

Agenda
Village of Hinsdale
Zoning and Public Safety Committee
Monday, June 27, 2011
7:30 p.m.
Memorial Hall
(Tentative and Subject to Change)

1. Call to Order
2. Approval of Minutes – May, 2011
3. Monthly Reports – May, 2011
 - a. Police and Fire Departments
 - b. Community Development
4. Request for Board Action
 - a. Approve Annual Membership Fees to DuPage Metropolitan Enforcement Group*
 - b. Approve Purchase of a 2011 Ford F-250 from Currie Motors for \$24,796.00 to Replace a 1999 Chevrolet Suburban as a Fire Department Utility Vehicle*
5. Discussion Items
 - a. Proceeds from Alley Vacations
 - b. Consideration of Amendment to the Liquor Ordinance
 - c. Request from the Hinsdale Rotary for Special Parking Considerations
6. Adjournment

Items listed on the agenda will be discussed and considered by the Committee. Public comment on the agenda items is welcomed during discussion by the Committee. Items that were previously discussed by one of the Village's Commissions and referred to the Committee for further consideration are noted on the agenda. Items recommended for approval at this meeting are then referred to the Village Board for further consideration at their next meeting. Items that are unanimously recommended for approval will be placed under the Consent Agenda section of the Board meeting. Items that do not receive a unanimous recommendation will be placed under the Committee Agenda section of the Board meeting. The items marked (*) are likely to receive a final decision at the July 12, 2011 Board of Trustees meeting at 7:30 pm. The items marked (**) are likely to receive a final decision at the August 16, 2011 Board of Trustees meeting at 7:30 p.m.

The Village of Hinsdale is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact Darrell Langlois, ADA Coordinator at 789-7014 or by TDD at 789-7022 promptly to allow the Village of Hinsdale to make reasonable accommodations for those persons. Visit the Village of Hinsdale Web Site:

www.villageofhinsdale.org

**DRAFT MINUTES
VILLAGE OF HINSDALE
ZONING AND PUBLIC SAFETY COMMITTEE MINUTES
MONDAY, MAY 23, 2011
MEMORIAL HALL
7:30 p.m.**

Present: Chairman Saigh, Trustee Angelo, Trustee Haarlow, Trustee Elder

Absent: None

Also Present: Dave Cook, Village Manager, Robert McGinnis, Community Development Director/Building Commissioner, Bradley Bloom, Chief of Police, Mike Kelly, Fire Chief

Trustee Saigh called the meeting to order at 7:35 p.m.

Minutes – April, 2011

Trustee Angelo moved to approve the minutes for the April 25, 2010 meeting. Roll call vote. The motion passed unanimously.

Monthly Reports – April 2011

Police Department

Chief Bloom reviewed the monthly report and explained the layout and sections for the new Trustees.

Fire Department

Chief Kelly provided a detailed overview of the sections of the monthly report and explained the various items contained in the report. Additionally, Chief Kelly distributed the 2010 Fire Department Annual Report to the Committee. Chief Kelly informed the Committee that one of the paramedic crews was recently awarded the Joseph Hartmann First Runner-Up Award from the Good Samaritan EMS System for the successful resuscitation of a 2 month old infant. This Award is given out annually based on submissions that are provided by the area fire departments and that it was an honor to receive this Award.

Community Development

Robert McGinnis went over the end of year report and stated that the department finished the fiscal year with permit revenues of approximately \$1,220,000. During this period 1,213 permits were issued and 4,123 inspections were performed by the department. By comparison, in fiscal year 2009-2010 the department posted revenues of approximately \$810,500, issued 1,164 permits, and performed 3,994 inspections; an increase in activity of almost 5%. The number of new single family starts was also up going from 22 in 2009-2010 to 33 in fiscal year 2010-2011.

He reported that Inland Development was out cleaning up the property at the Hamptons of Hinsdale site and that he expected to see permit applications come in with the next couple weeks.

Request for Board Action

Ordinance Approving a Special Use Permit for a Planned Development, a special Use Permit for a Personal Care Facility and Site Plan/Exterior Appearance Plan for the Property Located at 10 N. Washington Street

Chairman Saigh gave some brief background on the case and the manner in which the project needed to be approved. The fact that the project was originally built under a Planned Development that had lapsed created some unique circumstances that needed to be addressed.

Michael Hamblet presented information on behalf of Eden and summarized what had happened at Plan Commission. He stated that the Code was, in their view, silent on what happens if a Planned Development ceases to be used and does not deal with this specific situation as it would be if this project had started as a vacant cornfield.

His view was that the public benefit was already received when the PD was originally approved. Even if the ultimate view was that this was an entirely new PD, the standards in the code would not be applicable in this case as the building was already there. He argued that the building was still operating in this case and that we were not starting with a cornfield.

Joyce Skoog spoke on the history and disposition of the property, how they had come to know Eden's, and their position that this was the highest and best use for the property.

She stated that the market dictated that the use of Washington Square as a senior living facility was no longer viable.

She stated that this building was never abandoned, was a living building and that requiring that this be viewed as a new PD was not appropriate.

Mitch Hamblet spoke on the assisted living concept and their confidence in dealing with the needs of this group. He differentiated their model from that of a nursing facility such as Manor Care and the niche that they fill and the need for it in Hinsdale.

He went over the parking requirements and the fact that parking was really a non-issue due to the fact that the majority of their residents do not drive. He anticipated a maximum of 12 staffers on site at any given time.

He discussed upgrades that he knew were necessary, the operation of their facility, and the benefits that he felt that Eden would bring to the village.

He discussed the location and the fact that this building was in an ideal location for the group of residents that would occupy the facility.

Trustee Angelo asked what the typical fee would be at this facility. He asked about what percentage of residents would be receiving social security disability benefits. Mitch Hamblet differentiated this facility from their other facilities.

Trustee Angelo asked about the residents' ability to negotiate the terrain around the facility. Mitch Hamblet responded that most residents have power chairs.

Trustee Elder asked about smoking at the facility. Mitch Hamblet responded that this would be a non-smoking facility.

He asked about the perfect standing on their license and asked what would happen if they lost their license for some reason. Mitch Hamblet responded that they would be out of business and that their good standing was paramount.

Trustee Haarlow asked what percentage of the population would be from Hinsdale. Mitch Hamblet responded that he had hoped a high percentage would be from Hinsdale and noted that there was nothing similar to what they were planning to offer here.

Michael Hamblet stated that he felt that based on the last census, there would be more than enough eligible disabled individuals to fill the building and that there was no reason that the majority of those could not be from Hinsdale.

He stated that he spent time looking through the code to match up each of the standards to make sure that they met each of them and felt that they did primarily based upon the fact that the building was already there. He continued that the village attorney agreed that this was a unique case and that the Board could use their discretion with respect to the standards for the PD.

Village resident Doug Senk spoke in support of the project.

Village resident Beth Barrow spoke in support of the project.

Village resident Bill Whitney spoke in support of the project.

Village resident Dennis Parsons spoke in support of the project.

Denise Callerman spoke in support of the project.

Village resident Ed Wroble spoke in support of the project.

Village resident Julie Laux spoke in support of the project and submitted several letters of support.

Village resident Jane Grimm spoke in support of the project.

Chairman Saigh clarified that there was no cap on the age requirements and that a resident older than age 64 would have the ability to live there.

He stated that there needed to be a clear benefit to Hinsdale residents.

Michael Hamblet stated that if the question was whether they could guarantee that Hinsdale residents would receive first preference, he couldn't see why not, but that he would likely not live long enough to guarantee it.

Chairman Saigh stated that he had spent a lot of time in the Code and what had troubled him was the criteria and the objectives for a PD. Given that this was a new Planned Development, he felt that those standards had not been met.

Trustee Elder agreed that due to the fact that this was being considered a new Planned Development, that all the standards should be met. There are other facilities nearby that would meet the need and fill the niche.

Trustee Angelo stated that there was no public benefit to Hinsdale and that if it was being constructed from scratch, would not meet the standards and likely not be approved.

Trustee Haarlow stated that the decision was difficult based on the fact that this was an existing facility and not a new Planned Development. He echoed comments from Trustee Angelo in that if this was a new development, it would not be approved. He stated that he was sympathetic to those who had friends or family members who had a need for such a facility, but struggled with the fact that there were so many waivers required here under the new code.

Trustee Saigh asked for a motion. Trustee Elder motioned to recommend approval for a Special Use Permit for a Planned Development, a special Use Permit for a Personal Care Facility and Site Plan/Exterior Appearance Plan for the Property Located at 10 N. Washington Street. Trustee Angelo seconded. The motion passed with a 1-3 vote against recommendation for approval with Trustee Haarlow casting the sole vote to approve.

Ordinance Approving a Special Use Permit for a Carryout Eating Facility, a Design Review Permit for the Construction of a Quick Serve Restaurant and the Site Plan and Exterior Appearance Plan for the Property Located at 149 E. Ogden Avenue

The applicant for this project presented his plan for an addition to the existing building. He commented on one of the changes that the Plan Commission recommended regarding a loading space and dumpster location.

Chairman Saigh asked about a variation request for the waiver of a loading space on the back of the building. Sean Gascoigne stated that the applicant would be pursuing relief from the Zoning Board of Appeals as part of the overall approval as the Plan Commission wanted to maintain as such open space as possible.

Trustee Angelo made a motion to recommend approval of a Special Use Permit for a Carryout Eating Facility, a Design Review Permit for the Construction of a Quick Serve Restaurant and the Site Plan and Exterior Appearance Plan for the Property Located at 149 E. Ogden Avenue. Trustee Elder seconded. The motion passed unanimously.

Enter into a Service Agreement with WEBQA for GovQA Services for the Department of Community Development in the Amount of \$12,300.

Robert McGinnis explained the request and stated that the software the department is currently using was purchased in 1999 and has become fairly obsolete. The software the department is interested in is web-based and will ultimately allow for a remote access portal where residents and contractors can access information from any computer. The Committee unanimously recommended approval.

Purchase of a 2011 Chevy Tahoe 4 x 2 Police Package to Replace a Marked Squad Car from Currie Motors for \$26,583 Under the Joint Purchasing Terms of the Suburban Purchasing Cooperative

Trustee Angelo made a motion to approve. Seconded by Trustee Haarlow. Motion approved unanimously.

Ordinance for the Sale of Surplus Village Property via a Public Auction

Trustee Elder made a motion to approve. Seconded by Trustee Angelo. Motion approved unanimously.

Discussion Items

Proceeds from Alley Vacations

Chairman Saigh asked Staff to push this item until the June meeting due to the hour.

Review Recommendations for Changes to the Village Liquor Ordinance

Chairman Saigh asked Staff to push this item until the June meeting due to the hour.

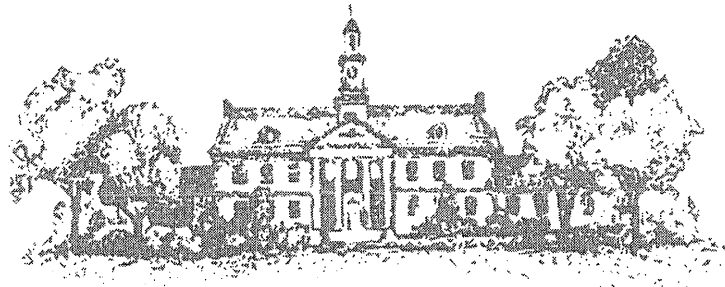
Adjournment

With no further business to come before the Committee, Chairman Saigh asked for a motion to adjourn. Trustee Elder made the motion and Trustee Haarlow seconded. Meeting adjourned at 10:30PM.

Respectfully Submitted,



Robert McGinnis, MCP
Director of Community Development/Building Commissioner



**VILLAGE
OF HINSDALE** FOUNDED IN 1873

POLICE DEPARTMENT 789-7070
FIRE DEPARTMENT 789-7060
121 N. M. SYMONDS DRIVE

FIRE AND POLICE SERVICES

MONTHLY REPORT

May 2011



Hinsdale Fire Department Monthly Report May 2011



Emergency Response

In May the Hinsdale Fire Department responded to a total of 210 requests for assistance for a total of 1013 responses this calendar year. There were 49 simultaneous responses and 5 train delays this month. The responses are divided into three (3) basic categories as follows:

| <i>Type of Response</i> | <i>May 2011</i> | <i>% of Total</i> | <i>May 2010</i> |
|--|----------------------------|------------------------------|----------------------------|
| Fire: (Includes activated fire alarms, fire and reports of smoke) | 86 | 42.9% | 94 |
| Ambulance: (Includes ambulance requests, vehicle accidents and patient assists) | 95 | 40.7% | 89 |
| Emergency: (Includes calls for hazardous conditions, rescues, service calls and extrications) | 29 | 16.4% | 36 |
| Simultaneous: (Responses while another call is on- going. Number is included in total) | 49 | 16.4% | 36 |
| Train Delay: (Number is included in total) | 5 | 1.8% | 4 |
| Total: | 210 | 100% | 219 |

Year to Date Totals

Fire: 404 Ambulance: 454 Emergency: 155

2011 Total: 1013

2010 Total: 968

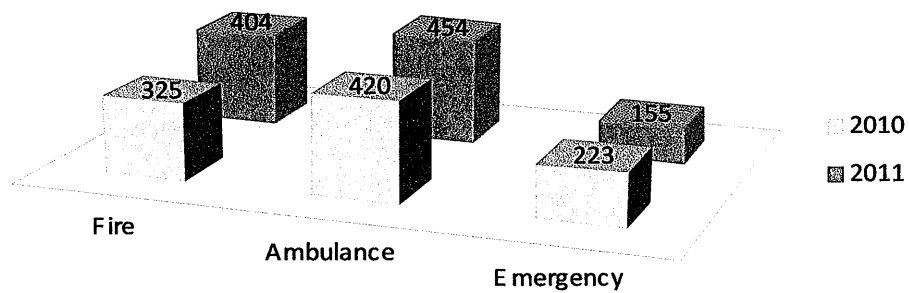


Hinsdale Fire Department Monthly Report May 2011

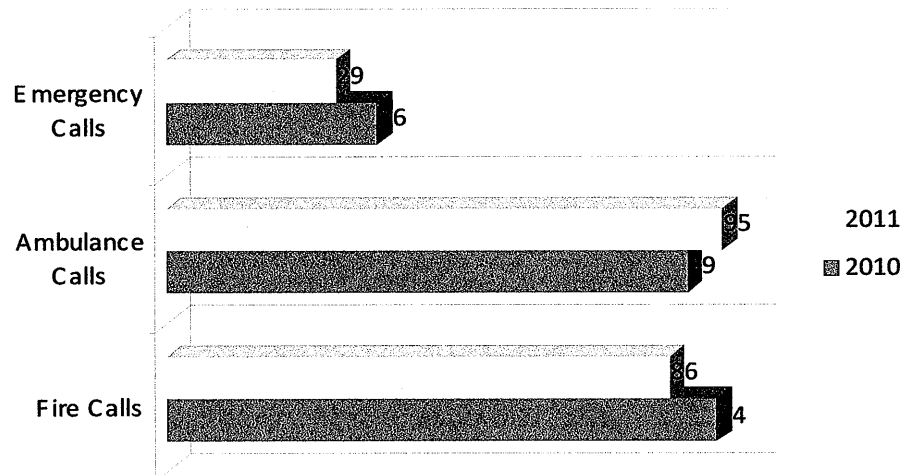


Emergency Response

Type of Responses Year to Date



Total Calls for May



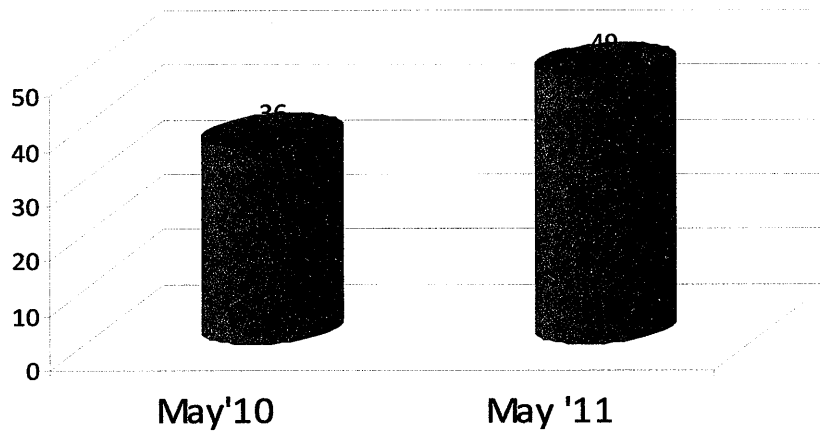


Hinsdale Fire Department Monthly Report May 2011

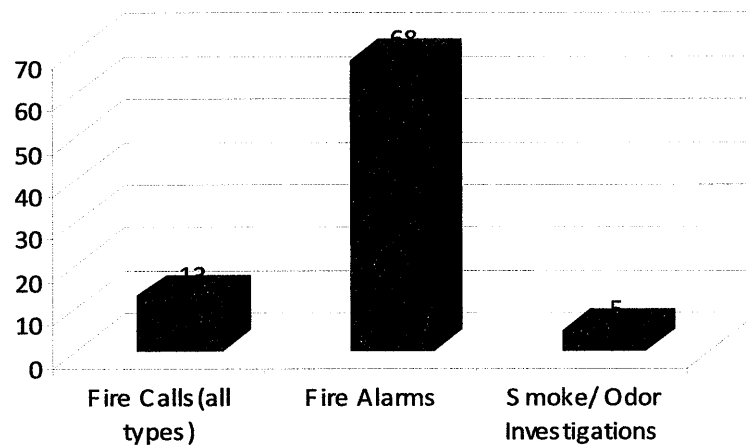


Emergency Response

Simultaneous Calls



Distribution of Fire Related Calls



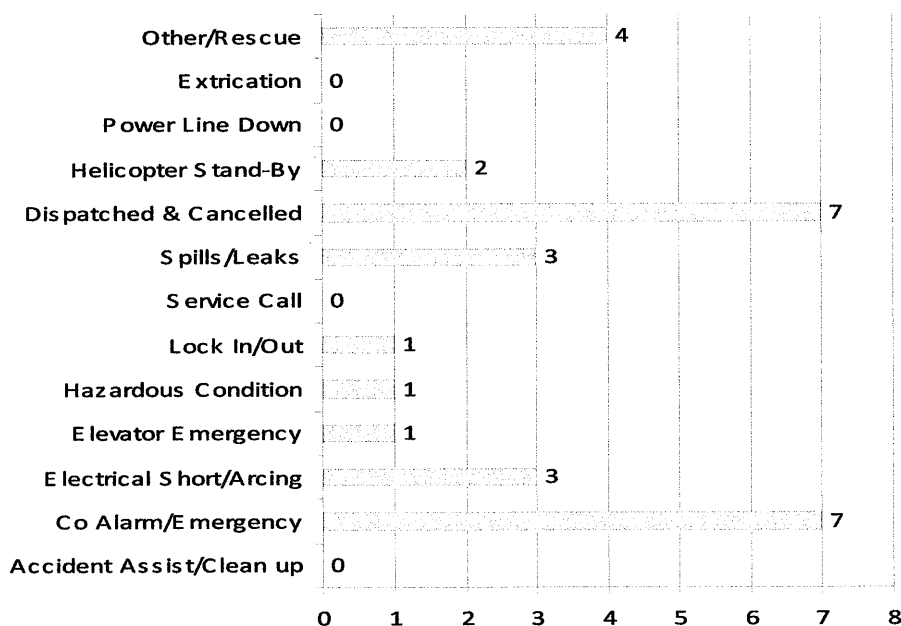


Hinsdale Fire Department Monthly Report May 2011

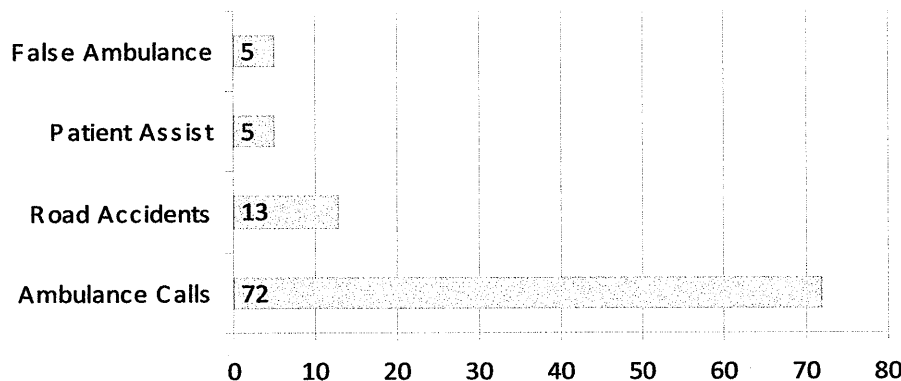


Emergency Response

Distribution of Emergency Related Calls



Distribution of EMS Related Calls





Hinsdale Fire Department Monthly Report May 2011



Incidents of Interest

- On May 17th, the Department responded to a dumpster fire at Veeck Park. The fire was extinguished. The cause of the fire was undetermined.
- On May 19th, the Department responded to the Tri-State Fire Protection District for a residential house fire. Members assisted in performing overhaul operations. Later that evening the Department responded again to the same location to assist with a rekindle of the fire that destroyed a large portion of the structure.
- On May 20th, the Department handled two ambulance requests for Clarendon Hills while their ambulance was out of service.
- On May 21st, the Department responded to 8th and Bodin for a vehicle crash. One patient was transported to Good Samaritan Hospital and the scene was secured.
- On May 21st, the Department responded to assist with the helicopter landing at 421 E. Ogden. Crews assisted in the transport of the medical crew and patient for air transfer.
- On May 24th, the Department responded for the three car crash at Lincoln and Ogden. Assistance was received from the Clarendon Hills and Oak Brook Fire Departments in transporting three patients to Hinsdale Hospital.
- On May 25th, the Department responded to the 400 block of Briargate for the reported transformer on fire. Members controlled the fire with foam until ComEd arrived to cut the power.
- On May 25th, the Department responded to the crash on I-294. The scene was secured and one patient was transported to Hinsdale Hospital.



Hinsdale Fire Department Monthly Report May 2011



Training/Events

In May, the members of the Hinsdale Fire Department continued their scheduled fire and EMS training.

Training highlights for the month of May consisted of:

- Lt. Giannelli and FF/PM Newberry attended a Haz-Mat Technician B course that was provided under a grant from the State.
- FF/PM Smith attended a 40 hour Trench Technician course that was funded through a State grant.
- Department members and crews from our surrounding communities performed live fire training at a house scheduled for demolition in the 400 block of Glendale .
- Department paramedics attended a Pediatric Advanced Life Support course
- The Department hosted a MSA Technician class at the station. By providing the location for the course we received free training for one of our members.
- Members of the Haz-Mat team attended their monthly training which involved a simulated incident drill.
- Members utilized a house scheduled for demolition at 122 S. Monroe to train on hose advancement and SCBA training.
- FF/PM's Neville, McCarthy and Karban attended the monthly training for the Division 10 Cause and Origin Team.
- Department members conducted their annual SCBA mask fit testing which is required by OSHA.



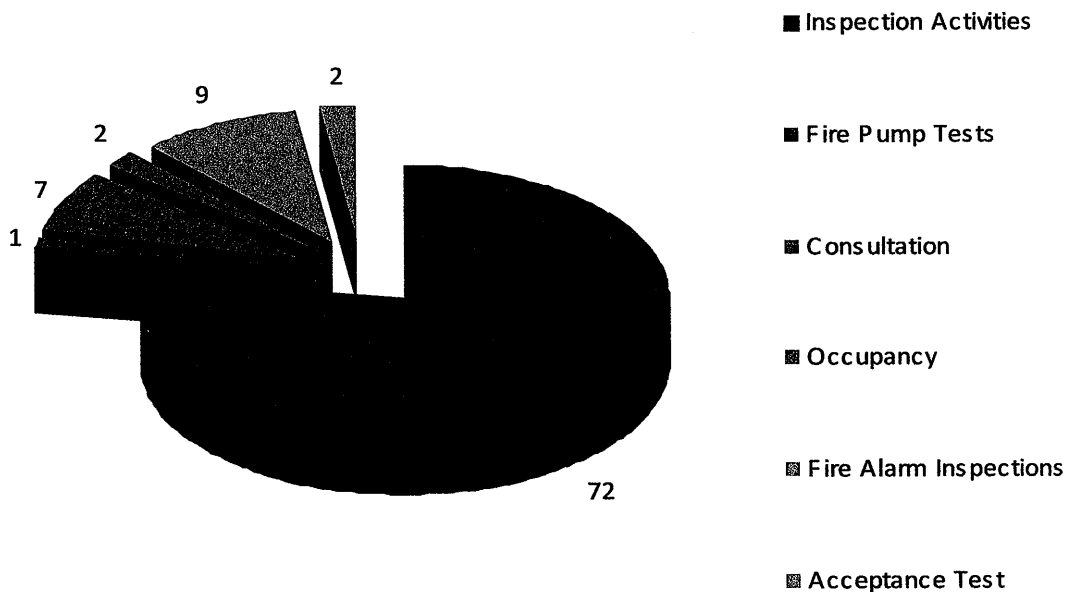
Hinsdale Fire Department Monthly Report May 2011



Prevention Activities

The fire prevention bureau is responsible for conducting a variety of activities designed to educate the public, to prevent fires and emergencies, and to better prepare the public in the event a fire or medical emergency occurs.

Prevention Activities in May



Fire Prevention/Safety Education:

- A/C McElroy attend the monthly Division 10 Cause and Origin training.
- A/C McElroy attend a 24 hour NIMS 300 course
- The Department hosted a residential fire sprinkler demonstration at a house scheduled for demolition on Glendale.
- On May 21st, conducted a CPR course with 7 people attending.



Hinsdale Fire Department Monthly Report May 2011



The Survey Says...

Each month, the department sends out surveys to those that we provide service to. These surveys are valuable in evaluating the quality of the service we provide and are an opportunity for improvement.

Customer Service Survey Feedback:

We received 14 responses in the month of May with the following results:

Were you satisfied with the response time of our personnel to your emergency?

Yes- 14/14

Was the quality of service received-

"Higher" than what I expected- 13/14

"About" what I expected- 1/14

Miscellaneous Comments:

"Very impressed @ response time and professionalism of staff."

"Your paramedics are the best! Their efficiency and professionalism included gentleness and kindness. That is very, very comforting and supportive for a patient."

"I was in good hands. The driver and med crew were great. Many thanks."



POLICE SERVICES MONTHLY REPORT

MAY 2011

PRESENTATIONS

MAY 2011

D.A.R.E. (DRUG ABUSE RESISTANCE EDUCATION)

| | | |
|-------------------|------------|----------------------------|
| May 3, 10, 13 | 3 classes | Madison School |
| May 4, 11, 18 | 6 classes | Madison School |
| May 5, 12, 13 | 3 classes | Madison School |
| May 2, 9, 16, 23 | 12 classes | Oak School |
| May 6, 13, 20, 24 | 4 classes | Hinsdale Adventist Academy |
| May 2 | 4 classes | Monroe School |

A 13-week D.A.R.E. Program is presented in all fifth grade classrooms in Hinsdale Public Schools and in sixth grade classrooms in the Hinsdale Parochial Schools. Topics include making good decisions, consequences and alcohol, drug, tobacco awareness and resistance.

V.E.G.A. (VIOLENCE EDUCATION GANG AWARENESS)

| | | |
|------------------------|------------|----------------------------|
| May 3, 5, 10, 12, 17 | 15 classes | St. Isaac Jogues School |
| May 11, 13, 18, 19, 24 | 5 classes | Hinsdale Adventist Academy |

V.E.G.A. is a six-lesson program presented in sixth grade classrooms in Hinsdale public schools and in seventh grade at Hinsdale Parochial schools. The program deals with problem solving without violence and avoiding gang activities.

On May 2, 2011, Officer Rauen attended the ICAC quarterly meeting. At the meeting an Attorney gave a presentation on how to prepare yourself to testify as a Computer Forensic Examiner.

May 3, 2011, was Crossing Guard Appreciation Day and all investigators went around and thanked all crossing guards for their service.

On May 4, 2011, from 9am-12pm, Officer Rauen attended a Law Enforcement Seminar at Loyola in Maywood.

On May 6, 2011, Officer Rauen met with four juveniles and their parents regarding damaging a house that was for sale in town.

On May 4, 2011, Officer Coughlin along with Hinsdale Middle School Principal Pena addressed all of the sixth grade students about cyber bullying after there had been a number of incidents outside of the school in recent weeks. Officer Coughlin spoke to the students about possible criminal charges while Principal Pena spoke about school consequences. Officer Coughlin also advised students that if it was happening to them or someone they know they have to let an adult know about the situation.

On May 4, 2011, Officer Coughlin attended the DJOA Board meeting in Wheaton. Topics covered were the awarding of DJOA scholarships, upcoming trainings, state conference, location of fall training conference and upcoming board members and elections.

On May 6, 2011, Officer Coughlin held a luncheon at Monroe School for the DARE graduates. Hot dogs were donated by Prime N Tender meats, buns were donated by Alpha Baking and room moms provided juice boxes and healthy snacks. Officer Coughlin showed the students his bulletproof vest, baton and spoke to them about making good choices and not to forget the life tools that were taught in DARE class.

On May 6, 2011, Officer Coughlin held the DARE Graduation at Monroe School for the fifth graders. Officer Coughlin spoke to parents and graduates about the re-enforcement of the DARE lessons and to continue to make good choices and decisions in their future. Students read their essays, a video presentation was given, Deputy Chief Wodka addressed the graduates, and all received certificates.

On May 6, 2011, Officer Coughlin did a ride-along and a station tour for a DARE student who won an auction to benefit Monroe School.

On May 13, 2011, Officer Coughlin spoke with a fifth grade student and her mother at the police station about a situation that her daughter was having with another student at Madison School.

On May 17, 2011, Officer Coughlin met with Principal Pena of Hinsdale Middle School, Principal Cronquist of St. Isaac Jogues School, a SIJ seventh grade student and his mother at St. Isaac Jogues School. This was due to an incident that happened in our business district between a student from HMS and SIJ. Both principals spoke with the student and his mother about the incident and school discipline, and Officer Coughlin spoke about decisions and consequences and how someone can be charged criminally for their actions.

On May 18, 2011, Officer Coughlin met with Madison School Principal McMahon and three fifth grade boys about an emergency call from the school elevator. Officer Coughlin spoke to them about emergencies, goofing off and making good decisions.

On May 19, 2011, Officer Coughlin assisted with the Hinsdale Middle School "Link with Pink" walk for breast cancer. Officer Coughlin, teachers, parents and students walked from Hinsdale Middle School to Oak School and back for a total of two miles to raise awareness and money for breast cancer.

From May 23-26, 2011, Officer Rauen attended a training class called ICAC BDRA 101. This computer forensic class showed how computers work and how to recover data from powered off computers.

