VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
January 6, 2015

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, January 6, 2015 at 7:35 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, J. Kimberley Angelo, William Haarlow, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Community Development/Building Commissioner Robb McGinnis, Director of Public Services George Peluso, Village Engineer Dan Deeter, Management Analyst Suzanne Ostrovsky and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee LaPlaca moved to **approve the draft minutes of the regularly scheduled meeting of December 16, 2014, as presented.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: Trustee Haarlow
ABSENT: None

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

No report.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

Trustee LaPlaca moved **Approval and Payment of the Accounts Payable for the Period of December 17, 2014 through January 6, 2015 in the aggregate amount of $1,501,708.65 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Haarlow seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

FIRST READINGS

Administration & Community Affairs (Chair Hughes)

Approve an Ordinance Amending Various Sections of the Village Code of Hinsdale Relative to Standing Committees

President Cauley introduced the item explaining that this ordinance will change the code to conform to the reorganization of how the Board conducts business. The Board agreed to various clarifications to the language of the ordinance. These amendments will appear in the ordinance when it is before the Board for approval at their next meeting. The Board discussed the Tree Board, which is not addressed in this revision, and how it will function moving forward. Village Manager Gargano recalled discussion where members of the Board would be moved on and off the tree board. President Cauley believes the Tree Board should be independent of the Environment & Public Safety Committee and, as new people come on the Board they will be assigned to the Tree Board as they are to the Standing Committees.

Adopt Meeting Policies and Procedures; and Adopt Guidelines for Citizens' Petitions, as is Consistent with Illinois Open Meetings Act; Adopt Guidelines for Use of Recording Equipment, as is Consistent with the Illinois Open Meetings Act

President Cauley informed the Board that he asked that the language regarding how often and for how long citizens may speak be removed and noted changes regarding his attendance at the Committee of the Whole. He noted that the Chair of the Committee of the Whole meeting would be determined in advance of the meeting. Trustee Hughes adjusted the language regarding the transmittal of agenda materials.

President Cauley explained that after these changes are made, these items will appear on the Consent Agenda of the next Board meeting. Trustee LaPlaca **moved to forward those items considered as First Readings to the Consent Agenda of the January 20th Village Board meeting, as amended.** Trustee Saigh seconded the motion.
AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

BOARD ACTION ITEMS/NON-CONSENT AGENDA

Environment & Public Services (Chair LaPlaca)

Approve a Resolution Approving Land Acquisition for the Oak Street Bridge Replacement Project in the Amount not to Exceed $1.15 million

President Cauley introduced the item stating that with respect to the Oak Street Bridge project, there are some outstanding parcels required for easement and the Village is in negotiations for these parcels. The amount we will have to pay will not exceed the $1.15 million. The Village is required to show proof of payment to the State by Jan 16th. The Trustees will be notified of the specific amounts for each parcel as the negotiations conclude. Village Manager Gargano said if this is approved by January 16th the project will not be delayed. She also indicated that she has spoken to Mr. Jack George, attorney for the hospital, and may have a number by tomorrow. It was also noted that BNSF has granted an easement without any fees. Trustee LaPlaca moved to **Approve a Resolution Approving Land Acquisition for the Oak Street Bridge Replacement Project in the Amount not to Exceed $1.15 million.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

Approve the Local Agency Agreement for Federal Participation between the Illinois Department of Transportation (IDOT) and the Village of Hinsdale for the Oak Street Bridge Replacement Project not to Exceed $10,125,000 Subject to IDOT Approval

Trustee LaPlaca moved to **Approve the Local Agency Agreement for Federal Participation between the Illinois Department of Transportation (IDOT) and the Village of Hinsdale for the Oak Street Bridge Replacement Project not to Exceed $10,125,000 Subject to IDOT Approval.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

Approve the Construction Engineering Services Agreement for Federal Participation for the Oak Street Bridge Replacement Project with HR Green, Inc. in the Amount not to Exceed $928,412.65 Subject to IDOT Approval

Village Engineer Dan Deeter reported this is a housekeeping item and is bundled with the other two items before the Board to stay on schedule. He explained there are no competing bids for this item; consultants are ranked and negotiation begins with the first choice, if unsatisfactory, negotiations would then take place with the second choice. HR Green was the first choice and recommended because they are the logical choice as they were the firm on Phase I of the project. President Cauley remarked that this expense is covered by grants; Trustee LaPlaca noted this amount is under the established budget. It was also noted that the Illinois Department of Transportation (IDOT) has approved HR Green, Inc. Trustee LaPlaca moved to **Approve the Construction Engineering Services Agreement for Federal Participation for the Oak Street Bridge Replacement Project with HR Green, Inc. in the Amount not to Exceed $928,412.65 Subject to IDOT Approval.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

DISCUSSION ITEM

Ordinance Approving a Major Adjustment to a Planned Development – Hillgrove Avenue Setback and Floor Area Ratio of Planned Development at 120 North Oak Street – Adventist Hinsdale Hospital

President Cauley provided background on this matter explaining this ordinance is pursuant to a request from the hospital, which arose during the negotiating for the sale of a parcel of frontage property. As part of the Oak Street Bridge project, the Village

intends to make Hillgrove Avenue a cul de sac, widen it and make it a two-way street. This has been part of the project since inception. The hospital has expressed concern that if they give up this strip of land south of Hillgrove, it will have an adverse effect on future development of the hospital property. They would have less Floor Area Ratio (FAR) and setback issues would result. This ordinance will essentially give them back the FAR and setbacks they currently have with the property. President Cauley said we can't bind future Boards, but as a partner with the hospital, we could take into account this land for future FAR and setback calculations. This week they are asking we pass an ordinance which is an adjustment to their existing planned development which will give them the right to a new planned development with the same FAR and setbacks. In essence they want an advance waiver. President Cauley stated he wants the bridge project to move forward, therefore, this ordinance is before the Board for discussion. He said this is not something the Board would normally do, but takes comfort in the fact that a future Board would not be bound to approve any project that might come forward. Board discussion followed regarding the value of the parcel. President Cauley said that Trustee Hughes made a point that the value of the strip of land is tied to the buildability of the property and therefore concluded the property is less valuable than the $50/per square foot stated by the hospital appraiser. Trustee Saigh pointed out the hospital is the major beneficiary of this bridge project. Trustee LaPlaca stated the hospital initially wanted a waiver of bulk requirements in general, but yesterday narrowed the request to setback and FAR. She explained that if the existing building burned down, they could rebuild exactly what is there, but to make a proposal for something different would still require Board approvals.

Trustee Hughes feels this is a creative way to address the direct value of the property, which he feels is somewhere between zero and $35/per square foot. It is not $50/per square foot because there is nothing built on the property. Trustee LaPlaca feels there is value in waiving the FAR and setbacks, and this should be reflected in the purchase price. President Cauley stated that although this is funded by grant money, the Board still has a fiduciary responsibility to the residents of Hinsdale and the residents of the State of Illinois. Trustee Angelo remarked the hospital will have to come to the Board for other issues and thinks they should take that into consideration. Trustee Haarlow commented on the long-term relationship with the hospital and feels it is short-sighted for either party to get into a game of brinksmanship at this point. Trustee LaPlaca said this property runs along the tracks, is not residential, is closer to the tracks and the park, and there is no negative impact to area residents to let the hospital have the FAR and setback benefit. Village Manager Gargano confirmed the hospital understands this would get actual approval at the January 20th Board meeting.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

None.

DEPARTMENT AND STAFF REPORTS

Director of Public Services George Peluso informed the Board that the drier December has been beneficial to the budget, and the Village has plenty of salt. Snowplows were, however, out this weekend and Monday. In an effort to be proactive, he sent out letters to residents with frozen lines on how to avoid that problem this winter.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

Trustee LaPlaca asked that residents shovel their sidewalks when it snows; it is a challenge to walk on the sidewalks and creates safety issues, particularly for children along the school routes.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Hughes **moved to adjourn the meeting of the Hinsdale Board of Trustees of January 6, 2015.** Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca and Saigh
NAYS: None
ABSTAIN: None
ABSENT: None

Motion carried.

Meeting adjourned at 8:29 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk

DATE: January 14, 2015 6a

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER ACA	ORIGINATING DEPARTMENT Administration
ITEM Approval of an Ordinance Amending Subsection 7-4B-2(A) of the Village Code of Hinsdale Regarding Water Rates.	**APPROVAL** Darrell Langlois, Assistant Village Manager/ Finance Director

As the Village Board is aware, over the last several years the DuPage Water Commission (DWC) has been significantly increasing the water rate charged to the Village. We are finally at end of this cycle as on January 1, 2015 the fourth and final increase will be imposed by DWC.

The current and prior DWC rate increases are attributed to passing along an increase of 90% over four years in the City of Chicago water rate and the need to pay back short-term borrowing of $69 million due to its accounting and rate making errors. In the fall of 2011 DWC approved a series of four rate increases, the first of which was a 30% increase, which resulted in the Village needing to increase rates for 2012 by 11% in order to pass along this increased cost. The second of these increases was 20%, which resulted in the Village needing to increase rates for 2013 by 7.3% in order to pass along this increased cost. The third increase was 18%, which resulted in the Village needing to increase rates by 7.9% for 2014.

For 2015, we have received notice from the Du Page Water Commission of the fourth and final increase being imposed effective January 1, 2015. This increase is in the form of an increase in the Operation and Maintenance rate from $3.97 per 1,000 gallons to $4.68, an increase of $0.71 per 1,000 gallons or 17.9%. The current fixed cost formula has not been changed, which amounts to approximately $0.26 per 1,000 gallons; this will result in a combined rate of approximately $4.94 per 1,000 gallons and will cost the Village of Hinsdale approximately $583,000 additional per year. In order to pass this increase on to water customers, an increase of 8.0% in Hinsdale's rate is required. This will result in an average increase of $16.86 in a resident's bi-monthly water bill or $101.59 per year.

As mentioned previously, this increase marks the completion of the DWC four year rate increase program. During this time the Operation and Maintenance rate has increased from $2.04 to $4.68 per 1,000 gallons, a cumulative increase of 129.45% and will cost the Village a cumulative $2.2 million per year at the new DWC rate.

The attached ordinance has been prepared for Village Board consideration to pass along the DWC cost increase and is not expected to generate funds for the Village beyond funding the DWC cost increase. If the Board elects to pass on the increase, the following motion would be in order.

MOTION: To approve the Ordinance Amending Subsection 7-4B-2(A) of the Village Code of Hinsdale Regarding Water Rates.

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL

COMMITTEE ACTION:

BOARD ACTION:

VILLAGE OF HINSDALE

ORDINANCE NO. 02015-____

AN ORDINANCE AMENDING SUBSECTION 7-4B-2(A) OF THE VILLAGE CODE OF HINSDALE REGARDING WATER RATES

WHEREAS, the President and Board of Trustees of the Village of Hinsdale have determined that it is appropriate and in the best interest of the Village to amend Subsection7-4B-2(A) of the Village Code of Hinsdale related to water rates due to cost increases from the DuPage Water Commission.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Recital. The foregoing recital is hereby incorporated into this Ordinance as a finding of the President and Board of Trustees.

Section 2. Amendment of Subsection 7-4B-2(A). Section 7-4B-2(A), titled "Water Rates," of the Village Code of Hinsdale is amended by deleting the overstricken words and adding the underlined words to read as follows:

7-4B-2: WATER RATES:

A. Water Sold: The following rates shall be paid for water service for meters read on or about June 1, 1991 and thereafter:

WATER RATES

Bimonthly Minimum Charges

$27.52 ~~$25.48~~ (net) and $29.01 ~~$26.86~~ (gross) for bimonthly usage in excess of 300 cubic feet for each 1,000 cubic feet

Bimonthly Charges Rates

$82.51 ~~$76.40~~ (net) and $86.83 ~~$80.40~~ (gross)

1. The minimum charges include only the first 300 cubic feet per month.

2. Gross rate applies after the due date stated on the water bill, which is approximately 30 days after the date of mailing.

3. The charges above include the five percent Village utility tax.

4. Water Customers Not Located Within the Village: Water customers not located within the corporate limits of the Village of Hinsdale shall be subject to a non-resident surcharge of 25% upon all water use charges.

5. Large Water Customers: A water customer whose aggregate annual water usage exceeds 2,000,000 cubic feet for all accounts in said customer's name shall be subject to a large user surcharge of 50%.

* * * *

Section 3. Severability and Repeal of Inconsistent Ordinances. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof, shall not affect any of the other provisions of this Ordinance. All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of February 2015.

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of February 2015.

_____
Thomas K. Cauley, Jr., Village President

ATTEST:

_____
Christine M. Bruton, Village Clerk

6b.

DATE: January 20, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER First Reading – EPS	**ORIGINATING DEPARTMENT** Public Services
ITEM Woodlands Phase 3 Project Design Engineering Sixth St., Woodside Ave., Princeton Rd., & Others	**APPROVAL** Daniel M. Deeter Village Engineer

On 11/14/14, Requests for Proposal (RFPs) for design services for the Woodlands Phase 3 Project (Sixth St., Woodside Avenue, & Others) were sent to five (5) engineering consultants with satisfactory relationships with the Village, in accordance with 50 ILCS 510, section 5. The RFP application period ended 12/19/14 and the five proposals received were evaluated against the RFP requirements.

The engineering consultants were asked to provide proposals for design and construction observation services. These consultants are Christopher B. Burke Engineering, Ltd.; Bowman Consulting Group, Ltd.; HR Green, Inc.; James J. Benes & Associates, Inc.; and K-Plus Engineering. A summary of the proposals is attached; complete proposals are available upon request. After reviewing the proposals, staff is recommending Bowman Consulting Group, Ltd. to provide the design services. In their proposal, Bowman Consulting has demonstrated satisfactory experience in addressing infrastructure features important to the Woodlands improvements. These include municipal infrastructure design (roads and underground utilities) and green stormwater management, including best management practices such as vegetated swales and rain gardens.

The overall construction and engineering budget for the Woodlands Phase 3 is $5,120,000. All engineering services are budgeted at $512,000.

The streets to be improved in Woodlands Phase 3 include:

• Sixth Street	County Line Road	to	Princeton Road
• Woodside Avenue	County Line Road	to	East End
• Princeton Road	Woodside Avenue	to	Harding Rd./Seventh Streets
• Bittersweet Lane	West End	to	East End
• Dalewood Lane	Sixth Street	to	East End

The design phase is anticipated to occur from February 2015 – March 2016. Construction will begin Spring 2016.

Motion: To Award the Engineering Services for the Design of the Woodlands Phase 3 Project to Bowman Consulting in the Amount Not to Exceed $158,852.50

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL

COMMITTEE ACTION:

BOARD ACTION:

Engineering Proposals - Woodlands Phase III Design & Construction

Hinsdale, IL

RFP notice sent 11/14/14
Proposals Due: 12/19/14

	HR Green	J.J. Benes	Bowman	K Plus	CBBEL
Topographic Survey	$ 6,930.00	$ 6,172.00	$ 6,900.00	$ 20,750.00	
Design, Construction & Bid Document Prep	$ 153,680.00	$ 140,603.00	$ 120,250.00	$ 102,965.00	$ 183,949.00
Soil Borings (8 each)	$ 11,500.00	$ 26,216.00	$ 9,800.00	$ 12,925.00	$ 5,890.00
Televising Sewer (1,550 LF)	$ 4,200.00	$ 17,816.00	$ 7,402.50	$ 6,825.00	$ 8,190.00
Cost Estimates	$ 3,032.00	$ 6,971.00	$ 5,000.00		
Meetings	$ 11,585.00	$ 20,153.00	$ 9,500.00	$ 6,762.00	
Design Total	$ 190,927.00	$ 217,931.00	$ 158,852.50	$ 150,227.00	$ 198,029.00
Construction Observation	$ 185,153.00	$ 233,666.00	$ 151,400.00	$ 184,300.00	$ 174,100.00
Material Testing	$ 5,500.00	$ 61,564.00	$ 9,500.00	$ 5,000.00	$ 10,500.00
Meetings		$ 9,171.00			$ 5,160.00
Record Drawings	$ 19,890.00	$ 24,040.00	$ 7,500.00		$ 10,320.00
Construction Observation Total	$ 210,543.00	$ 328,441.00	$ 168,400.00	$ 189,300.00	$ 200,080.00
Total Cost	$ 401,470.00	$ 546,372.00	$ 327,252.50	$ 339,527.00	$ 398,109.00

Woodlands Phase III - Deisgn & Construction Service Proposals
Hinsdale, IL

RFP notice sent 11/14/14
Proposals Due: 12/19/14

	HR Green	J.J. Benes	CBBEL	K Plus	Bowman
Street Improvements	YES	YES	YES	YES	YES
Water main replacement	YES	YES	YES	YES	YES
Sanitary sewer rehab./replacement	YES	YES	YES	YES	YES
Storm sewer construction	YES	YES	YES	YES	YES
Design Engineering Phase	YES	YES	YES	YES	YES
Stormwater analysis	YES	YES	YES	YES	YES
Topographical survey	YES	YES	YES	YES	YES
NAVD 88 vertical datum	YES	YES	YES	YES	YES
Illinois state plane, East Zone (NAD 83) coordinate system					
Identify existing storm & sanitary services	YES	YES	YES	YES	YES
Clean and televise sanitary sewers	YES	YES	YES	YES	YES
Soil borings (12 each)	YES	YES	YES	YES	YES
CCDD issue identification	YES	YES	YES	YES	YES
Final design & specifications	YES	YES	YES		YES
IDOT standard	YES	YES	YES		YES
IDOT BLRS Manual	YES	YES			YES
IEPA policies	YES	YES	YES	YES	YES
Local standards	YES	YES	YES	YES	YES
ADA compatible sidewalks	YES	YES	YES	YES	YES
Plan reviews 30,60,90,100%	YES	YES		YES	
Engineer's Opinion of Probable Cost	YES	YES	YES	YES	YES
Final construction documents (Autocad)	YES	YES	YES	YES	YES
Bid/Contract document preparation	YES	YES	YES	YES	YES
Manage permitting process	YES	YES	YES		YES
IDOT	YES	YES	YES		
Flagg Creek WRD	YES	YES	YES		YES
Illinois EPA	YES	YES	YES		YES
Water main permit	YES	YES	YES		YES
Sanitary sewer permit	YES	YES	YES		YES
NPDES Permit	YES	YES	YES		YES
Managing the bidding process	YES	YES		YES	YES
Meetings	YES	YES		YES	YES
Phase III (Construction Observation)	YES	YES	YES	YES	YES
Pre-construction conference	YES	YES	YES		YES
Construction observaton	YES	YES	YES		YES
Estimated 150 working day	YES	YES		YES	YES
Inspector's daily reports	YES	YES			YES
Measure/document contract quantities	YES	YES	YES		YES
Review traffic control	YES		YES		YES
Review erosion/sediment control	YES	YES	YES		YES
Complete payment estimates	YES	YES	YES		YES
Complete change orders	YES	YES	YES	YES	YES
Construction meetings	YES	YES	YES	YES	YES
Weekly reports	YES	YES	YES	YES	YES
Material Testing	YES	YES	YES		YES
Record Drawings	YES	YES	YES		YES
Administration/Coordination	YES	YES	YES		YES
Project close out	YES	YES	YES	YES	YES
Record drawings (autocad)	YES	YES	YES		YES
Project files (job boxes)	YES	YES			YES
Consulting Firm complies with	YES	YES	YES	YES	YES
Illinois Fair Employment Practices Commission's Rules and Regulations	YES	YES	YES	YES	YES
Americans with Disabilities Act of 1990	YES	YES	YES	YES	YES
Public Act 87-1257 regading sexual harassment	YES	YES	YES	YES	YES
OSHA rules and regulations	YES	YES	YES	YES	YES
Federal Drug Free Work Place Act	YES	YES	YES	YES	YES

Bowman
CONSULTING

December 19, 2014

Mr. Daniel M. Deeter, P.E.
Village Engineer
Village of Hinsdale
19 East Chicago Avenue
Hinsdale, Illinois 60521-3489

Re: Woodlands Infrastructure Improvement Project – Phase 3

Dear Mr. Deeter:

We are pleased to submit this Proposal to provide engineering services in support of Phase 3 of the Woodlands Infrastructure Improvement Project. Bowman Consulting Group (BCG) is registered to practice Professional Engineering in Illinois and will comply with all laws of the United States, State of Illinois, all ordinances and regulations of the Village of Hinsdale, the Illinois Fair Employment Practice Commission's Rules and Regulations, current OSHA rules and regulations, and the Federal Drug Free Work Place Act in the performance of the work.

SCOPE OF SERVICES AND FEES

The Scope of Work and fee estimates are based on the Village's Request for Proposal dated November 14, 2014. The primary objectives are to improve stormwater management through the use of green infrastructure and best management practices, reconstruct failing roadways, and make improvements to the water main and sanitary sewer systems while retaining the rural nature of the Woodlands area. The end result of the construction will achieve the project infrastructure objectives in an aesthetically pleasing manner through the preservation and protection of existing trees combined with a functional landscape palette.

The basis of design for stormwater management for all three phases is the Woodlands Green Initiatives for Stormwater Management Feasibility Study, December 2009. In addition to carrying forth the study recommendations, the Phase 3 design will also incorporate lessons learned from Phases 1 and 2 with an emphasis on cost effective measures that have performed well with respect to stormwater collection and conveyance, runoff reduction, increased infiltration, and pollutant removal.

PART 1 – DESIGN SERVICES

1. **Topographic Survey:**
   HR Green, Inc. conducted a survey of the entire Woodlands area (Phases 1, 2, & 3) in 2011. This survey including horizontal and vertical controls and right-of-way limits will be made available to the engineering consultant awarded the contract for Design Engineering of the Woodlands Phase 3 project after releasing HR Green from any liability. The scope of topographic survey services will include verifying existing conditions and updating the 2011 survey accordingly. The detailed survey will be in NAVD 88 datum. Topographic survey services will be performed by Tecma Associates.

   FEE: Lump Sum of $6,900.00

2. **Stormwater Analysis:**

The stormwater analysis approach will build on the Woodlands Green Initiatives for Stormwater Management Study utilizing rain gardens, permeable pavers, underground storage with infiltration etc. to promote pollutant removal and reduce peak discharges. The design approach will be:

- Identify flood areas including nuisance and structural homeowner issues and impounded roadway areas
- Delineate drainage divides, establish overland flow paths and storm sewer routing
- Develop conceptual BMPs based on correlating the data from the known problem areas and the existing drainage patterns
- Verify suitability of BMPs based on soil types, infiltration rates, impacts to existing trees etc.
- Model conveyance system and BMPs to manage the 10-year flood event with overflow routes for up to the 100-year flood event that do not impact homeowners
- Present recommendations to the Village
- Hold public meetings to present Village approved recommendations to the community and other stakeholders
- Finalize stormwater management plan and design through a combination of sustainable solutions that mimic the natural hydrology with enhanced aesthetics

FEE: Hourly Rates Not to Exceed $20,750.00

3. **Construction Documents and Permitting:**

Plans and specifications will be prepared using IDOT's Procedural Guidelines for the Assemblage and Handling of an MFT Construction Section, IDOT SSRBC and Supplemental Specifications, Village of Hinsdale design standards, and ADA/PROWAG standards:

- Pavement reconstruction of ±6,200 feet of bituminous roadways. Pavement structure to match Phase 1 typical pavement section bounded by curb and gutter. Existing curb and gutter will be evaluated for re-use.
- Water main improvements to include ±5,500 feet of new water main and appurtenances. All work will be in compliance with IEPA Title 35, Illinois Standards for Water and Sewer Main Construction and Village Standards. Coordination with the Hinsdale Water Division concerning the availability and operability of existing valves will be required.
- Sanitary sewer improvements to include ±2,100 feet of sanitary lining or replacement. All work will be in compliance with IEPA Title 35, Illinois Standards for Water and Sewer Main Construction and Village Standards.
- Storm sewer improvements to include ±6,500 feet of storm sewer in conjunction with the green stormwater management design. Parkway stormwater discharges will be connected to the new storm sewer system. Six inch PVC storm sewer laterals with clean outs will be provided at every other property line to collect nuisance flows such as sump pump discharges.
- Open cut vs. trenchless construction recommendations will be made for all underground construction.
- Utility structures will be adjusted, repaired or replaced as required.
- Parkways will be restored with sod beyond the limits of BMPs.
- Existing driveway aprons and sidewalks will remain unless disturbed by construction activities. Sidewalk restoration will comply with the latest ADA/PROWAG standards.
- Specifications to note time limit between milling and re-paving. Specifications and quantities to address CCDD rejections will be included in the Contract Documents.

Based on a preliminary review of the project area, CCDD rejections due to LUSTs and PIPs are not anticipated.

- Impacts to existing trees will be avoided as much as possible. Root pruning and tree protection fencing will be emphasized to protect existing trees.
- Plans, specifications and estimates are to be submitted to the Village for review at 30%, 60% and 90% design stages. Plans will also be submitted to public and private utilities to coordination protection of existing utilities and to identify conflicts.
- Permitting to include but not be limited to the Illinois Tollway, MWRDGC, Flagg Creek Water Reclamation District and the Illinois EPA.
- Bidding services will include preparation, printing and distribution of contract documents, verifying bid prices, contractor recommendations, preparing bid tabulations and verifying bid requirement compliance.

FEE: Hourly Rates Not to Exceed $98,500.00

4. **Soil Borings:**

GSG Consultants will advance thirteen (13) soil borings to a depth of 10 feet each and collect pavement cores at each location to determine the existing pavement thickness and nature of the subbase. Included will be groundwater measurement, laboratory testing, engineering analysis and the preparation of a geotechnical report. Report recommendations will be incorporated into the Contract Documents.

FEE: Lump Sum of $9,800.00

5. **Televising Sewers:**

This task includes Light Cleaning and CCTV of 2,100 LF of sanitary sewers. Light Cleaning is up to two passes with a hydro jetter. If two passes are insufficient to clean the sewers, Heavy Cleaning is required. Included in the fee is an assumed 10% (210 LF) of Heavy Cleaning. Two (2) copies of DVDs and computer generated logs with location; inspection date and time; MH# to MH#; direction of flow; type and size of pipe; code defects of pipeline observation; lateral locations; sewer length; and direction of inspection will be provided. This task will be performed by Sheridan Plumbing & Sewer. The inspection will be used to determine the limits of lining, repair and replacement of sanitary sewers.

FEE: Lump Sum of $7,402.50

6. **Cost Estimates:**

Engineer's Opinions of Probable Construction Cost will be prepared and updated at milestone submittals. IDOT and Village of Hinsdale pay items and bid tabulation data will be utilized. Pay items and quantities will match the plan summary of quantities.

FEE: Hourly Rates Not to Exceed $5,000.00

7. **Meetings and Coordination:**

This task is for meetings and coordination with the Village, the community, public and private utilities and all permitting agencies as required to secure design concurrence and approvals. Input from all stakeholders, most notably residents of the Woodlands will need to be considered in the final design.

FEE: Hourly Rates Not to Exceed $9,500.00

8. **Miscellaneous Direct Costs:**

Direct costs shall include actual expenditures made by BCG in the interest of the Project and will be invoiced at the actual cost to BCG. Reimbursable expenses shall include but not be limited to costs of the following:

- Printing, mailing, shipping, and outsource delivery (i.e. UPS, FedEx) costs

FEE: Actual Cost Estimated At $1,000.00

PART 2 – CONSTRUCTION OBSERVATION

9. **Construction Observation:**

A full time Resident Engineer with IDOT Document Control Certification will be provided for the duration of the project, estimated to be 150 days. Responsibilities include:

- Attendance at pre-bid, pre-construction and weekly coordination meetings
- Pre-construction video of construction limits and adjacent properties
- Assist Village with resident notifications
- On-site observation of the Contractor's operations to ensure conformance with the contract documents
- Project Diary, Quantity Book, weekly progress reports, progress documentation, maintaining up to date as-built plans
- Act as Village's liaison with the Contractor, public and private utilities, jurisdictional and regulatory agencies, the general public and most importantly, residents impacted by construction activities
- Documentation of quantities, quality assurance, material testing
- Daily review of traffic control, access to residents and SWPPP implementation/maintenance
- Alert Contractor's superintendent of any non-approved work, materials or equipment and advise the Village of such occurrences
- Coordinate with Village Public Services for utility conflicts, main breaks, water main filling/flushing, IEPS interim record drawings etc. as necessary
- Assure that the Contractor meets the requirements of IEPA Public Act 96-1416 including PID monitoring of construction debris taken from the site
- Review pay applications and make recommendations to the Village
- Monitor and review change order requests per the Village of Hinsdale Infrastructure Change Order Policy, no change orders will be approved without proper Village authorization
- Track project costs by block and street
- Inspect improvements at substantial completion, prepare punch list and close out punch list items.
- Prepare MFT close out documentation

FEE: Hourly Rates Not to Exceed $120,600.00

10. **Construction Staking:**

This task performed by Tecma Associates will include the following:

- Curb and gutter and edge of pavement both sides of street at minimum 50 foot intervals or 25 foot intervals on horizontal curves with a radius less than 300 foot. Stakes shall also

be set on appropriate offset at odd stations plus curb returns. This task includes the centerline of handicap ramps;

- Sanitary sewer manhole and laterals with appropriate offset at minimum 50 foot intervals
- Storm sewer pipe lines with the appropriate offset, minimum 50 foot intervals and also setting two (2) stakes to designate the face of curb at the structures when necessary;
- Rain Gardens Limits and BPM facilities;
- Water mains, service connections excluded, at minimum 50 foot intervals with appropriate offset and stakeout of fire hydrants together with two stakes designating the face of curb for hydrant location;

FEE: Hourly Rates Not to Exceed $30,800.00

11. Material Testing:

GSG Consulting will provide QA testing during construction. Services will include:

- Inspection and testing of subgrade during mass grading
- Oversight of proof rolling and nuclear density testing for the placement of engineered fills
- Nuclear density testing during placement of HMA with split core samples for correlation
- Written reports for all inspections and testing

FEE: Hourly Rates Not to Exceed $9,500.00

12. Record Drawings:

Record drawings in ACAD format and specifications in Word format will be provided as part of the project close-out. Resident engineer project files will also be provided.

FEE: Hourly Rates Not to Exceed $7,500.00

SUMMARY MATRIX

Task	Description	Fee	Fee Type	Qty	Total
	PART 1 - DESIGN SERVICES				
1	Topographic Survey (Tecma)	$6,900.00	Lump Sum	1	$6,900.00
2	Stormwater Analysis	$20,750.00	NTE	1	$20,750.00
3	Construction Documents and Permitting	$98,500.00	NTE	1	$98,500.00
4	Soil Borings, 13 at 10 feet (GSG)	$9,800.00	Lump Sum	1	$9,800.00
5	Televising Sewers (Sheridan)	$7,402.50	Lump Sum	1	$7,402.50
6	Cost Estimates	$5,000.00	NTE	1	$5,000.00
7	Meetings and Coordination	$9,500.00	NTE	1	$9,500.00
8	Miscellaneous Direct Costs	$1,000.00	At Cost	1	$1,000.00
	Total Estimated Design Services Fee				**$158,852.50**
	PART 2 - CONSTRUCTION OBSERVATION				
9	Construction Observation	$120,600.00	NTE	1	$120,600.00
10	Construction Staking (Tecma)	$30,800.00	NTE	1	$30,800.00
11	Material Testing (GSG)	$9,500.00	NTE	1	$9,500.00
12	Record Drawings	$7,500.00	NTE	1	$7,500.00
	Total Estimated Construction Observation Fee				**$168,400.00**

EXCLUSIONS

The following services are specifically excluded from the scope of this agreement and will be performed as contract addendums upon request.

- Dry utility location and design services
- Electrical design
- Environmental studies
- Retaining wall or structural engineering design and calculations
- Submission processing and/or application fees

REQUIRED VILLAGE PROVIDED DESIGN DATA

The following is a listing of the minimum information required from the Village:

1. Phases 1 and 2 plans and specifications in PDF, ACAD (plans) and Word (specifications) format.
2. Any available information on sump pump discharge locations.

CLIENT RESPONSIBILITIES

The Client shall be responsible for obtaining permission for BCG, its employees, agents and subcontractors to enter onto the subject property and any properties in the vicinity as reasonably necessary for BCG to perform the services described herein. The Client shall provide the following items upon request of BCG in a timely manner and at no expense to BCG:

- Securing permissions and rights for off-site easements or agreements for utility or road improvements
- Submission fees paid to governmental authorities

We greatly appreciate the opportunity to submit this proposal and look forward to putting our resources to work for you. Please contact me at 312.614.0380 or mletson@bowmanconsulting.com should you require additional information.

Sincerely,

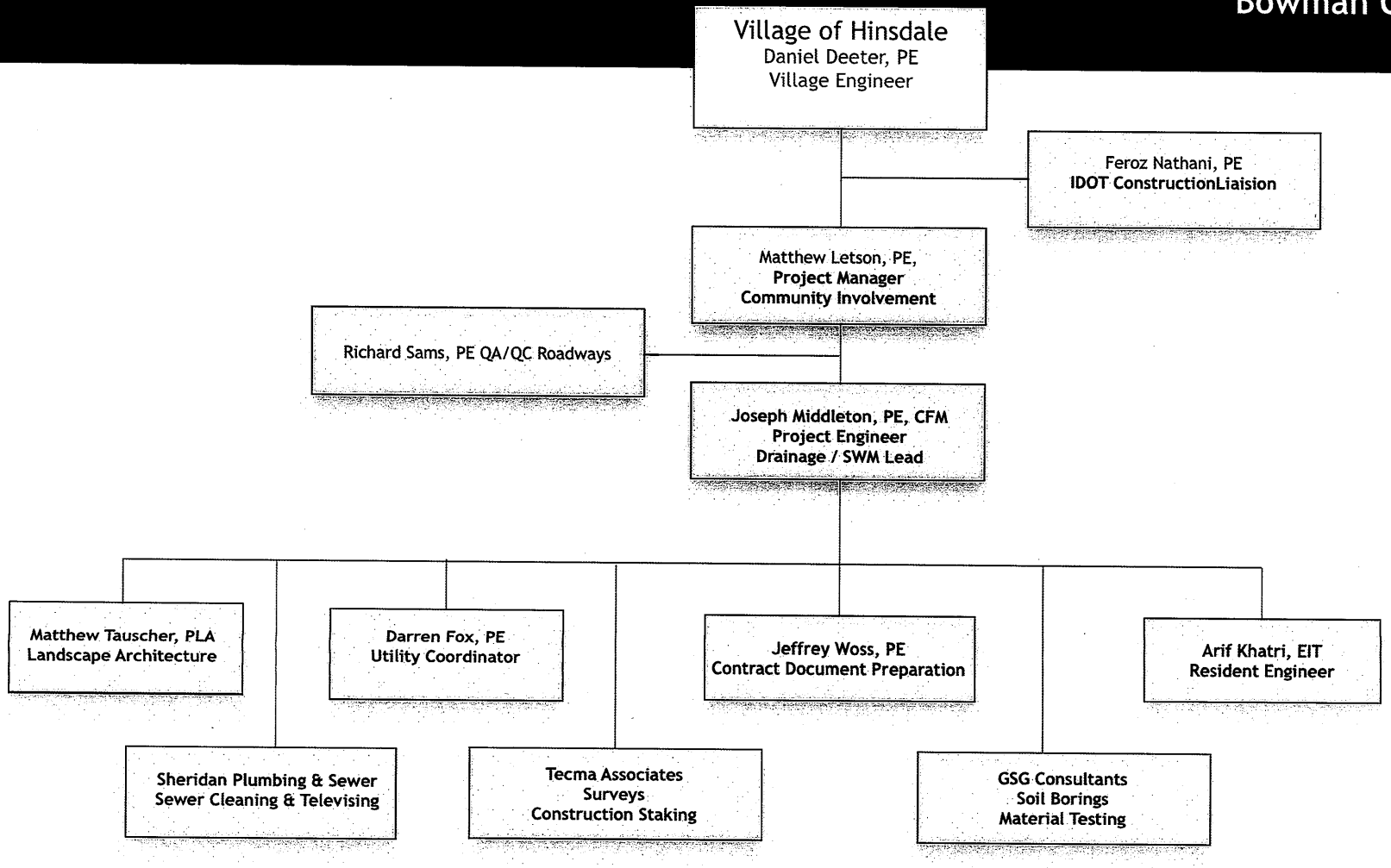
BOWMAN CONSULTING GROUP, LTD.



Matthew B. Letson, P.E.
Vice President

Woodlands Infrastructure Improvement Project -Phase 3

Organizational Chart
Bowman Consulting Group



Bowman
CONSULTING

Bowman
CONSULTING

Matthew Letson, PE

Vice President

Professional Education
- B.S., Civil Engineering, Ohio State University, 1988

Professional Registrations
- Professional Engineer: Illinois (#062050015), Missouri (#2012000047), Virginia (#402052144), Texas (#101618), Ohio (#78721)

Professional Associations
- Illinois Society of Professional Engineers
- American Society of Civil Engineers
- Illinois Association for Floodplain and Stormwater Management
- Lambda Alpha International

Mr. Letson is the Branch Manager for Bowman's Chicago office. Responsibilities include direction and oversight of day to day activities, project management, quality control, staff leadership and mentorship and new business development.

Asphalt Operating Services of Chicago
Project Manager responsible for planning, design, permitting, bidding and construction administration for a LEED certified 53-acre liquid asphalt terminal at the former Wisconsin Steel Works on Chicago's Southeast side. Project elements included three buildings, five storage tanks, process piping, barge off-loading facilities, rail loading and unloading facilities and truck loading facilities. Site work included a stormwater management system that achieved zero discharge to local sewer systems and traffic signal.

Radio Flyer Site Improvements
Preparation of contract documents, plans and specifications for the site design for the LEED Platinum Radio Flyer renovation. Site design included a stormwater BMP chain of cisterns, swales, infiltration basin, permeable paver parking lot and rain garden.

Forest Preserve District of Cook County Capital Improvement Program Projects
Project Manager for FPDCC's SB83 projects including planning, design and permitting and construction administration. Stormwater management improvements included Willow Road Dam Modifications, LaBuy Lake Dam Improvements, Stream Bank Stabilization Contracts on Salt Creek and Tinley Creek, and Shoreline Stabilization Contracts at Axehead Lake, Bode Lake, Busse Lake, Arrowhead Lake, Bull Frog Lake, Flatfoot Lake, Lake Ida, Maple Lake, Papoose Lake and Tampier Lake.

Techny Road Improvements - Cook County Highway Department
Project Manager for the preparation of Part A Reports and Part B Plans, Specifications and Estimates for the reconstruction of Techny Road. Project elements included stormwater management and flood relief improvements, in-stream work, signalized intersection, at-grade rail crossings, grade separated rail crossing and bicycle lanes.

Drainage Improvements -DuPage County Department of Environmental Concerns
Project Manager for miscellaneous drainage improvement projects to alleviate local nuisance and structural flooding problems. Improvements included storm sewer extensions, inlet capacity improvements, ditch improvements, re-direction of downspouts and site grading.

Task Order Sewer Design-City of Chicago Department of Water Management
Project Manager for Term Agreement contracts (1992 to present) for flood relief/sewer improvement projects in the City of Chicago. Preparation of plans, specifications and estimates for new sewer construction. Design elements include hydraulic modeling and the installation of inlet control flow restrictors to attenuate flooding through surface ponding at suitable locations.

I-355 Extension from I-55 to I-80-Illinois Toll Highway Authority
Lead Drainage Engineer responsible for hydrologic analysis, ditch and channel design, culvert design, roadway drainage design and stormwater detention storage facilities.

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Joseph Middleton, PE, CFM

Project Manager

Professional Education

- B.S., Civil Engineering, Michigan State University, 2000

Professional Registrations

- Professional Engineer: Illinois (#062060070), Virginia (#0402052141), Michigan (#6201060358)
- Certified Floodplain Manager: Illinois (#IL-11-00603)

Professional Associations

- American Society of Civil Engineers
- Illinois Association for Floodplain and Stormwater Management

Mr. Middleton's engineering career has focused on the design of various public works and private sector projects including street improvements, intersection design, drainage design, roadway rehabilitation, and site development. Duties include design studies and preparation of plans, specifications, cost estimates, permitting, stakeholder coordination, and project reports at various stages of these projects.

Hinsdale 2015 Street Reconstruction

Project Manager responsible for engineering services for the reconstruction or resurfacing of Village streets, the separation of combined sewers, and the replacement of sanitary sewers. Localized drainage concerns were investigated and addressed in contract plans. Storm and sanitary sewers were televised to determine if sewers should be replaced or lined.

Asphalt Operating System of Chicago Site Design

Site redevelopment for a 53-acre parcel in the Calumet Industrial Corridor. Responsible for development of a TR-20 model for existing and proposed discharges. The TR-20 model was used in conjunction with the "Calumet Design Guidelines" to design drainage swales and infiltration basins to adhere to the City of Chicago's 2010 Stormwater Management Ordinance.

Radio Flyer Site Improvements

Site redevelopment for a 9-acre parcel including roadways, detention/retention facilities, and implementation of various Best Management Practices to adhere to the City of Chicago's 2010 Stormwater Management Ordinance.

LaGrange Road (US 45) Improvements

Phase II design services for complete reconstruction of 6 miles of LaGrange Road with an additional lane added in each direction. Senior Drainage Design Engineer responsible for designing storm sewer system, culverts, storm water detention facilities, water quality best management practices, erosion and sediment control plans, and permitting documentation.

Steger On-Call Engineering Services

Project Manager for various assignments under this Contract including preparation of plans, specifications, estimates and bid proposal including all coordination with IDOT for the Village of Steger 2014 Resurfacing Program. The initial program consists of resurfacing over one mile of Village roads.

Garapan Stormwater Quality Improvements

Project Manager for Phase II design services for water quality improvements which included bioretention basins, infiltration basins, underground detention/infiltration system, and storm water improvements.
Responsible for:

- Designing storm sewer system
- Designing water quality best management practices
- Designing storm water detention/infiltration facility

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Joseph Middleton, PE, CFM

Project Manager

IL Route 38 over Union Pacific Railroad at Kautz Road
Phase I services for the preparation of the Location Drainage Study for IL Route 38 over the UPRR. Drainage Engineer responsible for modeling using TR-20 , coordination with local agencies and preparation of the Study.

Shermer Road Bridge Improvement
Project / Drainage Engineer responsible for preparation of a Hydraulic Report, utility coordination and maintenance of traffic, preparation of plans, specifications and estimates, permitting and bidding.

Deerfield Pedestrian Underpass
Phase I and II service for pedestrian underpass beneath Metra along Deerfield Road. Project Manager responsible for preparation of contract plans and special provisions for a jacked precast box sections under Metra railroad that would create a 12' wide bike path along Deerfield Road.

I-57 and IL Route 50 interchange
Phase II engineering for reconstruction of the Interstate 57 and IL Route 50 interchange. Project Engineer responsible for development of contract documents including interchanging grading plans, drainage and utility plans, and erosion and sediment control plans.

IL Route 38 at Kirk Road
Phase I and II services for intersection improvement project, responsible for preparation of contract documents, including intersection geometry and pavement elevation details, roadway plan and profile, drainage and utility plans, and special provision development.

Worth Township Roadway System Evaluation
Project Engineer for the analysis and evaluation of the Worth Township roadway system. The analysis included a comprehensive inventory of the existing roadway condition, as well as a recommendation and schedule for improvement. Responsible for compiling measurements and evaluation of the existing conditions of the roadway network including shoulders, ditches and drainage structures and recommended improvements including cost estimates and a proposed schedule for implementation as well as preparation of the final report.

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Feroz Nathani, PE

Executive Vice President

Professional Education

- M.S., Civil Engineering, University of Illinois, 1968
- B.S., Civil Engineering, Osmania University, 1965

Professional Registrations

- Professional Engineer: Illinois (#062030149)

Professional Associations

- Illinois Association of Highway Engineers
- American Public Works Association
- Illinois Transportaion and Roadbuilders Association

Mr. Nathani is responsible for the business development and project administration. The firm's wide-range of professional activities includes planning, design and construction engineering for highways, bridges, airports, wastewater / water resource facilities, recreational facilities, and various types of land/site development. He is knowledgeable on funding sources, project financing and conflict resolution.

Representative Projects include:

- I-57 Resurfacing from I-80 to the Little Calumet River for IDOT.
- North Avenue (IL Route 64) Improvements from IL Route 53 to Villa Avenue for IDOT
- Wacker Drive Reconstruction from State Street to Michigan Avenue for CDOT.
- US Route 45 (LaGrange Road) Widening (from 131st Street to 179th Street in Orland Park, IL.
- Illinois Route 38 at Union Pacific Railroad, Grade Separation for DuPage County Division of transportation.
- Illinois Route 38 at Kirk Road Intersection Improvements for Kane County Division of Transportation.
- Tri - State Tollway (MP 40.5 to MP42.5) Widening and Reconstruction for ISTHA.
- I-89/94 Reconstruction (Tollway Oasis to Illinois Route 83 in Cook County, IL for IDOT.

Major Accomplishments

- Supervised District One's $400 million annual construction program.
- Supervised the reconstruction of the Kennedy Expressway in the City of Chicago, a 3-year $450 million project, the largest in Illinois' history. This project, "Operation Kennedy," received the national award for an Urban Highway from the American Concrete Pavement Association, and the Outstanding Civil Engineering Achievement Award from the Illinois Section of the American Society of Civil Engineers.
- Supervised the construction of the Elgin-O'Hare Expressway. This $195 million project was the only new freeway built in the Chicago Metropolitan Area in the last 20 years.

Awards

- Nominated by the American Public Works Association as one of the "Top Ten Public Works Men of the Year."
- Included in the selection process with APWA were the American Society of Civil Engineers, American Water Works Association, Canadian Association of Municipal Administrators, Council of State Governments, Federation of Canadian Municipalities, Institute of Transportation Engineers, National Association of Counties, National League of Cities, and the Water Pollution Control Federation.

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Richard Sams, PE

Senior Project Manager

Professional Education
- M.B. A., University of Chicago, 1983
- B.S., Civil Engineering, Purdue University, 1974

Professional Registrations
- Professional Engineer: Illinois (#062036430), Michigan (#6201055039), Indiana (#11011521)

Professional Associations
- American Society of Civil Engineers
- Chaired various Illinois Section Committees

Mr. Sams is responsible for analysis, design and contract documents for various public works facilities, including roadways, railroads, parking areas, structures, drainage, landscaping, water supply and distribution, and sewage treatment. Additionally responsible for coordination and implementation of in-house computer-aided design.

I-55 at Arsenal Road Interchange Improvements
Phase II engineering services for improvements to I-55 at Arsenal Road Interchange including preparation of plans, specifications and estimates for the removal and relocation of the Arsenal Road Interchange approximately 1 mile south with a new geometric configuration. The new configuration consists of a flyover of I-55 for the southbound exit ramp and a loop ramp for the northbound entrance ramp to include improvement of the frontage roads and the extension of Arsenal Road. Improvement includes new lighting system; bridge lighting; signal installation; expressway signing; highway drainage system with compensatory storage and detention pond within the project limits.

I-294 Tollway Reconstruction
Roadway widening and reconstruction, bridge widening and reconstruction, toll and interchange ramp modifications on I-294 to accommodate Open Road Tolling. The 2.6-mile segment included the I-190 entrance to O'Hare Airport, the tri-level interchange with I-90 and the interchange at Touhy Avenue / Des Plaines River Road.

I-80/94 Reconstruction
Phase II engineering services for the reconstruction of the existing six-lane I-80/294 from east of the Illinois Tollway Authority Oasis to west of IL 83 (Kingery Expressway in the Villages of Lansing and South Holland in Cook County.

North-South (I-355) Extension
Preliminary and final design for a 2-mile section for the extension including the Interchanges at Interstate Route 55 and Joliet Road and ramps to and from the south at Boughton Road with unattended toll collection on the new ramps as well as widening and modifications to Plaza 89 (Boughton Road) by the addition of two lanes and modifications to the plaza island and architectural changes to accommodate AVI toll collection operations. Structural elements of the project included the design of a curved 1,919 foot long steel plate girder bridge and retaining walls along the ramps and mainline. The design of the drainage system included four wet bottom detention facilities in an environmentally sensitive watershed utilizing two-stage outlet structures.

North-South (I-355) Tollway
Design for a new toll facility which connected I-290 with I-55 through the heart of DuPage County, Illinois. The components of this section included approximately 2 miles of mainline roadway, 10 ramps at the intersection of Ogden Avenue and tollway to tollway connections, 6 bridge structures including a tri-level compound curve steel structure, 5,000 feet of retaining walls, 2 tunnels, drainage structures, a 300-foot microwave communication tower, and berms along the Morton Arboretum. The construction of the two tunnels involved the placement of modern soil monitoring devices to measure earth pressures and displacements. The data was computer formatted to allow for comparison of in-situ conditions and design assumptions.

Bowman
CONSULTING

Jeffrey Woss, PE

Civil Engineer

Professional Education

- B.S., Civil Engineering, University of Illinois, 2009

Professional Registrations

- Professional Engineer: Illinois (#062-2066553)

Certifications

- Documentation of Contract Quantities (# 13-0536), expires 2017

Mr. Woss is a Civil Engineer with experience in designing and developing plans, specifications and estimates for roadway and utility projects as well as construction engineering services for roadway projects. For design projects, he is responsible for conceptual planning and design of projects including: roadway geometrics, cross section development, earthwork quantity calculations, grading, pavement marking, preparation of contract documents. For construction engineering projects, he is responsible for inspection, daily activity reports, and quantity calculations.

Chicago Department of Water Management Sewer Improvement Program
Responsible for design of sewer system, and roadway and sidewalk ADA ramp improvements as part of sewer improvements in various locations throughout the City of Chicago on a task order basis under a Sewer Term Contract. Services included surveys, utility verification, preparation of contract plans, quantity take-offs and cost estimates.

Whiteman Air Force Base Security Control Facility
Part of design team responsible for geometric site design, site grading plan, drainage, sanitary sewer force main, and water main design for a new facility for the Air Force Control Center and Alert Fire Team with the Air Force guidance nuclear explosive protection.

LaGrange Road (US Route 45) Improvements
Design Engineer responsible for signal design for a six-mile section of US Route 45 (LaGrange Road)from 179th Street to 131st Street.

Harrison West Compressor Station to Gulfport Lake Trunk
Produced plan and profile sheets for a 20" gas pipeline project involving approximately 7.5 miles of trunkline connecting a compressor station to another trunkline in Harrison County, as part of a proposed pipe network across eastern Ohio for the client, MarkWest Energy Partners. This trunkline consists of two 20" pipelines within the proposed 100' easement. Responsibilities include pipeline and pipeline corridor design, and preparation of construction documents.

Emerson County Line Wells Lateral
Produced plan and profile sheets for 3.4 miles of pipeline connecting a well to another trunkline in Harrison County, as part of a proposed pipe network across eastern Ohio for the client, MarkWest Energy Partners. This lateral consists of one 12" pipeline within the proposed 100' easement, with more line likely to be added. Responsibilities include pipeline and pipeline corridor design, and preparation of construction documents.

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CONSULTING

Darren Fox, PE

Professional Education
- BSCE, University of Akron, 2000

Professional Registrations
- Professional Engineer: Illinois #062060826
- LEED Green Associate

Professional Associations
- American Water Works Association (AWWA)

Mr. Fox is a Licensed Professional Engineer with experience in water, sewer, and civil infrastructure related projects; involving design, technical writing, program management, condition assessment, utility studies, and construction administration duties. Responsibilities have included preparing detailed construction specifications and design drawings, performing process and hydraulic design for water and wastewater facilities, pump station design, civil site design, performing hydraulic analysis, water and sewer pipeline design, detailed report writing, preparing construction cost estimates and evaluations, resident engineering and field inspections, submittal review, utility research and coordination, preparing technical reports and correspondence, coordinating with clients and governmental agencies, obtaining permit approvals while maintaining project schedules, development of proposals and CAD drafting. Mr. Fox is proficient in AutoCAD, Civil 3D, Microstation and WaterCAD software.

Illinois Tollway - Reagan Memorial Tollway East West Connector (I-88)
Utilities Task Leader for the reconstruction of the East West Connector between the Tri-State (I-294) Tollway and Reagan Memorial (I-88)Tollway in DuPage County, Illinois. Responsible for utility coordination on the project including maintaining the utility contact log; verify location of existing utilities in regard to the proposed improvements; and identifying utility impacts on construction, right-of-way, costs and project schedule. The work encompasses roadway reconstruction of the 1.25 mile ramp between I-88 and I-294 including rehabilitation or replacement of 5 bridges.

2012 Regional Water System Improvements Evaluation, Village of Oak Lawn, IL
Worked as part of a team with multiple consultants and stakeholders to develop a regional water system expansion plan. The evaluation was required to identify the most feasible routing options for new water transmission mains to provide future expansion capacity to surrounding communities. The evaluation included the comparison of different transmission route options based on a detailed analysis of quantities, right-of-way and easement availability, existing utilities, environmental requirements, permitting requirements, constructability, traffic, and public impacts. Activities included data collection, coordination with all agencies and stakeholders impacted or having jurisdiction, gathering and organizing data and existing utility records, site evaluation and documentation, evaluation of routing options, and preparation of report documents. In total the evaluation considered approximately 70,000 lineal feet of 24" to 60" water transmission mains.

LaGrange Road (U.S. Route 45) Water Main, Village of Orland Park, IL
Performed the design of approximately 9,000 feet of new 12" ductile iron pipe water main in conjunction with IDOT roadway improvements. Responsibilities included design of plan and profile, preparing specifications, preparing the construction cost estimate, and coordinating with other utility agencies and stakeholders. Project involved the incorporation of IDOT standards and coordinating with large scale roadway and drainage improvements in order to best locate the water main in a limited right-of-way.

Kautz Road Water Main, City of Geneva, IL
Performed the design of a new 12" water main of approximately 2,700 feet in length that required relocation due to an IDOT roadway realignment. Responsibilities included design of plan and profile, preparing specifications, and preparing the cost estimate. Project involved the incorporation of IDOT standards and coordinating with roadway and other utility improvements.

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Hinsdale 2015 Street Reconstruction
Project Engineer responsible for design engineering for the separation of combined sewers, and the replacement of sanitary sewers and utility coordination as part of the Village street reconstruction program.

Water Main Replacement Program
Acted as staff design engineer within a managed program in conjunction with the Chicago Department of Water Management, Bureau of Engineering. Performed design engineering duties for the replacement of approximately 30 miles of 8" to 12" distribution grid main throughout the City of Chicago using ductile iron pipe materials. Typical projects ranged from 500 to 3,000 feet and involved the installation of new water main in densely populated urban areas while maintaining existing water service to residents. Responsibilities included design, phased coordination of water main replacement, preparing construction cost estimates, coordination with city agencies, city correspondence letters, and working with city engineers on a daily bases to meet the needs of the client. Also responsible for administering public geotechnical service contracts with private firms, which were used to provide evaluation of soils prior to all proposed water main construction projects within the city.

Sewer Specifications Development
Responsible for developing standardized construction specifications for sewer projects throughout the City of Chicago, which primarily involved the replacement of 24" to 96" combined sewer pipe and associated restoration work. Included department master specifications for sewer improvement projects sanctioned by city term agreements. Specifications were also developed for three individually bid construction projects ranging from 3,500 feet to 5,700 feet in length, which involved incorporating documents needed for obtaining EPA loans related to the American Recovery and Reinvestment Act.

Twin Lakes WWTP Facility Plan
Worked on the development of a 1.0 MGD municipal wastewater treatment facility planning report for EPA submittal. The report involved analysis of flow data and loadings, documentation and assessment of facility conditions, examination of regulatory conditions, estimate of future service area population, identification of existing plant process shortcomings, proposed facility improvements needed for future operations, and present worth construction and operational cost analysis. Recommendations for a new phosphorus removal chemical system, disinfection system, stormwater management facilities, and upgraded sludge handling facilities were included in the report.

Mahomet WWTP Facility Planning Study
Development of a municipal wastewater treatment facility planning report for the evaluation of a future upgrade from 0.5 MGD to 1.25 MGD.

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Matthew J. Tauscher, PLA

Director of Land Planning and
Landscape Architecture

Professional Education
- B.L.A., Michigan State University, 1986

Professional Registrations
- Licensed Landscape Architect: Virginia
- Registered Landscape Architect: Maryland

Professional Associations
- American Society of Landscape Architects

With over 27 years experience in the land planning field, Mr. Tauscher's responsibilities include direct management of all project phases including inception, design, design implementation and construction. His design and project management experience encompasses several land development projects including residential, multi-family residential, commercial, institutional, recreational and feasibility studies throughout the Washington metropolitan region. Many of these projects included preparation of re-zoning, special exception and variance applications.

Open Term Contract, Fairfax County Park Authority
Served as Contract and Project Manager for this task order contract for the Fairfax County Park Authority. Project consists of multiple task orders with an annual value of approximately $1M and an average project value of approximately $60,000. The contract was first awarded in 2005 for three years and was renewed for another three years in 2008. Project consists of various design projects on multiple facilities for the Park Authority and quickly responding, preparing proposals, negotiating fees, and executing improvement projects to site facilities.

Clark's Branch Bridge Riverbend Park, Fairfax, VA
Project Manager. Bowman provided watershed analysis, preliminary and final engineering design, environmental investigation and permitting through the Army Corps of Engineers (ACE), surveying and construction documentation, for design and installation of 90 foot hiker/equestrian bridge span over the Clark's Branch tributary to the Potomac River within Riverbend Park. Bridge and trail section improvements help to complete one segment of the PHNS trail that meanders through northern Fairfax County. Bridge is located one mile from the nearest paved road in a forest containing globally rare plant associations and a significant archaeological site.

Pohick Stream Valley Park - Phase I and Phase II, Fairfax County, VA
Principal-in-Charge. Bowman Consulting has provided site engineering design, environmental reconnaissance and permitting, and topographic survey for the construction of five, 80 foot long, fair weather stream crossing structures, and 1,300LF of new trail construction and rehabilitation of existing trail within the Phase I stream valley development. Project included wetland delineation and USACOE permit, and VA Marine Resources Commission Permit. All services were provided in accordance with the requirements of the County of Fairfax, VDOT, and state environmental agencies. Bowman Consulting also prepared contract specifications, permitting, and coordination of all proposed improvements, and provided construction management services for trail improvements. Phase II trail improvements included similar mapping design and permitting services for 3/4 mile segments of the Pohick Stream Valley Trail Park, including design of a new pedestrian bridge.

Ossian Hall Park, Annandale, Va
Project Manager for 23-acre municipal park in Annandale, Virginia which included baseball and synthetic turf soccer fields, basketball courts, picnic pavilions, playgrounds, parking areas and woodland trails. Duties provided to the Fairfax County Park Authority included schematic development plans, site design and grading plans, landscape plan, sediment and erosion control plan, and complete specifications and cost estimate.

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Arif Khatri, EIT

Resident Engineer

Professional Education

- PhD in Civil and Environmental Engineering with Minor in Statistics, University of Wisconsin, 2003
- M.S., Civil Engineering in Construction Engineering and Management, University of Wisconsin, 1998
- B. S. in Construction Engineering (Honors), University of Bombay, 1995

Professional Registrations

- Engineer-in-Training
- IDOT / ACI Concrete Field Technician – Level 1
- IDOT Materials Documentation
- ASCE Crane Safety Certification

Professional Associations

- Committee Member ACI 355 Anchorage to Concrete 2011-Present

Mr. Khatri has over 10 years of experience in construction for government transportation agencies with a proven ability to manage multi-million construction projects. He has the knowledge and skills needed to oversee project operations including project management, material testing, specification reviews, QA / QC, schedules using Primavera, and reporting / documentation.

Dixon Downtown Streetscape Improvements
Resident Engineer responsible for managing the overall project for the full reconstruction of five square blocks of downtown Dixon, IL. Responsible for compliance to project controls and administration guidelines/procedures including those related to cost control and forecasting, planning and scheduling, contract administration and materials control, during project execution. Supervised, coordinated and prepared budget briefs, budget estimates, expenditure requests, economic analysis and authorizations for expenditures. Also responsible for overseeing work of all engineering personnel to ensure compliance to specifications and construction schedule. The project was completed on-time and within the original budget. Construction cost: $7M

School Avenue and Turkington Street Bridge and Intersection Reconstruction
Resident Engineer responsible for managing the overall project for the expansion, resurfacing and bridge reconstruction in Rochelle, IL. Responsible for compliance to project controls and administration guidelines/procedures including those related to cost control and forecasting, planning and scheduling, contract administration and materials control, during project execution. Supervised, coordinated and prepared budget briefs, budget estimates, expenditure requests, economic analysis and authorizations for expenditures. Also responsible for overseeing work of all engineering personnel to ensure compliance to specifications and construction schedule. Construction cost: $1.5M

I-355 Veterans Memorial Tollway, Expansion, Resurfacing and Bridge Improvements (Ogden Avenue to 75th Street)
Construction Engineer in-charge of developing and maintaining project schedule; QC/QA responsibility and dealing with Tollway and contractors and maintaining project data on ICORS; and inspection of daily project activities, measuring, documentation etc. Construction cost: $65M

I-94 Tollway, Expansion, Resurfacing and Bridge Improvements (Stearns School Road to Belvidere Road)
Construction Engineer with QC/QA responsibility and dealing with Tollway and contractors and maintaining project data on ICORS and inspection of daily project activities, measuring, documentation etc. Construction cost: $75M

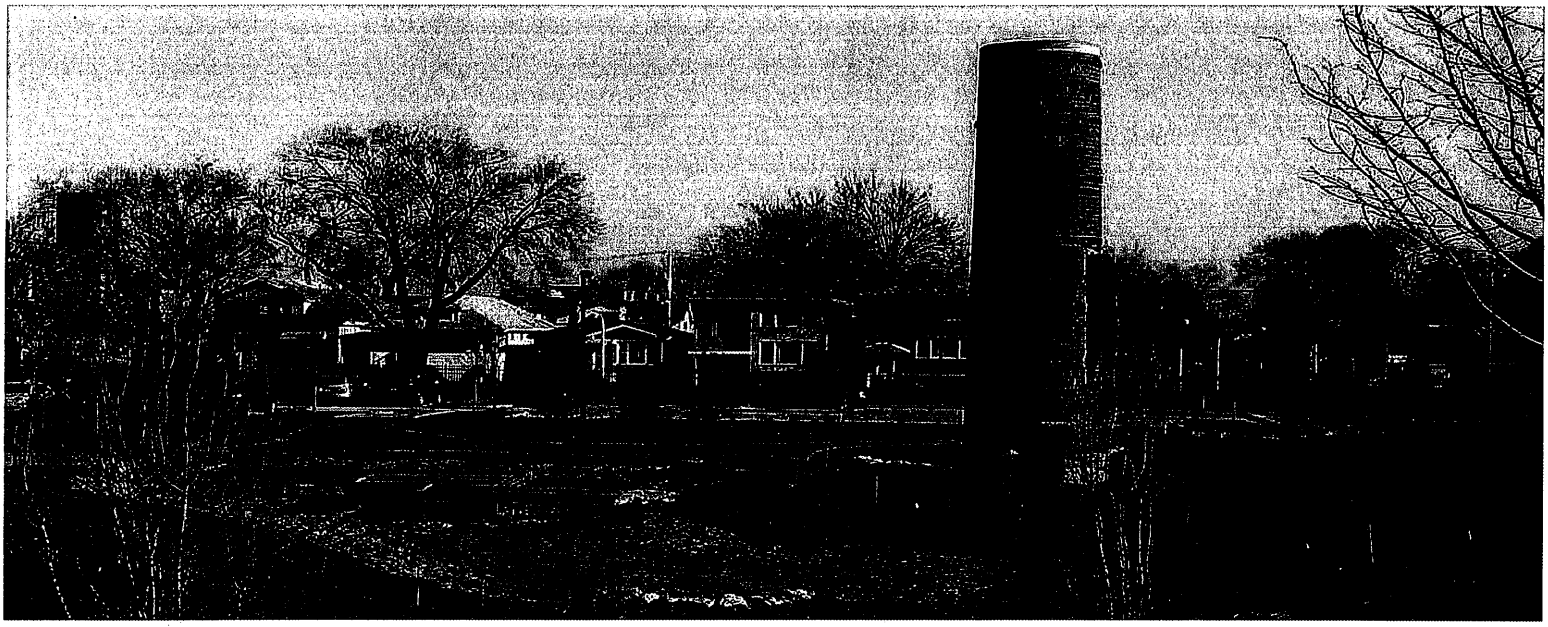
Illinois DOT Local Roads District 1, 2 & 3
Construction Engineer responsible for close out and final documentation on more than 300 projects as per TARP requirements.

Illinois DOT District 6 Various Projects
Construction Engineer responsible for on-site inspection of resurfacing of various local roads throughout District 6. Construction cost: $5M

Bowman
CONSULTING

Radio Flyer Site Improvements

Chicago, Illinois



Client
Radio Flyer
6515 West Grand Avenue
Chicago, Illinois 60707
Robert Pasin
President and CEO
p: 773.797-9133

Features
- Sustainable design
- 10-acre site
- Permitting

Construction cost
$10,000,000

Duration
2008-2011

Bowman Consulting Group staff provided engineering services at the 10-acre Radio Flyer site including master planning for the redevelopment of the site, design development and engineering design services for the redevelopment of the Chicago campus.

Originally a manufacturing facility, the site was redeveloped as a research and development and warehousing operation. The new focus allowed Radio Flyer to demolish an old factory building and create green space in a LEED Platinum project. A new parking lot utilizes permeable pavers for stormwater attenuation. Cisterns collect a portion of the existing roof and store water for landscape irrigation. A series of swales are used to collect stormwater runoff and direct it to an infiltration basin. The new site entry drains to a rain garden in the center of a turnaround. The entire treatment chain is linked by an underdrain system. All site drainage ultimately connects to an outlet control structure that restricts the rate of discharge from the site.

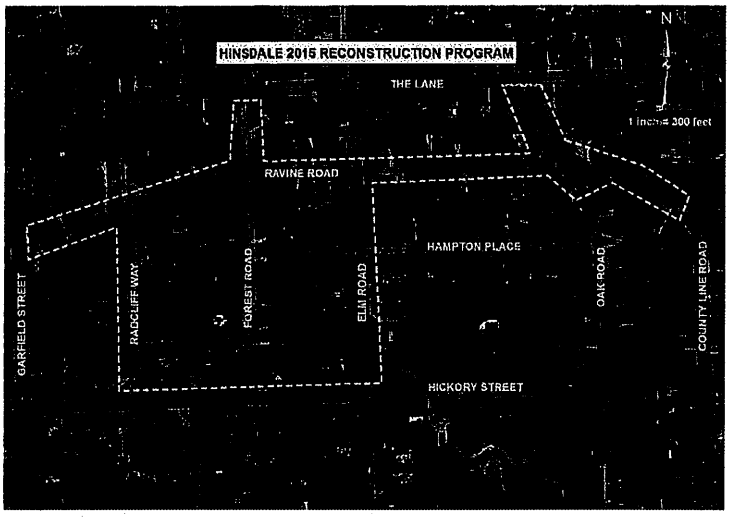
The civil and landscaping design was coordinated to maximize stormwater attenuation and groundwater recharge while creating user amenities such as landscaped berms, walking and jogging paths, assembly areas, a boardwalk over the infiltration basin, and a children's playlab for new product testing.

City of Chicago permit compliance included meeting the requirements for controlling the rate of stormwater discharge, controlling the volume of stormwater discharge to achieve water quality benefits, providing sediment and erosion control measures during construction, and providing an operations and maintenance plan to ensure the long-term performance of the BMPs.

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2015 Reconstruction Program

Hinsdale, Illinois



Bowman Consulting Group is responsible for engineering services for the reconstruction or resurfacing of approximately 5,600 linear feet of concrete streets, the separation of approximately 2,500 linear feet of combined sewers, the replacement or lining of 1,600 linear feet of sanitary sewers, and the replacement or lining of approximately 2,200 linear feet of water mains. Detailed field surveys and geotechnical investigations were also provided.

Client
Village of Hinsdale
19 East Chicago Avenue
Hinsdale, Illinois 60521
Daniel Deeter
Village Engineer
p: 630.789.7039
e: ddeeter@villageofhinsdale.org

Features
- Phase I and II engineering
- Roadway improvements
- Water and sewer improvements

Fees
$104,520

Duration
2014-2015

Bowman
CONSULTING

Garapan Water Quality Restoration

Commonwealth of the North Mariana Islands

Client
Herman S. Sablan
Director of Procurement and Supply
P.O. Box 10008
Lower Base Drive
Saipan, MP 96950
p: 670.664.2375

Features
- Sustainable design
- Best Management Practices

Fees
$190,000

Duration
2012

Bowman Consulting Group staff quantified and qualified the stormwater issues that were identified in the 2010 Garapan Tourist District Storm Water Conceptual Report. Working with the local government, the project team refined the Report's findings and prepared a menu of approaches and solutions to minimize or eliminate the identified problems. All proposed improvements were prioritized and budgeted in order to implement funding strategies.

The following elements of the Best Management Practices (BMP) were verified:

- Rate Control – Verify the BMPs will effectively control the rate of runoff from a catchment area for a range of design frequencies given such factors as drainage area, soil conditions, site slope and freeboard requirements. All sites on Saipan drain to sensitive outlets, or critical resource areas.
- Volume Control – Verify the BMPs will effectively control the volume of runoff, mainly by enhancing onsite retention and absorption of water. Capturing one-half inch of runoff from all impervious surfaces within the catchment area and selecting BMPs that provide target pollutant removal objectives aid in protecting water quality, as groundwater is the primary source of potable water in the CNMI.
- Sedimentation and Erosion Control – Given the sensitive nature of stormwater outlets, steps were taken during construction to control sediment transport and erosion. Water quality impairment, loss of storage volume, and degradation of natural areas result from inadequate Soil Erosion and Sediment Control (SESC) measures. A Storm Water Pollution Prevention Plan (SWPPP) was developed that defined all required SESC measures, sequence of implementation, pollutants of concern, stabilization practices, stockpile management, maintenance and inspection requirements and litter management. In addition to construction SESC measures, consideration was given to channel and overbank protection. The proposed improvements were administered by the DEQ's Earthmoving and Erosion Control Permitting Program, which included approvals and conditions from the DEQ, the CNMI Division of Fish and Wildlife, the CNMI Historic Preservation Office and the CNMI Coastal Resources Management Office.
- Operations & Maintenance Requirements – Operations & Maintenance (O&M) is essential to ensuring the long-term performance of BMPs. Suggested O&M practices included annual assessment and review of O&M procedures and practices. Access routes, including roadways and sidewalks, should be inspected annually and maintained as needed. Drainage structures should be inspected and cleaned semi-annually. Volume control facilities should be inspected semi-annually and after significant rainfall events exceeding 1.5 inches. An updated logbook documenting the performance of the required O&M activities for perpetuity should be maintained. Vegetation should be maintained on a regular basis and pest control measures should be implemented to address insects and rodents.

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CDOT Complete Streets

Chicago, Illinois

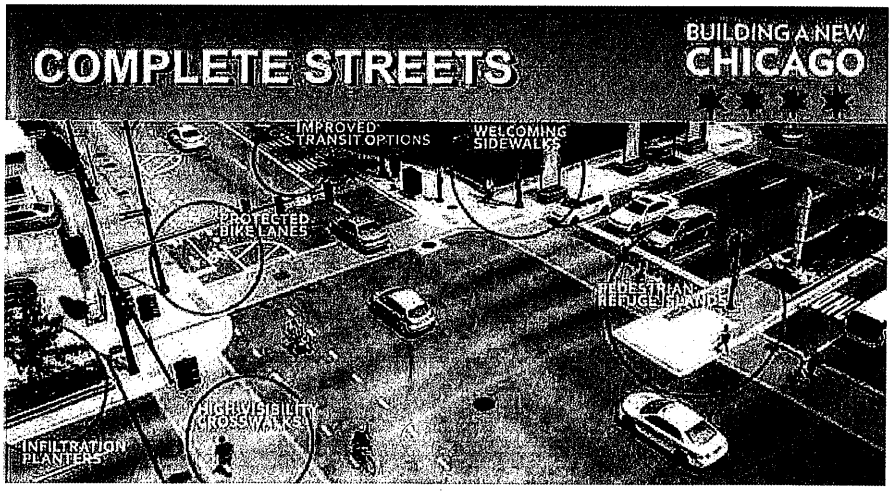
Client
Chicago Department of Transportation
30 North LaSalle Street
Chicago, Illinois 60602
p: 312.744.5900
e: janet.attarian@cityofchicago.org

Features
- Sustainable design
- "Complete Streets" Program
- Aesthetic enhancements

Fees
$1,000,000 (estimate)

Duration
2015

Bowman Consulting Group is providing design services under a term contract on a task order basis for street improvements and enhancements. The Complete Streets Program strives to rehabilitate Chicago's neighborhood commercial areas, riverwalks, and pedestrian and bicycle facilities into active, attractive places for Chicagoans to live, work and play. A large range of techniques are applied, including everything from road diets and stormwater best management practices to unique community identifiers and educational seminars. Projects include the design, engineering, management and planning of sustainable streets, complete streets, green alleys, rails to trails, riverwalks, pedestrian and bicycle facilities, arterial and highway beautification programs, master plans, signage, lighting, architectural elements, public plazas, pedestrian spaces and safety improvements, and pocket parks. The objective of each project completed by the Complete Streets Program is to create flourishing public places while improving the functionality of infrastructure to support dense urban living.



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Woodard Plaza

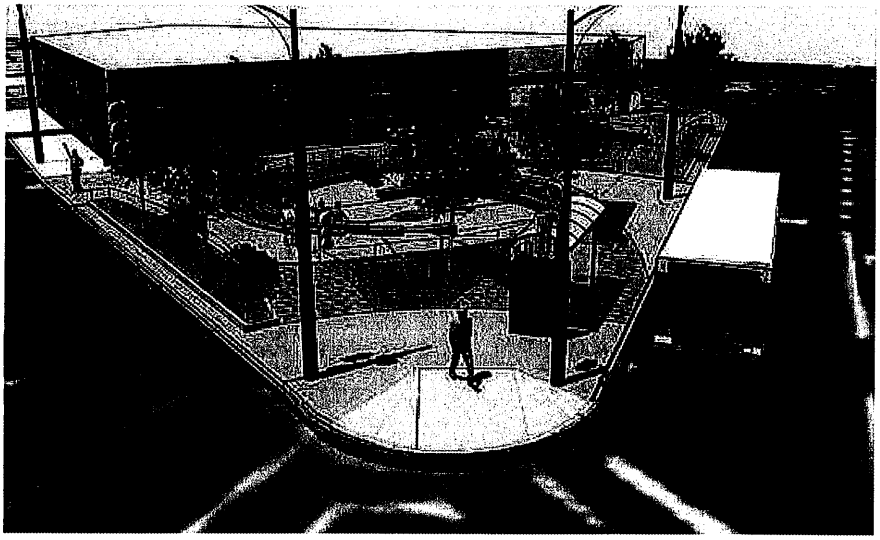
Chicago, Illinois

Client
Terry Guen Design Associates
714 South Dearborn
Chicago, Illinois 60605
p: 312.337.9145
e: tguen@tgda.net

Features
- Sustainable design
- Streetscape features
- "Complete Streets" Program

Construction cost:
$900,000

Duration
2011



Bowman Consulting Group staff, as subconsultants to Terry Guen Design Associates, provided civil engineering design services for the conversion of an existing City of Chicago street to a pedestrian plaza at the intersection of Milwaukee Avenue, Kimball Avenue and Diversey Avenue. The project required design for hardscape layout of pavers, sidewalk, planters and concrete benches, sustainable drainage improvements, grading, pedestrian lighting and structural design of foundations for public art installations.

