YARD WASTE DROP-OFF SITE AND COMPOSTING SERVICE CONTRACT

This agreement made and entered into the date last executed by a party as indicated below, by and between the City of Jefferson, a municipal corporation, hereinafter "City", and All Seasons Landscaping and Construction, Inc., hereinafter "Contractor", witnesseth:

That for and in consideration of the mutual promises herein contained, the parties hereby agree as follows:

1. Scope of Services.
   The City agrees to engage the services of the Contractor to perform the services set out in Response to Proposal No. 2978 and incorporated herein as Exhibit A. The Contractor shall operate a drop-off site located at 2417 Southridge Drive, Jefferson City, Missouri, and shall be solely responsible for the operation of said site and the proper disposal of all materials brought to said site. Exhibit A to this Contract and the letter dated July 20, 2018 from David Grellner and agreed upon by Contractor, attached to this contract as Exhibit B, are incorporated in full into this contract. To the extent there is any conflict, the terms of Exhibit B shall control over Exhibit A and this Contract and Exhibit A shall control over this Contract.

2. Additional Services.
   The City may add to services activities of a similar nature. The Contractor shall undertake such changed activities only upon the direction of the City. All such directives and changes shall be in written form and approved by the Director of Planning and Protective Services and shall be accepted and countersigned by the Contractor or its agreed representatives.

3. Term.
   This contract shall be for the period of one year beginning on November 1, 2018, and terminating on October 31, 2019, provided that the City shall have the right to cancel at any time upon giving one hundred twenty (120) days’ notice. This contract shall automatically renew for up to four (4) additional one year periods, subject to annual appropriation by the City Council.

4. Insurance.
   Contractor shall procure and maintain at its own expense during the life of this contract:

   (a) Workmen's Compensation Insurance for all of its employees to be engaged in work under this contract.

   (b) Contractor's Public Liability Insurance in an amount not less than $3,000,000 for all claims arising out of a single occurrence and $500,000 for anyone person in a single accident or occurrence, except for those claims governed by the provisions of the Missouri Workmen's Compensation Law, Chapter 287, RSMo., and Contractor's Property Damage Insurance in an amount not less than $3,000,000 for all claims arising out of a single accident or occurrence and $500,000 for anyone person in a single accident or occurrence. The City shall be named as an additional insured.

   (c) Automobile Liability Insurance in an amount not less than $3,000,000 for all claims arising out of a single accident or occurrence and $500,000 for anyone person in a single accident or occurrence. The City shall be named as an additional insured.

   (d) Subcontracts. In case any or all of this work is sublet, the Contractor shall require the
Subcontractor to procure and maintain all insurance required in Subparagraphs (a), (b), and (c) hereof and in like amounts.

(e) **Scope of Insurance and Special Hazard.** The insurance required under Subparagraphs (b) and (c) hereof shall provide adequate protection for the Contractor and its subcontractors, respectively, against damage claims which may arise from operations under this contract, whether such operations be by the insured or by anyone directly or indirectly employed by it, and also against any special hazards which may be encountered in the performance of this contract.

**NOTE:** Paragraph (e) is construed to require the procurement of Contractor's protective insurance (or contingent public liability and contingent property damage policies) by a general contractor whose subcontractor has employees working on the project, unless the general public liability and property damage policy (or rider attached thereto) of the general contractor provides adequate protection against claims arising from operations by anyone directly or indirectly employed by the Contractor.

(f) The Certificates of Insurance furnished to the City showing proof of compliance with these insurance requirements shall contain a provision that coverage under such policies shall not be canceled or materially changed until at least fifteen days prior written notice has been given to the City. Certifies of Insurance must be on file with the City prior to beginning work.

5. **Contractor's Responsibility for Subcontractors.**
   It is further agreed that Contractor shall be as fully responsible to the City for the acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons it directly employs. Contractor shall cause appropriate provisions to be inserted in all subcontracts relating to this work, to bind all subcontractors to Contractor by all the terms herein set forth, insofar as applicable to the work of subcontractors and to give Contractor the same power regarding termination of any subcontract as the City may exercise over Contractor under any provisions of this contract. Nothing contained in this contract shall create any contractual relations between any subcontractor and the City or between any subcontractors.

6. **Termination for Cause.**
   The City reserves the right to terminate this contract by giving at least five (5) days prior written notice to the Contractor, without prejudice to any other rights or remedies of the City should the Contractor be adjudged a bankrupt, or if Contractor should make a general assignment for the benefit of its creditors, or if a receiver should be appointed for Contractor or for any of its property, or if Contractor should persistently or repeatedly refuse or fail to supply enough properly skilled workmen or proper material, or if Contractor should refuse or fail to make prompt payment to any person supplying labor or materials for the work under the contract, or persistently disregard instructions of the City or fail to observe or perform any provisions of the contract.

7. **Indemnity.**
   To the fullest extent permitted by law, the Contractor shall indemnify, defend and hold harmless the City, its elected and appointed officials, employees, and agents, from and against all claims, damages, and expenses, including but not limited to attorneys' fees arising out or resulting from the performance of the Work, provided that any such claim, damage, loss or expense attributable to bodily injury, sickness, disease or death or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom and is caused in whole or in part by any negligent act.
or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for those acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

8. **Compensation.**

The City agrees to pay the Contractor for services rendered under this contract:

- **1st Year** - $192,000.00
- **2nd Year** - $194,400.00
- **3rd Year** - $196,800.00
- **4th Year** - $199,200.00
- **5th Year** - $201,600.00

Payment shall be made on a monthly basis in arrears following submission of an invoice by Contractor.

9. **Charges to Users.** Contractor may charge all non-residents of the City and commercial operators regardless of their location:

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Contractor shall not charge City of Jefferson residential users any fee for use of the compost site.

The City of Jefferson Departments shall be allowed to dispose yard waste without charge.

10. **Site.**

The site is to be located at 2417 Southridge Drive, Jefferson City, Missouri, which is within the corporate city limits of the City of Jefferson but south of the Missouri River and appropriately zoned. Contractor owns the property located at 2417 Southridge Drive, Jefferson City, Missouri.

