



HOWELL CITY COUNCIL MEETING AGENDA
City Council Chambers, Lower Level – 7:00 P.M.
611 E. Grand River, Howell, MI 48843



Visit the City of Howell website at www.CityofHowell.org
or download the My Howell MI app

Monday, November 27, 2023

**COUNCIL -
MANAGER
GOVERNMENT**

Council Members
and other officials
normally in
attendance:

- 1. Robert Ellis
Mayor
- 2. Jacob Schlittler
Mayor Pro Tem
- 3. Jan Lobur
Council Member
- 4. Luke Wilson
Council Member
- 5. Nikolas Hertrich
Council Member
- 6. Alex Clos
Council Member
- 7. Erin Britten
Council Member

Ervin J. Suida
City Manager

Scott Mannor
Police Chief

Dennis L. Perkins
City Attorney

Deanna Robson
City Clerk

- 1. Call to Order
- 2. Pledge of Allegiance (all stand)
- 3. Approval of Consent Agenda:
 - A. Regular Meeting Minutes, November 13, 2023
 - B. Closed Session Minutes, November 13, 2023
 - C. Bills
- 4. Call to the Public – Items not on the Agenda
- 5. Reports by Council Members Serving on Boards & Commissions
- 6. Discussion/Approval – Concrete Work at 202 North Michigan Avenue
- 7. Discussion/Approval – Purchase of 2024 Replacement Police Vehicles
- 8. Discussion/Approval – Purchase of Replacement Slurry Pumps
- 9. Discussion/Approval – Statements regarding Behavior of Library Board Member Tony Kandt
- 10. City Manager’s Report
- 11. Unfinished Business
- 12. New Business
- 13. Adjournment

*Visitors are cordially invited to attend all meetings of the Council.
If you wish to address the Council, you will be recognized by the Mayor.
Please refer to the printed guidelines on the back of the agenda.*

Public Comment Guidelines

Members of the public are permitted to address a meeting of Council upon recognition by the Mayor. Each person shall begin by stating their name and address and shall be permitted to speak once on each agenda item for three (3) minutes. Agenda item 4 allows for Citizens' Comments on any non-agenda item. Where the Agenda provides Public Hearing comment, each person addressing the Council shall be limited to five (5) minutes regarding the specific agenda Public Hearing item. The Mayor may allow additional time at his/her discretion.

All remarks shall be addressed to the Council as a body, and not to any member. No person, other than members of the Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through the members of the Council. No questions shall be asked to the Council Members, except through the Mayor. Any person making personal, impertinent, or slanderous remarks, or who shall become boisterous, while addressing the Council, may be requested to leave the lectern.

Interested parties, or their authorized representatives, may address the Council by written communication in regard to any matter concerning the City's business or over which the Council has control at any time by direct mail or by addressing the City Clerk, and copies will be distributed to Council Members.

Regular Meeting of the Howell City Council
Monday, November 13, 2023
Howell City Council Chambers – Lower Level
611 E. Grand River Avenue
Howell, Michigan 48843

1. Call to Order

The regular meeting of the Howell City Council was called to order by City Clerk Deanna Robson at 7:00 p.m.

Council Members Participating: Jan Lobur, Luke Wilson, Nikolas Hertrich, Alex Clos, Jacob Schlittler, Erin Britten and Mayor Ellis.

Also Present: City Manager Ervin Suida, City Attorney Dennis Perkins, City Clerk Deanna Robson and Deputy Police Chief Mike Dunn.

Others in Attendance: DPS Deputy Director Mike Spitler, Finance Director Alyssa Miller, Treasurer Kelly Patterson, DDA Director Kate Litwin, Pamela Beach, Mike Rolka, J. , Arianna & Caleb Currie, Joe Perrone, Tom Richardson, Dan Brockway, Susie Hill, Remington Losey, John Cram, T.J. and Jake Freeland.

2. Pledge of Allegiance

3. ADMINISTERED – Oath of Office:

A. Mayor Bob Ellis

B. Council Members Erin Britten, Alexander Clos and Nikolas Hertrich

City Clerk Deanna Robson administered the oath of office to Mayor Ellis and Council Members Britten, Clos and Hertrich.

4. APPOINTED – Mayor Pro Tem

MOTION by Lobur, SECOND by Clos, “To appoint Jacob Schlittler as Mayor Pro Tem.” MOTION CARRIED (7-0).

5. APPROVED – Consent Agenda

MOTION by Wilson, SECOND by Hertrich, “To approve the consent agenda as presented.” MOTION CARRIED (7-0).

6. Call to the Public

None.

7. Reports by Council Members Serving on Boards & Commissions

Member Lobur reported on the October 29th SEMCOG Regional Review Committee meeting: reviewed grant projects; approved grant applications for the technical assistance program; approved selection criteria for the road safety audit program and funding for the road rating program. The committee discussed the Taubman Fellowship Grant for local officials.

Mayor Ellis reported on the October 25th DDA meeting: an informational meeting was held prior to the regular meeting; presentations on placemaking were anticipated at future meetings; the

apartment above the DDA office was re-leased; downtown planters are over 20 years old and will be replaced; and implementing an informational kiosk was discussed.

8. Council Correspondence:

- A. Thank You note from Maria McEvoy, MIOCA
- B. Report from County Commissioner Jay Drick

Mayor Ellis introduced the correspondence.

Member Clos asked about County ARPA funds and requested that Commissioner Drick attend a future Council meeting.

9. PRESENTATION – Representative Bob Bezotte

Bob Bezotte presented State of Michigan and United States flags, noting that both were flown over the Capitol.

10. PRESENTATION – 2022/2023 Audit

Mike Rolka, Yeo & Yeo, informed Council that the City received an unmodified opinion, comparable to an A+ on report card, which validates that the numbers presented are accurate. He reviewed the auditor's responsibility and presented highlights; noted that ARPA funds were included but would not be every year; and stated that the City had an increased and healthy fund balance of \$5.9 million. He thanked the Finance & Accounting team, as well as Plante & Moran. Member Hertrich inquired if there were any actions that the City could take to improve, and Mr. Rolka responded that he had no recommendations. Member Lobur thanked Finance Director Miller and her staff. Mayor Ellis added that Mr. Rolka provided an excellent presentation. MOTION by Hertrich, SECOND by Britten, "To approve the FY2022/2023 audit report from Yeo & Yeo as presented. MOTION CARRIED (7-0).

11. APPROVED – North Highlander Way Jurisdictional Transfer

MOTION by Lobur, SECOND by Clos, "To allow staff to continue working with the Livingston County Road Commission to take over the jurisdiction of North Highlander Way." City Manager Suida noted that in 2009 the City took over D-19 and in 2020-2021 took over Lucy Rd., adding that Highlander Way is within the City's boundaries and should receive the same level of service and grant funding options. If approved by the Livingston County Road Commission, Council would need a resolution for State approval. MOTION CARRIED (7-0).

12. APPROVED – City Hall Phase II Construction

MOTION by Schlittler, SECOND by Wilson, "To accept the cost of Phase II of the City Hall Renovation Project construction management bid for stages 1 & 2 for an amount not to exceed \$3,158,326.08." Mayor Ellis noted the items included in Phase II, adding that most would be covered by bonds already authorized. Member Lobur stated that improvements also include warming and cooling centers, also noting that Council Chambers were never intended to remain in the basement long-term. Member Clos added that moving Council Chambers to the first floor would make the City consistent with other communities. MOTION CARRIED (7-0).

13. ADOPTED – Resolution No. 2023-01, Public Act 152 Opt Out

MOTION by Wilson, SECOND by Schlittler, "To adopt Resolution No. 2023-21, opting the City of Howell out of Public Act 152 for the 2024 plan year." Mayor Ellis noted that the resolution is

an annual Council action in response to State restrictions regarding how much the City can spend on health insurance, adding that the City always spends less. MOTION CARRIED (7-0).

14. APPROVED – 2024 Summer Tax Collection Request, Howell Public Schools

MOTION by Clos, SECOND by Britten, “To approve the 2024 Agreement for Collection of Summer School Property Taxes with Howell Public Schools.” MOTION CARRIED (7-0).

15. CITY MANAGER’S REPORT

City Manager Suida congratulated Mayor Ellis and Council Members Britten, Clos and Hertrich on their election, noting that the City has a unique Council whose members have many great skills.

16. UNFINISHED BUSINESS

Member Hertrich expressed his gratitude for his election to Council.

17. NEW BUSINESS

Member Clos stated that the Michigan State University Extension (MSUE) partnered with Livingston County for “The Roles and Responsibilities of a Planning Commission” event on November 30th, 6:30 pm, at Genoa Township Hall, \$25 per person.

Member Hertrich welcomed the Boy Scouts in attendance.

18. CLOSED SESSION:

7:32 p.m. MOTION by Clos, SECOND by Wilson, “To enter closed session to discuss attorney/client privilege and property acquisition on a roll call vote.” Lobur – yes, Wilson – yes, Hertrich – yes, Clos – yes, Schlittler – yes, Britten – yes, Ellis – yes. MOTION CARRIED (7-0).

9:00 p.m. MOTION by Clos, SECOND by Wilson, “To reconvene the regular meeting.” MOTION CARRIED (7-0).

19. ADJOURMENT

MOTION by Wilson, SECOND by Schlittler, “To adjourn the regular meeting of the City Council at 9:00 p.m.” MOTION CARRIED (7-0).

