DRAFT MINUTES VILLAGE OF HINSDALE ZONING AND PUBLIC SAFETY COMMITTEE MONDAY, FEBRUARY 24, 2014 MEMORIAL HALL 7:30 p.m.

Present: Chairman Saigh, Trustee Haarlow, Trustee Angelo, Trustee Elder

Absent: None

Also Present: Kathleen Gargano, Village Manager, Lance Malina, Village Attorney, Robert McGinnis, Director of Community Development/Building Commissioner, Brad Bloom, Police Chief, Rick Ronovsky, Fire Chief, Mark Wodka, Deputy Police Chief, Sean Gascoigne, Village Planner

Chairman Saigh called the meeting to order at 7:40 p.m. and summarized the agenda.

Minutes – November 2013

Trustee Elder moved to approve the minutes as amended for the January 27, 2013 meeting. Second by Trustee Angelo. Motion passed unanimously.

Monthly Reports – January 2013

Fire Department

Chief Ronovsky limited comments concerning the monthly report for January 2014. Chief Ronovsky advised that the Fire Department was busy in January largely due to the weather. This was apparent with the 3 year average being much lower than the actual responses for this January. Chief Ronovsky asked if there were any questions from Trustees. There were no questions.

Police Department

Chief Bloom asked the Committee if they had any questions regarding the January 2014, Police Monthly report. The Committee did not have any questions.

Community Development

Robert McGinnis limited comments concerning the Community Development monthly report for January to questions from the Trustees. There were no questions.

Discussion Items

Traffic Study to Consider the Installation of a Two-way Stop at Grant and Ayres Streets.

Chief Bloom stated that the Police Department has been working with the residents in the 500 block of north Grant Street and have requested that a traffic study be completed to consider the installation of a two-way stop sign for Grant Street at Ayres.

Chief Bloom said in summary, the residents expressed concerns over the volume, speed and presence of non-local truck traffic on Grant between Ayres and Ogden. Additionally, residents were concerned that due to the presence of a two-way stop sign at Lincoln and Ayres that the absence of a similar sign at Ayres and Grant adversely affects and contributes to the traffic conditions on Grant Street.

Deputy Chief Wodka explained the he conducted a traffic study on this intersection. Additionally, traffic speeds and volumes were measured and studied on the two streets (Vine and Lincoln) that run adjacent to Grant Street. The data showed in summary, that the average volumes and speeds conducted over a three day period on the adjacent streets are comparable and in some cases less than those on Grant Street. Moreover, traffic volumes and the historic crash data which showed no crashes in the last 10 years) do not support the

installation of a stop sign as provided by the Manual on Uniform Traffic Control Devices (MUTCD) warrants. Moreover, Deputy Chief Wodka said that he located a traffic study from 1993 that showed traffic volumes on Grant Street where almost a 30% higher than current measurements.

Resident Michelle Fisher stated in summary that she regularly sees truck traffic on her street and she would like to see a stop sign placed at Grant and Ayres. Ms. Fisher further indicated that she is concerned for the safety of the children on this block. Trustee Angelo indicated that he was in favor of the installing a stop sign at the intersection due to the presence of truck traffic. Trustees Saigh, Haarlow and Elder indicated in summary that the data collected did not support the installation of a stop sign and that the Village historically not supported the installation of traffic control signs unless they have meet the MUTCD warrants.

Request for Board Action

Recommend Approval of an Ordinance Approving a Major Adjustment to the Site Plan/Exterior Appearance Plan at 26-32 E. First Street – Garfield Crossing

Chairman Saigh introduced the item and asked the architect, David Kennedy to provide some background on the request.

The architect explained that they were back at Committee with an amended request for the exterior work to the Chamber building next door to their project at 26-32 E. First Street. He explained that due to the quotes they had received back since the last proposal was approved in October, they needed to come up with another more cost effective proposal. This would use veneer brick and railing and would provide a more open look.

Trustee Haarlow commented that he liked the proposal and the open look. He asked how much more it would cost to run the mansard roof through the east wall rather than just returning it around each corner.

The architect explained that they did not price it this way. He was concerned about the weight and the load that creating a parapet wall would create due to wind load, snow load, and even drifting load, but could look into it. He explained that the existing conditions did not lend themselves to any additional loads on this wall due to the cantilevered pre-cast concrete floor planks. He explained that the three piers were decorative and non-bearing. He explained that due to the structural implications of the asbuilt condition of this building, that their options were limited in this regard and that they were doing the best they could to come up with an architecturally appealing solution to an unfortunate and unforeseen problem.

Chairman Saigh asked about a guardrail to protect the column at the corner of the building. The architect responded that they could look into it. There was conversation about lighting and drainage in this area. The architect responded that this was not their building and that their intention was to limit any work on the Chamber building to the exterior face only.

Trustee Elder made a motion to recommend Approval of an Ordinance Approving a Major Adjustment to the Site Plan/Exterior Appearance Plan at 26-32 E. First Street – Garfield Crossing. Second by Trustee Angelo. Motion passed unanimously.

Recommend Approval of an Ordinance Approving Site Plans/Exterior Appearance Plans for the Screening of Mechanical Equipment at 40 S. Clay Street

Chairman Saigh introduced the item and asked if anyone was present to speak on the request.

Bill Daws, the architect for the project gave background on the request. He explained that these two buildings were constructed in the 1950's and 60's, and that his client had purchased the building and were presently making improvements to them. He stated that the Village had asked the owners to provide rooftop screen around the replacement mechanical equipment.

He stated that the rooftop screening panels were louvered and attached to the units themselves and were approximately 9' tall; just higher that the HVAC units themselves.

Trustee Angelo asked about the dissenting vote at Plan Commission and what it was regarding. The architect stated that there was a resident that had concerns over noise, but could not provide the rationale for the dissenting vote.

Julie Crnovich explained that she was the dissenting vote at Plan Commission and stated that she felt that the replacement of the HVAC units themselves should have been enough to require that the applicant come to Plan Commission and that she felt a better alternative could have been found. She felt that these units were larger than anything else in town and that alternatives should have been considered. She did acknowledge that she knew the work was already complete.

Chairman Saigh asked about the extent of screening and what equipment would be screened. The architect stated that the screening would run around the four green mechanical units themselves as well as a small air handler for a MRI.

Trustee Haarlow asked about the height of the existing screening and the height of the units themselves. The architect confirmed that the screening panels were approximately 9'7"; about 6" higher than the units themselves.

Chairman Saigh asked the architect to confirm that the only new equipment being added over and above the four replacement air handlers was that for the MRI. The architect confirmed this.

Trustee Angelo asked if other options were considered beyond placing the replacement equipment on the roof. The architect stated that due to the limited ceiling heights of the building, that the equipment needed to be on the roof to try and provide as much ceiling height as possible. He added that this is very typical.

Janice Murray, a resident living across the street from the building, stated that she had noise concerns about the HVAC units themselves that she had raised at Plan Commission and was told to bring those concerns to the Committee. She stated that while she applauded staff and the building owners for trying to shield the units from view, her primary concerns were over the sound coming from the units themselves. She stated that she heard it every hour of every day.

She stated that she did not feel that these were replacement units and that the old units did not make any noise. She stated that the specific pitch is what was bothering her the most and that she would like acoustical screening to be required.

Chairman Saigh stated that he felt that this was a bit of a catch 22 given that there were no code requirements regarding sound levels and that the request before the Committee was really about the appearance of the screening.

Robert McGinnis stated that these were replacement packaged rooftop units. They are commonplace in commercial construction today. They were being installed in the same location on the existing roof curbs and that the screening was not required per code as this was not new construction. He added that although not specifically designed for sound attenuation, that the material itself, should have some effect on sound wave transmission.

Ms. Murray stated that when she purchased her home, she "picked her sounds", and that this pitch or frequency was new and very irritating. It was not loud, like the train at 74 dB, but constantly there. A constant humming the note "A". She noted that on September 25th the maximum dB level hit 55.

Trustee Haarlow asked the architect if a sound attenuating system could be provided here. The architect stated that to do this properly would require extensive structural modifications to the building and that it would be a very invasive procedure.

Chairman Saigh asked for a motion to recommend Approval of an Ordinance Approving Site Plans/Exterior Appearance Plans for the Screening of Mechanical Equipment at 40 S. Clay Street. Motion by Trustee Elder. Second by Chairman Saigh. Motion passed 1-3 to deny the request.

Recommend Approval of an Ordinance Approving Site Plans/Exterior Appearance Plans for the Exterior Modifications and Façade Improvements at 901 N. Elm Street

Chairman Saigh introduced the item and asked if anyone was present to speak on the request.

The architect, Danny Fitzgerald, gave background on the request and explained the exterior changes being proposed including a new canopy, ADA ramp, and reworking the approach from the parking lot in addition to a new playground for their new anchor tenant the Village Children's Academy. They are also planning to remove several trees that are infested with Emerald Ash Borer and provide some new landscaping.

The landscape architect stated that the site was overplanted and that their intention was to thin out the existing growth and provide some new plantings to soften the parking lot.

Trustee Elder made a motion to recommend Approval of an Ordinance Approving Site Plans/Exterior Appearance Plans for the Exterior Modifications and Façade Improvements at 901 N. Elm Street. Second by Trustee Angelo. Motion passed 3-1 to approve the request.

Recommend Approval of an Ordinance Approving a Special Use Permit for a Personal Training/Fitness Facility on the Second Floor, at the Property Located at 35 E. First Street Chairman Saigh introduced the item and asked if anyone was present to speak on the request.

The architect was there on behalf of the tenant, Scott Grove, to provide background on the request. She stated that the bulk regulations in the B-2 zoning district do not allow training facilities as a permitted use. She offered the floor to the applicant who offered to answer any questions the Trustees had.

Chairman Saigh asked if there were washrooms available, if separate office space was needed, and if there would be heavy equipment used in the facility. The applicant explained that bathrooms were readily accessible and located down the hallway. He stated that they did not need separate office space and that there would be no heavy fitness equipment needed; only pads.

Trustee Elder made a motion to recommend Approval of an Ordinance Approving a Special Use Permit for a Personal Training/Fitness Facility on the Second Floor, at the Property Located at 35 E. First Street. Second by Trustee Angelo. Motion passed unanimously.

Approve an Ordinance Approving Site Plans/Exterior Appearance Plans for the Expansion of an Existing Parking Lot at 125 West Second Street

Chairman Saigh introduced the item and gave some brief background on the request. He then asked the applicant to speak on the request.

The architect provided background stating that his client wanted to be able to provide some on-site parking for her clients. He explained that the request went first to the Plan Commission and Zoning and Public Safety for building improvements and subsequently on to the Zoning Board of Appeals for consideration of a revised and much reduced parking lot proposal than from that which was first contemplated.

He summarized the presentation and negative recommendation from the Plan Commission and stated that their opposition to the request was primarily focused around the location of the proposed parking lot rather than the aesthetics of it.

He discussed their request at the Zoning Board of Appeals and the precedent and the number of buildings in the O-1 zoning district that had parking lots in front or corner side yards and that this request was very consistent with relief granted in the past for this type of request. He stated that the request was unanimously approved at the ZBA and that members commented on the smaller, revised request and the efforts that were made to address concerns from the neighbors with the revised proposal.

The owner of the property at 119 S. Grant immediately north of the subject property spoke in support of the request, stating that on-street parking has always been a problem in this area, and that they felt it appropriate to provide off-street parking in this location.

Chairman Saigh stated that he lived in the immediate area and received the notice. He stated that while he appreciated the steps that were taken by the applicant to reduce the size and impact of the parking lot, he was concerned about this changing the character of the area.

He raised comments received via email from a neighbor immediately to the west of the property and relayed his concerns. He stated that his concerns were primarily tied to the modification of the existing driveway and the creation of a parking pad that would be created by virtue of the modification.

He raised concerns about the need to back out onto the street from the handicapped parking space.

He raised concerns about drainage due to the grading changes made to the site. MR. Kolber stated that a full grading and drainage plan would be required by the Engineering department before approval was granted to do this work.

The applicant talked about the dense landscaping and retaining wall that was being proposed in conjunction with the request. He stated that the goal was to drop the grade as much as was needed on the south side of the building in order to facilitate an ADA compliant entrance.

Trustee Angelo stated that he felt that this was a thoughtful design and that he felt the results of the CMAP study would show an increased need for on-street parking and intended to vote for it. Chief Bloom added that there were presently some vacancies downtown that would also have an impact on available on-street parking in the future.

Trustee Elder stated that he shared many of Chairman Saigh's concerns and asked what the purpose of the parking pad along the east property line would be once the parking lot was completed. Mr. Kolber responded that this area, abutting the SBC lot would be reserved for the doctor and maybe an assistant as well as serving as an area to store their garbage cans.

The applicant stated that the maximum peak load would be 10-12 people total in the building and that this was primarily an upscale boutique type practice.

Trustee Elder stated that he had verified that the parking lot was not going to be visible from the Clarke property and that he was primarily concerned about the increased number of cars that would otherwise be parked on the street and that he intended to vote for it.

Trustee Haarlow stated that he echoed many of Trustee Elders concerns and that this proposal seemed to do a fairly decent job of balancing the concerns over increased traffic while maintaining the residential character and feel of the house on Second Street. He stated that he felt the evergreen screen was critical and that need was being met here.

Chairman Saigh stated that his concern was over intensity and the creating of a parking pad on the east lot line. He added that this was taking up green space. Mr. Kolber stated that this area was existing and would not see more than 2 cars parked there.

Kendra Olson stated that given the proposal for the building has already been approved; talking about parking impact now would be like shutting the door once the horses are already out.

Trustee Angelo made a motion to approve an Ordinance Approving Site Plans/Exterior Appearance Plans for the Expansion of an Existing Parking Lot at 125 West Second Street. Second by Trustee Elder. Motion passed 3-1 to approve the request.

Adjournment

With no further business to come before the Committee, Chairman Saigh asked for a motion to adjourn. Trustee Elder made the motion. Second by Trustee Angelo. Meeting adjourned at 10:05PM.

Respectfully Submitted,

Robert McGinnis, MCP Director of Community Development/Building Commissioner



POLICE DEPARTMENT 789-7070 FIRE DEPARTMENT 789-7060 121 N. M. SYMONDS DRIVE

FIRE AND POLICE SERVICES MONTHLY REPORT

February 2014





Emergency Response

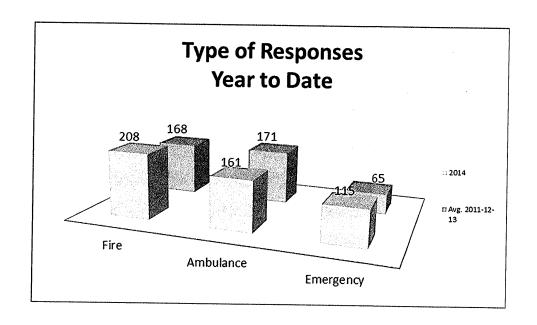
In February, the Hinsdale Fire Department responded to a total of 211 requests for assistance for a total of 484 responses this calendar year. There were 45 simultaneous responses and 16 train delays this month. The responses are divided into three basic categories as follows:

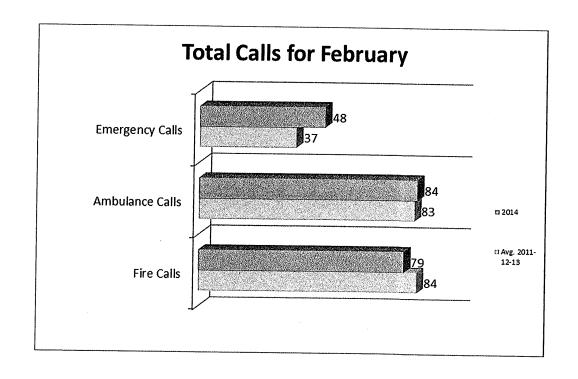
Type of Response	February 2014	% of Total	Three Year February Average 2011-2012-2013
Fire: (Includes incidents that involve fire, either in a structure, in a vehicle or outside of a structure, along with activated fire alarms and/or reports of smoke)	79	37%	84
Ambulance: (Includes ambulance requests, vehicle accidents and patient assists)	84	40%	83
Emergency: (Includes calls for leaks and spills, hazardous material response, power lines down, carbon monoxide alarms, trouble fire alarms, house lock outs, elevator rescues, and other service related calls)	48	23%	37
Simultaneous:			
(Responses while another call is ongoing. Number is included in total)	45	21%	35
Train Delay: (Number is included in total)	16	8%	4
Total:	211	100%	204
Yea	r to Date Totals	S	
Fire: 208 Ambulan	ce: 161	Emerge	ency: 115
2014 Total: 484	2011-12- Average	_	404





Emergency Response

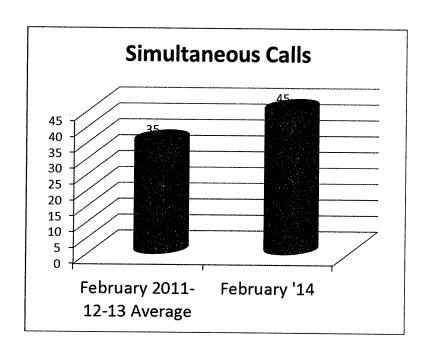


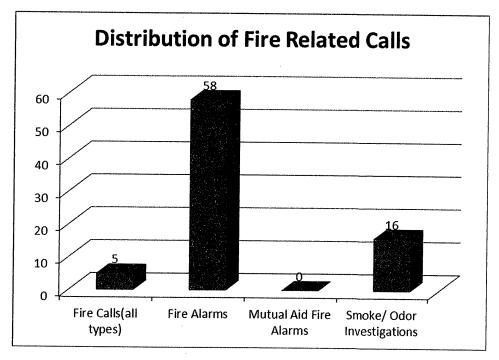






Emergency Response

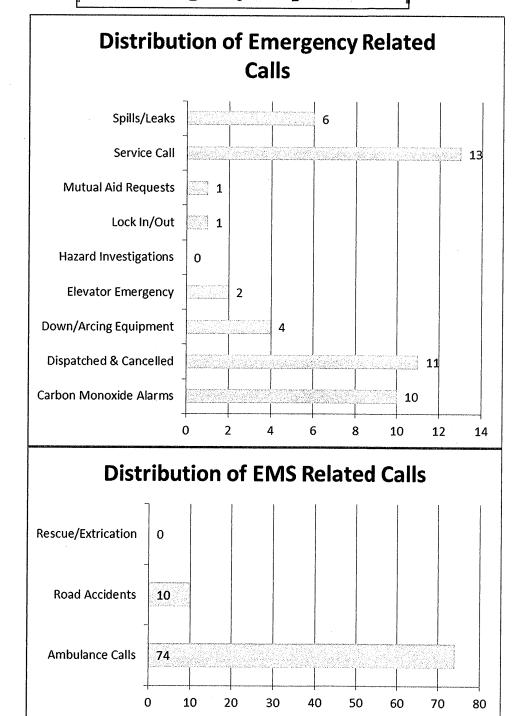








Emergency Response







Incidents of Interest

- February 5th members responded to a home in the 500 block of Bonnie Brae for a man not breathing. This resident was treated at the home by Paramedics and transported to Hinsdale Hospital in critical condition.
- February 5th members responded to an activated fire alarm at 11 Salt Creek Lane. Upon arrival, members found a ComEd electrical vault on fire. Area was secured and building checked. ComEd notified to respond. Clarendon Hills and Western Springs assisted. No injuries, damage estimate is unknown.
- February 11th members responded with our aerial ladder to assist Downers Grove with additional calls while they fought a house fire. Our members responded to several ambulance assists.
- February 13th members responded with our aerial ladder to assist Downers Grove with additional calls while they fought a house fire. Our members responded to several ambulance assists.
- February 15th members responded with an engine to assist Westmont with smoke in the building in their downtown business district on Cass Avenue.
- February 18th members responded with our aerial ladder to assist Brookfield with a
 residential structure fire. Members assisted with extinguishing a fire in the
 basement and checking for fire extension.
- February 19th members responded with our aerial ladder to assist LaGrange Park with a residential structure fire. Members assisted with extinguishing the fire. Our aerial ladder was used to access the roof for ventilation and checking for fire extension.
- February 22nd the on-duty Fire Investigator assisted Riverside with investigating the cause of a residential structure fire.
- February 24th the on-duty Fire Investigator assisted Tri State with investigating the cause of a residential structure fire.
- February 27th members responded with our aerial ladder to assist Oak Brook with a chimney fire. Members stood by at the scene, assisting as needed.





Training/Events

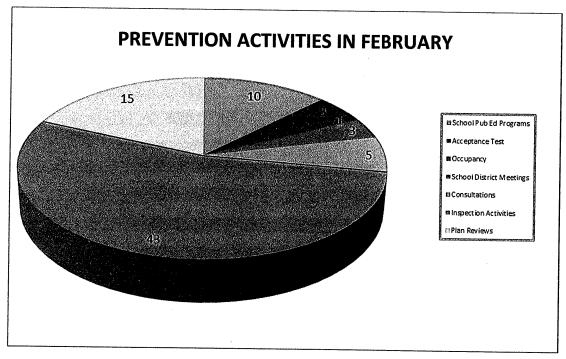
- During the month of February, shift members conducted regular daily training on equipment maintenance and familiarization, driver's training and address familiarization, walk-through familiarization at the Community House, IRMA lock out, tag out and harassment policies, Paramedic and EMT continuing education, and review of Technical Rescue Awareness Operations.
- Firefighter McCarthy continues to work with the Village Wellness Committee on various health related items. During the month, several Department members took advantage of the Committee's sponsored Health Screening.
- All shifts completed training this month on simulated Firefighter Rescue/Rapid Intervention scenarios and a review of Building Construction features related to the Fire Service.
- All shifts jointly trained with the Oak Brook Fire Department on Ice Rescue Techniques. This drill was held next to Graue Mill at the nature preserve and included practical scenarios on the ice surface and in the water.
- Members assigned to our MABAS Division Specialty Teams (Haz Mat, Technical Rescue, Cause & Origin, and DuPage Fire Task Force) attended their regular monthly training.
- Lt. Carlson attended a regular meeting of the Good Samaritan EMS System Coordinators held at the EMS System office.
- Captain Votava attended Emergency Management training in Response to School Violence held through Cook County OEM.
- Captain Votava and the on duty members participated in a simulated activation drill of the SNS Pharmaceutical Distribution Plan conducted by the DuPage County OEM.