On May 25, 2011, Officer Coughlin attend the DJOA training at the Clarendon Hills Police Department. The topic was "What you Need to Know" Juvenile Sex Offender and Violent Offender Registration. The training was presented by Craig Burge of the Illinois State Police who spoke about juvenile registration, community notification, violent offender registration and about the websites for both registries.

On May 25, 2011, Officer Coughlin attended the District 181 Safety Committee Meeting at Elm School. Topics included the leaving of Sue Kamuda, Director of Building and Grounds. A plaque was presented to her for her dedication and leadership of the committee. Other topics included evaluations of recent lock down drills at lunchtime, the status of the committee, changing days and venues, upcoming eighth grade graduations, tabletop trainings for each school in August, and attending a training for the district and having police and fire personnel address the staff.

On May 25, 2011, Officer Coughlin held the DARE graduation for the sixth grade students at Hinsdale Adventist Academy School. Officer Coughlin spoke to the graduates about the re-enforcement of the DARE lessons and to continue to make good choices and decisions in their future. All students received DARE graduation shirts and certificates.

On May 26, 2011, Officer Coughlin held the DARE graduation for the fifth graders at Madison School. Officer Coughlin spoke to parents and graduates about the re-enforcement of the DARE lessons and to continue to make good choices and decisions in their future. Students read their essays, a video presentation was given, Deputy Chief Wodka addressed the graduates and all received certificates.

On May 30, 2011, Officer Coughlin assisted with the Memorial Day parade to the Memorial Building. Officer Coughlin assisted with blocking off and directing traffic, directing students and parents to their places in the parade and then assisting with traffic and crowd control at the Memorial Service at the Memorial Building.

On May 16, 17, 23, 24, and 26, 2011, Officer Coughlin presented the Junior Achievement program to three classes of second graders at Monroe School. This five-lesson program includes information on what is a community, what is a business, community workers, law enforcement, money, voting, taxes and government.

On May 6, 13, and 20, 2011, Officer Coughlin walked the Business District monitoring the behavior of middle school students. Officer Coughlin spoke with teens, shoppers, business owners and handled any incidents related to the students.

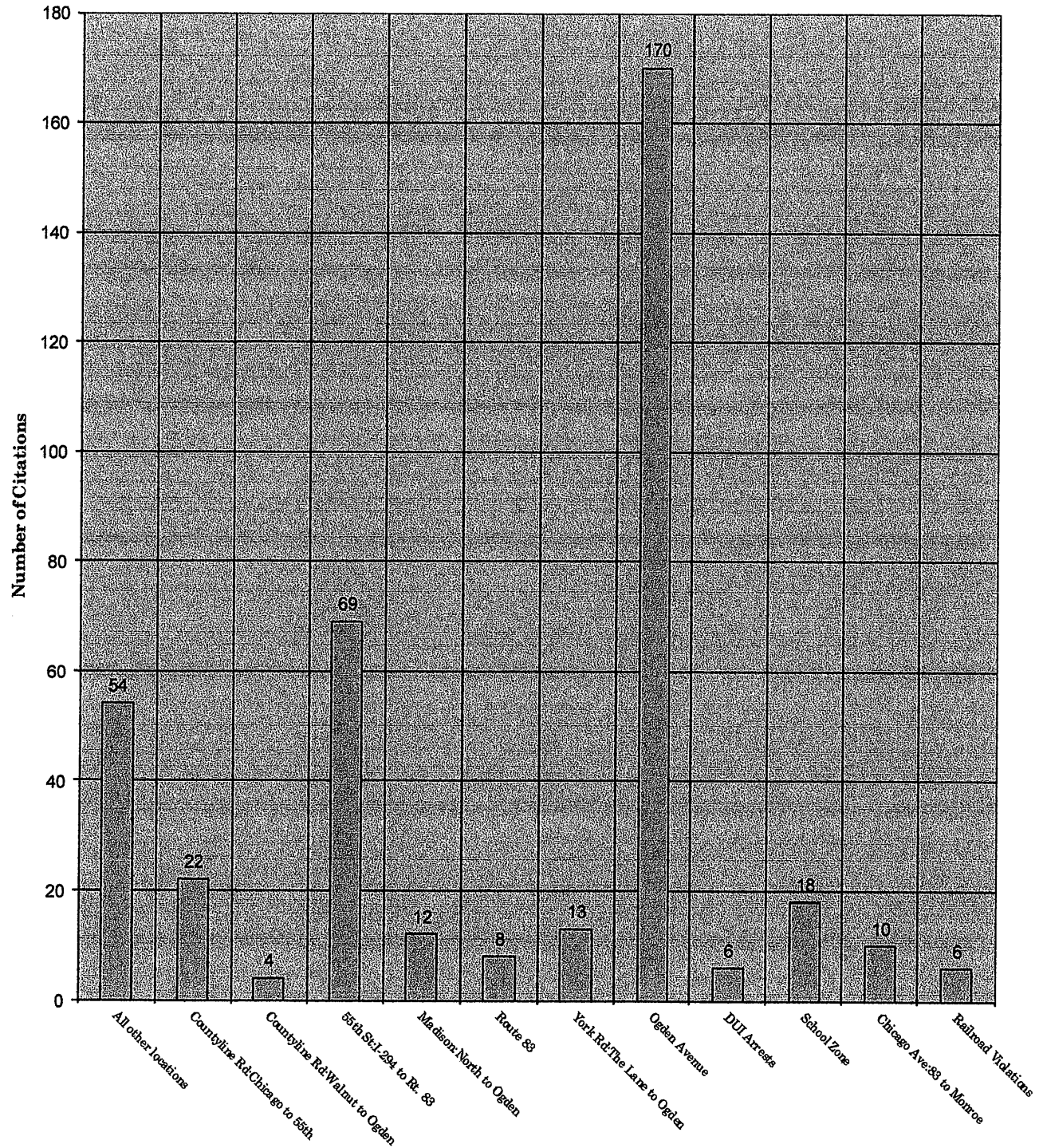
On May 5, 6, and 9, 2011, Officer Coughlin supervised one high school student completing community service work.

Submitted by:

Michael Coughlin
Crime Prevention/DARE/Juvenile Officer

Joseph Rauen
Detective/Juvenile Officer

Hinsdale Police Department
Selective Enforcement Citation Activity
 May 2011



TRAFFIC ENFORCEMENT

MAY 2100

** Includes Citations and Warnings*

| | This Month | This Month Last Year | YTD | Last YTD |
|---|------------|-------------------------|-------------|-------------|
| Speeding | 144 | 126 | 824 | 724 |
| Disobeyed Traffic Control Device | 25 | 21 | 146 | 166 |
| Improper Lane Usage | 39 | 55 | 220 | 186 |
| Insurance Violation | 22 | 17 | 89 | 104 |
| Registration Offense | 24 | 27 | 128 | 97 |
| Seatbelt Violation | 48 | 104 | 210 | 162 |
| Stop Signs | 36 | 43 | 204 | 201 |
| Yield Violation | 16 | 11 | 53 | 53 |
| No Valid License | 4 | 4 | 23 | 21 |
| Railroad Violation | 2 | 2 | 11 | 10 |
| Suspended/Revoked License | 6 | 8 | 26 | 22 |
| Other | 104 | 93 | 511 | 568 |
| Totals | 470 | 511 | 2445 | 2314 |

Investigations Division Summary

May 2011

- On May 4, 2011, a 53-year-old Hinsdale man was charged with one count of **Unlawful Possession of a Controlled Substance** and one count of **Aggravated Driving Under the Influence**. The male had been stopped for speeding and lane violations at 12:19pm. The male also had a suspended driver's license. During the arrest, the officer located a burnt metal pipe and steel wool, commonly used to ingest controlled substances, along with a metal container containing white residue. Additional charges are pending after toxicology reports are complete. The male was transported to DuPage County Jail.
- On May 8, 2011, a 19-year-old Hinsdale man was charged with one count of **Aggravated Battery** to a police officer, one count of **Resisting a Peace Officer**, and one count of **Consumption of Alcohol by a Minor**. An officer on patrol at 2:20am, located a male known to him to be wanted on a warrant, riding a bicycle near 55th and Quincy. The male was wanted for Resisting Arrest out of Oak Brook, in which he had fled from the car he was driving after a traffic stop with Oak Brook officers. The male was transported to DuPage County Jail.
- On May 9, 2011, a 66-year-old Countryside man was charged with one count of **Battery**. The male was observed by a grocery store employee reaching with his bare hands into a bulk food container. When told not to do so by an employee, the male grabbed the female employee, squeezed her shoulder, and then began to shake her. The male was released after posting bond.
- On May 9, 2011, a 32-year-old Clarendon Hills man was charged with one count of **Retail Theft**. The male knowingly walked into a Hinsdale restaurant without any money, ordered food, and then stated he could not pay the \$40.59 bill. The male was released on an individual bond.
- On May 18, 2011, an 18-year-old Naperville man was charged with one count of **DUI (drugs)** and one count of **Unlawful Possession of Cannabis**. The male had initially been stopped during a seat belt enforcement campaign. Observed inside the vehicle was a plastic baggy with cannabis. Also inside the vehicle were numerous white pills, suspected to be a controlled substance. Additional charges are pending for the male after lab results return. The male advised he was currently on probation for a felony drug offense. The male was released after posting bond.
- On May 21, 2011, a 22-year-old Burr Ridge man was charged with one count of **Unlawful Possession of Cannabis**, one count of **Possession of Drug Paraphernalia**, and numerous traffic charges. The male had originally been stopped for a seat belt violation, and an officer located an open container of alcohol in his car, which led to his eventual arrest. The male was released after posting bond.

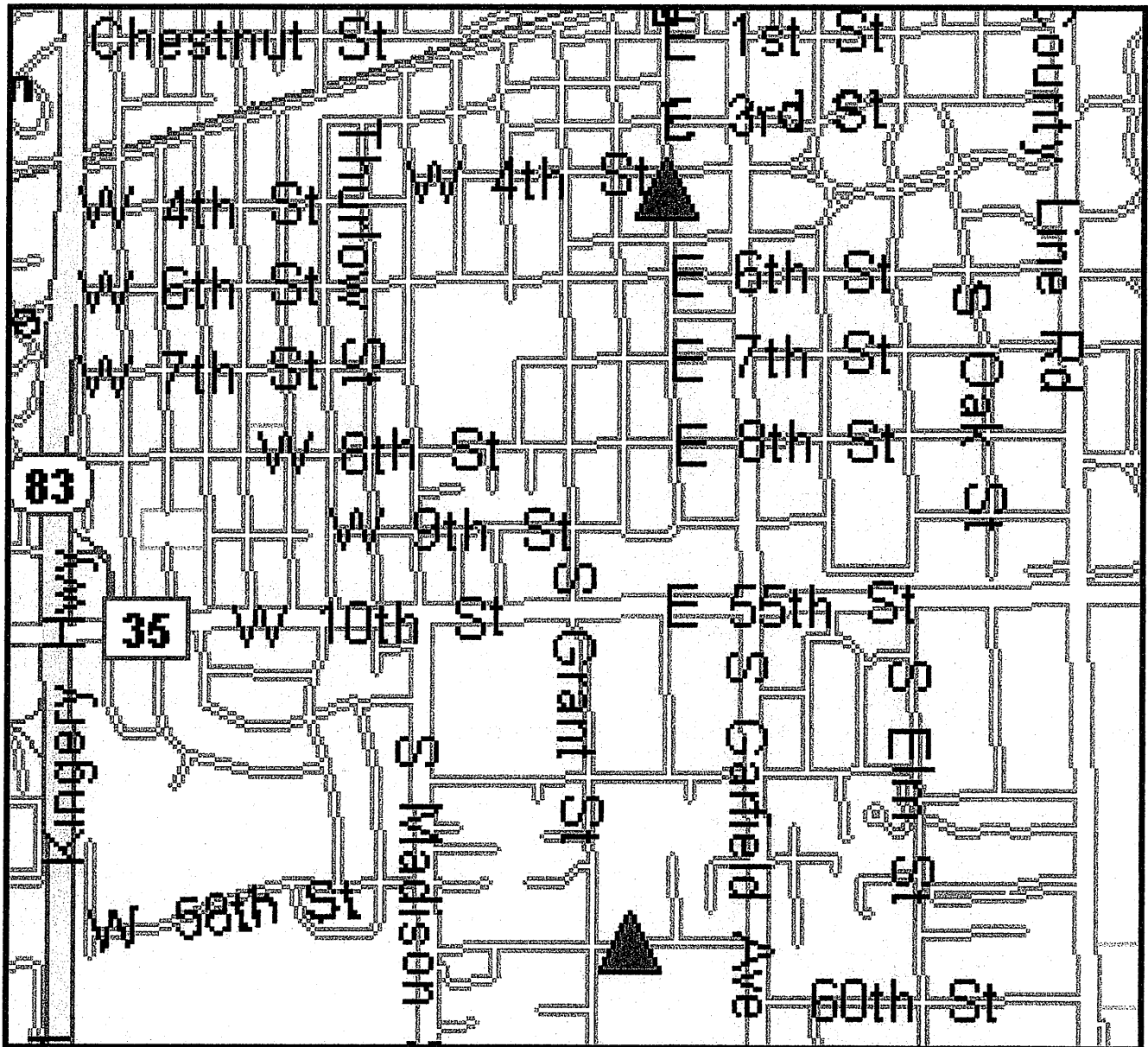
- On May 23, 2011, a 20-year-old Hinsdale resident was charged with **Unlawful Delivery of Cannabis**, and a 22-year-old Downers Grove man was charged with **Unlawful Possession of Cannabis**. An officer observed what appeared to be a transaction occur between the two parties, in the early morning hours of a gas station parking lot. When approached, a bag of cannabis was located on the lap of the Downers Grove man. The Hinsdale man had then advised officers that he is currently on probation for drug trafficking. Both subjects were processed and released after posting bond.
- On May 25, 2011, a 19-year-old Hodgkins man was charged with one count of **Theft** from an incident that occurred on May 17, 2011. The male is alleged to have taken cash from a 15- year-old victim, and then rode off on his bicycle. The male was positively identified through a photo lineup, and was taken from Cook County Jail to DuPage County Jail.
- On May 31, 2011, a 54-year-old Hinsdale woman was charged with two counts of **Domestic Battery**. The female is alleged to have shoved and struck a male family member. The female was transported to DuPage County Jail for a bond hearing.




Submitted by :

Erik Bernholdt
Detective Sergeant

BURGLARIES

MAY 2011



-  Residential Burglaries—433 S. Washington; 113 W. 59th Street
-  Burglaries (none)
-  Burglaries from Motor Vehicles (none)

MONTHLY OFFENSE REPORT

MAY 2011

| CRIME INDEX | This Month | This Mo. Last Yr. | Yr. to Date | Last Yr. to Date |
|------------------------------------|------------|-------------------|-------------|------------------|
| 1. Criminal Homicide | 0 | 0 | 0 | 0 |
| 2. Criminal Sexual Assault/Abuse | 1 | 0 | 2 | 0 |
| 3. Robbery | 0 | 0 | 0 | 0 |
| 4. Assault and Battery, Aggravated | 0 | 0 | 0 | 1 |
| 5. Burglary/Residential | 3 | 2 | 10 | 9 |
| 6. Theft | 13 | 12 | 64 | 72 |
| 7. Auto Theft | 1 | 0 | 2 | 1 |
| 8. Arson | 0 | 0 | 0 | 0 |
| TOTALS | 18 | 14 | 78 | 84 |

SERVICE CALLS—MAY 2011

| | This Month | This Month Last Year | This Year to Date | Last Year to Date | % CHANGE |
|--------------------------------|------------|----------------------|-------------------|-------------------|----------|
| Sex Crimes | 1 | 1 | 2 | 1 | 100 |
| Robbery | 0 | 0 | 0 | 0 | 0 |
| Assault/Battery | 3 | 4 | 13 | 8 | 63 |
| Domestic Violence | 6 | 16 | 43 | 45 | -4 |
| Burglary | 0 | 1 | 3 | 4 | -25 |
| Residential Burglary | 2 | 1 | 6 | 4 | 50 |
| Burglary from Motor Vehicle | 2 | 3 | 8 | 20 | -60 |
| Theft | 12 | 6 | 57 | 50 | 14 |
| Retail Theft | 1 | 3 | 4 | 9 | -56 |
| Identity Theft | 1 | 1 | 11 | 11 | 0 |
| Auto Theft | 1 | 0 | 2 | 3 | -33 |
| Arson/Explosives | 0 | 0 | 0 | 0 | 0 |
| Deceptive Practice | 1 | 3 | 5 | 5 | 0 |
| Forgery/Fraud | 2 | 1 | 11 | 11 | 0 |
| Criminal Damage to Property | 8 | 15 | 35 | 38 | -8 |
| Criminal Trespass | 0 | 2 | 4 | 14 | -71 |
| Disorderly Conduct | 1 | 4 | 5 | 24 | -79 |
| Harassment | 4 | 9 | 29 | 52 | -44 |
| Death Investigations | 0 | 2 | 0 | 8 | -100 |
| Drug Offenses | 6 | 2 | 13 | 20 | -35 |
| Minor Alcohol/Tobacco Offenses | 1 | 0 | 3 | 7 | -57 |
| Juvenile Problems | 26 | 25 | 94 | 112 | -16 |
| Reckless Driving | 4 | 1 | 9 | 13 | -31 |
| Hit and Run | 7 | 5 | 30 | 26 | 15 |
| Traffic Offenses | 5 | 10 | 37 | 32 | 16 |
| Motorist Assist | 24 | 38 | 201 | 111 | 81 |
| Abandoned Motor Vehicle | 2 | 1 | 11 | 7 | 57 |
| Parking Complaint | 22 | 20 | 69 | 94 | -27 |
| Auto Accidents | 32 | 60 | 228 | 246 | -7 |
| Assistance to Outside Agency | 20 | 17 | 123 | 76 | 62 |
| Child Seat Inspections | 0 | 0 | 0 | 8 | -100 |
| Traffic Incidents | 1 | 3 | 3 | 31 | -90 |
| Well-being Check | 0 | 0 | 0 | 27 | -100 |
| Noise complaints | 5 | 5 | 54 | 17 | 218 |
| Vehicle Lockout | 23 | 20 | 151 | 124 | 22 |
| Fire/Ambulance Assistance | 118 | 138 | 742 | 491 | 51 |
| Alarm Activations | 54 | 108 | 392 | 462 | -15 |
| Open Door Investigations | 2 | 1 | 16 | 19 | -16 |
| Lost/Found Articles | 17 | 15 | 71 | 48 | 48 |
| Runaway/Missing Persons | 2 | 5 | 13 | 19 | -32 |
| Suspicious Auto/Person | 42 | 69 | 249 | 245 | 2 |
| Disturbance | 6 | 6 | 41 | 54 | -24 |
| 911 hangup/misdial | 0 | 1 | 0 | 97 | -100 |
| Animal Complaints | 24 | 33 | 131 | 137 | -4 |
| Citizen Assists | 41 | 36 | 206 | 102 | 102 |
| School Crossings | 1 | 2 | 12 | 206 | -94 |
| Solicitors | 5 | 10 | 7 | 22 | -68 |
| Community Contacts | 4 | 11 | 16 | 111 | -86 |
| Curfew/Truancy | 2 | 5 | 10 | 18 | -44 |
| Other | 65 | 86 | 463 | 251 | 84 |
| TOTALS | 606 | 805 | 3633 | 3540 | 3 |

Hinsdale Police Department

Training Summary May 2011

- ★ All officers completed their monthly legal update. Topics covered were: **Identity Theft; Canine Walk around to sniff for drugs allowed; Firearm Owner's Identification Card.**
- ★ May 2, 2011—Officers Hayes and Holecek successfully completed **Police AR-15/M-16 Armors Course**. This course was offered by the Illinois Tactical Officers Association.
- ★ May 3, 5, 7, 2011—Officer Lillie participated as an instructor in a **40-hour SWAT Training Class** offered by FIAT SWAT.
- ★ May 5, 2011—Officer Davenport attended **NAPD – Police One-Day Refresher training** sponsored by Intergovernmental Risk Management Agency.
- ★ May 10, 24, 2011—Officers Hayes and Lillie attended their **monthly SWAT training**.
- ★ May 19, 2011—Officer Leuver attended **NAPD – Police One-Day Refresher training** sponsored by Intergovernmental Risk Management Agency.
- ★ May 23, 2011—Officer Lennox attended **Respond to Threat Patrol Tactic Course**, hosted and taught by members of the Felony Investigative Assistance Team Special Weapons and Tactics Mobile Training Team. Officer Lillie was the main instructor of this course.
- ★ May 25 and 26, 2011—Officer Rauen attended **Cyber 101 - Basic Data Recovery and Acquisition**, preparing Investigators for the Challenge Created by Computer Literate Criminals sponsored by United States Department of Justice Office of Justice Programs Office of Juvenile.

Submitted by:

Mark Mandarino, Sergeant
Training Coordinator

May 2011 Collision Summary

| All Collisions at Intersections | | | |
|---------------------------------|------------|----------------|--------------|
| LOCATION | This Month | Last 12 Months | Last 5 Years |
| Bodin & Eighth | 2 | 3 | 7 |
| Clay & Walnut | 1 | 1 | 1 |
| County Line & Bob-O-Link | 1 | 1 | 2 |
| County Line & Fuller | 1 | 1 | 3 |
| Grant & 59th | 1 | 1 | 1 |
| Lincoln & Third | 1 | 1 | 5 |
| Madison & Chicago | 1 | 2 | 9 |
| Madison & Hinsdale | 1 | 2 | 6 |
| Madison & North | 1 | 1 | 5 |
| Monroe & Chicago | 1 | 4 | 17 |
| Oak & Ogden | 1 | 3 | 12 |
| Rt. 83 & 55th | 2 | 7 | 66 |
| Spinning Wheel & Ogden | 1 | 2 | 12 |
| Washington & Chicago | 1 | 1 | 7 |
| TOTALS | 16 | 30 | 153 |

| Right-Angle Collisions at Intersections <i>Collisions of this type are considered when reviewing MUTCD Warrants</i> | | | |
|--|------------|----------------|--------------|
| LOCATION | This Month | Last 12 Months | Last 5 Years |
| Bodin & Eighth | 2 | 3 | 6 |
| Clay & Walnut | 1 | 1 | 1 |
| County Line & Bob-O-Link | 1 | 1 | 1 |
| County Line & Fuller | 1 | 1 | 3 |
| Lincoln & Third | 1 | 1 | 5 |
| Madison & Chicago | 1 | 2 | 7 |
| Madison & Hinsdale | 1 | 1 | 5 |
| Madison & North | 1 | 1 | 5 |
| Monroe & Chicago | 1 | 3 | 14 |
| TOTALS | 10 | 14 | 47 |

| Contributing Factors and Collision Types | | | |
|--|-----------|--------------------------|-----------|
| Contributing Factors: | | Collision Types: | |
| Failure to yield | 11 | Private property | 9 |
| Improper backing | 3 | Hit and run | 7 |
| Failure to reduce speed | 7 | Crashes at intersections | 16 |
| Following too closely | 2 | Personal injury | 6 |
| Driving skills/ knowledge | 3 | Pedestrian | 1 |
| Improper passing | 1 | Bicyclist | 0 |
| Too fast for conditions | 1 | Other | 0 |
| Improper turning | 1 | | |
| Disobeyed traffic control device | 1 | | |
| Improper lane usage | 1 | | |
| Had been drinking | 1 | | |
| Weather related | 0 | | |
| Vehicle equipment | 0 | | |
| Unable to determine | 4 | | |
| Other | 3 | | |
| TOTALS | 39 | TOTAL CRASHES | 39 |

Manual on Uniform Traffic Control Devices Warrants

May 2011

The following warrants should be met prior to installation of a **two-way** stop sign:

1. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
2. Street entering a through highway or street;
3. Unsignalized intersection in a signalized area; and/or
4. High speeds, restricted view, or crash records indicate a need for control by the STOP sign (defined by 5 or more collisions within a 12-month period).

The following warrants should be met prior to the installation of a **Multiway** stop sign:

1. Where traffic control signals are justified, the multiway stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
2. A crash problem, as indicated by 5 or more reported crashes in a 12-month period, that is susceptible to correction by a multiway stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
3. Minimum volumes:
 - a. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
 - b. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but
 - c. If the 85th-percentile approach speed of the major-street traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the above values.
4. Where no single criterion is satisfied, but where Criteria 2, 3.a, and 3.b are all satisfied to 80 percent of the minimum values. Criterion 3.c is excluded from this condition.

Option:

Other criteria that may be considered in an engineering study include:

1. The need to control left-turn conflicts;
2. The need to control vehicle/pedestrian conflicts near locations that generate high-pedestrian volumes;
3. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to reasonably safely negotiate the intersection unless conflicting cross traffic is also required to stop; and
4. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multiway stop control would improve traffic operational characteristics of the intersection.

The following warrants must be met prior to the installation of a **Yield** sign:

1. On a minor road at the entrance to an intersection where it is necessary to assign right-of-way to the major road, but where a stop sign is not necessary at all times, and where the safe approach speed on the minor road exceeds 10 miles per hour;
2. On the entrance ramp to an expressway where an acceleration ramp is not provided;
3. Within an intersection with a divided highway, where a STOP sign is present at the entrance to the first roadway and further control is necessary at the entrance between the two roadways, and where the median width between the acceleration lane; and
4. At an intersection where a special problem exists and where an engineering study indicates the problem to be susceptible to correction by use of the YIELD sign.

PARKING CITATIONS—MAY 2011

PARKING CITATIONS BY LOCATION

| | | This Month | This Month Last Year | YTD | Last YTD |
|--------------------------|------------------------|------------|----------------------|-------|----------|
| Chestnut Lot | <i>Commuter Permit</i> | 52 | 23 | 142 | 143 |
| Highland Lot | <i>Commuter Permit</i> | 18 | 6 | 52 | 53 |
| Village Lot | <i>Commuter Permit</i> | 87 | 49 | 231 | 212 |
| Washington Lot | <i>Merchant Permit</i> | 49 | 74 | 227 | 269 |
| Hinsdale Avenue | <i>Parking Meters</i> | 314 | 332 | 1,321 | 1,643 |
| First Street | <i>Parking Meters</i> | 384 | 356 | 1,505 | 1,729 |
| Washington Street | <i>Parking Meters</i> | 507 | 442 | 1,748 | 2,264 |
| Lincoln Street | <i>Parking Meters</i> | 38 | 47 | 156 | 173 |
| Garfield Lot | <i>Parking Meters</i> | 182 | 179 | 647 | 756 |
| Other | | 506 | 508 | 1,977 | 2,132 |
| TOTALS | | 2,137 | 2,016 | 8,006 | 9,374 |

VIOLATIONS BY TYPE

| | This Month | This Month Last Year | YTD | Last YTD |
|---------------------------------|------------|----------------------|-------|----------|
| Parking Violations | | | | |
| METER VIOLATIONS | 1,513 | 1,401 | 5,451 | 6,760 |
| HANDICAPPED PARKING | 4 | 5 | 18 | 33 |
| NO PARKING 7AM-9AM | 22 | 18 | 115 | 115 |
| NO PARKING 2AM-6AM | 88 | 74 | 520 | 478 |
| PARKED WHERE PROHIBITED BY SIGN | 68 | 66 | 286 | 313 |
| NO VALID PARKING PERMIT | 70 | 53 | 240 | 287 |
| TOTAL PARKING VIOLATIONS | 1,765 | 1,617 | 6,630 | 7,986 |
| Vehicle Violations | | | | |
| VILLAGE STICKER | 217 | 182 | 484 | 434 |
| REGISTRATION OFFENSE | 34 | 18 | 311 | 220 |
| VEHICLE EQUIPMENT | 46 | 84 | 223 | 140 |
| TOTAL VEHICLE VIOLATIONS | 297 | 284 | 1,018 | 794 |
| Animal Violations | 5 | 6 | 53 | 45 |

Youth Bureau Summary

May 2011

During the month of May, the School Resource Officer at Hinsdale Central dealt with three truancy cases. The officer sent one student, a repeat offender, to Downers Grove Field court, and two were sent violation notices as first time offenders.

On April 23, 2011, at approximately 3:51pm, officers were dispatched to a residence for a report of juveniles damaging a house that was up for sale. The juveniles ran when they saw the police pull up to the house. The officers spoke to a witness who recognized one of the boys. On 5/6/11, four juvenile boys were identified as being at the house and damaging windows, a garage door, and a trampoline. They were all put on a station adjustment and required to reimburse the victim for the damage.

On April 26, 2011, a female student at Hinsdale Central HS went into the girls locker room and stole another pair of jeans from a fellow student. The female was identified on 5/19/11 and placed on a Station Adjustment for the theft.

On May 4, 2011, a Hinsdale Central baseball player was caught urinating in a lawn near the baseball field. The homeowner witnessed the act and contacted the police. The student stated he had to use the bathroom and could not make it back inside. The student was required to write an apology letter to the homeowner.

On May 6, 2011, at approximately 11:47pm, a patrol officer observed a white SUV disobey a stop sign on southbound Elm at Maple Street. The officer almost struck the vehicle and had to slam on his brakes. The officer stopped the vehicle and noticed three passengers moving around in the vehicle. The officer spoke with the passengers and noticed a strong odor of alcohol emitting from the vehicle. The officer had a passenger step out of the vehicle and a beer can fell out of the car when they opened the door. Two of the passengers were charged and sent to Peer Jury for Alcohol, the driver was issued traffic citations, and another passenger was sent to Field Court for the alcohol violation.

On May 9, 2011, at approximately 9:30am, an officer observed a male juvenile running through the Burlington Park. The juvenile appeared to be intoxicated and trying to pick a fight with other kids in the park. The officer went to approach the juvenile and he took off running. The officer located the juvenile and went to arrest him. The juvenile twirled around and took a swing at the police officer striking him in the face. The officer tackled the juvenile and placed him under arrest. The juvenile was charged with Battery, Fighting, and Unlawful Use of Alcohol to appear in Field Court.

On May 10, 2011, information was received by a dean at Hinsdale Central High School that a student was trying to obtain a weapon. The School Resource Officer approached the juvenile and he admitted to having a razor knife on him. The student was taken into custody and transported back to the Hinsdale Police Department. He was charged with Unlawful Use of a Weapon and Possession of a Weapon. He was Direct Filed to Juvenile Court.

