

**OFFICIAL PROCEEDINGS OF THE BOARD OF SUPERVISORS  
JEFFERSON COUNTY WISCONSIN**

**2022-2023**



Steve Nass  
County Board Chairman

Benjamin Wehmeier  
County Administrator

Audrey McGraw  
County Clerk

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**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, April 19, 2022, 4:00 P.M.**

County Clerk Audrey McGraw called the meeting to order.

Administration of Oath of Office by Honorable Robert F. Dehring Jr.

McGraw called the roll, all members being present in person.

Supervisors Herbst and Lund were absent. Lund having given prior notification was excused.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Tim P. Mielke
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Corporation Counsel J Blair Ward led the Pledge of Allegiance. A moment of silence was observed.

New members of the County Board of Supervisors: Cassie B. Richardson, District 2; Robert Preuss, District 3; Tim P. Mielke, District 4; Bruce Degner, District 9; Mark Groose, District 10; Meg Turville-Heitz, District 16; Joan Callan, District 27; and Anthony Gulig, District 28 introduced themselves.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Christensen moved to bring Planning and Zoning Report and Ordinance, #20a and b, to right after Public Comment and to otherwise continue as drafted. Seconded by Poulson and passed.

**Adoption of Rules of Order.**

**Wehmeier introduced Ordinance No. 2022-01.**

Repeal Board of Supervisors Rules of Order 2020-2022 and recreate Board of Supervisors Rules of Order 2022-2024.

**Braughler moved to repeal and recreate Ordinance No. 2022-01, the Board of Supervisors Rules of Order 2022-2024. Seconded by Morris and passed as amended below.**

**Jones moved to Amend the 2022-2024 County Board Rules as follows:**

**Section 3.05 STANDING COMMITTEES.**

**2. a) BROADBAND WORKING GROUP** – Five to Seven members appointed by the County Board Chair, consisting of at least one member from the Finance Committee, one member from the Jefferson County Economic Development Consortium, one member from the Planning and Zoning Committee, one member from the Executive Committee, and one member of the public. Any additional members shall be County Board Supervisors selected by the County Board Chair. The Broadband selected by the County Board Chair. The Broadband Working group will be responsible for policy oversight of the expansion and improvement of Broad Band within Jefferson County. Members will be paid a per diem and mileage for meeting attendance in accordance with County Policy. The Working Group will dissolve at the end of the 2022-2024 County Board term.

**Seconded by Backlund and passed.**

**Jones moved to Amend the 2022-2024 County Board Rules as follows:**

**Section 3.05 STANDING COMMITTEES.**

**2. e) FINANCE COMMITTEE** - Five members appointed by the County Board Chair consisting of County Board Supervisors. This Committee shall receive the proposed County budget from the County Administrator and shall conduct hearings necessary in the review of the proposed budget. The Committee shall make necessary permitted transfers as authorized by the provisions of s. 65.90(5)(b), Wis. Stats. The Committee shall propose utilization of contingency budget and necessary budget transfers and amendments requiring County Board action. [Am. 03/14/06, Ord. 2005-48d; Am. 05/11/04, Ord. 2004-04; 03/09/10, Ord. 2009-24; Ord. No. 2014- 11, 07/08/2014; Ord. No. 2018-01, 04/17/2018] The Committee shall recommend to the Board the auditors to be employed, and shall report to the Board the results of such audits. The Finance Committee shall meet each month to audit and approve for payment proper vouchers, expenditures and claims against the County. [Ord. No. 2018-01, 04/17/2018] The Committee shall review insurance to be carried and also the insurance carrier to which such insurance shall be awarded. The Committee shall be authorized to renew insurance contracts without bidding same, when it finds renewal is in the best interest of Jefferson County, select investment advisors/brokers, select vendors for professional services related to financial matters if required by the Jefferson County Purchasing Policy and select P-Card vendors. [Ord. No. 2018-01, 04/17/2018] The Committee shall have the authority to resolve claims against the County in amounts over \$25,000 up to the County's self-insured retention (SIR) amount after consulting with the County's insurance carrier, the County Administrator and Corporation Counsel. [Cr. 04/16/02, Ord. 2002-04; Ord. No. 2018-01, 04/17/2018] The Committee shall supervise the collection of delinquent taxes and is authorized to sell foreclosed properties in accordance with Resolution No. 2002-16. [Am. 08/13/02, Ord. 2002-16; 03/14/06, Ord. 2005-48d, effective 04/18/06; 03/13/12, Ord. 2011-24] The Committee, on a case-by-case basis, shall recommend to the Board of Supervisors the allocation of the proceeds from the sale of county-owned farmland to possibly increase the acreage of farmland permanently protected from development, and to leverage state and federal funds for the acquisition of conservation easements to protect farmland (Resolution No. 2008-15). [Ord. 2016-01, 04/19/2016] Unless otherwise provided by statute or ordinance, the Finance Committee shall oversee the sale of county-owned land in addition to land obtained through tax foreclosure and shall present contracts for sale of such land to the Board for approval. [Ord. No. 2007-39, 03/11/2008; Ord. No. 2018-01, 04/17/2018] The Committee provides policy oversight of the County Treasurer, Finance Department and Child Support Office in handling policy matters related to those offices and shall present matters to the County Board on behalf of said offices whenever necessary. [am. 3/13/12, Ord. 2011-24; Ord. 2016-01, 04/19/2016, Ord. No. 2018- 01, 04/17/2018] [Ord. No. 2002-05, 04/15/2002; Ord. No. 2002-16, 08/13/2002; Ord. No. 2004-04, 05/11/2004; Ord. No. 2005-48d, 03/14/2006; Ord. No. 2009-24,

03/09/2010; Ord. No. 2011-24, 03/13/2012; Ord. No. 2014-11, 07/08/2014; Ord. No. 2016-01, 04/19/2016]

**Seconded by Jaeckel and passed.**

**Christensen moved to Amend the 2022-2024 County Board Rules as follows:**

**3.06 BOARDS, COMMISSIONS, COMMITTEES AND OTHER BODIES.**

1. The following Boards, Commissions, Committees and Other Bodies created by the County or to which the County has a right to appoint representatives, shall be elected or appointed in the manner provided by law, ordinance or rule. The Chair or either Vice Chair may attend the meetings of Boards, Commissions, Committees and Other Bodies, but are not to be considered ex-officio members and may not serve to establish a quorum or vote. Members of Boards, Commissions, Committees or other bodies where only one County Board member or other appointed member is serving as a representative of Jefferson County shall, in March of each year, submit to the County Clerk a report to include the number of meetings attended and a brief discussion of the major work of the body. The report shall be distributed to the County Board as a Communication at the April County Board meeting. [Am. 03/14/06, Ord. 2005-49a; Ord. No. 2018-01, 04/17/2018]

**Seconded by Nass and passed.**

**Jones moved to Amend the 2022-2024 County Board Rules as follows:**

**3.02 ORGANIZATION.**

6. The County Board Chair is authorized and directed to attend meetings and conferences on matters directly related to County government. The County Board Chair may designate member(s) of the County Board to attend such meetings and conferences, either in place of the Chair or along with the Chair. The County Board Chair, the Vice Chairs and such other Board members as may be designated by the Chair, shall be entitled to meeting fees or per diem and mileage for attending such meetings and conferences, all subject to the regular rules of the County Board pertaining to meeting fees, per diems, mileage and expenses. The County Board Chair shall be entitled to a meeting fee for meeting with the County Administrator. Board members attending meetings and conferences in addition to regularly scheduled meetings, including educational meetings and events, shall notify the County Administrator not less than 72 hours in advance of said meeting or conference in order to permit the County Administrator to give any necessary Open Meeting notices as may be required. No per diems, meeting fees or expenses shall be paid to Board members attending meetings and conferences in addition to regularly scheduled meetings, including educational meetings and events, who have not been authorized to attend by the County Board Chair. Utilization of remote attendance at all County meetings to facilitate the transaction of County business is permitted by County Board Supervisors when serving as a member of the Jefferson County Board of Supervisors or as an appointed member of a Board, Commission, Committee, or other body on behalf of Jefferson County. County Board Supervisors shall have the same rights and privileges when appearing by remote attendance as they would have when appearing in person. The official meeting shall be noticed as taking place at a physical location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. If connectivity is lost and there is a quorum of members appearing remotely, the meeting shall be adjourned until connectivity is reestablished with the official meeting location or rescheduled to another date and time in accordance with the Wisconsin Open Meetings Law. As a courtesy, committee members planning to attend remotely should provide 24 hours' notice in

advance of a scheduled meeting to the County Clerk. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost. If the meeting is convened in closed session, any member attending remotely shall inform the board or committee chair as appropriate, that no other person is present with them and to the best of their knowledge no other person can view or hear any portion of the closed session meeting unless such person is allowed to attend closed session meetings by the County Board rules or expressly authorized to attend the closed session meeting by the committee. [am. 03/09/10, Ord. 2009-24; Ord. No. 2014-06, 05/13/2014; Ord. No. 2018-01, 04/17/2018]

**Seconded by Johns and passed.**

**Appointment of ballot clerks by County Clerk McGraw.**

The Board proceeded to the election of the County Board Chair and Vice Chairs. County Clerk McGraw read Section 3.02(1) of the County Board Rules regarding electing a Chair, Vice Chair and a Second Vice Chair. McGraw appointed the following ballot clerks: Marc DeVries, Benjamin Wehmeier, Amy Listle, Deb Schroedl, and Matt Zangl.

**Election of County Board Chair.**

Election of County Board Chair. Nominations were made by written, secret ballot for County

Board Chair. Nominated were Jones, Braughler, and Nass. Jones declined the nomination. McGraw called on Chair nominees to give a brief statement up to three minutes in length. The first-round nominees for Chair were tallied, and Nass was elected as Chair.

**Chair Nass presides over the rest of the meeting.**

Nominations were made by written, secret ballot for First Vice Chair. Nominated were Jones, Poulson, Braughler, Wineke, and Christensen. Jones, Poulson, and Christensen declined the nomination. The Chair called on First Vice Chair nominees to give a brief statement up to three minutes in length. The ballot for First Vice Chair were tallied, and Wineke was elected First Vice Chair.

Nominations were made by written, secret ballot for Second Vice Chair. Nominated were Jones, Poulson, Braughler, Jaeckel, Smith, and Christensen. Jones, Jaeckel, and Smith declined the nomination. The Chair called on Second Vice Chair nominees to give a brief statement up to three minutes in length. The first-round nominees moving on to the second round were Poulson and Christensen. The second-round ballot for Second Vice Chair were tallied, and Poulson was elected as Second Vice Chair.

**Committee Elections:**

No Elections.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer's Monthly Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**April 01, 2022**

Available Cash on Hand		
March 1, 2022	\$ (327,774.28)	
March Receipts	<u>\$ 9,703,098.63</u>	
Total Cash		\$ 9,375,324.35
Disbursements		
General – March 2022	\$ 7,307,791.27	
Payroll – March 2022	<u>\$ 1,658,776.49</u>	
Total Disbursements		<u>\$ 8,966,567.76</u>
		<b>\$ 408,756.59</b>
Cash on Hand (in bank) April 1, 2022	\$ 1,071,867.71	
Less Outstanding Checks	\$ 663,111.12	
Total Available Cash		<b>\$ 408,756.59</b>
Local Government Investment Pool – General		\$ 30,327,919.40
DANA Investments		\$ 39,049,927.60
Local Government Investment Pool - Clerk of Courts		\$ 29,260.53
Local Government Investment Pool - Farmland Preservation		\$ 180,189.99
Local Government Investment Pool - Parks/Liddle		\$ 86,625.93
Local Government Investment Pool - County Bond		<u>\$ 9,382,576.12</u>
		\$ 79,056,499.57
2022 Interest - Super N.O.W. Acct.		\$ 159.27
2022 Interest - L.G.I.P. - General Funds		\$ 6,909.91
2022 Interest – DANA Investments		\$ 150,279.75
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 22.75
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 47.31
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 7.68
2022 Interest - L.G.I.P. - County Bond		<u>\$ 2,463.39</u>
Total 2022 Interest		\$ 159,890.06

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on April 21, 2022, at 7:00 p.m.

3. Recognition of Sheriff’s Proclamation proclaiming the week of April 10 through April 16, 2022, as National Public Safety Telecommunicators Week.

**Public Comment:**

11 Members of the public spoke on the Zoning Ordinance Amendment for the Brunson property.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Highway Committee Chair, introduced Ordinance No. 2022-02.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS Petition R4379A-22 was referred to the Jefferson County Planning and Zoning Committee for public hearing on February 17, 2022 and Petitions R4391A-22, R4392A-22, R4393A-22, R4394A-22, R4395A-22, R4396A-22 and R4397A-22 were referred for public hearing on March 17, 2022, and

WHEREAS the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

Create a 7.4-ac A-2 zone near **W1432 County Rd B** on PIN 006-0716-1642-000 (24 ac), Town of Concord. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt of a suitable soil test if bathrooms are proposed, and upon approval and recording of a final certified survey map for the lot. R4379A-22 – Donald & Nancy Brunson

**FROM A-T, AGRICULTURAL TRANSITION & A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Create a 4.71-ac lot around the home & buildings at **N795 Tamarack Rd**, Town of Palmyra from part of PIN 024-0516-2713-000 (40 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4391A-22 –Jeanette C Poulson Family Trust

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Rezone approximately 2.8 ac of PIN 024-0516-2742-000 (37.8 ac) to add it to an adjoining 2.2-ac A-3 zoned lot at **N683 Tamarack Rd**, Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4392A-22 –Jeanette C Poulson Family Trust

Create a 2.47-ac building site **at the intersection of Bakertown Rd and Pioneer Dr** from part of PIN 006-0716-2942-000 (40.703 ac), Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map of the lot. R4393A-22 – James E Gilbert

Create three new building sites, one of 1.9 ac and two of 1.89 ac, all on **Switzke Rd** in the Town of Farmington from part of PIN 008-0715-0432-004 (5.6 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval and receipt by Zoning of a suitable soil test for each lot, and approval and recording of a final certified survey map. No development on slopes greater than 20% is allowed. R4394A-22 – Richard Helman

Rezone approximately 1.5 ac of PIN 022-0613-3122-002 (15.443 ac) to add it to an existing adjacent A-3 zone owned by the Wolfs at **N2803 County Rd C**, Town of Oakland. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the lot. R4395A-22 – Connie & Jerry Wolf/Jay & Deloris Kogle Trust Property

Create a 2-ac lot around the home at **N4062 County Road E** from part of PIN 026-0616-1422-000 (33.965 ac) in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4396A-22 – Barry & Pauline Stephan:

Create a 3-ac lot around the home at **N7691 Newville Rd** in the Town of Waterloo from part of PIN 030-0813-3321-001 (30.25 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4397A-22 – Heidi Kabat & Wayne Meier/RNH Trust Property

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

**Jaeckel moved for the adoption of Ordinance No. 2021-02. Seconded by Christensen.**

**Jaeckel moved to divide the Question to allow for separate consideration of the Petition to rezone, FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

Create a 7.4-ac A-2 zone near **W1432 County Rd B** on PIN 006-0716-1642-000 (24 ac), Town of Concord. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt of a suitable soil test if bathrooms are proposed, and upon approval and recording of a final certified survey map for the lot. R4379A-22 – Donald & Nancy Brunson. **Seconded by Poulson and passed. Question divided.**

**Vote on remaining Petitions**, excluding the Brunson Property Petition for W1432 County Rd B on PIN 006-0716-1642-000, **passed.**

Kannard abstained from voting due to potential conflict of interest.

**Martin moved to postpone action on the Brunson Property Petition to May 10, 2022 County Board Meeting. Seconded by Johns and failed to pass.** Ayes 10 (Richardson, Degner, Goose, Johns, Smith, Martin, Turville-Heitz, Callan, Gulig, Christensen), Noes 18 (Jones, Preuss, Braughler, Morris, Wineke, Nass, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Roberts, Mielke), Abstain 0, Absent 2 (Lund, Herbst).

**Poulson moved to close debate (move the previous question). Seconded by Jaeckel and passed.** Ayes 21 (Jones, Richardson, Preuss, Mielke, Braughler, Morris, Wineke, Degner, Goose, Johns, Turville-Heitz, Kutz, Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Roberts), Noes 6 (Smith, Martin, Nass, White, Gulig, Christensen), Abstain 1 (Kannard), Absent 2 (Lund, Herbst).

Kannard abstained from voting due to potential conflict of interest.

**Vote on Petition to Rezone W1432 County Rd B, PIN 006-0716-1642-000, Brunson Property. passed.**

Kannard abstained from voting due to potential conflict of interest.

**Backlund, Buildings and Grounds Committee Vice Chair, introduced Resolution No. 2022-09. Awarding Bids for 2022 Capital Project - South Campus Improvements (Phase 2), Fair Park Improvements and Courthouse Judicial Entrance**

Executive Summary

Jefferson County has continued its efforts to execute its five-year capital plan. To maximize efficiency and seek competitive bid results, various capital projects were combined and issued in four bid packages: General Construction, Construction Management, HVAC, Electrical, and Plumbing. Projects at the south campus included: installation of LED lights for all buildings, replacing the HVAC system at the Workforce Development building, bathroom renovations at the Human Services and Hillside buildings, transition of storage space to office space at the Workforce Development building, ceiling replacement the Human Services building, and concrete repairs at various locations. Capital projects at the Jefferson County Fair Park are focused on improvements to the activity center and include a new HVAC system which will provide air conditioning of the entire activity center, improvements to the building to include new doors and windows along with exterior panel and flatwork repairs. The final component was the reconfiguration of a new secured judicial entrance at the Courthouse utilizing existing infrastructure.

These projects will be funded through a variety of sources to include fund balance, bond proceeds, carryover, American Rescue Plan Act (ARPA) and a state tourism grant.

The solicitation for bids was issued and published in March of 2022. A total of 10 bids were received for the four bid packages and were publicly opened on April 11, 2022.

This resolution authorizes the County Administrator to enter into contracts with the following vendors through Maas Brothers Construction as its Construction Manager and StrucRite as designer.

1. General Construction - Maas Brothers Construction - \$596,900
2. Construction Management – Maas Brothers Construction - \$260,344
3. Heating, ventilation, and air conditioning (HVAC) – Zien Mechanical - \$566,611
4. Electrical – Ready Electric - \$449,545
5. Plumbing – North American Mechanical - \$168,000

The Jefferson County Building and Grounds Committee reviewed and approved these bids on April 12, 2022 and recommended by a vote of 4-0 to forward to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

	BP 1 – General Construction	BP 2 – HVAC	BP 3 – Electric	BP 4 - Plumbing
Maas Brothers	596,900			
North American Mechanical		857,000		168,000
Zein Mechanical		566,611		183,400
Surefire		584,500		
Current Electric			598,572	
KW			738,000	
Ready Electric			449,545	
Pelican				173,800

WHEREAS, on November 9, 2021, the Jefferson County Board approved the FY 2022 County Budget and on March 8, 2022, amended the FY 2022 Budget to fund various improvements to County facilities, including the Health and Human Services Building, Lueder Haus, and Workforce buildings, herein

referred to as the South Campus, the Fair Park Activity Center and the secure judicial entrance at the Courthouse and

WHEREAS, bids were solicited, received, and reviewed by staff of Jefferson County and Maas Brothers Construction for these projects, and

WHEREAS, bids were opened on April 11, 2022, and on April 12, 2022, the Building and Grounds Committee reviewed the bid submissions and recommended awarding the bids to the lowest responsible bidders as described in the Executive Summary above.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into contracts with Maas Brothers Construction to hold contracts for General Construction –\$596,900, and construction management – \$260,344 - \$857,244, Heating, Ventilation, and Air Conditioning (HVAC) – Zien Mechanical - \$566,611, Electrical – Ready Electric - \$449,545, and Plumbing – North American Mechanical - \$168,000.

*Fiscal Note: Total project costs for the proposed resolution are as follows:*

Description	Base Bid	Contractor
BP #01 – General Construction	\$ 596,900.00	Maas Bros. Construction
BP #02 – HVAC	\$ 566,611.00	Zien
BP #03 – Electrical	\$ 449,545.00	Ready Electric
BP #04 – Plumbing	\$ 168,000.00	North American Mechanical
Removal & Salvage of High-Density Storage		
Detention Door Material Purchase	\$ 22,075.00	
General Conditions	\$ 43,718.00	
Supervision-PM & Full-Time Superintendent	\$ 79,000.00	
CM Fee (6.00%)	\$ 115,550.94	
Construction Manager Bond	\$ 16,331.20	
<b>Total Construction Contract</b>	<b>\$2,041,399.94</b>	

*Proposed funding for this project is as follows:*

Description	Amount	Comment
Fair Park Carryover	\$ 18,000	Replace doors and windows at Activity Center
Fair Park Grant	22,000	ARPA Grant from State, this portion funded window replacement
Human Services Carryover	15,000	Ceiling replacement
Fleet carryover	300,000	Repurpose of funding for fleet program
Building carryover	241,400	Carryover for Courthouse/Sheriff/Jail renovations
ARPA	500,000	County allocation of ARPA funding for Fair Park improvements
ARPA	350,000	Repurpose of funding for position for marketing County Farmland
ARPA	130,000	Replace HVAC system in Workforce Development Building
ARPA	115,000	Replace lighting in Human Services Building with LED
Unassigned fund balance for capital projects	200,000	Excess from Fund Balance Policy application
Series 2021A bond funds	150,000	Bond funds related to underground parking garage
	\$ 2,041,400	

This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

**Backlund moved for the adoption of Resolution No. 2022-09. Seconded by Lindl and passed. Ayes 28** (Jones, Richardson, Preuss, Mielke, Braughler, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Nass,

Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Herbst, Lund).

**Backlund, Buildings and Grounds Committee Vice Chair, introduced Resolution No. 2022-10. Awarding Contract to Stanley Security for Jail Security System Upgrades and Additions**

Executive Summary

As part of the County's capital budget, upgrades to the existing jail security system were identified. Much of the system is part of the original jail construction in the 1990s. The initial funds were budgeted for fiscal year 2021, however, the work did not proceed in 2021 because, the needs of the jail were being analyzed as part of the larger Courthouse/Sheriff's Office/Jail project. As part of the design process, it was determined that not only the system would need to be upgraded, but additions to the system were required for additional cells and integration with the secured judicial entrance and greater integration of the security system in the courts. The County has budgeted \$202,715 towards this project.

The County, working with its design and construction management team, sought design estimates and estimated construction costs for a new jail security system through the typical design, bid, build process based on the design development plan. The design cost estimates received ranged from \$39,800 to \$60,000. The estimated construction cost was \$287,600 or a total estimated project cost of \$327,400 to \$347,600.

Jefferson County also received an updated quote from Stanley Security on March 28, 2022 for \$172,410 for upgrades and additions to the jail system.

The Buildings and Grounds Committee reviewed the revised quote from Stanley Security and the other estimates. Based on the cost difference of \$154,990 to \$175,190 between the two options, the Buildings and Grounds Committee recommended proceeding to contract directly with Stanley Security as a sole source procurement as the most cost-effective option. This recommendation was made after conducting a good faith review of the available sources and determining that there is only one source for this procurement.

The quotes and estimates were reviewed by the Buildings and Grounds Committee on April 12, 2022, and it was recommended 4-0 to contract with Stanley Security. and to forward to the County Board for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has budgeted \$202,715 for upgrading and providing additions to the jail security system and

WHEREAS, estimates and quotes were solicited, received, and reviewed by staff of Jefferson County, Potter Lawson and Maas Brothers Construction for said project, and

WHEREAS, quotes and estimates were reviewed on April 12, 2022, by the Buildings and Grounds Committee which recommend proceeding with Stanley Security for security upgrades as a sole source procurement as the most cost-effective option.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into contracts with Stanley Security for \$172,410 and is authorized a contingency budget of \$30,305.

*Fiscal Note: This project is budgeted for in account number 11201.594822 and funded by budget carryover, which was approved by the County Board of Supervisors on March 8, 2022, in the amount of \$202,715. No budget adjustment is necessary.*

**Backlund moved for the adoption of Resolution No. 2022-10. Seconded by Morris and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-11.**

**Requesting the State of Wisconsin to Revise the Current Real Estate Transfer Fee Revenue Sharing Formula.**

WHEREAS, the collection by counties of a real estate transfer fee was mandated by the State of Wisconsin in 1969, and included a requirement that counties remit 50% of all transfer fees collected to the State; and

WHEREAS, in 1981 the State arbitrarily changed the transfer fee formula to now require counties to remit to the State 80% of all transfer fees collected; and

WHEREAS, the County through the Register of Deeds office assumes the annual operating costs of recording all real estate transfers occurring in Jefferson County, including the collection of real estate transfer fees; and

WHEREAS, in 2021 Jefferson County collected \$1,772,852 in real estate transfer fees with the County's 20% retained share totaling \$354,570, and was required to remit 80% or \$1,418,282 to the State; and

WHEREAS, Jefferson County real estate transfer fee collections over the past five years totaled \$6,922,419 of which the County retained \$1,384,484; and over that same period \$5,537,935 was remitted to the State; and

WHEREAS, in 2021 the State of Wisconsin has built up a budget surplus of approximately \$2.5 billion dollars, while many Wisconsin counties continue to struggle financially due to the ever-increasing costs of providing county government services in an inflationary economy, coupled with the financial restrictions imposed by State mandated levy limits; and

WHEREAS, in an effort to financially assist all Wisconsin Counties, Jefferson County requests that the State of Wisconsin return the real estate transfer fee share formula to again allow Wisconsin Counties to retain 50% of all total real estate transfer fees collected, with 50% to be remitted to the State.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors in session this 19th day of April, 2022 that the State of Wisconsin is hereby requested to revise the real estate transfer fee share formula to again allow Wisconsin Counties to retain 50% of all real estate transfer fees collected, with 50% to be remitted to the State.

BE IT FURTHER RESOLVED, that a copy of this resolution is sent to Governor Tony Evers, all members of the State Legislature representing Jefferson County, the Wisconsin Counties Association and all other Wisconsin Counties.

*Fiscal Note: This resolution has no fiscal impact at this time.*

**Jones moved for the adoption of Resolution No. 2022-11. Seconded by Christensen and passed.**

**Poulson out at 5:50 p.m.**

**Braugher, Human Resources Committee Chair, introduced Resolution No. 2022-12. Creating a full-time Community Health Worker position at the Health Department**

Executive Summary

Significant health and well-being concerns as well as access-to-care issues are facing communities across the United States. Through Community Health Assessments and the Community Improvement Plan & Process, specific needs were identified in Jefferson County as well as action plans to address these needs.

The mission is to increase the community's knowledge of healthy lifestyle choices through a variety of educational and physical activities. The goal is to provide information, education, programs, and tools that communities can put in place to help individuals and families enjoy good health now and in the future, including:

- Promotion and support of education on the opioid and heroin crisis;
- Community education on mental health and prevention of substance use;
- Community education on nutrition and physical activity;
- Education of youth on healthy coping mechanisms;

Community Health Workers can assist in addressing many of these issues from a community-centered approach. Community Health Workers are critical to improving individual and community health through their ability to build trust and relationships and deepen communication between patients and providers. Community Health Workers have a deep understanding of their communities through lived experience, which makes them uniquely qualified to address social and behavioral health issues by:

- Serving as liaisons or links between public health, health care, and the community to assist individuals and communities in adopting healthy behaviors;
- Conducting outreach that promotes and improves individual and community health;
- Facilitating access to services, decreasing health disparities, and improving the quality and cultural competence of service delivery.

The Interim Health Director/Health Officer and the County Administrator are requesting to create one full-time Community Health Worker position at the Health Department that will be assigned duties currently performed by a Public Health Nurse through the Drug-Free Communities Support Program Grant and will be 100% funded through the Drug-Free Communities Grant through 2023; thereafter, the position will be budgeted through the Jefferson County Health Department and other available grants with the possibility of an additional five year continuation of the Drug-Free Communities Support Program Grant. The Public Health Nurse position will be reassigned to nursing-specific duties which will also assist in nursing staffing challenges at the Jefferson County Health Department.

This resolution authorizes the creation of one full-time Community Health Worker position at the Jefferson County Health Department. The Human Resources Committee considered this resolution on April 12, 2022, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, a Community Health Worker position serves as a liaison between public health, health care, and the community to assist individuals in adopting healthy behaviors, and

WHEREAS, grant funding is available from the Drug-Free Communities (DFC) Support Program Grant to establish a full-time Community Health Worker position, and

WHEREAS, to meet the need for Jefferson County residents who are facing significant health and access-to-care issues, the Interim Health Director/Health Officer, the County Administrator, and the Human Resources Committee recommend the creation of one full-time Community Health Worker position at the Health Department.

NOW, THEREFORE, BE IT RESOLVED that the position of one full-time Community Health Worker is hereby created and the 2022 County Budget setting forth positions at the Health Department be and is hereby amended to fund one full-time Community Health Worker position at the Health Department to become effective upon passage of this resolution.

*Fiscal Note: The Community Health Worker position costs a total of \$47,722 for salary and fringe benefits for the remainder of 2022 and is fully funded through the Drug-Free Communities (DFC) Support Program Grant. The former Public Health Nurse position will currently remain unfilled, therefore no new tax-levy is required for this position. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Braugher moved for the adoption of Resolution No. 2022-12. Seconded by Jaeckel and passed.** Ayes 27 (Jones, Richardson, Preuss, Mielke, Braugher, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 3 (Herbst, Lund, Poulson).

**Morris introduced Proclamation 2022-01**, Proclaiming May 18, 2022, as Jefferson County Peace Officer's Memorial Day in Jefferson County.

**Morris moved for the adoption of the Proclamation 2022-01, Seconded by Gulig and passed.**

**Appointments by County Administrator:**

**Wehmeier, County Administrator, introduced the following appointments:**

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointment:

Barb Elwood-Goetsch, Ixonia, WI, to the Oconomowoc Library Board for a 3-year term ending April 15, 2025.

**Jaeckel moved to confirm the above appointment. Seconded by Morris and passed.**

**Public Comment: (General) None**

**Announcements:**

Nass temporarily appointed the 4 prior members of the Planning and Zoning Committee to continue and Wineke as the 5<sup>th</sup> member of that committee. Nass also temporarily appoints Kannard and Kutz to the Home Consortium Board.

County Board of Supervisors Orientation Meeting was held April 12, 2022.

Supplemental information presented at the April 19, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 6:07 p.m.**

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, May 10, 2022, 7:00 P.M.**

Vice Chair Michael Wineke presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Nass and Lund who were absent, and having given prior notification, were excused.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Tim P. Mielke
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Mielke led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund motioned to move agenda item 12a to right after the public comment. Seconded by Morris and passed.

Poulson moved to approve the County Board minutes from April 04, 2022, as presented. Seconded by Backlund and passed.

Poulson moved to approve the County Board minutes from April 19, 2022, as presented. Seconded by Foelker and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

- 1. Treasurer’s Monthly Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**May 01, 2022**

Available Cash on Hand		
	April 1, 2022	\$ 408,756.59
	April Receipts	<u>\$ 8,310,539.08</u>
Total Cash		\$ 8,719,295.67
Disbursements		
	General – April 2022	\$ 7,552,537.21

Payroll – April 2022	<u>\$ 1,652,882.72</u>	
Total Disbursements		<u>\$ 9,205,419.93</u>
<b>\$ (486,124.26)</b>		
Cash on Hand (in bank) May 1, 2022	\$ 270,825.01	
Less Outstanding Checks	\$ 756,949.27	
Total Available Cash		<b>\$ (486,124.26)</b>
Local Government Investment Pool – General		\$ 26,981,821.16
DANA Investments		\$ 37,542,902.81
Local Government Investment Pool - Clerk of Courts		\$ 29,267.64
Local Government Investment Pool - Farmland Preservation		\$ 180,233.78
Local Government Investment Pool - Parks/Liddle		\$ 86,646.98
Local Government Investment Pool - County Bond		<u>\$ 9,384,856.35</u>
		<u>\$ 74,205,728.72</u>
2022 Interest - Super N.O.W. Acct.		\$ 183.55
2022 Interest - L.G.I.P. - General Funds		\$ 13,876.39
2022 Interest – DANA Investments		\$ 188,379.60
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 43.80
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 91.10
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 14.79
2022 Interest - L.G.I.P. - County Bond		<u>\$ 4,743.62</u>
Total 2022 Interest		<u>\$ 207,332.85</u>

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

2. Retirement Recognition.

3. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on May 19, 2022, at 7:00 p.m.

**Public Comment: None**

**Morris, Law Enforcement and Emergency Management Committee, introduced Resolution No. 2022-13. Recognizing Life Saving Efforts of: LPN Brenda Bredlow; Deputy Jacob Danner; Deputy Zachary Koch; Deputy Jonathan Olszewski; Deputy Samuel Pennington; and Deputy Tanner Schroeder**

WHEREAS, on June 14<sup>th</sup>, 2021, a 41-year-old inmate of the Jefferson County Jail tried to harm himself within A-Pod. To increase his likelihood of success, he tied a bedsheet around the cell door to prevent jail staff from entering his cell, and

WHEREAS, Deputy Zachary Koch assigned to POD Control, documented at 22:13 hours that everything in A -POD was safe and secure. Between 22:14 hours and 22:15 hours video surveillance indicated that this inmate was preparing a noose using a bedsheet, and at 22:18:50 hours the inmate began to hang himself, and

WHEREAS, at 22:24:24 hours Deputy Koch observed from the POD the inmate hanging from a bedsheet noose within his cell. At 22:24:50 hours, 26 seconds later, other responding Deputies entered A-Pod and started life saving measures on this inmate, and

WHEREAS, Deputies Danner, Schroeder and Pennington worked as a team to cut down the inmate from outside the cell bars because the inmate had tied the cell doors shut with a bedsheet, and

WHEREAS, once access was gained, Deputy Pennington determined that the inmate was non-breathing and pulseless. CPR was immediately started. Deputies were assisted by LPN Brenda Bredlow, a bag valve mask was assembled, and Deputy Danner provided rescue breaths. LPN Bredlow was quick to attach the **Automated External Defibrillator (AED)** pads to the inmate. Deputy Jonathan Olszewski provided stabilization and assisted in keeping an open airway for the inmate during the CPR process, and

WHEREAS, the AED indicated “shock advised” meaning the AED did not read a pulse from the inmate. The AED was activated, but no breathing or heartbeat was detected. Deputies rotated duties to allow continuous administration of chest compressions and rescue breaths. At 22:30:27 LPN Bredlow was able to obtain a heartbeat and the inmate began breathing on his own. There were between 6 and 8 rounds of CPR administered by the deputies and 1 AED activation, and

WHEREAS, Jefferson EMS arrived on scene at 22:32:12 and took over care of the inmate. He was eventually taken to Mercy Hospital in Janesville where he fully recovered. He then went to Winnebago Mental Health for more treatment for his emotional well-being, and

WHEREAS, this inmate has reached out to the Sheriff’s Office and expressed his sincere appreciation to the Jail staff and Registered Nurse for saving his life, and

WHEREAS, Jefferson County Sheriff, Paul S. Milbrath, hereby asks that the Jefferson County Board of Supervisors formally recognize the above individuals by adopting this RECOGNITION and awarding the above individuals with the Jefferson County Sheriff’s Office “Life Saving Award.”