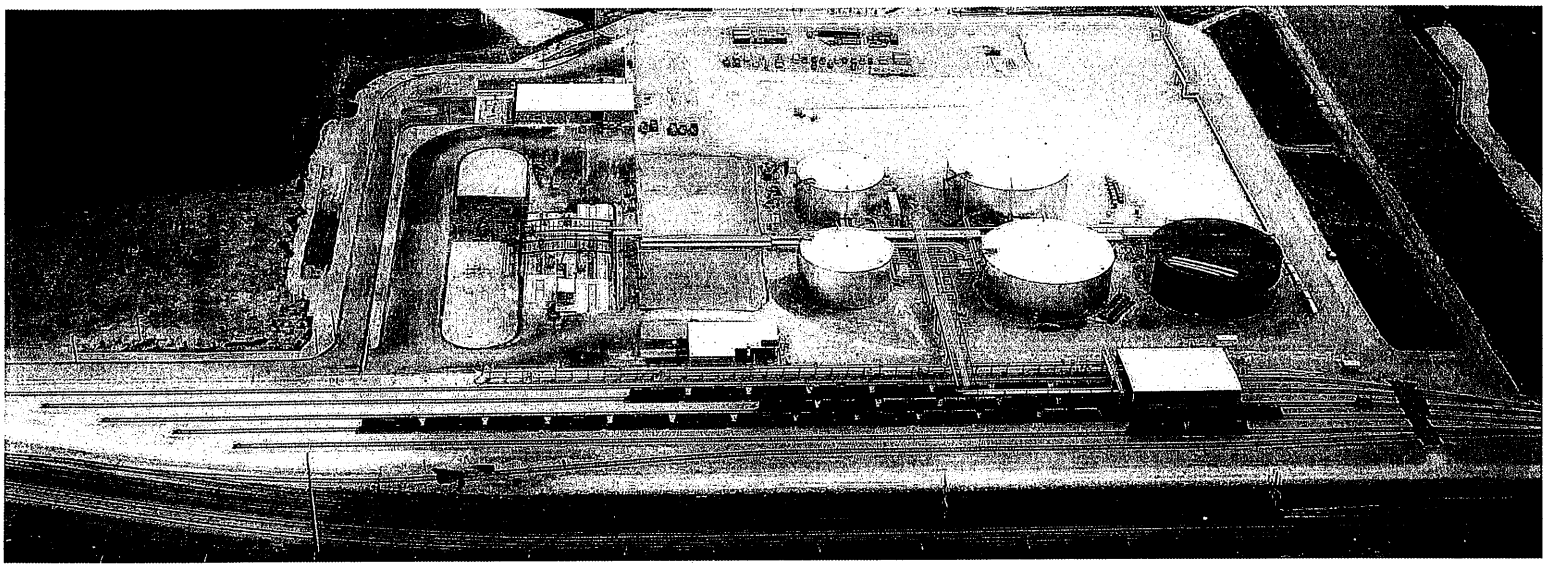
This traffic island, situated at the intersection of three major streets, provided an opportunity to transform an underutilized arterial street into a pedestrian friendly outdoor space. The project is part of Chicago Department of Transportation's (CDOT) "Make Way for People" initiative, which seeks to enhance the public way by creating more and better places for people to relax, socialize and take in culture. Woodard Plaza is named after the roadway that previously formed its northern boundary. CDOT closed a short stretch of Woodard to connect the island to the mainland, creating a larger space which houses a small amphitheater, a raised performance space with power outlets, and new greenery. The plaza features eight new trees, and the amount of permeable surfaces was increased eightfold, from 185 square feet on the traffic island to 1,500. Five large planters, featuring native plants, soak up and filter storm water, including runoff from the neighboring streets preventing an estimated 4,434 gallons of water from entering the sewer system every time an inch of rain falls.

The intent of the design was to create a rich, integral piece of the fabric of the neighborhood while addressing stormwater runoff issues and the desire for urban green space. Water from the street is designed to enter the slightly sunken plaza at two points and filter through a series of vegetated areas before entering a storm sewer at the lowest section of the space. Planters are integrated within a series of curved seating areas and an outdoor café, blending the considerations of the community with urban ecologies.

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CONSULTING

Asphalt Operating Services of Chicago

Chicago, Illinois



Client
ECF Inc.
1901 West Gate Drive
Columbia, IL 62236
Alan J. Meitl
President/General Manager
p: 314.241.8500
e: AJMeitl@ecfinc.net

Features
- New buildings
- 53-acre site
- Truck and rail loading canopy

Construction cost
$60,000,000

Duration
2009-2011

Bowman Consulting Group staff provided architectural services, civil, structural, mechanical, electrical and construction engineering, as well as LEED certification, documentation and commissioning services for the development of a 53-acre terminal to receive inbound shipments of liquid asphalt by barge, truck and rail, blend different grades into final product specifications, and ship these finished products to local and nationwide customers via truck and rail. This terminal serves as a nationwide hub for the distribution of liquid asphalt manufactured by producers on the Great Lakes and Midwest markets for delivery to customers nationwide.

The work involved coordination of multiple bid packages (civil/buildings, mechanical, rail, tank erection, slip dredging) and the complex permit and approval requirements. The LEED Certified project included the design of three new buildings to house equipment, offices, workshops, locker room facilities, a small laboratory and customer service areas.

The project team designed the site stormwater systems to achieve zero discharge to the City's limited capacity sewer system. Aggregate shoulders were used instead of curb and gutter with storm sewers. Ditches convey stormwater runoff to a system of interconnected infiltration basins which were designed to attenuate the 100-year event given the site soil permeability and groundwater conditions. Native landscaping and seed mixes were selected to facilitate water quality benefits. For rainfall events exceeding the 100-year event, an overflow route from the downstream basin to the Calumet River was maintained.

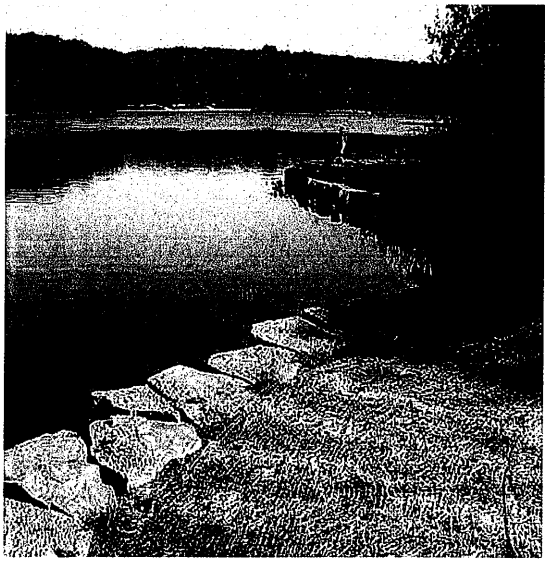
Bowman
CONSULTING

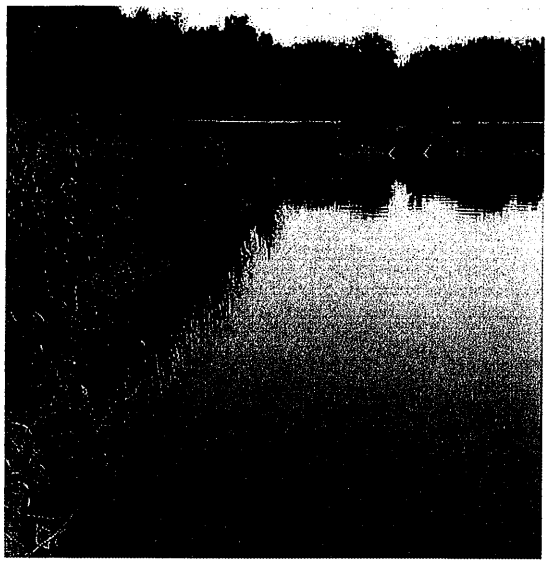
FPDCC Shoreline and Streambank Stabilization

Cook County, Illinois

Bowman Consulting staff provided program management services including planning, architectural and engineering design and construction administration services for the Forest Rreserve District of Cook County's (FPDCC) three-year $50 million Capital Improvement Program.

The scope of services included design, permitting, and construction administration services for the various projects. Specific projects of the program included shoreline and streambank restoration at various FPDCC sites. Shorelines were restored using soft, vegetative means involving bio-engineered solutions as well as with hard, limestone blocks stacked to form retaining walls. Streambank stabilization involved the design of a mechanically stabilized earth retention system, consisting of armoring the toe of the bank with A-jacks, in combination with the use of natively vegetated geogrids and geosynthetic fabrics on the balance of the exposed bank, so as to restore and re-establish eroded streambanks. The FPDCC program also included dam modification at Willow Road Dam, Labuy Lake overflow structure rehabilitation, numerous culvert replacements. Hydrologic and Hydraulic analysis was performed as part of the US Army Corps of Engineers and Illinois Department of Natural Resources permitting process for these structures.





Client
Forest Preserve District of Cook County
536 North Harlem Avenue
River Forest, Illinois 60305
James Havlat
Architect, Planning and Development
p: 708. 771.1356
e: james.havlat@cookcountyil.gov

Features
- Dam and structure rehabilitation
- Hydraulic and hydrologic analysis
- Permitting

Construction cost
$1,458,000

Duration
2007-2008

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CONSULTING

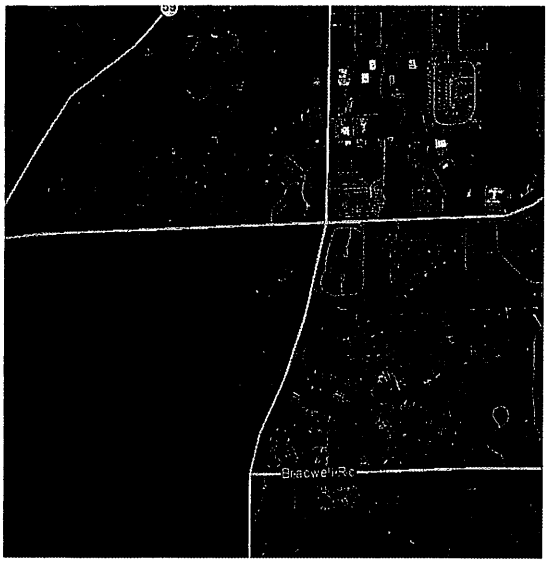
FPDCC Lake LaBuy Improvements

Cook County, Illinois

Bowman Consulting Group staff provided design and construction administration services for the improvement and rebuilding of the trails in the Forest Preserve District of Cook County's (FPDCC) network as part of the three-year, $50 million Capital Improvement Program (CIP) for facility improvements throughout the FPDCC service area. The project team was responsible for the design work required to upgrade existing infrastructure including Labuy Lake overflow structure rehabilitation.

The scope of the work included assessing the type of rehabilitation, preparation of the contract documents, permitting, cost estimates and methods to minimize impacts to the Forest Preserve District property during construction.

Design for the overflow structure involved developing designs that would be compatible with the surrounding area, extensive coordination with the permitting agencies including the US Army Corps of Engineers, the Illinois Department of Natural Resources Office of Water Resources, hydraulic analysis for the structure openings, minimizing impacts during construction to forest preserve property, soil investigation and oversight of the construction.



Client
Forest Preserve District of Cook County
536 North Harlem Avenue
River Forest, Illinois 60305
James Havlat
Architect Planning and Development
p: 708.771.1356
e: james.havlat@cookcountyil.gov

Features
- Dam and structure rehabilitation
- Hydraulic and hydrologic analysis
- Permitting

Construction cost
$357,000

Duration
2006-2008

Bowman
CONSULTING

Techny Road Improvements

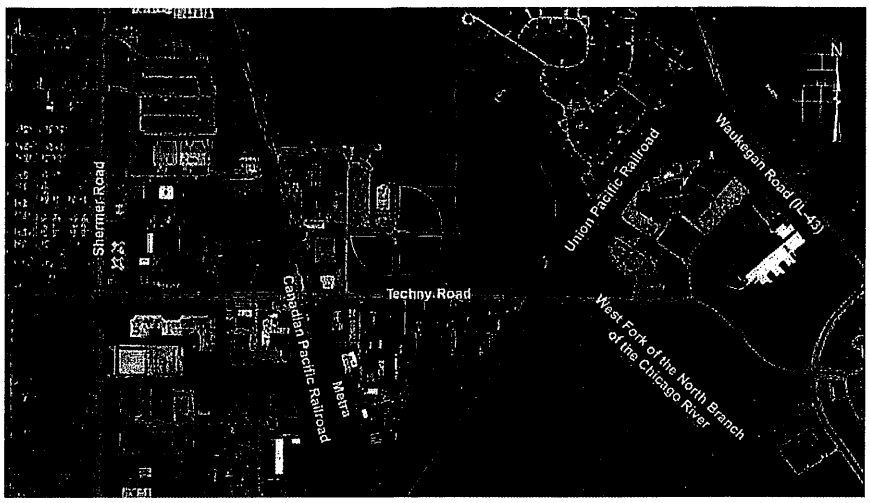
Cook County, Illinois

Client
Cook County Highway Department
69 West Washington Street
23rd Floor
Chicago, Illinois 60602
John Yonan, Superintendent
p:312.603.1600

Features
- Flood Relief
- Railroad Crossings
- Bicycle Lanes
- Traffic Signal

Construction cost
$5,600,000

Duration
2000-2007



Bowman Consulting Group staff prepared both a Part A Report and Part B Contract Documents for the widening and reconstruction of Techny Road from Shermer Road to the West Fork of the North Branch of the Chicago River. Scope of services for Part A work included the a full topographic survey, environmental studies, analysis of existing conditions, preparation of existing conditions on plan sheets, typical cross sections, horizontal and vertical alignments, traffic analysis and projections, accident analysis, intersection design study, pavement design, cross sections plan, geometrics/pavement markings, proposed right of way and easement determination, proposed drainage design, maintenance of traffic/staging, public involvement meeting coordination, cost estimate, report text, and report exhibits. The scope of work for Part B services included the preparation of contract design plans, specifications and estimates for the reconstruction of Techny Road within the project limits.

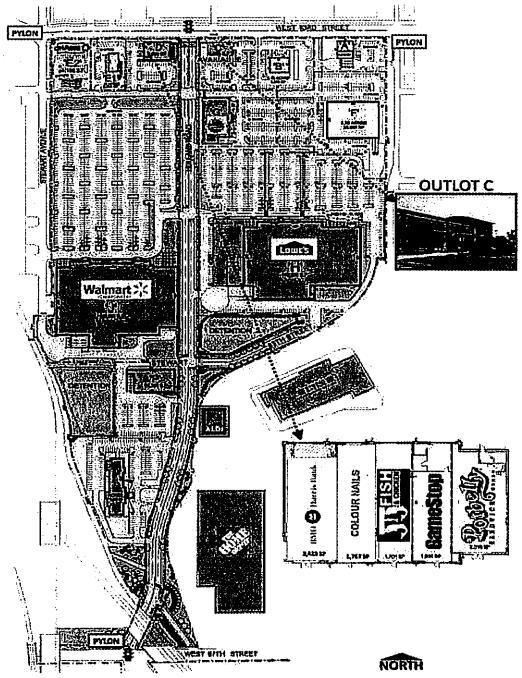
The proposed improvements for Techny Road consisted of the widening and reconstruction of the pavement from two to three lanes. The total length of the project was 0.84 miles. In addition to the roadway reconstruction, the following improvements were also part of the project: 4-foot bicycle lanes from the east leg of Shermer Road to the west of the UP arch; sidewalks; a closed drainage system; railroad crossing improvements including pedestrian gates, Shermer Road traffic signal modifications; and construction of an 84-inch diameter storm sewer.

A significant aspect of the Techny Road reconstruction was the incorporation of the Village of Northbrook's Techny Drain Stormwater Management Improvements project. This involved construction of an 84-inch diameter storm sewer and 9'X5' box section storm sewer. The 9'X5' box section continues to the east project limits, where it discharges into Techny Drain southeast of the UPRR arch. Local drainage is conveyed in a separate auxiliary storm sewer system. The proposed roadway elevations were set to match existing elevations in the floodplain area near the UPRR arch in order to maintain the existing flow path over the roadway. Techny Drain overtops the roadway from the south during the 10-year flood event and the West Fork North Branch Chicago River overtops the roadway from the north during the 50-year flood event. Driveway and parkway grades were set to prevent floodwaters form impacting property owners. Backflow preventers were installed at the outlets of both storm sewer systems to prevent river surcharges.

Bowman
CONSULTING

Chatham Market

Chicago, Illinois



Bowman Consulting Group staff was responsible for the preparation of contract documents, plans and specifications for a 50-acre retail development including new roadways to be dedicated to the City of Chicago. Project elements included roadway, sewer, water, street lighting, grading and earthwork, stormwater detention facilities and traffic signals.

Chatham Market is located along the south side of 83rd Street, just west of its interchange with Interstate 94. Holland Road, which splits the center into two haves, is a fully dedicated city street with four lanes of traffic. Holland Road will be a major cut through for traffic avoiding 87th Street and access the Dan Ryan north bound. Full access is also available via a signalized intersection at 83rd Street and Holland Road.



Client
83 Venture LLC
30 West Monroe
Suite 1000
Chicago, IL 60603
Don Allen
p: 312. 704.1010
e: dallen@mipllc.com

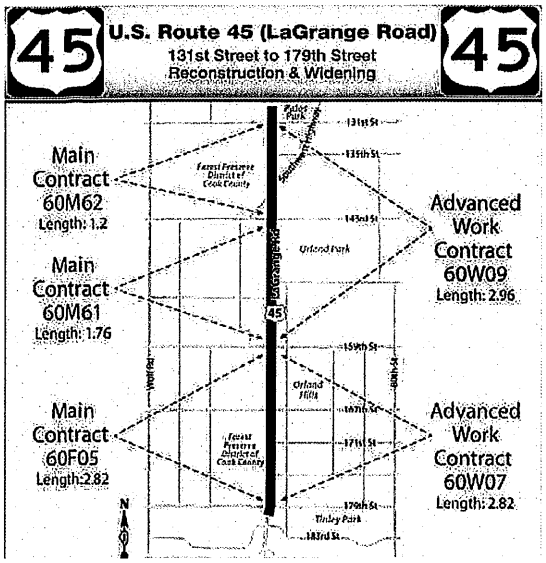
Features
- 50-acre reatail site
- Site design
- Stormwater detention facilities

Duration
2005

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LaGrange Road (Route 45) Improvements

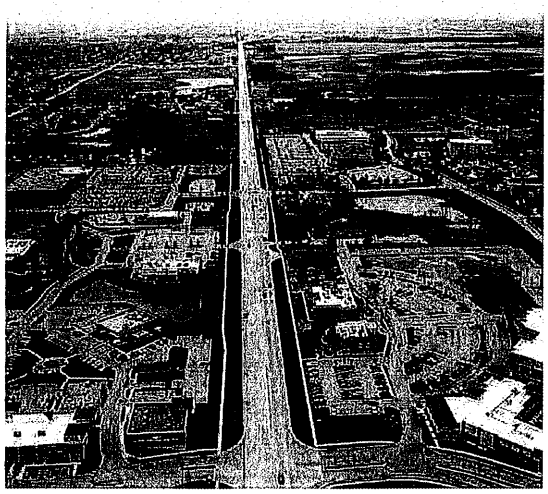
Cook County, Illinois



Bowman Consulting Group staff provided both Phase I Planning and Phase II design services for improvements to LaGrange Road. Phase I services included the preparation of an ECAD, Location Design Report and Location Drainage Study and public involvement activities for adding lanes to a six-mile section of U.S. Route 45/LaGrange Road from 179th Street to 131st Street. Work included data collection, traffic counts, traffic projections, synchro analysis, noise and air quality analyses, wetlands delineation, and surveys.

Phase II services included the preparation of plans, specifications and cost estimates for the additional lanes, bridge replacement and railroad realignment on US 45 (LaGrange Rd.) from 131st Street to 179th Street in Cook County. The team prepared roadway plans, TS&L plans, structure plans, geotechnical borings, investigation & analyses, supplemental surveys, drainage & utility investigation, detour route plan, all applicable permits, and all other necessary related work to complete Phase II contract plans.

The project also aimed to provide uninterrupted access for pedestrians and non-motorized vehicles throughout the nearly six miles of reconstruction. This access was provided with a combination of a multi-use path on one side of the road and sidewalk on the other in the north and south contracts. The middle contract utilized sidewalks on both sides because of limited ROW availability due to the densely spaced retail developments. The paths and sidewalks were designed in accordance with AASHTO and ADA requirements. Traffic signals were also designed to accommodate the pedestrian facilities at the eighteen intersections throughout the project.

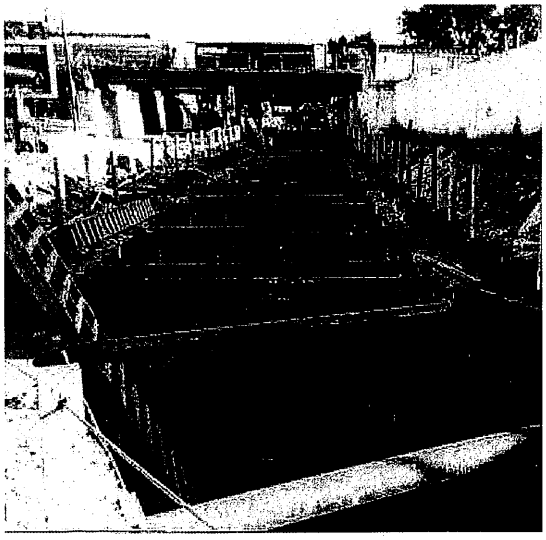


Clients
Illinois Department of Transportation
201 West Center Court
Schaumburg, Illinois 60196
John Fortmann, Region 1 Engineer
p: 847.705.4000

Construction cost
$98,000,000

Duration
2000-2011

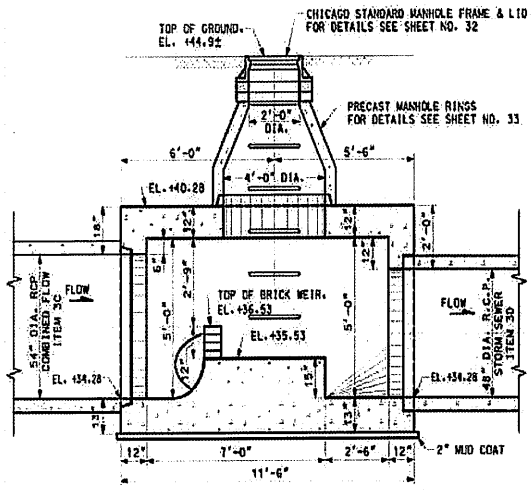
Bowman
CONSULTING



Sewer Term Contracts

Chicago, Illinois

Bowman Consulting staff has provided ongoing design engineering services for the City of Chicago for more than 100 sewer improvements for the past 20 years. These projects, performed on a task-order basis, are located throughout the City of Chicago. Sewer sizes have varied from small diameter to 15-feet by 12-feet monolithic concrete sewers. The scope of services include topographic surveys, geotechnical investigations, utility verification, alignment studies, capacity analysis, structural design, maintenance of traffic, sewer inspections, and preparation of plans, specifications and estimates. These services are provided as a series of term contracts where assignments are performed on a task order basis, as needed.



Client
City of Chicago
Department of Water Mangement
Bureau of Engineering Services – Sewer Section
Jardine Purification Plant, Room 313
1000 East Ohio Street
Chicago, Illinois 60611
Sid Osakada, Assistant Chief Engineer
p: 312.744.0344
e: sid.osakada@cityofchicago.org

Features
- Utility coordination
- Elimination of combined sewage overflows
- Reduction in basement flooding events
- Coordination with other utility improvements

Construction cost
$60,000,000 to date

Duration
1994-2014

Bowman
CONSULTING

Fairfax County Civil Stormwater Management Task Contract

Fairfax County, Virginia

Fairfax County, Virginia's Municipal Separate Storm Sewer System (MS4) permit requires the County to manage stormwater runoff and to limit non-point source pollution to the maximum extent practicable. Bowman Consulting was retained by Fairfax County in 2006 under a Basic Ordering Agreement and (through multiple renewals) has continuously worked with the County since that time on implementing their MS4 compliance measures. Bowman's assistance has involved literally hundreds of projects designing and implementing water quality and quantity control practices, conducting inspection and maintenance programs, and providing technical support to the county and residents.

The scope of services includes detailed field surveys, bathymetric surveys along waterways, as-built storm sewer and sanitary sewer surveys, hydrologic and hydraulic analyses, wetland delineations, Chesapeake Bay Preservation Area studies, and civil engineering design to correct existing problem drainage areas, including analysis of the efficiency and performance of existing facilities, alternatives analysis, cost estimates, low impact development (LID) retrofits of existing facilities in the watershed, flood mitigation, and grading studies to provide adequate overland relief. LID strategies have included bioretention facilities, vegetated swales, porous pavers, and manufactured stormwater filtration systems. Stream restoration/stabilization design has included naturalization of existing concrete swales, stabilization of highly eroded stream channels, and re-establishment of riparian buffers. Bowman Consulting has also assisted County staff with public relations by attending meetings with citizen's groups to explain the extent of the projects and the benefits to the community.

In the Little Hunting Creek watershed, Bowman developed LID retrofits of existing facilities, structural flood mitigation, and grading studies to provide adequate overland relief, including at the following County sites – Bucknell Elementary School Park, Carl Sandburg Middle School, Collingwood Park, Fort Hunt Elementary School, Hybla Valley School, and Sherwood Hall Regional Library – as well as individual homes that were "flood-proofed."

In the Reston Community, Bowman completed detailed topographic and tree surveys, utility location, and wetland and stream delineation and survey, and developed conceptual and final LID and BMP retrofit designs for several existing stormwater management facilities and a soccer field, including retrofitting the Autumnwood Park Regional SWM Facility (dry pond) with a sediment forebay and constructed wetlands.

Along Hunters Branch, Bowman developed a storm sewer outfall improvement and stream bank stabilization plan with an associated Water Quality Impact Assessment for proposed activities within the RPA. The outfall improvement consists of a series of step pools and rock weirs that will reduce the energy and erosive potential of storm water runoff and stabilize the outfall and stream channel. Also, ten areas were identified further upstream along Hunters Branch for proposed stream bank and riparian buffer plantings for stabilization purposes. In an effort to minimize disturbance to the RPA and stream channel, these areas will be accessed by foot and installed using wheelbarrows, shovels, rakes, and limited hand-operated equipment. The proposed planting densities are in accordance with the Chesapeake Bay Preservation Ordinance for buffer re-establishment, and native riparian plant species were selected.

In the Clarks Branch watershed, Bowman designed a restoration project for approximately 300 linear feet of severely eroded stream channel along Beach Mill Drive, consisting of rock vanes, step pools, imbricated rock steps, and other bank stabilization measures. Bowman also conducted a wetland delineation study and field survey for the small whorled pogonia (Isotria medeoloides).

Bowman is currently conducting feasibility studies and schematic designs for opportunities for BMP retrofits (bioretention, permeable pavers, reforestation, vegetated swales, amended soils) at ten existing Fairfax County Public Schools elementary and high school sites, including preliminary drainage analyses, design, and sizing. To date, Bowman has already designed and provided construction administration for the conversion of four parking bays at the existing Waples Mill Elementary School from asphalt to permeable pavers

Client
Fairfax County, DPWES
12055 Government Center Parkway
Suite 530
Fairfax, Virginia 22035-5500
Chad Crawford
Chief, Watershed Projects Implementation
p: 703.324.1720
e: chad.crawford@fairfaxcounty.gov

Contract Value
$2.5M/year, with a maxium Task Order Contract of $1M per contract

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CONSULTING



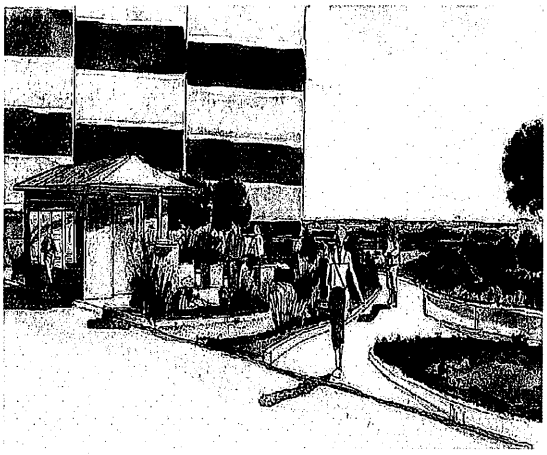
Herrity Building Parking Garage Greenroof Demonstration Garden & Interpretive Center

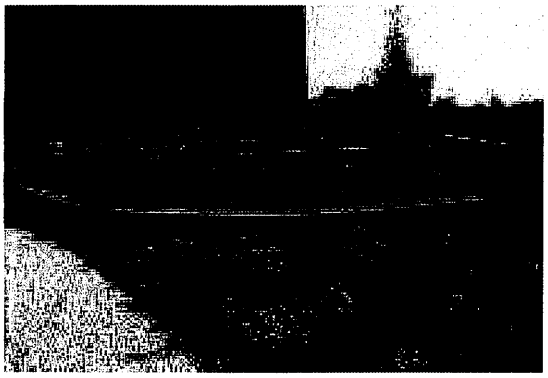
Fairfax County, Virginia

Fairfax County incorporates and continually seeks new practices to minimize the environmental footprint of County-owned buildings and facilities. A significant component of the County's environmental conservation and stewardship efforts focus on internal building operations with a specific focus on energy conservation, recycling, and waste reduction. Completed in 2008, the green, 5000sf roof project on the Herrity Building Parking Garage addresses stormwater run-off and management, energy efficiency, and reduction of the urban heat island effect, all recognized by the County as important environmental stewardship issues.

Bowman Consulting was a partner in the design of this green roof project. Bowman's team of landscape architects and environmental scientists assisted in defining programmatic elements and in the creation of a green roof "feasibility study". A day-long charrette was also hosted to discuss projected accomplishments of the garden, which included a reduction in energy costs, reduction of stormwater run-off, and the increase of green space and habitat for wildlife.

The final design resulted in a multi-level system including intensive, semi-intensive, and extensive green roof components situated within a casual pedestrian experience including seating and educational interpretative signage.





Client
Shaffer, Wilson, Sarver & Gray, P.C.
1821 Michael Faraday Drive, Suite 302
Reston, Virginia 20190
Dave Sarver, P.E.
p: 703.471.6803

Features
- 5,000 s.f. green roof demonstration garden

Bowman
CONSULTING

Prince George's County WIP PPP

Prince George's County, Maryland

Client
Prince George's County
Department of Public Works

Bowman Consulting is part of the team that was selected to form a P3 for the Program and is currently in the process of finalizing a P3 agreement. The County determined that a Design-Build-Finance-Operate-Maintain ("DBFOM") Public Private Partnership ("P3") was the best option to meet the County's goals. Bowman was selecte d because of a successful history with the team lead, Corvias S olutions, and our proven track record in designing and permitting of new and retrofit Stormwater Management projects based on various local, state and federal regulations.

Bowman was also able to demonstrate the ability to r etrofit urbanized areas to improve water quality to meet MS4 permit requirements for treatment of impervious area, how to incorporate BMPs, our willingness to seek new "out of the box" methods for treatment, our familiarity with LID/ GI practices, and our ability to demonstrate environmental management in accordance with NPDEs and MS4 regulatory compliance.

The scope of the program presents challenges and opportunities. Construction will occur in a phased and systematic manner. Improvements will be made to an initial 2,000-acres of untreated urban developments, which may increase up to 8,000-acres over the duration of the Program, depending on performance and the financing structures. The crucial elements that the team is focusing on for success is the effective management of the retrofits, design, and construction; operation and routine maintenance of the new infrastructure to ensure that the assets are preserved throughout the term of the Contract; and the return of the assets and thei r features to the County with a reasonable residual life.

6c

DATE: January 20, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER First Reading – EPS	**ORIGINATING DEPARTMENT** Public Services
ITEM Utility Relocations Oak Street Bridge Replacement Project	**APPROVAL** Dan Deeter Village Engineer

As previously discussed with the Environment and Public Services Committee, the utility franchise agreements require the utility companies to relocate their infrastructure in Village right of way if they conflict with a proposed Village project. This relocation will be in a "like" manner (for example: existing overhead wires to new overhead wires). If desired, burying overhead lines can be done at the Village's expense. After reviewing several options, the EPS committee recommended that, for aesthetic reasons, it would be beneficial to bury the overhead Commonwealth Edison (ComEd) lines in the immediate vicinity of the proposed bridge.

ComEd's engineer developed a cost estimate for burying these lines:

- The estimated cost to bury the service line(s) south of the bridge to 4 N. Oak Street is $30,000. This home is the only remaining electrical user south of the bridge, and therefore the only reason to maintain the overhead lines. The Village is coordinating whether ComEd or a third-party contractor will bury this service line.
- To eliminate the overhead lines crossing Oak Street immediately north of the existing bridge, ComEd estimated the cost is +/-$85,000.

ComEd's lead time for engineering and construction scheduling is 6 months. Therefore, the Village Manager has signed the attached letters to reserve ComEd construction resources in May 2015 (at the beginning of the Oak Street Bridge project).

Funds are available in the annual infrastructure projects funds to fund this work.

MOTION: To Approve a Funding Commitment for Utility Relocations for the Oak Street Bridge Replacement Project in the Amount Not to Exceed $115,000.00.

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION:				
BOARD ACTION:				

Commonwealth Edison Company
Public Relocation Department
25000 Governors Highway
University Park, IL 60466

December 2, 2014

Dan Deeter, PE
Village of Hinsdale Engineer
Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, IL 60521-3489

Project: Oak Street Bridge Replacement
Section: 10-00089-00-BR
ComEd Work Order 08038487

Re: Removal of ComEd Street lights within project area.

Village of Hinsdale,

This letter is in reply to an inquiry regarding the **Village of Hinsdale** request to relocate ComEd's overhead facilities along Oak Street and Hillgrove Avenue. More specifically, the subject electric lines are currently situated along the East side of Oak Street between North side of Chicago Avenue and South side of Walnut Street and the North side of Hillgrove Avenue.

This letter provides written approval from the Village to remove the below ComEd owned Street Lights during the main project relocation work to start in January 2015 associated with the Oak Street Bridge Replacement. ComEd will remove the street light, utility pole (if pole is only supporting the street light), and secondary wire to street light at the locations listed below. This is not an overhead to underground agreement; only the removal of ComEd owned street lights and secondary wire servicing the street lights.

Oak Street
- STA. 10008+50 RT (CE Pole # 465014217)
- STA. 10009+70 LT
- STA. 10014+80 LT (CE Pole # 465014312)
- STA. 10012+70 RT (See Special Note)

Hillgrove Avenue
- STA. 4102+15 LT (CE Pole # 465014228)
- STA. 4103+70 LT (CE Pole # 465014227)
- STA. 4105+40 LT (CE Pole # 465014226)

Special Note
- Pole and Street light at STA. 10012+70 RT shall remain till contractor closes road. A temporary service wire is to be strung to this pole from the new relocated pole. The street light is required to increase pedestrian visibility from oncoming traffic while crossing the street. After contractor closes the road the pole and street light will then be removed.

This removal is in part due to the Village wanting to install their own street lighting.

ComEd

Others Responsibilities:

- Village is responsible to obtain all permits and easements at customer's expense as necessary to support ComEd's construction schedule and installation methods, including but not limited to trimming without restriction.
- All ComEd customers which require service entrance modifications are the responsibility of others.
- No landscaping or beautification will be provided by ComEd, only rough grade back fill of all areas disturbed by the ComEd construction removal and installation of equipment. All restoration, finished grading, sodding and/or seeding is to be completed by the Village within both the right-of-way and private property areas.
- Soil remediation is the responsibility of the customer.
- Village will be responsible for contacting ComEd New Business (866-NEW-ELEC) for service of the new Village Street Lighting.
- Village will be responsible for contacting ComEd to remove the billing of the above street lights from the Village Account once street lights have been removed.

Based on our earlier communications, I am anticipating starting this work in May 2015. In order to keep this work scheduled as it currently is, I need to receive this signed letter by December 12, 2014. This will allow Engineering to begin in February, 2015. If you have questions please feel free to call me directly.

Sincerely,

Brad Shinabargar
Project Engineer
Public Relocation Department
Office: (708) 235-2692
Bradley.shinabargar@comed.com

ComEd Approvals:

Project Engineer

Rev 3 of the letter. Changes are highlighted.

Cc: <Village Contact>

FOR THE APPLICANT:

Accepted By Signature

Kathleen Gargano
Print Name

Village Manager
Official Capacity

12/10/14
Date

Commonwealth Edison Company
Public Relocation Department
25000 Governors Highway
University Park, IL 60466

www.ComEd.com

An Exelon Company

December 2, 2014

Daniel Deeter, PE
Village Engineer
Village of Hinsdale
19 E. Chicago Avenue
Hinsdale, IL 60521-3489

Project: Oak Street Bridge Replacement
Section: 10-00089-00-BR
ComEd Work Order 08038487

Re: Placing only the overhead spans north of the bridge on Oak Street, STA 10010+00, underground.

Village of Hinsdale,

This letter is in reply to an inquiry regarding the **Village of Hinsdale** request to relocate ComEd's overhead facilities to underground directly north of the Oak Street Bridge at STA. 10010+00. More specifically, the subject electric lines currently cross East/West over Oak Street, just north of the bridge.

The village should take special note of the fact that ComEd must meet our "Service" obligations at least cost to our "Ratepayers." Should replacement or additional distribution lines be required, ComEd must install facilities at least cost, which may require the facilities to include an overhead pole line. Should the village desire to keep the overhead distribution lines off the crossing of Oak Street, the Village will be obligated to pay for the incremental costs of undergrounding or rerouting the line(s). In summation, the Village will pay the cost of the underground line, less the estimated cost of the avoided overhead installation.

The engineered estimate of cost to relocate the existing overhead facilities to underground is approximately **$83,910.00.** The cost represents an engineered design cost estimate only and is not a final cost for ComEd to provide any work to relocate the subject facilities. The final construction costs may differ depending on the mutual agreement of facilities relocated, final construction, difficulty of work area and what the accepted contract bid is for performing some or all of the work. The Village should take note that final costs will be based off the total actual charges that ComEd incurs to complete this project.

Current facilities are in conflict with proposed ROW project. The engineering estimate of cost to ComEd to relocate the existing overhead facilities 'like for like' is approximately $16,328.00. This amount has already been credited to the amount shown above.

Assumption made during estimating include: (per our meeting on 9/17/2014)

- All ComEd owned street lights will be removed and not replaced. More specifically along Oak Street STA.10008+50 RT, 10009+70 LT, & 10014+80 LT. Hillgrove STA.4102+15 LT, 4103+70 LT, & 4105+40 LT.
- Current home south of the railroad on the west side of Oak Street will be acquired by the village and will not require electrical service.
- Traffic Signal Box will be removed and will not require electrical service.
- Customer service will be kept overhead at the Railroad along Hillgrove.
- Village will be responsible for relocating customer service underground at north/west corner of Oak Street and Chicago Avenue.

A progressive payment schedule requiring a 50% first partial payment of **$42,000.00** (**"design cost estimate" times 0.5**) with the potential for multiple payments as construction progresses is required. The 50% deposit and all required easements/right-of-way must be in place before ComEd work can be scheduled. This can be a minimum of 8–12 weeks from that date contingent upon ComEd's scheduled work load. Final payment invoicing will occur upon completion of the work.

As an Illinois public utility, ComEd is subject to the terms and conditions of the Illinois Public Utilities Act (220 ILCS) and is obligated to provide reliable service at least cost. The relevant section of the Illinois Public Utilities Act (PUA) is Section 5/8-401, which states:

> *'Every public utility subject to this Act shall provide service and facilities which are in all respects adequate, efficient, reliable and environmentally safe and which, consistent with these obligations, constitute the least-cost means of meeting the utility's service obligations.'*

General Assumptions:

- This cost estimate is good for 90 days from the date on this letter.
- The cost represents an engineered design cost estimate only. The final construction costs may differ depending on the mutual agreement of facilities relocated, final construction, difficulty of work area and what the accepted contract bid is for performing some or all of the work.
- This estimate is for the relocation of ComEd electric facilities only. The Village will need to contact other utilities for their relocation cost, if applicable.
- This estimate is based upon current tariffs with no escalation.
- Construction estimate and schedule is based on normal 40-hour workweek, without overtime, weekend, or Holiday work.
- Estimate does not include delays related to permitting needs required by governmental entities including municipalities or other optional facilities charges.
- Project scope provides no additional capacity, contingency or redundancy above what is specifically stated. Change in scope will result in additional charges. Estimate does not include any enhanced reliability.

Others Responsibilities:

- Village is responsible to obtain all permits and easements at customer's expense as necessary to support ComEd's construction schedule and installation methods, including but not limited to trimming without restriction.
- All ComEd customers which require service entrance modifications are the responsibility of others.
- No landscaping or beautification will be provided by ComEd, only rough grade back fill of all areas disturbed by the ComEd construction removal and installation of equipment. All restoration, finished grading, sodding and/or seeding is to be completed by the Village within both the right-of-way and private property areas.
- Soil remediation is the responsibility of the customer.

Scope of Work:

- Remove 1 pole and associated arms, transformers, devices and primary/secondary wire.
- Bore approximately 170 ft of HDPV poly pipe with required pits, couplers and bends.
- Install approximately 270 ft of primary cable and 0 ft of secondary cable and associated splices and connectors.
- Village responsibility, Replace aerial service at north/west corner of Chicago Ave and Oak Street with underground service. Village will revise the customer service entrance equipment as required and install conduit from customer equipment to pole at south/west corner of Chicago Ave and Oak Street.
- Service for the Railroad shack along Hillgrove will remain overhead.

ComEd

Based on our earlier communications and delay of decisions, I am anticipating starting this work in May 2015. In order to keep this work scheduled as it currently is, I need to receive this signed letter and the 50% deposit by December 12, 2014. If you have questions please feel free to call me directly.

Sincerely,

Brad Shinabargar
Project Engineer
Public Relocation Department
Office: (708) 235-2692
Bradley.shinabargar@comed.com

ComEd Approvals:

Manager Facility Relocation

Cc: <Village Contact>

FOR THE APPLICANT:

Accepted By Signature

Kathleen Gargano
Print Name

Village Manager
Official Capacity

12/10/14
Date

6d.

Memorandum

To: President Cauley and Village Trustees

From: Robert McGinnis, Director of Community Development/Building Commissioner

Cc: Kathleen A. Gargano, Village Manager

Daniel Deeter, Village Engineer

Date: January 20, 2015

Re: Ben Fuller House Interpretive Center

Request: Resolution of the Village of Hinsdale as it relates to property jointly owned by the Village of Hinsdale, the Village of Oak Brook and the Forest Preserve District of DuPage County

BACKGROUND

History

As presented in the attached declaration of restrictive covenants, the Village of Hinsdale, along with the Village of Oak Brook and the Forest Preserve District of DuPage County (FPDDC), entered into an agreement related to the property immediately adjacent and due south of the Ben Fuller House Interpretive Center (BFHIC). The property is generally located just north of Ogden Avenue, on the east side of York Road and is jointly owned by Oak Brook, Hinsdale and the Forest Preserve. The covenant states that any proposed improvements on this parcel requires approval of all affected parties, subject to the conditions set forth and administered in the covenant.

The specific locations of both the subject property and the BFHIC can be found in the GIS exhibit provided in the attached report generated by the Village of Oak Brook.

Request

The Forest Preserve District is proposing to make improvements to the BFHIC, which includes the installation of new utilities to serve the existing house. The district is looking to run the utilities down the northern edge of the jointly owned subject property to avoid disrupting the existing parking lot on the site. The Village of Oak Brook reviewed the request and executed a similar resolution on January 13, 2015, to authorize said work. Attached you will find several documents, including the resolution prepared by our attorney, a copy of the original covenant, the report and resolution provided by the Village of Oak Brook, and plans outlining the proposed scope of work.

Motion

Move that the Board of Trustees approve the first reading of a "Resolution of the Village of Hinsdale Approving the Construction of Utility Lines on Property Jointly owned by the Village of Hinsdale,

Village of Oak Brook and the Forest Preserve District of DuPage County, for the Purpose of Serving the Ben Fuller House on Adjacent Property".

RESOLUTION NO. _____

A RESOLUTION OF THE VILLAGE OF HINSDALE APPROVING THE CONSTRUCTION OF UTILITY LINES ON PROPERTY JOINTLY OWNED BY THE VILLAGE OF HINSDALE, VILLAGE OF OAK BROOK AND THE FOREST PRESERVE DISTRICT OF DUPAGE COUNTY, FOR THE PURPOSE OF SERVING THE BEN FULLER HOUSE ON ADJACENT PROPERTY

WHEREAS, the Village of Hinsdale is the co-owner, with the Forest Preserve District of DuPage County, and the Village of Oak Brook, of certain property with a PIN of 06-36-405-016 (formerly 06-35-405-002), located in DuPage County, Illinois, commonly known as vacant land east of the intersection of Spring Road and York Road, Hinsdale, Illinois (the "Jointly-Owned Property"); and

WHEREAS, the Jointly-Owned Property is the subject of a Restrictive Covenant, which provides that the Property "shall be used only for natural resource conservation, water and storm water management, passive recreation, and the education of the public including the development of historic facilities related thereto. No structures of any kind, including paved parking areas, may be constructed or erected on the Property without the agreement of all the Parties." A copy of the Restrictive Covenant is attached hereto as **Exhibit A** and made a part hereof; and

WHEREAS, adjacent to the Jointly-Owned Property is another parcel of property owned by the Forest Preserve District of DuPage County, Illinois, on which is located a historically significant structure known as the Ben Fuller House (the "Ben Fuller House"); and

WHEREAS, the Ben Fuller House is currently being transformed into a public education center. It is proposed, as part of said transformation, that new utility lines be run to the Ben Fuller House along the boundary of the Jointly-Owned Property; and

WHEREAS, pursuant to the Restrictive Covenant, allowing the construction of new utility lines on the Jointly-Owned Property in furtherance of the historic and educational purposes of the Ben Fuller House requires the agreement of the Village, the Forest Preserve District of DuPage County, and the Village of Oak Brook; and

WHEREAS, the President and Board of Trustees of the Village desires to express, through this Resolution, its approval and authorization for the new utility lines to run through the Jointly-Owned Property.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HINSDALE, DUPAGE AND COOK COUNTIES, ILLINOIS:

SECTION 1: Recitals Incorporated. Each of the recitals in the Whereas paragraphs set forth above is incorporated into Section 1 of this Resolution.

SECTION 2: Approval and Authorization – Utility Lines on Jointly-Owned Property. The President and Board of Trustees of the Village approve, agree to, and authorize the running of new utility lines upon the Jointly-Owned Property for the purpose of serving the Ben Fuller House, in furtherance of the historic and educational purposes of the rehabilitated Ben Fuller House and consistent with the Restrictive Covenant attached hereto as **Exhibit A** and made a part hereof. The Village President, Village Clerk, and Village Manager are hereby authorized and directed to take such additional steps as are necessary to implement the authorization and approval provided by this Resolution.

SECTION 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this _____ day of _____, 2014, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2014, and attested to by the Village Clerk this same day.

_____
Thomas K. Cauley, Jr., Village President

ATTEST:

_____
Christine M. Bruton, Village Clerk

STATE OF ILLINOIS)
COUNTY OF DUPAGE) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Christine M. Bruton, Clerk of the Village of Hinsdale, in the Counties of DuPage and Cook, State of Illinois, do hereby certify that the attached and foregoing is a true and correct copy of that certain Resolution now on file in my Office, entitled:

RESOLUTION NO. _____

A RESOLUTION OF THE VILLAGE OF HINSDALE APPROVING THE CONSTRUCTION OF UTILITY LINES ON PROPERTY JOINTLY OWNED BY THE VILLAGE OF HINSDALE, VILLAGE OF OAK BROOK AND THE FOREST PRESERVE DISTRICT OF DUPAGE COUNTY, FOR THE PURPOSE OF SERVING THE BEN FULLER HOUSE ON ADJACENT PROPERTY

which Resolution was passed by the Board of Trustees of the Village of Hinsdale at a Regular Village Board Meeting on the ___ day of _____, 2014, at which meeting a quorum was present, and approved by the President of the Village of Hinsdale on the ___ day of _____, 2014.

I further certify that the vote on the question of the passage of said Resolution by the Board of Trustees of the Village of Hinsdale was taken by Ayes and Nays and recorded in the minutes of the Board of Trustees of the Village of Hinsdale, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Resolution, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Village of Hinsdale, this ___ day of _____, 2014.

_____
Village Clerk

[SEAL]

R91-134930

RECORDER
DU PAGE COUNTY

91 OCT 17 PM 12:45

DECLARATION OF RESTRICTIVE COVENANTS

THIS DECLARATION, made as of this 30th day of July 1991, by the FOREST PRESERVE DISTRICT OF DUPAGE COUNTY, a body politic and corporate, the VILLAGE OF HINSDALE, an Illinois municipal corporation, and the VILLAGE OF OAK BROOK, an Illinois municipal corporation (singularly the "Party" or collectively the "Parties").

W I T N E S S E T H:

WHEREAS, the Parties are or will be the owners as tenants in common of certain property located in DuPage County, Illinois, described in Exhibit A attached hereto and, by this reference, made a part hereof (the "Property"); and

WHEREAS, the Parties entered into that certain Intergovernmental Agreement dated July 30, 1991, (the "Agreement") concerning the purchase of the Property; and

WHEREAS, the Parties have determined that it is reasonable, necessary, and in the public's interest and welfare to use the Property in such a manner so as to further develop the Parties' system of water and storm water management; and

WHEREAS, the Agreement provides that the Property is to be used solely for natural resource conservation, water and storm water management, passive recreation, and the education of the

16
5

public including the development of historic facilities related thereto and that no Party may sell, assign, lease, or otherwise transfer any interest in the Property without the prior written consent of the other Parties; and

WHEREAS, the Parties hereby declare their intention to so restrict the use and transferability of the Property;

NOW, THEREFORE, in consideration of the premises, mutual covenants, and agreements herein set forth, the Parties do hereby declare that the Property shall be subject to the following restrictions and covenants:

1. The recitals set forth above are incorporated herein by reference and made a part hereof.

2. The Property shall be used only for natural resource conservation, water and storm water management, passive recreation, and the education of the public including the development of historic facilities related thereto. No structures of any kind, including paved parking areas, may be constructed or erected on the Property without the agreement of all the Parties.

3. No Party may sell, assign, lease, or otherwise transfer any interest in the Property without the prior written consent of the other Parties.

4. Any Party shall have the right to enforce, by any proceeding at law or in equity, any and all covenants or restrictions now or hereafter imposed by the provisions of this Declaration. The failure, if any, to enforce any provision

contained herein shall not operate or be construed as a waiver of any subsequent breach of such provision or any other provisions.

5. The covenants and restrictions contained herein are expressly intended to run with the land and shall be binding upon and inure to the Parties and their successors, assigns, and legal representatives.

6. If any of the covenants or restrictions contained herein shall be declared to be unlawful, void, or voidable for violation of the rule against perpetuities or restraints on alienation, then such provision shall continue only until 21 years after the death of the survivor of the now living descendents of the President of the United States, George Bush, and the Governor of Illinois, James Edgar.

7. This Declaration shall be construed and enforced pursuant to the laws of the State of Illinois.

IN WITNESS WHEREOF, the Parties have set their hands this 30TH day of JULY 1991.

FOREST PRESERVE DISTRICT OF DUPAGE COUNTY, a body politic and corporate.

By: _____
President

ATTEST:

_____
Secretary

VILLAGE OF HINSDALE, an
Illinois municipal corporation

By: W.B. MARTIN GROSS
Village President

ATTEST:

Ellen B. Mooney
Village Clerk

VILLAGE OF OAK BROOK, an
Illinois municipal corporation

By: Karen M. Bushy
Village President

ATTEST:

Linda L Connelly
Village Clerk

THAT PART OF LOT 3 IN GRAUE'S ASSESSMENT PLAT NO. 2, LOCATED IN THE SOUTHEAST 1/4 OF SECTION 36, TOWNSHIP 39 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MARCH 19, 1947 AS DOCUMENT 517568 AND DESCRIBED AS BEGINNING AT THE NORTH EAST CORNER OF LOT 4 IN SAID GRAUE'S PLAT; THENCE NORTH ON THE EXTENSION NORTH OF THE EAST LINE OF SAID LOT 4, 175 FEET, TO THE NORTH LINE OF SAID LOT 3; THENCE WEST ON NORTH LINE OF SAID LOT 3 TO THE EAST RIGHT OF WAY LINE OF YORK ROAD AS RECORDED BY DOCUMENT 163041; THENCE SOUTH ON SAID EAST RIGHT OF WAY, 176.6 FEET TO THE NORTHWEST CORNER OF SAID LOT 4; THENCE EAST ON THE NORTH LINE OF SAID LOT 4, 425.06 FEET TO THE POINT OF BEGINNING, IN DUPAGE COUNTY, ILLINOIS.

PERMANENT PARCEL NO. 06 36 405 002

(commonly known as vacant land East of the intersection of Spring Road and York Road, Hinsdale, IL)

Mail To,

PREPARED BY:
Paul M. Mitchell
111 E. Jefferson, Box 359
Naperville, IL 60566-0359

EXHIBIT A

ITEM 6.F.4)

VILLAGE OF OAK BROOK

AGENDA ITEM

Regular Board of Trustees Meeting
of
January 13, 2015

SUBJECT: Exercise of Restrictive Covenant Pertaining to Parcel 06 36 405 002 in the Vicinity of Graue Mill

FROM: Mike Hullihan P.E., Village Engineer

BUDGET SOURCE/BUDGET IMPACT: None

RECOMMENDED MOTION: **I move that the Village Board approve the Resolution R-1429 pertaining to exercise of rights granted by resttictive covenant pertaining to parcel 06 36 405 002.**

Background/History: In 1991 the Village of Oak Brook, the Village of Hinsdale, and the Forest Preserve District of Du Page County (FPDDC) entered into an agreement concerning the purchase of property east of York Road in the vicinity of Graue Mill (see attached). Part of this agreement was the imposition of restrictive covenants on the property in favor of the Village. The agreement calls for permission of the Village prior to the FPDDC constructing any facilities on the property. The FPDDC is planning on improving the Ben Fuller historic home on the property. The improvements will include installation of new utilities. This project will require that the Village give permission for the improvements.

Discussion: The attached resolution authorizes the Village Manager to exercise rights granted the Village per the restrictive covenant to include granting permission for construction of the improvements. The Village Staff will review proposed improvements to insure they comply with the technical requirements and intent of the restrictive covenants.

Recommendation:

I recommend that the Board approves the attached resolution authorizing the Village Manager to exercise rights granted by restrictive covenant pertaining to parcel 06 36 405 002.

RESOLUTION 2015-BFH-IGA-R-1429

A RESOLUTION CONSENTING TO CERTAIN IMPROVEMENTS AT THE BEN FULLER HOUSE

WHEREAS, the Village of Oak Brook (***"Village"***), the Village of Hinsdale (***"Hinsdale"***), and the Forest Preserve District of DuPage County (***"District"***) (the Village, Hinsdale, and the District are collectively, ***"Parties"***) entered into an intergovernmental agreement dated July 30, 1991 (***"Agreement"***), pursuant to which, the Parties agreed to own, as tenants in common, the property in the vicinity of Graue Mill, on which the Ben Fuller House is located (***"Property"***); and

WHEREAS, pursuant to the Agreement, the Parties entered into a July 30, 1991 Declaration of Restrictive Covenant, which provides, among other things, that no structures of any kind, including paved parking areas, may be constructed or erected on the Property without the Agreement of all of the Parties (***"Covenant"***); and

WHEREAS, the District desires to make improvements to the Ben Fuller House which will require the new utility connections to be routed along the south edge of the existing parking lot, as more fully specified in the letter from the District to the Village attached hereto as **Exhibit A** (***"Improvements"***); and

WHEREAS, in accordance with the Covenant, the District has requested that the Village consent to the Improvements; and

WHEREAS, the President and Board of Trustees, being fully advised in the premises, have determined that it is in the best interests of the Village and its residents to consent to the Improvements;

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF OAK BROOK, DU PAGE AND COOK COUNTIES, ILLINOIS as follows:

Section 1: Recitals. The foregoing recitals are hereby incorporated into, and made a part of, this Resolution as the findings of the President and Board of Trustees of the Village of Oak Brook.

Section 2: Consent to the Improvements. The President and Board of Trustees hereby consent to the Improvements.

Section 3: Authorization and Execution of Documentation. The Village Manager and Village Clerk are hereby authorized and directed to execute such documents as are necessary to consent to the Improvements.

Section 4: Effective Date. This resolution shall be in full force and effect immediately upon its passage and approval in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

APPROVED THIS 13th day of January, 2015

Gopal G. Lalmalani
Village President

PASSED THIS 13th day of January, 2015.

Ayes:_____

Nays:_____

Absent:_____

ATTEST:

Charlotte K. Pruss
Village Clerk

EXHIBIT A

Letter

Forest Preserve District of DuPage County

35580 Naperville Road • Wheaton, IL 60189-8761 • 630.933.7200 • Fax 630.933.7204 • TTY 800.526.0857

July 24, 2014

Mr. Michael Hullihan
Public Works/Engineering Director
1200 Oak Brook Road
Oak Brook, IL 60523

RE: Ben Fuller House
Project No. Z-120-001

Dear Mr. Hullihan:

The Forest Preserve District of DuPage County is currently working on design plans for improvements to the Ben Fuller House located at 3803 S. York Road, Oak Brook, IL. The design plans will call for new utility connections to the house that will be routed along the south edge of the existing parking lot. This alignment will impact parcel #0636405003 to the south of the house and parking lot that is jointly owned by the Village of Oak Brook, the Village of Hinsdale and the Forest Preserve District of DuPage County. There is a Restrictive Covenant (R91-134930) over that parcel that states that no structures shall be built on the property without the permission of all parties.

I am formally requesting permission from the Village of Oak Brook for the construction of utilities serving the Ben Fuller House on this parcel. Please respond in writing if you grant permission for the Forest Preserve District to construct these improvements.

Sincerely,

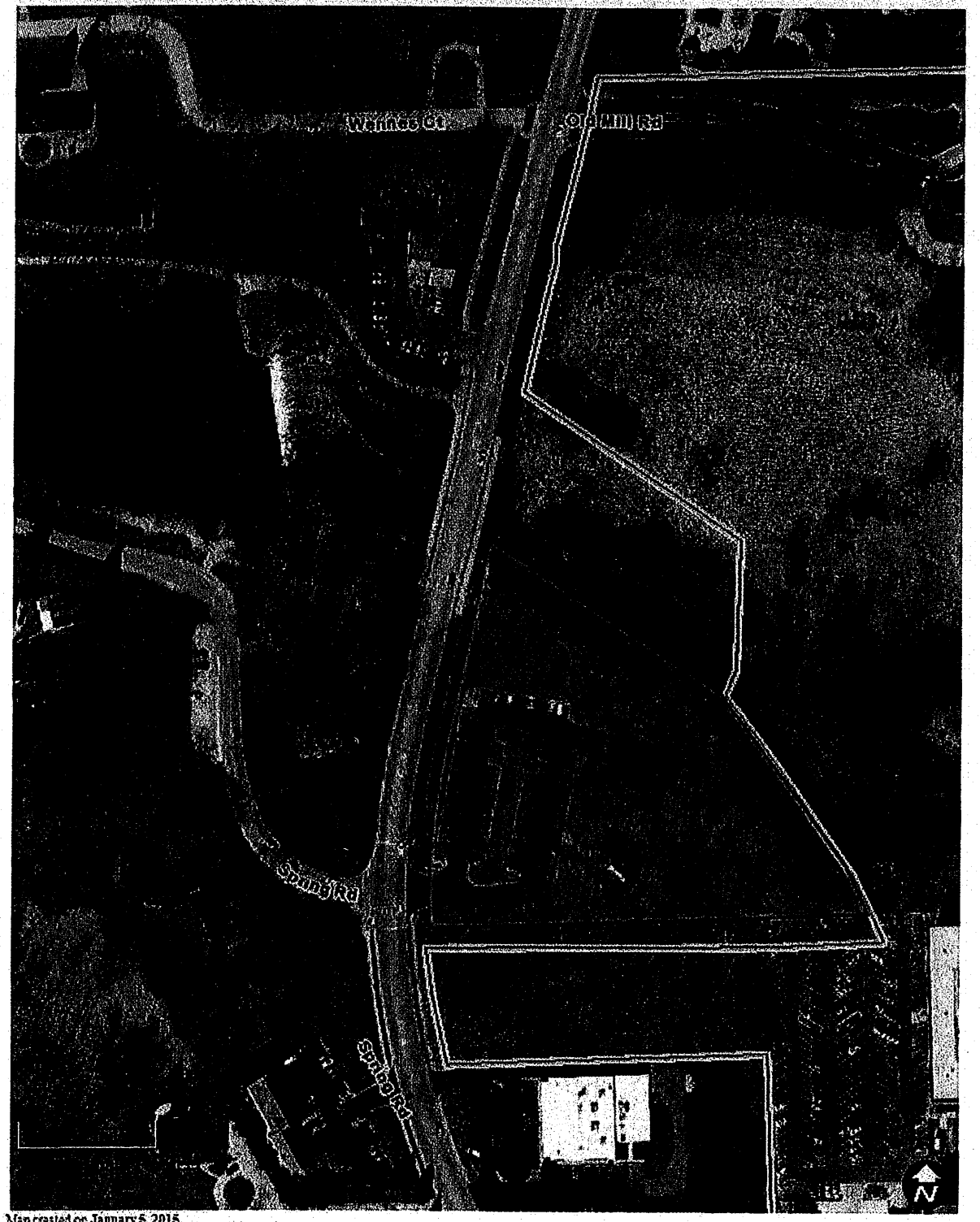
Andrea Hoyt
Director of Planning

cc: Mary Ellen Weller, Manager of Landscape Architecture
Jessica Ortega, Landscape Architect Supervisor

1412020JAO

GIS consortium MapOffice™

Parcel 0636405002



Map created on January 5, 2015.

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Disclaimer: This map is for general information purposes only. Although the information is believed to be generally accurate, errors may exist and the user should independently confirm for accuracy. The map does not constitute a regulatory determination and is not a base for engineering design. A Registered Land Surveyor should be consulted to determine precise location boundaries on the ground.

FOREST PRESERVE DISTRICT OF DUPAGE COUNTY
OAK BROOK, ILLINOIS

BEN FULLER HOUSE INTERPRETIVE CENTER

STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0655

STV Project No. 4015962

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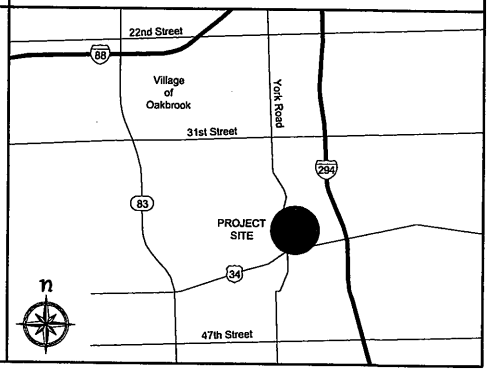
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LOCATION MAP



STV 100 Years

STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0655

CONSULTANTS

SEALS

PROJECT IDENTIFICATION
BEN FULLER HOUSE INTERPRETIVE CENTER
FOREST PRESERVE DISTRICT OF DUPAGE COUNTY
OAK BROOK, ILLINOIS 60523

MARK	DATE	DESCRIPTION	BY
0	9/22/14	100% FINAL SUBMISSION	TRS

ISSUE BLOCK

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DRAWN BY:	T. SHAPPELL
CHECKED BY:	M. DETURCK
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SHEET TITLE

COVER SHEET

G-001

STORMWATER POLLUTION PREVENTION NOTES

1. UNLESS OTHERWISE INDICATED, ALL VEGETATIVE AND STRUCTURAL EROSION AND SEDIMENT CONTROL PRACTICES WILL BE CONSTRUCTED ACCORDING TO MINIMUM STANDARDS AND SPECIFICATIONS IN THE ILLINOIS URBAN MANUAL LATEST EDITION.
2. A COPY OF THE APPROVED STORMWATER POLLUTION PREVENTION PLAN SHALL BE MAINTAINED ON THE SITE AT ALL TIMES.
3. PRIOR TO COMMENCING LAND-DISTURBING ACTIVITIES IN AREAS OTHER THAN INDICATED ON THESE PLANS (INCLUDING BUT NOT LIMITED TO ADDITIONAL PHASES OF DEVELOPMENT AND OFF-SITE BORROW OR WASTE AREAS), A SUPPLEMENTARY STORMWATER POLLUTION PREVENTION PLAN SHALL BE SUBMITTED BY THE OWNER TO THE APPROPRIATE AGENCIES FOR REVIEW.
4. EROSION CONTROL MEASURES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING: A SILT FENCE AROUND PERIMETER SHALL REMAIN IN PLACE AND BE MAINTAINED UNTIL CONSTRUCTION IS COMPLETED. ALL INLET STRUCTURES SHALL BE PROTECTED WITH "CATCH-ALL" OR "DANDY BAG" INLET BASKETS OR APPROVED EQUAL.
5. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR EROSION CONTROL MEASURES. CONTRACTOR SHALL INSTALL EROSION CONTROL MEASURES PRIOR TO THE START OF CONSTRUCTION AND SHALL MAINTAIN SUCH MEASURES UNTIL SITE THE GRADING IS COMPLETE AND THE PARKING LOT IS PAVED. IF THERE IS NO GENERAL CONTRACTOR, IT WILL THEN BE THE RESPONSIBILITY OF THE GRADING CONTRACTOR TO INSTALL AND MAINTAIN EROSION CONTROL MEASURES.
6. THE CONTRACTOR RESPONSIBLE FOR THE INSTALLATION OF EROSION CONTROL DEVICES SHALL MAINTAIN ALL STORMWATER POLLUTION DEVICES THROUGHOUT CONSTRUCTION AND UNTIL ALL UNFRAMED OR NON-BUILDING AREAS HAVE A UNIFORM PERENNIAL VEGETATIVE COVER WITH A DENSITY OF 70% OR GREATER. MAINTENANCE INCLUDES WEEKLY INSPECTION AND AN INSPECTION FOLLOWING A RAINFALL OF 1/2 " IN A 24-HOUR PERIOD. THE CONTRACTOR SHALL SUBMIT A COPY OF THE INSPECTION REPORT TO THE OWNER AND ENGINEER AT THE END OF EACH MONTH AND KEEP A COPY OF THE REPORT ON THE CONSTRUCTION SITE UNTIL THE REQUIRED VEGETATION COVER IS IN PLACE.
7. IF ADDITIONAL EROSION CONTROL MEASURES NOT SHOWN ON THESE DRAWINGS ARE REQUIRED TO STOP OR PREVENT EROSION OR ARE REQUIRED BY ANY AUTHORITY HAVING JURISDICTION, IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO INSTALL SUCH DEVICES. THE OWNER OR ENGINEER SHALL BE NOTIFIED OF THE ADDITIONAL WORK AND COST PRIOR TO INSTALLATION.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR NOTIFYING THE OWNER AND ENGINEER, IN WRITING, OF ANY ADDITIONAL SOURCES OF STORMWATER POLLUTION OBSERVED DURING CONSTRUCTION AND THE ADDITIONAL COSTS REQUIRED TO PREVENT ADDITIONAL POLLUTION.
9. REFER TO SITE PLAN, SITE GRADING PLAN, AND SITE UTILITY PLAN FOR LOCATIONS OF WORK TO REQUIRE SITE RESTORATION OF SEEDING.
10. STOCKPILES SHALL NOT EXCEED 2:1 SLOPES. STOCKPILES REMAINING IN PLACE LONGER THAN 14 DAYS SHALL BE REQUIRED TO HAVE TEMPORARY SEED MIX INSTALLED. ALL STOCKPILES SHALL BE EQUIPPED WITH SILT FENCE PRIOR TO PILING OF EARTHWORK SPOILS. A TEMPORARY SILTATION DITCH SHALL BE INSTALLED AROUND PERIMETER OF STOCKPILE WITH SILT FENCE LOCATED ON BOTH SIDES OF DITCH.
11. ALL ADJACENT STREETS AND ROADWAYS SHALL BE KEPT CLEAR OF DEBRIS. DAILY INSPECTIONS SHALL BE PERFORMED AND CLEANING SHALL BE PERFORMED AS DIRECTED BY THE ENGINEER.
12. ALL DISTURBED AREAS SHALL HAVE PERMANENT STABILIZATION WITHIN 7 DAYS OF COMPLETION OF EARTHWORK ACTIVITIES. ALL DISTURBED AREAS WHEREBY EARTHWORK ACTIVITIES WILL BE CEASED FOR MORE THEN 21 DAYS SHALL HAVE TEMPORARY STABILIZATION BY THE 14TH DAY AFTER WORK HAS CEASED.
13. DURING DEWATERING OPERATIONS, WATER SHALL BE PUMPED INTO SEDIMENT BASINS OR SILT TRAPS. DEWATERING DIRECTLY INTO FIELD TILES OR STORMWATER STRUCTURES SHALL NOT OCCUR.
14. THE CONDITION OF THE CONSTRUCTION SITE FOR WINTER SHUTDOWN SHALL BE ADDRESSED EARLY IN THE FALL GROWING SEASON SO THAT SLOPES AND OTHER BARE EARTH AREAS MAY BE STABILIZED WITH TEMPORARY AND/OR PERMANENT VEGETATION COVER FOR PROPER EROSION AND SEDIMENT CONTROL. ALL OPEN AREAS THAT ARE TO REMAIN IDLE THROUGHOUT THE WINTER SHALL RECEIVE TEMPORARY EROSION CONTROL MEASURES INCLUDING TEMPORARY SEEDING, MULCHING AND/OR EROSION CONTROL BLANKET PRIOR TO THE END OF THE FALL GROWING SEASON. THE AREAS TO BE WORKED BEYOND THE END OF THE GROWING SEASON SHALL INCORPORATE THE SOIL STABILIZATION MEASURES THAT DO NOT RELY ON VEGETATIVE COVER SUCH AS EROSION CONTROL BLANKET AND HEAVY MULCHING.
15. REFER TO THE NOTES AND DETAILS SECTION OF THE PLANS FOR THE EROSION CONTROL DETAILS FOR THIS PROJECT.
16. COMPLETED SLOPES SHALL BE SEEDED AND STRAW MULCHED (OR BLANKETED, IF APPLICABLE) AS THE EXCAVATION PROCEEDS TO THE EXTENT CONSIDERED DESIRABLE AND PRACTICAL PERMANENT SEEDING SHALL BE USED WHENEVER POSSIBLE. UNDER NO CIRCUMSTANCES SHALL THE CONTRACTOR PROLONG FINAL GRADING AND SHAPING SO THAT THE ENTIRE PROJECT CAN BE PERMANENTLY SEEDED AT ONE TIME.
17. IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO INFORM ANY SUBCONTRACTOR(S) WHO MAY PERFORM WORK ON THIS PROJECT OF THE REQUIREMENTS IN IMPLEMENTING AND MAINTAINING THESE EROSION CONTROL PLANS AND THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) PERMIT REQUIREMENTS SET FORTH BY THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY (EPA).
18. ALL DISTURBED AREAS NOT INDICATED ON THE SITE PLAN OR SITE UTILITY DEMOLITION PLAN SHALL BE RESTORED WITH 6" TOPSOIL, SEEDING, MULCH, AND FERTILIZER (OR APPROVED EQUAL). SEEDING MIX SHALL BE IDOT CLASS 2A WITHIN YORK ROAD R.O.W. AND TRI-TALL FESCUE ON FOREST PRESERVE PROPERTY. SEE "SITE RESTORATION" OF THE GENERAL NOTES FOR ADDITIONAL DETAILS.

DUPAGE COUNTY DIVISION OF TRANSPORTATION REQUIREMENTS

CONTRACTOR SHALL CONFORM TO THE BELOW REQUIREMENTS WHEN WORKING ON OR NEAR THE YORK ROAD RIGHT-OF-WAY. THE COST ASSOCIATED WITH COMPLYING THE THE BELOW REQUIREMENTS SHALL BE INCLUDED IN THE COST OF THE CONTRACT.

1. ALL CONSTRUCTION WITHIN THE COUNTY'S RIGHT-OF-WAY SHALL BE PERFORMED ACCORDING TO IDOT'S "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION" (LATEST EDITION) AND THE "SUPPLEMENTAL SPECIFICATIONS AND RECURRING SPECIAL PROVISIONS" (LATEST EDITION).
2. DAILY LANE CLOSURES WITHIN COUNTY RIGHTS OF WAY ARE PERMITTED BETWEEN 9:00 A.M. AND 4:00 P.M. MONDAY THRU FRIDAY ONLY. TRAFFIC CONTROL SHALL CONFORM TO IDOT'S HIGHWAY STANDARDS AND THE MANUAL FOR UNIFORM TRAFFIC CONTROL DEVICES AT ALL TIMES DURING CONSTRUCTION. TRAFFIC CONTROL SHALL INCLUDE ADVANCE WARNING LANE CLOSURE SIGNAGE, AN ARROW BOARD AND TYPE I BARRICADES WITH STEADY BURN LIGHTS AND SANDBAGS, AS IS APPLICABLE.
3. DISTURBED AREAS OF THE COUNTY'S RIGHT OF WAY SHALL BE DRESSED WITH A MINIMUM OF 6" TOPSOIL AND SEED (WITH EROSION CONTROL BLANKET OR HYDRO SEEDING) OR SOD (SALT TOLERANT AND STAKED IN PLACE).
4. CONTACT THE DIVISION OF TRANSPORTATION (630/407-6900) A MINIMUM OF 48 HOURS PRIOR TO THE START OF CONSTRUCTION WITHIN THE COUNTY'S RIGHT OF WAY AND WITHIN 300' OF ANY COUNTY MAINTAINED SIGNAL. TRAFFIC SIGNALS AND RELATED EQUIPMENT ARE NOT ON THE J.U.L.I.E. SYSTEM.
5. EROSION CONTROL MEASURES SHALL COMPLY WITH THE MINIMUM REQUIREMENTS OF THE DUPAGE COUNTY STORMWATER AND FLOODPLAIN ORDINANCE (LATEST EDITION/REVISION) SPECIFICATIONS AT ALL TIMES.
6. PAVEMENT, CURB/GUTTER AND STORM STRUCTURES SHALL BE MAINTAINED FREE OF MUD/DEBRIS AT ALL TIMES AND SHALL BE CLEANED AS IS REQUIRED AND/OR AS DIRECTED BY DUPAGE COUNTY.
7. EQUIPMENT AND MATERIALS MAY NOT BE STORED WITHIN THE COUNTY'S RIGHTS OF WAY.
8. CONTACT DUPAGE COUNTY (630/407-6900) A MINIMUM OF 48 HOURS PRIOR TO THE START OF CONSTRUCTION, TO ARRANGE FOR INSPECTIONS AND AT THE COMPLETION OF THE DESCRIBED WORK.

STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0655

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OF DUPAGE COUNTY

OAK BROOK, ILLINOIS 60523

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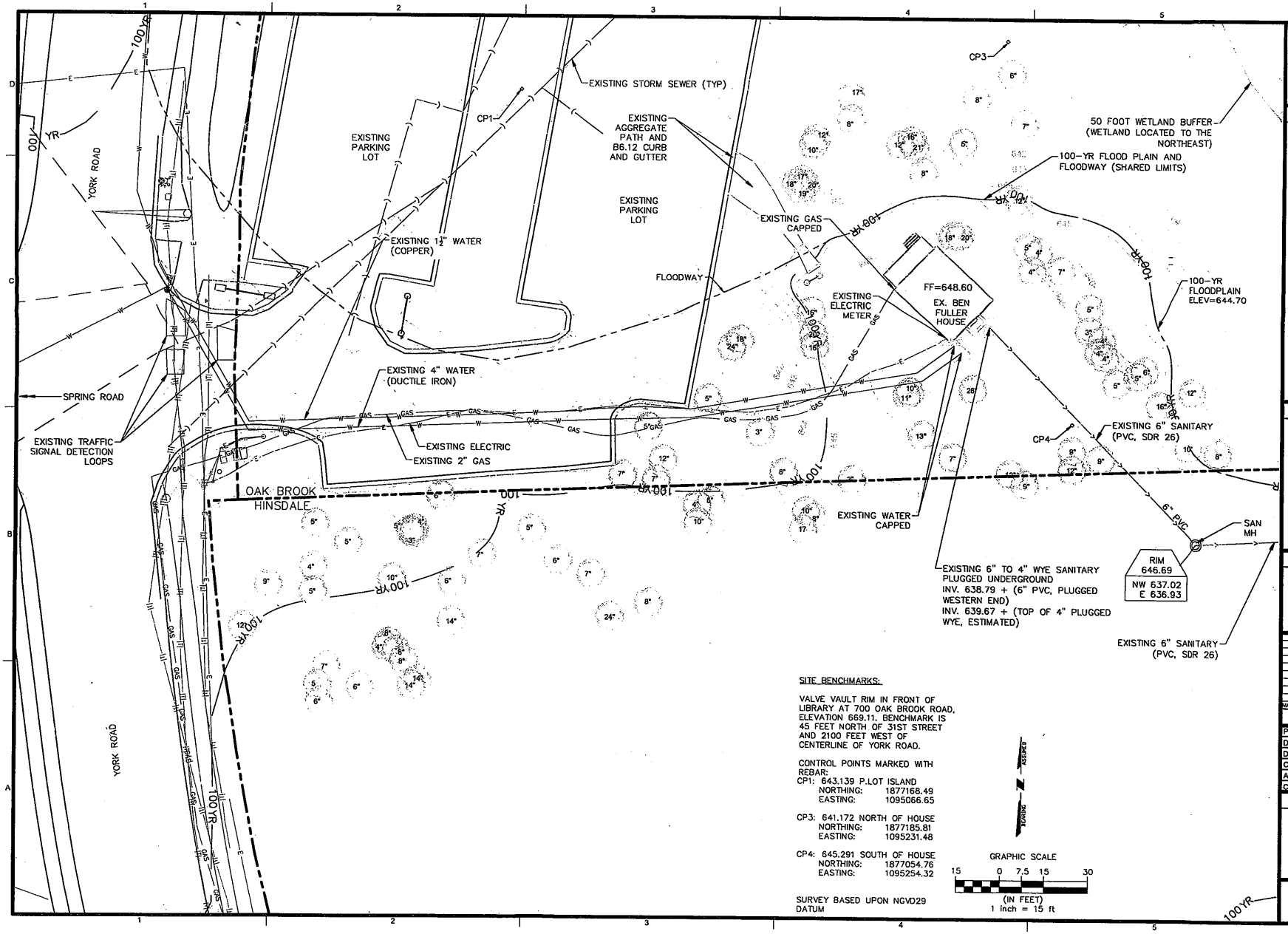
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SHEET TITLE

STORMWATER
POLLUTION
PREVENTION PLAN
GENERAL NOTES

C-003



SITE BENCHMARKS:

VALVE VAULT RIM IN FRONT OF LIBRARY AT 700 OAK BROOK ROAD, ELEVATION 669.11. BENCHMARK IS 45 FEET NORTH OF 31ST STREET AND 2100 FEET WEST OF CENTERLINE OF YORK ROAD.

CONTROL POINTS MARKED WITH REBAR:

CP1: 643.139 P.LOT ISLAND
NORTHING: 1877168.49
EASTING: 1095066.65

CP3: 641.172 NORTH OF HOUSE
NORTHING: 1877185.81
EASTING: 1095231.48

CP4: 645.291 SOUTH OF HOUSE
NORTHING: 1877054.76
EASTING: 1095254.32

SURVEY BASED UPON NGVD29 DATUM

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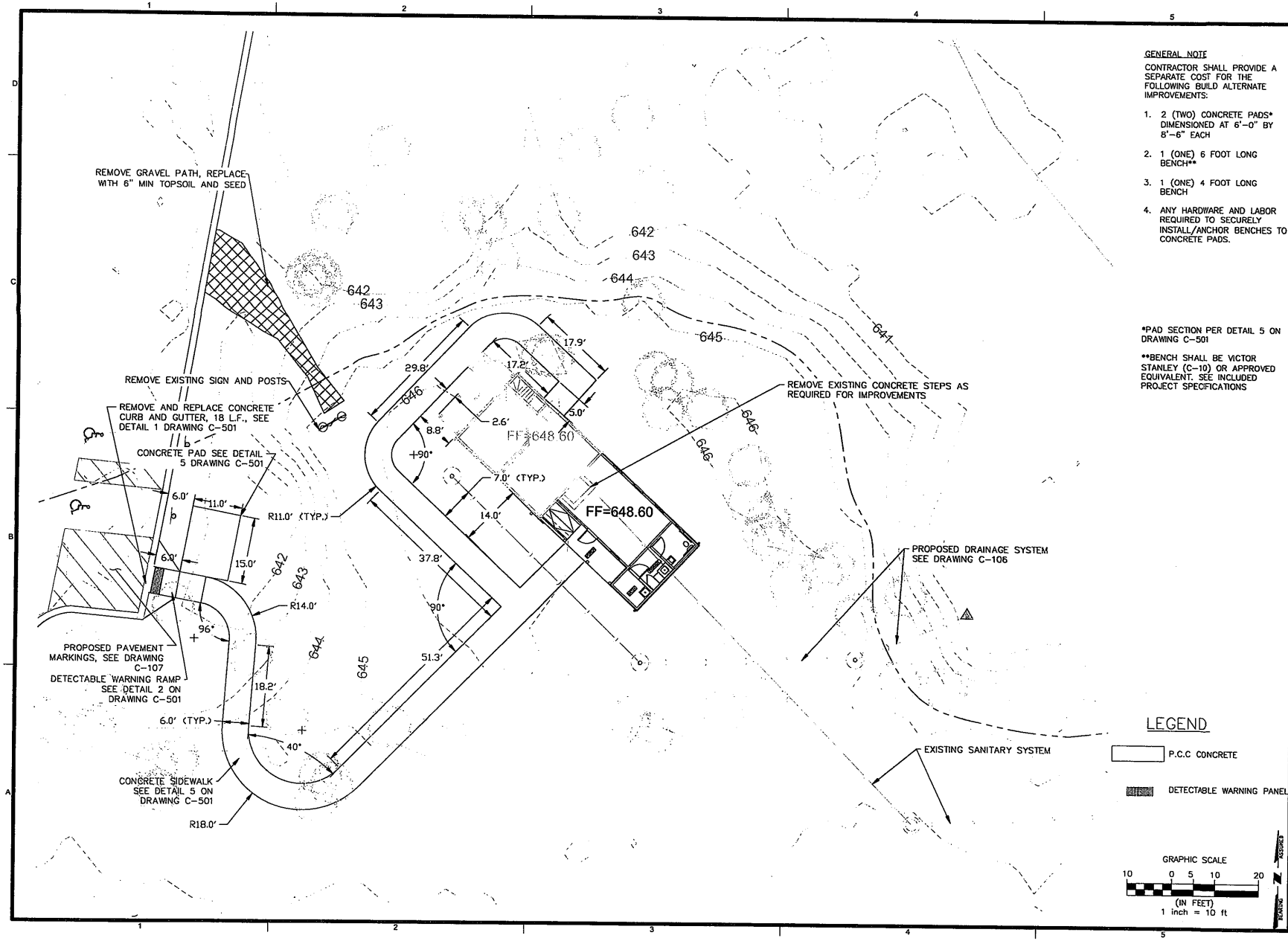
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EXISTING CONDITIONS

C-101



GENERAL NOTE

CONTRACTOR SHALL PROVIDE A SEPARATE COST FOR THE FOLLOWING BUILD ALTERNATE IMPROVEMENTS:

1. 2 (TWO) CONCRETE PADS* DIMENSIONED AT 6'-0" BY 8'-6" EACH
2. 1 (ONE) 6 FOOT LONG BENCH**
3. 1 (ONE) 4 FOOT LONG BENCH
4. ANY HARDWARE AND LABOR REQUIRED TO SECURELY INSTALL/ANCHOR BENCHES TO CONCRETE PADS.

*PAD SECTION PER DETAIL 5 ON DRAWING C-501

**BENCH SHALL BE VICTOR STANLEY (C-10) OR APPROVED EQUIVALENT. SEE INCLUDED PROJECT SPECIFICATIONS

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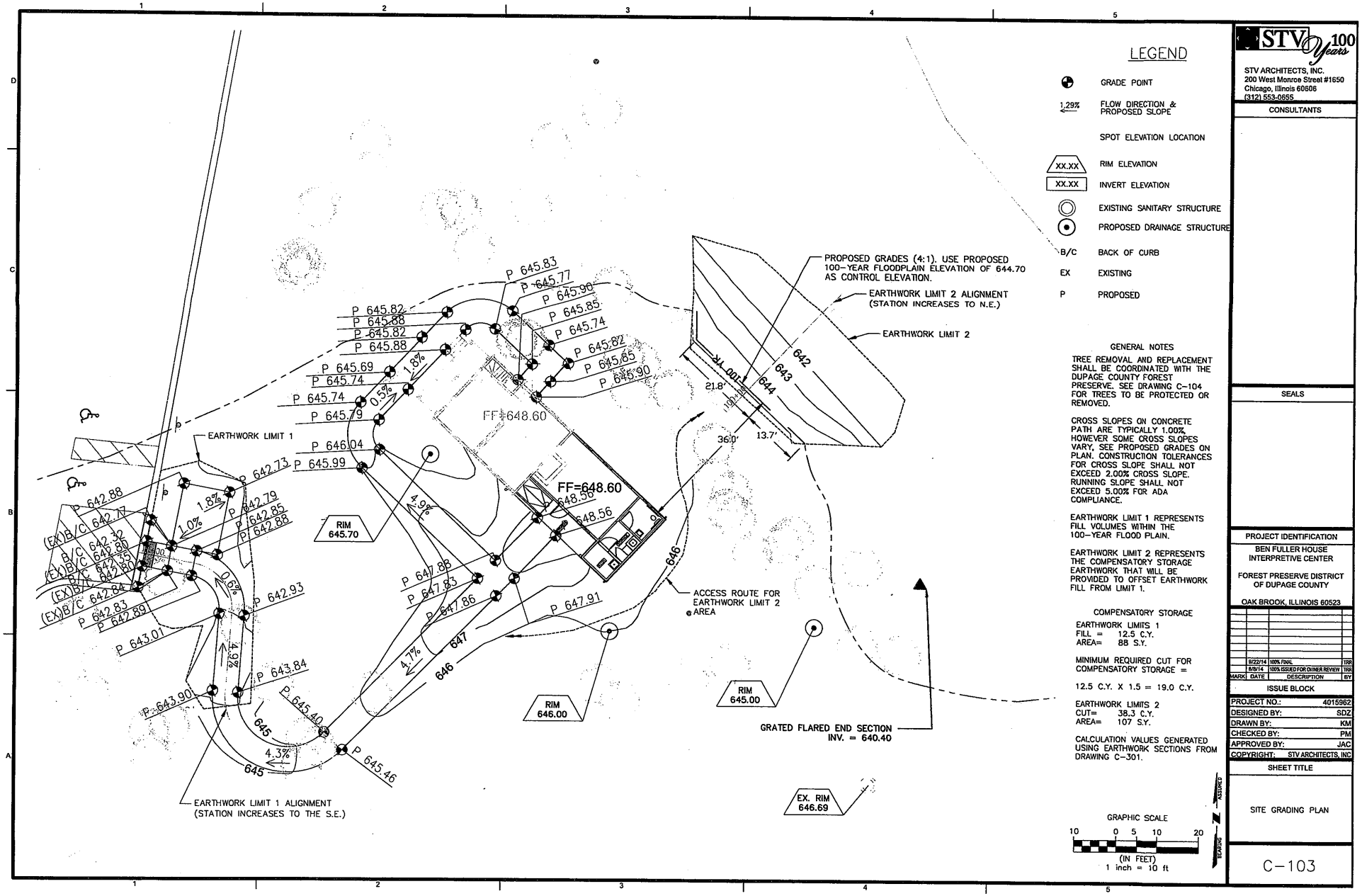
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SITE PLAN

C-102



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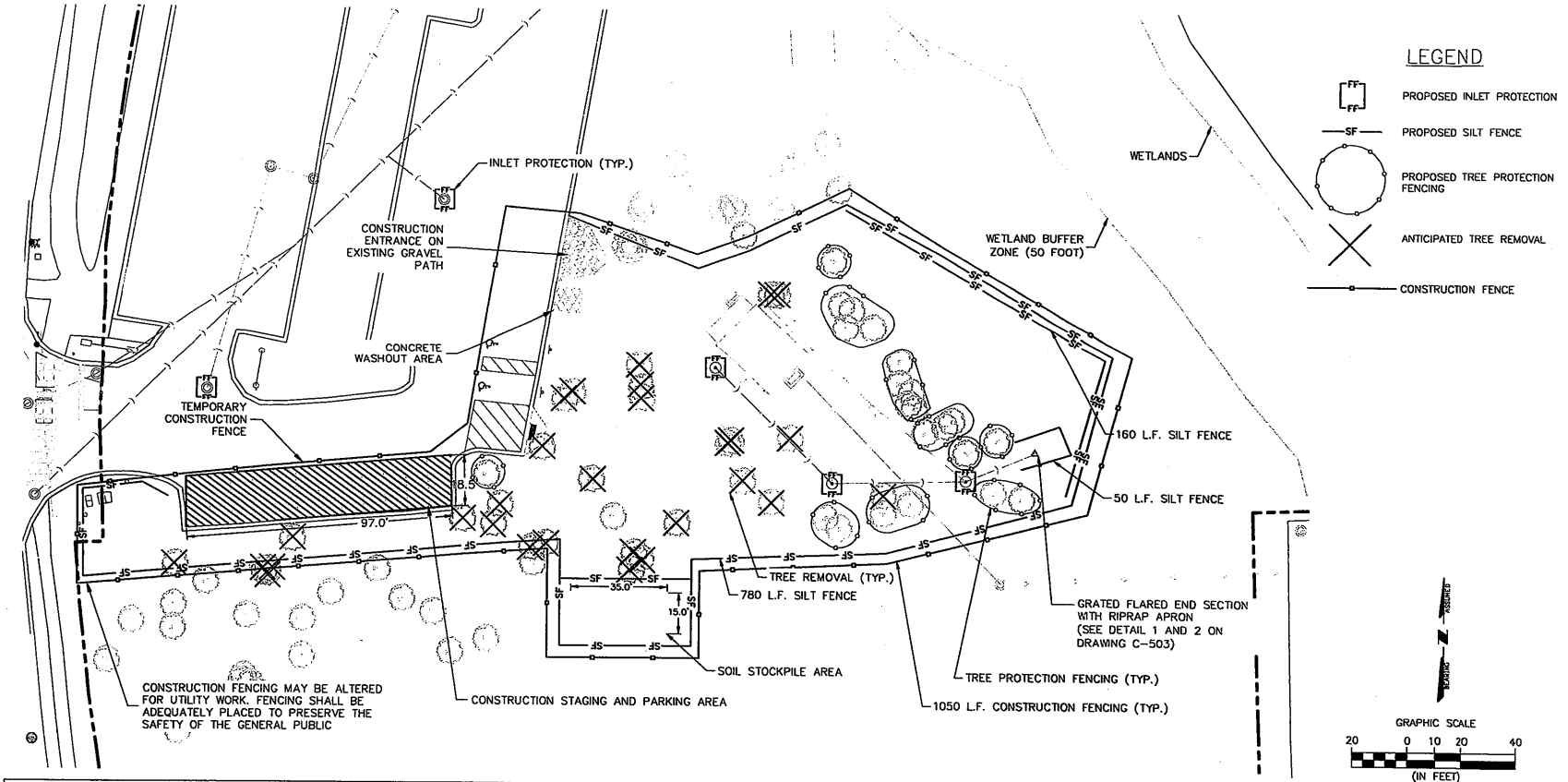
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SITE GRADING PLAN

C-103



LEGEND

- PROPOSED INLET PROTECTION
- PROPOSED SILT FENCE
- PROPOSED TREE PROTECTION FENCING
- ANTICIPATED TREE REMOVAL
- CONSTRUCTION FENCE

GRAPHIC SCALE
20 0 10 20 40
(IN FEET)
1 inch = 20 ft

SOIL EROSION AND SEDIMENTATION CONTROL PLAN

SITE DESCRIPTION

A. MASS GRADING OF ENTIRE SITE FOR THE CONSTRUCTION OF A NEW ADDITION TO THE BEN FULLER MEMORIAL HOUSE. SITE WILL BE UPGRADED TO MEET LATEST ADA ACCESSIBILITY STANDARDS.
B. TOPSOIL SHALL BE STRIPPED AND STOCKPILED ON SITE AS DESIGNATED ON THIS PLAN. TOPSOIL SHALL BE RE-SPREAD BEFORE LANDSCAPING COMMENCES.
C. SEE SHEET C-103 FOR GRADING PLAN TO SEE DRAINAGE PATTERNS.
D. THIS PLAN INDICATES THE LOCATION OF THE CONSTRUCTION ENTRANCE, DELINEATION OF SITE DISTURBANCE AND EROSION CONTROL MEASURES TO BE CONSTRUCTED.
E. THE NAME OF THE RECEIVING WATERWAY DOWNSTREAM OF THIS DEVELOPMENT IS SALT CREEK. THERE ARE KNOWN WETLANDS ON THIS SITE BUT NO IMPACTS TO WETLAND OR IMPACTS WITHIN 50 FEET OF WETLAND IS ANTICIPATED.

SCHEDULE FOR EROSION CONTROL

1. INSTALLATION OF ALL SILT FENCE, EROSION CONTOL MEASURES.
2. WEEKLY INSPECTION OF SILT FENCING/REPAIRS AND MAINTENANCE.
3. DAILY REMOVAL OF EXCESS MATERIAL FROM SITE.
4. MAINTAIN SILT FENCING AROUND PERIMETER OF SITE AS NECESSARY.
5. MAINTAIN WEEKLY INSPECTION OF SILT FENCING AND EROSION CONTROL MEASURES.
6. MAINTAIN EROSION CONTROL MEASURES UNTIL COMPLETION OF PROJECT OR UNTIL VEGETATION IS ESTABLISHED IN FINISHED AREAS.

MAINTENANCE OF SEDIMENT AND EROSION CONTROL MEASURES

EROSION CONTROL MEASURES SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR AND SHALL BE CONTINUALLY MAINTAINED AS FOLLOWS:

1. MANHOLES, INLETS, AND CATCH BASINS SHALL BE INSPECTED AND CLEANED PERIODICALLY*.
2. EROSION CONTROL FENCES SHALL BE INSPECTED DAILY AND CLEANED PERIODICALLY*.
3. INLET PROTECTION SHALL BE INSPECTED DAILY AND CLEANED PERIODICALLY*.

* FREQUENCY OF INSPECTION SHALL BE DAILY. CLEANING FREQUENCY SHALL BE DETERMINED BY THE ENGINEER.

GENERAL NOTES

1. CLEARING AND GRUBBING OF THE WORK AREA OUTSIDE OF THE DESIGNATED TREES TO REMAIN OR TREES TO BE REMOVED SHALL NOT BE PAID FOR SEPARATELY BUT INCLUDED IN THE COST OF THE CONTRACT.
2. ALL TREES TO BE REMOVED SHALL BE APPROVED BY THE PROJECT REPRESENTATIVE OR AN AUTHORIZED AGENT OF THE FOREST PRESERVE DISTRICT OF DUPAGE COUNTY IN THE FIELD PRIOR TO REMOVAL. ALL TREES AND SHRUBS WITHIN THE CONTRACT LIMITS, AND NOT SCHEDULED FOR REMOVAL, SHALL BE PROTECTED BY THE CONTRACTOR. THE COST ASSOCIATED WITH THIS WORK SHALL NOT BE PAID FOR SEPARATELY BUT INCLUDED IN THE COST OF THE CONTRACT.

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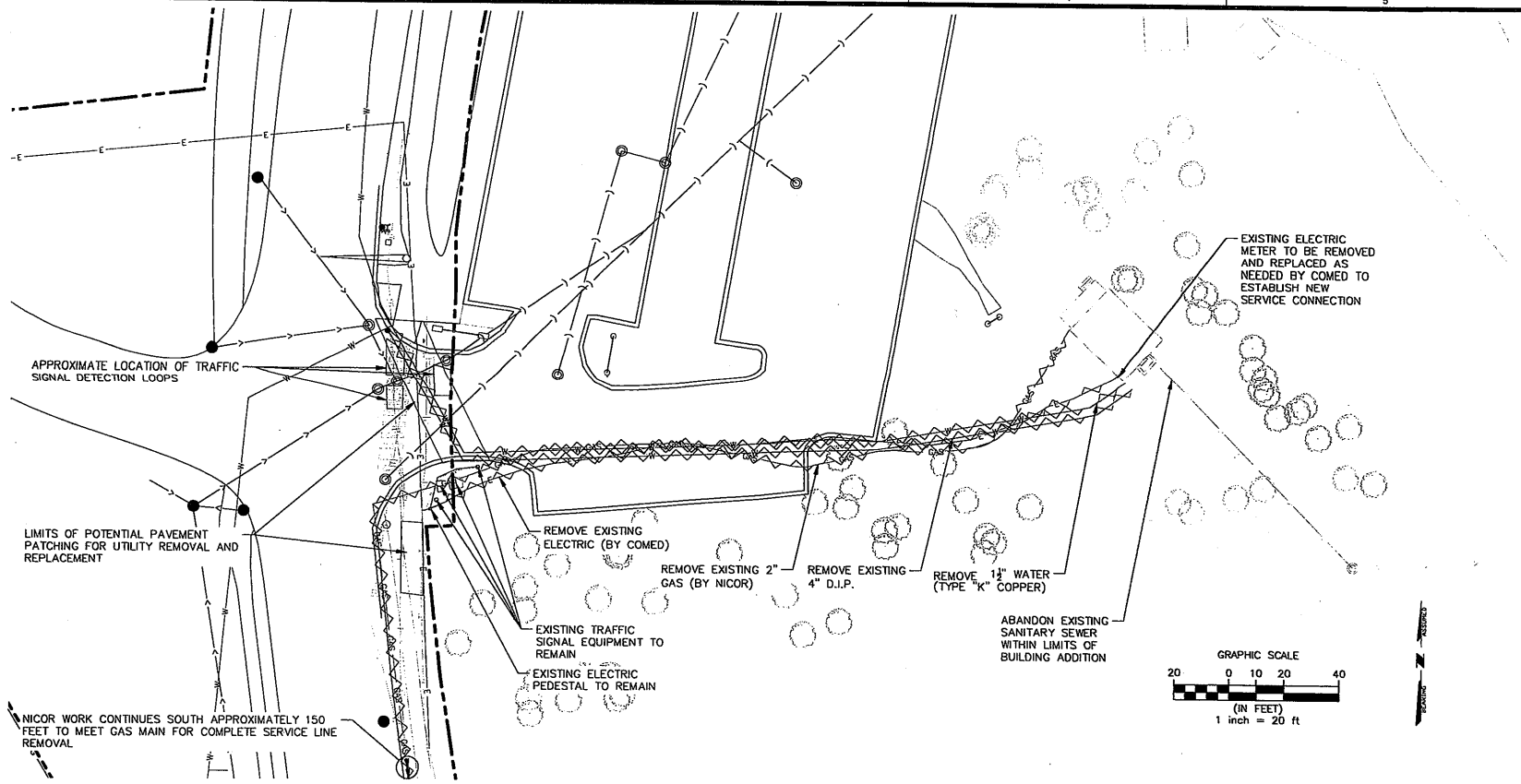
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SHEET TITLE
STORMWATER POLLUTION PREVENTION PLAN

C-104



LEGEND

- EXISTING SANITARY SEWER
- EXISTING ELECTRIC
- EXISTING WATER
- EXISTING GAS
- UTILITY REMOVAL / ABANDON (SEE GENERAL NOTE 2)
- EXISTING STORM / SANITARY STRUCTURE
- LIMITS OF POTENTIAL PAVEMENT PATCHING AND CURB AND GUTTER REMOVAL AND REPLACEMENT

GENERAL NOTES

1. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL COORDINATION EFFORTS REQUIRED TO NOTIFY UTILITY OWNERS OF REMOVAL AND RELOCATION OF SERVICE.
2. CONTRACTOR SHALL ABANDON EXISTING UTILITIES SPECIFIED TO BE REMOVED UNDER AREAS OF EXISTING PAVEMENT OR NEAR OBJECTS SPECIFIED TO REMAIN UNLESS OTHERWISE DIRECTED BY THE ENGINEER OR UTILITY OWNER. ABANDONED PIPES SHALL BE CAPPED AT EITHER END OF THE REMOVAL LIMIT.
3. REMOVE EXISTING ELECTRIC SERVICE AND METERING AND EXTEND NEW ELECTRIC SERVICE TO BUILDING AS INDICATED ON ELECTRICAL DRAWINGS. COORDINATE ALL WORK WITH COMED.
4. ALL PAVEMENTS, SIDEWALKS, CURB AND GUTTERS REQUIRED TO BE REMOVED SHALL BE SAW CUT TO FULL DEPTH PRIOR TO REMOVAL
5. CONTRACTOR SHALL USE CARE WHEN REMOVING AND REPLACING SECTIONS OF PAVEMENT AND SIDEWALK. CONTRACTOR SHALL NOT HARM EXISTING FACILITIES SPECIFIED TO REMAIN. IF ANY DAMAGE IS REQUIRED TO EXISTING FACILITIES, INCLUDING TRAFFIC SIGNAL ITEMS, IT SHALL BE RESTORED TO THE SATISFACTION OF THE ENGINEER AT NO ADDITIONAL COST TO THE CONTRACT.
6. IN THE EVENT THAT PAVEMENT PATCHING AND/OR SIDEWALK REMOVAL IS REQUIRED, THE CONTRACTOR SHALL MAINTAIN ACCESS TO THE SITE PARKING LOT AT ALL TIMES AND PROVIDE AN ALTERNATE ROUTE OF TRAVEL FOR SIDEWALK IF DISTURBED.
7. IF PAVEMENT PATCHING IMPACTS ANY PART OF A CROSSWALK'S DEPRESSED CURB OR DETECTABLE WARNING. REPLACE ENTIRE SIDEWALK RAMP WITH CONCRETE AND NEW DETECTABLE WARNING PANELS FOLLOWING DETAILS 1 AND 2 FROM C-501.

STV 100 Years
STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0555

CONSULTANTS

SEALS

PROJECT IDENTIFICATION

BEN FULLER HOUSE
INTERPRETIVE CENTER

FOREST PRESERVE DISTRICT
OF DUPAGE COUNTY

OAK BROOK, ILLINOIS 60523

MARK	DATE	DESCRIPTION	BY
1	8/22/14	100% FINAL	TRR
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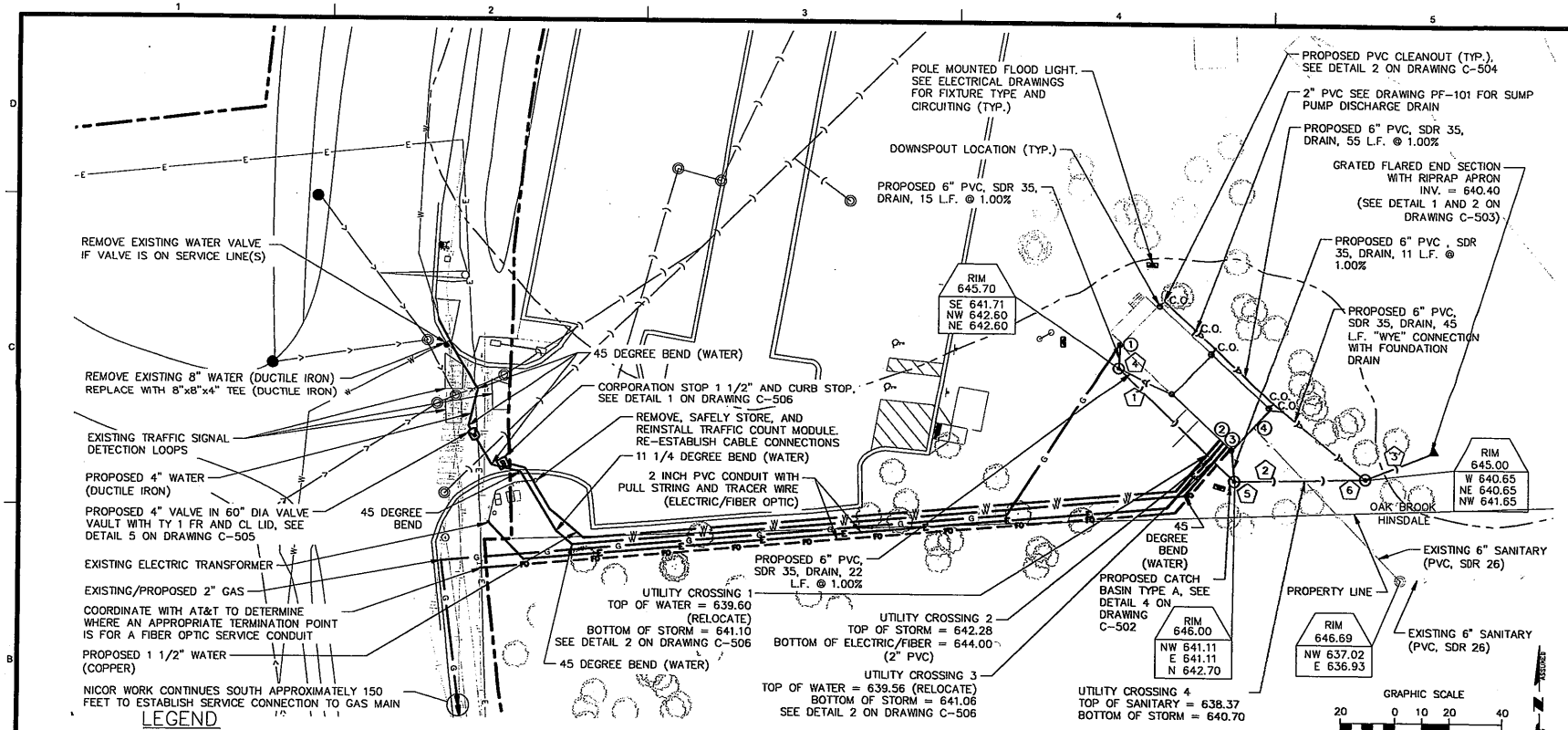
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SHEET TITLE

SITE UTILITY
DEMOLITION PLAN

C-105



LEGEND

- EXISTING SANITARY SEWER
- EXISTING ELECTRIC
- EXISTING WATER
- EXISTING AT&T SERVICES
- GAS — EXISTING GAS
- EXISTING STORM
- PROPOSED WATER
- PROPOSED GAS
- PROPOSED ELECTRIC
- PROPOSED FIBER OPTIC
- PROPOSED PVC DRAIN
- PROPOSED STORM SEWER
- C.O. — PROPOSED PVC CLEANOUT
- PROPOSED DOWNSPOUT LOCATION
- PROPOSED GRATED FLARED END SECTION
- EXISTING STORM / SANITARY STRUCTURE
- PROPOSED DRAINAGE STRUCTURE
- PROPOSED GROUND MOUNTED FLOOD LIGHT

SCHEDULE OF IMPROVEMENTS

(U) UTILITY

1. PROVIDE GAS CONNECTION AND METER TO HOUSE AND ENSURE CONNECTION IS IN WORKING ORDER. COORDINATE ALL WORK WITH NICOR. COORDINATE DOWNSPOUT WITH NICOR WORK.
2. RE-ESTABLISH ELECTRIC CONNECTION AND METER. COORDINATE ELECTRICAL WORK WITH COMED. PROVIDE FIBER-OPTIC CONNECTION. COORDINATE ALL FIBER-OPTIC SERVICE WITH AT&T. CONTRACTOR TO INSTALL PVC CONDUIT WITH PULL STRINGS AS NOTED FOR BOTH SERVICES.
3. PROVIDE NEW 4 INCH DUCTILE IRON AND 1½ INCH TYPE "K" COPPER WATER LINES TO BE AT LEAST 18 INCHES BELOW NEW STORM SEWER. PROVIDE WATER CONNECTIONS WITH HOUSE FOR DOMESTIC AND FIRE LINES. WATER MAIN AND WATER SERVICE LINE VERTICAL BENDS ARE NOT SHOWN. VERTICAL LAYOUT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
4. INVESTIGATE AND ENSURE EXISTING SANITARY IS IN WORKING ORDER. CONTRACTOR SHALL ABANDON EXISTING SANITARY PIPE WITHIN THE FOOTPRINT OF THE NEW FOUNDATION AND RE-ESTABLISH SANITARY CONNECTION. EXISTING 6" SANITARY INV. 638.22 (V.I.F.) AT FOUNDATION WALL. RE-ESTABLISHMENT OF SERVICE SHALL UTILIZE A 6" PVC (SDR 26) WITH 4" WYE AT TIE IN POINT OF SANITARY MAIN. PROVIDE WATER TIGHT SEAL AT NORTHWEST END OF 6" SECTION OF PVC.

(#) STORM SEWER

1. 12 INCH DIA. R.C.P. (CL A, TY 2) AT 1.00%, 60 L.F. (C-443 "O" RING JOINTS)
2. 12 INCH DIA. R.C.P. (CL A, TY 2) AT 1.00%, 46 L.F.
3. 12 INCH DIA. R.C.P. (CL A, TY 1)AT 1.00%, 25 L.F.
4. 24 INCH DIA. INLET, TYPE A, WITH TYPE 8 GRATE. SEE DETAIL 1 ON DRAWING C-504
5. 48 INCH DIA. CATCH BASIN, TYPE A, WITH TYPE 8 GRATE. (ENSURE 10' HORIZONTAL OFFSET FROM WATER SERVICE)
6. 48 INCH DIA. MANHOLE, TYPE A, WITH TYPE 1 FRAME AND CLOSED LID. SEE DETAILS 3 AND 4 ON DRAWING C-504.

WATER SERVICE NOTE:

1. INSTALLATION OF WATER SERVICE SHALL BE CONSTRUCTED UTILIZING DETAIL 3 ON SHEET C-506.

GENERAL NOTES

1. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL COORDINATION EFFORTS REQUIRED TO INSTALL OR ENSURE PROPER FUNCTIONALITY OF UTILITY SERVICES PROVIDED TO THE BUILDING.
2. NEW GUTTERS AND DOWNSPOUTS DETAILED WITHIN ARCHITECTURAL DRAWINGS. NEW 6" PVC DRAINS SHALL MEET AND CONNECT WITH DOWNSPOUT BOOT. SEE ARCHITECTURAL DRAWINGS FOR DETAILS.
3. ALL CATCH BASINS AND MANHOLES SHALL BE 4 FOOT IN DIAMETER WITH ECCENTRIC CONES.
4. ALL PVC DRAINS SHALL BE SLOPED AT 1.00% SUCH THAT ALL PVC PIPES CONVEY ALL GUTTER WATER, SUMP DISCHARGE WATER, AND EXTERIOR FOUNDATION DRAIN WATER AWAY FROM THE FOUNDATION AND INTO THE PROPOSED DRAINAGE STRUCTURES.
5. ALL PROPOSED WATER SERVICES SHALL BE INSTALLED AT A MINIMUM DEPTH OF 5'-6" FEET AS MEASURED FROM TOP OF PIPE TO GROUND LEVEL.
6. FIBER OPTIC AND ELECTRIC CABLE SHALL BOTH BE INSTALLED WITHIN SEPARATE 2" PVC CONDUITS BETWEEN THE CONNECTION AT THE MAIN LINE TO THE CONNECTION AT THE BUILDING.
7. ALL REQUIRED TRENCHING THROUGH PAVEMENT OR CURB AND GUTTER SHALL BE RESTORED USING DETAILS 6A AND 6B FROM SHEET C-501 AND DETAIL 4 FROM SHEET C-505. ANY TRENCHING THROUGH TRAFFIC SIGNAL DETECTION LOOPS SHALL ALSO BE RESTORED TO THE SATISFACTION OF THE ENGINEER.
8. THE MINIMUM DISTANCE BETWEEN THE CENTER LINE OF EACH UTILITY SERVICE / TRENCH SHALL BE 3 FEET UNLESS LIMITED BY BUILDING ENTRY OR METER LOCATION.

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STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0655

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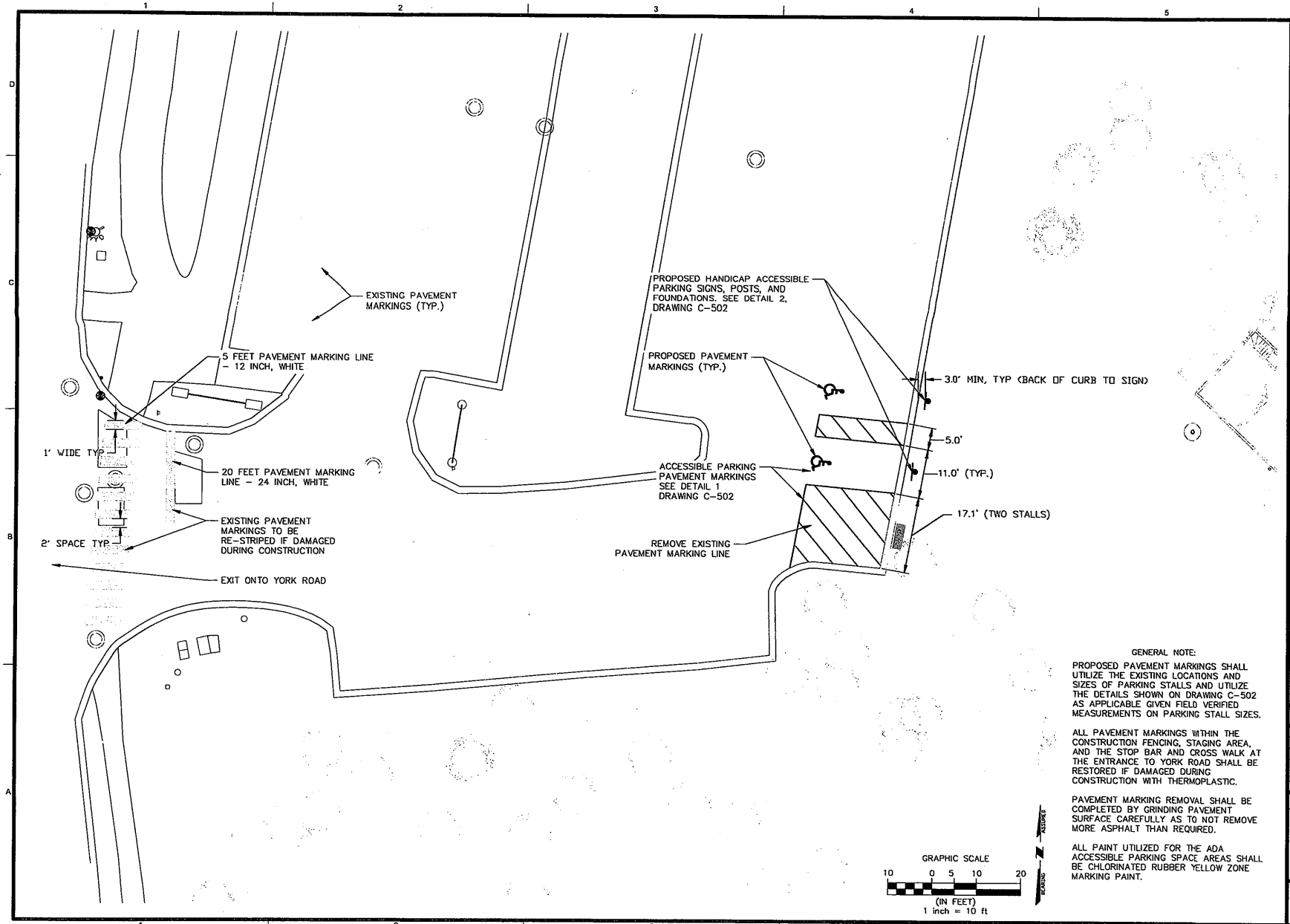
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SHEET TITLE

SITE UTILITY PLAN

C-106



GENERAL NOTE:

PROPOSED PAVEMENT MARKINGS SHALL UTILIZE THE EXISTING LOCATIONS AND SIZES OF PARKING STALLS AND UTILIZE THE DETAILS SHOWN ON DRAWING C-502 AS APPLICABLE GIVEN FIELD VERIFIED MEASUREMENTS ON PARKING STALL SIZES.

ALL PAVEMENT MARKINGS WITHIN THE CONSTRUCTION FENCING, STAGING AREA, AND THE STOP BAR AND CROSS WALK AT THE ENTRANCE TO YORK ROAD SHALL BE RESTORED IF DAMAGED DURING CONSTRUCTION WITH THERMOPLASTIC.

PAVEMENT MARKING REMOVAL SHALL BE COMPLETED BY GRINDING PAVEMENT SURFACE CAREFULLY AS TO NOT REMOVE MORE ASPHALT THAN REQUIRED.

ALL PAINT UTILIZED FOR THE ADA ACCESSIBLE PARKING SPACE AREAS SHALL BE CHLORINATED RUBBER YELLOW ZONE MARKING PAINT.

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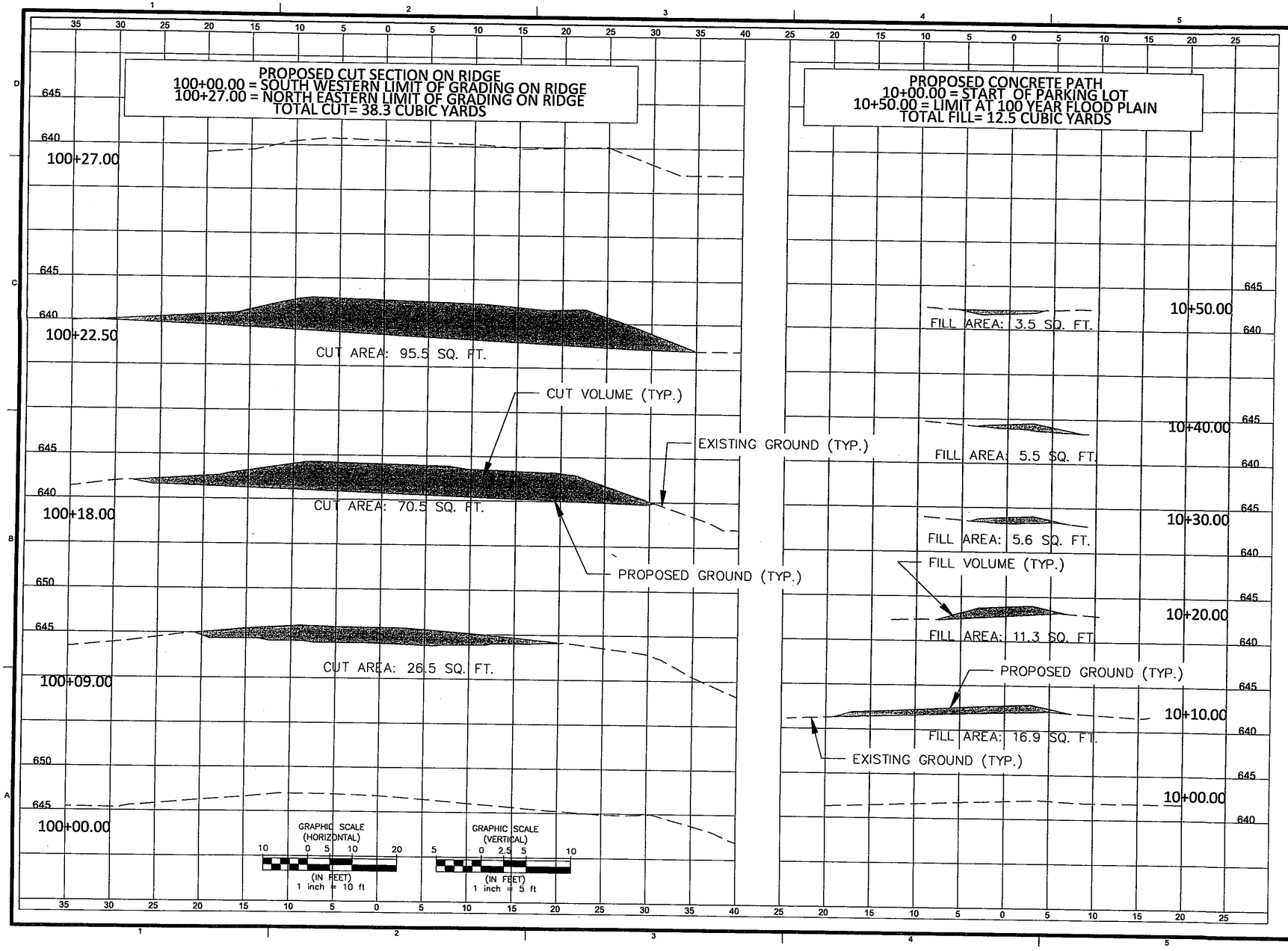
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SHEET TITLE

PAVEMENT MARKING PLAN

C-107



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STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0655

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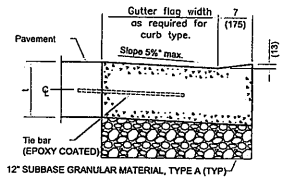
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SHEET TITLE

EARTHWORK CROSS SECTIONS

C-301



12" SUBBASE GRANULAR MATERIAL, TYPE A (TYP)

* EXISTING CURB MAY BE REVERSE PITCHED, MATCH EXISTING CURB PITCH

DEPRESSED CURB ADJACENT TO CURB RAMP ACCESSIBLE TO THE DISABLED

GENERAL NOTES

The bottom slope of combination curb and gutter constructed adjacent to pcc pavement shall be the same slope as the subbase or 6% when subbase is omitted.

t = Thickness of pavement.

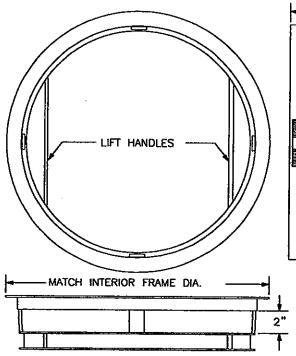
Longitudinal joint tie bars shall be No. 6 (No. 19) at 24 (600) centers in accordance with details for longitudinal construction joint shown on Illinois Department of Transportation Standard 420001.

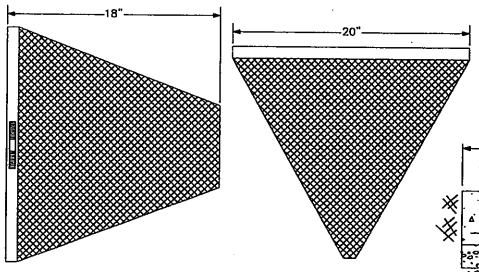
A minimum clearance of 2 (50) between the end of the tie bar and the back of the curb shall be maintained.

All dimensions are in inches (millimeters) unless otherwise shown.

1 C501 DEPRESSED CURB ADJACENT TO CURB RAMP

SCALE: N.T.S.





NOTES:

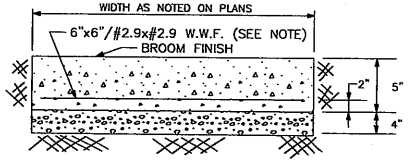
1. FILTER BASKETS TO BE USED FOR STRUCTURES THAT WILL BE IN PROPOSED PAVEMENT DURING THIS PHASE OF CONSTRUCTION.
2. DETAIL OF THE FILTER BASKET IS FROM ONE MANUFACTURER. OTHER MANUFACTURERS MAY BE USED IF EQUAL AND APPROVED. ADDITIONALLY, ONLY ONE SIZE IS SHOWN AND MAY VARY TO FIT THE FRAME OPENING.

GENERAL NOTES:

FRAME: Top flange fabricated from 1¼"x1¼"x⅜" angle. Base rim fabricated from 1½"x½"x⅜" channel. Handles and suspension brackets fabricated from 1 ⅛"x¾" flat stock. All domestic steel conforming to ASTM-A36.

3 C501 DRAINAGE STRUCTURE INLET FILTER

SCALE: N.T.S.



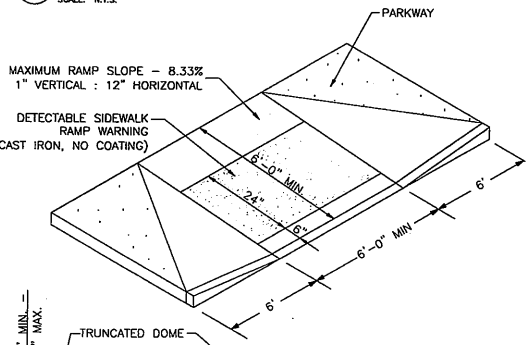
5" PORTLAND CEMENT CONCRETE.
4" SUBBASE GRANULAR MATERIAL, TYPE A
W.W.F: WELDED WIRE FABRIC (EPOXY COATED)

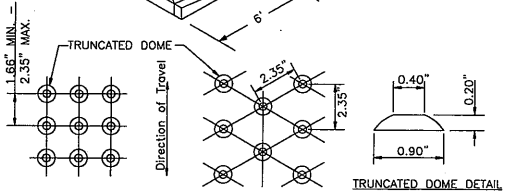
TOOLED JOINT 5' O.C. / FIBER JOINT 50' O.C.

NOTE: SLAB SHALL HAVE TIE BARS, NO.6, AT 24" CENTERS INTO EXISTING CURB AND GUTTER. A MINIMUM OF 2" BETWEEN THE END OF THE TIE ROD TO THE END OF THE CURB AND GUTTER SHALL BE MAINTAINED.

5 C501 CONCRETE SLAB AND SIDEWALK

SCALE: N.T.S.





SQUARE PATTERN (Parallel Alignment)

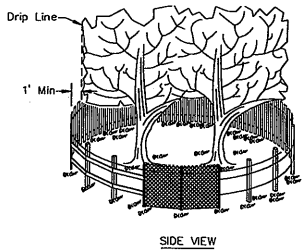
TRIANGLE PATTERN

TRUNCATED DOME DETAIL

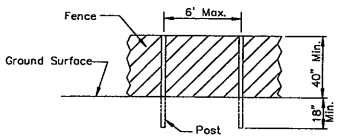
DETECTABLE WARNINGS DETAIL

2 C501 SIDEWALK RAMP DETAIL WITH DETECTABLE WARNINGS

SCALE: N.T.S.



SIDE VIEW

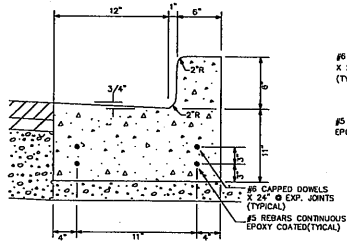


POST AND FENCE DETAIL

NOTES:
1. The fence shall be located a minimum of 1 foot outside the drip line of the tree to be saved and in no case closer than 5 feet to the trunk of any tree.
2. Fence posts shall be either standard steel posts or wood posts with a minumum cross sectional area of 3.0 sq. in.
3. The fence may be either 40" high snow fence, 40" plastic web fencing or any other material as approved by the engineer/inspector.
4. The trunk of the tree to be saved shall have its trunk protected with boards or any other material as approved by the engineer/inspector.

4 C501 TREE PROTECTION DETAILS

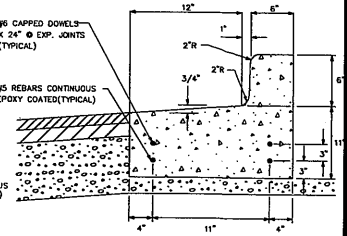
SCALE: N.T.S.



DETAIL 6A AND 6B NOTES:
1. CURB AND GUTTER TO HAVE BROOM ALL EXPOSED CORNERS TO BE EDGED.
2. CURB AND GUTTER TO HAVE EXPANSION JOINTS WITH DOWEL BARS EVERY 60 FT. DOWEL BARS TO #6, 24 INCHES LONG WITH ONE END CAPPED WITH 5 INCH METAL SLEEVES.
3. CURB AND GUTTER TO HAVE CONTRACTION JOINTS AT 20 FT. INTERVALS.
4. SUBBASE TO BE SUBBASE GRANULAR MATERIAL, TYPE A WITH MINIMUM THICKNESS OF 12 INCHES.

6A C501 B6.12 CURB DETAIL

SCALE: N.T.S.



6B C501 B6.12 CURB (REVERSE)

SCALE: N.T.S.

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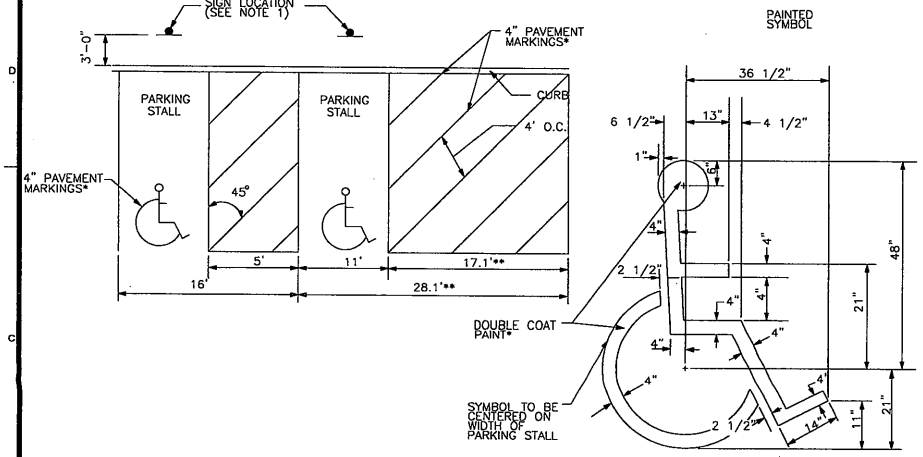
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SITE DETAILS

C-501

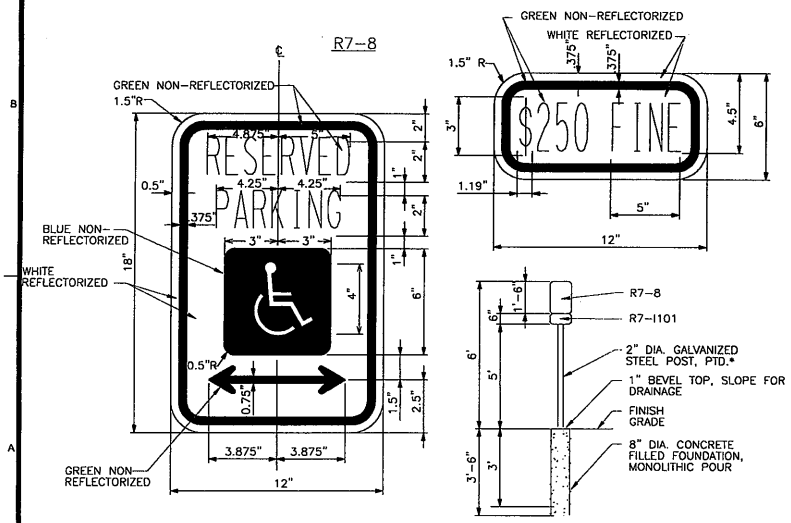


*ALL PAINT COLOR SHALL BE CHLORINATED RUBBER YELLOW ZONE MARKING PAINT
**DIMENSIONS V.I.F.

NOTES:
1. FOR SIGN SEE DETAIL 2 THIS SHEET
2. ENSURE ALL SLOPES IN ADA PARKING AREA ARE LESS THAN OR EQUAL TO 2.00%

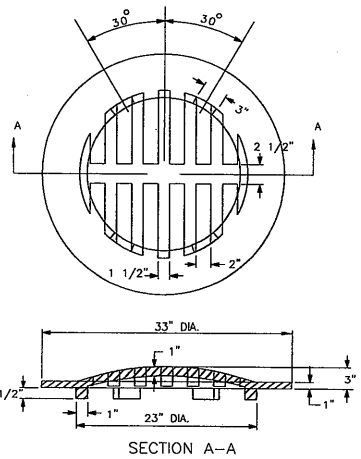
1 C502 ADA PARKING STALL DETAIL

SCALE: N.T.S.



2 C502 ADA PARKING SIGNAGE DETAILS

SCALE: N.T.S.

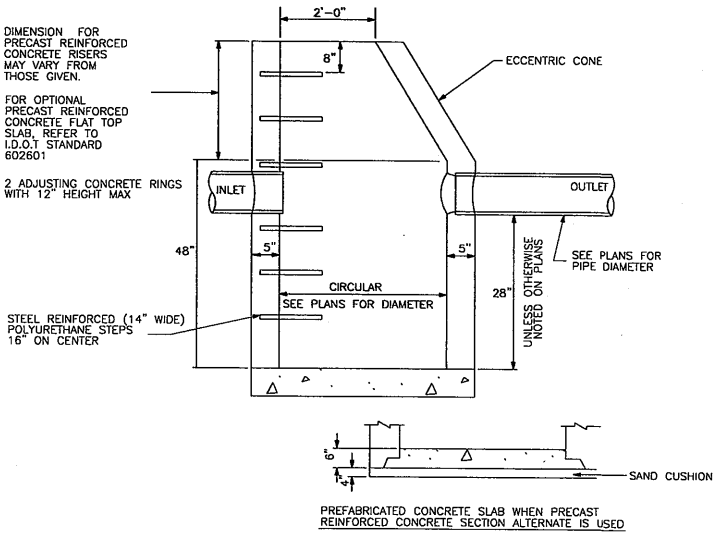


SECTION A-A

THE CAST GRATE MAY BE MADE OF EITHER GRAY IRON OR DUCTILE IRON CONFORMING TO THE STANDARD SPECIFICATIONS. DUCTILE IRON CASTING SHALL BE GRADE 65-45-12.

3 C502 TYPE 8 GRATE

SCALE: N.T.S.



PREFABRICATED CONCRETE SLAB WHEN PRECAST REINFORCED CONCRETE SECTION ALTERNATE IS USED

4 C502 PRECAST STORM CATCH BASIN TYPE A

SCALE: N.T.S.

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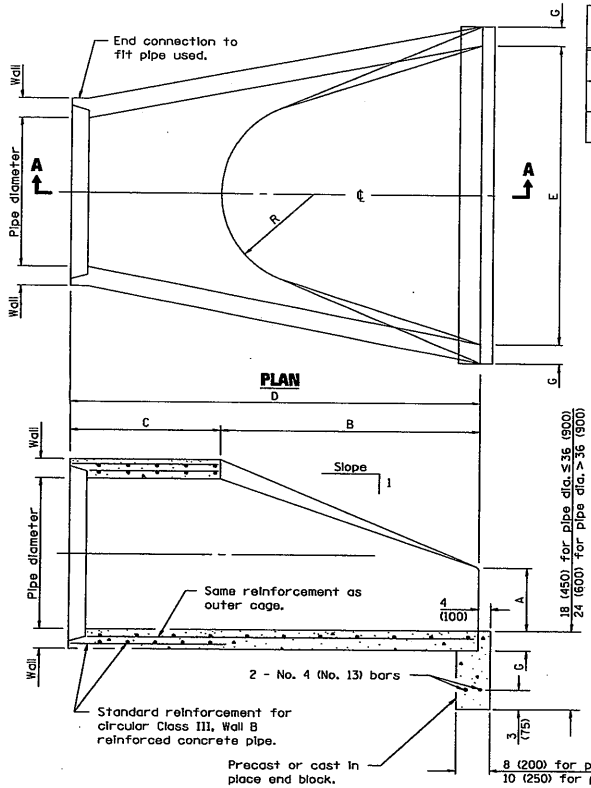
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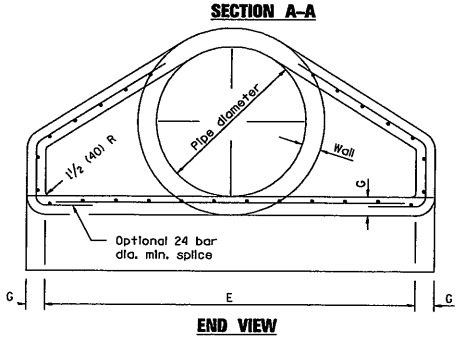
SHEET TITLE

SITE DETAILS

C-502



PIPE DIA.	APPROX. QTY. lbs. (kg)	WALL	A	B	C	D	E	G	R	APPROX. SLOPE
12 (300)	530 (240)	2 (51)	4 (102)	24 (610)	4'-0⅞" (1.241 m)	6'-0⅞" (1.851 m)	24 (610)	2 (51)	9 (229)	1:2.4
15 (375)	740 (335)	2¼ (57)	6 (152)	27 (686)	3'-10" (1.168 m)	6'-1" (1.854 m)	30 (762)	2¼ (57)	11 (280)	1:2.4
18 (450)	990 (450)	2½ (64)	9 (229)	27 (686)	3'-10" (1.168 m)	6'-1" (1.854 m)	36 (914)	2½ (64)	12 (305)	1:2.4



SECTION A-A

END VIEW

(1) C503 PRECAST REINFORCED CONCRETE FLARED END SECTION
SCALE: N.T.S.

ADOPTED FROM ILLINOIS DEPARTMENT OF TRANSPORTATION STANDARD 542301-03

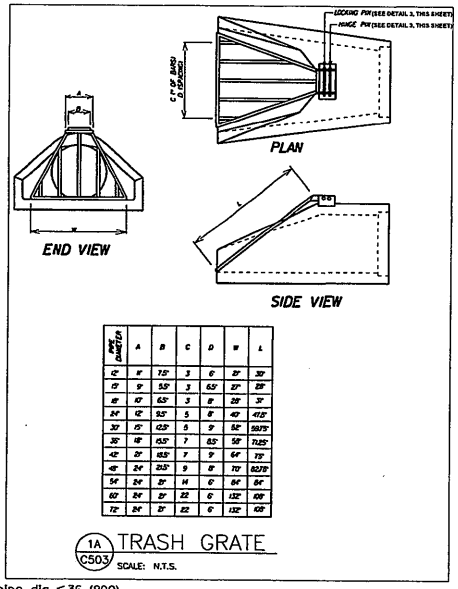
FLARED END SECTION SHALL HAVE GRATE ACROSS ENTIRE OPENING AS TO PREVENT FOREIGN OBJECTS FROM ENTERING DRAINAGE PIPE. GRATE CONSTRUCTION SHALL FOLLOW THE SPECIFICATIONS OUTLINED IN THE IDOT SSRBC SECTIONS 542, AND 1006. GRATE SHALL BE ONE OF THE FOLLOWING:

1. FOLLOW DETAIL 1A AND DETAIL 3 (THIS SHEET)
2. METAL GRATING FROM HAALA INDUSTRIES, INC (ITEM NUMBER TG12-IL38)
3. APPROVED EQUIVALENT.

GENERAL NOTES

All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).

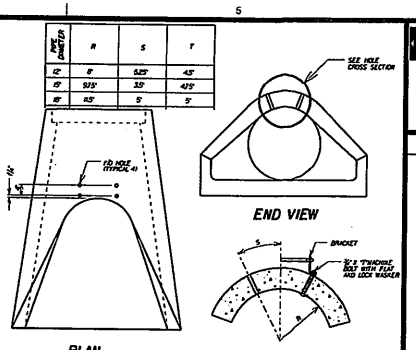
All dimensions are in inches (millimeters) unless otherwise shown.



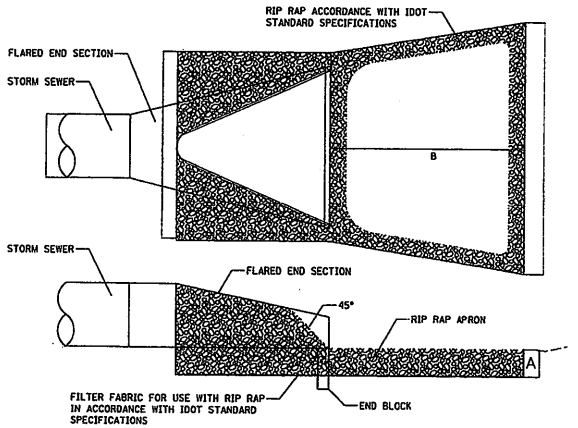
PIPE DIAMETER	A	B	C	D	W	L
12"	9"	7.5"	3"	6"	21"	30"
15"	9"	5.5"	3"	6.5"	27"	28"
18"	10"	6.5"	3"	8"	28"	3"
24"	12"	9.5"	5"	8"	40"	41.5"
30"	15"	12.5"	5"	9"	52"	50.75"
36"	18"	6.5"	7"	8.5"	58"	71.25"
42"	21"	18.5"	7"	9"	64"	73"
48"	24"	20.5"	9"	8"	70"	82.75"
54"	24"	8"	14"	0"	84"	84"
60"	24"	8"	22"	0"	132"	108"
72"	24"	8"	22"	0"	132"	108"

(1A) C503 TRASH GRATE
SCALE: N.T.S.

PIPE DIAMETER	R	S	T
12"	8"	5.09"	45°
15"	9.75"	10°	41.9°
18"	11.5"	5°	5°



(3) C503 TRASH GRATE ATTACHMENT DETAIL
SCALE: N.T.S.



PIPE DIAMETER (IN.) D	RIP RAP								
	STONE RIP RAP							BEDDING	
	QUALITY DESIGNATION	GRADATION NUMBER	MINIMUM THICKNESS (IN.) A	MINIMUM LENGTH (FT.) B	WEIGHT RANGE (#)	WEIGHT AVERAGE (#)	SIZE AVERAGE (IN.)	GRADATION NUMBER	MINIMUM THICKNESS (IN.) C
12	A	3	12"	12'	1-50	10	4.5"	N/A	N/A
15	A	3	14"	14'	1-50	10	4.5"	N/A	N/A
18	A	4	16"	16'	1-150	40	7"	1 OR CA-3	6"

NOTE:

1. FOR PIPE SIZE 72" AND LARGER A SPECIAL DESIGN OF RIP RAP OR APRON IS REQUIRED.
2. GRADATION REFFER TO IDOT SPECIFICATIONS AND STANDARDS.

(2) C503 STONE RIPRAP DETAIL
SCALE: N.T.S.

STV 100 Years
STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0655

CONSULTANTS

SEALS

PROJECT IDENTIFICATION
BEN FULLER HOUSE INTERPRETIVE CENTER
FOREST PRESERVE DISTRICT OF DUPAGE COUNTY
OAK BROOK, ILLINOIS 60523

MARK	DATE	DESCRIPTION	BY
	9/22/14	100% FINAL	TRR
	8/8/14	100% ISSUED FOR OWNER REVIEW	TRR

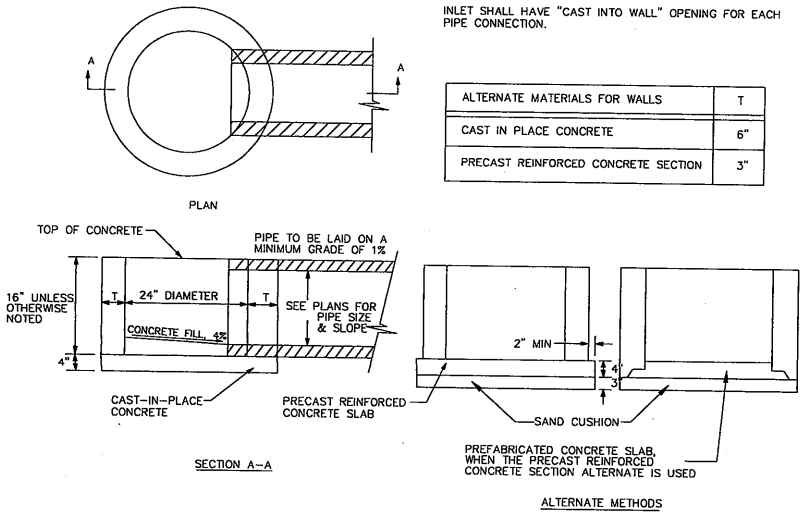
ISSUE BLOCK

PROJECT NO.:	4015962
DESIGNED BY:	SDZ
DRAWN BY:	KM
CHECKED BY:	PM
APPROVED BY:	JAC

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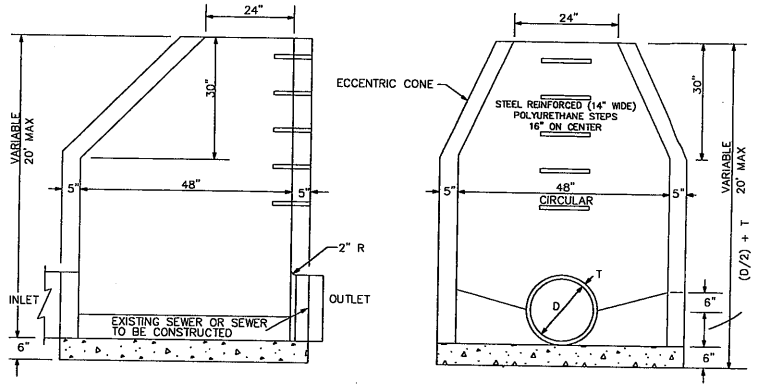
SHEET TITLE
SITE DETAILS

C-503



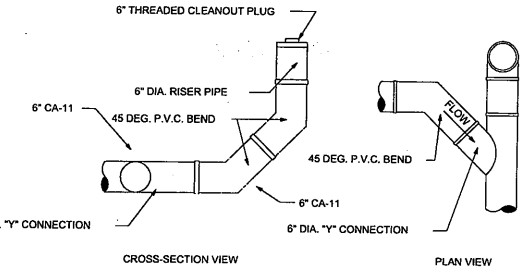
1 C504 TYPE A INLET

SCALE: N.T.S.



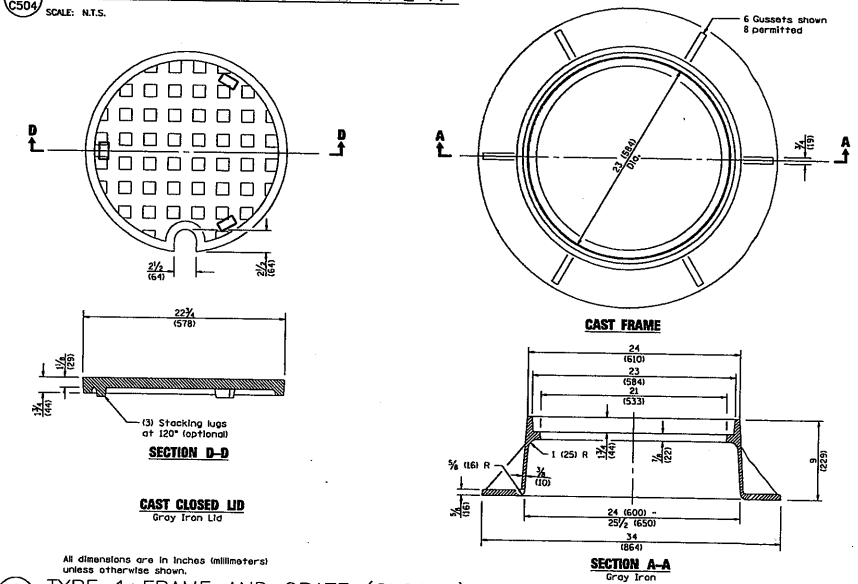
3 C504 PRECAST STORM MANHOLE TYPE A

SCALE: N.T.S.



2 C504 P.V.C. CLEANOUT

SCALE: N.T.S.



4 C504 TYPE 1 FRAME AND GRATE (CLOSED)

SCALE: N.T.S.

