

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING
September 16, 2014**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, September 16, 2014 at 7:30 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, J. Kimberley Angelo, William Haarlow, Gerald J. Hughes and Bob Saigh

Absent: Trustee Laura LaPlaca

Also Present: Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Community Development/Building Commissioner Robb McGinnis, Director of Public Services George Franco, Director of Parks & Recreation Gina Hassett and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

Trustee Elder moved to **approve the draft minutes of the specially scheduled meeting of August 5, 2014, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow and Saigh

NAYS: None

ABSTAIN: Trustee Hughes

ABSENT: Trustee LaPlaca

Motion carried.

APPOINTMENTS TO BOARDS AND COMMISSIONS

President Cauley made the following recommendation to the Board:

Zoning Board of Appeals

Mr. Keith Giltner to the Vice-Chairman of the ZBA replacing Mr. Bob Neiman.

Trustee Haarlow moved to **approve the appointment to Boards and Commissions as recommended by President Cauley.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee LaPlaca

Motion carried.

PROCLAMATION IN SUPPORT OF CONSTITUTION WEEK

President Cauley read the Proclamation in Support of Constitution Week.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

None.

CONSENT AGENDA

President Cauley read the Consent Agenda as follows:

Environment & Public Services Committee

- a) Resolution Approving and Accepting A Plat of Consolidation To Consolidate The Properties Commonly Known As 217 – 227 W. 55th Street In The Village of Hinsdale, County of DuPage (Omnibus vote) (R2014-11)
- b) Award the Crack Sealing and Seal Coating Services Project to Patriot Pavement Maintenance in the Amount Not To Exceed \$30,000
- c) Award Bid #1575 for the service of street sweeping to DeJana Industries, Inc. in the year 1 bid estimated amount of \$33,521.60
- d) Award of bid #1576 for Sewer Cleaning, Root Cutting and Televising to National Power Rodding, Inc., in the comparison bid price of \$46,500, not to exceed the budgeted amount of \$43,000

Administration & Community Affairs Committee

- e) Approval of a License Agreement for Use of a Portion of the Village Right-of-Way for Installation and Maintenance of Landscaping and a Temporary Ice Rink at the Property Adjacent to 655 Harding Road, Hinsdale Illinois
- f) Approve the Closure of South Clay Street from Fourth Street South to the Area Adjacent to St. Isaac Jogues Parking Lot on October 18, 2014
- g) Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hinsdale (Omnibus vote) (O2014-27)

- h) Award of Bid #1574 in the amount of \$141,006 to Kenneth Company for completion of the Peirce Park Playground Replacement Project
 - i) Accept and Place on File the Post-Issuance Tax Compliance Report
- Zoning & Public Safety Committee**
- j) Ordinance Approving Site Plans and Exterior Appearance Plans for the Exterior Modifications and Façade Improvements at 907 N. Elm Street (Omnibus vote) (O2014-28)
 - k) Ordinance Approving Site Plans and Exterior Appearance Plans for Façade Improvements at 54 S. Washington Street (Omnibus vote) (O2014-29)
 - l) Ordinance Approving Site Plans and Exterior Appearance Plans for Façade Improvements at 112 S. Washington (Omnibus vote) (O2014-30)
 - m) Ordinance Approving a Special Use Permit for a Personal Training/Fitness Facility at the Property Located at 230 E. Ogden (Omnibus vote) (O2014-31)

Upon satisfactory clarification of several of the items, Trustee Hughes moved to **approve the Consent Agenda, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee LaPlaca

Motion carried.

ADMINISTRATION AND COMMUNITY AFFAIRS

Accounts Payable

Approval and Payment of the Accounts Payable for the Period of August 2, 2014 through August 29, 2014 in the aggregate amount of \$1,883,385.57 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk

Trustee Angelo moved **Approval and Payment of the Accounts Payable for the Period of August 2, 2014 through August 29, 2014 in the aggregate amount of \$1,883,385.57 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee LaPlaca

Motion carried.

Approval and Payment of the Accounts Payable for the Period of August 30, 2014 through September 12, 2014 in the aggregate amount of \$2,199,713.75 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk

Trustee Saigh moved **Approval and Payment of the Accounts Payable for the Period of August 30, 2014 through September 12, 2014 in the aggregate amount of \$2,199,713.75 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee LaPlaca

Motion carried.

Approval of the Closure of Village Place Adjacent to Hinsdale Bank & Trust on October 11, 2014, from 8:00 a.m. until 3:30 p.m. for Hinsdale Bank & Trust's Annual Oktoberfest

President Cauley explained this item came in after the Administration & Community Affairs (ACA) meeting, otherwise it would have appeared at Committee first.

Trustee Hughes moved **Approval of the Closure of Village Place Adjacent to Hinsdale Bank & Trust on October 11, 2014, from 8:00 a.m. until 3:30 p.m. for Hinsdale Bank & Trust's Annual Oktoberfest.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee LaPlaca

Motion carried.

ENVIRONMENT AND PUBLIC SERVICES

Authorization from the Village of Hinsdale, DuPage and Cook Counties, Illinois, to Submit an Application for 2015 Community Development Block Grant ("CDBG") Funds and, if Funded, to Execute the Agreement and Abide by its Terms (R2014-12)

Assistant Village Manager/Finance Director Darrell Langlois explained there is work budgeted related to Memorial Building improvements downstairs in Community Services and the elevator, which may be eligible for 50/50 grant funding. However, Board

approval is needed to move forward with the grant application. Trustee Saigh moved **Authorization from the Village of Hinsdale, DuPage and Cook Counties, Illinois, to Submit an Application for 2015 Community Development Block Grant ("CDBG") Funds and, if Funded, to Execute the Agreement and Abide by its Terms.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee LaPlaca

Motion carried.

ZONING AND PUBLIC SAFETY

Approve an Ordinance Approving the Withdrawal by the Village of Hinsdale from Southwest Central Dispatch (SWCD) and Southwest Central 911 System Effective April 30, 2015 (O2014-32)

President Cauley introduced the item and provided background on the matter. He explained that the Village used to have in-house 911 services, however, as a cost-saving measure in 2010, this service was outsourced to Southwest Central Dispatch (SWCD). SWCD was the best candidate at the time and they were the providing services to Clarendon Hills, with whom we were consolidating other services. The Village is less than happy with the service delivery of SWCD. As a DuPage County community, our wireless fees go directly to DuPage County, however, the wireless fees of Cook County communities go directly to SWCD. In order to make up for this lost income, SWCD is intending to charge a substantial surcharge to DuPage County municipalities. Also worth noting, if Hinsdale withdraws now, we will not be responsible for a share of SWCD substantial proposed capital expenses. The Village is considering DuComm, a DuPage County service center which would be \$50,000 more per year, but still less than the proposed surcharge. The ordinance before the Board only allows the Village to put in notice to withdraw. Our contract is up in April 2015 which still allows plenty of time to look at options. Trustee Saigh moved to **Approve an Ordinance Approving the Withdrawal by the Village of Hinsdale from Southwest Central Dispatch (SWCD) and Southwest Central 911 System Effective April 30, 2015.** Trustee Elder seconded the motion.

Police Chief Bloom noted that if we rescind our notice to withdraw, the Village would pay an additional \$500.00 per month. If notice is rescinded later than January 2015, the Village would need to reapply as a new member. President Cauley said we will explore alternatives; however, the window for us to withdraw is closing rapidly.

AYES: Trustees Elder, Angelo, Haarlow, Hughes and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee LaPlaca
Motion carried.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

Mr. John Karstrand, Chair of the Economic Development Commission (EDC), updated the Board on the new advertising campaign for this year and reported that they are already working on the annual Christmas promotion.

Ms. Jan Anderson, President of the Chamber of Commerce, addressed the Board stating that September 19th and 20th is the Annual Merchants Garage Sale. She thanked Public Services for the use of their facility. She also thanked the Village and staff; Police, Fire, Public Services and Parks and Recreation for their help with the 12th successful season of Uniquely Thursdays. There will be a wrap-up party and 90th Chamber Anniversary party on October 29th, all are welcome. She mentioned that the downtown Chamber office is being renovated and Chamber staff is currently working at KLM; she says they love the location and commented on what a beautiful asset KLM is for the community.

Trustee Hughes said there had been a discussion at ACA regarding the treatment of deductions from payroll for Health Savings Accounts (HSA), which is handled differently for Police and Fire than other staff. Committee would like to harmonize that. Trustee Hughes reported he will work with the Finance Commission to determine costs.

Trustee Saigh stated the next Zoning & Public Safety meeting is Monday, September 22nd. There will be more information regarding the move away from SWCD and an update from Police Chief Bloom and Director of Economic Development Tim Scott on parking initiatives.

OTHER BUSINESS

Presentation of Proposed Development at 336 East Ogden Avenue

Mr. John George, attorney representing the owner of the property and the company wishing to develop the site with a Fitness Formula Club, addressed the Board. He introduced Mr. Joseph Antunovich, architect for the project; Mr. Gale Landers, Founder and CEO of Fitness Formula; and their traffic engineer, Mr. Michael Workman. Mr. George explained they have not submitted any paperwork on this matter yet. The property is vacant now, and has been for a number of years. A portion at the south end would need to be rezoned from residential to B-3; it would require a special use and might require a text amendment to allow a drive-through for Starbucks. There are a number of zoning changes to be filed in order for the building to be built, but he believes the \$23 million project has merit. He is hoping to get a sense tonight from the Board if this will be well received by the Village of Hinsdale.

Mr. Landers addressed the Board and provided information about his 30 year old company. He is the sole owner of nine Fitness Formula Clubs (FFC) in the Chicago area. He chooses sites that he believes can thrive in high end residential and business areas in sophisticated

markets. He pointed out this is a club and not merely a gym; FFC stresses not only fitness, but overall wellness and a sense of community.

Mr. Antunovich stated his aesthetic for the design of the building embodies the elements that Hinsdale residents prize. The proposed building is two stories and 58,000 square feet, set back over 100 feet from the center line of Ogden Avenue. There will be 307 parking spaces hidden under the second story of the building. There will be about 3,000 square feet of retail space within the health club providing a sales tax benefit to Hinsdale. They would plant mature street trees and substantial landscape screening for the neighbors to the south. The facility would include a gym, yoga and Pilates areas, a fitness area, swimming pool and community areas. The building is 35' in height, and completely screened. Mr. Antunovich assured the Board they would be respectful of neighbors in every regard and he believes the design of the building would be uplifting for this part of Ogden Avenue.

President Cauley asked about the rezoning of the one residential lot to the south. Mr. Antunovich replied there is no house on this property. The house that does exist to the south is 100' feet from the proposed building. They will reach out to this neighbor when appropriate. In terms of hours of operation, Mr. Landers stated they would like to be open 24/5, but it doesn't need to be and, in fact, varies at his other facilities. He said they expect \$400,000-\$500,000 per year in retail sales in addition to the \$2 million anticipated from the Starbucks. He noted the Starbucks would be re-located from the Whole Foods at 500 E. Ogden Avenue.

President Cauley reiterated his main concern is lost sales tax revenue. Hinsdale has very few parcels that can generate sales tax revenue for the Village. Mr. George agreed, but asked that the Board also consider the real estate taxes; current revenues are now 7% of \$58,000. This project will increase real estate tax income substantially and the schools will also benefit. Trustees highlighted concerns about proximity to residents, sales tax revenue issues, traffic, stormwater drainage, noise, light, parking and landscaping. Trustee Hughes commented that he is favorably disposed to the project because of the strong amenity value to the Village. He sees the scarcity value of this property, but there is an opportunity cost; we have an empty lot and no one else has come forward. He believes this proposal provides real, tangible value to most residents. Trustee Haarlow agrees on the amenity value and acknowledged the appeal of this high caliber product. However, the zoning issues are real and the proximity of this intensive use to residential areas could be problematic. He believes it is important to consider long term fiduciary responsibility to the Village and he would need to see compelling numbers regarding sales tax revenues.

Mr. George thanked the Board for their time and permitting this presentation; it is good to know where they stand. They will determine whether or not to move forward based on tonight's comments.

Mr. Rick Brandstatter, the director of real estate for Napleton Porsche, addressed the Board asking them to consider the realities dictated by the site. In his opinion, the site is not big enough for most car dealerships because of inventory requirements or grocery stores because of necessary parking. Discussion followed regarding the realities of car

dealerships and inventory. He believes a CVS or a Walgreens were options at one time, but no longer. He stated that casual dining stores, some with drive-ins, might be an option. He believes the Formula Fitness Club is a clean, healthy use of the property and cautioned that a car dealership might not really be what the Board is looking for as it, too, could negatively impact neighbors in terms of aesthetics, noise and lighting, etc.

STAFF REPORTS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, and no need for a Closed Session, President Cauley asked for a motion to adjourn. Trustee Hughes **moved to adjourn the regularly scheduled meeting of the Hinsdale Board of Trustees of September 16, 2014.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes and Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee LaPlaca

Motion carried.


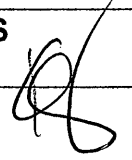
Meeting adjourned at 9:16 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk

6a

DATE: September 12, 2014

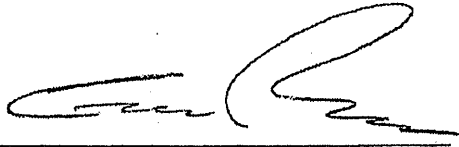
REQUEST FOR BOARD ACTION

AGENDA: Zoning and Public Safety Committee		ORIGINATING DEPARTMENT Police Department		
SECTION NUMBER				
ITEM: Ordinance to Prohibit Parking on the south side of Hickory between Justina and Mills Streets		APPROVAL Chief Bradley Bloom 		
<p>A review of the current parking signage found that the south side of Hickory Street between Justina and Mills Streets has signage posted "no parking this side of street". Our review of the Village code found that this parking signage is unsupported by ordinance.</p> <p>In speaking with residents on the affected street, they indicate that the signage has been in place for over 5 years and seems to be adequately addressing parking problems that primarily occur during organized activities held at Pierce Park.</p> <p>The residents on the affected block circulated a petition in support of continuing the parking restrictions. See attached.</p> <p>Staff recommends that the parking prohibitions and signage remain in place and that the Village ordinance be amended to reflect these restrictions.</p> <p>MOTION: To approve an ordinance amending Village Ordinance 6-12-8, Schedule VIII to prohibit parking on the south side of Hickory Street from Justina to Mills Streets.</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
COMMITTEE ACTION.				
The ZPS Committee voted to approve. Motion carried by a unanimous vote.				
BOARD ACTION:				

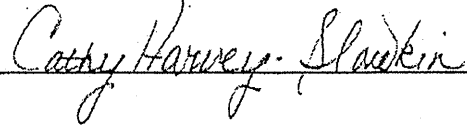
Village of Hinsdale Zoning and Public Safety

The following residents support a "No Parking This Side of Street" restriction on the south side of Hickory Street between Justina St. and Mills St.

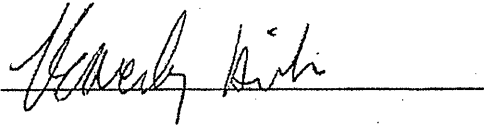
1. Gregory Ranke
616 E. Hickory St.
Hinsdale, IL. 60521



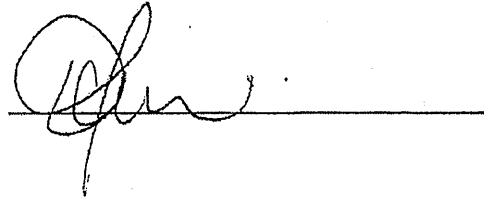
2. Elm Creek Property Management, *AS AGENT FOR ADVENTIST HINSDALE HOSPITAL*
615 E. Hickory St.
Hinsdale, IL. 60521



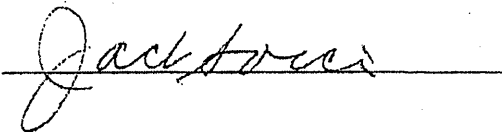
3. Joseph and Beverly Hicks
609 E. Hickory St.
Hinsdale, IL. 60521



4. Jan Maritz
237 Justina St.
Hinsdale, IL. 60521



5. Jack Sorci
236 Mills St.
Hinsdale, IL. 60521



Thanks for your time in this matter.

VILLAGE OF HINSDALE

ORDINANCE NO. _____

ORDINANCE AMENDING PARKING REGULATIONS
IN SECTION 6-12-8, SCHEDULE VIII NO PARKING ZONES
RELATING TO HICKORY STREET BETWEEN MILLS AND JUSTINA STREETS

WHEREAS, the President and Board of Trustees of the Village of Hinsdale have reviewed the parking on Hickory Street between Mills and Justina Streets and believe it to be in the best interests of the Village to restrict parking to one side of the street;

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, follows:

Section 1. Recital. The foregoing recital is incorporated herein as a finding of the President and Board of Trustees.

Section 2. Amendment to Section. 6-12-8, Schedule VIII Section 6-12-8, titled "Schedule VIII, No Parking Zones" of the Village Code of Hinsdale shall be, and is hereby, amended by adding in proper alphabetical order, the following new regulation [additions are shown in bold and underlined typeface and deletions are shown in overstruck typeface]:

Hickory Street south side between Mills and Justina Streets

Section 4. Signs. The Police Department is hereby authorized and directed to erect appropriate signs on the above named street.

Section 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law and after erection of appropriate signs in accordance with Section 4 above.

PASSED this ____ day of _____ 2014.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____ 2014.

Village President

ATTEST:




Village Clerk

DATE:

October 7, 2014

6b.

REQUEST FOR BOARD ACTION

AGENDA SECTION NUMBER	Zoning & Public Safety	ORIGINATING DEPARTMENT	Fire										
ITEM NUMBER	Amendment to MABAS Fire Mutual Aid Agreement	APPROVED	Chief Rick Ronovsky										
<p>SUMMARY OF REQUESTED ACTION</p> <p>On August 1, 1989, the Village entered into the original MABAS agreement which provided the framework for establishing procedures for receiving structured mutual aid in emergency situations that threaten or cause the loss of life and property when physical or organizational capabilities of a single unit of government are exceeded.</p> <p>The original agreement has all parties entering into the agreement determine that it is in their best interest to enter into the MABAS agreement to secure the benefits of mutual aid in fire protection, firefighting, and the protection of life and property from an emergency or disaster.</p> <p>Today, the MABAS Executive Board has determined that there needs to be an addendum to the original contract to gain compliance with the FEMA Recovery policy. The purpose includes eligibility of MABAS-IL members to seek reimbursement of capabilities and resources when there is a Federal Declaration of Disaster under the Stafford Act. All members of MABAS are being asked to approve this Amendment.</p> <p>The intent of this MABAS Contract Amendment is NOT to begin or establish fee or cost structures of mutual aid services through MABAS but to establish the guidelines for recouping and making whole communities who provide MABAS mutual aid at incidents which might be prolonged in their nature (8 hours or more).</p> <p>Our Village Attorney has reviewed the Contract Amendment and we have clarified the intent of this with them. They are comfortable with the intent and see no reason not to endorse this amendment. There is no financial impact to the Village of Hinsdale either.</p> <p>MOTION: To recommend to the Village Board that they approve the First Amendment of the MABAS-IL contract.</p> <p>STAFF APPROVALS</p> <table border="1"> <tr> <td>APPROVAL</td> <td>APPROVAL</td> <td>APPROVAL</td> <td>APPROVAL</td> <td>MANAGER'S APPROVAL</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p>COMMITTEE ACTION: At its meeting of September 22, 2014, the ZPS Committee voted unanimously to recommend approval of the above motion.</p> <p>BOARD ACTION:</p>				APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL					
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL									
													

MUTUAL AID BOX ALARM SYSTEM FIRST ADDENDUM TO MABAS MASTER AGREEMENT

This First Addendum to the Mutual Aid Box Alarm System ("MABAS") Master Agreement in the State of Illinois, last amended prior to 2000, is meant to incorporate in its entirety the terms included within the Master Agreement except as specifically changed herein. In the event there is a conflict between the terms and conditions of the Master Agreement and this Addendum, this Addendum shall be controlling.

As the cost of lending mutual aid support has increased in recent times, communities have determined it necessary to agree in advance on cost reimbursement issues prior to the occurrence of an actual emergency. Mutual aid agreements such as the MABAS Master Agreement have served as the foundation for navigating cost issues and engaging in these agreements prior to the emergency avoid post-emergency concerns on cost reimbursement.

SECTION FIVE - Compensation for Aid is amended to read as follows:

Equipment, personnel, and/or services provided to this Agreement shall be at no charge to the party requesting aid for the first eight (8) consecutive hours of aid provided to the Stricken Unit; however, any expenses recoverable from third parties shall be equitably distributed among responding parties. Day to day mutual aid should remain free of charge and the administrative requirements of reimbursement make it unfeasible to charge for day-to-day mutual aid. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statute.

Any Aiding Unit is empowered to and may charge a Stricken Unit for reimbursement for costs of equipment, personnel, and/or services provided under this Agreement for terms of more than eight (8) consecutive hours under the following terms and conditions:

1. The amount of charges assessed by an Aiding Unit to a Stricken Unit may not exceed the amount necessary to make the Aiding Unit whole and should only include costs that are non-routine in nature.
2. The Aiding Unit must assess no more the "usual and customary" charges for personnel costs pursuant to a collective bargaining agreement, benefit ordinance or compensation policy.

3. The fee structure for apparatus and equipment shall be based on FEMA or OSFM rate schedules. If a particular piece of apparatus or equipment is not listed within the FEMA / OSFM rate schedules, a market rate for reimbursement shall be established.
4. In no event shall the amount assessed by an Aiding Unit to a Stricken Unit exceed the amount of fees permitted to be assessed under Illinois law.
5. Aiding Units must invoice the Stricken Unit within thirty (30) days after the completion of the emergency. Once thirty (30) days pass, the aid shall be considered to be a donation of service.
6. Mutual Aid and assessing costs for mutual aid cannot in any way be conditioned upon any declaration of a federal disaster.

Member Units are encouraged to consider the adoption of internal policies establishing procedures for cost reimbursement ON MABAS mobilizations pursuant to established MABAS procedures for collection and submission of funds.

The Signatory below certifies that this First Addendum to the MABAS Master Agreement has been adopted and approved by ordinance, resolution, or other manner approved by law, a copy of which document is attached hereto.

Political Entity / Agency

President / Mayor

ATTEST:

Date

Clerk / Secretary

MABAS DIVISION _____

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING AN ADDENDUM TO
MUTUAL AID BOX ALARM SYSTEM AGREEMENT**

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, Section 5 of the "Intergovernmental Cooperation Act", 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the parties hereto are units of local government as defined by the Constitution of the State of Illinois, 1970, Article VII, Section 10, and the Intergovernmental Cooperation Act; and,

WHEREAS, the President and the Board of Trustees of the Village of Hinsdale have determined that it is in the best interests of this unit of local government and its residents to enter into an Addendum to the Mutual Aid Box Alarm System Agreement to secure to each the benefits of mutual aid in fire protection, firefighting, rescue, emergency medical services and other activities for the protection of life and property from an emergency or disaster and to provide for communications procedures, training

and other necessary functions to further the provision of said protection of life and property from an emergency or disaster.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of the Village of Hinsdale in Cook and DuPage Counties, Illinois as follows:

SECTION ONE: That the Mayor/ President and the Clerk/Secretary be and are hereby authorized and directed to execute an Addendum to the Mutual Aid Box Alarm System Agreement, a copy of said Addendum being attached hereto and being made a part hereof.

ADOPTED this _____ day of _____, 2014, by a roll call vote as

follows:

AYES:

NAYES:

ABSENT:

President Tom Cauley

ATTEST:

Village Clerk

STATE OF ILLINOIS

SS

COUNTY OF _____

SECRETARY/CLERK'S CERTIFICATE

I, _____ - the duly qualified and acting Secretary/Clerk
of the _____
_____ County, Illinois, do hereby certify that attached hereto is a true
and correct copy of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AN ADDENDUM TO
MUTUAL AID BOX ALARM SYSTEM AGREEMENT

which Ordinance was duly adopted by said Council/Board at a meeting held on the _____
day of _____, 20__.

I do further certify that a quorum of said Council/Board was present at said
meeting, and that the Council/Board complied with all the requirements of the Illinois
Open Meetings Act and its own policies, rules or regulations concerning the holdings of
meetings and the taking of action during meetings.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of
_____ - 20__.

