



**AGENDA
CITY OF LAPEER
CITY COMMISSION
576 LIBERTY PARK, LAPEER, MI 48446
JUNE 3, 2024**

6:30 P.M. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF JUNE 3, 2024, AGENDA

A. MINUTES:

1. Minutes of the Regular meeting held on May 20, 2024.

B. PUBLIC COMMENTS:

C. CONSENT AGENDA:

D. BILL LISTING:

1. Bill Listing for June 3, 2024.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the Bill Listing for June 3, 2024, in the amount of \$453,228.68.

E. PROCLAMATIONS, RECOGNITIONS AND RESOLUTIONS:

F. PUBLIC HEARINGS:

G. ADMINISTRATIVE REPORTS:

1. DDA – Executive Director Employment Contract Addendum.

SUGGESTED MOTION: ON A ROLL CALL VOTE.

Approve the Downtown Development Authority (DDA) Executive Director Employment Contract Addendum as approved by the DDA Board on April 24, 2024.

2. 2024-25 Solid Waste Collection Licenses.

SUGGESTED MOTION:

Approve the 2024-2025 Solid Waste Collection Licenses for Republic Services of Flint (a.k.a. Tri-County Refuse), Rick Rhein Disposal, and GFL Environmental.

3. Early Voting Site Change.

SUGGESTED MOTION:

Approve the Early Voting Site Polling Place location change for the City of Lapeer to City of Lapeer, City Hall, 576 Liberty Park, Lapeer, MI.

4. 2024 Application for Fireworks.

SUGGESTED MOTION:

Approve the 2024 Application for Fireworks and the 2024 Permit for Fireworks submitted by Ace Pyro and authorize the Mayor and City Manager to sign all necessary documentation.

5. Transportation Economic Development Fund Category B Grant Proposal – Pine Street.

SUGGESTED MOTION:

Approve a Grant Proposal for a Transportation Economic Development Fund Category B Grant for Pine Street and allow Jeffrey Graham, Director, Department of Public Works to sign the documents and commit to funding the local contribution for said grant.

6. Special Event Application – 2024 Nightmare on Nepessing.

SUGGESTED MOTION:

Approve the Special Event Application for the Optimist Nightmare on Nepessing, October 12, 2024, pending the certificate of insurance being provided.

H. CITY MANAGER’S REPORT:

1. Various matters.

I. CITY ATTORNEY’S REPORT:

1. None.

J. UNFINISHED BUSINESS:

1. Appointments to Boards and Commissions.
a. Resignation – Park Board – Marty Johnson.

SUGGESTED MOTION:

Accept Marty Johnson’s resignation from the Park Board and declare the seat vacant.

K. DEPARTMENTAL COMMUNICATIONS:

1. Downtown Development Authority Monthly Report.

L. PUBLIC COMMENTS:

M. CLOSING COMMENTS:

1. Commissioners.
2. City Manager.
3. Mayor.

N. REMINDER OF MEETINGS:

Next City Commission Meeting: **WEDNESDAY, JUNE 5, 2024, Special @ 5:30 p.m.**

O. REMINDER OF PUBLIC HEARINGS:

ADJOURNMENT

MATERIAL TRANSMITTAL

Notice: Persons with disabilities needing accommodations for effective participation through electronic means in this meeting should contact the City Clerk at (810) 664-5231 or by email at clerk@ci.lapeer.mi.us at least two working days in advance of the meeting. An attempt will be made to make reasonable accommodations.

**LAPEER CITY COMMISSION
MINUTES OF A REGULAR MEETING
MAY 20, 2024**

A regular meeting of the Lapeer City Commission was held on May 20, 2024, at the Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 6:30 p.m.

ROLL CALL

Present: Mayor Marquardt.

Commissioners: Atwood, Brady, Glisman, Petrie, Swindell.

Absent: None.

City Manager: Mike Womack, present.

City Attorney: T. Allen Francis, present.

Mayor Marquardt led the Pledge of Allegiance.

111 2024 05-20 AGENDA APPROVAL

Moved by Glisman. Seconded by Brady.

Approve the Agenda for May 20, 2024, as presented.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

112 2024 05-20 MINUTES

Moved by Glisman. Seconded by Atwood.

Approve the minutes of the regular meeting held on May 6, 2024, as presented.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

PUBLIC COMMENTS

Karin Lackey, S. Saginaw St., gave an invocation.

Brad Haggadone, Lapeer County Commissioner, updated the City Commission regarding the Lapeer County Board of Commissioners' proceedings.

113 2024 05-20 CONSENT AGENDA – REMOVE ITEMS

Moved by Petrie. Seconded by Glisman.

To remove item C-10 DTE Easement Right of Way and item C-12 Boundary Transfer from the consent agenda for discussion.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

114 2024 05-20 CONSENT AGENDA

Moved by Atwood. Seconded by Glisman.

Approve the consent agenda for May 20, 2024, as presented:

1. Uniform Video Service Local Franchise Agreement – Direct TV.

2. Fixed Asset Disposal – 1991 Ford F350 Brush Truck – Fire Department.
3. Fixed Asset Disposal – 2018 Ford Utility – Building Department.
4. Fixed Asset Disposal – 2016 Ford Utility – DPW.
5. Fixed Asset Disposal – 2016 Case Backhoe with attachments - DPW.
6. Fixed Asset Disposal – 2016 Komatsu Wheeled Loader - DPW.
7. Fixed Asset Disposal – 2005 Cummins Onan Generator 100kw - DPW.
8. Special Event – Great Lakes Music Studio Recital – Annrook Park – June 2, 2024.
9. Special Event – American Legion Post – Memorial Day Parade – May 27,
11. Delinquent Special Assessments – add to 2024 Tax Roll.
13. Charitable Gaming License – Love, Inc.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

115 2024 05-20 DTE EASEMENT RIGHT OF WAY – L20-83-358-080-40

Moved by Brady. Seconded by Petrie.

To approve DTE Easement Right of Way – John Conley - L20-83-358-080-40, as presented.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

116 2024 05-20 BOUNDARY TRANSFER - 35 S. COURT STREET & 130 HOWARD STREET

Moved by Brady. Seconded by Petrie.

To approve the Boundary Transfer - 35 S. Court Street and 130 Howard St., as presented.

**RESOLUTION # 2024-11
RESOLUTION TO APPROVE
BOUNDARY TRANSFER REQUEST
FOR DERRICK ZOCK
35 SOUTH COURT & 130 HOWARD ST**

WHEREAS, Derrick Zock, owner of the property located at 35 South Court Street & 130 Howard Street, has filed a Boundary Transfer Request for a parcel split; and

WHEREAS, Chapter 6 (Land Division Ordinance), Section 6.05 Lot Splits, of the General Ordinances of the City of Lapeer, provides that approval shall be by resolution of the City Commission.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Boundary Transfer Request is in conformity with Chapter 7 (Zoning Ordinance) of the General Ordinances of the City of Lapeer.
2. That the Boundary Transfer Request is in conformity with The Land Division Act of P.A. 288 of 1967, as amended.
3. That the Boundary Transfer Request is approved resulting in the following legal description:

L21-24-400-040-20 City of Lapeer, Jennings' Addition, Lots 12 & 13, Block 1
(l=9 p=598, Section 5, T7N-R9E)

and

L21-24-600-040-10 City of Lapeer, Jennings Addition, Lot 14 Block 1
(l=9 p=598, Section 5, T7N-R9E)

4. That the Boundary Transfer Request preserves all easement and master utility plans.
5. That any future site development complies with all setbacks and other applicable requirements established by the City of Lapeer Zoning Ordinance.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be filed with the Lapeer County Register of Deeds.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the City Assessor and to Derrick Zock.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

117 2024 05-20 BILL LISTING

Moved by Swindell. Seconded by Glisman.

Approve the bill listing for May 20, 2024, in the amount of \$407,908.18.

ON A ROLL CALL VOTE:

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

PROCLAMATION, RECOGNITIONS AND RESOLUTIONS:

None.

ADMINISTRATIVE REPORTS:

118 2024 05-20 FY2023-24 BUDGET AMENEMDNTS

Moved by Brady. Seconded by Petrie.

Approve the budget amendment for FY23-24, as presented.

ON A ROLL CALL VOTE:

Ayes: Brady, Glisman, Petrie, Swindell, Atwood.

Nays: None.

MOTION CARRIED.

119 2024 05-20 COMMITMENT TO PURCHASE – CATERPILLAR LOADER

Moved by Brady. Seconded by Atwood.

Approve the commitment to purchase a Caterpillar Loader, not to exceed \$255,000, and authorize the Department of Public Works Director and City Manager to sign on behalf of the City.

ON A ROLL CALL VOTE:

Ayes: Glisman, Petrie, Swindell, Atwood, Brady.

Nays: None.

MOTION CARRIED.

120 2024 05-20 ROWDEN PARK PATHWAY PROJECT – ADDITIONS TO SCOPE – SPARK GRANT

Moved by Swindell. Seconded by Glisman.

Approve adding additional scope items to the Rowden Park Linear Pathway Project funded by the Spark Grant, not to exceed \$389,685.20, the remaining grant balance.

ON A ROLL CALL VOTE:

Ayes: Petrie, Swindell, Atwood, Brady, Glisman.

Nays: None.

MOTION CARRIED.

121 2024 05-20 SIDEWALK REPAIR & REPLACEMENT - PRECISION CONCRETE CUTTING

Moved by Brady. Seconded by Petrie.

Approve the contract with Precision Concrete Cutting for sidewalk repair and replacement, not to exceed \$35,000, and authorize the Department of Public Works Director and City Manager to sign on behalf of the City.

ON A ROLL CALL VOTE:

Ayes: Swindell, Atwood, Brady, Glisman, Petrie.

Nays: None.

MOTION CARRIED.

