



City of Jefferson

Americans with Disabilities Act
Self-Evaluation and Transition Plan

2012

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Introduction

The Americans with Disabilities Act (ADA), Public Law 101-336, was enacted on July 26, 1990. It provides comprehensive civil rights protection to individuals with disabilities. Title II of the Act includes local government services. Central to the intent of the Act is the concept that an individual with a disability be integrated into the mainstream of society. The segregation or exclusion of individuals with disabilities and the denial of equal opportunities enjoyed by others is prohibited.

The City of Jefferson is committed to the goals of ADA and has prepared this self-evaluation of the services, programs, and facilities that it offers. Standardized survey forms and on-site inspections were used to identify barriers which currently prevent access to or use of city-owned buildings and other facilities. After reviewing the individual survey forms, a summary worksheet was prepared for each project required to be undertaken. These documents constitute the City of Jefferson's Transition Plan for full compliance with the Americans with Disabilities Act. They include a list of the barriers identified and a priority level at which the barriers would be removed. The complete documents are included in this report and are available for public inspection by request.

ADA Coordinator

It is the policy of the City of Jefferson to comply with the Americans with Disabilities Act. The City is required to make its services, policies and programs accessible to disabled individuals to the extent that accessibility does not alter the fundamental nature of the service, program or policy or constitute an undue burden on the City. The City of Jefferson has designated the position of ADA Coordinator to be responsible for coordinating all of the City's compliance efforts with ADA.

City Counselor/ADA Coordinator
City of Jefferson
320 E. McCarty St.
Jefferson City, MO 65101

E-mail: ada@jeffcitymo.org
Phone: (573) 634-6570
Missouri Relay: 1-866-735-2460
Fax: (573) 634-6504

ADA Grievance Procedure

The Grievance Procedure of the City of Jefferson is established to meet the requirements of the Americans with Disabilities Act of 1990. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Jefferson.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. The ADA Complaint Form provides spaces for all the necessary information and may be accessed on the City of Jefferson website (<http://www.jeffcitymo.org/main/ADA.html>) or from the ADA Coordinator. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the complainant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

City Counselor/ADA Coordinator
City of Jefferson
320 E. McCarty Street
Jefferson City, MO 65101

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or his designee will respond in writing, and where appropriate, in a format accessible to the complainant. The response will explain the position of the City of Jefferson and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the City Administrator, or his/her designee.

Within 15 calendar days after receipt of the appeal, the City Administrator or his/her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the City Administrator or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator or his/her designee, appeals to the City Administrator or his/her designee, and responses will be retained by the City of Jefferson for at least three years. *See Appendix A for ADA Grievance Procedure.*

ADA Complaint Form

The complaint should contain as much information as possible about the alleged discrimination. The Complainant or his/her representative should file a complaint form with the ADA Coordinator no later than 60 calendar days from the date of the alleged discrimination. The complaint should be in writing. However, other arrangements for submitting a request, such as personal interviews, tape recordings, and assistance completing the form are available upon request. The City of Jefferson ADA Complaint Form can be found on the City of Jefferson website (<http://www.jeffcitymo.org/main/ADA.html>) or directly from the ADA Coordinator. *See Appendix B for ADA Complaint Form.*

ADA Self-Evaluation and Transition Plan

The Self-Evaluation is the City's assessment of its current policies, practice, and procedures. It identifies and corrects those policies and practices that are inconsistent with the requirements of Title II of the Americans with Disabilities Act. In keeping with these requirements and as a part of the Self-Evaluation, the City of Jefferson:

- Identified its current programs, activities, and services; and
- Reviewed the current policies, practices, and procedures that govern the administration of its programs, activities, and services.

The ADA also sets forth specific requirements for preparation of an acceptable Transition Plan. At a minimum, the elements of the plan should include:

- A list of the current physical barriers in City facilities that limit the accessibility of its programs, activities, or services to individuals with disabilities;
- A detailed outline of the methods to be used to remove the barriers and meet the current standards and accessibility regulations;
- A schedule for taking the steps necessary to achieve compliance with Title II of ADA.

Review and Development Process

This update to the City of Jefferson's ADA Self-Evaluation and Transition Plan is prepared in fulfillment of the requirements set forth in Title II of the ADA. The ADA states that a public entity must reasonably modify its policies, practices, or procedures to avoid discrimination against people with disabilities. This update will assist the City in identifying current policy, program and physical barriers to accessibility and in developing barrier removal solutions that will facilitate the opportunity of access to all individuals. Accessibility applies to all aspects of a

program or service, including advertisement, orientation, eligibility, participation, testing or evaluation, physical access, provision of auxiliary aids, and transportation.

This report describes an overview of the process by which policies, programs, and facilities were evaluated for compliance with the ADA; presents the findings of that evaluation; and provides recommendations for ensuring accessibility.

The process of making City facilities and programs accessible to all individuals will be an on-going process and the City will continue to review accessibility issues such as resolution of complaints and reasonable modifications to programs. The City will also periodically evaluate the success of improving access to programs by the practices and procedures developed during this Self-Evaluation and Transition Plan update.

Policies, Procedures, and Programs

In 2012, The City of Jefferson began a re-evaluation of its policies, programs, and procedures to determine current levels of services and the extent to which its policies and programs created barriers to accessibility for persons with disabilities. A survey of each City department provided information on the nature of the programs, forms, and methods used to advertise each program's services and activities, the types of equipment and materials used, the level of staff training and any special modifications provided.

Information provided in the department surveys revealed that the City's existing policies, programs, and procedures rarely present barriers to accessibility for people with disabilities. When a policy, program, or procedure creates an accessibility barrier that is unique to a department or a certain program, the City's ADA Coordinator will coordinate with the department director or division director to address the matter in the most reasonable and accommodating manner.

General findings provided by the department surveys are as follows:

- Employees need to be provided with more information regarding our ADA Coordinator and materials that he/she has provided for departments to use to ensure compliance with ADA.
- Provide electronic copies of the City of Jefferson ADA Grievance Procedure and ADA Complaint form to all city departments.
- Need to be able to provide auxiliary aids to the public for City Council Meetings and all other public meetings.
- Ensure that the ADA statement is on all public documents that are produced by the City of Jefferson.

- Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.
- Ensure that all employees list the Missouri Relay telephone number, 1-866-735-2460, as a means of contact for people with hearing disabilities.

See Appendix C for complete results from the Department & Program Self-Evaluation Survey.

Facilities Transition Plan Update

The City of Jefferson conducted a complete survey of architectural barriers in its buildings and facilities during its original Self-Evaluation and Transition Plan in 1993. A re-evaluation of these facilities and new facilities has recently been updated as part of this current Self-Evaluation and Transition Plan Update. These facility surveys provide the City with an overview of the architectural barriers that prevent people with disabilities from using its facilities and fully participating in its programs. The survey update process was accomplished by a team of employees equipped with measuring devices and facility checklists.

Removal of Architectural Barriers

Recognizing that the City of Jefferson has limited funds and cannot immediately make all buildings and facilities fully accessible, City staff will utilize the following criteria as the basis for prioritizing the removal of architectural barriers:

- *Priority One* – The highest priority is placed on those items that provide accessibility at the main entrance of a facility or improved a path of travel to the portion of the facility where program activities take place. For example, parking, sidewalks, ramps, stairs, doors, and corridors.
- *Priority Two* – A second level priority is placed on those items that improved or enhance access to program use areas. For example, meeting rooms, public offices, and restrooms.
- *Priority Three* – A third level priority is placed on items that improve access to amenities serving programs areas. For example, drinking fountains, telephones, and furnishings.

It is the intent of the City of Jefferson to address those items listed as Priority One and Priority Two within a time frame of one to seven years depending on immediate necessity, degree of complexity and overall cost. In general, Priority Three items do not inhibit a person's ability to access or participate in a City program or event. Therefore, the City intends to address these items through routine maintenance, a building/facility remodel or improvement, or upon a request from a department director that a modification is necessary.

The City of Jefferson reserves the right to change the priorities on an ongoing basis in order to allow flexibility in accommodating community desires, requests for reasonable modifications from persons with disabilities and changes in City programs.

Facility Survey Results

The following is a facility by facility summary of the architectural barriers which prevents accessibility to city services and programs. These barriers were identified by utilizing the Americans with Disabilities Act Accessibility Guidelines (ADAAG). The following City facilities were inspected for architectural barriers:

- Animal Shelter
- Binder Park
- Central Maintenance Building
- City Hall Annex
- City owned Parking Lots
- East Miller Park
- Ellis-Porter Riverside Park
- Fire Apparatus Storage Building
- Fire Stations 1-5
- Jefferson City Memorial Airport
- John G. Christy Municipal Building
- Madison Street Garage
- McClung Park
- McKay Park
- Memorial Park
- North Jefferson City Recreation Area
- Oak Hills Golf Course
- Park Place
- Shikles Auditorium
- Street Maintenance Building
- Thomas E. Whitecotton Law Enforcement Center
- Transit Building
- Washington Park
- Wastewater Maintenance Building
- Wastewater Regional Water Reclamation Facility
- West Edgewood Greenway

Tracking Record of Non-Compliant Items

Facility:	All
Location:	All Facilities
Findings:	Staff needs special instruction about the needs of persons with disabilities, particularly with emergency procedures.
Recommendations:	Training
Priority Level:	3
Facility Owner	City of Jefferson
Additional Comments:	

Facility:	Animal Shelter
Location:	Facility Floor
Findings:	Floor surface is coming up in various location.
Recommendations:	Effectively patch or replace floor material.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Currently they are not in walkways but could become tripping hazards over time.

Facility:	Animal Shelter
Location:	Meeting Room & Employee Lunch Room
Findings:	Counter and sink heights are too high and have no clear distance under them.
Recommendations:	Modify counter and sink configuration.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Animal Shelter
Location:	Food Preparation Rooms
Findings:	Counter and sink heights are too high and have no clear distance under them.
Recommendations:	Modify counter and sink configuration.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Job requirements may preclude the need for wheelchair accessibility.

Facility:	Animal Shelter
Location:	Inside facility, all doors
Findings:	More than 5 lbs. of force is required to open interior doors.
Recommendations:	Adjust door resistance to five pounds or less.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	

Facility:	Animal Shelter
Location:	Main Entrance
Findings:	Doors in series at the main entrance are compliant (+48" between doors), but there have been vocal concerns regarding the layout and movable object obstructions.
Recommendations:	Keep signs and other displays out of clear area near doorways. Look into a ring for assistance button or automatic door open system to aid in facility access.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	The ring for assistance button or automatic door open system are not required but has been suggested by the Police Chief and several other individuals.

Tracking Record of Non-Compliant Items

Facility:	Animal Shelter
Location:	Accessible Meeting Room
Findings:	There is no listening assist system.
Recommendations:	Install and provide listening assist system.
Priority Level:	2
Facility Owner	Police Department
Additional Comments:	

Facility:	Animal Shelter
Location:	Water cooler in main lobby and employee lunchroom.
Findings:	Water cooler dispenser cups are not accessible.
Recommendations:	Request a cup dispenser attachment from water cooler provider or install one.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Water cooler dispenser is compliant.

Facility:	Animal Shelter
Location:	Inside facility
Findings:	There is no audio or visual emergency alarm system.
Recommendations:	Install an audio and visual emergency system.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	The audio system should be set to exceed the ambient noise level by at least 15 decibels. The visual system should: have a 75 candela intensity, flash 1 to 3 times per second, be xenon strobe type or equivalent, have indicators no more than 50' apart; and have indicators 6" below the ceiling but not more than 80" off the floor.

Tracking Record of Non-Compliant Items

Facility:	Animal Shelter
Location:	Inside facility near emergency exits
Findings:	The emergency exits are not marked with tactile signs.
Recommendations:	Install tactile signs next to all exits.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	

Facility:	Animal Shelter
Location:	Restrooms (without shower)
Findings:	Soap dispenser extends into clear area near lavatory.
Recommendations:	Move soap dispenser out of the clear area near lavatory.
Priority Level:	2
Facility Owner	Police Department
Additional Comments:	

Facility:	Animal Shelter
Location:	Restroom with Shower
Findings:	Floor near shower is slippery when wet.
Recommendations:	Add texture or other resistance on floor, (example: floor mat) or change floor material.
Priority Level:	2
Facility Owner	Police Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Animal Shelter
Location:	Throughout public areas of the facility
Findings:	Interior signage is needed to mark doors and provide direction.
Recommendations:	Install signs along accessible routes and at doorways within the public areas of the facility.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	Animal Shelter
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	

Facility:	Animal Shelter
Location:	Accessible van parking spaces.
Findings:	A van accessible parking space is needed in addition to existing accessible space.
Recommendations:	Install accessible van parking space. This includes painting and appropriate identifier signs.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	The space could be located on the other side of the accessible isle.

Tracking Record of Non-Compliant Items

Facility:	Animal Shelter
Location:	Meeting Room & Employee Lunch Room
Findings:	Telephones are not accessible.
Recommendations:	Adjust telephone to appropriate location and provide appropriate operational information.
Priority Level:	3
Facility Owner	Police Department
Additional Comments:	There should be a 30" approach to a 30" x 40" clear space by the phone. The receiver should have a 29" or less cord, and be vertically located no more than 48" (forward approaches) or 54" (parallel approaches) above the floor. The phone should have an amplifier, a directory (wheel chair level), and operational directions in Braille or large print.