11. **Waste Guarantee and Acceptable Waste.**

Contractor shall accept organic material including tree limbs and brush 6" or less in diameter and smaller cut into four foot lengths, grass clippings, leaves, wood chips, yard and garden vegetation, flocked and unflocked Christmas trees, and similar material. Contractor shall accept processed materials from City departments at no additional charge.

12. **Unusual Weather Event.**

In the event of abnormal or unusual weather which causes a significant increase in the volume of material which would go to Contractor pursuant to this contract, the City shall impose a moratorium on the delivery of processed materials by City departments to Contractor for a period of five (5) days from the event. After the five (5) days have expired, the City may resume its delivery of processed material at no additional charge to the City.

13. **Marketing Compost.**

It will be the responsibility of the site operator to dispose of the processed material in an appropriate manner. Part X, Section F of the Contractor's bid proposal indicates uses or markets anticipated for the compost product Contractor will provide.
14. **Days and Hours of Operation.**
   The days and hours of operation are as specified in the proposal, but not to be less than the following:

   Summer (March 16 through November 30)
   8:00 a.m. to 7:00 p.m. Monday through Friday
   8:00 a.m. to 5:00 p.m. Saturday
   Noon to 5:00 p.m. on Sunday

   Winter (December 1 through March 15)
   8:00 a.m. to 5:00 p.m. Monday through Saturday
   Noon to 5:00 p.m. Sunday

15. **Reports.**
   Volume reports shall be submitted to the City on a monthly basis and are to be received before payment will be made. The reports shall include the volume of yard waste received and the number of patrons each month.

16. **Performance Bond.**
   The Contractor must furnish a performance bond in the amount of one hundred percent (100%) of the offer. The Contractor must submit the performance bond to the City of Jefferson upon signing this contract. The performance bond must be issued by a company authorized to do business in Missouri or secured with a certified check, cash, or cashier’s check and made payable to the City of Jefferson in the amount specified. The ordinance number and dates of performance must be specified in the performance bond. Personal or company checks are not acceptable. In the event the City of Jefferson exercises its option to extend this contract for an additional period, the Contractor must maintain the validity and enforcement of the bond pursuant to the provision of this paragraph for the extended period.

17. **Nondiscrimination.**
   The Contractor agrees in the performance of this contract not to discriminate on the ground or because of race, creed, color, national origin or ancestry, sex, religion, handicap, age, or political opinion or affiliation, against any employee of Contractor or applicant for employment and shall include a similar provision in all subcontracts let or awarded hereunder. The Contractor agrees to comply with all federal, state, and local nondiscrimination laws and ordinances.

18. **Illegal Immigration.**
   Prior to commencement of the work:
   a. Contractor shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
   b. Contractor shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.
   c. If Contractor is a sole proprietorship, partnership, or limited partnership, Contractor shall provide proof of citizenship or lawful presence of the owner prior to issuance of the Notice to Proceed.

19. **Nonsolicitation.**
   The Contractor warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the Contractor, to solicit or secure this contract, and that they have not paid or agreed to pay any company or person, other than a bona fide employee working
solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the City shall have the right to annul this contract without liability, or, in its discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

20. **Compliance With Applicable Law.**
   The Contractor must agree to comply with all federal, state and local laws or ordinances, and all applicable rules, regulations, and standards established by an agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the Contractor's performance of the provisions of the agreement. It shall be the obligation of the Contractor to apply for, pay for and obtain all permits and/or licenses required by any governmental agency for the provision of those services contemplated herein.

21. **Cancellation Due to Unavailability of Funds In Succeeding Fiscal Periods.**
   When funds are not appropriated by the City Council or otherwise made available to support continuation of performance in a subsequent fiscal period, the contract shall be cancelled. In the event that funds are not appropriated for the contract, the Contractor shall not prohibit or otherwise limit the City of Jefferson to pursue and contract for alternate solutions as deemed necessary for the conduct of City affairs.

22. **Independent Contractor Status.**
   In performing the services under this agreement, the Contractor will direct the operation in all respects and will determine the method, means and manner of performance including, but not limited to, such matters as choice of any lawful routes, points of service, and time of services. The parties intend to create by this agreement the relationship of an independent contractor and not an employee-employer, co-partnership, joint venture, or any other relationship. Neither the Contractor nor any of their employees, agents, or representatives is to be considered employees of the City insofar as the subject matter of this agreement is concerned or in performing services under this agreement.

23. **Assignment.**
   The Contractor shall not assign any interest in this contract, and shall not transfer any interest in the same (whether by assignment or novation), without prior written consent of the City thereto. Any such assignment is expressly subject to all rights and remedies of the City under this agreement, including the right to change or delete activities from the contract or to terminate the same as provided herein, and no such assignment shall require the City to give any notice to any such assignee of any actions which the City may take under this agreement, though City will attempt to so notify any such assignee.

24. **Jurisdiction.**
   This agreement and every question arising hereunder shall be interpreted according to the laws and statutes of the State of Missouri.

25. **Notices.**
   All notices required to be in writing may be given by first class mail addressed to the Director of Planning and Protective Services, City of Jefferson, 320 East McCarty, Jefferson City, Missouri 65101, and All Seasons Landscaping and Construction, Inc., 2417 Southridge Drive, Jefferson City, Missouri, 65109. The date of delivery of any notice shall be the second full day after the day of its mailing.
CITY OF JEFFERSON

Mayor
Date: 9-18-18

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Counselor

ALL SEASONS LANDSCAPING
AND
CONSTRUCTION, INC.

Title: President
Date: 10-26-18

ATTEST:

Title:

Secretary
RESPONSE TO PROPOSAL
PROPOSAL NO. 2978

YARD WASTE AND COMPOSTING

Prepared by:

All Seasons Landscaping and Construction, Inc.
Current Yard Waste and Compost Site Contractor
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REQUIRED AND NECESSARY CITY SERVICE

The Missouri General Assembly enacted section 260.250, R.S. Mo., which prohibits “yard waste” in solid waste areas or landfills after January 1, 1992, unless otherwise authorized. Section 260.200.1(57), R.S. Mo., defines “yard waste” as “leaves, grass clippings, yard and garden vegetation and Christmas trees. The term does not include stumps, roots or shrubs with intact root balls.” Id.

