural: Artwork installed on the linear pathway system.	\$5,000
Veteran's Park: Replace the existing 35 foot flagpole and replace with a 50 foot flagpole and install ground lighting.	\$13,000
DDA Wayfinding Signs: Installation of signage throughout the downtown area.	\$1,500
Total	\$75,000

The grant allows for administrative costs up to 18% in addition to the grant total for staff to administer the grant program. Grant term expected to run through Fall 2025. **Resolution requested.**

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

N/A

AGENDA ITEM REVIEW

Meeting Date: June 17, 2024
Consent:
Administrative: X
Public Hearing:

Date Reviewed: June 10, 2024
Reviewed By: D. Jansen, Deputy Clerk

RESOLUTION #2024-13
RESOLUTION TO APPROVE
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA)
MI-NEIGHBOR GRANT PROGRAM
CITY OF LAPEER HOUSING IMPROVEMENT GRANT APPLICATION

At a regular meeting of the Lapeer City Commission of the City of Lapeer, County of Lapeer, Michigan, held in said City on the 17th day of June 2024 there were:

PRESENT:

ABSENT:

MOVED BY:

SECONDED BY:

WHEREAS, the City of Lapeer is interested in the continuing effort that is consistent with the local community development plan as described in the Application; and

WHEREAS, the Lapeer City Commission accepts the recommendation of the City of Lapeer Housing Improvement Department to apply for \$75,000 through the Michigan State Housing Development Authority MI-Neighborhood Grant Program for the City of Lapeer Housing Improvement Grant; and

WHEREAS, the Michigan State Housing Development Authority (MSHDA) requires a resolution authorizing the submission of the aforementioned grant application; and

WHEREAS, the Lapeer City Commission authorizes the Mayor to sign the grant application forms, grant agreement, and other related documents as required by MSHDA and allow the Director of Housing and Neighborhood Development and Grant Administrator to sign related grant documents, financial status reports for payment, and other required reports when allowed by MSHDA as required.

THEREFORE, BE IT RESOLVED that the Lapeer City Commission authorizes the City of Lapeer Housing Improvement Department to submit the application for funding through the Michigan State Housing Development Authority's MI-Neighborhood Program for a City of Lapeer Housing Improvement Grant, and authorizes the Mayor to sign grant application forms, grant agreement and related documents, and allow the Director of Housing and Neighborhood Development and Grant Administrator to sign related grant documents, financial status reports for payment, and other required reports when allowed by MSHDA as required on behalf of the City of Lapeer.

AYES:

NAYES:

ABSTAIN:

ABSENT:

MOTION CARRIED AND RESOLUTION ADOPTED.

CERTIFICATION:

I, Romona Sanchez, being the duly appointed and qualified Clerk of the City of Lapeer, Lapeer County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of the resolution adopted by the Lapeer City Commission at a regular meeting held on June 17, 2024.

Romona Sanchez, CMC
City Clerk, City of Lapeer



ITEM G-2

To: Mike Womack, City Manager
From: Jeff Graham, Director of Public Works
Date: June 10, 2024
RE: Approval of Application for Shared Street and Spaces Grant

STAFF RECOMMENDATION

It is recommended that the City Commission approve the application for the Shared Streets and Spaces Grant with a resolution.

CURRENT OR NEW INFORMATION

The Department of Public Works is requesting approval of the resolution to approve the Application for Shared Streets and Spaces Grant. This grant would give the City \$38,338 for pedestrian crossing signals at all four corners of the intersection of Saginaw and Nepessing Street. With this approval it wouldn't cost the city any additional funds.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

None.

AGENDA ITEM REVIEW

Meeting Date:	June 17, 2024	Date Reviewed:	June 11, 2024
Consent:			
Administrative:	X	Reviewed By:	D. Jansen, Deputy Clerk
Public Hearing:			

CITY OF LAPEER
RESOLUTION NO. 2024-14
RESOLUTION AUTHORIZING APPLICATION AND
IMPLEMENTATION OF MICHIGAN SHARED STREETS AND
SPACES GRANT

WHEREAS, the City of Lapeer is an incorporated municipality of the State of Michigan and therefore an eligible applicant to apply for the one-time appropriation of Shared Streets and Spaces Grant (SSSG) funding through the Michigan Department of Transportation, and

WHEREAS, the City of Lapeer strives for a more walkable, bikeable, and transit-friendly community, and is submitting an application for funding for the installation of pedestrian signals at the intersection of Nepessing Street and Saginaw Street, and

WHEREAS, the City of Lapeer finds that this project uses *innovation* and forward-thinking project planning, design, and construction, considers *equity and accessibility* in the selection of the project, and meets program goals, and

WHEREAS, the City of Lapeer has worked across municipal departments to gain broader agency support and *coordination for ease of implementation* as desired by the program goals, and

WHEREAS, the City of Lapeer has presented the project in a public forum and notified the community at large about this application and exciting opportunity, and

WHEREAS, the City of Lapeer authorizes Michael Womack as a representative on behalf of the city to sign a contract upon receipt of a grant funding award.

NOW, THEREFORE BE IT RESOLVED, that the City of Lapeer hereby submits to the State of Michigan an application for the Shared Streets and Spaces Grant program for the project described herein and commits to additional funding that may be required over and beyond the grant amount,

BE IT FURTHER RESOLVED and the City of Lapeer hereby agrees to the implementation and continued maintenance of the resulting Shared Streets and Spaces Grant project.

PRESENT: Commission Members_____

NAYS: Commission Members_____

ABSENT: Commission Members_____

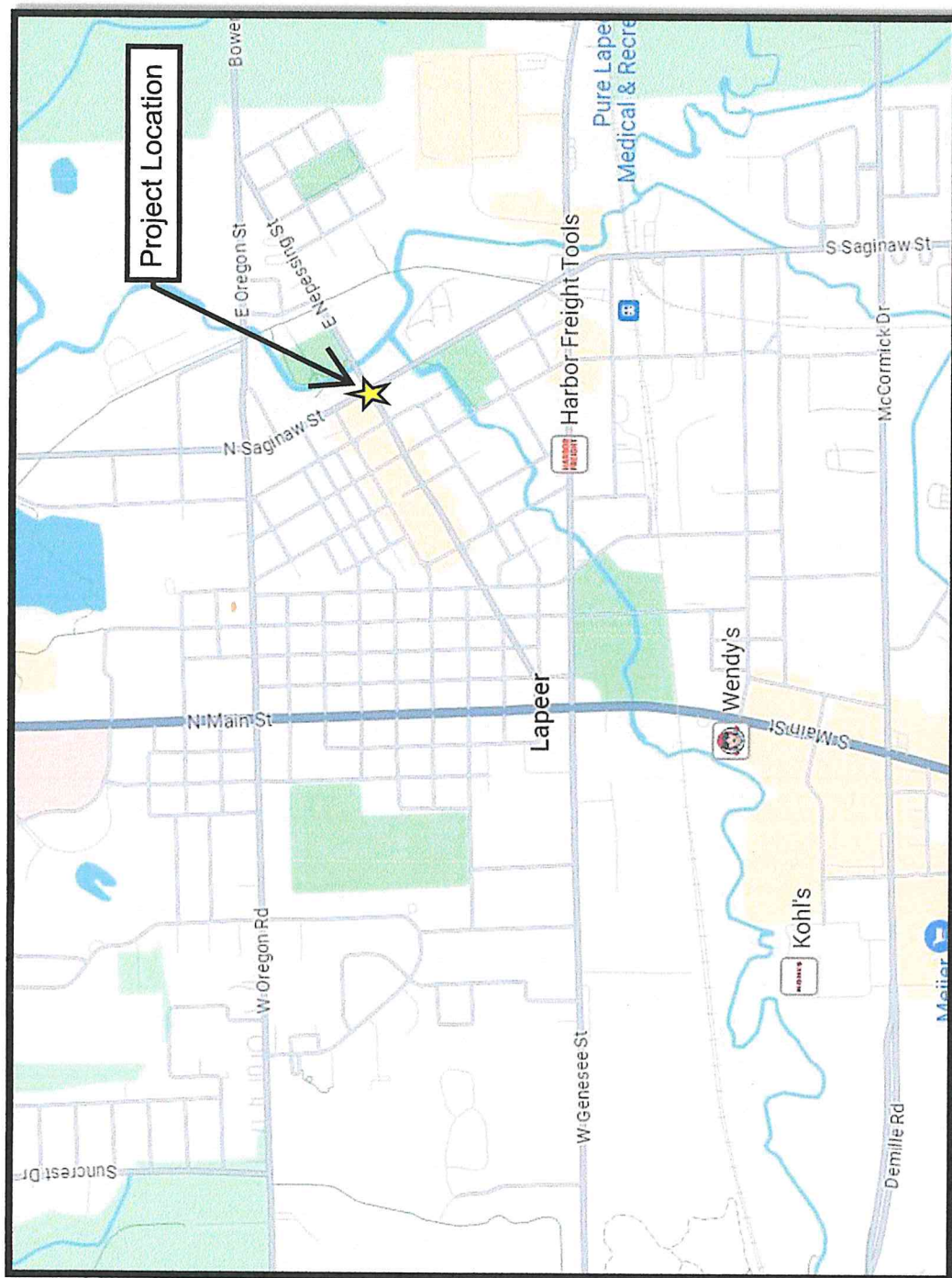
MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

CERTIFICATION:

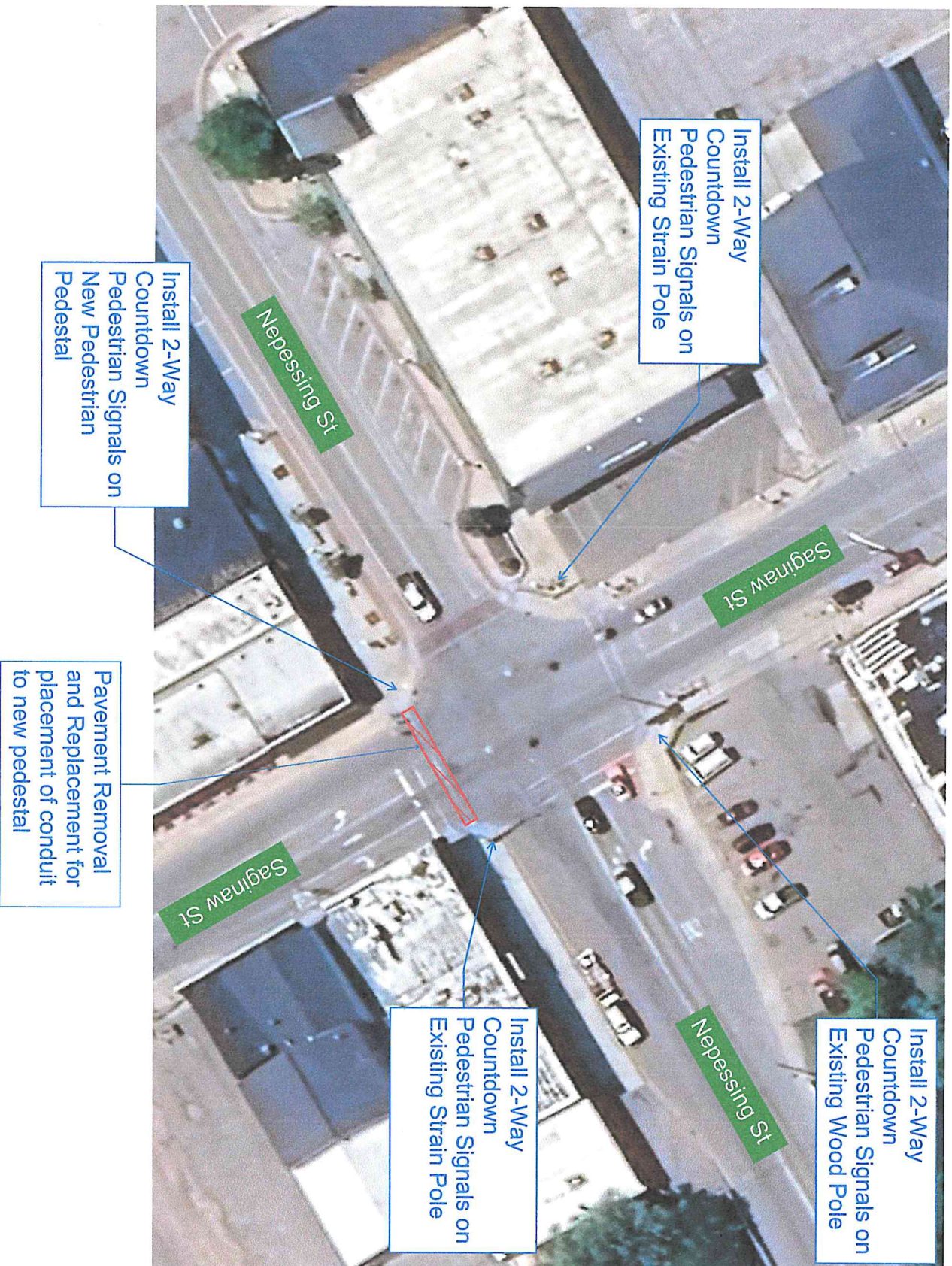
The foregoing resolution was certified at a regular meeting of the Lapeer City Commission held on June 17, 2024.

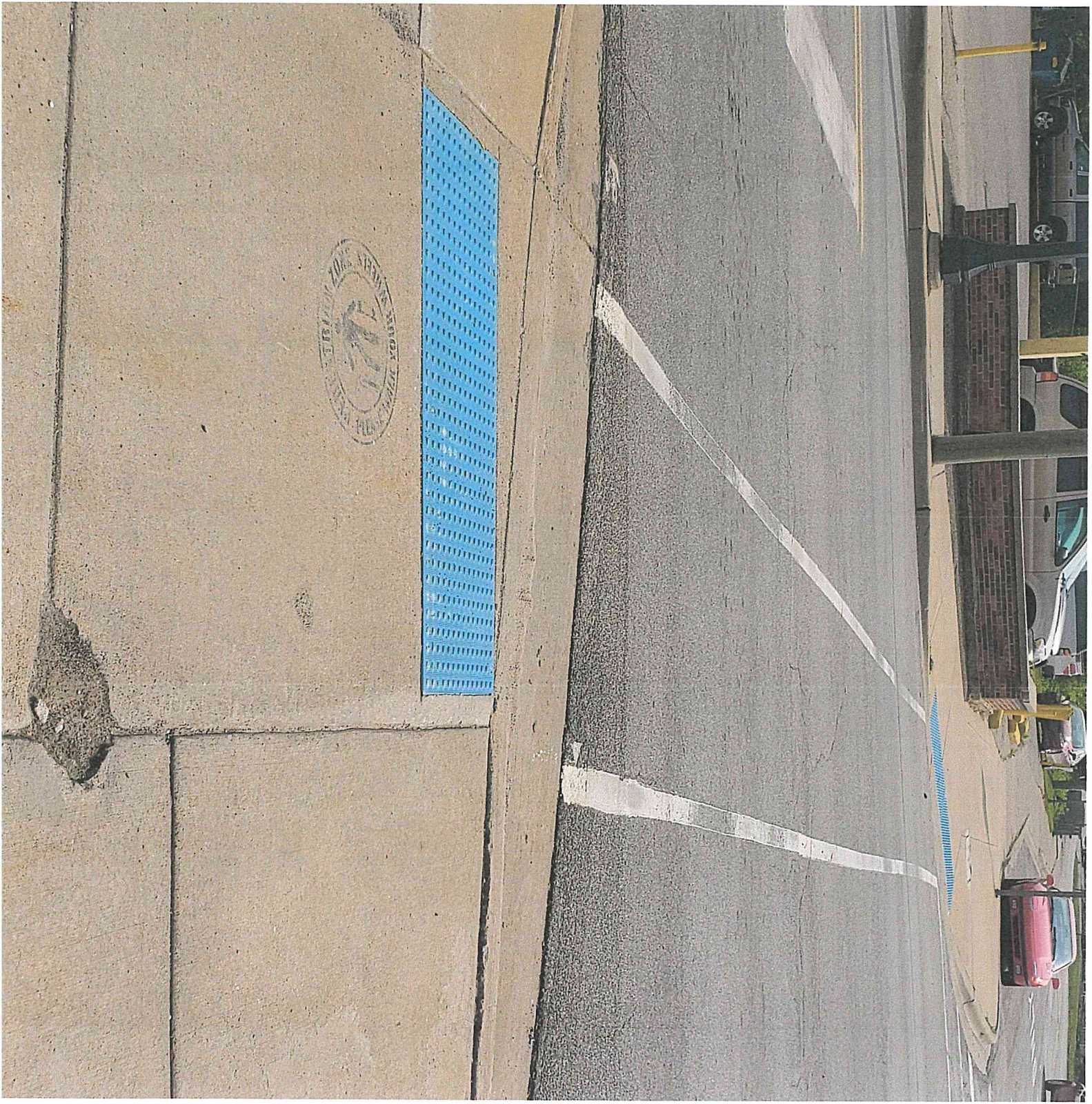
Romona Sanchez, City Clerk

Saginaw & Nepessing – City of Lapeer
Pedestrian Signal Upgrades



**Saginaw & Nepessing – City of Lapeer
Pedestrian Signal Upgrades**









ROWE PROFESSIONAL SERVICES COMPANY

OPINION OF PROBABLE CONSTRUCTION COST

540 S. Saginaw St, Suite 215

Flint, MI 48502

P: (810) 341-7500 - F: (810) 341-7573

PROJECT: Lapeer Pedestrian Upgrades
LOCATION: Nepessing & Saginaw
WORK: Pedestrian Signal Upgrades