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	Exterior doors close faster than 5 seconds.
Recommendations:	Adjust door closers to take a least 5 seconds to close the door.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Shower and Laundry Facility Parking Lot
Findings:	There is not a van accessible parking spot.
Recommendations:	Create a van accessible parking space and loading/unloading zone at small parking lot adjacent to the facility and install appropriate signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	RC Flying Field Parking Lot
Findings:	There is not any designated accessible or van accessible parking spots.
Recommendations:	Install one ADA parking spot.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	RC Flying Field
Findings:	There is not any accessible signage.
Recommendations:	Install signage where appropriate.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	The route inside the room is less than 36" wide.
Recommendations:	Reconfigure the folding table, washer and dryer to allow for a 36" wide route inside the room and in front of the machines. Must consider approach to machines and the direction that the doors open. Also, allow for turnaround area that meets ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Scott/Byrd Field Parking Lot
Findings:	The parking lot and part of the sidewalk to the restrooms and ball fields are crushed stone with gradients larger than 1". Part of the sidewalk in front of the restrooms has an elevation change over 1".
Recommendations:	All accessible routes and spaces, including access aisles at accessible parking, are to be stable, firm, and slip-resistant.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	RC Flying Field
Findings:	The accessible route from the roadway to the landing strip/flying area is 1:12 and there are no railings.
Recommendations:	Re-grade the route so that it meets the ADA standard of 1:20.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	Signage does not have raised text areas or Braille. The restrooms and laundry rooms have signs. The non-public access storage and plumbing chase are not labeled.
Recommendations:	Install the appropriate signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	The exterior signage for the restrooms is too high.
Recommendations:	Lower the exterior signs to 4" to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Playground Parking Lot
Findings:	There are not any parking stalls that meet ADA standards adjacent to the playground.
Recommendations:	Create parking stalls that meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Disc Golf Course
Findings:	There are ADA accessible parking stalls provided in the Binder Sports Complex parking lot but there is not an accessible path to the Disc Golf Course. The small road side shoulder parking spots provided for the Disc Golf Course are inaccessible.
Recommendations:	Build and designate ADA parking stalls adjacent to the Disc Golf Course as required to meet the specified number for the course.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Playground
Findings:	The playground components are inaccessible.
Recommendations:	Modify components or replace the equipment with an ADA accessible play structure and components.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	Exterior door to the restrooms require more than 5 lbs. of force to open, and they close in less than 5 seconds.
Recommendations:	Adjust the door to meet the required closing and opening force and speed.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Sports Complex Parking Lot
Findings:	There is not an accessible van parking spot.
Recommendations:	Restripe the parking lot to fit a van accessible parking spot and add the appropriate signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Disc Golf Course
Findings:	The Disco Golf Course is not accessible and does not meet ADA standards.
Recommendations:	Modify the Disc Golf Course paths, fairways, and tees to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Sand Volleyball Courts
Findings:	There is no accessible parking spots near the sand volleyball courts.
Recommendations:	Install signage designating accessible parking stall adjacent to sand volleyball courts.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Outdoor Pavilion Parking Lot
Findings:	There are 29 parking spots and no accessible spot for cars or vans.
Recommendations:	Rearrange the parking lot to include one car and one van accessible parking spot.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Outdoor Pavilion Signage
Findings:	There are no signs indicating accessibility.
Recommendations:	Install the correct ADA signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Scott/Byrd Field Parking Lot
Findings:	The parking lot does not have any designated accessible parking spaces. The parking lot has 127 total parking spots.
Recommendations:	Reconfigure the parking lot and add 5 accessible parking spots. Also, add at least one van accessible parking spot with the proper lane widths and proper signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Outdoor Pavilion Restrooms
Findings:	The route to the restrooms does not meet ADA standards. The slope is too steep, and there is an abrupt drop off connecting the paved roadway to the sidewalk.
Recommendations:	Need to re-grade the slope and pave it to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Scott/Byrd Field
Findings:	No signage installed in the parking lot, internal paths, fields, or restrooms.
Recommendations:	Install appropriate ADA signage throughout the complex.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Sports Complex
Findings:	There is accessible signage missing in the parking lot and also around the concession stand building.
Recommendations:	Install the proper signage in the correct locations and heights.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Tackle Shop
Findings:	The entrance door hardware is not easy to open and is higher than the 48" maximum height. The screen door also needs a kick plate on the bottom of the door.
Recommendations:	Install a new door and opening hardware at the correct height. Also, install a kick plate on the screen door.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Playground
Findings:	There is not a paved or acceptable path connecting the adjacent parking areas to the playground that meet ADA standards.
Recommendations:	Build a paved or acceptable path connecting the adjacent parking areas to the playground that meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Boat Storage Facility and Pavilion Parking Lot
Findings:	No ADA parking stall signs installed.
Recommendations:	Install appropriate ADA signage and paint parking stall adjacent to the accessible route to pavilion and storage facility.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Tackle Shop
Findings:	ADA signage is lacking.
Recommendations:	Install proper signage with the accessible symbol and Braille at the correct height.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Tackle Shop Parking Lot
Findings:	The parking lot does not have enough accessible spaces. The slope of the parking lot is 7.8% which is well over the 2% maximum slope.
Recommendations:	Reconfigure the parking lot to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Tackle Shop Parking Lot
Findings:	The van accessible space aisle is not wide enough. It is only 80" wide and it needs to be 96".
Recommendations:	Reconfigure the parking spaces to fit in a van accessible parking spot and aisle.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Sports Complex
Findings:	The main entrance glass door's kick plate is not tall enough.
Recommendations:	Replace the current kick plate with a kick plate that is at least 10" from the bottom of the door.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Sand Volleyball Courts
Findings:	There is no accessible route to the sand volleyball courts or viewing areas.
Recommendations:	Install accessible route connecting parking lot to sand volleyball courts and viewing areas.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Sports Complex Restrooms
Findings:	The mirrors in both restrooms are 43" from the floor surface.
Recommendations:	Reinstall the mirrors so that the bottom of at least one mirror in each restroom is no more than 40" from the floor surface.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Sports Complex Restrooms
Findings:	There is no protective covering on the drain pipe in the restrooms.
Recommendations:	Install protective covering on the drain pipe in the restrooms.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	RC Flying Field
Findings:	There are two picnic tables in the RC flying field area, but neither one has accessible seating.
Recommendations:	Add an accessible picnic table.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	RC Flying Field
Findings:	There is a porta-potty but it is not accessible.
Recommendations:	Add an accessible porta-potty.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Tackle Shop Restrooms
Findings:	The sinks are too small and the hardware takes 20 lbs. of force to use.
Recommendations:	Install new sinks that meet ADA standards in both of the restrooms with new accessible hardware.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Outdoor Pavilion Seating
Findings:	There are 152 spots for seating at the pavilion picnic tables and only one accessible spot.
Recommendations:	5% of the seating needs to be accessible. Replace picnic tables with accessible units.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Outdoor Pavilion Restrooms
Findings:	The front approach to the restrooms do not have the required 18" of maneuvering clearance beyond the latch side.
Recommendations:	Concrete the area where the gravel is now so that there is a stable surface for a front approach.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Outdoor Pavilion Restrooms
Findings:	The door handle hardware requires twisting and pulling at the same time.
Recommendations:	Replace handles with hardware that meets ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Outdoor Pavilion Restrooms
Findings:	Doors are difficult to open. It requires too much force and they also close too quickly.
Recommendations:	Adjust doors or shave off edge of doors to make them open more easily. Adjust the door to close slower.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Outdoor Pavilion Restrooms
Findings:	The sinks in both restrooms do not meet ADA standards.
Recommendations:	Replace both sinks in the restrooms and install compliant faucet controls.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Outdoor Pavilion Restrooms
Findings:	The women's restroom does not meet the clearance for water closet measurements.
Recommendations:	Remove one of the water closets to make a water closet that meets ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Tackle Shop Restrooms
Findings:	The flush controls on the urinals and toilets are too difficult to use. The restrooms have been winterized for the off season.
Recommendations:	Retest the controls once the water is turned back on and make adjustments accordingly if needed.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Outdoor Pavilion Restrooms
Findings:	Toilet paper dispensers are located in the wrong location.
Recommendations:	Relocate the toilet paper dispensers to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	The stall door to the restrooms is not self-closing.
Recommendations:	Adjust the stall door so that it self closes.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Scott/Byrd Field Restrooms
Findings:	The restrooms sinks do not have protective coverings on the drain pipes under the sink.
Recommendations:	Install protective covering on the drain pipe in the restrooms.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Scott/Byrd Field Restrooms
Findings:	The faucet controls are difficult to operate and require more than 5 lbs. of force to use.
Recommendations:	Replace faucet controls.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Scott/Byrd Field Restrooms
Findings:	The restroom stall doors are only 29 3/4" wide and the stall sizes do not meet the minimum dimensions to meet ADA standards.
Recommendations:	Remove the stalls from the bathroom and create one large stall or build larger restrooms that have dedicated ADA stalls.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Scott/Byrd Field Restrooms
Findings:	The water closet seats are 15 3/4" from the floor and do not meet the minimum distance from the floor.
Recommendations:	Install a toilet seat on the toilet that meets ADA standards or replace with an accessible toilet.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	The supply and drain lines of the sinks are not insulated.
Recommendations:	Install insulation around supply and drain lines.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	The toilet paper dispenser does not allow for continuous flow of paper.
Recommendations:	Change the dispenser to one that allows for continuous flow of paper.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Outdoor Pavilion Restrooms
Findings:	The water closet height is only 15 1/4" above the floor surface.
Recommendations:	To meet ADA standards, the water closet must be raised or replaced with a new one.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	The bottom of the mirror in the restroom is 41" above the floor.
Recommendations:	Lower the mirror 1" to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Tackle Shop Water Fountain
Findings:	The free standing water fountain does not meet ADA standards.
Recommendations:	Install and/or relocate water fountain to a location that meets ADA standards.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Shower and Laundry Facility
Findings:	Hazardous or emergency procedures are not posted.
Recommendations:	Inform the campground host of all hazard and emergency procedures and post as necessary throughout the campground.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Sports Complex Restrooms
Findings:	The water fountain in the lobby does not have clearance underneath for wheel chair users. The water fountain is not 30" wide and the water spout is over the maximum height of 36".
Recommendations:	Replace the water fountain with one that meets ADA standards.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Scott/Byrd Restrooms
Findings:	Hazardous or emergency procedures are not posted.
Recommendations:	Post procedures and train the individuals responsible for supervising the facility.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Binder Park
Location:	Tackle Shop
Findings:	Hazardous or emergency procedures are not posted.
Recommendations:	Post procedures and train the individuals responsible for supervising the facility.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Boat Storage Facility and Pavilion Seating
Findings:	No ADA accessible picnic table under the pavilion.
Recommendations:	Install ADA accessible picnic table.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Binder Park
Location:	Sports Complex
Findings:	Hazardous or emergency procedures are not posted.
Recommendations:	Post procedures and train the individuals responsible for supervising the facility.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Central Maintenance Building
Location:	Door Hardware
Findings:	Door handles are not compliant.
Recommendations:	Replace all door handles with accessible handles.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Central Maintenance Building
Location:	Accessible Entrance; Call button
Findings:	Facility entrance door is not compliant.
Recommendations:	Fix threshold tripping hazard.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Threshold should be recessed or have beveled slopes of 1:2 on each side.

Facility:	Central Maintenance Building
Location:	Hallways
Findings:	Hallways are less than 36" wide.
Recommendations:	When building is remodeled, rearrange hallways for compliancy.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Central Maintenance Building
Location:	Inside facility
Findings:	There is no audio or visual emergency alarm system.
Recommendations:	Install an audio and visual emergency system.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The audio system should be set to exceed the ambient noise level by at least 15 decibels. The visual system should: have a 75 candela intensity, flash 1 to 3 times per second, be xenon strobe type or equivalent, have indicators no more than 50' apart; and have indicators 6" below the ceiling but not more than 80" off the floor.

Facility:	Central Maintenance Building
Location:	Public Restrooms
Findings:	There is no accessible public restroom.
Recommendations:	Create an accessible public restroom.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	

Facility:	Central Maintenance Building
Location:	Parking Lot
Findings:	There are no accessible parking spaces.
Recommendations:	Create an accessible van parking space and related isle. Install all related signs.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The van space should be 96" (8') wide and adjacent to a 96" (8') wide accessible aisle.

Tracking Record of Non-Compliant Items

Facility:	City Hall Annex
Location:	Employee Lunch/Break Room
Findings:	Counter and sink heights are too high and have no clear distance under them.
Recommendations:	Modify counter and sink configuration.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	City Hall Annex
Location:	Inside facility, all doors
Findings:	More than 5lbs. of force is required to open interior doors.
Recommendations:	Adjust door resistance to five pounds or less.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	City Hall Annex
Location:	Lower Level Parking Lot
Findings:	Vehicles overhang walkway leaving insufficient clear area.
Recommendations:	Install bumper blocks or other device, to lessen vehicle overhang distance.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	City Hall Annex
Location:	East stairwell
Findings:	Suspended Stairs need a warning devise for the visually impaired. (Overhead Hazard)
Recommendations:	Install something to warn a person with a cane or other aid device such as a railing or planter.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	City Hall Annex
Location:	Outside Switch Back Ramp
Findings:	Ramp does not have a handrail on either side and does not have flat areas for turning.
Recommendations:	Install compliant handrail on both sides of ramp. Reconstruct ramp slopes and flat areas so they are compliant in all directions.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	City Hall Annex
Location:	Customer Window (Fire)
Findings:	Window ledge protrudes more than 4" and is not detectable below 27".
Recommendations:	Add extension to floor for detection.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	Objects with leading edges between 27" and 80" should not protrude more than 4".

