



HOWELL CITY COUNCIL MEETING AGENDA
 City Council Chambers, Lower Level – 7:00 P.M.
 611 E. Grand River, Howell, MI 48843



Visit the City of Howell website at www.CityofHowell.org
 or download the My Howell MI app

Monday, July 24, 2023

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approval of Consent Agenda
 - A. Regular Meeting Minutes, July 10, 2023
 - B. New Pistols with Red Dots Purchase, \$25,126.80
 - C. Police Vehicle Replacement, \$52,120
 - D. Cemetery UTV Replacement, \$33,513.54
 - E. Bills
4. Call to the Public – Items not on the Agenda
5. Reports by Council Members Serving on Boards & Commissions
6. Council Correspondence: Tammy Higgins’ request for Transportation “Unity Letter”
7. Discussion/Approval – Victoria Park Purchase Agreement Extension
8. Discussion/Approval – Private Alley Signage
9. Discussion/Approval – LEO Bennett Community Center Grant
10. Discussion/Approval – Civic Event: Juliana’s Wishes 5k/10k Run, August 5, 2023
11. City Manager’s Report
 - A. Documentation Regarding 815 E. Clinton Damage Complaint
 - B. Documentation Regrading Barnard & Higgins Stop Sign Installation
12. Unfinished Business
13. New Business
14. Adjournment

**COUNCIL -
 MANAGER
 GOVERNMENT**

Council Members
 and other officials
 normally in
 attendance:

1. Robert Ellis
Mayor
2. Jan Lobur
Mayor Pro Tem
3. Luke Wilson
Council Member
4. Nikolas Hertrich
Council Member
5. Alex Clos
Council Member
6. Jacob Schlittler
Council Member
7. Erin Britten
Council Member

Ervin J. Suida
City Manager

Scott Mannor
Police Chief

Dennis L. Perkins
City Attorney

Deanna Robson
City Clerk

*Visitors are cordially invited to attend all meetings of the Council.
 If you wish to address the Council, you will be recognized by the Mayor.
 Please refer to the printed guidelines on the back of the agenda.*

Public Comment Guidelines

Members of the public are permitted to address a meeting of Council upon recognition by the Mayor. Each person shall begin by stating their name and address and shall be permitted to speak once on each agenda item for three (3) minutes. Agenda item 4 allows for Citizens' Comments on any non-agenda item. Where the Agenda provides Public Hearing comment, each person addressing the Council shall be limited to five (5) minutes regarding the specific agenda Public Hearing item. The Mayor may allow additional time at his/her discretion.

All remarks shall be addressed to the Council as a body, and not to any member. No person, other than members of the Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through the members of the Council. No questions shall be asked to the Council Members, except through the Mayor. Any person making personal, impertinent, or slanderous remarks, or who shall become boisterous, while addressing the Council, may be requested to leave the lectern.

Interested parties, or their authorized representatives, may address the Council by written communication in regard to any matter concerning the City's business or over which the Council has control at any time by direct mail or by addressing the City Clerk, and copies will be distributed to Council Members.

Regular Meeting of the Howell City Council
Monday, July 10, 2023
Howell City Council Chambers – Lower Level
611 E. Grand River Avenue
Howell, Michigan 48843

1. CALL TO ORDER

The regular meeting of the Howell City Council was called to order by Mayor Ellis at 7:00 p.m.

Council Members Participating: Mayor Pro Tem Jan Lobur, Luke Wilson, Nikolas Hertrich, Alex Clos, Jacob Schlittler, Erin Britten and Mayor Ellis.

Also Present: Police Chief Scott Mannor, City Attorney Dennis Perkins, City Clerk Deanna Robson and Deputy Police Chief Mike Dunn.

Others in Attendance: Finance Director Alyssa Alden, DPS Deputy Director Mike Spitler, Planning & Zoning Administrator Kristi Troy, Joe Perrone, Caron Davis, Jim Glenn, Tom Richardson and Susie Hill.

2. PLEDGE OF ALLEGIANCE

3. APPROVED – CONSENT AGENDA

MOTION by Lobur, SECOND by Clos, “To approve the consent agenda as presented.” Mayor Pro Tem Lobur commented that the cost of the truck was under budget. MOTION CARRIED (7-0).

4. CALL TO THE PUBLIC

Joseph Perrone, 815 E. Clinton, stated that his rental property was part of the E. Clinton service line reconstruction project which resulted in flooding and damages to his property. He added that he had not received an adequate response nor compensation from the City. Council inquired about additional details, thanked Mr. Perrone for bringing the issue to their attention and responded that they would research his complaint.

5. REPORTS BY COUNCIL MEMBERS SERVING ON COMMISSIONS

Mayor Ellis reported on the June 28th DDA meeting: discussed the wayfinding sign grant which provides for the installation of approximately 37 new signs; the balloon sculpture at Michigan and Sibley is being refurbished; Padnos is donating a sculpture to be placed near the courthouse; new businesses have opened downtown; and the Brewer-Bouchey Monument building is listed for sale.

6. COUNCIL CORRESPONDENCE: 238 N. NATIONAL, RENTAL INSPECTION COST COMPLAINT

Mayor Ellis introduced the correspondence and noted that the City does not make a profit from inspections. Member Hertrich requested that DPS Deputy Director Spitler Mike check to find if there were issues with the wastewater treatment in May, as referenced in the correspondence.

7. ADOPTED - RESOLUTION NO. 2023-12, 4TH QUARTER BUDGET ADJUSTMENTS

MOTION by Lobur, SECOND by Clos, “To adopt Resolution No. 2023-12, Fiscal Year 2022/2023 Budget Amendments.” Mayor Ellis noted that the resolution corrected the listing of ARPA funds

in Resolution No. 2023-11. Finance Director Alyssa Alden explained the ARPA Fund 285 contained some funds that had not been used and needed to be transferred. MOTION CARRIED (7-0).

8. APPROVED – TREE TRIMMING AND REMOVAL POLICY

MOTION by Hertrich, SECOND by Schlittler, “To approve the updated Tree Trimming and Removal Policy, incorporating grammatical corrections.” Mayor Ellis stated that the policy would allow homeowners to obtain permits to remove nuisance trees as defined in the policy. MOTION CARRIED (7-0).

9. APPROVED – RELEASE OF MASTER PLAN UPDATE FOR REVIEW

MOTION by Clos, SECOND by Britten, “To authorize the release of the draft Master Plan update for review in accordance with the Michigan Planning Enabling Act (PA 33 of 2008 as amended).” Mayor Ellis noted that the plan was endorsed by the Planning Commission and subsequently recommended to City Council, and also outlined following steps of the process. Mayor Pro Tem Lobur commented that some of the photos were dated and should be replaced. Member Clos thanked those who were part of the steering committee and involved in the process, adding that Council would still have an opportunity to provide input to Planning & Zoning Administrator Troy. MOTION CARRIED (7-0).

10. CITY MANAGER’S REPORT

None.

11. UNFINISHED BUSINESS

Susie Hill, 822 Spring, inquired about the stop sign at Barnard and Higgins that she stated was unnecessary.

12. NEW BUSINESS

Mayor Pro Tem Lobur inquired about the activity at the boat launch. Police Chief Scott Mannor responded that many launch passes have been purchased at the kiosk, and not a lot of enforcement has been necessary, even when the lot has been full.

13. ADJOURNMENT

MOTION by Wilson, SECOND by Clos, “To adjourn the regular meeting of the City Council at 7:22 p.m.” MOTION CARRIED (7-0).

Robert Ellis, Mayor

Deanna Robson, City Clerk



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: SCOTT MANNOR, CHIEF OF POLICE
DATE: JULY 17, 2023
RE: PISTOLS WITH RED DOT OPTICS

The Police Department has budgeted to replace the current pistol duty weapon, Glock 17 with night sights, with new Glock 45, 9mm pistols with Red Dot, Trijicon optics.

Staff received two quotes for the pistol purchase, both came back at the same price. Staff chose CMP Distributors, Inc. located in Lansing MI., which is the same company that was used for the previous pistol purchase. CMP will purchase our 20 current pistols for \$250.00 each and sell us the new pistols, minus the red dot optic, for \$357.00 each for a total of \$2,854.00 for 22 new Glock 45 9mm. This cost includes a \$5,000 credit from the sale of the current pistols.

Staff chose Continuous Precision located in Milford MI, to perform the mill work and set up the new pistols with the red dot optic, Tritium back-up sights and stippling. (Stippling is enhancement to the pistol frame for better grip.)

CMP Distributors, Inc. quoted the purchase of 22 new Glock 45, 9mm at \$2,854.00. Continuous Precision quoted the mill work and set up of the 22 Glock 45's at \$22,272.80. The total for both quotes is \$25,126.80.

Funds for this purchase have been budgeted in the Capital Outlay line item 101-301-973-000 for the amount of \$28,000.

ACTION REQUESTED:

A motion to approve the purchase of 22 new Glock 45, 9mm pistols from CMP Distributors, Inc. for \$2854.00. and set up of the pistols by Continuous Precision for \$22,272.80., for a total of \$25,126.80

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

BUDGETED AND AVAILABLE:

Alyssa Alden
City Finance Director

CMP Distributors, Inc.
16753 Industrial Parkway

Quote

Phone # 517-721-0970
Fax # 517-721-0974

Date	Quote #
6/19/2023	13219

Bill To
Howell Police Department*** 611 E Grand River Avenue Howell, MI 48843

Ship To

Sales Rep	Account #	Terms	Expiration Date	Shipping Terms
CMP	1150	Net 30	7/19/2023	Best way

Description	Qty	Price	Total
Glock 45, 9mm, Glock Fixed Sights, w/ Front Serrations, 5.5LB Trigger and 3 Magazines	22	357.00	7,854.00T
Less trade in weapons Used Glock Model 17 Gen 4, 9mm pistols with (3) magazines	-20	250.00	-5,000.00T

Shipping & Handling Terms:
- Freight to be added at time of shipment
- Ships UPS Ground

Sales Tax (0.0%)	\$0.00
Total	\$2,854.00

This is a quotation on the goods named, subject to the conditions noted below:
 1. Pricing is good for 30 days unless otherwise noted.
 2. Please include the quote number on all correspondence to insure proper pricing when ordered.
 3. To accept this quotation, please sign and return.

Customer Signature _____

CONTINUOUS PRECISION 1280 Holden Rd Suite 109 Milford, MI 48381 Phone: 248-980-9023



Howell Police Dept
611 East Grand River Avenue Ste 201 Howell MI 48843

Monday, June 19, 2023

Quote

Description	Qty.	Price	Totals (USD)
Slide Cut - Duty Package	22	\$200.00	\$4,400.00
.290 RDS Back Up Sights - Tritium	22	\$84.95	\$1,868.90
Mag Button for Glock	22	\$21.95	\$482.90
V2.0 Base Pad for Glock Magazines	66	\$29.95	\$1,976.70
Stippling - Frame Modification	22	\$250.00	\$5,500.00
<i>*360 Stipple, Single Undercut, Forward Reference Points. Discounted from \$310 Retail</i>			
Trijicon RM06-C-700672	22	\$445.00	\$9,790.00
<i>*RMR Type 2 3.25 MOA Adjustable LED - Matte Black Finish. Discount applied from Retail</i>			
Law Enforcement Discount on CP Products	20%		(\$1,745.70)
Shipping			LOCAL

TOTAL \$22,272.80

Purchase Order #

Approved

Notes:

CONTINUOUS PRECISION 1280 Holden Rd Suite 109 Milford, MI 48381 Phone: 248-980-9023



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: RAY KRAFT, DPW OPS MANAGER
DATE: JULY 18, 2023
RE: UNMARKED POLICE VEHICLE REPLACEMENT

The Department of Public Services has budgeted to replace one of the unmarked police vehicles. These vehicles are used in the police department as administrative, detective, and police pool vehicles. Once the new unit is properly equipped, the old unmarked unit will be rotated down to the police department detective car. The existing detective car is a 2014 Chevrolet Impala and is fully depreciated. The detective car will be sold through the State of Michigan Auction and any revenue from the sale will be received in the Equipment Pool Fund.

LaFontaine Automotive Group of Dexter, has submitted government pricing in the amount of \$52,120.00. Funds in the amount of \$50,000 is budgeted in the Equipment Pool Fund, line item 640-441-981.000. A future budget amendment may be needed.

ACTION REQUESTED:

A motion to approve the purchase of a new 2023 Chevrolet Silverado from LaFontaine Automotive Group of Dexter per the attached quote, for a total amount not to exceed \$52,120.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

BUDGETED AND AVAILABLE:

Alyssa Alden
City Finance Director

LaFontaine Automotive Group
 7120 Dexter Ann Arbor Rd
 Dexter, MI 48130
 248-714-1071
 517-795-9834-Cell

QUOTATION

<http://www.lafontaine.com>

Name: City Of Howell
 Address: 111 E Grand River
 City: Howell State: MI Zip: 48843
 Contact: Chief Scott Manner
 Phone: 517-546-1433 / 517-404-0156
 Email: smanner@cityofhowell.org

Date: 7/14/23
 Quote: 3C347

CK10543	2023 Chevrolet Silverado 4WD Crew Cab Short Box LT	\$58,505.00
GBA	Black Exterior	
H0U	Jet Black Cloth Interior	
L84	5.3L EcoTec3 Gas Engine	
MI1	10 Speed Automatic Transmission	
JL1	Integrated Trailer Brake Controller	
PDR	Assist Step and Tonneau Package	
PDV	Chrome Package	
RCV	18" Aluminum Bright Silver Wheels	
VBJ	Under Seat Storage	
XCK	265/65R18 All Terrain Blackwall Tires	
	General Motors Municipal Discount	-56,400.00
	State Of Michigan Title Fee	\$15.00
	Note per contract delivery is available @ \$2.00 per one way mileage.	
	Total Cost:	\$52,120.00

Signed: Kim Martin



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: RAY KRAFT, DPW OPS MANAGER
DATE: JULY 19, 2023
RE: CEMETERY UTV REPLACEMENT

The Department of Public Works has budgeted to replace Unit #82, a 2017 Bobcat 3650 UTV. This unit is used in performing various tasks, such as plowing/salting, watering downtown plants, hauling materials/equipment around the parks and cemeteries, etc.

DPS staff reached out to Boullion Sales and Service of Dexter, MI for the replacement of Unit #82. Boullion Sales and Service provided a quote of \$33,513.54 for a Kubota RTV X1100CWL, which is equipped with a diesel engine, hydraulic cargo dump, hitch, V plow, and salter.

Staff used Sourcewell for the quote. Sourcewell is a purchasing cooperative that combines over 50,000 government, education, and nonprofit organizations to bid and award the best contracts possible, saving us time and effort. Boullion Sales and Service is a participating member of Sourcewell.

The Bobcat 3650 UTV will be sold through MiBid's online auction after the new Kubota is in service.

Funds in the amount of \$37,000 is budgeted in the Equipment Pool Fund, line item 640-441-981.002, to replace Unit #82.

ACTION REQUESTED:

A motion to approve the purchase of a Kubota RTV X1100CWL, from Boullion Sales and Service of Dexter, MI for an amount not to exceed \$33,513.54.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

BUDGETED AND AVAILABLE:

Alyssa Alden
City Finance Director



Utility Tractors & Mowers - 031121
 CE and AG - 040319
 Utility Vehicles 122220
 Arkansas 4600041718
 Delaware 688-21673
 Mississippi (CE Only) 8200056371
 Mississippi 8200055841

RTV-X1100CWL-HS WEB QUOTE #2691321

Date: 7/15/2023 12:00:53 PM

-- Customer Information --

SELL, STEVE

CITY OF HOWELL WASTE WATER TREATMENT PLANT

csell@cityofhowell.org
 5175466230

Quote Provided By
 BOULLION SALES AND SERVICE, INC.
 Mike Riley
 8530 N. TERRITORIAL RD.
 DEXTER, MI 48130
 email: mike@boullionsales.com
 phone: 7344268527

-- Standard Features --

-- Custom Options --



Kubota

V Series

RTV-X1100CWL-HS

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model Kubota D1105
 3 Cyl 68.5 cu in
 +24.8 Gross Eng HP
 75 Amp Alternator

TRANSMISSION

VHT-X
 Variable Hydro Transmission
 Forward Speeds:
 Low 0 - 15 mph
 High 0 - 25 mph
 Reverse 0 - 17 mph
 Limited-slip Front Differential
 Rear differential lock

HYDRAULICS

Hydrostatic Power Steering
 with manual tilt-feature
 Hydraulic Cargo Dump
 Hydraulic Oil Cooler

FLUID CAPACITY

Fuel Tank 7.9 gal
 Cooling 8.3 qts
 Engine Oil 4.3 qts
 Transmission Oil 1.8 gal
 Brake Fluid 0.4 qts

CARGO BOX

Width 57.7in
 Length 40.5 in
 Depth 11.2 in
 Load Capacity 1102 lbs
 Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

KEY FEATURES

Factory Cab w/ A/C, Heater,
 Defroster
 Fully opening roll-down door
 windows
 Digital Multi-meter
 Speedometer
 Pre-wired w/ speakers/antenna for
 stereo
 Front Independent Adjustable
 Suspension
 Rear Independent Adjustable
 Suspension
 Brakes - Front/Rear Wet Disc
 Rear Brake Lights / Front
 Headlights
 2" Hitch Receiver, Front and Rear
 Deluxe 60/40 split bench seats
 with driver's side seat adjustment
 Underseat Storage Compartments
 Deluxe Front Guard
 (radiator guard, bumper, and lens
 guard)

SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS
 Horn
 Dash-mounted Parking Brake
 Spark Arrestor Muffler
 Retractable 2-point Seat Belts

DIMENSIONS

Width 63.2 in
 Height 79.5 in
 Length 120.3 in
 Wheelbase 80.5 in
 Tow Capacity 1300 lbs
 Ground Clearance 10.4 in
 Suspension Travel 8 in
 Turning Radius 13.1 ft

Factory Spray-on Bedliner
 "L" Models Only

Bright Alloy Wheels (Silver-
 painted)
 Silver-painted with machined
 surface
 "S" Models only

TIRES AND WHEELS

Heavy Duty Worksite 25 x 10 - 12, 6 ply

RTV-X1100CWL-HS Base Price: \$26,699.00

(1) FRONT WORKLIGHTS / FOR RTV-X1100 K7731-99620-FRONT WORKLIGHTS / FOR RTV-X1100	\$230.08
(1) BACKUP ALARM K7591-99610-BACKUP ALARM	\$188.06
(1) REAR WINDOW UTILITY NET/GUARD/RTV1100 K7711-99280-REAR WINDOW UTILITY NET/GUARD/RTV1100	\$324.64
(1) TURN SIG/HAZARD LGT KIT/RTV-X1100C K7731-99610-TURN SIG/HAZARD LGT KIT/RTV-X1100C	\$377.17
(2) STANDARD EXTERNAL MIRROR KIT CAB PNF 77700-V5059-STANDARD EXTERNAL MIRROR KIT CAB PNF	\$204.12
(1) STROBE LIGHT MOUNT KIT 77700-VC5058-STROBE LIGHT MOUNT KIT	\$202.98
(1) REAR WORK LIGHTS / FOR RTV-X1100 K7731-99630-REAR WORK LIGHTS / FOR RTV-X1100	\$167.05
Configured Price:	\$28,393.10
Sourcewell Discount:	(\$6,246.48)
SUBTOTAL:	\$22,146.62
Dealer Assembly:	\$586.67
Freight Cost:	\$881.25
PDI:	\$400.00
Western Impact V Plow	\$5,299.00
Salt Spreader	\$4,200.00

Total Unit Price: \$33,513.54

Quantity Ordered: 1

Final Sales Price: \$33,513.54

**Final pricing will be based upon pricing at the time of
 final delivery to Sourcewell members.
 Purchase Order Must Reflect Final Sales Price.**

**To order, place your Purchase Order directly with the quoting
 dealer**

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

**CITY OF HOWELL
WARRANT COVER
July 24, 2023**

<u>NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
Accounts Payable	\$ 1,518,510.60	
	Less DDA \$ (102,977.74)	
TOTAL	<u><u>\$ 1,415,532.86</u></u>	
 MERS Pay Date : 7/20/23	 \$ 128,128.12	 JUNE 2023
 Payroll Pay Date	 \$ -	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 07/12/2023 - 07/12/2023
 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 266 CITY ATTORNEY/OUTSIDE COUNSEL							
101-266-826.002	06/30/2023	PERKINS, DENNIS, PLLC	PROFESSIONAL SERVICES	07052023		1,050.00	103860
101-266-826.003	06/30/2023	PERKINS, DENNIS, PLLC	PROFESSIONAL SERVICES	07052023		2,562.00	103860
101-266-826.004	06/30/2023	PERKINS, DENNIS, PLLC	PROFESSIONAL SERVICES	07052023		3,290.00	103860
101-266-956.000	06/30/2023	PERKINS, DENNIS, PLLC	PROFESSIONAL SERVICES	07052023		225.00	103860
Total Department 266 CITY ATTORNEY/OUTSIDE COUNSEL						<u>7,127.00</u>	
Total Fund 101 GENERAL FUND						<u>7,127.00</u>	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY							
248-728-881.001	06/30/2023	HOWELL BEAUTIFICATION	BEAUTIFICATION SUPPLIES	07112023		687.76	103858
Total Department 728 ECONOMIC DEVELOPMENT ACTIVITY						<u>687.76</u>	
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						<u>687.76</u>	
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-981.002	07/12/2023	LAFONTAINE FORD	TRUCK #25 REPLACEMENT PREVIOUS PO 972	62723		55,339.68	103859
Total Department 441 PUBLIC SERVICE DEPARTMENT						<u>55,339.68</u>	
Total Fund 640 EQUIPMENT POOL FUND						<u>55,339.68</u>	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 07/12/2023 - 07/12/2023

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number	
--- TOTALS BY GL DISTRIBUTION ---								
	101-266-826.002		LEGAL FEES - RETAINER			1,050.00		
	101-266-826.003		LEGAL FEES - CRIMINAL			2,562.00		
	101-266-826.004		LEGAL FEES - CIVIL			3,290.00		
	101-266-956.000		MISCELLANEOUS			225.00		
	248-728-881.001		BEAUTIFICATION SUPPLIES			687.76		
	640-441-981.002		VEHICLES - OTHER			55,339.68		
--- TOTALS BY FUND ---								
	101		GENERAL FUND			7,127.00		
	248		DOWNTOWN DEVELOPMENT AUTHORITY FUND			687.76		
	640		EQUIPMENT POOL FUND			55,339.68		
	Total For All Funds:						<u>63,154.44</u>	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 07/13/2023 - 07/13/2023
 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 443 RECYCLE LIVINGSTON GRANT PROJECT Department: 728 ECONOMIC DEVELOPMENT ACTIVITY 443-728-967.000 07/13/2023 RECYCLE LIVINGSTON							
			REC LIV EGLE GRANT - 1ST QTR. 2023 RE	07132023		129,330.76	426
			Total Department 728 ECONOMIC DEVELOPMENT ACTIVITY			129,330.76	
			Total Fund 443 RECYCLE LIVINGSTON GRANT PROJECT			129,330.76	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 07/13/2023 - 07/13/2023