DATE: May 20, 2024
PROJECT #:
ESTIMATOR: HRS
CHECKED BY:

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
CATEGORY 1 -Pedestrian Ugrades					
1100001	Mobilization, Max	LSUM	1	\$ 2,500.00	\$ 2,500.00
2040050	Pavt, Rem	Syd	34	\$ 15.00	\$ 510.00
2040055	Sidewalk, Rem	Syd	6	\$ 10.00	\$ 60.00
5010025	Hand Patching	Ton	87	\$ 150.00	\$ 13,050.00
8030046	Sidewalk, Conc, 6 inch	Sft	50	\$ 15.00	\$ 750.00
8120012	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	2	\$ 113.00	\$ 226.00
8120013	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	2	\$ 73.00	\$ 146.00
8120035	Channelizing Device, 42 inch, Fluorescent, Furn	Ea	10	\$ 25.00	\$ 250.00
8120036	Channelizing Device, 42 inch, Fluorescent, Oper	Ea	10	\$ 5.00	\$ 50.00
8120140	Lighted Arrow, Type C, Furn	Ea	1	\$ 1,000.00	\$ 1,000.00
8120141	Lighted Arrow, Type C, Oper	Ea	1	\$ 500.00	\$ 500.00
8120170	Minor Traf Devices	LSUM	1	\$ 1,100.00	\$ 1,100.00
8120350	Sign, Type B, Temp, Prismatic, Furn	Sft	100	\$ 25.00	\$ 2,500.00
8120351	Sign, Type B, Temp, Prismatic, Oper	Sft	100	\$ 10.00	\$ 1,000.00
8120370	Traf Regulator Control	LSUM	1	\$ 1,100.00	\$ 1,100.00
8182048	Conduit, DB, 1, 1 1/2 inch	Ft	150	\$ 17.00	\$ 2,550.00
8182310	Hh, Round	Ea	1	\$ 1,961.00	\$ 1,961.00
8182387	Wood Pole, Fit Up, TS Cable Pole	Ea	1	\$ 735.00	\$ 735.00
8200100	Pedestal, Alum	Ea	1	\$ 1,000.00	\$ 1,000.00
8200105	Pedestal, Fdn	Ea	1	\$ 1,500.00	\$ 1,500.00
8200339	TS, Pedestrian, Two Way Bracket Arm Mtd (LED) Countdown	Ea	3	\$ 1,500.00	\$ 4,500.00
8200347	TS, Pedestrian, Two Way Pedestal Mtd (LED) Countdown	Ea	1	\$ 1,500.00	\$ 1,500.00
8507051	Construction Observation and Administration	LSUM	1	\$ 8,700.00	\$ 8,700.00
8507051	Design Engineering	LSUM	1	\$ 3,000.00	\$ 3,000.00



ROWE PROFESSIONAL SERVICES COMPANY

540 S. Saginaw St, Suite 215
Flint, MI 48502
P: (810) 341-7500 - F: (810) 341-7573

OPINION OF PROBABLE CONSTRUCTION COST

PROJECT: Lapeer Pedestrian Upgrades
LOCATION: Nepessing & Saginaw
WORK: Pedestrian Signal Upgrades

DATE: May 20, 2024
PROJECT #: _____
ESTIMATOR: HRS
CHECKED BY: _____

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
SUBTOTAL FOR CATEGORY 1 -Pedestrian Ugrades					\$ 38,338.00
TOTAL OPINION OF PROBABLE CONSTRUCTION COST =					\$ 38,338.00

City of Lapeer
Nepessing Street and Saginaw Street Intersection
Pedestrian Traffic Signals
Proposed Timeline

Award Notification	August, 2024
Survey & Construction Documents	September – December, 2024
Contract Bidding	January – February, 2025
Construction	May – June, 2025



ITEM G-3

To: Mike Womack, City Manager
From: Jeff Graham, Public Works Director
Date: June 11, 2024
RE: Replacement pump for secondary clarifier

STAFF RECOMMENDATION

I am recommending approval of the Purchase of a pump for secondary clarifier due to loss of exiting pumps.

CURRENT OR NEW INFORMATION

This is a replacement pump due to the previous two pumps' unexpected failure within a month.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION.

These secondary clarifiers have 4 pumps that push clean water to sand filters to remove any additional sediment with two recent pump failures and one prior to these failures. We are currently running on one pump that could fail at any time the money would be transferred from 590-555-933.000 to 590-555-974.000 amount of \$27,374.00 for the purchase of a new pump.

AGENDA ITEM REVIEW

Meeting Date: June 17, 2024

Date Reviewed: June 11, 2024

Consent:

Administrative: X

Reviewed By: D. Jansen, Deputy Clerk

Public Hearing:



Solberg Knowles & Associates

A DIVISION OF GASVODA & ASSOCIATES

Helping people use water efficiently

Office 231-652-1934

info@solbergknowles.com

www.solbergknowles.com

Solberg Knowles & Associates

480 N Fairview Rd., STE 2

Zeeland, Michigan 49464

Cell: 412-737-5543 Email: jciurlino@solbergknowles.com

Firm Proposal - Rev 1

To: City of Lapeer WWTP

Date: June 10, 2024

Attn: Toby Fader

Project: Fairbanks Pump Replacement

The seller hereby offers the following equipment subject to all terms & conditions noted on this contract:

We are pleased to offer the following proposal for your review and consideration on the above named project.

Kindly review our offer in its entirety and let us know of any further questions or requirements. This offer is for providing the equipment listed herein for installation by others.

Mr. Fader;

Thank you for giving us the opportunity to quote you a custom replacement from Smith and Loveless for this application. Based on our conversations, I am pleased to offer the following discounted price for QTY 1 system.

Special Pricing Good Before July 1, 2024.

Line	Description	Price	QTY	Net
1000	Please see detailed scope description in S&L factory quote below: <ul style="list-style-type: none">• 15 HP, 1200 RPM, 3/60/208-230/460 V, ODP motor.• The pump motor shall be inverter ready.• Impeller trimmed to 10-3/8" for 1050 GPM @ 30.3' TDH.• The complete pump includes the motor, bronze seal housing, mechanical seal assembly, motor adapter, impeller, volute, and custom integral front head/pump stand.• Includes two (2) shipped-loose flange fillers, gaskets, and hardware to be field installed between front head and existing suction elbow.	\$ 27,374.00	1	\$ 27,374.00



ITEM G-4

To: Mayor Marquardt & Lapeer City Commission
From: Mike Womack, City Manager
Date: June 10, 2024
RE: Request for Opt Out of PA 152 of 2011

STAFF RECOMMENDATION

Adopt the resolution to Opt Out of PA 152 of 2011 for the years 2025 through 2028.

CURRENT OR NEW INFORMATION

As initiated by Governor Snyder, Public Act 152 of 2011 (Publicly Funded Health Insurance Contribution Act), enacted September 27, 2011, places limits on the amount a public employer can pay for employee medical plans except for State of Michigan employees who were exempt from the law. The Act allows three options for local units of government:

- Hard Cap Option: Contribute \$7,718.26 for single person coverage; \$16,141.28 for two-person coverage; \$21,049.85 for family coverage.
The Hard Cap option would change on a yearly basis, based on the medical care component of the US consumer price index for the most recent 12-month period.
- 80/20 Option: By a majority vote of the local governing body, the City would pay 80% of coverage for all employees covered, regardless of single, two-person or family coverage with the employee paying 20%.
- Opt Out: By a 2/3 vote of the local governing body on an annual basis, the local unit of government can exempt itself from the provisions of the act, thereby determine its own benefit package and employee cost.

Local units of government were to be in compliance with the provisions of the act beginning on or after January 1, 2012. Three of the four Union Contracts have been settled and put in place through 2027, the fourth Union Contract is looking at a expiration date of 2028. There are nine positions/employees, or 12% of the City's workforce, which are not covered under a union contract.

Over the past several years, the City has reviewed and changed coverage options, co-pays and deductibles affecting employees as well as retirees in order to keep costs down. Commission members may remember the retirees coming to a meeting to express their concerns regarding such changes to their health insurance. Under Public Act 152 of 2011, retirees will not be affected.

I am recommending that the City Commission opt out of PA 152 of 2011 for the 2025 through 2028 years. As previously stated, this would also affect the nine positions/employees not covered under a union contract.

I would recommend that the City Commission approve to opt out of PA 152 for the years 2025 through 2028.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

In October 2022, a similar resolution was passed for years 2023 and 2024 to cover the then-incorporated negotiated union contracts. As well in 2020 a resolution was passed for the years 2021 and 2022.

AGENDA ITEM REVIEW

Meeting Date:	June 17, 2024	Date Reviewed:	June 12, 2024
Consent:			
Administrative:	X	Reviewed By:	D. Jansen, Deputy Clerk
Public Hearing:			

**CITY OF LAPEER
RESOLUTION # 2024-15**

**OPT OUT OF PA 152 OF 2011
JANUARY 1, 2025, THROUGH DECEMBER 31, 2028**

At a regular meeting of the Lapeer City Commission of the City of Lapeer, County of Lapeer, Michigan, held in said City on the 17th day of June 2024, there were:

PRESENT:

ABSENT:

MOVED BY: Commissioner

SECONDED BY: Commissioner

WHEREAS, the Publicly Funded Health Insurance Contribution Act, PA 152 of 2011 places limits on the amount a public employer can pay for employee medical plans; and

WHEREAS, pursuant to this Act, the City of Lapeer is exercising the option to exempt itself from the requirements of the Act for the next succeeding year as authorized under MCL 15.568 (et. seq.); and

WHEREAS, the City of Lapeer by exercising the option to exempt itself shall in no way limit the ability to continue to examine the law and review the interests of all involved at any time.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Lapeer City Commission exercise the option to be exempt from the requirements of PA 152 of 2011 at this time for the year beginning January 1, 2025, through December 31, 2028, by a 2/3 vote of its governing body.

ON A ROLL CALL VOTE:

AYES:

NAYS:

ABSTAIN:

ABSENT:

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

CERTIFICATION:

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Lapeer City Commission, County of Lapeer, Michigan at a regular meeting held on June 17, 2024, in compliance with Act No. 267 of the Michigan Public Acts of 1976.

Romona Sanchez, CMC
City Clerk, City of Lapeer



ITEM H-1

To: City Commission
From: Mike Womack, City Manager
Date: June 11, 2024
RE: Freshwater Garden draft site plan

STAFF RECOMMENDATION

Review and discuss any thoughts that the Commission members might have about the progress of the proposed “land swap” deal with Freshwater Gardens, at Freshwater Gardens' request.

Ultimately, the proposed site plan would need to be reviewed and approved of by the Planning Commission, the proposed land split would need to be approved of by the Assessor, the legal paperwork would need to be approved of by the attorneys and the land swap/sale would need to be approved of by the City Commission. At this stage, I think Freshwater Gardens is just seeking continued support from the Commission on the progression of their project, however no specific request has been made so I see no need to take any formal action.

The City Manager continues to negotiate the fine details of the proposed deal with Freshwater Gardens and is optimistic that a deal can be struck.

CURRENT OR NEW INFORMATION

This draft site plan mirrors elements from their previous submission to the planning commission and also the City Planner's draft proposed plan which was provided to Freshwater to show how their business could fit on the proposed land swap site.

The most recent discussion and negotiations revolve around the proposed site plan taking up approximately 5 acres of space, while the City Planner estimated that it would only take up 3-3.5 acres of space, which was estimated prior to calculating and placing the detention pond. The City currently estimates that the Genesee Property owned by Freshwater and the 3-3.5 acres of land owned by the City are roughly equal to each other, but 5 acres is worth more than the Genesee Property. So, the question becomes whether Freshwater is able to condense their proposed site onto 3-3.5 acres so that the values remain roughly equal or whether Freshwater needs the full 5 acres which means that the City would have to overcome that increased value in some way.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

The Freshwater Gardens previously submitted a similar site plan proposal to the City's Planning Commission, which denied the Special Land Use. Following that denial, Freshwater filed suit against the City, claiming various violations and damages. This proposed land swap is an attempt to resolve everyone's concerns in a fair and equitable manner.

AGENDA ITEM REVIEW

Meeting Date:	June 17, 2024	Date Reviewed:	June 11, 2024
Consent:			
Administrative:	X	Reviewed By:	D. Jansen, Deputy Clerk
Public Hearing:			

From: [Stesney-Ridenour, Christine](#)
To: [Mike Womack](#)
Cc: [Swaine, Rick Paul](#); [Williams, Eric](#); [John Vitale](#); [James McNelis](#); [Heffernan, Kevin](#); [Luke Ridenour](#)
Subject: FW: [EXTERNAL] RE: Email to Lapeer
Date: Monday, June 10, 2024 1:39:15 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image011.png](#)
[image012.png](#)
[image014.png](#)
[image019.png](#)
[image020.png](#)
[2024-06-10 \(HS\)-Concept-B John Conley Drive, Lapeer, MI.pdf](#)

Mike – Sam Moore provided us with a land survey and another document that we used to help us with the attached proposed building location. We need more time to investigate the site and provide answers to questions below but did not want to move forward until we had tentative approval from Rowe and the Council that the proposed location is feasible.

We would like to present this at the June 13 Council meeting. Please let us know if this is possible and we can forward onto Rowe Engineering in preparation for the meeting.

Thank you.