Further, Jefferson City Code prohibits the disposal of yard waste or “compostable materials” into a solid waste landfill. “Disposal shall be in accordance with state and federal law and all applicable ordinances.” J.C. Code, Sec. 30-32. See also, Sec. 30-36, which provides the definition for “yard waste” as “[g]rass clippings, leaves, tree trimmings, tree limbs, shrub trimmings, wood chips, and natural and flocked Christmas trees.” Id.

J.C. Code, Sec. 30-9 also provides the definition for “compostable materials as “[l]eaves, grass clippings, yard and garden vegetation. The term does not include stump, roots or shrubs with intact root ball.” Id. See also, J.C. Code, Sec. 30-3.A. Please note that neither definition includes old mulch, rocks, dirt, trash, lumber, fence posts, landscaping timbers, etc., which are considered “solid waste.” J.C. Code, Sec. 30-1(28), defines “solid waste.”

It should also be quite clear that yard waste should not be disposed of in solid waste areas or landfills simply because of the tremendous costs that will be passed on to the solid waste districts and municipalities, like Jefferson City, Missouri (City). Further, the burning of yard waste has both safety and pollution concerns. See, J.C. Code, Sec. 13-45, (City ban on open burning).

The bottom line is that residents, as well as businesses, and the City itself need a place to dispose of yard waste and compostable materials. The City has provided for many years a yard waste and compost site facility, which is a required and necessary service for the economical disposition of yard waste.

**Current Site Has Met the Requirements of This RFP**

The current Site has and will continue to meet all of the City requirements of the Request for Proposals No. 2978, contained in Part V, and specifically, the Performance Standards set forth on pages 2-3. See also, Part X of RFP.
REQUIREMENTS OF PROPOSAL NO. 2978 MET BY CURRENT SITE/CONTRACTOR

Please allow the following information to satisfy Part V, pages 2-4 and Part X, pages 24-25 of Request for Proposal No. 2978 (RFP).

A. System Description

As requested in paragraph 1 in System Description, page 2 of the RFP, the composting system at the current Jefferson City, Missouri Yard Waste and Compost Site facility (Site) utilizes local organic materials primarily from Jefferson City residents. As the City’s RFP on page 2 recognizes, during the past three (3) years, the current Site has accepted and processed an average of nearly 30,000 cubic yards of materials per year. All of the materials (yard waste and compostable materials) are separated into two (2) basic types: Brush and Grass/Leaves.

Yard waste in the form of brush that is less than six (6) inches in diameter and in a maximum length of four (4) feet is considered acceptable at the Site. The brush is ground into mulch and made available for sale to the public. The revenue generated from this process offsets the costs incurred with labor, equipment and Site operation.

Yard waste that is compostable materials is considered acceptable at the Site and is processed by placing into windrows with the correct carbon/nitrogen ratios, water added and monitored on a regular basis by Site staff. In addition, staff will turned the materials a minimum of three (3) times in order to aerated the windrows, which creates a very premium high quality compost.

Compost has been and will continue to be provided to City residents FREE of charge. If loaded by Site staff, the loading fee is $15.00 per cubic yard. Compost at the Site is provided in a bin that is clearly marked and accessible on two (2) sides for loading purposes.

Also, requested in paragraph 1 in System Description, page 2 of the RFP, the current Site accepts residential yard waste generated from City residents. All “City residents” are permitted to use the current Site, and that yard waste is accepted free of charge.
A "City resident" is a person that actually resides at property within the City, and the "residential yard waste" being delivered to the Site by that person is from that property. Further, residential yard waste from rental property in the City delivered by the tenant of that property is also accepted free of charge. (See, Definition for "Place of residence" R.S.Mo. Section 1.020(14), "place where the family of any person permanently resides... and the place where any person... generally lodges."

"Commercial yard waste" is also accepted at the current Site for a reasonable fee based on the cubic yard amount of yard waste delivered to the Site. "Commercial yard waste" is generated from rental property in the City delivered by the owner and not the tenant of that property.

In addition, "commercial yard waste" is also generated by individuals, businesses, lawn care, landscaping and tree companies that are hired for, among other things, to cut and/or haul any yard waste from any property. Many times these types of businesses are hauling yard waste from many sources making a determination of the source of yard waste impossible for Site staff. Thus, those businesses will also be charged a reasonable fee based on the cubic yard amount of that yard waste.

This approach is both the standard and custom throughout the yard waste recycling industry, and it allows for the fair, equal and uniform treatment of all businesses, including the rental business. Favoritism or bias in any form is bad policy, and there is no sound reason to favor any business at the Site. Therefore, Site staff will continue to use this common sense approach in the future for this RFP.

Please note: The difference with regard to "residential solid waste" which means "solid waste from a residential user." J.C. City Code, Sec. 30-1.A.23, and clearly not applicable to the City's RFP. A "residential user" may not even be a "City resident." See, RFP, Part XI, pages 27-28. The definitions provided in the RFP refer to the exception to require landlords of rental property in the City to provide trash service to those rental properties unless an assignment is made to the tenant. See, J.C. Code, Sec. 30-1(26). Thus, those definitions provided in the city's RFP, at pages 27-28, are not applicable with regard to "residential yard waste."
Staff of the current Site use and will continue in the future to use, a common sense approach to make the proper determination of the source and type of yard waste being delivered. Simply put, the procedure for patron identification is by kindly greeting, requesting the name and address of each patron. This information is entered on a daily compost log. Occasionally, additional information or identification is requested from the patron, like a driver’s license, mail, voter identification card, midmogis.com (property owner information).

Site staff then requests whether the purpose for using the Site is residential or commercial, and the yard waste is inspected to determine whether it is acceptable. All yard waste being delivered to the Site is inspected and a determination as to the cubic yard amount is made prior to unloading same. This information is also entered on the daily compost log.

