



HOWELL CITY COUNCIL MEETING AGENDA

City Council Chambers, Lower Level – 7:00 P.M.
611 E. Grand River, Howell, MI 48843



Visit the City of Howell website at www.CityofHowell.org
or download the My Howell MI app

Monday, April 14, 2025

COUNCIL - MANAGER GOVERNMENT

Council Members
and other officials
normally in
attendance:

1. Robert Ellis
Mayor
2. Jacob Schlittler
Mayor Pro Tem
3. Nikolas Hertrich
Council Member
4. Luke Wilson
Council Member
5. Jan Lobur
Council Member
6. Alex Clos
Council Member
7. Erin Britten
Council Member

Ervin J. Suida
City Manager

Michael Dunn
Police Chief

Sarah Gabis
City Attorney

Deanna Robson
City Clerk

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approval of Agenda
4. Approval of Consent Agenda:
 - A. Regular Meeting Minutes, March 24, 2025
 - B. Closed Session Minutes, March 24, 2025
 - C. Cemetery Software, Chronicle Cemetery Management, \$45,495.00
 - D. Bills
5. Call to the Public – Items not on the Agenda
6. Reports by Council Members Serving on Boards & Commissions
7. Council Correspondence: Victoria Park Association
8. Discussion/Introduction – Ordinance No. 970, Amending Chapter 1022 of the Sidewalk Ordinance to include language that allows discretion of the City initiating cleanup of a property's sidewalk
9. Discussion/Approval – Cemetery Services provided at Mt. Olivet Cemetery
10. Discussion/Approval – Deputy Treasurer Appointment
11. Discussion/Approval – Earned Sick Time Policy
12. City Manager's Report
13. Unfinished Business
14. New Business
15. Closed Session – Attorney/Client Communication
16. Adjournment

*Visitors are cordially invited to attend all meetings of the Council.
If you wish to address the Council, you will be recognized by the Mayor.
Please refer to the printed guidelines on the back of the agenda.*

Public Comment Guidelines

Members of the public are permitted to address a meeting of Council upon recognition by the Mayor. Each person shall begin by stating their name and address and shall be permitted to speak once on each agenda item for three (3) minutes. Agenda item 5 allows for Citizens' Comments on any non-agenda item. Where the Agenda provides Public Hearing comment, each person addressing the Council shall be limited to five (5) minutes regarding the specific agenda Public Hearing item. The Mayor may allow additional time at his/her discretion.

All remarks shall be addressed to the Council as a body, and not to any member. No person, other than members of the Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through the members of the Council. No questions shall be asked to the Council Members, except through the Mayor. Any person making personal, impertinent, or slanderous remarks, or who shall become boisterous, while addressing the Council, may be requested to leave the lectern.

Interested parties, or their authorized representatives, may address the Council by written communication in regard to any matter concerning the City's business or over which the Council has control at any time by direct mail or by addressing the City Clerk, and copies will be distributed to Council Members.

Regular Meeting of the Howell City Council
Monday, March 24, 2025
Howell City Council Chambers
611 E. Grand River Avenue
Howell, Michigan 48843

1. Call to Order

The regular meeting of the Howell City Council was called to order by Mayor Ellis at 7:00 p.m.

Council Members Participating: Jan Lobur, Luke Wilson, Nikolas Hertrich, Mayor Pro Tem Jacob Schlittler, Alex Clos, Erin Britten and Mayor Robert Ellis.

Also Present: City Manager Erv Suida, Police Chief Michael Dunn, City Attorney Sarah Gabis, City Clerk Deanna Robson, Planning & Zoning Administrator Kristi Troy, DPS Director Matt Davis, Public Information Officer Kym Lockhart, Assessor Peter Augostino, Police Officers Jake Jacobs, Jay Pappas and Matt Peetz, Police Sergeant Darren Lockhart, Brian Gillette, Richard Lim, Janelle Smith, Alexis Cush, Randall Beard, Jon Hougaboom, Tom Richardson, Susie Hill, Karen, Elaine Platt and Julie.

2. Pledge of Allegiance

3. APPROVED - Agenda

MOTION by Wilson, SECOND by Britten, "To approve the agenda as presented." MOTION CARRIED (7-0).

4. APPROVED – Amended Consent Agenda

MOTION by Schlittler, SECOND by Clos, "To approve the Consent Agenda as presented." MOTION DIED.

MOTION by Hertrich, SECOND by Wilson, "To approve the Consent Agenda as amended, with changes to the minutes in the last sentence under Unfinished Business as follows: 'Member Hertrich is working with the DNR to address historic grant issues to be able to take advantage of future opportunities.'" MOTION CARRIED (7-0).

5. Oath of Office – Police Officer Jake Jacobs

Mayor Ellis provided information regarding Officer Jacobs, followed by City Clerk Robson administering the oath of office.

6. Call to the Public

Karen, stated she is a Livingston County resident and member of SAGE, read from prepared statement regarding the CRS manual and the Nazi demonstration in Howell Township.

Elaine Platt, stated she is a Livingston County resident who lives in Howell, noted she was reading from the second part of a prepared statement and asked Council to look over the statement that Julie hand-delivered at the dais to Councilmembers only.

Julie, stated she lives in the Dunham Lake sub (which is located in Highland Township, Oakland County), quickly read from a prepared statement, and requested Council review the information that she distributed to them.

Immediately after Julie finished speaking, Karen, Elaine and Julie left the meeting at 7:15 p.m.

Randall Beard, 204 George, quoted a letter from the Mayor and expressed strong support for the sidewalk program and stated that sidewalk clearing was not enforced this winter.

Susie Hill, 822 Spring, asked about the bricks being removed from Wetmore Street; if there would be a place to board the train if Howell stops were re-implemented; tree removals; and if the City has a cooling center.

7. Reports by Council Members Serving on Boards & Commissions

Mayor Ellis reported on the March 11th Library Board meeting: an open house for library archives is scheduled for April 6th; the library app is now available; the strategic plan was adopted; and a contract was approved for an employee appraisal system.

Mayor Ellis reported on the March 19th Fire Authority meeting: ladder 20 was sold and removed; and full-time firefighters had a union meeting and voted in the union.

8. ADOPTED – Ordinance No. 969, Amending Chapter 1450 to include fees for Electrical, Mechanical, and Plumbing permits

MOTION by Lobur, SECOND by Wilson, “To adopt Ordinance No. 969, Ordinance Amending Chapter 1450 of the Howell City Code by including the fees for Electrical, Mechanical, and Plumbing permits.” MOTION CARRIED (7-0).

9. ADOPTED – Resolution No. 2025-04, EGLE Access For Environmental Sampling

MOTION by Hertrich, SECOND by Schlittler, “To adopt Resolution No. 2025-04, EGLE Access For Environmental Sampling.” Member Hertrich requested that Council receive a copy of the report. MOTION CARRIED (7-0).

10. ADOPTED – Resolution No. 2025-05, Arbor Day Proclamation

MOTION by Wilson, SECOND by Schlittler, “To adopt Resolution No. 2025-05 in observance of Arbor Day.” Mayor Ellis noted that this is the City’s 37th year, and the ceremony is scheduled for April 25th. MOTION CARRIED (7-0).

11. DISCUSSED – Mayors Monarch Butterfly Pledge

Mayor Ellis stated that he was contacted by the National Wildlife Federation regarding reducing the decline of monarch butterflies, and DPW staff plans to support the initiative. DPS Director Matt Davis noted that staff is excited about the project and had already started implementing some supportive measures at minimal cost, with future project expansions expected.

12. APPROVED – Civic Events:

A. Memorial Day Parade, American Legion Post 141, May 26, 2025

MOTION by Hertrich, SECOND by Lobur, “To approve the Civic Event Application filed by the American Legion Post 141 (Brian Gillette) for the 2025 Memorial Day Parade. This event will take place on Monday, May 26, 2025, from 10:00 a.m. to 11:00 a.m., with setup beginning at 8:30 a.m. and clean up ending by 12 noon.” Brian Gillette thanked Council for their support, noting this is the biggest Memorial Day Parade in Michigan. MOTION CARRIED (7-0).

B. Art in the Garden, Downtown Development Authority, June 7, 2025

MOTION by Wilson, SECOND by Britten, “To approve the Civic Event Application filed by Howell Main Street Inc. (Kate Litwin) for Art in the Garden. This event will occur on Saturday, June 7, 2025, from 11:00 a.m. to 3:00 p.m. with setup beginning at 9:00 a.m. and clean up ending by 5:00 p.m., with a rain date scheduled for June 14, 2025, at the same time.” Richard Lim provided information regarding the free family event, which will be held at Parking Lot #3 this year due to the Depot Lot Project construction. **MOTION CARRIED (7-0).**

C. Pride Alliance of Livingston 5th Annual Parade, Livingston Diversity Council, June 14, 2025

MOTION by Hertrich, SECOND by Britten, “To approve the Civic Event Application filed by the Livingston Diversity Council (Nicole Matthews-Creech) for the Pride Alliance of Livingston Parade, which will take place on Saturday, June 14, 2025, from 12 p.m. to 4 p.m.” Committee Chair Alexis Cush thanked Council for their support and confirmed that the event will be similar to previous years but they are hoping to add some food trucks. **MOTION CARRIED (7-0).**

D. Rock the Block, Downtown Development Authority, June 4, July 9 and August 6, 2025

MOTION by Clos, SECOND by Schlittler, “To approve the Civic Event Application, Rock the Block, filed by Howell Main Street Inc. (Kate Litwin). These events will take place on June 4th, July 9th, and August 6th, 2025, from 6:00 p.m. – 9:00 p.m., with setup beginning at 10 a.m. and clean up ending by 11 p.m. each day.” Richard Lim noted that it is a free community event on State Street, and they are seeking volunteers. **MOTION CARRIED (7-0).**

E. Balloons and Brews, Howell Area Chamber of Commerce, June 28, 2025

MOTION by Clos, SECOND by Lobur, “To approve the Civic Event Application filed by the Howell Area Chamber of Commerce (Janelle Smith), for the Balloons and Brews event, happening on Saturday, June 28, 2025, from 4 p.m. to 8 p.m.” Howell Chamber President Janelle Smith thanked Council for their ongoing support and partnership; stated that the location has been moved closer to Balloonfest grounds with parking on those grounds; and added that the event is a Fantasy of Lights fundraiser. Member Lobur questioned traffic control and Police Chief Dunn provided information regarding event policing. **MOTION CARRIED (7-0).**

13. APPROVED – Board and Commission Appointment:

MOTION by Schlittler, SECOND by Wilson, “To approve the appointment of Jeannette Ambrose to the Thompson Lake Board, with a term ending April 30, 2027.” **MOTION CARRIED (7-0).**

14. City Manager’s Report

- Local legislators are working on a bipartisan bill to fund local streets.
- Staff has been in contact with CSX and Great Lakes Central railroads regarding train traffic and is hopeful for continued improvements.
- The City applied for the SEMCOG TAP grant for sidewalks which would be a good jumpstart to get back into the sidewalk program.

- Bricks being removed on Wetmore Street for the Depot Lot Project will be available at DPW to residents and for anticipated projects; for safety reasons residents should not be removing bricks from the construction site.

15. Unfinished Business

None.

16. New Business

Member Hertrich reported on a recent event to discuss issues facing veterans, hosted by US Senator Slotkin and State Senator Klinefelt, and at which Livingston County Veteran Services Director Baca and Cleary University Senior Vice President of Enrollment Management Jeremy Walker participated. Director Baca shared his concerns regarding the potentially cutting of VSOs and how that might impact responsiveness and processing of claims. Staff cuts was a concern echoed by others. If challenges are faced or stories need to be told, Senator Slotkin provided contact information for Gina Shireman: (202) 224-4822 or gina_shireman@slotkin.senate.gov.

Mayor Ellis noted that Downtown Howell is currently ranked #3 on USA Today poll for Best Main Street USA and encouraged people to vote.

17. Closed Session – Attorney/Client Communication

7:45 p.m. MOTION by Schlittler, SECOND by Clos, “To enter closed session to discuss Attorney/Client Communication under MCL 15.268(1)(h) on a roll call vote.” Hertrich – yes, Schlittler – yes, Clos – yes, Britten – yes, Lobur – yes, Wilson – yes, Ellis – yes. MOTION CARRIED (7-0).

8:36 p.m. MOTION by Wilson, SECOND by Britten, “To reconvene the regular meeting.” MOTION CARRIED (7-0).

18. Adjournment

MOTION by Wilson, SECOND by Britten, “To adjourn the regular meeting of the City Council at 8:36 p.m.” MOTION CARRIED (7-0).

Robert Ellis, Mayor

Deanna Robson, City Clerk

**CITY OF HOWELL
WARRANT COVER
April 15, 2025**

NAME	AMOUNT	DESCRIPTION
Accounts Payable	\$ 837,508.77	
	Less DDA \$ (18,175.64)	
TOTAL	<u>\$ 819,333.13</u>	
Payroll Pay Date : 03/27/2025	\$ 211,066.11	3/9-3/22 Pay Period
Payroll Pay Date : 04/10/2025	\$ 228,896.46	3/23-4/5 Pay Period

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 03/26/2025 - 03/26/2025

POSTED PAID

BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 265 CITY HALL							
101-265-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 611 E. GRAND RIVER #2 -	111403182025		1,114.33	106149
101-265-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 611 E GRAND RIVER AVE -	269103182025		18.00	106149
101-265-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 1191 PINCKNEY RD - 2/18	481303182025		2,839.88	106149
Total Department 265 CITY HALL						3,972.21	
Department: 441 PUBLIC SERVICE DEPARTMENT							
101-441-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 150 MARION ST - 2/18-3/	220903182025		1,375.15	106149
101-441-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 150 MARION ST - 2/18-3/	268803182025		139.92	106149
Total Department 441 PUBLIC SERVICE DEPARTMENT						1,515.07	
Department: 567 CEMETERY							
101-567-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 803 ROOSEVELT ST - 2/20	876903192025		371.56	106149
Total Department 567 CEMETERY						371.56	
Total Fund 101 GENERAL FUND						5,858.84	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY							
248-728-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 118 W CLINTON ST - 2/18	400003182025		55.01	106149
248-728-920.016	03/26/2025	DTE ENERGY	ELECTRICITY - 219 N. WALNUT - 3/4-3/1	3487804012025		7.41	106150
Total Department 728 ECONOMIC DEVELOPMENT ACTIVITY						62.42	
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						62.42	
Fund: 482 DEPOT LOT							
Department: 516 ROAD RECONSTRUCTION							
482-516-970.002	03/26/2025	DTE NW PLANNING & DESIGN	DEPOT LOT ELECTRICAL	73491713		52,122.56	106151
482-516-970.002	03/26/2025	DTE NW PLANNING & DESIGN	DEPOT LOT ELECTRICAL	70957333		54,058.87	106151
Total Department 516 ROAD RECONSTRUCTION						106,181.43	
Total Fund 482 DEPOT LOT						106,181.43	
Fund: 590 SEWER FUND							
Department: 536 WATER OR SEWER SYSTEMS							
590-536-920.004	03/26/2025	DTE ENERGY	ELECTRICITY - 1158 LAKESIDE DR - 2/13	4430904012025		111.31	106150
590-536-920.004	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 601 WEST ST UNIT LS - 2	900503182025		35.32	106149
590-536-920.004	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 1420 W GRAND RIVER AVE	490203182025		18.79	106149
590-536-920.004	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 737 E WASHINGTON ST - 2	667403182025		20.35	106149
590-536-920.004	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 1401 N MICHIGAN AVE - 2	176303192025		23.51	106149
Total Department 536 WATER OR SEWER SYSTEMS						209.28	
Total Fund 590 SEWER FUND						209.28	
Fund: 591 WATER FUND							
Department: 000 GENERAL							
591-000-644.000	03/26/2025	FRIEND, BENJAMIN	UB REFUND FOR 664 E HIGHLAND	17392	03/26/2025	152.15	106148
Total Department 000 GENERAL						152.15	
Department: 564 TREATMENT PLANT							
591-564-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 150 MARION ST - 2/18-3/	220903182025		916.76	106149
591-564-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 717 S. MICHIGAN AVE - 2	954903182025		498.34	106149
Total Department 564 TREATMENT PLANT						1,415.10	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 03/26/2025 - 03/26/2025

POSTED PAID

BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 591 WATER FUND							
Total Fund 591 WATER FUND						1,567.25	
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 150 MARION ST - 2/18-3/	268803182025		171.01	106149
640-441-920.001	03/26/2025	CONSUMERS ENERGY	NATURAL GAS - 152 MARION ST - 2/18-3/	293603182025		366.04	106149
Total Department 441 PUBLIC SERVICE DEPARTMENT						537.05	
Total Fund 640 EQUIPMENT POOL FUND						537.05	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 03/26/2025 - 03/26/2025

POSTED PAID

BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
--- TOTALS BY FUND ---							
	101		GENERAL FUND			5,858.84	
	248		DOWNTOWN DEVELOPMENT AUTHORITY FUND			62.42	
	482		DEPOT LOT			106,181.43	
	590		SEWER FUND			209.28	
	591		WATER FUND			1,567.25	
	640		EQUIPMENT POOL FUND			537.05	
	Total For All Funds:					114,416.27	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 04/01/2025 - 04/01/2025

POSTED PAID

BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 408 LOOP ROAD PROJECT FUND							
Department: 516 ROAD RECONSTRUCTION							
408-516-970.002	04/01/2025	SPRINGLINE EXCAVATING LLC	LUCY RD PROJECT	04012025		65,817.36	106152
Total Department 516 ROAD RECONSTRUCTION						65,817.36	
Department: 539 WATER MAIN REHAB							
408-539-970.002	04/01/2025	SPRINGLINE EXCAVATING LLC	LUCY RD PROJECT	04012025		32,908.67	106152
Total Department 539 WATER MAIN REHAB						32,908.67	
Department: 548 SANITARY SEWER CONSTRUCTION							
408-548-970.002	04/01/2025	SPRINGLINE EXCAVATING LLC	LUCY RD PROJECT	04012025		32,908.67	106152
Total Department 548 SANITARY SEWER CONSTRUCTION						32,908.67	
Total Fund 408 LOOP ROAD PROJECT FUND						131,634.70	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 04/01/2025 - 04/01/2025

POSTED PAID

BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
--- TOTALS BY FUND ---		408	LOOP ROAD PROJECT FUND			131,634.70	

