

CERTIFIED LOCAL GOVERNMENT PROGRAM
ANNUAL REPORT

City Of Jefferson

Historic Preservation Commission Activities

October 1, 2010 Through September 30, 2011

**Prepared by
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And**

City of Jefferson Historic Preservation Commission

**For submission to
Missouri Department of Natural Resources
State Historic Preservation Office
P.O. Box 176
Jefferson City, MO 65102**

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Certified Local Government Program Annual Report

1. Introduction:

Please attach a paragraph including the date of certification, a brief history of City and Commission activities from the date of certification; a brief summary of anticipated preservation activities; and an evaluation of the effectiveness of participation in the CLG program.

The City of Jefferson Historic Preservation Commission (CJHPC) achieved CLG status in 2005. Although we were a CLG, the CJHPC and community struggled with a lack of understanding in the community regarding using historic preservation to improve our city. A Preservation Plan was developed in 2009 and adopted in 2010 to help the CJHPC focus on priorities that will help the community recognize the benefits of historic preservation.

The CJHPC accomplished some of the goals in the city's Preservation Plan in 2010, specifically:

1. Sponsoring a Preservation Forum in the spring of 2010 – see attached agenda;
2. Improving the commission's web page;
3. Accepting and publicizing an architectural survey conducted by State Historic Preservation Office (SHPO) as a training exercise on the Moreau Drive Neighborhood;
4. Applying for a CLG Grant from the SHPO to fund preparing a National Register nomination for the Moreau Drive Neighborhood;
5. Holding a public meeting to discuss the grant application and answer questions from the public about the project – see attached article from the September 15, 2011 Jefferson City News Tribune regarding the public meeting;
6. Participating in the Jefferson City's Chamber of Commerce Transformation Action Teams; and
7. Initiating the process of revising Jefferson City's Historic Preservation ordinances.

Future activities of the CJHPC will focus on accomplishing additional goals identified in the Preservation Plan. Some of the projects include:

- Continuing to work on revising the city’s Historic Preservation ordinance;
- Continuing to do public outreach;
- Completing more surveys of areas in Jefferson City’s inner core;
- Completing National Register nominations; and
- Encouraging neighborhoods to apply for designation as local historic or neighborhood conservation districts.

2. Historic Preservation Commission Membership:

List Commission members, dates of appointment and expiration, and, as applicable, professionals in a preservation related field such as historical architect, architectural historian, or others as defined in 36 CFR 61.

| Member Name | Appointed | Expires | Preservation Related Field (as applicable) |
|---------------------------|------------------|----------------|--|
| Cathy Bordner (Chairman) | 12/06 | 12/12 | HCJ Foundation Member, owns historic properties |
| Bill Case (Vice Chairman) | 12/10 | 12/12 | Active Citizen |
| Diane Light (Secretary) | 7/09 | 12/13 | Owens historic properties |
| Russ Mitten | 3/09 | 12/10 | Active Citizen |
| Jenny Smith | 6/07 | 12/12 | HCJ Member, owns historic properties |
| Art Langston | 5/09 | 12/11 | Active Citizen, has owned historic properties |
| Jim Chilcutt | 2/10 | 12/11 | Active Citizen, has owned historic properties |
| Richard Moore | 2/10 | 12/12 | Active Citizen |
| Liz Murphy | 2/11 | 12/13 | Museum Director |
| Carlos Graham | 5/11 | 12/13 | Active Citizen, renovation of historic student dorms |
| Ralph Bray | 12/07 | 12/10 | Historical Architect |

Biographies are attached for the following commissioners: Cathy Bordner, Jenny Smith, Art Langston, Jim Chilcutt and Carlos Graham.

3. Scheduled Meetings Held and Attendance:

| MEMBER NAME | Oct 12, 2010 | Nov 2010 no mtg | Dec 14 2010 | Jan 2011 no mtg | Feb 8 2011 | Mar 8 2011 | Apr 12 2011 | May 2011 no mtg | June 2011 no mtg | July 12 2011 | Aug 9 2011 | Sept 13 2011 |
|------------------------|-------------------------|--------------------------------|------------------------|--------------------------------|-----------------------|-----------------------|------------------------|--------------------------------|---------------------------------|-----------------------------|-----------------------|-----------------------------|
| Cathy Bordner | Y | | Y | | Y | Y | Y | | | Y | Y | Y |
| Bill Case * | | | Y | | Y | Y | Y | | | Y | Y | |
| Diane Light | Y | | Y | | Y | Y | | | | Y | Y | Y |
| Russ Mitten ** | Y | | | | | | | | | | | |
| Jenny Smith | Y | | Y | | Y | Y | Y | | | Y | | Y |
| Art Langston | Y | | Y | | | | Y | | | Y | | Y |
| Jim Chilcutt | | | Y | | Y | Y | Y | | | Y | Y | Y |
| Richard Moore *** | Y | | Y | | Y | | | | | | | |
| Liz Murphy **** | | | | | | | | | | | | |
| Carlos Graham ***** | | | | | | | | | | | Y | |
| Ralph Bray ***** | Y | | Y | | | Y | | | | | | |

