

VILLAGE OF HINSDALE
Tuesday, November 12, 2013
Memorial Hall – Memorial Building

 **DRAFT**

Chairman Kluchenek called the meeting of the Park and Recreation Commission to order at 7:00 p.m. at the Memorial Hall board room.

Members Present: Chairman Kluchenek, Commissioners Banke, Baker, George, Keane, Owens and Mulligan

Members Absent: None

Staff Present: Gina Hassett, Director of Parks and Recreation
Linda Copp, Secretary

Commissioner Banke moved approval of the October 15, 2013 Park and Recreation Commission meeting minutes with the correction is spelling for Commissioner Baker's name. Commissioner Owens seconded and the motion passed unanimously.

Revenue Expense Report

Ms. Hassett explained the report. Field rental fields are up due to travel teams using Veeck Park. There will still be some more revenue coming from soccer rentals. KLM picnic rentals were also up for the year.

Ms. Hassett explained that the recreation programs services are over which is contributed to the new recreation supervisor position. The salary was about a 15% increase to the position since the position is more of a middle range experience position.

Ms. Hassett stated that some of the repairs of the platform tennis courts are included in the expenses. Cultural arts revenue is down but when revenue declines, so do the expenses.

Ms. Hassett stated that some items that are budgeted are being moved into the next fiscal year. The Veeck Park walking path is still in the discussion stage. Ms. Hassett suggested that crushed limestone might be used for the path instead and then there wouldn't be an issue with the soccer fields. Ms. Hassett stated that there could be a maintenance issue with the crushed limestone. The plan will be presented to ACA in December.

Commissioner Banke asked if Burns sidewalk can be done first since it is in such bad condition. Ms. Hassett explained that the bid package will include all of the sidewalks needed being done at the same time.

Commissioner Baker asked about revenue being down on recreation services. Ms. Hassett explained that some programs are no longer offered which affects the revenues.

Commissioner Mulligan asked if the new led lights at the paddle courts cost the village anything. Ms. Hassett explained that there was a grant for those.

Recreation Program Report

Ms. Hassett stated that she will be submitting the paperwork for reimbursement for the grant at KLM. Laurie Lane residents in Burr Ridge have some flooding concerns and staff has been meeting with them regarding the ponding in their yards. They are asking for the berm to be higher. Commissioner Mulligan asked if it will help the drainage. Ms. Hassett explained that the berm was not designed to run to the creek, just hold it back. The cross country course had to be changed due to the wet conditions. The course is a little shorter due to the change.

Ms. Hassett explained that the turf has come in well. The capital projects included resurfacing the pool parking lot and KLM. The underlayment at the pool parking lot is soft and it is suggested to store the snow at Veeck instead.

Athletics fields are finishing and staff is working on a new sign to notify people that want to use the fields for pickup games. Staff will have to open the signs when the fields are closed. The goal is the protection of the fields. Ms. Hassett stated that if there are signs posted saying the fields are closed, then the police can ticket anyone that is using the fields.

The Fall Festival was moved to the middle school and the event may be moved there permanently. Touch a truck may be added to the event. Polar Express cannot be called that next year due to licensing issues with Warner Brothers so it will be called something else. The trips will continue with a different name.

Mr. Hassett reported that the Winter/spring brochure is in the final stages and will be out the week of December 9. Platform tennis season is underway and there continues to be repairs made as needed.

Ms. Hassett explained that the five year capital year was discussed. Staff drafts the plan and the Trustees make the final decision. Most of them are all maintenance, nothing is added. Chairman Kluchenek asked what the role is of the Commission regarding the capital plan. Ms. Hassett stated that feedback is welcomed, but the Trustees make the finance decisions. The village board doesn't want any new items to the plan unless there is really a reason for it. Ms. Hassett stated that the fire suppression system at the bath house is something that will need to be replaced at the pool and members get no benefit from that.

Chairman Kluchenek stated that he thinks that the Commission should have some input. Commissioner Banke stated that we are subject to the results but have no actual role in the budget process. Ms. Hassett stated that feedback can be given to the board.

Chairman Kluchenek stated that recommendations from the Commission should be advanced to the Finance Commission. Ms. Hassett stated that there are items that have already been cut. Commissioner Owens commented that she is approached on a regular basis asking why we don't have certain things. Commissioner Banke mentioned that Parks and Rec is the only department that affects the community because of all the parks and has an impact on the children.

Ms. Hassett stated that the other Committees are made up of Board Members and Trustees and they directly vote on the budget. Chairman Kluchenek stated that there are no

opportunities to allocate resources and that is the Commissions responsibility. Ms. Hassett will find out if a Commissioner can attend the December meeting.

Ms. Hassett stated that the Finance Commission doesn't want any surprises in the budget. Chairman Kluchenek asked Ms. Hassett if the plan will be revised. Ms. Hassett is pretty confident that this is where the budget will stay. Ms. Hassett will ask the Finance Commission Chairman about the Commission request.

Commissioner Baker asked about the issue of the pool parking lot. Ms. Hassett stated that if the surface was on a street, the project would have stopped. It is adequate for a parking lot, but should not have snow stored there because of the use of heavy equipment.

Commissioner Baker commented about the Fall Fest being crowded. The vendors on the first floor operated the games and that made it congested. Ms. Hassett stated that the suggestion is to move the vendors upstairs or move the costume judging.

Commissioner George asked about attendance at the Fall Fest compared to last year. Ms. Hassett stated that the fire and police open house is always fire safety week, so staff will try to stay away from the same weekend.

Old Business

Community Pool Review

Chairman Kluchenek stated that it was helpful to see the prior memo from the Finance Commission on the issue. Ms. Hassett stated that fee adjustments don't have to go to ACA, but are brought so they are aware of them.

Ms. Hassett stated that our daily fees should be similar to Clarendon Hills or we will lose part of that market. Staff is recommending \$8 for residents and \$12 for non-residents, regardless of child or adult. The other issue is the non-resident rates. They are high and staff is suggesting meeting rates comparable to Clarendon Hills. The goal is to monitor the attendance more closely. Staff would like a friendly rate to offer surrounding communities.

Ms. Hassett suggested Western Springs and LaGrange to be offered a friendly rate. Staff met with Clarendon Hills Park District and the super passes will be limited to 100 for next summer. This will result in about \$10,000 shortage in revenue.

Ms. Hassett explained the super pass tiers. Staff suggests making all the rates \$45 for the super passes but stay under the non-resident rate of Clarendon Hills. Chairman Kluchenek asked if the flat rate structure would bring in a revenue gain. Ms. Hassett stated that the net gain would be about \$2000. Commissioner Banke asked if we are losing pricing power because of what Clarendon Hills has done and is it in our best interest to explore being with a different partner. Ms. Hassett stated that Oak Brook has an indoor pool but we don't have a lot to provide them. Burr Ridge has a small homeowners pool and Western Springs is a private club. Commissioner Banke commented on the economic realities for years to come.

