HOWELL CITY COUNCIL MEETING AGENDA

City Council Chambers, Lower Level – 7:00 P.M.
611 E. Grand River, Howell, MI 48843

Visit the City of Howell website at www.CityofHowell.org
or download the My Howell MI app

Monday, July 14, 2025

COUNCIL - MANAGER GOVERNMENT

Council Members and other officials normally in attendance:

1. Robert Ellis *Mayor*
2. Jacob Schlittler *Mayor Pro Tem*
3. Nikolas Hertrich *Council Member*
4. Luke Wilson *Council Member*
5. Jan Lobur *Council Member*
6. Alex Clos *Council Member*
7. Erin Britten *Council Member*

Ervin J. Suida *City Manager*

Michael Dunn *Police Chief*

Sarah Gabis *City Attorney*

Deanna Robson *City Clerk*

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approval of Agenda
4. Approval of Consent Agenda:
   A. Regular Meeting Minutes, June 23, 2025
   B. Snedicor Lot, HRC, $30,500.00
   C. Ice Resurfacing Machine, LSK Enterprises, Inc., $134,757.86
   D. Bills
5. Call to the Public – Items not on the Agenda
6. Reports by Council Members Serving on Boards & Commissions
7. Council Correspondence:
   A. Tie Michigan Teal Request to Place Ribbons on Lamp Posts
   B. Thank You Note for Pride Event
8. Discussion/Adoption – Resolution No. 2025-13, Re-Establish the Construction Board of Appeals
9. Board/Commission Appointments:
   A. William Balmes, Construction Board of Appeals, Term Ending July 14, 2025
   B. Jeffrey Doyle, Construction Board of Appeals, Term Ending July 14, 2025
   C. Michael Kennedy, Construction Board of Appeals, Term Ending July 14, 2025
   D. Jared Runyan, Construction Board of Appeals, Term Ending July 14, 2025
   E. Lawrence Stevens, Construction Board of Appeals, Term Ending July 14, 2025

Visitors are cordially invited to attend all meetings of the Council.
If you wish to address the Council, you will be recognized by the Mayor.
Please refer to the printed guidelines on the back of the agenda.

10. Discussion/Approval – Biosolids Feasibility Study, HRC, $62,500.00

11. Discussion/Approval – Contract Extension for Communication Services, Burch Partners

12. Discussion/Approval – Parks and Programs Coordinator

13. Presentation – Quarterly Investment Summary

14. City Manager's Report

15. Unfinished Business

16. New Business

17. Closed Session – To Consider Written Legal Opinion pursuant to MCL 15.268(1)(h)

18. Adjournment

Public Comment Guidelines

Members of the public are permitted to address a meeting of Council upon recognition by the Mayor. Each person shall begin by stating their name and address and shall be permitted to speak once on each agenda item for three (3) minutes. Agenda item 5 allows for Citizens' Comments on any non-agenda item. Where the Agenda provides Public Hearing comment, each person addressing the Council shall be limited to five (5) minutes regarding the specific agenda Public Hearing item. The Mayor may allow additional time at his/her discretion.

All remarks shall be addressed to the Council as a body, and not to any member. No person, other than members of the Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through the members of the Council. No questions shall be asked to the Council Members, except through the Mayor. Any person making personal, impertinent, or slanderous remarks, or who shall become boisterous, while addressing the Council, may be requested to leave the lectern.

Interested parties, or their authorized representatives, may address the Council by written communication in regard to any matter concerning the City's business or over which the Council has control at any time by direct mail or by addressing the City Clerk, and copies will be distributed to Council Members.

Regular Meeting of the Howell City Council
Monday, June 23, 2025
Howell City Council Chambers
611 E. Grand River Avenue
Howell, Michigan 48843

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1. **Call to Order**
   The regular meeting of the Howell City Council was called to order by Mayor Ellis at 7:00 p.m.

   Council Members Participating: Jan Lobur, Luke Wilson, Nikolas Hertrich, Mayor Pro Tem Jacob Schlittler, Alex Clos, Erin Britten and Mayor Robert Ellis.

   Also Present: City Manager Erv Suida, Deputy City Manager Kristi Troy, Deputy Police Chief Matthew Kelleher, City Clerk Deanna Robson, Finance Director Alyssa Miller, DPS Director Matt Davis, Michael Gaitan-Flores, Jake & JJ Freeland, Kat Markovich, Kathleen Murray, Dennis Perkins, Natalie Wood, Tom Richardson, Garth Kassner, Tom Sleder, Les Rodwell and Susie Hill.

2. **Pledge of Allegiance**

3. **APPROVED - Agenda**
   MOTION by Wilson, SECOND by Lobur, "To approve the agenda as presented." MOTION CARRIED (7-0).

4. **APPROVED – Consent Agenda**
   MOTION by Clos, SECOND by Schlittler, "To approve the Consent Agenda as presented." MOTION CARRIED (7-0).

5. **Call to the Public**
   None.

6. **Reports by Council Members Serving on Boards & Commissions**
   Member Hertrich reported on the June 17th HAPRA meeting: approved Genoa Twp. field lease agreement; held a member appreciation event; and July is recreation month.

   Member Lobur reported on the June 12th SEMCOG General Assembly meeting: elected officers with Member Lobur elected to the Executive and Regional Review Committees.

   Mayor Ellis reported on the June 18th Planning Commission meeting: approved the extension of hours for the Padnos Recycling Center at 645 Lucy Road with no objections. Member Lobur added that there were no objections by any residents or businesses.

   Mayor Ellis reported on the June 10th Library Board meeting: approved budget, new pay rate structure, staff wage adjustments and resolution to honor outgoing board member Tony Kandt; planned for environmental assessment before further development on the library; discussed manufacturer handrail delay for new front steps; and reviewed Library Director evaluation and trustee assessment.

Mayor Ellis reported on the June 18th HAFA: appointed board officers to same positions; engine 22 still awaiting repairs; RFP for updates to station 22; first union meeting with full-time firefighters scheduled for July 2nd; and planned the Fire Chief evaluation.

7. **ADOPTED – Resolution No. 2025-11, Fiscal Year 2024/2025 4th Quarter Budget Amendments**
MOTION by Wilson, SECOND by Hertrich, "To adopt Resolution No. 2025-11, Fiscal Year 2024/2025 4th Quarter Budget Amendments." Finance Director Alyssa Miller provided additional information. **MOTION CARRIED (7-0).**

8. **APPROVED – Eagle Scout Project, James Jacob Freeland Jr.**
Mayor introduced J.J. Freeland to present his Eagle Scout service project who provided details regarding the project. Member Hertrich inquired about the project; if additional donations were still needed; and how volunteers would sign up. Council voiced their support and appreciation for the level of detail provided in the project plan.
MOTION by Hertrich, SECOND by Britten, "To approve the proposed upgrades to Baldwin Park as depicted in the Eagle Scout Service Project Workbook submitted by J.J. Freeland." MOTION CARRIED (7-0).

9. **Board/Commission Appointment: Howell Carnegie District Library, Term Ending June 30, 2029**
MOTION by Wilson, SECOND by Clos, "To approve the appointment of Jacob Schlittler as City of Howell Representative to the Howell Carnegie District Library Board, term ending June 30, 2029." Mayor Ellis stated that Council had previously discussed and decided to appoint Council Members to the Library Board to maintain Council participation and noted his appreciation for community members who volunteered for the appointment. Mayor Pro Tem Schlittler stated that he was honored to have been appointed, and he looks forward to working with Library staff and hopes to be an asset. **MOTION CARRIED (7-0).**

10. **City Manager's Report**
- Received resident correspondence noting the beauty of the flower beds.
- New concession and restroom at Scofield Park have been a great success with $3,000 in weekend sales at the concessions. City residents are eligible for two free passes, and non-residents must purchase day or annual passes.
- Kayak and paddleboard rentals are expected soon.
- Depot Lot Fire & Ice Project is on schedule, and staff was able to reduce costs by approximately $350,000 on the first change order.
- Staff is working on parking issues at Scofield Park.

11. **Unfinished Business**
None.

12. **New Business**
MOTION by Schlittler, SECOND by Lobur, "To approve the appointment of Nikolas Hertrich as City of Howell Representative to the Capital Improvement Rate Advisory Board, term ending June 30, 2029." MOTION CARRIED (7-0).

Member Hertrich stated that the recent Pride Event was a great success and noted his

appreciation for staff and Police Department participation.

13. **Adjournment**

MOTION by Wilson, SECOND by Schlittler, "To adjourn the regular meeting of the City Council at 7:27 p.m." MOTION CARRIED (-0).

_____
Robert Ellis, Mayor

_____
Deanna Robson, City Clerk

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL

FROM: MIKE SPITLER, PUBLIC SERVICE DEPUTY DIRECTOR

DATE: JULY 9, 2025

RE: SNEDICOR LOT

As Council is aware, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) opened bids on June 25th for the demolition of the former Snedicor building, which is now owned by the City. The scope of work included in the bid encompasses the complete removal of the structure, including the concrete floor, foundations, underground storage tank, and the top two feet of soil. The selected bid will be fully funded and approved by EGLE.

In accordance with the City's agreement with EGLE, a new parking lot will be constructed on the entire corner lot of the Snedicor property following demolition. The planned improvements include perimeter fencing along the west side of the lot, site lighting, and stormwater management infrastructure. Hubbell, Roth & Clark (HRC) has submitted a concept drawing and proposal for the design of the parking lot at a cost of $30,500.

This project has been budgeted, and funds are available under line item 410-516-801.004: Parking Improvement Engineering Services.

ACTION REQUESTED:

A motion to approve HRC's design engineering proposal for the Snedicor Parking Lot for an amount of $30,500.00.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

BUDGETED AND AVAILABLE:

Alyssa Miller
City Finance Director

HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1915

105 W Grand River Avenue
Howell, MI 48843

517-552-9199

www.hrcengr.com

April 9, 2025

City of Howell
611 East Grand River Ave
Howell, MI 48843

Attn: Mr. Matt Davis, Director of Public Services

Re: Snedicor Parking Lot Improvements
Design Engineering Services Proposal

HRC Job No. 20250254

Dear Mr. Davis:

Understanding of Project

Separate from, and prior to the start of this project, the City of Howell intends to demo and remove the vacant Snedicor dry cleaning building, remove the existing contaminated soils that are present onsite, and grade the land in preparation for the proposed parking lot project. Upon completion of the building removal and grading, this project calls for the construction of a new parking lot on the property which is located on the NW corner of W. Washington Street and S. Michigan Ave. A concept drawing of the proposed parking lot is shown below.



The proposed parking lot will include a driveway on both Washington Street and Michigan Avenue. The parking lot will contain minimal landscaping improvements in the islands located on the north end of the parking lot. These landscape improvements will include drought-tolerant plants and/or bushes. Irrigation will not be designed or installed for these islands.

The proposed parking lot will require storm sewer to be installed and this new sewer will discharge to the existing catch basin located at the corner of Washington and Michigan. Based on discussion with the City, it is assumed that the existing storm system has capacity for the proposed improvements and a capacity analysis is not required and therefore not included.

The City has indicated their desire to light the proposed parking lot with new decorative LED lighting. The exact location and type of lights will be agreed upon between the City, HRC and DTE. It is our understanding that the new parking lot will not include EV charging stations.

Our subconsultant, G2 Consulting Group (G2), will perform the task of geotechnical engineering. Based on the findings from the soil borings, G2 will provide pavement recommendations for the proposed parking areas. Upon approval from the City, the project typical section will be developed.

Scope of Work

HRC will undertake the following tasks for the design of the proposed Snedicor Lot Improvements project:

- Scope meeting – HRC will meet with City of Howell to discuss and solidify the scope of project.
- HRC anticipates the following additional meetings:
    - Base plan review meeting, approximately 50% complete – HRC will meet with the City to review the plan design.
    - Preliminary plan review meeting, approximately 75% complete – HRC will meet with City of Howell to review preliminary plan design.
    - Final review meeting, approximately 95% complete.
- Topographic information – topographic survey is required for design. HRC will gather and process this data and conduct a field investigation to verify the information and collect utility drops.
- Soil borings – 2 soil borings, taken by G2, are included in this proposal.
- Utility coordination will include meeting with DTE for the lighting.
- Permitting – HRC assumes the following permits will be needed: Soil erosion and MDOT Right of Way.
- HRC will develop documents to bid this project including:
    - Plan sheets – HRC will prepare plan sheets for the parking lot work, site electrical improvements, landscaping and storm water.
    - Typical Section and Details – HRC will prepare necessary details for the parking lot. It is assumed that the parking lot will consist of HMA surface.
    - Maintenance of Traffic – Staging plans will be provided.
    - Final plans and specifications – HRC will prepare the final plans and specifications as necessary for bidding the project through the City of Howell.
    - Construction cost estimate.
- Bidding process – HRC will assist the City during the bidding process with contractor inquiries, evaluate bids submitted from contractors and complete a recommendation letter on the qualified low bidder.

Work not included in our scope

- Preparation of legal right-of–way/easement documents.
- Design of any water main or sanitary improvements.
- No remediation is included in the proposal/scope as it is assumed that all contaminated soils on property will be removed as part of EGLE's demo and remediation process and that no contaminated soil will be encountered.
- No architectural design/time is included as it is assumed that EGLE will handle improvements to the remaining exterior wall and building after the proposed removal of the Snedicor Building.
- Construction engineering services.

Schedule

A schedule for the project will be provided upon completion of ELGE's demolition, contamination remediation and grading of the existing building and property.

Budget

Utilizing the approved 2023 rate schedule, HRC proposes to perform the design tasks outlined in this proposal for $30,500. We will only invoice the City for the actual time spent on this project and will not exceed this amount without authorization. The proposed hours per task is outlined in the attached Staff Hour Projections.

If you have any questions or require any additional information, please contact the undersigned at 248-454-6377.
Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Andy Malczewski
Manager

pc: City of Howell: M. Spitler
HRC; N. Faught, file

City of Howell
Hours / Costs for Parking Lot Adjacent to Depot Lot
April 9, 2025

HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1915

Task Description	Associate	Manager	Project Engineer	Survey Technician	Survey Party Chief	Total By Task
Base Plan Development (50%)						
Survey	4			12	20	36
Meetings		1	1			2
Civil Design		4	24			28
Electrical Design			4			4
Preliminary Plan Development (75%)						
Meetings		1	1			2
Civil Design		4	72			76
Electrical Design			8			8
Final Plans (100 %)						
Civil Design		8	24			32
Electrical Design			8			8
QAQC		2	2			4
Bidding Assistance		2	2			4
Total Hours by Classification	**4**	**22**	**146**	**12**	**20**	**204**

Category	Hours	Hourly Rate (Max)	Billable Hourly Rate (Max)	Billable Cost (Max)
Associate	4	$ 54.60	$ 152.88	$ 611.52
Manager	22	$ 58.80	$ 164.64	$ 3,622.08
Project Engineer	146	$ 44.10	$ 123.48	$ 18,028.08
SurveyTechnician	12	$ 39.30	$ 110.04	$ 1,320.48
Survey Party Chief	20	$ 41.60	$ 116.48	$ 2,329.60
	204		Sub-Total	$ 25,911.76
			Geotechnical Allowance (G2)	$ 4,500.00
			Total PE Costs	**$ 30,500.00**

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL

FROM: MIKE SPITLER, DEPUTY DIRECTOR OF PUBLIC SERVICES

DATE: JULY 8, 2025

RE: ICE RESURFACING MACHINE

During the design phase of our ice rink pavilion, one of the primary challenges we faced was the limited height available in the garage designated to store the ice resurfacing machine. Most conventional machines require vertical clearance to raise and dump the snow storage box, which would have exceeded our building's ceiling height. Through extensive research, we identified the WM Compact as the ideal solution, as it features a side-discharge system that allows snow to be offloaded directly into our ice-melting pit without requiring overhead clearance. Additionally, we explored electric resurfacing machines to avoid the need for complex ventilation systems required for fuel-powered units. However, the space needed for proper ventilation would have further reduced our already limited footprint. The WM Compact ultimately met both our spatial and operational needs, making it the most practical choice.

The WM Compact ice resurfacing machine is a highly efficient and maneuverable unit designed for maintaining smaller community ice rinks. Its compact size allows for tight turns and excellent visibility, making it ideal for operators working in limited space. Despite its smaller footprint, it delivers professional-quality ice resurfacing, ensuring smooth, safe, and consistent ice surfaces. The WM Compact is renowned for its reliability, low maintenance requirements, and exceptional performance.

The WM Compact was excluded from the construction bids because the City would save money by purchasing it directly. LSK Enterprises, Inc. has submitted a proposal (attached) for the WM Compact ice resurfacing machine for $134,757.86. This has been budgeted and will come out of line item 482-516-970.002 Depot Lot Project Costs.

ACTION REQUESTED:

A motion to approve the purchase of the WM Compact ice resurfacer for an amount of $134,757.86.

REVIEWED & APPROVED FOR SUBMISSION:



Ervin J. Suida
City Manager

BUDGETED AND AVAILABLE:



Alyssa Miller
City Finance Director

CITY OF HOWELL, MI

LSK ENTERPRISES

WM COMPACT – LITHIUM 200Ah
PURCHASE AGREEMENT



www.lskenterprises.com

LSK ENTERPRISES



MASTERS OF INNOVATION IN ICE RESURFACING

WM ICE TECHNICS

has been developing and manufacturing top-quality ice resurfacing machinery for all types of ice surfaces and requirements for **over thirty years** now. Our innovative vehicles impress the best with their sophisticated technology, outstanding user-friendliness, certified safety standards and modern design.

INNOVATION & QUALITY

WM ice technics' new developments have always made people stand up and take notice: Models that include the first sloping snow tank, the integrated ice edger, automatic mode, and Autopilot self-driving technology. Our courage in innovation has a clear goal. Every time we optimize, we enhance the user-friendliness and efficiency of our machinery. We will identify future challenges and give you a solution today.



suva CERTIFICATION

LITHIUM

EQUIPMENT LIST

WM COMPACT ICE RESURFACER (3-Year Warranty)
Lithium Battery 200Ah (3-Year Warranty)
Lithium Battery Charging System 480volt / 3 Phase
HEAVY-DUTY BOARD BRUSH WITH LIGHT
1700mm CONDITIONER with six blades and two spreader towels

WM WORKSPACE ONLINE 3D PARTS DEPARTMENT

WATER SYSTEMS:
Flood Water System
Horizontal Auger Wash System
Vertical Auger Wash System
Water Suction Manifold System

SAFETY:
Side Mirrors: Front right and left, rear right.
Lighting Package with flashing amber warning light.
Comprehensive On & Off Ice Training Program (Recurring during scheduled service)
Inspection and Delivery

SUPPORT EQUIPMENT:
Tool Kit and Jack.