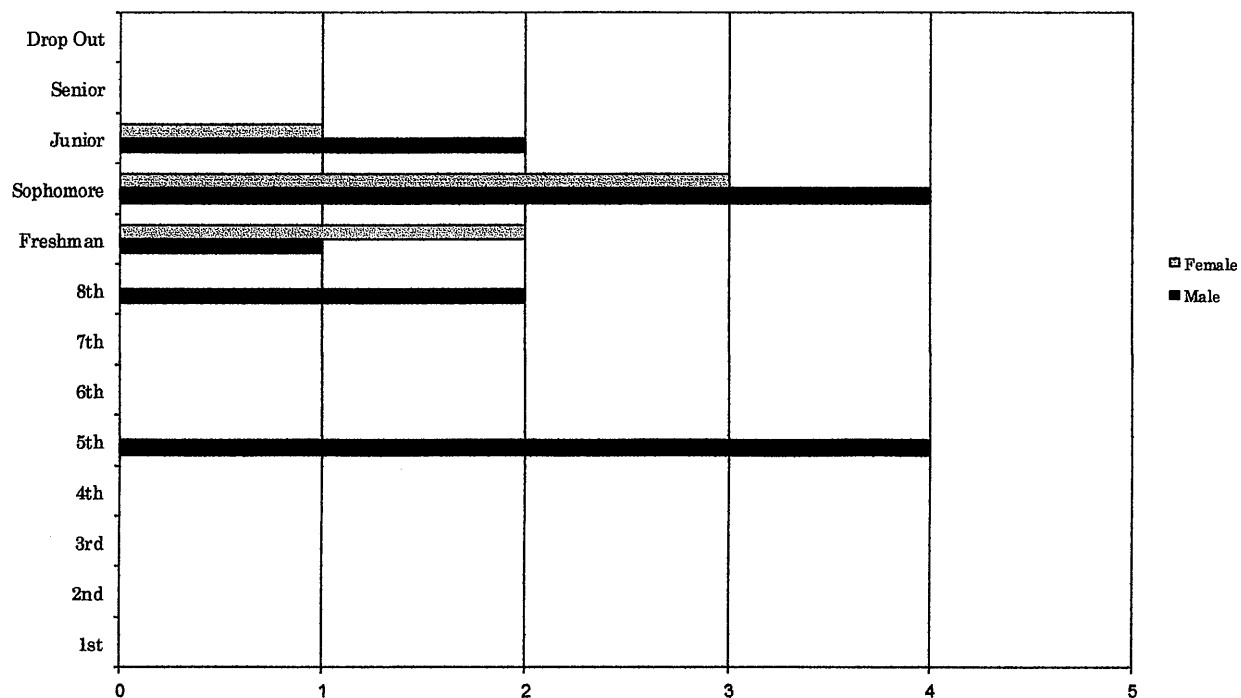
On May 12, 2011, at approximately 10:00am, a student took a dollar bill out of her teacher's purse. Another student threatened to tell the teacher so she returned it. When she returned it, the other student told the teacher. She was issued a local ordinance citation and sent to Field Court.

Submitted by:

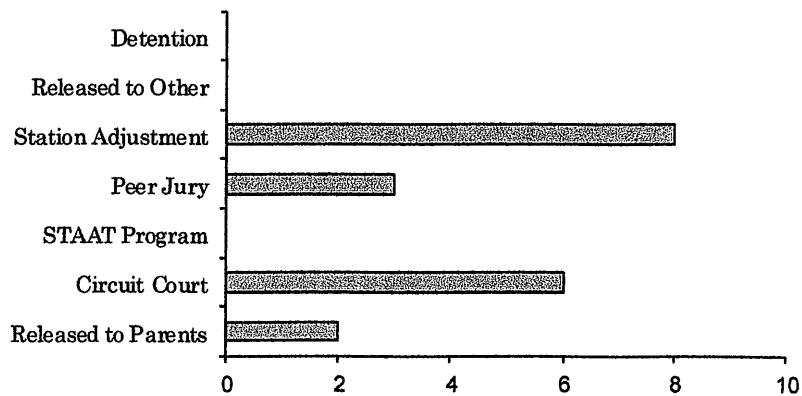
Joseph Rauen
Detective/Youth Officer

Hinsdale Police Department Juvenile Monthly Report May 2011

AGE AND SEX OF OFFENDERS

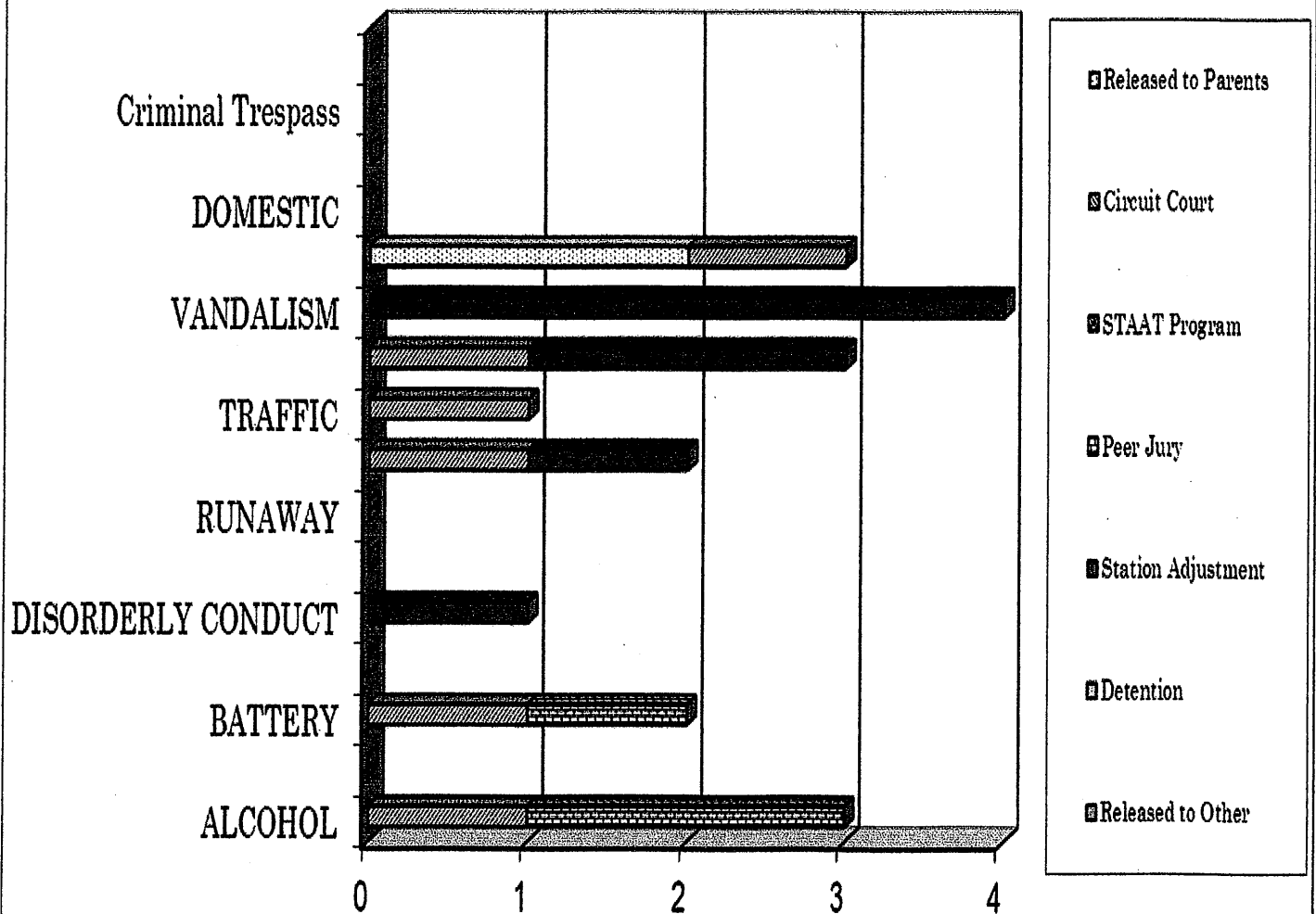


DISPOSITION OF CASES

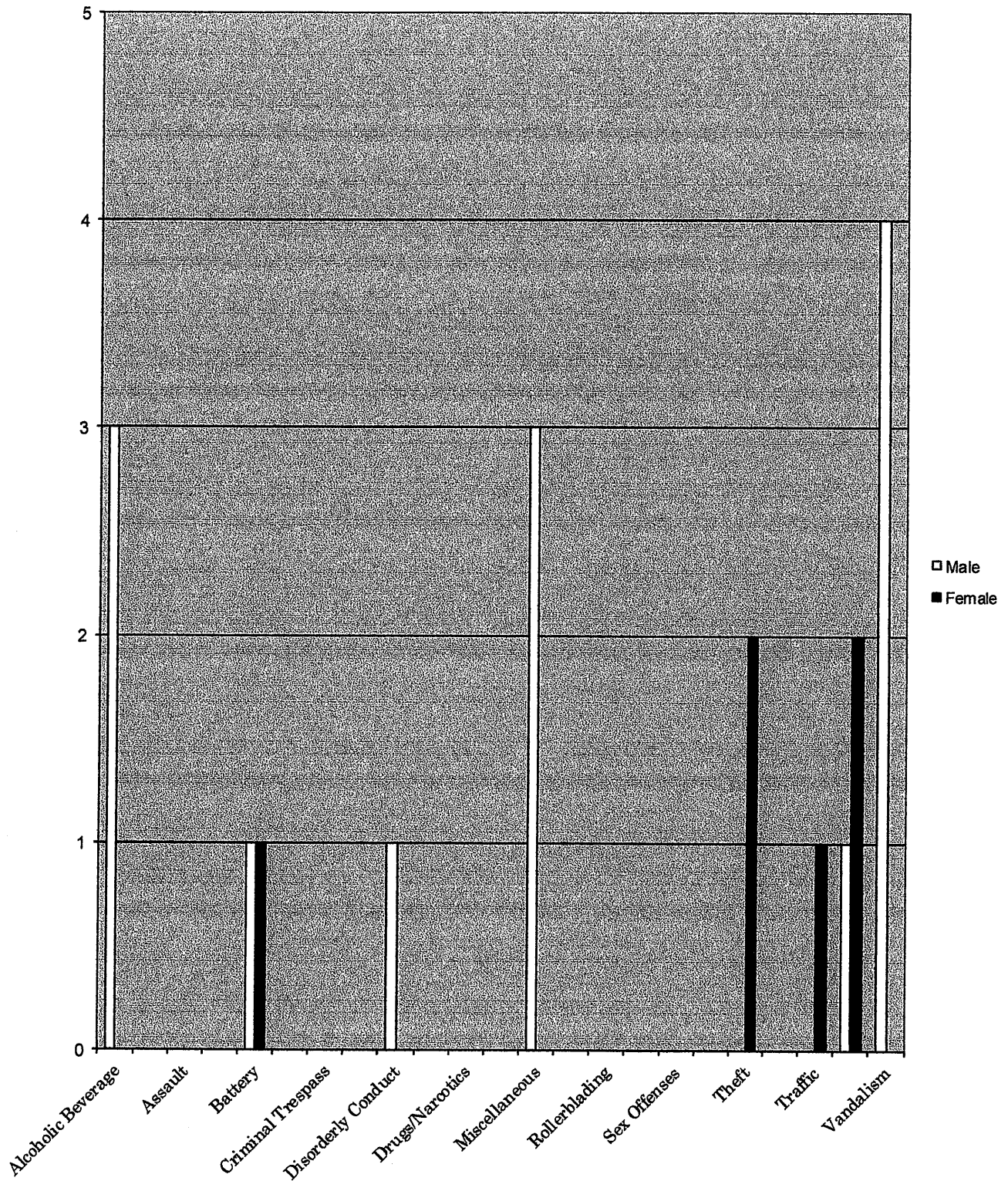


**Hinsdale Police Department
Juvenile Monthly Report
May 2011 (continued)**

DISPOSITION BY OFFENSE TYPE



Hinsdale Police Department
Juvenile Monthly Offenses Total Offenses by Offense Type
 May 2011



Memorandum

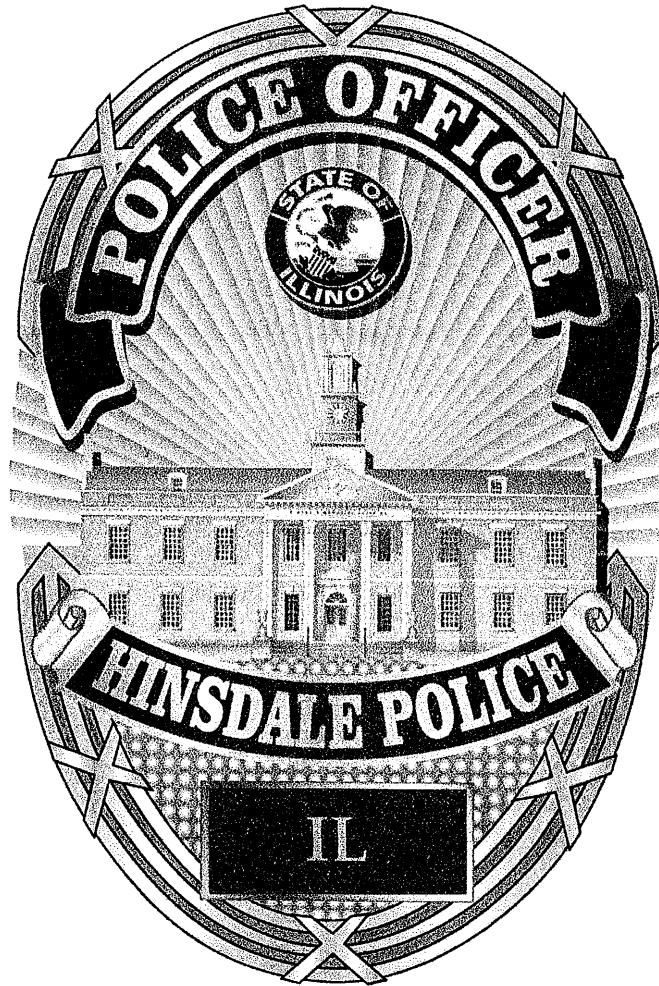
To: Chairman Saigh and Members of the Zoning and Public Safety Committee
From: Chief Bradley Bloom *B/B*
Date: June 22, 2011
Re: Police Department Annual Report



Attached please find a copy of our annual report. I would be happy to answer any questions you may have concerning this at the ZPS Committee meeting.

Cc President Cauley and Members of the Village Board
Mr. Dave Cook, Village Manager

HINSDALE POLICE DEPARTMENT



2010
ANNUAL REPORT

LETTER FROM THE CHIEF OF POLICE

On behalf of the men and women of the Hinsdale Police Department, I am pleased to present our 2010 Annual Report. The primary purpose in publishing this report is to generate awareness of the public safety challenges in Hinsdale and the resources used to meet those challenges. To do this, the report summarizes crime and accident trends, police programs and highlights from the year. This report is intended to be a resource, not only for elected and appointed officials, residents, law enforcement professionals, libraries and journalists, but also for the people who visit or work in the Village of Hinsdale.

The Hinsdale Police Department is a nationally-accredited law enforcement agency staffed by dedicated men and women who are committed to maintaining the highest degree of professional standards. We strive to create an atmosphere that is based upon the expectations of quality police services. That means personal relationships and an inherent trust in the organization to do the right things at the right time.

Noteworthy organizational accomplishments during 2010 included:

- We contracted out our 9-1-1 Center to Southwest Central Dispatch located in Palos Heights. Southwest Central Dispatch Center is a Commission on Accreditation by Law Enforcement Agencies accredited 9-1-1 used by several of the surrounding public safety agencies.
- Increased our use of volunteers to act as lobby greeters and answer our non-emergency phones. This dedicated group of community volunteers have allowed us to keep our lobby open outside normal business hours and have quickly proven themselves to be a vital part of our organization.
- We began using a part-time civilian staff member to be our accreditation manager and oversee the CALEA accreditation process.
- We were awarded \$239,000 by the Justice Department for our role in the seizure of \$4.5 million dollars from a Hinsdale home identified as the proceeds from the sale of narcotics.
- We conducted a full-scale practical scenario simulating an active shooter at Hinsdale Central High School. The exercise included a coordinated response from over 10 police and fire agencies.

The current economic recession has challenged us all. In response, we have reassigned various duties and eliminated a number of civilian positions within the police department, reduced some full-time positions to part-time and reduced our overtime expenses.

The Hinsdale Police Department regularly seeks grants to supplement the authorized budget. In 2010, grants enabled us to conduct DUI and seatbelt traffic enforcement campaigns, inspect stores that sell tobacco and alcohol products, purchase bullet resistant vests for police officers, and install enhancements to dispatching and records management computer programs. We pledge to continue to aggressively seek grant opportunities in 2011.

The strength of the police department rests in the quality of our employees and volunteers and our partnership with the community. I believe 2010 has demonstrated a department continuing its rich connection with the community.

As you will note in our crime statistics, fluctuations in crime occur from year to year. We take pleasure in reporting the decreases, but will always report whatever trends are evident. The Hinsdale Police Department remains committed to timely, accurate reporting regardless of the direction in reported crime.

I regularly hear and receive praise from all corners of the city about the great work of our employees. That praise frequently involves the courtesy, kindness, and compassion demonstrated by them. I believe that it speaks volumes about the people who make up our organization and the values of the police department.

I am exceedingly proud of the accomplishments and successes we have achieved together in 2010 and our dedication to delivering quality service as cost effectively as possible.

Sincerely,

Bradley Bloom
Chief of Police

MISSION STATEMENT



Hinsdale Police Department Mission and Values Statement

Mission

The mission of the Hinsdale Police Department is to provide the community with impartial law enforcement, community-oriented services and police protection in our Village, while maintaining the highest ethical and professional standards.

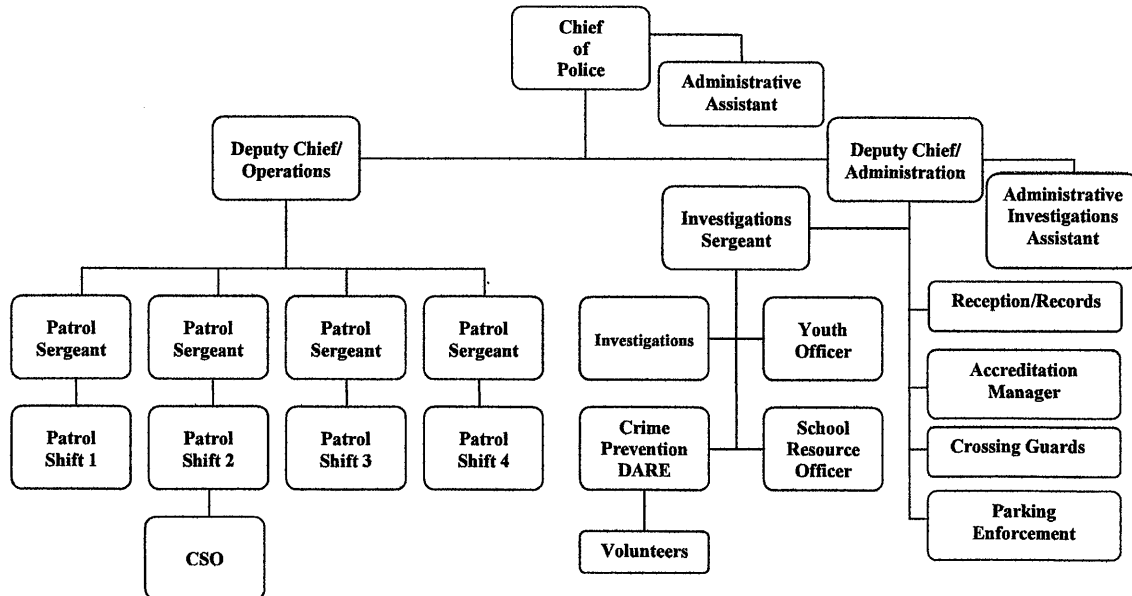
Values

We believe that the success and effectiveness of our organization is built upon values. To fulfill our mission we are committed to:

- ◆ Providing the community with a high level of service.
- ◆ Acknowledging our responsibility and accountability to the citizens of Hinsdale, our source of authority.
- ◆ Performing our duties within the spirit and to the letter of our laws and the Constitution.
- ◆ Remaining sensitive to human needs and treating each person with respect, compassion and dignity.
- ◆ Promoting mutual trust between the department and the citizens and institutions of Hinsdale.
- ◆ Enhancing the safety and feeling of security for Village residents.
- ◆ Fostering a quality work environment that encourages open communication and affords trust, respect and support for each member.
- ◆ Approaching each situation as unique and responding creatively with empathy and the prudent use of discretion.



ORGANIZATIONAL CHART



Command Staff



DEPUTY CHIEF
MARK WODKA



CHIEF of POLICE
BRADLEY BLOOM



DEPUTY CHIEF
KEVIN SIMPSON



SERGEANT
ERIK BERNHOLDT



SERGEANT
STEPHEN COGGER



SERGEANT
TIMOTHY LAMB



SERGEANT
PETER JIRASEK



SERGEANT
MARK MANDARINO



HINSDALE POLICE DEPARTMENT

| <u>Employee</u> | <u>Years of Service</u> |
|------------------------------------|-------------------------|
| Frank Homolka | 30 |
| <i>Richard Birdsong</i> | 30 |
| Peter Jirasek | 27 |
| Bradley Bloom | 27 |
| Mark Mandarino | 25 |
| Mark Keller | 25 |
| Timothy Lamb | 22 |
| Michael Coughlin | 21 |
| Kevin Simpson | 21 |
| Timothy Lennox | 21 |
| Thomas Yehl | 21 |
| Diane Petrovic | 20 |
| Erik Bernholdt | 20 |
| Stephen Cogger | 20 |
| Anthony Maraviglia | 20 |
| <i>Ann Marie Granado-Destefano</i> | 20 |
| Brian Davenport | 17 |
| Charles Leuver | 15 |
| Louis Hayes | 12 |
| Christopher Washburn | 12 |
| <i>Marie Menzione</i> | 12 |
| <i>Sarah Allred</i> | 12 |
| Steven Ruban | 11 |
| Mark Wodka | 10 |
| Matthew Miller | 10 |
| Kevin Susmarski | 9 |
| Thomas Lillie | 9 |
| Arthur Holecek | 9 |
| Karen Kowal | 7 |
| Joseph Rauen | 7 |
| Laurence Palka | 6 |
| David Reich | 6 |
| Thomas Krefft | 5 |
| Jeff Huckfeldt | 5 |
| Michael Hogan | 4 |
| Thomas Sorce | 2 |
| <i>Kirsten Krivanec</i> | 2 |
| <i>John Parnitzke</i> | 2 |
| <i>Angela Ramos</i> | 2 |

Members in italics are no longer with the agency as of April 27, 2010



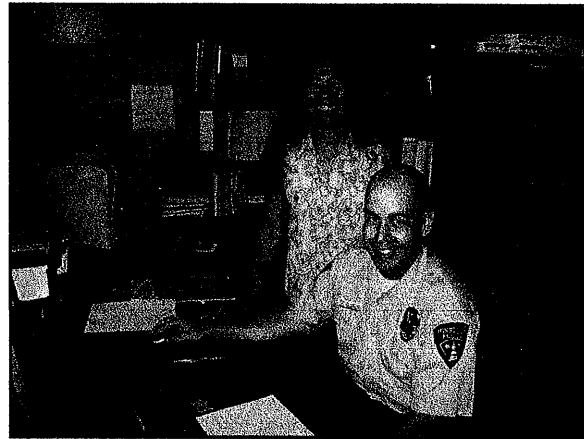
VOLUNTEER PROGRAM

In 2009, the Hinsdale Police Department launched a volunteer program that is intended to keep the doors open to the community. This program has been created to solicit assistance from members of our community in fulfilling the department's commitment to its mission. Volunteers have assisted with serving as lobby greeters, answering non-emergency calls, completing department projects, acting as role players during department training exercises, assisting with events such as the open house, and even making a Pedestrian Safety Video.

The pioneers of the Volunteer Program at the Hinsdale Police Department are Iris Weisz, Rita McFarland, and Edna Burke. All three volunteers came to the agency to give back their time in a meaningful way that would not only help the department with its daily operations, but to have an experience that allows them to facilitate the services that the police department provides to their fellow community members.

In 2010, the police department increased the volunteer staff with the addition of two new volunteers, Brigid McCormick and Cindy Go. Brigid and Cindy are longtime residents of Hinsdale, and both have raised families in the community school districts.

Feedback received from the program to date is profound, and the anxiety that a resident feels entering a police station is mitigated by a smiling volunteer greeter that is able to assist them. Our volunteers are serving as respectable ambassadors of the agency to the community.



VOLUNTEER CINDY GO AND RECORDS CLERK MIKE HOGAN

The Hinsdale Police Department is prided by the volunteers who have played an important role in developing this program, and fortunate for their willingness to donate the special skills and abilities that they share with the department and the community.



ORGANIZATIONAL CHANGES

CONSOLIDATION OF DISPATCH SERVICES

In April of 2010, the Hinsdale Police Department transitioned from the operation of its own dispatching services to becoming a member of a consolidated dispatch center, Southwest Central Dispatch. Southwest Central Dispatch is a nationally accredited dispatch center that dispatches for 12 police and six fire agencies, including the surrounding communities of Clarendon Hills, Willowbrook, Burr Ridge, and Indian Head Park Police Departments. The transition has resulted in the agency having dispatch services performed more efficiently, while reducing the overall operating expenses for maintaining its own center.



With the closing of Hinsdale's dispatch center, organizational changes to personnel were made which resulted in the reduction of the non-sworn staffing of five members of the agency, four of which worked for more than 10 years with the Village of Hinsdale. These members included Richard Birdsong, Ann-Marie Granado-DeStefano, Marie Menzione, Sarah Allred, and Kirstin Krivanec. During their tenure with the agency, each member contributed to not only providing dispatch services for the police and fire departments, but also providing good customer service to visitors of the police department while helping them get appropriate assistance. The contributions of these members were often the first contacts that members of the public had with the Hinsdale Police Department, and through their performance they were ambassadors of the mission and values of the agency to the community.

The agency continues to provide the same level of services today following the consolidation of dispatch services. Michael Hogan, the full-time records clerk, and three part-time clerks greet visitors at the police department during the lobby hours. The records functions of the agency are now performed by the four clerks, with the support of volunteers who act as both greeters in the lobby and aides to various record functions.

The police department reception area was later remodeled to fit the new organizational structure using furniture that had been donated to the department, and included the placement of supervisory staff in an area of general accessibility to the public.

WELCOMING NEW EMPLOYEES

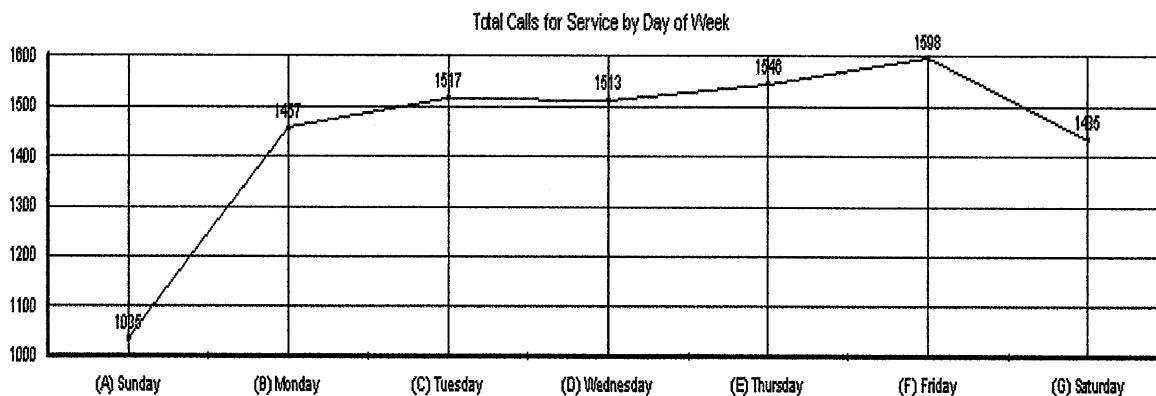
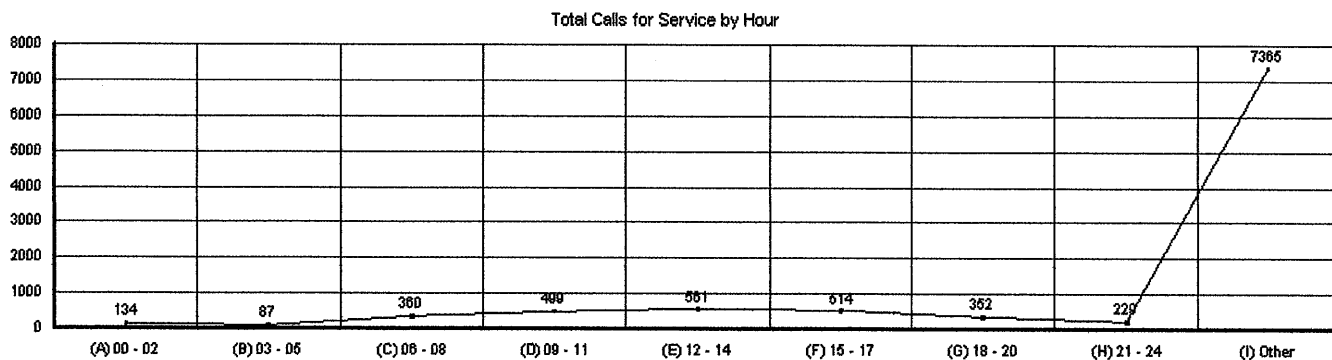
The Hinsdale Police Department welcomed Danielle Madon, Ashlee Sellig, and Janet Marquez, who joined the department in April 2010 as part-time records clerks. Each clerk has experienced backgrounds in working for law enforcement agencies, and have previous experience in performing the duties they have undertaken at the department. Will Swenson, a local resident, also has been hired as a substitute clerk to fill vacancies. Welcome Will, Dani, Ashlee and Janet!



CALLS FOR SERVICE

The Hinsdale Police Department is a service-oriented Police Department, and to that end officers respond to many requests for assistance. Whether it's a crime in progress or to help someone locked out of their car, the police respond in a timely manner.

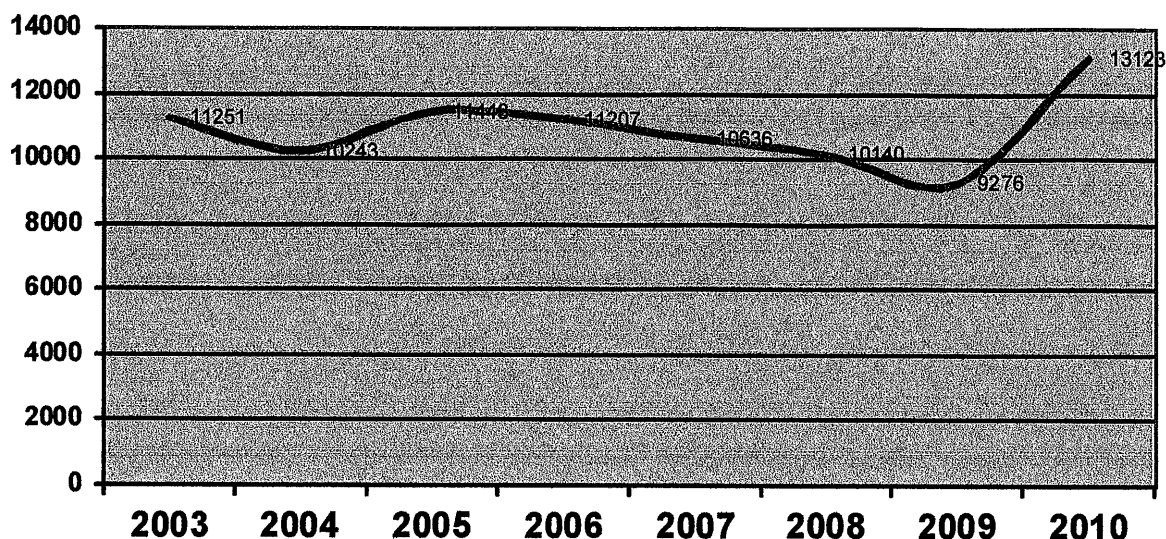
These graphs represent a distribution of calls for service for the hour of day, day of the week, and types of calls to which the police department has responded.





