

**MINUTES
VILLAGE OF HINSDALE
ZONING AND PUBLIC SAFETY COMMITTEE MINUTES
MONDAY, AUGUST 23, 2010
MEMORIAL HALL
7:30 p.m.**

Present: Chairman Williams, Trustee Angelo, Trustee Schultz

Absent: Trustee LaPlaca

Also Present: David Cook, Village Manager; Robert McGinnis, Community Development Director/Building Commissioner; Brad Bloom, Chief of Police; Mike Kelly, Fire Chief

Chairman Williams called the meeting to order at 7:30 p.m.

Request for Board Action

Ordinance Vacating a Portion of Public Alley Right-of-Way Adjacent to and east of 629 S. Quincy Street for \$11,000

Trustee Schultz motioned to recommend the approval of an Ordinance Vacating a Portion of Public Alley Right-of-Way Adjacent to and east of 629 S. Quincy Street for \$11,000. Trustee Angelo seconded. The motion passed unanimously.

Ordinance Approving a Major Adjustment to a Planned Development for the Replacement of an Existing Fence at 306 W. Fourth Street

Mr. Keith Larson provided information regarding this request. He stated that during the replacement of a parking lot it was found that the surrounding fence would also need to be replaced. He provided examples of a proposed fence made out of steel that was both cost effective and sturdy. He stated the sizing of the fence would be the same as the old fence and that the fence was necessary to keep balls out of the street from recess that takes place during the day. General discussion took place regarding the fence. Trustee Schultz motioned to recommend approval of Major Adjustment to a Planned Development for the Replacement of an Existing Fence at 306 W. Fourth Street. Trustee Angelo seconded. The motion passed unanimously.

Minutes – July 26, 2010

Trustee Schultz moved to approve the minutes for July 26, 2010 meeting. Trustee Angelo seconded. Minor adjustments were addressed and corrected. The motion passed unanimously.

Monthly Reports – July 2010

Community Development

July was a great month for community development mostly due to the issuance of the hospital permit. Departmental activity was up and included several new houses, additions, and fences that are under review for permits. Chairman Williams questioned if the part-time inspector has been utilized for any inspections besides the Hinsdale Hospital. Mr. McGinnis stated this hire has been a huge help. He has been primarily occupied at the Hinsdale Hospital project but has helped with inspections on several occasions thus far. Commissioner Schultz questioned how fast the review process has been during busy times of the year. Mr. McGinnis stated that during the peak months lead times have been as far out as 5 weeks on plan review and one week for inspection scheduling. He went on to state that Staff is doing their best to keep lead times to 2-3 weeks on plan review and three days on inspections. Commissioner Schultz also questioned if more staff was needed during busy times. Mr. McGinnis stated the lead times fluctuate depending on the number of submittals and the season, but at this time the current arrangements are fine. Mr. Cook stated this winter could tell if more staff will be needed. If developers submit a large number of permits to prepare for the upcoming spring season, staff levels may need to be reassessed.

Police Department

Chief Bloom provided an overview of the Citizen's Police Academy Class and announced that the Citizen's Police Academy is scheduled to begin their 8th academy class and invited any interested Village Trustee's residents, business owners to attend. The first class is scheduled for Wednesday, September 15, 2010. The class meets for 10 consecutive Wednesday nights at 7:00 pm at the Police Department.

Chief Bloom reviewed the Police Department's 2009 Annual report with the Committee specifically pointing out the positive citizen survey results in the report. Chief Bloom indicated that the surveys are sent to people who have had contact with the police either as a victim of a crime, complainant and even people who have received traffic citations are included. Chief Bloom stated he was very proud of the survey results specifically that 75% of the respondents believed that the quality of service was higher than what they expected.

Chief Bloom stated that the Police Department will have an increased presence around the school during the first few weeks of school starting and indicated that this year marks the first year that School District 181 is reimbursing the Village for the cost of the crossing guards. The Village will continue to be responsible for the hiring and training of guards. Chief Bloom stated that there is currently one opening for a school crossing guard.