POSTED AND UNPOSTED OPEN AND PAID

BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---							
		443-728-967.000	PROJECT COSTS			129,330.76	
--- TOTALS BY FUND ---							
		443	RECYCLE LIVINGSTON GRANT PROJECT			129,330.76	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 07/25/2023 - 07/25/2023
 POSTED AND UNPOSTED OPEN AND PAID
 BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 000 GENERAL							
101-000-081.000	07/25/2023	DELTA DENTAL	ACTIVE/RETIREE DENTAL AUGUST 2023	AUGUST 2023		42.65	None
101-000-081.000	06/30/2023	MUTUAL OF OMAHA	LTD/STD/LIFE ACTIVE EMPLOYEES - JULY	JULY 2023		525.66	None
101-000-083.001	07/25/2023	BLUE CROSS BLUE SHIELD OF	OUT OF STATE RETIREE HEALTH CARE - AU	AUGUST 2023		151.47	None
101-000-083.001	07/25/2023	DELTA DENTAL	ACTIVE/RETIREE DENTAL AUGUST 2023	AUGUST 2023		1,536.68	None
101-000-123.000	06/30/2023	MUTUAL OF OMAHA	LTD/STD/LIFE ACTIVE EMPLOYEES - JULY	JULY 2023		3,529.55	None
101-000-283.000	07/18/2023	CARLISLE/WORTMAN ASSOCIATE	251 MASON DEV ESCROW	2170051	06/30/2023	262.50	None
101-000-283.000	06/30/2023	CARLISLE/WORTMAN ASSOCIATE	JD RACING PUD JUNE 2023	2170053		420.00	None
101-000-283.000	06/30/2023	HUBBELL ROTH & CLARK, INC	MOTORSPORTS GATEWAY STUDY PLAN REVIEW	0208029		1,853.04	None
101-000-283.000	06/30/2023	HUBBELL ROTH & CLARK, INC	MOTORSPORTS GATEWAY	0206960		49.03	None
101-000-283.000	06/30/2023	HUBBELL ROTH & CLARK, INC	EVANGELISTA DEVELOPMENT - 300 W. HIGH	0206955		1,138.90	None
101-000-414.000	06/30/2023	LIVINGSTON COUNTY TREASURE	PRE/MTT REFUNDS	0705203		14,875.00	None
101-000-414.001	06/30/2023	LIVINGSTON COUNTY TREASURE	PRE/MTT REFUNDS	0705203		417.76	None
Total Department 000 GENERAL						24,802.24	
Department: 101 MAYOR & COUNCIL							
101-101-900.000	06/30/2023	LIVINGSTON DAILY PRESS & A COUNCIL PUBLICATIONS		0005727223		265.00	None
Total Department 101 MAYOR & COUNCIL						265.00	
Department: 172 CITY MANAGER							
101-172-727.000	06/30/2023	APPLIED INNOVATION	COPIER CONTRACT	2212661		105.36	None
101-172-727.000	06/30/2023	APPLIED INNOVATION	COPIER CONTRACT	2234083		96.52	None
101-172-727.000	06/30/2023	IMAGE ONE	COPIER CONTRACT - JUNE 2023	724328		110.59	None
101-172-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY CLERK	0702203		39.98	None
101-172-850.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		160.96	None
101-172-957.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		1,357.84	None
Total Department 172 CITY MANAGER						1,871.25	
Department: 191 FINANCE							
101-191-727.000	06/30/2023	APPLIED INNOVATION	COPIER CONTRACT	2212661		281.41	None
101-191-727.000	06/30/2023	APPLIED INNOVATION	COPIER CONTRACT	2234083		134.98	None
101-191-727.000	06/30/2023	IMAGE ONE	COPIER CONTRACT - JUNE 2023	724328		204.81	None
101-191-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - COMM. DEV.	0702203		16.49	None
101-191-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	0702203		33.90	None
101-191-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	0702203		118.50	None
101-191-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	0702203		29.52	None
101-191-801.000	06/30/2023	PLANTE & MORAN PLLC	PROFESSIONAL SERVICES	2316871		5,134.00	None
101-191-850.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		36.01	None
Total Department 191 FINANCE						5,989.62	
Department: 215 CLERK							
101-215-727.000	06/30/2023	SPIRIT OF LIVINGSTON	NAMEPLATES	00054615		15.00	None
101-215-980.004	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	0702203		521.55	None
Total Department 215 CLERK						536.55	
Department: 228 INFORMATION TECHNOLOGY DEPT							
101-228-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	0702203		47.68	None
101-228-727.004	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	0702203		25.00	None
101-228-822.001	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	0702203		67.99	None
101-228-850.005	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		49.88	None
101-228-850.008	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	0702203		277.80	None
101-228-980.007	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	0702203		472.32	None

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 228 INFORMATION TECHNOLOGY DEPT							
101-228-980.007	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	07022023		228.06	None
101-228-980.007	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	07022023		101.40	None
101-228-980.007	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	07022023		81.56	None
101-228-980.007	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	07022023		203.00	None
101-228-980.008	06/30/2023	VISA	VISA CREDIT CARD CHARGES - IT JUNE 20	07022023		103.96	None
Total Department 228 INFORMATION TECHNOLOGY DEPT						1,658.65	
Department: 247 BOARD OF REVIEW							
101-247-704.003	07/25/2023	FISHER, DAVID	JULY 2023 BOARD OF REVIEW	07182023		133.47	None
101-247-704.003	07/25/2023	PATTON, SCOTT	JULY 2023 BOARD OF REVIEW	07182023		133.47	None
101-247-704.003	07/25/2023	TIMOTHY SCHNELLE	JULY 2023 BOARD OF REVIEW	07182023		133.47	None
Total Department 247 BOARD OF REVIEW						400.41	
Department: 261 GENERAL SERVICE ADMINISTRATION							
101-261-714.000	07/25/2023	DELTA DENTAL	ACTIVE/RETIREE DENTAL AUGUST 2023	AUGUST 2023		4,860.07	None
101-261-714.001	07/25/2023	BLUE CROSS BLUE SHIELD OF	OUT OF STATE RETIREE HEALTH CARE - AU	AUGUST 2023		1,868.13	None
Total Department 261 GENERAL SERVICE ADMINISTRATION						6,728.20	
Department: 265 CITY HALL							
101-265-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - COMM. DEV.	07022023		77.95	None
101-265-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - COMM. DEV.	07022023		170.41	None
101-265-727.001	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		233.20	None
101-265-740.018	06/30/2023	COOPER'S TURF MANAGEMENT L	SPRINKLER SYSTEM START UP	20088		125.00	None
101-265-775.000	06/30/2023	BYRUM ACE HARDWARE	PARTS/SUPPLIES	147830		8.59	None
101-265-775.000	06/30/2023	CINTAS	UNIFORMS	4159248459		0.00	None
101-265-775.000	06/30/2023	CINTAS	UNIFORMS	4159927066		0.00	None
101-265-775.000	06/30/2023	CINTAS	FIRST AID SUPPLIES - WTP	5164006315		0.00	None
101-265-775.000	06/30/2023	CINTAS	UNIFORMS & JANITORIAL SUPPLIES	4159927135		0.00	None
101-265-775.000	06/30/2023	CINTAS	UNIFORMS	4159927028		0.00	None
101-265-775.000	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		66.46	None
101-265-775.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY CLERK	07022023		79.98	None
101-265-775.001	06/30/2023	VISA	VISA CREDIT CARD CHARGES - COMM. DEV.	07022023		83.84	None
101-265-804.005	06/30/2023	CINTAS	UNIFORMS	4159248459		0.00	None
101-265-804.005	06/30/2023	CINTAS	UNIFORMS	4159927066		0.00	None
101-265-804.005	06/30/2023	CINTAS	FIRST AID SUPPLIES - WTP	5164006315		0.00	None
101-265-804.005	06/30/2023	CINTAS	UNIFORMS & JANITORIAL SUPPLIES	4159927135		0.00	None
101-265-804.005	06/30/2023	CINTAS	UNIFORMS	4159927028		0.00	None
101-265-850.000	06/30/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3488423		1,874.64	None
101-265-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 611 E. GRAND RIVER - 6/2-7	7031207032023		72.10	None
101-265-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 611 E. GRAND RIVER CITY HA	4409307032023		6,004.00	None
101-265-930.003	06/30/2023	LIVINGSTON COUNTY FACILITY	JANITORIAL/HVAC/MISC.	06302023		812.66	None
101-265-931.000	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		45.52	None
101-265-967.000	06/30/2023	AMERICAN VIDEO TRANSFER, I	1ST FLOOR NETWORK DROPS PROJECT	57680		4,794.72	None
101-265-967.000	06/30/2023	LINDHOUT ASSOC. ARCHITECTS	CITY HALL RENOVATIONS	2023-0561		2,658.75	None
101-265-967.000	06/30/2023	VALLEY CITY SIGN COMPANY	FRONT LOBBY SIGNAGE	INV00080369		1,121.40	None
101-265-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		193.50	None
101-265-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		655.07	None
101-265-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		430.20	None
101-265-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		58.79	None
101-265-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		171.71	None

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 265 CITY HALL							
101-265-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		163.64	None
101-265-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		22.46	None
101-265-967.000	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		1,004.36	None
101-265-967.000	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		(135.00)	None
101-265-967.000	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		(2.54)	None
Total Department 265 CITY HALL						20,791.41	
Department: 266 CITY ATTORNEY/OUTSIDE COUNSEL							
101-266-826.000	06/30/2023	MILLER CANFIELD PADDOCK & HOWELL DEVELOPMENT HOLDINGS/BILTMORE		1608301		2,100.00	None
101-266-826.000	06/30/2023	ROSATI, SCHULTZ, JOPPICH & OUTSIDE LEGAL MTT		1079799		2,240.00	None
Total Department 266 CITY ATTORNEY/OUTSIDE COUNSEL						4,340.00	
Department: 270 PERSONNEL							
101-270-801.000	06/30/2023	FIFER INVESTIGATIONS, LLC	PD BACKGROUND CHECK - J. PAPPAS	2577		1,800.00	None
101-270-835.000	06/30/2023	ASCENSION MICHIGAN EMPLOYE	PHYSICAL - M. CARROTHERS	511990		190.00	None
101-270-835.000	06/30/2023	FREY, JEFFREY ALLEN D.O.,	PRE-HIRE EVALUATION - J. PAPPAS	06232023		300.00	None
101-270-835.000	06/30/2023	REDICARE PARTNERS, PLLC	PHYSICAL - T. FORD	08082022		80.00	None
101-270-957.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - COMM. DEV.	07022023		191.35	None
101-270-957.000	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		28.04	None
Total Department 270 PERSONNEL						2,589.39	
Department: 301 POLICE DEPARTMENT							
101-301-727.000	06/30/2023	APPLIED INNOVATION	COPIER CONTRACT	2212661		57.55	None
101-301-727.000	06/30/2023	APPLIED INNOVATION	COPIER CONTRACT	2234083		39.98	None
101-301-727.000	06/30/2023	IMAGE ONE	COPIER CONTRACT - JUNE 2023	724328		233.46	None
101-301-740.000	06/30/2023	CINTAS	UNIFORMS	4159248459		0.00	None
101-301-740.000	06/30/2023	CINTAS	UNIFORMS	4159927066		0.00	None
101-301-740.000	06/30/2023	CINTAS	FIRST AID SUPPLIES - WTP	5164006315		0.00	None
101-301-740.000	06/30/2023	CINTAS	UNIFORMS & JANITORIAL SUPPLIES	4159927135		0.00	None
101-301-740.000	06/30/2023	CINTAS	UNIFORMS	4159927028		0.00	None
101-301-740.000	06/30/2023	LANGUAGE LINE SERVICES, IN	INTERPRETATION SERVICES	11051486		17.85	None
101-301-740.000	06/30/2023	ULINE	EVIDENCE BAGS	165440976		210.45	None
101-301-740.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		75.00	None
101-301-740.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		51.42	None
101-301-740.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		184.37	None
101-301-740.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		(74.01)	None
101-301-741.000	06/30/2023	PRO-TECH SECURITY SALES	SHIRTS - SAWYER	INV2153		123.00	None
101-301-741.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		206.38	None
101-301-741.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		44.50	None
101-301-741.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		26.75	None
101-301-850.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		586.78	None
101-301-860.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		302.41	None
101-301-887.001	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		611.81	None
101-301-930.004	06/30/2023	CRUISERS INC	VEHICLE REPAIR #315	45627		77.50	None
101-301-957.000	06/30/2023	DEWOLF & ASSOCIATES	FIRST LINE SUPERVISOR TRAINING - BRIG	2164		1,190.00	None
101-301-960.000	06/30/2023	SPITLER, LINDSAY	GIFT CARDS	06302023		500.00	None
101-301-960.000	06/30/2023	SPITLER, LINDSAY	GIFT CARDS	06302023		456.95	None
101-301-960.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		321.15	None
101-301-960.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		57.00	None
101-301-960.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		158.80	None

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 301 POLICE DEPARTMENT							
101-301-960.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		339.55	None
101-301-960.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		76.88	None
101-301-960.000	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		25.70	None
Total Department 301 POLICE DEPARTMENT						5,901.23	
Department: 371 BUILDING DEPARTMENT							
101-371-727.000	06/30/2023	SPIRIT OF LIVINGSTON	NAMEPLATES	00054615		30.00	None
101-371-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - COMM. DEV.	07022023		85.52	None
101-371-727.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - COMM. DEV.	07022023		33.50	None
101-371-740.020	06/30/2023	TROY, KRISTI	REIMBURSEMENT FOR OFFICE TABLE	406466279		67.99	None
101-371-801.000	06/30/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES	2169888		1,354.00	None
101-371-801.000	06/30/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES	2169889		4,200.00	None
101-371-801.000	06/30/2023	CARLISLE/WORTMAN ASSOCIATE	PROFESSIONAL SERVICES	2169886		240.00	None
101-371-801.000	06/30/2023	CARLISLE/WORTMAN ASSOCIATE	BUILDING ADMIN/RETAINER JUNE 2023	2169887		4,500.00	None
101-371-967.000	06/30/2023	AMERICAN VIDEO TRANSFER, I	1ST FLOOR NETWORK DROPS PROJECT	57680		1,598.24	None
101-371-967.000	06/30/2023	LINDHOUT ASSOC. ARCHITECTS	CITY HALL RENOVATIONS	2023-0561		886.25	None
101-371-967.000	06/30/2023	VALLEY CITY SIGN COMPANY	FRONT LOBBY SIGNAGE	INV00080369		373.80	None
101-371-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		64.50	None
101-371-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		218.36	None
101-371-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		143.40	None
101-371-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		19.60	None
101-371-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		57.24	None
101-371-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		54.55	None
101-371-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		7.48	None
Total Department 371 BUILDING DEPARTMENT						13,934.43	
Department: 448 STREET LIGHTING							
101-448-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 135 N. STATE ST. - 6/2-7/3	3743007032023		190.24	None
Total Department 448 STREET LIGHTING						190.24	
Department: 567 LAKEVIEW CEMETERY							
101-567-740.000	06/30/2023	ALLIED-EAGLE SUPPLY-IMPERI	PARK SUPPLIES	90011326-00		765.71	None
101-567-740.000	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		216.70	None
101-567-740.000	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		211.02	None
101-567-740.000	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		211.02	None
101-567-740.000	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		104.46	None
101-567-740.000	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		41.60	None
101-567-740.000	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		79.98	None
101-567-840.005	07/25/2023	MAMC	MAMC MEMBERSHIP, AND CONFERENCE - D.	07172023		45.00	None
101-567-850.000	06/30/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3488423		27.19	None
101-567-850.005	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		0.00	None
101-567-850.005	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		49.88	None
101-567-860.000	07/25/2023	MAMC	MAMC MEMBERSHIP, AND CONFERENCE - D.	07172023		149.00	None
101-567-860.000	07/25/2023	MAMC	MAMC MEMBERSHIP, AND CONFERENCE - D.	07172023		149.00	None
101-567-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 920 ROOSEVELT LAKEVIEW CEM	4464807032023		116.26	None
101-567-920.002	06/30/2023	CITY OF HOWELL	UTILITY BILLING - 920 ROOSEVELT - 4/2	1570506302023		155.15	None
101-567-931.001	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		84.80	None
101-567-931.001	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		(73.13)	None
Total Department 567 LAKEVIEW CEMETERY						2,333.64	
Department: 703 COMMUNITY ACTION PROMOTION							

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 703 COMMUNITY ACTION PROMOTION							
101-703-881.001	06/30/2023	CITY OF HOWELL	UTILITY BILLING - 124 N. STATE IRRIGA	1547306222023		24.00	None
101-703-881.001	06/30/2023	EVERGREEN OUTDOOR	IRRIGATION REPAIRS FOR BEAUTIFICATION	44435		175.00	None
Total Department 703 COMMUNITY ACTION PROMOTION						199.00	
Department: 722 COMMUNITY DEVELOPMENT							
101-722-801.000	06/30/2023	CARLISLE/WORTMAN ASSOCIATE	303 E. GRAND RIVER	2170052		242.50	None
101-722-801.000	06/30/2023	CARLISLE/WORTMAN ASSOCIATE	PLANNING CONSULTATIONS JUNE 2023	2170054		2,370.00	None
101-722-801.000	06/30/2023	CARLISLE/WORTMAN ASSOCIATE	RETAINER JUNE 2023	2170055		1,200.00	None
101-722-850.005	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		111.31	None
101-722-956.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - COMM. DEV.	07022023		57.20	None
101-722-967.000	06/30/2023	CARLISLE/WORTMAN ASSOCIATE	2022 MASTER PLAN JUNE 2023	2170050		2,637.50	None
Total Department 722 COMMUNITY DEVELOPMENT						6,618.51	
Department: 751 RECREATION / PARKS DEPARTMENT							
101-751-775.006	06/30/2023	PARKING BOXX CORP	PARKING BOXX PRINTER SHIPPING	17115		27.00	None
101-751-775.006	06/30/2023	PARKING BOXX CORP	BLACK BOX SHIPPING	16997		47.00	None
101-751-804.000	06/30/2023	COOPER'S TURF MANAGEMENT L	SPRINKLER SYSTEM START UP	20088		1,890.00	None
101-751-804.000	06/30/2023	HOWELL PARKS AND RECREATIO	HAPRA 3RD QTR. PARTICIPATION FEE (APR	208.0703001		30,000.00	None
101-751-850.000	06/30/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3488423		118.70	None
101-751-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 1108 CITY PARK DR. - 6/2-7	4441607032023		20.28	None
101-751-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 1100 CITY PARK - 6/2-7/3/2	3198307032023		109.71	None
101-751-920.002	06/30/2023	CITY OF HOWELL	UTILITY BILLING - CITY PARK BEACH HOU	1240106302023		161.12	None
Total Department 751 RECREATION / PARKS DEPARTMENT						32,373.81	
Total Fund 101 GENERAL FUND						131,523.58	
Fund: 202 MAJOR STREET FUND							
Department: 463 ROUTINE MAINTENANCE							
202-463-775.000	06/30/2023	LIVINGSTON COUNTY ROAD COM	COLD PATCH	5643		334.29	None
202-463-804.003	06/30/2023	PROGRESSIVE SWEEPING CONTR	CBD SWEEPING	120179		1,071.00	None
Total Department 463 ROUTINE MAINTENANCE						1,405.29	
Department: 474 TRAFFIC SIGNS							
202-474-775.000	06/30/2023	DORNBOS SIGN INC.	STREET SIGN POST	INV70321		504.75	None
Total Department 474 TRAFFIC SIGNS						504.75	
Total Fund 202 MAJOR STREET FUND						1,910.04	
Fund: 203 LOCAL STREET FUND							
Department: 463 ROUTINE MAINTENANCE							
203-463-775.000	06/30/2023	LIVINGSTON COUNTY ROAD COM	COLD PATCH	5643		334.29	None
Total Department 463 ROUTINE MAINTENANCE						334.29	
Total Fund 203 LOCAL STREET FUND						334.29	
Fund: 226 RUBBISH & GARBAGE COLL FUND							
Department: 000 GENERAL							
226-000-414.000	06/30/2023	LIVINGSTON COUNTY TREASURE	PRE/MTT REFUNDS	07052023		1,059.01	None
Total Department 000 GENERAL						1,059.01	
Department: 528 WASTE/REFUSE COLLECTION							
226-528-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 117 N. WALNUT COMPACTORS -	4580107032023		34.53	None
226-528-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 201 N. STATE COMPACTORS	3402707032023		20.66	None

