

**DRAFT MINUTES
VILLAGE OF HINSDALE
ZONING AND PUBLIC SAFETY COMMITTEE
MONDAY, JUNE 25, 2012
MEMORIAL HALL
7:30 p.m.**

Present: Chairman Saigh, Trustee Angelo, Trustee Haarlow, Trustee Elder

Absent: None

Also Present: Michael Marrs, Village Attorney, Dave Cook, Village Manager, Robert McGinnis, Director of Community Development/Building Commissioner, Brad Bloom, Police Chief, Rick Ronovsky, Fire Chief, Sean Gascoigne, Village Planner

Trustee Saigh called the meeting to order at 7:34 p.m.

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Minutes – May 2012

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Trustee Elder moved to approve the minutes for the May 21, 2012 meeting as written. Second by Trustee Haarlow. Motion passed unanimously.

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Monthly Reports – May 2012

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Fire Department

Chief Ronovsky reported on the monthly activity report for fire department services in the month of May. There were 210 emergency responses in the month of May with a 2012 year to date total of 995 responses. Personnel were also active in Fire Prevention and Public Education services during the month. In addition, personnel completed several training opportunities including training with the Clarendon Hills and Oak Brook Fire Departments.

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Police Department

Chief Bloom asked the Committee if they had any questions regarding the Police Monthly Report. The Committee members did not have any questions. Chief Bloom mentioned that the Police Department Annual Report was also included in the Committee packet. Copies of the Police Annual Report have been placed on the Village website and copies are available in the Police Department and Village Hall.

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Community Development

Robert McGinnis went over the year end report for fiscal year 2011/12. He stated that the department saw activity increase by approximately 5% over the prior year with 1,409 permits issued, 4,754 inspections performed, and 41 permits issued for new single family homes.

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Request for Board Action

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Approve an Ordinance Approving a Special Use Permit to Allow Real Estate Offices with a Maximum of Four (4) Agents at 23 N. Lincoln Street

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Chairman Saigh introduced the item and gave a brief summary on the request. The applicant Craig Ross addressed the Committee and answered questions from the Trustees.

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Trustee Haarlow asked about whether additional landscaping was contemplated as part of the request. The applicant stated that he did not see the correlation between the request and adding landscape screening. He was not planning to add anything additional.

Trustee Haarlow stated that he felt that the Special Use Permit granted the Village the authority to make the request and condition an approval upon it.

Trustee Angelo added that the corner appeared fairly barren and that the site needed some additional landscaping at the corner.

The applicant agreed to add more plantings but was concerned over how to quantify the amount and type.

There was continued discussion over the type and quantity with the applicant ultimately agreeing to add 8-2' yews along the edge of the driveway and parking area.

Chairman Saigh asked for a motion. Trustee Elder made a motion to Approve an Ordinance Approving a Special Use Permit to Allow Real Estate Offices with a Maximum of Four (4) Agents at 23 N. Lincoln Street Subject to the Agreed upon Planting of 8-2' Yews along the West Side of the Driveway and Parking Lot. Second by Trustee Angelo. Motion passed unanimously.

Approve an Ordinance Approving Site Plans and Exterior Appearance Plans for Modifications to an Office Building at 22 N. Elm

Chairman Saigh introduced this item and summarized the request. He explained that this was an Eagle Scout project at a Village property and very well vetted out at Plan Commission.

Trustee Angelo made a motion to Approve an Ordinance Approving Site Plans and Exterior Appearance Plans for Modifications to an Office Building at 22 N. Elm. Second by Trustee Elder. Motion passed unanimously.

Approve a Waiver of Fees in the Amount of \$850, Plus All Building Permit Fees be Granted for the Plan Commission Application Required at 22 N. Elm, The Hinsdale Humane Society

Chairman Saigh introduced this item and stated that there was a similar request made in 2009 for this same type of work and that this request was in line with what was approved at that time. Trustee Elder made a motion to Approve a Waiver of Fees in the Amount of \$850, Plus All Building Permit Fees be Granted for the Plan Commission Application Required at 22 N. Elm, The Hinsdale Humane Society. Second by Trustee Haarlow. Motion passed unanimously.

Approve an Ordinance Approving a Special Use Permit to Operate a Private Middle School at 125 S. Vine Street

Chairman Saigh introduced this item and asked the applicant to summarize the request and answer any questions that the Trustees might have.

Trustee Angelo asked about nearby competition and how that might affect them. The applicant responded by stating that their business model was not that of setting up a competing school, but to set up a niche school to serve a very particular segment of the community. The focus will be more one-on-one.