OPTIONAL PROACTIVE 5-YEAR AND/OR 2,900 HOURS MAINTENANCE PLANS
COST TBD BASED ON YEARLY HOURS
COMPREHENSIVE & TIMELY MAINTENANCE
PERFORMED BY WM FACTOR-TRAINED TECHNICIANS
100 HOURS THRU 2900 HOURS / SCHEDULED AND BILLED SEPARATELY
24 / 7 TELEPHONE & VIDEO CALL SUPPORT

Signature: _____ Signature: _____

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LITHIUM

ACCEPTANCE of PROPOSAL
TERMS & CONDITIONS

WM COMPACT Ice Resurfacer	**$124,627.86**
Sales Tax – This is the responsibility of the buyer	$ 0.00
Shipping and Handling	$5,850.00
Duty and Brokerage Fees	$4,280.00
Total Contract Value:	**$134,757.86**

PAYMENT TERMS: A 50% deposit is due upon signing the Agreement, and the total and final payment is due to LSK Enterprises, Inc. by cashier's check or other cash equivalent on the day of delivery. All agreements and payments are exclusively between the buyer and LSK Enterprises, Inc.

DELIVERY: The actual date will be determined. The training session is usually 2 to 3 days or as needed upon delivery. The customer agrees to take delivery and/or make final payment within 5 days of US Customs clearance. **The final price includes** Equipment, Delivery, Training, Freight, Brokerage, and Duties, as listed above in the **Total Contract Value**. Sales Taxes (If applicable, is the reasonability of the Buyer)

This quote is good for 90 days only from the quote date. The undersigned Buyer (referred to herein as "Buyer") purchases the machinery and/or equipment described above from Seller, subject to the terms and conditions hereof. The Buyer agrees to pay the Seller the total price indicated in the Total Contract Value. This Agreement is not binding until signed by the Seller. Buyer hereby acknowledges receipt of a completed and identical copy of this Agreement before signing. The Terms and Conditions set forth on this page and/or the following pages constitute a part of this Agreement.

CONTRACT DATE: 06/13/2025

Buyer Bill to:
City of Howell
611 East Grand River Ave,
Howell, Michigan 48843

Seller:
LSK Enterprises, Inc.
P.O. Box 62885
Virginia Beach, VA 23466-2885

Signature: _____

Name: _____

Date: _____

Signature: _____

Name: _____

Date: _____

Buyer Ship to:
City of Howell

Expected Delivery:
Allow 14 - 18 weeks delivery time from the time of order.

suva CERTIFICATION

LITHIUM

TERMS AND CONDITIONS

This Agreement is Governed Under the Applicable Laws of the Commonwealth of Virginia

These Terms and Conditions of sale supersede all previous listings. The Seller, LSK Enterprises, Inc., will be bound by no other, including customer purchase orders, unless agreed to in writing signed by a duly authorized officer. The machinery and/or equipment described on pages 3 and 4 of this Agreement (the "Goods") are tendered or delivered and work is undertaken in every case only upon and subject to these Terms and Conditions.

Promised Delivery: Delivery schedules represent Seller's best estimate of when the shipment can be made, but are subject to change without notice. Seller may dispatch any portion of the Goods sold and invoice Buyer on the same Terms and Conditions as set out herein. Each portion so dispatched shall, for the purposes of payment only, be deemed to be a separate contract and may be invoiced separately.

Terms: Invoices are due and payable as noted in this Agreement, unless otherwise agreed in writing. Failure by the Buyer to make punctual payment shall entitle Seller to suspend further deliveries or to cancel this Agreement, at its option, without prejudice to Seller's right to claim for Goods supplied and services provided at the date of cancellation and for all loss and injury occasioned thereby.

Security Interest: Buyer-Debtor hereby grants Seller / Secured Party, LSK Enterprises, Inc, a purchase money security interest in any and all Goods delivered pursuant to this Agreement to secure all amounts payable by, and all obligations of, Buyer/Debtor pursuant to this Agreement. Buyer hereby authorizes Seller/Secured Party, or its agent or assigns, to sign on its behalf and file where appropriate this Agreement and any and all necessary UCC and other forms to perfect the purchase money security interest herein granted to Seller/Secured Party.

Specifications: Specifications and detail dimensions are subject to change without notice.

Cancellation: An order may only be cancelled by the mutual written agreement signed by Buyer and Seller.

Miscellaneous Governing Provisions: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legatees, representatives, successors, and assigns. This Agreement shall be construed and interpreted in accordance with the laws of the Commonwealth of Virginia. Any dispute arising between the parties related in any way to the subject matter of this Agreement shall be venued in the Commonwealth of Virginia and Buyer hereby waives any objection it may have to the personal jurisdiction of any State or Federal court located in Virginia over it. The terms of this Agreement have been cooperatively negotiated by and among the parties, and this Agreement shall not be construed against any party as its author. No failure on the part of a party to this Agreement to exercise, and no delay in exercising, any rights contained in this Agreement shall operate as a waiver of such rights, nor shall any single or partial exercise of any rights hereunder preclude any other or further exercise of such rights or the exercise of any other right. The remedies provided in this Agreement are cumulative and not exclusive of any other remedy provided by law. All terms and words used in this Agreement shall be construed to include any other number and any other gender as the context or sense of this Agreement or of any paragraph of this Agreement may require as if such terms or words had been fully and properly written in the appropriate number and gender. All of the provisions of this Agreement are separable, so if any provision is held to be ineffective by a court of competent jurisdiction, the remaining provisions of this Agreement shall remain in full force and effect unless the invalidated provision is so fundamental to this Agreement that the remaining provisions do not reflect the parties' intent. This Agreement contains the entire agreement of the parties with respect to the subject matter and supersedes all prior Agreements or understandings between the parties with respect to the same. Only a written instrument executed by both parties may modify this Agreement.

Buyer Signature: _____ Seller Signature: _____

suva CERTIFICATION

LITHIUM

TERMS AND CONDITIONS CONTINUED

No Implied Warranties: Except as specifically provided for in the Limited Warranty below, **SELLER MAKES NO WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, ABOUT THE GOODS, INCLUDED BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILTY OR FITNESS FOR A GENERAL OR SPECIFIC PURPOSE, IN ADDITION, THERE ARE NO WARRANTIES, WHICH EXTEND BEYOND THE DESCRIPTION OF THE FACE HEREOF.**

Intellectual Property: No right in any of the manufacturer's trademarks, trade names, patents, know-how, copyright, designs, or other intellectual property regarding any Goods covered by this Agreement shall pass to the Buyer.

Force Majeure: Seller shall not be liable for any delay or default in performance due to any cause arising or attributable to any event or omission beyond its reasonable control.

Interest Charges: Any amount not paid by Buyer within 10 days from its due date shall bear interest at the maximum rate permitted by law, not to exceed 2% per month, on a pro-rata basis.

Limited Warranty: (New Goods only) The components in the Goods are warranted against defects in material and workmanship by its manufacturer, WM ice technics., and Seller for five full years, in accordance with the Warranty term selected by Buyer in this Agreement, of use from the date of delivery of the Goods to Buyer. **PLEASE NOTE: WM ICE TECHNICS OR SELLER MUST FIRST AUTHORIZE ALL WARRANTY REPAIRS.** For continued safety, economic operation and to validate the warranty, the Goods should be strictly maintained under the guidelines outlined in its/their manual(s). No other warranty on the Goods will be honored by WM ice technics or Seller other than that stated above. This limited warranty is not transferable, is restricted to parts only, and does not cover normal wear and tear. The liability of the manufacturer and Seller under this limited warranty shall not include any liability for direct, indirect, or consequential damages resulting from the defect. This limited warranty is void if the Goods are damaged by accident, unreasonable use, improper service, failure to follow instructions provided, modifications from its/their original state, or other causes determined not arising out of defects in materials or parts.

Arbitration: Except for actions by the Seller to collect any delinquent payment of the purchase price of the goods, the parties agree that if at any time any question, controversy or difference concerning either party's performance or obligation under this Agreement shall arise that cannot be resolved by the parties, the sole remedy for resolution of any and all disagreements shall be through arbitration proceedings subject to the American Arbitration Association rules, and such arbitration shall take place in Norfolk, Virginia, unless both parties agree to a different location for the arbitration. The cost of the arbitration initially shall be borne equally by the parties. The arbitrator shall have the authority to access cost as he deems appropriate upon the conclusion of the arbitration.

Indemnity: In no event shall Seller be liable to any third party for injuries alleged to be caused by the Goods provided under this Agreement. Buyer agrees to indemnify and hold Seller harmless from any damages, claims, losses, or expenses, including reasonable attorney's fees, incurred or suffered by Seller because of any claim brought by a user of or any third party arising from the operation or use of the Goods.

Late Charge: If Buyer fails to pay any payment within 10 days after its due date, Seller may impose a late charge equal to 5% of such payment.

Default: Buyer shall be in default under this Agreement if (i) Buyer fails to pay any payment within 10 days after its due date: or (ii) Buyer fails to perform any of Buyer's other promises or obligations under this Agreement.

Buyer Signature: _____ Seller Signature: _____

suva CERTIFICATION

LITHIUM



TERMS AND CONDITIONS CONTINUED

Remedies on Default: In the event of default, Seller may at its option demand immediate payment of the entire unpaid balance. Such accelerated balance and the above late charges shall bear interest at the maximum rate permitted by law, not to exceed 2% per month, on a pro-rata basis.

In addition, Seller shall have all of the rights and remedies of a secured party under the Uniform Commercial Code or other applicable law of the Commonwealth of Virginia, including, without limitation, the right (i) to repossess any of the Goods then subject to Seller's security interest, and (ii) to require Buyer to assemble the Goods then subject to Seller's security interest and make them available to Seller at a place to be designated by Seller which is reasonably convenient to both parties. In the event of default , to the extent permitted by law, Buyer agrees to pay Seller the expenses incurred by Seller in collecting the balance due hereunder and such attorney's fees in the amount of 25% of the total unpaid balance, including late charges and accrued interest, if Seller refers this Agreement for collection to any attorney who is not a salaried employee of Seller, or any collection agency; or (iii) Buyer fails to pay the entire remaining balance owed under this Agreement on or by the last installment due date, in which event Buyer and Seller agree that the remaining balance shall bear interest from the payment due date until payment is made in full at the maximum rate permitted by law, not to exceed 2% per month, on a pro-rata basis.

Buyer Signature: _____ Seller Signature: _____

---------- END ----------

CITY OF HOWELL
WARRANT COVER
July 14, 2025

NAME		AMOUNT	DESCRIPTION
Accounts Payable		**$ 2,543,357.13**	
	Less DDA	**$ (104,005.57)**	
TOTAL		**$ 2,439,351.56**	
Payroll Pay Date : 07/3/2025		**$ 286,382.38**	6/15-6/28 Pay Period

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 06/23/2025 - 06/23/2025
POSTED PAID
BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 191 FINANCE							
101-191-730.000	06/23/2025	ECONO PRINT INC	SUMMER 2025 TAX BILLS	73826		848.61	106487
101-191-801.000	06/23/2025	PLANTE & MORAN PLLC	PROFESSIONAL SERVICES - BANK RECS, AU	10477998		3,320.00	1466
101-191-900.000	06/23/2025	ECONO PRINT INC	SUMMER 2025 TAX BILLS	73826		412.31	106487
101-191-900.000	06/23/2025	GREEN OAK TWP TREASURER'S	AD - SUMMER 2025 TAX DEFERMENT	07022025		10.83	106488
				Total Department 191 FINANCE		4,591.75	
Department: 265 CITY HALL							
101-265-740.000	06/23/2025	CINTAS	FLOOR MATS - PD/CH	4234033992		27.27	106485
101-265-740.019	06/23/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER INK	1027645259		132.79	106489
101-265-740.019	06/23/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER INK	1027639773		132.79	106489
101-265-740.019	06/23/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER INK	1027639772		160.78	106489
101-265-970.002	06/23/2025	GRAPHIC SCIENCES, INC	PROFESSIONAL SERVICES - BASEMENT CLEA	9421		22,954.50	1465
				Total Department 265 CITY HALL		23,408.13	
Department: 301 POLICE DEPARTMENT							
101-301-740.000	06/23/2025	CINTAS	FLOOR MATS - PD/CH	4234033992		27.26	106485
101-301-860.000	06/23/2025	POET, JAY D	REIMBURSEMENT FOR TRAINING EXPENSES (	06172025		172.58	106490
				Total Department 301 POLICE DEPARTMENT		199.84	
				Total Fund 101 GENERAL FUND		28,199.72	
Fund: 590 SEWER FUND							
Department: 536 WATER OR SEWER SYSTEMS							
590-536-920.004	06/23/2025	DTE ENERGY	ELECTRICITY - 1158 LAKESIDE DR - 5/15	4430907012025		56.16	106486
				Total Department 536 WATER OR SEWER SYSTEMS		56.16	
				Total Fund 590 SEWER FUND		56.16	

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
--- TOTALS BY FUND ---							
		101	GENERAL FUND			28,199.72	
		590	SEWER FUND			56.16	
		Total For All Funds:				28,255.88	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 07/15/2025 - 07/15/2025
POSTED PAID
BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 000 GENERAL							
101-000-081.000	07/15/2025	DELTA DENTAL	DENTAL INSURANCE - ACTIVE/RETIREE - J	JULY 2025		45.60	1468
101-000-081.000	07/15/2025	VSP INSURANCE CO. (CT)	VISION INSURANCE - RETIREE - JULY 202	JULY 2025		9.78	1471
101-000-083.001	07/15/2025	DELTA DENTAL	DENTAL INSURANCE - ACTIVE/RETIREE - J	JULY 2025		1,852.00	1468
101-000-083.001	07/15/2025	VSP INSURANCE CO. (CT)	VISION INSURANCE - RETIREE - JULY 202	JULY 2025		329.97	1471
101-000-083.001	07/15/2025	VSP INSURANCE CO. (CT)	VISION INSURANCE - ACTIVE - JULY 2025	JULY 2025		(9.78)	1471
101-000-231.009	06/30/2025	MERS	MERS JUNE 2025	JUNE 2025		26,714.71	1469
101-000-231.014	07/15/2025	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE - JULY 2025	JULY 2025		1,234.78	1470
101-000-231.026	07/15/2025	DELTA DENTAL	DENTAL INSURANCE - ACTIVE/RETIREE - J	JULY 2025		5,208.88	1468
101-000-231.026	07/15/2025	VSP INSURANCE CO. (CT)	VISION INSURANCE - ACTIVE - JULY 2025	JULY 2025		855.82	1471
101-000-283.000	07/15/2025	PROGRESSIVE SWEEPING CONTR	ESCROW DEP RELEASE - SWEEPING AWARD	07142025		2,335.00	1493
					Total Department 000 GENERAL	38,576.76	
Department: 101 MAYOR & COUNCIL							
101-101-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	07012025		34.57	1467
101-101-730.000	06/30/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER REFILL - 5/14/25-6/29/2	06302025		1.50	106539
101-101-860.000	06/30/2025	LOBUR, JAN	SEMCOG - GENERAL ASSEMBLY	06252025		141.40	106527
101-101-860.000	06/30/2025	HOWELL AREA CHAMBER OF COM	GOOD MORNING LIVINGSTON	06172025		70.00	106519
					Total Department 101 MAYOR & COUNCIL	247.47	
Department: 172 CITY MANAGER							
101-172-727.000	07/15/2025	IMAGE ONE	COPIER CONTRACT - 7/1-7/31	843711		56.59	1487
101-172-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	07012025		20.00	1467
101-172-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	07012025		12.29	1467
101-172-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	07012025		1.76	1467
101-172-730.000	06/30/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER REFILL - 5/14/25-6/29/2	06302025		0.69	106539
101-172-801.000	06/30/2025	BURCH	PR FIRM - MAY	10012690		6,745.00	1474
101-172-802.000	06/30/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	07012025		14.99	1467
101-172-850.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		242.96	106549
101-172-860.000	06/30/2025	HOWELL AREA CHAMBER OF COM	GOOD MORNING LIVINGSTON	06172025		35.00	106519
101-172-860.000	06/30/2025	HOWELL AREA CHAMBER OF COM	GOOD MORNING LIVINGSTON	06172025		35.00	106519
101-172-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		750.00	1491
101-172-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		2,929.07	1491
					Total Department 172 CITY MANAGER	10,843.35	
Department: 191 FINANCE							
101-191-727.000	07/15/2025	IMAGE ONE	COPIER CONTRACT - 7/1-7/31	843711		206.19	1487
101-191-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - FINANCE - JUNE	07012025		8.24	1467
101-191-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - FINANCE - JUNE	07012025		19.99	1467
101-191-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - FINANCE - JUNE	07012025		81.81	1467
101-191-730.000	06/30/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER REFILL - 5/14/25-6/29/2	06302025		1,177.34	106539
101-191-740.019	06/30/2025	VISA	CREDIT CARD CHARGES - FINANCE - JUNE	07012025		125.87	1467
101-191-802.000	06/30/2025	VISA	CREDIT CARD CHARGES - FINANCE - JUNE	07012025		97.38	1467
101-191-850.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		40.04	106549
101-191-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		1,250.00	1491
101-191-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		4,881.78	1491
101-191-957.000	07/15/2025	MICHIGAN DEPARTMENT OF TRE	MCAT COURSE AUG 7-8 - K. PORTER	06252025		150.00	106532
					Total Department 191 FINANCE	8,038.64	
Department: 215 CLERK							
101-215-860.000	06/30/2025	HOWELL AREA CHAMBER OF COM	GOOD MORNING LIVINGSTON	06172025		35.00	106519
101-215-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		750.00	1491