STV 100 Years
STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0555

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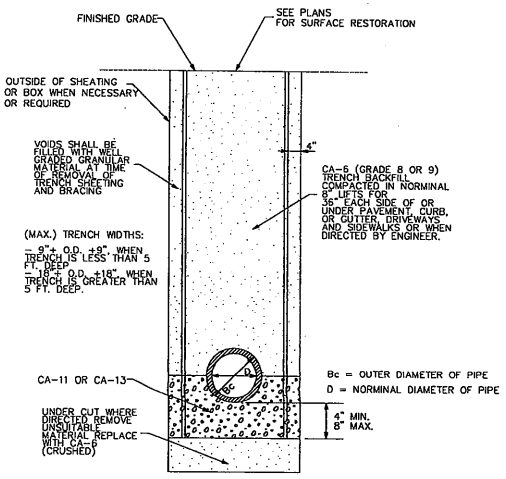
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SHEET TITLE

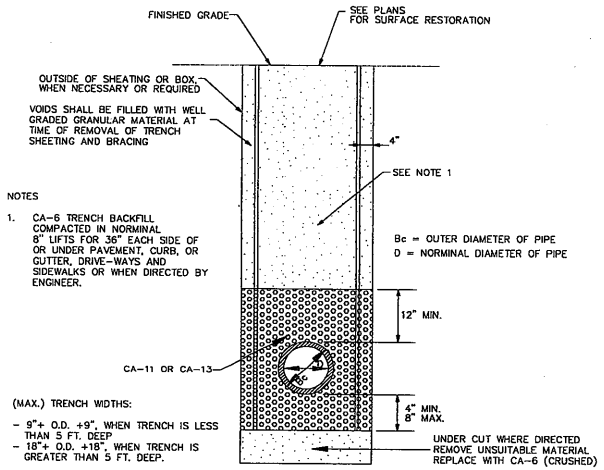
SITE DETAILS

C-504



1 C505 STORM SEWER TRENCH DETAIL

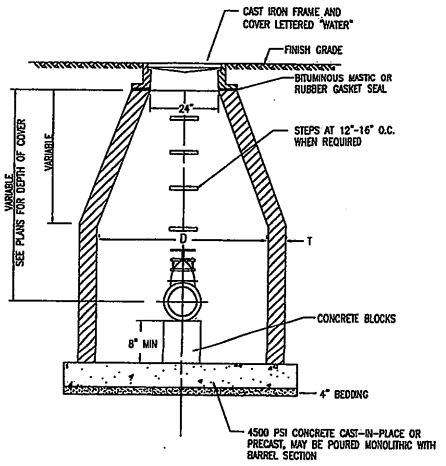
SCALE: N.T.S.



3 C505 SANITARY SEWER TRENCH DETAIL

SCALE: N.T.S.

MATERIAL WALL THICKNESS (T)
PRECAST CONC. - MIN 1/12 "D"
CAST IN PLACE CONC. MIN. 6"

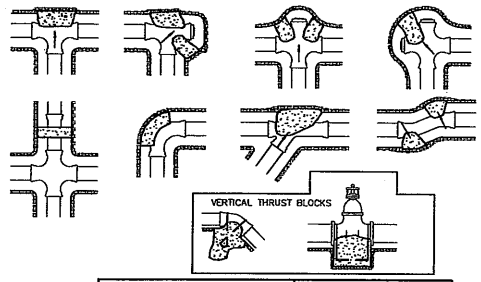


PLUMB LINE TO OPERATING NUT MUST NOT BE CLOSER THAN 3" FROM EDGE OF CAST IRON FRAME OPENING

D = DIAMETER OF MANHOLE

5 C505 VALVE VAULT

SCALE: N.T.S.

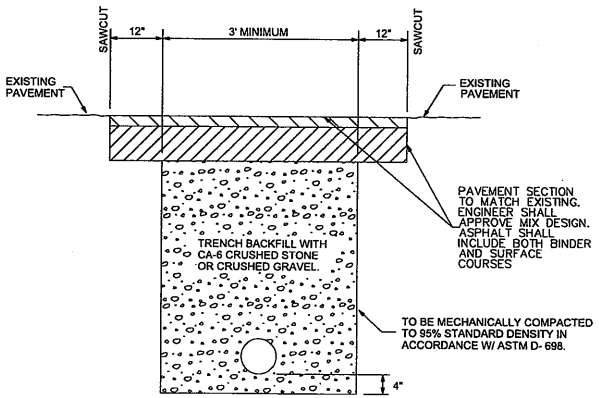


Pipe Size in Inches	HORIZONTAL THRUST BLOCKS MIN. BEARING AREA IN SQUARE FEET: Tees, Wyes & Dead Ends	90° Bend	45° Bend	11 1/4° 22 1/2° Bend	VERTICAL THRUST BLOCKS MIN. VOLUME IN CUBIC YARDS: 45° Vertical Bend	11-1/4° 22-1/2° Vert. Bend	Restrained Valve (see note 5)
4 & Smaller	0.94	1.33	0.72	0.37	0.37	0.19	0.48
6	2.12	3.00	1.62	0.83	0.83	0.42	1.08
8	3.77	5.33	2.89	1.47	1.47	0.75	1.93
10	5.89	8.33	4.51	2.30	2.30	1.17	3.01
12	8.48	12.00	6.49	3.31	3.32	1.69	4.33
14	11.55	16.33	8.84	4.50	4.51	2.30	5.90
16	15.08	21.33	11.54	5.88	5.90	3.01	7.70
18	19.09	26.99	14.61	7.45	7.46	3.80	9.75
20	23.56	33.32	18.03	9.19	9.21	4.70	12.04
24	33.93	47.98	25.97	13.24	13.27	6.76	17.33

NOTES:
1. Concrete thrust blocking to be poured against undisturbed earth.
2. Keep concrete clear of joint and accessories.
3. Above bearing areas and volumes are calculated at a soil bearing capacity of 2000 PSF and a test pressure of 150 PSI.
4. Thrust blocks for vertical upward bends shall be the same as for horizontal bends.
5. When called for on the construction drawings or contract special provisions, valves shall have concrete restraint blocks as specified above, unless the valve is flanged to a tee, cross or similar fitting or another method of restraint acceptable to the engineer is provided.

2 C505 THRUST BLOCK DETAIL

SCALE: N.T.S.



4 C505 PAVEMENT PATCHING DETAIL

SCALE: N.T.S.

STV 100 Years
STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0555

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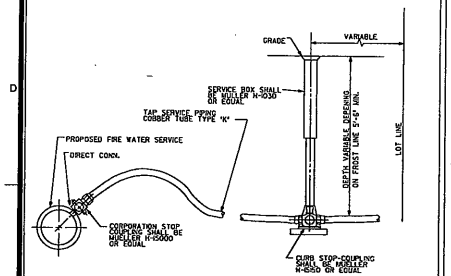
ISSUE BLOCK

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SHEET TITLE

SITE DETAILS

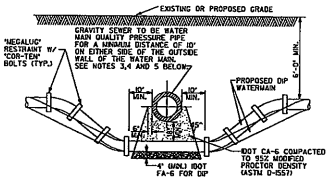
C-505



(1½" TYPE 'K' COPPER)

1 C506 TYPICAL TAP SERVICE PIPING

SCALE: N.T.S.



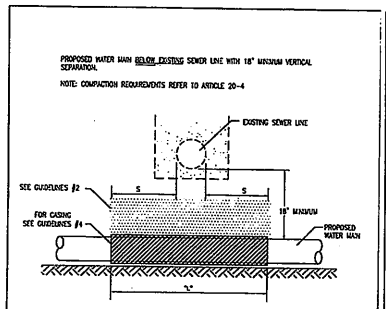
NOTES:

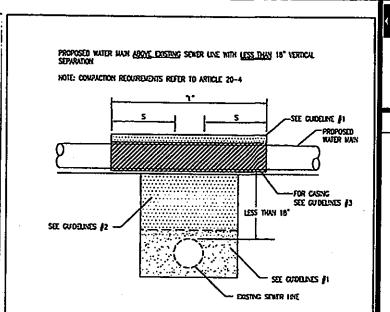
1. HORIZONTAL AND VERTICAL SEPARATION BETWEEN WATERMAINS AND SEWERS SHALL COMPLY WITH APPLICABLE SECTIONS OF THE VILLAGE OF GLENVIEW ENGINEERING GUIDE OR IEPA REQUIREMENTS, WHICHEVER IS MORE STRINGENT.
2. CONTRACTOR MAY BEND WATER MAIN PIPE UNIFORMLY UNDER SEWERS WITHOUT USING FITTINGS, PROVIDED THAT JOINT DEFLECTION DOES NOT EXCEED 5 DEGREES PER JOINT FOR PIPE UNDER 14" IN DIAMETER AND 3 DEGREES PER JOINT FOR PIPE 16" AND OVER IN DIAMETER. IF FITTINGS ARE USED, CONTINUOUS STRAPPING WITH RODS, STRAPS, NUTS AND BOLTS BELOW NORMAL WATERMAIN DEPTH ARE REQUIRED. DIP RETAINER GLANDS MAY BE USED IN LIEU OF STRAPPING. RETAINER GLANDS TO BE CLOW NO. F-4058 OR APPROVED EQUAL.
3. ALL SANITARY SEWER (INCLUDING SERVICE) CROSSINGS WHERE THE WATER MAINS OR WATER SERVICES ARE LESS THAN 18" VERTICALLY ABOVE THE SEWER SHALL BE POLYVINYL CHLORIDE PRESSURE PIPE (SDR 26-AWWA C900 DR) AND SHALL CONFORM WITH THE LATEST REVISION OF ASTM D- 2241. JOINTS SHALL CONFORM TO ASTM D-3139 AND ELASTOMERIC GASKETS SHALL CONFORM TO ASTM F-477. THE SAME PIPE AND JOINT MATERIALS SHALL BE USED WHENEVER WATER MAIN CROSSES BELOW THE SEWER.
4. ALL STORM SEWER (INCLUDING SERVICE) CROSSINGS WHERE THE WATER MAINS ARE LESS THAN 18" VERTICALLY ABOVE THE SEWER SHALL BE REINFORCED CONCRETE PIPE, ASTM C-76, CLASS IV-2, WITH BELL AND SPIGOT JOINTS AND RUBBER GASKETS, OR PVC SDR 26 AS SPECIFIED IN NOTE 3 ABOVE. THE SAME PIPE AND JOINT MATERIAL SHALL BE USED WHENEVER WATER MAIN CROSSES BELOW THE SEWER.
5. FOR NEW SEWER INSTALLATIONS CROSSING OVER WATER MAINS, THE ENTIRE RUN OF NEW SEWER SHALL BE WATER MAIN QUALITY PIPE, EXTENDING FROM STRUCTURE TO STRUCTURE ON EACH SIDE OF THE CROSSING.

2 C506 WATER MAIN CROSSING DETAIL

SCALE: N.T.S.

REVISIONS





3 C506 WATER SEPARATION REQUIREMENTS WITH EXISTING SEWER

SCALE: N.T.S.

Laying Condition	Description
 Type 1*	Flat-bottom trench.† Loose backfill.
 Type 2	Flat-bottom trench.† Backfill lightly consolidated to centerline of pipe.
 Type 3	Pipe bedded in 4" minimum loose soil.†† Backfill lightly consolidated to top of pipe.
 Type 4	Pipe bedded in sand, gravel or crushed stone to depth of ¼ pipe diameter, 4" minimum. Backfill compacted to top of pipe. (Approximately 80% Standard Proctor, AASHTO T-99.)
 Type 5	Pipe bedded to its centerline in compacted granular§ material, 4" minimum under pipe. Compacted granular or select material†† to top of pipe. (Approximately 90% Standard Proctor, AASHTO T-99.)

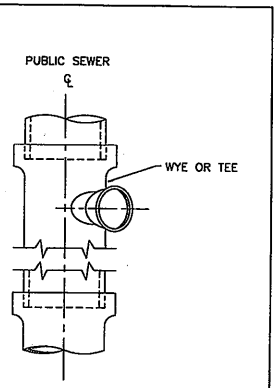
*For 14" and larger pipe, consideration should be given to the use of laying conditions other than Type 1.
† "Flat-bottom" is defined as undisturbed earth.
†† "Loose soil" or "select material" is defined as native soil excavated from the trench, free of rocks, foreign materials and frozen earth.
§ Granular materials are defined per the AASHTO Soil Classification System (ASTM D3282) or the Unified Soil Classification System (ASTM D2487), with the exception that gravel bedding backfill adjacent to the pipe is limited to 2" maximum particle size per ANSI/AWWA C600.

Size In.	Pressure Class	Thickness In.	Working Pressure† psi	LAYING CONDITIONS Maximum Depth of Cover in Feet†† Type 1	Type 2	Type 3	Type 4	Type 5
4	350	0.25	350	53.0	61.0	69.0	85.0	100.0‡
6	350	0.25	350	26.0	31.0	37.0	47.0	65.0
8	350	0.25	350	16.0	20.0	25.0	34.0	50.0
10	350	0.26	350	11.0**	15.0	19.0	28.0	45.0
12	350	0.28	350	10.0**	15.0	19.0	28.0	44.0

†These pipes are adequate for the rated working pressure plus a surge allowance of 100 psi. Ductile iron pipe for working pressures higher than 350 psi is available. Figures include 2.0 safety factor times the sum of working pressure and 100 psi surge allowance.
††An allowance for single H-20 truck with 1.5 impact factor is included for all sizes and all depths of cover.
‡Calculated maximum depth of cover exceeds 100'.
*Laying condition Type 1 is limited to 12" and smaller pipe. For 14" and larger pipe laying condition Type 1 shall not be used.
**Minimum allowable depth of cover is 6'.

4 C506 WATERMAIN TRENCH

SCALE: N.T.S.



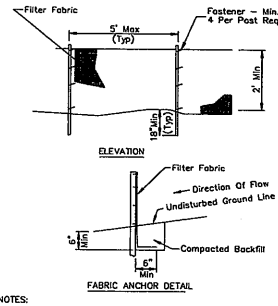
WHERE TEES AND WYES ARE NOT PROVIDED, TAPPING SADDLES, INSERTED TEES, OR STAB CONNECTIONS MAY BE REQUIRED PER PROJECT SPECIFICATIONS. AXIS OF OUTLET PLACED AT 45° SLOPE WITH HORIZONTAL. OUTLET TO BE PROVIDED WITH STOPPER

TYPICAL HOUSE INLET STORM

STANDARD DRAWING NO.8storm

5 C506 TYPICAL WYE CONNECTION

SCALE: N.T.S.



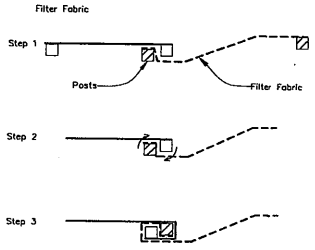
NOTES:

1. Temporary sediment fence shall be installed prior to any grading work in the area to be protected. They shall be maintained throughout the construction period and removed in conjunction with the final grading and site stabilization.
2. Filter fabric shall meet the requirements of material specification 592 Geotextile Table 1 or 2, Class1 with equivalent opening size of at least 30 for nonwoven and 50 for woven.
3. Fence posts shall be either standard steel post or wood post with a minimum cross-sectional area of 3.0 sq. in.

ADOPTED FROM IL URBAN MANUAL STANDARD DWG. NO. IL-620

6 C506 SILT FENCE (ELEVATION)

SCALE: N.T.S.



ATTACHING TWO SILT FENCES

NOTES:

1. Place the end post of the second fence inside the end post of the first fence.
2. Rotate both posts at least 180 degrees in a clockwise direction to create a tight seal with the fabric material.
3. Drive both posts a minimum of 18 inches into the ground and bury the flap.

7 C506 SILT FENCE (PLAN VIEW)

SCALE: N.T.S.

STV 100 Years
STV ARCHITECTS, INC.
200 West Monroe Street #1650
Chicago, Illinois 60606
(312) 553-0555

CONSULTANTS

SEALS

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SHEET TITLE

SITE DETAILS

C-506

7a

DATE: January 20, 2015

AGENDA SECTION	Consent: Agenda/ACA	**ORIGINATING DEPARTMENT**	Finance
ITEM	Accounts Payable	**APPROVED**	Darrell Langlois Assistant Village Manager/Director of Finance

At the meeting of January 20, 2015 staff respectfully requests the presentation of the following motion to approve the accounts payable. As noted at the previous Village Board meeting, please note that Warrant 1578 includes 22 checks totaling $24,075.36 dated December 19, 2014 that were inadvertently omitted from the listing approved by the Village Board at its meeting on January 6, 2015.

Motion: To move approval and payment of the accounts payable for checks issued on December 19, 2014 and for the period of January 7, 2015 through January 20, 2015 in the aggregate amount of $1,510,521.04 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.

STAFF APPROVALS

APPROVAL	**APPROVAL**	**APPROVAL**	**APPROVAL**	**MANAGER'S APPROVAL** KH CB

COMMITTEE ACTION:

BOARD ACTION:

VILLAGE OF HINSDALE

ACCOUNTS PAYABLE WARRANT REGISTER #1578

FOR PERIOD January 7, 2015 through January 20, 2015

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of $1,510,521.04 reviewed and approved by the below named officials.

APPROVED BY _____ **DATE** 1/16/15
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY _____ **DATE** 1/16/15
VILLAGE MANAGER

APPROVED BY _____ **DATE** _____
VILLAGE TRUSTEE

Village of Hinsdale
Warrant # 1578
Summary By Fund

Recap By Fund	Fund	Checks * Dated 12/19/14	Regular Checks	ACH/Wire Transfers	Total
General Fund	10000	13,152.37	216,809.96	-	229,962.33
2013A Bond Fund	32756	-	200.00	-	200.00
Capital Project Fund	45300	-	598,605.58	-	598,605.58
Water & Sewer Operations	61061	-	377,412.19	-	377,412.19
Water & Sewer Capital	61062	-	5,520.00	-	5,520.00
W/S 2008 Bond Fund	61064	-	400.00	-	400.00
Escrow Funds	72100	-	85,500.00	-	85,500.00
Payroll Revolving Fund	79000	10,922.99	13,835.39	188,162.56	212,920.94
Total		**24,075.36**	**1,298,283.12**	**188,162.56**	**1,510,521.04**

* The checks were omitted from the listing approved by the Village Board on January 6, 2015.

Village of Hinsdale
Schedule of Bank Wire Transfers and ACH Payments
1578

Payee/ Date	Description	Vendor Invoice	Invoice Amount
Electronic Federal Tax Payment Systems 1/16/2015	Village Payroll #2 - Calendar 2015	FWH	$ 51,240.67
Electronic Federal Tax Payment Systems 1/16/2015	Village Payroll #2 - Calendar 2015	FICA/MCARE	38,532.48
Illinois Department of Revenue 1/16/2015	Village Payroll #2 - Calendar 2015	State Tax Withholding	13,322.01
ICMA - 457 Plans 1/16/2015	Village Payroll #2 - Calendar 2015	Employee Withholding	14,894.19
H SA PLAN CONTRIBUTION - 01/16/2015		Employer/Employee Withholding	2,435.78
Intergovernmental Personnel Benefit Cooperative		Employer/Employee	-
Illinois Municipal Retirement Fund		Employer/Employee	67,737.43
		Total Bank Wire Transfers and ACH Payments	$188,162.56

WARRANT REGISTER: 1578 DATE: 12/19/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
AFLAC-FLEXONE			
187574	ALFAC OTHER	121914000000000	$204.62
187575	AFLAC OTHER	121914000000000	$259.62
187576	AFLAC SLAC	121914000000000	$58.41
		Total for Check: 100498	**$522.65**
BLITT & GAINES, P.C.			
187586	GARNISHMENT	121914000000000	$362.12
		Total for Check: 100499	**$362.12**
CHASE			
187560	INTEREST	0000003592	$7,702.89
		Total for Check: 100500	**$7,702.89**
COLONIAL LIFE PROCCESSING			
187564	COLONIAL S L A C	121914000000000	$60.98
187565	COLONIAL OTHER	121914000000000	$27.63
		Total for Check: 100501	**$88.61**
COMCAST			
187563	PD TV'S	8771201110009242	$79.94
		Total for Check: 100502	**$79.94**
I.D.E.S			
187590	01/20/14 CONTRIBUTION	0800938-7	$773.00
		Total for Check: 100503	**$773.00**
I.U.O.E.LOCAL 150			
187581	LOCAL 150 UNION DUES	121914000000000	$884.99
		Total for Check: 100504	**$884.99**
MANGANIELLO, JIM			
187561	METER READINGS	12/2014	$1,400.00
		Total for Check: 100505	**$1,400.00**
NATIONAL PUBLIC EMPLOYER			
187589	MEMBERSHIP RENEWAL	GARGANO34631	$205.00
		Total for Check: 100506	**$205.00**
NATIONWIDE RETIREMENT SOL			
187568	USCM/PEBSCO	121914000000000	$42.86
187569	USCM/PEBSCO	121914000000000	$1,615.00
		Total for Check: 100507	**$1,657.86**
NATIONWIDE TRUST CO.FSB			
187577	PEHPPD	121914000000000	$538.28
187578	PEHP REGULAR	121914000000000	$2,029.27
187579	PEHP UNION 150	121914000000000	$340.67
		Total for Check: 100508	**$2,908.22**
SAMS CLUB #6384			
187562	ASST SUPPLIES	7715090615925872	$149.69
187562	ASST SUPPLIES	7715090615925872	$52.00
187562	ASST SUPPLIES	7715090615925872	$25.14
187562	ASST SUPPLIES	7715090615925872	$54.21
		Total for Check: 100509	**$281.04**
STATE DISBURSEMENT UNIT			
187580	MAINTENANCE	121914000000000	$500.00
		Total for Check: 100510	**$500.00**

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
STATE DISBURSEMENT UNIT			
187582	CHILD SUPPORT	121914000000000	$313.21
		Total for Check: 100511	**$313.21**
STATE DISBURSEMENT UNIT			
187583	CHILD SUPPORT	121914000000000	$585.00
		Total for Check: 100512	**$585.00**
STATE DISBURSEMENT UNIT			
187584	CHILD SUPPORT	121914000000000	$230.77
		Total for Check: 100513	**$230.77**
STATE DISBURSEMENT UNIT			
187585	CHILD SUPPORT	121914000000000	$764.77
		Total for Check: 100514	**$764.77**
STATE DISBURSEMENT UNIT			
187587	CHILD SUPPORT	121914000000000	$210.00
		Total for Check: 100515	**$210.00**
STATE DISBURSEMENT UNIT			
187588	CHILD SUPPORT	121914000000000	$923.07
		Total for Check: 100516	**$923.07**
TPI BLDG CODE CONSULTANT			
187250	PLAN REVIEW	7183	$2,710.50
		Total for Check: 100517	**$2,710.50**
VILLAGE OF HINSDALE			
187570	MEDICAL REIMBURSEMENT	121914000000000	$327.30
187571	DEP CARE REIMBURSEMENT	121914000000000	$41.59
187572	DEP CARE REIMB.F/P	121914000000000	$45.83
187573	MEDICAL REIMBURSEMENT	121914000000000	$358.18
		Total for Check: 100518	**$772.90**
VSP ILLINOIS - 30048087			
187566	VSP FAMILY ALL EMPLOYEES	121914000000000	$165.76
187567	VSP SINGLE ALLEMPLOYEES	121914000000000	$33.06
		Total for Check: 100519	**$198.82**
		REPORT TOTAL	**$24,075.36**

END OF REPORT

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER		AMOUNT PAID
WASHINGTON, LETTIE				
187999	DIRECT DEP ACCT CLOSED	129005		$156.78
	Total for Check:		**100703**	**$156.78**
ADVENTIST HINSDALE HOSP				
188236	PROP 0006TE-A&B 120 N OAK	111		$72,000.00
	Total for Check:		**100704**	**$72,000.00**
ADVENTIST HINSDALE HOSP				
188237	PARCEL #0004 - 14 N OAK	112		$284,511.29
	Total for Check:		**100705**	**$284,511.29**
ADVENTIST HINSDALE HOSP				
188238	PROP 0007&TEB&C-119 N OAK	113		$203,500.00
	Total for Check:		**100706**	**$203,500.00**
5 STAR SOCCER CAMPS, INC				
188004	SOCCER CAMP	1215		$1,664.00
	Total for Check:		**100707**	**$1,664.00**
ALL CLEANERS				
188172	CUSTODIAL SERVICES	123114-HINSDALE		$1,530.00
188172	CUSTODIAL SERVICES	123114-HINSDALE		$1,345.00
188172	CUSTODIAL SERVICES	123114-HINSDALE		$1,951.00
188172	CUSTODIAL SERVICES	123114-HINSDALE		$540.00
	Total for Check:		**100708**	**$5,366.00**
AMALGAMATED BK OF CHICAGO				
188180	BOND FEES	1853904008CT		$200.00
188181	BOND FEES	1853943001CT		$400.00
	Total for Check:		**100709**	**$600.00**
AMERICAN MESSAGING				
188200	PAGERS	U1153710PA		$138.99
188200	PAGERS	U1153710PA		$18.35
	Total for Check:		**100710**	**$157.34**
ANDRES MEDICAL BILLING LT				
188225	DECEMBER CHARGES	134543		$2,161.48
	Total for Check:		**100711**	**$2,161.48**
ANGELL, THOMAS				
188024	CONT BD 5526 S WASHINGTON	21840		$1,000.00
	Total for Check:		**100712**	**$1,000.00**
ANGELOPOULOS, GREGORY				
188190	CONT BOND 327 E 59TH ST	22453		$2,500.00
	Total for Check:		**100713**	**$2,500.00**
APTEAN, INC.				
188081	METER PROGRAM	PS-315305		$185.00
188082	MONTHLY FEES	RI-715230		$4,333.56
188082	MONTHLY FEES	RI-715230		$780.50
188082	MONTHLY FEES	RI-715230		$780.50
	Total for Check:		**100714**	**$6,079.56**
ARAMARK UNIFORM SERVICES				
188207	UNIFORMS	2078859187		$15.90
188207	UNIFORMS	2078859187		$74.40
188207	UNIFORMS	2078859187		$15.83
188207	UNIFORMS	2078859187		$29.94

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER		AMOUNT PAID
188207	UNIFORMS	2078859187		$29.94
188207	UNIFORMS	2078859187		$68.01
188208	UNIFORMS	2078849437		$15.90
188208	UNIFORMS	2078849437		$74.40
188208	UNIFORMS	2078849437		$15.83
188208	UNIFORMS	2078849437		$29.94
188208	UNIFORMS	2078849437		$29.94
188208	UNIFORMS	2078849437		$68.01
	Total for Check:		**100715**	**$468.04**
ASCAP				
188174	ANNUAL MUSIC LICENSE	500647118		$335.00
	Total for Check:		**100716**	**$335.00**
BANNERVILLE USA				
188171	REGISTRATION POSTER	19065		$90.00
	Total for Check:		**100717**	**$90.00**
BERNARDI, M. G.				
188025	CONT BD 5 S THURLOW	22145		$500.00
	Total for Check:		**100718**	**$500.00**
	VOID CHECK #100719			
BUTTREY RENTAL SERVICE IN				
188216	PROPANE VEECK PARK	197414		$98.64
188217	LIFT RENTAL	196864		$770.00
	Total for Check:		**100720**	**$868.64**
CENTRAL SALT				
188201	ROAD SALT	200706		$3,593.26
188202	ROAD SALT	200104		$11,649.70
188203	ROAD SALT	201482		$1,688.87
	Total for Check:		**100721**	**$16,931.83**
CHESS SCHOLARS				
188010	CHESS PROGRAM	2014295		$121.50
188011	CHESS PROGRAM	2014307		$297.00
	Total for Check:		**100722**	**$418.50**
CHRISTOPHER B BURKE				
188184	2015 RESURFACING PROJECT	119989		$968.68
	Total for Check:		**100723**	**$968.68**
CINTAS CORPORATION 769				
188104	FLOOR MATS/SHOP TOWELS	769523664		$30.90
188104	FLOOR MATS/SHOP TOWELS	769523664		$76.98
188104	FLOOR MATS/SHOP TOWELS	769523664		$32.81
188104	FLOOR MATS/SHOP TOWELS	769523664		$129.75
188104	FLOOR MATS/SHOP TOWELS	769523664		$23.40
188105	FLOOR MATS/SHOP TOWELS	769520144		$30.90
188105	FLOOR MATS/SHOP TOWELS	769520144		$32.81
188105	FLOOR MATS/SHOP TOWELS	769520144		$129.75
188105	FLOOR MATS/SHOP TOWELS	769520144		$23.40
	Total for Check:		**100724**	**$510.70**
COMCAST				

VOUCHER	VOUCHER DESCRIPTION		INVOICE NUMBER		AMOUNT PAID
188083	POOL		8771201110037136		$137.95
188084	WATER		8771201110036815		$100.40
188085	VILLAGE HALL		8771201110036757		$202.85
188086	FIRE DEPT		8771201110036781		$162.90
188087	KLM		8771201110036807		$82.90
		Total for Check:		**100725**	**$687.00**
COMED					
188088	POOL		8605437007		$239.45
188223	TRANSFORMER		1653148069		$32.36
		Total for Check:		**100726**	**$271.81**
COMMERCIAL COFFEE SERVICE					
188009	COFFEE		128063		$112.50
		Total for Check:		**100727**	**$112.50**
CONSTELLATION NEWENERGY					
188089	TRANSFORMER		0020720797		$1,602.96
188090	908 ELM		0020712869		$465.96
		Total for Check:		**100728**	**$2,068.92**
CRAINS CHICAGO BUSINESS					
188222	CRAINS SUBSCRIPTION		39252494		$119.00
		Total for Check:		**100729**	**$119.00**
D & M OUTDOOR LIVING SPAC					
188029	CONT BD 715 S MONROE		22166		$500.00
		Total for Check:		**100730**	**$500.00**
DE LA VAN, JOSEPH					
188027	CONT BD 755 E SEVENTH		21582		$10,000.00
		Total for Check:		**100731**	**$10,000.00**
DE LA VAN, JOSEPH					
188028	ST MGMT BD 755 E SEVENTH		21581		$3,000.00
		Total for Check:		**100732**	**$3,000.00**
DEJANA INDUSTRIES INC.					
188005	STREET SWEEPING		48727		$1,430.80
		Total for Check:		**100733**	**$1,430.80**
DESIGN GROUP SIGNAGE CORP					
188168	VILLAGE HALL PLACQUE		15949		$623.00
		Total for Check:		**100734**	**$623.00**
DUPAGE COUNTY CHIEFS OF					
188185	2015 DUES		01012015		$100.00
		Total for Check:		**100735**	**$100.00**
DUPAGE WATER COMMISSION					
188224	DECEMBER WATER PURCHASE		10736		$260,124.87
		Total for Check:		**100736**	**$260,124.87**
E P DOYLE & SON, LLC					
188023	CONT BD 23-32 S FIRST		21379		$10,000.00
		Total for Check:		**100737**	**$10,000.00**
FACTORY MOTOR PARTS CO					
188219	BRAKE SHOE/ROTOR UNIT 27		50-966315		$218.82
		Total for Check:		**100738**	**$218.82**
FBI NATIONAL ACADEMY					
188106	2015 DUES		31240		$95.00

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER		AMOUNT PAID
	Total for Check:		**100739**	**$95.00**
FCWRD				
188091	SEWER	008919-000		$48.47
	Total for Check:		**100740**	**$48.47**
FEDEX				
188008	SHIPPING	288749809		$32.67
188008	SHIPPING	288749809		$107.57
	Total for Check:		**100741**	**$140.24**
FIRST COMMUNICATIONS, LLC				
188103	TELEPHONE	12636548		$320.11
188103	TELEPHONE	12636548		$769.82
188103	TELEPHONE	12636548		$447.75
188103	TELEPHONE	12636548		$110.28
188103	TELEPHONE	12636548		$191.89
188103	TELEPHONE	12636548		$230.76
188103	TELEPHONE	12636548		$62.79
	Total for Check:		**100742**	**$2,133.40**
FORTUNA, MARGARET J				
188026	CONT BD 1409 BURR OAK 415	22158		$5,000.00
	Total for Check:		**100743**	**$5,000.00**
FULLERS SERVICE CENTER IN				
188070	CAR WASHES	175		$176.00
	Total for Check:		**100744**	**$176.00**
FUNDERBURK ROOFING INC				
188197	SALT SHED ROOF REPLACE	21363		$63,000.00
	Total for Check:		**100745**	**$63,000.00**
G2 BUILDERS				
188189	CONT BD 522 W CHESTNUT	22160		$2,250.00
	Total for Check:		**100746**	**$2,250.00**
GARY JOHNSTON				
188067	DEC 2014 TRUCK PERMITS	120514		$370.80
	Total for Check:		**100747**	**$370.80**
GILBARCO INC				
188235	GASBOY SOFTWARE RENEWAL	05113781		$153.00
	Total for Check:		**100748**	**$153.00**
GO PAINTERS				
188006	PD STATION PAINTING	13		$17,950.00
188007	FD/PD STATION PAINTING	14		$14,030.00
	Total for Check:		**100749**	**$31,980.00**
HARDIN PAVING SERVICES				
188170	CBD RR LIABILITY INSURANC	1404401RP		$3,565.00
	Total for Check:		**100750**	**$3,565.00**
HD SUPPLY WATERWORKS				
188196	AMR WATER METER PROJECT	D415236		$108,239.50
188205	WATER MAIN MATERIALS	D328056		$219.79
188206	WATER MAIN MATERIALS	D336102		$285.24
188226	WATER MAIN MATERIALS	D307034		$1,169.62
	Total for Check:		**100751**	**$109,914.15**
HEALY ASPHALT COMPANY LLC				

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER		AMOUNT PAID
188107	COLD PATCH	50139MB		$706.09
	Total for Check:		**100752**	**$706.09**
HINSDALE CHAMBER OF COMME				
188041	CHAMBER EVENT	12171941		$75.00
	Total for Check:		**100753**	**$75.00**
HLA, OHMAR				
188021	CONT BD 6 CHARLESTON ROAD	22110		$500.00
	Total for Check:		**100754**	**$500.00**
HOVING PIT STOP				
188166	KLM PORTABLES	100924		$34.93
	Total for Check:		**100755**	**$34.93**
HR GREEN INC				
188209	OAK STREET BRIDGE PH 2	14		$33,521.83
	Total for Check:		**100756**	**$33,521.83**
ICE MOUNTAIN WATER				
188228	BOTTLED WATER	04L0120706023		$42.96
	Total for Check:		**100757**	**$42.96**
IL PUBLIC EMPLOYER				
188102	EMPLOYMENT LAW SEMINAR	01022015		$195.00
188102	EMPLOYMENT LAW SEMINAR	01022015		$195.00
	Total for Check:		**100758**	**$390.00**
ILLINOIS FIRE INSPECTORS				
188100	2015 DUES	16616		$95.00
	Total for Check:		**100759**	**$95.00**
ILLINOIS INSULATORS				
188162	REPAIR POOL PUMP INSULATI	01072015		$4,529.44
	Total for Check:		**100760**	**$4,529.44**
ILLINOIS PROSECUTORS BAR				
188187	LINE-UP SOFTWARE	3		$250.00
	Total for Check:		**100761**	**$250.00**
ILLINOIS SHOTOKAN KARATE				
188003	KARATE CLASS	5026		$3,527.00
	Total for Check:		**100762**	**$3,527.00**
INDUSTRIAL ELECTRIC				
188177	PADDLE COURT PARTS	230609		$196.00
188178	PADDLE COURT PARTS	230608		$196.00
188215	LIGHT BULBS FOR CBD/PARKS	230645		$465.00
	Total for Check:		**100763**	**$857.00**
INTERNATIONAL EXTERMINATO				
188111	PEST CONTROL	11591053		$40.00
188111	PEST CONTROL	11591053		$40.00
188111	PEST CONTROL	11591053		$113.00
188111	PEST CONTROL	11591053		$40.00
188111	PEST CONTROL	11591053		$40.00
	Total for Check:		**100764**	**$273.00**
INTERSTATE BILLING SERVIC				
188210	FILTER UNIT 15	96210819		$43.46
	Total for Check:		**100765**	**$43.46**
IPELRA				

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER		AMOUNT PAID
188186	LEGAL CONFERENCE	01092015		$195.00
	Total for Check:		**100766**	**$195.00**
IRISH CASTLE				
188192	CONT BOND 741 S BODIN	22189		$500.00
	Total for Check:		**100767**	**$500.00**
IRMA				
188232	IRMA DEDUCTIBLE	12312014		$1,846.58
188232	IRMA DEDUCTIBLE	12312014		$154.50
188232	IRMA DEDUCTIBLE	12312014		$88.50
188232	IRMA DEDUCTIBLE	12312014		$189.55
	Total for Check:		**100768**	**$2,279.13**
ISG INFRASYS				
188101	SHIPPING	43341		$30.00
	Total for Check:		**100769**	**$30.00**
J P COOKE CO.				
188066	ANIMAL LICENSES	321802		$16.50
188066	ANIMAL LICENSES	321802		$239.00
188066	ANIMAL LICENSES	321802		$21.00
188066	ANIMAL LICENSES	321802		$100.00
	Total for Check:		**100770**	**$376.50**
KIESLER POLICE SUPPLY				
188099	BEAN BAG ROUNDS	0744534		$737.00
	Total for Check:		**100771**	**$737.00**
KOCH, RUTH				
188017	CONT BD 243 S BODIN	21696		$500.00
	Total for Check:		**100772**	**$500.00**
KROESCHELL ENGINEERING CO				
188001	BRUSH HILL HEAT REPAIR	51566		$1,116.00
188002	MEM HALL BOILER REPAIR	51669		$418.50
188179	KLM HEAT PUMP	51628		$697.50
188218	REPAIR BOILER PUMP	51565		$697.50
	Total for Check:		**100773**	**$2,929.50**
LAW ENFORCEMENT TRAINING				
188094	COURTSMART TRAINING	01062015		$1,250.00
	Total for Check:		**100774**	**$1,250.00**
LINDCO EQUIPMENT SALES IN				
188221	SNOW PLOW SHIPPING	20141512-E		$625.00
188227	MF34 SNOW PLOW	20141512-E		$15,782.00
	Total for Check:		**100775**	**$16,407.00**
MALYSZ, ELIZABETH JERRY				
188019	ST MGMT BD 740 S MADISON	20878		$3,000.00
	Total for Check:		**100776**	**$3,000.00**
MALYSZ, ELIZABETH JERRY				
188020	CONT BD 740 S MADISON	20877		$10,000.00
	Total for Check:		**100777**	**$10,000.00**
MALYSZ, ELIZABETH M				
188018	CONT BD 740 S MADISON	22455		$750.00
	Total for Check:		**100778**	**$750.00**
MALYSZ, PAUL J				

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER		AMOUNT PAID
188022	CONT BD 740 S MADISON	21832		$30,000.00
	Total for Check:		**100779**	**$30,000.00**
MANKOFF INDUSTRIES				
188075	QTRLY TANK INSPECTIONS	3590		$525.00
188095	FUEL CHARGE	3590		$35.00
	Total for Check:		**100780**	**$560.00**
MINER ELECTRONICS				
188072	ZEBRA PRINTER REPAIR #32	255759		$261.50
188212	RADIO REPAIR TRUCK 94	255893		$95.00
188213	RADIO INSTALL UNIT 37	255891		$210.00
188214	RADIO REPAIR UNIT 3	255892		$95.00
	Total for Check:		**100781**	**$661.50**
MINUTEMAN DOOR SERVICE				
188176	KLM LODGE DOOR REPAIRS	75237		$325.00
	Total for Check:		**100782**	**$325.00**
MURRAY, ANITA				
188195	CLASS REFUND	133554		$46.00
	Total for Check:		**100783**	**$46.00**
MUSABJI, ARIS & HEENA				
188194	CONT BD 504 N VINE	22308		$500.00
	Total for Check:		**100784**	**$500.00**
NAPA AUTO PARTS				
188036	FILTERS/SHOP SUPPLIES	348252		$27.93
188036	FILTERS/SHOP SUPPLIES	348252		$114.71
188036	FILTERS/SHOP SUPPLIES	348252		$18.39
188036	FILTERS/SHOP SUPPLIES	348252		$198.54
188036	FILTERS/SHOP SUPPLIES	348252		$128.45
188036	FILTERS/SHOP SUPPLIES	348252		$4.83
188036	FILTERS/SHOP SUPPLIES	348252		$14.32
188036	FILTERS/SHOP SUPPLIES	348252		$39.75
188036	FILTERS/SHOP SUPPLIES	348252		$16.12
188204	GEAR OIL UNIT 25	350436		$36.65
	Total for Check:		**100785**	**$599.69**
NEUCO INC				
188031	FD MOTOR HOSE TOWER	1307398		$188.36
188173	KLM FURNACE PARTS	1320464		$140.49
	Total for Check:		**100786**	**$328.85**
NEXTEL/SPRINT				
188076	CELL PHONES	977740515-155		$260.43
188076	CELL PHONES	977740515-155		$42.74
188076	CELL PHONES	977740515-155		$598.36
188076	CELL PHONES	977740515-155		$303.16
188076	CELL PHONES	977740515-155		$399.93
188076	CELL PHONES	977740515-155		$87.47
188076	CELL PHONES	977740515-155		$341.92
188076	CELL PHONES	977740515-155		$128.22
188076	CELL PHONES	977740515-155		$42.74
188076	CELL PHONES	977740515-155		$555.62
	Total for Check:		**100787**	**$2,760.59**

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER		AMOUNT PAID
NICOR GAS				
188037	HUMANE SOCIETY	12076110001		$101.90
188038	VILLAGE HALL	47370110000		$4,672.43
188039	GENERATOR	38466010006		$83.24
188040	YOUTH CENTER	9007790000		$283.17
188231	BURNS FIELD HOUSE	13-27-01-10003		$538.14
	Total for Check:		**100788**	**$5,678.88**
NIPSTA				
188032	PW DRIVER TRAINING	13234		$225.00
188032	PW DRIVER TRAINING	13234		$225.00
	Total for Check:		**100789**	**$450.00**
NORLAB				
188220	SEWER TRACING DYE	74152		$222.00
	Total for Check:		**100790**	**$222.00**
NUCO2 INC				
188199	CYLINDER RENTAL	43895002		$58.90
	Total for Check:		**100791**	**$58.90**
O'NEILL, DOMINIC				
188016	CONT BD 728 S VINE	21611		$500.00
	Total for Check:		**100792**	**$500.00**
PACIFIC TELEMANAGEMENT				
188030	VEECK PARK PAY PHONE	711032		$78.00
	Total for Check:		**100793**	**$78.00**
PAVER CARE, INC				
188015	CONT BD 338 FLAGG CT	22353		$500.00
	Total for Check:		**100794**	**$500.00**
PENGUIN MANAGEMENT INC				
188092	DISPATCH NOTIFICATION	33620		$474.00
	Total for Check:		**100795**	**$474.00**
PIECZYNSKI, LINDA				
188063	LEGAL	6310		$1,191.00
	Total for Check:		**100796**	**$1,191.00**
POO FREE PARKS				
188164	DOG WASTE SERVICE	PFR608		$244.35
	Total for Check:		**100797**	**$244.35**
PRAIRIE PATH PAVERS INC				
188012	CONT BD 340 N COUNTY LINE	22352		$500.00
188013	CONT BD 236 N GRANT VILLA	22381		$500.00
188014	CONT BD 5518 CHILDS	21260		$500.00
	Total for Check:		**100798**	**$1,500.00**
PRIMERA				
188183	2014 STREET IMPROVEMENTS	0032373		$538.78
	Total for Check:		**100799**	**$538.78**
PROVEN BUSINESS SYSTEMS				
188233	COPIER MAINTENANCE	226467		$310.37
188233	COPIER MAINTENANCE	226467		$238.38
188233	COPIER MAINTENANCE	226467		$141.70
188233	COPIER MAINTENANCE	226467		$141.70
	Total for Check:		**100800**	**$832.15**

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER		AMOUNT PAID
RAY OHERRON CO INC				
188033	PATCHES	1472919-IN		$2.00
188034	FLASHLIGHT REPAIR	1472829-IN		$11.00
188035	PATCHES	1473943-IN		$52.55
	Total for Check:		**100801**	**$65.55**
RONI L SELTZBERG, MD				
188068	INDEPENDENT MEDICAL EXAM	12052014		$5,000.00
	Total for Check:		**100802**	**$5,000.00**
SAMS CLUB #6384				
188161	SUPPLIES	7715090615925872		$124.42
188161	SUPPLIES	7715090615925872		$134.80
188161	SUPPLIES	7715090615925872		$129.92
	Total for Check:		**100803**	**$389.14**
SERVICE FORMS & GRAPHICS				
188000	BUSINESS CARDS	150855		$47.65
188096	INSPECTION RECORD SLIPS	150025		$210.33
	Total for Check:		**100804**	**$257.98**
SHARPE TIMOTHY W				
188098	MEETING ATTENDANCE	01022015		$300.00
	Total for Check:		**100805**	**$300.00**
SIRCHIE FINGER PRINT LABS				
188110	EVIDENCE TAPE	0190664-IN		$57.50
	Total for Check:		**100806**	**$57.50**
SISSELL, ANN				
188191	CONT BOND 8 S. BODIN	21814		$2,000.00
	Total for Check:		**100807**	**$2,000.00**
SKOKNA, NICK				
188165	PADDLE COURT CLEANING	12302014		$1,100.00
	Total for Check:		**100808**	**$1,100.00**
SPECIAL T UNLIMITED				
188093	WINTER HATS	13845		$108.00
	Total for Check:		**100809**	**$108.00**
SUBURBAN FAMILY MAGAZINE				
188175	KLM LODGE ADVERTISEMENT	7289		$485.00
	Total for Check:		**100810**	**$485.00**
TASER INTERNATIONAL				
188069	CARTRIDGES	SI1381484		$15.53
188069	CARTRIDGES	SI1381484		$1,230.00
188069	CARTRIDGES	SI1381484		$117.75
	Total for Check:		**100811**	**$1,363.28**
THE HINSDALEAN				
188064	ZONING PUBLIC HEARING AD	36848		$147.20
188065	ZONING PUBLIC HEARING AD	36849		$153.60
	Total for Check:		**100812**	**$300.80**
THE KENNETH COMPANY				
188163	PEIRCE PARK PLAYGROUND	12242014		$21,643.20
	Total for Check:		**100813**	**$21,643.20**
THIRD MILLENIUM				
188230	UTIILITY BILLING	17722		$1,087.93

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER		AMOUNT PAID
	Total for Check:		**100814**	**$1,087.93**
TNT CONCRETE CONST INC				
188074	REPLACE CURB AND GUTTER	122914		$1,800.00
188108	REPLACE CURB AND GUTTER	122914		$300.00
	Total for Check:		**100815**	**$2,100.00**
US GAS				
188071	OXYGEN	241493		$7.75
	Total for Check:		**100816**	**$7.75**
VERIZON WIRELESS				
188077	FIRE DEPT	9737569262		$183.44
188078	FD PHONE	9737747897		$10.04
	Total for Check:		**100817**	**$193.48**
VILLAGE OF HINSDALE-FIRE				
188234	PETTY CASH	NOV/DEC 2014		$56.84
188234	PETTY CASH	NOV/DEC 2014		$30.00
188234	PETTY CASH	NOV/DEC 2014		$5.10
	Total for Check:		**100818**	**$91.94**
VILLAGE OF HINSDALE-POLIC				
188097	PETTY CASH	01052015		$4.07
188097	PETTY CASH	01052015		$40.00
188097	PETTY CASH	01052015		$49.81
188097	PETTY CASH	01052015		$126.91
188097	PETTY CASH	01052015		$4.00
	Total for Check:		**100819**	**$224.79**
WAREHOUSE DIRECT INC				
188073	PAPER GOODS	2560933-0		$97.56
188109	CHAIR MAT	2549077-0		$59.99
188167	OFFICE SUPPLIES	2536521-0		$26.36
188169	OFFICE SUPPLIES	2560909-0		$311.50
188198	OFFICE SUPPLIES	2561739-0		$99.97
	Total for Check:		**100820**	**$595.38**
WILLOWBROOK FORD INC				
188211	REAR END PINION UNIT 25	5099211		$140.86
	Total for Check:		**100821**	**$140.86**
WOODRIDGE BUILDERS				
188193	CONT BD 555 N GARFIELD	22284		$500.00
	Total for Check:		**100822**	**$500.00**
XEROX CORPORATION				
188079	FD MAINTENANCE	077524339		$85.00
188080	VH MAINTENANCE	077524338		$85.00
	Total for Check:		**100823**	**$170.00**
BNSF RAILWAY				
188265	2015 RESURFACING PERMIT	15-51740		$5,520.00
	Total for Check:		**100824**	**$5,520.00**
SECRETARY OF STATE				
188266	PD CONFIDENTIAL REGISTRAT	A56819		$25.00
	Total for Check:		**100825**	**$25.00**
AFLAC-FLEXONE				
188249	ALFAC OTHER	011615000000000		$204.62

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
188250	AFLAC OTHER	011615000000000	$259.62
188251	AFLAC SLAC	011615000000000	$58.41
	Total for Check:	**100826**	**$522.65**
BLITT & GAINES, P.C.			
188262	GARNISHMENT	011615000000000	$362.12
	Total for Check:	**100827**	**$362.12**
COLONIAL LIFE PROCCESSING			
188239	COLONIAL S L A C	011615000000000	$60.98
188240	COLONIAL OTHER	011615000000000	$27.63
	Total for Check:	**100828**	**$88.61**
I.U.O.E.LOCAL 150			
188257	LOCAL 150 UNION DUES	011615000000000	$884.99
	Total for Check:	**100829**	**$884.99**
NATIONWIDE RETIREMENT SOL			
188243	USCM/PEBSCO	011615000000000	$47.77
188244	USCM/PEBSCO	011615000000000	$1,615.00
	Total for Check:	**100830**	**$1,662.77**
NATIONWIDE TRUST CO.FSB			
188252	ACCRUED SK PEHP BONUS	011615000000000	$2,456.68
188253	PEHPPD	011615000000000	$538.28
188254	PEHP REGULAR	011615000000000	$2,042.91
188255	PEHP UNION 150	011615000000000	$340.67
	Total for Check:	**100831**	**$5,378.54**
STATE DISBURSEMENT UNIT			
188256	MAINTENANCE	011615000000000	$500.00
	Total for Check:	**100832**	**$500.00**
STATE DISBURSEMENT UNIT			
188258	CHILD SUPPORT	011615000000000	$313.21
	Total for Check:	**100833**	**$313.21**
STATE DISBURSEMENT UNIT			
188259	CHILD SUPPORT	011615000000000	$585.00
	Total for Check:	**100834**	**$585.00**
STATE DISBURSEMENT UNIT			
188260	CHILD SUPPORT	011615000000000	$230.77
	Total for Check:	**100835**	**$230.77**
STATE DISBURSEMENT UNIT			
188261	CHILD SUPPORT	011615000000000	$764.77
	Total for Check:	**100836**	**$764.77**
STATE DISBURSEMENT UNIT			
188263	CHILD SUPPORT	011615000000000	$210.00
	Total for Check:	**100837**	**$210.00**
STATE DISBURSEMENT UNIT			
188264	CHILD SUPPORT	011615000000000	$923.07
	Total for Check:	**100838**	**$923.07**
VILLAGE OF HINSDALE			
188245	MEDICAL REIMBURSEMENT	011615000000000	$359.58
188246	DEP CARE REIMBURSEMENT	011615000000000	$152.17
188247	DEP CARE REIMB.F/P	011615000000000	$20.83
188248	MEDICAL REIMBURSEMENT	011615000000000	$677.49

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
	Total for Check:	**100839**	**$1,210.07**
VSP ILLINOIS - 30048087			
188241	VSP FAMILY ALL EMPLOYEES	011615000000000	$165.76
188242	VSP SINGLE ALLEMPLOYEES	011615000000000	$33.06
	Total for Check:	**100840**	**$198.82**
		REPORT TOTAL	**$1,298,283.12**

DATE: January 20, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Consent Agenda - ACA	**ORIGINATING DEPARTMENT** Administration
ITEM Ordinance Amending Various Sections of the Village Code of Hinsdale Relative to Standing Committees	**APPROVAL** Kathleen A. Gargano Village Manager

In accordance with the directive of the Village Board regarding the meeting change from Standing Committees to the Committee of the Whole; it was necessary that various sections of the Village Code be adjusted to reflect this change. The Village Attorney has reviewed the code and provided the attached draft ordinance for approval by the Village Board. The Rules of Order that delineate the order of business at meetings is changed to say the order of business is established by policy adopted by the Village Board. The Standing Committee meetings shall not be regularly scheduled, but only meet when the Board of Trustees deem it necessary. Those sections of the code that formerly recommended matters are forwarded to the appropriate Standing Committee, now states these matters shall be forwarded to the Village Board of Trustees.

If the Board agrees with the proposed changes, the following motion would be appropriate:

MOTION: **Move to Adopt an Ordinance Amending Various Sections of the Village Code of Hinsdale Relative to Standing Committees**

APPROVAL	**APPROVAL**	**APPROVAL**	**APPROVAL**	**MANAGER'S APPROVAL**

COMMITTEE ACTION:

BOARD ACTION: A First Reading of this item occurred at the Board of Trustee meeting of January 6, 2015. The Board recommended changes to the language of the ordinance which are noted in the attached document. The Board voted unanimously to forward this item to the Consent Agenda.

VILLAGE OF HINSDALE

ORDINANCE NO. _____

AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE VILLAGE CODE OF HINSDALE RELATIVE TO STANDING COMMITTEES

WHEREAS, the President and Board of Trustees of the Village of Hinsdale ("Village") have altered its procedure regarding standing committees and desire to amend the Village Code of Hinsdale to reflect the change in policy relative to standing committees of the Village ("Code Amendments"); and

WHEREAS, the President and Board of Trustees of the Village of Hinsdale find that it is in the best interests of the residents, the property owners and the businesses of the Village to enact the Code Amendments as set forth below.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

SECTION 1: Recitals. The foregoing recitals are incorporated into Section 1 of this Ordinance by this reference.

SECTION 2: Title 1 (Administration), Chapter 6 (Village Board of Trustees), Section 6 (Rules of Order), is hereby amended and shall read in its entirety as follows:

1-6-6: RULES OF ORDER:

The following rules of order shall in all cases be adhered to, but the same may be suspended when no objections are made, or upon a vote of a majority of the board, except rules 4, 7 and 12.

Rule 1. The order of business at all ~~regular~~ meetings of the village board shall be established by policy adopted by the President and Board of Trustees. ~~as follows:~~

~~1. Roll call.~~

~~2. The approval of the minutes~~

~~3. Public comments and petitions.~~

~~4. Reports of standing committees.~~

~~5. Reports of special committees.~~

~~6. Unfinished business.~~

~~7. Miscellaneous business.~~

~~8. Adjournment.~~

The order of business may be amended at any time by a majority vote of the board of trustees.

Rule 2. The president shall decide all questions of order and in all cases where these rules are not applicable, meetings of the village board shall be governed by parliamentary law as laid down in "Robert's Rules Of Order".

Rule 3. Members discussing a question shall address the president and no member shall be deemed to have the floor until recognized by the president.

No person except a member of the village board shall be permitted to address the same unless by the consent of the board.

Rule 4. The yeas and nays shall be taken upon the passage of all ordinances, and upon all propositions to create any liability against the village, or for the expenditure or appropriation of its money, and in all other cases at the request of any member, which shall be entered on the journal of the board's proceedings. The concurrence of a majority of all the members of the board of trustees shall be necessary to the passage of any such ordinance or proposition unless otherwise provided by statute. However, at any meeting, the board of trustees may by unanimous consent take a single vote by yeas and nays on the several questions of the passage of any two (2) or more ordinances, orders, resolutions or motions placed together for voting purposes in a single group, which single vote shall be entered separately in the journal under the designation "omnibus vote". In such event the clerk may enter the words "omnibus vote" in the journal in each case in lieu of entering the names of the members of the board of trustees voting "yea" and "nay" on the passage of each of the designated ordinances, orders, resolutions and motions included in such omnibus group.

Rule 5. All resolutions and amendments thereto shall be reduced to writing before action shall be taken thereon.

Rule 6. Standing and special committees, to whom specific matters have been referred by the village board, ~~references are made~~, shall in all cases report in writing the state of facts with their opinion thereon. This shall be in addition to the written minutes of the meeting.

Rule 7. Any report to the board of trustees shall be deferred for final action thereon, to the next regular meeting of the village board after the report is made, upon the request of any two (2) trustees present.

Rule 8. No bill against the village shall be allowed by the board until the same has been referred to an appropriate committee for examination unless otherwise ordered, and in all cases, receipts for money paid out and proper vouchers shall accompany each bill.

Rule 9. Every member who shall be present when a question is stated by the chair shall vote thereon, unless excused by the board, or unless he be directly interested in the question, in which case he shall not vote.

Rule 10. When a question is before the board, no motion shall be in order but these: 1) to adjourn; 2) to lay on the table; 3) for the previous question; 4) to postpone indefinitely; 5) to postpone to a certain time; 6) to commit; 7) to amend.

And these motions shall be privileged and have precedence in order in which they are made to succeed each other by this rule; and motions to adjourn, to lay on the table, and for the previous questions shall be decided without debate.

Rule 11. A motion to adjourn shall always be in order except: 1) when a member is in possession of the floor, 2) when the yeas and nays are being called, 3) when the members are voting, 4) when adjournment was the last preceding motion, 5) when it has been decided that the previous question shall be taken; and the "previous question" shall be as follows: "Shall the main question now be put?".

Rule 12. No vote of the board shall be reconsidered or rescinded at a special meeting unless at such special meeting there shall be present as large a number of trustees as were present when the vote was taken.

SECTION 3: Title 1 (Administration), Chapter 6 (Village Board of Trustees), Section 4 (Committees of the Board), is hereby amended to add a Subsection C and shall read in its entirety as follows:

A. Standing Committees: The standing committees of the board of trustees shall be appointed by the president, shall consist of four (4) members each, one of whom shall be appointed by the president as chairman, and shall be appointed on each of the following matters:

   Administration and community affairs
   Environment and public services
   Zoning and public safety

B. Special Committees: All special committees shall also be appointed by the president with the consent of the board of trustees.

C. Standing Committees shall only meet upon the direction of the board of trustees.

SECTION 4: Title 2 (Boards and Commissions), Chapter 13 (Economic Development Commission), Section 4 (Reports), is hereby amended and shall read in its entirety as follows:

2-13-4: REPORTS:

The commission shall promptly make reports of its recommendations, comments, and activities to the ~~administration and community affairs (ACA) committee of the~~ board of trustees. ~~The village president may include on an agenda for a meeting of the board of trustees, without prior review of the ACA committee, any matter related to the commission that the president determines is of such a nature or importance as to merit prompt review by the board of trustees.~~

SECTION 5: Title 2 (Boards and Commissions), Chapter 14 (Finance Commission), Section 4 (Reports), is hereby amended and shall read in its entirety as follows:

2-14-4: REPORTS:

The finance commission shall promptly make reports to the ~~applicable committees of the~~ board of trustees of its recommendations, comments, and activities. ~~The village president may include on an agenda for a meeting of the board of trustees, without prior review of the applicable committee, any matter related to the commission that the president determines is of such a nature or importance as to merit prompt review by the board of trustees.~~

SECTION 6 : Title 7 (Public Ways and Properties), Chapter 1 (Streets and Sidewalks), Article G (Construction of Utilities in Right of Ways), Section 5 (Action on Permit Applications), Subsection D is hereby amended and shall read in its entirety as follows:

7-1G-5: Action on Permit Applications

D. Additional Village Review Of Applications For Installation Of Distributed Antenna Systems: Applications to install distributed antenna systems in the right of way are subject to the following application review and approval procedures:

1 Initial Application Review: Upon submission of a completed application for installation of a distributed antenna system in the right of way, the village manager or his or her designee shall review the application for completeness and compliance with the requirements of this article, and for the location of the proposed system.

2 Administrative Approval Of Nonresidential Application: If an application seeks installation of a distributed antenna system in right of way locations that are entirely outside of residential zoning districts and design review overlay districts, the village manager or his or her designee shall review the application and issue a permit pursuant to subsection A of this section upon finding that the proposed work conforms to the requirements of this article and applicable ordinances, codes, laws, rules and regulations.

3 ~~Zoning and Public Safety Committee~~ Village Board of Trustee Review And ~~Recommendation~~ Determination Regarding Residential Or Design Review Overlay District Applications: If an application seeks installation of a distributed antenna system in right of way locations that include any locations within a residential zoning district or design review overlay district, the application, upon being found to contain all required information and to be otherwise complete, shall be forwarded for review to the village's board of trustees ~~zoning and public safety committee~~. The board of trustees ~~zoning and public safety committee~~, upon receipt of an application seeking installation of a distributed antenna system in the right of way that includes locations within a residential zoning district or a design review overlay district, shall review the application at its next regularly scheduled meeting. Notice of the meeting at which the application shall be considered shall be provided at least seven (7) days prior to the meeting via certified mail to all taxpayers of record of properties within two hundred fifty feet (250') of any node proposed to be placed in a residential zoning district or within the village's design review overlay district at the address listed with the treasurer of the applicable

county for payment of real estate property taxes on the property. At the meeting where the application is considered, board of trustees ~~zoning and public safety committee~~ may seek input from the applicant, village engineer, village staff, residents and other concerned parties relative to the proposed system and its location. The board of trustees ~~committee~~ may suggest alternative locations for location of the system or particular nodes and other equipment. The board of trustees ~~committee~~ may continue the matter for additional input or submissions, or take other action as it deems necessary to reach a reasoned ~~recommendation~~ determination on the application. The board of trustees ~~zoning and public safety committee~~ shall consider whether the application conforms to all village requirements for construction of utility facilities in the rights of way, including the requirements of this article and applicable ordinances, codes, laws, rules and regulations, and whether placement of the system at the proposed locations instead of outside of the residential zoning district or design review overlay district, or at any ZPS suggested alternative location within the residential zoning district or design overlay district, is necessary for effective technical functioning of the system, and shall then either approve the application, with or without reasonable conditions, or deny the application. ~~recommend approval of the application, with or without reasonable conditions, or recommend denial.~~

~~Secondary Board Of Trustees Review And Recommendation Regarding Residential Or Design Review Overlay District Applications: Following a recommendation on an application by the zoning and public safety committee, a seven (7) day waiting period shall commence. If, during the waiting period, the chair of the zoning and public safety committee receives a written request from the applicant, the village president or any single member of the board of trustees requesting a secondary review and recommendation on the application by the board of trustees, the application and any materials otherwise considered by the committee in its application review, along with the recommendation of the committee, shall be forwarded to the board of trustees for secondary review. Upon secondary review, the board of trustees shall consider such recommendation with respect to whether the application conforms to all village requirements for construction of utility facilities in the rights of way, including the requirements of this article and applicable ordinances, codes, laws, rules and regulations, and whether placement of the system at the proposed locations instead of outside of the residential zoning district or design review overlay district, or at any suggested alternative location within the residential zoning district or design overlay district, is necessary for effective technical functioning of the system, and shall then either recommend approval of the application, with or without reasonable conditions, or recommend denial.~~

4 ~~Administrative Approval Of Residential Or Design Review Overlay District Applications: Following recommendations on an application from the zoning and public safety committee and, if applicable, the board of trustees, the village manager, or his or her designee, shall consider such recommendation(s) with respect to whether the application conforms to all village requirements for construction of utility facilities in the rights of way, including the requirements of this article and applicable ordinances, codes, laws, rules and regulations, and whether placement of the system at the proposed locations instead of outside of the residential zoning district or~~

~~design review overlay district, or at any suggested alternative location within the residential zoning district or design overlay district, is necessary for effective technical functioning of the system, and shall either approve the application, with or without reasonable conditions, or deny the application.~~

~~5~~4 Time Limit For Village Consideration: The village shall ensure that fully completed applications for installation of distributed antenna systems receive timely consideration. Unless otherwise acted on by the village, a fully completed application shall be deemed granted ninety (90) days after submission, provided the applicant has complied with applicable village codes, ordinances and regulations. The ninety (90) day period can be extended by agreement.

SECTION 7: Title 7 (Public Ways and Properties), Chapter 1 (Streets and Sidewalks), Article G (Construction of Utilities in Right of Ways), Section 15 (Location of Facilities), Subsection J(1) is hereby amended and shall read in its entirety as follows:

7-1G-15: LOCATION OF FACILITIES:

J. Distributed Antenna Systems:

1. Collocation; Existing Poles: All equipment related to a distributed antenna system shall be mounted/collocated on existing poles or other existing structures unless it can be shown by the applicant either that a new pole is required in order for the system to function effectively or that an alternate location will be less obtrusive and/or more beneficial to the public. Equipment may be housed in a cabinet at ground level only with the approval of the village as to location and with appropriate screening. The design of any new pole requested shall be subject to approval by the village ~~manager, or zoning and public safety committee, as applicable.~~board.

SECTION 8: Title 7 (Public Ways and Properties), Chapter 4 (Waterworks and Sewerage System), Article I (Illicit Discharge Detection and Elimination), Section 3 (Amendments, Revisions, and Changes) is hereby amended and shall read in its entirety as follows:

7-4I-3: AMENDMENTS, REVISIONS, AND CHANGES

Add the definition of stormwater oversight committee of the village to the list of definitions: "Stormwater Oversight Committee Of The Village. The ~~environment and public services committee of the~~ board of trustees of the village."

SECTION 9: Title 9 (Building Regulations), Chapter 1 (Administrative Provisions), Section 7 (Standards and Conditions Applicable to All Work), Subsections B(4-5) are hereby amended and shall read in its entirety as follows:

9-1-7: STANDARDS AND CONDITIONS APPLICABLE TO ALL WORK:

B. Permit Time Limits, Extensions And Exceptions:

4. Hardship Extensions: The permit term plus any applicable administrative exceptions shall not together total in excess of eighteen (18) months except as

authorized by a hardship extension pursuant to this subsection or pursuant to a complex project exception as set forth in subsection B5 of this section. Upon receipt of a completed application for a hardship extension, the director of community development shall forward the application to the village's board of trustees ~~zoning and public safety committee~~ for review. Notice of the meeting of the board of trustees ~~zoning and public safety committee~~ at which the application shall be considered shall be provided at least seven (7) days prior to the meeting via certified mail to all taxpayers of record of properties within two hundred fifty feet (250') of the boundary of the property that is subject to the application at the addresses listed with the applicable county treasurer for payment of real estate property taxes on the properties. At the meeting where the application for a hardship extension is considered, the board of trustees ~~zoning and public safety committee~~ shall, after input from the applicant and any other interested parties, determine whether the applicant has demonstrated that a hardship has prevented completion of the permitted project within the eighteen (18) month term of the previous permit and permit extensions. After considering all evidence submitted, the board of trustees ~~committee~~ shall then either ~~recommend approval of the hardship extension, with or without reasonable conditions, or recommend denial. The recommendation of the zoning and public safety committee shall be forwarded to the board of trustees, who shall, after considering the recommendation, either~~ grant a six (6) month hardship extension, with or without reasonable conditions, or deny such request. Fees for a hardship extension shall be fifty percent (50%) of the original base permit fee.

5. Complex Project Permit Term Exception: In those cases where a permit applicant knows in advance of applying for a permit that the scope of work cannot be reasonably completed within a twenty four (24) month period, the applicant may request a complex project permit term exception. Upon receipt of a completed application for a complex project permit term exception the application shall be forwarded to the village's board of trustees ~~zoning and public safety committee~~ for review. At the meeting where the application for a complex project permit term exception is considered, the board of trustees ~~zoning and public safety committee~~ shall, after input from the applicant and any other interested parties, determine whether the applicant has demonstrated that due to the size, scope and complexity of a particular project, the applicant cannot reasonably be expected to complete the project within the usual permit term, regardless of whether extensions are issued. The board of trustees ~~zoning and public safety committee~~ may, upon making such a determination, and upon receipt of a completion schedule furnished by the applicant, approve a longer duration for permits on a case by case basis at two hundred percent (200%) of base fees. Complex project permits may be extended through a hardship extension pursuant to the procedures set forth in subsection B4 of this section.

SECTION 10: Title 13 (Telecommunications), Chapter 6 (Fees and Compensation), Section 13 (Distributed Antenna System Application Fee) is hereby amended and shall read in its entirety as follows:

13-6-13: DISTRIBUTED ANTENNA SYSTEM APPLICATION FEE:

Applications for installation of each distributed antenna system site that is subject to the board of trustees review and determination ~~zoning and public~~

~~safety review and recommendation~~ procedures set forth in subsection 7-1G-5D3 of this code shall, to the extent such fee is consistent with applicable state laws, be subject to a onetime application fee of two hundred fifty dollars ($250.00) relating to the review, issuance and administration of the application. Applicants are required to pay such fee at the date such application is submitted.

SECTION 11: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 12: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____ 2015.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

_____
Thomas K. Cauley, Jr., Village President

ATTEST:

_____
Christine M. Bruton, Village Clerk

This Ordinance was published by me in pamphlet form on the _____ day of _____, 2015.

_____
Christine M. Bruton, Village Clerk

7c,d,e

DATE: January 20, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Consent Agenda – ACA	**ORIGINATING DEPARTMENT** Administration
ITEM Adoption of Meeting Policies and Procedures; and Adoption of Guidelines for Citizens' Petitions, as is Consistent with the Illinois Open Meetings Act; and Adoption of Guidelines for Use of Recording Equipment, as is Consistent with the Illinois Open Meetings Act	**APPROVAL** Kathleen A. Gargano Village Manager

In an effort to clarify the Village's meeting policies and procedures, staff is recommending changes to the Village Board and Committee meeting schedule and process. The changes are described in the attached document. Please note that these policies and procedures may be changed from time to time as determined by the Board.

Please note that in addition to the updated meeting policies and procedures discussed at the December 16th, 2014 Village Board meeting, two items are included which pertain to public comment and the use of recording equipment at public meetings. These policies are not meant to change provisions currently provided for in the Village Code. Staff simply felt that this was an opportunity to memorialize existing Village practice related to these items, as well as to ensure that Village policies are in accordance with the Illinois Open Meetings Act. The applicable sections of the Illinois Open Meetings Act are attached hereto.

Should the Board concur with staff's recommendation, the following motions would be appropriate:

MOTION: **To Adopt Meeting Policies and Procedures; and**

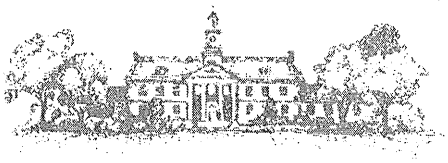
MOTION: **To Adopt Guidelines for Citizens' Petitions, as is Consistent with the Illinois Open Meetings Act; and**

MOTION: **To Adopt Guidelines for Use of Recording Equipment, as is Consistent with the Illinois Open Meetings Act**

APPROVAL	**APPROVAL**	**APPROVAL**	**APPROVAL**	**MANAGER'S APPROVAL**

COMMITTEE ACTION: A First Reading of these items occurred at the Village Board of Trustees meeting of January 6, 2015. The Board recommended minor changes, which are noted in the attached document. The Board voted unanimously to forward these items to the Consent Agenda.

BOARD ACTION:



MEETING POLICIES & PROCEDURES

Regular Meetings:
The Village Board generally holds two types of regular meetings: Village Board Meetings and Committee of the Whole Meetings. The schedule of these meetings is published prior to the commencement of the first meeting of the year. Such regular meetings shall commence at 7:30 p.m. and be conducted in Memorial Hall of the Memorial Building.

Village Board Meetings - The Board of Trustees shall hold regular meetings on the 1st and 3rd Tuesday of each month. Adjustments may be made during July, August and December, when only one meeting is held per month.

Committee of the Whole Meetings - The Committee of the Whole will meet on the 2nd Monday of the month, as determined by the Village Board at their regular meeting, when the business before them requires further discussion.

Any deviation of the foregoing paragraphs shall be determined by the Board of Trustees and communicated as is consistent with the Illinois Open Meetings Act.

Special Meetings:
Special meetings of the Board of Trustees are those Board meetings held in addition to published regular meetings or when the date or time of a meeting is changed from the original notice of the meeting.

Special meetings may be called by the Village President or any three (3) Trustees upon at least (48) hours' notice to all members and the President. Meeting calls shall be in writing, duly signed and shall be presented to the Village Clerk, who shall proceed immediately to prepare notices of such meeting and shall cause them to be served on the President and members of the Board of Trustees personally, or by mail; such notices shall describe in brief the nature or objects of the special meeting. Provided, that if all of the Trustees are present at a special meeting, no notice of such meeting shall be necessary and such notice shall be deemed waived.

Quorum:
A quorum shall be required to conduct business. Four (4) Trustees or three (3) Trustees and the Village President shall constitute a quorum of the Board of Trustees

Executive/Closed Sessions:
Executive/Closed sessions shall be held in accordance with the Illinois Open Meetings Act 5 ILCS 120/2(c). All Executive/Closed sessions shall be commenced in a public meeting.

Agendas:
The agenda shall be prepared by the Village Clerk at the direction of the Village President and Village Manager. The Village President, any Trustee or member of staff (with Village Manager approval) may have an item placed on the agenda. The item shall be submitted to the Village

Manager and Clerk, and shall be brought forward no later than the Wednesday prior to the Tuesday meeting.

The draft agenda will be prepared and presented to the Village President. Upon his or her approval, the agenda will be posted on the Village's website and distributed to the press on Friday the week before the Tuesday meeting. On occasion, certain ~~items~~ materials may be transmitted to the Board electronically as they were not complete at the time of distributing the packets. These items will be sent electronically, posted on the website and made available to the Village Board and general public (unless confidential) at the meeting.

Voting:
Each member of the Board shall have one vote. The Village President shall not vote on any ordinance, resolution or motion, except: a) where the vote of the Trustees has resulted in a tie; b) where one-half ($^1/_2$) of the Trustees have voted in favor of an ordinance, resolution or motion even though there is no tie vote; or c) where a vote greater than a majority of the corporate authorities is required by the Illinois municipal code to adopt an ordinance, resolution or motion.

Under Illinois common law, abstention or silence when called upon to vote is generally considered to be a vote with the majority when the votes are tallied. Specific statutory requirements can alter this rule as when, for example, a super-majority is required for action or when a statute specifically requires an "affirmative" vote of members of the corporate authorities.

A roll call vote upon any question shall be taken by the Village Clerk, and the names of the members present and their votes shall be entered in the minutes.

Minutes:
Minutes shall be taken by the Village Clerk, or designated individual in the absence of the Clerk, at all meetings of the Village Board of Trustees.

Minutes shall include:

- The type of meeting being conducted, the date, place and time of the meeting
- Notation of presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment
- Name and title of other Village officials and employees in attendance
- Record of communications presented to the Board
- Record of reports made by Board or other Village personnel
- Time of adjournment; and signature of the person taking the minutes

Minutes shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon. Minutes shall be approved at the following meeting of the Village Board. Amendments to the minutes shall require Board approval.

Village Board Agenda Development Procedure
The Village President, in consultation with the Committee Chairs, Village Manager and Department Head staff will determine placement of items on the agenda. The following guidelines will be used for agenda development, and a flowchart is attached that depicts the flow of documents through the process.

First Reading Items
First Reading agenda items are intended to proceed to the next meeting's Consent Agenda. No discussion will occur on these items unless a Trustee chooses to remove it and ask for discussion. Absent removing the item from the group identified as First Reading items, the item would appear on the Consent Agenda at the next Village Board meeting for final approval.