NOW THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors formally recognizes the actions of Deputies Danner, Koch, Olszewski, Pennington, Schroeder and LPN Bredlow who were directly involved in life saving efforts to resuscitate an inmate of the Jefferson County Jail who was pulseless and non-breathing for 8 ½ minutes. Their efforts resulted in saving the life of this person and demonstrate professionalism, exemplary service, and dedication to duty which reflect great credit upon themselves, the Jefferson County Sheriff’s Office, and Jefferson County.

BE IT FURTHER RESOLVED, that the above individuals be awarded the Jefferson County Sheriff’s Office Life Saving Award.

*Fiscal Note: Adoption of this Resolution will have no fiscal impact on the county budget.*

**Morris moved for the adoption of Resolution No. 2022-13. Seconded by Drayna and passed.**

**Annual Reports:**

Economic Development Consortium, Deb Reinbold; Land and Water Conservation Director, Patricia Cicero; Register of Deeds, Staci Hoffman. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Resolutions and Ordinances:**

**Jones, Finance Committee, introduced Resolution No. 2022-14. Approving Initial Resolution for Revenue Bond Financing for Bug Tussel 1, LLC**

This Initial Resolution authorizes Jefferson County to participate with other counties in an Intergovernmental Agreement to finance a project for the acquisition, construction and installation of certain telecommunications infrastructure for the purpose of providing wireless internet and telephone communication services to businesses, governmental units, and residents of rural communities where

such service is currently unavailable or prohibitively expensive. Fond du Lac County will serve as the conduit bond issuer for Revenue Bond Financing for the Borrower, Bug Tussel 1, LLC which includes costs for projects located in Jefferson County in an amount not to exceed \$20,000,000. This resolution reflects Jefferson County's intent to participate in revenue bond financing with Fond du Lac County serving as the issuing county issuing revenue bonds in an amount not to exceed \$240,000,000 of which \$20,000,000 would be on behalf of, and guaranteed by, Jefferson County and the remainder guaranteed by other participating counties. Bug Tussel 1 and its parent company Hilbert Communications will have the primary obligation to pay debt service on the bonds, each participating county will be required to guarantee the payment of its proportionate share of the bonds should the Borrower fail to make payment.

This Initial Resolution also reflects Jefferson County's intent to proceed with negotiation of the related agreements necessary to the financing including the Intergovernmental Agreement, Guaranty Agreement, Reimbursement Agreement, and Facilities Access Agreement. These agreements are expressly conditioned upon final approval by the County Board by means of a Final Resolution at a future meeting of the Jefferson County Board of Supervisors. This Initial Resolution expressly states that the bonds will never constitute an indebtedness of the County or a charge against its credit or taxing powers, and that all the County's costs in connection with the issuance of the bonds will be paid by the Borrower, Bug Tussel 1, LLC and its parent corporation Hilbert Communications. In addition, Jefferson County will receive a 0.40% annual guaranty fee from the Borrower based on the amount of the Guaranty provided.

*Fiscal Note: This initial resolution signals Jefferson County's intent to enter into an intergovernmental agreement with Fond Du Lac County, and has no fiscal impact at this time. The final resolution that formally authorizes Jefferson County to enter into the intergovernmental agreement, and authorizes the issuance of \$20,000,000.00 in revenue bonds as security for the agreement will be voted on at the July 12, 2022 County Board meeting.*

**Jones moved for the adoption of Resolution No. 2022-14. Seconded Backlund by and passed. Ayes 27** (Jones, Richardson, Preuss, Mielke, Braughler, Herbst, Morris, Wineke, Degner, Johns, Smith, Martin, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Goose), Abstain 0, Absent 2 (Lund, Nass).

**Jones, Finance Committee, introduced Resolution No. 2022-15. Authorizing the County Administrator to negotiate and execute an option to purchase County owned property with Nestle-Purina.**

#### Executive Summary

A strategic objective of Jefferson County is to support and facilitate the retention and expansion of existing businesses in the county. Jefferson County Economic Development Consortium Staff, along with other partners, have been working with Nestle-Purina, a long-standing business located in the City of Jefferson, on capital investment options that may add to its employment base in Jefferson County. One option discussed was the purchase by Nestle-Purina of a parcel of county-owned property to be potentially used as a location for added storage capacity if needed. This parcel is located south of the county highway facility on County Highway W and is approximately 25 acres.

This resolution authorizes the County Administrator to enter into an Option to Purchase Real Estate with Nestle-Purina to provide for its future storage needs. The Option to Purchase would require Nestle-Purina to pay to the County \$5,000 in Year 1, \$5,250 in year 2, and \$5,500 in year 3. If Nestle-Purina exercises its Option to Purchase in Year 1, the price per acre would be \$20,000; if exercised in year 2, the price per acre would be \$21,000; and if exercised in Year 3 the price per acre would be \$22,000. If this Option to Purchase is exercised during the growing season, Nestle-Purina will pay the current lessee of this property for any resulting reasonable business losses. They also guarantee that the current lessee ag producer is made whole, if the option is executed at any time during the growing season.

The Finance Committee considered the parameters of the agreement in closed session on April 7, 2022 and recommended forwarding this resolution to the County Board for approval by a vote of 5-0.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County Board supports the retention and expansion of existing business in Jefferson County by providing opportunities for investment and support of the local workforce, and

WHEREAS, the County Board determines it is in the best interest for the county to collaboratively work with partners to facilitate these efforts, and

WHEREAS, the sale of County owned property identified by PIN: 241-0614-1524-001 to Nestle-Purina will support and facilitate the retention and expansion of existing businesses in Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to negotiate and execute an Option to Purchase Real Estate with Nestle-Purina under the terms stated herein.

*Fiscal Note: The yearly option will be deposited into the Capital Projects Fund. If the option is executed, the Finance Committee will determine where the proceeds of the sale will be allocated.*

**Jones moved for the adoption of Resolution No. 2022-15. Seconded by Jaeckel and passed.** Ayes 19 (Jones, Richardson, Preuss, Mielke, Braughler, Herbst, Morris, Wineke, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Roberts,), Noes 9 (Degner, Groose, Johns, Smith, Martin, Turville-Heitz, Callan, Gulig, Christensen,), Abstain 0, Absent 2 (Lund, Nass).

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-03.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4361A-21 was referred to the Jefferson County Planning and Zoning Committee for public hearing on November 18, 2021 and Petitions R4400A-22, R4401A-22, R4402A-22, R4403A-22, R4405A-22, R4406A-22 and R4398A-22 were referred for public hearing on April 21, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO B, BUSINESS**

Rezone all of PIN 016-0514-3644-000 (1.5 ac) at **N112 Old Highway 12**, Town of Koshkonong. This is in accordance with Sec. 11.04(f)3 of the Jefferson County Zoning Ordinance. This is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4400A-22– Kathy Doering-Kilkenny

### **FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Create a 1-acre new building lot from part of PIN 014-0615-0441-000 (40.254 Acres) near **N4614 Paradise Rd** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The request utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4361A-21 – Jeffrey & Rebecca Weber

Create a 1-ac building site **north of N6779 Morgan Road**, Town of Concord, from part of PINs 006-0716-1211-000 (30.4 ac) and 006-0716-1214-000 (34.51 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The request, along with the following petition, utilize the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4401A-22 – Steven D Grant/SGRT Morgan LLC

Create a 1-ac building site **south of N6747 Morgan Road**, Town of Concord, from part of PIN 006-0716-1214-000 (34.51 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The request, along with the previous petition, utilize the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4402A-22 – Steven D Grant/SGRT Morgan LLC

Create two new building sites, a 1.3-ac and a 1-acre lot near **N3981 Betschler Rd**, Town of Jefferson, from part of PIN 014-0615-1323-000 (37 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The request utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4403A-22 – Anfang Properties LLC

Create a 2.6-ac lot around the home and buildings at **N7548 Vandre Rd**, Town of Milford, from part of PIN 020-0814-3224-000 (40 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4405A-22 – Arnold Vandre

Create a 3-ac lot around the home and buildings at **W8968 Kenny Ln**, Town of Waterloo from part of PIN 030-0813-1744-000 (38.859 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4399A-22 – Kyle Skalitzky

### **FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL & RURAL BUSINESS**

Rezone approximately 1.6 ac of PIN 024-0516-1432-002 (3.6 ac) at **N1424 Zion Rd** in the Town of Palmyra. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the A-2 zone, including extraterritorial plat review if necessary. R4406A-22 – Nick Draskovich/Larry & Lyn Tarnowski

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

**Jaeckel moved for the adoption of Ordinance No. 2022-03. Seconded by Poulson and passed.**

Kannard abstained from voting due to potential conflict of interest.

**Appointments by County Administrator:**

**Wehmeier, County Administrator, introduced the following appointments:**

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the appointments as listed in the agenda.

**BOARD OF HEALTH**

Steve Nass May 10, 2025, Meg Turville-Heitz May 14, 2024

**BRIDGES FEDERATED LIBRARY SYSTEM BOARD**

Anthony Gulig December 31, 2022

**JEFFERSON COUNTY LIBRARY BOARD**

Anthony Gulig December 31, 2022

**LAKE RIPLEY MANAGEMENT DISTRICT**

Meg Turville-Heitz Indeterminate

**LAND INFORMATION COUNCIL**

Steve Nass April 23, 2024

**TRAFFIC SAFETY COMMISSION**

**Indeterminate Term**

Randy Wiessinger DOT, Kevin Kinderman WI State Patrol, Anita Martin Board Supervisor, Charlene Schmid DOT, J. Blair Ward Law, Elizabeth Chilsen Medical, Brian Udovich Highway Rep

**Jaeckel moved to confirm the above appointments. Seconded by Backlund and passed.**

**Nass, County Board Chair, introduced the following appointments:**

I, Steven Nass, Chair of the County Board of Supervisors, Jefferson County, Wisconsin, as the appointing authority for standing committees, hereby appoint the following as listed in the agenda.

**BROADBAND WORKING GROUP**

Curtis Backlund, Joan Fitzgerald, Matthew Foelker, Jeff Johns, Richard Jones, Robert Preuss

**BUILDING AND GROUNDS COMMITTEE**

Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

**COMMUNITY JUSTICE COLLABORATING COUNCIL (CJCC)**

Dwayne Morris

**\*ECONOMIC DEVELOPMENT CONSORTIUM**

Bruce Degner April 30, 2025, Mark Groose April 30, 2023

**EXECUTIVE COMMITTEE**

Joan Fitzgerald, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

**FAIR PARK COMMITTEE**

David Drayna, Mark Groose, Roger Lindl, Blane Poulson, Brandon White, Vacant, Vacant

**FINANCE COMMITTEE**

Walt Christensen, David Drayna, George Jaeckel, Richard Jones, Russel Kutz

**HIGHWAY COMMITTEE**

Curtis Backlund, Bruce Degner, Mark Groose, George Jaeckel, Roger Lindl

**\*HISTORIC SITES PRESERVATION COUNCIL**

Joan Callan, Kathy Marr, Anita Martin, Steve Mode, Robin Untz

**HOME CONSORTIUM BOARD**

John Kannard, Russ Kutz, Vacant, Vacant (Alternate)

**HUMAN RESOURCES COMMITTEE**

Jim Braugher, Joan Fitzgerald, Timothy Mielke, Meg Turville-Heitz, Michael Wineke

**INTERCOUNTY COORDINATING COMMITTEE (ICC)**

Steve Nass

**LAND AND WATER CONSERVATION COMMITTEE**

Margaret Burlingham, Walt Christensen, Matt Foelker (UW), Dan Herbst (UW), Kirsten Jurcek (FSA), Cassie Richardson, Meg Turville-Heitz

**LAW ENFORCEMENT /EMERGENCY MANAGEMENT COMMITTEE**

David Drayna, Timothy Mielke, Dwayne Morris, Mary Roberts, Brandon White

**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

Bruce Degner

**MARSH COUNTRY HEALTH ALLIANCE**

Russell Kutz, Michael Wineke (Alternate)

**PROPERTY ASSESSED CLEAN ENERGY COMMISSION (PACE)**

Jim Braugher

**PARKS COMMITTEE**

Joan Callan, Walt Christensen, Anthony Gulig, Jeff Johns, Cassie Richardson

**PLANNING & ZONING COMMITTEE**

Matt Foelker, George Jaeckel, Steve Nass, Blane Poulson, Cassie Richardson

**SOLID WASTE COMMITTEE**

Joan Callan, Mark Groose, Jeff Johns, Anita Martin, Robert Preuss

**UNIVERSITY EXTENSION EDUCATION COMMITTEE**

Matt Foelker (LWCC), Anthony Gulig, Dan Herbst (LWCC), John Kannard, Dwayne Morris

**WI COUNTY UTILITY TAX ASSOCIATION**

Anita Martin

**WORKFORCE DEVELOPMENT BOARD OF SOUTH-CENTRAL WI**

Steve Nass

**Poulson moved to confirm the above appointments. Seconded by Backlund and passed.**

**Jones, Human Services Board Chair, introduced the following appointments:**

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board’s confirmation of the following appointments as listed in the agenda.

Alice Mirk, Watertown, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 01, 2025.

Carol Battenberg, Johnson Creek, WI, to the Nutrition Project Council for a three-year term ending May 10, 2025.

**Jones moved to confirm the above appointments. Seconded by Poulson and passed.**

**Public Comment: (General) 2 members of the public spoke.**

**Announcements:**

Supplemental information presented at the May 10, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 8:23 p.m.**

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, June 14, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Lund who was present via Zoom.

Supervisors Morris and Poulson were absent and having given prior notification, were excused.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Tim P. Mielke
District 5.....	James B. Braugher	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Mielke led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Jaeckel and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from May 10, 2022, as presented with one change. Seconded by Backlund and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer’s Monthly Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN  
June 01, 2022**

Available Cash on Hand		
	May 1, 2022	\$ (486,124.26)
	May Receipts	<u>\$ 7,099,636.91</u>
Total Cash		\$ 6,613,512.65
Disbursements		
	General – May 2022	\$ 5,633,320.20
	Payroll – May 2022	<u>\$ 1,660,902.90</u>

Total Disbursements		\$ 7,294,223.10
		<b>\$ (680,710.45)</b>
Cash on Hand (in bank) June 1, 2022	\$	291,982.65
Less Outstanding Checks	\$	972,693.10
Total Available Cash		<b>\$ (680,710.45)</b>
Local Government Investment Pool – General		\$ 24,709,442.24
DANA Investments		\$ 37,663,410.36
Local Government Investment Pool - Clerk of Courts	\$	29,282.99
Local Government Investment Pool - Farmland Preservation	\$	180,328.32
Local Government Investment Pool - Parks/Liddle	\$	86,692.43
Local Government Investment Pool - County Bond		<u>\$ 9,389,779.34</u>
		\$ 72,058,935.68
2022 Interest - Super N.O.W. Acct.	\$	205.96
2022 Interest - L.G.I.P. - General Funds	\$	27,232.38
2022 Interest – DANA Investments	\$	247,279.40
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund	\$	89.25
2022 Interest - L.G.I.P. - Farmland Preservation	\$	185.64
2022 Interest - L.G.I.P. - Clerk of Courts	\$	30.14
2022 Interest - L.G.I.P. - County Bond		<u>\$ 9,666.61</u>
Total 2022 Interest	\$	284,689.38

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on June 16, 2022, at 7:00 p.m.

**Public Comment:** 2 members of the public spoke on the proposed Ordinance Amending the Jefferson County Zoning Ordinance.

**Special Order of Business:**

1. Presentation of Jefferson County Fairest of the Fair, Maddi Besch.
2. Presentation of 2021 Audit Report given by CliftonLarsonAllen.

Morris present via Zoom at 7:20 p.m.

**Annual Reports:**

Finance Director, Marc DeVries, Human Services Director, Kathi Cauley, Corporation Counsel J. Blair Ward, and Area Extension Director for UW Extension, Christine Wen. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Resolutions and Ordinances:**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-16. Amending the 2022 Land and Water Conservation Department Budget.**

## Executive Summary

In 2020, the Jefferson County Board of Supervisors authorized the Jefferson County Land and Water Conservation Department to apply for an Early Detection and Response Grant from the Wisconsin Department of Natural Resources. The purpose of the grant is to manage a population of invasive Phragmites located near the Rock River on County Highway N. A grant of \$5,700 was awarded to Jefferson County by the Department of Natural Resources in 2021 and work on the project will begin in fall of 2022. These funds were not included in the 2022 County budget. Therefore, a 2022 budget amendment is required to increase income and expenditures for this grant.

The Land and Water Conservation Department participates in the Multi-Discharger Variance Program through the Wisconsin Department of Natural Resources. Rock River Basin industries and municipalities provide funds to counties to implement conservation projects that will reduce phosphorus delivery to waterways. The amount of funding from this program included in the 2022 budget was an estimate provided by the Department of Natural Resources. The final amount of funds received in 2022 was \$27,860 more than the estimate. Therefore, a 2022 budget amendment is required to increase income and expenditures for this program.

The Land and Water Conservation Committee approved this resolution at its May 18, 2022, meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County Land and Water Conservation Department was awarded an Early Detection and Response grant from the Department of Natural Resources for \$5,700, and

WHEREAS, the Early Detection and Response grant will be used for treatment of an invasive species and reseeding the area with native species, and

WHEREAS, the Jefferson County Land and Water Conservation Department received an additional \$27,860 for the Multi-Discharger Variance Program than was approved in the 2022 budget, and

WHEREAS, the Multi-Discharger Variance Program funding will be used to implement cover crops and pasture establishment on farmland in Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the amendment of the 2022 Land and Water Conservation Department budget to include \$5,700 for the implementation of the Early Detection and Response grant and an increase of \$27,860 for the Multi-Discharger Variance Program.

*Fiscal Note: This is a budget amendment that increases revenues and expenditures by \$5,700 for the Early Detection and Response Grant and \$27,860 for the Multi-Discharger Variance Program. This resolution authorizes the County Finance Director to make the budget adjustments necessary to enact this resolution. As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).*

**Jones moved for the adoption of Resolution No. 2022-16. Seconded by Christensen and passed. Ayes 28** (Jones, Richardson, Preuss, Mielke, Braughler, Herbst, Morris, Wineke, Degner, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 1(Groose), Absent 1 (Poulson).

**Jones, Finance Committee Chair, introduced Resolution No. 2022-17. Accepting a Wisconsin Department of Natural Resources Snowmobile Trail Aids grant for the construction of a snowmobile bridge and amending the 2022 Parks Department budget.**

Executive Summary

Jefferson County participates in the Wisconsin Department of Natural Resources Snowmobile Trail Aid Program, funded by a Wisconsin Department of Natural Resources recreation grant which provides funding for the development and maintenance of approximately 224 miles of public snowmobile trails in Jefferson County. Part of the Department of Natural Resources Snowmobile program allows for funding to be allocated through an application process for the maintenance and repair of snowmobile infrastructure such as bridges and culverts. Through this grant program, the Jefferson County Snowmobile Alliance and Jefferson County Parks Department sought funds to replace a bridge that is no longer safe for the public or the volunteers who groom the county's snowmobile trails. This bridge crossing is located along the public snowmobile trail south of Watertown near intersection 14A. This grant will fund 100% of the snowmobile bridge construction. Jefferson County expects to complete this bridge replacement in the 2022 field season which requires an amendment to the 2022 Parks department budget to authorize acceptance and expenditure of these grant funds. The Parks Committee considered this resolution at its meeting on May 17<sup>th</sup>, 2022, and the Finance Committee considered this resolution at its meeting on June 14<sup>th</sup>, 2022. Both committees recommended forwarding this resolution to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County continues to work with the Jefferson County Snowmobile Alliance to promote Jefferson County's 224 miles of publicly funded snowmobile trails and all they offer to the community during the winter, and

WHEREAS, grant funding has been secured that will provide 100% funding to replace a bridge that is no longer safe for use by the public on the County's publicly funded snowmobile trails, and

WHEREAS, it is in the county's and public's best interest to complete this project before the start of the 2022-2023 snowmobile season.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Parks Department 2022 Budget be amended to accept grant funds from the Wisconsin Department of Natural Resources Snowmobile Trail Aids grant in the amount of \$51,500.00 with such funds being used to replace a bridge crossing on the Jefferson County Snowmobile Trail System.

*Fiscal Note: This is a budget amendment that increases the Jefferson County parks budgeted revenue and expense by \$51,500.00. There is no impact to Jefferson County Levy, this project is 100% funded through the WDNR Snowmobile Trail Aids program. This resolution authorizes the County Finance Director to make the budget adjustments necessary to enact this resolution. As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).*

**Jones moved for the adoption of Resolution No. 2022-17. Seconded by Gulig and passed. Ayes 29 (Jones, Richardson, Preuss, Mielke, Braughler, Herbst, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Poulson).**

**Braugler, Human Resources Committee Chair, introduced Resolution No. 2022-18. Eliminating a Part-time Financial System Specialist and creating a full-time Budget Analyst I position in the Finance Department.**

Executive Summary

As Jefferson County continues to grow and thrive, its financial budgeting and accounting systems are becoming more and more complex. Also, the increasing volatility and uncertainty in the economy makes it necessary for Jefferson County to enhance its focus on budget variance analysis and reporting.

The Finance Department has recently conducted an internal study on the Financial System Specialist position and has determined that, with the implementation of the Munis system, some of the programming and financial system responsibilities of the position are outdated. Further, the challenges of the changing economic environment described previously have made it necessary to propose changes to the position that would assist the County with meeting these challenges.

The Finance Director and the County Administrator are requesting to eliminate the current, vacant part-time 0.8 full-time equivalent Financial System Specialist and create one full-time Budget Analyst I position. The position will be budgeted through an increase in property tax levy in the Finance Department. Currently, if the position remains at the current grade and benefit level, the additional cost to implement this change for 2022 is estimated to be \$5,642. The Finance Department is requesting to allocate contingency funds for this change.

The resolution requesting the elimination of a part-time Financial System Specialist position and creation of a full-time Budget Analyst I position in the Finance Department was considered by the Human Resources Committee on May 17, 2022 and recommended for approval by the County Board.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County faces economic and budgetary challenges in a rapidly changing environment; and

WHEREAS, the Finance Department currently staffs a part-time (0.8 FTE) Financial Systems Specialist; and

WHEREAS, with the implementation of Munis, certain duties and responsibilities of the current Financial System Specialist position have become outdated; and

WHEREAS, the Finance Department has conducted a study of the current Financial System Specialist position and is requesting to eliminate this position and replace it with a Budget Analyst I position.

NOW, THEREFORE, BE IT RESOLVED that the 2022 County Budget setting forth positions at the Finance Department be and is hereby amended to eliminate one Financial Systems Specialist position and create one Budget Analyst I position, to become effective upon passage of this resolution.

*Fiscal Note: The elimination of a part-time Financial Systems Specialist position and creation of a full-time, fully benefitted Budget Analyst I position, assuming similar grading and full benefits, will cost an additional \$5,642 of tax levy for 2022. The Finance Department requests that this increase be funded through a transfer from the contingency fund to accommodate this request. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board {20 votes of the 30-member County Board}.*

**Braugler moved for the adoption of Resolution No. 2022-18. Seconded by Turville-Heitz and passed.** Ayes 29 (Jones, Richardson, Preuss, Mielke, Braugler, Herbst, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Poulson).

**Braugler, Human Resources Committee Chair, introduced Resolution No. 2022-19. Approving Temporary Suspension of Ordinance 2012-06, the Civil Service Ordinance as it relates to the 60 college credit education requirement at the time of hire for Deputy Sheriffs.**

Executive Summary

To be eligible for certification as a Wisconsin law enforcement officer, Wisconsin law requires that an applicant must complete a 720-hour law enforcement academy program at an academy certified by the Wisconsin Law Enforcement Standards Board. In addition to several other requirements to enroll in an academy, law enforcement academy students must complete 60 college credits prior to enrolling in an academy. However, law enforcement academy applicants who are sponsored by a law enforcement agency, such as the Jefferson County Sheriff's Office, may complete the 60 credit requirement within five years of hire. Even though Wisconsin law allows the Jefferson County Sheriff's Office to hire Deputies with less than 60 college credits, Jefferson County, through its Civil Service Ordinance, requires that all applicants for Deputy Sheriff have 60 college credits upon hire.

The Jefferson County Sheriff's Office, along with Human Resources and Administration, continue to consider different methods to recruit and retain successful applicants for Deputy Sheriff positions. One approach to increase the number of qualified and diverse applicants for Deputy Sheriff positions is to follow the State law requirement allowing candidates to obtain the 60-college credit requirement within five years of hire and not upon hire.

The Sheriff, Chief Deputy, Human Resources Director and the County Administrator are requesting to suspend the Civil Service Ordinance requirement of 60 college credits upon hire and to utilize the Wisconsin Law Enforcement Standards Board hiring practice which allows applicants to obtain their 60 college credits within five years of employment or be subject to termination by the Sheriff's Office.

This resolution requesting the temporary suspension of Civil Service Ordinance 2012-06 as it relates to the 60 college credit education requirement at the time of hire was considered by the Human Resources Committee on May 17, 2022 and recommended for approval by the County Board.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County strives to hire qualified and diverse staff, and

WHEREAS, Jefferson County is challenged with recruitment and retention efforts for Deputy Sheriff positions, and

WHEREAS, the suspension of requiring 60 college credits for Deputy Sheriff positions upon hire will provide opportunities for qualified candidates to apply for the position of Deputy Sheriff and to attend the law enforcement academy.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors approves the temporary suspension of Ordinance 2012-06, the Civil Service Ordinance, as it relates to waiving the 60 credit education requirement at the time of hire and to utilize the Wisconsin Law Enforcement Standards Board hiring practice which allows applicants to obtain their 60 college credits within five years of employment or be subject to termination by the Sheriff's Office.

BE IT FURTHER RESOLVED, that this suspension is in effect until the County Board takes further action to amend the Jefferson County Civil Service Ordinance.

*Fiscal Note: This resolution has no fiscal impact.*

**Herbst moved for the adoption of Resolution No. 2022-19.**

**Braugler moved to postpone this Resolution to the July County Board meeting. Seconded by Gulig and passed.**

**Christensen, Parks Committee Chair, introduced Resolution No. 2022-20. Authorizing a grant application to the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trails Program, and the Land & Water Conservation Fund.**

Executive Summary

The Jefferson County Parks Department is seeking grant funds to complete a recreation trail for hiking, biking and cross-country skiing on the right-of-way owned by We Energies and known as the Interurban Trail. The proposed trail is 10.96 miles in length and is located between the City of Watertown, Wisconsin, and the City of Oconomowoc, Wisconsin. This off-road paved trail connection will be built on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The project is located primarily in Jefferson County (10 miles) and a portion in Waukesha County (1 mile). The City of Watertown and the City of Oconomowoc are the project boundaries. This resolution authorizes Jefferson County Parks to seek and accept additional funding for this project through the Wisconsin DNR Knowles Nelson Stewardship Grant Program. The Parks Committee considered this resolution at its meeting on May 17, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, Phase I of the Interurban Trail is completed and open to the public, and

WHEREAS, construction on Phase II of the Interurban Trail commenced in May of 2022, with a planned completion date of October of 2022, and

WHEREAS, Waukesha County and the City of Oconomowoc have begun planning, budgeting, and grant writing for the final off-road and on-road portions of this trail which will directly connect with the Lake Country Trail in Oconomowoc, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trails Program, and the Land & Water Conservation Fund to fund up to 50% of project design/engineering/construction of Phase III which may begin in 2023, and

WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the County's Bikeway/Pedestrian way Plan, the Jefferson County Comprehensive Plan, and the Glacial Heritage Area Plan, and

WHEREAS, this resolution is intended to satisfy the grant application requirement establishing that Jefferson County supports this project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding of up to \$249,999 from the Wisconsin Department of Natural Resources Knowles Nelson Stewardship Grant Program, the Federal Recreational Trail Program, and the Land & Water Conservation Fund for this multi-use recreational trail from Watertown to Oconomowoc, and if grant funding is awarded, the County

Administrator is authorized to accept said grant funds, sign the grant contracts, and perform all other duties necessary to comply with and fulfill the grant provisions.

*Fiscal Note: This grant could provide up to \$249,999 towards the construction of structures and the trail on Phase III of the Jefferson Interurban Trail Project. This is a budget amendment that increases revenues and expenditures in the Parks Department up to \$249,999. This resolution authorizes the County Finance Director to make the budget adjustments necessary to enact this resolution. As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment).*

**Christensen moved for the adoption of Resolution No. 2022-20. Seconded by Gulig and passed.** Ayes 26 (Jones, Richardson, Preuss, Mielke, Braugher, Herbst, Morris, Wineke, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Jaeckel), Abstain 2 (Degner, Groose), Absent 1 (Poulson).

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-04. Amending the Jefferson County Zoning Ordinance.**

Executive Summary

While reviewing the Jefferson County Zoning Ordinance, the Planning and Zoning Committee determined that agricultural tourism should be defined. The Committee drafted and approved a draft definition, which was provided to the 16 Towns within Jefferson County for their review and recommendation to the Committee. A majority of the 16 Towns subject to County Zoning must approve of the proposed amendments to the Zoning Ordinance before the Zoning Ordinance can be officially amended. 13 of the 16 Towns within Jefferson County approved of the proposed definition of agricultural tourism activity. Two towns recommended denial and one did not provide a recommendation.

A public hearing was held on the proposed amendment on April 21, 2022. The Planning and Zoning Committee reviewed the proposed amendment, town recommendations and public comment on April 25 and May 23, 2022, and recommended forwarding this ordinance to the County Board of Supervisors to adopt the definition of Agricultural Tourism Activity.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS FOR THE PURPOSE OF AMENDING THE JEFFERSON COUNTY ZONING ORDINANCE:

**11.02 DEFINITIONS**

Agricultural Tourism Activity means an agriculturally related educational or recreational activity that:

- Takes place on a farm, ranch, grove, or place where farm animals or farmed fish are raised, or where agricultural, horticultural, or silvicultural crops are grown, or there is direct marketing of such crops incorporated into finished products and made available to the public; and
- Allows members of the general public to purchase, tour, explore, observe, learn about, participate in, or be entertained by an aspect of agricultural production, harvesting, or husbandry that occurs on the farm, ranch, grove, or place.

Agricultural tourism is intended to support local agricultural economic development efforts in rural areas of Jefferson County and promote the diversification of farm-related activities by offering members of the

public the opportunity to experience Jefferson County’s agricultural production at locations including local working farms and establishments which sell products from local working farms.

Agricultural Tourism Activity does not include those uses or activities defined as agricultural uses or agricultural-related uses. In addition, it does not include agricultural, or crop demonstrations performed on a farm.

**Jaeckel moved for the adoption of Ordinance No. 2022-04. Seconded by Lindl and passed.**

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-05.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4408A-22, R4409A-22, R4410A-22 and R4411A-22

were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 19, 2022 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL & RURAL BUSINESS**

Rezone 0.84 ac of PIN 016-0514-2641-000 (39.734 ac) at **N640 US Highway 12** in the Town of Koshkonong. This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance and is conditioned upon approval and recording of a final certified survey map for the zone. R4408A-22 & CU2118-22 – Tom Stade/Stade Auction Center, Inc.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Create a 1-acre building site on Cheesebrough Rd from PIN 016-0514-2641-000 (39.734 ac) in the Town of Koshkonong. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. It will utilize the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot. R4409A-22 – Tom Stade/Stade Auction Center, Inc.

Rezone 0.5 ac of PIN 008-0715-1621-004 (28.336 ac) to add it to an adjoining A-3 zoned lot at W3912 County Road B, Town of Farmington. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. It will utilize the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the entire A-3 zone, including extraterritorial plat review if necessary. R4410A-22 – Dane M Hartwig

Rezone all of PIN 026-0616-2741-001 (0.32 ac) and part of PIN 026-0616-2741-000 (38.08 ac) to create a lot around the buildings at N3066 County Road E in the Town of Sullivan. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. It is conditioned upon approval and recording of a final certified survey map for the lot. R4411A-22 – Craig Meech/David Meech Trusts, Russel & Janice Meech Trusts Property

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

**Jaeckel moved for the adoption of Ordinance No. 2022-05. Seconded by Christensen and passed.**

Kannard and White abstained from voting due to potential conflict of interest.

**Appointments by County Administrator:**

**Wehmeier, County Administrator, introduced the following appointments:**

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the appointments as listed in the agenda.

John Kannard, Helenville, WI, to the Blue Spring Lake Management District for a term ending April 23, 2024.

John Kannard, Helenville, WI, to the Lower Spring Lake Protection & Rehabilitation District for an indeterminate term.

Aari Roberts, Watertown, WI, to the Zoning Board of Adjustment for a three-year term ending July 01, 2025.

Laverne Behrens, Jefferson, WI, (2<sup>nd</sup> Alternate) to the Zoning Board of Adjustment for a three-year term ending July 01, 2025.

Jessica Coburn, Whitewater, WI, to the Board of Health to fill an unexpired term ending May 14, 2024.

**Braugler moved to confirm the above appointments. Seconded by Gulig and passed.**

**Appointments by County Board Chair:**

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointments as listed in the agenda.

Alex Brooks, DNR Representatives, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

Amy Rinard, Ixonia, WI, to the Broadband Working Group for a term ending April 23, 2024.

Jerry Haferman, Lake Mills, WI, to the Fair Park Committee for a term ending April 23, 2024.

Debra Hall-Kind, Jefferson, WI, to the Fair Park Committee for a term ending April 23, 2024.

**Public Comment: (General)** 1 member of the public spoke on the concern of gun shows in Jefferson County. Supplemental information presented at the June 14, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Drayna and passed at 8:43 p.m.**

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, July 12, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Lund and Drayna who were present via Zoom.

