

**LAPEER CITY COMMISSION
MINUTES OF A REGULAR MEETING
JUNE 15, 2020**

A regular meeting of the Lapeer City Commission was held June 15, 2020 electronically via GoToMeeting and at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 6:30 p.m.

ROLL CALL

Present: Mayor Marquardt.

Commissioners: Atwood, Cattane, Osentoski, Pattison, Stroh.

Absent: None.

City Manager: Dale Kerbyson, present.

City Attorney: Michael Nolan, present.

Mayor Marquardt led the Pledge of Allegiance.

111 2020 06-15 AGENDA APPROVAL

Moved by Cattane. Seconded by Stroh.

Approve the Agenda for June 15, 2020 with the addition of F-7, waive fees for temporary signs.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

112 2020 06-15 MINUTES

Moved by Osentoski. Seconded by Pattison.

Approve the minutes of the Regular Meeting held June 1, 2020 and the Special Meeting held June 10, 2020.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

PUBLIC COMMENTS

Jenny Burkhardt, Wilder Road, gave invocation and read a scripture.

113 2020 06-15 CONSENT AGENDA

Moved by Pattison. Seconded by Stroh.

Commissioner Atwood questioned if it was going to be held and when is the deadline to cancel it if needed? Mayor Marquardt replied no later than July 1st for final notification; Chief Frisch agreed with Mayor Marquardt.

Approve the Consent Agenda for June 15, 2020 resulting in the following:

1. Special Event Request from the Lapeer Area Chamber of Commerce to hold their Annual Lapeer Days Festival on Friday, August 21st through Sunday, August 23rd,

2020 in the downtown area as long as it is in compliance with the Governors Executive Orders.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

PROCLAMATIONS, RECOGNITIONS AND RESOLUTIONS

114 2020 06-15 OPTIMIST BEER TENT RESOLUTION

Moved by Cattane. Seconded by Stroh.

RESOLUTION - LAPEER OPTIMIST CLUB

Authorize the Lapeer Optimist Club to use the City sidewalks and Cedar Street north of Nepessing Street for their beer tent on Friday, August 21, 2020 through Sunday, August 23, 2020, be approved. It is the consensus of this legislative body that the request be approved by the State Of Michigan, Department of Consumer & Industry Services, Liquor Control Commission

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

PUBLIC HEARINGS

None.

ADMINISTRATIVE REPORTS

115 2020 06-15 FY 2020-21 DDA OPERATING BUDGET FOR THE DOWNTOWN DEVELOPMENT AUTHORITY.

Moved by Stroh. Seconded by Osentoski.

Approve the FY 2020-21 Operating Budget for the Downtown Development Authority.

ON ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

116 2020 06-15 MILLVILLE ROAD REHABILITATION PROJECT, ROWE PROFESSIONAL SERVICES CO. - CONSTRUCTION ENGINEERING AGREEMENT

Moved by Osentoski. Seconded by Atwood.

Director of DPW, Pam Reid gave an overview of the project. Commissioner Cattane questioned, did this part of Millville have work completed within the last 10 years. Ms. Reid indicated, not by the City, the County worked on the road and it is now failing.

Approve the contract for Construction Engineering Services with Rowe Professional Services Company for \$125,150 for the Millville Road Rehabilitation project and authorize the DPW Director to sign all relevant documents.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.
Absent: None.
MOTION CARRIED.

117 2020 06-15 LAPEER COUNTY VETERANS AFFAIRS MILLAGE.

Moved by Stroh. Seconded by Pattison.

Commissioner Cattane is confused and would like additional information. City Manager Kerbyson gave a brief explanation, the DDA voted to not capture the millage, TIFA made the decision for final approval, money is for special elected millage to go directly to the veterans. TIFA has the ability to capture and use money in their districts.

Approve the Agreement to Share Captured Assessed Value for the Veterans Affairs millage required to be signed by the Mayor and City Manager.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

118 2020 06-15 PLANTE MORAN WATER & SEWER FUND FINANCIAL FORECAST JUNE 30, 2021 TO 2025

Moved by Osentoski. Seconded by Pattison.

City Manager Kerbyson introduced Brian Camiller from Plante and Moran who gave an explanation on water rates and what was found in the water study. Discussion was held on compounding the rates and clarification of 3-5% increase per year per meter, with larger meters being charged more than a smaller meter.

Approve rate adjustments as proposed within the Water and Sewer Fund Financial Forecast conducted by Plante Moran.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

119 2020 06-15 COMPONENT UNIT 2020-2021 BUDGETS & AMENDMENTS

Moved by Osentoski. Seconded by Atwood.

City Manager Kerbyson commented, this is an acceptable annual item for approval. Mayor Marquardt requested City Manager Kerbyson to mention a couple of projects that will be paid for but are not listed. City Manager Kerbyson state the parking lot at the Recreational Center; a DeMille road project; \$5,000 appropriation to install new signage in the new trails which will include \$200K cash and with borrowing the balance as a loan.

Approve the 2020-2021 Budgets for the Brownfield Redevelopment Authority, the Tax Finance Increment Authorities 1, 2 & 3, the Local Development Finance Authority and the Economic Development Corporation and the revised 2019-2020 Budgets as needed for same as recommended by their respective Boards.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

120 2020 06-15 SIGNATURE CHANGE FOR CHOICE ONE

Moved by Stroh. Seconded by Pattison.

Approve the following changes to all City of Lapeer bank accounts with Choice One Bank: add Kelly Hanna, Director of Financial Services and Kathy Newbery, Deputy Director of Financial Services, as signatories; remove Kaye Hodges and Harry Green as signatories; and Tracey Russell and Romona Sanchez to remain as signatories (as was approved by the Commission on October 7, 2019).