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 215 CLERK							
101-215-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		2,929.07	1491
					Total Department 215 CLERK	3,714.07	
Department: 228 INFORMATION TECHNOLOGY							
101-228-822.001	07/15/2025	EPS SECURITY	PANIC BUTTON MONITORING - 7/1/25-7/31	A33240		45.00	1482
101-228-822.001	07/15/2025	EPS SECURITY	PANIC BUTTON MONITORING - 8/1/25-8/31	A34048		45.00	1482
101-228-822.001	06/30/2025	VISA	CREDIT CARD CHARGES - IT - JUNE 2025	07012025		67.99	1467
101-228-850.005	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		40.64	106549
101-228-850.005	06/30/2025	VISA	CREDIT CARD CHARGES - IT - JUNE 2025	07012025		595.00	1467
101-228-850.008	06/30/2025	VISA	CREDIT CARD CHARGES - IT - JUNE 2025	07012025		50.76	1467
101-228-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		750.00	1491
101-228-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		2,929.07	1491
					Total Department 228 INFORMATION TECHNOLOGY	4,523.46	
Department: 261 GENERAL SERVICE ADMINISTRATION							
101-261-714.002	07/15/2025	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE - JULY 2025	JULY 2025		3,532.64	1470
101-261-714.005	06/30/2025	MERS	MERS JUNE 2025	JUNE 2025		108,296.32	1469
					Total Department 261 GENERAL SERVICE ADMINISTRATION	111,828.96	
Department: 262 ELECTIONS							
101-262-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - CLERK - JUNE 20	07012025		43.81	1467
101-262-730.000	06/30/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER REFILL - 5/14/25-6/29/2	06302025		3,088.69	106539
					Total Department 262 ELECTIONS	3,132.50	
Department: 265 CITY HALL							
101-265-727.000	07/15/2025	ECONO PRINT INC	ENVELOPES	73870		752.81	106511
101-265-727.000	06/30/2025	APPLIED INNOVATION	COPIER CONTRACT - 6/7-7/6	2869938		134.20	1472
101-265-740.000	07/15/2025	CINTAS	FLOOR MATS - PD/CH	4235513652		27.27	106503
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH BACK LANDSCAPE MAINT	36395		90.00	1489
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH BACK LANDSCAPE MAINT	36360		90.00	1489
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH FRONT LANDSCAPE BEAUTIFICA	36284		90.00	1489
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH FRONT LANDSCAPE BEAUTIFICA	36271		90.00	1489
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH FRONT LANDSCAPE BEAUTIFICA	36299		30.00	1489
101-265-740.018	07/15/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH BACK	36796		60.00	1489
101-265-740.018	07/15/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH LANDSCAPE BACK	36765		90.00	1489
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH LANDSCAPE	36706		90.00	1489
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH LANDSCAPE	36596		90.00	1489
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH LANDSCAPE	36723		90.00	1489
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH LANDSCAPE	36742		60.00	1489
101-265-740.018	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - CH LANDSCAPE	36576		90.00	1489
101-265-740.019	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		11.07	106528
101-265-775.001	06/30/2025	ARMOREX	CITY HALL JANITORIAL	0000040748		192.09	106497
101-265-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 611 E GRAND RIVER AVE #	111406182025		823.54	1477
101-265-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 611 E GRAND RIVER AVE -	269106182025		18.00	1477
101-265-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 1191 PINCKNEY RD - 5/20	481306182025		409.71	1477
101-265-930.002	07/15/2025	OTIS ELEVATOR COMPANY	ELEVATOR SERVICE - MAINTENANCE CONTRA	F10000230071		125.00	106536
101-265-930.002	07/15/2025	OTIS ELEVATOR COMPANY	ELEVATOR SERVICE - MAINTENANCE CONTRA	100401936248		2,265.72	106536
101-265-930.003	06/30/2025	LIVINGSTON COUNTY FACILITY	CITY HALL HVAC PM - SEPT 24	12132024		260.66	106526
101-265-930.003	06/30/2025	LIVINGSTON COUNTY FACILITY	CITY HALL HVAC PM, DPS JANITORIAL SER	12142024		260.66	106526
101-265-930.003	06/30/2025	LIVINGSTON COUNTY FACILITY	CITY HALL HVAC PM - NOV 24	02192025		260.66	106526
101-265-930.003	06/30/2025	LIVINGSTON COUNTY FACILITY	CITY HALL HVAC PM - DEC 24	02202025		260.66	106526

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 07/15/2025 - 07/15/2025
POSTED PAID
BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 265 CITY HALL							
101-265-930.003	06/30/2025	LIVINGSTON COUNTY FACILITY	CITY HALL HVAC PM, DPS HVAC PM/REPAIR	06182025		1,231.98	106526
101-265-930.003	06/30/2025	LIVINGSTON COUNTY FACILITY	CITY HALL HVAC PM - APR-JUN 25	06162025		781.98	106526
101-265-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		1,250.00	1491
101-265-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		4,881.78	1491
				Total Department 265 CITY HALL		14,907.79	
Department: 266 CITY ATTORNEY/OUTSIDE COUNSEL							
101-266-826.000	06/30/2025	DAWDA, MANN MULCAHY AND SA	PROFESSIONAL SERVICES - ATTORNEY FEES	615775		598.50	1480
101-266-826.007	07/15/2025	AMERICAN LEGAL PUBLISHING	CODE OF ORDINANCES INTERNET RENEWAL -	43118		550.00	106496
				Total Department 266 CITY ATTORNEY/OUTSIDE COUNSEL		1,148.50	
Department: 270 PERSONNEL							
101-270-730.000	06/30/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER REFILL - 5/14/25-6/29/2	06302025		7.59	106539
101-270-822.000	06/30/2025	VISA	CREDIT CARD CHARGES - HR - JUNE 2025	07012025		1,119.93	1467
101-270-835.000	06/30/2025	OUCH URGENT CARE COMPASS	PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN/D	13740		530.00	106537
101-270-835.000	06/30/2025	OUCH URGENT CARE COMPASS	PRE-EMPLOYMENT PHYSICAL/DRUG SCREEN/D	13860		165.00	106537
101-270-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		750.00	1491
101-270-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		2,929.07	1491
101-270-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - HR - JUNE 2025	07012025		165.00	1467
				Total Department 270 PERSONNEL		5,666.59	
Department: 301 POLICE DEPARTMENT							
101-301-727.000	07/15/2025	IMAGE ONE	COPIER CONTRACT - 7/1-7/31	843711		309.58	1487
101-301-727.000	06/30/2025	APPLIED INNOVATION	COPIER CONTRACT - 6/7-7/6	2869938		37.15	1472
101-301-730.000	06/30/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER REFILL - 5/14/25-6/29/2	06302025		15.57	106539
101-301-740.000	06/30/2025	AMAZON CAPITAL SERVICES, I	DECALS FOR HELMET (1)	1VVL-XPV4-PQN9		11.98	106495
101-301-740.000	07/15/2025	CINTAS	FLOOR MATS - PD/CH	4235513652		27.26	106503
101-301-740.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		75.00	1467
101-301-740.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		180.17	1467
101-301-740.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE DEPUTY C	07012025		149.28	1467
101-301-740.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE DEPUTY C	07012025		26.34	1467
101-301-740.000	07/15/2025	AMAZON CAPITAL SERVICES, I	CRIMINAL LAW BOOK	1GCY-DM9X-FMGP		144.44	106495
101-301-741.006	06/30/2025	SPIRIT OF LIVINGSTON	UNIFORM HAT - VAN	6967		21.00	106544
101-301-741.006	06/30/2025	SPIRIT OF LIVINGSTON	UNIFORMS POLOS - PEETZ	7029		102.20	106544
101-301-741.006	06/30/2025	SPIRIT OF LIVINGSTON	UNIFORM HAT - HATFIELD	7077		23.98	106544
101-301-741.006	06/30/2025	SPIRIT OF LIVINGSTON	UNIFORM - KELLEHER	7042		139.80	106544
101-301-801.035	07/15/2025	POWERDMS,INC	POWER DMS	INV-137382		550.00	106540
101-301-802.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		25.00	1467
101-301-802.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE DEPUTY C	07012025		115.00	1467
101-301-804.000	07/15/2025	CORE TECHNOLOGY CORPORATIO	ANNUAL CORE SUBSCRIPTION (LEIN) - 7/1	CORMN0002295		1,844.04	106507
101-301-822.000	07/15/2025	BUSINESS INFORMATION SYSTE	ANNUAL BIS CONTRACT - 8/27/25-8/26/26	102730		1,552.72	106499
101-301-850.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		918.08	106549
101-301-860.000	06/30/2025	VANBUSKIRK, ANDREW D	REIMBURSEMENT FOR MEALS/GAS DURING OU	06262025		129.67	106548
101-301-860.000	06/30/2025	HOWELL AREA CHAMBER OF COM	GOOD MORNING LIVINGSTON	06172025		35.00	106519
101-301-860.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE DEPUTY C	07012025		220.50	1467
101-301-860.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE DEPUTY C	07012025		330.75	1467
101-301-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		3,500.00	1491
101-301-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		13,668.93	1491
101-301-957.000	06/30/2025	CHARLICK, BRAD	REIMBURSEMENT FOR MEALS AND PARKING F	06302025		122.17	106502
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		42.23	1467

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 301 POLICE DEPARTMENT							
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		25.00	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		24.27	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		25.73	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		55.88	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		42.23	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		60.56	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		23.00	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		41.39	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		750.70	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE DEPUTY C	07012025		859.08	1467
101-301-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE DEPUTY C	07012025		(19.99)	1467
101-301-957.000	07/15/2025	MIDWEST CRISIS NEGOTIATORS	CRISIS NEGOTIATOR CONFERENCE	07012025		400.00	106533
101-301-973.000	06/30/2025	AMAZON CAPITAL SERVICES, I	CAMERA LENS	11MG-LTPT-67H4		423.99	106495
101-301-973.000	06/30/2025	AMAZON CAPITAL SERVICES, I	DETECTIVE BUREAU CAMERA & ACCESSORIES	14YX-D4DM-7RHD		1,744.01	106495
101-301-973.000	06/30/2025	AMAZON CAPITAL SERVICES, I	CAMERA ACCESSORIES	14GY-L33C-MW99		196.91	106495
101-301-973.000	06/30/2025	EVIDENT, INC.	EVIDENCE TECH KITS	251667A		1,883.29	106512
101-301-973.000	07/15/2025	TREK BICYCLE GRAND BLANC	PATROL BIKE	052925102841502		3,407.71	106547
101-301-980.004	06/30/2025	VISA	CREDIT CARD CHARGES - IT - JUNE 2025	07012025		89.99	1467
				Total Department 301 POLICE DEPARTMENT		34,351.59	
Department: 441 PUBLIC SERVICE DEPARTMENT							
101-441-727.000	07/15/2025	IMAGE ONE	COPIER CONTRACT - 7/1-7/31	843711		47.01	1487
101-441-727.000	06/30/2025	ODP BUSINESS SOLUTIONS	DPW SUPPLIES	425358117001		12.93	106535
101-441-727.000	06/30/2025	AMAZON CAPITAL SERVICES, I	DPW OFFICE SUPPLIES & WWTP JANITORIAL	1J44-W3JM-P767		12.31	106495
101-441-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		13.00	1467
101-441-740.026	06/30/2025	CINTAS	FIRST AID RESTOCK - DPW	5276843804		44.97	106504
101-441-740.026	06/30/2025	CINTAS	FIRST AID RESTOCK - CEMETERY	5276843803		40.76	106504
101-441-741.002	06/30/2025	CINTAS	UNIFORMS - DPW	4219439006		909.52	106503
101-441-775.000	06/30/2025	ODP BUSINESS SOLUTIONS	DPW SUPPLIES	425358117001		13.89	106535
101-441-775.000	06/30/2025	ODP BUSINESS SOLUTIONS	DPW JANITORIAL SUPPLIES	425356890001		13.48	106535
101-441-775.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - ROPE	231617		104.97	106500
101-441-775.000	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		6.64	106528
101-441-775.000	07/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - WASP SPRAY	232340		25.96	106500
101-441-850.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		137.54	106549
101-441-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 150 MARION ST - 5/20-6/	220906182025		751.31	1477
101-441-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 150 MARION ST - 5/20-6/	268806182025		16.74	1477
101-441-930.005	06/30/2025	KONICA MINOLTA BUSINESS SO	MAINT. AGREEMENT AND COPIES - 05/01-0	502427060		16.81	106524
101-441-931.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - KEYS FOR PD	228412		7.18	106500
101-441-931.000	06/30/2025	LIVINGSTON COUNTY FACILITY	CITY HALL HVAC PM, DPS JANITORIAL SER	12142024		463.98	106526
101-441-931.000	06/30/2025	LIVINGSTON COUNTY FACILITY	CITY HALL HVAC PM, DPS HVAC PM/REPAIR	06182025		381.54	106526
101-441-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		3,000.00	1491
101-441-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		11,716.26	1491
				Total Department 441 PUBLIC SERVICE DEPARTMENT		17,736.80	
Department: 448 STREET LIGHTING & MAINTENANCE							
101-448-920.000	06/30/2025	DTE ENERGY	ELECTRICITY - STREET LIGHTS - 6/1-6/3	1824307012025		32,167.58	106509
				Total Department 448 STREET LIGHTING & MAINTENANCE		32,167.58	
Department: 450 PARKING LOT MAINTENANCE							
101-450-775.000	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		11.08	106528

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 450 PARKING LOT MAINTENANCE							
				Total Department 450 PARKING LOT MAINTENANCE		11.08	
Department: 523 FORESTRY/CONSERVATION							
101-523-740.000	06/30/2025	HUTSON, INC.	CHAINSAW	10920545		413.25	1486
101-523-740.000	06/30/2025	HUTSON, INC.	CHAINSAW BLADES	10920555		102.75	1486
101-523-740.019	06/30/2025	HUTSON, INC.	CHAINSAW	10920545		436.74	1486
101-523-804.027	06/30/2025	CHOP	CONTRACT TREE TRIMMING	021424		1,215.00	1476
101-523-804.027	06/30/2025	CHOP	CONTRACT TREE TRIMMING	021741		1,805.00	1476
101-523-804.027	06/30/2025	CHOP	CONTRACT TREE TRIMMING	021722		4,800.00	1476
				Total Department 523 FORESTRY/CONSERVATION		8,772.74	
Department: 567 CEMETERY							
101-567-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		2.26	1467
101-567-730.000	06/30/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER REFILL - 5/14/25-6/29/2	06302025		2.19	106539
101-567-740.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - OPERATING SUPPLIES	229303		28.49	106500
101-567-740.000	06/30/2025	USA BLUEBOOK	PARKS & CEMETERY WORK GLOVES	INV00690088		135.61	1495
101-567-740.000	06/30/2025	USA BLUEBOOK	PARKS & CEMETERY WORK GLOVES	INV00689847		104.72	1495
101-567-804.028	06/30/2025	INCH MEMORIALS	NICHE ENGRAVING	122673		195.00	106523
101-567-804.028	06/30/2025	INCH MEMORIALS	NICHE ENGRAVING	122674		195.00	106523
101-567-804.028	06/30/2025	INCH MEMORIALS	NICHE ENGRAVING	122950		195.00	106523
101-567-804.028	06/30/2025	INCH MEMORIALS	NICHE ENGRAVING	122951		195.00	106523
101-567-840.005	07/15/2025	MAMC	MAMC CONFERENCE - D PRINCE - AUG	06182025		45.00	106530
101-567-860.000	07/15/2025	MAMC	MAMC CONFERENCE - D PRINCE - AUG	06182025		159.00	106530
101-567-860.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		351.96	1467
101-567-860.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		175.98	1467
101-567-860.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		175.98	1467
101-567-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 803 ROOSEVELT ST - 5/20	876906182025		39.96	1477
101-567-931.001	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - BATHROOM MAINT. SUPP	06202025		12.99	106500
101-567-931.001	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		120.91	1467
101-567-931.002	06/30/2025	LUCY'S LANDSCAPE SUPPLY	CEMETERY GRAVE MAINTENANCE	31580		155.93	106529
101-567-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		1,250.00	1491
101-567-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		4,881.78	1491
				Total Department 567 CEMETERY		8,422.76	
Department: 703 COMMUNITY ACTION PROMOTION							
101-703-880.004	06/30/2025	FIRST IMPRESSION PRINT & M	PRINTING & MARKETING - ARBOR DAY 2025	87312		467.00	1483
101-703-881.000	06/30/2025	ECONO PRINT INC	TOTES FOR WELCOME PACKETS	73777		288.00	106511
101-703-881.001	06/30/2025	COOPER'S TURF MANAGEMENT L	SPRINKLER SYSTEM MAINTENANCE	21751		395.00	106506
101-703-881.001	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		136.32	106528
				Total Department 703 COMMUNITY ACTION PROMOTION		1,286.32	
Department: 722 COMMUNITY DEVELOPMENT							
101-722-730.000	06/30/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER REFILL - 5/14/25-6/29/2	06302025		75.21	106539
101-722-804.002	06/30/2025	SHANER'S CUTTING EDGE INC	MOWING - MAY	7414		627.50	106542
101-722-850.005	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		120.66	106549
101-722-860.000	06/30/2025	HOWELL AREA CHAMBER OF COM	GOOD MORNING LIVINGSTON	06172025		35.00	106519
101-722-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		250.00	1491
101-722-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		976.36	1491
				Total Department 722 COMMUNITY DEVELOPMENT		2,084.73	
Department: 751 RECREATION/PARKS							