If the patron is not a City resident or is delivering acceptable commercial yard waste to the Site, then an appropriate and reasonable fee is charged based on the cubic yard amount of yard waste. All fees are collected prior to unloading acceptable yard waste. At this point, the patron is directed to the designated areas for unloading.

This common sense approach has been very successfully used by Site staff for nearly eight (8) years. During the past three (3) years, the average number of patrons to the current Site is over 22,000 per year. Site staff has successfully performed this task.

Please review the recent City survey, which clearly shows overwhelming support for the current Site and its staff. Further, Site staff has given comment cards to numerous patrons to be sent to the City. In fact, property owners that reside very near the Site have also submitted comment cards. The Council members and selection committee are invited to review same.

Further, as requested in paragraph 2 in System Description, page 2 of the RFP, for almost (5) years, Site staff has prepared and submitted to the City a sufficient monthly volume report of yard waste accepted at the current Site, along with the number of patrons using the Site during that time period. At the time of drop off, Site staff determines the volume of yard waste being delivered on a uniform standard, i.e., (1) one cubic yard being a level pickup truck load of unprocessed material. Site staff will continue submitting monthly volume reports to the City in the future.
B. Site Considerations

The City has successfully contracted with All Seasons Landscaping and Construction, Inc. (Contractor) for nearly eight (8) years to provide the current yard waste and compost site (Site) facility. It should be noted that the Contractor is a successful and respected local business operating in the central Missouri area for nearly twenty (20) years. Further, the Contractor has been involved in the successful competition of numerous other past City projects.

The current and future Site is located at 2417 Southridge Drive, Jefferson City, Cole County, Missouri; attached hereto is an aerial photograph and map of the Site for Council review. The Contractor seeks to continue its contractual relationship with the City and to provide the yard waste and compost site facility in the future, pursuant to this RFP.

The current Site is owned by Contractor and consists of approximately six (6) acres. The Site is centrally located on the south side of the Missouri River and within the City boundaries. The Site has clearly marked and paved separate entrance and exit ways. The Site is level making access both convenient and easy for use by the patrons. The Site has a posted speed limit of 5 miles per hour to ensure the safety of both the patrons and pedestrians.

Further, yard waste is unloaded and disposed of by patrons on a paved area to keep the accepted yard waste free of debris. This also provides additional safety, along with more convenience to the patrons. If the yard waste is contained in a bag or bags, then all bags must be emptied by the patrons. Patrons are encouraged to reuse or recycle these bags.

Initially, Site staff accepted yard waste in compostable bags but found that the bags contained a large amount of unacceptable materials(trash). Plus, this caused great confusion among the Site patrons, some believing the Site accepted all bags (including plastic).

The Site also offers premium compost to the patrons. In fact, the current compost at the Site is a valuable soil supplement because it contains organic matter which greatly enhances the soil structure. At the Site, compost is located in a bin that is open on two (2) sides for easy access and loading by several City residents.
In addition, the Site is well maintained, orderly and kept clean by Site staff. The Site is equipped with a complete first aid center and fire extinguishers in case of any emergency, and the Site has a complete security camera system. The Site also provides a restroom for use by the public, and a large sign at the Site entrance, which displays contact information and hours of operation for the Site. All of the current Site fee schedules are posted on the City's website.

Further, the current Site complies with all Missouri Department of Natural Resource (MDNR) requirements. All necessary operating permits have been obtained and properly renewed. All appropriate erosion controls are in place, water quality is monitored and water runoff is maintained on-site. In addition, weekly inspections are conducted by staff for the Contractor and in compliance with all record keeping requirements. The bottom line here is that the current Site is in good-standing with the MDNR.
C. Zoning Considerations

The current Site is and will continue to be zoned M-2, which is the proper zoning requirement for the yard waste and compost site facility. No rezoning is required for the current and future Site. Further, absolutely no materials, including compost are stored within twenty-five (25) feet of any property line, and there is no excessive dust, noise, vibration, smoke, fumes, odors or glare beyond the Site property. In fact, the Site has an extremely large and dense tree line buffer zone between all adjoining properties. Finally, the current Site is nearly six (6) acres and in compliance with all necessary MDNR permits.
D. Operation of the Yard Waste and Compost Site Facility

For nearly eight (8) years, the current Site has maintained adequate staffing during the hours of operation, and Site staff is under constant supervision by the Contractor. Specifically, at a minimum one (1) staff member will be at the Site the following hours of operation at all times with additional staff as necessary:

Hours of Operation

Summer Hours March 16 – November 30
  Monday – Friday 8:00 a.m. – 7:00 p.m.
  Saturday 8:00 a.m. – 5:00 p.m.
  Sunday 12:00 p.m. – 5:00 p.m.

Winter Hours December 1 – March 15
  Monday – Saturday 8:00 a.m. – 5:00 p.m.
  Sunday 12:00 p.m. – 5:00 p.m.

Please note that the above hours of operation will remain the same for the future Site for this RFP.

The Site will be closed for the following holidays:

Memorial Day*, Independence Day (July 4), Labor Day*, Thanksgiving Day*, Christmas Eve Day (December 24), Christmas Day (December 25), New Year’s Eve Day (December 31), New Year’s Day (January 1), Easter* and the Friday after Thanksgiving Day*.

*The date for these Holidays varies each year.

Please note that Contractor reserves the right to accept and reject any materials from any dump truck, dump bed, dump trailer or similar equipment. In the past, unacceptable materials where contained in these loads which caused substantial damage to Contractor’s processing equipment.
As in the past and for this RFP, the City shall be allowed to dispose of a maximum of thirty-five (35) tandem axle trucks per year of acceptable yard waste at the current Site free of charge. The City has always had access to the current Site and will continue to have access the future Site.