Chris

Christine Stesney-Ridenour

[REDACTED]

[REDACTED]

[REDACTED]

Subject: RE: [EXTERNAL] RE: Email to Lapeer

Good morning team – Please see attached our updated conceptual plan for discussion with the City. Notes below:

1. Proposed 5-acre parcel split shown
 - a. Developed area: +/- 1.5 acres
 - b. Undeveloped area +/- 3.5 acres
 - c. New parcel is shifted east, as the west side is largely undevelopable due to steep slopes & proximity to County Drain
2. Proposed 11,480 SF grow facility – Permitted Use
3. Parking:
 - a. 15 spaces proposed, where 15 are required (Assumes 5 employees on largest shift – TBD)
4. One full-movement driveway shown to John Conley
 - a. Centrally located to provide access to future phases, if desired
5. Utilities:
 - a. Refer to Sheet B-3, all utilities appear to be available
 - b. An easement is anticipated over the high-power lines along the parcel's eastern & southern boundaries
 - c. An aboveground stormwater basin is depicted north of building and may shift during future site design
6. Wetlands:
 - a. No mapped FEMA floodplains or wetlands have been identified within the proposed area
7. Survey Notes:
 - a. Title Report will be required for ALTA
 - b. A Wetland investigation may be a good idea to ensure no conflicts
 - c. A tree survey will be required to identify all trees greater than 2.5" diameter

Thank you,

Kevin Heffernan, PE

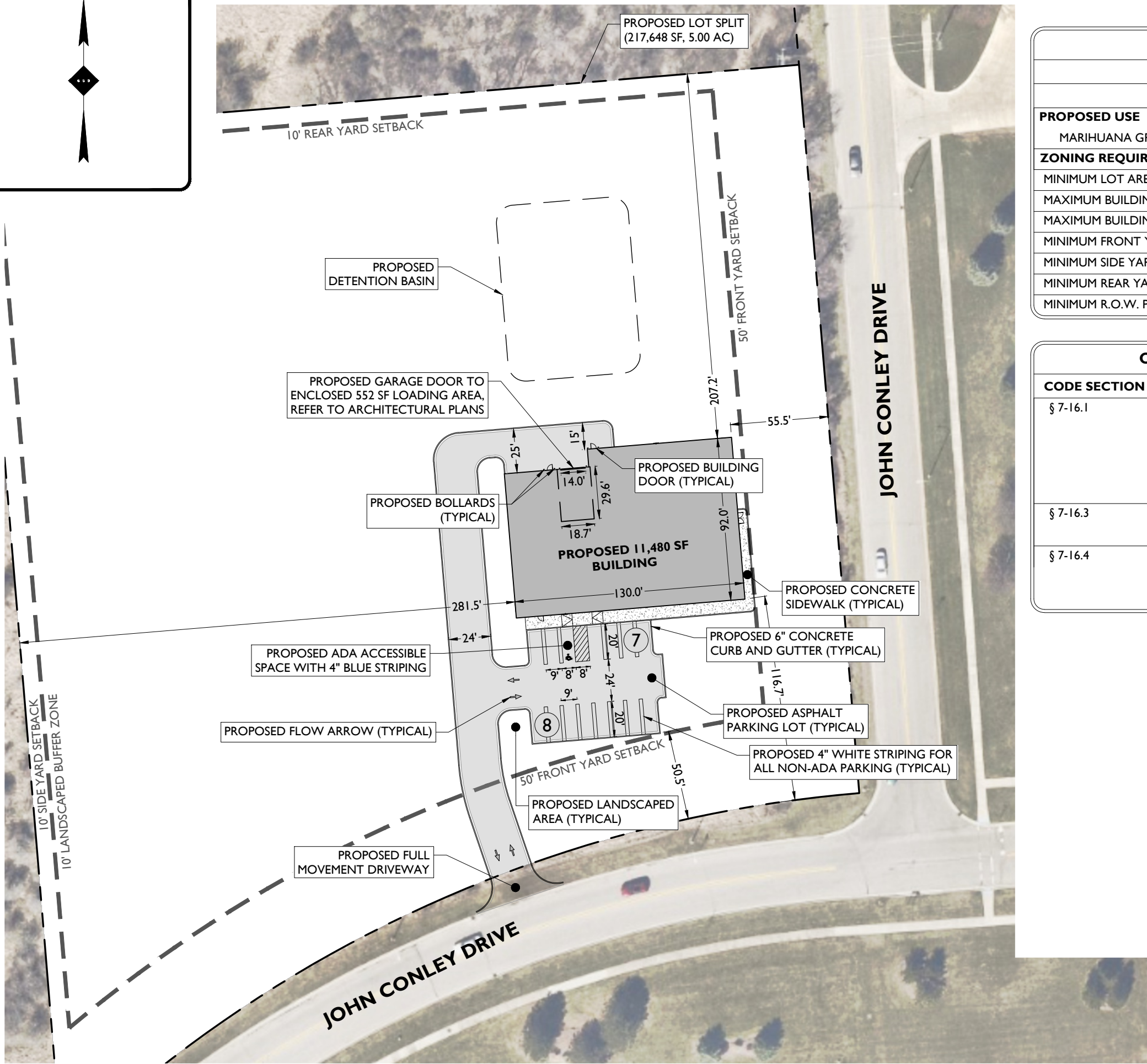
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V:\DET\2024\DET-240133 Study_Vitalis Architects - John Conley Drive, Lapeer, MI\CADD\Concepts\2024-06-10 (H5)\Concept-B John Conley Drive, Lapeer, MI.dwg



LAND USE AND ZONING

PARCEL: L20-83-358-030-00

PLANNED INDUSTRIAL DISTRICT (I-2)

PROPOSED USE

MARIHUANA GROW FACILITY

PERMITTED USE

ZONING REQUIREMENT	REQUIRED	PROPOSED
MINIMUM LOT AREA	N/A	217,648 SF (5.00 AC)
MAXIMUM BUILDING COVERAGE	N/A	5.2% (11,480 SF)
MAXIMUM BUILDING HEIGHT	40 FT	25.5 FT
MINIMUM FRONT YARD SETBACK	50 FT	55.5 FT
MINIMUM SIDE YARD SETBACK	10 FT	281.5 FT
MINIMUM REAR YARD SETBACK	10 FT	207.2 FT
MINIMUM R.O.W. PARKING SETBACK	20 FT	50.5 FT

OFF-STREET PARKING REQUIREMENTS

CODE SECTION	REQUIRED	PROPOSED
§ 7-16.1	MARIHUANA GROW FACILITY 1 SPACE PER EMPLOYEE IN LARGEST WORKING SHIFT, PLUS 10 SPACES (5 EMPLOY.)(1 / EMPLOY.) = 5 SPACES TOTAL: 5 + 10 = 15 SPACES	15 SPACES
§ 7-16.3	90° PARKING 9 FT X 20 FT W/ 24 FT AISLE	9 FT X 20 FT 24 FT AISLE
§ 7-16.4	LOADING REQUIREMENTS 1,401 SF TO 20,000 SF = 1 SPACE 1 SPACE (10 FT X 50 FT), OR 500 SF	1 SPACE, 552 SF

60'

0'

60'

120'

GRAPHIC SCALE IN FEET

1" = 60'

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CONCEPT PLAN

PROPOSED GROW FACILITY

PID: L20-83-358-030-00
JOHN CONLEY DRIVE
CITY OF LAPEER
LAPEER COUNTY, MICHIGAN

DRAFT

NOT APPROVED FOR CONSTRUCTION

DRAWN BY: KRG

CHECKED BY: KTH

DATE: 06/10/2024

SCALE: (H) 1" = 60'

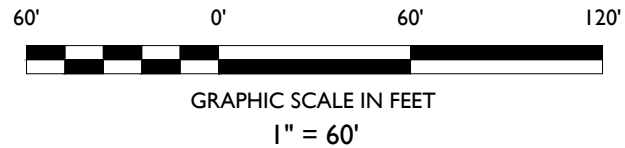
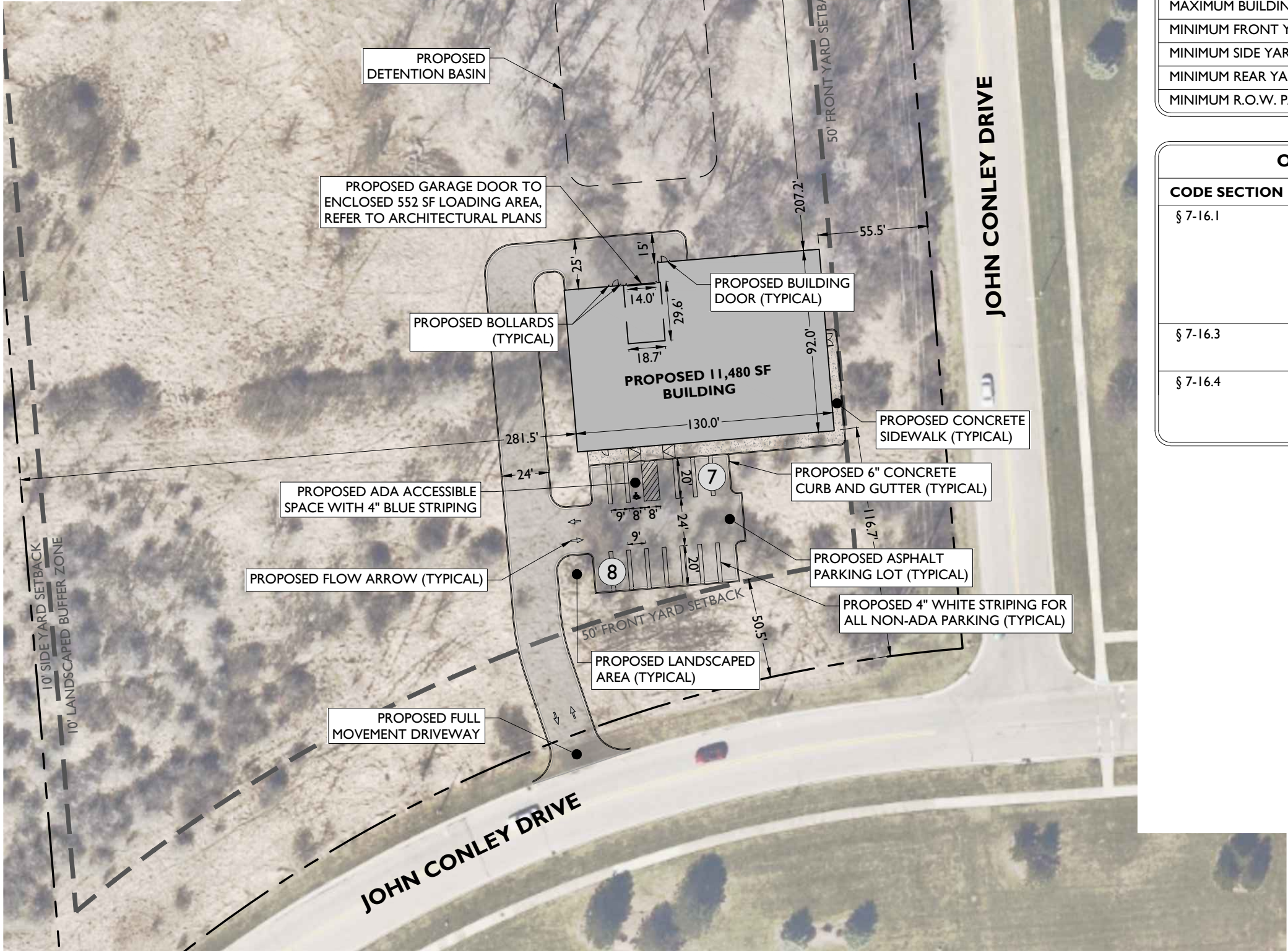
PROJECT ID: DET-240133

TITLE:

CONCEPT B

SHEET: B-1

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LAND USE AND ZONING		
PARCEL: L20-83-358-030-00		
PLANNED INDUSTRIAL DISTRICT (I-2)		
PROPOSED USE		
MARIHUANA GROW FACILITY	PERMITTED USE	
ZONING REQUIREMENT	REQUIRED	PROPOSED
MINIMUM LOT AREA	N/A	217,648 SF (5.00 AC)
MAXIMUM BUILDING COVERAGE	N/A	5.2% (11,480 SF)
MAXIMUM BUILDING HEIGHT	40 FT	25.5 FT
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MINIMUM SIDE YARD SETBACK	10 FT	281.5 FT
MINIMUM REAR YARD SETBACK	10 FT	207.2 FT
MINIMUM R.O.W. PARKING SETBACK	20 FT	50.5 FT

OFF-STREET PARKING REQUIREMENTS		
CODE SECTION	REQUIRED	PROPOSED
§ 7-16.1	MARIHUANA GROW FACILITY 1 SPACE PER EMPLOYEE IN LARGEST WORKING SHIFT, PLUS 10 SPACES (5 EMPLOY.)(1 / EMPLOY.) = 5 SPACES TOTAL: 5 + 10 = 15 SPACES	15 SPACES
§ 7-16.3	90° PARKING 9 FT X 20 FT W/ 24 FT AISLE	9 FT X 20 FT 24 FT AISLE
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V:\DET\2024\DET-240133 Study_Vitalis Architects - John Conley Drive, Lapeer, MICADD\Concepts\2024-06-10 (H5)\Concepts\B John Conley Drive, Lapeer, MI.dwg



40' 0' 40' 80'

GRAPHIC SCALE IN FEET
1" = 40'



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CONCEPT PLAN

PROPOSED GROW FACILITY

PID: L20-83-358-030-00
JOHN CONLEY DRIVE
CITY OF LAPEER
LAPEER COUNTY, MICHIGAN

DRAFT

NOT APPROVED FOR
CONSTRUCTION

DRAWN BY: KRG

CHECKED BY: KTH

DATE: 06/10/2024

SCALE: (H) 1" = 40'

PROJECT ID: DET-240133

TITLE:

**CONCEPT B
(UTILITIES)**

SHEET:

B-3

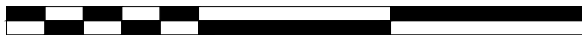
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JOHN CONLEY DRIVE

JOHN CONLEY DRIVE

100' 0' 100' 200'



GRAPHIC SCALE IN FEET
1" = 100'

CONCEPT PLAN

PROPOSED GROW FACILITY

PID: L20-83-358-030-00
JOHN CONLEY DRIVE
CITY OF LAPEER
LAPEER COUNTY, MICHIGAN

DRAFT

NOT APPROVED FOR
CONSTRUCTION

DRAWN BY: KRG

CHECKED BY: KTH

DATE: 06/10/2024

SCALE: (H) 1" = 100'

PROJECT ID: DET-240133

TITLE:

CONCEPT B
(OVERALL)

SHEET:

B-4

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ITEM J-1

To: Mayor and City Commission
Date: June 11, 2024
RE: Boards & Commissions Appointments

MAYORAL APPOINTMENT

BOARD OR COMMISSION	MEMBER NAME	CURRENT TERM EXPIRES	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
County Center Board	Vacancy	Jan 1, 2025	1 Year		Awaiting Recommendation
EDC/TIFA/Brownfield	Vacancy Vacancy	Mar 1, 2030 Mar 1, 2030	6 Year 6 Year		Awaiting Recommendation
Local Officers Compensation Commission	Vacancy Vacancy	Oct 1, 2026 Oct 1, 2027	5 Year 5 Year		Awaiting Recommendation
Park Board	Stefan Brady	Apr 1, 2026	3 Year	Apr 1, 2026	Re-appointment Recommended

COMMISSION APPOINTMENTS

BOARD OR COMMISSION	MEMBER NAME	EXPIRATION	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
Income Tax Board of Review	Vacancy	Dec 1, 2024	3 Year		Awaiting Recommendation
Prison Liaison Committee	Vacancy	Apr 1, 2025	3 Year		Awaiting Recommendation
Zoning Board of Appeals	Vacancy – Alternate	Apr 1, 2027	3 Year		Awaiting Recommendation

AGENDA ITEM REVIEW

Meeting Date: June 17, 2024
Consent:
Administrative: X
Public Hearing:

Date Reviewed: June 11, 2024
Reviewed By: D. Jansen, Deputy Clerk



Application for Boards and/or Commissions

Please complete, sign and date the application and return to:
City Clerk's Office, 576 Liberty Park, Lapeer, MI 48446
810-664-5231

Email: clerk@ci.lapeer.mi.us

<input type="checkbox"/> Accuracy Board	<input type="checkbox"/> Downtown Development Authority	<input type="checkbox"/> Lapeer Neighborhoods, Inc.
<input type="checkbox"/> Board of Review	<input type="checkbox"/> Economic Development Corporation / Tax Increment Financing Authority / Brownfield Redevelopment Authority	<input type="checkbox"/> Local Development Finance Authority
<input type="checkbox"/> Cemetery Board	<input type="checkbox"/> Greater Lapeer Transportation Authority	<input type="checkbox"/> Local Officers Compensation Commission
<input type="checkbox"/> Center for the Arts of Greater Lapeer	<input type="checkbox"/> Income Tax Board of Review	<input checked="" type="checkbox"/> Park Board
<input type="checkbox"/> Construction Board of Review	<input type="checkbox"/> Lapeer Building Authority	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> County Center Board	<input type="checkbox"/> Lapeer Housing Commission	<input type="checkbox"/> Zoning Board of Appeals
<input type="checkbox"/> District Library Board	<input type="checkbox"/> Lapeer Housing Board of Appeals	

Please tell us why you wish to serve on this Board or Commission; describe your relevant experience; and what do you feel you can contribute to the Board or Commission:

I would like to offer my experience to serve on the park board. I currently run the Lapeer Church Softball League, and have participated in many of the parks/rec programs.

Applicant Information:

Print Name: Stefan Brady
(First) (Last)

Street Address: 2450 W. Genesee St

Home Phone: _____ Cell Phone: 810 246 9861

Email: Stefan.Brady4@lapeer@gmail.com

Employer: North Branch Area Schools Occupation: Teacher

Educational Background: Masters + Bachelors from Central Michigan Univ.