Robert Ellis, Mayor

Deanna Robson, City Clerk

**CITY OF HOWELL
WARRANT COVER
November 27, 2023**

NAME	AMOUNT	DESCRIPTION
Accounts Payable	\$ 212,921.09	
	Less DDA \$ (2,944.34)	
TOTAL	<u>\$ 209,976.75</u>	
 Payroll Pay Date : 11/22/2023	 \$ 197,839.85	 11/5-11/18

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 11/28/2023 - 11/28/2023
 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 000 GENERAL							
101-000-083.001	11/28/2023	BLUE CARE NETWORK OF MICH	HEALTH INSURANCE - PRE 65 RETIREES -	DEC 2023		677.98	None
101-000-231.026	11/28/2023	BLUE CARE NETWORK OF MICH	HEALTH INSURANCE - ACTIVE EMPLOYEES -	DEC 2023		43,953.93	None
101-000-283.000	11/28/2023	BERGSTROM, MATTHEW	ESCROW RELEASE - 315 S. TOMPKINS	PROW-260		350.00	None
101-000-283.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - 251 MASON SEL	2171479		180.00	None
101-000-283.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - PADNOS	2171481		455.00	None
101-000-283.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - EVANGELISTA	2171510		170.00	None
101-000-283.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - 303 E. GRAND	2171480		300.00	None
101-000-283.000	11/28/2023	OCONNELL LEASING, LLC	ESCROW RELEASE - 1009 S. MICHIGAN AVE	PB20-194		7,500.00	None
101-000-283.000	11/28/2023	TOWNSLEY, BRIAN & KAREN	ESCROW REFUND - 227 N. COURT	PROW-268		100.00	None
Total Department 000 GENERAL						53,686.91	
Department: 101 MAYOR & COUNCIL							
101-101-802.000	11/28/2023	MICHIGAN MUNICIPAL LEAGUE	MML DUES & LEGAL DEFENSE FUND 2023-20	11012023		5,124.00	None
101-101-802.000	11/28/2023	MICHIGAN MUNICIPAL LEAGUE	MML DUES & LEGAL DEFENSE FUND 2023-20	11012023		512.00	None
Total Department 101 MAYOR & COUNCIL						5,636.00	
Department: 172 CITY MANAGER							
101-172-850.000	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		161.20	None
Total Department 172 CITY MANAGER						161.20	
Department: 191 FINANCE							
101-191-727.000	11/28/2023	PATTERSON, KELLY	OFFICE SUPPLY REIMBURSEMENT	11142023		15.68	None
101-191-727.000	11/28/2023	STAPLES	OFFICE SUPPLIES	3551085465		47.72	None
101-191-727.000	11/28/2023	STAPLES	OFFICE SUPPLIES	3551085467		9.89	None
101-191-807.000	11/28/2023	YEO & YEO, P.C.	AUDIT FY 22/23	583948		2,000.00	None
101-191-850.000	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		36.01	None
Total Department 191 FINANCE						2,109.30	
Department: 215 CLERK							
101-215-860.000	11/28/2023	JARSON, SUSAN	MILEAGE TO/FROM TRAINING, TO/FROM LES	11132023		104.28	None
Total Department 215 CLERK						104.28	
Department: 228 INFORMATION TECHNOLOGY DEPT							
101-228-822.001	11/28/2023	GRACON SERVICES INC	CISCO ROUTER SUPPORT RENEWAL - ACCESS	15471		123.34	None
101-228-850.005	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		50.00	None
Total Department 228 INFORMATION TECHNOLOGY DEPT						173.34	
Department: 261 GENERAL SERVICE ADMINISTRATION							
101-261-714.001	11/28/2023	BLUE CARE NETWORK OF MICH	HEALTH INSURANCE - PRE 65 RETIREES -	DEC 2023		5,348.54	None
Total Department 261 GENERAL SERVICE ADMINISTRATION						5,348.54	
Department: 265 CITY HALL							
101-265-727.000	11/28/2023	STAPLES	OFFICE SUPPLIES	3551085467		50.06	None
101-265-727.000	11/28/2023	STAPLES	OFFICE SUPPLIES	3551085460		98.42	None
101-265-727.000	11/28/2023	STAPLES	OFFICE SUPPLIES - RETURNED 32 GAL. RO	3551085468		(53.06)	None
101-265-727.000	11/28/2023	STAPLES	OFFICE SUPPLIES	3551085464		23.53	None
101-265-740.019	11/28/2023	EPS SECURITY	ISOPROX CARDS	S5468		186.99	None
101-265-740.019	11/28/2023	PITNEY BOWES INC	POWER GUARD	1024230224		105.00	None
101-265-804.005	11/28/2023	CINTAS	FLOOR MATS	4173373977		52.86	None
101-265-850.000	11/28/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3596168		1,880.65	None
101-265-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 611 E. GRAND RIVER BANK	7031210312023		143.98	None
101-265-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 611 E. GRAND RIVER - 10	4409310312023		3,701.51	None

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 265 CITY HALL							
101-265-920.003	11/28/2023	WASTE MANAGEMENT	COMMERCIAL WASTE REMOVAL SERVICE - NO	0089092-1389-7		110.27	None
Total Department 265 CITY HALL						6,300.21	
Department: 301 POLICE DEPARTMENT							
101-301-727.000	11/28/2023	STAPLES	OFFICE SUPPLIES	3551085466		144.64	None
101-301-741.000	11/28/2023	HURON VALLEY GUNS	UNIFORM - R. SMALL	270619		99.99	None
101-301-741.000	11/28/2023	HURON VALLEY GUNS	UNIFORM - K. KOZOWICZ	270620		129.98	None
101-301-741.000	11/28/2023	HURON VALLEY GUNS	UNIFORM - D. SAWYER	270621		39.99	None
101-301-741.000	11/28/2023	HURON VALLEY GUNS	COMMENDATION BARS & ACCESSORIES	270622		447.74	None
101-301-804.000	11/28/2023	GENESEE COUNTY AFIS CONSOR	AFIS DUES	10112023		550.00	None
101-301-850.000	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		574.20	None
101-301-860.000	11/28/2023	CARRUTHERS, MASON	MILEAGE TO/FROM POLICE ACADEMY - 10/2	11142023		255.45	None
101-301-860.000	11/28/2023	CARRUTHERS, MASON	MILEAGE TO/FROM POLICE ACADEMY - 11/6	11102023		255.45	None
101-301-860.000	11/28/2023	CARRUTHERS, MASON	MILEAGE TO/FROM POLICE ACADEMY - 11/1	11162023		255.45	None
101-301-860.000	11/28/2023	PAPPAS, JAMES	MILEAGE TO/FROM POLICE ACADEMY - 11/1	11162023		255.45	None
101-301-860.000	11/28/2023	PAPPAS, JAMES	MILEAGE TO/FROM POLICE ACADEMY - 11/6	11102023		255.45	None
101-301-860.000	11/28/2023	PAPPAS, JAMES	MILEAGE TO/FROM POLICE ACADEMY - 10/2	11142023		255.45	None
101-301-973.000	11/28/2023	MAGNUM ELECTRONICS, INC	PREP RADIO BATTERIES	INV/2023/12935		1,499.50	None
Total Department 301 POLICE DEPARTMENT						5,018.74	
Department: 371 BUILDING DEPARTMENT							
101-371-801.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - RENTAL INSPEC	2171513		250.00	None
101-371-801.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - BUILDING DEPT	2171509		4,635.00	None
101-371-801.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - 20% PERMIT RE	2171512		2,393.20	None
101-371-801.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - 715 BYRON	2171532		240.00	None
Total Department 371 BUILDING DEPARTMENT						7,518.20	
Department: 448 STREET LIGHTING							
101-448-775.000	11/28/2023	CRAMPTON ELECTRIC CO INC	COMPACTOR LIGHT	117048		565.86	None
101-448-775.000	11/28/2023	STANDARD ELECTRIC COMPANY	PHOTO CELL COMPACTOR	17024402-00		20.15	None
101-448-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 135 N. STATE - 10/3-10/	3743010312023		210.54	None
101-448-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - STREET LIGHTS & SIGNALS	1824310312023		32,461.96	None
Total Department 448 STREET LIGHTING						33,258.51	
Department: 567 CEMETERY							
101-567-850.000	11/28/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3596168		14.59	None
101-567-850.005	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		50.00	None
101-567-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 920 ROOSEVELT - 10/3-10	4464810312023		131.36	None
101-567-920.003	11/28/2023	WASTE MANAGEMENT	COMMERCIAL WASTE REMOVAL SERVICE - NO	0089092-1389-7		110.27	None
101-567-930.009	11/28/2023	HUTSON, INC.	SUPPLIES	10206649		35.94	None
Total Department 567 CEMETERY						342.16	
Department: 703 COMMUNITY ACTION PROMOTION							
101-703-881.002	11/28/2023	WASTE MANAGEMENT	COMMERCIAL WASTE REMOVAL SERVICE - NO	0089092-1389-7		13.77	None
Total Department 703 COMMUNITY ACTION PROMOTION						13.77	
Department: 722 COMMUNITY DEVELOPMENT							
101-722-801.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - RECYCLE LIVIN	2171483		120.00	None
101-722-801.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - PLANNING CONS	2171482		240.00	None
101-722-801.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - PLANNING RETA	2171484		1,250.00	None
101-722-804.002	11/28/2023	SHANER'S CUTTING EDGE INC	CONTRACT MOWING - 116 GEORGE	6929		75.00	None