The Commission discussed the pros and cons of partnering with Oak Brook. Ms. Hassett stated that people were more interested in Clarendon Hills pool this year because of the new amenities and splash pad. Commissioner Mulligan asked about having a climbing wall or some other amenity by the diving well. Ms. Hassett will have staff check on prices. Chairman Kluchenek commented that you have to compete on product.

Commissioner Owens stated that there are relatively low cost amenities that could be added and the sand area should be eliminated. Ms. Hassett stated that one of the issues was partnering with Clarendon Hills. Ms. Hassett had a meeting with their staff. Our facility is in good shape but maybe we are able to do more swim team rentals to capture more revenue. Commissioner Owens stated that Clarendon Hills has nice amenities but it is always crowded but there is less deck space. There was discussion on what would be involved in a partnership.

Commissioner Owens commented about how Western Springs children are not on swim teams because of limited space and how we could offer them the opportunity to be on a swim team in Hinsdale. Commissioners Owens, George and Mulligan will put together a task force and work with staff to put together a plan.

Chairman Kluchenek commented on the proposed fees and stated he was fine with the \$8 and \$12 fee. The Commissioners all agreed to those fees. Commissioner Owens made a motion to recommend the proposed fees. Commissioner George seconded the fee structure and it will be brought to ACA.

Ms. Hassett stated that the non-resident fees are very complex and the amount of memberships go down every year. Staff has looked at putting an ad in the LaGrange Park brochure. Countryside will subsidize their residents to join any pool. Chairman Kluchenek stated that there needs to be something to market in order to attract other communities. Commissioner George asked if there is a Facebook page for the pool. Ms. Hassett stated that there is but staff is cautious about emailing. Any pool marketing goes to past or current pool members.

Commissioner Banke commented on the revenues vs. expenses. Ms. Hassett stated that revenue was \$321,000 and the net could be \$80,000 for this year. There was discussion about the pool budget. Ms. Hassett stated that the non-resident memberships continue to decline and we can't count on them for steady revenue. The Commission believes they need to make a case to the village board for pool amenities.

Commissioner Mulligan believes that capturing swim team members and lowering the pool membership rate for them is an option. Ms. Hassett stated that there will always be a challenge to capture non-residents.

The Commission will use the pool task force to discuss the non-resident membership fees. Chairman Kluchenek asked Ms. Hassett to let all Commissioners know what the meeting date will be.

New Business

Katherine Legge Memorial Lodge Discussion

Ms. Hassett stated that Jennifer Braun was unable to attend. Ms. Hassett stated that the Finance Commission Chair mentioned that since there was no food or beverage sold there that KLM is doing pretty good. Some of the Commission members commented on how good the lodge looked. Ms. Hassett stated that Ms. Braun has worked hard to retain clients and to get potential new clients. The village manager has asked staff to find the cost to make the 2nd floor ADA compliant. Over the last year staff has kept track of what type of event is being held. A new report will be generated for the last five years data for where the clients are coming from.

Ms. Hassett stated that January and February are quiet and there are quite a few last minute bookings for the early months of the year. Chairman Kluchenek asked what recreation programs are held there. Ms. Hassett stated that those are activity programs like yoga and ballroom dance with no revenue for the lodge.

Chairman Kluchenek asked about Nicole's resignation. Ms. Hassett stated that she resigned due to family issues. The job is posted and has various hours. Nicole was involved with clients and some cold calls from previous clients.

Other Business

Commissioner Banke commented on the Oak Street bridge and the new one that will be in its' place. He wants to know if the old bridge can be brought to KLM and believes it should be preserved. Ms. Hassett stated that the funding requires that the bridge be two lanes and has to be compliant with sight lines so the house there will be demolished.

Ms. Hassett commented that some residents at Brook Park want to install an ice rink. The request will go to ACA for approval. Ms. Hassett commented on the dog that washed through the stream at KLM on Halloween. The dog was recovered and is ok.

Adjournment

Since there was no further business to come before the Commission, Commissioner Mulligan moved to adjourn. Commissioner Banke seconded and the motion passed unanimously. The meeting of the Park and Recreation Commission meeting was declared adjourned at 8:29 p.m.

Respectfully submitted,

Linda Copp, Secretary

VILLAGE OF HINSDALE
Administration and Community Affairs Committee
Minutes of the Meeting November 4, 2013

Chairman Hughes called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on November 4, 2013 at 7:30 PM.

Members Present: Chairman Hughes, Trustees Angelo, Elder and LaPlaca

Staff Present: Kathleen Gargano, Village Manager; Darrell Langlois, Assistant Village Manager/Director of Finance; Gina Hassett, Director of Parks and Recreation and Tim Scott, Economic Development Director

Approval of Minutes – October 7, 2013

Trustee Angelo moved approval of the October 7, 2013 minutes. Trustee Elder seconded and the motion passed unanimously.

Monthly Reports

Treasurers Report

Mr. Langlois presented the report. Base Sales Tax receipts for the month of September decreased by 1.6% and increased 8.7% for October. Year-to-date base sales tax receipts for the first six months of FY 2013-14 totals \$1,377,053, an increase of 3.6%. Total Sales Tax receipts for the first six months of the fiscal year total \$1,510,618, an increase of 3.9%.

Mr. Langlois reported that Income Tax revenue for the month of September amounted to \$90,490, an increase of 1.9%; and for October was \$157,875 an increase of 12.9%. Total Income Tax receipts for the first six months of FY 2014-15 total \$874,808, an increase of 11.4%. This variance is favorable when compared to budget as no increase was assumed in the FY 2013-14 Budget.

Mr. Langlois reported that the State is still \$248,000 or two months behind the normal payment schedule. Mr. Langlois reported that Property tax collections through August amount to \$5,516,052, which is approximately 89.8% of the Village's \$6.14 million tax levy. Building Permit revenues for September were \$262,062, an increase of 148%. Excluding the month that we received the permit revenue from the Hospital, we have only had one \$200,000 month since 2007 at \$218,000. For the first five months of the year, total Building Permit revenue stands at \$640,313 an increase of 51.6%. Preliminary results for October indicate a strong revenue month in excess of \$175,000.

Ms. Gargano commented that staff will keep on top of the situation to be sure that service delivery is not delayed in the spring when there will be more volume.

Mr. Langlois reported that staff has decided to interview three of the five vendors who submitted proposals for the water meter project and the interviews will start in about 10 days.

