

OFFICIAL PROCEEDINGS OF THE BOARD OF SUPERVISORS JEFFERSON COUNTY WISCONSIN

2021-2022



Steve Nass
County Board Chairman

Benjamin Wehmeier
County Administrator

Audrey McGraw
County Clerk

Revised 03-24-2023 to include the April 4, 2022 meeting minutes

INDEX

JEFFERSON COUNTY BOARD 2021-2022 MEETINGS

	PAGES
April 20, 2021.....	1
May 11, 2021 (Committee of the Whole).....	11
May 11, 2021	11
June 8, 2021 (County Board Supervisor Orientation)	24
June 8, 2021	24
July 13, 2021	31
August 10, 2021	42
September 14, 2021.....	56
October 12, 2020	72
October 26, 2021	86
November 3, 2021 (Public Hearing - Redistricting).....	88
November 9, 2021 (Presentation – Building Project Update - Potter Lawson).....	90
November 9, 2021	90
December 14, 2021.....	102
January 11 ,2022	111
February 8, 2022	116
March 8 , 2022	124
April 4, 2022	145
APPROVAL OF MINUTES	11, 24, 31, 42,56, 72, 90, 102, 111, 116, 124, 145
SPECIAL ORDER OF BUSINESS	
Overview of Joint Development Agreement with We Energies and the Town of Ixonia – Corporation Counsel Blair Ward.....	2
Courthouse and Sheriff’s Office Building Project Update	11
American Rescue Plan Act – Jefferson County Planning and Procedures	11
Introduction of Rebecca LeMire, Fort Atkinson City Manager	12
Introduction of 2020 and 2021 Fairest of the Fair – Janelle Wenzel.....	25
Fort Healthcare Presentation: Gail Scott, Donna Haugom, Elizabeth Chilsen, Carol Quest.....	25
Comprehensive Annual Financial Report and Audit Report	25
Recognizing non-profit groups that volunteered at Jefferson County Fair	42
Presentation: Overview of Jefferson County Redistricting Process.....	42
Public Hearing on Jefferson County Board Supervisor Tentative Redistricting Plan	56
Presentation of the 2022 Recommended Budget	78
Designation of Jefferson County as a Gold Star County in Community Health	91
Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and pursuant to section 19.85 (1)(g) Wis. Stats. to confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion on entering into a financial settlement with opioid manufactures and distributors with formal action being taken at the December 14th County Board meeting.	100
Presentation and possible action on Courthouse and Sheriff’s Office/Jail Design Development.....	112
Resolution - 2021-54.In Memoriam – Patrick “Pat” J. Theder.....	125
Presentation of the final Design Development Phase update on the Courthouse/Jail/Sheriff’s Office project given by Wehmeier, Potter Lawson, and Maas Bros.	146

TREASURER’S MONTHLY REPORT	2, 12, 25, 32, 43, 57, 73, 91, 103, 112, 117, 125
---	--

PUBLIC HEARING

Public Hearing on the 2022 Recommended Budget (Public Comment on Budget Items)	86
County Board Supervisor Redistricting (Public Comment on Redistricting)	88

COMMUNICATIONS

Retirement Recognition	1, 31, 73, 117
Appointment by County Board Chair and confirmation by County Board – Karl Zarling – Supervisory District 4.....	11
Swearing in of Karl Zarling, District 4 Supervisor	11
2023 Budget Calendar.....	117

PUBLIC COMMENT	2, 12, 26, 32, 43, 57, 73
-----------------------------	----------------------------------

ZONING COMMITTEE NOTICE OF PUBLIC HEARING:	24, 31, 42, 56, 73, 91, 103, 112, 117, 125
---	---

ANNUAL REPORTS

District Attorney – Monica Hall.....	13
Economic Development (JCEDC) – Vicky Pratt	13
Register of Deeds – Staci Hoffman	13
Corporation Counsel – J. Blair Ward	26
Finance – Marc DeVries	26
Human Services – Kathi Cauley	26
Presiding Judge – William F. Hue	33
Child Support – Stacey Jensen	33
Medical Examiner – Nichol Tesch	33
Division of Extension – Chrissy Wen	43
Land and Water Conservation – Patricia Cicero	43
County Clerk– Audrey McGraw.....	57
Fair Park – Amy Listle.....	86
Human Resources – Terri Palm	86
Health Department – Gail Scott.....	86
Parks – Kevin Weismann	86
Highway – Bill Kern	86
Veterans Service – Yvonne Duesterhoeft	91
Sheriff’s Office – Paul Milbrath	91
Administration - Ben Wehmeier	103
Zoning/Land Information – Matt Zangl.....	103
Clerk of Courts – Cindy Hamre Incha	113
Emergency Management – Donna Haugom.....	113

REPORTS

Approval & Denial of Petitions.....	8, 13, 29, 39, 53, 69, 74, 99, 109, 113, 122, 142
Report – Net New Construction 2021.....	72
Report – 2021 County Apportionment	72
Overview of new online per diem system – Oral Rowland.....	103
County Board Meeting Fee Reports 2020-2021	117

ADOPTION OF RULES OF ORDER

Discussion of Proposed 2022-2024 County Board Rules	118
---	-----

ORDINANCES

2021-01. Jefferson County - All-Terrain Vehicle (ATV) and Utility-Terrain Vehicle (UTV) Route Ordinance.....	4
2021-02. Amending Official Zoning Map.....	8
2021-03. Amending Official Zoning Map	13
2021-04. Amending Official Zoning Map.....	29

2021-05.	Creating Personnel Ordinance HR0246, Telecommuting and Remote Work Policy and Procedure	37
2021-06.	Amending Official Zoning Map.....	39
2021-07.	Amending Official Zoning Map	53
2021-08.	Amending Official Zoning Map	69
2021-09.	Amending Official Zoning Map	74
2021-10.	Amending Official Zoning Map, Petition R4288A-21 - N7040 Saucer Drive, Town of Farmington	76
2021-11.	Amending the supervisor salary and compensation ordinance	79
2021-12.	Amending Jefferson County Parks Ordinance to create boat launch fees at Rock River County Park and Cappies Landing and imposing a forfeiture for nonpayment	84
2021-13.	Amending Official Zoning Map.....	99
2021-14.	Amending Official Zoning Map.....	109
2021-15.	Amending Official Zoning Map.....	113
2021-16.	Amending the Jefferson County Zoning Ordinance.....	115
2021-17.	Amending Personnel Ordinance section HR0461, Military Leave Procedure and rescinding Resolution 2004-50, providing insurance coverage for County employees on active military duty and their families, and Resolution 2004-51, providing vacation accrual for County employees on active military duty	119
2021-18.	Amending Official Zoning Map.....	122
2021-19.	Amending Official Zoning Map	142
2021-20.	2022-2024 County Board Rules	130

RESOLUTIONS

2021-01.	Entering into a Joint Development Agreement with Wisconsin Gas LLC and the Town of Ixonia for the construction and operation of a liquefied natural gas facility in the Town of Ixonia	3
2021-02.	Accepting grant funding through the Greater Watertown Community Health Foundation and creating two full-time School Psychotherapist positions at the Human Services Department	6
2021-03.	Entering into a Joint Development Agreement with Wisconsin Gas LLC and the Town of Ixonia for the construction and operation of a liquefied natural gas facility in the Town of Ixonia	15
2021-04.	Amending the Jefferson County Health Department Drug Free Communities Grant Funding to include \$40,470 of Additional Funding for 2021.....	16
2021-05.	Accepting grant funds from the Wisconsin Department of Health Services for Epidemiology and Laboratory Capacity Enhancing Detection Grant.....	17
2021-06.	Accepting grant funds from the Wisconsin Department of Health Services for COVID-19 vaccination outreach.....	18
2021-07.	Authorizing Wisconsin Department of Natural Resources Stewardship Program, Federal Recreational Trails Program and Land & Water Conservation Fund grant application and acceptance for Glacial River Trail	18
2021-08.	Authorizing Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trails Program and Land & Water Conservation Fund grant application and acceptance – Interurban Trail Phase I	20
2021-09.	Authorizing Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trails Program and Land & Water Conservation Fund grant application and acceptance – Interurban Trail Phase II	20
2021-10.	Authorizing county courthouse, sheriff's office and jail renovation project	26
2021-11.	Establishing procedure and policies related to Jefferson County's allocation of American Rescue Plan Act of 2021 funds	27
2021-12.	Accepting bids for roofing and electrical repairs and improvements to Workforce Development building.....	33
2021-13.	Accepting bid for water main project at south campus.....	33
2021-14.	Entering into a contract with Potter Lawson to provide schematic design, design development, construction documentation and contract/construction administration for the Jefferson County Courthouse, Sheriff's Office, and Jail	34

2021-15.	Accepting bid for the construction of emergency telecommunications tower sites.....	36
2021-16.	Considering Claim for Damages by Jim Nelson	36
2021-17.	Authorizing the application and implementation of a Wisconsin Department of Natural Resources Early Detection Response Grant	38
2021-18.	Accepting Bid for Insulation of Storage Building at the Law Enforcement Training Facility.....	43
2021-19.	Designating the Executive Committee as the Jefferson County Redistricting Committee for the 2021 Redistricting Process	44
2021-20.	Initial Resolution Authorizing the issuance of General Obligation Bonds or Promissory Notes in an amount not to exceed 36,000,000 for County Building Projects	46
2021-21.	Issuing General Obligation Promissory Notes, Series 2021A, in an amount not to exceed \$5,830,000 for County Building Projects.....	47
2021-22.	Establishing the Jefferson County Revolving Loan Fund.....	48
2021-23.	Ratifying the Purchase and Sale Agreement for 808 Jefferson Street and 300 Rodgers Street, Fort Atkinson, Wisconsin and the allocation of American Rescue Plan Act funds.....	50
2021-24.	Amending the 2021 Budget to Adjust the Department of Agriculture, Trade and Consumer Protection (DATCP) Food License Fee and to Accept a Drug Free Coalition State Opioid Response Grant (Addendum).....	51
2021-25.	Authorizing an Extension of the Licensing Agreement between Wisconsin Electric Power Company, doing business as WE Energies, and Jefferson County for the purpose of constructing Phase 2 of the Interurban Trail from Watertown to Oconomowoc.....	52
2021-26.	Entering into a contract with Maas Brothers Construction to provide construction management services for County building projects	57
2021-27.	Granting an easement to Bertram Communications, LLC for the purpose of constructing and accessing a communications tower and equipment at the Sheriff's Office Annex.....	59
2021-28.	Adopting the Jefferson County Board Supervisor Tentative Redistricting Plan.....	60
2021-29.	Issuing General obligation Promissory Notes, Series 2021-A in an amount not to exceed \$8,000,000 for County building projects.....	62
2021-30.	Amending the 2021 Human Services Department Budget to include American Rescue Plan Act Funds	63
2021-31.	Considering claim for personal injury of Mary Mess	64
2021-32.	Considering the revised Jefferson County Library Funding Formula for non-county wide library services.....	64
2021-33.	Creating one full-time exempt Advanced Prescriber position at Human Services	65
2021-34.	Authorizing County Conservation Aids Grant Application	66
2021-35.	Accepting bids for demolition of properties acquired through the Flood Mitigation and Acquisition Program	68
2021-36.	Denying Petition to Amend Official Zoning Map.....	70
2021-37.	Awarding the Sale of \$8,000,000 General Obligation County Building Bonds, Series 2021A.....	76
2021-38.	Amending the Jefferson County Land Information Plan	78
2021-39.	Considering Claim for property damage of Lisa Legge.....	80
2021-40.	Amending the Retiree Addendum to the Group Master Policy with Dean Health Plan by reducing the eligibility for retirees to under the age of 65 or Medicaid/Medicare eligible	81
2021-41.	Authorizing the application and implementation of a Wisconsin Department of Natural Resources Healthy Lakes and Rivers Grant	83
2021-42.	Authorizing the application and implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant	84
2021-43.	Adopting the Jefferson County Board Final Supervisory District Plan	92
2021-44.	Establishing non-countywide levies for health and library Services.....	93
2021-45.	Establishing countywide levy and fees.....	94
2021-46.	Accepting the Qualified Treatment Trainees Grant at the Human Services Department amending the 2021 and 2022 budgets.....	95
2021-47.	Authorizing state human services contracts, consortium agreements and professional service and care provider contracts.....	96

2021-48.	Entering into a contract with KL Engineering Services for construction administration and oversight of the Jefferson County Interurban Trail Project Phase II	98
2021-49	Authorizing Jefferson County to Enter into the Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc., Agree to the Terms of the Memorandum of Understanding Allocating Settlement Proceeds, and Authorize Entry into the Memorandum of Understanding with the Wisconsin Attorney General	104
2021-50.	Ehlers Investment Advisory Services to manage bond proceeds.....	108
2021-51.	Establishing total annual compensation for county elected officials pursuant to Wis. Stat §59.22	118
2021-52.	Authorizing A Memorandum of Agreement between Jefferson County and Groundswell Conservancy, Inc.....	120
2021-53.	Authorizing Motorized Recreation Grant Application to Fund the Jefferson County Snowmobile Trail Aid Program.....	121
2021-54.	In Memoriam – Patrick “Pat” J. Theder.....	125
2021-55.	Creating public-private partnership for broadband expansion in Jefferson County	126
2021-56.	Authorizing creation of a public-private partnership with Hilbert Communications, LLC to explore financing options for broadband expansion throughout Jefferson County.....	127
2021-57.	Designating Official County Newspaper	130
2021-58.	Authorizing year-end requests to carry over budget appropriations from fiscal year 2021 to fiscal year 2022 and amending the 2022 budget.....	131
2021-59.	Authorizing contingency fund transfer to offset fiscal year 2021 departmental deficits	133
2021-60.	Authorizing application for Federal Surface Transportation Program funding and entering into a contract for County highway design service es.....	134
2021-61.	Approving 2022 Local Road Improvement Program asphalt vendor bid	135
2021-62.	Approving 2022 asphalt pulverizing and milling quotes	136
2021-63.	Approving 2022 pre-mixed asphalt vendor quotes.....	138
2021-64.	Approving 2022 seal coat oil vendor quotes.....	138
2016-65.	Accepting the bids for Construction and Paving of the Interurban Trail Phases I and II	140
2021-66.	Amending contract with KL Engineering Services to complete the Jefferson County Interurban Trail Project Phase III Feasibility Study	141
*2022-01.	Recognition of Outgoing County Board Supervisor – Jeff Smith.....	145
*2022-02.	Recognition of Outgoing County Board Supervisor – Conor Nelan.....	145
*2022-03.	Recognition of Outgoing County Board Supervisor – Laura Payne	145
*2022-04.	Recognition of Outgoing County Board Supervisor – Mike Kelly	145
*2022-05.	Recognition of Outgoing County Board Supervisor – Dick Schultz	145
*2022-06.	Recognition of Outgoing County Board Supervisor – Lloyd Zastrow	145
*2022-07.	Recognition of Outgoing County Board Supervisor – Amy Rinard	145
*2022-08.	Recognition of Outgoing County Board Supervisor – Greg David	145

*Resolutions numbered out of sequence du to administrative error.

PROCLAMATIONS

2021.00.	Proclaiming the week of April 11-17, 2021 Public Safety Telecommunicators Week in Jefferson County.....	1
2021-01.	Proclaiming May 13, 2021 as Jefferson County Peace Officer’s Memorial Day in Jefferson County	9
2021-02.	Proclaiming the Month of June as Dairy Month in Jefferson County	10
2021-03.	Recognizing Public Service Workers.....	22
2021-04.	Proclaiming the Week of April 10 th , 2022, as Fair Housing Week.....	126

APPOINTMENTS BY COUNTY BOARD CHAIR

John Kannard to the WI River Rail Transit Commission (WRRTC) for a three-year term ending April 30, 2024.....	10
Dick Jones to the Jefferson County Economic Development Consortium (JCEDC) for a three-year term ending May 1, 2024	10
Appointment by County Board Chair and confirmation by County Board – Karl Zarling – Supervisory District 4..	11
Kathy Bahner to the WI River Rail Transit Commission (WRRTC)	21
Karl Zarling to the WI River Rail Transit Commission (WRRTC) - Alternate, Economic Development Consortium and HOME Consortium Board	21
Matt Zangl, Paul Hable, Rick Thomas, Tracy Neuhauser to the Local Emergency Planning Commission (LEPC)	
Elizabeth Chilsen to the Local Emergency Planning Committee (LEPC) for an indeterminate term.....	123

APPOINTMENTS BY COUNTY ADMINISTRATOR

Bill Kern as Highway Commissioner for a two-year term ending May 31, 2023	10
Zoning Board of Adjustment - Janet Sayre Hoeft for a 3-year term ending July 1, 2024	41
Zoning Board of Adjustment - Dan Jaeckel (Alternate) for a 3-year term ending July 1, 2024	41
Parks Director – Kevin Wiesmann for an indeterminate term	41
Human Services Board – Gino Racanelli to fill an unexpired term ending November 1, 2022	41
Brian Henning, Waterloo, WI, to the Jefferson County Library Board to fill an unexpired term ending December 31, 2022	71
Alice Mirk, Watertown, WI, to the Human Services Board for a 3-year term ending November 1, 2024	71
Michael Wineke to the Human Services Board for a 3-year term ending November 1, 2024	85
Linda Ager to the Bridges Federated Library System Board for a three-year term ending December 31, 2024 ..	100
Barbara Beaver to the Jefferson County Library Board for a three-year term ending December 31, 2024	100
Timothy Semo to the Jefferson County Library Board for a three-year term ending December 31, 2024.....	100
Michael Clish to the Veterans Service Commission for a three-year term ending December 13, 2024.....	110
Brandon White to the Veterans Service Commission for a three-year term ending December 13, 2024.....	110

APPOINTMENTS BY HUMAN SERVICES BOARD

Frankie Fuller to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2024.....	10
Frankie Fuller to the Nutrition Project for a 3-year term ending July 13, 2024	41
Katie Dixon to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2024.....	41
Carol O’Neil to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 1, 2024.....	100
Barbara Schmitt to the Nutrition Project Council for a three-year term ending November 13, 2024.....	100

PUBLIC COMMENT	10, 71, 87, 88, 100, 110, 146
-----------------------------	--------------------------------------

COUNTY ADMINISTRATOR

Resolutions

2021-18. Accepting Bid for Insulation of Storage Building at the Law Enforcement Training Facility.....	43
2021-27. Granting an easement to Bertram Communications, LLC for the purpose of constructing and accessing a communications tower and equipment at the Sheriff’s Office Annex.....	59
2021-49 Authorizing Jefferson County to Enter into the Settlement Agreements with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc., Agree to the Terms of the Memorandum of Understanding Allocating Settlement Proceeds, and Authorize Entry into the Memorandum of Understanding with the Wisconsin Attorney General	104

BROADBAND WORKING GROUP

Resolutions

2021-55. Creating public-private partnership for broadband expansion in Jefferson County	126
2021-56. Authorizing creation of a public-private partnership with Hilbert Communications, LLC to	

explore financing options for broadband expansion throughout Jefferson County.....	127
--	-----

BUILDING AND GROUNDS COMMITTEE

Resolutions

2021-10. Authorizing county courthouse, sheriff's office and jail renovation project	26
2021-12. Accepting bids for roofing and electrical repairs and improvements to Workforce Development building	33
2021-13. Accepting bid for water main project at south campus.....	33
2021-14. Entering into a contract with Potter Lawson to provide schematic design, design development, construction documentation and contract/construction administration for the Jefferson County Courthouse, Sheriff's Office, and Jail	34
2021-26. Entering into a contract with Maas Brothers Construction to provide construction management services for County building projects	57

EXECUTIVE COMMITTEE

Resolutions

2021-01. Entering into a Joint Development Agreement with Wisconsin Gas LLC and the Town of Ixonia for the construction and operation of a liquefied natural gas facility in the Town of Ixonia	3
2021-03. Entering into a Joint Development Agreement with Wisconsin Gas LLC and the Town of Ixonia for the construction and operation of a liquefied natural gas facility in the Town of Ixonia	15
2021-11. Establishing procedure and policies related to Jefferson County's allocation of American Rescue Plan Act of 2021 funds	27
2021-19. Designating the Executive Committee as the Jefferson County Redistricting Committee for the 2021 Redistricting Process	44
2021-28. Adopting the Jefferson County Board Supervisor Tentative Redistricting Plan.....	60
2021-43. Adopting the Jefferson County Board Final Supervisory District Plan	92
2021-57. Designating Official County Newspaper.....	130

Ordinances

2021-11. Amending the supervisor salary and compensation ordinance	79
2021-20. 2022-2024 County Board Rules	130

FINANCE COMMITTEE

Resolutions

2021-04. Amending the Jefferson County Health Department Drug Free Communities Grant Funding to include \$40,470 of Additional Funding for 2021.....	16
2021-05. Accepting grant funds from the Wisconsin Department of Health Services for Epidemiology ad Laboratory Capacity Enhancing Detection Grant.....	17
2021-06. Accepting grant funds from the Wisconsin Department of Health Services for COVID-19 vaccination outreach	18
2021-15. Accepting bid for the construction of emergency telecommunications tower sites.....	36
2021-16. Considering Claim for Damages by Jim Nelson	36
2021-20. Initial Resolution Authorizing the issuance of General Obligation Bonds or Promissory Notes in an amount not to exceed 36,000,000 for County Building Projects	46
2021-21. Issuing General Obligation Promissory Notes, Series 2021A, in an amount not to exceed \$5,830,000 for County Building Projects.....	47
2021-22. Establishing the Jefferson County Revolving Loan Fund.....	48
2021-23. Ratifying the Purchase and Sale Agreement for 808 Jefferson Street and 300 Rodgers Street, Fort Atkinson, Wisconsin and the allocation of American Rescue Plan Act funds.....	50
2021-24. Amending the 2021 Budget to Adjust the Department of Agriculture, Trade and Consumer Protection (DATCP) Food License Fee and to Accept a Drug Free Coalition State Opioid Response Grant (Addendum).....	51
2021-29. Issuing General obligation Promissory Notes, Series 2021-A in an amount not to exceed \$8,000,000 for County building projects.....	62

2021-30.	Amending the 2021 Human Services Department Budget to include American Rescue Plan Act Funds	63
2021-31.	Considering claim for personal injury of Mary Mess	64
2021-32.	Considering the revised Jefferson County Library Funding Formula for non-county wide library services	64
2021-37	Awarding the Sale of \$8,000,000 General Obligation County Building Bonds, Series 2021A.....	76
2021-39.	Considering Claim for property damage of Lisa Legge.....	80
2021-44.	Establishing non-countywide levies for health and library Services	93
2021-45.	Establishing countywide levy and fees.....	94
2021-46.	Accepting the Qualified Treatment Trainees Grant at the Human Services Department amending the 2021 and 2022 budgets.....	95
2021-50.	Ehlers Investment Advisory Services to manage bond proceeds.....	108
2021-58.	Authorizing year-end requests to carry over budget appropriations from fiscal year 2021 to fiscal year 2022 and amending the 2022 budget.....	131
2021-59.	Authorizing contingency fund transfer to offset fiscal year 2021 departmental deficits	133

HIGHWAY COMMITTEE

Resolutions

2021-60.	Authorizing application for Federal Surface Transportation Program funding and entering into a contract for County highway design service es.....	134
2021-61.	Approving 2022 Local Road Improvement Program asphalt vendor bid	135
2021-62.	Approving 2022 asphalt pulverizing and milling quotes	136
2021-63.	Approving 2022 pre-mixed asphalt vendor quotes.....	138
2021-64.	Approving 2022 seal coat oil vendor quotes.....	138

Ordinances

2021-01.	Jefferson County - All-Terrain Vehicle (ATV) and Utility-Terrain Vehicle (UTV) Route Ordinance.....	4
----------	---	---

HUMAN RESOURCES COMMITTEE

Resolutions

2021-02.	Accepting grant funding through the Greater Watertown Community Health Foundation and creating two full-time School Psychotherapist positions at the Human Services Department	6
2021-40.	Amending the Retiree Addendum to the Group Master Policy with Dean Health Plan by reducing the eligibility for retirees to under the age of 65 or Medicaid/Medicare eligible	81
2021-51.	Establishing total annual compensation for county elected officials pursuant to Wis. Stat §59.22	118

Ordinances

2021-05.	Creating Personnel Ordinance HR0246, Telecommuting and Remote Work Policy and Procedure	37
2021-17.	Amending Personnel Ordinance section HR0461, Military Leave Procedure and rescinding Resolution 2004-50, providing insurance coverage for County employees on active military duty and their families, and Resolution 2004-51, providing vacation accrual for County employees on active military duty	119

HUMAN SERVICES BOARD

Resolutions

2021-33.	Creating one full-time exempt Advanced Prescriber position at Human Services	65
2021-47.	Authorizing state human services contracts, consortium agreements and professional service and care provider contracts.....	96

LAND AND WATER CONSERVATION COMMITTEE

Resolutions

2021-17.	Authorizing the application and implementation of a Wisconsin Department of Natural Resources Early Detection Response Grant	38
----------	--	----

2021-41.	Authorizing the application and implementation of a Wisconsin Department of Natural Resources Healthy Lakes and Rivers Grant	83
2021-42.	Authorizing the application and implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant	84

LAW ENFORCEMENT EMERGENCY MANAGEMENT

RESOLUTIONS

2021-35.	Accepting bids for demolition of properties acquired through the Flood Mitigation and Acquisition Program	68
----------	---	----

PARKS COMMITTEE

Resolutions

2021-07.	Authorizing Wisconsin Department of Natural Resources Stewardship Program, Federal Recreational Trails Program and Land & Water Conservation Fund grant application and acceptance for Glacial River Trail	18
2021-08.	Authorizing Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trails Program and Land & Water Conservation Fund grant application and acceptance – Interurban Trail Phase I	20
2021-09.	Authorizing Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trails Program and Land & Water Conservation Fund grant application and acceptance – Interurban Trail Phase II	20
2021-25.	Authorizing an Extension of the Licensing Agreement between Wisconsin Electric Power Company, doing business as WE Energies, and Jefferson County for the purpose of constructing Phase 2 of the Interurban Trail from Watertown to Oconomowoc	52
2021-34.	Authorizing County Conservation Aids Grant Application	66
2021-48.	Entering into a contract with KL Engineering Services for construction administration and oversight of the Jefferson County Interurban Trail Project Phase II	98
2021-52.	Authorizing A Memorandum of Agreement between Jefferson County and Groundswell Conservancy, Inc.	120
2021-53.	Authorizing Motorized Recreation Grant Application to Fund the Jefferson County Snowmobile Trail Aid Program	121
2016-65.	Accepting the bids for Construction and Paving of the Interurban Trail Phases I and II	140
2021-66.	Amending contract with KL Engineering Services to complete the Jefferson County Interurban Trail Project Phase III Feasibility Study	141

Ordinances

2021-12.	Amending Jefferson County Parks Ordinance to create boat launch fees at Rock River County Park and Cappies Landing and imposing a forfeiture for nonpayment	84
----------	---	----

PLANNING & ZONING COMMITTEE

Reports

Approval & Denial of Petitions.....	8, 13, 29, 39, 53, 69, 74, 99, 109, 113, 122, 142
-------------------------------------	---

Resolutions

2021-36.	Denying Petition to Amend Official Zoning Map	70
2021-38.	Amending the Jefferson County Land Information Plan	78

Ordinances

2021-02.	Amending Official Zoning Map	8
2021-03.	Amending Official Zoning Map	13
2021-04.	Amending Official Zoning Map	29
2021-06.	Amending Official Zoning Map	39
2021-07.	Amending Official Zoning Map	53
2021-08.	Amending Official Zoning Map	69
2021-09.	Amending Official Zoning Map	74

2021-10.	Amending Official Zoning Map, Petition R4288A-21 - N7040 Saucer Drive, Town of Farmington	76
2021-13.	Amending Official Zoning Map.....	99
2021-14.	Amending Official Zoning Map.....	109
2021-15.	Amending Official Zoning Map.....	113
2021-16.	Amending the Jefferson County Zoning Ordinance.....	115
2021-18.	Amending Official Zoning Map.....	122
2021-19.	Amending Official Zoning Map	142

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, April 20, 2021 5:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present except Supervisors David, Smith, Lund, Payne, Kutz, Backlund, and Roberts being present via Zoom. Supervisors Rinard, White, Poulson, and Foelker were absent, Poulson and Foelker giving prior notification.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Vacant
District 5.....	James B. Braughler	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Morris led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Braughler moved to accept the agenda as printed. Seconded and passed.

Communications.

County Clerk McGraw presented the following communications:

1. Proclaiming the week of April 11-17, 2021, as Public Safety Telecommunicators Week in Jefferson County.
2. Retirement Recognition. Jean Thiede, Sandra Torgerson, Barb Gang, Susan Hoenecke, and Mary Springer, Human Services. Randall Rammelt, Highway Department.
3. Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

April 01, 2021

Available Cash on Hand		
March 1, 2021	\$ (246,116.85)	
March Receipts	<u>\$ 7,995,359.24</u>	
Total Cash		\$ 7,749,242.39
Disbursements		
General – March 2021	\$ 5,384,699.69	
Payroll – March 2021	<u>\$ 1,568,253.63</u>	
Total Disbursements		<u>\$ 6,952,953.32</u>
	\$ 796,289.07	
Cash on Hand (in bank) April 1, 2021	\$ 1,494,719.35	
Less Outstanding Checks	\$ 698,430.28	
Total Available Cash		\$ 796,289.07
Local Government Investment Pool – General		\$ 23,303,941.30
DANA Investments		\$ 30,542,806.23
Local Government Investment Pool - Clerk of Courts		\$ 1,741.58
Local Government Investment Pool - Farmland Preservation		\$ 180,071.48
Local Government Investment Pool - Parks/Liddle		\$ 86,568.96
Local Government Investment Pool - County Bond		<u>\$ 7,772,865.90</u>
		\$ 61,887,995.45
2021 Interest - Super N.O.W. Acct.		\$ 127.47
2021 Interest - L.G.I.P. - General Funds		\$ 2,959.61
2021 Interest – DANA Investments		\$ 154,385.70
2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 16.01
2021 Interest - L.G.I.P. - Farmland Preservation		\$ 33.32
2021 Interest - L.G.I.P. - Clerk of Courts		\$ 0.32
2021 Interest - L.G.I.P. - County Bond		<u>\$ 1,438.20</u>
Total 2021 Interest		\$ 158,960.63

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Special Order of Business:

1. Overview of Joint Development Agreement with WE Energies and the Town of Ixonia – given by Corporation Counsel Blair Ward.

Public Comment:

Eight Members of the public spoke on the WE Energies Liquefied Natural Gas (LNG) Facility in the town of Ixonia-Joint Development Agreement.

Six Members of the public spoke on the Jefferson County All-Terrain Vehicle (ATV) and Utility-Terrain Vehicle (UTV) Route Ordinance.

Rinard present at 5:20 p.m.

Foelker present at 5:29 p.m.

Resolutions and Ordinances:

Rinard, Executive Committee Chair, introduced Resolution No. 2021-01.

Executive Summary

Wisconsin Gas, LLC desires to develop, construct and operate a liquefied natural gas facility capable of liquefying, storing and vaporizing natural gas for peaking service and associated natural gas pipelines with necessary associated facilities in the Town of Ixonia. The Wisconsin Public Service Commission has jurisdiction over this project and is in the process of reviewing the petition from Wisconsin Gas, LLC. In addition to Wisconsin Public Service Commission approval, this project also requires the issuance of a Conditional Use Permit by the Jefferson County Planning and Zoning Committee, which was granted on November 11th, 2020, and included public comment and input from the Town of Ixonia. As part of the Conditional Use Permit approval process, the Planning and Zoning Committee required Wisconsin Gas to enter into a Joint Development Agreement with Jefferson County and the Town of Ixonia to address impacts to the Town and County due to the operation of a liquefied natural gas facility. Wisconsin Gas has agreed to enter into a Joint Development Agreement with Jefferson County and the Town of Ixonia, and a draft of this agreement is attached to this resolution which has been approved by the Town of Ixonia.

Items addressed in the Joint Development Agreement include emergency response and safety procedures, setback from the property of adjoining landowners, plan review, transportation impact on local roads, drainage impact, vegetation management, noise parameters, land use studies, and fiscal impacts.

The Executive Committee considered this draft Joint Development Agreement at its meeting on March 31st, 2021 and recommend forwarding the attached draft Joint Development Agreement to the County Board to authorize the County Administrator to enter into a Joint Development Agreement with Wisconsin Gas, LLC to develop, construct, and operate a Liquefied Natural Gas facility in Jefferson County.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Wisconsin Gas has negotiated in good faith to enter into a Joint Development Agreement which is responsive to the potential impacts associated with operating a liquefied natural gas facility in Jefferson County and the Town of Ixonia, and

WHEREAS, the Town is supportive of the attached draft Joint Development Agreement and the construction of a liquified natural gas facility, and

WHEREAS, Jefferson County has received input and comments from County Board Supervisors and members of the public through meetings of the Planning and Zoning Committee, the Executive Committee, and the County Board.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute the attached Joint Development Agreement with Wisconsin Gas, LLC on behalf of Jefferson County.

BE IT FURTHER RESOLVED, that the County Administrator is authorized to make changes to this agreement that do not materially affect the terms and conditions stated therein and report such changes to the Executive Committee.

Fiscal Note: Jefferson County and the Town of Ixonia will no longer receive property tax revenue on the land used for operation of the liquefied natural gas facility but will receive Utility Aid from the state of Wisconsin which is expected to exceed the amount of lost property tax revenue.

Rinard moved for the adoption of Resolution No. 2021-01. Seconded.

Rinard moved to postpone action on Resolution No. 2021-01 until the May 11, 2021, County Board meeting. Seconded and passed. Ayes 19 (Jones, Kelly, David, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, Drayna, Backlund, Kannard, Fitzgerald, Schultz, Roberts, Christensen), Vacant 1 (Tietz), Noes 6 (Nelan, Foelker, Lindl, Jaeckel, Morris, Braughler), Absent 2 (White, Poulson), Abstain 1 (Johns), Vote not recorded 1 (Herbst).

Jaeckel, Highway Committee Chair, introduced Ordinance No. 2021-01.

Ordinance allowing ATV and UTV operation on all county highways within the jurisdiction of Jefferson County.

Section 1 - General

Following due consideration of the recreational and economic value to access businesses and residences weighted against possible dangers, public health, public safety, liability aspects, terrain involved, traffic density and other traffic risks, this ordinance is enacted pursuant to sections 59.02 and 23.33 Wis. Stats., and the provisions of the Wisconsin Administrative Code NR 64 regulating ATV operation, which is hereby incorporated and adopted.

Section 2 - Applicability and Enforcement

The provisions of this Ordinance shall apply to all county highways within the jurisdiction of Jefferson County and the provisions of this ordinance shall be enforced by the Jefferson County Sheriff's Office.

Adoption of this ordinance shall not prohibit any law enforcement officer or DNR warden from proceeding under any other ordinance, regulation, statute, law, or order that pertains to the subject matter addressed under this section.

Section 3 - Limitations

The following limitations apply on all areas designated in this Ordinance:

Operators and passengers of all ATVs/UTVs shall comply with all federal, state, and local laws, orders, regulations, restrictions, and rules, including, but not limited to, section 23.33 Wis. Stats. and Wisconsin Administrative Code NR 64.

This Ordinance incorporates by reference all definitions under section 23.33 Wis. Stats. and Wisconsin Administrative Code NR 64 and any other applicable Wisconsin Law defining ATVs/UTVs and regulating ATV/UTV use unless this Ordinance states otherwise.

ATVs/UTVs shall be operated on the extreme right side of the roadway on the paved surface.

ATVs/UTVs may be operated on paved surfaces only, unless yielding the right of way.

ATV/UTV operators are required to have applicable liability insurance.

ATVs/UTVs shall not be operated at a speed greater than the posted speed limits.

ATVs/UTVs may not be operated on any county highway route without fully functional headlights, taillights, and brake lights.

ATVs/UTVs may not be operated on any county highway route between the hours of 10:00 p.m. and 5:00 a.m.

No person may operate an ATV/UTV on any county highway route without a valid driver's license and shall display the license upon demand from any law enforcement officer or official described in section 23.33(12) Wis. Stats.

Section 4 - ATV/UTV Routes

County highway routes designated for ATV/UTV use shall be established and approved by the Jefferson County Highway Committee. Any modification to the routes designated for ATV/UTV use shall be approved by the Jefferson County Highway Committee.

The routes designated as an ATV/UTV vehicle route shall be as follows: All County Highways within Jefferson County jurisdiction.

The Jefferson County Highway Committee shall have the authority to suspend operation on any County Highway route or segment thereof due to hazards, construction, emergency conditions, road damage, or any other issue deemed appropriate for public safety. Routes subsequently removed as an ATV/UTV vehicle route will be posted on the Jefferson County website.

No County highway segment may be designated as an ATV/UTV vehicle route if it is located within a city or village which has jurisdictional responsibility for that segment without City or Village permission.

Section 5 - Route Signs

All initial required route signs will be installed and maintained by the Jefferson County Highway Department.

All signs shall be in compliance with the Federal Manual on Uniform Traffic Control Devices (MUTCD).

No person may erect or, remove any official designated route sign unless authorized by the Jefferson County Highway Department in writing.

No person shall operate an ATV/UTV contrary to any authorized and official posted sign.

Section 6 - Penalties

This Ordinance shall be enforced by the Jefferson County Sheriff's Office or any law enforcement official as set forth in section 23.33(12) Wis. Stats., including the issuance of a citation under section 66.0113 Wis. Stats.

The penalties set forth in section 23.33(13)(a) Wis. Stats., are adopted and incorporated by reference herein.