* Mr. Case was appointed to the commission in December 2010

** Mr. Mitten resigned from the commission in December 2010

*** Mr. Moore resigned from the commission in July 2011

**** Ms. Murphy was appointed to the commission in February 2011

***** Mr. Graham was appointed to the commission in May 2011

***** Mr. Bray resigned from the commission in May 2011

4. Subcommittees and Study Groups:

Describe the purpose of any subcommittees appointed and the topics under study.

- Greg Stockard Distinguished Service Award – James Chilcutt
- Preservation Week – Jenny Smith
- Jefferson City Conference Center Selection Committee – Ralph Bray
- Web Page – Jenny Smith
- Preservation Plan – Cathy Bordner
- Habitat for Humanity Liaison – Richard Moore and Art Langston
- Outreach – James Chilcutt
- Ordinance review and revision – Jenny Smith

5. Commission Activities:

a. Local Landmarks Designated:

List property names and addresses for locally designated landmarks. Indicate if the property was identified and evaluated as part of an HPF funded project or as part of a local project. Attach copies of nomination reports, ordinances designating individual landmarks and design review guidelines, if this information has not been previously submitted to the SHPO, otherwise, reference the date of transmittal. Summarize the process leading to nomination and designation; or nomination and veto of designation as a landmark. Indicate if the landmark is or will be considered for nomination to the National Register of Historic Places.

| Property | Address | HPF Project/Local |
|---------------------------------------|--------------------------|--------------------------|
| Western Steam Bottling Works Building | 610 Jefferson Street | |
| Busch’s Florist & Greenhouse | 620 Madison Street | |
| The Landwehr Home | 2024 East McCarty Street | |
| Elmer Ott Home | 1119 Moreau Drive | |

The Landmark Award is an honorary designation and is made by the City of Jefferson's Historic Preservation Commission (CJHPC) which recognizes a property's historic significance and contribution to the community. The Commission has awarded Landmark Awards since 1994. In May of each year during the City's Preservation Week activities, the awards are presented to the owners, along with Distinguished Landmark plaques for permanent display on the buildings or properties.

Applications are submitted by the property owner. The review process evaluates the applications by the following criteria:

- The historic, architectural or cultural significance of the property, as those terms are defined under the City's preservation ordinance.
- The location of the property, including the overall historical context of the area and the property's contribution to the area and surrounding properties.
- The historic architectural integrity of the property, including whether efforts have been made to preserve or restore the property.

Final selection of the awardees occurs in March or April. Each property is then designated by the City Council, each by separate ordinance. The mayor presents the Landmark Awards and Designated Landmark plaques to the property owners at the Preservation Week Awards Ceremony.

After a landmark or historic district is designated by ordinance, each application for building permit within the area so designated shall be referred to the CJHPC for review at a regularly scheduled CJHPC meeting. This process is only intended as an opportunity for the CJHPC to advise property owners with means and methods of historic preservation.

Properties that have received the Landmark Award represent the full range of Jefferson City's heritage and architectural style. A complete list of winners of the City of Jefferson's Landmark Award, from 1993 to the present, can be found on the CJHPC's web page: www.jeffcitymo.org/main/historicpreservationcommission.html. The properties include government properties, educational institutions, residences, retail stores, manufacturing properties, houses of worship and freestanding monuments. Some have been restored to their original use. Others have been restored and put to new uses. Some are part of the State's park system. Others have not been restored or preserved. Whatever their condition or use, the Commission truly appreciates the willingness of the individual property owners to allow their properties to be recognized for the historic and architectural contribution they make to our community.

b. Local Districts Designated:

List names of locally designated districts and indicate the type of district (i.e. commercial, residential, etc.) Indicate if the property was identified and evaluated as part of an HPF funded project or as part of a local project. Attach copies of nomination reports, ordinances designating local districts and design review guidelines, if this information has not been previously submitted to the SHPO, otherwise, reference the date of transmittal. Summarize the process leading to nomination and designation; or nomination and veto of designation as a historic district. Indicate if the historic district is or will be considered for nomination to the National Register of Historic Places.

| District Name | Type of District | HPF Project/Local |
|----------------------|-------------------------|--------------------------|
|----------------------|-------------------------|--------------------------|

No local districts were designated during the report period.

c. National Register of Historic Places:

List the dates, property or district and the recommendation or decision for each property considered for listing in the National Register of Historic Places. Provide a summary of the commission meeting minutes in which the nomination of individual properties and districts was discussed and voted upon. Identify the consultant who prepared the nomination, or the party responsible for preparation.

| Date | Property/District | Recommendation/Decision |
|-------------|--------------------------|--------------------------------|
|-------------|--------------------------|--------------------------------|

No properties or districts were listed in the National Register of Historic Places during the report period.

d. Cases Reviewed and Decisions Reached:

Include a brief discussion of the commission's review responsibilities. Otherwise, this information may be presented in summary form as follows:

| Date | Property/Address | Recommendation and Decisions |
|------------|----------------------|--|
| Dec. 2010 | 1116 E. High Street | Recommended approval of demolition application |
| Feb. 2011 | 3409 N. Ten Mile Dr. | Recommended approval of demolition application |
| | 1809 Stadium | Recommended approval of demolition application |
| March 2011 | 1110 Dulle Street | Recommended approval of demolition application |
| | 929 Dockery | Recommended approval of demolition application |
| | 1330 Missouri Blvd | Recommended approval of demolition application |
| | 929 Waverly | Recommended approval of demolition application |
| | 631 Waverly | Recommended approval of demolition application |
| | 633 Waverly | Recommended approval of demolition application |
| July 2011 | 2103 Missouri Blvd | Recommended approval of demolition application |
| | 1106 Oak | Recommended approval of demolition application |
| Aug. 2011 | 207 W Elm | Recommended denial of demolition application |
| | 1219 Monroe | Recommended approval of demolition application |
| | 1229 Monroe | Recommended approval of demolition application |
| | 1231 Monroe | Recommended approval of demolition application |
| | 213 Fulkerson | Recommended approval of demolition application |

e. Training and Conferences:

List the training seminars and conferences, and the commission members who attended, as well as resource persons presenting workshops or other special information to the commission.

| Date | Location | Description of Event and Commissioners Attending |
|-----------|--------------------|--|
| June 2011 | Jefferson City, MO | CLG Forum – Jenny Smith and Jim Chilcutt |

f. Public Education and Outreach:

Public education and outreach may include neighborhood informational meetings; special events; house tours; and other activities designed to involve and educate the public in preservation. Attach copies of news releases, news articles, flyers announcing events; etc., if not previously submitted to the SHPO.

| Date | Description of Event |
|--------------------|--|
| March 24, 2011 | Spring Preservation Forum – See attached agenda |
| May 26, 2011 | 2011 Local Landmark Designations Award Ceremony – See attached program |
| May 26, 2011 | Greg Stockard Distinguished Service Award Presentation – Richard and Mary Ann Caplinger |
| May 26, 2011 | Heritage Essay Contest – See essays in attached program for Award Ceremony |
| May 26, 2011 | Heritage Art Contest |
| September 14, 2011 | Public Meeting on Moreau Drive Historic District National Register Nomination Project – See attached article from the September 15, 2011 Jefferson City News Tribune |

6. Comprehensive Preservation Plan/Preservation Component to City Masterplan:

This may be addressed by a brief discussion of any revisions that have been made to the comprehensive plan submitted as part of the certification request, or submit a copy of the revised document if not previously submitted to the SHPO.

The Preservation Plan for the CJHPC was introduced in 2010. The CJHPC continues to work on the goals identified in the plan. No revisions were made to the plan during the report period.

7. Historic Properties Inventory:

Identify all individual properties that have been added to the historic properties inventory, either as individually or as components of a district. Indicate if the properties were identified as a local project or as part of a HPF grants project.

| Property | Address | Property Type | Local/HPF |
|----------|---------|---------------|-----------|
|----------|---------|---------------|-----------|

No properties were added to the historic properties inventory during the report period

8. Other:

During the report period the CJHPC received a historic property survey of the Moreau Drive Neighborhood. City staff have applied for a CLG Grant to help fund a National Register Nomination for this neighborhood.