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 07/15/2025 - 07/15/2025
POSTED PAID
BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 751 RECREATION/PARKS							
101-751-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - HR - JUNE 2025	07012025		149.99	1467
101-751-740.000	06/30/2025	NORTHWEST PIPE & SUPPLY IN	OPERATING SUPPLIES - CONCESSION STAND	57753		11.70	1492
101-751-740.000	06/30/2025	AMAZON CAPITAL SERVICES, I	RAIN GEAR - PARKS	1FWF-64NC-C4TJ		275.94	106495
101-751-740.000	06/30/2025	AMAZON CAPITAL SERVICES, I	CEMETERY/PARKS - RAIN GEAR	1XKF-3M6V-VV91		251.94	106495
101-751-740.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - ANGLE GRINDER BLADES	231123		13.17	106500
101-751-740.000	06/30/2025	GLOBAL INDUSTRIAL	OPERATING SUPPLIES	123274115		985.99	106516
101-751-740.000	06/30/2025	BIG BARNEY'S ROAD MAINTENA	OPERATING SUPPLIES - SCOFIELD PARK RO	4001		1,500.00	106498
101-751-740.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - OPERATING SUPPLIES	231450		82.97	106500
101-751-740.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		13.80	1467
101-751-740.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		139.96	1467
101-751-740.000	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		113.88	106528
101-751-740.000	07/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - CITY BATHROOM KEYS	07032025		8.88	106500
101-751-740.000	06/30/2025	WEBUILDFUN, INC.	OPERATING SUPPLIES	4972		1,688.11	106550
101-751-740.015	06/30/2025	VISA	CREDIT CARD CHARGES - HR - JUNE 2025	07012025		190.50	1467
101-751-740.015	06/30/2025	VISA	CREDIT CARD CHARGES - HR - JUNE 2025	07012025		217.36	1467
101-751-740.015	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		29.95	1467
101-751-740.015	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		59.90	1467
101-751-740.015	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - J	07012025		77.89	1467
101-751-740.015	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - J	07012025		26.97	1467
101-751-740.015	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - J	07012025		241.00	1467
101-751-740.015	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - J	07012025		130.00	1467
101-751-740.015	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - J	07012025		(5.00)	1467
101-751-775.006	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - BATHROOM MAINT. SUPP	06202025		46.07	106500
101-751-775.006	06/30/2025	BYRUM ACE HARDWARE	MAINTENANCE SUPPLIES - PARK BATHROOMS	06262025		84.21	106500
101-751-775.006	06/30/2025	BYRUM ACE HARDWARE	MAINTENANCE SUPPLIES - PARK BATHROOMS	231451		21.54	106500
101-751-804.000	06/30/2025	BRIGHTON ANALYTICAL L.L.C.	THOMPSON LAKE WATER TEST - E COLI - 0	0625-142593		40.00	1473
101-751-804.000	06/30/2025	BRIGHTON ANALYTICAL L.L.C.	THOMPSON LAKE WATER TEST - E COLI - 0	0625-142889		40.00	1473
101-751-804.000	06/30/2025	BRIGHTON ANALYTICAL L.L.C.	THOMPSON LAKE WATER TEST - E COLI - 0	0625-142819		40.00	1473
101-751-850.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		20.02	106549
101-751-920.000	06/30/2025	DTE ENERGY	ELECTRICITY - STREET LIGHTS - 6/1-6/3	1824307012025		31.31	106509
101-751-930.000	07/15/2025	DORNBOS SIGN INC.	PARK SIGNS	INV82319		835.20	1481
101-751-931.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - BATHROOM KEYS	229075		14.36	106500
101-751-931.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - BATHROOM KEYS	224180		21.54	106500
101-751-931.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - BATHROOM KEYS	225319		35.90	106500
101-751-942.001	06/30/2025	LASHBROOK SEPTIC SERVICE	PORTABLE RESTROOM FACILITIES - 03/17-	74491		240.00	1488
101-751-942.001	06/30/2025	LASHBROOK SEPTIC SERVICE	PORTABLE RESTROOM FACILITIES - 06/09-	75817		240.00	1488
101-751-970.002	06/30/2025	ACKERMAN CONCRETE	CONCRETE AROUND SCOFIELD PK BATHROOMS	2970		14,082.00	106492
				Total Department 751 RECREATION/PARKS		21,997.05	
Department: 757 PARKS/NEIGHBORHOODS							
101-757-930.009	06/30/2025	PENCHURA, L.L.C.	WEST ST. - CHAIN LADDER & REPLACEMENT	25-774		1,609.00	106538
				Total Department 757 PARKS/NEIGHBORHOODS		1,609.00	
				Total Fund 101 GENERAL FUND		331,067.74	
Fund: 202 MAJOR STREET FUND							
Department: 463 ROUTINE MAINTENANCE							
202-463-775.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - M59 BOARDWALK REPAIR	227210		67.96	106500
202-463-775.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - J	07012025		780.00	1467
				Total Department 463 ROUTINE MAINTENANCE		847.96	

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 202 MAJOR STREET FUND							
Department: 474 TRAFFIC SIGNS							
202-474-920.010	06/30/2025	DTE ENERGY	ELECTRICITY - STREET LIGHTS - 6/1-6/3	1824307012025		326.84	106509
					Total Department 474 TRAFFIC SIGNS	326.84	
Department: 482 ADMINISTRATION							
202-482-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		2,500.00	1491
202-482-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		9,763.55	1491
					Total Department 482 ADMINISTRATION	12,263.55	
					Total Fund 202 MAJOR STREET FUND	13,438.35	
Fund: 203 LOCAL STREET FUND							
Department: 454 STORM SEWER MAINTENANCE							
203-454-775.000	06/30/2025	HOME DEPOT	CREDIT CARD CHARGES - JUNE 2025	06272025		19.97	106518
203-454-775.000	06/30/2025	DEMEUSE TOPSOIL	TOPSOIL	06162025		125.00	106508
203-454-775.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - GREEN PAINT	231085		7.99	106500
203-454-775.000	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		24.18	106528
203-454-775.000	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		65.70	106528
203-454-775.000	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		34.60	106528
					Total Department 454 STORM SEWER MAINTENANCE	277.44	
Department: 463 ROUTINE MAINTENANCE							
203-463-775.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - M59 BOARDWALK REPAIR	227062		21.98	106500
203-463-775.000	06/30/2025	BIG BARNEY'S ROAD MAINTENA	LUCY DUST CONTROL	4002		1,200.00	106498
203-463-775.000	06/30/2025	SHERWIN-WILLIAMS	STRIPING PAINT	2513-1		414.25	106543
203-463-775.000	07/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - BOARDWALK SCREWS	232836		47.99	106500
					Total Department 463 ROUTINE MAINTENANCE	1,684.22	
Department: 482 ADMINISTRATION							
203-482-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		2,500.00	1491
203-482-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		9,763.55	1491
					Total Department 482 ADMINISTRATION	12,263.55	
					Total Fund 203 LOCAL STREET FUND	14,225.21	
Fund: 230 LUCY ROAD PARK RECOVERY FUND							
Department: 261 GENERAL SERVICE ADMINISTRATION							
230-261-801.004	06/30/2025	GHD SERVICES INC.	LUCY RD LANDFILL PROFESSIONAL SERVICE	340-0153356		3,754.23	106515
230-261-970.002	07/15/2025	LOREA TOP SOIL & AGGREGATE	SKID RENTAL FOR LUCY	R2166-1		523.25	1489
					Total Department 261 GENERAL SERVICE ADMINISTRATION	4,277.48	
					Total Fund 230 LUCY ROAD PARK RECOVERY FUND	4,277.48	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY							
248-728-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - DDA - JUNE 2025	07012025		222.56	1467
248-728-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - DDA - JUNE 2025	07012025		164.30	1467
248-728-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - DDA - JUNE 2025	07012025		74.19	1467
248-728-850.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		40.64	106549
248-728-881.001	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - BEAUTIFICATION D-19 TREES	36200		90.00	1489
248-728-881.001	07/15/2025	MEIER FLOWERLAND	SUMMER DOWNTOWN FLOWER POTS	0283		6,060.00	106531
248-728-881.001	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - SPARTAN TIRE LOOP DDA AREA	36123		90.00	1489
248-728-881.001	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - SPARTAN TIRE LOOP DDA AREA	36139		90.00	1489

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY							
248-728-881.001	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - SPARTAN TIRE LOOP DDA AREA	36148		90.00	1489
248-728-881.001	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - SPARTAN TIRE LOOP DDA AREA	36164		30.00	1489
248-728-881.001	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - SPARTAN TIRE LOOP DDA AREA	36172		30.00	1489
248-728-881.001	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - D-19 SPARTAN TIRE LOOP DDA AR	36093		90.00	1489
248-728-881.001	06/30/2025	LOREA TOP SOIL & AGGREGATE	MULCH - D-19 SPARTAN TIRE LOOP DDA AR	36082		90.00	1489
248-728-881.001	07/15/2025	LOREA TOP SOIL & AGGREGATE	MULCH - D-19 WENDY'S	36857		90.00	1489
248-728-881.001	07/15/2025	LOREA TOP SOIL & AGGREGATE	MULCH- D-19 WENDY'S - WESTERN WEAR GR	36846		90.00	1489
248-728-881.001	07/15/2025	LOREA TOP SOIL & AGGREGATE	MULCH - HOWELL HARDWARE DDA AREA GREE	36871		60.00	1489
248-728-881.001	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		11.07	106528
248-728-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 118 W CLINTON ST - 5/20	400006182025		18.92	1477
248-728-959.003	07/15/2025	CITY OF HOWELL	SUMMER 2025 PROPERTY TAX - DDA BUILDI	36-102-068		3,204.25	106521
				Total Department 728 ECONOMIC DEVELOPMENT ACTIVITY		10,635.93	
Department: 906 DEBT SERVICE							
248-906-991.000	07/15/2025	U.S. BANK ST PAUL	GO 2015 ROAD PH II, CITY HALL, PK LOT	2924650		84,217.00	1497
248-906-993.000	07/15/2025	U.S. BANK ST PAUL	GO 2015 ROAD PH II, CITY HALL, PK LOT	2924650		9,152.64	1497
				Total Department 906 DEBT SERVICE		93,369.64	
				Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND		104,005.57	
Fund: 249 BUILDING DEPARTMENT FUND							
Department: 371 BUILDING DEPARTMENT							
249-371-727.000	07/15/2025	ECONO PRINT INC	INSPECTION STICKERS	73849		466.98	106511
249-371-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - COMM DEV - JUNE	07012025		23.74	1467
249-371-804.000	06/30/2025	MILLER, RYAN	MEP PLAN INSPECTIONS - JUNE	06302025		1,100.00	106534
249-371-804.000	06/30/2025	ZIRKLE, LARRY	MEP PLAN INSPECTIONS - JUNE	06302025		300.00	106553
249-371-804.000	07/15/2025	MILLER, RYAN	MEP PLAN INSPECTIONS - JULY	07032025		450.00	106534
249-371-804.000	07/15/2025	ZIRKLE, LARRY	MEP PLAN INSPECTIONS - JULY	07032025		150.00	106553
249-371-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		500.00	1491
249-371-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		1,952.71	1491
				Total Department 371 BUILDING DEPARTMENT		4,943.43	
				Total Fund 249 BUILDING DEPARTMENT FUND		4,943.43	
Fund: 352 GO BOND 2020 LOOP/D-19 DEBT FUND							
Department: 906 DEBT SERVICE							
352-906-991.000	07/15/2025	CAPITAL ONE PUBLIC FUNDING	GO 2020 PRINCIPAL & INTEREST - 2/1/25	0015586080		123,000.00	106501
352-906-993.000	07/15/2025	CAPITAL ONE PUBLIC FUNDING	GO 2020 PRINCIPAL & INTEREST - 2/1/25	0015586080		4,121.55	106501
				Total Department 906 DEBT SERVICE		127,121.55	
				Total Fund 352 GO BOND 2020 LOOP/D-19 DEBT FUND		127,121.55	
Fund: 380 GO BONDS 2015/2017/2020 ROAD DEBT FUND							
Department: 906 DEBT SERVICE							
380-906-991.000	07/15/2025	CAPITAL ONE PUBLIC FUNDING	GO 2020 PRINCIPAL & INTEREST - 2/1/25	0015586080		143,500.00	106501
380-906-993.000	07/15/2025	CAPITAL ONE PUBLIC FUNDING	GO 2020 PRINCIPAL & INTEREST - 2/1/25	0015586080		4,808.48	106501
				Total Department 906 DEBT SERVICE		148,308.48	
Department: 907 DEBT SERVICE ROAD PH II							
380-907-991.000	07/15/2025	U.S. BANK ST PAUL	GO 2015 ROAD PH II, CITY HALL, PK LOT	2924650		163,452.00	1497
380-907-993.000	07/15/2025	U.S. BANK ST PAUL	GO 2015 ROAD PH II, CITY HALL, PK LOT	2924650		17,763.84	1497
				Total Department 907 DEBT SERVICE ROAD PH II		181,215.84	

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 380 GO BONDS 2015/2017/2020 ROAD DEBT FUND							
Department: 908 DEBT SERVICE ROAD PH III							
380-908-991.000	07/15/2025	CAPITAL ONE PUBLIC FUNDING	GO 2020 PRINCIPAL & INTEREST - 2/1/25	0015586080		143,500.00	106501
380-908-993.000	07/15/2025	CAPITAL ONE PUBLIC FUNDING	GO 2020 PRINCIPAL & INTEREST - 2/1/25	0015586080		4,808.47	106501
				Total Department 908 DEBT SERVICE ROAD PH III		148,308.47	
				Total Fund 380 GO BONDS 2015/2017/2020 ROAD DEBT FUND		477,832.79	
Fund: 382 GO BOND 2023 CITY HALL DEBT FUND							
Department: 906 DEBT SERVICE							
382-906-991.000	07/15/2025	U.S. BANK ST PAUL	GO 2024 LOOP RD BOND PRINCIPAL & INTE	2922883		115,000.00	1496
382-906-991.000	07/15/2025	U.S. BANK ST PAUL	GO 2023 CITY HALL RENO BOND PRINCIPAL	2924675		55,000.00	1497
382-906-993.000	07/15/2025	U.S. BANK ST PAUL	GO 2023 CITY HALL RENO BOND PRINCIPAL	2924675		55,978.13	1497
				Total Department 906 DEBT SERVICE		225,978.13	
				Total Fund 382 GO BOND 2023 CITY HALL DEBT FUND		225,978.13	
Fund: 384 GO BOND 2015 CITY HALL DEBT FUND							
Department: 906 DEBT SERVICE							
384-906-991.000	07/15/2025	U.S. BANK ST PAUL	GO 2015 ROAD PH II, CITY HALL, PK LOT	2924650		17,331.00	1497
384-906-993.000	07/15/2025	U.S. BANK ST PAUL	GO 2015 ROAD PH II, CITY HALL, PK LOT	2924650		1,883.52	1497
				Total Department 906 DEBT SERVICE		19,214.52	
				Total Fund 384 GO BOND 2015 CITY HALL DEBT FUND		19,214.52	
Fund: 385 GO BOND 2017 N PKING LOT/ALLEY DEBT FUND							
Department: 906 DEBT SERVICE							
385-906-991.000	07/15/2025	U.S. BANK ST PAUL	GO 2017 N PK LOT/ALLEY BOND PRINCIPAL	2924763		90,000.00	1497
385-906-993.000	07/15/2025	U.S. BANK ST PAUL	GO 2017 N PK LOT/ALLEY BOND PRINCIPAL	2924763		26,900.00	1497
				Total Department 906 DEBT SERVICE		116,900.00	
				Total Fund 385 GO BOND 2017 N PKING LOT/ALLEY DEBT FUND		116,900.00	
Fund: 386 GO BOND 2024 LOOP RD DEBT FUND							
Department: 906 DEBT SERVICE							
386-906-993.000	07/15/2025	U.S. BANK ST PAUL	GO 2024 LOOP RD BOND PRINCIPAL & INTE	2922883		82,725.00	1496
				Total Department 906 DEBT SERVICE		82,725.00	
				Total Fund 386 GO BOND 2024 LOOP RD DEBT FUND		82,725.00	
Fund: 387 GO BOND 2025 PARKING IMPROV DEBT FUND							
Department: 906 DEBT SERVICE							
387-906-993.000	07/15/2025	U.S. BANK ST PAUL	GO 2025 DEPOT LOT/PK IMPROV BOND INTE	2923123		144,054.18	1497
				Total Department 906 DEBT SERVICE		144,054.18	
				Total Fund 387 GO BOND 2025 PARKING IMPROV DEBT FUND		144,054.18	
Fund: 410 PARKING IMPROVEMENT FUND							
Department: 516 ROAD RECONSTRUCTION							
410-516-970.002	06/30/2025	FESSLER & BOWMAN, INC.	PARKING LOT 10	04212025		54,826.05	106514
				Total Department 516 ROAD RECONSTRUCTION		54,826.05	
				Total Fund 410 PARKING IMPROVEMENT FUND		54,826.05	
Fund: 482 DEPOT LOT							
Department: 516 ROAD RECONSTRUCTION							

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 482 DEPOT LOT							
Department: 516 ROAD RECONSTRUCTION							
482-516-801.004	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		1,236.00	1467
482-516-881.000	06/30/2025	MICHIGAN CUSTOMER CHARGES	CONCESSION - RIBBON CUTTING/DEPOT LOT	023115		113.55	106525
482-516-881.000	06/30/2025	MICHIGAN CUSTOMER CHARGES	CONCESSION - RIBBON CUTTING/DEPOT LOT	023115		13.67	106525
482-516-970.002	06/30/2025	DTE NW PLANNING & DESIGN	DEPOT LOT ELECTRICAL	06122025		6,840.00	106510
482-516-970.002	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		(837.39)	1467
482-516-970.002	06/30/2025	C.E. GLEESON	DEPOT LOT CONSTRUCTION	24245-3		441,489.29	1475
				Total Department 516 ROAD RECONSTRUCTION		448,855.12	
Department: 539 WATER MAIN REHAB							
482-539-970.002	06/30/2025	C.E. GLEESON	DEPOT LOT CONSTRUCTION	24245-3		55,186.16	1475
				Total Department 539 WATER MAIN REHAB		55,186.16	
Department: 548 SANITARY SEWER CONSTRUCTION							
482-548-970.002	06/30/2025	C.E. GLEESON	DEPOT LOT CONSTRUCTION	24245-3		55,186.16	1475
				Total Department 548 SANITARY SEWER CONSTRUCTION		55,186.16	
				Total Fund 482 DEPOT LOT		559,227.44	
Fund: 590 SEWER FUND							
Department: 536 WATER OR SEWER SYSTEMS							
590-536-775.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - SLEDGE FOR VACTOR	226139		34.99	106500
590-536-804.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		20.02	106549
590-536-920.004	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 601 WEST ST UNIT LS - 5	900506182025		18.00	1477
590-536-920.004	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 1420 W GRAND RIVER AVE	490206192025		18.92	1477
590-536-920.004	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 737 E WASHINGTON ST - 5	667406182025		20.74	1477
590-536-920.004	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 1401 N MICHIGAN AVE - 5	176306192025		26.23	1477
590-536-930.008	06/30/2025	HOWELL HARDWARE	PARTS/SUPPLIES - FOWLER L.S NUTS & BO	19489		7.29	106520
590-536-930.008	06/30/2025	HOWELL HARDWARE	PARTS/SUPPLIES - FOWLER PROJECT	19507		44.45	106520
590-536-930.008	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - LIFT STATIONS	229076		38.35	106500
590-536-930.008	07/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - FOWLER BYPASS PROJEC	19553		55.74	106520
590-536-930.008	07/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - ELECTRIC TAPE	231993		12.99	106500
590-536-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		3,000.00	1491
590-536-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		11,716.26	1491
590-536-973.001	06/30/2025	USA BLUEBOOK	WATER METERS	INV00745358		8,978.30	1495
590-536-973.001	06/30/2025	FERGUSON WATERWORKS #3386	5/8 WATER METERS	0226275		2,648.97	106513
				Total Department 536 WATER OR SEWER SYSTEMS		26,641.25	
Department: 564 TREATMENT PLANT							
590-564-727.000	07/15/2025	IMAGE ONE	COPIER CONTRACT - 7/1-7/31	843711		97.63	1487
590-564-727.000	06/30/2025	ODP BUSINESS SOLUTIONS	DPW SUPPLIES	425358117001		12.92	106535
590-564-727.000	06/30/2025	ODP BUSINESS SOLUTIONS	DPW SUPPLIES	425358117001		12.94	106535
590-564-727.000	06/30/2025	AMAZON CAPITAL SERVICES, I	DPW OFFICE SUPPLIES & WWTP JANITORIAL	1J44-W3JM-P767		12.29	106495
590-564-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		2.27	1467
590-564-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		12.99	1467
590-564-740.000	06/30/2025	AMAZON CAPITAL SERVICES, I	DPW OFFICE SUPPLIES & WWTP JANITORIAL	1J44-W3JM-P767		40.95	106495
590-564-740.026	06/30/2025	CINTAS	FIRST AID RESTOCK - DPW	5276843804		44.95	106504
590-564-740.026	06/30/2025	CINTAS	FIRST AID RESTOCK - CEMETERY	5276843803		40.76	106504
590-564-740.026	06/30/2025	CINTAS	FIRST AID RESTOCK - WTP	5276843806		129.64	106504
590-564-775.000	06/30/2025	ODP BUSINESS SOLUTIONS	DPW SUPPLIES	425358117001		13.89	106535
590-564-775.000	06/30/2025	ODP BUSINESS SOLUTIONS	DPW JANITORIAL SUPPLIES	425356890001		13.46	106535
590-564-775.003	06/30/2025	GRAINGER	PARTS/SUPPLIES - LAB SUPPLIES	9513509258		740.74	1484