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 BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 722 COMMUNITY DEVELOPMENT							
101-722-850.005	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		111.42	None
101-722-860.000	11/28/2023	TROY, KRISTI	MILEAGE REIMBURSEMENT SEMCOG MEETING	11142023		73.36	None
101-722-967.000	11/28/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES - MASTER PLAN R	2171478		60.00	None
Total Department 722 COMMUNITY DEVELOPMENT						1,929.78	
Department: 751 RECREATION / PARKS DEPARTMENT							
101-751-850.000	11/28/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3596168		106.10	None
101-751-860.000	11/28/2023	PRINCE, DANIEL	MILEAGE TO/FROM TRAINING	11142023		85.42	None
101-751-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - STREET LIGHTS & SIGNALS	1824310312023		31.31	None
101-751-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 1108 CITY PARK DR. - 10	4441610312023		15.16	None
101-751-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 1100 CITY PARK DR. - 10	3198310312023		62.85	None
101-751-920.003	11/28/2023	WASTE MANAGEMENT	COMMERCIAL WASTE REMOVAL SERVICE - NO	0089092-1389-7		110.27	None
Total Department 751 RECREATION / PARKS DEPARTMENT						411.11	
Department: 757 PARKS/NEIGHBORHOODS							
101-757-930.009	11/28/2023	BYRUM ACE HARDWARE	PARTS/SUPPLIES	164452		9.99	None
101-757-930.009	11/28/2023	SPARTAN TIRE & SERVICE CEN	MAINTENANCE	61829		36.99	None
Total Department 757 PARKS/NEIGHBORHOODS						46.98	
Total Fund 101 GENERAL FUND						122,059.03	
Fund: 202 MAJOR STREET FUND							
Department: 463 ROUTINE MAINTENANCE							
202-463-775.000	11/28/2023	SPARTAN BARRICADING & TRAF TYPE II	BARRICADING	161368		214.00	None
Total Department 463 ROUTINE MAINTENANCE						214.00	
Department: 474 TRAFFIC SIGNS							
202-474-775.000	11/28/2023	DORNBOS SIGN INC.	TRUCK RACK SIGNS	INV72304		153.69	None
202-474-920.010	11/28/2023	DTE ENERGY	ELECTRICITY - STREET LIGHTS & SIGNALS	1824310312023		260.03	None
Total Department 474 TRAFFIC SIGNS						413.72	
Total Fund 202 MAJOR STREET FUND						627.72	
Fund: 203 LOCAL STREET FUND							
Department: 454 STORM SEWER MAINTENANCE							
203-454-775.000	11/28/2023	VANDERVENNET, ED	CONCRETE CONSTRUCTION FLATWORK/CURBS/	11142023		2,293.80	None
Total Department 454 STORM SEWER MAINTENANCE						2,293.80	
Department: 463 ROUTINE MAINTENANCE							
203-463-775.000	11/28/2023	SPARTAN BARRICADING & TRAF TYPE II	BARRICADING	161368		214.00	None
Total Department 463 ROUTINE MAINTENANCE						214.00	
Total Fund 203 LOCAL STREET FUND						2,507.80	
Fund: 226 RUBBISH & GARBAGE COLL FUND							
Department: 528 WASTE/REFUSE COLLECTION							
226-528-635.000	11/28/2023	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 416 LIVINGSTON	11/15/2023	11/28/2023	55.02	None
226-528-804.019	11/28/2023	WASTE MANAGEMENT	COMMERCIAL WASTE REMOVAL SERVICE - NO	0089092-1389-7		3,142.99	None
226-528-804.020	11/28/2023	WASTE MANAGEMENT	COMMERCIAL WASTE REMOVAL SERVICE - NO	0089092-1389-7		1,417.04	None
226-528-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 122 E. SIBLEY - 10/3-10	3109010312023		30.14	None
226-528-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 201 W. CLINTON - 10/3-1	3011810312023		21.90	None
226-528-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 102 W. SIBLEY - 10/3-10	3120710312023		24.63	None
226-528-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 117 N. WALNUT - 10/3-10	4580110312023		39.28	None

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

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 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 226 RUBBISH & GARBAGE COLL FUND							
Department: 528 WASTE/REFUSE COLLECTION							
Total Department 528 WASTE/REFUSE COLLECTION						4,731.00	
Total Fund 226 RUBBISH & GARBAGE COLL FUND						4,731.00	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY							
248-728-802.000	11/28/2023	HOWELL AREA CHAMBER OF COM	CHAMBER DUES	64553		260.00	None
248-728-804.001	11/28/2023	APPLIED INNOVATION	COPIER CONTRACT - 6/8-9/7	2291731		256.01	None
248-728-804.001	11/28/2023	T & M CLEANING SERVICE	JANITORIAL SERVICES - OCT 2023	0074262		90.00	None
248-728-850.000	11/28/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3596168		28.85	None
248-728-850.000	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		40.59	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		15.64	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		10.91	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		10.99	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		102.86	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		19.93	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		42.76	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		48.29	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		17.93	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		38.77	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		38.90	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		50.84	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		26.80	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		33.56	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		48.00	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		683.36	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		526.17	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		(36.72)	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		(40.00)	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		83.24	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		22.55	None
248-728-860.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		11.21	None
248-728-900.000	11/28/2023	VISA	CREDIT CARD CHARGES - DDA - NOV 2023	11012023		79.99	None
248-728-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 118 W. CLINTON - 10/3-1	4569410312023		274.29	None
248-728-920.001	11/28/2023	CONSUMERS ENERGY	NATURAL GAS - 118 1/2 W. CLINTON - 9/	883310192023		32.41	None
248-728-920.016	11/28/2023	DTE ENERGY	ELECTRICITY - 522 E. SIBLEY - 10/3-10	4534810312023		15.72	None
248-728-920.016	11/28/2023	DTE ENERGY	ELECTRICITY - 209 E. CLINTON - 10/3-1	3054910312023		63.24	None
248-728-920.016	11/28/2023	DTE ENERGY	ELECTRICITY - 908 E. SIBLEY - 10/3-10	4545410312023		15.89	None
248-728-920.016	11/28/2023	DTE ENERGY	ELECTRICITY - 218 E. SIBLEY - 10/3-10	4521510312023		15.61	None
248-728-920.016	11/28/2023	DTE ENERGY	ELECTRICITY - 219 N. WALNUT - 10/3-10	3487810312023		15.75	None
Total Department 728 ECONOMIC DEVELOPMENT ACTIVITY						2,944.34	
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						2,944.34	
Fund: 590 SEWER FUND							
Department: 536 WATER OR SEWER SYSTEMS							
590-536-643.001	11/28/2023	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 416 LIVINGSTON	11/15/2023	11/28/2023	178.56	None
590-536-644.001	11/28/2023	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 416 LIVINGSTON	11/15/2023	11/28/2023	57.72	None
590-536-644.005	11/28/2023	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 416 LIVINGSTON	11/15/2023	11/28/2023	21.36	None
590-536-730.000	11/28/2023	HOWELL POSTMASTER	WATER/SEWER BILLING POSTAGE	11152023		250.00	None
590-536-775.000	11/28/2023	SPARTAN BARRICADING & TRAF	TYPE II BARRICADING	161368		214.00	None

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 11/28/2023 - 11/28/2023
 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 590 SEWER FUND							
Department: 536 WATER OR SEWER SYSTEMS							
590-536-804.000	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		40.01	None
590-536-850.007	11/28/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3596168		330.01	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 1158 LAKESIDE - 10/13-1	4430911102023		48.00	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 1158 LAKESIDE - 10/13-1	4430911102023		(2.92)	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 425 AUDREY - 10/3-10/31	3185010312023		27.10	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 1401 N. MICHIGAN - 10/3	3083710312023		180.62	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 810 HIGHLANDER WAY - 10	3050610312023		26.21	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 935 W. GRAND RIVER - 10	3037310312023		111.57	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 737 W. WASHINGTON - 10/	3002710312023		176.65	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 511 WARBLER WAY - 10/3-	2988810312023		67.27	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 601 WEST ST. - 10/3-10/	6486710312023		183.80	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 1116 CITY PARK DR. - 10	3148810312023		16.24	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 1420 W. GRAND RIVER - 1	4501710312023		387.38	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 1021 OAK CLUSTER - 10/3	4455610312023		119.96	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 603 ROOSEVELT - 10/3-10	4418410312023		55.65	None
590-536-920.004	11/28/2023	DTE ENERGY	ELECTRICITY - 1865 GARFIELD - 10/3-10	4590010312023		53.27	None
590-536-973.001	11/28/2023	ETNA SUPPLY	PARTS/SUPPLIES	S105363762.001		1,010.00	None
Total Department 536 WATER OR SEWER SYSTEMS						3,552.46	
Department: 537 INDUSTRIAL PRETREATMENT							
590-537-801.000	11/28/2023	MERIT LABORATORIES	IPP ADDITIONAL REQUIRED SAMPLING	54755		1,153.55	None
Total Department 537 INDUSTRIAL PRETREATMENT						1,153.55	
Department: 564 TREATMENT PLANT							
590-564-740.019	11/28/2023	GRAINGER	PARTS/SUPPLIES	9891575806		396.30	None
590-564-740.019	11/28/2023	GRAINGER	PARTS/SUPPLIES	9891575798		354.18	None
590-564-751.000	11/28/2023	CORRIGAN OIL COMPANY, NO.I	FUEL - DPW & WWTP	7946717-IN		248.83	None
590-564-801.000	11/28/2023	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - 10/16-10/29	4981		260.00	None
590-564-850.000	11/28/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3596168		111.69	None
590-564-850.000	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		160.62	None
590-564-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 1191 PINCKNEY WWTP - 10	7479710312023		13,043.35	None
590-564-930.007	11/28/2023	BISBEE INFRARED SERVICES	INFRARED ELECTRICAL INSPECTION	25587		500.00	None
590-564-957.000	11/28/2023	CGS, INC	CONFINED SPACE TRAINING	5220		2,716.70	None
Total Department 564 TREATMENT PLANT						17,791.67	
Total Fund 590 SEWER FUND						22,497.68	
Fund: 591 WATER FUND							
Department: 261 GENERAL SERVICE ADMINISTRATION							
591-261-730.000	11/28/2023	HOWELL POSTMASTER	WATER/SEWER BILLING POSTAGE	11152023		250.00	None
Total Department 261 GENERAL SERVICE ADMINISTRATION						250.00	
Department: 536 WATER OR SEWER SYSTEMS							
591-536-643.000	11/28/2023	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 416 LIVINGSTON	11/15/2023	11/28/2023	164.91	None
591-536-644.000	11/28/2023	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 416 LIVINGSTON	11/15/2023	11/28/2023	81.10	None
591-536-775.000	11/28/2023	EJ USA, INC	PARTS	110230032489		292.18	None
591-536-775.000	11/28/2023	FYKE WASHED SAND & GRAVEL,	SAND	73094		43.90	None
591-536-775.000	11/28/2023	SPARTAN BARRICADING & TRAF	TYPE II BARRICADING	161368		214.00	None
591-536-804.000	11/28/2023	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM	0074735-IN		634.00	None
591-536-850.004	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		80.02	None
591-536-973.001	11/28/2023	BYRUM ACE HARDWARE	PARTS/SUPPLIES	163777		29.99	None