Community Activities and/or Work Experience:

Various Schools, Middle School Sports Coaching

Stefan Brady
Signature

5/31/24
Date

Thank you for your interest in serving on one of our Boards or Commission. All information on this application is public information and subject to disclosure in response to public records request made pursuant to the Freedom of Information Act.



ITEM K-1

To: Mayor and City Commission
Date: June 11, 2024
RE: MONTHLY OPERATIONAL REPORTS

CITY DEPARTMENTS:

- 1. BUILDING DEPARTMENT**
- 2. FINANCIAL SERVICES DEPARTMENT**
 - A. ASSESSING DIVISION
 - B. INCOME TAX DIVISION
 - C. ACCOUNTING/DATA PROCESSING DIVISION
- 3. FIRE AND RESCUE DEPARTMENT**
- 4. HOUSING AND NEIGHBORHOOD DEVELOPMENT DEPARTMENT**
 - A. LAPEER HOUSING COMMISSION (LHC)
 - B. LAPEER NEIGHBORHOOD'S INC. (LNI)
 - C. COMMUNITY DEVELOPMENT
- 5. PLANNING DEPARTMENT**
 - A. DEVELOPMENT ACTIVITIES
- 6. POLICE DEPARTMENT**
 - A. POLICE
 - B. ORDINANCE ENFORCEMENT
 - C. PARKING DIVISION
- 7. PUBLIC WORKS DEPARTMENT**
 - A. SEWER UTILITY DIVISION
 - B. STREET DIVISION
 - C. WATER DIVISION
 - D. WASTEWATER DIVISION
- 8. MARIJUANA MONTHLY REPORT**

AGENDA ITEM REVIEW

Meeting Date: June 17, 2024

Date Reviewed: June 11, 2024

Reviewed By: D. Jansen, Deputy Clerk

Permit Summary Report

ITEM K-1-1

06/11/24

Building Department
576 Liberty Park
Lapeer, MI 48446
810-245-9621

DATE ISSUED	PERMIT TYPE	PERMIT CATEGORY	ADDRESS	FEES PAID	STATUS
05/22/2024	Building	Acessory Building	54 UNION ST	\$501.00	ISSUED
05/30/2024	Building	Deck	1410 LINCOLN ST	\$324.00	ISSUED
06/03/2024	Building	Deck	432 GOLFSIDE DR	\$324.00	ISSUED
05/29/2024	Building	Roof	623 ADAMS ST	\$262.00	ISSUED
05/31/2024	Building	Window Replacement	938 W OREGON ST	\$296.00	ISSUED
06/04/2024	Building	Roof	610 LINCOLN ST	\$624.00	ISSUED
06/10/2024	Building	Deck	1208 N MONROE ST	\$420.00	ISSUED
05/28/2024	Electrical	Electrical	1073 S MAIN ST	\$185.00	FINALED
05/31/2024	Electrical	Electrical	1356 IMLAY CITY RD	\$212.00	ISSUED
06/04/2024	Electrical	Electrical	1880 DEMILLE RD	\$298.00	ISSUED
05/22/2024	Mechanical	Mechanical	917 W PARK ST	\$190.00	SUSPENDED (FEE)
05/20/2024	Mechanical	Mechanical	933 N CALHOUN ST	\$213.00	FINALED
05/28/2024	Mechanical	Mechanical	485 CHARBRIDGE AVE-BLDG 3	\$90.00	FINALED
05/28/2024	Mechanical	Mechanical	763 EAST ST	\$293.00	FINALED
05/30/2024	Mechanical	Mechanical	1356 IMLAY CITY RD	\$232.00	FINALED
05/30/2024	Mechanical	Mechanical	775 ROLLING HILLS LN 2	\$200.00	ISSUED
06/03/2024	Mechanical	Mechanical	108 HOWARD ST	\$197.00	FINALED
06/06/2024	Mechanical	Mechanical	1438 LINCOLN ST	\$213.00	ISSUED
06/06/2024	Mechanical	Mechanical	1444 LINCOLN ST	\$198.00	ISSUED
06/06/2024	Mechanical	Mechanical	1440 LINCOLN ST	\$198.00	ISSUED
06/06/2024	Mechanical	Mechanical	1442 LINCOLN ST	\$198.00	ISSUED
05/21/2024	Plumbing	Plumbing	12 N COURT ST	\$186.00	FINALED
05/28/2024	Plumbing	Plumbing	516 N MAIN ST	\$121.00	FINALED
06/06/2024	Plumbing	Plumbing	1438 LINCOLN ST	\$375.00	ISSUED
06/06/2024	Plumbing	Plumbing	1444 LINCOLN ST	\$375.00	ISSUED
06/06/2024	Plumbing	Plumbing	1440 LINCOLN ST	\$375.00	ISSUED
06/06/2024	Plumbing	Plumbing	1442 LINCOLN ST	\$375.00	ISSUED
05/23/2024	R.O.W.	Right of Way	838 S SAGINAW ST	\$250.00	FINALED
05/16/2024	R.O.W.	Right of Way	2525 DEMILLE BLVD	\$250.00	ISSUED

Permit Summary Report

06/11/24

Building Department
576 Liberty Park
Lapeer, MI 48446
810-245-9621

DATE ISSUED	PERMIT TYPE	PERMIT CATEGORY	ADDRESS	FEES PAID	STATUS
05/22/2024	R.O.W.	Right of Way	500 DEMILLEE RD	\$250.00	ISSUED
05/28/2024	R.O.W.	Right of Way	516 N MAIN ST	\$250.00	ISSUED
05/24/2024	R.O.W.	Right of Way	1111 LANCASTER ST	\$265.00	FINALED
05/29/2024	R.O.W.	Right of Way	1225 STATE ST	\$250.00	ISSUED
05/30/2024	R.O.W.	Right of Way	427 MANSFIELD DR	\$250.00	ISSUED
06/06/2024	R.O.W.	Right of Way	195 NORTH ST	\$250.00	ISSUED
06/06/2024	R.O.W.	Right of Way	507 CEDAR ST	\$265.00	ISSUED
06/05/2024	R.O.W.	Right of Way	468 GOLFSIDE DR	\$250.00	ISSUED
05/17/2024	Sewer	Sewer	933 S SAGINAW ST	\$4,250.00	ISSUED
05/16/2024	Sewer	Sewer	785 S ELM ST	\$4,265.00	ISSUED
05/16/2024	COMPLIANCE PERMIT	Fence	94 BIRMINGALE AVE	\$81.00	FINALED
05/16/2024	COMPLIANCE PERMIT	Shed	2726 TREYMORE ST	\$42.00	ISSUED
05/16/2024	COMPLIANCE PERMIT	Fence	454 GOLFSIDE DR	\$96.00	ISSUED
05/16/2024	COMPLIANCE PERMIT	Fence	444 OLD FARM LN	\$81.00	ISSUED
05/22/2024	COMPLIANCE PERMIT	Shed	374 GOLFSIDE DR	\$42.00	FINALED
05/29/2024	COMPLIANCE PERMIT	Fence	641 WASHINGTON ST	\$81.00	ISSUED
06/05/2024	COMPLIANCE PERMIT	Certificate of Compliance/Occup	3056 DAVISON RD 3	\$81.00	ISSUED
05/30/2024	COMPLIANCE PERMIT	Certificate of Compliance/Occup	602 S MAIN ST	\$81.00	ISSUED
06/05/2024	COMPLIANCE PERMIT	Certificate of Compliance/Occup	54 S SAGINAW ST	\$81.00	ISSUED

TOTAL FEES PAID: \$19,186.00

Monthly Rental Certificates

06/11/2024

BUILDING DEPARTMENT
576 LIBERTY PARK
LAPEER, MI 48446
810-245-9621

Property Address	Holder Name	Certificate Number	Status	Date Issued	Date Expires	Total Amount
442 N SAGINAW ST 2	J & N ADVENTURES, LLC	CR24-0079	Certified	05/15/2024	01/16/2026	327.00
343 S VILLAGE WEST DR	DURMISHI, ERNEST & ERJOLA	CR24-0083	Certified	05/15/2024	11/06/2025	268.50
12 HIGLEY ST	JCP OUTSTATE MI LLC	CR24-0090	Certified	06/05/2024	02/02/2026	287.00
1080 GATEWAY DR 6	GATEWAY APTS LDHA LLC	CR24-0135	Certified	06/05/2024	04/24/2026	121.00
916 N CALHOUN ST	FRAM HOLDINGS LLC	CR24-0153	Certified	05/15/2024	03/20/2026	125.00
118 W NEPESSING ST 21	TL CAPITAL INVESTMENTS LL	CR24-0166	Certified	05/29/2024	03/29/2026	125.00
118 W NEPESSING ST 22	TL CAPITAL INVESTMENTS LL	CR24-0167	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 23	TL CAPITAL INVESTMENTS LL	CR24-0168	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 26	TL CAPITAL INVESTMENTS LL	CR24-0171	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 27	TL CAPITAL INVESTMENTS LL	CR24-0172	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 28	TL CAPITAL INVESTMENTS LL	CR24-0173	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 29	TL CAPITAL INVESTMENTS LL	CR24-0174	Suspended	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 31	TL CAPITAL INVESTMENTS LL	CR24-0175	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 32	TL CAPITAL INVESTMENTS LL	CR24-0176	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 34	TL CAPITAL INVESTMENTS LL	CR24-0178	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 35	TL CAPITAL INVESTMENTS LL	CR24-0179	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 36	TL CAPITAL INVESTMENTS LL	CR24-0180	Certified	05/29/2024	03/29/2026	40.00
118 W NEPESSING ST 37	TL CAPITAL INVESTMENTS LL	CR24-0181	Certified	05/29/2024	03/29/2026	40.00
440 N MAIN ST 1	COREY, CARTER J	CR24-0183	Certified	05/22/2024	08/03/2025	40.00
440 N MAIN ST 2	COREY, CARTER J	CR24-0184	Certified	05/22/2024	08/03/2025	40.00
442 N MAIN ST	COREY, CARTER J	CR24-0185	Certified	05/22/2024	08/03/2025	40.00
720 CHURCH ST	LYONS, DONALD J & CAROL	CR24-0188	Certified	06/05/2024	03/22/2026	125.00
828 LYLE ST	BRUCE III, GLENN H	CR24-0191	Certified	05/15/2024	03/18/2026	125.00

Property Address	Holder Name	Certificate Number	Status	Date Issued	Date Expires	Total Amount
98 HARTLEY ST	BRUCE III, GLENN H	CR24-0192	Certified	05/22/2024	04/04/2026	125.00
548 FOX ST	BRUCE III, GLENN H	CR24-0194	Certified	05/29/2024	04/04/2026	206.00
550 FOX ST	BRUCE III, GLENN H	CR24-0195	Certified	05/22/2024	04/04/2026	40.00
12 N COURT ST	BRUCE III, GLENN H	CR24-0196	Certified	05/29/2024	04/04/2026	206.00
16 N COURT ST	BRUCE III, GLENN H	CR24-0197	Certified	05/22/2024	04/04/2026	40.00
18 N COURT ST	BRUCE III, GLENN H	CR24-0198	Certified	05/22/2024	04/04/2026	40.00
1760 A ST	MARSHALL, EDWARD	CR24-0201	Certified	05/29/2024	04/08/2026	187.50
930 VILLAGE WEST DR N	PINES LAPEER WEST LLC	CR24-0212	Certified	05/22/2024	03/26/2026	125.00
11001 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0213	Certified	05/22/2024	03/26/2026	205.00
11002 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0214	Certified	05/22/2024	03/26/2026	40.00
11003 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0215	Certified	05/22/2024	03/26/2026	40.00
11004 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0216	Certified	05/22/2024	03/26/2026	40.00
11005 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0217	Certified	05/22/2024	03/26/2026	40.00
11006 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0218	Certified	05/22/2024	03/26/2026	40.00
11007 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0219	Certified	05/22/2024	03/26/2026	40.00
11008 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0220	Certified	05/22/2024	03/26/2026	40.00
11009 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0221	Certified	05/22/2024	03/26/2026	40.00
11010 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0222	Certified	05/22/2024	03/26/2026	40.00
11011 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0223	Certified	05/22/2024	03/26/2026	40.00
11012 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0224	Certified	05/22/2024	03/26/2026	40.00
12001 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0225	Certified	05/22/2024	03/26/2026	40.00
12002 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0226	Certified	05/22/2024	03/26/2026	40.00
12003 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0227	Certified	05/22/2024	03/26/2026	40.00
12004 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0228	Certified	05/22/2024	03/26/2026	40.00
12005 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0229	Certified	05/22/2024	03/26/2026	40.00
12006 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0230	Certified	05/22/2024	03/26/2026	40.00
12007 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0231	Certified	05/22/2024	03/26/2026	40.00
12008 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0232	Certified	05/22/2024	03/26/2026	40.00
12009 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0233	Certified	05/22/2024	03/26/2026	40.00
12010 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0234	Certified	05/22/2024	03/26/2026	40.00

Property Address	Holder Name	Certificate Number	Status	Date Issued	Date Expires	Total Amount
12011 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0235	Certified	05/22/2024	03/26/2026	40.00
12012 VILLAGE WEST DR BLDG 1	PINES LAPEER WEST LLC	CR24-0236	Certified	05/22/2024	03/26/2026	40.00
21002 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0238	Certified	05/15/2024	03/26/2026	40.00
21003 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0239	Certified	05/15/2024	03/26/2026	40.00
21004 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0240	Certified	05/15/2024	03/26/2026	40.00
21005 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0241	Suspended	05/15/2024	03/26/2026	121.00
21006 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0242	Certified	05/15/2024	03/26/2026	40.00
21007 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0243	Certified	05/16/2024	03/26/2026	40.00
21008 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0244	Certified	05/16/2024	03/26/2026	40.00
21010 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0246	Certified	05/15/2024	03/26/2026	40.00
21011 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0247	Certified	05/15/2024	03/26/2026	40.00
21012 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0248	Certified	05/15/2024	03/26/2026	40.00
22001 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0249	Certified	05/15/2024	03/26/2026	40.00
22002 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0250	Certified	05/15/2024	03/26/2026	40.00
22003 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0251	Certified	05/15/2024	03/26/2026	40.00
22004 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0252	Certified	05/15/2024	03/26/2026	40.00
22005 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0253	Certified	05/15/2024	03/26/2026	40.00
22006 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0254	Certified	05/15/2024	03/26/2026	40.00
22007 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0255	Certified	05/15/2024	03/26/2026	40.00
22008 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0256	Certified	05/15/2024	03/26/2026	40.00
22009 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0257	Certified	05/15/2024	03/26/2026	40.00
22010 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0258	Certified	05/15/2024	03/26/2026	40.00
22011 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0259	Certified	05/15/2024	03/26/2026	40.00
22012 VILLAGE WEST DR BLDG 2	PINES LAPEER WEST LLC	CR24-0260	Certified	05/15/2024	03/26/2026	40.00
31001 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0261	Certified	05/22/2024	03/26/2026	245.00
31002 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0262	Certified	05/22/2024	03/26/2026	40.00
31003 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0263	Certified	05/22/2024	03/26/2026	40.00
31004 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0264	Certified	05/22/2024	03/26/2026	40.00
31005 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0265	Certified	05/22/2024	03/26/2026	40.00
31006 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0266	Certified	05/22/2024	03/26/2026	40.00

Property Address	Holder Name	Certificate Number	Status	Date Issued	Date Expires	Total Amount

