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HOWELL CITY COUNCIL MEETING AGENDA

City Council Chambers - 7:00 P.M.
611 E. Grand River, Howell, MI 48843

Visit the City of Howell website at www.CityofHowell.org or download the My Howell MI app

Monday, November 11, 2024

COUNCIL - MANAGER GOVERNMENT

Council Members and other officials normally in attendance:

1. Robert Ellis *Mayor*
2. Jacob Schlittler *Mayor Pro Tem*
3. Jan Lobur *Council Member*
4. Luke Wilson *Council Member*
5. Nikolas Hertrich *Council Member*
6. Alex Clos *Council Member*
7. Erin Britten *Council Member*

Ervin J. Suida *City Manager*

Michael Dunn *Police Chief*

Dennis L. Perkins *City Attorney*

Deanna Robson *City Clerk*

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approval of Consent Agenda:
   A. Regular Meeting Minutes, October 28, 2024
   B. Special Meeting Minutes, October 28, 2024
   C. Bills
4. Call to the Public – Items not on the Agenda
5. Reports by Council Members Serving on Boards & Commissions
6. Discussion/Adoption – Resolution No. 2024-28, Park Permit Fees
7. Discussion/Adoption – Resolution No. 2024-29, Opting the City of Howell Out of Public Act 152 for the 2025 Plan Year
8. Discussion/Approval – Livingston Arts Council Letter of Support
9. City Manager's Report
10. Unfinished Business
11. New Business
12. Adjournment

Visitors are cordially invited to attend all meetings of the Council.
If you wish to address the Council, you will be recognized by the Mayor.
Please refer to the printed guidelines on the back of the agenda.

November 11, 2024

Public Comment Guidelines

Members of the public are permitted to address a meeting of Council upon recognition by the Mayor. Each person shall begin by stating their name and address and shall be permitted to speak once on each agenda item for three (3) minutes. Agenda item 4 allows for Citizens' Comments on any non-agenda item. Where the Agenda provides Public Hearing comment, each person addressing the Council shall be limited to five (5) minutes regarding the specific agenda Public Hearing item. The Mayor may allow additional time at his/her discretion.

All remarks shall be addressed to the Council as a body, and not to any member. No person, other than members of the Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through the members of the Council. No questions shall be asked to the Council Members, except through the Mayor. Any person making personal, impertinent, or slanderous remarks, or who shall become boisterous, while addressing the Council, may be requested to leave the lectern.

Interested parties, or their authorized representatives, may address the Council by written communication in regard to any matter concerning the City's business or over which the Council has control at any time by direct mail or by addressing the City Clerk, and copies will be distributed to Council Members.

Regular Meeting of the Howell City Council
Monday, October 28, 2024
Howell City Council Chambers
611 E. Grand River Avenue
Howell, Michigan 48843

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1. **Call to Order**
   The regular meeting of the Howell City Council was called to order by Mayor Robert Ellis at 7:00 p.m.

   Council Members Participating: Jan Lobur, Luke Wilson, Nikolas Hertrich, Alex Clos, Erin Britten, Mayor Pro Tem Jacob Schlittler and Mayor Robert Ellis.

   Also Present: City Manager Erv Suida, Police Chief Michael Dunn, City Attorney Dennis Perkins, and City Clerk Deanna Robson.

   Others in Attendance: Finance Director Alyssa Miller, David Rever, Stewart Howe, Tom Richardson, Dan Brockway, Rick Rigenhagen, J. Pearce, Aaren and Jacob Currie and Susie Hill.

2. **Pledge of Allegiance**

3. **APPROVED – Consent Agenda**
   MOTION by Wilson, SECOND by Lobur, "To approve the Consent Agenda as presented." MOTION CARRIED (7-0).

4. **Call to the Public**
   None.

5. **Reports by Council Members Serving on Boards & Commissions**
   Member Hertrich reported on the October 15th HAPRA meeting: reviewed the draft recreation plan with a public hearing scheduled for November 19th; discussed new Michigan minimum wage sick time law; provided a Legend of Sleepy Howell and Headless Horseman update; discussed the millage proposal; and thanked Diana Lowe for her years of service.

   Member Hertrich reported on the quarterly merchants meeting: Police Department provided guidance on first amendment audits, positive feedback from City festivals; Chamber of Commerce provided information regarding Fantasy of Lights; and discussed many other upcoming events coming.

   Member Clos reported on the October 24th Board of Zoning Appeals meeting: bylaws approved as amended; and approved a front yard setback variance at 510 S. Michigan Avenue.

   Member Schlittler reported on the October 23rd DDA meeting: printer contract reviewed, cash mob discussed, and October 19th E3 (Equitable Entrepreneurial Ecosystem) meeting.

6. **ADOPTED – Ordinance No. 966, Amendment to Section 652.05 of Howell City Code**
   MOTION by Wilson, SECOND by Schlittler, "To adopt Ordinance No. 966, an Ordinance amending Section 652.05 of the Howell City Code." MOTION CARRIED (7-0).

7. **OATH OF OFFICE – Police Officer Matthew Peetz**
City Clerk Deanna Robson administered the oath of office to Police Officer Matthew Peetz.

8. **PRESENTED – Quarterly Investments**
Finance Director Alyssa Miller presented the quarterly investments. David Rever, Bank of Ann Arbor, provided information about the economic environment and the City's investments.

9. **ADOPTED - Resolution No. 2024-25, 1st Quarter Budget Amendments**
MOTION by Hertrich, SECOND by Wilson, "To adopt Resolution No. 2024-25, Fiscal Year 2024/2025 Budget Amendments." Mayor Ellis noted that the projected end-of-year fund balance remains 35% more than annual expenses. Finance Director Miller stated that there were some account changes; revenues are not required to have an assigned department number and are now all uniform going forward; the State requires a separate fund for building activity for issuing trade permits; and a revenue expenditure report provided and will continue to be provided for transparency. **MOTION CARRIED (7-0).**

10. **ADOPTED - Resolution No. 2024-27, Boat Launch Rules and Discussion/Introduction – Resolution No. 2024-28, Park Permit Fees**
MOTION by Britten, SECOND by Wilson, "To adopt Resolution 2024-27 amending the Boat Launch Rules." Mayor Ellis noted that park passes would now be required year round. **MOTION CARRIED (7-0).**

Member Lobur introduced Resolution 2024-28 amending Scofield City Park and the Howell Boat Launch fee structure.

11. **APPROVED – Rolling Oaks Park Quit Claim Deed to the City**
MOTION by Clos, SECOND by Britten, "To direct the City Attorney to work with Rolling Oaks HOA on a quit claim deed to transfer the Rolling Oaks Municipal Park ownership to the City of Howell." Mayor Ellis stated that the park was originally planned to be transferred to the City and has been maintained by the City since 2006. **MOTION CARRIED (7-0).**

12. **City Manager's Report**
- Staff continues to monitor CSX and blocking of the roads has been significantly less, with a commitment from rail users to continue to make improvements.
- Pedestrian crosswalks at Michigan Avenue and Clinton are in progress and should be completed by November 12th, and staff is working with MDOT regarding other crossings.
- Required publication of the Depot Lot project is scheduled for Friday (November 1st), with 15 day separate requirements for MEDC and HUD grants. November 12th is the target to bid out the project for a December bid opening.
- The City Attorney RFQ has been prepared with a due date of Tuesday, November 19th in order to be listed on the November 25th Council agenda.
- City of Howell staff won the Legend of Sleepy Howell challenge with the City of Brighton.
- Congratulations to the Howell Highlanders on their recent victory.