Tracking Record of Non-Compliant Items

Facility:	City Hall Annex
Location:	Area of Rescue
Findings:	There is no area of rescue.
Recommendations:	Install an area of rescue at the lowered level of the northwest stair and the upper level of the easterly stairs.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	City Hall Annex
Location:	Inside facility
Findings:	There is no audio or visual emergency alarm system.
Recommendations:	Install an audio and visual emergency system.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	The audio system should be set to exceed the ambient noise level by at least 15 decibels. The visual system should: have a 75 candela intensity, flash 1 to 3 times per second, be xenon strobe type or equivalent, have indicators no more than 50' apart; and have indicators 6" below the ceiling but not more than 80" off the floor.

Facility:	City Hall Annex
Location:	Inside facility near emergency exits
Findings:	The emergency exits are not marked with tactile signs.
Recommendations:	Install tactile signs next to all exits.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	City Hall Annex
Location:	Public Restrooms
Findings:	Alternate stall layouts do not meet requirements.
Recommendations:	Remodel stall area such that handrails & clear area are compliant or so stall dimensions meet standard requirements.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	City Hall Annex
Location:	Men's Restroom - Lower Level
Findings:	Urinal in men's public accessible restroom is too high.
Recommendations:	Lower the urinal to appropriate height.
Priority Level:	2
Facility Owner	Administration
Additional Comments:	Urinal should be 17" or less above the floor.

Facility:	City Hall Annex
Location:	Public Restrooms - Lower Level
Findings:	Accessible stalls do not have 180 degree turn clear area.
Recommendations:	Remodel stall area to included 180 degree wheel chair clear area.
Priority Level:	2
Facility Owner	Administration
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	City Hall Annex
Location:	Public Restrooms
Findings:	Public accessible restrooms are missing the protective pipe coverings.
Recommendations:	Install protective pipe coverings on all hot water and drain pipes to prevent contact.
Priority Level:	2
Facility Owner	Administration
Additional Comments:	Pipe covering should be insulation or other protective covering.

Facility:	City Hall Annex
Location:	Throughout public areas of the facility
Findings:	Interior signage is needed to mark doors and provide direction.
Recommendations:	Install signs along accessible routes and at doorways within the public areas of the facility.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	City Hall Annex
Location:	Public Restrooms
Findings:	Accessible public restroom signage is not appropriate.
Recommendations:	Install appropriate signs at appropriate locations.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Tracking Record of Non-Compliant Items

Facility:	City Hall Annex
Location:	Accessible Entrance
Findings:	The accessible entrances need to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	City Hall Annex
Location:	Upper Level Parking Lot
Findings:	The space marked as accessible is not compliant.
Recommendations:	Bring space into compliancy or do not mark as accessible.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	City Hall Annex
Location:	Lower Level Parking Lot
Findings:	An accessible van parking space is needed.
Recommendations:	Convert existing accessible parking space into accessible van parking space. This includes painting and appropriate identifier signs.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	This space should be: clearly visible, on the shortest possible accessible route, on a level terrain (not to exceed 2%), 96" (8') wide, and adjacent to a 96" (8') wide accessible aisle.

Tracking Record of Non-Compliant Items

Facility:	City owned Parking Lots
Location:	Downtown Area
Findings:	N/A
Recommendations:	With each major maintenace activity effecting the parking lots, the City will re-evaluate the facilities to ensure the proper number of spaces and associated accessible routes are maintained and achieved.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	East Miller Park
Location:	Parking Lot
Findings:	There are not any van accessible spaces. The access aisles adjacent to the accessible spaces are not marked.
Recommendations:	Mark the parking lot to provide a van accessible parking spot and include appropriate signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	East Miller Park
Location:	Parking Lot
Findings:	The slope of the accessible parking space does not meet the standard.
Recommendations:	Regrade or relocate the accessible parking stalls so that the slope meets ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	East Miller Park
Location:	Accessible Routes
Findings:	Accessible route slopes vary, some of which exceed the 4% minimum and some cross slopes exceed the 2.1% minimum.
Recommendations:	Regrade the accessible route paths in sections that exceed minimum cross slopes and regrade and/or add handrails to running slopes between 4% and 8%.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	East Miller Park
Location:	Playground
Findings:	The swings are greater than 24" above the surface and ground rope component has no transfer support.
Recommendations:	Regrade the loose fill surface below the swings and/or lower the swings.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	East Miller Park
Location:	Playground
Findings:	Elevated play components do not contain accessible transfer systems or ramps.
Recommendations:	Add transfer systems to 50% of the elevated play components.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	East Miller Park
Location:	Playground
Findings:	The playground surface drops off 1"-2" from the accessible route.
Recommendations:	Add a transition ramp or regrade the loose fill surface.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	East Miller Park
Location:	Playground
Findings:	Only one out of nine components on the playground are ground components.
Recommendations:	Add ground components.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	East Miller Park
Location:	Playground
Findings:	Several areas in the loose fill surface are not thick enough to meet firmness, stability and impact reduction required.
Recommendations:	Regrade and compact existing surface or replace surface.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	East Miller Park
Location:	Basketball Court
Findings:	The slopes on accessible route to the basketball court vary. Some of which exceed the 4% minimum and some cross slopes exceed the 2/1% minimum.
Recommendations:	Regrade the accessible route paths in sections that exceed minimum cross slopes and regrade and/or add handrails to running slopes between 4% and 8%.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	East Miller Park
Location:	Restrooms
Findings:	Lavatories lack the required knee clearance depth and do not have required insulation.
Recommendations:	Replace lavatories to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Shower House
Findings:	The main entrance to the pool building does not meet the minimum width for an accessible entrance and there is not a 60"x 60" level space in front of the main entrance.
Recommendations:	Widen the entrance to at least the minimum of 36" and make sure there is a 60"x 60" level area in front of the entrance.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Shower House
Findings:	There are many accessible signs missing and there are not any Braille signs.
Recommendations:	Install ADA compliant signs with Braille throughout the facility.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Parking Lot
Findings:	There are not any accessible parking signs for cars or vans and some of the spaces are not at the correct width.
Recommendations:	Add accessible car and van signs and repaint the spaces to the correct size for accessible parking spaces.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Outdoor Pavilion
Findings:	The current signage does not have raised Braille letters and is not at the correct height.
Recommendations:	Install the correct signage that meets ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Ellis-Porter Riverside Park
Location:	Outdoor Pavilion
Findings:	There are not any van accessible parking spots in the parking lot.
Recommendations:	Add the appropriate number of van accessible spots with correct signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Optimist Sports Complex
Findings:	The accessible parking spots do not meet the minimum standards and there is not a van accessible parking spot.
Recommendations:	Restripe the parking lot so that the accessible and van accessible parking spots are sized correctly to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Optimist Sports Complex
Findings:	Accessible signage is missing throughout the parking area, concession building, and restrooms.
Recommendations:	Install all necessary ADA signage throughout the complex and parking area.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool
Findings:	There is not an accessible entry provided into the swimming pool.
Recommendations:	Install one of the two primary means of entry with a sloped entry with compliant railing or a lift. Also, provide a secondary means of entry that is a transfer wall, transfer system, sloped entry, lift, or stair.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Single Picnic Shelters
Findings:	There is not any signage indicating that the units are accessible.
Recommendations:	Install signs indicating that the units are accessible to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Optimist Sports Complex
Findings:	The faucet controls on the sinks in both restrooms are hard to use and do not meet ADA standards.
Recommendations:	replace the faucet controls with controls that meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Ellis-Porter Riverside Park
Location:	Optimist Sports Complex
Findings:	There is no protective pipe coverings on the supply or drain pipes of the sinks in either of the restrooms.
Recommendations:	Install protective covering on the supply and drain pipes under the sinks in both of the restrooms.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Shower House
Findings:	The dispensers in the restroom are installed too high.
Recommendations:	Reinstall the dispensers so that they are no higher than 48" from the floor surface.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Shower House
Findings:	There is not enough clearance from the bottom of the sink to the floor surface in the restrooms. There is also not any insulation on the drain pipes under the sinks.
Recommendations:	Reinstall the sink so that there is at least 29" of clearance from the bottom of the sink to the floor surface. Add protective covers over the sink supplies and drain pipes.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Shower House
Findings:	Missing the accessible signage on the restrooms.
Recommendations:	Install an accessible sign at both the men's and women's restrooms.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Optimist Sports Complex
Findings:	The toilet paper dispensers in the restroom do not allow a continuous flow of paper.
Recommendations:	Install toilet paper dispensers that allow a continuous flow of paper.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Shower House
Findings:	The flush controls on the toilets are not easy to operate and are hard to flush.
Recommendations:	Install new flush controls that are easier to use and that meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Shower House
Findings:	The bottom of the mirror is over the minimum 40" height above the floor grade.
Recommendations:	Move the mirror so that the bottom edge is no higher than 40" above the floor grade.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Outdoor Pavilion
Findings:	The lavatories in both restrooms are at the wrong height.
Recommendations:	Reinstall the lavatory so that the top height is no higher than 34". There needs to be at least 29" clearance from the bottom of the lavatory to the floor and the drain pipe needs to have at least 9" of clearance underneath.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Outdoor Pavilion
Findings:	The restrooms do not have the correct signage.
Recommendations:	Add new signs that have Braille and install them at the correct height that meets ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Shower House
Findings:	The water fountain spout height does not meet ADA standards.
Recommendations:	Reinstall the water fountain so that the water spout height is no higher than 36" above the floor surface.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Swimming Pool Shower House
Findings:	There are not any hazard or emergency procedures in place.
Recommendations:	The correct warning and alarms need to be installed and the staff needs to be trained on the procedures.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Ellis-Porter Riverside Park
Location:	Outdoor Pavilion
Findings:	This facility does not have any hazard or emergency procedures.
Recommendations:	Post appropriate hazard and emergency procedures.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Ellis-Porter Riverside Park
Location:	Optimist Sports Complex
Findings:	There are not any hazard or emergency procedures in place.
Recommendations:	The correct warning and alarms need to be installed and the staff needs to be trained on the procedures.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Fire Apparatus Storage Building
Location:	Accessible Entrance, outside
Findings:	A level space with minimal maneuvering clearance is needed at the door.
Recommendations:	Remodel facility entrance to make it compliant.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	A 60" (5') by 60" (5') space of level terrain (not to exceed 2%) needs to be centered on the door. There needs to be minimal maneuvering clearance at the door.

Facility:	Fire Apparatus Storage Building
Location:	Public Restrooms
Findings:	There is no vertical accessible bar in the proposed unisex accessible restroom.
Recommendations:	Install vertical accessible bar near water closet.
Priority Level:	2
Facility Owner	Fire Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Fire Apparatus Storage Building
Location:	Public Restrooms
Findings:	The towel/air dispenser is too high in the proposed unisex accessible restroom.
Recommendations:	Lower the towel/air dispenser.
Priority Level:	2
Facility Owner	Fire Department
Additional Comments:	Towel/air dispenser should not be more than 48 inches (4 feet) above the floor.

Facility:	Fire Apparatus Storage Building
Location:	Public Restrooms
Findings:	An accessible public restroom is needed.
Recommendations:	Convert the women's restroom to unisex accessible restroom and install appropriate accessible restroom identifier sign.
Priority Level:	2
Facility Owner	Fire Department
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	Fire Apparatus Storage Building
Location:	Throughout public areas of the facility
Findings:	Interior signage in public areas is needed to mark doors and provide direction.
Recommendations:	Install signs in public areas along accessible routes and at doorways within the public areas of the facility.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side and include Braille characters.

Tracking Record of Non-Compliant Items

Facility:	Fire Apparatus Storage Building
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	3
Facility Owner	Fire Department
Additional Comments:	

Facility:	Fire Apparatus Storage Building
Location:	Near accessible entrance, outside
Findings:	An accessible van parking space is needed.
Recommendations:	Install accessible van parking space. This includes painting and appropriate identifier signs.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	This space should be: clearly visible, on the shortest possible accessible route, on a level terrain (not to exceed 2%), 96" (8') wide, and adjacent to a 96" (8') wide accessible aisle.

Facility:	Fire Station #1
Location:	Accessible Entrance
Findings:	There are no accessible entrances - all entrances have a 6 inch (0.5 foot) step into the building.
Recommendations:	Install accessible ramp in one of the westerly doors into the facility.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	Currently accessibility is feasible through the bay doors or via assistance.

Tracking Record of Non-Compliant Items

Facility:	Fire Station #1
Location:	Public Restrooms
Findings:	There is no accessible public restroom.
Recommendations:	Create an accessible public restroom.
Priority Level:	2
Facility Owner	Fire Department
Additional Comments:	

Facility:	Fire Station #1
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	

Facility:	Fire Station #1
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Fire Station #1
Location:	Parking Lot
Findings:	There are no accessible parking spaces.
Recommendations:	Create an accessible van parking space and related isle. Install all related signs.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	The van space should be 96" (8') wide and adjacent to a 96" (8') wide accessible aisle.

Facility:	Fire Station #2
Location:	Accessible Entrance; Call button
Findings:	Call button is not marked.
Recommendations:	Install accessible sign near call button with instructions.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	Fire Station #2
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Fire Station #2
Location:	Parking Lot
Findings:	There are no accessible parking spaces.
Recommendations:	Create an accessible van parking space and related isle. Install all related signs.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	The van space should be 96" (8') wide and adjacent to a 96" (8') wide accessible aisle.

Facility:	Fire Station #3
Location:	Site
Findings:	Numerous
Recommendations:	A compliant station is being constructed in the next 5 years to replace this station.
Priority Level:	
Facility Owner	Fire Department
Additional Comments:	

Facility:	Fire Station #4
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Fire Station #4
Location:	Accessible Entrance; Call button
Findings:	Call button is not marked.
Recommendations:	Install accessible sign near call button with instructions.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	Fire Station #4
Location:	Parking Lot
Findings:	There are no accessible parking spaces.
Recommendations:	Create an accessible van parking space and related isle. Install all related signs.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	The van space should be 96" (8') wide and adjacent to a 96" (8') wide accessible aisle.