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 226 RUBBISH & GARBAGE COLL FUND							
Department: 528 WASTE/REFUSE COLLECTION							
226-528-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 201 W. CLINTON COMPACTORS	3011807032023		21.48	None
226-528-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 102 W. SIBLEY - 6/2-7/3/23	3120707032023		25.13	None
226-528-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 122 E. SIBLEY COMPACTORS -	3109007032023		22.70	None
Total Department 528 WASTE/REFUSE COLLECTION						124.50	
Total Fund 226 RUBBISH & GARBAGE COLL FUND						1,183.51	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY							
248-728-714.000	07/25/2023	DELTA DENTAL	ACTIVE/RETIREE DENTAL AUGUST 2023	AUGUST 2023		146.82	None
248-728-714.002	06/30/2023	MUTUAL OF OMAHA	LTD/STD/LIFE ACTIVE EMPLOYEES - JULY	JULY 2023		59.44	None
248-728-727.000	06/30/2023	VISA	CREDIT CARD CHARGES - DDA JUNE 2023	07022023		7.88	None
248-728-730.000	06/30/2023	VISA	CREDIT CARD CHARGES - DDA JUNE 2023	07022023		63.00	None
248-728-802.000	06/30/2023	MICHIGAN ECONOMIC DEVELOPE	MEDA MEMBERSHIP DUES	15979		325.00	None
248-728-802.000	06/30/2023	VISA	CREDIT CARD CHARGES - DDA JUNE 2023	07022023		125.00	None
248-728-850.000	06/30/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3488423		41.45	None
248-728-850.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		40.47	None
248-728-881.000	06/30/2023	VISA	CREDIT CARD CHARGES - DDA JUNE 2023	07022023		65.20	None
248-728-881.001	06/30/2023	MEIER FLOWERLAND	FLOWER POT SOIL	4816		6,185.00	None
248-728-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 118 W. CLINTON - 6/2 - 7/3	4569407032023		400.39	None
248-728-920.002	06/30/2023	CITY OF HOWELL	UTILITY BILLING - 118 W. CLINTON - 4/	1054006302023		77.85	None
248-728-920.016	06/30/2023	DTE ENERGY	ELECTRIC - 209 E. CLINTON - 6/2-7/3/2	3054907032023		59.83	None
248-728-920.016	06/30/2023	DTE ENERGY	ELECTRIC - 1151 S. MICHIGAN AVE - 6/2	2946407032023		16.36	None
248-728-920.016	06/30/2023	DTE ENERGY	ELECTRIC - 908 E. SIBLEY - 6/2-7/3/23	4545407032023		16.17	None
248-728-920.016	06/30/2023	DTE ENERGY	ELECTRIC - 218 E. SIBLEY - 6/2-7/3/23	4521507032023		15.71	None
248-728-920.016	06/30/2023	DTE ENERGY	ELECTRIC - 522 E. SIBLEY - 6/2-7/3/23	4534807032023		15.88	None
248-728-920.018	06/30/2023	CITY OF HOWELL	UTILITY BILLING - 209 E. CLINTON - 4/	1733906262023		169.28	None
248-728-930.012	06/30/2023	VISA	CREDIT CARD CHARGES - DDA JUNE 2023	07022023		16.19	None
248-728-930.012	06/30/2023	VISA	CREDIT CARD CHARGES - DDA JUNE 2023	07022023		129.22	None
248-728-957.000	06/30/2023	VISA	CREDIT CARD CHARGES - DDA JUNE 2023	07022023		1,595.00	None
248-728-959.003	07/25/2023	CITY OF HOWELL	PROPERTY TAX - DDA BUILDING - SUMMER	36-102-068		3,214.96	None
Total Department 728 ECONOMIC DEVELOPMENT ACTIVITY						12,786.10	
Department: 906 DEBT SERVICE							
248-906-991.000	07/25/2023	U.S. BANK ST. PAUL	GO 2015 CAP IMPROV & REF	2318670		77,861.00	None
248-906-993.000	07/25/2023	U.S. BANK ST. PAUL	GO 2015 CAP IMPROV & REF	2318670		12,330.64	None
Total Department 906 DEBT SERVICE						90,191.64	
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						102,977.74	
Fund: 352 LOOP/D-19 DEBT RETIREMENT FUND							
Department: 906 DEBT SERVICE							
352-906-991.000	07/25/2023	CAPITAL ONE PUBLIC FUNDING GO	2020 CAP IMPROV REF	0011006453		121,500.00	None
352-906-993.000	07/25/2023	CAPITAL ONE PUBLIC FUNDING GO	2020 CAP IMPROV REF	0011006453		5,868.15	None
Total Department 906 DEBT SERVICE						127,368.15	
Total Fund 352 LOOP/D-19 DEBT RETIREMENT FUND						127,368.15	
Fund: 380 GO BOND DEBT - ROAD PROGRAM							
Department: 906 DEBT SERVICE							
380-906-991.000	07/25/2023	CAPITAL ONE PUBLIC FUNDING GO	2020 CAP IMPROV REF	0011006453		141,750.00	None
380-906-993.000	07/25/2023	CAPITAL ONE PUBLIC FUNDING GO	2020 CAP IMPROV REF	0011006453		6,846.18	None

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Fund: 380 GO BOND DEBT - ROAD PROGRAM							
Department: 906 DEBT SERVICE							
Total Department 906 DEBT SERVICE						148,596.18	
Department: 907 DEBT SERVICE ROAD PH II							
380-907-991.000	07/25/2023	U.S. BANK ST. PAUL	GO 2015 CAP IMPROV & REF	2318670		151,116.00	None
380-907-993.000	07/25/2023	U.S. BANK ST. PAUL	GO 2015 CAP IMPROV & REF	2318670		23,931.84	None
Total Department 907 DEBT SERVICE ROAD PH II						175,047.84	
Department: 908 DEBT SERVICE ROAD PH III							
380-908-991.000	07/25/2023	CAPITAL ONE PUBLIC FUNDING	GO 2020 CAP IMPROV REF	0011006453		141,750.00	None
380-908-993.000	07/25/2023	CAPITAL ONE PUBLIC FUNDING	GO 2020 CAP IMPROV REF	0011006453		6,846.17	None
Total Department 908 DEBT SERVICE ROAD PH III						148,596.17	
Total Fund 380 GO BOND DEBT - ROAD PROGRAM						472,240.19	
Fund: 384 2015 CITY HALL DEBT FUND							
Department: 906 DEBT SERVICE							
384-906-991.000	07/25/2023	U.S. BANK ST. PAUL	GO 2015 CAP IMPROV & REF	2318670		16,023.00	None
384-906-993.000	07/25/2023	U.S. BANK ST. PAUL	GO 2015 CAP IMPROV & REF	2318670		2,537.52	None
Total Department 906 DEBT SERVICE						18,560.52	
Total Fund 384 2015 CITY HALL DEBT FUND						18,560.52	
Fund: 385 NORTH PARKING LOTS & ALLEY DEBT FUND							
Department: 906 DEBT SERVICE							
385-906-991.000	07/25/2023	U.S. BANK ST. PAUL	GO 2017 CAP IMPROV	2319487		85,000.00	None
385-906-993.000	07/25/2023	U.S. BANK ST. PAUL	GO 2017 CAP IMPROV	2319487		29,450.00	None
Total Department 906 DEBT SERVICE						114,450.00	
Total Fund 385 NORTH PARKING LOTS & ALLEY DEBT FUND						114,450.00	
Fund: 590 SEWER FUND							
Department: 536 WATER OR SEWER SYSTEMS							
590-536-804.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		40.01	None
590-536-850.007	06/30/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3488423		342.61	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 1502 MCPHERSON LIFT STATIO	3067807032023		16.88	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 601 WEST LIFT STATION - 6/	6486707032023		174.61	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 511 WARBLER WAY LIFT STATI	2988807032023		51.91	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 737 W. WASHINGTON LIFT STA	3002707032023		161.87	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 935 W. GRAND RIVER LIFT ST	3037307032023		98.15	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 1420 W. GRAND RIVER LIFT S	4501707032023		403.09	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 1021 OAK CLUSTER LIFT STAT	4455607032023		119.46	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 603 ROOSEVELT LIFT STATION	4418407032023		63.63	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 1116 CITY PARK LIFT STATIO	3148807032023		19.00	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 425 AUBREY LIFT STATION	3185007032023		28.19	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 1401 N. MICHIGAN LIFT STAT	3083707032023		182.39	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 810 N. HIGHLANDER WAY LIFT	3050607032023		28.35	None
590-536-920.004	06/30/2023	DTE ENERGY	ELECTRIC - 1865 GARFIELD LIFT STATIO	4590007032023		58.25	None
590-536-967.000	06/30/2023	AMERICAN VIDEO TRANSFER, I	1ST FLOOR NETWORK DROPS PROJECT	57680		3,196.48	None
590-536-967.000	06/30/2023	LINDHOUT ASSOC. ARCHITECTS	CITY HALL RENOVATIONS	2023-0561		1,772.50	None
590-536-967.000	06/30/2023	VALLEY CITY SIGN COMPANY	FRONT LOBBY SIGNAGE	INV00080369		747.60	None
590-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		129.00	None
590-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		436.72	None

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 590 SEWER FUND							
Department: 536 WATER OR SEWER SYSTEMS							
590-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		286.80	None
590-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		39.19	None
590-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		114.47	None
590-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		109.09	None
590-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		14.96	None
590-536-973.001	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		42.59	None
Total Department 536 WATER OR SEWER SYSTEMS						8,677.80	
Department: 537 INDUSTRIAL PRETREATMENT							
590-537-801.000	06/30/2023	BRIGHTON ANALYTICAL L.L.C.	PHOSPHORUS LAB TESTS - METER WAS DOWN	0623-130572		90.00	None
590-537-801.000	06/30/2023	BRIGHTON ANALYTICAL L.L.C.	PHOSPHORUS TEST WHILE PLANT METER WAS	0623-130675		450.00	None
Total Department 537 INDUSTRIAL PRETREATMENT						540.00	
Department: 564 TREATMENT PLANT							
590-564-727.000	06/30/2023	IMAGE ONE	COPIER CONTRACT - JUNE 2023	724328		86.61	None
590-564-740.000	06/30/2023	CORRIGAN OIL COMPANY, NO.I	OIL FOR INFLUENT PUMPS	7763715-IN		660.00	None
590-564-740.000	06/30/2023	GRAINGER	SAFETY HARNESS	9746393660		525.53	None
590-564-740.000	06/30/2023	HOWELL HARDWARE	FLEX TAPE	12887		22.99	None
590-564-740.000	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		103.26	None
590-564-741.002	06/30/2023	CINTAS	UNIFORMS	4159248459		76.14	None
590-564-741.002	06/30/2023	CINTAS	UNIFORMS	4159927066		76.14	None
590-564-741.002	06/30/2023	CINTAS	FIRST AID SUPPLIES - WTP	5164006315		0.00	None
590-564-741.002	06/30/2023	CINTAS	UNIFORMS & JANITORIAL SUPPLIES	4159927135		0.00	None
590-564-741.002	06/30/2023	CINTAS	UNIFORMS	4159927028		0.00	None
590-564-775.003	06/30/2023	HACH COMPANY	LAB REAGENTS	13639849		1,438.00	None
590-564-775.003	06/30/2023	HACH COMPANY	LAB REAGENTS	13639794		176.00	None
590-564-775.003	06/30/2023	NCL OF WISCONSIN INC	LAB SUPPLIES	488732		260.82	None
590-564-775.004	06/30/2023	TIDEWATER PRODUCTS INC	POLYMER	7287		482.63	None
590-564-775.004	06/30/2023	TIDEWATER PRODUCTS INC	POLYMER	7283		4,534.20	None
590-564-804.013	06/30/2023	GFL ENVIRONMENTAL	CAKE HAULING	0061810913		26,383.29	None
590-564-850.000	06/30/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3488423		124.29	None
590-564-850.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		160.50	None
590-564-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 1191 PINCKNEY RD. WWTP - 6	7479706302023		12,352.02	None
590-564-920.003	06/30/2023	GRANGER WASTE	2 YARD DUMPSTER SWITCH OUTS	25748588		391.52	None
590-564-930.007	06/30/2023	BOULLION SALES	UTV MAINTENANCE	419543		450.59	None
590-564-930.007	06/30/2023	CUMMINS SALES AND SERVICE	AERATION GENERATOR CONTROL BOARD UPGR	S1-39380		25,840.00	None
590-564-930.007	06/30/2023	FISH DOCTORS, INC	FISH TANK MAINTENANCE	11575		175.98	None
590-564-930.007	06/30/2023	LIVINGSTON COUNTY FACILITY	JANITORIAL/HVAC/MISC.	06302023		46.00	None
590-564-930.007	06/30/2023	THE CLEANING SMITH SERVICE	ADMIN CLEANING	4810		165.00	None
590-564-930.007	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		76.92	None
590-564-980.004	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		170.48	None
Total Department 564 TREATMENT PLANT						74,778.91	
Department: 906 DEBT SERVICE							
590-906-991.000	07/25/2023	CHASE	2016 SEWER BOND	0000001274		95,000.00	None
590-906-991.000	07/25/2023	HUNTINGTON PUBLIC CAP CORP	BAB 2020 REFUNDING	634621		120,000.00	None
590-906-993.000	07/25/2023	CHASE	2016 SEWER BOND	0000001274		7,032.50	None
590-906-993.000	07/25/2023	HUNTINGTON PUBLIC CAP CORP	BAB 2020 REFUNDING	634621		5,587.51	None
Total Department 906 DEBT SERVICE						227,620.01	

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 590 SEWER FUND							
						Total Fund 590 SEWER FUND	311,616.72
Fund: 591 WATER FUND							
Department: 536 WATER OR SEWER SYSTEMS							
591-536-850.004	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		80.02	None
591-536-967.000	06/30/2023	AMERICAN VIDEO TRANSFER, I	1ST FLOOR NETWORK DROPS PROJECT	57680		3,196.48	None
591-536-967.000	06/30/2023	LINDHOUT ASSOC. ARCHITECTS	CITY HALL RENOVATIONS	2023-0561		1,772.50	None
591-536-967.000	06/30/2023	VALLEY CITY SIGN COMPANY	FRONT LOBBY SIGNAGE	INV00080369		747.60	None
591-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		129.00	None
591-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		436.71	None
591-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		286.80	None
591-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		39.20	None
591-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		114.47	None
591-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		109.09	None
591-536-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		14.96	None
591-536-973.001	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		42.58	None
						Total Department 536 WATER OR SEWER SYSTEMS	6,969.41
Department: 564 TREATMENT PLANT							
591-564-727.000	06/30/2023	IMAGE ONE	COPIER CONTRACT - JUNE 2023	724328		104.69	None
591-564-741.002	06/30/2023	CINTAS	UNIFORMS	4159248459		0.00	None
591-564-741.002	06/30/2023	CINTAS	UNIFORMS	4159927066		0.00	None
591-564-741.002	06/30/2023	CINTAS	FIRST AID SUPPLIES - WTP	5164006315		0.00	None
591-564-741.002	06/30/2023	CINTAS	UNIFORMS & JANITORIAL SUPPLIES	4159927135		0.00	None
591-564-741.002	06/30/2023	CINTAS	UNIFORMS	4159927028		0.00	None
591-564-741.002	06/30/2023	CINTAS	UNIFORMS	4159927028		43.96	None
591-564-775.000	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		1,117.38	None
591-564-775.003	06/30/2023	USA BLUEBOOK	LAB CHEMICALS	INV00041680		35.45	None
591-564-775.003	06/30/2023	USA BLUEBOOK	LAB CHEMICALS	INV00043230		103.70	None
591-564-775.003	06/30/2023	USA BLUEBOOK	LAB CHEMICALS	INV00051492		70.13	None
591-564-775.003	06/30/2023	USA BLUEBOOK	LAB CHEMICALS	INV00048612		48.78	None
591-564-804.000	06/30/2023	CINTAS	FIRST AID SUPPLIES - WTP	5164006315		144.76	None
591-564-850.000	06/30/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3488423		56.37	None
591-564-850.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		80.48	None
591-564-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 144 MARION - 6/2-7/3/23	3096907032023		28.88	None
591-564-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 148 MARION - 6/2-7/3/23	3070407032023		6,443.26	None
591-564-920.005	06/30/2023	DTE ENERGY	ELECTRIC - 3145 NORTON WELL #4 - 6/3-	4478807052023		2,569.02	None
591-564-920.005	06/30/2023	DTE ENERGY	ELECTRIC - 3255 NORTON RD. WELL #5 -	3159507052023		2,379.35	None
591-564-920.005	06/30/2023	DTE ENERGY	ELECTRIC - 3147 NORTON RD. WELL #6 -	3171007052023		4,055.65	None
591-564-920.005	06/30/2023	DTE ENERGY	ELECTRIC - 3175 NORTON RD. WELL #8 -	4512407052023		3,503.21	None
591-564-920.005	06/30/2023	DTE ENERGY	ELECTRIC - 416 THOMPSON WELL NORTH EL	3135507032023		120.22	None
591-564-920.005	06/30/2023	DTE ENERGY	ELECTRIC - 601 HENRY WELL #7 - 6/2-7/	3058907032023		708.61	None
591-564-930.008	06/30/2023	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES	06252023		328.13	None
591-564-930.009	06/30/2023	COMMERCE CONTROLS INCORPOR	SPLITTER VALVE INSTALL INTO SCADA SYS	61375		750.00	None
591-564-930.009	06/30/2023	LIVINGSTON COUNTY FACILITY	JANITORIAL/HVAC/MISC.	06302023		207.00	None
						Total Department 564 TREATMENT PLANT	22,899.03
						Total Fund 591 WATER FUND	29,868.44
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-740.001	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		15.68	None

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-740.001	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		16.97	None
640-441-741.002	06/30/2023	CINTAS	UNIFORMS	4159248459		0.00	None
640-441-741.002	06/30/2023	CINTAS	UNIFORMS	4159927066		0.00	None
640-441-741.002	06/30/2023	CINTAS	FIRST AID SUPPLIES - WTP	5164006315		0.00	None
640-441-741.002	06/30/2023	CINTAS	UNIFORMS & JANITORIAL SUPPLIES	4159927135		13.29	None
640-441-741.002	06/30/2023	CINTAS	UNIFORMS	4159927028		0.00	None
640-441-775.002	06/30/2023	SPARTAN TIRE & SERVICE CEN	BRAKES	58936		440.86	None
640-441-850.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		345.99	None
640-441-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 148 MARION - 6/2-7/3/23	3070407032023		354.03	None
640-441-930.006	06/30/2023	VISA	CREDIT CARD CHARGES - POLICE JUNE 202	07022023		159.60	None
640-441-981.003	06/30/2023	GRAINGER	TOOLBOX AND FUEL TANK	9757473328		2,389.65	None
640-441-981.003	06/30/2023	TRUCK & TRAILER SPECIALTIE	STROBE LIGHTS FOR GATOR	HS0013547		355.77	None
Total Department 441 PUBLIC SERVICE DEPARTMENT						4,091.84	
Total Fund 640 EQUIPMENT POOL FUND						4,091.84	
Fund: 641 DEPARTMENT PUBLIC SERVICES							
Department: 441 PUBLIC SERVICE DEPARTMENT							
641-441-727.000	06/30/2023	IMAGE ONE	COPIER CONTRACT - JUNE 2023	724328		20.92	None
641-441-741.002	06/30/2023	CINTAS	UNIFORMS	4159248459		0.00	None
641-441-741.002	06/30/2023	CINTAS	UNIFORMS	4159927066		0.00	None
641-441-741.002	06/30/2023	CINTAS	FIRST AID SUPPLIES - WTP	5164006315		0.00	None
641-441-741.002	06/30/2023	CINTAS	UNIFORMS & JANITORIAL SUPPLIES	4159927135		133.03	None
641-441-741.002	06/30/2023	CINTAS	UNIFORMS	4159927028		0.00	None
641-441-775.000	06/30/2023	CINTAS	UNIFORMS	4159248459		0.00	None
641-441-775.000	06/30/2023	CINTAS	UNIFORMS	4159927066		0.00	None
641-441-775.000	06/30/2023	CINTAS	FIRST AID SUPPLIES - WTP	5164006315		0.00	None
641-441-775.000	06/30/2023	CINTAS	UNIFORMS & JANITORIAL SUPPLIES	4159927135		62.71	None
641-441-775.000	06/30/2023	CINTAS	UNIFORMS	4159927028		0.00	None
641-441-850.000	06/30/2023	CLEAR RATE COMMUNICATIONS,	COMMUNICATIONS	3488423		124.01	None
641-441-850.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		196.53	None
641-441-850.000	06/30/2023	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - 5/26-6/25/2	9938135820		0.00	None
641-441-850.000	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		(233.94)	None
641-441-920.000	06/30/2023	DTE ENERGY	ELECTRIC - 148 MARION - 6/2-7/3/23	3070407032023		283.22	None
641-441-930.005	06/30/2023	KONICA MINOLTA BUSINESS SO	MAINT. AGREEMENT & COPIES	288027250		31.86	None
641-441-957.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		1,481.69	None
641-441-957.000	06/30/2023	VISA	CREDIT CARD CHARGES - DPW JUNE 2023	07022023		63.53	None
641-441-967.000	06/30/2023	AMERICAN VIDEO TRANSFER, I	1ST FLOOR NETWORK DROPS PROJECT	57680		3,196.48	None
641-441-967.000	06/30/2023	LINDHOUT ASSOC. ARCHITECTS	CITY HALL RENOVATIONS	2023-0561		1,772.50	None
641-441-967.000	06/30/2023	VALLEY CITY SIGN COMPANY	FRONT LOBBY SIGNAGE	INV00080369		747.60	None
641-441-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		129.00	None
641-441-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		436.72	None
641-441-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		286.80	None
641-441-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - FINANCE JU	07022023		39.20	None
641-441-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		114.47	None
641-441-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		109.09	None
641-441-967.000	06/30/2023	VISA	VISA CREDIT CARD CHARGES - CITY MANAG	24990315		14.96	None
Total Department 441 PUBLIC SERVICE DEPARTMENT						9,010.38	
Total Fund 641 DEPARTMENT PUBLIC SERVICES						9,010.38	

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BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 642 IT REPLACEMENT FUND							
Department: 228 INFORMATION TECHNOLOGY DEPT							
642-228-973.000	06/30/2023	CLEAR RATE COMMUNICATIONS, COMMUNICATIONS		3488423		890.00	None
Total Department 228 INFORMATION TECHNOLOGY DEPT						<u>890.00</u>	
Total Fund 642 IT REPLACEMENT FUND						<u>890.00</u>	

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BANK ACCOUNTS: GN1ST - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
--- TOTALS BY GL DISTRIBUTION ---							
	101-000-081.000		DF OTHER GOVERNMENT UNITS			568.31	
	101-000-083.001		DF FORMER EMPLOYEE/HLTH INS			1,688.15	
	101-000-123.000		PREPAID EXPENSES			3,529.55	
	101-000-283.000		DEV ESCROW			3,723.47	
	101-000-414.000		MI TAX TRIBUNAL REFUNDS			14,875.00	
	101-000-414.001		ADMIN FEE REFUND			417.76	
	101-101-900.000		PRINTING & PUBLISHING			265.00	
	101-172-727.000		OFFICE SUPPLIES			352.45	
	101-172-850.000		COMMUNICATIONS - TELEPHONES			160.96	
	101-172-957.000		EDUCATION / TRAINING			1,357.84	
	101-191-727.000		OFFICE SUPPLIES			819.61	
	101-191-801.000		PROFESSIONAL SERVICES			5,134.00	
	101-191-850.000		COMMUNICATIONS - TELEPHONES			36.01	
	101-215-727.000		OFFICE SUPPLIES			15.00	
	101-215-980.004		EQUIP /COMPUTER HARDWARE			521.55	
	101-228-727.000		OFFICE SUPPLIES			47.68	
	101-228-727.004		OFFICE SUPPLIES / BOOKS			25.00	
	101-228-822.001		NETWORK SUPPORT			67.99	
	101-228-850.005		COMMUNICATIONS - CELL PHONES			49.88	
	101-228-850.008		COMMUNICATIONS - INTERNET			277.80	
	101-228-980.007		EQUIP / NETWORK COMP HDW			1,086.34	
	101-228-980.008		EQUIP / NETWORK COMP SFTW			103.96	
	101-247-704.003		BOARD OF REVIEW WAGES			400.41	
	101-261-714.000		EMPLOYEE MEDICAL INSURANCE			4,860.07	
	101-261-714.001		CITY SHARE MED INS RETIREE			1,868.13	
	101-265-727.000		OFFICE SUPPLIES			248.36	
	101-265-727.001		OFFICE SUPPLY /FOOD & BEV			233.20	
	101-265-740.018		OPER SUPP/LANDSCAPING			125.00	
	101-265-775.000		MAINTENANCE SUPPLIES			155.03	
	101-265-775.001		JANITOR SUPPLIES			83.84	
	101-265-804.005		CONTRACT SERV - MAT CLEANING			0.00	
	101-265-850.000		COMMUNICATIONS - TELEPHONES			1,874.64	
	101-265-920.000		UTILITIES - ELECTRICITY			6,076.10	
	101-265-930.003		REP & MAINT - BOILER / AIR			812.66	
	101-265-931.000		BUILDING MAINTENANCE			45.52	
	101-265-967.000		PROJECT COSTS			11,137.06	
	101-266-826.000		CONTRACTUAL ATTORNEY FEES			4,340.00	
	101-270-801.000		PROFESSIONAL SERVICES			1,800.00	
	101-270-835.000		PHYSICALS / MEDICAL EXPENSE			570.00	
	101-270-957.000		EDUCATION / TRAINING			219.39	
	101-301-727.000		OFFICE SUPPLIES			330.99	
	101-301-740.000		OPERATING SUPPLIES			465.08	
	101-301-741.000		UNIFORMS/CLOTHING ALLOWANCE			400.63	
	101-301-850.000		COMMUNICATIONS - TELEPHONES			586.78	
	101-301-860.000		CONFERENCE /TRANSPORTATION			302.41	
	101-301-887.001		GUN RANGE			611.81	
	101-301-930.004		EQUIPMENT VEHICLES			77.50	
	101-301-957.000		EDUCATION / TRAINING			1,190.00	
	101-301-960.000		PURCHASES FROM DONATIONS			1,936.03	