Items that would typically be included for First Reading would include but are not limited to such matters as:

- Purchases that are in the budget, within budget and under $500,000
- Tax levy discussions
- Approval of ice rinks that have been approved in prior years (except Burlington Park or a request for a rink in a new location)
- Vacation of alleys where the alley is already green space

Consent Agenda Items
Those items being presented on the Consent Agenda are items that have previously had a First Reading of the Village Board. However, the semi-monthly payments of the accounts payable will appear on the Consent Agenda without a first reading, as these are reviewed by a Village Trustee prior to the Village Board voting on this item.

~~**First Reading Items**~~
~~First Reading agenda items are intended to proceed to the next meeting's Consent Agenda. No discussion will occur on these items unless a Trustee chooses to remove it and ask for discussion. Absent removing the item from the group identified as First Reading items, the item would appear on the Consent Agenda at the next Village Board meeting for final approval.~~

~~Items that would typically be included for First Reading would include but are not limited to such matters as:~~

- ~~Purchases that are in the budget, within budget and under $500,000~~
- ~~Tax levy discussions~~
- ~~Approval of ice rinks that have been approved in prior years (except Burlington Park or a request for a rink in a new location)~~
- ~~Vacation of alleys where the alley is already green space~~

~~**Board Action/**~~**Non-Consent Items**
Board Action items which, due to time considerations or other unexpected occurrences require approval at the Board meeting at which the item first appears on the agenda. In these cases, the Board would waive the rules for a First Reading and the item would be called to a final, binding vote. Action to waive a First Reading would require a 2/3 vote of Board members present at the meeting. This is intended to be the exception.

Discussion Items
Discussion items, at the recommendation of the Board, may be moved to the Consent Agenda of the subsequent meeting or referred to the Committee of the Whole for in-depth discussion. Examples would include:

- Referrals to the Plan Commission
- Any zoning matter
- Items needing approval exceeding $500,000
- New policy initiatives
- New service delivery

Committee of the Whole
The Committee of the Whole (COW) is an assembly of the Village Board which includes all Trustees of the Village Board. This Committee is a deliberative assembly for the purpose of in-depth discussion of business matters of particular significance. These matters are referred to the COW at a regular Board meeting. The quorum for the Committee of the Whole will be four (4) Trustees.

~~In the Village President's absence, t~~The Committee of the Whole will be chaired by the Trustees in alphabetical rotation, given the absence of the Village President. For matters referred to the COW, the Committee Chair of the appropriate standing Committee would introduce, and with the appropriate staff member, lead the discussion of the item. The Committee can determine to recommend the matter to the next Board meeting for a formal vote, refer the matter to the Plan Commission or continue the discussion to a future COW.

Order of Business for Village Board Meetings

Call to Order – Roll is taken and quorum is established
Pledge of Allegiance - The Village President leads the assembly in the Pledge of Allegiance
Approval of Minutes - The Village Board approves the minutes that have been prepared and presented from prior meetings. The appropriate motion is to approve the minutes as presented. Board members may make changes to the minutes and the appropriate motion would be approval of the minutes, as amended
Citizens' Petitions – First opportunity for public comment pertaining to items appearing on the agenda
Consent Agenda – See above
First Reading – See above
Board Agenda/Discussion Items – See above
Reports from Advisory Boards and Commissions – Updates may be provided to the Board
Department and Staff Reports – Will most often appear at the 2nd Board meeting of the month; Village staff will respond to questions from the Board regarding the content of their respective monthly reports
Old Business – The Board may consider items that have previously been discussed
New Business – A Trustee or the Village President may introduce a new matter that

was not noticed on the agenda. This item may be discussed, but no final action may be taken

Citizens' Petitions – Second opportunity for public input pertaining to any Village issue

Trustee Comments – Trustees are afforded the opportunity to provide input to other members of the Board, staff and the general public regarding relevant items pertaining to Village business or community events

Executive/Closed Session – The citation of the Illinois State Statute, 5 ILCS 120/2(c) (1)/(2)/(3)/(5)/(8)/(11)/(21), by which an Executive/Closed session may be convened

Adjournment – Upon completion of all matters before the Board, a motion is made to adjourn the meeting and disburse; or to adjourn the meeting into Executive/Closed session to reconvene or not to reconvene to open session

General Rules of Procedure

The Village President shall preside at all meetings of the Village Board; however, in his or her absence a presiding officer will be determined by a vote of the Trustees as provided for in the Village Code.

- Board members must be recognized by the presiding officer before making motions and speaking.
- A member, once recognized, shall not be interrupted when speaking unless to call him/her to order. If a member, while speaking, be called to order, they shall cease speaking until the question of order is determined, and, if in order, he or she shall be permitted to proceed.
- There is no limit to the number of times a member may speak on a question.
- Motions to close or limit debate may be entertained but shall require a two-thirds vote.

Guidelines for Citizens' Petitions (Public Comment)

The public shall be allowed to speak only during the Citizens' Petition period of the meeting or as invited by the Village President or Chair.

- Speakers must be recognized by the Village President or Chair. Speakers must step to the podium and state their name, address and organization, if any
- ~~Speakers must limit their remarks to five (5) minutes on a given topic~~
- Board members may, with the permission of the Village President or Chair, interrupt a speaker during their remarks, but only for the purpose of clarification or information
- All remarks shall be addressed to the Board as a body and not to any member thereof
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Interested parties or their representatives may address the Board by written communications

Guidelines for Use of Recording Equipment

All members of the public and all public officials are allowed to tape or video record public meetings. Recording by the public is not allowed during Executive/Closed sessions.

Any recording should be done in a manner which does not interfere with the meeting. The

Village President or meeting chair may make the determination that the recording is being made in an intrusive manner. This determination may be made taking into consideration, but not limited to, brightness of lights, distance of equipment from the deliberations of the Village Board, size of the equipment, and the ability of the public to still participate in the meeting. If the Village President or Chair makes the determination that the recording is intrusive, he or she may request an accommodation to avoid the interference. If not complied with, the individual may be asked to leave the meeting room.

Amendments to the Meeting Policies & Procedures
The foregoing may be amended as needed by a majority vote of the Board.

Approved by the Village Board on _____.

Excerpts from (5 ILCS 120/) Illinois Open Meetings Act Pertaining to Citizens' Petitions and the Use of Recording Equipment

(5 ILCS 120/2.06) (from Ch. 102, par. 42.06)

Sec. 2.06. Minutes; right to speak.

(a) All public bodies shall keep written minutes of all their meetings, whether open or closed, and a verbatim record of all their closed meetings in the form of an audio or video recording. Minutes shall include, but need not be limited to:

(1) the date, time and place of the meeting;

(2) the members of the public body recorded as either present or absent and whether the members were physically present or present by means of video or audio conference; and

(3) a summary of discussion on all matters proposed, deliberated, or decided, and a record of any votes taken.

(b) A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.

(c) The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after:

(1) the public body approves the destruction of a particular recording; and

(2) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.

(d) Each public body shall periodically, but no less than semi-annually, meet to review minutes of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection. The failure of a public body to strictly comply with the semi-annual review of closed session written minutes, whether before or after the effective date of this amendatory Act of the 94th General Assembly, shall not cause the written minutes or related verbatim record to become public or available for inspection in any judicial proceeding, other than a proceeding involving an alleged violation of this Act, if the public body, within 60 days of discovering its failure to strictly comply with the technical requirements of this subsection, reviews the closed session minutes and determines and thereafter reports in open session that either (1) the need for confidentiality still exists as to all or part of the minutes or verbatim record, or (2) that the minutes or recordings or portions thereof no longer require confidential treatment and are available for public inspection.

(e) Unless the public body has made a determination that the verbatim recording no longer requires confidential treatment or otherwise consents to disclosure, the verbatim record of a meeting closed to the public shall not be open for public inspection or subject to discovery in any administrative or judicial proceeding other than one brought to enforce this Act. In the case of a civil action brought to

enforce this Act, the court, if the judge believes such an examination is necessary, must conduct such in camera examination of the verbatim record as it finds appropriate in order to determine whether there has been a violation of this Act. In the case of a criminal proceeding, the court may conduct an examination in order to determine what portions, if any, must be made available to the parties for use as evidence in the prosecution. Any such initial inspection must be held in camera. If the court determines that a complaint or suit brought for noncompliance under this Act is valid it may, for the purposes of discovery, redact from the minutes of the meeting closed to the public any information deemed to qualify under the attorney-client privilege. The provisions of this subsection do not supersede the privacy or confidentiality provisions of State or federal law.

(f) Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

(g) Any person shall be permitted an opportunity to address public officials under the rules established and recorded by the public body.

(Source: P.A. 96-1473, eff. 1-1-11.)

(5 ILCS 120/2.05) (from Ch. 102, par. 42.05)

Sec. 2.05. Recording meetings. Subject to the provisions of Section 8-701 of the Code of Civil Procedure, any person may record the proceedings at meetings required to be open by this Act by tape, film or other means. The authority holding the meeting shall prescribe reasonable rules to govern the right to make such recordings.

If a witness at any meeting required to be open by this Act which is conducted by a commission, administrative agency or other tribunal, refuses to testify on the grounds that he may not be compelled to testify if any portion of his testimony is to be broadcast or televised or if motion pictures are to be taken of him while he is testifying, the authority holding the meeting shall prohibit such recording during the testimony of the witness. Nothing in this Section shall be construed to extend the right to refuse to testify at any meeting not subject to the provisions of Section 8-701 of the Code of Civil Procedure.

(Source: P.A. 94-1058, eff. 1-1-07.)

8a

DATE: January 20, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Non-Consent Agenda – EPS	**ORIGINATING DEPARTMENT** Public Services
ITEM Local Agency Agreement for Federal Participation Appropriation of Funds Oak Street Bridge Replacement Project	**APPROVAL** Dan Deeter Village Engineer

The State of Illinois requires the Village of Hinsdale to include a resolution with the executed Local Agency Agreement (LAA) approved by the Board of Trustees on 01/03/15. The resolution confirms the Village will appropriate Local Agency (LA) funds for the Construction Engineering and Construction shown under "LA" in the "Division of Cost" portion of the LAA.

The Village will cover the LA portion using Illinois Department of Commerce and Economic Opportunity (DCEO) and Metra grants. This resolution will be attached to the executed LAA as Addendum Number 2.

Motion: Move To Waive the First Reading and Approve a Resolution Appropriating Funds for the Local Agency (LA) Portion of the Local Agency Agreement for Federal Participation for the Oak Street Bridge Replacement Project Not To Exceed $585,000

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL KB 1/08

COMMITTEE ACTION:

BOARD ACTION:

RESOLUTION NO. _____

A RESOLUTION OF THE VILLAGE OF HINSDALE CONFIRMING THE VILLAGE'S CONTRIBUTION OF LOCAL AGENCY FUNDS FOR THE OAK STREET BRIDGE PROJECT

WHEREAS, the Village of Hinsdale, in cooperation with the Illinois Commerce Commission, Illinois Department of Transportation and the Federal Highway Administration, as well as various other agencies, is currently finalizing plans for the replacement of the Oak Street Bridge within the Village, and related improvements (the "Oak Street Bridge Project"). The Oak Street Bridge Project will provide many public benefits; and

WHEREAS, the Oak Street Bridge Project is being funded through a variety of State and Federal funding sources, as well as through a Village of Hinsdale local agency contribution in the amount of $585,000; and

WHEREAS, as part of the Oak Street Bridge Project, the Village has previously approved a Local Agency Agreement for Federal Participation between the Village of Hinsdale and the Illinois Department of Transportation (the "Local Agency Agreement"), a copy of which is attached hereto as **Exhibit A** and made a part hereof. The Local Agency Agreement requires, among other things, the Village to confirm through resolution that sufficient moneys to fund the Local Agency contribution to the Oak Street Bridge Project have been appropriated or reserved; and

WHEREAS, the President and Board of Trustees of the Village desires to express, through this Resolution, its commitment to funding of the Local Agency portion of the Oak Street Bridge Project.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HINSDALE, DUPAGE AND COOK COUNTIES, ILLINOIS:

SECTION 1: Recitals Incorporated. Each of the recitals in the Whereas paragraphs set forth above is incorporated into Section 1 of this Resolution.

SECTION 2: Confirmation of Local Agency Funding - The President and Board of Trustees of the Village hereby confirm that the Village of Hinsdale has or will appropriate or reserve sufficient funds for its Local Agency contribution in the amount of

$585,000 towards the Oak Street Bridge Project, as set forth in the Division of Cost table on page 1 of the Local Agency Agreement. The Village President or his designee are authorized to execute such instruments or take such other steps as may be necessary or convenient to fulfill the Village's obligations under this Resolution and the Local Agency Agreement.

SECTION 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this _____ day of _____, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

_____
Thomas K. Cauley, Jr., Village President

ATTEST:

_____
Christine M. Bruton, Village Clerk

EXHIBIT A

Local Agency Agreement for Federal Participation

8b

DATE: January 20, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Non-Consent Agenda – EPS	**ORIGINATING DEPARTMENT** Public Services
ITEM Land Acquisition Resolution Oak Street Bridge Replacement Project	**APPROVAL** Dan Deeter Village Engineer

On January 6, 2015, the Board of Trustees approved a resolution for land acquisition for the Oak Street Bridge Replacement Project in the amount not to exceed the budget of $1,150,000. The Village's IDOT-approved negotiator has concluded his negotiations. The results are attached. Total compensation for the properties is $618,500 which is $531,500 below the budgeted amount. This is due to the Village successfully negotiating a lower "highest, best-use value" for the construction easements and right of way north of the bridge (parcels 0006 & 0007), based upon parcel size and anticipated redevelopment costs. Additionally, the BNSF Railway Company declined to accept compensation for the construction easement over their right of way.

MOTION: Move to Waive the First Reading and Ratify and Approve Land Acquisitions for the Oak Street Bridge Replacement Project in the Amount of $618,500

APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL KG cb

COMMITTEE ACTION:

BOARD ACTION:

RESOLUTION NO. _____

A RESOLUTION RATIFYING AND APPROVING LAND ACQUISITIONS FOR THE OAK STREET BRIDGE REPLACEMENT PROJECT IN THE AMOUNT OF $618,500

WHEREAS, the Local Agency Agreement for Federal Participation (for Right-of-Way) for Section 10-00089-00-BR between the Illinois Department of Transportation and the Village of Hinsdale was approved by the Hinsdale Village Board of Trustees, signed by the Village President on October 7, 2014 and the executed by the Illinois Department of Transportation on November 19, 2014; and

WHEREAS, said Local Agency Agreement committed the Federal Highway Administration and the Village to expend up to $1,150,000 for Right-of-Way for the Oak Street over BNSF project (the "Land Acquisitions"), subject to all of the requirements and controls set forth by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and state policies and procedures as noted in paragraph (1) under "LA AGREES" in the Local Agency Agreement; and

WHEREAS, the Village Board of Trustees approved Resolution No. R2015-01 on January 6, 2015, authorizing expenditures in an amount not to exceed $1,150,000 for the Land Acquisitions; and

WHEREAS, at the time Resolution No. R2015-01 was approved, the Board understood that negotiations relative to certain of the Land Acquisitions had not yet been completed; and

WHEREAS, negotiations and acquisitions are now complete, and the total cost of the Land Acquisitions totaled $618,500; and

WHEREAS, the Board finds that the negotiations leading up to the Land Acquisitions were performed in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and state policies and procedures; that the negotiations were facilitated by a negotiator certified and approved by the Illinois Department of Transportation; that the agreements related to the Land Acquisitions were based on appraisals approved by the Illinois Department of Transportation; and notes that no other considerations were required or allowed as part of the negotiation process.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Recital. The foregoing recitals are incorporated herein as findings of the President and Board of Trustees.

Section 2. Ratification and Approval of Land Acquisitions. The Land Acquisitions are hereby ratified and approved in the form attached as **Exhibit A** to this Ordinance and by this reference incorporated herein.

Section 3. Execution of Necessary Documents. The Village President, Village Clerk, and Village Manager or their designees, are hereby authorized to execute all documents already executed, and any documents still necessary to finalize and facilitate the Land Acquisitions on behalf of the Village, as set forth in **Exhibit A**.

Section 4: Effective Date and Superseder. This Resolution shall be in full force and effect from and after its passage and approval. This Resolution supersedes Resolution No. 2015R-01 relative to the authorized total dollar amount of the Land Acquisitions.

ADOPTED this _____ day of _____, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

_____
Thomas K. Cauley, Jr., Village President

ATTEST:

_____
Christine M. Bruton, Village Clerk

EXHIBIT A

Table – Oak Street Bridge – Parcel Land Acquisition Compensation

Oak Street Bridge – Parcel Land Acquisition Compensation

Parcel No.	Title Holder	Compensation	Based Upon (Full Parcel) Appraised Unit Value
0001TE-A &TE-B	John M. Roxas	$18,000.00	~ $35/sq. ft. – Land Only
0002TE	YOUR REP, LLC	$35,000.00	~ $35/sq. ft. – Land Only
0003TE	Village of Hinsdale	$0.00	
0004	Adventist Hinsdale Hospital	$290,000.00	~ $35/sq. ft. – Land Only
0005 & TE-A&TE-B	BNSF Railway Company	$0.00	
0006TE-A&B	Adventist Hinsdale Hospital	$72,000.00	~ $12/sq. ft. – Land Only
0007&TE-B&C	Adventist Hinsdale Hospital	$203,500.00	~ $15/sq. ft. – Land Only
	TOTAL	**$618,500.00**	

From Joint Agreement (IDOT BLR 5310): ROW Budget = $1,150,000.00

1-12-15

8c

DATE: January 20, 2015

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER Non-Consent Agenda – EPS	**ORIGINATING DEPARTMENT** Public Services
ITEM Temporary Construction Easement Highland Park Oak Street Bridge Replacement Project	**APPROVAL** Dan Deeter Village Engineer

The State of Illinois requires the Village of Hinsdale pass a resolution acknowledging the use of a portion of the Village's Highland Park property for temporary construction purposes. This portion of the property has been identified during the Oak Street Bridge Replacement Project Phase 1 (Environmental Assessment/Preliminary Engineering) and Phase 2 (Design Engineering). The property will be restored to park space at the conclusion of the project.

Motion: Move to Waive the First Reading and Approve A Resolution of the Village of Hinsdale Approving the Use of a Portion of Village Park Property for Temporary Construction Purposes – Highland Park/Oak Street Bridge Project

APPROVAL	**APPROVAL**	**APPROVAL**	**APPROVAL**	**MANAGER'S APPROVAL** KG

COMMITTEE ACTION:

BOARD ACTION:

RESOLUTION NO. _____

A RESOLUTION OF THE VILLAGE OF HINSDALE APPROVING THE USE OF A PORTION OF VILLAGE PARK PROPERTY FOR TEMPORARY CONSTRUCTION PURPOSES – HIGHLAND PARK/OAK STREET BRIDGE PROJECT

WHEREAS, the Village of Hinsdale is the owner in fee simple title of land commonly known as Highland Park, located at the northeast corner of Oak Street and E. Chicago Avenue, Hinsdale, Illinois, with a PIN of 09-01-421-001; and

WHEREAS, the Village of Hinsdale, in cooperation with the Illinois Commerce Commission, Illinois Department of Transportation and the Federal Highway Administration, as well as various other agencies, is currently finalizing plans for the replacement of the Oak Street Bridge within the Village, and related improvements (the "Oak Street Bridge Project") in the vicinity of Highland Park. The Oak Street Bridge Project will provide many public benefits; and

WHEREAS, the Oak Street Bridge Project requires a portion of Highland Park (the "Park Parcel") to be utilized temporarily for construction purposes, including, but not limited to, the purposes of road construction grading along the east side of Oak Street, from south of the BNSF Railroad to E. Chicago Avenue (the "Temporary Construction Purposes"); and

WHEREAS, the Park Parcel within Highland Park needed for such Temporary Construction Purposes is legally described in **Exhibit A** attached hereto and made a part hereof; and

WHEREAS, the President and Board of Trustees of the Village desires to express, through this Resolution, its approval and authorization for the use of the Park Parcel for the stated Temporary Construction Purposes for a period of five (5) years.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HINSDALE, DUPAGE AND COOK COUNTIES, ILLINOIS:

SECTION 1: Recitals Incorporated. Each of the recitals in the Whereas paragraphs set forth above is incorporated into Section 1 of this Resolution.

SECTION 2: Approval and Authorization – Use of Park Parcel for Temporary Construction Purposes. The President and Board of Trustees of the Village approve, agree to, and authorize the use of the Park Parcel legally described in **Exhibit A** for the Temporary Construction Purposes associated with the Oak Street Bridge Project. The Village President, Village Clerk, and Village Manager are hereby authorized and directed to take such additional steps as are necessary to implement the approval and authorization provided by this Resolution. Said approval and authorization as granted herein shall terminate five (5) years from the date of this Resolution, or upon the completion of the Oak Street Bridge Project, whichever is sooner. The Village of Hinsdale shall have and retain all rights to use and occupy the Park Parcel and to access the remaining property within Highland Park, with the understanding that the Village's use and occupation shall not interfere with the use of the Park Parcel as needed for the Temporary Construction Purposes. It is further noted that approval of this Resolution does not waive any claims the Village may have against construction contractors and their agents associated with the Oak Street Bridge Project, including any claims for negligent acts or omissions or for damage to Village property.

SECTION 3: Effective Date. This Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this _____ day of _____, 2015, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this _____ day of _____, 2015, and attested to by the Village Clerk this same day.

_____
Thomas K. Cauley, Jr., Village President

ATTEST:

_____
Christine M. Bruton, Village Clerk

EXHIBIT A

LEGAL DESCRIPTION

That part of Lots 14, 15 and 16 in Bellevue Highlands, being a subdivision in the Southeast Quarter of Section 1, Township 38 North, Range 11 East of the Third Principal Meridian, according to the plat thereof recorded July 15, 1955 as document 765111, in DuPage County Illinois, described as follows:

Commencing at the southwest corner of said Lot 14, being also the intersection of the east right of way line of Oak Street, per document R1875-20700 and the north right of way line of Chicago Avenue, per document R1888-03951; Thence North 02 degrees 17 minutes 45 seconds West (bearings based on Illinois State Plane Coordinates, East Zone, NAD 83 (2011)), along the west line of said Lot 14 and said east right of way line, 63.09 feet to the Point of Beginning; Thence continuing North 02 degrees 17 minutes 45 seconds West, along the west line of said Lots 14, 15, and 16 and said east right of way line, 209.54 feet to the southerly right of way line of the Burlington Northern Santa Fe Railway, as described in document 5237; Thence North 72 degrees 55 minutes 40 seconds East, along said southerly right of way line, 10.34 feet to a line 10.00 feet east of and parallel with said east right of way line; Thence South 02 degrees 17 minutes 45 seconds East, along said parallel line, 212.17 feet; Thence South 87 degrees 41 minutes 36 seconds West, 10.00 feet to said Point of Beginning, all in DuPage County, Illinois.

Said parcel containing 0.048 acres, more or less.

PIN: 09-01-421-001

Commonly Known As: A part of Highland Park, Northeast Corner of Oak Street and E. Chicago Avenue, Hinsdale, Illinois

8d

Memorandum

To: President Cauley and Village Trustees

From: Sean Gascoigne, Village Planner

Cc: Kathleen A. Gargano, Village Manager

Robb McGinnis, Director of Community Development/Building Commissioner

Date: January 20, 2015

Re: Major Adjustment to a Planned Development

Applicant: Adventist Hinsdale Hospital

Request: Major Adjustment to Establish Hillgrove Avenue Setback and Floor Area Ratio of Adventist Hinsdale Hospital – 120 N. Oak Street, et. al

BACKGROUND

Application

The Village of Hinsdale has received an application from Jack George of Schuyler, Roche and Crisham of Chicago, Illinois, on behalf of Adventist Hinsdale Hospital requesting a major adjustment to the existing planned development for the property generally located at 120 N. Oak, which, for the purpose of this discussion, shall include the hospital's property in its entirety. The intention of the major adjustment is to establish the Hillgrove Avenue setback, as well as the F.A.R. of the existing hospital, as a result of the Village acquiring approximately 11,000 square feet of Hillgrove for the purpose of widening the Right-of-Way as part of the Oak Street Bridge project. The attached memo from the Village Attorney will further summarize the request.

Major Adjustment to the Existing Planned Development

Process

Due to the nature of the request, a major adjustment to a Planned Development goes directly to the Village Board for action.

Pursuant to Article 11, Section 11-603(L) of the Village of Hinsdale Zoning Ordinance, the Board of Trustees may grant approval of the major adjustments upon finding that the changes are within substantial compliance with the approved final plan or if it is determined that the changes are not within substantial compliance with the approved plan, shall refer it back to the Plan Commission for further hearing and review.

Description of property and existing use

The site is generally located at 120 N. Oak Street and is currently zoned HS which is the Health Services District. The HS District is intended to provide appropriate areas to accommodate the hospitals and other healthcare facilities that now exist in the village and to ensure that these uses will be compatible with the residential character of the village. Furthermore, it is the goal of the regulations that no use within the health services district shall have any undue adverse aesthetic, environmental, or economic impact on any other use either within or outside the district.

Section 7-102 provides that hospitals (806) are permitted uses in the HS District, however the hospital already exists and no new changes to the existing facilities are proposed as part of this request.

The surrounding zoning and land uses are as follows:

North: R-4, Single-Family Residential
East: OS, Open Space (Peirce Park)
South: Burlington Northern Santa Fe Railroad
West: R-4 – Single-Family Residential, OS – Open Space (Brush Hill) and IB – Institutional Buildings

The applicant received approval for their Planned Development in 2001. The existing property is approximately 14 acres and contains Adventist Hinsdale Hospital, two parking structures (one of which contains a helistop) and various accessory buildings throughout the site.

The attached Hinsdale Zoning map highlights the subject property.

Request

The applicant is requesting a major adjustment to the existing planned development to establish the existing setback along Hillgrove Avenue, as well as the existing total lot area. The Village, in cooperation with the Illinois Commerce Commission, Illinois Department of Transportation and the Federal Highway Administration, as well as other various agencies, is in the process of finalizing plans for the replacement of the Oak Street Bridge. The proposal involves widening Hillgrove Avenue adjacent to the property owned by Adventist Hinsdale Hospital. The process of acquiring the additional right-of-way required for Hillgrove Avenue will result in a decrease in both the setbacks of existing structures along Hillgrove, as well as the overall square footage of the hospital property. As F.A.R. is a function of total lot area, a reduction in the lot area will clearly reduce the maximum allowable F.A.R. as a result of the Village's acquisition of the additional property. It is the hospital's intent to establish these bulk regulations prior to the Village's acquisition of this portion of Hillgrove, so as to maintain their existing allowances as they relate to the setback and total lot area.

Property History

A review of the zoning maps finds that the property has been zoned HS since at least 1989.

Motions

Move that the Board of Trustees waive the first reading for the Major Adjustment to the Planned Development, for the proposed request; and

Move that the Board of Trustees to approve an "An Ordinance Approving a Major Adjustment to a Planned Development – Hillgrove Avenue Setback and Floor Area Ratio of Planned Development at 120 North Oak Street – Adventist Hinsdale Hospital"

DRAFT – 1-6-15

VILLAGE OF HINSDALE

ORDINANCE NO. _____

AN ORDINANCE APPROVING A MAJOR ADJUSTMENT TO A PLANNED DEVELOPMENT - HILLGROVE AVENUE SETBACK AND FLOOR AREA RATIO OF PLANNED DEVELOPMENT AT 120 NORTH OAK STREET – ADVENTIST HINSDALE HOSPITAL

WHEREAS, a Planned Development for Adventist Hinsdale Hospital (the "Hospital") at 120 N. Oak Street (the "Hospital Property") was originally approved by Ordinance O2001-046 in 2001 (the "Planned Development"); and

WHEREAS, since that time, there have been four (4) major adjustments to the Planned Development, two (2) of which pertained to the addition of antennas on the smokestack of one of the existing hospital buildings (2001 and 2006), a third relative to the addition of a four-story patient pavilion (2009), and the fourth of which concerned directional signage (2013); and

WHEREAS, the Village of Hinsdale, in cooperation with the Illinois Commerce Commission, Illinois Department of Transportation and the Federal Highway Administration, as well as various other agencies, is currently finalizing plans for the replacement of the Oak Street Bridge and related improvements (the "Project") adjacent to the Hospital Property. The Oak Street Bridge is an important above-grade crossing of the Burlington Northern Santa Fe (BNSF) railroad for Village residents, emergency services, businesses and commuters, and the Project will provide many public benefits; and

WHEREAS, the Project involves widening Hillgrove Avenue adjacent to the Hospital, which will necessitate Village acquisition of a portion of Hospital Property totaling 11,108 square feet (the "Hospital Conveyance"), resulting in both a smaller setback between the existing hospital buildings and Hillgrove Avenue, and a decrease in total lot area for the entirety of the Hospital Property; and

WHEREAS, the Hospital has expressed concern that while the Project is in the best interests of the public, the Hospital Conveyance will act to further those collective interests to the potential detriment of the Hospital by decreasing the overall size of the Hospital Property. Specifically, the loss of the Hospital Conveyance parcel square footage and resulting reduced setback along Hillgrove may affect the ability of the Hospital to redevelop the entirety of the Hospital Property; and

WHEREAS, as a result, the Hospital is seeking a major adjustment to the Planned Development that will allow 1) a waiver authorizing it to replace buildings along Hillgrove at a setback equal to the distance from the east corner of the existing parking garage to the new Hillgrove Avenue along the entire length of Hillgrove (the

"Setback Waiver"); and 2) future development on the Hospital Property for permitted uses in the HS District to take place using the current maximum allowable floor area ratio ("FAR") of the Property, as opposed to the FAR following the Hospital Conveyance (the "FAR Memorialization"); and

WHEREAS, the authorization of the Setback Waiver and FAR Memorialization as a Major Adjustment to the Planned Development require the approval of the Village Board pursuant to Subsection 11-603(K)(2) of the Hinsdale Zoning Code (the "Application"); and

WHEREAS, the President and Board of Trustees find that the major adjustment to the Planned Development in the form of the Setback Waiver and FAR Memorialization, as approved by this Ordinance, meet the standards set forth in Section 11-603 for approval of such adjustments, and will be in substantial conformity with the approved final plan for the Planned Development, as amended, in conformance with Subsection 11-603(K)(2) of the Hinsdale Zoning Code.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HINSDALE, DUPAGE AND COOK COUNTIES, ILLINOIS:

SECTION 1: Recitals. The foregoing recitals are incorporated into this Ordinance by this reference as findings of the President and Board of Trustees.

SECTION 2: Approval of a Major Adjustment to the Planned Development. The Board of Trustees, acting pursuant to the authority vested in it by the laws of the State of Illinois and pursuant to Subsection 11-603(K)(2) of the Hinsdale Zoning Code, approve a major adjustment to the originally approved Planned Development, as previously amended, to allow the following waivers: 1) a waiver authorizing it to replace buildings along Hillgrove at a setback equal to the distance from the east corner of the existing parking garage to the new Hillgrove Avenue along the entire length of Hillgrove; and 2) any future redevelopment on the Hospital Property for permitted uses in the HS District to take place using the current maximum allowable FAR of the Property as opposed to the FAR following the Hospital Conveyance. The proximity of the hospital building closest to Hillgrove Avenue both before and after the Hospital Conveyance, and the maximum allowable FAR of the Hospital Property both before and after the Hospital Conveyance, are depicted and memorialized on the attached "Table of Measurements - Hillgrove Setback and FAR Calculations of the Adventist Hinsdale Hospital Property located at 120 N. Oak Street," a copy of which is attached hereto as **Exhibit A** and made a part hereof. Said major adjustment is approved subject to the conditions set forth in Section 3 of this Ordinance. The Planned Development, as previously amended, is hereby further amended to the extent provided, but only to the extent provided, by the approval granted herein.

SECTION 3: Conditions on Approvals. The approval granted in Section 2 of this Ordinance is subject to the following conditions:

A. No Approval of Future Plans or Authorization of Work. This Ordinance does not constitute the approval of any specific plans for redevelopment or authorize the commencement of any work by the Hospital within the Planned Development. The Hospital acknowledges that other than the waivers approved herein, any future plans for redevelopment within the Planned Development are subject to the Planned Development processes and approvals, and all other Zoning Code requirements of the Village.

B. Compliance with Codes, Ordinances, and Regulations. Except for the waivers specifically set forth in this Ordinance, the provisions of the Planned Development, as previously amended, the Hinsdale Municipal Code and the Hinsdale Zoning Code, including specifically the Planned Development processes and approvals, shall apply and govern any redevelopment or other work within the Planned Development area. All work within the Planned Development shall comply with all Village codes, ordinances, and regulations at all times.

SECTION 4: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance, the Ordinance approving the Planned Development, any previous amendments thereto, or of any applicable code, ordinance, or regulation of the Village shall be grounds for rescission by the Board of Trustees of the approvals set forth in this Ordinance.

SECTION 5: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this _____ day of _____ 2015.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____ 2015.

_____
Thomas K. Cauley, Jr., Village President

ATTEST:

_____
Christine M. Bruton, Village Clerk

EXHIBIT A

TABLE OF MEASUREMENTS
HILLGROVE SETBACK AND FAR CALCULATIONS
OF THE ADVENTIST HINSDALE HOSPITAL PROPERTY
LOCATED AT 120 N. OAK STREET

Hillgrove Avenue Setback

Prior to Hospital Conveyance:
Minimum Setback from old Hillgrove Ave: 10 feet

After Hospital Conveyance:
Minimum Setback from new Hillgrove Ave.: 7.9 feet

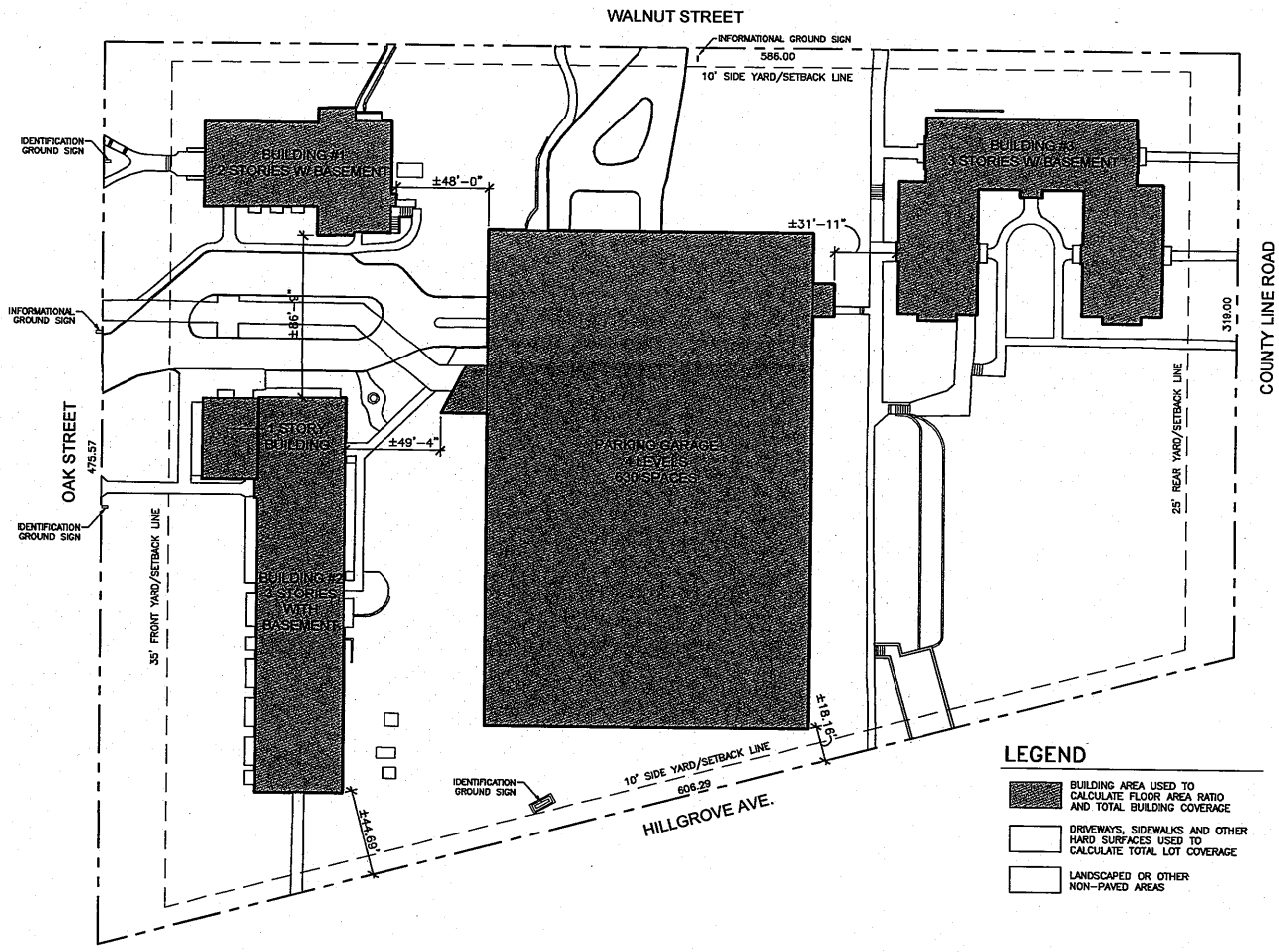
FAR Calculations

Prior to Hospital Conveyance:

Site area:	592,634 square feet
Total Building Area Allowed:	948,214 square feet

After Hospital Conveyance:

Site Area:	581,465 square feet
Total Building Area Allowed:	948,214 square feet



SITE PLAN PRIOR TO HOSPITAL CONVEYANCE

SCALE: 1"=30'-0"

North

NOTE:
DUE TO THE FACT THAT IDG INPUT THIS SITE PLAN FROM A PLAT OF SURVEY PROVIDED BY OTHERS, IDG MAKES NO GUARANTEE AS TO ITS ACCURACY. THIS SITE PLAN IS FOR REFERENCE ONLY. IT IS THE OWNER'S RESPONSIBILITY TO FIELD SURVEY THE SITE BEFORE PERFORMING ANY WORK.

IDG
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PROJECT DESIGN TEAM

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DESIGNER:	RYAN DEBARI
REVIEWER:	TIM LIES
DRAWN BY:	RYAN DEBARI
REVISED BY:	

MANAGEMENT:

Adventist Hinsdale Hospital
Keeping you well
120 NORTH OAK STREET
HINSDALE, ILLINOIS 60521

TENANT:

ADVENTIST HINSDALE HOSPITAL (EAST CAMPUS)
HINSDALE, ILLINOIS 60521

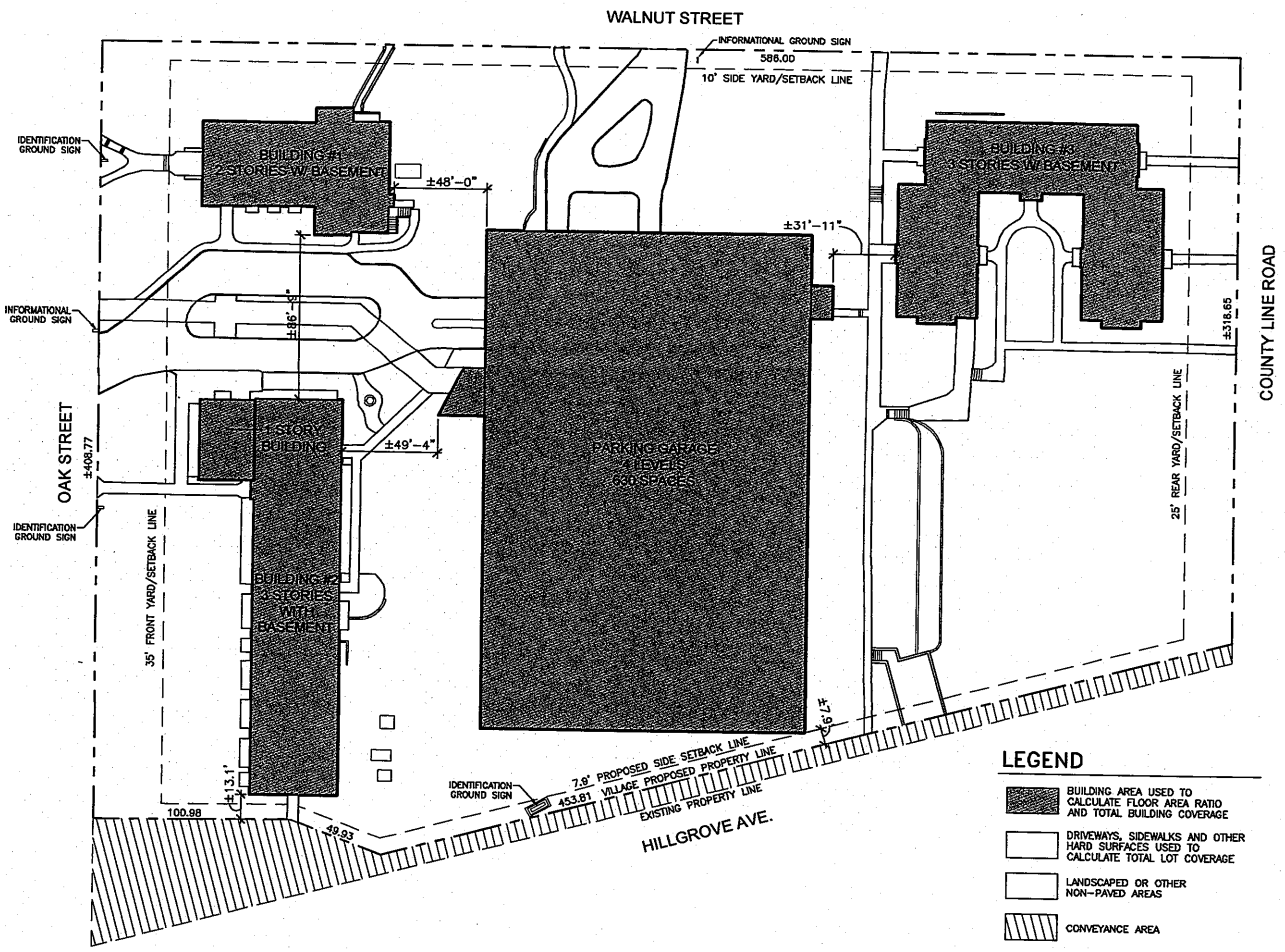
PROJ. NO. 19909-15 R.S.F.

SUBMITTED: DATE:

REVISED:	01/15/15
REVISED:	01/09/15
FOR APPROVAL:	01/06/15
DRAWN:	01/06/15

SHEET TITLE:
SITE PLAN
PRIOR TO HOSPITAL CONVEYANCE

SHEET NO.:
1 OF 2



SITE PLAN AFTER HOSPITAL CONVEYANCE

SCALE: 1"=30'-0"

NOTE:
DUE TO THE FACT THAT IDG INPUT THIS SITE PLAN FROM A PLAT OF SURVEY PROVIDED BY OTHERS, IDG MAKES NO GUARANTEE AS TO ITS ACCURACY. THIS SITE PLAN IS FOR REFERENCE ONLY. IT IS THE OWNER'S RESPONSIBILITY TO FIELD SURVEY THE SITE BEFORE PERFORMING ANY WORK.

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PROJECT DESIGN TEAM

ARCHITECT:	LARRY DOHRER
DESIGNER:	RYAN DEBARI
REVIEWER:	TIM LIES
DRAWN BY:	RYAN DEBARI
REVISED BY:	

MANAGEMENT:

Adventist Hinsdale Hospital
Keeping you well
120 NORTH OAK STREET
HINSDALE, ILLINOIS 60521

TENANT:

ADVENTIST HINSDALE HOSPITAL (EAST CAMPUS)
HINSDALE, ILLINOIS 60521

PROJ. NO. 19909-15 R.S.F.
SUBMITTED: DATE:

REVISED:	01/15/15
FOR APPROVAL:	01/09/15
DRAWN:	01/09/15

SHEET TITLE:
SITE PLAN AFTER HOSPITAL CONVEYANCE

SHEET NO.:
2 OF 2

KTJ

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MEMORANDUM

To: President Thomas K. Cauley, Jr. and Board of Trustees
From: Michael A. Marrs
Date: January 6, 2015
Re: Major Adjustment – Adventist Hinsdale Hospital

As the Board is aware, the Oak Street Bridge Reconstruction Project (the "Project") involves obtaining easements or, in some cases, the outright acquisition of parcels of property in order to widen the Oak Street and Hillgrove Avenue right-of-ways. One of the parcels being acquired outright is an 11,108 square foot parcel (the "Hospital Conveyance Parcel") that is currently part of the Planned Development area for Adventist Hinsdale Hospital at 120 N. Oak Street (the "Hospital Property").

The Planned Development for Adventist was originally approved in 2001 and has since had four (4) major adjustments (the addition of wireless antennas in 2006 and 2012, the addition of a patient pavilion in 2009 and directional signage in 2013).

Throughout the planning of the Project, Adventist has expressed concern that the loss of the Hospital Conveyance Parcel will potentially have a negative impact on the Hospital should it desire to redevelop the Hospital Property in the future. The Village Board, in order to address this concern, discussed a letter to the Hospital expressing its strong support to future Boards for any request for relief from the bulk regulations applicable to the Property once plans are developed. At a meeting in August, the Hospital requested that the Village go a step further and approve an Ordinance or Resolution memorializing its support for future requests for relief. A draft Resolution doing just that was provided to the Hospital for review.

In the past two (2) weeks, the Hospital has changed course somewhat, and now maintains that a letter of support, even with an accompanying Resolution or Ordinance, does not give them the peace of mind they seek. Staff, along with Trustee LaPlaca, had a conference call with Adventist and their attorney on Monday, January 5, to discuss the concerns of the Hospital and to attempt to reach a resolution on this issue. During the call, Adventist expressed a desire to be given two things: 1) a waiver in the Planned Development that will allow it to rebuild the portion of the Hospital closest to Hillgrove Avenue (Tupper Hall) at its current location, regardless of Village setback requirements; and 2) a waiver in the Planned Development that will allow it to utilize the current maximum allowable Floor Area Ratio ("FAR") of the Hospital Property for future redevelopment, as opposed to the FAR that would be allowed after the 11,108 square foot Hospital Conveyance to the Village takes place. In order to move the Project forward, I am providing a Draft Ordinance that provides both waivers as a major adjustment to the existing Planned Development.

The Planned Development process is intended to provide zoning flexibility. Part of that flexibility is the ability within a Planned Development to provide waivers from requirements in the Zoning Code. That authority is set forth in Section 11-603H of the Code, which provides that "[s]ubject to the standards and limitations hereinafter set forth, the board of trustees shall have the authority, in connection with the granting of any planned development approval pursuant to this section, to change, alter, vary, modify, or waive any provisions of the village code of Hinsdale

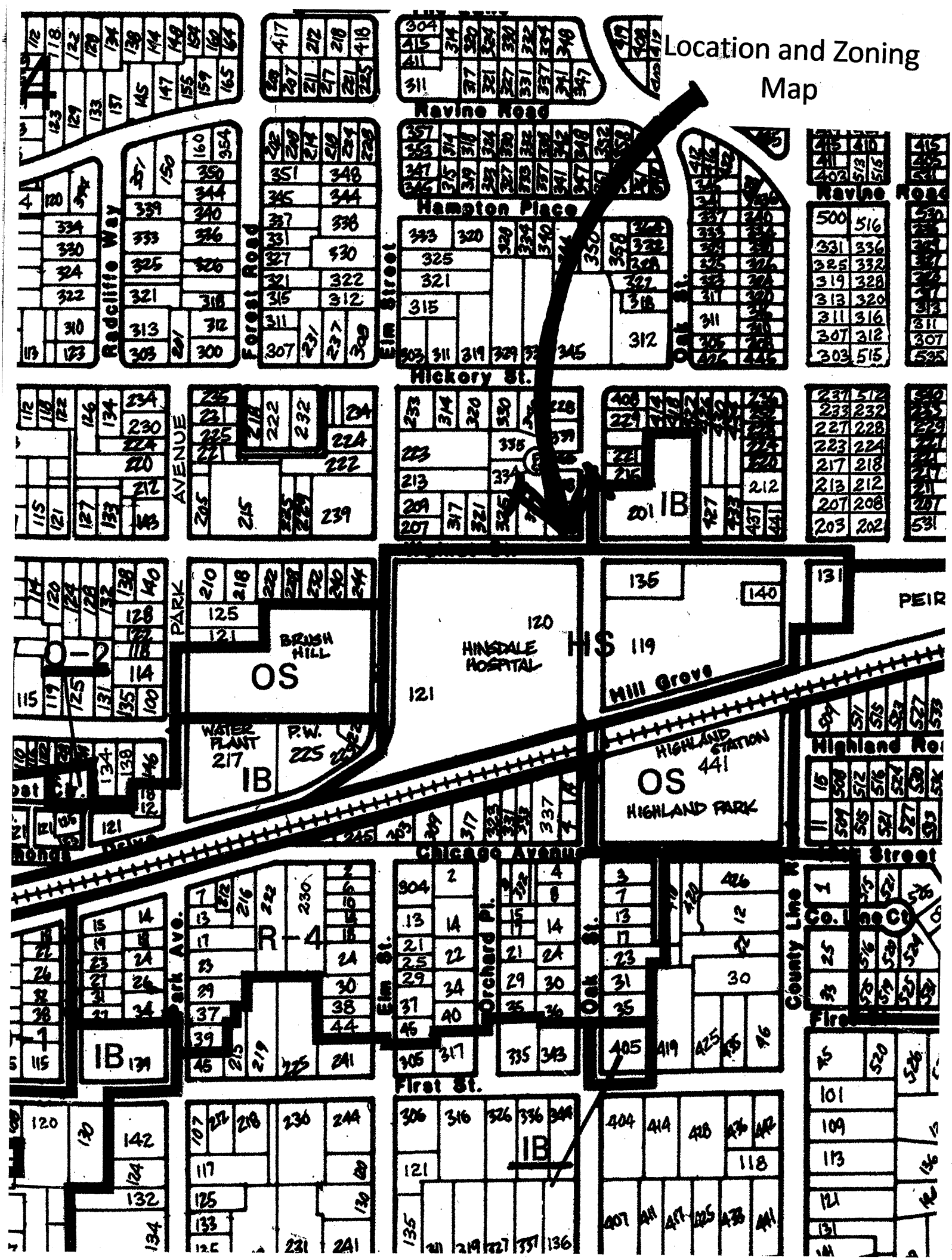
and the Hinsdale zoning code as they apply to an approved planned development." The Draft Ordinance grants such waivers by providing that at such time as the Hospital Building closest to Hillgrove is redeveloped, it may be rebuilt at its existing setback, regardless of the fact that Hillgrove is being widened by the Project. It also allows future redevelopment of the site at the existing maximum allowable FAR of the site, as opposed to the FAR that would apply after the Hospital Conveyance. Both calculations will be memorialized in an Exhibit to the Ordinance. The Hospital Conveyance provides a compensating amenity to the Village in this case.

It is notable that the waivers granted here do not provide any right to build or take other redevelopment action at the site without further Village approvals. Instead, the Hospital, at such time as it has specific plans for redevelopment of any portion of the Planned Development Area, will need to come back before the Board for a further major adjustment and such other zoning approvals as are required by their specific proposed changes. The Board will thus be able to consider all aspects of any proposed future redevelopment other than the FAR (so long as the FAR of the proposed redevelopment does not exceed the current maximum allowable FAR memorialized here) and the relation of the redevelopment to Hillgrove (so long as the building footprints do not move closer towards Hillgrove Avenue than they currently are).

In cases where the Board of Trustees finds a major adjustment to be in substantial conformity with the existing final plan, it may approve the adjustment by Ordinance without a hearing before the Plan Commission. The existing final plan is not altered by the approvals provided here, and, in my opinion, this adjustment is in substantial conformity with the existing plan and no Plan Commission hearing is required.

Feel free to contact me with any questions.

cc: Kathleen Gargano, Village Manager (via email)
Dan Deeter, Village Engineer (via email)
Robb McGinnis, Director of Community Development (via email)
Sean Gascoigne, Village Planner (via email)
Lance Malina (via email)


Location and Zoning Map
Ravine Road
Hampton Place
Hickory St.
Radcliffe Way
Forest Road
Elm Street
Oak St.
AVENUE
PARK
BRUSH HILL
OS
HINSDALE HOSPITAL
HS
Hill Grove
WATER PLANT
217
IB
P.W.
225
HIGHLAND STATION
441
OS
HIGHLAND PARK
Chicago Avenue
R-4
Elm St.
Orchard Pl.
Oak St.
County Line
First St.
O-2
IB
HS
OS
R-4

To: President Cauley and the Village Board of Trustees

From: Gina Hassett, Director of Parks & Recreation

Date: January 9, 2015

Subject: December Staff Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of December.

Programming & Special Events

The Holiday Express event, formerly known as the Polar Express, was held on December 7th. There were 260 participants that attended the event. There are two trips held which include a train ride from Hinsdale to the Aurora station. Participants enjoyed a buffet, entertainment, crafts and visits with Santa at the Two Brothers Roundhouse banquet facility. Due to the past popularity of the event and limited slots provided by Metra, a lottery system is utilized for registration of this Holiday Express. Following the lottery, there were spaces available for the event; they were available on a first come first serve basis. The trip sold out the week prior to the event. Staff attributes the decline in advance registration due to the name of the event being changed. In 2013, Staff received communication from Warner Bros Entertainment Inc. informing the Village that calling the event "Polar Express" violated the company's copyright therefore, the name of the event was changed to the Holiday Express.

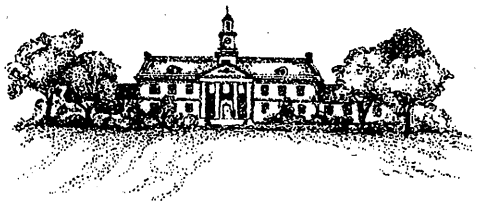
The annual Breakfast with Santa event was held on Saturday, December 6th at Katherine Legge Memorial Lodge. There were 55 participants registered for the event which included a continental breakfast and a visit with Santa.

The Winter/Spring program brochure was delivered to Hinsdale Residents on Monday, December 8th. Registration is on-going, programs start in mid-January.

Park Maintenance

Mowing & Landscaping

The Village utilizes a third party to mow and maintain the landscaping at Village parks. The contract with the current vendor, Zenith Landscaping, has expired. The bid will be distributed to vendors the first week of January. Staff anticipates that a recommendation to award the bid will be brought to the Board at the first meeting in February. Public Service staff has updated the bid documents to include additional maintenance areas.



Additional areas included in the bid are landscaping of Village playgrounds, maintenance of park flower beds and maintenance of the flower beds at KLM Park including the Lodge, the former Arts Center and the Platform Tennis area. This work was previously managed by Public Service staff. The bid is itemized so that services can be approved to align with funds that are allocated in the budget.

To aid in the planning and maintenance of Village parks, staff is developing a park inventory. The document will include park amenities, the date equipment/feature was installed or replaced, and an estimated replacement date and cost. The initial document should be completed and provided to Parks & Recreation Commission in February.

Ice Rinks

This year, plans include the construction of an outdoor ice rink at Burlington Park and two rinks at Burns Field. This is the first year for the rink at Burlington Park. Public Service staff laid out the rink systems the week of December 29th. Public Service staff filled one rink at Burns Field on Friday, January 2nd. As of January 14th the Burns Field rink was open for skating. Weather permitting, staff anticipates having a second rink at Burns Field and the Burlington Park rink ready for the week of January 18th.

To make ice, it is best to have five days of below freezing overnight temperatures to produce safe ice. Snow and rain events can hamper the construction of rinks and require additional layers of water to be applied. Signs will be posted to indicate if the rinks are open or closed. Updates regarding the rinks and the condition of the ice will be provided on the Village's website and Facebook page. The ice skating rink at Burns Field has field lighting that allows for evening skating. Lighting at Burlington Park is limited to the lights that illuminate the walkways within the park, this will limit evening skating. Hockey play is permitted at Burns Field, not at Burlington Park. Signs with the rink rules will be posted at rinks and on the Village's web site.

At the November 18th Village Board meeting, the request for the resident constructed ice rink at Melin Park was approved. The rink has been constructed and Public Service staff filled the rink with water on December 26th. As of Friday, January 2nd the rink was open for skating. The Village provides signs that indicate the status of the ice to the residents who maintain the Melin Park ice rink.

Arts Center

The building that was formerly occupied by the Hinsdale Center for the Arts remains vacant. School District 181 had expressed interest in renovating the building and utilizing the space for their administrative offices. The District has communicated to staff that the cost to renovate the building exceeds what they had planned to spend.

Staff will work the Economic Development Department to secure a tenant for the building. Depending on the use of the building, renovations may be required to be code

complaint. The FY 2014/15 Budget includes $50,000 for improvements to the building; since no tenant has been secure there are no improvements scheduled.

Peirce Park Playground
Design Perspectives Inc. was retained to design and supervise the construction of the Peirce Park playground project. The construction of the playground project was awarded to The Kenneth Company on September 11th in the amount of $141,006.

The playground equipment and site furnishings have been installed. Due to the cold temperatures, there is approximately 50 feet of sidewalk that has not been poured. The contractor is monitoring the weather and will finish as weather permits. Staff plans to coordinate an event to be held in the spring that will commemorate the installation of the new playground.

Katherine Legge Memorial Lodge

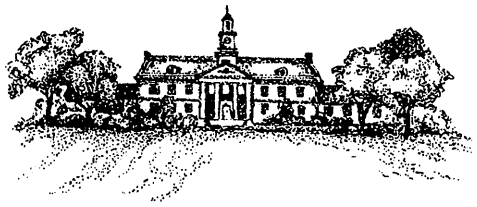
November revenue is $14,724 which is $6,144 over the prior year. In November, there were thirteen events held at the Lodge. Three events were hosted by Hinsdale clients, which accounts for $1,950 of the revenue: the remaining revenue of $12,774 was from non-resident clients. Revenue for the year is $132,673, which is an increase of $15,290 over the prior year. Revenue for the year is trending slightly above the prior year. Lodge staff is working with clients to fill the event calendar for 2015.

EXPENSES	November		YTD		Change Over the Prior year	2014-15 Annual Budget	FY 14-15 % of budget	2013-14 Annual Budget	FY 13-14 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
	$9,521	$10,263	$89,155	$98,819	$9,664	$174,511	57%	$116,813	76%

REVENUES	November		YTD		Change Over the Prior year	2014-15 Annual Budget	FY 14-15 % of budget	2013-14 Annual Budget	FY 13-14 % of budget
	Prior Year	Current Year	Prior Year	Current Year					
KLM Lodge Rental	$8,580	$14,724	$117,383	$132,673	$15,290	$160,000	83%	$145,000	81%
Caterer's Licenses	$0	$500	$16,800	$12,500	($4,300)	$16,800	74%	$15,000	112%
Net	$8,580	$15,224	$134,183	$145,173	$10,990	$176,800	82%	$160,000	84%

The Lodge staff hosted the Hinsdale Chamber of Commerce holiday party on December 11th. The Village partnered with Taste of Home Catering, who provided the food at no cost, the Village covered the cost of the wait staff, event supplies and beverages. The event was well attended and was a good opportunity to showcase the facility. This is the second year the Lodge staff has hosted a Chamber event.

Below is a summary that includes the scheduled events and projected revenue for the Lodge.



2014-15 KLM Bookings
as of 12/2/14

FY 2014-15	Business Mtg	Memorial Service	Rec Program	School Dist	Social Event	Village Mtg	Village Spec Event	Wedding	Total	2014-15 Projected Revenue	Actual 14-15	2013-14	Change over prior
May	1	1	20		3	1		7	33	$13,045	13,745	16,796	(3,051)
June	1		19		1	1		7	29	$20,250	17,450	26,818	(9,368)
July	2	1	14		6			5	28	$16,425	12,909	18,650	(5,741)
August			11		4			7	22	$21,075	25,350	19,579	5,771
September			11	1	1			8	21	$23,200	24,510	12,137	12,373
October			22		2			7	31	$22,900	23,985	14,825	9,160
November			16		1			2	19	$5,680	14,724	8,580	6,144
December	1		10		5		1	2	19	$15,025	14,300	13,366	934
2015 January			19					1	20	$2,200		8,450	
February	1		20						21	$2,675		7,575	
March	1		20					1	22	$4,295		4,245	
April			21		1			3	25	$6,970		3,375	
Total	5	2	203	1	23	2	1	45	202	$137,600	146,973	154,396	16,222

Platform Tennis

League play began the first week of October and will continue through March. Membership revenue collected to date is $40,388, which is a decrease of $3,225 over the same period of the prior year. The agreement between the Village and the Hinsdale Platform Tennis Association (HTPA) requires that all league players have a current membership with the Village. HPTA has provided staff a list of league players; staff is verifying that all members are current. Those that are not will be contacted to renew their membership.

HPTA has provided their league participation numbers, which are listed in the table below.

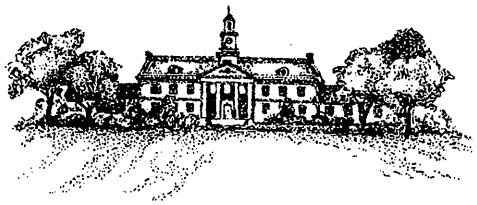
Platform Tennis Membership Summary

		2012		2013		2014					
Membership as of 10-27-2014	Fees	Total Members	Revenue	Total Members	Revenue	New Members	Renewal Members	Total Members	Revenue YTD	Change over Prior Yr.	% Change Over Prior Year
Resident Individual	$120	73	$8,520	86	$9,720	13	53	66	$7,920	-$1,800	81%
Resident Family	$175	37	$6,630	36	$6,038	5	21	26	$4,375	-$1,663	72%
Resident Family Secondary	$0	91	$0	83	$0	14	56	70	$0		
Non-Resident Individual	$289	61	$17,051	90	$24,276	20	60	80	$22,573	-$1,703	93%
Non-Resident Family	$345	13	$4,830	13	$3,968	5	10	15	$5,520	$1,552	139%
Non-Resident Secondary	$0	35		35	$0	18	27	45	$0		
Sustaining Lifetime	$0	335		298	$0	0	301	301	$0		
New Lifetime Members	$1,500	3	$4,380	0	$0	0	0	0	$0		
Total Membership Revenue		645	$37,031	641	$44,002	75	528	603	$40,388	-$3,614	92%

Hinsdale Platform Tennis Association League Enrollment					
	Women's Teams			Men's Teams	
	2014/15	2013/14	2012/13	2014/15	2013/14
Series 1	11	8	9	10	10
Series 2	10	9	9	9	9
Series 3				10	10
Series 4	11	10	9	11	11
Series 5		9	9	11	11
Series 6	11			10	10
Series 7				10	10
Series 8	11	9	9		
Series 9				11	11
Series 10					
Series 11				11	11
Series 11				10	10
Series 12					
Series 13					
Series 14				11	11
Series 15		10	11		
Series 16				11	11
Series 17					
Series 18				12	12
Series 19					
Series 20				11	11
Series 21					
Series 22				6	6
Series 24				13	13
Series 25				10	10
Series 26				12	12
Total	54	55	56	189	189

This fall, new heaters were installed under three of the platform courts. The new heaters provide 250,000 BTU's per units that reduces the time to melt the ice and snow on the courts. Under court 2, there is limited clearance below the court deck; the new heaters are overheating causing the units to shut down. The heaters have a manual reset button that requires staff to crawl under the courts to reset the heaters. Staff has spoken to other agencies that have had similar experiences. To rectify the problem and eliminate staff time, automatic reset switches will be installed on the new heating units; the cost is estimated to be $700. In addition to increase the circulation under the courts, Public Service staff will install vents in the court skirting which will help to the units from overheating.

In November, Public Service staff replaced the electrical wiring for the heating system on three of the courts at KLM. In the past, when it rained or snowed, the electric for the heaters would shut down requiring staff to dry out the system and reset the breakers. The improvements made this fall have rectified the problem; the electrical system has not shut down this season.



Community Pool

The annual pool report will be presented to the Parks and Recreation Commission on January 27th.

During the week of January 5th, the heater in the pool pump room failed. The heater was repaired; there was no damage to the building mechanics. Staff is evaluating if the furnace should be replaced or if adding an additional heater in the building would be effective; adding a second heater would provide a backup system. In 2014, the heater in the pump room failed causing damage to the pipes and insulation. Building Maintenance is making regular checks of Village buildings to monitor the heating units.

In January, contact will be made with the pool staff to see who plans to return for 2014 season. After confirmation has been made of who will be returning, staff will begin to hire for the vacant positions. Lifeguards are trained and certified by the Pool Managers in May.

Pool passes go on sale March 2nd; early bird pass rates are effective through April 30th. Beginning May 1st, regular pass rates apply. Emails and letters will be sent to previous pass holders and will be posted in the local paper to advertise pass sales.

2015 POOL MEMBERSHIP FEES

EARLY BIRD DISCOUNT RATE

Resident		**Non-Resident**	
Family	$290	Family	$515
Individual	$165	Individual	$260
Senior Citizen (62 yrs +)	$80	Senior Citizen (62 yrs +)	$155
Nanny*	$60		

REGULAR RATES BEGINNING MAY 1ST

Resident		**Non-Resident**	
Family	$315	Family	$540
Individual	$185	Individual	$285
Senior Citizen	$80	Senior Citizen	$166
Nanny*	$60		

**Can only be purchased with a family membership*

11c

MEMORANDUM

Date: January 12, 2015

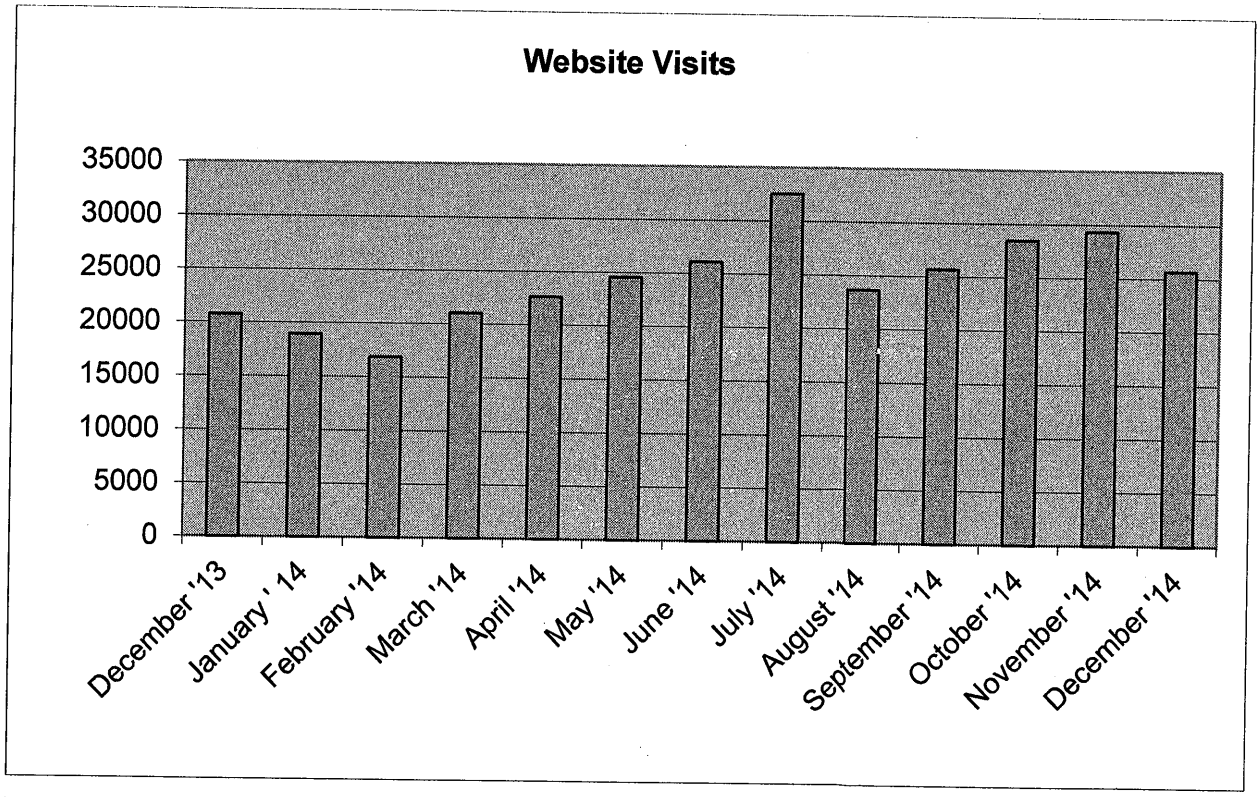
To: Chairman Hughes and ACA Committee Members

From: Amy M. Pisciotto, Information Technology Coordinator AMP

RE: Communications Report for December

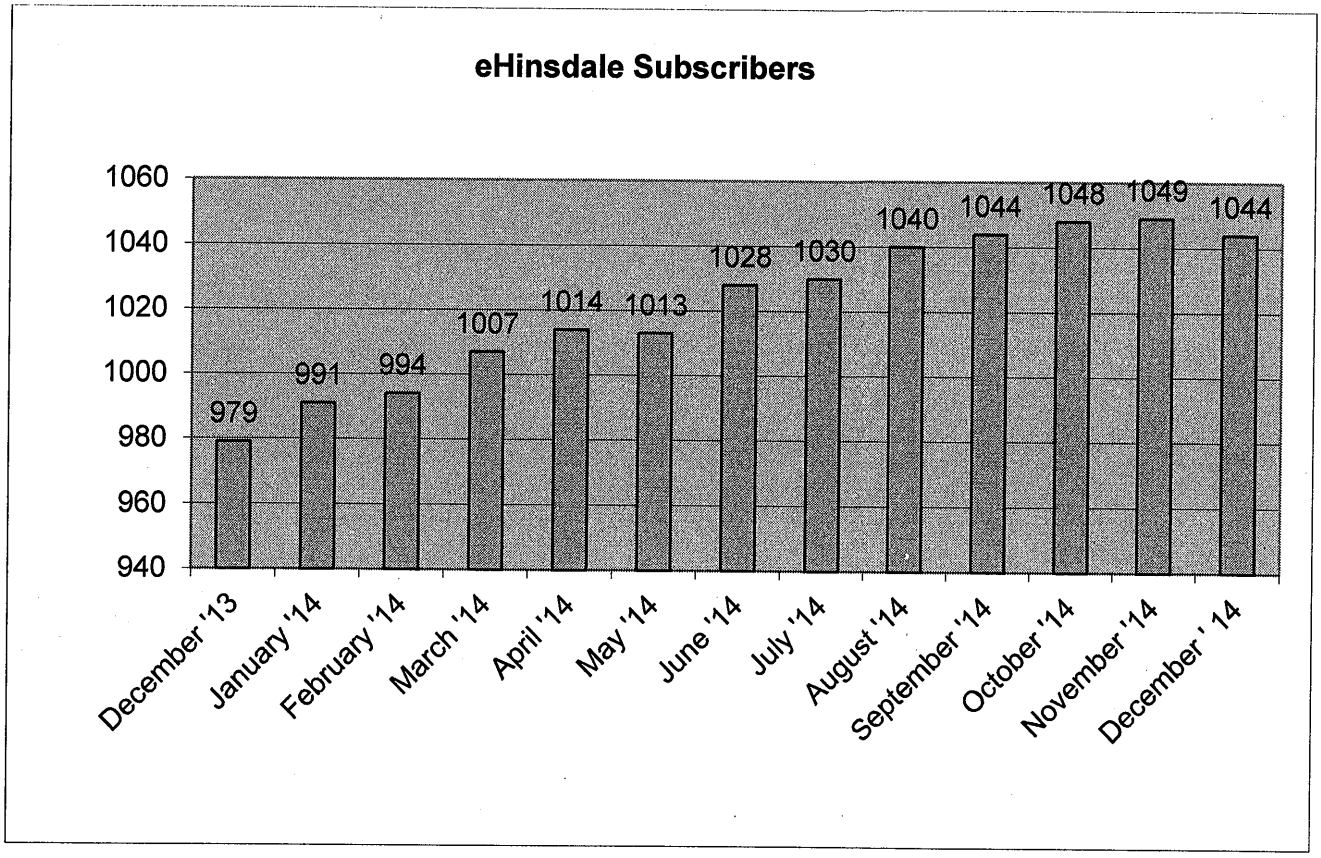
Website

In December the Village of Hinsdale website was visited 25,694 times. Of these visits, 14,432 were unique, in other words, not the same device twice or more. These visitors viewed a total of 58,730 Village of Hinsdale website pages.



eHinsdale

In December there were a total of 1044 subscribers to the *eHinsdale* newsletter. The December eHinsdale newsletters averaged a 36% open rate, which is approximately 376 subscribers per week that open the newsletter.