District 1..... Richard C. Jones	District 2..... Cassie B. Richardson
District 3..... Robert Preuss	District 4..... Tim P. Mielke
District 5..... James B. Braughler	District 6..... Dan Herbst
District 7..... Dwayne C. Morris	District 8..... Michael Wineke
District 9..... Bruce Degner	District 10..... Mark Groose
District 11..... Jeff Johns	District 12..... Jeff Smith
District 13..... Anita Martin	District 14..... Kirk Lund
District 15..... Steven J. Nass	District 16..... Meg Turville-Heitz
District 17..... Russell Kutz	District 18..... Brandon White
District 19..... Dave Drayna	District 20..... Curtis Backlund
District 21..... John C. Kannard	District 22..... Blane Poulson
District 23..... George Jaeckel	District 24..... Roger Lindl
District 25..... Matthew Foelker	District 26..... Joan Fitzgerald
District 27..... Joan Callan	District 28..... Anthony Gulig
District 29..... Mary K. Roberts	District 30..... Walt Christensen

Degner led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Jaeckel moved to accept as drafted. Seconded by Backlund and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from June 14, 2022, as presented. Seconded by Degner and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer’s Monthly Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**July 01, 2022**

Available Cash on Hand		
	June 1, 2022	\$ (680,710.45)
	June Receipts	<u>\$ 8,434,699.44</u>
Total Cash		\$ 7,753,988.99
Disbursements		
	General – June 2022	\$ 5,657,477.66
	Payroll – June 2022	<u>\$ 2,581,380.76</u>

Total Disbursements		<u>\$ 8,238,858.42</u>
		<b>\$ (484,869.43)</b>
Cash on Hand (in bank) June 1, 2022	\$ 912,140.68	
Less Outstanding Checks	\$ 1,397,010.11	
Total Available Cash		<b>\$ (484,869.43)</b>
Local Government Investment Pool – General		\$ 30,997,634.67
DANA Investments		\$ 37,566,979.81
Local Government Investment Pool - Clerk of Courts		\$ 29,306.52
Local Government Investment Pool - Farmland Preservation		\$ 180,473.24
Local Government Investment Pool - Parks/Liddle		\$ 86,762.10
Local Government Investment Pool - County Bond		<u>\$ 9,397,325.51</u>
		\$ 78,258,481.85
2022 Interest - Super N.O.W. Acct.		\$ 223.57
2022 Interest - L.G.I.P. - General Funds		\$ 50,620.17
2022 Interest – DANA Investments		\$ 307,194.00
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 158.92
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 330.56
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 53.67
2022 Interest - L.G.I.P. - County Bond		<u>\$ 17,212.78</u>
Total 2022 Interest		\$ 375,793.67

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on July 21, 2022, at 7:00 p.m.

**Public Comment:** None

**Special Order of Business:**

1. Presentation by Sheriff’s Office on the Civil Service Ordinance Resolutions.
2. **Roberts, introduced Resolution No. 2022-21. IN MEMORIAM – Paul Babcock**

WHEREAS, Paul Babcock of Fort Atkinson was born on October 25, 1941, and died on June 20, 2022, and

WHEREAS, Paul Babcock had served on the Jefferson County Board of Supervisors for District 29 from February 2001 until April 2016, and

WHEREAS, as a County Board Supervisor, Paul served on the Administration & Rules Committee, Board of Health, County Administrator Search Committee, Emergency Management Committee, Fair Park Committee, Human Resources Committee, Law Enforcement and Emergency Management Committee, Legislation and Rules Committee, Parks Committee and UW Extension Education Committee, serving as chair on several committees, and

WHEREAS, Paul was an avid gardener and birder and demonstrated outstanding support for the Jefferson County Parks system and staff, and

WHEREAS, it is fitting for Paul Babcock to be recognized by the Jefferson County Board of Supervisors for his public service, dedication, and thoughtfulness which will be missed by many.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 12<sup>th</sup> day of July 2022, does hereby extend its sincere sympathy to the family of Paul Babcock along with this recognition of his service and dedication to the citizens of Jefferson County.

**Roberts moved for the adoption of Resolution No. 2022-21.** Seconded by Braughler and passed.

**Annual Reports:**

Presiding Judge, the Honorable William F. Hue; Sheriff's Office, Sheriff Paul Milbrath; Child Support report received as written report; and Treasurer, John Jensen. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Resolutions and Ordinances:**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-22. Final Resolution Approving Unconditional Guaranty by Jefferson County of its Pro Rata Share of Revenue Bond Financing, entering into an Intergovernmental Agreement, and Authorizing Taxable Revenue Bond Financing for Bug Tussel 1, LLC Project**

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that:

(a) In furtherance of the public purposes recited above, Jefferson County shall provide an unconditional County Guaranty to enhance the collateral position of the Borrower in an amount equal to Jefferson County's pro rata share of the principal of and interest on the Series 2022A Bonds in an amount necessary to replenish the debt service reserve fund in an amount not to exceed \$20,000,000 (plus interest to accrue thereon annually at a rate not to exceed 7.50%, including any compound interest payable on amounts paid by the Insurer (as defined herein) for the Series 2022A Bonds). In return for its County Guaranty, Jefferson County shall receive either (i) an annual guaranty fee equal to 40 basis points (0.40%) of the outstanding par amount of the Series 2022A Bonds covered by its County Guaranty, payable on a semi-annual basis on each May 1 and November 1, or (ii) a discounted upfront guaranty fee as agreed to by the Borrower and Jefferson County. Prior to issuance of the Series 2022A Bonds, each 2022A Participating County on behalf of which Series 2022A Bonds are being issued shall have each authorized the execution and delivery of its respective County Guaranty.

(b) Jefferson County hereby authorizes the issuance by Jefferson County of general obligation promissory notes pursuant to Wisconsin Statutes, Section 67.12(12) to finance payment of the County Guaranty. The terms and provisions of any such notes shall be established pursuant to a subsequent resolution of this County Board.

(c) Jefferson County hereby authorizes the execution and delivery of the Joinder Agreement to the Intergovernmental Agreement, the County Guaranty and the other documents listed above to which Jefferson County is a signatory.

(d) Subject to the conditions set forth herein, the Jefferson County Board Chair and County Clerk are directed to execute and deliver the County Guaranty, the Intergovernmental Agreement and the other documents listed above to which Jefferson County is a signatory. In addition, Jefferson County hereby authorizes the execution and delivery of a commitment with the Insurer consistent with the provisions of this resolution and the documents listed above as well as any other agreements, certificates or documents necessary to obtain the Policy.

(e) The County Board Chair and the County Clerk and the County Administrator of Jefferson County are authorized to prepare and furnish to the Trustee and bond counsel certified copies of all proceedings and records of the Jefferson County of relating to the Series 2022A Bonds, and such other affidavits and certificates as may be required by the Trustee and bond counsel.

(f) The approval hereby given to the various documents referred to in this Resolution includes the approval of such additional details therein and additional documents or agreements all as may be necessary and appropriate for their completion and such modifications thereto, deletions therefrom and additions thereto as may be approved by the Jefferson County counsel and bond counsel. The execution of any document by the appropriate officer or officers of Jefferson County herein authorized shall be conclusive evidence of the approval by Jefferson County of such document in accordance with the terms hereof.

**Jones moved for the adoption of Resolution No. 2022-22. Seconded by Christensen and passed. Ayes 29** (Jones, Richardson, Preuss, Mielke, Braughler, Herbst, Morris, Wineke, Degner, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Goose), Abstain 0, Absent 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-23. Accepting the Birth to 3 Program's Child and Family Focused Pandemic Recovery Support Grant**

Executive Summary

Jefferson County Human Services was recently awarded a grant from the State of Wisconsin Department of Health Services to support recovery efforts, strengthen families, and build protective factors for Birth to 3 Program participants and their families who were disproportionately impacted by the COVID-19 pandemic.

The County will receive a grant in the amount of \$127,612 which will allow the Human Services Department to:

- Implement infant and early childhood mental health consultation through program development, consultation, and child specific observation;
- Build provider capacity to address the complex needs of young children and their families;
- Strengthen current programming in the area of children and family needs with evidence-based tools or professional development, such as a Parents-as-Teachers training and conferences;
- Integrate recovery enhancement tools, such as infant outreach groups and Talk Read Play groups, into current practice to promote healthy development and prevent toxic stress.

On July 6, 2022, the Finance Committee reviewed the request from the Human Services Director and recommended forwarding this resolution to the County Board to accept grant funding in the amount of \$127,612 and approve a budget amendment to the 2022 Human Services Budget.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available from the State of Wisconsin Department of Health Services to support recovery efforts, strengthen families, and build protective factors for Birth to 3 Program participants and their families who were disproportionately impacted by the COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED that the 2022 County Budget is hereby amended to accept grant funding from the State of Wisconsin Department of Health Services in the amount of \$127,612.

*Fiscal Note: The Child and Family Focused Pandemic Recovery Support Grant is available to be used July 1, 2022, to September 30, 2023. Jefferson County will receive reimbursement for costs incurred during that time as indicated on the attached Budget Amendment form showing the proposed adjustments to the 2022 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Jones moved for the adoption of Resolution No. 2022-23. Seconded by Jaeckel and passed.** Ayes 30 (Jones, Richardson, Preuss, Mielke, Braughler, Herbst, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 0.

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2022-24. Authorize engineering contract for Bridge Design Services**

Executive Summary

Recent passage of the Federal Infrastructure Bill has provided additional funds to Wisconsin for local projects through the federal STP-Rural and STP-Bridge Program. County Highway Departments had the ability to apply for funding in 2022 for potential 80% matching federal funds for road and bridge project construction in 2023-2026. The Highway Department applied and received construction funding through the STP-Bridge program for the Bark River bridge on

CTH D. The county will need to complete all design, plan, and specification work for the bridge replacement before the project is let to bid in 2025.

WHEREAS, the Highway Department applied for STP-Bridge construction funding for the CTH D (Bark River) bridge, and

WHEREAS, the CTH D (Bark River) bridge qualified for federal funding since the bridge sufficiency inspection rating had dropped below an overall score of 50, and

WHEREAS, the potential cost to replace the structure will likely exceed \$2,000,000, and

WHEREAS, the Highway Department was informed by the Wisconsin Department of Transportation (WisDOT) that the 80% STP-Bridge funding for construction was approved, in May, 2022, and

WHEREAS, the County is responsible to complete all design, plans, and specifications for the new structure, and

WHEREAS, the Highway Department solicited proposals for design work for the bridge replacement project, and

WHEREAS, the Highway Department engineering staff ranked all proposals based on design qualifications and experience and the top three ranked firms are listed below,

<u>Consultant</u>	<u>Cost</u>
Ayres Associates	\$78,850.00
SEH, Inc.	\$88,224.35
Corre, Inc.	\$79,327.47

WHEREAS, the consulting firm Ayres Associates provided the top qualification ranked proposal by the Highway Department staff that included all engineering, plans, and geotechnical work for the bridge replacement, and

WHEREAS, the Highway Committee met on June 28, 2022, and recommending accepting the Ayres Associates contract proposal.

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to enter into a contract with Ayres Associates for the design of CTH D Bridge over the Bark River.

*Fiscal Note: Funds for the bridge inspection work will come from the Highway Department STP – Account #53315.*

**Jaeckel moved for the adoption of Resolution No. 2022-24. Seconded by Backlund and passed.**

**Braugher, Human Resources Committee Chair, introduced Resolution No. 2022-25. Approving Temporary Suspension of Civil Service Ordinance 2012-06 as it relates to the 60 college credit education requirement at the time of hire for Deputy Sheriffs**

Executive Summary

To be eligible for certification as a Wisconsin law enforcement officer, Wisconsin law requires that an applicant must complete a 720-hour law enforcement academy program at an academy certified by the Wisconsin Law Enforcement Standards Board. In addition to several other requirements to enroll in an academy, law enforcement academy students must complete 60 college credits prior to enrolling in an academy. However, law enforcement academy applicants who are sponsored by a law enforcement agency, such as the Jefferson County Sheriff's Office, may complete the 60 college credit requirement within five years of hire. Even though Wisconsin law allows the Jefferson County Sheriff's Office to hire Deputies with less than 60 college credits, Jefferson County, through its Civil Service Ordinance, requires that all applicants for Deputy Sheriff have 60 college credits upon hire.

The Jefferson County Sheriff's Office, along with Human Resources and Administration, continue to consider different methods to recruit and retain successful applicants for Deputy Sheriff positions. One approach to increase the number of qualified and diverse applicants for Deputy Sheriff positions is to follow the State law requirement allowing candidates to obtain the 60-college credit requirement within five years of hire and not upon hire.

The Sheriff, Chief Deputy, Human Resources Director and the County Administrator are requesting to suspend the Civil Service Ordinance requirement of 60 college credits upon hire and to utilize the Wisconsin Law Enforcement Standards Board hiring practice which allows applicants to obtain their 60 college credits within five years of employment or be subject to termination by the Sheriff's Office.

This resolution requesting the temporary suspension of Civil Service Ordinance 2012-06 as it relates to the 60-college credit education requirement at the time of hire was considered by the Human Resources Committee on May 17, 2022, and the Law Enforcement and Emergency Management Committee on June 24, 2022, and both committees recommended approval by the County Board.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County strives to hire qualified and diverse staff, and

WHEREAS, Jefferson County is challenged with recruitment and retention efforts for Deputy Sheriff positions, and

WHEREAS, the suspension of requiring 60 college credits for Deputy Sheriff positions upon hire will provide opportunities for qualified candidates to apply for the position of Deputy Sheriff and to attend the law enforcement academy.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors approves the temporary suspension of Ordinance 2012-06, the Civil Service Ordinance, as it relates to waiving the 60 college credit education requirement at the time of hire and to utilize the Wisconsin Law Enforcement Standards Board

hiring practice which allows applicants to obtain their 60 college credits within five years of employment or be subject to termination by the Sheriff's Office.

BE IT FURTHER RESOLVED that this suspension is in effect until such time as the civil service ordinance is amended.

*Fiscal Note: This resolution has no fiscal impact.*

**Braugler moved for the adoption of Resolution No. 2022-25. Seconded by Gulig and passed. Ayes 30** (Jones, Richardson, Preuss, Mielke, Braugler, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 0.

**Braugler, Human Resources Committee Chair, introduced Resolution No. 2022-26. Approving Temporary Suspension of Civil Service Ordinance 2012-06 as it relates to seeking qualified candidates for the pending Chief Deputy Sheriff vacancy**

Executive Summary

To fill a vacancy in the position of Chief Deputy for the Jefferson County Sheriff's Office, the Jefferson County Civil Service Ordinance requires that the Sheriff publish notice of the vacancy in the county's official newspaper, other state and regional newspapers, as well as law enforcement websites designed for advertising openings/hiring for law enforcement personnel. Candidates must have at least ten years of service with the Jefferson County Sheriff's Office or any other Sheriff's Office, and not less than five years of supervisory experience. Candidates must also have a bachelor's degree or the equivalency of 120 college credits.

The Jefferson County Sheriff's Office, along with Human Resources and Administration, continue to consider the best options to seek successful candidates for the Chief Deputy Sheriff position. With the pending retirement of our Chief Deputy effective on August 4<sup>th</sup>, 2022, the Sheriff has requested to temporarily suspend the Jefferson County Civil Service Ordinance to focus on promoting Deputies from within the Jefferson County Sheriff's Office to assume the duties of Chief Deputy. The intent is to consider candidates that are familiar with the staff, procedures, and operations unique to the Jefferson County Sheriff's Office and better prepared to assume the duties of Chief Deputy as well as to assist in a smooth and stable transition of organizational leadership. To accomplish this, the Sheriff is recommending that certain provisions of the Civil Service Ordinance referenced in this resolution be temporarily suspended until the Civil Service Ordinance can be amended by the County Board to allow the Sheriff to consider internal candidates for the Chief Deputy position, due to a pending vacancy, before considering external candidates. The Sheriff is also recommending that the Civil Service Ordinance requirement regarding educational requirements be temporarily suspended to allow the Sheriff to consider candidates who have graduated from a major law enforcement executive leadership program as an alternative to a college bachelor's degree or the equivalency of 120 college credits.

This resolution was considered by the Human Resources Committee on July 06, 2022, and the Law Enforcement and Emergency Management Committee on June 24, 2022. Both committees recommended forwarding to the County Board for approval. The Civil Service Commission also discussed this resolution. No formal action was taken, but all members supported forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County strives to hire qualified and diverse staff, and

WHEREAS, temporarily suspending the Civil Service Ordinance for the pending Chief Deputy hiring process, until formal action can be taken by the County Board to amend the Civil Service Ordinance. to allow internal candidates to be considered for the Chief Deputy position before seeking external candidates and accepting graduation from a major Law Enforcement Executive Leadership program in lieu

of a college degree or 120 college credits will allow the Sheriff to consider candidates better prepared to assume the duties of Chief Deputy.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors approves the temporary suspension of Ordinance 2012-06, the Civil Service Ordinance, as it relates to the upcoming hiring process for the Chief Deputy Sheriff position to permit consideration of internal candidates before seeking external candidates and to accept graduation from a major law enforcement executive leadership college in lieu of college credits.

BE IT FURTHER RESOLVED that this suspension is in effect until such time as the civil service ordinance is amended.

*Fiscal Note: This resolution has no fiscal impact.*

**Braugher moved for the adoption of Resolution No. 2022-26. Seconded by Turville-Heitz and passed.** Ayes 30 (Jones, Richardson, Preuss, Mielke, Braugher, Herbst, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 0.

**Morris, Law Enforcement and Emergency Management Committee Chair, introduced Resolution No. 2022-27. Establishing a Public Safety Answering Point in Jefferson County for the purpose of accepting grant funding**

Executive Summary

Every municipal and state agency that provides fire suppression, law enforcement, and emergency medical services may establish a 911 system and most Wisconsin counties operate their own Public Safety Answering Point to meet the needs of their citizens. In order to be eligible for grant funding for NextGeneration 911 through 2019 Wisconsin Act 26, the County Board must designate one Public Safety Answering Point as the single point in a county for the life of the grant program. This resolution designates the Jefferson County Sheriff's Office as the Public Safety Answering Point in Jefferson County, and by this designation, allows Jefferson County to be eligible to receive grant dollars or federal grant opportunities. The Law Enforcement and Emergency Management Committee considered this resolution on June 24, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the 2017-2019 Wisconsin state budget required the Wisconsin Department of Military Affairs to create an emergency services IP network to be provided to all Public Safety Answering Points, and

WHEREAS, this digital network is essential in transitioning the state's 911 system from the old and outdated analog system to a current and advanced NextGeneration 911 system, and

WHEREAS, 2019 Wisconsin Act 26 created a much needed Public Safety Answering Point grant program aimed to provide grant dollars for advanced training of telecommunicators, equipment or software expenses, and incentives to consolidate some or all of the functions of two or more Public Safety Answering Points, and

WHEREAS, 2019 Wisconsin Act 26 requires that only one Public Safety Answering Point per county receive the grant funds, and

WHEREAS, it is the responsibility for the county board of supervisors to determine the grant recipient.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby designate the Jefferson County Sheriff's Office as the Public Safety Answering Point for the purposes of 2019 Wisconsin Act 26 grant dollars or federal grant opportunities.

*Fiscal Note: This resolution has no immediate fiscal impact.*

**Morris moved for the adoption of Resolution No. 2022-27. Seconded by Herbst and passed.**

**Christensen, Parks Committee Chair, introduced Ordinance No. 2022-06. Amending the Jefferson County Parks Ordinance to include flood mitigation properties.**

Jefferson County has acquired more than 140 properties through the flood mitigation program along the Counties many rivers and lakes. The purpose of the program is to remove people and resources from flood prone areas. Though time and pressure from the public to access these properties for recreational purposes, these properties have become the responsibility of the Jefferson County Parks department to manage for both public and private use. The current Jefferson County Parks Ordinance does not provide statutory oversight to the management and enforcement of Park ordinances on these properties. This update to the Jefferson County Parks Ordinance will define and include the flood mitigation properties into the current ordinance, and provide the same level of oversight and restrictions as other county park lands.

**Christensen moved for the adoption of Ordinance No. 2022-06. Seconded by Gulig and passed.**

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-07.**

**Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4412A-22, R4413A-22, R4414A-22, R4416A-22 and R4417A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on June 16, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Create a 2.9-ac farm consolidation lot around the home at **N2502 Wenham Rd**, Town of Hebron, from part of PINs 010-0515-0521-000 (49.158 ac) and 010-0615-3234-003 (31.362 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance and is conditioned upon approval and recording of a final certified survey map for the lot. R4412A-22 – Reu Farms Partnership

Create a 3-ac lot around the home at **N9010 Ridge Ln** in the Town of Ixonia from part of PIN 012-0816-1042-000 (11.382 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance and is conditioned upon approval and recording of a final certified survey map for the lot. R4413A-22 – ZLRM II LLC

Create a 5-ac lot around the home and farm buildings at **W9458 County Road B**, Town of Lake Mills, on PIN 018-0713-0743-000 (38.25 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance and is conditioned upon approval and recording of the final certified survey map for the lot. R4414A-22 – Wayne E & Donna J Martin

Create a 2.55-acre lot around the existing home and buildings at **W2847 Aliceton Dr**, Town of Watertown from PIN 032-0815-3622-000 (38.37 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance and is conditioned upon approval and recording of a final certified survey map for the lot. R4416A-22 – Sarah Miller & Mary Krueger

**FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

Rezone 2.17 acres from PIN 006-0716-1344-002 (3.58 ac) at **W158 Concord Center Dr**, Town of Concord. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance and is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4417A-22 – David Berres/D Thomas Landscaping LLC

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

**Jaeckel moved for the adoption of Ordinance No. 2022-07. Seconded by Johns and passed.**

Kannard abstained from voting due to potential conflict of interest.

**Jaeckel, Planning and Zoning Committee Chair, introduced Resolution No. 2022-28. Authorizing a Contract with Fidlar Technologies to Back Index Documents in the Register of Deeds Office**

Executive Summary

Real estate documents recorded in the office of the Register of Deeds are integral to completing real estate transactions within Jefferson County. The county implemented a computerized grantor/grantee index in 1987. In 2010, the Register of Deeds office began a tract index for all documents being recorded. There is currently a 43-year electronic search capability, however many title searches require a 60-year search history. The Register of Deeds office continues to work diligently to index documents to allow electronic searches for documents recorded more than 43 years ago. This project will allow internal and external business partners to electronically search for information specific to a piece of property through owner names and legal descriptions, creating efficiencies for all parties involved. The Planning and Zoning Committee considered this resolution on June 27, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, documents recorded or filed in the office of the Register of Deeds are integral to completing real estate transactions within Jefferson County, and

WHEREAS, creating a digital index of various types of records currently in the Register of Deeds Office will assist staff as well as public and private business partners in locating real estate documents pertaining to property, and

WHEREAS, the Register of Deeds has requested proposals from various vendors to completely index grantor, grantee, legal descriptions, parcel numbers if available, document and recording dates allowing approximately 166,600 additional deeds, easements, agreements, mortgages, and various miscellaneous documents to be searchable electronically, and

WHEREAS, two vendors submitted responses in compliance with the requirements set forth in the request for proposals, and

WHEREAS, the two responsive bidders were:

Vendor	Full Indexing	Import Fee
Fidlar Technologies	1.50/document, 1.00/without legals	\$0
On Q Solutions	.95/document	\$.20/document

WHEREAS, Fidlar Technologies is the Register of Deeds' current land records software vendor with direct access to the data tables, therefore requiring minimal staff involvement, and

WHEREAS, indexed documents will be available immediately for viewing because they are added in real time to the County's land records system, and

WHEREAS, Fidlar Technologies has the most experience working with the Jefferson County Register of Deeds Office and as a result, the Register of Deeds and the Planning and Zoning Committee both recommend contracting with Fidlar Technologies as the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the Register of Deeds is authorized to contract with Fidlar Technologies as the lowest responsible bidder for its Record Indexing Project in an amount not to exceed \$175,000.

*Fiscal Note: Funding for the project is included in the 2022 budget, \$150,000 for data conversion in the Register of Deeds Office under A/C 13001.594818 (Carryover) and \$25,000 in the Land Information Program retained fees under A/C 12503.521219.25313.*

**Jaeckel moved for the adoption of Resolution No. 2022-28. Seconded by Poulson and passed.**

**Jaeckel, Planning and Zoning Committee Chair, introduced Resolution No. 2022-29. Denying Petition R4415A-22 to Amend Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County to enlarge an existing A-3 Agricultural and Rural Residential at W9663 Hoopen Road in the Town of Oakland, and

WHEREAS, Petition R4415A-22 was referred to the Jefferson County Planning and Zoning Committee for public hearing held on June 16, 2022, and

WHEREAS, the proposed amendment has been given due consideration by the Jefferson County Planning and Zoning Committee after public hearing as required by law, and the Committee, after being duly advised of the wishes of the Town Board and persons in the areas affected, made a recommendation to DENY Petition R4415A-22.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Petition R4415A-22, submitted by Thomas and Katherine Twohig to rezone one acre of PIN 022-0613-3122-001 near W9663 Hoopen Road in the Town of Oakland from A-1 to A-3 is hereby DENIED for the reasons stated more particularly in the Planning and Zoning Committee Report to the County Board dated June 27, 2022, and the official record of the petition.

*Fiscal Note: This resolution has no immediate fiscal impact.*

**Jaeckel moved for the adoption of Resolution No. 2022-29. Seconded by Poulson and passed.**

**Appointments by County Administrator:**

**Wehmeier, County Administrator, introduced the following appointments:**

By virtue of the authority vested in me under Section 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the appointments as listed in the agenda.

Joanne Larson, Fort Atkinson, WI, to the Land Information Council for a three-year term ending June 30, 2025.

Todd Lindert, Fort Atkinson, WI, to the Land Information Council for a three-year term ending June 30, 2025.

**Jaeckel moved to confirm the above appointments. Seconded by Backlund and passed.**

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the appointment as listed in the agenda.

Elizabeth Chilsen, as the Public Health Director/Officer, for an indeterminate term.

**Morris moved to confirm the above appointment. Seconded by Wineke and passed.**

**Appointment by County Board Chair:**

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment as listed in the agenda.

Alex Brooks, DNR Representative, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

**Morris moved to confirm the above appointment. Seconded by Backlund and passed.**

**Appointment introduced by Jones, Human Services Board Chair:**

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment as listed in the agenda.

Janet Sayre-Hoeft, Johnson Creek, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 01, 2025.

**Jones moved to confirm the above appointment. Seconded by Herbst and passed.**

**Public Comment: (General) None**

Supplemental information presented at the July 12, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 8:36 p.m.**

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, August 23, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except White who was present via Zoom.

Supervisors Preuss, Drayna, and Poulson were absent and having given prior notification, were excused.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Vacant
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Fitzgerald led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved that the Annual Reports be done prior to the Special Order of Business and to otherwise accept as drafted. Seconded by Morris and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from July 12, 2022, as presented. Seconded by Gulig and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer’s Monthly Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**August 01, 2022**

Available Cash on Hand

July 1, 2022	\$ (484,869.43)
July Receipts	<u>\$ 16,222,394.89</u>

Total Cash \$ 15,737,525.46

Disbursements

General – July 2022	\$12,901,470.52
Payroll – July 2022	<u>\$ 1,818,134.33</u>

Total Disbursements		<u>\$ 14,719,604.85</u>
		<b>\$ 1,017,920.61</b>
Cash on Hand (in bank) June 1, 2022	\$ 2,415,325.87	
Less Outstanding Checks	\$ 1,127,405.26	
Total Available Cash		<b>\$ 1,017,920.61</b>
Local Government Investment Pool – General		\$ 56,087,188.70
DANA Investments		\$ 37,897,498.68
Local Government Investment Pool - Clerk of Courts		\$ 29,345.04
Local Government Investment Pool - Farmland Preservation		\$ 180,710.46
Local Government Investment Pool - Parks/Liddle		\$ 86,876.14
Local Government Investment Pool - County Bond		<u>\$ 9,409,677.74</u>
		\$103,691,296.76
2022 Interest - Super N.O.W. Acct.		\$ 276.80
2022 Interest - L.G.I.P. - General Funds		\$ 100.203.46
2022 Interest – DANA Investments		\$ 346.699.80
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 272.96
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 567.78
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 92.19
2022 Interest - L.G.I.P. - County Bond		<u>\$ 29.565.01</u>
Total 2022 Interest		\$ 477.678.00

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

2. Retirement Recognition.

**Preuss present in person at 7:12 p.m.**

**Public Comment:** 2 members of the public spoke on the proposed Resolution Considering the Disallowance of Claim by Defend Town Plans in regard to Petition R4379A-22

**Annual Reports:**

County Clerk, Audrey McGraw, Health Department Director Elizabeth Chilsen; Library Services, Eric Robinson, and Literacy Council, Pamela Waters. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Special Order of Business:**

Presentation of an overview of the final project budget and financing given by Wehmeier.

**Resolutions and Ordinances:**

**Backlund, Building and Grounds Committee Chair, introduced Resolution No. 2022-30. Awarding bids, approval of final project budget and ratification of professional service agreements for the Jefferson County Courthouse, Sheriff’s Office, and Jail.**

Executive Summary

Over the last 20 years, various studies have been conducted relating to the long term needs of County facilities including the Courthouse and adjoining Sheriff’s Office and jail. The most recent studies took place in 2005, 2014 and 2020.

In 2014, the County continued to evaluate its long term needs through an independent consultant. This 2014 evaluation concluded that many of the components within County facilities have reached their end of life, specifically the mechanical, plumbing, and electrical systems. Based on these studies and reports, both the Task Force on Operations and Organizations, the County's Strategic Plan, and Comprehensive Plan determined that there is a need to update County facilities to include the Courthouse, Sheriff's Office, and Jail. In addition to the mechanical, plumbing and electrical concerns, significant portions of Jefferson County facilities do not comply with current laws and regulations such as the Americans with Disabilities Act, fire and safety codes including lack of a sprinkler system and proper alarm notification system, Wisconsin Supreme Court Rules related to judicial operations, and Department of Corrections requirements related to jail safety and security. Additionally, many of the mechanical, plumbing, and electrical systems have reached their end of service life making them difficult and expensive to repair.

The County engaged the professional services of Potter Lawson in 2020 to evaluate the long term needs of County facilities including the Courthouse and adjoining Sheriff's Office and jail. After Potter Lawson's initial evaluation, the County Board authorized the County Administrator to contract with them on June 8, 2021, and July 13, 2021, for construction design services. On September 14, 2021, the County engaged Maas Brothers as Construction Manager. In January of 2022, the County Board authorized expanding the scope of this project to include the Law Enforcement center specifically related to jail operations, and on April 4, 2022, the County Board formally approved the final updated design and budget for this project. The budget included an inflationary increase of about 18% from the schematic design phase of the budget.

On August 10, 2021, Jefferson County approved issuing debt of up to \$36 million to fund this project. On September 14, 2021, an initial \$8 million in debt was issued. As part of the 2022 budget process, \$7 million of American Rescue Plan Act Funds were allocated toward heating, ventilation and cooling Systems as authorized under American Rescue Plan spending rules. Finally, an additional \$2.65 million was allocated through the budgetary carryover process on March 8, 2022, to cover items such as technology, furniture, fixtures, and equipment. A total of \$45.65 million has been allocated to date towards this project. Due to final numbers impacted by inflation and other considerations, it is being recommended that an additional \$1.35 million of American Rescue Plan Act dollars be reallocated toward this project and \$3.24 million of working capital be reserved towards the project.

The proposed updated budget is attached as Exhibit B

Additional consultants have been engaged to provide technical expertise in certain areas. These include: Audio/visual consultant ProAudio, which was recommended by the Wisconsin Third District Court; M&M Furniture to assist with furniture consultation which is listed by the State of Wisconsin as a responsible cooperative bidder to provide services to local governments in the state; and EMC to evaluate potential bidders and develop bid documents for abatement and remediation services.

On July 25<sup>th</sup>, 2022, nineteen bid packages were issued and were advertised through various forums to include the Daily Union, Dodge Reports, and the Jefferson County Website, as well as various other methods of publication to reach as many prospective bidders as possible. Sealed bids were opened on August 11, 2022, and August 16, 2022.

The Finance Committee and Building and Grounds Committee considered this resolution at a joint meeting on August 22, 2022, and approved an amendment to include alternate bids for skylights and a green roof at a cost of \$269,906.00 by a vote of 5 to 0 by the Finance Committee and a vote of 4 to 1 by the Building and Grounds Committee. The joint Committee then considered this resolution as amended and voted unanimously to forward to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, nineteen bid packages were advertised with the lowest responsible bids as follows,  
and

<b>Item</b>	<b>Description</b>	<b>Base Bid</b>
1.01	BC#01 – Excavation and Site Utilities	Bids Pending
1.02	BC#02 - Landscaping (Breezy Hill Nursery)	\$59,949.25
1.03	BC#03 - Cast-In-Place Concrete (Maas Brothers)	\$1,226,000.00
1.04	BC#04 - Masonry (Walsh Masonry)	\$1,348,531.00
1.05	BC#05 - Structural Steel & Misc. Steel (Maas Brothers)	\$1,330,000.00
1.06	BC#06 - Steel Erection (Red Cedar)	\$467,150.00
1.07	BC#07 - General Construction (Maas Brothers)	\$5,440,000.00
1.08	BC#08 - Roofing & Siding (Pioneer Roofing)	\$530,000.00
1.09	BC#09 - Aluminum-Framed Entrances-Windows-Glazing-Operators (Jefferson Glass)	\$604,750.00
1.10	BC#10 - Steel Stud Framing (Including Exterior)-Insulation-Drywall (Common Links)	\$2,400,000.00
1.11	BC#11 - Flooring-Tile Work (Hughes Flooring)	\$889,000.00
1.12	BC#12 - Ceilings (Central Ceilings)	\$436,800.00
1.13	BC#13 - Painting (Hess)	\$536,000.00
1.14	BC#14 - Plumbing (Monona Plumbing)	\$1,683,258.00
1.15	BC#15 - Fire Protection (Nelson Fire Protection)	\$615,987.00
1.16	BC#16 - HVAC (Sure-Fire)	\$8,950,000.00
1.17	BC#17 - Electrical-Communications-Electronic Safety & Security (Next Electric)	\$7,544,000.00
1.18	BC#18 - Detention Equipment (Stronghold)	\$795,000.00
1.19	Abatement (Robinson Brothers)	\$415,100.00

WHEREAS, the final bid tabulation is included as Exhibit A, with the exception of one pending bid for excavation and site utilities, and

WHEREAS, the updated budget is included as Exhibit B, and

WHEREAS, the County has engaged M&M Furniture, Pro-Audio and EMC to provide technical consultation for aspects of the project, and

WHEREAS, because there were no bids submitted for excavation and site utilities, bids have been re-solicited with a bid due date of September 1, 2022, and

WHEREAS, the bid for abatement (Robinson Brothers) listed above was not the lowest bid, but was determined by the County’s consultant to be the lowest responsible bidder, and

WHEREAS, the Buildings and Grounds Committee and the Finance Committee met on August 22, 2022, and reviewed the recommended bids results and updated budget and recommended these be forwarded to the county board for approval.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board accepts the bids as provided above as the lowest responsible bidders with funding as set forth in the project budget attached as Exhibit B.

BE IT FURTHER RESOLVED that the Jefferson County Board ratifies agreements with Pro-Audio, M&M and EMC.

BE IT FURTHER RESOLVED that the County Administrator is authorized to enter into all necessary contracts as required to execute the project accordingly.

BE IT FURTHER RESOLVED that the Building and Grounds Committee is hereby authorized to review and accept the lowest responsible bid for excavation and site utilities after consultation with the County Administrator.