13. **Unfinished Business**
None.

14. New Business

Susie Hill, 822 Spring, inquired about Baldwin Park and Page Athletic Field.

Member Hertrich inquired if the entire sidewalk needs to be closed in front of the former Schafer's Music building currently under construction and City Manager Suida responded that he would check to see if it could be partially opened.

15. Adjournment

MOTION by Wilson, SECOND by Lobur, "To adjourn the regular meeting of the City Council at 7:30 p.m." MOTION CARRIED (7-0).

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Robert Ellis, Mayor

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Deanna Robson, City Clerk

Joint Special Meeting of the Howell City Council
Monday, October 28, 2024
Howell City Council Chambers
611 E. Grand River Avenue
Howell, Michigan 48843

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1. **<u>Call to Order</u>**
   The joint special meeting of the Howell City Council was called to order by Mayor Robert Ellis at 6:30 p.m.

   Council Members Participating: Jan Lobur, Luke Wilson, Nikolas Hertrich, Alex Clos, Erin Britten, Mayor Pro Tem Jacob Schlittler and Mayor Robert Ellis.

   DDA Members Participating: Marc Harlow, Heather KS Nalley, Clark Gill, Blythe Patterson, Jen Webb and Mayor Robert Ellis.

   DDA Member Absent: Kevin Hinckley.

   Also Present: City Manager Erv Suida, Police Chief Michael Dunn, City Attorney Dennis Perkins, and City Clerk Deanna Robson.

   Others in Attendance: DDA Director Kate Litwin.

2. **<u>Call to the Public</u>**
   None.

3. **<u>ADOPTED – Resolution No. 2024-26, Joint Resolution with DDA on Parking Lot Improvements</u>**
   MOTION by Council Member Schlittler, SECOND by Clos, “To adopt Joint Resolution No. 2024-26, between the City of Howell and the Howell Downtown Development Authority for the payment of parking improvements.” MOTION CARRIED (7-0).

   DDA MOTION by Patterson, SECOND by Gill, “To adopt Joint Resolution No. 2024-26, between the City of Howell and the Howell Downtown Development Authority for the payment of parking improvements.” MOTION CARRIED (6-0).

   City Manager Suida explained the terms of the loan: 20 year loan with interest only payments the first four years; the DDA is currently paying 38.1% of parking lot 1, which changes to $100,000 annual payments to the City; in 2025 when the City incurs debt for parking lot improvements, DDA would contribute an additional $100,000 which remains in effect through 2029, resulting in annual DDA payments to the City of $200,000 from 2025 through 2045.

   MOTION by Council Member Lobur, SECOND by Britten, “To amend the maturity date.” MOTION CARRIED (7-0).

   DDA MOTION by Nalley, SECOND by Patterson, “To amend the maturity date.” MOTION CARRIED (6-0).

DDA MOTION by Webb, SECOND by Nalley, "To excuse Member Hinkley from the meeting, reason stated." MOTION CARRIED (6-0).

4. **Adjournment**
MOTION by Wilson, SECOND by Clos, "To adjourn the joint special meeting of the City Council at 6:38 p.m." MOTION CARRIED (7-0).

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Robert Ellis, Mayor

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Deanna Robson, City Clerk

CITY OF HOWELL
WARRANT COVER
November 11, 2024

NAME		AMOUNT	DESCRIPTION
Accounts Payable		$ 692,511.82	
	Less DDA	$ (8,627.97)	
TOTAL		$ 683,883.85	
Payroll Pay Date : 11/07/2024		$ 187,063.12	Pay Period 10/20-11/02

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 11/12/2024 - 11/12/2024
POSTED
PAID

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 000 GENERAL							
101-000-081.000	11/12/2024	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE- NOV. 2024	NOVEMBER 2024		930.02	1080
101-000-231.009	11/12/2024	MERS	MERS OCT. 2024	OCTOBER 2024		26,389.27	1079
101-000-231.014	11/12/2024	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE- NOV. 2024	NOVEMBER 2024		1,399.86	1080
101-000-283.000	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- MOTORSPORTS GA	0221492		4,112.95	1090
101-000-283.000	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- BARK TOWN	0221491		462.08	1090
101-000-283.000	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- QUIKTRIP	0221489		1,146.10	1090
101-000-283.000	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- MAYBERRY HOMES	0221496		102.48	1090
101-000-283.000	11/12/2024	TOWNSLEY, ETHAN & HALEY	Check Request For Escrow: CDE24-00005	CDE24-00005	11/12/2024	592.50	105684
101-000-283.000	11/12/2024	THE ADAMS GROUP	Check Request For Escrow: CDE24-00011	CDE24-00011	11/12/2024	7,699.18	105683
				Total Department 000 GENERAL		42,834.44	
Department: 172 CITY MANAGER							
101-172-727.000	11/12/2024	IMAGE ONE	COPIER CONTRACT- 11/1-11/30	805306		148.88	1093
101-172-850.000	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		161.30	105699
101-172-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		106.32	1095
				Total Department 172 CITY MANAGER		416.50	
Department: 191 FINANCE							
101-191-727.000	11/12/2024	IMAGE ONE	COPIER CONTRACT- 11/1-11/30	805306		136.65	1093
101-191-801.000	11/12/2024	PLANTE & MORAN PLLC	PROFESSIONAL SERVICES- BANK RECS, CAP	10334731		1,456.50	1098
101-191-802.000	11/12/2024	LIVINGSTON COUNTY TREASURE	LCTA HOLIDAY LUNCH- MILLER & PATTERSO	11192024		58.00	105676
101-191-850.000	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		76.02	105699
101-191-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		177.20	1095
				Total Department 191 FINANCE		1,904.37	
Department: 215 CLERK							
101-215-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		106.32	1095
				Total Department 215 CLERK		106.32	
Department: 228 INFORMATION TECHNOLOGY							
101-228-822.001	11/12/2024	EPS SECURITY	CAMERA INSTALL/REMOVAL FROM CHAMBERS	S7453		390.00	1085
101-228-822.001	11/12/2024	GRACON SERVICES INC	CISCO PD TO LIV COUNTY ROUTER	16113		98.77	1087
101-228-850.005	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		50.05	105699
101-228-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		106.32	1095
				Total Department 228 INFORMATION TECHNOLOGY		645.14	
Department: 261 GENERAL SERVICE ADMINISTRATION							
101-261-714.002	11/12/2024	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE- NOV. 2024	NOVEMBER 2024		3,346.15	1080
101-261-714.005	11/12/2024	MERS	MERS OCT. 2024	OCTOBER 2024		107,077.53	1079
				Total Department 261 GENERAL SERVICE ADMINISTRATION		110,423.68	
Department: 265 CITY HALL							
101-265-727.000	11/12/2024	ECONO PRINT INC	ENVELOPES	72475		401.91	105663
101-265-920.000	11/12/2024	DTE ENERGY	ELECTRICITY- 611 E GRAND RIVER BLDG B	7031211012024		95.76	105662
101-265-931.000	11/12/2024	HI-TECH SAFE & LOCK COMPAN	LOCK REPAIR CITY HALL	34868		176.00	1089
101-265-931.000	11/12/2024	BEST PEST CONTROL SERVICES	PEST CONTROL - DELX- OUTSIDE CITY HAL	20666		250.00	105654
101-265-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		177.20	1095
				Total Department 265 CITY HALL		1,100.87	
Department: 266 CITY ATTORNEY/OUTSIDE COUNSEL							
101-266-727.004	11/12/2024	ICLE	MI REAL PROPERTY LAW, 2024 CUMULATIVE	801580		128.50	105671
101-266-826.000	11/12/2024	MILLER CANFIELD PADDOCK &	PROFESSIONAL SERVICES- ATTORNEY FEES	1669310		325.00	1096