Comcast Channel 6/AT&T U-Verse Channel 99

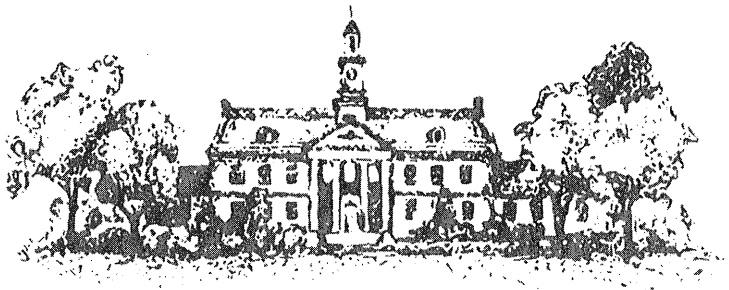
Slideshow: attached is a summary of the slides and non-meeting videos currently running on Comcast Channel

cc: President Cauley and Board of Trustees
Kathleen A. Gargano, Village Manager
Department Heads

Daily Slide Show for Comcast Channel 6/AT&T U-Verse 99
As of January 12, 2015

Subject	Number of Slides	Pull Date
Street Light Outage contact information	1	ongoing
Tribute Tree information	1	ongoing
Hinsdale Public Library: Homebound Patrons info	1	ongoing
Fire Department: CPR	1	April 18, 2015
Fire Department: Snow removal reminder around hydrants	1	March 31, 2015
Park and Recreation: Katherine Legge Memorial Lodge Information	1	ongoing
Park and Recreation: Dog Owners informational slide	1	ongoing
Park and Recreation: Katherine Legge Memorial Lodge Information	1	ongoing
Park and Recreation: Sticky Fingers Cooking	1	April 17, 2015
Park and Recreation: Drawing from Life	1	April 10, 2015
Park and Recreation: Easter Egg Hunt	1	April 4, 2015
Park and Recreation: Music Programs	1	January 24, 2015
Park and Recreation: Painting: The inner and outer world	1	April 7, 2015
Park and Recreation: Early Bird Pool Passes	1	April 30, 2015
Park and Recreation: Sewing & Digital Sewing	1	February 21, 2015
Park and Recreation: Spring Brochure	1	March 14, 2015
Park and Recreation: Youth T-Ball League	1	April 17, 2015
Park and Recreation: Yoga with Sheri	1	April 17, 2015
Police Dept: Community Alerts e-mail program	1	ongoing
Police Dept: Texting and Cell Phone Use in School Zones	1	ongoing
Police Dept: Click it or Ticket	1	ongoing
Police Dept: Don't Drink & Drive	1	ongoing
Public Services: State of the Forest	13	ongoing
Village of Hinsdale: Hours of operation	1	ongoing
Village of Hinsdale: Phone Numbers	1	ongoing
Channel 6/99 program schedule	1	ongoing
Total	**38**	

11d



VILLAGE
OF HINSDALE FOUNDED IN 1873

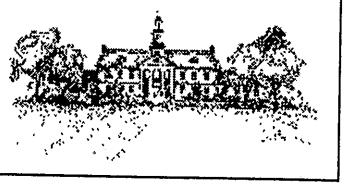
POLICE DEPARTMENT 789-7070
FIRE DEPARTMENT 789-7060
121 N. M. SYMONDS DRIVE

FIRE AND POLICE SERVICES

MONTHLY REPORT

November 2014

Hinsdale Fire Department
Monthly Report
November 2014



Emergency Response

In **November**, the Hinsdale Fire Department responded to a total of **245** requests for assistance for a total of **2566** responses this calendar year. There were **41** simultaneous responses and **ten** train delays this month. The responses are divided into three basic categories as follows:

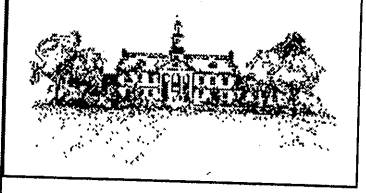
Type of Response	November 2014	% of Total	Three Year November Average 2011-2012-2013
Fire: (Includes incidents that involve fire, either in a structure, in a vehicle or outside of a structure, along with activated fire alarms and/or reports of smoke)	*99*	*40%*	*81*
Ambulance: (Includes ambulance requests, vehicle accidents and patient assists)	*86*	*35%*	*86*
Emergency: (Includes calls for leaks and spills, hazardous material response, power lines down, carbon monoxide alarms, trouble fire alarms, house lock outs, elevator rescues, and other service related calls)	*60*	*25%*	*42*
Simultaneous: *(Responses while another call is on-going. Number is included in total)*	*41*	*17%*	*37*
Train Delay: *(Number is included in total)*	*10*	*4%*	*8*
Total:	*245*	*100%*	*209*

Year to Date Totals

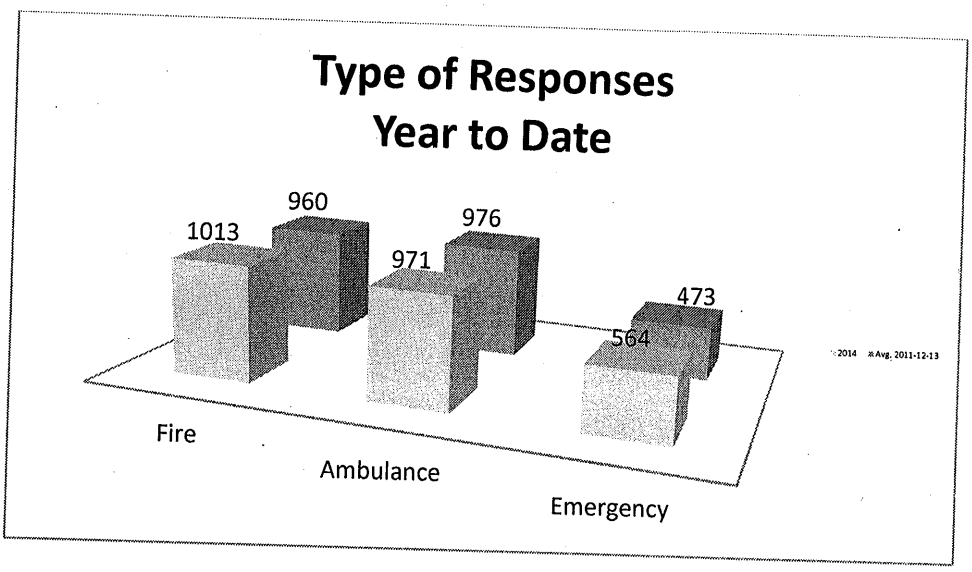
Fire: 1031 **Ambulance: 971** **Emergency: 564**

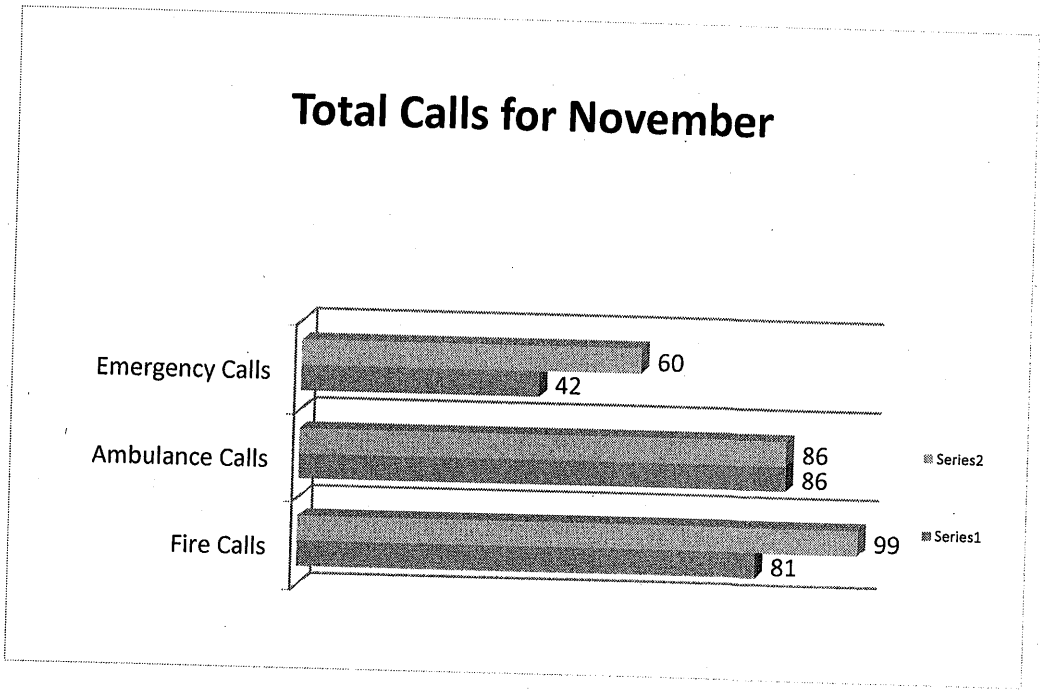
2014 Total: 2566 **2011-12-13 Average: 2409**

Hinsdale Fire Department
Monthly Report
November 2014



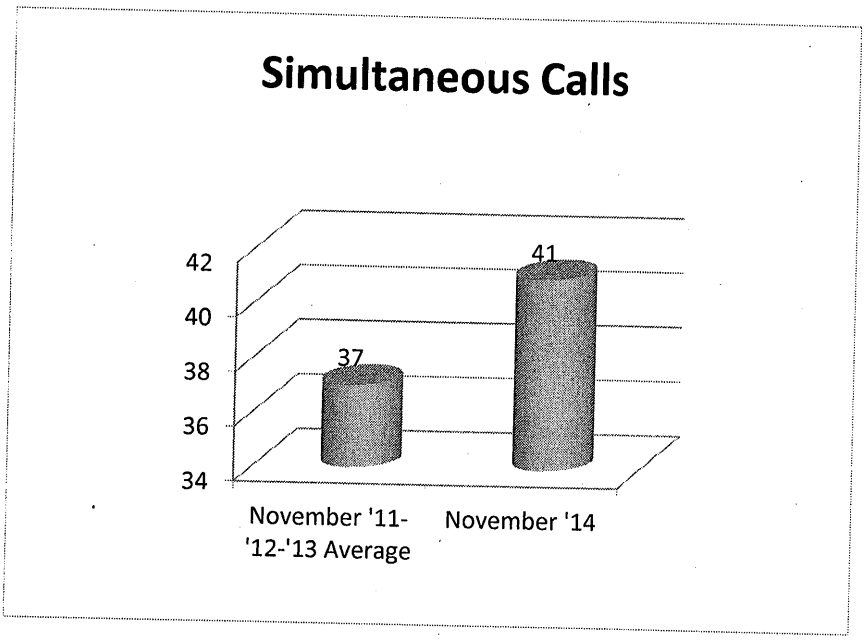
Emergency Response

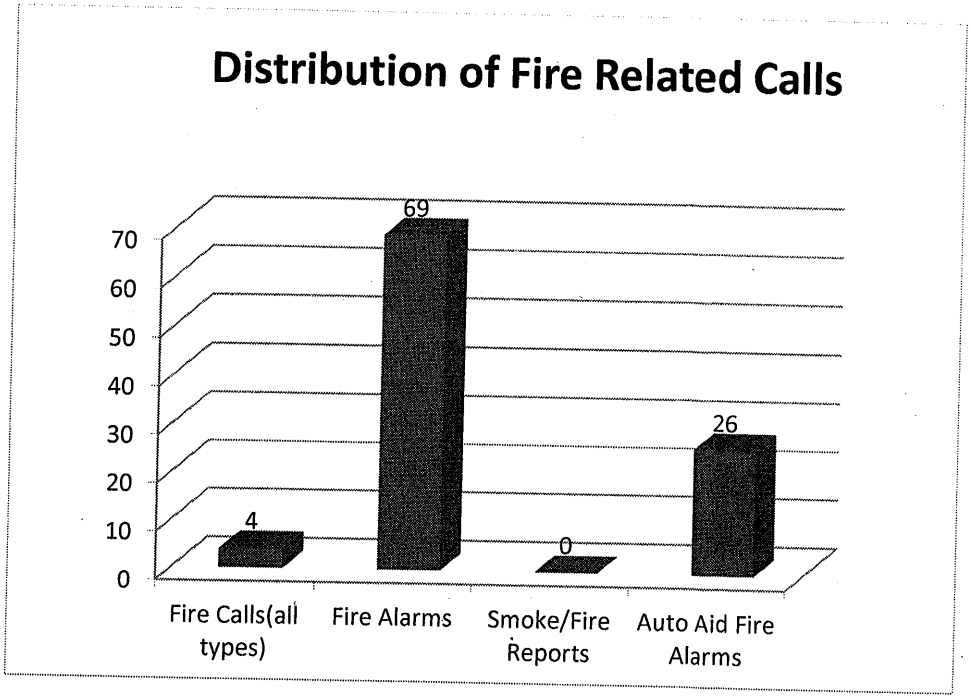




Hinsdale Fire Department Monthly Report November 2014

Emergency Response

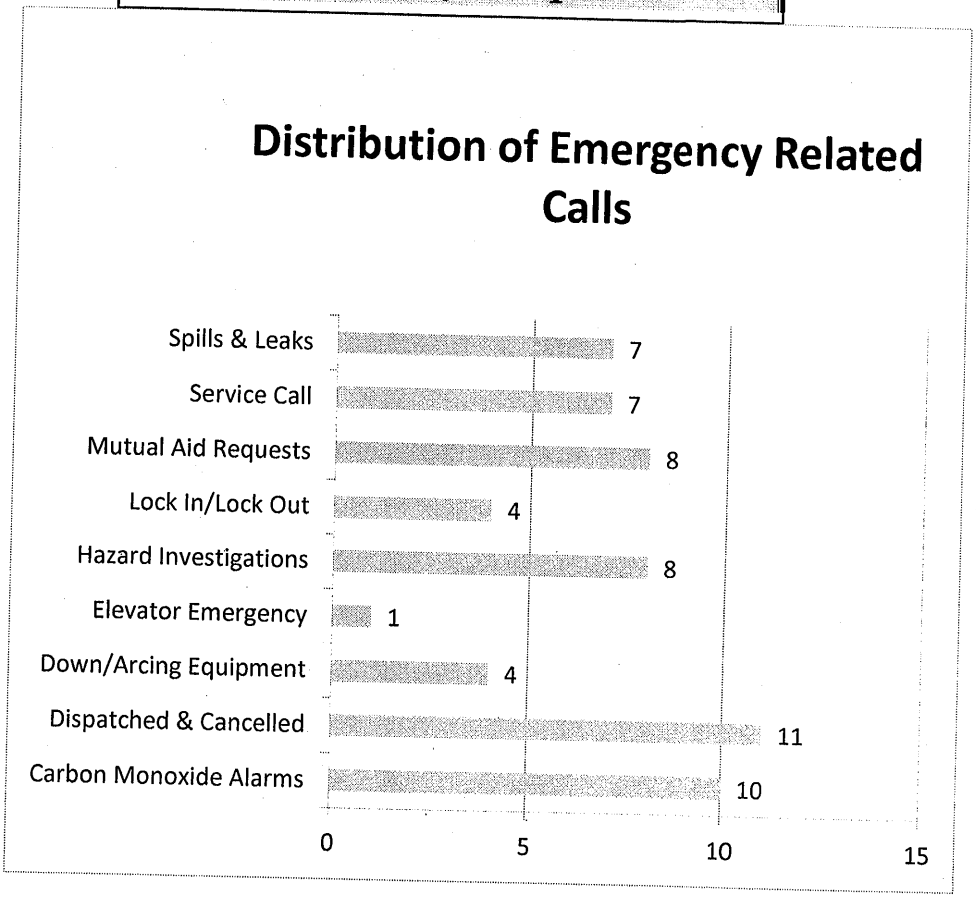


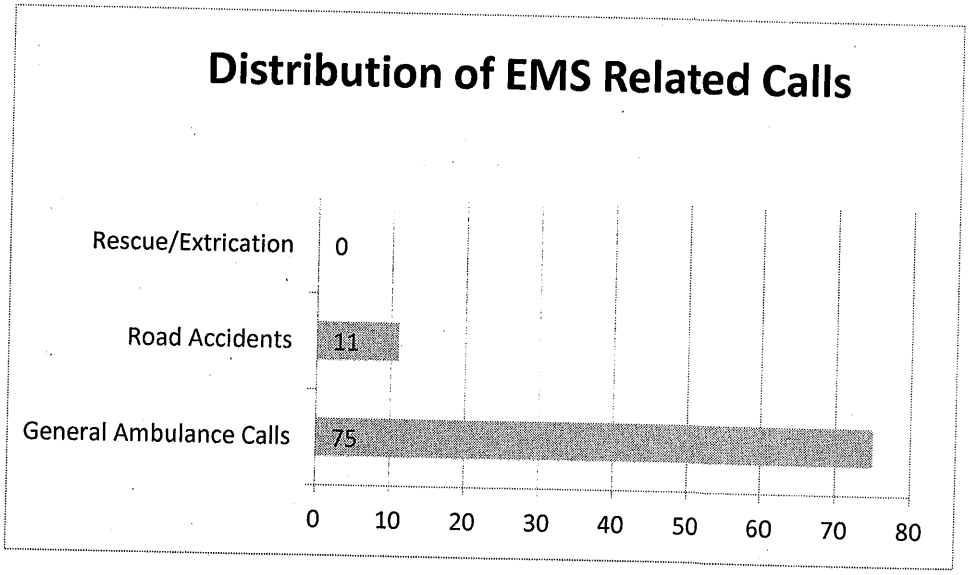


Hinsdale Fire Department
Monthly Report
November 2014



Emergency Response





Hinsdale Fire Department Monthly Report November 2014



Incidents of Interest

November 5th – responded to assist the Western Springs FD with an engine for a residential fire alarm. Upon arrival, Western Springs members found a small kitchen fire. Members assisted with smoke removal.

November 7th – responded to 100 block of north Monroe for a house gas meter struck with a leak. Members secured leak and notified NICOR. Area secured, members stood by for utility.

November 8th – responded to assist Oak Brook FD with an ambulance for a multiple patient accident on I-88 under I-294. Transported one to the Loyola Hospital Trauma Center.

November 10th – responded to 950 N. York Road for a structure fire. Upon arrival, members found the north side of the building's roof burning. Clarendon Hills, Oak Brook, and Western Springs responded with us. The call was elevated to a MABAS response. There was extensive damage to the roof and medical offices on the first and second floors of the north side. Damage estimated at over $1,000,000. Total of 14 Fire Departments assisted. Four workers on the roof were slightly injured.

November 10th – responded to Stough Street Railroad Crossing for a utility pole down on the tracks. Hazard controlled, and ComEd notified. Members stood by until utility arrival.

November 11th – responded to I-294 @ Ogden for a vehicle fire. Members extinguished fully involved engine compartment. No injuries, mechanical failure. No damage estimate at this time.

November 14th – responded to assist Western Springs FD with our aerial ladder for smoke in the medical office building. Members used a thermal imaging camera to assist. Located an electrical motor failure. No damage.

November 14th – responded to assist the Darien Woodridge FD with an investigator to assist in fire cause determination at a residential house fire.

November 17th – responded to I-294 under 55th Street for an accident with a person trapped, not breathing. Members extricated an unconscious man from a car off the roadway. Taken to Hinsdale Hospital in critical condition.

November 19th – responded to assist the Pleasantview Fire District with an engine, chief, and fire investigator for a commercial structure fire. Upon arrival, members assisted with fireground functions.

November 20th – responded to I-294 @ Ogden Avenue for a vehicle fire. Upon arrival, members found a small fire in the engine compartment. Fire extinguished. Unknown amount of damage, no injuries.

November 24th – responded to assist the Western Springs FD with our aerial ladder for a garage fire involving downed power lines. Members assisted on scene as needed.

November 27th – responded to First & Garfield for a roll over vehicle accident. Clarendon Hills ambulance and Western Springs engine initially responded as we were on another incident. Several people evaluated at the scene but nobody taken to the hospital. Scene and area secured.

November 28th – responded to assist the Pleasantview Fire District with an engine for smoke in an apartment building. Members assisted as needed at the scene.

Hinsdale Fire Department Monthly Report November 2014



Training/Events

During the month of November, members conducted regular training on Forcible Entry, CPR and AED Recertification, Policy & Procedure Review, Apparatus & Equipment Maintenance and Repair, Building Construction, Breathing Apparatus Confidence Course, and Pre-Incident Surveys.

All shifts reviewed aerial ladder operations and trouble shooting on-scene issues with the vehicle.

All shifts conducted various training evolutions at houses scheduled for demolition on Walnut Street and on 8th Street.

Firefighter McCarthy reviewed the components of our Public Education Programs with all shifts, including how the programs are to be conducted.

Captains DeWolf and Giannelli, Lt. Carlson, and Firefighters Ziemer and Smith attended an Officer Development program in Western Springs as part of our three town training group.

Our Department hosted the monthly MABAS 10 training session on Firefighter Rescue and Thermal Imaging Cameras at 7 Salt Creek Lane.

Firefighter Wilson completed Hazardous Materials Technician level B training and certification.

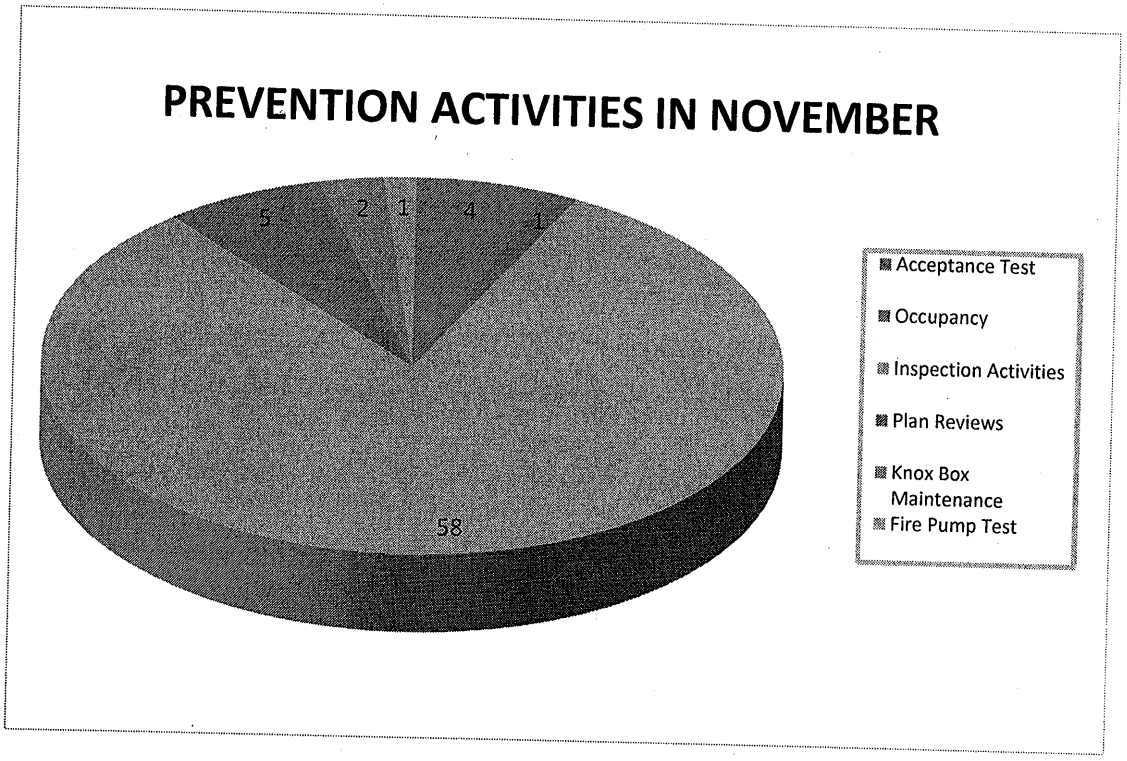
Lt. Neville and Firefighter Ziemer attended the Public Fire Safety Educator's class.

Members assigned to regional specialty teams attended regular training sessions for Incident Management, Firefighter Rescue, Fire Investigation, Hazardous Materials, and Technical Rescue.

Firefighter Karban continued with his Chief Fire Officer Class, Firefighter McCarthy with his Master's degree, and Firefighter Wilson with his Associate's degree.

Public Education

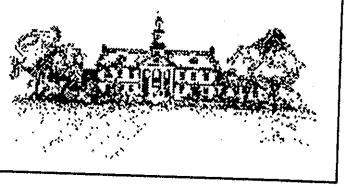
The fire prevention bureau is responsible for conducting a variety of activities designed to educate the public, to prevent fires and emergencies, and to better prepare the public in the event a fire or medical emergency occurs.



Fire Prevention/Safety Education:

- Attended District 86 Student and Safety Meeting on November 6, 2014.
- Attended District 181 Safety and Crisis Plan Meeting on November 19, 2014.
- Public Fire Safety Education classes were conducted by members at the Library Open House and The Lane School.
- CPR Instructors conducted regularly scheduled Community CPR and AED training at the Fire Station.
- Captain Votava continues to complete the required training classes through the DuPage County Office of Homeland Security and Emergency Management.
- Captain Votava continues to work on updating the Emergency Operations Plan on the County's web access site.

Hinsdale Fire Department Monthly Report November 2014



The Survey Says...

The Fire Department solicits feedback from the residents and customers to whom we provide both emergency and non-emergency services.

These surveys are valuable in evaluating the quality of services and programs we provide. They are also an opportunity for improvement.

Customer Service Survey Feedback:

We received **11** responses in the month of **November** for our emergency services with the following results:

Were you satisfied with the response time of our personnel to your emergency?

Yes – 11 / 11

Was the quality of service received:

"Higher" than what I expected – 9 / 11
"About" what I expected – 2 / 11
"Somewhat lower" than I had expected 0 / 11

*Miscellaneous Comments (**direct quotes**):*

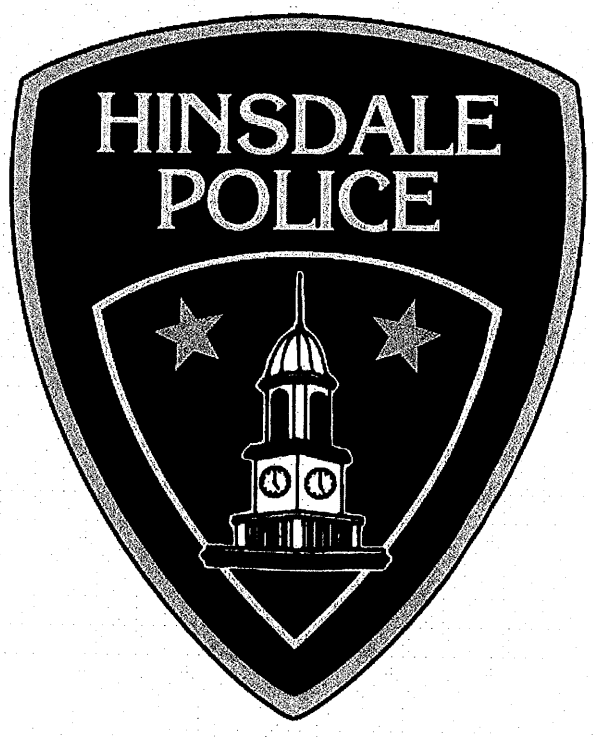
"They are the best – Thank you – Thank you...They could not have done all they did in such a short period of time if they were not the best anywhere."

"Their friendliness and care, combined with their efficiency made the experience memorable. I want them to know that!!"

"I want to thank everyone at the Hinsdale Fire Department. The EMTs were so caring and understanding. They are well-trained and I have so much admiration and gratitude for them."

"Firemen were very kind, prompt and professional."

"The Staff was extremely courteous and caring. They were reassuring and very kind to me."



POLICE SERVICES MONTHLY REPORT

November 2014

Investigations, Crime Prevention, and Youth Bureau Summary
November 2014

INVESTIGATIONS DIVISION

For the month of November 2014, the division had a total of 50 cases being investigated with 22 of these cases brought to disposition. The most frequent incident classifications for these cases were Fraud/Identity Theft (16), Theft (8), Vandalism/Trespass (7), Burglary (7).

On November 13, 2014, a 51-year-old man, formerly from Clarendon Hills was indicted by the DuPage County Grand Jury on two counts of **Financial Institution Fraud over $500,000**, three counts of **Continuing Financial Crimes Enterprise**, and two counts of **Theft over $500,000**. The male is wanted on an active warrant.

On November 16, 2014, a 39-year-old Hinsdale man was charged with one count of **Driving under the Influence of Alcohol,** one count of **Improper Lane Usage** and one count of **Illegal transportation of Alcohol**, after being stopped on a routine traffic stop for driving erratically. The man was released on an I-bond.

On November 25, 2014, a 53-year-old Hinsdale man was arrested for two counts of **Domestic Battery**, after an altercation with a family member. The family member was pushed down causing a laceration to the back of her head, which required treatment at the Hinsdale Hospital emergency room. The man was transported to the DuPage County Jail for a bond hearing.

During the month of October and November, 2014, and after several weeks of investigation, a 32-year-old Hoffman Estates woman was charged with one count of **Forgery**. The woman is alleged to have passed a forged document (check) at a local Bank. The woman also was responsible for other forgeries with similar checks at other branches throughout the western suburban area. The woman was transported to DuPage County Jail for a bond hearing.

During the month of November, Hinsdale Investigators participated in a multi-jurisdictional investigation involving suspects in residential burglaries. The investigation is ongoing.

CRIME PREVENTION ACTIVITY

D.A.R.E. (DRUG ABUSE RESISTANCE EDUCATION)

November 13, 14, 20, 21	**20 classes**	**Hinsdale Middle School**
November 3, 10, 17, 24	**12 classes**	**St. Isaac Jogues School**

The Junior High D.A.R.E Program is a ten lesson program that is presented in all eighth grade classrooms in Hinsdale Public and Parochial Schools. Topics include making good decisions, consequences, decision-making, drug, alcohol, tobacco awareness and resistance.

On November 5, 2014, Officer Coughlin the DJOA board meeting in Wheaton. Topics covered were meeting/training sites, upcoming trainings and board meetings, membership, website, scholarships and elections.

On November 13, 2014, Officer Coughlin gave a station tour to a group of Cub Scouts from Madison School. He spoke to the boys about Crime Prevention, being a good a citizen and fingerprinting. He then showed different types of fingerprints and fingerprinted each Cub Scout.

On November 14, 2014, Officer Coughlin was invited to the S.E.L.A.S. assembly at Hinsdale Middle School. Officer Coughlin was given a check for $300.00 for the Hinsdale DARE program. This donation was raised by the students in the Peer Leadership group.

On November 17, 2014, Officer Coughlin served as Bailiff at Peer Jury at Downers Grove Village Hall.

On November 19, 2014, Officer Coughlin attended the D.J.O.A. training meeting at the Naperville Police Department. Naperville Police Detective Wistocki spoke about internet crime investigations geared towards juveniles such as social networks, juvenile sexting and internet predators.

On November 19, 2014, Officer Coughlin attended the District 181 Safety & Crisis Committee meeting at Prospect school. Topics covered were safety training for substitutes, 3m safety film, crossing guards, double buzzer at doors, update on signage for areas of refuge and doors with electronic access.

On November 21, 2014, Officer Coughlin attended the quarterly IJOA meeting at the Tinley Park Police Department. Topics covered were membership fees, change of by-laws, update of website, juvenile justice commission grant and the State Conference. The conference will be held back in Peoria on June 10, 11, 12, 2014.

On November 22, 2014, Officers Coughlin & Keller presented the Alive at 25 defensive driving class at the Hinsdale Police Department. The class lasts 4 ½ hours and is dedicated to improving decision making by identifying behaviors which can lead to traffic crashes. The course includes videos, group work and facilitated discussion.

On November 24, 2014, Officer Coughlin met with the parents of a fifth grade student who were concerned about the behavior of one of their son's classmate's parent.

On November 13 & 20, 2014, Officer Coughlin presented the 2014 Citizen's Police Academy. Topics covered were Traffic Enforcement, Radar, D.U.I.s, School Resource, Juveniles and tour of Hinsdale Central High School was given to all.

On November 14 & 21 2014, Officer Coughlin walked the Business District monitoring the behavior of middle school students. Officer Coughlin spoke with teens, shoppers, business owners and handled any incidents related to the students.

On November 4, 25, 26, 2014 Officer Coughlin supervised three high school students completing community service work.

YOUTH BUREAU SUMMARY

On 10/28/2014 at approximately 11:09pm, two (2) 17-year-old males were arrested. One was charged with **Theft**. He was **Released to a Parent**. No Further Action taken. The other was charged with filing a **False Police Report**. He was given a **Station Adjustment**

On 11/1/2014 at approximately 2:29am, a HCHS junior was charged with **No Valid License, Speeding, and Curfew**. IVC tickets (2) were issued and he was **Released to a Parent**. No Further Action taken.

On 11/4/2014 at approximately 9:26pm, four (4) St. Ignatius seniors were charged with **Disorderly Conduct**. All four boys were **Released to their Parents**. No Further Action taken.

On 11/6/2014 at approximately 1:40pm, a HCHS sophomore was charged with **Unlawful Possession of Alcohol**. He had a water bottle with him at school which contained alcohol. He was assigned **Peer Jury**.

On 11/12/2014 at approximately 9:45am, a HCHS junior was charged with **Unlawful Use/Possession of Controlled Substance**. The student purchased the controlled substance at school. He was assigned **Peer Jury**.

On 11/13/2014 at approximately 3:09pm, a HCHS senior was charged with **DWLS and School Zone Speed** following a traffic stop. He was ordered to appear in **Field Court.**

On 11/13/2014 at approximately 1:13pm, a HCHS junior was charged with **Unlawful Possession of Cannabis**. The cannabis was found in his backpack. He was ordered to appear in **Field Court.**

On 11/17/2014 at approximately 8:00am, a HCHS senior was charged with **School Truancy** when she failed to come to school. She was given **Station Adjustment**.

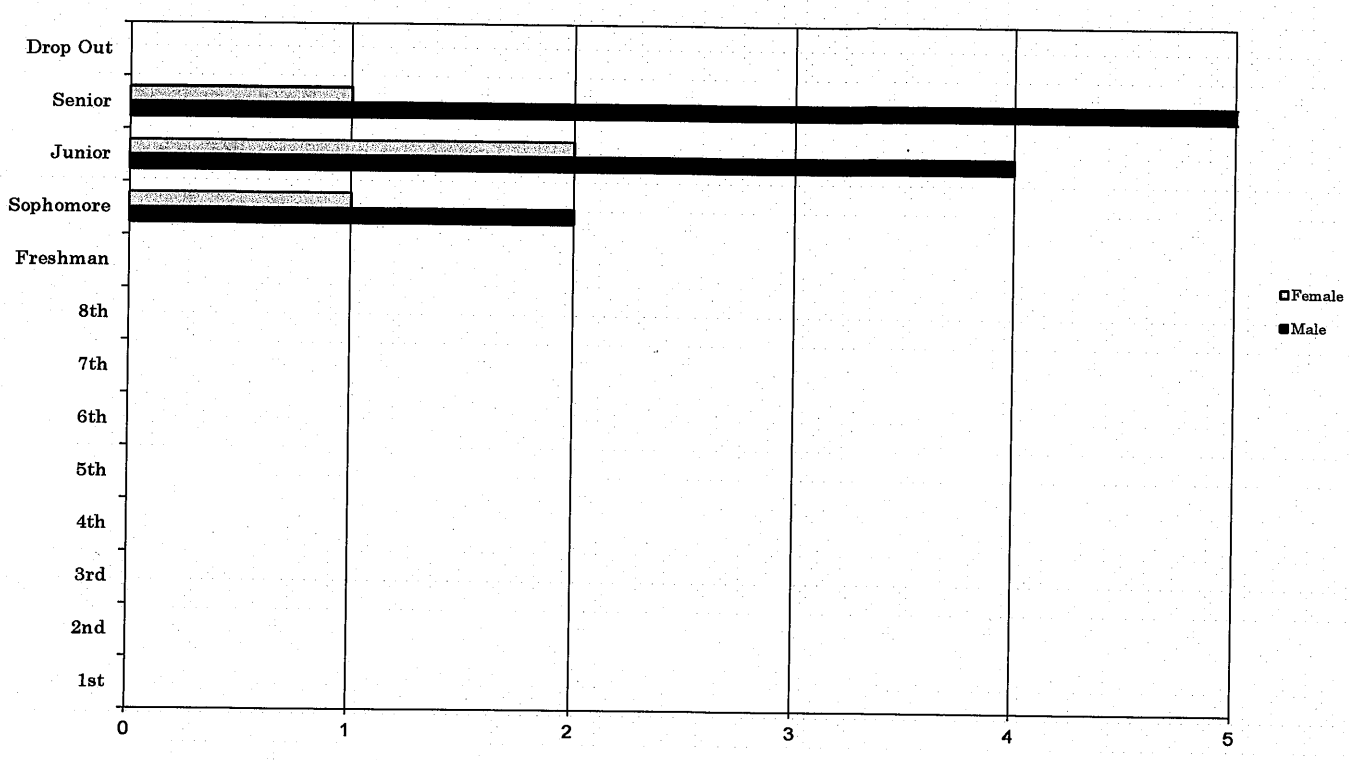
On 11/25/2014 at approximately 11:42am, a HCHS junior was charged with **Theft** when she took an item from the cafeteria food line without paying for it. She was assigned **Peer Jury**

On 11/29/2014 at approximately 10:22pm, three (3) HCHS seniors were charged with **Criminal Trespass** after sleeping overnight in one of the school hallways. All three boys were assigned **Peer Jury**.

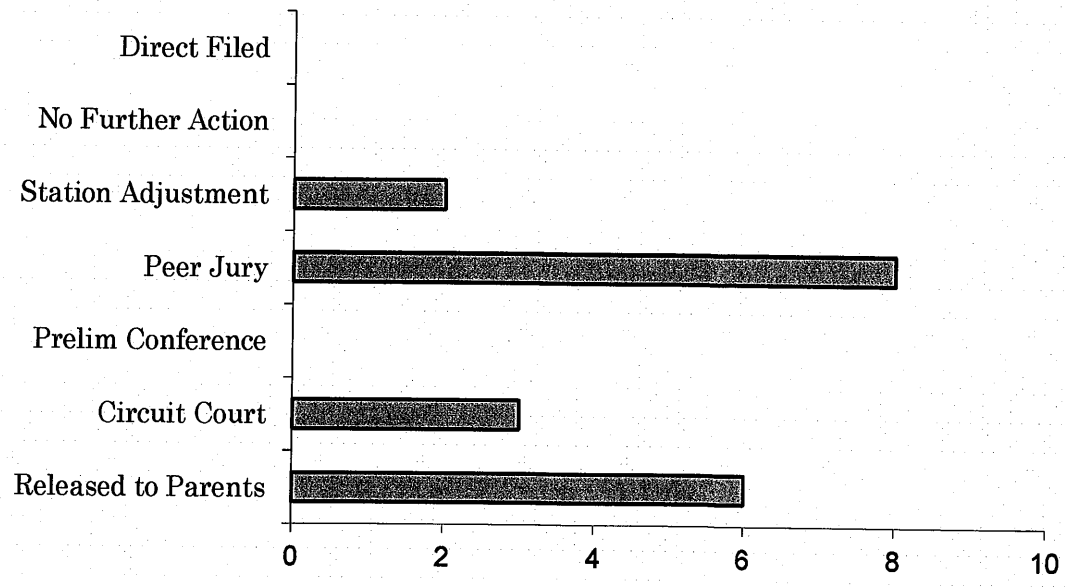
On 11/29/2014 at approximately 11:16pm, three (3) high school students were arrested following a traffic stop. The first, a Westmont HS senior was charged with **No Valid DL (Curfew)**. He was ordered to appear in **Field Court**. The second, a Westmont HS sophomore, was charged with **Unlawful Use of Alcohol by Person Under 21**. She was assigned **Peer Jury**. The third, a HCHS junior was charged with **Unlawful use of Alcohol by Person Under 21**. She was assigned **Peer Jury**.

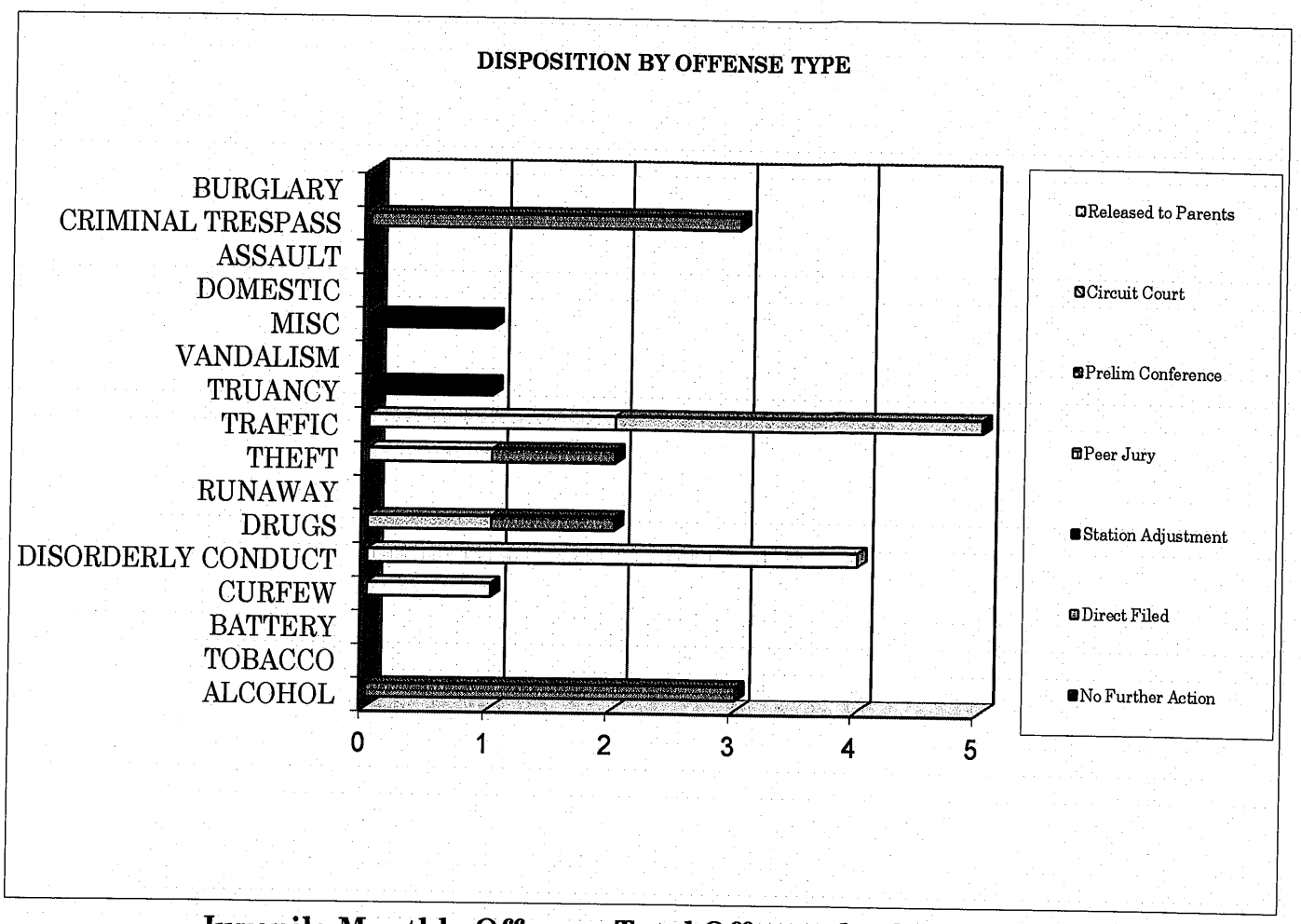
Hinsdale Police Department
JUVENILE MONTHLY REPORT
November 2014

AGE AND SEX OF OFFENDERS



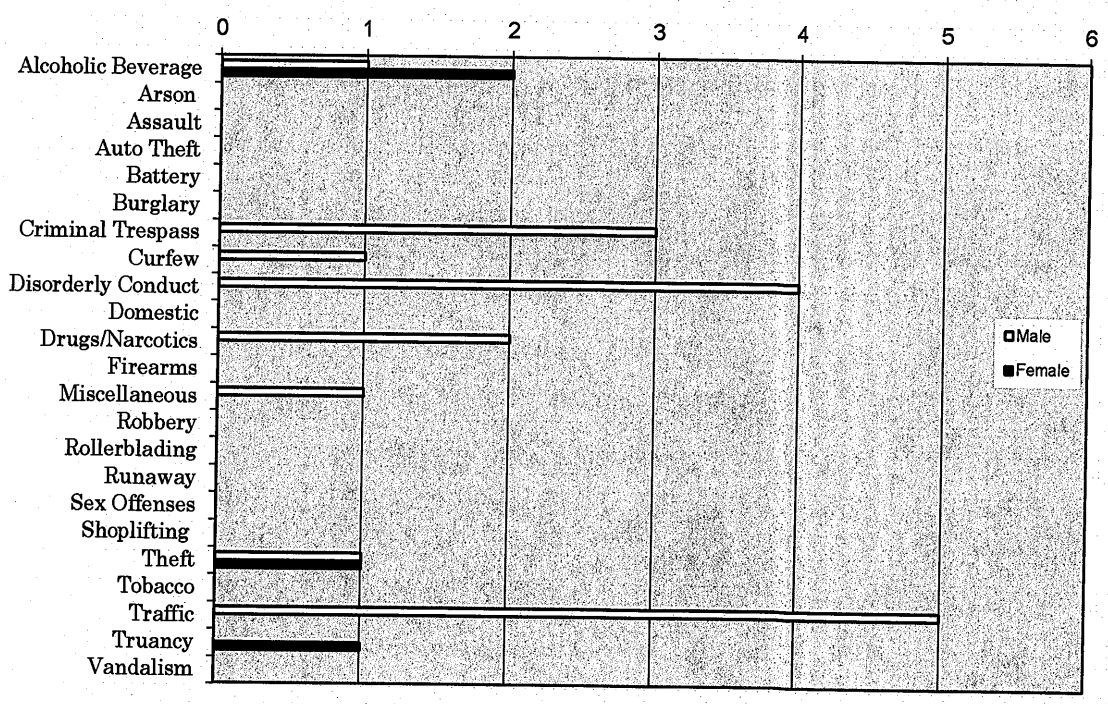
DISPOSITION OF CASES





Juvenile Monthly Offenses Total Offenses by Offense Type

November 2014

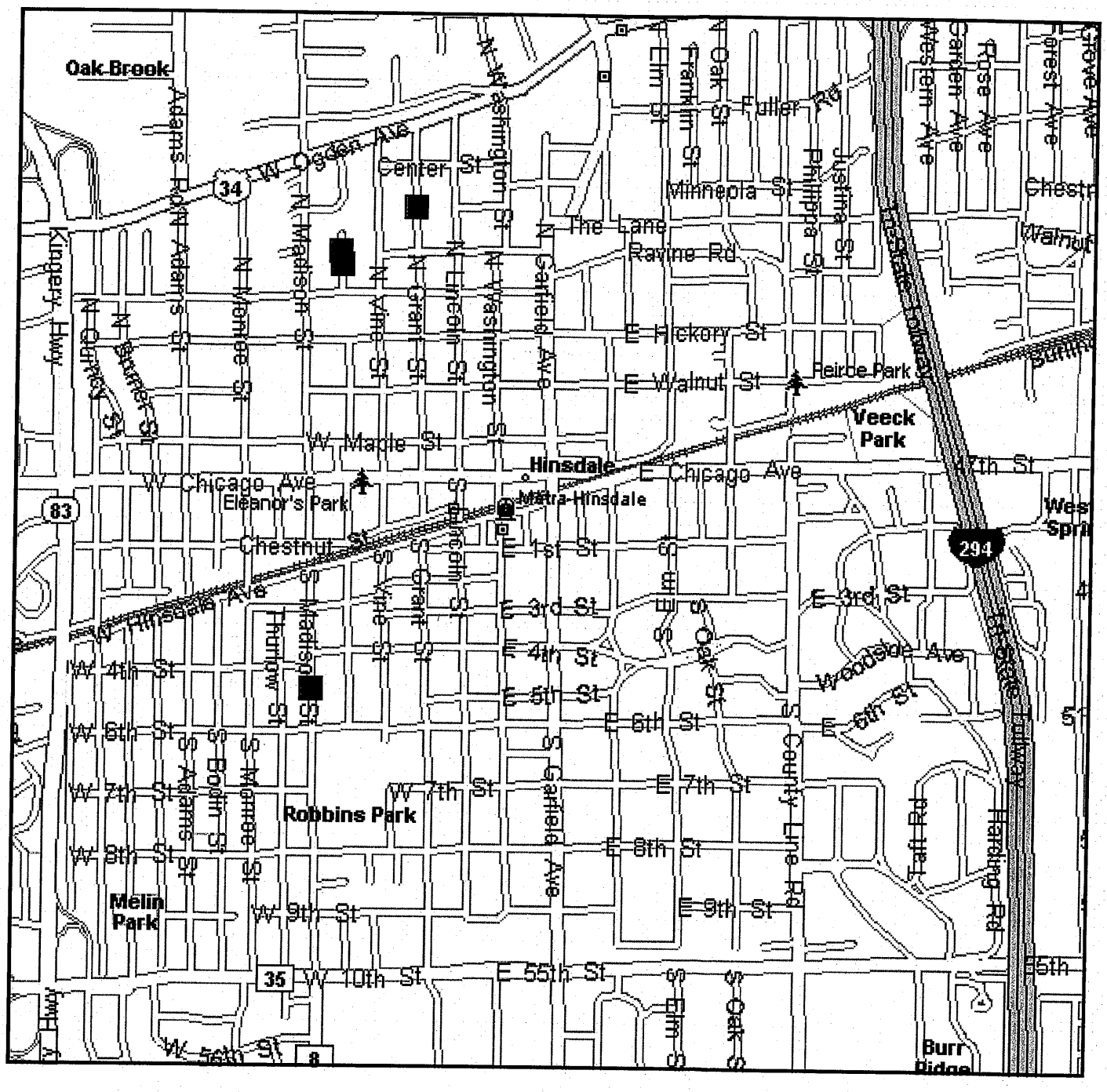


TRAFFIC ENFORCEMENT

November 2014

* *Includes Citations and Warnings*	This Month	This Month Last Year	YTD	Last YTD
Speeding	162	130	1,219	1,265
Disobeyed Traffic Control Device	19	26	300	236
Improper Lane Usage	14	35	293	286
Insurance Violation	7	15	124	161
Registration Offense	18	26	341	309
Seatbelt Violation	54	40	364	421
Stop Signs	21	25	358	347
Yield Violation	17	16	140	137
No Valid License	8	10	43	50
Railroad Violation	2	1	19	9
Suspended/Revoked License	3	6	21	62
Cellular Phone Violations	71	9	888	93
Other	27	65	247	708
TOTALS	**423**	**404**	**4,357**	**4,084**

BURGLARIES
November 2014



■ Burglaries

● Burglaries from Motor Vehicles

MONTHLY OFFENSE REPORT

November 2014

CRIME INDEX	This Month	This Mo. Last Year	Year To Date	Last Year To Date
1. Criminal Homicide	0	0	0	0
2. Criminal Sexual Assault/Abuse	0	0	1	1
3. Robbery	0	0	0	0
4. Assault and Battery, Aggravated	0	0	2	1
5. Burglary	4	1	16	26
6. Theft	8	14	142	123
7. Auto Theft	0	0	4	2
8. Arson	0	0	0	0
TOTALS	12	15	165	153

SERVICE CALLS—NOVEMBER 2014

	This Month	This Month Last Year	This Year to Date	Last Year To Date	% CHANGE
Sex Crimes	0	0	2	1	100
Robbery	0	0	0	0	0
Assault/Battery	1	2	24	30	-20
Domestic Violence	9	5	114	104	10
Burglary	0	0	4	7	-43
Residential Burglary	4	1	11	15	-27
Burglary from Motor Vehicle	0	2	22	20	10
Theft	8	12	121	113	7
Retail Theft	0	0	6	8	-25
Identity Theft	2	1	39	40	-3
Auto Theft	0	0	10	5	100
Arson/Explosives	0	0	0	0	0
Deceptive Practice	0	1	18	14	29
Forgery/Fraud	2	2	28	32	-13
Criminal Damage to Property	9	77	63	160	-61
Criminal Trespass	1	3	9	8	13
Disorderly Conduct	2	0	7	14	-50
Harassment	5	4	52	35	49
Death Investigations	0	0	1	0	100
Drug Offenses	2	2	13	11	18
Minor Alcohol/Tobacco Offenses	1	2	10	10	0
Juvenile Problems	8	12	138	185	-25
Reckless Driving	1	1	10	13	-23
Hit and Run	12	13	101	93	9
Traffic Offenses	10	7	66	82	-20
Motorist Assist	47	42	509	451	13
Abandoned Motor Vehicle	0	2	22	15	47
Parking Complaint	20	10	255	227	12
Auto Accidents	76	67	618	554	12
Assistance to Outside Agency	7	8	56	40	40
Traffic Incidents	11	8	83	83	0
Noise complaints	13	7	178	115	55
Vehicle Lockout	23	23	302	312	-3
Fire/Ambulance Assistance	168	169	1,778	1,829	-3
Alarm Activations	109	102	1,259	1,329	-5
Open Door Investigations	4	5	41	37	11
Lost/Found Articles	15	12	163	178	-8
Runaway/Missing Persons	1	1	48	26	85
Suspicious Auto/Person	32	35	370	431	-14
Disturbance	8	6	93	90	3
911 hangup/misdial	108	111	1,158	1,259	-8
Animal Complaints	34	29	402	353	14
Citizen Assists	54	43	600	591	2
Solicitors	8	18	80	75	7
Community Contacts	1	1	51	58	-12
Curfew/Truancy	2	1	11	8	38
Other	67	18	1,031	983	5
TOTALS	**885**	**865**	**9,977**	**10,044**	**-1**

Hinsdale Police Department
Training Summary
November 2014

(All training is mandatory unless noted otherwise)

On Tuesday, November 4, 2014, Officers Thomas Lillie and Louis Hayes attended 8-hour **FIAT Training**.

On Wednesday, November 5, 2014, School Resource Officer Mark Keller attended 8-hour **Behavioral Threat Assessment Summit**. The Behavioral Threat Assessment Summit provides a forum and professional development training opportunity to learn how forming a threat assessment team can benefit your organization.

On Tuesday, November 11, 2014, Officer Grant McElroy attended **Patrol Response to Internet Crimes**. The decisions made by first responders can make or break oftentimes sensitive internet/ digital investigations. This 8-hour program addressed the PATROL response to complaints and investigations related to internet-based crimes, including fraud, sexting, cyberbullying, sexual predators, stalking, etc. Skills addressed in class included: Obtaining basic overviews of Craigslist, EBay, Facebook, Form Spring, various e-mail service providers, Google, YouTube, and Match.com; Searching live hard drives for pictures and videos; Detecting if software-based key logging software is attached to a computer; Obtaining crucial information in internet/computer fraud cases; Obtaining IP's, screen names, e-mail headers, Facebook user ID's, banking information, and cell phone data for the initial report; Laws concerning internet crimes, including computer tampering, stalking, computer fraud, identity theft, harassment through electronic communication, sexting, indecent solicitation of a child, sexual exploitation of a child, and child pornography; Computer and cell phone forensics and when it is appropriate to seize these items from a victim or a suspect for analysis; Differences in charging harassment through electronic communication and cyber-stalking; Procedures for obtaining a Stalking No Contact Civil Order of Protection; Determining the appropriateness of contacting suspects in any of the aforementioned cases. Attendees of the program were given a flash drive with all the necessary documents needed to start a computer crime report, such as: Computer consents to search, seize, and analyze forms; Consent to assume online presence forms; Consent to use photos; Exigent Circumstance forms; Letters of preservation forms.

On Wednesday, November 19, 2014, Detective Kevin Susmarski attended 8-hour **2014 Financial Crimes Training Seminar**. Featured Speakers: Len P. McGowan, CFCI- Senior Investigator, Global Security, TD Financial, Retired Toronto Police Service. Len provided an outstanding presentation on EMV and Chip Card Technology and related fraud schemes. Credit cards imbedded with computer chips are increasing in the US along with the number of fraud schemes associated with their use; Doug Buan, CFCI,CISM,PCIP,CCCI, Director, Risk Management, Wind River Financial. Doug gave excellent & easy to understand presentation on Bitcoin Currency. Mike Carroll, Contractor, United States Postal Inspection Service, Investigating Nigerian Fraud Schemes: Andrew Boutros, Assistant United State's Attorney, Northern District of Illinois, Prosecuting Cross Border Fraud; Basil Demczak, United States Postal Inspection Service, Postal Inspector/Team Leader, Jamaican Lottery Fraud.

From Monday, November 24, 2014 to Tuesday, November 25, 2014, Officers Thomas Lillie and Louis Hayes attended 16-hour **FIAT ITOA Training**.

Submitted by:

Erik Bernholdt, Sergeant
Training Coordinator

NOVEMBER 2014 COLLISION SUMMARY

All Collisions at Intersections

LOCATION	This Month	Last 12 Months	Last 5 Years
County Line Rd. & 55th	3	7	31
Elm & Ogden	1	4	24
Grant & Chicago	2	6	9
Grant & Ogden	2	2	6
Madison & Ogden	1	1	15
Monroe & Chestnut	1	4	13
Monroe & Chicago	1	4	19
Phillipa & The Lane	1	2	3
Rt. 83 & 55th	2	9	33
Rt. 83 & Ogden	1	4	24
Washington & Ayres	1	1	1
Washington & Chicago	1	2	6
York & Ogden	2	10	35
York & Old Mill	1	1	1
TOTALS	20	57	220

Right Angle Collisions at Intersections

Collisions of this type are considered likely to result in MUTCD Warrants

LOCATION	This Month	Last 12 Months	Last 5 Years
Grant & Chicago	2	5	8
Grant & Ogden	2	2	4
Monroe & Chicago	1	4	16
Phillipa & The Lane	1	2	3
Rt. 83 & 55th	1	5	21
York & Old Mill	1	1	1
TOTALS	8	19	53

Contributing Factors and Collision Types

Contributing Factors:	
Failure to Yield	13
Improper Backing	15
Failure to Reduce Speed	19
Following too Closely	8
Driving Skills/Knowledge	6
Improper Overtaking/Passing	1
Exceeding Safe Speed for Conditions	6
Improper Turning	0
Disobeyed Traffic Signals	0
Improper Lane Usage	3
Had Been Drinking	1
Vehicle Equipment	0
Vision Obscured	1
Driving Wrong Way	1
Distraction	6
Weather	0

**Contributing factors may be higher than total crashs, due to multiple contributing factors in a single crash*

Collision Types:	
Private Property	16
Hit & Run:	3
Personal Injury	7
Pedestrian	0
Bicyclist	0

Crashes by Day of the Week:	
Sunday	2
Monday	22
Tuesday	11
Wednesday	6
Thursday	9
Friday	8
Saturday	7
TOTAL	65

Manual on Uniform Traffic Control Devices Warrants

November 2014

The following warrants should be met prior to installation of a **two-way** stop sign:

1. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
2. Street entering a through highway or street;
3. Unsignalized intersection in a signalized area; and/or
4. High speeds, restricted view, or crash records indicate a need for control by the STOP sign (defined by 5 or more collisions within a 12-month period).

The following warrants should be met prior to the installation of a **Multi-way** stop sign:

1. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
2. A crash problem, as indicated by 5 or more reported crashes in a 12-month period, that is susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
3. Minimum volumes:
    a. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
    b. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but
    c. If the 85th-percentile approach speed of the major-street traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the above values.
4. Where no single criterion is satisfied, but where Criteria 2, 3.a, and 3.b are all satisfied to 80 percent of the minimum values. Criterion 3.c is excluded from this condition.

Option:

Other criteria that may be considered in an engineering study include:

1. The need to control left-turn conflicts;
2. The need to control vehicle/pedestrian conflicts near locations that generate high-pedestrian volumes;
3. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to reasonably safely negotiate the intersection unless conflicting cross traffic is also required to stop; and
4. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-ay stop control would improve traffic operational characteristics of the intersection.

The following warrants must be met prior to the installation of a **Yield** sign:

1. On a minor road at the entrance to an intersection where it is necessary to assign right-of-way to the major road, but where a stop sign is no necessary at all times, and where the safe approach speed on the minor road exceeds 10 miles per hour;
2. On the entrance ramp to an expressway where an acceleration ramp is not provided;
3. Within an intersection with a divided highway, where a STOP sign is present at the entrance to the first roadway and further control is necessary at the entrance between the two roadways, and where the median width between the acceleration lane; and
4. At an intersection where a special problem exists and where an engineering study indicates the problem to be susceptible to correction by use of the YIELD sign.

CITATIONS—November 2014

CITATIONS BY LOCATION

		This Month	This Month Last Year	YTD	Last YTD
Chestnut Lot	*Commuter Permit*	27	30	309	307
Highland Lot	*Commuter Permit*	36	6	140	130
Village Lot	*Commuter Permit*	22	41	370	527
Washington Lot	*Merchant Permit*	77	31	603	389
Hinsdale Avenue	*Parking Meters*	360	439	3,229	3,395
First Street	*Parking Meters*	364	366	3,433	2,762
Washington Street	*Parking Meters*	425	468	4,386	4,106
Lincoln Street	*Parking Meters*	36	39	259	258
Garfield Lot	*Parking Meters*	132	180	1,282	1,803
Other	*All Others*	355	350	3,911	4,157
TOTALS		**1,834**	**1,950**	**17,922**	**17,834**

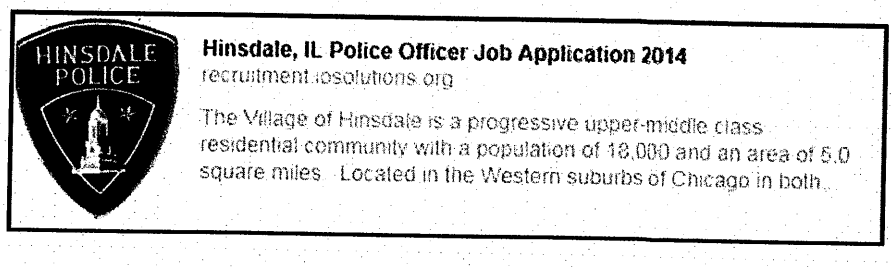
VIOLATIONS BY TYPE

	This Month	This Month Last Year	YTD	Last YTD
Parking Violations				
METER VIOLATIONS	1,403	1,519	13,176	12,734
HANDICAPPED PARKING	3	2	40	39
NO PARKING 7AM-9AM	27	16	181	315
NO PARKING 2AM-6AM	118	97	1,140	1,063
PARKED WHERE PROHIBITED BY SIGN	46	47	618	662
NO VALID PARKING PERMIT	27	39	395	403
Vehicle Violations				
VILLAGE STICKER	39	54	626	918
REGISTRATION OFFENSE	48	88	666	633
VEHICLE EQUIPMENT	54	41	353	449
Animal Violations	3	5	89	102
All Other Violations	66	42	638	516
TOTALS	**1,834**	**1,950**	**17,922**	**17,834**

Social Networking Monthly Status Report
November 2014

The **Hinsdale Police Department** continues to publicly advocate its community notification via social media. During the past reporting period, posts were disseminated on the following topics:

- Community Crime Alert: Reported a residential burglary on the 400 block of South Madison.
- Wished Officer Mike Coughlin a Happy Birthday.
- Advised residents the department entrance is closed for repairs. Visitors were redirected to the fire department entrance.
- Public Service Announcement: The **Hinsdale Police Dept.** is joining IDOT, the Illinois State Police and other state agencies to enforce seatbelt and impaired driving laws during the holiday week.
- Traffic Alert: The 900 block of North York Rd. is closed due to a fire.
- Traffic Alert: The Stough Street railroad crossing is closed due to a downed power line.
- Extended a thank you to all our Veterans on Veteran's Day.
- Advised commuters using the Pay-by-Space parking lots, they will be switching their Pay-by-Phone system to the Passport Parking mobile app. Weblink provided.
- Community Crime Alert: Reported two residential burglaries on the north side of town. Asked residents with home surveillance systems to check their videos. Also reminded residents to report any unusual or suspicious behavior and vehicles to 9-1-1.
- Announced the **Hinsdale Police Dept**. is accepting officer applications. Weblink provided.
- Wished everyone a Happy Thanksgiving and reminded them to drive sober.

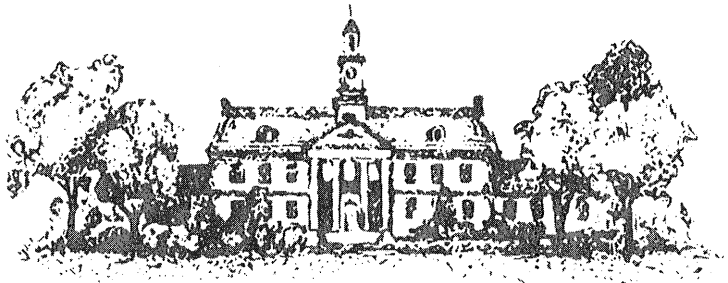


NUMBER OF FOLLOWERS

facebook: 557

twitter: 596

11d



VILLAGE
OF HINSDALE FOUNDED IN 1873

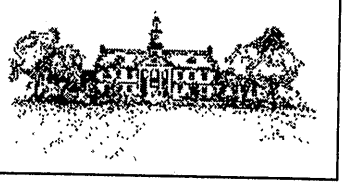
POLICE DEPARTMENT 789-7070
FIRE DEPARTMENT 789-7060
121 N. M. SYMONDS DRIVE

FIRE AND POLICE SERVICES

MONTHLY REPORT

December 2014

Hinsdale Fire Department Monthly Report December 2014



Emergency Response

In **December**, the Hinsdale Fire Department responded to a total of **225** requests for assistance for a total of **2791** responses this calendar year. There were **48** simultaneous responses and **seven** train delays this month. The responses are divided into three basic categories as follows:

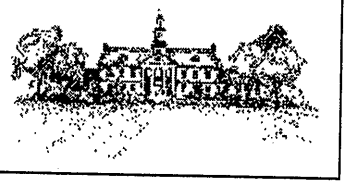
Type of Response	December 2014	% of Total	Three Year December Average 2011-2012-2013
Fire: (Includes incidents that involve fire, either in a structure, in a vehicle or outside of a structure, along with activated fire alarms and/or reports of smoke)	*79*	*35%*	*74*
Ambulance: (Includes ambulance requests, vehicle accidents and patient assists)	*99*	*44%*	*89*
Emergency: (Includes calls for leaks and spills, hazardous material response, power lines down, carbon monoxide alarms, trouble fire alarms, house lock outs, elevator rescues, and other service related calls)	*47*	*21%*	*35*
Simultaneous: *(Responses while another call is on-going. Number is included in total)*	*48*	*21%*	*39*
Train Delay: *(Number is included in total)*	*7*	*3%*	*6*
Total:	*225*	*100%*	*198*

Year to Date Totals

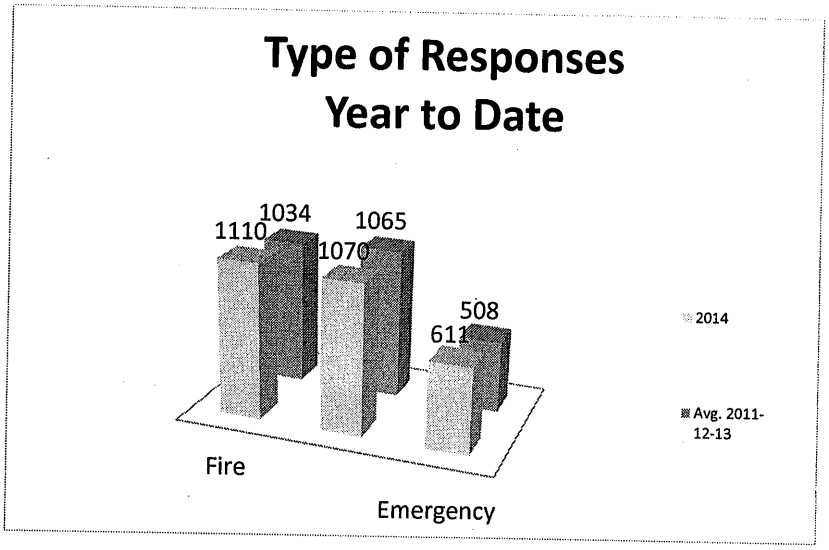
Fire: 1110 **Ambulance: 1070** **Emergency: 611**

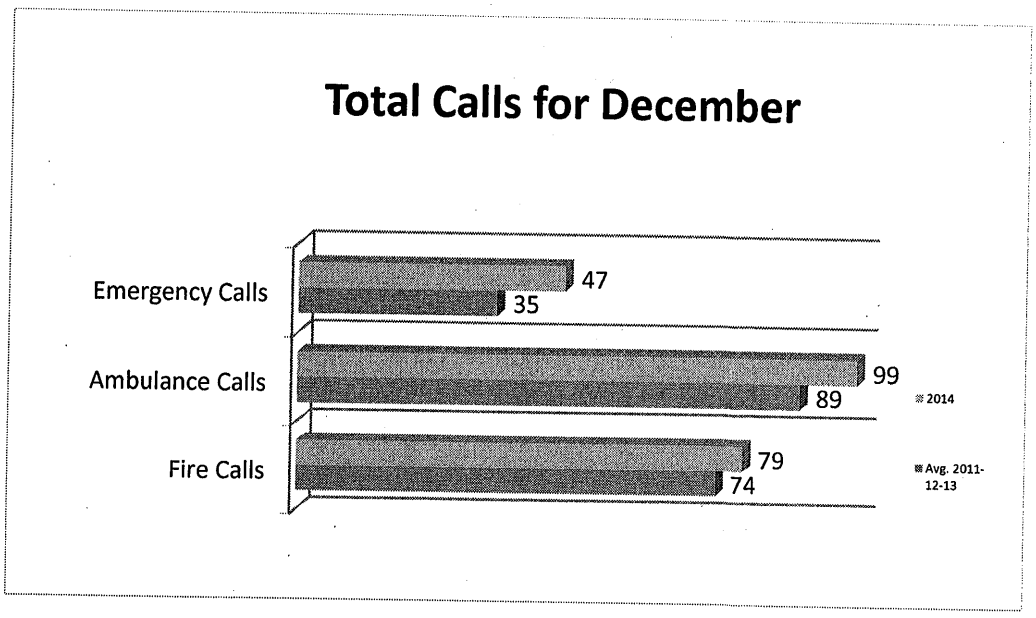
2014 Total: 2791 **2011-12-13 Average: 2607**

Hinsdale Fire Department Monthly Report December 2014



Emergency Response



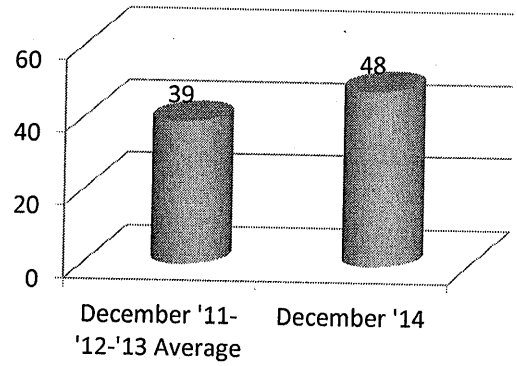


Hinsdale Fire Department Monthly Report December 2014

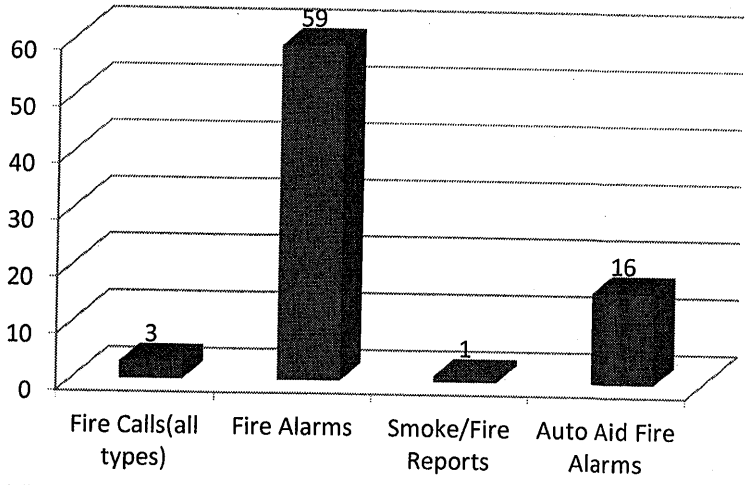


Emergency Response

Simultaneous Calls

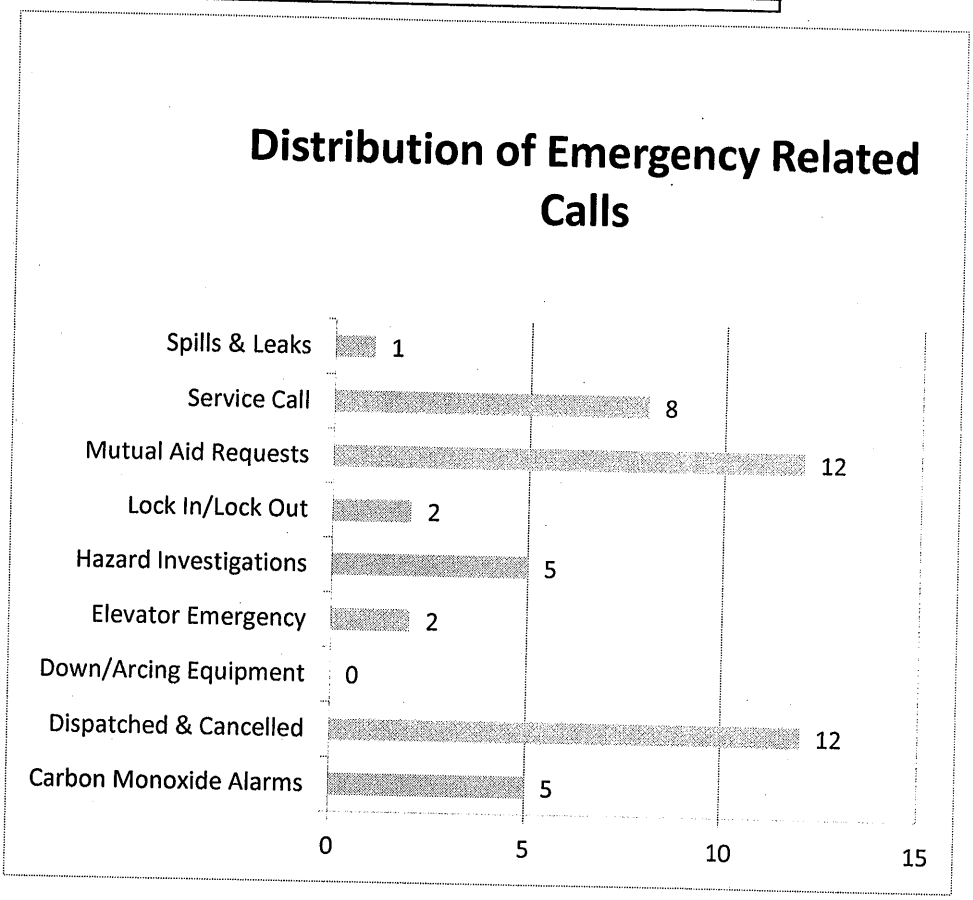


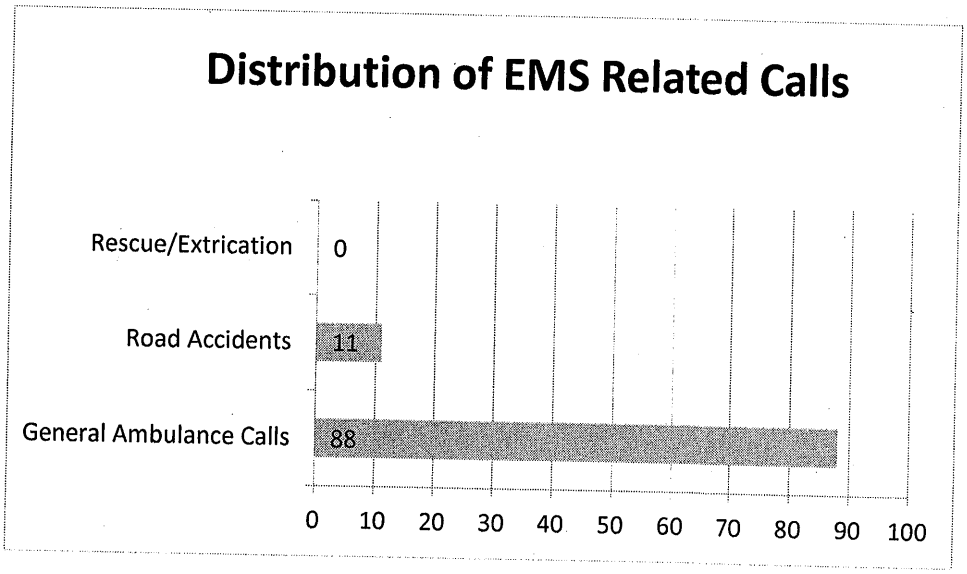
Distribution of Fire Related Calls



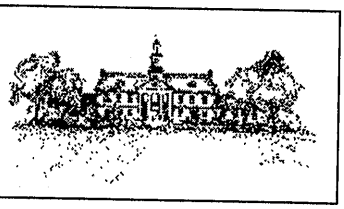
Hinsdale Fire Department Monthly Report December 2014

Emergency Response





Hinsdale Fire Department Monthly Report December 2014



Incidents of Interest

- December 1st – members responded to a garbage dumpster on fire at the Hinsdale Oasis over Interstate 294. Fire was extinguished. No injuries or damage.