In order to prevent the Site from being overwhelmed, in an unusual weather event (to be determined by Contractor), the Contractor shall have the right to charge an additional drop fee. Also, the Contractor shall have the right to charge an additional drop fee if the yard waste accepted by the Contractor exceeds 30,000 cubic yards in any year provided for in this RFP. The additional drop fee rate shall be determined by the Contractor for the City, and Contractor shall notify City within a period of five (5) business days of same. This additional drop fee or negotiated fees are necessary to process and dispose of excess materials generated by this unusual weather event.
An EPA-certified wood stove, insert or fireplace can offer your home greater comfort and efficiency and add a rustic look and natural ambiance to any room.

Keep in mind that the type of wood you select to burn does matter, and understanding what your priorities are can be helpful in selecting wood varieties for your stove. For example, ash and sugar maple are both great choices if you want hotter heat, whereas cherry and oak may be lower maintenance, as they provide a slower burn. For more guidance on EPA-certified wood stoves, inserts or fireplaces visit quadrafire.com.

Before firing up your wood stove, take a look at your options and select the right fuel for your needs.

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**YARD WASTE**

The City of Jefferson has contracted with All Seasons Landscaping to provide a location to drop off yard waste.

**WHAT WE ACCEPT**

Yard Waste: Leaves, Grass Clippings & Tree Trimmings

Limbs: 6” Diameter & Smaller or Less in 4’ or Less Lengths

NO STUMPS ACCEPTED

**DROP OFF SITE**

Jefferson City Yard Waste & Compost Facility

2417 Southridge Drive, Jefferson City

(573) 638-3700

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**Hours of Operation**

March 16th – November 30th

- Mon. – Fri. 8am – 7pm
- Saturday 8am – 5pm
- Sunday Noon – 5pm

December 1st – March 15th

- Mon. – Sat. 8am – 5pm
- Sunday Noon – 5pm

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Operated by All Seasons Landscaping
F. Marketing Compost

The compost at the current Site is a product that is in very high demand by the general public. The current Site has processed a sufficient amount of organic and all natural compost to satisfy the needs of the city residents for years into the future. The current Site has an ongoing system that produces compost in three (3) phases, and all accepted yard waste is properly disposed of and meets all the requirements of the City’s RFP.

However, the supply of compost is limited, and therefore, will be provided as it becomes available. Further, Contractor reserves the right to limit the amount of compost made available to any city resident. The current Site has always provided and will continue to provide compost to city residents free of charge, if loaded by them. If compost is loaded by Site staff, there is a current loading fee of $15.00 per cubic yard.
G. Financing and Financial Projections

The funding from the City's RFP is for costs and expenses incurred in the ordinary course of operating the future compost Site. These costs and expenses include, but are not limited to, payments associated with the real property, personal property, equipment, maintenance, fuel, Site improvements, utilities, labor and other unforeseen expenses associated with the future Site. There has been no financing required from the City for the current Site, and none will be in the future. Further, Contractor has received no other funding or grants from any other governmental source. All City payments for the Site should be made as in the past and in accordance with this RFP.
H. Suggestion for the Evaluation of Current Contractor for Future RFP

The following is provided to assist in the evaluation of this Contractor.

Cost: Council Members should note that this Contractor will not only continue to provide the high level of service as in the past but will continued to improve the level of service provided to the City residents and Site patrons.  

Result: 35 points

Cost to Non-Residential and Businesses: Council Members should recognize that the current Contractor charges non-City residents and businesses a very reasonable and appropriate drop fee and will continue to do the same in the years provided for in this RFP.

Result: 5 points

Proposed Method of Performance: Council Members please review the current Contractor’s response to Sections A. System Description and B. Site Considerations. After review, it should be quite clear that the current Contractor has and will continue to provide a safe, clean and convenient Site to all patrons, including City residents.

Result: 30 points

Location of Site: The current and future Site location will remain in the same location it has been for nearly eight (8) years. The Site location has met and continues to meet the requirements of this RFP.

Result: 10 points

City’s Role in Operation: The City has no responsibility in the operation of the current Site and will continue to have no responsibility in the operation of the future Site.

Result: 10 points

Experience and Reliability: Surprisingly, there are only ten (10) points allocated to this evaluation category. Please note that no form is attached as referenced in this RFP regarding Experience and Reliability. At any rate, the current Site has been operating continuously for nearly eight (8) years without any interruption in service whatsoever.

Result: 10 points
Bid Bond

KNOW ALL BY THESE PRESENTS, That We, All Seasons Landscaping & Construction Inc. as Principal, and WEST BEND MUTUAL INSURANCE COMPANY, a corporation organized under the laws of the State of Wisconsin and having its principal office in Middleton, Wisconsin, in said State, as Surety, are held and firmly bound unto
City of Jefferson, 320 E McCarty St, Jefferson City, MO 65101 as Owner, in the full and just sum of

Five Percent (5%) of amount bid for the payment whereof said Principal binds its heirs, administrators, and executors and said Surety binds itself, its successors and assigns firmly by these presents

WHEREAS, said Principal has submitted to said Owner a bid or proposal for

City Yard Waste & Composting

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that if within Sixty days hereof and in accordance with said proposal a contract shall be awarded to said Principal and the said Principal shall enter into a contract for said work and shall furnish bond with surety as required for its faithful performance then this obligation shall be void, otherwise remain in full force and virtue.

Signed and Sealed this 15 day of May, 2018

Principal:
All Seasons Landscaping & Construction Inc

By:___________________________ (SEAL)
Name Typed: Kristopher Schepker, President
Title

Witness:

Surety:
West Bend Mutual Insurance Company

By:___________________________ (SEAL)
Name Typed: RANDY SIEBERG, Attorney-In-Fact
Title

Witness:___________________________

Agency Name: MID-AMERICA SPECIALTY MARKETS
Address: 2800 FORUM BLVD., SUITE 4B
COLUMBIA, MO 65203
Phone Number: (573) 447-4990

MICHIGAN ONLY: This policy is exempt from the filing requirements of Section 2236 of the Insurance Code of 1956, 1956 PA 218 and MCL 500.2236.
POWER OF ATTORNEY

Know all men by these Presents, That West Bend Mutual Insurance Company, a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

RANDY SIEBERG

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of:  Four Hundred Thousand Dollars ($400,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Mutual Insurance Company at a meeting duly called and held on the 21st day of December, 1999.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Mutual Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefor and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

In witness whereof, the West Bend Mutual Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 22nd day of September, 2017.