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 266 CITY ATTORNEY/OUTSIDE COUNSEL							
101-266-826.000	11/12/2024	ROSATI, SCHULTZ, JOPPICH &	PROFESSIONAL SERVICES- ATTORNEY FEES	1082269		455.00	105689
101-266-826.000	11/12/2024	ROSATI, SCHULTZ, JOPPICH &	PROFESSIONAL SERVICES- ATTORNEY FEES	1082270		525.00	105689
101-266-826.000	11/12/2024	ROSATI, SCHULTZ, JOPPICH &	PROFESSIONAL SERVICES- ATTORNEY FEES	1082271		10,926.20	105689
			Total Department 266 CITY ATTORNEY/OUTSIDE COUNSEL			12,359.70	
Department: 270 PERSONNEL							
101-270-801.000	11/12/2024	FIFER INVESTIGATIONS, LLC	BACKGROUND INVESTIGATION- M. PEETZ	2906		2,000.00	1086
101-270-835.000	11/12/2024	ASCENSION MICHIGAN EMPLOYE	MCOLES PHYSICAL/DRUG SCREEN- M. PEETZ	552697		190.00	105651
101-270-900.000	11/12/2024	YOURMEMBERSHIP.COM	JOB POSTING- ATTORNEY RFP	R69667015		150.00	105702
101-270-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		106.32	1095
			Total Department 270 PERSONNEL			2,446.32	
Department: 301 POLICE DEPARTMENT							
101-301-727.000	11/12/2024	IMAGE ONE	COPIER CONTRACT- 11/1-11/30	805306		280.20	1093
101-301-727.000	11/12/2024	APPLIED INNOVATION	COPIER CONTRACT- 9/9-10/8	2649654		18.50	1081
101-301-740.000	11/12/2024	CINTAS	FLOOR MATS	4209096764		50.39	105657
101-301-741.000	11/12/2024	HURON VALLEY GUNS	NEW OFFICER UNIFORM- PEETZ	214740		158.98	105670
101-301-741.000	11/12/2024	HURON VALLEY GUNS	NEW OFFICER UNIFORM- PEETZ	214745		224.94	105670
101-301-804.000	11/12/2024	LIVINGSTON COUNTY INFORMAT	OSSI & CONNECTIVITY FEES- OCT/NOV/DEC	13616		1,275.00	105675
101-301-850.000	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		897.59	105699
101-301-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		496.16	1095
101-301-957.000	11/12/2024	NORTHERN MICHIGAN LAW ENFO	SWAT CAMP GRAYLING	1747		383.63	105677
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		9,155.15	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		1,875.30	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		112.10	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		2,089.05	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		3,199.20	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		37.05	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		66.49	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		39.88	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		477.00	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		2,600.00	105696
101-301-973.000	11/12/2024	UNMANNED VEHICLE TECHNOLOG	MATRICE 30 SERIES DRONE	INV/2024/001830		300.00	105696
			Total Department 301 POLICE DEPARTMENT			23,736.61	
Department: 441 PUBLIC SERVICE DEPARTMENT							
101-441-727.000	11/12/2024	IMAGE ONE	COPIER CONTRACT- 11/1-11/30	805306		11.42	1093
101-441-727.000	11/12/2024	STAPLES	OFFICE SUPPLIES- OFFICE SUPPLIES	6014763005		7.64	105693
101-441-740.020	11/12/2024	HOWELL HARDWARE	PARTS/SUPPLIES- BOLT FOR DESK	17394		1.49	105669
101-441-740.026	11/12/2024	CINTAS	PARKS/CEMETERY FIRST AID REFILL	5234194609		32.80	105658
101-441-741.002	11/12/2024	CINTAS	UNIFORMS- DPW	4209949201		39.70	105657
101-441-741.002	11/12/2024	CINTAS	UNIFORMS- DPW	4209251612		55.28	105657
101-441-775.000	11/12/2024	ODP BUSINESS SOLUTIONS	DPW JANITORIAL SUPPLIES	388917401001		20.90	105687
101-441-850.000	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		197.51	105699
101-441-931.000	11/12/2024	BEST PEST CONTROL SERVICES	PEST CONTROL - DELX- OUTSIDE CITY HAL	20666		250.00	105654
101-441-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		425.28	1095
			Total Department 441 PUBLIC SERVICE DEPARTMENT			1,042.02	
Department: 447 ENGINEERING DEPARTMENT							
101-447-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- GENERAL ENGINE	0221483		568.76	1090

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 447 ENGINEERING DEPARTMENT							
			Total Department 447 ENGINEERING DEPARTMENT			568.76	
Department: 448 STREET LIGHTING & MAINTENANCE							
101-448-920.000	11/12/2024	DTE ENERGY	ELECTRICITY- 135 N STATE ST- 10/2-10/	3743011012024		43.42	105662
101-448-920.000	11/12/2024	DTE ENERGY	ELECTRICITY- STREET LIGHTS	1824311012024		33,603.73	105662
			Total Department 448 STREET LIGHTING & MAINTENANCE			33,647.15	
Department: 450 PARKING LOT MAINTENANCE							
101-450-740.018	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- BEAUTIFICATION TOOLS	204674		43.98	105656
			Total Department 450 PARKING LOT MAINTENANCE			43.98	
Department: 523 FORESTRY/CONSERVATION							
101-523-801.000	11/12/2024	ARBOR MASTER TREE SERVICE	EVALS FOR TREES	9383		460.00	1082
			Total Department 523 FORESTRY/CONSERVATION			460.00	
Department: 567 CEMETERY							
101-567-740.000	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- OPERATING SUPPLIES	204492		15.00	105656
101-567-740.000	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- OPERATING SUPPLIES	203566		45.95	105656
101-567-740.000	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- OPERATING SUPPLIES	205132		68.64	105656
101-567-740.000	11/12/2024	HUTSON, INC.	OPERATING SUPPLIES	10666041		20.10	1092
101-567-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		177.20	1095
101-567-967.000	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- CEMETERY BANK	0221493		3,195.33	1090
			Total Department 567 CEMETERY			3,522.22	
Department: 703 COMMUNITY ACTION PROMOTION							
101-703-881.000	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- TWINE FOR CORNSTALKS	204220		5.98	105656
101-703-881.000	11/12/2024	TOWN SQUARE PUBLICATIONS L	CHAMBER AD FOR THE CITY OF HOWELL	302342		530.00	105695
			Total Department 703 COMMUNITY ACTION PROMOTION			535.98	
Department: 722 COMMUNITY DEVELOPMENT							
101-722-801.000	11/12/2024	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES- DEPOT LOT PAVI	2175754		877.50	1083
101-722-850.005	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		120.68	105699
101-722-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		106.32	1095
			Total Department 722 COMMUNITY DEVELOPMENT			1,104.50	
Department: 751 RECREATION/PARKS							
101-751-920.000	11/12/2024	DTE ENERGY	ELECTRICITY- STREET LIGHTS	1824311012024		31.31	105662
101-751-967.000	11/12/2024	PB PLUMBING, INC.	SCOFIELD BATHROOM GRINDER PUMP INSTAL	26020431		9,355.00	1097
101-751-967.000	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- SCOFIELD BATHROOM	205259		18.98	105656
101-751-967.000	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- SCOFIELD BATHROOM	205239		4.78	105656
101-751-967.000	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- SCOFIELD BATHROOM	205236		4.78	105656
			Total Department 751 RECREATION/PARKS			9,414.85	
			Total Fund 101 GENERAL FUND			246,313.41	
Fund: 202 MAJOR STREET FUND							
Department: 458 STREET RESURFACING							
202-458-967.000	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- COUNTY PAVING	0221480		279.30	1090
202-458-967.006	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- CROSSING SIGNA	0221484		15,707.16	1090
			Total Department 458 STREET RESURFACING			15,986.46	
Department: 474 TRAFFIC SIGNS							
202-474-920.010	11/12/2024	DTE ENERGY	ELECTRICITY- STREET LIGHTS	1824311012024		326.84	105662