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 11/28/2023 - 11/28/2023
 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 591 WATER FUND							
Department: 536 WATER OR SEWER SYSTEMS							
591-536-973.001	11/28/2023	ETNA SUPPLY	PARTS/SUPPLIES	S105363762.001		1,010.00	None
Total Department 536 WATER OR SEWER SYSTEMS						2,550.10	
Department: 564 TREATMENT PLANT							
591-564-727.000	11/28/2023	COMPLETE BATTERY SOURCE	COMPUTER BATTERY	422433BRI		17.13	None
591-564-741.002	11/28/2023	CINTAS	UNIFORMS	4173374096		43.96	None
591-564-775.000	11/28/2023	NORTHWEST PIPE & SUPPLY IN	SUPPLIES	51085		12.87	None
591-564-775.004	11/28/2023	HAVILAND	CHLORINE GAS	488661		2,007.00	None
591-564-775.004	11/28/2023	LINDE GAS & EQUIPMENT INC.	CO2 DELIVERY	39315381		5,818.33	None
591-564-775.005	11/28/2023	GRAYMONT WESTERN LIME INC.	LIME DELIVERY	35-213683 RI		8,007.36	None
591-564-801.000	11/28/2023	RICE LAKE WEIGHING SYSTEMS	WEIGHT CHECK FOR LAB	5131719		305.85	None
591-564-850.000	11/28/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3596168		43.77	None
591-564-850.000	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		80.60	None
591-564-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 144 MARION - 10/3-10/31	3096910312023		35.60	None
591-564-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 148 MARION - 10/3-10/31	3070410312023		4,886.04	None
591-564-920.005	11/28/2023	DTE ENERGY	ELECTRICITY - 601 HENRY - 10/3-10/31	3058910312023		410.22	None
591-564-920.005	11/28/2023	DTE ENERGY	ELECTRICITY - 416 THOMPSON - 10/3-10/	3135510312023		47.78	None
591-564-920.005	11/28/2023	DTE ENERGY	ELECTRICITY - 3175 NORTON - 10/4-11/1	4512411012023		1,925.50	None
591-564-920.005	11/28/2023	DTE ENERGY	ELECTRICITY - 3145 NORTON - 10/4-11/1	4478811012023		1,956.67	None
591-564-920.005	11/28/2023	DTE ENERGY	ELECTRICITY - 3147 NORTON - 10/4-11/1	3171011012023		3,180.16	None
591-564-920.005	11/28/2023	DTE ENERGY	ELECTRICITY - 3255 NORTON - 10/4-11/1	3159511012023		1,693.96	None
591-564-930.008	11/28/2023	HOWELL HARDWARE	SUPPLIES	14078		30.82	None
591-564-980.005	11/28/2023	ALLMAX SOFTWARE, INC.	ANTERRO SOFTWARE FOR WORK ORDERS	27557		5,760.00	None
Total Department 564 TREATMENT PLANT						36,263.62	
Total Fund 591 WATER FUND						39,063.72	
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-740.001	11/28/2023	HOWELL HARDWARE	TOOLS	14079		41.99	None
640-441-741.002	11/28/2023	CINTAS	UNIFORMS & FLOOR MATS	4173374063		13.29	None
640-441-741.002	11/28/2023	CINTAS	UNIFORMS	4174140739		13.29	None
640-441-751.000	11/28/2023	CD OKEMOS 10, LLC	KEROSENE	1011987		50.50	None
640-441-751.000	11/28/2023	CORRIGAN OIL COMPANY, NO.I	FUEL - DPW & WWTP	7946717-IN		7,478.82	None
640-441-751.000	11/28/2023	CORRIGAN OIL COMPANY, NO.I	FUEL - DPW	7942910-IN		5,566.24	None
640-441-751.001	11/28/2023	BUCK'S OIL CO., INC.	WASTE OIL REMOVAL	14618		125.00	None
640-441-775.000	11/28/2023	A & L PARTS PLUS	PARTS	16-755194		218.79	None
640-441-775.000	11/28/2023	A & L PARTS PLUS	PARTS	16-755963		75.56	None
640-441-775.000	11/28/2023	BELL EQUIPMENT COMPANY	PARTS	P20181		107.56	None
640-441-775.000	11/28/2023	S & S TRUCK SERVICE	REPAIR	1128540		150.15	None
640-441-775.002	11/28/2023	SPARTAN TIRE & SERVICE CEN	TIRE REPAIR	61754		22.00	None
640-441-775.002	11/28/2023	SPARTAN TIRE & SERVICE CEN	TIRE REPAIR	61578		22.00	None
640-441-850.000	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		351.63	None
640-441-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 148 MARION - 10/3-10/31	3070410312023		268.46	None
640-441-930.006	11/28/2023	BELL EQUIPMENT COMPANY	HYD. COOLER REPAIR	W02386		458.95	None
640-441-930.006	11/28/2023	S & S TRUCK SERVICE	REPAIR	1128540		1,200.00	None
640-441-930.006	11/28/2023	SPARTAN TIRE & SERVICE CEN	OIL CHANGE	61512		101.43	None
640-441-981.000	11/28/2023	AUTO ONE OF HOWELL	PARTS	51559		219.95	None
Total Department 441 PUBLIC SERVICE DEPARTMENT						16,485.61	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 11/28/2023 - 11/28/2023

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 640 EQUIPMENT POOL FUND							
						Total Fund 640 EQUIPMENT POOL FUND	16,485.61
Fund: 641 DEPARTMENT PUBLIC SERVICES							
Department: 441 PUBLIC SERVICE DEPARTMENT							
641-441-741.002	11/28/2023	CINTAS	UNIFORMS & FLOOR MATS	4173374063		169.71	None
641-441-741.002	11/28/2023	CINTAS	UNIFORMS	4174140739		155.88	None
641-441-775.000	11/28/2023	BYRUM ACE HARDWARE	PARTS/SUPPLIES	150735		2.59	None
641-441-775.000	11/28/2023	CINTAS	UNIFORMS & FLOOR MATS	4173374063		70.49	None
641-441-850.000	11/28/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3596168		111.41	None
641-441-850.000	11/28/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 9/26-10/25	9947752597		197.46	None
641-441-920.000	11/28/2023	DTE ENERGY	ELECTRICITY - 148 MARION - 10/3-10/31	3070410312023		214.78	None
641-441-920.003	11/28/2023	WASTE MANAGEMENT	COMMERCIAL WASTE REMOVAL SERVICE - NO	0089092-1389-7		191.87	None
						Total Department 441 PUBLIC SERVICE DEPARTMENT	1,114.19
						Total Fund 641 DEPARTMENT PUBLIC SERVICES	1,114.19
Fund: 642 IT REPLACEMENT FUND							
Department: 228 INFORMATION TECHNOLOGY DEPT							
642-228-973.000	11/28/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3596168		890.00	None
						Total Department 228 INFORMATION TECHNOLOGY DEPT	890.00
						Total Fund 642 IT REPLACEMENT FUND	890.00

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 11/28/2023 - 11/28/2023

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---							
	101-000-083.001		DF FORMER EMPLOYEE/HLTH INS			677.98	
	101-000-231.026		INSURANCE			43,953.93	
	101-000-283.000		DEV ESCROW			9,055.00	
	101-101-802.000		DUES & MEMBERSHIPS			5,636.00	
	101-172-850.000		COMMUNICATIONS - TELEPHONES			161.20	
	101-191-727.000		OFFICE SUPPLIES			73.29	
	101-191-807.000		AUDITOR			2,000.00	
	101-191-850.000		COMMUNICATIONS - TELEPHONES			36.01	
	101-215-860.000		CONFERENCE /TRANSPORTATION			104.28	
	101-228-822.001		NETWORK SUPPORT			123.34	
	101-228-850.005		COMMUNICATIONS - CELL PHONES			50.00	
	101-261-714.001		CITY SHARE MED INS RETIREE			5,348.54	
	101-265-727.000		OFFICE SUPPLIES			118.95	
	101-265-740.019		OPER SUPP/SMALL EQUIPMENT			291.99	
	101-265-804.005		CONTRACT SERV - MAT CLEANING			52.86	
	101-265-850.000		COMMUNICATIONS - TELEPHONES			1,880.65	
	101-265-920.000		UTILITIES - ELECTRICITY			3,845.49	
	101-265-920.003		UTILITIES - RUBBISH			110.27	
	101-301-727.000		OFFICE SUPPLIES			144.64	
	101-301-741.000		UNIFORMS/CLOTHING ALLOWANCE			717.70	
	101-301-804.000		CONTRACTUAL SERVICES			550.00	
	101-301-850.000		COMMUNICATIONS - TELEPHONES			574.20	
	101-301-860.000		CONFERENCE /TRANSPORTATION			1,532.70	
	101-301-973.000		CAPITAL OUTLAY / EQUIPMENT			1,499.50	
	101-371-801.000		PROFESSIONAL SERVICES			7,518.20	
	101-448-775.000		MAINTENANCE SUPPLIES			586.01	
	101-448-920.000		UTILITIES - ELECTRICITY			32,672.50	
	101-567-850.000		COMMUNICATIONS - TELEPHONES			14.59	
	101-567-850.005		COMMUNICATIONS - CELL PHONES			50.00	
	101-567-920.000		UTILITIES - ELECTRICITY			131.36	
	101-567-920.003		UTILITIES - RUBBISH			110.27	
	101-567-930.009		REPAIR & MAINT - EQUIPMENT			35.94	
	101-703-881.002		RECYCLE LIVINGSTON SERVICES			13.77	
	101-722-801.000		PROFESSIONAL SERVICES			1,610.00	
	101-722-804.002		CONTRACT SERV - ORD VIOLATIONS			75.00	
	101-722-850.005		COMMUNICATIONS - CELL PHONES			111.42	
	101-722-860.000		CONFERENCE /TRANSPORTATION			73.36	
	101-722-967.000		PROJECT COSTS			60.00	
	101-751-850.000		COMMUNICATIONS - TELEPHONES			106.10	
	101-751-860.000		CONFERENCE /TRANSPORTATION			85.42	
	101-751-920.000		UTILITIES - ELECTRICITY			109.32	
	101-751-920.003		UTILITIES - RUBBISH			110.27	
	101-757-930.009		REPAIR & MAINT - EQUIPMENT			46.98	
	202-463-775.000		MAINTENANCE SUPPLIES			214.00	
	202-474-775.000		MAINTENANCE SUPPLIES			153.69	
	202-474-920.010		ELEC/TRAFFIC SIGNAL ENERGY			260.03	
	203-454-775.000		MAINTENANCE SUPPLIES			2,293.80	
	203-463-775.000		MAINTENANCE SUPPLIES			214.00	
	226-528-635.000		CURB CART RENTAL			55.02	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 11/28/2023 - 11/28/2023