Attest
Christopher C. Zwygart
Secretary

Kevin A. Steiner
Chief Executive Officer/President

State of Wisconsin
County of Washington

On the 22nd day of September, 2017, before me personally came Kevin A. Steiner, to me known being by duly sworn, did depose and say that he resides in the County of Washington, State of Wisconsin; that he is the President of West Bend Mutual Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereeto by like order.

Juli A. Benedum
Senior Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Mutual Insurance Company, a Wisconsin corporation authorized to make this certificate. Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 15th day of May, 2018.

Heather Dunn
Vice President – Chief Financial Officer

Notice: Any questions concerning this Power of Attorney may be directed to the Bond Manager at NSI, a division of West Bend Mutual Insurance Company.
YEAR ONE

DROP-OFF SITE - VENDOR OWNED

Contractor shall not charge city residential users for yard waste drop-off or pick-up of compost and mulch. Contractor shall charge all non-city residents and all businesses.

A. Cost to the City

<table>
<thead>
<tr>
<th>Qty</th>
<th>Unit Cost/Month</th>
<th>Total Cost Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee to the City</td>
<td>$16,000.00</td>
<td>$192,000.00</td>
</tr>
</tbody>
</table>

B. Cost to Users

DROP OFF FEE SCHEDULE FOR NON-RESIDENTS AND ALL BUSINESSES:
Please set out the proposed fee schedule for commercial and others in the space below.

<table>
<thead>
<tr>
<th>Minimum and/or Level Pick up</th>
<th>Large or Commercial Large or Commercial Vehicles – Per Cubic Yard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heaped Pickup</td>
<td>$10.00/sq</td>
</tr>
</tbody>
</table>

Comments/Additional Information: 


C. List the Cost applicable to users for curbside pick-up of residential yard waste on a customer demand basis only in the city limits of the City of Jefferson.

<table>
<thead>
<tr>
<th>Minimum and/or Level Pick up</th>
<th>Heaped Pickup</th>
<th>Large or Commercial Large or Commercial Vehicles – Per Cubic Yard</th>
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</thead>
<tbody>
<tr>
<td>$n/a</td>
<td>$n/a</td>
<td>$n/a</td>
</tr>
</tbody>
</table>

9
Describe all applicable user fees for curbside residential yard waste pick up on demand.

Basic pick-up service is $50 minimum. All yard waste must be put in a recyclable paper bag purchased by resident. Basic service includes pick-up of 2 bags, additional bags are $2 each. Payment must be made to contractor before pick-up is scheduled.

OTHER – Any approach to yard waste disposal not listed above. Vendor shall list all costs to the City and all costs to Users.

A. Cost to the City

B. Cost to Users:

YEAR TWO

DROP-OFF SITE - VENDOR OWNED

Contractor shall not charge city residential users for yard waste drop-off or pick-up of compost and mulch. Contractor shall charge all non-city residents and all businesses.

A. Cost to the City

<table>
<thead>
<tr>
<th>Qty</th>
<th>Unit Cost/Month</th>
<th>Total Cost Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fee to the City</td>
<td>12 months</td>
<td>$16,200.00</td>
</tr>
</tbody>
</table>
B. Cost to Users

DROP OFF FEE SCHEDULE FOR NON-RESIDENTS AND ALL BUSINESSES:
Please set out the proposed fee schedule for commercial and others in the space below.

<table>
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<tr>
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Comments/Additional Information:

____________________________________________________________________________________________

____________________________________________________________________________________________

____________________________________________________________________________________________

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OTHER – Any approach to yard waste disposal not listed above. Vendor shall list all costs to the City and all costs to Users.

A. Cost to the City

____________________________________________________________________________________________

____________________________________________________________________________________________

____________________________________________________________________________________________
YEAR THREE

DROP-OFF SITE - VENDOR OWNED

Contractor shall not charge city residential users for yard waste drop-off or pick-up of compost and mulch. Contractor shall charge all non-city residents and all businesses.

A. Cost to the City

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<tr>
<td>Fee to the City</td>
<td>12 months</td>
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B. Cost to Users

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Comments/Additional Information: ___________________________________________________________

_____________________________________________________________________________________
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OTHER — Any approach to yard waste disposal not listed above. Vendor shall list all costs to the City and all costs to Users.

A. Cost to the City


B. Cost to Users:


13
YEAR FOUR

DROP-OFF SITE - VENDOR OWNED

Contractor shall not charge city residential users for yard waste drop-off or pick-up of compost and mulch. Contractor shall charge all non-city residents and all businesses.

A. Cost to the City

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<tr>
<td>12 months</td>
<td>16,000.00</td>
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B. Cost to Users

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THIS PAGE MUST BE INCLUDED IN PROPOSAL

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OTHER – Any approach to yard waste disposal not listed above. Vendor shall list all costs to the City and all costs to Users.

A. Cost to the City

B. Cost to Users:

YEAR FIVE

DROP-OFF SITE - VENDOR OWNED

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A. Cost to the City

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

B. Cost to Users:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Discount for prompt payment on invoices only 0%__ days. Discount will not be evaluated on bid.

This prices contained in this proposal are firm for 120 days.

