

CERTIFIED LOCAL GOVERNMENT PROGRAM
ANNUAL REPORT

City Of Jefferson

Historic Preservation Commission Activities

October 1, 2009 Through September 30, 2010

**Prepared by
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And**

City of Jefferson Historic Preservation Commission

**For submission to
Missouri Department of Natural Resources
State Historic Preservation Office
P.O. Box 176
Jefferson City, MO 65102**

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Certified Local Government Program Annual Report

1. Introduction:

Please attach a paragraph including the date of certification, a brief history of City and Commission activities from the date of certification; a brief summary of anticipated preservation activities; and an evaluation of the effectiveness of participation in the CLG program.

The City of Jefferson Historic Preservation Commission (CJHPC) achieved CLG status in 2005. During the early years of being a CLG, the Commission recognized many challenges facing the community in the area of historic preservation. In order to prioritize the areas where this commission could make significant progress, a Preservation Plan was developed and adopted.

A significant part of that Preservation Plan is the CJHPC Web Page that can be accessed by going to the City of Jefferson website: www.jeffcitymo.org. Through this web page the CJHPC does outreach, provides links to the Jefferson City's Historic Preservation Ordinance, provides information about local grants and low/no interest loans available for preservation and renovation of historic buildings, as well as other helpful information about preservation and local resources.

Future activities of the CJHPC will focus on accomplishing the goals identified in the Preservation Plan. Some of the high priority goals include

- Conducting public outreach
- Completing surveys of areas in Jefferson City's inner core
- Completing National Register nominations; and
- Encouraging neighborhoods to apply for designation as local historic or neighborhood conservation districts.

2. Historic Preservation Commission Membership:

List Commission members, dates of appointment and expiration, and, as applicable, professionals in a preservation related field such as historical architect, architectural historian, or others as defined in 36 CFR 61.

Member Name	Appointed	Expires	Preservation Related Field (as applicable)
Ralph Bray (Chairman)	12/07	12/10	Historical Architect
Cathy Bordner (Vice Chairman)	12/06	12/09	HCJ Foundation Member
Russ Mitten (Secretary)	3/09	12/10	Active Citizen
Jenny Smith	6/07	12/09	HCJ Member
Richard Telhorst	3/07	12/09	Active Citizen
Adam Gillespie	2/09	12/09	Active Citizen
Art Langston	5/09	12/11	Active Citizen
Diane Light	7/09	12/10	Active Citizen
Jim Chilcutt	2/10	12/11	Active Citizen
Richard Moore	2/10	12/12	Active Citizen

3. Scheduled Meetings Held and Attendance:

MEMBER NAME	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Ralph Bray		X	X	X	X	X	X	X	No mtg	X	X	X
Cathy Bordner	X	X		X	X	X		X	No mtg	X	X	X
Russ Mitten	X		X	X	X	X	X	X	No mtg	X	X	
Jenny Smith	X	X	X	X	X	X		X	No mtg	X	X	X
Richard Telthorst	X	X	X	X	X	X	X	X	No mtg			
Adam Gillespie	X	X	X	Resigned	-----	-----	-----	-----	-----	-----	-----	-----
Art Langston	X	X		X	X		X	X	No mtg	X		
Diane Light		X	X	X	X	X	X	X	No mtg	X	X	X
Jim Chilcutt*	-----	-----	-----	-----	X	X	X	X	No mtg	X	X	X
Richard Moore**	-----	-----	-----	-----	-----	-----	-----	X	No mtg	X		

X = Attended

Blank = Absent

* Mr. Chilcutt was appointed to the commission in February 2010

** Mr. Moore was appointed to the commission in May 2010

4. Subcommittees and Study Groups:

Describe the purpose of any subcommittees appointed and the topics under study.

- Greg Stockard Distinguished Service Award – James Chilcutt
- Preservation Week – Jenny Smith
- Convention & Visitors Bureau Heritage Council – Cathy Bordner, Ralph Bray
- Jefferson City Conference Center Selection Committee – Ralph Bray
- Web Page – Jenny Smith
- Preservation Plan – Cathy Bordner
- Habitat for Humanity Liaison – Richard Moore
- Outreach – James Chilcutt
- Ordinance review and revision – Richard Telthorst
- Form Development – Richard Telthorst

5. Commission Activities:

a. Local Landmarks Designated:

List property names and addresses for locally designated landmarks. Indicate if the property was identified and evaluated as part of an HPF funded project or as part of a local project. Attach copies of nomination reports, ordinances designating individual landmarks and design review guidelines, if this information has not been previously submitted to the SHPO, otherwise, reference the date of transmittal. Summarize the process leading to nomination and designation; or nomination and veto of designation as a landmark. Indicate if the landmark is or will be considered for nomination to the National Register of Historic Places.

Property	Address	HPF Project/Local
Dr. Robert E. Young Home	516 E. Capitol Ave	
Joseph and Elizabeth Wallendorf House*	701 S. Country Club Dr.	
Nieghorn House*	120-122 E. Dunklin St.	
Cole County Jail-Sheriff's House*	301 E. High St.	
Housing Unit #1/H-Hall, JCCC	115 N. Lafayette St.	
Washington Park Shelter House	1203 Missouri Blvd	

The Landmark Award is an honorary designation and is made by the City of Jefferson's Historic Preservation Commission (CJHPC) which recognizes a property's historic significance and contribution to the community. The Commission has awarded Landmark Awards since 1994, and in every year except one, presented the award to five or more buildings. In May of each year during the City's Preservation Week activities, the awards are presented to the owners, along with Distinguished Landmark plaques for permanent display on the buildings or properties.