Secretary/Clerk



MUTUAL AID BOX ALARM SYSTEM

MABAS - Illinois
233 W. Hintz Road
Wheeling, IL 60090
PHONE: 847-403-0500
FAX: 847-215-1875

PRESIDENT

Jeffrey Macko, Chief
Cary Fire Protection District
400 Cary-Algonquin Road.
Cary, IL 60013
847-639-2121
chief@caryfire.com

1st VICE PRESIDENT

Terrence Lipinski, Chief
MABAS-Illinois
233 W. Hintz Road
Wheeling, IL 60090
708-906-9510
lipinski@mabas-il.org

2ND VICE PRESIDENT

Harry Tallacksen, Chief (RET)
MABAS-Illinois
233 W. Hintz Road
Wheeling, IL 60090
815-262-4374
tallacksen@mabas-il.org

TREASURER/COMPTROLLER

Paul Maplethorpe, Chief
Greater Round Lake FPD
409 Nippersink Rd.
Round Lake, IL 60073
847-546-6001
chief@rlfire.org

CHIEF EXECUTIVE OFFICER

James P. Reardon, Chief (RET)
MABAS-Illinois
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July 1, 2014

To: All MABAS Divisions and MABAS Member Agencies

From: Chief Jeff Macko, MABAS-Illinois President
Chief Jay Reardon, MABAS-Illinois CEO

Re: MABAS Contract Addendum
FEMA/Stafford Act Policy Requirement

Goal: To have all 1,175 MABAS Member Agency elected or appointed Policy Boards (City Councils, District Trustee Boards) approve, sign, and forward the attached MABAS-Illinois Contract Addendum, Ordinance and Secretary/Clerk's Certificate and forward in accordance with instructions listed by January 1, 2015.

Purpose: To gain compliance with FEMA Recovery Policy (RP9523.6 attached) reference "Mutual Aid Agreements for Public Assistance and Fire Management Assistance". The purpose includes eligibility of MABAS-Illinois resources and capabilities for Federal Declaration of Disaster reimbursements under the Stafford Act.

Intent: The intent of the MABAS Contract Addendum is NOT to begin or establish fees or costs for mutual aid services provided through the MABAS System but rather establish a guideline for recouping and making whole communities who provide MABAS mutual aid at events which might be prolonged in nature (8 hours or more), provide mechanisms to donate the cost of services provided. Further, through the Addendum's signing and MABAS Member Agency elected and appointed Boards satisfy eligibility requirements for noted FEMA Recovery Policy RP9523.6.

Instructions:

The following documents are included as attachments:

- A) 1) Mutual Aid Box Alarm System First Addendum to MABAS Master Agreement. The document is two pages in length.
- 2) An Ordinance authorizing an Addendum to Mutual Aid Box Alarm System Agreement (For Illinois City/Village/District) See footnote on bottom of pages two and three of this three page document
- 3) An Ordinance authorizing an Addendum to Mutual Aid Box Alarm System Agreement (For non-Illinois City/Village/District) See footnote on bottom of pages two and three of this three page document
- 4) FEMA Recovery Policy RP9523.6 Mutual Aid Agreements for Public Assistance and Fire Management Assistance. The document is nine (9) pages in length.

B)

For Illinois MABAS Member Agencies/Municipalities/Districts, please have your Policy Board review, approve and sign:

- 1) Items # A-1 and A-2 (Addendum to MABAS Contract (A-1) and Ordinance with Clerk/Secretary's Certificate (A-2)).
- 2) Original for MABAS Agency's file. Copy of both to their MABAS Division and to their MABAS Branch Chief for MABAS Headquarters.
- 3) Complete action to approve above before January 1, 2015.
- 4) Both documents must be approved in their original form and standing language without exception. No modifications, amendments, additions or deletions to the language are allowable or acceptable.

C) For Non-Illinois MABAS Member Agencies/Municipalities/Districts, please have your Policy Board review, approve and sign:

- 1) Items #A-1 and A-3 (Addendum to MABAS Contract (A-1) and Ordinance with Clerk/Secretary's Certificate (A-3) for Non-Illinois Member Agencies.)
- 2) Original for MABAS Agency's file. Copy of both to their MABAS Division and to their MABAS Branch Chief for MABAS Headquarters.
- 3) Complete action to approve above before January 1, 2015.
- 4) Both documents must be approved in their original form and standing language without exception. No modifications, amendments, additions or deletions to the language are allowable or acceptable.

D) Questions should be directed through each Division's Branch Chief initially. If further clarification is required Branch Chiefs will contact MABAS Headquarters.

E) Please accept our collective appreciation in what has been an extended time line in completing this task. MABAS-Illinois Legal Counsel has provided a copy of the Contract Addendum to FEMA Region V Legal Counsel who believes the Agreement meets the intent and requirements of RP9523.6 for Federal disaster reimbursement requirements.



FEMA

RECOVERY POLICY

RP9523.6

- I. TITLE:** Mutual Aid Agreements for Public Assistance and Fire Management Assistance
- II. DATE OF ISSUANCE:** November 10, 2012
- III. PURPOSE:** This policy specifies criteria by which the Federal Emergency Management Agency (FEMA) will recognize the eligibility of costs under the Public Assistance Program and the Fire Management Assistance Grant (FMAG) Program incurred through mutual aid agreements between applicants and other entities.
- IV. SCOPE AND EXTERNAL AUDIENCE:** This policy applies to all emergencies and major disasters declared on or after October 27, 2012. It will continue in effect until three years after its date of issuance. If rescinded or superseded, this policy will continue to apply to all emergencies and major disasters declared between the date in Paragraph II and the date it is rescinded or superseded. The policy is intended for all personnel involved in the administration of the Public Assistance Program.
- V. AUTHORITY:** This policy applies to emergency and permanent work authorized under Sections 403, 406, 407, 420, and 502, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), 42 U.S.C. 5121-5206, and the implementing regulations of Title 44 Code of Federal Regulations (44 CFR) §204 and §206.
- VI. OBJECTIVES:**
- A. The objective of this policy is to reimburse eligible applicants for work performed by other entities through mutual aid agreements. Eligible expenses must be directly related to a Presidentially-declared major disaster, emergency or fire; incurred in the performance of eligible work; and reasonable. Reimbursement will be at the Federal cost share rate established in the Presidential declaration, which is generally 75 percent.
 - B. There are three types of mutual aid work eligible for FEMA assistance (subject to the eligibility requirements of the respective PA and FMAG programs):
 - 1. Emergency Work - Mutual aid work provided in the performance of emergency work necessary to meet immediate threats to life, public safety, and improved property, including firefighting activities under the FMAG program;



FEMA

RECOVERY POLICY

RP9523.6

2. **Permanent Work** - Work that is of a permanent nature but is necessary for the emergency restoration of utilities (Category F). For example, work performed to restore electrical and other power.
 3. **Grant Management Work** - For PA only, work associated with the performance of the Grantee's responsibilities as the grant administrator, as outlined in 44 CFR §206.202(b). Use of EMAC-provided assistance to perform these tasks is eligible mutual aid work.
- C. This policy is applicable to all forms of mutual aid assistance, including agreements between *Requesting and Providing Entities*, statewide mutual aid agreements, and the mutual aid services provided under the EMAC. (See Paragraph VIII below for definition of italicized terms).
- D. FEMA encourages parties to have written mutual aid agreements in place prior to a declared fire, emergency, or major disaster.

VII. DEFINITIONS:

1. **Backfill**. Replacement personnel who perform the regular duties of other personnel while they are performing eligible work under the PA or FMAG programs.
2. **Declared Emergency or Major Disaster**. An emergency or major disaster as defined at 44 CFR §206.2 (a)(9) and (17) respectively.
3. **Declared Fire**. An uncontrolled fire or fire complex, threatening such destruction as would constitute a major disaster for which the Regional Administrator has approved a declaration in accordance with the criteria listed in 44 CFR § 204.21.
4. **Emergency Management Assistance Compact (EMAC)**. This type of interstate mutual aid agreement allows states to assist one another in responding to all kinds of natural and man-made disasters. It is administered by the National Emergency Management Association (NEMA).
5. **Incident Commander**. The ranking official responsible for overseeing the management of emergency or fire operations, planning, logistics, and finances of the field response.
6. **Providing Entity**. The entity providing mutual aid assistance to a Requesting Entity pursuant to a local or statewide mutual aid agreement.



FEMA

RECOVERY POLICY

RP9523.6

7. *Requesting Entity.* An entity (PA eligible applicant) that requests mutual aid assistance from a Providing Entity for work resulting from a declared fire, emergency or major disaster within its legal jurisdiction. The requesting entity is eligible to receive FEMA assistance for the eligible mutual aid activities from the providing entities.
8. *Intra-state Mutual Aid.* Mutual Aid that supports local and regional mutual aid efforts within a State as well as regional mutual aid agreements and compacts involving local jurisdictions that cross State boundaries, or are adjacent to neighboring State (i.e., Kansas City, Kansas/Kansas City, Missouri, etc.).
9. *Inter-state Mutual Aid.* Mutual Aid that supports national mutual aid efforts requested directly between two or more States or territories through established Multi-agency Coordination Systems as directed by approved mutual aid agreements or compacts (i.e., EMAC), etc.

VIII. POLICY:

A. General.

1. To be eligible for reimbursement by FEMA, the mutual aid assistance should be requested by a Requesting Entity or Incident Commander; be directly related to a Presidentially-declared emergency or major disaster, or a declared fire; used in the performance of eligible work; and the costs must be reasonable.
2. FEMA will not reimburse costs incurred by entities that "self-deploy" (deploy without a request for mutual aid assistance by a Requesting Entity) except to the extent those resources are subsequently used in the performance of eligible work at the request of the Requesting Entity or Incident Commander.
3. The reimbursement provisions of a mutual aid agreement must not be contingent on a declaration of an emergency, major disaster, or fire by the Federal government.
4. This policy is applicable to all forms of mutual aid assistance, including agreements between Requesting and Providing Entities, statewide mutual aid agreements, and the mutual aid services provided under the EMAC.



FEMA

RECOVERY POLICY

RP9523.6

1. When the parties do not have a pre-event written mutual aid agreement, or where a written pre-event agreement is silent on reimbursement, the Requesting and Providing Entities may verbally agree on the type and extent of mutual aid resources to be provided in the current event, and on the terms, conditions, and costs of such assistance.
2. Post-event verbal agreements must subsequently be documented in writing and executed by an official of each entity with authority to request and provide assistance, and provided to FEMA as a condition of receiving reimbursement. The agreement should be consistent with past practices for mutual-aid between the parties. A written post-event agreement should be submitted within 30 days of the Requesting Entity's Applicant's Briefing to the Regional Administrator for review and approval.

D. Force Account Labor Costs.

1. The straight- or regular-time wages or salaries of a Requesting Entity's permanently employed personnel performing or supervising emergency work are not eligible costs, other than any relevant exceptions in accordance with 44 CFR §206.228(a)(2)(ii) **Allowable costs, Force Account Labor Costs** and §204.43(c), even when such personnel are reassigned or relocated from their usual work location to provide assistance during an emergency. Overtime costs for such personnel are eligible and may be submitted as part of a subgrant application.
2. The costs for contract labor or temporary hires performing eligible work are eligible for reimbursement. However, straight- or regular time salaries and benefits of force account labor overseeing contractors performing emergency work are not eligible in calculating the cost of eligible emergency work, other than any relevant exceptions in accordance with 44 CFR §206.228(a)(2)(ii) **Allowable costs, Force Account Labor Costs**. The force account labor of a Providing Entity will be treated as contract labor, with regular- time and overtime wages and benefits eligible for reimbursement, provided labor rates are reasonable. When the Requesting Entity is the State or local government, the force account labor costs of the Providing Entity will not be treated as contract labor if the force account labor is employed by a governmental subdivision (such as an agency) within that Requesting Entity.
3. In circumstances where a Providing Entity is also an eligible applicant in its own right, the determination of eligible and ineligible costs will depend on the capacity in which the entity is incurring costs. As stated in paragraphs D.1. and D.2., an



FEMA

RECOVERY POLICY

RP9523.6

5. Reimbursement will be at the Federal cost share rate established in the Presidential declaration, which is generally 75 percent.

B. Pre-Event Written Mutual Aid Agreements.

FEMA recognizes mutual aid agreements between Requesting and Providing Entities, and statewide mutual aid agreements wherein the State is responsible for administering the claims for reimbursement of Providing Entities. In addition, FEMA recognizes the standard EMAC agreement as a valid form of mutual aid agreement between member states.

1. FEMA encourages parties to have written mutual aid agreements in place prior to a declared fire, emergency, or major disaster.
 - a. When a pre-event written agreement exists between a Requesting Entity and a Providing Entity, the Providing Entity may be reimbursed through the Requesting Entity. In these circumstances, the Requesting Entity should claim the eligible costs of the Providing Entity, pursuant to the terms and conditions of the mutual aid agreement and the requirements of this policy, on its subgrant application, and agree to disburse the Federal share of funds to the Providing Entity.
 - b. When a statewide pre-event mutual aid agreement exists that designates the State responsible for administering the reimbursement of mutual aid costs, a Providing Entity may apply, with the prior consent of the Requesting Entity, for reimbursement directly to the Grantee, in accordance with applicable State law and procedure. In such cases the Providing Entity should obtain from the Requesting Entity the certification required in section E.3. of this policy and provide it to the State as part of its reimbursement request.
2. FEMA encourages parties to address the subject of reimbursement in their written mutual aid agreements. FEMA will honor the reimbursement provisions in a pre-event agreement to the extent they meet the requirements of this policy.
 - a. When a pre-event agreement provides for reimbursement, but also provides for an initial period of unpaid assistance, FEMA will pay the eligible costs of assistance after such initial unpaid period.
 - b. When a pre-event agreement specifies that no reimbursement will be provided for mutual aid assistance, FEMA will not pay for the costs of assistance.

C. Post-Event Mutual Aid Agreements.



FEMA

RP9523.6

RECOVERY POLICY

applicant's straight-time wages are not eligible costs when the applicant is using its permanently employed personnel for emergency work in its own jurisdiction, other than any relevant exceptions in accordance with 44 CFR §206.228(a)(2)(ii)

Allowable costs, Force Account Labor Costs.

4. Requesting and Providing Entities may not mutually deploy their labor forces to assist each other so as to circumvent the limitations of paragraph D.1 or D.2. of this policy.
5. The straight- or regular-time wages or salaries for backfill personnel incurred by Providing Entities are not eligible for reimbursement. However, the overtime portion of the replacement personnel's salary is considered an additional cost of deploying personnel who perform eligible work and is eligible for reimbursement under this policy.

E. Types of Mutual Aid Work.

There are three types of mutual aid work that may be eligible for FEMA assistance: Emergency Work, Permanent Work, and Grant Management Work. All are subject to the eligibility requirements of the respective PA and FMAG programs:

1. **Emergency Work.** Mutual aid work provided in the performance of emergency work necessary to meet immediate threats to life, public safety, and improved property, including firefighting activities under the FMAG program, is eligible.
 - a. Examples of eligible emergency work include:
 - i. Search and rescue, sandbagging, emergency medical care, debris removal;
 - ii. Reasonable supervision and administration in the receiving jurisdiction that is directly related to eligible emergency work;
 - iii. The cost of transporting equipment and personnel by the Providing Entity to the incident site, subject to the requirements of paragraphs A.1., 2., and 3. of this policy;
 - iv. Costs incurred in the operation of the Incident Command System (ICS), such as operations, planning, logistics and administration, provided such costs are directly related to the performance of eligible work on the disaster or fire to which such resources are assigned;
 - v. State Emergency Operations Center or Joint Field Office assistance in the receiving State to support emergency assistance;



FEMA

RP9523.6

RECOVERY POLICY

- vi. Assistance at the National Response Coordination Center (NRCC), and Regional Response Coordination Center (RRCC), if requested by FEMA (labor, per diem and transportation);
 - vii. Dispatch operations in the receiving State;
 - viii. Donations warehousing and management (eligible only upon approval of the Assistant Administrator of the Recovery Directorate);
 - ix. Firefighting activities; and,
 - x. Dissemination of public information authorized under Section 403 of the Act.
- b. Examples of mutual aid work that are not eligible, include:
- i. Training, exercises, on-the-job training;
 - ii. Long-term recovery and mitigation consultation;
 - iii. Costs outside the receiving State that are associated with the operations of the EMAC system (except for FEMA facilities noted in paragraph E.1.a.v. and vi. above);
 - iv. Costs for staff performing work that is not eligible under the PA or the FMAG programs;
 - v. Costs of preparing to deploy or "standing-by" [except to the extent allowed in the FMAG program pursuant to 44 CFR §204.42(e)];
 - vi. Dispatch operations outside the receiving State;
 - vii. Tracking of EMAC and U.S. Forest Service I-Suite/Incident Cost Accounting and Reporting System (ICARS) resources; and
 - viii. Situation reporting not associated with ICS operations under VIII.E.1.a.iv.
2. Permanent Work. Work that is of a permanent nature but is necessary for the emergency restoration of utilities (Category F). For example, work performed to restore electrical and other power.
3. Grant Management Work. For PA only, work associated with the performance of the Grantee's responsibilities as the grant administrator, as outlined in 44 CFR §206.202(b). Use of EMAC-provided assistance to perform these tasks is eligible mutual aid work.
- F. Eligible Applicants.
1. Only Requesting Entities are eligible applicants for FEMA assistance. With the exception of F.2., below, a Providing Entity must submit its claim for reimbursement to a Requesting Entity.



FEMA

RECOVERY POLICY

RP9523.6

2. States may be eligible applicants when statewide mutual aid agreements or compacts authorize the State to administer the costs of mutual aid assistance on behalf of local jurisdictions.

G. Reimbursement of Mutual Aid Costs.

1. The State or Requesting Entities, as appropriate, must provide an executive summary of the services requested and received and the associated costs (i.e., labor, equipment, materials, etc.). Both Requesting and Providing Entities must keep detailed records of the services requested and received, and maintain those records for at least three years after project closeout. FEMA may review a sample of project costs, and reserves the right to review all documentation if it deems necessary. All documentation must be provided to FEMA upon request. Undocumented costs may be subject to deobligation.
2. A request for reimbursement of mutual aid costs must include a copy of the mutual aid agreement – whether pre- or post-event – between the Requesting and Providing Entities.
3. A request for reimbursement of mutual aid costs should include a written and signed certification by the Requesting Entity certifying:
 - a. The types and extent of mutual aid assistance requested and received in the performance of eligible work;
 - b. The labor and equipment rates used to determine the mutual aid cost reimbursement request; and
 - c. That all work performed was eligible under the Stafford Act and applicable FEMA regulations and policies.
4. FEMA will not reimburse the value of volunteer labor or the value of paid labor that is provided at no cost to the applicant. However:
 - a. To the extent the Providing Entity is staffed with volunteer labor, the value of the volunteer labor may be credited to the non-Federal cost share of the Requesting Entity's emergency work in accordance with the provisions of Recovery Policy 9525.2, *Donated Resources*.
 - b. If a mutual aid agreement provides for an initial period of unpaid assistance or provides for assistance at no cost to the Requesting Entity, the value of the assistance provided at no cost to the Requesting Entity may be credited to the

ORDINANCE NO. 089-36

An Ordinance Establishing a
Fire Mutual Aid Response

WHEREAS, the Village of Hinsdale has been participating in the Mutual Aid Box Alarm System (MABAS) to provide for communication procedures and other necessary functions to further the provision of said protection of life and property from an emergency or disaster; and

WHEREAS, an ad hoc committee has revised the existing MABAS contract to address the dynamics of change that have impacted upon the fire service since the original contract; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Illinois Revised Statutes, 1985, Chapter 127, Section 741 et seq., entitled the "Intergovernmental Cooperation Act", provide that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any unit of local government; and

WHEREAS, the Illinois Revised Statutes, 1985, Chapter 127, Section 745, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and

WHEREAS, the parties to MABAS have determined that it is in their best interests to enter into the MABAS Agreement to secure to each the benefits of mutual aid in fire protection, firefighting, and the protection of life and property from an emergency or disaster; and

WHEREAS, the purpose of MABAS is to establish procedures to be followed in an emergency situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of a single unit of local government; and

WHEREAS, the President and Board of Trustees of the Village of Hinsdale, after due investigation, have determined that membership in MABAS will benefit the residents of the Village;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Hinsdale, DuPage and Cook Counties and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are by this reference incorporated herein as findings of the President and Board of Trustees.



FEMA

RECOVERY POLICY

RP9523.6

non-Federal cost share of the Requesting Entity's emergency work under the provisions of Recovery Policy 9525.2, *Donated Resources*.

5. For PA only, reimbursement for equipment provided to a Requesting Entity will be based on FEMA equipment rates, approved State rates or, in the absence of such standard rates, on rates deemed reasonable by FEMA. Equipment used can be reimbursed as outlined in the terms of the agreement or for hours utilized/in performance of eligible work.
6. For PA only, reimbursement for damage to equipment used in emergency operations will be based on Recovery Policy 9525.8, *Damage to Applicant Owned Equipment*.
7. For PA only, reimbursement for equipment purchased by a subgrantee to support emergency operations will be based on Recovery Policy 9525.12, *Disposition of Equipment, Supplies, and Salvaged Materials*.
8. For FMAG only, reimbursement for equipment provided to a Requesting Entity will be based on 44 CFR § 204.42 (b)(3) and (4).
9. For FMAG only, reimbursement or replacement of equipment damaged or destroyed in the course of eligible firefighting activities will be based on 44 CFR § 204.42 (b)(5), and (6).

IX. RESPONSIBLE OFFICE: Recovery Directorate (Public Assistance Division).

X. SUPERSESION: For all disasters declared on or after October 27, 2012, this policy supersedes DAP9523.6, Mutual Aid Agreements for Public Assistance and Fire Management Assistance, dated August 13, 2007, and all previous guidance on this subject.

XI. REVIEW DATE: This policy expires three years from the date of issuance.

//signed//

Deborah Ingram
Assistant Administrator
Recovery Directorate

Section 2. Execution of Agreement. The President and the Village Clerk are hereby authorized and directed to execute and attest, respectively, the MABAS Agreement in a form substantially the same as the form attached hereto as Exhibit A, which is by this reference incorporated into this Ordinance.

Section 3. Effective Date. This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this 1st day of August 1989

AYES: Trustees Imogene Coleman, Paul V. Anglin, Joy P. Rasin, Richard M. Burrige and Edward F. Huskisson

NAYS: None

ABSENT: Trustee J. Robert Meyer

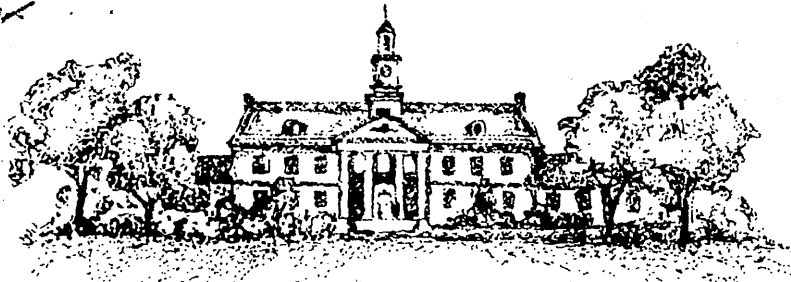
APPROVED this 1st day of August 1989



Village President
W. B. MARTIN GROSS

ATTEST:

Ellen B. Mooney / Agnes C. Owen, Deputy
Village Clerk



VILLAGE OF HINSDALE

19 EAST CHICAGO AVENUE
HINSDALE, ILLINOIS 60521 • (312) 789-7000

PRESIDENT
W. B. Martin Gross

TRUSTEES
Paul V. Anglin
Richard M. Burridge
Edward F. Huskisson
Theodora J. Koeppen
J. Robert Meyer
Joy P. Rasin

STATE OF ILLINOIS)
)
COUNTY OF DU PAGE)
)
 AND COOK)

I, Ellen B. Mooney do hereby certify that I am the duly qualified and elected Village Clerk of the Village of Hinsdale, Illinois in whose custody are the records of the Village of Hinsdale.

And, I do further certify that the attached is a true and correct copy of MUTUAL AID BOX ALARM SYSTEM AGREEMENT adopted and approved by the Hinsdale Village Board of Trustees at their regular meeting of August 1, 1989.

WITNESS my hand and seal this 2nd day of August, 1989.

Ellen B. Mooney / by Agnes C. Owen, Deputy
Village Clerk

MUTUAL AID BOX ALARM SYSTEM
AGREEMENT

This Agreement made and entered into the date set forth next to the signature of the respective parties, by and between the units of local government subscribed hereto (hereafter "Unit(s)") that have approved this Agreement and adopted same in manner as provided by law and are hereafter listed at the end of this Agreement.