INVOICE DISTRIBUTION REPORT FOR CITY OF HOWELL

EXP CHECK RUN DATES 04/15/2025 - 04/15/2025

POSTED PAID

BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 000 GENERAL							
101-000-081.000	04/15/2025	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE - APRIL 2025	APRIL 2025		988.96	1318
101-000-081.000	04/15/2025	VSP INSURANCE CO. (CT)	VISION INSURANCE - RETIREE - APRIL 20	APRIL 2025		9.78	1319
101-000-081.000	04/15/2025	DELTA DENTAL	DENTAL INSURANCE - ACTIVE/RETIREE - A	RIS0006305738		45.60	1316
101-000-083.001	04/15/2025	VSP INSURANCE CO. (CT)	VISION INSURANCE - ACTIVE EMPLOYEES -	APRIL 2025		9.78	1319
101-000-083.001	04/15/2025	VSP INSURANCE CO. (CT)	VISION INSURANCE - RETIREE - APRIL 20	APRIL 2025		319.67	1319
101-000-083.001	04/15/2025	DELTA DENTAL	DENTAL INSURANCE - ACTIVE/RETIREE - A	RIS0006305738		1,819.04	1316
101-000-231.009	04/15/2025	MERS	MERS MARCH 2025	MARCH 2025		26,349.28	1317
101-000-231.014	04/15/2025	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE - APRIL 2025	APRIL 2025		1,290.64	1318
101-000-231.026	04/15/2025	VSP INSURANCE CO. (CT)	VISION INSURANCE - ACTIVE EMPLOYEES -	APRIL 2025		835.74	1319
101-000-231.026	04/15/2025	DELTA DENTAL	DENTAL INSURANCE - ACTIVE/RETIREE - A	RIS0006305738		4,512.92	1316
101-000-283.000	04/15/2025	ST. JOSEPH CHURCH	ESCROW REFUND - 440 E WASHINGTON	PB19-291		5,588.32	106216
101-000-283.000	04/15/2025	DOYLE HOMES, INC	ESCROW REFUND - 1225 LAKESIDE DR	CDE24-00006		427.50	106172
101-000-283.000	04/15/2025	THE AMBER REINECK HOUSE	ESCROW REFUND - 510 S. MICHIGAN	CDE24-00015		242.50	106220
101-000-283.000	04/15/2025	BRAMLETT HEATING AND COOLI	ESCROW REFUND - 190 N. NATIONAL	CDE24-00003		127.50	106164
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	SAVAGE, ROBERT	BOND REFUND - E CLINTON	03182025		1,000.00	106209
101-000-283.000	04/15/2025	1-800-HANSONS, LLC	PERFORMANCE BOND - 312 W CRANE	PB21-224		1,000.00	106153
101-000-283.000	04/15/2025	SERUGA, BOBBY	PERFORMANCE BOND REFUND - 124 ISBELL	BP21-00062		250.00	106212
101-000-283.000	04/15/2025	HOME PRO ROOFING	PERFORMANCE BOND REFUND - 1119 VALLEY	BP21-00081		750.00	106183
101-000-283.000	04/15/2025	NORTHGATE CONSTRUCTION LLC	PERFORMANCE BOND REFUND - 130 INVERNE	BP21-00093		750.00	106198
101-000-283.000	04/15/2025	TAQUERIA DON RAMON LLC	PEDDLER LICENSE - 3/31/22	03312022 BOND		500.00	106218
101-000-283.000	04/15/2025	MISIGNAL INC.	PEDDLER LICENSE - 10/29/18	10292018		500.00	106196
101-000-414.001	04/15/2025	LIVINGSTON COUNTY TREASURE	PRE ADJUSTMENT REFUND	03172025		24.04	106192
Total Department 000 GENERAL						56,341.27	
Department: 101 MAYOR & COUNCIL							
101-101-860.000	04/15/2025	ELLIS, ROBERT	MML CAPITAL CONFERENCE	032425		122.40	106176
101-101-900.000	04/15/2025	GANNETT MICHIGAN LOCALIQ	REQUIRED COUNCIL PUBLICATIONS	0006971107		272.67	106206
Total Department 101 MAYOR & COUNCIL						395.07	
Department: 172 CITY MANAGER							
101-172-727.000	04/15/2025	IMAGE ONE	COPIER CONTRACT - 4/1-4/30	829417		73.90	1331
101-172-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	04012025		13.95	1315
101-172-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	04012025		18.00	1315
101-172-801.000	04/15/2025	BURCH	PR FIRM DEPOSIT & SVCS 02/15-02/18	10012668		7,500.00	106166
101-172-801.000	04/15/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	04012025		28.30	1315
101-172-802.000	04/15/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	04012025		14.99	1315
101-172-850.000	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		271.31	106222
Total Department 172 CITY MANAGER						7,920.45	
Department: 191 FINANCE							
101-191-727.000	04/15/2025	IMAGE ONE	COPIER CONTRACT - 4/1-4/30	829417		146.35	1331

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EXP CHECK RUN DATES 04/15/2025 - 04/15/2025

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BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 191 FINANCE							
101-191-801.000	04/15/2025	PLANTE & MORAN PLLC	PROFESSIONAL SERVICES - BANK RECS, CL	10424098		871.00	1337
101-191-802.000	04/15/2025	LIVINGSTON COUNTY ASSESSOR	LCAA MEMBERSHIP - K. DEVRIES	04022025		10.00	106191
101-191-802.000	04/15/2025	LIVINGSTON COUNTY ASSESSOR	LCAA MEMBERSHIP - K. PORTER	04022025		10.00	106191
101-191-802.000	04/15/2025	LIVINGSTON COUNTY ASSESSOR	LCAA MEMBERSHIP - P. AUGOSTINO	04022025		10.00	106191
101-191-850.000	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		40.04	106222
101-191-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	04012025		87.45	1315
101-191-980.005	04/15/2025	PIVOT POINT PARTNERS LLC	ASSESSING TABLET SOFTWARE	2311		1,148.00	106204
Total Department 191 FINANCE						2,322.84	
Department: 215 CLERK							
101-215-860.000	04/15/2025	VISA	CREDIT CARD CHARGES - HR - MARCH 2025	04012025		543.90	1315
101-215-860.000	04/15/2025	VISA	CREDIT CARD CHARGES - HR - MARCH 2025	04012025		42.36	1315
101-215-860.000	04/15/2025	VISA	CREDIT CARD CHARGES - HR - MARCH 2025	04012025		51.82	1315
101-215-930.010	04/15/2025	SHRED EXPERTS LLC	MONTHLY RECORDS MAINTENANCE	156216		90.00	1341
Total Department 215 CLERK						728.08	
Department: 228 INFORMATION TECHNOLOGY							
101-228-822.001	04/15/2025	EPS SECURITY	MONTHLY PANIC ALARM MONITORING - MAY	A31906		45.00	1324
101-228-822.001	04/15/2025	EPS SECURITY	RECURRING SUPPORT FEES	J3237		30.16	1324
101-228-822.001	04/15/2025	VISA	CREDIT CARD CHARGES - IT - MARCH 2025	04012025		349.00	1315
101-228-850.005	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		40.64	106222
101-228-850.008	04/15/2025	VISA	CREDIT CARD CHARGES - IT - MARCH 2025	04012025		50.76	1315
101-228-850.008	04/15/2025	VISA	CREDIT CARD CHARGES - IT - MARCH 2025	04012025		595.00	1315
101-228-980.008	04/15/2025	GRACON SERVICES INC	M365 LICENSES	16354		12,033.69	1325
Total Department 228 INFORMATION TECHNOLOGY						13,144.25	
Department: 261 GENERAL SERVICE ADMINISTRATION							
101-261-714.002	04/15/2025	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE - APRIL 2025	APRIL 2025		3,453.17	1318
101-261-714.005	04/15/2025	MERS	MERS MARCH 2025	MARCH 2025		108,119.96	1317
Total Department 261 GENERAL SERVICE ADMINISTRATION						111,573.13	
Department: 265 CITY HALL							
101-265-727.000	04/15/2025	ECONO PRINT INC	ENVELOPES	73285		883.19	106174
101-265-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - CITY MANAGER -	04012025		71.95	1315
101-265-727.000	04/15/2025	APPLIED INNOVATION	COPIER CONTRACT - 3/7-4/6	2791342		215.70	1320
101-265-740.000	04/15/2025	CINTAS	FLOOR MATS - PD/CH	4225175799		27.48	106168
101-265-740.018	04/15/2025	AUBURN OAKS INC.	CH MISC. LANDSCAPING BEAUTIFICATION	85644		60.50	106161
101-265-740.018	04/15/2025	STAPLES	OFFICE SUPPLIES - DPS JANITORIAL, BEA	6027989913		16.28	106217
101-265-775.000	04/15/2025	CINTAS	FIRST AID RESTOCK - PD/CH	5261872606		37.23	106169
101-265-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - NUT DRIVER	18754		13.98	106184
101-265-775.001	04/15/2025	VISA	CREDIT CARD CHARGES - FINANCE - MARCH	04012025		199.99	1345
101-265-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 611 E GRAND RIVER LBBY	4409304012025		3,753.45	106173
101-265-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 611 E GRAND RIVER BLDG	7031204012025		278.12	106173
101-265-920.002	04/15/2025	CITY OF HOWELL	UTILITY BILLING - 611 E GRAND RIVER 0	10941042325		553.70	106186
101-265-920.002	04/15/2025	CITY OF HOWELL	UTILITY BILLING - 611 E GRAND RIVER 0	10942042325		56.50	106186
101-265-931.000	04/15/2025	CLEAR VIEW SERVICES	CITY HALL WINDOW CLEANING	31125		120.00	106171
101-265-931.000	04/15/2025	CINTAS	AEDS	9306962591		130.50	106169
101-265-931.000	04/15/2025	CINTAS	AEDS	9314877087		130.50	106169
101-265-931.000	04/15/2025	CINTAS	AEDS	9310889540		130.50	106169
Total Department 265 CITY HALL						6,679.57	

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BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 266 CITY ATTORNEY/OUTSIDE COUNSEL							
101-266-801.000	04/15/2025	PERKINS, DENNIS, PLLC	PROFESSIONAL SERVICES - FEBRUARY 2025	04072025		30.00	106202
101-266-801.000	04/15/2025	PERKINS, DENNIS, PLLC	PROFESSIONAL SERVICES - MARCH 2025	04072025		55.47	106202
101-266-826.000	04/15/2025	MILLER CANFIELD PADDOCK &	PROFESSIONAL SERVICES - ATTORNEY FEES	1687579		2,310.00	1334
101-266-826.000	04/15/2025	MILLER CANFIELD PADDOCK &	PROFESSIONAL SERVICES - ATTORNEY FEES	1688724		530.00	1334
101-266-826.003	04/15/2025	PERKINS, DENNIS, PLLC	PROFESSIONAL SERVICES - FEBRUARY 2025	04072025		730.00	106202
101-266-826.004	04/15/2025	PERKINS, DENNIS, PLLC	PROFESSIONAL SERVICES - FEBRUARY 2025	04072025		5,832.00	106202
101-266-826.004	04/15/2025	PERKINS, DENNIS, PLLC	PROFESSIONAL SERVICES - MARCH 2025	04072025		4,340.00	106202
Total Department 266 CITY ATTORNEY/OUTSIDE COUNSEL						13,827.47	
Department: 270 PERSONNEL							
101-270-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - HR - MARCH 2025	04012025		27.53	1315
101-270-801.000	04/15/2025	ISOLVED BENEFIT SERVICES	FSA/HRA ADMIN SERVICES - FEB 2025	1143630813		118.89	1332
101-270-801.000	04/15/2025	VISA	CREDIT CARD CHARGES - HR - MARCH 2025	04012025		150.00	1315
101-270-802.000	04/15/2025	VISA	CREDIT CARD CHARGES - HR - MARCH 2025	04012025		55.00	1315
101-270-802.000	04/15/2025	VISA	CREDIT CARD CHARGES - HR - MARCH 2025	04012025		299.00	1315
101-270-822.000	04/15/2025	VISA	CREDIT CARD CHARGES - HR - MARCH 2025	04012025		975.18	1315
101-270-835.000	04/15/2025	OUCH URGENT CARE COMPASS	NEW EMPLOYEE PHYSICAL - B. STECHSCHUL	13380		85.00	106201
Total Department 270 PERSONNEL						1,710.60	
Department: 301 POLICE DEPARTMENT							
101-301-717.000	04/15/2025	MICHIGAN MUNICIPAL LEAGUE	W/C POLICY 7/2023-7/2024 ADJ	5080207		925.66	106195
101-301-727.000	04/15/2025	APPLIED INNOVATION	COPIER CONTRACT - 11/9-12/8	2700306		17.20	1320
101-301-727.000	04/15/2025	APPLIED INNOVATION	COPIER CONTRACT - 10/9-11/8	2675101		18.50	1320
101-301-727.000	04/15/2025	IMAGE ONE	COPIER CONTRACT - 4/1-4/30	829417		308.76	1331
101-301-727.000	04/15/2025	APPLIED INNOVATION	COPIER CONTRACT - 3/7-4/6	2791342		37.46	1320
101-301-730.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE DEP CHIEF	04012025		14.40	1315
101-301-740.000	04/15/2025	PETTY CASH	PETTY CASH REIMBURSEMENT - PD	03202025		111.02	106203
101-301-740.000	04/15/2025	AMAZON CAPITAL SERVICES, I	WEAPON LIGHT - CHIEF	1XLC-V7JF-WHHL		121.97	106157
101-301-740.000	04/15/2025	CINTAS	FIRST AID RESTOCK - PD/CH	5261872606		40.62	106169
101-301-740.000	04/15/2025	CINTAS	FLOOR MATS - PD/CH	4225175799		27.48	106168
101-301-740.000	04/15/2025	LANGUAGE LINE SERVICES, IN	INTERPRETER SERVICES	11573535		3.15	106190
101-301-740.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	04012025		75.00	1315
101-301-740.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	04012025		5.00	1315
101-301-741.000	04/15/2025	AMAZON CAPITAL SERVICES, I	DRONE PILOT PINS & RANGE SUPPLIES	1HC4-V7D7-CH3G		89.94	106157
101-301-741.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	04012025		208.88	1315
101-301-741.006	04/15/2025	HURON VALLEY GUNS	UNIFORM POLO & PANTS - KELLEHER	230580		142.98	106188
101-301-741.006	04/15/2025	HOWELL WESTERN WEAR	BOOTS	220000037347		1,068.93	106185
101-301-741.006	04/15/2025	HURON VALLEY GUNS	CHAPLAIN UNIFORM - TATE	231180		1,209.84	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	CHAPLAIN UNIFORM - DAVIS	231184		17.99	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	CHAPLAIN UNIFORM - TATE	231186		17.99	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	CHAPLAIN UNIFORM - TATE	231254		312.93	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	UNIFORM - JACOBS	231241		187.94	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	UNIFORM - CHEVRONS	231147		399.00	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	UNIFORM - LOCKHART	231078		235.98	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	UNIFORM - JACOBS	231067		737.36	106188
101-301-741.006	04/15/2025	SPIRIT OF LIVINGSTON	CHAPLAIN POLOS - TATE	6553		53.96	106215
101-301-741.006	04/15/2025	SPIRIT OF LIVINGSTON	JACKET & ALTERATIONS - DEPUTY CHIEF	6560		62.98	106215
101-301-741.006	04/15/2025	SPIRIT OF LIVINGSTON	ALTERATIONS - DEPUTY CHIEF	6544		41.00	106215
101-301-741.006	04/15/2025	HURON VALLEY GUNS	CHAPLAIN UNIFORM - DAVIS	231176		1,166.91	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	CHAPLAIN UNIFORM - DAVIS	231176		(564.95)	106188