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 202 MAJOR STREET FUND							
Department: 474 TRAFFIC SIGNS							
			Total Department 474 TRAFFIC SIGNS			326.84	
Department: 482 ADMINISTRATION							
202-482-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		354.40	1095
			Total Department 482 ADMINISTRATION			354.40	
Department: 538 STORM WATER MANAGEMENT							
202-538-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- STORM WATER ED	0221479		26.63	1090
			Total Department 538 STORM WATER MANAGEMENT			26.63	
			Total Fund 202 MAJOR STREET FUND			16,694.33	
Fund: 203 LOCAL STREET FUND							
Department: 454 STORM SEWER MAINTENANCE							
203-454-967.000	11/12/2024	BKJ CONSTRUCTION	CONCRETE REPAIR FOR STORM, SANITARY A	24-201		5,923.00	105655
			Total Department 454 STORM SEWER MAINTENANCE			5,923.00	
Department: 482 ADMINISTRATION							
203-482-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		354.40	1095
			Total Department 482 ADMINISTRATION			354.40	
Department: 538 STORM WATER MANAGEMENT							
203-538-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- STORM WATER ED	0221479		26.63	1090
			Total Department 538 STORM WATER MANAGEMENT			26.63	
			Total Fund 203 LOCAL STREET FUND			6,304.03	
Fund: 226 RUBBISH & GARBAGE COLL FUND							
Department: 000 GENERAL							
226-000-635.000	11/12/2024	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 603 MCCARTHY UNIT 3	10/28/2024	11/12/2024	43.06	105673
			Total Department 000 GENERAL			43.06	
			Total Fund 226 RUBBISH & GARBAGE COLL FUND			43.06	
Fund: 230 LUCY ROAD PARK RECOVERY FUND							
Department: 261 GENERAL SERVICE ADMINISTRATION							
230-261-801.004	11/12/2024	GHD SERVICES INC.	LUCY LAND FILL	340-0126210		720.61	105667
			Total Department 261 GENERAL SERVICE ADMINISTRATION			720.61	
			Total Fund 230 LUCY ROAD PARK RECOVERY FUND			720.61	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY							
248-728-714.002	11/12/2024	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE- NOV. 2024	NOVEMBER 2024		59.44	1080
248-728-804.001	11/12/2024	AMYS CLEAN CARE	OFFICE CLEANING- 118 W. CLINTON ST	003168		100.00	105650
248-728-850.000	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		40.64	105699
248-728-860.000	11/12/2024	LITWIN, KATE	ICMA CONFERENCE	10022024		422.10	105674
248-728-881.001	11/12/2024	MEIER FLOWERLAND	SUMMER FLOWERS	0169		6,185.00	105679
248-728-881.001	11/12/2024	MEIER FLOWERLAND	FALL FLOWERS	0265		960.00	105679
248-728-920.000	11/12/2024	DTE ENERGY	ELECTRICITY- 118 W CLINTON ST- 10/2-1	4667711012024		225.79	105662
248-728-920.016	11/12/2024	DTE ENERGY	ELECTRICITY- 209 E CLINTON- 10/2-10/3	3054911012024		244.06	105662
248-728-920.016	11/12/2024	DTE ENERGY	ELECTRICITY- 522 E. SIBLEY- 10/2-10/3	4534811012024		18.45	105662
248-728-920.016	11/12/2024	DTE ENERGY	ELECTRICITY- 218 E. SIBLEY- 10/2-10/3	4521511012024		18.29	105662
248-728-920.016	11/12/2024	DTE ENERGY	ELECTRICITY- 908 E. SIBLEY- 10/2-10/3	4545411012024		18.61	105662

Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
248-728-920.016	11/12/2024	DTE ENERGY	ELECTRICITY- 1151 S. MICHIGAN AVE- 10	2946411012024		18.92	105662
248-728-957.000	11/12/2024	ROTARY CLUB OF HOWELL	LEADERSHIP LIVINGSTON- WILCOX	#97		316.67	105690
			Total Department 728 ECONOMIC DEVELOPMENT ACTIVITY			8,627.97	
			Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND			8,627.97	

Fund: 408 LOOP ROAD PROJECT FUND
Department: 516 ROAD RECONSTRUCTION

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
408-516-730.000	11/12/2024	THE UPS STORE	OVERNIGHT DOCS TO MILLER CANFIELD FOR	325		39.09	105694
408-516-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- LOOP RD/LUCY	0221474		17,911.17	1090
408-516-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- LOOP RD/ LUCY	0221494		17,433.73	1090
408-516-967.000	11/12/2024	MRM CONSTRUCTION LLC	WATER AND SEWER FORCE MAIN CASING	5366		33,961.00	105685
			Total Department 516 ROAD RECONSTRUCTION			69,344.99	

Department: 539 WATER MAIN REHAB

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
408-539-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- LOOP RD/LUCY	0221474		5,970.39	1090
408-539-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- LOOP RD/ LUCY	0221494		5,811.25	1090
408-539-967.000	11/12/2024	MRM CONSTRUCTION LLC	WATER AND SEWER FORCE MAIN CASING	5366		33,961.00	105685
			Total Department 539 WATER MAIN REHAB			45,742.64	

Department: 548 SANITARY SEWER CONSTRUCTION

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
408-548-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- LOOP RD/LUCY	0221474		5,970.39	1090
408-548-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- LOOP RD/ LUCY	0221494		5,811.24	1090
			Total Department 548 SANITARY SEWER CONSTRUCTION			11,781.63	
			Total Fund 408 LOOP ROAD PROJECT FUND			126,869.26	