BE IT FURTHER RESOLVED that the County Administrator is authorized to unilaterally execute change orders up to \$100,000; change orders greater than \$100,000 up to \$200,000 shall be co-signed by the County Administrator and County Finance Director; change orders greater than \$200,000 up to \$400,000 shall be authorized by the County Administrator following consultation with the County Board Chair, Building and Grounds Committee Chair, Finance Committee Chair, and Finance Director. Any change order that exceeds \$400,000 or is not within the total appropriation of the budget shall be approved by majority vote of the county board.

BE IT FURTHER RESOLVED that the County Administrator and the consultant will provide updates to the Building and Grounds Committee and Finance Committee and other interested parties on a regular basis.

*Fiscal Note: The total cost for the Courthouse, Sheriff and Jail Improvements Project is expected to be up to \$49,959,475. This project will be funded by a combination of 2021A General Obligation Bonds in the amount of \$8,000,000, 2022A General Obligation Bonds in the amount of \$28,000,000, American Rescue Plan Act funding of \$8,355,000, carryover funds designated by the Board of Supervisors on March 8, 2022, in the amount of \$2,635,000, and working capital fund balance in the amount of \$ 3,239,381. The County Board has appropriated \$10,635,000 in the 2022 budget for this project, with the remainder of the project costs to be appropriated in the 2023 budget. No budget adjustment is necessary.*

**Backlund moved for the adoption of Resolution No. 2022-30. Seconded by Lindl and passed.** Ayes 27 (Jones, Richardson, Preuss, Braughler, Herbst, Morris, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Drayna and Poulson'), Vacant 1 (District 4).

**Jones, Finance Committee Chair, introduced Resolution No. 2022-31. Considering the Disallowance of Claim by Defend Town Plans in regard to Petition R4379A-22**

Executive Summary

A claim has been made against Jefferson County. The Notice of Circumstances and Notice of Claim have been reviewed by the County's insurance carrier, WMMIC, and recommended for disallowance based on the finding that the County has no liability for this claim and did not violate the law when granting the rezoning petition. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Planning and Zoning Committee considered this resolution on July 27, 2022, and the Finance Committee considered this resolution on August 03, 2022. Both committees recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

Claimant	Date of Loss	Claim Filed	Description
Defend Town Plans, U.A. LLC Robert and Karen Gartzke Thomas and Sally Williams	4/19/2-22	6/21/2022	The claimants are asserting a claim against the Jefferson County Board of Supervisors that the approval of a rezoning petition was in violation of Wisconsin law and the Jefferson County

Comprehensive Plan. Claimants are asking the County Board to reverse its decision granting the rezoning petition.

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.*

**Jones moved for the adoption of Resolution No. 2022-31. Seconded by Jaeckel and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-32. Considering the Disallowance of Claim for damages by Sonrise Trucking, LLC.**

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on August 03, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

Claimant	Date of Loss	Claim filed	Description	Alleged Damage:
Sonrise Trucking, LLC	6/27/2022	7/5/2022	Sonrise Trucking, LLC., alleges damages to its vehicle caused by a rock thrown from a Jefferson County mower while mowing the median on 1-94	\$286.96

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.*

**Jones moved for the adoption of Resolution No. 2022-32. Seconded by Jaeckel and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-33. Granting a property access easement to Deposit Telephone Company, Inc., d/b/a TDS Telecom**

Executive Summary

Jefferson County is the owner of a vacant parcel of land located on Sherwood Lane in the City of Jefferson, Parcel Identification Number 241-0614-1512-001, which adjoins and is directly west of the Jefferson County Workforce Development building (see attached Exhibit A). Jefferson County was contacted by TDS Telecom requesting a permanent access easement over this property for the purpose of maintaining equipment and accessories for the operation of its telecommunications systems. The easement area *measures approximately* 15 feet by 15 feet and the consideration provided to Jefferson County for granting the easement will be \$5000.00. This easement will give TDS the ability to expand internet service within Jefferson County and is consistent with the Jefferson County Strategic Plan, Comprehensive Plan, and the *Broadband Forward!* mission adopted by the Broadband Working Group and the Jefferson County Board of Supervisors. This resolution will grant Deposit Telephone Company, Inc., d/b/a TDS Telecom the legal right to access the property described above. The Finance Committee considered this resolution at its meeting on August 03, 2022, and recommended forwarding to the Jefferson County Board of Supervisors to grant the requested access easement.

WHEREAS, Jefferson County owns real property located on Sherwood Lane in the City of Jefferson, State of Wisconsin, which is currently vacant, and

WHEREAS, Deposit Telephone Company, Inc., d/b/a TDS Telecom has requested Jefferson County to grant a permanent access easement to this property for the purpose of maintaining equipment and accessories for the operation of its telecommunications systems, and

WHEREAS, granting the requested easement will expand high speed internet service within Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County hereby grants Deposit Telephone Company, Inc., d/b/a TDS Telecom, a perpetual, nonexclusive access easement as depicted and described in Exhibit A, incorporated by reference herein, for the purpose of maintaining equipment and accessories for the operation of its telecommunications systems.

BE IT FURTHER RESOLVED that nothing in this access easement will prohibit current or future use of the access easement property by Jefferson County.

BE IT FURTHER RESOLVED that the Jefferson County Clerk is hereby authorized to execute a perpetual nonexclusive easement as described herein.

*Fiscal Note: This resolution will result in Jefferson County receiving \$5000.00 as consideration for granting the easement.*

**Jones moved for the adoption of Resolution No. 2022-33. Seconded by Backlund and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-34. Providing for the sale of not to exceed \$28,000,000 General Obligation County Building Bonds, Series 2022A**

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Issuance of the Bonds. The County shall issue general obligation bonds in an amount not to exceed \$28,000,000 pursuant to the Initial Resolution, which bonds shall be designated "General Obligation County Building Bonds, Series 2022A" (the "Bonds").

Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk (in consultation with the County's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the County Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

*Fiscal Note: This resolution enables the funding of the remainder of the Courthouse, Sheriff, and Jail Improvement Project. Currently, the Board has appropriated \$10,635,000 for this project in the 2022 budget. The remainder of the project costs and funding will be included in the 2023 budget. No budget adjustment is necessary.*

**Jones moved for the adoption of Resolution No. 2022-34. Seconded by Backlund and passed.** Ayes 27 (Jones, Richardson, Preuss, Braughler, Herbst, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Drayna and Poulson), Vacant 1 (District 4).

**Jones, Finance Committee Chair, introduced Resolution No. 2022-35. Resolution to Contract with U.S. Bank for Investment Custodian Services**

Executive Summary

Jefferson County invests funds not required for immediate cash flow needs in accordance with Wisconsin State Statute 66.0603 (1m) and its own Investment Policy. The County hires two firms to assist with its investments: an investment manager, which provides direction and assistance with determining the highest yielding investments that match cash requirements in accordance with statute and policy, and an investment custodian, which is an independent third party that holds the investments that are recommended for purchase. The custodian produces monthly statements that measure the cost and market value of the investments.

Upon discovering a reporting error in the monthly investment statements received from its current investment custodian, County Administration decided to seek Requests for Proposals for investment custodial services. Jefferson County received two proposals from qualified service providers. Two staff members reviewed the proposals to determine which firm should be awarded the contract based on criteria such as cost, proposal requirements, experience and audit approach. The Finance Committee considered this resolution on August 3, 2022, and recommended forwarding to the County Board to approve contracting with U.S. Bank for investment custodian services.

WHEREAS, proposals were received for investment custodial services, and Jefferson County staff reviewed the proposals, with the results of the review shown below:

	Wells Fargo	US Bank
Size (in assets)	\$1.9 trillion	\$587 billion
Report analysis and capability	Performance reporting at an extra cost \$2400 annually per account	Performance reporting at no extra cost
Public sector experience	Total custodial accounts - 576 Total custodial assets \$6 billion (did not disclose number of gov't clients /assets)	Total public sector custodial clients - 616 Total public sector custodial assets - \$290.6 billion

Fees	<ol style="list-style-type: none"> <li>30 basis points on first \$3 million</li> <li>15 basis points on all above \$3 million</li> <li>Transaction fees apply \$25-\$35 per trade</li> <li>\$2400 for performance reporting</li> </ol>	<ol style="list-style-type: none"> <li>Minimum fee: \$12,000</li> <li>Total portfolio balance *2 basis points</li> </ol>
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Example:

Total portfolio balance	\$ 40,000,000.00	\$ 40,000,000.00
value-based fee #1	9,000.00	12,000.00
value-based fee #2	55,500.00	8,000.00
performance reporting option	2,400.00	included
Total fee	\$ 66,900.00	\$ 20,000.00

WHEREAS, the Finance Committee recommends contracting with U.S. Bank for investment custodian services.

NOW, THEREFORE, BE IT RESOLVED that the Finance Director is authorized to negotiate, and the County Administrator is authorized to execute, a contract with U.S. Bank at the price contained in their proposal.

*Fiscal Note: The cost of custodial services are estimated to be approximately \$6,700 for 2022. The County Treasurer's budget contains adequate funds for this service. No budget adjustment is necessary.*

**Jones moved for the adoption of Resolution No. 2022-35. Seconded by Christensen and passed.**

**Braugher, Human Resources Committee Chair, introduced Ordinance No. 2022-08. Amending the Civil Service Ordinance for full-time and part-time Deputy Sheriffs, Detectives, Sergeants, Captains and Chief Deputy**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY AMEND THE CIVIL SERVICE ORDINANCE AS LISTED and available on the Jefferson County website.

**Braugler moved for the adoption of Ordinance No. 2022-08. Seconded by Turville-Heitz and passed.**

**Christensen, Parks Committee Chair, introduced Resolution No. 2022-36. Authorizing the County Administrator to enter into a contract with KL Engineering to complete design, permitting, and engineering for Phase III of the Jefferson County Interurban Trail Project.**

Executive Summary

The Jefferson County Parks Department is continuing construction of a multi-use recreation trail on utility right-of-way owned by We Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. The project includes 10 miles of trail within Jefferson County, and 1 mile of trail in Waukesha County. The City of Watertown and the City of Oconomowoc are the project boundaries. The trail will act as an extension of the Lake Country Trail and connect to the City of Pewaukee.

Phase III of this project includes a 3-mile section of trail from County Highway F in Ixonia to the Jefferson County line. The Jefferson County Parks Department is seeking to complete design and engineering on Phase III of this project by March of 2023 in order to be eligible for upcoming funding opportunities through the Bipartisan Infrastructure Law and Wisconsin DOT grant programs targeting alternative transportation projects. A Request for Qualifications was completed. Twelve firms were directly contacted, with two firms responding with proposals. The Jefferson County Parks Department is seeking to move forward with design and engineering services on Phase III of the Interurban Trail project with KL Engineering based on its previous experience with Wisconsin Department of Transportation and Federal Transportation Alternative grants, as well as its experience working on projects with We Energies. The Parks Committee considered this resolution at its meeting on August 15, 2022, and recommended forwarding to the County Board to authorize the County Administrator to enter into a contract with KL Engineering to provide design and engineering services on Phase III of the Interurban Trail project.

WHEREAS, the Jefferson County Interurban Trail is a paved, separated grade multimodal trail that will connect the communities of Watertown, Ixonia, and Oconomowoc for alternative transportation and recreational purposes, and

WHEREAS, Jefferson County and the City of Watertown have both invested in the development of phases I and II of the trail with a trailhead facility in Watertown which consists of 2.5 miles of paved trail completed in phase I and 4.5 miles of trail currently under construction in phase II, and

WHEREAS, the Interurban Trail has been included in multiple plans approved by the Jefferson County Board of Supervisors, including most recently the 2020 Jefferson County Park, Recreation and Open Space Plan, and the 2020 Jefferson County Comprehensive and Land Use Plan, and

WHEREAS, a portion of the trail also exists in Waukesha County and the City of Oconomowoc. Both of these communities have also included this project in their approved master plans and are currently working to complete connections and facilities to support this project in their respective areas, and

WHEREAS, with additional Bipartisan Infrastructure Law funds becoming available at the end of 2022 and into 2023, the Jefferson County Parks Department is attempting to best position the County for successful applications in upcoming grant cycles by having a shovel ready project by the beginning of 2023.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is hereby authorized to enter into an agreement with KL Engineering to complete design and engineering on the third and final phase of the interurban trail project which includes bridge engineering and design.

*Fiscal Note: The total contract amount shall not exceed \$219,330. The Jefferson County Board of Supervisors appropriated \$750,000 in carryover funds on March 8, 2022 as initial seed money/grant match funding for Phase III of the Interurban Trail. No budget adjustment is necessary.*

**Christensen moved for the adoption of Resolution No. 2022-36. Seconded by Gulig and passed.**

**Jaekel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaekel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-09.**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4418A-22 and R4419A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on July 15, 2022 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS WITH  
CONDITIONAL USE**

Rezone two acres of PIN 026-0616-2512-002 (10 ac) with conditional use to allow for an office and storage of construction contractor's equipment and materials near **W277 Northey Rd**, Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of the final certified survey map for the zone. R4418A-22 & CU2126-22 – Ryan & Angela Kraft

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL**

Rezone 0.8 ac of PIN 018-0713-3334-002 (31.513 ac) owned by Stilling Farms Inc. in the Town of Lake Mills to add it to the existing A-3 zoned lot at **W8768 Hope Lake Rd** owned by Michael Noyce. No new lots are being created. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of the final certified survey map. R4419A-22 – Harold Stilling:

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

**Jaekel moved for the adoption of Ordinance No. 2022-09. Seconded by Backlund and passed.**

Kannard abstained from voting due to potential conflict of interest.

**Jaekel, Planning and Zoning Committee Chair, introduced Resolution No. 2022-37. Adopting a Public Participation Plan for amending the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan**

## Executive Summary

The Department of Agriculture, Trade and Consumer Protection (DATCP) recently reviewed the Jefferson County Zoning Ordinance and Maps for certification of compliance with Wis. Stat. Chapter 91 Farmland Preservation. During review, it was determined that a discrepancy existed between the County's Zoning Ordinance Map and the County's Farmland Preservation Plan and Comprehensive Plan. Specifically, two Natural Resource zones exist within a 15-year growth area in the Town of Sullivan. The Natural Resource zone is a certified farmland preservation zoning district and can only exist within the farmland preservation planning area. This resolution corrects the farmland preservation plan mapping by incorporating the Natural Resource zoned area to allow for the County Zoning Ordinance to be certified as a Farmland Preservation Zoning Ordinance.

The Planning and Zoning Committee considered this resolution on July 25, 2022 and recommended forwarding to the Board of Supervisors to adopt the attached Public Participation Plan to amend the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan also known as the Farmland Preservation Plan.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has the statutory authority to amend its Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan), and

WHEREAS, the Planning and Zoning Committee recommends beginning the amendment process, and

WHEREAS, the Planning and Zoning Committee approved the Public Participation Plan on July 25, 2022, to outline public engagement during the amendment process.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby adopt the attached Public Participation Plan to outline public engagement during the amendment process of the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan also known as the Farmland Preservation Plan.

*Fiscal Note: This resolution will have no fiscal impact.*

**Jaeckel moved for the adoption of Resolution No. 2022-37. Seconded by Richardson and passed.**

### **Appointment by County Board Chair:**

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment as listed in the agenda.

Andrew Koehler, Emergency Preparedness Representative, for an indeterminate term.

**Morris moved to confirm the above appointment. Seconded by Braughler and passed.**

**Appointment introduced by Jones, Human Services Board Chair:**

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment as listed in the agenda.

Mary Roberts, Fort Atkinson, WI, to the Aging and Disability Resources Center Advisory Committee (ADRC), for a three-year term ending July 01, 2025.

**Morris moved to confirm the above appointment. Seconded by Backlund and passed.**

**Public Comment: (General)** Supervisor Jeff Smith.

**Announcements:**

Supplemental information presented at the August 23, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 8:39 p.m.**

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, September 13, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Herbst who was absent.

District 1..... Richard C. Jones	District 2..... Cassie B. Richardson
District 3..... Robert Preuss	District 4..... Karl Zarling
District 5..... James B. Braughler	District 6..... Dan Herbst
District 7..... Dwayne C. Morris	District 8..... Michael Wineke
District 9..... Bruce Degner	District 10..... Mark Groose
District 11..... Jeff Johns	District 12..... Jeff Smith
District 13..... Anita Martin	District 14..... Kirk Lund
District 15..... Steven J. Nass	District 16..... Meg Turville-Heitz
District 17..... Russell Kutz	District 18..... Brandon White
District 19..... Dave Drayna	District 20..... Curtis Backlund
District 21..... John C. Kannard	District 22..... Blane Poulson
District 23..... George Jaeckel	District 24..... Roger Lindl
District 25..... Matthew Foelker	District 26..... Joan Fitzgerald
District 27..... Joan Callan	District 28..... Anthony Gulig
District 29..... Mary K. Roberts	District 30..... Walt Christensen

Lund led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Gulig moved to accept as drafted. Seconded by Backlund and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from August 23, 2022, as presented. Seconded by Poulson and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer’s Monthly Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**September 01, 2022**

Available Cash on Hand		
August 1, 2022	\$ 1,017,920.61	
August Receipts	<u>\$ 34,718,672.25</u>	
Total Cash		\$ 35,736,592.86
Disbursements		
General – August 2022	\$35,057,755.75	
Payroll – August 2022	<u>\$ 1,795,742.19</u>	
Total Disbursements		<u>\$ 36,853,497.94</u>
		<b>\$(1,116,905.08)</b>

Cash on Hand (in bank) June 1, 2022	\$ 402,620.66	
Less Outstanding Checks	\$ 1,519,525.74	
Total Available Cash		<b>\$(1,116,905.08)</b>
Local Government Investment Pool – General		\$ 29,568,139.70
DANA Investments		\$ 37,614,662.48
Local Government Investment Pool - Clerk of Courts		\$ 29,398.62
Local Government Investment Pool - Farmland Preservation		\$ 181,040.39
Local Government Investment Pool - Parks/Liddle		\$ 87,034.75
Local Government Investment Pool - County Bond		<u>\$ 9,426,857.44</u>
		\$ 76,907,133.38
2022 Interest - Super N.O.W. Acct.		\$ 425.72
2022 Interest - L.G.I.P. - General Funds		\$ 181,054.38
2022 Interest – DANA Investments		\$ 402,327.86
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 431.57
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 897.71
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 145.77
2022 Interest - L.G.I.P. - County Bond		<u>\$ 46,744.71</u>
Total 2022 Interest		\$ 632,027.72

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

2. Appointment by County Board Chair and Confirmation by County Board, Karl Zarling, Supervisory District 4.

3. Swearing in of Karl Zarling, Supervisory District 4.

4. Appointments by County Board Chair:

Karl Zarling to the Human Resources Committee to fill an unexpired term ending April 23, 2024; Law Enforcement and Emergency Management Committee to fill an unexpired term ending April 23, 2024.

Jeff Smith to the HOME Consortium Board for an indeterminate term; WI River Rail Transit Commission (WRRTC) (Alternate) to fill an unexpired term ending April 30, 2024.

4. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on September 15, 2022, at 7:00 p.m.

**Public Comment:**

Kathryn and Jeffrey Riederer spoke in reference to the proposed Resolution Considering the Disallowance of Claim for damages by Jeffrey and Kathryn Riederer.

**Annual Reports:**

Clerk of Courts, Cindy Hamre Incha; District Attorney, Monica Hall; Parks Department Director, Kevin Weismann; and Human Resources Director, Terri Palm-Kostroski. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Special Order of Business:**

Presentation of proposed Resolution, Entering into the Wisconsin Public Employers Group Health Insurance Program through the State of Wisconsin Group Insurance Board, given by Terri Palm-Kostroski.

**Resolutions and Ordinances:**

**Wehmeier, County Administrator, introduced Resolution No. 2022-38. Approving 2022 limestone crushing and recycled asphalt pavement quotes for the Highway Department**

Executive Summary

The Highway Department received price quotes from area vendors for limestone crushing and blasting and supplying recycled asphalt pavement with the material used for highway construction. Vendors who submitted quotes are listed below and will be selected by the county based on the price quoted. The quotes were not reviewed by the Highway Committee because they were received after the Highway Committee meeting on August 30, 2022. The Highway Committee Chair has authorized the County Administrator to present this resolution to the County Board to approve the quotes listed below.

WHEREAS, the Jefferson County Highway Committee is authorized to receive quotes for crushed limestone and recycled asphalt products needed in 2022, and

WHEREAS, such quotes were received and opened on September 1, 2022, with the following results:

Company	60,000 TONS	15,00 TONS	25,000 TONS	
	¾" TB/TON	1¼" TB/TON	Recycled Asphalt Pavement/TON	TOTAL
Michels Corp	\$3.37/T \$202,200.00	\$3.21/T 48,150.00	\$3.81/T 95,250.00	\$345,600.00
Bjoin Limestone	\$3.30/T \$198,000.00	\$3.30/T \$49,500.00	\$4.00/T \$100,000.00	\$347,500.00
Yahara Materials	\$5.35/T \$321,000.00	\$5.25/T \$78,750.00	\$5.75/T \$143,750.00	\$543,500.00

NOW, THEREFORE BE IT RESOLVED, that the Jefferson County Highway Department is authorized to purchase recycled asphalt and limestone crushing services and products from the vendors listed at the quoted prices for 2022.

*Fiscal Note: Funds have been allocated in 2022 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.*

**Jaeckel moved for the adoption of Resolution No. 2022-38. Seconded by Kannard and passed. Ayes 29** (Jones, Richardson, Preuss, Zarling, Braughler, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Herbst), Vacant 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-39. Resolution Awarding the Sale of \$28,000,000 General Obligation County Building Bonds, Series 2022A**

WHEREAS, on August 10, 2021, the County Board of Supervisors of Jefferson County, Wisconsin (the "County"), by a vote of at least 3/4 of the members-elect, adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$36,000,000 for the public purpose of paying the cost of County building projects, consisting of the construction of additions to and renovation of the Courthouse, Sheriff's Office and Jail facilities, construction of related improvements and acquisition of furnishings and equipment (collectively, the "Project");

WHEREAS, on August 23, 2022, the County Board of Supervisors of the County also adopted a resolution (the "Set Sale Resolution"), providing that the general obligation bonds authorized by the Initial

Resolution be designated as "General Obligation County Building Bonds, Series 2022A" (the "Bonds") for the purpose of paying the cost of the Project;

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project described in the Initial Resolution is within the County's power to undertake and therefore serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, on October 28, 2021, the County issued its \$8,000,000 General Obligation County Building Bonds, Series 2021, pursuant to the Initial Resolution to finance a portion of the Projects;

WHEREAS, the County is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation bonds for such public purposes;

WHEREAS, none of the proceeds of the Bonds shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

WHEREAS, pursuant to the Set Sale Resolution, the County has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds to pay the cost of the Project;

WHEREAS, Ehlers, in consultation with the officials of the County, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on September 13, 2022;

WHEREAS, the County Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on September 13, 2022;

WHEREAS, the County has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation");

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the County. Ehlers has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference; and

WHEREAS, the County Board of Supervisors now deems it necessary, desirable and in the best interest of the County that the Bonds be issued in the aggregate principal amount of \$28,000,000.

**Jones moved for the adoption of Resolution No. 2022-39. Seconded by Poulson and passed.**

Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Herbst), Vacant 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-40. Considering the Disallowance of Claim by Dawn Kiernan**

Executive Summary

A claim by Dawn Kiernan has been made against Jefferson County for monetary damages with such claim alleged to be caused by workplace conduct involving Ms. Kiernan and her supervisor. The Jefferson County Corporation Counsel is recommending disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim

filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on September 07, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

Claimant	Date of Loss	Filed	Claim Description	Alleged Damages
Dawn Kiernan		8/18/22	Ms. Kiernan claims monetary damages allegedly caused by interactions between her and her supervisor which caused her to resign her employment with Jefferson County. Ms. Kiernan is seeking compensation for lost wages and benefits, compensatory damages for emotional distress, costs, and attorney fees.	\$100,000.00

WHEREAS, said damages are alleged to be the result of the negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

**Jones moved for the adoption of Resolution No. 2022-40. Seconded by Jaeckel and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-41. Considering the Disallowance of Claim for damages by Jeffrey and Kathryn Riederer.**

Executive Summary

A claim has been made by Jeffrey Riederer and Kathryn Riederer against Jefferson County for monetary damages alleging that Jefferson County misrepresented the soil suitability for construction of a septic system and as a result, the claimants cannot build a residential structure as intended. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on September 07, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

Claimant	Date of Loss	Filed	Claim Description	Alleged Damages
Jeffrey Riedere Kathryn Rieder		7/18/22	Jefferson County rezoned the property bought by the Riederers from A1 to A3. Prior to them purchasing this property, Jefferson County had a soil test on file which was not on the section of the property subdivided from the parent parcel and purchased by the claimants. Because of this, the claimants allege that the soil conditions on the property were misrepresented and as a result they cannot build on this property as intended.	\$26,100.00

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

**Martin moved to Amend this Resolution to deny and return to Finance Committee for further consideration. Seconded by Smith and failed to pass.**

Ayes 14 (Preuss, Zarling, Braughler, Morris, Johns, Smith, Martin, Lund, Turville-Heitz, Backlund, Poulson, Fitzgerald, Callan, Gulig), Noes 13 (Jones, Richardson, Wineke, Degner, Nass, Kutz, White, Drayna, Jaeckel, Lindl, Foelker, Roberts, Christensen), Abstain 2 (Kannard, Goose), Absent 1 (Herbst), Vacant 0.

**Jones moved for the adoption of Resolution No. 2022-41. Seconded by Jaeckel and passed.** Ayes 22 (Jones, Richardson, Zarling, Braughler, Morris, Wineke, Degner, Johns, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Roberts, Christensen), Noes 5 (Preuss, Smith, Martin, Lund, Gulig), Abstain 2 (Kannard, Goose), Absent 1 (Herbst), Vacant 0.

**Braughler, Human Resource Committee Chair, introduced Resolution No. 2022-42. Entering into the Wisconsin Public Employers Group Health Insurance Program through the State of Wisconsin Group Insurance Board**

Executive Summary

This resolution offers the Wisconsin Public Employers Group Health Insurance Program to eligible Jefferson County employees through the program of the State of Wisconsin Group Insurance Board and demonstrates Jefferson County's agreement to the terms of the program as set forth in the Local Employer Health Insurance Standards, Guidelines and Administration Manual (ET-1144). This resolution also provides an alternative to eligible employees to obtain health insurance through the group health plan of their spouse with the County contributing toward the plan deductible. Offering eligible employees this alternative will result in a cost savings to Jefferson County for providing health insurance to employees. The Finance Committee considered this action on September 7<sup>th</sup>, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Jefferson County, that pursuant to the provisions of Section 40.51(7) of the Wisconsin Statutes, Jefferson County hereby authorizes the County Administrator to offer the Wisconsin Public Employers (WPE) Group Health Insurance Program to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board) and agrees to abide by the terms of the program as set forth in the Local Employer Health Insurance Standards, Guidelines and Administration Manual (ET-1144).

BE IT FURTHER RESOLVED, Jefferson County chooses to participate in the P17 program, the High Deductible Health Plan HMO-Standard HDHP PPO without Dental, Program.

BE IT FURTHER RESOLVED, as a large group of 50 or more employees, Jefferson County has completed the underwriting process.

BE IT FURTHER RESOLVED, the effective date of enrolling with the WPE Group Health Insurance Program shall be January 1, 2023.

BE IT FURTHER RESOLVED, the Jefferson County Administrator is hereby authorized to enter into the Wisconsin Public Employers Group Health Insurance Program through the State of Wisconsin Group Insurance Board if in his determination doing so is the most fiscally responsible method of providing health insurance to eligible Jefferson County employees, and upon making such a determination, is further directed to take all actions necessary including, but not limited to, making employee salary deductions for premiums and submitting payments required by the State of Wisconsin Group Insurance Board to provide such Group Health Insurance.

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to offer a Health Insurance Opt-Out plan with a ~~Post-Deductible~~ Health Reimbursement Arrangement program and a separate ~~Post-Deductible~~ Health Reimbursement Arrangement program for employees remaining on the County-sponsored health insurance plan.

BE IT FURTHERRESOLVED, that this resolution is effective upon passage and publication as provided by law.

*Fiscal Note: A per-employee, per-month surcharge will be applied to the WPE Group Health Insurance Program rates in 2023 and 2024; thereafter, the surcharge will expire, and regular premium rates will resume. Because of this, premiums for the first year are greater than they would be under the current plan. However, in the second and third years the projected difference in premiums between the State plan and our current plan is expected to produce enough savings to pay for the surcharge and still offer a competitive advantage over the current plan. The projections for the next three years are as follows:*

PROJECTED STTE PLAN			
2023	\$1,458,614.04	\$9,964,924.55	\$11,423,538.59
2024	\$1,346,709.00	\$8,953,549.58	\$10,300,258.58
2025	\$1,119,204.45	\$7,581,787.06	\$8,700,991.50
			\$30,424,788.67

CURRENT PLAN			
2023	\$1,233,031.29	\$8,566,223.70	\$9,799,254.98
2024	\$1,478,404.51	\$10,270,902.21	\$11,749,306.72
2025	\$1,698,686.78	\$11,801,266.64	\$13,499,953.43
			\$35,048,515.13

*The Administration, Human Resources, and Finance teams are working on a plan to fund the surcharge which will be included in the 2023 budget.*

**Braugler moved for the adoption of Resolution No. 2022-42. Seconded by Gulig and passed.**

**Christensen, Parks Committee Chair, introduced Resolution No. 2022-43. Authorizing County Conservation Aids grant application and acceptance of grant funds**

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The program was established by the Wisconsin Legislature in 1965 and provides matching funds for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department has applied for financial assistance through this program to conduct a prescribed fire and cut stump herbicide treatment of invasive woody plants on 40 acres of tall grass prairie in Dorothy Carnes County Park, east unit. The overarching goal of the project is to maintain a diverse grassland and prairie ecosystem and prevent the encroachment of invasive trees and other woody invaders.

The total cost of the project is estimated at \$5,000. This grant application requested up to 50% of the total project cost to be used toward the project which will be matched by both Parks Staff labor and donations from the Friends of Rose Lake. Any additional costs above and beyond those provided by the grant will be funded through donations held by Jefferson County for the benefit of Dorothy Carnes County Park. The Parks Committee considered this resolution at its meeting on September 1<sup>st</sup>, 2022, and recommended forwarding to the County Board to ratify the submission of the grant application and accept grant funds of up to \$2,500 with a \$2,500 matching allocation through donations, county staff labor, and volunteer labor.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes, and

WHEREAS, this resolution ratifies the grant application submitted by the Jefferson County Parks Department and authorizes accepting grant funding in the amount of up to \$2,500 to be used for the maintenance and improvement of Dorothy Carnes County Park.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the application submitted by the Jefferson County Parks Department to the Wisconsin Department of Natural Resources for grant funds in the amount of up to \$2,500 to be used for the maintenance and improvement of Dorothy Carnes County Park is hereby ratified and accepting grant funds of up to \$2,500 for this purpose is hereby authorized.

BE IT FURTHER RESOLVED that the Jefferson County Parks Department is authorized to act on behalf of Jefferson County to sign documents, and take necessary action to undertake, direct, and complete this project.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project in an amount of not more than \$2,500 funded through donations held by Jefferson County for the benefit of Dorothy Carnes County Park, Account No. 12805.594950, and staff and volunteer labor.

*Fiscal Note: The total cost of this project is estimated at \$5,000 which will be funded through the CCA grant in the amount of up to \$2,500, with the balance funded through donations held by Jefferson County for the benefit of Dorothy Carnes County Park, Account No. 12805.594950, and staff and volunteer labor. The County Board of Supervisors authorizes the Finance Director to make the necessary budget*

*adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Christensen moved for the adoption of Resolution No. 2022-43. Seconded by Gulig and passed.** Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Herbst), Vacant 0.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-10. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4420A-22, R4421A-22, R4422A-22, R4423A-22, R4424A-22, R4425A-22 and R4426A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 18, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Create a 2-ac building site on **Switzke Rd** from part of PIN 008-0715-2911-001 (39.836 ac) in the Town of Farmington. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. It utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned recording an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4420A-22 – Dane Hartwig

Create two, 1-acre building sites on **Saucer Dr** in the Town of Farmington from part of PIN 008-0715-1123-000 (37.4 ac), This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. They utilize the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of a suitable soil test and approval and recording of a final certified survey map for the lots. R4421A-22 – Brian & Jennifer Statz

Rezone a 2-ac farm consolidation lot with home & buildings at **N6744 Saucer Dr**, Town of Farmington from part of PIN 008-0715-1123-000 (37.4 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. This is conditioned upon approval and recording of a final certified survey map for the lot. R4422A-22 – Brian & Jennifer Statz

Create a 1.84-ac lot around the home & buildings at **W3857 Krenz Rd**, Town of Farmington from PIN 008-0715-2812-001 (22.5 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning

Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4423A-22 – Christy Strobel (CDS Investments LLC)

Create a 3.5-ac lot with an existing home at **N269 Tamarack Rd**, Town of Palmyra from part of PIN 024-0516-3532-000 (40 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. The lot combination is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4424A-22 – Dennis Adsit

Create a 4.1-ac lot around the existing home at N249 **Tamarack Rd**, Town of Palmyra from PIN 024-0516-3532-002 (40 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. The farm consolidation is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4425A-22 – Dennis Adsit

Rezone to create a 1-ac building site on **Rome Oak Hill Rd**, Town of Sullivan from part of PIN 026-0616-2822-002 (26.813 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. It utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon receipt of suitable soil test and approval and recording of a final certified survey map for the lot. R4426A-22 – Scott & Jennifer Hussinger

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

*Fiscal Note: This ordinance has no fiscal impact.*

**Jaeckel moved for the adoption of Ordinance No. 2022-10. Seconded by Backlund and passed.**

Kannard abstained from voting due to potential conflict of interest.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-11. Amending the Jefferson County Private Onsite Wastewater Treatment System (POWTS) Ordinance**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY AMEND THE JEFFERSON COUNTY PRIVATE ONSITE WASTEWATER TREATMENT SYSTEM (POWTS) ORDINANCE:

This Ordinance amended Sections **12.9 Limitations**, **12.11 Soils and Site Evaluations**, and **12.13 Sanitary Permit Application Requirements**. Full Ordinance is available on the Jefferson County Website.

**Jaeckel moved for the adoption of Ordinance No. 2022-11. Seconded by Backlund and passed.**

**Appointment by County Board Chair:**

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment as listed in the agenda.

Karl Zarling, Watertown, WI, to the Economic Development Consortium to fill an unexpired term ending April 30, 2024.

**Nass moved for the confirmation of the above appointment. Seconded by Christensen and passed.**

**Public Comment: (General) - None**

**Announcements:**

Supplemental information presented at the September 13, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Degner moved that the Board adjourn. Seconded by White and passed at 9:27 p.m.**

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, October 11, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Jones and Roberts, who were present via Zoom.