Section 7 - Severability

Should any sub-section, clause, or provision of this ordinance be declared by any court of competent jurisdiction to be invalid, the same shall not affect the validity of this ordinance as a whole or any part thereof, other than the part declared invalid.

Section 8 - Maintenance

Designation of segments of the Jefferson County Highway System as ATV/UTV routes does not impose upon the Jefferson County Highway Department a greater duty of care or responsibility for maintenance of those segments than for any other segment of county highway. Operators of ATV/UTVs on county highways assume all the usual and normal risks of ATV/UTV operation.

Section 9 - Effective Date

This Ordinance shall be effective upon enactment and publication.

Section 10 – Highway Committee Review

This Ordinance shall be reviewed in its entirety before November 30, 2022 by the Jefferson County Highway Committee giving due consideration to the recreational and economic value to access businesses and residences weighted against possible dangers, public health, public safety, liability aspects, terrain involved, traffic density and other traffic risks since the enactment of this ordinance to make a finding whether or not the benefits of continuing this ordinance outweigh repealing this ordinance. Such findings shall be forwarded to the Jefferson County Board of Supervisors as a Communication which will include any recommended amendments. Any findings and recommendations by the Highway Committee shall be made following consultation with the Jefferson County Sheriff's Office and the Jefferson County Highway Commissioner.

Fiscal Note: Adoption of the Ordinance could have a potential cost impact for signage required by the MUTCD. The cost of the signage would be initially borne by the Highway Department.

Zastrow moved to postpone action on Ordinance No. 2021-01 until the May 11, 2021 County Board meeting. Seconded and not passed.

Jaeckel moved for the adoption of Ordinance No. 2021-01. Seconded and passed.

Zastrow and Christensen out at 6:47 p.m.

Kannard out at 6:51 p.m.

Braugler, Human Resources Committee Chair, introduced Resolution No. 2021-02.

Executive Summary

The Jefferson County Human Services Department has determined that there is an increased need for mental health and substance abuse treatment for youth in Jefferson County. Youth are experiencing more stress and anxiety, and consequently suffering more long-term adverse childhood experiences due to the pandemic. County school districts are also concerned about youth missing school as well as quality learning time. Monica Oss, CEO of Open Minds, a mental health industry resource, has said: "And the future view is that we can expect a "tsunami" of children's mental health needs in the years ahead, driven by the trauma of the pandemic."

Jefferson County Human Services and the Greater Watertown Community Health Foundation have partnered to further support our youth and school districts as well as offer more on-site and preventive services. By employing social workers and therapists who work directly in the schools, youth will be provided universal resiliency skills, screens and assessments, and mental health treatment. The overall outcome is for more youth to successfully complete high school and prevent long standing mental health and substance abuse issues. Therefore, the Jefferson County Human Services Director is requesting to create two School Social Psychotherapist positions,

funded jointly with the Greater Watertown Community Health Foundation for two years at \$100,000 per position for each of the two years, with each stakeholder funding \$50,000 per position per year for a total of \$100,000 per year. After the first two years, Jefferson County Human Services would sustain each position by having built the necessary revenue streams through Medicaid and insurance billing.

On March 9, 2021, the Human Services Board and on March 23, 2021, the Human Resources Committee reviewed the request from the Human Services Director and County Administrator to create two School Psychotherapist positions at the Human Services Department, funded jointly for the first two years with the Greater Watertown Community Health Foundation and recommended forwarding this resolution to the Jefferson County Board of Supervisors for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, mental health issues, including but not limited to, substance abuse, stress, anxiety, and depression, are significantly increasing with youth in Jefferson County, and

WHEREAS, it is critical that the County proactively address these mental health concerns of County youth to increase the rate of successful graduation from high school as well reduce the risk of mental health issues after high school, and

WHEREAS, to address the ongoing and increasing need to address mental health issues with County youth, the Human Services Board and the Human Resources Committee recommend creating two full-time School Psychotherapist positions at the Human Services Department, in partnership with the Greater Watertown Community Health Foundation.

NOW, THEREFORE, BE IT RESOLVED that the 2021 County Budget setting forth position allocations and funding at the Human Services Department and is hereby amended to create two full-time School Psychotherapist positions at the Human Services Department, to become effective upon passage.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the 2021 County Budget be amended to accept grant funding through the Greater Watertown Community Health foundation in the amount of \$200,000, with \$100,000 designated for 2021, and \$100,000 designated for 2022.

Fiscal Note: The grant through the Greater Watertown Community Health Foundation is for 24-months for a total of \$200,000. Salary and fringe benefits for the two full-time School Psychotherapist positions for the remainder of 2020 is \$99,724.93 and \$17, 806.60 in overhead expenses, for a total of \$117,531.53. The two full-time School Psychotherapist positions are funded by a grant from Greater Watertown Community Health Foundation in the amount of \$100,000 and \$4,656.32 from insurance billing; and a reduction of \$12,966.21 in overhead costs in all other projects; therefore, no tax-levy is required for these positions. These budget amounts were approved by the Board of Supervisors on March 9, 2021, as a part of the 2020 carryovers. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Braugher moved for the adoption of Resolution No. 2021-02. Seconded and passed. Ayes 22 (Jones, Kelly, Braugher, Herbst, Morris, Wineke, Rinard, Johns, Smith, Martin, Nass, Payne, Kutz, Drayna, Backlund, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts), Vacant 1 (Tietz), Noes 0, Abstain 1 (David), Absent 6 (Kannard, White, Poulson, Lund, Zastrow, Christensen).

Payne out at 7:00 p.m.

Jaeckel, Planning & Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on March 18, 2021, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R4036A-21, R4037A-21, R4038A-21, R4039A-21, R4040A-21, R4041A-21, R4042A-21, R4043A-21 AND R4044A-21. Dated this 29th Day of March 2021, Blaine Poulson, Secretary. The prior month's Amendments R4296A-21, R4297A-21, R4298A-21, R4299A-21, R4300A-21, R4301A-21, R4302A-21 and R4304A-21 are effective upon passage by County Board, Subject to WIS. STATS. 59.69(5).

Jaeckel, Planning & Zoning Committee Chair, introduced Ordinance No. 2021-02.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4036A-21, R4037A-21, R4038A-21, R4039A-21, R4040A-21, R4041A-21, R4042A-21, R4043A-21 and R4044A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 18, 2021, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone 0.9922 acre of PIN 012-0816-1014-000 (18.887 acre) for an agri-business zone at **N9166 Green Valley Rd** in the Town of Ixonia. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and receipt of a plat of survey for the zone. R4036A-21 – William W Braatz

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone all of PIN 012-0816-1131-002 (1.93 acre) owned by the Plasils and 0.3-acre of PIN 012-0816-1131-000 (41.479 acres) owned by Janet Gerbig to create one, 2.23-acre A-3 lot around the home at **W763 Gopher Hill Rd** in the Town of Ixonia. This is in accordance with Section 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the enlarged lot. R4037A-21 – Brian & Christina Plasil

Create a 2.447-acre A-3 lot around the home and buildings at **N7565 County Rd N**, Town of Milford, from part of PIN 020-0814-3623-000 (40 acres). This is in accordance with Section 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval by the County Highway Department and approval and recording of a final certified survey map for the lot. R4038A-21 – Grace Feith, Trustee of the Ellsworth & Ethel James Trust

Rezone 0.7 acre of PIN 022-0613-3044-004 (4.05 acre) owned by Haugens to add it to an adjoining A-3 zone at **W9326 County Rd C**, resulting in one, 1.7-acre A-3 lot for Biermeier in the Town of

Oakland. This is in accordance with Section 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the expanded lot. R4039A-21 – Chris Biermeier/Gilbert & Bonnie Haugen Property:

Create a 4-acre A-3 building site on **Tamarack Rd** from part of PIN 024-0516-3521-000 (19.74 acres), Town of Palmyra. This is in accordance with Section 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4040A-21 – Timothy Schmidt/Jefferey & Sharon Adsit Trust LE & Edward & Rita Nokes Trust

Create a 1-acre building site from part of PINs 026-0616-2522-000 (7.39 acres) and 026-0616-2611-000 (9.628 acres) on **Northey Rd**, Town of Sullivan. This is in accordance with Section 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4041A-21 – Matthew & Melanie Meracle

Create a 2-acre building site from PIN 026-0616-0524-000 (34.5 acres) and a 2.8-acre building site from PIN 026-0616-0531-000 (36.75 acres) in the Town of Sullivan, at **W1882 Slater Rd**. This is in accordance with Section 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval for each lot, receipt by Zoning of soil tests and approval and recording of a final certified survey map for the lots. No development is allowed on slopes exceeding 20%. R4042A-21 – Thomas & Rochelle Anfang Trust

Create a 1.13-acre building site north of **N2140 Rockdale Rd** from PIN 028-0513-0643-000 (29 acres), Town of Sumner. This is in accordance with Section 11.04(f)8 of the Jefferson County Zoning Ordinance. This and the following approval utilize the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4043A-21 – Kirk & Karen Dys

Create a 1.34-acre building site at the intersection of **Rockdale Rd and Danielson Rd**, Town of Sumner, from PIN 028-0513-0643-000 (29 acres). This is in accordance with Section 11.04(f)8 of the Jefferson County Zoning Ordinance. This and the previous approval utilize the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4044A-21 – Kirk & Karen Dys

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-02. Seconded and passed.

Proclamations:

Wehmeier introduced Proclamation 2021-01, Proclaiming May 13, 2021, as Jefferson County Peace Officer's Memorial Day in Jefferson County.

Morris moved for the adoption of the Proclamation 2021-01, Seconded and passed.

Morris introduced Proclamation 2021-02, Proclaiming the Month of June as Dairy Month in Jefferson County.

Morris moved for the adoption of the Proclamation 2019-02, Seconded and passed.

Appointments:

Wehmeier, County Administrator, introduced the following appointments:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Bill Kern as Highway Commissioner for a two-year term ending May 31, 2023.

Jaeckel moved to confirm the above appointment. Seconded and passed.

Nass, County Board Chair, introduced the following appointment:

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment:

John Kannard, Helenville, WI, to the WI River Rail Transit Commission (WRRTC) for a 3-year term ending April 30, 2024.

Morris, moved to confirm the above appointment. Seconded and passed.

The appointment for Dick Jones, Waterloo, WI, to the Jefferson County Economic Development Consortium is withdrawn.

Jones, Human Services Board, introduced the following appointment:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment:

Frankie Fuller to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 01, 2024.

Jones moved to confirm the above appointments. Seconded and passed.

Public Comment (General): Schultz requested that the Executive Committee review the Zoom policy.

Announcements:

Supplemental information presented at the April 20, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and carried at 7:11 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, May 11, 2021 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Supervisors Lund and Kutz being present via Zoom.

Supervisors Roberts and Morris were absent. Morris giving prior notification was excused.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Karl Zarling
District 5..... James B. Braughler	District 6 Dan Herbst
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Jeff Johns	District 12 Jeff Smith
District 13..... Anita Martin	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Brandon White
District 19..... Dave Drayna	District 20 Curtis Backlund
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Roger Lindl
District 25..... Matthew Foelker	District 26 Joan Fitzgerald
District 27..... Conor Nelan	District 28 Dick Schultz
District 29..... Mary K. Roberts	District 30 Walt Christensen

Jones led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Nass requested that Item #14 be moved up on the agenda, after the annual reports and otherwise accept the agenda as printed. Rinard moved as requested. Seconded and passed.

Rinard, Executive Committee Chair, moved to amend the minutes of the April 20, 2021, meeting to reflect the correct meeting date of May 11, 2021. Seconded and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Appointment by County Board Chair of Karl Zarling as County Board Supervisor to fill an unexpired term for Supervisory District 4. Braughler moved for confirmation. Seconded and passed.
2. Swearing in of Karl Zarling, District 4 Supervisor.
3. Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

May 01, 2021

Available Cash on Hand		
April 1, 2021	\$ 796,289.07	
April Receipts	<u>\$ 6,650,403.33</u>	
Total Cash		\$ 7,446,692.40
Disbursements		
General – April 2021	\$ 6,037,333.56	
Payroll – April 2021	<u>\$ 1,557,291.27</u>	
Total Disbursements		<u>\$ 7,594,624.83</u>
	\$ (147,932.43)	
Cash on Hand (in bank) May 1, 2021	\$ 397,938.97	
Less Outstanding Checks	\$ 545,871.40	
Total Available Cash		\$ (147,932.43)
Local Government Investment Pool – General		\$ 21,909,383.17
DANA Investments		\$ 30,569,523.71
Local Government Investment Pool - Clerk of Courts		\$ 1,741.65
Local Government Investment Pool - Farmland Preservation		\$ 180,078.40
Local Government Investment Pool - Parks/Liddle		\$ 86,572.29
Local Government Investment Pool - County Bond		<u>\$ 7,773,164.49</u>
		\$ 60,520,463.71
2021 Interest - Super N.O.W. Acct.		\$ 150.82
2021 Interest - L.G.I.P. - General Funds		\$ 3,836.71
2021 Interest – DANA Investments		\$ 194,070.19
2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 19.34
2021 Interest - L.G.I.P. - Farmland Preservation		\$ 40.24
2021 Interest - L.G.I.P. - Clerk of Courts		\$ 0.39
2021 Interest - L.G.I.P. - County Bond		<u>\$ 1,736.79</u>
Total 2021 Interest		\$ 199.854.48

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Mary Roberts present via Zoom at 7:12 p.m.

Special Order of Business:

1. Introduction of Rebecca LeMire, Fort Atkinson City Manager

Public Comment:

10 people spoke on the We Energies Liquefied Natural Gas project proposed in the Town of Ixonia.
14 people spoke on the rezoning petition for a parcel of property in Palmyra.

Annual Reports:

District Attorney, Monica Hall; Economic Development (JCEDC) Director, Vickie Pratt; Register of Deeds, Staci Hoffman. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS:

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on April 15, 2021, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

APPROVAL OF PETITIONS R4306A-21, R4307A-21, R4308A-21, R4309A-21

Dated this 26th Day of April 2021, Blaine Poulson, Secretary. The prior month's Amendments, R4036A-21, R4037A-21, R4038A-21, R4039A-21, R4040A-21, R4041A-21, R4042A-21, R4043A-21 AND R4044A-21 are effective upon passage by County Board, Subject to WIS. STATS. 59.69(5).

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-03.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4306A-21, R4307A-21, R4308A-21 and R4309A-21

were referred to the Jefferson County Planning and Zoning Committee for public hearing on April 15, 2021, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM RESIDENTIAL R-2 AND A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create a 2-acre A-3 lot at **N3946 County Road N** in the Town of Jefferson from part of PIN 014-0614-1323-001 (1.72 ac) owned by William Wright, and from part of PINs 014-0614-1323-000 (17.358 ac) and 014-0614-1414-007 (1.065 ac), both owned by Claude Klettke. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4306A-21 – Claude Klettke/Claude Klettke & William Wright Properties

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, RURAL RESIDENTIAL

Rezone to create a 1.75-acre building site near **W3996 County Road Y** in the Town of Jefferson from part of PIN 014-0615-1633-001 (6.33 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval by the County Highway Department, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4307A-21 – Sharry Conkle Green

Rezone to create two A-3 building sites, one from PIN 018-0713-2443-003 (1.4 ac) and another from PIN 018-0713-2444-002 (1 ac) near the intersection of **State Rd 89 and Mansfield Rd** in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of suitable soil tests and approval and recording of a final certified survey map or a plat of survey, including extraterritorial plat review if necessary. R4308A-21 – Arlyn Blomgren:

FROM I, INDUSTRIAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create three new building sites south of **N252 County Road H** in the Town of Palmyra from part of PIN 024-0516-3342-001 (18.46 ac). The proposal is for two lots of 1.5 ac each, and one lot of 1.1 ac. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for each lot, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lots, including extraterritorial plat review, if necessary. No development shall occur on slopes other than those that are man-made. R4309A-21 – John & Michelle Mehring

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-03. Seconded.

Christensen moved for Division of the Question for the Petition to rezone, “FROM I, INDUSTRIAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL.” from the proposed Ordinance amendments: Rezone to create three new building sites south of **N252 County Road H** in the Town of Palmyra from part of PIN 024-0516-3342-001 (18.46 ac). **Seconded and passed.** Ayes 21 (Jones, Kelly, David, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 6 (Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker), Abstain 2 (Zarling, Kannard), Absent 1 (Morris).

Vote on the adoption of Ordinance No. 2021-03 with question divided excluding PIN 024-0516-3342-001 (18.46 ac). **Seconded and passed.** Ayes 27 (Jones, Kelly, David, Zarling, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 1 (Poulson), Abstain 1 (Kannard), Absent 1 (Morris).

Lund moved to refer Petition to rezone, FROM I, INDUSTRIAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL to the Town of Palmyra for further Town input. **Seconded.** Motion and second were withdrawn.

David moved to Return to Planning and Zoning Committee. **Seconded and failed.** Ayes 2 (David, Herbst), Noes 26 (Jones, Kelly, Zarling, Braughler, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Abstain 1 (Kannard), Absent 1 (Morris).

Braughler moved for approval of Petition to rezone FROM I, INDUSTRIAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL rezone to create three new building sites south of N252 County Road H in the Town of Palmyra from part of PIN 024-0516-3342-001 (18.46 ac). **Seconded**

and passed. Ayes 26 (Jones, Kelly, Zarling, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Nass, Payne, Kutz, White, Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 2 (David, Lund), Abstain 1 (Kannard), Absent 1 (Morris).

Recess taken from 8:50 p.m. until 9:02 p.m.

Rinard, Executive Committee Chair, introduced Resolution No. 2021-03.

Executive Summary

Wisconsin Gas, LLC desires to develop, construct and operate a liquefied natural gas facility capable of liquefying, storing and vaporizing natural gas for peaking service and associated natural gas pipelines with necessary associated facilities in the Town of Ixonia. The Wisconsin Public Service Commission has jurisdiction over this project and is in the process of reviewing the petition from Wisconsin Gas, LLC. In addition to Wisconsin Public Service Commission approval, this project also requires the issuance of a Conditional Use Permit by the Jefferson County Planning and Zoning Committee, which was granted on November 11th, 2020 and included public comment and input from the Town of Ixonia. As part of the Conditional Use Permit approval process, the Planning and Zoning Committee required Wisconsin Gas to enter into a Joint Development Agreement with Jefferson County and the Town of Ixonia to address impacts to the Town and County due to the operation of a liquefied natural gas facility. Wisconsin Gas has agreed to enter into a Joint Development Agreement with Jefferson County and the Town of Ixonia, and a draft of this agreement is attached to this resolution which has been approved by the Town of Ixonia.

Items addressed in the Joint Development Agreement include emergency response and safety procedures, setback from the property of adjoining landowners, plan review, transportation impact on local roads, drainage impact, vegetation management, noise parameters, land use studies, and fiscal impacts.

The Executive Committee considered this draft Joint Development Agreement at its meeting on March 31st, 2021 and recommend forwarding the attached draft Joint Development Agreement to the County Board to authorize the County Administrator to enter into a Joint Development Agreement with Wisconsin Gas, LLC to develop, construct, and operate a Liquefied Natural Gas facility in Jefferson County.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Wisconsin Gas has negotiated in good faith to enter into a Joint Development Agreement which is responsive to the potential impacts associated with operating a liquefied natural gas facility in Jefferson County and the Town of Ixonia, and

WHEREAS, the Town is supportive of the attached draft Joint Development Agreement and the construction of a liquified natural gas facility, and

WHEREAS, Jefferson County has received input and comments from County Board Supervisors and members of the public through meetings of the Planning and Zoning Committee, the Executive Committee, and the County Board.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute the attached Joint Development Agreement with Wisconsin Gas, LLC on behalf of Jefferson County.

BE IT FURTHER RESOLVED, that the County Administrator is authorized to make changes to this agreement that do not materially affect the terms and conditions stated therein and report such changes to the Executive Committee.

BE IT FURTHER RESOLVED, that the County Administrator will develop a plan for releasing to the public the We Energies Emergency Services, Fire, and Emergency Medical Services Plan and hold a town hall meeting to provide the public with the opportunity to comment.

Fiscal Note: Jefferson County and the Town of Ixonia will no longer receive property tax revenue on the land used for operation of the liquefied natural gas facility but will receive Utility Aid from the state of Wisconsin which is expected to exceed the amount of lost property tax revenue.

This was placed back on the Table from the April 20, 2021 County Board Meeting.

Rinard provided three proposed Amendments.

Rinard moved to Amend the Joint Development Agreement with proposed Amendment #1.

On days when Ixonia Elementary School is in session, construction vehicles going to or leaving the Project site, shall not use the intersection of North Road and Highway 16 from 8:15 a.m. to 8:45 a.m. and from 3:00 p.m. to 4:00 p.m. Seconded and failed.

Ayes 13 (David, Zarling, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, Schultz, Roberts, Christensen), Noes 16 (Jones, Kelly, Braughler, Herbst, Wineke, Johns, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan), Abstain 0, Absent 1 (Morris).

Rinard moved to Amend the Joint Development Agreement with proposed Amendment #2.

To expand the number of property owners with direct views of the LNG storage tank eligible for reimbursement of up to \$5,000 per property for plantings on the landowner's property to provide a vegetative buffer. Seconded and passed.

Ayes 15 (Jones, Kelly, David, Zarling, Herbst, Rinard, Zastrow, Johns, Smith, Martin, Lund, Payne, Kutz, Nelan, Roberts), Noes 14 (Braughler, Wineke, Nass, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Christensen), Abstain 0, Absent 1 (Morris).

Rinard moved to Amend the Joint Development Agreement with proposed Amendment #3.

To require the County to make public the Emergency Services, Fire and Emergency Medical Services Plan and require public comments to be considered during the county's review of the Plan. Seconded and passed.

Ayes 16 (David, Zarling, Herbst, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Fitzgerald, Roberts, Christensen), Noes 13 (Jones, Kelly, Braughler, Wineke, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Nelan, Schultz), Abstain 0, Absent 1 (Morris).

Schultz moved to Table until later in the meeting to allow for negotiations and to continue with the remaining agenda items. Seconded passed.

Jones, Finance Committee Chair, introduced Resolution No. 2021-04.

Executive Summary

During 2020, the Jefferson County Health Department was awarded a Federal Drug Free Communities Grant for the period of 10/31/2019 - 10/30/2020 for \$125,000, of which \$40,740 was not used by October 30, 2020. A second-year grant in the amount of \$125,000 was awarded for

the period of 10/31/2020 - 10/30/2021. The balance remaining as of October 30, 2020 of \$40,740 has been added to this grant period per notification received on March 29, 2021. This amendment is to add \$40,740 in projected additional revenue offset by \$40,740 in additional expenses to the 2021 budget for the Drug Free Communities Grant Program. On May 06, 2021 the Finance Committee reviewed this resolution and recommended forwarding to the County Board to add \$40,740 in grant funding revenue and related expenses for the Drug Free Communities grant.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the Drug-Free Communities (DFC) Support Program is the nation's leading effort to mobilize communities to prevent and reduce substance use among youth, and

WHEREAS, the DFC program provides grants to community coalitions to strengthen the infrastructure among local partners to create and sustain a reduction in local youth substance use, and

WHEREAS, the DFC program is aimed at mobilizing community leaders to identify and respond to the drug problems unique to their community and change local community environmental conditions tied to substance use, and

WHEREAS, grant funding has been awarded to Jefferson County Health Department from the federal government for the implementation of the Drug Free Communities grant.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby amends the Drug Free Communities grant to include \$40,740 in projected additional revenue and expenses to the Health Department's 2021 budget.

Fiscal Note: This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-04. Seconded and passed. Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 1 (Morris).

Jones, Finance Committee Chair, introduced Resolution No. 2021-05.

Executive Summary

Jefferson County Health Department was allocated \$976,600 from the Department of Health Services. This award, the Epidemiology and Laboratory Capacity Enhancing Detection supplement, will provide critical resources to local and territorial health departments in support of a broad range of COVID-19/SARS-CoV-2 testing & epidemiologic surveillance related activities. This includes, but is not limited to, increasing workforce capacity, vaccination, testing, laboratory capacity, infection control and contact tracing. The grant start date is October 1, 2020, and the end date is October 31, 2022.

The State used a distribution formula based on a base amount per jurisdiction with the remainder distributed by population. On May 6, 2021, the Finance Committee reviewed this resolution and recommended forwarding to the County Board to accept \$976,600 in grant funding for COVID-19/SARS-CoV-2 Epidemiology and Laboratory Capacity Enhancing Detection Grant.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available to Jefferson County Health Department from the Department of Health Services to respond to the COVID-19/SARS-CoV-2 pandemic.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts grant funding from the Department of Health Services in the amount of \$976,600 to fund the Jefferson County Health Department response to the COVID-19/SARS-CoV-2 Pandemic.

Fiscal Note: Grant funds are available 10/01/2020 to 10/31/2022 for a total of \$976,600 In December 2020 a total of \$4,576 of the grant funding was used. Balance available in 2021 is \$972,024. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-05. Seconded and passed. Ayes 26 (Jones, Kelly, Zarling, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 3 (Jaeckel, Braughler, David), Absent 1 (Morris).

Jones, Finance Committee Chair, introduced Resolution No. 2021-06.

Executive Summary

The Wisconsin Department of Health Services has awarded the Jefferson County Aging and Disability Resource Center grant funding in the amount of \$12,711 to remove barriers to and promote acceptance of COVID-19 vaccinations. The goal of the funding is to provide vaccinations against COVID-19 to as many people as possible. Efforts will be focused toward vaccinating eligible individuals, who are also homebound, within the target population served by the Aging and Disability Resource Center. These grant funds will allow the Aging and Disability Resource Center staff to assist the eligible homebound individuals with registration and provision of vaccinations through home visits or transportation to vaccination sites. On May 6, 2021 the Finance Committee considered this resolution and recommended forwarding to the County Board to accept \$12,711 in grant funding to provide vaccinations against COVID-19 to homebound individuals.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available to Jefferson County from the State of Wisconsin Department of Health Services to provide vaccinations against COVID-19 to individuals who are homebound.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby accepts grant funding from the Department of Health Services in the amount of \$12,711 to provide vaccinations against COVID-19 to individuals who are homebound.

Fiscal Note: These grant funds will be used to reimburse Jefferson County for vaccination-related expenses incurred from March 1, 2021, through August 31, 2021. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-06. Seconded and passed. Ayes 28 (Jones, Kelly, Zarling, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 1 (David), Absent 1 (Morris).

Christensen, Parks Committee, introduced Resolution No. 2021-07.

Executive Summary

The Glacial River Trail is a 52-mile bike path and route system that links communities along the Rock River and the heart of the Glacial Heritage Area of Dodge, Jefferson and Rock Counties. The trail is heavily used by the handicapped, walkers, cyclists, runners, and dog walkers of all ages during all seasons. A portion of the Glacial River Trail, approximately 500 feet south of Lake Koshkonong Road and south of Fort Atkinson, has been sinking since the expansion of the west side of State Highway 26 in 2014. In 2020, Jefferson County repaired the sinking area of the trail by placing a temporary crushed asphalt surface on this portion of the trail. Jefferson County is now seeking grant funds to aid with the costs repairing the asphalt layer on this section of trail. This resolution authorizes the County Administrator to apply for, and if awarded, to accept grant funds up to \$2,500 for the purpose of repairing this section of the Glacial River Trail. The Parks Committee considered this resolution at its meeting on May 3, 2021 and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, A portion of the Glacial River Trail, approximately 500 feet south of Lake Koshkonong and south of Fort Atkinson, has been sinking since the expansion of the west side of State Highway 26 in 2014 and is in need of repair, and

WHEREAS, Jefferson County has made several temporary repairs to the trail, and

WHEREAS, Jefferson County has taken steps to permanently repair the damaged section of trail by removing the buried organic material that was decomposing and compressing under the path, and

WHEREAS, the Parks Committee recommends seeking additional grant funds from the Wisconsin Department of Natural Resources Stewardship program; the Recreational Trail Program (RTP); and the Land & Water Conservation Fund (LAWCON) to be applied toward a long-term repair of the trail, and

WHEREAS, the Parks Department will complete repair of the trail, and

WHEREAS, this grant application is required to be accompanied by a resolution from the County Board supporting this project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Stewardship Program; the Federal Recreational Trail Program; and the Land & Water Conservation Fund for the repair of the Glacial River Trail, and if grant funds are awarded, the County Administrator is authorized to accept these grant funds, sign the grant contracts, and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: If the county is awarded the Stewardship grant as described above, the Finance Director is authorized to deposit these funds in the designated account for use as described in this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Christensen moved for the adoption of Resolution No. 2021-07. Seconded and passed. Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund,

Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 1 (Morris).

Christensen, Parks Committee, introduced Resolution No. 2021-08.

Executive Summary

The Jefferson County Parks Department is in the process of constructing a recreation trail for hiking, biking and cross-country skiing on utility right-of-way owned by WE Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. An 8-inch stone base with 3.5-inch asphalt layer will be used. The project is located primarily in Jefferson County with 10 miles of trail and a portion in Waukesha County with 1 mile of trail. The City of Watertown and the City of Oconomowoc are the project boundaries. The Parks Committee considered this resolution at its meeting on May 3rd, 2021 and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, the cost of paving the trail from in the Humbolt Street Trailhead in Watertown to the Rock River crossing East of Highway F (1.5 Miles) is approximately \$220,000, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP), and Land & Water Conservation Fund (LAWCON) to fund up to 50% of this project, which is expected to begin in 2022, and

WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the County's Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan, and

WHEREAS, this grant application is required to be accompanied by a resolution from the County Board supporting this project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trail Program and Land & Water Conservation Fund for this multi-use recreational trail from Watertown to Oconomowoc, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: If the County is awarded the Stewardship grant described above, the County will incorporate this project into the 2022 budget through the 2022 budget process.

Christensen moved for the adoption of Resolution No. 2021-08. Seconded and passed. Ayes 27 (Jones, Kelly, David, Zarling, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 2 (Poulson, Jaeckel), Absent 1 (Morris).

Christensen, Parks Committee, introduced Resolution No. 2021-09.

Executive Summary

The Jefferson County Parks Department is in the process of constructing a recreation trail for hiking, biking and cross-country skiing on utility right-of-way owned by We Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. An 8-inch stone base with 3.5-inch asphalt layer will be used. The project is located primarily in Jefferson County with 10 miles of trail and a portion in Waukesha County with 1 mile of trail. The City of Watertown and the City of Oconomowoc are the project boundaries. The Parks Committee considered this resolution at its meeting on May 3rd, 2021 and recommends forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, the cost of paving the trail from Highway P to Highway F in the Town of Ixonia is approximately \$1.1 Million, and

WHEREAS, the Parks Committee has received a Wisconsin Department of Transportation (TAP) Transportation Alternative Program grant of \$1,102,840 for plan review, construction, and construction review, and

WHEREAS, the Parks Committee recommends seeking grant funds from the Wisconsin Department of Natural Resources Stewardship, Recreational Trail Program (RTP), and Land & Water Conservation Fund (LAWCON) to fund up to 50% of project design/engineering which is expected to begin in 2022, and

WHEREAS, the Parks Committee recommends completion of these multi-purpose trails as part of the County's Bikeway/Pedestrianway Plan, the Jefferson County Comprehensive Plan and the Glacial Heritage Area Plan, and

WHEREAS, this grant application is required to be accompanied by a resolution from the County Board supporting this project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Stewardship, Federal Recreational Trail Program and Land & Water Conservation Fund for this multi-use recreational trail from Watertown to Oconomowoc, and if grants are awarded in sufficient amounts to help pay the cost of such construction, the County Administrator is authorized to accept said grants, sign the grant contracts and perform all other duties necessary to comply with and fulfill the grant provisions.

Fiscal Note: If the County is awarded the Stewardship grant described above, the County will incorporate this project into the 2022 budget through the 2022 budget process.

Christensen moved for the adoption of Resolution No. 2021-09. Seconded and passed. Ayes 27 (Jones, Kelly, David, Zarling, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 2 (Poulson, Jaeckel), Absent 1 (Morris).

Appointments:

Nass, County Board Chair, introduced the following appointment:

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointments:

Kathy Bahner, Lake Mills, WI, to the WI River Rail Transit Commission (WRRTC) to fill an unexpired term ending April 30, 2022.

Karl Zarling, Watertown, WI, to the WI River Rail Transit Commission (WRRTC) as an alternate for a three-year term ending April 30, 2024.

Karl Zarling, Watertown, WI, to the Economic Development Consortium for a three-year term ending April 30, 2024.

Karl Zarling, Watertown, WI, to the HOME Consortium Board for an indeterminate term.

Matt Zangl, Paul Hable, Rick Thomas, and Tracy Neuhauser to the Local Emergency Planning Committee (LEPC) for indeterminate terms.

Nass moved to confirm the above appointments. Seconded and passed.

Proclamations:

Braugher introduced Proclamation 2021-03, Proclaiming the week of May 2, 2021 as Public Service Recognition Week in Jefferson County.

Braugher moved for the adoption of the Proclamation 2021-03, Seconded and passed.

Public Comment (General): None

Schultz moved to take off table Resolution 2021-03 Amendments to Joint Development Agreement. Seconded and passed.

Jaeckel moved the previous question to end debate and take an immediate vote on the Joint Development Agreement without amendments. Seconded and failed. Ayes 17 (Zarling, Braugher, Herbst, Wineke, Johns, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz), Noes 11 (Jones, David, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Roberts, Christensen), Abstain 1 (Kelly), Absent 1 (Morris).

Christensen moved to rescind proposed Amendment #2 to the Joint Development Agreement. Seconded and passed. Ayes 22 (Jones, Kelly, Zarling, Braugher, Herbst, Wineke, Johns, Nass, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 7 (David, Rinard, Zastrow, Smith, Martin, Lund, Payne), Absent 1 (Morris).

Poulson moved to rescind proposed Amendment #3 to the Joint Development Agreement. Seconded and passed. Ayes 20 (Jones, Kelly, Zarling, Braugher, Herbst, Wineke, Johns, Nass, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Nelan, Schultz, Christensen), Noes 9 (David, Rinard, Zastrow, Smith, Martin, Lund, Payne, Fitzgerald, Roberts), Absent 1 (Morris).

Jones moved to amend Resolution 2021-03 to include a Be It Further Resolved paragraph that requires the County Administrator to develop a plan for releasing to the public the We Energies Emergency Services, Fire, and Emergency Medical Services Plan and hold a town hall meeting to provide the public with the opportunity to comment. Seconded and passed. Ayes 29 (Jones, Kelly, David, Zarling, Braugher, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne,

Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Absent 1 (Morris).

Rinard moved to approve Resolution 2021-03 as Amended. Seconded and passed. Ayes 19 (Jones, Braugher, Herbst, Wineke, Johns, Nass, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Christensen), Noes 10 (Kelly, David, Rinard, Zastrow, Smith, Martin, Lund, Payne, Roberts, Zarling), Absent 1 (Morris).

Announcements:

County Board Orientation on June 08, 2021, at 5:45 p.m.

Supplemental information presented at the May 11, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and passed at 11:10 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, June 08, 2021 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Supervisors Lund, White, and Roberts being present via Zoom.

Supervisor Kelly was absent.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Karl Zarling
District 5.....	James B. Braugher	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Zastrow led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Schultz moved to accept as drafted. Seconded and passed.

Rinard, Executive Committee Chair, moved to approve and amend the County Board minutes from May 11, 2021 with suggested corrections. Seconded and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on June 17, 2021 at 7:00 p.m.
2. Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

June 01, 2021

Available Cash on Hand		
May 1, 2021	\$ (147,932.43)	
May Receipts	<u>\$ 5,496,536.20</u>	
Total Cash		\$ 5,348,603.77
Disbursements		
General – May 2021	\$ 4,034,731.66	
Payroll – May 2021	<u>\$ 1,563,338.81</u>	
Total Disbursements		<u>\$ 5,598,070.47</u>
	\$ (249,466.70)	
Cash on Hand (in bank) June 1, 2021	\$ 229,689.59	
Less Outstanding Checks	\$ 479,156.29	
Total Available Cash		\$ (249,466.70)
Local Government Investment Pool – General		\$ 20,218,667.26
DANA Investments		\$ 38,900,373.16
Local Government Investment Pool - Clerk of Courts		\$ 1,741.72
Local Government Investment Pool - Farmland Preservation		\$ 180,085.77
Local Government Investment Pool - Parks/Liddle		\$ 86,575.83
Local Government Investment Pool - County Bond		<u>\$ 7,773,482.75</u>
		\$ 67,160,926.49
2021 Interest - Super N.O.W. Acct.		\$ 162.27
2021 Interest - L.G.I.P. - General Funds		\$ 4,696.29
2021 Interest – DANA Investments		\$ 249,415.62
2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 22.88
2021 Interest - L.G.I.P. - Farmland Preservation		\$ 47.61
2021 Interest - L.G.I.P. - Clerk of Courts		\$ 0.46
2021 Interest - L.G.I.P. - County Bond		<u>\$ 2,055.05</u>
Total 2021 Interest		\$ 256,400.18

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Special Order of Business:

1. Introduction of the 2020 and 2021 Fairest of the Fair, Janelle Wenzel.
2. Presentation by Fort Healthcare of awards given to Gail Scott, Donna Haugom, Elizabeth Chilsen, Abbey Kuehn, and Carol Quest.
3. Presentation on the comprehensive Annual Financial Report and Audit Report given by Jake Lenell from CliftonLarsonAllen, LLP.

Public Comment:

John Kannard spoke on the upcoming resolution authorizing county courthouse, sheriff's office and jail renovation project.

Annual Reports:

Corporation Counsel, J Blair Ward; Finance Director, Marc DeVries; and Human Services Director, Kathi Cauley. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Payne, Building and Grounds Committee Chair, introduced Resolution No. 2021-10.