Public Education

The fire prevention bureau is responsible for conducting a variety of activities designed to educate the public, to prevent fires and emergencies, and to better prepare the public in the event a fire or medical emergency occurs.



Fire Prevention/Safety Education:

- On February 12, attended a District 181 Crisis Plan Meeting at Elm School.
- On February 12, attended a District 86 Student Discipline and School Safety Meeting.
- On February 14, attended a meeting regarding Communications and Crisis Plan meeting pertaining to fire alarms.
- During the month of February the following classes were conducted by FF McCarthy and FF Ziemer at the Lane School:
 - * 2 Kindergarten classes comprised of 40 students
 - * 3 First grade classes comprised of 64 students
 - * 3 Second grade classes comprised of 65 students.





The Survey Says...

The Fire Department solicits feedback from the residents and customers that we provide both emergency service and non-emergency services

These surveys are valuable in evaluating the quality of the services and programs we provide. They are also an opportunity for improvement.

In **February**, we received ten (10) responses on our emergency services and three (3) related to our school public educational program.

Were you satisfied with the response time of our personnel to your emergency?

Yes - 10 / 10

Was the quality of service received:

"Higher" than what I expected - 8 / 10
"About" what I expected - 2 / 10
"Somewhat lower" than I had expected 0 / 10





The Survey Says...

Miscellaneous Comments (direct quotes) from Emergency Services:

"My husband is a truck driver and I did not want him to bring the New Year in alone, so I took this trip with him, after eating at a Chinese restaurant in the truck stop...I began to have an allergic reaction...unable to breathe...My husband called 911 and your response was immediate. I just wanted to say thank you for your quick response and professionalism. You saved my life. God bless"

"Paramedics great, however very bumpy ride – my head was spinning – very cold getting into the hospital, but not their fault."

"The paramedics were outstanding."

"Don and a younger fellow stopped by in the emergency room and assisted with getting into car upon discharge. Above and beyond the call."

Miscellaneous Comments (<u>direct quotes</u>) from School Public Educational Programs:

"Loved the small group. FF Andy is great and challenged them to think."

"Everything was very clear for the class. Great presentation, perfect for this age."

"The take home pages are great. A great way to bridge school with home, and to let parents know what was discussed during the lesson."

"Kids loved him. Thank You."



POLICE SERVICES MONTHLY REPORT

February 2014

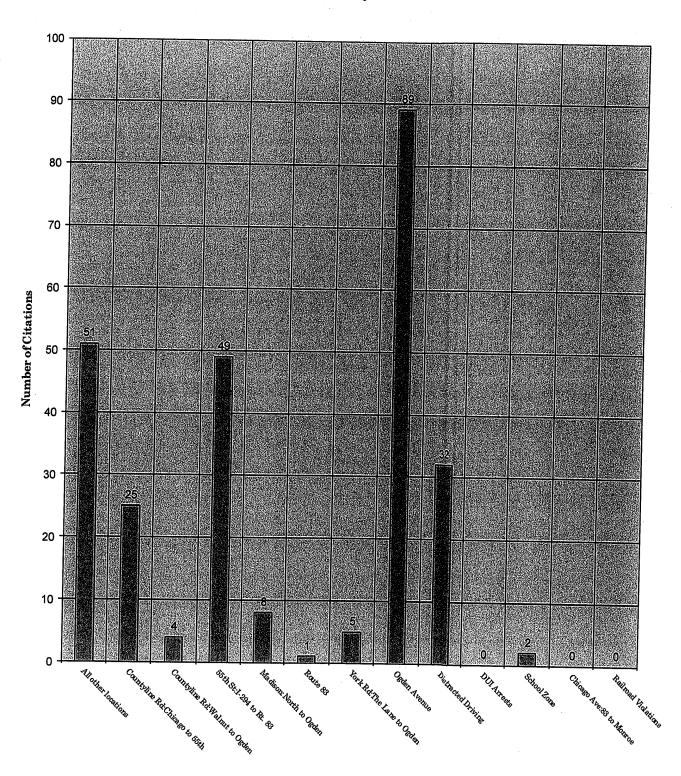
CRIME PREVENTION ACTIVITY February 2014

This month, Hinsdale Police Department has implemented "**Block Watch**", with the purpose of enlisting the help of residents who have home outdoor video cameras to solve neighborhood crimes. Oftentimes, investigators have found when canvassing a neighborhood after a crime has occurred that a home video system may have captured a picture of a suspect or vehicle. This can be a valuable lead that can help in an investigation and may lead to an arrest.

The "Block Watch" program is a voluntary program that asks residents who have outdoor surveillance cameras to register their camera with the Police Department. If a crime occurs in the neighborhood, we will ask the resident to check their camera system to see if they captured a picture that may aid in our investigation.

There is no charge to participate in the program and participants will be kept confidential.

Hinsdale Police Department Selective Enforcement Citation Activity February 2014



TRAFFIC ENFORCEMENT

February 2014

* Includes Citations and Warnings	This Month	This Month Last Year	YTD	Last YTD
Speeding	69	113	157	226
Disobeyed Traffic Control Device	34	18	52	38
Improper Lane Usage	14	15	31	24
Insurance Violation	14	13	26	22
Registration Offense	38	26	85	56
Seatbelt Violation	5	21	20	28
Stop Signs	47	34	80	71
Yield Violation	18	10	36	22
No Valid License	3	4	6	7
Railroad Violation	0	1	3	1
Suspended/Revoked License	3	4	3	8
Other	66	64	132	119
TOTALS	311	323	631	622

Investigations Division Summary

February 2014

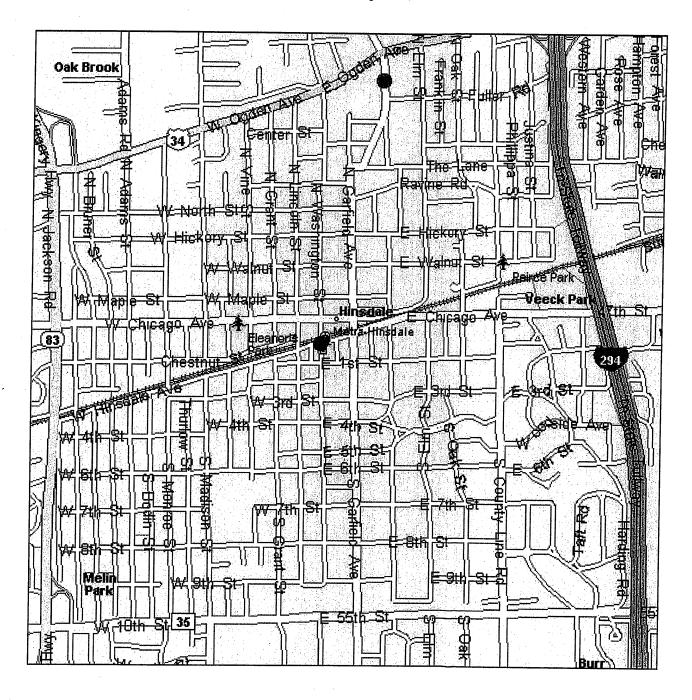
- On February 5, 2014, a 23-year-old Cicero man was charged with one count of Obstructing Justice, one count of Suspended or Revoked License and one count of Disobeying a Stop Sign, after being stop on a routine traffic stop and providing the officer with a fictitious name. The man was released after posting bond.
- On February 12, 2014, a 29-year-old Chicago man was charged with one count of **Possession of a Controlled Substance**. The man was arrested on an outstanding Hinsdale warrant after an investigation from a November 2013 Residential Burglary case. The man was found to be in possession of a methamphetamine. The man was transported to the DuPage County Jail for a bond hearing.
- On February 21, 2014 a 54-year-old Hinsdale man was charged with one count of **Domestic Battery**, after holding down and restraining a family member. The man was transported to the DuPage County Jail for a bond hearing.
- On February 24, 2014, a 30-year-old Houston, Texas man was charged with one count of **Domestic Battery**, after grabbing and dragging a family member. The man was transported to the DuPage County Jail for a bond hearing.
- On February 26, 2014, a 42-year-old Hinsdale man was charged with two counts of **Domestic Battery**, after striking a family member in the face. The man was transported to the DuPage County Jail for a bond hearing.

Submitted by:

Erik Bernholdt
Detective Sergeant

BURGLARIES

February 2014



- Burglaries
- Burglaries from Motor Vehicles

MONTHLY OFFENSE REPORT

February 2014

CRIME INDEX	This Month	This Mo. Last Year	Year To Date	Last Year To Date
1. Criminal Homicide	0	0	0	0
2. Criminal Sexual Assault/Abuse	0	0	1	0
3. Robbery	0	0	0	0
4. Assault and Battery, Aggravated	0	0	0	0
5. Burglary	0	6	2	10
6. Theft	4	8	10	20
7. Auto Theft	1	0	1	0
8. Arson		0	0	0
TOTALS	5	14	14	-30

SERVICE CALLS—FEBRUARY 2014

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	This Month	This Month Last Year	This Year to Date	Last Year To Date	% CHANGE
Sex Crimes	0	0	1	0	100
Robbery	0	0	0	0	0
Assault/Battery	2	3	5	6	-17
Domestic Violence	8	7	19	15	27
Burglary	0	1	0	3	-100
Residential Burglary	0	2	2	4	-50
Burglary from Motor Vehicle	2	0	2	2	0
Theft	2	10	8	20	-60
Retail Theft	0	1	0	1	-100
Identity Theft	8	3	11	7	57
Auto Theft	2	0	2	Ó	200
Arson/Explosives	0	0	0	0	0
Deceptive Practice	1	1 1	1	3	-67
Forgery/Fraud	2	5	3	8	-63
Criminal Damage to Property	2	5	4	17	-76
Criminal Trespass	0	0	1	0	100
Disorderly Conduct	0	1 1	0	1	-100
Harassment	2	1	4	3	33
Death Investigations	0	0	0	0	0
Drug Offenses	1	2	1	4	-75
Minor Alcohol/Tobacco Offenses	2	0	3	0	300
Juvenile Problems	8	14	14	27	<u>-48</u>
Reckless Driving	- 0	0	0	1	- 100
Hit and Run	10	9	17	14	21
Traffic Offenses	4	7	7	14	-50
Motorist Assist	65	44	149	86	73
Abandoned Motor Vehicle	3	1	6	3	100
Parking Complaint	23	21	44	41	7
Auto Accidents	79	50	162	91	78
Assistance to Outside Agency	10	5	12	9	33
Traffic Incidents	6	11	12	20	-40
Noise complaints	13	5	22	9	144
Vehicle Lockout	21	26	52	46	13
Fire/Ambulance Assistance	140	138	314	285	10
Alarm Activations	108	116	256	256	0
Open Door Investigations	5	5	11	7	57
Lost/Found Articles	12	7	17	17	0
Runaway/Missing Persons	3	2	8	3	
Suspicious Auto/Person	27	32	55	68	167
Disturbance	9	9	12	15	-19
911 hangup/misdial	89	108	202	221	-20
Animal Complaints	18	19	49	35	-9 40
Citizen Assists	35	33	96	74	40
Solicitors	1	7	4	8	30
Community Contacts	1	5	2	9	<u>-50</u>
Curfew/Truancy	1	2	1	3	-78
Other	111	79			-67
······			210	173	21
TOTALS	836	797	1,801	1,629	11

Hinsdale Police Department Training Summary February 2014

On Tuesday, February 11, 2014, Officer Thomas Lillie attended FIAT Training.

On Tuesday, February 11, 2014, Officer Louis Hayes attended FIAT Training.

On Tuesday, February 11, 2014, Deputy Chief Mark Wodka and School Resource Officer Mark Keller attended Law Enforcement Response to School Shootings. This training program was presented by the Illinois Tactical Officers Association, supported and funded by the Cook County Department of Homeland Security and Emergency Management, in cooperation with North East Multi Regional Training Unit /MTU #3. This dynamic one day presentation by world-renowned school violence expert Lt. Col. Dave Grossman focused on the critical challenges of identifying, preventing, and responding to active shooter / school violence incidents. Lt. Col. Grossman has been at the forefront of identifying and developing strategies to address school violence for over 20 years.

On Tuesday, February 11, 2014, Officer Thomas Krefft attended Medical Marijuana Act Train-the-Trainer. House Bill 1, the Compassionate use of Medical Cannabis Pilot Program Act, better known as the Illinois medical Marijuana Law, went into effect January 1, 2014. The law significantly changes Illinois DUI law (720 ILCS 11-501), the corresponding Implied Consent law, and the Statutory Summary Suspension law. This new, half-day law enforcement training class provided police officers with the knowledge and tools to properly identify and process the medical marijuana card holding driver who is operating a motor vehicle while impaired on cannabis. This class will covered: Overview of the Medical Marijuana Law and packaging requirements, Review of the new law on open cannabis containers in a motor vehicle, Establishing reasonable suspicion at roadside to arrest for driving while impaired on medical marijuana, Issuance of the new Medical Marijuana Warning to Motorist, When to charge 11-501 (a4) vs. 11-501 (a6) in a medical marijuana DUI-cannabis case, Properly administering post-arrest sobriety tests at the station per the new law, Report writing and courtroom testimony recommendations. Each officer received a text book and copies of the new law and the changes it makes on DUI, summary suspension, and implied consent laws. A DUIcannabis arrest flow chart was provided to each officer. Each class participant received a CD with PowerPoint slides and supporting text for in-service training of their agency's patrol officers. Participants were department trainers who are prepared to teach as there was no basic instructor training provided in this class.

On Thursday, February 20, 2014, Detective Sergeant Erik Bernholdt attended FIAT Negotiator Training. FIAT SWAT Negotiators trained with Hammond Indiana Police negotiators.

On Friday, February 21, 2014, Detective Sergeant Erik Bernholdt attended Evidence Property Management LE Execs.

On Tuesday, February 25, 2014, Officer Thomas Lillie attended FIAT Training.

On Tuesday, February 25, 2014, Officer Louis Hayes attended FIAT Training.

During the month of February required employees completed All Hazard Plan, Illinois Monthly Legal Update & Review, and LEADS Less Than Full Access online or during roll call.

Submitted by:

Detective Sergeant Bernholdt Training Coordinator

FEBRUARY 2014 COLLISION SUMMARY

All Collisions a	d boten	CVEXCY b TO YOU.	
LOCATION	This Month	Last 12 Months	
Bruner St & Sixth	1	1	1
County Line Rd. & 55th	1	9	33
County Line Rd. & First	1	2	3
County Line Rd. & Hickory	1	1	3
County Line Rd. & Ogden	1	5	42
Garfield & Chicago	1	6	29
Garfield & Fifth	1	1	2
Garfield & Seventh	1	1	1
Grant & Chicago	1	2	5
Justina & Hickory	1	1	2
Lincoln & Ayres	1	1	2
Lincoln & Hickory	2	3	11
Lincoln & Maple	1	1	1
Lincoln & Ogden	1	3	10
Lincoln & Third	1	3	9
Madison & Eighth	1	1	2
Oak & Ogden	2	5.	13
Phillipa & The Lane	1	1	2
Princeton & Third	1	1	1
Washington & Maple	1	2	8
TOTALS	22	50	180

Right Angle Collis	iona sui	Himeese	dions:
Collisions of this type are consider	ellagen real	anijas išitliri(ci), r	ranaus
LOCATION		Last 12 Months	
Bruner St & Sixth	1	1	1
County Line Rd. & Hickory	1	1	3
Garfield & Chicago	1	6	25
Garfield & Fifth	1	1	2
Garfield & Seventh	11	1	1
Grant & Chicago	1	1	4
Justina & Hickory	1	1	2
Lincoln & Ayres	1	1	1
Lincoln & Hickory	2	3	11
Lincoln & Third	1	3 //-	9
Oak & Ogden	1	3	8
Phillipa & The Lane	1	1	2
Princeton & Third	1	1	1
Washington & Maple	1	2	7
TOTALS	15	26	77

Contribution	yg Blokeitores	and Collision Types	
Contributing Factors:		Collision Types:	
Failure to Yield	20	Private Property	10
Improper Backing	11	Hit & Run	6
Failure to Reduce Speed	8	Crashes at Intersections	22
Following too Closely	5	Personal Injury	7
Driving Skills/Knowledge	. 0	Pedestrian	0
Improper Passing	1	Bicyclist	0
Too Fast for Conditions	8	Other	27
Improper Turning	1	TOTAL GRASTIES	7/2
Disobeyed Traffic Control Device	0		
Improper Lane Usage	6		
Had Been Drinking	0		
Weather Related	4		
Vehicle Equipment	0		
Unable to Determine	4		
Other	4		
TOTALS	72		

Manual on Uniform Traffic Control Devices Warrants February 2014

The following warrants should be met prior to installation of a two-way stop sign:

1. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;

2. Street entering a through highway or street;

3. Unsignalized intersection in a signalized area; and/or

4. High speeds, restricted view, or crash records indicate a need for control by the STOP sign (defined by 5 or more collisions within a 12-month period).

The following warrants should be met prior to the installation of a Multiway stop sign:

- 1. Where traffic control signals are justified, the multiway stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
- 2. A crash problem, as indicated by 5 or more reported crashes in a 12-month period, that is susceptible to correction by a multiway stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
- 3. Minimum volumes:
 - a. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
 - b. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but
 - c. If the 85th-percentile approach speed of the major-street traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the above values.
- 4. Where no single criterion is satisfied, but where Criteria 2, 3.a, and 3.b are all satisfied to 80 percent of the minimum values. Criterion 3.c is excluded from this condition.

Option:

Other criteria that may be considered in an engineering study include:

- 1. The need to control left-turn conflicts;
- 2. The need to control vehicle/pedestrian conflicts near locations that generate high-pedestrian volumes;
- 3. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to reasonably safely negotiate the intersection unless conflicting cross traffic is also required to stop; and
- 4. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multiway stop control would improve traffic operational characteristics of the intersection.

The following warrants must be met prior to the installation of a Yield sign:

- 1. On a minor road at the entrance to an intersection where it is necessary to assign right-of-way to the major road, but where a stop sign is no necessary at all times, and where the safe approach speed on the minor road exceeds 10 miles per hour;
- 2. On the entrance ramp to an expressway where an acceleration ramp is not provided;
- 3. Within an intersection with a divided highway, where a STOP sign is present at the entrance to the first roadway and further control is necessary at the entrance between the two roadways, and where the median width between the acceleration lane; and
- 4. At an intersection where a special problem exists and where an engineering study indicates the problem to be susceptible to correction by use of the YIELD sign.

CITATIONS—February 2014

CITATIONS BY LOCATION

CITATIONS BY LOCATION	ON	This Month	This Month Last Year	YTD	Last YTD
Chestnut Lot	Commuter Permit	47	26	73	60
Highland Lot	Commuter Permit	9	13	16	28
Village Lot	Commuter Permit	30	32	89	88
Washington Lot	Merchant Permit	6	30	34	52
Hinsdale Avenue	Parking Meters	199	317	530	607
First Street	Parking Meters	332	220	654	467
Washington Street	Parking Meters	449	424	937	823
Lincoln Street	Parking Meters	16	22	31	55
Garfield Lot	Parking Meters	35	179	88	347
Other	All Others	299	423	582	838
TOTALS		1,422	1,686	3,034	3,365

VIOLATIONS BY TYPE	This Month	This Month Last Year	YTD	Last YTD
Parking Violations				
METER VIOLATIONS	1,067	1,239	2,227	2,400
HANDICAPPED PARKING	4	9	5	14
NO PARKING 7AM-9AM	9	47	22	115
NO PARKING 2AM-6AM	85	97	197	233
PARKED WHERE PROHIBITED BY SIGN	63	56	115	108
NO VALID PARKING PERMIT	13	26	75	80
Vehicle Violations				
VILLAGE STICKER	42	94	66	161
REGISTRATION OFFENSE	70	30	190	96
VEHICLE EQUIPMENT	8	26	25	39
Animal Violations	0	6	8	11
All Other Violations	61	56	104	108
TOTALS	1,422	1,686	3,034	3.365

Youth Bureau Summary February 2014

On 2/2/2014 at approximately 2:30am, two HCHS sophomores were found sleeping in a vehicle after a complaint regarding a suspicious vehicle was reported. Both boys were cited for Curfew Violation and were released to their parents and No Further Action was taken.

On 2/6/2014 at approximately 7:55am, a HCHS freshman was cited for Unlawful Possession of E-Cigarette and was given Peer Jury when an e-cigarette was found on his person after an altercation at school.

On 2/9/2014 at approximately 12:30am, three Hinsdale Middle School 8th graders were seen at the Shell Food Mart by an Officer, who approached them and explained that it was unlawful for them to be unescorted at that time of night. All three of the boys' parents were called to pick them up. No Further Action was taken.

On 2/10/2014 at approximately 7:51am, a HCHS Junior was charged with **Theft** after he took a sandwich from the cafeteria without paying for it. The student was given **Peer Jury**.

On 2/16/2014 at approximately 12:00am, an Officer was waved down by a HCHS Junior who had driven his car into a snow bank. The Officer detected the odor of alcohol and he was placed in custody. The subject was charged with Zero Tolerance, Possession of Alcohol by a Person Under 21, Possession of Tobacco by a Person Under 18 and Improper Lane Usage and was ordered to appear in Circuit Court.

