



**OFFICE OF THE CITY LICENSE INSPECTOR**

320 EAST MCCARTY ST. JEFFERSON CITY, MO 65101

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**LIQUOR LICENSE PREMISES EXTENSION APPLICATION**

**PLEASE FILL OUT ALL HIGHLIGHTED PORTIONS.**

**BUSINESS NAME:** \_\_\_\_\_

**BUSINESS ADDRESS:** \_\_\_\_\_

**UPDATED DESCRIPTION OF PREMISES:** \_\_\_\_\_

\_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

**REQUIREMENTS:**

1. \$55 fee.
2. The boundaries of the extended area must be clearly marked with a fence, rope or other barrier, which is to be approved by the Chief of Police or his designee.
3. Letter or approval from the property owner for an extension of the liquor license premises (if the liquor license holder is not the owner).
4. It shall be the responsibility of the license holder that alcohol only be allowed in a container issued by the license holder within the extended premises.
5. The license holder shall be responsible for cleaning up trash within the extended area.

The undersigned owner/partner/officer of the business understands that any license granted by the Liquor Board will be subject to the current provisions of the Code of the City of Jefferson and applicable Missouri State laws and regulations, and failure to conform thereto will subject my license to suspension or revocation by the Liquor Board. Further, I agree to allow inspections made in accordance with the provisions of the Code of the City of Jefferson.

**Signature:** \_\_\_\_\_

**APPROVAL SIGNATURES (WE WILL OBTAIN THESE FOR YOU)**

**BOARD OF LIQUOR CONTROL**

Director of Finance: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_

City Administrator Designee: \_\_\_\_\_ Date: \_\_\_\_\_

*Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act. Please allow three business days to process the request.*

**Sec. 4-44. Liquor Licenses may be extended outdoors. .**

- A. The Director of Finance shall promulgate a form to extend a current liquor license from the licensed premises to an adjacent area outside the premises.
- B. A current liquor license may be extended to an adjacent outside premises upon the filing of a proper application to extend the premises by a current liquor license holder. A copy of the applicant's state liquor license which includes the extended area must be submitted with the applicant's city application.
- C. The Liquor Board may approve such application with the following limitations:
  - a. The Licensee shall clearly mark the boundaries of the extended area with a fence, rope, or other barrier approved by the Chief of Police and so erected in a manner approved by the Chief of Police, clearly indicating the limits of the licensed premises.
  - b. No person shall possess alcohol within the extended area except in a container issued by the licensee.
- D. The licensee shall be responsible for cleaning up trash from the extended area.
- E. If the property to be utilized as the extended permit area is not owned by the applicant, any application for extension must be accompanied by the consent of the owner of the property.
- F. The Liquor Board may revoke or suspend such extended permit for any violation of this chapter or for:
  - a. Excessive noise such that utilization of the extended area disturbs the peace of reasonable persons who own adjacent properties to the licensed area.
  - b. Trash from the extended area leaves the extended area and goes onto the property of another person.
- G. The City Administrator shall set an administrative application fee which shall be less than the fee for a new liquor license.
- H. A license may not be extended to a city sidewalk through this section.

(Ord. No. 14830, §1, 8-15-2011)