Facility:	Fire Station #5
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Fire Station #5
Location:	Accessible Entrance; Call button
Findings:	Call button is not marked.
Recommendations:	Install accessible sign near call button with instructions.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	Fire Station #5
Location:	Parking Lot
Findings:	There are no accessible parking spaces.
Recommendations:	Create an accessible van parking space and related isle. Install all related signs.
Priority Level:	1
Facility Owner	Fire Department
Additional Comments:	The van space should be 96" (8') wide and adjacent to a 96" (8') wide accessible aisle.

Facility:	Jefferson City Memorial Airport
Location:	Gate to loading/unloading area
Findings:	Gate is on the accessible route and is not accessible.
Recommendations:	Install an accessible gate.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Jefferson City Memorial Airport
Location:	Accessible Entrance to Terminal (main entrance)
Findings:	Accessible route surface is not compliant, trip hazard.
Recommendations:	Repair joints near ramp.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Jefferson City Memorial Airport
Location:	Inside facility, all doors
Findings:	More than five pounds of force is required to open interior doors.
Recommendations:	Adjust door resistance to 5 lbs. or less.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Jefferson City Memorial Airport
Location:	All glass doors in terminal
Findings:	Glass doors do not have a kick plate.
Recommendations:	Add kick plates to doors or replace with doors that have kick plates.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Kick plates are only required on the bottom 10" of the push side of glass doors.

Tracking Record of Non-Compliant Items

Facility:	Jefferson City Memorial Airport
Location:	Inside facility
Findings:	There is no audio or visual emergency alarm system.
Recommendations:	Install an audio and visual emergency system.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The audio system should be set to exceed the ambient noise level by at least 15 decibels. The visual system should: have a 75 candela intensity, flash 1 to 3 times per second, be xenon strobe type or equivalent, have indicators no more than 50' apart; and have indicators 6" below the ceiling but not more than 80" off the floor.

Facility:	Jefferson City Memorial Airport
Location:	Inside facility near emergency exits
Findings:	The emergency exits are not clearly marked.
Recommendations:	Install tactile signs next to all exits. Install lighted emergency exits signs that clearly indicate the exits.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Jefferson City Memorial Airport
Location:	Public accessible restrooms
Findings:	Urinal in men's public accessible restroom is 2" to high.
Recommendations:	Lower urinal to appropriate height.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	Urinal should be 17" or less above the floor.

Tracking Record of Non-Compliant Items

Facility:	Jefferson City Memorial Airport
Location:	Public accessible restrooms
Findings:	Public restrooms are missing the protective pipe coverings.
Recommendations:	Install protective pipe coverings on all hot water and drain pipes to prevent contact.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	Pipe covering should be insulation or other protective covering.

Facility:	Jefferson City Memorial Airport
Location:	Throughout public areas of the facility
Findings:	Interior signage is needed, to mark doors and provide direction.
Recommendations:	Install signs along accessible routes and at doorways within the public areas of the facility.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	Jefferson City Memorial Airport
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Jefferson City Memorial Airport
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance signs.
Priority Level:	3
Facility Owner	Public Works
Additional Comments:	

Facility:	John G. Christy Municipal Building
Location:	Boone/Bancroft Conference
Findings:	Accessible seating is not dispersed throughout the room.
Recommendations:	Remodel seating area to allow for accessible access throughout room.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	John G. Christy Municipal Building
Location:	Stairways
Findings:	Step tread and riser dimensions in the stairway are not compliant.
Recommendations:	As part of the facilities next rebuild, rebuild the stairwell.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	Stairs should have a 4" to 7" riser and 11" or more tread width.

Tracking Record of Non-Compliant Items

Facility:	John G. Christy Municipal Building
Location:	Handrail in stairwell
Findings:	The type of hand railing is not compliant.
Recommendations:	Replace handrail with compliant railing.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	The grip of the handrail should be a type that is 1.25" to 1.50" in diameter and easy to grasp.

Facility:	John G. Christy Municipal Building
Location:	Council Chambers
Findings:	Accessible seating is not dispersed throughout the room.
Recommendations:	Remodel seating area to allow for accessible access throughout room.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	John G. Christy Municipal Building
Location:	Inside facility, all doors
Findings:	More than 5 lbs. of force is required to open interior doors.
Recommendations:	Adjust door resistance to 5lbs. or less.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	John G. Christy Municipal Building
Location:	Council Chambers; Media Room
Findings:	There is no accessible access to the raised room.
Recommendations:	Remodel room to provide access to raised room.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	If using a ramp, the slope should not exceed a 1:12 slope (vertical : horizontal).

Facility:	John G. Christy Municipal Building
Location:	Council Chambers; Raised Platform
Findings:	There is no accessible access to the raised platform.
Recommendations:	Remodel room to provide access to raised platform.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	If using a ramp, the slope should not exceed a 1:12 slope (vertical : horizontal).

Facility:	John G. Christy Municipal Building
Location:	Lower Level; Public Men & Women's Restrooms
Findings:	Public restroom towel/air dispensers are too high.
Recommendations:	Lower the towel/air dispensers.
Priority Level:	2
Facility Owner	Administration
Additional Comments:	Towel/air dispenser should not be more than 48" (4') above the floor.

Tracking Record of Non-Compliant Items

Facility:	John G. Christy Municipal Building
Location:	Council Chambers
Findings:	There is not adequate clear access for accessible spaces.
Recommendations:	Remodel seating area to allow for accessible access throughout room.
Priority Level:	3
Facility Owner	Administration
Additional Comments:	Adequate seating should have an area of 48" x 66" (4' x 5.5') for rear and forward access and an area of 60 inches by 60 inches (5 foot by 5 foot) for side access.

Facility:	John G. Christy Municipal Building
Location:	Elevator
Findings:	Interior elevator dimensions are too small.
Recommendations:	When building is remolded install an accessible elevator.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	Minimum interior elevator dimension is 54" x 80" with a 36" (3') clear door centered in the elevator, or a 54" x 60" for a 36" clear door not centered.

Facility:	John G. Christy Municipal Building
Location:	Elevator
Findings:	There is not an audible signal for elevator travel.
Recommendations:	Install an audible signal for elevator travel.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	There should be one sound for travel up and another sound for travel down.

Tracking Record of Non-Compliant Items

Facility:	John G. Christy Municipal Building
Location:	Boone/Bancroft Conference Room
Findings:	There is no listening assist system.
Recommendations:	Install and provide listening assist system.
Priority Level:	3
Facility Owner	Administration
Additional Comments:	

Facility:	John G. Christy Municipal Building
Location:	Inside facility near emergency exits
Findings:	The emergency exits are not marked with tactile signs.
Recommendations:	Install tactile signs next to all exits.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	John G. Christy Municipal Building
Location:	Lower Level; Public Men & Women's Restrooms
Findings:	There is inadequate wheel chair turning area inside stall.
Recommendations:	Remodel stalls to accommodate 180 degrees turning area.
Priority Level:	2
Facility Owner	Administration
Additional Comments:	Turn radius should be 60" x 60" (5' x 5') or approved T shaped.

Tracking Record of Non-Compliant Items

Facility:	John G. Christy Municipal Building
Location:	Upper Level; Public Men & Women's Restrooms
Findings:	Public restroom towel/air dispensers are too high.
Recommendations:	Lower the towel/air dispensers.
Priority Level:	2
Facility Owner	Administration
Additional Comments:	Towel/air dispenser should not be more than 48" (4 ') above the floor.

Facility:	John G. Christy Municipal Building
Location:	Lower Level; Public Men & Women's Restrooms
Findings:	Water closet seat is not at the correct height.
Recommendations:	Adjust water closet seat height.
Priority Level:	2
Facility Owner	Administration
Additional Comments:	Water closet seat should be 17" to 19", vertical from the floor.

Facility:	John G. Christy Municipal Building
Location:	Throughout public areas of the facility
Findings:	Interior signage is needed to mark doors and provide direction.
Recommendations:	Install signs along accessible routes and at doorways within the public areas of the facility.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Tracking Record of Non-Compliant Items

Facility:	John G. Christy Municipal Building
Location:	Throughout employee only areas of the facility
Findings:	Interior signage is needed to mark doors and provide direction.
Recommendations:	Install signs along accessible routes and at doorways within the public areas of the facility.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	John G. Christy Municipal Building
Location:	Accessible Entrances
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Facility:	John G. Christy Municipal Building
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	John G. Christy Municipal Building
Location:	Elevator
Findings:	Floor destination is not signed correctly.
Recommendations:	Sign floor destinations.
Priority Level:	1
Facility Owner	Administration
Additional Comments:	Floor destination should be signed with Braille or raised lettering on both elevator jambs. Sign should be 60" (5') above the floor.

Facility:	John G. Christy Municipal Building
Location:	Upper Level; west most hallway
Findings:	Public telephone is not accessible.
Recommendations:	Adjust telephone to appropriate location and provide appropriate operational information.
Priority Level:	3
Facility Owner	Administration
Additional Comments:	There should be a 30" approach to a 30" x 40" clear space by the phone. The receiver should have a 29" or less cord, and be vertically located no more than 48" (forward approaches) or 54" (parallel approaches) above the floor. The phone should have an amplifier, a directory (wheel chair level), and operational directions in Braille or large print.

Facility:	Madison Street Garage
Location:	Accessible ramps into parking areas.
Findings:	Ramps are not compliant.
Recommendations:	Replace handrail with compliant ramps.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Ramps should have a max running slope of 1:12 and side slopes 1:10. The ramps should not have a lip at either end.

Tracking Record of Non-Compliant Items

Facility:	Madison Street Garage
Location:	Switchback ramp near entrance
Findings:	There is not an accessible handrail on both sides of the ramp.
Recommendations:	Install compliant railings.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The top of the handrail should be 34" to 38" above the ramp. The handrail grip should be a type that is 1.25" to 1.50" in diameter and easy to grasp. There should be a clear space of 1.50 inches or more behind the railing.

Facility:	Madison Street Garage
Location:	Office Doorway
Findings:	Door entrance threshold is not compliant.
Recommendations:	Add beveled edge to threshold.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Beveled edge should be 1:2 or less.

Facility:	Madison Street Garage
Location:	Stairways
Findings:	Step dimension in some stairways are not compliant.
Recommendations:	As part of the facilities next rebuild, rebuild or modify the stairways.
Priority Level:	3
Facility Owner	Public Works
Additional Comments:	Stairs should have a 4" to 7" riser and 11" or more tread width.

Tracking Record of Non-Compliant Items

Facility:	Madison Street Garage
Location:	Elevator
Findings:	The doors close on people/objects then retract.
Recommendations:	Install an auto open door system, which senses when obstructions (such as objects or people) are present.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Madison Street Garage
Location:	Elevator
Findings:	There is not an audible signal for elevator travel.
Recommendations:	Install an audible signal for elevator travel.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	There should be one sound for travel up and another sound for travel down.

Facility:	Madison Street Garage
Location:	Elevator
Findings:	Interior elevator dimensions are too small.
Recommendations:	When building is remolded, install an accessible elevator.
Priority Level:	3
Facility Owner	Public Works
Additional Comments:	Minimum interior elevator dimension is 54" x 80" with a 36" (3') clear door centered in the elevator, or a 54" x 60" for a 36" clear door not centered.

Tracking Record of Non-Compliant Items

Facility:	Madison Street Garage
Location:	Exit Paths
Findings:	The exit paths are not clearly marked.
Recommendations:	Install tactile signs next to all exits and along all exit paths.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Stairwells, elevators, and exits should all be marked with both visual and tactile signs.

Facility:	Madison Street Garage
Location:	Van Accessible Parking
Findings:	At least two accessible van parking spaces need to be assigned.
Recommendations:	Sign van space appropriately.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Madison Street Garage
Location:	Public Restroom
Findings:	Door entrance threshold is not compliant.
Recommendations:	Add beveled edge to threshold.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Beveled edge should be 1:2 or less.

Tracking Record of Non-Compliant Items

Facility:	Madison Street Garage
Location:	Public Restroom
Findings:	Public accessible restrooms are missing the protective pipe coverings.
Recommendations:	Install protective pipe coverings on all hot water and drain pipes to prevent contact.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	Pipe covering should be insulation or other protective covering.

Facility:	Madison Street Garage
Location:	Public Restroom
Findings:	The water closet paper dispenser is too high and too far from the water closet.
Recommendations:	Relocate water closet paper dispenser to a more appropriate location.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	The dispenser should be within easy reach of a person using the water closet.

Facility:	Madison Street Garage
Location:	Public Restroom
Findings:	The mirror is too high in the restroom.
Recommendations:	Lower the mirror height or install alternate mirror at lower elevation.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	The bottom edge of the mirror should be 40" or less form the floor.

Tracking Record of Non-Compliant Items

Facility:	Madison Street Garage
Location:	Public Restroom
Findings:	Lock on restroom is not accessible.
Recommendations:	Provide accessible lock.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	The door handle could be modified to included push button lock. The deadbolt could be lowered to an accessible level. A latch bar lock could be installed at an accessible level.

Facility:	Madison Street Garage
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Madison Street Garage
Location:	Accessible parking not visible from entrance.
Findings:	Accessible parking not visible from entrance should have signs indicating its location.
Recommendations:	Add sign visible at the top of ramp indicating location of accessible parking.
Priority Level:	3
Facility Owner	Public Works
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Madison Street Garage
Location:	Elevator
Findings:	Elevator buttons are not signed.
Recommendations:	Install signs for elevator buttons.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Buttons should be signed to the left of each control with Braille and raised lettering.