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 301 POLICE DEPARTMENT							
101-301-741.006	04/15/2025	HURON VALLEY GUNS	CHAPLAIN BADGES - TATE	231822		554.50	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	CHAPLAIN BADGES - DAVIS	231823		554.50	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	UNIFORM - JACOBS	231866		349.96	106188
101-301-741.006	04/15/2025	HURON VALLEY GUNS	UNIFORM - DEPUTY CHIEF	231867		65.99	106188
101-301-741.006	04/15/2025	AMAZON CAPITAL SERVICES, I	HOLSTER - CHIEF	1N3J-6HF3-HXYR		59.99	106157
101-301-741.006	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	04012025		378.74	1315
101-301-741.006	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	04012025		(21.44)	1315
101-301-850.000	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		917.53	106222
101-301-860.000	04/15/2025	OHIO TACTICAL OFFICERS ASS	OTOA CONFERENCE - VAN & POET	5736		800.00	106200
101-301-887.001	04/15/2025	AMAZON CAPITAL SERVICES, I	DRONE PILOT PINS & RANGE SUPPLIES	1HC4-V7D7-CH3G		100.99	106157
101-301-930.004	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	04012025		53.08	1315
101-301-957.000	04/15/2025	PSTGP, LLC	NON - DESTRUCTIVE ENTRY TRAINING X3	813		5,400.00	106207
101-301-957.000	04/15/2025	LOCKHART, DARREN	DRONE PILOT TEST	3WJSCDHW		175.00	106193
101-301-957.000	04/15/2025	PETTY CASH	PETTY CASH REIMBURSEMENT - PD	03202025		65.74	106203
101-301-957.000	04/15/2025	OAKLAND COMMUNITY COLLEGE/	CHAPLAIN ACADEMY X2	15265		900.00	106199
101-301-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE DEP CHIE	04012025		175.00	1315
101-301-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE DEP CHIE	04012025		175.00	1315
101-301-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE DEP CHIE	04012025		341.70	1315
101-301-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE DEP CHIE	04012025		975.00	1315
101-301-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE DEP CHIE	04012025		427.96	1315
101-301-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE DEP CHIE	04012025		849.00	1315
101-301-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE DEP CHIE	04012025		795.00	1315
101-301-957.000	04/15/2025	ROBERT ALMONTE LLC	MEXICAN CARTEL SEMINAR - CHARLICK	97495		595.00	106208
101-301-973.000	04/15/2025	ANGEL ARMOR	STEALTH CARRIERS - PEETZ & JACOBS	S013597		1,835.00	106159
101-301-973.000	04/15/2025	BOUND TREE MEDICAL	AEDS (2)	85712320		3,841.64	106163
101-301-980.005	04/15/2025	GRACON SERVICES INC	M365 LICENSES	16354		10,756.20	1325
Total Department 301 POLICE DEPARTMENT						38,216.96	
Department: 441 PUBLIC SERVICE DEPARTMENT							
101-441-727.000	04/15/2025	IMAGE ONE	COPIER CONTRACT - 4/1-4/30	829417		34.56	1331
101-441-727.000	04/15/2025	STAPLES	OFFICE SUPPLIES - DPS JANITORIAL, BEA	6027989913		34.46	106217
101-441-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		2.57	1315
101-441-740.026	04/15/2025	CINTAS	CEMETERY - FIRST AID REFILL	5256509906		16.69	106169
101-441-740.026	04/15/2025	CINTAS	CEMETERY - FIRST AID REFILL	5261624104		53.89	106169
101-441-740.026	04/15/2025	CINTAS	DPS - FIRST AID REFILL	5261624105		34.18	106169
101-441-775.000	04/15/2025	AMAZON CAPITAL SERVICES, I	DPS JANITORIAL	1CFT-9CGT-MMQV		13.80	106157
101-441-775.000	04/15/2025	STAPLES	OFFICE SUPPLIES - DPS JANITORIAL, BEA	6027989913		34.56	106217
101-441-850.000	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		137.59	106222
101-441-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 148 MARION ST. - 3/4-4/	3070404012025		222.11	106173
101-441-920.002	04/15/2025	CITY OF HOWELL	UTILITY BILLING - 150 MARION - 1/24-3	11574042325		267.16	106186
101-441-920.002	04/15/2025	CITY OF HOWELL	UTILITY BILLING - 150 MARION #1 - 1/2	11575042325		307.90	106186
101-441-931.000	04/15/2025	CINTAS	AEDS	9306962591		43.50	106169
101-441-931.000	04/15/2025	CINTAS	AEDS	9314877087		43.50	106169
101-441-931.000	04/15/2025	CINTAS	AEDS	9310889540		43.50	106169
101-441-957.000	04/15/2025	EDMONDS, ROBIN L	STATE PESTICIDE CERTIFICATION & PARKI	03272025		75.00	106175
101-441-957.000	04/15/2025	EDMONDS, ROBIN L	STATE PESTICIDE CERTIFICATION & PARKI	03272025		8.00	106175
101-441-980.005	04/15/2025	GRACON SERVICES INC	M365 LICENSES	16354		4,284.13	1325
Total Department 441 PUBLIC SERVICE DEPARTMENT						5,657.10	
Department: 447 ENGINEERING DEPARTMENT							

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 447 ENGINEERING DEPARTMENT							
101-447-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - SAFETY GRANT	0225441		2,134.16	1329
101-447-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - GENERAL ENGIN	0225439		876.82	1329
Total Department 447 ENGINEERING DEPARTMENT						3,010.98	
Department: 448 STREET LIGHTING & MAINTENANCE							
101-448-775.000	04/15/2025	MEL NORTHEY CO INC	LIGHT POLES	102173		1,508.00	106194
101-448-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - STREET LIGHTS - 3/1-3/3	1824304012025		33,991.42	106173
101-448-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 135 N STATE ST - 3/4-4/	3743004012025		62.86	106173
Total Department 448 STREET LIGHTING & MAINTENANCE						35,562.28	
Department: 450 PARKING LOT MAINTENANCE							
101-450-740.018	04/15/2025	AMAZON CAPITAL SERVICES, I	BEAUTIFICATION TOOLS	16XL-939Y-3XKM		23.98	106157
101-450-740.018	04/15/2025	STAPLES	OFFICE SUPPLIES - DPS JANITORIAL, BEA	6027989913		16.27	106217
101-450-740.018	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - 2 HAND TOOLS - BEAUT	219478		17.98	106167
101-450-740.018	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - BUNGEE FOR PESTICIDE	219823		2.99	106167
Total Department 450 PARKING LOT MAINTENANCE						61.22	
Department: 523 FORESTRY/CONSERVATION							
101-523-740.000	04/15/2025	HUTSON, INC.	CHAINSAW BLADES	10801127		177.86	1330
Total Department 523 FORESTRY/CONSERVATION						177.86	
Department: 567 CEMETERY							
101-567-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 920 ROOSEVELT - 3/4-4/1	4464804012025		212.06	106173
101-567-931.000	04/15/2025	CINTAS	AEDS	9306962591		130.50	106169
101-567-931.000	04/15/2025	CINTAS	AEDS	9314877087		130.50	106169
101-567-931.000	04/15/2025	CINTAS	AEDS	9310889540		130.50	106169
101-567-931.001	04/15/2025	HUTSON, INC.	CEMETERY MAINTENANCE	10785491		150.17	1330
101-567-931.001	04/15/2025	A & L PARTS PLUS	PARTS/SUPPLIES - CEMETERY MAINTENANCE	16-868144		77.32	106154
101-567-931.001	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - CEMETERY MAINTENANCE	219665		49.16	106167
101-567-931.001	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		15.88	1315
101-567-970.002	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - LAKEVIEW BANK	0225450		52.92	1329
Total Department 567 CEMETERY						949.01	
Department: 703 COMMUNITY ACTION PROMOTION							
101-703-880.004	04/15/2025	HOME DEPOT	CREDIT CARD CHARGES - MARCH 2025	03282025		168.09	106182
101-703-880.004	04/15/2025	VISA	CREDIT CARD CHARGES - HR - MARCH 2025	04012025		283.63	1315
101-703-880.004	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		21.38	1315
Total Department 703 COMMUNITY ACTION PROMOTION						473.10	
Department: 722 COMMUNITY DEVELOPMENT							
101-722-850.005	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		120.66	106222
101-722-980.005	04/15/2025	PLAN IT SOFTWARE, LLC	CAPITAL IMPROVEMENT SOFTWARE - MOVE T	PLAN-0702		5,000.00	1336
Total Department 722 COMMUNITY DEVELOPMENT						5,120.66	
Department: 751 RECREATION/PARKS							
101-751-740.000	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES	219004		11.99	106167
101-751-740.000	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - SCOFIELD PARK BATHRO	032525		37.98	106167
101-751-740.000	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES	032625		43.97	106167
101-751-740.000	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES	219705		25.97	106167
101-751-775.006	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - CEMETERY MAINTENANCE	219665		64.62	106167
101-751-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - STREET LIGHTS - 3/1-3/3	1824304012025		31.31	106173
101-751-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 1100 CITY PARK DR - 3/4	3198304012025		29.80	106173

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 101 GENERAL FUND							
Department: 751 RECREATION/PARKS							
101-751-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 1108 CITY PARK - 3/4-4/	4441604012025		108.52	106173
101-751-970.002	04/15/2025	TUTTLE TRUCKING LLC	BEACH SAND SCOFIELD PARK	11057		5,121.17	106221
101-751-970.002	04/15/2025	LOREA TOP SOIL & AGGREGATE	AGGREGATE FOR CONCRETE AT CONCESSION	31549		235.00	1333
101-751-970.002	04/15/2025	LOREA TOP SOIL & AGGREGATE	AGGREGATE FOR CONCRETE AT CONCESSION	31547		235.00	1333
101-751-970.002	04/15/2025	LOREA TOP SOIL & AGGREGATE	AGGREGATE FOR CONCRETE AT CONCESSION	31546		188.00	1333
Total Department 751 RECREATION/PARKS						6,133.33	
Department: 757 PARKS/NEIGHBORHOODS							
101-757-775.000	04/15/2025	BRINK	MAINTENANCE SUPPLIES - PLAYGROUND SAF	140758		3,041.55	106165
101-757-775.000	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		247.98	1315
101-757-775.000	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - M	04012025		329.99	1315
Total Department 757 PARKS/NEIGHBORHOODS						3,619.52	
Total Fund 101 GENERAL FUND						313,624.75	
Fund: 202 MAJOR STREET FUND							
Department: 454 STORM SEWER MAINTENANCE							
202-454-775.000	04/15/2025	TUTTLE TRUCKING LLC	LIMESTONE SUPPLY	11058		437.50	106221
202-454-775.000	04/15/2025	USA BLUEBOOK	MISS DIG PAINT	INV00668033		40.10	1343
Total Department 454 STORM SEWER MAINTENANCE						477.60	
Department: 458 STREET RESURFACING							
202-458-717.000	04/15/2025	MICHIGAN MUNICIPAL LEAGUE	W/C POLICY 7/2023-7/2024 ADJ	5080207		925.67	106195
Total Department 458 STREET RESURFACING						925.67	
Department: 463 ROUTINE MAINTENANCE							
202-463-775.000	04/15/2025	HOME DEPOT	CREDIT CARD CHARGES - MARCH 2025	03282025		109.72	106182
Total Department 463 ROUTINE MAINTENANCE						109.72	
Department: 474 TRAFFIC SIGNS							
202-474-775.000	04/15/2025	DORNBOS SIGN INC.	TYPE 3 BARRICADES	INV80701		703.40	1323
202-474-775.000	04/15/2025	DORNBOS SIGN INC.	SIGN POSTS	INV80710		502.75	1323
202-474-920.010	04/15/2025	DTE ENERGY	ELECTRICITY - STREET LIGHTS - 3/1-3/3	1824304012025		326.84	106173
Total Department 474 TRAFFIC SIGNS						1,532.99	
Total Fund 202 MAJOR STREET FUND						3,045.98	
Fund: 203 LOCAL STREET FUND							
Department: 454 STORM SEWER MAINTENANCE							
203-454-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - STORM	18658		7.99	106184
203-454-775.000	04/15/2025	TUTTLE TRUCKING LLC	LIMESTONE SUPPLY	11058		437.50	106221
203-454-775.000	04/15/2025	USA BLUEBOOK	MISS DIG PAINT	INV00668033		40.10	1343
203-454-775.000	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - M	04012025		77.06	1315
Total Department 454 STORM SEWER MAINTENANCE						562.65	
Department: 463 ROUTINE MAINTENANCE							
203-463-775.000	04/15/2025	RAZORS EDGE GRADING	LUCY GRADING	2504		1,000.00	1339
203-463-775.000	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - WIRE NUTS	219603		4.99	106167
203-463-775.000	04/15/2025	HOME DEPOT	CREDIT CARD CHARGES - MARCH 2025	03282025		109.72	106182
Total Department 463 ROUTINE MAINTENANCE						1,114.71	
Department: 474 TRAFFIC SIGNS							
203-474-775.000	04/15/2025	DORNBOS SIGN INC.	TYPE 3 BARRICADES	INV80701		703.40	1323

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Fund: 203 LOCAL STREET FUND							
Department: 474 TRAFFIC SIGNS							
203-474-775.000	04/15/2025	DORNBOS SIGN INC.	SIGN POSTS	INV80710		502.75	1323
203-474-775.000	04/15/2025	DORNBOS SIGN INC.	STREET SIGNS - NO PARKING	INV80689		196.75	1323
203-474-775.000	04/15/2025	DORNBOS SIGN INC.	STREET SIGNS	INV80756		138.35	1323
203-474-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - BARRICADE BOLTS	18661		22.08	106184
Total Department 474 TRAFFIC SIGNS						1,563.33	
Total Fund 203 LOCAL STREET FUND						3,240.69	
Fund: 226 RUBBISH & GARBAGE COLL FUND							
Department: 000 GENERAL							
226-000-635.000	04/15/2025	RUBIO, JOHN	UB REFUND FOR 813 OCEOLA	04/07/2025	04/15/2025	7.13	106210
Total Department 000 GENERAL						7.13	
Department: 528 WASTE/REFUSE COLLECTION							
226-528-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 201 N. STATE ST - 3/4-4	3402704012025		23.95	106173
226-528-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 201 W. CLINTON - 3/4-4/	3011804012025		23.09	106173
226-528-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 122 E. SIBLEY - 3/4-4/1	3109004012025		38.68	106173
226-528-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 102 W. SIBLEY T. - 3/4-	3120704012025		27.39	106173
226-528-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 117 N. WALNUT - 3/4-4/1	4580104012025		53.82	106173
Total Department 528 WASTE/REFUSE COLLECTION						166.93	
Total Fund 226 RUBBISH & GARBAGE COLL FUND						174.06	
Fund: 230 LUCY ROAD PARK RECOVERY FUND							
Department: 261 GENERAL SERVICE ADMINISTRATION							
230-261-801.004	04/15/2025	GHD SERVICES INC.	LUCY RD LANDFILL PROFESSIONAL SERVICE	340-0144193		1,630.52	106180
Total Department 261 GENERAL SERVICE ADMINISTRATION						1,630.52	
Total Fund 230 LUCY ROAD PARK RECOVERY FUND						1,630.52	
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY							
248-728-714.002	04/15/2025	MUTUAL OF OMAHA	LIFE/STD/LTD INSURANCE - APRIL 2025	APRIL 2025		63.19	1318
248-728-727.000	04/15/2025	APPLIED INNOVATION	COPIER CONTRACT - DDA - 11/15-2/14	2676576		468.69	1320
248-728-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - DDA - MARCH 202	04012025		16.95	1315
248-728-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - DDA - MARCH 202	04012025		39.57	1315
248-728-804.001	04/15/2025	AMYS CLEAN CARE	OFFICE CLEANING - 2/18 & 3/8	003191		100.00	106158
248-728-850.000	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		40.64	106222
248-728-860.000	04/15/2025	VISA	CREDIT CARD CHARGES - DDA - MARCH 202	04012025		10.00	1315
248-728-881.000	04/15/2025	VISA	CREDIT CARD CHARGES - DDA - MARCH 202	04012025		45.13	1315
248-728-920.016	04/15/2025	DTE ENERGY	ELECTRICITY - 908 E SIBLEY 1/31-3/3	4545403012025		18.79	106173
248-728-920.016	04/15/2025	DTE ENERGY	ELECTRICITY - 908 E. SIBLEY - 3/4-4/1	4545404012025		19.06	106173
248-728-920.016	04/15/2025	DTE ENERGY	ELECTRICITY - 522 E. SIBLEY - 1/31-3/	4534803012025		18.61	106173
248-728-920.016	04/15/2025	DTE ENERGY	ELECTRICITY - 522 E. SIBLEY - 3/4-4/1	4534804012025		18.89	106173
248-728-920.016	04/15/2025	DTE ENERGY	ELECTRICITY - 218 E. SIBLEY - 1/31-3/	4521503012025		18.43	106173
248-728-920.016	04/15/2025	DTE ENERGY	ELECTRICITY - 218 E. SIBLEY 3/4-4/1	4521504012025		18.75	106173
248-728-920.016	04/15/2025	DTE ENERGY	ELECTRICITY - 1151 S. MICHIGAN AVE -	2946404012025		19.54	106173
248-728-920.016	04/15/2025	DTE ENERGY	ELECTRICITY - 209 E CLINTON - 3/4-4/1	3054904012025		503.08	106173
248-728-930.012	04/15/2025	VISA	CREDIT CARD CHARGES - DDA - MARCH 202	04012025		598.00	1315
248-728-930.012	04/15/2025	VISA	CREDIT CARD CHARGES - DDA - MARCH 202	04012025		21.97	1315
248-728-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - DDA - MARCH 202	04012025		8.00	1315
248-728-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - DDA - MARCH 202	04012025		25.20	1315

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Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND							
Department: 728 ECONOMIC DEVELOPMENT ACTIVITY							
248-728-957.000	04/15/2025	VISA	CREDIT CARD CHARGES - DDA - MARCH 202	04012025		70.00	1315
248-728-970.002	04/15/2025	HOLIDAY OUTDOOR DECOR	DEPOT LOT DECORATIONS	INV18952		10,000.00	106181
248-728-970.002	04/15/2025	HOLIDAY OUTDOOR DECOR	DEPOT LOT DECORATIONS	INV18984		5,056.75	106181
248-728-980.005	04/15/2025	GRACON SERVICES INC	M365 LICENSES	16354		913.98	1325
Total Department 728 ECONOMIC DEVELOPMENT ACTIVITY						18,113.22	
Total Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND						18,113.22	
Fund: 249 BUILDING DEPARTMENT FUND							
Department: 371 BUILDING DEPARTMENT							
249-371-727.000	04/15/2025	ECONO PRINT INC	BUSINESS CARDS - BLDG STAFF	73237		339.80	106174
249-371-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - COMM DEV - MARC	04012025		22.09	1315
249-371-740.000	04/15/2025	VISA	CREDIT CARD CHARGES - COMM DEV - MARC	04012025		1,748.32	1315
249-371-740.000	04/15/2025	VISA	CREDIT CARD CHARGES - COMM DEV - MARC	04012025		(94.08)	1315
249-371-740.020	04/15/2025	VISA	CREDIT CARD CHARGES - COMM DEV - MARC	04012025		204.88	1315
Total Department 371 BUILDING DEPARTMENT						2,221.01	
Total Fund 249 BUILDING DEPARTMENT FUND						2,221.01	
Fund: 408 LOOP ROAD PROJECT FUND							
Department: 516 ROAD RECONSTRUCTION							
408-516-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - LOOP RD DESIG	0225448		8,706.98	1329
408-516-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - LOOP ROAD CE	0225447		3,618.52	1329
Total Department 516 ROAD RECONSTRUCTION						12,325.50	
Department: 539 WATER MAIN REHAB							
408-539-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - LOOP RD DESIG	0225448		4,353.49	1329
408-539-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - LOOP ROAD CE	0225447		1,809.25	1329
Total Department 539 WATER MAIN REHAB						6,162.74	
Department: 548 SANITARY SEWER CONSTRUCTION							
408-548-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - LOOP RD DESIG	0225448		4,353.49	1329
408-548-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - LOOP ROAD CE	0225447		1,809.25	1329
Total Department 548 SANITARY SEWER CONSTRUCTION						6,162.74	
Total Fund 408 LOOP ROAD PROJECT FUND						24,650.98	
Fund: 409 2023 CITY HALL CONSTRUCTION FUND							
Department: 265 CITY HALL							
409-265-970.002	04/15/2025	EPS SECURITY	BASEMENT PROPERTY ROOM DOOR ACCESS	J3175		987.50	1324
409-265-970.002	04/15/2025	EPS SECURITY	CHAMBER SECURITY CAMERA INSTALL	J3235		1,856.25	1324
409-265-970.002	04/15/2025	EPS SECURITY	POLICE NEW PROPERTY ROOM SECURITY CAM	J3236		750.00	1324
Total Department 265 CITY HALL						3,593.75	
Total Fund 409 2023 CITY HALL CONSTRUCTION FUND						3,593.75	
Fund: 410 PARKING IMPROVEMENT FUND							
Department: 516 ROAD RECONSTRUCTION							
410-516-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - PARKING LOT 1	0225440		4,352.68	1329
Total Department 516 ROAD RECONSTRUCTION						4,352.68	
Total Fund 410 PARKING IMPROVEMENT FUND						4,352.68	