The Committee did not have any questions regarding the monthly report.

Fire Department

Chief Kelly informed the Committee that DuPage and Cook counties were two the counties identified in the Presidential declaration for disaster areas from the flooding that occurred on July 24, 2010. Information on how to contact FEMA and start the process of applying for grants or loans was

distributed to the Graue Mill residents and also posted on the Village website. For now the disaster declaration only covers individual assistance and not public assistance that was provided during the flood. The public assistance component is still being evaluated.

Renewal of a Software Hosting and Maintenance Contract with T2 Systems for Parking Ticket Management for a Cost Not to Exceed \$13,419.96

Chief Bloom stated that this covers our annual licensing and maintenance agreement with T2 System for parking ticket database management. This is a contractual price and budgeted expense.

Trustee Schultz moved to recommend approval of a software maintenance agreement with T2 Systems for Parking Management for a cost not to exceed \$13,419. Trustee Angelo seconded. Motion passed 2-1 with Trustee Williams voting no.

Ordinance to Declare Certain Personal Property of the Village of Hinsdale to be Declared Surplus and Sold at Public Auction or Declared Salvage Including Two Seized Vehicles and Fire Department Miscellaneous Equipment

Chief Bloom stated that this includes two seized vehicles with high mileage and miscellaneous fire department equipment having a nominal value.

Trustee moved to recommend the approval of an ordinance to declare certain personal property of the Village of Hinsdale to be declared as surplus and sold at public auction or declared as salvage including two seized vehicles and miscellaneous fire department equipment. Trustee Angelo seconded. Motion passed unanimously.

Letter of Intent to Participate in a Public Safety Interoperable Radio System Purchased by the DuPage County Emergency Telephone System Board

Chief Bloom provided an overview of the system provided for public safety first responders that provides County-wide interoperability. Chief Bloom stated that the letter of intent does not commit the Village to the system or any cost it is merely to determine the level of potential participation and equipment cost. If the Village decides to move forward it would be necessary to execute an intergovernmental agreement sometime in the future.

Trustee Schultz moved to recommend that a letter of Intent be sent on behalf of the Village to participate in a Public Safety Interoperable Communication Radio System Purchased by the DuPage County Emergency Telephone Service Board. Trustee Angelo seconded. Motion passed unanimously.

Purchase of Two Replacement Marked Squad Cars Being 2011 Ford Crown Victoria from Reedman Ford for a cost Not to Exceed \$44,469 Under the Terms of the Suburban Purchasing Cooperative

Chief Bloom stated that this is a budgeted purchase and the vehicle cost is actually \$300 dollars less than the previous model year. Delivery is not expected until late December.

Trustee Angelo motioned to approve the purchase of two marked squad cars being 2011 Ford Crown Victoria's form Bredeman Ford for a cost not to exceed \$44,469 under the terms of the South Suburban Purchasing Cooperative. Trustee Schultz seconded. Motion passed unanimously.

Purchase of an Extrication Tool from Equipment Management Company (EMC) for \$19,130.00 with the Foreign Fire Insurance Board Contributing \$4,130.00 Toward the Purchase

Chief Kelly presented a request for the purchase of an extrication tool from Equipment Management Company in the amount of \$19,130.00. Chief Kelly explained that this is over the budgeted amount of \$15,000.00, however the Foreign Fire Insurance Board has indicated that they will fund the balance of the cost over the \$15,000.00 budgeted, or \$4,130.00. The Department evaluated three different tools and the recommendation was to purchase the tool from EMC due to the features and functions of this tool compared to the other tools that were evaluated. Trustee Angelo motioned to approve the purchase, seconded by Trustee Schultz. The motion passed 3-0

Adjournment

With no further business to come before the Committee, Trustee Schultz motioned to adjourn. Trustee Angelo seconded. The meeting was adjourned at 7:55 p.m.

Respectfully Submitted,

Robert McGinnis, MCP
Director of Community Development/Building Commissioner