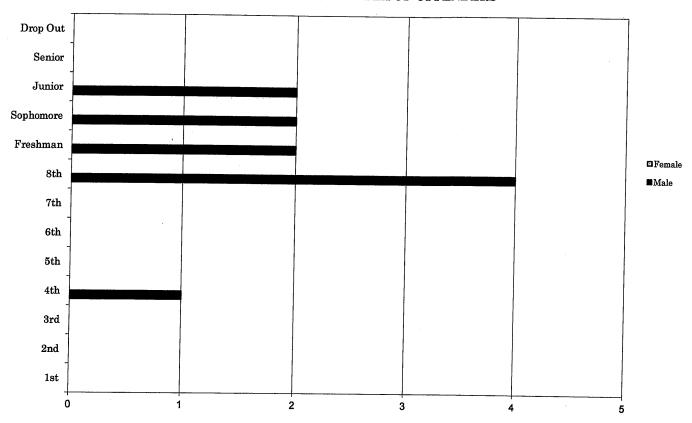
On 2/20/2014 at approximately 4:30pm, a Hinsdale Middle School 8th grader was seen shooting at a squirrel with a BB gun. He was given a local ordinance citation for Hunting & Discharging of a Firearm and was released to his parents. No Further Action was taken.

On 2/25/2014 at approximately 2:30pm, a Madison School 4th grader was spoken to regarding a water bottle containing silly putty that was suspicious. The boy was going to give it to another boy because it looked like a lava lamp. The boy was released to his parents and **No Further Action** was taken.

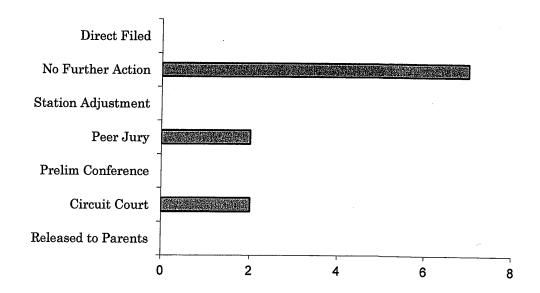
On 2/27/2014 at approximately 3:58pm, a HCHS freshman was found in the possession of cannabis. The freshman was charged with **Possession of Cannabis** and was ordered to appear in **Circuit Court**.

Hinsdale Police Department JUVENILE MONTHLY REPORT February 2014

AGE AND SEX OF OFFENDERS

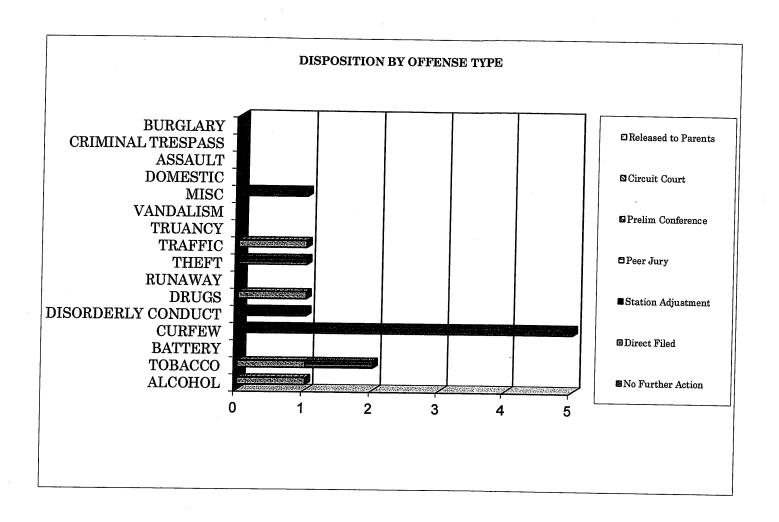


DISPOSITION OF CASES

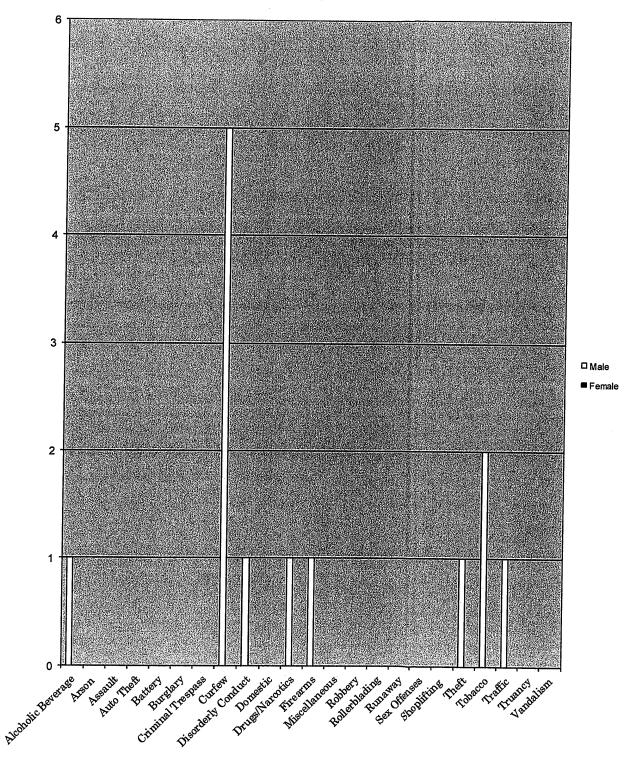


Hinsdale Police Department

Juvenile Monthly Report February 2014 (cont.)



Hinsdale Police Department Juvenile Monthly Offenses Total Offenses by Offense Type February 2014



Social Networking Monthly Status Report February 2014

The **Hinsdale Police Department** continues to publicly advocate its community notification via social media. During the past reporting period, posts were disseminated on the following topics:

- Reminded residents of the parking ban on village streets for snowfalls of 3inches or more.
- Congratulated new Sergeants Tom Yehl and Steve Ruban on their promotions.
- Alerted residents to a National Weather Service warning in our area. Village website link was provided for further information.
- Directed residents to follow the Hinsdale Police Department on twitter for up-to-date weather and village related information. The twitter account was provided.
- Notified residents of a new traffic restriction implemented at the intersection of Ogden and Monroe Avenues.
- Reminded residents to use caution while driving on flooded roads. Asked residents to report land or street flooding to the village. Phone numbers were provided.
- Reported a transformer malfunction from ComEd. One hundred residents were without power.
- Notified residents the Village Hall phone lines were down due to a power outage. Requested residents call the police department in the interim. A phone number was provided.
- Updated residents that Village Hall phones were now working and reported on the progress of repairs by ComEd.
- Developed and launched a new Hinsdale Police Department program "Block Watch" to aid police in solving crimes. Asked residents with outside home security cameras to please sign up. Website link provided.

facebook: 435

twitter: 483



POLICE DEPARTMENT 789-7070 FIRE DEPARTMENT 789-7060 121 N. M. SYMONDS DRIVE

FIRE AND POLICE SERVICES

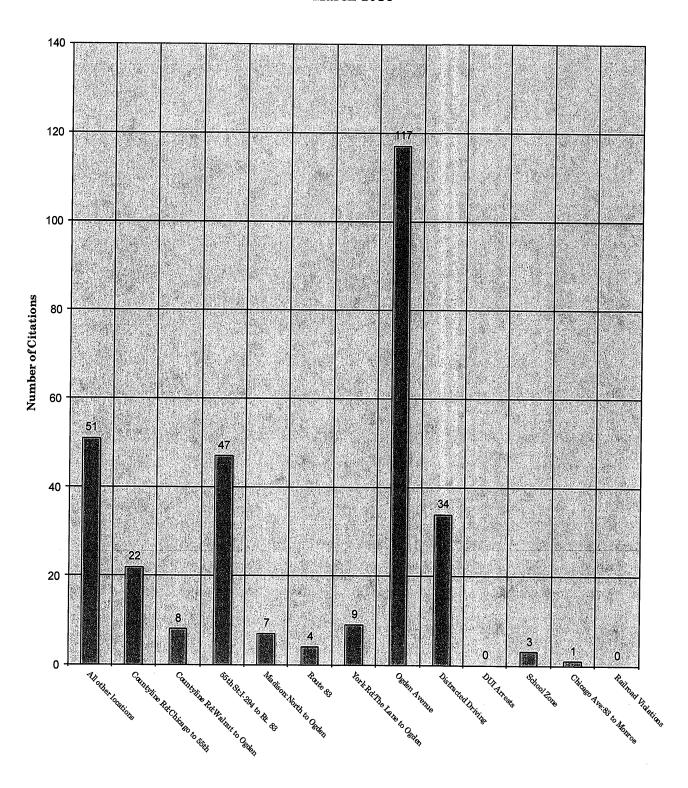
MONTHLY REPORT MARCH 2014



POLICE SERVICES MONTHLY REPORT

March 2014

Hinsdale Police Department Selective Enforcement Citation Activity March 2014



TRAFFIC ENFORCEMENT

March 2014

* Includes Citations and Warnings	This Month	This Month Last Year	YTD	Last YTD
Speeding	99	137	256	363
Disobeyed Traffic Control Device	35	19	87	57
Improper Lane Usage	30	28	61	52
Insurance Violation	10	22	36	44
Registration Offense	33	30	118	86
Seatbelt Violation	33	46	53	74
Stop Signs	32	24	112	95
Yield Violation	11	12	47	34
No Valid License	4	2	10	9
Railroad Violation	0	0	3	1
Suspended/Revoked License	4	5	7	13
Other	76	100	208	219
TOTALS	367	425	998	1,047

Investigations Division Summary

March 2014

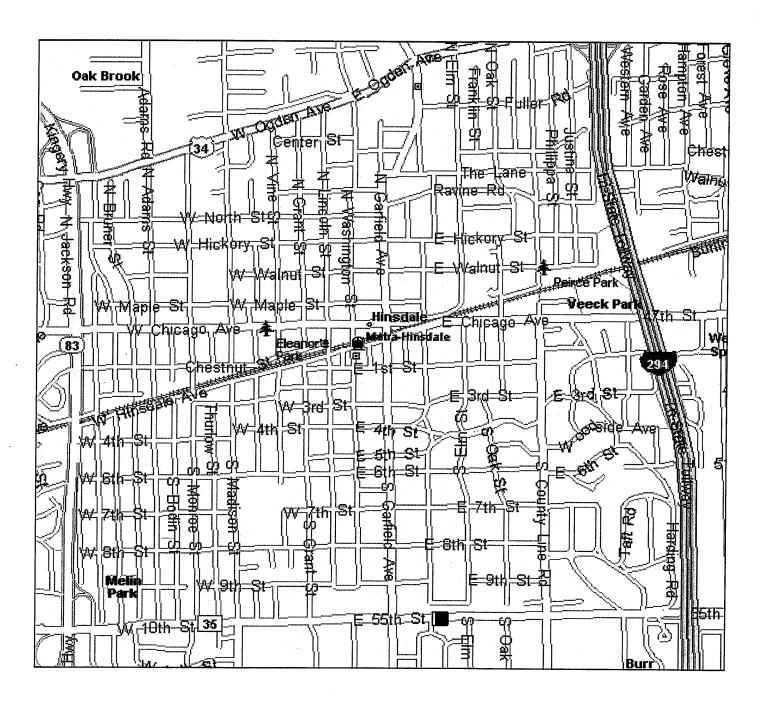
- On March 8, 2014, a 57-year-old Hinsdale man was charged with one count **Domestic Battery**, after striking a family member. The man was transported to the DuPage County
 Jail for a bond hearing.
- On March 13, 2014, a 23-year-old Hinsdale man was charged with one count of Aggravated Battery, one count of Criminal Damage to Property, and one count of Theft of Labor or Services. An investigation into this incident began on February 2, 2014, when the offender punched and failed to pay a taxi driver his fare. The man was released on bond.
- On March 16, 2014 a 39-year-old Clarendon Hills man was charged with one count of Resisting/Obstructing an Officer, one count of Improper Lane Usage and one count of Illegal Transportation of Alcohol, after being stopped on a traffic stop and refusing to produce any identification. The man was released on an I-bond.
- On March 16, 2014, a 40-year-old Hinsdale man was charged with one count of **Burglary** after entering a detached garage and removing a mantel type clock. The subject was located by patrol officers after receiving a burglary in progress call. The man was transported to the DuPage County Jail for a bond hearing.
- On March 17, 2014, a 48-year-old Hinsdale man was charged with two counts of **Domestic Battery**, after a March 7, incident in which the man choked a family member. The man was transported to the DuPage County Jail for a bond hearing.
- On March 19, 2014, a 39-year-old Chicago man was charged with one count of **Criminal Damage to Vehicle** after an investigation in which the man scratched a vehicle in the Whole Foods parking lot on January 30, 2014. The man was released on a I-bond.
- On March 31, 2014, a 37-year-old Willowbrook woman was charged with one count of Deceptive Practice, after an investigation in which she wrote several account closed checks to a local business. The woman was released after posting bond.

Submitted by:

Erik Bernholdt Detective Sergeant

BURGLARIES

March 2014



Burglaries

Burglaries from Motor Vehicles

MONTHLY OFFENSE REPORT

March 2014

CRIME INDEX	This Month	This Mo. Last Year	Year To Date	Last Year To Date
1. Criminal Homicide	0	0	0	0
2. Criminal Sexual Assault/Abuse	0	0	1	0
3. Robbery	0	0	0	0
4. Assault and Battery, Aggravated	0	0	0	0
5. Burglary	1	3	3	13
6. Theft	5	12	15	32
7. Auto Theft	1	0	2	0
8. Arson	0	0	0	0
TOTALS	7	15	21	45

SERVICE CALLS—MARCH 2014

	This Month	This Month Last Year	This Year to Date	Last Year To Date	% CHANGE			
Sex Crimes	0	0	1	0	100			
Robbery	0	0	0	0	0			
Assault/Battery	4	0	9	6	50			
Domestic Violence	11	10	30	25	20			
Burglary	1	2	1	5	-80			
Residential Burglary	0	1	2	5	-60			
Burglary from Motor Vehicle	0	1	2	3	-33			
Theft	6	10	14	30	-53			
Retail Theft	0	3	0	4	-100			
Identity Theft	3	4	14	11	27			
Auto Theft	1	0	3	0	300			
Arson/Explosives	0	0	0 -	0	0			
Deceptive Practice	1	1	2	4	-50			
Forgery/Fraud	2	2	5	10	-50 -50			
Criminal Damage to Property	2	12	6	29	- -50 -79			
Criminal Trespass	2	0	3	0	300			
Disorderly Conduct	0	0	0	1	-100			
Harassment	4	3	8	6	33			
Death Investigations	0	0	0	0	<u></u>			
Drug Offenses	1	1	2	5	-60			
Minor Alcohol/Tobacco Offenses	0	0	3	0	300			
Juvenile Problems	19	17	33	44	-25			
Reckless Driving	0	3	0	4	- <u>-25</u> -100			
Hit and Run	8	6	25	20	25			
Traffic Offenses	8	6	15	20	-25			
Motorist Assist	50	40	199	126	- <u>-25</u> 58			
Abandoned Motor Vehicle	0	2	6	5	20			
Parking Complaint	7	21	51	62	<u>-18</u>			
Auto Accidents	48	44	210	135	56			
Assistance to Outside Agency	2	3	14	12	17			
Traffic Incidents	8	3	20	23	-13			
Noise complaints	7	5	29	14	107			
Vehicle Lockout	25	28	77	74				
Fire/Ambulance Assistance	147	141	461	426	8			
Alarm Activations	97	124	353	380	-7			
Open Door Investigations	5	4	16	11	45			
Lost/Found Articles	11	13	28	30	-7			
Runaway/Missing Persons	0	0	8	3	167			
Suspicious Auto/Person	28	50	83	118	-30			
Disturbance	9	7	21	22	-50 -5			
911 hangup/misdial	80	103	282	324	-5 -13			
Animal Complaints	39	22	88	57	54			
Citizen Assists	47	50	143	124	15			
Solicitors	3	4	7	124	-42			
Community Contacts	1	5	3	14				
Curfew/Truancy	2	1	3	4	-79 -25			
Other	87	95	297	268	-25			
TOTALS	776	847	2,577		11			
	110	UT/	2,011	2,476	4			

Training Summary March 2014

On Monday, March 10, 2014, School Resource Officer Mark Keller attended School Safety Training. School safety and security training that provides experiential learning opportunities through plausible scenarios was provided during this 3 hour session. This training is designed for school administrators, teachers, support staff, School Resources Officers, and any other school employees. Topics included strategies to respond to student escalations, fights, lockdown, fires, outside emergencies, and other critical events. Security practices and procedures were provided to help staff implement best practice solutions that work for schools at all levels.

On Tuesday, March 11, 2014, Officer Thomas Lillie attended FIAT Training.

On Tuesday, March 11, 2014, Officer Louis Hayes attended FIAT Training.

On Thursday, March 13, 2014, Officer Thomas Lillie attended FIAT Training.

On Thursday, March 13, 2014, Officer Louis Hayes attended FIAT Training.

On Sunday, March 23, 2014, Officer Thomas Lillie attended FIAT Training.

On Sunday, March 23, 2014, Officer Louis Hayes attended FIAT Training.

On Thursday, March 27, 2014, Deputy Chief Mark Wodka attended **Advanced Protective Order Training**. The training used scenarios to give you a deeper understanding of Orders of Protection, Stalking No Contact Orders and Civil No Contact Orders.

During the month of March, required employees completed Illinois Monthly Legal Update & Review, and LEADS Less Than Full Access online or during roll call.

Submitted by:

Detective Sergeant Bernholdt Training Coordinator

MARCH 2014 COLLISION SUMMARY

All Collisions at Intersections								
LOCATION	This Month	Last 12 Months	1					
Adams & Hickory	1	1	3					
Bodin & Fourth	1	1	2					
Elm & Walnut	1	1	6					
Justina & Fuller	1	1.	2					
Lincoln & Fifth	1	1	7					
Lincoln & Ogden	1	4	11					
Madison & 56th	2	2	2					
Madison & Eighth	1	2	3					
Oak & First	1	2	5					
Oak & Ravine	1	1	5					
Rt. 83 & 55th	1	6	30					
York & Ogden	1	5	32					
TOTALS	13	27	108					

Right-Angle Co	Ultrions at	Harberistex	arolds
Collisions rafjilliks inperane of	grastilleined edheur nevil	enatigy därdikem (;	Romanus
LOCATION	This Month	Last 12 Months	Last 5 Years
Adams & Hickory	1	1	3
Bodin & Fourth	1	1	2
Elm & Walnut	1	1	5
Justina & Fuller	1	1	2
Lincoln & Fifth	1	1	7
Madison & Eighth	1	1	2
Oak & First	1	2	5
Oak & Ravine	1	1	3
TOTALS	8	9	29

Contributin	g Faction	s and Collision Types	23,30
Contributing Factors:		Collision Types:	
Failure to Yield	7	Private Property	12
Improper Backing	9	Hit & Run	9
Failure to Reduce Speed	14	Crashes at Intersections	12
Following too Closely	1	Personal Injury	6
Driving Skills/Knowledge	0	Pedestrian	0
Improper Passing	0	Bicyclist	0
Too Fast for Conditions	4	Other	8
Improper Turning	3	HOTTAIL CRASHES	47
Disobeyed Traffic Control Device	1		
Improper Lane Usage	2		
Had Been Drinking	0		
Weather Related	0		
Vehicle Equipment	0		
Unable to Determine	1		
Other	5		
TOTALS	47/		

Manual on Uniform Traffic Control Devices Warrants March 2014

The following warrants should be met prior to installation of a two-way stop sign:

- 1. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
- 2. Street entering a through highway or street;
- 3. Unsignalized intersection in a signalized area; and/or
- 4. High speeds, restricted view, or crash records indicate a need for control by the STOP sign (defined by 5 or more collisions within a 12-month period).

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- 1. Where traffic control signals are justified, the multiway stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
- 2. A crash problem, as indicated by 5 or more reported crashes in a 12-month period, that is susceptible to correction by a multiway stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
- 3. Minimum volumes:
 - a. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
 - b. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but
 - c. If the 85th-percentile approach speed of the major-street traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the above values.
- 4. Where no single criterion is satisfied, but where Criteria 2, 3.a, and 3.b are all satisfied to 80 percent of the minimum values. Criterion 3.c is excluded from this condition.

Option:

Other criteria that may be considered in an engineering study include:

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- 2. The need to control vehicle/pedestrian conflicts near locations that generate high-pedestrian volumes;
- 3. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to reasonably safely negotiate the intersection unless conflicting cross traffic is also required to stop; and
- 4. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multiway stop control would improve traffic operational characteristics of the intersection.

The following warrants must be met prior to the installation of a Yield sign:

- 1. On a minor road at the entrance to an intersection where it is necessary to assign right-of-way to the major road, but where a stop sign is no necessary at all times, and where the safe approach speed on the minor road exceeds 10 miles per hour;
- 2. On the entrance ramp to an expressway where an acceleration ramp is not provided;
- 3. Within an intersection with a divided highway, where a STOP sign is present at the entrance to the first roadway and further control is necessary at the entrance between the two roadways, and where the median width between the acceleration lane; and
- 4. At an intersection where a special problem exists and where an engineering study indicates the problem to be susceptible to correction by use of the YIELD sign.