Applications are submitted by the property owner. The review process evaluates the applications by the following criteria:

- The historic, architectural or cultural significance of the property, as those terms are defined under the City’s preservation ordinance.
- The location of the property, including the overall historical context of the area and the property’s contribution to the area and surrounding properties.
- The historic architectural integrity of the property, including whether efforts have been made to preserve or restore the property.
- Whether the property is endangered.

Final selection of the awardees usually occurs at the March meeting. Each property is then designated by the City Council, each by separate ordinance. The mayor then presents the Landmark Awards and Designated Landmark plaques to the property owners at the Preservation Week Awards Ceremony.

After a landmark or historic district is designated by ordinance, each application for building permit within the area so designated shall be referred to the CJHPC for review at a regularly scheduled CJHPC meeting. This process is only intended as an opportunity for the CJHPC to advise property owners with means and methods of historic preservation.

Properties that have received the Landmark Award represent the full range of Jefferson City’s heritage and architectural style. A complete list of winners of the City of Jefferson’s Landmark Award, from 1993 to the present, can be found on the CJHPC’s web page: www.jeffcitymo.org/main/historicpreservationcommission.html. The properties include government properties, educational institutions, residences, retail stores, manufacturing properties, houses of worship and freestanding monuments. Some have been restored to their original use. Others have been restored and put to new uses. Some are part of the State’s park system. Others have not been restored or preserved. Whatever their condition or use, the Commission truly appreciates the willingness of the individual property owners to allow their properties to be recognized for the historic and architectural contribution they make to our community.

b. Local Districts Designated:

List names of locally designated districts and indicate the type of district (i.e. commercial, residential, etc.) Indicate if the property was identified and evaluated as part of an HPF funded project or as part of a local project. Attach copies of nomination reports, ordinances designating local districts and design review guidelines, if this information has not been previously submitted to the SHPO, otherwise, reference the date of transmittal. Summarize the process leading to nomination and designation; or nomination and veto of designation as a historic district. Indicate if the historic district is or will be considered for nomination to the National Register of Historic Places.

District Name	Type of District	HPF Project/Local
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No local districts were designated during the report period.

c. National Register of Historic Places:

List the dates, property or district and the recommendation or decision for each property considered for listing in the National Register of Historic Places. Provide a summary of the commission meeting minutes in which the nomination of individual properties and districts was discussed and voted upon. Identify the consultant who prepared the nomination, or the party responsible for preparation.

Date	Property/District	Recommendation/Decision
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No properties were considered for listing in the National Register of Historic Places during the report period.

d. Cases Reviewed and Decisions Reached:

Include a brief discussion of the commission's review responsibilities. Otherwise, this information may be presented in summary form as follows:

Date	Property/Address	Recommendation and Decisions
10/13/09	2009 Missouri Blvd	Recommended approval
11/10/09	804 E. McCarty St	Information only
1/12/10	1100 E Atchison	Recommended approval
1/12/10	2926 S. Ten Mile Dr	Recommended approval
2/16/10	105 Memorial Park Dr	Recommended approval
4/13/10	1507 E. McCarty St	Recommended approval
9/21/10	1004 Poplar St	Recommended approval
9/21/10	1001 Madison St	Recommended approval
9/21/10	1005 Madison St	Recommended approval
9/21/10	1214 E. Elm St	Recommended approval

e. Training and Conferences:

List the training seminars and conferences, and the commission members who attended, as well as resource persons presenting workshops or other special information to the commission.

Date	Location	Description of Event and Commissioners Attending
2/6/2010	Jefferson City, MO	CLG Forum – Jenny Smith, Richard Telhorst and Cathy Bordner

f. Public Education and Outreach:

Public education and outreach may include neighborhood informational meetings; special events; house tours; and other activities designed to involve and educate the public in preservation. Attach copies of news releases, news articles, flyers announcing events; etc., if not previously submitted to the SHPO.

Date	Description of Event
5/27/2010	2010 Local Landmark Designations Award Ceremony – See attached program
5/27/2010	Greg Stockard Distinguished Service Award Presentation – Dr. Walter Schroeder
5/27/2010	Heritage Essay Contest
5/27/2010	Heritage Art Contest

6. Comprehensive Preservation Plan/Preservation Component to City Masterplan:

This may be addressed by a brief discussion of any revisions that have been made to the comprehensive plan submitted as part of the certification request, or submit a copy of the revised document if not previously submitted to the SHPO.

During the report period the CJHPC developed a preservation plan for the City of Jefferson. A copy of the plan is attached.

7. Historic Properties Inventory:

Identify all individual properties that have been added to the historic properties inventory, either as individually or as components of a district. Indicate if the properties were identified as a local project or as part of a HPF grants project.

Property	Address	Property Type	Local/HPF
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There were no new properties added to the historic properties inventory during the report period.