32001 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0267	Certified	05/22/2024	03/26/2026	40.00
32002 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0268	Certified	05/22/2024	03/26/2026	40.00
32003 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0269	Certified	05/22/2024	03/26/2026	40.00
32004 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0270	Certified	05/22/2024	03/26/2026	40.00
32005 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0271	Certified	05/22/2024	03/26/2026	40.00
32006 VILLAGE WEST DR BLDG 3	PINES LAPEER WEST LLC	CR24-0272	Certified	05/22/2024	03/26/2026	40.00
41007 VILLAGE WEST DR BLDG 4	PINES LAPEER WEST LLC	CR24-0273	Certified	05/22/2024	03/26/2026	165.00
41008 VILLAGE WEST DR BLDG 4	PINES LAPEER WEST LLC	CR24-0274	Certified	05/22/2024	03/26/2026	40.00
42007 VILLAGE WEST DR BLDG 4	PINES LAPEER WEST LLC	CR24-0275	Certified	05/22/2024	03/26/2026	40.00
42008 VILLAGE WEST DR BLDG 4	PINES LAPEER WEST LLC	CR24-0276	Certified	05/22/2024	03/26/2026	40.00
51001 VILLAGE WEST DR BLDG 5	PINES LAPEER WEST LLC	CR24-0277	Certified	05/15/2024	03/26/2026	205.00
51002 VILLAGE WEST DR BLDG 5	PINES LAPEER WEST LLC	CR24-0278	Certified	05/15/2024	03/26/2026	40.00
51003 VILLAGE WEST DR BLDG 5	PINES LAPEER WEST LLC	CR24-0279	Certified	05/15/2024	03/26/2026	40.00
51004 VILLAGE WEST DR BLDG 5	PINES LAPEER WEST LLC	CR24-0280	Certified	05/15/2024	03/26/2026	40.00
52001 VILLAGE WEST DR BLDG 5	PINES LAPEER WEST LLC	CR24-0281	Certified	05/15/2024	03/26/2026	40.00
52002 VILLAGE WEST DR BLDG 5	PINES LAPEER WEST LLC	CR24-0282	Certified	05/15/2024	03/26/2026	40.00
52003 VILLAGE WEST DR BLDG 5	PINES LAPEER WEST LLC	CR24-0283	Certified	05/15/2024	03/26/2026	40.00
52004 VILLAGE WEST DR BLDG 5	PINES LAPEER WEST LLC	CR24-0284	Certified	05/15/2024	03/26/2026	40.00
61001 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0285	Certified	05/15/2024	03/26/2026	245.00
61002 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0286	Certified	05/15/2024	03/26/2026	40.00
61003 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0287	Certified	05/15/2024	03/26/2026	40.00
61004 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0288	Certified	05/15/2024	03/26/2026	40.00
61005 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0289	Certified	05/15/2024	03/26/2026	40.00
61006 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0290	Certified	05/15/2024	03/26/2026	40.00
62001 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0291	Certified	05/15/2024	03/26/2026	40.00
62002 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0292	Certified	05/15/2024	03/26/2026	40.00
62003 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0293	Certified	05/15/2024	03/26/2026	40.00
62004 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0294	Certified	05/15/2024	03/26/2026	40.00
62005 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0295	Certified	05/15/2024	03/26/2026	40.00

Property Address	Holder Name	Certificate Number	Status	Date Issued	Date Expires	Total Amount
62006 VILLAGE WEST DR BLDG 6	PINES LAPEER WEST LLC	CR24-0296	Certified	05/15/2024	03/26/2026	40.00
71001 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0297	Certified	05/15/2024	03/26/2026	285.00
71002 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0298	Certified	05/15/2024	03/26/2026	40.00
71003 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0299	Certified	05/15/2024	03/26/2026	40.00
71004 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0300	Certified	05/15/2024	03/26/2026	40.00
71005 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0301	Certified	05/15/2024	03/26/2026	40.00
71006 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0302	Certified	05/15/2024	03/26/2026	40.00
71007 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0303	Certified	05/15/2024	03/26/2026	40.00
71008 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0304	Certified	05/15/2024	03/26/2026	40.00
72001 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0305	Certified	05/15/2024	03/26/2026	40.00
72002 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0306	Certified	05/15/2024	03/26/2026	40.00
72003 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0307	Certified	05/15/2024	03/26/2026	40.00
72004 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0308	Certified	05/15/2024	03/26/2026	40.00
72005 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0309	Certified	05/15/2024	03/26/2026	40.00
72006 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0310	Certified	05/15/2024	03/26/2026	40.00
72007 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0311	Certified	05/15/2024	03/26/2026	40.00
72008 VILLAGE WEST DR BLDG 7	PINES LAPEER WEST LLC	CR24-0312	Certified	05/15/2024	03/26/2026	40.00
520 DEMILLE RD	BLUE WATER SELF STORAGE I	CR24-0326	Certified	06/05/2024	04/23/2026	125.00

Total # of Certificates: 130

Total Amount Billed: \$8309.00

Population: All Records

Certificate.DateIssued Between 5/15/2024 12:00:00 AM
AND 6/11/2024 11:59:59 PM



ITEM K-1-2-A

To: Mike Womack, City Manager
C.C. City Board of Commissioners
From: Denise Marinelli, Assessor
Date: June 10, 2024
RE: Monthly Departmental Report

ASSESSING DEPARTMENT CONCENTRATION:

- Property Transfers are up to date and Deeds have been processed through May. Current Deed breakdown:

Deeds	May	Vacant land	New Construction	Prior Month
Transfers	17	04	02	11
Non-Transfers	21			17
Forcl/Redmptn	0			01
Total	38			29

- The Assessing staff is currently out in the field conducting our permit & parcel reviews or the 2025 assessment roll. We look forward to increasing our daily review numbers by contracting with Pivot Point, a software program that allows work to be done on sketches, notes, and pictures efficiently in the field.
- The department continues to investigate, correct, and update property description discrepancies, omissions, errors, and changes. We assist departments, property owners, realtors and appraisers with questions and concerns as well as processing address and lot split requests
- We currently have one Small Claim MTT.
- As always, please contact me if you have any questions or concerns.



Item # K-1-2-B

To: Mike Womack, City Manager
From: Kelly Hanna, Director of Financial Services
Date: June 5, 2024
RE: Income Tax Monthly Report for May 2024

CITY OF LAPEER
Monthly Financial Statement
Income Tax Department
May 2024

<u>Fiscal Year</u>	<u>Net Monthly Income</u>	<u>Net Total Yr-to-date</u>	<u>Original Budget for year</u>	<u>Current Budget for year</u>	<u>Actual Total for year</u>	<u>Excess (Deficit) Revenue</u>
2013/14	\$345,240	\$2,701,284	\$2,590,000	\$2,590,000	\$2,827,204	\$237,204
2014/15	\$267,079	\$2,801,508	\$2,590,000	\$2,590,000	\$2,953,553	\$363,553
2015/16	\$358,560	\$3,010,816	\$2,785,000	\$2,785,000	\$3,069,571	\$284,571
2016/17	\$367,883	\$3,092,259	\$3,065,000	\$3,065,000	\$3,212,298	\$147,298
2017/18	\$260,474	\$3,235,044	\$3,165,000	\$3,165,000	\$3,349,223	\$184,223
2018/19	\$280,358	\$3,409,601	\$3,175,000	\$3,175,000	\$3,521,027	\$346,027
2019/20	\$334,490	\$3,130,023	\$3,265,000	\$3,265,000	\$3,228,023	-\$36,977
2020/21	\$429,575	\$3,536,419	\$3,495,000	\$3,495,000	\$3,783,095	\$288,095
2021/22	\$518,182	\$4,424,447	\$3,476,000	\$3,476,000	\$4,527,734	\$1,051,734
2022/23	\$478,268	\$4,680,781	\$4,090,000	\$4,140,076	\$4,941,930	\$801,854
2023/24	\$598,825	\$4,886,083	\$4,833,000	\$4,833,000		

Original Budget and Current Year Budget columns for FYE 2013- 2023 adjusted to include budgeted p&l & prosecution



Item # K-1-2-C

To: Mike Womack, City Manager
From: Kelly Hanna, Director of Financial Services
Date: June 12, 2024
RE: Finance Department Report for May 2024

- 1) 157 – accounts payable checks were issued.
- 2) 326 - payroll payments were issued.
- 3) 1,550 - income tax refund checks were issued.
- 4) Records were reviewed with those needing information on burial location. There was one (1) full burial; five (5) burials of cremains (one on a Saturday); and three (3) foundations purchased (for a total of \$761.60).
- 5) Seventy-One (71) delinquent 2023 personal property tax bills were receipted for \$10,724.20; twenty-nine (29) delinquent 2022 personal property tax bills were receipted for \$55,863.78; twenty (20) delinquent 2021 personal property tax bills were receipted for \$3,977.43; nine (9) delinquent 2019 personal property tax bills were receipted for \$1,982.43; and five (5) delinquent 2018 personal property tax bills were receipted for \$392.45 for a grand total of \$72,940.29.
- 6) There were 79 additions and 62 cancellations received regarding the voter registration records.



ITEM K-1-3

To: Mike Womack, City Manager
From: Mike Vogt, Fire Chief
Date: June 4, 2024
RE: May 2024

MONTH SUMMARIZED:

Training: The department conducted a total of four training sessions (2 day/2 night). A total of 126.0 personnel-hours were spent in training during the month.

Community Risk Reduction: The department participated in two events during the month, which both took place in the City of Lapeer. Our personnel participated in the food truck festival and had two lucky participants take part in being Firefighter for the Day.

Fire & Life Safety: Ten annual inspections, two other types of inspections, and one site visit were completed in the city, with 39 violations being identified. There was one business inspected that was without any fire code violations. One site plan was reviewed for the Planning Department and two building plans, two tenant plans, one rooftop unit plan and one remodel plan were reviewed for the Building Department for the month of May.

Responses: The department responded to a total of 33 incidents during the month, requiring a total of 308.5 personnel-hours. This is three more responses than we had for the same period in 2023. 58% of these responses occurred Monday-Friday between the hours of 6:00 am and 6:00 pm. The estimated dollar loss for the month was \$167,736, bringing the estimated annual dollar loss for the year to \$866,736. The loss for the month resulted from a commercial building fire in the City of Lapeer and a barn fire in Mayfield Township.

The number of responses for the month by municipality was: City of Lapeer-22, Lapeer Twp-5, Mayfield Twp-4, Oregon Twp-1, Automatic/Mutual Aid-1.

The average emergency response time (in minutes) to each municipality was: City of Lapeer-9.5, Lapeer Twp-0.0, Mayfield Twp-5.0, Oregon Twp-0.0.

The calendar year annual percentage of responses by municipality is: City of Lapeer-52.79%, Lapeer Twp-14.21%, Mayfield Twp-19.80%, Oregon Twp-6.60%, Assists-6.60%.

The number of burn permits issued for the month by the municipality was: Lapeer Twp-149, Mayfield Twp-179, Oregon Twp-102.

The breakdown of responses by type is as follows:

Fire Alarm-Malicious	1	Fire Alarm-Unintentional	5
Fire Alarm-Malfunction	1	Fire Alarm-Residential	3
Building Fire-Residential	0	Building Fire-Commercial	2
Building Fire-Other	1	Vehicle Fire	0
Grass/Brush Fire	1	Rescue	0
Good Intent	5	Electrical Related	3
Smoke Investigation	0	Gasoline/Diesel Spill/Leak	0
Natural Gas/Propane Leak	0	Carbon Monoxide (alarm & actual)	5
Other Type Fires	0	Other Type Response	5
Assist to Other Agencies	1	Washdown	0

City of Lapeer Fire & Rescue						
May 2024						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Incident 24-165 Training Mtg.	2 Incident 24-166 Incident 24-167	3 Incident 24-168	4 Incident 24-169
5 Incident 24-170	6 Incident 24-171 Physical Agility Test	7	8 Incident 24-172 Incident 24-173	9	10 Incident 24-174 Incident 24-175	11
12 Incident 24-176	13 Incident 24-177 Training Food Truck Festival	14	15 Incident 24-178 Incident 24-179	16	17 Incident 24-180 Incident 24-181	18 Incident 24-182
19 Incident 24-183 Incident 24-184	20 Incident 24-185 Training	21 Incident 24-186 Incident 24-187	22	23 Incident 24-188 Pump Testing New Hire Interviews	24 FF For The Day	25
26 Incident 24-189	27 Incident 24-190 Incident 24-191 Incident 24-192	28 Incident 24-193 Incident 24-194 Incident 24-195	29 Incident 24-196 Incident 24-197	30	31	
Notes						
Incidents (Monthly Total - 33) Training Public Events Meetings/ Department Work New Hiring Process Public Assistance						

ITEM K-1-4-a

Dept: Housing Improvement Department
Submitted To: Mr. Mike Womack, City Manager
From: Denise Soldenski, Director of Housing and Neighborhood Development
Date: June 20th, 2024
RE: May 8th, 2024 – June 11th, 2024
copy: Lapeer Housing Commission/Lapeer Riverview Towers, LLC

LAPEER HOUSING COMMISSION (LHC)/LAPEER RIVERVIEW TOWERS, LLC (LRT)

A. RIVERVIEW TOWERS: HUD PROJECT BASED VOUCHER (PBV)

1. As of June 10, Riverview Towers has one vacant unit which is expected to be leased on July 1.
2. The Riverview waitlist contains a sufficient supply of applicants to fill vacant units.

B. HOUSING CHOICE VOUCHER PROGRAM (HCV)

1. As of June 10, 95 vouchers are under contract.
2. Pulling applicants from the waitlist will continue as funding allows to fill vacant vouchers.

C. ADMINISTRATION

1. **Attachment #1** Lapeer Housing Commission/Lapeer Riverview Towers, LLC financials.
2. ***Ms. Soldenski would like approval from the board for Resolution #14-2024 for the Disposition of Disposed Items for FYE 6/30/2024.*** As per previous discussions with the board, five sets of bathroom vanities, medicine cabinets, and kitchen cabinets were removed from existing units 211, 310, 503, 506, 607 for the new cabinetry and donated for no value to Habitat for Humanity ReStore.
3. Ms. Soldenski will distribute the FY 7/1/2024 – 6/30/2025 Operating Budget for both Lapeer Housing Commission and Lapeer Riverview Towers, LLC. The budget includes approved capital expense projects for Riverview under the Replacement Reserve. ***Ms. Soldenski will review and ask for approval of the budget. If approved, three resolutions (#182-2024 HUD PHA Board Resolution Approving Operating Budget, #183-2024 LHC Budget Approval, and #13-2024 LRT Operating/Capital Expense Budget Approval) will need to be signed.*** After approval, Ms. Soldenski will submit the HUD 52574 Operating Budget to HUD.
4. Effective September 1st, 2024, the contract rent for Lapeer Riverview Towers will increase from \$675/month to \$710/month for those residents who have resided at Riverview for at least one year. The rent increase is based on a Rent Reasonableness evaluation completed by an independent third party and also on HUD's 2024 OCAF, Operation Cost Adjustment Factor, for Michigan. Residents will receive a proper 30 day notice of increase and per the subsidy program, residents will still only pay 30% of their specific adjusted gross income. ***Ms. Soldenski would like the board's approval of this rent increase effective Sept. 1st, 2024.***
5. Ms. Soldenski accepted a proposal from Johnson Controls in the amount of \$1000 for installation and \$116.67 monthly (\$1400/yr) to change the analog (POTS) phone line to cellular technology. That line currently monitors the two burglar alarms and the knox box alarm for Riverview Towers and has an approximate cost of \$400/month. To quickly save time and money, and since the total project cost is below the procurement limit

(\$3,500) for multiple bids, Ms. Soldenski signed the proposal on 6/6/24 to get the project started. The cellular technology is also much more reliable. Johnson Controls is the company that currently provides all of the other equipment in the fire panel, so it makes sense to have Johnson Controls responsible for this installation as well.

6. HUD released the Final Rule of the Housing Opportunity Through Modernization Act (HOTMA) of 2016, Sections 102, 103 and 104 on February 14th, 2023. This rule provides for income and asset changes that will affect the HCV and PBV programs must be in effect by January 1st, 2025. HUD released PIH Notice 2023-27 which provides implementation guidance. *On April 24th, 2024 HUD released PIH Notice 2024-12 that covers "Housing Information Portal (HIP) Implementation".* LHC must be on-boarded to the new HUD Housing Information Portal (HIP) prior to implementing HOTMA. As long as the HIP conversion takes place, LHC compliance date will be on or before Jan. 1st, 2025. Prior to full implementation, staff training and tenant/landlord notifications must take place. *LHC HCV Admin Plan has been modified for HOTMA and is going through final review prior to approval and use.*
7. HUD is also changing the process/standard for Housing Quality Standard Inspections (HQS) to National Standards for the Physical Inspection of Real Estate (NSPIRE). The new standard is an inspection model that is more common across the various HUD programs. PHAs must convert on or before October 1st, 2024. Systems updates and staff training needs to take place prior to full implementation which includes use of an NSPIRE application via dedicated cell phone for electronic inspections. HUD has issued PIH Notice 2023-28 for implementation guidance and administrative procedures for HCV/PBV. *Staff training will be taking place during the last two weeks of June.*
8. HUD is moving forward with a more clear proposed rule for Affirmatively Furthering Fair Housing. HUD's intent is to "affirmatively further fair housing by creating strong, sustainable, inclusive communities and quality affordable housing for all." More information to come as this proposed rule approaches final rule.
9. HUD has been releasing updated chapters in the "Housing Choice Voucher Program Guidebook". As the chapters are released, Ms. Soldenski reviews, updates and requests approval for our HCV Administrative Plan, if necessary. *There are no updates to the Guidebook this month that affect policy.*



To: Housing Improvement Department
Submitted To: Mr. Mike Womack, City Manager
From: Denise Soldenski, Director of Housing and Neighborhood Development
Date: June 20th, 2024
RE: May 8th, 2024 – June 11, 2024
copy: Lapeer Neighborhoods Inc.