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the Illinois Revised Statutes, 1987, Chapter 127, Section 741 et seq., entitled the "Intergovernmental Cooperation Act", provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, the Illinois Revised Statutes, 1987, Chapter 127, Section 745, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the parties hereto have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, firefighting and the protection of life and property from an emergency or disaster; and,

WHEREAS, the parties hereto have determined that it is in their best interests to form an association to provide for communications procedures, training and other necessary functions to further the provision of said protection of life and property from an emergency or disaster.

NOW THEREFORE, in consideration of the foregoing recitals, the Unit's membership in the Mutual Aid Box Alarm System (hereinafter "MABAS") and the covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

SECTION ONE

Purpose

It is recognized and acknowledged that in certain situations, such as, but not limited to, emergencies, natural disasters and man-made catastrophies, the use of an individual Member Unit's personnel and equipment to perform functions outside the territorial limits of the Member Unit is desirable and necessary to preserve and protect the health, safety and welfare of the public. It is further expressly acknowledged that in certain situations, such as the aforementioned, the use of other Member Unit's personnel and equipment to perform functions within the territorial limits of a Member Unit is desirable and necessary to preserve and protect the health, safety and welfare of the public. Further, it is acknowledged that coordination of mutual aid through the Mutual Aid Box Alarm System is desirable for the effective and efficient provision of mutual aid.

SECTION TWO

Definitions

For the purpose of this Agreement, the following terms as used in this agreement shall be defined as follows:

- A. "Mutual Aid Box Alarm System (hereinafter referred to as "MABAS")": A definite and prearranged plan whereby response and assistance is provided to a Stricken Unit by the Aiding Unit(s) in accordance with the system established and maintained by the MABAS Member Units and amended from time to time;
- B. "Member Unit": A unit of local government including but not limited to a city, village or Fire Protection District having a fire department recognized by the State of Illinois, or an intergovernmental agency and the units of which the intergovernmental agency is comprised which is a party to the MABAS Agreement and has been appropriately authorized by the governing body to enter into such agreement, and to comply with the rules and regulations of MABAS;
- C. "Stricken Unit": A Member Unit which requests aid in the event of an emergency;
- D. "Aiding Unit": A Member Unit furnishing equipment, personnel, and/or services to a Stricken Unit;

- E. "Emergency": An occurrence or condition in a Member Unit's territorial jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Stricken Unit and such that a Member Unit determines the necessity and advisability of requesting aid.
- F. "Division": The geographically associated Member Units or unit which have been grouped for operational efficiency and representation of those Member Units.
- G. "Training": The regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MABAS.
- H. "Executive Board": The governing body of MABAS comprised of Division representatives.

SECTION THREE

Authority and Action to Effect Mutual Aid

- A. The Member Units hereby authorize and direct their respective Fire Chief or his designee to take necessary and proper action to render and/or request mutual aid from other Member Units in accordance with the policies and procedures established and maintained by the MABAS Member Units. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Aiding Unit. The judgement of the Fire Chief, or his designee, of the Aiding Unit shall be final as to the personnel and equipment available to render aid.

SECTION FIVE

Compensation for Aid

Equipment, personnel, and/or services provided pursuant to this Agreement shall be at no charge to the party requesting aid; however, any expenses recoverable from third parties shall be equitably distributed among responding parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.

SECTION SIX

Insurance

Each party hereto shall procure and maintain, at its sole and exclusive expense, insurance coverage, including: comprehensive liability, personal injury, property damage, workman's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. No party hereto shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party hereto or its personnel. The obligations of the Section may be satisfied by a party's membership in a self-insurance pool, a self-insurance plan or arrangement with an insurance provider approved by the state of jurisdiction. The MABAS may require that copies or other evidence of compliance with the provisions of this Section be provided to the MABAS. Upon request, Member Units shall provide such evidence as herein provided to the MABAS members.

- B. Whenever an emergency occurs and conditions are such that the Fire Chief, or his designee, of the Stricken Unit determines it advisable to request aid pursuant to this Agreement, he shall notify the Aiding Unit of the nature and location of the emergency and the type and amount of equipment and personnel and/or services requested from the Aiding Unit.
- C. The Fire Chief, or his designee, of the Aiding Unit shall take the following action immediately upon being requested for aid:
1. Determine what equipment, personnel and/or services is requested according to the system maintained by MABAS;
 2. Determine if the requested equipment, personnel, and/or services can be committed in response to the request from the Stricken Unit;
 3. Dispatch immediately the requested equipment, personnel and/or services, to the extent available, to the location of the emergency reported by the Stricken Unit in accordance with the procedures of MABAS;
 4. Notify the Stricken Unit if any or all of the requested equipment, personnel and/or services cannot be provided.

SECTION FOUR

Jurisdiction Over Personnel and Equipment

Personnel dispatched to aid a party pursuant to this Agreement shall remain employees of the Aiding Unit. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Fire Chief or Senior Officer of the Stricken Unit. The party rendering aid shall at all times have the right to withdraw any and all aid upon the order of its Fire Chief or his designee; provided, however, that the party withdrawing such aid shall notify the Fire Chief or Senior Officer of the party requesting aid of the withdrawal of such aid and the extent of such withdrawal.

No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a party hereto, its duly authorized agents and personnel, for failure or refusal to render aid. Nor shall there be any liability of a party for withdrawal of aid once provided pursuant to the terms of this Agreement.

SECTION NINE

Term

This Agreement shall be in effect for a term of one year from the date of signature hereof and shall automatically renew for successive one year terms unless terminated in accordance with this Section.

Any party hereto may terminate its participation in this Agreement at any time, provided that the party wishing to terminate its participation in this Agreement shall give written notice to the Board of their Division and to the Executive Board specifying the date of termination, such notice to be given at least 90 calendar days prior to the specified date of termination of participation. The written notice provided herein shall be given by personal delivery, registered mail or certified mail.

SECTION TEN

Effectiveness

This Agreement shall be in full force and effective upon approval by the parties hereto in the manner provided by law and upon proper execution hereof.

SECTION SEVEN

Indemnification

Each party hereto agrees to waive all claims against all other parties hereto for any loss, damage, personal injury or death occurring in consequence of the performance of this Mutual Aid Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a party hereto or its personnel.

Each party requesting or providing aid pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify and defend the party rendering aid and its personnel from any and all claims, demands, liability, losses, suits in law or in equity which are made by a third party. This indemnity shall include attorney fees and costs that may arise from providing aid pursuant to this Agreement. Provided, however, that all employee benefits, wage and disability payments, pensions, workman's compensation claims, damage to or destruction of equipment and clothing, and medical expenses of the party rendering aid shall be the sole and exclusive responsibility of the respective party for its employees, provided, however, that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the party rendering aid.

SECTION EIGHT

Non-Liability for Failure to Render Aid

The rendering of assistance under the terms of this Agreement shall not be mandatory if local conditions of the Aiding Unit prohibit response. It is the responsibility of the Aiding Unit to immediately notify the Stricken Unit of the Aiding Unit's inability to respond; however, failure to immediately notify the Stricken Unit of such inability to respond shall not constitute evidence of noncompliance with the terms of this section and no liability may be assigned.

SECTION ELEVEN

Binding Effect

This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any party hereto. Provided, however, that this Agreement may not be assigned by a Member Unit without prior written consent of the parties hereto; and this Agreement shall not be assigned by MABAS without prior written consent of the parties hereto.

SECTION TWELVE

Validity

The invalidity of any provision of this Agreement shall not render invalid any other provision. If, for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

SECTION THIRTEEN

Notices

All notices hereunder shall be in writing and shall be served personally, by registered mail or certified mail to the parties at such addresses as may be designated from time to time on the MABAS mailing lists or, to other such address as shall be agreed upon.

SECTION FOURTEEN

Governing Law

This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of Illinois.

SECTION FIFTEEN

Execution in Counterparts

This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

SECTION SIXTEEN

Executive Board of MABAS

An Executive Board is hereby established to consider, adopt and amend from time to time as needed rules, procedures, by-laws and any other matters deemed necessary by the Member Units. The Executive Board shall consist of a member elected from each Division within MABAS who shall serve as the voting representative of said Division on MABAS matters, and may appoint a designee to serve temporarily in his stead. Such designee shall be from within the respective division and shall have all rights and privileges attendant to a representative of that Member Unit.

A President and Vice President shall be elected from the representatives of the Member Units and shall serve without compensation. The President and such other officers as are provided for in the by laws shall coordinate the activities of the MABAS.

SECTION SEVENTEEN

Duties of the Executive Board

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures and by laws of the MABAS, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

SECTION EIGHTEEN

Rules and Procedures

Rules, procedures and by laws of the MABAS shall be established by the Member Units via the Executive Board as deemed necessary from time to time for the purpose of administrative functions, the exchange of information and the common welfare of the MABAS.

SECTION NINETEEN

Amendments


This Agreement may only be amended by written consent of all the parties hereto. This shall not preclude the amendment of rules, procedures and by laws of the MABAS as established by the Executive Board to this Agreement.

The undersigned unit of local government or public agency hereby has adopted, and subscribes to, and approves this MUTUAL AID BOX ALARM SYSTEM Agreement to which this signature page will be attached, and agrees to be a party thereto and be bound by the terms thereof.

This Signatory certifies that this Mutual Aid Box Alarm System Agreement has been adopted and approved by ordinance, resolution, or other manner approved by law, a copy of which document is attached hereto.

Village of Hinsdale

Political Entity



President or Mayor
W. B. MARTIN GROSS

August 1, 1989

Date

ATTEST:



Title - Village Clerk

August 1, 1989

Date

July 19, 1989

Date

REQUEST FOR BOARD ACTION

Agenda Zoning and Public Safety Section Number Committee	Originating Department Fire Department
Item Number MABAS Contract	Approved Chief Stan Bulat <i>SB</i>

SUMMARY OF REQUESTED ACTION --

In 1969, several fire departments in Northwest Cook County joined together to formalize their mutual aid responses. This formalized agreement created the Mutual Aid Box Alarm System (MABAS). This agreement provided a specific and preplanned response of fire apparatus to major fires in the member communities.

In the ensuing 19 years, the MABAS organization has grown dramatically. An agreement which had a few signatories in 1969 now encompasses nearly 200 fire departments. The MABAS fire chiefs recently agreed that it was time to examine the contract and enhance those areas of the contract which were weak. To achieve this goal, a contract committee was created to review and amend the current contract.

The attached MABAS contract and By-Laws are the product of several months work by the MABAS contract committee. It is the goal of the contract committee to have all MABAS members working under the revised contract by August 1, 1989.

The attached MABAS contract and ordinance have been reviewed by Village Attorney, Mark Burkland. Staff respectfully recommends the Committee to approve the new MABAS contract and accompanying ordinance.

STAFF APPROVALS:

Approval <i>SB</i>	Approval	Approval	Approval	Manager's Approval <i>SB</i>
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COMMITTEE ACTION: Committee recommended approval of the new MABAS contract and accompanying ordinance.

MOTION: To approve an ordinance establishing a Fire Mutual Aid contract (MABAS) and corresponding ordinance.

BOARD ACTION:

DATE: October 7, 2014

bc

REQUEST FOR BOARD ACTION

AGENDA: Zoning and Public Safety Committee		ORIGINATING DEPARTMENT		
SECTION NUMBER		Police Department		
ITEM: Approval to Submit a Formal Membership Request to DU-COMM to provide 9-1-1 Police and Fire Dispatching Services		APPROVAL Chief Bradley Bloom		
<p>On September 22, 2014, the Zoning and Public Safety (ZPS) Committee heard a presentation (attached and also included in Manager's Notes) from representatives of DuPage Public Safety Communications (DU-COMM) and reviewed and discussed the attached memo from staff.</p> <p>Following the presentation and discussion, the ZPS Committee was in concurrence with staff's recommendation that the Village Board approve a request by the Village to pursue formal membership with DU-COMM. A request for formal membership does not obligate the Village to enter into a contractual agreement, but it is the next step in the Village's comprehensive evaluation of DU-COMM.</p> <p>Should staff bring forward a recommendation to join DU-COMM, the next step would be for the Village Board to formally approve an intergovernmental agreement. Staff anticipates that we may be able to have a final recommendation to the ZPS Committee at its next meeting, scheduled for October 27.</p> <p>MOTION: To approve that the Village Manager send a formal request for membership to the DuPage Public Safety Communications (DU-COMM) to provide 9-1-1 police and fire emergency dispatch services.</p>				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL
COMMITTEE ACTION.				
The ZPS Committee concurred with this recommendation.				
BOARD ACTION:				



DU-COMM

**DuPage Public Safety
Communications**

Village of Hinsdale Membership Proposal

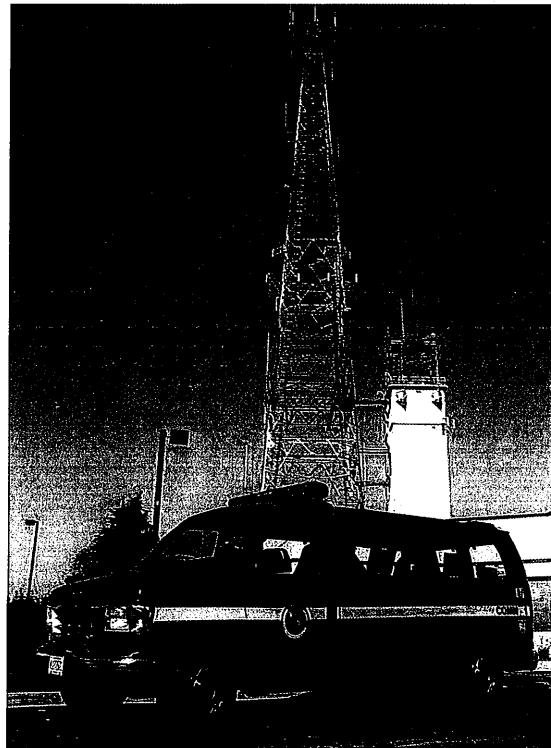
Ron Gross, Deputy Director Operations

DuPage Public Safety Communications, DU-COMM



Outline

- Introduction
- What is DU-COMM?
- Members of DU-COMM
- Organizational Structure
- Operations
- Support Services
- Second Facility Project
- Questions
- Tour



What is DU-COMM?

- DU-COMM is a unit of local government formed in 1975 under the Intergovernmental Cooperation Act (5 ILCS 220) by the member municipalities and fire districts.
- DU-COMM is a PSAP.
 - Public Safety Answering Point
- DU-COMM is not an entity of the County, but an independent PSAP that is supported by the DuPage Emergency Telephone System Board (ETSB).
- Largest Consolidated 9-1-1 Center in DuPage County and Illinois.



What is DU-COMM?

- A model for consolidation for thirty-nine (39) years.
- Operated fifteen (15) years before 9-1-1.
- 14.0 million dollar budget. Majority of revenue from member municipalities and fire districts.
- Added twelve (12) new members in the last five (5) years.
- DU-COMM is comprised of thirty-nine (39) Police and Fire/EMS agencies.
 - Seventeen (17) Police Departments.
 - Twenty-two (22) Fire Departments and Fire Protection Districts.
 - Serves a population of over 800,000 people.
 - Service area is within DuPage County, and also includes small portions in Cook, Kane, and Will Counties.



Member Departments

- **Police Departments (17)**

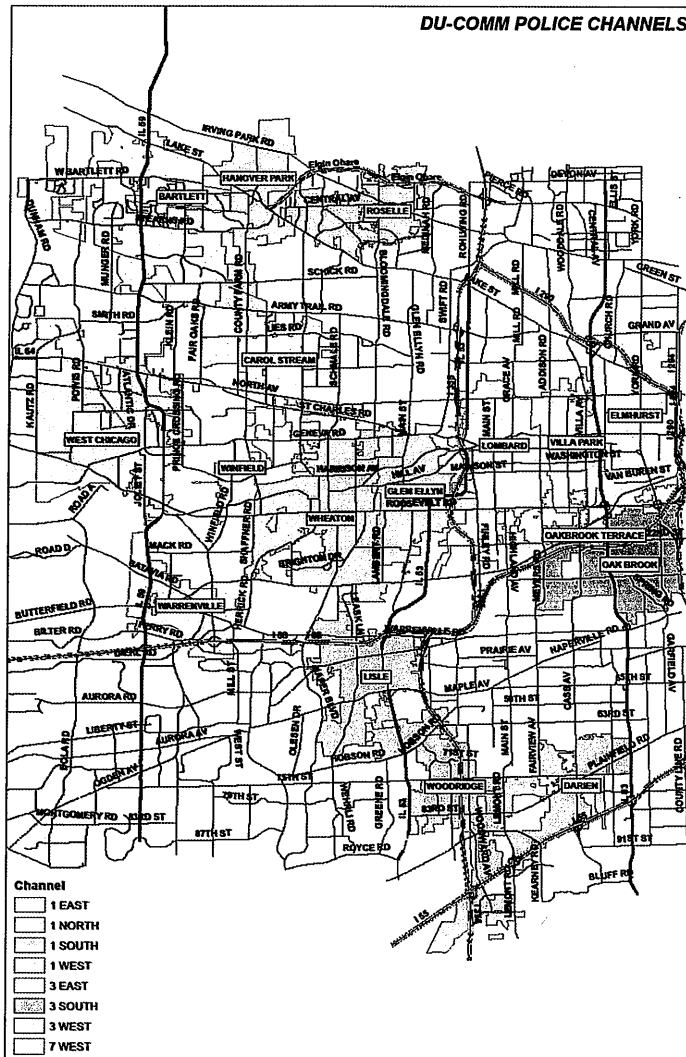
- Bartlett PD
- Carol Stream PD
- Darien PD
- Elmhurst PD
- Glen Ellyn PD
- Hanover Park PD
- Lisle PD
- Lombard PD
- Oak Brook PD
- Oakbrook Terrace PD
- Roselle PD
- Villa Park PD
- Warrenville PD
- West Chicago PD
- Wheaton PD
- Winfield PD
- Woodridge PD

- **Fire Departments (22)**

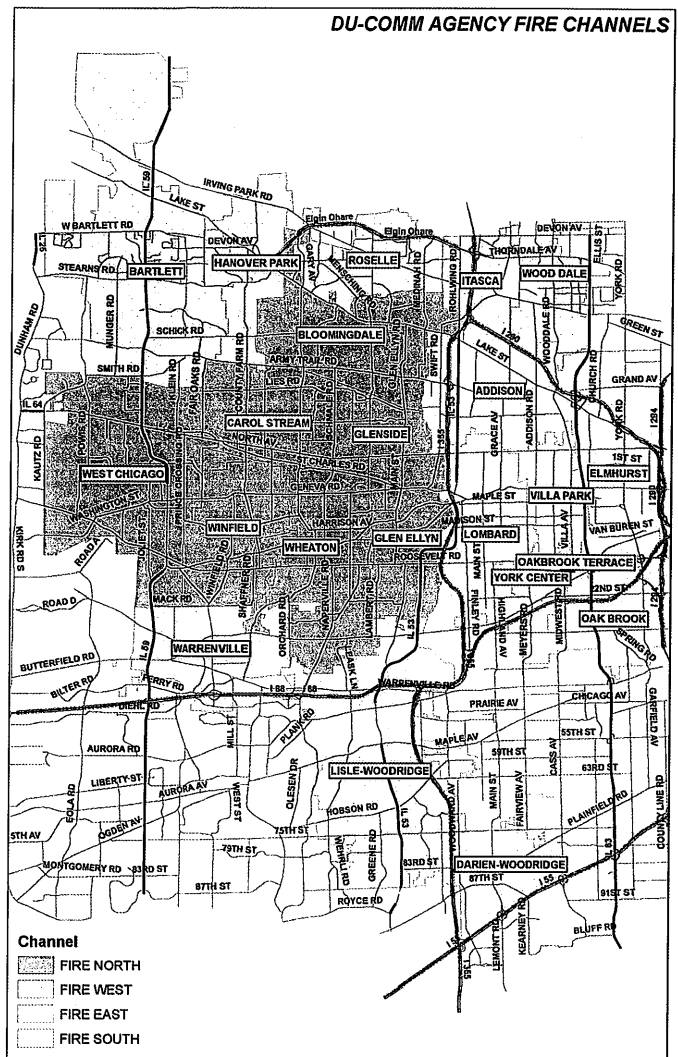
- Addison FPD
- Bloomingdale FPD
- Bartlett FPD
- Carol Stream FPD
- Darien-Woodridge FPD
- Elmhurst FD
- Glen Ellyn FC
- Glenside FPD
- Hanover Park FD
- Itasca FPD
- Lisle-Woodridge FPD
- Lombard FD
- Oak Brook FD
- Oakbrook Terrace FPD
- Roselle FD
- Villa Park FD
- Warrenville FPD
- West Chicago FPD
- Wheaton FD
- Winfield FPD
- Wood Dale FPD
- York Center FPD



DU-COMM POLICE CHANNELS



DU-COMM AGENCY FIRE CHANNELS



DU-COMM - External Structure

- DU-COMM is governed by a Board of Directors.
 - Each municipality has a representative on the Board of Directors.
 - Fire Districts have two (2) representatives on the Board of Directors.
 - Meets quarterly.
 - Approves budget, audit, bylaws, and membership.
 - Executive Director reports to the Board of Directors.
- Executive Committee
 - Smaller group comprised of members from Board of Directors, municipal managers and agency chiefs.
 - Meets monthly.
 - Approves financials, expenditures within budget, and provides agency oversight.
- Additional oversight committees include:
 - Chiefs Operation Committee
 - Police Operations Subcommittee
 - Fire Operations Subcommittee
 - Support Services Subcommittee



DU-COMM - Internal Structure

- Three Departments

- Administration

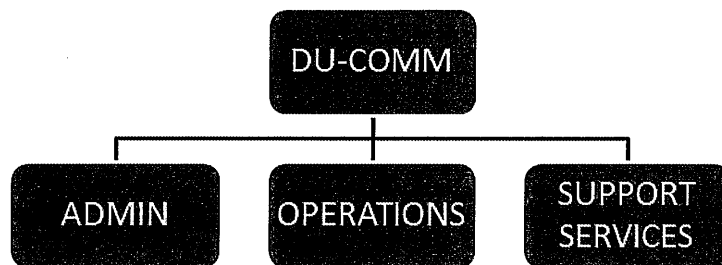
- Finance
 - HR

- Operations

- 9-1-1 Communications
 - Training
 - EMD

- Support Services

- Technical Services
 - MIS (Computer)
 - Facility



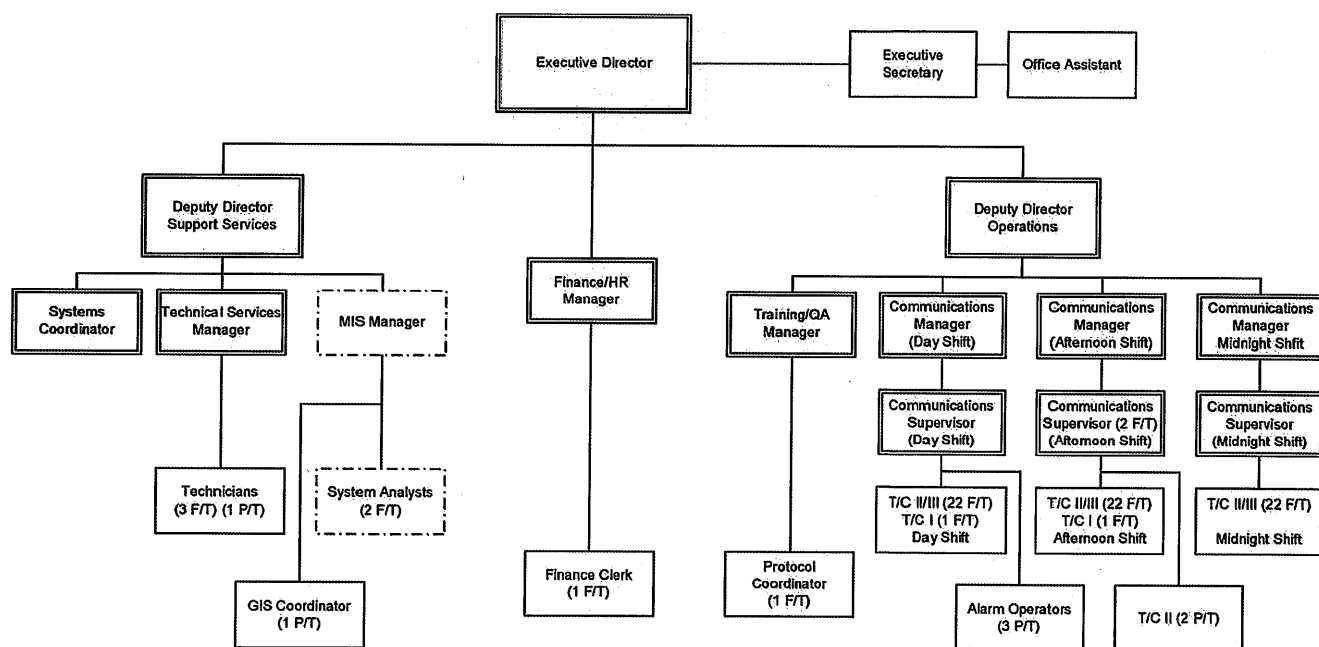
DU-COMM - Internal Structure

- Executive Director – Agency Head
 - Executive Secretary (1)
 - Office Assistant (1)
- Deputy Director - Operations
 - Communications Managers (3), Training/QA Manager (1)
 - Communications Supervisors (3)
 - Full-Time 9-1-1 Telecommunicators (68)
 - Part-Time 9-1-1 Telecommunicators (3)
 - Part-Time Alarm Operator (3)
 - Protocol Coordinator (1)
- Deputy Director - Support Services
 - Systems Coordinator (1)
 - Technical Services Manager (1)
 - Technicians (3)
 - Part-Time Technician (1)
 - MIS Manager
 - Systems Analyst (2)
 - Part-Time GIS Coordinator (1)
- Finance\HR Manager
 - Finance Clerk (1)