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
		101-371-727.000	OFFICE SUPPLIES			149.02	
		101-371-740.020	OPER SUPP/FURNITURE			67.99	
		101-371-801.000	PROFESSIONAL SERVICES			10,294.00	
		101-371-967.000	PROJECT COSTS			3,423.42	
		101-448-920.000	UTILITIES - ELECTRICITY			190.24	
		101-567-740.000	OPERATING SUPPLIES			1,630.49	
		101-567-840.005	DUES & MEMBERSHIP/GRAVE MAINT			45.00	
		101-567-850.000	COMMUNICATIONS - TELEPHONES			27.19	
		101-567-850.005	COMMUNICATIONS - CELL PHONES			49.88	
		101-567-860.000	CONFERENCE /TRANSPORTATION			298.00	
		101-567-920.000	UTILITIES - ELECTRICITY			116.26	
		101-567-920.002	UTILITIES - WAT SEW			155.15	
		101-567-931.001	CEMETERY MAINTENANCE			11.67	
		101-703-881.001	BEAUTIFICATION SUPPLIES			199.00	
		101-722-801.000	PROFESSIONAL SERVICES			3,812.50	
		101-722-850.005	COMMUNICATIONS - CELL PHONES			111.31	
		101-722-956.000	MISCELLANEOUS			57.20	
		101-722-967.000	PROJECT COSTS			2,637.50	
		101-751-775.006	MAINTENANCE SUPPLIES / PARKS			74.00	
		101-751-804.000	CONTRACTUAL SERVICES			31,890.00	
		101-751-850.000	COMMUNICATIONS - TELEPHONES			118.70	
		101-751-920.000	UTILITIES - ELECTRICITY			129.99	
		101-751-920.002	UTILITIES - WAT SEW			161.12	
		202-463-775.000	MAINTENANCE SUPPLIES			334.29	
		202-463-804.003	CONTRACT SERV - SWEEPING			1,071.00	
		202-474-775.000	MAINTENANCE SUPPLIES			504.75	
		203-463-775.000	MAINTENANCE SUPPLIES			334.29	
		226-000-414.000	MI TAX TRIBUNAL REFUNDS			1,059.01	
		226-528-920.000	UTILITIES - ELECTRICITY			124.50	
		248-728-714.000	EMPLOYEE MEDICAL INSURANCE			146.82	
		248-728-714.002	EMP DISABILITY / LIFE INSURANCE			59.44	
		248-728-727.000	OFFICE SUPPLIES			7.88	
		248-728-730.000	POSTAGE			63.00	
		248-728-802.000	DUES & MEMBERSHIPS			450.00	
		248-728-850.000	COMMUNICATIONS - TELEPHONES			81.92	
		248-728-881.000	COMMUNITY PROMOTION			65.20	
		248-728-881.001	BEAUTIFICATION SUPPLIES			6,185.00	
		248-728-920.000	UTILITIES - ELECTRICITY			400.39	
		248-728-920.002	UTILITIES - WAT SEW			77.85	
		248-728-920.016	UTILITIES - ELEC/OTHER			123.95	
		248-728-920.018	UTILITIES - WAT SEW/OTHER			169.28	
		248-728-930.012	REPAIRS - 118 W CLINTON			145.41	
		248-728-957.000	EDUCATION / TRAINING			1,595.00	
		248-728-959.003	PROPERTY TAX PAYMENTS			3,214.96	
		248-906-991.000	PRINCIPAL			77,861.00	
		248-906-993.000	INTEREST			12,330.64	
		352-906-991.000	PRINCIPAL			121,500.00	
		352-906-993.000	INTEREST			5,868.15	
		380-906-991.000	PRINCIPAL			141,750.00	
		380-906-993.000	INTEREST			6,846.18	
		380-907-991.000	PRINCIPAL			151,116.00	

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
		380-907-993.000	INTEREST			23,931.84	
		380-908-991.000	PRINCIPAL			141,750.00	
		380-908-993.000	INTEREST			6,846.17	
		384-906-991.000	PRINCIPAL			16,023.00	
		384-906-993.000	INTEREST			2,537.52	
		385-906-991.000	PRINCIPAL			85,000.00	
		385-906-993.000	INTEREST			29,450.00	
		590-536-804.000	CONTRACTUAL SERVICES			40.01	
		590-536-850.007	COMMUNICATIONS - ALARMS			342.61	
		590-536-920.004	UTILITIES - PUMP STATION			1,405.78	
		590-536-967.000	PROJECT COSTS			6,846.81	
		590-536-973.001	WATER METERS			42.59	
		590-537-801.000	PROFESSIONAL SERVICES			540.00	
		590-564-727.000	OFFICE SUPPLIES			86.61	
		590-564-740.000	OPERATING SUPPLIES			1,311.78	
		590-564-741.002	UNIFORMS/CLEANING/ RENTAL			152.28	
		590-564-775.003	LABORATORY SUPPLIES			1,874.82	
		590-564-775.004	CHEMICALS			5,016.83	
		590-564-804.013	CONTRACT SERV - SLUDGE HAULING			26,383.29	
		590-564-850.000	COMMUNICATIONS - TELEPHONES			284.79	
		590-564-920.000	UTILITIES - ELECTRICITY			12,352.02	
		590-564-920.003	UTILITIES - RUBBISH			391.52	
		590-564-930.007	REPAIR & MAINT - PLANT			26,754.49	
		590-564-980.004	EQUIP /COMPUTER HARDWARE			170.48	
		590-906-991.000	PRINCIPAL			215,000.00	
		590-906-993.000	INTEREST			12,620.01	
		591-536-850.004	COMMUNICATIONS - MISS DIG			80.02	
		591-536-967.000	PROJECT COSTS			6,846.81	
		591-536-973.001	WATER METERS			42.58	
		591-564-727.000	OFFICE SUPPLIES			104.69	
		591-564-741.002	UNIFORMS/CLEANING/ RENTAL			43.96	
		591-564-775.000	MAINTENANCE SUPPLIES			1,117.38	
		591-564-775.003	LABORATORY SUPPLIES			258.06	
		591-564-804.000	CONTRACTUAL SERVICES			144.76	
		591-564-850.000	COMMUNICATIONS - TELEPHONES			136.85	
		591-564-920.000	UTILITIES - ELECTRICITY			6,472.14	
		591-564-920.005	UTILITIES / ELEC / WELLS			13,336.06	
		591-564-930.008	REPAIR & MAINT - PUMP STATION			328.13	
		591-564-930.009	REPAIR & MAINT - EQUIPMENT			957.00	
		640-441-740.001	OPERATING SUPPLIES / TOOLS			32.65	
		640-441-741.002	UNIFORMS/CLEANING/ RENTAL			13.29	
		640-441-775.002	MAINTENANCE SUPPLIES - TIRES			440.86	
		640-441-850.000	COMMUNICATIONS - TELEPHONES			345.99	
		640-441-920.000	UTILITIES - ELECTRICITY			354.03	
		640-441-930.006	REPAIR & MAINT. VEHICLES			159.60	
		640-441-981.003	VEHICLES ACCESSORIES			2,745.42	
		641-441-727.000	OFFICE SUPPLIES			20.92	
		641-441-741.002	UNIFORMS/CLEANING/ RENTAL			133.03	
		641-441-775.000	MAINTENANCE SUPPLIES			62.71	
		641-441-850.000	COMMUNICATIONS - TELEPHONES			86.60	
		641-441-920.000	UTILITIES - ELECTRICITY			283.22	

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number	
		641-441-930.005	OFFICE EQUIPMENT MAINTENANCE			31.86		
		641-441-957.000	EDUCATION / TRAINING			1,545.22		
		641-441-967.000	PROJECT COSTS			6,846.82		
		642-228-973.000	CAPITAL OUTLAY / EQUIPMENT			890.00		
--- TOTALS BY FUND ---								
		101	GENERAL FUND			131,523.58		
		202	MAJOR STREET FUND			1,910.04		
		203	LOCAL STREET FUND			334.29		
		226	RUBBISH & GARBAGE COLL FUND			1,183.51		
		248	DOWNTOWN DEVELOPMENT AUTHORITY FUND			102,977.74		
		352	LOOP/D-19 DEBT RETIREMENT FUND			127,368.15		
		380	GO BOND DEBT - ROAD PROGRAM			472,240.19		
		384	2015 CITY HALL DEBT FUND			18,560.52		
		385	NORTH PARKING LOTS & ALLEY DEBT FUND			114,450.00		
		590	SEWER FUND			311,616.72		
		591	WATER FUND			29,868.44		
		640	EQUIPMENT POOL FUND			4,091.84		
		641	DEPARTMENT PUBLIC SERVICES			9,010.38		
		642	IT REPLACEMENT FUND			890.00		
		Total For All Funds:					<u>1,326,025.40</u>	

CITY OF HOWELL
 BANK OF ANN ARBOR
 CREDIT CARD DETAIL - JUNE 2023

Dept.	Amount	Description
CITY CLERK	\$ 79.98	OFFICE SUPPLIES
CITY CLERK	\$ 39.98	OFFICE SUPPLIES
CITY MGR	\$ 2,839.53	DPW/CITY MANAGER & COUNCIL PROMOTIONAL
CITY MGR	\$ 545.46	METAL FILE CABINETS
CITY MGR	\$ 572.36	1ST FLOOR CABINETS
CITY MGR	\$ 233.20	LUNCH (STAFF MOVING DAY)
CITY MGR	\$ 31.36	SIGNS AND 1ST FLOOR SUPPLIES
CITY MGR	\$ 43.46	SIGNS AND 1ST FLOOR SUPPLIES
COM DEV	\$ 57.20	PLANNING COMM. SPECIAL MEETING - FOOD
COM DEV	\$ 85.52	OFFICE SUPPLIES
COM DEV	\$ 269.30	KITCHEN/PICNIC SUPPLIES
COM DEV	\$ 304.24	OFFICE SUPPLIES
DPW	\$ (233.94)	REFUND SALES TAX
DPW	\$ 170.48	OTTER BOXES FOR IPADS
DPW	\$ 79.98	TRIMMER LINE
DPW	\$ 1,117.38	WATER SALES HOSES
DPW	\$ 15.68	HITCH PINS
DPW	\$ 63.53	LUNCH MEETING
DPW	\$ 16.97	CARBURETOR ADJUSTING
DPW	\$ 76.92	SURGE PROTECTION MODULE
DPW	\$ 1,004.36	CITY HALL DISHWASHER
DPW	\$ (135.00)	REFUND PROTECTION PLAN FOR DISHWASHER
DPW	\$ (2.54)	REFUND SALES TAX
DPW	\$ 28.04	EMPLOYEE PICNIC SUPPLIES
FINANCE	\$ 645.00	UPLIFT DESK
FINANCE	\$ 2,183.58	CITY HALL RENOVATION
FINANCE	\$ 33.90	OFFICE SUPPLIES
FINANCE	\$ 1,434.00	OFFICE FURNITURE
FINANCE	\$ 118.50	TAX PAPER
FINANCE	\$ 29.52	OFFICE SUPPLIES
FINANCE	\$ 195.98	OFFICE FURNITURE
IT	\$ 472.32	HARD DRIVES
IT	\$ 25.00	CTA TRAINING
IT	\$ 277.80	COMCAST
IT	\$ 47.68	TABLE FOR SERVER ROOM
IT	\$ 228.06	HARD DRIVES
IT	\$ 521.55	CDW
IT	\$ 103.96	ZOOM - JUNE 2023
IT	\$ 101.40	NETWORK CABLES
IT	\$ 67.99	FIREWALL SSL CERT
IT	\$ 203.00	PATCH CABLES
IT	\$ 81.56	SERVER RACK RAILS
POLICE	\$ 75.00	TLO
POLICE	\$ 206.38	MIC KITS
POLICE	\$ 44.50	PISTOL POUCH- POET UNIFORM
POLICE	\$ 159.60	PATROL VEHICLE WASHES
POLICE	\$ 321.15	LUNCH (DONATION FUNDS)
POLICE	\$ 51.42	KITCHEN SUPPLIES
POLICE	\$ 57.00	DINNER (DONATION FUNDS)
POLICE	\$ 158.80	DINNER (DONATION FUNDS)
POLICE	\$ 339.55	LUNCH (DONATION FUNDS)
POLICE	\$ 76.88	OFFICE SUPPLIES
POLICE	\$ 184.37	BALLOONFEST SUPPLIES
POLICE	\$ 611.81	TARGETS
POLICE	\$ 25.70	OFFICE SUPPLIES
POLICE	\$ 26.75	EAR MOLDS
POLICE	\$ (74.01)	REFUND OFFICE SUPPLIES
POLICE	\$ 0.01	CONFERENCE AND TRAVEL
POLICE	\$ 302.40	CONFERENCE AND TRAVEL
	<u>\$ 16,641.56</u>	

RECEIVED

JUL 10 2023

CITY OF HOWELL

July 2, 2023

8465 Woodland Shore Dr.
Brighton, MI
48114

Dear City of Howell,

I am reaching out to townships and cities in Livingston County for an endorsement by way of signature on a Unity Letter (Attached) regarding transportation infrastructure and public transit in Livingston County. We need Livingston County to invest in our transportation infrastructure so it can be safe and equitable for every citizen and visitor per what is in the Livingston County 2018 Master Plan and 2020 Trails Plan. Attached is the "Unity Letter" and you are welcome to share it with other individuals, businesses, or entities to sign.

The signature can be placed near where the GoLivCo names are located at the end of the letter. Please mail signed letter via United Postal service to: GoLivCo Horal Family Foundation, 8465 Woodland Shore Dr. Brighton, MI 48114.

Signed letters will be gathered all summer, and will be presented to the Livingston Board of Commissioners at a meeting either September 25th or October 23rd depending on what meeting date is open to add this issue on as an agenda item. When fall comes I hope you can join me at the Commission meeting and I will inform you of the date once set.

The more voices present the better the message is heard!

Sincerely,



Tammy Higgins



8465 Woodland Shore Dr.
Brighton, MI 48114
www.golivco.org

RECEIVED

JUL 10 2023

CITY OF HOWELL

June 2, 2023

Dear Commissioners:

The people of Livingston County ask that you take actions to implement the best practices as listed in Chapter 9 and Chapter 10 of the Master Plan and implement the 2020 Livingston County Trails Plan. This is requested to protect the health, welfare, and safety of all citizens in Livingston County as well as visitors to the county which was intended for the 2020 Livingston County Trails Plan when it was adopted.

Citizens deserve connected communities to core services. Communities that support walkability, bike-ability and reliable mass public transit to give access to supermarkets, health care, community centers, parks etc. These core services support a healthy life for everyone and those more at risk of not being able to drive to these services such as the elderly, children and the physically and mentally disabled.

All Livingston County residents deserve modern 21st century road designs to keep all users alive, uninjured and safe when they are trying to access core services. It is irresponsible to not improve and implement safer modern road designs that accommodate pedestrians of all types and cars to travel safely. As the population in Livingston County has and continues to increase and is projected to increase in the future, the amount of death and carnage reported on our roads the last few years is unacceptable and traumatic for the victims, their families and the community at large. These sad preventable life changing tragedies will continue with our existing unsafe, old roads designed for a smaller population from several generations ago.

A well thought out connected transportation plan that includes non-motorized and reliable bus service will help people achieve economic independence, with the ability to shop, support local businesses and safely reach core services. Providing bike lanes, paths, and seven day a week bus service will allow people to work, live and play in Livingston County without owning a car.

These are just some of the many reasons why the Complete Streets Concepts in the Master Plan and the Livingston County Trails Plan need to be implemented as was intended when the

2020 plan was accepted. The Complete Streets Concepts in the Master Plan and the Livingston County Trails Plan will complement one another and make our county a more connected, equitable, and safe community. We all want the health, welfare and safety of the Livingston County Citizens protected by taking the award winning 2018 Master Plan from paper to development.

Sincerely,

GoLivCo-Horal Family Foundation

Tammy Higgins, Member

Jane Horal, Chief Officer

Louise Horal, Director

Shaun Bhajan, Trustee

Craig Wood, Treasurer

Neal Glazebrook, Secretary

Signature Line

Mission Statement

Go Liv Co – Horal Family Foundation develops and advocates SAFE active mobility solutions in Livingston County. We focus on streets, roads and trails that will allow people to SAFELY walk, run, bike, horseback ride and enjoy non -motorized transportation regardless of age or ability.





**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: ERVIN J SUIDA, CITY MANAGER
DATE: 7.17.2023
RE: ADDENDUM OF THE PURCHASE AGREEMENT FOR 1333 ASHEBURY LANE

Before you tonight for your consideration is an addendum to the purchase agreement for 1333 Ashebury Lane. This purchase agreement was approved on February 27, 2023, however the purchaser did not sign the agreement until March 20, 2023.

The purchaser is asking for a 60-day extension for the inspection and approval period that was referenced in Attachment A of the agreement. The purchaser is working with the homeowner's association on an acceptable plan and feels an additional 60 days are necessary for this purpose.

ACTION REQUESTED:

A motion to approve the addendum from Chestnut Development LLC to allow for an additional 60 days of the inspection and approval period. All other terms and conditions to remain the same.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

ADDENDUM

In reference to the PURCHASE AGREEMENT, EXCHANGE AGREEMENT, LEASE

COUNTER OFFER- covering the real property, business, premises - commonly

known as 1333 ASHEBURY LN, HOWELL, MI 48843

dated March 20th, 2023, between

Chestnut Development LLC

and CITY OF HOWELL

the undersigned parties hereby agree as follows:

Buyer and Seller agree to extend the inspection and approval period referenced in "Attachment A" by 60 days. All other terms and conditions to remain the same.

The herein agreement, upon its execution by both parties, is herewith made an integral part of the aforementioned Agreement of Sale.

DATED: _____ TIME: _____ DATED: _____ TIME: _____

Steve Gronow 07-17-2023 **Purchaser** _____ **Seller**

_____ **Purchaser** _____ **Seller**

Witness _____ Agent Witness _____ Agent



LIVINGSTON COUNTY ASSOCIATION OF REALTORS® STANDARD PURCHASE AGREEMENT

PURCHASER (legal name) CHESTNUT DEVELOPMENT LLC Marital Status

PURCHASER (legal name) Marital Status

PURCHASER'S Current Address 6253 Grand River, Brighton, MI 48114

SELLING OFFICE Chestnut Real Estate Phone (888) 825-1420 Office ID 335600

SELLING AGENT Steve Gronow Phone (810) 599-5147 License# 335226

LISTING OFFICE Phone Office ID

LISTING AGENT Phone License#

1. THE PURCHASER hereby offers and agrees to purchase, subject to easements and restrictive covenants of record, the following property in the

CITY VILLAGE TOWNSHIP of HOWELL County of Livingston County

Michigan described as follows: SEC 25 T3N R4E CITY OF HOWELL LIVINGSTON COUNTY VICTORIA PARK CONDOMINIUMS UNIT 61 also

known as 1333 ASHEBURY LN Tax ID# 17-25-303-061 together with all fixtures and appurtenances in or on the premises (unless specifically excluded herein) including, if any, lighting fixtures, shades, blinds, drapery/curtain and drapery/curtain hardware and rods, attached mirrors and all bathroom mirrors, attached generators, attached humidifier, ventilating fixtures, screens, storm doors and windows, garage door openers and transmitters, water softener (rental units excepted) and water treatment systems, built in appliances, heating unit including wood stove and fireplace gas logs, mail box, awnings, all TV antennae, landscaping, flagpole, all hardwired audio/security systems and related equipment, central vacuum and attachments, as well as the following personal property for which a bill of sale shall be given.

Included: Vacant Land

Excluded:

and to pay therefore the sum of Two Thousand Four Hundred Ninety Two DOLLARS (\$ 2,492.00).

Unless otherwise noted, Seller shall deliver a warranty deed conveying marketable title to Purchaser at closing.

2. THIS OFFER IS MADE SUBJECT TO FINANCING TERMS AND SATISFACTORY COMPLETION OF THE FOLLOWING CONDITIONS AS MARKED

a) CASH SALE: Payment of purchase money to be made by wire transfer or equivalent funds.

b) CASH SALE WITH NEW MORTGAGE: This Purchase Agreement is contingent upon Purchaser being able to secure a

Conventional FHA 203K VA Rural Development Seller Financed/Other (See attached LCAR Financing Addendum)

mortgage in the amount of \$ OR % of sale price for a term of years and pay

\$ OR % of sale price down, plus mortgage costs, prepaid items and adjustments in cash.

Purchaser's Initials SS Seller's Initials MR Page 1 of 6

Purchaser further agrees to apply for such mortgage within _____ calendar days from acceptance of this Purchase Agreement at Purchaser's own expense and shall comply with all requirements of said lending institution in a timely manner. If a loan approval from the lending institution cannot be obtained at no fault of the Purchaser within _____ days from the date of acceptance of this Purchase Agreement, this Purchase Agreement may be declared null and void by the Seller and Deposit shall be returned to Purchaser. Receipt of loan approval from the Purchaser's lending institution within time limit will eliminate this contingency.

3. **EARNEST MONEY DEPOSIT** The Broker is hereby authorized to present this offer and the Deposit of \$250.00 _____:

CASH CHECK # Upon Acceptance OTHER _____.