Facility:	McClung Park
Location:	The Little Theater Building
Findings:	The Entrance, Exit, and interior doorways are not the appropriate width.
Recommendations:	Renovate to provide doors that meet ADA compliant widths.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	Indoor Pavilion
Findings:	There are 154 parking spots and only 4 accessible parking spots and no van accessible parking spots.
Recommendations:	Add accessible spots for four car and one van accessible spot and install the correct signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McClung Park
Location:	Playground
Findings:	There is not an accessible route to the playground.
Recommendations:	Install an accessible route including a curb cut into the loose fill material connecting the parking lot and building to the playground.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	Indoor Pavilion
Findings:	There is not any interior signage, and there is a lot of exterior signage that is missing.
Recommendations:	Install new ADA signage in proper locations and heights.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	The Little Theater Building
Findings:	There is no accessible route to enter the building. The building is elevated over 3' above the sidewalk and the only route into the building is by stairs that do not have appropriate handrails.
Recommendations:	Install a ramp and handrails on the stairs that meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McClung Park
Location:	Indoor Pavilion
Findings:	There is an abrupt surface level change that is over 1/2" in height at the building entrance.
Recommendations:	Grind concrete to make surface level and get the surface change to under 1/4".
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	The Little Theater Building
Findings:	The parking lot does not have the appropriate number of ADA parking stalls or van accessible parking stalls provided.
Recommendations:	Restripe the parking lot to provide the correct number of ADA car and van accessible parking spots.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	Playground
Findings:	The playground equipment is not accessible.
Recommendations:	Remove the playground system and install a system that is accessible.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McClung Park
Location:	Outdoor Pavilion
Findings:	There are not any accessible signs of any type near or around the pavilion.
Recommendations:	Install new signs according to ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	Indoor Pavilion
Findings:	In the restrooms the lavatory clearance between the floor surface and the bottom of the lavatory is only 28 1/2".
Recommendations:	Raise the lavatory so that the floor clearance is at least 29".
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	Outdoor Pavilion
Findings:	There is a grate on the lower level of the barbeque grill area that is not compliant.
Recommendations:	Install a new grate so that the elongated openings are perpendicular to the flow of traffic.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McClung Park
Location:	The Little Theater Building
Findings:	Neither of the two restrooms meet ADA standards including the width of the doors and frames, size of the rooms, toilet height, and toilet and sink clearances.
Recommendations:	Remodel building to provide at least one accessible restroom in the building.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	Outdoor Pavilion
Findings:	There are not any hazard or emergency warnings.
Recommendations:	Install according to ADA standards.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	Indoor Pavilion
Findings:	There is not any hazard or emergency warnings or alarms.
Recommendations:	Install hazard or emergency warnings to meet ADA standards.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McClung Park
Location:	Indoor Pavilion
Findings:	The water fountain has clearance from the floor surface to the bottom of the fountain of only 25 3/4".
Recommendations:	Raise the water fountain so that the bottom clearance is 27".
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	Indoor Pavilion
Findings:	The public telephone does not have a phone directory nearby.
Recommendations:	Add a phone book near the public telephone.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McClung Park
Location:	Outdoor Pavilion
Findings:	The accessible picnic tables have bolts protruding from the bottom of the boards.
Recommendations:	Cut the bolts off flush with the nut and file to remove sharp edges.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McKay Park
Location:	Route connecting Parking Lot and Restrooms
Findings:	Route is not accessible. Slope exceeds what is specified by ADA standards.
Recommendations:	Build accessible route connecting parking lot and trail system to restrooms.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McKay Park
Location:	Parking Lot
Findings:	The running slope of the curb ramp is steeper than 1:12. Cross slope exceeds 1:48.
Recommendations:	Replace curb ramp with one that is ADA compliant.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McKay Park
Location:	Parking Lot
Findings:	The slope of the parking lot designated for ADA parking is greater than 1:48.
Recommendations:	Relocate ADA parking spots or regrade parking lot to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McKay Park
Location:	East Parking Lot
Findings:	No accessible parking spaces provided.
Recommendations:	Reconfigure the parking lot to provide accessible parking.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McKay Park
Location:	Walking Trail
Findings:	The trail slopes and cross slopes exceed ADA standards. There are many vertical and horizontal separations and cracks in the asphalt. No accessible route connecting the trail to the edge of the lake to provide fishing access.
Recommendations:	Regrade the walking trail to ADA standards. Provide lake side fishing access along the trail.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McKay Park
Location:	Basketball Court
Findings:	There is not an accessible route connecting the parking lot with the basketball court.
Recommendations:	Build an accessible route to connect the parking lot to the basketball court.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McKay Park
Location:	Parking Lot
Findings:	Accessible spaces are not identified with a sign that includes the international symbol of accessibility.
Recommendations:	Identify parking spaces with appropriate signage installed at the correct heights.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McKay Park
Location:	Restrooms
Findings:	The supply and drain pipes are not insulated.
Recommendations:	Insulate supply and drain pipes to prevent contact.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McKay Park
Location:	Restrooms
Findings:	Both stalls are less than 60" wide in the restrooms.
Recommendations:	Reconfigure restrooms to provide at least 60" of clearance between side walls.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McKay Park
Location:	Single Picnic Shelters
Findings:	There is not any signage indicating that the unit is accessible.
Recommendations:	Install signs indicated that the unit is accessible.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McKay Park
Location:	Restrooms
Findings:	The front approach to the pull side of the door is less than 18" wide.
Recommendations:	Reverse the door swing. This will provide the 18" of clear space on the pull side of the door.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McKay Park
Location:	Restrooms
Findings:	There is more than 18" between the centerline of the toilets and the side wall partition.
Recommendations:	Move toilet, replace toilet, or fill space with panel to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	McKay Park
Location:	Restrooms
Findings:	The operable parts of the doors are higher than 48" above the ground.
Recommendations:	Install operable parts of the doors at the correct elevation.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	McKay Park
Location:	Restrooms
Findings:	The doors to the restroom close in less than 5 seconds.
Recommendations:	Adjust door closers to close slower.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Basketball Court
Findings:	There is not an accessible route connecting the parking lot to the basketball court.
Recommendations:	Build an accessible route connecting the parking lot to the basketball court.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Memorial Park
Location:	Memorial Family Aquatic Center
Findings:	Zero depth entry is not accessible because it does not have a handrail on both sides of the sloped entry, and there is not a landing at the bottom of the slope.
Recommendations:	Install one of the two primary means of entry, a sloped entry with compliant railing or a lift and then also provide a secondary means of entry that is a transfer wall, transfer system, sloped entry, lift, or stair.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Pavilion
Findings:	The sidewalk on the south side of the restrooms is rough with gaps and cracks. A portion of the sidewalk next to the kitchen door has settled leaving a 3/4" to 1" vertical separation.
Recommendations:	Replace or grind concrete to remove the gaps and cracks.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Memorial Family Aquatic Center
Findings:	The pool steps are not accessible because there is more than 24" between the handrails and the gripping surface height does not meet the standard. The handrails do not extend at least 24" horizontally above the first riser nosing.
Recommendations:	If the existing stairs are to be counted as secondary ADA entrances and exits for the swimming pool, the handrail dimensions must comply with ADA standards. Additional handrails will also need to be added to reduce the spacing between them.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Memorial Park
Location:	Pavilion Parking Lot
Findings:	The two closest accessible spaces to the facility have a slope exceeding 7/8"/1'.
Recommendations:	Relocate the ADA stalls or regrade the parking surface to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Pavilion Parking Lot
Findings:	Not all accessible parking spaces are identified, and a majority of the signs are between 30" and 36" above the finished paved surface.
Recommendations:	Identify all accessible parking spaces with appropriate signage and install at the correct height above the finished paved surface.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Pavilion Restrooms
Findings:	The accessible restrooms stalls are not 60" wide.
Recommendations:	Relocate the partitions so that the stall width meets ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Memorial Park
Location:	Playground
Findings:	There is not compliant access to the playground and the playground equipment. The playground structure is not accessible and does not have accessible components.
Recommendations:	Install access to the playground equipment and accessible play structure and components.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Single Picnic Shelters
Findings:	There is not any signage indicating that the unit is accessible.
Recommendations:	Install signs to indicate accessibility.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Walking Trail
Findings:	The walking trail has section of the trail that exceed slope requirements.
Recommendations:	Indicate grade changes as necessary. The trail was built using the existing terrain.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Memorial Park
Location:	Pavilion Restrooms
Findings:	The doors to the restrooms require more than 5 lbs. of force to open. The rubber sweep drags on the concrete floor.
Recommendations:	Adjust the door sweep to open easier.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Pavilion Restrooms
Findings:	The centerline of the toilet is more than 18" from the side wall. It is 21" away.
Recommendations:	Relocate the toilet or install filler panel to reduce distance between the wall and the centerline of the toilet.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Pavilion Restrooms
Findings:	Faucets require tight grasping and twisting to operate. Also require more than 10 lbs. of force.
Recommendations:	Replace with faucets that meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Memorial Park
Location:	Pavilion Restrooms
Findings:	The toilet seats are greater than 19" above the floor. They are 21.25" above the floor.
Recommendations:	Remount toilets lower to the floor to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Pavilion Restrooms
Findings:	The toilet paper dispenser is located further away than the standard allows.
Recommendations:	Relocate the toilet paper dispenser.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Pavilion
Findings:	The kitchen serving window is 39" above the floor surface.
Recommendations:	If this serving window is used as the primary serving counter, it should be no higher than 36" above the floor.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Memorial Park
Location:	Pavilion Restrooms
Findings:	Supply and drain pipes under the sinks are not insulated.
Recommendations:	Insulate the supply and drain pipes to prevent against contact.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Memorial Park
Location:	Pavilion
Findings:	The number of picnic tables in the pavilion changes throughout the year with special events.
Recommendations:	Ensure that the correct ratio/number of accessible picnic benches are provided.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Multipurpose Building
Findings:	Accessible signage is lacking in the parking lot, outside of the building, and inside of the building.
Recommendations:	Install correct signage in the parking lot, exterior of the building, and inside the building according to ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	North Jefferson City Recreation Area
Location:	Multipurpose Building
Findings:	The parking lot does not have a van accessible parking spot.
Recommendations:	Restripe the parking lot to include a van accessible spot and add the correct signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Outdoor Pavilion
Findings:	The parking lot has 167 total parking spots and only 3 accessible parking spots.
Recommendations:	Reconfigure the parking lot to have at least 6 total accessible parking spots and one of those needs to be a van accessible parking spot.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Outdoor Pavilion
Findings:	There are accessible signs missing in the parking lot area and also around the building.
Recommendations:	Install new signage around the building and parking lot in the proper locations and heights.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	North Jefferson City Recreation Area
Location:	Multipurpose Building
Findings:	The curb ramps in the parking lot are missing or are too steep.
Recommendations:	Install curb ramps with the proper slope.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Multipurpose Building
Findings:	The restrooms are missing signage designating accessible restrooms.
Recommendations:	Add correct signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Primitive Restrooms (Installed by MDC)
Findings:	There is missing signage in the parking lot and on the restrooms.
Recommendations:	Install the appropriate signage in the correct locations and at the correct height. This includes Braille signs at the restroom.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	North Jefferson City Recreation Area
Location:	Multipurpose Building
Findings:	The mirrors in the rest rooms are installed at 44" from the floor to the bottom of the mirror.
Recommendations:	The mirrors need to be reinstalled so that they are no more than 40" to the floor from the bottom of the mirror.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Primitive Restrooms (Installed by MDC)
Findings:	The water closet seat is set at 20".
Recommendations:	Lower the seat or install a new water closet so that the seat is between 17" and 19" above the floor surface.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Multipurpose Building
Findings:	The urinal in the men's room is installed over 17" above the floor surface.
Recommendations:	Reinstall the urinal so that the bottom lip of the urinal is no higher than 17" above the floor surface.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	North Jefferson City Recreation Area
Location:	Multipurpose Building
Findings:	The dispensers in both restrooms are installed so that the bottoms are over 48" from the floor.
Recommendations:	Lower the dispensers so that the bottoms of the dispensers are not higher than 48" from the floor surface.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Outdoor Pavilion
Findings:	There is no signage indicating accessible restrooms.
Recommendations:	Add the correct signage that has the accessible symbol and Braille.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Outdoor Pavilion
Findings:	The faucet controls in the restrooms are not easy to operate.
Recommendations:	Replace faucet controls with controls that meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	North Jefferson City Recreation Area
Location:	Primitive Restrooms (Installed by MDC)
Findings:	There are not any hazard or emergency procedures in place.
Recommendations:	Post any hazard or emergency procedures.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Multipurpose Building
Findings:	There are not any hazard or emergency procedures in place.
Recommendations:	Install all warning signals and devices and train appropriate staff.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	North Jefferson City Recreation Area
Location:	Outdoor Pavilion
Findings:	There are not any hazard or emergency procedures in place.
Recommendations:	Post the hazard and emergency procedures and train appropriate staff.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Oak Hills Golf Course
Location:	Parking Lot
Findings:	Inadequate number of accessible parking spaces provided.
Recommendations:	Add two additional spots for a total of five ADA parking spaces.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Oak Hills Golf Course
Location:	Parking Lot
Findings:	There is not a level landing at the top of the east and west curb cuts. Both exceed 1:48 slope in all directions.
Recommendations:	Replace the top of curb cuts with level landings.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Oak Hills Golf Course
Location:	Parking Lot
Findings:	Access aisles between ADA parking spaces are less than 5' wide.
Recommendations:	Repaint to widen the access aisles.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Oak Hills Golf Course
Location:	Parking Lot
Findings:	The east curb ramp is steeper than 1:12.
Recommendations:	Replace curb ramp to appropriate slope or install signage indicating accessible route.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Oak Hills Golf Course
Location:	Parking Lot
Findings:	Both east and west curb ramp flares are steeper than 1:10.
Recommendations:	Replace with appropriately sloped flares.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Oak Hills Golf Course
Location:	Parking Lot
Findings:	The bottom of the ADA parking space signs are less than 60" above the ground.
Recommendations:	Raise the signs to the appropriate height. May require new posts.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Oak Hills Golf Course
Location:	Parking Lot
Findings:	The slope of the accessible parking spaces and access aisles is steeper than 1:48 in all directions. Recorded 9.7% slopes.
Recommendations:	Relocate the parking spaces or regrade to meet required maximum slope.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Oak Hills Golf Course
Location:	Parking Lot
Findings:	There are no van accessible signs at the van accessible spaces.
Recommendations:	Install appropriate signs.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Oak Hills Golf Course
Location:	Club House
Findings:	The condiment and comment shelves extend further than 4" into the circulation path and leading edges are above 27" from the floor surface.
Recommendations:	Lower leading edge to 27" above the floor surface by lowering the shelves or installing additional boxing.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Oak Hills Golf Course
Location:	Club House
Findings:	The restroom door close is less than the required 5 seconds and require more than 5 lbs. of force to open.
Recommendations:	Adjust speed and force of the closers.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Oak Hills Golf Course
Location:	Club House
Findings:	Both entrance doors close in less than the required 5 seconds.
Recommendations:	Adjust door closing speed.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Oak Hills Golf Course
Location:	Club House
Findings:	The sales counter is higher than 36" above the floor.
Recommendations:	Modify the section of the counter to be no higher than 36" or add accessible height counter at sales area.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Oak Hills Golf Course
Location:	Club House
Findings:	The highest operable part of the public telephone adjacent to the front door is higher than 48" above the floor.
Recommendations:	Lower the telephone to meet ADA standards.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Oak Hills Golf Course
Location:	Club House
Findings:	The coat hooks in the restrooms are greater than 48" above the floor.
Recommendations:	Lower the coat hooks to meet ADA standards.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Park Place
Location:	Playground
Findings:	There is not a curb cut connecting the sidewalk to the playground loose fill safety surfacing.
Recommendations:	Install curb cut to make the playground accessible.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Park Place
Location:	Basketball Court
Findings:	There is not an accessible route connecting the sidewalk with the basketball court.
Recommendations:	Install an accessible route connecting the sidewalk with the basketball court.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Parking Lot
Findings:	The signs indicating the ADA parking stalls are installed too low to the ground.
Recommendations:	The signs need to be mounted at height of 60" minimum above the finish floor measured from the ground surface to the bottom of the sign. Also, all van parking spaces shall contain the designation "van accessible".
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Facility Wide
Findings:	Standardized, ADA compliant signage throughout the facility has not been installed that identifies rooms and spaces or provides direction and information.
Recommendations:	Install appropriate signage that identifies permanent rooms and spaces, and that provides direction and information that is mounted at a height of 60" from the floor surface to its centerline. Install on the latch side of doors.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Shikles Auditorium
Location:	Parking Lot
Findings:	There is not an access aisle adjacent to each accessible parking spot.
Recommendations:	Layout the parking area to provide appropriate access aisles between accessible parking spots that are at least 60" wide.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Facility Wide
Findings:	Sixty percent of the building's entrances are not accessible. The front door is the only accessible entrance to the building.
Recommendations:	Make the downstairs door compliant by raising the concrete pad at the exterior door and wedging in crushed stone around the perimeter.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Entrance
Findings:	The ramp at the entrance to the building does not have handrails on both sides, and the diameter of the existing railing is 1 5/8" diameter.
Recommendations:	Install handrails on both sides of the ramp to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Shikles Auditorium
Location:	Upper Level Ramp
Findings:	The interior ramp in the hallway is 8% (meeting slope requirements) but has a landing area 45"x41" at the bottom of the slope. It also has a lip at the base of the ramp that is 3/4". The ramp has a 4" rise.
Recommendations:	Modify the steps that provide access to the side of the stage that jet out into the clear zone at the bottom of the ramp to provide the required 5'x5' clear area for landing.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Entrances
Findings:	The international symbol of accessibility is not displayed at all accessible entrances.
Recommendations:	Install the international symbol of accessibility at all accessible entrances.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Lower Level Ramp
Findings:	The entrance to the lower level has a wooden ramp that does not meet ADA standards and has a lip that exceeds 1/2".
Recommendations:	Remove and replace the entrance pad with one that is at the correct height, the correct material, and does not create a lip higher than 1/4".
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Shikles Auditorium
Location:	Lower Level Entrance/Parking
Findings:	There are no ADA parking spaces provided for the lower level and the access lane leading to the entrance is crushed stone and does not meet slope standards.
Recommendations:	Provide ADA parking spaces as required. Regrade and pave the area leading to the lower level entrance.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Elevator
Findings:	The interior dimension of the elevator car is smaller than the minimum 54"x80" as required by ADA standards. The handrail inside of the elevator is mounted 2" too low. The control panel does not have Braille on it.
Recommendations:	Contact the elevator company to see what modifications can be made to the interior of the elevator. As far as the size of the interior, it appears that the entire elevator system would need to be replaced to meet the ADA size standard.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Accessible Route
Findings:	There is a broken and missing concrete sections on the sidewalk leading to the front entrance doors that has abrupt changes in surface level that exceed 1/4" in height.
Recommendations:	Replace or repair broken and cracked sections of the sidewalk.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Shikles Auditorium
Location:	Stairway
Findings:	The upstairs delivery door's handrail is behind the door making it not usable.
Recommendations:	Install a compliant handrail on the stairway.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Exterior of Building
Findings:	There is not any exterior signage at non-accessible entrances and along walks that provide directions to the accessible routes and entrances.
Recommendations:	Install exterior signage at non-accessible entrances and along routes that provide directions to the accessible routes and entrances.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Facility Wide
Findings:	There is no area of rescue in the facility.
Recommendations:	Renovate to provide an area of rescue to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Shikles Auditorium
Location:	Restrooms
Findings:	The restrooms in the facility do not have proper signage.
Recommendations:	Install proper signage to meet ADA standards that includes Braille.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Restrooms
Findings:	The urinals in the men's restrooms are mounted too high.
Recommendations:	Lower the urinals to the correct height from the floor surface to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Restrooms
Findings:	There is not any insulation covering the supply and drain pipes under the lavatories.
Recommendations:	Install insulation covering over the supply and drain pipes.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Shikles Auditorium
Location:	Restrooms
Findings:	The restrooms do not have the correct amount of space in the stalls, and the stall doors are not the correct width. The grab bars installed do not meet ADA standards.
Recommendations:	Remodel the restrooms to include stalls that meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Shikles Auditorium
Location:	Facility Wide
Findings:	There at no audible alarms or visual alarms installed in the facility.
Recommendations:	Install audible alarms and visual alarms as needed to meet ADA standards.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Street Maintenance Building
Location:	Public accessible walkways
Findings:	Floor mats and doormats are not compliant.
Recommendations:	Remove mats or replace mats with accessible mats.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Mats need to be stationary, flat, and less than 0.5" thick.