CITATIONS—March 2014

CITATIONS BY LOCATION

CITATIONS BY LOCATION		This Month	This Month Last Year	YTD	Last YTD
Chestnut Lot	Commuter Permit	39	20	115	80
Highland Lot	Commuter Permit	10	11	28	39
Village Lot	Commuter Permit	38	41	130	129
Washington Lot	Merchant Permit	22	32	62	84
Hinsdale Avenue	Parking Meters	276	324	841	931
First Street	Parking Meters	347	333	1,033	800
Washington Street	Parking Meters	477	473	1,463	1,296
Lincoln Street	Parking Meters	20	16	54	71
Garfield Lot	Parking Meters	93	193	203	540
Other	All Others	407	433	1,023	1,271
TOTALS		1,729	1,876	4,952	5,241

VIO	LA	TIC	NS	$\mathbf{R}\mathbf{V}$	TYPE
110			<i>_</i>		

VIOLATIONS BY TYPE	This Month	This Month Last Year	YTD	Last YTD
Parking Violations				
METER VIOLATIONS	1,322	1,392	3,701	3,792
HANDICAPPED PARKING	1	4	6	18
NO PARKING 7AM-9AM	20	34	42	149
NO PARKING 2AM-6AM	110	68	312	301
PARKED WHERE PROHIBITED BY SIGN	46	78	166	186
NO VALID PARKING PERMIT	25	31	107	111
Vehicle Violations				
VILLAGE STICKER	52	82	120	243
REGISTRATION OFFENSE	49	48	249	144
VEHICLE EQUIPMENT	37	59	56	98
Animal Violations		12	27	23
All Other Violations	54	68	166	176
TOTALS	1,729	1,876	4,952	5.241

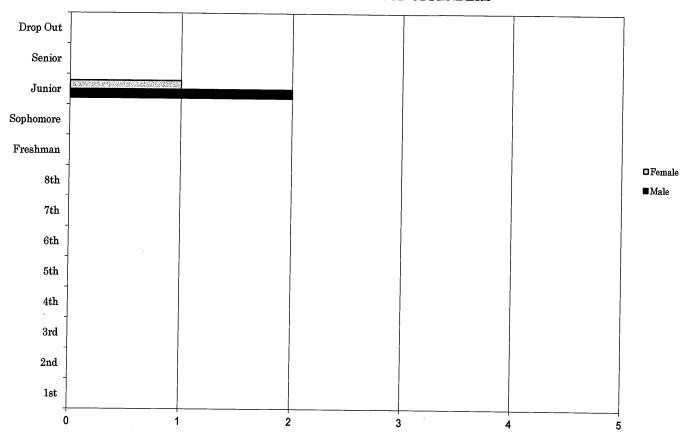
Youth Bureau Summary March 2014

On 3/5/2014 at approximately 8:00am, a HCHS Junior was absent from school without permission. As this was not his first violation, the student was issued a local ordinance citation for **School Curfew** and was ordered to appear in **Field Court**.

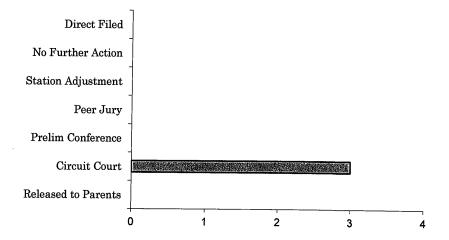
On 3/11/2014 at approximately 1:14pm, two (2) HCHS Juniors were cited for **Fighting** after a female student slapped a male student. The male student punched the female student. They were both ordered to appear in **Field Court**.

Hinsdale Police Department JUVENILE MONTHLY REPORT March 2014

AGE AND SEX OF OFFENDERS

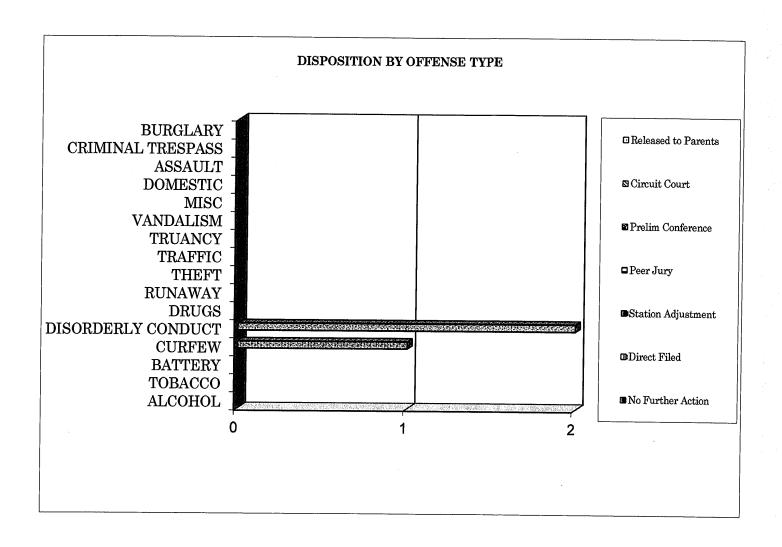


DISPOSITION OF CASES

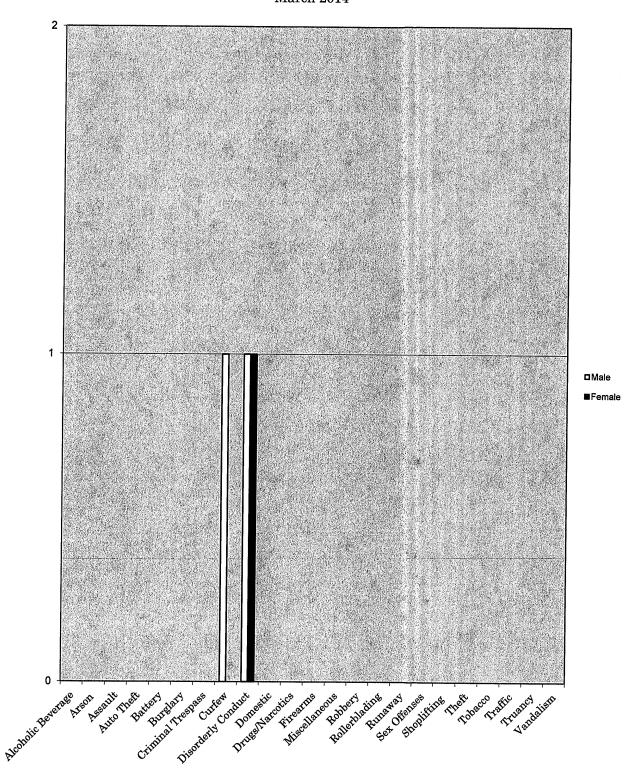


Hinsdale Police Department

Juvenile Monthly Report March 2014 (cont.)



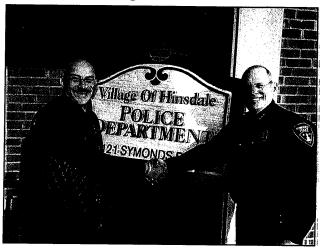
Hinsdale Police Department Juvenile Monthly Offenses Total Offenses by Offense Type March 2014



Social Networking Monthly Status Report March 2014

The **Hinsdale Police Department** continues to publicly advocate its community notification via social media. During the past reporting period, posts were disseminated on the following topics:

• Extended a thank you to resident Bob Aweidah for donating his time to restore the "original" Hinsdale Police Department sign.



- Reminded residents on St. Patrick's Day to not "Drink & Drive". Website link for taxi services was provided.
- Community Service Announcement: The Hinsdale Police and Fire Depts. teamed up with Hinsdale Family Services to host a Mobile Food Pantry at Hinsdale Lake Terrace Apts. More than 100 families were served.
- Posted notification that in accordance with the Commission on Accreditation for Law Enforcement Agencies, the HPD hosted a public information session for residents and agency employees to offer their comments. There also was a call in session and an address for mail in comments. Website link was provided for more information.
- Alerted residents that all Village Railroad crossing gates were temporarily down. Officers were dispatched to assist vehicles around the gates.

NUMBER OF FOLLOWERS

facebook: 439

twitter: 492

Hinsdale Police Department





Emergency Response

In March, the Hinsdale Fire Department responded to a total of 208 requests for assistance for a total of 692 responses this calendar year. There were 34 simultaneous responses and 23 train delays this month. The responses are divided into three basic categories as follows:

Type of Response	March 2014	% of Total	Three Year March Average 2011-2012-2013
Fire: (Includes incidents that involve fire, either in a structure, in a vehicle or outside of a structure, along with activated fire alarms and/or reports of smoke)	96	46%	74
Ambulance: (Includes ambulance requests, vehicle accidents and patient assists)	80	<i>39</i> %	80
Emergency: (Includes calls for leaks and spills, hazardous material response, power lines down, carbon monoxide alarms, trouble fire alarms, house lock outs, elevator rescues, and other service related calls)	32	15%	35
Simultaneous: (Responses while another call is ongoing. Number is included in total)	34	16%	29
Train Delay: (Number is included in total)	23	11%	2
Total:	208	100%	189
<u>Yea</u>	r to Date Tot	als	

Fire: 304 Ambulance:

241

Emergency: 147

2011-12-13

2014 Total:

692

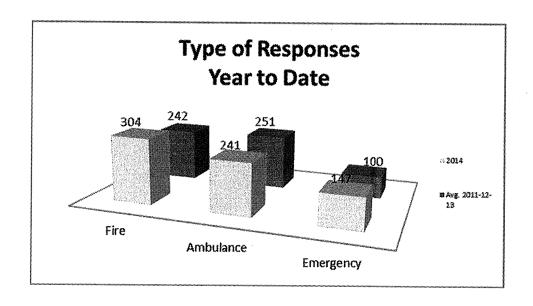
Average:

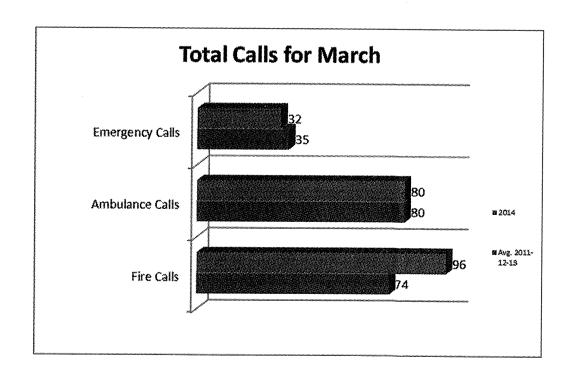
593





Emergency Response

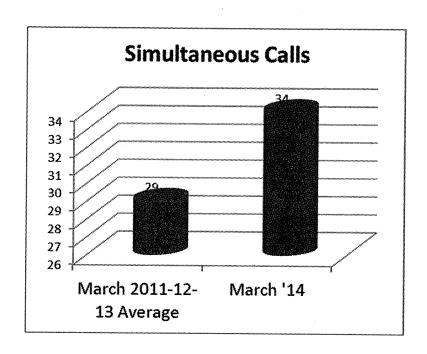


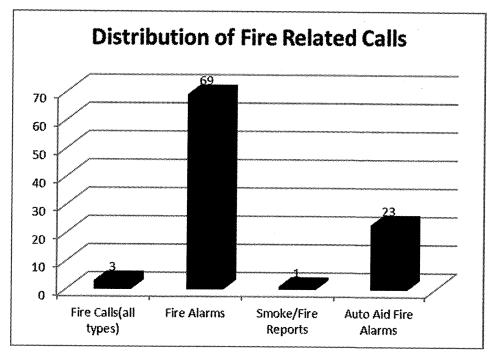






Emergency Response

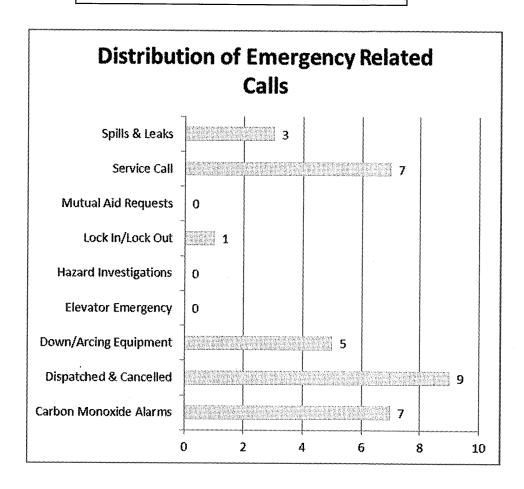


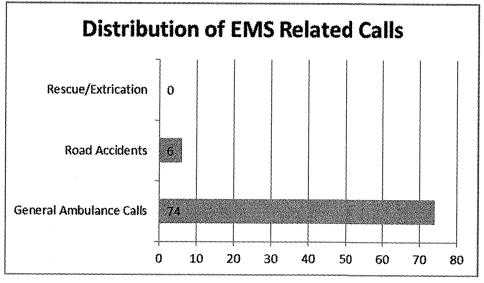






Emergency Response









Incidents of Interest

- March 1st members responded to a home on Sharon Court for a reported oven fire.
 Upon arrival, resident already extinguished the fire in the oven so members checked
 to see there were no additional hazards. Fire caused by a malfunctioning element in
 the oven. No damage, no injuries.
- March 3rd members responded to 550 E Ogden Avenue for a person with chest pains.
 Members treated and transported to Hinsdale Hospital. This patient suffered from a sudden cardiac event and received definitive care at the hospital because our Paramedics recognition of the emergency.
- March 3rd members responded with our ladder truck to assist Tri State with a residential structure fire. Members assisted in fire suppression activities.
- March 5th members responded to 21 Spinning Wheel Road for smoke on the 7th floor.
 Upon arrival, members found smoke caused by burnt food. No damage.
- March 9th members responded with our ladder truck to assist Western Springs with a residential structure fire. Upon arrival, members assisted the first arriving Western Springs personnel in locating and extinguishing an attic fire.
- March 12th members responded with our ladder truck to assist Westmont with a commercial fire alarm at Ogden and Pasquinelli Drive. There was no fire, unknown reason for activation.
- March 20th members responded to 55th & Taft for a multiple car vehicle accident. Members evaluated five people involved in the accident, transporting one to Hinsdale Hospital. Vehicle fluids were removed from the roadway and scene secured. Western Springs paramedics assisted.
- March 21st members responded to Garfield & North Streets for a vehicle accident. Upon arrival, members found a single car that struck a tree. The driver of the car collapsed while driving and was found unconscious in grave condition. Members extricated the driver and transported to Hinsdale Hospital.
- March 25th members responded with our ambulance to assist Pleasantview as they
 had multiple ambulance calls simultaneously. Transported one person to LaGrange
 Hospital.
- March 28th members responded to 908 N. Elm Street for a reported fire in the parking garage. Upon arrival, members found a heater used to keep floor drains from freezing caught fire. Members de-energized the unit and made sure the fire was out. Minor damage, no injuries.





Incidents of Interest

- March 28th members responded to 908 N. Elm Street for an outpatient surgical patient suffering a cardiac complication. Upon arrival, members assisted surgical staff in stabilizing the patient and then transported to Hinsdale Hospital.
- March 30th the on duty Fire Investigator responded to assist Lyons with investigating the cause of a residential structure fire in their town.
- March 30th members responded with our ambulance to assist Pleasantview as they
 had multiple ambulance calls simultaneously. Transported one person to LaGrange
 Hospital.





Training/Events

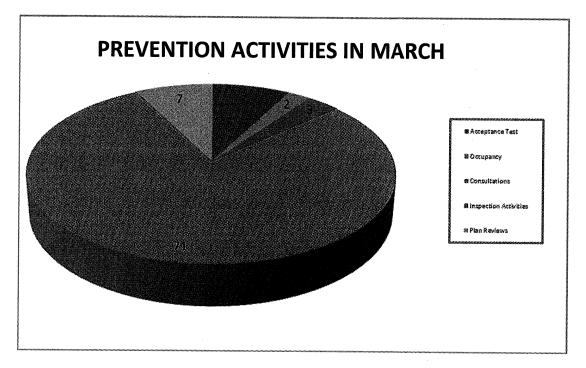
- During March, shift members conducted regular daily training on equipment maintenance and familiarization, fire-ground operations, drivers training, small engine and tools operations, review of aerial ladder operation and maintenance, MABAS policy and procedure review, and pre plan review of several commercial buildings in town.
- Members attended regular Paramedic continuing education. Shift EMS training also was conducted on Infection Control measures, and a review of EMS equipment carried on our apparatus.
- All members review breathing apparatus procedures. Annual fit testing was also conducted.
- Captain DeWolf, lt. Neville, and Firefighters Karban and McCarthy attended regular monthly training for our MABAS cause & origin team and the DuPage County Fire Investigator Task Force.
- Captain Giannelli and Firefighters Newberry and Patitucci attended monthly Haz Mat team training.
- Firefighters Newberry, Smith, and Ziemer attended monthly Technical Rescue Team training.
- Firefighter Karban continues with the Illinois Fire Chief's class on Chief Fire Officer Certification.
- All Department Paramedic Preceptor's were recertified by the Good Samaritan EMS System.
- On March 8th, several Department members attended joint training with Clarendon Hills and Western Springs on Fire-ground Tactics and Operations as part of our Officer Development Program. Firefighter Newberry was one of the instructors.
- On March 10th to 12th, Firefighter Tullis attended the National Fallen Firefighter's seminar on "Saving Our Own" safety initiatives for the Fire Service.
- On March 19th, shift members attended training on Elevator Emergencies with the Clarendon Hills and Western Springs Fire Departments.





Public Education

The fire prevention bureau is responsible for conducting a variety of activities designed to educate the public, to prevent fires and emergencies, and to better prepare the public in the event a fire or medical emergency occurs.



Fire Prevention/Safety Education:

- Attended District 181 Crisis Plan Meeting on March 12.
- Attended Hinsdale Hospital Emergency Preparedness meeting on March 27.
- A Community CPR Class was conducted by Lt. Neville.
- A/C McElroy and Captain Votava attended several training opportunities in emergency management at the DuPage County Complex.
- Captain Votava participated in a table top response drill at RML Hospital as part of their emergency response plan.





The Survey Says...

The Fire Department solicits feedback from the residents and customers that we provide both emergency service and non-emergency services.

These surveys are valuable in evaluating the quality of services and programs we provide. They are also an opportunity for improvement.

Customer Service Survey Feedback:

We received 13 responses in the month of March on our emergency services with the following results:

Were you satisfied with the response time of our personnel to your emergency?

Yes - 13 / 13

Was the quality of service received:

"Higher" than what I expected - 10 / 13

"About" what I expected - 3 / 13

"Somewhat lower" than I had expected 0 / 13

Miscellaneous Comments (<u>direct quotes</u>):

"I would like to thank you for being so kind and helpful! It is never easy to have to call an ambulance for a loved one, but your kindness and assurance certainly helped us through it. Thank you! And God bless."

"I am was pleased with the response and consideration I was given. Doctor's tell me it was a matter of minutes between me living and dying. So since I am completing the survey they got it done."

"The men were so well trained and courteous. They listened to my husband when he identified sore areas. They moved him to their cart and he was comfortable with their handling. They transported him to the ER and to their cart. They came to talk to us as they were leaving and said they were happy to help and could be called again."

"Just wonderful. I was in a lot of pain. They were great!!!"

Memorandum

To: Chairman Saigh and Public Safety Committee

From: Robert McGinnis MCP, Community Development Director/Building Commissioner

Date: March 6, 2014

Re: Community Development Department Monthly Report-February 2014

In the month of February the department issued 71 permits including 4 demolition permits and 4 permits for new single family homes. The department conducted 174 inspections and revenue for the month came in at just over \$131,000.

There are approximately 90 applications in house including 31 single family homes and 18 commercial alterations. There are 39 permits ready to issue at this time, plan review turnaround is running approximately 5-6 weeks, and lead times for inspection requests are running approximately 24 hours.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 21 inspections were performed for the month of February by the division.

We currently have 40 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

COMMUNITY DEVELOPMENT MONTHLY REPORT -February 2014

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEES	F	Y TO DATE	0.437337	AL LAST FY
New Single Family	4	2		Τ			
Homes							
New Multi Family	0	0					
Homes							
Residential	15	9		_			
Addns./Alts.							
Commercial	0	Ö	 · · · · · · · · · · · · · · · · · · ·				
New							
Commercial	5	7		\vdash			
Addns./Alts.							
Miscellaneous	6	5	· · · · · · · · · · · · · · · · · · ·				, , , , , , , , , , , , , , , , , , ,
Demolitions	4	3					
						i.	* * *
Total Building	34	26	\$ 105,318.00	\$	972,897.00	\$	739,652.00
Permits	ž.		·		,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Total Electrical	21	19	\$ 8,285.00	\$	93,482.00	\$	66,079.00
Permits							~~,o.,y.oo
Fotal Plumbing	16	17	\$ 17,540.00	\$	183,048.00	\$	127,716.00
Permits				•		*	,,,,
TOTALS	71	62	\$ 131,143.00	\$	1,249,427.00	\$	933,447.00

Citations		0		
Vacant Properties	40			

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR	
Bldg, Elec, HVAC	139	117	
Plumbing	1.1	11	
Property Maint./Site Mgmt.	3	33	
Engineering	21	88	
TOTALS	174	249	

REMARKS:

Memorandum

To: Chairman Saigh and Public Safety Committee

From: Robert McGinnis MCP, Community Development Director/Building Commissioner

Date: April 10, 2014

Re: Community Development Department Monthly Report-March 2014

In the month of March the department issued 89 permits including 3 demolition permits and 3 permits for new single family homes. The department conducted 239 inspections and revenue for the month came in at just over \$194,500. It should be noted that approximately \$30,000 of this was tied to the Core and Shell Permit for the Adventist Cancer Treatment Center. There will be another spike when the permit is issued for the interior build-out of this project next fiscal year.