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Fund: 482 DEPOT LOT							
Department: 516 ROAD RECONSTRUCTION							
482-516-801.000	04/15/2025	CARTER CONSULTING, LLC	DEPOT LOT CGA	3		2,140.00	1321
482-516-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - DEPOT LOT ENG	0225436		11,184.19	1329
482-516-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - DEPOT LOT GRA	0225451		268.80	1329
482-516-970.002	04/15/2025	VORTEX USA INC.	PLAYABLE FOUNTAIN -DEPOT LOT	SP000372		51,077.70	106223
482-516-970.002	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		819.00	1315
482-516-970.002	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - M	04012025		461.00	1315
Total Department 516 ROAD RECONSTRUCTION						65,950.69	
Department: 539 WATER MAIN REHAB							
482-539-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - DEPOT LOT ENG	0225436		1,398.02	1329
Total Department 539 WATER MAIN REHAB						1,398.02	
Department: 548 SANITARY SEWER CONSTRUCTION							
482-548-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - DEPOT LOT ENG	0225436		1,398.02	1329
Total Department 548 SANITARY SEWER CONSTRUCTION						1,398.02	
Total Fund 482 DEPOT LOT						68,746.73	
Fund: 590 SEWER FUND							
Department: 000 GENERAL							
590-000-643.001	04/15/2025	RUBIO, JOHN	UB REFUND FOR 813 OCEOLA	04/07/2025	04/15/2025	25.62	106210
590-000-644.001	04/15/2025	RUBIO, JOHN	UB REFUND FOR 813 OCEOLA	04/07/2025	04/15/2025	12.80	106210
590-000-644.005	04/15/2025	RUBIO, JOHN	UB REFUND FOR 813 OCEOLA	04/07/2025	04/15/2025	4.73	106210
Total Department 000 GENERAL						43.15	
Department: 536 WATER OR SEWER SYSTEMS							
590-536-717.000	04/15/2025	MICHIGAN MUNICIPAL LEAGUE	W/C POLICY 7/2023-7/2024 ADJ	5080207		925.67	106195
590-536-775.000	04/15/2025	TUTTLE TRUCKING LLC	LIMESTONE SUPPLY	11058		437.50	106221
590-536-775.000	04/15/2025	USA BLUEBOOK	MISS DIG PAINT	INV00668033		40.10	1343
590-536-801.000	04/15/2025	PLANTE & MORAN PLLC	PROFESSIONAL SERVICES - W/S RATE STUD	10424098		777.50	1337
590-536-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - ROSELANE AND	0225456		168.00	1329
590-536-804.000	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		20.02	106222
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 1865 GARFIELD ST BLDG -	4590004012025		127.98	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 511 WARBLER WAY - 3/4-4	2988804012025		98.83	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 737 E. WASHINGTON - 3/4	3002704012025		483.19	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 935 W. GRAND RIVER - 3/	3037304012025		231.55	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 810 N. HIGHLANDER WAY -	3050604012025		30.92	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 1401 N. MICHIGAN AVE -	3083704012025		404.94	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 1116 CITY PARK DR - 3/4	3148804012025		20.20	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 425 AUBREY ST - 3/4-4/1	3185004012025		73.03	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 601 WEST ST - 3/4-4/1	6486704012025		234.73	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 603 ROOSEVELT ST - 3/4-	4418404012025		519.86	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 1021 OAK CLUSTER DR - 3	4455604012025		135.46	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 1420 W. GRAND RIVER - 3	4501704012025		617.78	106173
590-536-920.004	04/15/2025	DTE ENERGY	ELECTRICITY - 1502 MCPHERSON - 3/4-4/	3067804012025		18.01	106173
590-536-973.001	04/15/2025	ETNA SUPPLY	PARTS/SUPPLIES - GASKETS FOR METER HO	S106109805.002		221.57	106178
590-536-973.001	04/15/2025	ETNA SUPPLY	PARTS/SUPPLIES - 1" METER HORNS	S106104593.001		875.00	106178
Total Department 536 WATER OR SEWER SYSTEMS						6,461.84	
Department: 564 TREATMENT PLANT							
590-564-727.000	04/15/2025	IMAGE ONE	COPIER CONTRACT - 4/1-4/30	829417		97.37	1331

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Fund: 590 SEWER FUND							
Department: 564 TREATMENT PLANT							
590-564-727.000	04/15/2025	STAPLES	OFFICE SUPPLIES - DPS JANITORIAL, BEA	6027989913		34.44	106217
590-564-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		2.57	1315
590-564-740.000	04/15/2025	ENVIRONMENTAL SALES	IONIZER BULBS	1235		5,646.44	106177
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - LITH GREASE, TEE & P	18634		29.57	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES	18632		62.95	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - SEAL REPAIR	18604		108.03	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - HOLE SAW	18629		29.98	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - PRESSES	18649		109.97	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - SPRAY WAND	18595		39.99	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - LUBE	18612		34.48	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES	18643		34.47	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - CAULK	18646		53.72	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - FASTENERS	18615		53.91	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - WIRE CONNECTORS	18462		48.47	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - NOZZLE/BUSHING	18573		33.48	106184
590-564-740.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - BARB INSERT/COUPLING	18626		11.98	106184
590-564-740.000	04/15/2025	AMAZON CAPITAL SERVICES, I	WRRF BATTERY & LIGHTS WTP LEAK SENSOR	1J63-796V-6XJ6		150.77	106157
590-564-740.000	04/15/2025	FISH DOCTORS, INC	FISH TANK MAINTENANCE	12352		162.99	106179
590-564-740.026	04/15/2025	CINTAS	CEMETERY - FIRST AID REFILL	5256509906		16.68	106169
590-564-740.026	04/15/2025	CINTAS	CEMETERY - FIRST AID REFILL	5261624104		53.89	106169
590-564-740.026	04/15/2025	CINTAS	DPS - FIRST AID REFILL	5261624105		34.18	106169
590-564-775.000	04/15/2025	AMAZON CAPITAL SERVICES, I	DPS JANITORIAL	1CFT-9CGT-MMQV		13.78	106157
590-564-775.000	04/15/2025	STAPLES	OFFICE SUPPLIES - DPS JANITORIAL, BEA	6027989913		34.56	106217
590-564-801.000	04/15/2025	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - ADMIN CLEANING -	5524		260.00	106170
590-564-801.000	04/15/2025	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - ADMIN CLEANING -	5609		260.00	106170
590-564-801.000	04/15/2025	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - ADMIN CLEANING -	5483		260.00	106170
590-564-801.000	04/15/2025	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - ADMIN CLEANING -	5515		260.00	106170
590-564-804.013	04/15/2025	REPUBLIC SERVICES 237	BIOSOLIDS - CAKE HAULING	0237-002152790		24,901.45	1340
590-564-850.000	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		100.70	106222
590-564-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 1191 PINCKNEY RD - 3/1-	7479704012025		12,845.57	106173
590-564-930.007	04/15/2025	SCHWING BIOSSET, INC.	LIP SEAL AND GANTRY FOR SCREW PRESS	61438281		6,941.27	106211
590-564-930.007	04/15/2025	XYLEM	SUB TRASH PUMP	401403976		1,119.00	106225
590-564-930.007	04/15/2025	AQUIONICS, INC	UV COMPONENTS	0062994-IN		8,326.28	106160
590-564-930.007	04/15/2025	AQUIONICS, INC	CITRIC ACID PUMP	0062990-IN		1,856.94	106160
590-564-931.000	04/15/2025	CINTAS	AEDS	9306962591		174.00	106169
590-564-931.000	04/15/2025	CINTAS	AEDS	9314877087		174.00	106169
590-564-931.000	04/15/2025	CINTAS	AEDS	9310889540		174.00	106169
590-564-957.000	04/15/2025	AI5 CONSTRUCTION EQUIPMENT	SAFETY TRAINING TELEHANDLER	X48847		1,252.00	106156
590-564-980.005	04/15/2025	TEAMVIEWER	TEAMVIEWER LICENSE - 3/19/25-3/18/26	R03710336		1,354.80	106219
590-564-980.005	04/15/2025	GRACON SERVICES INC	M365 LICENSES	16354		1,555.52	1325
Total Department 564 TREATMENT PLANT						68,714.20	
Total Fund 590 SEWER FUND						75,219.19	
Fund: 591 WATER FUND							
Department: 000 GENERAL							
591-000-643.000	04/15/2025	RUBIO, JOHN	UB REFUND FOR 813 OCEOLA	04/07/2025	04/15/2025	24.73	106210
591-000-644.000	04/15/2025	RUBIO, JOHN	UB REFUND FOR 813 OCEOLA	04/07/2025	04/15/2025	17.59	106210
Total Department 000 GENERAL						42.32	

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BANK ACCOUNTS: GFCK - GENERAL FUND CHECKING

GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 591 WATER FUND							
Department: 261 GENERAL SERVICE ADMINISTRATION							
591-261-730.000	04/15/2025	ECONO PRINT INC	UB BILLS	73337		471.11	106174
591-261-900.000	04/15/2025	ECONO PRINT INC	UB ENVELOPES FOR MAILERS	73233		212.17	106174
591-261-900.000	04/15/2025	ECONO PRINT INC	UB BILLS	73337		256.76	106174
Total Department 261 GENERAL SERVICE ADMINISTRATION						940.04	
Department: 536 WATER OR SEWER SYSTEMS							
591-536-775.000	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - HYDRANT PUMP	217819		299.99	106167
591-536-775.000	04/15/2025	TUTTLE TRUCKING LLC	LIMESTONE SUPPLY	11058		437.50	106221
591-536-775.000	04/15/2025	ETNA SUPPLY	PARTS/SUPPLIES - REPAIR CLAMP FOR WAT	S106157518.001		232.00	106178
591-536-775.000	04/15/2025	USA BLUEBOOK	MISS DIG PAINT	INV00668033		40.10	1343
591-536-775.000	04/15/2025	USA BLUEBOOK	MAGNETIC MANHOLE COVER LIFTER	INV00596731		955.45	1343
591-536-801.000	04/15/2025	PLANTE & MORAN PLLC	PROFESSIONAL SERVICES - W/S RATE STUD	10424098		777.50	1337
591-536-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - TMF GRANT	0225452		2,530.72	1329
591-536-850.004	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		40.04	106222
591-536-970.002	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - DWAM GRANT AD	0225438		3,252.20	1329
591-536-973.001	04/15/2025	ETNA SUPPLY	PARTS/SUPPLIES - GASKETS FOR METER HO	S106109805.002		221.58	106178
591-536-973.001	04/15/2025	ETNA SUPPLY	PARTS/SUPPLIES - 1" METER HORNS	S106104593.001		875.00	106178
Total Department 536 WATER OR SEWER SYSTEMS						9,662.08	
Department: 564 TREATMENT PLANT							
591-564-727.000	04/15/2025	IMAGE ONE	COPIER CONTRACT - 4/1-4/30	829417		48.82	1331
591-564-727.000	04/15/2025	STAPLES	OFFICE SUPPLIES - DPS JANITORIAL, BEA	6027989913		34.44	106217
591-564-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		63.79	1315
591-564-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		42.75	1315
591-564-727.000	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		2.57	1315
591-564-740.026	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - CAULK AND ADHESIVE F	18623		28.48	106184
591-564-740.026	04/15/2025	AMAZON CAPITAL SERVICES, I	WRRF BATTERY & LIGHTS WTP LEAK SENSOR	1J6J-796V-6XJ6		64.99	106157
591-564-740.026	04/15/2025	CINTAS	WTP - FIRST AID RESTOCK	5261624106		127.65	106169
591-564-740.026	04/15/2025	CINTAS	CEMETERY - FIRST AID REFILL	5256509906		16.68	106169
591-564-740.026	04/15/2025	CINTAS	CEMETERY - FIRST AID REFILL	5261624104		53.89	106169
591-564-740.026	04/15/2025	CINTAS	DPS - FIRST AID REFILL	5261624105		34.18	106169
591-564-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - EYE BOLT FOR PRV VAL	18568		39.98	106184
591-564-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - WELL INSTALL TOOLS	18567		101.95	106184
591-564-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - DRAIN COVER	18704		2.99	106184
591-564-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - DRAIN COVER SUPPLIES	18698		29.16	106184
591-564-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - HARDWARE FOR GSR OVE	18708		3.80	106184
591-564-775.000	04/15/2025	AMAZON CAPITAL SERVICES, I	DPS JANITORIAL	1CFT-9CGT-MMQV		13.78	106157
591-564-775.000	04/15/2025	AMAZON CAPITAL SERVICES, I	WATER LEAK ALARM	1N49-W7MV-CHHC		9.99	106157
591-564-775.000	04/15/2025	STAPLES	OFFICE SUPPLIES - DPS JANITORIAL, BEA	6027989913		34.56	106217
591-564-775.000	04/15/2025	HOME DEPOT	CREDIT CARD CHARGES - MARCH 2025	03282025		37.24	106182
591-564-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - RETURN CREDIT & LIFT	18569		(39.98)	106226
591-564-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - RETURN CREDIT & LIFT	18569		39.98	106226
591-564-775.000	04/15/2025	HOWELL HARDWARE	PARTS/SUPPLIES - RETURN CREDIT & LIFT	18569		9.79	106226
591-564-775.003	04/15/2025	USA BLUEBOOK	LAB THERMOMETER REPLACEMENT	INV00649683		276.20	1343
591-564-775.003	04/15/2025	USA BLUEBOOK	LAB THERMOMETER REPLACEMENT	INV00649818		72.35	1343
591-564-775.003	04/15/2025	USA BLUEBOOK	LAB CHEMS	INV00649058		115.29	1343
591-564-775.003	04/15/2025	USA BLUEBOOK	LAB CHEMS	INV00659472		37.30	1343
591-564-775.003	04/15/2025	IDEXX LABORATORIES	BOTTLES & COLISURE	3172137180		994.43	106189
591-564-775.003	04/15/2025	USA BLUEBOOK	LAB CHEMS	INV00662097		216.82	1343
591-564-775.004	04/15/2025	HAVILAND	PLANT CHEMICALS - CHLORINE	533508		2,007.00	1327

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 591 WATER FUND							
Department: 564 TREATMENT PLANT							
591-564-775.005	04/15/2025	GRAYMONT WESTERN LIME INC.	LIME	35-237538		8,799.57	1344
591-564-801.004	04/15/2025	HUBBELL ROTH & CLARK, INC	PROFESSIONAL SERVICES - WATER RELIABI	0225453		78.40	1329
591-564-802.001	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		140.00	1315
591-564-802.001	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		70.00	1315
591-564-802.001	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		70.00	1315
591-564-802.001	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		76.50	1315
591-564-802.001	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		1.15	1315
591-564-804.000	04/15/2025	R S TECHNICAL SERVICES INC	ANNUAL CL2 PM	30159		2,043.00	1338
591-564-804.000	04/15/2025	NALCO WATER PRETREATMENT S	DI TANK EXCHANGE	6660341540		437.25	106197
591-564-850.000	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		100.67	106222
591-564-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 148 MARION ST. - 3/4-4/	3070404012025		5,053.15	106173
591-564-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 144 MARION ST. - 3/4-4/	3096904012025		57.89	106173
591-564-920.005	04/15/2025	DTE ENERGY	ELECTRICITY - 3147 NORTON RD - 3/5-4/	3171004012025		2,452.50	106173
591-564-920.005	04/15/2025	DTE ENERGY	ELECTRICITY - 3255 NORTON RD - 3/5-4/	3159504012025		2,264.14	106173
591-564-920.005	04/15/2025	DTE ENERGY	ELECTRICITY - 3175 NORTON RD - 3/5-4/	4512404012025		2,999.13	106173
591-564-920.005	04/15/2025	DTE ENERGY	ELECTRICITY - 3145 NORTON RD - 3/5-4/	4478804012025		1,704.25	106173
591-564-920.005	04/15/2025	DTE ENERGY	ELECTRICITY - 601 HENRY - 3/4-4/1	3058904012025		584.42	106173
591-564-920.005	04/15/2025	DTE ENERGY	ELECTRICITY - 416 THOMPSON - 3/4-4/1	3135504012025		111.45	106173
591-564-930.009	04/15/2025	PREMIER AERIAL	WINCH INSPECTION	31018		375.00	106205
591-564-930.009	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		258.39	1315
591-564-930.009	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		108.95	1315
591-564-931.000	04/15/2025	THE CLEANING SMITH SERVICE	JANITORIAL SERVICE - ADMIN CLEANING -	5604		70.00	106170
591-564-931.000	04/15/2025	PB PLUMBING, INC.	DRAIN JETTING IN CANEROOM	34000335		800.00	1335
591-564-931.000	04/15/2025	HI-TECH SAFE & LOCK COMPAN	REKEY OF PLANT & WELL 5	34793		578.00	1328
591-564-931.000	04/15/2025	CINTAS	AEDS	9306962591		174.00	106169
591-564-931.000	04/15/2025	CINTAS	AEDS	9314877087		174.00	106169
591-564-931.000	04/15/2025	CINTAS	AEDS	9310889540		174.00	106169
591-564-980.005	04/15/2025	GRACON SERVICES INC	M365 LICENSES	16354		1,122.48	1325
Total Department 564 TREATMENT PLANT						35,399.16	
Total Fund 591 WATER FUND						46,043.60	
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-751.000	04/15/2025	PETTY CASH	PETTY CASH REIMBURSEMENT - PD	03202025		168.21	106203
640-441-751.000	04/15/2025	CORRIGAN OIL COMPANY, NO.I	DPW FUEL	8328133-IN		5,506.94	1322
640-441-751.000	04/15/2025	WEX BANK	PD FUEL	103893076		774.18	106224
640-441-751.001	04/15/2025	CORRIGAN OIL COMPANY, NO.I	5W-20 OIL	8311008		1,074.95	1322
640-441-775.000	04/15/2025	SHULTS EQUIPMENT LLC	#29 & #36 PLOW BLADES	0109002-IN		3,382.01	106213
640-441-775.002	04/15/2025	BACHMAN TRUCK TIRE SERVICE	#55 NEW TIRES	15887		1,091.00	106162
640-441-775.002	04/15/2025	SPARTAN TIRE & SERVICE CEN	#21 TWO FRONT TIRES	68113		877.32	106214
640-441-775.002	04/15/2025	SPARTAN TIRE & SERVICE CEN	#11 TIRE REPAIR	68018		27.00	106214
640-441-775.002	04/15/2025	SPARTAN TIRE & SERVICE CEN	TIRES INVENTORY	68090		1,895.52	106214
640-441-850.000	04/15/2025	VERIZON WIRELESS	CELLULAR COMMUNICATIONS - FEB 26-MARC	6109436084		352.37	106222
640-441-920.000	04/15/2025	DTE ENERGY	ELECTRICITY - 148 MARION ST. - 3/4-4/	3070404012025		277.65	106173
640-441-920.002	04/15/2025	CITY OF HOWELL	UTILITY BILLING - 154 MARION - 1/31-3	14532042325		414.58	106186
640-441-930.006	04/15/2025	ABE'S AUTO GLASS, INC.	REPLACE WINDSHIELD ON VEHICLE #301	21399		2,292.00	106155
640-441-930.006	04/15/2025	SOAPY BUCKET CAR WASH	AUTO WASH PROGRAM - PD CAR WASH CLUB	1060		179.95	1342
640-441-930.006	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		30.95	1315
640-441-930.006	04/15/2025	VISA	CREDIT CARD CHARGES - POLICE CHIEF -	04012025		207.92	1315