Tracking Record of Non-Compliant Items

Facility:	Street Maintenance Building
Location:	Inside facility
Findings:	There is no audio or visual emergency alarm system.
Recommendations:	Install an audio and visual emergency system.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The audio system should be set to exceed the ambient noise level by at least 15 decibels. The visual system should: have a 75 candela intensity, flash 1 to 3 times per second, be xenon strobe type or equivalent, have indicators no more than 50' apart; and have indicators 6" below the ceiling but not more than 80" off the floor.

Facility:	Street Maintenance Building
Location:	Outside facility, near accessible entrance
Findings:	An accessible van parking space is needed.
Recommendations:	Rearrange existing accessible parking spaces to included one van parking space and related isle. Sign new van space appropriately.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The van space should be 96" (8') wide and adjacent to a 96" (8') wide accessible aisle.

Facility:	Street Maintenance Building
Location:	Public Restrooms
Findings:	The accessible public restrooms need horizontal grab bars.
Recommendations:	Install horizontal grab bars in accessible public restrooms.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Street Maintenance Building
Location:	Throughout public areas of the facility
Findings:	Interior signage is needed, to mark doors and provide direction.
Recommendations:	Install signs along accessible routes and at doorways within the public areas of the facility.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	Street Maintenance Building
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Street Maintenance Building
Location:	Public Restrooms
Findings:	Accessible public restroom signage is not in the appropriate location.
Recommendations:	Move signs to appropriate location.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Tracking Record of Non-Compliant Items

Facility:	Street Maintenance Building
Location:	Accessible parking spaces
Findings:	Signage for accessible parking spaces is needed.
Recommendations:	Install accessible parking space signage.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Meeting Room
Findings:	There is no accessible access to the raised podium platform.
Recommendations:	Make available a temporary ramp to the platform.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Temporary ramp slope should not exceed a 1:12 slope (vertical : horizontal)

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Stairways
Findings:	Step dimension in stairway is not compliant.
Recommendations:	As part of the facilities next rebuild, rebuild the stairwell.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Stairs should have a 4" to 7" riser and 11" or more tread width.

Tracking Record of Non-Compliant Items

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Handrail in stairwell
Findings:	The type of hand railing is not compliant.
Recommendations:	Replace handrail with compliant railing.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	The grip of the handrail should be a type that is 1.25" to 1.50" in diameter and easy to grasp.

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Handrail in stairwell
Findings:	The height of hand railing is not compliant.
Recommendations:	Replace handrail at higher location.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	The top of the handrail should be 34" to 38" off the steps.

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Door hardware
Findings:	Door handles are not compliant.
Recommendations:	Replace all door handles with accessible handles.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Inside facility, all doors
Findings:	More than five pounds of force is required to open interior doors.
Recommendations:	Adjust door resistance to 5 lbs. or less.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Communication Pass Window
Findings:	Pass communication window protrudes more than 4" and is not detectable below 27".
Recommendations:	Add extension to floor for detection.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Objects with leading edges between 27" and 80" should not protrude more than 4".

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Public Restrooms
Findings:	There is no accessible restroom.
Recommendations:	Create an accessible restroom.
Priority Level:	2
Facility Owner	Police Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Elevator
Findings:	Interior elevator dimensions are too small.
Recommendations:	When building is remolded install an accessible elevator.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Minimum interior elevator dimension is 54" x 80" with a 36" (3') clear door centered in the elevator, or a 54" x 60" for a 36" clear door not centered.

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Water fountain near accessible public restrooms
Findings:	Water fountain is not accessible and impedes on the accessible isle.
Recommendations:	Remove existing fountain and install a new accessible fountain or drinking station at an alternate location.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Accessible fountains should be: 30" wide, 17"-19" deep, 27" clear of floor, have a water stream less than 36", and have accessible handles.

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Elevator
Findings:	Elevator buttons are not sized appropriately.
Recommendations:	Replace elevator buttons with appropriately sized buttons.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Buttons should be 0.75" in diameter.

Tracking Record of Non-Compliant Items

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Elevator
Findings:	There is not an audible signal for elevator travel.
Recommendations:	Install an audible signal for elevator travel.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	There should be one sound for travel up and another sound for travel down.

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Inside facility
Findings:	There is no visual emergency alarm system.
Recommendations:	Install a visual emergency system.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	The visual system should: have a 75 candela intensity, flash 1 to 3 times per second, be xenon strobe type or equivalent, have indicators no more than 50' apart; and have indicators 6" below the ceiling but not more than 80" off the floor.

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Inside facility near emergency exits
Findings:	The emergency exits are not clearly marked.
Recommendations:	Install tactile signs next to all exits. Install lighted emergency exits signs that clearly indicate the exits.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Throughout public areas of the facility
Findings:	Interior signage is needed, to mark doors and provide direction.
Recommendations:	Install signs along accessible routes and at doorways within the public areas of the facility.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Public Restrooms
Findings:	Accessible public restroom signage is not in the appropriate location.
Recommendations:	Move signs to appropriate location.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Centerline of signs should be 60" (5") above the floor. Signs at doorways should be on the latch side.

Tracking Record of Non-Compliant Items

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	3
Facility Owner	Police Department
Additional Comments:	

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Elevator
Findings:	Elevator buttons are not signed.
Recommendations:	Install signs for elevator buttons.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Buttons should be signed to the left of each control with Braille and raised lettering.

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Elevator
Findings:	Floor destination is not signed correctly.
Recommendations:	Sign floor destinations.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	Floor destination should be signed with Braille or raised lettering on both elevator jambs. Sign should be 60" (5') above the floor.

Tracking Record of Non-Compliant Items

Facility:	Thomas E. Whitecotton Law Enforcement Center
Location:	Near accessible entrance, outside
Findings:	An accessible van parking space is needed.
Recommendations:	Install accessible van parking space. This includes painting and appropriate identifier signs.
Priority Level:	1
Facility Owner	Police Department
Additional Comments:	This space should be: clearly visible, on the shortest possible accessible route, on a level terrain (not to exceed 2%), 96" (8') wide, and adjacent to a 96" (8') wide accessible aisle.

Facility:	Transit Building
Location:	Handrail in stairwell
Findings:	The type of hand railing is not compliant.
Recommendations:	Replace handrail with compliant railing.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The grip of the handrail should be a type that is 1.25 to 1.50 inches in diameter and easy to grasp.