Supervisors Richardson and Braugher were absent and having given prior notification, were excused.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarling
District 5.....	James B. Braugher	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Preuss led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Herbst moved to accept as drafted. Seconded by Johns and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from September 13, 2022, as presented with one correction. Seconded by Morris and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

- 1. Treasurer’s Monthly Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**October 01, 2022**

Available Cash on Hand

September 1, 2022	\$ (1,116,905.08)
September Receipts	<u>\$ 8,133,905.13</u>

Total Cash \$ 7,017,000.05

Disbursements

General – September 2022	\$ 5,632, 039.90
Payroll – September 2022	<u>\$ 1,769,670.86</u>

Total Disbursements		<u>\$ 7,401,710.76</u> <b>\$( 384,710.71)</b>
Cash on Hand (in bank) October 1, 2022	\$ 900,497.68	
Less Outstanding Checks	\$ 1,285,208.39	
Total Available Cash		<b>\$( 384,710.71)</b>
Local Government Investment Pool – General		\$ 25,154,901.96
DANA Investments		\$ 37,309,521.60
Local Government Investment Pool - Clerk of Courts		\$ 29,457.03
Local Government Investment Pool - Farmland Preservation		\$ 181,400.10
Local Government Investment Pool - Parks/Liddle		\$ 87,207.68
Local Government Investment Pool - County Bond		<u>\$ 9,445,587.50</u>
		\$ 72,208,075.87
2022 Interest - Super N.O.W. Acct.		\$ 450.43
2022 Interest - L.G.I.P. - General Funds		\$ 234,892.54
2022 Interest – DANA Investments		\$ 475,994.39
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 604.50
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 1,257.42
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 204.18
2022 Interest - L.G.I.P. - County Bond		<u>\$ 65,474.77</u>
Total 2022 Interest		\$ 778,878.23

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on October 20, 2022, at 7:00 p.m.

**Public Comment:** None

**Special Order of Business:**

Presentation of the 2023 Recommended Budget given by Wehmeier.

**Resolutions and Ordinances:**

**Zarling, Economic Development Consortium, introduced Resolution No. 2022-44. Supporting application to the United States Economic Development Administration for recognition of the Madison Region Economic Partnership as a federally designated Economic Development District**

Executive Summary

For over 50 years, the United States Economic Development Administration has partnered with distressed communities throughout the United States to foster job creation, collaboration and regional innovation. Designation as a federally recognized economic development district by the United States Economic Development Administration will allow Districts to become eligible for grants offered through the Economic Development Administration to help fulfill regional economic development strategies designed to accelerate innovation and entrepreneurship; advance regional competitiveness; create higher-skill, living-wage jobs; generate private investment; and fortify and grow industry clusters. This resolution supports the Madison Region Economic Partnership, consisting of the Counties of Columbia, Dane, Dodge, Jefferson, Rock, and Sauk, applying to the United States Economic Development Administration for designation as an Economic Development District. The Jefferson County Economic Development

Consortium considered this resolution on September 22, 2022, and recommended forwarding to the Jefferson County Board of Supervisors to support the designation of the six-county Madison Region Economic Partnership as a federally designated Economic Development District

WHEREAS, the Madison Region Economic Partnership is proposing to apply for designation as a federally recognized Economic Development District on behalf of a six-county region and,

WHEREAS, Jefferson County is located within the six-county proposed Madison Region Economic Development District in South Central Wisconsin, and

WHEREAS, in 2019, the Comprehensive Economic Development Strategy submitted by the Madison Region Economic Partnership was approved by the United States Economic Development Administration and

WHEREAS, the approved Comprehensive Economic Development Strategy includes the six Wisconsin counties of Columbia, Dane, Dodge, Jefferson, Rock, and Sauk, which together form the proposed Madison Region Economic Development District, and

WHEREAS, the Jefferson County Economic Development Consortium was an active participant in the completion of the Comprehensive Economic Development Strategy submitted to the Economic Development Administration, and

WHEREAS, 41 census tracts in the proposed Madison Region Economic Development District, three of which are in Jefferson County, have felt the impact of adverse economic conditions and meet at least one applicable measure of economic distress for unemployment and per capita income as provided in 13 Code of Federal Regulations section 301.3 for the 24-month period ending December 2022, and

WHEREAS, the Jefferson County Economic Development Consortium believes that the designation of the Madison Region as an Economic Development District will help to ensure full cooperation among stakeholders in the Region, along with sustainable economic development actions, and

WHEREAS, the designation of the Economic Development District includes the counties and area communities located within the District as part of a framework that complements the Comprehensive Economic Development Strategy and creates a path for communities in the region to get projects funded from grant and aid assistance available through the Economic Development Administration.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors hereby supports the designation of the six-county Madison Region Economic Partnership comprised of Columbia, Dane, Dodge, Jefferson, Rock, and Sauk Counties, as a federally designated Economic Development District under 13 C.F.R. § 304.

*Fiscal Note: This resolution has no immediate fiscal impact.*

**Zarling moved for the adoption of Resolution No. 2022-44. Seconded by Gulig and passed.**

**Zarling, Economic Development Consortium, introduced Resolution No. 2022-45. Amending the Intergovernmental Cooperation Agreement for the Jefferson County Economic Development Consortium**

Executive Summary

The Jefferson County Board of Supervisors approved the creation of the Jefferson County Economic Development Consortium by Resolution No. 2003-28 adopted June 10, 2003. The Consortium includes Jefferson County, the cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, Whitewater and the Villages of Cambridge, Johnson Creek and Palmyra and is governed by an Intergovernmental

Agreement. The County Board voted to amend the Intergovernmental Agreement by Resolution No. 2017-34, which primarily increased the per capita rate per participating community to \$1.50. The organization continues to evolve to meet the needs of the greater Jefferson County Region. This past year, the organization went through a strategic planning process to refine the direction and priorities of the organization. As part of this process, a key goal was to incorporate community development activities along with economic development. Associated with this process was updating the Intergovernmental Agreement based on the strategic plan and feedback by member communities. Key concepts in the amended Intergovernmental Agreement include the addition of the following community development goals: the relationship and collaboration with ThriveED a 501(c)(3) public/private organization to support Jefferson County's communities; updating the membership listing to include the Village of Palmyra; updating roles of the Board of Directors and the member appointment process; conducting meetings consistent with other County Committees; adding an Executive Committee; providing oversight of staff sections; including types of services to be provided; and amending member withdrawal and consortium dissolution process.

The Jefferson County Economic Development Consortium met on September 22, 2022 and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Board approved membership in the Jefferson County Economic Development Consortium by Resolution No. 2003-28 adopted June 10, 2003, and amended by Res. No. 2017-34 adopted on September 12, 2017, and

WHEREAS, the Consortium includes Jefferson County, the cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, Whitewater and the Villages of Cambridge, Johnson Creek and Palmyra, and

WHEREAS, the Jefferson County Economic Development Consortium recommends amending the agreement, and

WHEREAS, the Jefferson County Economic Development Consortium Board recommends continuing the attached Jefferson County Economic Development Consortium Intergovernmental Cooperation Agreement,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves continuing the attached Jefferson County Economic Development Consortium Intergovernmental Cooperation Agreement as amended and authorizes the County Administrator to execute the agreement on behalf of Jefferson County.

*Fiscal Note: Jefferson County's funding obligation was approved by the County Board in the 2022 budget. There is no additional fiscal impact arising from this resolution.*

**Zarling moved for the adoption of Resolution No. 2022-45. Seconded by Gulig and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-46. Considering the Disallowance of Claim for personal injury of Daniel Baumann**

Executive Summary

A personal injury claim has been made against Jefferson County. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of

disallowance. The Finance Committee considered this resolution on October 6, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

Claimant	Date of Loss	Claim Filed	Description	Alleged Damages
Daniel Baumann	5/28/2022 – 6/01/2022	9/25/2022	Mr. Baumann alleges Infliction of Emotional Distress, Failure to provide medical care while in the Jefferson County Jail, and False Arrest.	\$41,000.00

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.*

**Jones moved for the adoption of Resolution No. 2022-46. Seconded by Jaeckel and passed.**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-47. Accepting grant funds from the Wisconsin Department of Military Affairs, Division of Emergency Management to identify the types and amounts of hazardous materials transported into, out of, or within Jefferson County.**

Executive Summary

The Wisconsin Department of Military Affairs, Division of Emergency Management has awarded Jefferson County \$15,210 to support the Jefferson County Hazardous Materials Emergency Preparedness/Jefferson County Commodity Flow Study project. This project will help to evaluate the safety risks, analyze trends, forecast demands for the movement of goods, and determine the needs for infrastructure. Understanding the movement of hazardous materials transported into, out of, or within Jefferson County will assist in a better understanding and response to any type of incident. On October 6, 2022, the Finance Committee reviewed this resolution and recommended forwarding to the County Board to accept \$15,210 in grant funding to identify the types and amounts of hazardous materials transported into, out of, or within Jefferson County.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available to Jefferson County from the Department of Military Affairs to identify the types and amounts of hazardous materials transported into, out of or within Jefferson County.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts grant funding from the Department of Military Affairs in the amount of \$15,210 to identify the types and amounts of hazardous materials transported into, out of or within Jefferson County.

*Fiscal Note: These grant funds will be used for diversionary programming to identify the types and amounts of hazardous materials transported into, out of or within Jefferson County and are available to be used until*

*March 31, 2023. Jefferson County will receive reimbursement for costs incurred during this time. This is a budget amendment. This resolution authorizes the Finance Director to make the necessary budget adjustments to enact this resolution by increasing revenue and expenditure appropriations by \$15,210 in the Emergency Management Department's budget. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Jones moved for the adoption of Resolution No. 2022-47. Seconded by Gulig and passed.** Ayes 28 (Jones, Preuss, Zarling, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Richardson and Braugher), Vacant 0.

**Fitzgerald, Human Resources Committee, introduced Resolution No. 2022-48. Creating a full-time Resource Conservationist position and eliminating a vacant, full-time Geographic Information System & Land Use Specialist III position in the Land and Water Conservationist Department**

Executive Summary

The Land and Water Conservation Department currently staffs six full-time positions: one Land & Water Conservation Director, one Administrative Specialist I, two Resource Conservationists, one Water Resource Management Specialist, and one vacant Geographic Information System (GIS) & Land Use Specialist III. As many duties of the Geographic Information System & Land Use Specialist III position were transferred to the Geographic Information System position in the Land Information Office in 2022, the Land and Water Conservation Department Director has evaluated existing and future programs and has identified programs that cannot be absorbed by existing staff, including:

- A new partnership with the City of Watertown to accomplish agricultural conservation practice implementation for the city to meet state permit requirements
- Developing flood mitigation strategies
- Training on invasive species management
- Coordinating vegetation management plans for flood mitigation properties

In consideration that the Geographic Information System & Land Use Specialist III position is not qualified to perform the duties required to successfully complete these projects, the Land and Water Conservation Department Director is requesting elimination of the vacant Geographic Information System & Land Use Specialist position and the creation of a full-time Resource Conservationist position. The Land and Water Conservation Department Director has also determined that these existing, expanded, and new projects are compatible with the Land and Water Resources Management Plan and the Jefferson County Comprehensive Plan.

The resolution requesting the creation of a full-time Resource Conservationist position and the elimination of a vacant, full-time Geographic Information System & Land Use Specialist III position in the Land and Water Conservation Department was reviewed by the Human Resources Committee on September 16, 2022. The Human Resources Committee recommended forwarding this resolution to the County Board to create one full-time Resource Conservationist position and eliminate one full-time Geographic Information System & Land Use Specialist III position in the Land and Water Conservation Department.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the new Resource Conservationist position will be qualified to complete current, expanded, and new projects and duties that benefit the citizens of Jefferson County as they are compliant with the Land and Water Resources Management Plan and the Jefferson County Comprehensive Plan, and

WHEREAS, Jefferson County and the City of Watertown are currently working on an intergovernmental agreement which will provide revenues to install agricultural conservation practices near the City of Watertown.

NOW, THEREFORE, BE IT RESOLVED that one full-time Resource Conservationist position is hereby created, one full-time Geographic Information System & Land Use Specialist III Position is hereby eliminated, and the 2022 County Budget setting forth positions at the Land and Water Conservation Department be and is hereby amended to fund one full-time Resource Conservation position and eliminate funding for one full-time Geographic Information System & Land Use Specialist III position at the Land and Water Conservation Department to become effective upon passage of this resolution.

*Fiscal Note: The creation of the Resource Conservationist position has an annual cost of \$93,340.60 for salary and fringe benefits. There is an annual savings of \$98,397.60 from the elimination of the full-time Geographic Information System & Land Use Specialist III position. There is also \$10,808 of estimated revenues through an intergovernmental agreement with the City of Watertown in 2023 for agricultural conservation practice implementation that could assist with funding this position. Therefore, no additional tax levy is required for this position change. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Fitzgerald moved for the adoption of Resolution No. 2022-48. Seconded by Turville-Heitz and passed.** Ayes 28 (Jones, Preuss, Zarling, Herbst, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Richardson and Braughler), Vacant 0.

**Foelker, Land and Water Conservation Committee, introduced Resolution No. 2022-49. Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant**

Executive Summary

The Wisconsin Department of Natural Resources provides annual support to counties for lake monitoring and aquatic invasive species prevention and management activities referenced as the Lake Monitoring and Protection Network grant. The amount allocated in 2023 for Jefferson County is \$13,003.36 and a grant application is required to be submitted to obtain the funds. The Land and Water Conservation Committee considered this resolution at its meeting on September 21, 2022 and recommended forwarding to the County Board to apply for and implement the Lake Monitoring and Protection Network grant.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Land and Water Conservation Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of lake monitoring and aquatic invasive species prevention and management activities, and

WHEREAS, the Land and Water Conservation Department attests to the validity and veracity of the statements and representations contained in the grant application, and

WHEREAS, a grant agreement is requested by the Wisconsin Department of Natural Resources to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and

satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance that may be available
2. Enter into a grant agreement with the Wisconsin Department of Natural Resources
3. Submit quarterly and/or final reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement, as appropriate
4. Submit reimbursement request(s) to the Wisconsin Department of Natural Resources no later than the date specified in the grant agreement

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

*Fiscal Note: The total 2023 grant award of \$13,003.36 will cover the cost of staff time spent implementing the grant deliverables. The grant amount and corresponding expenses are included in the 2023 budget. Therefore, no budget adjustment is necessary.*

**Foelker moved for the adoption of Resolution No. 2022-49. Seconded by Turville-Heitz and passed.**

**Foelker, Land and Water Conservation Committee, introduced Resolution No. 2022-50. Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Healthy Lakes and Rivers Grant**

Executive Summary

The Wisconsin Department of Natural Resources has a grant program called Healthy Lakes and Rivers which assists landowners with conservation practice implementation costs related to the installation of native plant shoreland gardens and rain gardens. These practices protect the quality of the lakes and rivers. The Jefferson County Land and Water Conservation Department applies for the Wisconsin Department of Natural Resources funds on behalf of property owners who want to implement these conservation practices. The Land and Water Conservation Committee considered this resolution at its September 21, 2022 meeting and recommended forwarding to the County Board to authorize the Land and Water Conservation Department Director to submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for the Healthy Lakes and Rivers Program funding.

WHEREAS, the Executive Summary is incorporated in this resolution, and

WHEREAS, the Jefferson County Land and Water Conservation Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of implementing conservation practices within 1,000 feet of Jefferson County lakes and 300 feet of Jefferson County rivers, and

WHEREAS, the Jefferson County Land and Water Conservation Department attests to the validity and veracity of the statements and representations contained in the grant application, and

WHEREAS, a grant agreement is requested by the Wisconsin Department of Natural Resources to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Jefferson County Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance that may be available
2. Enter into a grant agreement with the Wisconsin Department of Natural Resources
3. Submit quarterly and/or final reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement as appropriate
4. Submit reimbursement requests to the Wisconsin Department of Natural Resources no later than the date specified in the grant agreement.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

*Fiscal Note: The total grant request is \$5,500 of which \$5,000 will partially cover the costs of implementing the practices, with the landowners covering the remaining implementation costs. The remaining \$500 of the grant will offset the cost of existing Land and Water Conservation Department staff who will provide technical assistance for the projects. Currently, no budget adjustment is necessary to enact this resolution. The Land and Water Conservation staff will propose an adjustment to the 2023 budget based on the status of the projects after year-end as a part of the budget carryover process.*

**Foelker moved for the adoption of Resolution No. 2022-50. Seconded by Christensen and passed.**

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-12. Amending the Jefferson County Zoning Ordinance**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS FOR THE PURPOSE OF AMENDING THE JEFFERSON COUNTY ZONING ORDINANCE: Section 11.02(oo); Section 11.04(f)12.ii.e; Section 11.11(e); and Section 11.12. Full Ordinance available on the Jefferson County website.

**Jaeckel moved for the adoption of Ordinance No. 2022-12. Seconded by Poulson and passed.**

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-13. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4428A-22, R4429A-22, R4430A-22, R4431A-22, R4432A-22, R4433A-22, R4435A-22, R4436A-22, R4437A-22, R4438A-22, R4439A-22 and R4440A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 15, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL & RURAL BUSINESS**

Rezone 13.5 ac of PINs 024-0516-1733-000 (20 ac), 024-0516-1733-001 (20 ac) & 024-0516-2022-001 (10.001 ac) around existing farm buildings at **W2058 Kincaid Ln**, Town of Palmyra. This is in accordance with Sec 11.04(f)6 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4428A-22 – Dean Kincaid Inc.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Create an A-3 zone around the home at **W2054/W2056 Kincaid Ln**, Town of Palmyra on PINs 024-0516-1733-000 (20 ac) & 024-0516-1731-001 (20 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon recording of an easement for the private on-site waste treatment system, and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4429A-22 – Dean Kincaid Inc.

Create an A-3 zone around the home at **W2051 Kincaid Ln**, Town of Palmyra on PIN 024-0516-2022-001 (10.001 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4430A-22 – Dean Kincaid Inc.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL & RURAL BUSINESS**

Rezone 5.4 ac of PIN 026-0616-2532-002 (33.169 ac) at **N3062 Hardscrabble Rd**, Town of Sullivan around existing farm buildings. This is in accordance with Sec 11.04(f) of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4431A-22 – William & Diana Thomas

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Rezone a small area of PIN 026-0616-2532-000 (1.667 ac) owned by David Stiglich and a small area of PIN 026-0616-2532-002 (33.169 ac) owned by William & Diana Thomas to add to the A-3 zoned Walters lot at **N3090 Hardscrabble Rd** (PIN 026-0616-2532-004 (1.067 ac), Town of Sullivan, bringing it to a total of 1.5 ac. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the enlarged lot. R4432A-22 – Brian & Natalie Walters

Rezone all of PIN 026-0616-2532-000 (1.667 ac) owned by David Stiglich and a small area of PIN 026-0616-2532-003 (33.169 ac) owned by William & Diana Thomas to reconfigure the Stiglich lot at approximately 1.5 ac. The site is at **N3066 Hardscrabble Rd** in the Town of Sullivan. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4433A-22 – Brian & Natalie Walters/Stiglich/Thomas Properties

Create a 2.11-ac lot around the home & buildings at **W2056 Church Dr** in the Town of Concord from part of PIN 006-0716-0832-000 (29.779 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4435A-22 – Theodore Mueller

Create a 2.35-ac farm consolidation lot around the home & buildings at **N2755 Kunz Rd**, Town of Oakland, on PIN 022-0613-3614-000 (40 ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4436A-22 – William Stroupe

Rezone to create a 1.8-ac building site on **County Road F** from part of PIN 026-0616-2034-000 (18.24 ac) in the Town of Sullivan. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot. R4437A-22 – James & Steven Messmer

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

Create a 16-ac Natural Resource zone from part of PINs 022-0613-2544-000 (39.091 ac) & 022-0613-3611-001 (13.410 ac) **near W7398 County Rd C**, Town of Oakland. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4438A-22 – John Kutz/Thomas & Susan Pelloni Property

**FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AG & RURAL BUSINESS**

Create a 0.265-ac A-2 zone to enlarge the existing adjacent A-2 zone near **N2312 Becker Rd**, Town of Sumner, from part of PIN 028-0513-0314-003 (4.243 ac). Petition R4146A-19 for this request was approved on 4/16/2019, but the conditions of approval were not met within the one-year time limit.

Also, create an additional 0.194-ac A-2 zone from part of PIN 028-0513-0311-000 (38.58 ac) to further enlarge the existing A-2 zone. This is in accordance with Sec 11.04(f)2 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt of a plat of survey. R4439A-22 & R4440A-22 – Ryan Foust

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

**Jaeckel moved for the adoption of Ordinance No. 2022-13. Seconded by Poulson and passed.**

Kannard abstained from voting due to potential conflict of interest.

**Public Comment: (General)** – Supervisor Fitzgerald, report on conference.

**Announcements:**

Supplemental information presented at the October 11, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Poulson and passed at 8:45 p.m.**

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, October 25, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except White, who was present via Zoom.

Supervisors Drayna and Roberts were absent. Drayna, having given prior notification, was excused.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarling
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Lund led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted except moving the Planning and Zoning Resolution before the Ordinance. Seconded by Johns and passed.

**Reports:**

1. Net New Construction 2022
2. 2021 County Apportionment

**Public Hearing on the 2023 Recommended Budget:**

**Jones moved to open the public meeting at 7:03 p.m.** Seconded by Poulson and passed.

**The floor was opened for public comment on the 2023 Recommended Budget.** Michael Weber spoke on health insurance costs. Short Discussion.

**Jones moved to close the public meeting at 7:07 p.m.** Seconded by Poulson and passed.

**Public Hearing on the Map Amendment to the County Comprehensive Plan and Farmland Preservation Plan:**

**Jaeckel moved to open the public meeting at 7:08 p.m.** Seconded by Poulson and passed.

**The floor was opened for public comment on the Map Amendment to the County Comprehensive Plan and Farmland Preservation Plan.** None.

**Jaeckel moved to close the public meeting at 7:08 p.m.** Seconded by Poulson and passed.

**Special Order of Business:**

Questions and Answers on the 2023 Budget given by Wehmeier.

**Resolutions and Ordinances:**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-51. Authorizing acceptance of a United Way Pillar Grant and amending the 2022 budget for the Jefferson County Health Department.**

Executive Summary

The United Way of Jefferson and North Walworth Counties introduced its Pillar Grant program in 2014 as a way to expand community impact of its allocation dollars. Since launching its Pillar grant program in 2014, the United Way has allocated a total of \$112,013 in Pillar grant funding to 56 different community projects and programs. Pillar grants focus on community enhancement projects, community events, and/or support for specific community programs. The main requirement for Pillar grant consideration is that the project must be aimed at improving the health, education and/or financial stability of the communities which United Way of Jefferson and North Walworth Counties supports, which includes all of Jefferson County and the City of Whitewater. Specifically, grant funds must focus on at least one of United Way's three strategic impact areas – early intervention care, mental health, alcohol and other drug addiction (AODA), barriers to self-sufficiency, and/or diversity, equity and inclusion. This Resolution authorizes the Jefferson County Board of Health to accept a Pillar grant in the amount of \$2,000 and to amend the Health Department budget to include these grant funds. The Board of Health considered this resolution at its meeting on July 20, 2022, and the Finance Committee considered this resolution at its meeting on August 3, 2022, and both committees recommended forwarding to the County Board to accept a United Way Pillar Grant and amend the 2022 budget in the amount of \$2,000.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Health Department has been awarded a Pillar grant from the United Way of Jefferson and North Walworth Counties, and

WHEREAS, the purpose of the grant is consistent with the Health Department's mission of promoting the health, safety, and well-being of all people in Jefferson County.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Pillar grant awarded to Jefferson County through its Health Department is hereby accepted in the amount of \$2,000.

*Fiscal Note: The total 2022 grant award is \$2,000. This resolution authorizes the County Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).*

**Jones moved for the adoption of Resolution No. 2022-51. Seconded by Christensen and passed.** Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Christensen), Noes 0, Abstain 0, Absent 2 (Drayna and Roberts), Vacant 0.

**Jaeckel, Planning and Zoning Committee Chair, introduced Resolution No. 2022- 52. Amending the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan)**

WHEREAS, Jefferson County has a comprehensive plan titled the Jefferson County Comprehensive Plan 2021 and a state certified Farmland Preservation Plan titled the Jefferson County Agricultural Preservation and Land Use Plan updated in 2021, and

WHEREAS, County Board, the Planning and Zoning Committee, a local government, property owner or developer may request that the Plans be updated or amended, and

WHEREAS, the Department of Agriculture, Trade and Consumer Protection (DATCP) identified a conflict with the Farmland Preservation Plan map and the Official Zoning Map, and

WHEREAS, the Planning and Zoning Committee reviewed the mapping conflict and recommended updating the Farmland Preservation Plan Map to allow for the Zoning Ordinance and Map be a certified Farmland Preservation Plan map, and

WHEREAS, the County Board of Supervisors approved a public participation plan for amend the plans on August 23, 2022, and

WHEREAS, the proposed map amendment is to change parcel identification numbers 026-0616-1744-003 and 026-0616-1743-006 from 15-year growth area to Farmland Preservation. These parcel identification numbers are currently zoned Natural Resources which is required to be within a Farmland Preservation Mapping area, and

WHEREAS, a map showing the proposed amendment is attached and hereby incorporated into this resolution, and

WHEREAS, the Planning and Zoning Committee held a public hearing for the proposed amendment on September 15, 2022, and

WHEREAS, the Planning and Zoning Committee met on September 26, 2022, and recommend approval of this amendment, and

WHEREAS, this proposed map amendment will amend both the Comprehensive Plan and the Agricultural Preservation and Land Use Plan.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that pursuant to Wis. Stat. s. 66.1001 and Chapter 91 that the Jefferson County Comprehensive Plan and the Jefferson County Agricultural Preservation and Land Use Plan (Farmland Preservation Plan) is hereby amended.

*Fiscal Note: There is no direct fiscal impact associated with this resolution.*

**Jaeckel moved for the adoption of Resolution No. 2022-52. Seconded by Poulson and passed.**

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-14. Adopting a Map Amendment to the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan)**

WHEREAS, the County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan) are required to be amended in order for the County Zoning Ordinance and Map to be recertified under Wis. Stat. 91 Farmland Preservation, and

WHEREAS, the Planning and Zoning Committee adopted a Public Participation Plan on August 23, 2022 to guide the process of amending the Plans, and

WHEREAS, the map amendment is outlined more in-depth in resolution number 2022-52, and

WHEREAS, a duly noticed public hearing for the Planning and Zoning Committee was held on September 15, 2022 and a public hearing of the County Board was held on October 25, 2022, and

WHEREAS, the Planning and Zoning Committee recommended adoption of the map amendment to the Comprehensive Plan and the Agricultural Preservation and Land Use Plan on September 26, 2022,

NOW, THEREFORE, BE IT ORDAINED that pursuant to Wis. Stats. s. 66.1001 and Chapter 91, the Jefferson County Comprehensive Plan and the Jefferson County Agricultural Preservation and Land Use Plan be amended to change parcel identification numbers 026-0616-1744-003 and 026-0616-1743-006 from 15-year growth area to Farmland Preservation.

*Fiscal Note: There is no direct fiscal impact associated with this ordinance.*

**Jaeckel moved for the adoption of Ordinance No. 2022-14. Seconded by Poulson and passed.**

**Appointments by County Administrator:**

By virtue of the authority vested in me under Section 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the appointments as listed in the agenda.

Richard Jones to the Human Services Board for a three-year term ending November 1, 2025.

Sira Nsibirwa to the Human Services Board for a three-year term ending November 1, 2025.

Gino Racanelli to the Human Services Board for a three-year term ending November 1, 2025.

**Jaeckel moved to confirm the above appointments. Seconded by Braughler and passed.**

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the appointment as listed in the agenda.

Brent Ruelow, Human Services Director , for an indeterminate term.

**Wineke moved to confirm the above appointment. Seconded by Lund and passed.**

**Appointment introduced by Jones, Human Services Board Chair:**

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment as listed in the agenda.

Patricia Rabay to the Nutrition Project Council for a three-year term ending October 25, 2025.

Lisa Krolow to the Nutrition Project Council for a three-year term ending October 25, 2025.

Mary Roberts to the Nutrition Project Council for a three-year term ending October 25, 2025.

**Jones moved to confirm the above appointment. Seconded by Lund and passed.**

**Public Comment: (General) – None.**

**Announcements:**

Supplemental information presented at the October 25, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Gulig and passed at 7: 32 p.m.**

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, November 15, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Kannard, Richardson, and Herbst, who were present via Zoom.

Supervisors Preuss and Lindl were absent.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarling
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Callan led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Nass requested that the agenda be changed to correct a typo in the Finance Committee section and add Public Comment prior to the Annual Reports. Jaeckel moved to accept the agenda with these changes. Seconded by Morris and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from October 11, 2022, and October 25, 2022, as presented. Seconded by Poulson and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Highway Committee Report – ATV-UTV Ordinance Review
2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on November 17, 2022, at 7:00 p.m.
3. Treasurer’s Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**  
**November 01, 2022**

Available Cash on Hand

October 1, 2022	\$ (384,710.71)
October Receipts	<u>\$ 8,844,667.63</u>

Total Cash		\$ 8,459,956.92
Disbursements		
General – October 2022	\$ 7,321,876.89	
Payroll – October 2022	<u>\$ 1,770,261.47</u>	
Total Disbursements		<u>\$ 9,092,138.36</u> <b>\$( 632,181.44)</b>
Cash on Hand (in bank) November 1, 2022	\$ 657,737.53	
Less Outstanding Checks	\$ 1,289,918.97	
Total Available Cash		<b>\$( 632,181.44)</b>
Local Government Investment Pool – General		\$22,819,914.90
DANA Investments		\$37,228,094.72
Local Government Investment Pool - Clerk of Courts		\$ 29,529.82
Local Government Investment Pool - Farmland Preservation		\$ 181,848.33
Local Government Investment Pool - Parks/Liddle		\$ 87,423.16
Local Government Investment Pool - County Bond		<u>\$ 9,468,926.92</u>
		\$ 69,815,737.85
2022 Interest - Super N.O.W. Acct.		\$ 477.68
2022 Interest - L.G.I.P. - General Funds		\$ 294,177.14
2022 Interest – DANA Investments		\$ 525,508.44
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 819.98
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 1,705.65
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 276.97
2022 Interest - L.G.I.P. - County Bond		<u>\$ 88,814.19</u>
Total 2022 Interest		\$ 911,780.05

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

**Public Comment:**

2 members of the public spoke on agenda #11, Highway Committee resolution.

**Annual Reports:**

Fair Park Director, Amy Listle; Veterans Service Director, Yvonne Duesterhoeft; and Zoning/Land Information Director, Matt Zangl. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Resolutions and Ordinances:**

**Wehmeier, County Administrator, introduced Resolution No. 2022-53. IN MEMORIAM – Richard “Augie” Tietz.**

WHEREAS, Augie Tietz of Fort Atkinson was born on December 13, 1937, and died on November 4, 2022, and

WHEREAS, Augie Tietz served on the Jefferson County Board of Supervisors for District 4 from July 2009 until January 2021, and

WHEREAS, as a County Board Supervisor, Augie served on the Board of Health, Economic Development Consortium, Law Enforcement and Emergency Management Committee, Parks Committee,

Strategic Planning Committee, Veterans Service Commission, and the Wisconsin River Rail Transit Commission, serving as chair on several committees, and

WHEREAS, Augie was very involved with his community giving countless hours to the Watertown Rotary Club, Watertown Main Street Program, United Way, Interurban Bike Trail Initiative, Watertown Elks Club, Big Brothers Big Sisters of Watertown, and served as an Alderman for the City of Watertown, and

WHEREAS, Augie has been recognized for the planning and securing funds for the construction of the Interurban Trail, Korth Park and Cappie's Landing during his service as a Jefferson County Board Supervisor. and

WHEREAS, it is fitting for Augie Tietz to be recognized by the Jefferson County Board of Supervisors for his public service, dedication, and thoughtfulness which will be missed by many.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 15<sup>th</sup> day of November 2022, does hereby extend its sincere sympathy to the family of Augie Tietz along with this recognition of his service and dedication to the citizens of Jefferson County.

**Braugler moved for the adoption of Resolution No. 2022-53.** Seconded by Morris and passed.

**Amend Recommended 2023 County Budget:**

**Jones, Finance Committee Chair, moved to adopt the non-countywide levy budget, the countywide levy budget and the functional totals as stated in the 2023 Recommended Budget.** Seconded by Poulson and opened for discussion.

**Smith introduced and moved for adoption of Proposed Supervisor Amendment #1, submitted by Supervisor Smith.** Seconded by Nass and not passed.

**Jones, Finance Committee Chair, moved to divide the question on the countywide and non-countywide levy budget.** Seconded by Poulson and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-54. Establishing non-countywide levies for health and library services**

WHEREAS, the non-countywide budget for 2023 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished, and

BE IT FURTHER RESOLVED that the requirement established by Jefferson County's Fund Balance Policy to retain two months of current year budgeted expenditures in the Health Department's Fund Balance is hereby suspended for the 2023 budget year, and that the Health Department's Ending Fund Balance shall not be budgeted at an amount less than one month of the current year's budgeted expenditures.

NOW, THEREFORE BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$ 914,512
Library Services	\$ 1,179,470

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

*Fiscal Note: The Health mill rate is \$0.1063; and the Library mill rate is \$0.2404 per \$1,000 of equalized value. In 2022, the Health mill rate was \$0.1226 and the library mill rate was \$0.2801, for decreases of \$0.0163 and \$0.0397 in the Health and Library mill rates, respectively.*

**Jones moved for the adoption of Resolution No. 2022-54.** Seconded by Poulson and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-55. Establishing countywide levy and fees**

WHEREAS, the proposed 2023 County Budget was submitted to the Board by the County Administrator on October 11, 2022, and

WHEREAS, the proposed 2023 County Budget was the subject of a public hearing on October 25, 2022, and

WHEREAS, the Board has considered all amendments,

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total appropriation for each governmental function as shown below, Fund Balance application and assignments in the Recommended Budget book, and the levy contained in the countywide portion of the 2023 Budget, be levied as a county tax to be raised on the 2022 tax roll as follows:

	<u>Subject to levy limit</u>	<u>Debt levy</u>	<u>Library levy</u>	<u>Total apportioned levy</u>
Countywide levy	\$ 29,732,941	\$ 4,029,243	\$ -	\$ 33,762,184
Noncountywide levy (previously approved)				
Health	914,512	-	-	914,512
Library	-	-	1,179,470	1,179,470
	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Total	<u>\$ 30,647,453</u>	<u>\$ 4,029,243</u>	<u>\$ 1,179,470</u>	<u>\$ 35,856,166</u>

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee schedule for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved.

Category	General Fund	Health Dept	Human Services	Debt Service	Capital Projects	Highway Dept	MIS Dept	Fleet Management	Total
<b>Expenditures</b>									
General Government	\$ 13,988,762	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,942,478	\$ 61,960	\$ 15,993,200
Public Safety	17,879,018	-	-	-	-	-	-	-	17,879,018
Health and Human Services	1,538,834	2,008,379	35,024,371	-	-	-	-	-	38,571,584
Public Works	127,580	-	-	-	-	7,566,556	-	-	7,694,136
Culture, Recreation, and Education	4,613,975	-	-	-	-	-	-	-	4,613,975
Conservation and Development	1,795,588	-	-	-	-	-	-	-	1,795,588
Capital Items and Projects	3,080,693	-	179,892	-	40,418,520	6,125,000	229,000	200,000	50,233,105
Debt Service--Principal	-	-	-	5,610,000	-	-	-	-	5,610,000
Debt Service--Interest	-	-	-	1,852,956	-	-	-	-	1,852,956
<b>Total Expenditures</b>	<b>43,024,450</b>	<b>2,008,379</b>	<b>35,204,263</b>	<b>7,462,956</b>	<b>40,418,520</b>	<b>13,691,556</b>	<b>2,171,478</b>	<b>261,960</b>	<b>144,243,562</b>
<b>Revenues</b>									
Taxes	8,589,150	-	-	-	-	-	-	-	8,589,150
Intergovernmental Revenues	7,646,295	987,296	12,359,713	-	8,355,000	3,928,899	-	-	33,277,203
Licenses and Permits	247,710	-	-	-	-	7,000	-	-	254,710
Fines and Forfeitures	466,200	-	-	-	-	-	-	-	466,200
Public Charges for Services	3,945,327	42,243	11,227,186	-	-	11,000	2,400	-	15,228,156
Intergovernmental Charges	754,185	58,928	1,423,132	-	-	3,305,539	1,914,818	61,960	7,518,562
Miscellaneous Revenues	2,294,067	5,400	362,417	-	-	135,488	-	200,000	2,997,372
<b>Total Revenues</b>	<b>23,942,934</b>	<b>1,093,867</b>	<b>25,372,448</b>	<b>-</b>	<b>8,355,000</b>	<b>7,387,926</b>	<b>1,917,218</b>	<b>261,960</b>	<b>68,331,353</b>
<b>Other Financing Sources</b>									
Unassigned Fund Balance Applied	4,346,326	-	-	-	-	-	-	-	4,346,326
Restricted Funds Applied	1,600,829	-	-	1,343,713	32,063,520	-	-	-	35,008,062
Non-Lapsing (discretionary)	-	-	-	-	-	-	-	-	-
Funds Applied	701,655	-	-	-	-	-	-	-	701,655
Debt Proceeds	-	-	-	-	-	-	-	-	-
Transfers	(2,309,946)	-	219,946	2,090,000	-	-	-	-	-
<b>Total Other Financing Sources</b>	<b>4,338,864</b>	<b>-</b>	<b>219,946</b>	<b>3,433,713</b>	<b>32,063,520</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,056,043</b>
<b>Tax Levy</b>	<b>\$ 14,742,652</b>	<b>\$ 914,512</b>	<b>\$ 9,611,869</b>	<b>\$ 4,029,243</b>	<b>\$ -</b>	<b>\$ 6,303,630</b>	<b>\$ 254,260</b>	<b>\$ -</b>	<b>\$ 35,856,166</b>

*Fiscal Note: As presented, the countywide levy is proposed at \$33,762,184, which is a mill rate of \$3.0309 for general operations and \$0.4107 for debt service fund for a total of \$3.4416 per \$1,000 of taxable value. In 2022, the countywide levy was \$31,392,371, with a general operations mill rate of \$3.3342 and debt service mill rate of \$0.4369, for a decrease of \$0.3034 per \$1,000 of taxable value for 2023 general operations and a decrease of \$0.0261 per \$1,000 per taxable value for 2023 debt service.*

**Jones moved for the adoption of Resolution No. 2022-55.** Seconded by Jaeckel and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-56. Amending the 2023 budget for various Jefferson County departments**

Executive Summary

Subsequent to the Finance Committee budget hearings and presentation of the 2023 budget to the Board of Supervisors and public hearing on the 2023 budget, several departments have received further information regarding their budgets. As a result, the following amendments are proposed to the 2023 budget:

1. Land & Water Conservation department – the U.S. Department of Agriculture has approved an additional \$72,500 of federal awards for the purchase of a conservation easement. The County’s match would increase by \$36,250 to \$58,122 and will be funded by carryover funds from the existing PACE program. This will reduce the carryover amount in the Land & Water Conservation department from \$94,372 to \$58,122. The payment to the landowner will increase by \$108,750 to \$228,750.
2. Register of Deeds – the Register of Deeds is proposing to move their land record files from Jefferson County’s servers to a cloud-based storage solution. This will save the County by not having to purchase servers in the future but will create ongoing maintenance and licensing costs. For 2023, the Register of Deeds office will use \$8,000 of funding from its back indexing project funds that were carried forward in 2022, and the Land Information department will fund the remaining \$8,000 from fees it collects

that are restricted for land records. This will reduce the carryover amount in the Land Information department from \$264,549 to \$256,549.

3. Human Services –

a. The department wishes to reclassify an amount of \$48,000 previously budgeted in an operating account to a capital account to purchase new playground equipment.

b. The department wishes to combine two part-time positions in the Parents Supporting Parents program into one full-time position. This change does not affect total full-time equivalents or any budgeted amounts, but it does change the position detail which is presented in the budget document.

c. Due to recent licensing and statutory changes, Jefferson County will develop two levels of psychotherapy positions – Psychotherapist I (undergraduate), and Psychotherapist II (graduate). This change will not affect the total full-time equivalents or any budgeted amounts but changes the Classification of Authorized Positions which is presented in the budget document.

4. Alcohol/Drug Treatment Court – The State of Wisconsin approved enhancements to the Alcohol/Drug Treatment Court program by increasing the cost allocation for case managers in order to reduce turnover, funding 50% of a psychotherapist position to facilitate a Women’s Intensive Outpatient Treatment program, enhance support specialist services with a focus on agricultural clients, and provide enhancements to assist with flexible testing. This will increase state aid by \$30,647 to \$262,674 and county match by \$42,817. Jefferson County will use ARPA funding for the increase in county match.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has received information that did not exist at the time the budget was presented to the Finance Committee, and

WHEREAS, this new information could enhance the services delivered to the residents of Jefferson County as described in the Executive Summary,

NOW, THEREFORE, BE IT RESOLVED that the 2023 County Budget is hereby amended for the adjustments described herein.

*Fiscal Note: Please see the attached Budget Amendment Sheet for specific line-item changes. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Jones moved for the adoption of Resolution No. 2022-56.** Seconded by Drayna and passed. Ayes 27 (Jones, Richardson, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Groose), Abstain 0, Absent 2 (Preuss and Lindl), Vacant 0.

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2022-57. Introducing resolution to vacate and discontinue a public way**

Executive Summary

Jefferson County received an offer to purchase a remnant parcel of property adjoining County Highway B in the Town of Aztalan which was originally purchased by Jefferson County for the purpose of highway right-of-way. The offer was made by Rick Winter and Bridget Olson who own the adjoining property and use this parcel of county owned property as their only access to their residence. The attached exhibit shows the boundaries of this parcel and that of the adjoining landowners. encompassing approximately .60 acres. Wisconsin Statute § 83.08 authorizes counties to sell property owned for highway purposes, at

public or private sale, when the county board shall determine that such property is no longer necessary for the county's use for highway purposes. Before the County can sell this remnant parcel, the County must first vacate and discontinue that portion of Highway B which remains a public way pursuant to Wisconsin Statute § 66.1003(4).

The other surrounding landowner has been provided notice of this sale and stated his objections to the Highway Committee. After considering the arguments of both adjoining landowners, the Jefferson County Highway Committee recommended forwarding this resolution to the Jefferson County Board of Supervisors to approve vacating and discontinuing that portion of Highway B which remains a public way and selling said parcel to Rick Winter and Bridget Olson based on the fact that the property is the only access point to their adjoining property and the right of way is no longer necessary for the county's use for highway purposes. The Highway Committee's decision was also based on the Highway Commissioner's offer to construct an alternate secondary access to Highway B for the other adjoining landowner.

Before the County Board can act on a resolution to vacate and discontinue a public way, a public hearing must be held not less than 40 days after the date on which this resolution is introduced with notice served on owners of all of the frontage of the lots and lands abutting upon the public way at least 30 days before the public hearing. This resolution is for the purpose of introducing this matter to the County Board, with formal action being taken at the January 2023 County Board meeting to determine whether or not that portion of Highway B which remains a public way should be vacated and discontinued at which time a formal plat of survey and legal description will be provided to the County Board.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Jefferson County owns a parcel of real property adjoining County Highway B in the Town of Aztalan, which was originally purchased for highway right-of-way purposes, and

WHEREAS, due to the relocation of County Highway B, there is no longer a need for Jefferson County to maintain this property as a public way or continue ownership of the adjoining highway right-of-way, and

WHEREAS, Rick Winter and Bridget Olson own a parcel of real property that adjoins this parcel of County owned right-of-way and currently use this property as their only access to their residential property, and

WHEREAS, Rick Winter and Bridget Olson have offered to purchase this .60 acre parcel of Highway B right-of-way that is no longer used or needed by Jefferson County, and

WHEREAS, before this offer to purchase can be accepted, the County must first vacate and discontinue that portion of Highway B which remains a public way pursuant to Wisconsin Statute § 66.1003(4), and

WHEREAS, this resolution is for the purpose of introducing this matter to the County Board and will not result in any formal action being taken, and

WHEREAS, the parcel of real property is described in the attached exhibit, and

WHEREAS, Wisconsin Statute § 83.08 authorizes the sale of remnant parcels of county owned real property as follows:

(4) Subject to s. 84.09(3)(c) and to the approval of the department, the county board is authorized and empowered to sell at public sale, or to sell at private sale for fair market value to an owner of adjacent property, property owned by the county in fee for highway purposes, when the county board shall determine that such property is no longer necessary for the county's use for highway purposes. The funds derived from such sale shall be deposited in the county highway fund and

the expense incurred in connection with the sale shall be paid from that fund. However, approval of the department is not required where county funds only have been used.

WHEREAS, the fair market value of this property has been determined to be \$8,300 by Aari Kevin Roberts from AJ Appraisals and Real Estate, LLC, and

WHEREAS, Jefferson County has no use for this remnant parcel of real property.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that a public hearing shall be held not less than 40 days after the date on which this resolution is introduced with notice served on owners of all of the frontage of the lots and lands abutting upon the public way at least 30 days before the public hearing pursuant to Wisconsin Statute § 66.1003(4).

BE IT FURTHER RESOLVED, that this resolution is for the purpose of introducing this matter to the County Board, with formal action being taken at the January, 2023 County Board meeting to determine whether or not that portion of Highway B which remains a public way should be vacated and discontinued, and if vacated and discontinued, whether or not the offer to purchase by Rick Winter and Bridget Olson should be accepted.

*Fiscal Note: This resolution has no fiscal impact.*

**Jaeckel moved for the adoption of Resolution No. 2022-57.** Seconded by Poulson and passed.

**Jones, Human Services Board Chair, introduced Resolution No. 2022-58. Authorizing state human services contracts, consortium agreements, and professional service and care provider contracts**

Executive Summary

The Jefferson County Human Services Department contracts with state agencies, consortiums and in excess of 100 professional service and care providers to fulfill its statutory duties. Each year contracts are renewed and/or updated with additional providers. State law requires County Board approval of the state contracts set forth in this resolution. The contracts have not been reproduced and attached to this resolution because they total more than 100 pages. The Wisconsin County Human Service Association negotiates the basic agreements on behalf of the counties which are standard state forms and are not subject to negotiation by individual counties. The professional service and care provider contract list for 2023 is attached. These provider contracts are reviewed by the Jefferson County Corporation Counsel to ensure compliance with the County's Purchasing Ordinance, and contain the language and terms set forth by the State of Wisconsin Department of Health Services Purchase of Care Services Guide and section 46.036 of the Wisconsin Statutes. The Human Services Board considered this resolution at its October 11, 2022, meeting and recommended forwarding to the County Board to approve entering into professional service and care provider contracts with the providers on the attached list and entering into state contracts and consortium agreements as set forth below for 2023.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums, and in excess of 100 professional service providers and care providers to fulfill its statutory duties, usually on an annual basis, as approved by the Human Services Board, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services, and the Department of Children and Families and Youth Aids Program contracts, are statutorily required to be approved by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs, including the Children’s Long Term Support program, and State Targeted Response contracts with the Department of Health Services in the anticipated amount of \$3,098,215; the Substance Abuse Prevention and Treatment Block Grant Supplemental Award with the Department of Health Services in the amount of \$78,695; the Mental Health Services Block Grant Supplemental Award with the Department of Health Services in the amount of \$41,582; the Birth to 3 Pandemic Recovery Support Grant with the Department of Health Services in the amount of \$127,611; the Crisis Program Enhancement Servicing Rural Areas Grant with the Department of Health Services in the amount of \$100,000; the Aging and Disability Resources contract, which includes additional amounts for Medicare Improvements for Patients and Providers, the State Health Insurance Assistance Program, and the State Pharmaceutical Assistance Program in the anticipated amount of \$650,142; the Department of Children and Families State County Child Welfare contract, which includes the Youth Aids Program contract and the Targeted Safety Support contract, in the anticipated amount of \$2,568,174; the Older American Programs contract in the anticipated amount of \$618,086; the Department of Transportation contracts pursuant to section 85.21 of the Wisconsin Statutes (county elderly and disabled transportation assistance), and section 49 USC 5310 (transportation services provided to older adults and people with disabilities), in the anticipated amount of \$316,153; the Department of Health Services Division of Long Term Care contract in the anticipated amount of \$625,097; the Intensive Outpatient Program contract with the Department of Corrections in the anticipated amount of \$28,196 per year for the state fiscal biennium of July 1, 2021, to June 30, 2023; and the Child Care contract in the anticipated amount of \$156,624, and

WHEREAS, the consortium agreement requires County Board approval for the State and Federal Income Maintenance Programs through Southern Consortium in the anticipated amount of \$1,329,969.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Human Services Director or Administrative Services Manager is authorized to sign all other contracts with state agencies and consortiums pursuant to section 46.23(6m)(c) of the Wisconsin Statutes, and all professional services and care provider contracts as approved by the Human Services Board in accordance with the Jefferson County Purchasing Ordinance.

*Fiscal Note: The costs associated with these state and consortium contracts have been included as an appropriation in the 2023 budget.*

**Jones moved for the adoption of Resolution No. 2022-58.** Seconded by Lund and passed.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-15. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4442A-22, R4443A-22 and R4444A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on October 20, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Rezone PIN 026-0616-2511-001 (1.422 ac) to create a new building site at the intersection of **Northey Rd & County Rd Z** in the Town of Sullivan. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The action is conditioned upon recording of an affidavit acknowledging use of the last available A-3 zone for the property. It is further conditioned upon receipt by Zoning of a suitable soil test and filing of a plat of survey within one year of this decision. R4442A-22 – James & Karen Larson

Create a 1.75-ac building site from part of PIN 018-0713-2643-001 (24.471 ac) along **Conservation Road**, Town of Lake Mills. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4443A-22 – Cheryl Jarrett

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

Create a 2.22-ac Natural Resource zone from part of PIN 018-0713-2643-001 (24.471 ac) adjacent to a proposed building site on **Conservation Rd**, Town of Lake Mills. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot and recording of a minimum 20-foot-wide access easement to serve the lot. R4444A-22 – Cheryl Jarrett

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

**Jaeckel moved for the adoption of Ordinance No. 2022-15.** Seconded by Poulson and passed.

**Jaeckel, Planning and Zoning Committee Chair, introduced Resolution No. 2022-59. Authorizing Entering into a Contract with Pictometry International Corp. for Oblique and Aerial Imagery**

Executive Summary

Digital aerial photography funded by the Land Information Program has been a valuable tool for mapping, planning, zoning, land and water conservation, parks, public safety and other government functions throughout the County. Jefferson County contracted with Pictometry International Corporation in April and June of 2008 and Spring of 2018 to take oblique and overhead imagery county-wide. Contracting with Pictometry International Corporation for 2023 imagery would maintain continuity of GIS integration tools and other software programs and applications developed to access and utilize the historical oblique imagery. Based on the unique services provided by Pictometry International Corporation and the desire to maintain continuity there were no other proposals solicited for this project. Jefferson County is also partnering with local municipalities to offer increased coverage within their jurisdictions.

The Land Information Council met on July 21, 2022, and recommended funding a 2023 flight of Pictometry and aerial photography. In addition, acquiring Pictometry data and aerial photography is a project outline in the 2021 Land Information Plan and approved utilization of Land Information Funding. The Planning &

Zoning Committee considered this resolution at its meeting on October 31, 2022, and recommended forwarding to the County Board for approval to contract with Pictometry International Corporation for oblique and overhead imagery in the spring of 2023.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, oblique imagery of Jefferson County will provide information on land features and structures that can be used to update the county land use inventory for updating the County Comprehensive Plan as well as numerous other county and local governmental uses, and

WHEREAS, Pictometry imagery was contracted for in 2008 and 2018 through Pictometry International Corporation, and

WHEREAS, Pictometry International Corporation has developed integrated tools currently used by Jefferson County and continuing to contract with Pictometry International Corporation will allow Jefferson County to maintain continuity with GIS applications to access oblique imagery from 2008, and

WHEREAS, the Land Information Plan includes acquiring Pictometry and aerial imagery as a desired project, and

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby authorize the County Administrator to enter into a contract with Pictometry International Corporation, to acquire new aerial and oblique imagery in the spring of 2023 at a total cost of \$121,822.32 and for the County Administrator to enter into a Memorandum of Understanding with local municipalities who wish to partner with Jefferson County to receive higher resolution imagery throughout their municipality.

*Fiscal Note: This project is included in the 2023 budget. The Wisconsin Land Information Program Grant for 2023 will fund \$70,000 of the project cost. The non-tax levy Land Information Program funded by a portion of the document recording fees in the Register of Deed's Office will fund the remaining amount of the project. The City of Lake Mills, Watertown and Whitewater will reimburse the County for the cost of higher resolution imagery throughout each City at a per square mile rate.*

**Jaeckel moved for the adoption of Resolution No. 2022-59.** Seconded by Poulson and passed.

**Appointments by County Administrator:**

**By virtue of the authority vested in me under Section 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the appointments as listed in the agenda.**

Timothy Anhalt, Lake Mills, WI, to the Veterans Service Commission for a three-year term ending December 8, 2025.

Anthony Gulig, Fort Atkinson, WI, to the Bridges Library System Board for a three-year term ending December 31, 2025.

Richard Moulding, Johnson Creek, WI, to the Jefferson County Library Board for a three-year term ending December 31, 2025.

Anthony Gulig, Fort Atkinson, WI, to the Jefferson County Library Board for a three-year term ending December 31, 2025.

Brian Henning, Waterloo, WI, to the Jefferson County Library Board for a three-year term ending December 31, 2025.

**Christensen moved to confirm the above appointments.** Seconded by Backlund and passed.

**By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the appointment as listed in the agenda.**

Deborah Reinbold, ThriveED President/JCEDC Executive Director for an indeterminate term.

**Jaeckel moved to confirm the above appointment.** Seconded by Backlund and passed.

**Public Comment: (General)** – Goose spoke on voting in Concord.

**Announcements:**

Supplemental information presented at the November 15, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Turville-Heitz moved that the Board adjourn.** Seconded by Jaeckel and passed at 8:33 p.m.

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, December 13, 2022, 7:00 P.M.**

Chair Steven Nass presiding.

Deputy County Clerk Sarana Stolar called the roll, all members being present in person except Richardson, Herbst, Smith, and Roberts, who were present via Zoom.

Supervisor Roberts was absent.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarling
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Preuss led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Poulson moved to accept the agenda as printed. Seconded by Backlund and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from November 15, 2022, with proposed change. Seconded by Poulson and passed.

Roberts present via Zoom at 7:04 p.m.

**Communications:**

**Deputy County Clerk Stolar presented the following communications:**

- a. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on December 15, 2022, at 7:00 p.m.
- b. Appointment by County Board Chair: Mary Roberts to the UW Extension Education Committee to fill an unexpired term ending April 23, 2024.
- c. Retirement Recognition
- d. Treasurer’s Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**December 01, 2022**

Available Cash on Hand

November 1, 2022	\$ (632,181.44)
November Receipts	<u>\$ 8,515,627.04</u>

Total Cash		\$ 7,883,445.60
Disbursements		
General – November 2022	\$ 5,856,452.62	
Payroll – November 2022	<u>\$ 1,762,004.50</u>	
Total Disbursements		<u>\$ 7,618,457.12</u>
		<b>\$ 264,988.48</b>
Cash on Hand (in bank) December 1, 2022	\$ 1,006,713.60	
Less Outstanding Checks	\$ 741,725.12	
Total Available Cash		<b>\$ 264,988.48</b>
Local Government Investment Pool – General		\$ 21,193,063.66
DANA Investments		\$ 37,557,794.69
EHLERS Investments		\$ 29,597,094.22
Local Government Investment Pool - Clerk of Courts		\$ 29,620.10
Local Government Investment Pool - Farmland Preservation		\$ 182,404.29
Local Government Investment Pool - Parks/Liddle		\$ 87,690.44
Local Government Investment Pool - County Bond		<u>\$ 7,494,105.47</u>
		\$ 96,141,772.87
2022 Interest - Super N.O.W. Acct.		\$ 501.45
2022 Interest - L.G.I.P. - General Funds		\$ 359,492.81
2022 Interest - EHLERS 2022A		\$ 56,660.24
2022 Interest - DANA Investments		\$ 583,010.70
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 1,087.26
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 2,261.61
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 367.25
2022 Interest - L.G.I.P. - County Bond		<u>\$ 113,992.74</u>
Total 2022 Interest		\$ 1,117,374.06

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

**Public Comment:** None

**Special Order of Business:**

Presentation: Watco Companies/Wisconsin Southern Railroad (WSR), by Ken Lucht

**Annual Reports:**

Administrator, Ben Wehmeier; Emergency Management Director, Donna Haugom; Medical Examiner, Nichol Tesch. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

**Resolutions and Ordinances:**

**Backlund, Building and Grounds Committee Chair, introduced Resolution No. 2022-60. Awarding Audio/Visual Equipment bids for the Courthouse/Sheriff/Jail Project**

Awarding Audio/Visual Equipment bids for the Courthouse/Sheriff/Jail Project

## Executive Summary

Jefferson County continues its work toward renovating the Courthouse, Sheriff's Office, and/Jail. A key area of emphasis is to ensure that this project meets current and anticipated future technology needs, to include audio visual needs. Design Engineers, as a sub-contractor to Potter Lawson and Pro-Audio as consultant to the county, have been working with staff, the state court system (CCAP), and the 3rd Judicial District, which has administrative oversight of Jefferson County Courts to determine the County's audio/visual needs. The audio/visual bid package was published on October 20, 2022 and consisted of a base bid and twenty alternative bids. The base bid included requirements for the courts, including court rooms and hearing rooms; jury deliberation rooms; larger jury assembly and training rooms; the county board room and adjacent conference rooms; and the Sheriff's Office dispatch center, emergency operations center, and roll call and patrol room. The alternative bids consisted of seven alternatives for office space, nine alternatives for conference room space, one alternative for a room scheduler, and one alternative for an extended service contract. This project has been budgeted to be funded through carryover funds allocated towards this project.

A total of 2 bids were received and were opened on November 4, 2022. Upon review of the bids, staff made a recommendation to the Building and Grounds Committee at the November 8, 2022 meeting to postpone action until additional due diligence could be completed for its next meeting on December 5, 2022. The full bid tabulation is provided in Exhibit 1 attached and incorporated hereto.

Upon review of bids, the County Administrator recommend to the Building and Grounds Committee and Finance Committee to accept the following bids: base bid; alternative 1 (6 units); alternative 5 (1 unit), alternative 7 (2 units), alternative 8 (1 unit), alternative 9 (2 units), alternative 10 (1 unit), alternative 11 (1 unit), alternative 12 (1 unit), alternative 14 (1 unit), alternative 15 (2 units), alternative 16 (1 unit), alternative 18 (1 unit), alternative 19 (1 unit) and alternative 20 (1 unit) for a total cost of \$2,376,061.87. Further, the County Administrator is authorized to install infrastructure at priority locations at a price not to exceed an additional \$50,000.

The bids were considered by the Building and Grounds Committee on December 5, 2022, which recommended approval by a vote of 4-0. The Finance Committee also considered these bids on December 7, 2022, and recommended approval by a vote of 5-0. This resolution authorizes the County Administrator to enter into a contract with AVI-SLP and accept the base bid and proposed alternatives.

WHEREAS, the executive summary and the below bid tabulation are incorporated into this resolution, and

WHEREAS, the Jefferson County Board has approved the project budget and has authorized funds for purposes of audio/visual systems, with additional revenue sources identified to limit use of project contingency and

WHEREAS, bids were solicited, received, and reviewed by staff of Jefferson County, Pro-Audio, and Maas Brothers Construction for said project, and

WHEREAS, on December 5, 2022, the Building and Grounds Committee reviewed the bids and on December 7, 2022, the Finance Committee reviewed the bids, with both committees recommending to award this bid to the lowest responsible bidder, AVI- SLP.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with AVI-SLP and accept the base bid and proposed alternatives.

*Fiscal Note: The original budget for audio-visual equipment was \$1,000,000. This resolution will increase the budget for this item to \$2,426,062. Additional funding sources for this item have been identified as*

*follows: \$400,000 of interest income from the investment of bond proceeds; \$375,000 of funding from the American Rescue Plan Act; \$216,000 from fees received from Bug Tussel for the guarantee of \$20,000,000 of revenue bonds issued by Fond du Lac County, and \$435,061 of combined carryover funds from 2022 general fund operating results and project contingency. Administration and Finance will continue to work with the Finance Committee to identify other alternative funding sources in order to minimize the impact to project contingency.*

**Backlund moved for the adoption of Resolution No. 2022-60.** Seconded by Lindl and passed.

**Wineke, Executive Committee Chair, introduced Resolution No. 2022-61. Amending supervisory district boundaries to reflect annexations**

Executive Summary

On November 9th, 2021, the Jefferson County Board of Supervisors adopted Resolution Number 2021-43 which established 30 supervisory districts for the purpose of electing the Jefferson County Board of Supervisors. Wisconsin statute section 59.10(3)(c) allows the County Board of Supervisors to amend supervisory districts to reflect city and village incorporation, annexation, detachment or consolidation which has occurred since its last adoption or amendment of supervisory districts and to make such adjustments to supervisory district boundaries as may be appropriate for purposes of election administration. A common practice is for cities and villages to assign the area being annexed to the adjacent ward within their corporate limits and the County Board to amend supervisory district boundaries to match the new corporate limits. This ordinance amends the Jefferson County Board supervisory district boundaries to reflect the annexations which have occurred since the County Board adopted the current supervisory districts following the 2020 Census. To date, three annexations have occurred since the 2021 adoption of the supervisory districts. The annexations are described in detail below and the attached maps identify the annexations. The Executive Committee considered this resolution on November 30, 2022 and recommended forwarding to the Jefferson County Board for adoption.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, resolution number 2021-43 established 30 supervisory districts and their boundaries within Jefferson County, and

WHEREAS, three annexations have occurred since the supervisory districts were established on November 9, 2021, in Resolution Number 2021-43, and

WHEREAS, the table below shows the 2021 supervisory districts and the proposed amendments to the supervisory districts.

From:			To:				
Municipality	Ward	District	Municipality	Ward	District	Population	Document #
Town of Aztalan	1	15	City of Lake Mills	4	13	2	1459875/1466206
Town of Koshkonong	2	23	City of Fort Atkinson	10	29	2	1438508
Town of Koshkonong	2	23	City of Fort Atkinson	13	28	2	1468364

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the following supervisory districts be amended as a result of annexations by local municipalities:

1. Parcel Number 246-0714-1822-007 is moved from Supervisory District 15 to Supervisory

- District 13 (923 County Road B, Town of Aztalan to City of Lake Mills)
2. Parcel Number 226-0514-0941-024 is moved from Supervisory District 23 to Supervisory District 29 (201 Highland Ave., Town of Koshkonong to City of Ft. Atkinson)
  3. Parcel Number 226-0514-0941-007 is moved from Supervisory District 23 to Supervisory District 28 (21 Sunset Ave., Town of Koshkonong to City of Ft. Atkinson)

*Fiscal Note: This resolution has no fiscal impact.*

**Wineke moved for the adoption of Resolution No. 2022-61.** Seconded by Backlund and passed.

**Poulson, Fair Park Committee Chair, introduced Resolution No. 2022-62. Establishing the Jefferson County Fair Animal Auction and Youth Celebration Grant Program**

Executive Summary

The Jefferson County Fair Park is seeking to establish the Jefferson County Fair Animal Auction and Youth Celebration Grant Program. This program offers financial support to fair animal auction participants to enhance their ability to succeed in livestock projects and help with their participation in the Jefferson County Fair. Funding for this program is through activities such as a silent auction, pledges, and other fundraising activities or donations designated for this program. Applicants must submit a formal application; be a current Jefferson County Fair Junior exhibitor who has participated in the annual Jefferson County Fair Auction after 2022; and be in good standing with the Fair. Award recipients will be announced during the Jefferson County Fair Animal Auction & Youth Celebration each year beginning in 2023 and continuing as long as funds are available. The Jefferson County Fair Park Committee considered this resolution on December 8, 2022, and recommended forwarding to the Jefferson County Board of Supervisors to approve establishing the Jefferson County Fair Animal Auction and Youth Celebration Grant Program.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, establishing the Jefferson County Fair Animal Auction and Youth Celebration Grant Program will provide financial support to fair animal auction participants helping them to enhance their ability to succeed in livestock projects and with their participation in the Jefferson County Fair, and

WHEREAS, this Grant Program will be exclusively funded through fundraising events and donations.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the Jefferson County Fair Animal Auction and Youth Celebration Grant Program is hereby established as described herein.

BE IT FURTHER RESOLVED the Fair Park Committee is delegated policy oversight in the administration of the Jefferson County Fair Animal Auction and Youth Celebration Grant Program.

*Fiscal Note: Funding for this resolution in the amount of \$360,000 of revenue and expense was established in the 2023 Fair Park budget which was passed on November 15, 2022. No budget adjustment is necessary.*

**Poulson moved for the adoption of Resolution No. 2022-62.** Seconded by Johns and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-63. Amending the 2023 Land and Water Conservation Department Budget**

Executive Summary

The 2021-2030 Land and Water Resources Management Plan was approved by the Jefferson County Board in February 2021. This plan sets forth a strategic work plan for achieving goals that protect and improve land and water resources in the county. One of the actions in the plan is to obtain a better understanding

of the groundwater quality throughout the county through a well water study. This action is also in the Comprehensive Plan's implementation plan.

The Land and Water Conservation Department, in collaboration with other Departments, worked with the University of Wisconsin - Stevens Point to design a study of the groundwater in Jefferson County. The plan details the following: selection of wells to represent the diversity of factors that may influence well water quality, recruitment of property owners to have their wells tested, the 18 different elements in the water that will be analyzed, data analysis, and dissemination of the information. The results will be used to understand the quality of Jefferson County's groundwater, educate well owners about any identified health risks, and educate citizens about the importance of well water testing and the protection of groundwater.

The scope of work and study design was presented to the Land and Water Conservation Committee on November 16, 2022, and the Finance Committee on December 7, 2022. The Finance Committee recommend 5-0 to allocate up to \$150,000 of American Rescue Plan Act funds for the study from the 2023 Land and Water Conservation Budget. A budget amendment is required to increase revenue and expenditures in the Land and Water Conservation Department 2023 budget for this groundwater study. There will be no additional costs to the county or well owners who participate on a voluntary basis.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Jefferson County had allocated \$200,000 of its American Rescue Plan Act dollars towards "Clean Water Initiatives," and

WHEREAS, staff identified and recommend the development of a county-wide comprehensive groundwater study based on previous planning work completed and approved by the County Board through the 2021-2030 Land and Water Management Plan and the Jefferson County Comprehensive Plan, and

WHEREAS, the University of Wisconsin - Stevens Point was engaged to perform this groundwater study due to its known quality of work and established processes based on working with other counties in the state on similar studies and its efforts to aggregate data.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with the University of Wisconsin - Stevens Point for purposes of a ground water study at a cost not to exceed \$150,000.

BE IT FURTHER RESOLVED that the 2023 Land and Water Conservation Department Budget is hereby amended for the adjustments described herein.

*Fiscal Note: On September 2, 2021, the Joint Executive and Finance Committees approved a plan for the expenditure of the American Rescue Plan Act funding which included \$200,000 for a water study in Jefferson County. The proposal referenced by this resolution was received after the 2023 budget was approved and therefore a budget adjustment is necessary to enact this resolution. This resolution authorizes an increase of \$150,000 of ARPA funding to the Land and Water Conservation Department budget and increases the budgeted expenditures in the Land and Water Conservation Department by \$150,000. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Jones moved for the adoption of Resolution No. 2022-63.** Seconded by Turville-Heitz and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Goose), Abstain 0, Absent 0, Vacant 0.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-16. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R44465A-22, R4446A-22 and R4447A-22, were referred to the Jefferson County Planning and Zoning Committee for public hearing on November 17, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL RESIDENTIAL**

Rezone PIN 002-0714-0831-000 (32.383 ac) with conditional use to allow a recreational facility (outdoor motorcycle riding/racing) directly related to open space uses & the necessity for a rural location. The site is at **N6641/N6643 Gomoll Rd** on PIN 002-0714-0831-000 (32.383 ac) in the Town of Aztalan. This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt by the Planning and Zoning Department of a

plat map for the property. R4445A-22 & CU2072 – Aztalan Cycle Club Inc

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Create a 2-ac farm consolidation lot at **W1849 Bente Rd** from part of PIN 026-0616-2042-000 (40 ac), Town of Sullivan. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot.

R4446A-22 – James & Steven Mesmer

Create a 2.05-ac building site from part of PIN 026-0616-1131-000 (39.737 ac) on **Froelich Rd**, Town of Sullivan. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. This uses the only available A-3 lot for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4447A-22 – Angela Ritonia-Peot/Robert & Sharon Peot Trust Property

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

**Jaeckel moved for the adoption of Ordinance No. 2022-16.** Seconded by Poulson and passed.

Kannard abstained from voting due to potential conflict of interest.

**Appointments by County Administrator:**

**By virtue of the authority vested in me under Section 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the appointment as listed in the agenda.**

Lyle Wuestenberg to the Sheriff's Civil Service Commission for a 5-year term ending January 1, 2028.

**Morris moved to confirm the above appointments. Seconded by Braugher and passed.**

**Appointment by County Board Chair:**

**By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment as listed in the agenda.**

Anthony Gulig to the Historic Sites Preservation Council to fill an unexpired term ending April 23, 2024.