Park and Recreation Activity Report

Ms. Hassett presented her report. The OSLAD grant will be submitted to the state for reimbursement. The sealcoating for the pool and KLM have been completed and were within budget. Both have enhanced the properties and residents have noticed. The engineering department has suggested not storing the snow at the pool due to wear and tear on the parking lot; Veeck Park is being evaluated as an alternate site. It is the large vehicles that impact the parking lot.

The athletic fields will have signs in the spring when the fields are closed. The police can then ticket users that are not permitted. Chairman Hughes asked if that is a practice in other communities. Ms. Hassett stated that other communities may have staff on-site, but many do use this method too.

Trustee LaPlaca asked if users will be warned first. Ms. Hassett stated that repeat offenders will be ticketed. Fall Fest was moved to the middle school and there is consideration to moving it there permanently.

Warner Brothers has sent correspondence regarding the Polar Express. It can no longer be called that. There was a long meeting at KLM regarding the Lodge. The consensus was that the lodge is doing well considering the restraints. There has been an inquiry regarding the HCA building usage from some international soccer players. It would not be adequate for housing because there are no showers or kitchen.

Economic Development

Mr. Scott presented his report. The Burlington Park wall is nearing completion. The parking study is also nearing a close and a draft report will be available for the Trustees. The Chamber and village are partnering with the lighting. The cost is \$22,500 for the lighting with two new vendors.

Mr. Scott updated the Trustees on the tenant updates. There will be a new home store on Washington and Tremau Design is moving from Chicago Ave. There are some restaurants also in the works, including the Grant Square space.

Approval of a Resolution Determining Amounts of Money to be raised through Ad Valorem Property Taxes

Mr. Langlois explained the request. Chairman Hughes explained that staff is proposing to levy the maximum 1.7% increase allowed under the tax cap. Trustee LaPlaca moved approval of the request. Trustee Elder seconded the approval and the motion unanimously. Mr. Langlois reported that the police and fire pension funds are part of this levy recommendation. The state also does an evaluation and is consistent with what is being recommended.

Approval of an Intergovernmental Agreement between the Village of Hinsdale and the Hinsdale Public Library

Mr. Langlois explained the request. The last agreement was in 2007 and some issues no longer apply. Items that no longer apply were redlined in the new agreement.

Trustee LaPlaca moved approval of the request. Trustee Elder seconded the approval and the motion unanimously

Approval of the Construction of an Ice Rink at Melin Park by Hinsdale Residents
Ms. Hassett explained the request. For the last five years, residents have constructed an ice rink at Melin Park. The village supplies the water, but the residents maintain the rink. It has supplied skating opportunities the last two years when there was no ice at Burns.

Trustee Angelo moved approval of the request. Trustee Elder seconded the approval and the motion unanimously

Discussion and Consideration of Draft Changes and Amendments to the Hinsdale Liquor Code

Mr. Scott explained the changes. The new Code would be a creation of a new classification and service with food. Full service license with extended hours is not included and that would be part of an Ordinance provided by the village attorney. Trustee LaPlaca asked if that is a different class. Trustee LaPlaca asked if the hours are missing. Mr. Scott stated that these are the changes and not the entire Amendment. The hours are missing from this Amendment draft. There would be a paragraph that states hours in the final version.

Mr. Scott stated that the Trustees would see the entire Ordinance before approval. Chairman Hughes stated that the changes should be approved rather than waiting until the discussion time that could be months away. The Trustees agreed that would be acceptable.

Mr. Scott explained what the difference was between B1 and B2, which are primarily the extended hours. Trustee LaPlaca asked about where the wine sellers would be. Mr. Scott explained that language will not change. There was discussion about store sizes and restrictions in the licenses. The Trustees made suggestions/revisions to the draft changes.

Adjournment

As there was no further business to come before the Committee, Trustee Angelo motioned to adjourn. Trustee Elder seconded and the motion passed unanimously. The meeting was adjourned at 8:58 P.M.

Respectfully Submitted:

Darrell Langlois
Assistant Village Manager/Director of Finance

DL/lc

Gateway Special Recreation Association

Annual Board Meeting
Thursday, January 9, 2014
3:00 PM

Oak Brook Family Recreation Center
1450 Forest Gate Road
Oak Brook, IL 60523

I. CALL TO ORDER/ROLL CALL

II. OPEN FORUM

III. BOARD MEMBER COMMENTS

IV. COMMUNICATIONS

V. OMNIBUS AGENDA

All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.

A. Approval of December 12, 2013 Regular Meeting Minutes

B. Approval of January 2014 Check Register

C. Approval of January 2014 Treasurer's Report

VI. REPORTS

A. RGA Monthly Report

B. Advisory Oversight Group Reports

VII. OLD BUSINESS

A. Medicine Dispensing Policy update

B. Day Camp Transportation

VIII. NEW BUSINESS

IX. OPEN FORUM

X. ADJOURNMENT

GATEWAY SPECIAL RECREATION ASSOCIATION

BOARD OF DIRECTORS' MEETING

December 12, 2013

- I. Call to Order:** President Gina Hassett called the Gateway Special Recreation Association Board of Directors' Meeting to order at 3:07 pm on December 12, 2013 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present.

Roll Call: Board members present: Cindy Szkolka, Elmhurst; Gina Hassett, Hinsdale; Matt Russian, Pleasantdale; Brian Kaspar, Westchester; Kristen Violante, Willowbrook; and Scott Nadeau, York Center.

Absent: Jim Pacanowski, Burr Ridge and Karen Spandikow, Oakbrook.

Staff Present: Ray Graham Staff: Brian Alexander and Kathy Carmody.

- II. Open Forum:** None

- III. Board Member Comments:** None.

- IV. Communications:** None.

- V. Omnibus Agenda:** Motion made by Scott Nadeau, York Center, to approve the Omnibus Agenda and motion seconded by Matt Russian, Pleasantdale.

- A. Approval of November 10, 2013 Annual Board Meeting Minutes
- B. Approval of December 2013 Check Register
- C. Approval of December 2013 Treasurer's Report

On a voice vote the motion passed.

- VI. Reports:**

- A. RGA Monthly Report: The monthly report was reviewed by Superintendent Alexander. RGA is targeting the summer of 2014 to begin on-line registration for Gateway programs. Also, RGA will be completing an IDOT vehicle grant application for Gateway's transportation use.

- B. Advisory Oversight Group Reports: None.