Fund: 409 2023 CITY HALL CONSTRUCTION FUND
Department: 265 CITY HALL

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
409-265-967.000	11/12/2024	AMERICAN VIDEO TRANSFER, I	TECH SERVICE HOURLY FOR POLICE & NEW	59147		2,320.00	105649
409-265-967.000	11/12/2024	AMERICAN VIDEO TRANSFER, I	NEW COUNCIL CHAMBER TECH HARDWARE & I	59266		32,240.00	105649
409-265-967.000	11/12/2024	LINDHOUT ASSOC. ARCHITECTS	PROFESSIONAL SERVICES- CITY HALL RENO	2024-1050		1,864.00	1094
409-265-967.000	11/12/2024	VALLEY CITY SIGN COMPANY	CITY HALL RENO PH II - COUNCIL CHAMBE	INV00082073		2,001.00	105698
409-265-967.000	11/12/2024	KELLY HANSEN INTERIORS	CITY HALL RENO PH II - BLINDS FOR COU	6175		2,583.10	1100
			Total Department 265 CITY HALL			41,008.10	
			Total Fund 409 2023 CITY HALL CONSTRUCTION FUND			41,008.10	

Fund: 482 DEPOT LOT
Department: 516 ROAD RECONSTRUCTION

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
482-516-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- DEPOT LOT GRAN	0221488		2,156.00	1090
482-516-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- PARKING LOT 10	0221477		100,151.34	1090
482-516-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- DEPOT LOT EXPA	0221490		13,625.38	1090
			Total Department 516 ROAD RECONSTRUCTION			115,932.72	

Department: 539 WATER MAIN REHAB

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
482-539-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- PARKING LOT 10	0221477		12,518.92	1090
482-539-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- DEPOT LOT EXPA	0221490		1,703.18	1090
			Total Department 539 WATER MAIN REHAB			14,222.10	

Department: 548 SANITARY SEWER CONSTRUCTION

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
482-548-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- PARKING LOT 10	0221477		12,518.92	1090
482-548-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- DEPOT LOT EXPA	0221490		1,703.17	1090

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 482 DEPOT LOT							
Department: 548 SANITARY SEWER CONSTRUCTION							
			Total Department 548 SANITARY SEWER CONSTRUCTION			14,222.09	
			Total Fund 482 DEPOT LOT			144,376.91	
Fund: 590 SEWER FUND							
Department: 000 GENERAL							
590-000-643.001	11/12/2024	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 603 MCCARTHY UNIT 3	10/28/2024	11/12/2024	146.62	105673
590-000-644.001	11/12/2024	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 603 MCCARTHY UNIT 3	10/28/2024	11/12/2024	54.57	105673
590-000-644.005	11/12/2024	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 603 MCCARTHY UNIT 3	10/28/2024	11/12/2024	20.17	105673
			Total Department 000 GENERAL			221.36	
Department: 536 WATER OR SEWER SYSTEMS							
590-536-775.000	11/12/2024	USA BLUEBOOK	MISS DIG PAINT	INV00528607		50.12	1101
590-536-775.000	11/12/2024	USA BLUEBOOK	MISS DIG PAINT	INV00528607		50.12	1101
590-536-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- PUMP STATION E	0221485		168.00	1090
590-536-804.000	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		40.01	105699
590-536-920.004	11/12/2024	DTE ENERGY	ELECTRICITY- 1865 GARFIELD ST BLDG 1-	4590011012024		49.80	105662
590-536-930.008	11/12/2024	ETNA SUPPLY	PARTS/SUPPLIES- 6 INCH GASKETS	S105930080.001		54.60	105665
590-536-930.008	11/12/2024	ETNA SUPPLY	PARTS/SUPPLIES- TEST BALL	S105708744.001		489.00	105665
590-536-930.008	11/12/2024	HOWELL HARDWARE	PARTS/SUPPLIES- WASHERS/NUTS	17340		53.98	105669
590-536-930.008	11/12/2024	HOWELL HARDWARE	PARTS/SUPPLIES- CUTTING DISCS	17361		17.56	105669
590-536-930.008	11/12/2024	MICHIGAN CAT	BUSH STREET TROUBLESHOOTING	SD16656283		618.42	105681
590-536-930.008	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- PARTS FOR WEST STREET	203896		104.90	105656
590-536-930.011	11/12/2024	HOWELL HARDWARE	PARTS/SUPPLIES- PEAVY RD CHECK PARTS	17364		176.90	105669
590-536-930.011	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- PEAVY RD PARTS	204453		35.77	105656
590-536-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		425.28	1095
590-536-967.000	11/12/2024	BKJ CONSTRUCTION	CONCRETE REPAIR FOR STORM, SANITARY A	24-201		5,923.00	105655
			Total Department 536 WATER OR SEWER SYSTEMS			8,257.46	
Department: 537 INDUSTRIAL PRETREATMENT							
590-537-801.000	11/12/2024	MERIT LABORATORIES	ADDITIONAL MONITORING	67173		654.00	105680
590-537-801.000	11/12/2024	MERIT LABORATORIES	IPP REQUIRED SAMPLING	67168		277.00	105680
			Total Department 537 INDUSTRIAL PRETREATMENT			931.00	
Department: 564 TREATMENT PLANT							
590-564-727.000	11/12/2024	IMAGE ONE	COPIER CONTRACT- 11/1-11/30	805306		126.15	1093
590-564-727.000	11/12/2024	STAPLES	OFFICE SUPPLIES- OFFICE SUPPLIES	6014763005		7.64	105693
590-564-740.000	11/12/2024	HOWELL HARDWARE	PARTS/SUPPLIES- MISC SOCKETS	17291		30.97	105669
590-564-740.000	11/12/2024	HOWELL HARDWARE	PARTS/SUPPLIES- SCREWDRIVERS	17306		91.43	105669
590-564-740.000	11/12/2024	HOWELL HARDWARE	PARTS/SUPPLIES- CUTTING WHEEL	17261		11.98	105669
590-564-740.000	11/12/2024	HOWELL HARDWARE	PARTS/SUPPLIES- MISC SUPPLIES	17301		23.23	105669
590-564-740.000	11/12/2024	ODP BUSINESS SOLUTIONS	DPW JANITORIAL SUPPLIES	388917401001		20.90	105687
590-564-740.001	11/12/2024	HOME DEPOT	CREDIT CARD CHARGES- OCTOBER 2024	10282024		534.41	105668
590-564-740.026	11/12/2024	GRAINGER	PARTS/SUPPLIES- NITRILE GLOVES	9269711421		964.47	1088
590-564-740.026	11/12/2024	CINTAS	PARKS/CEMETERY FIRST AID REFILL	5234194609		32.80	105658
590-564-741.002	11/12/2024	CINTAS	UNIFORMS- DPW	4209949201		39.70	105657
590-564-741.002	11/12/2024	CINTAS	UNIFORMS- WWTP	4208475876		83.37	105657
590-564-741.002	11/12/2024	CINTAS	UNIFORMS- WWTP	4209251581		83.37	105657
590-564-741.002	11/12/2024	CINTAS	UNIFORMS- DPW	4209251612		55.27	105657
590-564-751.000	11/12/2024	CORRIGAN OIL COMPANY, NO.I	DPW FUEL- WWTP FUEL 8/18, 8/28, 8/30	8212625-IN		386.90	1084
590-564-801.004	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- MAHL STUDY	0221486		2,177.48	1090