Executive Summary

Over the last several years, Jefferson County has continued to evaluate the condition of County facilities to ensure that its long-term operational needs are being addressed. This has included the Courthouse, Sheriff's Office, Jail (Courthouse facility), highway facilities and south campus operations primarily focused on health and human services operations. During the evaluation process, it was determined that the Courthouse facility is most in need of renovation and upgrades.

The Courthouse was built in various phases starting in 1961, with additions in 1966 and 1991. Today, much of the Courthouse is original construction with original equipment. As a result, there has been an increasing failure rate related to mechanical, electrical and plumbing systems. Most of these systems have significantly exceeded their life expectancy and are either continually in need of repair or are likely to need repairs in the near future. Further, the Courthouse does not meet current building codes, provide for basic life/safety measures, or the Americans with Disabilities Act requirements. In reviewing how to address the future needs of the Courthouse facility, a determination was made to review Courthouse operations in addition to mechanical, electrical and plumbing systems. This includes life, safety, and security needs, Information Technology needs, general operational needs, and compliance with current codes and regulations such as the Department of Corrections (jail), Supreme Court Rules (court system), Americans with Disabilities Act, and various other applicable building codes.

In 2019, the Building and Grounds Committee interviewed consultants to evaluate the operational needs of the Courthouse. Potter Lawson and Partners was selected as the design team and approved by the County Board. During 2020, Potter Lawson's review of the Courthouse facility consisted of reviewing mechanical, electrical, and plumbing systems, and advising of code deficiencies, security needs, technology needs and necessary upgrades to meet the future demands of Courthouse operations. This process included input from county staff and elected officials.

In October of 2020, after presentations to the Building and Grounds Committee, a report was presented to the County Board. This report included a mechanical, electrical, and plumbing systems analysis and a new space configuration to include three primary additions to the Courthouse facility. The total project cost at that time was estimated at \$33 million with \$17 million to replace the mechanical, electrical and plumbing systems. Financing options were presented to the Board and included discussion that interest was at historically low rates.

On Feb 19th, 2021, a Joint meeting of the Executive Committee (5-0), Finance Committee (5-0) and Building & Grounds Committee (4-1) determined it was appropriate to continue to evaluate the Courthouse facility renovation project, and also determined that additional design services were

needed to finalize the scope of the project. On March 9th, 2021, the County Board approved this recommendation by a 27 to 1 vote.

After this County Board action, Potter Lawson continued to review and further define the scope of the Courthouse facility renovation project by reviewing space needs with staff, and conducting additional analysis of mechanical, plumbing and electrical plans to include updated cost estimates. The results of these additional efforts were presented to the County Board on May 11th, 2021. This included an updated project cost estimate of approximately \$35 million.

On June 2nd, 2021, the Building and Grounds Committee recommended by a 3 to 1 vote that the county proceed with the project as developed by Potter Lawson.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, it is in the best interests of Jefferson County to continue with renovation plans for the Courthouse facility and Sheriff's Department.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves the Courthouse facility renovation project as presented with funding for this project requiring additional action by the County Board at a later date.

BE IT FURTHER RESOLVED that the County Administrator is directed to start the next phase of design services, procure construction management services, procure owner's representation services, and develop a more defined financial model for this project.

Fiscal Note: Funds for the total project will be provided through current cash available and debt issued by the county over three years. The project is estimated to cost \$35 million. At the time it becomes necessary to issue debt for this project, a three-quarters vote of the full Board of Supervisors will be required to authorize the debt issuance.

Payne moved for the adoption of Resolution No. 2021-10. Seconded and passed. Ayes 27 (Jones, Zarling, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 2 (David, Kannard), Abstain 0, Absent 1 (Kelly).

Rinard, Executive Committee Chair, introduced Resolution No. 2021-11.

Executive Summary

The American Rescue Plan Act of 2021 was signed into law in the 1st quarter of 2021 as an additional round of stimulus to assist in the economic recovery from COVID-19 and its related impacts. This Act provides local governments with funds to assist in their recovery efforts both as an organization and within their communities. Jefferson County will receive a direct allocation from the federal government of approximately \$16.4 million. Cities, villages, and towns located in Jefferson County will also be receiving funds under this Act. Payments will be disbursed in two installments in 2021 and 2022 with funds needing to be utilized by the end of 2024. Four broad categories for use of these funds were established in the Act which include recovery, assistance for essential personnel, revenue preservation, and infrastructure. The Department of Treasury has been tasked with developing regulatory guidance to further define the use of these funds.

With this generational infusion of dollars, it is important to establish procedures and policies for use of these funds to help ensure comprehensive and efficient planning efforts combined with established fiscal and budgetary practices and policies.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the American Rescue Plan Act of 2021 provides for an allocation to local governments to assist in the recovery of local communities, and

WHEREAS, Jefferson County will receive approximately \$16.4 million, paid in two installments in 2021 and 2022, with funds needing to be utilized by the end of 2024, and

WHEREAS, it is necessary to develop policies, procedures, and oversight to ensure the appropriate utilization of these funds.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the following procedures and policies will be implemented in the utilization of American Rescue Plan Act funds:

- a) Funds will be utilized in a manner consistent with the guidance issued by the U.S. Department of the Treasury for Coronavirus State and Local Recovery Funds; the recently adopted Jefferson County Comprehensive Plan; the Jefferson County Strategic Plan; the Jefferson County Parks Recreation and Outdoor Space Plan; and the Jefferson County Community Health Improvement Plan and Process.
- b) Spending will be focused on programs and projects that are one-time investments which will either have a defined duration or developed to be sustainable after the expiration of American Rescue Plan Act funds;
- c) The County Administrator will create a plan that meets the following criteria:
 - a. Develop strategies and structures to implement priority goals established in the recently adopted Comprehensive Plan Implementation Chapter, working with staff and consultants to accelerate applicable sections aligned with the American Rescue Plan Act.
 - b. Identify internal needs that align with the legislative intent and Treasury Guidelines for the expenditure of American Rescue Plan Act funds. Reach out to local governments, non-profit organizations, and other stakeholders to identify collaborative efforts and projects in the expenditure of American Rescue Plan Act funds.
 - c. Develop administrative controls and staffing assistance to monitor and maintain compliance with the American Rescue Plan Act requirements to include the use of limited term employees and/or consultants as needed.
 - d. Monitor opportunities from other entities at the state and federal levels to maximize opportunities for Jefferson County communities while limiting duplication of programs where practicable.
 - e. Limit the use of American Rescue Plan Act funds if other state or federal funding sources are available for the same project.

BE IT FURTHER RESOLVED that a joint committee of the Executive Committee and Finance Committee is hereby established to provide policy oversight and guidance on the expenditure of American Rescue Plan Act funds, with formal approval for such expenditures by the Jefferson County Board of Supervisors through the annual budget or as a budget adjustment.

Fiscal Note: It is estimated that Jefferson County will receive approximately \$16.4 million in American Rescue Plan Act funding. The use of those funds and related fiscal impacts will be determined through the process established by this resolution. A budget adjustment for the administration and use of the American Rescue Plan funding will be presented to the Board of

Supervisors by the joint Executive and Finance Committees once the use of these funds has been determined. No budget adjustment is currently necessary.

Rinard moved for the adoption of Resolution No. 2021-11. Seconded and passed. Ayes 29 (Jones, David, Zarling, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Kelly).

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS.

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on May 20, 2021 as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations: APPROVAL OF PETITIONS R4310A-21, R4311A-21, R4312A-21, R4316A-21, R4317A-21, R4318A-21 AND R4319A-21. Dated this 1st day of June, 2021, Blaine Poulson, Secretary. The prior month's Amendments, R4306A-21, R4307A-21, R4308A-21, R4309A-21 are effective upon passage by County Board, Subject to WIS. STATS. 59.69(5)

Jaeckel, Highway Committee Chair, introduced Ordinance No. 2021-04.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4310A-21, R4311A-21, R4312A-21, R4316A-21, R4317A-21, R4318A-21 and R4319A-21 were referred for public hearing on May 20, 2021, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL/RURAL BUSINESS

Rezone 7.4 acres of PIN 014-0614-0543-001 (44.5 acres) near **W6646 US Highway 18** for a local utility in the Town of Jefferson. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4310A-21 – Crawfish River Solar/Anfang Properties LLC, Owner

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 2.052-acre building site on **Kasten Lane** from part of PIN 032-0815-1844-001 (35.1 acres) in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4311A-21 – Stewart & Dianna Hassler

Create a 3.14-acre lot around the existing home and buildings at **N7567 County Road X**, Town of Watertown on PIN 032-0815-3314-000 (38.48 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a

final certified survey map for the lot, including extraterritorial plat review if necessary. R4312A-21 – Andrew & Lisa Werner/Trapp Trust Property

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a new 2.1-acre building site near **N1941 County Road A** in the Town of Sumner from part of PIN 028-0513-0924-000 (20 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt of suitable soil test and approval and recording of a final certified survey map for the lot. R4316A-21 – Vione Lightfield/Verdal Anderson Property

Create a 3-acre farm consolidation lot at **N1941 County Road A**, Town of Sumner, from part of PIN 028-0513-0924-000 (20 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4317A-21 – Vione Lightfield/Verdal Anderson Property

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Create a 20-acre Natural Resource zone from PIN 028-0513-0814-000 (20 acres) in the Town of Sumner near **County Road A**. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon recording of an easement for road access and upon approval and recording of a final certified survey map for the lot. R4318A-21 – Vione Lightfield/Verdal Anderson Property

Create an 8-acre Natural Resource zone from PIN 028-0513-0922-001 (20 acres) in the Town of Sumner near **County Road A**. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon recording of an easement for road access and upon approval and recording of a final certified survey map for the lot. R4319A-21 – Vione Lightfield/Verdal Anderson Property

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-04. Seconded and passed.

Kannard abstained from voting due to potential conflict of interest.

Public Comment (General): None

Announcements:

Supplemental information presented at the June 08, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountyiowa.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and passed at 8:43 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, July 13, 2021 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Supervisor Lund, who was present via Zoom.

Supervisors Morris and Payne were absent, both giving prior notification and were excused.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Karl Zarling
District 5..... James B. Braugher	District 6 Dan Herbst
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Jeff Johns	District 12 Jeff Smith
District 13..... Anita Martin	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Brandon White
District 19..... Dave Drayna	District 20 Curtis Backlund
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Roger Lindl
District 25..... Matthew Foelker	District 26 Joan Fitzgerald
District 27..... Conor Nelan	District 28 Dick Schultz
District 29..... Mary K. Roberts	District 30 Walt Christensen

Kutz led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Schultz moved to accept as drafted. Seconded and passed.

Rinard, Executive Committee Chair, moved to approve and amend the County Board minutes from June 08, 2021. Seconded and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on July 15, 2021 at 7:00 p.m.
2. Retirement Recognition.
3. Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

July 01, 2021

Available Cash on Hand		
June 1, 2021	\$ (249,466.70)	
June Receipts	<u>\$ 8,228,573.00</u>	
Total Cash		\$ 7,979,106.30
Disbursements		
General – June 2021	\$ 5,793,881.39	
Payroll – June 2021	<u>\$ 1,572,015.56</u>	
Total Disbursements		<u>\$ 7,365,896.95</u>
	\$ 613,209.35	
Cash on Hand (in bank) July 1, 2021	\$ 1,728,540.53	
Less Outstanding Checks	\$ 1,115,331.18	
Total Available Cash		\$ 613,209.35
Local Government Investment Pool – General		\$ 17,486,877.08
DANA Investments		\$ 38,434,939.06
Local Government Investment Pool - Clerk of Courts		\$ 1,741.78
Local Government Investment Pool - Farmland Preservation		\$ 180,092.25
Local Government Investment Pool - Parks/Liddle		\$ 86,578.94
Local Government Investment Pool - County Bond		<u>\$ 7,773,762.40</u>
		\$ 63,963,991.51
2021 Interest - Super N.O.W. Acct.		\$ 181.91
2021 Interest - L.G.I.P. - General Funds		\$ 5,361.71
2021 Interest – DANA Investments		\$ 297,847.40
2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 25.99
2021 Interest - L.G.I.P. - Farmland Preservation		\$ 54.09
2021 Interest - L.G.I.P. - Clerk of Courts		\$ 0.52
2021 Interest - L.G.I.P. - County Bond		<u>\$ 2,334.70</u>
Total 2021 Interest		\$ 305,806.32

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Public Comment: (General) Moved up to allow participants to speak early.

Two members of the public spoke on the Enbridge Leak.

One member of the public spoke requesting 2nd Amendment Sanctuary Ordinance be done in Jefferson County.

One member of the public provided information on the Solar Group buy program.

Public Comment: None

Annual Reports:

Presiding Judge, William F. Hue; Child Support Director, Stacey Jensen; and Medical Examiner, Nichol Tesch. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Backlund, Buildings and Grounds Committee Vice Chair, introduced Resolution No. 2021-12.

Executive Summary

During the winter of 2020-21, an accumulation of ice on the roof of the Workforce Development building caused damage to the gutters creating an unsafe work environment. Jefferson County engaged StrucRite architects and Maas Construction to develop specifications to solicit bids to repair the damage caused and mitigate future damage to the building and sidewalks. On June 29, 2021, Jefferson County received bids from vendors for the installation of new gutters and electrical improvements to repair current damage and prevent future damage from ice accumulation. Members of Jefferson County's administrative team have reviewed the bids and recommend that the Board of Supervisors authorize the County Administrator to enter into a contract with the lowest responsible bidders, FJA Christiansen Roofing for roofing repairs and improvements in the amount of \$24,944, and Ready Electric for electrical repairs and improvements in the amount of \$16,750. The Building and Grounds Committee reviewed this resolution on July 7, 2021, meeting and the Finance Committee reviewed this resolution at its July 8, 2021, meeting and both recommended forwarding to the County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County solicited bids for roofing and electrical repairs and improvements to the Workforce Development Building, and

WHEREAS, such bids were received and opened on June 29, 2021, with the following results:

Description	Contractor Name	Base Bid	Alternate #1
Workforce Development - BP #01	FJA Christiansen Roofing	\$24,944.00	
	Capital City Sheet Metal	\$29,870.00	
Workforce Development - BP #02	Ready Electric	\$16,750.00	
	Jefferson Current Electric	\$20,635.00	
	KW Electric	\$37,400.00	\$12,800.00

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with the lowest responsible bidders, FJA Christiansen Roofing in the amount of \$24,944, and Ready Electric in the amount of \$16,750, to conduct roofing and electrical repairs and improvements to the Workforce Development Building.

Fiscal Note: Roofing and electrical improvements to the Workforce Development Building will be funded with the Series 2020A bond proceeds. No budget adjustment is necessary.

Backlund moved for the adoption of Resolution No. 2021-12. Seconded and passed.

Backlund, Buildings and Grounds Committee Vice Chair, introduced Resolution No. 2021-13.

Executive Summary

During 2020, Jefferson County made improvements to its south campus buildings. While this project was ongoing, a water main leak was discovered. Replacement of the water main was not a part of the original project scope. Upon review, it was determined that it would be prudent to replace the water main as a part of the south campus improvements prior to the parking lot and Annex Road repaving project. Jefferson County solicited bids for the replacement of the water main and alternate routing options of water pipes and valves to the Hillside building. On June 29, 2021, Jefferson County received one bid from Wondra Construction for water main replacement and alternate routing options. Members of Jefferson County's administrative team reviewed the bid and recommend that the Board of Supervisors authorize the County Administrator to enter into a contract with Wondra Construction for water main replacement and alternate routing in the amount of \$234,706. The Building and Grounds Committee reviewed this resolution on July 7, 2021 meeting and the Finance Committee reviewed this resolution at its July 8, 2021 meeting and both recommended forwarding to the County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County solicited bids for water main replacement and additional routing options at the south campus, and

WHEREAS, one bid was received and opened on June 29, 2021, from Wondra Construction in the amount of \$200,476 for the base bid and \$34,230 for the alternate routing options, for a total of \$234,706.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with Wondra Construction in the amount of \$234,706 for the replacement of the water main and alternate routing of water pipes and valves at the south campus buildings.

Fiscal Note: This project will be funded with the Series 2020A bond proceeds. No budget adjustment is necessary.

Backlund moved for the adoption of Resolution No. 2021-13. Seconded and passed.

Backlund, Buildings and Grounds Committee Vice Chair, introduced Resolution No. 2021-14.

Executive Summary

Over the last 20 years, various studies have been conducted relating to the long-term needs of County facilities including the Courthouse and adjoining Sheriff's Office and jail. The most recent significant study took place in 2005. Jefferson County implemented several recommendations from this study including relocating the Corporation Counsel office, reconstructing the Courthouse security entrance, and constructing a new Highway operations facility and satellite facilities.

Since this 2005 study, larger projects at the Courthouse have included renovating public restrooms, modest upgrades to the County Board room, technology upgrades to the Courtrooms, replacement of the majority of the Courthouse roof, and installing new boilers. In 2014, the County continued to evaluate its long term needs through an independent consultant. This 2014 evaluation concluded that many of the components within the facilities have reached their end of life. Based on these studies and reports, both the Task Force on Operations and Organizations and the County's Strategic Plan determined that a plan needed to be developed to update County facilities.

A Request for Proposals was issued on Nov 19th, 2019 for the purpose of assisting in the

development of a cost-effective solution to address the significant facility infrastructure issues identified in the studies and to provide for flexibility in operations while balancing current Courthouse security needs. A required pre-proposal conference and facility tour was held on December 3, 2019, and proposals were due on Dec 10th, 2019. Three highly qualified firms were selected as final candidates and the interview panel recommended Potter Lawson, which was approved by the County Board on January 14, 2020.

Subsequent to this contract being entered into, Potter Lawson has met and exceeded the expectation in working with the Building and Grounds Committee and staff over the past eighteen months to develop a comprehensive plan to meet the future needs of the Courthouse, Sheriff's Office, and Jail facilities to support current and future operations of the county.

The County Board on June 8th, 2021 endorsed accepting the plan as developed by Potter Lawson and directed the County Administrator to engage in the next phase of efforts. This included in depth design work which are categorized as Schematic Design, Design Development, Construction Documentation, and Contract/Construction Administration. The Building and Grounds Committee met on July 7th and recommended to continue its efforts with Potter Lawson for these professional services at a price not to exceed \$2.65 million. This resolution authorizes the County Administrator to enter into a contract with Potter Lawson to provide the services as described above with funding for such services to be from existing and future bond proceeds which will be approved by the County Board at a future date.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, bids were solicited for professional services in 2019 to assist the County in development of a Conceptual Design and Mechanical, Electrical, Plumbing, Analysis, and Budget Estimate, and

WHEREAS, the County entered into a contract with Potter Lawson to provide these services, and

WHEREAS, on June 8th 2021, the County Board voted to continue efforts towards the needed renovation and addition of the Courthouse, Sheriff's Office, and Jail facilities which included endorsement of the conceptual plan developed by Potter Lawson and directed the County Administrator to start the next phase of design services, and

WHEREAS, the Building and Grounds Committee determined it is in the County's best interest to extend its engagement with Potter Lawson to provide the following professional design services at a cost not to exceed \$2.65 million:

- Schematic Design (15%)
- Design Development (20%)
- Construction Documentation (40%)
- Contract/Construction Administration (25%)

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with Potter Lawson to provide the services as described above with funding for such services to be from existing and future bond proceeds which will be approved by the County Board at a future date.

BE IT FURTHER RESOLVED that the County Administrator and the consultant will provide updates to the Building and Grounds Committee and other interested parties on a regular basis.

Fiscal Note: Funding for these services will be through existing and future bond proceeds approved by the County Board at a later date.

Backlund moved for the adoption of Resolution No. 2021-14. Seconded and passed. Ayes 25 (Jones, Kelly, Zarling, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Martin, Lund, Nass, Kutz, White, Drayna, Backlund, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 3 (David, Smith, Kannard), Abstain 0, Absent 2 (Morris, Payne).

Jones, Finance Committee Chair, introduced Resolution No. 2021-15.

Executive Summary

On June 15, 2021, the Sheriff's Office received bids from vendors for radio communication project civil work for its 911 emergency telecommunications tower sites. Work at these sites generally includes installation of prefabricated precast equipment shelters, backup generator systems, ice bridges, chain link fence compounds, site grounding systems, and other general site improvements. The Sheriff's Office and members of Jefferson County's administrative team have reviewed the bids and recommend that the Board of Supervisors authorize the County Administrator to enter into a contract with Finish Excavating, Inc., as the lowest responsible bidder for radio communication project civil work in the amount of \$636,227. The Finance Committee reviewed this resolution at its July 8, 2021 meeting and recommended forwarding to the County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Sheriff's Office solicited bids for radio communication project civil work, and

WHEREAS, such bids were received and opened on June 15, 2021, with the following results:

	<u>Finish Excavating</u>	<u>Joe Daniels Construction Co.</u>	<u>Vinco, Inc.</u>	<u>Pieper Electric, Inc.</u>	<u>Structural Tower Services, Inc.</u>
Base bid	\$ 628,532.00	\$ 837,488.00	\$ 840,496.00	\$ 1,073,579.00	\$ 1,596,000.00
Alternate 1A:					
Diesel Uninstall	7,695.00	7,500.00	11,527.00	8,800.00	12,000.00
Total: Base bid					
With alternate	\$ 636,227.00	\$ 844,988.00	\$ 852,023.00	\$ 1,082,379.00	\$ 1,608,000.00

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with the lowest responsible bidder, Finish Excavating, Inc., in the amount of \$636,227 for the construction of emergency telecommunications tower sites.

Fiscal Note: Radio communication project civil work costs are included in the 911 telecommunications infrastructure project budget and will be funded with the Series 2020A bond proceeds. No budget adjustment is necessary.

Jones moved for the adoption of Resolution No. 2021-15. Seconded and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2021-16.

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on July 08, 2021 and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Jim Nelson	6/01/21	6/17/21	Mr. Nelson alleges damages to his vehicle when it was allegedly struck by a stone that fell off a Jefferson County truck and caused a crack in his windshield.	\$356.93

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for the adoption of Resolution No. 2021-16. Seconded and passed.

Braugher, Human Resources Committee Chair, introduced Ordinance No. 2021-05.

Creating Personnel Ordinance HR0246, Telecommuting and Remote Work Policy and Procedure

Fiscal Note: There is no fiscal impact.

Braugher moved for the adoption of Ordinance No. 2021-05. Seconded and passed.

Foelker, Land and Water Conservation Committee Chair, introduced Resolution No. 2021-17.

Executive Summary

Phragmites is a non-native, invasive grass that grows in wetlands. There is a population of Phragmites of about 2 acres growing along the Rock River north of Jefferson. Due to the proximity of the Phragmites to the Rock River and County Highway N, it is very likely to spread to other areas and have negative ecological impacts if not managed. The Wisconsin Department of Natural Resources has an Early Detection Response Grant to manage Phragmites and other aquatic invasive species due to the effort needed to properly control invasive species. This project will greatly benefit the area and align well with both the statewide and Jefferson County Land and Water Conservation Department's aquatic invasive species management and prevention goals. This resolution authorizes the Jefferson County Land and Water Conservation Department to apply for, and if awarded, to accept grant funds of approximately \$5,700 for the purpose of managing Phragmites in Jefferson County. The Jefferson County Land and Water Conservation Committee considered this resolution at its meeting on June 16, 2021, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Land and Water Conservation Department (LWCD) is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources (DNR) for the purpose of eradicating an approximately 2 acre stand of the invasive wetland grass Phragmites, and

WHEREAS, the Jefferson County LWCD attests to the validity and veracity of the statements and representations contained in the grant application, and

WHEREAS, a grant agreement will be entered into between Jefferson County and the Wisconsin DNR to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Jefferson County Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to submit the following documents to the Wisconsin DNR for financial assistance that may be available:

1. Sign and submit the required grant application.
2. Enter into a grant agreement with the DNR.
3. Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate.
4. Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement.

BE IT FURTHER RESOLVED that the Jefferson County Land and Water Conservation Department will comply with all local, state and federal laws, rules, regulations and ordinances relating to this project and the cost-share agreement.

Fiscal Note: The total grant amount is estimated to be \$5,700 which will cover the cost of treating the Phragmites and reseeding with native plantings. The landowner has covered the required matching funds (\$2,000). The LWCD staff time will be covered by an existing DNR Lake Protection

and Monitoring Network grant and is already currently budgeted. There is no budget adjustment necessary.

Foelker moved for the adoption of Resolution No. 2021-17. Seconded and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS
by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-06.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4313A-21, R4314A-21 and R4315A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on May 20, 2021, and Petitions R4320A-21, R4321A-21, R4324A-21, R4325A-21, R4326A-21, R4327A-21, R4328A-21 and R4329A-21 were referred for public hearing on June 17, 2021, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-T, AGRICULTURAL TRANSITION TO RESIDENTIAL R-1

Create a 5.48-acre R-1 zoned lot from part of PINs 018-0713-1034-009 (35.485 Ac) currently zoned A-T and 018-0713-1522-040 (0.478 Ac) zoned R-1. The site is in the Town of Lake Mills on **Shorewood Meadows Circle**. The request is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, approval and recording of a final certified survey map for the lot including extraterritorial plat review if necessary, no development on slopes in excess of 20% and the fact that the proposed outlot cannot be sold separately unless it meets all County Zoning Ordinance requirements. R4320A-21 – Richard & Christine Schwarze

Create a 5-acre R-1 zoned lot from part of PINs 018-0713-1031-000 (33.05 Ac) and 018-0713-1034-009 (35.485 Ac) zoned A-T. The site is in the Town of Lake Mills on **Shorewood Hills Road**. The request is in accordance with Sec. 11.04(f) 1 of the Jefferson County Zoning Ordinance. This action is conditioned upon road access approval, approval and recording of a final certified survey map including extraterritorial plat review if necessary, and that no development is allowed on slopes in excess of 20%. R4321A-21 – Richard & Christine Schwarze

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Create a 1.731-acre A-2 zone at **W8525 Finch Brothers Rd** in the Town of Lake Mills on PIN 018-0713-2111-000 (1.731 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt by Zoning of a plat of survey for the property. R4324A-21 – Martin Dula.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 6-acre new building site from part of PIN 008-0715-3521-000 (33.55 Ac) in the Town of Farmington on **Bakertown Rd.** This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4325A-21 – Tom & Joy Probst/Probst Trust

Create a 5.45-acre new building site from part of PIN 008-0715-1431-000 (35 Ac) in the Town of Farmington on **North Helenville Rd.** This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4326A-21 – Erin Seif/Jaymie McCoy Property

Create a 1.3-acre new building site from part of PIN 016-0514-2813-000 (19.285 Ac) in the Town of Koshkonong on **McIntyre Rd.** This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4327A-21 – Jon Hartwig/J&T Hartwig Trust

Create a 2-acre new building site from part of PIN 018-0713-2724-000 (53.587 Ac) in the Town of Lake Mills on **County Road A.** This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4328A-21 – Aaron Johnson

Create a 1.61-ac lot around the existing home at **N7396 County Road Q** from PIN 020-0814-3343-000 (40 Ac) in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4329A-21 – Diane Franks/Gordon Kottwitz Property

Create two, 2-acre building sites on **Willow Road** from part of PIN 032-0814-1421-002 (28.398 acres) in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map including extraterritorial plat review if necessary. R4313A-21 – Tim Windl & Helen Zahn

Create a 2.53-acre lot around the home and buildings at **N7667 County Road P** from part of PIN 032-0815-3611-000 (30 acres) in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is

further conditioned upon approval and recording of a final certified survey map for the lot.
R4314A-21 – Douglas & Kathleen Miller

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Create a 4.28-acre partially wooded lot adjoining a proposed A-3 lot at **N7667 County Road P**, Town of Watertown, from part of PIN 032-0815-3611-000 (30 acres). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of the final certified survey map for the lot. The Natural Resource zone cannot be sold separately from adjoining land. R4315A-21 – Douglas & Kathleen Miller

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Fiscal Note: The passage of this Ordinance has no immediate financial impact.

Jaeckel moved for the adoption of Ordinance No. 2021-06. Seconded and passed.

Kannard abstained from voting due to potential conflict of interest.

Appointments.

Wehmeier, County Administrator, introduced the following appointments:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Janet Sayre Hoeft, Town of Aztalan, to the Zoning Board of Adjustment for a three-year term ending July 1, 2024.

Dan Jaeckel, Town of Koshkonong, to the Zoning Board of Adjustment (Alternate) for a three-year term ending July 1, 2024.

Gino Racanelli, Fort Atkinson, to the Human Services Board to fill an unexpired term ending November 1, 2022.

Braugher moved to confirm the above appointments. Seconded and passed.

Kevin Wiesmann as Park Director for an indeterminate term.

Braugher moved to confirm the above appointment. Seconded and passed.

Jones, Human Services Board Chair, introduced the following appointment:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment:

Katie Dixon, to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 01, 2024.

Frankie Fuller, to the Nutrition Project Council for a three-year term ending July 13, 2024.

Jones moved to confirm the above appointments. Seconded and passed.

Announcements:

Supplemental information presented at the July 13, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and passed at 8:22 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, August 10, 2021 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except David, Martin, Lund, Kutz, White, and Roberts who were present via Zoom.

Supervisors Nelan, Herbst, and Johns were absent, Johns gave prior notification and is excused.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Karl Zarling
District 5.....	James B. Braugher	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Foelker led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded and passed.

Special Order of Business:

1. Recognition of non-profit groups that volunteered at the Jefferson County Fair.
2. Presentation and Overview of the Jefferson County Redistricting Process.

Kelly present at 7:09 p.m.

Rinard, Executive Committee Chair, moved to approve and amend the County Board minutes from July 13, 2021. Seconded and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on August 19, 2021, at 7:00 p.m.
2. Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

August 01, 2021

Available Cash on Hand		
July 1, 2021	\$ 613,209.35	
July Receipts	<u>\$ 15,543,095.22</u>	
Total Cash		\$16,156,304.57
Disbursements		
General – July 2021	\$11,559,106.80	
Payroll – July 2021	<u>\$ 2,503,690.89</u>	
Total Disbursements		<u>\$ 14,062,797.69</u>
	\$ 2,093,506.88	
Cash on Hand (in bank) August 1, 2021	\$ 2,847,525.79	
Less Outstanding Checks	\$ 754,018.91	
Total Available Cash		\$ 2,093,506.88
Local Government Investment Pool – General		\$ 39,763,740.64
DANA Investments		\$ 38,906,590.64
Local Government Investment Pool - Clerk of Courts		\$ 29,245.80
Local Government Investment Pool - Farmland Preservation		\$ 180,099.21
Local Government Investment Pool - Parks/Liddle		\$ 86,582.29
Local Government Investment Pool - County Bond		<u>\$ 7,774,063.00</u>
		\$ 86,740,321.58
2021 Interest - Super N.O.W. Acct.		\$ 243.14
2021 Interest - L.G.I.P. - General Funds		\$ 6,213.35
2021 Interest – DANA Investments		\$ 340,493.72
2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 29.34
2021 Interest - L.G.I.P. - Farmland Preservation		\$ 61.05
2021 Interest - L.G.I.P. - Clerk of Courts		\$ 1.03
2021 Interest - L.G.I.P. - County Bond		<u>\$ 2,635.30</u>
Total 2021 Interest		\$ 349,676.93

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Public Comment:

Six Members of the public spoke on the Redistricting of Jefferson County, Resolution 2021-19.

Annual Reports:

UW Madison Division of Extension Area Extension Director, Chrissy Wen and Land and Water Conservation Director, Patricia Cicero. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Wehmeier, County Administrator, introduced Resolution No. 2021-18.

Executive Summary

Jefferson County owns and operates a law enforcement training facility in Lake Mills located off of County Highway V. Currently the property is used for firearm qualification for the Sheriff's Office and partner law enforcement agencies. To facilitate additional training opportunities at this location, a storage building was built in 2020. The next phase of the planned work requires insulating the storage building.

A request for proposals was issued on March 3, 2021. Two sealed bids were received. The Building and Grounds Committee was provided these bids at its meeting on August 3, 2021 and advised by the County Administrator that the bid submitted by BOS Design Builders in the amount of \$25,585.61 was the lowest responsible bid.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, bids were solicited to insulate and install liner panels in the storage building at the law enforcement training facility and

WHEREAS, the following bids were received:

BOS Design Builders - \$25,585.61

Advance Building Corporation - \$57,500

WHEREAS the Building and Grounds Committee has reviewed the bids; and

WHEREAS, the County Administrator recommends accepting the bid of BOS Design Builders in the amount of \$25,585.61.

NOW, THEREFORE, BE IT RESOLVED that the bid of BOS Design Builders of Fort Atkinson, Wisconsin in the amount of \$25,585.61 is hereby accepted as the lowest responsible bid and the County Administrator is authorized to enter into a contract with BOS Design Builders for this amount to install insulation and liner panels in the storage building at the law enforcement training facility.

Fiscal Note: Adequate funds for this project are in Sheriff's Office Budget account 13105.594822.

Morris moved for the adoption of Resolution No. 2021-18. Seconded and passed.

Rinard, Executive Committee Chair, introduced Resolution No. 2021-19.

Executive Summary

Following the release of census data every ten years, each level of government has the requirement to utilize data to review its population changes and adjust boundaries of representative districts to be consistent with the "one man, one vote principle." In Wisconsin, there are specific statutory requirements on how this process is implemented with Counties having a significant role in this process. This includes the following:

- Development of a tentative plan followed by a public hearing and approval by the County Board
- Notice to municipalities (cities, villages, and towns) of the tentative plan for adjusting municipal boundaries where applicable.

- Issuance of a final plan followed by a public hearing and approval by the County Board.
- Publication of a Type A notice notifying the public of the adjusted district boundaries for purposes of issuing election papers.

In a typical year following the census, census data can be expected from the Federal government in March or April and the statutory time period for the County to approve a final redistricting plan is approximately 180 days following receipt of census data. However, the census data has not been released by the federal government to date and the state is not expected to receive the data until mid-August. Wisconsin counties expect to receive the data from the State no later than September 1, 2021. Because the census data was not provided to local communities in March or April, counties are unable to meet their statutory requirement to complete the tentative plan by July 1. Further, local governments have a statutory obligation to publish as a type A notice their final redistricting plan by Nov 23rd. As such, the county must have a final plan approved prior to this date, effectively reducing the typical 180-day process to approximately 75 days. The State has not provided any alternative options for Counties or municipalities to account for the delayed release of census data by the Federal government.

The Executive Committee has been involved in routine reports and updates as to the status of redistricting to include the data release date and potential legislation to address the delayed data release. In reviewing past practices of Jefferson County, the Executive Committee and its precursor committees provided policy oversight and direction for the redistricting process. Staff support of these efforts included the County Clerk, County Administrator, Corporation Counsel, Planning & Zoning, and Land Information. Designating the Executive Committee to serve as the Redistricting Committee is consistent with its duties set forth in the County Board Rules of Order which state:

“The Executive Committee is authorized to petition the Jefferson County Circuit Court for an order dividing a municipality into wards in accordance with applicable law and the County’s tentative supervisory district plan upon a municipality’s failure to divide or submission of a division which does not comply with the tentative supervisory district plan.”

The Executive Committee considered this resolution at its meeting on July 28, 2021 and recommended forwarding to the County Board to formally designate the Executive Committee as the Jefferson County Redistricting Committee for purposes of providing policy guidance and oversight for the county’s redistricting process for 2021.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the local redistricting process is one that demands transparency and opportunities for public input, and

WHEREAS, the county and its municipalities will need to work collaboratively to develop a redistricting process that accelerates these efforts to develop plans while valuing the public input process and openness of redistricting, and

WHEREAS, the Executive Committee has been engaged in the current process for the last several months and has specific redistricting responsibilities already delegated to it by the County Board Rules.

NOW, THEREFORE, BE IT RESOLVED that the County Board designates the Executive Committee as the Jefferson County Redistricting Committee for the 2021 Redistricting Process.

Fiscal Note: This resolution will have no fiscal impact.

Rinard moved for the adoption of Resolution No. 2021-19. Seconded and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2021-20.

Executive Summary

On June 8, 2021, the Jefferson County Board of Supervisors adopted a resolution recognizing the need to renovate the Courthouse, Sheriff's Office and Jail facilities, Highway facilities, and infrastructure related to Health and Human Services operations. The resolution further indicated that funding for this project would require the issuance of debt by the County requiring additional action by the County Board at a future date. This resolution carries out the next step toward funding these renovation projects by authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$36,000,000. Following adoption of this initial resolution, future County Board action will need to be taken specifically authorizing the sale of general obligation bonds or promissory notes in increments. On August 5, 2021, the Jefferson County Finance Committee considered this resolution and recommended forwarding to the County Board to authorize the issuance of general obligation bonds or promissory notes in an amount not to exceed \$36,000,000 for the public purpose of paying the cost of renovating County facilities, consisting of the construction of additions and improvements to the Courthouse, Sheriff's Office and Jail facilities, and other public facilities related to county operations along with acquisition of furnishings and equipment.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, it is in the best interests of Jefferson County to continue with its renovation plans for the Courthouse, Sheriff's Office and Jail facilities, construction of related improvements and acquisition of furnishings and equipment, and

WHEREAS, funding for this project will be through the issuance and sale of general obligation bonds or promissory notes in an amount not to exceed \$36,000,000, and

WHEREAS, before the sale of any general obligation bonds or promissory notes occurs, the County Board must adopt another resolution specifically authorizing such sale.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds or promissory notes in an amount not to exceed \$36,000,000 for the public purpose of paying the cost of renovating County facilities, consisting of the construction of additions and improvements to the Courthouse, Sheriff's Office and Jail facilities, and other public facilities related to county operations along with acquisition of furnishings and equipment.