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
		226-528-804.019	CONTR SERV - CBD COMPACTOR			3,142.99	
		226-528-804.020	CONTR SERV-CORRUGATED CARDBRD			1,417.04	
		226-528-920.000	UTILITIES - ELECTRICITY			115.95	
		248-728-802.000	DUES & MEMBERSHIPS			260.00	
		248-728-804.001	CONTRACT SERV - JANITOR			346.01	
		248-728-850.000	COMMUNICATIONS - TELEPHONES			69.44	
		248-728-860.000	CONFERENCE /TRANSPORTATION			1,755.99	
		248-728-900.000	PRINTING & PUBLISHING			79.99	
		248-728-920.000	UTILITIES - ELECTRICITY			274.29	
		248-728-920.001	UTILITIES - GAS			32.41	
		248-728-920.016	UTILITIES - ELEC/OTHER			126.21	
		590-536-643.001	SEWER READINESS TO SERVE CHG			178.56	
		590-536-644.001	SEWER COMMODITY CHG/PLANT			57.72	
		590-536-644.005	SEWER COMMODITY CHG/COLLECTION			21.36	
		590-536-730.000	POSTAGE			250.00	
		590-536-775.000	MAINTENANCE SUPPLIES			214.00	
		590-536-804.000	CONTRACTUAL SERVICES			40.01	
		590-536-850.007	COMMUNICATIONS - ALARMS			330.01	
		590-536-920.004	UTILITIES - PUMP STATION			1,450.80	
		590-536-973.001	WATER METERS			1,010.00	
		590-537-801.000	PROFESSIONAL SERVICES			1,153.55	
		590-564-740.019	OPER SUPP/SMALL EQUIPMENT			750.48	
		590-564-751.000	GASOLINE & DIESEL FUEL			248.83	
		590-564-801.000	PROFESSIONAL SERVICES			260.00	
		590-564-850.000	COMMUNICATIONS - TELEPHONES			272.31	
		590-564-920.000	UTILITIES - ELECTRICITY			13,043.35	
		590-564-930.007	REPAIR & MAINT - PLANT			500.00	
		590-564-957.000	EDUCATION / TRAINING			2,716.70	
		591-261-730.000	POSTAGE			250.00	
		591-536-643.000	WATER READINESS TO SERVE CHG			164.91	
		591-536-644.000	WATER COMMODITY CHARGES			81.10	
		591-536-775.000	MAINTENANCE SUPPLIES			550.08	
		591-536-804.000	CONTRACTUAL SERVICES			634.00	
		591-536-850.004	COMMUNICATIONS - MISS DIG			80.02	
		591-536-973.001	WATER METERS			1,039.99	
		591-564-727.000	OFFICE SUPPLIES			17.13	
		591-564-741.002	UNIFORMS/CLEANING/ RENTAL			43.96	
		591-564-775.000	MAINTENANCE SUPPLIES			12.87	
		591-564-775.004	CHEMICALS			7,825.33	
		591-564-775.005	MAINTENANCE SUPPLY - LIME			8,007.36	
		591-564-801.000	PROFESSIONAL SERVICES			305.85	
		591-564-850.000	COMMUNICATIONS - TELEPHONES			124.37	
		591-564-920.000	UTILITIES - ELECTRICITY			4,921.64	
		591-564-920.005	UTILITIES / ELEC / WELLS			9,214.29	
		591-564-930.008	REPAIR & MAINT - PUMP STATION			30.82	
		591-564-980.005	EQUIP / COMPUTER SOFTWARE			5,760.00	
		640-441-740.001	OPERATING SUPPLIES / TOOLS			41.99	
		640-441-741.002	UNIFORMS/CLEANING/ RENTAL			26.58	
		640-441-751.000	GASOLINE & DIESEL FUEL			13,095.56	
		640-441-751.001	VEHICLE OIL & VARIOUS SUPPLIES			125.00	
		640-441-775.000	MAINTENANCE SUPPLIES			552.06	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 11/28/2023 - 11/28/2023

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: GNIST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number	
		640-441-775.002	MAINTENANCE SUPPLIES - TIRES			44.00		
		640-441-850.000	COMMUNICATIONS - TELEPHONES			351.63		
		640-441-920.000	UTILITIES - ELECTRICITY			268.46		
		640-441-930.006	REPAIR & MAINT. VEHICLES			1,760.38		
		640-441-981.000	VEHICLES - POLICE			219.95		
		641-441-741.002	UNIFORMS/CLEANING/ RENTAL			325.59		
		641-441-775.000	MAINTENANCE SUPPLIES			73.08		
		641-441-850.000	COMMUNICATIONS - TELEPHONES			308.87		
		641-441-920.000	UTILITIES - ELECTRICITY			214.78		
		641-441-920.003	UTILITIES - RUBBISH			191.87		
		642-228-973.000	CAPITAL OUTLAY / EQUIPMENT			890.00		
--- TOTALS BY FUND ---								
		101	GENERAL FUND			122,059.03		
		202	MAJOR STREET FUND			627.72		
		203	LOCAL STREET FUND			2,507.80		
		226	RUBBISH & GARBAGE COLL FUND			4,731.00		
		248	DOWNTOWN DEVELOPMENT AUTHORITY FUND			2,944.34		
		590	SEWER FUND			22,497.68		
		591	WATER FUND			39,063.72		
		640	EQUIPMENT POOL FUND			16,485.61		
		641	DEPARTMENT PUBLIC SERVICES			1,114.19		
		642	IT REPLACEMENT FUND			890.00		
		Total For All Funds:					<u>212,921.09</u>	



**CITY OF HOWELL
MEMORANDUM**

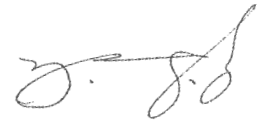
TO: MAYOR & CITY COUNCIL
FROM: MATT DAVIS, DPS DIRECTOR
DATE: NOVEMBER 21, 2023
RE: 202 N MICHIGAN SEWER AND CONCRETE WORK

In May of 2020, the owner of 202 N. Michigan (Mugg & Bopps), CD Okemos 10, applied for and received a Right-of-Way permit to replace sections of sidewalk adjacent to the property. As you may recall, this was shortly after the start of COVID, and labor and material were tough to secure. Over the next year, there were conversations between CD Okemos 10 and City staff. These conversations involved trying to coordinate the replacement of a city storm sewer and deteriorated sidewalk inconjunction with concrete work on private property. Unfortunately, CD Okemos 10 was ready to proceed with their work before City staff was ready to perform our sewer and sidewalk work. CD Okemos 10 proceeded to perform their work, along with the City's work, in July of 2021. The attached cost of \$29,058.75 is what they incurred to repair the City's storm sewer and concrete replacement. This cost does not include any of the work on private property that was performed at the same time.

As you are aware, during the time that the above work was performed, there were a lot of staff changes. The changes included staff members moving to new roles, as well as some staff leaving to work elsewhere. Unfortunately, this project was affected, due to having multiple people involved in the project, at separate times. This caused some miscommunication as well as an extreme delay in gathering information to provide to Council.

Staff has included an estimate using MDOT average unit prices for 2023, which is shown on the cost breakdown submitted by CD Okemos 10. The estimated cost was calculated to be, \$35,771.75, which is \$6,713 more than what is being requested by CD Okemos 10

In order to resolve this issue and make the property owner whole, Staff is recommending payment to CD Okemos 10, in the amount of \$29,058.75. This was not budgeted, but funds are available in the Major Street fund, 202-458-967.000 to cover this cost. Therefore, a budget amendment is not required.



Ervin J. Suida
City Manager

REVIEWED & APPROVED FOR SUBMISSION:

A motion to authorize payment to CD Okemos 10, in the amount of \$29,058.75, to reimburse them for the cost of work performed for the City.