A. HOUSING IMPROVEMENT DEPARTMENT (HID) - See attachment #2 for project photos.

1. **MSHDA NEP – MSHDA Round 9 Grant Program:** This grant is now open and accepting applications.
 - a. **Project 1 - Annrook Park:** - Project currently out for bid.
 - b. **Project 2 – Adams St.** – Roof Replacement – Project Completed
 - c. **Project 3 – W. Genesee St.** – Driveway – Project currently out for bid.
 - d. **Project 4 – Adams St.** – Rental – Exterior Work – Application Stage
 - e. **Project 5 – W. Genesee St.** – Driveway/Stairs – Application Stage
2. **MSHDA MI-HOPE Grant:** Ms. Lincoln is working on gathering bids and additional documents to start the process for each applicant.
 - a. **Project 1 – S. Elm St.** – Roof Replacement – Project in rehab stage.
 - b. **Project 2 - Lincoln St.** - Roof, Water Heater, Electrical – Roof Replacement – Project in rehab stage.
 - c. **Project 3 – Dewey St.** – Insulation, Water Heater, and Air Conditioner – Bids received and homeowner making decision on contractor.
 - d. **Project 4 – Lincoln St.** – HVAC, windows, electrical – Project completed.
 - e. **Project 5 – N. Monroe St. – Rental** – Roof, HVAC, AC, Hot Water Heater, Insulation – Project in rehab stage.
 - f. **Project 6 – Hartley St.** – Furnace/Air and Water Heater – Project out for bid.
 - g. **Project 7 – Parkway** – Roof and Insulation – Project out for bid.
 - h. **Project 8 – Law St.** – Roof, HVAC and AC – Project out for bid.
 - i. **Project 9 – N. Main St.** – Windows, Appliances and HVAC – Project out for bid.
 - j. **Project 10 – First St. – Rental** – Insulation, Doors and Windows – Project out for bid.
 - k. **Project 11 – Jefferson St.** – Windows, Insulation, Appliances, Storm Doors/Exterior Doors, HVAC, Electrical – Application stage.
 - l. **Project 12 – E. Nepessing St.-** Roof – Application stage.
 - m. **Project 14 – 2nd Street** – Windows/Doors – Energy Audit completed.
 - n. **Project 15 – N. Monroe** – Roof/Windows/Doors/Insulation – Energy Audit ordered.
3. **MSHDA MI Neighborhood** – The HID is collaborating with the City's Parks Dept, DPW Dept. and DDA to apply for the Public Amenity portion of this grant for various projects. The maximum of \$75K will be requested. If the grant is approved, the funding will help to curtail costs currently allocated to the City 2024-2025 CIP budget.

4. MSHDA Housing Choice Vouchers / Section 8

- a. Lapeer County's voucher allocation is 342 regular Housing Choice Vouchers, 6 Project Based Vouchers, 17 Emergency Housing Vouchers for a total in Lapeer County of 366. Tuscola County allocation is 88 Housing Choice Vouchers, 5 Project Based Vouchers, and 3 Emergency Housing Vouchers for a total in Tuscola County of 96. Huron County allocation is a total of 47 Housing Choice Vouchers, and 2 Emergency Housing Vouchers for a total of 49. Our total VASH allocation remains at 35, Moving Up is 3, and Balance of State is 1. MSHDA has discontinued reporting the allowable over-allocation of 4% maximum. The total allocation is 549.
- b. Current lease up rate is now at 99.62%, as MSHDA is waiving lease up for everything except the PBV while waitlist pulls are on hold currently.
- c. All staff will be trained for the new NSPIRE inspection protocol during the last two weeks of June. MSHDA HCV program will begin NSPIRE inspections in July.

B. LAPEER NEIGHBORHOODS INCORPORATED (LNI)

1. Projects –

- a. 405 S. Elm: Vacant: Board has decided to hold on to this property for a future new build. The survey and topography have been completed, so ownership of boundary fences and vegetation are defined.

C. FINANCE

1. Attachment #1: Financial report.

D. ADMINISTRATION

1. The winners of the 2024 LNI Neighborhood Improvement Contest were announced on the Housing Dept. Facebook page. LNI staff has requested that the winners let us know how they used the gift cards to improve their properties; however, that is not mandatory. LNI staff and board members will continue to look for creative ways to generate more participation from City of Lapeer residents in the future.

TO: Lapeer City Planning Commission
FROM: Planning Department
DATE: June 4, 2024
RE: June 2024 Development Activities Report



This report summarizes activity on various development projects in the City over the past month listed by full site plans for developments reviewed and approved by the Planning Commission and administratively reviewed site plans for projects currently in the review and development process.

Site Plans Reviewed by Planning Commission

1. Tommy's Express Car Wash – 1068 S. Main Street

General Information – Construction of a new automatic car wash with vacuum stations with related site improvements.

Project Status – The 2nd full review submission of the site plan was received on May 31, 2024 and was distributed for staff reviews on June 3, 2024. Staff reviews are due June 12, 2024. Scheduled for the July 11, 2024 Planning Commission meeting.

2. EL Cozumel Restaurant – 1109 S. Main Street

General Information – Construction of a new 5,692 sq. ft. restaurant with related site improvements.

Project Status – The site plan was submitted on October 31, 2023 and was conditionally approved at the December 14, 2023 Planning Commission meeting. Site plan submission #3 was received on May 3, 2024 and comments were provided to the applicant on May 16, 2024. City staff is waiting on revised plans.

3. DTE Energy – Apollo Substation – 3135 John Conley Dr. South

General Information – Construction of a new electrical substation and control building with related site improvements.

Project Status – The site plan was submitted on October 27, 2023 and approved with conditions at the January 11, 2024 Planning Commission meeting. On February 26, 2024 the ZBA approved a variance to allow a gravel drive and vehicle maneuvering area. Revised plans were received March 14, 2024. Revised plans received April 12, 2024 were approved, signed and distributed on April 26, 2024. The applicant informed the Building Dept. the project is on hold until next year.

4. Security Credit Union – 1073 S. Main St.

General Information – Construction of a 3,438 sq. ft. credit union facility with 4 drive through lanes.

Project Status – The site plan was submitted on August 31, 2023. Revised plans were submitted on September 27, 2023 and approved with conditions by the Planning Commission on October 12, 2023. Revised plans submitted on January 12, 2024 were ready for approval contingent upon submittal and review of MDOT and LCRC permits. Revised plans were received April 1, 2024. Revised plans received April 10, 2024 were approved, signed and distributed April 26, 2024. The Building Dept. is currently reviewing building plans.

5. Carriage Hill Circle – New Multiple-Family Residential Units

General Information – Construction of a new phased multiple-family residential development consisting of 32 units on Carriage Hills Circle.

Project Status – The site plan was submitted on April 3, 2023 and revised plans were received on April 26th, June 9th, July 21st. The Planning Commission approved the site plan with conditions on August 10, 2023. Revised plans were received on August 31st and October 19th 2023. The site plan was approved on October 19, 2023 and final signed plans were distributed October 31, 2023. The applicant previously stated final building plans would be submitted in Spring 2024.

6. Sunoco Station – 715 S. Main St.

General Information – Construction of a 2,135 sq. ft. addition to the existing Sunoco Gas Station.

Project Status – The site plan was submitted on April 3, 2023 and conditionally approved on July 13, 2023. Final plans were approved on September 14, 2023 and signed copies were distributed on September 29, 2023. The Building Department is awaiting submittal of building plans.

7. Blain's Farm and Fleet – SE Corner of Turrill Rd./S. Lapeer Rd.

General Information – Construction of a new 84,000+ sq. ft. commercial building with auto repair bays on a vacant parcel at the southeast corner of Turrill Rd./S. Lapeer Rd.

Project Status – The site plan was submitted on January 6, 2023 and received conditional approval on February 9, 2023. The applicant re-submitted a variance request concerning exterior building materials on which action was postponed by the ZBA on October 23rd pending a determination by the Planning Commission. On November 9, 2023 the Planning Commission determined the proposed metal siding was not an appropriate predominant building material and directed the Planning Dept to explore alternative options with the applicant. On February 8, 2024 a site plan extension was approved to expire on February 9, 2025. City staff is awaiting revised plans for Blain's. Sanitary sewer and water main plans submitted by Lapeer Crossing were received on March 11, 2024 and Rowe Engineering comments were sent to applicant on April 8, 2024. City staff is waiting on revised utility plans.

8. Lapeer Villas – Baldwin Rd. – Site Plan Amendment

General Information – Construction of 147 Multiple-Family units on a vacant parcel on the north side of Baldwin Road. An amendment to the previous plan was approved to convert some of apartment building (5, 6 & 7) garage spaces into apartments and construct a club house with pool.

Project Status – The site plan was originally submitted and approved in 2019. An amended site plan was received July 26, 2022 and approved on August 11, 2022. Construction of the clubhouse and pool is planned for future Phases (3 and 4). The applicant's request for a waiver from landscaping buffer requirements to not construct a perimeter privacy fence was denied at the November 2023 Planning Commission meeting. The City requested final as-built site plan prior to building plan review given the number of changes to the site with various phases and minor changes to exterior improvements. The applicant submitted a revised performance bond to the Planning Department for remaining work items, a Final C of O has been issued for Buildings #1-4 and temporary occupancy has been issued for buildings 5, 6 and 7.

9. Woodchips Mixed Use Building – Vacant Lot at Northeast Corner Nepessing/Mason

General Information – Construction of a new three-story mixed-use building on the vacant lot with commercial and restaurant uses on the 1st floor and apartments on the 2nd and 3rd floors.

Project Status – Site plans were received on May 3, 2022 and May 26, 2022 and received contingent approval on June 9, 2022. A site plan approval extension was approved to expire on June 9, 2024. Planning Dept allowed the applicant to move forward with building plan submittal while final engineering details on site plans are finalized. Revised site plans (submittals #4 & #5) were received May 8, 2024 and May 30, 2024. Remaining staff comments were forwarded to the applicant on June 4, 2024 and revised plans are required to be submitted. Building plans have been submitted and are currently being reviewed by the Building Dept.

10. Beasley – Building Remodel and Parking Lot Improvements – 891 Baldwin Rd

General Information – Construction of a rear parking lot area, with landscaping, and building exterior remodeling to an existing building for a professional office.

Project Status – The site plan was received on November 18, 2021 and received contingent approval by the Planning Commission on January 13, 2022. Final approved plans were distributed November 29, 2022. The Zoning Board of Appeals approved a variance for exterior materials on April 24, 2023. Building permit was issued in June 2023 and construction is underway.

11. Popeye's – Drive-Through Facilities – 1040 S. Lapeer Rd.

General Information – Construction of two new buildings (a 2,143 sq. ft. building to the north and a 2,529 sq. ft. to the south) for drive-through facilities and shared parking.

Project Status – The site plan for Phase 1 was received on November 1, 2021. Special land use was approved December 9, 2021 and the site plan received contingent approval on January 13, 2022. MDOT required changes to the access drive location on M-24. A site plan extension was approved until January 13, 2024. Revised plans were received on March 24, June 14 and August 9 and September 27, 2023. Recorded Easement agreements have been received and EGLE permits have been issued. Final site plan were approved for signatures on February 21, 2024. Signed plans were distributed March 13, 2024. A demolition permit has been issued and is set to expire the end of June 2024 and the building permit is ready for applicant pick-up.

12. Lapeer M-21 Gas Station – 1280 Imlay City Rd

General Information – Redevelopment of the current site to be a gas station located at 1280 Imlay City Road. Half of the building will be demolished while the remaining 3,680 sq. ft. will be used as the convenience store.

Project Status – The site plan was received on May 17, 2021. The Planning Commission contingently approved the special land use on July 8, 2021. The site plan received contingent site plan approval from the Planning Commission on January 13, 2022. Revised plans were received March 30, April 29, July 11, and July 14, 2022. The final signed and approved site/engineering plans have been distributed. A site completion bond has been submitted to the Planning Department and the Building Department has issued a Temporary Certificate of Occupancy.

13. Woodbridge Park II – North and West of existing Woodbridge Park Development

General Information - Construction of 58 additional attached conventional condominium units north and west of the existing Woodbridge Park development. Individual condo units will be constructed in two, three and four unit attached structures.

Project Status - The site plan was approved by the Planning Commission on January 10, 2019. Revised site plans were received on June 7, 2019 and approved by staff on June 14, 2019. The required performance bond was submitted on March 3, 2020 and final approved/signed were distributed March 4, 2020. Permits were renewed in June 2023. Construction is underway.

Administrative Review Site Plans in Process

None at this time.

Projects on Hold:

HTF Hydraulic Tubes & Fittings – 524 McCormick St.

General Information – Construction of a 3,645 sq. ft. building addition and resurfacing of the existing parking lot at the existing site.

Project Status – The site plan was received on Sept. 29, 2020. Site plans were approved on Nov. 10, 2020. The Building Department has revoked their Temporary Certificate of Occupancy. The City is waiting for construction to be completed in accordance with the approved site plan.



MEMORANDUM

CITY OF LAPEER POLICE DEPARTMENT

TO: Mike Womack, City Manager

FROM: Jeremy Howe, Chief of Police

DATE: 06/06/2024

RE: Monthly Report; May 1 – May 31, 2024

In the month of May 2024, our Police Department Officers responded to 1066 calls for service. Of these 1,100 calls for service, 150 or approximately 14% were criminal activity reports, of which 42 required submissions to the Michigan Incident Crime Reporting System (MICRS). Our officers made 33 arrests in May, 15 felony crimes and 18 misdemeanor crimes, with 5 arrests for operating under the influence of alcohol or drugs.

This month our officers made 355 traffics stops, issued 48 citations, and gave 307 verbal warnings. Officers also handled 52 vehicle crashes.

In the month of May, our Code Enforcement Officer handled 102 complaints. Complaints involved improper registration, blight-garbage, grass mowing and trash accumulation. Of these complaints, 44 have been cleared by compliance while 5 required mowing contractors to intervene.

No overdose cases were reported in the month of May.

Department members attended 88 hours of advanced police training which included the following: Emergency Vehicle Operation, Use of Force, Fight after the Fight, Residential Crime Prevention and K-9.

Overtime for the month of May was 128 hours. The majority of those hours are a result of holiday overtime, training, investigations and court.

In the month of May the Police Department assisted and/or participated in the following events: Setting up barricades for the Summer Car Cruise, Historic Farmers Market, Food Truck Festival and the Memorial Day Parade and ceremony at Veterans Park.

Park patrol will be increasing significantly as the summer begins. We will be having multiple officers assigned to all of the parks and will be patrolling both on foot and bike.

ITEM K-1-6

Lapeer City Police Department			
Monthly Report			
MAY 2024			
	<u>Current</u>	<u>Calendar Year</u>	<u>Previous Year</u>
	<u>Month</u>	<u>To Date</u>	<u>To Date</u>
Complaints Received and Investigated	1066	4797	4495
District Court Fines Received	\$ 1,143.12	\$ 6,278.91	\$ 5,488.89
OUIL-Cost of Prosecution	\$ 460.00	\$ 1,870.00	\$ 1,615.00
Charges for Copies of Police Reports	\$ 212.94	\$ 756.74	\$ 927.00
<u>ACCIDENTS:</u>			
Fatal	0	0	0
Property Damage	32	135	121
Private Property Damage	16	78	87
Personal Injury	4	19	24
<u>ARRESTS:</u>			
Misdemeanor	18	94	63
Felony	15	62	25
<u>HEROIN/OVERDOSE INCIDENTS:</u>			
Heroin Possession/Usage	0	0	2
Overdose	0	0	2
Overdose Deaths	0	0	0

CITY MANAGER REVIEW

Meeting Date: 06/17/24

Date of Review:

Completed by Mike Womack, City Manager



Interoffice Memo

To: Mike Womack, City Manager
From: Jeff Graham, Director of Public Works
Date: June 11, 2024
RE: Public Works Monthly Report – May 2024

Department of Public Works Division Summary:

Water/Sewer Utilities Division and Streets Division:

In May the DPW worked on Spring cleanup and finishing up lead service line replacements.

Other tasks completed in this month include but are not limited to the following items:

- Graded and mowed road shoulders.
- Installed no parking signs in Woodbridge Park subdivision.
- Tree removals throughout the city.
- Water main break on S. Elm St.
- Cleaned catch basins on M-24.
- Hydrant repairs.
- Demo 2 mini excavators.
- Cleaned and painted well houses.
- Stump grinding and restorations.
- Installed farmers market sign on Nepessing St.
- Moved Cupolas for Parks Dept.

Training and Safety:

Personal Protection Equipment safety meeting
EGLE S license review classes.
EGLE drinking water exams.

Water/Sewer/ Streets Monthly Routine Task included:

- Water Samples: Bacteria samples, Water Quality testing of distribution system
- Operate Wells and well house maintenance.
- Meter Reading and Meter Repair
- Miss Dig Staking

- Routine water samples (backup water supply)
- Rotation of PRV's in GLWA LA-02 Meter pit
- Barricade placement Downtown.
- Dump maintenance, haul compost.
- Brush Pickup

Wastewater Treatment Plant Summary:

Waste Treatment

- Check all lift stations 2 times a week with 2 employees
- Read meters, record utility and chemical usage
- Read, record, and email all weather conditions to the National Weather service
- Daily WWTP inspection
- Weekly equipment greasing
- Rotate equipment sequences
- Empty trash cans, disinfect, clean break room, clean grounds
- Week-end work schedule
- Holiday work schedule

NPDES/IPP

- Daily Laboratory Analysis
- Monthly PFAS sampling for WWTP influent, and effluent
- NPDES monthly Selenium sampling
- Monitor weekly PFAS sampling via LP&P
- PFAS file updates
- Submitted monthly NPDES PFAS POTW effluent monitoring report via MiEnviro
- Submitted monthly DMR via MiEnviro

Electrical Work

- Lift station generators checks and repairs
- Ongoing troubleshooting, repair, and evaluation of computer and SCADA issues
- Cemetery water heater repair
- Replaced exterior light on bath house at RV Park
- Replaced breaker at RV Park
- Replaced receptacle at RV Park
- Community Center lighting repair
- Re-set Huron St. VFD Fault
- WWTP lighting repair

Mechanical/Operations

- Pulled plugs at McCormick lift station
- Call-In for Saginaw lift station high level float
- Re-set Clarifier and selector tank faults
- Ferrous Chloride tank containment project
- Assisted Bio-Tech bio-solids Land Application
- Oakdale Bar screen maintenance
- Quotes for Oxidation Ditch clean-out
- Call in due to high flows
- Call-in due to power outage

Miscellaneous

- Mowed Prison lift station
- Oakdale Bar Screen Maintenance
- Painted Saginaw lift station door, electrical boxes, and vent pipes
- Brush-hogged Brookwood, Lashbrook, I-69, and Prison lift stations

Safety/Training

- Lance Medbury – Class C certification exam
- Gage Robinson - Class C certification exam
- Jake Mann – Class C certification exam

Bio-Solids Disposal Status /Loads Hauled out

- 2-North tanks hold 474,980 gallons /we have 83,122 gallons in storage
- 2-south tanks hold 430,120 gallons/we have 322,590 gallons in storage
- Total – 405,712 gallons in storage
- Bio-Tech hauled approximately 500,000 bio-solids for land application
- Sufficient space until fall land application

CITY OF LAPEER

SEWER DEPARTMENT - MONTHLY REPORT

	HOURS
DPW maintenance	19
Sewer issue calls	1
Clean catch basins on M-24	72
Storm inspections	26
Repair catch basins on Nepessing St.	14
Jet sanitary siphons	8
Vehicle maintenance	2
Catch basin inspections	2
Check storm and trace out in Rowden Park	2
Manhole inspection	18
Take 5 For Safety - PPE	0.5
Root cut S Elm St. & Jackson St.	10
Dump maintenance	11
Fill vac holes	15
Catch basin repair	6
Assist WWTP	6
Check siphons	2
Mini excavator demos	4
Equipment maintenance	2
Vactor maintenance	15

OVERTIME SEWER MONTHLY REPORT

[illegible]

CITY OF LAPEER
STREET DEPARTMENT - MONTHLY REPORT

	HOURS
Sign installs/replacements	40
Tree trimming/removal throughout the city	94
DPW maintenance	106
Brush/compost	91.5
Tree inspection Washington & State St.	1
Grade gravel roads	4
Take 5 For Safety - PPE	0.5
Sweeper training	3.5
Barricades	10
Equipment Operator testing	2
City Hall building maintenance	3
Mow shoulders	5
Fill vac holes	3.5
Stump grinding restorations	7
Assist Parks Dept.	14
Mini excavator demos	17
Replace Ped light	5
Traffic Signal maintenance	25.5
Sidewalk inspections	2
Follow with Arrowboard for mowing	10
Sweep & clean downtown	5
Driveway inspection at Nepessing & Mason St.	1
Cold patch city streets	38
Pick up concrete piles from Spring Clean Up	2
Vehicle maintenance	12
3M crosswalk	20

OVERTIME STREETS MONTHLY REPORT

[illegible]

CITY OF LAPEER
WATER DEPARTMENT - MONTHLY REPORT

	HOURS
Meter reading	4
Service requests	86
Number of work orders, re-reads and MXU repairs	102
DPW building/grounds maintenance	72.5
Curb stop repairs	35
Miss Dig	73
EGLE water license testing	24
Lead solder testing	69
Lead address list	5
Water line replacement at 515 Adams St.	19
Try to find water service leak on Church St.	44
Wellhouse maintenance	9
Water line replacement at 244 Raven St.	17
Replace hydrant # 194	5
City Hall building maintenance	2
Take 5 For Safety - PPE	0.5
Install auto hydrant flush at Walmart location	7
Mini excavator demos	12
Rotate PRV's	0.5
Flow test on DeMille	2
Barricades	2
Water service restorations	19
Vehicle maintenance	6
Equipment maintenance	3
Hydrant paint list	3
Water line replacement at 183 W Nepessing St.	40
Waldorf rehab list check	2
Assist Parks Dept.	6
Scan plans to USB	16
Water service turn ons/turn offs	15
Water/Well samples - take to Lansing	28
Office work	8
Water main repair on S Elm St.	17
Lead service line prep	21
Paint hydrants	8
Inspection work with the Building Dept.	35
WATER SHUT OFFS	18

OVERTIME WATER MONTHLY REPORT

[illegible]

WWTP MONTHLY REPORT

WWTP	HOURS
AM walk through	47
Wasting	55
Process	200
Headworks	
Lift Stations	86
Minor repairs	
Major repairs	
Greasing	22
Cleaning	28
PM walk through	44
Painting	5
Grounds	28
Meetings	13
Equipment	46
Lab	183
Computer	49
IPP	4
Electrical	140
C Exam	24

OVERTIME WWTP - MONTHLY REPORT

WWTP	HOURS
AM walk through	9
Wasting	9.5
Process	20
Headworks	
Lift Stations	9
Minor repairs	
Major repairs	
Greasing	
Cleaning	
PM walk through	1
Painting	
Grounds	
Meetings	
Equipment	
Lab	15
Computer	
IPP	
Electrical	2

**MEDICAL MARIHUANA LICENSES
PROVISIONING CENTER - GROWER – PROCESSOR –
SECURE TRANSPORTER – SAFETY COMPLIANCE FACILITY**

Updated: May 2024
Status

Approved Licenses:

Applicant Name	DBA	Address	License	
PROVISIONING CENTERS				
The Pure Lapeer, LLC	Pure Lapeer	1330 Imlay City Road Units C&D	Facility	App: Exp 06-21-24
TRC Lapeer LLC	The ReLeaf Center of Lapeer	200 E Genesee St	Facility	App: Exp 10-23-24
Alternative RX, LLC	Xplore Cannabis	824 S Main Street	Facility	App: Exp 10-30-24
Ox Tail, Inc.	Heads	111 W Genesee St	Facility	App: Exp 11-19-24
SPMI LLC	Shango Lapeer	224 E Genesee St	Facility	App: Exp 12-12-24
FB Lapeer PRV, LLC	The Jazz Club Center	1333 Imlay City Road	Provisional	App: Exp 10-26-24
DNVK Lapeer Inc	The Pier Provisioning Center	2401 W Genesee St	Facility	App: Exp 06-11-25
GROWER				
Ka Ulu Ana LLC #1	Ka Ulu Ana LLC	244 S Court Street	Facility – Class C	App: Exp 08-04-24
Green Thumb Growers	Green Thumb Growers	840 Whitney	<i>Prov – Class A</i>	App: Exp 10-24-24
PROCESSOR				
Berry Green Management, Inc. Northwest Confections Michigan LLC	Berry Green Management, Inc WYLD	1330 Imlay City Road 525 S. Court Street, Suite 110	Facility Facility	App: Exp 08-28-24 App: Exp 10-07-24
Berry Green Management, Inc	Berry Green Management, Inc	1356 Imlay City Road	Facility	App: Exp 12-11-24
SECURE TRANSPORTER				
None.				
SAFETY COMPLIANCE FACILITY				
None.				

ADULT USE MARIHUANA LICENSES
PROVISIONING CENTER – GROWER – PROCESSOR –
SECURE TRANSPORTER – SAFETY COMPLIANCE FACILITY

Updated: May 2024

Approved Licenses:					Status
Applicant Name	DBA	Address	License		
PROVISIONING CENTERS					
DNVK Lapeer Inc	The Pier Provisioning Center	2401 W Genesee St	Facility	App: Exp 11-19-24	
The Pure Lapeer, LLC	Pure Lapeer	1330 Imlay City Road Units C&D	Facility	App: Exp 12-03-24	
TRC Lapeer LLC	The ReLeaf Center of Lapeer	200 E Genesee St	Facility	App: Exp 12-03-24	
Ox Tail, Inc.	Heads	111 W Genesee St	Facility	App: Exp 12-16-24	
SPMI, LLC	Shango Lapeer	224 E. Genesee St	Facility	App: Exp 12-15-24	
Alternative RX	Xplore	824 S. Main St.	Facility	App: Exp 12-21-24	
GROWER					
Farmboyz, LLC		1428 Imlay City Road	Prov – Class B	App: Exp 07-30-24	
Ka Ulu Ana LLC #1		244 S. Court St	Facility – Class C	App: Exp 10-15-24	
Ka Ulu Ana LLC #2		244 S. Court St	Facility – Class C	App: Exp 10-15-24	
Fresh Water Gardens, LLC		39 W. Genesee	Prov – Class C	App: Exp 12-16-24	
SDRK Group, LLC #1		207 S. Saginaw St.	Facility – Class C	App: Exp 12-18-24	
SDRK Group, LLC #2		207 S. Saginaw St.	Facility – Class C	App: Exp 12-18-24	
SDRK Group, LLC #3		207 S. Saginaw St.	Facility – Class C	App: Exp 02-12-25	
Old School Organics, LLC	Old School Organics, LLC	350 County Center Street	Facility – Class C	App: Exp 04-08-25	
PROCESSOR					
Berry Green Management, Inc.	Berry Green Management, Inc	1330 Imlay City Rd, Ste F-G-H	Facility	App: Exp 08-28-24	
Ka Ulu Ana, LLC		244 S. Court St	Facility	App: Exp 09-27-24	
Northwest Confections Michigan	WYLD	525 S. Court Street, Suite 110	Facility	App: Exp 10-07-24	
Berry Green Management		1356 Imlay City Road	Facility	App: Exp 01-05-25	
Atwater Management LLC	Culture Complex	525 S. Court St., Suite 120	Facility	App: Exp 01-25-25	
SECURE TRANSPORTER					
None.					
SAFETY COMPLIANCE FACILITY					
None.					

CITY OF LAPEER, 576 LIBERTY PARK, LAPEER, LAPEER COUNTY, MICHIGAN 48446
2024 MEETING DATES

N-1

In accordance with the Open Meetings Act, MCL 15.261 et. Seq., notice is hereby given that every meeting of the City Council, Boards, Authorities and Commissions of the City of Lapeer shall be open to the public. Notice is further given that the following City Council, Boards, Authorities and Commissions are regular meeting dates for 2024. A public notice of each special or rescheduled meeting will be posted at least 18 hours prior to the time of the meeting.

Board/Commission	Location	Time	January	February	March	April	May	June	July	August	September	October	November	December
City Commission	Commission Chambers	6:30 P.M.	2, 16	5, 20	4, 18	1, 15	6, 20	3, 17	1, 15	5, 19	3, 16	7, 21	4, 18	2, 16
1 st & 3 rd Monday of each Month														
Cemetery Board	Mt. Hope Cemetery	2:00 P.M.	--	--	--	--	--	--	--	--	--	17	--	--
3 rd Thursday of Oct Building														
Downtown Development Authority	2 nd Floor Conference Room	8:00 A.M.	24	28	27	24	22	26	24	28	25	23	27	25
4 th Wednesday of each Month														
Economic Development Corp (EDC) & Tax Increment Finance Auth (TIFA)	2 nd Floor Conference Room	8:00 A.M.	10	14	13	10	8	12	10	14	11	9	13	11
2 nd Wednesday As needed														
Housing Commission	2 nd Floor	4:00 P.M.	18	15	21	18	16	20	18	15	19	17	21	19
3 rd Thursday of each Month	Conference Room													
Local Development Finance Authority (LDFA)	2 nd Floor Conference Room	8:00 A.M			5			4			3			3
1 st Tuesday March/June/Sept/ Dec as Needed														
Park Board			--	--	--	--	--	--	--	--	--	--	6	--
Planning Commission	Commission Chambers	6:30 P.M.	11	8	14	11	9	13	11	8	12	10	14	12
2 nd Thursday of each Month														
Zoning Board of Appeals	Commission Chambers	6:30 P.M.	22	26	25	22	27	24	22	26	23	28	25	23
4 th Monday of each Month														

Address of the above locations are as follows:

Commission Chambers: City Hall, 576 Liberty Park
Mt. Hope Cemetery: 1230 Park Street

Romona Sanchez, CMC
City Clerk

City of Lapeer
576 Liberty Park, Lapeer
Lapeer County, Michigan 48446 (810) 664-5231



MAT. TRANS.

To: City Commission
Date: June 17, 2024
RE: Material Transmittals

1. Lapeer County Board of Commissioners – May 23, 2024 – Minutes.

LAPEER COUNTY BOARD OF COMMISSIONERS
May 23, 2024
9:00 A.M.

Chairman Kohlman called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Haggadone opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Tom Kohlman	District #1
	Gary Howell*	District #2
	Kevin Knisely	District #3
	Brad Haggadone	District #4
	Truman Mast	District #5
	William Hamilton	District #6
	Bryan Zender	District #7

AGENDA

The agenda and draft minutes from the April 25, 2024 Regular Board Meeting were reviewed.

160-2024

Motion by Zender, supported by Haggadone, to accept the agenda with the deletion of a closed session. Motion carried.

161-2024

Motion by Mast, supported by Howell, to approve the April 25, 2024 Regular Board Meeting minutes, as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Lori Gebhardt, Register of Deeds, announced her retirement and announced that Amy Stearns has been appointed as Interim Register of Deeds.

Theresa M. Spencer, County Clerk, introduced Emily Chouinard, as the summer intern.

John Bustle and Jillian Clark, of Building & Grounds Parks, gave a department update and a General Squier presentation.