Trustee Elder asked if 36 children will be enough. The applicant explained that this was what their model was based on, and that 36 was all they needed.

Trustees agreed to adjust the maximum number of children permitted up to 50.

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Trustee Haarlow made a motion to Approve an Ordinance Approving a Special Use Permit to Operate a Private Middle School limited to 50 student enrollment at 125 S. Vine Street. Second by Trustee Elder. Motion passed unanimously.

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Approve an Ordinance Amending the Planned Development for Adventist Hinsdale Hospital Related to the Replacement of Existing Cellular Antenna and Associated Equipment on the Existing Smoke Stack at 120 North Oak Street

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Chairman Saigh introduced this item and asked the applicant, Susan Faber to give some background on the request.

The applicant explained that the request was for a one-for-one replacement of existing antennas. She explained that the new antennas were being installed at a higher elevation than the existing antennas and that once the new antennas were activated the existing antennas would be removed.

She explained that the height of the antennas was very important and that they needed to install them above the existing antennas rather than below them.

Trustee Angelo stated that he was troubled by the fact that the new antennas were being installed higher than the existing antennas. He stated that these did nothing to enhance the smoke stacks ancient charm.

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Trustee Elder made a motion to Approve an Ordinance Amending the Planned Development for Adventist Hinsdale Hospital Related to the Replacement of Existing Cellular Antenna and Associated Equipment on the Existing Smoke Stack at 120 North Oak Street. Second by Trustee Haarlow. Motion passed unanimously.

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Approve an Ordinance Amending Title 7 (Public Ways and Properties), chapter 2 (Streets and Sidewalks), Article G (Construction of Utility Facilities in Rights of Way), and Title 13 (Telecommunications), Chapters 2 (General Provisions) and 6 (Fees and Compensation), Relative to Installations of Distributed Antenna Systems in Public-Rights-of-Way

Chairman Saigh introduced this item and asked Village Attorney Michael Maars to speak on changes that were suggested by the Committee and Counsel for AT&T.

He stated that John Lenahan of AT&T had some lingering concerns and comments based on the latest draft, but that those concerns could not be resolved prior to the meeting.

Chairman Saigh introduced Jim Leahy on behalf of AT&T and offered him the opportunity to comment on the draft. AT&T apparently had four primary areas of concern including discretion granted to the Committee, blending methods and visual impact, height limitations, and permit fees. He spoke on the minimum and maximum height issues that the ordinance would regulate and the room that they had available to them on the pole.

Trustee Angelo stated that establishing a procedure and record for these approvals was important given that their institutional memory only lasted four years.

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There was discussion on the technology and the size of the equipment.

Chairman Saigh stated that he felt that good progress had been made on the draft thus far.

There was discussion on different colors that were available and concerns over painting the equipment.

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Chairman Saigh stated that comments were received from one of the Plan Commission members that he would like to have the attorney consider for the draft.

There was no vote on the request, given the changes and additional review that were to be incorporated into the draft ordinance.

Review of an Intersection Study and Recommendation of an Ordinance to Install a Multi-way Stop Sign at Monroe and Eighth Streets

Chief Bloom stated that in an effort to proactively monitor traffic crash data that may trigger a review of an intersection for potential intersection improvements, we completed a traffic engineering study at the intersection of Eighth and Monroe Streets following the most recent accident that occurred on June 2, 2012.

Chief Bloom stated in summary that the intersection of Eighth and Monroe is a standard residential intersection. What make this intersection problematic is a significant roadway incline on Eighth Street just east of the intersection. This roadway incline poses a line of sight issue for traffic going both northbound and southbound on Monroe and reduces a driver’s reaction time to cross traffic for a vehicle traveling westbound on Eighth Street. Cars exceeding the 25 MPH speed limit exacerbate this problem. It should be noted that we have reviewed this intersection on five (5) separate occasions since 2003 each time finding that the MUTCD warrants had not been met for a multi-way stop signs. Past studies have recommended the installation of additional signage warning “dangerous intersection ahead” for east and westbound traffic on Eighth Street and that bushes that may add to sight obstructions be removed. The Police Department’s most recent study found that we have experienced five (5) right angle collisions within a 12 month period with the most recent involving a teen bicyclist that occurred on June 2, 2012.

Chief Bloom stated that the crash data alone meets the MUTCD warrants contained in Section 2B.07, Multi-Way Stop Applications and allows the installation of a multi-way stop sign.

Chief Bloom said he is therefore recommending that a multi-way stop sign be installed at this intersection. We are also recommending that the “dangerous intersection” sign on Eighth Street be replaced with a “stop ahead” sign.