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 590 SEWER FUND							
Department: 564 TREATMENT PLANT							
590-564-850.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		100.70	106549
590-564-920.000	06/30/2025	DTE ENERGY	ELECTRICITY - 1191 PINCKNEY RD - 6/1-	7479707012025		13,132.24	106509
590-564-930.005	06/30/2025	KONICA MINOLTA BUSINESS SO	MAINT. AGREEMENT AND COPIES - 05/01-0	502427060		16.80	106524
590-564-930.007	06/30/2025	HOWELL HARDWARE	PARTS/SUPPLIES - PLANT MAINT	19369		17.97	106520
590-564-930.007	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - PLANT MAINT	229947		45.96	106500
590-564-930.007	07/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - RAG MACHINE PLANT	19535		61.33	106520
590-564-930.007	06/30/2025	LIVINGSTON COUNTY FACILITY	CITY HALL HVAC PM, DPS HVAC PM/REPAIR	06182025		1,408.66	106526
590-564-957.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - J	07012025		155.00	1467
				Total Department 564 TREATMENT PLANT		16,114.09	
Department: 906 DEBT SERVICE							
590-906-991.000	07/15/2025	HUNTINGTON PUBLIC CAP CORP	BAB 2020 REF PRINCIPAL & INTEREST	1000949		125,000.00	106522
590-906-993.000	07/15/2025	HUNTINGTON PUBLIC CAP CORP	BAB 2020 REF PRINCIPAL & INTEREST	1000949		3,762.24	106522
				Total Department 906 DEBT SERVICE		128,762.24	
				Total Fund 590 SEWER FUND		171,517.58	
Fund: 591 WATER FUND							
Department: 261 GENERAL SERVICE ADMINISTRATION							
591-261-730.000	06/30/2025	PITNEY BOWES GLOBAL FINANC	POSTAGE METER REFILL - 5/14/25-6/29/2	06302025		131.79	106539
591-261-900.000	07/15/2025	ECONO PRINT INC	UB ENVELOPES	73871		104.87	106511
				Total Department 261 GENERAL SERVICE ADMINISTRATION		236.66	
Department: 536 WATER OR SEWER SYSTEMS							
591-536-775.000	06/30/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - SURGE PROTECTOR FOR	231416		39.98	106500
591-536-775.000	06/30/2025	COUGAR SALES & RENTAL	EQUIPMENT RENTAL - CAP FOR TRASH PUMP	390684		22.10	1479
591-536-850.004	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		40.04	106549
591-536-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RETENTION 1ST INSTALLMENT	07252025		3,000.00	1491
591-536-955.000	07/15/2025	MICHIGAN MUNICIPAL RISK MA	MMRMA 25/26 RENEWAL 1ST INSTALLMENT	07252025		11,716.26	1491
591-536-970.002	06/30/2025	TITAN PLUMBING GROUP	WATER SERVICE LINE REPLACEMENT	36975237		6,800.00	106546
591-536-973.001	06/30/2025	USA BLUEBOOK	WATER METERS	INV00745358		8,978.29	1495
591-536-973.001	06/30/2025	FERGUSON WATERWORKS #3386	5/8 WATER METERS	0226275		2,648.97	106513
				Total Department 536 WATER OR SEWER SYSTEMS		33,245.64	
Department: 564 TREATMENT PLANT							
591-564-727.000	07/15/2025	IMAGE ONE	COPIER CONTRACT - 7/1-7/31	843711		37.98	1487
591-564-727.000	06/30/2025	AMAZON CAPITAL SERVICES, I	DPW OFFICE SUPPLIES & WWTP JANITORIAL	1J44-W3JM-P767		12.29	106495
591-564-727.000	06/30/2025	AMAZON CAPITAL SERVICES, I	WTP OFFICE SUPPLIES	1NJP-PXJ4-X397		59.48	106495
591-564-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		2.26	1467
591-564-727.000	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		12.99	1467
591-564-740.001	06/30/2025	GRAINGER	PARTS/SUPPLIES - DRUM CRADLE	9543603311		220.92	1484
591-564-740.026	06/30/2025	CINTAS	FIRST AID RESTOCK - DPW	5276843804		44.95	106504
591-564-740.026	06/30/2025	CINTAS	FIRST AID RESTOCK - CEMETERY	5276843803		40.76	106504
591-564-741.002	06/30/2025	CINTAS	UNIFORMS - DPW	4219438977		950.72	106503
591-564-775.000	06/30/2025	ODP BUSINESS SOLUTIONS	DPW SUPPLIES	425358117001		13.89	106535
591-564-775.000	06/30/2025	ODP BUSINESS SOLUTIONS	DPW JANITORIAL SUPPLIES	425356890001		13.46	106535
591-564-775.003	06/30/2025	USA BLUEBOOK	LABS CHEMS	INV00741390		354.07	1495
591-564-775.004	06/30/2025	HAVILAND	PLANT CHEMICALS - CHLORINE	542766		2,102.00	1485
591-564-775.005	06/30/2025	GRAYMONT WESTERN LIME INC.	LIME	35-242664		8,739.68	1498
591-564-801.000	06/30/2025	WSP USA ENVIRONMENT & INFR	WELLHEAD PROTECTION THRU MAY	40210090		645.00	106552
591-564-804.000	07/15/2025	ALLSTAR ALARM LLC	FIRE ALARM INSPECTION - 7/1-9/30	424513		245.70	106494

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 591 WATER FUND							
Department: 564 TREATMENT PLANT							
591-564-804.000	06/30/2025	CINTAS	FIRST AID RESTOCK - WTP	5276843805		92.05	106504
591-564-804.000	06/30/2025	SYN-TECH SYSTEMS	FUEL MASTER SERVICE	316263		73.00	106545
591-564-850.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		100.67	106549
591-564-900.000	06/30/2025	FIRST IMPRESSION PRINT & M	WATER QUALITY POSTCARDS	87596		313.57	1483
591-564-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 150 MARION ST - 5/20-6/	220906182025		500.88	1477
591-564-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 717 S MICHIGAN AVE - 5/	954906182025		213.82	1477
591-564-930.005	06/30/2025	KONICA MINOLTA BUSINESS SO	MAINT. AGREEMENT AND COPIES - 05/01-0	502427060		16.80	106524
591-564-930.008	06/30/2025	HOWELL HARDWARE	PARTS/SUPPLIES - FUEL TRANSFER PUMP R	19432		30.27	106520
591-564-930.008	06/30/2025	HOWELL HARDWARE	PARTS/SUPPLIES - WELL #5 PARTS	19435		3.56	106520
591-564-930.008	06/30/2025	HOWELL HARDWARE	PARTS/SUPPLIES - ROOF REPAIR FOR WELL	19464		24.47	106520
591-564-930.008	06/30/2025	HOWELL HARDWARE	PARTS/SUPPLIES - TRIMMER AT WELL #8	19514		41.98	106520
591-564-930.008	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		930.04	1467
591-564-930.008	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		19.17	106528
591-564-930.008	06/30/2025	LOWE'S HOME CENTERS INC	CREDIT CARD CHARGES - JUNE 2025	06252025		213.40	106528
591-564-930.009	06/30/2025	ADVANCE AUTO PARTS	FILTERS FOR LIME SILO	8082516255532		134.20	106493
591-564-930.009	06/30/2025	ADVANCE AUTO PARTS	LIME SILO FILTERS	8082516255533		183.56	106493
591-564-930.009	06/30/2025	TITAN PLUMBING GROUP	BACKFLOW PREVENTER REPAIR - DOWNSTAIR	36813569		2,483.15	1494
591-564-931.000	06/30/2025	HOWELL HARDWARE	PARTS/SUPPLIES - EXTRA KEYS	19442		35.88	106520
591-564-931.000	06/30/2025	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - 5/12	5718		70.00	106505
591-564-931.000	06/30/2025	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - 5/28	5716		70.00	106505
591-564-931.000	06/30/2025	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - 4/29	5721		70.00	106505
591-564-931.000	06/30/2025	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - 6/11	5728		70.00	106505
				Total Department 564 TREATMENT PLANT		19,186.62	
				Total Fund 591 WATER FUND		52,668.92	
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-751.000	06/30/2025	CORRIGAN OIL COMPANY, NO.I	CEMETERY FUEL	8401857-IN		1,195.26	1478
640-441-751.000	06/30/2025	WEX BANK	PD FUEL	105723255		196.80	106551
640-441-751.000	06/30/2025	WEX BANK	PD FUEL	105740191		642.17	106551
640-441-775.000	06/30/2025	A & L PARTS PLUS	PARTS/SUPPLIES - POWER WASHER HOSE RE	16-888814		18.17	106491
640-441-775.000	06/30/2025	A & L PARTS PLUS	PARTS/SUPPLIES - #89 FLASHER UNIT	16-890631		20.47	106491
640-441-775.000	07/15/2025	HACKER EQUIPMENT SERVICES	#39 WIRING HARNESS REPAIR	250307		2,287.50	106517
640-441-850.000	06/30/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - MAY 26 - JU	6116946160		351.99	106549
640-441-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 150 MARION ST - 5/20-6/	268806182025		20.47	1477
640-441-920.001	06/30/2025	CONSUMERS ENERGY	NATURAL GAS - 152 MARION ST - 5/20-6/	293606182025		49.11	1477
640-441-930.006	06/30/2025	HACKER EQUIPMENT SERVICES	#29 STARTER REPAIR	250221		773.75	106517
640-441-930.006	06/30/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	07012025		207.92	1467
640-441-981.003	06/30/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	07012025		113.70	1467
				Total Department 441 PUBLIC SERVICE DEPARTMENT		5,877.31	
				Total Fund 640 EQUIPMENT POOL FUND		5,877.31	
Fund: 641 DEPARTMENT PUBLIC SERVICES							
Department: 441 PUBLIC SERVICE DEPARTMENT							
641-441-804.001	06/30/2025	SERVICEPRO	DPW CLEANING - MAY	HOWELL-DPW-MAY 2025		1,040.00	106541
641-441-804.001	06/30/2025	SERVICEPRO	DPW CLEANING - APRIL	HOWELL-DPW-APRIL 25		1,040.00	106541
641-441-804.001	06/30/2025	SERVICEPRO	DPW CLEANING - MARCH	HOWELL-DPW-MARCH 25		1,040.00	106541
641-441-804.001	06/30/2025	SERVICEPRO	DPW CLEANING - FEB	HOWELL-DPW-FEB 2025		1,040.00	106541
641-441-804.001	06/30/2025	SERVICEPRO	DPW CLEANING - JAN	HOWELL-DPW-JAN 2025		1,040.00	106541

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 641 DEPARTMENT PUBLIC SERVICES							
Department: 441 PUBLIC SERVICE DEPARTMENT							
					Total Department 441 PUBLIC SERVICE DEPARTMENT	5,200.00	
					Total Fund 641 DEPARTMENT PUBLIC SERVICES	5,200.00	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 07/15/2025 - 07/15/2025
POSTED PAID
BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
--- TOTALS BY FUND ---							
		101	GENERAL FUND			331,067.74	
		202	MAJOR STREET FUND			13,438.35	
		203	LOCAL STREET FUND			14,225.21	
		230	LUCY ROAD PARK RECOVERY FUND			4,277.48	
		248	DOWNTOWN DEVELOPMENT AUTHORITY FUND			104,005.57	
		249	BUILDING DEPARTMENT FUND			4,943.43	
		352	GO BOND 2020 LOOP/D-19 DEBT FUND			127,121.55	
		380	GO BONDS 2015/2017/2020 ROAD DEBT FUN			477,832.79	
		382	GO BOND 2023 CITY HALL DEBT FUND			225,978.13	
		384	GO BOND 2015 CITY HALL DEBT FUND			19,214.52	
		385	GO BOND 2017 N PKING LOT/ALLEY DEBT F			116,900.00	
		386	GO BOND 2024 LOOP RD DEBT FUND			82,725.00	
		387	GO BOND 2025 PARKING IMPROV DEBT FUND			144,054.18	
		410	PARKING IMPROVEMENT FUND			54,826.05	
		482	DEPOT LOT			559,227.44	
		590	SEWER FUND			171,517.58	
		591	WATER FUND			52,668.92	
		640	EQUIPMENT POOL FUND			5,877.31	
		641	DEPARTMENT PUBLIC SERVICES			5,200.00	
		Total For All Funds:				2,515,101.25	

CITY OF HOWELL
BANK OF ANN ARBOR
CREDIT CARD DETAIL - June

Dept.	Amount	Description
CITY MGR	$ 1.76	Office Supplies
CITY MGR	$ 12.29	Office Supplies
CITY MGR	$ 14.99	Dues/Memberships
CITY MGR	$ 20.00	Office Supplies
CITY MGR	$ 34.57	Office Supplies
CLERK	$ 43.81	Election office Supplies
Comm Dev	$ 23.74	Office Supplies
DDA	$ 74.19	Office Supplies
DDA	$ 164.30	Office Supplies
DDA	$ 222.56	Office Supplies
DPW Dep	$ (5.00)	Oper Supp - Concessions
DPW Dep	$ 26.97	Oper Supp - Concessions
DPW Dep	$ 77.89	Oper Supp - Concessions
DPW Dep	$ 130.00	Oper Supp - Concessions
DPW Dep	$ 155.00	Education/Training
DPW Dep	$ 241.00	Oper Supp - Concessions
DPW Dep	$ 780.00	Maintenance Supplies
DPW	$ (837.39)	Project Cost - Duplicate Charge
DPW	$ 2.26	Office Supplies
DPW	$ 2.26	Office Supplies
DPW	$ 2.27	Office Supplies
DPW	$ 12.99	Office Supplies
DPW	$ 12.99	Office Supplies
DPW	$ 13.00	Office Supplies
DPW	$ 13.80	Operating Supplies
DPW	$ 29.95	Oper Supp - Concessions
DPW	$ 59.90	Oper Supp - Concessions
DPW	$ 113.70	Vehicles Accessories
DPW	$ 120.91	Cemetery Maintenance
DPW	$ 139.96	Operating Supplies
DPW	$ 175.98	Conference/Transportaion
DPW	$ 175.98	Conference/Transportaion
DPW	$ 351.96	Conference/Transportaion
DPW	$ 930.04	Repair & Maint. - Pump Station
DPW	$ 1,236.00	Engineering Services
Finance	$ 8.24	Office Supplies
Finance	$ 19.99	Office Supplies
Finance	$ 81.81	Office Supplies
Finance	$ 97.38	Dues/Memberships
Finance	$ 125.87	Oper Supp/Small Equipment
HR	$ 149.99	Office Supplies
HR	$ 165.00	Education/Training
HR	$ 190.50	Oper Supp - Concessions
HR	$ 217.36	Oper Supp - Concessions
HR	$ 1,119.93	Computer Software & Support
IT	$ 50.76	Communications - Internet
IT	$ 67.99	Network Support
IT	$ 89.99	Equp/Computer Hardware
IT	$ 595.00	Communications - Internet
Police Dep	$ (19.99)	Education/Training
Police Dep	$ 26.34	Operating Supplies
Police Dep	$ 115.00	Dues/Memberships
Police Dep	$ 149.28	Operating Supplies
Police Dep	$ 220.50	Conference/Transportaion
Police Dep	$ 330.75	Conference/Transportaion
Police Dep	$ 859.08	Education/Training
POLICE	$ 23.00	Education/Training
POLICE	$ 24.27	Education/Training
POLICE	$ 25.00	Dues/Memberships
POLICE	$ 25.00	Education/Training
POLICE	$ 25.73	Education/Training
POLICE	$ 41.39	Education/Training
POLICE	$ 42.23	Education/Training
POLICE	$ 42.23	Education/Training
POLICE	$ 55.88	Education/Training
POLICE	$ 60.56	Education/Training
POLICE	$ 75.00	Operating Supplies
POLICE	$ 180.17	Operating Supplies
POLICE	$ 207.92	Repair & Maint. Vehicles
POLICE	$ 750.70	Education/Training
	$ 10,814.48	



2025 *Tie Michigan Teal*

Dear Administrator:

Tie Michigan Teal **is a statewide campaign of the Michigan Ovarian Cancer Alliance (MIOCA) designed to promote awareness of ovarian cancer and its symptoms. Teal is the color representing ovarian cancer. Ovarian cancer is the deadliest of the gynecologic cancers and one of the five leading cancer related deaths among women in the United States.**

Unlike other cancers, there is no early detection test for ovarian cancer. A woman's risk of getting ovarian cancer during her lifetime is about 1 in 87.

The *Tie Michigan Teal* campaign consists of volunteers tying teal ribbons on lamp posts, benches, or other approved landmarks in downtown areas, and distributing awareness information to local businesses to display. The campaign is held during the month of September, which has been declared National Ovarian Cancer Awareness Month. There is no cost to the city and the ribbons will be taken down at the end of the month by volunteers.