**Nass moved for the confirmation of the above appointment. Seconded by Morris and passed.**

**Public Comment: (General) – Anita Martin re: Avian Flu H5N1.**

**Announcements:**

Supplemental information presented at the December 13, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 8:42 p.m.**

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, January 10, 2023, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Supervisor Backlund, who was absent, but having given prior notification, was excused.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarling
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Richardson led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Johns moved that Special Business be moved to the end of the agenda, following announcements and to otherwise accept as drafted. Seconded by Herbst and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from December 13, 2022, as presented. Seconded by Poulson and passed.

**Public Hearing**

**Public Hearing on Vacating and discontinuing a section of former Highway B in the Town of Aztalan as a public way.**

**Jaeckel moved to open the public meeting at 7:04 p.m.** Seconded by Lindl and passed.

**The floor was opened for public comment on Vacating and discontinuing a section of former Highway B in the Town of Aztalan as a public way.** Short Discussion.

**Jaeckel moved to close the public meeting at 7:14 p.m.** Seconded by Poulson and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on January 19, 2023, at 7:00 p.m.

e. Treasurer’s Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**January 01, 2023**

Available Cash on Hand		
December 1, 2022	\$ 264,988.48	
December Receipts	<u>\$ 9,298,336.52</u>	
Total Cash		\$ 9,563,325.00
Disbursements		
General – December 2022	\$ 6,508,480.15	
Payroll – December 2022	<u>\$ 2,778,601.85</u>	
Total Disbursements		<u>\$ 9,287,082.00</u>
		<b>\$ 276,243.00</b>
Cash on Hand (in bank) January 1, 2023	\$ 790,490.00	
Less Outstanding Checks	\$ 514,247.00	
Total Available Cash		<b>\$ 276,243.00</b>
Local Government Investment Pool – General		\$ 18,465,318.24
DANA Investments		\$ 37,932,809.49
EHLERS Investments		\$ 29,707,284.93
Local Government Investment Pool - Clerk of Courts		\$ 29,722.03
Local Government Investment Pool - Farmland Preservation		\$ 183,031.98
Local Government Investment Pool - Parks/Liddle		\$ 87,992.20
Local Government Investment Pool - County Bond		<u>\$ 6,016,897.17</u>
		\$ 92,423,056.04
2022 Interest - Super N.O.W. Acct.		\$ 533.67
2022 Interest - L.G.I.P. - General Funds		\$ 426,393.86
2022 Interest - EHLERS 2022A		\$ 87,907.66
2022 Interest - DANA Investments		\$ 637,286.18
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 1,389.02
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 2,889.30
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 469.18
2022 Interest - L.G.I.P. - County Bond		<u>\$ 136,784.44</u>
Total 2022 Interest		\$ 1,293,653.31

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

**Public Comment:** None

**Resolutions and Ordinances:**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-64. Supporting an Increase in County Child Support Enforcement Program Funding**

Executive Summary

The Jefferson County Child Support Agency administers the child support enforcement program in Jefferson County on behalf of the State of Wisconsin. The program provides services to Jefferson County residents which include child support and paternity establishment, enforcement of child support orders, establishment of health insurance orders for dependent children, and the enforcement and modification

of these orders. State funding for county child support enforcement services has failed to keep up with county agency costs which have steadily increased due to growing caseloads, inflation, and new federal regulations. This resolution requests the State of Wisconsin to increase state funding for county child support agencies by \$5 million in general purpose revenue for each fiscal year of the 2023-25 Wisconsin state budget, which will generate approximately \$9.7 million in additional federal matching funds each year. This investment will ensure that Wisconsin counties can continue to effectively provide economic support to Wisconsin children. The Jefferson County Finance Committee considered this resolution on January 4, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, child support is one of the most effective anti-poverty programs in the state, with county child support agencies serving approximately 347,000 children and collecting roughly \$906 million in financial support for Wisconsin families in 2021, and

WHEREAS, child support is proven to reduce childhood poverty rates, lead to better educational and behavioral outcomes for children, and have a positive effect on food security, health, and housing stability, and

WHEREAS, the Jefferson County Child Support Agency works closely with parents to ensure that they have the help they need to be successful, including assistance with finding employment, referrals to other social service programs, and amending support orders as appropriate for individuals impacted by substance use disorders or other challenges, and

WHEREAS, state funding for county child support services has failed to keep up with county agency costs, which have steadily increased due to a high number of caseloads per worker, increased complexity of cases, inflation, and new regulations, and

WHEREAS, an abrupt federal interpretation change in June 2019 eliminated \$4.2 million in federal birth cost recovery matching funds for Wisconsin, and

WHEREAS, Wisconsin's strong performance in its child support enforcement program is at risk without additional funding. The state has already dropped from 2<sup>nd</sup> in the nation for the collection of current support in 2016 to 6<sup>th</sup> in the nation in 2021, and

WHEREAS, without additional state funds, county child support agencies may need to eliminate positions, further increase caseloads, or reduce services, further impacting federal performance measures, which would result in the loss of additional federal funds, and

WHEREAS, the individuals most impacted by insufficient funding for child support enforcement are the children and families served by county child support agencies, who will need to seek out public assistance programming absent the financial security provided by the child support enforcement program, and

WHEREAS, state investments in the child support enforcement program are amplified by a generous federal match. Every \$1 of state general purpose revenue invested in the child support enforcement program generates roughly \$2 in federal matching funds, and

WHEREAS, Wisconsin's child support enforcement program is incredibly cost-effective, collecting an average of \$6.43 in support for every dollar invested in the program.

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors respectfully requests that state funding for the Jefferson County child support enforcement program be increased by \$5 million in general purpose revenue for each fiscal year of the 2023-25 Wisconsin state budget, which

will generate approximately \$9.7 million in additional federal funding each year. This investment will ensure that Wisconsin counties can continue to effectively provide economic support to our children.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Jefferson County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration.

*Fiscal Note: This resolution has no immediate fiscal impact. If the State of Wisconsin adjusts its formula for funding child support in the 2023-25 budget, any corresponding impacts to Jefferson County's budget will be considered by the Finance Committee at that time.*

**Jones moved for the adoption of Resolution No. 2022-64.** Seconded by Johns and passed.

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2022-65. Vacating and Discontinuing a section of former Highway B in the Town of Aztalan as a public way**

Executive Summary

The Jefferson County Highway Committee has determined that due to the relocation of Highway B in the town of Aztalan, a section of former Highway B which remains designated as a public way is no longer necessary for the county's use for highway purposes and has recommended that Jefferson County vacate and discontinue this section of former Highway B as a public way pursuant to Wisconsin Statute section 66.1003(4). The property upon which this public way is located adjoins County Highway B in the Town of Aztalan and was originally purchased by Jefferson County in fee from the previous owner for the purpose of constructing Highway B. This public way is described in the attached map totaling 1.128 acres.

All adjoining landowners have been provided notice of pending County Board action to consider whether or not to vacate and discontinue the public way which is the subject of this resolution. After considering arguments of two adjoining landowners and relevant documents on October 25, 2022, the Jefferson County Highway Committee recommended forwarding this resolution to the Jefferson County Board of Supervisors to approve vacating and discontinuing that portion of the remnant parcel which remains a public way.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Jefferson County owns a parcel of real property in the Town of Aztalan which was originally purchased for the construction of Highway B, and

WHEREAS, due to the relocation of County Highway B, there is no longer a need for Jefferson County to maintain this property as a public way or as highway right-of-way, and

WHEREAS, this remnant parcel of real property is described in the attached map totaling 1.128 acres.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that following a public hearing held on January 10, 2023, it is hereby determined that the public interest requires that the public way described herein be permanently vacated and discontinued.

*Fiscal Note: Pursuant to Wisconsin Statute section 66.1003(4)(c), this resolution requires a favorable vote of two-thirds of the entire membership of the Jefferson County Board of Supervisors for passage. This resolution has no fiscal impact.*

**Jaeckel moved for the adoption of Resolution No. 2022-65.** Seconded by Poulson and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braugher, Herbst, Morris, Wineke, Degner, Johns, Martin, Lund, Nass,

Turville-Heitz, Kutz, White, Drayna, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 2 (Goose and Smith), Abstain 0, Absent 1 (Backlund), Vacant 0.

**Jaeckel, Highway Committee Chair, introduced Resolution No. 2022-66. Selling a parcel of county owned property held for highway B right-of-way in the Town of Aztalan**

Executive Summary

Jefferson County received an offer to purchase a remnant parcel of county owned property adjoining county Highway B in the town of Aztalan which was originally purchased in fee by Jefferson County for the purpose of constructing Highway B. The offer to purchase was made by Rick Winter and Bridget Olson who own the adjoining property and use this parcel of county owned property as their only access to their residence. The attached map designates this parcel as Parcel A and encompasses 0.6268 acres. Wisconsin State Statute section 83.08 authorizes counties to sell property owned for highway purposes, at public or private sale, when the county board shall determine that such property is no longer necessary for the county's use for highway purposes.

All adjoining landowners have been provided notice of the potential sale of this property to Rick Winter and Bridget Olson. After considering arguments of two adjoining landowners and relevant documents on October 25, 2022, the Jefferson County Highway Committee recommended forwarding this resolution to the Jefferson County Board of Supervisors to approve the sale of a .6268 acre remnant parcel of property to Rick Winter and Bridget Olson at a cost of \$8,300. This recommendation was based on the fact that the property is the only access point to a public road from the property owned by Rick Winter and Bridget Olson and is no longer necessary for the county's use for highway purposes. The Highway Committee also approved constructing an alternate access to Highway B for the adjoining landowner to the west of the remnant parcel owned by the Messmer Trust.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Jefferson County owns a parcel of real property in the town of Aztalan which was originally purchased for the construction of Highway B, and

WHEREAS, due to the relocation of County Highway B, there is no longer a need for Jefferson County to maintain this property for highway purposes, and

WHEREAS, Rick Winter and Bridget Olson own a parcel of real property that adjoins this public way and remnant parcel of county owned property and currently use this property as their only access to their residential property, and

WHEREAS, Rick Winter and Bridget Olson have offered to purchase this .6268 acre parcel of property that is no longer used or needed by Jefferson County, and

WHEREAS, this remnant parcel of real property is described as Parcel A in the attached certified survey map, and

WHEREAS, Wisconsin Statute section 83.08 authorizes the sale of remnant parcels of county owned real property as follows:

(4) Subject to s. 84.09(3)(c) and to the approval of the department, the county board is authorized and empowered to sell at public sale, or to sell at private sale for fair market value to an owner of adjacent property, property owned by the county in fee for highway purposes, when the county board shall determine that such property is no longer necessary for the county's use for highway purposes. The funds derived from such sale shall be deposited in the county highway fund and the expense incurred in connection with the sale shall be paid from that fund. However, approval of the department is not required where county funds only have been used.

WHEREAS, the fair market value of this property has been determined to be \$8,300 by Aari Kevin Roberts from AJ Appraisals and Real Estate, LLC.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Clerk is authorized to execute a quit claim deed conveying title to the .6268 remnant parcel of real property which is described herein to Rick Winter and Bridget Olson upon receipt of payment in the amount of \$8,300 and the funds derived from such sale shall be deposited in the county highway fund and the expense incurred in connection with the sale shall be paid from that fund.

BE IT FURTHER RESOLVED that an easement shall be granted to C&S Untz Trust from Jefferson County prior to sale for drainage purposes with the same terms and conditions as the drainage easement on the adjoining property currently owned by Rick Winter and Bridget Olson, with said easement drafted by the Jefferson County Corporation Counsel and executed by the Jefferson County Clerk.

*Fiscal Note: The proceeds from the sale of this remnant parcel shall be deposited into the Capital Projects Fund for future capital needs as determined by the Finance Committee. No budget adjustment is necessary at this time.*

**Jaeckel moved for the adoption of Resolution as amended No. 2022-66.** Seconded by Poulson and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Johns, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 2 (Groose and Smith), Abstain 0, Absent 1 (Backlund), Vacant 0.

**Christensen, Parks Committee Chair, introduced Ordinance 2022-17. Amending the Jefferson County Parks Ordinance to expand winter hours for Dorothy Carnes County Park East and Korth Park**

Executive Summary

The Jefferson County Parks Ordinance requires that all County Parks shall be closed to the public from one-half hour after sunset until one-half hour before sunrise. Due to the shortened daylight hours during winter, many Jefferson County residents and visitors are limited in their ability to use parks and recreation trails for their intended purpose of outdoor recreation. By expanding the hours at Dorothy Carnes County Park East and Korth Park, users will have additional opportunities to utilize recreational trails for purposes allowed by the Jefferson County Parks Ordinance including, but not limited to, cross-country skiing and snowshoeing. This proposed amendment to the *Park and Trail Hours* section of the County Parks Ordinance will extend allowable access at Dorothy Carnes County Park East and Korth Park from 6:00 a.m. until 9:00 p.m. during the months of November through April for the purposes allowed in the Jefferson County Parks Ordinance. The Jefferson County Parks Committee considered this Ordinance amendment on December 1, 2022, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

**SECTION 8.13. PARK AND TRAIL HOURS.**

- (1) All parks, park roads and parking areas shall be closed to the public and vehicular traffic, except police and emergency vehicles, from one-half hour after sunset to one-half hour before sunrise and no person shall remain in parks during said hours, unless authorized by the issuance of a permit therefore by the Parks Director.
- (2) Bike paths may be used at any time except as limited by order of the Parks Director. No person may hike or walk dogs on designated cross-country ski trails when the trails are snow covered in any park.
- (3) Any person launching a boat at Rock River County Park or Cappies Landing during normal operating hours may utilize the park boat launches at any time outside of normal operating hours for egress purposes.

(4) During the months of November through April Dorothy Carnes County Park East and Korth Park will be open from 6:00 a.m. to 9:00 p.m. daily to accommodate use and access to cross-country ski trails for uses allowed by the Jefferson County Parks Ordinance including, but not limited to, cross-country skiing and snowshoeing. This after normal hours access will only be allowed when trails are groomed and listed as open on the Jefferson County Parks Webpage or as otherwise designated by the Parks Director.

(5) The Parks Director may grant permits to groups for park usage outside of normal park hours for events consistent with the mission of the Parks Department and shall report issuance of any such permit promptly to the Parks Committee.

[am. 06/13/06, Ord. 2006-09; 09-13-11, Ord. 2011-13; 02/14/12, Ord. 2011-26; Ord. No. 2016-22, 02-14-17; Ord. No. 2020-12, 10-12-2021]

WHEREAS, the executive summary is incorporated into this ordinance, and

WHEREAS, this ordinance amendment is intended to increase the use of and extend daily access to Jefferson County parks and trails for designated winter recreational purposes.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby adopts this amendment to section 8.13 of the Jefferson County Parks Ordinance, *Park and Trail Hours*, to allow for extended hours of use at the specified locations for the purposes stated in the ordinance.

*Fiscal Note: There is no fiscal impact by this amendment to the Jefferson County Parks Ordinance.*

**Christensen moved for the adoption of Ordinance No. 2022-17.** Seconded by Johns and passed.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-18. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4448A-22, R4449A-22, R4450A-22, R4451A-22 and R4452A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on December 15, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Create a 1-ac new building site from PIN 006-0716-1642-002 (14.594 ac) near **W1432 County Road B**, Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, approval and recording of a final certified survey map and recording of an affidavit acknowledging that this uses the last available A-3 zone for the property. R4448A-22 – Donald & Nancy Brunson

Rezone 0.8 acre of PIN 006-0716-1334-004 (13.315 ac) to add it to an existing 1.414-ac A-3 zone along **Concord Center Drive** in the Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, approval and recording of a final certified survey map for the expanded lot, including extraterritorial plat review if necessary, and recording of an affidavit acknowledging that this uses the last available A-3 zone for the property. R4449A-22 – Jeffery & Kathryn Riederer/Concord Wisconsin Properties LLC, Owner

Create a 1-ac new building site from part of PIN 012-0816-3611-000 (9.624 ac) on **Rockvale Rd**, Town of Ixonia. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test or proof of sewer availability in lieu of a soil test, approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary, and recording of an affidavit acknowledging that this uses the last available A-3 zone for the lot. R4450A-22 – Michael Sullivan/John Marks Property

Create a 1-ac new building site from part of PIN 026-0616-2813-001 (17.187 ac), Town of Sullivan, on **Rome Oak Hill Rd**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test, approval and recording of a final certified survey map and recording of an affidavit acknowledging that this uses the last available A-3 zone for the property. R4451A-22 – David & Judy Hernke/Dennis Kutka Trust

#### **FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

Create a 9.8-ac N zone from part of PINs 030-0813-3123-000 (31.94 ac) and 030-0813-3124-003 (34.482 ac), Town of Waterloo to be served by a 20-foot easement to **County Road O**. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of the final certified survey map and either access by ownership to a public road or recording of an easement meeting Zoning Ordinance requirements. R4452A-22 – Ohne Raasch/Ronald & Lori Draeger Property

Rezoning on the above petitions shall be null & void & of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

**Jaeckel moved for the adoption of Ordinance No. 2022-18.** Seconded by Morris and passed.

Kannard abstained from voting due to potential conflict of interest.

**Public Comment: (General) – None**

**Announcements:**

**Special Order of Business:**

Review and discussion of Wisconsin law and County Board Rules related to open meetings given by Corporation Counsel J. Blair Ward.

Supplemental information presented at the January 10, 2023, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountyiwi.gov](http://www.jeffersoncountyiwi.gov).

**There being no further business, Jaeckel moved that the Board adjourn.** Seconded by Kannard and passed at 8:03 p.m.

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, February 14, 2023, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Jones and White, who were present via Zoom.

Supervisor Jaeckel was absent, and having given prior notification, was excused.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarling
District 5.....	James B. Braugher	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Poulson led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Gulig moved to accept as drafted. Seconded by Backlund and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from January 10, 2023, with one correction. Seconded by Poulson and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

- a. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on February 16, 2023, at 7:00 p.m.
- b. Appointment by County Board Chair; Mary Roberts to the WI River Rail Transit Commission (WRRTC) for a 3-year term ending April 30, 2026.
- c. County Board Meeting Fee Report.
- d. Budget Calendar.
- e. Treasurer’s Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**February 01, 2023**

Available Cash on Hand

January 1, 2023	\$ 279,635.35
January Receipts	<u>\$ 21,785,038.74</u>

Total Cash		\$ 22,064,674.09
Disbursements		
General – January 2023	\$ 20,252,918.48	
Payroll – January 2023	<u>\$ 1,749,477.48</u>	
Total Disbursements		<u>\$ 22,002,395.96</u>
		<b>\$ 62,278.13</b>
Cash on Hand (in bank) February 1, 2023	\$ 804,937.94	
Less Outstanding Checks	\$ 742,659.81	
Total Available Cash		<b>\$ 62,278.13</b>
Local Government Investment Pool – General		\$ 29,525,329.51
DANA Investments		\$ 37,806,490.79
EHLERS Investments		\$ 29,811,092.37
Local Government Investment Pool - Clerk of Courts		\$ 29,829.65
Local Government Investment Pool - Farmland Preservation		\$ 183,694.72
Local Government Investment Pool - Parks/Liddle		\$ 88,310.81
Local Government Investment Pool - County Bond		<u>\$ 3,035,529.99</u>
		\$100,480,277.84
2023 Interest - Super N.O.W. Acct.		\$ 51.97
2023 Interest - L.G.I.P. - General Funds		\$ 87,620.95
2023 Interest - EHLERS 2022A		\$ 28,095.62
2023 Interest - DANA Investments		\$ 65,873.96
2023 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 318.61
2023 Interest - L.G.I.P. - Farmland Preservation		\$ 662.74
2023 Interest - L.G.I.P. - Clerk of Courts		\$ 107.62
2023 Interest - L.G.I.P. - County Bond		<u>\$ 18,632.82</u>
Total 2023 Interest		\$ 201,364.29

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

**Public Comment:** None

**Special Order of Business:**

Presentation of Youth Crisis Stabilization Facility given by Tina Crave, Brent Ruehlow, Ben Wehmeier.

**Resolutions and Ordinances:**

**Turville-Heitz, Board of Health Chair, introduced Ordinance 2022-19. Repealing and Replacing the Jefferson County Environmental Sanitation Ordinance**

This ordinance shall be administered by the Jefferson County Health Department and shall be in effect in all parts of the County except the City of Watertown.

**Turville-Heitz moved for the adoption of Ordinance No. 2022-19.** Seconded by Lund and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-67. Amending the Environmental Health Fee Schedule for the Jefferson County Health Department**

### Executive Summary

The Jefferson County Health Department desires to incorporate and adjust fees in its Environmental Health Fee Schedule to include those fees in the Wisconsin Food Code Fee Schedule established by the Department of Agriculture, Trade and Consumer Protection to align license categories with those of the Department of Agriculture, Trade and Consumer Protection. The Jefferson County Health Department is an agent of the Department of Agriculture, Trade and Consumer Protection and by contract is required to have licensing tiers set forth by the Wisconsin Food Code. This fee schedule will update the existing Jefferson County fee schedule by adding additional fee categories to reflect the accurate license levels that match those established by the State of Wisconsin. This resolution amends the existing fee schedule adopted by the Jefferson County Board of Supervisors in the 2023 budget. The Finance Committee considered this resolution on February 1, 2023, and recommended forwarding to the Jefferson County Board of Supervisors for adoption by a vote of 5-0.

WHEREAS, the executive summary is incorporated in this resolution, and

WHEREAS, the Jefferson County Health Department is an agent of the Department of Agriculture, Trade and Consumer Protection and by contract is required to have licensing tiers set forth by the Wisconsin Food Code, and

WHEREAS, amending the Fee Schedule as proposed in this resolution will align Jefferson County's fee schedule to that of the State of Wisconsin.

NOW, THEREFORE, BE IT RESOLVED that the amendments in the attached fee schedule are hereby adopted and the Jefferson County 2023 budget is hereby amended to reflect such amendments.

*Fiscal Note: This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board)*

**Jones moved for the adoption of Resolution No. 2022-67.** Seconded by Poulson and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Goose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1(Jaeckel), Vacant 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-68. AUTHORIZING THE REDEMPTION OF THE COUNTY'S GENERAL OBLIGATION COUNTY BUILDING BONDS, SERIES 2013A, DATED DECEMBER 30, 2013**

### Executive Summary

Jefferson County issues debt to finance large capital projects, when necessary. In 2013, the County issued the first of a three-part financing package for the construction of its Highway facility and two new highway satellite facilities located along I-94.

As part of the ongoing oversight of Jefferson County's finances, the county works routinely with Ehlers, its financial consultant, to manage its debt. Because the County does not issue debt often, there have been limited abilities to redeem a debt early. In reviewing the year end results from fiscal years 2021 and 2022, it was identified that that Series 2013A Bonds would be callable on April 1, 2023, and further, the structure of this debt has higher interest rates in the last 10 years of its amortization schedule versus other debt the county currently has outstanding. As part of this review, the County Administrator and Finance Director determined there were sufficient accumulated surpluses to redeem the remainder of the 2013A debt in full while ensuring that funding needs for other aspects of the County's operations are met. On March 8, 2022, the County Board approved Res. No 2021-58 which amended the 2022 budget through its

carryover process and reserved \$2,090,000 for the early redemption of the Series 2013A debt in April of 2023. After the action in March of 2022, this appropriation was approved again as part of the 2023 budget by the County Board on November 15, 2022.

County Staff has subsequently worked with Ehlers and bond counsel to work through the redemption process. To redeem a bond before full maturity, a thirty-day notice must be provided to current bond holders. County staff reviewed the current fiscal position of the county and are continuing to recommend the early redemption of this debt. This resolution was presented to the Finance Committee on February 1, 2023 and was recommended to move forward to the full county board on 5-0 vote. This action will save the County approximately \$475,175 in interest cost over the next 10 years.

WHEREAS, Jefferson County, Wisconsin (the "County") has issued its General Obligation County Building Bonds, Series 2013A, dated December 30, 2013 (the "2013A Bonds"); and

WHEREAS, the 2013A Bonds are callable on April 1, 2023; and

WHEREAS, the County Board of Supervisors has determined that it is necessary and desirable to apply funds on hand to redeem the outstanding 2013A Bonds on April 1, 2023.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Jefferson County, Wisconsin, that:

Section 1. Call of the 2013A Bonds. The 2025 through 2033 maturities of the 2013A Bonds shall be called for redemption on April 1, 2023, at the price of par plus accrued interest to the date of redemption. The County shall provide sufficient funds for such redemption to Bond Trust Services Corporation, the fiscal agent of the County with respect to the 2013A Bonds (the "Fiscal Agent"), prior to April 1, 2023.

Section 2. Call Notice to Depository. The County Clerk, in conjunction with Ehlers & Associates, Inc. ("Ehlers"), shall direct the Fiscal Agent to cause timely notice of the call of the 2013A Bonds to be given by providing notice thereof, in substantially the form attached hereto as Exhibit A, by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission, or in any other manner required by CEDE & Co. the registered owner of the 2013A Bonds, at least thirty (30) days but not more than sixty (60) days prior to April 1, 2023.

Section 3. Additional Notice. In addition to the official notice of redemption provided for in Section 2, the Fiscal Agent shall cause further notice of the redemption of the 2013A Bonds to be provided to the Municipal Securities Rulemaking Board through its Electronic Municipal Market Access System.

*Fiscal Note: Funds for the early redemption of the 2013A general obligation bonds have been appropriated in the 2023 budget as a transfer out of the General Fund to the Debt Service Fund in the amount of \$2,090,000, therefore no budget adjustment is necessary to execute this resolution. Passage of this resolution authorizes the use of existing accumulated surpluses to redeem the remaining principal obligations of this bond, eliminating the need to levy property tax for this principal and also saves the taxpayers of Jefferson County \$475,175 of interest cost over the next ten years.*

**Jones moved for the adoption of Resolution No. 2022-68.** Seconded by Johns and passed.

**Braugher, Human Resources Chair, introduced Resolution No. 2022-69. Funding a limited-term Intern position in the Planning and Zoning Department**

## Executive Summary

The Wisconsin Department of Military Affairs Office of Emergency Communications accepted applications to provide a Fiscal Year 2023 NextGen9-1-1 Geographic Information Systems (GIS) grant program funding opportunity. The NG9-1-1 GIS grant program is intended to provide funding to county land information offices for data creation, preparation, and remediation activities necessary for enabling NG9-1-1.

The NG9-1-1 grant will fund a currently unfunded intern position in the Land Information Office within the Planning and Zoning Department on a limited-term basis not to extend beyond December 31, 2023. The intern will work with the County's GIS data to align the County's current addressing and road data with the State's NG9-1-1 data standards that were recently published. The intern position will perform data clean up, quality control, and data conversion while under supervision of the County GIS Specialist III. This will be a multi-step process which will begin with converting the County's data into the NG9-1-1 data format and transition to data entry, maintenance, and implementation. The GIS data maintained by the Land Information Office is then provided to and used by the Sheriff's Office dispatching system.

This resolution requesting the funding of an intern position in the Land Information Office of the Planning and Zoning Department, on a limited term basis, was reviewed by the Human Resources Committee on January 17, 2023. The Human Resources Committee recommended forwarding this resolution to the County Board to accept the funding from the NG9-1-1 GIS Grant Program to fund a currently unfunded student intern position in the Planning and Zoning Department on a limited term basis.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Planning and Zoning Department has been approved for the NG9-1-1 grant for the Land Information Office, and

WHEREAS, the NG9-1-1 grant requires a 20% cash match which is currently budgeted in the Planning and Zoning Department budget, and

WHEREAS, the grant funding will fund an unfunded student intern position in the Planning and Zoning Department to complete the objectives of the grant.

NOW, THEREFORE, BE IT RESOLVED that the 2023 County Budget is amended to accept the NG9-1-1 GIS Grant Program funding through the Wisconsin Department of Military Affairs Office of Emergency Communications.

BE IT FURTHER RESOLVED that the 2023 County Budget is amended to fund an unfunded student intern position for the Land Information Office in the Planning and Zoning Department to become effective upon passage of this resolution.

*Fiscal Note: The Planning and Zoning Department has currently budgeted \$5,000 to be applied to the 20% cash match required for this NG9-1-1 grant, allowing the acceptance of up to \$25,000. This will fund up to two semesters for a student intern, necessary technology, and equipment. No additional tax levy is required for this position. Because this is a position change, this resolution is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Braugher moved for the adoption of Resolution No. 2022-69.** Seconded by Backlund and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braugher, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1(Jaekel), Vacant 0.

**Jones, Finance Committee Chair, introduced Proclamation No. 2022-02. Proclaiming the month of April 2023 as Child Abuse and Neglect Prevention Month**

*Fiscal Note: Adoption of this proclamation will not have any fiscal impact to the County other than the expenditure of staff time. Promotion materials will be funded by outside private donations.*

**Jones moved for the adoption of Proclamation No. 2022-02.** Seconded by Morris and passed.

**Christensen, Parks Committee Chair, introduced Resolution No. 2022-70. Authorizing Motorized Recreation Grant Application to Fund the Jefferson County Snowmobile Trail Aid Program**

Executive Summary

Jefferson County participates in the Wisconsin Department of Natural Resources Snowmobile Trail Aid Program funded by a Wisconsin Department of Natural Resources Motorized Recreation grant which provides funding for the development and maintenance of approximately 224 miles of public snowmobile trails in Jefferson County. Applying for these grant funds requires County Board authorization. This resolution authorizes the Jefferson County Administrator to submit a Wisconsin Department of Natural Resources Motorized Recreation grant application seeking funds for snowmobile trail maintenance and development, and to administer the funds according to the grant requirements. The Parks Committee considered this resolution at its February 9, 2023, meeting and recommended forwarding to the County Board for approval.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, Jefferson County is interested in continuing to develop and maintain land for public outdoor recreation purposes which includes approximately 224 miles of public snowmobile trails in Jefferson County, and

WHEREAS, grant funds are available to Jefferson County to fund the Snowmobile Trail Aid program and must be applied for annually, and

WHEREAS, Jefferson County includes the anticipated grant funds in the adopted budget each year for this program.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Jefferson County Parks Director to act on behalf of Jefferson County to:

- apply to the State of Wisconsin Department of Natural Resources for any financial aid that may be available for the Snowmobile Trail Aid program;
- submit reimbursement claims along with necessary supporting documentation;
- take all other action required to undertake, direct and administer the snowmobile trail aid program.

BE IT FURTHER RESOLVED that Jefferson County will comply with state and federal laws and rules requiring the program to be open to the general public during reasonable hours and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.

*Fiscal Note: The snowmobile trail aid program is expected to cost approximately \$67,320 for winter 2023-2024. One hundred percent (100%) of this cost is funded by the grant and the anticipated grant funds and related expenditures have been included in the adopted budget for 2023. The Jefferson County Finance Director may make any necessary budget adjustments for funds received for additional miles granted by the Wisconsin Department of Natural Resources beyond the anticipated grant amount.*

**Christensen moved for the adoption of Resolution No. 2022-70.** Seconded by Gulig and passed.

**Poulson, Planning and Zoning Committee Secretary, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Poulson, Planning and Zoning Committee Secretary, introduced Ordinance No. 2022-20. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4453A-23, R4454A-23, R4455A-23 and R4456A-23 were referred to the Jefferson County Planning and Zoning Committee for public hearing on January 19 2023, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

**FROM A-T, AG TRANSITIONAL TO RESIDENTIAL R-1**

Rezone a part of PIN 028-0513-1943-057 (4.005 Ac) to create two, 0.46 acre residential lots on **Olson Rd**, Town of Sumner. This is in accordance with Sec. 11.04(f)5 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval for each of the lots, and approval and recording of a final certified survey map. R4453A-23 – C Blair & Tracy Kransberger/BKTK Properties LLC, Owner

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

Rezone 1.54 ac of PIN 006-0716-0141-000 (35.934) to create a lot around the home at **N7055 Morgan Rd**, Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4454A-23 – Douglas Lunde

Create a 1.17-ac new building site from part of PIN 016-0514-3641-001 (40.455 ac) along **Old Hwy 12**, Town of Koshkonong. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4455A-23 – Scott M Kowalski

Create a 5-ac lot around the home and farm buildings at **W2290 State Road 106**, Town of Sullivan, from PIN 026-0616-3143-000 (23.99 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4456A-23 – Megan Plucinski/James & Lori Christensen Property

**Poulson moved for the adoption of Ordinance No. 2022-20.** Seconded by Morris and passed.

Kannard abstained from voting due to potential conflict of interest.

**Public Comment: (General) – None**

**Appointments by County Board Chair:**

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment:

Mark Groose, Ixonia, WI, to the Jefferson County Economic Development Consortium (JCEDC) for a 3-year term ending April 30, 2026.

**Morris moved to confirm the above appointments.** Seconded by Braugher and passed.

**Appointments by County Administrator:**

**By virtue of the authority vested in me under Section 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the appointment as listed in the agenda.**

Joanne Larson, Fort Atkinson, WI, to the Zoning Board of Adjustment to fill an unexpired term ending July 1, 2025.

**Morris moved to confirm the above appointments.** Seconded by Johns and passed.

**Convene in Closed Session** pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on sale of former Jefferson County highway facility, and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion and possible action on claims against Jefferson County.

**Wineke moved to convene into Closed Session.** Seconded by Morris and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braugher, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1(Jaeckel), Vacant 0.

**Reconvene in Open Session** for action on closed session items.

**Wineke moved to reconvene into Open Session.** Seconded by Braugher and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-71. Authorizing the Jefferson County Administrator to enter into a Purchase and Sale Agreement with Virtus Development, LLC for sale of the former County Highway site in the City of Jefferson**

Executive Summary

Jefferson County has been working to prepare the former County Highway site in the City of Jefferson for a redevelopment use. Efforts have included:

- 1) Working with the DNR for final environmental closure.
- 2) Rezoning the property to a mixed-use zoning classification with the City of Jefferson.
- 3) Development and approval of a new Certified Survey Map to consolidate property from multiple parcel identification numbers for future land use potential.
- 4) Planning with the City of Jefferson for future redevelopment which includes the development of a joint City-County park in the floodplain area of the property funded by a grant from the State.
- 5) The City of Jefferson funding a new road and utilities within the property for future development.
- 6) Negotiating a land exchange between the County and the Jefferson Housing Authority for the mutual benefit of both parties.

The County has had conversations with various developers for the development of this site over the last several years. The County accepted a previous offer which the interested party withdrew. Other offers were received for this property, but none were acceptable to the Finance Committee.

The County Administrator met with Virtus Development which expressed interest in the development of this property. Virtus Development is currently engaged in several development projects in Southeast Wisconsin and has a good understanding of the opportunity for emerging market needs and the housing shortfall in our area resulting from development challenges. Virtus Development has met with County staff and City staff to review the conceptual plans to help ensure alignment with future City development plans for the property site.

The Jefferson County Finance Committee met in closed session on December 7, 2022, January 4, 2023, and February 1, 2023, for the purpose of considering development visions and business parameters for the sale of this property. The Finance Committee provided parameters to the County Administrator of acceptable business terms to negotiate the sale. On February 9, 2023, the Finance Committee met in closed session and recommended forwarding this resolution to the Jefferson County Board of Supervisors to authorize the Jefferson County Administrator to enter into a Purchase and Sale Agreement with Virtus Development, LLC for the sale of the former highway site in the City of Jefferson.