122 2024 05-20 PARKING LOT #5 – T.G. PRIEHS ASPHALT

Moved by Swindell. Seconded by Atwood.

Approve the proposal from T.G. Priehs Asphalt, as presented for Parking Lot #5; repave, drainage improvements, and green space creation, not to exceed \$271,850.00, and authorize the Department of Public Works Director and City Manager to sign on behalf of the City.

ON A ROLL CALL VOTE:

Ayes: Atwood, Brady, Glisman, Swindell.

Nays: Petrie.

MOTION CARRIED 4-1.

CITY MANAGER'S REPORT

123 2024 05-20 FRESHWATER GARDENS LAND SWAP

Moved by Brady. Seconded by Swindell.

Authorize the City Manager to continue negotiations with Freshwater Gardens to develop a proposed land swap.

Ayes: Atwood, Brady, Glisman, Petrie, Swindell.

Nays: None.

MOTION CARRIED.

CITY ATTORNEY'S REPORT

City Attorney Francis commented that he is pursuing various matters that will be brought forward to the commission soon.

UNFINISHED BUSINESS

None.

DEPARTMENTAL REPORTS

The Monthly Departmental Reports were received into the record.

PUBLIC COMMENTS

None.

MAYOR/COMMISSIONER COMMENTS

Commissioner Petrie: Loves the weather. Would like to know the Commission's thoughts about the petition submitted by Mr. Higgins; wants a discussion about the marihuana odor on a future agenda. Has concerns about odor enforcement for grow facilities. Asked how many citations have been written regarding odor and if those citations are submitted to the State of Michigan.

Commissioner Glisman: Thanked Chief Howe and the Police Department for their service to the City of Lapeer. Looking forward to summer activities; Memorial Day weekend is coming up and we owe a great deal to our military services; may we remember their sacrifices when we say the Pledge of Allegiance, which is a symbol of their service. Read a recollection of Red Skelton's teacher's explanation of the words and meanings of the Pledge of Allegiance.

Commissioner Atwood: Attended the Elected Officials Academy hosted by the Michigan Municipal League (MML). He was a moderator for one of the classes. He shared his thoughts with some newly elected officials that they need to find their "why" on why they want to do this. Topics covered at the event were effective public service, fundamentals of leadership, fundamentals of financial management, and fundamentals of planning and zoning.

City Manager Womack: Went to the food truck festival. He is considering making Friday, July 5, 2024, a staff in-service day with the building closed to the public. The weather is great, we are getting a lot of projects underway. Feels the public will appreciate the direction we are taking regarding upgrading all the infrastructure.

Mayor Marquardt: Read the list of local events.

124 2024 05-20 ADJOURNMENT

Having no further business, Mayor Marquardt adjourned the regular meeting at 7:22 p.m.

Debbie Marquardt, Mayor

Romona Sanchez, City Clerk



ITEM D-1

To: Mayor and City Commission
From: Kelly Hanna, Director of Financial Services
Date: May 29, 2024
RE: Bill Listing – May 15, 2024, through May 29, 2024

STAFF RECOMMENDATION

Approve the bill listing as presented.

CURRENT OR NEW INFORMATION

I, Kelly Hanna, Director of Financial Services, have reviewed the bills for May 15, 2024, through May 29, 2024, in the total amount of **\$453,228.68** and find them to be proper charges.

AGENDA ITEM REVIEW

Meeting Date: June 3, 2024

Date Reviewed: May 29, 2024

Consent:

Administrative: X

Reviewed By: R. Sanchez, City Clerk

Public Hearing:

CHECK REGISTER FOR CITY OF LAPEER
CHECK DATE FROM 05/15/2024 - 05/29/2024

Check Date	Check	Vendor Name	Amount
05/23/2024	597815	COOPER EXCAVATING	187,325.88
05/23/2024	2160(E)	DTE ENERGY	65,979.27
05/23/2024	597851	WJH CONCRETE, INC.	28,101.00
05/25/2024	2163(E)	U.S. BANK	28,042.13
05/23/2024	2156(A)	TIMBERGATE CONSTRUCTION LLC	9,878.24
05/23/2024	2158(A)	WEX BANK	7,948.58
05/23/2024	2150(A)	ROWE INC	7,948.50
05/23/2024	2157(A)	VECTOR TECH GROUP	7,551.55
05/23/2024	597824	HOMER CONCRETE PRODUCTS	7,530.44
05/23/2024	2162(E)	WINDSTREAM	6,874.10
05/23/2024	597844	T. P. ISRAEL CO INC	6,845.00
05/23/2024	2140(A)	J G PAINTING & REMODELING LLC	5,500.00
05/23/2024	597853	ZEMENS, RAYMOND & LAUREN	5,000.00
05/23/2024	597813	CHOICE ONE BANK	4,468.48
05/23/2024	2159(E)	CITY OF LAPEER	4,362.60
05/23/2024	597833	MICHIGAN PIPE & VALVE	4,248.70
05/23/2024	2153(A)	SPICER GROUP	3,989.25
05/23/2024	2136(A)	GRAND TRUNK WESTERN	3,956.00
05/23/2024	2137(A)	HAVILAND PRODUCTS COMPANY	3,812.25
05/23/2024	2135(A)	GR LAKES DIRECT. BORING & TRENCHING	3,800.00
05/23/2024	2149(A)	RICK RHEIN DISPOSAL	3,625.00
05/23/2024	2133(A)	FLETCHER FEALKO SHOUDY & FRANCIS PC	3,465.00
05/23/2024	2142(A)	LEGACY ASSESSING SERVICES INC	3,400.00
05/23/2024	597831	MGS ELECTRIC INC.	3,012.00
05/23/2024	597821	ETNA SUPPLY	3,000.00
05/23/2024	597808	ACTION MUNICIPAL SUPPLY, LLC	2,034.15
05/23/2024	2143(A)	MACQUEEN EQUIPMENT, LLC	1,952.25
05/23/2024	2139(A)	INSOURCE SOLUTIONS GROUP	1,948.00
05/23/2024	2144(A)	MAUK, JODI	1,807.70
05/23/2024	2152(A)	SMITH, SHANNON	1,807.70
05/23/2024	597811	BRUCE M JOHNSON PLUMBING INC.	1,650.00
05/23/2024	2128(A)	APOLLO FIRE APPARATUS SALES/SERVICE	1,518.32
05/23/2024	2146(A)	NORTH CENTRAL LABS	1,504.40
05/23/2024	597812	CARQUEST OF LAPEER	1,445.40
05/23/2024	597834	MICHIGAN ROADWAY SOLUTIONS, LLC	1,274.00
05/23/2024	597845	TOWN & COUNTRY POOLS, INC	1,190.50
05/23/2024	2130(A)	DICLEMENTE SIEGEL DESIGN INC.	1,177.50
05/23/2024	597829	MARCO TECHNOLOGIES, LLC	1,082.44
05/23/2024	2155(A)	TAYLOR, SARAH	1,000.00
05/23/2024	2129(A)	D & D EXCAVATING OF LAPEER LLC	897.00
05/23/2024	2141(A)	JOHNSON CONTROLS SEC. SOLUTIONS	867.03
05/23/2024	2147(A)	OWEN TREE SERVICE INC	750.00
05/23/2024	2131(A)	EUROFINS ENVIRONMENT TESTING	697.50

05/23/2024	597817	CRAIG'S SIGNS	578.00
05/23/2024	2145(A)	MAURER'S TEXTILE RENTAL SERVICES	564.50
05/23/2024	597842	STATE OF MICHIGAN	529.00
05/23/2024	597807	54 S.SAGINAW LLC	500.00
05/23/2024	2132(A)	FASTENAL COMPANY	496.52
05/23/2024	2138(A)	HOTSY OF MID MICHIGAN	427.00
05/23/2024	2148(A)	PARAGON LABORATORIES, INC.	418.00
05/23/2024	597816	COUSINEAU, DANIEL J M	350.00
05/23/2024	597838	PRO ENERGY CONSULTANTS OF ANN ARBOR	325.00
05/23/2024	597823	HOLLAND HEATING & COOLING, INC	300.00
05/23/2024	597847	UNDERHILL, ROBERT	300.00
05/23/2024	597849	VORTEX HEATING & AIR CONDITIONING	300.00
05/23/2024	597850	WALLSIDE WINDOWS	300.00
05/23/2024	597837	PRINTING SYSTEMS	289.88
05/23/2024	597846	TRW LANDSCAPES LLC	267.00
05/23/2024	597810	BENNETT ASPHALT PAVING, INC	250.00
05/23/2024	597814	CITY OF LAPEER	250.00
05/23/2024	597852	ZEMENS, RAYMOND & LAUREN	250.00
05/23/2024	597827	LORAIN, JUSTIN	200.00
05/23/2024	597828	MACOMB MECHANICAL INC.	200.00
05/23/2024	597840	SERVPRO OF NORTHWEST GENESEE COUNTY	200.00
05/23/2024	597848	VINYL SASH OF FLINT	200.00
05/23/2024	2154(A)	SZOTT FORD	118.77
05/23/2024	597841	SHIRLEY'S DRY CLEAN. & ALTERATIONS	112.40
05/23/2024	2151(A)	SHORELINE INVESTMENT SERV. INC.	108.95
05/23/2024	597836	PETERSON MCGREGOR	104.00
05/23/2024	597819	ECKER MECHANICAL CONTRACTORS, INC	100.00
05/23/2024	597820	ECKLER ELECTRIC LLC	100.00
05/23/2024	597822	FOUNDATION SYSTEMS OF MICHIGAN	100.00
05/23/2024	597825	JAY'S SEPTIC	100.00
05/23/2024	597826	JP MECHANICAL LLC	100.00
05/23/2024	597832	MICHIGAN MECHANICAL VENTURES	100.00
05/23/2024	597835	MRJ SIGN COMPANY, LLC	100.00
05/23/2024	597839	RW CLIMATE CONTROL, LLC	100.00
05/23/2024	597843	SUNSPACE ENCLOSURES, INC	100.00
05/23/2024	597818	DELYNN'S DESIGNS, INC	52.50
05/23/2024	2134(A)	FLUSHING URGENT CARE PLC	30.00
05/23/2024	597830	MARINELLI, DENISE	25.00
05/23/2024	597809	ARNOLD'S AUTO WASH	12.00
05/23/2024	2161(E)	STATE OF MICHIGAN	2.30
TOTAL			<u>\$453,228.68</u>

ITEM G-1

MEMORANDUM

TO: LAPEER CITY COMMISSION

FROM: CATHERINE BOSTICK, CHAIRPERSON
CITY OF LAPEER DDA

DATE: MAY 13, 2024

RE: 2024 DDA EMPLOYMENT CONTRACT ADDENDUM

Please find attached a copy of the 2024 City of Lapeer DDA Executive Director Contract Addendum approved by the DDA Board on April 24, 2024. The DDA Board is seeking approval from the Lapeer City Commission as to this contract addendum. During the budget process, the DDA Board approved an increase in the Executive Director's Salary from \$51,185 per year to \$54,256 per year. The DDA Board further approved an increase in the Executive Director's health insurance premium from \$690.00 per month to \$722.00 per month based upon increased premium costs.