There are approximately 89 applications in house including 31 single family homes and 20 commercial alterations. There are 31 permits ready to issue at this time, plan review turnaround is running approximately 5-6 weeks, and lead times for inspection requests are running approximately 48 hours.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 88 inspections were performed for the month of March by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 40 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

COMMUNITY DEVELOPMENT MONTHLY REPORT -March 2014

THIS MONTH	THIS MONTH LAST YEAR	FEES	FY TO DATE	TOTAL LAST FY TO DATE
3	4			IODAIE
0	0			
12	10			
1	0			
6	5			
	Ĭ			
18	11			
3	5	·		
43	35	\$ 160,988,00	\$1 133 885 00	\$ 820,318.00
		+ 100,000.00	ψ 1, 100,000.00	Ψ 020,310.00
23	18	\$ 11,400,00	\$ 104.882.00	\$ 71,610.00
		, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	101,002.00	v , , , , , , , , , , , , , , , , , , ,
23	14	\$ 22,115,00	\$ 205,163,00	\$ 138,806.00
		. ==,110100	+ ====,100.00	4 150,000.00
89	67	\$ 194,503.00	\$1,443,930.00	\$ 1,030,734.00
	3 0 12 1 6 18 3 43 23	3 4 0 0 0 12 10 1 0 5 18 11 3 5 43 35 23 18	3 4 0 0 0 12 10 1 0 1 0 0 6 5 18 11 3 5 43 35 \$ 160,988.00 23 18 \$ 11,400.00 23 14 \$ 22,115.00	MONTH LAST YEAR 3 4 0 0 0 12 10 1 0 0 6 5 18 11 3 5 43 35 \$ 160,988.00 \$1,133,885.00 23 18 \$ 11,400.00 \$ 104,882.00 23 14 \$ 22,115.00 \$ 205,163.00

Citations		\$500	
Vacant Properties	40		

		그렇게 못했는 강계를 하면 있지 않다.	
INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR	
Bldg, Elec, HVAC	107	166	
Plumbing	22	23	
Property Maint./Site Mgmt.	22	56	
Engineering	88	93	
TOTALS	239	338	

REMARKS:

VILLAGE OF HINSDALE - March 25, 2014

Ord Fine	status	250	250	
	ONS	ner to control en en en commerciales des controls en	larbage	
Violation	property maintenance violations	Failure to obtain a permit	Accumulation of rubbish or garbage	Finde seededd.
Location	909 S. Madison	823 S. Bruner St.	332 E. Chicago Ave.	
Ticket NO.	9927	9925	9929	
Name	Espinosa, Odeta	Lupesco, Anthony	Turner, Julie	

SWO Issued to Address

Reason

Date

MONTHLY TOTAL: SWO assessed:

DATE: March 20, 2014

Ha

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Zoning and Public Safety	ORIGINATING DEPARTMENT Community Development
ITEM Building Permit Fees, Terms, and Extensions (Lagging Construction Projects)	APPROVAL

During the last several months staff has looked at the structure presently in place for permitting, specifically with respect to permit term. This was due primarily to complaints that were received on two projects that took an inordinate amount of time to complete and generated a fair number of complaints from the neighborhood.

Attached is a memo from staff to the Zoning & Public Safety Committee (ZPS) dated January 17, 2014 that includes background and basis for the changes that Staff is recommending to the text of 9-1-4 and 9-1-7 regarding permit fees and changes to the term of a permit.

Though the number of problem cases is very small overall, staff noted that the Ordinance as presently written has no provisions for administrative remedy. This creates an enforcement problem when a permit expires and the work is not complete. As such, we are recommending that the changes be approved so that the next time we are presented with a construction project that is not moved forward expeditiously, options can be offered to the permit holder before citations that require a court appearance are written.

The changes are summarized as follows;

- Projects receiving a permit are required to submit an updated completion schedule and/or progress update to the Director of Community Development at 3 month intervals until project completion. Lack of visible progress as evidenced by either inspections or written updates will result in permit expiration.
- 18 month permits may be extended for an additional 6 month period after the applicant has demonstrated that a hardship has prevented them from completing the project. The application would be heard by the ZPS Committee after having notified the neighbors within 250' as is presently required as part of new construction. ZPS would determine if the factors being presented by the applicant were in fact a hardship and would determine whether to grant the extension. The request would then move to the full Village Board like any other item.
- 12 month permit holders may be allowed one 6 month extension approved by the Community Development Director at 150% of base fees.
- If there is no work performed on a property for a period of 90 days or more, the permit lapses and the applicant would need to reactivate the permit at 100% of base fees. In no case would any reactivated permit be approved for a longer duration than 18 months from the date of first permit issuance.
- In those cases where a permit applicant knows that the scope of work cannot be reasonably completed within a 24 month period, the applicant would have the right to appear before the ZPS Committee who could approve longer durations on a case by case basis at 200% of base fees.

If the Board finds that this request is justified, the following motion would be appropriate:

MOTION:

"To recommend to the Board of Trustees approval of an "Ordinance Amending Sections 9-1-4 (Permit Fees) and 9-1-7 (Standards and Conditions Applicable to All Work) of the Village Code of Hinsdale Relative to Building Permit Fees, Terms, and Extensions."

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACT	ION:			
POARD ACTION				
BOARD ACTION:				

VILLAGE OF HINSDALE

0	RE	ИC	IAI	NCE	NC).		

AN ORDINANCE AMENDING SECTIONS 9-1-4 (PERMIT FEES) AND 9-1-7 (STANDARDS AND CONDITIONS APPLICABLE TO ALL WORK) OF THE VILLAGE CODE OF HINSDALE RELATIVE TO BUILDING PERMIT FEES, TERMS AND EXTENSIONS

WHEREAS, the President and Board of Trustees of the Village of Hinsdale desire to amend the Village Code of Hinsdale to update certain provisions of Title 9 (Building Regulations) relative to building permit fees, terms and extensions (the "Code Amendments"); and

WHEREAS, the Zoning and Public Safety Committee has discussed the building permit fee, term and extension process generally and in relation to various projects over the course of several meetings in past months, and considered the Code Amendments set forth below at a public meeting held on March 24, 2014; and

WHEREAS, the President and Board of Trustees of the Village of Hinsdale find that it is in the best interests of the residents, the property owners and the businesses of the Village, as well as the general public, to enact the Code Amendments as set forth below.

NOW, **THEREFORE**, **BE IT ORDAINED** by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

<u>SECTION 1</u>: <u>Recitals</u>. The foregoing recitals are incorporated into this Ordinance by this reference.

<u>SECTION 2</u>: Title 9 (Building Regulations), Chapter 1 (Administrative Provisions), Section 4 (Permit Fees), subsection B (Building Permit Fees) is hereby amended to read in its entirety as follows:

"B. Building Permit Fees:

- 1. New Structures: The building permit fee for new structures shall be seventy five cents (\$0.75) per square foot of total floor area of the proposed new structure, including basements, attics, and garages, up to and including twenty five thousand (25,000) square feet. The fee shall be fifty cents (\$0.50) for every square foot of total floor area thereafter.
- 2. Remodeling And Alterations: Where a building permit applicant proposes to add no new square footage, the building permit fee shall be two percent (2%) of the value of construction. In no event shall the fee be less than one hundred dollars (\$100.00). In

setting a fee based on the value of construction, the building commissioner may consider any of the following:

- a. An estimate furnished by the permit applicant;
- b. An affidavit from the owner or the owner's agent; or
- c. A calculation to be made by the building commissioner based on the most recent edition of "RS Means Square Foot Costs" book.
- 3. Permit Fees Generally: Permit fees for the following items are as follows:

Demolition:		Γ		
Principal structure			\$3,000 .00	plus plan review
	Accessory structure		100 .00	plus plan review
Driveways			40 .00	plus plan review
Elevator, es dumbwaiter				
	Up to 3 floors		300 .00	
	Each floor over 3		60 .00	per floor
	Semiannual inspection		115 .00	
Reinspectio	n	-	115 .00	
Right of way	opening		250 .00	plus plan review
Fences			40 .00	plus plan review
Fire suppres	ssion		100 .00	base fee and \$1.00 per head, plus plan review
	Ansul systems		200 .00	
	Standpipes		100 .00	per standpipe
Fire pumps			100 .00	plus plan review
	Annual reinspection /test		10 .00	per 100 gallons of rated pump capacity
Food service permit			500 .00	annual fee
Grading			40 .00	plus plan review
Health and s		· · · ·	85 .00	for each inspection
HVAC syste			100 .00	plus plan review
	Air		40 .00	per air conditioner

conditioner	Т		
	╀	40.00	
Air handler	L	40 .00	per air handler
Hood and duct systems		250 .00	plus plan review
Moving	ſ	800 .00	per day that building will be in street
Occupancy permits:	Ī		
Business occupancy		175 .00	
Temporary occupancy		250 .00	plus 150 percent surety for uncompleted work
Overtime inspections		80 .00	per hour with 2 hour minimum if approved by the building commissioner
Paving		40 .00	plus plan review
Permit renewal fee		90 day permit at 50 percent of applicable fee; maximum renewals varies – see section 9-1-7.B.	
Recording fee	П	\$ 30 .00	
Reinspection fee	П	100 .00	
Single-family preplan and vacant lot reviews		120 .00	
Signage		4 .00	per square foot with \$75.00 minimum
Temporary signage		25 .00	plus plan review
Stormwater filing fee		300 .00	
Stormwater permit fee		300 .00	
Swimming pool		200 .00	
Work without permit		Full fees, plus 50 p	percent of applicable fee

4. Electric Permit Fees:

Base fee/minimum fee	\$ 100 .00	plus plan review			
Each circuit	15 .00				
Fire alarm systems	100 .00	per panel, plus \$1.00 per device			
Permit renewal fee	90 day permit at 50 percent of applicable fee; maximum 4 renewals varies – see section 9-1-7.B.				
Service/panelboard s	\$ 100 .00	per panel			
Reinspection fee	100 .00				

5. Plumbing Permit Fees:

Base fee/minimum fee	100 .00 plus plan review
Each fixture	30 .00
Permit renewal fee	90 day permit at 50 percent of applicable feet maximum 4 renewals varies – see section 9-1-7.B.
Reinspection fee	\$ 100 .00
Unmetered water (see also section <u>7-4F-5</u> of this code)	\$300.00 (charged quarterly until meter is installed and approved)

6. Water Tap And Meter Fees:

Tap fee:	
1 inch	\$ 575 .00
1 ¹ / ₂ inches	800.00
2 inches	1,050 .00
Greater than 2 inches	By plumbing contractor plus base fee
Meter fee:	
³ / ₄ inch	\$ 300 .00
1 inch	375 .00
1 ¹ / ₂ inches	700 .00
2 inches	1,550 .00
Greater than 2 inches	Actual cost plus 10 percent

SECTION 3: Title 9 (Building Regulations), Chapter 1 (Administrative Provisions), Section 7 (Standards and Conditions Applicable to All Work), subsection B (Permit Time Limits) is hereby amended to read in its entirety as follows:

- "B. Permit Time Limits, Extensions and Exceptions:
- Permit Term. Except as otherwise authorized by this subsection, nNo permit or approval made pursuant to this title shall be valid for a period of more than one (1) year after the date of issuance.
- 2. Six (6) Month Administrative Extension. The building commissioner Director of Community Development may, upon receipt of a completed application for a six (6) month administrative extension, and payment of the applicable additional fees, issue a one-time an eighteen (18) six (6) month administrative extension at one and a half (1¹/₂) times the normal original base permit fee if it is not

- reasonable to expect that in cases when work cannot be completed within one yearthe original one (1) year permit period. The six (6) month administrative extension may not be combined with the ninety (90) day administrative extension authorized by subsection B.3. below or the thirty (30) day extension authorized to be given by the building official pursuant to sections 9-2-2 and 9-2-3 of this code.
- 3. Ninety (90) Day Administrative Extension. The Director of Community Development may, upon receipt of a completed application for a ninety (90) day administrative extension, and payment of the applicable additional fees, issue a one-time ninety (90) day administrative permit extension at fifty percent (50%) of the original base permit fee. The ninety (90) day administrative extension may not be combined with the six (6) month administrative extension authorized by subsection B.2. above, but may be combined with the thirty (30) day extension authorized to be given by the building official pursuant to sections 9-2-2 and 9-2-3 of this code.
- 4. Hardship Extensions. The permit term plus any applicable administrative exceptions shall not together total in excess of eighteen (18) months except as authorized by a hardship extension pursuant to this subsection or pursuant to a complex project exception as set forth in subsection B.5. below. Upon receipt of a completed application for a hardship extension, the Director of Community Development shall forward the application to the village's zoning and public safety committee for review. Notice of the meeting of the zoning and public safety committee at which the application shall be considered shall be provided at least seven (7) days prior to the meeting via certified mail to all taxpayers of record of properties within two hundred and fifty (250) feet of the boundary of the property that is subject to the application at the addresses listed with the applicable county treasurer for payment of real estate property taxes on the properties. At the meeting where the application for a hardship extension is considered, the zoning and public safety committee shall, after input from the applicant and any other interested parties, determine whether the applicant has demonstrated that a hardship has prevented completion of the permitted project within the eighteen (18) month terms of the previous permit and permit extensions. After considering all evidence submitted, the committee shall then either recommend approval of the hardship extension, with or without reasonable conditions, or recommend denial. The recommendation of the zoning and public safety committee shall be forwarded to the Board of Trustees, who shall, after considering the recommendation, either grant a six (6) month hardship extension, with or without reasonable conditions, or deny such request. Fees for a hardship extension shall be fifty percent (50%) of the original base permit fee.
- 5. Complex Project Permit Term Exception. In those cases where a permit applicant knows in advance of applying for a permit that the scope of work cannot be reasonably completed within a twenty-four (24) month period, the applicant may request a complex project permit term exception. Upon receipt of a completed application for a complex project permit term exception the application shall be

forwarded to the village's zoning and public safety committee for review. At the meeting where the application for a complex project permit term exception is considered, the zoning and public safety committee shall, after input from the applicant and any other interested parties, determine whether the applicant has demonstrated that due to the size, scope and complexity of a particular project, the applicant cannot reasonably be expected to complete the project within the usual permit term, regardless of whether extensions are issued. The zoning and public safety committee may, upon making such a determination, and upon receipt of a completion schedule furnished by the applicant, approve a longer duration for permits on a case-by-case basis at 200% of base fees. Complex project permits may be extended through a hardship extension pursuant to the procedures set forth in subsection B.4. above.

SECTION 4: Title 9 (Building Regulations), Chapter 1 (Administrative Provisions), Section 7 (Standards and Conditions Applicable to All Work), subsection G. is hereby amended to read in its entirety as follows:

G. Prosecution Of Work: After work pursuant to a permit issued under this title has commenced, such work shall be diligently and continuously prosecuted until its completion and final approval of it by the village. Projects receiving a permit will be required to submit an updated completion schedule and/or progress update to the Director of Community Development at three (3) month intervals until project completion. Lack of diligent and continuous progress toward completion as determined by the village though either inspections or written updates will result in permit expiration. Notice of a permit expiration shall be given to the permittee in writing by the village. Permit determinations under this subsection may be appealed to the zoning board of appeals. Once a permit has terminated pursuant to this subsection, the permittee may only reactivate the permit upon payment of 100% of base fees. In no case shall the term of any reactivated permit, plus any applied for and approved extensions (excluding a hardship extension), be approved for a duration longer than eighteen (18) months from the date of the original permit issuance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this day of	2014.
AYES:	
NAYS:	
ABSENT:	
APPROVED by me this day of attested to by the Village Clerk this same day.	
Thomas K. Caule	y, Jr., Village President
ATTEST:	
Christine M. Bruton, Village Clerk	
This Ordinance was published by me in pamphlet fo	orm on the day of
Christino M. Pruton Villago Clark	

STATE OF ILLINOIS) COUNTY OF DUPAGE) SS COUNTY OF COOK)
CLERK'S CERTIFICATE
I, Christine M. Bruton, Clerk of the Village of Hinsdale, in the Counties of DuPage and Cook, State of Illinois, do hereby certify that the attached and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:
ORDINANCE NO.
AN ORDINANCE AMENDING SECTIONS 9-1-4 (PERMIT FEES) AND 9-1-7 (STANDARDS AND CONDITIONS APPLICABLE TO ALL WORK) OF THE VILLAGE CODE OF HINSDALE RELATIVE TO BUILDING PERMIT FEES, TERMS AND EXTENSIONS
which Ordinance was passed by the Board of Trustees of the Village of Hinsdale at a Regular Village Board Meeting on the day of, 2014, at which meeting a quorum was present, and approved by the President of the Village of Hinsdale on the day of, 2014.
I further certify that the vote on the question of the passage of said Ordinance by the Board of Trustees of the Village of Hinsdale was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Hinsdale, and that the result of said vote was as follows, to-wit:
AYES:
NAYS:
ABSENT:
I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.
IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of he Village of Hinsdale, this day of, 2014.
Village Clerk

[SEAL]

Date:

January 17, 2014

To:

Zoning and Public Safety Committee (ZPS)

From:

Kathleen A. Gargano, Village Manager

Robert McGinnis, Director Community Development/Building Commissioner

Subject:

Permit and Construction Projects Exceeding 12 months

Background

At the September 23rd ZPS meeting, members of the Committee received comment from a resident regarding lagging construction projects relative to new single family home construction. In response to resident feedback and at the direction of the ZPS Committee staff began reviewing the Village's permit timeframes and enforcement process. At its October 28th Meeting, staff received comment from one of the projects that has exceeded the allowable time frame as outlined below.

Current Permit Timeframes and Fees

The current permit issuance process provides for the following:

Permit issued for 12 months at 100% fees

Permit issued for 18 months at 150% fees

The permit may be extended 30 days by the Director of Community Development.

Village Manager has the discretion to approve up to four additional 90 day permit extensions each at a cost of 50% of the original 12 month fee.

The existing process potentially provides for a valid permit of greater than 2.5 years without formal Board intervention.

During the Committee meeting, two specific projects were cited to illustrate projects that seemed to have taken greater than the allotted time by the current process: 448 E. 4th Street and 330 County Line Rd.

The following summarizes the transactions of each property:

448 E. 4th Street-9,400sf. single family addition and complete gut/remodel

- 12 month permit issued for basement excavation and underpinning issued 10/30/08 (permit in part in advance of main body of work) \$2,048.00
- 12 month permit issued for addition and remodel issued 5/28/10
- 12 month extension approved by Village Manager issued 8/2/11
- 12 month extension approved by Village Manager issued 9/20/12
- Paid \$25,108.90 in fees so far
- Settlement Agreement entered, new contractor retained and work is underway.

Total time under construction: 48 months (4 yrs.)

330 County Line Rd. single family 8,500 sq. ft. demolition and construction

- 12 month permit issued 1/27/10
- 12 month permit renewal approved by Village Manager issued 2/11/11
- 12 month permit renewal approved by Village Manager issued 2/14/12
- 90 day extension approved by Village Manager issued 2/18/13
- 90 day extension approved by Village Manager issued 8/22/13
- Paid \$49,635.55 in fees so far
- Temporary Certificate of Occupancy issued 12/9/13.

Total time under construction: 47months (almost 4 yrs.)

Proposed Permit Timeframes and Fees

As part of staff's review of the Village's existing process, a survey was undertaken to compare the process utilized by Hinsdale to that of other communities. A copy of the survey is attached for your reference. You will note that the survey results indicate that there is not one best practice but there are aspects from certain codes that the Village of Hinsdale might benefit from in revising the existing practice. Specifically, those that relate to the duration of the permit, how extensions are granted and work requirements.

In addition to reviewing other communities' practices, staff also reviewed the actual construction time frames that a typical 6,000 sq. ft. home takes to be built in Hinsdale. Staff found that the majority of new homes are taking between 12 and 16 months to build rather than being completed in 12 months or less. Those projects exceeding 12 months are now the norm rather than the exception and require a 90 day (often multiple) extensions to bring the project to completion as identified in the case above.

Given that the typical new construction project is now greater than 12 months staff proposes the following:

- Permit issued for 12 months at 100% fees (no change from existing code)
- Permit issued for 18 months at 150% fees (no change from existing code)
- The permit may be extended 30 days by the Director of Community Development (no change from existing code and no fees associated)

NEW:

Recommendation:

Projects receiving a permit will be required to submit an updated completion schedule and/or progress update to the Director of Community Development at 3 month intervals until project completion. Lack of visible progress as evidenced by either inspections or written updates will result in permit expiration. Once the permit lapses, the applicant would need to reactivate the permit at 100% of base fees. In no case would any reactivated permit be approved for a longer duration than 18 months from the date of first permit issuance.

Rationale:

Adding this component to the process will provide a better proactive management tool for Village staff to monitor the project. One of the main reasons that the projects exceed typical permit time frames is due to stoppage of work. By having this available to staff it will serve to have the project stay on pace as there is currently no financial penalty for failing to keep work progressing other than property maintenance tickets.

Recommendation:

Community Development Director has the ability to issues a one-time 90 day permit for 50% of applicable fees. This will allow applicants the option of receiving administrative approval for those projects that exceed 12 months but not greater than 16 without Board action. If you add the 30 day authority of the Community Development Director you will hit 16 months.

Rationale:

Adding this component to the process will encompass the vast majority of the permit requests. As noted above the bulk of the permits issued are completed within 12 and 16 months so this will avoid unnecessary intervention by the Board.

Recommendation:

12 month permit holders may be allowed one 6 month extension approved by the Community Development Director at 150% of base fees. However, the 3 mo. and 6 mo. extensions may not be combined to equal a 9 month extension.

Rationale:

Understanding that many of the projects take between 12 and 16 months, it does not seem unreasonable to extend the 12 month permit administratively to that of the 18 month permit as long as the fees are equivalent.

Recommendation:

18 month permits may be extended for <u>an additional 6 month period</u> after the applicant has demonstrated that a hardship has prevented them from completing the project.

In order to receive a 6 month extension the applicant would be required to be heard by the ZPS Committee after having notified the neighbors within 250' as is presently required as part of new construction. The ZPS would determine if the factors being presented by the applicant were in fact a hardship and would determine whether to grant the extension. The request would then move to the full Village Board like any other item.