The County Administrator finalized negotiations, based on the parameters provided by the Finance Committee, and subsequently received a formal Purchase and Sale Agreement for the property at a price of \$20,000 per acre at closing with an additional \$7,500 per acre being paid at a future date based on the performance of the development. The final terms of these future payments will be determined at the time of closing on the property.

WHEREAS, the executive summary is incorporated in this resolution, and

WHEREAS, the county has made a concentrated effort to look at the long-term use of the former Jefferson County highway site that is in the best interest of Jefferson County and the City of Jefferson, and

WHEREAS, the Finance Committee believes the pending offer to purchase is in the best interest of Jefferson County to accept and is recommending to engage Virtus Development.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Administrator is authorized to execute a Purchase and Sale Agreement with Virtus Development, LLC of Brookfield, Wisconsin.

BE IT FURTHER RESOLVED that the Jefferson County Clerk shall execute a deed conveying the real property which is the subject of the Agreement to Virtus Development, LLC and the Jefferson County Administrator is authorized to execute and prepare all necessary documents required for closing.

*Fiscal Note: Proceeds from the sale of the property will be deposited into the Capital Projects Fund. These proceeds will offset any expenses required to prepare for the closing of this transaction. The remaining proceeds and future use of these proceeds will be reviewed by the Finance Committee for recommendation to the County Board of Supervisors.*

**Jones moved for the adoption of Resolution No. 2022-71.** Seconded by Zarling and passed.

**Announcements:**

Supplemental information presented at the February 14, 2023, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Turville-Heitz moved that the Board adjourn.** Seconded by Lund and passed at 8:42 p.m.

**JEFFERSON COUNTY BOARD MINUTES**

**TUESDAY, March 14, 2023, 7:00 P.M.**

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Richardson and Jones, who were present via Zoom.

Supervisor Turville-Heitz was absent.

District 1.....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3.....	Robert Preuss	District 4.....	Karl Zarling
District 5.....	James B. Braughler	District 6.....	Dan Herbst
District 7.....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9.....	Bruce Degner	District 10.....	Mark Groose
District 11.....	Jeff Johns	District 12.....	Jeff Smith
District 13.....	Anita Martin	District 14.....	Kirk Lund
District 15.....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17.....	Russell Kutz	District 18.....	Brandon White
District 19.....	Dave Drayna	District 20.....	Curtis Backlund
District 21.....	John C. Kannard	District 22.....	Blane Poulson
District 23.....	George Jaeckel	District 24.....	Roger Lindl
District 25.....	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27.....	Joan Callan	District 28.....	Anthony Gulig
District 29.....	Mary K. Roberts	District 30.....	Walt Christensen

Lund led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Poulson moved to accept as drafted. Seconded by Backlund and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from February 14, 2023. Seconded by Poulson and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

- a. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on March 16, 2023, at 7:00 p.m.
- b. Proposed Board Rule Amendment for the election of County Board Chair and Vice Chairs
- c. Treasurer’s Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**

**March 01, 2023**

Available Cash on Hand		
	February 1, 2023	\$ 62,278.13
	February Receipts	<u>\$ 23,571,856.73</u>
Total Cash		\$ 23,634,134.86
Disbursements		
	General – February 2023	\$ 22,238,700.37

Payroll – February 2023	\$ 1,751,850.06	
Total Disbursements		\$ 23,990,550.43
		\$ (356,415.57)
Cash on Hand (in bank) February 1, 2023	\$ 1,675,523.22	
Less Outstanding Checks	\$ 2,031,938.79	
Total Available Cash		\$ (356,415.57)
Local Government Investment Pool – General		\$ 41,510,482.72
DANA Investments		\$ 37,641,582.13
EHLERS Investments		\$ 25,780,745.08
Local Government Investment Pool - Clerk of Courts		\$ 29,933.56
Local Government Investment Pool - Farmland Preservation		\$ 184,334.74
Local Government Investment Pool - Parks/Liddle		\$ 88,618.50
Local Government Investment Pool - County Bond		\$ 3,046,106.23
		\$108,281,802.98
2023 Interest - Super N.O.W. Acct.		\$ 100.37
2023 Interest - L.G.I.P. - General Funds		\$ 213,329.39
2023 Interest - EHLERS 2022A		\$ 34,252.76
2023 Interest - DANA Investments		\$ 141,467.48
2023 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 626.30
2023 Interest - L.G.I.P. - Farmland Preservation		\$ 1,302.76
2023 Interest - L.G.I.P. - Clerk of Courts		\$ 211.55
2023 Interest - L.G.I.P. - County Bond		\$ 29,209.06
Total 2023 Interest		\$ 420,499.67

**JOHN E. JENSEN, JEFFERSON COUNTY TREASURER**

**Public Comment:** None

**Resolutions and Ordinances:**

**Jones, Finance Committee Chair, introduced Resolution No. 2022-72. Amending the Jefferson County Fund Balance Policy**

Executive Summary

The Finance Department periodically reviews policies and proposes changes where clarification on certain items is considered necessary. The Finance Department, along with the Finance Committee, has reviewed the Fund Balance Policy and has determined that certain language clarifying the definition of working capital is necessary. This clarifying language seeks to omit items that distort trends in working capital reserves by excluding one-time expenditures such as large grants and capital purchases outside the capital project fund. This resolution also requires the County to reserve fund balance to fully fund its outstanding liability, auto and worker’s compensation insurance claims as determined by the most recent actuarial studies performed by its insurance vendor. The Finance Committee considered this resolution at its March 8, 2023 meeting and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Fund Balance Policy requires two (2) months of budgeted expenditures for 'working capital', with the Finance Committee striving to maintain three (3) months of budgeted expenditures, and

WHEREAS, the inclusion of one-time revenues and expenditures, such as large grants and non-recurring capital expenditures artificially inflates working capital reserve requirements, and

WHEREAS, according to the Government Finance Officers Association (GFOA) Best Practice on Fund Balance Guidelines for the General Fund, unusual items that distort trends (e.g., one-time revenues and expenditures) should be excluded from the definition of 'working capital', and

WHEREAS, the County estimates its insurance claims that are outstanding, but not yet reported, through the use of actuarial studies, and reports these liabilities in its annual financial statements, and

WHEREAS, the Finance Committee feels it is prudent to fund the amount of outstanding claims through reserving fund balance annually for the amount of these claims as determined by the most recent actuarial study, and

WHEREAS, the recommendation from the Finance Committee and Administration is to amend the Fund Balance Policy to add specific language addressing these circumstances.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby amends the Jefferson County Fund Balance Policy by adopting the attached amendments.

*Fiscal Note: The adoption of this resolution will assist the Finance Committee in managing fund balance by excluding items that would distort trends in working capital, and ensure the County has adequate reserves available to fund its outstanding insurance claims.*

**Jones moved for the adoption of Resolution No. 2022-72.** Seconded by Jaeckel and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-73. Authorizing Settlement Agreements with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Company, Walmart, Inc., CVS Health Corporation, and CVS Pharmacy, Inc.; entering into a Memorandum of Understanding with the Wisconsin Attorney General for Allocation of Opioid Settlement Proceeds; and executing an Addendum to the original Memorandum of Understanding Allocating Settlement Proceeds to incorporate the pending opioid settlements**

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves

1. The execution of the Settlement Agreements and any and all documents ancillary thereto and authorizes the Jefferson County Board Chair or designee to execute same.
2. The final negotiation and execution of the Addendum in a form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Jefferson County Board Chair or designee to execute same upon finalization provided the percentage share identified as allocated to the County is substantially similar to that identified in the Addendum provided to the Board with this Resolution.
3. The final negotiation and execution of the AG MOU in a form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Jefferson County Board Chair to execute same.

4. The execution by the Jefferson County Board Chair or designee of any additional documents or agreements for the receipt and disbursement of the proceeds of the Settlement Agreements as referenced in the Addendum.

BE IT FURTHER RESOLVED: all proceeds from the Settlement Agreements not otherwise directed to the Attorney Fees Account shall be deposited in the County's Opioid Abatement Account. The Opioid Abatement Account shall be administered consistent with the terms of this Resolution, Wis. Stat. § 165.12(4), and the Settlement Agreements.

BE IT FURTHER RESOLVED: the County hereby authorizes the establishment of an account separate and distinct from any account containing funds allocated or allocable to the County which shall be referred to by the County as the "Attorney Fees Account." An escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of the County's proceeds from the Settlement Agreements into the Attorney Fees Account. If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the proceeds from the Settlement Agreements attributable to Local Governments (as that term is defined in the Allocation MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from the fee fund established in the Settlement Agreements and allocable to the County. The Law Firms may make application for payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

*Fiscal Note: Jefferson County's allocation of this second settlement, is an estimated \$3,397,583 with a net amount after attorney fees, of \$2,548,187. This net amount may increase based on additional attorney fees being paid by the national attorney fee fund. Final settlement amounts will be determined upon the number of parties that "opt-in" to the settlement agreement. This settlement will be paid out as follows: Allergan – 6 years, Teva – 13 years, Walgreens – 15 years, CVS – 10 years and Wal-Mart – 5 years.. An updated assessment will be conducted by Jefferson County staff and stakeholders to determine the best use of these funds for the 2024 fiscal year guided by allowed uses under Exhibit "E" made available to Jefferson County through the County Clerk's Office and the County Administrator's Office. The first round of settlement dollars have assisted with a crisis response position focused on opioid response and assistance in the Drug Treatment Court. Updated recommended uses and a corresponding budget recommendation for 2024 and beyond with funds being directed towards the highest and most impactful needs of Jefferson County. Funds will be deposited into a segregated project code for accountability.*

**Jones moved for the adoption of Resolution No. 2022-73.** Seconded by Jaeckel and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-74. Authorizing budget amendments to offset fiscal year 2022 departmental deficits**

## Executive Summary

The County Administrator requests budget amendments to offset department deficits. This resolution will authorize increasing appropriations and corresponding revenue in fiscal year 2022, as follows:

Department	Org	Object	Project	Amount	Increase/ (Decrease)	Description	Purpose
Health	4128	511210		96,432	I	Wages - regular	Increase ARPA budget
Health	4128	511110		19,213	I	Salary	Increase ARPA budget
Health	4128	511220		245	I	Wages - overtime	Increase ARPA budget
Health	4128	512141		8,850	I	Social Security	Increase ARPA budget
Health	4128	512142		293	I	Retirement	Increase ARPA budget
Health	4128	512144		512	D	Health Insurance	Increase ARPA budget
Health	4128	512145		1	D	Life insurance	Increase ARPA budget
Health	4128	512151		250	D	HSA Contribution	Increase ARPA budget
Health	4128	512173		46	D	Dental insurance	Increase ARPA budget
Health	4128	521219		16,191	I	Other professional services	Increase ARPA budget
Health	4128	529160		37	I	Interpreter fee	Increase ARPA budget
Health	4128	531312		28	I	Office supplies	Increase ARPA budget
Health	4128	533225		3,750	I	Meals	Increase ARPA budget
Health	4128	421001		144,230	I	State Aid	Increase ARPA budget
Highway	53311	531562		204,369	I	DP Highway Materials	Increase project expenses
Highway	53311	451100		144,687	I	Miscellaneous billed	Increase project revenues
Highway	5	699999		59,682	I	Fund balance	Increase project expenses

The Finance Committee considered this resolution at its March 8, 2023 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, due to circumstances described in the fiscal note to this resolution, the following increases in appropriations are requested for 2022: Increase Health Department ARPA revenue and corresponding expenditures for response to COVID during 2022, and Increase project revenue and expense in the Highway Department for additional projects and costs incurred, and

WHEREAS, the Finance Committee recommends that the above expenditures in excess of appropriations be funded by increasing budgeted revenue and expenditures by \$350,217; and

NOW, THEREFORE, BE IT RESOLVED that the aforementioned increases in revenues and expenditures are hereby approved and the 2022 budget is amended to reflect the same.

*Fiscal Note: Health Department: COVID cases and related expenditures were higher than anticipated during 2022. The Health Department received grant funding to offset the increase in costs.*

*Highway Department: Due to cooperative weather and low asphalt costs, the Highway Department was able to do some additional work that was not anticipated during the 2022 budget process and also was required to adjust their equipment rates mid-year during 2022, resulting in higher costs than anticipated.*

*As a budget amendment, this resolution requires twenty (20) out of thirty (30) affirmative votes from the total membership of the County Board for passage.*

**Jones moved for the adoption of Resolution No. 2022-74.** Seconded by Jaeckel and passed. Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Johns, Smith, Martin, Lund, Nass, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Goose), Abstain 0, Absent 1 (Turville-Heitz), Vacant 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-75. Authorizing year-end requests to carry over budget appropriations from fiscal year 2022 to fiscal year 2023 and amending the 2023 budget**

Executive Summary

At year end, departments are required to submit carryover requests for funds that are unspent. If the County Administrator approves the request, it is reviewed by the Finance Committee, and if required, approved by the County Board. There is a total of \$42,630,698.86 proposed to be carried over from fiscal year 2022 to fiscal year 2023, and of this amount, \$16,476,737.89 requires County Board approval. The Finance Committee recommends that funds of \$16,476,737.89 be carried over from fiscal year 2022 to fiscal year 2023. The Finance Committee also recommends the following 2023 budget amendments for staffing changes and grant acceptance:

Grant:	Amount	Programmatic Purpose
Producer-led Watershed Grant - Land and Water Conservation	50,356	Non-point source pollution abatement
Healthy Lakes grant - Land and Water Conservation	8,000	Healthy Lakes grant
ARPA Grant - Federal - Administration	1,000,000	Housing and business development
ARPA Grant - Federal - Finance	25,000	Priority Based Budgeting software
ARPA Grant through State of Wisconsin - Sheriff	92,000	Radios for new 911 system
Federal Grant - Health Department	24,000	Lead in Water Testing and Remediation initiative

With these budget amendments, the following actions are also authorized 1) increasing a current part-time Public Health Nurse position to full-time, and 2) transferring ARPA funds from a general housing and business development fund to a revolving loan fund program specifically designated for housing development in Jefferson County, with loan protocols, terms and conditions subject to review and approval by the Finance Committee.

Further the Finance Committee recommends amending the FY 2023 budget by allocating net available fund balance and working capital to cover the following project and plans appropriations:

Funding Source:	Amount	Programmatic Purpose
Working capital	500,000	Wage and salary adjustments
Working capital	750,000	2024 insurance surcharge
Working capital	200,000	Remediation at Highway site
Working capital	55,000	Increase for LIFT program
Working capital	77,000	Health insurance consultants
Working capital	45,000	Online employee training package
Working capital	600,000	Furniture for Courthouse - Phase I
Working capital	250,000	Furniture for Courthouse - Phase II
Working capital	100,000	Contingency for AVI-SPL contract
Working capital	30,000	Uniquely Wisconsin marketing package
Working capital	40,000	Courthouse flagpole feature
Working capital	20,000	Traffic study -South Campus
Working capital	40,000	MABAS - Fire/EMS/Law
Transfer from Human Services - excess of carryover	445,080	Residual transfer from Human Services
Transfer from Highway - excess of carryover	537,479	Residual transfer from Highway
Application of fund balance per policy	654,955	Net available unassigned fund balance
Loan from working capital	1,069,486	Loan from working capital balance

The Finance Committee considered this resolution at its March 8, 2023, meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the funds designated in the various accounts below, more particularly set forth in the Finance Committee minutes of March 8, 2023, as follows:

<b>Fund Type Request</b>	<b>Description</b>	<b>Requested</b>	<b>Non-lapsing Amount</b>
Governmental funds	Non-spendable	\$2,602,216.45	
Governmental funds	Spendable, restricted	\$2,740,345.41	\$2,740,345.41
Governmental funds	Spendable, committed	\$5,160,445.28	\$5,160,445.28
Governmental funds	Total	<u>\$10,503,007.14</u>	
Proprietary funds	Capital net position	\$23,551,744.52	
Proprietary funds	Restricted net position	\$175,188.88	\$175,188.88
Proprietary funds	Non-restricted net position	\$8,400,758.32	\$8,400,758.32
Proprietary funds	Total	<u>\$32,127,691.72</u>	

WHEREAS, the Finance Committee recommends certain funds be designated as non-lapsing for fiscal year 2023 in the amounts listed above, and

WHEREAS the Finance Committee recommends approving the acceptance of the grants as listed in the Executive Summary, and

WHEREAS, the Finance Committee also recommends approving additional projects, with funding to be provided by net available fund balance from the application of the County’s Fund Balance Policy, as well as a loan from working capital.

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 8, 2023, and referenced above, totaling \$16,476,737.89, are designated as non-lapsing in the 2022 budget and carried over to the 2023 departmental budgets which are hereby amended in the respective amounts.

BE IT FURTHER RESOLVED the appropriations for operational costs, projects and plans through net available fund balance and working capital allocation as provided in the Executive Summary hereby amends the 2023 budget accordingly.

BE IT FURTHER RESOLVED that the 2023 budget be amended for the acceptance of the following grants that were not included in the original 2023 budget; Producer-led Watershed Grant, \$50,356; Healthy Lakes Grant - \$8,000; APRA (Federal) - \$1,000,000; and ARPA (State) - \$92,000; and Lead in Water Testing and Remediation grant - \$24,000.

BE IT FUTHER RESOLVED that the ARPA (Federal) - \$1,000,000 is activated in partnership with ThriveED and the Greater Watertown Health Foundation for the purpose of establishing a housing fund with final terms and conditions to be reviewed by the Finance Committee.

BE IT FURTHER RESOLVED that the Lead in Water Testing and Remediation Grant will authorize a current part-time Public Health Nurse position to be increased to full-time. If sufficient funding is not available in future years, the number of hours worked by this position will be reduced accordingly.

BE IT FURTHER RESOLVED that the 2023 budget is amended to include the above projects, in the amount of \$2,707,000, to be funded by a combination of excess general fund balance (\$654,955), transfers of fund balance in excess of carry forward requests (\$982,559), and loan from the general fund’s working capital balance (\$1,069,486).

*Fiscal Note: As a budget amendment, this resolution requires twenty (20) out of thirty (30) affirmative votes from the total membership of the County Board for passage.*

*Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and inventory accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.*

*Explanation of proprietary funds (Highway): Capital net position represents items that are depreciated along with land (which is not depreciated). Restricted net position relates to municipal deposits for subsequent year work by the County. Non-restricted net position includes both required items and discretionary items.*

**Jones moved for the adoption of Resolution No. 2022-75.** Seconded by Jaeckel and passed. Ayes 28 (Jones, Richardson, Preuss, Zarling, Braugher, Herbst, Morris, Wineke, Degner, Johns, Smith, Martin, Lund, Nass, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Goose), Abstain 0, Absent 1 (Turville-Heitz), Vacant 0.

**Jones, Finance Committee Chair, introduced Resolution No. 2022-76. Amending the 2023 Human Services budget to become the fiscal agent for a youth crisis stabilization facility and entering into contracts to operate the facility**

#### Executive Summary

Jefferson County has worked collaboratively with stakeholders and partners to provide programs to serve the public. One key partner is the Greater Watertown Health Foundation. In 2022, the Greater Watertown Health Foundation purchased the former Bethesda grounds in Watertown to develop a site to serve the greater region for a variety of needs. A portion of this property included Camp Matz with one building specifically identified that could be used as a Youth Crisis Stabilization Facility. Because there are limited facilities which can provide this service in Wisconsin, the Jefferson County Human Services Department has had to place children out of state for care and treatment. In addition to Jefferson County, many other counties have expressed the need for this type of facility to help children in their communities.

Upon Jefferson County and the Greater Watertown Health Foundation identifying a need for this type of facility, staff began to engage in partnerships with the State Department of Health Services and Wisconsin Community Services, which have experience in running similar types of facilities. The State Department of Health Services awarded two grants for this facility. One grant was a Consolidated Appropriations Act grant in the amount of \$800,000 which will be applied toward startup and staffing costs. The other grant was a Program Revenue grant in the amount of \$578,737 which is intended to be used for architectural, construction, and remodeling costs as well as payment of costs for reserving beds to ensure they are available for future admissions. In addition, Jefferson County expects to be awarded a Youth Crisis Services Facility Program Revenue grant in the amount of \$498,000 per year and renewable for two more years which will be applied toward operational costs. Finally, Jefferson County will establish a daily rate for other counties to utilize this facility. Jefferson County expects this facility will help save money by providing a better cost-effective solution for its children in crisis, while also saving costs for partners in law enforcement.

Admission to this facility will be voluntary for the purpose of providing short-term residential care for youth age 10-17. Specifically, this facility is intended to address the treatment needs of children who are experiencing a mental health crisis over a 3 to 5 day period, which may be extended if needed. The ultimate goal is to stabilize and treat the patient to avoid admissions to more restrictive inpatient settings, while remaining close to family and other support systems. Various care options will be provided to include treatment planning, therapeutic interventions, risk assessment and safety planning, discharge planning and continuity of care, and medication administration. Jefferson County will apply for and hold the required

license for operation of this facility and will also control admissions. Wisconsin Community Services will be responsible for general operations and providing services on a day-to-day basis.

This resolution will authorize the following: 1) entering into a lease with the Greater Watertown Health Foundation for use of the property; 2) entering into a professional services contract with Wisconsin Community Services for managing and running the facility as well as determining redesign needs of the building required for licensing; 3) authorizing the establishment of a daily rate for admissions and guidelines for entering into contracts with other counties subject to review by the Human Services Board; 4) authorizing Jefferson County to serve as fiscal agent with funds being allocated to a segregated business unit; 5) applying for appropriate licensing through the state; and 6) amending the 2023 budget to accept the grants referenced above.

The Human Service Board on December 13, 2022, and the Finance Committee on February 1, 2023, reviewed the conceptual framework of the Youth Crisis Stabilization Facility and unanimously endorsed it. The full County Board was provided an overview of the project on February 14, 2023.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County and other stakeholders have identified a need for a Youth Crisis Stabilization Facility that helps to provide a needed level of care that can assist with costs to various agencies while allowing children to deescalate and stabilize at a facility close to support systems, and

WHEREAS, on February 14, 2023, the Jefferson County Administrator, Human Services Director, and the Greater Watertown Health Foundation agreed to work toward the development of a Youth Crisis Stabilization Facility to fill a need within the region, and

WHEREAS, Jefferson County has worked with the State Department of Health Services to obtain grant funding to assist with startup costs and operational costs, and

WHEREAS, other county partners have identified this type of facility as a needed facility to care for children.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Department budget is amended to increase its budget by \$1,660,257, by accepting Department of Health Services grants and serving as Fiscal Agent for these funds which will be allocated to a new segregated business account, and

BE IT FURTHER RESOLVED, that the Jefferson County Administrator is authorized to contract with Wisconsin Communities Services, Inc, for purposes of running the facility and providing consulting service, and

BE IT FURTHER RESOLVED, the Jefferson County Administrator is authorized to enter into a lease with the Greater Watertown Health Foundation for the building and grounds to be used as the Youth Crisis Stabilization Facility, and

BE IT FURTHER RESOLVED, the Human Services Board is authorized to approve professional services contracts and contracts with other counties for use of this facility to include the establishment of daily rates and fees, and

BE IT FURTHER RESOLVED, the Human Service Director is authorized to seek the appropriate licensing requirements for this facility with the State of Wisconsin.

*Fiscal Note: Fiscal Note: The Consolidated Appropriations Act funding of \$800,000 is available to be used March 15, 2022, to March 14, 2023. Because of an extension expected to be granted by DHS, the funding will be able to be used until February 29, 2024. The Program Revenue funding of \$538,737 is available to*

*be used by June 30, 2023. The additional Program Revenue funding of \$498,000, if awarded, is available to be used July 1, 2023, to June 30, 2024. Jefferson County will receive reimbursement for costs incurred during that time. Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustments to the 2023 budget. Unspent grant funds would be included in the 2024 budget. As a budget amendment, this resolution requires twenty (20) out of thirty (30) affirmative votes from the total membership of the County Board for passage.*

**Jones moved for the adoption of Resolution No. 2022-76.** Seconded by Zarling and passed. Ayes 29 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Johns, Smith, Martin, Lund, Nass, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Turville-Heitz), Vacant 0.

**Christensen, Parks Committee Chair, introduced Ordinance No. 2022-21. Repealing and recreating section 8.09 of the Jefferson County Parks Ordinance regulating electric vehicles on Jefferson County bike paths**

Executive Summary

The current Jefferson County Parks ordinance does not address the use of electric bicycles (e-bikes) and other electric mobility devices/vehicles on County bike paths. Parks Department staff recently received multiple requests to allow e-bikes and other electric mobility devices on County bike paths. The Jefferson County Parks Department supports the use of e-bikes and other mobility devices on County bike paths as noted below. If properly regulated by County ordinance, the use of these vehicles will not change the intended use of County bike paths. This amendment to the Jefferson County Parks Ordinance will allow use of e-vehicles on designated bike paths in Jefferson County at a speed limit not to exceed 15 miles per hour. The Parks Committee considered repealing and recreating section 8.09 of the Parks Ordinance at its meeting on March 2, 2023, and recommended forwarding to the County Board for approval.

**Recreating section 8.09 NON-MOTORIZED VEHICLES as follows:**

**SECTION 8.09. NON-MOTORIZED VEHICLES.**

**(1) Park Trails**

- a. No person shall operate or drive any motorized or non-motorized vehicle on a bike path or within a park except on trails designated and marked for their defined use.
- b. An individual with a physical disability may operate a personal assistive mobility device on any trails that are open to other pedestrian traffic.
- c. Dog sledding is prohibited in all county parks, trails, and paths unless otherwise authorized by issuance of a special use permit.
- d. Fat bikes are only allowed on park trails where the posted park rules allow and, when trails are snow covered, groomed, and listed as open by the County Parks Department.
- e. No person may hike or walk dogs on designated cross-country ski trails when the trails are snow covered and groomed in any park.

**(2) Bike Paths**

- a. All Jefferson County bike paths are considered multi-use paths and open to pedestrians, bicycles, e-bicycles, inline skates, play vehicles, and electric scooters as defined below unless otherwise posted.
- b. Electric vehicle users shall comply with Wisconsin Statutes, sections 346.77 through 346.82 at all times while on Jefferson County bike paths.
- c. It shall be unlawful for any person operating a bicycle, e-bicycle, e-scooter, or other vehicle on a bike path to pass another person or vehicle traveling in the same direction on the path

without providing a warning to the person being passed either verbally or with a bike horn, bell, or other device and making it evident that the person being passed is aware of the passing person's approach.

- d. Pedestrians shall at all times have the right-of-way upon any bike paths; and if necessary, the person operating such bicycle, e-bicycle or e-scooter shall dismount and exit the traveled portion of the bike path to the extent necessary to prevent a collision.
- e. Bicycle riders shall proceed in their extreme right-hand side of the trail at all times, in a single file only.
- f. Any such person operating a bicycle, e-bicycle, e-scooter, or other vehicle upon a bike path must have the bicycle, e-bicycle, e-scooter, or other vehicle under control at all times.
- g. All e-bicycles, e-scooters, and other electric powered vehicles shall be restricted to 15 mph at all times when on Jefferson County bike paths that allow their use.
- h. All other temporary regulations, restrictions, and closures, posted by the Jefferson County Parks Department at trail heads and trail crossings shall be adhered to at all times.

(3) Definitions:

- Pedestrian: means any person afoot or any person operating a wheelchair, either manually or mechanically propelled, or other low-powered, mechanically propelled vehicle designed specifically for use by a physically disabled person, but does not include any person using an electric bicycle, electric scooter, or an electric personal assistive mobility device.
- Electric personal assistive mobility device: a self-balancing, 2-nontandem-wheeled device that is designed to transport only one person and that has an electric propulsion system that limits the maximum speed of the device to 15 miles per hour or less.
- Play vehicle: Means a coaster, skate board, roller skates, sled, toboggan, unicycle, or tow vehicle upon which a person may ride and does not include in-line skates or electric scooters.
- In-line skates: means skates with wheels arranged singly in a tandem line rather than in pairs.
- Bicycle: vehicle propelled by feet or hands acting upon pedals or cranks and having wheels any 2 of which are not less than 14 inches in diameter.
- Electric bicycle (e-bike): means a bicycle that is equipped with fully operative pedals for propulsion by human power and an electric motor of 750 watts or less and as defined by Wisconsin Statutes 340.01.
- Electric scooter: means a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor. "Electric scooter" does not include an electric personal assistive mobility device, motorcycle, motor bicycle, electric bicycle, or moped.
- Bike Path: All paved or graveled off-road trails managed by the Jefferson County Parks Department including the Glacial River Bike Trail, Jefferson Interurban Trail, and the Korth Park Connector Trail.
- Mountain Bike: an all-terrain bicycle with wide knobby tires, strong frame, and straight handlebars that is used for riding over rough ground.
- Fatbike: a bicycle with oversized tires 3.5" or wider, designed for riding off-road, particularly on soft terrain such as snow or sand.
- Mountain Bike Trail: An off-road, unpaved trail designated and designed for use by mountain bikes.

WHEREAS, Jefferson County bike paths and park trails are an invaluable asset to our communities and provide recreational opportunities for users of all levels, and those users safety and positive experiences are a priority of the department, and

WHEREAS, this ordinance change is meant to provide additional guidance and regulation for the safe and equitable use of Jefferson County bike paths and park trails to users of all abilities while ensuring the right type of recreation is allowed for the right location, and

WHEREAS, this change is meant to keep utilization of Jefferson County Parks and Trails in line with State definitions and local ordinances while incorporating best management practices from various trail studies.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors hereby repeals and recreates the Jefferson County Parks Ordinance, Section 8.09 Non-Motorized Vehicles as described herein to provide further clarification and regulation for a wider array of uses on Jefferson County bike paths and park trails.

BE IT FURTHER ORDAINED, that this Ordinance shall become effective upon publication as provided by law.

*Fiscal Note: There is no fiscal impact to this amendment to the Jefferson County Parks Ordinance.*

**Christensen moved for the adoption of Ordinance No. 2022-21.** Seconded by Johns and passed.

**Christensen, Parks Committee Chair, introduced Resolution No. 2022-77. Authorizing recreational trail grant application and acceptance**

Executive Summary

The Jefferson County Parks Department is seeking grant funds to complete a recreation trail for hiking, biking and cross-country skiing on the right-of-way owned by We Energies and known as the Interurban Trail. The proposed trail is 10.96 miles in length and is located on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The project is located primarily in Jefferson County with 10 miles of trail and a portion in Waukesha County with 1 mile of trail. The City of Watertown and the City of Oconomowoc are the project boundaries. This resolution authorizes the Jefferson County Parks Department to seek and accept additional funding for this project through Wisconsin Department of Transportation grant programs including the Transportation Alternatives Program and other Bipartisan Infrastructure Law grant programs. The Jefferson County Parks Committee considered this resolution at its meeting on March 2, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the Jefferson County Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, Phase I and II of the Interurban Trail is complete and there are currently 7 miles of trail open to the public, and

WHEREAS, Waukesha County and the City of Oconomowoc have begun planning, budgeting, and grant writing for the final off-road and on-road portions of this trail which will directly connect with the Lake Country Trail in Oconomowoc, and

WHEREAS, Jefferson County has been awarded a Knowles Nelson Stewardship Grant in the amount of \$249,999.00 for Phase III of the Interurban Trail, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Transportation, Transportation Alternatives Program and other Bipartisan Infrastructure Law grant funds to fund up to 80% of phase III construction costs, and

WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the County's Bikeway/Pedestrian Way Plan, the Jefferson County Comprehensive Plan, and the Glacial Heritage Area Plan, and

WHEREAS, any grant application through these programs needs to be accompanied by a resolution supporting the project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Transportation, Transportation Alternatives Program and other Bipartisan Infrastructure Law grant programs for this multi-use recreational trail.

BE IT FURTHER RESOLVED that if grant funds are awarded in sufficient amounts to pay for the costs of construction, the County Administrator is hereby authorized to accept said grant funds on behalf of Jefferson County, enter into grant contracts, and perform all other duties necessary to comply with and fulfill the grant provisions.

*Fiscal Note: The Wisconsin Department of Transportation and the Transportation Alternatives Program grant funds 80% of the cost of construction estimated at \$1,609,692.95. The County is responsible for 20% of the cost of construction estimated at \$321,938.59. Thereafter, Jefferson County would be responsible for maintenance which is estimated at \$600 - \$900 per mile per year over the approximately 10 miles of trail that would be added. The County will continue to promote Adopt-A-Trail relationships to lessen the cost of maintenance.*

**Christensen moved for the adoption of Resolution No. 2022-77.** Seconded by Zarling and passed.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2022-22. Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4457A-12 was referred to the Jefferson County Planning and Zoning Committee for public hearing on February 16, 2023, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS**

Rezone 5.5 acres of PIN 026-0616-3413-003 (16.294 ac) to create both a new 5-acre A-2 lot and a 0.5-acre access strip to be added to the adjoining A-2 zone at **N2815 County Road E** on PIN 026-0616-3412-002 (22 ac). Both properties are owned by JART Midwest LLC and are in the Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. It is conditioned upon approval

of public road access and approval and recording of the final certified survey map for the lot. This is null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4457A-23 – Sea & Sea Barge and Rental LLC/JART Midwest LLC Property

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4457A-12 was referred to the Jefferson County Planning and Zoning Committee for public hearing on February 16, 2023, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**Jaeckel moved for the adoption of Ordinance No. 2022-22.** Seconded by Poulson and passed.

Kannard abstained from voting due to potential conflict of interest.

**Wehmeier, County Administrator, introduced Proclamation No. 2022-03. Proclaiming April 9-15, 2023 as National 9-1-1 Telecommunicator Week**

**Morris moved for the adoption of Proclamation No. 2022-03.** Seconded by Backlund and passed.

**Public Comment: (General) – None**

**Appointments by County Board Chair:**

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointments:

Samantha LaMuro, Hospital Representative – Fort HealthCare to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

**Morris moved to confirm the above appointment.** Seconded by Poulson and passed.

Scott Johnson, State Elected Official, Representative to the Assembly, District 33, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

**Backlund moved to confirm the above appointment.** Seconded by Morris and passed.

**Appointments by County Administrator:**

**By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the appointment.**

Ryan Hayes as the Director of Facilities Management for an indeterminate term.

**Braugher moved to confirm the above appointment.** Seconded by Backlund and passed.

**By virtue of the authority vested in me under Section 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the appointments as listed in the agenda.**

Samantha LaMuro, to the Board of Health for a three-year term ending May 12, 2026.

Dr. Donald Williams, to the Board of Health for a three-year term ending May 12, 2026.

**Morris moved to confirm the above appointments.** Seconded by Johns and passed.

**Announcements:**

Supplemental information presented at the March 14, 2023, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

**There being no further business, Jaeckel moved that the Board adjourn.** Seconded by Poulson and passed at 7:49 p.m.