To be held by Selling Broker OR Cislo Title Brighton, which Deposit shall be applied to the purchase price at closing.

If held by Selling Broker, Broker shall comply with the Michigan Occupational Code and related rules.

If the sale is not consummated, any release of the Purchaser's Deposit will require a mutual release of the Purchase Agreement signed by all parties.

4. **OCCUPANCY** The property is Owner occupied Tenant occupied Vacant.

(Check one box below)

To be given at closing.

Seller shall deliver and Purchaser shall accept possession of said property subject to rights of present tenants, if any. If Seller occupies property, it shall be vacated and keys surrendered _____ calendar days after closing per the terms of an occupancy disbursement form. From the day after closing through the day of vacating the property as agreed, Seller shall pay as indicated _____ per day. The Escrow Agent shall retain from the amount due to Seller at closing the amount equal to _____ days of said occupancy charge, paying to Purchaser the amount due and returning to Seller the unused portion as determined by date property is vacated and keys surrendered. The parties acknowledge that the Brokers and/or Escrow Agent have no obligation implied or otherwise for seeing that the property is vacated on the date specified or for the condition of the property, and may be acting only as an Escrow Agent holding the occupancy deposit. From the date of closing, Purchaser will maintain hazard insurance on the property and Seller will maintain insurance for liability and Seller's personal property. Purchaser is not responsible for damage or injury to Seller or Seller's personal property. Seller will not be required to pay for losses covered by Purchaser's hazard insurance policy. However, Seller will pay the deductible on Purchaser's hazard insurance for any claims made while Seller is in possession which are attributable to Seller's acts or omissions.

See attached LCAR Occupancy Addendum

5. **PROPERTY INSPECTION(S)** Purchaser shall have the option to inspect and examine the property at Purchaser's expense. This contingency expires on or before ^{See Attachment A} _____ days after acceptance of this Purchase Agreement. In the event Purchaser neither expressly waives this contingency nor provides notice pursuant to subparagraphs (a) or (b) below, this contingency shall be deemed waived. Purchaser's examination may include, but is not limited to, inspections and tests relating to building structure, mechanical systems, environmental items, water, septic, pest or any other matter Purchaser may deem necessary for Purchaser's intended use. Purchaser shall restore the property to its prior condition after examination. If Purchaser is not satisfied with the results of any examination for any reason during the inspection period, Purchaser will notify Seller in writing that Purchaser:

(a) Declares this Purchase Agreement null and void and Deposit will be returned to Purchaser

OR

(b) Purchaser proposes an amendment to this Purchase Agreement. Purchaser and Seller have _____ days to mutually agree upon an amendment, or this Purchase Agreement may be declared null and void by either party and the Deposit will be returned to the Purchaser.

PURCHASER ACKNOWLEDGES THAT BROKER/AGENT HAS RECOMMENDED PURCHASER OBTAIN AN INSPECTION OF THE PROPERTY.

Purchaser does not choose to inspect or examine the property and accepts the property AS IS.

Purchaser's Initials S.G. Seller's Initials MC NR Page 2 of 6

6. TITLE INSURANCE Seller shall provide Purchaser at Seller's expense an owner's policy of title insurance from a title company of Seller's choice in the amount of the purchase price. Said policy to be: (Check one box below)

With Standard Exceptions

Without Standard Exceptions (if chosen owner's policy is unavailable then a With Standard Exceptions Policy shall be issued)

Expanded Coverage (if chosen owner's policy is not available then a Without Standard Exceptions Policy shall be issued)

(Check one box below)

Seller Purchaser to pay cost of survey if required to obtain chosen owner's policy.

Seller will apply for a commitment for title insurance within 7 calendar days after the date of acceptance of this Purchase Agreement. Upon receipt of the commitment, Purchaser shall have 7 calendar days to provide Seller with written notice of any objections. Seller will then have 30 days after receiving written notice to remedy the claimed defects. If the Seller is unable or unwilling to remedy the defects within 30 days, this Purchase Agreement shall terminate and the Deposit shall be returned to Purchaser or the Purchaser may waive the defect and complete this transaction.

When applicable, Purchaser may obtain a loan policy from a title company of Purchaser's choice.

7. DEFAULT Failure to perform any obligation of this Purchase Agreement by Seller or Purchaser shall constitute default. If Purchaser defaults, Seller may, at Seller's option, terminate the Purchase Agreement and pursue all available legal and equitable remedies or seek forfeiture of the Deposit as liquidated damages. If Seller defaults, Purchaser may pursue all available legal and equitable remedies and may also terminate the Purchase Agreement and seek a refund of the Deposit.

8. CLOSING COSTS Unless otherwise provided in this Purchase Agreement, it is agreed that Seller shall pay all state and county transfer taxes and costs required to convey marketable title. Unless otherwise provided in this Purchase Agreement, Purchaser shall pay the cost of recording the deed and/or security interest, all mortgage closing costs required by lender, and any purchaser closing fee charged by the title insurance company/agency that issues the loan policy in a lender financed sale. Seller and Purchaser shall split equally any closing fees charged by the title insurance company/agency in a cash or seller financed sale. Any transfer or status letter fees charged by the homeowners or condominium association shall be split equally between Purchaser and Seller.

At closing, Seller agrees to contribute up to \$ 0.00 or 0 % of the purchase price toward Purchaser's closing costs, prepaid items, property tax proration, escrows, insurance and/or any other fees allowable by lender.

9. PRORATED ITEMS Seller shall be responsible for all real estate taxes for years prior to the year in which the closing occurs and the Purchaser shall be responsible for all real estate taxes for years after the year in which the closing occurs. Taxes for the year in which the closing occurs shall be prorated such that Seller is responsible for that portion of the taxes through and including the date of closing. For purposes of this paragraph, taxes shall be deemed paid in advance based on due date of July 1 for summer taxes (covering the period July 1 through the following June 30) and December 1 for winter taxes (covering the period December 1 through the following November 30).

Purchaser shall assume the balance of all assessments which have been assessed or levied against the property by any public agency, taxing unit, homeowner's association, or condominium association. Any rent, homeowner's association dues, condominium dues, or assessment installment payments not otherwise included in the tax bills shall be prorated and adjusted to the date of closing.

In lieu of the tax proration method set forth in paragraph 9 above, see attached Specific Contingencies/Terms Addendum.

10. FEES OR CONSIDERATIONS Purchaser and Seller hereby acknowledge that Broker(s) may accept a fee or consideration with regard to listing agreement, buyer broker contract, placement of a home warranty, or any other ancillary products or services arising from this transaction.

Purchaser's Initials A-H Seller's Initials JK OR page 3 of 6

11. CONDITION Until possession is delivered, Seller agrees to keep the property in substantially the same condition as of the date of this Purchase Agreement and agrees to maintain heating, well, septic, plumbing, electrical system, landscape irrigation system and other equipment in normal working order; to keep the roof watertight and maintain the grounds. Seller agrees to keep all utility services operating until possession is delivered. Upon vacating the property, Seller agrees to remove all debris and leave the property in "broom clean" condition. In the event the property herein has been winterized, it shall be the obligation and expense of Seller to de-winterize the property prior to closing. Purchaser has a right to a walk-through inspection of the property within 72 hours prior to closing. This walk-through will provide Purchaser with an opportunity to confirm that this paragraph has been complied with and should not be deemed an opportunity to renegotiate the terms and conditions of this Purchase Agreement.

12. HEIRS, SUCCESSORS AND ASSIGNS This Purchase Agreement binds Seller, Seller's personal representatives, heirs, and anyone succeeding to Seller's interest in the property. Purchaser shall not assign this Purchase Agreement without Seller's prior written consent.

13. RELEASE Purchaser and Seller acknowledge that the Broker(s), their respective agents, employees and representatives have made no representations concerning the condition of the property covered by this Purchase Agreement or marketability of title. Purchaser and Seller release, indemnify and hold harmless the Brokers, their respective agents, employees and representatives, with respect to all claims arising out of or related to this Purchase Agreement, addenda and/or counter-offers. This release also includes, but is not limited to, all claims arising from any purported representations as to the physical and environmental condition of the property or marketability of title and special assessments covered by this Purchase Agreement. Purchaser and Seller acknowledge that Broker(s), their respective agents, employees and representatives are not acting as appraisers, builders, accountants, environmentalists, engineers, surveyors, inspectors, tax advisors or attorneys.

14. LIMITATION Purchaser and Seller agree any and all claims and/or lawsuits which they may have against the Brokers, their respective agents, employees and representatives relating to their services must be filed no more than 6 months after the date of closing of the transaction described in this Purchase Agreement. Purchaser and Seller waive any statute of limitations to the contrary.

15. ELECTRONIC SIGNATURES/COMMUNICATION Purchaser and Seller acknowledge and agree that this Purchase Agreement, any amendment or modification of this Purchase Agreement and/or any written notice or communication in connection with this Purchase Agreement may be delivered to Seller in care of Listing Broker and Purchaser in the care of the Selling Broker via electronic mail or by facsimile. Any such communication shall be deemed delivered at the time it is sent or transmitted. The parties agree that the electronic signatures and initials shall be deemed to be valid and binding upon the parties as if the original signatures or initials were present in the documents in the handwriting of each party. Seller represents and warrants an electronic email address has been provided to the Listing Broker from which Seller may receive electronic mail. Purchaser represents and warrants an electronic email address has been provided to Selling Broker from which Purchaser may receive email.

STIPULATION FOR ELECTRONIC STORAGE OF INSTRUMENTS AND DOCUMENTS The undersigned Seller hereby stipulates and acknowledges that all documents relating to this Agreement and all records and correspondence relating thereto, whether now existing or created hereafter, may be stored as electronic images and the originals of the electronically stored documents may be destroyed. The electronic images shall be deemed to serve as the original documents thereafter.

16. COUNTERPARTS This Purchase Agreement may be signed in any number of counterparts with the same effect as if the signature of each counterpart were upon the same instrument.

17. GENERAL PROVISIONS

- a. This is a legally binding contract and all parties acknowledge that they have been advised to have an attorney review the transaction on their behalf.
- b. Principal Residence Exemption(PRE):

The Seller represents the PRE IS IN EFFECT for this property and taxes will be prorated accordingly OR

IS NOT IN EFFECT for this property and taxes will be prorated accordingly.

Purchaser's Initials A.A. Seller's Initials MR Page 4 of 6

18. ADDITIONAL TERMS/CONDITIONS (Check if applicable)

- Agency Disclosure Form attached.
- Seller's Disclosure Form received.
- Lead-Based Paint Disclosure received and is a part of this Agreement.
- Fuel in tank(s) Is included in the sale price Is not included in the sale price and fuel shall be prorated at time of Possession.
- Escrow Agent shall retain \$300.00 from Seller at closing for water/sewer charges to date of occupancy, if applicable. When the final bill is paid any unused portion will be returned to Seller.
- Contingency on sale and closing of Purchaser's property (no offer pending) (See attached LCAR Contingent on Sale and Closing of Purchaser's Property Addendum).
- Contingency on closing of sale on Purchaser's property (sale pending) (See attached LCAR Contingent on Sale and Closing of Purchaser's Property Addendum).
- This is a back-up offer (See attached Specific Contingencies/Terms Addendum).
- Appraisal – This Purchase Agreement is subject to the property appraising at purchase price or higher. Said appraisal to be paid for by Purchaser. If property does not appraise at purchase price or higher, Purchaser shall have the option to declare this Purchase Agreement null and void and Deposit shall be returned to Purchaser.
- Subject property abuts a private road which has not been accepted as a public road and is not required to be maintained by the County Road Commission or other public or municipal body.
- Offer is void if not accepted by Date 3/3/23 Time _____ Eastern Time.
- Closing of this purchase to be ~~on or before~~ WITHIN 14 DAYS OF INSPECTION PERIOD COMPLETION at ~~Listing Broker's office or location of Seller's choice.~~ CISLO TITLE BRIGHTON
- Home Warranty Excluded Included To be paid for by _____.
- Attorney package of the closing documents required at least 3 days prior to closing.
- FHA or VA Financing Addendum required (See attached addendum).
- Arbitration Addendum attached
- Other addendum(s) attached See Attachment A

19. LAND DIVISION ACT (For unplatted land only) Seller and Purchaser agree that the following statements shall be included in the deed at the time of delivery:

- (a) The grantor grants to the grantee the right to make ALL (insert "All", "Zero" or a specific number, as appropriate) division(s) under section 108 of the Land Division Act, MCL 560.108.
- (b) This property may be located within the vicinity of farm land or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

CAUTION: If the space contained in subparagraph (a) above is left blank on the deed, the deed will NOT grant Purchaser the right to any divisions.

20 OTHER TERMS/CONDITIONS

Purchaser's Initials AB Seller's Initials JK OR Page 5 of 6

21. **ENTIRE AGREEMENT** Purchaser and Seller agree to the following: the term "Purchase Agreement" as used herein includes any counter-offers made by the parties to which there has been mutual and final acceptance; this Purchase Agreement and any addenda constitutes the entire agreement between the parties; there are no other written or oral understandings between the parties; this Purchase Agreement supersedes any and all prior purchase agreements, understandings or representations made by the parties or their agents. **TIME IS OF THE ESSENCE.**

[Signature] 3/26/23 Purchaser Date
Purchaser Date
CHESTNUT DEVELOPMENT LLC Steve Gronow
Print name Print name

SELLER ACCEPTANCE **As Written-No Changes** **See Counter Offer Addendum**

[Signature] 2/27/23 Seller Date [Signature] 2/27/2023 Seller Date

CITY OF HOWELL Mayor Robert Ellis City of Howell Clerk Deanna Robson
Print name Print name

Seller Address 611 E. Grand River, Howell, MI 48843

(Initials) Notice has been given of acceptance of this Purchase Agreement by delivery of a copy of a fully executed agreement to Purchaser. (Purchaser or Purchaser's Broker/Agent may initial)

Disclaimer: This form is provided as a service of the Livingston County Association of Realtors®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. The Livingston County Association of Realtors® is not responsible for use or misuse of the form, for misrepresentation or for warranties made in connection with the forms.

ATTACHMENT A

20. OTHER TERMS/CONDITIONS:

Purchaser shall have 120 days to complete inspections and gain approvals for the following three contingencies, all of which shall be at Purchaser's cost. Any of these contingencies may be waived by the purchaser in writing prior to the expiration of 120 days:

- (a) The option to inspect and examine the property. If Purchaser is not satisfied with the results of any examination for any reason during inspection, the Purchaser will notify the Seller in writing and either declare the purchase agreement null and void, with the deposit being returned to the Purchaser or proposing amendments to the purchase agreement.
- (b) The submission to and approval by the Victoria Park Condo Homeowners Association and the City of Howell (if required by the City) of updated exterior and interior floor plans for proposed building(s) on this property as well as other properties currently owned by Purchaser abutting the property which is the subject matter of this agreement.
- (c) An agreement between Purchaser and the Victoria Park Condo Homeowners Association that the Association will waive any past due charges, dues and/or fees, if any, and not charge any future charges, dues and/or fees until such time as new buildings have been completed on the property by the purchaser.



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: ERVIN J SUIDA, CITY MANAGER
DATE: 7.18.2023
RE: ELEPHANT ALLEY SIGNAGE

The City received a request to install signage for the recently re-surfaced private alley located between Center Street and Walnut Street behind the North 200 block of West Grand River businesses. This alley has been in poor condition for several years and was even considered an eyesore. Fortunately, several of the business owners were able to get together to complete this resurfacing project and the outcome is a beautiful alleyway.

One of the property owners, Clark Gil of Aberrant Ales, has requested the installation of street (alley) signage at both entrances on Walnut and Center Street, officially naming the private alley "Elephant Alley". The staff is comfortable with this request and recommends that the DPW install the signs according to the City and Michigan Manual of Uniform Traffic Control Device (MMUTCD) standards. Future replacement of the signs would remain the responsibility of the private owners.

ACTION REQUESTED:

A motion to install signage for the private alley located between Center Street and Walnut Street according to City and MMUTCD standards.

ELEPHANT ALLEY
PRIVATE DRIVE



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: MATT DAVIS, DPS DIRECTOR
DATE: JULY 20, 2023
RE: LEO BENNETT COMMUNITY CENTER GRANT

As Council is aware, the Bennett Community Center is in need of many updates/upgrades. Staff was recently made aware of the Michigan Department of Labor and Economic Opportunity (LEO) Community Center Grant, which is meant to support capital improvements and/or expanded programming at facilities. The Michigan Department of LEO will award Community Center Grant funding to eligible units of local government up to \$2,500,000. Per the grant application, "it is expected that matching funds will be a part of the project. This can include a cash or in-kind match". Staff recommends a \$250,000 match in order to increase our chances of being awarded grant funding.

Grant applications are due by August 31, 2023. Due to the requirements of the grant and the short timeline to submit, staff reached out to HRC and requested a proposal to manage and coordinate the preparation of this grant application. The cost of HRC's Professional Engineering proposal is based on the approved contractual fees and are proposed not to exceed \$17,323.

This work was not budgeted and will require an amendment to this fiscal year's funds. As with all HRC proposals, billing will be per the Engineering Service Agreement and billed only for actual work performed.

ACTION REQUESTED:

A motion to approve HRC's Professional Engineering Proposal of \$17,323 to manage and coordinate the preparation of Michigan Department of Labor and Economic Opportunity (LEO) Community Center Grant application.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager



July 18, 2023

City of Howell
611 East Grand River Ave
Howell, MI 48843

Attn: Mr. Matt Davis, Director of Public Services

Re: LEO Community Center Grant Application Proposal
Bennett Community Center Improvement Project

HRC Job No. 20230568.02

Dear Mr. Davis:

As requested, Hubbell, Roth & Clark, Inc. (HRC) is pleased to submit this proposal to assist the City in preparing this grant application for this project. This proposal is based on the scope meeting held via Teams on July 12th.

HRC will lead the effort in preparing this application. HRC, with help from Carlisle Wortman Associates (the City's planner) and the City, will prepare different sections of the application as previously discussed. In general, HRC will perform the following:

- Manage and coordinate the preparation of this grant application
- Write the majority of the application
- Prepare construction cost estimates for proposed improvements
- Conduct site visit to assess existing conditions
- Prepare resolution for City Council meeting

This grant is due August 31, 2023. In order to meet this deadline HRC proposes to submit sections for review as they are drafted. This will ensure that the grant is completed on time and that we maintain coordination.

Using the approved 2023 rate schedule, HRC proposes the tasks as outlined in this proposal for \$17,323. We will only invoice the City for the actual time spent on this project and will not exceed this amount without authorization.

If you have any questions or require any additional information, please give me a call.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Andy Malczewski

pc: City of Howell: E. Suida, M. Spitzer
HRC; N. Faight, A. Melchior, J. Hankin, S. Plumer, file

City of Howell
Grant Application - Bennett Community Center Improvement Project
7/18/2023

Task Description	Manager	Graduate Engineer I	Sr. Project Analyst	Graduate Engineer I	Associate	Total By Task
Meetings w/ City & Public	4	8	8		2	22
Application		18	18			36
Estimate	8			8	14	30
Management/Coordination		24	24			48
Total Hours by Classification	12	50	50	8	16	136

	Hours	Hourly Rate (Max)	Billable Hourly Rate (Max)	Billable Cost (Max)
Manager	12	\$ 58.80	\$ 164.64	\$ 1,975.68
Graduate Engineer I	50	\$ 36.60	\$ 102.48	\$ 5,124.00
Sr. Project Analyst	50	\$ 49.70	\$ 139.16	\$ 6,958.00
Graduate Engineer I	8	\$ 36.60	\$ 102.48	\$ 819.84
Associate	16	\$ 54.60	\$ 152.88	\$ 2,446.08
	136		Total Costs	\$ 17,323.60



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: KYM LOCKHART, PUBLIC INFORMATION OFFICER
DATE: JULY 17, 2023
RE: CIVIC EVENT APPLICATION, JULIANNA'S WISHES 5K/10K RUN

Attached is the completed Civic Event Application, submitted by Beth Brown, for the 2023 Julianna's Wishes 6th Annual Miles for Smiles 5k/10k. This event will take place on Saturday, August 5, 2023, with set up beginning at 7 am and clean up complete at 1 pm. The event will take place on Howell Public Schools property, apart from needing a lane closure on Highlander Way, between M-59 and Highlander Way Middle School, and the use of the sidewalk/boardwalk along M-59.

The staff has reviewed the application and their comments are attached.

In compliance with the City's Civic Event Policy, the sponsoring organization will be billed 50% of the cost for any utilized city services.

ACTION REQUESTED:

A motion to approve the Civic Event Application for the 2023 Julianna's Wishes 6th Annual Miles for Smiles 5k/10k, scheduled for August 5, 2023, incorporating staff comments, and contingent upon approval from the Livingston County Road Commission regarding the road closure.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

CITY OF HOWELL
CIVIC EVENT APPLICATION
STAFF RECOMMENDATIONS AND COMMENTS

EVENT TITLE: 2023 Julianna's Wishes Miles for Smiles 5k/10k

Public Services: Ray Kraft
Comments: DPW has no comment, last year's cost was \$192.44

Police: Scott Mannor
Comments: PD has no comment or cost.

Fire: Jamil Czubenko
Comments: No comment or cost.

Community Development: Kristi Troy
Comments: No Comment no cost

Downtown Development: Kate Litwin
Comments: No comment from DDA

CITY OF HOWELL

CIVIC EVENT APPLICATION

Complete and return this application to the City Clerk's Office
Please refer to the Civic Event Policy for application deadlines

*** A new application must be submitted each year.

*** FEES FOR CITY SERVICES WILL BE ASSESSED AT A MINIMUM OF 50% OF THE COST FOR ALL EVENTS

EVENT			
Event Name: Julianna's Wishes 6 th Annual Miles for Smiles 5K/10K			
Event Purpose: 5K/10K walk/run to celebrate and honor kids we have lost to cancer.			
SPONSORING ORGANIZATION INFORMATION			
Legal Business Name: Julianna's Wishes			
<input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> For Profit	<input type="checkbox"/> City Operated/Sponsored	<input type="checkbox"/> Co-Sponsored
Address: [REDACTED]	City: Howell	State/Zip: MI	
Mailing Address: 4092 Indian Camp Rd	City: Howell	State/Zip: MI	
Telephone: [REDACTED]	Email Address: [REDACTED]		
Contact Name: Beth Brown	Title: President		
Telephone: [REDACTED]	Cell Phone: same	Email Address: [REDACTED]	
CONTACT PERSON ON DAY OF EVENT			
Name: Beth Brown	Title: President		
Address: [REDACTED]	City: Howell		
Telephone: [REDACTED]	Cell Phone: same	Email: [REDACTED]	
TYPE OF EVENT (Check One)			
<input checked="" type="checkbox"/> Marathon/Race	<input type="checkbox"/> Block Party	<input type="checkbox"/> Political or Ballot Issue Event	<input type="checkbox"/> Video or Film Production
<input type="checkbox"/> Festival/Fair	<input type="checkbox"/> Wedding	<input type="checkbox"/> Other (describe) _____	
EVENT INFORMATION			
Event Date(s): August 5, 2023			
Rain Date(s): n/a			
Event Location(s): Describe & Attach Map Howell High School 1200 W Grand River, Howell			
Event Hours(s): 9am - 12pm			
Estimate date/time for set up: 7am August 5, 2023			
Estimate date/time for clean up: 12pm August 5, 2023			
Describe set up and clean up procedures: Set up pop up tents at the football field, place signs around the course with pictures of the kids we have lost, place sponsor signs around the course, the school paints a line for the course to help the participants. We have all signs removed, tents down and cleared the area by 1pm.			