Rationale:

Currently, the discretion to extend projects for up to 360 days (4 90 day extensions) has been under the Village Manager's authority. Given the policy implications of lengthy extensions it is best that these be meted out in a public forum rather than administratively.

Recommendation:

In those cases where a permit applicant knows in advance of applying for a permit that the scope of work cannot be reasonably completed within a 24 month period, the applicant would have the right to appear before the ZPS Committee who could approve longer durations on a case by case basis at 200% of base fees.

Rationale:

From time to time there have been projects due to the size, scope and complexity that will not meet the time frame allotted by a 12 or 18 month permit regardless of whether extensions are issued. It is for that reason; staff proposes that there be some administrative remedy available in those cases where it is not reasonable to expect that the work can be completed within a 24 month period. In these isolated cases, the ZPS Committee would set the term of the permit based on a completion schedule furnished by the applicant.

Fines and Penalties

The following identifies the fines and penalties available to Village staff:

Any project under construction needs to have an active permit. Any project without an active permit is posted with a Stop Work Order.

Any project without an active permit has to be maintained in accordance with the International Property Maintenance Code. Citations for failing to comply with the Code carry an increasing fine of \$250 for the first count, \$500 for the second and third, and \$750 for each count thereafter. Every violation is a separate count and every day is a separate violation.

Generally, when multi-count citations are issued, the judge will ask us to enter into a settlement agreement with the prosecutor. In most cases, the defendant agrees to plead guilty for a reduced fine, specific conditions are entered into the record (compliance plan), and a reappearance date is set. In most cases, this system works fairly well when the ultimate goal is compliance and not fees.

Budget Impact

Attached please find a spreadsheet detailing the fees associated with the existing practice and that of the proposed new model. As you can see, there will be no negative budget impact associated with the proposed changes.

Community	Permit Duration			
		LAGISIONS	Expiration and penalties	Cash / Performance Bond
Hinsdale, Existing	12 months or 18 months @ 1.5 times fee	30 days by Building Commissioner then 90 days @ 50% fees; 4 renewals max	6 months w/ no activity	10K Cash bond or LOC and Cert of Insurance. \$3K Site Management Bond; Stormwater Bond
Hinsdale; Proposed	12 months or 18 months @ 1.5 times fee	30 days by Building Commissioner then 90 days @ 50% fees; anthing beyond that requires ZPS approval	10K Cash bond or LOC and Celor of Insurance. \$3K Site of Insurance. \$3K Site Management Bond; Stormwater	10K Cash bond or LOC and Cert of Insurance. \$3K Site Management Bond; Stormwater
West Chicago	1 year provided work begins within 6 months and progresses at a steady rate.	1 year but must submit schedule for completion	Tag job, if abandoned, site return to original condition (copied from \$10k license and permit bond Woodridge)	\$10k license and permit bond blus certificate of insurance
Oak Brook	up to 2 years	60 days @ 50% fees Unlimited renewals- if requested in writing prior to expiration. Otherwise \$100/day	no activity and permit	Clean up Bond \$375 Right of way bond \$2,000 Fresion Road &5,000
Wilmette	12 months or 18 months at 1.5 times fee	6 months at 50%	permit lapses if no activity for 90	\$1,000 ROW deposit and
Winnetka	15 months and 6 months to start or permit lapses	n by applicant nonths by	nonths by 1 50%	Certificate of insurance
Western Springs	12 months			ezu, uou contractors bond Cash bond of 3% value of
	months to start	at 25%; two extensions		construction; 15K max. 10K Surety Bond and Certificate
+12	or permit lapses 12 months 18 months on commercial			of Insurance 25K Surety Bond on GC and 10K
Bolingbrook		extensions for cause w/		on Subs. Surety Bond based on 10%
Glen Ellyn	18 months for commercial and new residential; 12 months for everything else	s @ \$150. Permit I at 50% fees not to \$1,000	6 months w/ no activity	Project value, 20K minimum
Highland Park	12 months	6 months no fee first time		Cashbond of 1% project value; \$10,000 Surety Bond
Lake Forest		90 days for cause no fees. 1 year at 10% fees. 2 years or longer requires appearance	1 S S months with no activity	17% of Building Permit Fee; 10K Surety Bond on Plumber only
Northfield	18 months. Work must start 11 within 6 weeks 5	e (6)	Official	Cash bond @ 10% project value
			ecision left to Buildin	

DATE: April 28, 2014

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER	ORIGINATING DEPARTMENT Community Development
ITEM 336 E. Ogden Avenue - Request: Approval of a Temporary Use for a Nursery/Garden Center	APPROVAL

The Village has received a request by Good Earth Greenhouse to allow a garden/nursery center as a temporary use at 336 E. Ogden Avenue. The applicant has operated the same business in this same location, for the past couple of years and is now requesting it again for this calendar year. The Hinsdale Zoning Code provides for *Permitted Temporary Uses* subject to the specific regulations and time limits as provided for in Section 9-103D of the zoning code and to the other applicable regulations of the district in which the use is permitted. The total period of time granted by such temporary use shall not exceed the period of time as specifically identified for that specific use. Where such uses are not specifically permitted, the Board of Trustees *may* approve such use, subject to the following regulations:

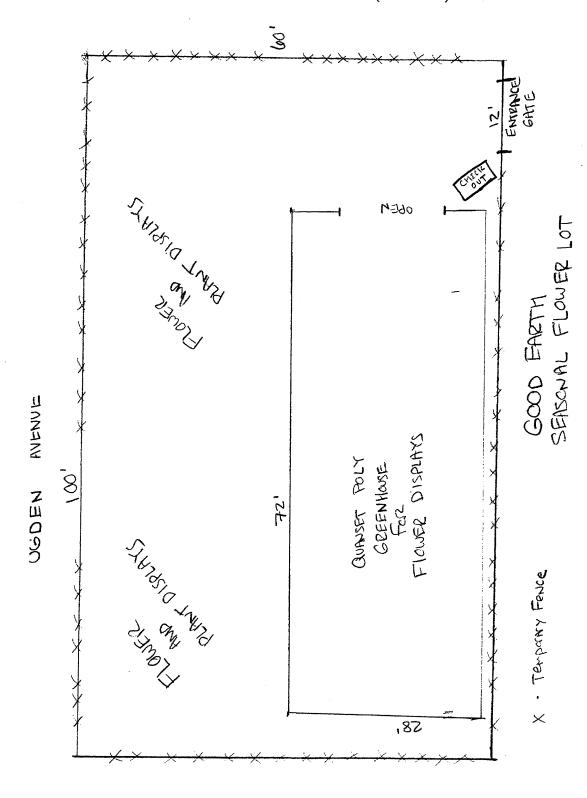
9. Others: In any district, any other temporary use consistent with the purposes of this code and with the purposes and intent of the regulations of the district in which such use is located; provided, however, that any such use shall require the specific prior approval of the board of trustees. The board of trustees shall establish a limitation on the duration of every temporary use approved pursuant to this subsection D9. Any approval granted hereunder shall be deemed to authorize only the particular use for which it was given, and shall not be construed to be any right or entitlement to any subsequent approval hereunder for the applicant or any other person.

As identified in the attached letter, the applicant is proposing to sell garden plants and ancillary nursery items and also provide a temporary greenhouse for storage of plant material, along the north property line of the subject property. As illustrated in the attached site plan, the applicant is proposing to locate the proposed sales area in the parking lot adjacent to Ogden Avenue and would be required to meet all necessary setback requirements. The applicant has indicated that the proposed sales area would be fenced off with temporary structures for safety and the remainder of the parking lot could be utilized for parking. The applicant will be present at the ZPS meeting to answer any questions. Should the ZPS and Village Board find the temporary use request to be satisfactory, the following motion would be appropriate:

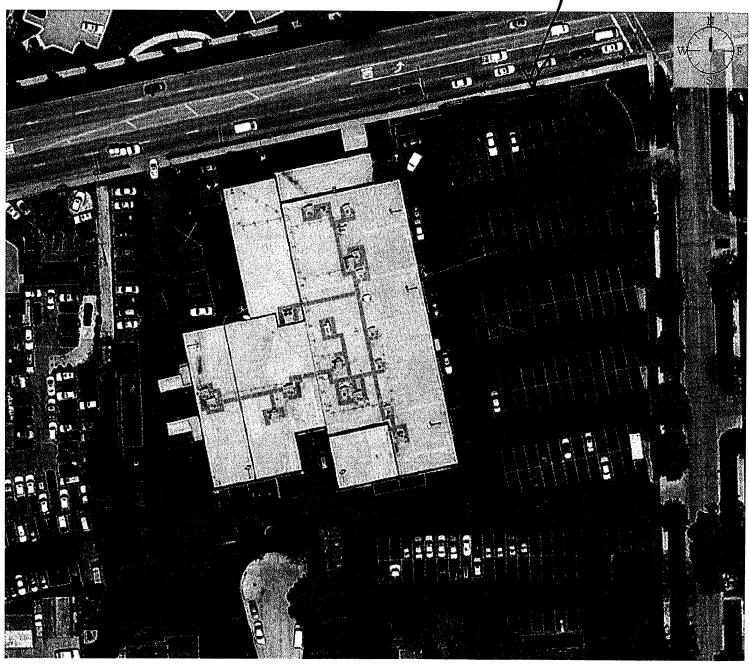
MOTION:

Move to approve a permit for a temporary use at 336 E. Ogden Avenue for the period 4/9/14 thru 10/31/14 subject to conditions to be set forth by the Building Commissioner.

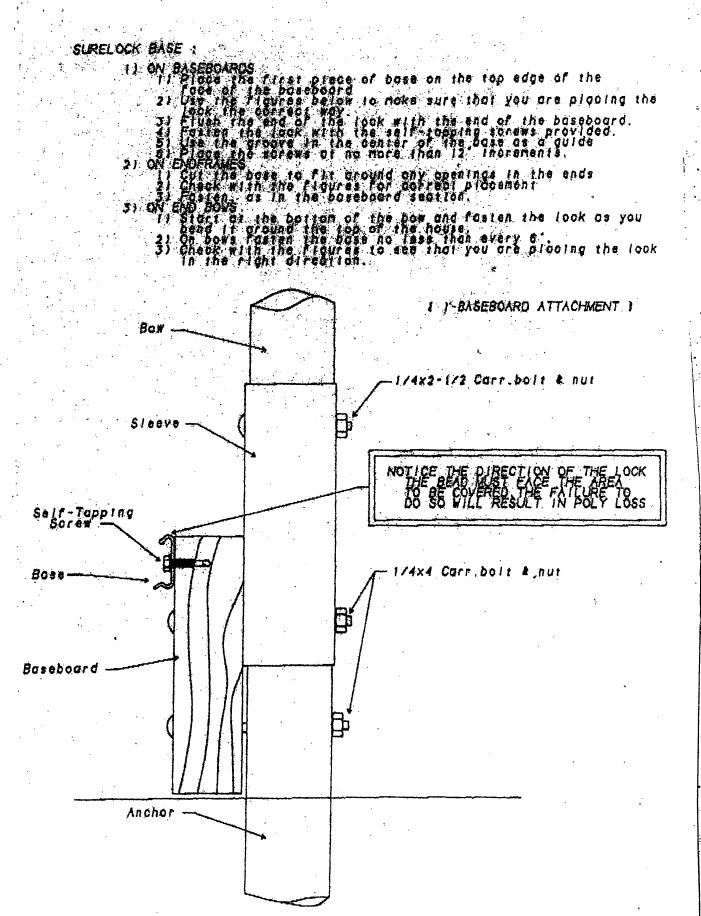
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACT	ION:			46
BOARD ACTION:	·			



Proposed Garden contre 100×60



28 **QUONSET** KEELER why GLASGOW co. INC. GREENHOUSE MANUFACTURING VILLAGE OF HINSDALE COMMUNITY DEVELOPMENT Plans to be on site at all time Call 789-7030 for inspection APPROVED AS NOTED Allow min. 24 hours for expection THER OF AGREEMENT Don't cover anything prior to inspect Changes must be requested in writing $^{\circ}$ No changes permitted without approval 1 - $8\,0\,0$ - $5\,2\,6$ - $7\,3\,2\,7$ **OFFICIAL** 5/8" Galvanized Structural Steel Bowe 6/70/ Or Omission in either the plan FAX 616-621-2418
3/6" Galvanized Structural Steel Cross Bridges in wholes a side! 1 3/6" Galvanized Structural Steel Cross Braces On, Whether said plans or approach BOX 158 have been approved by the Building CHARTFORD, MI 49057 40" Foundation Anchors Foundation Anchor Driving Tool or not, shall permit or release the applicant Bow-To-Puriln Connectors Bow Connecting Sleeves All Hardware Needed For Framework from constructing this work in any manner other than that provided for in the ordinance Uses 40 Ft. Wide Poly All Holes Are Pre-Drilled of this Village relating thereto. **END BOW** CONNECTION PURLIN CONNECTION INTERMEDIATE PURLIN CROSSBRACE CONNECTION CONNECTION END BOW RIDGE CONNECTION INTERMEDIATE RIDGE CONNECTION BASEBOARD CONNECTIONS g - 1.680 14 gauge galvanized steel anchor 1.660 14 gauge galvanized steel bow 1.990 13 gauge galvanized steel sleeve 10 - 2 x 8 treated base board 11 - 1.000 galvanized steel rib brace 1.990 13 gauge galvanized steel sleeve 12 - aluminum bow to purlin connector 1.315 18 gauge galvanized steel purlin 13 - sluminum two hole strap .250 x 2.50 carriage bolt & nut 14 - 1.315 18 gauge cross brace .25 x 4.00 carriage bolt & nut 15 - .25 x 100 staintess steel carriage bolt & nut 1.660 brace band .312 x 1.5 carriage bolt & nut



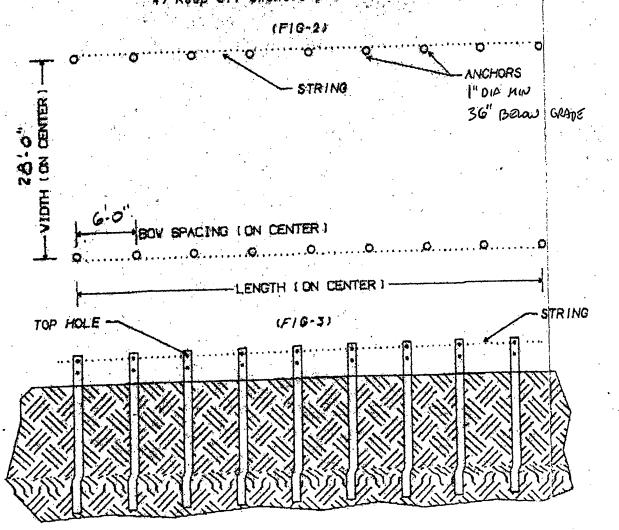
(C) FOUNDATION ANOHOR INSTALLATION

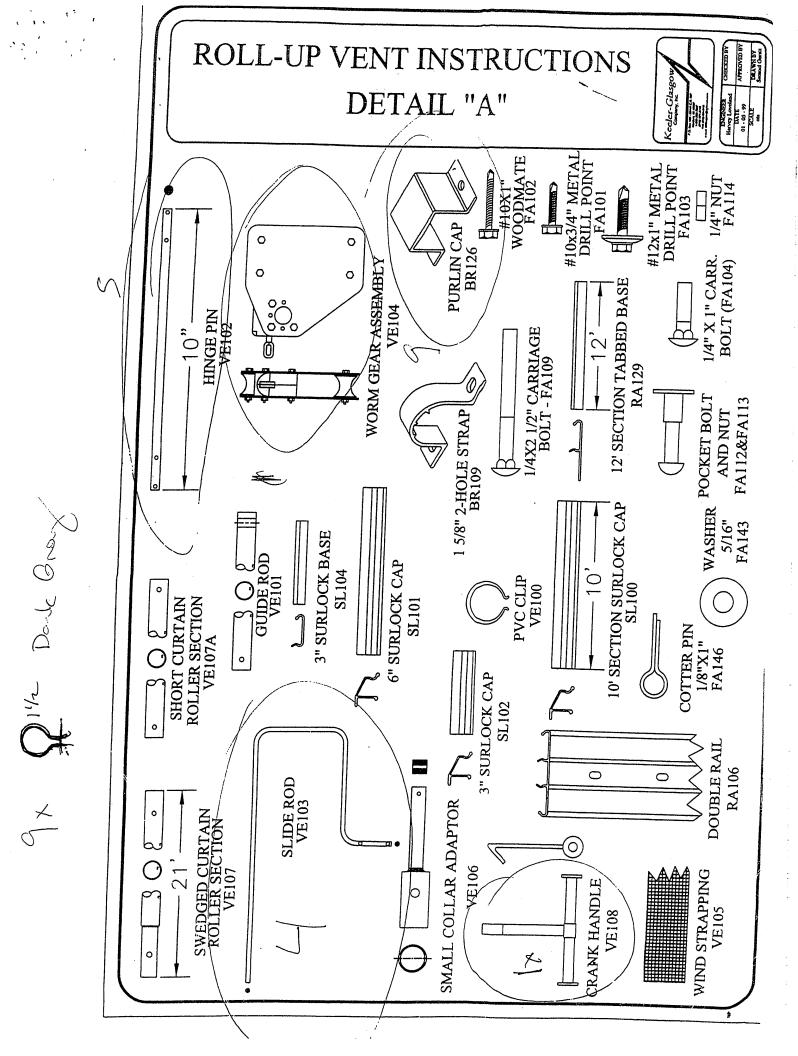
NOTE: If your house is using anchor plotes instead of ground anchors

NOTE: IF your sail is extremely soft or sandy you may be required to authority.

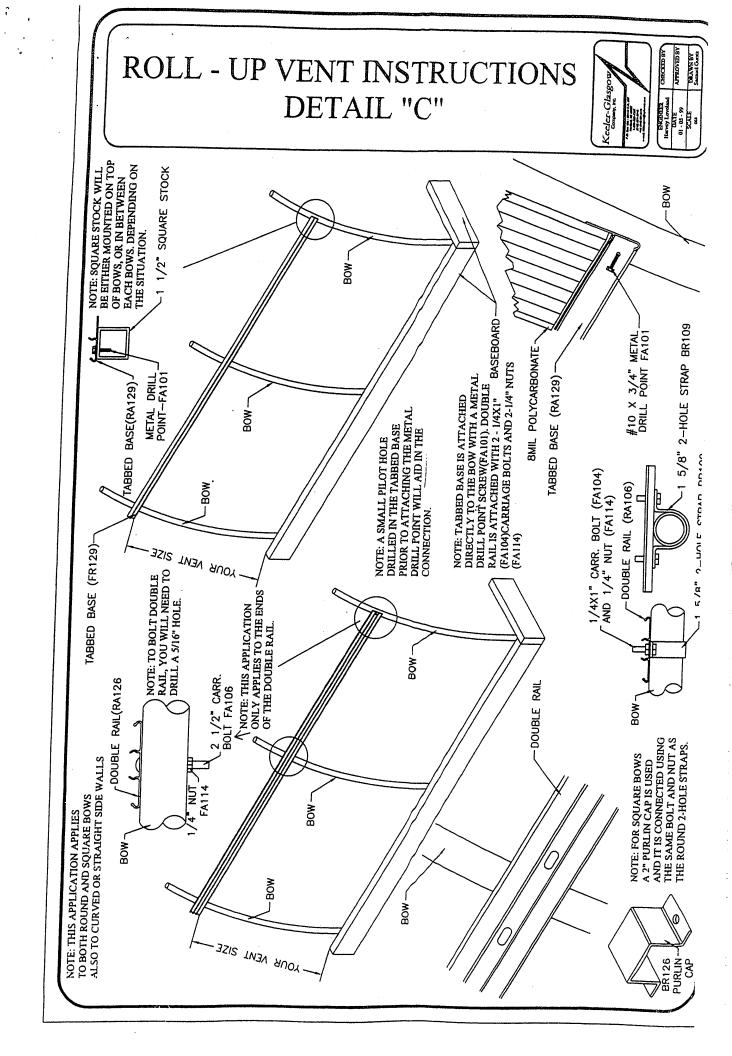
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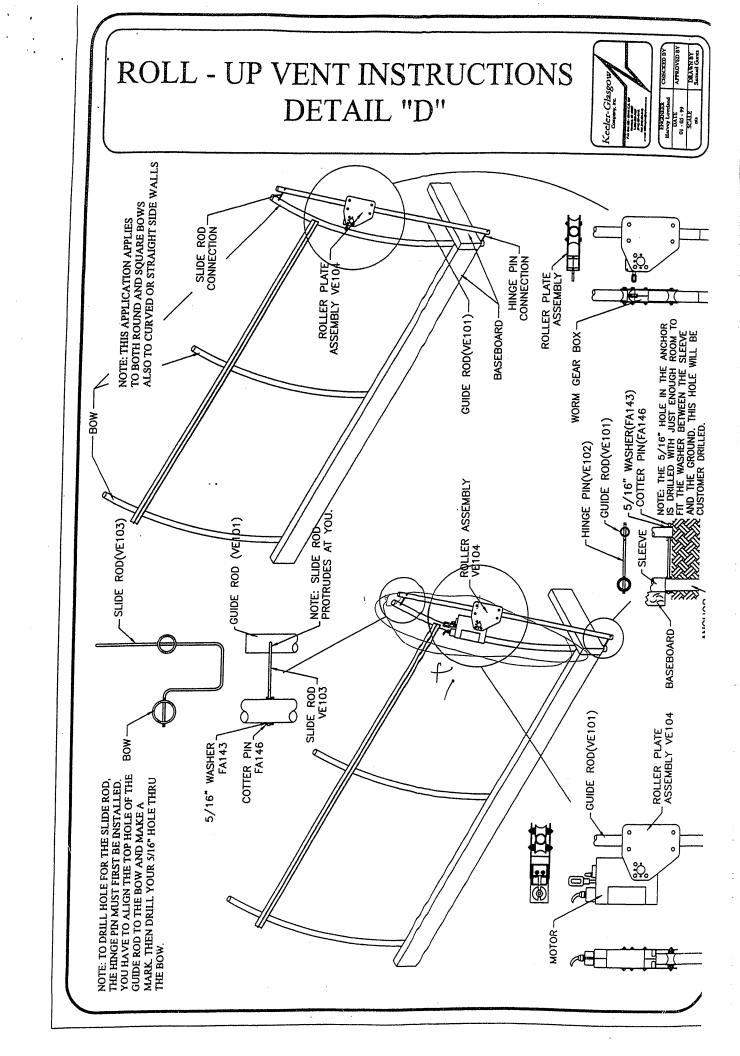
 If the analog to the string to the paper of the string the paper of the string to the paper of the string the string to the paper of the string the paper of the
- - All the holes in the anchors should face across the
 - 3) All distances are penter to center
 - 4) Keep all phenore plumb while driving.