ADDENDUM TO EMPLOYMENT CONTRACT

This Addendum to Employment Contract signed on December 21, 2023 ("Contract") made by and between the City of Lapeer Downtown Development Authority (hereinafter referred to as the "DDA" or "Employer") and James Alt (hereinafter referred to as the "Employee"), is made this 1st day of July, 2024.

The parties hereto, intending to be legally bound hereby, agree upon the following amendment to the Employee's "Contract" of which shall be effective July 1, 2024, and to the following terms and provisions that shall govern the remainder of the "Contract" term unless otherwise amended by the parties, in writing, with the parties signatures affixed thereto:

COMPENSATION

Employer shall pay Employee, and employee shall accept from employer, in full payment for Employee's services, compensation at the rate of \$54,256.00 per year. The rate of compensation provided shall be subject to such annual or other adjustments as may be negotiated by the Employer and Employee as allowed per DDA budget.

In addition, Employer shall pay Employee additional compensation in the amount of \$722.00 per month for payment of Employee's Section 125 Premium Only Plan. If Employee elects to opt out of the DDA Section 125 Premium Only Plan, this additional compensation shall be discontinued and no longer paid.

The parties further agree that no other terms or conditions of employment have been amended or altered in the Employment Contract by and between the parties and that the Employment Contract executed on December 21, 2023 shall remain in full force and effect upon its express terms and conditions except as otherwise set forth herein, or as otherwise amended by any previous Addenda.

EMPLOYER

EMPLOYEE

By: _____

Catherine Bostick Date

Its: Chairperson, City of Lapeer DDA

By: _____

James Alt Date

Its: Executive Director, City of Lapeer DDA



ITEM G-2

To: Mike Womack, City Manager
From: Jeff Graham, Director of Public Works
Date: May 24, 2024
RE: 2024-2025 Solid Waste Licenses

STAFF RECOMMENDATION

Recommend approval of 2024-2025 Solid Waste Collection Licenses for the following companies:

1. Republic Services of Flint (a.k.a. Tri-County Refuse)
2. Rick Rhein Disposal
3. GFL Environmental

CURRENT OR NEW INFORMATION

All required information and license fees for the 2024-2025 Solid Waste Licenses have been received and reviewed from the three companies listed above.

Republic Services of Flint (aka Tri-County Refuse) offers various sizes of roll-off and front-load dumpsters to commercial customers at varying rates. **Rick Rhein Disposal** provides commercial and residential pick-up services and charges \$21 per month per residential household. **GFL Environmental** services the Hunters Creek Mobile Home Park for \$14.50 per unit as well as roll-off and front-load dumpsters to commercial customers at varying rates.

Attachments

JG/kah

AGENDA ITEM REVIEW

Meeting Date:	June 3, 2024	Date Reviewed:	May 28, 2024
Consent:			
Administrative:	X	Reviewed By:	R. Sanchez, City Clerk
Public Hearing:			



**CITY OF LAPEER
APPLICATION TO OBTAIN
LICENSE FOR SOLID WASTE COLLECTION**

COMPANY NAME: Tri County Refuse
ADDRESS: 4101 Holiday Dr. Flint MI 48507
APPLICANT'S NAME: Jason Gagne
PHONE #: 810-823-7547 EMAIL: Jgagne@Republicservices.com

LICENSE REQUESTED FOR THE YEAR OF: **2024-2025**

ATTACHMENTS REQUIRED FOR OBTAINING LICENSE:

1. Attach a current financial statement (balance sheet).
2. Attach current certificate of insurance.
3. Attach a current rate schedule.
4. Attach a list of complete services offered to customers.
(Recycling must be an offered service for residential customers.)
5. Attach a list of the equipment to be used in the City of Lapeer and indicate the ID numbers and if the equipment is owned or leased.
6. Attach a list of references. (Must have at least two.)

ANSWER THE FOLLOWING QUESTIONS:

1. Number of years in business under present name: 16 Years.
2. Current # of customers served in City of Lapeer: 8 Residential 39 Commercial.
3. Address of where equipment is parked or stored: 4101 Holiday Dr Flint MI 48507
4. Has the company ever been denied or had a license revoked from a municipality?
Yes _____ No X
If yes, please explain: _____
5. Does the company agree to conduct all residential pick up service on Tuesday?
Yes N/A No _____

I, THE UNDERSIGNED, AGREE TO COMPLY WITH ALL PROVISIONS OF THE SOLID WASTE COLLECTION AND DISPOSAL ORDINANCE OF THE CITY OF LAPEER AND ALL OTHER LAWS, ORDINANCES, RULES AND REGULATIONS APPLICABLE TO THE CONDUCT OF SUCH BUSINESS NOW IN FORCE OR WHICH MAY HEREAFTER BE ADOPTED.

Signature of Applicant
Operations Supervisor
Title
4/15/24
Date

For questions concerning this application, please contact Kim Hodge, Department of Public Works Administration Office, at (810) 664-4553.

576 Liberty Park, Lapeer, MI 48446 Website: www.ci.lapeer.mi.us



CITY OF LAPEER
APPLICATION TO OBTAIN
LICENSE FOR SOLID WASTE COLLECTION

COMPANY NAME: Rick Rhein Disposal

ADDRESS: 3600 Davis Lake Rd

APPLICANT'S NAME: Angela Rhein

PHONE #: 810 667-4824

EMAIL: rickrheindisposal@hotmail.com

LICENSE REQUESTED FOR THE YEAR OF: 2024-2025

ATTACHMENTS REQUIRED FOR OBTAINING LICENSE:

1. Attach a current financial statement (balance sheet).
2. Attach current certificate of insurance.
3. Attach a current rate schedule.
4. Attach a list of complete services offered to customers.
(Recycling must be an offered service for residential customers.)
5. Attach a list of the equipment to be used in the City of Lapeer and indicate the ID numbers and if the equipment is owned or leased.
6. Attach a list of references. (Must have at least two.)

ANSWER THE FOLLOWING QUESTIONS:

1. Number of years in business under present name: 30
2. Current # of customers served in City of Lapeer: 2,000 Residential 130 Commercial.
3. Address of where equipment is parked or stored:
1987 Gray Rd, Lapeer
4. Has the company ever been denied or had a license revoked from a municipality?
Yes _____ No ✓
If yes, please explain: _____
5. Does the company agree to conduct all residential pick up service on Tuesday?
Yes ✓ No _____

I, THE UNDERSIGNED, AGREE TO COMPLY WITH ALL PROVISIONS OF THE SOLID WASTE COLLECTION AND DISPOSAL ORDINANCE OF THE CITY OF LAPEER AND ALL OTHER LAWS, ORDINANCES, RULES AND REGULATIONS APPLICABLE TO THE CONDUCT OF SUCH BUSINESS NOW IN FORCE OR WHICH MAY HEREAFTER BE ADOPTED.

Angela Rhein

Signature of Applicant

Co-owner

Title

4-15-2024

Date

For questions concerning this application, please contact Kim Hodge, Department of Public Works Administration Office, at (810) 664-4553.

576 Liberty Park, Lapeer, MI 48446 Website: www.ci.lapeer.mi.us



**CITY OF LAPEER
APPLICATION TO OBTAIN
LICENSE FOR SOLID WASTE COLLECTION**

COMPANY NAME: GFL Environmental
ADDRESS: 2051 W. Bristol Rd. Flint MI 48507
APPLICANT'S NAME: Bradford Harrison
PHONE #: 586 - 251 - 9900 EMAIL: bradford.harrison@gflenv.com

LICENSE REQUESTED FOR THE YEAR OF: 2024-2025

ATTACHMENTS REQUIRED FOR OBTAINING LICENSE:

1. Attach a current financial statement (balance sheet).
2. Attach current certificate of insurance.
3. Attach a current rate schedule.
4. Attach a list of complete services offered to customers.
(Recycling must be an offered service for residential customers.)
5. Attach a list of the equipment to be used in the City of Lapeer and indicate the ID numbers and if the equipment is owned or leased.
6. Attach a list of references. (Must have at least two.)