Facility:	Transit Building
Location:	All glass doors
Findings:	Glass doors do not have a kick plate.
Recommendations:	Add kick plates to doors or replace with doors that have kick plates.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Kick plates are only required on the bottom 10" of the push side of glass doors.

Tracking Record of Non-Compliant Items

Facility:	Transit Building
Location:	Inside facility, all doors
Findings:	More than 5 lbs. of force is required to open interior doors.
Recommendations:	Adjust door resistance to 5 lbs or less.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Transit Building
Location:	Accessible Entrance; Call button
Findings:	Call button at accessible entrance is too high.
Recommendations:	Lower call button.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Transit Building
Location:	Handrail in stairwell
Findings:	The height of hand railing is not compliant.
Recommendations:	Replace handrail at higher location.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The top of the handrail should be 34" to 38" off the steps.

Tracking Record of Non-Compliant Items

Facility:	Transit Building
Location:	Door Hardware
Findings:	Door handles are not compliant.
Recommendations:	Replace all door handles with accessible handles.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Transit Building
Location:	Water fountain near accessible public restrooms
Findings:	Water fountain is not accessible.
Recommendations:	Adjust, remove, or replace existing water fountain, with accessible water fountain.
Priority Level:	3
Facility Owner	Public Works
Additional Comments:	Accessible fountains should be: 30" wide, 17"-19" deep, 27" clear of floor, have a water stream less than 36", and have accessible handles.

Facility:	Transit Building
Location:	Inside facility
Findings:	There is no visual emergency alarm system.
Recommendations:	Install a visual emergency system.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The visual system should: have a 75 candela intensity, flash 1 to 3 times per second, be xenon strobe type or equivalent, have indicators no more than 50' apart; and have indicators 6" below the ceiling but not more than 80" off the floor.

Tracking Record of Non-Compliant Items

Facility:	Transit Building
Location:	Inside facility near emergency exits
Findings:	The emergency exits are not clearly marked.
Recommendations:	Install tactile signs next to all exits. Install lighted emergency exits signs that clearly indicate the exits.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Transit Building
Location:	Parking Lot
Findings:	Accessible parking spaces are not located in the correct location.
Recommendations:	Move the accessible spaces to the northwest portion of the lot.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	No place in lot is compliant with 2% crossing slope.

Facility:	Transit Building
Location:	Public Restrooms
Findings:	There is no accessible public restroom.
Recommendations:	As part of next facility remodel, create an accessible public restroom.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Transit Building
Location:	Throughout public areas of the facility
Findings:	Interior signage is needed, to mark doors and provide direction.
Recommendations:	Install signs along accessible routes and at doorways within the facility.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Facility:	Transit Building
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Transit Building
Location:	Public Restrooms
Findings:	Accessible public restroom signage is not in the appropriate location.
Recommendations:	Move signs to appropriate location.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Tracking Record of Non-Compliant Items

Facility:	Transit Building
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	3
Facility Owner	Public Works
Additional Comments:	

Facility:	Transit Building
Location:	Parking Lot
Findings:	An accessible van parking space is needed.
Recommendations:	Install accessible van parking space. This includes painting and appropriate identifier signs.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	This space should be: clearly visible, on the shortest possible accessible route, on a level terrain (not to exceed 2%), 96" (8') wide, and adjacent to a 96" (8') wide accessible aisle.

Facility:	Washington Park
Location:	Washington Park Center
Findings:	The threshold at the entrance is too high.
Recommendations:	Regrade the concrete or replace the threshold at the entrance.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	Exterior doors close in less than 5 seconds.
Recommendations:	Adjust door closers to slow doors.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Bocce Ball Court Parking Lot
Findings:	Van accessible and standard accessible signs are missing.
Recommendations:	Add proper accessible parking signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Skate Park Parking Lot
Findings:	The curb ramp is too steep, 10.2%.
Recommendations:	Regrade the curb ramp to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The door threshold on the emergency exit door is 2" above the floor grade. There is a 2 x 6 with a 45 degree bevel on the approach side with still leaves a 1/2" lip at the threshold.
Recommendations:	Install a ramp that is ADA compliant at the exit door.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	The restroom doors lack proper hardware.
Recommendations:	Install new hardware that meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	Entrances that are not accessible do not have signs indicating that they are not.
Recommendations:	Install compliant signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The handrails used on the ramps are noncompliant.
Recommendations:	Add a compliant handrail to the wooden handrail or replace it with a new handrail that meets ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The curb flares along the accessible route has a slope that is steeper than 1:10.
Recommendations:	Replace the curb cut with one that meets ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Center
Findings:	There are no accessible parking painted, no accessible van parking, no marked aisle, and missing and incorrect height of existing signage.
Recommendations:	Stripe the parking lot to include at least one van accessible parking space. Raise the existing sign, and add a van accessible sign.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Skate Park Parking Lot
Findings:	No accessible parking stall or signage.
Recommendations:	Add accessible parking stall with a van accessible aisle and proper signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	There is no railing installed on the right side of the upper ramp in front of the Pro Shop.
Recommendations:	Install handrail on the PRO Shop side of the ramp.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The accessible parking space signage does not meet ADA standards.
Recommendations:	Install signage that meets ADA standards and at the correct elevations.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The drop inlet grate that is in the drop off lane does not meet accessibility guidelines.
Recommendations:	Replace the grate with a grate that meets ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Center
Findings:	Missing directional signs to lead the public to the accessible entrance.
Recommendations:	Add accessible direction signs at the inaccessible entrances.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	One accessible parking spot and the van accessible parking space does not meet the width standard.
Recommendations:	Restripe the parking stalls to meet width standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Tennis Courts
Findings:	No van accessible parking and insufficient accessible parking signage.
Recommendations:	Widen the access aisle for van accessibility and add appropriate signage.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	The bleacher seats protrude 17" into the circulation paths between 17" and 80".
Recommendations:	Install tactile warning device next to bleachers.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	The ramps to the north of the concession stand leading to the restrooms are too steep with the steepest point being 10.2% and insufficient level landing space at the direction change.
Recommendations:	Reconfigure ramps to include 60"x 60" level landings and a maximum of 8% grade with handrails and/or 5% with out handrails.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Duensing Field
Findings:	The curb ramp running slope is too steep at 13% and flares are 30.4%.
Recommendations:	Install a new curb ramp in conjunction with adjacent sloped walkway at north dugout.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	There is a short sloped level change to the north of the north dugout that has a 12.4% grade and the cross slope is 4.1%.
Recommendations:	Regrade the section near the north dugout to meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	The three accessible parking spaces are lacking signage.
Recommendations:	Install two standard and one van accessible signs that meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Tennis Courts
Findings:	The parking spaces have too steep of a slope and there is not a separation of the parking lot and the spectator seating.
Recommendations:	Regrade the parking lot and provide a clear separation between the parking lot and spectator seating.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Vivion Field
Findings:	The number of accessible parking spaces is short one space, the existing spaces are slightly too steep (2.4%, 2.1% max.), only one space the required sign and symbol painted, and no van accessible space marked.
Recommendations:	Add one accessible space, regrade accessible spaces and aisles, and install three signs at the accessible spaces, and one van accessible sign at the can accessible space.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Tennis Courts
Findings:	There is not an accessible route or entrance to the tennis courts.
Recommendations:	Add accessible routes to the entrance and provide level turnaround at the entrance.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Vivion Field
Findings:	The concession stand doors do not have proper hardware to operate with one hand.
Recommendations:	Add pulls and/or closers to the doors that meet ADA standards.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Vivion Field
Findings:	The bleachers protrude 20" into the walking path.
Recommendations:	Add tactile warning to the side of all bleacher seating.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	There is not a check writing surface/counter at the concession stand.
Recommendations:	Install check writing surface/counter near the existing counter.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Vivion Field
Findings:	The accessible stalls are too narrow and grab bars are the incorrect configuration.
Recommendations:	Reconfigure the restrooms to allow for the correct width and proper grab bar installation.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Tennis Courts
Findings:	The accessible route to the restrooms and the layout of the women's lavatory appear to be the only compliant elements of the restrooms.
Recommendations:	Completely renovate the restroom facility or make both restrooms unisex single access toilet rooms and reconfigure to make compliant.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The ramp leading to upstairs meeting room and ramp leading to the Ice Arena are both noncompliant.
Recommendations:	Lengthen ramp to reduce slope, reconfigure the ram, and add appropriate signage.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	There is not an adequate number of wheelchair spaces provided. There are no designated wheelchair spaces.
Recommendations:	Provide six wheelchair spaces.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Vivion Field
Findings:	The restrooms do not have any accessible signage.
Recommendations:	Add accessible signage.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	There are no signs at the inaccessible restrooms.
Recommendations:	Install signage to indicate inaccessible restrooms.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The drinking fountain protrudes into the hallway more than 4".
Recommendations:	Install compliant water fountain or install tactile warning.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The restroom toilet paper dispensers do not allow for free flow of paper.
Recommendations:	Install toilet paper dispensers that allow the free flow of paper.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	There is insufficient accessible seating in dining area.
Recommendations:	Add accessible picnic table or convert on existing table.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The accessible stall in the restrooms are not self closing.
Recommendations:	Repair the self closing mechanisms on the doors or add closers.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	Both of the front counters and the concession counters are 42" above the floor.
Recommendations:	Lower a section of the counter to 36" or provide an accessible counter.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	Stalls in both restrooms are too small, lack sufficient grab bar configuration, lack proper door hardware, and water closets are too far from the wall.
Recommendations:	Reconfigure water closets and stalls, install proper grab bars, and door hardware.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Duensing Field
Findings:	Paper towel dispensers in both restrooms are mounted too high.
Recommendations:	Lower the paper towel dispensers to the appropriate height.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	Lavatories in both restrooms lack sufficient clear floor space extension.
Recommendations:	Alter/extend existing lavatory or replace with one that meets ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	Improper signage at both restrooms.
Recommendations:	Install proper ADA signage.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	At the locker room access, the hardware is mounted between 46" to 53".
Recommendations:	Hardware should be relocated to be mounted between 34" and 48".
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	A majority of the doors providing access into and inside of the building require more force than allowable to open and close too quickly.
Recommendations:	Adjust doors to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	In the restrooms, the space between the centerline and the adjacent wall of the toilets in the accessible stalls is greater than 18".
Recommendations:	Relocate or replace toilet. Install filler panel between the toilet and the wall.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The accessible restrooms in the Warming House is 42" wide and 59" deep.
Recommendations:	Reconfigure the restrooms so that they are 60" wide and at least 56" deep.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The grab bars in Warming House restrooms are not long enough or installed at the correct locations.
Recommendations:	Install grab bars that are compliant to ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The supply and drain pipes under the lavatories in the restrooms are not insulated.
Recommendations:	Install insulation on the supply and drain pipes under the lavatories.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Duensing Field
Findings:	The light switch and security system has insufficient clear floor space, and security system is mounted too high.
Recommendations:	Reconfigure the space to allow clear floor approach and lower security system controls.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	The doors to the lower locker room restrooms are not accessible because they are recessed into the wall 13" and they require more than 5 lbs. of force to open.
Recommendations:	Relocate doors or install an automatic opener, install a sign that states that they are not accessible, and adjust closer to require less than 5 lbs. of force to open it.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	The door to the concession stand does not have the required hardware, level and sufficient maneuvering clearance on either sides of the door.
Recommendations:	Install new door hardware and regrade the outside and reconfigure the inside to allow for proper and level maneuvering space at the door.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Ice Arena
Findings:	There are no audible alarms accompanied by visual alarms in this facility.
Recommendations:	Install an alarm system with audible and visual components to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Vivion Field
Findings:	The light switches and security panel do not have clear floor space.
Recommendations:	Install light switch sensors and move security panel.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Vivion Field
Findings:	No designated accessible viewing and dining space, no companion space for accessible spaces.
Recommendations:	Designate game viewing areas with companion benches in front of the bleachers, add accessible picnic table to dining area.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Vivion Field
Findings:	No check writing surface at the concession counter.
Recommendations:	Add accessible check writing surface to the concession counter.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Vivion Field
Findings:	The lavatory pipes are not insulated.
Recommendations:	Insulate the pipes under the lavatories in the restrooms.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Center
Findings:	The fire extinguisher is protruding into the path.
Recommendations:	Add tactile warning or recessed fire extinguisher cabinet.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Center
Findings:	There are two interior doors without maneuverable space.
Recommendations:	Add automatic door openers.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Center
Findings:	The work tables do not have clear knee space.
Recommendations:	Provide accessible table or work surface that meets ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Center
Findings:	The flush controls are on the wrong side of the toilets.
Recommendations:	Replace the tanks with flush controls on the open side or add an automatic flush.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Vivion Field
Findings:	The restroom doors do not have proper hardware to operate with one hand.
Recommendations:	Add door pulls and/closers that meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Vivion Field
Findings:	There is no turn around space in the women's restroom.
Recommendations:	Reconfigure the restroom to allow for turnaround space.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Vivion Field
Findings:	The paper towel dispensers are too high in the restrooms.
Recommendations:	Lower the paper towel dispensers or move to a new location.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Vivion Field
Findings:	The coat hooks in the restrooms are too high.
Recommendations:	Lower the coat hooks in the stalls.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Center
Findings:	The restroom doors do not provide maneuverable space.
Recommendations:	Add automatic door openers or reconfigure doors to restrooms.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Center
Findings:	There is insufficient side clearance at the water closet.
Recommendations:	Reconfigure the toilet rooms.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Center
Findings:	The supply and drain pipes are not insulated under the lavatories.
Recommendations:	Install supply and drain pipes under the lavatories.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Center
Findings:	The coat hooks in the restrooms are too high.
Recommendations:	Lower the coat hooks to meet ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Washington Park Center
Findings:	There is no turnaround space in the toilet rooms.
Recommendations:	Reconfigure the toilet rooms to allow appropriate turnaround space.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Washington Park
Location:	Washington Park Center
Findings:	Restrooms stall locks require twisting.
Recommendations:	Replace the locking mechanism with one that meets ADA standards.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	Improper access and floor space for accessible player/team seating area in the dugout.
Recommendations:	Regrade the field access and reconfigure the dugout to provide clear floor space in dugout.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	Washington Park
Location:	Duensing Field
Findings:	Drinking fountain has an insufficient access route/approach, insufficient floor space extension beneath the fountain causing a detriment to accessing the spout.
Recommendations:	Install a new drinking fountain in a more accessible location.
Priority Level:	3
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Wastewater Maintenance Building
Location:	Meeting room (near entrance)
Findings:	Accessible route surface is not compliant, trip hazard.
Recommendations:	Fix floor tile.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Wastewater Maintenance Building
Location:	Water fountain near accessible public restrooms
Findings:	Water fountain is not accessible and impedes on the accessible isle.
Recommendations:	Remove existing fountain and install a new accessible fountain or drinking station at an alternate location.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Accessible fountains should be: 30" wide, 17"-19" deep, 27" clear of floor, have a water stream less than 36", and have accessible handles.