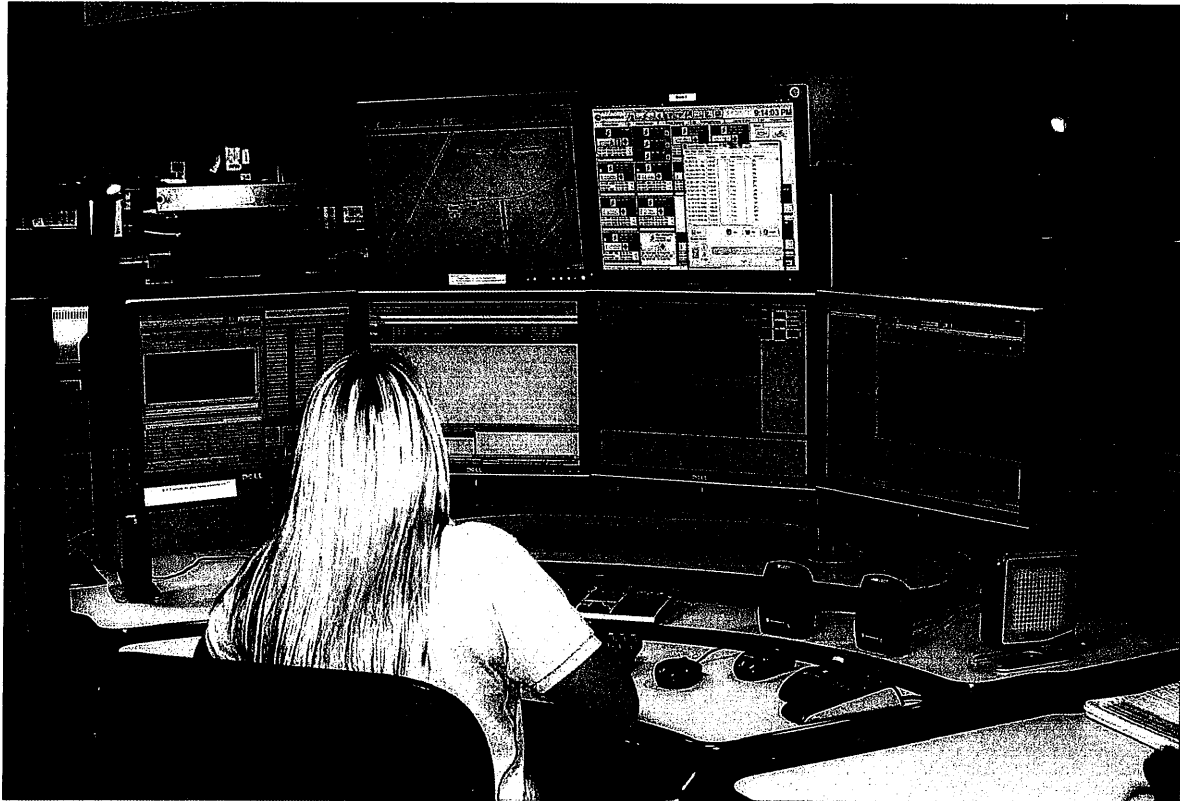


DU-COMM ORGANIZATIONAL CHART



Authorized Staffing

Full Time Employees:	89
Part Time Employees:	7
Contract Employees:	3
Total:	99



OPERATIONS



Operations

DU-COMM Telecommunicators answer incoming 9-1-1 and 10-digit phone calls and also dispatch for an individual radio position. The radio positions are grouped together by agencies as detailed below:

Police Positions:

- **1 EAST:** *Lombard and Villa Park*
- **3 EAST:** *Elmhurst and Oakbrook Terrace*
- **1 WEST:** *Bartlett and Carol Stream*
- **3 WEST:** *Glen Ellyn and Wheaton*
- **7 WEST:** *Warrenville, West Chicago, and Winfield*
- **1 NORTH:** *Roselle and Hanover Park*
- **1 SOUTH:** *Darien, Lisle, and Woodridge*
- **3 SOUTH:** *Oak Brook*

Fire Positions:

- **Fire EAST:** *Addison, Elmhurst, Lombard, Oak Brook, Oakbrook Terrace, Villa Park, and York Center*
- **Fire NORTH:** *Bloomington, Carol Stream, Glen Ellyn, Glenside, West Chicago, Wheaton, and Winfield*
- **Fire SOUTH:** *Lisle-Woodridge, Warrenville, and Darien-Woodridge*
- **Fire WEST:** *Bartlett, Hanover Park, Roselle, Wood Dale, and Itasca*



Operations

- DuPage County citizens are encouraged to call 9-1-1 whenever a response from police, fire, or EMS is needed.
- If the call is placed from a landline or VOIP service within our jurisdiction, the call is answered directly by a DU-COMM Telecommunicator.
- If the call is placed from a wireless/cell phone, the call is answered by DuPage Sheriff Dispatch, and then transferred to the appropriate PSAP.
- Any Telecommunicator can answer an incoming call regardless of their radio assignment.
 - A Telecommunicator can gather information from a caller before, during, and after the responders have been dispatched.



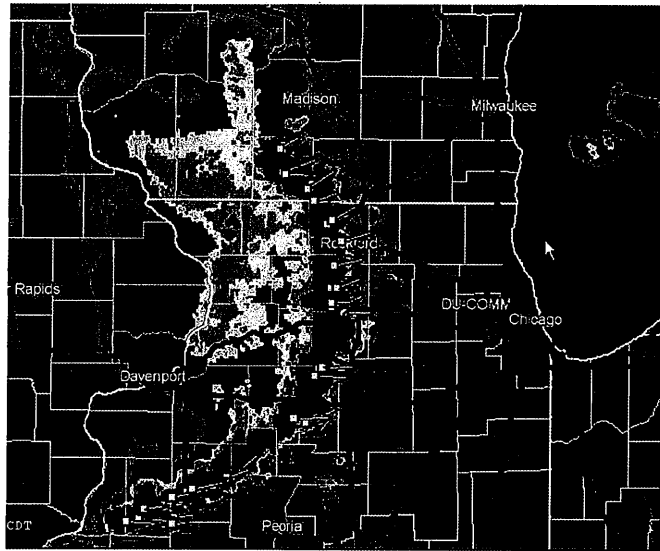
Operations

- DU-COMM utilizes enhanced 9-1-1, which means the Telecommunicator is presented with the address and phone number on landline calls and a latitude/longitude on cell/wireless calls.
- DU-COMM covers a large geographical area.
- Location verification is the most important thing we do!
 - Location verification includes house number, street direction, street name, street type, city/village on every call without exception. Example: 123 N. Main St., Wheaton.
- DU-COMM's operations can be significantly impacted during storms or other high-impact, large scale events.



Severe Weather

- DU-COMM monitors weather conditions at all times.
- Uses state-of-the-art weather program.
- Activates Tornado sirens for member municipalities.
- Increases staffing based on weather conditions.
 - Can increase from fourteen (14) on-duty personnel to over twenty (20), based on need.



Operations - Statistics

- Phone Statistics
 - DU-COMM receives requests for police, fire, and EMS via 45 incoming 9-1-1 lines and averages over 200,000 calls per year
 - DU-COMM also handles over 166,000 emergency 10 digit calls and transfers a year.
 - Over 500,000 non emergency and admin calls are handled each year. An additional 250,000 outbound calls are made by the center.
 - Over 1.1 million phone calls are processed in the center
- CAD Statistics
 - Over 480,000 police CAD incidents are processed each year
 - Over 68,000 Fire/EMS CAD incidents are processed each year.
 - Total CAD incidents are over 550,000



Operations - Fire

- DU-COMM utilizes the Motorola Printrak CAD System to dispatch apparatus, track status changes, and log times of each incident.
- DU-COMM notifies Member Fire Agencies in a variety of ways including:
 - Two-tone sequential paging (over the air)
 - Zetron station alerting
 - Emergin text paging
 - eDispatch phone alerts
 - PMDC (mobile data computers in vehicles/apparatus)
- DU-COMM dispatches and coordinates mutual and auto-aid for member fire agencies.
- DU-COMM is the MABAS 12 and MABAS 16 dispatch center. (MABAS = Mutual Aid Box Alarm System)
- DU-COMM monitors nearly 6,200 incoming fire alarms directly, saving time by avoiding the “middle man” phone calls from central stations.



Operations - Police

- DU-COMM utilizes the Motorola Printrak CAD System to dispatch police, track status changes, and log times and location changes at all times.
- Similar to fire, calls for police are dispatched over the radio and also sent over PMDC (mobile data computers).
- DU-COMM utilizes LEADS (Law Enforcement Agency Data System) to check drivers' licenses, license plates, wanted persons, and stolen property. For some member police agencies DU-COMM make entries into the system.
- DU-COMM takes officer safety seriously. Examples: Knowing the exact location of traffic stops, ensuring enough units are dispatched to high-priority calls, and repeating radio traffic so the rest of the channel is aware of what is going on.



Emergency Medical Dispatch

- DU-COMM uses Emergency Medical Dispatch (EMD) Protocol to interrogate medical calls, determine proper response and provide pre-arrival instructions to the caller.
- DU-COMM uses Priority Dispatch EMD system.
- DU-COMM Telecommunicators are certified with the International Academies of Emergency Dispatch.
- DU-COMM is fully compliant with all state laws and regulations regarding EMD.
 - DU-COMM Telecommunicators are licensed with the Illinois Department of Public Health.
 - DU-COMM meets quarterly with our Medical Director from Central DuPage Hospital (CDH).
 - Continuing education is planned and approved with CDH.



Training

- All new employees complete a structured training program.
 - 3 Week Classroom
 - Certified as Emergency Telecommunicator (ETC)
 - 8 Week Call Taking Training
 - 1 Week Evaluations
 - 1-3 Week Certified Call Taker
 - 8-13 Week Radio Training
 - 1 Week Evaluations
 - Certified Telecommunicator
- All employees are eligible to become trained on both Police and Fire.



Training - Continued



- DU-COMM employees also receive ongoing continuing education training.
 - Review of policies and procedures
 - Police and fire related training
 - Ride-A-Longs
 - Simulations
 - CPR and EMD re-certifications
- All personnel trained in NIMS.
 - NIMS = National Incident Management System
- 2013 DU-COMM had **11,304** Training hours
- Training never ends...



Operations – Tactical Dispatch

- DU-COMM's communications vehicle (COMM-1) responds to high impact, large-scale events for police and fire.
- DU-COMM's team of twenty-six (26) Tactical Dispatchers can respond to help with on-scene communications.
- DU-COMM has three (3) Telecommunicators on the FIAT (SWAT) team.



Support Services



- The Support Services department has two main components:
 - Technical Services
 - Management Information Systems (MIS)
- Technical Services maintain the communications center infrastructure; including, but not limited to: facility, consoles, radio systems, telephony, microwave systems, tower sites, and vehicles.
- MIS maintains the computer systems for DU-COMM and our member agencies. This includes, but not limited to: applications (CAD, PMDC, e-mail, intranet), servers and networking.
- The Support Services department processes over 3,000 help tickets a year for DU-COMM and member agencies.



Why DU-COMM?

- Benefit to the Village of Hinsdale to move into the largest center in the county. Continued step towards the efficiencies of consolidation.
- Highly trained and dedicated staff of employees.
- Professionally managed independent center.
- Focused on supporting technology. Eleven member support services department available with on-call personnel to resolve any issues. Not reliant on outside contractors.
- Increased access to resources provided by the DuPage ETSB including SMART 911, STARCOM21 and other core systems.
- Almost 40 years of providing Public Safety Communications to our member agency and citizens.



Conclusion

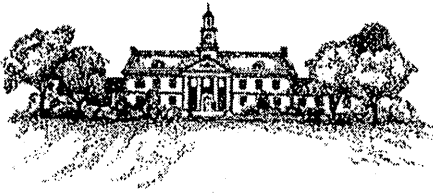
- Questions?



DU-COMM

**DuPage Public Safety
Communications**





4

Village of Hinsdale

Memorandum

DATE: September 19, 2014

TO: Chairman Saigh and Members of the Zoning and Public Safety Committee

FROM: Bradley Bloom, Police Chief
Rick Ronovsky, Fire Chief
Darrell Langlois, Assistant Village Manager, Finance Director

RE: Presentation by DuPage Public Safety Communications (DU-COMM) to
Provide 9-1-1 Dispatching Service

As you are aware, the Village Board approved an Ordinance on September 16, 2014 to allow the Village to withdraw from Southwest Central Dispatch (SWCD) effective April 30, 2015. Over the last year, staff has been reviewing available alternative dispatch centers. Representatives from DuPage Public Safety Communications (DU-COMM) will make a presentation on providing 9-1-1 dispatch services to the Village.

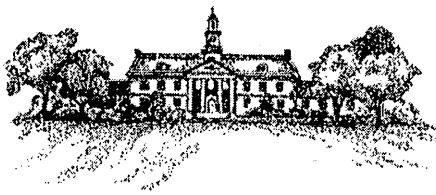
Background

DuPage County currently has eight (8) 9-1-1 dispatch centers that receive surcharge funding and support from the DuPage County Emergency Telephone System Board (ETSB). Of these eight (8) centers, only three (3) provide dispatch services to multiple communities. These consolidated centers include Addison Dispatch, Downers Grove Dispatch and DU-COMM.

DU-COMM was established in 1975 as an intergovernmental agency and is the largest consolidated dispatch center in DuPage County. Currently, DU-COMM has 39 member departments (all located within DuPage County), providing 9-1-1 dispatch service to over 80% of the county.

Staff has included a copy of DU-COMM's membership proposal to the Village as an addendum to this memo.

DU-COMM is located in Glendale Heights and currently operates out of a single facility. The DU-COMM Board is finalizing plans to construct a second facility, which will allow



Village of Hinsdale

Memorandum

for further expansion and provide back-up and redundancy for DU-COMM's operations. DU-COMM's existing facility has space for just one additional police and one additional fire dispatch position. If the Village would like to take advantage of the operational and consolidation benefits referenced below, it is advisable to join DU-COMM before these slots go to another municipality; otherwise, the Village would be required to wait until the second facility is complete. Completion is estimated to be at least two years away.

It is worthwhile to note that SWCD is also in the planning phases for a new facility. If the Village does not move to DU-COMM this fiscal year, but decides to make the move at a later date, there is a possibility that the Village could be required to make capital contributions to both agencies.

Justification

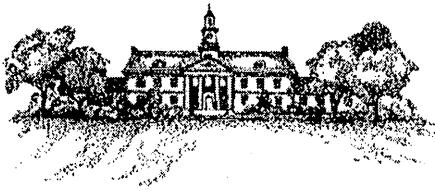
Overall Service Delivery by DU-COMM

Compared to the Village's current 9-1-1 dispatch provider, DU-COMM offers the following operational advantages:

- Enhanced 9-1-1 wireless call routing (less 9-1-1 call center transfer delays)
- SMART 9-1-1 (enhanced wireless call data received by 9-1-1 center)
- Redundant computer-aided dispatch system
- Technical support for Starcomm21 radio system
- Highly trained 9-1-1 Operators
- Enhanced weather monitoring and warning siren activations
- Access to tactical dispatch support vehicle
- Updated Master Street Address Guide (MSAG)- staff supported
- State of the art technology
- Enhanced communications console capabilities (emergency patches)
- Professional managerial support and oversight
- Effective system of governance
- Financial stability and transparency
- Enhanced managerial statistical reporting

Impact on Police Operations

DU-COMM has fully implemented the Starcomm 21 radio network, which is the County-wide interoperable communications system funded by the ETSB. This allows for a simple transition of communications systems and does not require any communications



Village of Hinsdale

Memorandum

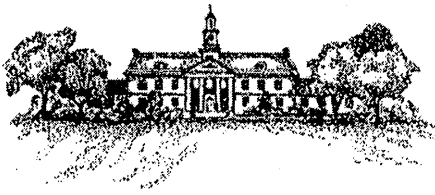
network infrastructure improvements. Operationally, the impact of this change is minimal for the patrol officers. The biggest advantage for switching to DU-COMM would be more dependable, clearer radio communication. Hinsdale's Police Department would be operating on a new dispatch channel. This channel would be shared only with Oak Brook Police and would be far less congested with radio traffic than the Department's current channel, which supports seven (7) police agencies. Since each radio channel operates using a single dispatch operator, this move would result in a more responsive dispatch operation and improved access to the communications network. In turn, this would result in a higher level of service and improved officer safety.

As an additional advantage, DU-COMM is equipped with advanced radio console functionality and access to all of the Starcomm radio channels. This includes their ability to monitor state-wide radio channels, as well as patch together radio channels during emergency operations. SWCD does not have these radio consoles, functionality or access to other radio channels. Operationally, this means that if a Hinsdale officer went to Oak Brook to provide mutual aid, SWCD would lose communications with that Hinsdale officer. This issue would be resolved with a move to DU-COMM.

Impact on Fire Operations

Within DuPage County, there is an ongoing effort to develop functional cooperation programs between all County fire service agencies. Consolidated dispatch is one of these goals. Currently, over twenty fire service agencies in DuPage County use DU-COMM for their dispatch services. If the Village would like to take advantage of this County-wide initiative, DU-COMM will play a key role. One benefit of DU-COMM is the agency's common computer-aided dispatch program with automatic responses from the closest available units. It is staff's position that other non-DU-COMM DuPage fire agencies should consider joining DU-COMM as well in order to maximize the potential benefits of consolidation.

Like Police, Fire uses the Starcomm 21 radio network. While operational frequencies would still need to be determined, the infrastructure is in place for notification of on-duty Hinsdale fire personnel, required mutual aid departments and, when necessary, off-duty Hinsdale fire personnel. Hinsdale's Fire Department staff needs to review operational policies to ensure that DU-COMM's dispatch procedures are consistent with existing Village procedures.



Village of Hinsdale

Memorandum

With the Village's current provider, SWCD, callers receive Emergency Medical Dispatch (EMD) assistance. That service is coordinated through Advocate Christ Medical Center in Illinois EMS Region 7. DU-COMM's EMD assistance is coordinated through Central DuPage Hospital in Illinois EMS Region 8. This is the same EMS Region that our Village Paramedic Service operates under, and all policies and procedures related to this assistance follow the same medical protocols as our responding paramedics. DU-COMM has the ability to provide our responding paramedics with immediate information concerning the medical emergency on the vehicle's computer-aided dispatch hardware. Additionally, the entire EMD assistance program is operated under a formal quality assurance program in Region 8, which has not been the case with SWCD.

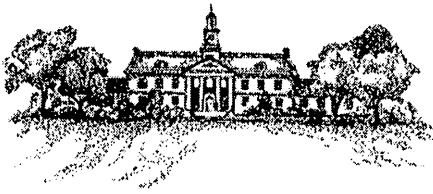
Impact on Residents

While a switch to DU-COMM would have positive impacts on service delivery, businesses and residents that are directly connected to the ADT alarm board monitored in the dispatch center will see an increase in their annual monitoring fee (billed by ADT). The monthly increase would be between \$12 and \$19, depending on the type of connection (phone line/radio). This would only impact approximately 150 alarm holders, which are primarily intuitional (banks, schools, etc.).

The Police Department lobby is staffed Monday through Friday from 8:00 a.m. to 10:30 p.m.; Saturday from 8:00 a.m. to 2:00 p.m.; and closed on Sundays. Currently, calls to the police non-emergency numbers are automatically forwarded to SWCD. Typically the volume of calls received after the lobby is closed is relatively low. Of the calls received, the primary purpose is for overnight parking permission. In order to maintain service levels, the Police Department would change its after-hours voicemail message to include a list of items residents could be calling about, including overnight parking. The message would provide direction; for example, a link for overnight parking permission could be added to the Village's website. Residents needing a police response or emergency access to Village services would be directed to call 9-1-1. In the event of unusual weather activity or other occasions when the volume of calls may increase, the police non-emergency number could be staffed on a case-by-case basis. Current DU-COMM members, including Wheaton, Glen Ellyn, Elmhurst and Oak Brook, do not maintain 24/7 lobby hours and have similar after-hours procedures.

Financial Impact

The chart below shows the annual comparative cost difference between SWCD and DU-COMM. DU-COMM currently allocates cost by attributing 75% of their expenses to police operations and 25% to fire operations. The police expenses are divided by the



Village of Hinsdale

Memorandum

number of sworn officers, and a per-officer cost is determined. The FY15 per officer cost is \$10,075. The Village supports DU-COMM's cost structure on the police side; however, for fire, the Village is in discussions with DU-COMM to find a way to calculate fees in a more appropriate manner. Currently, the fire calculation is based upon the total Equalized Assessed Value (EAV) from all of the fire members and determines the percentage of the individual community EAV. This ratio percentage is then applied to the fire expense. Under the current cost structure, estimated costs for the two service providers are as follows:

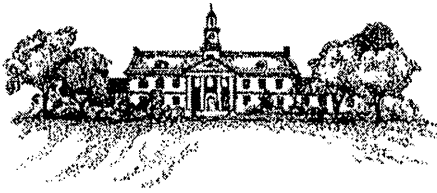
	SWCD	DU-COMM	Budget Impact
Police	\$288,475	\$253,079	(\$35,396)
Fire	\$76,500	\$182,337	\$105,837
Wireline Reimbursement	\$33,707	-	(\$33,707)
Additional Misc.	-	\$15,200	\$15,200
Total	\$398,682	\$450,616	\$51,934

Cost of Second Facility

As previously mentioned, DU-COMM is proceeding with an expansion plan that includes acquiring and equipping a second facility at an estimated cost of \$11 million. The DU-COMM Board is currently working with a consultant to issue debt to finance this project, and all DU-COMM agencies will be required to share in the cost to finance the second facility. Current estimates show that the Village's initial share of the debt is \$358,636, or an annual cost of \$25,431 for 20 years. See attached table on debt allocation.

One-Time Transition Costs

If the Village were to move to DU-COMM for its dispatch services, the Village would be responsible for the following one-time costs. There may be opportunities through the ETSB to recoup some of the transitional costs referenced below; this is still being negotiated. In addition, the \$56,000 shown below for computer replacement may be reduced if the Village is able to negotiate the purchase of its current computer equipment from SWCD.



Village of Hinsdale

Memorandum

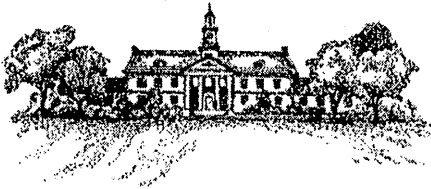
Estimated DU-COMM Costs		Total
Admin Fee	3% annual operating shares	\$13,024
Computer Replacement (new)	Computer, vehicle docs, antenna, installation fees (includes 8 computers for Police and 7 computers for Fire – one Fire is already owned)	\$56,000
Outdoor Warning Siren Conversion		\$7,500
Misc. Costs (Re-routing phone lines, reprogramming station alerting equipment and unforeseen expenses)		\$10,000
Less potential ETSB Reimbursement		(\$23,024)
Total One Time Transition Costs		\$50,476

Recommendation and Next Steps

Staff recommends that the Village begin the process of joining DU-COMM as a new member. The formal request for membership does not bind or obligate the Village and will allow the Village time to continue to research some remaining concerns, particularly in the area of fire dispatch. As a parallel process, the Village will also work to evaluate a move to Downers Grove Dispatch.