We are asking for your permission for our volunteers to tie ribbons throughout your town/city/village this September, 2025. Please sign on the bottom of this letter and return the signed letter to the volunteer whose name and contact information is below. Thank you for your support of our efforts to raise awareness and educate on ovarian cancer. If you have any questions or concerns, please contact us at: info@mioca.org or (734) 800-6144

Sincerely,

Megan Neubauer

Megan Neubauer
Executive Director

Would like to tie between 8-28 & 9/30

Thank you

Tie Michigan TEAL
Raising awareness of ovarian cancer

Town/City/Village: _____

Mayor/Town Official Name: _____

Signature: _____

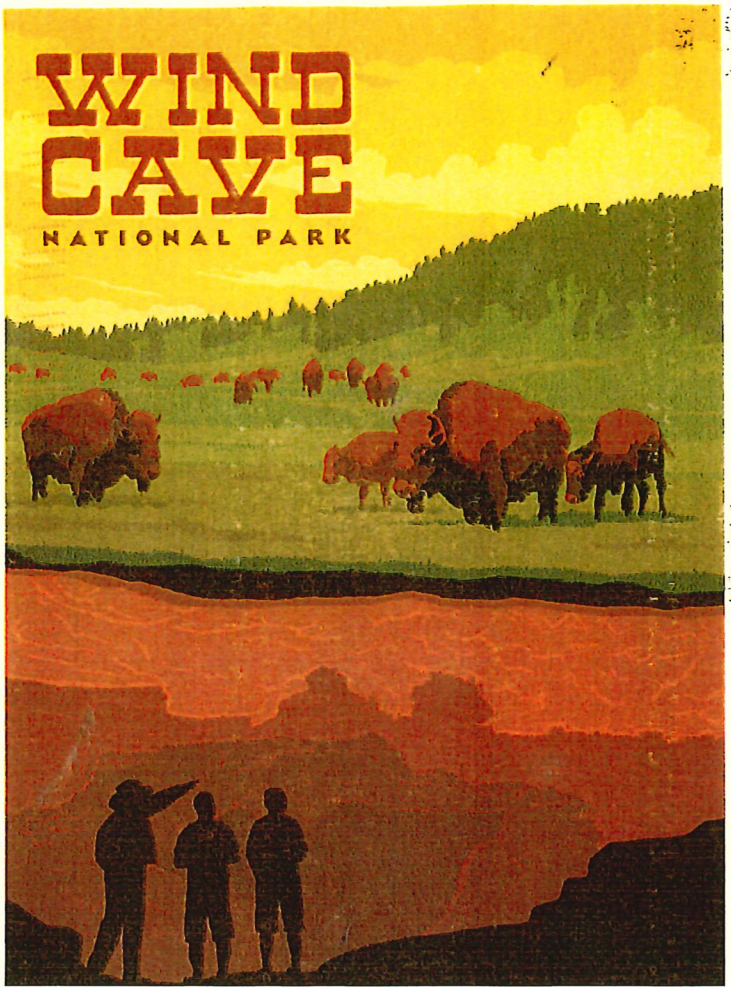
Date: _____

Please return the signed letter to the volunteer listed below. They will be responsible for the Tie the Michigan Teal Campaign in your city/town.

Volunteer Name: MARIA MCEVOY

Phone Number: 810-923-1995

Email: mcevoymom@gmail.com



South Dakota's Wind Cave National Park straddles two worlds, with pine forests and prairies full of wildlife on the surface, and the vast underground Wind Cave below! The cave is known for having the world's largest concentration of box work formations - the honeycomb-patterned calcite that adorns its walls.

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Howdy!

I just wanted to reach out & thank the Howell PD for their very awesome & positive presence @ Pride on June 14. It was my first Pride event & it was so rad! It really warmed my heart to see community in these turbulent times, glad y'all were part of it!

Thanks again! Mad McCarron

Howell PD
1411 E Grand River Ave
Ste. 201
Howell, MI
48843

CITY OF HOWELL
MEMORANDUM

TO: Mayor & City Council

FROM: Kristi Troy, Planning & Zoning Administrator

DATE: JULY 10, 2025

RE: ADOPTION OF RESOLUTION 2025-13 AND APPOINTMENTS FOR CONSTRUCTION BOARD OF APPEALS

With applying to the State to administer and enforce the trade permits, we have discovered the need to update our records to reflect current members for our Construction Board of Appeals (CBOA).

The CBOA meets on an as -needed basis to hear appeals of decisions and interpretations of the City's Building Official. The CBOA is governed by Section 14 of Michigan's Uniform Construction Code (PA 230 of 1972) and must have between three and seven members serving a 2-year term. The members must be "qualified by experience or training" composing of a mixture of licensed builders, architects and other professionals. They are not required to be residents of the City of Howell. I have attached the applications for your review.

ACTION REQUESTED:

1. Motion to approve resolution 2025-13 to re-establish the Construction Board of Appeals.

2. Motion to accept the Mayor's appointments of Jared Runyan, Jeffrey Doyle, Lawrence Stevens, Michael Kennedy and William Balmes to the Construction Board of Appeals for a term ending July 14, 2027.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

CITY OF HOWELL

RESOLUTION NO. 2025-13 TO RE-ESTABLISH CONSTRUCTION

BOARD OF APPEALS

Date: July 14, 2025

WHEREAS, the City Howell must establish a Construction Board of Appeals pursuant to the State of Michigan Construction Code Act, Public Act 230 of 1972, as amended; and

WHEREAS, the City of Howell has previously appointed members to a Construction Board of Appeals; and

WHEREAS, all previous terms of appointment have expired; and

WHEREAS, the City must re-establish a Construction Board of Appeals and reappoint members to fill the vacancies created by the expired terms of appointment.

NOW THEREFORE, BE IT RESOLVED that the Construction Board of Appeals shall be re-established, and shall submit to these rules and procedures as follows:

1) The Construction Board of Appeals must consist of three (3) members, but no more than seven (7) members.

2) Up to two (2) alternates may be chosen to hear appeals during the absence or disqualification of a member.

3) Members shall be appointed for 2-year terms.

4) The Construction Board of Appeals shall annually select one of its members to serve as chair and one of its members to serve as vice chair.

5) The Construction Board of Appeals shall annually select one of its members to serve as recording secretary in charge of taking minutes of the meetings.

6) Compensation shall be established in accordance with the procedures for establishing compensation for other boards and commissions of the City.

7) The business of the Construction Board of Appeals shall be conducted at a public meeting held in compliance with the Open Meetings Act, Public Act 267 of 1976.

8) The Construction Board of Appeals may consult with city inspectors or other pertinent city officials or consultants regarding any appeal over which it has jurisdiction to decide.

YEAS

NAYS

EXCUSED

ABSENT

ADOPTED THIS 14TH DAY OF JULY, 2025.

I hereby certify that the foregoing is a true and complete copy of Resolution No. 2025-13, adopted by the City Council of the City of Howell, Livingston County, Michigan, at a regular meeting held on the 14th day of JULY, 2025 and that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereto affixed my official signature this 14th day of July, 2025.

_____

By: Howell City Clerk

APPLICATION FOR MEMBERSHIP ON CITY BOARD OR COMMISSION

Submit completed application to:

City Clerk's Office
611 E. Grand River Ave.
Howell, Michigan 48843
Fax: 517-546-6030
Email: clerk@cityofhowell.org

Name in Full: William (Bill) Balmes

Home Address: [redacted] Phone: [redacted]

E-Mail Address: bbalmes@superior-twp.org

Place of Employment: Superior Township Title: Chief Building Official

Business Address: 3040 N. Prospect, Ypsilanti Mi. 48198

Business Phone: 734-896-3531

Length of Residence in City: _____ Own or Rent: _____

Are you a U.S. Citizen? Yes ☒ No ☐

Educational Background:

Too many Continuing Education Class in Building and Electrical to list.

Occupational Background:

Residential Builder, Electrical Contractor. Been involved in the building industry in one form or another since 1982

Community Activities:

Board or Commission on which you are interested in serving:

1) Construction Board of Appeals 2) _____

3) _____ 4) _____

Please comment briefly on why you wish to serve on a particular board or commission. Be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission:

I was asked to serve by Kristi Troy for whom I have the utmost respect, and am glad to do so. Given my extensive background and broad range of experience, I believe I would be a valuable source of knowledge.

Additional information regarding experience, qualifications, etc.

Have you ever attended the Howell Citizens Academy?
Yes ☐ No ☒ If yes, Date _____

Are you, your spouse, or an immediate family member related to any City Official or Department Head? Yes ☐ No ☒ If yes, please explain.

Do you, your spouse, or an immediate family member currently have a business relationship with the City of Howell? Yes ☐ No ☒ If yes, please explain.

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled or expunged or sealed by the Court?
Yes ☐ No ☒ If yes, please explain.

References:

Name: Mike Radzik Relationship to you: Former Boss

Telephone: [redacted]

Name: Todd Barber Relationship to you: Former Co-worker

Telephone: [redacted]

I consent to the release of information concerning my ability and fitness for the position to which I seek appointment by my employer(s), school(s), law enforcement agencies, and other individuals and organizations, subject to any restrictions, which I have included, to the City of Howell Office of the City Manager.

I, William Balmes *, certify that the information provided in this application is, to the best of my knowledge, true and accurate.*

Signature: William Balmes ***Date:*** 6-5-2025

APPLICATION FOR MEMBERSHIP ON CITY BOARD OR COMMISSION

Submit completed application to:

City Clerk's Office
611 E. Grand River Ave.
Howell, Michigan 48843
Fax: 517-546-6030
Email: clerk@cityofhowell.org

Name in Full: Jeffrey Joseph Doyle

Home Address: [redacted] Phone: [redacted]

E-Mail Address: Jeff@DoyleHomes.us

Place of Employment: Doyle Homes Inc. Title: President

Business Address: 4926 Chilson Rd. Howell, MI 48843

Business Phone: 517.548.4774

Length of Residence in City: 26 months Own or Rent: Own

Are you a U.S. Citizen? Yes ☒ No ☐

Educational Background:

BS in Construction Management from Michigan State

Occupational Background:

Home builder since 1985. Real estate investor.

Community Activities:

Past president and member of Home Builders Association of Livingston County. Member of Livingston County Assocation of Realtors. Current board member of the Livingston Arts Council. Member and past board member of the Howell Area Chamber of Commerce. Past Board Chair of Livingston County Habitat for Humanity.

Board or Commission on which you are interested in serving:

1) Construction Board of Appeals 2) _____

3) _____ 4) _____

Please comment briefly on why you wish to serve on a particular board or commission. Be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission:

I was invited to serve.

Additional information regarding experience, qualifications, etc.

Have you ever attended the Howell Citizens Academy?
Yes ☐ No ☒ If yes, Date _____

Are you, your spouse, or an immediate family member related to any City Official or Department Head? Yes ☐ No ☒ If yes, please explain.

Do you, your spouse, or an immediate family member currently have a business relationship with the City of Howell? Yes ☐ No ☒ If yes, please explain.

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled or expunged or sealed by the Court?
Yes ☐ No ☒ If yes, please explain.

References:

Name: Jeff Schaffer Relationship to you: City building inspector

Telephone: _____

Name: Erv Suida Relationship to you: City Manager

Telephone: _____

I consent to the release of information concerning my ability and fitness for the position to which I seek appointment by my employer(s), school(s), law enforcement agencies, and other individuals and organizations, subject to any restrictions, which I have included, to the City of Howell Office of the City Manager.

I, Jeffrey J. Doyle *, certify that the information provided in this application is, to the best of my knowledge, true and accurate.*

Signature: Jeffrey J. Doyle Digitally signed by Jeffrey J. Doyle Date: 2025.06.11 11:32:19 -04'00' ***Date:*** 6/11/25

APPLICATION FOR MEMBERSHIP ON CITY BOARD OR COMMISSION

Submit completed application to:

City Clerk's Office
611 E. Grand River Ave.
Howell, Michigan 48843
Fax: 517-546-6030
Email: clerk@cityofhowell.org

Name in Full: Michael J. Kennedy

Home Address: [redacted] Phone: [redacted]

E-Mail Address: mjk@lindhout.com

Place of Employment: Lindhout Associates Architects Title: CEO

Business Address: 10465 Citation Drive, Brighton MI 48103

Business Phone: 810 227 5668

Length of Residence in City: NA Own or Rent: NA

Are you a U.S. Citizen? Yes ☒ No ☐

Educational Background:

Master of Architecture - University of Michigan (Area of Emphasis- "Building Sciences")
Bachelors of Science in Architecture - University of Michigan

Occupational Background:

Residential Rough Framer: High School Years
Residential Designer: College Years
Lindhout Associates: Employed 1989, Licensed Architect 1992, President 2007 thru 2018, CEO since 2019

Community Activities:

Livingston County Construction Board of Appeals - Current Chair, Economic Development Council of Livingston County – Past Chair, Ann Arbor SPARK – Past Board Member, Huron Valley Chapter of the American Institute of Architects - Past President

Board or Commission on which you are interested in serving:

1) Construction Board of Appeals 2) _____

3) _____ 4) _____

Please comment briefly on why you wish to serve on a particular board or commission. Be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission:

I would like to contribute to the Howell Community in a manner that takes advantage of the building code knowledge and construction experience that I have gained over the past 35+ years

Additional information regarding experience, qualifications, etc.

In addition to my daily business responsibilities at our firm, I also provided expert witness testimony and consultation regarding construction related disputes and other legal issues .

Have you ever attended the Howell Citizens Academy?
Yes ☐ No ☒ If yes, Date _____

Are you, your spouse, or an immediate family member related to any City Official or Department Head? Yes ☐ No ☒ If yes, please explain.

Do you, your spouse, or an immediate family member currently have a business relationship with the City of Howell? Yes ☐ No ☒ If yes, please explain.

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled or expunged or sealed by the Court?
Yes ☐ No ☒ If yes, please explain.

References:

Name: Jeffery Horka Relationship to you: Client (10+ Years)

Telephone: [redacted]

Name: John Eckstein Relationship to you: Partner

Telephone: [redacted]

I consent to the release of information concerning my ability and fitness for the position to which I seek appointment by my employer(s), school(s), law enforcement agencies, and other individuals and organizations, subject to any restrictions, which I have included, to the City of Howell Office of the City Manager.

I, Michael J. Kennedy *, certify that the information provided in this application is, to the best of my knowledge, true and accurate.*

Signature: _____ ***Date:*** 06/12/2025

APPLICATION FOR MEMBERSHIP ON CITY BOARD OR COMMISSION

Submit completed application to:

City Clerk's Office
611 E. Grand River Ave.
Howell, Michigan 48843
Fax: 517-546-6030
Email: clerk@cityofhowell.org

Name in Full: Jared Runyan

Home Address: [redacted] Phone: [redacted]

E-Mail Address: jared@runyanbrosconstruction.com

Place of Employment: Runyan Bros. Construction Title: Office Manager/Project Coordinator

Business Address: 809 E. Grand River Ave. Suite C, Howell, MI 48843

Business Phone: 5175469570

Length of Residence in City: 35 years Own or Rent: own

Are you a U.S. Citizen? Yes ☒ No ☐

Educational Background:

H.H.S. diploma
Bachelors of Business Administration from Western Michiagn University

Occupational Background:

New home and remodel project coordinator for 11 years with Runyan Bros. Construction, running the day to day opperations on any number of projects at once, anything from a bathroom remodel to a new home build.

Community Activities:

Board or Commission on which you are interested in serving:

1) Howell CBOA 2) _____

3) _____ 4) _____

Please comment briefly on why you wish to serve on a particular board or commission. Be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission:

To assist the city with whatver they need, I want to be able to give back to the community where I live and to the city where I run my business.

Additional information regarding experience, qualifications, etc.

Residential builders license

Have you ever attended the Howell Citizens Academy?

Yes ☐ No ☒ If yes, Date _____

Are you, your spouse, or an immediate family member related to any City Official or Department Head? Yes ☐ No ☒ If yes, please explain.

Do you, your spouse, or an immediate family member currently have a business relationship with the City of Howell? Yes ☐ No ☒ If yes, please explain.

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled or expunged or sealed by the Court?

Yes ☐ No ☒ If yes, please explain.

References:

Name: Dennis Dinser Relationship to you: Home designer

Telephone: [redacted]

Name: Jason Vanderhovel Relationship to you: Kitchen Designer

Telephone: [redacted]

I consent to the release of information concerning my ability and fitness for the position to which I seek appointment by my employer(s), school(s), law enforcement agencies, and other individuals and organizations, subject to any restrictions, which I have included, to the City of Howell Office of the City Manager.

I, Jared Runyan *, certify that the information provided in this application is, to the best of my knowledge, true and accurate.*

Signature: _____ ***Date:*** 06/05/2026

APPLICATION FOR MEMBERSHIP ON CITY BOARD OR COMMISSION

Submit completed application to:

City Clerk's Office
611 E. Grand River Ave.
Howell, Michigan 48843
Fax: 517-546-6030
Email: clerk@cityofhowell.org

Name in Full: Lawrence Michael Stevens

Home Address: [redacted] Phone: [redacted]

E-Mail Address: lstevens3356@gmail.com (or) stevensl@pittsfield-mi.gov

Place of Employment: Pittsfield Township Title: Building Inspector / Plan Review

Business Address: 6201 W Michigan Ave. Ann Arbor, Mi. 48108

Business Phone: 734-845-8370

Length of Residence in City: 20 years +/- Own or Rent: Own

Are you a U.S. Citizen? Yes ☑ No ☐

Educational Background:

Continuing education monthly, Grades 1-12,

Occupational Background:

Operated a construction company 21 years, construction materials sales 8 years, Home builder 4 years.

Community Activities:

Board or Commission on which you are interested in serving:

1) Construction Board of Appeals 2) _____

3) _____ 4) _____

Please comment briefly on why you wish to serve on a particular board or commission. Be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission:

I feel it is a way to serve the community I live in, and I can bring a knowledge of code requirements that may relate to an appeal.

Additional information regarding experience, qualifications, etc.

My years in the local construction industry gives me a opportunity to address the particular needs of the community.

Have you ever attended the Howell Citizens Academy?
Yes ☐ No ☒ If yes, Date _____

Are you, your spouse, or an immediate family member related to any City Official or Department Head? Yes ☐ No ☒ If yes, please explain.