ANSWER THE FOLLOWING QUESTIONS:

1. Number of years in business under present name: 17 years.
2. Current # of customers served in City of Lapeer: 407 Residential 44 Commercial.
3. Address of where equipment is parked or stored: 2051 W. Bristol Rd Flint
4. Has the company ever been denied or had a license revoked from a municipality?
Yes _____ No X
If yes, please explain: _____
5. Does the company agree to conduct all residential pick up service on Tuesday?
Yes _____ No X Hunters Creek MHC is Monday Service

I, THE UNDERSIGNED, AGREE TO COMPLY WITH ALL PROVISIONS OF THE SOLID WASTE COLLECTION AND DISPOSAL ORDINANCE OF THE CITY OF LAPEER AND ALL OTHER LAWS, ORDINANCES, RULES AND REGULATIONS APPLICABLE TO THE CONDUCT OF SUCH BUSINESS NOW IN FORCE OR WHICH MAY HEREAFTER BE ADOPTED.

[Signature]
Signature of Applicant

General Manager
Title

5-22-2024
Date

For questions concerning this application, please contact Kim Hodge, Department of Public Works Administration Office, at (810) 664-4553.

576 Liberty Park, Lapeer, MI 48446 Website: www.ci.lapeer.mi.us



ITEM G-3

To: Mike Womack, City Manager
From: Romona Sanchez, City Clerk
Date: May 28, 2024
RE: Moving Early Voting Site Polling Place

STAFF RECOMMENDATION

Approve the Early Voting Site Polling Place location for the City of Lapeer as City of Lapeer, City Hall, 576 Liberty Park, Lapeer, MI.

CURRENT OR NEW INFORMATION

With the passage of proposal 2022-2 voters have the right to vote in person at an early voting site for 9 days prior to election day for all statewide and federal elections.

It is recommended that the early voting site be located at Lapeer City Hall – 2nd Floor, 576 Liberty Park, Lapeer, MI 48446, and the hours be from 8:30 a.m. – 4:30 p.m. each day of early voting.

Attached, please find the Early Voting Plan which was sent to both the State of Michigan and Theresa Spencer, Lapeer County Clerk, and the postcard that will be sent to every household with a registered voter informing voters of this change.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

For the Presidential Primary Election, the City of Lapeer partnered with Lapeer Township for the first-ever 9 days of early voting. However, the City of Lapeer only had 25 voters participate in the 9 days of early voting, which was located at Lapeer Township Hall. Therefore, by moving the early voting location to Lapeer City Hall, we anticipate an increase in voters as residents who are in City Hall for other business will exercise their right to vote early.

AGENDA ITEM REVIEW

Meeting Date:	June 3, 2024	Date Reviewed:	May 29, 2024
Consent:			
Administrative:	X	Reviewed By:	R. Sanchez, City Clerk
Public Hearing:			

Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the clerk of the municipality is responsible for ensuring an Early Voting Plan is filed with the county clerk of the county in which the municipality is located.

Not less than 45 days before the first early voting day allowed by statute, the clerk will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each early voting site operated by the municipality. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

Plan Coverage: Single Municipal

Municipality Information:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Lapeer	Romona Sanchez	2	6783

Early Voting Information:

	Early voting site #1	Early voting site #2	Early voting site #3
Location of site	City of Lapeer		
Number of Election Workers at site	3		
Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)	Yes		
Hours for 9 days of Constitutionally-required early voting	8:30 am – 4:30 pm		
How many (if any) additional days of early voting will be provided at this site?	None		
Hours for any additional days of early voting	None		
Is this site ADA compliant?	Yes		
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	Yes		

Early Voting Equipment Information:

Early Voting Site #	Number of Tabulators	Number of Early Voting Poll Book Laptops
1	One (1)	One (1)
2		
3		

Early Voting Site Supervisors:

	Supervisor at Early Voting site #1	Supervisor at Early Voting site #2	Supervisor at Early Voting site #3
Early Voting Day 1	City Clerk / Deputy City Clerk		
Early Voting Day 2	City Clerk / Deputy City Clerk		
Early Voting Day 3	City Clerk / Deputy City Clerk		
Early Voting Day 4	City Clerk / Deputy City Clerk		
Early Voting Day 5	City Clerk / Deputy City Clerk		
Early Voting Day 6	City Clerk / Deputy City Clerk		
Early Voting Day 7	City Clerk / Deputy City Clerk		
Early Voting Day 8	City Clerk / Deputy City Clerk		
Early Voting Day 9	City Clerk / Deputy City Clerk		

Describe the communication strategy for informing electors of their opportunity for early voting:

We will send information to all registered voters listing the location and times that early voting will be held. Additionally, we will have information on the City's website, and we will be developing a brochure which will also be available to voters.

Romona Sanchez
Printed name of Clerk

Romona Sanchez
Signature of Clerk

4.15.2024
Date



CITY OF LAPEER 2024 EARLY VOTING SCHEDULE

YOUR EARLY VOTING SITE: Lapeer City Hall – 2ND Floor
576 Liberty Park
Lapeer, MI 48446

TIME: 8:30 AM - 4:30 PM

WHEN: Saturday, July 27, 2024, through
Sunday, August 4, 2024

Saturday, October 26, 2024,
through Sunday, November 3, 2024

IMPORTANT NOTICE: With the passage of Proposal 22-2, voters now have the right to vote in-person at an early voting site prior to Election Day for all statewide and federal elections. The established site may also serve as an early voting site for additional election dates.



May 23, 2024

Regular Edition News Update #2024 - 21

- Final Reminder: Presidential Primary reimbursement
- Early voting site and polling place changes deadline approaching
- Early absent voter ballot processing deadlines for August election
- "I Voted" sticker contest
- BOE is Hiring
- Reminder: Drop box inspection and video monitoring
- Reminder: 2024 Election cycle training now available
- Helpful Links

Final Reminder: Presidential Primary reimbursement



Currently, county and local clerks can electronically submit a [reimbursement form](#) for expenses attributable to the Feb. 27, 2024 Presidential Primary. To prepare, clerks should review the [Reimbursement Guidelines for the 2024 Presidential Primary](#) document, available in eLearning. In order to be reimbursed, [claim forms](#) must be received by **May 27, 2024**. This deadline is set by statute, and we cannot process any forms received after this date.

Early voting site and polling place changes deadline approaching

June 7 is the deadline for cities and townships to establish, move, or abolish a polling place for the Aug. 6 primary election.

As a reminder, the moving of an early voting site or polling place requires:

- Township board or city council/commission approval
- Notice to voters
- Notice of the change posted at the old polling location



Clerks who have not already done so should verify that all polling places they plan to use will be available for Aug. 6. If any polling places change, this information must be updated in QVF.



ITEM G-4

To: Mike Womack, City Manager
From: Mike Vogt, Fire Chief
Date: May 29, 2024
RE: Chamber of Commerce (Ace Pyro) Fireworks Permit 2024

STAFF RECOMMENDATION

Recommend approval of the application and permit and request authorization for the Mayor or City Manager to sign the permit.

CURRENT OR NEW INFORMATION

We have received a request and subsequently approved the Lapeer Chamber of Commerce to hold its annual fireworks display on July 3, 2024. This request is in conjunction with the special event and pertains specifically to the fireworks display permit submitted by Ace Pyro. Included are copies of the fireworks display application, permit, and certificate of liability coverage for the fireworks display to be held on July 3, 2024, at Rolland-Warner Middle School. State law requires that the municipality approve the permit before the show; the permit expires July 31, 2024.

After a comprehensive review of the application and permit, I am confident in recommending approval. Our department will meticulously coordinate emergency action plans for the event and conduct regular inspections of the fireworks display and site as outlined in the Fire Code.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

This is an annual event, and the third year Ace Pyro will fire the pyrotechnic display.

AGENDA ITEM REVIEW

Meeting Date:	June 3, 2024	Date Reviewed:	May 29, 2024
Consent:			
Administrative:	X	Reviewed By:	R. Sanchez, City Clerk
Public Hearing:			

FOR USE BY LEGISLATIVE BODIES
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY

BFS-417 (Rev 01/24)

2024 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	--

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION) July 31, 2024	
NAME OF PERSON PERMIT ISSUED TO		AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
ADDRESS OF PERSON PERMIT ISSUED TO			
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION			
ADDRESS			
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)			
EXACT LOCATION OF DISPLAY OR USE			
CITY, VILLAGE, TOWNSHIP		DATE	TIME
BOND OR INSURANCE FILED <input type="checkbox"/> YES <input type="checkbox"/> NO		AMOUNT	

Issued by action of the Legislative Body of the <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____, 2024. _____ (Signature and Title of Legislative Body Representative)	
--	--

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



Fax: (810)664-2610

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Lapeer Agency 145 E. Nepessing St Lapeer, MI 48446	CONTACT NAME: Pam Little PHONE (A/C, No. Ext): (810)664-2966 E-MAIL ADDRESS: pam@lapeeragency.com FAX (A/C, No): (810)664-1102
INSURED The Lapeer Area Chamber of Commerce 108 W Park St Lapeer, MI 48446-2163	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Ins. Co. NAIC # 15350 INSURER B: Accident Fund of Michigan 12304 INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 00001991-1244692

REVISION NUMBER: 22

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		A040010 08	05/18/2024	05/18/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			A040010 08	05/18/2024	05/18/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			A040010 08	05/18/2024	05/18/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N	N / A	100029551	05/18/2024	05/18/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Director & Officers			A156171 08	05/18/2024	05/18/2025	Each Claim 1,000,000
A	EPLI			A176362 08	05/18/2024	05/18/2025	Each Claim 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


Non-Profit Chamber of Commerce

City of Lapeer is named as Additional Insured with respect to General Liability.

Event: Fireworks July 3, 2024

CERTIFICATE HOLDER

CANCELLATION

City of Lapeer 576 Liberty St Lapeer, MI 48446	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  (PAM)
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ITEM G-5

To: Mike Womack, City Manager
From: Jeff Graham, Director of Public Works
Date: May 29, 2024
RE: Approval of application for B Grant for Pine Street

STAFF RECOMMENDATION

It is recommended that the City Commission approve the Application for the B grant.

