

**VILLAGE OF HINSDALE
MEETING OF THE
PARKS AND RECREATION COMMISSION**

Tuesday, September 8, 2015
Memorial Hall Memorial Building

Chairman Banke called the meeting of the Park and Recreation Commission to order at 7:02 p.m. at the Memorial Hall board room.

Members Present: Chairman Banke, Commissioners Mulligan, Baker, Owens, Keane and Conboy

Members Absent: Commissioner George

Also present: Alice Waverley – New Commissioner

Staff Present: Gina Hassett, Director of Parks and Recreation
Linda Copp, Secretary

Commissioner Mulligan moved approval of the June 30, 2015 Parks and Recreation Commission meeting minutes. Commissioner Owens seconded and the motion passed unanimously.

Liaison Reports

Gateway Special Recreation Association

Ms. Hassett commented on the participation organizations fee increase for 2015. There were 28 participants this year.

It will be reviewing a customer satisfaction survey. It will go out electronically and will be included for the Commission.

Demographics will be done of the age groups that are using the service.

Recreation Staff Report

Ms. Hassett commented on the report. KLM revenue increased 53%; there were 15 events in August – 4 more than the previous year. Last year was the first year revenue exceeded \$155,000 and replacement of banquet chairs and carpet are in the capital plan. It will go out to bid once patterns and colors are chosen. Staff is hoping for the same type and color.

Ms. Hassett stated that platform tennis is underway and most of the memberships will come in the next month. Lesson information is on the website and in the brochure. Some damage was done to one court when a tree fell the wrong way onto a court. Public Services have made that repair. Reilly Green will be coming to fix some needed repairs on the courts.

The pool closed Labor Day for the season. The first week of back to school hours had minimal complaints. Some complications arose over the weekend with staffing issues. The staff that were no shows will not be asked back next year. Pass sales were affected by frequent rain and cold weather and that will continue to be a challenge. Resident family pass sales decreased 12%. The neighborly rate increased substantially with the new rate. 10 visit passes decreased by about 12% and were also affected by the weather.

Chairman Banke asked about Oak Brook being included in the neighborly rate. Ms. Hassett stated that they have a pool, so we don't extend the rate to them. Chairman Banke stated that he feels

that it could be worthwhile to extend the rate to Burr Ridge. Commissioner Conboy commented about what the competitors will do to get our users. Ms. Hassett stated that the community needs survey will go to everyone regarding their usage. Ms. Hassett stated that this could be a question for the survey. Commissioner Owens asked if the numbers are available for this summer compared to other years. Ms. Hassett will give the pool details at the next meeting.

Ms. Hassett stated that the resident pass sales are the area where there is the most decline. Commissioner Owens mentioned about the schools starting much earlier could also affect it. Commissioner Mulligan commented about the competition that there is for swimmers. Chairman Banke mentioned that it is a consistent trend of decline in resident memberships and creative ideas have to continue to be explored. Ms. Hassett stated that daily fees decreased in May and June due to frequent rain but were good in July and August.

Ms. Hassett stated that staffing was modified and was 20% below the prior year. The community survey will focus on the pool and the recreation programs as a whole. Eastern IL University will be conducting the survey within the next few weeks. They will be contacting the Commission members as well as some board members. The draft should be back in early October. The survey will be sent to all residents and there will be a link on the village website as well.

Chairman Banke asked about using the library to do the survey. Ms. Hassett stated that there will be signage but wants to be cautious about using an IP address only once.

Ms. Hassett stated that the Fall Festival date has been changed to Oct. 24th due to a conflict with HMS on Oct. 17. Holiday Express is Sunday, Dec. 6 and Breakfast with Santa is Dec. 12.

The village website will be live in the next few weeks and it will supply more details on each park. Ms. Hassett asked the Commissioners to provide feedback once it goes live.

Ms. Hassett reported that this summer there were 6 students to be included for programs where an aide is needed. The Village has to reimburse \$6,706 in inclusion costs and we will be reimbursed from Burr Ridge for their participants. The tax levy could be increased to cover this cost if it continues in the future.

Ms. Hassett reported that Burns tennis courts repairs began a couple of weeks ago and they are already rebuilding the courts. Another layer of asphalt will need to be applied and that will need to set for 14 – 21 days before it is painted. The courts could be back on-line in mid-October. Commissioner Mulligan asked about the tree sap. Ms. Hassett stated that continued maintenance and annual power washing will help with that and the bushes will be trimmed back as well.

Athletic fields are at capacity with soccer and lacrosse. KLM is busy with cross country. Commissioner Owens asked about Falcon football using Oak School and if that is Village property. Ms. Hassett stated that it is school district property. Chairman Banke asked if we get requests from travel programs. Ms. Hassett said that Veeck is at capacity during the week with soccer. Another lacrosse program has also asked for space. There are no baseball travel clubs that are currently using the field. Falcon Fest will use space at Robbins and the rotary will also be using Robbins on Sept. 20 for a 5K race.

Revenue/Expense Report

Ms. Hassett stated that field and picnic shelter revenues increased 22% over the prior year. Operating expenses increased about one half percent. Personnel services are increased due to reallocation of staffing. Ms. Hassett explained the capital improvement costs and the Veeck

walking path has been deferred from the budget. The windows in the Arts Center need to be replaced for about \$35,000.

Program revenue decreased 27% primarily due to lower registration for tennis lessons. Weather was a challenge for lessons. Ms. Hassett commented that a lot of residents have gone to Five Seasons. Some programs there were less offerings or less participation.

KLM revenue increased 43% over last year. Expenses are 15% lower and personnel expenses increased due to more events.

Pool revenue increased 6% but there is a decline in resident pass sales. Operating expenses and staffing expenses decreased. Repairs are 12% higher due to unanticipated repairs to the lap pool. The pool will be looked at this week to see if repairs can be done yet this year instead of the spring.

Commissioner Waverley stated that S/D 181 is talking about moving their school calendar up to match the high school which would impact August attendance at the pool. Chairman Banke suggested starting the season two weeks later to save some money. Ms. Hassett stated that one of the challenges of starting later would be the college students would not want to work if they can't start until June. Swim lesson participants complaint is that the water is cold even though the water is heated.

Old Business

Public Donation/Artwork Guidelines

Ms. Hassett explained that Trustee Saigh commented about only having US flags added to the language. Ms. Hassett used a similar policy from another agency and she had discussion with them regarding the maintenance of the donation. Chairman Banke asked about the life care fund that might need to be established. How would this be specified and enforced? Ms. Hassett stated that each donation will be unique and there would not be an exact science on what the maintenance funds would be. Chairman Banke stated that they shouldn't be charged anything if they are making a donation. Commissioner Conboy suggested that it should be included in the proposal to the village. Commissioner Owens commented that some of the language regarding maintenance was contradictory. Ms. Hassett stated that the life cycle care fund be included in a different area depending on the length of life expectancy. Chairman Banke suggested that a fund could be created for the life expectancy of the donation.

New Business

Hinsdale Platform Tennis Association Project Debt

Ms. Hassett commented on the court debt for the two additional courts. \$174,141 was the total cost and \$140,050 was raised. The surplus from membership sales was applied to the debt and is currently \$729. The debt should be paid off this year providing there are no major expenses.

Ms. Hassett stated that Hinsdale Swim Club contract expired at the end of the season and staff is working with them for a new agreement.

Correspondence

None

Chairman Banke thanked Commissioner Mulligan for her service and welcomed Alice Waverley as the new Commissioner.

Adjournment

Since there was no further business to come before the Commission, Commissioner Mulligan moved to adjourn. Commissioner Owens seconded and the motion passed unanimously. The meeting of the Park and Recreation Commission was declared adjourned at 8:02 p.m.

Respectfully submitted,

Linda Copp, Secretary