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 590 SEWER FUND							
Department: 564 TREATMENT PLANT							
590-564-850.000	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		160.67	105699
590-564-930.007	11/12/2024	VERMEER OF MICHIGAN, INC	GODWIN HYDRAULIC PUMP REPAIR	S38964		4,105.09	105700
590-564-930.007	11/12/2024	DOOR DOCTOR	PRESS BUILDING DOOR REPAIR	44802769		279.00	105661
590-564-957.000	11/12/2024	MWEA	LAB PRACTICES	E35208		185.00	105682
590-564-957.000	11/12/2024	MWEA	MAINTENANCE SEMINAR	E35242		195.00	105682
			Total Department 564 TREATMENT PLANT			9,594.83	
			Total Fund 590 SEWER FUND			19,004.65	
Fund: 591 WATER FUND							
Department: 000 GENERAL							
591-000-643.000	11/12/2024	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 603 MCCARTHY UNIT 3	10/28/2024	11/12/2024	138.55	105673
591-000-644.000	11/12/2024	HOMETOWN PROPERTY MANAGEME	UB REFUND FOR 603 MCCARTHY UNIT 3	10/28/2024	11/12/2024	75.92	105673
			Total Department 000 GENERAL			214.47	
Department: 536 WATER OR SEWER SYSTEMS							
591-536-740.001	11/12/2024	ETNA SUPPLY	PARTS/SUPPLIES- MAIN WATER LINE REPAI	S105794504.002		1,284.00	105665
591-536-775.000	11/12/2024	FERGUSON WATERWORKS #3386	BATTERIES FOR TOUCH READERS	0208369		151.82	105666
591-536-850.004	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		80.02	105699
591-536-955.000	11/12/2024	MICHIGAN MUNICIPAL RISK MA	MMRMA 24/25 RENEWAL COVERAGE INCREASE	10042024		425.28	1095
591-536-967.000	11/12/2024	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES- DWAM GRANT	0221487		6,971.78	1090
591-536-967.000	11/12/2024	BKJ CONSTRUCTION	CONCRETE REPAIR FOR STORM, SANITARY A	24-201		5,923.00	105655
			Total Department 536 WATER OR SEWER SYSTEMS			14,835.90	
Department: 564 TREATMENT PLANT							
591-564-727.000	11/12/2024	IMAGE ONE	COPIER CONTRACT- 11/1-11/30	805306		41.96	1093
591-564-727.000	11/12/2024	STAPLES	OFFICE SUPPLIES- OFFICE SUPPLIES	6014763005		7.64	105693
591-564-727.000	11/12/2024	STAPLES	OFFICE SUPPLIES- PENS	6014763006		34.23	105693
591-564-740.001	11/12/2024	GRAINGER	PARTS/SUPPLIES- RESPIRATOR KIT	9281896499		101.45	1088
591-564-740.026	11/12/2024	CINTAS	PARKS/CEMETERY FIRST AID REFILL	5234194609		32.80	105658
591-564-741.002	11/12/2024	CINTAS	UNIFORMS- DPW	4209949201		39.70	105657
591-564-741.002	11/12/2024	CINTAS	UNIFORM CLEANING	4208475776		51.74	105657
591-564-741.002	11/12/2024	CINTAS	UNIFORMS- DPW	4209251612		55.27	105657
591-564-741.002	11/12/2024	CINTAS	UNIFORM CLEANING	4209251623		56.37	105657
591-564-775.000	11/12/2024	ODP BUSINESS SOLUTIONS	DPW JANITORIAL SUPPLIES	388917401001		20.90	105687
591-564-775.003	11/12/2024	GRAINGER	PARTS/SUPPLIES- LAB GLASSWARE	9274701128		78.63	1088
591-564-802.001	11/12/2024	STATE OF MICHIGAN - EGLE	ANNUAL STATE OF MICHIGAN DRINKING WAT	761-11239840		5,658.03	105664
591-564-804.000	11/12/2024	NALCO WATER PRETREATMENT S	QUARTERLY CHARGE	6602994993		1,078.70	105686
591-564-850.000	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		120.68	105699
591-564-930.008	11/12/2024	KENNEDY INDUSTRIES INC	MULTISHORT WORK	643743		1,252.50	105672
591-564-930.009	11/12/2024	VAL-MATIC VALVE AND MANUFA	BLOW OFF VALVE	513575		1,001.50	105697
591-564-930.009	11/12/2024	VAL-MATIC VALVE AND MANUFA	BLOW OFF VALVE	513575		215.98	105697
591-564-931.000	11/12/2024	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE- WTP 10/8/2024	5445		70.00	105659
591-564-973.000	11/12/2024	PROCESS PIPING & EQUIPMENT	FILTER BACKWASH VALVE REPLACEMENT	11122024		39,222.00	105688
			Total Department 564 TREATMENT PLANT			49,140.08	
			Total Fund 591 WATER FUND			64,190.45	
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-741.002	11/12/2024	CINTAS	UNIFORMS- DPW	4209949201		13.71	105657

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL
EXP CHECK RUN DATES 11/12/2024 - 11/12/2024
POSTED
PAID

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-741.002	11/12/2024	CINTAS	UNIFORMS- DPW	4209251612		13.71	105657
640-441-751.000	11/12/2024	CORRIGAN OIL COMPANY, NO.I	DPW FUEL- WWTP FUEL 8/18, 8/28, 8/30	8212625-IN		5,691.63	1084
640-441-751.000	11/12/2024	BEDUHN, TERRY L	FUEL FOR TRUCK #29 AFTER TOWING FOR R	10182024		34.00	105653
640-441-751.000	11/12/2024	WEX BANK	PD FUEL	100774257		641.50	105701
640-441-775.000	11/12/2024	A & L PARTS PLUS	PARTS/SUPPLIES- #315 PD NEW BATTERY	16-835821		181.32	105648
640-441-775.000	11/12/2024	A & L PARTS PLUS	PARTS/SUPPLIES- #319 PD NEW BATTERY	16-835903		181.32	105648
640-441-775.000	11/12/2024	HOWELL HARDWARE	PARTS/SUPPLIES- #36 LEAF BOV TURN BUC	17431		57.96	105669
640-441-775.000	11/12/2024	SPARTAN TIRE & SERVICE CEN	#11 ANTIFREEZE LEAK @ TURBO	65851		263.16	105692
640-441-775.000	11/12/2024	D & K TRUCK COMPANY	#29 TURBO CHARGER ACTUATOR SOFTWARE U	103814		1,752.76	105660
640-441-775.000	11/12/2024	BYRUM ACE HARDWARE	PARTS/SUPPLIES- MASONARY DRILL BITS	203885		8.59	105656
640-441-775.000	11/12/2024	S & S TRUCK SERVICE	#28 SERVICE	1293069		261.49	105691
640-441-775.000	11/12/2024	S & S TRUCK SERVICE	#36 SERVICE	1293077		253.39	105691
640-441-775.000	11/12/2024	MACQUEEN	#57 & 52 LEAF MACHINE PARTS	P27304		4,589.47	105678
640-441-850.000	11/12/2024	VERIZON WIRELESS	CELLULAR COMMUNICATIONS- 9/26-10/25	9977204309		352.17	105699
640-441-930.006	11/12/2024	CORRIGAN OIL COMPANY, NO.I	#29 TOWING TO D & K	292026-1		599.91	1084
640-441-930.006	11/12/2024	SPARTAN TIRE & SERVICE CEN	#11 ANTIFREEZE LEAK @ TURBO	65851		648.00	105692
640-441-930.006	11/12/2024	D & K TRUCK COMPANY	#29 TURBO CHARGER ACTUATOR SOFTWARE U	103814		1,615.00	105660
640-441-930.006	11/12/2024	AUTO JEEVES	AUTO CLEANING- PD VEHICLES DETAILING	5261		300.00	105652
640-441-930.006	11/12/2024	SOAPY BUCKET CAR WASH	AUTO WASH PROGRAM- PD CAR WASH CLUB	1055		179.95	1099
640-441-930.006	11/12/2024	S & S TRUCK SERVICE	#29 ENGINE LIGHT CODE TESTING	1293071		240.00	105691
640-441-930.006	11/12/2024	S & S TRUCK SERVICE	#28 SERVICE	1293069		240.00	105691
640-441-930.006	11/12/2024	S & S TRUCK SERVICE	#36 SERVICE	1293077		240.00	105691
			Total Department 441 PUBLIC SERVICE DEPARTMENT			18,359.04	
			Total Fund 640 EQUIPMENT POOL FUND			18,359.04	