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
Fund: 640 EQUIPMENT POOL FUND							
Department: 441 PUBLIC SERVICE DEPARTMENT							
640-441-931.000	04/15/2025	BYRUM ACE HARDWARE	PARTS/SUPPLIES - FUSE PLUG	218561		27.98	106167
640-441-931.000	04/15/2025	GRAINGER	PARTS/SUPPLIES - NEW MOTOR GARAGE AIR	9443956017		1,177.15	1326
640-441-955.000	04/15/2025	HUB INTERNATIONAL MIDWEST	UST INSURANCE	4063372		3,113.95	106187
640-441-981.002	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DEP DIR - M	04012025		15.31	1315
640-441-981.002	04/15/2025	VISA	CREDIT CARD CHARGES - FINANCE - MARCH	04012025		3,800.00	1345
640-441-981.003	04/15/2025	VISA	CREDIT CARD CHARGES - DPW DIRECTOR -	04012025		113.70	1315
Total Department 441 PUBLIC SERVICE DEPARTMENT						26,800.64	
Total Fund 640 EQUIPMENT POOL FUND						26,800.64	

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GL Number	Invoice Date	Vendor Name	Invoice Description	Invoice Number	Due Date	Amount	Check Number
--- TOTALS BY FUND ---							
	101		GENERAL FUND			313,624.75	
	202		MAJOR STREET FUND			3,045.98	
	203		LOCAL STREET FUND			3,240.69	
	226		RUBBISH & GARBAGE COLL FUND			174.06	
	230		LUCY ROAD PARK RECOVERY FUND			1,630.52	
	248		DOWNTOWN DEVELOPMENT AUTHORITY FUND			18,113.22	
	249		BUILDING DEPARTMENT FUND			2,221.01	
	408		LOOP ROAD PROJECT FUND			24,650.98	
	409		2023 CITY HALL CONSTRUCTION FUND			3,593.75	
	410		PARKING IMPROVEMENT FUND			4,352.68	
	482		DEPOT LOT			68,746.73	
	590		SEWER FUND			75,219.19	
	591		WATER FUND			46,043.60	
	640		EQUIPMENT POOL FUND			26,800.64	
	Total For All Funds:					591,457.80	

CITY OF HOWELL
BANK OF ANN ARBOR
CREDIT CARD DETAIL - March

Dept.	Amount	Description
CITY MGR	\$ 13.95	Office Supplies
CITY MGR	\$ 18.00	Office Supplies
CITY MGR	\$ 14.99	Dues & Memberships
CITY MGR	\$ 28.30	Professional Services
CITY MGR	\$ 71.95	Office Supplies
CITY MGR	\$ 87.45	Education/Training
Comm Dev	\$ (94.08)	Operating Supplies
Comm Dev	\$ 22.09	Office Supplies
Comm Dev	\$ 204.88	Oper Supp/Furniture
Comm Dev	\$ 1,748.32	Operating Supplies
DDA	\$ 8.00	Education/Training
DDA	\$ 10.00	Conference/Transportaion
DDA	\$ 16.95	Office Supplies
DDA	\$ 21.97	Repairs - 118 W Clinton
DDA	\$ 25.20	Education/Training
DDA	\$ 39.57	Office Supplies
DDA	\$ 45.13	Community Promotion
DDA	\$ 70.00	Education/Training
DDA	\$ 598.00	Repairs - 118 W Clinton
DPW Dep	\$ 15.31	Vehicles - other
DPW Dep	\$ 77.06	Maintenance Supplies
DPW Dep	\$ 329.99	Maintenance Supplies
DPW Dep	\$ 461.00	Project Costs
DPW	\$ 1.15	Regulatory Fees
DPW	\$ 2.57	Office Supplies
DPW	\$ 2.57	Office Supplies
DPW	\$ 2.57	Office Supplies
DPW	\$ 15.88	Cemetery Maintenance
DPW	\$ 21.38	Arbor Day Celebration
DPW	\$ 30.95	Repair & Maint. Vehicles
DPW	\$ 42.75	Office Supplies
DPW	\$ 63.79	Office Supplies
DPW	\$ 70.00	Regulatory Fees
DPW	\$ 70.00	Regulatory Fees
DPW	\$ 76.50	Regulatory Fees
DPW	\$ 108.95	Repair & Maint. Vehicles
DPW	\$ 113.70	Vehicles Accessories
DPW	\$ 140.00	Regulatory Fees
DPW	\$ 247.98	Maintenance Supplies
DPW	\$ 258.39	Repair & Maint. Vehicles
DPW	\$ 819.00	Project Costs
Finance	\$ 199.99	Janitor Supplies
Finance	\$ 3,800.00	Vehicles - other (Purch on behalf of PW)
IT	\$ 50.76	Communications - Internet
IT	\$ 349.00	Network Support
IT	\$ 595.00	Communications - Internet
HR	\$ 27.53	Office Supplies
HR	\$ 42.36	Conference/Transportaion
HR	\$ 51.82	Conference/Transportaion
HR	\$ 55.00	Dues & Memberships
HR	\$ 150.00	Professional Services
HR	\$ 283.63	Arbor Day Celebration
HR	\$ 299.00	Dues & Memberships
HR	\$ 543.90	Conference/Transportaion
HR	\$ 975.18	Computer Software & Support
Police Dep	\$ 14.40	Postage
Police Dep	\$ 175.00	Education/Training
Police Dep	\$ 175.00	Education/Training
Police Dep	\$ 341.70	Education/Training
Police Dep	\$ 427.96	Education/Training
Police Dep	\$ 795.00	Education/Training
Police Dep	\$ 849.00	Education/Training
Police Dep	\$ 975.00	Education/Training
POLICE	\$ (21.44)	Uniforms
POLICE	\$ 5.00	Operating Supplies
POLICE	\$ 53.08	Equipment Vehicles
POLICE	\$ 75.00	Operating Supplies
POLICE	\$ 207.92	Repair & Maint. Vehicles
POLICE	\$ 208.88	Clothing Allowance
POLICE	\$ 378.74	Uniforms
	<u>\$ 18,005.57</u>	



CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: MIKE SPITLER, DPS DEPUTY DIRECTOR
DATE: APRIL 9, 2025
RE: CHRONICLE CEMETERY SOFTWARE

The Parks and Cemetery Department is exploring different ways to improve overall service at the City's two cemeteries. This would include creating a more robust ordinance, long-term operational planning, and financial sustainability. Chronicle Cemetery Management Software is one improvement that helps Lakeview and Memorial Cemeteries' operations and management. Chronicle offers a digital mapping and database solution that modernizes record-keeping, improves efficiency, and enhances public accessibility to cemetery records.

Key Benefits:

1. Centralized Digital Records
 - Chronicle consolidates all cemetery records into a single, organized digital database, eliminating the need for paper files and reducing administrative errors.
 - Improves the accuracy of internment records by digitizing and cross-referencing data.
2. Enhanced Cemetery Mapping & Plot Management
 - A high-resolution digital map of the cemeteries will be created using drone aerial imagery and GPS-based headstone surveys.
 - Enables staff and the public to visually locate gravesites through an interactive, searchable map.
 - Reduces errors in plot assignments and enhances the efficiency of grounds staff.
3. Improved Public Access and Genealogy Services
 - The software allows the public to search burial records online, reducing the time spent responding to genealogy inquiries.
 - Walk-to-Grave functionality enables visitors to locate graves via mobile devices, improving the visitor experience.
 - Families can create online memorials through the "Life Chronicle" feature, adding a personal touch to the cemetery's services.
4. Efficient Work Order Management & Reporting
 - Staff can generate and track work orders digitally, ensuring well-coordinated maintenance and burials.

- The system provides advanced reporting tools to analyze interment trends, plot availability, and revenue tracking.
- 5. Security and Compliance
 - Ensures that cemetery records are stored securely with the highest data protection standards.
 - Provides a reliable digital backup to prevent data loss.

Chronicle has provided a detailed implementation plan that includes a sixteen-week schedule. The total cost for the full implementation is \$45,495. Moving forward, a PRO license subscription of \$3,805 per year will be offered for up to 120 annual installments. Funds for the purchase are in line item 101-567-822.000 Cemetery Software.

Adopting Chronicle will significantly enhance the efficiency, accuracy, and accessibility of the City of Howell's cemetery operations. This software will modernize record-keeping, streamline cemetery management, and improve community services. Staff recommends proceeding with the implementation to future-proof our cemetery operations.

ACTION REQUESTED:

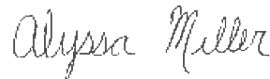
A motion to approve the purchase of Chronicle Cemetery Management Software for a cost not to exceed \$45,495.00.

REVIEWED & APPROVED FOR SUBMISSION:



Ervin J. Suida
City Manager

BUDGETED AND AVAILABLE:



Alyssa Miller
City Finance Director



Chronicle

Digital Mapping & Database Solution

Prepared for: City of Howell

CREATED BY:

Matthew Borowski

03-11-2025

Chronicle Ltd

EIN: 30-1342395

Overview and goals

Dear Mike,

At Chronicle, we're passionate about helping you to preserve the history of City of Howell, while enabling you to provide the highest quality of services to your community with ease.

Our online cemetery management software allows you and your team to quickly add or edit records and visualise your inventory, while managing all cemetery operations through a single platform. Chronicle was built using the latest web technology with a focus on ease of use on all device types, including mobile.

As experts in the field, we understand the inherent complexity of over 100 years of data that has been touched by many well-intentioned hands over its long life. That's why we offer a range of services that can help cemeteries transition to online management and make their historical data accessible to the public.

Our services include:

1. Online cemetery management system: A secure, user-friendly platform that allows cemetery staff to manage their cemetery's records, maps and grave information.
2. Cemetery mapping and digitization: Our team of experienced surveyors and mapping experts can survey your cemetery and create a digital map, including all grave information.
3. Database transformation: Regardless of the current format, our team can help you convert your existing records into a secure digital database, making it easier to manage and access information.
4. Public access: Our online platform allows for easy public access to cemetery services, genealogy searches, plot purchasing, life stories and even self-guided historic walking tours.

I appreciate your consideration as you embark on this journey into the online cemetery realm.

Regards,



Matthew Borowski

Founder and CEO

Chronicle

Executive summary

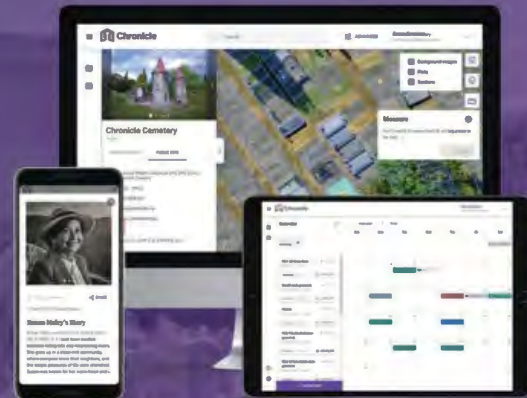
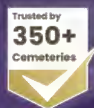
This document outlines Chronicle's proposal for City of Howell, to migrate their database and maps to our online cemetery management software platform. The primary considerations for City of Howell are as follows:

1. Bring all cemetery records into a single, clean database.
2. Reduce the time spent on genealogy enquiries from (sometimes) days to minutes.
3. Improve/replace existing map to facilitate the specific requirements in order to make select information accessible to the public.
4. Improve accuracy of cemetery plots so they represent the true burial plot location, reducing risks of mistakes and improving grounds staff efficiency.
5. Easy generation of cemetery business and activity reports.
6. Efficiently track all work orders around the cemetery and assign them to the correct personnel, including the grounds staff.



Chronicle Cemetery Software

Connecting communities to their loved ones with genealogy search, grave locator, and interactive map.



Most loved features

Records and Inventory Management	Advanced Deceased Search	Interactive Cemetery Plot Mapping	Work Order and Event Management	Life Chronicle Online Memorial
Secure Data Storage	Online Public Access	GPS-Guided Walk-to-Grave	360 Virtual Mapping	3rd Party API Integrations
Columbarium Module	Multiple User Accounts	Certificate Management	Online Plot Sales	Historic Walking Tour

Why Chronicle



Easy Transition

Send us your data and maps, and our team will handle the rest. We'll integrate your records and plots with drone and headstone images into an interactive, digital map system.



Single Source of Truth

Your cemetery records are connected to your plot maps in a single database, bringing you 100% confidence in who owns which lot and no more wrong burial or selling the wrong plot.



Save Time and Money

Our partners save up time to 30 hours per week in administration and management tasks, cutting down labor and operational costs.



Loved by the Community

Give families the confidence that their loved one is forever remembered and their memory celebrated by future generations.



Increased Revenue

Our studies show that giving families online services increases sales by 20% to 100% within 12 months.

Customer testimonial

“I was looking for a cemetery software platform that could update online cemetery records and map immediately and accurately. If any plots were sold or any errors were noticed, the records should reflect the updates and corrections before piling up for months. Also, an easy-to-use cemetery software that didn’t require a “3-month learning curve” to get the hang of. From what I saw, Chronicle solved those issues. I was more than happy with the way the Chronicle platform maintains accurate records, even with more complex situations.”

Angela B.

Riverview Cemetery, Montana

“I used to spend hours taking a query from a member of the community and wading through a mountain of paper files, I’m now able to provide answers from the Chronicle platform while on a call, instantly. From a financial standpoint, knowing exactly the status of the cemetery plots helps in continuing the cemetery’s lifespan much longer. Chronicle’s setup cost was the perfect fit, too.”

Virginia S., Administrative Supervisor

Valley View Cemetery, Town of Clarkdale

Video: Introduction to Chronicle (5 minutes)





PROPOSED SOLUTION

ADVANCED

CEMETERY MAPPING



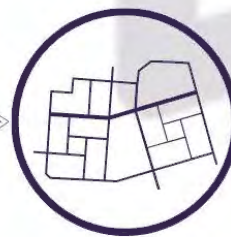
Aerial drone
survey



Grave coordinate
survey +
headstone photos



Extract
headstone data



Create plot
map



Online with
Chronicle

Scope of services

The headstone coordinate survey gives total visibility of exactly where all marked burials are located, as well confidence in unmarked burial locations. This option gives very high confidence to cemetery management and (importantly) the community in the burial locations.

This involves our local professional surveyor, physically walking to each grave headstone/monument/plaque to record the sub-cm accurate GPS coordinates. The surveyor also take a photo of the monument so that our off-site team can efficiently extract the details of the burial, including name, date of birth, date of death and interment date.

The outcome will be that all burial records correctly relate to the true physical resting place, allowing everyone to easily find and visit any burial using the Chronicle software. With the mobile app the user can search for a deceased name, see the true grave location along with their GPS marker (think Google Maps) and be guided to walk to the exact burial location, all on their smart phone.

1. Headstone coordinate survey

We create a very accurate map and database of all burials and their location in your cemetery. We are essentially rebuilding your cemetery records from zero, as we build a list of burials and their location based on the true physical monuments on the ground.

To achieve this, our local professional surveyor, physically walking the grounds of your cemetery, stopping at each headstone/monument/plaque to record the details of those buried there, take a photo and link that information to an accurate (<1 inch) GPS coordinate. The surveyor also takes a photo of the monument so that our off-site team can efficiently extract the details of the burial, including name, date of birth, date of death and interment date.

This process includes:

- We arrange for a local professional surveyor to visit the cemetery.
- Observe, take photo, and record very accurate (sub 1 inch) GPS coordinates of each headstone.
- Drone aerial survey to acquire a high-resolution aerial photograph, at 1 inch resolution with accurate GPS position.

The outcome is a cemetery database that is 99.5 percent correct, with records, maps, and actual locations all exactly aligned. Our high-quality survey method also allows us to make accurate guesses of unmarked burials through visible ground disturbances.



2. Extract information from headstones and monuments

We extract the burial details from the head of the headstones. This process involves us manually reviewing each monument and transcribing the details to our database.

From the headstone, we extract:

- Name
- Date of birth
- Date of death

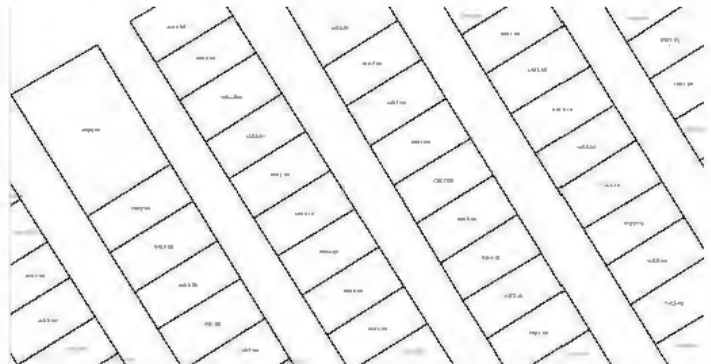


Where possible we will validate our newly transcribed records against the original burial records supplied by the customer.