Option 1: DU-COMM

There are clear operational advantages with a move to DU-COMM, as discussed above. Due primarily to the pricing structure of fire dispatch, the move would result in an annual budget impact of approximately \$52,000. To mitigate some of this impact, the Village could potentially consider moving Police to DU-COMM at this time and finding a temporary solution, be it SWCD or another service provider, for Fire. However, at this time the Village is unaware of a fire dispatch center that could accommodate fire dispatch by the effective date of withdrawal from SWCD of April 30, 2015. As mentioned above, if the Village was to keep fire dispatch at SWCD, that might result in forfeiture of the opportunity to go to DU-COMM until after the completion of the second DU-COMM facility. Moreover, by remaining at SWCD, the Village would continue to pay a pro-rated portion of wireline surcharge funds of approximately \$17,000; a pro-rated portion of wireless surcharge funds of \$75,000; and a portion of the capital costs associated with SWCD's plans to build a new facility in 2015/2016. Operationally, separating police and fire is not ideal and may impact a coordinated response. All 9-1-1 emergency calls would be routed to DU-COMM, which is considered a primary dispatch center, and then transferred to a secondary fire dispatch center. Transfers delay response when time delays are critical. In addition, Hinsdale's



Village of Hinsdale

Memorandum

Fire Department would continue to be disconnected from 80% of fire service in DuPage County.

Option 2: Downers Grove

The Village of Downers Grove has requested a DuPage ETSB-funded study on establishing a consolidated dispatch center including five entities: Downers Grove, Hinsdale, Clarendon Hills, Westmont and the Tri-State Fire District. The RFP has been issued, and a report on the study could be available as early as November 15, 2014. However, this study is preliminary, and staff estimates that any recommended solution including a new facility would be three to five years to completion. The Village Manager and Fire Department have requested that Downers Grove evaluate whether they could take on Hinsdale's fire dispatch temporarily while a new dispatch center is built for the potential consolidated group.

It is worthwhile to note that this is the third such ETSB-funded study on this topic in 12 years. No action was taken on the earlier efforts because one of the municipalities dropped out, thereby ending the initiative. In addition, a new consolidated dispatch center would require capital from the members; in this case, Hinsdale would be responsible for one-fifth of the costs, rather than one-twenty-third at DU-COMM.

If after consideration of the alternatives, the Village decides to remain with SWCD, there is a mechanism to do so. The Village delivered its notice of withdrawal to SWCD on September 17, 2014, but retains the ability to revoke its notice of withdrawal at any time. Rescinding the Village's notice to withdraw would obligate the Village to pay a penalty of \$500 per month (and any portion thereof) for the period of time between September 17, 2014 and the date of revocation, as well as all costs to date associated with the withdrawal. If the revocation of the Village's notice of withdrawal is received after January 31, 2015, the Village would be required to apply as a new member to SWCD.

If at some point in the future staff recommends moving forward with DU-COMM, the next step would be to recommend approval of an intergovernmental agreement. This would be followed by a second intergovernmental agreement related to capital costs for the second DU-COMM facility. The Village would move to DU-COMM on May 1, 2015, concurrent with the new fiscal year.

DU-COMM MEMBERSHIP PROPOSAL - VILLAGE OF HINSDALE

I. Executive Summary

This proposal is a response to the letter received by DuPage Public Safety Communications (DU-COMM) from the Village of Hinsdale regarding their interest in membership.

DU-COMM is the largest consolidated public safety communications center in Illinois and currently serves thirty-nine (39) member departments for 9-1-1 and public safety communications. This proposal will highlight the history, organization, services provided, and costs associated for membership of the Village of Hinsdale into DU-COMM. DU-COMM is not a private business. DU-COMM is a unit of intergovernmental cooperation as defined in the Illinois compiled statutes (5 ILCS 220/1) formed by our member municipalities and fire districts.

DU-COMM is committed in moving forward with the Village of Hinsdale membership. DU-COMM can provide a high level of service with added value for a very competitive cost. The current DU-COMM "buy-in" policy for membership should also make the financial decision more attractive as highlighted later in this proposal.

While there are technical as well as operational issues that come into play in evaluating the DU-COMM proposal, there is currently an opportunity for the Village of Hinsdale to join DU-COMM. With the interoperability and coverage throughout the County due to the ETSB STARCOM21 radio project, there are fewer technical issues today than DU-COMM faced adding other agencies in the past.

This proposal is intended to be an outline of the membership process, and should help the Village staff and elected officials learn about DU-COMM and the benefits of membership. The proposal will also identify areas where DU-COMM staff and the Village of Hinsdale will need to focus if membership is pursued.

Finally, included with this proposal is the DU-COMM organizational chart, FYE15 budget summaries (with the Village of Hinsdale), cost estimates, Intergovernmental Agreement, Bylaws, last fiscal audit, sample police and fire department channel guides, current ADT alarm agreement, public education material, and 2013 Annual Report.

DU-COMM MEMBERSHIP PROPOSAL - VILLAGE OF HINSDALE

II. DU-COMM History and Organization

DuPage Public Safety Communications (DU-COMM) is an intergovernmental agency as defined in the Illinois statutes (5 ILCS 220/1) formed in 1975 by our members departments to provide emergency communications services to police, fire, and emergency medical services.

DU-COMM is the largest consolidated public safety communication center in Illinois and currently serves thirty-nine (39) member agencies and over 800,000 residents of DuPage and neighboring counties. DU-COMM receives requests for Police, Fire, and EMS via 45 incoming 9-1-1 lines. DU-COMM processes over one (1) million phone calls each year, including over 300,000 9-1-1 calls, and over 550,000 calls for service. Municipalities and fire districts have worked together to provide a high level of service to their citizens in public safety communications.

DU-COMM is a critical communications hub for the Mutual Aid Box Alarm System (MABAS) Division 12 and Division 16, and handles fire communications for major incidents. MABAS division members include agencies that are not members of DU-COMM.

DU-COMM is comprised of three (3) departments: Operations, Administration, and Support Services. The first and largest department is Operations where Telecommunicators answer incoming 9-1-1 calls from the citizens and dispatch the appropriate first responders. DU-COMM has sixty-eight (68) full-time Telecommunicators, three (3) part-time Telecommunicators, and three (3) part-time Alarm Operators. The Telecommunicators are supervised by three (3) full-time Communications Managers and four (4) full-time Communications Supervisors.

The Operations department is also supported by a Training/QA Manager and Protocol Coordinator. The Training/QA Manager is responsible for all agency training. The Protocol Coordinator handles quality assurance for the Emergency Medical Dispatch (EMD) program and related continuing education. The Operations Department is under the direct control of the Deputy Director Operations.

The Support Services department is comprised of two units: Technical Services and MIS (Management Information Systems) under the direct control of the Deputy Director Support Services. The Technical Services unit has one (1) Manager, three (3) full-time Technicians, one (1) part-time Technician, and one (1) Systems Coordinator responsible for the maintenance and installation of the agency radio infrastructure and the DU-COMM facility. The MIS unit has one (1) Manager, two (2) full-time Systems Analysts, and (1) part-time GIS Coordinator responsible for system administration and support of all DU-COMM computer technologies, including CAD (Computer Aided Dispatch) and related systems utilized by Telecommunicators and field personnel.

The Administration department consists of the Executive Director, Deputy Director Operations, Deputy Director Support Services, Finance/HR Manager, Finance Clerk, Office Assistant, and Executive Secretary.

DU-COMM MEMBERSHIP PROPOSAL – VILLAGE OF HINSDALE

III. Services provided

All member departments of DU-COMM receive a high degree of professionalism equally from the management team and staff. The management team understands that the shared ownership, by member departments, is key to DU-COMM's success. Telecommunicators are highly trained and deliver dispatch services with customer service in mind. Support personnel are experts in their field with a long tradition of supporting the needs of member departments.

A. Public Safety Communications

DU-COMM Telecommunicators answer 9-1-1 calls or other incoming calls for each of the departments we serve. DU-COMM's Telecommunicators dispatch and monitor a variety of police and fire radio frequencies as detailed below:

Police Frequencies:

- 1 East (Lombard and Villa Park)
- 3 East (Elmhurst and Oakbrook Terrace)
- 1 West (Bartlett, and Carol Stream)
- 3 West (Glen Ellyn and Wheaton)
- 7 West (Warrenville, West Chicago, and Winfield)
- 1 North (Roselle and Hanover Park)
- 1 South (Darien, Lisle, and Woodridge)
- 3 South (Oak Brook)

Fire Frequencies:

- Fire East (Addison, Elmhurst, Lombard, Oak Brook, Oakbrook Terrace, Villa Park, and York Center)
- Fire North (Bloomington, Carol Stream, Glen Ellyn, Glenside, West Chicago, Wheaton, and Winfield)
- Fire South (Lisle-Woodridge, Warrenville, and Darien-Woodridge)
- Fire West (Bartlett, Hanover Park, Roselle, Itasca, and Wood Dale)
- IFERN (Statewide fire mutual aid)
- IFERN2 (Statewide fire mutual aid)

DEDIRS:

In addition to the primary radio channels, DU-COMM's operations center is fully integrated into the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS). DU-COMM can operate on all the interoperable talk groups on the system, which allows us seamless access to whichever resource may be needed in an emergency.

DU-COMM Telecommunicators share in answering 9-1-1 calls, and after verifying the address of the incident, the call information is entered into the CAD (Computer Aided Dispatch) system. Once entered into CAD, the information appears on the appropriate Telecommunicator's screen for dispatch.

The CAD system updates instantaneously and many times the Telecommunicator responsible for dispatching the call is able to start the notification of police units before the call taker finishes with the caller. In situations when the request for police is urgent, the call taker has the ability to access the appropriate agency's radio channel and "flash" the urgent call to the agency's police officers, ensuring the fastest response possible.

DU-COMM MEMBERSHIP PROPOSAL - VILLAGE OF HINSDALE

III. Services provided - continued

If the incident entered into CAD is for a Fire or EMS call, it appears in the queue at the Fire Desk and the appropriate, or available, fire dispatcher will initiate the response utilizing the Zetron station alerting system, as well as two-tone sequential fire paging. DU-COMM personnel then answer, relay, and record information through the duration of the call with the responding units. DU-COMM personnel are highly trained in Fire/EMS communications and routinely anticipate the requests of the units or incident commanders for additional units, notifications, or communications. As a MABAS division dispatch center, serious MABAS alarm incidents are anticipated and initiated with great speed and efficiency by DU-COMM.

DU-COMM is committed to the initial and continued training of our communications staff. DU-COMM spent over 11,000 hours in training in 2013. The training covered a variety of topics including: EMD, LEADS/NIMS simulation drills, emergency preparedness, cross-training, geography, and procedure review. DU-COMM utilizes the Emergency Telecommunicator Certification (ETC) program, which complements our three-week new hire training. The International Academy of Emergency Dispatch (IAED) certify Telecommunicators that complete the ETC program. New Telecommunicators progress through daily training, in a classroom setting, with continual feedback and checkpoints, before focused individual training on the communications center floor. DU-COMM's seven (7) Communications Training Officers (CTOs) provide initial, and much of the continuing education under the direction of the Training/QA Manager.

B. Emergency Medical Dispatch (EMD)

DU-COMM processes over 46,000 EMS requests per year for 22 fire agencies. To assist callers while the responding Fire and EMS units are en-route, DU-COMM's Telecommunicators are trained to provide life-saving instructions. DU-COMM utilizes Priority Dispatch Emergency Medical Dispatch (EMD) protocols to triage all EMS service requests. Priority Dispatch is an internationally recognized organization instrumental in standardizing EMD protocols in the early years. Many of their procedures and protocols are written into the EMD national standard. DU-COMM is fully compliant with all state laws and regulations regarding EMD, and is part of the Central DuPage Hospital (CDH) Medical System under the direction of Doctor Herb Sutherland. CDH is DU-COMM's "lead instructor" and approves all EMD continuing education curriculums. DU-COMM Telecommunicators are licensed with the Illinois Department of Public Health (IDPH).

DU-COMM's Protocol Coordinator is a licensed EMT and EMD-Q responsible for reviewing and conducting quality assurance on a sampling of EMS calls. Deputy Director Ron Gross and Communications Supervisor Beverly Fisher are also EMD-Q certified.

C. Support Services

DU-COMM prides itself on providing member departments with a high degree of technical support. DU-COMM's radio technicians and computer support personnel (MIS) are always available to assist member departments with any system or product supported by DU-COMM. Staff is also available to member departments for first-level support for many other issues. DU-COMM MIS and Radio Technicians maintain an on-call schedule for evenings and weekends, and their ability to prevent, troubleshoot, and resolve a technical issue is impressive.

DU-COMM MEMBERSHIP PROPOSAL - VILLAGE OF HINSDALE

III. Services provided - continued

Membership in DU-COMM includes additional resources. DU-COMM supports a paging program called Emergen, which automatically send alpha-numeric (text) pages to pagers, cell phones, or capable PDAs. These pages can be generated by specific department and nature code(s) and sent automatically. Generally used as a way to keep command-level personnel notified of important event.

DU-COMM's CAD system can generate reports for download, print, or email to a department. DU-COMM's MIS staff can utilize canned reports or generate special reports to provide departments with the data or statistics needed to track or administer their department's response.

DU-COMM also supports Mobile Data Computing through the CAD's mobile interface, PMDC, or a Group 1 program. These programs and information are used in two different ways by our fire agencies. Some agencies use the VRM radio data system and others utilize an interface over Verizon air cards.

DU-COMM can also provide a mapping program on the mobile computer through the ATM Motorola program. This program integrates with the Motorola AVL system, which can identify unit locations on a status map in the DU-COMM communications center.

D: Additional Services

1. Tactical Dispatch:

DU-COMM's Tactical Dispatch program provides enhanced "on-scene" communications during serious and critical incidents by deploying specially trained Telecommunicators to the scene to integrate within the command structure as communications. Their roles include: reduce the burden of monitoring multiple frequencies at the scene, record vital information, track on-scene resources, and work within the NIMS model. The Tactical Dispatch team is supported by DU-COMM's communications vehicle COMM-1, which is equipped with a two (2) position communications center with mobile communications, CAD, internet, printing, and other resources. COMM-1 is a small vehicle that Telecommunicators can operate and deploy quickly. The Tactical Dispatch program with COMM-1 has proven itself on a variety of police and fire incidents.

2. Public Education:

Public education and public relations are other areas where DU-COMM has committed time and resources to assist the public and our member departments. DU-COMM has a public education manager and team. The team can staff booths at a department event, provide training, host DU-COMM tours for citizens, police or fire academies, scouts, community groups, and department personnel. DU-COMM developed several 9-1-1 related flyers for community education, which are available to our departments (see appendix).

DU-COMM MEMBERSHIP PROPOSAL – VILLAGE OF HINSDALE

III. Services provided – continued

E. Non-Emergency and After-Hour Functions:

DU-COMM provides limited non-emergency services to our member agencies. We realize in the current economic climate both existing and prospective members look for ways to maximize resources. All citizens in our member agency jurisdictions know to call 9-1-1 for police, fire, or EMS response. This includes some non-emergencies calls, including but not limited to; parking issues, barking dogs, etc. In after-hours situations, DU-COMM will make notifications to Public Works and other municipal services, as needed, but DU-COMM cannot operate as a "switchboard" for police departments, transfer calls back to the department, and/or take administrative messages. DU-COMM does provide full LEADS services for seven (7) of our seventeen (17) current police agencies.

F. Committee Participation

DU-COMM subcommittees: Fire Operations and Support Services meets monthly, and Police Operations meets every other month. DU-COMM's staff works with committee members to identify service and policy issues and reach goals. Recommendations from the subcommittees are presented to the Chiefs Operations Committee. Every DU-COMM agency may interact at these meetings to help the Executive Director and staff shape DU-COMM policy and direction. The Chiefs Operations Committee reviews and acts on subcommittee recommendations and, as appropriate, makes their own recommendations to the governing bodies of DU-COMM: the Executive Committee and Board of Directors. The committees benefit from member department shared ownership participation, which is a vital part of the success of DU-COMM as an agency.

DU-COMM MEMBERSHIP PROPOSAL – VILLAGE OF HINSDALE

IV. Fire Alarm Monitoring

DU-COMM monitors municipal alarms on behalf of all municipalities and fire protection district member agencies. The current DU-COMM alarm monitoring agreement with Tyco allows an agency to "opt-out" and select their own municipal alarm system vendor.

With further examination of the Village of Hinsdale's alarm system, a recommendation could be made to determine the best way to integrate the system into DU-COMM. It should be noted that DU-COMM receives an alarm monitoring fee of \$14.00 per month, per alarm, whether wireline or radio alarm. This fee is established by Board policy. DU-COMM policies and procedures, adopted by the Chiefs Operations Committee, guide alarm connections and monitoring procedures.

DU-COMM's Board policy and sample Memorandum of Understanding (MOU) are included as attachments to this proposal.

DU-COMM MEMBERSHIP PROPOSAL - VILLAGE OF HINSDALE

V. Membership Costs

A. Annual Operating Shares (FYE15)

This membership proposal was drafted during a transitional time for DU-COMM. DU-COMM is moving towards opening a second facility, which will add significant long-term costs for all current and prospective member agencies. Policies and agreements are being drafted to identify these costs and DU-COMM staff has been working to keep the Village of Hinsdale informed along the way. This membership cost proposal was created with the current funding formula and reserve contribution policy. Discussions on changing the operations funding formula and incentives for new members joining before the completion of the second facility debt agreement are ongoing.

There are four (4) costs associated with DU-COMM membership. The first and most important is the annual operating "share"; DU-COMM's term for the annual fees each member Municipality or District is assessed for its department(s). The annual operating share is derived by determining the DU-COMM operating budget minus any operational revenue. The balance is split between the member departments per the current funding formula.

The formula first splits the operational shares between fire and police, and each discipline splits its cost further. This formula is roughly based on the number of Telecommunicators assigned to either the primary Police or Fire/EMS functions.

The police departments split shares by a percentage of full-time sworn officers, while the fire departments/districts split shares by the EAV (Equalized Assessed Value) for their jurisdiction. In considering the Village of Hinsdale's membership, three (3) additional full-time employees would be needed.

The following information has been provided by the Village of Hinsdale for the calculation of their operational "shares" of the revised DU-COMM budget.

The Village of Hinsdale		
Police	Number of Sworn officers	25
Fire	EAV	1,592,252,164

The chart below shows the increased DU-COMM annual budget with the inclusion of the Village of Hinsdale:

Village of Hinsdale Membership Cost Estimates	
FYE 15 Budget (revised to show Hinsdale)	\$11,478,625
FYE 15 Budget Police (75% budget)	\$8,608,969
FYE 15 Budget Police Assessment (less other revenue)	\$8,029,429
Revised FYE 15 Per Officer Cost	\$10,075
Hinsdale Police Share (25 Officers)	\$251,875
FYE15 Budget Fire (25% of budget)	\$2,869,656
FYE15 Budget Fire Assessment (less other revenue)	\$2,676,477
Hinsdale Fire Share Percentage (%)	6.81%
Hinsdale Fire Share	\$182,255
ANNUAL TOTAL SHARE (Operations)	\$434,130

DU-COMM MEMBERSHIP PROPOSAL – VILLAGE OF HINSDALE

V. Membership Costs – continued

Using this formula DU-COMM anticipates the Village of Hinsdale's annual operating share for membership, based on the current FYE15 to be \$ 434,130. This number will change during the preparation of the FYE16 budget, which would go into effect on May 1, 2015. In addition, other agency consolidations and memberships in DU-COMM could reflect a change in the budget.

B. Agency Reserve Contribution

DU-COMM Bylaws currently require any new member be assessed a cost associated with the prior capital investment of all current DU-COMM member departments.

Article V., "...the new member shall share the authorized developmental costs, capital equipment, capital assets and operating costs for all common systems.

Previously referred to as the DU-COMM Capital Buy-In formula, the Board of Directors ratified a new policy: New Agency Reserve Contribution Fee, on April 16, 2013.

As a result of the policy change, the Reserve Contribution for the Village of Hinsdale would be based on DU-COMM's Capital Net Asset total as listed in the FYE13 Audit, multiplied by the police (75%) or fire (25%) share, and multiplied by the individual police and fire share percentage.

See table below:

RESERVE CONTRIBUTION FORMULA	
Net Capital Assets (FYE13)	\$3,225,492
Police Operational Share	3.14%
Police Reserve Contribution	\$75,960
Fire Operational Share	6.81%
Fire Reserve Contribution	\$54,914
Total Reserve Contribution	\$130,874

The Reserve Contribution costs are a one-time expense. The DuPage County ETSB has expressed a prior willingness to assist with one-time consolidation costs if there is an operational savings in closing an existing PSAP.

C. Membership Equipment Costs

DU-COMM Bylaws clearly state that costs unique to an agency joining are the sole responsibility of the joining agency.

Article V., "Any new capital or developmental costs to DU-COMM, caused by the admission of the new member to DU-COMM shall be the exclusive cost of and be paid by the new member".

DU-COMM and Village staff will have to examine any possible unique consolidation costs. Areas that should be reviewed include: Fire Station Alerting (installation/conversion of Zetron 6/26), severe weather sirens, PL phones, and any other data needs for municipal alarm monitoring, etc. At a minimum, it is recommended that the Village of Hinsdale budget an additional \$10,000 as a placeholder for any unique consolidation costs.

DU-COMM MEMBERSHIP PROPOSAL - VILLAGE OF HINSDALE

V. Membership Costs - continued

D. Administrative Fee

The final cost DU-COMM assesses new members is a one-time administrative fee. This fee is three (3%) percent of the first year's annual operating share and used to recover some of DU-COMM's costs associated with staff time in the membership process. For the Village of Hinsdale the fee is estimated at \$13,024.

All the fees are detailed in the New Agency Cost Sheet, found in the proposal's appendix. Also included is a comparative Budget Operations Share sheet that assumes a full year's membership in the DU-COMM FYE15 budget year.

DU-COMM MEMBERSHIP PROPOSAL - VILLAGE OF HINSDALE

VI. Operational Considerations

The first thing the Village of Hinsdale needs to know is although the dispatch center uses CAD (computer-aided dispatch), it is not DU-COMM's CAD system, and all districts and responses will need to be recreated in DU-COMM CAD database.

A. Police Considerations

The Police Department will have many decisions to operationally prepare for DU-COMM to begin dispatching. Police channel guides will need to be established. Channel guides provide pertinent information on daily operations of the police department and include the following:

- Police district and beats assignment
- Shift hours
- Agency responses
- Personnel list and positional duties
- Contact information for command and specialty units

Additionally, DU-COMM and Hinsdale will discuss radio signatures, LEADS responsibilities, and CAD programming. This proposal assumes that the Hinsdale Police Department would move onto an existing DU-COMM Police Channel.

B. Fire Considerations

The Village of Hinsdale will have many decisions to operationally prepare for DU-COMM to begin dispatching. Fire channel guides will need to be established and include:

- Fire station information
- Unit designators and types
- Automatic and mutual aid policies
- Depletion policies
- District mapping
- Target hazards

The Village of Hinsdale will also need to establish a station alerting method and develop a response to DU-COMM's storm procedure. Working within DU-COMM's standardization committee guidelines will be key to easy configuration. This proposal assumes that the Hinsdale Fire Department would move onto an existing DU-COMM Fire Channel.

C. Village Considerations

Finally, as a Village, Hinsdale will also need to work with DU-COMM to establish after-hours Public Works notifications and procedures, and information to provide to the citizens. Activation of the tornado/severe weather sirens can be included in membership of DU-COMM.

DU-COMM MEMBERSHIP PROPOSAL - VILLAGE OF HINSDALE

VIII. Membership Process

While this proposal is intended to provide the Village of Hinsdale with the information needed to make a decision regarding its communications center, it is important to note that adding new members to DU-COMM is a process. Pursuant to the DU-COMM Intergovernmental Agreement, Bylaws, and practices the following steps are required:

- 1) DU-COMM and the Village of Hinsdale shall dedicate staff members to form a consolidation committee to address: operational and technical issues and the decisions needed to move forward in the membership process.
- 2) DU-COMM staff will present the Village of Hinsdale's membership request to the DU-COMM Chiefs Operations Committee for a recommendation to the DU-COMM Executive Committee.
- 3) The Executive Committee will consider the Chiefs Operations Committee's recommendation and make a recommendation to the DU-COMM Board of Directors regarding the Village of Hinsdale membership approval.
- 4) The Village of Hinsdale must pass a Board Resolution to authorize membership in DU-COMM and authorize the signing of the DU-COMM Intergovernmental Agreement.
- 5) The DU-COMM Board of Directors must review the recommendations of membership, the Hinsdale Board Resolution, and approve by a two-thirds (2/3) majority.