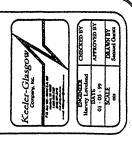


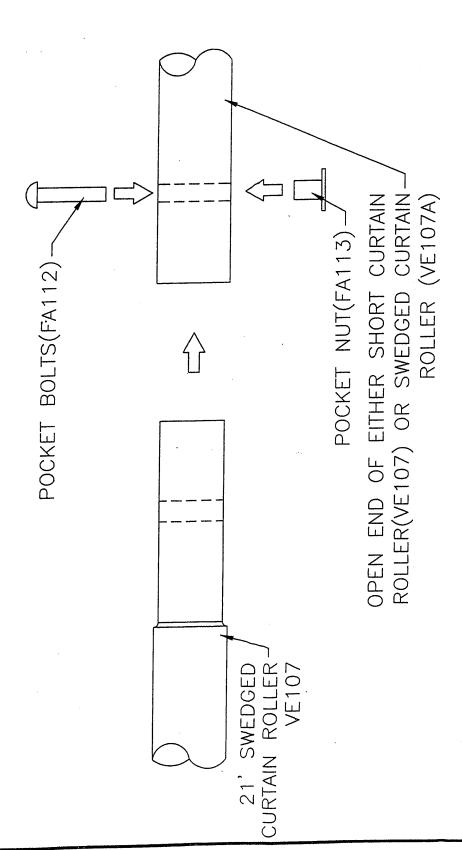
Cecler-Glasgow DETAIL "B" WASHER 5/16" FA143 1/4" NUT FA114 1 5/8" 2-HOLE STRAP BR109 0 0 PURLIN CAP 0 **BR126** 1/4" X 1" CARR. BOLT (FA104) ڹٛ MOTOR ASSEMBLY VE109 HINGE PIN VE102 -10"-/4X2 1/2 CARRIAGE BOLT - FA109 DRILL POINT FA103 #12x1" METAL POCKET BOĽT AND NUT FAI12&FAI13 12' SECTION TABBED BASE RA129 A-----3" SURLOCK CAP 10' SECTION SURLOCK CAP SL100 WOODMATE FA102 #10X1" COTTER PIN 1/8"X1" FA146 6" SURLOCK CAP #10x3/4" METAL DRILL POINT Tunnanna | ROLLER SECTION VE107A SHORT CURTAIN SL101 FA101 GUIDE ROD VE101 PVC CLIP VE100 3" SURLOCK BASE DOUBLE RAIL RA106 SL104 0 LARGE COLLAR ADAPTOR (VE106A) SLIDE ROD (VE103) SWEDGED CURTAIN ROLLER SECTION VE107 0 WIND STRAPPING CRANK HANDLE VE105 В VE108





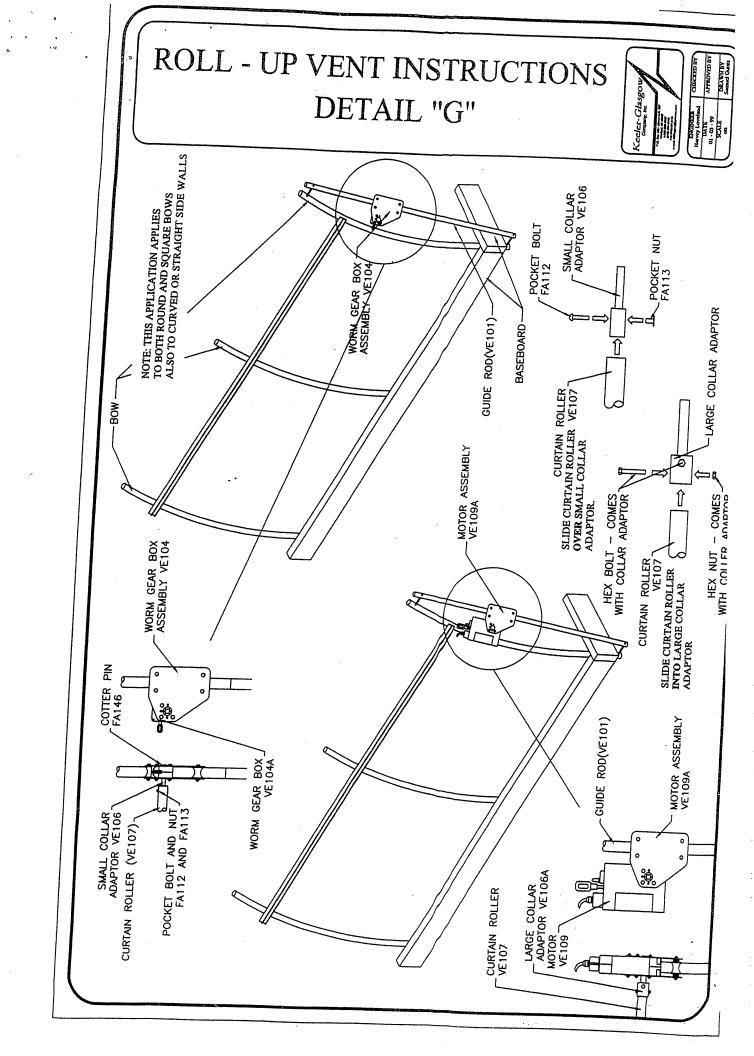
ROLL - UP VENT INSTRUCTIONS DETAIL "E"



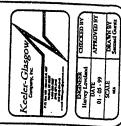


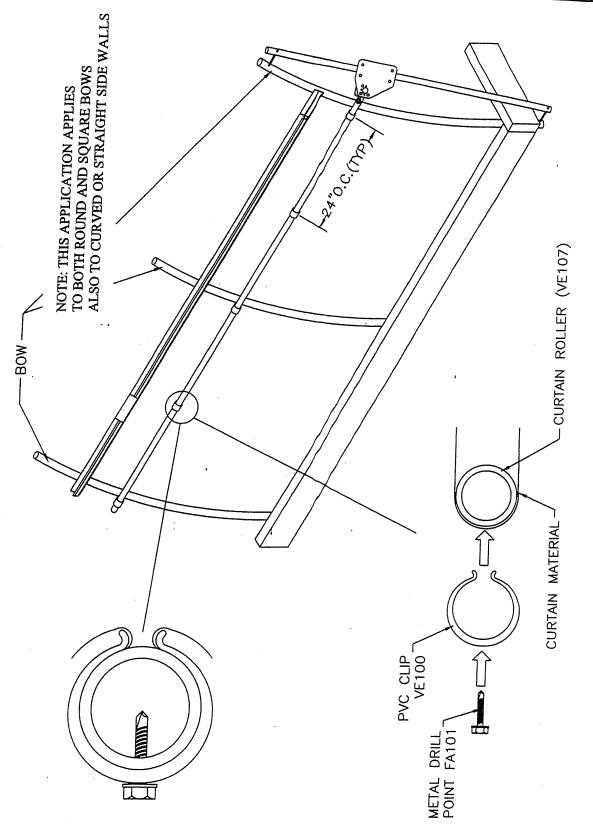
OPPOSITE END OF THE GUIDE BAR ASSEMBLY. THE SHORT NOTE: THE SHORT CURTAIN ROLLER IS PLACED ON THE CURTAIN ROLLER DOES NOT HAVE A SWEDGED END.

APPROVED BY Seemed Corner VENT INSTRUCTIONS Keeler-Glasgov ENGREE Harry Lordan DAR 01-05-59 SCALE DETAIL "F" NOTE: THIS APPLICATION APPLIES TO BOTH ROUND AND SQUARE BOWS ALSO TO CURVED OR STRAIGHT SIDE WALLS CAUTION: PUTTING THE POLY UP MAY NOT WORK ON AN EXTREMELY WINDY DAY. CURTAIN ROLLER(VE107) SLIDE ROD CONNECTION SURELOCK CAP(SL100) 6" FROM EDGE. START 10' SECTION OF BASEBOARD BOW ĠЬ . 9 UNDERNEATH THE BALL. THEN SLIDE THE BACK END INTO THE BASE. YOU MAY NEED A RUBBER HAMMER TO AID IN THIS CONNECTION. NOTE: TO INSTALL CAP, PLACE THE BALL INTO THE SOCKET WITH THE POLY CURTAIN MATERIAL(POLY) DOUBLE RAIL(RA106) SURLOCK CAP (SL100) WHEN LIFTING THE POLY UP ALONG THE FACE OF THE STRUCTURE MAKE SURE THAT THE CURTAIN ROLLER HANGS ONLY ABOUT AN INCH OR TWO OVER THE BASE BOARD. NOTE: POLY MAY NEED TO BE TRIMMED-THIS CAN BE DONE AFTER THE POLY IS ATTACHED WITH THE DOUBLE RAIL (RA106) HAVE SOMEONE HOLD THE BACK OF THE DOUBLE RAIL (RA106) TO KEEP IT FROM FLEXING. *TTP* WHEN LOCKING CAP INTO TABBED BASE(RA129)-SURLOCK



ROLL - UP VENT INSTRUCTIONS DETAIL "H"







TESTING GROUP www.bodycote.com www.bodycotetesting.com

NFPA 701-2004 Test Method 2 - Flame Propagation of "DFFRW-60" Plastic Film

A Report To:

AT Films Inc.

PO Box 428

Edmonton, AB

T5J 2K1

Telephone:

(780) 468-0882

Fax:

(780) 468-8311

Attention:

Peter Gilbody

Submitted By:

Fire Testing

Report No.

08-002-500

2 pages + appendix

Date:

June 11, 2008, 2008

Bodycote Testing Group 2395 Speakman Drive • Mississauga • Ontario • Canada • L5K 1B3 • Tel: +1 (905) 822-4111 • Fix: +1 (905) 823-1446 **Bodycote Testing Group**

NFPA 701-2004 Test Method 2 - Flame Propagation of "DFFRW-60" Plastic Film

Page 2 of 2

For: AT Films Inc.

Report No. 08-002-500

ACCREDITATION

Standards Council of Canada, Registration #1.

REGISTRATION

ISO 9001:2000, registered by QMI, Registration #001109.

SPECIFICATIONS OF ORDER

Determine flame resistance in accordance with Test Method 2 of NFPA 701, 2004 Edition, as per our Quotation No. 08-002-6045 dated June 5, 2008.

IDENTIFICATION

Plastic film identified as "DFFRW-60".

(Bodycote sample identification number 08-002-S0500)

TEST RESULTS

NFPA 701 - 2004 Test Method 2 Standard Methods of Fire Tests for Flame Propagation of Textiles and Films

Tested "as received" and in flat sheet configuration.	Length of Char (mm)	Afterflame Time (s)	Flaming Dripping Time (s)	l
Trial 1:	250	0.0	0.0	
2:	261	0.0	0.0	
3:	255	0.0	0.0	
4:	242	0.0	0.0	
5:	262	0.0	0.0	
6:	238	0.0	0.0	
7;	246	0.0	0.0	
8:	266	0.0	0.0	
9:	252	0.0	0.0	
10:	234	0.0	0.0	•
Maxima Specified by NFPA 701 Test Method 2:	435	2.0	2,0 (indi	(vidual)

CONCLUSIONS

When tested "as received" and in flat sheet configuration, the material identified in this report meets the flame propagation requirements of Test Method 2 of NFPA 701, 2004 Edition.

Anne-Lise Larsen.

Fire Testing.

Richard J. Lederle,

Fire Testing.

Note: This report consists of 2 pages, including the cover page, that comprise the report "body". It should be considered incomplete if all pages are not present. Additionally, the Appendix of this report comprises a cover page, plus I page.

Bodycote Testing Group

NFPA 701 - 2004 Edition Standard Methods of Fire Tests for Flame Propagation of Textiles and Films

Test Method 2

For conducting flame tests of fabrics hung in folds, at least four specimens 610 mm by 1.20 m (24 x 47 in.) are required. Each specimen is folded longitudinally to form four folds. Those specimens that cannot be folded are tested in the flat configuration.

For conducting flame tests of fabrics in the flat configuration, Test Method 2 of NFPA 701 specifies at least ten specimens, 125 mm by 1.2 m (5 in x 47 in). The specimens are conditioned at 105°C (220°F) for 1 to 3 hours.

Each specimen is removed from the conditioning chamber individually, and immediately suspended in a steel stack, 305 mm (12 in.) square and 2.13 m (84 in.) high, the said stack being open both top and bottom and supported 305 mm above the floor. The lower edge of the specimen is positioned 100 mm (4 in.) above the tip of a gas humer which is inclined at 25° to the vertical. The burner, which has been adjusted to yield a flame 280 mm (11 in.) in height is ignited and inserted directly beneath the specimen for 2 minutes. Char length is measured from the tip of the flame, upwards.

Flame Resistance Requirements:

Specimen <u>Configuration</u>	Maximum Char Length or Destroyed Material Length (mm)	Maximum Afterflame <u>Time (s)</u>	Duration of Flaming Drips on Floor of Tester (s)
Folded	· 1050	2.0	2.0
Flat	435	2.0	2.0

April 22, 2014

REQUEST FOR BOARD ACTION

Agenda		Originating		
Section Number	Zoning & Public Safety Committee	Department	Police	
Item Number	Contract Renewal - Village Ordinance Prosecutor REQUESTED ACTION.	Approved	Chief Bradley Bloom	
SUMMARY OF REQUESTED ACTION: The current contract with Linda Pieczynski, Village Prosecutor of our field court cases, will expire on May 31, 2014.				

Ms. Pieczynski has worked under contract with the Village since 1984.

Our police officers and code enforcement personnel have indicated that the consistency of prosecution and availability of Attorney Pieczynski has benefited the Village greatly in the presentation of court cases. Moreover, Ms. Pieczynski is a recognized expert in municipal code enforcement having written books and lectured Nationally on the topic.

Staff respectfully requests that the Village renew the contract, effective from June 1, 2014 through May 31, 2015, the hourly fee of \$140 and the rate per court session of \$185. The contract rates are unchanged from our current agreement.

Budgetary impact: The F/Y 14/15 budget line item 1013-7201 has \$200,000 budgeted for legal expenses.

A copy of Ms. Pieczynski's contract is attached for your review.

MOTION:

BOARD ACTION:

To recommend that the Village Board renew the contract of Attorney Linda Pieczynski for the period of June 1 2014 through May 31, 2015 for the prosecution of ordinance violations.

Approval	Approval	Approval	Approval	Manager's Approval
COMMITTEE AC	CTION:			
		•		/ /



Linda S. Pieczynski Attorney At Law P.C.

2021 Midwest Road, Suite 200 Oak Brook, Illinois 60523-1370 630-655-8783 Fax 630-429-9092

Christine M. Charkewycz

lpiec@sbcglobal.net www.codeattorney.com

April 4, 2014

Chief Brad Bloom Hinsdale Police Department 121 Symonds Street Hinsdale, IL 60521

Dear Chief Bloom:

Enclosed is the proposed contract for legal services for the next fiscal year. There is no increase in fees this year. I look forward to working with the department in the coming year.

Sudo S. Puch

Very truly yours,

Linda S. Pieczynski

LSP/ljs Encl.

AGREEMENT

THIS AGREEMENT, made this	day of	2014 l	by and betwee	n the
VILLAGE OF HINSDALE, DuPage and Cook C	Counties, Illinois, a	and LINDA S. I	PIECZYNSKI,	Attorney at
Law, P.C., 2021 Midwest Road, Suite 200, Oal	k Brook, Illinois 60	0523, P.C.		

WITNESSETH:

WHEREAS, LINDA S. PIECZYNSKI, Attorney at Law, P.C. is a professional corporation in the State of Illinois; and

WHEREAS, the VILLAGE OF HINSDALE is desirous of having its Village Ordinances prosecuted in the Courts of DuPage County, Illinois.

NOW THEREFORE, in consideration of the mutual undertakings and promises contained herein, the parties hereto agree as follows:

LINDA S. PIECZYNSKI, Attorney at Law, P.C. (Hereinafter referred to as Linda S. Pieczynski) shall prosecute all violations of the ordinances of the VILLAGE OF HINSDALE and shall represent the Village at all regular Court sessions held at the Field Court designated for said Village's cases during the term of this Agreement.

- 1. The VILLAGE OF HINSDALE shall pay LINDA S. PIECZYNSKI One Hundred Eighty-Five Dollars (\$185.00) per Court session at which prosecutable local ordinance violations are to be heard for the prosecution of said violation at the designated Field Court. In the event a session exceeds two hours in length, an additional fee shall be due at the rate of One Hundred Forty (\$140) per hour exceeding the original two hours.
- 2. In addition to said fee payment, the VILLAGE OF HINSDALE agrees to pay LINDA S. PIECZYNSKI One Hundred Forty (\$140.00) per hour for any telephone consultation, research or trial preparation done in connection with the prosecution of said Village Ordinance violations, for time spent in the preparation of Court documents or correspondence involving said cases and for any Court appearances by LINDA S. PIECZYNSKI at a Court other than the designated Field Court when she is representing the VILLAGE OF HINSDALE in the prosecution of the violations of its ordinances.

- 3. The VILLAGE OF HINSDALE agrees to reimburse LINDA S. PIECZYNSKI for any out-of-pocket expenses incurred in the prosecution of its ordinance violations (e.g. postage or photocopying).
- 4. LINDA S. PIECZYNSKI agrees to provide a qualified attorney to represent the VILLAGE OF HINSDALE in her absence due to illness, conflict in Court schedule or vacation period. The payment for the service of said third party shall be made by LINDA S. PIECZYNSKI to said party.
- 5. The VILLAGE OF HINSDALE may designate that individual cases of its ordinance violations be prosecuted by its Village attorneys.
- 6. This Agreement will be effective from June 1, 2014 through May 31, 2015. Notwithstanding any provision contained herein to the contrary, this Agreement may be terminated by either party at any time. But LINDA S. PIECZYNSKI agrees to give Thirty (30) days prior written notice to the VILLAGE OF HINSDALE.
- 7. A statement for services rendered shall be made monthly, and payment by the Village for such services shall be made by the last day of the month following the rendering of services.

DATED this	_ day of	, 2014.	
		Ву:	
ATTEST:			
Village Clerk			
		G. J. S. D.	1

Linda S. Pieczynski, Attorney at Law, P.C.

AGREEMENT

THIS AGREEMENT, made this	day of	2014 by and between the
VILLAGE OF HINSDALE, DuPage and Cook Co	ounties, Illinois,	and LINDA S. PIECZYNSKI, Attorney at
Law, P.C., 2021 Midwest Road, Suite 200, Oak	Brook, Illinois 6	0523, P.C.

WITNESSETH:

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- 6. This Agreement will be effective from June 1, 2014 through May 31, 2015. Notwithstanding any provision contained herein to the contrary, this Agreement may be terminated by either party at any time. But LINDA S. PIECZYNSKI agrees to give Thirty (30) days prior written notice to the VILLAGE OF HINSDALE.
- 7. A statement for services rendered shall be made monthly, and payment by the Village for such services shall be made by the last day of the month following the rendering of services.

DATED this day of _	, 2014.
	Ву:
ATTEST:	
Village Clerk	
	Linda S. Pieczynski Attoria
	Linda S. Pieczynski, Attorney at Law, P.C.

April 22, 2014

REQUEST FOR BOARD ACTION

Agenda Section Number Zoning & Public Safety Committee	Originating Department	Police
Item Number Purchase of one (1) unmarked squad car.	Approved	Chief Bradley Bloom

SUMMARY OF REQUESTED ACTION:

We are seeking to replace one (1) unmarked squad car in accordance with the Village's Vehicle Replacement Policy, which states that unmarked patrol vehicles are replaced every eight (8) years. Unmarked vehicle #35 is scheduled for that replacement. This vehicle currently has approximately 62,000 miles and has been designated to be repurposed to replace the meter enforcement vehicle which is becoming mechanically unreliable.

We have budgeted \$113,000 in line item #1211-7902 in the unapproved FY14/15 budget to replace three squads. We have specifically budgeted \$29,000 to replace this vehicle.

We are recommending the purchase of one Ford Police Interceptors Utility vehicles under the terms of the Suburban Purchasing Cooperative from Currie Motors of Frankfort IL. The cost per vehicle is \$26,615 in total.

MOTION:

To recommend that the Village Board purchase one (1) Ford Police Interceptor utility vehicles under the terms of the Suburban Purchasing Cooperative from Currie Motors for \$26,615 with the purchase contingent upon the approval of the FY 14/15 Village budget.