BE IT FURTHER RESOLVED that the County Administrator and County Clerk are authorized to execute all documents related to the issuance of general obligation bonds or promissory notes in an amount not to exceed \$36,000,000 as described herein.

Fiscal Note: The debt authorized by this resolution will be issued by the county through the sale of general obligation bonds or promissory notes in increments that require authorization by future County Board action. As an initial resolution authorizing debt issuance, state law requires County Board approval by a three-quarters vote of the entire membership of the County Board (23 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-20. Seconded and passed. Ayes 26 (Jones, Kelly, Zarling, Braughler, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz,

White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 3 (Nelan, Johns, Herbst).

Jones, Finance Committee Chair, introduced Resolution No. 2021-21.

Executive Summary

On June 8, 2021, the Jefferson County Board of Supervisors adopted an Initial Resolution 2021-10 recognizing the need to renovate the Courthouse, Sheriff's Office and Jail facilities, Highway facilities, and infrastructure related to Health and Human Services operations. This Initial Resolution further indicated that funding for these projects would require the issuance of debt by the County requiring additional action by the County Board at a future date. This resolution carries out the next steps toward funding these renovation projects by issuing general obligation promissory notes in an amount not to exceed \$5,830,000 for public sale pursuant to Initial Resolution 2021-20. On August 5, 2021, the Jefferson County Finance Committee considered this resolution and recommended forwarding to the County Board to issue general obligation promissory notes in an amount not to exceed \$5,830,000 for the public purpose of paying the cost of renovating County facilities consisting of the construction of additions and improvements to the Courthouse, Sheriff's Office and Jail facilities, and other public facilities related to county operations along with acquisition of related furnishings and equipment.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the County Board of Supervisors of Jefferson County, Wisconsin (the "County") has adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$36,000,000 for the public purpose of paying the cost of County building projects, consisting of the construction of additions to and renovation of the Courthouse, Sheriff's Office and Jail facilities, construction of related improvements and acquisition of furnishings and equipment (collectively, the "Projects"), and

WHEREAS, the Projects described in the Initial Resolution are within the County's power to undertake and therefore serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes, and

WHEREAS, general obligation promissory notes in an amount not to exceed \$5,830,000 should be issued pursuant to the Initial Resolution to pay a portion of the cost of the Projects.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Issuance of the Notes. The County shall issue general obligation promissory notes in an amount not to exceed \$5,830,000 pursuant to the Initial Resolution, which notes shall be designated "General Obligation Promissory Notes, Series 2021A" (the "Notes").

Section 2. Sale of the Notes. The County Board of Supervisors hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk (in consultation with the County's financial advisor, Ehlers & Associates, Inc. ("Ehlers")), is hereby authorized and directed to cause the sale of the Notes to be publicized at such times and in such manner as the County Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The County Administrator and Finance Director shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Fiscal Note: The debt authorized by this resolution will be issued by the county through the sale of general obligation promissory notes in an amount not to exceed \$5,830,000. Because an initial resolution authorizing debt issuance was previously adopted by the County Board, this resolution requires County Board approval by a majority of County Board members present.

Jones moved for the adoption of Resolution No. 2021-21. Seconded and passed. Ayes 26 (Jones, Kelly, Zarling, Braughler, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaekel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 3 (Nelan, Johns, Herbst).

Jones, Finance Committee Chair, introduced Resolution No. 2021-22.

Executive Summary

Jefferson County has evaluated opportunities to provide programs that assist existing businesses by providing them the ability to expand, enhance business productivity, improve operational efficiency along with the ability to compete in a global market and to assist businesses in relocating to Jefferson County. For several years, the county and its municipalities relied on Community Development Block Grants to fund a Revolving Loan Fund program. Over the past few years, the county has begun to develop a plan in anticipation of the former Community Development Block Grant – Revolving Loan Fund program dissolving while recognizing the need to create a local incentive program to attract and retain businesses in Jefferson County. The need to continue a local incentive program such as the Revolving Loan Fund program has been noted in several planning documents to include the Jefferson County Strategic Plan, the Jefferson County Comprehensive Plan and the ThriveED/Jefferson County Economic Development Consortium Strategic Plan.

Through its budgeting process over the past two years, Jefferson County has taken action to commit \$500,000 toward this program. In addition, the remaining funds from the dissolved Community Development Block Grant loan program have been designated to fund this new program. Staff have identified five financial institutions that are willing to partner with the county and match county contributions to establish a \$1 million fund. Each lending partner has agreed to provide an initial contribution of \$100,000 as a line of credit to the county for the Revolving Loan Fund program. Program funding may increase based on contributions from additional partners as this program continues. The initial lending entities will include: Ixonia Bank (Ixonia), Premier Bank (Fort Atkinson), Bank First (Watertown), Fort Community Credit Union (Fort Atkinson), and Avestar Credit Union (Waterloo).

The goal of the Revolving Loan Fund program is to provide easily accessible gap financing to legally operating businesses within Jefferson County and its municipalities to support business growth by:

1. Encouraging investments that enhance businesses' productivity or operational efficiency
2. Supporting investments that enhance businesses' ability to compete in a global marketplace
3. Encouraging investments that are necessary to retain or create jobs that pay at least the Jefferson County average annual wage.

The Revolving Loan Fund will have flexibility on the amount of the loan based upon the quality of the project as presented, however, the intent is to provide gap financing of up to 25% of total project costs, or not exceed \$275,000 per loan. The minimum loan considered by the fund will be \$25,000.

As part of this program, the Finance Committee will receive on-going reports on loan status and will also provide oversight on any policy change related to the lending guidelines. County staff will be engaged based upon their related functions. The Jefferson County Economic Development Consortium (JCEDC) staff will provide technical support of the application process. The Finance Department will be responsible for the fiscal administration to include development of an amortization schedule, payment receipt, required fiscal reporting, auditing and disclosure requirements and coordination with financial institutions of payments. The Corporation Counsel office will provide legal advice, file documents under the Uniform Commercial Code to secure loans and take legal action upon default.

The Revolving Loan Fund program will be governed by a Board which will consist of one representative from each lending institution, the Jefferson County Finance Chair or designee, Jefferson County Administrator, Jefferson County Corporation Counsel and Jefferson County Finance Director. This governing body will be responsible for policy recommendation to the Finance Committee and provide appointee updates to the Finance Committee. Further, an Underwriting Committee will be appointed which will consist of two appointees from lending institutions, the Finance Committee Chair or designee, a representative of a small business, and an independent underwriter hired by the county. The Underwriting Committee will have approval authority for loans. The governing Board and the Underwriting Committee shall consult with the Corporation Counsel Office as needed to ensure compliance with the Wisconsin Open Meetings Law and Public Records Law.

The Jefferson County Finance Committee met on April 8, June 8, and July 8, 2021, to discuss the parameters of the proposed Revolving Loan Fund Program to include reviewing the lending guidelines and the administration of the fund. The Finance Committee considered this resolution at its meeting on August 5, 2021, and unanimously recommended forwarding to the County Board for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, a local incentive program, specifically a revolving loan fund program, has been identified as a key tool to support the economic growth of Jefferson County, and

WHEREAS, the Jefferson County Board has taken action to commit \$500,000 towards a revolving fund program and has appropriated existing CDBG-RLF loan repayment proceeds towards this program, and

WHEREAS, community lending institutions are willing partners with the county to create a program that invests in the county, and

WHEREAS, the Jefferson County Economic Development Consortium supports establishing this program.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County establishes the Jefferson County Revolving Loan Fund Program as described in this resolution.

BE IT FURTHER RESOLVED, the Jefferson County Administrator is authorized to execute any required documents on behalf of the county to effectuate the program.

Fiscal Note: Jefferson County has budgeted \$500,000 towards the development of a revolving loan fund. An additional \$354,761 of loan proceeds from the former Community Development Block program has also been committed to the revolving loan fund. Adopting this Resolution authorizes the County Administrator to enter into agreements with various local financial institutions for lines of credit to match County funds.

Jones moved for the adoption of Resolution No. 2021-22. Seconded and passed. Ayes 26 (Jones, Kelly, David, Zarling, Braughler, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 4 (Lund, Nelan, Johns, Herbst).

Jones, Finance Committee Chair, introduced Resolution No. 2021-23.

Executive Summary

Access to housing has been cited through numerous studies and planning exercises as a need in Jefferson County. This goal has been noted as an area of key emphasis in the county's strategic plan and comprehensive plan. Over the years, the team at Human Services has worked with clients to make housing available to those in need. In some cases, the county has specific obligations to provide housing services, which at times involves a court ordered placement. This results in significant costs to the county. On May 1, 2018, the Jefferson County Department of Human Services began a partnership with Opportunities, Inc. to lease two tri-plex properties. The county pays a fixed monthly rent for the property in addition to utilities. The county manages the tenants and based on a tenants' ability to pay rent, may be required to reimburse the county for some or all of their rent along with the cost of utilities. This partnership also facilitates on-going efforts between the county and Opportunities, Inc. to provide additional services, specifically employment opportunities.

In July of 2021, the county was notified that Opportunities Inc. was seeking to sell these properties through a sealed bid process. Due to the short notice and after consultation with the Chair of the County Board, the Chair of the Finance Committee/Human Services Board, the County Administrator submitted a Purchase and Sale Agreement offering to purchase the property which was subsequently accepted by the seller. This offer was contingent on County Board approval.

The Human Services Board met on July 13, 2021, where it was provided an update on County housing. There was support for the county to purchase these properties to help ensure an adequate supply of county provided housing. On July 28, 2021, the Executive Committee reviewed this resolution and recommended unanimously to forward to the County Board to ratify the Purchase and Sale agreement and further to allocate \$350,000 from American Rescue Plan Act funds for this purchase. On August 5, 2021, the Finance Committee also considered this resolution and recommended unanimously to forward to the County Board for approval.

WHEREAS, the above executive summary is incorporated into this resolution, and

WHEREAS, housing within Jefferson County continues to be a challenge, and

WHEREAS, the county has certain obligations to provide housing resources and works to develop cost effective and safe solutions, and

WHEREAS, the county has partnered with Opportunities, Inc. to lease housing for the past three years to help fulfill these needs and believes it is in the best interest of the county to maintain this resource, and

WHEREAS, American Rescue Plan Act funds may be used for this purchase.

NOW, THEREFORE, BE IT RESOLVED that the County Board ratifies the Purchase and Sales Agreement for 808 Jefferson Street and 300 Rodgers Street, Fort Atkinson, Wisconsin for the amount of \$350,000, and

BE IT FURTHER RESOLVED the County Clerk and County Administrator are authorized to execute all required closing documents and complete other administrative responsibilities in the purchasing of these properties, and

BE IT FURTHER RESOLVED that the County allocates \$350,000 from its distribution of American Rescue Plan Act funds toward this purchase by increasing budget appropriations. The County has determined that this procurement impacts a population negatively impacted by COVID-19 and further provides services to those receiving services from the Jefferson County Human Services Department.

Fiscal Note: This project is intended to primarily serve beneficiaries that are at less than 60 percent of the median income for Jefferson County or individuals that are below the federal poverty line. Jefferson County will fund this purchase with American Rescue Plan Act Funds, and also may recover funds by tenant payments and may see reduced expenditures by limiting placement costs in more costly facilities. This is a budget adjustment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-23. Seconded and passed. Ayes 26 (Jones, Kelly, David, Zarling, Braughler, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 4 (Lund, Nelan, Johns, Herbst).

Jones, Finance Committee Chair, introduced Resolution No. 2021-24.

Executive Summary

The Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) recently updated the Wisconsin Food Code regulated by Wisconsin Administrative Code section ATCP 75. The Food Code consolidates food licenses into categories based on specific criteria which are set forth in the Watertown/Jefferson County Environmental Health Consortium Fee Schedule (see attached). The Watertown/Jefferson County Environmental Health Consortium seeks to adopt these changes and incorporate them into the fee schedule.

The Jefferson County Health Department has been awarded grant funds to support the efforts of the Jefferson County Drug Free Coalition to prevent prescription opioid misuse. The total grant award is \$6,806.80 and the Health Department is requesting that these grant funds be accepted by Jefferson County. Funding will be used to support safe medication disposal through permanent drop boxes and drug take back events along with public education campaigns to increase awareness about the misuse of prescription opioids and the dangers of improper storage of prescription opioids.

This resolution amends the 2021 Jefferson County Health Department Budget to adjust the Environmental Health Consortium Fee Schedule in accordance with the changes in ATCP 75 and to accept the grant funding from the Drug-Free Communities Support Program Grant in the amount of \$6,806.80. The Finance Committee considered this resolution on August 5, 2021 and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Wisconsin Food Code, ATP 75, has been recently updated and the Watertown/Jefferson County Environmental Health Consortium desires to incorporate these changes which requires an amendment to the 2021 budget, and

WHEREAS, The Jefferson County Health Department has been awarded grant funds to support the efforts of the Jefferson County Drug Free Coalition in the amount of \$6,806.80 and accepting these funds requires an amendment to the 2021 budget.

NOW, THEREFORE, BE IT RESOLVED that the 2021 Jefferson County Health Department Budget is hereby amended to incorporate the changes in ATP 75 and adjust the Environmental Health Consortium Fee Schedule in accordance therewith.

BE IT FURTHER RESOLVED, that the 2021 Jefferson County Health Department Budget is hereby amended to accept the grant funding from the Drug-Free Communities Support Program Grant in the amount of \$6,806.80 and the Jefferson County Health Department shall be the fiscal agent for the Jefferson County Drug Free Coalition for the administration of these grant funds.

Fiscal Note: This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-24. Seconded and passed. Ayes 26 (Jones, Kelly, David, Zarling, Braughler, Morris, Wineke, Rinard, Zastrow, Smith, Martin, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaekel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 4 (Lund, Nelan, Johns, Herbst).

Christensen, Parks Committee Vice Chair, introduced Resolution No. 2021-25.

Executive Summary

The Jefferson County Parks Department is planning to construct a recreation trail for hiking, biking and cross-country skiing on right-of-way owned by WE Energies. The proposed trail is 10.96 miles in length and is located between the City of Watertown and the City of Oconomowoc.

This off-road, paved, trail connection will be built on the former Interurban Rail Line that connects the City of Watertown to the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. An 8-inch stone base with 3-inch asphalt layer will be used. The project is located primarily in Jefferson County (10 miles) and a portion in Waukesha County (1 mile). The City of Watertown and the City of Oconomowoc are the project boundaries.

On February 10, 2015, the Jefferson County Board of Supervisors approved Resolution 2014-65 that authorized the initial 15-year licensing agreement with We Energies. This provided the necessary authority for the County to proceed forward with Phase 1 of the project from the City of Watertown to River Road. This phase of the project included the installation of a bridge, safety fencing, and initial grading with asphalt milling overlays in preparation for a future asphalt surface.

Jefferson County has completed phase 1 and continues to work on phase 2 of this project which runs from River Road to County Highway F. The County has been successful in receiving grant funds to help cover the costs of this phase to include a Federal TAP Grant and a DNR Stewardship grant. The County has been in the engineering phase over the past 18 months, and it is anticipated that bids will be solicited for phase 2 of this project during the first quarter of 2022.

To ensure that the term of the license agreement continues throughout the expected life of the trail infrastructure, WE Energies has agreed to extend the duration of the license by an additional 15 years, ending in 2045. All other terms of the initial license agreement remain unchanged.

This resolution authorizes the County Administrator to sign a license extension with WE Energies which will extend the license for an additional 15 years and also authorizes the County Administrator to execute future license extensions for the Interurban Trail Project that are consistent with the base license agreement approved through County Board Resolution 2014-65. The Parks Committee considered this resolution at its meeting on August 9th, 2021, and recommended forwarding to the County Board for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County is participating in the construction of segments of a multi-use recreation trail linking the City of Watertown to the City of Oconomowoc via the existing We Energies right-of-way corridor, and

WHEREAS, this multi-use recreation trail, known as the Interurban Trail, will provide the community with year round uses such as biking, in-line skating, walking, running and cross-country skiing, and

WHEREAS, the Interurban Trail will give users the opportunity to ride safely from the northern end of the Glacial River Trail in Watertown, east to the shores of Lake Michigan and connecting to trails such as the Hank Aaron Trail in Milwaukee, and

WHEREAS, to ensure that the term of the license agreement continues throughout the expected life of the trail infrastructure it is necessary to extend the existing license agreement for 15 years.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute a 15-year extension of the existing license agreement with Wisconsin Electric Power Company doing business as We Energies for the purpose of Jefferson County constructing phase 2 of the Interurban Trail from Watertown to Oconomowoc and to ensure that the term of the license agreement continues throughout the expected life of the trail infrastructure.

BE IF FURTHER RESOLVED that the County Administrator is authorized to execute further license extensions for the Interurban Trail Project that are consistent with the base license agreement approved through County Board Resolution 2014-65.

Fiscal Note: Entering into this license agreement with We Energies will have no fiscal impact to Jefferson County.

Christensen moved for the adoption of Resolution No. 2021-25. Seconded and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-07.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4330A-21, R4331A-21, R4332A-21, R4333A-21 and R4334A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on July 15, 2021, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM RESIDENTIAL R-2 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone all of PIN 026-0616-0114-001 (5.023 Ac) at **N4762 Indian Point Road** in the Town of Sullivan. This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt by Zoning of a plat for survey for the lot. R4330A-21 – Michael J Swenson

FROM EXCLUSIVE AGRICULTURAL A-1 TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1.35-acre A-3 building site from PIN 014-0614-0943-005 (13.736 Ac) on **State Road 89** in the Town of Jefferson. This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval by the DOT, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4331A-21 – David Schroedl

Create a 2.9-acre building site near **W1564 County Road CI** in the Town of Sullivan from part of PIN 026-0616-3324-000 (37.537 Ac). This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4332A-21 – Dave Lilly/Anna Mae Jaquith Property

Rezone 2 acres around the home and buildings at **W1564 County Road CI** in the Town of Sullivan from part of PIN 026-0616-3324-000 (37.537 Ac). This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4333A-21 – Dave Lilly/Anna Mae Jaquith Property

FROM A-2, AGRICULTURAL AND RURAL BUSINESS TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone 1acre of PIN 010-0515-0231-009 (5.512 Ac) for a new residential building site near **N2186 County Road D** in the Town of Hebron. This is in accordance with Sec. 11.0(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of the final certified survey map for the lot. R4334A-21 – Patrick Hack

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-07. Seconded and passed.

Kannard abstained from voting due to potential conflict of interest.

Public Comment: (General) - None

Announcements:

Supplemental information presented at the August 10, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountyi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded and passed at 8:50 p.m.

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, September 14, 2021, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Braughler, Herbst, and Lund who were present via Zoom.

Supervisor Nelan was absent and having given prior notification was excused.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Karl Zarling
District 5.....	James B. Braughler	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Zarling led the Pledge of Allegiance. A moment of silence was observed.

Braughler present at 7:04 p.m. via zoom.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Poulson and passed.

Special Order of Business:

Poulson moved to open the public meeting on Jefferson County Board Supervisor Tentative Redistricting Plan. Seconded by Morris and passed.

Jaeckel moved to close the public hearing. Seconded by Morris and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from August 10, 2021 as presented. Seconded by Morris and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on September 16, 2021, at 7:00 p.m.
2. Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

September 01, 2021

Available Cash on Hand		
August 1, 2021	\$ 2,093,506.88	
August Receipts	<u>\$ 31,996,118.30</u>	
Total Cash		\$34,089,625.18
Disbursements		
General – August 2021	\$33,140,352.17	
Payroll – August 2021	<u>\$ 1,586,502.01</u>	
Total Disbursements		<u>\$ 34,726,854.18</u>
		\$ (637,229.00)
Cash on Hand (in bank) September 1, 2021	\$ 3,344,879.66	
Less Outstanding Checks	\$ 3,982,108.66	
Total Available Cash		\$ (637,229.00)
Local Government Investment Pool – General		\$ 15,593,264.00
DANA Investments		\$ 39,264,436.26
Local Government Investment Pool - Clerk of Courts		\$ 29,246.96
Local Government Investment Pool - Farmland Preservation		\$ 180,106.37
Local Government Investment Pool - Parks/Liddle		\$ 86,585.73
Local Government Investment Pool - County Bond		<u>\$ 7,774,372.11</u>
		\$ 62,928,011.43
2021 Interest - Super N.O.W. Acct.		\$ 385.64
2021 Interest - L.G.I.P. - General Funds		\$ 7,417.94
2021 Interest – DANA Investments		\$ 397,845.99
2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 32.78
2021 Interest - L.G.I.P. - Farmland Preservation		\$ 68.21
2021 Interest - L.G.I.P. - Clerk of Courts		\$ 2.19
2021 Interest - L.G.I.P. - County Bond		<u>\$ 2,944.41</u>
Total 2021 Interest		\$ 408,697.16

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Public Comment:

8 people spoke in reference to Resolution 2021-36, Denying Petition to Amend Official Zoning Map.

Annual Reports:

County Clerk, Audrey McGraw and Fair Park Director, Amy Listle. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Payne, Building and Grounds Committee Chair, introduced Resolution No. 2021-26.

Executive Summary

Jefferson County has been working since the beginning of 2020 on the best course of action to renovate the county's main facility complex that includes the Courthouse, Sheriff's Office and Jail. As part of this process, Jefferson County engaged with Potter Lawson to assist with design planning. To help with budget estimation and the general construction process, Jefferson County also contracted with Maas Brothers Construction.

On June 8, 2021, the County Board approved the Courthouse facility renovation project and directed the County Administrator to start the next phase of design services, procure construction management services, procure owner's representation services, and develop a more defined financial model for this project. At its meeting on July 7, 2021, the Building and Grounds Committee considered whether or not to engage the services of a general contractor or a construction manager and determined that using a construction manager was the better option. The Committee then recommended that Mass Brothers Construction serve as the construction manager.

The Committee first considered the traditional methodology of design, bid, and build using a general contractor or a construction manager. Based on the County's experience using a construction manager for the recent highway shop project along with the complexity of this renovation project, it was determined that the better option was to retain the services of a construction manager. The scope of these services will include developing requests for proposals, reviewing bids, administering contracts, and coordinating project execution to include onsite supervision and quality control projects. All public works related to this project will follow the sealed bid process which the County Board will approve in accordance with State law and the County's Purchasing Policy.

The Committee then considered who would be the construction manager and determined it was in the best interest of the county to contract directly with Maas Brothers Construction based on the quality of previous services provided to Jefferson County which were provided at a competitive cost. On July 7, 2021, the Building and Grounds Committee voted unanimously to direct the County Administrator to prepare a resolution for Maas Brothers Construction to provide these services for consideration at its meeting in August. The cost for these services has been included in the total project estimate presented to the County Board.

The Building and Grounds Committee reviewed the proposal at its Aug 4, 2021, meeting and recommended entering into a contract with Maas Brothers Construction to provide construction manager services to Jefferson County for the County building projects described above. The Committee subsequently affirmed this recommendation at its meeting on Sept 1, 2021.

The Finance Committee considered this resolution, on September 2, 2021 and recommended forwarding to the County Board to approve entering into a contract with Maas Brothers Construction to provide construction manager services to Jefferson County.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, a proposal was obtained from Maas Brothers Construction to serve as Construction Manager for the County building projects described in this resolution, and

WHEREAS, the proposal from Maas Brothers Construction provided the following rates:

Pre-Construction Phase – Compensation Proposal

Pre-construction services including, but not limited to, preliminary plan review, budgeting, bid package preparation, and meeting attendance would be billed at the rate of **\$110.00/hour**.

Personnel subject to this rate include Maas Brothers' preconstruction manager and project manager.

Construction Phase – Compensation Proposal

Project Cost Fee

3% of total project cost.

Supervision

Project Role Monthly Rate

Project Superintendent \$18,000

Project Manager \$13,500

WHEREAS, the Building and Grounds Committee considered the above proposal from Maas Brothers Construction and determined that the fees are fair and reasonable.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to negotiate and enter into a contract with Maas Brothers Construction to provide Construction Management services for the County building projects described herein.

Fiscal Note: Funding for these services will be through existing and future bond proceeds approved by the County Board.

Payne moved for the adoption of Resolution No. 2021-26. Seconded by Backlund and passed.

Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Nelan).

Wehmeier, County Administrator, introduced Resolution No. 2021-27.

Executive Summary

Jefferson County has continued to work on efforts related to expansion of Broadband. As the County prepared to submit a broadband grant application in 2019, the County focused on areas unserved or underserved by broadband and considered opportunities to align this project with the County's emergency communications project. The intent and the authority to develop partnerships was approved by the County Board through Resolution No. 2019-48.

Although the County was not initially successful in receiving the first round of grant funds from the Public Service Commission, the County was offered the opportunity due to scoring on the initial application, to apply for a second round of grant funds made available in fall of 2020 for a portion of the original project. The County was subsequently awarded \$1.118 million in CARES dollars. The locations where grant funding was allocated included sites in Cambridge, Concord, Palmyra, and the Sheriff Annex.

The County has been working with Bertram Communications, LLC (Bertram) to finalize various agreements related to the joint use of towers at these locations. This includes Jefferson County allowing Bertram to construct and access a communications tower and equipment at the Sheriff's

Office Annex. This tower was constructed by Bertram on property owned by Jefferson County and is a 195' self-supporting class 3 tower with a footprint of approximately 50' x 50'. In addition to the foundation, this area will house communications facilities to protect Bertram's equipment.

This resolution will grant Bertram a conditional easement and in exchange the County will have the right to install its communications equipment on this tower at no cost. This resolution is being brought forward by the County Administrator based on the direction and authorization placed on him in Resolution No. 2019-48.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has considered opportunities to align its needs of expanding broadband and the needs of the county's emergency communications project, and,

WHEREAS, the County was successful with Bertram in receiving grant funds related to the installation of several towers to meet these goals to include the Sheriff's Office Annex site.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Clerk is authorized to execute an easement from Jefferson County to Bertram Communications, LLC for the purpose of constructing and accessing a communications tower and equipment at the Sheriff's Office Annex.

Fiscal Note: There is no fiscal impact to the County for this easement. The County will be receiving access to this tower site for its communications project at no cost.

Rinard, moved for the adoption of Resolution No. 2021-27. Seconded by Backlund and passed.

Rinard, Executive Committee Chair, introduced Resolution No. 2021-28.

Executive Summary

Following the release of census data every ten years, each level of government has the requirement to utilize data to review its population changes and adjust boundaries of representative districts. In Wisconsin, there are specific statutory requirements on how this process is implemented with Counties having a significant role in the process. This includes the following: development of a tentative plan followed by a public hearing and approval by the County Board; notice to municipalities (cities, villages, and towns) of the tentative plan for adjusting municipal boundaries where applicable; and issuance of a final plan followed by a public hearing and approval by the County Board.

The Executive Committee has been designated by the Jefferson County Board of Supervisors as the County Redistricting Committee for purposes of providing policy guidance and oversight for the county's redistricting process for 2021. Staff involved in this process include the County Clerk, County Administrator, Corporation Counsel, Planning & Zoning Director, and Land Information Office. This resolution formally adopts the Jefferson County Board of Supervisors tentative supervisory district plan which will be reviewed by municipalities in Jefferson County to provide comments for approving the final plan. The Executive Committee considered this resolution at its meeting on September 7, 2021, and recommended forwarding to the County Board to formally adopt the Jefferson County Board of Supervisors tentative supervisory district plan.

WHEREAS, every ten years, the United States Census Bureau conducts a census of the population and provides population counts to the State of Wisconsin and local municipalities for the purpose of reapportioning electoral districts, and

WHEREAS, Section 59.10(3)(b), Wis. Stats., sets forth the procedures for reapportioning county board supervisory districts, which require the County Board to submit a tentative supervisory district plan and written statement to the various municipalities in the County setting forth the proposed ward divisions necessary in each municipality and their approximate location and population as necessary to accommodate the County's tentative plan, and

WHEREAS, census data was released to the Counties on August 16, 2021, which officially started the redistricting process, and

WHEREAS, a public hearing was held on the proposed tentative plan on September 14, 2021, and

WHEREAS, municipal clerks were encouraged to attend a redistricting planning workshop sponsored by the County Clerk and the Land Information Office, on August 3, 2021, at which information was shared with municipal clerks concerning the tentative plan and possible redistricting issues affecting each municipality. Weekly correspondence was sent to municipal clerks and leaders updating them on the County's redistricting progress, and

WHEREAS, the Executive Committee has reviewed the tentative plan and recommends adoption.

NOW, THEREFORE, BE IT RESOLVED the following is the tentative supervisory redistricting plan for the County Board supervisor election in 2022:

1. The County Board shall consist of thirty (30) supervisory districts each represented by a single county supervisor.
2. District boundary lines shall be as set forth on the proposed map dated September 2, 2021, which is included as a part hereof by reference.
3. Tentative districts are substantially equal in population with an ideal district population of 2830.
4. Whenever possible, whole contiguous municipalities or contiguous parts of the same municipality have been placed in the same district.
5. Whenever possible, natural boundaries such as roads and rivers were used as dividers of a proposed district and contiguous subdivisions and neighborhoods were included within the same district.
6. The following documents are incorporated herein by reference:
 - 2010 to 2020 population change map
 - Population Change from 2010-2020 table
 - Current and tentative supervisory comparison map
 - Tentative supervisory district populations

These documents coupled with the map and block information shall constitute the County's statement that will be provided to each municipal clerk with the County's request for division into wards based on the tentative plan.

BE IT FURTHER RESOLVED that following adoption of this tentative supervisory district plan by the County Board of Supervisors, the plan will be sent to local clerks for municipality review and adjustment of wards to align with supervisory districts and the County will offer technical workshops for municipal clerks and leaders to attend to assist with the realignment of ward boundaries.

Fiscal Note: This resolution has no fiscal impact.

Rinard moved for the adoption of Resolution No. 2021-28. Seconded by Schultz and passed. Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Nelan).

Jones, Finance Committee Chair, introduced Resolution No. 2021-29.

Executive Summary

On August 10, 2021, the Jefferson County Board of Supervisors adopted resolution number 2021-21 issuing general obligation promissory notes, Series 2021-A, in an amount not to exceed \$5,830,000 for County building projects. This resolution was preceded by an initial resolution authorizing debt issuance of up to \$36,000,000. On September 2, 2021, the Finance Committee considered resolution number 2021-21 and recommended increasing the issuance of general obligation promissory notes, Series 2021-A, to an amount not to exceed \$8,000,000. This resolution repeals and replaces resolution number 2021-21 and authorizes the issuance of general obligation promissory notes, Series 2021-A, in an amount not to exceed \$8,000,000 for county building projects.

WHEREAS, the County Board of Supervisors of Jefferson County, Wisconsin (the "County") has adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$36,000,000 for the public purpose of paying the cost of County building projects, consisting of the construction of additions to and renovation of the Courthouse, Sheriff's Office and Jail facilities, construction of related improvements and acquisition of furnishings and equipment (collectively, the "Projects"), and

WHEREAS, the County Board of Supervisors hereby finds and determines that the Projects described in the Initial Resolution are within the County's power to undertake and therefore serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes, and

WHEREAS, on August 10, 2021, the County Board of Supervisors adopted a resolution providing that \$5,830,000 of general obligation promissory notes authorized by the Initial Resolution be offered for sale, and

WHEREAS, the County Board of Supervisors of the County has now determined that it is in the best interest of the County to issue general obligation bonds rather than general obligation promissory notes and to increase the amount of the general obligation bonds offered for sale at this time to \$8,000,000.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Issuance of the Bonds. The County shall issue general obligation bonds in an amount not to exceed \$8,000,000 pursuant to the Initial Resolution, which bonds shall be designated "General Obligation County Building Bonds, Series 2021A" (the "Bonds").

Section 2. Sale of the Bonds. The County Board of Supervisors hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk (in consultation with the County's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the County Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk (in consultation with Ehlers) shall also cause an Official Statement to be prepared and distributed. The appropriate County officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Fiscal Note: The debt authorized by this resolution will be issued by the county through the sale of general obligation promissory notes in an amount not to exceed \$8,000,000. Because an initial resolution authorizing debt issuance was previously adopted by the County Board, this resolution requires County Board approval by a majority of County Board members present.

Jones moved for the adoption of Resolution No. 2021-29. Seconded by Johns and passed. Ayes 27 (Jones, Kelly, Zarling, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 2 (David, Smith), Abstain 0, Absent 1(Nelan).

Jones, Finance Committee Chair, introduced Resolution No. 2021-30.

Executive Summary

The American Rescue Plan Act of 2021 was signed into law in the 1st quarter of 2021 as an additional round of stimulus to assist in the economic recovery from COVID-19 and its related impacts. This Act provides local governments with funds to assist in their recovery efforts both as an organization and within their communities. Jefferson County will receive a direct allocation from the federal government of approximately \$16.4 million. Four broad categories for use of these funds were established in the Act which include recovery, assistance for essential personnel, revenue preservation, and infrastructure. Staff have determined that these funds are appropriately allocated to purchase technology for remote work by the Jefferson County Human Services Department staff. Using these funds for this purpose requires a budget amendment. This resolution amends the 2021 Jefferson County Human Services Department Budget to incorporate \$158,000 of American Rescue Plan Act funds to purchase technology for remote work. The Finance Committee considered this resolution on September 2, 2021, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the American Rescue Plan Act of 2021 provides for an allocation to local governments to assist in the recovery of local communities, and

WHEREAS, Jefferson County will receive approximately \$16.4 million, paid in two equal installments in 2021 and 2022, with funds needing to be utilized by the end of 2024, and

WHEREAS, it is necessary to amend the 2021 budget to incorporate these funds into the 2021 Jefferson Country Human Services Department budget.

NOW, THEREFORE, BE IT RESOLVED that the 2021 Jefferson County Human Services Department Budget is hereby amended to incorporate \$158,000of American Recovery Plan Act

funds for the purpose of purchasing technology to support remote work in response to the COVID-19 pandemic.

Fiscal Note: This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-30. Seconded by Morris and passed. Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Nelan).

Rinard, Executive Committee Chair, introduced Resolution No. 2021-31.

Executive Summary

A personal injury claim has been made against Jefferson County by Mary Mess. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on September 02, 2021, and recommended forwarding to the County Board to deny the personal injury claim of Mary Mess.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Date of</u> <u>Claimant</u>	<u>Claim</u> <u>Loss</u>	<u>Filed</u>	<u>Description</u>	<u>Alleged</u> <u>Damages</u>
Mary Mess	7/11/21	8/30/21	Mary Mess alleges injury to her person Resulting from a fall at the Jefferson County Fairgrounds.	\$ 1,134.00

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Rinard moved for the adoption of Resolution No. 2021-31. Seconded by Jaeckel and passed.

Fitzgerald, Jefferson County Library Board member, introduced Resolution No. 2021-32.

Executive Summary

Beginning in 2008, the annual county library budget funding was determined by a formula that multiplied the number of each library's rural circulations by the average countywide cost per circulation during that year. The countywide cost per circulation average was then used to reimburse each county library based on its rural circulations. Each library was guaranteed by state law a reimbursement rate of at least 70% of its costs. The goal was that Jefferson County would tax at a rate of 100% of the aggregate costs per circulation so that the "fair share" partnership between the county and the municipalities was maintained. In 2021, the Jefferson County library service board began reviewing its funding formula as a part of revising its five-year plan for library services. The board considered maintaining an equitable means to compensate libraries that continued to circulate materials to citizens who lived in a municipality, town, or village without a library. On September 8, 2021, following a public hearing, the Jefferson County Library Board adopted its *Plan for Jefferson County Library Services 2022-2024*, which included a revised funding formula more particularly described in attached Exhibit A. This revised funding formula includes a new provision which incorporates costs associated with providing electronic library services to the public, and the results of this revision will be included in the 2022 proposed Jefferson County annual budget. The Jefferson County Finance Committee reviewed and discussed this revised funding formula on May 6 and August 5, 2021, and voted 5-0 to recommend integrating the updated funding formula into the 2022 budget process. This resolution recognizes that the revised funding formula will be considered as a basis to determine the non-county wide tax levy for library services in the 2022 Jefferson County annual budget, with formal action by the County Board when the budget is presented for adoption.

WHEREAS, the difference between the current library funding formula and the proposed formula is that the proposed funding formula includes funding for electronic circulations, and

WHEREAS, the Finance Committee discussed that this inclusion was overdue and is a more accurate reflection of the true cost of administering the library system in Jefferson County, especially after the impacts of the pandemic.

NOW, THEREFORE BE IT RESOLVED, that the Jefferson County Board of Supervisors recognizes that the revised funding formula will be considered as a basis to determine the non-county wide tax levy for library services in the 2022 Jefferson County annual budget, with formal action by the County Board when the budget is presented for adoption.

Fiscal Note: The fiscal impact of this resolution will be determined by the total physical and electronic circulations that occur in the year preceding the adoption of the budget and will vary depending on this activity.

Fitzgerald moved for the adoption of Resolution No. 2021-32. Seconded by Morris and passed.

Jones, Human Services Board Chair, introduced Resolution No. 2021-33.

Executive Summary

Wisconsin ranks fourth nationally in prevalence of mental illness. Nearly 1.45 million people in the state live with a mental or behavioral health issue, ranging from anxiety and depression to schizophrenia, addiction, and substance abuse. Forty-nine percent of Wisconsin residents with a mental illness do not receive care, which is also occurring in Jefferson County. Lack of access to

mental health services strains not only the individual, but also his or her family, coworkers, caretakers, and the community. It is estimated that costs associated with mental illness have a \$9 billion impact on Wisconsin's economy due to lost productivity, public assistance, and crime.

Jefferson County can have a greater positive impact on the mental health crisis, but additional staff are needed to assess and prescribe psychiatric medications and reduce the waiting time to see a client who is in distress. Currently, clients are waiting at least three months for an appointment with Jefferson County's one psychiatrist, and as mentioned above, the costs associated with the lack of proper care are enormous. The Jefferson County Human Services Director is recommending the creation of one full-time Advanced Prescriber position to assist with this overwhelming dilemma. An Advanced Prescriber can be either an Advanced Practice Nurse Prescriber or a Physician Assistant, who does not replace the psychiatrist in the provision of services, but rather supplements existing psychiatry time available. This position will provide assessment, diagnosis, and treatment of mental illness and substance abuse disorders, including prescribing medications.

On August 17, 2021, the Human Resources Committee was provided information regarding the need for an Advanced Prescriber position and supported the County Administrator to move forward with the creation of this position but did not take formal action. The Human Services Board considered this resolution at its meeting on September 14, 2021, and recommended forwarding to the Jefferson County Board of Supervisors to approve the creation of one full-time, exempt, Advanced Prescriber position at the Human Services Department, funded with revenue from commercial insurance, Medicaid and Medicare billing, and tax-levy.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, the need for mental health treatment including, but not limited to, substance abuse, stress, anxiety, and depression, is significantly increasing in Jefferson County, and

WHEREAS, there is a nationwide, statewide, and countywide shortage of psychiatry services to provide much needed mental health treatment, and

WHEREAS, to mitigate the ongoing and increasing need to address mental health issues in Jefferson County and shorten the waiting time for citizens to receive treatment, the Human Services Board recommends creating one full-time, exempt, Advanced Prescriber position at the Human Services Department.

NOW, THEREFORE, BE IT RESOLVED that the 2021 County Budget setting forth position allocations and funding at the Human Services Department and is hereby amended to create one full-time, exempt, Advanced Prescriber position at the Human Services Department, to become effective upon passage.

Fiscal Note: Salary and fringe benefits for one full-time, exempt, Advanced Prescriber position for the remainder of 2021 is \$21,230.00 and \$2,453.50 in overhead expenses, for a total of \$23,683.50. The full-time, exempt, Advanced Practitioner position is funded 47% with Commercial insurance, Medicare, and Medicaid billing and 53% with tax levy. The overhead expenses would be offset with a decrease in overhead expenses in other programs. Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustment to the 2021 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2021-33. Seconded by Morris and passed. Ayes 28 (Jones, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin,

Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (Kelly), Abstain 0, Absent 1 (Nelan).

Johns, Parks Committee Chair, introduced Resolution No. 2021-34.

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The program was established by the Wisconsin Legislature in 1965 and provides matching funds for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department has applied for financial assistance through this program to remove invasive plants from the property including, but not limited to, buckthorn, honeysuckle, garlic mustard, and thistles at Dorothy Carnes County Park in the town of Jefferson, Wisconsin. Project goals include a combination of prescribed burning, mechanical mowing, hand cutting, and herbicide application across the site on approximately 20 acres. The overarching goal of the project is to maintain diverse grasslands and prairie ecosystem and prevent the encroachment of trees and other woody invaders.

The total cost of the project is estimated at \$5,000. This grant application requests up to 50% of the total project cost to be used toward the project (\$2,500) which will be matched by both volunteer hours and Parks Staff Labor. Any additional costs above and beyond those provided by the grant will be funded through donations held by Jefferson County for the benefit of Dorothy Carnes County Park. The Parks Committee considered this resolution at its meeting on August 30, 2021, and recommended forwarding to the County Board to ratify submission of the grant application and accept grant funds of up to \$2,500 with a \$2,500 matching allocation through donations, county staff labor, and volunteer labor.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes, and

WHEREAS, this resolution ratifies the grant application submitted by the Jefferson County Parks Department and authorizes accepting grant funding in the amount of up to \$2,500 to be used for the maintenance and improvement of Dorothy Carnes County Park.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the application submitted by the Jefferson County Parks Department to the Wisconsin Department of Natural Resources for grant funds in the amount of up to \$2,500 to be used for the maintenance and improvement of Dorothy Carnes County Park is hereby ratified, and accepting grant funds of up to \$2500 for this purpose is hereby authorized.

BE IT FURTHER RESOLVED that the Jefferson County Parks Department is authorized to act on behalf of Jefferson County to sign documents, and take necessary action to undertake, direct, and complete this project.

Fiscal Note: The total cost of this project is estimated at \$5,000 which will be funded through the CCA grant in the amount of up to \$2,500, with the balance funded through donations held by

Jefferson County for the benefit of Dorothy Carnes County Park and staff and volunteer labor. The County Board of Supervisors authorizes the Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Johns moved for the adoption of Resolution No. 2021-34. Seconded by Christensen and passed.

Ayes 28 (Jones, David, Kelly, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (Poulson), Abstain 0, Absent 1 (Nelan).

Morris, Law Enforcement and Emergency Management Committee Chair, introduced Resolution No. 2021-35.

Executive Summary

Jefferson County has continued to be active in the Flood Mitigation and Acquisition Program to reduce risk for those properties that are impacted due to frequent flooding. Since 2008, the County has received numerous grants to accelerate this program in defined areas. Jefferson County recently has been awarded nearly \$3,000,000 in grants through state and federal programs with a \$300,000 match by the county that has been included in the budget. Part of the County's responsibility is to coordinate the demolition of the structures on the properties acquired to restore them back to a more natural state.

On July 14, 2021, The Jefferson County Emergency Management Director issued a request for proposals (RFP) to solicit bids for the demolition of all structures on acquired properties, capping of wells, and the abandonment of septic systems on twenty-three properties, with each property receiving an individual bid. A total of eleven proposals were received by the August 4, 2021, deadline. The lowest qualified bidder was Robinson Brothers with a total cost of \$305,500. The Emergency Management Director checked references to ensure that this bidder would be able to perform the work as required and received positive responses.

On August 27, 2021, the Law Enforcement and Emergency Management Committee considered the proposal and recommended 5-0 to move forward with Robinson Brothers to conduct the demolition work as specified in the RFP at a price of \$305,500 for all twenty- three properties.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County solicited bids for demolition of twenty three properties proposed to be acquired through the Flood Mitigation and Acquisition Program, and

WHEREAS, such bids were received and opened on August 4, 2021, with the following results:

Contractor	Total Bid
Robinson Brothers	305,500
Valia Excavating & Septic Services	314,825
HM Brand LLC	338,008
Eagle Enterprise Excavating Inc	391,351

Snyder's Excavation LLC	427,091
The MRD Group	434,115
Viet Specialty Contracting and Waste Management	465,731
K&S Construction	565,628
Minocqua Grading LLC	589,300
Oneida Mission Support Services	592,890
Bills Bobcat Service	1,005,441

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with the lowest responsible bidder, Robinson Brothers for \$305,500, for the demolition, capping of wells, and abandonment of septic systems for twenty- three properties.

Fiscal Note: The Flood Mitigation and Acquisition Program is included in the Emergency Management budget to include the work related to this resolution. No budget adjustment is necessary.

Morris moved for the adoption of Resolution No. 2021-35. Seconded by Schultz and passed. Ayes 29 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Nelan).

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-08.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4335A-21, R4339A-21, R4342A-21 and R4345A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 19, 2021, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-T, AGRICULTURAL TRANSITION TO RESIDENTIAL R-1

Create two 0.46-ac building sites (Lots 1& 2) and a 2.3-ac building site (Lot 3) from part of PIN 028-0513-1942-000 (10.34 Ac) near **N1108 Olson Rd**, Town of Sumner. This is in accordance with Sec.11.04(f)1 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval; receipt of suitable soil tests if sewer is not available; and approval and recording of a final

certified survey map, with confirmation of sewer availability prior to recording. R4335A-21 – Mark & Tammy Reinecke

FROM A-1, EXCLUSIVE AGRICULTURAL AND A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-3

Create a 1.2-ac lot (Lot 1) around the buildings at **W6815 Reamer Ln**, a 1.14-ac building site (Lot 2) and a 1.12-building site (Lot 3) adjoining, from part of PINs 020-0814-0822-001 (8.847 Ac) and 020-0814-0822-002 (1.153 Ac) in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of suitable soil tests and approval and recording of a final certified survey map for the lots. R4339A-21 – Karen Weihert

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 2.17-ac building site (Lot 1), a 1.85-ac building site (Lot 2) and a 2.2-ac building site (Lot 3) on **Springer Rd** in the Town of Waterloo from part of PIN 030-0813-2612-001 (9 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of suitable soil tests and approval and recording of a final certified survey map for the lots. R4342A-21 – Daniel & Erin McMahon

Create a 1.1-ac lot around the home at **N8728 River Rd** in the Town of Watertown from part of PINs 032-0815-1324-000 (40.025 Ac) and 032-0815-1334-000 (38 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map showing the septic location, including extraterritorial plat review if necessary. R4345A-21 – Richard Gimler

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-08. Seconded by Poulson and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced Resolution No. 2021-36.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County to create an Agricultural and Rural Business zone for agricultural tourism on Saucer Road in the Town of Farmington, and

WHEREAS, Petition R4288A-20 was referred to the Jefferson County Planning and Zoning Committee for public hearing, and

WHEREAS, the proposed amendment has been given due consideration by the Jefferson County Planning and Zoning Committee after public hearing held on December 17, 2020 and August 19, 2021 as required by law, and the Committee, after being duly advised of the wishes of the Town Board and persons in the areas affected, made a recommendation to DENY Petition R4288A-20.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that Petition R4288A-20 submitted by Dianne Owens and Paul Elliott to rezone 2.002 acres from A-3 to A-2 of PIN 008-0715-0232-001 for an Agricultural and Rural Business zone on Saucer Road in the Town of Farmington is hereby DENIED for the reasons stated more particularly in the Planning and

Zoning Committee Report to the County Board dated August 30, 2021, and the minutes and official record of the public hearings of December 17, 2020, and August 19, 2021.

Fiscal Note: This resolution has no fiscal impact.

Jaeckel moved for the adoption of Resolution No. 2021-36. Seconded by Poulson and failed. Ayes 5 (Wineke, Nass, Poulson, Jaeckel, Foelker), Noes 24 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Rinard, Zastrow, Johns, Smith, Martin, Lund, Payne, Kutz, White, Drayna, Backlund, Kannard, Lindl, Fitzgerald, Schultz, Roberts, Christensen), Abstain 0, Absent 1 (Nelan).

Schultz moved to refer this Petition to Re-Zone the property back to the Planning and Zoning Committee with directions to draft an Ordinance granting the Petition as requested and reporting the Ordinance back to the Jefferson County Board of Supervisors for action. **Seconded by Payne and passed.**

Public Comment: (General)

Supervisor David and Supervisor Christensen.

Appointments:

Wehmeier, County Administrator, introduced the following appointments:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Brian Henning, Waterloo, WI, to the Jefferson County Library Board to fill an unexpired term ending December 31, 2022.

Alice Mirk, Watertown, WI, to the Human Services Board for a 3-year term ending November 01, 2024.

Wineke moved to confirm the above appointment. Seconded by Jaeckel and passed.

Announcements:

Supplemental information presented at the September 14, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Schultz and passed at 9:30 p.m.

TUESDAY, October 12, 2021, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Lund and Roberts who were present via Zoom.

Supervisor Morris and Herbst were absent. Morris having given prior notification, was excused.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Karl Zarling
District 5..... James B. Braugher	District 6 Dan Herbst
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Jeff Johns	District 12 Jeff Smith
District 13..... Anita Martin	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Brandon White
District 19..... Dave Drayna	District 20 Curtis Backlund
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Roger Lindl
District 25..... Matthew Foelker	District 26 Joan Fitzgerald
District 27..... Conor Nelan	District 28 Dick Schultz
District 29..... Mary K. Roberts	District 30 Walt Christensen

Wineke led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Jaeckel moved to accept as drafted. Seconded by Johns and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from September 14, 2021, as presented. Seconded by Backlund and passed.

Communications:

County Clerk McGraw presented the following communications:

3. Report – Net New Construction 2021
4. Report – 2021 County Apportionment
5. Treasurer’s Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

October 01, 2021

Available Cash on Hand

September 1, 2021	\$ (637,229.01)
September Receipts	<u>\$ 8,183,038.71</u>

Total Cash	\$7,545,809.71
------------	----------------

Disbursements

General – September 2021	\$ 6,237,107.11
Payroll – September 2021	<u>\$ 1,585,274.99</u>

Total Disbursements	\$ <u>7,822,382.10</u>
---------------------	------------------------

\$ (276,572.39)

Cash on Hand (in bank) September 1, 2021	\$ 1,225,828.56
--	-----------------

Less Outstanding Checks	\$ 1,502,400.95
-------------------------	-----------------

Total Available Cash	\$ (276,572.39)
----------------------	------------------------

Local Government Investment Pool – General	\$ 12,250,077.61
--	------------------

DANA Investments	\$ 39,203,318.11
------------------	------------------

Local Government Investment Pool - Clerk of Courts	\$ 29,248.24
--	--------------

Local Government Investment Pool - Farmland Preservation	\$ 180,114.28
--	---------------

Local Government Investment Pool - Parks/Liddle	\$ 86,589.53
---	--------------

Local Government Investment Pool - County Bond	<u>\$ 7,774,713.49</u>
--	------------------------

\$ 59,524,061.26

2021 Interest - Super N.O.W. Acct.	\$ 413.85
------------------------------------	-----------

2021 Interest - L.G.I.P. - General Funds	\$ 8,055.35
--	-------------

2021 Interest – DANA Investments	\$ 460,734.93
----------------------------------	---------------

2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund	\$ 36.58
--	----------

2021 Interest - L.G.I.P. - Farmland Preservation	\$ 76.12
--	----------

2021 Interest - L.G.I.P. - Clerk of Courts	\$ 3.47
--	---------

2021 Interest - L.G.I.P. - County Bond	<u>\$ 3,285.79</u>
--	--------------------

Total 2021 Interest	\$ 472,606.09
---------------------	---------------

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

6. Retirement Recognition.

7. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on October 21, 2021, at 7:00 p.m.

Public Comment:

Seven members of the public spoke in reference to proposed Ordinance 2021-10, Amending Official Zoning Map.

Resolutions and Ordinances:

Jaeckel, Planning and Zoning Committee Chair, introduced the following report: REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-09.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4322A-21, R4346A-21, R4347A-21, R4348A-21, R4350A-21, R4351A-21, R4352A-21, R4353A-21, R4354A-21, R4355-21, R4356A-21, were referred to the Jefferson County Planning and Zoning Committee for public hearing on September 16, 2021 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM R-2, RESIDENTIAL (UNSEWERED); A-T, AGRICULTURAL TRANSITION AND A-1, EXCLUSIVE AGRICULTURAL TO R-1, RESIDENTIAL (SEWERED) AND N, NATURAL RESOURCE

Create an R-1 zone from PINs 022-0613-0433-000 (33.29 Ac), 022-0613-0434-000 (8.69 Ac) and part of 022-0613-0544-000 (26.718 Ac) that will include a planned unit development. Create an N zone from part of 022-0613-0544-000. The site is in the Town of Oakland near the intersection of **County Rd A and US Hwy 18**. This is in accordance with Sec 11.04(f)1 and 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access points being approved by the maintaining authority, an reports or studies as required by the County Highway Department, entering into a development agreement with the Town, approved preliminary subdivision plat within two years, approved and recorded final subdivision plat within 4 years including extraterritorial plat review if necessary, and County review and approval of any plans included, but not limited to storm water and erosion control plans. R4346A-21, R4347A-21 & CU2084-21 – John & Ann Didion

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone 0.482 ac of PIN 006-0716-1644-000 (36.95 Ac) to enlarge an existing A-2 zone at **N6189 County Rd F**, Town of Concord. This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance. This action is conditioned upon receipt by Zoning of a Plat of Survey indicating the A-2 zone location. R4322A-21 – Donald Popp/Hickory Wood Ranch LLC Property

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL & RURAL BUSINESS

Rezone 0.421 ac of PIN 016-0514-1513-004 (35 Ac) at **N1538 County Rd K** in the Town of Koshkonong. This is in accordance with Sec 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt by Zoning of a Plat of Survey for the lot. R4348A-21 – Scott Jilek

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1-ac lot at the intersection of **Bakertown and North Helenville Rd** in the Town of Farmington from part of PIN 008-0715-3522-000 (40 Ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property; therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map for the lot. R4350A-21 – Kimberly & Richard Heine

Create a 3-ac farm consolidation lot at **N3021 Schmidt Rd**, and 2.5-ac and 3.5-ac building sites adjoining from part of PINs 010-0615-2823-000 (17 ac) and 010-0615-2914-000 (40 Ac) in the Town of Hebron. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified map for the lot. R4351A-21 – Katzman Farm Inc

Create a 1.03-ac lot on **State Rd 106** in the Town of Hebron from part of PIN 010-0615-3544-000 (33.288 Ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4352A-21 – Garry Schmidt/Schmidt Family Ag Farm LLC

Create a 1.61-ac farm consolidation lot around the home at **N8658 River Valley Rd**, Town of Ixonia from part of PIN 012-0816-1541-000 (40 Ac). This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of the final certified survey map for the lot. R4353A-21 – Tim Otterstatter/Jean A Rupnow Trust Property

Create a 1.36-ac new building site on **River Valley Rd** from part of PIN 012-0816-1541-000 (40 Ac) in the Town of Ixonia. This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4354A-21 – Tim Otterstatter/Jean A Rupnow Trust Property

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Rezone 8.64 ac of PIN 012-0816-1541-000 (40 Ac) on **River Valley Rd** in the Town of Ixonia. This is in accordance with Sec 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of the final certified survey map for the lot. R4355A-21 – Tim Otterstatter/Jean A Rupnow Trust Property

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1-ac building site near **N8041County Rd Y**, Town of Watertown, from part of PIN 032-0815-3012-000 (64.543 Ac.) This is in accordance with Sec 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact when both this lot and the previously approved lot are created. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4356A-21 – Randy & Nancy Vail/Steven & Barbara Bendall Trust Property.

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-09. Seconded by Poulson and passed.

Kannard abstained from voting due to potential conflict of interest.

7:35 p.m. Nass steps down as chair for the following Ordinance and allows the Vice Chair, Rinard, to continue in his place.

7:47 p.m. Herbst present viz Zoom.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-10.

WHEREAS, the Planning and Zoning Committee referred a resolution to the County Board denying Petition R4288A-21, and

WHEREAS, the Jefferson County Board of Supervisors considered Resolution 2021-36 denying Petition R4288A-21 at its meeting on September 14th, 2021 which failed to pass by a 24 to 5 majority vote, and

WHEREAS, the Jefferson County Board of Supervisors then directed the Planning and Zoning Committee to draft an Ordinance amending the official zoning map from A3 to A2 as requested in petition R4288A-21, and

WHEREAS, the proposed amendment requested in petition R4288A-21 has been given due consideration by the Jefferson County Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors hereby amends the official zoning map of Jefferson County as follows:

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezoning PIN 008-0715-0232-001 (2.002 Ac) at **N7040 Saucer Drive** in the Town of Farmington. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

This action is conditioned upon receipt by Zoning of a Plat of Survey indicating the A-2 zone location. R4288A-21 – Dianne Owens & Paul Elliot

The above zoning amendment shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-10. Seconded by Poulson and passed.

Ayes 15 (Braugher, Herbst, Rinard, Zastrow, Johns, Smith, Martin, Lund, Payne, Kutz, White, Fitzgerald, Schultz, Roberts, Christensen) Noes 14 (Jones, Kelly, David, Zarling, Wineke, Nass, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Nelan), Abstain 0, Absent 1 (Morris).

8:24 p.m. Nass steps back up to chair the rest of the meeting.

Nass requested a motion to move Agenda Item 11a, Resolution – Awarding the Sale of \$8,000,000 General Obligation County Building Bonds, Series 2021A to be heard prior to Agenda Items 8d, 9, and 10. **Winecke motioned as above. Seconded by Backlund and passed.**

8:30 p.m. Poulson left the meeting.

Joe Murray, Senior Municipal Advisor at Ehlers, gave a brief overview of the General Obligation of County Building Bonds Series 2021A.

Jones, Finance Committee Chair, introduced Resolution No. 2021-37.

WHEREAS, on August 10, 2021, the County Board of Supervisors of Jefferson County, Wisconsin (the "County") adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation bonds or promissory notes in an amount not to exceed \$36,000,000 for the public purpose of paying the cost of County building projects, consisting of the construction of additions to and renovation of the Courthouse, Sheriff's Office and Jail facilities, construction of related improvements and acquisition of furnishings and equipment (collectively, the "Project");

WHEREAS, on September 14, 2021, the County Board of Supervisors of the County adopted a resolution (the "Set Sale Resolution") providing that \$8,000,000 of the general obligation bonds authorized by the Initial Resolution be issued and sold as a single issue of bonds, designated as "General Obligation County Building Bonds, Series 2021A" (the "Bonds") for the purpose of paying a portion of the cost of the Project;

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the County is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation bonds for such public purpose;

WHEREAS, none of the proceeds of the Bonds shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by the property taxes;

WHEREAS, pursuant to the Set Sale Resolution, the County has directed Ehlers & Associates, Inc. ("Ehlers") to take the steps necessary to sell the Bonds to pay costs of the Project;

WHEREAS, Ehlers, in consultation with the officials of the County, prepared a Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Bonds and indicating that the Bonds would be offered for public sale on October 12, 2021;

WHEREAS, the County Clerk (in consultation with Ehlers) caused a form of notice of the sale to be published and/or announced and caused the Notice of Sale to be distributed to potential bidders offering the Bonds for public sale on October 12, 2021;

WHEREAS, the County has duly received bids for the Bonds as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Notice of Sale and is deemed to be the most advantageous to the County. Ehlers has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

Jones moved for the adoption of Resolution No. 2021-37. Seconded by Schultz and passed. Ayes 27 (Jones, Kelly, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Herbst, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 2 (Morris, Poulson).

Special Order of Business:

Wehmeier gave presentation on the Recommended 2022 Budget.

Resolutions and Ordinances:

Jaeckel, Planning and Zoning Committee Chair, introduced Resolution No. 2021-38.

Executive Summary

The Land Information Plan for Jefferson County was prepared by the Land Information Office and the Land Information Council with input from numerous County Departments. Wisconsin Statute 59.72(3)(b) requires “a countywide plan for land records modernization” in order to make counties eligible to participate in the Wisconsin Land Information Program. The purpose of a county Land Information Plan is: 1) to meet Wisconsin Land Information Program funding eligibility requirements necessary for receiving grants and retaining fees for land information services, and 2) to plan for county land information modernization in order to provide improved government services to county residents and businesses. The Wisconsin Land Information Program receives \$7.00 for each document recorded by the Jefferson County Register of Deeds which is used to fund Wisconsin Land Information Program grants and program administration. In addition, the county land information program retains \$8.00 for each document recorded by the Jefferson County Register of Deeds. This updated plan provides a plan for how funds will be utilized to maintain and improve the County’s Land Information Program. The Land Information Council met on July 27, 2021 and approved the update to the Land Information Plan. The Planning and Zoning Committee met on September 27, 2021 and recommended forwarding this resolution to the County Board to approve the 2021 amendment to the Jefferson County Land Information Plan.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the updated Jefferson County Land Information Plan conforms to the Wisconsin Department of Administration Uniform Instructions for Preparing County Land Information Plans, and

WHEREAS, the Land Information Council and the Planning and Zoning Committee have approved the Jefferson County Land Information Plan which is incorporated herein by reference, and

WHEREAS, adopting the amended Land Information Plan will keep Jefferson County in compliance with Wisconsin Land Information Program requirements and eligible for retained fees and grant funding.

NOW, THEREFORE BE IT RESOLVED that the 2021 Jefferson County Land Information Plan is hereby adopted as amended.

BE IT FURTHER RESOLVED that the Land Information Council is authorized to make minor technical changes as needed.

Fiscal Note: The Land Information Plan will help guide Land Information Program expenses from 2022-2024. The Land Information Program is a non-tax levy program. No additional tax levy dollars will be used.

Jaeckel moved for the adoption of Resolution No. 2021-38. Seconded by Lindl and passed.

9:33 p.m. The Board took a short recess.

9:40 p.m. The Board reconvened.

Rinard, Executive Committee Chair, introduced Ordinance No. 2021-11.

Executive Summary

County Board Supervisor salaries and compensation are required to be established prior to election papers being available for the next election. This requires that any changes to the current salary and compensation ordinance be made prior to December 1, 2021. The current salary structure was implemented on January 1, 2003 and has not been amended since. Based on requests by various county board supervisors, the Executive Committee undertook a review of the current salary structure. This included review of comparable county pay structures and cost of living adjustments since 2003.

The Executive Committee reviewed this information and recommended 5-0 that the County Board Supervisor monthly salary increase from \$55 to \$110 and the per diem rate per meeting increase from \$55 to \$65 with the County Board Chair salary remaining at \$550 per month as established in 2002. The Chair will be paid the same per diem rate as other County Board Supervisors. The current per diem structure limits per diem fees to a maximum of three meetings per day. This Ordinance amendment removes this limitation. The additional \$25 payment for meetings that exceed 4 hours will increase to \$30.

The projected increase for this change is approximately \$36,500 annually. This increase has been included in the proposed 2022 Budget as recommended by the Finance Committee. The effective date of this Ordinance amendment will be May 1, 2022.

The Executive Committee considered this Ordinance amendment at its meeting on August 31, 2021, and September 29, 2021, and recommended forwarding to the County Board for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AN AMENDMENT TO THE JEFFERSON COUNTY SUPERVISOR SALARY AND COMPENSATION ORDINANCE AS FOLLOWS:

Section 1.

1. Supervisors shall be compensated at the rate of \$65 per meeting. [Ord. 2021-11]
2. There will be no limit on the number of authorized meetings attended for which a board member may receive a per diem [Am. 10/11/05, Ord. 2005-25; Ord. 2021-11]
3. If a meeting exceeds four hours in duration, \$30 shall be added to the applicable per meeting fee. [Ord. 2021-11]
4. All county supervisors other than the county board chair shall receive a salary of \$110 per month in addition to the payments above. [Am. 10/11/05, Ord. 2005-25; Ord. 2021-11]
5. All county supervisors shall receive a per diem of \$65 for attendance at official business meetings such as district meetings, conventions and similar non-committee meetings. If the official business meeting exceeds four hours in duration, the per diem shall be \$95.00. [am. 10/11/05, Ord. 2005-25; am. 08/08/06, Ord. 2006-14, effective 04/15/2008; Ord. 2017-13, 11- 14-17; Ord. 2021-11]

This ordinance shall be effective on May 1, 2022.

Adopted 11/13/01

Last amendment 10/12/2021

Fiscal Note: The increase in per diem and monthly salary amounts and benefits, including federal social security and Medicare tax, is estimated to cost approximately \$36,500 annually. These increases have been included in the 2022 proposed budget.

Rinard moved for the adoption of Ordinance No. 2021-11. Seconded by and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2021-39.

Executive Summary

A property damage claim has been made against Jefferson County by Lisa Legge for damage to her motor vehicle. The claim has been reviewed by the County's insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on October 07, 2021, and recommended forwarding to the County Board to deny the property damage claim of Lisa Legge.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Lisa Legge	8/10/21	9/29/21	Lisa Legge alleges property damage to her vehicle caused by overspray from newly painted lines on Hwy N resulted in damage to her bumper and molding on the right side of her vehicle.	\$ 3,857.11

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County's insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County's policy.

Jones moved for the adoption of Resolution No. 2021-39. Seconded by Jaeckel and passed.

9:50 p.m. Herbst left the meeting.

Braugher, Human Resources Committee Chair, introduced Resolution No. 2021-40.

Executive Summary

On September 11, 2018, the County Board entered into an Intergovernmental Cooperation Agreement to authorize a consortium for joint purchasing of employer benefits and designated Dean Health Plan as the health insurance provider for the consortium, effective January 1, 2019.

Jefferson County offers health insurance to all eligible active employees through Dean Health Plan (DHP). In addition, as provided in the Retiree Addendum to the Group Master Policy, the County offers health insurance to an employee who is actively employed by the County, insured by a group plan offered by the County, and eligible for Wisconsin Retirement annuity or social security. Retired employees and their dependents may remain on the plan until the retiree dies or until the County cancels the policy. If the retiree dies, the spouse will be allowed to continue their coverage on the same terms as the retiree's coverage at the time of death. The retiree or surviving spouse is responsible for 100% of the health insurance premiums. The County reserves the right at any time and for any reason to amend the Plan, to modify plan benefits, or to terminate the Plan and discontinue benefits with respect to all retirees or any class of retirees. Retirees are currently offered the same plan designs as are offered to active employees.

As a step to curtail the increasing cost of health insurance while still offering an affordable plan in the marketplace, and in accomplishing a goal to be consistent with the majority of other members in the Intergovernmental consortium, the Human Resources Director and County Administrator are recommending an amendment to the retiree health coverage plan design as follows:

1. The retired employee and their dependents may remain on the plan until the retiree reaches age 65 or becomes eligible for Medicare/Medicaid coverage. Retirees on the Retiree Health Insurance as of December 31, 2021, will be offered continuation of coverage as allowed through COBRA and the Dean Health Plan, or if not eligible for COBRA, grandfathered to remain on the plan through December 31, 2022;
2. If the retiree dies, the spouse and any dependents will be offered continuation of coverage as allowed through COBRA. Surviving dependents on the Retiree Health Insurance as of December 31, 2021, will be offered continuation of coverage as allowed through COBRA and the Dean Health Plan, or if not eligible for COBRA, grandfathered to remain on the plan through December 31, 2022.
3. The Jefferson County Administrator, with the approval of the Human Resources Committee, will have the option to offer retirees a plan design which is different than what is offered to active employees. The plan or plans offered to retirees may change based on a number of factors, including premium rate increases and medical loss ratio analysis. The plan design(s) offered to retirees will be determined by the County Administrator no later than November 1 of each year and in alignment with others in the consortium.

On September 21, 2021, the Human Resources Committee reviewed the request from the Human Resources Director and County Administrator to amend the Retiree Addendum to the Group Master Health Policy with Dean Health Plan, as described above. The Human Resources Committee considered this resolution at its meeting on September 21, 2021, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, health insurance premiums cost the County \$5,679,356 in 2020, not including contributions to employees' health savings accounts; health insurance are forecasted for approximately \$6,064,359 in 2021; and health insurance premiums are budgeted for \$7,214,130 in 2022, and

WHEREAS, continuing to include Jefferson County retirees in the same health insurance group as active employees will result in higher health insurance premium rates for active employees in the future.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that commencing on January 1, 2022, the retiree health coverage plan design is hereby amended as follows:

1. A retired employee and their dependents may remain on the plan until the retiree reaches age 65 or becomes eligible for Medicare/Medicaid coverage. Retirees on the Retiree Health Insurance as of December 31, 2021, will be offered continuation of coverage as allowed through COBRA and the Dean Health Plan, or if not eligible for COBRA, grandfathered to remain on the plan through December 31, 2022.
2. If a retiree dies, the spouse and any dependents will be offered continuation of coverage as allowed through COBRA. Surviving dependents on the Retiree Health Insurance as of December 31, 2021, will be offered continuation of coverage as allowed through COBRA and the Dean Health Plan, or if not eligible for COBRA, grandfathered to remain on the plan through December 31, 2022.
3. The Jefferson County Administrator, with the approval of the Human Resources Committee, will have the option to offer retirees a plan design which is different than what is offered to active employees. The plan or plans offered to retirees may change based on a number of factors, including premium rate increases and medical loss ratio analysis. The plan design(s) offered to retirees will be determined by the County Administrator no later than November 1 of each year.

Fiscal Note: Jefferson County conducts an actuarial study of its liability related to offering post-employment health benefits to retirees annually during the preparation of its audited financial statements. The liability is measured by calculating the net present value of all future payments associated with the current retirees in the plan. Although retirees contribute to the plan at employee rates, the premiums for retirees would be significantly higher if they purchased health insurance on the market. Therefore, the County is subsidizing the retiree premiums by allowing them to participate in the plan at reduced rates. The projected cost of continuing to offer the current retiree health insurance plan will be \$3,618,990 based on the number of retirees in the plan as of December 31, 2020. The financial impact of this resolution cannot be determined at this time, however it is expected to produce significant savings in health insurance premiums and a reduction of the post-employment health insurance liability in the future when the results of experience under this change can be measured.

Braugler moved for the adoption of Resolution No. 2021-40. Seconded by Foelker and passed.

Foelker, Land and Water Conservation Committee Chair, introduced Resolution No. 2021-41.

Executive Summary

The Wisconsin Department of Natural Resources has a grant program called Healthy Lakes and Rivers which assists landowners with conservation practice implementation costs related to the installation of native plant shoreland gardens and rain gardens. These practices protect the quality of the lakes and rivers. The Jefferson County Land and Water Conservation Department applies for the DNR funds on behalf of property owners who want to implement these conservation practices. The Land and Water Conservation Committee considered this resolution at its September 22, 2021, meeting and recommended forwarding to the County Board to authorize the Land and Water Conservation Department Director to submit a grant application and supporting documents seeking \$11,000 in grant funds to the Wisconsin DNR for funding to support the Healthy Lakes and Rivers Program.

WHEREAS, the Executive Summary is incorporated in this resolution, and

WHEREAS, the Jefferson County Land and Water Conservation Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of assisting land owners with implementing conservation practices within 1,000 feet of Jefferson County lakes and 300 feet of Jefferson County rivers, and

WHEREAS, the Land and Water Conservation Department attests to the validity and veracity of the statements and representations contained in the grant application, and

WHEREAS, a grant agreement is requested by the DNR to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to sign and submit the following documents to the Wisconsin DNR for financial assistance that may be available:

1. A grant application
2. A grant agreement with the DNR
3. Quarterly and/or final reports to the DNR to satisfy the grant agreement as appropriate
4. Reimbursement requests to the DNR no later than the date specified in the grant agreement.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Fiscal Note: The total grant request is \$11,000 of which \$10,000 will partially fund the costs of implementing the practices, with the landowners covering the remaining implementation costs. The remaining \$1,000 of the grant will offset the cost of existing Land and Water Conservation Department staff who will provide technical assistance for the projects. This grant is included in the 2022 budget, therefore no budget adjustment is necessary.

Foelker moved for the adoption of Resolution No. 2021-41. Seconded by Christensen and passed.

Foelker, Land and Water Conservation Committee Chair, introduced Resolution No. 2021-42.

Executive Summary

The Wisconsin Department of Natural Resources provides annual support to counties for lake monitoring and aquatic invasive species prevention and management activities through the Lake Monitoring and Protection Network grant. The amount allocated in 2022 for Jefferson County is \$13,003.36 and a grant application is required to be submitted to obtain the funds. The Land and Water Conservation Committee considered this resolution at its meeting on September 22, 2021, and recommended forwarding to the County Board to apply for and implement the Lake Monitoring and Protection Network grant.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Land and Water Conservation Departments interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of lake monitoring and aquatic invasive species prevention and management activities, and

WHEREAS, the Land and Water Conservation Department attests to the validity and veracity of the statements and representations contained in the grant application, and

WHEREAS, a grant agreement is requested by the DNR to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to submit the following documents to the Wisconsin DNR for financial assistance that may be available:

1. A grant application
2. A grant agreement with the DNR
3. Quarterly and/or final reports to the DNR to satisfy the grant agreement as appropriate
4. Reimbursement requests to the DNR no later than the date specified in the grant agreement.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

Fiscal Note: The total 2022 grant award will be \$13,003.36 and will cover the cost of staff time spent implementing the grant deliverables. This grant amount and corresponding expenses are included in the 2022 budget. No budget adjustment is necessary.

Foelker moved for the adoption of Resolution No. 2021-42. Seconded by Christensen and passed.

Johns, Parks Committee Chair, introduced Ordinance No. 2021-12.

Executive Summary

The Jefferson County Parks Department maintains two public boat launches along the Rock River, one at Rock River County Park and the other at Cappies Landing. The Parks Committee has determined that charging a boat launch fee will offset some of the costs associated with maintaining the boat launches. Signs have been posted notifying the public of the fee to launch

boats and the possible forfeiture for not paying the boat launch fee. This Ordinance amends the Jefferson County Parks Ordinance to create section 8.135 establishing fees for the use of boat launches at Rock River County Park and Cappies Landing which will subject any person violating this section of the Parks Ordinance to a forfeiture of not less than \$25 nor more than \$200 and the costs of prosecution, and in default of payment, imprisonment not to exceed 90 days. The Parks Committee considered this Ordinance amendment at its meeting on August 9th, 2021 and recommended forwarding to the County Board for approval.

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1.

SECTION 8.135. BOAT LAUNCHING AT ROCK RIVER COUNTY PARK AND CAPPIES LANDING. No person may launch a boat using the boat launches at Rock River County Park or Cappies Landing without first paying a boat launch fee of \$5.00 per day or \$25.00 per year to the Jefferson County Parks Department.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

Fiscal Note: The fiscal impact of this Ordinance cannot be determined at this time.

Johns moved for the adoption of Ordinance No. 2021-12. Seconded by Smith and passed.

Appointments:

Wehmeier, County Administrator, introduced the following appointments:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Michael Wineke to the Human Services Board for a 3-year terms ending November 01, 2024.

Braugher moved to confirm the above appointment. Seconded by Jaeckel and passed.

Public Comment: (General) - None

Announcements:

Supplemental information presented at the October 12, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Zarling and passed at 10:12 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, October 26, 2021, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Lund, Payne, White, and Drayna who were present via Zoom.

Supervisors Rinard, Zastrow, Lindl, and Roberts were absent. Rinard, having given prior notification, was excused.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Karl Zarling
District 5.....	James B. Braugher	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Johns led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Schultz moved to accept as drafted. Seconded by Foelker and passed.

Communications: None

Public Comment: None

7:01 p.m., Payne present via Zoom.

Public Hearing on the 2022 Recommended Budget:

Jones moved to open the public meeting at 7:02 p.m. Seconded by Jaeckel and passed.

The floor was opened for public comment on the 2022 Recommended Budget. No one requested to comment. Short Discussion.

Jones moved to close the public meeting at 7:04 p.m. Seconded by Jaeckel and passed.

Annual Reports:

Human Resources Director, Terri Palm; Health Department Director, Gail Scott; Parks Director, Kevin Weismann and Highway Director, Bill Kern. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Public Comment: (General) Supervisor Smith.

8:00 p.m., Smith left the meeting.

Announcements:

Supplemental information presented at the October 26, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 8:02 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, November 03, 2021, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Zarling, Lund, Kutz, White, Backlund, and Kannard who were present via Zoom.

Supervisors Morris, Zastrow, Poulson, and Roberts were absent.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Karl Zarling
District 5.....	James B. Braugher	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Payne led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Schultz moved to accept as drafted. Seconded by Drayna and passed.

Communications:

Wehmeier gave a short presentation on the main changes to the districts.

Public Comment: None

Public Hearing on the Jefferson County Redistricting (Reapportionment):

Wineke moved to open the public meeting at 7:20 p.m. Seconded by Johns and passed.

The floor was opened for public comment on the Jefferson County Redistricting (Reapportionment):

Dan Russler, Helenville, WI.

Short discussion followed.

Schultz moved to close the public meeting at 7:30 p.m. Seconded by Braugher and passed.

Public Comment: (General)

Supervisor Smith

Announcements:

Supplemental information presented at the November 03, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Schultz and passed at 7:35 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, November 09, 2021, 7:00 P.M.

Prior to the regularly scheduled County Board Meeting, an informational meeting was held providing a Building Project update to County Board Supervisors given by Potter Lawson and Maas Brothers. All Supervisors were present except David, Herbst, Morris, and White.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Kelly, David, and Lund who were present via Zoom.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Karl Zarling
District 5.....	James B. Braugher	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Fitzgerald led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Herbst moved to accept as drafted. Seconded by Johns and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from October 12, 2021, as presented. Seconded by Schultz and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from October 26, 2021, as presented. Seconded by Schultz and passed

Communications:

County Clerk McGraw presented the following communications:

1. Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

November 01, 2021

Available Cash on Hand		
October 1, 2021	\$ (276,572.39)	
October Receipts	<u>\$ 7,221,664.02</u>	
Total Cash		\$ 6,945,091.63
Disbursements		
General – October 2021	\$ 5,415,935.67	
Payroll – October 2021	<u>\$ 1,614,222.57</u>	
Total Disbursements		<u>\$ 7,030,158.24</u>
	\$ (85,066.61)	
Cash on Hand (in bank) November 1, 2021	\$ 807,154.69	
Less Outstanding Checks	\$ 892,221.30	
Total Available Cash		\$ (85,066.61)
Local Government Investment Pool – General		\$ 9,189,269.12
DANA Investments		\$ 39,004,346.83
Local Government Investment Pool - Clerk of Courts		\$ 29,249.54
Local Government Investment Pool - Farmland Preservation		\$ 180,122.29
Local Government Investment Pool - Parks/Liddle		\$ 86,593.38
Local Government Investment Pool - County Bond		<u>\$ 16,078,693.30</u>
		\$ 64,568,274.46
2021 Interest - Super N.O.W. Acct.		\$ 434.27
2021 Interest - L.G.I.P. - General Funds		\$ 8,529.18
2021 Interest – DANA Investments		\$ 497,475.75
2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 40.43
2021 Interest - L.G.I.P. - Farmland Preservation		\$ 84.13
2021 Interest - L.G.I.P. - Clerk of Courts		\$ 4.77
2021 Interest - L.G.I.P. - County Bond		<u>\$ 3,679.05</u>
Total 2021 Interest		\$ 510,247.58

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on November 18, 2021, at 7:00 p.m.

Special Order of Business:

Designation of Jefferson County as a Gold Star County in Community Health presented by Mike Wallace, Fort HealthCare.

Public Comment: None.

Annual Reports:

Veterans Service Director, Yvonne Duesterhoeft and Sheriff's Office, Sheriff Paul Milbrath. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Rinard, Executive Committee Chair, introduced Resolution No. 2021-43.

Executive Summary

Following the release of census data every ten years, each level of government is required to utilize the data to review its population changes and adjust boundaries of representative districts. In Wisconsin, there are specific statutory requirements on how this process is implemented with Counties having a significant role in the process. This includes the following: development of a tentative supervisory district plan followed by a public hearing and approval by the County Board; collaboration between the County and local municipalities (cities, villages, and towns) to create or adjust ward boundaries based on the County tentative plan, where applicable; and the creation of a final supervisory district plan followed by a public hearing and adoption by the County Board.

The Executive Committee has been designated by the Jefferson County Board of Supervisors as the County Redistricting Committee for purposes of providing policy guidance and oversight for the county's redistricting process for 2021. Staff involved in this process include the County Clerk, County Administrator, Corporation Counsel, Planning & Zoning Director, and Land Information Office. This resolution formally adopts the Jefferson County Board of Supervisors supervisory district plan. The Executive Committee considered this resolution at its meeting on November 5, 2021, and recommended forwarding to the County Board to formally adopt the Jefferson County Board of Supervisors' supervisor district plan.

WHEREAS, every ten years, the United States Census Bureau conducts a census and provides population counts to the State of Wisconsin and local municipalities for the purpose of reapportioning electoral districts, and

WHEREAS, Section 59.10(3)(b), Wis. Stats., sets forth the procedures for reapportioning county board supervisory districts, which requires the County Board to submit a tentative supervisory district plan and written statements to the various municipalities in the County setting forth the proposed ward divisions necessary in each municipality and their approximate location and population as necessary to accommodate the County's final plan, and

WHEREAS, census data was released to the Counties on August 16, 2021, which officially started the redistricting process, and

WHEREAS, a public hearing was held on the tentative plan on September 14, 2021, and

WHEREAS, Jefferson County municipalities were provided with the opportunity to submit suggestions concerning the development of an appropriate final plan, and

WHEREAS, municipal clerks and leaders were encouraged to attend a redistricting planning workshop on August 3, 2021, at which information was shared with municipal clerks concerning the tentative plan and possible redistricting issues affecting each municipality. Weekly correspondence was sent to municipal clerks and leaders updating them on the County's redistricting progress, and

WHEREAS, Jefferson County worked collaboratively with local municipalities to create a final supervisory district plan that accommodates municipal wards and aldermanic districts, and

WHEREAS, a public hearing was held on the proposed final supervisory district plan on November 3, 2021, and

WHEREAS, all legal requirements have been satisfied to allow for adoption of a final supervisory district plan, and

WHEREAS, the Executive Committee has reviewed the final supervisory district plan and recommends adoption.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the following is the final supervisory redistricting plan for the County Board supervisor election in 2022:

1. The County Board shall consist of thirty (30) supervisory districts each represented by a single county supervisor.
2. District boundary lines shall be as set forth on Map 1: 2021 Jefferson County Final Supervisory District Plan dated November 5, 2021, which is included as a part hereof by reference.
3. Districts are substantially equal in population with an ideal district population of 2830.
4. Whenever possible, whole contiguous municipalities or contiguous parts of the same municipality have been placed in the same district.
5. Whenever possible, natural boundaries such as roads and rivers were used as dividers of a proposed district and contiguous subdivisions and neighborhoods were included within the same district.
6. The following documents are incorporated herein by reference:
 - Map 1: 2021 Jefferson County Final Supervisory District Plan
 - Table 1: 2021 Supervisory District Populations
 - Map 2: 2010 to 2020 Jefferson County Population Change
 - Table 2: Population Change from 2010-2020
 - Table 3: 2021 Supervisory District Representation

Fiscal Note: This resolution has no fiscal impact.

Rinard moves to Amend the Supervisory District Plan to move 109 people from Supervisory District 2 to District 15. Seconded by Nelan and passed.

Johns moves to amend the Supervisory District Plan to move 143 people from Supervisory District 3 to District 1. Seconded by Rinard and passed.

Rinard moved for the adoption of Resolution No. 2021-43. Seconded by Braughler and passed.

Jones, Finance Committee Chair, moved to adopt the non-countywide levy budget, the countywide levy budget and the functional totals as stated in the 2022 Recommended Budget. Seconded by Morris and passed.

No amendments were turned in prior to this meeting and none brought to the floor at the meeting.

Jones, Finance Committee Chair, moved to divide the question on the countywide and non-countywide levy budget. Seconded by Braughler and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2021-44.

WHEREAS, the non-countywide budget for 2022 containing total department appropriations and levies is apportioned to the municipalities benefiting from the services furnished, and

BE IT FURTHER RESOLVED that the requirement established by Jefferson County's Fund Balance Policy to retain two months of current year budgeted expenditures in the Health Department's Fund Balance is hereby suspended for the 2022 budget year, and that the Health Department's Ending Fund Balance shall not be budgeted at an amount less than one month of the current year's budgeted expenditures.

NOW, THEREFORE BE IT RESOLVED that the sums listed below be levied upon all property in Jefferson County that is taxable for the purpose listed:

Health Department	\$ 892,942
Library Services	\$ 1,156,411

BE IT FURTHER RESOLVED that the above amounts be apportioned to equalized values as established by the State Department of Revenue.

Fiscal Note: The Health mill rate is \$0.1226; and the Library mill rate is \$0.28010 per \$1,000 of equalized value. In 2021, the Health mill rate was \$0.1292 and the Library mill rate was \$0.2974, for decreases of \$0.0066 and \$0.0173 in the Health and Library mill rates, respectively.

Jones moved for the adoption of Resolution No. 2021-44. Seconded by Jaeckel and passed. Ayes 29 (Jones, Kelly, Zarling, Braugher, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 0.

Jones, Finance Committee Chair, introduced Resolution No. 2021-45.

WHEREAS, the proposed 2022 County Budget was submitted to the Board by the County Administrator on October 12, 2021, and

WHEREAS, the proposed 2022 County Budget was the subject of a public hearing on October 26, 2021, and

WHEREAS, the Board has considered all amendments,

NOW, THEREFORE, BE IT RESOLVED that the authorized positions, the total appropriation for each governmental function as shown below, Fund Balance application and assignments in the Recommended Budget book, and the levy contained in the countywide portion of the 2022 Budget, be levied as a county tax to be raised on the 2021 tax roll as follows:

	Subject to levy limit	Debt levy	Library levy	Total apportioned levy
Countywide levy	\$ 27,755,653	\$ 3,636,718	\$ -	\$ 31,392,371
Noncountywide levy (previously approved)				
Health	892,942	-	-	892,942
Library	-	-	1,156,411	1,156,411
Total	<u>\$ 28,648,595</u>	<u>\$ 3,636,718</u>	<u>\$ 1,156,411</u>	<u>\$ 33,441,724</u>

BE IT FURTHER RESOLVED that the above amount be apportioned according to equalized values established by the Wisconsin Department of Revenue.

BE IT FURTHER RESOLVED that the fee schedule for various licenses, permits and services used to establish revenue amounts in the budget are hereby approved.

Category	General Fund	Health Dept	Human Services	Debt Service	Capital Projects	Highway Dept	MIS Dept	Fleet Management	Total
Expenditures									
General Government	\$ 12,501,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,826,515	\$ 58,097	\$ 14,385,860
Public Safety	16,467,512	-	-	-	-	-	-	-	16,467,512
Health and Human Services	1,499,126	2,490,062	29,515,214	-	-	-	-	-	33,504,402
Public Works	366,178	-	-	-	-	4,650,419	-	-	5,016,597
Culture, Recreation, and Education	4,400,193	-	-	-	-	-	-	-	4,400,193
Conservation and Development	2,217,395	-	-	-	-	-	-	-	2,217,395
Capital Items and Projects	5,197,335	-	143,109	-	8,560,000	7,225,000	34,000	186,000	21,345,444
Debt Service--Principal	-	-	-	3,095,000	-	-	-	-	3,095,000
Debt Service--Interest	-	-	-	744,843	-	-	-	-	744,843
Total Expenditures	42,648,987	2,490,062	29,658,323	3,839,843	8,560,000	11,875,419	1,860,515	244,097	101,177,246
Revenues									
Taxes	7,795,149	-	-	-	-	-	-	-	7,795,149
Intergovernmental Revenues	9,901,760	1,442,508	9,780,504	-	245,000	2,428,372	-	-	23,798,144
Licenses and Permits	253,910	-	-	-	-	6,850	-	-	260,760
Fines and Forfeitures	460,100	-	-	-	-	-	-	-	460,100
Public Charges for Services	3,785,181	33,022	9,130,796	-	-	10,500	1,303	-	12,960,802
Intergovernmental Charges	1,000,577	116,590	1,452,604	-	-	3,503,105	1,843,899	58,097	7,974,872
Miscellaneous Revenues	1,573,028	5,000	306,800	-	-	108,081	-	-	1,992,909
Total Revenues	24,769,705	1,597,120	20,670,704	-	245,000	6,056,908	1,845,202	58,097	55,242,736
Other Financing Sources									
Unassigned Fund Balance Applied	1,747,990	-	-	-	-	-	-	-	1,747,990
Restricted Funds Applied	1,585,547	-	-	203,125	315,000	-	-	-	2,103,672
Non-Lapsing (discretionary)									
Funds Applied	641,124	-	-	-	-	-	-	-	641,124
Debt Proceeds	-	-	-	-	8,000,000	-	-	-	8,000,000
Transfers	(257,555)	-	71,555	-	-	-	-	186,000	-
Total Other Financing Sources	3,717,106	-	71,555	203,125	8,315,000	-	-	186,000	12,492,786
Tax Levy	\$ 14,162,176	\$ 892,942	\$ 8,916,064	\$ 3,636,718	\$ -	\$ 5,818,511	\$ 15,313	\$ -	\$ 33,441,724

Fiscal Note: As presented, the countywide levy is proposed at \$31,392,371, which is a mill rate of \$3.3342 for general operations and \$0.4369 for debt service fund for a total of \$3.7711 per \$1,000 of taxable value. In 2021, the countywide levy was \$29,051,683, with a general operations mill rate of \$3.5344 and debt service mill rate of \$0.1953, for a decrease of \$0.2001 per \$1,000 of taxable value for 2022 general operations and an increase of \$0.2416 per \$1,000 per taxable value for 2022 debt service.

Jones moved for the adoption of Resolution No. 2021-45. Seconded by Jaeckel and passed. Ayes 29 (Jones, Kelly, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 0.

Jones, Finance Committee Chair, introduced Resolution No. 2021-46.

Executive Summary

The Jefferson County Human Services Department was recently awarded a grant from the University of Wisconsin - Whitewater to hire and support post-graduate Qualified Treatment Trainees. Qualified Treatment Trainees are graduate students at an accredited institution and enrolled in psychology, counseling, marriage and family therapy, social work, nursing, or a closely related field. The Qualified Treatment Trainee Grants Program is intended to increase the number of high-quality Qualified Treatment Trainee positions available to post-graduate Trainees across Wisconsin. This grant program operates on the assumption that clinical skills develop through supervision by trained supervisors working within an agency that embraces the additional responsibilities and best practices in supervision. The program also provides additional professional support staff for the Human Services Department.

On November 4, 2021, the Finance Committee reviewed the request from the Human Services Director and recommended forwarding this resolution to the County Board to accept the grant funding of \$20,000 and create a budget amendment for 2021 and 2022 to hire and support post-graduate Qualified Treatment Trainees.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available from the University of Wisconsin – Whitewater for the Jefferson County Human Services Department to hire Qualified Treatment Trainees to provide professional services to clients.

NOW, THEREFORE, BE IT RESOLVED that the 2021 County Budget and the 2022 County Budget are hereby amended to accept the grant funding from the University of Wisconsin - Whitewater in the amount of \$20,000 to hire and support post-graduate Qualified Treatment Trainees.

Fiscal Note: The Diversionary Programming to Address DMC grant funding is available to be used November 10, 2021, to May 31, 2022. Jefferson County will receive reimbursement for costs incurred during that time. Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustments to the 2021 budget and 2022 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Jones moved for the adoption of Resolution No. 2021-46. Seconded by Kutz and passed. Ayes 30 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 0.

Jones, Human Services Board Chair, introduced Resolution No. 2021-47.

Executive Summary

The Jefferson County Human Services Department contracts with state agencies, consortiums and in excess of 100 professional service and care providers to fulfill its statutory duties. Each year contracts are renewed and/or updated with additional providers. State law requires County Board approval of the state contracts set forth in this resolution. The contracts have not been reproduced and attached to this resolution because they total more than 100 pages. The Wisconsin County Human Service Association negotiates the basic agreements on behalf of the counties which are standard state forms and are not subject to negotiation by individual counties. The professional service and care provider

contract list for 2022 is attached. These provider contracts are reviewed by the Jefferson County Corporation Counsel to ensure compliance with the County's Purchasing Ordinance, and contain the language and terms set forth by the State of Wisconsin Department of Health Services Purchase of Care Services Guide and section 46.036 of the Wisconsin Statutes. The Human Services Board considered this resolution at its October 12, 2021, meeting and recommended forwarding to the County Board to approve entering into professional service and care provider contracts with the providers on the attached list and entering into state contracts and consortium agreements as set forth below for 2022.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums and in excess of 100 professional service providers and care providers to fulfill its statutory duties, usually on an annual basis, as approved by the Human Services Board, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services, and the Department of Children and Families and Youth Aids Program contracts, are statutorily required to be approved by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs, including the Children's Long Term Support program, and State Targeted Response contracts with the Department of Health Services in the anticipated amount of \$3,075,860; the Substance Abuse Prevention and Treatment Block Grant Supplemental Award with the Department of Health Services in the amount of \$78,695; the Mental Health Services Block Grant Supplemental Award with the Department of Health Services in the amount of \$41,582; the Collaborative Crisis Intervention Services to Youth contract with the Department of Health Services in the amount of \$108,680; the Aging and Disability Resources contract, which includes additional amounts for Medicare Improvements for Patients and Providers, the State Health Insurance Assistance Program, and the State Pharmaceutical Assistance Program in the anticipated amount of \$644,240; the Department of Children and Families State County Child Welfare contract, which includes the Youth Aids Program contract and the Targeted Safety Support contract, in the anticipated amount of \$2,382,059; the Older American Programs contract in the anticipated amount of \$388,882; the Department of Transportation contracts pursuant to section 85.21 of the Wisconsin Statutes. (county elderly and disabled transportation assistance), and section 49 USC 5310 (transportation services provided to older adults and people with disabilities), in the anticipated amount of \$316,609; the Department of Health Services Division of Long Term Care contract in the anticipated amount of \$625,097; the Intensive Outpatient Program contract with the Department of Corrections in the anticipated amount of \$29,256 per year for the state fiscal biennium of July 1, 2021, to June 30, 2023; and the Child Care contract in the anticipated amount of \$156,624, and

WHEREAS, the consortium agreement requires County Board approval for the State and Federal Income Maintenance Programs through Southern Consortium in the anticipated amount of \$1,342,409.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Human Services Director or Administrative Services Manager is authorized to sign all other contracts with state agencies and consortiums pursuant to section 46.23(6m)(c) of the Wisconsin Statutes, and all professional services and care provider contracts as approved by the Human Services Board in accordance with the Jefferson County Purchasing Ordinance.

Fiscal Note: The costs associated with these state contracts have been included as an appropriation in the 2022 budget.

Jones moved for the adoption of Resolution No. 2021-47. Seconded by Schultz and passed.

Johns, Parks Committee Chair, introduced Resolution No. 2021-48.

Executive Summary

The Jefferson County Parks Department is in the process of constructing a recreation trail for hiking, biking and cross-country skiing on utility right-of-way owned by We Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. An 8-inch stone base with 3.5-inch asphalt layer will be used. The project is located primarily in Jefferson County with 10 miles of trail and a portion in Waukesha County with 1 mile of trail. The City of Watertown and the City of Oconomowoc are the project boundaries. Funding and support for this project has been approved by the Jefferson County Board of Supervisors on multiple occasions. Phase I of the project has been completed and the County will be soliciting bids for the construction of Phase II. Phase II of the trail includes a 4.7-mile section from River Road to County Highway F near Ixonia and is being funded by a Transportation Alternatives Grant from the Wisconsin Department of Transportation, a Wisconsin DNR Stewardship Grant, and funds from Jefferson County.

KL Engineering has provided project design for Phase I of the trail and is close to finalizing the engineering and construction documents for Phase II in preparation for construction which is scheduled to begin in April of 2022. Due to the reporting and compliance requirements of the Transportation Alternatives Program grant and KL Engineering's expertise and knowledge of the project, the Jefferson County Parks Department requested a proposal from KL Engineering for construction oversight on the project to commence once a contractor has been selected. The Jefferson County Parks Committee has reviewed the proposal by KL Engineering to provide these services and determined that it would be in the best interest of Jefferson County to continue to utilize the services of KL Engineering through completion of Phase II to provide construction oversight. This resolution authorizes the County Administrator to extend its contract with KL Engineering for the purpose of construction oversight on Phase II of the Interurban trail project. The Parks Committee considered this resolution at its meeting on November 1, 2021, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Jefferson County Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, Jefferson County is planning to break ground on Phase II of the Interurban trail project in April of 2022 and will require technical assistance to assure all protocols, guidelines, and

requirements of the Transportation Alternatives Program grant are followed and all reporting completed, and

WHEREAS, KL Engineering has been a part of the project design from the beginning, has provided sage guidance in regard to the Transportation Alternatives Program grant process and procedure, has extensive experience in construction administration of Transportation Alternatives Program grant projects, and has a detailed understanding of the Interurban Trail project needs, nuances, and challenges, and

WHEREAS, the Jefferson County Parks Committee has reviewed the proposal by KL Engineering and has recommended accepting the proposal of KL Engineering to provide construction oversight through completion of Phase II of the Interurban trail.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Administrator to enter into a contract with KL Engineering for construction administration and oversight on Phase II of the Interurban trail project.

Fiscal Note: The cost of this contract is \$74,610.00. This amount is currently budgeted in account 12810.594821.28101. Any portion of this cost not spent during 2021 will be carried forward into the 2022 budget.

Johns moved for the adoption of Resolution No. 2021-48. Seconded by Christensen and passed. Ayes 30 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Nelan, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 0.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report: REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-13.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4357A-21 and R4359A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on October 21, 2021 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone approximately 1.3 acre of PIN 012-0816-1943-001 (19.151 acres) for an A-2, Ag and Rural Business zone near **N8535 County Road E** in the Town of Ixonia. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval and approval and recording of a final certified survey map for the lot. R4357A-21 – Fred & Karah Pugh

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone to create a 4.007-acre residential building site from part of PINs 020-0814-3241-000 (9 acres) and 020-0814-3332-000 (45.25 acres) near **W6497 Vandre Rd**, Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, removal of the grain bin that is over the proposed zone boundary and approval and recording of a final certified survey map for the lot. R4359A-21 – Erich Wollin.

Jaeckel moved for the adoption of Ordinance No. 2021-13. Seconded by Poulson and passed.

Appointments.

Wehmeier, County Administrator, introduced the following appointments:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Linda Ager, Jefferson, WI, to the Bridges Federated Library System Board for a three-year term ending December 31, 2024.

Barbara Beaver, Lake Mills, WI to the Jefferson County Library Board for a three-year term ending December 31, 2024.

Timothy Semo, Johnson Creek, WI to the Jefferson County Library Board for a three-year term ending December 31, 2024.

Braugher moved to confirm the above appointments. Seconded by Morris and passed.

Jones, Human Services Board Chair, introduced the following appointment:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointment:

Carol O'Neil, Johnson Creek, WI to the Aging and Disability Resource Center Advisory Committee (ADRC) for a three-year term ending July 01, 2024.

Barbara Schmitt, Johnson Creek, WI to the Nutrition Project Council for a three-year term ending November 13, 2024.

Jones moved to confirm the above appointments. Seconded by Braugher and passed.

Public Comment: (General)

Supervisor Smith

Announcements:

Special order of Business:

a. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. For deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and pursuant to section 19.85 (1)(g) Wis. Stats. To confer with legal counsel concerning strategy to be adopted by Jefferson County with respect to litigation in which it is or is likely to become involved for the purpose of discussion on entering into a financial settlement with opioid manufactures and distributors with formal action being taken at the December 14th County Board meeting.

Backlund moved to move into closed session at 8:16 p.m. Seconded by Christensen and passed.

Schultz moved to end closed session at 8:30 p.m. Seconded by Christensen and passed.

Supplemental information presented at the November 09, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountyi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 8:30 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, December 14, 2021, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except David and Lund who were present via Zoom.

Supervisors Morris and Nelan were absent and both having given prior notification, were excused.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Karl Zarling
District 5.....	James B. Braugher	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Kelly led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Herbst moved to accept as drafted. Seconded by Johns and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from November 09, 2021, as presented. Seconded by Schultz and passed.

Communications:

County Clerk McGraw presented the following communications:

- 3. Treasurer’s Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

December 01, 2021

Available Cash on Hand		
November 1, 2021	\$ (85,066.61)	
November Receipts	<u>\$ 6,042,708.17</u>	
Total Cash		\$ 5,957,641.56
Disbursements		
General – November 2021	\$ 4,325,133.40	
Payroll – November 2021	<u>\$ 1,586,034.91</u>	
Total Disbursements		<u>\$ 5,911,168.31</u>
	\$ 46,473.25	
Cash on Hand (in bank) December 1, 2021	\$ 796,280.90	
Less Outstanding Checks	\$ 749,807.65	
Total Available Cash		\$ 46,473.25
Local Government Investment Pool – General		\$ 11,882,841.92
DANA Investments		\$ 39,408,906.01
Local Government Investment Pool - Clerk of Courts		\$ 29,251.36
Local Government Investment Pool - Farmland Preservation		\$ 180,133.51
Local Government Investment Pool - Parks/Liddle		\$ 86,598.77
Local Government Investment Pool - County Bond		<u>\$ 12,579,570.94</u>
		\$ 64,167,302.51
2021 Interest - Super N.O.W. Acct.		\$ 452.75
2021 Interest - L.G.I.P. - General Funds		\$ 9,176.90
2021 Interest – DANA Investments		\$ 572,697.50
2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 45.82
2021 Interest - L.G.I.P. - Farmland Preservation		\$ 95.35
2021 Interest - L.G.I.P. - Clerk of Courts		\$ 6.59
2021 Interest - L.G.I.P. - County Bond		<u>\$ 4,556.69</u>
Total 2021 Interest		\$ 587,031.60

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

4. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on December 16, 2021, at 7:00 p.m.

Public Comment: None

Annual Reports:

Overview of new online per diem system given by Oral Rowland, MIS. Administration Report, Ben Wehmeier, County Administrator and Zoning/Land Information Report, Matt Zangl, Director. Treasurer report will be rescheduled. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Wehmeier, County Administrator, introduced Resolution No. 2021-49.

Executive Summary

Between 1999 and 2013, the amount of opioids dispensed in the United States quadrupled, with nearly 207 million opioid prescriptions being written in 2013 and almost 259 million in 2014. Opioid sales were nearly \$10 billion in 2015. According to 2015 data from the National Survey on Drug Use and Health, in 2013 over one third of United States citizens had used prescription opioids, with a significant number of those resulting in addiction. The Wisconsin Counties Association has researched this issue and found that lawsuits filed in other states have alleged that certain pharmaceutical companies knew that profits could significantly increase if they were able to market and sell opioids for long-term use. In order to expand their market and achieve a dramatic increase in profits, some companies decided to create a marketing campaign designed to give the medical community and the public the false impression that opioids were safe for long-term use. This false marketing campaign is responsible for what is commonly referred to as the Opioid Epidemic. On October 10, 2017 the Jefferson County Board of Supervisors adopted Resolution number 2017-39 which authorized the County Administrator to execute the necessary documents to proceed with a lawsuit on behalf of Jefferson County.

Lawsuits have been filed on behalf of 70 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits throughout the country. Pursuing claims against certain opioid manufacturers will hold those persons and entities that had a significant role in the creation of the Opioid Epidemic responsible for the financial costs incurred by Jefferson County and other public agencies across the state and country in dealing with the Opioid Epidemic.

This resolution authorizes Jefferson County to enter into the following: Settlement Agreements; an Allocation Memorandum of Understanding; an Attorney General Memorandum of Understanding; and to establish the County's Opioid Abatement Account and the Attorney Fees Account to settle pending litigation with the opioid companies named in this resolution. The Jefferson County Board was briefed in closed session on November 9, 2021 on the status of the settlement agreement and this resolution is consistent with the information provided. The Executive Committee and Finance Committee were provided a draft version of this resolution. Due to time constraints, no formal action was taken by either Committee, but there is general support from these Committees, endorsed by the County Board Chair and 1st Vice-Chair/Executive Committee Chair, to send a resolution to the County Board to authorize Jefferson County to settle pending litigation with the Opioid Defendants under the terms described in this resolution. The terms of the settlement require all parties to sign the agreement and related documents no later than January 2, 2022.

WHEREAS, the Jefferson County Board of Supervisors authorized Jefferson County to enter into an engagement agreement with von Briesen & Roper, S.C., Crueger Dickinson, LLC and Simmons Hanly Conroy, LLC (the "Law Firms") to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the "Opioid Defendants") in an effort to hold the Opioid Defendants financially responsible for the County's expenditure of vast money and resources to combat the opioid epidemic, and

WHEREAS, on behalf of Jefferson County, the Law Firms filed a lawsuit against the Opioid Defendants, and

WHEREAS, the Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the “Litigation”), and

WHEREAS, four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and Walworth) hired separate counsel and joined the Litigation, and

WHEREAS, since the inception of the Litigation, the Law Firms have coordinated with counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and Walworth Counties) to prepare Jefferson County’s case for trial and engage in extensive settlement discussions with the Opioid Defendants, and

WHEREAS, the settlement discussions with McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (the “Settling Defendants”) resulted in a tentative agreement as to settlement terms pending agreement from the County and other plaintiffs involved in the Litigation, and

WHEREAS, copies of the Distributors Settlement Agreement and Janssen Settlement Agreement (collectively “Settlement Agreements”) representing the terms of the tentative settlement agreements with the Settling Defendants have been provided to Jefferson County and may be viewed at www.nationalopioidsettlement.com and at the Jefferson County Clerk’s Office.

WHEREAS, the Settlement Agreements provide, among other things, for the payment of certain sums to Participating Subdivisions (as defined in the Settlement Agreements) upon the occurrence of certain events detailed in the Settlement Agreements, and

WHEREAS, Jefferson County is a Participating Subdivision in the Settlement Agreements and has the opportunity to participate in the benefits associated with the Settlement Agreement provided the County (a) approves the Settlement Agreements; (b) approves the Memorandum of Understanding allocating proceeds from the Settlement Agreements among the various Wisconsin Participating Subdivisions, a copy of which is attached to this Resolution (the “Allocation MOU”); (c) approves the Memorandum of Understanding with the Wisconsin Attorney General regarding allocation of settlement proceeds, a copy of which is attached to this Resolution (the “AG MOU”); and (d) the Legislature’s Joint Committee on Finance approves the terms of the Settlement Agreements and the AG MOU, and

WHEREAS, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes relating to the settlement of all or part of the Litigation, and

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the Legislature’s Joint Committee on Finance is required to approve the Settlement Agreements and the AG MOU, and

WHEREAS, pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all or part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to the Litigation and 30% to the State, and

WHEREAS, Wis. Stat. § 165.12(4)(b)2. provides the proceeds from the Settlement Agreement must be deposited in a segregated account (the “Opioid Abatement Account”) and may be expended only for approved uses for opioid abatement as provided in the Settlement Agreements, and

WHEREAS, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government against the Opioid Defendants filed after June 1, 2021, and

WHEREAS, the definition of Participating Subdivisions in the Settlement Agreements recognizes a statutory bar on claims such as that set forth in Wis. Stat. § 165.12(7) and, as a result, the only Participating Subdivisions in Wisconsin are those counties and municipalities that were parties to the Litigation (or otherwise actively litigating a claim against one, some, or all of the Opioid Defendants) as of June 1, 2021, and

WHEREAS, the Legislature's Joint Committee on Finance is not statutorily authorized or required to approve the allocation of proceeds of the Settlement Agreements among Wisconsin Participating Subdivisions, and

WHEREAS, the Law Firms have engaged in extensive discussions with counsel for all other Wisconsin Participating Subdivisions resulting in the proposed Allocation MOU, which is an agreement between all of the entities identified in the Allocation MOU as to how the proceeds payable to those entities under the Settlement Agreements will be allocated, and

WHEREAS, there is provided with this Resolution a summary of the essential terms of the Settlement Agreements, the deadlines related to the effective dates of the Settlement Agreements, the ramifications associated with the County's refusal to enter into the Settlement Agreements, the form of the Allocation MOU, the form of the AG MOU, and an overview of the process for finalizing the Settlement Agreements, and

WHEREAS, Jefferson County, by this Resolution, will be required to establish the Opioid Abatement Account for the receipt of the proceeds of the Settlement Agreements consistent with the terms of this Resolution, and

WHEREAS, the County's Opioid Abatement Account is required to be separate from the County's general fund, not be commingled with any other County funds, and dedicated to funding opioid abatement measures as provided in the Settlement Agreements, and

WHEREAS, pursuant to the County's engagement agreement with the Law Firms, Jefferson County will be required to pay up to an amount equal to 25% of the proceeds from successful resolution of all or part of the Litigation, whether through settlement or otherwise, plus the Law Firms' costs and disbursements, to the Law Firms as compensation for the Law Firms' efforts in the Litigation and any settlement, and

WHEREAS, the Law Firms anticipate making application to the national fee fund established in the Settlement Agreements seeking payment, in whole or part, of the fees, costs, and disbursements owed the Law Firms pursuant to the engagement agreement with the County, and

WHEREAS, it is anticipated the amount of any award from the fee fund established in the Settlement Agreements will be insufficient to satisfy the County's obligations under the engagement agreement with the Law Firms, and

WHEREAS, Jefferson County, by this Resolution, and pursuant to the authority granted the County in the applicable Order emanating from the Litigation in relation to the Settlement Agreements and payment of attorney fees, will authorize the execution of an Escrow Agreement, which shall among other things direct the escrow agent responsible for the receipt and distribution of the proceeds from the Settlement Agreements to establish an account for the purpose of segregating funds to pay the fees, costs, and disbursements of the Law Firms owed by the County

(the “Attorney Fees Account”) in order to fund a state-level “backstop” for payment of the fees, costs, and disbursements of the Law Firms, and

WHEREAS, in no event shall payments to the Law Firms out of the Attorney Fees Account and the fee fund established in the Settlement Agreements exceed an amount equal to 25% of the amounts allocated to Jefferson County in the Allocation MOU, and

WHEREAS, the intent of this Resolution is to authorize Jefferson County to enter into the Settlement Agreements, the Allocation MOU, and the AG MOU, establish the County’s Opioid Abatement Account, and establish the Attorney Fees Account, and

WHEREAS, Jefferson County, by this Resolution, authorizes the County’s corporation counsel to finalize and execute any escrow agreement and other document or agreement necessary to effectuate the Settlement Agreements and the other agreements referenced herein.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves:

1. The execution of the Distributors Settlement Agreement and any and all documents ancillary thereto and authorizes the Board Chair to execute same.
2. The execution of the Janssen Settlement Agreement and any and all documents ancillary thereto and authorizes the Board Chair to execute same.
3. The final negotiation and execution of the Allocation MOU in a form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Board Chair to execute same upon finalization provided the percentage share identified as allocated to the County is substantially similar to that identified in the Allocation MOU provided to the Board with this Resolution.
4. The final negotiation and execution of the AG MOU in a form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the Board Chair to execute same.
5. The corporation counsel’s negotiation and execution of the Escrow Agreement for the receipt and disbursement of the proceeds of the Settlement Agreements as referenced in the Allocation MOU.

BE IT FURTHER RESOLVED Jefferson County hereby establishes an account separate and distinct from the County’s general fund which shall be titled “Opioid Abatement Account.” All proceeds from the Settlement Agreements not otherwise directed to the Attorney Fees Account established under the Escrow Agreement shall be deposited in the Opioid Abatement Account. The Opioid Abatement Account shall be administered consistent with the terms of this Resolution, Wis. Stat. § 165.12(4), and the Settlement Agreements.

BE IT FURTHER RESOLVED Jefferson County hereby authorizes the escrow agent under the Escrow Agreement to establish an account separate and distinct from any account containing funds allocated or allocable to the County which shall be referred to by the County as the “Attorney Fees Account.” The escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of the County’s proceeds from the Settlement Agreements into the Attorney Fees Account. If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the

proceeds from the Settlement Agreements attributable to Local Governments (as that term is defined in the Allocation MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from the fee fund established in the Settlement Agreements and allocable to the County. The Law Firms may make application for payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.

BE IT FURTHER RESOLVED that all actions heretofore taken by the Jefferson County Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Fiscal Note: Jefferson County's allocation of the settlement, is \$2,959,875.98 with a net amount after attorney fees, of \$2,367,901. This amount may increase based on additional attorney fees being paid by the national attorney fee fund. This settlement will be paid out over the course of 18 years beginning in April of 2022. An initial needs assessment will be conducted by Jefferson County staff and stakeholders to determine the best use of these funds for the upcoming year that will be guided by allowed uses under Exhibit "E" as attached. Recommended uses and a corresponding budget adjustment will be proposed by the Human Services Board and reviewed by the Finance Committee for recommendation to the Board of Supervisors. Beyond 2022, programs or program enhancements arising from this settlement shall be reviewed on an annual basis through the budget process to determine that the funds are being directed towards the highest needs of Jefferson County.

Martin moved to amend a sentence in the fiscal note, as underlined above. Seconded by Christensen and passed.

Rinard moved for the adoption of Resolution No. 2021-49. Seconded by Herbst and passed. Ayes 28 (Jones, Kelly, David, Zarling, Braughler, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Morris and Nelan).

Jones, Finance Committee Chair, introduced Resolution No. 2021-50.

Executive Summary

On August 10, 2021, Jefferson County approved the issuance of up to \$36,000,000 of general obligation debt to finance improvements to its facilities. On October 28, 2021, Jefferson County sold its first round of general obligation bonds in the amount of \$8 million. The proceeds of these bonds are currently invested in the Wisconsin Local Government Investment Pool (LGIP) which, as of October 2021, is earning a 0.05% (5 basis points) rate of return.

The County has engaged Ehlers as bond consultants and also engages Ehlers to perform its arbitrage study. Ehlers also offers a service whereby it manages bond proceeds, investing them in short duration securities based on estimated draws. On November 4, 2021, Ehlers presented an investment strategy to the Finance Committee, which included an estimated rate of return of 0.44% (44 basis points), or \$160,000, on the bond proceeds net of related fees. Ehlers has proposed an investment fee of 0.07% (7 basis points) of total investments managed.

On December 2, 2021 the Finance Committee voted unanimously to engage Ehlers Investment Advisory Services to manage its bond proceeds.

WHEREAS, Jefferson County engages Ehlers for bond advisory and arbitrage study services, and

WHEREAS, Jefferson County has authorized the issuance of \$36 million in bonds to finance improvements to its facilities, and

WHEREAS, Jefferson County currently invests its bond funds in LGIP, which is earning a rate of return of 0.05%, and

WHEREAS, Ehlers Investment Advisory Services is proposing to manage the investment of bond proceeds for Jefferson County at a fee of 0.07% and estimated return on investment net of fees of 0.44%, and

WHEREAS, Ehlers provides Jefferson County with debt consulting and arbitrage study services, and

WHEREAS, the Finance Committee recommends that the County Administrator contract with Ehlers Investment Advisory Services for investment advisory services related to the issuance of its debt following passage of this resolution,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is hereby directed to contract with Ehlers Investment Advisory Services at the price of 7 basis points contained in its proposal for investment advisory services for investment of debt proceeds.

Fiscal Note: The cost of Investment Advisory Services shall be 7 basis points. Estimated earnings on the bond proceeds are \$160,000 over the next three years, net of fees. The investment income is intended to supplement any proposed issuance of debt and will be used for debt-related purposes such as further improvements to County campuses.

Jones moved for the adoption of Resolution No. 2021-50. Seconded by Zarling and passed. Ayes 27 (Jones, Kelly, Zarling, Braugher, Herbst, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 1 (David), Abstain 0, Absent 2 (Morris and Nelan).

Jaeckel, Planning and Zoning Committee Chair, introduced the following report: REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-14.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R4361A-20 was referred to the Jefferson County Planning and Zoning Committee for public hearing on November 18, 2021, and

WHEREAS, the proposed amendment has been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1.03-acre farm consolidation lot around the home at **N4614 Paradise Rd.** The site is in the Town of Jefferson, part of PIN 014-0615-0441-000 (40.254 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt and recording of a final certified survey map for the lot. R4360A-21 – Jeffrey & Rebecca Weber

The above zoning amendment shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-14. Seconded by Poulson and passed.

Appointments.

Wehmeier, County Administrator, introduced the following appointments:

By virtue of the authority vested in me under Section 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the following appointments:

Michael Clish, Fort Atkinson, WI, to the Veterans Service Commission for a three-year term ending December 31, 2024.

Brandon White, Jefferson, WI, to the Veterans Service Commission for a three-year term ending December 31, 2024.

Jaeckel moved to confirm the above appointments. Seconded by Braugher and passed.

Public Comment: (General)

Supervisor Smith

Announcements:

Supplemental information presented at the December 14, 2021, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 8:00 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, January 11, 2022, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except David, Herbst, Lund, Payne, and Backlund who were present via Zoom.

Supervisors Poulson, Lindl, and Nelan were absent. Poulson and Lindl having given prior notification, were excused.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Karl Zarling
District 5.....	James B. Braughler	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Roberts led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Schultz moved to accept as drafted. Seconded by Johns and passed.

Braughler, Executive Committee Vice Chair, moved to approve the County Board minutes from December 14, 2021, as presented. Seconded by Jaeckel and passed.

Communications:

County Clerk McGraw presented the following communications:

5. Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

January 01, 2022

Available Cash on Hand		
December 1, 2021	\$ 46,473.25	
December Receipts	<u>\$ 6,677,233.42</u>	
Total Cash		\$ 6,723,706.67
Disbursements		
General – December 2021	\$ 4,549,934.13	
Payroll – December 2021	<u>\$ 2,574,414.01</u>	
Total Disbursements		<u>\$ 7,124,348.14</u>
	\$ (400,641.47)	
Cash on Hand (in bank) December 1, 2021	\$ 760,547.75	
Less Outstanding Checks	\$ 1,161,189.22	
Total Available Cash		\$ (400,641.47)
Local Government Investment Pool – General		\$ 12,952,254.71
DANA Investments		\$ 39,695,732.21
Local Government Investment Pool - Clerk of Courts		\$ 29,252.85
Local Government Investment Pool - Farmland Preservation		\$ 180,142.68
Local Government Investment Pool - Parks/Liddle		\$ 86,603.18
Local Government Investment Pool - County Bond		<u>\$ 9,380,112.73</u>
		\$ 62,324,098.36
2021 Interest - Super N.O.W. Acct.		\$ 471.53
2021 Interest - L.G.I.P. - General Funds		\$ 9,978.03
2021 Interest – DANA Investments		\$ 631,249.31
2021 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 50.23
2021 Interest - L.G.I.P. - Farmland Preservation		\$ 104.52
2021 Interest - L.G.I.P. - Clerk of Courts		\$ 8.08
2021 Interest - L.G.I.P. - County Bond		<u>\$ 5,098.48</u>
Total 2021 Interest		\$ 646,780.18

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

6. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on January 20, 2022, at 7:00 p.m.

Smith present at 7:05 via zoom.

Rinard present at 7:20 via zoom.

Special Order of Business:

Presentation and possible action on Courthouse and Sheriff's Office/Jail Design Development.

Christensen moved to approve the LEC/Jail Expansion project in the amount of an additional \$900,000 as presented. Schultz seconded and passed. Ayes 24 (Jones, Zarling, Herbst, Morris, Wineke,

Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Payne, Kutz, White, Drayna, Backlund, Kannard, Jaeckel, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 3 (Kelly, David, Braughler), Abstain 0, Absent 3 (Lindl, Poulson, Nelan).

Public Comment: None

Annual Reports:

Clerk of Courts, Cindy Hamre Incha and Emergency Management Director, Donna Haugom. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Jaeckel, Planning and Zoning Committee Chair, introduced the following report: REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-15.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4363A-21, R4364A-21, R4365A-21, R4366A-21, R4367A-21, R4368A-21, R4369A-21, R4370A-21, R4371A-21, R4372A-21 and R4349A-21 were referred to the Jefferson County Planning and Zoning Committee for public hearing on December 16, 2021 and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 2.444-ac lot around the home at **N5049 Inlynd Dr**, Town of Concord from part of PIN 006-0716-3541-000 (40.434 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for lot, including extraterritorial plat review if necessary. R4363A-21 – Jodi Goldbeck/Gary Goldbeck Revocable Living Trust

Create a new 2.002-ac building site near **N5049 Inlynd Dr**, Town of Concord from part of PIN 006-0716-3541-000 (40.434 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval; receipt by Zoning of a suitable soil test; and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4364A-21 – Jodi Goldbeck/Gary Goldbeck Revocable Living Trust

Create a new 2.004-ac building site near **N5049 Inlynd Drive**, Town of Concord from part of PIN 006-0716-3541-000 (40.434 acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval; receipt by Zoning of a suitable soil test; and approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4365A-21 - Jodi Goldbeck/Gary Goldbeck Revocable Living Trust

Create a new 2.07-acre building site on **Hillside Dr**, Town of Concord from part of PINs 006-0716-2932-000 (35.81 ac) and 006-0716-2933-000 (12.894 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval; receipt by Zoning of a suitable soil test; and approval and recording of a final certified map for the lot. R4366A-21 – Derek Kramer

Create a 2.88-ac lot at **W1008 Concord Center Dr**, Town of Concord from part of PINs 006-0716-1513-002 (4.351 ac) owned by Nancy Metzger Trust and 006-0716-1542-005 (2.281 ac) owned by Anthony and Sharon Pugh. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the entire lot, including extraterritorial plat review if necessary. R4367A-21 – Anthony & Sharon Pugh/Nancy Metzger Trust

Create two new 3.23-ac new building sites from part of PIN 006-0716-2922-000 (30 ac), Town of Concord near **N5640 Hillside Dr**. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of suitable soil tests, and approval and recording of a final certified survey map for the lots. R4368A-21 – Jill Strieter

Create a new 2.4-ac building site near **N3173 Willing Rd**, Town of Hebron from part of PIN 010-0615-3013-000 (40 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of a final certified survey map for the lot. R4369A-21 – Gregory & Katie Stahl

Create two new 1-ac building site on **Hardscrabble Rd**, Town of Sullivan from part of PIN 026-0616-3633-000 (29.339 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal utilizes the last available A-3 zones for the property; therefore, rezoning is conditioned upon recording an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of suitable soil tests and approval and recording of a final certified survey map for the lots. R4370A-21 – Joseph Carnes

Create a 1.882-ac lot around the home and buildings at **W4962 County Rd T**, Town of Watertown from part of PIN 032-0814-0114-000 (40 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. The proposal is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4371A-21 – Jeffrey S Butzke dba Compass Surveying/Robb & Christine Bender Property

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

Create a 9.15-ac Natural Resource zone near **W7806 Island Church Rd**, Town of Waterloo, on PIN 030-0813-1443-000 (37 ac). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4372A-21 – Terri Mohr/Robert L Lewein Trust Property

FROM A-3, AGRICULTURAL/RURAL RESIDENTIAL TO A-2, AGRICULTURAL AND RURAL BUSINESS

Rezone PIN 028-0513-0921-002 (1 acre) near **W8743 Danielson Rd**, Town of Sumner. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned

upon approval and recording of a final certified survey map for the lot. R4349A-21 – Ryan Rittenhouse

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-15. Seconded by Foelker and passed.

Kannard abstained from voting due to potential conflict of interest.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-16.

Executive Summary

The Jefferson County Comprehensive Plan and Farmland Preservation Plan were updated and approved by the Jefferson County Board of Supervisors on January 12, 2021. Following the updates of these Plans, the Jefferson County Zoning Ordinance was reviewed for any necessary changes based the Comprehensive Plan and Farmland Preservation Plan updates as well as other changes identified by residents, staff, and the Planning and Zoning Committee. After review by the Planning and Zoning Committee, the proposed amendments to the Zoning Ordinance were sent to all 16 Towns within Jefferson County for their review and recommendations to the Planning and Zoning Committee and County Board. A majority of the 16 Towns subject to County Zoning must approve of the proposed amendments to the Zoning Ordinance before the Zoning Ordinance can be officially amended. As of January 3, 2022, 12 Towns have approved the proposed zoning ordinance amendments and one Town is expected to approve the amendments before the end of January 2022.

A public hearing was held on the proposed amendments on December 16, 2021. The Planning and Zoning Committee reviewed the proposed amendments on January 3, 2022, and recommended forwarding this ordinance to the County Board of Supervisors to adopt the amendments to the Jefferson County Zoning Ordinance as indicated below.

See Zoning Ordinance for specifics.

Jaeckel moved for the adoption of Ordinance No. 2021-16. Seconded by Foelker and passed.

Public Comment: (General) None

Announcements:

Supplemental information presented at the January 11, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Foelker and passed at 8:27 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, February 08, 2022, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Roberts, Kutz, Jones, Smith, and Herbst, who were present via Zoom.

Supervisors Payne, Nelan, David, and Lund were absent. Payne, having given prior notification, was excused.

District 1..... Richard C. Jones
District 3..... Greg David
District 5..... James B. Braugher
District 7..... Dwayne C. Morris
District 9..... Amy Rinard
District 11..... Jeff Johns
District 13..... Anita Martin
District 15..... Steven J. Nass
District 17..... Russell Kutz
District 19..... Dave Drayna
District 21..... John C. Kannard
District 23..... George Jaeckel
District 25..... Matthew Foelker
District 27..... Conor Nelan
District 29..... Mary K. Roberts

District 2 Mike Kelly
District 4 Karl Zarling
District 6 Dan Herbst
District 8 Michael Wineke
District 10 Lloyd Zastrow
District 12 Jeff Smith
District 14 Kirk Lund
District 16 Laura Payne
District 18 Brandon White
District 20 Curtis Backlund
District 22 Blane Poulson
District 24 Roger Lindl
District 26 Joan Fitzgerald
District 28 Dick Schultz
District 30 Walt Christensen

Morris led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Johns and passed.

David present via Zoom at 7:06 p.m.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from January 11, 2022, as presented. Seconded by Morris and passed.

Communications:

County Clerk McGraw presented the following communications:

7. Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

February 01, 2022

Available Cash on Hand

January 1, 2022	\$ (400,641.47)
January Receipts	<u>\$ 16,273,497.29</u>

Total Cash	\$15,872,855.82
------------	-----------------

Disbursements

General – January 2022	\$ 14, 484,007.84
Payroll – January 2022	<u>\$ 1,679,710.12</u>

Total Disbursements	<u>\$ 16,163,717.96</u>
---------------------	-------------------------

\$ (290,862.14)

Cash on Hand (in bank) February 1, 2022	\$ 674,826.10
---	---------------

Less Outstanding Checks	<u>\$ 965,688.24</u>
-------------------------	----------------------

Total Available Cash	\$ (290,862.14)
----------------------	------------------------

Local Government Investment Pool – General	\$ 22,624,878.11
--	------------------

DANA Investments	\$ 39,509,480.18
------------------	------------------

Local Government Investment Pool - Clerk of Courts	\$ 29,254.53
--	--------------

Local Government Investment Pool - Farmland Preservation	\$ 180,153.03
--	---------------

Local Government Investment Pool - Parks/Liddle	\$ 86,603.16
---	--------------

Local Government Investment Pool - County Bond	<u>\$ 9,380,651.82</u>
--	------------------------

\$ 71,829,025.83

2022 Interest - Super N.O.W. Acct.	\$ 41.41
------------------------------------	----------

2022 Interest - L.G.I.P. - General Funds	\$ 998.25
--	-----------

2022 Interest – DANA Investments	\$ 40,889.51
----------------------------------	--------------

2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund	\$ 4.98
--	---------

2022 Interest - L.G.I.P. - Farmland Preservation	\$ 10.35
--	----------

2022 Interest - L.G.I.P. - Clerk of Courts	\$ 1.68
--	---------

2022 Interest - L.G.I.P. - County Bond	<u>\$ 539.09</u>
--	------------------

Total 2022 Interest	\$ 42,485.27
---------------------	--------------

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

8. Retirement Recognition

9. 2023 Budget Calendar

10. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on February 17, 2022, at 7:00 p.m.

Lund present via zoom at 7:22 p.m.

Public Comment: None

Annual Reports:

County Board Meeting Fee Reports 2020-2021. The annual report was received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Resolutions and Ordinances:

Discussion of Proposed 2022-2024 County Board Rules as the 1st reading of the rules. Rinard moved for approval of the proposed 2022-2024 County Board Rules, seconded by Christensen.

Rinard moved to lay over the 2022-2024 County Board Rules to the March 08, 2022, County Board meeting. Seconded by Morris and passed.

Braugher, Human Resources Committee Chair, introduced Resolution No. 2021-51.

Executive Summary

On Tuesday, March 10, 2020, the Jefferson County Board of Supervisors adopted Ordinance 2019-18, establishing a procedure to set elected official salaries. The ordinance establishes compensation for constitutional elected officials at the 70th percentile of comparable Wisconsin counties of the appropriate grade as recommended by the County's classification and compensation consultant. The ordinance further establishes the ability for the County Board to adjust the salary during the four-year term based on the analysis of several factors. The salaries for all four years must be determined prior to April 15, 2022, the earliest time for filing nomination papers for the county elective office.

On Tuesday, January 18, 2022, the Human Resources Committee discussed the current market conditions and trends, the internal comparable wages and Jefferson County's comparable counties' salaries of the Sheriff and the Clerk of Courts. After analyzing this information, the Human Resources Committee is recommending a 2% increase in each year of the four-year term (2023, 2024, 2025, and 2026) of the Sheriff and a 2% increase in each year of the four-year term (2023, 2024, 2025, and 2026) of the Clerk of Courts, based on the starting salary of the step that is at close to, but not less than, the 70th percentile of comparable counties of the appropriate recommended grade placement (Grade 12 for the Clerk of Courts and Grade 16 for the Sheriff), effective July 3, 2022.

WHEREAS, the Executive Summary is incorporated by reference, and

WHEREAS, pursuant to Wis. Stat. § 59.22(1), the Board must establish the total annual compensation for services to be paid to county elected officials, other than County Board Supervisors, prior to April 15, 2022, which is the earliest time for filing nomination papers for county elective offices, and

WHEREAS, the Board desires to establish the total annual compensation for certain county elected officials not including fringe benefits which are subject to increase or decrease during the official's term at the discretion of the Board and in accordance with state and federal law, and

WHEREAS, as part of the County's fringe benefit program, county elected officials may participate in the Wisconsin Retirement System in accordance with state law, and

WHEREAS, as part of the County's fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees who are not law enforcement managerial employees, and

WHEREAS, the Human Resources Committee has reviewed salaries for elected officials in comparable counties, as well as compensation practices among non-represented, non-law enforcement managerial positions.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the total annual compensation for county elected officials under Wis. Stat. § 59.22(1) shall be as follows, effective on the first day of the term of office that begins after the date of this resolution:

Elected Official	2023 Rate	2024 Rate	2025 Rate	2026 Rate
Clerk of Courts	\$85,176.00	\$86,881.60	\$88,628.80	\$90,396.80
Sheriff	\$117,748.80	\$120,099.20	\$122,491.20	\$124,945.60

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with state law and the County shall pay only its share of contributions required by law, and

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the County's health, dental and life insurance programs subject to the terms and conditions of the programs, which may be modified from time to time, under the same terms and conditions for such programs offered to non-represented managerial county employees who are not law enforcement managerial employees.

Fiscal Note:

Fiscal impact from 2022 to 2023: Clerk of Courts, \$3,244.80; Sheriff, \$17,430.40

Fiscal impact from 2023 to 2024: Clerk of Courts, \$1,705.60; Sheriff, \$2,350.40.

Fiscal impact from 2024 to 2025: Clerk of Courts, \$1,747.20; Sheriff, \$2,392.00.

Fiscal impact from 2025 to 2026: Clerk of Courts, \$1,768.00; Sheriff, \$2,454.40.

The total cumulative fiscal impact for the four-year term, from 2023 to 2026, is: Clerk of Courts, \$23,358.40; Sheriff, \$84,011.20. Total cumulative fiscal impact for the four-year term is \$107,369.60.

Federal Insurance Contributions Act (FICA) tax, Wisconsin Retirement System employer contribution, health and other eligible fringe benefits will be as stated in this resolution and will be part of the budget process for each budget year.

Braughler moved for the adoption of Resolution No. 2021-51. Seconded by Morris and passed.

Ayes 27 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Kutz, White, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 1 (Drayna), Absent 2 (Payne, Nelan).

Braughler, Human Resources Committee Chair, introduced Ordinance No. 2021-17.

This Ordinance amendment continues benefits for County employees on active military duty by amending Personal Ordinance HR0461 to incorporate the substantive elements of Resolution 2004-50, providing insurance coverage for County employees on active military duty and their families, and Resolution 2004-51, providing vacation accrual for County employees on active military duty and to formally rescind Resolution 2004-50 and 2004-51.

Fiscal Note: Family coverage for one active-duty service member on Military Leave for 18 months or more has a fiscal impact of approximately \$27,012 for insurance benefits under the current 2022 rate structure. Based on the average hourly rate of pay for all full-time County employees during 2022, and the average amount of vacation an employee receives annually, the total cost for vacation for one active service-member for 12 months is \$4,201.

Braugler moved for the adoption of Ordinance No. 2021-17. Seconded by Morris and passed.

Johns, Parks Committee Chair, introduced Resolution No. 2021-52.

Executive Summary

The Jefferson County Parks Department has been working with Groundswell Conservancy Inc., and the Wisconsin Department of Natural Resources for over four years to acquire a parcel of property along Highway A, in the Town of Lake Mills, known as the Trieloff Property. This 42-acre parcel is located along the edge of Marsh Lake as indicated in the attached map. The parcel is part of the Lake Mills Wildlife Area Project Boundary and provides opportunity for both public conservation and public access to Marsh Lake Rock Lake for a variety of nature based outdoor recreation activities. This Memorandum of Agreement provides the framework to continue to move forward as a partner with Groundswell Conservancy, and the Wisconsin DNR on the acquisition, management, and future development of the Trieloff Property. The Jefferson County Parks Committee considered this resolution at its meeting on February 7th, 2022, and recommended forwarding to the County Board for approval.

WHEREAS, Groundswell Conservancy, Inc., is a Wisconsin non-stock corporation with one of its missions being to manage natural areas to care for wildlife and connect communities to the land, and

WHEREAS, the Lake Mills Wildlife Area is comprised of a diverse variety of wildlife habitat types covering approximately 3,300 acres. The habitat types include open water marsh, large areas of wet prairie, lowland hardwoods with tamarack, and oak savanna uplands, and

WHEREAS, Groundswell Conservancy has offered to purchase a 42-acre parcel of property which is located within the project boundary of the Lake Mills Wildlife Area in Jefferson County and has the potential to provide public conservation land along the east side of the Wildlife Area and serve as a point of access to Marsh Lake and Rock Lake providing many opportunities to the public for nature-based outdoor recreation, and

WHEREAS, the Property owner has expressed interest in selling this Property to the Groundswell Conservancy for conservation purposes, and

WHEREAS, the Conservancy has expressed interest in working cooperatively with Jefferson County to manage this Property for the benefit of the public, and

WHEREAS, the Conservancy does not intend to be an active manager of the Property and may elect to file for exemption from property taxes under Wis. Stats 70.11, and

WHEREAS, the Conservancy is seeking acquisition funds to purchase the Property from the Knowles-Nelson Stewardship Program and other public and private sources, which may include Jefferson County.

NOW THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors authorizes the County Administrator to enter into a Memorandum of Agreement with Groundswell Conservancy, Inc. agreeing to the following:

1. The County assuming management responsibilities for the 42-acre parcel of property described herein, including the preparation of a land management plan jointly agreed to by the County and the Conservancy. Such management plan will address creating public access to the Property for the purpose of offering nature-based outdoor recreation activities to the public; and
2. Accepting donation of the property if Conservancy offers to donate the Property to the County to be used as an addition to the Jefferson County Park system and assume the obligations of any grant contracts associated with the grant awards related to property acquisition; and
3. To include the logo of the Conservancy on any informational sign erected on the Property in recognition of the Conservancy's role in acquiring the Property; and
4. Working cooperatively with the Conservancy to complete the acquisition, the possible donation of the Property to the State of Wisconsin or the County, and/or the completion and approval of the Land Management Plan by December 1, 2022.

Fiscal Note: This resolution grants authority to the County Administrator to negotiate the potential purchase of property for future expansion of public use recreational land. Any agreements negotiated relative to this resolution will be brought back to the Board of Supervisors prior to execution. At this time, this resolution has no fiscal impact.

Johns moved for the adoption of Resolution No. 2021-52. Seconded by Christensen and passed.

Johns, Parks Committee Chair, introduced Resolution No. 2021-53.

Executive Summary

Jefferson County participates in the Wisconsin Department of Natural Resources Snowmobile Trail Aid Program funded by a Wisconsin Department of Natural Resources Motorized Recreation grant which provides funding for the development and maintenance of approximately 224 miles of public snowmobile trails in Jefferson County. Applying for these grant funds requires County Board authorization. This resolution authorizes the Jefferson County Administrator to submit a Wisconsin Department of Natural Resources Motorized Recreation grant application seeking funds for snowmobile trail maintenance and development, and to administer the funds according to the grant requirements. The Parks Committee considered this resolution at its February 7, 2022 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County is interested in continuing to develop and maintain land for public outdoor recreation purposes which includes approximately 224 miles of public snowmobile trails in Jefferson County, and

WHEREAS, grant funds are available to Jefferson County to fund the Snowmobile Trail Aid program and must be applied for annually, and

WHEREAS, Jefferson County includes the anticipated grant funds in the adopted budget each year for this program.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Jefferson County Parks Director to act on behalf of Jefferson County to:

- submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available for the Snowmobile Trail Aid program;
- submit reimbursement claims along with necessary supporting documentation;
- take all other action required to undertake, direct and administer the snowmobile trail aid program.

BE IT FURTHER RESOLVED that Jefferson County will comply with state and federal laws and rules requiring the program to be open to the general public during reasonable hours and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.

Fiscal Note: The snowmobile trail aid program is expected to cost approximately \$67,320 for winter 2022-2023. One hundred percent (100%) of this cost is funded by the grant and the anticipated grant funds have been included in the adopted budget for 2022. The Jefferson County Finance Director may make any necessary budget adjustments for additional miles.

Johns moved for the adoption of Resolution No. 2021-53. Seconded by Christensen and passed. Ayes 28 (Jones, Kelly, David, Zarling, Braughler, Herbst, Morris, Wineke, Rinard, Zastrow, Johns, Smith, Martin, Lund, Nass, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Schultz, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Payne, Nelan).

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-18.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petition R3963A-17 was referred to the Jefferson County Planning and Zoning Committee for public hearing on April 20, 2017, and Petitions R4374A-22, R4375A-22 and R4376A-22 were referred for public hearing on January 20, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Rezone two, 0.503-acre areas from PIN 018-0713-3343-003 (28.139 Ac), each to be added to an existing A-3 zone on **Hope Lake Rd** in the Town of Lake Mills and utilizing consolidation of parcels of record from PINs 018-0713-3312-000 (39.67 Ac) and 018-0713-3313-000 (39.67 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the consolidated property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a

soil test for each lot, and approval and recording of a final certified survey map for the properties.
R3963A-17 – David & Diana Schroeder

Create a 2.42-ac lot around the existing home & buildings at **N8203 County Rd D**, Town of Watertown from part of PINs 032-0815-2331-000 (39.8 ac) and 032-0815-2334-000 (32.285 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. It is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. Road access must also be obtained from the County Highway Department for the remaining A-1 zoned land. R4374A-22 – Alvin & Judith Gudenkauf LE

Create a 1.15-ac new building site on **Kasten Ln** from part of PIN 032-0815-1843-000 (23.66 ac), Town of Watertown. It is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This, in conjunction with the following amendment, will use the last available A-3 zone for the property. Therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey for the lot, including extraterritorial plat review if necessary. R4375A-22 – Lee Allen L Rickerman

Create a 1.15-ac new building site on **Kasten Ln** from part of PIN 032-0815-1843-000 (23.66 ac), Town of Watertown. It is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This, in conjunction with the previous amendment, will use the last available A-3 zone for the property. Therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey for the lot, including extraterritorial plat review if necessary. R4376A-22 – Lee Allen L Rickerman

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-18. Seconded by Backlund and passed.

Appointments:

Nass, County Board Chair, introduced the following appointment:

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment:

Elizabeth Chilsen to the Local Emergency Planning Committee (LEPC) as public health representative for an indeterminate term replacing Gail Scott.

Morris, moved to confirm the above appointment. Seconded by Schultz and passed.

Public Comment: (General) None

Announcements:

Supplemental information presented at the February 08, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Schultz moved that the Board adjourn. Seconded by Jaeckel and passed at 8:14 p.m.

JEFFERSON COUNTY BOAR11D MINUTES

TUESDAY, March 08, 2022, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Kutz, Lund, White, Roberts, David, and Jones, who were present via Zoom.

District 1..... Richard C. Jones	District 2 Mike Kelly
District 3..... Greg David	District 4 Karl Zarling
District 5..... James B. Braugher	District 6 Dan Herbst
District 7..... Dwayne C. Morris	District 8 Michael Wineke
District 9..... Amy Rinard	District 10 Lloyd Zastrow
District 11..... Jeff Johns	District 12 Jeff Smith
District 13..... Anita Martin	District 14 Kirk Lund
District 15..... Steven J. Nass	District 16 Laura Payne
District 17..... Russell Kutz	District 18 Brandon White
District 19..... Dave Drayna	District 20 Curtis Backlund
District 21..... John C. Kannard	District 22 Blane Poulson
District 23..... George Jaeckel	District 24 Roger Lindl
District 25..... Matthew Foelker	District 26 Joan Fitzgerald
District 27..... Conor Nelan	District 28 Dick Schultz
District 29..... Mary K. Roberts	District 30 Walt Christensen

Payne led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Herbst moved to accept as drafted. Seconded by Backlund and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from February 08, 2022, as presented. Seconded by Backlund and passed.

Communications:

County Clerk McGraw presented the following communications:

Treasurer's Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

March 01, 2022

Available Cash on Hand		
February 1, 2022	\$ (290,862.14)	
February Receipts	<u>\$ 15,074,592.71</u>	
Total Cash		\$14,783,730.57
Disbursements		
General – February 2022	\$ 13,445,578.20	
Payroll – February 2022	<u>\$ 1,665,926.65</u>	
Total Disbursements		<u>\$ 15,111,504.85</u>
	\$ (327,774.28)	
Cash on Hand (in bank) March 1, 2022	\$ 1,896,565.87	
Less Outstanding Checks	<u>\$ 2,224,340.15</u>	
Total Available Cash		\$ (327,774.28)
Local Government Investment Pool – General		\$ 31,898,066.48
DANA Investments		\$ 39,430,707.42
Local Government Investment Pool - Clerk of Courts		\$ 29,256.49
Local Government Investment Pool - Farmland Preservation		\$ 180,165.09
Local Government Investment Pool - Parks/Liddle		\$ 86,613.96
Local Government Investment Pool - County Bond		<u>\$ 9,381,279.57</u>
		\$ 81,006,089.01
2022 Interest - Super N.O.W. Acct.		\$ 135.68
2022 Interest - L.G.I.P. - General Funds		\$ 2,676.54
2022 Interest – DANA Investments		\$ 91,408.88
2022 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 10.78
2022 Interest - L.G.I.P. - Farmland Preservation		\$ 22.41
2022 Interest - L.G.I.P. - Clerk of Courts		\$ 3.64
2022 Interest - L.G.I.P. - County Bond		<u>\$ 1,166.84</u>
Total 2022 Interest		\$ 95,424.77

JOHN E. JENSEN, JEFFERSON COUNTY TREASURER

Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on March 10, 2022, at 7:00 p.m.

Public Comment: None

Special Order of Business:

Wehmeier, introduced Resolution No. 2021-54. IN MEMORIAM – Patrick "Pat" J. Theder

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors meeting this 8th day of March 2022, does hereby extend its sincere sympathy to the family of Pat Theder along with this recognition of his service and dedication to the citizens of Jefferson County.

Braugler moved for the adoption of Resolution No. 2021-54. Seconded by Morris and passed.

Wehmeier introduced Proclamation 2021-04, Proclaiming the week of April 10th, 2022, as Fair Housing Week in Jefferson County.

Jones moved for the adoption of the Proclamation 2021-04, Seconded by Morris and passed.

Presentation of the 2022 Budget Amendment Update given by Wehmeier.

Resolutions and Ordinances:

Rinard, Broadband Working Group Chair, introduced Resolution No. 2021-55.

Executive Summary

Broadband has often been referred to as the infrastructure of the future impacting business investment, education access, residential attraction, and quality of life. During the development of Jefferson County's Strategic Plan, broadband expansion to underserved and unserved parts of the County was highlighted as a key initiative for the County that impacts everyone such as rural and urban residents and business and agri-business by providing access to education and lifelong learning. The importance of broadband was reinforced through Jefferson County's update of its Comprehensive Plan which was approved in 2021, where broadband was determined to be a demonstrated need brought forward by our communities and other stakeholders. Further, there were many lessons learned during COVID -19 related to the impact of limited internet service.

Jefferson County, under the guidance of the Broadband Working Group, has received its Broadband Forward! certification and Telecommuter Forward! certification. Further, the County engaged with broadband service providers Bertram Communications and Netwurx Internet in previous public-private partnerships for purposes of expanding broadband in Jefferson County. These partnerships resulted in the county receiving approximately \$1,118,000 in CARES Act funds to build four fixed wireless towers with Bertram Communications that also facilitated co-location of county communications systems.

Following this grant, the County continued to work on partnerships and grant opportunities for the expansion of reliable and adequate broadband in Jefferson County. This included continued efforts to look at private partners that could assist in broadband improvements. The County has reserved over 2 million dollars in American Rescue Plan Act Funds to assist in these improvements. This resolution authorizes the County Administrator to enter into public-private partnerships with Hilbert Communications LLC/Bug Tussel, Charter/Spectrum, Edge Broadband, AT&T and other broadband service providers to look at opportunities for the continued expansion and improvement of broadband in Jefferson County through Wisconsin Public Service Commission grants, other state and federal grant programs, and collaborative efforts with private companies. The Jefferson County Broadband Working Group and Finance Committee approved this resolution at a joint meeting on March 3rd, 2022 and recommended forwarding to the County Board for approval.

WHEREAS the Executive Summary is incorporated into this resolution, and,

WHEREAS, Hilbert Communications, LLC ("Hilbert"), and its subsidiary broadband wireless internet service provider company, Bug Tussel Wireless, LLC ("Bug Tussel"), Charter/Spectrum, Edge Broadband, AT&T (hereinafter the Providers) desire to commence projects consisting of the construction and operation of certain fiber optic assets to provide the most advanced infrastructure to the unserved and underserved residents of Jefferson County, and

WHEREAS, Jefferson County desires to pursue Broadband Expansion Grants offered by and through the State of Wisconsin Public Service Commission and other grant opportunities that may be made available through state and federal government programs, and

WHEREAS, the Jefferson County Broadband Working Group considered the track record of community partnerships and the proposal to expand broadband to unserved and underserved areas of Jefferson County, and hereby recommends partnering with the Providers to pursue broadband expansion grants, and

WHEREAS, Providers and Jefferson County desire to pursue and make application for any and all grant money available for broadband coverage, and

WHEREAS, Providers and Jefferson County are willing and able to create a public private partnership to provide the latest advancements in broadband coverage, and to seek all available grants to provide and subsidize the cost of necessary broadband infrastructure.

NOW THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors, authorizes the application to the State of Wisconsin Public Service Commission for broadband expansion grants in partnership with Providers, and further authorizes applications for additional broadband funding sources in partnership with other private partners that could assist in broadband expansion; and

BE IT FURTHER RESOLVED, that the Jefferson County Board of Supervisors authorizes the County Administrator to enter into the attached Agreement to Establish a Public-Private Partnership for the Purpose of Applying for a Broadband Expansion Grant with said Providers, substantially similar to the attached Exhibit A, and further authorizes the County Administrator to enter into agreements for public-private partnerships for the purpose of submitting grant applications that could assist with broadband expansion in Jefferson County, and

BE IT FURTHER RESOLVED that the County Administrator is authorized to do all such acts and to execute, acknowledge, and deliver all such documents necessary or desirable to fulfill the intent of this resolution.

Fiscal Note: Passage of this resolution will have no fiscal impact at this time. If Jefferson County is awarded a grant pursuant to this resolution, a separate resolution to accept the grant, authorize a new agreement with Providers, and amend the budget accordingly will be brought to the Board of Supervisors for approval.

Rinard moved for the adoption of Resolution No. 2021-55. Seconded by Backlund and passed.

Rinard, Broadband Working Group Chair, introduced Resolution No. 2021-56.

Executive Summary

Broadband has often been referred to as the infrastructure of the future impacting business investment, education access, residential attraction, and quality of life. During the development

of Jefferson County's Strategic Plan, broadband expansion to underserved and unserved parts of the County was highlighted as a key initiative for the County that impacts everyone such as rural and urban residents and business and agri-business by providing access to education and lifelong learning. The importance of broadband was reinforced through Jefferson County's update of its Comprehensive Plan which was approved in 2021, where broadband was determined to be a demonstrated need brought forward by our communities and other stakeholders. Further, there were many lessons learned during COVID -19 related to the impact of limited internet service.

Jefferson County, under the guidance of the Broadband Working Group, has received its Broadband Forward! certification and Telecommuter Forward! certification. Further, the County engaged with broadband service providers Bertram Communications and Netwurx Internet in previous public-private partnerships for purposes of expanding broadband in Jefferson County. These partnerships resulted in the county receiving approximately \$1,118,000 in CARES Act funds to build four fixed wireless towers with Bertram Communications that also facilitated co-location of county communications systems.

Jefferson County continues its efforts to work with partners to find opportunities through grants to assist in expansion of broadband. Although there is a demonstrated need for broadband in Jefferson County, recent changes to Wisconsin Public Service Commission maps indicate that there is sufficient broadband service available for the residents of Jefferson County. As a result, Jefferson County has an additional challenge to overcome this Public Service Commission determination when seeking state grant funds. There is clearly a need for expanded broadband service within Jefferson County today and there is growing concern about the impacts of not having broadband service available to our residents and businesses as they strive to live, work, learn, and grow.

Jefferson County staff have been working with Bug Tussel and its parent entity Hilbert Communications on a financing option in addition to grants, which would provide countywide broadband to homes as well as additional wireless service and increased cellular service with data. The availability of this financing option will allow this project to move forward without grant proceeds, thereby helping to ensure project completion. Five counties, led by Fond du Lac County, have taken steps to authorize this financing option in 2021. The conceptual framework was introduced to the Broadband Working Group on February 3, 2022, with additional discussion and approval on March 3, 2022, to continue action to move forward with this financing option.

This financing option utilizes revenue debt/conduit debt that is authorized by public entities. Fond du Lac County serves as the issuing county with participating counties, such as Jefferson County, serving as a guarantor for these funds for their portion of the project. Bug Tussel would be the primary borrower and responsible for debt payments. This financing would be further secured by Hilbert Communications, with a final guarantee by Jefferson County being third in line to guaranty payments. Jefferson County would receive 40 annual basis points (.40%) as a cash payment on its portion of outstanding debt for being the guarantor. Any costs incurred by Jefferson County using this financing option are subject to reimbursement by Bug Tussel and Hilbert Communications. A debt reserve fund is required to be established with the bond trustee along with reserve of sufficient debt capacity. US Bank is the trustee for the debt service fund, and Jefferson County will be required to deposit an amount equal to one debt service payment into the Fund. This amount is estimated to be \$750,000 to \$1 million and could potentially be funded by bond proceeds. The total estimated project cost is between \$11 and \$15 million.

The proposed partnership would facilitate the construction of three towers, installation of 188 miles of fiber, and the ability for interconnection of Jefferson County communication systems and other county facilities through 24 pairs of fiber-optic infrastructure designated for future public use. This fiber network would provide the backbone for installation of fiber directly to buildings and homes as well as providing additional fixed wireless access and enhanced cellular coverage. A total of 10,000 addresses will potentially have access to the proposed fiber-optic infrastructure and up to 11,500 addresses will have wireless access, 5,200 of which are in non-urban areas. The project proposes to initially provide at least 3,500 buildings and homes with fiber, with additional fiber installation to be determined based on the final project engineering and budget.

The next round of partnerships with Bug Tussel/Hilbert are poised to be finalized by July of 2022. Construction would expect to begin in late winter of 2022 or spring of 2023, with main infrastructure completed approximately six months after the start of construction, and service provided to end users within 12 to 18 months.

Finally, there is a potential partnership opportunity to co-locate fiber infrastructure called point of presence on county property at county highway satellite facilities that would assist in interconnectivity, bandwidth and redundancy for emergency communications. The Jefferson County Broadband Working Group and Finance Committee approved this resolution at a joint meeting on March 3rd, 2022 and recommended forwarding to the County Board for approval.

WHEREAS, the need for broadband has been a key action step in the Jefferson County Strategic Plan and the Jefferson County Comprehensive Plan, and

WHEREAS, Jefferson County has continued to work on efforts through development of partnerships and grant applications to provide reliable and sufficient broadband to its residents, stakeholders and others due to quality of life, education, access to healthcare and economic development, and

WHEREAS, the County feels a significant public interest exists to work with Bug Tussel and Hilbert Communications to develop a financial model that accelerates opportunities to expand broadband to include fiber, fixed wireless, and cellular service in Jefferson County, and

WHEREAS, the fiber back bone will provide redundant fiber systems for county emergency operations and other public needs by providing 24 pairs of dark fiber for county use, and

WHEREAS, Jefferson County has allocated American Rescue Plan Act dollars towards broadband, which may be utilized to accelerate additional broadband service to Jefferson County upon final design efforts with Hilbert.

NOW THEREFORE IT BE RESOLVED that the Jefferson County Administrator is authorized to continue efforts to coordinate with Hilbert Communications to develop a final plan and budget for broadband financing options with an anticipated completion date of July, 2022.

BE IT FURTHER RESOLVED, the County Administrator is authorized to engage with bond counsel and financial advisors to assist in the preparation of appropriate documents for consideration, and

BE IT FURTHER RESOLVED, the County Administrator is authorized to engage with Hilbert Communications for potential co-location of point of presence facilities on county property and inclusion as part of the total project to be financed.

Fiscal Note: Passage of this resolution will have no fiscal impact at this time. If Jefferson County pursues this financing model, the Board of Supervisors will be required to approve additional resolutions to meet necessary statutory requirements; to include a final resolution of ¾ vote of the county board to issue bonds in the amount of the total project cost of Jefferson County's portion should the borrower default. This final resolution would allow Jefferson County to issue bonds, if needed, to satisfy its portion of the debt incurred without additional action by the County Board.

Rinard moved for the adoption of Resolution No. 2021-56. Seconded by Backlund and passed.

Rinard, Executive Committee Chair, introduced Ordinance No. 2021-20

Anita Martin moved to Amend the 2022-2024 County Board Rules as follows:

In Section 3.06 Boards, Commissions, Committees and Other Bodies-

(m.) Local Emergency Planning Committee---Insert the following sentence, just before the final sentence describing the Local Emergency Planning Committee:

"At least one Jefferson County Supervisor shall serve on the Local Emergency Planning Committee."

(r.) Traffic Safety Commission---Insert the following sentence, just before the last/final sentence describing the Traffic Safety Commission:

"At least one Jefferson County Supervisor shall serve on the Traffic Safety Commission."

Seconded by Rinard and passed.

Rinard moved for the adoption of Ordinance No. 2021-20 as Amended. Seconded by Johns and passed.

Rinard, Executive Committee Chair, introduced Resolution No. 2021-57.

Executive Summary

Every two years Jefferson County enters into a contract with a local newspaper to serve as the County's official newspaper for the publication of County Board proceedings and other necessary legal publications as required by Wisconsin Statutes. The existing contract with the *Daily Jefferson County Union* and the *Watertown Daily Times* as the official Jefferson County newspapers, expires on April 18, 2022. The Executive Committee solicited proposals from APG Media of Southern Wisconsin, which owns the *Daily Jefferson County Union* and the *Watertown Daily Times*, to be the County's official newspaper for the next two years commencing April 19, 2022 and ending April 15, 2024. APG Media of Southern Wisconsin submitted 3 bids: one bid for publishing in the *Daily Jefferson County Union*; one bid for publishing in the *Watertown Daily Times*, and one bid for publishing in both newspapers. All bids include online posting. After reviewing the bids and considering the costs of publication and the circulation of each newspaper in Jefferson County, the Executive Committee voted to forward this resolution to the County Board to designate the *Daily Jefferson County Union* as the official Jefferson County newspaper for the 2022-2024 term. The Executive Committee also recommended allowing County staff to determine the most cost effective per line publication rate (9 point font or 6.5 point font) and allowing staff to publish in both newspapers when necessary to reach subscribers in the Watertown area.

WHEREAS, the Executive Committee has solicited proposals from APG Media of Southern Wisconsin, which owns the *Daily Jefferson County Union* and the *Watertown Daily Times*, to serve as the County's official newspaper for the next two years commencing April 19, 2022, and

WHEREAS, APG Media of Southern Wisconsin, submitted three bids as follows:

Bid #1	Bid #2	Bid #3
Daily Jefferson County Union	Watertown Daily Times	Printed in Both Papers
\$1.04 per published line 9 pt. font	\$1.04 per published line 9 pt. font	\$1.24 per published line 9 pt. font
\$1.179 per published line 6.5 pt. font	\$1.179 per published line 6.5 pt. font	\$2.358 per published line 6.5 pt. font

WHEREAS, printing in the *Daily Jefferson County Union* will reach 4350 Jefferson County households, and

WHEREAS, printing in the *Watertown Daily Times* will reach 2650 Jefferson County households, and

WHEREAS, printing in both the *Daily Jefferson County Union* and the *Watertown Daily Times* will reach 7,000 Jefferson County households, and

NOW, THEREFORE, BE IT RESOLVED that the *Daily Jefferson County Union*, owned by APG Media of Southern Wisconsin, is hereby designated the County's official newspaper commencing in April 2022 and ending in April 2024, with County staff determining the most cost effective per line publication rate (9 point font or 6.5 point font) and publishing in both newspapers when necessary to reach subscribers in the Watertown area.

Fiscal Note: It is anticipated that the fiscal impact of this resolution will remain within the current budgeted amount based on 2020-2022 publication requirements.

Rinard moved for the adoption of Resolution No. 2021-57. Seconded by Braughler and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2021-58.

Executive Summary

At year end, departments are required to submit carryover requests for funds that are unspent. If the County Administrator approves the request, it is reviewed by the Finance Committee and acted on by the County Board for approval. There is a total of \$54,853,172.99 proposed to be carried over from fiscal year 2021 to fiscal year 2022, and of this amount, \$23,232,555.36 requires County Board approval. The Finance Committee recommends that funds of \$23,232,555.36 be carried over from fiscal year 2021 to fiscal year 2022. The Finance Committee also recommends the following 2022 budget amendments for staffing changes and grant acceptance:

Staff change:	Additional Cost	Funding Source
Move ½ Highway Operations Manager position to Administration	-	N/A
Unfund Register in Probate and create Judicial Assistant	5,131	Contingency/Unused budget from vacancies
Create Recruitment and Retention Specialist	66,246	ARPA
Create Psychotherapist position	71,496	Donations/Insurance Recovery
Create HSP I/Opioid Case Manager	56,298	Opioid Settlement
Create Behavioral Health Division Manager	99,020	Applied Fund Balance - Human Services
Increase Crisis Stabilization Worker to full time/reduce pool hours	28,468	Applied Fund Balance - Human Services
Create Intake Worker	63,414	Donations
Create Administrative Assistant II	28,901	Donations/Applied Fund Balance - Human Services
Create ADRC Specialist	56,298	State Aid/Applied Fund Balance - Human Services

Grant:	Amount	Programmatic Purpose
State Tourism Grant - Fair Park	242,000	Upgrades to Activity Center and campsites
Child Support	17,397	Computer Equipment
Occupant Restraint Grant - Sheriff	23,295	Overtime for seat belt enforcement
Speeding Grant - Sheriff	40,000	Overtime for speeding enforcement
Producer-led Watershed Grant - Land and Water Conservation	21,522	Non-point source pollution abatement

The Finance Committee considered this resolution at its March 3, 2022, meeting and recommended forwarding to the County Board for approval. The Executive Committee and Human Resources Committee also reviewed this resolution examining each committee's area of responsibility as established in the County Board rules and agrees with the Finance Committee's recommendation to forward to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the joint Executive, Human Resources and Finance Committee has reviewed the collective requests of all departments to carry over the funds designated in the various accounts below, more particularly set forth in the joint Executive, Human Resources and Finance Committee minutes of March 3, 2022 as follows:

Fund Type	Description	Requested	Non-lapsing Amount
<u>Request</u>			
Governmental funds	Non-spendable	\$ 2,861,666.88	
Governmental funds	Spendable, restricted	4,178,826.61	4,178,826.61
Governmental funds	Spendable, committed	<u>13,130,676.80</u>	13,130,676.80
Governmental funds	Total	<u>\$ 20,171,170.29</u>	
Proprietary funds	Capital net position	\$ 24,229,582.25	
Proprietary funds	Restricted net position	212,413.11	212,413.11
Proprietary funds	Non-restricted net position	<u>10,101,878.56</u>	10,101,878.56
Proprietary funds	Total	<u>\$ 34,682,002.70</u>	

WHEREAS, the joint Executive, Human Resources and Finance Committee recommends certain funds be designated as non-lapsing for fiscal year 2022 in the amounts listed above, and

WHEREAS, the joint Executive, Human Resources and Finance Committee recommends certain staffing changes for the 2022 fiscal year as described in the Executive Summary, and

WHEREAS the joint Executive, Human Resources and Finance Committee recommends approving the acceptance of the grants as listed in the Executive Summary, and

WHEREAS, the joint Executive, Human Resource and Finance Committee recommends amending the plan for spending the American Rescue Plan Act funding as noted in the attachment to this resolution.

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 3, 2022, and referenced above, totaling \$23,232,555.36, are

designated as non-lapsing in the 2021 budget and carried over to the 2022 departmental budgets which are hereby amended in the respective amounts.

BE IT FURTHER RESOLVED that the 2022 budget be amended to move the .5 Full-Time Equivalent position of Highway Operations Manager from the Highway Department to the Administration Department; create a Judicial Assistant position in the Clerk of Courts Department; create a Recruitment and Retention Specialist position in the Human Resources Department; create a Psychotherapist position in the Human Services Department; create an HSP/Opioid Case Manager position in the Human Services Department; create a Behavioral Health Division Manager position in the Human Services Department; increase a Crisis Stabilization Worker position to 1 full-time equivalent in the Human Services Department; create an Intake Worker position in the Human Services Department; create an Administrative Specialist II position in the Human Services Department; and create an Aging and Disability Resource Center Specialist position in the Human Services Department; the additional costs and funding sources for those costs are described in the Executive Summary with further details in the attachment hereto.

BE IT FURTHER RESOLVED that the 2022 budget be amended for the acceptance of the following grants that were not included in the original 2022 budget; State Tourism Grant for Fair Park upgrades, \$242,000; Child Support grant for computer equipment, \$17,397; Sheriff's Office grants for Occupant Restraint and Speeding enforcement, \$23,295 and \$40,000 respectively; and Land and Water Conservation Department for Producer-led Watershed Grant - \$21,522.

BE IT FURTHER RESOLVED that the spending plan for American Rescue Plan Act funding be amended in accordance with the attachment to this resolution.

Fiscal Note: As a budget amendment, this resolution requires twenty (20) of thirty (30) affirmative votes for passage.

Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and inventory accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.

Explanation of proprietary funds (Highway): Capital net position represents items that are depreciated along with land (which is not depreciated). Restricted net position relates to municipal deposits for subsequent year work by the County. Non-restricted net position includes both required items and discretionary items.

Jones moved for the adoption of Resolution No. 2021-58. Seconded by Jaeckel and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2021-59.

Executive Summary

At year end, the County Administrator requests a budget transfer from contingency or general funds to offset department deficits. This resolution will authorize transferring \$82,220 from the contingency fund to various county departments due to expenditures in excess of appropriations in fiscal year 2021. The Finance Committee considered this resolution at its March 3, 2022 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, due to circumstances arising after the 2021 budget was adopted, the following transfers of funds from the contingency appropriation account are necessary as indicated to close the accounting books for 2021:

	Ord	Account	Deficit	
<u>Department</u>	<u>Code</u>	<u>Number</u>	<u>Amount</u>	<u>Source</u>
County Clerk	11702	599999	\$ 58,190	Contingency
District Attorney	11801	599999	\$ 23,150	Contingency
Library	12701	599999	\$ 880	Contingency
Total			\$ 82,220	

WHEREAS, the Finance Committee recommends that the above expenditures in excess of appropriations be funded by transferring \$82,220 from contingency.

NOW, THEREFORE, BE IT RESOLVED that the aforementioned increases in revenues and transfers of funds are hereby approved and the 2021 budget is amended to reflect the same.

Fiscal Note: Changes in software and election security processes during 2020 raised costs for multi-year licenses and support in 2021, and printing costs for mail-in ballots increased due to an increase in mail-in ballots requested; and

Changes in health benefits during open enrollment after the budget process occurred in the District Attorney's office, leading to an unexpected increase in health insurance costs, and paper service costs escalated as trials were rescheduled; and

Administrative expenses in the Library exceeded budget by \$880;

As a budget amendment, County Board approval requires a two-thirds vote of the entire membership of the County Board (20 members of the 30-member County Board must vote in favor of the budget amendment.

Jones moved for the adoption of Resolution No. 2021-59. Seconded by Johns and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-60.

Executive Summary

Recent passage of the Federal Infrastructure Bill has provided additional funds to Wisconsin for local projects through the federal Surface Transportation Program-Rural and Surface Transportation Program-Bridge. County Highway Departments have the ability to apply for these programs in 2022 which will provide funding for 80% of construction costs for 2023 projects. To receive funding through these programs, counties must include project designs and specifications as part of the application process. This resolution authorizes the Jefferson County Highway Department to apply for funding through the federal Surface Transportation Program-Rural and Surface Transportation Program-Bridge and authorizes the County Administrator to enter into a contract with Short Elliott Hendrickson to provide design and specifications for milling and paving work on County Highway F and County Highway E projects at a cost of \$122,728 as part of the application process. The Highway Committee considered this resolution at its meeting on February 22, 2022, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Highway Department is seeking authorization to apply for federal Surface Transportation Program-Rural and Surface Transportation Program-Bridge construction funding for the early phase of the new federal infrastructure program, and

WHEREAS, the Highway Department is completing applications for Surface Transportation Program construction funding for County Highway F, from County Highway CI to County Highway B, and for County Highway E, from County Highway F to the Watertown city limit, and

WHEREAS, the potential federal funding for the two highway projects will total approximately \$2,800,000, and

WHEREAS, the two projects will add an additional 18.5 miles of milling and paving work to the county highway program, and

WHEREAS, the consulting firm Short Elliott Hendrickson has a design and specification plan for a large section of County Highway F that will assist in the application process, and

WHEREAS, a design proposal was received from Short Elliott Hendrickson for the design and specifications for both the County Highway F and County Highway E projects and the proposed price for this work is \$122,728.

NOW, THEREFORE, BE IT RESOLVED that the Highway Department is authorized to apply for funding through the federal Surface Transportation Program-Rural and Surface Transportation Program-Bridge and the County Administrator is authorized to enter into a contract with Short Elliott Hendrickson to provide design and specifications for milling and paving work on County Highway F and County Highway E projects at a cost of \$122,728.

Fiscal Note: Funds for the highway design work will come from the Highway Department STP – Account 53312. This service is being funded with 2021 carryover and is fully budgeted.

Jaeckel moved for the adoption of Resolution No. 2021-60. Seconded by Schultz and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-61.

Executive Summary

The Jefferson County Highway Department obtains funding through the Wisconsin Department of Transportation Local Road Improvement Program for select projects. For 2022, Jefferson County solicited bids for three road improvement projects funded through this program for the purchase of asphalt material. The three projects are: 1) County Highway A - from State Highway 106 to US Highway 12; 2) Hartwig Boulevard in Johnson Creek - from North Watertown Road to Hartwig Drive and Hartwig Drive from Hartwig Boulevard to the end of Hartwig Drive; and 3) Ranch Road in the Town of Farmington - from Saucer Road to County Highway D. This resolution awards the asphalt bid for the 2022 Local Road Improvement Program for the above projects to Payne & Dolan Incorporated as the lowest responsible bidder. The Highway Committee considered this resolution at its meeting on February 22, 2022 and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department solicited bids on pre-mixed asphalt products needed for projects in 2022, and

WHEREAS, bids were received and opened on February 17, 2022, with the following results:

Bid Prices (PG58-28 Asphalt)

<u>Company</u>	<u>5 LT</u>	<u>4 LT</u>	<u>3 LT</u>
Payne & Dolan, Inc.	\$44.45 per ton	\$39.10 per ton	\$36.45 per ton
Wolf Paving	\$56.00 per ton	\$54.15 per ton	\$48.75 per ton
Asphalt Contractors	\$59.90 per ton	\$56.00 per ton	\$48.90 per ton

WHEREAS, Payne & Dolan is the lowest responsible bidder to provide asphalt for the projects based on asphalt price and haul costs for all three projects: CTH A (Jefferson County), Hartwig Blvd./Drive (Village of Johnson Creek), and Ranch Road (Town of Farmington).

NOW, THEREFORE, BE IT RESOLVED that the asphalt bid for the Local Road Improvement Program projects for Jefferson County Highway A, Village of Johnson Creek, and the Town of Farmington, be awarded to Payne & Dolan, Incorporated as the lowest responsible bidder.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the WisDOT Local Road Improvement Program.

Jaeckel moved for the adoption of Resolution No. 2021-61. Seconded by Schultz and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-62.

Executive Summary

On February 17, 2022, the Highway Department received quotes from area vendors for asphalt pulverizing and milling. The Highway Department schedules all projects to work on-site with the selected vendor. This resolution authorizes the Jefferson County Highway Department to accept the seasonal quotes for 2022 from all vendors listed below utilizing the lowest priced vendor, unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department is authorized to receive quotes on full depth pulverizing and milling needed in 2022, and

WHEREAS, such quotes were received and opened on February 17, 2022, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Kartechner Brothers	\$0.3660 per sq. yd.
WK Construction	\$0.4900 per sq. yd.
Payne & Dolan	\$0.5300 per sq. yd.
Tri-County Paving	\$0.9600 per sq. yd.

<u>Company</u>	<u>Milling</u>
Tri-County Paving	\$0.3200 per sq. yd. @ 1 inch depth \$0.3200 per sq. yd. @ 2 inch depth \$0.4600 per sq. yd. @ 3 inch depth \$0.6800 per sq. yd. @ 4 inch depth
Asphalt Contractors	\$0.4590 per sq. yd. @ 1 inch depth \$0.5090 per sq. yd. @ 2 inch depth \$0.6590 per sq. yd. @ 3 inch depth \$0.7090 per sq. yd. @ 4 inch depth
Payne & Dolan	\$0.4900 per sq. yd. @ 1 inch depth \$0.5300 per sq. yd. @ 2 inch depth \$0.8400 per sq. yd. @ 3 inch depth \$0.9000 per sq. yd. @ 4 inch depth
WK Construction	\$0.6400 per sq. yd. @ 1 inch depth \$0.6400 per sq. yd. @ 2 inch depth \$1.1100 per sq. yd. @ 3 inch depth \$1.3200 per sq. yd. @ 4 inch depth
Kartechner Brothers	\$1.1400 per sq. yd. @ 1 inch depth \$1.1600 per sq. yd. @ 2 inch depth \$1.7200 per sq. yd. @ 3 inch depth \$1.8000 per sq. yd. @ 4 inch depth

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal quotes for 2022 from all vendors utilizing the vendor that provides the best value for the county based on unit price and production unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used based on unit price and production.

Fiscal Note: Funds have been allocated in 2021 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Jaeckel moved for the adoption of Resolution No. 2021-62. Seconded by Schultz and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-63.

Executive Summary

On February 17, 2022, the Highway Department received quotes from all area vendors for pre-mixed asphalt for delivery to highway construction projects. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to purchase pre-mixed asphalt concrete products at the prices listed below from any of the asphalt vendors in 2022. The Highway Committee considered this resolution at its meeting on February 22, 2022, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department received quotes on pre-mixed asphalt products needed in 2022, and

WHEREAS, such quotes were received and opened on February 17, 2022, with the following results:

<u>Company</u>	<u>Price (per ton)</u>	<u>Location</u>
<u>5LT 4LT 3LT</u>		
Wolf Paving	\$56.00, \$54.15, \$48.75 - PG58-28	Delafield
Payne & Dolan, Inc.	\$44.45, \$39.10, \$36.45 - PG58-28	LaGrange
Asphalt Contractors	\$59.90, \$56.00, \$48.90 - PG58-28	Oakland

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphalt products at the listed prices from any of the asphalt vendors in 2022 with the selection determined by the location of the project and the plant location to obtain the best price for each project.

Fiscal Note: The Highway Department will determine the best price for each project (asphalt price plus delivery) when selecting a plant location. The department will also consider plant schedule, availability, and production rates. Funds have been allocated in 2021 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Jaeckel moved for the adoption of Resolution No. 2021-63. Seconded by Schultz and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2021-64.

Executive Summary

On February 17, 2022, the Highway Department received quotes from area vendors for seal coat oil. The Highway Department purchases oil from vendors for delivery to the project site. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project. This resolution authorizes the Jefferson County Highway Department to purchase emulsion products from the vendors listed below at the prices listed below. The Highway Committee considered this resolution at its meeting on February 22, 2022, and recommended forwarding to the Jefferson County Board of Supervisors for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department received quotes on emulsion products needed in 2022, and

WHEREAS, such quotes were opened on February 17, 2022, with the following results:

<u>Company</u>	<u>Type of Asphalt (emulsion)</u>	<u>Bid Price</u>
Henry G. Meigs, Inc.	CRS-2 (Applied)	\$2.5372 per gallon
	CRS-2 (Product)	\$2.1972 per gallon
	CRS-2P (Applied)	\$2.7672 per gallon
	CRS-2P (Product)	\$2.4272 per gallon
	HFRS-2 (Applied)	\$2.5372 per gallon
	HFRS-2 (Product)	\$2.1972 per gallon
	HFRS-2P (Applied)	\$2.7672 per gallon
	HFRS-2P (Product)	\$2.4272 per gallon
	CSS-1 (FOB Ship Pt.)	\$2.2200 per gallon
	CRS-2PD (Applied)	\$2.3072 per gallon
	CRS-2PD (Product)	\$1.9672 per gallon
Flint Hills/Fahrner Asphalt	CRS-2 (Applied)	\$2.3940 per gallon
	CRS-2 (Product)	\$2.0400 per gallon
	HFRS-2 (Applied)	\$2.3900 per gallon
	HFRS-2 (Product)	\$2.0400 per gallon
	HFRS-2P (Applied)	\$2.6240 per gallon
	HFRS-2P (Product)	\$2.2740 per gallon
	CRS-2P (Applied)	\$2.6240 per gallon
	CRS-2P (Product)	\$2.2740 per gallon
	CSS-1 (FOB Ship Pt.)	\$2.0100 per gallon
	CRS-2PD (Applied)	\$2.3700 per gallon
	CRS-2PD (Product)	\$1.9700 per gallon

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase emulsion products at the listed prices from any of the above vendors in 2022 with the selection determined by the location of the project and the plant location to obtain the best price for each project.

Fiscal Note: The funds are budgeted in the Highway Maintenance Account 53311 and the Highway Construction Account 53312.

Jaeckel moved for the adoption of Resolution No. 2021-64. Seconded by Schultz and passed.

Wineke, Human Services Board, introduced Proclamation 2021-05, Proclaiming the Month of April 2022 as Child Abuse and Neglect Prevention Month in Jefferson County.

Wineke moved for the adoption of the Proclamation 2021-05, Seconded by Kelly and passed.

Johns, Parks Committee Chair, introduced Resolution No. 2021-65.

Executive Summary

The Jefferson County Parks Department is continuing construction of a recreation trail for hiking, biking and cross-country skiing on utility right-of-way owned by WE Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. The project is located primarily in Jefferson County with 10 miles of trail, and a portion in Waukesha County with 1 mile of trail. The City of Watertown and the City of Oconomowoc are the project boundaries. Bids were solicited and two vendors submitted proposals for phase 1 and three vendors submitted proposals for phase 2 of this project. The Parks Committee considered the proposals at its meeting on February 28, 2022, and voted to forward this resolution to the County Board to accept the bids of Janke General Contractors, Inc., and Wolf Paving Co. Inc. as the lowest responsible bidders.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, this project will complete phases I and II creating a paved trail from Watertown to the outskirts of Ixonia, a total of 7 miles of new trail connecting Jefferson County's largest community to one of the County's fastest growing communities, and

WHEREAS, bids were received for the paving and shouldering of Phase 1.1 and 1.3 with the following results:

Phase 1.1 Paving/Wolf Paving Company	\$ 189,759.00
Phase 1.1 Paving/Payne and Dolan	\$ 220,065.00
Phase 1.3 Paving/Wolf Paving Company	\$ 64,040.00
Phase 1.3 Paving/Payne and Dolan	\$ 71,201.25

WHEREAS, bids were received for the construction and paving of Phase 2 with the following results:

Janke General Contractors, Inc.	\$ 1,627,947.88
Wolf Paving Co., Inc.	\$ 1,660,957.31
Payne & Dolan, Inc.	\$ 1,837,171.42

NOW, THEREFORE, BE IT RESOLVED that Wolf Paving Co., Inc. is selected as the lowest responsible bidder to construct Phase 1.1 and 1.3 at a cost not to exceed \$253,799.00 and Janke General Contractors, Inc. is selected as the lowest responsible bidder for Phase 2, to construct and pave 4.7 Miles of the Interurban Trail from River Road to County Highway F at a cost not to exceed \$1,627,947.88.

BE IT FURTHER RESOLVED that the County Administrator is authorized to enter into a contract with Wolf Paving Company and Janke General Contractors at a cost not to exceed the amounts listed herein.

BE IT FURTHER RESOLVED that the County Administrator is authorized to approve any change orders within the project's 6% contingency budget designated for such purpose.

Fiscal Note: Jefferson County has approved budget carryover amounts of \$479,840.92 in the Parks Department and \$750,000 in Other Contingency to complete Phases 1, 2, and 3 of the Interurban Trail project.

Phases 1.1 and 1.3 will be funded by a Knowles-Nelson Stewardship Grant from the Wisconsin Department of Natural Resources in the amount of \$27,500, and budgeted carryover in the amount of \$226,299.

Phase 2 will be funded by a Transportation Alternative Program grant from the US Federal Highway Administration in the amount of \$1,102,840 with supplemental funding provided by a Knowles-Nelson Stewardship Grant in the amount of up to \$655,252, with any remainder to be funded by carryover.

Johns moved for the adoption of Resolution No. 2021-65. Seconded by Rinard and passed.

Johns, Parks Committee Chair, introduced Resolution No. 2021-66.

Executive Summary

The Jefferson County Parks Department is continuing construction of a recreation trail for hiking, biking and cross-country skiing on utility right-of-way owned by WE Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. The project is located primarily in Jefferson County with 10 miles of trail, and a portion in Waukesha County with 1 mile of trail. The City of Watertown and the City of Oconomowoc are the project boundaries.

Phase III of the trail includes a 4-mile section from County Highway F in Ixonia to West 2nd Street in Oconomowoc. To prepare for this final phase of the project, additional design and engineering studies are required. This work will prepare Jefferson County staff for additional grant writing and fundraising for the project including engineering needs, permitting, wetland impacts, updated cost estimates, and inventory and analysis of existing infrastructure. This information will also assist the county as it coordinates with both Waukesha County and the City of Oconomowoc for work that crosses county lines. KL Engineering provided design and coordination services for phases I and II of the interurban trail after being selected by the County Board through a competitive bidding process and the Jefferson County Parks Department desires to continue to use the services of KL Engineering to complete a feasibility study for Phase III. The Jefferson County Parks Committee reviewed the proposal by KL Engineering and determined that due to the complexity of the project, it would be in the Counties best interest to continue the existing contract through the third and final phase of the interurban trail project at a cost not to exceed \$39,331.00.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Parks Committee has expended significant time and effort towards establishing a multi-use trail from Watertown to Oconomowoc, and

WHEREAS, KL Engineering was selected through an RFQ process and has been a part of the project engineering and design from the beginning, has provided sage guidance for the TAP grant process and procedure, has extensive experience in construction administration of TAP Grant

projects, and already has a detailed understanding of the interurban trail project needs, nuances, relationships, and challenges, and

WHEREAS, the Jefferson County Parks Committee has reviewed the proposal by KL Engineering and recommended accepting this proposal for the interurban trail phase III feasibility study in the amount of \$39,331.00.

NOW THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Administrator to continue the existing contract with KL Engineering to complete a feasibility study for the interurban trail phase III project not to exceed \$39,331.00.

Fiscal Note: Jefferson County has approved budget carryover This project will be funded through carryover funds in the Parks Department and Other Contingency budget as needed and donations from, the Oconomowoc Rotary Club.

Johns moved for the adoption of Resolution No. 2021-66. Seconded by Christensen and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2021-19.

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4377A-22, R4378A-22, R4380A-22, R4381A-22, R4382A-22, R4383A-22, R4384A-22, R4385A-22, R4386A-22, R4387A-22, R4388A-22, R4389A-22, R4390A-22 were referred to the Jefferson County Planning and Zoning Committee for public hearing on February 17, 2022, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

FROM A-T, AGRICULTURAL TRANSITION TO R-2, RESIDENTIAL

Create two new building sites of approximately 1-ac and a 0.9-ac from part of PIN 016-0513-2434-026 (8.711 ac) near **W7526 Koshkonong Mounds Rd**, Town of Koshkonong. This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test for each lot, and approval and recording of a final certified survey map. R4377A-22 – Andy Selle

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND RURAL BUSINESS AND
CONDITIONAL USE PERMITS**

Create a 0.712-ac A-2 zone at **N3549 Schmidt Rd** on part of PIN 010-0615-2113-000 (39.275 ac) in the Town of Hebron. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt by Zoning of a plat of survey to create the A-2 zone. R4378A-22 – Christopher Leeman

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 2-ac lot around the home and buildings at **W1432 County Rd B**, part of PIN 006-0716-1642-000 (24 ac) in the Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified map for the lot. R4380A-22 – Donald & Nancy Brunson

Create a 5-ac lot around the home and buildings at **W2140 County Road B**, Town of Concord from part of PIN 006-0716-1811-000 (46.804 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4381A-22 – Gregory Alt

Create a 2-ac building site from part of PIN 010-0615-3434-001 (35.716 ac) on **Kitzinger Ln** in the Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This, along with the next petition, utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey for the lot. R4382A-22 – TW & Ruth Schwalenberg

Create a 3.3-ac lot around the home at **N2572 Kitzinger Ln** in the Town of Hebron, part of PIN 010-0615-3434-001 (35.716 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This, along with the previous petition, utilizes the last available A-3 zone for the property; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon approval and recording of a final certified survey map for the lot. R4383A-22 – TW & Ruth Schwalenberg

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Create a 2.4-ac Natural Resource zone in the Town of Hebron, part of PIN 010-0615-3434-001 (35.716 ac). This is in accordance with Sec. 11.04(f) 12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4384A-22 – TW & Ruth Schwalenberg

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICUTURAL/RURAL RESIDENTIAL

Create a 2-ac lot around the home and buildings at **W2948 Hagedorn Rd** from part of PIN 010-0615-2344-000 (16 ac) in the Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot. R4385A-22 – Brian & Jennifer Statz

Create two lots, one of 2 ac and one of 1.5 ac near **W2948 Hagedorn Rd** from part of PIN 010-0615-2344-000 (16 ac) in the Town of Hebron. This is in accordance with Sec. 11.04(f) of the Jefferson County Zoning Ordinance. These will use the last available A-3 lots for the property; therefor, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test for each lot, and approval and recording of a final certified survey map for the lots. The shed interfering with the common lot line shall be removed prior to recording of the final map. R4386A-22 – Brian & Jennifer Statz

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Create a 4.1-ac N zone from part of PINs 010-0615-2341-000 (22 ac) and 010-0615-2344-000 (16 ac) on **Hagedorn Rd** in the Town of Hebron. This is in accordance with Sec. 11.04(f)12 of the

Jefferson County Zoning Ordinance. Rezoning is conditioned upon road access approval, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4387A-22 – Brian & Jennifer Statz

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

Create a 1.3-ac lot around the home at **N3965 County Rd Y** from PIN 014-0615-1823-000 (26.162 ac) in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4388A-22 - Kutz Dairy LLC

Create a 2.45-ac building site near **N3775 County Rd Y** from part of PIN 014-0615-1843-004 (6.05 ac) in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. This utilizes the last available A-3 zone for the lot; therefore, rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval, receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4389A-22 – Michael & Mary Steptoe

Create a 3-acre lot around the home & buildings at **W5588 Albers Ln** in the Town of Milford from part of PIN 020-0714-1123-000 (20 ac) and 020-0714-1124-000 (38.38 ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon approval and recording of a final certified survey map for the lot, including extraterritorial plat review if necessary. R4390A-22 – Tim & Amy Dettmann

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2021-19. Seconded by Poulson and passed.

Kannard abstained from voting due to potential conflict of interest.

Public Comment: (General) None

Announcements:

Supplemental information presented at the March 08, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Backlund and passed at 9:01 p.m.

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, April 04, 2022, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Zarling and White, who were present via Zoom.

Supervisor Lund was absent and having given prior notification, was excused.

District 1.....	Richard C. Jones	District 2	Mike Kelly
District 3.....	Greg David	District 4	Karl Zarling
District 5.....	James B. Braugher	District 6	Dan Herbst
District 7.....	Dwayne C. Morris	District 8	Michael Wineke
District 9.....	Amy Rinard	District 10	Lloyd Zastrow
District 11.....	Jeff Johns	District 12	Jeff Smith
District 13.....	Anita Martin	District 14	Kirk Lund
District 15.....	Steven J. Nass	District 16	Laura Payne
District 17.....	Russell Kutz	District 18	Brandon White
District 19.....	Dave Drayna	District 20	Curtis Backlund
District 21.....	John C. Kannard	District 22	Blane Poulson
District 23.....	George Jaeckel	District 24	Roger Lindl
District 25.....	Matthew Foelker	District 26	Joan Fitzgerald
District 27.....	Conor Nelan	District 28	Dick Schultz
District 29.....	Mary K. Roberts	District 30	Walt Christensen

Drayna led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Jaeckel and passed.

Rinard, Executive Committee Chair, moved to approve the County Board minutes from March 08, 2022, as presented. Seconded by Morris and passed.

Roberts present via Zoom at 7:09 p.m.

Communications:

County Clerk McGraw presented the following communications:

Resolutions in Recognition of Outgoing County Board Supervisors:

- a. *2022-01 Jeff Smith
- b. *2022-02 Conor Nelan
- c. *2022-03 Laura Payne
- d. *2022-04 Mike Kelly
- e. *2022-05 Dick Schultz
- f. *2022-06 Lloyd Zastrow
- g. *2022-07 Amy Rinard
- h. *2022-08 Greg David

Braugher moved to approve the above Resolutions 2022-01 through 2022-08. Seconded by Morris and passed.

*Resolutions numbered out of sequence due to administrative error.

Public Comment: None

Special Order of Business:

Presentation of the final Design Development Phase update on the Courthouse/Jail/Sheriff's Office project given by Wehmeier, Potter Lawson, and Maas brothers.

Public Comment: (General): Schultz saying good-bye after 20 years of service.

Announcements:

Supplemental information presented at the April 04, 2022, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Schultz moved that the Board adjourn. Seconded by Jaeckel and passed at 8:22 p.m.