ACTION REQUESTED:

11.06.23	202 North Michigan (at Clinton) - Storm Sewer - Repair replace										Estimated cost based on MDOT's 2023 Weighted Average Unit Pricing		
Remove:								Qty	Rate	Total	Verified Quantity	Unit Pricing	Estimated Cost
	Existing sidewalks and apron concrete						1	\$2,800.00	\$2,800.00		1,675.00	\$1.70	\$2,847.50
	Dr Structure, Rem										2	\$475.00	\$950.00
	Existing damaged storm drain										140	\$23.90	\$3,346.00
Install:													
	2 - new shallow catch basins						2	\$2,100.00	\$4,200.00		2.00	\$2,077.00	\$4,154.00
	2 - new manhole covers						2	\$800.00	\$1,600.00		2.00	\$800.00	\$1,600.00
	140 ft - 8" dual wall plastic pipe						140	\$24.00	\$3,360.00		140.00	\$67.00	\$9,380.00
	Backfill and prep for Concrete						1	\$2,400.00	\$2,400.00	Included in pipe cost above			
	800 sq ft - new 6" concrete sidewalk						800	\$7.25	\$5,800.00		800.00	\$7.36	\$5,888.00
	875 sq ft - new 8" concrete apron						875	\$9.25	\$8,093.75		875.00	\$8.19	\$7,166.25
	11' new Concrete curb and gutter on Michigan Ave						11	\$30.00	\$330.00		11.00	\$40.00	\$440.00
	Install topsoil, seed and straw in old City of Howell approach						1	\$475.00	\$475.00				
										\$29,058.75			\$35,771.75
Make Check to:													
	CD Okemso 10, LLC												
	PO Box 708												
	Howell, MI 48844												
	517.376.5130												

\$6,713.00

Haslock & Sons, Inc.
 5275 W Coon Lake Rd
 Howell, MI 48843

Invoice

Date	Invoice #
9/12/2021	11080

Bill To
Iosco-Mason LLC PO Box 708 627 S Dearborn Howell, MI 48844

VPO #	Start Date	Site Address
	9/12/2021	Michigan Ave

Item	HRS/YDS	Description	Rate	Amount
miscellaneous	2	2 catch basins	2,100.00	4,200.00
miscellaneous	2	2 manhole covers	800.00	1,600.00
miscellaneous	140	140 ft pipe	24.00	3,360.00
miscellaneous	1	backfill + prep for concrete	2,800.00	2,800.00
miscellaneous	1	tear out concrete + haul away	2,400.00	2,400.00
			Total	\$14,360.00

A 3.9% service charge per month will be assessed invoices past due by 30 days.

Phone #	Fax #
517-546-1518	517-546-6722



REMIT TO:
1136 2nd Ave. North
Nashville, TN 37208

INVOICE

1080058389

SOLD TO:

MUGG & BOPPS
P.O. BOX 708
HOWELL, MI 48844



SHIP TO:

Michigan Ave.
J.D-19 AND CLINTON
Howell 2

ORDERED BY:
TIM
2487047886

CUSTOMER	DATE	ORDER #	TERMS	PO #	LOT	JOB#
84039	7/21/2021	65	NET 30			

DESCRIPTION	QUANTITY	Ticket #	Price	Amount
5000 STRT LESTONE AIR	11.00	826594	135.00	1,485.00
ENVIRONMENTAL SURCHAR	1.00		20.00	20.00
REBAR #4 GRD 60 20`	3.00		8.49	25.47
EXPANSION PAPER - 6 X 1/2 X	1.00		100.00	100.00
5000 STRT LESTONE AIR	9.00	826600	135.00	1,215.00
ENVIRONMENTAL SURCHAR	1.00		20.00	20.00
5000 STRT LESTONE AIR	4.00	826603	135.00	540.00
ENVIRONMENTAL SURCHAR	1.00		20.00	20.00

PRODUCT RECAP

3.00	100003	REBAR #4 GRD 60 20`
3.00	1015	ENVIRONMENTAL SURCHARGE
24.00	50300	5000 STRT LESTONE AIR
1.00	EXP6	EXPANSION PAPER - 6 X 1/2 X 100`

IF PAYMENT IS MADE BY 08/10/2021, DISCOUNT FOR INVOICE IS 48.00

TOTAL QUANTITY:	24.00	SUB TOTAL	3,425.47
		SALES TAX	205.53
		AMOUNT DUE	3,631.00



INVOICE

1080059537

REMIT TO:
1136 2nd Ave. North
Nashville, TN 37208

SOLD TO:

MUGG & BOPPS
P.O. BOX 708
HOWELL, MI 48844



SHIP TO:

Michigan Ave.
AND CLINTON
Howell 2

ORDERED BY:
TIM
2487047886

Table with columns: CUSTOMER, DATE, ORDER #, TERMS, PO #, LOT, JOB#

Table with columns: DESCRIPTION, QUANTITY, Ticket #, Price, Amount

PRODUCT RECAP

2.00 1015 ENVIRONMENTAL SURCHARGE
14.50 50300 5000 STRT LESTONE AIR
1.00 EXP4 EXPANSION PAPER - 4 X 1/2 X 100'
1.00 SHRT SHORT LOAD

IF PAYMENT IS MADE BY 08/10/2021, DISCOUNT FOR INVOICE IS 29.00

TOTAL QUANTITY: 14.50 SUB TOTAL 2,131.50
SALES TAX 127.89
AMOUNT DUE 2,259.39







**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: MIKE SPITLER, DPS DEPUTY DIRECTOR
DATE: NOVEMBER 21, 2023
RE: PATROL UNITS 315 AND 316

Before COVID, at the beginning of every year, staff would budget for any Police vehicles due to be replaced in the upcoming fiscal year. Once the new fiscal year started, we would order the patrol units, and within a few months, they would be available for use by the PD. Post-COVID, vehicles can take up to a year from when we place the order. We will budget to replace Patrol Units 315 and 316 in the next fiscal year.

We've learned more recently that a small window exists to place your order for a Ford Interceptor. This "bank" or window for the 2025 Ford Interceptor will open next month and is on a first-come-first-served basis until the stock is depleted. The delivery of these vehicles will be well into the next fiscal year. However, if we miss the bank period, we might wait two fiscal years before the delivery of new units.

If Council is good with us moving forward, we will order two 2025 Ford Interceptors next month and include them in the budget for next year. Lafontaine provided budgetary numbers of \$45,888 based on the 2024 models, which are no longer available. We are also seeing increases in pricing between 5-15% each year. We will take this into account when budgeting.

ACTION REQUESTED:

A motion to purchase two 2025 Ford Interceptors to be budgeted and expended in the 2024/2025 fiscal year.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL

FROM: CHELSEA WHITE, INTERIM WATER PLANT OPERATIONS MANAGER

DATE: NOVEMBER 8, 2023

RE: SLURRY PUMP REPLACEMENT

As part of the water softening process, lime slurry must be delivered at an entry point at the bottom of the claricone. To do this, two pumps, working independently of each other and used at different times, continuously pump lime slurry into the claricone. These pumps work every other day for the duration that the water plant is running. This can be anywhere from 10-15 hours at a time; sometimes, they can run longer. These pumps are crucial in the treatment process of the water plant and are necessary for softening the water.

The pumps currently working at the plant are original and were installed when the plant was built in 1992. Currently, the south pump will not work at full capacity and has issues with the control panel. On November 19, the north pump had a catastrophic failure. The bearings failed, ruining the shaft and causing the pump to no longer operate.

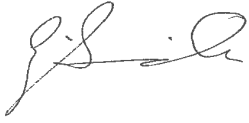
Kennedy Industries was onsite to assess the damage. Due to the age of the pumps, the shaft is no longer available to purchase. Kennedy has provided a quote for replacing and installing both pumps along with Variable Frequency Drives (VFD). Since the lead time on these pumps is 8-10 weeks, staff felt the need to move forward with the purchase. This will cut down the time for delivery and installation by Kennedy. In the meantime, Kennedy will manufacture a shaft for the north pump to get us by until the new ones arrive.

This purchase of the slurry pumps is not budgeted for and will require a budget amendment for \$52,271.00 in the Water Plant line item 591-564-930.009.

ACTION REQUESTED:

A motion to purchase two VFDs and Pumps from Kennedy Industries for \$52,271.00.

REVIEWED & APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to read 'E. Suida', written in a cursive style.

Ervin J. Suida
City Manager



QUOTATION		
DATE	NUMBER	PAGE
11/15/2023	0050620	1 of 1

B HOW150
I HOWELL WATER PLANT
L WATER PLANT & DPW
T 150 MARION STREET
O HOWELL, MI 48843

Accepted By: _____
Date: _____
PO#: _____
Ship To: _____

ATTENTION:
DAN RILETT DRilett@cityofhowell.org

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
QUOTE	WATSON MARLOW BREDEL SP40 PUMP, WATER	BHS/HSM	FREIGHT ALLOWED
QTY	DESCRIPTION		

- (2) WATSON MARLOW BREDEL SP-40 PUMP WITH 2HP, 3PH, 230/460V MOTOR AND 37.23 RATIO GEAR
- (2) ABB VARIABLE FREQUENCY DRIVE, MODEL ACQ580-01-04A8-4, RATED FOR 2HP, 3PH, 480VOLT, 3.4AMPS

NET BUDGET PRICE INCLUDING FREIGHT, BUT NO TAXES: -- \$43,271.00

** OPTIONAL ADDER **

- (1) INSTALLATION/START-UP ASSISTANCE

NET BUDGET PRICE: -- \$9,000.00

WE DO NOT INCLUDE: SITE WORK, CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, STARTERS, CONTROLS, CONDUIT, WIRING, OR JUNCTION BOXES UNLESS LISTED ABOVE.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY - HUNTER MILLS

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 6/2023) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: ERVIN J SUIDA, CITY MANAGER
DATE: 11.22.2023
RE: LIBRARY BOARD MEMBER TONY KANDT

On October 10, 2023, the Howell Carnegie District Library Board met for its regular scheduled meeting on that date. During the meeting, an issue arose relative to City Council appointed Board member Anthony Kandt's depiction of an email received from then Mayor Pro Tem Jan Lobur to the Board dated September 5, 2023. After the meeting, Kate Litwin, the Howell DDA Director, who was in attendance, wrote a letter to me describing the events of the meeting. I shared this letter with the City Attorney. We both felt that a fact-finding review was necessary, under the circumstances. I understood that the Mayor, a Library Board member, and three members of City Council had also attended the Library Board meeting. I requested each of them to supply me with their version of events on that evening. Copies of correspondence from Ms. Litwin and Council Members are included. In response I sent a letter to Mr. Kandt, which is attached. Since the hearing of November 13, 2023, was postponed, another letter was sent to Mr. Kandt advising him that he had additional time to respond. I have received no response from Mr. Kandt as of the date of this memo. I have received responses, however, from the Library Director, Holly Ward-Lamb and Kathryn Tuck, the Board President. Copies of those emails are attached as well.