Do you represent a disadvantaged business enterprise? YES ___ NO __

Do you agree to cooperative procurement by Cole County? YES ___ NO __

Do you agree to cooperative procurement by Housing Authority? YES ___ NO __

Bid tabulation to be sent to: ________________

NAME OF COMPANY: All Seasons Landscaping & Construction, Inc.
AGENT AND TITLE: Kris Schepke, President
ADDRESS: 2417 Southridge Drive
Jefferson City, MO 65109
TELEPHONE: 523-939-4257  DATE: 5/6/18

BIDDER SIGNATURE: __________________________

Form of Business: ___ Sole Proprietorship ___ Partnership ___ Corporation ___ Limited Liability Corporation
Affidavit of Compliance with Section 285.525-285.550 RSMo
For All Agreements in Excess of $5,000.00
Effective January 1, 2009

State of Missouri )
County of Cole ) ss

Before me, the undersigned Notary Public, in and for the County of Cole,

State of Missouri, personally appeared

Kristopher K. Schade, All Seasons Landscaping & Construction, Inc.
(name, name of company), (a corporation), (a partnership), (a sole proprietorship), a limited liability company

and is authorized to make this affidavit, and being duly sworn upon oath deposes and says as follows:

(1) that said company is enrolled in and participates in a federal work authorization program
with respect to the employees working in connection with the contracted services; and

(2) that said company does not knowingly employ any person who is an unauthorized alien
in connection with the contracted services.

The terms used in this affidavit shall have the meaning set forth in Section 285.500 RSMo., et seq.

Documentation of participation in a federal work authorization program is attached to this affidavit.

Signature

Name Kristopher K. Schade

Subscribed and sworn to before me this 7 day of May, 2018.

Notary Public

My commission expires: 9/15/19

Joshua Hanlin
Notary Public - Notary Seal
STATE OF MISSOURI
County of Cole
My Commission Expires 9/15/2019
Commission # 15638231
Approved by:

<table>
<thead>
<tr>
<th>Employer</th>
<th>All Seasons Landscaping &amp; Construction, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name (Please Type or Print)</td>
<td>Title</td>
</tr>
<tr>
<td>Kristopher K Scheperle</td>
<td></td>
</tr>
<tr>
<td>Signature</td>
<td>Date</td>
</tr>
<tr>
<td>Electronically Signed</td>
<td>04/18/2018</td>
</tr>
</tbody>
</table>

Department of Homeland Security – Verification Division

<table>
<thead>
<tr>
<th>Name (Please Type or Print)</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>USCIS Verification Division</td>
<td></td>
</tr>
<tr>
<td>Signature</td>
<td>Date</td>
</tr>
<tr>
<td>Electronically Signed</td>
<td>04/18/2018</td>
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</tbody>
</table>
Company ID Number: 1291447

<table>
<thead>
<tr>
<th>Information Required for the E-Verify Program</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Information relating to your Company:</strong></td>
</tr>
<tr>
<td><strong>Company Name</strong></td>
</tr>
<tr>
<td><strong>Company Facility Address</strong></td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td><strong>Company Alternate Address</strong></td>
</tr>
<tr>
<td><strong>County or Parish</strong></td>
</tr>
<tr>
<td><strong>Employer Identification Number</strong></td>
</tr>
<tr>
<td><strong>North American Industry Classification Systems Code</strong></td>
</tr>
<tr>
<td><strong>Parent Company</strong></td>
</tr>
<tr>
<td><strong>Number of Employees</strong></td>
</tr>
<tr>
<td><strong>Number of Sites Verified for</strong></td>
</tr>
</tbody>
</table>
PRIOR SERVICES PERFORMED FOR: City of Jefferson

Address 320 E. McCarty St.

Jefferson City, MO 65101

Person Familiar with Performance Janice McMillan

Title ______________________ Telephone 573-634-6410

Contract Period: From 6/1/10 To Current

Description/Summary of Services Performed

yard waste drop-off site and compost operation

PRIOR SERVICES PERFORMED FOR: Dick Otke Construction Co.

Address UNIT 604 D Missouri Blvd. Court.

Jefferson City, MO 65109

Person Familiar with Performance Tim Hayden

Title ______________________ Telephone 573-893-2399

Contract Period: From 3/17 To 9/17

Description/Summary of Services Performed

Install sod, tree's, seeding & micro-irrigation plantings

"Sycamore Place"
PRIOR SERVICES PERFORMED FOR: Major Interiors

Address: 2104 Industrial Drive

Jefferson City, MO 65109

Person Familiar with Performance: Jason date

Title: [Blank] Telephone: 573-690-2134

Contract Period: From 8/17 To 12/17

Description/Summary of Services Performed

Irrigation, landscaping, drainage, sod

PRIOR SERVICES PERFORMED FOR: Westpoint Homeowners Association

Address: 815 Sumter Place

Jefferson City, MO 65109

Person Familiar with Performance: David Nunn

Title: President Telephone: 573-659-4159

Contract Period: From 1/1/2010 To current

Description/Summary of Services Performed

Snow removal, fertilization, irrigation maintenance, lawn maintenance, drainage problems, other
### PART IX
PERSONNEL STAFFING

<table>
<thead>
<tr>
<th>STAFF MEMBER</th>
<th>BACKGROUND AND EXPERTISE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Name</strong> Kris Shepard</td>
<td>20+ years landscaping &amp; construction industry</td>
</tr>
<tr>
<td><strong>Title</strong> President</td>
<td></td>
</tr>
<tr>
<td><strong>2. Name</strong> Bill Kurcheff</td>
<td>10+ years tree trimming, landscaping &amp; compost site supervisor</td>
</tr>
<tr>
<td><strong>Title</strong> Operations Supervisor</td>
<td></td>
</tr>
<tr>
<td><strong>3. Name</strong> Dan Billington</td>
<td>8+ years compost site supervisor</td>
</tr>
<tr>
<td><strong>Title</strong> Operations Supervisor</td>
<td></td>
</tr>
<tr>
<td><strong>4. Name</strong> Andrew Fitz</td>
<td>20+ years landscaping equipment operator</td>
</tr>
<tr>
<td><strong>Title</strong> Foreman Landscaping</td>
<td></td>
</tr>
<tr>
<td><strong>5. Name</strong> Shane Shelton</td>
<td>10+ years landscaping equipment operator</td>
</tr>
<tr>
<td><strong>Title</strong> Equipment Operator</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title</strong></td>
<td></td>
</tr>
</tbody>
</table>

Attach additional pages if needed.
PART X
PROPOSAL DESCRIPTION

A. System Description:

See tab A.

B. Site Considerations:

See tab B.