CALLS FOR SERVICE

Call for Service History



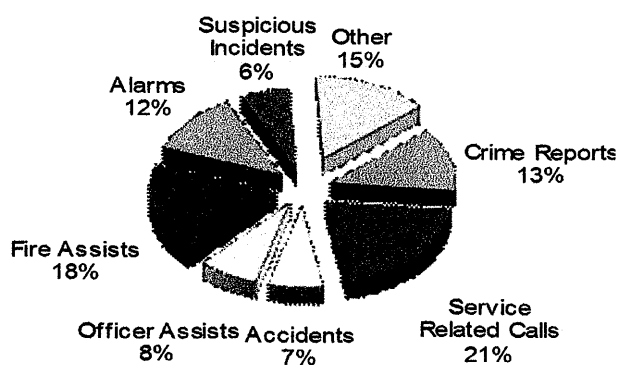
CRIME

| | |
|-------------------|-----|
| Traffic Offenses | 73 |
| Theft | 209 |
| Criminal Damage | 111 |
| Domestic Violence | 114 |
| Burglary | 73 |
| Harrassment | 92 |
| Assault/Battery | 23 |

SERVICE

| | |
|------------------------|------|
| Motorist Assist | 449 |
| Animal Complaints | 390 |
| Vehicle Lockout | 336 |
| Parking Complaints | 225 |
| Disturbance | 137 |
| Suspicious Auto/Person | 637 |
| Auto Accidents | 708 |
| 911 Hang-up/Misdial | 448 |
| Alarm Activations | 1245 |
| Citizen Assists | 441 |
| Fire Dept. Assist | 1865 |

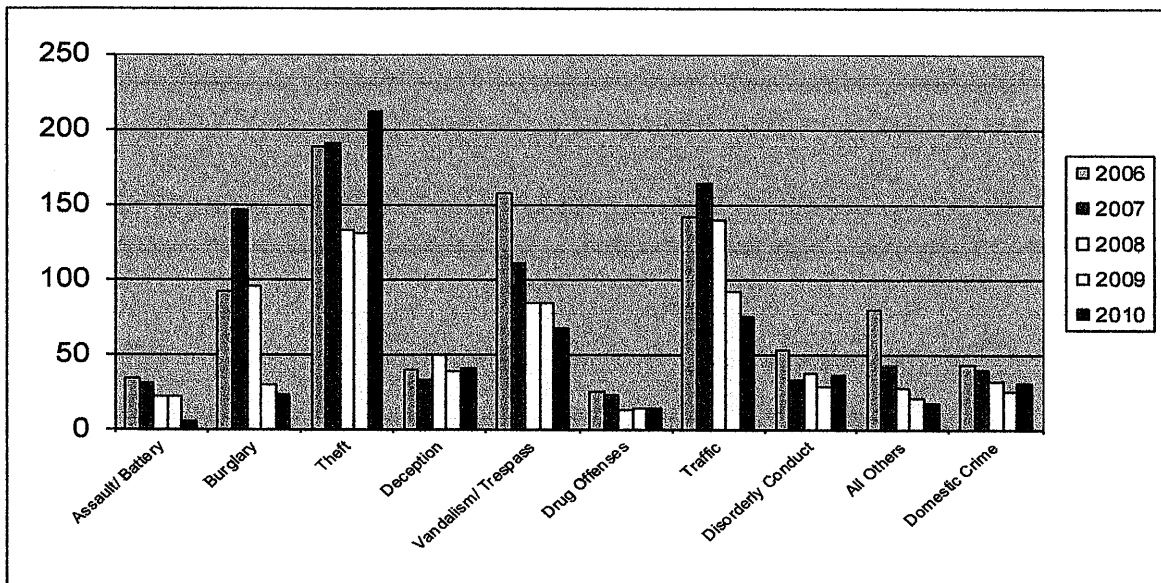
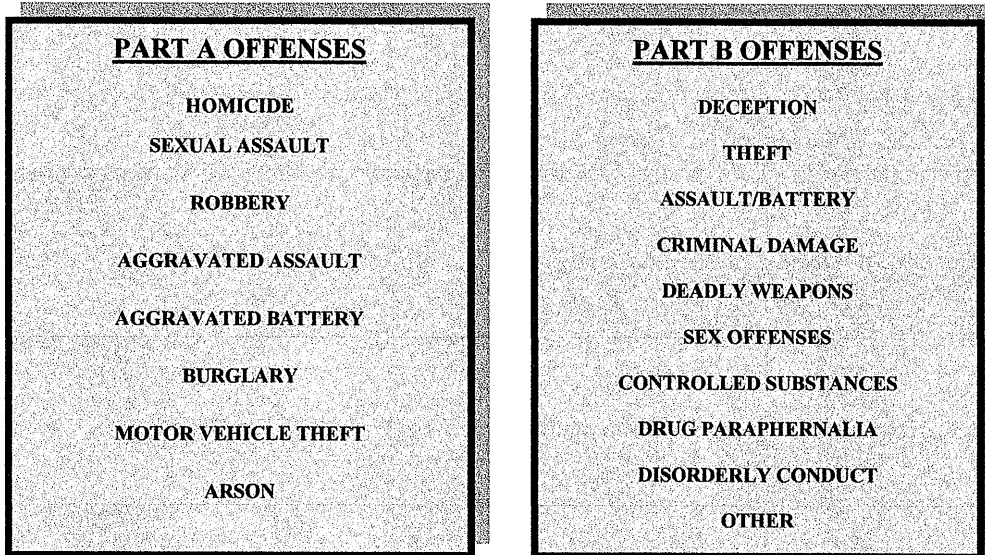
Distribution by Type of Incident





CRIME REPORTS

The following graphs represent trends in crime statistics in 2010 and comparative changes from previous years. Crime information is reported to the FBI Uniform Crime Reporting (UCR) as Part A or Part B Offenses.

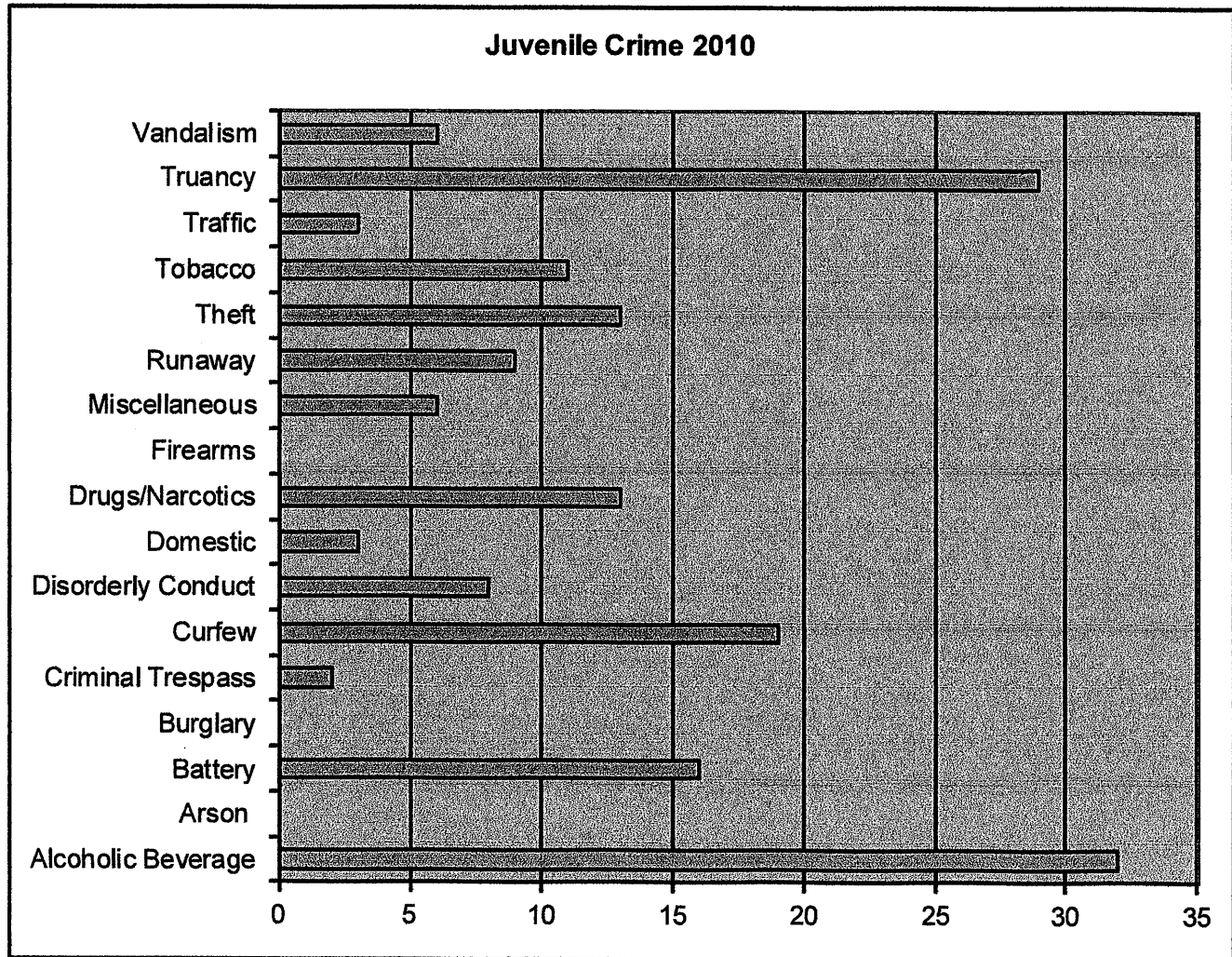


| | Assault/ Battery | Burglary | Theft | Deception | Vandalism/ Trespass | Drug Offenses | Traffic | Disorderly Conduct | All Others | Domestic Crime |
|------|---------------------|----------|-------|-----------|------------------------|------------------|---------|-----------------------|---------------|-------------------|
| 2006 | 34 | 92 | 188 | 40 | 157 | 25 | 142 | 53 | 80 | 43 |
| 2007 | 31 | 146 | 191 | 33 | 111 | 23 | 164 | 33 | 42 | 39 |
| 2008 | 22 | 95 | 133 | 49 | 84 | 13 | 139 | 37 | 27 | 32 |
| 2009 | 22 | 30 | 131 | 38 | 84 | 14 | 92 | 28 | 21 | 25 |
| 2010 | 5 | 23 | 212 | 41 | 67 | 14 | 75 | 36 | 17 | 31 |



JUVENILE CRIME

The following table depicts offenses identified as Juvenile Crime in 2010 that required intervention by a Juvenile Officer:





CITIZEN SURVEY

As part of an on-going commitment to quality control and to meet the needs of citizens, surveys are randomly distributed to victims, witnesses, arrestees, and traffic violators who have had recent contact with a member of the Hinsdale Police Department. The results of these surveys are used as a critical component to the strategic planning process in determining the needs of our residents and by department supervisors who use the surveys to provide feedback to officers.

| | Excellent | Very Good | Good | Fair | Poor | N/A |
|--------------------------------|-----------|-----------|------|------|------|-----|
| | (5) | (4) | (3) | (2) | (1) | (0) |
| ABILITY TO PUT YOU AT EASE | ★ | | | | | |
| PROFESSIONAL CONDUCT | ★ | | | | | |
| KNOWLEDGE | | ★ | | | | |
| EXPLANATION OF HIS/HER ACTIONS | ★ | | | | | |
| HELPFULNESS | ★ | | | | | |
| SOLVING THE PROBLEM | | ★ | | | | |
| SENSITIVITY TO MINORITY GROUPS | | | | | | ★ |
| FAIRNESS | | ★ | | | | |
| OVERALL PERFORMANCE | ★ | | | | | |

| | YES | NO | N/A | Don't Know |
|---|------|------|------|------------|
| Were you treated respectfully when the officer approached you? | 100% | None | None | None |
| Did the officer introduce him/herself to you? | 93% | None | None | 7% |
| Did the officer listen to your side of the story or your point of view? | 79% | None | 21% | None |
| Was the officer considerate of your feelings during the contact? | 93% | None | 7% | None |
| Did the officer explain the citation/violation to you? | 14% | None | 86% | None |
| Did the officer explain to you how to comply with the law? | 50% | None | 43% | None |
| Did the officer say they would contact you to follow up with the case? | 64% | 7% | 29% | None |
| Was there some type of follow-up as promised? | 64% | 7% | 21% | None |
| Did the officer inform you of other resources that are available? | 43% | 7% | 50% | None |
| Was the situation resolved to your satisfaction? | 79% | None | 21% | None |
| Would you call the police again to handle a similar situation? | 100% | None | None | None |
| Overall, do you feel the officer handled the matter professionally? | 100% | None | None | None |

When asked about the *Quality of Service* received:

- ♦ 64% believed it was higher than what they expected.
- ♦ 36% believed it was about what they expected.
- ♦ 0% believed it was lower than what they expected.

Most important law enforcement issue or problem cited:

- ♦ *Traffic Violations (Speeding)*
- ♦ *Mischievous Juvenile Conduct*
- ♦ *Burglary to Homes and Vehicles*

One of the Hinsdale Police Department's core values is to remain sensitive to human needs and to treat each person, regardless of race, religion, gender or residency, with respect, compassion, and dignity.

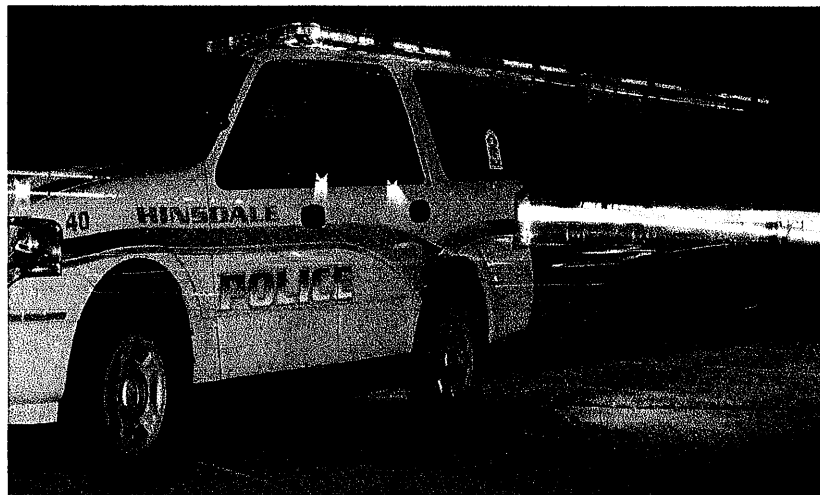
- ♦ 71% of respondents felt their experience was *Excellent* with regard to this value.
- ♦ 14% of respondents felt their experience was *Very Good* with regard to this value.
- ♦ 0% of respondents felt their experience was *Poor* with regard to this value.



TRAFFIC ENFORCEMENT

Traffic Enforcement is an important function of patrol officers at the department. Special enforcement periods and campaigns have been designed to address violations such as stop sign violations, DUI, seat belt violations, as well as violations at rail grade crossings. The table below depicts the number of citations issued for the most frequently cited traffic citations:

| OFFENSE | 2010 | 2009 | 2008 | 2007 | 2006 | 2005 | 2004 | 2003 |
|---|------|------|------|------|------|------|------|------|
| Disobeyed Traffic Control Device | 389 | 358 | 295 | 329 | 400 | 322 | 281 | 103 |
| Disobeyed Railroad Control Signal | 26 | 60 | 32 | 34 | 42 | 22 | 25 | 18 |
| Disobeyed Stop Sign | 530 | 793 | 444 | 199 | 235 | 116 | 138 | 61 |
| Improper Lane Usage | 520 | 392 | 386 | 708 | 434 | 278 | 212 | 63 |
| Driving while License Suspended/ Revoked | 53 | 84 | 70 | 102 | 143 | 174 | 259 | 214 |
| Failure to Wear Seatbelt/ Child Restraint | 376 | 509 | 776 | 982 | 430 | 316 | 470 | 78 |
| Failure to Yield | 158 | 193 | 164 | 146 | 183 | 169 | 142 | 140 |
| Speeding | 1781 | 1843 | 1658 | 2706 | 2911 | 2456 | 2956 | 2039 |
| Driving Under the Influence of Alcohol/Drugs | 65 | 72 | 124 | 151 | 124 | 79 | 67 | 83 |
| Insurance Violation | 231 | 288 | 307 | 382 | 342 | 358 | 422 | 412 |





2010 PARKING CITATIONS

PARKING CITATIONS BY LOCATION

| | | 2010 | 2009 |
|--------------------------|------------------------|---------------|---------------|
| Chestnut Lot | <i>Commuter Permit</i> | 298 | 323 |
| Highland Lot | <i>Commuter Permit</i> | 92 | 127 |
| Village Lot | <i>Commuter Permit</i> | 488 | 482 |
| Washington Lot | <i>Merchant Permit</i> | 639 | 596 |
| Hinsdale Avenue | <i>Parking Meters</i> | 3,700 | 3,743 |
| First Street | <i>Parking Meters</i> | 3,743 | 3,466 |
| Washington Street | <i>Parking Meters</i> | 4,894 | 4,609 |
| Lincoln Street | <i>Parking Meters</i> | 336 | 416 |
| Garfield Lot | <i>Parking Meters</i> | 2,219 | 1,670 |
| Other | | 4,680 | 5,388 |
| TOTALS | | 21,089 | 20,820 |

PARKING VIOLATIONS BY TYPE

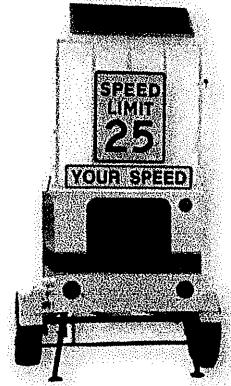
| Parking Violations | 2010 | 2009 |
|--|---------------|---------------|
| Meter Violations | 15,254 | 14,042 |
| Handicapped Parking | 69 | 137 |
| No Parking 7am—9am | 241 | 270 |
| No Parking 2am—6am | 818 | 1,163 |
| Parked where prohibited by sign | 853 | 850 |
| No valid parking permit | 551 | 754 |
| TOTAL PARKING VIOLATIONS | 17,786 | 17,216 |
| Vehicle Violations | | |
| Village Sticker | 978 | 1,169 |
| Registration Offense | 660 | 804 |
| Vehicle Equipment | 759 | 142 |
| TOTAL VEHICLE VIOLATIONS | 2,397 | 2,115 |





SELECTIVE ENFORCEMENT

Selective enforcement is the distribution of police manpower to a target location. Selective enforcement areas are identified by conducting speed studies, volume counts, and recording recurring concerns raised by residents. These areas require regular enforcement and the complement of other traffic calming tools, such as the speed trailer, to slow traffic.

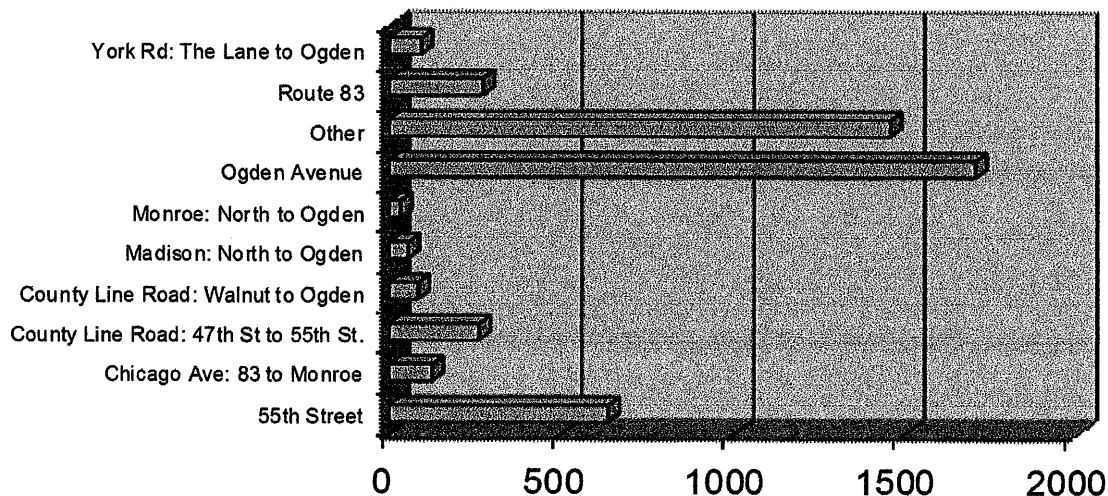


Patrol officers are assigned to these locations in marked and unmarked patrol vehicles and issue citations to drivers for speeding and other traffic violations. Officers must log their time dedicated and number of citations they issued in each selective enforcement location.

An analysis is conducted annually at all selective enforcement locations to determine whether or not the area should remain as a target area on the deployment list. The analysis justifies the allocation of manpower to these locations and identifies the necessity or levels of enforcement to a given location.

The following graph depicts Selective Enforcement Citation Activity in 2010:

Selective Enforcement Activity





DRIVING UNDER THE INFLUENCE (DUI)

Impaired driving remains one of America's deadliest social problems. *"On average, someone is killed by a drunk driver every 40 minutes."* Most people don't intend to drive home drunk, but too many find themselves at the end of a night without a sober designated driver. On a Friday or Saturday evening, statistics indicate that one of 10 drivers is drunk and should not be operating a vehicle.

Enforcement of DUI laws and removing drunk drivers from the roadway is an important function of law enforcement. The DuPage County State's Attorney's Office supports law enforcement DUI efforts and aggressively prosecutes arrests by the Hinsdale Police Department.

Making an arrest and successful prosecution for DUI requires a great deal of training and knowledge. Since much of the evidence is subjective in nature (i.e., odor of alcoholic beverage coming from mouth, slurred speech, difficult time balancing, etc.), defense attorneys often attack officers' observations and attempt to discount their validity. As the arresting officer is often the only witness to the driver's behavior, in-car video cameras supplement officer's testimony and observations and to limit the time officers spend in court.

**The average Blood Alcohol Content for drivers
who submitted to the Breathalyzer Test was:**

0.15

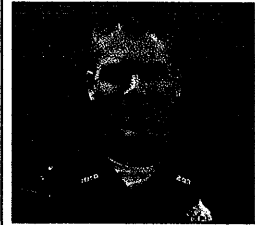
(almost twice the legal limit)

41 arrestees "Refused" the test.

AAIM Award:

Hinsdale Police Officers are regularly recognized for their achievements in removing drunk drivers from the roadways by the Alliance Against Intoxicated Motorists (AAIM), an independent non-profit organization. It was organized in 1982 by families who had lost loved ones in drunk driving crashes. AAIM was Illinois' first citizen action group dedicated to the fight against driving under the influence. In 2010, AAIM recognized the enforcement efforts of Officer Brian Davenport, Officer Jeff Huckfeldt, and Officer Tom Yehl.

Officers Brian Davenport, Jeff Huckfeldt, and Tom Yehl led the department in the enforcement of DUI's in 2010.



OFC. BRIAN DAVENPORT



OFC. JEFF HUCKFELDT



OFC. TOM YEHL

***"On average,
someone is killed
by a drunk driver
every 40 minutes."***





TRAFFIC STOP DATA COLLECTION & ANALYSIS

BIAS-BASED POLICING

On January 1, 2004, a law took effect in Illinois requiring every state and local police agency to collect race data on each traffic stop conducted. This data is reported to the Illinois Department of Transportation (IDOT), which is required to report the data to the Illinois General Assembly.

Biased policing erodes public trust in the police, clearly alienates large segments of those we are sworn to serve, and violates the constitution and laws of this country. The Hinsdale Police Department has developed policy which reaffirms the department's commitment to unbiased policing in all encounters between police officers and citizens, and to reinforce procedures that serve to maintain public confidence and trust. Written policy, operational practices, training, and supervision are part of a multifaceted strategy to provide services in a fair and equitable fashion that reflect positive policing values.

Traffic stop data is not only reported to IDOT, but it is used internally by department supervisors to analyze an officer's performance for "internal consistency." For example, is the citation/warning rate similar for caucasians and minorities? This analysis provides a means of identifying red flags for officers who may display a disproportionate of stops for a particular race.

BENCHMARKING

Benchmarking is necessary to have a method of comparing the data. Northwestern University Center for Public Safety, the agency responsible for conducting the data analysis for the State of Illinois, has chosen a specific benchmark for each community: the race/ethnicity of persons old enough to be driving in the town that corresponds with a respective county. This type of benchmark is labeled the "adjusted census" benchmark.

The adjusted census benchmark for DuPage County, which includes Hinsdale, is:

| <u>Caucasian</u> | <u>Minority</u> |
|------------------|-----------------|
| 81.13% | 18.87% |

In 2010, the Hinsdale Police Department conducted **4,866** traffic stops. The table below compares the percentage of minorities stopped using the DuPage County Benchmark. The table indicates that the number of minority drivers stopped in Hinsdale in 2010 is relative to the DuPage County Minority Benchmark.

| | <u>Caucasian</u> | <u>Minority</u> |
|-------------------------------|------------------|-----------------|
| Benchmark Population | 81.13% | 18.87% |
| Hinsdale Traffic Stops | 86.79% | 13.21% |



TRAFFIC STOP DATA COLLECTION & ANALYSIS

REASONS FOR STOPS

The next table analyzes the reasons for which Caucasian and minority drivers are stopped. For example, of all the Caucasian drivers who were stopped in Hinsdale, 82% were stopped for moving violations. The percentage is derived from the formula:

$$\frac{\text{CAUCASIANS STOPPED FOR MOVING VIOLATION}}{\text{TOTAL CAUCASIANS STOPPED}} = 82\%$$

| <u>REASON</u> | <u>Caucasian</u> | <u>Minority</u> |
|----------------------|------------------|-----------------|
| Moving Violation | 82% | 81% |
| Equipment Violation | 10% | 10% |
| License/Registration | 7% | 9% |

OUTCOME OF STOPS

The next table analyzes the outcome of the traffic stop. For example, of all the Caucasian drivers who were stopped in Hinsdale, 49.7% received a citation, while 50.3% received a warning. This table indicates whether or not there is an adverse impact on the disposition of the stop based on race. The minimal variance in this table shows that the likelihood of receiving a citation is not biased by the race of the driver.

| <u>OUTCOME</u> | <u>Caucasian</u> | <u>Minority</u> |
|----------------|------------------|-----------------|
| Citations | 49.7% | 59.6% |
| Warnings | 50.3% | 40.4% |

CONCLUSIONS

Although the collection and interpretation of traffic stop data can be complex, it is invaluable evidence to show that the Hinsdale Police Department is not engaging in the practice of bias-based policing. The collection of data reported to IDOT and internal reviews by supervisors make it clear that this department is providing equitable police service to this community.



DEPARTMENT TRAINING

The Hinsdale Police Department has a General Order for departmental training. The purpose of this order is to establish guidelines for the administration of effective training for personnel of the Hinsdale Police Department. The department acknowledges the importance of a well-developed and efficient training support system for both the new employee and the in-service employee. The ultimate goal of training is to equip employees with the tools necessary to act decisively and correctly over a broad range of situations and to work with greater productivity and effectiveness.

In addition to the acknowledgement of the in-service employee, the Hinsdale Police Department supports more dynamic, hybrid, interactive, intensive, specialized training, as well as career path development for supervisors. This is demonstrated by the five in-depth specialized training programs attended by four officers of the Hinsdale Police Department.

Crime Scene Investigator Course

Officer Susmarski attended a five-week intensive instruction in forensic crime scene investigation that is designed to establish advanced competencies in the discipline of crime scene processing.

The goal of the program is to provide the participants with training in the areas of:

- The Legal Aspects of Physical Evidence
- Crime Scene Management
- The Theory and Techniques of Crime Scene Searches
- Photography
- Crime Scene Sketching
- The Collection, Preservation and Transportation of Physical Evidence
- Intensive Fingerprint Processing
- Forensic Entomology
- Forensic Anthropology
- Blood Pattern Interpretation
- Autopsy Protocols

This training is highly interactive and combines in a multi-media format, traditional lecture, video case studies and hands-on exercises to insure the maximum impact and benefit to the participants.

This training was provided by Illinois State Police and held at the Illinois State Police Academy.



DEPARTMENT TRAINING

Computer Forensics

Officer Rauen went through a total of 340 hours of computer forensic training. This specialization will be an ongoing training process for Officer Rauen. At this time, Officer Rauen is a certified trained computer forensic examiner. With this certification, Officer Rauen will be a part of the FIAT Computer Forensics Lab. The FIAT Computer Lab has already been utilized for computer and cell phone cases by multiple FIAT agencies. The following topics were covered during this prestigious training:

- Basic computer investigations/examinations
- Examining hard drives in detail
- A variety of file systems (such as Windows File Systems, Mac and Linux/Unix file System Structures)
- Examining different types of digital media (such as camera cards, thumb drives, flash drives and GPS systems)

Transformation to Leadership Effective Police Supervision

Officer Leuver successfully completed an in-depth Career Path Development Program for the New Supervisor. The course focused on the role and function of the first-line supervisor in criminal justice agencies. A hybrid learning experience, Officer Leuver met for traditional classroom instruction, on-line modules and developed a reflective writing artifact. The course comprised of the following topics:

- Supervision—Filling the Toolbox
- Community—and Problem-Orientated Policing
- Media relations
- Interpersonal Communications
- Motivation
- Leadership
- Organization Change
- Coaching, Counseling and Mentoring
- Team Building
- Labor Relations
- Performance Appraisal
- Discipline
- Supervising Difficult Employees
- Supervising Special Populations
- Tactical Operations



DEPARTMENT TRAINING

Street Leadership

Officer Hayes attended this 32-hour training program developed to give first-line police leaders the hands-on experience they need to overcome difficult tasks associated with the assembling and leading a small team of police officers in dangerous incidents. The Street Leadership course allows first-line police leaders to practice leadership skills in a number of stressful situations completing 12 hours of live-action scenarios. Topics covered in the training program:

- Leadership Styles and Case Studies
- The Role and Responsibilities of the First Responding Supervisor
- The Seven Critical Tasks a Leader Must Accomplish at a Critical Incident Scene
- Risk Assessment and Tactical Decision Making
- Leadership of a Rapid Deployment Team
- The Leader's Role in Dealing with Critical Incident Stress
- Supervisory Obligations and Ethics
- Operational Planning using the ICS Model
- The Leader as a Trainer and Mentor
- Tactical Debriefing and After-Action Reports

350-Hour Police Staff And Command School

Sergeant Lamb successfully completed a dynamic police management course designed for today's progressive police administrators and their agencies. This course is a university-based education program intended for mid- and upper-level supervisory personnel. Students should have two years supervisory experience and be prepared to complete upper-division (i.e., junior- and senior-level) university course work. Topics covered in this program included the following:

The Management Process

- Introduction to Management
- Managers as effective leaders and motivators

Administration of Police Agencies

- Establishing policy and procedure
- Controlling through effective discipline
- Managing internal affairs

Planning Skills

- Use of staff and problem analyses
- Labor/management relations
- Performance evaluations



FIAT SWAT TEAM



The mission of the FIAT SWAT Team is to respond to high-risk critical incidents requiring specialized training and equipment and to resolve those incidents while minimizing the potential for injury or loss of life to civilians, officers, or suspects.