CURRENT OR NEW INFORMATION

The Department of Public Works is requesting permission and a Resolution to approve the Application for Category B Grant for up to \$250,000 for local reconstruction of Pine Street. This is a 50% match, with this road construction costing \$524,000.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

AGENDA ITEM REVIEW

Meeting Date:	June 3, 2024	Date Reviewed:	May 29, 2024
Consent:			
Administrative:	X	Reviewed By:	R. Sanchez, City Clerk
Public Hearing:			

CITY OF LAPEER
RESOLUTION NO. 2024-12

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM FOR THE FOLLOWING IMPROVEMENTS:

Crush and Shape then resurface (3 blocks) and Mill and resurface (1 block) of Pine Street from Oregon Street to Nepessing Street (see attached map).

Minutes of a regular meeting of the Commission of the City of Lapeer, Lapeer County, Michigan, held at Lapeer City Hall, in the City of Lapeer on June 3, 2024, at 6:30 p.m.

PRESENT: Commission Members _____

ABSENT: Commission Members _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Lapeer is applying for \$250,000 in funding through MDOT from the Transportation Economic Development Category B Program to *Reconstruct Pine Street (from Oregon Street to Nepessing Street)*.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT the City has authorized Jeffrey Graham, to act as an agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$250,000 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning, operating, funding, and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

PRESENT: Commission Members _____

NAYS: Commission Members _____

ABSENT: Commission Members _____

MOTION CARRIED. RESOLUTION DECLARED ADOPTED.

CERTIFICATION:

The foregoing resolution was certified at a regular meeting of the Lapeer City Commission held on June 3, 2024.

Romona Sanchez, City Clerk

OFFICE OF ECONOMIC DEVELOPMENT
TRANSPORTATION ECONOMIC DEVELOPMENT FUND
CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND APPLICATION
[Application Instructions](#)

APPLICANT INFORMATION

CITY OR VILLAGE NAME	MAILING ADDRESS			ZIP CODE	COUNTY
CONTACT PERSON	TITLE	PHONE NO. Ext:	E-MAIL ADDRESS		
STATE SENATOR NAME	STATE SENATE DISTRICT NO.	STATE REP. NAME		STATE REP. DISTRICT NO.	

PROJECT INFORMATION

1.) STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
-----------------	--	---------------------------	----------------------

DESCRIPTION OF PROPOSED WORK (See [Application Instructions - Appendix I: Preventative Maintenance Guide](#))

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
-------------	--	---------------------------	----------------------

DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
-------------	--	---------------------------	----------------------

DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
-------------	--	---------------------------	----------------------

DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
-------------	--	---------------------------	----------------------

DESCRIPTION OF PROPOSED WORK

<p>2.) IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>3.) IF "YES" TO 2, PLEASE BRIEFLY DESCRIBE BELOW.</p>	
<p>4.) WILL THE PROPOSED PROJECT(S) BE PAIRED WITH OTHER INFRASTRUCTURE WORK? – I.E. SEWER, WATER, ELECTRIC, OR OTHER?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>5.) IF "YES" TO 4, PLEASE BRIEFLY DESCRIBE BELOW.</p>	
<p>6.) REQUIRED DOCUMENTS CHECKLIST (Attach these documents along with this application to the submission email)</p> <p><input type="checkbox"/> RESOLUTION OF SUPPORT <input type="checkbox"/> PHOTOS <input type="checkbox"/> MAP</p>		
<p>7.) CATEGORY B FUNDS REQUESTED (PHYSICAL CONSTRUCTION ONLY)</p>	<p>8.) LOCAL CONSTRUCTION MATCHING FUNDS (50% MINIMUM MATCH REQUIREMENT)</p>	<p>9.) TOTAL CONSTRUCTION COSTS</p>

IMPLEMENTATION INFORMATION

10.) PROPOSED PROJECT START DATE (mm/dd/yyyy)	11.) WILL THE PROPOSED WORK BE PAIRED WITH OTHER ROADWORK BY ANOTHER AGENCY? YES <input type="checkbox"/> NO <input type="checkbox"/>	12.) IF "YES" TO 11, PLEASE PROVIDE THE AGENCY'S NAME. 13.) WILL YOUR AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input type="checkbox"/>
14.) IF "NO" TO 13, WILL ANOTHER LOCAL AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input type="checkbox"/>		15.) IF "YES" TO 14, PLEASE PROVIDE THE AGENCY'S NAME.
16.) IF "NO" TO 14, WILL A WILL A CONSULTANT ENGINEERING FIRM OVERSEE THE GRANT IMPLEMENTATION YES <input type="checkbox"/> NO <input type="checkbox"/>		17.) IF "YES" TO 16, PLEASE PROVIDE THE FIRM'S NAME.
18.) ADDITIONAL COMMENTS		

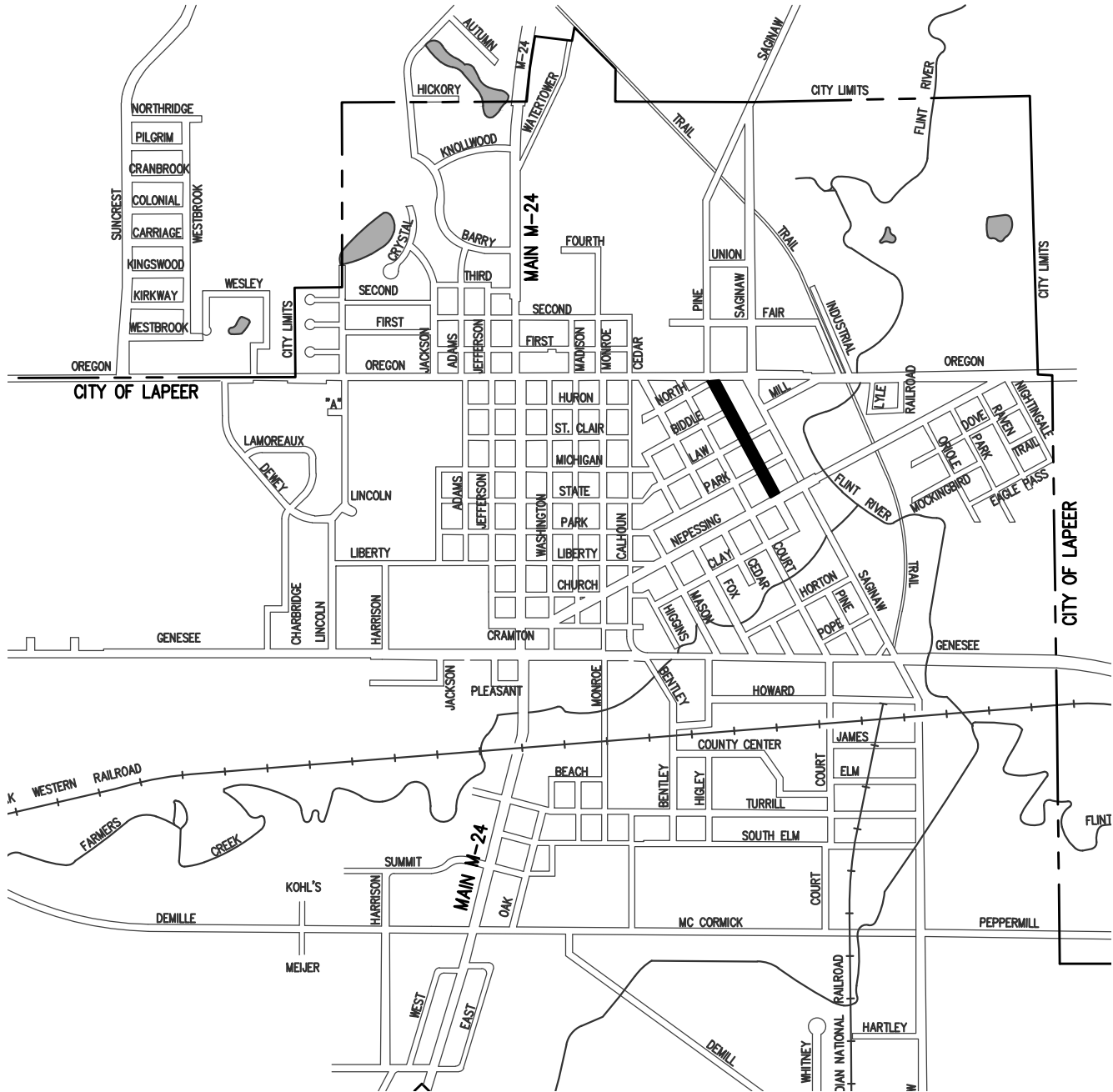
CITY OF LAPEER

CATEGORY B: COMMUNITY SERVICE

INFRASTRUCTURE FUND

STREET LOCATION MAP

LAPEER COUNTY, MICHIGAN



LOCATION MAP



**PROPOSED PROJECT
LOCATION**



PREPARED FOR:
CITY OF LAPEER
PROPOSED PROJECT
LOCATION MAP



**ROWE PROFESSIONAL
SERVICES COMPANY**

The Rowe Building
540 S. Saginaw St., Suite 200
Flint, MI 48502

O: (810) 341-7500
F: (810) 341-7573
www.rowepsc.com

PLAN NO. 16L0001
DATE: MAY 2023
PROJECT MGR: PTO
REVIEWER:
SCALE: NTS SHEET NO: 1

Pine Street
Looking south toward Nepessing Street



Pine Street
Looking north from Park Street



Pine Street
Looking north toward Law Street



Pine Street
Looking north from Law Street



Pine Street
Looking south from North Street



CITY OF LAPEER - Pine St Reconstruct, water main, storm
Oregon to Park - Full reconstruct + Water Main
Park to Nepessing - Mill and Overlay
Date: February, 2023
Project No: 16L0001



