

**MINUTES OF A WORKSHOP MEETING
LAPEER CITY COMMISSION
May 9, 2020**

A workshop meeting of the Lapeer City Commission was held May 9, 2020 electronically via GoToMeeting and at Lapeer City Hall, 576 Liberty Park, Lapeer, Michigan. The meeting was called to order at 9:00 a.m.

ROLL CALL

Present: Mayor Marquardt.
Commissioners Atwood, Cattane (attended electronically, via GoToMeeting),
Osentoski, Pattison, Stroh.
Absent: None.

City Manager: Dale Kerbyson (present).

Also Present: City Clerk Romona Sanchez, Interim Finance Director Kelly Hanna, Director of Housing Denise Soldenski, Director of Parks, Recreation & Cemetery Rodney Church, Police Chief David Frisch, Fire Chief Terry Kluge, Director of Public Works Pamela Reid and Building Official Darryl Oliver (arrived at 10:00 a.m.; departed Noon).

Mayor Marquardt called the meeting to order at 9:00 a.m. and turned the meeting over to City Manager Dale Kerbyson.

City Manager Kerbyson stated the Coronavirus situation has presented the City of Lapeer with a significant challenge in the preparation of this budget. These challenges include unknown factors, such as when the economy will return to normal; when the City's workforce will return to normal, and when City events may return to a normal schedule. Effects of the Coronavirus situation are unknown so its effects have not been incorporated into the budget and will only become apparent as future events unfold. Therefore, this budget should be considered with those events in mind as the 2020-2021 fiscal year unfolds and it may need to be amended.

CIP 2020-2026

City Manager Kerbyson began with the CIP 2020-2021 Budget by providing highlights of each project. Discussion about the total funds for 2020-2021; with a breakdown of vehicles and equipment projects included: software updates, police vehicles; firefighter equipment; cyber security; trucks with plows; bullet-proof vest replacement; portable radios for fire department; scag mower replacement; in-car video; graffiti removal; email upgrade and mapping and record keeping software. Also, infrastructure & continuing initiatives which included: residential property improvement fund; sidewalk repair & maintenance; scrub sealing; preventative maintenance bridge project; re-branding initiative and cemetery fence replacement.

Mayor Marquardt called for a break from 10:00 a.m. – 10:14 a.m.

FY 2020-2021 Budget

City Manager Kerbyson lead the group through each department's budget explaining any line item budget that was called to question and gave detailed information on each department's increase or decrease as needed. He also provided additional information about the new projects, software, etc. that are being requested by each department. Discussions took place relating to any increase and decrease to specific department line items. In addition, department heads answered questions with more specific details about projects as needed.

Mayor Marquardt called for a lunch break from Noon – 12:34 p.m.

City Manager Kerbyson resumed his review of the budget; providing explanation of line items and answering any questions of the Mayor and Commission. Open discussions between the City Manager, Mayor, Commissioners and Department Heads continued as they moved further through the FY 2020-2021 budget. City Manager Kerbyson also shared a chart on the history of the General Fund fund balance, indicating the percentages over the years as well as this year's budget. Finally, there was a review of budgeted items that could be removed from the current budget should the Commission wish to do so to reduce the budget expenditures.

Mayor Marquardt thanked all the department heads for doing all the hard work.

By general consensus the meeting adjourned at 3:19 p.m.

Debbie Marquardt, Mayor

Romona Sanchez, CMC, City Clerk