The Felony Investigative Assistance Team (FIAT) Task Force is a multi-jurisdictional organization with several components: Major Crimes Unit, Accident Reconstruction Unit, Canine Response Unit, Planned Events, and Special Weapons And Tactics (SWAT). The various components are comprised of officers from municipalities in DuPage, Will, and Cook Counties.

The SWAT Team has approximately 50 assigned members. These members are assigned to various units within SWAT: Tactical Operations, Sniper, K9, Tactical Dispatch, Medic, Negotiations.

Hinsdale Police Assignments

The Hinsdale Police Department continues to support FIAT SWAT by assigning officers to the Team:

Detective Sergeant **Erik Bernholdt** is a Crisis Negotiator.

Police Officer **Tom Lillie** is an Assistant Tactical Team Leader.

Police Officer **Louis Hayes, Jr.** is a Tactical Team Leader, the primary firearm instructor, and a training unit instructor/supervisor.

Additionally, Deputy Chief Kevin Simpson is the FIAT Coordinator. He oversees all components of the Task Force (SWAT, Major Case, Canine, Accident Reconstruction).





FIAT SWAT TEAM

Team Training

New members are required to successfully complete a State-certified, 80-hour Basic SWAT School. FIAT takes great pride in "teaching its own" by having developed its own two-week school, one of only a handful that receive State-certification in Illinois.

Current members of the team are required to attend training sessions with their various units. Tactical officers train approximately 30 days per year, of which at least four are full-team scenarios. These four "incidents" often include patrol officers from the member departments as first responders. These events reflect current problems such as school violence, hostage takings, and domestic terrorism. Snipers, Crisis/Hostage Negotiators, Tactical Medics, and Tactical Dispatchers each receive specialized training throughout the year.



SWAT Training

Public Relations

FIAT SWAT participated in various open house events and citizen police academies within their member communities: Brookfield, Clarendon Hills, Hinsdale, Downers Grove, Lombard, Woodridge, Oak Brook, and Westmont.

Accomplishments

In 2010, select officers competed in a regional SWAT competition held in Joliet, Illinois. The competition tests teamwork, weapons marksmanship, physical fitness, problem-solving, tactics, and leadership skills. The two six-man squads finished in First and Third Places, a testament to the dedication, commitment, and professionalism of its members. The Hinsdale Police Department and the FIAT Task Force take great pride in the accomplishments and positions of their police officers.



INVESTIGATIONS DIVISION

The Criminal Investigative Division is primarily responsible for conducting follow-up investigations of all criminal incidents reported to the Hinsdale Police Department. Currently, the division has one Investigations Sergeant, two full-time detectives, a juvenile officer, crime prevention officer, and school resource officer. There is one part-time secretary for investigations and the division is supervised by the Deputy Chief of Administration. The Investigative Division works in conjunction with other local, state and federal agencies on various cases and is an active member of the Felony Investigative Assistance Team (FIAT). FIAT was first formed in the 1970's to allow several smaller agencies to pool their often-limited resources and personnel to handle major incidents. Today, FIAT consists of 15 municipalities in DuPage and Cook Counties, allowing all of the member agencies to share equipment, personnel and resources as needed for major crimes or significant events. During the calendar year of 2010, detectives from the Hinsdale Police Department responded to investigate five cases with the task force. In four of the five cases investigated, a handgun was the weapon of choice and a knife was used in the remaining Brookfield case. All five cases were classified as homicide investigations. A total of nine individuals lost their lives to violence. Oakbrook, Darien and Brookfield were cleared by arrest with court dates pending. A July 2010 Brookfield case remains under investigation. The Westmont case was exceptionally cleared as murder/suicide.

Members of the Investigations Division also serve on numerous other task forces, act as liaison officers, retain membership to professional organizations, or attend regular monthly detective meetings.

Sergeant Bernholdt is the detective supervisor who also serves as the backup coordinator for the FIAT Major Case Unit, crisis negotiator for the FIAT SWAT team, and is a member of the West Suburban Detectives Association (WSDA). Sergeant Bernholdt is also the liaison between the police department and the Illinois Law Enforcement Alarm System (ILEAS) which is a statewide mutual aid system, and the DuPage Metropolitan Enforcement Group which is a narcotics task force.

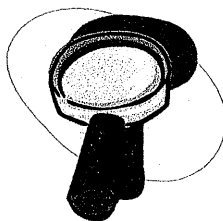


Detective Sgt. Erik Bernholdt



Detective Kevin Susmarski

Detective Susmarski serves on the DuPage County Fire Investigation Task Force, and is also a member of FIAT, WSDA, and the Illinois Association of Property and Evidence Managers. Detective Susmarski recently completed the five-week Crime Scene Investigation class hosted by the Illinois State Police to certify Detective Susmarski as a Crime Scene Technician.





INVESTIGATIONS DIVISION



Detective Charlie Leuver

Detective Leuver serves as a liaison with the Joint Terrorism Task Force which meets quarterly. Detective Leuver is also a member of FIAT and the WSDA. Detective Leuver has specialized in the area of financial crimes/identity theft during 2010. During the year, Detective Leuver maintained liaisons with FRAUD-NET, a banker's internet association, which distributes bulletins to financial institutions throughout the country. Detective Leuver also maintained numerous accounts with Accurant, Critical Reach, National Insurance Crime Bureau, Professionals Against Confidence Crimes, ARIN WHOIS, and Chicago Police Department's I-Clear system. All the previously-mentioned organizations have been useful during the investigation of financial crimes.

Officer Coughlin is the Crime Prevention/D.A.R.E./Juvenile Officer. Officer Coughlin teaches D.A.R.E., Jr. High D.A.R.E., and V.E.G.A. (Violence Education Gang Awareness) to 5th, 6th, 7th and 8th graders at all schools in the Village of Hinsdale. Officer Coughlin also teaches the D.A.R.E. program at Hinsdale Central High School in the Driver's Ed classes. Officer Coughlin acts as the liaison for Hinsdale Middle School, Downers Grove Township Peer Jury Program, and Y.E.S. (Youth Enrichment Services). Officer Coughlin is the President of DuPage Juvenile Officer Association (DJOA), a member of Illinois Dare Officers Association, and a Director with the Illinois Juvenile Officers Association (IJOA). Officer Coughlin is a certified Alive at 25 instructor and has been teaching classes in the community and at Hinsdale Central High School. Officer Coughlin has also been certified to be a Train the Trainer for the Alive at 25 program. Officer Coughlin continues to co-ordinate the Stop Teenage Alcohol Abuse Together (STAAT) program and assists with juvenile issues. Officer Coughlin is also a member of the Illinois Crime Prevention Association and the Illinois Internet Child Exploitation Task Force. Officer Coughlin is also responsible for community presentations such as Internet Safety, Identity Theft, Shoplifting, Armed Robbery, Personal Safety and Violence in the Workplace. Officer Coughlin also organizes the annual Open House, D.A.R.E. Lock In and facilitates the Citizen's Police Academy.



Crime Prevention
Officer Michael Coughlin



Youth Officer Joe Rauen

Officer Rauen serves as the primary Juvenile Officer and also handles adult cases. Officer Rauen handles computer related cases, financial crimes, and is member of FIAT and WSDA. He also serves as bailiff for the Peer Jury program and is currently on the board of the DJOA. He serves as liaison for NW3C, ICAC, and RCFL, organizations related to the investigation of computer crimes. Officer Rauen is also the Team Leader for the Computer Forensics Unit of FIAT in which he provides certified computer forensic analysis.

The Investigations Division is also responsible for the proper storage and security of all property and evidence recovered by the Hinsdale Police Department. Detective Susmarski acts as the Property Control Officer and manages this function of the department, by utilizing a bar coding computer program called the BEAST. Offender mug shots, background investigations, undercover activities and surveillance are all additional duties of investigations.



MAJOR INVESTIGATIONS

January 2010

A 39-year-old Hinsdale man was charged with one count of **Home Invasion with a Deadly Weapon**. The male is alleged to have entered a neighboring apartment with a loaded handgun, pointing it at the occupants inside. A female in the apartment escaped by breaking out a bathroom window, then diving out and running to safety. A male occupant inside the apartment, who had come to the home earlier due to suspicious activity of the neighbor, was now the sole occupant allegedly being held at gunpoint by the offender. A Hinsdale Patrol Sergeant made contact with the occupants by phone, and arranged a peaceful surrender. The male was transported to the Bridgeview Court House for a bond hearing.

February 2010

A 35-year-old Oak Lawn man was charged with one felony count of **Deceptive Practice**. The male is alleged to have written a check to a Hinsdale resident, knowing at the time that the account from which the check was written had been closed. The incident originally occurred back in August of 2009, and the male had been picked up on a warrant. The male was also wanted by numerous other jurisdictions for similar offenses. The male was taken to DuPage County Jail for a bond hearing.

Hinsdale Investigators executed a search warrant at a single family residence with the Attorney General's Office, regarding an ongoing Child Pornography investigation. Investigators conducted an onsite analysis of a computer and removed it from the residence. On February 25, 2010, a 17-year-old Hinsdale man was charged with one count of **Obscenity**. Images of children between the ages of 6-8 and 12-14 years of age were discovered. The male posted bond and was released.

March 2010

From March 2 to March 5, 2010, numerous Hinsdale Investigators responded to Darien Police Department as part of the FIAT Major Case Unit, to assist with the triple homicide investigation. During the course of the investigation, Hinsdale Investigators were responsible for the coordination of the FIAT Detectives, numerous interviews, surveillance, and serving of search warrants.

A 21-year-old Brookfield man was charged with one felony count of **Unlawful Use of Credit Card**, and one count of **Theft**. The male entered a service station in the early morning hours in an attempt to purchase two cartons of cigarettes. The officer observed the male running from the service station to a vehicle that was parked in a dark area one block away. Further investigation revealed the male allegedly attempted to use a stolen credit card to purchase the cartons. Receipts in the car showed the male was successful at another Hinsdale service station a few hours earlier. The male was transported to DuPage County Jail for a bond hearing.



MAJOR INVESTIGATIONS

April 2010

A 23-year-old Channahon woman was charged with one count of **Unlawful Possession of a Controlled Substance** (heroin). In February, detectives had been assigned to place three persons under surveillance after they had been involved in the theft of a stroller. The three subjects were at the Memorial building seeking assistance from the food pantry. Additional investigation revealed a female in the group, who was wanted on a warrant out of Kendall County, had spoons, needles, and small packets of foil in her purse. Those items were sent to the DuPage County Crime lab for analysis which tested positive for heroin. A warrant was obtained and the female had been picked up by Stickney Police Department. The female was processed and transported to DuPage County Jail.

A 30-year-old Chicago man was charged with two counts of **Domestic Battery** and one count of **Unlawful Interference With the Reporting of Domestic Violence**. Officers were called to the home after the male allegedly grabbed a phone out of the hands of a female family member when she tried to call 911. The male then ripped the phone out of the wall, and blocked the path of the female when she attempted to use another phone to call 911. The male later turned himself in, and was transported to DuPage County Jail.

May 2010

A 19-year-old Hinsdale woman was charged with one count of **Disorderly Conduct – False Police Report**. The female made a report with Hinsdale Police Department regarding the alleged sexual assault that occurred on May 8, 2010, by a male offender wearing a mask who entered her home through a garage. Detectives interviewed the female who eventually confessed to fabricating the story after she was confronted with numerous inconsistencies. The female posted bond and was released.

A 63-year-old Bolingbrook woman was charged with one count of **Burglary**. The female had entered a downtown business and concealed merchandise with a value of \$1,370. The female was also wanted on a felony warrant from another jurisdiction. The female was transported to DuPage County Jail for a bond hearing.

June 2010

A 20-year-old Lombard man was charged with one count of **Possession of Cannabis with Intent to Deliver (10-30g) and Speeding**. The male had been stopped for a traffic violation. In plain view the officer observed loose cannabis in the console of the vehicle. Upon additional investigation, the officer located 108 new unused "nickel" and "dime" bags, along with 28 bags pre-packaged with 0.4g and 0.8g of cannabis and a digital scale. The male was transported to DuPage County Jail for a bond hearing.



MAJOR INVESTIGATIONS

July 2010

A 45-year-old man was charged with one count of **Deceptive Practice**. The male had passed a check on an account closed at a Hinsdale business in February of 2009. The male had been wanted on a warrant, and was served at the DuPage County Jail after being transported from Illinois Department of Corrections, where he was serving time on other charges.

A 22-year-old Chicago woman was charged with one count of **Attempt Forgery**. Hinsdale PD was notified of an in progress attempt to pass a fraudulent check at a local bank. Responding officers located the female inside the bank and confirmed that the check out of Florida was fraudulent. The female was released after posting bond.

August 2010

A 32 year-old Chicago man was charged with one count of **Burglary**. The victim in this case left his vehicle parked in a gas station parking lot after it became disabled. The suspect was seen on video exiting a Hinsdale business on two occasions and then entering the victim's vehicle to remove tools. The male was transported to DuPage County Jail for a bond hearing.

A 38-year-old Chicago man was charged with one count of **Attempt Forgery**. The male entered a Hinsdale bank in July 2010 and presented a stolen check in an attempt to obtain cash. The male was processed and was released after posting bond.

September 2010

A 25 year-old homeless man was charged with one count of **Aggravated Battery**. The male was being treated for mental health issues in the emergency room. The male became uncontrollable while in the ER, and bit and held onto the pinkie finger of a hospital security guard. The male was transported to DuPage County Jail for a bond hearing.

A 45 year-old Lyons woman was charged with one count of **Theft**. The female was visiting a family member who was a resident of a nursing facility. While visiting that facility, the female entered an employee's purse and removed cash. The female then left the facility. The female was then visited at her home in Lyons, where she stated she took the cash. The female was then transported to HPD and processed. The cash was returned to the employee, and the female was released after posting bond.

A 33 year-old Chicago woman was charged with one count of **Forgery**. The female provided in-home health care at the residence of the victim. It is believed the female compromised the victim's information while providing care at the residence. Video of the female shopping at a major retailer had been obtained to confirm the identity of the suspect. The female was released after posting bond.



MAJOR INVESTIGATIONS

October 2010

A 33 year-old Willowbrook man was charged with one count of **Criminal Trespass** and one count of **Disorderly Conduct**. The male had been transported to Hinsdale Hospital ER for alcohol intoxication. During his care, the male became combative with hospital staff and threatened to blow up the hospital. The male was released after posting bond.

Hinsdale Detectives closed a **Residential Burglary** which occurred in July 2010. The offender in this case was a 24 year-old male from Oak Forest. The male was in custody at DuPage County Jail on other burglaries and made admissions regarding the Hinsdale incident. The male related he first knocked on the front door to make sure nobody was home, before forcing entry through a window. The male accurately described the missing property in which he exchanged for drugs. The Hinsdale case will be used in aggravation, regarding other cases with which the subject has been charged.

A 68 year-old Shorewood man was charged with one count of **Aggravated Battery**. The man is alleged to have struck a paramedic in the face. The paramedic had been involved in the transport of a family member of the man. Since a paramedic is considered to be in a protected class, the charges in this case were upgraded from a Battery, to an Aggravated Battery. The male was released after posting bond.

December 2010

An 18-year-old Hinsdale woman was charged with two counts of **Theft** and one count of **Attempt Unlawful Use of a Credit/Debit Card**. The female is alleged to have taken the debit card from a family member, and used it during several transactions without the cardholder's authority. The female was released after posting bond.

A 37-year-old Burr Ridge man was charged with one count of **Unlawful Possession of a Controlled Substance**. An officer had been investigating a possible liquor law violation in the 900 block of South Madison. Further investigation revealed that the subject the officer had been talking to had two active warrants for his arrest. Subsequent to the arrest, a pipe along with a white powdery substance was located on the male, which later tested positive for cocaine. The male was transported to DuPage County Jail.

A 33-year-old Hinsdale man was charged with two counts of **Domestic Battery**, and one count of **Unlawful Interference with the Reporting of Domestic Violence**. The male is alleged to have grabbed a cell phone, and ripped a land line phone out of a wall when a witness to the domestic incident tried to call 911. The male is then alleged to have grabbed a female family member and threw her to the ground. The male was transported to the Cook County 5th District lockup in Bridgeview for a bond hearing.



JUVENILE PROGRAMS

Throughout 2010, the Hinsdale Police Department continued to participate and facilitate current community programs within our community. Throughout this last year, we have seen a rise in the number of offenders we have sent through our Peer Jury Program as well as other diversionary programs. These programs are designed for the safety of the youths and the community, whether it is through education classes or providing assistance with safety issues. By our department continuing to participate with these programs as well as developing new programs, we increase the available number of contacts in providing the Youth Division with as many resources as possible.

Juvenile Officers continue to act as liaisons for Hinsdale Middle School, The Community House, Y.E.S., and other community organizations. The following is a list of programs that our Juvenile Officers have been involved in during the year of 2010.

| <u>Program Name</u> | <u>Frequency</u> |
|------------------------------------|------------------|
| DARE/VEGA | 440 Classes |
| Stranger Danger | 15 Classes |
| Bike Safety | 8 Classes |
| Bike Rally | 1 Meeting |
| D.J.O.A. | 10 Meetings |
| D.J.O.A. Board Meetings | 10 Meetings |
| Y.E.S. | 5 Meetings |
| Crossing Guard for HCHS | 220 Days |
| Crossing Guard for primary schools | 80 Days |
| Safety Village | 2 Week Course |
| Internet Safety | 4 Sessions |
| Fingerprint Station | 5 Sessions |
| Chaperone | 3 Trips |
| Station Tours | 25 Tours |
| Crime Investigations | 3 Classes |
| Teens & Risky Behavior | 2 Sessions |
| Jr. Achievement | 20 Classes |
| Alive at 25 | 11 Classes |
| S.A.D.D. | 25 Meetings |
| Walk To School | 4 Schools |
| Jr. Citizens Police Academy | 5 Sessions |
| Peer Jury | 15 Court Dates |
| Snowball | 1 Trip |

These programs are continually monitored to ensure that they provide a service to the community.

PEER JURY PROGRAM

The Hinsdale Police Department participates in a multi-jurisdictional Peer Jury Program spearheaded by Downers Grove Township. The purpose of the peer jury is not to determine the offender's guilt or innocence. The offender must admit guilt before he/she is allowed to appear before the peer jury. The peer jury's purpose is to provide a means for the young offender to account for his/her behavior to a group of his/her peers and allow them to avoid a criminal record. The recidivism rate among those who completed the program is less than 1%; a proven successful alternative to the juvenile court system.



CRIME PREVENTION PROGRAMS

DARE PROGRAM

The DARE program continues to be the primary drug prevention program offered by the Hinsdale Police Department. DARE (Drug Abuse Resistance Education) is a collaborative effort by DARE certified law enforcement officers, educators, students, parents and the community to offer an educational program in the classroom to prevent or reduce drug abuse and violence among children and youth. The emphasis of DARE is to help students recognize and resist the many direct and subtle pressures that influence them to experiment with alcohol, tobacco, marijuana, inhalants, or other drugs or to engage in violence. A 13-week DARE program was taught by Officer Coughlin in all fifth grade classrooms in Hinsdale public grade schools and in sixth grade classrooms in Hinsdale parochial schools.



Officer Coughlin pictured with
DARE students

The Junior High DARE program was also taught at the middle school level by Officer Coughlin at Hinsdale Middle School, St. Isaac Jogues and Hinsdale Adventist Academy. This is a 10-lesson program that concentrates on making good decisions, consequences, and drug, alcohol, tobacco awareness and resistance. Also taught at the middle school level by Officer Coughlin is VEGA (Violence Education Gang Awareness) which is a five-lesson program dealing with conflict resolution, avoiding gang activities and problem-solving without violence.

LIQUOR AND TOBACCO COMPLIANCE

The Hinsdale Police Department again received a grant from the Illinois Liquor Control Commission to assist with Retail Education and Tobacco Enforcement Program. Officer Keller distributed Tobacco Retail Kits that were supplied by the Illinois Liquor Control Commission as part of the grant to businesses in town. The businesses were spoken to and given information to help them to comply with Illinois law for tobacco sales. Officer Keller conducts random checks throughout the year of businesses to ensure compliance.

STAAT

The Hinsdale Police Department continued its STAAT (Stop Teen Alcohol Abuse Together) Program to help fight against teen alcohol. The program, which originated in the spring of 2004, implemented several unique approaches in the areas of prevention, education and enforcement in an attempt to reduce teenage alcohol abuse, including mandated community service.



CRIME PREVENTION PROGRAMS

ALIVE AT 25 PROGRAM

"Alive at 25" is a young-driver intervention program that targets drivers between the ages of 15 and 24 - identified as the group most likely to be involved in fatal collisions. This highly interactive program teaches young drivers how to take control of situations by taking responsibility for their own driving behavior. Vehicle crashes are the #1 cause of death for people between the ages of 15 and 24. "Alive at 25" teaches young adults that people in their age group are more likely to be hurt or killed in a vehicle crash.



Officer Rau teaching Alive at 25 class
at Hinsdale Central High School

Their inexperience, distractions, and peer pressure cause unique driving hazards; and speeding, alcohol, and "party drugs" greatly increase their risk of injury or death. They are also taught that as a driver or passenger, they can greatly reduce their risk by taking control of their behavior. They must recognize their role in making a personal commitment in changing their driving behavior, a commitment that makes personal, legal, and financial sense.



CRISIS PLAN TRAINING

Officer Coughlin, Fire Inspector McElroy, along with Officer Talerico from Clarendon Hills P.D. continue to work closely with School District 181 in the continued development of their Crisis Response Plans. During 2010, lockdown drills were practiced in all elementary and middle schools in the district. Lockdown drills were also practiced at both parochial schools and Hinsdale Central High School.



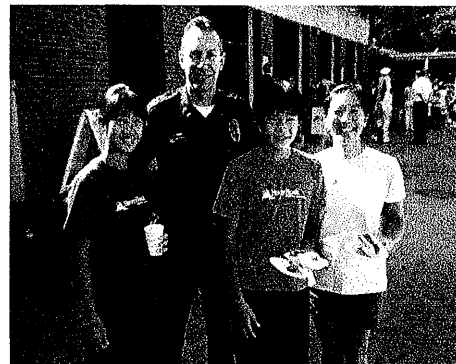
FIAT SWAT Operator Tom Lillie demonstrates a
bean-bag shotgun at the Police & Fire Open House



COMMUNITY PROGRAMS

ANNUAL POLICE & FIRE OPEN HOUSE

The annual Hinsdale Police & Fire Open House was hosted on October 9, 2010. Officer Coughlin worked in the coordination and preparation of this event to make it successful, including participation of representatives from the United States Coast Guard, Burlington Northern Santa Fe Railroad Police Department, United States Army, Burr Ridge Police Department, Downers Grove Township, Fullersburg Woods, and FIAT SWAT. Many children were fingerprinted, a face painter was available; an inflatable moon jump was setup for kids; badges, stickers, pencils and crime prevention tips were handed out; a less lethal weapon demonstration was presented. Food and desserts were handed out by the Hinsdale Jr. Women's Club.



Officer Coughlin pictured with visitors
to the Open House

CITIZEN POLICE ACADEMY



2010 Citizen Police Academy participant conducting
a mock forensic examination

The department annually hosts a Citizen Police Academy for adults in the fall. During this 12-week course, officers from the department will instruct citizens in several areas including Law, Crime Prevention, Patrol, Investigations, DARE, Juvenile, Traffic, Recruitment, SWAT, K-9 and Firearms training. The academy is not designed to make participants certified police officers, nor does it give the graduates authority to act as police officers. The focus of the curriculum is to provide an informative overview of the fundamentals of police operations. This two-way communication will certainly be an effective and successful way to build a partnership between the community and the police department.

On September 24, 2010, Officer Coughlin presented the first annual Citizen Police Academy Alumni reunion BBQ at IBLP (Institute Basic Life Principles). More than 30 people showed up from the last eight police academy classes and ate hot dogs and hamburgers, spoke about their experiences in and out of the class, talked about volunteering at the police department, and gave suggestions to make the academy alumni better.



COMMUNITY PROGRAMS

OTHER COMMUNITY PROGRAMS

Other programs that were administered through the Crime Prevention Division are Bank Robbery Safety, Bike Rodeos and Bike Registrations, Business Security Survey, Crime Hazard Alert, Identity Theft Presentations, McGruff House Program, Home Security Inspections, Junior Achievement Classes, Neighborhood Watch Programs, Senior Safety, Police Trading Cards, Internet Safety, Stranger Danger Classes, Operation I.D. Fingerprinting, Personal Safety/Self Defense Classes, Youth Group Station Tours, School Crossing Guards, and Y.E.S. Program (Youth Enrichment Services).

SCHOOL CROSSING GUARDS

The Hinsdale Police Department trains and manages school crossing guards at 12 intersections within the Village which students use to walk to and from the District 181 elementary schools, as well as St. Isaac Jogues Catholic School.

The crossing guards are invaluable in the protection of students' safety during their walk to school. Their commitment is paramount, particularly during times of inclement weather. Rain or shine, the crossing guards are there.



Officer Michael Coughlin at a Hinsdale Middle School Breast Cancer Awareness Event



SPECIAL NEEDS PROGRAM

The Special Needs Program was designed to assist residents of Hinsdale who may be at a greater risk of becoming confused, disoriented, lost or missing. This program gives proper attention to family members and children who may have physical or mental challenges, and expedites an appropriate emergency response should that person need assistance at their home.

As part of the program, Hinsdale Police Department receives and stores photographs, emergency contact information, and other personal information for special needs citizens. This information is made readily available to Hinsdale Police & Fire Department Officers. It is stored and accessed in such a manner that first responders may make faster identifications, reunite family members quicker, and get those persons the help they need faster. Information is updated annually or whenever we are advised of changes by the caregiver.

The information contained in this database is used only for the purpose of identifying and locating an individual who is reported missing or found wandering within the community.

To register, contact Officer Coughlin at (630) 789-7084



Police Computer Aided Dispatch Equipment

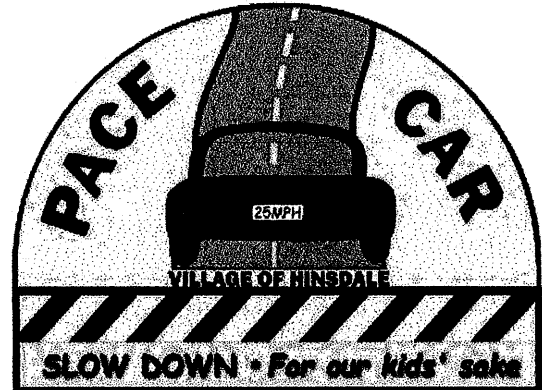


TRAFFIC SAFETY PROGRAMS

PACE CAR PROGRAM

To combat speeding in residential roadways, the Hinsdale Police Department continues to develop innovative programs, such as the Pace Car Program. The concept of the Pace Car Program is simple, and its success relies upon the support and participation of the community. Individuals pledge to drive courteously and obey the speed limit on local roadways. Collectively, as participation in the program increases, the change to safer driving behavior should be evident.

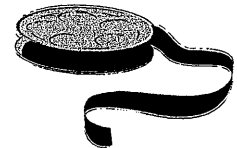
Residents who pledge to drive responsibly and drive the speed limit will receive a free bumper sticker or window decal that designates the driver as a Pace Car Program participant. By displaying the decal, they encourage other drivers to do the same. As these residents drive the speed limit, they set the pace for other drivers following behind them.



This program serves as a powerful traffic-calming alternative used to encourage motorists in the Hinsdale Community to slow down, resulting in safer roadways for children, pedestrians, and other motorists.

CARE PROGRAM

Another program utilized by the department is the Citizen Assisted Radar Enforcement Program (C.A.R.E.). The C.A.R.E. program provides the opportunity for residents to become involved in the speeding problem. Residents are issued a radar unit for a temporary period of time that they may use to monitor traffic. Violations are documented on a department-prepared form letter that is sent to the registered owner of the speeding vehicle. The C.A.R.E. program offers a first-hand observation of true speeds to the resident. Surprisingly, many speeders on a street are drivers who live in the neighborhood.



PEDESTRIAN CROSSWALK VIDEO

The Hinsdale Police Department produced a pedestrian safety at crosswalk video. Officer Tom Lillie, with the assistance of a community volunteer, produced this video as an educational tool to remind pedestrians about their responsibilities when crossing at a crosswalk. The video has since been aired on Channel 6 for Village residents to view as a constant reminder of the importance of safety precautions that should be taken not only in the Village of Hinsdale, but at all crosswalks. It may also be downloaded online from the police department's website.



CHILD SAFETY PROGRAMS

SAFETY VILLAGE

In June of 2010, Officers Coughlin, Rauhen, and Deputy Chief Wodka assisted with Safety Village at Oak School. There were more than 50 safety tips taught by Rhonda Satkamp, and the Hinsdale Fire/Police Departments to 300 children between five and six years old. Members of the Hinsdale Police Department assist with Safety Village during each summer session and have been doing so for more than 20 years since the inception of the program.



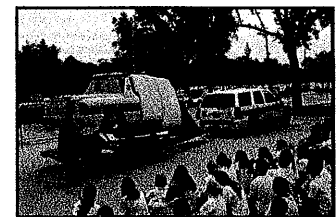
STRANGER DANGER



Stranger Danger is a safety class designed for pre-school age students and up to stay safe, be smart, and protect themselves from strangers and abduction when on their own at school, at play, and even at home. Parents can help children learn what to do when in an uncomfortable or unsafe situation. The class makes sure children know who, when, where, how to get help. A surprise visit is then made by McGuff, the Crime Fighting Dog, who re-enforces the safety tips taught in the class.

CHILD SEAT INSPECTIONS

As a service to the community, the police department performs Child Safety Seat Inspections. The police department staffs personnel certified in performing these inspections and offers them free to residents and the community to ensure the safety of children in vehicles. In the year 2010, **43 inspections** were completed. Of those inspected, **38 had been incorrectly installed** upon arrival at the police department; 88% of the seats inspected or installed were not being used correctly.



Illinois State Police demonstrate a vehicle rollover simulator to Hinsdale Central High School students.