ROWE PROFESSIONAL
SERVICES COMPANY

WORK DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
WATER MAIN				
Maintaining Traffic, audio video survey, dust control	1	LSUM	\$8,000.00	\$8,000.00
Cleanup and Restoration	1	LSUM	\$5,000.00	\$5,000.00
Exploratory Excavation	4	Hr	\$350.00	\$1,400.00
Sidewalk, Rem & replace	50	Syd	\$90.00	\$4,500.00
Misc. Pipe Repr	3	Ea	\$2,000.00	\$6,000.00
Soil Erosion and Sedimentation Control	1	LSUM	\$3,500.00	\$3,500.00
Fire Hydrant	2	Ea	\$6,500.00	\$13,000.00
Water Main, PVC, 8 inch, Tr Det G	620	Ft	\$125.00	\$77,500.00
Water Serv, Type K Copper, 1 inch, Tr Det G	400	Ft	\$70.00	\$28,000.00
Water Serv, private replacement	12	Ea	\$3,500.00	\$42,000.00
Curb Stop and Box, 1 inch	13	Ea	\$600.00	\$7,800.00
Corporation and Tap, 1 inch	13	Ea	\$1,200.00	\$15,600.00
Connect to Existing Water Main	2	Ea	\$8,000.00	\$16,000.00
Testing & Disinfection & Abandon Existing	1	LSUM	\$9,000.00	\$9,000.00
Subtotal Water main				\$237,300.00
STORM SEWER				
Storm Sewer, 12-15 inch, RCP CL III	90	Ft	\$75.00	\$6,750.00
Storm Drainage Structure, 4 Ft	3	Ea	\$6,000.00	\$18,000.00
Underdrains, 6 inch	1860	Ft	\$18.00	\$33,480.00
Storm Sewer Service Lead, 6-inch	240	Ft	\$50.00	\$12,000.00
Subtotal Storm Sewer				\$70,230.00

ROAD WORK				
Maintaining Traffic	1	LS	\$15,000.00	\$15,000.00
Curb and Gutter, Remove and Replace	1700	Ft	\$60.00	\$102,000.00
Sidewalk Ramps, ADA, Remove and Replace	500	Sft	\$12.00	\$6,000.00
Concrete Driveway, Remove and Replace	290	Syd	\$75.00	\$21,750.00
Earthwork	1	LS	\$20,000.00	\$20,000.00
SESC	1	LS	\$7,000.00	\$7,000.00
Agg Base, 6"	2760	Syd	\$15.00	\$41,400.00
HMA Base Crushing and Shaping	2760	Syd	\$4.00	\$11,040.00
Cold Milling, 2"	1250	Syd	\$3.00	\$3,750.00
HMA, Leveling 3"	350	Ton	\$115.00	\$40,250.00
HMA, Top Course 2"	450	Ton	\$125.00	\$56,250.00
Misc. Base Pavement Repairs (South of Park)	1	LS	\$20,000.00	\$20,000.00
Detectable Warning Surface	40	Ft	\$45.00	\$1,800.00
Turf	1	LS	\$10,000.00	\$10,000.00
Structure Adjustments	6	Ea	\$1,000.00	\$6,000.00
Pavement Markings	1	LS	\$2,500.00	\$2,500.00
Signs	1	LS	\$2,000.00	\$2,000.00
Subtotal Road Work				\$366,740.00
Subtotal Construction				\$674,270.00
Mobilization 10%				\$67,427.00
Total Construction				\$741,697.00
Contingency 10%				\$74,169.70
Geotechnical Exploration				\$5,000.00
Engineering - Design (8%)				\$65,269.34
Engineering - Construction Services (12%)				\$97,904.00
TOTAL				\$984,040.04

Notes: Replace 4" water main with 8" from Oregon to Law

Assumed 12 out of 13 houses need new water service from main to meter.

Maintained 12" storm sewer in center of road, replacing catch basin leads and structures.

Minimal work in Law and Park intersections.

North of Park, Install 5" HMA on 6" new Agg, on 10" Crushed Material

Between Park and Alley north of Park, reduce road existing width to 40 ft. B/B

South of Park, Mill and resurface 2"

To: Mike Womack, City Manager
From: Jeremy Howe, Chief of Police
Date: May 30, 2024
RE: Special Event Request – Nightmare on Nepessing Street

STAFF RECOMMENDATION

Approve the event, pending insurance.

CURRENT OR NEW INFORMATION

We have received a request from the Lapeer Optimist Club to hold their annual Nightmare on Nepessing Street Halloween costume party with live music and alcohol sales on Nepessing Street. The event date will be Saturday, October 12, 2024, from 6:00 PM to 1:00 AM. Event organizers are requesting to close off Nepessing Street between Cedar and Court Streets, beginning Friday, October 11, 2024, at noon to set up their tent and continue the road closure through Sunday, October 13, 2024, for tear down. This event will require City of Lapeer services from the Parks Department and DPW as they are requesting picnic tables and trash bins. Services are also required from the Fire Department for inspections and the Police Department for additional officers to work overtime for event safety.

See SE PDF Optimist Nightmare on Nepessing 2024.

**Applicant was informed that per City of Lapeer Special Event Rules and Regulations, all Special Event Applications must be complete, which includes a signed application, park reservation (if needed), certificate of insurance (naming the City of Lapeer), event map, and non-profit proof from IRS before it will be added to an agenda for approval. The applicant indicated they will not have the certificate of insurance until a later date and will provide a copy to the City at that time. However, the applicant has asked that the application be sent to the City Commission for approval before having the insurance, so they may begin planning and preparing for the annual event.

BACKGROUND OR PREVIOUSLY SUBMITTED INFORMATION

Annual Event

AGENDA ITEM REVIEW

Meeting Date: June 3, 2024

Date Reviewed: May 30, 2024

Consent:

Administrative: X

Reviewed By: R. Sanchez, City Clerk

Public Hearing:

City of Lapeer

SPECIAL EVENT APPLICATION (SEA)



DIRECTIONS: Complete this application in accordance with the City of Lapeer Special Events Ordinance and Regulations, and return it to the either Parks & Rec department (for events at a City Park) or to the City Manager's Office at least 30 Calendar days prior to the starting date of the event.

If you are requesting an event to take place in a CITY PARK, YOU MUST SUBMIT YOUR SEA DIRECTLY TO THE PARKS & RECS DEPARTMENT (Heather Bowman; Hbowman@ci.lapeer.mi.us). If your event is NOT in a City Park, your SEA should come directly to the City Manager's Office (Tracey Russell, Trussell@ci.lapeer.mi.us).

Sponsoring Organization
(Legal Name)

Lapeer Optimist Club

Phone #

586-216-0011

Address

920 Demille Rd

Organization Event
Coordinator/Contact

Ron McDougal

Phone #

586-216-0011

Event Coordinator/Contact
Address

920 Demille Rd

Coordinator/Contact Email

OWNER@EVALSERVICE.COM

Event Name

NIGHTMARE ON NECESSARY

Purpose of Event

HALLOWEEN PARTY COSTUME CONTEST & RAFFLE

Event Location

NECESSARY STREETS

Have you
reserved your
park/pavilion?

Yes / No

If yes, provide copy of reservation form with this application, if no and planning a park event, reservations need to be made.*

Date of Event

10/21/24

Event Time

6:00 PM TO 1 AM

of Event

Organizational Team

60

of Expected

Attendees:

600

Describe the activities

taking place at your event: BAKEDS, COSTUME CONTEST DANCING
BEER LIQUOR SALES RAFFLE

Please check what will be part of your event:

☒ Music**
☒ Tents

☐ Animals**
☐ Wedding

(such as a petting zoo)

☒ Selling of food*
☒ Selling of drinks*

☒ Posted Signage of
Event*
☒ Liquor/Beer or Wine*

**Please list here what type of music (DJ/Band/Individual singers, etc.) and/or list animals:

Special Event Review Committee Approvals:

- ☐ City Manager
☒ Fire Chief
☒ Parks & Rec Director
☒ Police Chief
☒ DPW Director

*See Rules and Regulations

Please check what you request the City to supply:

20	Picnic Tables Qty:	04	Electricity Turned on/off		Other:	
	Inflatables		Road Crossing Guards Qty:		Trash Containers Qty:	
4	Road Closures List:	NORSEWICK BETWEEN CEDAR & COURT				

Please attach a letter indicating all requests of City services if something other than above.

What type of event is this: STREET SHUTDOWN @ NOON FRIDAY 10/11/24 FOR TENT SETUP; BARBACUE

	City Operated Event	X	Other Non-Profit Event	X	Co-Sponsored Event
			Other For-Profit Event		Political or Ballot Issue Event

INDEMNIFICATION AGREEMENT

The OPTIMIST CLUB OF LAPEER agree(s) to defend, indemnify, and hold harmless the City of Lapeer, Michigan, its officers, employees and agents, from and against any claim, demand, suit, loss, cost or expense, or any damage, which may be asserted, claimed or recovered against or from the City of Lapeer, its officers employees agents, by reason of any damage to property, bodily injury or death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with or related to the special event.

Signature: [Signature] Date: 3/12/24

Witness: Romona Sanchez Date: 3-21-24

1. **ANNUAL EVENT:** Is this event expected to occur next year? [YES] [No]

If yes, you may reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

(e.g., third weekend in July): 2ND SATURDAY IN OCTOBER

2. **AN EVENT MAP [IS] [IS NOT]** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show streets or parking lots that you are requesting to be blocked off. *Crossing Guards are required if crossing any roads.*

3. **FREE PARKING:** Are you requesting free parking (see the Rules and Regulations)?
[YES] [NO]

If yes, list the lots or locations where free parking is requested:

4. **Alcoholic Beverages:** Will they be served? (YES) [NO]

Who holds the Liquor Control Commission license?