- December 3rd – members responded to Interstate 294 near the railroad bridge for a vehicle accident. One person transported to Hinsdale Hospital.

- December 4th – members responded to a vehicle on fire next to a residence in the 200 block of Fuller Road. Members found a pick-up truck with a fire behind the cab. Fire extinguished, no injuries, no damage to the house. $1,000 damage to the truck. Clarendon Hills, Oak Brook, and Western Springs were dispatched.

- December 4th – responded with our aerial ladder to assist Western Springs with an interior natural gas leak at St. John of the Cross School. Members utilized, along with the aerial ladder, to search for the leak.

- December 4th – the on-duty Hazardous Materials Technician responded to assist the Forest View Fire Department with a hazardous condition at one of their industrial facilities. Response was requested through our MABAS Regional Response Team.

- December 5th – members responded to Interstate 294 near the 55th Street bridge for a vehicle accident. Members extricated the driver of a car who drove underneath the back end of a truck. Transported the driver to Loyola Medical Center.

- December 9th – members responded with an ambulance to assist Western Springs with a vehicle accident. One person taken to Hinsdale Hospital.

- December 9th – members responded with an ambulance to assist the Pleasantview Fire Department with a vehicle accident. One person taken to LaGrange Hospital.

- December 12th – members responded with an engine to assist Western Springs with two garages on fire as a result of downed power lines. Members assisted as needed at the scene.

- December 13th – members responded to a vehicle fire at Ogden Avenue and Salt Creek. Upon arrival, members found a vehicle fully involved in fire. Fire extinguished. No injuries, $23,000 estimated damage. Cause appeared to be a mechanical malfunction.

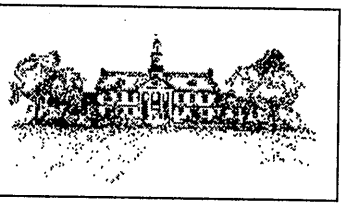
- December 13th – members responded to the main Hinsdale Train Station for a pedestrian struck by a train. Upon arrival, members extricated a young female from underneath the train. She was taken to Hinsdale Hospital in critical condition. She was eventually transferred to Loyola Medical Center.

- December 17th – members responded to an activated fire alarm at the Graue Mill Condo complex. Upon arrival, members found there was a small fire in a kitchen of one of the units. No injuries, very minor damage. Clarendon Hills, Oak Brook, and Western Springs assisted.

- December 25th – members responded with an ambulance to assist the LaGrange Park Fire Department with a multiple-victim traffic accident. Our ambulance covered additional calls for assistance in LaGrange Park as well.

- December 27th – members responded to the 5700 block of south Grant Street for a person suffering chest pains. Members quickly identified a critical cardiac emergency; treated the patient en route to Hinsdale Hospital. Patient was immediately taken for emergency cardiac care in the hospital's cardiac center and is now doing much better.

Hinsdale Fire Department Monthly Report December 2014



Training/Events

- During the month of December, members conducted regular shift training reviewing the National Incident Management System. Shift training also included driver training on Department apparatus, review of emergency medical services trauma treatment and splinting, CPR recertification, infection control measures review, maintenance of equipment and apparatus, pre incident surveys in the business district and at 40 S. Clay Street, and reviewing aerial ladder operations.

- Firefighter Skibbens completed training and certification as a CPR & AED Instructor through the Romeoville Fire Academy.

- Captain Giannelli and Firefighter Nichols completed Fire Service Instructor level II through the Romeoville Fire Academy.

- Captain Votava and Firefighter Karban completed the Chief Fire Officer program through the Illinois Fire Chiefs Association.

- Firefighters Majewski and Wilson completed Hazardous Materials Incident Command and Emergency Response to terrorism training through NIPSTA and are now assigned to the MABAS Regional Team.

- Assistant Chief McElroy attended IRMA's "Root Cause Analysis Seminar" and the Illinois Fire Chiefs Mental Health Awareness for First Responders class.

- All shifts received annual training on conducting Fire Prevention Education programs offered by our Department. This includes programs at the Safety Village of Hinsdale.

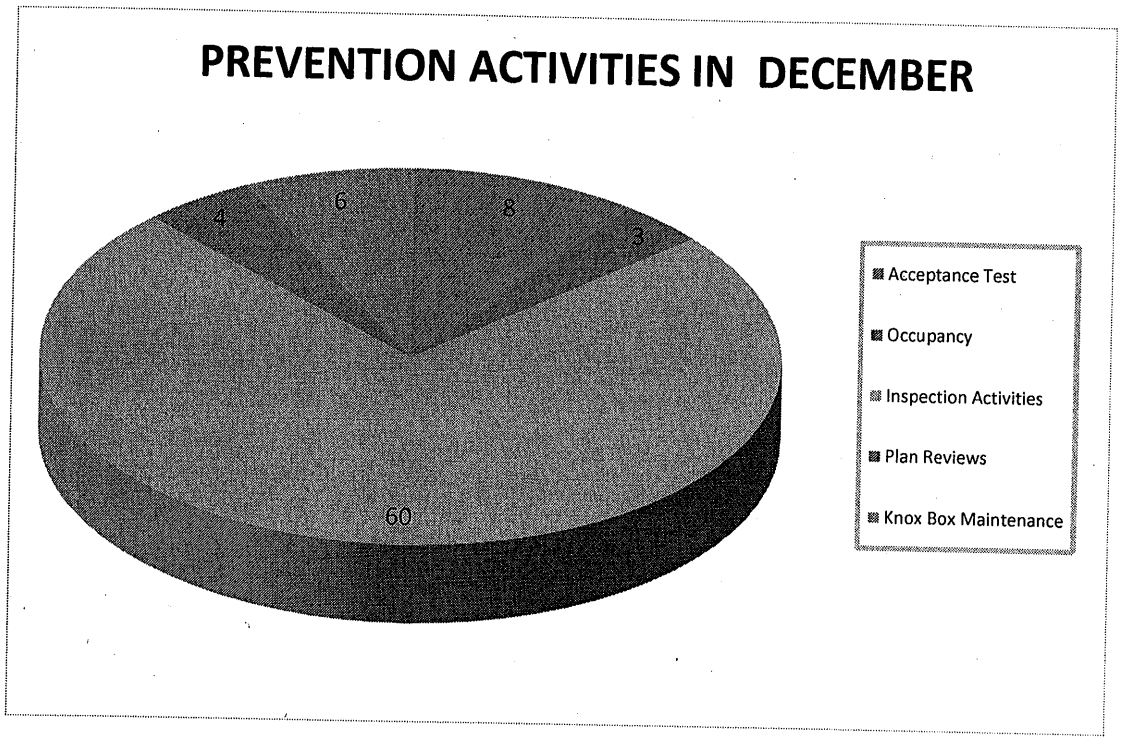
- All shifts reviewed the structure fire at 950 N. York Road that occurred on November 10th.

- Lt. Carlson attended recertification as a Firefighter Rescue Team Officer as part of our MABAS Incident Management Assistance Team. This was held at the McCook Fire Department.

- Members assigned to Regional Specialty Teams attended their end of the year training sessions closing out the year. Firefighter Ziemer for Technical Rescue and Firefighter Majewski for Hazardous Materials.

Public Education

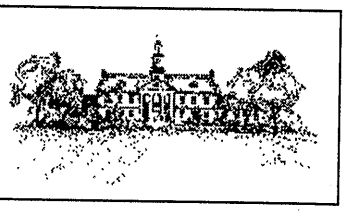
The fire prevention bureau is responsible for conducting a variety of activities designed to educate the public, to prevent fires and emergencies, and to better prepare the public in the event a fire or medical emergency occurs.



Fire Prevention/Safety Education:

- Attended a mental health awareness seminar for first responders on December 2.
- Attended IRMA's Effective Root Cause seminar on December 3.
- Attended a table top training session for Madison School with Officer Coughlin pertaining to their procedures in their school crisis plan on December 10.
- Attended Hinsdale Hospital's Emergency Preparedness meeting hosted by Sue Smith on December 11.
- Completed all but 20 inspections for the calendar year of 2014.
- FF/PMs Ziemer, Carlson, and McCarthy conducted Public Education Programs at Madison School on December 16, 17, and 18, respectively.

Hinsdale Fire Department Monthly Report December 2014



The Survey Says...

The Fire Department solicits feedback from the residents and customers that we provide both emergency service and non-emergency services.

These surveys are valuable in evaluating the quality of services and programs we provide. They are also an opportunity for improvement.

Customer Service Survey Feedback:

We received **11** responses in the month of **December** for our emergency services and **three** responses regarding our Public Education Programs with the following results:

Were you satisfied with the response time of our personnel to your emergency?

Yes – 11 / 11 (Customer Service Survey)

Was the quality of service received (Customer Service Survey):

"Higher" than what I expected – 11 / 11
"About" what I expected – 0 / 11
"Somewhat lower" than I had expected 0 / 11

*Miscellaneous Comments (**direct quotes**):*

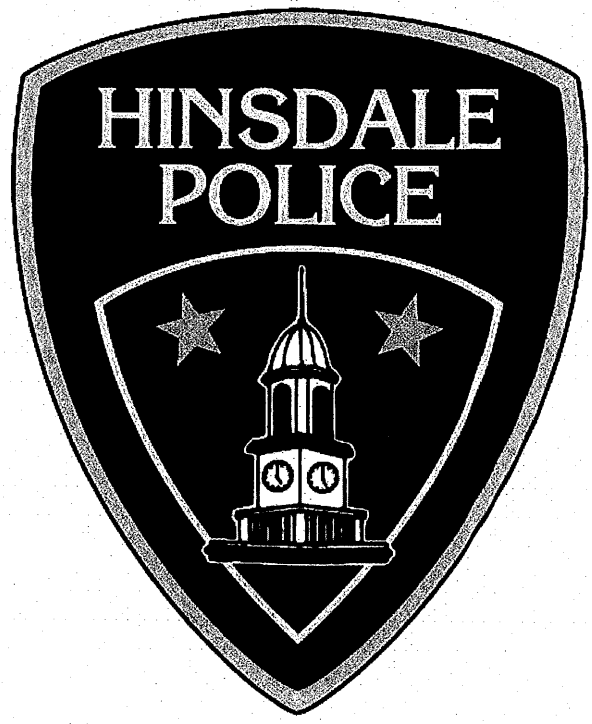
"Bob was great, allied[sic] my fears, made sure I was OK in the ER. Thank you so much...Blessings."

"When I felt sick & scared, your 2 Fireman/Paramedics treated me with such kindness, reassuring me, explained everything they did, I felt safe. I wish I could remember both of their names, but one was Pat, who stayed with me until the Hospital took over. Please thank them for me. They are a credit to your Dept. Thank you for your competent, sensitive crew."

Feedback from Public Education Presentations:

"You all have done a great job of changing this presentation to make it age and attention span appropriate. Today's presentation was great. Held attention. Children's stories were kept to a minimum and were on topic."

"Very well done. May need to rethink a new phone to resemble the cell phone...Maybe a small paragraph to discuss visit and importance of at home discussion and fire drill."



POLICE SERVICES MONTHLY REPORT

December 2014

Investigations, Crime Prevention, and Youth Bureau Summary
December 2014

INVESTIGATIONS DIVISION

For the month of December 2014, the division had a total of 62 cases being investigated with 32 of these cases brought to disposition. The most frequent incident classifications for these cases were Fraud/Identity Theft (17), Theft (13), Burglary (10), Vandalism/Trespass (8).

On December 4, 2014, a 24-year-old Chicago man and a 23-year-old Zion man were indicted on 22 counts of **Financial Institution Fraud, Identity Theft, Possession of an Altered Debit or Credit Card, Continuing Financial Crimes Enterprise and Organizer of a Financial Crimes Enterprise,** after an investigation which began in August of 2014, when a skimming device was placed on a ATM machine located at BMO Harris Bank. Seven accounts and PIN's of customer's had been compromised and over $12,000.00 in loses were incurred.

On December 22, 2014, a 20-year-old Orland Park woman was charged on outstanding warrants for one count of **Criminal trespass to Motor Vehicle** and one count of **Criminal Damage to Property**, after an investigation into an August, 2014, Motor Vehicle theft. The woman was released after posting bond.

On December 30, 2014, a 25-year-old Burbank man was charged with local ordinance violations for one count of **Possession of Cannabis under 30** grams and one count of **Possession of Drug Equipment,** after Officer's received a call of a suspicious vehicle in the BP Amoco parking lot at Ogden Avenue and York. The man was release on an I-bond.

CRIME PREVENTION ACTIVITY

D.A.R.E. (DRUG ABUSE RESISTANCE EDUCATION)

December 1, 8 **6 classes** **St. Isaac Jogues School**

The Junior High D.A.R.E Program is a ten lesson program that is presented in all eighth grade classrooms in Hinsdale Public and Parochial Schools. Topics include making good decisions, consequences, decision-making, drug, alcohol, tobacco awareness and resistance.

D.A.R.E. (DRUG ABUSE RESISTANCE EDUCATION)

December 9, 12, 16, 19	**8 classes**	**Oak School**
December 10, 11, 12	**4 classes**	**Madison School**
December 17, 18, 19	**4 classes**	**Madison School**

A nine week D.A.R.E. Program is presented in all fifth grade classrooms in Hinsdale Public Schools and in sixth grade classrooms in the Hinsdale Parochial Schools. Topics include making good decisions, consequences and alcohol, drug, tobacco awareness and resistance.

On December 3, 2014, Officer Coughlin attended the DJOA board meeting in Wheaton. Topics covered were meeting/training sites, upcoming trainings and board meetings, membership, website, scholarships and elections.

On December 5, 2014, Officer Coughlin participated in the annual Christmas Walk. He spoke with many parents and their children, answering questions and handing out glow necklaces and stickers. Officer Coughlin visited many stores and spoke with employees and owners.

On December 6, 2014, Officer Coughlin participated in the Annual DuPage County Shop with a Cop. Officer Coughlin brought two grammar school students to Glen Ellyn Park District where they had breakfast, had their photo taken with Santa and played basketball. Officer Coughlin then drove the students in a police caravan with lights and sirens on to the Meijer in Bloomingdale. The two students were able to pick out Holiday gifts for themselves and family members.

On December 8, 2014, Officer Coughlin met with a female alcohol offender and her mother and placed her in the peer jury diversion program.

On December 9, 2014, Officer Coughlin assisted K-9 Officers with a search of lockers, study hall, boy's locker room and the girl's locker room at Hinsdale Central High School. Drugs were located in a back-pack of a student in study hall. One male juvenile was arrested for drug possession.

On December 10, 2014, Officer Coughlin and Assistant Fire Chief McElroy presented Crisis table top training to the Principal and staff at Madison school.

On December 17, 2014, Officer Coughlin presented a condensed version of Alive at 25 to a group of peer jurors at Downers Grove Township. Our department requires alcohol and cannabis offenders to take the Alive at 25 class. Jurors wanted to see what the class consisted of that the offenders were taking. Officer Coughlin answered many questions about alcohol, cannabis, driving laws and other laws from the jurors.

On December 19, 2014, Officer Coughlin presented the 8th grade D.A.R.E. Graduation at Hinsdale Middle School. Officer Coughlin invited a K-9 Officer from the Oak Brook Police Department to the graduation to give a presentation. Officer Coughlin arranged to have two recovering teen patients from Abraxix Interventions speak with the students. The two teens spoke of their former drug and alcohol abuse and advised the graduates not to get involved with any of these. The teens then answered many questions from the eighth graders. Principal Pena then addressed the 8th graders. Chief Bloom then addressed the students and certificates were handed out to all graduates.

On December 22, 2014, Officer Coughlin covered the street in patrol while patrol officers were in Use of Force training.

On December 4, 11 2014, Officer Coughlin presented the 2014, Citizen's Police Academy. Topics covered were Crisis Negotiations, Traffic stops and Felony stops. Traffic stop scenarios were the re-enacted inside the public works garage. Citizens had a chance to be the police and interact with offenders (officers) in different scenarios.

On December 12, 19, 2014, Officer Coughlin walked the Business District monitoring the behavior of middle school students. Officer Coughlin spoke with teens, shoppers, business owners and handled any incidents related to the students.

On December 6, 8, 10, 13, 20, 2014, Officer Coughlin supervised two high school students completing community service work.

YOUTH BUREAU SUMMARY

On 12/1/2014 at approximately 10:50am, a HCHS junior was charged with **Theft** after she stole money from the Girl's P.E. locker room. She was ordered to appear in **Field Court**.

On 12/1/2014 at approximately 4:33pm, a HCHS sophomore was charged with **Possession of Stolen Property** after she took numerous clothing items from the Girl's P.E. locker room that did not belong to her. She was assigned **Peer Jury**.

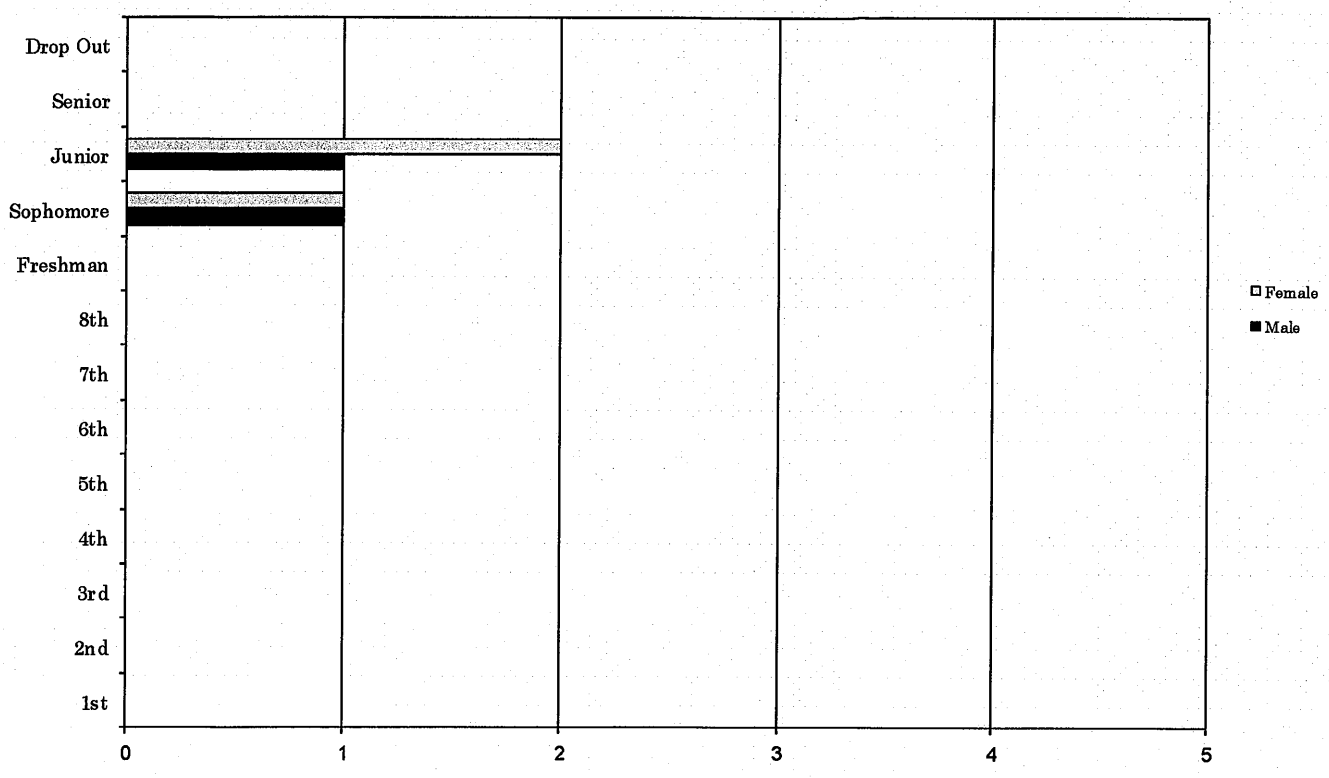
On 12/2/2014 at approximately 11:34am, a HCHS junior was charged with **Theft** after he took a calculator from the book store lost and found that did not belong to him. He was assigned **Peer Jury**.

On 12/2/2014 at approximately 10:44am, a HCHS junior was charged with **Possession of Stolen Property** after she was found in possession of a sweatshirt from the Girl's P.E. locker room lost and found cart that was not hers. She was assigned **Peer Jury**.

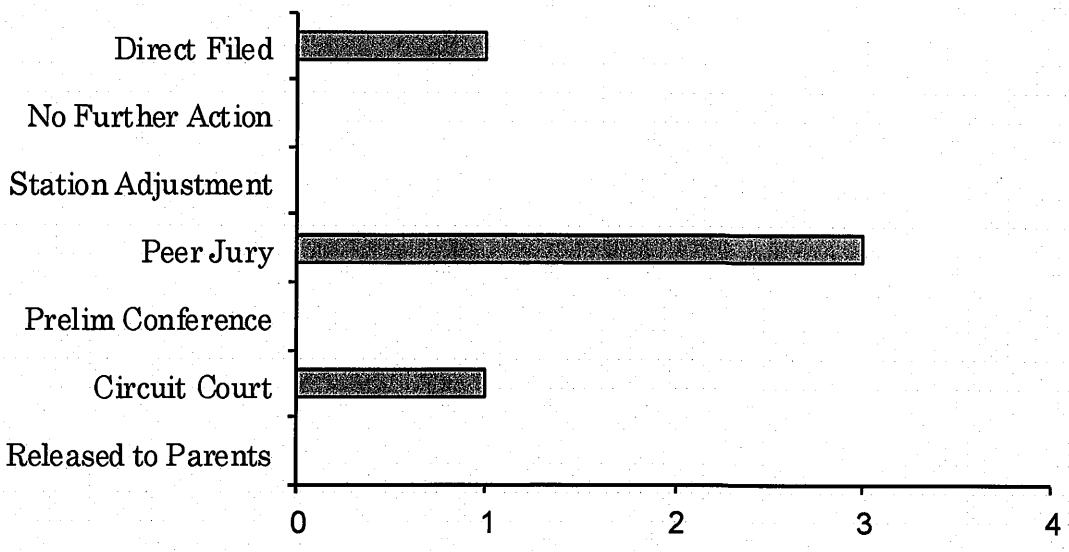
On 12/9/2014 at approximately 9:11am, a HCHS Sophomore was charged with two counts of **Possession of Controlled Substance** after a pre-planned Canine search at HCHS. The controlled substances were located in the students backpack. The charges were **Direct Filed**.

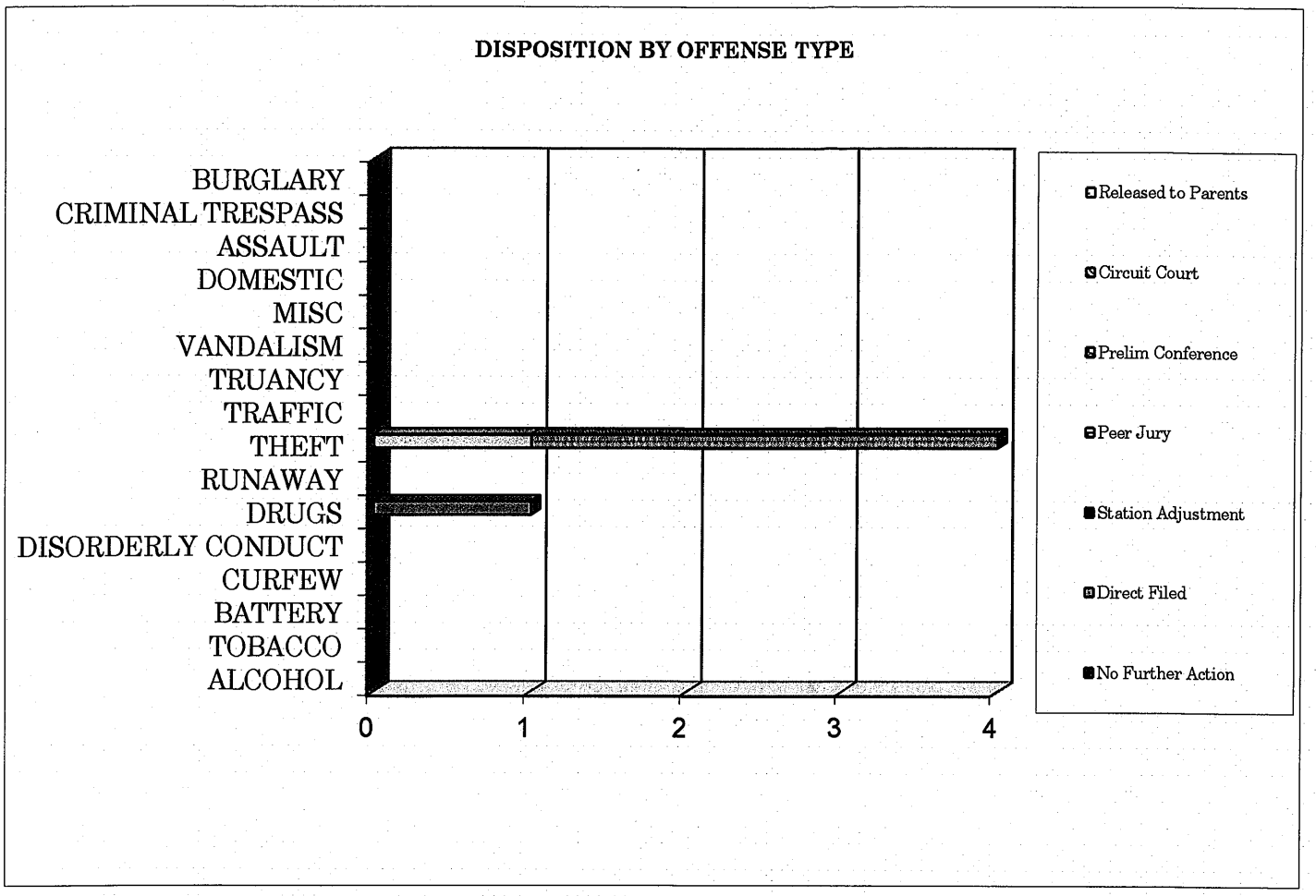
Hinsdale Police Department
JUVENILE MONTHLY REPORT
December 2014

AGE AND SEX OF OFFENDERS



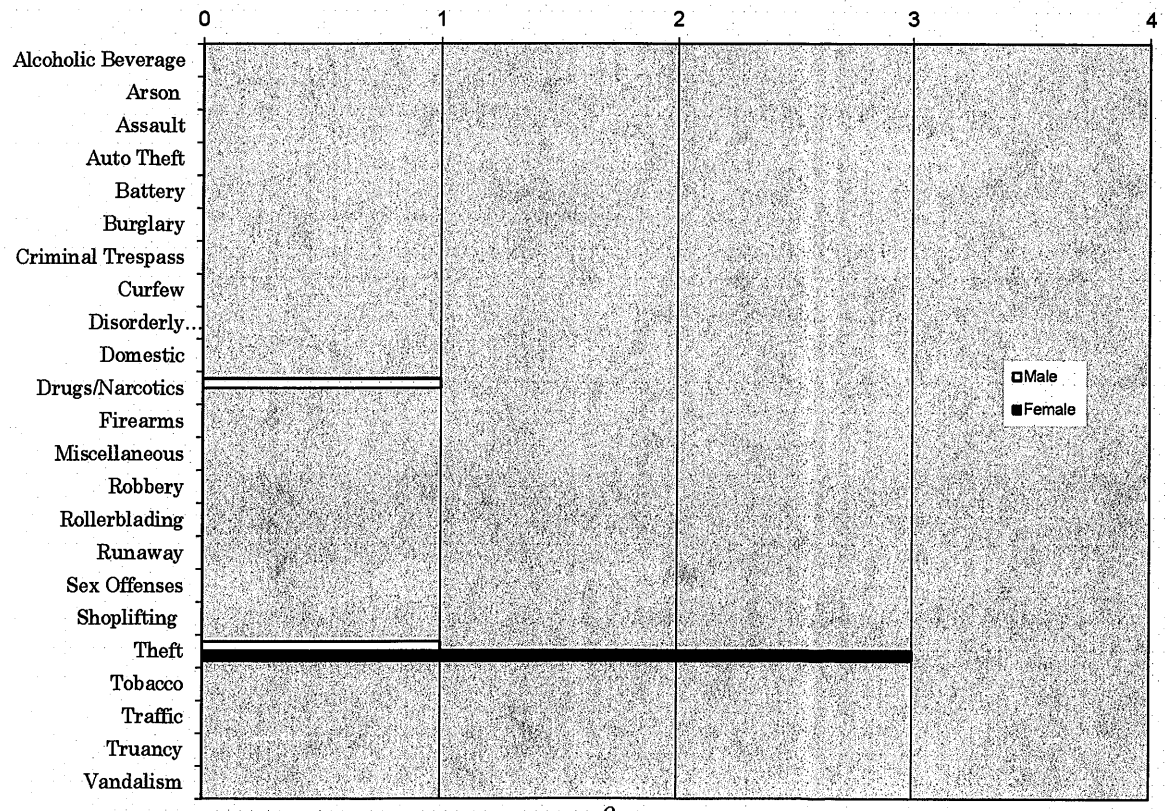
DISPOSITION OF CASES





Juvenile Monthly Offenses Total Offenses by Offense Type

December 2014

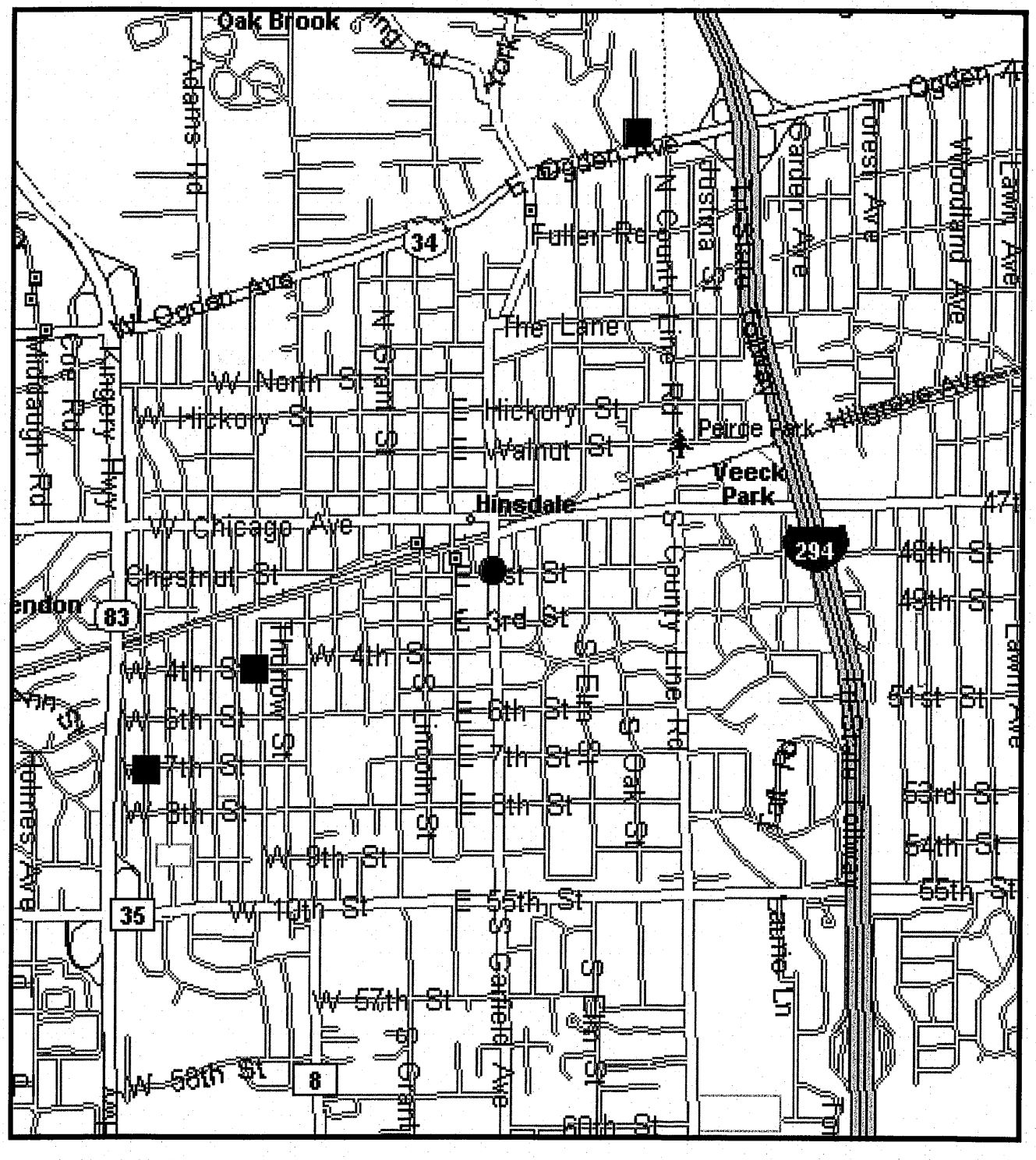


TRAFFIC ENFORCEMENT

December 2014

* *Includes Citations and Warnings*	This Month	This Month Last Year	YTD	Last YTD
Speeding	167	113	1,386	1,378
Disobeyed Traffic Control Device	31	21	331	257
Improper Lane Usage	23	32	316	318
Insurance Violation	8	10	132	171
Registration Offense	21	42	362	351
Seatbelt Violation	37	29	401	450
Stop Signs	39	31	397	378
Yield Violation	11	12	151	149
No Valid License	0	3	43	53
Railroad Violation	1	3	20	12
Suspended/Revoked License	1	4	22	66
Cellular Phone Violations	72	0	960	93
Other	32	68	279	776
TOTALS	**443**	**368**	**4,800**	**4,452**

BURGLARIES
December 2014



■ Burglaries

● Burglaries from Motor Vehicles

MONTHLY OFFENSE REPORT

December 2014

CRIME INDEX	This Month	This Mo. Last Year	Year To Date	Last Year To Date
1. Criminal Homicide	0	0	0	0
2. Criminal Sexual Assault/Abuse	0	0	1	1
3. Robbery	0	0	0	0
4. Assault and Battery, Aggravated	0	0	2	1
5. Burglary	3	2	19	28
6. Theft	18	12	160	135
7. Auto Theft	1	0	5	2
8. Arson	0	0	0	0
TOTALS	22	14	187	167

SERVICE CALLS—DECEMBER 2014

	This Month	This Month Last Year	This Year to Date	Last Year To Date	% CHANGE
Sex Crimes	0	0	2	1	100
Robbery	0	0	0	0	0
Assault/Battery	2	2	24	31	-23
Domestic Violence	4	5	114	118	-3
Burglary	1	0	4	7	-43
Residential Burglary	2	1	11	17	-35
Burglary from Motor Vehicle	1	2	22	20	10
Theft	19	12	121	127	-5
Retail Theft	1	0	6	8	-25
Identity Theft	2	1	39	41	-5
Auto Theft	1	0	10	5	100
Arson/Explosives	0	0	0	0	0
Deceptive Practice	0	1	18	14	29
Forgery/Fraud	0	2	28	34	-18
Criminal Damage to Property	5	77	63	163	-61
Criminal Trespass	1	3	9	9	0
Disorderly Conduct	1	0	7	14	-50
Harassment	4	4	52	38	37
Death Investigations	0	0	1	0	100
Drug Offenses	2	2	13	11	18
Minor Alcohol/Tobacco Offenses	0	2	10	13	-23
Juvenile Problems	9	12	138	196	-30
Reckless Driving	2	1	10	13	-23
Hit and Run	8	13	101	99	2
Traffic Offenses	2	7	66	88	-25
Motorist Assist	28	42	509	499	2
Abandoned Motor Vehicle	2	2	22	16	38
Parking Complaint	22	10	255	251	2
Auto Accidents	47	67	618	617	0
Assistance to Outside Agency	4	8	56	42	33
Traffic Incidents	9	8	83	88	-6
Noise complaints	13	7	178	123	45
Vehicle Lockout	29	23	302	338	-11
Fire/Ambulance Assistance	164	169	1,778	1,977	-10
Alarm Activations	108	102	1,259	1,472	-14
Open Door Investigations	4	5	41	44	-7
Lost/Found Articles	12	12	163	187	-13
Runaway/Missing Persons	1	1	48	33	45
Suspicious Auto/Person	58	35	370	462	-20
Disturbance	4	6	93	98	-5
911 hangup/misdial	108	111	1,158	1,361	-15
Animal Complaints	29	29	402	384	5
Citizen Assists	56	43	600	646	-7
Solicitors	19	18	80	76	5
Community Contacts	0	1	51	61	-16
Curfew/Truancy	0	1	11	9	22
Other	72	18	1,031	1,084	-5
TOTALS	**856**	**865**	**9,977**	**10,935**	**-9**

Hinsdale Police Department
Training Summary
December 2014

(All training is mandatory unless noted otherwise)

On Monday, December 1, 2014, Detective Sergeant Erik Bernholdt attended 8-hour **DuPage County IMAT Team.**

On Tuesday, December 2, 2014, Officers Louis Hayes and Thomas Lillie attended 8-hour **FIAT Training.**

From Monday, December 8, 2014 thru Friday, December 12, 2014, Detective Sergeant Erik Bernholdt attended 40-hour **Incident Command Course.** This course was developed through the DuPage County Police Chief's Association, and is being hosted by the DuPage County Department of Homeland Security. Attendees will be part of a DuPage County Incident Management Action Team (IMAT). The IMAT team will be on-call county wide to assist with major incidents.

On Tuesday, December 16, 2014, Sergeant Erik Bernholdt and Officers Louis Hayes and Thomas Lillie attended 8-hour **FIAT Training.**

Submitted by:

Erik Bernholdt, Sergeant
Training Coordinator

DECEMBER 2014 COLLISION SUMMARY

All Collisions at Intersections

LOCATION	This Month	Last 12 Months	Last 5 Years
County Line Rd. & Ogden	1	4	44
Elm & 57th	1	1	2
Garfield & 55th	1	4	16
Garfield & Chicago	2	7	27
Monroe & Chicago	1	4	19
Stough & Hinsdale	1	1	1
TOTALS	7	21	109

Right Angle Collisions at Intersections

Collisions of this type are considered when reviewing MUTCD Warrants

LOCATION	This Month	Last 12 Months	Last 5 Years
Garfield & Chicago	2	5	23
Grant & Chicago	1	5	8
Lincoln & Hinsdale	1	1	1
Monroe & Chicago	1	4	16

Contributing Factors and Collision Types

Contributing Factors:	
Failure to Yield	9
Improper Backing	10
Failure to Reduce Speed	10
Following too Closely	4
Driving Skills/Knowledge	5
Improper Overtaking/Passing	0
Exceeding Safe Speed for Conditions	2
Improper Turning	4
Disobeyed Traffic Signals	0
Improper Lane Usage	1
Had Been Drinking	0
Vehicle Equipment	0
Vision Obscured	1
Driving Wrong Way	0
Distraction	4
Weather	0

**Contributing factors may be higher than total crashs, due to multiple contributing factors in a single crash*

Collision Types:	
Private Property	10
Hit & Run:	3
Personal Injury	5
Pedestrian	0
Bicyclist	0

Crashes by Day of the Week:	
Sunday	0
Monday	10
Tuesday	7
Wednesday	8
Thursday	7
Friday	6
Saturday	1
TOTAL	39

Manual on Uniform Traffic Control Devices Warrants

December 2014

The following warrants should be met prior to installation of a **two-way** stop sign:

1. Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
2. Street entering a through highway or street;
3. Unsignalized intersection in a signalized area; and/or
4. High speeds, restricted view, or crash records indicate a need for control by the STOP sign (defined by 5 or more collisions within a 12-month period).

The following warrants should be met prior to the installation of a **Multi-way** stop sign:

1. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.
2. A crash problem, as indicated by 5 or more reported crashes in a 12-month period, that is susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.
3. Minimum volumes:
    a. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day, and
    b. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour, but
    c. If the 85th-percentile approach speed of the major-street traffic exceeds 65 km/h or exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the above values.
4. Where no single criterion is satisfied, but where Criteria 2, 3.a, and 3.b are all satisfied to 80 percent of the minimum values. Criterion 3.c is excluded from this condition.

Option:

Other criteria that may be considered in an engineering study include:

1. The need to control left-turn conflicts;
2. The need to control vehicle/pedestrian conflicts near locations that generate high-pedestrian volumes;
3. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to reasonably safely negotiate the intersection unless conflicting cross traffic is also required to stop; and
4. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-ay stop control would improve traffic operational characteristics of the intersection.

The following warrants must be met prior to the installation of a **Yield** sign:

1. On a minor road at the entrance to an intersection where it is necessary to assign right-of-way to the major road, but where a stop sign is no necessary at all times, and where the safe approach speed on the minor road exceeds 10 miles per hour;
2. On the entrance ramp to an expressway where an acceleration ramp is not provided;
3. Within an intersection with a divided highway, where a STOP sign is present at the entrance to the first roadway and further control is necessary at the entrance between the two roadways, and where the median width between the acceleration lane; and
4. At an intersection where a special problem exists and where an engineering study indicates the problem to be susceptible to correction by use of the YIELD sign.

CITATIONS—December 2014

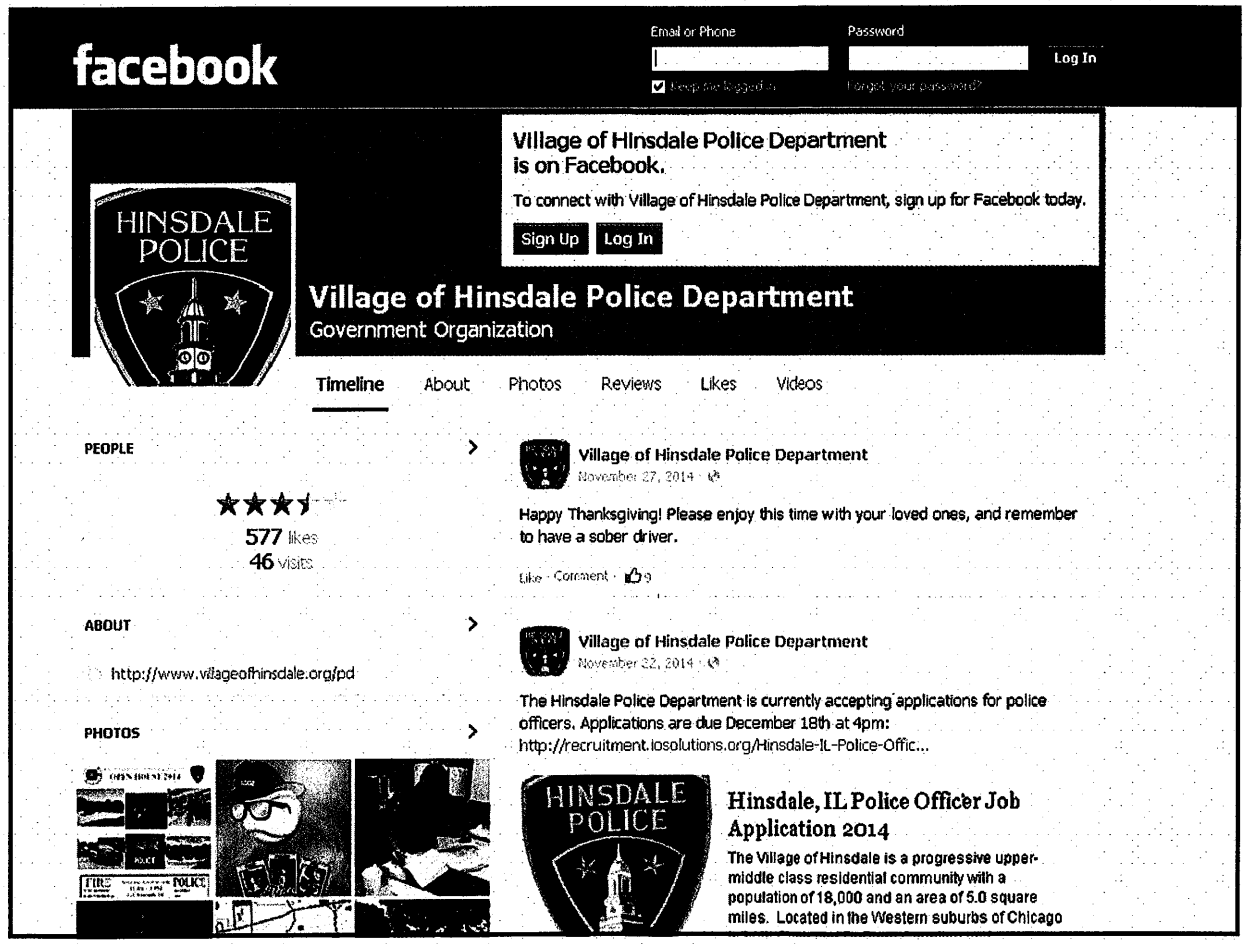
CITATIONS BY LOCATION

		This Month	This Month Last Year	YTD	Last YTD
Chestnut Lot	*Commuter Permit*	26	21	335	327
Highland Lot	*Commuter Permit*	23	6	163	136
Village Lot	*Commuter Permit*	27	45	397	568
Washington Lot	*Merchant Permit*	35	15	638	403
Hinsdale Avenue	*Parking Meters*	235	424	3,464	3,808
First Street	*Parking Meters*	239	342	3,672	3,096
Washington Street	*Parking Meters*	300	458	4,686	4,547
Lincoln Street	*Parking Meters*	21	22	280	279
Garfield Lot	*Parking Meters*	51	145	1,333	1,942
Other	*All Others*	380	330	4,294	4,480
TOTALS		**1,337**	**1,808**	**19,262**	**19,586**

VIOLATIONS BY TYPE

	This Month	This Month Last Year	YTD	Last YTD
Parking Violations				
METER VIOLATIONS	882	1,379	14,058	14,067
HANDICAPPED PARKING	3	4	43	43
NO PARKING 7AM-9AM	12	8	193	324
NO PARKING 2AM-6AM	146	124	1,286	1,181
PARKED WHERE PROHIBITED BY SIGN	49	38	667	700
NO VALID PARKING PERMIT	32	18	427	417
Vehicle Violations				
VILLAGE STICKER	54	33	680	950
REGISTRATION OFFENSE	40	115	707	746
VEHICLE EQUIPMENT	35	26	387	475
Animal Violations	4	3	96	107
All Other Violations	80	60	718	576
TOTALS	**1,337**	**1,808**	**19,262**	**19,586**

Social Networking Monthly Status Report
December 2014



NUMBER OF FOLLOWERS

facebook: 577

twitter: 611

11e

DATE: December 2, 2014

TO: Kathleen A. Gargano, Village Manager

FROM: Dawn Wucki-Rossbach, Interim Assistant Director of Public Services

SUBJECT: November 2014 Monthly Report – Public Services

Public Services completed its six-month budget review with the Finance Director and Assistant Finance Director and we will be providing an estimated year-end dollar amount on a few accounts. As part of this process we audited each account and will request that several invoices be moved to the correct account. This type of audit is standard operating procedure and enables Public Services to budget appropriately for next year's expenditures. Finally, we received training on how to use the Village's financial software for such things as account balance checks and verification of invoice payment. Thanks to Chris Webber for walking us through the program.

Department Safety

As you know, on November 11, 2014, the Village received citations from the Illinois Department of Labor (IDOL) for a site incident on May 19, 2014. IDOL has requested that the Village provide documentation that proves that the Village has abated each of the eight citations. Based on the citations received, approximately 30 hours has been spent completing abatement paperwork, which includes the cover letter, Abatement Certificates, Citation Abatement Responses and Enclosures A through H. The Enclosures include the policies, training and equipment purchase documentation necessary to support the Abatement Certificates and Responses. The Village Attorney has reviewed the letter, the Certificates and Responses and the list of Enclosures and has approved the Village's abatement response. The abatement package will be send to IDOL before December 5, 2014.

The Public Services Safety Committee has completed its review of the department's Safety Manual. Changes to the document will be made and the final draft will be reviewed in two weeks. Once the final draft is approved, the manual will be copied and reviewed with all employees in a training meeting. Employees will be required to complete the Acknowledgement Form confirming they have received the document. I plan to have a three-ring binder located underneath the time clock. In that binder will be the Safety Manual and a copy of all other required safety policies the department already has in place. Policies include: Trench/Excavation Policy, Emergency Traffic Control and Work Zone Safety, Globally Harmonized System of Classification of Chemicals (GHS, formerly known as MSDS or Right-to-Know), etc. for easy employee access to the documents should they have questions before going out into the field. There are specific binders for each policy and their training documentation located in the Supervisors' office.

ROADWAY MAINTENANCE DIVISION

ROADWAY MAINTENANCE (PUBLIC SERVICES)

Activity Measures

Standard Tasks	NOV 2014	Prev Mo	YTD 2014
Signs	8	21	124
Posts	0	7	33
Signs Repaired	1	7	41
Cold Mix (tons)	6.5	5	212
Hot Mix (tons)	0	18	398
Gravel for Alleys (tons)	0	0	106
White Paint (gallons)	0	0	247
Yellow Paint (gallons)	0	15	77
Basin Top Cleaning (man-hours)	16	121	816
Alley Grading (man-hours)	0	9	155
Alley Trimming (man-hours)	0	0	40
Concrete (yards)	0	0	0
Snow & Ice Callouts	4	0	35
Road Salt Used (tons)	105	0	923

Sand Used (tons)	0	0	167
Salt & Calcium for Walks, Stairs, etc. (tons)	2.25	0	15.7
Leaves Swept Up (yards)	0	0	0
Central Business District Sweeps	8	4	31
Complete Village Sweeps	1	0	2
Parking Lot Sweeps	1	0	4
Scheduled Vehicle Maintenance	7	16	147
Unscheduled Vehicle Maintenance	16	24	251

Significant issues for this month:

- Installed three sets of light pole banners.
- The Christmas Houses were placed in Burlington Park.
- We moved 12 new heaters under three KLM Platform Tennis Courts. This process took four employees eight hours (32 man-hours) to complete.
- The Village's street sweeping contractor completed the Village's fall sweep. A total of 810 yards of leaves were collected. As part of our standard operating procedure and in response to resident calls, a touch-up sweep is scheduled after the fall sweep has been completed. This year we had 24 hours of touch up sweeping completed before we closed the program for the year.
- The fuel tanks at Public Services and the Water Division passed their annual tests.
- We completed cold patching the remaining main break locations.
- The chemical pump for the Therma Point R deicer storage tank was replaced.
- Seven Requests for Service completed. One of the seven requests was generated by the resident at 610 North Grant, who was concerned about the completion of the curb work at the end of her driveway. This request occurred after a catch basin collapsed and was replaced. The Village's Public Services and Engineering staff, as well as the Village Manager, worked with the resident to resolve the matter to her satisfaction. The issue was complicated by the change in the weather and the Village's concrete contractor stating that they were done for the season. As a result, two other contractors were asked to provide quotes to complete the work. The selected contractor has now completed the job, and the request has been closed. Total length of time spent by all staff members to resolve this issue: three hours.
- Completed preparing all snow and ice equipment for the season.
- Had 17 truckloads of main break spoils hauled from Public Services.
- Installed silt fence along the back side of the curb of Burlington Park in order to protect the new plantings.
- The new roof and fascia for the salt shed was completed and we hauled 150 tons of our salt back from Clarendon Hills Public Works. (Clarendon was kind enough to store our salt for us while the salt shed roof was being constructed.)
- Staff attended a Live Line Demonstration – electrical safety.
- Staff conducted and attended the annual Snow and Ice Safety meeting, see attached.

TREE PRESERVATION DIVISION

TREE PRESERVATION (PUBLIC SERVICES)

Activity Measures

	November 2014	Previous Mo	YTD 2014
Tree Pruning Contractual	0	0	678
Tree Pruning In-House	0	10	79
Small Tree Pruning In-House	0	21	110
Tree Removal Contractual	8	1	126
Tree Removal In-House	22	27	226
Trees Planted	57	8	222
Elm Trees Treated	0	0	420
Dutch Elm Disease Losses (Private)	0	1	37
Elm Losses (Public)	0	0	29
Ash Trees Treated	0	0	429
Ash Tree Removal - EAB (Private)	0	42	47
Ash Tree Removal – EAB (Public) *Note: since Feb 2011, 589 public Ash trees have been removed*	In-House 18	In-House 19	In-House 157
	Contracted 7	Contracted 1	Contracted 96
Tree Preservation Plan Reviews	14	17	153

Significant issues for this month:

- Staff reviewed and commented on 14 tree preservation plans submitted for building permits.
- The fall tree planting program planted 53 new parkway trees on November 5th; four additional trees were planted through the Resident Reimbursement Program, bringing the total number of trees planted to 57.
- Nine Public Services staff completed an eight-hour Chainsaw Safety and Tree Removal Workshop on November 10th
- Staff attended a Live Line Demonstration – electrical safety.
- Staff attended the annual Snow and Ice Safety meeting.

PARK MAINTENANCE DIVISION

Contractual Maintenance

Type	Contractor	Scope	Frequency	Additional Maintenance
Landscape Maintenance and Mowing	Zenith	Mowing 151 acres at 68 locations; Bed and shrub maintenance at 5 locations	Once per week	
Rain Garden Maintenance	Encap Inc	Remove debris and weeds from Phase I gardens	Once per month	
Garbage Disposal Service	Allied Waste	Empty garbage receptacles in the business district and at the following parks: Peirce, Burns, Eleanors, Robbins, Deitz, Melin, Brook and Veeck	Two times per week (Winter Schedule)	

- Landscape maintenance and mowing has been completed for 2014. The bid document for the 2015 season will be sent out in the next couple of months.
- Encap Inc has completed rain garden maintenance for 2014. The rain gardens associated with Phase I of the Woodlands project are no longer under a maintenance contract. We will need to contract out maintenance of the rain gardens and their drainage pipes due to limited in-house staffing and division responsibilities.

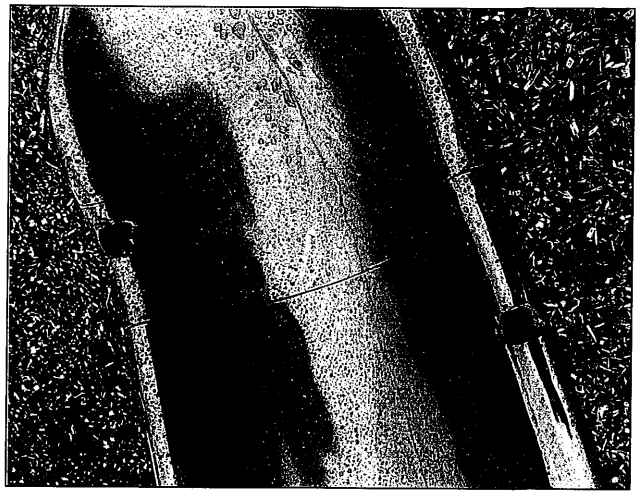
In House Maintenance

I) Parks Maintenance

- **Bathrooms**
  - Cleaned and stocked park facility bathrooms
  - Facilities located at Peirce East, Robbins Park, Brook Park, Veeck Park have been winterized and closed for the season.
  - Katherine Legge Annex Building and Burns Field bathrooms remain open Monday through Friday, no weekends.
- **Garbage**
  - Continued emptying garbage receptacles in Central Business District and our parks. This is performed in conjunction with Village's disposal contractor. When necessary Staff removes refuse on Tuesdays and Thursdays. Staff is no longer performing refuse removal on weekends or holidays. Refuse removal will begin again in the spring.

Location	# of Receptacles
Burns Field	6
Burlington Park	2
Deitz Park	2
Eleanor's Park	2
Melin Park	2
Peirce Park	12
Robbins Park	10
Brook Park	14
Stough Park	2
KLM	18 (garbage) 4 (dog waste) 4 (platform tennis)
Memorial Building	4
Central Business District	54
Total	138

- **Burlington Park fountain**
  - The Burlington Park fountain has been winterized for the season.
- **Katherine Legge grounds**
  - Two pavilions and the lodge grounds were cleaned for rentals that typically occur Friday through Sunday.
  - Staff completed two leaf mulching cycles around the lodge in preparation for rentals.
  - Picnic tables were stored under the pavilions for the winter.
  - Sledding bumpers were installed around obstructions at the base of Concert Hill.
- **Leaf Mulching**
  - Is performed by staff, by request or special need and in conjunction with Zenith (our contractor).
    - Highland Park (2)
    - York and Walker (2)
    - Robbins tennis (1)
- **Disc Golf**
  - Basket #13 at KLM was moved to prevent discs from flying into a backyard.
- **Playground Maintenance**
  - Equipment repairs were made at Veeck Park.
    - Five chains were replaced on stepping pods due to wear.
  - Equipment repairs were made at Brook Park
    - Two slide sections were replaced due to damage (see below).



- **Winter Preparation**
  - Sidewalks were marked with stakes to aid snow removal operations at KLM and Robbins Park.
- **Irrigation**
  - The following irrigation systems were winterized by running compressed air through all individual zones.

Location	# of Zones	Date
Peirce (west)	9	11/7/2014
Pitchin' Kitchen	12	11/5/2014
Peirce (east)	10	11/5/2014
Memorial Building	3	11/7/2014
Burlington Park	18	11/6/2014
Burlington Fountain	n/a	11/7/2014
Location	**# of Zones**	**Date**
Burns Field	7	11/5/2014
Hinsdale Pool	3	11/6/2014
Melin (east)	4	11/5/2014
Melin (west)	2	11/5/2014
Dietz Park	2	11/5/2014
Robbins Park	16	11/5/2014
Brook Park	12	11/3/2014
Veeck Park	24	11/3/2014
KLM Lacrosse	5	11/7/2014
Eleanors	n/a	11/5/2014

II) Athletics

- **General**
  - Athletic fields were relined twice in November – 60 fields were lined.
  - Athletic field activities have been suspended until April 2015.
  - Staff has stored or secured goals (soccer and lacrosse) for the winter.
- **Platform Tennis**
  - Staff removed refuse three times per week.
  - Parks Maintenance staff aided the Village Electrician in installing 12 new heaters.
  - Two nets were replaced at KLM platform tennis.
  - On November 26th platform tennis walks were salted once due to ice accumulation.

III) Central Business District Maintenance

- **Holiday decorations**
  - Two hundred and fifty holiday wreaths were prepared for installation by:
    - Treating with anti-desiccant
    - Velvet bows were placed on wreaths
    - Lights were installed on 70 wreaths
  - Staff installed 250 wreaths around the Central Business District and KLM
    - Village light poles
    - Municipal buildings
    - Brush Hill train station
    - KLM Lodge
  - Thirteen containers were decorated for the holiday season
    - Memorial Building (4)
    - Burlington Park (2)
    - Bathtub at Village Lot (1)
    - Brush Hill train station (5)
    - Hinsdale Chamber of Commerce (1)

IV) Grounds Maintenance

- **Leaf Removal**
  - Completed at the Post office parking lot
- **Sledding Bumpers**
  - Installed around obstructions at Brush Hill (behind Hinsdale Humane Society)

V) Personnel

- **Public Services Safety Committee**
  - Completed a first read of the Public Services Safety Manual. A revised draft will be reviewed and distributed in December.

- **Training**
  - Two Parks Maintenance staff members attended an eight-hour Chainsaw Safety and Tree Removal Workshop.
  - All full-time Parks Maintenance staff (3) attended a Live Line Demonstration – electrical safety.
  - All Parks Maintenance staff (3) attended the annual Snow and Ice Safety meeting.
- **Housekeeping**
  - Staff continues organizing the Public Works garage.

Water/Sewer Division - Water

Standard Tasks	November 2014	Prev Mo	YTD 2014
Utility Locates (JULIE)	420	667	5328
B-Box/Service Locates	496	756	6226
Water Mains Located	81	107	1103
Main Break Repairs	3	0	65
B-Box/Service Repairs	1	2	26
Hydrants Replaced/Repaired	2	4	58
Service Connections/Inspections	6	5	42
Valve Installations/Repairs	0	0	10
Valves Exercised	5	4	160
Valves Located	5	6	194
Leak Investigations	4	2	82
Hydrants Flushed	3	229	304
High Bill Investigations	5	14	109
Water Fountains Serviced/Replaced	0	10	20
Disconnect Inspections	6	16	77
Meter Repairs	0	1	26
Meter/Remote Installs	14	18	96
Meters Removed	6	13	73
Meter Readings	78	176	1479

Water Main Break Repairs

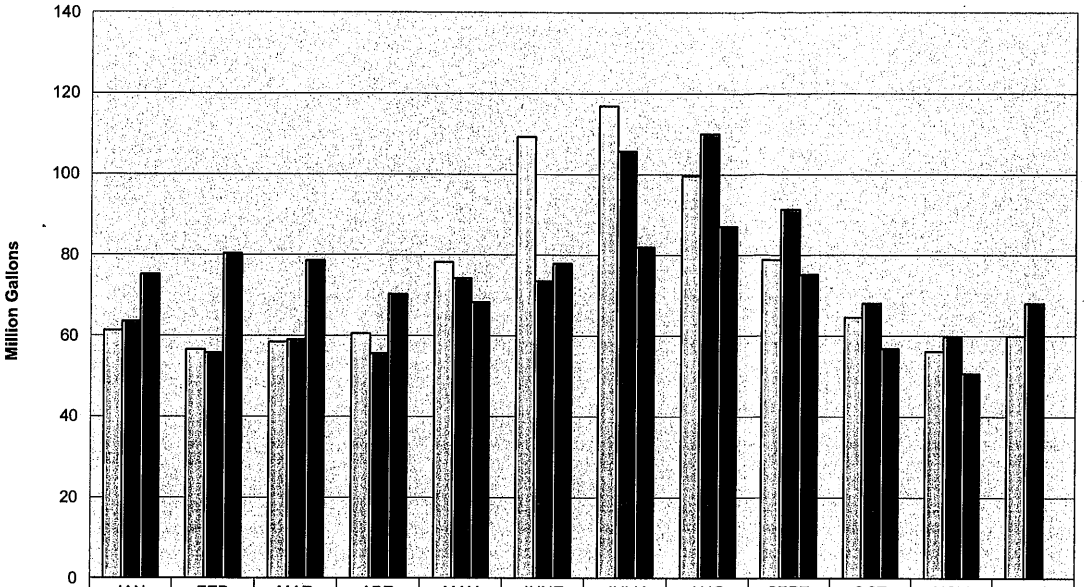
November 2014	Prev Mo	YTD 2014
3	0	65

November Water Main Break Locations

Date	Address	Pipe Size/Type	Air Temp.	Duration
11/13/14	2nd and Clay	4" Cast Iron	31	4.5 Hours
11/14/14	145 E. 5th	4" Cast Iron	15	5.0 Hours
11/20/14	418 E. Chicago	4" Cast Iron	20	4.0 Hours

WATER

MONTHLY WATER PUMPAGE



	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2012	61.176	56.461	58.357	60.408	78.152	109.198	116.88	99.498	78.793	64.429	56.037	59.892
2013	63.419	55.677	58.938	55.482	74.119	73.434	105.633	109.907	91.266	67.945	59.72	67.951
2014	75.092	80.312	78.562	70.172	68.175	77.791	81.873	86.949	75.14	56.793	50.579	

Standard Tasks	Check Oil, Grease Fittings	Bacteria Sampling
High Service Pumps #1, #2, #3, #4	✓	N/A
Well Pump Motors #2, #5, #10	✓	✓

Standard Tasks	November 2014	Prev Mo
Bacteria Samples	24	24
Field Chlorine	21	21
Field Turbidities	21	21
Lab Chlorine	24	27
Lab Turbidities	24	27
Lab pH	24	27
Lab Fluoride	24	27
Precipitation Readings	0	0
Temperature Readings (air)	24	27
Temperature Readings (water)	30	31
DBP Samples	0	8
Pumps Serviced	7	7
Sprinkling Violations	0	0
Lead and Copper	0	0

WATER/SEWER DIVISION - SEWER

Sewer Activity Measures

Standard Tasks	November 2014	Prev Mo	YTD 2014
Catch Basins Replaced/Repaired	2	1	9
Inlet Replaced/Repaired	0	0	1
Manhole Replaced/Repaired	0	0	1
Catch Basins/Inlets Cleaned	2	4	41
Sewers Cleaned (feet) In-House	3,195	775	14,905
Sewers Cleaned (feet) Contractor	25,164	34,098	63,762
Sewers Televised (feet) Contractor	198	0	2,144
Sewers Replaced/Repaired (feet)	0	0	5
Sewer Mains Located	5	4	32
Back-up Investigations	0	1	15
Manholes Located	31	9	169
Cave-ins Checked	0	2	10
Sewer Inspections	0	1	1
IEPA sampling due to overflow event of combined sewers (Veeck CSO)		2	10

Significant issues for this month:

- Staff attended the annual Snow and Ice Safety meeting

BUILDING MAINTENANCE DIVISION

Significant issues for this month:

- Building Security and Fire Suppression:
  Affordable Fire installed a new pipe for the fire sprinkler system in the Hinsdale Pool locker room.

  Tyco was at the Village Hall to check, reactivate and program the security system.

  Ordered panic hardware door lock replacement parts for the front entrance doors at the KLM Lodge.

  Worked on security issues at Brush Hill Station so that commuters would be able to stand in the station and not out in the cold.

  Installed a few new replacement exterior cameras at the rear of the Police Station.

- HVAC/Boilers
  Rebuilt hot water circulating pump for the water plant number two boiler.

  Serviced the air handling units at KLM Lodge.

  Serviced and repaired the heating system at the former Cosi restaurant space at Brush Hill station; the system had not received a lot of attention since the tenant left the facility.

  Rebuilt the hot water circulating pump for the reheat coils for the heating system at KLM Lodge.

- General Maintenance
  Installed new water cooler in the Police station lobby.

  Met with several painting contractors about painting the interior of Memorial Hall.

  Serviced the heating and humidification units at the Water Plant Lab.

  Emergency generators had a few maintenance items addressed and new batteries were installed.

  Completed winterizing all Park buildings.

  Conducted regular building inspections and completed associated paperwork.

International Exterminator Company set up bait stations at the Pool concession stand and the old KLM dormitory.

- Education

  Staff attended a Live Line Demonstration – electrical safety.

  Staff attended the annual Snow and Ice Safety meeting

- Administration

  Prepared the elevator modernization and equipment replacement bid award paperwork for the EPS Committee.

2014 Snow and Ice Safety Training

A few things before we formally begin our training. All Public Service Department staff should have their driver's license with them at all times. Have your ANSI III Safety Vest with you in the truck at all times (just in case you have to exit the vehicle), especially if you are not wearing your Hi Vi jacket.

Any vehicles/equipment accidents, especially if another vehicle or physical damage to a structure occurs should immediately be reported to the supervisor. Be sure to have a Police Report completed and then complete the required IRMA paperwork prior to the end of your shift.

Before leaving Public Works

1. Check on your route assignment. Take binder with you if necessary. Pay attention to any notes up on the dry-erase board above the time clock for special situations you need to be aware of on your assigned route.
2. Perform a pre-trip inspection on your assigned vehicle/equipment, be sure to mark your inspection form (trip ticket) that the inspection was completed. Be sure to check the fuel level, check for leaks and body damage, tire condition/pressure, chain settings, plow blade and curb shoe condition and that the radios and spreaders are functioning.
3. Make sure you have proper winter gear (hats, gloves) with you before leaving.

Toolcat

1. Safety vest, Hi vis jacket or Hi vis sweatshirt MUST BE on at all times.
2. Do not go on platforms until passengers are picked up and there are no trains approaching.
3. Do not rely on signals above the tracks to determine if a train is approaching or not.
4. Driver of Toolcat must have completed Contractor Orientation Course for BNSF.
5. When doing edge pass passenger MUST BE OUT at all times.
6. Halfway across edge of yellow is far enough. We will push off the rest off next day with shovels.
7. Spread Pro Ice, which is the bagged material, and is blue/purple in color.
8. Make sure you have BNSF Emergency Number in your phone in case machine is in the tracks. 1-800-832-5452 Option 1.
9. Please follow list in order unless directed otherwise.

Highland Platform

1. Passenger is OUT AT ALL TIMES.
2 Please idle machine down to about half when on this platform.
3. DO NOT clear turnarounds with machine. This will be done with blowers as soon as time permits; this will avoid backing the Toolcat towards tracks.
4. If train approaches go into turnaround or get off platform if possible, otherwise move against fence if time doesn't permit.

Bobcat Broom # 91

1. Make sure you have a charged portable radio with you.
2. Be careful of pedestrians and obstacles especially when turning around.
3. Be aware of cords in Burlington Park, they are marked with orange stakes.
4. Lightly touch the broom down to remove snow. More downward pressure on the broom creates uneven wear on the brooms and broom cylinder.

One ton and Three ton Plow Trucks

1. When loading trucks with salt please DO NOT overload trucks. When adding liquid please make sure we are mixing it well to ensure MAXIMUM effectiveness throughout your assigned section.
2. When salting mains it is intersections, two mid-blocks, hills, curves, and school zones.
3. When salting secondaries it is intersections, hills, curves, and school zones.
4. Salting operations may change as the on-duty supervisor sees fit.
5. When plowing do not plow at an excessive speed. You need to be aware of rough streets and were some manholes stick up a bit. Be aware of pedestrians, other vehicles, and potential hazards.
6. There is a lot of backing up. When there is ice back up all hills.
7. If you are unsure what is behind you GET OUT AND LOOK and/or make sure you use your mirrors.
8. When it comes time to curb plow please make every attempt to get the intersections as wide as possible. If it is a garbage day please go slow around the garbage cans.
9. Pay attention to your gauges for potential problems; if your hydraulics start to slow you need to get out and check for leaks and check the hydraulic tank level. The fluid should be at least halfway up the sight glass.
10. When raising the bed to slide salt back, check for tree limbs and power lines. Be careful not to dump salt over the back of the truck. Let a supervisor know if you do so it can be cleaned up. DO NOT drive with bed up.

11 Special provisions apply to the following streets when plowing:

- Woodmere and Charleston Road need to be pushed to the island or parkway that doesn't have any driveways.
- Grant Street between 55th and 57^{th,} the west side needs to be pushed to the east side to avoid piling it up against the new wall that was constructed. This will be done when we go to curb plow it.
- Kennedy Lane in the Hamptons should be curb plowed.
- We DO NOT plow any cul-de-sacs in the Hamptons.
- Dalewood, the spur going to the east, needs to be cleared down to the drives.
- If you are assigned to Section #7 do not for get about Road D off Salt Creek Lane.
- Cleveland, by 55th, the spur going towards the northeast needs to be cleared to green arborvitae.

12. The Woodlands has new curbs and an island change at Taft and Woodland. There will be ORANGE REFLECTIVE DELINEATORS marking these. Along the curbs there are small curb cuts to allow water to drain into the rain gardens; they have been marked to avoid damaging them or the plow.

Parking Lots

1. Follow list in order unless directed otherwise.
2. Where sidewalk is directly next to parking lot please push all snow to the ends to avoid leaving a pile of snow along the sidewalk. Example: Memorial Building south side along Maple.
3. Be aware of cars and pedestrians in lot while plowing them.
4. The cab stand has a curb, please be aware of it. Silt fencing has been installed along the back side of the curb of the drive lane in order to protect the new plants. Please split the lot in half and push the snow to the ends of the drive lane and not up against the silt fence.
5. Village lot windrows should line up with the new light poles on the north side and the south side has orange stakes at each end which is where the windrows should line up with.

Alleys

1. Make sure you have binder of alleys you have been assigned.
2. Dead end alleys need to be pushed out to street.
3. When plowing alley do not push across street. Push to end and then to sides of the alley apron.
4. The alley off Forrest and Hickory shall be pushed to yellow stake at end of alley.
5. GET OUT AND LOOK if you are unsure of what is located behind you.

Cul-De-Sacs

1. Make sure you have binder of cul-de-sacs you have been assigned.
2. When plowing cul-de-sacs do not push snow in front of mailboxes or driveways.
3. Cul-de-sacs with special provisions are:
   - Birchwood West of Washington - Please push to curbs, not up on lawns
   - Mills North of Fuller - Push all snow to east side to avoid blocking driveway at end.
   - 58th and Giddings - All snow needs to be pushed out to the south to avoid blocking driveways and mailboxes.
4. Cul-de-sacs require a lot of backing up you need to use your mirrors and be aware of obstacles.
5. GET OUT AND LOOK is you are unsure of what is located behind you.

End of Storm

1. Make sure you have completed everything in your assigned route and let the supervisor know when finished so you can be redirected to assist another driver complete their section.
2. Fuel up vehicle, remove trash from cab and inspect for damage and repairs. Report and damage or repairs needed in your trip ticket.
3. Report to a supervisor if there is a problem that needs attention.
4. Fill out storm report sheet at end. Please get your salt tonnage as close as possible.

Town Cleanouts

1. Stay away from curbs and railings. When loading please back up a little bit to avoid damaging curbs and railings downtown. Watch for overhead obstructions such as tree limbs, wires and other equipment working in your area.
2. Watch for cars and pedestrians moving through the work area.