EVENT INFORMATION (Continue)

Will the event require the use of any of the following municipal equipment? YES NO

<input checked="" type="checkbox"/> Barricades	Quantity:	Last year, officer used barricades and closed down road between Grand River + USA, because it was easier.
<input type="checkbox"/> Traffic Cones	Quantity:	
<input type="checkbox"/> Other (describe)	Quantity:	

Will the following be constructed or located in the event area? *was easier.*
No stakes of any kind allowed on asphalt.

<input type="checkbox"/> Booths:	Quantity:	<input type="checkbox"/> Tables:	Quantity:
<input checked="" type="checkbox"/> Tents:	Quantity:	<input type="checkbox"/> Rides:	Quantity:
<input type="checkbox"/> Awnings:	Quantity:	<input type="checkbox"/> Other (describe)	Quantity:
<input type="checkbox"/> Canopies:	Quantity:	<input type="checkbox"/> *Portable Toilets:	Quantity:

School property *May be required depending on event

You must attach a plan of the proposed layout. Include the proposed location of booths, tents, tables, rides, routes, portable toilets, etc.

Will the event have kiddie rides, inflatables, amusement rides, live animals, or other forms of entertainment? YES NO *If yes, additional insurance coverage will be required.*

If yes, describe in detail the types of attractions / entertainment proposed:

Will electric services be needed? YES NO *If yes, describe in detail.*

Will other utilities be needed? YES NO *If yes, describe in detail.*

Will other City facilities be needed? YES NO *If yes, describe in detail.*

Will the event have food, beverage or concessions? YES NO *If yes, please attach copy of valid Food License*

Describe:

Do you plan to have alcohol served at this event? YES NO *If yes, Liquor Liability Insurance is required, as well as a Special License from the Michigan Liquor Control Commission*

If yes, describe measures to be taken to prohibit the sale of alcohol to minors.

Do you plan to have special event signs? YES NO *Signs must conform to City ordinance.*

Describe signs proposed locations, etc. *School property only*

EVENT INFORMATION (Continue)

Estimated Attendance: 300 people

Describe crowd control plans for this event:

People gather before race at the football field. We have volunteers throughout the course to help participants.

Describe the Civic Event's impact on adjacent commercial and residential property:

We are mostly on Howell school grounds and have it approved by them already (Dean Slick is contact), there is zero impact on any adjacent property.

Will sidewalks be used? YES NO If yes, include a detailed map outlining the proposed sidewalk use.

Describe sidewalk use:

School grounds not city

Will street closures be necessary? YES NO

If yes, include a detailed map including road closures and emergency vehicle access.

Describe street closures:

Highlander Way from M59 to Highlander Way (McCallie School right lane only heading north on Highlander Way)

Street closed: date/time: 9am

Street re-open: date/time:

If the proposed event is a parade, list the point of origin, path, termination point and the number of entries.

↑ Police suggest closing between Grand River + M59.

Will parking lot closures be necessary? YES NO

If yes, include a detailed map indicating proposed closures.

Parking lot(s) location:

Parking lot(s) closed: date/time:

Parking lot(s) re-open: date/time:

What parking arrangements are proposed to accommodate attendance?

Will music be provided/included during the event? YES NO *Music must conform to City Ordinance.*

Describe type of music proposed: Live Amplification Recorded Loudspeakers

Proposed time music will begin: 8am

Proposed time music will end: 12pm

Football Field on school grounds not city property

Proposed location of live band/disc jockey/loudspeakers/equipment:

Describe noise control:

APPLICATION CHECK LIST (failure to provide necessary documentation will delay application review and approval)

I have attached the following items:

- Completed Application
- Event Map (include detailed event layout and boundaries for all activities)
- Detailed Plan showing road closures, sidewalk uses, etc.
- Certificate of Insurance and Indemnification (due to City Clerk's Office 30 days prior to first day of event)
- Event Signage (description & location)
- Schedule of activities for event
- Driver's License of Applicant

If document is missing, please explain:

The applicant and sponsoring organization understands and agrees to:

Provide a certificate of insurance with all coverages deemed necessary for the event, name the City of Howell as an additional insured on all applicable policies, and submit the certificate to the City Clerk's Office no later than thirty (30) days prior to the event.

Execute the attached Indemnification Agreement on the **sponsoring organizations letterhead** and submit it to the City Clerk's Office at the time of application.

Comply with all City and County ordinances, policies and applicable State & Federal laws, and acknowledges that the Civic Event permit does not relieve the applicant or sponsoring organization from meeting any application requirements of law or other public bodies or agencies. All sponsors are required to comply with the Americans with Disabilities Act when applicable. The ADA does not require the City of Howell to take any action that would fundamentally alter the nature of its services, programs, activities, and facilities, or impose undue financial or administrative burden.

Promptly pay any billing for City services which may be rendered or deemed necessary as part of the event and event approval. For new events, a 75% deposit of estimated fees are required 30 days before the event.

Applicant and sponsoring organization further understands the approval of this civic event may include additional requirements and/or limitations based on the City's review of this application, in accordance with the City's Civic Event Policy. The applicant and sponsoring organization understands that it may be necessary to meet with City staff during the review of this application and the City Council approval will be necessary. The applicant agrees the sponsoring organization will operate the event in conformance with the written approval.

Any changes to the event after submitted or approved will require additional reviews and approval.

Applicant understands that he/she (or the sponsoring organization) is responsible for contacting the Michigan Liquor Control Commission and or the Livingston County Health Department to secure any and all permits required for this event.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of the Civic Event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Applicant Signature <i>Beth Brown</i>	Date <i>6-1-23</i>
Complete this application and return it, along with all required documentation, to the City Clerk's Office prior to the application deadline. Please note that a new application must be submitted each year.	Application Receipt Date

Julianna's Wishes

The Julianna's Wishes (event sponsor) agrees to defend, indemnify, and hold harmless the City of Howell, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Julianna's Wishes 5th Annual Miles for Smiles 5k/10k (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Howell or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Beth Brown Date 6-1-23
Printed Name Beth Brown Title 6-1-23 President
Witness ML Date 6-1-23
Printed Name MARK WARD

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

MAY 17 2018

JULIANNAS WISHES
4092 INDIAN CAMP TRAIL
HOWELL, MI 48855-8745

Employer Identification Number:
82-5467893
DLN:
26053534001238
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
March 26, 2018
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

JULIANNAS WISHES

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

WATER RD

ALLEY DR

WIRE LN

WYRON RD

Boardwalk
Sidewalk



HIGHLANDER WAY

Grand River

MediLodge
of Howell

Angie's Inn
on The Grand

BRAVIEW DR

MCPHERSON

This is the area that is city property and we need the road closed. Really just need the right lane between M59 and Highlander New Middle School ~~the road~~



**REGISTER
HERE!!!**



5K/10K

WALK / RUN

5K-\$25 10K-\$30

EARLY BIRD PRICING ENDS 7-15-23

****Miles for Smiles is a event to celebrate children lost too soon****

9AM START - HOWELL HIGH SCHOOL

SATURDAY, AUGUST 5TH

**T-SHIRTS - FINISHER MEDALS - SWAG - AWARDS -
TIMED/CHIPPED**



@JULIANNASWISHES93



@JULIANNASWISH



@JULIANNASWISHES

For additional questions please contact the race director at: juliannaswishes93@gmail.com

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

<p>Name Of Additional Insured Person(s) Or Organization(s)</p> <p>Howell High School 1200 W Grand River Howell, MI 48843</p> <p>Named Insured: Julianna's Wishes 6th Annual Miles for Smiles</p> <p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804	CONTACT NAME: Mass Merchandising Underwriting	
	PHONE (A/C, No, Ext): 800-426-2889	FAX (A/C, No): 260-459-5105
E-MAIL ADDRESS: info@sportsinsurance-kk.com		
PRODUCER CUSTOMER ID:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Julianna's Wishes 6th Annual Miles for Smiles 4092 Indian Camp Trl Howell, MI 48855 A Member of the Sports, Leisure & Entertainment RPG	INSURER A: Nationwide Mutual Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

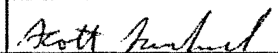
COVERAGES **CERTIFICATE NUMBER:** W02486674 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X		6BRPG0000007893700	08/05/2023 12:01 AM EDT	08/06/2023 12:01 AM	EACH OCCURRENCE \$3,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$3,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 PROFESSIONAL LIABILITY LEGAL LIAB TO PARTICIPANTS \$3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NOT PROVIDED WHILE IN HAWAII						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L EACH ACCIDENT E.L DISEASE - EA EMPLOYEE E.L DISEASE - POLICY LIMIT
A	MEDICAL PAYMENTS FOR PARTICIPANTS			6BRPG0000007893700	08/05/2023 12:01 AM EDT	08/06/2023 12:01 AM	PRIMARY MEDICAL EXCESS MEDICAL \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Legal Liability to Participants (LLP) limit is a per occurrence limit.
Event Name: Miles for Smiles 6th Annual 5k/10k Type of Event: Walk and Run Distance:5K
Event Date (including ancillary events and set-up/tear-down): 8/5/2023 to 8/5/2023 Number of Participants: 250 Event Location: Howell High School , 1200 W Grand River, Howell

The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.

CERTIFICATE HOLDER Howell High School 1200 W Grand River Howell, MI 48843 (Owner/Lessor of Premises)	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Coverage is only extended to U.S. events and activities.
** NOTICE TO TEXAS INSURED: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/17/2023

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	PHONE (A/C, No, Ext): 800-426-2889	FAX (A/C, No): 260-459-5105
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	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** W02486672 **REVISION NUMBER:**

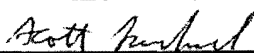
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							PERSONAL & ADV INJURY	\$3,000,000
							GENERAL AGGREGATE	\$5,000,000
							PRODUCTS - COMP/OP AGG	\$3,000,000
							PROFESSIONAL LIABILITY	
							LEGAL LIAB TO PARTICIPANTS	\$3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> NOT PROVIDED WHILE IN HAWAII						COMBINED SINGLE LIMIT (Ea accident)	
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE	
							AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L EACH ACCIDENT	
							E.L DISEASE - EA EMPLOYEE	
							E.L DISEASE - POLICY LIMIT	
A	MEDICAL PAYMENTS FOR PARTICIPANTS			6BRPG0000007893700	08/05/2023 12:01 AM EDT	08/06/2023 12:01 AM	PRIMARY MEDICAL	
							EXCESS MEDICAL	\$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Legal Liability to Participants (LLP) limit is a per occurrence limit.
Event Name: Miles for Smiles 6th Annual 5k/10k Type of Event: Walk and Run Distance:5K
Event Date (including ancillary events and set-up/tear-down): 8/5/2023 to 8/5/2023 Number of Participants: 250 Event Location: Howell High School , 1200 W Grand River, Howell

The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.

CERTIFICATE HOLDER City of Howell 611 E Grand River Ave Howell, MI 48843 (Owner/Lessor of Premises)	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Coverage is only extended to U.S. events and activities.
** NOTICE TO TEXAS INSUREDS: The insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
City of Howell 611 E Grand River Ave Howell, MI 48843
Named Insured: Julianna's Wishes 6th Annual Miles for Smiles
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: ERVIN J SUIDA, CITY MANAGER
DATE: 7.18.2023
RE: 815 E CLINTON STREET

At the last meeting absent of Mr. Matt Davis and I, Mr. Perrone made a citizen comment regarding his property at 815 E. Clinton. I have included with this memo an email sent to Council in December of 2022 with attachment and email strings regarding this claim. The City in November of 2022 had already contracted with the owner's contractor to perform repairs to Mr. Perrone's satisfaction. I am happy to report that the work identified and agreed to be conducted by Mr. Perrone's contractor was completed in January of 2023 to his satisfaction and has been paid for from the project funds. The cost of this work included cleaning of the basement, repairs to hot water tanks, HVAC system replacement and repairing the hole in the basement wall.

Mr. Perrone continues to ask for additional reimbursement for material and tools he claims were a loss due to issues caused by the replacement of his water service. The City did take one final step and held a meeting with both contractors, their insurance agent, HRC, City Staff and Mr. Perrone in March of 2023. Mr. Perrone at that meeting was asked to provide specific information on why this material was damaged and if he could provide proof of his claim. He has of yet today to provide that information. The City nor the contractor has received any additional information. Both the City and the contractor have exhausted our efforts in this matter and have closed out the claim. No further action can be taken from this side and the project has been closed out.

From: [Matt Davis](#)
To: [Erv Suida](#)
Cc: [Mike Spitler](#)
Subject: 815 E Clinton
Date: Friday, December 2, 2022 12:33:51 PM
Attachments: [815 E Clinton Email Thread.pdf](#)
[Perrone Letter 11-17-22 - Re 815 E Clinton-signed.pdf](#)

Below is the draft email to Council for your review...

Good afternoon Mayor and Council,

I am sending this email to provide you with information regarding an issue City staff is dealing with at 815 E Clinton. I would like to provide you with some general information first.

Per the City of Howell's ordinance, the property owner "shall provide and maintain such connecting lines as the City may require, from the curb box shut-off, which shall be located near the customer's property line, to the place of use upon his or her premises." Unfortunately, as a result of the Flint water crisis, the State mandated that municipal water providers are responsible for replacement of lead or galvanized water services from the water main to the meter in the house. This mandate by the state creates many issues for municipalities such as:

- Replacement of water services between the curb box to the house was never a responsibility of the City's and therefore this cost was never built into water rates.
- Replacement of water services into a residential, industrial or commercial building is invasive and requires permitted entry and work in private buildings.
- Access route from building entry to location of work, creates potential issue in regards to claims resulting from damages such as wall and flooring scratches / stains, dents, etc..
- Replacement of water services within buildings can vary greatly depending on the following:
 - Finished or unfinished area where the service enters the building.
 - Concrete wall vs block wall vs stone wall vs Michigan basement (dirt or dirt covered in concrete skim coat).

The City has continued to follow the State mandate and has replaced lead and galvanized water services on the State Street and Alley Reconstruction Project, E Grand River (Chestnut - Walnut and State St – Barnard), and E Clinton Reconstruction projects.

To date the issue at 815 E Clinton is the only issue we have not been able to resolve (22 total replacements on E Clinton project). The main issue at 815 involve the following:

- Contractor installed new water service and busted out a hole in the Michigan basement that was sealed with a ½" to ¾" skim coat of concrete.
- Basement flooded with storm water due to concrete skim coat damage.
- Contractor met on-site to evaluate damage / basement flooding.
- Contractor kicked off site by homeowner.
- Homeowner (Joseph Perrone) will not provide additional information to insurance companies, the Contractor, or the City.

City staff has and will continue to try to work with all parties involved to resolve the issue. Unfortunately, the homeowner, Joseph Perrone, has not been cooperative in providing information needed to resolve the issue. City staff has and will continue to work with all parties to get the issue resolved.

This email is meant to provide you with accurate information, as the homeowner has continued to get frustrated with the claim process and refuses to provide information needed to close out the claim. Attached to this email is the letter I emailed per the homeowner's request, detailing the timeline and additional information regarding the claim. I have also attached an email thread that provides an insight to our efforts to resolve the claim, and the homeowners attitude / demeanor as we try to resolve this claim.

Feel free to contact me should you have any questions or require additional information.

Sincerely,

Matt Davis, Director of Public Services
City of Howell
150 Marion St.
Howell, Mi 48843
Phone #517-546-7510
Email: mdavis@cityofhowell.org
Website: www.cityofhowell.org



Mr. Joseph Perrone
815 E Clinton
Howell, MI 48843

November 17, 2022

Dear Mr. Perrone,

Please consider this letter as a formal response to your email dated November 10, 2022, regarding damages at 815 E Clinton.

I would like to start out by providing an outline of events as follows:

- May 20, 2021: The water service to 815 E Clinton was replaced. At this point there was no known damage at the property.
- August 16, 2021: The City was notified that the Contractor never sealed the wall around the water service. The City then notified HRC (City's Engineer) of the issue.
- August 27, 2021: The City sent the claim form to Mr. Perrone to fill out.
- September 17, 2021: The City and HRC were notified of flooding in the basement. A meeting between Mr. Perrone and Benjamin Franklin (Contractor) took place. Benjamin Franklin was kicked off the site for being disrespectful.
- September 21, 2021: The completed claim form was submitted to HRC.
- September 22, 2021: HRC submitted the Claim for to the prime Contractor, C&D Hughes.
- October 4, 2021: C&D Hughes sent the claim to their sub-contractor, Benjamin Franklin.
- October 5, 2021 to July 5, 2022: Miscellaneous correspondence between all parties involved.
- July 6, 2022: Hanover Insurance Company (Benjamin Franklins insurance) sent Mr. Perrone a letter denying the claim (emailed on July 19, 2022).

After the above denial was sent out, the City attempted to get the insurance company to pay your claim, and we too were denied. As a result of these unsuccessful attempts, and to help expedite the process of fixing the repairs at your home, the City of Howell agreed to pay for the repairs and go after the contractor/insurance company for reimbursement separately. At this time, Smolinski Enterprises LLC, the contractor that you selected to repair your crawl space, is currently working to complete all of the repairs shown on the attached work order/proposal (dated September 8, 2022). The repairs listed on the work order/proposal total \$28,995, and this amount will be covered by the City.

This past Monday, November 14th, the City received council approval and a check has been cut to pay Smolinski Enterprises \$10,875 for the initial repairs. Upon completion of the remaining work, the City will pay Smolinski Enterprises LLC the outstanding amount of \$18,120. This payment schedule was agreed upon by Smolinski Enterprises and City of Howell staff after the meeting that took place at 815 E. Clinton Street.

Aside from the repairs that are being addressed on the attached work order/proposal, the City received an email from you on November 23, 2021, which included PDF's depicting Home Depot and Amazon "carts" in the total amount of \$3,531.89. We also have numerous pictures you provided showing the basement flooding along with the tools and parts itemized in the Home Depot and Amazon PDF's.

At this time, the City is still working with the Contractor and their insurance company. I currently have a total claim amount of \$28,995 (Smolinski Enterprise work, approved by City) plus \$3,531.89 (Home Depot and Amazon tool / parts cost) for a total of \$32,526.89. Please confirm if this is accurate and finalizes the claim amount. If this additional \$3,531.89 finalizes your claim amount, we will provide it to the insurance company for review.

If the total claim amount of \$32,526.89, does not reflect your total claim amount, please provide me with an itemized list, including description and cost, of any other costs you have incurred. Please note that insurance claims do not cover lost time or wages.

In Addition, as we continue to try and get this claim resolved, we will be requesting your presence at a future meeting with the City, HRC, the Contractors, and insurance companies, so that all information can be discussed / provided. The date and time of this meeting has not been set yet. I will reach out to you separately to discuss your availability.

