

Land Information Office

2020-2021 Annual Report

DEPARTMENT STAFF

Tracy Saxby – Real Property Lister

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The Land Information Office (LIO) maintains and updates Jefferson County’s land records, which includes parcel numbers, addresses, parcel ownership, assessments and property tax bills. The Office coordinates with local municipal assessors to compile assessment values for each property, as well as creates the property tax bills for every parcel within the County. The Office develops and maintains the County’s Geographic Information Systems (GIS) database. The LIO is established through Wi. Stat. Ch. 59.72 and implements the Land Information Program.

The Land Information Office receives revenues from services offered to the public and other governmental entities. Revenues are generated from the assignment of addresses, maps, remote access and billed surveyor hours from other departments or governmental entities. The decrease in revenue for 2020 can be attributed to a decrease in billed surveyor hours, as the surveyor was included in non-billable services for the County. The surveyor is also transitioning from County Hwy Department work, to regularly maintaining the County’s coordinate system, which is utilized by all surveyors to perform accurate work.

Land Information Office Revenues

2017	\$41,250
2018	\$42,528
2019	\$27,019
2020	\$32,663
2021 YTD	\$10,133

The County Surveyor was busy with a multitude of projects in 2020 and 2021. In addition to field surveying completed for the County, the surveyor annually reviews approximately 90 final certified survey maps and 100 preliminary certified survey maps for the Planning and Zoning Department.

The Land Information Office is also responsible for reviewing and filing all surveys or plats completed within Jefferson County.

2020 and 2021 County Surveyor Projects

Rock River Landing/Old Highway Shop
 Lueder Haus
 Fair Park
 County Road A realignment
 Crawfish River County Park
 County Road C repaving
 Holzhueter State Park
 Section Corner Remonumentation
 Glacial River Trail easement
 County Park property boundaries

Number of Recorded or Submitted Surveys in Jefferson County

Year	Certified Survey Maps	Plats of Surveys	Subdivision Plats	Transportation Plats	Condominium Plats
2018	107	271	1	0	2
2019	95	280	3	15	3
2020	96	314	1	4	7
2021 YTD	88	153	3	2	4

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Real Estate Activity for Land Information Office				
Year	Documents Reviewed By Real Property Lister	Rural Addresss Assignments	Parcel Combinations	New Parcels
2016	3,553	122	9	150
2017	3,731	110	12	101
2018	3,756	145	8	125
2019	3,665	117	6	179
2020	3,631	119	9	157
2021 YTD	3,258	100	9	177

Land Information Program

The Land Information Office implements the Land Information Program and the Land Information Plan. Per State Law, when a document is recorded with in the Register of Deeds, a portion of the recording fee is placed into the Land Records Modernization Fund at the State level and County level. Individual Counties are then able to apply for grants through the Land Records Modernization grant. In order to be eligible to the grant opportunity, the County must meet certain criteria, which includes adopting a Land Information Plan. The Land Information Program is overseen by the Land Information Council which is comprised of representatives from different County Departments, a County Board member and a member of the local real estate community.

In 2020 and 2021, the funds from the Land Information Program were able to help fund multiple projects:

Implement Parcel Fabric:

In 2020, the Land Information Office partnered with Panda Consulting to transitions the County's current parcel data to the parcel fabric model. The parcel fabric model allows the County to easily track changes to parcels, create efficiencies when editing parcel data and creates a simple parcel data set. The project began in 2020 and will be completely implemented in the fall/winter of 2021. Once implemented, the parcel fabric will reduce the time required to edit the parcel data (lot lines, road right of ways, zoning lines).

Purchase of Equipment:

In 2021, the Land Information Office purchase new surveying equipment to be used by the County Surveyor. The new equipment will replace older surveying equipment, which in return will create efficiencies while working in the field.

NextGen 911:

The Land Information Office continues to prepare for the implementation of NextGen 911. NextGen 911 refers to the State's transition of Emergency Communications and County GIS addressing data into a standardized data set. Currently, the standard is yet to be established at the Federal and State level. In anticipation of this transition, the Land Information Office is working to prepare our addressing data for the implementation.

GIS and Land Records

The Land Information Office maintains the County's online GIS and Land Records system. Both systems are heavily used and relied upon by stakeholders (attorneys, realtors, title company, property owners, general public). The Department continues to review and implement new techniques to create reliable sites.

Land Records:

<https://apps.jeffersoncountywi.gov/jc/JCLRS>

Online GIS:

<https://jeffarcgis.jeffersoncountywi.gov/apps/PublicGISmr/>