"38 of 43 child safety seat inspections were incorrectly installed upon arrival." - Sgt. Cogger

The vast majority of child safety seats are used incorrectly. According to a 2002 National SAFE KIDS Campaign study, more than 81 percent of child restraints are used incorrectly, including 88 percent of forward-facing toddler seats, 86 percent of rear-facing infant seats and 85 percent of safety belts, as determined at child passenger safety seat inspection stations across the country. This validates the findings of similar research by NHTSA.



NEW INITIATIVE



HINSDALE POLICE DEPARTMENT **COMMUNITY ALERTS AND NOTICES NETWORK**

The Hinsdale Police Department is extending an invitation to anyone, in Hinsdale, with an E-MAIL address to register for the:

Community Alerts and Notices Network

The community alert network enables the Hinsdale Police Department to use E-mail to send out pertinent community information, including crime or criminal information, street closings, utility notices, missing person's flyer's or other emergency information that may affect community members or the Village of Hinsdale.

This program can help to prevent crime, locate missing person's and keep Hinsdale Community Members better informed about activity in "their" community.

These alerts are helpful for home owners associations, apartment and office property managers, health care facilities, businesses, schools, day-care centers, churches, community groups and individuals. Receiving crime prevention information reduces a person's chance of becoming a victim.

The Community Alerts are for information only, and are meant to provide information, reduce fear and increase the chance criminals will be caught and help prevent future occurrences of crime.

Examples of Community Alert(s) can include:

- A Crime that has Occurred
- Crime Pattern(s)
- Missing Person(s)
- AMBER Alerts
- Fire Prevention
- Crime Prevention
- Street (Closing) Information
- Community Information
- Health Alerts
- Utility Information

Register Now: Visit the online webpage at www.villageofhinsdale.org/pd/communityalerts.php OR
Send an email to communityalerts@villageofhinsdale.org which includes the following:
NAME, ADDRESS, PHONE, AND EMAIL address where you would like to receive alerts.

Memorandum

To: Chairman Saigh and Members of the Zoning and Public Safety Committee
From: Chief Bradley Bloom *BAB*
Date: June 22, 2011
Re: CALEA On-Site Evaluation Report



Attached please find a copy of our on-site evaluation recently conducted by the Commission on Accreditation for Law Enforcement Agencies in April 2011.

The next step in the process to gaining re-accreditation is a hearing conducted by the Commission in which the report is reviewed and the CALEA Commissioners will have an opportunity to ask questions of the agency. The hearing is scheduled for July 30, 2011 in Cincinnati OH. I plan on attending our hearing.

The purpose of the CALEA accreditation process is to improve the delivery of public safety services, primarily by: maintaining a body of standards, developed by public safety practitioners, covering a wide range of up-to-date public safety initiatives; establishing and administering an accreditation process; and recognizing professional excellence. Accreditation is a voluntary process with only 5% on police department achieving accredited status.

Specifically, CALEA's goals are to:

- Strengthen crime prevention and control capabilities;
- Formalize essential management procedures;
- Establish fair and nondiscriminatory personnel practices;
- Improve service delivery;
- Solidify interagency cooperation and coordination; and
- Increase community and staff confidence in the agency.

The CALEA Accreditation Process is a proven modern management model; once implemented, it presents the Chief Executive Officer (CEO), on a continuing basis, with a blueprint that promotes the efficient use of resources and improves service delivery—regardless of the size, geographic location, or functional responsibilities of the agency.

The self-insurance pool, IRMA see's accreditation as such a valuable tool in reducing our liability exposure that they pay for the on-site fees.

I am very pleased with the on-site teams report and I am confident you will as well.

Cc President Cauley and Members of the Village Board
Mr. Dave Cook, Village Manager

**The Commission on Accreditation
for Law Enforcement Agencies, Inc.**



**Assessment Report for the
Hinsdale (IL) Police Department**

2011

**Hinsdale (IL) Police Department
Assessment Report
April 2011**

Table of Contents

| Section | | Page |
|----------------|---|-------------|
| A | Agency name, CEO, AM | 1 |
| B | Assessment Dates | 1 |
| C | Assessment Team | 1 |
| D | Program Manager & Type of Assessment | 1 |
| E | Community and Agency Profile | 1 |
| | Community Profile | 1 |
| | Agency Profile | 2 |
| | Demographics | 2 |
| | Future Issues | 3 |
| | CEO Biography | 4 |
| F | Public Information Activities | 4 |
| | Public Information Session | 4 |
| | Telephone Contacts | 4 |
| | Correspondence | 4 |
| | Media Interest | 5 |
| | Public Information Material | 5 |
| | Community Outreach contacts | 5 |
| G | Essential Services | 5 |
| | Chapters 1 – 17 | 5 |
| | Bias Based Profiling | 9 |
| | Use of Force | 10 |
| | Chapters 21 – 35 | 12 |
| | Grievances | 13 |
| | Discipline | 14 |
| | Recruitment | 15 |
| | Training | 17 |
| | Promotions | 19 |
| | Chapters 41 – 61 | 20 |
| | Crime Statistics, Calls for Service | 24 |
| | Vehicle Pursuits | 24 |
| | Critical Incidents, Special Operations | 25 |
| | Internal Affairs | 25 |
| | Chapters 70 – 84 | 26 |
| | Property and Evidence | 27 |

| | | |
|----------|---|-----------|
| H | Applied Discretion | 28 |
| I | Non-compliance | 28 |
| J | 20 Percent Standards | 28 |
| K | Future Performance/Review Issues | 28 |
| L | Standards Summary Table | 29 |
| M | Summary | 29 |

A. Agency Name, CEO and AM

Hinsdale (IL) Police Department
121 Symonds Drive
Hinsdale, IL 60521

Bradley Bloom, Chief of Police
Richard Haake, Accreditation Manager

B. Dates of the On-Site Assessment:

April 02 - 05, 2011

C. Assessment Team:

1. Team Leader: Jason M. CASSALIA
Captain
Manlius Police Department
1 Arkie Albanese Avenue
Manlius, NY 13104
(315) 682-2212
2. Team Member: Charles W. GROOVER
Sergeant
Covington Police Department
1143 Oak Street
Covington, GA 30014
(770) 385-2199

D. CALEA Program Manager and Type of On-site:

Ms. Karen B. Shepard, Program Manager
Fifth reaccreditation, B size (personnel; authorized 26 sworn, 2 non-sworn full time; 9 non-sworn part time)
5th edition Law Enforcement Accreditation, CACE-L Version 2.0 SP2A Manual Version

E. Community and Agency Profile:

1. Community profile

The Village of Hinsdale was incorporated in 1873 after being founded in 1863 by William Robbins. In 1863, Robbins purchased the area's land for \$20.00 an acre and platted the Village in 1865, taming the wild prairie by grading roads, planting trees and building homes. Along with a few capable land developers, the fledgling town drew wealthy Chicagoans, German and Swedish tradesmen, and others. Each group contributed to a thriving Village by 1873, the year Hinsdale was incorporated. The

Memorial Building, located at 19 East Chicago Avenue, houses the Village offices and was built as a war memorial, dedicated on the Fourth of July, 1928, to those who served in the country's wars. The building's construction was privately funded by \$200,000 that was collected door to door throughout Hinsdale. Hinsdale is located 15 miles from downtown Chicago.

Today, Hinsdale is an upper-middle class suburb home to approximately 18,000 residents comprised of business leaders and other professionals but still continues to maintain the small town charm. The Village's beautiful tree lined streets are surrounded with both meticulously maintained older historic homes as well as many beautiful newer homes (median home price is \$842,000). Several condominium and apartment complexes are also located throughout the Village. The heart of the Village is its central business district which serves as a popular destination for residents and visitors and includes a mix of small, quaint specialty shops as well as a Gap, Starbucks and Walgreen's Pharmacy. The Village of Hinsdale is approximately five (5) square miles and has approximately 74 miles of streets. The Village is landlocked and its population remains static.

The Village is governed by a Board of Trustees form of government. The Board of Trustees is comprised of a Village President and six (6) trustees that are elected at-large from the community. The Village Manager is the chief administrator and responsible for day to day Village operations. Village departments include Police, Fire, Finance, Public Services, and Parks and Recreation. Each department head reports directly to the Village Manager, who in turn reports to the Board of Trustees. The Village Manager recommends the appointment of the Chief of Police which then must be approved by the Village Board of Trustees.

2. Agency profile

Like the village they serve, the Hinsdale Police Department has a rich history that extends back over 130 years. When the Village was incorporated in 1873, the "Police Magistrate" position was created and filled by Isaac L. Hins, a tin merchant and postmaster, not only served as an arresting officer, but also as the local judge. In 1877, the first police officer was hired, C.P Clark, in response to an on-going problem with horse thieves. Today, the Hinsdale Police Department has evolved into a professional full service police department with 28 full-time employees, nine (9) part-time employees, six (6) volunteers and a sworn complement of 26 officers. These figures are down from the previous assessment due to layoffs (2) and the outsourcing of the dispatch function. The Department is divided into two divisions: the Operations Division which includes the patrol division and community service officers; and the Support Services Division which includes investigations, youth, traffic safety, D.A.R.E., crime prevention, Accreditation and clerks. Each division is commanded by a Deputy Chief who reports directly to the Chief of Police.

3. Demographics

The demographic composition of the service area and agency are represented in the following table (based on U.S. Census Bureau data):

Demographics Report

| | Service Population | | Available Workforce | | Current Sworn Officers | | Current Female Sworn Officers | | Prior Assessment Sworn Officers | | Prior Assessment Female Sworn Officers | |
|------------------|--------------------|-----|---------------------|-----|------------------------|-----|-------------------------------|---|---------------------------------|-----|--|---|
| | # | % | # | % | # | % | # | % | # | % | # | % |
| Caucasian | 17114 | 95 | 452,073 | 85 | 26 | 100 | 1 | 4 | 28 | 100 | 2 | 7 |
| African-American | 130 | 1 | 15,943 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Hispanic | 26 | 1 | 41,883 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 719 | 4 | 63,498 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 17989 | 100 | 531,514 | 108 | 26 | 100 | 1 | 4 | 28 | 100 | 2 | 7 |

The service population demographics reveal that many within the population identify themselves belonging to multiple groups as evidenced through the raw numbers and percentages. The agency identifies the available workforce as the greater DuPage County area. The workforce availability information was furnished by the Economic Information and Analysis Division of the Illinois Department of Employment in accordance with Federal Guidelines to assist employers in evaluating their utilization of women and minority workers for their affirmative action plans. Technical definitions relate that the labor force is comprised of all persons 16 years and older who are either employed or unemployed.

100% of the Hinsdale Police Department's sworn officers are Caucasian, as compared to 85% of the available workforce and 95% of the agency's service population. African-Americans, Hispanics, and other minorities comprise approximately 6% of the agency's service population and approximately 23% of the agencies identified available and qualified workforce area. A recruitment plan is in effect. It should be noted that the agency lost two officers to layoffs in 2010, one of those officer's as identifying themselves as a Hispanic female. The agency has also neither recruited nor selected officers due to a hiring freeze due to economic concerns.

4. Future issues

The biggest challenge facing the agency continues to be budgetary issues. The current economic conditions have impacted Village revenues, coupled with increased personnel and pension costs. Over the last few years, the agency had to lay off two (2) sworn officers, outsource its 9-1-1 dispatch function, reduce several civilian full-time positions to part-time, and civilianize positions once held by sworn officers. The agency has been quite innovative in its restructuring by implementing a successful volunteer program. The agency reports that the focus has been to continue the service they are known for even in the face of the reduction in personnel. The agency's administration continues to explore and research ways to further reduce the cost of public safety using a shared services model with some of the surrounding police agencies.

5. CEO biography

Chief Bradley Bloom is a twenty-six year veteran of the Hinsdale IL Police Department and has served as the Chief of Police since 2002. Chief Bloom has a broad background serving as Deputy Police Chief, Watch Commander, Sergeant, Detective, and Patrol Officer. Chief Bloom holds a Masters Degree in Business Administration (MBA) and a Bachelor of Science Degree in Business Administration.

Chief Bloom is a graduate of the 30th Session (1990) of the Northwestern University Center for Public Safety, School of Police Staff and Command, the Northwestern University Center for Public Safety's Executive Management Program (1997) and the Federal Bureau of Investigation's MLEEDS Executive Development Program. Additionally, Chief Bloom has attended many specialized police training classes in a variety of areas.

Chief Bloom is an adjunct professor for the Northwestern University Center for Public Safety School of Police Staff and Command and also was an experienced assessment Team Leader for the Commission on Accreditation for Law Enforcement Agencies (CALEA). Chief Bloom has also published many articles that have appeared in national law enforcement publications and has been a guest lecturer in many law enforcement related programs.

F. Public Information Activities:

Public notice and input are a corner stone of democracy and CALEA accreditation. This section reports on the community's opportunity to comment on their law enforcement agency and to bring matters to the attention of the Commission that otherwise may be overlooked.

1. Public Information Session

The Public Information Session was held on Monday, April 04, 2011 at 5:00 p.m. in the Memorial Hall of the Village of Hinsdale Municipal Offices. Approximately eight people were in attendance, including agency personnel. Three residents spoke (one being a sixteen year old high school student who had completed the civilian police academy), and the Chief of Police of a neighboring agency. All spoke very highly of the agency's service to the community, its commitment to the spirit and letter of accreditation, and of the agencies' leadership.

a. Telephone Contacts

A public access, open telephone line was held on Monday, April 04, 2011, from 1:00 p.m. to 3:00 p.m. The telephone number, (630) 417-5703, was published in the agency's public information materials. One call was received, and was a positive endorsement from a neighboring law enforcement officer.

b. Correspondence

One letter endorsing reaccreditation was received by CALEA written by the Chief of the Village of Willowbrook Police Department.

c. Media Interest

A press release was completed and sent to local media outlets. Articles appeared in the *Hinsdalean Newspaper*, and the *Hinsdale-Clarendon Hills Patch*. Print and electronic platforms were utilized for the announcements.

d. Public Information Material

A public notice regarding the on-site assessment and public information opportunities were distributed in public areas of the police department. Employees were advised of the process through the e-mail system.

e. Community Outreach Contacts

The team interacted with several community residents at different times during the assessment process, all of whom spoke highly of their experiences with the agency. From professional associations to normal interactions with citizens, the agency appeared to have the support of the populace. One interview in particular highlighted the extent of the agency's customer service delivery model as a mother of three children described how the agency keeps a close watch of her residence when her husband, who travels extensively, is out of town. This was echoed by others in the room, to include a local teacher, and nurse practitioner.

G. Essential Services:

Law Enforcement Role, Responsibilities, and Relationships and Organization, Management, and Administration. (Chapters 1-17)

Pursuant to Hinsdale Village Ordinance, the Chief of Police is in command of the police department and shall be subject to the supervision of the Village Manager. The ordinance goes on to state that the Chief of Police is responsible for the daily operation and routine assignment of the Police Department.

Policy clearly identifies the legally mandated authority vested in the members of the Hinsdale Police Department. This authority is derived from The Federal Constitution, State of Illinois Constitution, and the State of Illinois Compiled Statutes and Ordinances of the Village of Hinsdale which define the scope, guidelines, and limits of authority as it pertains to the enforcement of laws, statutes, and ordinances.

The activities within the Hinsdale Police Department are organized according to function. The activities are presently divided into Operations and Support Services. These divisions are commanded by a Deputy Chief who reports directly to the Chief of Police. The Deputy Chief of Operations oversees the Patrol Division, Training, and manages the supervision through four patrol sergeants. The Patrol Division consists of thirteen uniform patrol officers and two part-time community service officers. The Deputy Chief of Administration oversees one detective sergeant, two detectives, one juvenile officer, one crime prevention officer, one school resource officer, one part-time accreditation manager, one part-time investigations assistant, one full-time receptionist / clerk, three part-time receptionist / clerks, two part-time parking enforcement officers, and twelve seasonal crossing guards. The agency also has a volunteer staff of six members.

The mission of the Hinsdale Police Department is to provide the community with impartial law enforcement, community-oriented services, and police protection, while maintaining the highest ethical and professional standards.

The agency's value statement reads as follows:

We believe that the success and effectiveness of our organization is built upon values.

To fulfill our mission we are committed to:

- Providing the community with a high level of service
- Acknowledging our responsibility and accountability to the citizens of Hinsdale, our source of authority
- Performing our duties within the spirit and to the letter of our laws and the Constitution
- Remaining sensitive to human needs and treating each person with respect, compassion and dignity
- Promoting mutual trust between the Department and the citizens and the institutions of Hinsdale
- Enhancing the safety and feeling of security for Village residents
- Fostering a quality work environment that encourages open communication and affords trust, respect and support for each member
- Approaching each situation as unique and responding creatively with empathy and the prudent use of discretion.

The agency requires that all personnel abide by the Village of Hinsdale Code of Ethics at all times. Additionally, the agency has adopted the Law Enforcement Code of Ethics for sworn members. Ethics training is provided at least biennially to all members (any employee of the police department either sworn or civilian). The agency has only full time police officers, and full time and part time non-sworn members.

Policy provides clear direction for arrests with and without a warrant. Procedures are concise and require appropriate reporting, fingerprinting, and photography as required by law. Policy appears to be built upon the Illinois Criminal Procedure Law.

Policy dictates the use of discretion, citing the use of proper discretion must respect the rights of the parties involved, accomplish a police and community purpose, and must follow department policy. It identifies alternatives to arrest as discretion, warning, and lastly citations or ordinance tickets, referrals to other agencies to include social service agencies better suited to assist, and informal resolutions in which the parties of the dispute resolve the issue within themselves.

The Chief of Police conducts monthly staff meetings with the Deputy Chiefs, Patrol Sergeants, and any other personnel as deemed necessary by the CEO. Procedures are in place which governs the process.

The Hinsdale Police Department utilizes a formal written directive system to establish and administer policy, procedure, and rules and regulations. The Chief of Police has the authority to modify as necessary. The written directive system is maintained in an

electronic version. The agency utilizes PowerDMS, a web based system, which gives specific logon and password allowances as programmed. Updates are also added and any modification occurs in this format. Additionally, a paper copy of the directives manual is found in the office of the Chief of Police. An annual review of all directives occurs to ensure accuracy, relevance and content. The formal mission and values statement is part of the written directive system.

All matters of planning and research are vested with the Chief of Police. The functions that are normally associated with the planning and research function within the Hinsdale Police Department are: budgeting; multi-year plans; goals and objectives; crime analysis; manpower allocations alternatives; capital improvements and new equipment; new or changes in specialty assignments; traffic signs, signals, or other traffic related analysis; uniform crime reporting; and liaison with other criminal justice agencies.

The Hinsdale Police Department participates in the Illinois Law Enforcement Alarm System (ILEAS). The agreement identifies that the agency will, in the event of an emergency, respond to requests for assistance by stricken law enforcement agencies with personnel, equipment, facilities, or service as is available. This mutual aid agreement has been in effect since 2002. The ILEAS stipulates that all service performed under the agreement shall be rendered without reimbursement. It also states that each participating agency shall assume sole responsibility for indemnifying their own employees, for providing necessary and required benefits that arise due to injury or death as required by law. The Chief Law Enforcement Officers of the participating agencies maintain a governing board and establish an operational plan for giving and receiving aid under the agreement.

The agency belongs to the Felony Investigative Assistance Team (FIAT). This team exists to assist member agencies with the investigation of major felonies and other crimes. The team includes 16 local agencies from the area, and is governed by a board of directors which each agency head sits on. The FIAT is coordinated by Deputy Chief Kevin Simpson of the Hinsdale Police Department. FIAT has several different assistance components made up of specially trained members from each agency: a major case squad which provides investigative support; an ERT SWAT unit for tactical operations; accident reconstruction unit; a K-9 response team; and recently added a computer forensics capability. Each department pays a set fee for the year to participate, and provides their trained and equipped personnel to the team. Should the team activate for a member agency, the activating agency does not incur additional costs and each agency handles payment for their own personnel. FIAT agencies sign an inter-governmental police services assistance agreement. The Hinsdale Police Department also supplies officers for SWAT, and major case support.

The Hinsdale Police Department maintains an officer assigned to the Hinsdale Central High School as a School Liaison Officer. An agreement exists between the Hinsdale Police Department and the Board of Education of School District 86 (Hinsdale Central Schools). The contract covers all applicable bullets. The officer's salary and fringe are

paid for through monthly payments by the school district to the municipality. No other contracts for provided services exist.

The agency utilizes temporary or rotating assignments. The assignment period for several positions with satisfactory performance cannot exceed five years. These positions include investigations sergeant, detective, youth officer, crime prevention officer, D.A.R.E. officer, traffic safety officer, and school resource officer. The agency does not have a reserve officer program.

The Hinsdale Police Department has a law enforcement explorer program, an internship program, a police chaplain program, and a volunteer program. The agency trains and uses these personnel for assistance with community service, and administrative functions. Policy clearly dictates that these auxiliary members are not law enforcement members with sworn duties and responsibilities.

The agency launched a volunteer program in the fall of 2009 for the first time. Volunteers were solicited for participation in performing records tasks, lobby greeter, public information aide, and also operational aides.

The Hinsdale Police Department operates in fiscal matters as an extension of the Village of Hinsdale Finance Department, using established procedures, standard forms, periodic audits and other interdepartmental fiscal controls. The Chief of Police has the ultimate responsibility and authority for all fiscal matters under Police Department control, to include budget development, purchasing, expenditure approval, reporting of fiscal status, and liaison with the Village Finance Department.

The municipalities Y2010 – 2011 budget is \$17,047,140. The Hinsdale Police Department budget for Y2010 – 2011 is \$4,670,900. This is a \$396,494 reduction from the 2009 – 2010 authorized budget. During Y2010 the agency laid off two sworn officers and six dispatchers. A total of 18 employees of the Village of Hinsdale have been laid off over the last two years due to the world-wide economic crisis. Mean property values have reduced greatly in this area, along with many homes deserted due to the inability of homeowners to pay the mortgage payments and taxes. This has hit the Village of Hinsdale significantly hard.

The Chief of Police seeks budget recommendations and supportive documentation for the necessity of purchases from agency personnel, including key individuals who are in charge of specific units. The budget process includes the goals and objectives process for each function of the department.

The administrative assistant to the Chief of Police maintains a ledger record of all initial appropriations. The journal also contains account balances, expenditures, encumbrances made during the period, and unencumbered balances of each appropriation.

Fiscal policy has clear and concise language regarding purchasing, accounting, cash

management, petty cash, cash bonds, and equipment acquisition during emergencies. The policy also covers agency owned property, issuance, and inventory controls. Operating supplies are purchased from local vendors with whom the Village maintains a charge account. Controls are in place for approval and tracking with the limit of purchases at \$250.00. For larger purchases, the agency has a stepped approval process which depends on the amount for purchase. These approvals can go all the way to the Village Manager in cases, and specific competitive bidding requirements start at items of \$5000.00 or more.

Language in the policy identifies a requirement for internal audits of the agencies fiscal operations as well as cooperation with any audits conducted by the finance department or outside contracted agencies.

Bias Based Profiling

The agency policy statement regarding biased based profiling states: "to reaffirm the Hinsdale Police Department's commitment to unbiased policing in all encounters between police officers and citizens, and to reinforce procedures that serve to maintain public confidence and trust through the provision of services in a fair and equitable fashion." The agency defines and prohibits bias based policing. Training proofs indicate training has occurred on this subject every year. In addition, since January 2004 the agency has been required by Illinois State Law to collect race data on each traffic stop conducted. The data is reported to the Illinois Department of Transportation (IDOT) which is required to report data to the Illinois General Assembly. This data is also reported to agency supervisors to analyze officer performance for "internal consistency". The report provides benchmarking to have a method of comparing data. The adjusted census benchmark identifies Caucasian and Minority population inside DuPage County, and then compares it to the traffic stops of the agency, reasons, and outcome. The data reveals in the end that the agency does not appear to engage in bias based policing during the practice of vehicle stops. The agency should be commended for its efforts, education, reporting, and results which assures their citizens of professionalism in action. Only one bias based complaint was received during the assessment period. This was a complaint lodged after a citizen received a parking ticket in 2010, whereas no interaction with an agency member occurred at the scene. The case was investigated and unfounded.

Traffic Warnings and Citations - 2008

| Race/Sex | Warnings | Citations | Total |
|-------------------------|----------|-----------|-------|
| Caucasian/Male | 1,027 | 1,418 | 2,445 |
| Caucasian/Female | 769 | 945 | 1,714 |
| African-American/Male | 75 | 85 | 160 |
| African-American/Female | 84 | 78 | 162 |
| Hispanic/Male | 86 | 143 | 229 |
| Hispanic/Female | 44 | 56 | 100 |
| Asian/Male | 24 | 35 | 59 |
| Asian/Female | 19 | 28 | 47 |
| Other | | 3 | 3 |

| | | | |
|-------|-------|-------|-------|
| TOTAL | 2,128 | 2,791 | 4,919 |
|-------|-------|-------|-------|

Traffic Warnings and Citations - 2009

| Race/Sex | Warnings | Citations | Total |
|-------------------------|----------|-----------|-------|
| Caucasian/Male | 1,278 | 1,452 | 2,730 |
| Caucasian/Female | 1,047 | 1,029 | 2,076 |
| African-American/Male | 113 | 103 | 216 |
| African-American/Female | 84 | 94 | 178 |
| Hispanic/Male | 87 | 153 | 240 |
| Hispanic/Female | 41 | 71 | 112 |
| Asian/Male | 37 | 54 | 91 |
| Asian/Female | 33 | 34 | 67 |
| Other | 2 | 2 | 4 |
| TOTAL | 2,722 | 2,992 | 5,714 |

Traffic Warnings and Citations - 2010

| Race/Sex | Warnings | Citations | Total |
|-------------------------|----------|-----------|-------|
| Caucasian/Male | 1,153 | 1,254 | 2,407 |
| Caucasian/Female | 970 | 843 | 1,813 |
| African-American/Male | 61 | 70 | 131 |
| African-American/Female | 67 | 62 | 129 |
| Hispanic/Male | 53 | 125 | 178 |
| Hispanic/Female | 27 | 50 | 77 |
| Asian/Male | 23 | 43 | 66 |
| Asian/Female | 26 | 32 | 58 |
| Other | | 3 | 3 |
| TOTAL | 2,380 | 2,482 | 4,862 |

Use of Force

The agency use of force policy was found to be clear and concise. The policy statement of the Hinsdale Police Department is to utilize only the amount of authorized force necessary and constitutionally allowable to accomplish a lawful objective. Written directives identify general considerations to include primary requirements such as lawful foundations, lawful objectives, constitutionally permitted, and so forth. Further, policy provides guidance language regarding a "risk balance test", which identifies a balance of opposing requirements: limitation of risk exposure and self restraint. Escalation and de-escalation of force are highlighted and direction given to personnel for consideration. Deadly force is authorized against an individual if the officer objectively and reasonably believes, under the totality of the circumstances known by the officer at that moment the force is used, that such force is necessary to prevent the individual from inflicting imminent death or great bodily harm to himself or others. Policy also identifies medical and first aid treatment to be rendered should the use of force produce an injury.

The agency utilizes an array of less-lethal weapons to include impact weapons in the form of specially marked shotguns that fire 12 gauge flexible beanbag rounds. These shotguns are identified through their orange stocks and forends. Additional less lethal

weapons include the Monodnock expandable baton, riot baton, OC spray, and the TASER X-26 electronic control weapon (ECW). In-service training for less than lethal weapons occurs biennially, except for the ECW which occur at least annually.

The agency provides the duty firearm for all sworn personnel. The agency authorizes the Glock 23C as the primary department issued handgun for uniformed officer assigned to patrol duty. The policy also allows for back-up and off-duty carry of personally owned firearms as long as the firearm meets specific department identified requirements. This also includes uniformed officers not assigned to patrol duties. Carry criteria and selection criteria are clearly spelled out in policy language. Officers may, with written permission from the Chief of Police and properly qualified, carry a patrol carbine. The agency utilizes the Colt M-16 / AR-15 and Armalite AR-15 in semi-automatic only. Patrol vehicles are equipped with custom built rifle boxes that allow for the weapon to be totally secured and locked in the trunk of the car. Officers that are currently qualified through demonstrated proficiency are given a key. Should an officer loose that qualification the key is then taken back until such a time remedial training is afforded and demonstrated proficiency is observed. All sworn officers who carry a badge and a firearm under the auspices of the Department undergo Department-mandated firearms qualification training at least once a year with the assigned duty weapon, back-up, police carbine, and / or off-duty firearm. Informal training sessions may be scheduled more often; however, qualification is scheduled no less than once a year. The agency also selects and approves ammunition for use by members. Guidelines for safe storage, inspection, record keeping, and removal of unsafe weapons is covered by agency policy. The agency also provides free gun locks in the front lobby of the police headquarters facility.

Use of Force

| | 2008 | 2009 | 2010 |
|--------------------------------|------|------|------|
| Firearm | 0 | 0 | 0 |
| Electronic Control Weapon | 0 | 1 | 3 |
| Baton | 0 | 0 | 0 |
| Oleo Capsicum Spray | 0 | 1 | 0 |
| Weaponless | 11 | 9 | 13 |
| Total Types of Force | 11 | 11 | 16 |
| Total Use of Force Arrests | 11 | 11 | 9 |
| Complaints | 0 | 0 | 0 |
| Total Agency Custodial Arrests | 418 | 388 | 325 |

In 2010, use of force for the TASER included two instances of brandishing without usage, and one instance of a full deployment. In seven of those force incidents no arrest was made due to the mental culpability of the subject. This contributed to the agencies focus on training to deal with persons suspected of suffering from mental illnesses. Eleven of the incidents involved some degree of intoxication and / or drug use.

The agency also indicated the reduction in custodial arrests was due to the reduction in the patrol force that occurred in 2010.

The agency has a strict accounting for use of force to include reporting requirements, chain of command notifications, and follow up with the internal affairs officer. All use of force aspects reviewed by the assessment team was found to be in compliance with agency policy and applicable CALEA standards.

Personnel Structure and Personnel Process (Chapters 21-35)

The Hinsdale Police Department participates in collective bargaining with the Illinois Fraternal Order of Police (FOP) Labor Council. The FOP represents all patrolmen for the purposes of collective bargaining. The written directive provides clear policy language committing the municipality and the Department to bargaining in good faith. Additionally, this language also provides for a commitment from both the Department and the Municipality to abide by both letter and spirit, by the negotiated labor agreement. The Union Steward, Detective Charles Leuver, was interviewed by the assessment team and spoke of an amicable relationship between the agency and the union. He also advised that the union was supportive of the reaccreditation efforts.

The agency has a comprehensive compensation and benefits package. The salaries for sworn officers are identified in the collective bargaining agreement. Sergeants, Deputy Chiefs and the Chief of Police salaries are identified in the Village of Hinsdale pay plan for management exempt personnel. Additionally, non-exempt full time employees pay plans are adopted annually by the Village President and Board of Trustees and consists of a minimum and maximum rate of pay. The pay scales differ for non-management / non-public safety employees, which include additional civilian personnel assigned to the department.