Glen Bjorkman stated that he was concerned about the impact the stop sign might have during inclement weather. Another unnamed resident said that she supported the stop sign. Chief Bloom stated that he had some concerns about westbound vehicles having to stop soon after cresting an incline especially during inclement roadway conditions, and the potential for a rear-end crash. However, Chief Bloom said that concern is outweighed by a multi-way stop signs potential to reduce right angle collisions that produce more injuries than rear end collisions.

Trustee Haarlow moved to recommend that the Village Board approve an ordinance amending section 6-12-3 of the Village Code to include a multi-way stop sign at Eighth and Monroe Streets. Second by Trustee Angelo. Motion passed unanimously.

Approval of Annual Membership Fees to the DuPage Metropolitan Enforcement Group in the Amount of \$13,000 for the Purpose of Providing Local Law Enforcement Assistance in Undercover Narcotics Investigation

Chief Bloom stated in summary that the DuPage Metropolitan Group (DUMEG) is a cooperative entity of municipal DuPage County law enforcement agencies specializing in illegal drug investigations within DuPage County. The DuMeg unit is commanded by personnel from the State Police and reports to a policy board comprised of member police chiefs. DuMeg’s investigative techniques include undercover buys, surveillances, the use of informants and sharing intelligence information.

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In Hinsdale last year, DuMeg assisted in an investigation that uncovered a chemical lab that was being used to manufacture a Schedule III hallucinogen. The resident responsible was charged with a Class X felony and is awaiting trial. This case underscores the necessity of this resource. On a local level we don't have the expertise or resources to conduct such an investigation on our own. Additionally, DuMeg covered the very costly Haz-Mat clean-up of the lab. All drug investigations are done cooperatively and in conjunction with local law enforcement. Agencies wishing to participate in DUMEG have the choice of assigning an officer to the unit or paying a fee which is based on the number of sworn officers authorized by budget. Hinsdale has been a member of DUMEG since its inception 30 years ago and has always been a fee paying contributor.

We have found DUMEG to be both a responsive to our needs and quite effective. DUMEG agents in the past year alone have been quite active and conducted many drug investigations within the Village. Moreover, since there has always been a link between illegal drug use and property crimes, intelligence information supplied by DUMEG has been invaluable to our investigators.

Staff respectfully requests that payment of the fair share contribution to the DuPage Metropolitan Enforcement Group (DUMEG) in the amount of \$13,000, based upon \$520 per authorized officer (25 officers).

Trustee Elder moved to recommend that the Village Board approve payment in the amount of \$13,000 to the DuPage Metropolitan Enforcement Group. Trustee Haarlow seconded. Motion passed unanimously.

Discussion Items

Discussion and Approval to Submit a Grant Application to the Chicago Metropolitan Agency for Planning (CMAP), Local Technical Assistance Program for the Purpose of Conducting a Parking Study in the Central Business District.

Chief Bloom said that he was recently contacted by Ms. Lindsay Banks of the Chicago Metropolitan Agency for Planning (CMAP) regarding a potential grant opportunity through the Local Technical Assistance Program that provides staff assistance in developing a comprehensive parking study in our Central Business District.

Ms. Banks recently completed a report entitled "Parking Strategies to Support Livable Communities" A copy of this report is attached for your review. Under the terms of the grant CMAP will provide staff assistance and guidance in completing the steps outlined in the report starting with an occupancy study and engaging the public and business community. Municipal support and support from the Chamber of Commerce is an essential part of being selected for the grant. The goal of this study is to develop best practices to manage our existing parking supply and gain community buy-in for the plan going forward.

According to Ms. Banks, the criteria for parking management assistance will be slightly different than other projects because the local need (financial ability of the municipality) will have less of an impact. This is primarily because more affluent communities might have the financial resources but not the technical expertise – and an affluent / thriving community is more likely to have parking congestion than a struggling community. Also, there won't be much inter-jurisdictional collaboration on parking management – but support from local Chamber of Commerce would be good.

Applications are due by August 1, 2012. One or two projects will be selected for the parking study in October 2012. The project will take approximately eight months to complete and does not require a local funding match.

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The Committee held a discussion and since there was no cost and the Village in not under any obligation to implement the parking plan they approved going forward with the grant application.

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Adjournment

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With no further business to come before the Committee, Chairman Saigh asked for a motion to adjourn. Trustee Elder made the motion. Second by Trustee Haarlow. Meeting adjourned at 9:25PM.

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Respectfully Submitted,

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Discussion Items¶

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Robert McGinnis, MCP
Director of Community Development/Building Commissioner

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