LAPEER OPTIMIST CLUB

5. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that:

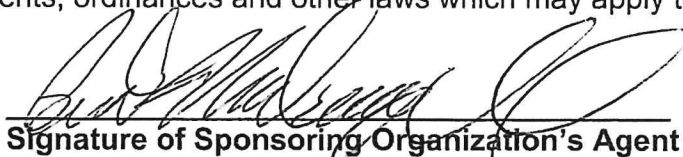
we combine insurance w/ LAPEER DAY

- a. A certificate of insurance must be provided which names the City of Lapeer as an additional named insured party on the policy. (See the Rules and Regulations for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms.
- c. If the event includes solicitation by workers standing in street intersections, the required safety requirements and use of traffic cones will be maintained at all times in accordance with the City's general policies and practices. The City does not recommend standing in the street or making any solicitations from the street.
- d. All food vendors must be approved by the Lapeer County Health Department, and each food and/or other vendor must provide the City with a certificate of insurance in an amount approved by the City which names the City of Lapeer as an additional named insured party on the policy.
- e. The approval of this special event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Events Ordinance and Regulations. The event will be operated in conformance with the Written Confirmation of Approval.
- f. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City of Lapeer and will promptly pay any billing for City services which may be rendered.

As the authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Events Ordinance and Regulations, the terms of the Written Confirmation of Approval, and all other City requirements, ordinances and other laws which may apply to this Special Event.

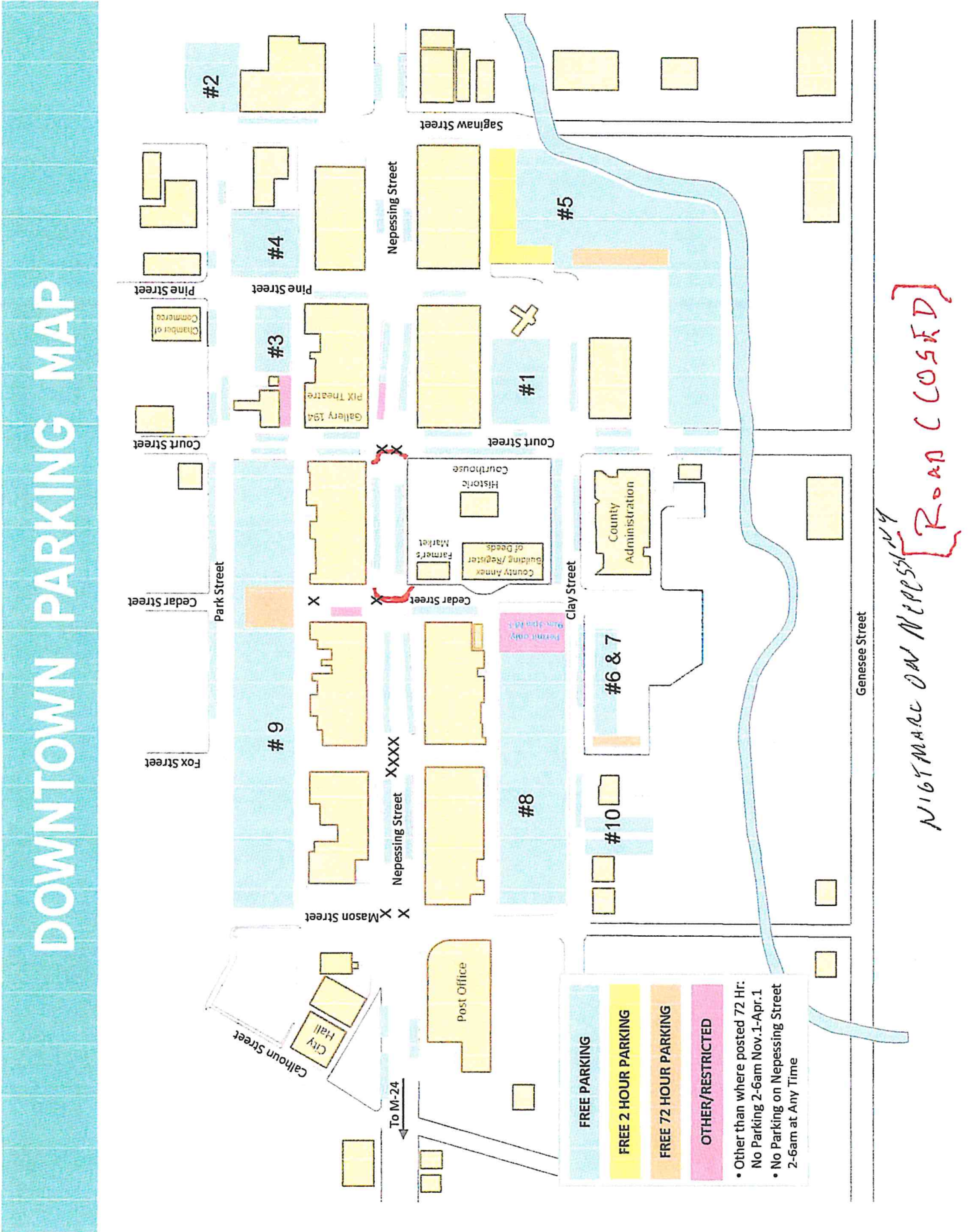
3/18/24

Date


Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least thirty (30) days prior to the first day of the event to:

Special Event, City of Lapeer, City Manager's Office, 576 Liberty Park, Lapeer MI 48446.



LARA Corporations Online Filing System

Department of Licensing and Regulatory Affairs

ID Number: 800872282[Request certificate](#)[Return to Results](#)[New search](#)**Summary for:** THE OPTIMIST CLUB OF LAPEER**The name of the DOMESTIC NONPROFIT CORPORATION:** THE OPTIMIST CLUB OF LAPEER**Entity type:** DOMESTIC NONPROFIT CORPORATION**Identification Number:** 800872282 **Old ID Number:** 833040**Date of Incorporation in Michigan:** 04/10/1961**Purpose:****Term:** Perpetual**Most Recent Annual Report:** 2023**Most Recent Annual Report with Officers & Directors:** 2023**The name and address of the Resident Agent:****Resident Agent Name:** ART SIETING**Street Address:** 638 FIRST ST**Apt/Suite/Other:****City:** LAPEER**State:** MI**Zip Code:** 48446**Registered Office Mailing address:****P.O. Box or Street Address:** 638 FIRST ST**Apt/Suite/Other:****City:** LAPEER**State:** MI**Zip Code:** 48446**The Officers and Directors of the Corporation:**

Title	Name	Address
PRESIDENT	BRIAN HURST	1477 RILLVIEW CT METAMORA, MI 48455 USA
TREASURER	ROBERT RIEHL	2878 SUNSET CIRCLE METAMORA, MI 48455 USA
SECRETARY	ARTHUR SIETING	638 FIRST ST LAPEER, MI 48446 USA
DIRECTOR	DENNIS HARMON	1311 TAMGLEWOOD DR LAPEER, MI 48446 USA
DIRECTOR	ALEXANDER SHOEMAKER	2213 MAPLEVIEW CT DAVISON, MI 48423 USA
DIRECTOR	JOSEPH MOREY	1574 HEATHER DR LAPEER, MI 48446 USA

Act Formed Under: 327-1931 Michigan General Corporation Act☐ **Written Consent****View filings for this business entity:**



ITEM J-1

To: Mayor and City Commission
Date: May 29, 2024
RE: Boards & Commissions Appointments

MAYORAL APPOINTMENT

BOARD OR COMMISSION	MEMBER NAME	CURRENT TERM EXPIRES	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
County Center Board	Vacancy	Jan 1, 2025	1 Year		Awaiting Recommendation
EDC/TIFA/Brownfield	Vacancy Vacancy	Mar 1, 2030 Mar 1, 2030	6 Year 6 Year		Awaiting Recommendation
Local Officers Compensation Commission	Vacancy Vacancy	Oct 1, 2026 Oct 1, 2027	5 Year 5 Year		Awaiting Recommendation
Park Board	**Vacancy	Apr 1, 2026	3 Year		Awaiting Recommendation

COMMISSION APPOINTMENTS

BOARD OR COMMISSION	MEMBER NAME	EXPIRATION	TERM LENGTH	NEW TERM EXPIRATION	COMMENTS Re: STATUS
Income Tax Board of Review	Vacancy	Dec 1, 2024	3 Year		Awaiting Recommendation
Prison Liaison Committee	Vacancy	Apr 1, 2025	3 Year		Awaiting Recommendation
Zoning Board of Appeals	Vacancy – Alternate	Apr 1, 2027	3 Year		Awaiting Recommendation

****Marty Johnson** has submitted his resignation from the Park Board. The appropriate action would be to accept the resignation and declare the seat vacant.

SUGGESTED MOTION:

Accept Marty Johnson's resignation from the Park Board and declare the seat vacant.

AGENDA ITEM REVIEW

Meeting Date: June 3, 2024
Consent:
Administrative: X
Public Hearing:

Date Reviewed: May 29, 2024
Reviewed By: R. Sanchez, City Clerk

I have Resigned From the Park Board
Board on 5-22-24

Marty Johnson

Marty Johnson
424 n Madison st
Lapeer MI 48446

RECEIVED

MAY 23 2024

CITY MANAGER
LAPEER, MI



Downtown Development Authority

May 15, 2024

Lapeer Main Street DDA.