Approval	Approval	Approval	Approval	Manager's Approval
COMMITTEE A	ACTION:			M
		•		
BOARD ACTIO	N:			

DATE:

April 22, 2014

REQUEST FOR BOARD ACTION

			<u> </u>						
AGENDA SECTION NU	Zo MBER	oning & Public Safety	ORIGINA DEPARTI		Fire (
ITEM NUMBE	And Sale	ion of Surplus of Engine 1011		ED Chie	f Rick Ronovsky				
SUMMARY OF REQUESTED ACTION With the purchase of a new pumping fire engine, we are replacing our current rescue engine 1011. Rescue engine 1011 is a 1997 Spartan/Darley piece of equipment. Currently, the Village maintains 2 pumping fire engines – one is the primary response engine and the other is used in a secondary response/reserve capacity.									
Fire Department members have been working to dispose of this vehicle in the best economic interest of the Village. The two options include trading the vehicle in on the purchase of our new fire engine or declaring the vehicle surplus and selling it outright.									
As supporting documentation indicates, the trade in value is \$12,500. There are two fire apparatus brokers that showed an interest in the vehicle and they have submitted offers to purchase the vehicle from us. One broker is verbally offering \$12,500 and the other submitted a written offer of \$44,000.									
It is our recommendation to declare rescue engine 1011 surplus rather than trading it in and sell it to Command Fire Apparatus after June 1, 2014. The June date is significant as it will allow us to keep rescue engine 1011 in service (primarily as the second line fire engine) until the delivery of our new fire engine. Once the new fire engine is here, Department personnel will have to receive training on its operation and finish equipping it for use. With the purchase of our new pumping fire engine, we will no longer need Rescue engine 1011.									
MOTION: To recommend the Village Board to approve an Ordinance declaring Rescue Engine 1011 as surplus after June 1, 2014 and authorize the Village Manager to sell it to Command Fire Apparatus of Lancaster, PA for \$44,000.									
STAFF APPRO	VALS								
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL	;) }(1_				
COMMITTEE ACTION:									
BOARD ACTION:									



MEMORANDUM

April 22, 2014

TO:

Kathleen Gargano, Village Manager

FROM:

Rick Ronovsky, Fire Chief

REF:

Rescue Engine #1011

As we are waiting for our new fire engine to arrive, we now need to begin the process of disposing of rescue engine #1011. Our new fire engine is scheduled to replace rescue engine #1011. Fire engine #1011 is a 1997 Spartan/Darley/3D pumping fire engine but it also contains our rescue equipment. When we purchased our new fire engine, we asked Pierce/Global Fire Equipment to give us a trade in price for this vehicle.

Pierce/Global acknowledged that while this vehicle is in good shape, it would be in our best interest to sell this vehicle outright or look at a fire apparatus broker to purchase it as the price reduction to trade it in was much less than what we could get selling it through these two means. Pierce/Global indicates that their trade-in price would be \$12,500. It is in the best economic interest of the Village to receive as much revenue as possible on the sale of rescue engine #1011.

Firefighter/Paramedic Doug Niemeyer has been working with two fire apparatus brokers that are interested in purchasing this vehicle from us once we can remove rescue engine #1011 from active service. We estimate that with the new fire engine scheduled to be completed at the end of April, we will need to get the new fire engine here, outfit it with the equipment, and receive in service training on its operation prior to placing it into full service. After that, we can take rescue engine #1011 out of active service. Once out of service we can sell it to one of the fire apparatus brokers.

I would estimate that we would be able to remove rescue engine #1011 from active service on or about June 1, 2014. This would allow us to take this information to the Zoning and Public Safety Committee at its April 28th meeting for discussion. Pending agreement, the Board could approve declaring rescue engine #1011 as surplus on June 1, 2014 at the May 6th Village Board meeting. This would then allow us to complete the sale by June 15, 2014.

As stated, there are two brokers interested. One of the brokers is Command Fire Apparatus of Lancaster, PA. The other is John's Fire Apparatus of Rogersville, MO.

Command Fire Apparatus is an organization in which their main function is buying and selling used fire apparatus. Firefighter Niemeyer has been in contact with the company President, Glenn Usdin. He has already been out here to view rescue engine #1011 and is very interested in purchasing it. His written offer to buy it from us is for \$44,000. He plans on doing some work to the vehicle and then re-selling it.

John's Fire Apparatus is also an organization similar to Command Fire Apparatus. Firefighter Niemeyer has been in contact with them and they were out here to view the rescue engine on March 19, 2014. After viewing the rescue engine, they gave Firefighter/Paramedic Niemeyer a verbal quote of \$12,500. Their plans are to also do some work to the vehicle and then re-sell it. As of this date, we have not received a written quote.

It is the recommendation of the Fire Department that we sell rescue engine #1011 to Command Fire Apparatus of Lancaster, PA. They are offering us the most for this vehicle.

Copies of both the Ordinance and Agreement with Command Fire Apparatus have been sent to the Village Attorney for their review and comments.

Fire Department:

Rescue Engine 1011

Year:

2013/14

Amount: \$435,000 Vehicle

\$ 15,000 Associated Equip.

Vehicle Description:

Make:

Spartan/Darley/3D

Model:

Rescue Engine

Year:

1997

Original Cost:

\$ 290,998

Useful Life:

16 years

Current Life:

17 years



Narrative:

Placed into service in 1997, Rescue Engine 1011 is being replaced with a new Fire Engine in 2014. This current fire engine is 17 years old. Originally designed to function as a Rescue Engine, the current needs within the Fire Department indicate that when this vehicle is replaced, it will be replaced with a traditional fire engine.

This rescue engine was outfitted with a variety of both firefighting and rescue equipment. Today, the rescue equipment carried on this vehicle is at the end of its useful life. Because we are part of several regional specialty response teams for Hazardous Materials and Technical Rescue, we no longer need to maintain such a large engine to carry the specialized rescue equipment. The equipment we need to respond to specialty rescue situations are maintained through our association with these regional teams. The same amount of firefighting equipment is required on this fire engine.

Replacing this rescue engine with a traditional fire engine will also help navigating around the Village especially on streets that are smaller in size.

YEAR	DATE	Engine Hours	ROAD MILES	ACTUAL MILEAGE
2014	January	6060	47,832	153,300

Village of Hinsdale	
Ordinance No.	

An Ordinance Authorizing the Sale by Auction Or Disposal of Personal Property Owned by the Village of Hinsdale

WHEREAS, in the opinion of at least a simple majority of the corporate authorities of the Village of Hinsdale, it is no longer necessary or useful to or for the best interests of the Village of Hinsdale, to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Hinsdale to dispose of said property as set forth below.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HINSDALE:

Section One: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees of the Village of Hinsdale find that the personal property listed on the form attached (Exhibit A) to this Ordinance and now owned by the Village of Hinsdale, is no longer necessary or useful to the Village of Hinsdale and the best interests of the Village of Hinsdale will be served by its sale or disposal.

Section Two: The Village Manager, or her designee, is authorized to declare and dispose of the surplus personal property of the Village set forth in Exhibit A in any lawful manner after June 1, 2014 and is further authorized to execute the necessary documents to transfer the titles to the surplus property.

<u>Section Three:</u> This Ordinance shall be in force and effect and after its passage, by a simple majority vote of the corporate authorities, and approval in the manner provided by law.

PASSED this 6 th day of May 2014.	
AYES:	
NAYS:	
ABSENT:	
APPROVED thisth day of20	14.

EXHIBIT A INVENTORY FORM*

Municipality: Hinsdale

Contact Person: Rick Ronovsky

Phone Number: (630) 789-7060

FAX Number: (630) 789-1895

YEAR	ITEM/MAKE	MODEL/STYLE	VIN NUMBER	MINIMUM BID
1997	Spartan/Darley/3D Fire Engine	Rescue Engine (1250/750)	4S7AT4199VCO24429	No minimum
				Nominitari
	·			
•				·

^{*}This Inventory Form, the Response Form, and copies of titles must be returned to reserve space. Items are accepted on a first-come, first-served basis.

PURCHASE AGREEMENT

This agreement ("Agreement") is between the Village of Hinsdale ("Village"), an Illinois municipal corporation, and Command School, Inc., d/b/a Command Fire Apparatus, a Pennsylvania corporation ("CFA"), for the purchase of the following fire apparatus and equipment by CFA from the Village for the sum of Forty Four Thousand Dollars (\$44,000) ("Purchase Price"):

1997 Spartan/Darley/3D Fire Engine Rescue Engine (1250/750), VIN 4S7AT4199CVO24429, together with the following equipment:

- Deck gun;
- Warning lights and sirens;
- Quartz lights;
- Generator:
- Ground Ladders:
- Caps on all intake/discharge valves;
- SCBA seats:
- NFPA 901 basic equipment (axe, pike poles);
- Last (2) pump test records (Water tank intact, not leaking)

Together the fire apparatus and the equipment set forth above are the "Fire Apparatus."

Performance by the parties under this Agreement, are contingent upon the following conditions:

- 1. That the Village will not be required to deliver the Fire Apparatus on or before June 1, 2014.
- 2. CFA shall pay the Village Four Thousand Eight Hundred Dollars (\$4,400) as a non-refundable deposit upon execution of this Agreement ("Deposit"). The Village will not list or advertise the sale of the Fire Apparatus upon execution of this Agreement.
- 3. CFA shall pay the Village the remaining Purchase Price, after deducting from the Purchase Price the Deposit, if the Deposit was paid, at the time title to the Fire Apparatus is transferred to CFA. All risk of loss, of any type or nature, relating in any way to the Fire Apparatus, shall be borne by CFA after title is transferred.
- 4. That the Village is selling, and CFA is taking the Fire Apparatus "AS IS." The Village and CFA agree that the implied warranties of quality, merchantability and fitness for a particular purpose and all other warranties, express or implied, are excluded from this Agreement.

- 5. This Agreement constitutes the entire understanding between the parties with respect to the subject matter contained herein, and supersedes any and all prior understandings and/or agreements between the parties, whether written, oral or otherwise. Any and all representations, agreements, promises and/or understandings not expressly set forth herein are hereby null, void and of no legal effect. Any amendment to the terms of this Agreement must be in writing and approved by the parties. This Agreement may be executed in any number of counterparts, with each counterpart deemed to be an original.
- 6. All questions of interpretation, construction, enforcement and all controversies with respect to the Agreement shall be governed by the applicable constitutional, statutory and common law of the State of Illinois. In construing this Agreement and/or determining the rights of the parties hereunder, no party shall be deemed to have drafted or created this Agreement, or any portion thereof. The parties agree that for the purpose of any litigation relative to this Contract and its enforcement, venue shall be in the Circuit Court of DuPage County, Illinois and the parties consent to the *in personam* jurisdiction of said Court for any such action or proceeding.

VILLAGE OF HINSDALE	COMMAND SCHOOL, INC., D/B/A COMMAND FIRE APPARATUS			
Signed: Its authorized officer or agent	Signed: Its authorized officer or agent			
Date:	Date:			

	Village President		
ATTEST:			
Village Clerk			



MEMORANDUM

April 15, 2014

TO:

Chief Ronovsky

FROM:

FF/PM Niemeyer

REF:

Disposal of surplus fire engine #1011

As part of our fire engine replacement program I have contacted two apparatus brokers and have also received a trade in offer for surplus engine #1011.

- Upon assigning the contract for the build of our new fire engine to Pierce/Global, I requested a trade-in offer for engine #1011 from them. Pierce/Global's written offer for trade-in is \$12,500.
- Broker number one is John's Fire Apparatus who inspected #1011 at our fire station. At the culmination of his visit, John Smith verbally offered \$12,500 for the engine. I believe he did not offer a written offer to save himself further work/time.
- Broker two is Command Fire Apparatus whose written offer is \$44,000 and whose timing requirements meet ours.

I cannot explain the great disparity in the offers, however, as a recommended vendor I find Command Fire Apparatus' written offer to be my suggested proposal.

Cc: A/C McElroy

eby e of the he and

Notary Public

STATE OF PENNSYLVANIA				
COUNTY OF) SS.)			
NOTAR	RY ACKNOV	WLEGEME	ENT	
I, the undersigned, a notary public certify that, Inc., d/b/a Command Fire Apparame to be the same person whos appeared before me this day in person and instrument as his free and vo corporation for the uses and purpos	tus, a Pennsyse name is son and acknowluntary act a	, Pre ylvania corp subscribed owledged the and as the f	sident of Commonation, personal to the foregoing at he signed and	nand School, lly known to g instrument, delivered the
Given under my hand and official s	seal this	day of		_, 2014.
Notary Public				

Richard Ronovsky

From:

Glenn Usdin <glenn@sellfiretrucks.com>

Sent:

Thursday, March 20, 2014 4:30 PM

To: Cc: Douglas Niemeyer

Subject:

Richard Ronovsky RE: Engine 1011

Hi,

I expect everything that was on it when it came in new. That should be the deck gun, ground ladders, caps on intakes and discharges, warning lights and sirens, quartz lights, generator, SCBA seats, NFPA 1901 basic equipment which is the 2 axes pike pole and 2 extinguishers.

All of the rest of the tools, hose, nozzles, SCBA, radios, computers, are yours and not expected to be with the truck.

Thanks,

Glenn Usdin Command Fire Apparatus 1 866-238-6688 www.sellfiretrucks.com

From: Douglas Niemeyer [mailto:dniemeyer@villageofhinsdale.org]

Sent: Wednesday, March 19, 2014 4:16 PM

To: Glenn Usdin **Cc:** Richard Ronovsky **Subject:** Engine 1011

Glenn, as I said yesterday things are going your way. Can you confirm for me what equipment you expect to be with the vehicle when you purchase it? Ladders, mobile radio, battery chargers etc. Thanks Doug

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2014.0.4259 / Virus Database: 3722/7205 - Release Date: 03/17/14

Richard Ronovsky

From:

Kenna, John < JKenna@temco1.com>

Sent:

Tuesday, March 25, 2014 10:13 AM

To: Subject:

Richard Ronovsky Trade in Price

Hello Chief,

Global Emergency is willing to give you \$12,500 for your 1997 spartan 3-D fire apparatus. Thank you

John Kenna

Sent from my Verizon Wireless BlackBerry



MEMORANDUM

April 24, 2014

TO:

Robert Saigh, Chairman - Zoning & Public Safety Committee

FROM:

Rick Ronovsky, Fire Chief

REF:

Water Main & Fire Hydrant Testing and Maintenance

Within the proposed FY 2014-15 Budget is the provision to re-establish a Water Main and Fire Hydrant Testing and Maintenance Program within the Village. I have included the information that I sent to our Village Manager during the budget process to provide you with a background of what this Program is about.

The Engineering Department is currently working with contractors that are performing water main and fire hydrant replacement programs to complete the flow testing at the end of their installations. Fire Lt. Mike Neville and I are currently getting ready to put together the rest of the program and get ready for this to start. We have been working with several vendors to review their programs and abilities. Additionally, we are looking at time periods and locations to be flow tested.

Our intention is to begin this project sometime in June (pending final approval from this Committee and the Village Board). At this time, I would like to let you know that in addition to bringing this project forward, I would ask if there are any questions or concerns that either you or members of the Committee have.

There is always a concern about notification to the residents in the area that is being flow tested. There is also a concern about the possibility of discolored water or issues with the water system in the area being tested. While we cannot predict if this will or will not happen, we are preparing to make sure there is adequate notification to the residents in advance so that there are no surprises and if there are issues as a result of the flow testing, residents are aware of both what can be done.

Again, if you or any of the Committee members have any questions, please feel free to contact me.

Cc: Kathleen Gargano, Village Manager



MEMORANDUM

January 31, 2014

TO:

Kathleen Gargano, Village Manager

FROM:

Rick Ronovsky, Fire Chief

REF:

Fire Hydrant Flow Testing & Maintenance Program

During our recent ISO evaluation, we were reminded of the importance of flow testing and maintaining our Village fire hydrants. It has been some time since there has been a regular testing and maintenance program. Flow testing and maintaining fire hydrants are not only important should the Fire Department need to use a hydrant while suppressing a fire but, it is an important part of the infrastructure of the Village. For the past few years, the Village Board has prioritized infrastructure improvements to roads, sewers, and water mains. Flow testing and maintenance to Village fire hydrants should be included in this.

As you know, we have met with Public Services to look at returning to a flow testing and maintenance program for fire hydrants that also includes exercising water main values. While researching what has been done in the past, we found that the most accurate documentation dates back sometime to the mid-1990's. During this process, the Engineering Department had the opportunity to complete a new inventory of all Village fire hydrants. Curt Mizener did an outstanding job completing this. In addition, we have requested that the Engineering Department includes fire flow testing when the Village replaces water mains and fire hydrants through annual infrastructure improvements.

During the summer, one of our firefighters was assigned to light duty due to an injury. This gave us in the opportunity to enter the inventory information into our Firehouse software. For the first time since the mid 1990's, we have an accurate inventory of Village fire hydrants. Each fire hydrant has been assigned a log number which allows us to record flow testing, inspection, maintenance, repairs, and general condition to be kept.

With a solid base established, we can move to the next step which is:

- Flow Testing all Village Fire Hydrants
- Maintenance to all Village Fire Hydrants
- Maintenance to all Water Main Valves

To address each component of the next step, I am including the following:

Flow testing all Village Fire Hydrants:

As far as the ISO Public Protection Classification, every Village fire hydrant needs to be flow tested once every 5 years. I would imagine that there are other standards and recommended practices that would indicate more or less testing but for our intended purpose, flow testing Village fire hydrants to the ISO recommendation is what we are recommending.

Currently there are approximately 848 fire hydrants on the Village water system. Some of those are on private property like the Office Park of Hinsdale and some are located in the Golfview Hills subdivision. Our intent is to make sure that all the fire hydrants on the system are in both good working order and we know what type of fire flow we can expect during fire suppression activities. There are a number of ways to accomplish flow testing of all fire hydrants every five years from testing all in one year to testing 20% a year for 5 years. Our recommendation is to flow test 20-25% of the fire hydrants every year for 4 years. This would leave a year free of flow testing. The reason for flow testing 20-25% and not a figure of 25% per year relates to water main and fire hydrant replacement. Since future replacement projects include flow testing upon installation, those new fire hydrants would not have to be flow tested a second time in the 5 year period.

I also recommend that the flow testing be performed by an outside company and not with in house Fire Department or Public Service staff. There are several companies that work with Fire Departments and Public Works staff that do this on a cost per fire hydrant basis. While staff in the Fire and Public Services Departments (supplemented by part time summer help) could be instructed and trained on how to do this, the cost of the Fire and Public Services staff needed to perform this function does not cost less than having a licensed, insured outside agency complete this function. In addition, an outside agency is much more proficient as they perform these functions daily in numerous other communities. Given our aging water system, an outside agency can complete this function quicker, with potentially less problems, in a more cost effective manner. Once completed, we are provided with results that can be downloaded into our Firehouse software. Also to note, using Fire and Public Services staff means that they must have their time divided. This slows the project down. As in the case of Fire personnel, our response to emergency calls as well as other required training will result in the testing process being suspended during those times. This will slow down the testing process.

I have included an estimate of \$9,150.00 in the FY 2014-15 Fire Department budget to flow test 20-25% of the Village's fire hydrants. One additional point worth mentioning,

when flow testing hydrants that are part of private property or in Golfview Hills, the Village could consider seeking reimbursement for the cost of flow testing those hydrants. This is a point for further consideration and discussion.

Maintenance to all Village Fire Hydrants:

Another part of the ISO Public Fire Protection Classification is annual maintenance to Village fire hydrants. While recommended at LEAST once a year by ISO, an annual maintenance inspection DOES NOT include flow testing of the fire hydrant but is a visual inspection to make sure that the fire hydrant is usable. Our recommendation is to complete an annual maintenance inspection of fire hydrants that were not flow tested.

This means that the on duty firefighters would complete a maintenance inspection of the remaining 75% of the Village fire hydrants every year. The annual maintenance inspection includes:

- Opening all caps on the hydrant
- Opening the hydrant to assure water flows
- Checking for visible damage/leaks
- Marking the fire hydrant with inventory number

Years back, on duty firefighters completed this task. As a reference, due to the large amount of snow that has fallen, when our firefighters are out on driver's training we have them clear the snow away from fire hydrants. Over the past 3 days, on duty firefighters were able to make sure that about 20% of the Village fire hydrants were clear of snow. In warmer weather, we would estimate that they could complete an annual maintenance inspection within the same amount of time. Since we are using on duty firefighters, they will need to suspend these activities for emergency calls and required training but since they are not flow testing (a longer, time consuming process) they can start back up when they are able to do so.

At some point, should we need support in completing this we could work with Public Services to see if there are any available personnel in the summer help crews to assist. While I do not think that would be necessary, it is an option. The positive thing is except for the cost of the supplies, there is no additional cost involved as on duty personnel will be completing the project.

Once completed, we would use our Firehouse software to track this.

Maintenance to all Water Main Valves:

While part of the water main and distribution system, the water main valves are not something that the Fire Department typically cares for. First of all, we have no idea where any of these valves are located. Second of all, we have no idea how often this needs to be done. It really is not part of the ISO Public Protection Classification.

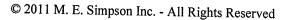
Our recommendation for this portion of the program is to allow Public Services to locate, exercise, and maintain the valves according to their industry recommendation. Once they are completed, we would track this in our Firehouse software also.

I do believe that this program will return us to having a well maintained water system.

The Fire Hydrant Flow Testing is conducted in the field by our Project Team. Two trained technicians furnish all necessary equipment for Fire Hydrant Flow Testing. We will operate and flow all designated fire hydrants in the system in accordance with AWWA standards(American Water Works Association Manual M-17, "Installation, Field Testing and Maintenance of Fire Hydrants".)

The operation, location and flow test details of the hydrant tests will be noted and compiled in a "Hydrant Flow Testing Project Report" and submitted to your office for your permanent records.

Hydrant information is stored in Pro-Hydrant, our online database designed and exclusively marketed by M.E. Simpson Co., Inc.



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