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
--- TOTALS BY FUND ---							
		101	GENERAL FUND			246,313.41	
		202	MAJOR STREET FUND			16,694.33	
		203	LOCAL STREET FUND			6,304.03	
		226	RUBBISH & GARBAGE COLL FUND			43.06	
		230	LUCY ROAD PARK RECOVERY FUND			720.61	
		248	DOWNTOWN DEVELOPMENT AUTHORITY FUND			8,627.97	
		408	LOOP ROAD PROJECT FUND			126,869.26	
		409	2023 CITY HALL CONSTRUCTION FUND			41,008.10	
		482	DEPOT LOT			144,376.91	
		590	SEWER FUND			19,004.65	
		591	WATER FUND			64,190.45	
		640	EQUIPMENT POOL FUND			18,359.04	
		Total For All Funds:				692,511.82	

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL

FROM: ERVIN J SUIDA, CITY MANAGER

DATE: NOVEMBER 6, 2024

RE: PARK AND BOAT LAUNCH PASS RESOLUTION UPDATES

Attached, you will find resolution 2024-28, which rescinds Resolution 21-19 and establish the fees for Scofield Park and the City Boat Launch. This resolution maintained the fee structure but changed the location passes are available to City Hall first floor and that the annual pass for both the boat launch and Scofield is required all year. Upon approval by the council of this resolution, the previous resolution 21-19 will become null and void.

ACTION REQUESTED:

Adopt Resolution 2024-28 amending Scofield City Park and the Howell Boat Launch.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

RESOLUTION NO. 2024-28
SCOFIELD CITY PARK AND HOWELL BOAT LAUNCH FEE STRUCTURE

WHEREAS, the City of Howell, from time to time, has established certain costs and allowances of passes regarding the Scofield City Park and Howell Boat Launch Area;

WHEREAS, the current financial costs regarding Scofield City Park and the Howell Boat Launch have caused a review of the daily/yearly passes for the activities at Scofield Park and the boat launch and reconsideration of those costs and issuance of passes, and;

NOW THEREFORE BE IT RESOLVED that the Howell City Council hereby amends the pass structure and fees for the use of Scofield City Park and the Howell Boat Launch as follows:

1. Two free Annual Resident Park/Boat Launch passes for the City of Howell and one free boat launch pass to Oceola Township households only, which shall be obtained at the City Hall Front Desk starting in the 2nd week of November. Each additional annual pass will be $40.

2. Oceola Township households will be able to upgrade to a Park and Boat Launch Pass for an additional $20. Upgrades are only permitted when obtaining their free boat launch pass. Each additional annual pass will be $40.

3. All other individuals may purchase an annual pass for $40 at Howell City Hall during regular business hours at City Hall Front Desk, (Mon-Thur), 7:00 a.m.- 5:00 p.m
or day passes at Scofield Park and/or the boat launch kiosks during park hours.

4. Day passes, regardless of household affiliation as set forth above, shall be $10.00 for a park pass and $20 for a boat launch pass.

5. Daily or annual passes will be required 365 days a year.

BE IT FURTHER RESOLVED that a notice of this Resolution shall be posted at the Oceola Township Community Center, Paul Bennett Recreation Center, and Howell City Hall, and copies of these rules shall be given to anyone requesting same.

BE IT FURTHER RESOLVED that Resolution 21-19 is hereby rescinded, repealed, and held to be of no further force and effect upon approval by the City Council of this Resolution.

Adopted this 11th day of November 2024.

____
ROBERT ELLIS, MAYOR

____
DEANNA ROBSON, CLERK

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution No. 2024-28, adopted by the City Council of the City of Howell, Livingston County, Michigan, at a regular meeting held on the 11th day of November 2024 and that the meeting was held, and the minutes were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have affixed my official signature this 11th day of November 2021.

BY:______________________________
Howell City Clerk

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL

FROM: ERVIN J SUIDA, CITY MANAGER

DATE: NOVEMBER 11, 2024

RE: RESOLUTION NO. 2024-29, PUBLIC ACT 152 OPT OUT

In September 2011, Public Act 152 of 2011 was signed into law, which requires employee health insurance cost-sharing for school districts and all municipal units, including authorities. Under the Act, a city can adhere to a “hard cap,” require a 20% employee contribution or opt-out on an annual basis. The City has routinely opted out on an annual basis, and staff recommends continuing this action for the 2025 plan year.

PA 152 OVERVIEW

The hard cap provision of Public Act 152 is the default for all organizations. It sets the maximum amount a city can spend on medical insurance based on the number and type of coverage. The Act sets 2025 limits at $7,718.26 for single, $16141.28 for two-person, and $21,049.85 for a family: an increase of .2% over 2024.

In 2023, new three-year agreements were approved with our four labor groups which included an agreement that all employees stay with the BCN/HMO coverage. As is our process every year, we solicit bids from multiple carriers for medical coverage. BCBS is the only provider that quoted medical coverage for 2025. The City received a 2.8% increase in rates on the BCN/HMO coverage for the year 2025.

Under PA 152 the City must demonstrate it can meet the required hard cap or choose to opt out from the law. Based on our 2025 enrollments, we will be well under the hard cap for 2025. The chart below demonstrates the projections based on the 2025 premiums and assumes our maximum exposure.

2025 Hard Cap Limitation	
Projected Costs	$695,205.80
Allowed Under PA 152	$716,423.86
Difference	**-$21,218.06**

If the City did not comply with the act, the State would penalize us, reducing our Economic Vitality Incentive Program funds by 10%. The maximum penalty for the City of Howell would be $18,573. Compliance can be achieved by opting out, negotiating a 20% cost sharing, or staying under the hard cap.

The City has worked very well with its various employee groups to control health insurance costs even during record-high inflation. Because of this partnership with our employees, the increase in the 2025 “hard cap” limits (.2%), and the increase in health care costs (2.9%), the City should still meet the “hard cap” requirements as established in the Act. However, to eliminate potential risk and stay compliant, staff recommends we continue officially opting out of PA 152.