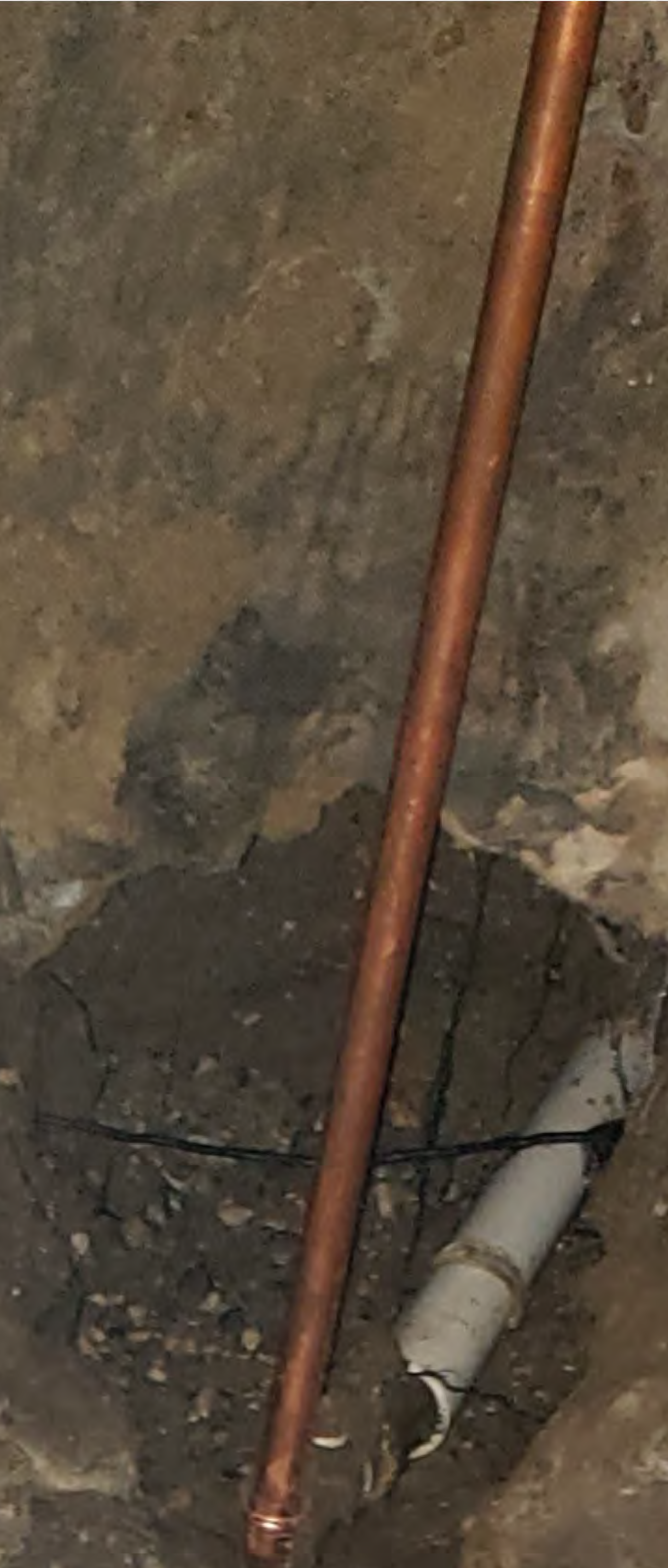
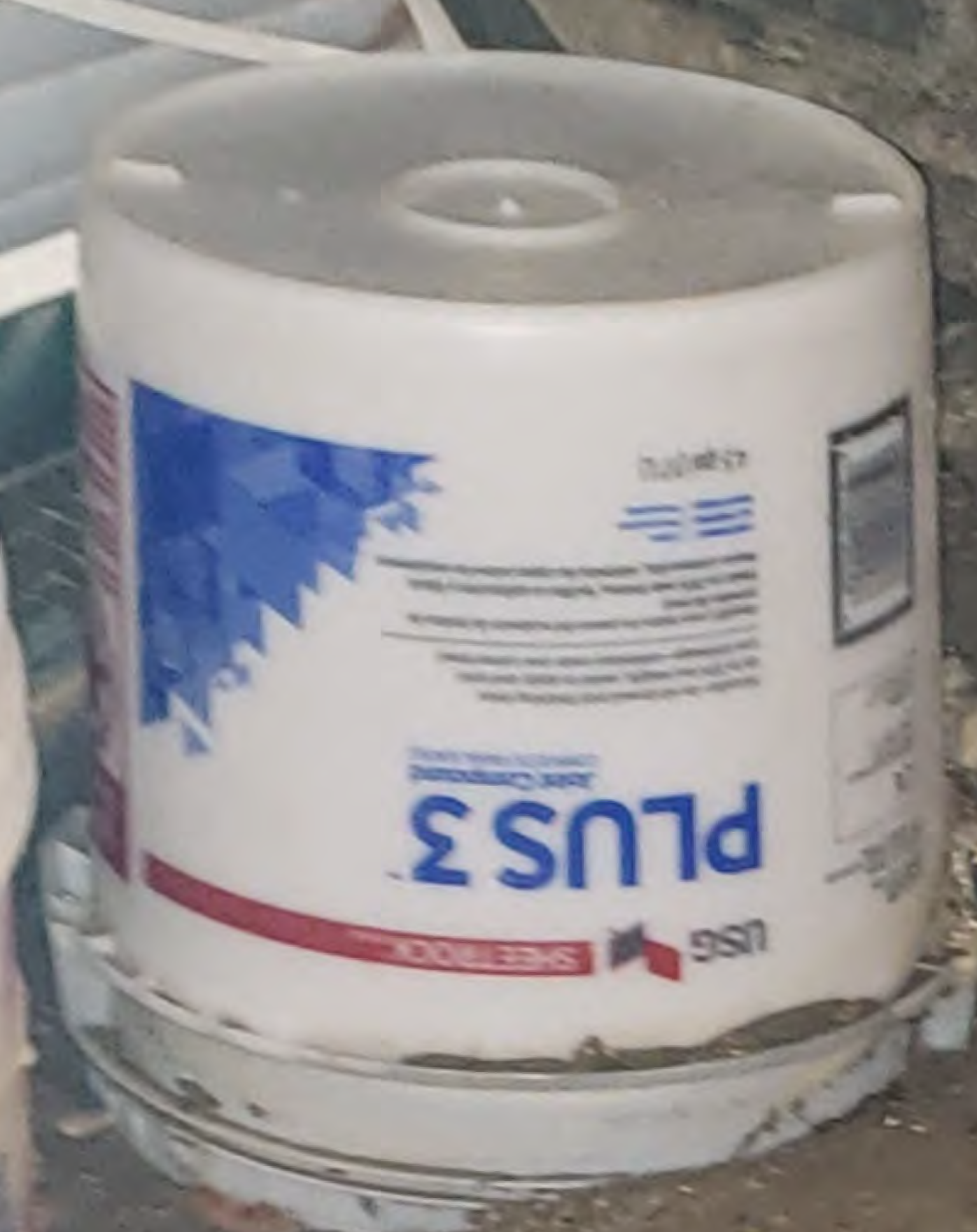
Feel free to reach out to me should you have any questions or need additional information.

Sincerely,

Matt Davis

Matt Davis, DPS Director







ROOT
KILL

REBAR



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: ERVIN J SUIDA, CITY MANAGER
DATE: 7.18.2023
RE: MANAGER REPORT ON BARNARD STOP SIGN

Attached is the information provided when the stop sign at Barnard and Higgins was installed. As you can see from this information, it was installed with the support of a traffic study and in the staff's opinion, not warranted. Council at that time directed the staff to install the stop sign based on the request of the concerned property owner. It is my understanding that the current owner remains in his home and would object to the removal. Additionally, special precautions must be made to warn eastbound traffic that crossing traffic no longer stops. Unless directed by Council, staff will not prepare a TCO (Traffic Control Order) to remove the north and south stop signs.

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: GEORGE BASAR, CHIEF OF POLICE
DATE: DECEMBER 5, 2013
RE: TRAFFIC CONTROL ORDER 297

Pursuant to City Council direction Traffic Control Order 297 has been prepared authorizing the placement of standard stop signs at northbound and southbound Barnard at Higgins. Traffic Control Order 297 is attached for your consideration.

ACTION REQUESTED:

Motion to approve Traffic Control Order 297 for the placement of stop signs at northbound Barnard at Higgins and at southbound Barnard at Higgins.

REVIEWED & APPROVED FOR SUBMISSION:

A handwritten signature in black ink, appearing to read 'Shea Charles', written in a cursive style.

Shea Charles, City Manager

Regular Meeting of the Howell City Council
Monday November 11, 2013
Howell City Council Chambers – Lower Level
611 E. Grand River
Howell, Michigan 48843
517-546-3502

1. The regular meeting of the Howell City Council was called to order by City Clerk Jane Cartwright at 7:00 p.m.

Council Members Present: Jeffrey Hansen, Doug Heins, Steven Manor, Scott Niblock, Nick Proctor, Al Schlittler and Mayor Phillip Campbell.

Also Present: City Manager Shea Charles, City Attorney Dennis L. Perkins and City Clerk Jane Cartwright.

Others in Attendance: Police Chief George Basar, Finance Director/Treasurer Catherine Stanislawski, DPS Director Erv Suida, Community Development Director Erin Perdu, DPW Superintendent Marcel Goch, Assessor Gladys Niemi, IT Director Mike Pitera, DDA Director Diane Larkin, Recreation Director Paul Rogers, Michael Mulvahill, Pat Convery, Glynis McBain, Nikolas Hertrich, Ann Heins, David Fogo, Paul Miller, Rebecca Niblock, Kathy Goetsch, Jim Reame, T.J. Lekander.

2. **PLEDGE OF ALLEGIANCE**

3. **OATH OF OFFICE**

Clerk Cartwright administered the oath of office to Mayor Phillip Campbell, and Council Members Jeff Hansen, Scott Niblock & Nick Proctor.

4. **MAYOR PRO-TEM APPOINTMENT**

Mayor Campbell recommended the re-appointment of Al Schlittler as Mayor Pro Tem. MOTION by Niblock, SUPPORT by Hansen, “To appoint Member Al Schlittler as Mayor Pro Tem.” MOTION CARRIED (7-0).

5. **APPROVED MINUTES:**

MOTION by Heins, SUPPORT by Hansen, “To approve the minutes of the regular City Council meeting held October 28, 2013.” MOTION CARRIED (7-0).

MOTION by Schlittler, SUPPORT by Heins, “To approve the minutes of the executive session held October 28, 2013.” MOTION CARRIED (7-0).

6. CITIZENS' COMMENTS

- Louis VanCuyt, 3100 Byron Rd., suggested that State Street be renamed to Veterans Street to go along with the Veterans Memorial in downtown Howell. They have planted 600 tulips, and are looking toward Phase II of the project to enhance that area which may include different statues and flags on the Courthouse side of the sidewalk. He also noted that the project represents a good showing for the Veterans and City of Howell.
- Paul Rogers, Howell Area Parks & Recreation Director, introduced himself and congratulated the new and returning Council members and the Mayor, and also thanked them for their support of the Recreation Authority.

7. REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS

- Director Paul Rogers gave a report on the Howell Area Parks & Recreation Authority. Livingston Oakland Credit Union volunteered for the Authority today; the former 242 Church on Latson Road has been leased to a development company for one year in exchange for in-kind work to update the building for future use by the Authority; they are looking closely at Melon Festival and Legend of Sleepy Howell as well as redoing the front lobby at Bennett Center; personnel changes have been made at the Aquatic Center and with the Sports Director position. Upcoming events include Buck Pole on November 15th, Turkey Stroll on November 23rd, and Rec Rec Rec (recognition for volunteers and presentation of annual report) on November 22nd.

8. COUNCIL CORRESPONDENCE:

A. Request for Stop Sign, Higgins & Barnard. James Reame, 310 N. Barnard, indicated that the narrowing of the streets has not slowed down traffic and since N. Barnard is a very active street with the City Park and Teen Center (Barnard Center) in the area, the residents are requesting a 3 way stop sign at the intersection of Higgins & N. Barnard. Discussion followed on research on the effectiveness of stop signs and the process as well as reasons for conducting a traffic study. MOTION by Manor, SUPPORT by Schlittler, "To direct staff to initiate a traffic study for the area of Higgins & N. Barnard." DPS Director Suida reviewed the process to conduct a 7 day traffic study as well as the time frame to issue a Traffic Control Order and install a stop sign if warranted. MOTION CARRIED (7-0).

9. APPROVED – AGREEMENT FOR REMOVAL OF TREE, 428 WEST STREET

MOTION by Manor, SUPPORT by Proctor, "To approve the agreement between the City of Howell and Kevin & Elizabeth Shopshire for removal of the tree at 428 West Street." Member Niblock noted the agreement represented excellent work by the Council and staff to provide a cost effective way to allow a resident to remove a dangerous tree which resolves a safety concern in the neighborhood. MOTION CARRIED (7-0).

10. DISCUSSED – REGULATION OF JAKE BRAKES

Chief Basar referenced his written correspondence dated November 7, 2013 stating that the research and Traffic & Safety Note issued by the Michigan State Police indicates that the use of jake or engine brakes is not a violation of state law, and the use of a noise ordinance as a possible solution would be extremely difficult to enforce. Potential regulations would have to conform exactly to the Motor Vehicle Code. Attorney Perkins stated he would not prosecute this type of case noting direct testimony from a Police Officer would be mandatory and specialized equipment/training would also be required. Council discussed the use of signage prohibiting the use of jake brakes however it was noted that these types of signs are not allowed on State Trunk Lines. Council also suggested some self policing by reaching out to the businesses on McPherson Park Dr. to request their support in regulating this practice.

11. APPROVED – 2014 MICHIGAN MUNICIPAL LEAGUE MEMBERSHIP

MOTION by Heins, SUPPORT by Hansen, “To approve payment of the Michigan Municipal League invoice in the amount of \$4,605 for the 2014 membership renewal.” MOTION CARRIED (7-0).

12. APPROVED – ORGANIZATIONAL CHANGES, COMMUNITY DEVELOPMENT & HUMAN RESOURCES

City Manager Charles reviewed his recommendation presented at the October 28, 2013 meeting to move forward with the transition from a part time contractual arrangement to a full time Community Development Director which is a position that was established in 2005. In July when the decision to retain the building department function was made, City Council was advised that an additional part time employee would be hired. City Manager Charles stated that bringing Ms. Perdu on as a full time employee is a better solution than adding an additional part time employee and he requested City Council confirmation of the recommendation.

City Manager Charles also reviewed his recommendation to appoint the City Clerk as HR Director. Clerk Cartwright has been performing the duties since May 2011 when the Assistant City Manager/HR Director left the City for another position. The City Clerk position is governed by the City Charter and modification of that position takes formal action by the City Council. MOTION by Hansen, SUPPORTED by Niblock, “To approve designating the City Clerk as Human Resources Director.” Council expressed concern with possible complications arising from the dual role between the City Council and City Manager and questioned the Clerk’s involvement with the finances of the City. City Manager Charles indicated that currently, with the exception of the City Council minutes and records, all of the other clerk duties are under the direction of the City Manager. He also noted that the City Charter was written in 1955 and the practical application of the Clerk being the general accountant of the City is a secondary check of the Treasurer’s duties which fulfills the intent of the Charter. The Clerk and Treasurer are now separate positions with different responsibilities.

Member Heins stated that the City Clerk is paid less than any other department head in the City even with the additional responsibilities over and above those outlined in the Charter. City Manager Charles indicated that the Clerk is an administrative officer of the City and the compensation schedule is commensurate to the duties. MOTION by Heins, SUPPORT by Proctor, "To amend the motion to increase the salary of the City Clerk to the same level as the City Treasurer." Member Niblock expressed concern with the City Council meddling in this area and stated that the City Manager is responsible for managing the staff and determining appropriate compensation. Each position requires different skills and has different responsibilities; and he prefers to defer to the City Manager on these issues. Discussion followed on contractual HR expenses incurred in the past, evaluating compensation levels of staff across the board, moving forward with the recommended salary based on the work the City Clerk is already doing, and Council's role in establishing compensation. City Manager Charles stated he used the MML compensation data and the proposed salary is comparable to other City Clerks with additional duties. MOTION by Heins, SUPPORT by Schlittler, "To postpone consideration until the next meeting." MOTION CARRIED (6-1). Hansen opposed. Member Manor stated that the postponement was for the amendment, not the original motion. MOTION by Heins, SUPPORT by Schlittler, "To postpone the original motion to designate the City Clerk as the HR Director." MOTION FAILED (7-0). Member Heins suggested a friendly amendment to the original motion adding "contingent upon revisiting the salary structure at the next meeting". Members Hansen & Niblock concurred. A vote was taken on the original motion (restated) "To approve designating the City Clerk as Human Resources Director contingent upon revisiting the salary structure at the next meeting." MOTION CARRIED (7-0).

MOTION by Niblock, SUPPORT by Hansen, "To confirm the City Manager's appointment of Erin Perdu as full time Community Development Director." Discussion followed on the cost of employee benefits vs. remaining with the contractual arrangement. City Manager Charles reiterated the additional \$20,000 to \$25,000 expense of transitioning from the part time contractual arrangement to full time Community Development Director which equates to the same amount that would be needed to add another part time employee to handle the building department function. The preferred solution is to make the Community Development Director full time instead of hiring an additional part time employee. Advantages include not having to train someone new, and Ms. Perdu has the knowledge and skills as well as extensive education and background in the Planning & Zoning field. Member Heins stated his preference to hire another police officer, noting it was about procedure and policy, not about persons; the proposed starting salary is at the top of the scale and he questioned the need noting he hasn't seen the metrics that shows that building function has spiked to justify a full time employee. City Manager Charles indicated that types of permits have shifted from simple building permits (new roof) to site plans for new structures and more advanced commercial permits; economic development activities have also increased. With the proposed staffing changes he can meet

the service demands. A roll call vote was taken on the motion. Hansen – yes, Heins – no, Niblock – yes, Schlittler – no, Manor – yes, Proctor – no, Campbell – yes. MOTION CARRIED (4-3).

13. APPROVED – PAYMENT OF BILLS

MOTION by Schlittler, SUPPORT by Hansen, “To approve payment of bills ending November 11, 2013 in the amount of \$456,317.18 and payroll to cover the period ending November 16, 2013.” MOTION CARRIED (7-0).

14. BOARD/COMMISSION APPOINTMENT – CITY COUNCIL REPRESENTATIVE TO THE PLANNING COMMISSION, NICK PROCTOR, TERM ENDING 4/30/2014

MOTION by Hansen, SUPPORT by Schlittler, “To confirm the Mayor’s appointment of Nick Proctor to the Planning Commission for a term ending April 30, 2014.” MOTION CARRIED (7-0).

15. CITY MANAGER’S REPORT

- The November 2013 Financial Forecast update was presented. 2014 assessments show improvement however will reflect a decline of \$40,000 in tax revenue to the General Fund for the 2014/2015 fiscal year with elimination of a portion of Personal Property Tax (PPT). Residential values show a strong growth at 7% however Proposal A caps the increase. With PPT reform owners of personal property valued at \$40,000 or less are exempt. In 2016 predictions reflect a revenue loss of \$161,000 on industrial property however the City can levy a special assessment to make up the loss in public safety revenues. In August 2014, Michigan voters will be asked to approve the reallocation of existing use tax. If voters reject the proposal, PPT reform is repealed and the old PPT mechanisms go back into effect. Personal Property makes up 14% of the City’s tax base. Utility personal property is not affected by PPT reform. By 2026 the net impact of the current reform system is a reduction of \$456,299 from PPT revenue before reimbursements. The State’s reimbursement approach divides lost revenue into 2 categories; 1) 80% of lost revenue for general government operations is reimbursed; and 2) communities have a right to impose a special assessment for lost public safety revenues however they would bear any cost of appeals. After replacement reimbursements the City’s net loss is estimated at \$102,533; without the special assessment levy, the loss would be \$250,252.

Another big issue in established communities is any growth in taxable values from uncapping works against them and brings down the millage rate. Property values are expected to remain relatively stable in the next 2 to 3 years. Water & Sewer enterprise funds are funded by user fees. The City is on track with rate study findings completed in 2006 & 2010. City Manager Charles also reviewed various options for the 2015/2016 budget and average residential taxable value comparisons between 2008 and 2013. Mayor Campbell suggested starting the 2015/2016 budget process right away to work

toward having it in place several months in advance. Council concurred to begin budget discussions immediately and requested more work sessions for shorter periods of time with specific topics. City Manager Charles noted that formal assessment numbers are not available until April however he would send out some potential dates to begin initial discussions.

- Business Friendly Report. Pat Convery & Glynis McBain from the Chamber Community Development Committee were in attendance. The final Business Friendly report will be presented to Mayor, Council and the business community November 20th at 8:00 a.m. at the Chamber. Good feedback has been received.

16. OLD BUSINESS

- Member Heins inquired about the availability of the monthly police reports. It was noted that the reports have been posted on the Police Department webpage however staff will rework the location to make them more accessible.

17. NEW BUSINESS

- None.

18. EXECUTIVE SESSION – PENDING LITIGATION

9:25 p.m. MOTION by Schlittler, SUPPORT by Hansen, “To adjourn to executive session to discuss pending litigation with a roll call vote”. Hansen – yes, Heins – yes, Niblock – yes, Schlittler – yes, Manor – yes, Proctor – yes, Campbell – yes. MOTION CARRIED (7-0).

9:55 p.m. MOTION by Hansen, SUPPORT by Schlittler, “To reconvene the regular meeting.” MOTION CARRIED (7-0).

MOTION by Hansen, SUPPORT by Schlittler, “To approve a settlement in Talmer Bank & Trust v City of Howell, MTT Docket No. 440960 for tax year 2012 as follows: True Case Value \$132,400, Assessed/Taxable Value \$66,200 and authorize the City Attorney to execute the appropriate Stipulation for Entry of Consent Judgment.” MOTION CARRIED (7-0).

19. ADJOURN

MOTION by Schlittler, SUPPORT by Hansen, “To adjourn the regular meeting of the City Council at 9:56 p.m. MOTION CARRIED (7-0).

Phillip Campbell, Mayor

Jane Cartwright, City Clerk

Regular Meeting of the Howell City Council
Monday November 25, 2013
Howell City Council Chambers – Lower Level
611 E. Grand River
Howell, Michigan 48843
517-546-3502

1. The regular meeting of the Howell City Council was called to order by Mayor Phillip Campbell at 7:00 p.m.

Council Members Present: Jeffrey Hansen, Doug Heins, Steven Manor, Scott Niblock, Nick Proctor, Al Schlittler and Mayor Phillip Campbell.

Also Present: City Manager Shea Charles, City Attorney Dennis L. Perkins and City Clerk Jane Cartwright.

Others in Attendance: Police Chief George Basar, Finance Director/Treasurer Catherine Stanislawski, DPS Director Erv Suida, Community Development Director Erin Perdu, Assessor Gladys Niemi, DDA Director Diane Larkin, Michael Mulvahill, Nikolas Hertrich, Rebecca Niblock, Jim Reame, T.J. Lekander, Eric Conn, Jim & Joanna Messina, Jack & Ann Cahill.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVED MINUTES:**

MOTION by Schlittler, SUPPORT by Niblock, “To approve the minutes of the regular City Council meeting held November 11, 2013.” MOTION CARRIED (7-0).

MOTION by Schlittler, SUPPORT by Hansen, “To approve the minutes of the executive session held November 11, 2013.” MOTION CARRIED (7-0).

4. **CITIZENS’ COMMENTS**

- T.J. Lekander, 417 Maple St., expressed concern with the proposed renovation of 118 W. Clinton as the new DDA office indicating that with the leasing of office/apartment space in the building, the DDA would be competing against existing downtown lease spaces. He suggested the DDA rent an existing office space and pay into the tax base. Discussion followed.

5. **REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS**

- Member Niblock reported on the November 20, 2013 Howell Area Fire Authority meeting. The board approved funding the MERS pension liability at 100% and also contributed to the retiree health liability. Mayor Campbell publicly thanked the Fire Department for their immediate response and action to control a fire in his neighborhood.

- Member Manor reported on the November 19, 2013 Howell Area Parks & Recreation Authority meeting. The Board received and accepted the 2013 audit noting there were no exceptions or notes; heard a presentation by Mike Arens on behalf of the Livingston County Parks & Open Space Committee regarding potential partners in grant application and development of the Fillmore property off Kellogg Road; received updates on the Melon Festival & Legend of Sleepy Howell events; received an update on the Teen Center & Preschool licensing renewal. He also noted they are looking for a used van to replace their existing older model donated by the City, and reviewed storm damage to the totem pole in front of Bennett Center and light pole at Page Field.
- Member Proctor reported on the November 20, 2013 Planning Commission meeting. Approved the site plan for new single family homes in the Town Commons development; approved a lot split on Pauline; discussed options for circular driveway regulations; and approved the site plan/special land use for Regal Auto Salvage.

6. **COUNCIL CORRESPONDENCE:**

A. Marion Meadows LLC, Request for Transfer of Property. MOTION by Heins, SUPPORT by Hansen, "To approve the request from Marion Meadows LLC to transfer parcel 4710-01-200-019 (commonly known as 340 S. National St.) into the City. MOTION CARRIED (7-0).

7. **DISCUSSED – TRAFFIC STUDY, HIGGINS & N. BARNARD**

DPS Director Suida reported on the results of the traffic study conducted November 13 through 20, 2013. The speed at the 85th percentile was at 29.19 mph for northbound traffic and 26.38 mph for southbound lanes. Total vehicles traveling northbound were 1,858, and 863 for southbound which are considered low traffic volumes. Police Chief Basar also added there have been no reported accidents in the last year, indicating that given the data, additional stop signs would not be warranted. James Reame, 310 N. Barnard, stated he is not concerned so much with the report, however would like City Council to look at it as a high risk area and consider approving the stop signs as a precautionary measure. He also noted the volume of traffic is much higher in the summer months when the park is open and the lake is active. Council discussed the option of repeating the study in the summer and questioned the validity of potential traffic tickets if the study does not support installing additional traffic control devices. Attorney Perkins stated that there are very few challenges to traffic studies. Other suggestions included stripping and speed monitoring devices as alternatives to slowing down traffic. Discussion was also held in support of the Police Chief's recommendation noting studies do not support that stop signs slow traffic and the recent traffic study indicates Barnard is not a heavily traveled street and speed is not a big problem in the area. MOTION by Niblock, SUPPORT by Schlittler, "To direct staff to install a stop sign at Higgins and N. Barnard." MOTION CARRIED (5-2). Manor & Heins opposed.