Do you, your spouse, or an immediate family member currently have a business relationship with the City of Howell? Yes ☐ No ☒ If yes, please explain.

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled or expunged or sealed by the Court?
Yes ☐ No ☒ If yes, please explain.

References:

Name: Kurt Weiland Relationship to you: Building Official Ret.

Telephone: [redacted]

Name: Chris Svihra Relationship to you: Building Official

Telephone: [redacted]

I consent to the release of information concerning my ability and fitness for the position to which I seek appointment by my employer(s), school(s), law enforcement agencies, and other individuals and organizations, subject to any restrictions, which I have included, to the City of Howell Office of the City Manager.

I, Lawrence M Stevens *, certify that the information provided in this application is, to the best of my knowledge, true and accurate.*

Signature: Lawrence M. Stevens ***Date:*** 6 13 2025

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL

FROM: MIKE SPITLER, DEPUTY DIRECTOR OF PUBLIC SERVICES

DATE: JULY 9, 2025

RE: BIOSOLIDS FEASIBILITY STUDY

The Howell Water Resource Recovery Facility (WRRF) currently utilizes screw presses for dewatering biosolids to approximately 20-25% dry solids. These biosolids are then hauled to a landfill for disposal.

In the 2023–24 fiscal year, the City of Howell faced a significant disruption in biosolids disposal when the Arbor Springs landfill ceased accepting biosolids. This unexpected change forced the WRRF to transport biosolids to an alternative landfill under emergency circumstances, resulting in a sharp increase in disposal costs — from $153,000 in FY2022/2023 to $423,000 in FY2023/2024. To mitigate these costs, the WRRF transitioned from Advanced Disposal to Republic Services, which led to a reduction in expenses to $290,000 in FY 2024-25. While this change helped stabilize the budget, ongoing regulatory tightening and landfill volatility suggest that biosolids disposal costs may continue to escalate in the future.

HRC has provided a feasibility study proposal for a cost of $62,500. The study will help identify and assess viable alternatives to the current landfill disposal process, guiding the City toward a future solution that is more cost-effective, environmentally responsible, and operationally efficient. This study was initially budgeted out of line item 590-564-801.004 for $20,000 in this fiscal year and will require a budget amendment.

ACTION REQUESTED:

A motion to approve HRC's Biosolids Feasibility Study for an amount of $62,500.00.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1915

555 Hulet Drive
Bloomfield Hills, MI 48302-0360

248-454-6300

www.hrcengr.com

April 29, 2025

City of Howell
150 Marion Street
Howell, Michigan 48843

Attn: Matt Davis, Director of Public Services

Re: Water Resource Recovery Facility HRC Job No. 20250228
Proposal for Biosolids Management Feasibility Study

Dear Mr. Davis:

As requested, HRC is pleased to present this proposal for engineering services associated with a Biosolids Management Feasibility Study at the WRRF. Our understanding of the scope of work is based on our knowledge of the facility and prior discussions with your staff.

Understanding of Project:
The Howell Water Resource Recovery Facility (WRRF) currently utilizes screw presses for dewatering biosolids to approximately 20% dry solids, which are the hauled from the WRRF and disposed at a landfill. Due to a recent increase in landfill disposal costs, the City seeks to evaluate alternative options for advanced biosolids management to guide future implementation of a more sustainable and cost-effective solution.

HRC Scope:
HRC will provide engineering services associated with the evaluation of biosolids management alternatives. Proposed services include the following:

1. Assess the current biological treatment process to determine sludge reduction efficiency and dewatering system performance.
2. Evaluate the operational costs and disposal costs associated with the existing process.
3. Review and assess three advanced biosolids management technologies:
    a. ***Thermal Hydrolysis Pretreatment (THP)*** - Evaluate the feasibility of implementing THP. Assess potential benefits, including increased biogas production and pathogen reduction.
    b. ***Drying*** - Evaluate the potential for drying biosolids.
    c. ***Composting*** - Evaluate the suitability of composting. Identify space and operational requirements.

4. Provide a comparative analysis of the evaluated alternatives based on the following factors:
    a. Cost effectiveness: Capital and annual operational costs & net present value analyses.
    b. Sustainability and environmental impact.
    c. Ability to integrate proposed technologies into the existing dewatering process for minimal disruption.
    d. Operational Efficiency.

5. Coordinate field visits to 2-3 plants in the State of Michigan which utilize each type of biosolids management system so that the plant staff can become familiar with the different alternatives and provide feedback to HRC on the type of system that may best meet the City's needs.

6. Develop a detailed feasibility report that includes:
    a. Summary of findings for each reviewed alternative.
    b. Implementation requirements for each alternative.
    c. Preliminary figures depicting the required footprint for each alternative.
    d. Preliminary opinion of probable construction cost and approximate design and construction schedule for each alternative.
    e. Recommendation developed in conjunction with the City for the most suitable biosolids management technology based on the plant's specific needs and goals.

Deliverables:
HRC will provide the following deliverables for this work:
1. Biosolids Management feasibility report
2. Preliminary opinion of probable cost and net present value analyses
3. Preliminary Design and Construction Schedule(s)

Meetings:
1. Kickoff meeting to discuss operational considerations and preferences.
2. 2-3 field visits to review existing systems in Michigan.
3. Final Owner review meeting to discuss findings and recommendations.

Schedule:
We anticipate completing the assessment and report within 6 months of authorization. HRC will coordinate logistics with your staff for required site visits and meetings.

Budget:
HRC proposes to perform the scope of services outlined above on a time and material basis for a not-to-exceed amount of $62,500 (estimated total of 484 workhours). We will use the approved current rate schedule for billing and will only invoice the City for the actual time spent on this project.

We appreciate this opportunity to provide this proposal to the city. Please let us know if you have any questions.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Thomas G. Maxwell, P.E.
Vice President

John Bergsma, P.E.
Associate

Enclosure
pc: Howell; M. Spitler, S. Reece
HRC; N. Faught, T. Pozan, A. Malczewski, File

City of Howell
Biosolids Feasibility Study
4/25/2025

Task Description	Principle	Associate	Graduate Engineer II	Sr. CADD Tech	Total By Task
Meetings w/ City	12	12	16		40
Site Visits		16	24		40
Data Collection and Analyses		12	32		44
Regulatory Review		12	24		36
Evaluate Biosolids Technologies		16	48		64
Cost-Benefit Aalyses		16	24		40
Develop Figures		16	24	48	88
Environmental Impact Assessment		8	24		32
Report Preparation	4	20	64	12	100
Total Hours by Classification	**16**	**128**	**280**	**60**	**484**

	Hours	Hourly Rate (Max)	Billable Hourly Rate (Max)	Billable Cost (Max)
Principle	16	$ 60.00	$ 168.00	$ 2,688
Associate	128	$ 57.30	$ 160.40	$ 20,531
Graduate Engineer II	280	$ 41.00	$ 114.80	$ 32,144
Sr. CADD Tech	60	$ 44.10	$ 118.70	$ 7,122
	484		**Total PE Costs**	**$ 62,500**

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL

FROM: ERVIN J SUIDA, CITY MANAGER

DATE: JULY 7, 2025

RE: CONTRACT EXTENSION FOR COMMUNICATION SERVICES

The City of Howell has contracted with Burch Partners for an initial 3-month agreement to provide a holistic approach to communication. This includes developing a communication plan, training elected officials and staff, media coaching, brand alignment, community outreach, media relations, crisis communication, and creating the ability to tell our story effectively.

Since staff have been working with Burch Partners, several strategies have been implemented to enhance our ability to tell OUR story, manage the narrative, combat false or misleading information, and build a coalition of regional media resources. Through coaching and training, staff and elected officials have been able to provide quality media interviews that highlight Howell. Additional work that will be undertaken includes bi-annual newsletters, monthly press releases, a comprehensive communication plan, branding, additional media training, outreach, and continued efforts to build a strong media network to tell our story.

Much of the work to date has involved building relationships with various community organizations, forming coalitions with community members who share the values of Howell, and establishing connections with regional media outlets in the Lansing and Detroit viewing areas.

Based on the discussions and recommendations from Council at the June 16th work session, Staff has provided a three-month extension of the contract with Burch Partners. Before the end of this extension, Council will receive specific deliverables as described in the included Statement of Work, and the City Manager will have the ability to continue using Burch Partners at a month-to-month retainer as determined and needed.

ACTION REQUESTED:
A motion to approve the extension of Communication services provided by Burch Partners to continue providing services outlined in the provided Agreement and Statement of Work (SOW).

CONTRACT

June 1, 2025

Ervin Suida
City of Howell
611 E. Grand River Ave.
Howell, MI 48843

Erv:

Thank you for the opportunity to provide public relations services to the city of Howell ("Howell"). This letter and enclosed statement of work ("SOW") outlines the terms of agreement and statement of work between Howell and Brian C Burch, Inc. ("BURCH").

Howell has asked BURCH to provide professional public relations services for the brand communications, public relations and message strategy of its community. It should be the understanding of all parties that this agreement pertains to the following activities:

- partner strategy
- brand strategy
- message strategy
- social media strategy
- influencer strategy and negotiation
- traditional advertising strategy and negotiation
- media coaching
- digital advertising buys
- e-newsletter
- graphic design
- visual strategy (photo and video)
- media relations
- press releases
- content creation

Should Howell wish to retain BURCH for additional work outside the aforementioned activities, we would be happy to discuss these projects and provide Howell a proposal and agreement.

BURCH will provide professional services commencing June 1, 2025 to immediately address Phase 2 of the communications plan, outlined in the enclosed SOW, for three (3) months in exchange for service fees of $6,500/month, plus expenses. It is the understanding of all parties that this agreement can be cancelled with 30 days written notice. It is the desire of Howell to expand its relationship with BURCH, the Parties will discuss responsibilities and the budget accordingly to address the next phases of our engagement.

In determining the services performed, we consider a number of factors in addition to the time expended and hourly rates of the professionals involved. There may be instances where we will be using work product or project models previously developed by our firm. Since it is both to your benefit and ours to utilize these tools in providing services to you, the hours billed may include the time value of a portion of this work that specifically pertains to Howell.

In the event BURCH's services are required for activities that fall outside of the SOW, the hourly rates for such services is a blended rate of $135.00 per hour.

BURCH
31 E. 8th St., Ste. 200
Holland, MI 49423

616-828-9813
brian@BURCHpartners.com

In addition, Howell agrees to reimburse BURCH for any reasonable, pre-approved, reimbursable expenses incurred in servicing Howell, including, but not limited to, advertising, mileage, travel, postage, telephone, online services, bulk e-mails, photocopying, printing, production or other items agreed upon by BURCH and Howell. Outside services purchased on behalf of Howell will include the standard agency mark-up of 19.65%.

BURCH handles all of its client matters with confidentiality. We are willing to sign a confidentiality agreement if provided by Howell; otherwise it should be the understanding of all parties that all matters and materials shared are confidential and private unless disclosure is mandated by law. The parties shall provide notice to the other, within a sufficient time to object to such disclosure, prior to any such disclosure. Materials provided to BURCH by Howell shall be maintained for two years and then either returned to Howell or discarded unless Howell instructs otherwise.

BURCH will comply with all applicable laws, including federal, state and local laws, ordinances and regulations, in performing this agreement. BURCH shall be entitled to rely upon information provided by Howell, provided that BURCH exercises reasonable diligence and professional judgment.

BURCH shall provide evidence of professional liability coverage and automobile liability coverage to the Client, in amounts deemed satisfactory to Client, and shall provide a certificate identifying the Client as an additional insured on such policies. To the extent permitted by law, the Parties shall indemnify and hold harmless the other, including and its employees, officials and agents, from any liability, settlements, loss or costs (including reasonable attorneys fees) to the extent caused by the negligent act, error or omission of the indemnifying party in the performance of this Agreement. If such damage results in part by the negligence of another party, the indemnifying party shall be liable only to the extent of such party's own proportional negligence, and with regard to the Client, only its gross negligence.

All materials and information disseminated by BURCH on behalf of the city of Howell will be approved by the City Manager or his/her delegates prior to distribution.

We will provide a billing summary to Howell within 10 business days after the close of each calendar month, including out-of-pocket expenses. Terms will be 15 days net. Howell agrees that all of BURCH's invoices are approved 60 days after receipt unless Howell notifies BURCH in writing of its disapproval. In the unlikely event that an invoice remains unpaid for more than 90 days, we reserve the right to charge Howell reasonable fees including attorney fees should collection efforts be necessary.

Any contractual disputes related to this engagement shall be resolved, in Michigan, through third party, legally binding, conflict resolution facilitated by a neutral third party mediator, mutually agreed upon by both parties.

BURCH
31 E. 8th St., Ste. 200
Holland, MI 49423

616-828-9813
brian@BURCHpartners.com

Please indicate that you have reviewed the above terms and agree to them by signing this document and returning an original copy to BURCH Partners at: 31 E. 8th St., Ste. 200, Holland, Michigan, 49423.

_____	_____
Erv Suida	Brian Burch
City Manager	Managing Partner
City of Howell	BURCH
_____	_____June 30, 2025_____
Date	**Date**

Thank you for the opportunity to be of service to the city of Howell. We appreciate your business.

Sincerely,

Brian Burch
Managing Partner

# # #

BURCH
31 E. 8th St., Ste. 200
Holland, MI 49423

616-828-9813
brian@BURCHpartners.com

STATEMENT OF WORK

This Statement of Work for “Phase II” work is made and entered into pursuant, and subject to the terms and conditions of a certain Contract dated June 1, 2025 (the “Agreement") between the city of Howell (“Howell”) and the undersigned Contractor (“BURCH”).

Description of Services	Variety of public relations, marketing and communications services.
Specifications	**Communications Programming** - Activate a 12-month communications plan on behalf of Howell administrators and staff, that will support all city activities, developments, programming and partnerships. These activities include, but are not limited to: • Research & Discovery • Community Survey • Ongoing Messaging • Brand Standards • Communications Planning • Media Coaching Represent Howell in a positive manner at all times and be a strong brand ambassador. **Public Relations** - Support the public relations function in activities including, but not limited to: • Press release writing • Media pitching • Media database edits and updates • Media coaching • Statement drafts • Speechwriting • Spokesperson **Social Engagement** - Support social media messaging on behalf of Howell by coordinating and executing an editorial calendar that will organize and schedule social media content. Responsibilities include, but are not limited to: • Content draft and revision • Designating type of content • Managing Facebook, Instagram and YouTube • Creating and distributing content **Attendance** - Weekly on-site and/or Zoom meetings with Howell administrators and staff.
Deliverables	BURCH will provide to Howell the following deliverables: • City of Howell Perception Surveys (2) • Communications Binder • Media Interview policy • Sample press releases and statements • Media database • Influencer databases • Press Conference sample run of show

BURCH
31 E. 8th St., Ste. 200
Holland, MI 49423

616-828-9813
brian@BURCHpartners.com

Term	Three-month engagement, transitioning to a renewable 12-month retainer.
Performance Schedule	Contract will be effective: June 1, 2025 - Aug 30, 2025.
Pricing and Payment Schedule	Monthly Fees [$6,500 + Expenses] Includes time and materials to perform duties for Howell. Payment schedule: Monthly payments consisting of $6,500 to BURCH via check or EFT.
Additional Terms and Conditions (if any).	

The parties have executed this Statement of Work as of the dates set forth below their respective signatures.

By:	By:
(Signature)	(Signature)
Erv Suida	Brian Burch
(Type or Print Name)	(Type or Print Name)
Its: City Manager	Its: Managing Partner
(Type or Print Title)	(Type or Print Title)
Date:	Date: June 30, 2025

# # #

BURCH
31 E. 8th St., Ste. 200
Holland, MI 49423

616-828-9813
brian@BURCHpartners.com

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL

FROM: ERVIN J SUIDA, CITY MANAGER

DATE: JULY 7, 2025

RE: PARKS AND PROGRAMS COORDINATOR

The City of Howell has made incredible investments in its park system and has many planned improvements in the future. With the new concessions and bathrooms at Howell Scofield Park, annual and daily passes, along with concession sales, exceed expectations. Currently, we are averaging between $350 and $400 daily, with some days exceeding $1,000 in concession sales alone. With kiosk sales, annual pass sales, and miscellaneous revenue, we are averaging over $ 7,000 per week. Additionally, plans to add kayak, canoe, and paddleboard rentals, along with evening family movies at the beach, will continue to make the experience of Scofield Park a family-friendly destination.

The City of Howell is also the only community in Livingston County with neighborhood pocket parks. These parks, under the direction of a Parks and Programs Coordinator, can help build strong neighborhoods and help foster an incredible experience for Howell families right in their own neighborhoods.

Additionally, with the addition of the Fire and Ice district, which will feature the county's first glycol-chilled outdoor ice rink, along with three firepits and a playable fountain in the summer, proper programming will be crucial. A coordinator will be instrumental in activating this space for community gatherings, public and private rentals, and ensuring it remains dynamic and properly utilized. Initial estimates for this space, including rentals, are expected to exceed $100,000.

Based on current observations and the likely success of the Fire and Ice District, staff remains confident that this position is not only warranted but also needed. Additionally, it has become clear that filling this position soon to assist with the park programs and plan for the opening of the Fire and Ice District is imperative to ensure it is properly activated and managed from the start. This position will work closely with city staff, DDA, Mainstreet, Howell Area Parks and Recreation Authority (HAPRA), and other organizations to help make downtown Howell a destination, build strong neighborhoods and preserve and utilize the City of Howell gems such as Howell Scofield Park and the upcoming Fire and Ice District to their full capacity.

This position will be funded through revenues generated at these facilities, as well as any necessary contributions from the City General Fund. Staff is very confident that this position is critical to supporting the proper implementation and continuation of critical quality-of-life programs throughout the City of Howell. Staff also feels that this position will work closely with our HAPRA partners to ensure the Howell community is getting the full experience of vital parks and recreation programs.

ACTION REQUESTED:

A motion to authorize the City Manager to create and hire a Parks and Programs Coordinator to assist in the implementation and management of the City of Howell Park system and the new Fire and Ice public gathering space as described in the attached job description.

POSITION DESCRIPTION

Title: Parks and Programs Coordinator
Department: City Manager
Status: Exempt Non-Union
Salary: $54,807-69,427.85 DOQ

GENERAL PURPOSE: Under the general direction of the City Manager the Parks and Programs Coordinator is responsible for professional, technical, and administrative oversight of seasonal park operations, recreational programming, and facility coordination. This position supervises seasonal staff, manages park concessions, coordinates special events, and ensures exceptional service delivery at City-operated parks and recreational facilities, including Scofield Park and the Howell Fire and Ice District.