Leave consist of normally accepted holiday, annual vacation leave, and a special leave for emergency situations. Sick leave accrues at a rate of eight hours per month and policy is specific for its use, reporting, and details of an incentive plan that will allow additional vacation leave for minimizing use of sick time. Policy identifies compliance and procedures for using the Family and Medical Leave Act of 1993 (FMLA).

A retirement program exists for all personnel. Sworn members are entitled to retirement benefits provided by Illinois Compiled Statute. The minimum service credit and age requirement is twenty years of continuous service and fifty years of age. In addition, personnel are eligible for a bonus of 2.5% per year after twenty years through thirty years to a maximum of seventy-five percent of the employee's last working days salary. Civilian personnel are entitled to retirement benefits that are provided by the Illinois Municipal Retirement Fund.

The Village of Hinsdale provides full time personnel with health benefits. Contributions towards health insurance are made through the collective bargaining process where applicable. Dental coverage is also a part of the health insurance package. Deferred compensation plans are also available should the employee choose. Disability and

death benefits are identified in the policy. Tuition reimbursement is available through set conditions, and term life insurance policies are carried for employees.

The agency has an extensive and detailed policy for line of duty death and serious injury. The policy is well written, concise, and serves as a critical guideline in the direst of times. The policy leaves little to interpret.

The Village of Hinsdale makes available to full time employees an Employee Assistance Program (EAP) designed to assist employees and their families in identifying the nature and severity of personnel problems and to recommend options for their solution. The EAP also provides consultation and support for supervisors who have employees with job performance problems and / or behavioral problems. Designated supervisors are trained in the programs services, the supervisor's role and responsibility, the identification of employee behaviors which would indicate the existence of employee concern, problems and / or issues that could impact employee job performance.

The agency has implemented an early warning system within their personnel evaluation system. The system requires first line supervisors to be vigilant in observation for patterns of behavior concerning areas such as performance, evaluations, complaints, use of force, internal affairs, reports of inappropriate work behavior, disciplinary action, and accidents. The policy requires documentation and forwarding to the Deputy Chief responsible for the employee for their action / comment. Should the initial attempt to rectify behavior on the lowest available level fails, then referral to the Chief of Police for possible training, discipline, counseling, or an informal EAP referral occurs. The annual review indicated that the vigilant observations and handling of concerned behavior at the lowest levels has been effective and no employees have been identified through the early warning system for inclusion.

A review of the compliance documentation in the personnel evaluation chapter proved very telling in regards to the extent to which the organization holds its personnel accountable to the core values and mission. The agency prides itself in their ability to serve in a professional and appropriate manner. In an evaluation, it was documented whereas an officer was identified operating within the rules and regulations, however, not meeting the spirit in which they communicated both verbally and non-verbally with the public. This was fully documented with specific information, and a path to remedy this identified behavior included additional training and monitoring. It was clear that the supervisors have superior knowledge on each individual employee under their direct supervisors and were not afraid to provide management and leadership to ensure the mission was completed with the core values of the organization.

Grievances

Current policy language states that a grievance may be filed when there is a difference between an officer and the department with respect to the interpretation, application, or compliance with rules and regulations, disciplinary actions, and the terms of the collective bargaining agreement. Time limits are in place from the date of a specific

occurrence to the date of reporting a grievance. Contractual language mirrors that of policy, and binding arbitration is the last step in contractual grievances. The grievance procedure is also available to all civilian personnel who have completed their probationary period. Different requirements and procedures apply for civilian personnel and exempt sworn personnel and are clearly identified in the policy.

The agency and the collective bargaining unit should be commended for their ability to communicate and resolve disputes, as the agency reported that there were no grievances filed during this assessment period. As an added note, records indicate that the last time a grievance was filed was in 2005.

Detective Charles Leuver, the Fraternal Order of Police Labor Council 966, stated that most areas of disagreement between the agency and the union are handled between the Chief and himself through his position. He stated that he has an excellent relationship with the Chief of Police, and that the Chief works hard to remedy disputes that are in his control and purview.

Disciplinary

The Hinsdale Police Department has a well established departmental recognition program. The agency recently enhanced its award program to include an employee / officer of the month award. This has caused awards to more than double in amount and clearly identifies that the agency encourages the good work of its members. Current awards and commendations include: the Police Combat Cross Medal; Medal of Valor; Purple Heart Medal; award for Saving a Human Life; Meritorious Police Service Award; Chief's Recognition Award; Police Good Conduct Award; Physical Fitness / Wellness Award; Innovation Award; Employee of the Month Award; Customer Service Award of the Year; and Officer / Civilian / Volunteer of the Year.

The agency maintains a comprehensive and detailed code of conduct and rules and regulations written directive. Attitude towards the profession, uniform wear, and dress code are also covered. Policies and procedures cover the myriad of personnel concerns, such as conduct that falls under the categories of unbecoming an officer, under the influence of alcohol or drugs, insubordination, neglect of duty, and disobedience of orders.

The Hinsdale Police Department believes in the progressive discipline model. The agency clearly identifies the end result as to correct undesired conduct, behavior or productivity problems, and in doing so to help the member become a better employee. Policy language also states that discipline is particularly appropriate when other, less corrective actions, such as supervisory counseling have failed to bring about effective lasting results. Member culpability is also heavily weighed to determine the correct route of the action. The agency also recognizes the fact that termination maybe necessary under certain defined conditions. A non-discriminatory statement and the guarantee of due process is included in the written directive. The role of supervisors and above and the authority attendant to each in relation to disciplinary action is well defined in agency

policy. Immediate notifications to the Chief of Police for serious or liability strewn conduct is required.

Awards, training, and counseling are identified as a function of discipline. These forms include many factors to be used in an effort to help the employee respond positively. Different levels, such as administrative leave, furlough, and suspension are also denoted and explained. Punitive action may be taken at any time that an employee exhibits behavior or actions that are contrary to department policy. Repeat violations call for suspension or termination. The progressive model starts with an oral reprimand, written reprimand, and then a suspension of up to five days, and finally termination pursuant to a Board of Police and Fire Commissioners Hearing. Civilian employees may also be demoted. An appeal system is included in the policy with relief through the Board of Police Commissioners. Time frame and submission detail guide the required action.

| Personnel Actions | | | |
|-------------------------------|------|------|------|
| | 2008 | 2009 | 2010 |
| Suspension | 3 | 8 | 3 |
| Demotion | 0 | 0 | 0 |
| Resign In Lieu of Termination | 0 | 0 | 0 |
| Termination | 0 | 0 | 1 |
| Other | 9 | 8 | 8 |
| Total | 12 | 16 | 12 |
| Department Awards | 10 | 14 | 31 |

An interview with the agency internal affairs officer was conducted. Deputy Chief Kevin Simpson spoke of the high standards of the Hinsdale Police Department, and of the focus that management and supervisory staff to counsel and train first, leaving discipline as a last resort. Simpson spoke with excellent knowledge of the agency policies, and demonstrated practices as he described a number of management situations faced, and how the agency worked to train and counsel, and some situations that merited discipline due to the substantive nature of the occurrence.

Recruitment and Selection (Chapter 31 and 32)

The Village of Hinsdale Personnel Policy and Hinsdale Police Department policy statements clearly identify the pursuit of the best candidates free from discrimination through equal opportunity for all.

The agency has identified the Deputy Chief of Operations for overall administration of the department's recruitment plan. This recruitment process is tasked with developing and maintaining an effective working relationship with the Village of Hinsdale Personnel Department and Board of Fire and Police; ensuring team members have appropriate training in recruitment related topics such as department goals and objectives, career opportunities, salary structure, benefits and working conditions, Federal and State equal opportunity guidelines, cultural understandings, Village of Hinsdale data, selection process, and testing and training matters.

In light of the current economic conditions, the agency has not called for accepting applications nor participated in any selection process. Currently, the Deputy Chiefs have been tasked as recruitment officers and the agency is modifying their recruitment and application process by utilizing an outside vendor. It is a normal practice to recruit outside the jurisdictional boundaries of Hinsdale, specifically in the Chicagoland metropolitan area, as well as the Midwest portion of the country.

The Hinsdale Police Department Recruitment Plan 2010 goal is to strive for a 5% increase in women and minority police officer candidates who participate in the police officer selection process as compared to the number of women and minority candidates who participated in the previous police officer testing process. Along with this goal the agency also specifies that they want to increase the selection pool of candidates by 10% overall. The plan calls for a number of objectives to be completed towards meeting this goal. They include: depicting women and minorities in law enforcement roles in agency recruiting material; participating outside the geographical boundaries of the Village of Hinsdale to attract viable law enforcement candidates; targeting culturally diverse law enforcement groups and organizations with job announcements through the use of electronic advertising and direct mailings; working with other law enforcement agency recruiters to determine the means and mediums that they are using to locate candidates; and conducting blind testing to determine what means of attracting candidates is best. An equal employment opportunity plan is a part of the recruitment plan.

Job announcements and recruitment notices for personnel include a description of duties, requisite skills, educational level, and all required qualifications as deemed appropriate by the Village of Hinsdale Human Resources Coordinator and / or the Board of Fire and Police Commissioners Rules, official application filing deadlines, and the Village of Hinsdale equal employment opportunity statement. Job announcements and advertisements are placed in Chicagoland area newspapers, law enforcement professional journals, internet websites (including their own), culturally diverse organizations in the greater area, and Hinsdale Community Organizations to include local cable access, and minority or gender specific groups such as the League of Women Voters.

The agency has a very professional recruitment brochure that highlights the community, the agency itself, opportunities within, benefits, requirements, and training. This multi folding document shows photographs of various members of the organization which reflect different genders. Specialized units are also highlighted showing members carrying out their various missions. The brochure has a tear off portion to request more information on when the agency is accepting applications.

The agency is charged by policy to maintain an efficient, effective, and objective selection process for civilian and sworn personnel alike. The goal is to choose the highest caliber personnel who possess the skills, knowledge, and abilities necessary for success in the field of law enforcement and police services.

The selection process is separated between sworn and non-sworn personnel. For non-sworn personnel, the Chief of Police determines the selection process which may include an orientation, written test, background investigation, performance potential assessment, oral interview, physical examination, and a twelve (12) month probationary period. Polygraph examinations are not conducted for non-sworn applicants.

The Hinsdale Board of Fire and Police Commissioners determine the selection process for sworn candidates. The authority and responsibility for administering the department's role in the selection process are vested with the Chief of Police. The elements that remain in the primary responsibility of the department include establishing the levels of skill, knowledge, abilities, and job descriptions for entry level positions; conducting background investigations for eligible candidates; monitoring and evaluating employee progress during probationary periods; and assisting the Board of Fire and Police Commissioners as directed. Initial selection testing includes an orientation, physical agility test, written test, preliminary character and background investigation, polygraph examination, initial oral test, performance potential assessment, detailed background investigation, final oral test, psychological test, and medical test.

The Secretary of the Board of Fire and Police Commissioners has the responsibility of contacting all sworn applicants who apply for the position of police officer for the Village of Hinsdale from the initial phase to the final appointment. The Village of Hinsdale Human Resources Coordinator has the responsibility for contact with all civilian applicants who apply for civilian positions within the organization. Sworn personnel are subject to an eighteen (18) month probationary status.

All elements of the testing process administered or provided by outside private sector organizations must also meet validity, utility, and minimum adverse impact requirements.

All phases of selection are required to be administered, scored, evaluated, and interpreted in a uniform manner. For applicants in a sworn position, within sixty (60) days after each examination, the Board of Fire and Police Commissioners prepares, certifies, and posts the list of eligible candidates who have successfully passed all examinations during the testing phase. Candidates not selected are informed of such information within thirty (30) days of such decision.

The agency has not accepted applications or hired during this assessment period.

Training

The administration of the Department's training function falls to the training coordinator. The Chief of Police designates the coordinator who in turn plans, develops and implements in-service and field training programs; identifies and notifies personnel of both required training and available training through the personnel's supervisor;

maintains training records; ensures attendance at required training; selects instructors; evaluates programming; and coordinates the entire process.

The training committee is the established authority and has the responsibility to develop and evaluate the training needs of the Department. The committee reports their recommendations to the training coordinator. The training committee consists of a chairperson and the training coordinator, a sergeant, and a field training officer.

The agency uses lesson plans and testing to ensure training requirements are retained by personnel. Training records are kept on file by the training coordinator. These include each employee's training received, dates, types, attendance and test scores, and any certificates or licensing received. This also includes in-service training. Should a member not show proficiency through a variety of means, remedial training is available, and a policy outlines the specific procedures.

The agency does not operate its own police academy. The agency utilizes any police academy certified by the State of Illinois Law Enforcement Training and Standards Board (ILETSB) for basic recruit training. The Chief of Police must also approve such academy prior to its use. Policy requires all sworn personnel to complete the curriculum of basic recruit academy within six months of employment. Law enforcement personnel may satisfy the requirement through a waiver indicating certification of other approved basic training through the ILETSB. The agency has utilized the Suburban Police Academy located at the College of DuPage in Glen Ellyn, Illinois for their last recruit in 2008 (previous assessment period). The academy consists of a 400 hour basic course.

The Hinsdale Police Department Field Training and Evaluation Process is eighteen weeks long and separated into four phases. During this time, the recruit is assigned to different field training officers and works different assignment / beats. Daily evaluations are conducted by the FTO, summaries after two weeks, and the sergeants complete a weekly report. Recruits are measured on areas which have been specifically identified as job related and necessary to perform the job function of police officer. A field training coordinator ensures the process to include FTO and recruit concerns.

Department sworn personnel are assigned in-service training sessions on an annual basis. The topics in retraining annually include, but are not limited to agency policy, procedures, rules, and regulations; changes in statutory or case law affecting law enforcement operations; use of force; pursuit and emergency driving; emergency medical service and fire suppression; hazardous materials; special operations and unusual occurrences; evidence collection and investigative techniques; report writing; telecommunications; and victim / witness policy and procedures. Officers also receive roll call training when applicable. Examples include, death investigation, DUI reporting, use of force reporting, etc.

Specialized training is identified for specific positions within the agency. These include: investigator, youth officer; field training officer; community relations / crime prevention officer; breathalyzer operator; firearms / range officer; traffic crash reconstructionist;

evidence technician; truck enforcement officer; D.A.R.E. officer; bicycle patrol officer. Training is identified as occurring through on the job supervised training and additional advanced classroom instruction.

Civilian employees assigned to the agency also receive basic familiarization training. The training coordinator conducts orientation on the agency's role, purpose, goals, policies, and procedures; along with working conditions and regulations; and responsibilities and rights of the employee. In addition, specific orientation for specific roles is also conducted. Community service officers, crossing guards, meter enforcement, accreditation manager, and reception personnel are all trained in their respective fields specific to their job demands and description.

The agency is also a member of the North East Multi-Regional Training Inc. Agency (NEMRT). NEMRT is a CALEA accredited public safety training agency. The training agency was created as a result of Illinois Legislation in 1983 which created the ASSIST (A Statewide System for In-Service Training) program which operated under the auspices of the Illinois Police Training Board. The State of Illinois does not require any in-service or continued training past basic certification. Mobile teams were created to cover the state. NEMRT covers a six county area and has over 300 agency members which are strictly law enforcement agencies. These agencies pay a fee of \$90.00 per officer which allows them to send officers to any training free of charge. NEMRT provides new course catalogs over their website three times a year. They provide over 650 courses per year covering the range of a four (4) hour course to courses that take weeks. Instructors are experts in their field, and are contract employees with NEMRT to bring their specialized classes to the area. NEMRT also provides two part-time police officer academies, one an on-line and practical course, the second a traditional part-time academy. The Village of Hinsdale has been a member since 1984 and utilizes the NEMRT training continuously. NEMRT does not have training facilities and uses member agencies and facilities for the courses. State, Federal, and member fees support the NEMRT operations. I met with Deputy Director Thomas Reasoner from NEMRT. Mr. Reasoner gave an overview of the NEMRT program and how Hinsdale Police Department participates as a member. The agency makes full use out of this excellent training source.

Throughout the onsite assessment, members of the organization who were interviewed consistently pointed to the focused and cutting edge training programs that the agency utilizes for in-service. From high risk use of force scenarios that encompass all levels of force, to the continual firearms training throughout the year. A constant message from the personnel of the agency was that the training made a difference in their ability to be prepared to serve the community no matter what the call for service was.

Promotions

The Hinsdale Police Department awards promotions based on merit and competitive examinations. The Board of Fire and Police Commissioners administer and conduct all promotional examinations and processes with applicable statutes. The agency assists the board with the process and is primarily responsible for establishing job descriptions

and necessary qualifications for supervisory positions, merit and efficiency ratings of eligible candidates; making the final selection from the eligibility list of promotion candidates pursuant to the Board of Fire and Police Commissioners rules and regulations; and lastly monitoring and evaluating performance of those newly appointed supervisors.

The Board of Fire and Police Commissioners established rules and regulations cover a myriad of promotional requirements. These include evaluating promotional potential; administration of written tests; the use of assessment centers; conducting oral interviews; establishing a numerical weight; establishing a system of ranking eligible employees; establishing a time in rank eligibility; establishing a system for selection from the eligible list; and duration of eligible list.

Once the agency is authorized to promote, the Chief of Police provides written announcement of the promotional exam. The elements used for promotion have been created to be job related and non-discriminatory. Lateral entry promotions are not allowed by the Board of Fire and Police Commissioners.

Candidates for promotion are eligible for reapplication, retesting, and / or reevaluation at all posted announced promotional exams. An appeal process is in effect and utilizes the Illinois State Court for remedy. No promotions were made during this assessment.

Law Enforcement Operations and Operations Support (Chapters 41-61)

The agency provides for 24 hour shift coverage. The present shifts are identified as shift 1 from 0600 to 1800 hours and shift 2 from 1800 to 0600 hours. The shift assignment is for a twelve (12) week cycle. Patrol officers work a two (2) days on, two (2) days off, three (3) days on, two (2) days off, two (2) days on, three (3) days off. Regular day off schedules are completed by the Deputy Chief of Operations or his designee. Beat assignments are assigned by the shift supervisor by seniority and rotated daily.

Three special-purpose vehicles are in use at the Hinsdale Police Department: bicycles for patrol, a multi-jurisdictional prisoner transport van, and an evidence collection vehicle (Ford Expedition).

The multi-jurisdictional transport van is used for the transport of prisoners to the county jail, to and from municipal detention facilities, and other conditions as needed to provide a safe transport of prisoners from one location to another. The use of the van is limited to the transport of prisoners, training, other administrative functions, and is not used for patrol operations. Training is required before operating the van. The van was purchased as a collaborative effort between three neighboring jurisdictions: Hinsdale, Clarendon Hills, and Oak Brook. The vehicle is normally kept at Clarendon Hills Police Department for use as necessary by any of the three agencies.

The agency has a bicycle patrol program. This program is supervised by a designated officer who is responsible for all procurement and maintenance of all equipment. Shift

commanders are responsible for assignments of the bicycle patrol program for their respective shift. Bike officers may request to patrol on bicycle when resources allow. Minimum shift levels must be maintained before the use of the bicycle patrol program. The agency does not operate the bicycle patrol in inclement weather. Bike officers are given orientation training first by a certified bicycle patrol officer (BPO). All BPO's are required to attend certification training when space is available.

The agency utilizes marked and unmarked patrol vehicles. Marked patrol vehicles are readily identifiable as law enforcement agency vehicles with distinct markings and decals to include unit number, emergency telephone numbers, and Hinsdale Police. The Hinsdale Police Department is in transition between older markings and a new design. The new in-car mobile audio / video unit records and then the captured audio / video is sent digitally to a server at the Headquarters building through the use of a hot spot. Officers then can burn copies of incidents to use as evidence. Servers hold all video data for a period of 90 days as required by law.

Each vehicle has a mobile computer for dispatching and also report writing. Once the report is completed, it is sent electronically to the sergeant for approval, and then it is sent into the DuPage County NETDMS system. Twenty-six agencies participate in the system which collects and disseminates reports and data from all agencies. Case reports, contacts, and field reports are entered into this system giving real time broad based access to all the agencies in the area.

The agency utilizes the Law Enforcement Automated Data System (LEADS) which allows the officers to gain access to motor vehicle information, license data, criminal history, and NCIC information. This information system can be accessed remotely from the in-car computer system.

Inspections occur with each use, and a weekly inventory inspection is completed Sunday by the officer in charge. During our tour, the inspection process was underway by the shift sergeant.

Seat belts are routinely worn by all department personnel while operating department vehicles. Child safety seats are not allowed to be installed or used in any department vehicle with a prisoner screen or shield.

Officers are not required to wear soft body armor for normal police operations. Should the officer choose to, a number of options for purchase by the department or reimbursement to the officer, should they buy their own, is based on their committed use of that armor, therefore incentivizing the use to increase safety. Officers are required to wear body armor for high risk tactical duties, or preplanned high risk situations. Spare sets of body armor are located in the headquarters building, in the shift supervisors vehicle, and the unmarked investigations vehicles in the event it is needed.

The agency has developed a very comprehensive policy and procedures for dealing

with persons suspected of suffering from mental illness. The policy is clear and concise and serves as a tremendous guidance for officers called to service these types of incidents. The accompanying training was also very comprehensive. Chief Bloom advised that they had identified a need to enhance their understanding of the legalities of custody based on mental health issues. He stated that the agency's service demands were significant as it related to the full service hospital that operates within their jurisdiction. He stated that the updated policy reflects those changes and the training to ensure that their personnel are familiar with the most appropriate method and legal authority that goes along with the types of calls for service they were encountering.

Procedures for the reporting and investigation of adult and missing children are in place and ample proofs demonstrating compliance with departmental directives and CALEA standards were provided. The agency has not had the need to activate an AMBER alert during this assessment cycle.

A monthly crash analysis is conducted and prepared for the Village of Hinsdale Board. Using this information, the agency can monitor the frequency of collisions by intersection. The report is used to prompt a review for possible low level engineering changes, or to begin a selective enforcement campaign if deemed necessary to ensure compliance and increase safety. A selective enforcement summary occurs monthly and contains an analysis of citations written in traffic areas identified as having a higher than average volume of vehicles, and an 85th percentile speed that is higher than average. These selective enforcement areas are monitored annually and changed based upon what is discovered through additional reviews and surveys using personnel and the speed trailer or RADAR systems. These systems and reviews have shown to be an effective way in proactively handling traffic concerns, particularly with the respect to the reduction of intersection collisions. In 2009, the agency unveiled a new public awareness campaign focusing on pedestrian safety. The campaign included a video depicting actors and Hinsdale Police Officers, and was professionally produced by a resident of the jurisdiction who volunteered their services.

Patrol officers respond to the initial call for service and detectives handle follow-up investigations that cannot be completed by the road officer. While the department has a number of evidence techs and juvenile officers, they have one detective that is primarily responsible for property and evidence and one that serves as the primary juvenile officer.

The Hinsdale Police Department maintains a focus on Narcotics, Vice, and Organized Crime. They have had several instances of crimes involving roaming criminal organizations and have worked closely with other jurisdictions in the area to solve them. The U.S. Justice Department in San Jose, CA indicted a Hinsdale resident in 2010 for his involvement in a \$25 million Ponzi scheme and he was arrested at his home in Hinsdale.

The agency created a confidential fund for use during this assessment period. The funds are through a petty cash account that comes from the Village budget. The agency does not use this fund under normal operations but has it for their disposal should the need arise. The detective sergeant is responsible for maintaining the funds and if the funds need replenishing, he goes through the chief's administrative assistant. The funds are not regularly utilized, however, are available through policy guidelines.

The Hinsdale Police Department places a strong emphasis on juvenile programming, from proactive approaches to reactive requirements. Juvenile programs include DARE / VEGA, Stranger Danger, Bike Safety and Rally, Teens and Risk Behavior, SADD, Internet Safety, Jr. Citizens Police Academy and Peer Jury Program. The Peer Jury Program is a multi-jurisdictional program that the police department participates in. The purpose of the peer jury is not to determine the offender's guilt or innocence. The offender must admit guilt before he/she is allowed to appear before the peer jury. The peer jury's purpose is to provide a means for the young offender to account for his/her behavior to a group of his/her peers and allow them to avoid a criminal record. The recidivism rate among those who completed the program is less than 1%; a proven successful alternative to the juvenile court system.

The Deputy Chief of Administration has the responsibility of administration and coordination of the Department's victim/witness assistance program. The DuPage County District Attorney administers the Victim Witness Assistance program for the county; however, the Hinsdale Police Department keeps a supply of victim/witness assistance literature in the lobby of police station for the public.

The Hinsdale Police Department's commitment to their citizens was clearly depicted through the continual community relations and crime prevention programming that focused on proactive ways to ensure safety. In 2008, the agency received the Governor's Training Award from the Illinois Training and Standards Board for their work in bringing the "Alive at 25" program to the Hinsdale area. Also, in an effort to keep their citizens aware and informed of crime patterns or special occurrences in their neighborhood, the agency set-up an e-mail notification system that allows notification to area residents regarding these issues that are in their specific neighborhood. So far the agency has collected over 3,500 e-mail addresses for this important community project. The agency has also begun a law enforcement explorer post in 2009 through the Boy Scouts of America. This popular youth program allows 14 – 20 year old residents to participate and learn about law enforcement.

In 2009, the police department launched a volunteer program which was designed to solicit assistance from members of the community in fulfilling the department's commitment to its mission. Volunteers assist as lobby greeters, answering non-emergency phone calls, assisting on department projects, and even in making training videos. The agency has credited a new sense of community spirit with their six new volunteers who have added much to the agency's ability to continue to serve, as well as open its doors to a new partnership with the community.

The agency also began the Special Needs Program which is a voluntary program designed to assist residents of Hinsdale that may be of greater risk of becoming confused, disoriented, lost or missing. This program collects photographs, and stores contact and emergency information of citizens at risk. This information is then made available to the police and fire departments so they may make faster identifications, reunite family members quicker, and get those persons the help they need faster. Information is updated annually or whenever they are advised by a caregiver.

Crime Statistics and Calls for Service

Crime Statistics and Calls for Service

| | 2008 | 2009 | 2010 |
|--------------------------|--------|-------|--------|
| UCR PART I CRIMES | | | |
| Murder | 0 | 0 | 0 |
| Forcible Rape | 3 | 1 | 0 |
| Robbery | 6 | 4 | 1 |
| Aggravated Assault | 14 | 1 | 2 |
| Burglary | 73 | 39 | 23 |
| Larceny-Theft | 145 | 228 | 212 |
| Motor Vehicle Theft | 1 | 4 | 2 |
| Arson | 2 | 1 | 1 |
| Total Part I Crimes | 243 | 278 | 241 |
| | | | |
| Calls for Service | 10,140 | 9,276 | 13,123 |
| Patrol Initiated | N/A | N/A | N/A |

UCR Part I crimes rates, except for larceny, have decreased steadily over the last three years, even as calls for service have significantly increased. When interviewed to this fact, the agency advised that the Chicagoland area has experienced a 5% to 8% reduction in crime statistics. The agency does not keep statistics for patrol initiated service calls.

Vehicle Pursuits

Pursuit policy is based on the weight of the public safety need to immediately apprehend the violator against the degree of risk to which the police officer and others are exposed as a result of the pursuit. Absent any other additional risk to public safety, pursuits for traffic offenses and non-violent property crimes should not be continued. Officers are under no legal obligation to initiate a pursuit. Officers who initiate or continue a pursuit must weight factors that include the nature and seriousness of the originating offense; time of day; traffic and pedestrian conditions; roadway and weather; police vehicle condition; possibility of identifying the offender at a later time; likelihood of a successful apprehension; length of the pursuit; ability to maintain visual contact; and the actions of the offender that increases the danger to the public and officers.

Agency analysis identified three pursuits during the assessment period, all out of policy. Upon interview with Deputy Chief Kevin Simpson, he advised that pursuits in Hinsdale are low frequency, however high risk. He stated, as such, they have instituted new training programs, to include a scenario based training with a competency test in an

attempt to ensure that the members understand and follow policy in the future. He also advised that in one pursuit, a sergeant was suspended for five days and two other officers suspended for a day each due to their disregard of policy on a traffic infraction only, high speed pursuit. Roadblocks or forcible stops are considered use of deadly force.

The agency had no instances of the use of roadblocks or forcible stops during this assessment period.

Vehicle Pursuits

| PURSUIT | 2008 | 2009 | 2010 |
|----------------------|------|------|------|
| Total Pursuits | 1 | 1 | 1 |
| Terminated by Agency | 1 | 0 | 0 |
| Policy Compliant | 0 | 0 | 0 |
| Policy Non-Compliant | 1 | 1 | 1 |
| Accidents | 0 | 0 | 0 |
| Injuries: Officer | 0 | 0 | 0 |
| : Suspects | 0 | 0 | 0 |
| : Third Party | 0 | 0 | 0 |
| Traffic Offense | 1 | 1 | 1 |
| Felony | 0 | 0 | 0 |
| Misdemeanor | 0 | 0 | 0 |

Critical Incidents, Special Operations and Homeland Security

The Hinsdale Police Department hosted a multijurisdictional training drill in 2009. The drill, a simulation of a school shooting, was designed to test the village's response to such a threat. The active shooter drill was designed to test both the police department's preparedness level, as well as the school administration's response. Members from ten different police and fire departments from the local area, along with over 50 volunteers participated. An after-action critique and report were completed highlighting improvements which could increase effectiveness of the response.

The Village is separated by an active commuter rail system which shuts down a main artery of the village over 160 times a day. The agency has had vehicle and train collisions on the tracks previous, and provides training to ensure their response is appropriate. Contingency plans are in effect to deal with potential disasters related to the trains and also traffic accidents involving the trains. They participate in mock disaster planning and table top exercises. The agency shares their facilities with the Village of Hinsdale Fire Department. All departmental personnel have received the necessary NIMS training as required, and have access to all emergency operations plans.

As stated previously, the agency belongs to a multi-agency SWAT team. These members must meet the entry level and continued training standards of the FIAT SWAT Unit. Officers assigned are required to train with the FIAT team a minimum of 16 hours a month.

Internal Affairs and Complaints Against Employees

The Hinsdale Police Department takes its responsibility for the maintenance of professional conduct of the agency very seriously. The agency provides citizens with a well defined procedure for either complimenting an employee or filing a complaint against an employee.

A review of internal affairs reports shows an excellent system of complaint investigation, balancing both the public's right to complaint with the employee's right to a fair process for investigation. The subsequent investigation and procedures follows both CALEA standards and best practices. Complaints are handled in a timely manner, and complainants are kept apprised throughout the process and are notified at the conclusion of the investigation of the outcome.

The agency has experienced a very low incidence of external complaints, and holds their members accountable for behavior or actions that are outside of policy or procedure.