ACTION REQUESTED:

A motion to adopt Resolution No. 2024-29, opting the City of Howell out of Public Act 152 for the 2025 plan year.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

RESOLUTION NO. 2024-29
EXEMPTION FROM THE REQUIREMENTS OF PUBLIC ACT 152
2025 PLAN YEAR

WHEREAS, Public Act 152 of 2011, passed by the legislature and signed into law by the governor was designed to lessen the burden of employee healthcare costs on public employers; and,

WHEREAS, communities are given four options for complying with the requirements of Act 152, depending on the impact of the Act on the employees of each community: and,

WHEREAS, the four options available to the City are:

1) Apply the hard cap (capped dollar amount each government employer may pay towards an employee's health care costs;
2) Adopt by majority vote the 80%-20% cost-sharing model;
3) Elect not to follow the act;
4) Opt out of (exempt itself from) the cost-sharing model as set forth in the act and revisit it prior to the next plan year; and,

WHEREAS, the City Council has decided to exempt itself from the requirements of the act for the next succeeding year; and,

WHEREAS, the City Council recognizes that such exemption requires a 2/3 majority vote of the City Council.

NOW THEREFORE, BE IT RESOLVED, that the Howell City Council hereby exempts itself from the requirements of Public Act 152 of 2011 for the next succeeding year; and,

BE IT FURTHER RESOLVED that the City Council for the City of Howell acknowledges its responsibility to revisit its options and responsibility under Public Act 152 of 2011 in one year.

Adopted by the Howell City Council on November 11, 2024.

____
Robert Ellis, Mayor

____
Deanna Robson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution No. 2024-29 adopted by the City Council of the City of Howell, Livingston County, Michigan, at a regular meeting held on the 11th day of November 2024 and that the meeting was held, and the minutes, therefore, were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereto affixed my official signature this 11th day of November 2024.

____
BY: Howell City Clerk

Hard Cap Limits			Hard Cap Total	HSA Contributions	BCN HMO Renewal	2025 BCN Monthly Premiums
Single	14	$7,718.26	$108,055.64	$17,500	$82,706.40	$492.30
2 person	9	$16,141.28	$145,271.52	$22,500	$127,603.08	$1,181.51
Family	22	$21,049.85	$463,096.70	$55,000	$389,896.32	$1,476.88
*HSA Contributions				$95,000	$95,000	
			$716,423.86		**$695,205.80**	

*based on HMO contribution amounts

STATE OF MICHIGAN
DEPARTMENT OF TREASURY

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

March 19, 2024

PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS ANNUAL COST LIMITATIONS – CALENDAR YEAR 2025

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as last amended by 2018 Public Act 477, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year after 2011 and before 2019, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. By April 1 of each year after 2018, the dollar amounts shall be adjusted by the change in the medical care component of the U.S. consumer price index for the most recent 12-month period for which data are available. For calendar year 2024, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- $7,702.85 times the number of employees and elected public officials with single-person coverage
- $16,109.06 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- $21,007.83 times the number of employees and elected public officials with family coverage.

The limits for 2025 equal the 2024 limits increased by **0.2 percent**. The 0.2 percent is the percentage change in the medical care component from the period March 2022-February 2023 to the period March 2023-February 2024.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2025, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- $7,718.26 times the number of employees and elected public officials with single-person coverage
- $16,141.28 times the number of employees and elected public officials with individual -and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- $21,049.85 times the number of employees and elected public officials with family coverage.

Rachael Eubanks
Rachael Eubanks
State Treasurer

March 19, 2024

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL

FROM: ERVIN J SUIDA, CITY MANAGER

DATE: NOVEMBER 7, 2024

RE: LETTER OF SUPPORT FOR LAC

For the past several years the City of Howell has been requested to provide a letter of support to the Livingston Arts Council (LAC) in their effort to submit for and be awarded the RAP 2.0 grant. The City of Howell has provided the included memo with minor changes each year. This year we changed the date and added our designation of being the Best Main Street in America by USA Today.

This Grant if awarded will be used with an additional $2,000,000 MEDC grant and other funds to restore the opera house to operational condition. Members of the LAC Board will be present to discuss the Grant and the project.

ACTION REQUESTED:

A motion to approve the letter of support signed by the Mayor for the LAC for improvements to the Howell Opera House.

October 31, 2024

To: Michigan Economic Development Corporation (MEDC)
Revitalization and Placemaking Program (RAP) Grant Application Reviewer

Delivered Via: Electronic Submission with RAP 2.0 Grant Application

On behalf of the Howell City Council, I'm writing this letter in support of the Livingston Arts Council's (LAC) application for a $5 million MEDC RAP 2.0 Grant to create a Livingston Arts and Cultural Center (LACC).

The pandemic adversely impacted the Howell business community and its 10,000 residents in significant ways. Business revenue and profits were negatively impacted by numerous business closures and other businesses eliminating or delaying planned openings or expansions. Our resident's mental health was impacted by COVID-19 with the population demonstrating elevated symptoms of anxiety, depression, trauma, and stress, along with the rest of the nation.

Howell is a walkable community, and our downtown is linked to many non-motorized pathways and walks. These walks and pathways lead to our vast Howell Park system and main school campus, connect to the Livingston County Trails Plan, and ultimately the regional Crossroads Trailway.

LAC is a nonprofit 501(C) 3 organization headquartered in the heart of downtown Howell. LAC owns and operates the Howell Opera House. The Opera House is a three-story late Victorian building constructed in 1881 and is listed as a Michigan Historic Site by the State Historic Preservation Office and is listed on the National Historic Register.

LAC is a thriving arts and cultural organization that has historically hosted over 500 annual distinct public and private events on the first floor of the historic Howell Opera House and holds numerous events outside the Opera House facility annually impacting the lives of over 80,000 event attendees and participants.

In 2018, Howell was honored with the Great American Main Street Award - one of the most prestigious national awards that a downtown city can receive in its lifetime. LAC was noted as an important contributor to Howell's arts and cultural vibrancy and well-being. Business environment vitality and mental health benefits that accrue from LAC arts and cultural initiatives are important components of what makes Howell a Great American Main Street. To back up this prestigious award, the City of Howell Downtown was named by USA Today as the 2024 Best Main Street in America.

As proposed in the RAP 2.0 Grant application, LACC will incorporate the one-of-a-kind 1881 Howell Opera House and integrate the adjacent Garland Building to create a truly unique regional venue that will elevate LAC's ability to positively impact our community.

Receipt of an MEDC RAP 2.0 Grant is necessary for LACC facility completion. LACC will be a catalyst for LAC's ability to accelerate positive community contributions in the following spheres:

- Economic vitality
- Tourism
- Mental health enhancement through arts and cultural community engagement
- Elder outreach including in-house and external arts and cultural programming
- Youth enrichment through arts and culture exposure and volunteer opportunities
- Historic preservation and education
- Diversity and inclusion initiatives

The City of Howell is currently considering committing $25,000 if the RAP 2.0 Grant is received and $25,000 once the project is 90% completed. The City of Howell has also committed to providing this letter of support for the project.

The Howell City Council strongly advocates for this initiative and encourages MEDC to award LAC for $5 million RAP 20. Grant.

Should you have any comments or questions, please contact me at the number below.

Sincerely,

Mayor Robert Ellis
City of Howell
517-546-3500