Following these five (5) steps, the Village of Hinsdale will officially be a member of DU-COMM, the three percent (3%) administrative fee will be due, and a timeline for cutover will be established.

Additional agreements may be required to meet the needs of either party. In previous consolidations, agreements were needed to establish a credit and transfer of ownership of any equipment.

Billing for operational shares will be prorated on DU-COMM's fiscal year and billed quarterly. Reserve contributions will be due upon cutover.

DU-COMM MEMBERSHIP PROPOSAL – VILLAGE OF HINSDALE

IX. Conclusion

DU-COMM is interested in providing dispatch services to the Village of Hinsdale. DU-COMM is more than a contract center for dispatch services, it is an agency to be joined. Being a member of DU-COMM encompasses many benefits, including, but are not limited to:

- Professional staff of 9-1-1 Telecommunicators
- High degree of training for all employees
- Emergency Medical Dispatch for citizens calling 9-1-1
- Access to a high level of technical support including: Radio Technicians and computer/information systems support
- Benefits of low annual operating costs as part of a large consortium
- An attentive administrative staff that responds to agencies' needs

Membership in DU-COMM would allow the Village of Hinsdale to obtain these benefits, and a high level of professional services to its citizens, at a very competitive annual operating expense.

Please review the information provided in this proposal, and the attached documents, and contact Executive Director Brian Tegtmeyer if you have any further questions.

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Calculation of Step Up for All DU-COMM Members with Hinsdale
Assumes "AA-" Rating and \$11 Million Debt Certificate Issuance
21% Step Up

Members	Type	Existing Rating(s)	Assumed S&P Rating for Agency Purpose(s) ⁽¹⁾	Rating Threshold	Police Allocation ⁽⁴⁾	Fire Allocation ⁽⁴⁾	Total Allocation ⁽⁴⁾	Cumulative %	Initial Share of Debt	Share of Annual Debt Service ⁽⁵⁾	Maximum Annual Debt Service Step Up ⁽⁶⁾
Hinsdale	Police and Fire	AAA	AA+		3.13%	3.66%	3.20%	3.26%	\$158,636	\$25,431	\$5,340
Wheaton	Police and Fire	Aaa	AA+		8.21%	7.58%	8.05%	11.31%	\$885,932	\$68,821	\$13,192
Elmhurst	Police and Fire	Aa1/AAA	AA+		8.59%	7.47%	8.11%	19.62%	\$913,749	\$64,796	\$13,607
Woodridge	Police	Aa1/AAA	AA+	AA+	6.28%		3.78%	28.49%	\$526,160	\$37,310	\$7,335
Perleth	Police	Aa1	AA		6.92%		5.15%	29.59%	\$570,850	\$40,379	\$8,501
Clen Elyn	Police and Fire	Aa1	AA		4.92%	4.66%	4.85%	34.45%	\$533,937	\$37,861	\$7,951
Lisle	Police	Aa1	AA		5.06%		3.73%	38.20%	\$412,673	\$29,262	\$6,145
Lisle-Woodridge FPD ⁽⁷⁾	Fire	Aa2	AA			8.65%	2.21%	40.41%	\$243,499	\$17,266	\$3,626
Old Brook	Police and Fire	Aa1	AA		5.09%	2.73%	4.43%	44.85%	\$487,737	\$34,585	\$7,263
Roselle	Police and Fire	AA+	AA		4.04%	3.22%	3.84%	48.69%	\$422,360	\$29,942	\$6,288
Winfield ⁽⁸⁾	Police	Aa2	AA	AA	2.13%		1.50%	50.28%	\$175,387	\$12,437	\$2,612
Carol Stream ⁽⁹⁾	Police	NR	AA-		7.84%		5.88%	56.16%	\$646,520	\$45,884	\$9,627
Darien	Police	Aa2	AA-		4.46%		3.35%	39.50%	\$367,967	\$26,092	\$5,479
Darien-Woodridge FPD ⁽¹⁰⁾	Fire	Aa3	AA-			1.50%	0.88%	60.38%	\$96,261	\$6,826	\$1,433
Hinsdale Park	Police and Fire	AA	AA-		7.65%	4.33%	6.40%	67.18%	\$748,252	\$53,065	\$11,144
Oakbrook Terrace	Police	AA	AA-		2.42%		1.81%	68.99%	\$199,400	\$14,144	\$2,970
Village Park	Police and Fire	AA	AA-		4.88%	3.70%	4.58%	73.58%	\$504,030	\$35,740	\$7,565
Bloomington FPD	Fire	AA	AA-			0.22%	1.56%	75.13%	\$171,069	\$12,130	\$2,517
Warrenville ⁽¹¹⁾	Police	NR	AA-		3.00%		2.97%	78.10%	\$326,700	\$23,166	\$4,865
West Chicago ⁽¹²⁾	Police	NR	AA-	AA-	6.00%		4.56%	82.67%	\$502,087	\$35,603	\$7,477
Glenfield FPD	Fire	Aa3	A+	A+		3.17%	0.79%	83.46%	\$87,043	\$6,172	\$1,296
Lombard	Police and Fire	B	B-	B-	8.42%	9.19%	8.61%	92.07%	\$947,600	\$67,179	\$14,108
Addicks FPD	Fire	NR	NR			5.86%	1.46%	93.54%	\$161,139	\$11,426	\$2,409
Bartlett FPD	Fire	NR	NR			4.83%	1.21%	94.74%	\$132,910	\$9,425	\$1,979
Carol Stream FPD	Fire	NR	NR			5.00%	1.50%	96.24%	\$164,838	\$11,688	\$2,455
Itasca FPD	Fire	NR	NR			1.96%	0.49%	96.73%	\$53,936	\$3,825	\$803
Oakbrook Terrace FPD	Fire	NR	NR			0.96%	0.24%	96.97%	\$26,392	\$1,871	\$393
Warrenville FPD	Fire	NR	NR			2.25%	0.56%	97.33%	\$61,845	\$4,385	\$921
West Chicago FPD	Fire	NR	NR			4.09%	1.02%	98.56%	\$112,453	\$7,974	\$1,675
Winfield FPD	Fire	NR	NR			3.17%	0.54%	99.10%	\$59,612	\$4,227	\$884
Wood Dale FPD	Fire	NR	NR			2.38%	0.60%	99.69%	\$65,560	\$4,649	\$976
York Center FPD	Fire	NR	NR	NA		1.22%	0.31%	100.00%	\$33,591	\$2,382	\$500
					100.00%	100.00%	100.00%		\$11,000,000	\$780,000	\$163,800

(1) Assumes the municipality would be able to achieve a rating of at least AA-

(2) Represents the issuer's debt certificate rating. General obligations ratings are typically one notch higher

(3) Assumes rating of the member is adjusted by one rating level to reflect the nature of the member's obligations

(4) Percentages provided by DUCOMM based on number of police officers

(5) Percentages provided by DUCOMM based on number of Authority Having Jurisdiction calls

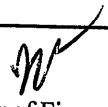

(6) Police and fire weighted at 75% and 25% of DUCOMM's FY 2013 budget, respectively. Total allocations represent the total of 75% of the police cost plus 25% of the fire cost

(7) Estimated annual debt service cost of \$60,000 for a \$11,000,000 general obligations debt certificate rated "AA-" with level debt service over 20 years. Assumes without conditions as of July 31, 2014

(8) Assumes a 21% step up

HAARD

7a
DATE: October 7, 2014

AGENDA SECTION		ORIGINATING DEPARTMENT		
ACA		Finance		
ITEM		APPROVED		
Accounts Payable		Darrell Langlois  Assistant Village Manager/Director of Finance		
<p>At the meeting of October 7, 2014 staff respectfully requests the presentation of the following motion to approve the accounts payable:</p> <p>Motion: To move approval and payment of the accounts payable for the period of September 13, 2014 through October 3, 2014 in the aggregate amount of <u>\$1,295,641.79</u> as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.</p>				
STAFF APPROVALS				
APPROVAL	APPROVAL	APPROVAL	APPROVAL	MANAGER'S APPROVAL 
COMMITTEE ACTION:				
BOARD ACTION:				


VILLAGE OF HINSDALE

ACCOUNTS PAYABLE WARRANT REGISTER #1572

FOR PERIOD September 13, 2014 through October 03, 2014

The attached Warrant Summary by Fund and Warrant Register listing TOTAL DISBURSEMENTS FOR ALL FUNDS of \$1,295,641.79 reviewed and approved by the below named officials.

APPROVED BY  DATE 9/30/14
VILLAGE TREASURER/ASSISTANT VILLAGE MANAGER

APPROVED BY  DATE 10/3/14
VILLAGE MANAGER

APPROVED BY _____ DATE _____
VILLAGE TRUSTEE

Village of Hinsdale
Warrant # 1572
Summary By Fund

Recap By Fund	Fund	Regular Checks	ACH/Wire Transfers	Total
General Fund	10000	253,407.08	168,142.51	421,549.59
Capital Project Fund	45300	499,697.92		499,697.92
Woodlands SSA	48100	30,232.66		30,232.66
Water & Sewer Operation	61061	23,344.13		23,344.13
Water & Sewer Capital	61062	3,375.00		3,375.00
Capital Reserve	95000	54,925.00		54,925.00
Library Operations	99000	12.00		12.00
Escrow Funds	72100	137,056.00		137,056.00
Payroll revolving Fund	79000	11,075.27	114,374.22	125,449.49
Total		1,013,125.06	282,516.73	1,295,641.79

Village of Hinsdale
Schedule of Bank Wire Transfers and ACH Payments
1572

Payee/ Date	Description	Vendor Invoice	Invoice Amount
Electronic Federal Tax Payment Systems 9/26/2014	Village Payroll #18 - Calendar 2014 FWH		46,333.92
Electronic Federal Tax Payment Systems 9/26/2014	Village Payroll #18 - Calendar 2014 FICA/MCARE		36,138.42
Illinois Department of Revenue 9/26/2014	Village Payroll #18 - Calendar 2014 State Tax Withholding		16,793.80
ICMA - 457 Plans 9/26/2014	Village Payroll #18 - Calendar 2014 Employee Withholding		13,366.04
H SA PLAN CONTRIBUTION		Employee Withholding	1,742.04
Intergovernmental Personnel Benefit Cooperative Employee Health Insurance September 2014		Employer/Employee	168,142.51
Illinois Municipal Retirement Fund		Employer/Employee	-

Total Bank Wire Transfers and ACH Payments 282,516.73

ipbc-general 168,142.51
payroll 114,374.22

Intergovernmental Personnel Benefit Cooperative				
GBS - Funding Owed Monthly - Standard Billing				
September				
Account			#	Credit
MEMBERS				
Barrington			10-1210-123	141,571.8
Bloomington			10-1210-126	123,901.30
Buffalo Grove				344,473.08
Carol Stream			10-1210-133	212,203.80
Carpentersville				296,291.21
Crystal Lake				400,310.10
Deerfield			10-1210-140	310,208.10
Dekalb				399,557.05
Des Plaines			10-1210-150	637,467.87
Evanston				1,069,810.40
EWBC				see below
Forest Preserve District of DuPage Co			10-1210-160	422,897.28
Franklin Park			10-1210-165	184,911.77
Glenview			10-1210-177	458,693.73
Hanover Park			10-1210-183	276,249.44
Highland Park				385,603.26
Hinsdale			10-1210-185	168,142.51
Hoffman Estates			10-1210-186	461,783.17
Homewood			10-1210-187	184,706.54
Libertyville				243,801.10
Lombard				401,598.81
Morton Grove				303,724.86
Mount Prospect			10-1210-253	497,343.84
NIHII				see below
NWS - JAWA			10-1210-202	29,493.49
Northbrook			10-1210-204	518,485.32
Northbrook Library				49,139.08
Oswego				150,000.00
Oswego Park District				41,872.79
Rolling Meadows			10-1210-287	283,307.09
SCDBP			10-1221-000	see below
Schaumburg				821,277.79
SIHII				see below
Streamwood			10-1210-295	261,324.28
SWAHM			10-1222-000	see below
WCMC			10-1223-000	see below
West Chicago			10-1210-335	158,621.84
Westmont			10-1210-337	178,004.50
Westmont Park District			10-1210-338	12,894.20
Wheaton			10-1210-343	295,697.73
Wheeling			10-1210-345	421,732.72
Wood Dale			10-1210-347	161,670.29
				11,308,772.15
EWBC				
Beecher				13,096.71
Coal City				26,943.76
Crete				44,742.86
Crete Township				14,536.44
Monee				15,123.32
Peotone				27,847.61
South Chicago Heights				27,162.78
Steger				44,047.05
				213,500.53

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
AFLAC-FLEXONE			
185554	ALFAC OTHER	092614000000000	\$204.62
185555	AFLAC OTHER	092614000000000	\$275.77
185556	AFLAC SLAC	092614000000000	\$58.41
Total for Check: 99468			\$538.80
BLITT & GAINES, P.C.			
185566	GARNISHMENT	092614000000000	\$362.12
Total for Check: 99469			\$362.12
COLONIAL LIFE PROPROCESSING			
185544	COLONIAL S L A C	092614000000000	\$60.98
185545	COLONIAL OTHER	092614000000000	\$27.63
Total for Check: 99470			\$88.61
I.U.O.E.LOCAL 150			
185561	LOCAL 150 UNION DUES	092614000000000	\$884.99
Total for Check: 99471			\$884.99
NATIONWIDE RETIREMENT SOL			
185548	USCM/PEBSO	092614000000000	\$41.82
185549	USCM/PEBSO	092614000000000	\$1,655.00
Total for Check: 99472			\$1,696.82
NATIONWIDE TRUST CO.FSB			
185557	PEHPPD	092614000000000	\$535.61
185558	PEHP REGULAR	092614000000000	\$2,122.46
185559	PEHP UNION 150	092614000000000	\$335.08
Total for Check: 99473			\$2,993.15
STATE DISBURSEMENT UNIT			
185560	MAINTENANCE	092614000000000	\$500.00
Total for Check: 99474			\$500.00
STATE DISBURSEMENT UNIT			
185562	CHILD SUPPORT	092614000000000	\$313.21
Total for Check: 99475			\$313.21
STATE DISBURSEMENT UNIT			
185563	CHILD SUPPORT	092614000000000	\$585.00
Total for Check: 99476			\$585.00
STATE DISBURSEMENT UNIT			
185564	CHILD SUPPORT	092614000000000	\$230.77
Total for Check: 99477			\$230.77
STATE DISBURSEMENT UNIT			
185565	CHILD SUPPORT	092614000000000	\$764.77
Total for Check: 99478			\$764.77
STATE DISBURSEMENT UNIT			
185567	CHILD SUPPORT	092614000000000	\$210.00
Total for Check: 99479			\$210.00
STATE DISBURSEMENT UNIT			
185568	CHILD SUPPORT	092614000000000	\$923.07
Total for Check: 99480			\$923.07
VILLAGE OF HINSDALE			
185550	MEDICAL REIMBURSEMENT	092614000000000	\$327.46
185551	DEP CARE REIMBURSEMENT	092614000000000	\$41.67

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
185552	DEP CARE REIMB.F/P	092614000000000	\$45.83
185553	MEDICAL REIMBURSEMENT	092614000000000	\$358.34
Total for Check: 99481			\$773.30
VSP ILLINOIS - 30048087			
185546	VSP FAMILY ALL EMPLOYEES	092614000000000	\$177.60
185547	VSP SINGLE ALLEMPLOYEES	092614000000000	\$33.06
Total for Check: 99482			\$210.66
TWO BROTHERS ROUNDHOUSE			
185652	POLAR EXPRESS DEPOSIT	1250-9/14	\$1,250.00
Total for Check: 99483			\$1,250.00
A LAMP CONCRETE			
185685	2014 RDWAY IMPROVEMENTS	#2	\$363,697.96
Total for Check: 99484			\$363,697.96
ALAN F. FRIEDMAN, PH D			
185450	PREPARATION TEST DATA	43750-09/14	\$437.50
Total for Check: 99485			\$437.50
ALLIED WASTE SERVICES 551			
185453	20 YD DUMPSTERS	0551010078060	\$549.06
Total for Check: 99486			\$549.06
AMALGAMATED BK OF CHICAGO			
185396	7/14 BOND FEES	1855503008-8/14	\$475.00
185397	BOND FEES	1855421007-8/14	\$475.00
Total for Check: 99487			\$950.00
AMERICAN EXPRESS			
185640	ASST MERCH	802005-09/14	\$792.56
185640	ASST MERCH	802005-09/14	\$113.58
185640	ASST MERCH	802005-09/14	\$23.50-
185640	ASST MERCH	802005-09/14	\$326.36
185640	ASST MERCH	802005-09/14	\$659.67
185640	ASST MERCH	802005-09/14	\$139.00
185640	ASST MERCH	802005-09/14	\$49.95
Total for Check: 99488			\$2,057.62
ANDRES MEDICAL BILLING LT			
185388	MONTHLY FEES	133847	\$1,853.86
Total for Check: 99489			\$1,853.86
ARAMARK UNIFORM SERVICES			
185417	UNIFORMS	2078706799	\$42.02
185417	UNIFORMS	2078706799	\$44.00
185417	UNIFORMS	2078706799	\$28.69
185417	UNIFORMS	2078706799	\$29.93
185417	UNIFORMS	2078706799	\$33.29
185417	UNIFORMS	2078706799	\$72.42
185592	UNIFORMS	2078716254	\$43.37
185592	UNIFORMS	2078716254	\$45.41
185592	UNIFORMS	2078716254	\$29.62
185592	UNIFORMS	2078716254	\$30.90
185592	UNIFORMS	2078716254	\$34.36
185592	UNIFORMS	2078716254	\$74.74

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
185692	UNIFORMS	2078725647	\$45.97
185692	UNIFORMS	2078725647	\$58.80
185692	UNIFORMS	2078725647	\$17.30
185692	UNIFORMS	2078725647	\$45.78
185692	UNIFORMS	2078725647	\$30.69
185692	UNIFORMS	2078725647	\$70.59
Total for Check: 99490			\$777.88
ASPEN VALLEY LANDSCAPE			
185536	MULCH	11-157424	\$153.54
Total for Check: 99491			\$153.54
AT & T			
185543	VEECH PARK	630323386309	\$150.64
Total for Check: 99492			\$150.64
ATLAS BOBCAT LLC			
185420	REPAIR PARTS	659656	\$1,471.38
Total for Check: 99493			\$1,471.38
ATLAS RESTORATION			
185503	CONT BD/137 S GARFIELD	21972	\$600.00
Total for Check: 99494			\$600.00
BACKGROUNDS ONLINE			
185459	AUG BACKGROUND CHECKS	443813	\$18.50
Total for Check: 99495			\$18.50
BAKER, KEVIN			
185610	COOKING UTENSILS	63565	\$48.28
Total for Check: 99496			\$48.28
BALANCED ENVIRONMENTS INC			
185525	ELM TREE INJECTIONS	HINSD001-36869	\$51,579.33
Total for Check: 99497			\$51,579.33
BAUDVILLE			
185452	CERTIFICATE PAPER	2763586	\$302.25
Total for Check: 99498			\$302.25
BHFX DIGITAL IMAGING			
185456	COPIER OVERAGE	175325	\$29.89
Total for Check: 99499			\$29.89
BIBBY, JOHN			
185707	CONT BD/421 W NORTH	22440	\$500.00
Total for Check: 99500			\$500.00
BIEGANSKY, ERIC			
185505	CONT BD/315 JUSTINA	22351	\$1,400.00
Total for Check: 99501			\$1,400.00
BLOOM, BRADLEY			
185428	IACP CONFERENCE	1010-09/2014	\$1,010.00
Total for Check: 99502			\$1,010.00
BNA MANAGEMENT LLC			
185421	CONTRIBUTION	3375-9/14	\$3,375.00
Total for Check: 99503			\$3,375.00
BOWMAN CONSULTING GROUP			
185485	2015 RECONSTRUCTION	179745	\$19,610.00

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 99504	\$19,610.00
BRYANT MIDWEST			
185683	HYDRANT METER REFUND	104033002	\$1,500.00
		Total for Check: 99505	\$1,500.00
BSN SPORTS INC.			
185539	LACROSSE NETS	5718656	\$356.67
		Total for Check: 99506	\$356.67
BUTTREY RENTAL SERVICE IN			
185537	PROPANE	192341	\$41.02
		Total for Check: 99507	\$41.02
C.A. BENSON & ASSOCIATES			
185679	ALLEY APPRAISAL/REIMBURSE	6756	\$450.00
		Total for Check: 99508	\$450.00
CALHOUN, JF			
185504	CONT BD/937 S ADAMS	22027	\$500.00
		Total for Check: 99509	\$500.00
CALLONE			
185595	VILLAGE TELEPHONE	1010-9073-0000	\$404.49
185595	VILLAGE TELEPHONE	1010-9073-0000	\$759.94
185595	VILLAGE TELEPHONE	1010-9073-0000	\$142.64
185595	VILLAGE TELEPHONE	1010-9073-0000	\$930.26
185595	VILLAGE TELEPHONE	1010-9073-0000	\$67.68
185595	VILLAGE TELEPHONE	1010-9073-0000	\$32.98
185595	VILLAGE TELEPHONE	1010-9073-0000	\$618.31
185595	VILLAGE TELEPHONE	1010-9073-0000	\$346.21
185595	VILLAGE TELEPHONE	1010-9073-0000	\$1,393.92
		Total for Check: 99510	\$4,696.43
CAREER BUILDERS, LLC			
185442	AD ACCOUNT CLERK	CB02S31749	\$390.00
		Total for Check: 99511	\$390.00
CASEY EQUIPMENT CO INC			
185661	SPRINGS	C02621	\$11.90
		Total for Check: 99512	\$11.90
CCP INDUSTRIES INC			
185662	GLOVES	01351027	\$206.35
		Total for Check: 99513	\$206.35
CDW-GOVERNMENT INC.			
185403	NEW COMPUTERS	PL10632	\$752.71
185403	NEW COMPUTERS	PL10632	\$243.04
185403	NEW COMPUTERS	PL10632	\$181.90
185403	NEW COMPUTERS	PL10632	\$14.67
185403	NEW COMPUTERS	PL10632	\$238.36
		Total for Check: 99514	\$1,430.68
CHAPMAN AND CUTLER			
185398	BOND COUNSEL SERIES 2014B	1617316	\$11,000.00
		Total for Check: 99515	\$11,000.00
CHASE			
185387	P & I	0000003170	\$50,000.00

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
185387	P & I	0000003170	\$4,925.00
CHICAGO CHAIN & TRANSMISS		Total for Check: 99516	\$54,925.00
185664	BEARINGS	242939	\$128.52
CHICAGO PARTS & SOUND LLC		Total for Check: 99517	\$128.52
185434	OIL	61773	\$59.90
185455	BRAKES #34	617714	\$785.28
185455	BRAKES #34	617714	\$79.26
185541	WATER PUMP	620234	\$73.23
CHICAGO WATER & FIRE		Total for Check: 99518	\$997.67
185516	BASEMENT CLEANUP	VH5901	\$2,561.28
CINTAS CORPORATION 769		Total for Check: 99519	\$2,561.28
185446	RUGS TOWELS ETC	769467704	\$30.90
185446	RUGS TOWELS ETC	769467704	\$76.98
185446	RUGS TOWELS ETC	769467704	\$32.81
185446	RUGS TOWELS ETC	769467704	\$129.75
185446	RUGS TOWELS ETC	769467704	\$23.40
185493	RUGS, TOWELS, ETC	769471201	\$30.90
185493	RUGS, TOWELS, ETC	769471201	\$32.81
185493	RUGS, TOWELS, ETC	769471201	\$129.75
185493	RUGS, TOWELS, ETC	769471201	\$23.40
185680	RUGS, TOWELS, ETC	769474608	\$30.90
185680	RUGS, TOWELS, ETC	769474608	\$76.98
185680	RUGS, TOWELS, ETC	769474608	\$32.81
185680	RUGS, TOWELS, ETC	769474608	\$129.75
185680	RUGS, TOWELS, ETC	769474608	\$23.40
CLARK BAIRD SMITH LLP		Total for Check: 99520	\$804.54
185384	LEGAL	12929-8/14	\$315.00
CLASSIC KITCHEN & BATH		Total for Check: 99521	\$315.00
185507	CONT BD/117 S CLAY ST	22437	\$1,500.00
CLOWNING AROUND ENTERTNMT		Total for Check: 99522	\$1,500.00
185540	FALL FEST INFLATABLE	28232-9/22/14	\$499.50
COMCAST		Total for Check: 99523	\$499.50
185458	PD/FD TV'S	1110009242-09/14	\$39.97
185458	PD/FD TV'S	1110009242-09/14	\$39.97
COMED		Total for Check: 99524	\$79.94
185613	BURLINGTON PARK	6583006139-09/14	\$48.33
185614	CENTER FOR THE ARTS	7093550127-09/14	\$159.91
185615	KLM LODGE	7093551008-09/14	\$331.56
185615	KLM LODGE	7093551008-09/14	\$1,326.22