C. Operation of the Drop-Of Site(s):

See tab D.
D. Advertising:
   
   See, tab E.

E. Marketing Compost:
   
   See, tab F.

F. Financing and Financial Projections:
   
   See, tab G.
ANTI-COLLUSION STATEMENT

STATE OF Missouri
COUNTY OF Cole

Kristopher K. Scheperle, President, being first duly sworn, deposes and says that he is President of All Seasons Landscaping & Contracting, Inc., Name of Offeror.

That all statements made and facts set out in the offer for the above project are true and correct; and that the offeror (the person, firm, association, or corporation making said offer) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such offer of any contract which result from its acceptance.

Affiant further certifies that offeror is not financially interest in, or financially affiliated with, any other offeror for the above project.

(By) [Signature]

Sworn to before me this 7th day of May, 2018.

Notary Public

My commission expires: 9/15/19

JOSHUA R. HANLIN
Notary Public - Notary Seal
STATE OF MISSOURI
County of Cole
My Commission Expires 9/15/2019
Commission # 15638231
July 20, 2018

All Season Landscaping and Construction
Attn: Kris Scheperle
2417 Southridge Drive
Jefferson City, MO 65109

Re: Yard Waste and Compost Site RFP

Dear Kris,

Thank you for meeting with Sonny Sanders and me on May 31st regarding the proposal you submitted for the City of Jefferson Yard Waste and Composting Services. The purpose of the meeting was to discuss the proposal you submitted and to clarify and negotiate items proposed for yard waste and compost services from your company. The following items were discussed and clarified during the meeting:

1. The yard waste and compost facility will be located at 2417 Southridge Drive, Jefferson City, Missouri. The facility is located on approximately 6 acres, south of the Missouri River, and is properly zoned M-2 which meets Jefferson City zoning regulations. All Federal, State, and Local Permits required have been obtained by the contractor and a copy of the permits will be provided to the City of Jefferson.

2. Entrance and exit areas are paved and clearly marked. Designated locations for yard waste drop off are clearly marked for the customer. An attendant is available to properly identify customers using the facility and to ascertain whether they are using the facility for residential use or commercial use.

3. City residents will be allowed to deposit yard waste at the facility free of charge. Non-resident and all businesses will be charged a fee for use of the facility as listed in the request for proposal. Tenants of rental units are allowed to deposit yard waste free of charge. Landlords using the facility will be classified as business users.

4. Acceptable waste includes tree limbs 6" in diameter and smaller, cut into four foot lengths, grass clippings, leaves, wood chips, and similar material. Also unflocked Christmas Trees will be accepted. Waste not accepted will be root balls, old mulch, dirt, rock, trash, and similar material. The City of Jefferson Departments

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will be allowed to bring a combined total of thirty-five tandem axle trucks loads of 
yard waste per year without charge.

5. Free compost for city residents will be clearly labeled and easily accessible for 
pick-up by the resident when supply allows. This does not include mulch as 
requested in the proposal. Contractor will charge customers $15.00 per cubic 
yard of compost when using its own equipment to load compost.

6. Contractor will determine the volume brought to the facility by customers in cubic 
yards and report monthly to the City of Jefferson number of customers using the 
facility and volume of yard waste received before payment is made from the City 
to the contractor. Also the number of customers who receive completed yard 
(Continued)

6. waste curbside on demand pick-up services will be reported to the City of 
Jefferson on a separate report.

7. Operating hours of the facility will be:
   Summer (March 16 through November 30)
   8:00 a.m. to 7:00 p.m. Monday through Friday
   8:00 a.m. to 5:00 p.m. Saturday
   Noon to 5:00 p.m. on Sunday

   Winter (December 1 through March 15)
   8:00 a.m. to 5:00 p.m. Monday through Friday
   8:00 a.m. to 5:00 p.m. Saturday
   Noon to 5:00 p.m. on Sunday

   Holidays the facility will be closed are: Memorial Day, Independence Day (July 
4), Labor Day, Thanksgiving Day, Friday after Thanksgiving Day, Christmas Eve 

8. Advertising for the yard waste site will include notice in the Jefferson City News 
Tribune no less than twice per year. This will include the seasonal hour changes 
and services offered.

9. Cost of the proposal for yard waste and compost services to the City of Jefferson 
is listed below:
   a. Year 1-$192,000.00 for November 1, 2018 to October 31, 2019
   b. Year 2-$194,400.00 for November 1, 2019 to October 31, 2020
   c. Year 3-$196,800.00 for November 1, 2020 to October 31, 2021
   d. Year 4-$199,200.00 for November 1, 2021 to October 31, 2022
   e. Year 5-$201,600.00 for November 1, 2022 to October 31, 2023

10. Contractor will provide yard waste curbside on demand services to City of 
Jefferson residents when requested by the resident. Basic yard waste pick-up 
services will be $50.00 minimum. This includes two (2) 30 gallon paper 
recyclable yard waste bags filled by the resident. Each additional 30 gallon yard

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waste bag will be $2.00 per filled bag. Resident must schedule and pay contractor in advance before yard waste is picked up. Resident must purchase own recyclable paper 30 gallon bags from vendors to utilize this service. Location of the yard waste pick-up will be located curbside by the street.

11. In the event of a weather event or other disaster that contributes to an unusual amount of yard waste, the Contractor and City of Jefferson Officials will meet to determine that the event is unusual for the area and determine a rate for an additional drop fee when the amount exceeds 30,000 cubic yards in any year provided for in the proposal.

12. Contractor will maintain all necessary insurance as required.

Please review the above listed items. Please sign and date on the line below if you agree with the above items discussed. Return the signed letter to the City of Jefferson, Attn: David Grellner, 320 E. McCarty Street, Jefferson City, MO 65101.

[Signature]
Kris Schepel, Owner
All Seasons Landscaping

Date: 8/2/18

If you have questions, please contact me at 573-634-6410 or dgrellner@jeffcitymo.org

Sincerely,

[Signature]
David Grellner
Environmental Health Manager

cc: Sonny Sanders, Director of Planning and Protective Services

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