Internal Affairs

| External | 2008 | 2009 | 2010 |
|--------------------|------|------|------|
| Citizen Complaint | 3 | 4 | 6 |
| Sustained | 1 | 3 | 1 |
| Not Sustained | 0 | 0 | 6 |
| Unfounded | 1 | 1 | 0 |
| Exonerated | 0 | 0 | 1 |
| Internal | | | |
| Directed complaint | 1 | 4 | 1 |
| Sustained | 0 | 4 | 2 |
| Not Sustained | 0 | 0 | 0 |
| Unfounded | 0 | 0 | 0 |
| Exonerated | 0 | 0 | 0 |

The one internal investigation in 2008 was not completed as the employee resigned due to an unrelated issue before the conclusion of the investigation. In 2009 the lone internal complaint involved four officers in one single event. In 2010, three of the investigations involved more than one complainant, the lone internal complaint involved two allegations. Two external complaints involved two complaints each.

Detainee and Court Related Activities; Auxiliary and Technical Services (Chapters 70-84)

Prior to transporting a detainee, departmental directives require that the individual being transported is searched for weapons and/or contraband. Vehicles utilized to transport detainees are examined at the beginning of each shift and immediately prior to and after a detainee has been transported. The agency uses single-unit, plastic molded seats in its vehicles designated for detainee transportation, making it difficult, if nearly impossible, for detainees to secrete weapons or contraband within the police vehicle.

The Hinsdale Police Department has a temporary detention room that is used for processing prisoners and also for breath testing. The room includes benches equipped

with permanent handcuffs so that a prisoner can be restrained if the need arises. The department rarely houses prisoners at all, however, the facility is there and policies in place if needed. The temporary detention room does not have panic or duress alarms, but policy specifies that an officer will have their portable radio with them while in the room, which is sufficient in lieu of the alarm.

The Agency uses the DuPage County Jail for normal jail facilities, however operates a holding facility if the need arises. The department rarely has any prisoners in the holding facility. When they do, they have policies and procedures in place to ensure that the standards are met. Each year, the Illinois Department of Corrections, Office of Jail and Detention Standards comes to inspect the holding facility based on the Illinois Municipal Jail and Lockup Standards. The report is also available for public review as needed. These facilities are under video and audio surveillance, and are kept separate for males and females. Video does not affect privacy concerns. No escapes occurred during this assessment period.

The agency does not maintain a courtroom facility.

Juvenile records are maintained separately from adult records and may only be accessed by officers authorized by the Chief of Police or his designee.

In April 2010, the agency eliminated its dispatch center and contracted for dispatching services with Southwest Central Dispatch, a CALEA Accredited Dispatch Center, which currently dispatches three (3) of the five (5) neighboring agencies to Hinsdale. The results of the dissolution of the dispatch center reduced full time civilian staffing by five dispatchers. The Southwest Central Dispatch is located in Palo Heights, IL approximately 13 miles from the Hinsdale Police Department. They service 12 police departments and seven (7) fire departments, with a total of 30 employees.

The department has 12-13 officers that are trained evidence technicians to handle basic crime scene processing and crash investigation. They have one primary evidence technician who has considerable advanced training and has the responsibility for entering the evidence into the property function. The department makes sure the evidence technicians have plenty of supplies to handle the job. Department policies are sufficient and well detailed to provide direction to employees.

The agency's information system is backed-up daily. A full-save back-up is completed on a monthly basis and the data is stored for protection.

Property and Evidence

The department does an excellent job with the handling and processing of evidence. They have 12-13 trained evidence technicians in the department who have the skills to do basic evidence collection and processing. Detective Kevin Susmarski is the primary evidence technician for the department and handles most of the workload and more serious, involved cases. In 2003, they started using a software package called BEAST (Barcoded Evidence Analysis Statistics & Tracking), which is an integrated evidence tracking system. The software allows the agency to track investigative evidence, lost

and/or found items, confiscated property, items for destruction, property for auction property returned to an owner, etc. Evidence sent off for further testing and analysis is sent to either the DuPage County S.O. Crime Lab, which a full service lab, or it is sent to the Illinois State Police Crime Lab for blood and alcohol testing. During the onsite, the assessment team had the agency conduct a quantitative and qualitative sampling of evidence and property items. All items were properly identified in the system, were located, and documentation was appropriate.

The department has two off-site storage areas for larger items that will not fit in the evidence room. Vehicles are stored in a fenced in area in the Village that is accessed by a locked gate only by officers of the department. There were two seized vehicles in the fenced area. The other storage area is an old well house where they store recovered bicycles and other larger items that will not fit in the evidence room in the police station. That facility is alarmed and monitored by the dispatch center. The only personnel in the department who have access to the well house are the property custodian and one Deputy Chief. There were approximately 30 bicycles in the building. The police garage can also be used in an emergency to store a stolen vehicle or vehicle used in a crime that must be processed. The department uses Property.com to get rid of property that is no longer needed and has no evidentiary value.

H. Applied Discretion Compliance Discussion:

The agency had no standards in applied discretion:

I. Standards Noncompliance Discussion:

This section does not apply.

J. 20 Percent Standards:

CALEA agencies must be in compliance with at least 80% of applicable other than mandatory (O) standards. The agency is free to choose which standards it will meet based on their unique situation.

The agency was in compliance with 85% of applicable other-than mandatory (O) standards.

K. Future Performance / Review Issues:

This section does not apply.

L. Table: Standards Summary:

| | <u>TOTAL</u> |
|--|--------------|
| Mandatory (M) Compliance | 330 |
| (M) Noncompliance | 0 |
| Waiver | 0 |
| Other-Than-Mandatory Compliance | 72 |
| (O) Noncompliance | 0 |
| (O) Elect 20% | 13 |
| Not Applicable | <u>49</u> |
| TOTAL (Equals number of published standards) | 464 |

M. Summary:

During the previous on-site for the Hinsdale Police Department, the assessment team returned thirteen files for file maintenance, and had neither applied discretion nor non-compliance discussion. The current assessment team identified seven minor file maintenance issues, and neither an applied discretion nor non-compliance issue.

The assessment team closely examined the agency's CALEA accreditation files, interviewed sworn and civilian employees, and observed agency facilities, equipment, and operations. Assessors were able to interview, ride along with, or interact with approximately 65% of the agencies full time personnel. Assessors also met with citizens, part-time agency members, and volunteers of the police department. Throughout this critical review, the assessment team found the entire organization to be professional, competent, and community driven. Even in the challenges of today's fiscal environment, the agency appears to have utilized their strengths, identified through so many of the checks and balances that the process requires, and put them into great use. Innovation, along with the focus on efficiency and effectiveness, were observable at so many service levels throughout our inspection. Support of the CALEA process was evident from everyone that the assessment team spoke to. Clearly the Hinsdale Police Department was a shining example of what the CALEA management model can produce under dedicated leadership and a membership that believes in professional service with pride.

Jason M. CASSALIA
Team Leader
April 14, 2011

Memorandum

To: Chairman Saigh and Public Safety Committee

From: Robert McGinnis MCP, Community Development Director/Building Commissioner 

Date: June 2, 2011

Re: **Community Development Department Monthly Report-May 2011**

In the month of May the department issued 123 permits and conducted 365 inspections. Revenue for the month came in at just over \$144,000. Plan review is currently running about three weeks for the larger projects at this time as we try to get the smaller jobs (irrigation, fences, driveways, landscaping, patios, etc.) issued.

There are approximately 67 applications in house including 9 single family homes and 9 commercial alterations. There are 33 permits ready to issue at this time.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 100 inspections were performed for the month of May by the division.

We currently have 46 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

COMMUNITY DEVELOPMENT MONTHLY REPORT - May 2011

| PERMITS | THIS MONTH | THIS MONTH LAST YEAR | FEEs | FY TO DATE | TOTAL LAST FY TO DATE |
|---------------------------------|-------------------|-----------------------------|----------------------|----------------------|------------------------------|
| New Single Family Homes | 6 | 3 | \$ 48,239.20 | | |
| New Multi Family Homes | 0 | 0 | \$ - | | |
| Residential Addns./Alts. | 25 | 31 | \$ 8,273.00 | | |
| Commercial New | 0 | 0 | \$ - | | |
| Commercial Addns./Alts. | 5 | 4 | \$ 27,929.80 | | |
| Miscellaneous | 36 | 47 | \$ 10,955.00 | | |
| Demolitions | 7 | 3 | \$ 21,000.00 | | |
| Total Building Permits | 79 | 88 | \$ 116,397.00 | \$ 116,397.00 | \$ 62,278.45 |
| Total Electrical Permits | 21 | 19 | \$ 8,160.00 | \$ 8,160.00 | \$ 7,165.50 |
| Total Plumbing Permits | 23 | 31 | \$ 19,632.50 | \$ 19,632.50 | \$ 11,521.90 |
| TOTALS | 123 | 138 | \$ 144,189.50 | \$ 144,189.50 | \$ 80,965.85 |

| | | | | | |
|--------------------------|-----------|--|--------------|--|--|
| Citations | | | \$500 | | |
| Vacant Properties | 46 | | | | |

| INSPECTIONS | THIS MONTH | THIS MONTH LAST YEAR | | FY TO DATE | TOTAL LAST FY TO DATE |
|----------------------------|-------------------|-----------------------------|--|-------------------|------------------------------|
| Building Insp. | 135 | 159 | | | |
| Electric Insp. | 32 | 32 | | | |
| Plumbing Insp. | 35 | 24 | | | |
| Property Maint./Site Mgmt. | 63 | 91 | | | |
| Engineering Insp. | 100 | 176 | | | |
| TOTALS | 365 | 482 | | | |

REMARKS:

VILLAGE OF HINSDALE - MAY 17, 2011 COURT CALL/RESULT

| Name | Ticket NO. | Location | Violation | |
|---------------------------|------------|--------------------------|-------------------------------------|---------|
| Chigurupati, Rajababu | 9572 | Kelly 645 N. Washington | Failure to maintain a fence | 250 |
| Chigurupati, Vijayalakshi | 9573 | Kelly 645 N. Washington | Failure to maintain a fence | 250 |
| Glab, Glenn | 9565 | Kelly 708 S. Grant | Failure to register vacant property | No Show |
| Novak, John S | 9583 | Kelly 408 S. Thurlow St. | failure to follow approved plans | No Show |
| Novak, Joyce L | 9584 | Kelly 408 S. Thurlow St. | failure to follow approved plans | No Show |
| Ziby Best Construction | 9577 | Kelly 534 Chestnut | Violation of work hours | No Show |

Fines assessed: 500

STOP WORK ORDERS ASSESSED

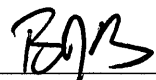
Date SWO Issued to Address Reason

SWO assessed:

MONTHLY TOTAL:

500

REQUEST FOR BOARD ACTION

| | |
|--|---|
| Agenda Section Number Zoning and Public Safety Committee | Originating Department Police |
| Item Number DuPage MEG Contribution | Approved Chief Bradley Bloom  |

SUMMARY OF REQUESTED ACTION:

The DuPage Metropolitan Group (DUMEG) is law enforcement agency specializing in illegal drug investigations within DuPage County. DUMEG is administered by the Illinois State Police and includes agents from DuPage County police agencies as well as the Illinois State Police. Their investigative techniques include undercover buys, surveillances the use of informants and sharing intelligence information. All of DUMEG's investigations originate in DuPage County.

Since most local municipal police agencies don't have the resources to conduct investigations on their own and since most drug investigation cross jurisdictional lines local agencies contract with DUMEG to conduct drug investigations within their jurisdictions. All drug investigations are done cooperatively and in conjunction with local law enforcement. Agencies wishing to participate in DUMEG have the choice of assigning an officer to the unit or paying a fee which is based on the number of sworn officers authorized by budget. Hinsdale has been a member of DUMEG since its inception 30 years ago and has always been a fee paying contributor.

We have found DUMEG to be both a responsive to our needs and quite effective. DUMEG agents in the past year alone have been quite active and conducted many drug investigations within the Village. Moreover, since there has always been a link between illegal drug use and property crimes intelligence information supplied by DUMEG has been invaluable to our investigators.

Staff respectfully requests that payment of the fair share contribution to the DuPage Metropolitan Enforcement Group (DUMEG) in the amount of \$13,000, based upon \$520 per authorized officer (25 officers).



MOTION: To recommend that the Village Board approve payment in the amount of \$13,000 to the DuPage Metropolitan Enforcement Group.

| | | | | |
|-----------------|-----------------|-----------------|-----------------|---|
| Approval | Approval | Approval | Approval | Manager's Approval  |
|-----------------|-----------------|-----------------|-----------------|---|

COMMITTEE ACTION:**BOARD ACTION:**

Date: 6/20/11

REQUEST FOR BOARD ACTION

| | |
|--|--|
| AGENDA SECTION NUMBER | ZONING & PUBLIC SAFETY ORIGINATING DEPARTMENT |
| ITEM NUMBER | APPROVED |
| Recommendation to approve the purchase of a utility vehicle for \$24,796 under the terms of the Suburban Purchasing Cooperative | |
| Chief Michael Kelly  | |
| SUMMARY OF REQUESTED ACTION <p>The Fire Department is requesting approval to purchase a 2011 Ford F-250 from Currie Motors of Frankfort for \$24,796.00 under the terms of the Suburban Purchasing Cooperative. This vehicle will replace a 1999 Chevrolet Suburban which is a utility vehicle that is used for a variety of purposes, including emergency response.</p> <p>The Suburban Purchasing Cooperative is a joint purchasing program that utilizes a bid process to secure favorable pricing which is available to local government agencies. There is \$30,000 budgeted in the FY 11-12 budget for this purchase.</p> <p>MOTION: To recommend to the Board of Trustees approval of the purchase of a 2011 Ford F-250 for \$24,796.00 from Currie Motors of Frankfort, IL.</p> | |
| STAFF APPROVALS | |
| APPROVAL | APPROVAL |
| APPROVAL | APPROVAL |
| MANAGER'S APPROVAL  | |
| COMMITTEE ACTION: | |
| BOARD ACTION: | |

Specifications For 1081 Replacement

| | |
|-------------------------------------|--------------------|
| 2011 Ford F-250 Pickup | \$16,794.00 |
| Vermillion Red | (included) |
| Interior steel color 40/20/40 seats | (included) |
| Super Cab | 1,912.00 |
| Four Wheel Drive | 2,678.00 |
| Electronic shift on fly | 154.00 |
| Trailer Brake Add Controller | 230.00 |
| 6 Inch Black Molded Running Board | 266.00 |
| Tailgate Step | 311.00 |
| Running Lights | 46.00 |
| Tough Bed Spray in liner | 374.00 |
| Daytime running lights | 37.00 |
| XL Value Package | 494.00 |
| Power Equipment Group | 706.00 |
| Upfitter Switches | 104.00 |
| Rust Proofing | 395.00 |
| Detailed Shop Manual | 295.00 |
| Total | \$24,796.00 |

Currie Motors Frankfort

SPC Contract Winner

2011 Ford F-250 XL 4x2

Regular Cab

Call Tom Sullivan (815) 464-9200

Standard Package: \$16,794

Warranty 3 years 36,000 bumper to bumper and 5 years 60,000 powertrain

- Free Delivery Within 30 Miles
- Alternator – 155 amps, Heavy Duty
- Axle – Twin I-beam front axle w/coil spring suspension, non-limited slip rear
- Battery – Gas Engine – 650 CCA, 72-AH
- Brakes – Power 4-wheel Anti-lock Braking System (ABS)
- Engine – 6.2L 2-Valve SOHC EFI modular V8 gas Flex Fuel
- Advance Trac with Roll Stability Console (RSC) – SRW
- Shock Absorbers – heavy duty gas
- Stabilizer bar – front
- Stationary Elevated Idle Control (SEIC)
- Steering – power
- Steering damper
- Tire Pressure Monitoring System (TPMS)
- Trailer Tow Package (7-wire harness w/relays and 7/4 pin connector (note: when Pickup Box Delete and Trailer Brake Controller are ordered together this item is deleted).
- Transmission – TorqShift 6-Speed Automatic SelectShift
- “3-Blink” lane change signal
- Glass – solar tinted
- Jack – 2-ton mechanical
- License plate brackets
- Lights – pickup box and cargo area
- Moldings, tailgate and box rail
- 8’ Pickup box
- Spare tire, wheel, lock & frame-mounted carrier
- Stop light – high mounted
- Tailgate – removable w/key lock, black handle and Tailgate Assist
- Tie-down hooks – pickup box (four w/6 ¾’ box; six w/8’ box)
- Tow Hooks – (2) front
- Coat Hooks – LH/RH color coordinated

- Dash-top tray
- Dome lamp – LH/RH door activated I/P switch operated w/delay
- Headliner – color coordinated cloth
- Instrument panel – color coordinated w/glove box, 4 air registers
- Instrumentation – Multifunctional switch message center with ice blue lighting (three button message control on steering wheel)
- Map lights – dual (front and rear w/crew Cab)
- Power point, auxiliary
- Windshield wipers – interval control
- Air Bags (SRS) – passenger side deactivation switch (Regular Cab and Supercab only)
- Driver and Passenger frontal and side air bag/curtain
- Child tethers (Regular Cab, front passenger & all rear seating positions)
- Safety Belts – Belt-Minder, chime and flashing warning light on instrument cluster if belts not buckled
- SecuriLock Anti-Theft ignition
- SOS Post Crash Alert System
- 35 Gallon gas tank
- Bumper – Front, black painted steel w/grained MIC top cover and black lower air dam
- Rear – Black painted
- Grille – Black MIC
- Door Handles – Black
- Headlamps – Dual beam halogen
- Mirrors – Manual Telescoping Trailer Tow Mirrors w/Manual Glass
- Wheels – 17” painted steel
- Windows – fixed rear
- Air Conditioning – manual
- Audio – AM/FM/CD/Clock and two-speakers
- Floor Covering – black vinyl
- Rearview Mirrors – 11.5” day/night
- Seats – HD Vinyl 40/20/40 split bench w/center armrest, cup holder and storage
- Manual lumbar support, driver side
- Front center seat integrated restraints (SIR)
- Steering Wheel – Black vinyl
- Telescoping steering wheel/column
- Storage – Secondary glove box (4x4 requires Electronic Shift-On-the-Fly)
- Sunvisors – Color coordinated vinyl, single driver w/pocket, single passenger w/mirror insert

Factory Order Cutoff Date: To be determined

Additional Options and Order Form

Please enter the following:

Ford Fleet Number KH387

Contact Name _____

Quantity

Phone Number _____

Purchase Order Number _____

State Tax Exempt Number _____

PLEASE SUBMIT P.O. TO:

Currie Motors
9423 W. Lincoln Hwy
Frankfort, IL 60423
PHONE: (815) 464-9200 FAX: (815) 464-7500
Contact Person: Tom Sullivan
thomasfsullivan@sbcglobal.net

Options - Cab Style

| | |
|--|----------|
| Super Cab | 1,912.00 |
| Crew Cab | 3,135.00 |
| 8' Pickup Box Delete (does not include spare tire) | (519.00) |

Options - Powertrain

| | |
|---|----------|
| 6.7L Power Stroke 4V Diesel V8 TorqShift 6-speed Auto SelectShift O/D | 6,503.00 |
| 4x4 | 2,678.00 |
| Electronic Shift-On-the-Fly - 4x4 (auto-manual locking hubs & rotary control I/P, required with center flow0-through console) | 154.00 |
| Engine Block Heater | 45.00 |
| Transmission Power Take-Off Provision | 232.00 |
| Engine Idle Shutdown (Diesel only) | 208.00 |
| Trailer Brake Add Controller | 230.00 |
| Dual Alternators (requires 6.7 Power Stroke Diesel) | 315.00 |
| Extra Heavy Duty 200 Amps Alternator (requires 6.7 Power Stroke Diesel) | 62.00 |

Options - Suspension

| | |
|---|----------|
| Snow Plow Prep Package | 71.00 |
| Heavy Service Front Suspension Package | 104.00 |
| Heavy Service Package for Pickup Box Delete | 104.00 |
| FX4 Off-Road Package | 245.00 |
| Skid Plates, Transfer Case & Fuel Tank | 83.00 |
| Tires - LT245/75Rx17E BSW A/T | 104.00 |
| Tires - LT265/70Rx17E OWL A/T | 378.00 |
| Spare Tire Delete | (71.00) |
| Spare Tire w/Box delete | (350.00) |

Options - Exterior

| | |
|--|----------|
| 5 th Wheel/Gooseneck Hitch Prep Package | 307.00 |
| 6" Angular Black Molded in Color Running Board | 266.00 |
| Roof Clearance Lights | 46.00 |
| Tailgate Step | 311.00 |
| Tough-Bed Spray in Bed Liner | 374.00 |
| Manual Sliding Rear Window | 104.00 |
| Reverse Vehicle Aid Sensor | 203.00 |
| Daytime Running Lamps | 37.00 |
| Mirrors – Black, manual fold away side mirrors (deletes manual telescoping trailer tow mirrors w/manual glass) | (104.00) |
| Rear View Camera | 390.00 |

Options - Interior

| | |
|---|----------|
| XL Value Package | 494.00 |
| Power Equipment Group | 706.00 |
| Remote Start System | 162.00 |
| Rapid-Heat Supplemental Cab heater (requires 6.7L Power Stroke Diesel Engine) | 208.00 |
| Upfitter Switches | 104.00 |
| SYNC | 328.00 |
| Steering Wheel Audio Controls | 58.00 |
| Air Conditioning Delete | (706.00) |
| Side Air-bags/Curtains Delete | (162.00) |
| Frontal Passenger and Side Airbags/Curtains Delete | (162.00) |
| Cruise Control | 195.00 |
| Radio Delete | (42.00) |

Options - Additional

| | |
|---|------------|
| 3 year 100,000 Powertrain 4x2 gasoline - | \$1,030.00 |
| 3 year 100,000 Powertrain 4x4 gasoline with snow plow gas - | \$1,940.00 |
| Rust Proofing | 395.00 |
| 4 Corner Strobe | 750.00 |
| 8' Steel Service Body | 5,403.00 |
| 7.5' Western Snow Plow | 4,330.00 |
| 7.5' Boss Snow Plow | 4,330.00 |
| Ford Drop-In Bed Liner | 295.00 |
| Detailed Shop Manual (CD) | 295.00 |
| Delivery of more than 30+ miles | 175.00 |

Exterior Colors

| |
|--------------------------|
| Dark Blue Pearl Metallic |
| Vermillion Red |
| Forest Green Metallic |
| Pale Adobe Metallic |
| Tuxedo Black Metallic |
| Sterling Grey Metallic |
| Ingot Silver Metallic |
| Oxford White |

Interior Colors


| | |
|-----------------------------|--------|
| Steel 40/20/40 - Vinyl | STd |
| Steel 40/20/40 - Cloth | 83.00 |
| Steel 40/Console/40 - Vinyl | 295.00 |
| Steel 40/Console/40 - Cloth | 427.00 |

If we have missed an option that you need please call

Tom Sullivan (815) 464-9200

MEMORANDUM

TO: Chairman Saigh and the Zoning & Public Safety Committee

FROM: Robert McGinnis MCP, Director of Community Development/Building Commissioner 

DATE: May 18, 2011

RE: **Proceeds from Alley Vacations**

At the Zoning and Public Safety Committee meeting last month there was discussion over the proceeds from the sale of alley vacations and where these proceeds go. At this time they go into the General Fund. One of the Trustees stated that there should be further discussion on the matter and that a policy should be created to earmark these funds for future land purchases.

Cc: President and Board of Trustees
David Cook, Village Manager

Memorandum

To: Members of the Zoning and Public Safety Committee
From: Chief Bradley Bloom *B93*
Date: May 18, 2011
Re: ZPS Discussion Item-Consideration of Amendments to the Liquor Ordinance



This matter was originally presented at the April 2011 ZPS Committee meeting. At that time Committee members recommended bring this issue back before the Committee in May due the change in Committee membership.

In reviewing and applying our current liquor ordinance we have found that some of the current language is vague and we would propose adding some language to provide clarification.

In the last year, we have had inquiries from two merchants (Grant Square Restaurant and New York, New York) regarding the practice of allowing a patron to bring their own alcohol to a business for consumption. Our current ordinance does not specifically address this practice that is commonly referred to as BYOB, however staff has interpreted the term "dispense" as written below as disallowing this practice. We do have some concerns that if this practice is allowed without regulation it may be difficult to enforce after hours dispensing and a licensee could claim that the patron brought the alcohol into the establishment. Moreover, if the practice is allowed including it in the liquor ordinance would allow for the application of other license regulations including setting the age of the server and required training. It is unknown if additional insurance regulations would apply to the business owner (dram shop). For example, if the BYOB practice is allowed without regulation nothing would prohibit a patron from consuming alcohol at an establishment like Dips and Dogs who may have only a 17 year old clerk present.

Current Hinsdale Ordinance Section 3-3-4 LIQUOR LICENSE REQUIRED:

B. Sale In Violation Of License Prohibited: It shall be unlawful for any licensee to sell, offer for sale, or dispense in the village any alcoholic liquor except in the manner authorized by, and in compliance with, the terms and restrictions of the liquor laws and such licensee's local liquor license.

Here are examples from other communities relating to this practice:

If you do NOT want BYOB below is example language from Barrington:

Bringing Liquor Onto Premises: Except as otherwise provided in subsection 3-3-7K of this chapter and for the delivery of inventory of alcoholic liquor purchased by a licensee under this chapter for consumption on its licensed premises, at no time shall any person bring or be permitted by the licensee to bring any other alcoholic liquor onto the premises of any restaurant or onto any other premises requiring a license under this chapter for consumption on said premises.

If you DO want to allow BYOB below is example language from Forest Park (a new class license would need to be established)

CONDITIONAL BYOB LICENSE: A license subject to the conditions set forth in subsection 3-3-5I of this chapter, issued by the local liquor control commissioner to a restaurant which allows its patrons to bring into the premises beer and wine for their personal consumption while being served a meal in said establishment.

1. Class C (BYOB): This license shall authorize the consumption of beer or wine only, brought onto the premises of a restaurant by a patron for their personal consumption while being served a meal in said establishment, subject to the following conditions and restrictions:

- 1. Only beer and wine are allowed to be consumed on the licensed premises.*
- 2. The license holder is only allowed to provide glasses and ice for the patrons.*
- 3. The license holder, its agents and/or employees are prohibited from opening, serving, pouring, storing and/or disposing of any alcoholic liquor for its patrons.*
- 4. Patrons are prohibited from taking any opened alcoholic liquor from the premises. Any opened and unconsumed alcoholic liquor must be disposed of by the patron prior to exiting the premises, in a proper drain and trash receptacle which is to be made available to the patron by the establishment, and which shall be emptied by the establishment at the close of each business day.*

Clarification of hours in which alcohol may be present

The second issue concerns some ambiguity and enforcement issues regarding hours in which alcohol could be present. As you may be aware when Belloumini's was annexed into the Village a special liquor classification was created. This classification did not include language that was present in all other liquor license classifications allowing alcohol consumption that states the following:

All consumption of alcoholic liquor shall be discontinued within thirty (30) minutes after the service of those beverages has ended.

Staff has interpreted Belloumini's classification as being a subset of the Class C license but requests that the ordinance language be clarified to specifically include this provision. Moreover, you may wish to consider the following language of how different communities regulate hours and control who may be on the premises. Our concern focuses on the ambiguity of this regulation and concerns if challenged. An example may include an officer walking into a licensed establishment after hours and finding open alcohol but not seeing patrons actually consuming the alcohol.

From Hawthorn Woods:

No person holding a Class A, B, C, E, F or G license, issued pursuant to this Chapter, shall sell, or permit to be sold, offer for sale, give away or deliver any alcoholic liquor between the hours of one o'clock (1:00) A.M. and ten o'clock (10:00) A.M. No person holding a Class D license issued pursuant to this Chapter, shall sell, or permit to be sold, offer for sale, give away or deliver any alcoholic liquor between the hours of one o'clock (1:00) A.M. and eight o'clock (8:00) A.M. All patrons and customers shall leave the premises not later than fifteen (15) minutes following the closing hours herein established; except, that on New Year's Eve in any given year, holders of such licenses shall be permitted to remain open to sell alcoholic liquor for one additional hour.

From Oak Brook:

It shall be unlawful to keep open for business or to admit the public to or to permit the public to remain within, or to permit the consumption of alcoholic liquor in or upon any licensed premises by any person, including employees of the licensee, other than during the above permitted hours; provided, however, that in the case of restaurants and hotels, such establishments may be kept open for business, but alcoholic liquor may only be sold or consumed in or upon such licensed premises by any person, including the employees of the licensee, during such permitted hours.

good

From Yorkville:

All areas within the licensed premises shall be cleared of customers or secured from customers and the public in general during the time sales are not permitted, and no person, other than the licensee or his employees and agents, shall be permitted within the areas of such premises where alcoholic liquor is stored, shelved or kept during such time and then only for the purpose of cleaning, preparing and arranging stock, and all such areas where alcoholic liquors are stored, shelved or kept shall be secured from the public and it shall be unlawful for any licensee to sell or offer for sale at retail any alcoholic liquor in the city except as permitted for the following hours: (Ord. 1981-11, 11-5-1981)

Lastly, in order to verify compliance of the hours in which liquor may be sold we are requesting that you consider adding the following language:

Unobstructed View Of Premises: All parts of the interior of the location, place or premises used for the business of a retail liquor dealer shall be kept well lighted. No screens, blinds, curtains or other obstruction to a free and clear view of the interior of such location, place or premises shall be used at the entrance or windows thereof, and no closed or partially closed room or screened place shall be maintained in connection with such location, place or premises for service of liquor to customers; provided, however, that nothing herein contained shall be construed to prohibit the use for such service of an open room connected with such location, place or premises by an open stairway.

1. Can a parking lot. Doors behind. Is a violation occurring?
2. How do we verify compliance?
3. Alibi present?
4. Who is consuming?
5. Who is an employee? Who is a patron?

Memorandum

To: Chairman Saigh and Members of the Zoning and Public Safety Committee
From: Chief Bradley Bloom *B9B*
Date: June 22, 2011
Re: Request from the Hinsdale Rotary for Special Parking Consideration



We received a request from Janet Klotz representing the Hinsdale Rotary wishing to offer a parking space as a raffle prize in their upcoming Rotary Run Charity Classic. In summary they are requesting the following:

- 1) Pay for a specific metered parking space for one year that would have a Rotary Club sign posted, and the winner could park there for free.
- 2) Supply the winner with a Rotary medallion to hang from the rearview mirror, which would act as a permit for any space for their car for the period of a year.
- 3) Pay for a parking permit that Rotary would raffle off, and the winner would be presented with the permit.

In exchange for the right to raffle off a parking space, Rotary will agree to pay the village a predetermined amount, as well as publicly recognize the Village of Hinsdale and the Police Department in all advertising and signage.

Proceeds from the raffled tickets will go to the Rotary Run Charity Classic, which is in its 17th year of fundraising for various local non-profits.

I have some concerns that this is not an efficient use of our limited parking supply and if granted will encourage additional requests.

Staff has discussed various other parking alternatives we could offer instead but could not think of any that would address these concerns.

A representative from the Rotary will be in attendance.