3. Create the cemetery plot maps

We use the aerial image and ground survey to create a plot map for each cemetery, that shows each plot as a polygon. To do this we must manually draw a polygon for each plot.

Often it will be unclear on the correct location of a plot boundary. To solve these mysteries, we refer to the ground survey photos and make experienced assumptions on the intended historic cemetery design.

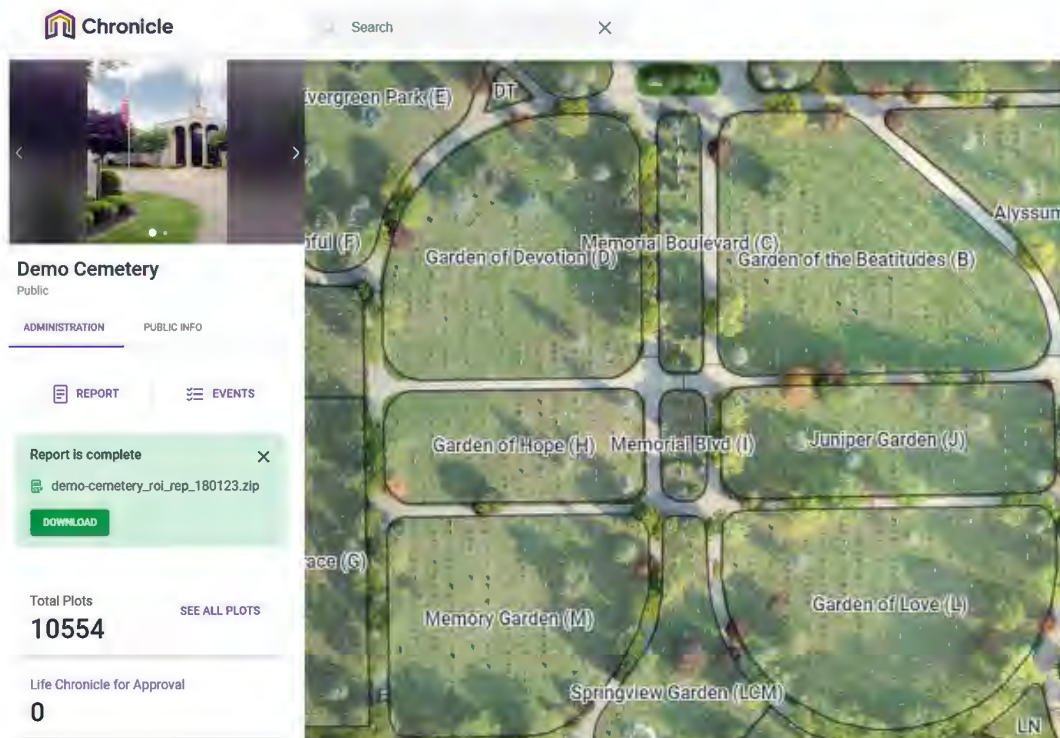


Result | Outcome

Overview

- A full overview of all plots that are color coded by status
- Quickly find your records by being directed to the burial location
- View and store headstone photos
- High-resolution aerial imagery background map
- Accessible via web browser on any internet-connected device, including smartphone, tablet, iPad, and laptop
- High-speed performance with the latest technology to ensure a responsive experience no matter the cemetery size.
- Allow the public to find their ancestors records and physically locate them using the map interface
- Access, edit and create interment, reservation and plot details through our intuitive custom design forms
- Advance records search to ensure you can quickly find the plot or burial of interest
- We treat the security of your records as mission-critical and will not compromise with anything but the highest security standards

Please see the features details in Attachment 1.



Scope of project

This proposal is based on the following assumptions on data received and delivery requirements:

Project Size (Single cemetery)	
Number of cemeteries	2
Number of interment records (includes owners and interred.) If this number is more than 10% off, it is likely that there will be an additional charge.	Less than 15,000
Total burial spaces	Less than 34,000
New annual interments	Less than 120 per year

Current records source		
Interments	Excel	Per sample sent on 9/20/24
Right of interments	Excel	Per sample sent on 9/20/24
Maps	Paper map on wall	Received maps on 3/11/25. They are to lot level and the lots are not consistently the same size. Headstone survey is recommended. There will be errors if we build from the map but there will not if we do a headstone survey.
Plot ID	Predefined by Cemetery	Chronicle will copy existing numbering system
Other supplied data	NA	

Estimated Project Delivery Schedule

This is an estimated schedule for a typical cemetery:

DUE TO CURRENT BACKLOG, PROJECTS ARE TAKING 8 MONTHS ON AVERAGE TO COMPLETE

	Week															
Deliverable	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Receive all existing records and diagrams																
Aerial survey of cemetery																
Headstone photo survey with GPS coordination																
Headstone photo information extraction																
Matching headstone photo information with cemetery records																
Incorporate headstone photos with plot																
Convert database to Chronicle format																
Convert map to GIS format																
Build relationship between map and records																
Align plots to aerial imagery																
Resolve discrepancies in map and records																
Upload to Chronicle.rip																
Client testing and feedback																
Corrections based on feedback																
Upload final version to Chronicle.rip																

Chronicle's investment in delivering the project is estimated up to **695 hours**.

Training, support and manuals

Training

Training is provided remotely at the completion of the project using your preferred video conferencing platform. Typically training includes 2 x 60 min sessions for one or more people.

Online knowledge base

Our online knowledge base is constantly updated with how-to's and video guides from how to get started to how to produce your annual reports.

US support centre

Our customer support centre operates Monday to Friday, except during national US holidays. Our US support line is available on (530) 500-0551 from 8AM to 4PM EST. If we miss your call, it will be returned within a maximum of 4 business hours.

Email support

Email support is available at support@chronicle.rip, where we will reply within 4 business hours to all support requests 95% of the time.

Your investment

Description	Cost
1. Headstone coordinate survey <ul style="list-style-type: none"> Recreate cemetery records and plot map by visiting each monuments and taking headstones photos and GPS coordinates. Review all monument details, check against headstone photos, and lookup the corresponding records in customer supplied original records. Convert each headstone's information and inscription and input it to the system. Saved \$8325 by using AI in headstone survey to build the map. 	\$ 7,400
2. Digital cemetery plot map <ul style="list-style-type: none"> Drone aerial survey to acquire high-resolution imagery. Trace up to each plots from aerial imagery and match to client supplied cemetery diagrams (when applicable) and the GPS survey. 	\$ 15,775
3. Record transformation to Chronicle <ul style="list-style-type: none"> Assign Plot IDs to map Check each record against the Plot ID and attach the headstone photos to the correct plot. Quality check, review and iterate Upload all data to Chronicle online software. Includes \$2200 for 11 panels in columbariums Scan and digitize 15,000 records (\$9675) 	\$ 18,515
3. Chronicle software – PRO license <ul style="list-style-type: none"> Full access to all Chronicle modules. Complimentary set up of users, plan and database. Access for unlimited number of users. Remote training of all users. Support help line - 9am to 5pm, Monday to Friday. Continual software improvements and feature additions for performance and functionality. Annual subscription PRO license fee is \$3805/year based for up to 120 annual interments 	\$ 3,805
Total	\$ 45,495

Terms and conditions

Pricing

All quoted prices are in USD , unless otherwise stated.

Rates will increase annually according to CPI.

Validity

Proposal is valid for 45 days from date of proposal.

Supplied data

The example records and maps that have been received to inform the preparation of this proposal are a true indication of the full set of cemetery records that will be supplied by the customer for this project. Any changes to the expected data sources supplied by the customer during the project delivery process may incur extra fees.

Additional request

Additional map edits or records manipulation requested by the Client after the project is completed will be charged at \$75 per hour in 30-minute time blocks.

Quotation acceptance

If you wish to proceed with this quotation, please sign in the space below and e-mail to

matt@chronicle.rip

I/We, wish to proceed with purchase of the items quoted above and accept all terms outlined in this quotation.

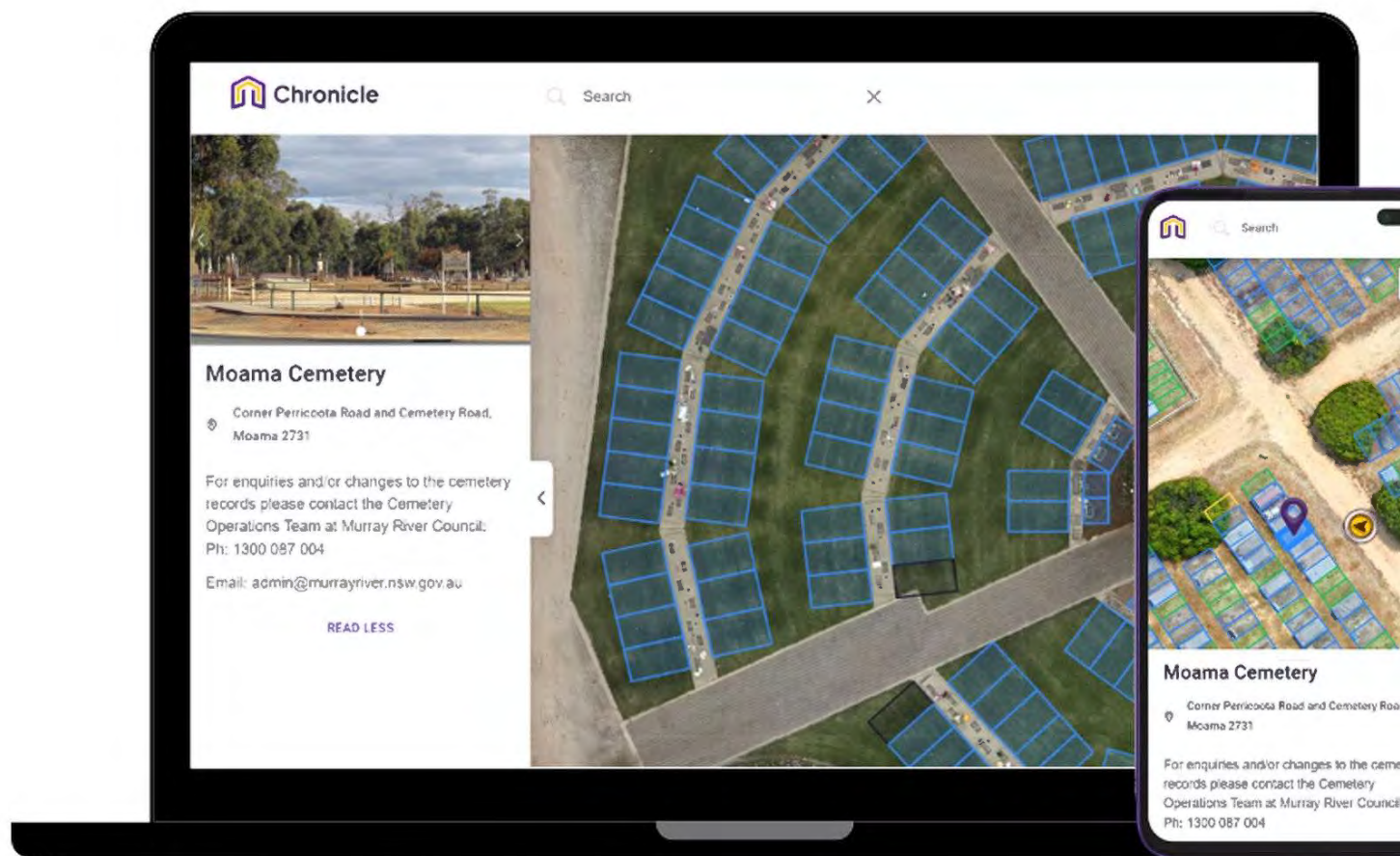
Signed: Name:

Date:

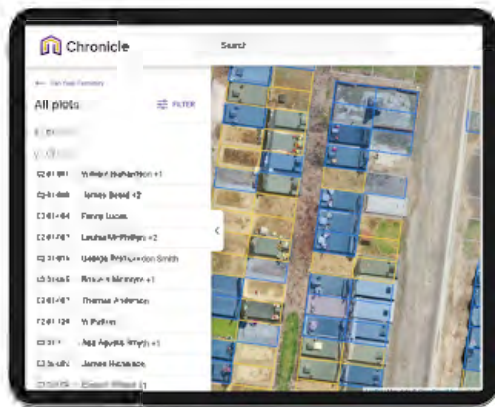
Attachment 1

Chronicle Features

Pro Package



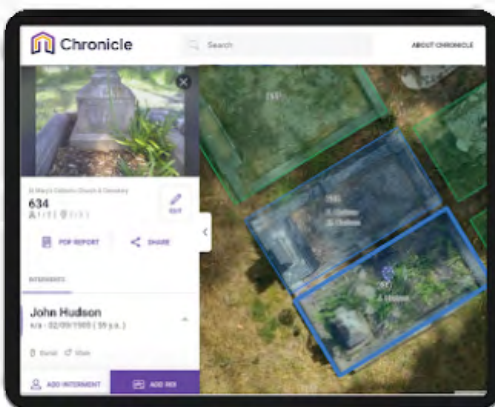
Search and navigate records



- Search for records based on many different criteria, including first name, surname, date of birth, date of death, section, row, plot ID, status, etc.
- Edit records with the click of a button.
- Update the status from reserved to interred, or vacant to reserved
- Search cremation records and identify niches
- Pop out plan view of niche to identify exact location (future version)
- User management - Cemetery Trustees and the Secretary are able to access management features via the secure login portal.

- Each plot is linked to all relevant records and data, including:
 - Next of kin details
 - Rights holder details
 - Monument photos
 - Interment forms
 - Cremation forms
 - Funeral director details

Public access portal



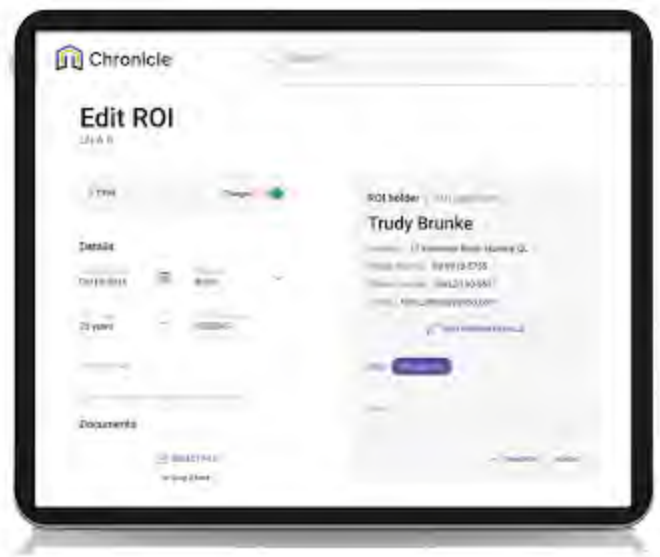
- Public can pinpoint the plot location of ancestors.
- Ancestry searches are intelligently performed by name can be further filtered by date of birth or date of death.
- Aerial drone imagery allows the public to easily locate the identified plot.
- View headstone photos and inscriptions
- Assist the public to identify vacant plots and reserve a right of interment.
- Accessible via web browser on any internet-connected device, including smartphone, tablet, iPad, and laptop
- Give the family a digital place to remember loved ones that is linked related to their true physical resting place.

Provide multiple departmental users on or off-site access to cemetery records

Chronicle will give unlimited number that supports 3 user roles:

- Viewer - Only able to view records details but can not make edits
- Manager - Able to edit records
- Admin - Full access and has rights to add/remove user

Record management



- Edit existing records, e.g., Update next of kin contact details or correct transcription errors
- Create new records for new interments or reservations
- Easily navigate and access all related records, including next of kin, right of interment, etc.
- Customize the fields that are stored for each plot and for each interment.
- Quickly lookup, update and store records
- Consistent record-keeping across the entire cemetery
- The Chronicle database includes forms for:
 - Plot details
 - Interment details, supporting cremations and multiple interments
 - Right of Interment, including rights applicant and multiple rightsholders
 - Associated records like a funeral director, minister and next of kin.

Online memorials with "Life Chronicle"

Life Chronicle give your customers one central place to digitally remember their loved ones. We are giving the public the opportunity to write their own stories. This is for families, loved ones and close friends to have a space to share their stories of a special life.

We quickly learned that cemeteries are financially restricted and with limited opportunities to earn revenue and often with perpetual maintenance to worry about.

