



**City of Jefferson**  
**Department of Planning & Protective Services**  
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**2023 ELECTRICAL LICENSE APPLICATION**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Soc. Sec. #: \_\_\_\_\_

City State Zip

Employer: \_\_\_\_\_ E-mail : \_\_\_\_\_

**APPLICATION IS HEREBY MADE FOR:**

Journeyman Electrical License Master Electrical License

\$105 Fee Payable to City of Jefferson City  \$105 Fee Payable to City of Jefferson City

Maintenance Electrical License

\$27 Fee Payable to City of Jefferson City

\*Fees were revised June 30, 2018.

**REQUIREMENTS**

An applicant for a Journeyman Electrician License must pass the G17-Journeyman test, ICC exam or Prometric exam with a minimum score of 75%, must provide documentation of completion of the required 8000 hours as an apprentice and have their hours documented on company letterhead from their employer(s). Must also provide a copy of their examination results.

An applicant for a Master Electrician License must have completed 12000 hours as a Journeyman Electrician, licensed with the City of Jefferson City and pass the G16 Master Electrician test, ICC exam or Prometric exam with a minimum score of 75%. Must provide documentation of hours, on company letterhead and passing test scores. If the applicant is not licensed with the City of Jefferson City they must provide proof of 12000 hours documented on company letterhead from their employer(s) and must provide a copy of exam(ICC G16/Prometric) score, minimum 75% score.

Prometric Test: <https://www.prometric.com/>

ICC testing process may be found here: [https://support.iccsafe.org/?ht\\_kb\\_category=contractortrades-exams](https://support.iccsafe.org/?ht_kb_category=contractortrades-exams)

Have you ever appeared before the Board of Electrical Examiners of the City of Jefferson for any cause?

Yes  No If so, please provide date and reason below.

Date: \_\_\_\_\_ Reason: \_\_\_\_\_

False statements of any kind on this application may invalidate the application or result in the revocation of applicant's certificate, if issued. I hereby verify that all facts presented with this application are true.

\_\_\_\_\_  
 Signature Date

**THIS SPACE FOR OFFICIAL USE**

The Board has determined that this application be:  Approved  Denied on this date: \_\_\_\_\_

Congratulations your application for Electrical License has been approved:

- approved without comments.
- approved with the following comments,

This application has been denied for the following reason:

- lack of verifiable documentation showing time employed in the craft of electrician.
- failed to make a passing score on the electrical exam,
- Other

Remarks:

Individuals should contact the ADA Coordinator at (573) 634-6570 to request accommodations or alternative formats as required under the Americans with Disabilities Act.  
Please allow three business days to process the request