8. DISCUSSED – NORTH BARNARD STREET DRAINAGE

Mayor Campbell reviewed the ongoing drainage issue on N. Barnard causing debris to collect on driveways and sidewalks. Council suggested referring the problem to the Ad Hoc Street Committee to work with Spicer to develop a possible solution. DPS Director Suida reviewed the drainage path in the area noting swales can handle the water however ruts along the side of the road surface divert the water, and leaves have also blocked the drain. Joanna Messina, 322 N. Barnard, indicated there are 3 big catch basins on the corner however 2 of them get bypassed therefore do not work. Jim Messina also added the homes in the area are very well maintained; they have suffered from the street reconstruction and it has caused a decline in their property values. Discussion followed on the history of drainage problems in the City, corrections that have been made and areas that need additional work. Council directed staff to move forward with investigating potential remedies to fix the problem the quickest way possible.

9. APPROVED – 118 W. CLINTON STRUCTURAL EVALUATION

Eric Conn, DDA Board President reviewed plans for the renovation of 118 W. Clinton for their new office space. The building consists of 2,800 sq. ft. with the lower level divided into 2 areas; they plan to lease the upstairs apartment and back of the lower level. With the rental income, payments would be offset to provide a budget neutral situation for 10 years until the debt is paid off. City Manager Charles stated if Council is comfortable moving forward with the renovations, staff will develop an agreement with the DDA Board for the intra fund borrowing subject to final approval by City Council. Member Schlittler questioned the structural analysis noting potential problems with the roof and center beam, and also noted the limited space to provide the 5 foot separation between the building and driveway/parking area. Council also discussed the pros and cons of the intra fund borrowing approach. City Manager Charles noted a traditional Act 99 borrowing would require the City's full faith and credit. Council requested a potential agreement for intra fund borrowing to include provisions for a fixed term and amount with no assumption that the debt would be forgiven at a later date. They also requested a multi-year financial forecast of DDA revenues and expenditures, and would like to see potential costs for an Act 99 borrowing as an alternative to the intra fund borrowing. President Conn stated there was only 1 available residential rental property in the downtown and commercial property was at 98% capacity. The DDA is looking for interesting ways to increase revenues and the renovation meets their criteria of refurbishing a current building. MOTION by Niblock, SUPPORT by Hansen, "To direct staff to proceed with the intra fund borrowing and develop an agreement with the DDA subject to final approval by City Council." MOTION CARRIED (6-1). Member Schlittler opposed.

10. APPROVED – CITY CLERK/HR DIRECTOR SALARY STRUCTURE

City Manager Charles presented his recommendation for salary range and education plan for the City Clerk/HR Director based on comparable salary data obtained from the 2012 MML study. MOTION by Hansen, SUPPORT by

Niblock, "To set the City Clerk/HR Director pay scale at \$65,817 to \$73,130 with an initial salary of \$67,731 effective October 1, 2013 and to direct the City Manager to develop a continuing educational plan for the position." Discussion followed on minimum averages for HR Directors and salary levels of other City department head positions. It was noted that the City Clerk is an administrative officer, levels of compensation are based on education and background, and the recommendation provides for increases in salary. MOTION CARRIED (5-2). Heins & Schlittler opposed.

11. APPROVED – PAYMENT OF BILLS

MOTION by Schlittler, SUPPORT by Hansen, "To approve payment of bills ending November 25, 2013 in the amount of \$307,041.44 and payroll to cover the period ending November 30, 2013." Member Proctor questioned the City's local purchasing policy. MOTION CARRIED (7-0).

12. CITY MANAGER'S REPORT

- December Budget Work Session. The Meabon Room at the Library is available for December 16th. Mayor Campbell suggested using the bubble chart presented to break down budget discussions into manageable categories. MOTION by Manor, SUPPORT by Hansen, "To schedule a 2014/2015 Budget Work Session for December 16, 2013 at 6:00 p.m." Member Heins stated he would not be there on time. Council concurred to start with the Administration category and hold the meeting at the Library. MOTION CARRIED (7-0).

13. OLD BUSINESS

- Member Proctor questioned the status of the "Welcome to Howell" sign. City Manager Charles indicated he would have a report at the next meeting.
- Member Heins updated Council on the status of allowing angle parking on state truck lines that has been discussed by the MML Transportation Policy Committee. The legislation that allows state traffic engineers to determine areas for the potential angle parking was voted out of the House unanimously.
- Mayor Campbell announced that the opening date for the new Latson Road Interchange was December 2, 2013.

14. NEW BUSINESS

- Member Manor reported he attended the roll out of the business friendly initiative noting that good reviews were received.

15. EXECUTIVE SESSION – PENDING LITIGATION

8:35 p.m. MOTION by Hansen, SUPPORT by Niblock, "To adjourn to executive session to discuss pending litigation with a roll call vote". Member Heins questioned if the appeal has already been filed in the Shoemaker case. Attorney Margaret Debler representing MMRMA indicated the appeal had been filed. Member Heins expressed concern that a special meeting was not called to discuss the appeal prior to moving forward. City Manager Charles stated MMRMA has

the right to proceed without the City's approval pursuant to coverage documents; since the case is under appeal, Council could not discuss the case in open session. Attorney Perkins cautioned that Council could speak in general terms while in open session, however strategies are bound by closed session. Member Heins stated he was reserving his right to stay out of closed session noting the City should have a written procedure for due process and he would like to discuss that issue. Attorney Perkins indicated that was not a good enough reason to recuse himself from closed session noting that personal opinions do not affect the case. A roll call vote was taken. Heins – yes, Niblock – yes, Schlittler – yes, Manor – yes, Proctor – yes, Hansen – yes, Campbell – yes. MOTION CARRIED (7-0).

9:36 p.m. MOTION by Schlittler, SUPPORT by Hansen, "To reconvene the regular meeting." MOTION CARRIED (7-0).

MOTION by Hansen, SUPPORT by Proctor, "To approve a settlement in Viking Partners CTC LLC vs. City of Howell, MTT Docket No. 438324 for tax years 2012 and 2013 as follows: True Case Value \$2,530,000, Assessed/Taxable Value \$1,265,000 and authorize the City Attorney to execute the appropriate Stipulation for Entry of Consent Judgment." MOTION CARRIED (7-0).

MOTION by Manor, SUPPORT by Hansen, "To approve appealing the Shoemaker vs. City of Howell ruling to the 6th Circuit Court of Appeals." MOTION CARRIED (7-0).

MOTION by Manor, SUPPORT by Schlittler, "To adopt Resolution No. 13-21 requesting legal assistance from the Michigan Municipal League's Legal Defense Fund." MOTION CARRIED (7-0).

16. ADJOURN

MOTION by Schlittler, SUPPORT by Hansen, "To adjourn the regular meeting of the City Council at 9:38 p.m. MOTION CARRIED (7-0).

Phillip Campbell, Mayor

Jane Cartwright, City Clerk

Regular Meeting of the Howell City Council
Monday December 9, 2013
Howell City Council Chambers – Lower Level
611 E. Grand River
Howell, Michigan 48843
517-546-3502

1. The regular meeting of the Howell City Council was called to order by Mayor Phillip Campbell at 7:00 p.m.

Council Members Present: Jeffrey Hansen, Doug Heins, Steven Manor, Nick Proctor and Mayor Phillip Campbell.

Council Members Absent: Scott Niblock & Al Schlittler

Also Present: City Manager Shea Charles, City Attorney Dennis L. Perkins and City Clerk Jane Cartwright.

Others in Attendance: Police Chief George Basar, Finance Director/Treasurer Catherine Stanislowski, DPS Director Erv Suida, Community Development Director Erin Perdu, DPW Superintendent Marcel Goch, Assessor Gladys Niemi, Michael Mulvahill, Pat Convery, Michelle Tokan, Eric Conn, Mel Gillett.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVED MINUTES:**

MOTION by Manor, SUPPORT by Heins, “To approve the minutes of the regular City Council meeting held November 25, 2013.” MOTION CARRIED (5-0).

MOTION by Hansen, SUPPORT by Manor, “To approve the minutes of the executive session held November 25, 2013.” MOTION CARRIED (5-0).

4. **CITIZENS’ COMMENTS**

- None.

5. **REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS**

- None.

6. **PRESENTATION – HOWELL AREA CHAMBER OF COMMERCE**

Pat Convery, President of the Howell Area Chamber of Commerce and Foundation, along with Michelle Tokan, Fantasy of Lights Director, presented plaques to the Mayor, Police Department & Department of Public Services in appreciation of all their assistance with the Fantasy of Lights. Ms. Convery stated the Chamber is celebrating great partnerships on the 30th anniversary of the parade.

7. **COUNCIL CORRESPONDENCE:**

None.

8. **APPROVED – REQUEST FOR OPEN BURN, REGAL RECYCLING**

MOTION by Heins, SUPPORT by Hansen, “To approve the open burn request by Regal Recycling as presented in the correspondence received December 2, 2013 contingent upon inspection by the Howell Area Fire Authority prior to commencement of burning.” MOTION CARRIED (5-0).

9. **APPROVED – TRAFFIC CONTROL ORDER #297, STOP SIGNS, BARNARD & HIGGINS**

MOTION by Proctor, SUPPORT by Hansen, “To approve Traffic Control Order #297 for the placement of stop signs at northbound Barnard at Higgins and at southbound Barnard at Higgins.” Member Manor requested Council support to direct staff to draft a policy regarding standards and procedures for determining placement of traffic control devices (refer to Item 17). Member Heins stated he would not be supporting the TCO noting the traffic study does not warrant the additional stop signs; he would be in favor of a yield sign. MOTION CARRIED (4-1). Member Heins opposed.

10. **APPROVED – CONSTRUCTION ENGINEERING SERVICES, MICHIGAN/FOWLER TRUCK ROUTE**

DPS Director Suida referenced the grant awarded to the City by the Huron Valley Federal Aid Committee for the Michigan to Fowler Truck Route. The RFP for construction engineering services was sent to 7 firms; 5 bids were received. Staff recommends awarding the contract to HRC. MOTION by Manor, SUPPORT by Hansen, “To authorize staff to enter into an agreement with HRC for Construction Engineering for the Michigan Ave. and Marion to Fowler Truck Route Rehabilitation Project at a cost not to exceed \$66,351.60.” Council questioned the impact of the Latson Road Interchange on truck traffic. DPS Director Suida noted the established truck route is heavily traveled, however only 2 percent is from trucks. Police Chief Basar also stated when alternate traffic routes are used, a route must be established to allow trucks to get around the detour. Member Heins stated he would like MDOT to sign off on the lack of conflict of interest in using the same firm for both design and construction engineering. City Manager Charles referenced an e-mail received Friday afternoon from MDOT clarifying that as long as Federal funds were not used for preliminary and construction engineering, it was not deemed a conflict according to the MDOT Policy (Local Agency Consultant Use on Federal Aid Projects). DPS Director Suida indicated 81% of the cost of construction is covered by the grant; oversight is provided by MDOT, the City and the engineering firm. City Manager Charles referenced page 2, paragraph 3 of the MDOT policy along with Case 1 of the Consultant Conflict of Interest Matrix. MDOT administers the construction payments and the City is responsible for the design & construction engineering therefore federal dollars are not being used for engineering. MOTION CARRIED (4-1). Member Heins opposed.

11. DISCUSSED – ENGINEERING SERVICES PROPOSAL, GRAND RIVER SAFETY PATH EXTENSION

City Manager Charles referenced the October 11, 2013 engineering services proposal from HRC for the Grand River Safety Path Extension with a projected cost of \$350,000 extending the sidewalk from Highlander Way to VG's. He also stated this was a good project to submit for grant funds pursuant to the Grand River Corridor Plan. Council concurred to begin discussions with Howell Township to gauge interest in a possible joint grant application.

12. APPROVED – RESOLUTION NO. 13-22, EXEMPTION FROM PUBLIC ACT 152, 2014 PLAN YEAR

MOTION by Manor, SUPPORT by Hansen, "To adopt Resolution No. 13-22 opting the City of Howell out of Public Act 152 for the 2014 plan year." MOTION CARRIED (5-0).

13. APPROVED – PAYMENT OF BILLS

MOTION by Hansen, SUPPORT by Proctor, "To approve payment of bills ending December 9, 2013 in the amount of \$327,315.15 and payroll to cover the period ending December 14, 2013." MOTION CARRIED (5-0).

14. BOARD/COMMISSION APPOINTMENTS:

A. DDA Board, Michael Mulvahill, term ending 01/02/2017. MOTION by Hansen, SUPPORT by Manor, "To approve the Mayor's appointment of Michael Mulvahill to the DDA Board for a term ending January 2, 2017." MOTION CARRIED (5-0).

B. DDA Board, Courtney Tarara, term ending 01/02/2018. MOTION by Hansen, SUPPORT by Manor, "To approve the Mayor's appointment of Courtney Tarara to the DDA Board for a term ending January 2, 2018." MOTION CARRIED (5-0).

C. Building Authority, Peter VanWinkle, term ending 12/31/2016. MOTION by Hansen, SUPPORT by Manor, "To approve the Mayor's appointment of Peter VanWinkle to the Building Authority for a term ending December 31, 2016." MOTION CARRIED (5-0).

D. Brownfield Authority, Steven Manor, Dianne McCormick & Jim Graff, terms ending 11/1/2016. MOTION by Hansen, SUPPORT by Proctor, "To approve the Mayor's appointment of Steven Manor, Dianne McCormick & Jim Graff to the Brownfield Authority for a term ending November 1, 2016." MOTION CARRIED (5-0).

E. CIRAB, Debbie Drick, term ending 6/30/2017. MOTION by Hansen, SUPPORT by Manor, "To approve the Mayor's appointment of Debbie Drick to

the Capital Improvement Rate Advisory Board for a term ending June 30, 2017.”
MOTION CARRIED (5-0).

15. CITY MANAGER’S REPORT

- Welcome to Howell Sign Update. Ron Gari who produced the original signs, recommends replacement instead of rehabilitation due to new materials and technology now available. He estimates a cost at \$3,000 per sign and will have designs ready for the January 13, 2014 meeting. The DDA budgeted \$5,000 in the current fiscal year toward the signs.
- 118 W. Clinton Update. Preliminary numbers were presented to finance renovations using 2% interest for the intra fund borrowing compared to 4.5% for an Act 99 loan plus issuance costs, which could be as high as \$13,000. Staff will have a pro forma, DDA financial forecast and proposed agreement ready for the next meeting. Council questioned the basis for the interest rate used for the intra fund borrowing. City Manager Charles indicated the rate was developed to recoup lost interest earnings currently less than 1% however the interest rate is set by City Council. Staff recommends the intra fund loan based on the potential interest rate and cost of issuance associated with the Act 99 borrowing noting the loan amount does not cause concern and the DDA is a part of the City. Discussion followed on the option of using a variable interest rate which could be tied to 1% above prime or earnings. Mayor Campbell stated he would like to make a decision at the next meeting and questioned if Council needed additional information. Assurances that the building was structurally sound and that the financial picture could support the project were the main points presented.
- One of the light poles at Page Field came down during the recent wind storm. Staff is in the process of evaluating and obtaining estimates to replace all 8 light poles at Page Field; insurance will cover replacement of 1.
- The Budget Work Session is scheduled for December 16th at 6:00 p.m. at the Howell Library Meabon Room. Staff is preparing binders with assorted financial information. Council requested a broader picture on the current position of the City as well as some of norms for the future; obligations that have to be met, debt schedules, preliminary data on assessments, and possible shortfalls as a framework for conversations going forward.

16. OLD BUSINESS

- Mayor Campbell commended LAWNET for catching the subjects responsible for manufacturing and distributing counterfeit money.

17. NEW BUSINESS

- Member Manor requested that Council direct the City Manager to develop a draft policy for Council’s review and consideration that would establish standards and procedures for determining appropriate placement of traffic control devices, specifically signs and signals, and removal of the same. The draft policy should also address standards and procedures for the determination of speed limits within the City. Council was supportive

however requested some flexibility to respond to citizen requests. It was also noted this would be a sound approach applying traffic control engineering practices similar to the State using the 85th percentile to establish speed limits.

- MOTION by Heins, SUPPORT by Hansen, “To excuse Members Al Schlittler & Scott Niblock from the December 9, 2013 meeting.” MOTION CARRIED (5-0).
- Member Heins indicated Grand River is much quieter since the Latson Road interchange opened.

18. ADJOURN

MOTION by Hansen, SUPPORT by Proctor, “To adjourn the regular meeting of the City Council at 7:53 p.m. MOTION CARRIED (5-0).

Phillip Campbell, Mayor

Jane Cartwright, City Clerk

CITY OF HOWELL, MICHIGAN
TRAFFIC CONTROL ORDER
NO. 297

To establish a 3-way stop at the intersection of Barnard and Higgins. Located in the City of Howell, County of Livingston County, State of Michigan.

Pursuant to a citizen request the Howell City Council has directed that stop signs be erected on northbound and southbound Barnard at Higgins.

Standard stop signs shall be placed at the appropriate locations on northbound Barnard at Higgins and on southbound Barnard at Higgins. Sign(s) to be erected by City of Howell DPW.

This Traffic Control Order hereby rescinds and replaces any and all previous traffic control orders issued on the same topic for the area identified.

This notice was issued by the Traffic Engineer and approved by the Howell City Council on December 9, 2013.

Certified by: _____
Jane Cartwright
City Clerk

George G. Basar
Chief of Police

Traffic Engineer Date: _____

Cc: City Clerk
City Manager
Police Chief
City Attorney
Director of Public Works
District Court

**Nu-Metrics Traffic Analyzer Study
Computer Generated Summary Report
City: Howell
Street: Barnard**

A study of vehicle traffic was conducted with HI-STAR unit number 4428. The study was done in the North lane at Barnard in Howell, Mi in Livingston county. The study began on Nov/13/13 at 01:00 PM and concluded on Nov/20/13 at 01:00 PM, lasting a total of 168.00 hours. Traffic statistics were recorded in 60 minute time periods. The total recorded volume showed 1858 vehicles passed through the location with a peak volume of 36 on Nov/19/13 at [18:00-19:00] and a minimum volume of 0 on Nov/18/13 at [23:00-00:00]. The AADT count for this study was 265.

SPEED

Chart 1 lists the values of the speed bins and the total traffic volume for each bin. At least half the vehicles were traveling in the 20 - 25 MPH range or lower. The average speed for all classified vehicles was 24 MPH with 10.67% vehicles exceeding the posted speed of 25 MPH. The HI-STAR found 0.00 percent of the total vehicles were traveling in excess of 55 MPH. The mode speed for this traffic study was 20MPH and the 85th percentile was 29.19 MPH.

<	10	15	20	25	30	35	40											
to	to	to	to	to	to	to	to											
9	14	19	24	29	34	39	>											
0	42	320	706	464	124	33	26											

CHART 1

CLASSIFICATION

Chart 2 lists the values of the classification bins and the total traffic volume accumulated for each bin. Problem with the battery detected. Try discharging and fully charging it
Most of the vehicles classified during the study were Passenger Vehicles. The number of Passenger Vehicles in the study was 1579 which represents 92 percent of the total classified vehicles. The number of Vans & Pickups in the study was 98 which represents 6 percent of the total classified vehicles. The number of Busses & Trucks in the study was 23 which represents 1 percent of the total classified vehicles. The number of Tractor Trailers in the study was 15 which represents 1 percent of the total classified vehicles.

<	18	24	28	32	38													
to	to	to	to	to	to													
17	23	27	31	37	>													
1579	98	17	6	7	8													

CHART 2

HEADWAY

During the peak traffic period, on Nov/19/13 at [18:00-19:00] the average headway between vehicles was 97.297 seconds. During the slowest traffic period, on Nov/18/13 at [23:00-00:00] the average headway between vehicles was 3600 seconds.

WEATHER

The roadway surface temperature over the period of the study varied between 31.00 and 58.00 degrees F. The HI-STAR determined that the roadway surface was Dry 100.00% of the time.

**Nu-Metrics Traffic Analyzer Study
Computer Generated Summary Report
City: Howell
Street: Barnard**

A study of vehicle traffic was conducted with HI-STAR unit number 5276. The study was done in the South lane at Barnard in Howell, Mi in Livingston county. The study began on Nov/13/13 at 01:00 PM and concluded on Nov/20/13 at 01:00 PM, lasting a total of 168.00 hours. Traffic statistics were recorded in 15 minute time periods. The total recorded volume showed 963 vehicles passed through the location with a peak volume of 9 on Nov/19/13 at [20:15-20:30] and a minimum volume of 0 on Nov/13/13 at [13:45-14:00]. The AADT count for this study was 138.

SPEED

Chart 1 lists the values of the speed bins and the total traffic volume for each bin. At least half the vehicles were traveling in the 20 - 25 MPH range or lower. The average speed for all classified vehicles was 20 MPH with 4.99% vehicles exceeding the posted speed of 25 MPH. The HI-STAR found 0.00 percent of the total vehicles were traveling in excess of 55 MPH. The mode speed for this traffic study was 20MPH and the 85th percentile was 26.38 MPH.

< to 9	10 to 14	15 to 19	20 to 24	25 to 29	30 to 34	35 to 39	40 to >											
30	121	271	292	123	24	10	10											

CHART 1

CLASSIFICATION

Chart 2 lists the values of the classification bins and the total traffic volume accumulated for each bin. Problem with the battery detected. Try discharging and fully charging it
Most of the vehicles classified during the study were Passenger Vehicles. The number of Passenger Vehicles in the study was 773 which represents 88 percent of the total classified vehicles. The number of Vans & Pickups in the study was 88 which represents 10 percent of the total classified vehicles. The number of Busses & Trucks in the study was 12 which represents 1 percent of the total classified vehicles. The number of Tractor Trailers in the study was 8 which represents 1 percent of the total classified vehicles.

< to 17	18 to 23	24 to 27	28 to 31	32 to 37	38 to >													
773	88	9	3	3	5													

CHART 2

HEADWAY

During the peak traffic period, on Nov/19/13 at [20:15-20:30] the average headway between vehicles was 90 seconds. During the slowest traffic period, on Nov/13/13 at [13:45-14:00] the average headway between vehicles was 900 seconds.

WEATHER

The roadway surface temperature over the period of the study varied between 31.00 and 62.00 degrees F.