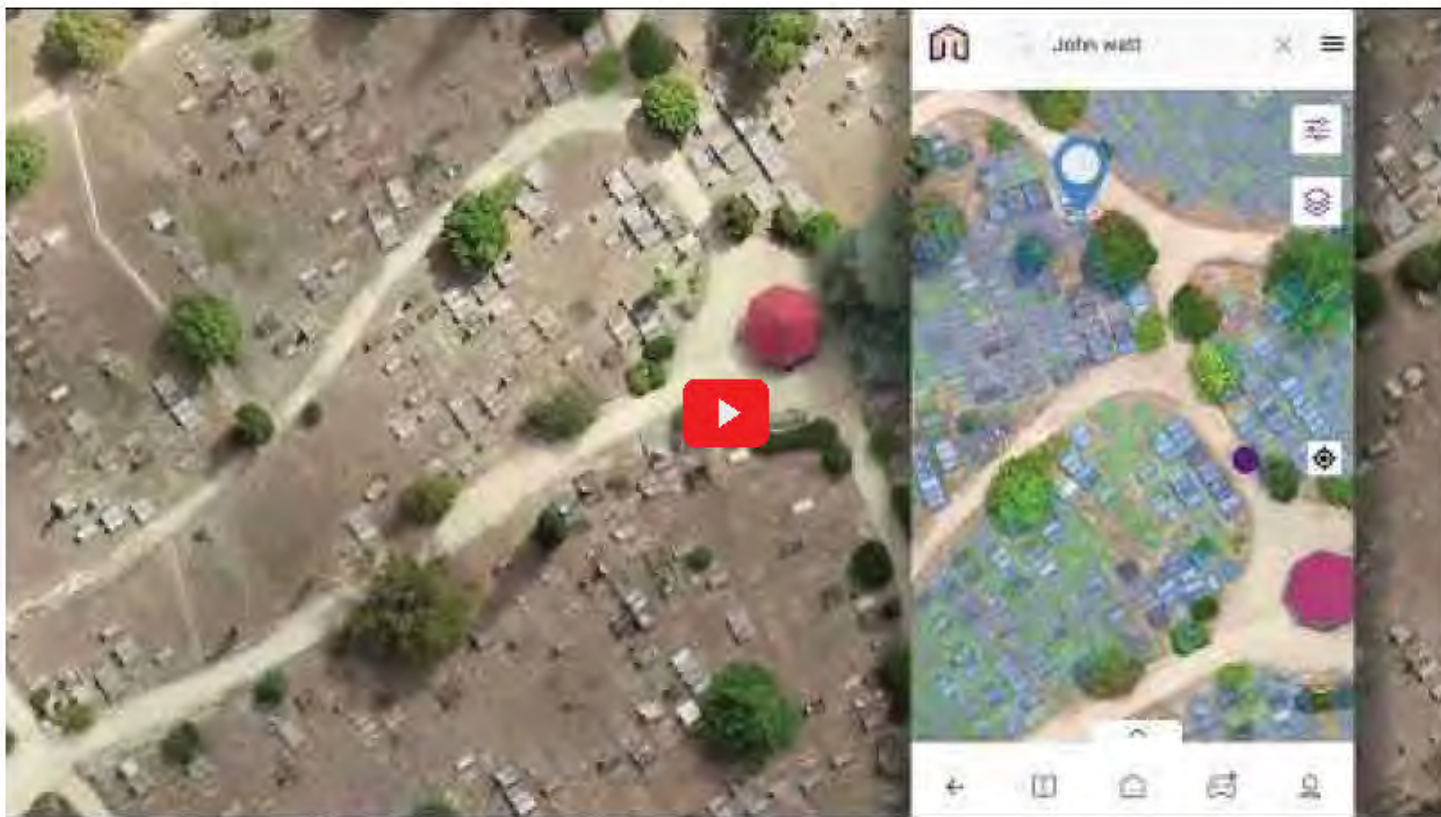
With Life Chronicle, we want to help our cemeteries financially. So for each Life Chronicle posted, we charge the customer a small fee of \$49 and give 40% of that back to the cemetery! Giving our cash-sensitive cemeteries an additional revenue source and means to better maintain the grounds.

This is a way for people to honor and share memories of their loved ones and also help our cemeteries to maintain their resting place.

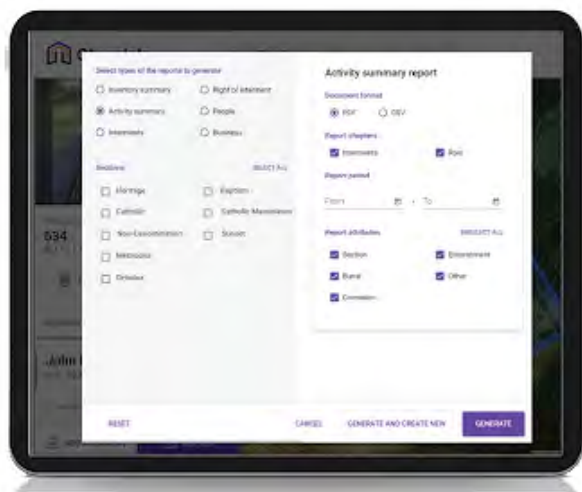


Walk-to-Grave

Chronicle has a public facing portal that is totally mobile responsive. Chronicle mobile app allow user to search for a deceased name, see the true grave location along with their GPS marker (think Google Maps) and be guided to walk to the exact burial location, all on their smart phone.



Export reports



- Reports help you to understand what is happening in your cemetery for daily operations or for quarterly management meetings.
- Chronicle supports 8 different report types, ensuring all of your data is quickly accessible.
- Reports can be fully customized and analyzed by the user due to the multiple export options and complete attribute selection.

Export pre-filled customized certificates



Quickly output a prefilled a certificate for any purpose with our fully customizable certificates module. Information about the relevant interment, plot, and right of interment details from our system will be automatically prefilled into a certificate template that you provide. Certificate types that can be exported include interment authorization, ROI purchase, plaque install, etc.

Mobile and user-friendly interface



All Chronicle's functionality is accessible on mobile devices (smartphone and tablet), both public-facing search portal and administrative access. This allows the public visitors to walk around the cemetery with their phones to locate their loved ones, read stories of the deceased, and explore other plots and sections.

This also allows cemetery manager to audit their records, take headstone pictures and upload them to Chronicle on the go, completing a fully digital experience for the community.

Events and Work Orders

The Chronicle Events module allows users to generate work orders and assign tasks to staff. Events can be linked to plot location on the map, showing exactly where the works need to be done and track the progress of each Event.

Events will help you to manage resources, staff, services, and burial. Our customizable workflow functionality allows you to create detailed work orders and see when each step has been completed. It means work will be carried out at the right place and right time. It also means that interment spaces can be promptly prepared in time for the family to arrive.

In 2023, we will add functionality for external business to have special user access, so they can login to see activities assigned to them and take certain actions. For example, a funeral director can see all upcoming services and directly book a new service in the next available slot.

The Events and Tasks module includes:

- Create events / tasks for any activity
- Calendar of all upcoming activities
- Dashboard of what is happening that day
- Documents (image or PDF) attached to each ticket
- All events can be linked to a burial plot and interment.

Event

Upcoming

X

Deeanna Hammontree burial service

Burial

Where

When

Location type: Plot

Date: 21/02/2022

Location: RC A 10/4

Time: 09:00 - 11:00

Related Interment: Deeanna Hammontree

Repeating:

Cremation location:

Details

Responsible person: Matthew Tangney

Assigned party: Conway Funeral Home

Purchaser: Matthew Tangney

Payment amount: \$1,500

Payment status: Paid

Description: 2nd burial in this space. 40-50 people expected to attend.

payment_receipt.jpg

EDIT EVENT

DELETE

COMPLETE

[illegible]

Google Search-friendly

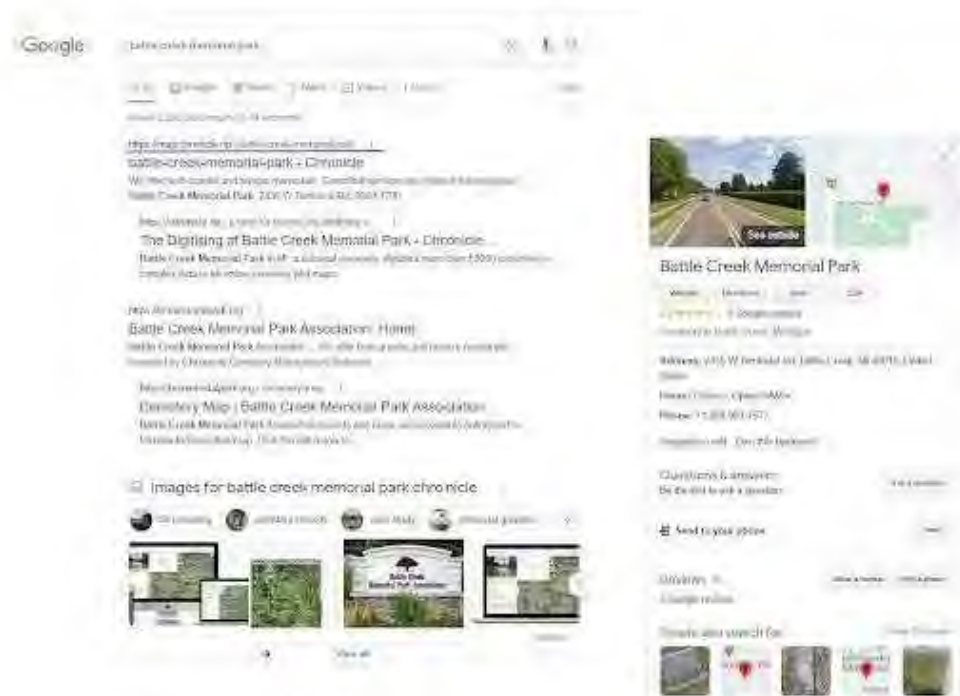
Chronicle is optimized to be Google Search Friendly. The software is uniquely designed as a SaaS so that Google (and other search engines) will crawl the digital cemetery and show it in the results. Most of our cemetery customers are on the first page of Google search.

It's worth noting that Google search listing is not normal for a dynamic web app like Chronicle and requires significant investment to achieve.

While we can't guarantee where Google will display your cemetery, we do our best to optimize the listing.

We also list your cemetery in Chronicle with Google Search Console to enhance the quality of the results.

This is the Google results for our customer Battle Creek Memorial Park with Chronicle as the top result.



Chronicle Agreement

This Agreement including the proposal thereto (The Proposal), together referred to as the **Agreement** is dated 03-11-2025.

Parties:

The _____, of _____
("the Cemetery");

and

Chronicle Pty Ltd (EIN: 30-1342395), of 34 N Franklin Ave Ste 687, Pinedale, Wyoming 82941 ("Chronicle")

Together referred to as the **Parties** in this Agreement.

1. Background;

On the date of this agreement, the **Parties** agree the following:

1.1 The records of the **Cemetery**, dating from its establishment, are held by the **Cemetery** and it owns all of the intellectual property rights, including copyright and any related rights, database rights, confidential information and any business and trade names in all of its records, which include burial information, plots information, maps, photographs, diagrams, drawings, paintings, marks on paper and records in any other form whether generated by hand, typewritten, printed, stored in any electronic form, or in any other manner and includes any such records that may be created in the future (**Records**).

1.2 To assist with the retention and management of the **Records**, the **Cemetery** wishes to create an electronic searchable database and digital cemetery plan/map to allow for the efficient searching and recording of **Records** (**Digitalization Project**).

1.3 Chronicle is a business established to work with cemetery boards of management and trusts to convert paper records into digital form on a searchable web-based database platform called "Chronicle Cemetery Software" (Software) which is offered as a Software as a Service.

1.4 Under its statutory obligations the **Cemetery** is obliged in any contracts relating to its **Records** to include terms that ensure that the **Cemetery** retains all intellectual rights in the Records and that such **Records** are only stored within the USA at all times.

1.5 This **Agreement** sets out the **Cemetery's** rights to the intellectual property of its **Records**.

1.6 This **Agreement** is for an initial term of 1 year ("the Term"), and commences on the date this **Agreement** is signed and fully executed by both **Parties**.

1.7 This **Agreement** may be extended for a further term of 1 year on the same terms and conditions or such other conditions as the **Parties**, negotiating in good faith, agree to in writing.

2. Intellectual Property Rights

2.1 The **Cemetery** owns all intellectual property rights in the **Records** and nothing in this agreement grants **Chronicle** any rights in or over the **Records** and the **Cemetery** owns and retains all intellectual property rights in all of its **Records** both existing and future and all **Records** created as a consequence of the **Digitalization Project** and access to **Chronicle**.

2.2 The **Cemetery** hereby grants to **Chronicle** a non-exclusive, non-transferable license to store, publish, export and edit the **Records** to the extent reasonably required and necessary for the performance of **Chronicle's** obligations under this **Agreement** and the **Digitization Project**.

2.3 **Chronicle** owns all intellectual property rights in and to the **Software** and nothing in this agreement shall be construed as granting the **Cemetery** any right, title or interest in the **Software**, or the trademarks or logo of **Chronicle**.

3. Payment Terms

3.1 **Chronicle** has agreed to provide the services and the **Cemetery** has agreed to pay the fees defined in **The Proposal**.

3.2 The **Digitalization Project** include the software components, server fees, software license, works, support training and assistance (**Fee**) as set out in **The Proposal**.

3.3 The **Parties** have agreed that the **Fee** includes the license fee, hosting fee, server fee, and training and support for users ("ongoing costs") for the **Initial Term** and the **Parties** will negotiate in good faith the ongoing costs applicable to any further term.

3.4 The **Cemetery** will pay any undisputed invoice for **Fees** within 30 business days of receipt of invoice. If the **Cemetery** dispute any invoice (in whole or part) it must promptly notify **Chronicle**. If the **Cemetery** disputes only part of an invoice, **Chronicle** may issue a separate invoice for the undisputed part, which the **Cemetery** will pay in accordance with this clause.

3.5 Excess **Interments Charges**. For any excess interments beyond the agreed annual limit from the previous year, the Client will be charged at the current per-interment fee. The **per-interment** ratio for excess interments will be in accordance with the prevailing rates (previous year rate +CPI).

(a) In the event that the excess interments from the previous year exceed by more than 6 interments, the SaaS license fee for the upcoming year will be increased. The specific increase will be determined as follow:

Current license fee (initial license fee plus applicable CPI) plus additional license fee (current license fee, charged in prorated group of 12).

4. Confidential Information

4.1 **Confidential Information** means all information that is by its nature confidential and relating to, or developed in connection with, the **Digitalization Project**, and its related services, regardless of its form which includes information, whether visible or not, of any storage from which such information can be reproduced, and any form in which such information can be embodied or encoded.

4.2 The **Parties** hereby irrevocably agree that during the terms of this **Agreement** and any time thereafter each party will:

- (a) not use any **Confidential Information** for any purpose other than investigating, pursuing and implementing the Digitalization Project (the Permitted Purpose);
- (b) not disclose any **Confidential Information** to any person except as strictly necessary for any permitted purpose;
- (c) not disclose any **Confidential Information** to any person without the prior written consent of the disclosing party unless required to do so by law or any order of a court of competent jurisdiction; and
- (d) ensure that any person to which the receiving party discloses any **Confidential**
- (e) **Information:**
 - i. uses it only for any permitted purposes; and
 - ii. does not disclose it to any other person without the prior written consent of the disclosing party.

4.3 This clause 4 and the obligations herein survive the termination of this **Agreement**.

5. Preservation of Data and Records

5.1 **Chronicle** shall perform daily backups of the **Records**, with each such backup retained for a minimum period 3 months, whereby each can be used to restore any hosted services of the **Software** to the state it was in at the time the backup was recorded.

5.2 Both **Parties** must take all steps necessary and reasonable to protect the integrity of the **Records** from incursion by third parties.

5.3 **Chronicle** warrants that the **Records** within the **Software** will only be stored and hosted on servers located within the USA at all times during this **Agreement** and thereafter.

5.4 **Chronicle** recognizes that the **Records** are unique and have historical value and hereby warrants that it will use due care and skill in handling the **Records** and in any way dealing with the **Records** for the purpose of the **Digitalization Project**.

5.5 **Chronicle** will not retain any of the **Records** supplied by the **Cemetery** for the purposes of the **Digitalization Project**, except as required to deliver on the functionality of the **Software**. Upon termination of this **Agreement** or upon request by the **Cemetery**, **Chronicle** shall return all such **Records** to the **Cemetery** or securely destroy them in accordance with the **Cemetery's** instructions and provide confirmation of such deletion.

6. Termination

6.1 Either party may terminate this **Agreement** for any reason whatsoever by giving the other 30 days of notice in writing and the **Agreement** will then terminate at the end of that notice period. Where this **Agreement** is terminated without cause or fault of either party, **Chronicle** will be entitled to claim its expenses and fees for works performed up until the termination date.

6.2 On termination of this **Agreement** or should **Chronicle** cease to operate for any reason or otherwise on request by the **Cemetery**, **Chronicle** will provide a full backup of all the **Cemetery** data stored on the **Software**, in open non-proprietary formats that are fully interoperable with other cemetery software, database software and GIS.

7. Review Period and Rectification of Errors

7.1 Following the formal completion of the **Digitalization Project**, the Cemetery shall have a period of 30 days (**Review Period**) to thoroughly examine the results and identify any errors committed by **Chronicle** during the process.

7.2 If during the **Review Period**, the **Cemetery** identifies an error in the interpretation of the information supplied by the **Cemetery** for the **Digitalization Project**, and can reasonably demonstrate that **Chronicle** could have interpreted the supplied information differently, **Chronicle** agrees to rectify the error at no additional cost to the **Cemetery**.

7.3 It is understood that during the **Review Period**, no new data will be supplied by the **Cemetery** for consideration or incorporation into the **Digitalization Project**.

7.4 After the expiry of the **Review Period**, the **Digitalization Project** will be deemed to be completed satisfactorily, and any additional support request or rectifications identified beyond this period may be subject to additional fees.

8. Disputes

8.1 If any dispute or difference of any kind (a "**Dispute**") arises between the **Parties** in connection with, or arising out of, this **Agreement**, the **Parties** within 30 days shall attempt to settle such **Dispute** in the first instance through discussions.

8.2 The designated representatives of each Party shall promptly confer and exert their best efforts in good faith to reach a reasonable and equitable resolution of such **Dispute**.

8.3 If the Parties are unable to resolve the **Dispute**, either **Party** may deliver notice to the other **Party** of its intent to submit the **Dispute** to arbitration.

8.4 The **Parties** shall each appoint one person to hear and determine the **Dispute** and, if they are unable to agree, then the two persons so chosen shall select a third impartial arbitrator whose decision shall be final and conclusive upon both parties.

8.5 If the **Parties** fail to elect a third person, either party or both can apply to the Court of arbitration to appoint one.

8.6 The decision of arbitration shall be binding on the **Parties**, their heirs, successors, or assignees.

8.7 During the pendency of any arbitration, **Parties** shall continue to perform their obligations under this **Agreement**.

8.8 All arbitration or binding arbitration shall comply with and be governed by the provisions of the London Court of Arbitration unless the Parties stipulate otherwise.

8.9 The location for the Arbitration shall be in the registered business state of the **Cemetery**.

8.10 The attorneys' fees and costs of arbitration shall be borne by the losing **Party**, unless the **Parties** stipulate otherwise, or in such proportions as the arbitrator shall decide

9. Limit of Liability

9.1 Except in cases of gross negligence, willful misconduct, or breaches of confidentiality or intellectual property rights, each party's maximum aggregate liability for any and all claims arising out of or in connection with this agreement, whether in contract, tort (including negligence), or otherwise, shall not exceed the total amount of fees paid by the **Cemetery** to **Chronicle** under this agreement in the twelve (12) months immediately preceding the event giving rise to the claim.

This Agreement shall be governed by the state of Michigan, USA .