The concern that has been shared by members of City Council is that the behavior of Mr. Kandt at the Library Board meeting on October 10, 2023 was inappropriate. The City is not able to remove Mr. Kandt from the Library Board, as only the Governor is able to do so by statute. However, City Council can make a finding that the behavior exhibited by Mr. Kandt was inappropriate and unprofessional and hold him responsible for his actions.

Currently, it would be my request that the City Council accept all of the correspondence that is attached herein and make a finding of fact that Mr. Kandt's behavior was inappropriate and unprofessional and that the statements made by him were misogynistic, demeaning, mocking, and condescending. If Council makes these findings, I recommend that Council for the next Council meeting determine what, if any, actions are available to City Council at that time.

ACTION REQUESTED:

Motion to accept all correspondence attached to the City Manager's memo and find that Mr. Kandt's behavior at the October 10, 2023 Howell Carnegie District Library Board meeting was inappropriate and that the statements made by him were, among other things, misogynistic, demeaning, mocking, and condescending.

From: Alexander Clos <AClos@cityofhowell.org>
Sent: Thursday, October 12, 2023 2:01 PM
To: Erv Suida <ESuida@cityofhowell.org>
Cc: Dennis Perkins <[REDACTED]>
Subject: Re: Complaint

Erv,

I left the library meeting Tuesday evening and felt strongly that Tony was out of control (more than usual). He was emotionally charged when discussing the Howell Depot Lot project which led to mocking and insulting Jan Lobur specifically. During his discussion on the depot lot transaction, he brought up an email that he received from Mrs. Lobur. While reading this email out loud to the board and audience, he did so in a demeaning tone and embellished tone and attitude. He also made mention as an aside that he felt it was well written and "Mr. Lobur" must have typed this. Certainly, a misogynistic comment and the intent was clear.

Outside of that I don't have anything specific. He was charged the entire time and concerned with the public relations side of the transaction. He wants to make certain the library's side of the story is told. Going back to why they bought the land and what they have "done" with the property up to this point. He wants to be heard and was furious that the city bullies them and leaked stories to local media outlets.

In my opinion, this was the last straw. He has had several outbursts like this in past meetings where he has attacked and been disrespectful to city councilmembers. Tuesday, he took it a step further and clearly insulted Jan individually.

Hope this helps.

Alex

From: Erin Britten <EBritten@cityofhowell.org>

Sent: Wednesday, October 11, 2023 6:19 PM

To: Erv Suida <ESuida@cityofhowell.org>; Dennis Perkins <[REDACTED]>

Subject: RE: Complaint

I attended the Library Board Meeting last night where the board discussed the purchase of the library lot with the city. During this discussion Tony Kandt mentioned an email he received from Mayor Protem Lober. Mr Kandt started to read from the email in a "female voice" and condescending tone. As he was reading Maria Stuart asked him to stop and said she did not believe Jan (Mayor Protem) had written it with that "tone" and she did not interpret it that way at all. Mr. Kandt continued reading with his dramatic interpretation and stated Jan was misrepresenting the situation, and he was tired of the Library being the bad person. Maria then stated "all those items are facts, she is stating facts". At this point Kathryn Tuck intervened and refocused the Board.

I walked out of the meeting at the point. As a woman, I felt disrespected by Mr. Kandt. This is the 3rd time I have heard disparaging remarks from Mr. Kandt towards the city council.

If you have any questions please contact me.

Erin Britten
[REDACTED]

[REDACTED]

From: Jacob Schlittler <JSchlittler@cityofhowell.org>
Sent: Wednesday, October 11, 2023 9:48 PM
To: Dennis Perkins <[REDACTED]>
Cc: Erv Suida <ESuida@cityofhowell.org>
Subject: Statement

Dr. Jacob Schlittler, City Council Member
Recollection of events on Tuesday, October 10th, 2023
Howell Carnigne District Library Board Meeting

I arrived at roughly 6:50pm to the monthly Library Board Meeting held in the Meabon Room. The full library board was in attendance as well as 4 audience members. Upon entering the new business portion of the meeting, it included various topics and most notably the library lot update. Discussion began amongst the board about conversations between the City of Howell and the Library. During this portion of the meeting, city appointed member Tony Kandt presented an email that he had received from Councilwoman, Mayor Pro-tem Jan Lobur. He described this correspondence arriving around the Labor Day holiday, prior to the September board meeting. Members of the board and other Library staff continued conversations on the subject of the lot and negotiations with the city. Mr. Kandt proceeded to revisit the email and how the contents directly affected the topic. During this time, Mr. Kandt was portraying his distrust with any possible future agreement with the City of Howell. His focus was on public perception of the negotiation between the two parties. Mr. Kandt then proceeded to read the email while selecting portions that directly pertained to perceived negative public perceptions of the Library's lack of progress on the vacant lot during the library's 17 years of ownership. While doing so, Mr. Kandt used a high mocking inflected tone trying to mimic a female's voice. There was an immediate demeanor change in the room. Board President Kathryn Tuck was visibly frustrated with

the board members actions. Member Maria Stewart stated that he was taking this [email] in an improper tone. Member Kandt continued to read portions of the email in a mocking manner. As he persisted, Board President Tuck called for him to move past the topic and email entirely. Director Holly Ward-Lamb attempted to interpret the meaning behind his spectacle in attempts to clarify the direction of his comments. The comment was made by Kandt that he felt that Councilwoman Jan Lobur's husband had written the email. Insinuating that she was not capable of drafting such a message to board members on the subject. With this comment, you could see that he was visibly agitated and proceeded to push the issue. As the topic continued, Mr. Kandt stressed the need for a subject matter expert going forward with negotiations and any possible development to ensure the library's needs were met.

My viewpoint when reflecting on the events that occurred, Mr. Kandt's behavior was unacceptable and unprofessional as someone who makes decisions for the Library as an appointed representative of the City of Howell.

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Kate Litwin, Director
Howell Downtown Development Authority
118 W. Clinton St.
Howell, MI 48843

October 11, 2023

Ervin Suida
Howell City Manager
611 W. Grand River Ave.
Howell, MI 48843

Subject: Inappropriate and Misogynistic Behavior by a Board Member

Dear Erv,

I am writing to bring to your attention a matter of utmost concern regarding inappropriate and misogynistic behavior exhibited by a board member in our city, Tony Kandt. This behavior goes against the principles of respect, inclusivity, and professionalism that our city values and upholds.

At the Howell Carnegie District Library regular board meeting last night, October 10, 2023, Mr. Kandt read aloud an e-mail he received from Howell City Councilwoman Jan Lobur. In reading this e-mail, Mr. Kandt attempted to emulate a female voice that was shrill, mocking, and condescending in tone and volume. When fellow board members attempted to temper the situation, Mr. Kandt proceeded with additional derogatory comments about Ms. Lobur's correspondence. At a point later in the meeting, during the section 'Comments and Concerns of Board Members', Mr. Kandt again referenced the e-mail from Ms. Lobur, and alleged that she was not truthful in facts included in portions of the message and that she probably wasn't smart enough (I am paraphrasing the verbiage used) to have written the e-mail herself, thereby relying upon her husband, John Lobur, who is either a practicing or retired attorney.

I believe that our city is dedicated to fostering a safe and inclusive environment where all voices are heard and respected. Mr. Kandt showed a true lack of respect and decorum in this public meeting, not only mocking a female, but an elected official as well. It is essential that we maintain a respectful and inclusive environment to ensure that the best interests of our community are served. Misogynistic behavior is a violation of the principles that our city stands for and must not be tolerated in any capacity, especially within our leadership positions.

I am ready and willing to assist in any way I can to resolve this issue and contribute to the betterment of our city. I trust that you will handle this matter with the utmost discretion and professionalism it deserves.

Sincerely,

Kate Litwin

Erv Suida

From: Holly Ward Lamb <ward@howelllibrary.org>
Sent: Thursday, November 2, 2023 3:21 PM
To: Erv Suida
Subject: Library Trustees

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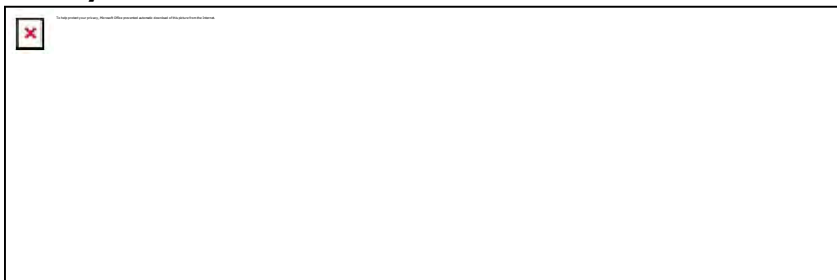
Hi Erv-

The library attorney will contact the city attorney directly. I wanted to let you know that the Howell City Council CANNOT remove a district library trustee after they are appointed. Only the Governor has that authority, per District Library Law and the Michigan Constitution. Therefore, no hearing is necessary at the city council meeting on November 13.

I would be happy to meet with you, the city attorney, and city council to review a District Library's authority, how it functions, and the responsibility of library trustees.