162-2024

Motion by Howell, supported by Haggadone, based on the recommendation of the Policies and Procedures Committee and the County's legal counsel, The Kelly Firm, to approve and adopt the revised Lapeer County Animal Control Ordinance, as attached and to authorize the publication of said ordinance on the County's website and a notice in a local newspaper of general circulation; and further, that the ordinance will be effective 30-days following said posting and notice. Roll Call Vote: Haggadone, aye; Hamilton, aye; Howell, aye; Knisely, aye; Mast, aye; Zender, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

163-2024

Motion by Haggadone, supported by Hamilton, to adopt the following Resolution for Lori L. Gebhardt, Register of Deeds:

RESOLUTION
2024-R12

WHEREAS, **Lori L. Gebhardt** was born October 7, 1957 in Lapeer, Michigan to parents Edward and Marian Sidell, and was raised in Imlay City along with siblings David and Carol; and,

WHEREAS, **Lori L. Gebhardt** graduated from Imlay City High School in 1975 and has continued to be a resident of Imlay City ever since; and,

WHEREAS, **Lori L. Gebhardt** married Terry L. Gebhardt on May 3, 1980 and they were blessed with one son, Eric (and now daughter-in-law Lindsey), and were married for 42 years until his passing in December of 2022; and,

WHEREAS, **Lori L. Gebhardt** began her employment with the County of Lapeer on November 3, 1980 as a Clerk-Typist, then was promoted and appointed as the Chief Deputy Register of Deeds on January 1, 1985 and served in that capacity until she was elected by the voters as the Lapeer County Register of Deeds on January 1, 2017 and has served continuously in that capacity until her planned retirement on May 31, 2024; and,

WHEREAS, **Lori L. Gebhardt** has served as a member of the Michigan Association of Register of Deeds, Lapeer County Republican Party, past member of the Lions Club and given the Ken E. Lautzenheiser Fellow Award in 2011, and the Imlay City Christian Reformed Church; also in 2006, both Lori and Terry were honored recipients of the Edgar Guest Award; and,

WHEREAS, **Lori L. Gebhardt** will be retiring on May 31, 2024 after more than 43 years of faithful service to the County of Lapeer, where she plans on spending time with family, gardening, traveling and volunteering.

NOW, THEREFORE, BE IT RESOLVED, that this Board of Commissioners of Lapeer County, Michigan, wishes to honor and express deep appreciation to **Lori L. Gebhardt** for her many years of dedicated service to the citizens of her community and all of Lapeer County and wishes her well in her retirement.

Roll Call vote: Haggadone, aye; Zender, aye; Howell, aye; Hamilton, aye; Knisely, aye; Mast, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

*Commissioner Howell was excused. 9:26 a.m.

Public Time - Three people spoke during public time.

164-2024

Motion by Haggadone, supported by Knisely, to approve the attached FY 2024 Remonumentation grant agreements for surveying services between the County of Lapeer and Davis Land surveying and Engineering; RA Duthler Land surveyor, LLC; and Kennedy Surveying, Inc; as well as the Peer Review Group agreements with Steve Thompson, P.S. and Ray Davis, P.S; and further, to authorize the Lapeer County Grant Administrator (Chief Financial Officer) to sign said agreements. Motion carried.

165-2024

Motion by Haggadone, supported by Knisely, to approve the payment of annual fees in the amount of \$14,625.00 for Karpel Solutions from budget line item 205-296-850-200, as submitted by the Prosecutor. Motion carried.

166-2024

Motion by Haggadone, supported by Knisely, to approve the following Lapeer County Community Mental Health Budget Amendments for fiscal year 2023-2024:

LAPEER COUNTY
BUDGET AMENDMENT FORM

FUND NAME: CMH

ORIGINATOR: Lacey Klimek 4/16/2024

RECEIVED: 4-18-24 ^{Page 1 of 3} JB

REVIEWED: _____

FORWARDED: _____

RETURNED: _____

ACCOUNT NUMBERS			DESCRIPTION	ORIGINAL/ AMENDED	PRIOR AMENDED	REQUEST BUDGET	REQUEST BUDGET	NEW
FUND	ACTIVITY	ACCOUNT		BUDGET	BUDGET	INCREASE	DECREASE	AMENDED BUDGET
222	649	506 .000	CCBHC Revenue- DEMO R-10 Medicaid Supplemental	-	-	\$10,447,452		\$10,447,452
222	649	542 .000	SUD Revenue- State Grant Reimbursement	-	-	140,000		140,000
222	649	571 .000	SUD Revenue- Convention Facility Development	-	-	91,536		91,536
222	649	581 .000	SUD Revenue- Local Contributions	-	-	82,980		82,980
222	649	638 .020	PIHP Contract- Medicaid Revenue	29,778,018			7,290,801	22,487,217
222	649	638 .080	Other Local Income	75,000		42,238		117,238
222	649	681 .010	Earned Contracts	381,389			206,389	175,000
222	990	695 .010	Local Match- Other (Rent)	66,084			66,084	-
222	990	695 .148	Local Match- Other (Lapeer County Parks Project)	66,000			66,000	-
222	990	695 .208	Local Match- Other (MPCB)	6,500			6,500	-
222	990	699 .259	Local Match- Other (KIND)	20,000			20,000	-
222	990	699 .299	Operating Transfers/County Appropriations	110,400			110,400	-
222	990	699 .148	Local Match- Other (Rent)	-		66,084		66,084
222	990	699 .208	Local Match- Other (Lapeer County Parks Project)	-		66,000		66,000
222	990	699 .222	Local Match- Other (MPCB)	-		6,500		6,500
222	990	699 .259	Local Match- Other (KIND)	-		20,000		20,000
222	990	699 .299	Operating Transfers/County Appropriations	-		110,400		110,400
222	649	704 .000	Salary - Permanent	58,621,830		1,880,282		\$10,502,112
222	649	714 .000	Medicare- Employer Share	138,606		16,389		154,995
222	645	715 .000	Social Security- FICA Employer Share	592,660		70,078		662,738

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

DEPT. HEAD: JB

MOTION #: 0324-004

COMPUTER ENTRY BY: _____

DATE ENTERED: _____

LAPEER COUNTY
BUDGET AMENDMENT FORMFUND NAME: CMH
ORIGINATOR: Lacey Klimek 4/16/2024RECEIVED: _____
REVIEWED: _____
FORWARDED: _____
RETURNED: _____

ACCOUNT NUMBERS			DESCRIPTION	ORIGINAL/ AMENDED BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
FUND	ACTIVITY	ACCOUNT		BUDGET	BUDGET	INCREASE	DECREASE	BUDGET
222	649	716	CMH Hospital / Medical / Optical Insurance	1,765,888		418,012		2,181,900
222	649	717	Life Insurance	10,140		1,000		11,140
222	649	718	Retirement - Employer Share	1,830,418			578,403	1,052,015
222	649	723	PEHB/VEBA	46,800		4,680		51,480
222	649	726	Postage	13,000		2,000		15,000
222	649	730	Office Supplies	232,398		24,000		256,398
222	649	801	Consulting- Financial & Contract Management Services	279,300			4,500	274,800
222	649	810	Custodial Services	75,929		3,970		79,899
222	649	813	Other Contracted Services	987,635		10,000		997,635
222	649	813	Specialized Residential Services Contracts (AFC)	4,079,945		1,499,055		5,539,000
222	649	813	Consulting- Physician Services- CMH & Group Homes	912,980		34,000		948,980
222	649	813	SPMI Contracted Services	304,500		50,000		354,500
222	649	813	Self Determination- SW	405,075			20,000	385,075
222	649	813	Group Home Building Leases	159,520		7,000		166,520
222	649	813	MCSI Lapeer- CLS	210,324			10,000	200,324
222	649	813	Day Programming	1,597,773			60,000	1,537,773
222	649	813	Community Living Services- CLS	230,000			30,000	200,000
222	649	813	Respite Services	201,000			16,000	185,000
222	649	813	Respite Services- Other/Camp	5,000		2,500		7,500
222	649	813	CLS Services- LTW	113,712			7,000	106,712
222	649	941	Group Home - Equipment Reimbursement	47,396			3,500	43,896

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

DEPT. HEAD: _____

MOTION #: 0324-004

COMPUTER ENTRY BY: _____

DATE ENTERED: _____

ORIGINATOR: Lacey Klimek 4/16/2024

RETURNED: _____

ACCOUNT NUMBERS			DESCRIPTION	ORIGINAL/ AMENDED BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
FUND	ACTIVITY	ACCOUNT		BUDGET	BUDGET	INCREASE	DECREASE	BUDGET
222	649	941	CMH Building Rent	97,017		51,182		148,209
222	649	956	Professional Education/Training- CMH Staff/Group Home DCW	67,000			7,000	60,000
222	649	969	County Cost Allocation	464,520		8,761		473,281
222	649	975	CMH Building Repairs & Maintenance Contract	185,180			7,500	157,680
222	649	977	Equipment	45,000		10,000		55,000
								-
								-
			TOTALS	\$54,003,937	\$0	\$15,124,109	\$8,510,077	\$60,617,969

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

DEPT. HEAD: _____

MOTION #: 0324-004

COMPUTER ENTRY BY: _____

DATE ENTERED: _____

Motion carried.

167-2024

Motion by Knisely, supported by Haggadone, to transfer \$89,661.33, representing second of the three installments toward the annual allocation of \$268,984.00 from Community Mental Health appropriations to Community Mental Health expenditures. Motion carried.

168-2024

Motion by Knisely, supported by Haggadone, to approve the Lapeer County Community Mental Health annual needs assessment, as submitted. Motion carried.

169-2024

Motion by Knisely, supported by Haggadone, to authorize payment to Shifman Fournier, in the amount of \$2,235.00, for labor related legal services rendered through April 30, 2024, to be paid from line item 101-239-801.020. Motion carried.

170-2024

Motion by Knisely, supported by Haggadone, to approve the attached Budget Amendment for Polly Ann Trail Fund 214, to reflect the approved funding:

LAPEER COUNTY
BUDGET AMENDMENT FORM

FUND NAME : Polly Ann Trail
ORIGINATOR: Jacky Bennett
DATE SUBMITTED: 5-3-24

RECEIVED : _____
REVIEWED : _____
FORWARDED: _____
RETURNED : _____

ACCOUNT NUMBERS			DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
FUND	ACTIVITY	ACCOUNT						
214	751	542.000	State Grant	0	0	15,000.-		15,000.-
214	752	506.000	Federal Reim.	0	0	287,300.-		287,300.-
214	756	542.000	State Grant	10,000.-	10,000.-	35,000.-		45,000.-
214	756	674.000	Contribution	0	0	15,000.-		15,000.-
214	751	813.000	Contracted	0	0	15,000.-		15,000.-
214	752	813.000	Contracted	0	0	287,300.-		287,300.-
214	756	813.000	Contracted	10,000.-	10,000.-	50,000.-		60,000.-

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

DEPT. HEAD: _____

MOTION #: _____

COMPUTER ENTRY BY: _____
DATE ENTERED : _____

Motion carried.

171-2024

Motion by Knisely, supported by Zender, based upon the recommendation of the American Rescue Plan Act Committee (ARPA), to authorize the Buildings & Grounds/Parks Department to proceed with Triumph Engineering and Design, Inc. for the preparation and issuance of the RPF related to the proposed HVAC replacements/upgrades project, at a cost not to exceed \$50,000.00, with the understanding that the project bids will be brought back to the American Rescue Plan Act Committee (ARPA); and further to commit and allocate American Rescue Plan Act (ARPA) funds (Category 6.1, Revenue Replacement) for this proposed project. Motion carried.

172-2024

Motion by Knisely, supported by Zender, based upon the recommendation of the American Rescue Plan Act Committee (ARPA), to authorize the Buildings & Grounds and the Animal Control Departments to proceed with acceptance of the proposal from Creekwood Architecture Inc for engineering and architectural services related to the Animal Control building addition, at a cost not to exceed \$64,000.00, which includes the \$4,000.00 retainer, to be paid from American Rescue Plan Act (ARPA) funds (Category 6.1, Revenue Replacement), with the understanding that the project bids will be brought back to the American Rescue Plan Act Committee (ARPA). Motion carried.

No action was needed for the motion from the April 25, 2024 Properties Meeting, as it was brought forward from the American Rescue Plan Act Committee (ARPA) Committee.

173-2024

Motion by Zender, supported by Knisely, pursuant to the recommendation of the Properties Committee, to authorize Building and Grounds and the Sheriff's Department to proceed with Crannie for the outdoor sign and O.S.C for electrical, at a total project cost not to exceed \$20,000.00, to be paid for from Building and Grounds Capital Funds. Motion carried.

174-2024

Motion by Zender, supported by Haggadone, pursuant to the recommendation of the Properties Committee, to authorize Community Mental Health to proceed with Family Building for one filtered water fountain for Harmony Hall, at a cost not to exceed \$2,500.00, to be paid for by Community Mental Health, at no additional cost to the County's General Fund. Motion carried.

175-2024

Motion by Mast, supported by Haggadone, pursuant to the recommendation of the Personnel Committee, to authorize the County Clerk to hire one temporary summer intern staff position at a cost not to exceed \$5,000.00, at no additional cost to the County's General Fund, to be paid from Fund 263. Motion carried.

176-2024

Motion by Mast, supported by Haggadone, pursuant to the recommendation of the Personnel Committee, to authorize the Health Department to extend the two (2) non-regular part-time temporary General Clerk positions (#331 and #332, Pay Grade 13) for an additional six months for the purpose of scanning and digitalizing old records, at no additional cost to the County's General Fund. Motion carried.

177-2024

Motion by Mast, supported by Haggadone, pursuant to the recommendation of the Personnel Committee, to amend the Table of Organization for the Health Department to eliminate the current vacant non-regular Public Health Program Assistant position (#330, Pay Grade 13) and add one regular part-time Clinic Assistant position (#TBD, Pay Grade 14) in order to better meet the program needs, at no additional cost to the County General Fund; and further, to authorize said position to be filled. Motion carried.

178-2024

Motion by Mast, supported by Haggadone, pursuant to the recommendation of the Personnel Committee, to authorize the transfer of the Secretary II (Domestic Relations, Title IV-D grant position #208, Pay Grade 15) from the Prosecuting Attorney's Office to the Friend of the Court Office, contingent upon an amended agreement with DHHS and a signed Letter of Understanding with the Teamsters Local 214 and the County of Lapeer, at no additional cost to the County's General Fund; and further, to approve the revised job description for said position. Motion carried.

179-2024

Motion by Mast, supported by Haggadone, pursuant to the recommendation of the Personnel Committee and after careful financial considerations, that the MSUE Secretary II position remain as a County funded position upon the retirement of the current staff member. Motion carried.

180-2024

Motion by Zender, supported by Haggadone, to give the June 13, 2024 Committee of the Whole Meeting authority to act in the matter of Truth in Taxation. Motion carried.

181-2024

Motion by Hamilton, supported by Zender, to enter into the record the County's Audit Motions for May 3rd and 17th, 2024 and also the Road Commissions Audit Motion for disbursements dated May 2nd and 16th, 2024. Roll Call vote: Hamilton, aye; Howell, absent; Knisely, aye; Mast, aye; Zender, aye; Haggadone, aye; Kohlman, aye. 6 ayes, 1 absent. Motion carried.

182-2024

Motion by Hamilton, supported by Knisely, to appoint Thomas Hoag, to serve on the Emergency Management Advisory Council, for an unexpired term ending March 31, 2027. Motion carried.

183-2024

Motion by Hamilton, supported by Knisely, to add Dana Miller to the Information Technology (I.T.) Committee. Motion carried.

PUBLIC TIME – Two people spoke during public time.

COMMISSIONER REPORTS

At this time, the Commissioners had an opportunity to offer personal perspectives and individual comments on topics discussed at this Board meeting, share future plans, thank citizens for the participation today, as well as give brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events, along with statements regarding public time comments.

ADMINISTRATOR/CHIEF FINANCIAL OFFICER UPDATES

Moses Sanzo, County Controller/Administrator thanked Lori Gebhardt for her service, and he also thanked Doreen Clark for putting Lori's retirement celebration together. He also thanked Jillian Clark for her representation of the County regarding the General Squier national recognition.

184-2024

Motion by Haggadone, supported by Hamilton, to adjourn the meeting. 10:02 a.m.

Tom Kohlman, Chairman
Board of Commissioners

Theresa M. Spencer, County Clerk
Clerk of the Board