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
185616	ROBBINS PARK	8521083007-09/14	\$81.97
185617	TRAIN STATION	8521342001-09/14	\$157.33
185618	WATER PLANT	8521400008-09/14	\$34.93
185619	BROOK PARK	8605174005-09/14	\$155.92
185620	POOL	8605437007-09/14	\$2,706.92
185621	ELEANOR PARK	8689206002-09/14	\$29.93
185622	STOUGH PARK	8689480008-09/14	\$17.69
185623	BURNSFIELD	8689640004-09/14	\$18.43
185624	57TH STREET	0015093062-09/14	\$107.99
185625	ELEANOR PARK	0075151076-09/14	\$95.09
185626	WARMING HOUSE PADDLE HUT	0203017056-09/14	\$94.51
185627	CHESTNUT PARKING	0203065105-09/14	\$49.74
185628	CLOCK TOWER	0381057101-09/14	\$116.70
185629	BURLINGTON PARK	0499147045-09/14	\$30.48
185630	ROBBINS PARK	0639032045-09/14	\$17.69
185631	VEECK PARK	2425068008-09/14	\$1,027.53
185632	WASHINGTON PKG LOT	2838114008-09/14	\$47.40
185633	VEECK PARK	3454039030-09/14	\$485.49
185642	RR	7011157008-09/14	\$52.51
185643	WALNUT STREET	7011481009-09/14	\$32.09
185644	CTR FOR ARTS	7093550127-9/14	\$159.91
185645	SAFETY TOWN	795341007-09/14	\$18.74
185670	CLOCK TOWER	0381057101-8/14	\$29.66
185671	FOUNTAIN	0471095066-8/14	\$199.46
185672	WASHINGTON	2378029015-8/14	\$44.61
185673	WASH PK LOT	2838114008-8/14	\$48.58
185701	ROBBINS PARK	7011378007-9/14	\$364.85
Total for Check: 99525			\$8,092.17
COMMERCIAL COFFEE SERVICE			
185585	COFFEE SUPPLIES	126200	\$75.00
Total for Check: 99527			\$75.00
CONSERV FS			
185654	FIELD PAINT	1963142	\$2,215.00
Total for Check: 99528			\$2,215.00
CONSTELLATION			
185639	TRANSFORMER	0017617488	\$1,355.79
Total for Check: 99529			\$1,355.79
CONSTELLATION NEWENERGY			
185700	908 ELM	0017746688	\$33.13
Total for Check: 99530			\$33.13
COURTNEYS SAFETY LANE			
185681	SAFETY INSPECTION	061116	\$35.00
Total for Check: 99531			\$35.00
CURRENT TECHNOLOGIES			
185667	FIREWALL AGREEMENT	CTCQ13427	\$155.00
Total for Check: 99532			\$155.00
CURTISS CUSTOM HOMES			
185609	ST WTR/741 S BODIN	021184	\$5,429.00

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 99533	\$5,429.00
DARLING/TORVAC			
185658	PIERCE PK TRAP CLEANING	132907	\$133.00
185659	POOL TRAP CLEANING	132908	\$133.00
185660	KLM TRAP CLEANING	132909	\$143.00
		Total for Check: 99534	\$409.00
DAVE SOLTWISCH PLUMBING			
185519	WP SHOWER REPAIR	47557	\$474.00
		Total for Check: 99535	\$474.00
DEJANA INDUSTRIES INC.			
185381	SWEEPING CONTRACT	48448	\$2,411.92
		Total for Check: 99536	\$2,411.92
DOCU-SHRED, INC.			
185412	SHREDDING	33546	\$80.00
		Total for Check: 99537	\$80.00
DRAPERY CONNECTION			
185668	CLASS REFUND	132566	\$240.00
		Total for Check: 99538	\$240.00
DUPAGE COUNTY DIV OF			
185431	APPLICATION FEE	AP120149	\$417.50
		Total for Check: 99539	\$417.50
DUPAGE COUNTY RECORDER			
185374	RECORDING FEES	201408060119	\$82.00
185650	RECORDING FEES	201409230149	\$114.00
		Total for Check: 99540	\$196.00
ECKRICH, NANCY			
185599	STM WTR/5501 S PARK	20659	\$13,319.00
		Total for Check: 99541	\$13,319.00
ENVIRO-TEST/PERRY LABORAT			
185414	LAB SERVICES	14-130489	\$168.00
		Total for Check: 99542	\$168.00
ERNST, SUSAN			
185581	KLM REFUND	13527-8/14	\$250.00
		Total for Check: 99543	\$250.00
F & J PAVING INC			
185511	CONT BD/438 S ADAMS	022493	\$500.00
		Total for Check: 99544	\$500.00
FAST SIGNS			
185451	BANNER	6548312	\$45.52
		Total for Check: 99545	\$45.52
FEDEX			
185676	FED EX	1097-0710-4	\$64.99
		Total for Check: 99546	\$64.99
FINNELL, JOHN			
185611	BOOT REIMBURSEMENT	62823	\$150.00
		Total for Check: 99547	\$150.00
FIRE ENGINEERING MAG			
185486	RENEWAL	651768020	\$29.00

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 99548	\$29.00
FIRESTONE COMPLETE AUTO			
185534	FRONT TIRES	102457	\$240.88
		Total for Check: 99549	\$240.88
FIRESTONE STORES			
185651	REPLACEMENT TIRES	102534	\$635.80
		Total for Check: 99550	\$635.80
FIRST COMMUNICATIONS, LLC			
185704	VILLAGE TELEPHONE	12541264	\$358.42
185704	VILLAGE TELEPHONE	12541264	\$715.17
185704	VILLAGE TELEPHONE	12541264	\$426.57
185704	VILLAGE TELEPHONE	12541264	\$182.81
185704	VILLAGE TELEPHONE	12541264	\$123.04
185704	VILLAGE TELEPHONE	12541264	\$259.14
185704	VILLAGE TELEPHONE	12541264	\$71.30
		Total for Check: 99551	\$2,136.45
FLOERSCH, RICHARD			
185488	CLASS REFUND	132486	\$160.00
		Total for Check: 99552	\$160.00
FORD, ANGELA			
185494	CONT BD/109 S COUNTY LINE	21176	\$5,000.00
		Total for Check: 99553	\$5,000.00
FOUR SEASON SMALL ENGINE			
185597	CHAIN SAW REPAIR	6185	\$49.30
		Total for Check: 99554	\$49.30
FOURNIER, MOLLY			
185448	CLASS REFUND	132448	\$170.00
		Total for Check: 99555	\$170.00
FOXFORD LLC			
185498	STM WTR/2 SALT CREEK LANE	20895	\$15,440.00
		Total for Check: 99556	\$15,440.00
GARY JOHNSTON			
185415	PERMIT FEES	225.90-9/14	\$225.90
		Total for Check: 99557	\$225.90
GENES TIRE SERVICE			
185694	ALIGNMENT	109997	\$225.71
		Total for Check: 99558	\$225.71
GOOD SAMARITAN EMSS			
185432	BOOKS	63557	\$180.00
		Total for Check: 99559	\$180.00
GOODWAY			
185638	BOILER BRUSH	00410456	\$30.07
		Total for Check: 99560	\$30.07
GRAINGER, INC.			
185425	SANDING DISC	9541290871	\$31.28
185582	TOOLS	9377268504	\$302.00
185678	HAND PUMP	9552699846	\$15.96
185693	LOCK OUT COVERS	9550939517	\$81.54

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
185693	LOCK OUT COVERS	9550939517	\$107.20
		Total for Check: 99561	\$537.98
GRANT & POWER LANDSCAPING			
185500	CONT BD/566 N LINCOLN	21995	\$2,500.00
		Total for Check: 99562	\$2,500.00
HAWKINS, INC.			
185569	VEECK & POOL CHEMICALS	3629309	\$1,445.60
185569	VEECK & POOL CHEMICALS	3629309	\$955.10
185573	BAL DUE POOL CHEMICALS	3626658-8/14	\$932.80
185574	BAL DUE POOL CHEMICALS	3622770-08/14	\$424.00
		Total for Check: 99563	\$3,757.50
HD SUPPLY WATERWORKS			
185570	WATER METER MATERIALS	C890052	\$3,504.72
185571	WATER METER	C876896	\$1,696.00
		Total for Check: 99564	\$5,200.72
HICKMAN HOMES			
185497	STM WTR/417 W SECOND ST	20871	\$3,669.00
		Total for Check: 99565	\$3,669.00
HIGH P.S.I.			
185427	POWERWASHER REPAIRS	43881	\$252.75
		Total for Check: 99566	\$252.75
HILDEBRAND SPORTING GOODS			
185392	PLAQUE	04715	\$37.00
		Total for Check: 99567	\$37.00
HILDRETH, ROBERT W			
185487	HOLIDAY EXPRESS	63429	\$100.00
		Total for Check: 99568	\$100.00
HINSDALE FOREIGN FIRE			
185489	CONFERENCE	305.-9/14	\$305.00
		Total for Check: 99569	\$305.00
HINSDALE TOWNSHIP HIGH			
185390	RENTAL FEES	824	\$240.00
		Total for Check: 99570	\$240.00
HOMEFIELD ENERGY			
185699	STREET LIGHTS	105439514091	\$8,762.43
		Total for Check: 99571	\$8,762.43
HR BLUEPRINT			
185579	WATER AND SEWER ALTAS	87767-8/14	\$565.75
		Total for Check: 99572	\$565.75
HR GREEN INC			
185395	WOODLANDS PHASE 2	93873	\$22,247.74
185576	OAK STREET BRIDGE PH#2	94275	\$30,232.66
		Total for Check: 99573	\$52,480.40
IAFCI ILLINOIS CHAPTER			
185666	SEMINAR	75-9/14	\$75.00
		Total for Check: 99574	\$75.00
IGFOA			
185443	ACCOUNT CLERK AD	25000-09/14	\$250.00

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 99575	\$250.00
ILLINOIS FIRE CHIEF ASSOC			
185612	SEMINAR	140915	\$275.00
		Total for Check: 99576	\$275.00
IN THE SWIM			
185657	BURL PARK FOUNTAIN PUMP	15056904	\$462.94
		Total for Check: 99577	\$462.94
INDUSTRIAL ELECTRIC			
185402	STREET LIGHTS	227909/910	\$182.56
		Total for Check: 99578	\$182.56
INTERNATIONAL EXTERMINATO			
185389	HUMANE SOCIETY	57978	\$94.00
		Total for Check: 99579	\$94.00
IRISH CASTLE			
185508	CONT BD/408 PAMELA CT	22465	\$500.00
		Total for Check: 99580	\$500.00
JACOBS, ANALIESE			
185637	KLM REFUND	132548	\$250.00
		Total for Check: 99581	\$250.00
JAMES J BENES & ASSOC INC			
185376	PLAN REVIEWS	12000-08/14	\$12,000.00
185393	2014 RECONSTRUCTION	094867	\$25,227.87
185394	2014 RESURFACING	1452.00	\$10,380.56
		Total for Check: 99582	\$47,608.43
JEMS			
185437	RENEWAL	63558	\$44.00
		Total for Check: 99583	\$44.00
JOHN DEERE LANDSCAPES			
185538	SOIL TESTING	69587941	\$16.95
		Total for Check: 99584	\$16.95
JOHNSON, QUINN			
185506	CONT BD/20 S BODIN	22423	\$500.00
		Total for Check: 99585	\$500.00
KASON, THOMAS			
185710	CONT BD/123 S ADAMS	22496	\$500.00
		Total for Check: 99586	\$500.00
KI			
185532	CONFERENCE ROOM TABLE	273672	\$398.00
		Total for Check: 99587	\$398.00
KLEIN, THORPE, JENKINS LTD			
185385	LEGAL FEE	4405-01	\$14,461.62
		Total for Check: 99588	\$14,461.62
KNAUL, KEVIN			
185593	TICKET REFUND	300183	\$25.00
		Total for Check: 99589	\$25.00
KUBIS AUTO BODY SHOP INC			
185533	PD UNIT 40 REPAIR	029583	\$2,932.78
		Total for Check: 99590	\$2,932.78

Run date: 29-SEP-14

Village of Hinsdale

Page: 11

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
LESSIG, SHERI			
185514	YOGA CLASS	121168-B-9/14	\$300.00
Total for Check: 99591			\$300.00
LIFEGUARD STORE			
185583	POOL LIFEGUARD UMBRELLA	224360	\$158.00
Total for Check: 99592			\$158.00
MAGIC OF GARY KANTOR			
185635	MAGIC CLASS	28-09/14	\$28.00
Total for Check: 99593			\$28.00
MANDY PRINTING			
185594	PD JACKET EMBROIDERY	24878	\$280.50
Total for Check: 99594			\$280.50
MANGANIELLO, JIM			
185655	WATER READINGS	1386-9/14	\$1,386.00
Total for Check: 99595			\$1,386.00
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Total for Check: 99596			
MATTHIES BUILDERS			
185502	CONT BD/703 S BODIN	21700	\$10,000.00
Total for Check: 99597			\$10,000.00
MATTHIES BUILDERS			
185512	SITE MGMT/703 S BODIN	21701	\$3,000.00
Total for Check: 99598			\$3,000.00
MCALLISTER EQUIPMENT			
185441	SWITCH	4340685	\$133.99
Total for Check: 99599			\$133.99
MCLOFT, AMY			
185709	CONT BD/564 N ELM	22466	\$500.00
Total for Check: 99600			\$500.00
MCNAUGHTON DEVELOPMENT			
185600	CONT BD/5836 S WASHINGTON	21563	\$10,000.00
185601	CONT BD/5824 S WASHINGTON	21557	\$10,000.00
185602	CONT BD/5830 S WASHINGTON	21560	\$10,000.00
185603	ST MGMT/5824 S WASHINGTON	21556	\$3,000.00
185604	ST MGMT/5830 S WASHINGTON	21559	\$3,000.00
185605	ST MGMT/5836 S WASHINGTON	21562	\$3,000.00
Total for Check: 99601			\$39,000.00
MEHRHOFF, ANDREW			
185706	CONT BD/332 JUSTINA	22058	\$500.00
Total for Check: 99602			\$500.00
MERCURIO, KJ			
185499	CONT BD/509 N ELM	21998	\$500.00
Total for Check: 99603			\$500.00
METROPOLITAN MAYORS			
185696	DUES	2014105	\$588.56
Total for Check: 99604			\$588.56

Run date: 29-SEP-14

Village of Hinsdale

Page: 12

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
MICRO CENTER A/R			
185596	WATERPROOF IPAD CASE	3440077	\$129.99
Total for Check: 99605			\$129.99
MIDWEST AIR PRO INC			
185491	SERVICE CALL	12465	\$677.40
Total for Check: 99606			\$677.40
MOTOROLA SOLUTIONS			
185438	USAGE STARCOM RADIOS	141595302014	\$306.00
Total for Check: 99607			\$306.00
NAPA AUTO PARTS			
185378	AUTO PARTS	11007357-0814	\$225.21
185378	AUTO PARTS	11007357-0814	\$543.38
185378	AUTO PARTS	11007357-0814	\$330.15
Total for Check: 99608			\$1,098.74
NEAL, S C			
185708	CONT BD/411 N ELM ST	22540	\$500.00
Total for Check: 99609			\$500.00
NEW LIFE SEALCOATING			
185526	SEAL COATING	62839	\$200.00
Total for Check: 99610			\$200.00
NEXTEL/SPRINT			
185377	CELL PHONES	977740515-151	\$394.86
185377	CELL PHONES	977740515-151	\$242.12
185377	CELL PHONES	977740515-151	\$926.05
185377	CELL PHONES	977740515-151	\$323.19
185377	CELL PHONES	977740515-151	\$120.45
185377	CELL PHONES	977740515-151	\$94.23
185377	CELL PHONES	977740515-151	\$361.35
185377	CELL PHONES	977740515-151	\$120.45
185377	CELL PHONES	977740515-151	\$40.15
185377	CELL PHONES	977740515-151	\$521.94
Total for Check: 99611			\$3,144.79
NFPA			
185665	DUES	2492973	\$165.00
185677	FIRE PREVENTION SUPPLIES	6240249Y	\$166.45
Total for Check: 99612			\$331.45
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WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 99613	
NOBLE BLACK TOP			
185510	CONT BD/312 SPRINGLAKE DY	22492	\$500.00
		Total for Check: 99614	\$500.00
NORMANDY BUILDERS			
185606	CONT BD/610 HARDING	21773	\$1,500.00
		Total for Check: 99615	\$1,500.00
NORTH EAST MULTI-REGIONAL			
185542	FIELD TRAINING	186431	\$55.00
		Total for Check: 99616	\$55.00
NUCO2 INC			
185584	CHEMICALS	43022743	\$58.90
		Total for Check: 99617	\$58.90
OAKWOOD ELECTRIC & GENR			
185607	CONT BD/424 N COUNTY LINE	22524	\$500.00
		Total for Check: 99618	\$500.00
OCCUPATIONAL HEALTH CTR			
185454	RANDOM DOT	1008383742	\$385.00
185598	RANDOM DRUG TEST	1008396690	\$208.00
		Total for Check: 99619	\$593.00
ODAY, JUSTIN			
185440	REFUND	300441	\$25.00
		Total for Check: 99620	\$25.00
PACIFIC TELEMAGEMENT			
185705	VEECK PAYPHONE	685463	\$78.00
		Total for Check: 99621	\$78.00
PANVENO, ERINN			
185386	REISSUE CK#98881	129862-1	\$115.00
		Total for Check: 99622	\$115.00
PAUL CONWAY SHIELDS			
185457	HELMET SHIELDS	0351505-IN	\$192.50
185490	FIRE HOOKS	0351820	\$125.57
		Total for Check: 99623	\$318.07
PHENEGAR, WES			
185697	REISSUED PR BANK REJECTED	1821	\$1,230.20
		Total for Check: 99624	\$1,230.20
POMPS TIRE SERVICE, INC.			
185691	REAR TIRES	470021172	\$1,467.04
		Total for Check: 99625	\$1,467.04
PRIMERA			
185687	STREET IMPROVEMENT	31007	\$5,099.35
185688	ELM & THIRD ST IMPROVEMEN	31659	\$41,959.44
		Total for Check: 99626	\$47,058.79
PRO ELECTRIC			
185509	CONT BD/829 S BODIN	22541	\$500.00
		Total for Check: 99627	\$500.00
PROVEN BUSINESS SYSTEMS			
185647	STAPLES	198139	\$73.00

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 99628	\$73.00
QUARRY MATERIALS, INC.			
185405	COLD MIX	00051055	\$620.37
185408	COLD PATCH	00050938	\$435.00
185409	COLD PATCH	00051032	\$388.85
185411	COLD PATCH	00050977	\$173.25
185591	ASPHALT	00051131	\$1,077.34
		Total for Check: 99629	\$2,694.81
RANDALL CROAK			
185572	4/14-7/14 PLUMBING INSPEC	3990.00-8/14	\$3,990.00
		Total for Check: 99630	\$3,990.00
RAY OHERRON CO INC			
185375	UNIFORMS	1450684-IN	\$29.95
185528	UNIFORMS	1453010-IN	\$12.00
		Total for Check: 99631	\$41.95
REGIONAL TRUCK EQUIPMENT			
185391	SPRING	189894	\$98.64
		Total for Check: 99632	\$98.64
RIVER BEND INDUSTRIES			
185424	WATER PUMP	73774	\$410.84
		Total for Check: 99633	\$410.84
RPM GARAGE DOOR & GATE			
185492	GATE REPAIR	109345	\$105.00
		Total for Check: 99634	\$105.00
SERVICE FORMS & GRAPHICS			
185530	LETTERHEAD BUSINESS CARDS	149739	\$583.00
185530	LETTERHEAD BUSINESS CARDS	149739	\$47.68
185675	WP INVEST FORMS	149830	\$266.29
		Total for Check: 99635	\$896.97
SERVICE SPRING CO			
185663	SPRINGS	132576	\$241.07
		Total for Check: 99636	\$241.07
SHENOUDA, RAFE			
185495	STM WTR/5500 S WASHINGTON	21414	\$1,472.00
		Total for Check: 99637	\$1,472.00
SHERWIN INDUSTRIES, INC			
185416	PORTABLE WORK SIGNS	SS057046	\$131.51
185416	PORTABLE WORK SIGNS	SS057046	\$349.50
185416	PORTABLE WORK SIGNS	SS057046	\$349.50
		Total for Check: 99638	\$830.51
SIMPSON, KEVIN			
185429	IACP CONFERENCE	101000-09/2014	\$1,010.00
		Total for Check: 99639	\$1,010.00
SOUTHWEST CENTRAL DISPATCH			
185669	PD DISPATCH SERVICES	101201163-10/14	\$23,548.14
185682	FD DISPATCH	101201166-10/14	\$6,077.84
		Total for Check: 99640	\$29,625.98
SSPRF/LESO			

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
185518	PROGRAM RENEWAL	400./9/14	\$400.00
Total for Check: 99641			\$400.00
STOMPER, SCOTT			
185404	BROCHURE DESIGN	0045-9/14	\$100.00
Total for Check: 99642			\$100.00
SUBURBAN LABORATORIES, IN			
185383	LAB PRODUCTS	114988	\$885.00
185575	LEAD/COPPER SAMPLES	115506	\$140.00
Total for Check: 99643			\$1,025.00
SWCD 911			
185649	PD 911	20-4107-000	\$2,808.00
Total for Check: 99644			\$2,808.00
TELCOM INNOVATIONS GROUP			
185588	COMPUTER MAINTENANCE	A44796M	\$4,250.00
Total for Check: 99645			\$4,250.00
THE BLUE LINE			
185695	JOB AD - CSO	31250	\$199.00
Total for Check: 99646			\$199.00
THE LAW OFFICES OF			
185689	LEGAL	H09172014	\$100.00
Total for Check: 99647			\$100.00
THIRD MILLENIUM			
185406	UTILITY BILLING	17337	\$1,320.31
Total for Check: 99648			\$1,320.31
THOMPSON ELEVATOR INSPEC			
185382	PLAN REVIEWS	14-2765/14-2929	\$200.00
185656	INSPECTIONS	14-3405	\$75.00
185656	INSPECTIONS	14-3405	\$150.00
185656	INSPECTIONS	14-3405	\$75.00
185656	INSPECTIONS	14-3405	\$75.00
Total for Check: 99649			\$575.00
THOMSON REUTERS WEST			
185449	AUGUST INFO CHARGES	830233928	\$144.32
185535	ZONING BOOKS	830359122	\$313.08
Total for Check: 99650			\$457.40
TNT CONCRETE CONST INC			
185413	CURB REPAIRS	S-006	\$1,995.00
185444	CURB REPAIR	700-09/14	\$700.00
Total for Check: 99651			\$2,695.00
TOSHIBA BUSINESS			
185577	7/2014 COPIER CHARGES	11092831	\$88.00
Total for Check: 99652			\$88.00
TRAFFIC CONTROL & PROTECT			
185380	SIGNS	81128-30	\$1,286.90
185590	SIGNS	81221	\$510.00
Total for Check: 99653			\$1,796.90
TRANE			
185430	V BELT	9799717R1	\$12.32

Run date: 29-SEP-14

Village of Hinsdale

Page: 16

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
		Total for Check: 99654	\$12.32
TRI K DEVELOPMENT			
185513	STM WTR/5615 CHILDS AVE	20967	\$9,271.00
		Total for Check: 99655	\$9,271.00
TRUGREEN-CHEMLAWN			
185379	FALL FERTILIZATION	4575118503-8/14	\$4,955.27
185379	FALL FERTILIZATION	4575118503-8/14	\$2,042.40
		Total for Check: 99656	\$6,997.67
TURANO, GIANCARLO			
185608	CONT BD/408 S LINCOLN	21746	\$500.00
		Total for Check: 99657	\$500.00
TYCO INTEGRATED SECURITY			
185423	KLM PADDLE KEY	22707400	\$597.35
		Total for Check: 99658	\$597.35
UNITED STATES POSTAL SVC			
185515	POSTAGE	3000./9/14	\$3,000.00
		Total for Check: 99659	\$3,000.00
URBAN TRI GEAR			
185435	SWIM CAPS	36204-09/14	\$362.04
		Total for Check: 99660	\$362.04
US GAS			
185589	OXYGEN	224973	\$69.88
		Total for Check: 99661	\$69.88
USA BLUE BOOK			
185399	GAS DETECTOR CALIBRATION	420881	\$108.40
185648	WATER PARTS	424362	\$280.82
		Total for Check: 99662	\$389.22
VERMEER ILLINOIS			
185433	STUMP GRINDER	P79581	\$45.90
		Total for Check: 99663	\$45.90
VILLAGE OF HINSDALE-FINAN			
185641	PETTY CASH	16572	\$23.95
185641	PETTY CASH	16572	\$78.16
185641	PETTY CASH	16572	\$20.00
185641	PETTY CASH	16572	\$21.76
185641	PETTY CASH	16572	\$16.80
185641	PETTY CASH	16572	\$5.05
		Total for Check: 99664	\$165.72
VISOGRAPHIC INC			
185419	AUDIT MATERIALS	91048	\$380.25
		Total for Check: 99665	\$380.25
WAGEWORKS			
185439	FSA MTHLY FEES	125A10345884	\$12.00
185439	FSA MTHLY FEES	125A10345884	\$18.00
185439	FSA MTHLY FEES	125A10345884	\$6.00
185439	FSA MTHLY FEES	125A10345884	\$18.00
185439	FSA MTHLY FEES	125A10345884	\$12.00
185439	FSA MTHLY FEES	125A10345884	\$6.00

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
185439	FSA MTHLY FEES	125A10345884	\$12.00
Total for Check: 99666			\$84.00
WAREHOUSE DIRECT INC			
185410	OFFICE SUPPLIES	2437449-0	\$303.09
185422	PAPERGOODS	2429896-0	\$48.78
185422	PAPERGOODS	2429896-0	\$112.10
185422	PAPERGOODS	2429896-0	\$63.32
185422	PAPERGOODS	2429896-0	\$41.29
185529	PAPER GOODS	2443522-0	\$118.71
185531	OFFICE SUPPLIES	2443525-0	\$14.88
185586	OFFICE SUPPLIES	2445320-0	\$196.87
185587	OFFICE SUPPLIES	2445738-0	\$151.77
185634	OFFICE SUPPLIES	2445974-6103	\$1,108.96
185634	OFFICE SUPPLIES	2445974-6103	\$43.92
185634	OFFICE SUPPLIES	2445974-6103	\$688.16
185634	OFFICE SUPPLIES	2445974-6103	\$246.17
185636	OFFICE SUPPLIES	2447416-0	\$109.54
185653	OFFICE SUPPLIES	2445974-1	\$25.41
185653	OFFICE SUPPLIES	2445974-1	\$296.70
185653	OFFICE SUPPLIES	2445974-1	\$14.90
185674	OFFICE SUPPLIES	2449645-0	\$278.00
185698	OFFICE SUPPLIES	2445937-0	\$575.18
185698	OFFICE SUPPLIES	2445937-0	\$85.58
Total for Check: 99667			\$4,523.33
WARREN OIL COMPANY			
185517	FUEL	10864839	\$23,229.19
Total for Check: 99668			\$23,229.19
WEBBER, CHRISTOPHER			
185447	IGFOA CONFERENCE	26881-09/14	\$268.81
Total for Check: 99669			\$268.81
WIGHTMAN BUILDERS INC			
185501	CONT BD/25 S COUNTY LINE	21437	\$8,000.00
Total for Check: 99670			\$8,000.00
WILLIAMS, DAN			
185426	WORK BOOTS	63581	\$149.88
Total for Check: 99671			\$149.88
WILLOWBROOK FORD INC			
185418	HANDLE ASY	5096165	\$72.68
185436	BOLTS	5095964	\$82.88
Total for Check: 99672			\$155.56
YOUNG, PHYLLIS			
185496	STM WTR/5772 S GARFIELD	21192	\$8,956.00
Total for Check: 99673			\$8,956.00
ZEE MEDICAL			
185690	MED SUPPLIES	0100198258	\$125.82
185690	MED SUPPLIES	0100198258	\$65.76
Total for Check: 99674			\$191.58
ZENITH LANDSCAPE GROUP LL			

Run date: 29-SEP-14

Village of Hinsdale

Page: 18

WARRANT REGISTER: 1572

DATE: 10/07/14

VOUCHER	VOUCHER DESCRIPTION	INVOICE NUMBER	AMOUNT PAID
185684	LANDSCAPING	4208	\$14,753.00
185684	LANDSCAPING	4208	\$280.00
		Total for Check: 99675	\$15,033.00
ZIEBELL WATER SERVICE			
185407	WATER MAIN MATERIALS	226307-000	\$3,758.16
		Total for Check: 99676	\$3,758.16
REPORT TOTAL			\$1,013,125.06

END OF REPORT

8a

DATE: October 7, 2014

REQUEST FOR BOARD ACTION



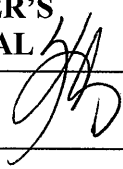
AGENDA	ORIGINATING
SECTION NUMBER Board of Trustees Item	DEPARTMENT Community Development
ITEM 2014 Street Improvement Project New Water main at Elm Street and Third Street	APPROVAL Daniel M. Deeter Village Engineer

On September 11, 2014, four bids were received for the 2014 Street Improvement Project. The design consultant at Primera Engineering has reviewed the bids and has verified that the lowest, responsible bidder is J. Congdon Sewer Service, Inc. Staff recommends that J. Congdon Sewer Service, Inc. should be awarded the 2014 Street Improvement Project for the construction of new water main at Elm Street and Third Street for a total bid of \$497,497.00. The construction budget for this project is \$516,131.00.

A bid summary is attached. The bids are based upon estimated quantities. Final pay outs will be dependent upon actual work done.

The following motion is presented for the Board of Trustees' consideration:

Motion: To Award the 2014 Street Improvement Project to J. Congdon Sewer Service, Inc. in the Amount Not To Exceed \$497,497.00.

APPROVAL 	APPROVAL	APPROVAL	APPROVAL 	MANAGER'S APPROVAL 
COMMITTEE ACTION:				



September 12, 2014

Dan Deeter, PE
Village Engineer
Village of Hinsdale
19 East Chicago Avenue
Hinsdale, IL 60521-3489

Re: Village of Hinsdale, IL
2014 Street Improvements Project -
New Watermain at Elm Street and Third Street
Recommendation of Award

Dear Mr. Deeter,

On September 11, 2014 at 10:00 AM, the Village of Hinsdale received and opened four (4) proposals submitted for the **2014 Street Improvements Project - New Watermain at Elm Street and Third Street**. All opened bids contained a proposal bid bond in the required amount of five percent (5%) of the total bid. Attached is a, "Summary of Bids" listing each pay item, the unit price bid, and the total cost from each bidder. We have examined each proposal and found no calculation errors in any of the bid amounts.

Four (4) bidders submitted proposals for the following amounts:

1. J. Congdon Sewer Service	\$497,497.00
2. John Neri Construction Co.	\$588,326.00
3. A Lamp Concrete Contractors	\$668,421.00
4. Martam Construction	\$777,410.00

The lowest bid was submitted by J. Congdon Sewer Service of Carol Stream, IL. Their proposal in the amount of \$497,497.00 is 11.3% lower than our engineer's estimate of \$560,844.45.

In accordance with the Bid Documents, J. Congdon Sewer Service has submitted its' IDOT Certificate of Eligibility and Bid Bond.

Our firm is aware that J. Congdon Sewer Service has worked on projects of similar scope and is capable of performing all work within the scope of this project. After reviewing the bid package, it is my opinion that J. Congdon Sewer Service is qualified to perform the work. It is my recommendation that the contract for construction of the New Watermain at Elm Street and Third Street be awarded to J. Congdon in the amount of \$497,497.00.

If you should have any questions concerning my review of the proposals, please contact me at (312)242-6437.

Sincerely,

A handwritten signature in black ink, appearing to read "Russell J. Pozen".

Russell J. Pozen, PE

650 Warrenville Road, Suite 200
Lisle, Illinois 60532
P 312/606.0910 | F 312/606.0415

BID TABULATION
2014 STREET IMPROVEMENTS PROJECT
NEW WATERMAIN AT ELM STREET AND THIRD STREET

Date: September 11, 2014 Time: 10:00 AM Location: Conference Room Village Hall			Primera Engineers Engineer's Estimate			John Neri Construction Co., Inc 770 W. Factory Road Addison, IL 60101		A Lamp Concrete Contractors, Inc 1900 Wright Blvd Schaumburg, IL 60193		J. Congdon Sewer Service, Inc. 170-A Alexandria Way Carol Stream, IL 60188		Martam Construction, Inc. 1200 Gasket Drive Elgin, IL 60120	
No.	Item	Units	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	PVC C-900, SDR-18 Watermain, 8"	1743	LF	\$64.00	\$111,552.00	\$ 60.00	\$ 104,580.00	\$ 85.00	\$ 148,155.00	\$ 88.00	\$ 153,384.00	\$ 67.00	\$ 116,781.00
2	PVC C-900, SDR-18 Watermain, 6"	154	LF	\$54.00	\$8,316.00	\$ 55.00	\$ 8,470.00	\$ 80.00	\$ 12,320.00	\$ 50.00	\$ 7,700.00	\$ 70.00	\$ 10,780.00
3	Cut and Cap Watermain	10	EA	\$200.00	\$2,000.00	\$ 800.00	\$ 8,000.00	\$ 1,000.00	\$ 10,000.00	\$ 1,500.00	\$ 15,000.00	\$ 1,260.00	\$ 12,600.00
4	Water Valve Assembly to be Removed	3	EA	\$400.00	\$1,200.00	\$ 1,000.00	\$ 3,000.00	\$ 500.00	\$ 1,500.00	\$ 100.00	\$ 300.00	\$ 400.00	\$ 1,200.00
5	Watermain Testing and Chlorination	1	LSUM	\$6,000.00	\$6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 6,500.00	\$ 6,500.00	\$ 1,000.00	\$ 1,000.00	\$ 3,500.00	\$ 3,500.00
6	8" 11.25° BEND (D.I.)	2	EA	\$600.00	\$1,200.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 50.00	\$ 100.00	\$ 400.00	\$ 800.00
7	8" 22.5° BEND (D.I.)	2	EA	\$600.00	\$1,200.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 50.00	\$ 100.00	\$ 500.00	\$ 1,000.00
8	8" 45° BEND (D.I.)	6	EA	\$600.00	\$3,600.00	\$ 250.00	\$ 1,500.00	\$ 500.00	\$ 3,000.00	\$ 50.00	\$ 300.00	\$ 525.00	\$ 3,150.00
9	8" 90° BEND (D.I.)	2	EA	\$600.00	\$1,200.00	\$ 300.00	\$ 600.00	\$ 500.00	\$ 1,000.00	\$ 50.00	\$ 100.00	\$ 565.00	\$ 1,130.00
10	6" 90° BEND (D.I.)	1	EA	\$500.00	\$500.00	\$ 200.00	\$ 200.00	\$ 450.00	\$ 450.00	\$ 50.00	\$ 50.00	\$ 460.00	\$ 460.00
11	Miscellaneous Fittings	5	EA	\$600.00	\$3,000.00	\$ 150.00	\$ 750.00	\$ 650.00	\$ 3,250.00	\$ 50.00	\$ 250.00	\$ 600.00	\$ 3,000.00
12	8" x 6" (D.I.) TEE	6	EA	\$700.00	\$4,200.00	\$ 400.00	\$ 2,400.00	\$ 800.00	\$ 4,800.00	\$ 50.00	\$ 300.00	\$ 840.00	\$ 5,040.00
13	1 1/2" Type K Water Service	773	LF	\$40.00	\$30,920.00	\$ 38.00	\$ 29,374.00	\$ 35.00	\$ 27,055.00	\$ 40.00	\$ 30,920.00	\$ 47.00	\$ 36,331.00
14	Remove Existing B-Box Assembly	33	EA	\$250.00	\$8,250.00	\$ 50.00	\$ 1,650.00	\$ 125.00	\$ 4,125.00	\$ 50.00	\$ 1,650.00	\$ 150.00	\$ 4,950.00
15	1 1/2" B-Box Assembly	33	EA	\$750.00	\$24,750.00	\$ 125.00	\$ 4,125.00	\$ 550.00	\$ 18,150.00	\$ 350.00	\$ 11,550.00	\$ 550.00	\$ 18,150.00
16	1 1/2" Corporation Stop with Tapping Saddle	33	EA	\$850.00	\$28,050.00	\$ 1,350.00	\$ 44,550.00	\$ 500.00	\$ 16,500.00	\$ 400.00	\$ 13,200.00	\$ 1,180.00	\$ 38,940.00
17	Fire Hydrant and Aux Valve & Box Assembly Complete	5	EA	\$4,400.00	\$22,000.00	\$ 4,300.00	\$ 21,500.00	\$ 5,000.00	\$ 25,000.00	\$ 4,500.00	\$ 22,500.00	\$ 4,600.00	\$ 23,000.00
18	Remove Fire Hydrant and Aux Valve & Box and Salvage	3	EA	\$680.00	\$2,040.00	\$ 750.00	\$ 2,250.00	\$ 550.00	\$ 1,650.00	\$ 100.00	\$ 300.00	\$ 900.00	\$ 2,700.00
19	16" Steel Casing	140	LF	\$145.00	\$20,300.00	\$ 75.00	\$ 10,500.00	\$ 125.00	\$ 17,500.00	\$ 85.00	\$ 9,100.00	\$ 170.00	\$ 23,800.00
20	Insertion Valve and Vault (4' Dia) w/ 4" Gate Valve	2	EA	\$4,500.00	\$9,000.00	\$ 6,800.00	\$ 13,600.00	\$ 5,000.00	\$ 10,000.00	\$ 6,500.00	\$ 13,000.00	\$ 8,400.00	\$ 16,800.00
21	Insertion Valve and Vault (4' Dia) Assembly w/ 8" Gate Valve	2	EA	\$5,900.00	\$11,800.00	\$ 8,500.00	\$ 17,000.00	\$ 6,000.00	\$ 12,000.00	\$ 8,000.00	\$ 16,000.00	\$ 9,800.00	\$ 19,600.00
22	Pressure Connection Valve and Vault (4' Dia) w/ 8" Gate Valve & 8" Tapping Sleeve	2	EA	\$6,000.00	\$12,000.00	\$ 6,000.00	\$ 12,000.00	\$ 8,500.00	\$ 17,000.00	\$ 5,500.00	\$ 11,000.00	\$ 8,600.00	\$ 17,200.00
23	Pressure Connection Valve and Vault (4' Dia) w/ 8" Gate Valve & 10"X 8" Tapping Sleeve	1	EA	\$6,200.00	\$6,200.00	\$ 6,200.00	\$ 6,200.00	\$ 9,000.00	\$ 9,000.00	\$ 6,500.00	\$ 6,500.00	\$ 9,100.00	\$ 9,100.00
24	Valve and Box Assembly w/ 8" Gate Valve	1	EA	\$2,200.00	\$2,200.00	\$ 2,400.00	\$ 2,400.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,680.00	\$ 1,680.00
25	Insertion Valve and Vault (4' Dia) Assembly w/ 6" Gate Valve	1	EA	\$5,300.00	\$5,300.00	\$ 7,800.00	\$ 7,800.00	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00	\$ 7,000.00	\$ 9,300.00	\$ 9,300.00
26	Valve and Vault (4' Dia) Assembly w/ 8" Gate Valve	1	EA	\$3,800.00	\$3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 4,500.00	\$ 4,500.00	\$ 3,000.00	\$ 3,000.00	\$ 5,200.00	\$ 5,200.00
27	Sampling Station	2	EA	\$600.00	\$1,200.00	\$ 2,400.00	\$ 4,800.00	\$ 1,500.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00	\$ 4,650.00	\$ 9,300.00
28	Inlet Filters	15	EA	\$145.00	\$2,175.00	\$ 150.00	\$ 2,250.00	\$ 25.00	\$ 375.00	\$ 75.00	\$ 1,125.00	\$ 200.00	\$ 3,000.00
29	Sodding, Special	485	SQ YD	\$9.00	\$4,365.00	\$ 15.00	\$ 7,275.00	\$ 12.00	\$ 5,820.00	\$ 15.00	\$ 7,275.00	\$ 17.00	\$ 8,245.00
30	Tree Protection Fence	156	LF	\$4.00	\$624.00	\$ 6.00	\$ 936.00	\$ 2.00	\$ 312.00	\$ 3.00	\$ 468.00	\$ 6.00	\$ 936.00
31	Tree Root Pruning	17	EA	\$120.00	\$2,040.00	\$ 100.00	\$ 1,700.00	\$ 25.00	\$ 425.00	\$ 85.00	\$ 1,445.00	\$ 250.00	\$ 4,250.00
32	Concrete Curb and Gutter Removal and Replacement	450	LF	\$20.00	\$9,000.00	\$ 24.00	\$ 10,800.00	\$ 25.00	\$ 11,250.00	\$ 35.00	\$ 15,750.00	\$ 36.00	\$ 16,200.00
33	Portland Cement Concrete Sidewalk, 5 Inch	1462	SQ FT	\$6.50	\$9,503.00	\$ 6.50	\$ 9,503.00	\$ 8.00	\$ 8,772.00	\$ 6.00	\$ 8,772.00	\$ 6.00	\$ 8,772.00
34	Portland Cement Concrete Driveway Pavement, 6 Inch	152	SQ FT	\$6.50	\$988.00	\$ 10.00	\$ 1,520.00	\$ 15.00	\$ 2,280.00	\$ 6.50	\$ 988.00	\$ 60.00	\$ 9,120.00
35	2" HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	140	TON	\$95.00	\$13,300.00	\$ 175.00	\$ 24,500.00	\$ 125.00	\$ 17,500.00	\$ 115.00	\$ 16,100.00	\$ 125.00	\$ 17,500.00
36	3" HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	210	TON	\$82.00	\$17,220.00	\$ 170.00	\$ 35,700.00	\$ 110.00	\$ 23,100.00	\$ 110.00	\$ 23,100.00	\$ 120.00	\$ 25,200.00
37	Prime Coat, MC-30, At .30 Gallons per Square Yard	375	GAL	\$6.00	\$2,250.00	\$ 4.00	\$ 1,500.00	\$ 1.00	\$ 375.00	\$ 4.00	\$ 1,500.00	\$ 4.00	\$ 1,500.00
38	10" Crushed Aggregate Base Course, Type B	1249	SQ YD	\$10.00	\$12,490.00	\$ 11.00	\$ 13,739.00	\$ 12.00	\$ 14,988.00	\$ 1.00	\$ 1,249.00	\$ 15.00	\$ 18,735.00
39	Remove and Re-Install Brick Paver	207	SQ FT	\$35.00	\$7,245.00	\$ 15.00	\$ 3,105.00	\$ 15.00	\$ 3,105.00	\$ 25.00	\$ 5,175.00	\$ 15.00	\$ 3,105.00
40	Mobilization	1	LSUM	\$10,000.00	\$10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 55,000.00	\$ 55,000.00	\$ 41,000.00	\$ 41,000.00	\$ 30,000.00	\$ 30,000.00
41	Dust Control Watering	3	UNIT	\$1,200.00	\$3,600.00	\$ 200.00	\$ 600.00	\$ 1.00	\$ 3.00	\$ 50.00	\$ 150.00	\$ 50.00	\$ 150.00
42	Test Holes	5	EA	\$600.00	\$3,000.00	\$ 100.00	\$ 500.00	\$ 25.00	\$ 125.00	\$ 50.00	\$ 250.00	\$ 850.00	\$ 4,250.00
43	Trench Backfill	1412	CU YD	\$32.00	\$45,184.00	\$ 42.00	\$ 59,304.00	\$ 45.00	\$ 63,540.00	\$ 1.00	\$ 1,412.00	\$ 44.00	\$ 62,128.00
44	Hot Mix Asphalt Driveway Pavement, 4 Inch	19	SQ YD	\$35.00	\$665.00	\$ 80.00	\$ 1,520.00	\$ 80.00	\$ 1,520.00	\$ 45.00	\$ 855.00	\$ 55.00	\$ 1,045.00
45	Temporary Access	293	TON	\$21.00	\$6,153.00	\$ 15.00	\$ 4,395.00	\$ 1.00	\$ 293.00	\$ 1.00	\$ 293.00	\$ 26.00	\$ 7,618.00
46	Sidewalk Removal	1462	SQ FT	\$1.75	\$2,558.50	\$ 3.00	\$ 4,386.00	\$ 1.50	\$ 2,193.00	\$ 1.00	\$ 1,462.00	\$ 2.00	\$ 2,924.00
47	Pavement Removal	1268	SQ YD	\$8.00	\$10,144.00	\$ 18.00	\$ 22,824.00	\$ 15.00	\$ 19,020.00	\$ 18.00	\$ 22,824.00	\$ 20.00	\$ 25,360.00
48	Special Waste Disposal	200	CU YD	\$70.00	\$14,000.00	\$ 75.00	\$ 15,000.00	\$ 1.00	\$ 200.00	\$ 1.00	\$ 200.00	\$ 90.00	\$ 18,000.00
49	CCD Testing, Management and Compliance	1	L SUM	\$2,000.00	\$2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 150.00	\$ 150.00	\$ 3,500.00	\$ 3,500.00	\$ 20,000.00	\$ 20,000.00
50	CCD Material Management Allowance	1	L SUM	\$2,000.00	\$2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 150.00	\$ 150.00	\$ 10.00	\$ 10.00	\$ 10,000.00	\$ 10,000.00
51	Tracer Wire	1920	LF	\$1.00	\$1,920.00	\$ 1.00	\$ 1,920.00	\$ 1.00	\$ 1,920.00	\$ 0.50	\$ 960.00	\$ 1.50	\$ 2,880.00
52	Tracer Wire Access Box	5	EA	\$80.00	\$400.00	\$ 150.00	\$ 750.00	\$ 350.00	\$ 1,750.00	\$ 50.00	\$ 250.00	\$ 350.00	\$ 1,750.00
53	Traffic Control Complete	1	L SUM	\$15,000.00	\$15,000.00	\$ 7,500.00	\$ 7,500.00	\$ 55,000.00	\$ 55,000.00	\$ 5,000.00	\$ 5,000.00	\$ 65,000.00	\$ 65,000.00
54	Street Sweeping	40	HOOR	\$125.00	\$5,000.00	\$ 100.00	\$ 4,000.00	\$ 50.00	\$ 2,000.00	\$ 135.00	\$ 5,400.00	\$ 130.00	\$ 5,200.00
55	Thermoplastic Pavement Marking Line - 6"	10	LF	\$3.50	\$35.00	\$ 75.00	\$ 750.00	\$ 60.00	\$ 600.00	\$ 3.00	\$ 30.00	\$ 25.00	\$ 250.00
56	Thermoplastic Pavement Marking Line - 12"	10	LF	\$6.00	\$60.00	\$ 130.00	\$ 1,300.00	\$ 80.00	\$ 800.00	\$ 5.00	\$ 50.00	\$ 50.00	\$ 500.00
57	Thermoplastic Pavement Marking Line - 24"	10	LF	\$15.00	\$150.00	\$ 250.00	\$ 2,500.00	\$ 90.00	\$ 900.00	\$ 10.00	\$ 100.00	\$ 80.00	\$ 800.00
58	Construction Layout	1	L SUM	\$15,000.00	\$15,000.00	\$ 4,500.00	\$ 4,500.00	\$ 7,500.00	\$ 7,500.00	\$ 1,500.00	\$ 1,500.00	\$ 7,500.00	\$ 7,500.00
2% Contingency Fee					\$10,996.95								
Engineers Estimate Total					\$560,844.45								
Total as read at Bid Opening:						\$ 588,326.00		\$ 668,421.00		\$ 497,497.00		\$ 777,410.00	