You previously mentioned building a better relationship with the library. The letter I received dated October 25 was a step in the wrong direction.

Holly



My pronouns are she/her.

November 8, 2023

Howell City Council
c/o Erv Suida, City Manager
611 East Grand River Avenue
Howell, MI 48843

Honorable Mayor Bob Ellis and Honorable Members of the City Council: I received the letter regarding the investigation conducted by City Attorney Dennis Perkins and City Manager Ervin Suida concerning Trustee Kandt's comments at the regular meeting of the Howell Carnegie District Library on October 10, 2023. . We were disappointed that the investigation only involved members of the City Council and not members of the Library Board or other I attendance. As a result, as President of the Library Board, I wanted to reach out and give you my perspective for the record.

First, I will say that I believe this investigation, and indeed the comments made at the meeting, do not set the tone we as partners in the progress of this city aspire to; they distract us from the progress that we are making. After the presentations, information gathering, starts and stalls, and moving of the goal posts by all involved, we were on a viable path towards use of the block at Walnut and Clinton. The Howell Carnegie District Library (HCDL) Board has every right and responsibility to fully discuss the uses and partnership, which is the vein in which Trustee Tony Kandt was making his remarks.

Two things I want to be clear about s with respect to Trustee Kandt's comments:

1. He was not reading Mayor Pro Tem Lobur's email with a shrill, nasal, or weak falsetto. He was rather reading it with a forceful, if cavalier tone, to which Trustee Maria Stuart counseled him in during the meeting. I take very seriously the accusation that he depicted with misogyny or prejudice against women during the reading Mayor Pro Tem Lobur's email. If the exact same email had arrived from any other sender on the Council, be they male or female, he would have read it the same way. He took special interest in presenting with vim and vigor, the near, closing statement "MAKE IT A REALITY."
2. At no point did Trustee Kandt insinuate that the Mayor Pro Tem lacked the intelligence to write the email. Instead, he was attempting to make light of disagreeing with Mayor Pro Tem Lobur by suggesting her husband, a fellow attorney in the community, may seek him out.

As the leader of the meeting, I attempted to first redirect and then stop Trustee Kandt because he was veering off track of the discussion at hand, but not because I believed he was being demeaning to Mayor Pro Tem Lobur.

I am firm believer that in his passion for this issue, Trustee Kandt did not read the Mayor Pro Tem's email in the spirit it was intended, but it is not an offense that ranks with removal or censure. To assert that he is a misogynist based on his reading of the Mayor Pro Tem's email is unfounded. I am in possession of a BA from one of the finest institutions in the land, where I doubled-majored in women's studies and American culture – I am not beyond my depth to identify ableism, misogyny, and patriarchy in people, systems, or communications. I certainly would have spoken up at the meeting if I thought he was being disrespectful to women. Based on the City's investigation letter, my impression appears consistent with Mayor Ellis's.

It would be my pleasure to renew our discussions about the HCDL-owned parcel and the role we can play to improve this quadrant of town for all. This will take some work for all parties to move forward. I know all of us to be more than capable of achieving an outcome our community will enjoy for decades to come.

With regards,

Kathryn A. Tuck

HCDL President

From: Robert Ellis <REllis@cityofhowell.org>
Sent: Wednesday, October 11, 2023 11:06 PM
To: Erv Suida <ESuida@cityofhowell.org>
Subject: Re: Complaint

I was there and sat next to Tony and he complained about Jan's letter. Rather than a demeaning and mocking tone, I would characterize his reading of a portion of her letter as an exaggerated hostile tone as he seemed to take her letter as a personal attack and was trying to demonstrate that in the way he read it. Maria Stuart immediately responded, saying she received the same letter and that he was misinterpreting what she was trying to say. I hadn't seen the letter so I didn't participate in that part of the discussion. I didn't hear him say anything about Jan's husband writing the letter. The only time I heard him mentioned was when he said he didn't want Jan's husband to come after him for criticizing her. Overall he seemed to be trying to do everything possible to block any agreement between the library and the city in developing the property, insisting on doing a parking study, having the library hire their own engineers to review any plans developed by the city, and inserting a chronology of the library's attempts to develop the property with alleged interference by the city in any proposed agreement. Despite this, the board did agree to develop a proposed agreement.

Bob Ellis
Mayor, City of Howell

From: Erv Suida <ESuida@cityofhowell.org>
Sent: Wednesday, October 11, 2023 3:38:09 PM
To: Robert Ellis <REllis@cityofhowell.org>; Jacob Schlittler <JSchlittler@cityofhowell.org>; Alexander Clos <AClos@cityofhowell.org>; Erin Britten <EBritten@cityofhowell.org>
Cc: Dennis Perkins <[REDACTED]>
Subject: Complaint

I have received notice of a potential issue occurring at last night's Library Board meeting. If you have any information regarding any demeaning, sexist or derogatory statements made by any Library board members please send them to Dennis and me via email. I have received complaints that a Library board member used a demeaning and mocking tone while reading an email received from a City Council member and also made a statement that "her Husband must have written it". After talking with our City Attorney, we are going to conduct a fact-finding investigation and provide options for Council to consider moving forward. I want to make sure we receive accurate, fresh statements as these types of behaviors must be taken seriously and dealt with expeditiously so, please provide those statements as soon as possible.

Sincerely,

Ervin J Suida
Howell City Manager
PH – 517.546.3502
FX – 517.546.6030
esuida@cityofhowell.org

From: M. Stuart <[REDACTED]>
Sent: Sunday, November 26, 2023 7:46 PM
To: Erv Suida <ESuida@cityofhowell.org>; Jan Lobur <JLobur@cityofhowell.org>
Cc: Holly Ward Lamb <ward@howelllibrary.org>; Kathryn Tuck <[REDACTED]>
Subject: Council meeting of 11/27/23

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For the record:

I write this with two hearts: One as a member of the Howell Carnegie District Library Board of Directors, and one as a person who makes her living with words.

There are two questions the Howell City Council is taking upon itself to answer: Was Tony Kandt, a member of the library board, out of line when he inferred meaning into an email from then-Howell City Council Mayor Pro tem Jan Lobur regarding the library lot, which he read aloud at a recent meeting? My answer is that he was, and I expressed as much at that meeting.

But the second question the city will answer — and the one that is most concerning to me — is whether Tony Kandt is a misogynist. (And, I'd add, whether it is even within the expertise and role of the city council to declare him as such.)

I have no problem with the council saying that it took offense at Kandt inferring meaning into Lobur's email. I have no problem with them saying his doing so was unprofessional, or that his conduct was unbecoming of a city-appointed member of the library board.

But to say that it was misogynistic?

Does the council understand what that means, as well as the precedent it will set if it takes this action?

At its core, misogyny is the hatred of women. Does the Howell City Council actually believe Tony Kandt hates women? If it takes this action, the council members voting for it will be saying they believe Tony Kandt is a misogynist, that he hates women. How does the council even know that? Being inappropriate by reading an email aloud in a snotty tone does not make one a misogynist.

This is a step way, way too far.

Label Kandt's behavior what it was — inappropriate — than what you think it might be without any proof outside of his clumsy reading of an email in a snotty tone for effect.

But, please, don't be the behavior you think you're proving you're against.

Words have meaning — and consequences — and the council hanging a big scarlet “M” for misogyny around someone’s neck is just plain wrong. If reading something aloud (or, in my case, writing) in a super snotty tone is worthy of official condemnation, well, what the hell kind of city are we?

Kandt’s vocalization of Lobur’s email was what I think legal folks might call a spontaneous outburst. Make no mistake: Kandt was pissed when he read it, so if the council feels it must take action, take him to the woodshed for being inappropriate while pissed.

In contrast to Kandt’s behavior, the official, formal nature of the city’s actions is far more concerning to me. It’s carefully considered, premeditated and targeted; I have to add that it is also one-sided, coming after an investigation that never bothered to interview a single person on the library board. This will be government doing what government ought not to do, which is to assign official meaning to someone’s snotty tone that goes way beyond “dude was inappropriately pissed in public so let’s slap him on the wrist.” Instead, the city wants to ruin his reputation by labeling him as something he is not.

That the city is even considering such drastic and wrong-headed action is incomprehensible.

Sincerely,

Maria Stuart

From: Tony Kandt <kandt@howelllibrary.org> **Sent:** Monday, November 27, 2023 2:19 PM **To:** Erv Suida <ESuida@cityofhowell.org>
Cc: Holly Ward Lamb <ward@howelllibrary.org>; Kathryn Tuck <tuck@howelllibrary.org>
Subject: Re: FW: TK Letter

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Mr. Suida:

I am in receipt of your October 25, 2023 letter, along with four (4) statements informing me that the City of Howell had set upon a course of action that began following the October 10, 2023 Library Board meeting. The four (4) statements were from Mayor Robert Ellis, Councilpersons Erin Britten, Jacob Schlittler, and I believe Alex Clos as that statement only indicates "Alex". The November 27, 2023 Council Packet does not include the statement from Mayor Robert Ellis but does include a statement from Kate Litwin, Director DDA. This course of action was directed, for the most part, at me personally. In response to those materials, please consider the following.

I have done nothing to warrant what the City of Howell has done or intends. Any representation made to the contrary is untrue. Moreover, the City of Howell has no legal authority to do anything it has done or intends as set forth in your letter. Accordingly, I am limiting my participation to this email.

Regards, Anthony Kandt.

On Wed, Nov 8, 2023 at 5:03 PM Erv Suida <ESuida@cityofhowell.org> wrote: Anthony,

Please find attached a letter regarding rescheduling the hearing scheduled for November 13, 2023 to the November 27, 2023 meeting. A hard copy has been mailed first class USPS.

Sincerely,

Ervin J Suida
Howell CityManager PH –
517.546.3502
FX –517.546.6030
esuida@cityofhowell.org

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