- VII. Old Business:**

- A. Medicine Dispensing Policy Review: The Board continued discussion regarding the intent and verbiage of this policy. Discussion centered on having "one" policy for

medication dispensing that covered all programs, i.e. "Gateway staff does not dispense or assist with medication unless required to do so under applicable state or federal law". RGA would ensure that Gateway was in compliance with Title II's requirement that "no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity." Any cost associated with a "reasonable accommodation" related to providing medication to an individual with a disability in a Gateway program, would be charged back to the Gateway Board.

- B. Day Camp Transportation: Kathy Carmody will check into possible assistance for transportation to/from summer camp, for the Williams family, through RGA.

VIII. New Business:

- A. Kathy Carmody advised the Gateway Board that the contract cost for the Brochure had not been included in the semi-annual payments to RGA. Consequently, each community will receive a subsequent bill for these costs.

IX. Open Forum: None

- X. **Adjournment:** Kristen Violante, Willowbrook, made a motion to adjourn the meeting, seconded by Scott Nadeau, York Center. Motion passed on a voice vote.

GATEWAY SRA

Check Registry

Date: January 9, 2013

Check #	Paid to:	Description	Amount	Total
1814	Ray Graham Association	1 one 1 aids	\$ 3,741.63	\$ 3,741.63
1814	Ray Graham Association	Financial Assistance	\$ 593.50	\$ 593.50
1814	Ray Graham Association	3rd quarter contract payment	\$ 102,957.00	\$ 102,957.00
1815	Village of Hinsdale	Fuel	\$ 670.49	\$ 670.49
			\$ -	\$ -
Grand Total Check Register				\$ 107,962.62

GATEWAY SRA 2013 - 2014
MONTHLY TREASURER'S STATEMENT

Date: January-14

<u>Revenue Accounts</u>	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>+ or - to Budget</u>	<u>% of Budget</u>
Interest	\$ 7.16	\$ 54.53	\$ 90.00	\$ (35.47)	60.6%
Member Contributions	\$ 136,132.36	\$ 372,529.87	\$ 472,795.00	\$ (100,265.13)	78.8%
Miscellaneous Revenues	\$ -	\$ -	\$ -	\$ -	0.0%
Total Income	\$ 136,139.52	\$ 372,584.40	\$ 472,885.00	\$ (100,300.60)	78.8%
<u>Expense Accounts</u>					
Audit Services	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	100.0%
Day Camp Transportation	\$ -	\$ 7,441.20	\$ 3,000.00	\$ 4,441.20	248.0%
Financial Assistance	\$ 593.50	\$ 1,142.50	\$ 4,000.00	\$ (2,857.50)	28.6%
Insurance Expense	\$ -	\$ 560.00	\$ 1,000.00	\$ (440.00)	56.0%
Legal Fees	\$ -	\$ 2,093.00	\$ 2,100.00	\$ (7.00)	99.7%
Misc. Expenses	\$ 20.67	\$ 2,349.04	\$ 350.00	\$ 1,999.04	671.2%
One on One Services	\$ 3,741.63	\$ 6,928.26	\$ 8,500.00	\$ (1,571.74)	81.5%
Program Supplies	\$ -	\$ -	\$ 500.00	\$ (500.00)	0.0%
Service Contract	\$ 102,957.00	\$ 308,871.00	\$ 420,328.00	\$ (111,457.00)	73.5%
Vehicle Fuel	\$ 670.49	\$ 6,477.29	\$ 10,700.00	\$ (4,222.71)	60.5%
Vehicle Repairs	\$ -	\$ 3,081.45	\$ 7,500.00	\$ (4,418.55)	41.1%
Total Expenses	\$ 107,983.29	\$ 342,443.74	\$ 461,478.00	\$ (119,034.26)	74.2%
Net Ordinary Income	\$ 28,156.23	\$ 30,140.66	\$ 11,407.00	\$ 18,733.66	5%
Beginning Year Cash Money Market		\$ 50,314.48			
Outstanding check to IBLP #1784		\$ (1,350.00)			
<u>Beginning Year Cash Checking Account</u>		<u>\$ 2,095.84</u>			
Total Cash Beginning of Year		\$ 52,410.32			
Net Income		\$ 82,550.98			

**Gateway SRA Board Meeting
January 9, 2014
RGA Report**

**Winter 2013/2014 Comparison
As of 1/6/2014**

2013

District	Registered Participants
Burr Ridge	10
Elmhurst	55
Hinsdale	23
Oak Brook	9
Pleasantdale	3
Willowbrook	7
Westchester	3
York	1
Non-resident	10

2014

District	Registered Participants
Burr Ridge	6
Elmhurst	25
Hinsdale	12
Oak Brook	5
Pleasantdale	3
Willowbrook	2
Westchester	2
York	0
Non-resident	4

Cancelled Summer Programs as of 1/6/2014

- Gator Training

Full Programs as of 1/6/2014

- Saturday Explorers

Gateway Staff Update

We currently have the following positions open:

- 3 Recreation Instructors
- 1 Supervisor

Gateway Vehicles Update

Vehicle	Mileage	Maintenance
192	62935	Oil Change
171	98729	N/A
170	37525	Oil Change, 1 New Tire

Scholarships Status as of 1/6/2014

- Burr Ridge = \$100
- Elmhurst = \$100
- Pleasant Dale = \$89

Winter/Spring Programming & Registration

We are still accepting, receiving and processing Winter/Spring registrations.

Looking at operations for our Winter/Spring programming and operations, we currently have 2 separate registrations for these sessions. Due to staffing, planning, budgeting and other aspects, I would like to discuss the possibility of combining the two sessions into one registration/session, like we did for the fall session registrations.

Summer 2014 Programs & Brochure

Now that our Winter programs are underway, we will begin planning and organizing for the Summer 2014 program brochure. Right now, I am tentatively anticipating a distribution time of early April with a registration deadline of 5/30/2014 for summer programs. To get a jump start on our planning process, if you know ahead of time of community events that you would like to put into the upcoming brochure, please feel free to start sending me the information now.

On-line Registration

We are currently moving forward with the On-Line Registration project. Currently we are anticipating a roll-out of the project for our Summer 2014 session.

Freedom Golf Association

I recently met with some individuals with the Freedom Golf Association. Their association provides golf opportunities for individuals with physical and cognitive disabilities. They are located right here in our area. They would like to work with Gateway to provide a program or event. We currently have a successful golf program; however my interest would be working with them to provide a golf clinic and possibly individualized lessons. We are currently looking at a date in the Summer for a clinic, and if we have some interest, and if it is cost effective, we will be looking into possibly utilizing them for some individualized lessons.