- *DDA Updates:*
 - Development Plan and TIF Plan Update:
 1. The City's Financial Director, Kelly Hanna, has provided us with the 10-year revenue projections for our TIF Plan renewal.
- *Michigan Main Street Program/Michigan Downtown Association*
 - Michigan Main Street
 1. DDA Assistant Jill Bristow and Myself attended the Main Street NOW conference in Birmingham Alabama, May 5 – 10. There were a few travel difficulties, but overall the conference itself was a great success and an opportunity to learn some new ideas and network with other communities from across the Country. Sessions attended included:
 1. Creating a one-page marketing strategy to build the community brand
 2. Civic Infrastructure of Action and Getting Stuff Done
 3. Building Communities through Time – Exploring Public history and Placemaking
 4. Data Led Placemaking
 5. Main Street Renewed: Introducing the Next Generation Resource Library and Solutions Catalog
 6. Using A.I. on our Main Streets
 7. Activating the first 16 feet
 8. We also toured several historic sites while there, including the Civil Rights Institute, the 4th Ave. District, and Pepper Place. Jill also participated in the 16th Street Baptist Church Tour and History Walk Tours as part of the conference.
 2. Michigan Main Street has rolled out the Main Street Resource Library. This is an amazing collection of free resources that cover just about every topic that can be thought of related to downtowns. It focuses on areas around the Main Street Four Points but not limited to the Four Points. You'll be receiving more information on this soon as I will be sending links to the full library and also selected resources directed at each committee. This incredible resource is free, not just for Main Street communities, but every community in Michigan and across the U.S. It will be an amazing tool.
 3. The MEDC will be holding a staff meeting in Lapeer on June 14th. This will include MEDC Staff from Michigan Main Street, Redevelopment Ready Communities, Small Business, Historic Preservation, and several other arms of the MEDC. In total we anticipate about 30 to 40 staff members from the MEDC. Their meeting will be followed by tours of several areas of the downtown that have utilized MEDC Resources. It's another great opportunity to showcase our downtown and a nice way to be recognized for the work that we have done.
 4. Upcoming Michigan Main Street Dates to be aware of:
 1. September 23 – 24 – MMS Fall Workshop – Cheboygan

ITEM K-1

- Connecting Entrepreneurial Communities:
 1. Our local team will be attending the CEC conference on May 30 & 31 in Cadillac MI. This is the next step in Lapeer hosting the conference in 2025.
 2. I'm working on creating a 30 second "pitch" video that will announce Lapeer as the next host for CEC.
 3. CEC 2025 will take place in Lapeer on May 29 & 30.
 4. Following the conference in Cadillac the Lapeer team will start taking part in monthly meetings to plan for the conference next year.

Business Development - Economic Vitality

- Business Recruitment/Retention and Support
 - The Business Development Committee did not meet during it's normal time in May due to several members being out of town for travel. We will likely not have a May meeting, but instead meet on the 3rd Wednesday of June.
 - Rise and Shine Lapeer, our monthly business owner meet-up took place on May 16 with 32 attendees. We were joined by Nicole Eldridge from Nicole Eldridge Media who specialize in social media marketing. She spoke about ways to create a stronger social media presence without spending a lot of time or resources. Our June meeting will take place on June 19 and feature Emily Caswell from the View Newspaper Group talking about branding.
 - Current Empty storefronts and available properties include:
 1. 380 N. Saginaw (next to C&D collision)
 2. 368 Jefferson St. – Forever Friends Network/Perkins Flowers
 3. 18 E. Nepessing St. – City Owned property – Empty, not currently for sale
 4. 350 N. Court Street – 2nd/3rd Floor office space available
 5. 44 W. Park Street – Calvellis For Sale (Including Liquor License) –
 6. 606 N. Saginaw Street – multiple units
 7. 10 E. Nepessing St. – Previously Flannagans
 8. 114 Park Street – Located next to the Chamber and Holiday Depot
 9. 324 W. Nepessing Street – Under new ownership
 - New Business Opening:
 1. 240 W. Nepessing Street. – KC Insurance
 2. 328 W. Nepessing St – Cherry's Market – Soft Opening May 17 during Ladies Night Out
 3. 477 W. Nepessing St – Cummings Chiropractic Office
 - New Businesses Open
 1. 450 W. Nepessing St – Kin Thai
 2. 410 W. Nepessing St. - MTVintage

Placemaking - Design:

- The placemaking committee will meet on May 21st and review Sign Assistance Grant applications and continued work on Wayfinding and Vibrancy Grants.
- I met with The City of Lapeer DPW to discuss final locations for the Wayfinding Signs. The DPW as agreed to help with the installation of the new signs. This will save some money on the project which will allow us to have a higher impact in other areas, like our downtown banners, Hype Hounds, or further sign improvements including street signs
- The City of Lapeer Parks dept. and DPW installed the restored cupola's along Nepessing Street on May 15th. The additional Cupola's will be installed once lighting and electrical upgrades are completed at those locations, likely by mid-June.
- Hometown Hero Banners will be installed on Thursday, May 23rd. If you are comfortable on a ladder and interested in volunteering, we can always use more volunteers. I have ordered 5 additional sets of brackets for street lights. After talking with DPW staff we've determined that we can add banners to the street lights on Cedar Street between Rogers Pharmacy and Lapeer Team Work.

ITEM K-1

- I spoke with Spring City Electrical at the National Conference. This is the company that built the street lights we currently have along Nepessing Street. A few of our street lights have broken threads where brackets would screw into. Spring City is looking for solutions on how these can be repaired.
- Staff from the Lapeer Parks dept and myself are meeting with Lumicon and IntiliStreets on May 22nd to obtain estimates on adding speakers to our street lights. Once we have costs estimates for this project I will explore grant funding, potentially through T-Mobile's Hometown Grant program.
- Sign Assistance Grant:
 - The Placemaking Committee has received two applications for Sign Assistance Grants.
 - Cherry's LLC
 - Cummings Chiropractic.
 - The Placemaking committee will review these applications at their May meeting and make a recommendation to the board after review.

Outreach – Organization & Promo and Marketing:

- The Outreach committee had a short meeting on May 14th and reviewed the current status of downtown sponsorships and volunteers. The committee will need to start planning a donor/volunteer recognition event.
- DDA Online (social media, Website)
 - Social Media:
 - Facebook
 - Followers = 7023 followers on Facebook
 - Reach = 21,335
 - 29 New Page Likes in the last 28 days
 - 52 New Followers in the last 28 days
 - Demographics = 80% Women 20% Men
 - Instagram
 - Followers = 1101
 - Reach = 140 in the last 28 days

Special Events:

- Upcoming Special Events
 1. Monday Night Car Cruise – May 6 - September 10
 2. Ladies Night Out – Spring – May 17
 3. Summer Concert Series – Thursdays June 6 – Aug 8
 4. Porch Fest – July 20
 5. Michigan Downtown Day – September 28
 6. Haunted Lapeer Ghost Tours – Oct. 4 & 5
 7. Treat Walk – October 26
 8. Ladies Night Out – Fall – November 15
 9. WinterFest – December 6 & 7

Sponsorships:

- We've received new sponsorships from:
 - Essential Necessities and The Rock Shop – Gold Level
 - Avery's Automotive – Gold Level
 - Jay's Septic – Diamond Level,
 - Kin Thai – Gold Level
 - Milnes Automotive – Platinum
 - State Farm – Pat Cronin – Friend
 - Security Credit Union - Platinum

Administrative:

- *Staff:* No New updates at this time

James Alt

Lapeer DDA Executive Director,

ITEM K-1

810-728-6598

james@lapeerdda.com

CITY OF LAPEER, 576 LIBERTY PARK, LAPEER, LAPEER COUNTY, MICHIGAN 48446
2024 MEETING DATES

N-1

In accordance with the Open Meetings Act, MCL 15.261 et. Seq., notice is hereby given that every meeting of the City Council, Boards, Authorities and Commissions of the City of Lapeer shall be open to the public. Notice is further given that the following City Council, Boards, Authorities and Commissions are regular meeting dates for 2024. A public notice of each special or rescheduled meeting will be posted at least 18 hours prior to the time of the meeting.

Board/Commission	Location	Time	January	February	March	April	May	June	July	August	September	October	November	December
City Commission	Commission Chambers	6:30 P.M.	2, 16	5, 20	4, 18	1, 15	6, 20	3, 17	1, 15	5, 19	3, 16	7, 21	4, 18	2, 16
1 st & 3 rd Monday of each Month														
Cemetery Board	Mt. Hope Cemetery	2:00 P.M.	--	--	--	--	--	--	--	--	--	17	--	--
3 rd Thursday of Oct Building														
Downtown Development Authority	2 nd Floor Conference Room	8:00 A.M.	24	28	27	24	22	26	24	28	25	23	27	25
4 th Wednesday of each Month														
Economic Development Corp (EDC) & Tax Increment Finance Auth (TIFA)	2 nd Floor Conference Room	8:00 A.M.	10	14	13	10	8	12	10	14	11	9	13	11
2 nd Wednesday As needed														
Housing Commission	2 nd Floor	4:00 P.M.	18	15	21	18	16	20	18	15	19	17	21	19
3 rd Thursday of each Month	Conference Room													
Local Development Finance Authority (LDFA)	2 nd Floor Conference Room	8:00 A.M			5			4			3			3
1 st Tuesday March/June/Sept/ Dec as Needed														
Park Board			--	--	--	--	--	--	--	--	--	--	6	--
Planning Commission	Commission Chambers	6:30 P.M.	11	8	14	11	9	13	11	8	12	10	14	12
2 nd Thursday of each Month														
Zoning Board of Appeals	Commission Chambers	6:30 P.M.	22	26	25	22	27	24	22	26	23	28	25	23
4 th Monday of each Month														

Address of the above locations are as follows:

Commission Chambers: City Hall, 576 Liberty Park
Mt. Hope Cemetery: 1230 Park Street

Romona Sanchez, CMC
City Clerk

City of Lapeer
576 Liberty Park, Lapeer
Lapeer County, Michigan 48446 (810) 664-5231



MAT. TRANS.

To: City Commission
Date: May 29, 2024
RE: Material Transmittals

1. None