SUPERVISION RECEIVED: Works under the supervision of the City Manager or his/her Designee

SUPERVISION EXERCISED: Part-time and seasonal staff

ESSENTIAL DUTIES AND RESPONSIBILITIES*:*

- Coordinate daily operations of City parks and recreational facilities
- Directly oversee and manage the Scofield Park concession operations, including seasonal staffing, inventory control, food safety compliance, and daily financial reporting.
- Manage day-to-day activities of the Howell Fire and Ice District, including setup, scheduling, staffing, equipment oversight, and public engagement.
- Ensure all facilities are properly stocked, maintained, and prepared for seasonal use.
- Recruit, hire, train, schedule, and supervise provisional and seasonal staff.
- Create and implement onboarding and training programs to ensure staff readiness and professionalism.
- Assist in the development, implementation and programming of community events.
- Coordinate logistics, staff scheduling, setup, and customer service for events and activities.
- Collect and analyze event data to evaluate program success and guide future offerings.
- Assist with the preparation and administration of the parks and programs operational budget.

- Monitor daily and seasonal expenditures to ensure compliance with budgetary goals.
- Manage procurement and inventory of equipment, concessions, and supplies.
- Ensure accurate and secure handling of funds from concessions, rentals, and entry fees.
- Work with local recreation authorities, non-governmental organizations and other City Departments on programs that build strong neighborhoods and a vibrant downtown

ADDITIONAL RESPONSIBILITIES:

- Respond to inquiries from the public, including answering phones, preparing written correspondence, and presenting information to visitors and civic organizations to inform the public about park regulations and available park and programs facilities.
- Represent the Parks & Programs division at community events, meetings, and committees.
- Provide cross-coverage and support to other public service divisions as needed.
- May be assigned to work at different parks or City facilities depending on staffing or operational needs.

DESIRED MINIMUM QUALIFICATIONS

- Associate's degree in Recreation, Public Administration, Business, or related field; Bachelor's degree preferred.
    - Applicants with 4+ years of related experience may be considered in lieu of educational requirements.
- Two (2) years of supervisory experience or five (5) years of experience in parks and recreation operations.
- Event planning and seasonal program management experience preferred.
- Knowledge of budget administration, cash handling, and inventory controls.
- Understanding of state and federal laws related to employment and recreation operations.
- Proficiency in Microsoft Office Suite.
- Strong communication, leadership, and problem-solving skills.
- Ability to work flexible hours, including evenings, weekends, and holidays.
- Possession of a valid Michigan driver's license and acceptable driving record.

PHYSICAL DEMANDS*:*

While performing the duties of this job, the employee is regularly required to use hands and fingers and reach with hands and arms to change the beach flags and to complete other tasks. The employee is frequently required to walk and stand in sand. Employees must be able to talk, hear, and see. Employees must be able to differentiate colors to place the display with the proper flags. The employee is occasionally required to climb, balance, stoop, kneel, and crouch. The employee must

occasionally lift and/or move up to 50 pounds.

WORK ENVIRONMENT

The City of Howell is a drug-free workplace. This position is subject to working in inclement weather conditions. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

SELECTION GUIDELINES*:* A formal application, rating of education and experience, oral interview, reference check, physical exam to include drug screening, and job-related tests may be required.

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL

FROM: ALYSSA MILLER, FINANCE DIRECTOR

DATE: JULY 8, 2025

RE: INVESTMENTS SUMMARY

Attached for Council's review is the City's Michigan Class (MICLASS) statement as of June 30th, 2025. This statement is a summary of our current investments. As you can see, our investments are earning approximately 4.3706% interest. This is a slight decrease from 4.4156% last quarter. The Public EE Healthcare and Page Field accounts were closed. Page Field did not have any activity because that fund in our Chart of Accounts has been closed for a long time. The Public EE Healthcare had activity that was being recorded in the same place as the General Fund Savings account because that fund in our COA was also closed.

Also attached for Council's review is the City's BOAA statement and presentation as of June 30th, 2025. This is a summary of our current investments and includes a market outlook. Our Portfolio investment is $4M. As you can see, our portfolio's current Market Value is approximately $4.24M. This includes Capital Gains and Interest Income. This is a slight increase from $4.23M last quarter.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

Michigan CLASS®

Summary Statement

June 30, 2025

Investor ID: MI-01-0246

0000169-0001285 PDFT 797059

City of Howell
611 East Grand River
Howell, MI 48843-2388

Michigan CLASS

Michigan CLASS

Average Monthly Yield: 4.3706%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
MI-01-0246-0001	GENERAL FUND SAVINGS	593,647.82	0.00	0.00	2,136.43	10,575.79	594,780.41	595,784.25
MI-01-0246-0007	IT REPLACEMENT FUND	43,508.49	0.00	0.00	156.57	946.97	43,591.50	43,665.06
TOTAL		**637,156.31**	**0.00**	**0.00**	**2,293.00**	**11,522.76**	**638,371.91**	**639,449.31**

Michigan CLASS®

Account Statement

June 30, 2025

Account Number: MI-01-0246-0001

GENERAL FUND SAVINGS

Account Summary

Average Monthly Yield: 4.3706%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	593,647.82	0.00	0.00	2,136.43	10,575.79	594,780.41	595,784.25

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
06/01/2025	Beginning Balance			593,647.82	
06/30/2025	Income Dividend Reinvestment	2,136.43			
06/30/2025	Ending Balance			595,784.25	

Michigan CLASS®

Account Statement

June 30, 2025

Account Number: MI-01-0246-0007

IT REPLACEMENT FUND

Account Summary

Average Monthly Yield: 4.3706%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	43,508.49	0.00	0.00	156.57	946.97	43,591.50	43,665.06

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
06/01/2025	Beginning Balance			43,508.49	
06/30/2025	Income Dividend Reinvestment	156.57			
06/30/2025	Ending Balance			43,665.06	

Michigan CLASS

	Michigan CLASS	
Date	Dividend Rate	Daily Yield
06/01/2025	0.000000000	4.3767%
06/02/2025	0.000120045	4.3809%
06/03/2025	0.000119933	4.3776%
06/04/2025	0.000119731	4.3691%
06/05/2025	0.000119371	4.3570%
06/06/2025	0.000358443	4.3610%
06/07/2025	0.000000000	4.3610%
06/08/2025	0.000000000	4.3610%
06/09/2025	0.000119843	4.3581%
06/10/2025	0.000119374	4.3572%
06/11/2025	0.000119292	4.3542%
06/12/2025	0.000119155	4.3492%
06/13/2025	0.000357477	4.3493%
06/14/2025	0.000000000	4.3493%
06/15/2025	0.000000000	4.3493%
06/16/2025	0.000119306	4.3528%
06/17/2025	0.000119776	4.3718%
06/18/2025	0.000239340	4.3679%
06/19/2025	0.000000000	4.3680%
06/20/2025	0.000358428	4.3609%
06/21/2025	0.000000000	4.3609%
06/22/2025	0.000000000	4.3609%
06/23/2025	0.000119673	4.3681%
06/24/2025	0.000119679	4.3683%
06/25/2025	0.000119709	4.3692%
06/26/2025	0.000120526	4.3992%
06/27/2025	0.000363027	4.4168%
06/28/2025	0.000000000	4.4168%
06/29/2025	0.000000000	4.4168%
06/30/2025	0.000120777	4.4084%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

bank of ann arbor
TRUST & INVESTMENT MANAGEMENT GROUP

City of Howell

June 2025

Portfolio Manager David Rever, CFA, CEPA

Trust Officer Dan Rose

bank of ann arbor

Bank of Ann Arbor Market Outlook

U.S. Economy:

- The Fed's survey of professional forecasters projects Q2 GDP growth of 1.5%.
- For the full year the projection is GDP growth of 1.4%.
- The job market remained resilient in June, with 147,000 jobs added and the unemployment rate ticking down to 4.1%.
- The forecasters predict the unemployment rate will increase from 4.1% this quarter to 4.5% in the first quarter of 2026.
- Tariffs continue to weigh on the U.S. economy.
- The average tariff rate for goods imported into the U.S. is now 14.7% (up from 2.4% in 2024).
- New federal tax legislation includes incentives for capital expenditures, with the goal of increasing growth.

Interest Rates & Inflation:

- The Fed held rates steady at its June meeting.
- The Fed Funds target rate is at 4.25% to 4.50%.
- Markets are pricing in 1-3 rate cuts in 2025.
- May Core PCE inflation was 2.7%.
- There is a divergence between market expectations for inflation and consumer expectations.
- *Market* expectations for inflation remain relatively well anchored. The 10-Year TIPS breakeven inflation rate is 2.29%.
- *Consumer* expectations for inflation are more pessimistic (but improving).
- The University of Michigan Consumer Survey indicates year-ahead inflation expectations of 5.1% in June, down from 6.6% in May.
- Long-run inflation expectations were 4.1% in June, down from 4.2% in May.

Global Themes:

- The ECB cut its key interest rate by 25 basis points at its June 5 meeting. This brought the rate to 2.00%.
- The European Central Bank has cut interest rates to boost growth, with the region's stalled economy facing twin shocks from tariff threats and a sudden need to radically increase military spending.
- We now expect a summer pause from the ECB, with some analysts predicting one more cut after June, while others believe June may be the last.
- Germany has decided to spend as much as $1.1 trillion or more on defense and infrastructure, altering the outlook for economic growth and inflation across the European continent.
- China's economy had been showing signs of improvement prior to the new tariffs. Future growth is highly dependent on the outcome of tariff negotiations.

Our View:

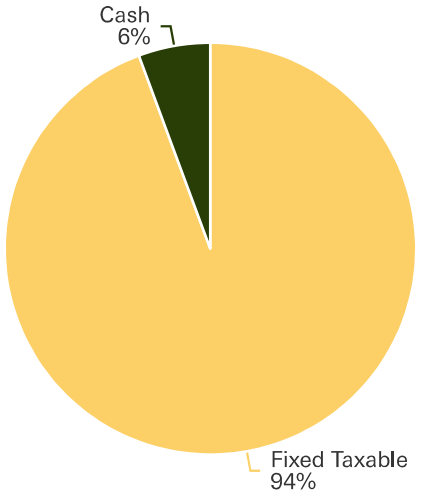
- For Q2 2025, the estimated earnings growth rate for the S&P 500 is 4.9%.
- Analysts expect earnings growth of 9.0% in 2025 and 13.7% in 2026.
- The forward 12-month P/E ratio of the S&P 500 stands at 21.6. This is above the 5-year average of 19.9 and above the 10-year average of 18.4.
- International stocks are priced more reasonably and have outperformed U.S. stocks in 2025.
- Investment grade bonds have served as ballast during the recent drawdown, providing an attractive yield.
- We continue to believe a broadly diversified, actively managed portfolio that includes allocations across asset classes, geographies, and market cap is the best way for investors to position for the current geopolitical and economic uncertainty.

Sources: The Budget Lab at Yale, BCA, Federal Reserve, European Central Bank, Northern Trust, Y-Charts, University of Michigan

June 30, 2025

Portfolio Overview

Asset Allocation



Activity

ACTIVITY	CURRENT PERIOD	FISCAL YEAR TO DATE
Starting Value	$4,291,938	$5,095,734
Adjusted Deposits (USD)	$0	$0
Withdrawals (USD)	$0	($1,000,000)
All Income (USD)	$840	$164,981
Change In Accrued Income (…	$12,354	$9,585
Net Gain/Loss	$8,340	$82,420
Ending Value	$4,312,237	$4,312,237

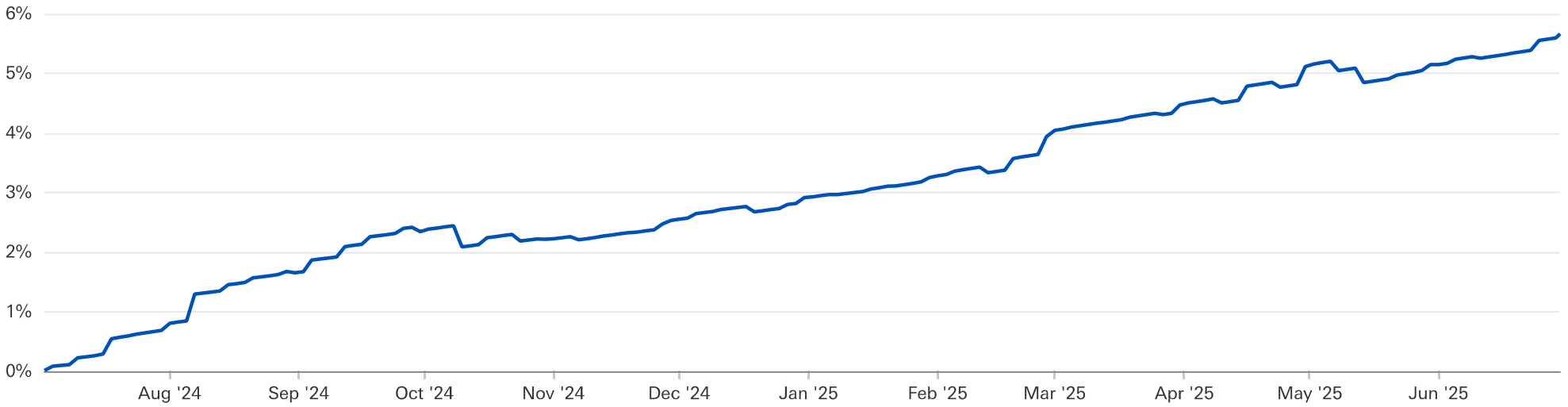
Trailing Performance Returns

HOLDING ACCOUNT	INCEPTION DATE	CURRENT PERIOD	FISCAL YEAR TO DATE	1 YR
City of Howell Agency (19-1166)	01-31-2024	0.50%	5.69%	5.69%
Total	**01-31-2024**	**0.50%**	**5.69%**	**5.69%**
Fixed Income		*0.61%*	*5.69%*	*5.69%*

Benchmark Composition: ICE BofAML US Treasury 1-3 Years (Total Return)

Performance Overview

Overall Return



Performance by Asset Class

MAJOR ASSET TYPE	% OF PORTFOLIO	VALUE	CURRENT PERIOD	FISCAL YEAR TO DATE	1 YEAR
Cash Equivalent	5.65%	$243,623	0.34%	4.39%	4.39%
Fixed Income	94.35%	$4,068,613	0.51%	5.69%	5.69%
Total	**100.00%**	**$4,312,237**	**0.50%**	**5.69%**	**5.69%**

Portfolio Holdings

As Of Date : 06/30/2025 Processing Date : 07/08/2025 Price Date : 06/30/2025

Account Name : City of Howell Agency **Account No : 19-1166**

Investment Objective : Fixed Income

Cusip/Ticker	Description			Price	Quantity	Cost	Market Value	Gain/Loss	Income	Yield (%)	TMV (%)	Asset Class%
Fixed Income												
91282CEY3	United States Treasury Notes	3.000%	07/15/2025	99.95	750,000	734,141.08	749,599.85	15,458.77	22,500.00	3.00	17.66	18.74
91282CGE5	United States Treasury Notes	3.875%	01/15/2026	99.87	750,000	743,608.38	749,003.91	5,395.53	29,062.50	3.88	17.65	18.72
91282CHM6	United States Treasury Notes	4.500%	07/15/2026	100.52	750,000	743,826.44	753,911.13	10,084.69	33,750.00	4.48	17.77	18.84
91282CJT9	United States Treasury Notes	4.000%	01/15/2027	100.23	750,000	734,117.80	751,757.81	17,640.01	30,000.00	3.99	17.71	18.79
91282CFB2	United States Treasury Notes	2.750%	07/31/2027	98.04	500,000	482,256.18	490,195.31	7,939.13	13,750.00	2.81	11.55	12.25
91282CMF5	United States Treasury Notes	4.250%	01/15/2028	101.28	500,000	499,172.18	506,386.72	7,214.54	21,250.00	4.20	11.93	12.66
Total Fixed Income						**3,937,122.06**	**4,000,854.73**	**63,732.67**	**150,312.50**	**3.76**	**94.27**	**100.00**
Cash Equivalent												
BGSXX	Northern Institutional US Government Select			1.00	242,783.42	242,783.42	242,783.42	0.00	10,363.62	4.27	5.72	100.00
Total Cash Equivalent						**242,783.42**	**242,783.42**	**0.00**	**10,363.62**	**4.27**	**5.72**	**100.00**
			Total Portfolio			**4,179,905.48**	**4,243,638.15**	**63,732.67**	**160,676.12**	**3.79**	**99.99**	
			Principal Cash			**0.00**						
			Income Cash			**0.00**						
			Trade Cash			**0.00**						

Due to rounding, percentage may not equal 100.

Fixed Income Fundamentals

Processing Date : 07/08/2025

As of Date : 06/30/2025 Price Date : 06/30/2025

Account Name : City of Howell Agency **Account Number : 19-1166**

Description			Par Value	Market Value	YTM %	Duration To Maturity	Current Yield %	Rating Moody	Rating SP
Maturity Year : 2025									
United States Treasury Notes	3.00%	07/15/2025	750,000	749,599.85	4.24	0.04	3.00	AAA	NR
Total For Maturity Year : 2025			**750,000**	**749,599.85**	**4.24**	**0.04**	**3.00**		
Maturity Year : 2026									
United States Treasury Notes	4.50%	07/15/2026	750,000	753,911.13	3.98	1.01	4.48	AAA	NR
United States Treasury Notes	3.88%	01/15/2026	750,000	749,003.91	4.12	0.53	3.88	AAA	NR
Total For Maturity Year : 2026			**1,500,000**	**1,502,915.04**	**4.05**	**0.77**	**4.18**		
Maturity Year : 2027									
United States Treasury Notes	4.00%	01/15/2027	750,000	751,757.81	3.84	1.49	3.99	AAA	NR
United States Treasury Notes	2.75%	07/31/2027	500,000	490,195.31	3.74	2.00	2.81	AAA	NR
Total For Maturity Year : 2027			**1,250,000**	**1,241,953.12**	**3.80**	**1.69**	**3.52**		
Maturity Year : 2028									
United States Treasury Notes	4.25%	01/15/2028	500,000	506,386.72	3.72	2.40	4.20	AAA	NR
Total For Maturity Year : 2028			**500,000**	**506,386.72**	**3.72**	**2.40**	**4.20**		
Total Fixed Income Portfolio			**4,000,000**	**4,000,854.73**	**3.97**	**1.13**	**3.76**		