EXECUTED as an AGREEMENT:

Authorised Signatory for the Cemetery

Name and Position

Signature

Authorised Signatory for Chronicle

Matthew Borowski
Director



Signature

Deanna Robson

From: Jim Drouillard <[REDACTED]>
Sent: Sunday, March 30, 2025 6:18 PM
To: Howell Clerk
Cc: Jerry Graney
Subject: Victoria Park Presentation - Sidewalk and road repair
Attachments: Victoria park sidewalk replacement.docx



IRONSCALES couldn't recognize this email as this is the first time you received an email from this sender
jimdrou@gmail.com

CAUTION: This email originated from outside the City Of Howell. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Deana thank you very much for your assistance in this presentation. Any suggestions would be welcomed. Appreciate setting up our review with the city council on April 14th.

Here is a link to a short slideshow to illustrate some of the damage. <https://photos.app.goo.gl/faf59a66uwLAHrrx6>

Our Subdivision is 25 years old and there has not been significant repair and replacement since the original installation. Yes there has been some surface grinding and road patching and a few portions replaced, but that has been all.

We, the association, have replaced some sidewalks when we were replacing driveways and entrance walkways. The Pictures shown are just some of the worst hazardous of the sidewalks. (slide show)

As you may be aware there are many seniors living here in Victoria Park and by Oak Haven residents. These sidewalks are used daily for getting their mail and exercise walking. The poor conditions of these sidewalks are truly unsafe! / Especially when using a wheeled walker. The wheels get caught in the crack in crumbling surface and have caused several incidents.

The roads are also in rough shape and require repaving as any one driving through has experienced.

The association is Requesting the city's upcoming budget for 2025/2026 include the required sidewalk replacement and road resurfacing.

Thank you

Residents of Victoria Park Association













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Stone 5

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210 ✓
+05



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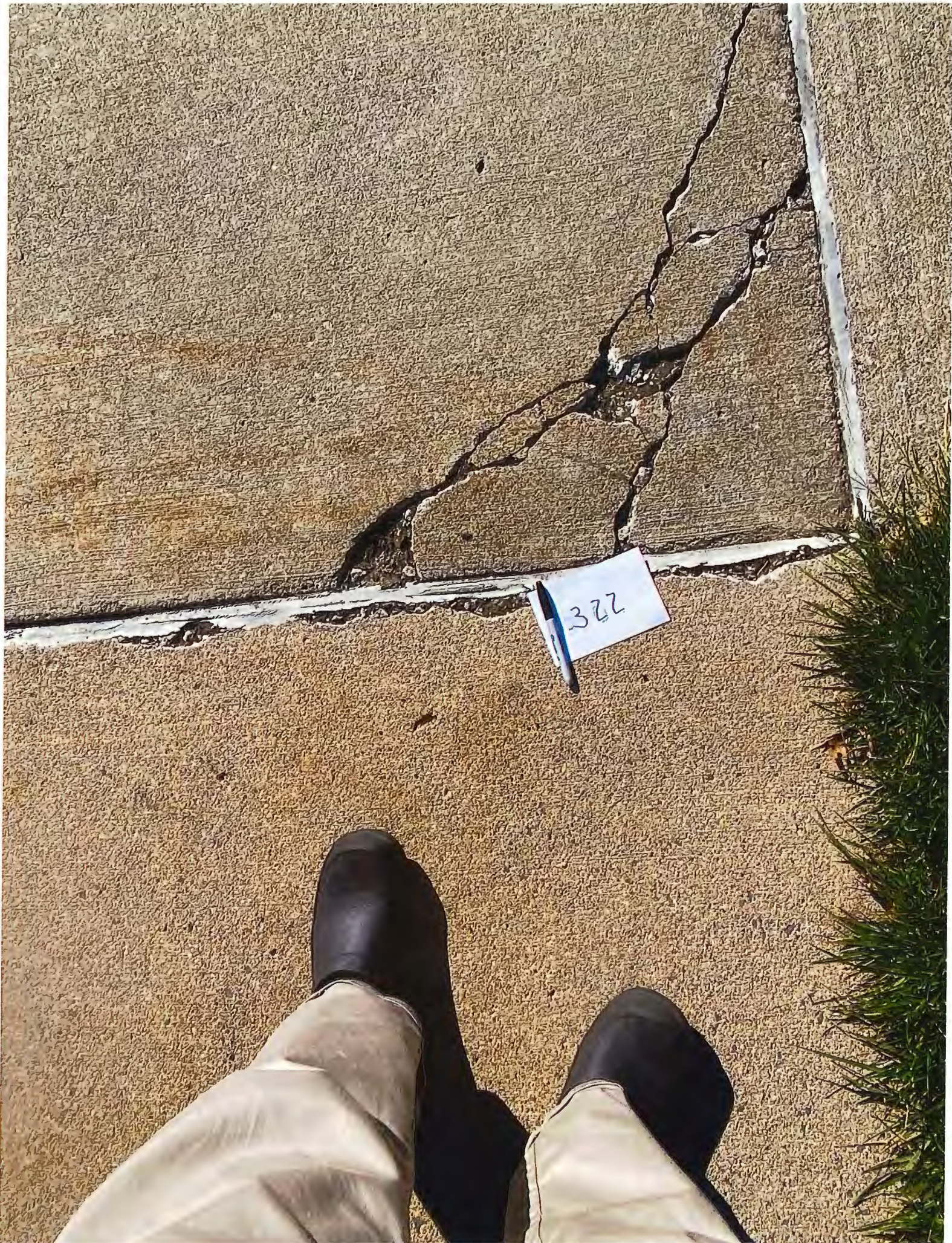
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**CITY OF HOWELL
MEMORANDUM**

TO: Mayor & City Council
FROM: Kristi Troy, Planning & Zoning Administrator
DATE: April 10, 2025
RE: Introduction of Ordinance No. 970 – Amending Chapter 1022 of the Sidewalk Ordinance to include language that allows discretion of the City initiating cleanup of a property's sidewalk.

In an evaluation of the ordinance based on feedback from staff and residents over the last couple of seasons, it is clear an amendment is necessary. In order to maintain the portion of the ordinance that addresses abatement of a sidewalk by the City, 24 hours after a snow event 1022.07(e), an amendment that allows discretion would be more effective. This would allow staff to either have it abated or to issue a civil infraction, based on staffing and equipment availability.

ACTION REQUESTED:

Introduction of Ordinance No. 970, Ordinance Amending Chapter 1022 of the Howell City Code to include language that allows for discretion of city staff on cleanup of sidewalks located within the city.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager

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THE CITY OF HOWELL ORDAINS:

1022.07 REMOVAL OF SNOW, ICE AND DEBRIS.

(Ord. 61. Passed 2-25-19; Ord. 863. Passed 2-11-13; Ord. 875. Passed 6-10-13; Ord. 876. Passed 7-8-13; Ord. 942. Passed 4-12-21.)

Section 3. All Ordinances inconsistent herewith are hereby repealed.

Section 4. This Ordinance shall take effect pursuant to the Howell City Charter.

ADOPTED by the Howell City Council at its regular meeting this ____ day of April, 2025.

BY: ROBERT ELLIS, MAYOR

BY: DEANNA ROBSON, CLERK

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Ordinance No.969, adopted by the City Council of the City of Howell, Livingston County, Michigan, at a regular meeting held on the ____ day of April, 2025, and that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976. IN WITNESS WHEREOF, I have hereto affixed my official signature this ____ day of April, 2025.

BY: Howell City Clerk



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: DANIEL PRINCE, PARKS AND CEMETERY SUPERVISOR
DATE: MARCH 18, 2025
RE: MOUNT OLIVET CEMETERY

The City of Howell's Parks and Cemetery Department has assisted Mount Olivet Catholic Cemetery with burials, foundation installations, and grave location services since at least the 1970s. Although this long-standing relationship has been maintained in good faith without a formal contract, it has become increasingly challenging to continue providing this support.

Mount Olivet Cemetery is now significantly overcrowded and many of the existing burial plots have incomplete or inaccurate records associated with them. These conditions make it more challenging for city staff to assist effectively and raises serious concerns about potential legal liability for the City.

Due to Mount Olivet's overcrowding, the City is not receiving adequate reimbursement for the services provided, making it financially unsustainable to continue. Additionally, continuing to perform these services exposes the City to unnecessary risks.

In light of these issues, staff recommends that the City of Howell discontinue providing cemetery-related services at Mount Olivet Catholic Cemetery. If the Council agrees, staff will meet with Father Gary to inform him that the Parks and Cemetery Department will no longer assist in operations and give him 30 days to find a replacement.

ACTION REQUESTED:

A motion to give St. Joseph Catholic Church thirty days' notice before stopping all cemetery services provided at Mt. Olivet Cemetery by the City of Howell.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager



**CITY OF HOWELL
MEMORANDUM**

TO: MAYOR & CITY COUNCIL
FROM: KELLY PATTERSON, TREASURER
DATE: APRIL 2, 2025
RE: DEPUTY TREASURER APPOINTMENT

Pursuant to Section 7.5 of the Howell City Charter:

“The Clerk and the Treasurer may appoint their own deputies, subject to the written confirmation of the Council. The Clerk and the Treasurer may terminate the status of their respective deputies at pleasure, upon the filing of a statement of such termination with the Mayor.”

I would like to appoint Jamie Spezia as Deputy Treasurer, a position she will add to her full-time role as Accounts Payable Technician. Jamie has been an asset to the Finance Dept. since 2021, and she will gain further departmental knowledge supporting treasury functions including tax roll preparation and collection. This appointment will provide the continuity and coverage necessary for ongoing success in the Finance Dept. There will be no addition to Jamie’s current, budgeted salary.

ACTION REQUESTED:

A motion to appoint Jamie Spezia as Deputy Treasurer.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager



**CITY OF HOWELL
MEMORANDUM**

TO: Mayor & City Council
FROM: JAMIE HELMAN, HR MANAGER
DATE: 04/10/2025
RE: EARNED SICK TIME POLICY

This memo provides an overview of the newly implemented Earned Sick Time policy for City employees. This policy is designed to comply with Michigan's Earned Sick Time Act (ESTA).

Key Provisions of the Policy:

- **Eligibility:** All full-time, part-time, seasonal, and temporary workers are eligible for earned sick time.
- **Accrual Rate:** Employees will accrue sick time at a rate of 1 hour of sick time for every 30 hours worked,
- **Waiting Period:** Current Employees may begin using their accrued sick time as it accrues. Employees hired on or after 02/21/2025 will start accruing paid sick time immediately but may not begin using their accrued time until the 120th calendar day after the commencement of their employment.
- **Carryover:** Up to 72 hours of unused, accrued paid sick time will be carried over into the next benefit year.
- **Pay During Sick Leave:** A maximum of 72 hours of accrued sick time can be used within the year's timeframe (Jan 1st - Dec 30th). Employees will be paid their regular rate of pay during approved sick leave.
- **Interaction with Other Leave Policies:** Employees covered under a bargaining unit can use their current PTO hours under conditions currently specified in their contracts until the contracts expire. All other full-time employees following the City of Howell Personnel Manual will be permitted to use their current PTO in the same manner as stated in the Earned Sick Time Policy.

ACTION REQUESTED:

A motion to approve the City of Howell Earned Sick Time Policy.

REVIEWED & APPROVED FOR SUBMISSION:

Ervin J. Suida
City Manager



City of Howell

Earned Sick Time Policy

Effective February 21, 2025, per the Michigan Earned Sick Time Act (ESTA), all employees, including full-time, part-time, seasonal, and temporary workers not already covered under a current bargaining unit or the City of Howell Personal Time Off policy, are eligible to accrue paid sick time. Employees will accrue one (1) hour of paid sick time for every 30 hours worked. Current employees may begin using their accrued sick time as it accrues. Employees hired on or after February 21, 2025, will begin accruing paid sick time immediately but may not begin using their accrued time until the one hundred and twentieth (120th) calendar day after the commencement of their employment with the City. Earned paid sick leave time may be taken in 15-minute increments.

Employees can use earned sick time for any of the following reasons:

- (a) The employee's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's mental or physical illness, injury, or health condition; or preventative medical care for the employee.
- (b) For the employee's family member's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's family member's mental or physical illness, injury, or health condition; or preventive medical care for a family member of the employee.
- (c) If the employee or the employee's family member is a victim of domestic violence or sexual assault, for medical care or psychological or other counseling for physical or psychological injury or disability; to obtain services from a victim services organization; to relocate due to domestic violence or sexual assault; to obtain legal services; or to participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.

- (d) For meetings at a child's school or place of care related to the child's health or disability or the effects of domestic violence or sexual assault on the child; or
- (e) For the closure of the employee's place of business by order of a public official due to a public health emergency; for an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency; or when it has been determined by the health authorities having jurisdiction or by a health care provider that the employee's or employee's family member's presence in the community would jeopardize the health of others because of the employee's or family member's exposure to a communicable disease, whether or not the employee or family member has actually contracted the communicable disease.

For the purposes of this policy, "family member" includes all the following:

- (a) Biological, adopted, or foster child, stepchild, or legal ward, a child of a domestic partner, or a child to whom the employee stands in loco parentis.
- (b) Biological parent, foster parent, stepparent, adoptive parent, or legal guardian of an employee, an employee's spouse, domestic partner, or a person who stood in loco parentis when the employee was a minor child.
- (c) A person to whom the employee is legally married under the laws of any state or a domestic partner.
- (d) A grandparent.
- (e) A grandchild.
- (f) A biological, foster, or adopted sibling.
- (g) Any other individual related by blood or affinity whose close association with the employee is the equivalent of a family relationship.

Up to 72 hours of unused, accrued paid sick time will be carried over into the next benefit year. For this Policy, a "year" runs from January 1 to December 31. A maximum of 72 hours of accrued sick time can be used within the year's timeframe.

Employees are asked to give their supervisor notice up to 7 days in advance if they know they need to use sick time or as soon as reasonably practicable.

Sick time will be paid at the employee's regular rate of pay for scheduled shifts only. Payments of paid sick leave shall not exceed the employee's regular straight-time hourly, daily, or weekly earnings.

All unused, accrued sick time will be forfeited at the time of separation. If an employee separates from their employment with the City and is rehired within two (2) months of separation, the employee's accrued but unused earned sick time shall be reinstated in full, and the employee shall begin accruing paid sick leave as outlined in this Policy.

Retaliatory actions against an employee for requesting or using paid sick leave is prohibited. If an employee believes that the Employer has violated this Policy, that employee may bring a civil action or file a complaint with the Michigan Department of Licensing and Regulatory Affairs.



Michigan Department of Labor & Economic Opportunity

Wage and Hour Division

PO Box 30476

Lansing, MI 48909-7976

REQUIRED POSTER



GRETCHEN WHITMER
GOVERNOR

GENERAL REQUIREMENTS – EARNED SICK TIME ACT*

SUSAN CORBIN
DIRECTOR

Your employer's 'year' for the purposes of the Earned Sick Time Act is: _____

Earned Sick Time Accrual

Number of Employees	Minimum Accrual Rate	Employer May Limit Use To:
10 or fewer employees	1 hour for every 30 hours	40 hours in a year
11 or more employees	1 hour for every 30 hours	72 hours in a year

- Determined by Employer written policy earned sick time may be carried over from year to year or paid out. A business with 10 or fewer employees is not required to permit an employee to use more than 40 hours of paid earned sick time in a single year, employers with 11 or more employees are not required to permit an employee to use more than 72 hours of paid earned sick time in a single year.
- Earned sick time shall begin to accrue on the effective date of this law, or upon commencement of the employee's employment, whichever is later.
- An employee may use accrued earned sick time as it is accrued. Newly hired employees may be subject to a 120 day wait period for use.
- An employer is in compliance with the act if it provides any paid leave in at least the same amounts as that provided under this act that may be used for the same purposes and under the same conditions provided in this act and that is accrued at a rate equal to or greater than the rate described in subsections (1) and (2) of Section 3 of the act. Paid leave includes, but is not limited to, paid vacation days, personal days, and paid time off.

Earned Sick Time Uses

An employer shall permit an employee to use the earned sick time accrued for any of the following:

- The employee's or the employee's family member's mental or physical illness, injury, or health condition; medical diagnosis, care, or treatment of the employee's mental or physical illness, injury, or health condition; or preventative medical care for the employee.
- If the employee or the employee's family member is a victim of domestic violence or sexual assault, for medical care or psychological or other counseling for physical or psychological injury or disability; to obtain services from a victim services organization; to relocate due to domestic violence or sexual assault; to obtain legal services; or to participate in any civil or criminal proceedings related to or resulting from the domestic violence or sexual assault.
- For meetings at a child's school or place of care related to the child's health or disability, or the effects of domestic violence or sexual assault on the child; or
- For closure of the employee's place of business by order of a public official due to a public health emergency; for an employee's need to care for a child whose school or place of care has been closed by order of a public official due to a public health emergency; or when it has been determined by the health authorities having jurisdiction or by a health care provider that the employee's or employee's family member's presence in the community would jeopardize the health of others because of the employee's or family member's exposure to a communicable disease.
- An employer shall not require an employee to search for or secure a replacement worker as a condition for using earned sick time.

Exercise of Rights

- An employer or any other person shall not interfere with, restrain, or deny the exercise of, or the attempt to exercise, any right protected under this act.
- An employer shall not take retaliatory personnel action or discriminate against an employee because the employee has exercised a right protected under this act. "Retaliatory personnel action" means any of the following:
 - Denial of any right guaranteed under this act.
 - A threat, discharge, suspension, demotion, reduction of hours, or other adverse action against an employee or former employee for exercise of a right guaranteed under this act.
 - Sanctions against an employee who is a recipient of public benefits for exercise of a right guaranteed under this act.
 - Interference with, or punishment for, an individual's participation in any manner in an investigation, proceeding, or hearing under this act.
- An employer's absence control policy must not treat earned sick time taken under this act as an absence that may lead to or result in retaliatory personnel action.

Complaint Filing

An employee affected by an alleged violation, at any time within 3 years after the alleged violation or the date when the employee knew of the alleged violation may file a complaint with the Wage & Hour Division.

*For precise language of the statute, see Public Act 338 of 2018, as amended

Auxiliary aids, services and other reasonable accommodations are available, upon request, to individuals with disabilities.

www.michigan.gov/wagehour • Toll Free 1-855-4MI-WAGE (1-855-464-9243)

WHD 9911 (Revised 2/27/2025)