Facility:	Wastewater Maintenance Building
Location:	Inside facility
Findings:	There is no audio or visual emergency alarm system.
Recommendations:	Install an audio and visual emergency system.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The audio system should be set to exceed the ambient noise level by at least 15 decibels. The visual system should: have a 75 candela intensity, flash 1 to 3 times per second, be xenon strobe type or equivalent, have indicators no more than 50' apart; and have indicators 6" below the ceiling but not more than 80" off the floor.

Tracking Record of Non-Compliant Items

Facility:	Wastewater Maintenance Building
Location:	Public Restrooms
Findings:	Public accessible restroom towel/air dispensers are too high.
Recommendations:	Lower the towel/air dispensers.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	Towel/air dispenser should not be more than 48" (4') above the floor.

Facility:	Wastewater Maintenance Building
Location:	Public Restrooms
Findings:	Public accessible restrooms are missing the protective pipe coverings.
Recommendations:	Install protective pipe coverings on all hot water and drain pipes to prevent contact.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	Pipe covering should be insulation or other protective covering.

Facility:	Wastewater Maintenance Building
Location:	Throughout public areas of the facility.
Findings:	Interior signage is needed to mark doors and provide direction.
Recommendations:	Install signs along accessible routes and at doorways within the public areas of the facility.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	Signs should include Braille characters. Centerline of signs should be 60" (5') above the floor. Signs at doorways should be on the latch side.

Tracking Record of Non-Compliant Items

Facility:	Wastewater Maintenance Building
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Wastewater Maintenance Building
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Wastewater Regional Water Reclamation Facility
Location:	Inside facility, all doors
Findings:	More than 5 lbs. of force is required to open interior doors.
Recommendations:	Adjust door resistance to 5lbs. or less.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Wastewater Regional Water Reclamation Facility
Location:	Inside facility
Findings:	There is no visual emergency alarm system to accompany the audio alarm system.
Recommendations:	Install a visual emergency system.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	The system should: have a 75 candela intensity, flash 1 to 3 times per second, be xenon strobe type or equivalent, have indicators no more than 50' apart; and have indicators 6" below the ceiling but not more than 80" off the floor.

Facility:	Wastewater Regional Water Reclamation Facility
Location:	Public accessible restrooms
Findings:	There is inadequate wheelchair turning clear width (floor space).
Recommendations:	Rearrange restroom layout to accommodate accessibility.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	There should be minimally room for a wheel chair to do a 180 degree turn. This is a 60" (5') dia. Circle, or t-shaped space.

Facility:	Wastewater Regional Water Reclamation Facility
Location:	Public accessible restrooms
Findings:	Public restrooms are missing the protective pipe coverings.
Recommendations:	Install protective pipe coverings on all hot water and drain pipes to prevent contact.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	Pipe covering should be insulation or other protective covering.

Tracking Record of Non-Compliant Items

Facility:	Wastewater Regional Water Reclamation Facility
Location:	Public accessible restrooms
Findings:	Public restrooms stall size is inadequate for accessibility.
Recommendations:	Rearrange restroom layout to accommodate accessibility.
Priority Level:	2
Facility Owner	Public Works
Additional Comments:	The standard minimum water closet size should be 56" (4.67') deep and 60" (5') wide; there are approved alternatives.

Facility:	Wastewater Regional Water Reclamation Facility
Location:	Outside facility
Findings:	Signage marking paths to and along accessible routes are needed.
Recommendations:	Install accessible route signage.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	Wastewater Regional Water Reclamation Facility
Location:	Accessible Entrance
Findings:	The accessible entrance needs to be marked with a sign.
Recommendations:	Install accessible entrance sign.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	Wastewater Regional Water Reclamation Facility
Location:	Accessible parking spaces.
Findings:	Signage for accessible parking spaces is needed.
Recommendations:	Install accessible parking space signage.
Priority Level:	1
Facility Owner	Public Works
Additional Comments:	

Facility:	West Edgewood Greenway
Location:	Parking Lot
Findings:	Signs identifying accessible parking spaces have not been installed.
Recommendations:	Install appropriate signage and verify that there are correct spacing and lanes are available for the van stall.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	West Edgewood Greenway
Location:	Restrooms
Findings:	The exterior doors close in less than 5 seconds.
Recommendations:	Adjust exterior door closers to close the doors in no less than 5 seconds.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	West Edgewood Greenway
Location:	Restrooms
Findings:	There is more than a 3/4" vertical separation in the sidewalk in front of the restrooms.
Recommendations:	Grind or replace the concrete sidewalk to remove the trip hazard and obstruction.
Priority Level:	1
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	West Edgewood Greenway
Location:	Restrooms
Findings:	The facets are single twist handles that require a twisting motion of the wrist to turn on. Also, force exceeds 5 lbs. to operate.
Recommendations:	Replace faucet with one that is compliant.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	West Edgewood Greenway
Location:	Restrooms
Findings:	The grab bar behind the toilets do not extend at least 24" on the open side of the toilet.
Recommendations:	Relocate existing grab bar or replace with longer grab bar to meet requirement.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Tracking Record of Non-Compliant Items

Facility:	West Edgewood Greenway
Location:	Restrooms
Findings:	The deadbolt that locks the restrooms doors requires a twisting of the wrist. Locks must be operable with one hand and without tight grasping, pinching, or twisting of the wrist.
Recommendations:	Confirm if the model used is ADA accessible. If not, replace with one that is ADA compliant.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Facility:	West Edgewood Greenway
Location:	Restrooms
Findings:	The supply and drain pipes below the lavatory are not insulated.
Recommendations:	Insulate the supply and drain pipes below the lavatory.
Priority Level:	2
Facility Owner	Parks & Recreation
Additional Comments:	

Appendix A – ADA Grievance Procedure



City of Jefferson

Grievance Procedure

The Grievance Procedure of the City of Jefferson is established to meet the requirements of the Americans with Disabilities Act of 1990. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Jefferson.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. The ADA Complaint Form provides spaces for all the necessary information and may be accessed on the City of Jefferson website or from the ADA Coordinator. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the complainant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

City Counselor/ADA Coordinator
City of Jefferson
320 E. McCarty Street
Jefferson City, MO 65101

Within 15 calendar days after receipt of the complaint, the ADA Coordinator or his/her designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, the ADA Coordinator or his designee will respond in writing, and where appropriate, in a format accessible to the complainant. The response will explain the position of the City of Jefferson and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator or his/her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the City Administrator or his/her designee.

Within 15 calendar days after receipt of the appeal, the City Administrator or his/her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15

calendar days after the meeting, the City Administrator or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator or his/her designee, appeals to the City Administrator or his/her designee, and responses will be retained by the City of Jefferson for at least three years.

Appendix B – ADA Complaint Form



City of Jefferson

ADA Complaint Form

Name of Complainant: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

E-Mail Address: _____

Preferred Method(s) of Communication: _____

I. DESCRIBE YOUR COMPLAINT OF DISCRIMINATION BASED UPON DISABILITY. Be specific and give dates, times, and locations.

II. PERSONS NAMED IN YOUR COMPLAINT. List the names of all persons involved in your complaint. Indicate the job title(s) and city department(s) if possible.

III. WITNESSES TO YOUR COMPLAINT. List the names of all persons involved in your complaint. Indicate the job title(s) and city department(s) if possible.

IV. EVIDENCE AND DOCUMENTATION. List and provide any physical evidence, written or recorded document, or any other information that directly supports your specific claim of discrimination.

V. CASE REMEDY AND/OR RESOLUTION. What remedies or resolutions are you seeking?

CERTIFICATION

I hereby certify that the information and statements provided above are true.

Signature: _____ Date: _____

If Complainant is not the individual completing this form, please provide:

Representative's Name: _____

Address: _____

Telephone Number: _____

Please submit this form to:

City Counselor/ADA Coordinator
City of Jefferson
320 E. McCarty Street
Jefferson City, MO 65101

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.

Appendix C – Department & Program Self-Evaluation Survey Results

Department & Program Self-Evaluation Survey Results

General Requirements						
	Has the City designated an employee to coordinate efforts to comply with and carry out responsibilities under ADA?	Do you have copies available to the public the City's ADA grievance procedurse and process for requested auxiliary aids?	Has the City taken steps to ensure that all employees and customers have been instructed and notified regarding their rights under ADA?	Has the City provided information to the public, in an accessible format, explaining its policy to provide accessible policies, programs, services or activities and practices?	Have you ensured that written and/or audit-visual materials portray persons with disabilities in an appropriate manner?	Do you feel your department would benefit from training on the requirements of the ADA and/or relating to people with all types of disabilities?
Administration	Yes	Yes	Yes	Yes	Yes	Yes
Human Resources	Yes	Yes	Yes	No	Yes	Yes
Law	Yes	No	Yes	Yes	Yes	Yes
Finance	No	No	No	Yes	No	Yes
Fire	Yes	No	No	No	No	Yes
Information Technology Services	Yes	No	No	No	Yes	Yes
Parks & Recreation	Yes	Yes	Yes	Yes	Yes	Yes
Planning & Protective Services	No	No	No	No	Yes	Yes
Police	No	No	Yes	Don't Know	Yes	Yes
Public Works	Yes	No	No	Sometimes	No	Yes

Policy Requirements		
	Do your department's policies ensure that persons with mobility and/or senory disabilities are provided auxiliary aids or accommodation to fully participate in programs, services and activities?	Do your department's publications, service announcements and advertisements make known that they are available in alternative formats (e.g. large print, audio, Braille, captioned)?
Administration	Yes	No
Human Resources	Yes	Yes
Law	Yes	N/A
Finance	No	No
Fire	No	No
Information Technology Services	Yes	No
Parks & Recreation	Yes	No
Planning & Protective Services	No	No
Police	Yes	No
Public Works	Some	No

Department & Program Self-Evaluation Survey Results

Communication			
	Has your departments review its policies to ensure that it's communications with persons with disabilities are as effective as it's communications with others?	Does your department conduct business or provide services or information by telephone to the public?	If you answered YES to the previous question, is a telecommunication device for deaf (TDD) or other equally effective system available to facilitate communications with hearing and/or speech impaired persons?
Administration	Yes	Yes	Yes
Human Resources	Yes	Yes	Yes
Law	Yes	Yes	Yes
Finance	No	Yes	Yes
Fire	No	Yes	No
Information Technology Services	No	Yes	No
Parks & Recreation	Yes	Yes	Yes
Planning & Protective Services	No	Yes	Yes
Police	Yes	Yes	Yes
Public Works	No	Yes	No

Auxiliary Aids & Services			
	Does your department provide provisions or assist the public by informing them of auxiliary aids or services that are available?	Are assistive listening devices available for individuals with hearing impairments at your site?	Have you reviewed the City's website for accessibility for vision-impaired persons?
Administration	No	No	Yes
Human Resources	Yes	Yes	No
Law	Yes	No	Yes
Finance	No	No	No
Fire	No	No	No
Information Technology Services	N/A	No	Yes
Parks & Recreation	Yes	No	Yes
Planning & Protective Services	No	No	Yes
Police	No	No	No
Public Works	No	No	No

Department & Program Self-Evaluation Survey Results

Facility Checklist							
	Are individuals with disabilities included in or have an opportunity to participate in all programs, activities and services provided by your department?	Do you require persons with disabilities to receive or participate in services at an alternate location?	Do you provide transportation for your programs, services or activities?	Do you follow specific procedure or policy for use of the facility by organizations or members of the public?	Have you made accommodations for individuals with disabilities (employees, members of the public, etc.)?	Do you have a statement of accommodations in your literature or on public notices?	Are you aware of any community members or recipients of services with disabilities who utilize your site?
Administration	Yes	Occasionally	No	No	Yes	Yes	Yes
Human Resources	No	No	No	No	Yes	Yes	Yes
Law	Yes	N/A	No	No	Yes	Yes	Yes
Finance	Yes	No	No	N/A	No	No	Yes
Fire	Some	No	No	No	Yes	No	Yes
Information Technology Services	Yes	N/A	No	N/A	Yes	No	Yes
Parks & Recreation	Yes	No	Yes	Yes	Yes	Yes	Yes
Planning & Protective Services	Yes	No	No	N/A	Yes	Yes	Yes
Police	Yes	No	No	No	Yes	No	Yes
Public Works	Yes	No	No	No	No	Yes	Yes