Program Highlights

Special Events

The special events highlights for the month of December started out with a trip to Woodfield Mall on Sunday, December 8th for some last minute holiday shopping and lunch at Rainforest Café. Then on December 13th Gateway celebrated the upcoming holiday season by hosting a Candlelight Celebration event complete with music, dancing, activities and catered holiday inspired dinner. The participants look forward to this event all year long. Each one of the participants received a gift bag filled with goodies and an ordainment commemorating their evening at the Candlelight Celebration.

Gateway Holiday Productions

Gateway drama club preformed a variety show holiday concert comprised of Frosty the Snowman, Rudolph the Red Nosed Reindeer, Santa's coming to town, Away in a Manger and Silent Night. Many of our Gateway families and friends attended the evening's concert. The actors and actresses did an amazing job we are so proud of them.

Camp Snowflake

This December Gateway SRA had its 5th annual Camp Snowflake. Week 1 we had a total of 5 campers and Week 2 we had a total of 5 campers. This winter the campers enjoyed outings to Extreme Trampoline, Jelly Belly Factory and Museum of Science and Industry. The campers also enjoyed winter crafts, holiday themed activities, organized games in the gym and board games in the multi-purpose room. The Pleasant Dale Park District was extremely accommodating to Gateway again this year.

Oodles and Doodle

Gateway had a successful fall season with a new creative arts class that created many different projects each week. This class also created some holiday favorites in December with ornaments, window clings and cards. Our participants love to be creative and this class allows them to utilize all their special talents.

Gators Basketball & Basketball Practice

The Gateway Gator Basketball teams had some good competition this month. Our Gator Green team is undefeated so far. Our Gator Blue team is also undefeated this season! Our Gator Red and White teams are playing well and continuing to improve each week.

The Gateway Basketball Practice continued this month. We have 21 basketball players in this program. This is the second season running this program and we are off to a great start. Many families have expressed their appreciation in adding this program to the basketball season.

Tuesday Travelers

Started the month, by going to see Frozen, perhaps the best movie of the year, and then got into the Christmas spirit by going to the winter wonderland fest at Navy Pier.

Community Cruisers

Attended the Elmhurst Special Needs Day at the Wilder Mansion, and also did some last minute shopping at Yorktown.

Northern Area Social Club

The group had a great night at Rivers Casino, with one participant winning over \$100.

Memo

To: Chairman Kluchenek and Members of the Parks & Recreation Commission
From: Gina Hassett, Director of Parks & Recreation
Date: January 8, 2014
RE: December Parks & Recreation Financial Statement

Attached are the preliminary Parks and Recreation figures for December FY 2013-14. December is the eighth month of the budget year. There has been little change in registration revenue as December is a slow month for registration activity. Program registration will resume in January for the winter/spring sessions.

No additional revenue is expected to post for the pool. Expenses for the pool will continue to post for off season operations of the pool including utilities, repairs and spring training for staff.

Platform Tennis revenue is up 1% over the prior year. Overall expenses for platform are within budget; however expenses for maintenance are 16% above budget due repairs and replacement of court heaters. Staff is monitoring expenses related to platform tennis closely for the remainder of the year. Payment for the fall session of platform lesson revenue will post in January.

PARK RECREATION REVENUE/EXPENSE SUMMARY

December FY 2013-14

(May 1-April 30)

PRELIMINARY NUMBERS

DEPT. 3101	FY 13-14	FY 13-14	FY 13-14	FY 12-13	FY 12-13	FY 12-13
ADMIN. AND SUPPORT	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Personal Services	220,534	127,827	58%	220,534	136,876	62%
Professional Services	0	0		0	0	
Contractual Services	0	0		0	0	
Other Services	6,200	4,506	73%	6,200	5,377	87%
Materials & Supplies	2,800	1,957	70%	2,800	1,830	65%
Repairs & Maintenance	150	1,079	719%	150	0	0%
Other Expenses	3,975	2,540	64%	3,975	2,126	53%
Risk Management	44,098	21,725	49%	44,098	28,846	65%
Total-Operating Expenses	277,757	159,634	57%	277,757	175,055	63%

DEPT. 3301	FY 13-14	FY 13-14	FY 13-14	FY 12-13	FY 12-13	FY 12-13
PARKS MAINTENANCE	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Revenues						
Field Fees	30,000	29,482	98%	25,000	19,977	80%
Picnic Fees	9,000	10,010	111%	7,000	8,640	123%
Total Revenues	39,000	33,925	87%	32,000	28,617	89%
Expenses						
Personal Services	346,774	219,167	63%	345,935	198,336	57%
Contractual Services	122,000	103,206	85%	114,000	79,491	70%
Other Services	1,700	1,202	71%	2,600	1,295	50%
Materials & Supplies	70,450	39,114	56%	50,650	41,451	82%
Repairs & Maintenance	66,000	23,262	35%	36,500	26,547	73%
Other Expenses	2,000	208	10%	1,600	954	60%
Total-Operating Expenses	608,924	386,159	63%	551,285	348,074	63%
Capital Outlay						
Motor Vehicles	35,000	0		35,000	0	0%
Land/Grounds	203,800	174,412	86%	203,800	93,908	46%
Equipment	43,000	0	0%	43,000	34,814	81%
Total Capital Outlay	281,800	174,412	62%	281,800	128,722	46%
Total Expenses	890,724	560,571	63%	833,085	476,796	57%

DEPT.3420	FY 13-14	FY 13-14	FY 13-14	FY 12-13	FY 12-13	FY 12-13
RECREATION SERVICES	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Revenues						
Registration & Memberships	296,000	244,698	83%	285,000	277,255	97%
Misc. Income	6,000	7,535	126%	3,500	12,216	349%
Total Revenues	302,000	252,233	84%	288,500	289,471	100%
Total Expenses						
Personal Services	93,476	72,059	77%	76,834	55,331	72%
Contractual Services	251,700	189,316	75%	255,745	213,983	84%
Other Services	63,400	36,964	58%	71,200	41,411	58%
Materials & Supplies	14,580	8,401	58%	13,250	11,087	84%
Other Expenses	8,600	4,129	48%	10,900	5,466	50%
Repairs & maintenance	15,500	18,088	117%	7,000	21,124	302%
Total Expenses	447,256	328,957	74%	434,929	348,402	80%

PARK RECREATION REVENUE/EXPENSE SUMMARY

December FY 2013-14

(May 1-April 30)

PRELIMINARY NUMBERS

DEPT.34-BY DEPARTMENT RECREATION SERVICES	FY 13-14 BUDGET	FY 13-14 TO DATE	FY 13-14 % of Budget	FY 12-13 BUDGET	FY 12-13 TO DATE	FY 12-13 % of Budget
3421 General Interest						
Revenues	23,000	15,363	67%	8,500	21,647	255%
Expenses						
Personal Services	538			538		0%
Contractual Services	25,000	10,452	42%	5,200	22,057	424%
Other Services						
Materials & Supplies					35	
Repairs & Maintenance						0%
Other Expenses						0%
Total Expenses	25,538	9,394	37%	5,738	22,092	385%
3422 Athletics						
Revenues	125,000	95,124	76%	125,000	109,350	87%
Expenses						
Personal Services	1,615	552	34%	1,615	323	20%
Contractual Services	75,000	58,725	78%	85,000	63,266	74%
Other Services				0		0%
Materials & Supplies	3,700	588	16%	3,700	2,298	62%
Other Expenses				0		0%
Total Expenses	80,315	59,865	75%	90,315	65,887	73%
3423 Cultural Arts						
Revenues	9,000	3,961	44%	9,000	5,665	63%
Expenses						
Personal Services	4,306	2,820	65%	862	2,250	261%
Contractual Services	1,000		0%	2,500		0%
Other Services				0		0%
Materials & Supplies				0		0%
Other Expenses				0		0%
Total Expenses	5,306	2,820	53%	3,362	2,250	67%
3424 Early Childhood						
Revenues	40,000	44,937	112%	40,000	37,074	93%
Expenses						
Personal Services	11,842	14,971	126%	6,997	11,251	161%
Contractual Services	20,500	20,003	98%	19,200	16,427	86%
Other Services				0		0%
Materials & Supplies	1,550	1,184	76%	1,550	1,083	70%
Other Expenses				0		0%
Total Expenses	33,892	36,158	107%	27,747	28,761	104%

PARK RECREATION REVENUE/EXPENSE SUMMARY

December FY 2013-14

(May 1-April 30)

PRELIMINARY NUMBERS

DEPT.3420-BY DEPARTMENT RECREATION SERVICES	FY 13-14 BUDGET	FY 13-14 TO DATE	FY 13-14 % of Budget	FY 12-13 BUDGET	FY 12-13 TO DATE	FY 12-13 % of Budget
3425 Fitness						
Revenues	30,000	21,840	73%	36,000	22,907	64%
Expenses						
Personal Services				0		0%
Contractual Services	9,000	10,110	112%	11,500	5,417	47%
Other Services				0		0%
Materials & Supplies				0		0%
Other Expenses				0		0%
Total Expenses	9,000	10,110	105%	11,500	5,417	47%
3426 Platform Tennis						
Revenues	FY 13-14 BUDGET	FY 13-14 TO DATE	FY 13-14 % of Budget	FY 12-13 BUDGET	FY 12-13 TO DATE	FY 12-13 % of Budget
Memberships/Lessons	42,000	39,044	93%	42,000	38,734	92%
Lifetime and donations	0	0		0	0	
	42,000	39,044	93%	42,000	38,734	92%
Expenses						
Personal Services				0		0%
Contractual Services	9,700	4,790	49%	11,750	5,907	50%
Other Services	5,000	2,112	42%	4,000	3,011	75%
Materials & Supplies	100			100	0	0%
Repairs and Maintenance	15,500	18,088	117%	7,000	21,124	302%
Other Expenses	100	50		200	0	0%
Total Operating Expenses	30,400	25,040	82%	23,050	30,042	130%
Capital Outlay						
Courts project	0	0		0	0	
Resurfacing/skirting	0	0		0	0	
Total Capital Outlay	0	0		0	0	
Total Expenses	30,400	25,040	82%	23,050	30,042	
3427 Special Events						
Revenues	21,000	15,035	72%	21,000	19,786	94%
Expenses						
Personal Services	2,153	2,971	138%	2,153	423	
Contractual Services	26,000	30,021	115%	33,400	22,876	68%
Other Services	2,400	1,116	47%	3,700	2,050	55%
Materials & Supplies	6,900	5,914	86%	5,300	7,065	133%
Repairs & Maintenance		215		0		
Total Expenses	37,453	40,237	107%	44,553	32,414	73%
3428 General Rec Administration						
Expenses						
Personal Services	73,022	50,745	69%	64,669	41,084	64%
Contractual Services	85,500	55,215	65%	87,195	78,033	89%
Other Services	56,000	33,736	60%	63,500	36,350	57%
Materials & Supplies	2,330	715	31%	2,600	606	23%
Other Expenses	8,500	3,864	45%	10,700	5,466	51%
Total Expenses	225,352	144,275	64%	228,664	161,539	71%
Capital Outlay	0	0		0	0	
Total Expenses	225,352	144,275	64.02%	228,664	161,539	71%

PARK RECREATION REVENUE/EXPENSE SUMMARY

December FY 2013-14

(May 1-April 30)

PRELIMINARY NUMBERS

DEPT. 3724	FY 13-14	FY 13-14	FY 13-14	FY 12-13	FY 12-13	FY 12-13
KLM LODGE	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Revenues						
KLM Lodge Revenue	145,000	127,269	88%	145,000	100,176	69%
Caterer's Licenses	13,000	16,800	129%	15,000	12,080	81%
Total Revenues	158,000	144,069	91%	160,000	112,256	70%
Expenses						
Personal Services	57,593	35,166	61%	56,662	38,919	69%
Contractual Services	27,600	18,231	66%	22,100	17,525	79%
Other Services	42,900	23,257	54%	39,500	31,668	80%
Materials & Supplies	12,500	5,367	43%	12,400	4,053	33%
Repairs & Maintenance	5,220	3,355	64%	10,500	8,106	77%
Other Expenses	1,000	373		1,000	317	32%
Total-Operating Expenses	146,813	85,749	58%	142,162	100,588	71%
Capital Outlay	20,000	9,884	49%	20,000	1,815	9%
Total Expenses	166,813	95,633	57%	162,162	102,403	63%
DEPT. 3951	FY 13-14	FY 13-14	FY 13-14	FY 12-13	FY 12-13	FY 12-13
SWIMMING POOL	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Revenues						
Pool Resident Pass	170,000	156,277	92%	190,000	155,192	82%
Non-Resident Pass	16,000	9,274	58%	14,000	14,972	107%
Pool Daily Fee	72,000	49,280	68%	75,000	67,928	91%
Pool Lockers	100	80	80%	100	93	93%
Pool Concession	7,900	7,950	101%	7,500	7,350	98%
Pool Class-Reg -Resident	29,500	22,970	78%	29,500	26,575	90%
Pool Class-Reg Non-Resident	5,000	5,087	102%	5,000	3,555	71%
Private Lessons	10,000	5,993	60%	10,500	7,264	69%
Misc. Revenue (Rentals)	12,000	22,694	189%	12,000	11,460	96%
Town Team	22,000	23,574	107%	25,200	19,002	75%
10-Visit Pass	24,100	18,081	75%	17,000	22,085	0%
Total Revenues	368,600	321,260	87%	385,800	335,476	87%
Expenses						
Personal Services	161,475	155,078	96%	161,475	154,731	96%
Contractual Services	25,650	18,000	70%	30,100	18,972	63%
Other Services	42,000	28,759	68%	45,800	31,156	68%
Materials & Supplies	33,475	22,575	67%	38,975	28,191	72%
Repairs & Maintenance	11,850	10,457	88%	16,350	15,366	94%
Other Expenses	8,200	3,208	39%	10,600	1,466	14%
Risk Management	0	0		0	0	
Total-Operating Expenses	282,650	238,077	84%	303,300	249,882	82%
Capital Outlay	107,000	86,482	81%	119,000	76,030	64%
Total Expenses	389,650	324,559	83%	422,300	325,912	77%
	FY 13-14	FY 13-14	FY 13-14	FY 12-13	FY 12-13	FY 12-13
	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Capital Expenses	408,800	270,778	66%	347,664	206,567	59%
Operating Expenses	1,763,400	1,198,576	68%	1,709,433	1,222,001	71%
Total Expenses	2,224,428	1,469,354	66%	2,224,428	1,428,568	64%
Total Revenues	921,100	734,558	80%	921,100	731,512	79%
Revenue Offset Difference	(1,303,328)	(734,796)	56%	(1,303,328)	(697,056)	53%

To: Chairman Kluchenek and Members of the Parks & Recreation Commission
FROM: Gina Hassett, Director of Parks and Recreation
DATE: January 7, 2013
SUBJECT: December Parks & Recreation Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of December 2013.

Athletic Fields

Due to the extreme cold temperatures that occurred in early December, sod repairs were not made at Veeck Park. Areas at Veeck and Brook Park were over seeded with dormant seed that will produce new turf growth in the spring. If there is an early spring, sod patching will be completed to the goal areas at Veeck Park prior to the soccer season. The west and center soccer fields at Veeck Park will be rotated to an east/west orientation for the spring season to reduce the wear on the turf.

Programming & Special Events

Recreation programs for Monday, January 6th and Tuesday, January 7th were cancelled due to the extreme weather conditions. Traditionally for program cancellations, the Village follows the decisions set by District 181. Programs that were cancelled will be made up at the end of the session.

The Polar Express and Breakfast with Santa events were successful. The date for the 2014 Santa Express has been confirmed for the banquet facility and the request for Metra group travel has been submitted.

The Winter/Spring Brochure was delivered on Monday, December 9th to Hinsdale Residents. Programs will begin in mid-January. The men's basketball league has 5 teams this year compared to 6 teams in 2013. The program is held at the Middle School. The youth athletic programs will begin in March as space at the school gyms was not available in January due to equipment that is set up in the gym for school activities. Staff is preparing program information for the spring/summer brochure.

The license agreement with Hinsdale Tennis Association (HTA) to use Village tennis courts for summer tennis lessons expired at the end of 2013. Last year the agreement was extended with the understanding that staff would review the program registration enrollment figures and consider alternative agreements. The 2013 license agreement for the court use was for \$7,930 for the 2013 season which was a 3% increase over the prior year. HTA is asking that the tennis program be part of the recreational offerings as a third party contractor similar to the existing providers with an 80/20 split of revenue. HTA is requesting to retain a license agreement with the Village for a flat rate to teach private and semi-private lessons at Village courts. Once HTA submits 2013 participation records, staff will bring the license agreement to the Commission for discussion.

Ice Rink

Village crews laid the ice rink liner at Burns Field on December 10th. Multiple snow falls hampered the ice from freezing. After each snow event, Village crews continue efforts to repair the ice by clearing the snow and adding layers of water during the day. Ice skating was available December 28 through

December 30. Weather conditions have not been favorable for skating since January 7th. Updates have been posted on the Village's web site encouraging residents to stay indoors during the winter weather advisory. Staff will evaluate the conditions of the ice when the severe weather passes. Ice skating has been available at Melin Park. The resident constructed rink that was approved for Brook Park has not been constructed.

Katherine Legge Memorial Lodge

As reflected in the attached table, November revenue was down over the prior year by \$3,032 due to two less social events being booked than the prior year. However revenue for the current fiscal year is still projected to exceed the same period of the prior year by \$27,472.

There was no caterer license revenue posted this month. The annual caterer license fees are collected in May for preferred caterers. Other revenue posted to this line item include the per person caterer fee. The Lodge fee structure that was adopted in December of 2012 eliminated the per person fee, moving forward their will be nominal revenue posted in this outside of the annual license revenue. The preliminary revenue numbers for December are slightly over the prior year and January is projected to be above the prior year.

Staff has been working on logging the data for the past five years of Lodge rentals which include details on the types of events, guest attendance, caterers, and revenue and client demographics. The data was finished being entered but at this time the information has not be analyzed. Once the analysis is complete, staff will provide an update at a future meeting.

EXPENSE	November		YTD		2013-14 Annual Budget	FY 13-14 % of budget	2012-13 Annual Budget	FY 12-13 % of budget
	Prior Year	Current Year	Prior Year	Current Year				
	\$11,941	\$8,023	\$84,221	\$77,773	\$146,813	53%	\$142,162	59%
REVENUES	November		YTD		2013-14 Annual Budget	FY 13-14 % of budget	2012-13 Annual Budget	FY 12-13 % of budget
	Prior Year	Current Year	Prior Year	Current Year				
KLM Lodge Rental	\$11,612	\$8,580	\$89,911	\$117,383	\$145,000	81%	\$145,000	62%
Caterer's Licenses	\$300	\$0	\$12,080	\$16,800	\$13,000	129%	\$15,000	81%
Net	\$11,912	\$8,580	\$101,991	\$134,183	\$158,000		\$160,000	

2013-14 Rental Summary

12/30/13	Business Mtg	Memorial Service	Rec Program	School Dist	Social Event	Village Meeting	Village Event	Wedding	Total	2011-12 Revenue	2012-13 Revenue	Booked 2013-14	Change over prior	Booked 2014-15
May	2	0	19	0	3	2	0	6	32	8,561	8,901	16,756	7,995	11,100
June	1	0	19	1	6	0	0	7	34	11,156	10,745	26,818	16,073	14,725
July	2	1	20	0	6	0	0	4	33	13,559	9,785	18,650	8,864	11,400
August	2	0	13	0	3	0	0	6	34	17,759	18,880	18,063	(817)	11,625
September	1	0	14	1	6	2	2	4	30	14,823	14,498	14,541	43	13,350
October	2	2	24	2	3	0	0	2	35	16,347	15,589	14,825	(764)	14,425
November	1	2	18	1	4	0	1	1	28	8,256	11,612	8,580	(3,032)	0
December	0	0	11	0	8	0	1	0	20	9,553	10,265	11,400	1,135	1,000
January	1	0	22	0	3	0	0	2	28	4,489	250	7,300	7,050	
February	0	0	22	0	3	1	0	1	27	2,301	6,981	5,825	(1,156)	
March	0	0	20	1	3	0	1	1	26	2,506	7,669	4,970	(2,699)	
April	0	0	21	0	0	0	0	0	21	2,384	4,265	0	(4,265)	
Total	12	5	123	6	48	5	5	34	338	110,994	119,441	147,768	28,327	77,625

Community Pool

Included in the packet is an action item to change the Community Pool daily fees for the 2014 season. The item is a result of a discussion that occurred at the November Parks and Recreation Commission. Also included in the packet is a request to approve the repairs of pool pumps 2 & 4 that circulate the water for the diving well and wading pool. The pump repair is included in the 2013/14 capital improvement plan.

On December 10th, a sub-committee of the Parks and Recreation Commission met to discuss the pool and possible amenities that could be implemented to improve the facility and retain members. Staff presented the Committee with a packet that included information on aquatic climbing walls, inflatables, spray and splash pads. The Committee asked staff to further research the climbing wall costs, potential safety issues and possible deck locations for the Hinsdale Community Pool. Staff was asked to contact agencies that have purchased the aquatic climbing wall for their feedback on the product. The Sub-Committee expressed that an aquatic climbing wall would provide a new amenity for the teen and pre-teen age group which could result in families extending their memberships. Staff was asked to look into funding options for a splash pad and spray features that could replace the sand play area and the mushroom in the wading pool. Additional information is provided in the packet.

The contract with the concession vendor ended at the end of the 2013 season. C&W Concessions has provided concessions since 2005. C&W Concessions was the sole bidder in the two previous bid cycles. Staff is preparing the bid packet for the 2014 season. C&W Concession provides the concession operation at the Clarendon Hill Park District pool. Staff has had discussions with C&W Concessions and they plan to bid on the operations for the upcoming season. The operation provided by C&W Concessions has met the needs of the pool guests. Staff has reached out to other park and recreation agencies to add their vendors to the bidders list.

Platform Tennis

League play continues at the Katherine Legge Memorial platform courts. The budget expectation is \$42,000 for paddle membership and lesson revenue. As reflected in the table below, membership revenue for the current fiscal year is \$38,194 which is up \$1,163 over the prior year. There has been growth in the non-resident individual memberships pass sales increasing non-resident revenue by \$3,468 over the prior year. Non-residents revenue has shown continued growth as interest to participate in the leagues offered by Hinsdale Platform Tennis Association grows. Should new courts be built outside of Hinsdale, this could decrease non-resident revenue and overall revenue. A number of agencies have expressed interest in constructing courts but staff is not aware of any confirmed construction plans. To host league play, an agency would need to build four courts along with a warming facility. Cost estimates per court vary but an estimate is \$60,000 per court plus the cost of the warming facility.

Paddle Membership Summary

		2013				2012		
Membership as of 12-27-2013	Fees	New Members	Renewal Members	Total Members	Revenue YTD	Total Members	2012 Revenue	Change over Prior Yr
Resident Individual	\$120	21	52	73	\$8,280	73	\$8,520	-240
Resident Family	\$175	4	29	33	\$5,600	37	\$6,630	-1,030
Resident Family Secondary	\$0	14	59	73	\$0	91	\$0	0
Non-Resident Individual	\$289	27	50	77	\$20,519	61	\$17,051	3,468
Non-Resident Family	\$345	2	11	13	\$3,795	13	\$4,830	-1,035
Non-Resident Secondary	\$0	13	17	30	\$0	35		0
Lifetime	\$0		283	283	\$0	335		0
Total				582	\$38,194	645	\$37,031	1,163

MEMORANDUM

TO: Gina Hassett, Director of Parks and Recreation

FROM: Heather Bereckis, Recreation Supervisor

DATE: January 7, 2014.

RE: Aquatic Sub-Committee follow up

As requested at the December 10th Aquatic Sub Committee, below you will find detailed information on aquatic climbing walls, including but not limited to installation, use and general recommendations.

In the Chicagoland area, there are two climbing walls that have been installed at public facilities those being Mundelein Park District and Carol Stream Park District. Staff has contacted both agencies in order to gather information that has been detailed in the following chart.

	Mundelein Park District	Carol Stream Park District
Date of Purchase	Summer 2012	Summer 2013
Climbing Wall Height	16'4 panels	12'3 panels
Climbing Wall Width	8'2 panel	8'2 panel
Vendor	Aqua Climb	Aqua Climb
Location of Climbing Wall	Diving Well	Diving Well
Climbing Wall Design	Solid Colored	Solid Colored
Injuries Occurred related to wall	None to date	None to date
Market Demographic	Pre-teen/teen	Pre-teen/teen
Installation time	3 days	2 days
Cost	\$16,716	\$13,548
Permit Process	11 weeks	16 weeks
Level of satisfaction	High	High

There are a number of issues to consider prior to purchasing an aquatic climbing wall; cost, construction, need and risk management.

Cost

The recommended climbing wall would be the clear panel model at 12' high and 8' wide, costing \$14,948. This option allows pool staff to have a clear line of sight behind the wall, ensuring a safer environment. The 2014/15 proposed budget does not include funding for the wall purchase. Since it will cost in excess of \$10,000, it would be considered a capital expenditure. The purchase could be proposed for the 2015/16 budget as a capital expense.

Construction

The Illinois Department of Public Health (IDPH) requires a permit for installation of pool amenities. The IDPH has indicated that permit approval takes approximately 6-8 weeks. Construction and installation would be completed in house and take approximately 2 days. Permit fees are estimated at \$600.

Need

Based on recommendations from both local agencies the aquatic climbing wall is an excellent feature to attract the pre-teen and teen population. Both were highly satisfied with the purchase and recommended it to others. It is recommended contacting these agencies after the 2014 summer to verify current level of satisfaction. The aquatic climbing wall could provide a new amenity for the teen and pre-teen age group which could result in families extending their memberships.

Risk Management

While there may be a perceived risk with the addition of an aquatic climbing wall, participants would be swim tested prior to use, reducing the risk. The Intergovernmental Risk Management Agency (IRMA) has stated that while they have no experience with climbing walls at other member agencies, they do not perceive any safety concerns.