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

121 2020 06-15 WAIVE FEES FOR TEMPORARY SIGNS.

Moved by Cattane. Seconded by Stroh.

Commissioner Cattane stressed the need to give businesses that have been shut down a break on the fees for signage as there have been too many lost opportunities, we should help businesses get back on their feet. Commissioner Stroh requested clarification on the ordinance, we are not waiving penalties for signs that are permanent, correct? City Manager Kerbyson clarified we are not charging penalties for temporary signs for the next 60 days, temporary signs do not have a permit fee, we have not sent out any penalty fees for temporary signs during COVID19. Commissioner Pattison stated we are just waiving fees, not waiving permits to put up a temp sign for the next 60 days. Commissioner Atwood was concerned about temporary signs getting out of control and that they may become a safety issue. Chief Frisch clarified a temporary sign from a bigger sign that waives or dances, there are two different types of signage, no signs can be put in right-of-way, or impede traffic, and everyone needs to use common sense. City Manager Kerbyson indicated the City has been waiving all temporary signage fees during COVID19.

Approve waiving the fees for temporary signage for 60 days until August 16, 2020.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

CITY MANAGER'S REPORT

City Manager Kerbyson stated regarding the Census counts, Housing Director Soldenski has sent notification to her senior group. The City currently has a response rate of 71.5% which is better than 10 years ago which was 69.8% above state average. The office is working on increasing the response rate with various social media outlets and sending out Christmas cards with complete Census website address.

Filed a Grant Application for Calhoun bridge replacement. City Hall is currently having carpet repairs completed and had a new roof put on last week. The Cobra lights are being removed in the downtown and replacements are being ordered. City will receive

funds for trail signage funds from TIFA. During the next Commission meeting we should have a cyber security proposal on hand for approval.

CITY ATTORNEY'S REPORT

City Attorney Nolan stated the Lapeer District Courts are now processing cases via Zoom and are working their way through it; should slowly start to see things return to somewhat normal.

UNFINISHED BUSINESS

122 2020 06-15 APPOINTMENT – CCONSTRUCTION BOARD OF REVIEW

Appointment by Mayor Marquadt. Moved by Osentoski. Seconded by Cattane. To appoint Bruce Johnson, Keith Brace, and Ken Pike to the Construction Board of Review with a two year expiration date of June 30, 2022.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

123 2020 06-15 APPOINTMENT – ELECTION COMMISSION

Moved by Pattison. Seconded by Stroh.

To appoint Denise Marinelli to the Election Commission to fill a vacancy with a termination date of December 31, 2020.

ON A ROLL CALL VOTE:

Ayes: Atwood, Cattane, Osentoski, Pattison, Stroh.

Nays: None.

Absent: None.

MOTION CARRIED.

PUBLIC COMMENTS

None.

DEPARTMENTAL COMMUNICATIONS

Monthly Departmental Reports, Downtown Development Authority Monthly Report, and the Investment Report for the Quarter Ended March 31, 2020 received into the record as presented.

MAYOR/COMMISSIONER COMMENTS

Commissioner Osentoski: Thanks for picnic tables, blockades, etc. in the downtown for additional outside dining.

Commissioner Cattane: The County is only giving COVID updates every 3 days update. John Hopkins is assuming everyone's count and seems to be accurate. Nice to see Cobra lights gone and restaurants open, good to see everyone downtown. Keep inching back to normal.

Commissioner Stroh: Thanks to Parks' team and Dales' team for clearing out behind the T-shirt and muffler shops; great to see surfacing of streets, a lot of progress and projects going on; nice to see things happening so quickly. As we move forward,

always try to be as transparent, accessible and open to people we represent and putting our best foot forward.

Commissioner Atwood: Congratulations to businesses that were able to open – salons, spas, restaurants. Water rates are a tough one for me, don't like to spend extra money, like to make sure we are being fiscally responsible and taking care of our water system which is very important; great study and very good presentation – broke it down very well, hope public understands. If it would help, would volunteer to make a short video to help the last month for census, if someone wants to be a spokes-person, would make it a short upbeat video. Thanks to everyone for your hard work in staying safe and fiscally responsible.

Commissioner Pattison: Glad to see everyone reopening. Need to remember we need to do our part and wear the face masks; need to practice social distancing, let's avoid doing this again. Looking forward to signs on trails, did get lost in the woods, signs would be helpful.

City Manager Kerbyson: Stated Commissioner Pattison is not only one getting lost on the trail, even Rodney got lost this past weekend; signs will be helpful, ultimately will set up points of reference for emergency response.

Mayor Marquardt: Expressed appreciation to Dale and team and to Rodney and team for making it possible to put tables out for outdoor seating for restaurants. Happy to do whatever to help businesses for temporary signs and not charge them. Was by the Building Department and noticed the nice paint job on railroad caboose, go check it out, looks nice, thank you for Rodney for grant. Not sure what the next Executive Order will be but hopes we will be able to meet live at City Hall in July.

124 2020 06-15 ADJOURNMENT

Moved by Osentoski.

Adjourn the regular meeting at 8:05 p.m.

Ayes: Atwood, Stroh, Cattane, Osentoski, Pattison.

Nays: None.

Absent: None.

MOTION CARRIED.

The regular meeting adjourned at 8:05 p.m.

Debbie Marquardt, Mayor

Romona Sanchez, City Clerk

Tracey S. Russell, Deputy City Clerk