Village of Hinsdale Public Services
Truck Inspection Sheet

Week of: _____ **Truck #** _____

**Initial each line of O.K., check line if repair is needed, N/A if not applicable*

Daily Inspections

Cab Interior	M	T	W	Th	F	S	Su
Seat Belts							
First Aid Kit							
Fire Extinguisher							
Radio Function							
Remove Trash							
Remove Tools							
Mirrors							

Truck Exterior	M	T	W	Th	F	S	Su
Light Illumination*							
Tires							
Fuel Tank Cap							
Wipers							
Remove Trash							
Remove Tools							

** head, fog, marker, clearance, tail, mars, 4-way, brake*

Truck Plow (Daily in Winter)	M	T	W	Th	F	S	Su
Plow Blades, Bolts, Pins							
Check Frame for Cracks							
Hydraulic Hoses							
Spreader Mounting							
Spinner Mounting							
Plow Chains							

Weekly Inspection

Engine Compartment

_____ Engine Oil Level
_____ Coolant Level
_____ Transmission Fluid
_____ Power Steering Fluid
_____ Belt Tension
_____ Check for Leaks

Cab Interior

_____ Gauges
_____ Light Controls
_____ Horn, Wipers, Washer Fluid
_____ Brake Pedal Travel
_____ Emergency Brake
_____ Village Sticker
_____ Safety Sticker
_____ IRMA Insurance Certificate

Truck Exterior

_____ Light Lenses
_____ Tires
_____ Hydraulic Oil Levels
_____ Hydraulic Oil Cap
_____ Fuel Tank Cap
_____ Drain Air Tanks
_____ Ladder Racks
_____ License Plate
_____ Hitch Operation

Truck Condition

Exterior Clean Y N
Interior Clean Y N
Damage to Truck:

_____

Additional Notes:

_____

_____

Operators Daily Vehicle/Equipment Pre-Trip Inspection Form

Unit # _____ Month/Year _____

Date	Time Out	Driver	Start Mileage	End Mileage	Return Time	Notes

MEMORANDUM

To: Kathleen Gargano, Village Manager
From: George Peluso, Public Services Director
Subject: December 2014 Monthly Report
Date: January 2, 2015

SNOW AND ICE REMOVAL UPDATE

With the end of the calendar year upon us, I thought it would be prudent to provide you an update on our snow and ice removal operations to date in comparison to last year's season. Since November 1, Public Services crews have been dispatched 4 times for a total of 78.75 overtime hours. Crews have spread approximately 115 tons of salt on Village roadways, and have distributed 46 bags of salt material for Village sidewalks, ramps, and stairs. The total cost of materials used to date is $8,441. The drier weather in December has been beneficial to our overtime, salt and chemical budget. A comparison of time and materials related to snow and ice operations from this year to last year (through 1/2/15) is as follows:

	2013	2014
Crews Dispatched	23	4
Regular Hours	441	29
Overtime Hours	**1,249**	**78.75**
Salt	915 tons	115 tons
Bagged Materials	94 bags	46 bags
Liquid Calcium	1,110/gal	0
Estimated Chemical Cost	**$48,800**	**$8,441**

DEPARTMENTAL SAFETY

We continue to work with our supervisors and employees on daily safety communication, as well as improved Departmental documentation. With the start of the new year, all Public Services Department vehicles have been issued a truck inspection sheet with an updated IRMA insurance certificate of coverage. Prior to driving a Public Services' vehicle, an employee must perform a daily vehicle check on basic truck operations. In addition, an employee is required to conduct a more thorough weekly inspection for each vehicle, which will be completed each Monday.

The intent behind the weekly vehicle inspections is to ensure each truck contains proper safety equipment such as a fire extinguisher, first aid kit, functioning mirrors, etc. The weekly inspection is a more thorough mechanical check on the trucks and equipment.

Items checked include engine and hydraulic oil levels, coolant levels, lights, and hitch operation.

Safety Goals for January are as follows:

1. Finalize Snow Plow Operations – Route map is completed, and standing operating procedure is in draft form waiting the Director's final approval.
2. Finalize and distribute Safety Manual. The manual is in its final draft and is being reviewed one more time by each operating division of the Department for final sign off.
3. Attend Department-wide flagger training, which is scheduled for January 8th.
4. Two supervisors have been assigned to attend "Essential Skills for Supervisory Success" presented by IPELRA 2015 Supervisory Training Team.

RESIDENT INQUIRIES TO NOTE

1. Village Engineer and Director of Public Services met with the homeowner at 989 Taft Road to discuss and inspect a grading issue adjacent to their neighbor's driveway. After an initial inspection and discussion with resident, we decided to evaluate the resident concern, and provide a recommended solution to them in the spring.

ROADWAY MAINTENANCE (PUBLIC SERVICES)

Activity Measures

Standard Tasks	DEC 2014	Prev Mo	YTD 2014
Signs	20	8	144
Posts	2	0	35
Signs Repaired	1	1	42
Cold Mix (tons)	8	6.5	220
Hot Mix (tons)	0	0	398
Gravel for Alleys (tons)	8	0	114
White Paint (gallons)	0	0	247
Yellow Paint (gallons)	0	0	77
Basin top Cleaning (man-hours)	20	16	836
Alley Grading (man-hours)	16	0	171
Alley Trimming (man-hours)	0	0	40
Concrete (yards)	0	0	0
Snow & Ice Callouts	1	4	36
Road Salt Used (tons)	10	105	933
Sand Used (tons)	0	0	167
Salt & Calcium for walks, stairs, etc. (tons)	0	46 Bags	46 Bags
Leaves Swept Up (yards)	810	0	810
Central Business District Sweeps	5	8	36
Complete Village Sweeps	0	1	2
Parking Lot Sweeps	0	1	4
Street Light Poles Repaired	30	-	30
Request For Services Completed	19	7	26

Significant roadway maintenance issues for this month:

- Assisted with Christmas Walk Set-Up and Clean-Up
- Received Replacement Snow Plow for Unit # 9
- Received New Unit # 13 Ford F250 with Plow
- Completed Quarterly Test for Fuel Pumps and Fuel Storage Tanks
- Repaired Twenty Type I barricades
- All crew members attended a two hour demonstration of snow plow attaching, detaching and safe operation on Dec 9th.
- Repaired a faulty electrical contactor in the Central Business District that caused power outage in the Central Business District.
- Assisted Economic Development Department with signage installation at Burlington Park to deter damage to the holiday decorations and lighting in the area.

PARKS AND RECREATION

Parks Maintenance
December 2014

Contractual Maintenance

Type	Contractor	Scope	Frequency	Completed
Garbage Disposal Service	Allied Waste	Empty garbage receptacles in the business district	2 / week (winter schedule)	On-going

In House Maintenance

I) Parks Maintenance

- **Bathrooms**
  - Cleaning and stocking park facility bathrooms
  - KLM and Burns bathrooms remain open through the winter
    - Staff cleans these bathrooms Monday – Friday, no longer on weekends
- **Garbage**
  - Emptying garbage receptacles in central business district and parks
  - Performed in conjunction with disposal contractor
  - Staff completes when necessary on Tuesdays and Thursdays. Staff is no longer performing refuse removal on weekends through the winter months.

Location	# of Receptacles
Burns Field	6
Burlington Park	2
Deitz Park	2
Eleanor's Park	2
Melin Park	2
Peirce Park	12
Robbins Park	10
Brook Park	14
Stough Park	2
KLM	18 (garbage) 4 (dog waste) 4 (platform tennis)
Memorial Building	4
Central Business District	54
Total	138

- **Leaf Mulching**
    - Staff performed fall clean ups/leaf mulching at the following locations:
        - Katherine Legge Memorial
        - Brook Park
        - Peirce Park
        - Burns Field
        - Memorial Building
        - Burlington Park

II) Athletics

- **Platform Tennis**
    - Staff performs refuse removal 3 times per week
- **Ice Rinks**
    - Ice rink construction is complete; filling is scheduled for the week of January 5th
        - Burlington Park
        - Burns Field (2)
    - Staff assisted residents filling Melin Park's ice rink

III) Central Business District Maintenance

- **Shrub trimming**
    - Staff performed dead wood and maintenance pruning on all CBD boxwood shrubs

IV) Grounds Maintenance

- **Leaf Removal**
    - Staff performed leaf mulching at the following locations:
        - 1st and Princeton Island
        - 3rd and Princeton Island
        - Columbia 1st to 3rd Street
        - York and Walker Island
        - Symonds Drive

V) Woodlands Rain Gardens

- Staff trimmed spent perennial plant material in all Phase I rain gardens

VI) Personnel

- **Public Services Safety Committee**
    - A draft Public Services Safety Manual has been completed
- **IPM**
    - The annual IPM report has been completed
- **Landscape Maintenance Contract**
    - Landscape Maintenance Contract has been completed and will be sent for bid in January

FORESTRY DEPARTMENT
MONTHLY REPORT – DECEMBER 2014

Trees pruned by Village Staff:

- Small tree pruning (diameter 10 inches and less) – 0 trees.
- Completed 1 resident tree work requests, pruning - 1 trees.

Trees pruned by contractor (diameter 10 inches and above):

- The pruning program is scheduled to start this winter.

Trees removed by Village Staff:

- 45 parkway trees removed.
- 246 parkway trees removed by staff this fiscal year.
- 49 parkway trees currently scheduled for removal by staff.

Trees removed by contractor:

- Elm – 0
- Ash - 14
- Other – 0
- 131 parkway trees removed by contractor this fiscal year.
- 19 parkway trees currently scheduled for removal by contractor.

Ash trees infested by Emerald Ash Borer (EAB) detected by Village Staff:

- 3 public EAB-positive ash trees detected in December; 260 EAB-positive ash trees detected this fiscal year.
- 0 private EAB-positive ash trees detected in December; 47 EAB-positive ash trees detected this fiscal year.

Ash trees removed:

- 47 ash trees removed this month (33 Village / 14 Contractor)
- 300 ash trees removed this fiscal year (190 Village / 110 Contractor)
- 681 ash trees have been removed since February 2011(537 EAB positive)

Ash trees that have been treated to manage infestation by EAB:

- 429 Ash trees were treated this season.

Elm trees infested by Dutch Elm Disease (DED) detected by Village Staff:

- 0 public DED-positive elm trees detected in December; 22 DED-positive elm trees detected this fiscal year.
- 0 private DED-positive elm trees detected in November; 37 DED-positive elm trees detected this fiscal year.

Elm trees removed by Village Staff:

- 0 diseased trees
- 0 storm damaged tree

Elm trees that have had diseased limbs removed (amputations):

- 0 parkway trees

Elm trees that have been inoculated for prevention of DED:

- 420 American elm trees were treated this season.

Tree stumps removed by Village Staff:

- 0 parkway stumps were routed, the mulch removed and the parkway restored with top soil and grass seed.

Trees planted:

- 1 tree was planted through the Village's planting program.
- 0 trees were planted through the Tribute Tree Program.
- 3 trees were planted through the Resident Reimbursement Program.

Other

- Staff reviewed and commented on 10 tree preservation plans submitted for building permits.
- Staff applied for Tree City USA status for 2014; it would be the Village's 23rd year as Tree City USA
- Forestry Staff attended safety training by BNSF and in-house plow training.

TREE PRESERVATION (PUBLIC SERVICES)

Activity Measures

	December 2014	Previous Mo	YTD 2014
Tree Pruning Contractual	0	0	678
Tree Pruning In-House	0	0	79
Small Tree Pruning In-House	0	0	110
Tree Removal Contractual	14	8	140
Tree Removal In-House	45	22	271
Trees Planted	4	57	226
Elm Trees Treated	0	0	420
Dutch Elm Disease Losses (Private)	0	0	37
Elm Losses (Public)	0	0	29
Ash Trees Treated	0	0	429
Ash Tree Removal - EAB (Private)	0	0	47
Ash Tree Removal – EAB (Public) *Note: since Feb 2011, 589 public Ash trees have been removed*	In-House 37	In-House 18	In-House 194
	Contracted 14	Contracted 7	Contracted 110
Tree Preservation Plan Reviews	10	14	163

FORESTRY (PUBLIC SERVICES)

2014 Activity Measures

Calendar Year	2013	Jan-Mar	Apr-June	Jul-Sep	Oct-Dec	YTD
Contractual Tree Pruning	610	678	0	0	0	678
In-House Tree Pruning	207	6	19	44	11	80
In-House Small Tree Pruning	1,756	0	0	80	21	101
Contractual Tree Removal	80	2	45	70	25	142
In-House Tree Removal	310	22	50	105	93	177
Trees Planted	148 *	0	148	3	68	219
Dutch Elm Disease Losses (Private)	32	0	0	36	1	37
Elm Losses (Public)	22	3	9	17	0	29
Ash Losses (Public)**	270	18	65	125	93	301

*In 2013, 37 of the 148 trees planted were paid for with grant funds received from the USDA grant administered through the Metropolitan Mayors Caucus.

BUILDING MAINTENANCE DIVISION

Significant issues for this month: December 2014

- Building Security and Fire Suppression:
  - Install thumb latch lock in Village Manager's office.
  - Have new steel door and frame with new locks installed on well house #10
  - Meet with contractor to obtain proposal on new door and frame to the Village Hall lower level East entrance change single pass door.
  - Replace batteries in Village Hall lower level motion detectors (both bad); checked security system.
  - Worked with Fire Suppression Company to test sprinkler fire systems in Village buildings.

- HVAC / Boilers:
  - Service to air handler units at Village Hall above Village Manager's office.
  - Install new A.C. motor on heating blower unit in hose tower at the Fire house.
  - Replace heat unit filters at Burns Field House, KLM Annex, Water Plant 2nd floor and Hinsdale Youth Center.
  - Install two new containers of steam boiler chemical at Village Hall.
  - Check all heating systems for proper operation.
  - Obtain new proposals on replacing the main disconnect for the cooling chiller at the Village Hall old unit (not safe).

- General Maintenance
  - Check Emergency generators at Village Hall and Police & Fire – all ok. Obtained proposals for service and what the two units need at this time.
  - Meet and work with insulators at the Pool filter room. Work is not complete, as they need to let areas dry before they continue.
  - Help with moving desk out of Library for Public Services.
  - Work at Police station to re-hang a few items that were removed during their painting project.
  - Meet with Craig from Colley Elevator at Village Hall to review project and present him with the contract documents.
  - Help Tim Scott with Christmas items needed for Burlington Park; also, tree lighting at the Village Hall.
  - Replace lamps on exterior of Youth Center and KLM Barn. Replace interior lamps at Village Hall, Water Plant, KLM Lodge, and Police Station.
  - Repair Sloan toilet valve in Women's bathroom at Village Hall.

- Administration
  - Obtain updated budget numbers.
  - Review Contractual services
  - Work on capital item list for new budget.

Water Activity Measures

Standard Tasks	December 2014	Prev Mo	YTD 2014
Utility Locates (JULIE)	274	420	5602
B-Box/Service Locates	336	496	6562
Water Mains Located	94	81	1197
Main Break Repairs	2	3	67
B-Box/Service Repairs	2	1	28
Hydrants Replaced/Repaired	6	2	64
Service Connections/Inspections	6	6	48
Valve Installations/Repairs	0	0	10
Valves Exercised	3	5	163
Valves Located	3	5	197
Leak Investigations	8	4	90
Hydrants Flushed	7	3	311
High Bill Investigations	6	5	115
Water Fountains Serviced/Replaced	0	0	20
Disconnect Inspections	8	6	85
Meter Repairs	0	0	26
Meter/Remote Installs	15	14	111
Meters Removed	3	6	76
Meter Readings	74	78	1553

Significant issues for this month:

Water Main Break Repairs

December 2014	Prev Mo	YTD 2014
2	3	67

December Water Main Break Locations

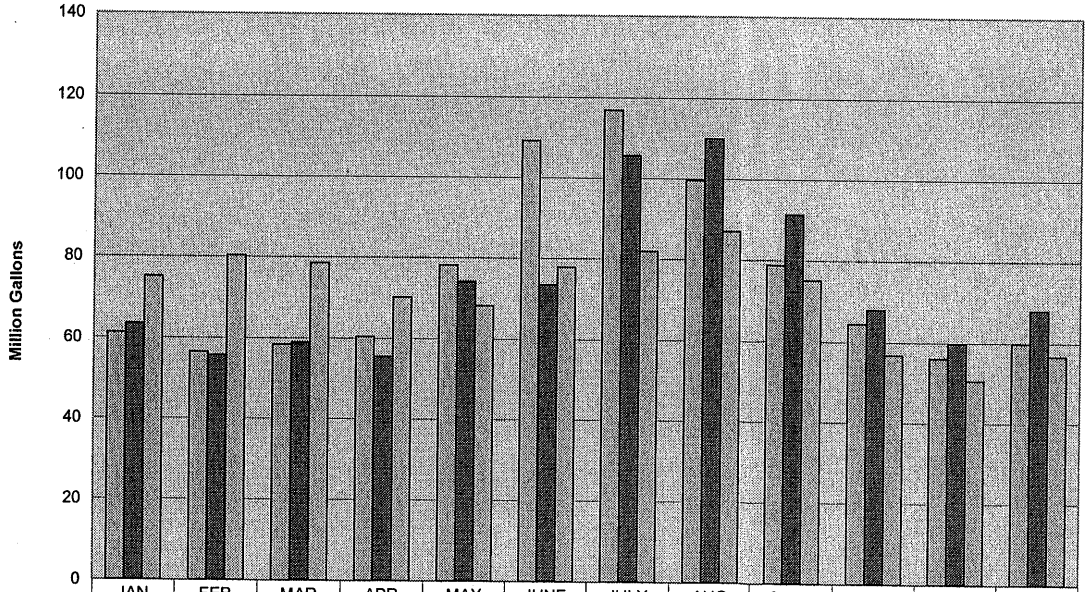
Date	Address	Pipe Size/Type	Air Temp.	Duration
12/1/14	Phillippa & Fuller	6" cast iron	24	3 ½ Hrs.
12/4/14	7th & Madison	12" cast iron	38	6 Hrs.

Sewer Activity Measures

Standard Tasks	December 2014	Prev Mo	YTD 2014
Catch Basins Replaced/Repaired	0	2	9
Inlet Replaced/Repaired	0	0	1
Manhole Replaced/Repaired	0	0	1
Catch Basins/Inlets Cleaned	32	2	73
Sewers Cleaned (feet) In-House	1000	3195	15905
Sewers Cleaned (feet) Contractor	0	25164	63762
Sewers Televised (feet) Contractor	0	198	2144
Sewers Replaced/Repaired (feet)	0	0	5
Sewer Mains Located	4	5	36
Back-up Investigations	0	0	15
Manholes Located	17	31	186
Cave-ins Checked	0	0	10
Sewer Inspections	0	0	1
IEPA sampling due to overflow event of combined sewers (Veeck CSO)		2	10

WATER

MONTHLY WATER PUMPAGE



	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2012	61.176	56.461	58.357	60.408	78.152	109.198	116.88	99.498	78.793	64.429	56.037	59.892
2013	63.419	55.677	58.938	55.482	74.119	73.434	105.633	109.907	91.266	67.945	59.72	67.951
2014	75.092	80.312	78.562	70.172	68.175	77.791	81.873	86.949	75.14	56.793	50.579	56.677

Standard Tasks	Check Oil, Grease Fittings	Bacteria Sampling
High Service Pumps #1, #2, #3, #4	✓	N/A
Well Pump Motors #2, #5, #10	✓	✓

Standard Tasks	December 2014	Prev Mo
Bacteria Samples	24	24
Field Chlorine	21	21
Field Turbidities	21	21
Lab Chlorine	28	24
Lab Turbidities	28	24
Lab pH	28	24
Lab Fluoride	28	24
Precipitation Readings	0	0
Temperature Readings (air)	28	24
Temperature Readings (water)	31	30
DBP Samples	0	0
Pumps Serviced	7	7
Sprinkling Violations	0	0
Lead and Copper	0	0

11f

MEMORANDUM

TO: Chairman LaPlaca and EPS Committee

FROM: Dan Deeter

DATE: December 8, 2014

RE: Engineering Monthly Report

The Engineering Division has continued to work with the Building Division in order to complete site inspections, as well as responding to drainage complaints. In total, two Engineering employees performed 22 site inspections for the month of November. The Engineering staff submitted four on-time environmental reports in November. These were Discharge Monitoring Reports (DMRs) to the Illinois EPA - one for each of the Village's four Combined Sewer Overflow (CSO) locations. The following capital improvement projects and engineering studies are underway:

Oak Street Bridge Replacement Engineering Phase II/Design Engineering (See attached memo.)

Woodlands Green Infrastructure Improvements, Phase 1

- ✓ Final Completion (plantings, surface course) June 2013
- ➢ The contractor will provide two years of rain garden maintenance to establish native plantings through spring 2015.

2013 Reconstruction (W. Fourth Street)

- ✓ Construction May – Nov. 2013
- ➢ 2013 Reconstruction (W. Fourth and other streets)
  - The Circuit Court judge has ruled in the Village's favor to drop the Village from the current law suit involving payments between Chicagoland Paving and their trucking sub-contractors. Chicagoland Paving's underground utilities contractor, Mauro Sewer, has submitted a lien for the project.

2014 Reconstruction (Walnut St.) & Woodlands Phase 2

- 2014 Reconstruction Streets
  - W. Walnut — Madison to Washington — punch list
  - E. Walnut — Garfield to Oak — punch list
  - N. Clay — Walnut to Maple — punch list
  - N. Garfield — Vicinity of Walnut St. — punch list
  - N. Madison — Walnut to Hickory — punch list
  - Walker — York to The Lane — punch list
  - Maple — Lincoln to Washington — punch list

- Woodlands Phase 2 streets
  - Woodland Avenue — County Line to Taft — punch list
  - Cleveland — Woodland to south end — punch list
  - Taft — Woodland to 55th — punch list
  - Harding — Woodland to Taft — punch list

2014 Infrastructure Improvements (consolidation of Resurfacing, Water Main, Maintenance & Parking Lot Resurfacing Projects)

- Municipal Partnering Initiative Project includes resurfacing streets
  - N. Madison Street — Bonnie Brae to Warren Terrace — resurfaced
  - S. Monroe Street — Seventh to Eighth — resurfaced
  - S. Adams Street — Hinsdale to Fourth — resurfaced
  - S. Stough Street — Chicago to Railroad — resurfaced
  - Chicago Street — Rte 83 to Stough — resurfaced
  - York Road — Ogden to The Lane — resurfaced
  - E. Fifth Street — Park to Fourth — resurfaced
  - E. Fourth Street — Garfield to Elm — resurfaced
  - E. Third Street — Park to Elm — resurfaced
  - N. Bruner Street — North end to North Street — resurfaced
  - W. Hickory Street — Adams to Madison — resurfaced
  - N. Grant Street — Ogden to Center — resurfaced
  - N. Lincoln Street — Pavement change to Ayres — resurfaced
  - Burlington Parking Lot — lights installed & resurfaced
  - Village Parking Lot between Washington & Lincoln — lights installed & resurfaced
  - Brook Park Parking Lot — resurfaced

- 2014 Roadway & Utilities Improvements
  - S. Adams Street — Fourth to Eighth — punch list
  - W. Sixth Street — Bodin to Monroe — punch list
  - W. Seventh Street — Monroe to Madison — punch list
  - S. Bodin Street — Ninth to south end — punch list
  - S. Monroe Street — Ninth to south end — punch list
  - S. Garfield Street — 55th to 57th — resurfacing deferred to spring 2015
  - Maple Street — Garfield to Park — resurfacing deferred to spring 2015
  - Fuller Road — Justina to Mills — water main deferred to spring 2015
  - Clay Street — Fourth to Sixth — punch list
    - Includes utility trench repair on S. Adams Street
  - Robbins Park — Clay to Grant — punch list

- 2014 Water Main Improvements
  - Elm Street — 55th to 57th — Deferred to spring 2015 due to weather
  - Third Street — Grant to Lincoln — Deferred to spring 2015 due to weather

- 50/50 Sidewalk Program D'Land Construction — 25% complete; deferred due to weather

- 2014 Crack Sealing – Patriot Paving — completed

2015 Reconstruction & Resurfacing Design

The Village approved Bowman Consultants and Christopher B. Burke Engineering Ltd. (CBBEL) for design services for the 2015 Resurfacing and Reconstruction Project (respectively) at the 05/20/14 meeting of the Board of Trustees. Design, permitting, and construction document development will be conducted from May 2014 to January 2015. Staff intends to bid the project in February 2015, have the contract approved in March 2015, and start construction in April 2015.

2015 Reconstruction Project

- Objectives
  - Separate +/-2,500 feet of combined sewer on Ravine Road to eliminate sanitary sewer overflows in homes & on streets.
  - Improve stormwater management in identified localized flooding areas at the intersection of Forest/Ravine and on Ravine from Elm to Oak.
  - Reconstruct +/-5,600 feet of roads in fair - poor condition.
  - Replace +/-2,250 feet of water main pipe in poor condition.
  - Line or replace +/-1,600 feet of sanitary sewer pipe.
- Areas Improved
  - Ravine Road — Garfield to County Line Road
  - Radcliff Way — Ravine to Hickory
  - Forest Road — The Lane to Hickory
  - Elm Street — Ravine to Hickory
  - Mills Street — North End to The Lane
  - Oak Street — The Lane to Ravine

2015 Resurfacing Project

- Objectives
  - Resurface +/-6,000 feet of roads in fair – poor condition.
  - Replace +/-2,200 feet of water main pipe in poor condition.
  - Line or replace +/-1,900 feet of sanitary sewer pipe.
- Areas Improved
  - Lincoln Street — North to Hickory
  - N. Stough Street — Quincy to South End
  - S. Stough Street — Chicago to Chestnut
  - Second Street — Monroe to Vine

State and Federal Funding Opportunities

A summary of the Grant Funds awarded or applied for by the Village of Hinsdale is attached.

Other Engineering Activities in the Area

IDOT has awarded a contract to Plotte Construction to conduct nightly pavement resurfacing on Illinois Route 83 (Kingery Highway) from Knollwood Avenue to Illinois Route 56. The project is scheduled to start April 2015 and to end October 2015. Residents should expect temporary lane closures and delays during this time frame.

Cc: President and Board of Trustees
Village Manager

IDOT Project Kickoff Meeting	HR Green(HRG)/Staff	10-15-2013 *Completed*

This is an initial coordination meeting at IDOT District 1's Bureau of Local Roads which is required for any project receiving federal funds

Project Working meeting	HRG/Staff	11-22-2013 *Completed*

Coordination meeting with Village staff to review transition issues from Phase 1 to Phase 2 and prepare for a meeting with Adventist Hinsdale Hospital (AHH).

AHH Coordination Meeting	HRG/ Staff/AHH	12-9-2013 *Competed*

A meeting to review AHH concerns and update them on plans to address these issues including Oak Street access, traffic staging plans, and maintenance of utilities.

Draft 30% Submittal To Village	HRG/Staff	01-10-2014 *Completed*

Progress drawings for Staff's review and information. This allows the Village to monitor and comment as the consultant provides more details to the plan's structural components (typically described as "Type, Size, & Location" information or TSLs) and civil components (typically described as "Plans, Specifications, & Estimates" information or (PSEs).

CWG Update Meeting	Staff/CWG/HRG	02-6-2014 *Completed*

A meeting to update Community Working Group (CWG) members concerning the status of the design development. These meetings will highlight significant design changes (if any) and update the CWG members on plan development in areas of public interest such as traffic management and aesthetics.

Preliminary Plans and Costs to ICC	HRG	03-07-2014 *Completed*

Preliminary information to the ICC. More detailed plans will accompany the formal petition

Preliminary Plans to IDOT	HRG	03-10-2014 *Completed*

Submittal will consist of roadway plans with all required Right of Way shown; revised Type, Size and Location drawings for the bridge and retaining wall; a technical memorandum covering any changes from the approved Project Development Report and a preliminary opinion of constructed cost. If Right of Way impacts are the same or less

than what was estimated in Phase 1, development of the Right of Way Plats, appraisals and appraisal reviews will begin immediately.

Respond to 30% Submittal Comments	HRG	03-10-2014 *Completed*

Preliminary information to the ICC. More detailed plans will accompany the formal petition.

Bridge Inspection		03-28-2014 *Completed*

National Bridge Inspection System (NBIS) annual bridge inspection & report forwarded to Illinois Department of Transportation (IDOT).

Public Meeting

Public Meeting	Vill. Staff/CWG/HRG	04-29-2014 *Completed*

Presentation of the bridge design to the public to address comments received during the February CWG meeting and to receive any other comments before plans reach the 60% stage of completion.

Public Meeting comments due	Residents	05-15-2014 *Completed*

Design Process

Right of Way Plats to IDOT	HRG	05-07-2014 *Submitted*

Plats must be submitted to and approved by IDOT before negotiations can be started.

60% submittal to Village Staff and BNSF	HRG	05-28-2014 *Completed*

This is a progress submittal for the benefit of the Village staff, BNSF and ICC. IDOT does not require a 60% submittal.

Adventist Hinsdale Hospital Update Meeting	AHH/HRG/Staff	05-30-2014 10-08-2014 *Completed*

This is a meeting to update AHH management concerning the Oak Street Bridge project's impact on AHH.

BNSF Coordination HRG/BNSF May - November, 2014

BNSF coordination is on-going

Staff and HR Green will coordinate with BNSF to support the ICC petition process, identify anticipated Right of Way impacts, BNSF restrictions on construction and scheduling.

Resident Engineer Selection Village Staff 05-30-2014

Qualifications received

Begin selection of the consultant to provide construction observation/resident engineering services during Construction, Phase III. The Village will follow the state qualifications based selection (QBS) process under the Local Government Professional Services Selection Act (50 ILCS 510/).

Land Acquisition

Negotiations with Property Owners HRG May 2014 – January 2015

Process follows IDOT guidelines using IDOT certified negotiator. The Village of Hinsdale is discussing separate issues with AHH.

ICC Petition

ICC Petition for review HRG/EPS Comm. 7-1-2014

Petition submitted 10/02/14

Completed Petition should include 60% plans.

ICC Petition to Hearing ICC 11-13-2014

Completed

Completed petition to the Administrative Law Judge will be reviewed in November. It does not appear the Board has to sign this document.

ICC Approval ICC 12-31-2014

Need no later than early January 2015 in order for IDOT to authorize project for construction and March 2015 letting.

Complete the Plans

Submit ROW to IDOT HRG/IDOT 10-15-2014

Appraisals and ROW Joint Agreement Approved

IDOT Bureau of Land Acquisition & FHWA must approve. Some documents require the Village Engineer's signature.

90% (Pre-final) plans to IDOT & Village HRG/IDOT 10-17-2014

Completed

Hard deadline for submittal.

Final Plans, Specifications and Estimate to IDOT by HRG		12-15-2014

Again, deadline must be met to make the letting. The plan cover sheet will have to be signed by Village Engineer.

Draft Joint and Const. Agreements to IDOT	HRG/Vill. Staff	12-15-2014

Consultant interviews 12-05-14

Selection of a construction engineer should be started before this date. IDOT may allow the Village to use HR Green if Village wishes to do so (policy is ambiguous right now) but, if the consultant selection process is required, the process should start when Pre-Final Plans are available.

Construction Phase Agreements through the Village Board

Final CE, Joint and RR Agreements	Village Board	Dec-Jan 2015

The above are intergovernmental agreements prepared by HRG or IDOT for approval by the Village Board.

Final CE, Joint and RR Agt. To IDOT	Village Staff/HRG	01-16-2015

The approved intergovernmental agreements are due to IDOT.

Preparation for Letting Project

Start relocation of private utilities	HRG/Village Staff	01-01-2015

Coordination with private utilities will resume as the Pre-Finals are submitted to IDOT.

ROW Certified by IDOT	IDOT	01-21-2015
Letting by IDOT	IDOT	03-6-2015

Construction

Construction starts	RE/Village Staff/Contractor	May 2015
Final construction completion	RE/Village Staff/Contractor	June 2016

Woodlands Phase 2 Project
Hinsdale, Illinois

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Status	Estimated Cost		Submitted Cost		Change Order No.	Board Approval Date
					Addition	Deduction	Addition	Deduction		
1	03/28/14	TREE PROTECTION	Change from trunk protection to tree protection fencing.	Completed			$ 6,319.90	$ 10,965.00		
2	03/28/14	DIRECTIONAL BORING - 18" DIA. SS-CL B2 (DUCTILE IRON)	Change to pipe material from Ductile Iron to PVC	Completed		$ 6,030.00				
3	04/16/14	TIME & MATERIALS	Investigation of field conditions on Harding Road concerning water main connection to the Hinsdale Oasis.	Completed	$ 2,000.00					
4	05/02/14	STORM SEWER, CL B, TYPE 1, 18-INCH	The quantity of special material encountered on Harding Road exceeded the quantity estimated during design. To avoid a $100,000 increase in special waste disposal costs, the design was modified to include landscaping berms in area between Harding & 55th Street and raising the Harding finished pavement elevation. The landscaping berm will improve the planned noise/visual barrier for residents.	Completed						
			STORM SEWER, CL B. TYPE 1, 18-INCH				$ 4,058.40			
			SPECIAL WASTE		$ 94,551.96					
			EARTH EXCAVATION			$ 57,456.00				
			CCDD/LUST MATERIALS ANALYSIS, MGMT, & COMPLIANCE			$ 35,000.00				
			REMOVAL AND DISPOSAL OF UNSUITABLE SOILS			$ 15,434.67				
			12' CORREGATED METAL PIPE WITH SLOTTED OPENINGS		$ 2,700.00					
5	06/03/14	PIPE UNDERDRAIN, 4"	Resident at 936 Taft is constructing underdrain pipe from their back yard and side yard to the Taft Road ROW to address drainage issues. Village will provide underdrain on public property to connect private underdrain to the nearest rain garden.	Completed	$ 1,536.00					
6	07/09/14	TIME & MATERIALS	Resident at 855 Cleveland is adding horseshoe driveway after plans were completed. Two Ash trees have been removed in front of the property due to EAB damage. Resident is requesting the Village reduce the size of the rain garden to allow for driveway and one replacement parkway tree. HR Green T&M for re-calculating the hydrologic model.	Completed	$ 750.00					
7	07/10/14	WATER MAIN, 8"	Water main needed to be relocated away from a rain garden to provide sufficient cover for freeze protection.	Completed	$ 3,300.00					
8	08/20/14	SANITARY SEWER, 12"	Sewer cleaning & televising prior to sewer lining identified an area of sanitary sewer on Harding Street that has deteriorated to the extent that it cannot be lined. This section must be replaced.	Completed						
			SEWER, CLASS B, TYPE 1 12"		$ 12,180.00					
			TRENCH BACKFILL		$ 600.00					
			MANHOLE, TYPE A, 4'-DIAMETER, TYPE 1 FRAME & GRATE		$ 4,700.00					
			CURE-IN-PLACE PIPE (CIPP), 12"			$ 11,600.00				
9	09/03/14	LANDSCAPING	Restoration of the landscaping screening at the south end of Cleveland had to be changed due to the location of underground utilities. Staff and the contractor are getting bids for an arborvitae screening.	Completed	$ 2,000.00					

Woodlands Phase 2 Project
Hinsdale, Illinois

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Status	Estimated Cost		Submitted Cost		Change Order No.	Board Approval Date
					Addition	Deduction	Addition	Deduction		
10	09/15/14	Miscellaneous Storm Sewer Work	Revise driveway curb & gutter on Taft Road including the addition of slotted drain tile across driveways at 955 and 967 Taft in response to resident comments.	Completed	$ 19,000.00					
11	10/31/14	Miscellaneous Storm Sewer Work	Driveway replacement at 975 Taft road	Completed	$ 4,950.00					
12	10/31/14	Driveway Restoration	Seal coating of 989 Taft to repair damages sustained in construction	Completed	$ 1,200.00					
			Subtotal		$ 149,467.96	$ 125,520.67	$ 10,378.30	$ 10,965.00		
			Total			$ 23,360.59	Addition			

Construction Observation			Construction		
Budget:	$	340,451.00	Project Budget	3,862,649.00	
Bid:	$	179,360.00	John Neri Construction Bid	3,118,004.75	
Change Order			Construction Contingency	744,644.25	
Contingency:	$	161,091.00	Contingency balance Less Net Change Orders	721,283.66	Total Project Contingency: $ 882,374.66

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Status	Estimated Cost		Submitted Cost		Change Order No.	Board Approval Date
					Addition	Deduction	Addition	Deduction		
1	05/07/14	4" WATER MAIN CONNECTIONS	Replacement of existing 4" Cast Iron Water Main at the intersection of Walnut and Clay	Complete			$ 4,000.00			
2	06/17/14	CLASS D PATCHES, TYPE IV, 6 INCH, et. al.	An AT&T duct line not identified during the JULIE process caused the relocation of the storm sewer on Madison St. Relocation required modification to manholes and increased the pavement patching.	Complete			$ 9,642.21			
3	06/27/14	PVC WATER MAIN 12"	12" water main broke at the northeast corner of Walker and The Lane.	Complete			$ 7,219.10			
4	06/30/14	PVC WATER MAIN 12"	12" water main broke twice at the intersection of Walker and The Lane	Complete			$ 14,563.82			
5	07/02/14	PVC WATER MAIN 6"	Repair to an existing 6" water main stub that was not identified on the Village atlas or during JULIE process.	Complete			$ 1,489.29			
6	07/02/14	4" WATER MAIN	Repair to water main break on East Walnut in front of the AHH - existing 6" cast iron lead joints failed.	Complete			$ 3,258.19			
7	07/11/14	TIME & MATERIAL	Demolition of a large, underground boulder which blocked the route of the storm sewer on E. Walnut.	Complete			$ 4,530.76			
8	07/16/14	TIME & MATERIAL	Work to modify inverst at Sanitary Manhole 2816. Field conditions and existing pipe sizes varied from those indicated on the plans.	Complete			$ 2,303.55			
9	07/22/14	TIME & MATERIAL	Water service rupture at 532 Walker Rd. An abandoned and unmarked corporate stop was hit during excavation to install the new service.	Complete			$ 681.01			
10	07/25/14	TIME & MATERIAL	AT&T conflict at proposed location of inlet S-202. T&M to move S-202 to northwest limit and reconstruct catch basin S-203.	Complete			$ 1,893.17			
11	08/22/14	TIME & MATERIAL	Repairs to resident's irrigation systems when Nicor relocated a gas main. Village conducted the repairs to continue site restoration. VOH will back-charge Nicor.	Complete			$ 3,120.00	$ 3,120.00		
12	08/31/14		In process line item reconciliation as phases of the project are complete.	Complete						
			Soddiing, Special					$ 32,400.00		
			Subbase granular material, Type B, 12"					$ 1,212.50		
			Hot-Mix Asphalt Binder Course, IL-19.0, N50					$ 1,112.00		
			Hot-Mix Asphalt Surface Course, Mix D, N50					$ 825.00		
			Water Service, Far Side, 1-1/2"				$ 10,400.00			
			Catch Basin, Type A, 4-Dia, Type 3 Frame and Grate					$ 7,350.00		
			Inlets, Type A, Type 3 Frame and Grate				$ 3,600.00			
			CCDD Materials Management Allowance					$ 25,000.00		
			Manholes, Sanitary					$ 2,600.00		
			Steel Casing Pipe, Augered and Jacked, 24"					$ 10,625.00		
			Subtotal		$ -	$ -	$ 66,701.10	$ 84,244.50		
			Total			$ (17,543.40)	Addition			

Construction Observation			Construction		
Budget:	$	322,935.00	Project Budget	3,663,920.00	
Bid:	$	151,883.00	John Neri Construction Bid	3,638,571.00	
Change Order			Construction Contingency	25,349.00	
Contingency:	$	171,052.00	Contingency balance Less Net Change Orders	42,892.40	Total Project Contingency: $ 213,944.40

2014 Road Utility Project
Hinsdale, Illinois

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Status	Estimated Cost		Submitted Cost		Change Order No.	Board Approval Date
					Addition	Deduction	Addition	Deduction		
1	09/19/14	CONSTRUCTION DELAY	When a previously unidentified service was located during construction, the construction crew was delayed 2-hours while VOH water department if and where the service was connected to an operational water main.	Completed	$ 2,000.00					
2	09/26/14	TRENCH DRAIN	Install trench drain across east driveway of 921 S. Monroe to address winter pavement water ponding.	Completed	$ 3,650.00					
3	10/01/14	CLASS B PATCH, 7 INCH (CONCRETE)	Remove and replace a service utility patch that has settled since 2002 and causes icing in front of property carriage walk at 20 S. Adams.	Completed	$ 1,300.00					
4	10/01/14	PAVEMENT PATCH, DuDOT	After bids had been received for the project, DuPage DOT provided additional comments for construction on 55th Street. This included a unique pavement patch which is different from the plan's specified patch.	Completed	$ 16,500.00	$ 5,100.00				
5	11/19/14	Paver Retaining Wall	Paver brick retaining wall to meet sidewalk ADA requirements and parkway tree protection at the corner of Eighth and S. Adams	Proposed	$ 3,300.00					
			Subtotal		$ 26,750.00	$ 5,100.00	$ -	$ -		
			Total			$ 21,650.00	Addition			

Construction Observation			Construction		
Budget:	$	177,069.00	Project Budget	2,857,259.00	
Bid:	$	177,069.00	A Lamp Concrete Contractors Bid	2,842,580.00	
Change Order			Construction Contingency	14,679.00	
Contingency:	$	-	Contingency balance Less Net Change Orders	(6,971.00)	Total Project Contingency: $ (6,971.00)

Village of Hinsdale
Grant Funds Awarded in 2009 - 2014

Source	Program	Purpose	Funds Available	Amount
Illinois Commerce Commission	Crossing Safety Improvement Program	Oak Street Bridge - 60% Funding	2015 Capital Budget	$ 10,200,000
Senator Dillard	State Capital Bill	Oak Street Bridge	Effective January 1, 2011	$ 825,000
West Suburban Mass Transit	Car Sale Proceeds	Oak Street Bridge Eng/Construction	50/50 Reimbursement	$ 395,000
Illinois Dept of Transportation	Federal Highway Bridge Program	Oak Street Bridge Phase I	July 2010 - 80/20	$ 680,000
DuPage Mayors & Managers	Federal Stimulus	S. Garfield Reconstruction	Paid Through IDOT	$ 1,632,000
Senator Dillard & Rep Bellock	Emergency Repair Program	Street resurfacing	Upon Project Completion	$ 300,000
Representative Bellock	State Capital Bill	N. Washington Reconstruction	Upon issuance of bonds	$ 340,000
New Local Transportation Projects	State Capital Bill	Road Improvements	20% released October, 2010	$ 389,540
Lyons Township	Bond Proceeds	KLM Park Pavilion	Upon Project Completion	$ 150,000
DuPage Mayors & Managers	STP Program	Oak Street Bridge	2015 Capital Budget	$ 3,830,000
IDNR	OSLAD	Improvements to KLM	Awarded	$ 150,000
IEPA	ARRA/State Revolving Loan	Garfield Sewer Separation	Loan docs received 7/05/11	$ 444,160
IEPA	ARRA/State Revolving Loan	Chestnut Sewer Separation	Loan docs received 8/16/11	$ 3,728,196
DuPage Mayors & Managers	Surface Transportation Projects	Hinsdale Avenue Resurfacing		$ 311,627
DuPage Mayors & Managers	Surface Transportation Projects	Chicago Avenue Resurfacing	Approved by DMMC	$ 203,291
DuPage Mayors & Managers	Surface Transportation Projects	York/Garfield Resurfacing	11/16/11 for FY 2017	$ 293,442
DuPage Mayors & Managers	Surface Transportation Projects	N. Madison Resurfacing		$ 317,765
DuPage Mayors & Managers	Surface Transportation Projects	S. Madison Resurfacing	Approved by DMMC 12/04/12 for FY 2018	$ 274,000
West Suburban Mass Transit	Car Sale Proceeds	Highland Parking Lot	2/3 reimbursement	$ 100,000
Total				$ 24,564,021

Village of Hinsdale
Grant Applications Under Consideration

Source	Program	Purpose	Status	Amount
IDOT	Federal Highway Bridge Grant	Oak Street Bridge Phases II & III	Committed to by IDOT	$ 4,895,000
IEPA	Illinois Green Initiative Grant (IGIG)	Woodlands Green Infrastructure	Award Date: 07/01/14	$ 750,000
NFWF	Green Stormwater Infrastructure	Woodlands Green Infrastructure	Submitted: 07/29/14	$ 300,000
DuPage Mayors & Managers	Surface Transportation Projects	Hinsdale Avenue Resurfacing	Submitted: 08/08/14	$ 500,000
DuPage Mayors & Managers	Surface Transportation Projects	Garfield Street Resurfacing	Submitted: 08/08/14	$ 800,000
DuPage Mayors & Managers	Surface Transportation Projects	Chicago Avenue Resurfacing	Submitted: 08/08/14	$ 760,000
Total				$ 8,005,000

MEMORANDUM

TO: President Cauley and the Board of Trustees

FROM: Dan Deeter

DATE: January 20, 2015

RE: Engineering Monthly Report

Executive Summary

Working with HR Green, Adventist Hinsdale Hospital, and the Illinois Department of Transportation, the Village has submitted the funding, contracting, and land acquisition documentation to keep the Oak Street Bridge Replacement Project on the March 6 letting. We anticipate construction will start in early May. The contract documents specify partial completion (Oak Street open for traffic) in 2015.

Engineering Monthly Report

The Engineering Division has continued to work with the Building Division in order to complete site inspections, as well as responding to drainage complaints. In total, two Engineering employees performed 22 site inspections for the month of December. The Engineering staff submitted four on-time environmental reports in December. These were Discharge Monitoring Reports (DMRs) to the Illinois EPA - one for each of the Village's four Combined Sewer Overflow (CSO) locations. The following capital improvement projects and engineering studies are underway:

Oak Street Bridge Replacement Engineering Phase II/Design Engineering (See attached memo.)

Woodlands Green Infrastructure Improvements, Phase 1

- ✓ Final Completion (plantings, surface course) June 2013
- ➢ The contractor will provide two years of rain garden maintenance to establish native plantings through spring 2015. Public Services will request bids for ongoing maintenance of the rain garden landscaping.

2013 Reconstruction (W. Fourth Street)

- ✓ Construction May – Nov. 2013
- ➢ 2013 Reconstruction (W. Fourth and other streets)
  - The Circuit Court judge has ruled in the Village's favor to drop the Village from the current law suit involving payments between Chicagoland Paving and their trucking sub-contractors. Chicagoland Paving's underground utilities contractor, Mauro Sewer, has submitted a lien for the project.

2014 Reconstruction (Walnut St.) & Woodlands Phase 2

- 2014 Reconstruction Streets
  - W. Walnut — Madison to Washington — punch list
  - E. Walnut — Garfield to Oak — punch list
  - N. Clay — Walnut to Maple — punch list
  - N. Garfield — Vicinity of Walnut St. — punch list
  - N. Madison — Walnut to Hickory — punch list
  - Walker — York to The Lane — punch list
  - Maple — Lincoln to Washington — punch list

- Woodlands Phase 2 streets
  - Woodland Avenue — County Line to Taft — punch list
  - Cleveland — Woodland to south end — punch list
  - Taft — Woodland to 55th — punch list
  - Harding — Woodland to Taft — punch list

2014 Infrastructure Improvements (consolidation of Resurfacing, Water Main, Maintenance & Parking Lot Resurfacing Projects)

- Municipal Partnering Initiative Project includes resurfacing streets
  - N. Madison Street — Bonnie Brae to Warren Terrace — resurfaced
  - S. Monroe Street — Seventh to Eighth — resurfaced
  - S. Adams Street — Hinsdale to Fourth — resurfaced
  - S. Stough Street — Chicago to Railroad — resurfaced
  - Chicago Street — Rte 83 to Stough — resurfaced
  - York Road — Ogden to The Lane — resurfaced
  - E. Fifth Street — Park to Fourth — resurfaced
  - E. Fourth Street — Garfield to Elm — resurfaced
  - E. Third Street — Park to Elm — resurfaced
  - N. Bruner Street — North end to North Street — resurfaced
  - W. Hickory Street — Adams to Madison — resurfaced
  - N. Grant Street — Ogden to Center — resurfaced
  - N. Lincoln Street — Pavement change to Ayres — resurfaced
  - Burlington Parking Lot — lights installed & resurfaced
  - Village Parking Lot between Washington & Lincoln — lights installed & resurfaced
  - Brook Park Parking Lot — resurfaced

- 2014 Roadway & Utilities Improvements
  - S. Adams Street — Fourth to Eighth — punch list
  - W. Sixth Street — Bodin to Monroe — punch list
  - W. Seventh Street — Monroe to Madison — punch list
  - S. Bodin Street — Ninth to south end — punch list
  - S. Monroe Street — Ninth to south end — punch list
  - S. Garfield Street — 55th to 57th — resurfacing deferred to spring 2015

- Maple Street — Garfield to Park — resurfacing deferred to spring 2015
- Fuller Road — Justina to Mills — water main deferred to spring 2015
- Clay Street — Fourth to Sixth — punch list
  - Includes utility trench repair on S. Adams Street
- Robbins Park — Clay to Grant — punch list

- 2014 Water Main Improvements
  - Elm Street — 55^{th} to 57^{th} — Deferred to spring 2015 due to weather
  - Third Street — Grant to Lincoln — Deferred to spring 2015 due to weather

- 50/50 Sidewalk Program D'Land Construction — 25% complete; deferred due to weather

- 2014 Crack Sealing – Patriot Paving — completed

2015 Reconstruction & Resurfacing Design

The Village approved Bowman Consultants and Christopher B. Burke Engineering Ltd. (CBBEL) for design services for the 2015 Resurfacing and Reconstruction Project (respectively) at the 05/20/14 meeting of the Board of Trustees. Design, permitting, and construction document development are being conducted from May 2014 to January 2015. Staff intends to bid the project in February 2015, have the contract approved in March 2015, and start construction in April 2015.

2015 Reconstruction Project

- Objectives
  - Separate +/-2,500 feet of combined sewer on Ravine Road to eliminate sanitary sewer overflows in homes & on streets.
  - Improve stormwater management in identified localized flooding areas at the intersection of Forest/Ravine and on Ravine from Elm to Oak.
  - Reconstruct +/-5,600 feet of roads in fair - poor condition.
  - Replace +/-2,250 feet of water main pipe in poor condition.
  - Line or replace +/-1,600 feet of sanitary sewer pipe.
- Areas Improved
  - Ravine Road — Garfield to County Line Road
  - Radcliff Way — Ravine to Hickory
  - Forest Road — The Lane to Hickory
  - Elm Street — Ravine to Hickory
  - Mills Street — North End to The Lane
  - Oak Street — The Lane to Ravine

2015 Resurfacing Project

- Objectives
  - Resurface +/-6,000 feet of roads in fair – poor condition.
  - Replace +/-2,200 feet of water main pipe in poor condition.
  - Line or replace +/-1,900 feet of sanitary sewer pipe.
- Areas Improved
  - Lincoln Street — North to Hickory
  - N. Stough Street — Quincy to South End
  - S. Stough Street — Chicago to Chestnut
  - Second Street — Monroe to Vine

State and Federal Funding Opportunities

A summary of the Grant Funds awarded or applied for by the Village of Hinsdale is attached. The State of Illinois has suspended the Illinois Green Initiative Grant application process for 2014 due to lack of funds. In past years, the grant application was due on December 15th.

Other Engineering Activities in the Area

IDOT has awarded a contract to Plotte Construction to conduct nightly pavement resurfacing on Illinois Route 83 (Kingery Highway) from Knollwood Avenue to Illinois Route 56. The project is scheduled to start April 2015 and to end October 2015. Residents should expect temporary lane closures and delays during this time frame.

Cc: Village Manager

IDOT Project Kickoff Meeting	HR Green(HRG)/Staff	10-15-2013 *Completed*

This is an initial coordination meeting at IDOT District 1's Bureau of Local Roads which is required for any project receiving federal funds

Project Working meeting	HRG/Staff	11-22-2013 *Completed*

Coordination meeting with Village staff to review transition issues from Phase 1 to Phase 2 and prepare for a meeting with Adventist Hinsdale Hospital (AHH).

AHH Coordination Meeting	HRG/ Staff/AHH	12-9-2013 *Competed*

A meeting to review AHH concerns and update them on plans to address these issues including Oak Street access, traffic staging plans, and maintenance of utilities.

Draft 30% Submittal To Village	HRG/Staff	01-10-2014 *Completed*

Progress drawings for Staff's review and information. This allows the Village to monitor and comment as the consultant provides more details to the plan's structural components (typically described as "Type, Size, & Location" information or TSLs) and civil components (typically described as "Plans, Specifications, & Estimates" information or (PSEs).

CWG Update Meeting	Staff/CWG/HRG	02-6-2014 *Completed*

A meeting to update Community Working Group (CWG) members concerning the status of the design development. These meetings will highlight significant design changes (if any) and update the CWG members on plan development in areas of public interest such as traffic management and aesthetics.

Preliminary Plans and Costs to ICC	HRG	03-07-2014 *Completed*

Preliminary information to the ICC. More detailed plans will accompany the formal petition

Preliminary Plans to IDOT	HRG	03-10-2014 *Completed*

Submittal will consist of roadway plans with all required Right of Way shown; revised Type, Size and Location drawings for the bridge and retaining wall; a technical memorandum covering any changes from the approved Project Development Report and a preliminary opinion of constructed cost. If Right of Way impacts are the same or less

than what was estimated in Phase 1, development of the Right of Way Plats, appraisals and appraisal reviews will begin immediately.

Respond to 30% Submittal Comments	HRG	03-10-2014 *Completed*

Preliminary information to the ICC. More detailed plans will accompany the formal petition.

Bridge Inspection		03-28-2014 *Completed*

National Bridge Inspection System (NBIS) annual bridge inspection & report forwarded to Illinois Department of Transportation (IDOT).

Public Meeting

Public Meeting	Vill. Staff/CWG/HRG	04-29-2014 *Completed*

Presentation of the bridge design to the public to address comments received during the February CWG meeting and to receive any other comments before plans reach the 60% stage of completion.

Public Meeting comments due	Residents	05-15-2014 *Completed*

Design Process

Right of Way Plats to IDOT	HRG	05-07-2014 *Submitted*

Plats must be submitted to and approved by IDOT before negotiations can be started.

60% submittal to Village Staff and BNSF	HRG	05-28-2014 *Completed*

This is a progress submittal for the benefit of the Village staff, BNSF and ICC. IDOT does not require a 60% submittal.

Adventist Hinsdale Hospital Update Meeting	AHH/HRG/Staff	05-30-2014 10-08-2014 *Completed*

This is a meeting to update AHH management concerning the Oak Street Bridge project's impact on AHH.

BNSF Coordination HRG/BNSF May - November, 2014

BNSF coordination is on-going

Staff and HR Green will coordinate with BNSF to support the ICC petition process, identify anticipated Right of Way impacts, BNSF restrictions on construction and scheduling.

Resident Engineer Selection Village Staff 05-30-2014

Qualifications received

Begin selection of the consultant to provide construction observation/resident engineering services during Construction, Phase III. The Village will follow the state qualifications based selection (QBS) process under the Local Government Professional Services Selection Act (50 ILCS 510/).

Land Acquisition

Negotiations with Property Owners HRG May 2014 – January 2015

Process follows IDOT guidelines using IDOT certified negotiator. The Village of Hinsdale is discussing separate issues with AHH.

ICC Petition

ICC Petition for review HRG/EPS Comm. 7-1-2014

Petition submitted 10/02/14

Completed Petition should include 60% plans.

ICC Petition to Hearing ICC 11-13-2014

Completed

Completed petition to the Administrative Law Judge will be reviewed in November. It does not appear the Board has to sign this document.

ICC Approval ICC 12-31-2014

Need no later than early January 2015 in order for IDOT to authorize project for construction and March 2015 letting.

Complete the Plans

Submit ROW to IDOT HRG/IDOT 10-15-2014

Appraisals and ROW Joint Agreement Approved

IDOT Bureau of Land Acquisition & FHWA must approve. Some documents require the Village Engineer's signature.

90% (Pre-final) plans to IDOT & Village HRG/IDOT 10-17-2014

Completed

Hard deadline for submittal.

Final Plans, Specifications and Estimate to IDOT by HRG		12-17-2014 *Completed*

Again, deadline must be met to make the letting. The plan cover sheet will have to be signed by Village Engineer.

Draft Joint and Const. Agreements to IDOT	HRG/Vill. Staff	12-15-2014 *Consultant interviews 12-05-14*

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Construction Phase Agreements through the Village Board

Final CE, Joint and RR Agreements	Village Board	Dec-Jan 2015

The above are intergovernmental agreements prepared by HRG or IDOT for approval by the Village Board. (IDOT authorized negotiations 11/15/14. Negotiations are in progress with the five property owners.)

Final CE, Joint and RR Agt. To IDOT	Village Staff/HRG	01-16-2015

IGAs will be developed by HR Green and approved by the Village Board of Trustees. The approved intergovernmental agreements are then sent to IDOT.

Preparation for Letting Project

Start relocation of private utilities	HRG/Village Staff	01-01-2015

Coordination with private utilities will resume as the Pre-Finals are submitted to IDOT.

ROW Certified by IDOT	IDOT	01-21-2015
Letting by IDOT	IDOT	03-6-2015

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Final construction completion	RE/Village Staff/Contractor	June 2016

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			12' CORREGATED METAL PIPE WITH SLOTTED OPENINGS		$ 2,700.00					
5	06/03/14	PIPE UNDERDRAIN, 4"	Resident at 936 Taft is constructing underdrain pipe from their back yard and side yard to the Taft Road ROW to address drainage issues. Village will provide underdrain on public property to connect private underdrain to the nearest rain garden.	Completed	$ 1,536.00					
6	07/09/14	TIME & MATERIALS	Resident at 855 Cleveland is adding horseshoe driveway after plans were completed. Two Ash trees have been removed in front of the property due to EAB damage. Resident is requesting the Village reduce the size of the rain garden to allow for driveway and one replacement parkway tree. HR Green T&M for re-calculating the hydrologic model.	Completed	$ 750.00					
7	07/10/14	WATER MAIN, 8"	Water main needed to be relocated away from a rain garden to provide sufficient cover for freeze protection.	Completed	$ 3,300.00					
8	08/20/14	SANITARY SEWER, 12"	Sewer cleaning & televising prior to sewer lining identified an area of sanitary sewer on Harding Street that has deteriorated to the extent that it cannot be lined. This section must be replaced.	Completed						
			SEWER, CLASS B, TYPE 1 12"		$ 12,180.00					
			TRENCH BACKFILL		$ 600.00					
			MANHOLE, TYPE A, 4'-DIAMETER, TYPE 1 FRAME & GRATE		$ 4,700.00					
			CURE-IN-PLACE PIPE (CIPP), 12"			$ 11,600.00				
9	09/03/14	LANDSCAPING	Restoration of the landscaping screening at the south end of Cleveland had to be changed due to the location of underground utilities. Staff and the contractor are getting bids for an arborvitae screening.	Completed	$ 2,000.00					

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Status	Estimated Cost		Submitted Cost		Change Order No.	Board Approval Date
					Addition	Deduction	Addition	Deduction		
10	09/15/14	Miscellaneous Storm Sewer Work	Revise driveway curb & gutter on Taft Road including the addition of slotted drain tile across driveways at 955 and 967 Taft in response to resident comments.	Completed	$ 19,000.00					
11	10/31/14	Miscellaneous Storm Sewer Work	Driveway replacement at 975 Taft road	Completed	$ 4,950.00					
12	10/31/14	Driveway Restoration	Seal coating of 989 Taft to repair damages sustained in construction	Completed	$ 1,200.00					
			Subtotal		$ 149,467.96	$ 125,520.67	$ 10,378.30	$ 10,965.00		
			Total			$ 23,360.59	Addition			

Construction Observation		Construction		
Budget:	$ 340,451.00	Project Budget	3,862,649.00	
Bid:	$ 179,360.00	John Neri Construction Bid	3,118,004.75	
Change Order		Construction Contingency	744,644.25	
Contingency:	$ 161,091.00	Contingency balance Less Net Change Orders	721,283.66	Total Project Contingency: $ 882,374.66

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Status	Estimated Cost		Submitted Cost		Change Order No.	Board Approval Date
					Addition	Deduction	Addition	Deduction		
1	05/07/14	4" WATER MAIN CONNECTIONS	Replacement of existing 4" Cast Iron Water Main at the intersection of Walnut and Clay	Complete			$ 4,000.00			
2	06/17/14	CLASS D PATCHES, TYPE IV, 6 INCH, et. al.	An AT&T duct line not identified during the JULIE process caused the relocation of the storm sewer on Madison St. Relocation required modification to manholes and increased the pavement patching.	Complete			$ 9,642.21			
3	06/27/14	PVC WATER MAIN 12"	12" water main broke at the northeast corner of Walker and The Lane.	Complete			$ 7,219.10			
4	06/30/14	PVC WATER MAIN 12"	12" water main broke twice at the intersection of Walker and The Lane	Complete			$ 14,563.82			
5	07/02/14	PVC WATER MAIN 6"	Repair to an existing 6" water main stub that was not identified on the Village atlas or during JULIE process.	Complete			$ 1,489.29			
6	07/02/14	4" WATER MAIN	Repair to water main break on East Walnut in front of the AHH - existing 6" cast iron lead joints failed.	Complete			$ 3,258.19			
7	07/11/14	TIME & MATERIAL	Demolition of a large, underground boulder which blocked the route of the storm sewer on E. Walnut.	Complete			$ 4,530.76			
8	07/16/14	TIME & MATERIAL	Work to modify inverst at Sanitary Manhole 2816. Field conditions and existing pipe sizes varied from those indicated on the plans.	Complete			$ 2,303.55			
9	07/22/14	TIME & MATERIAL	Water service rupture at 532 Walker Rd. An abandoned and unmarked corporate stop was hit during excavation to install the new service.	Complete			$ 681.01			
10	07/25/14	TIME & MATERIAL	AT&T conflict at proposed location of inlet S-202. T&M to move S-202 to northwest limit and reconstruct catch basin S-203.	Complete			$ 1,893.17			
11	08/22/14	TIME & MATERIAL	Repairs to resident's irrigation systems when Nicor relocated a gas main. Village conducted the repairs to continue site restoration. VOH will back-charge Nicor.	Complete			$ 3,120.00	$ 3,120.00		
12	08/31/14		In process line item reconciliation as phases of the project are complete.	Complete						
			Soddiing, Special					$ 32,400.00		
			Subbase granular material, Type B, 12"					$ 1,212.50		
			Hot-Mix Asphalt Binder Course, IL-19.0, N50					$ 1,112.00		
			Hot-Mix Asphalt Surface Course, Mix D, N50					$ 825.00		
			Water Service, Far Side, 1-1/2"				$ 10,400.00			
			Catch Basin, Type A, 4-Dia, Type 3 Frame and Grate					$ 7,350.00		
			Inlets, Type A, Type 3 Frame and Grate				$ 3,600.00			
			CCDD Materials Management Allowance					$ 25,000.00		
			Manholes, Sanitary					$ 2,600.00		
			Steel Casing Pipe, Augered and Jacked, 24"					$ 10,625.00		
			Subtotal		$ -	$ -	$ 66,701.10	$ 84,244.50		
			Total			$ (17,543.40)	Addition			

Construction Observation			Construction		
Budget:	$	322,935.00	Project Budget	3,663,920.00	
Bid:	$	151,883.00	John Neri Construction Bid	3,638,571.00	
Change Order			Construction Contingency	25,349.00	
Contingency:	$	171,052.00	Contingency balance Less Net Change Orders	42,892.40	Total Project Contingency: $ 213,944.40

2014 Road Utility Project
Hinsdale, Illinois

Change Order Field Record

Change Request No.	Date	Pay Item	Description and Reason for Change	Status	Estimated Cost		Submitted Cost		Change Order No.	Board Approval Date
					Addition	Deduction	Addition	Deduction		
1	09/19/14	CONSTRUCTION DELAY	When a previously unidentified service was located during construction, the construction crew was delayed 2-hours while VOH water department if and where the service was connected to an operational water main.	Completed	$ 2,000.00					
2	09/26/14	TRENCH DRAIN	Install trench drain across east driveway of 921 S. Monroe to address winter pavement water ponding.	Completed	$ 3,650.00					
3	10/01/14	CLASS B PATCH, 7 INCH (CONCRETE)	Remove and replace a service utility patch that has settled since 2002 and causes icing in front of property carriage walk at 20 S. Adams.	Completed	$ 1,300.00					
4	10/01/14	PAVEMENT PATCH, DuDOT	After bids had been received for the project, DuPage DOT provided additional comments for construction on 55th Street. This included a unique pavement patch which is different from the plan's specified patch.	Completed	$ 16,500.00	$ 5,100.00				
5	11/19/14	Paver Retaining Wall	Paver brick retaining wall to meet sidewalk ADA requirements and parkway tree protection at the corner of Eighth and S. Adams	Proposed	$ 3,300.00					
			Subtotal		$ 26,750.00	$ 5,100.00	$ -	$ -		
			Total			$ 21,650.00	Addition			

Construction Observation		Construction		
Budget:	$ 177,069.00	Project Budget	2,857,259.00	
Bid:	$ 177,069.00	A Lamp Concrete Contractors Bid	2,842,580.00	
Change Order		Construction Contingency	14,679.00	
Contingency:	$ -	Contingency balance Less Net Change Orders	(6,971.00)	Total Project Contingency: $ (6,971.00)

Village of Hinsdale
Grant Funds Awarded in 2009 - 2014

Source	Program	Purpose	Funds Available	Amount
Illinois Commerce Commission	Crossing Safety Improvement Program	Oak Street Bridge - 60% Funding	2015 Capital Budget	$ 4,240,000
Senator Dillard	State Capital Bill	Oak Street Bridge	Effective January 1, 2011	$ 825,000
West Suburban Mass Transit	Car Sale Proceeds	Oak Street Bridge Eng/Construction	50/50 Reimbursement	$ 395,000
Illinois Dept of Transportation	Federal Highway Bridge Program	Oak Street Bridge Phase I	July 2010 - 80/20	$ 680,000
DuPage Mayors & Managers	Federal Stimulus	S. Garfield Reconstruction	Paid Through IDOT	$ 1,632,000
Senator Dillard & Rep Bellock	Emergency Repair Program	Street resurfacing	Upon Project Completion	$ 300,000
Representative Bellock	State Capital Bill	N. Washington Reconstruction	Upon issuance of bonds	$ 340,000
New Local Transportation Projects	State Capital Bill	Road Improvements	20% released October, 2010	$ 389,540
Lyons Township	Bond Proceeds	KLM Park Pavilion	Upon Project Completion	$ 150,000
DuPage Mayors & Managers	STP Program	Oak Street Bridge	2015 Capital Budget	$ 3,830,000
IDNR	OSLAD	Improvements to KLM	Awarded	$ 150,000
IEPA	ARRA/State Revolving Loan	Garfield Sewer Separation	Loan docs received 7/05/11	$ 444,160
IEPA	ARRA/State Revolving Loan	Chestnut Sewer Separation	Loan docs received 8/16/11	$ 3,728,196
DuPage Mayors & Managers	Surface Transportation Projects	Hinsdale Avenue Resurfacing		$ 311,627
DuPage Mayors & Managers	Surface Transportation Projects	Chicago Avenue Resurfacing	Approved by DMMC	$ 203,291
DuPage Mayors & Managers	Surface Transportation Projects	York/Garfield Resurfacing	11/16/11 for FY 2017	$ 293,442
DuPage Mayors & Managers	Surface Transportation Projects	N. Madison Resurfacing		$ 317,765
DuPage Mayors & Managers	Surface Transportation Projects	S. Madison Resurfacing	Approved by DMMC 12/04/12 for FY 2018	$ 274,000
West Suburban Mass Transit	Car Sale Proceeds	Highland Parking Lot	2/3 reimbursement	$ 100,000
DuPage Mayors & Managers	Surface Transportation Projects	Garfield Street Resurfacing	Approved by DMMC	$ 565,000
DuPage Mayors & Managers	Surface Transportation Projects	Chicago Avenue Resurfacing	12/05/14 for FY 2019/20	$ 532,000
Total				$ 19,701,021

Village of Hinsdale
Grant Applications Under Consideration

Source	Program	Purpose	Status	Amount
IDOT	Federal Highway Bridge Grant	Oak Street Bridge Phases II & III	Committed to by IDOT	$ 4,895,000
NFWF	Green Stormwater Infrastructure	Woodlands Green Infrastructure	Submitted: 07/29/14	$ 300,000
Total				$ 5,195,000

Veeck Park Wet Weather Facility
Hinsdale, Illinois

Date	Bar Screen Channel Downstream (feet)	Overflow Ht. Above Weir (feet)	Storage Tank Elevation (feet)	Precipitation (inches of water)
12/01/14	0.00		2.15	
12/02/14	0.00		2.68	
12/03/14	0.00		3.50	
12/04/14	0.00		3.51	
12/05/14	0.00		3.52	
12/06/14	0.00		3.55	
12/07/14	0.00		3.57	
12/08/14	0.01		3.59	0.09
12/09/14	0.00		2.10	0.01
12/10/14	0.00		2.04	
12/11/14	0.00		2.72	
12/12/14	0.00		2.57	
12/13/14	0.00		2.49	
12/14/14	0.00		2.36	
12/15/14	0.00		2.41	0.17
12/16/14	0.00		2.69	0.11
12/17/14	0.00		2.59	
12/18/14	0.00		2.67	
12/19/14	0.00		2.55	
12/20/14	0.00		2.10	
12/21/14	0.00		1.88	
12/22/14	0.00		1.89	
12/23/14	0.00		2.09	
12/24/14	0.00		2.02	
12/25/14	0.00		2.57	
12/26/14	0.00		2.03	
12/27/14	0.00		2.08	
12/28/14	0.00		2.11	
12/29/14	0.00		0.00	
12/30/14	0.00		0.00	
12/31/14	0.00		0.00	

Total Precipiation in December:	0.38
Departure from Normal:	-1.87

Notes:
1. Minimum tank elevation is 2.0 feet to avoid running the pumps dry and damaging them.
2. Rain data from Hinsdale Middle School weather station.

Memorandum

To: Chairman Saigh and Public Safety Committee

From: Robert McGinnis MCP, Community Development Director/Building Commissioner

Date: December 5, 2014

Re: Community Development Department Monthly Report-November 2014

In the month of November the department issued 134 permits including 11 demolition permits and 13 permits for new single family homes. The department conducted 455 inspections and revenue for the month came in at just over $256,000. It should be noted that 13 permits for new construction in one month is very unusual and that revenue numbers for the month are correspondingly high as well. Typical permit revenue for November is normally around $120,000.

There are approximately 62 applications in house including 21 single family homes and 21 commercial alterations. There are 32 permits ready to issue at this time, plan review turnaround is running approximately 4-5 weeks, and lead times for inspection requests are running approximately 2-3 days.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 22 inspections were performed for the month of November by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints. It should be noted that the falloff in this number is tied to the vacancy in the Engineering Division right now. Building Division staff has been helping to cover the gap until the position is filled.

We currently have 29 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

Attached are progress pictures for two projects presently under construction. Underground utilities are being installed and slabs are being poured at the Adventist Cancer Treatment Center at this time with wall framing to follow. Also attached is a shot of two of the four condominium buildings under construction at the Hamptons of Hinsdale. Sales have been strong and it is our understanding that all of the units at 7 E. Kennedy Lane are under contract at this time.

COMMUNITY DEVELOPMENT MONTHLY REPORT November 2014

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEES	FY TO DATE	TOTAL LAST FY TO DATE
New Single Family Homes	13	4			
New Multi Family Homes	0	0			
Residential Addns./Alts.	14	19			
Commercial New	0	0			
Commercial Addns./Alts.	7	2			
Miscellaneous	28	18			
Demolitions	11	4			
Total Building Permits	**73**	**47**	**$ 187,521.00**	**$1,273,812.00**	**$ 853,151.00**
Total Electrical Permits	**30**	**16**	**$ 18,235.00**	**$ 118,744.00**	**$ 71,976.00**
Total Plumbing Permits	**31**	**19**	**$ 50,514.00**	**$ 196,102.00**	**$ 138,634.00**
TOTALS	**134**	**82**	**$ 256,270.00**	**$1,588,658.00**	**$ 1,063,761.00**

Citations			**$750**		
Vacant Properties	**29**				

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR			
Bldg, Elec, HVAC	227	182			
Plumbing	23	31			
Property Maint./Site Mgmt.	42	62			
Engineering	22	105			
TOTALS	**314**	**380**			

REMARKS:

VILLAGE OF HINSDALE - November 18, 2014

Name	*Ticket NO.*	*Location*	*Violation*	*Ord Fine*	*Result*
Curtiss, Kevin	9976	437 S. Stough	Varied approved plans	250	310
Curtiss, Kevin	9977	437 S. Stough	working through a stop work order	500	785
Schilling, Joseph	9959	5511 S. Garfield	Maintenance code violations	3,750	No show
Sennstrom, Thomas	9978	332 Justina	Violation of work hours	250	No show

Fines assessed:

STOP WORK ORDERS ASSESSED

SWO Issued to **Address** **Reason**

Date

SWO assessed:

MONTHLY TOTAL:

Memorandum

To: President Cauley & Board of Trustees

From: Robert McGinnis MCP, Community Development Director/Building Commissioner

Date: January 8, 2015

Re: Community Development Department Monthly Report-December 2014

In the month of December the department issued 86 permits including 7 demolition permits and 8 permits for new single family homes. The department conducted 284 inspections and revenue for the month came in at just under $198,000. It should be noted that 8 permits for new construction in one month is very unusual and that revenue numbers for the month are correspondingly high as well. Typical permit revenue for December has normally been around $90,000.

There are approximately 55 applications in house including 17 single family homes and 16 commercial alterations. There are 34 permits ready to issue at this time, plan review turnaround is running approximately 4-5 weeks, and lead times for inspection requests are running approximately 1-2 days.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 22 inspections were performed for the month of December by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints. It should be noted that the falloff in this number is tied to the vacancy in the Engineering Division right now. Building Division staff has been helping to cover the gap until the position is filled.

We currently have 31 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

COMMUNITY DEVELOPMENT MONTHLY REPORT December 2014

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEES	FY TO DATE	TOTAL LAST FY TO DATE
New Single Family Homes	8	5			
New Multi Family Homes	0	1			
Residential Addns./Alts.	11	10			
Commercial New	0	0			
Commercial Addns./Alts.	8	0			
Miscellaneous	11	22			
Demolitions	7	4			
Total Building Permits	**45**	**42**	**$ 162,235.00**	**$1,436,047.00**	**$ 940,025.00**
Total Electrical Permits	**22**	**14**	**$ 12,800.00**	**$ 131,544.00**	**$ 83,641.00**
Total Plumbing Permits	**19**	**12**	**$ 22,745.00**	**$ 215,947.00**	**$ 163,889.00**
TOTALS	**86**	**68**	**$ 197,780.00**	**$1,783,538.00**	**$ 1,187,555.00**

Citations			**$0**		
Vacant Properties	**31**				

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR			
Bldg, Elec, HVAC	219	200			
Plumbing	15	20			
Property Maint./Site Mgmt.	28	40			
Engineering	22	57			
TOTALS	**284**	**317**			

REMARKS:

VILLAGE OF HINSDALE - December 16, 2014

Name	*Ticket NO.*	*Location*	*Violation*	*Ord Fine*	*Result*
Dussman, Judith	9954	46 S. Madison	Property Maintenance violations		Cont. until Feb.
Dussman, Judith	9958	46 S. Madison	Property Maintenance violations		"
Dussman, Judith	9957	46 S. Madison	Property Maintenance violations		"

Fines assessed:

STOP WORK ORDERS ASSESSED

SWO Issued to **Address** **Reason**

Date

SWO assessed:

MONTHLY TOTAL: