

VILLAGE OF HINSDALE
Monday, December 17, 2012 @ 7:00 PM
Memorial Hall Board Room

 **DRAFT**

Chairman Kluchenek called the meeting of the Park and Recreation Commission to order at 7:00 p.m. at the Memorial Hall board room.

Members Present: Chairman Kluchenek, Commissioners Banke, Griffin, Mulligan, Owens and Otto

Members Absent: Commissioners McCarthy and George

Others Present: Trustee Geoga

Staff Present: Gina Hassett, Director of Parks and Recreation
Linda Copp, Secretary

Commissioner Banke moved approval of the November 19, 2012 Park and Recreation Commission meeting minutes. Commissioner Owens seconded and the motion passed unanimously.

Liaison Reports

Ms. Hassett stated that there was nothing from ACA.

Ms. Hassett commented that the job posting for Recreation Supervisor closed Friday and interviews will start at the first of the year.

Monthly Reports

Staff is waiting for one piece of playground equipment for the nature based playground at KLM. That should be put in during the holiday break.

Old Business

Athletic Usage Agreements Sub-Committee Update

Chairman Kluchenek commented on the sub-committee and they are reviewing and making revisions to the agreement. Progress is being made and the next meeting there should be an agreement to review.

It will be an agreement for all sports with a little change for Little League.

Gateway Special Recreation Association Sub-Committee Update

Chairman Kluchenek stated that the sub-committee has met as a group and they are still in the fact finding stage. They have learned from the attorney that the village does not have an obligation to participate. Commissioner Owens clarified that we do have to make reasonable accommodations for participants. Commissioner Owens commented on her visit at the last Gateway meeting.

Chairman Kluchenek asked Commissioner Owens to explain the concerns of the board members from the other villages or park districts in Gateway. Elmhurst concern was allowing one member to ask for changes to the standard contract. They felt they were being held hostage by one town and in principal felt they needed to vote against the change. The concerns were administrative rather than substantive. Ms. Hassett stated that only Elmhurst voted against the change to the Agreement. Ms. Hassett stated that other towns levy more than what is needed.

Chairman Kluchenek asked why Elmhurst is against it even though the withdrawal is still 15 months. Ms. Hassett stated that they feel that every year someone could threaten to leave and that makes them feel bullied.

Chairman Kluchenek stated that being responsive should be foremost on the minds of board members. Commissioner Mulligan commented on the understanding of the special needs in the community. They are still fact finding and the need is growing in the community. She explained how many of the potential participants are being mainstreamed in the schools when they should be involved in this program.

Commissioner Mulligan stated that it is not easy, but very complex. Commissioner Mulligan stated that the community is growing and some of their needs are met at different levels. Ms. Hassett stated that she has had conversations with the school district. They don't have social outlets at the high school level now that HCA has closed. Ms. Hassett explained that Gateway has Saturday groups for high school students and that she has also talked to the athletic groups. They have had some participation from parents in order for the child to attend.

Commissioner Banke commented on the EVE development and wanted to know if the needs of that facility could be helped by Gateway. The development is for 55 years and older. He stated that perhaps they could be helped by Gateway. Chairman Kluchenek stated that the need is there and growing but the question is the appropriate cost. Commissioner Owens stated that we need to be aware of the needs of the community. Chairman Kluchenek stated we need to know the costs and if there is an alternative. Ms. Hassett stated that there is no way of duplicating the program if Hinsdale drops out.

Commissioner Owens mentioned thinking ahead and anticipating future needs. Chairman Kluchenek stated that we want an organization to service all constituents and not have the feeling of being bullied or disinterested.

Commissioner Owens stated that she felt that most of the other communities were supportive. Ms. Hassett stated that if the change for one is good as a whole the goal is to help the participants.

Chairman Kluchenek asked Ms. Hassett to explain the change to the Articles of Agreement. Ms. Hassett explained that an agency currently needs to notify Gateway of any withdrawal by April 1st. The withdrawal would be effective June 31 of the following year. The change would be the withdrawal date of July with effective withdrawal date of August 31st. If Hinsdale was to withdraw, the biggest issue would be to a change to the programs and how to fund the difference.

Commissioner Otto moved to accept the Agreement, Commissioner Mulligan seconded. Commissioner Otto stated that the benefits outweigh the costs and we need to do it for the community. All Commissioners voted to accept the Agreement. Ms. Hassett stated that by the end of January all the other villages will have taken the Agreement to their boards.

New Business

- Ms. Hassett stated that the Melin ice rink will be filled on Friday. There is no plan for the village to fill the Burns Field ice rink soon.
- Commissioner Griffin asked about the lifetime memberships for paddle. Ms. Hassett stated that last year's membership did not cover the debt from the new courts. There are some memberships still being sold to reduce that debt. HPTA needs about \$6000 this year and if there aren't anymore big capital expenses, they could probably be paid in about 1½ years.

Adjournment

Since there was no further business to come before the Commission, Commissioner Banke moved to adjourn. Commissioner Owens seconded and the motion passed unanimously. The meeting of the Park and Recreation Commission meeting was declared adjourned at 7:33 p.m.

Respectfully submitted,

Linda Copp, Secretary

AGENDA

Gateway Special Recreation Association

Board Meeting
Thursday, January 10, 2013
3:00 PM

Oak Brook Family Recreation Center
1450 Forest Gate Road
Oak Brook, IL 60523

I. CALL TO ORDER/ROLL CALL

II. OPEN FORUM

III. BOARD MEMBER COMMENTS

IV. COMMUNICATIONS

V. OMNIBUS AGENDA

All items on the Omnibus Agenda are considered to be routine in nature by the Gateway Board and will be enacted in one motion. There will not be separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Omnibus Agenda and considered separately.

A. Approval of December, 2012 Regular Meeting Minutes

B. Approval of January 2013 Check Register

C. Approval of January 2013 Treasurer's Report

VI. REPORTS

A. RGA Monthly Report

B. Advisory Oversight Group Reports

VII. OLD BUSINESS

A. Ray Graham Contract Review

B. Status of Articles of Agreement Amendment

VIII. NEW BUSINESS

A. Financial Audit Review

IX. OPEN FORUM

X. ADJOURNMENT

**Gateway Special Recreation Association
Board of Directors Meeting
December 12, 2012**

- I. **CALL TO ORDER:** President Gina Hassett called the Gateway Special Recreation Association Board of Directors' Meeting to order at 3:30 p.m. on Thursday, December 12, 2012 at the Oakbrook Family Recreation Center, 1450 Forest Gate Road in Oakbrook, Illinois. A Quorum was present. ROLL CALL: Board members present: Jim Pacanowski, Burr Ridge; Cindy Szkolka, Elmhurst; Gina Hassett, Hinsdale; Karen Spandikow, Oakbrook; Katherine Parker, Pleasantdale; Gary Kasanders, Westchester; Kristin Violante, Willowbrook; ; and Sharon Neubauer, York Center.

Absent: Brian Kaspar, Westchester.

Staff Present: Ray Graham Staff: Brian Alexander

- II. **OPEN FORUM:** The Elmhurst Park District stated that York High School will not be hosting the Blaze Boccia Nationals.

- III. **BOARD MEMBER COMMENTS:** None

- IV. **COMMUNICATIONS:** None

- V. **OMNIBUS AGENDA:** Motion made by Jim Pacanowski of Burr Ridge to approve the Omnibus Agenda and motion seconded by Sharon Neubauer, York Center.

A. Approval of November, 2012 Regular Meeting Minutes – Kristin Violante, Willowbrook, noted there was a typo under VII, A, #1. In parentheses it should read (replace “would” with the word will), not with

B. Approval of December 2012 Check Register

C. Approval of December 2012 Treasurer's Report

On a voice vote, motion passed as ammended.

- VI. **REPORTS:**

- A. **RGA Monthly Report:** The monthly report was reviewed by Superintendent Alexander. Superintendent Alexander reviewed the PACE vehicle update. There was consensus by the Board that as long as Gateway qualifies, we should go ahead and pursue a PACE vehicle. There was discussion about Superintendent Alexander joining the Willowbrook-Burr Ridge Kiwanis club. Kristin Violante, Willowbrook, is a member and will find out how much it will cost for Superintendent Alexander to join that particular Kiwanis group. Cindy Szkolka, Elmhurst, also encouraged other board members to invite

Superintendent Alexander to any civic meetings they are members of so these groups can learn more about Gateway Special Recreation Association. Superintendent Alexander indicated he will forward demographic information for each particular agency.

- B. Advisory Oversight Groups: Gina Hassett, Hinsdale, reported a total profit so far from Manna of \$470.28. Orders this time totaled \$9,434.12. Hassett anticipates doing another order in the spring.

VII. OLD BUSINESS

- A. Ray Graham Contract Review: The Board reviewed the draft of the Gateway contract that was recently sent to Board members.
- Kristin Violante, Willowbrook, noted the following Corrections/Additions:
1. page 1, paragraph 1 under Terms of Agreement: The amount of the annual service contract **will** not exceed 5%.....(replace "would" with the word "with")
 2. page 2, add number 4 under Insurance: **"Excess/umbrella liability with limits of at least \$10,000,000 each occurrence and aggregate."**
 3. page 14, paragraph 5: Keep the statement **"The Gateway Board may request additional data from the service provider."**

Gina Hassett, will make these changes and forward the amended contract to Board Members.

VIII. NEW BUSINESS

- A. **Change to withdraw date related to Articles of Agreement** – Jim Pacanowski, Burr Ridge made a motion to approve the articles of agreement with the amended information as follows: the voluntary withdrawal date notice changed from April 1 to July 1, with the withdrawal date effective August 21, as opposed to June 30 of the following fiscal year. Kristin Violante, Willowbrook, seconded.

Discussion: Cindy Szkoka stated she was opposed to this change. She stated that agencies need to provide a firmer type of commitment to Gateway. If we are asking Ray Graham to commit to a five year contract, then the member agencies should provide the same type of commitment. Just because an official from a particular agency is threatening to pull out, the Board should not change the articles of agreement for that one official. Other Board Members felt this new date aligned more with the actual budgeting process of Gateway and would give member agencies a better idea of how the upcoming Gateway budget will financially affect each member agency. After discussion about the budget and the ramifications of an agency immediately withdrawing, a voice vote was taken. The motion was approved with 6 ayes and 2

nayes. Each agency will now take the amended articles of agreement to their boards for approval.

- IX. OPEN FORUM:** Gary Kasanders, Westchester, asked for clarification of the 5% number noted in the Gateway contractual agreement. Jim Pacanowski, Burr Ridge, clarified that the amount of the annual service contract will not exceed a 5% increase or the amount of CPI, whichever is less.
- X. ADJOURNMENT:** Motion made by Sharon Neubauer, to adjourn the Board Meeting at 4:30 p.m. and seconded by Karen Spandikow, Oak Brook. On a voice vote the motion passed.

**GATEWAY SRA
Check Registry
January 10, 2013**

Checking Account Balance	\$ 571.57
Money Market Account Balance	\$ 157,049.22
Totals	\$ 157,620.79

Outstanding Checks	(none)	\$ -
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Check #	Issued to:	Description	Amount	Total
1772	Ray Graham Association	3rd quarter contract billing	\$ 101,827.78	\$ 101,827.78
1773	Village of Hinsdale	Gas purchases (July)	\$ 1,397.34	\$ 1,397.34
1774	DuPage Auto Body Inc.	Replace emergency exit windows	\$ 719.49	\$ 719.49
1775	Areawide Automotive	Brakes 2002 Ford E-350	\$ 369.64	\$ 369.64
Total Check Registry				\$ 104,314.25

Gateway Special Recreation Association

Monthly Treasurer's Statement

Date: January 10, 2013

<u>Account</u>	<u>Revenues</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Yr. To Date Budget</u>
100	Fundraising	\$ 9,766.00	\$ 9,766.00	\$ 2,500.00	391%
105	Grants/Donations	\$ -	\$ 8.85	\$ -	0%
110	Interest	\$ 5.86	\$ 35.46	\$ 90.00	0%
120	Member Contributions	\$ 117,453.25	\$ 335,103.32	\$ 465,808.00	72%
125	Miscellaneous Revenues	\$ -	\$ -	\$ -	0%
Total Revenues		\$ 127,225.11	\$ 344,913.63	\$ 468,398.00	74%

<u>Account</u>	<u>Expenses</u>	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Yr. To Date Budget</u>
500	Audit Services	\$ -	\$ 3,250.00	\$ 3,250.00	100%
505	Brochure Printing	\$ -	\$ -	\$ 8,500.00	0%
510	Day Camp Transportation	\$ -	\$ 441.26	\$ 3,000.00	15%
520	Financial Assistance	\$ -	\$ 432.50	\$ 4,000.00	11%
525	Fund Raising Expenses	\$ -	\$ 9,285.12	\$ 2,050.00	453%
530	Legal Fees	\$ -	\$ 752.50	\$ 500.00	151%
540	Liability Insurance	\$ -	\$ 2,043.00	\$ 2,080.00	98%
545	Miscellaneous Expenses	\$ -	\$ 275.07	\$ 285.00	97%
550	1 on 1 program services	\$ -	\$ 3,669.94	\$ 11,650.00	32%
555	Program Supplies	\$ -	\$ -	\$ 450.00	0%
560	Service Contract	\$ 101,827.78	\$ 305,483.26	\$ 407,311.00	75%
570	Vehicle Fuel & Maintenance	\$ 1,397.34	\$ 3,640.77	\$ 11,670.00	31%
575	Vehicle Repairs	\$ 1,089.13	\$ 3,236.88	\$ 7,035.00	46%
Total Expenses		\$ 104,314.25	\$ 332,510.30	\$ 461,781.00	72%

**Gateway SRA Board Meeting
January 10, 2013
RGA Report**

**Winter 2012/2013 Comparison
As of 1/4/2013**

2013

District	Registered Participants
Burr Ridge	5
Elmhurst	29
Hinsdale	12
Oak Brook	6
Pleasantdale	3
Willowbrook	3
Westchester	1
York	1
Non-resident	5

2012

District	Registered Participants
Burr Ridge	9
Elmhurst	45
Hinsdale	21
Oak Brook	5
Pleasantdale	3
Willowbrook	7
Westchester	4
York	1
Non-resident	12

Cancelled Fall Programs as of 1/4/2013

- Indoor Tennis

Full Programs as of 1/4/2013

- Saturday Explorers
- Saturday Split
- Recreation Bowling

Gateway Staff Update

We currently have the following positions open:

- 3 Recreation Instructor Positions
- 1 Recreation Leader Position
- 1 Afterschool Lead Position

Gateway Vehicles Update

Vehicle	Mileage	Maintenance
192	54371	Safety Check
171	89704	Oil Change, 2 front tires
170	32048	Oil Change

Scholarships Status as of 1/4/2013

- Awarded \$100 to Elmhurst Members
- Awarded \$200 to a Burr Ridge Members
- Awarded \$51.50 to Pleasant Dale Members

Summer 2013 Brochure Design

Now that our Winter programs are underway, we will begin planning and organizing for the Summer 2013 program brochure. To get a jump start on our planning process, if you know ahead of time of community events that you would like to put into the upcoming brochure, please feel free to start sending me the information now.

We also discussed contracting an individual to take on the design portion of the brochure. Our recruiter at RGA has lined up 2 candidates so far that have experience using the In Design program. I am beginning the process of interviewing the candidates at this time, and the tentative timeline is to have someone chosen by next month's meeting.

PACE Vehicle Update

As requested I have done a little more research in regards to what staff would qualify to be a driver for a PACE vehicle. Each driver must be 23 years of age, pass the initial medical screening and attend a driving class. We would ask all staff that qualify to become certified to drive the PACE vehicle. Also, the deposit of approximately \$1,000 is one set deposit. It is not dependent on the type of vehicle we are applying for. The applications that are completed are dependent on the type of vehicle that we are applying for. They offer vans and paratransit vehicles. So, we will have to decide if we want the vehicle to be wheelchair accessible and how many participants we are planning on transporting on the vehicle.

Below is the info that I was able to provide at last month's meeting:

There is an application process that requires a deposit of approximately \$1,000. Then any staff that would be driving this vehicle would need to become PACE certified which the medical cost per person initially is \$110. Along with the medical cost, there is also a required all day Saturday class that the staff would be required to attend. After the initial medical screening, drivers are required to take an annual Drug Test which is \$45 at this time. If an employee is called for a random screen, it could be just drug or both drug and alcohol with now is an \$85 cost. DOT physicals are normally every 2 years, but some employees may need to go annually depending on their medical situations.

Kiwanis Club Meeting

At our last meeting we discussed the idea of Brian Alexander joining the Willowbrook/Burr Ridge Kiwanis Club as a representative for Gateway. The fees for joining are: \$190 for initial membership and then \$120 per year prior to initial membership. As we discussed last month: the club is very interested in supporting Gateway SRA's programming efforts monetarily. I will be exploring some ideas on how the Kiwanis Club will be able to support Gateway programming. We have held off on putting a proposal together as this time to further discuss membership.

2013 Goals and Objectives

Based on the overview that was provided, I have put together a Goals and Objectives Report for the year 2013. This report outlines our goals in the areas of programming, marketing and infrastructure. Along with each goal the report outlines specific objectives to be accomplished. Each objective is assigned to a Gateway Staff with a deadline date, and space to provide details of the objective's current status. We will begin focusing on this report in the month of January.

One of my first goals for 2013 is to meet/communicate with each member district/village to discuss some marketing ideas that are specific to each member. I have already started to process of reaching out to the board trustees, and you will be contacted in the near future if I haven't already contacted you.

Gateway Afterschool Program – Hinsdale

After much consideration, it was decided that we would run the Hinsdale Afterschool Program only 2 days a week for the Winter session. We did not have enough registrations to run the program for 5 days a week; however we had enough interest in the program to hold it on Tuesdays and Thursdays. We currently have 5 participants signed up for this program.

Program Highlights

Doodles and More

Gateway had a successful fall season with a new creative arts class that created many different projects each week. This class is lead by a professional artist who specializes in creative pieces made by doodling. The class also created some holiday favorites in December with ordainments, window clings and cards. Our participants love to be creative and this class allows them to utilize all their special talents.

Camp Snowflake

This December Gateway SRA had its 4th annual Camp Snowflake. Week 1 we had a total of 8 campers and Week 2 we had a total of 8 campers. This winter the campers enjoyed outings to Extreme Trampoline and the Jelly Belly Factory. The campers also enjoyed winter crafts, holiday themed activities, organized games in the gym and board games in the multi-purpose room. Pleasantdale Park Districts was extremely accommodating to Gateway again this year and that made our winter camp that much more special.

Recreation Sensation

Gateway SRA's recreation sensation program was a huge success this fall. We tried a lot of different sensory activities to keep the individuals engaged but also tried different things that maybe individuals with Autism wouldn't do on regular basis. We also took a few field trips to the Shedd Aquarium, Airtactis, and Suburbanite Bowling Alley.

Special Events

The special events highlights for the month of December started out with a trip to Woodfield Mall on Sunday, December 9th for some last minute holiday shopping and lunch at Rainforest Café. Then on December 14th Gateway celebrated the upcoming holiday season by hosting a Candlelight Celebration event complete with music, dancing, activities and catered holiday inspired dinner. The participants look forward to this event all year long. Each one of the participants received a gift bag filled with goodies and an ordainment commemorating their evening at the Candlelight Celebration. Finally to cap off our fall season of special events Gateway went to Hollywood Blvd for its monthly Meal and A Movie program to see Life of Pi.

SOI Basketball

The Gateway Gator Basketball teams had some good competition this month. Our Gator Green team won a game vs. Cornerstone Jaguars in double overtime. Our Gator Blue team won their first two games of the season. Our Gator Red and White teams are playing well and continuing to improve each week.

Swim Team Conditioning

The Gateway Swim Team Conditioning program ended this month. Our swim team is shaping up well. All of our swimmers are improving their endurance and strength for the upcoming swimming season.

Tuesday Travelers

We started the month, by going to the spectacular winter fest at Navy Pier that offered many Christmas themed activities. We also went to the movies to see Rise of the Guardians.


Weekend Warriors

Did a variety of activities that ranged from going to see Lincoln Park Zoo dressed up for the holidays, games at Odyssey Fun World, and did a Gateway favorite bowling.

Community Cruisers

The group went to the Wilder mansion in Elmhurst for Special Needs Day. Also did some last minute shopping at Yorktown.

MEMORANDUM

To: Chairman Kluchenek and Members of the Parks & Recreation Commission
FROM: Gina Hassett, Director of Parks and Recreation 
DATE: December 12, 2012
SUBJECT: January Parks & Recreation Report

The following is a summary of activities completed by the Parks and Recreation Department during the month of January 2013

RECREATION SERVICES

- Final interviews for the Recreation Supervisor position are being held this month. Staff hopes to have a replacement in place by mid February.
- The curb and concrete was poured at the KLM Nature based playground. Due to the colder weather they held off installing the final equipment. Staff has continued to work on the lacrosse field grading. Staff confirmed with the County that we can place a berm along the fence line in the flood plain. Staff has communicated this with Village of Burr Ridge. There was a concern that the field grading would force water into some of the low lying yards along the east fence line. The cost of the berm should still be within budget as we will remove the drain pipe that was in the original plans.
- A number of soccer and youth programs were held over the holiday break. The Lego classes continue to be very popular. We will continue them in the summer and add some i-pad classes.
- Staff is working on the summer brochure. The content will go to layout mid February. The summer brochure will be delivered to homes the week of April 22.
- The unseasonable warm weather December was not favorable for ice making at Burns Field. The resident built rink has lasted and there was an article written in the paper about the rink. The weather seems to be consistently colder this week. Staff is evaluating weather we put the rink down or save the liners for the next year. Due to the size of the liners and topography of the ground it takes the rinks 5-7 days to freeze. At this time staff thinks we may save the liners for next year.
- The bids have been returned for the tractor. The tractor has been ordered and will arrive in February for the spring season. The Village Horticulturalist has gone out to bid for the landscape and mowing contract. Bids are due back the end of this month.
- Staff will be attending the Illinois Parks & Recreation Association conference in January which is held in Chicago. The conference offers staff to retain certifications and keep up to date on issues related to the field. We appreciate the opportunity to attend the conference.
- Staff was approached by a local business that would like to utilize KLM Park for dog training classes. Staff is awaiting a proposal related to their request and proposed rental fees.

Community Pool

With the staff vacancy not much activity has occurred related to the pool. This month we will be working on the summer brochure, Town Team and staff training dates.

Staff was contacted by a concerned pool member. He plans to address the Commission as he is upset that there are not 50Meter lanes in the pool each evening. Staff has been instructed to work with lap swimmers. Based on rentals and bather load lap lanes will be put in at the 50M distance. We receive complaints from 3-4 lap swimmers that do not want to swim laps at the 25 yard distance

Katherine Legge Memorial Lodge

Staff has updated the photos on the KLM Facebook page. The virtual tour will be up by the end of the month. The Lodge staff has been busy with viewings as this is a popular booking time for summer and fall weddings. New rental rates are in effect.

EXPENSE	December				2012-13 Annual Budget	FY 12-13 % of budget	2011-12 Annual Budget	FY 11-12 % of budget
	Prior	Current	Prior	Current				
	Year	Year	Year	Year				
	\$6,594	\$11,367	\$91,124	\$95,857	\$142,162	67%	\$143,589	63%
REVENUES	December				2012-13 Annual Budget	FY 12-13 % of budget	2011-12 Annual Budget	FY 11-12 % of budget
	Prior	Current	Prior	Current				
	Year	Year	Year	Year				
	\$8,853	\$10,265	\$99,314	\$100,176	\$145,000	69%	\$160,000	62%
KLM Lodge Rental	\$8,853	\$10,265	\$99,314	\$100,176	\$145,000	69%	\$160,000	62%
Caterer's Licenses	\$0	\$0	\$13,000	\$12,080	\$15,000	81%	\$16,000	81%

as of 1/15/2013	Business Mtg	Memorial Service	Rec Program	School Dist	Social Event	Village Meeting	Village Event	Wedding	Total	2011-12 Revenue	2012-13 Revenue	Dollar Change	Booked 2013-14 Rentals
May	2	1			2	6		4	15	8,561	8,801	240	10,655
June	1			1	2	1		6	11	11,156	10,745	(411)	12,660
July	1	2	5		5			3	16	13,559	9,786	(3,773)	7,062
August	1	1			4			6	12	17,759	18,880	1,121	4,300
September	2			1	6			4	13	14,823	14,499	(324)	7,975
October	2		19		2			7	34	16,347	13,485	(2,862)	11,725
November	2	2	19		10			1	34	8,256	11,612	3,356	10,625
December	1	1	10		9	2	1	1	25	8,853	9,663	810	1,800
January			16	1	1				18	4,489	1,016	(3,473)	0
February	1		21					3	25	2,301	5,600	3,299	0
March			17	1	2			1	21	2,508	4,174	1,666	0
April			21				1	1	23	2,384	3,125	741	0
Total	13	7	128	4	43	9	2	37	247	110,994	111,386	392	66,802

Platform Tennis

The platform season is more than half through. HPTA has continued to reach out to league members that have not paid. HPTA has had several verbal confirmations for new lifetime members.

Paddle Membership Summary

Platform Membership 10-31-12	Fees	2012 New Members	2012 Re-newal Members	2012 Total Members	Revenue	Change in Members from 2011	2011 New Members	2011 Re-newal Members	Total	2011 Revenue	2010 Fees	Members no fees posted	Rev. lost due to lifetime	2010 New Members	2010 Re-newal Members	Total	2010 Revenue
Resident Individual	\$120	20	53	73	\$8,520	-9	27	55	82	\$9,260	\$120	6	\$720.00	24	78	102	\$12,239
Resident Family	\$175	16	21	37	\$6,630	8	9	22	31	\$4,980	\$175	8	\$1,050.00	12	46	58	\$9,975
Resident Family Secondary	\$0	29	62	91	\$0	-1	32	60	92	\$0	\$0			52	140	192	\$0
Non-Resident Individual	\$289	21	40	61	\$17,051	18	21	22	43	\$10,917	\$289	3	\$867.00	9	38	47	\$13,439
Non-Resident Family	\$345	3	10	13	\$4,830	-2	5	10	15	\$3,875	\$345	6	\$2,070.00	3	15	18	\$6,210
Non-Resident Secondary	\$0	11	24	35		-13	22	26	48	\$0	\$0			16	43	59	\$0
Lifetime	\$0	15	320	335		-20	64	291	355	\$0	\$0			6	147	153	\$0
Total		115	530	645	\$37,031	\$7,999	180	488	668	\$29,032		21	\$4,767.00	122	507	629	\$41,863
		100					116										

*fees for 2012, 2011 and 2010 were the same

The 2011 numbers include one time memberships, the revenue was posted to new court fund.

Gateway Special Recreation

The ACA Committee did not meet in January to vote on the amended articles of agreement for Gateway Special Recreation. A number of member Gateway member agencies have passed the changes. Staff will be able to report in February if the changes regarding the withdraw time frame was adopted.

Staff has had dialogue with members of the school district regarding the special population enrollment. The staff from Gateway is meeting with each community to develop ways to increase participation from each community.

The monthly Gateway Board packet is included in the packet.

PARK RECREATION REVENUE/EXPENSE SUMMARY

December 2012

FY 12-13 (May 1-April 30)

PRELIMINARY NUMBERS

DEPT. 3101 ADMIN. AND SUPPORT	FY 12-13 BUDGET	FY 12-13 TO DATE	FY 12-13 % of Budget	FY 11-12 BUDGET	FY 11-12 TO DATE	FY 11-12 % of Budget
Personal Services	220,534	133,809	61%	214,952	133,554	62%
Professional Services	0	0		0	0	
Contractual Services	0	0		0	0	
Other Services	6,200	4,672	75%	7,400	4,402	59%
Materials & Supplies	2,800	1,766	63%	3,100	3,305	107%
Repairs & Maintenance	150	0	0%	650	472	73%
Other Expenses	3,975	2,101	53%	3,075	1,595	52%
Risk Management	44,098	28,846	65%	45,373	22,624	50%
Total-Operating Expenses	277,757	171,194	62%	274,550	165,952	60%
Capital Outlay	0	0		0	0	0%
Total Expenses	277,757	171,194	62%	274,550	165,952	60%

DEPT. 3301 PARKS MAINTENANCE	FY 12-13 BUDGET	FY 12-13 TO DATE	FY 12-13 % of Budget	FY 11-12 BUDGET	FY 11-12 TO DATE	FY 11-12 % of Budget
Revenues						
Field Fees	25,000	19,977	80%	36,000	11,422	32%
Picnic Fees	7,000	8,640	123%	5,000	3,435	69%
Total Revenues	32,000	28,617		41,000	14,857	
Expenses						
Personal Services	345,935	195,990	57%	389,267	188,413	48%
Contractual Services	114,000	78,877	69%	114,000	97,707	86%
Other Services	2,600	1,258	48%	3,100	1,766	57%
Materials & Supplies	50,650	40,793	81%	59,500	39,726	67%
Repairs & Maintenance	36,500	26,462	72%	34,500	21,940	64%
Other Expenses	1,600	919	57%	1,200	896	75%
Total-Operating Expenses	551,285	344,300	62%	601,567	350,448	58%
Capital Outlay						
Motor Vehicles	35,000	0		0	0	
Land/Grounds	203,800	93,908		83,500	98,588	
Equipment	43,000	34,814		4,500	3,746	
Capital Outlay	281,800	128,722	46%	88,000	102,334	
Total Expenses	833,085	473,022		777,567	452,782	58%

DEPT. 3420 RECREATION SERVICES	FY 12-13 BUDGET	FY 12-13 TO DATE	FY 12-13 % of Budget	FY 11-12 BUDGET	FY 11-12 TO DATE	FY 11-12 % of Budget
Revenues						
Registration & Memberships	290,000	276,435	95%	423,500	212,566	50%
Misc Income	3,500	525	15%	3,500	675	19%
Total Revenues	293,500	276,960	94%	427,000	213,241	50%
Total Expenses						
Personal Services	76,834	55,323	72%	92,672	50,220	54%
Contractual Services	255,745	208,336	81%	278,600	193,977	70%
Other Services	71,200	36,364	51%	74,675	44,404	59%
Materials & Supplies	13,250	10,795	81%	11,950	8,957	75%
Other Expenses	10,900	26,561	244%	8,700	6,345	73%
Repairs & maintenance	7,000	21,094	301%	2,000	2,980	149%
Total Expenses	434,929	358,472	82%	468,597	306,883	65%

PARK RECREATION REVENUE/EXPENSE SUMMARY

December 2012

FY 12-13 (May 1-April 30)

PRELIMINARY NUMBERS

DEPT.34-BY DEPARTMENT RECREATION SERVICES	FY 12-13 BUDGET	FY 12-13 TO DATE	FY 12-13 % of Budget	FY 11-12 BUDGET	FY 11-12 TO DATE	FY 11-12 % of Budget
3421 General Interest						
Revenues	8,500	23,036	271%	7,000	6,064	87%
Expenses						
Personal Services	538	0	0%	0	0	
Contractual Services	5,200	19,753	380%	3,500	5,444	156%
Other Services	0			0	0	
Materials & Supplies	0	130		0	260	
Repairs & Maintenance	0	0	0%	0	0	
Other Expenses	0	0	0%	0	0	
Total Expenses	5,738	19,883	347%	3,500	5,704	163%
3422 Athletics						
Revenues	130,000	109,350	84%	130,000	97,788	75%
Expenses						
Personal Services	1,615	323	20%	6,997	334	5%
Contractual Services	85,000	62,467	73%	85,000	53,958	63%
Other Services	0	0	0%	0	0	
Materials & Supplies	3,700	2,298	62%	2,000	1,847	92%
Other Expenses	0	0	0%	0	0	
Total Expenses	90,315	65,087	72%	93,997	56,139	60%
3423 Cultural Arts						
Revenues	9,000	5,665	63%	8,500	5,736	67%
Expenses						
Personal Services	862	2,250	0%	2,691	646	
Contractual Services	2,500	0	0%	2,500	1,024	41%
Other Services	0	0	0%	0	0	
Materials & Supplies	0	0	0%	0	0	
Other Expenses	0	0	0%	0	0	
Total Expenses	3,362	2,250	67%	5,191	1,670	
3424 Early Childhood						
Revenues	40,000	37,074	93%	42,000	27,210	65%
Expenses						
Personal Services	6,997	11,251	161%	15,071	6,663	44%
Contractual Services	19,200	16,427	86%	21,200	13,228	62%
Other Services	0	0	0%	0	0	
Materials & Supplies	1,550	1,064	69%	2,550	1,149	45%
Other Expenses	0	0	0%	0	0	
Total Expenses	27,747	28,742	104%	38,821	21,040	54%

PARK RECREATION REVENUE/EXPENSE SUMMARY

December 2012

FY 12-13 (May 1-April 30)

PRELIMINARY NUMBERS

DEPT.3420-BY DEPARTMENT RECREATION SERVICES	FY 12-13 BUDGET	FY 12-13 TO DATE	FY 12-13 % of Budget	FY 11-12 BUDGET	FY 11-12 TO DATE	FY 11-12 % of Budget
3425 Fitness						
Revenues	36,000	22,907	64%	30,000	23,246	77%
Expenses						
Personal Services	0	0	0%	0	0	
Contractual Services	11,500	4,153	36%	13,000	4,965	38%
Other Services	0	0	0%	0	0	
Materials & Supplies	0	0	0%	0	0	
Other Expenses	0	0	0%	0	0	
Total Expenses	11,500	4,153	36%	13,000	4,965	38%
3426 Paddle Tennis						
Revenues						
Memberships	42,000	38,734	92%	60,000	33,053	55%
Lifetime and donations	0	0		125,000	140,050	
	42,000	38,734	92%	185,000	173,103	94%
Expenses						
Personal Services	0		0%	0	0	
Contractual Services	11,750	5,407	46%	25,500	5,439	21%
Other Services	4,000	2,577	64%	3,775	2,144	57%
Materials & Supplies	100	0	0%	500	67	13%
Repairs and Maintenance	7,000	21,094	301%	2,000	2,980	149%
Other Expenses	200	0	0%	200	50	25%
Total Expenses	23,050	29,078	126%	31,975	10,680	33%
Capital Outlay						
Courts project	0	0		125,000	188,209	
Resurfacing/skirting	0	0		16,000	0.00	
Total Expenses	23,050	29,078	126%	172,975	198,889	115%
3427 Special Events						
Revenues	21,000	19,786	94%	21,000	19,469	93%
Expenses						
Personal Services	2,153	422		2,153	734	
Contractual Services	33,400	22,876	68%	35,200	25,047	71%
Other Services	3,700	2,050	55%	3,500	2,106	60%
Materials & Supplies	5,300	6,696	126%	5,400	4,118	76%
Other Expenses	0	0		0	5	
Total Expenses	44,553	32,045	72%	46,253	32,010	69%
3428 General Rec Administration						
Expenses						
Personal Services	64,669	41,077	64%	65,760	41,844	64%
Contractual Services	87,195	77,253	89%	92,700	84,870	92%
Other Services	63,500	31,737	50%	67,400	40,155	60%
Materials & Supplies	2,600	606	23%	1,500	1,516	101%
Other Expenses	10,700	5,466	51%	8,500	6,290	74%
Total Expenses	228,664	156,139	68%	235,860	174,674	74%
Capital Outlay						
Total Expenses	281,800	128,722	46%	88,000	102,334	

PARK RECREATION REVENUE/EXPENSE SUMMARY

December 2012

FY 12-13 (May 1-April 30)

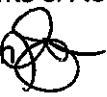
PRELIMINARY NUMBERS

DEPT. 3724	FY 12-13	FY 12-13	FY 12-13	FY 11-12	FY 11-12	FY 11-12
KLM LODGE	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Revenues						
KLM Lodge Revenue	145,000	100,176	69%	160,000	99,315	62%
Caterer's Licenses	15,000	12,080	81%	16,000	13,000	81%
Total Revenues	160,000	112,256	70%	176,000	112,315	64%
Expenses						
Personal Services	56,662	38,919	69%	57,589	38,228	66%
Contractual Services	22,100	15,913	72%	21,000	15,166	72%
Other Services	39,500	26,792	68%	35,700	26,171	73%
Materials & Supplies	12,400	3,692	30%	12,200	4,560	37%
Repairs & Maintenance	10,500	7,982	76%	16,500	6,535	40%
Other Expenses	1,000	317	32%	600	464	77%
Total-Operating Expenses	142,162	93,614	66%	143,589	91,124	63%
Capital Outlay	20,000	1,815	-	177,000	180,641	-
Total Expenses	162,162	95,429	59%	320,589	271,766	85%
DEPT. 3951	FY 12-13	FY 12-13	FY 12-13	FY 11-12	FY 11-12	FY 11-12
SWIMMING POOL	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Revenues						
Pool Resident Pass	190,000	155,192	82%	179,740	173,364	96%
Non-Resident Pass	14,000	14,972	107%	13,765	11,855	86%
Pool Daily Fee	75,000	67,929	91%	75,000	70,328	94%
Pool Lockers	100	93	93%	300	114	38%
Pool Concession	7,500	7,350	98%	7,000	3,675	53%
Pool Class-Reg -Resident	29,500	26,575	90%	29,800	28,412	95%
Pool Class-Reg Non-Resident	5,000	3,555	71%	3,500	4,563	130%
Private Lessons	10,500	7,264	69%	10,500	9,253	88%
Misc. Revenue (Rentals)	12,000	11,460	96%	12,000	10,840	90%
Town Team	25,200	19,001	75%	25,200	22,403	89%
10-Visit Pass	17,000	22,085	0%	0	15,478	
Total Revenues	385,800	335,476	87%	356,805	350,285	98%
Expenses						
Personal Services	161,475	154,731	96%	172,240	153,604	89%
Contractual Services	30,100	18,192	60%	30,325	20,590	68%
Other Services	45,800	29,557	65%	51,500	31,028	60%
Materials & Supplies	38,975	28,168	72%	39,375	28,350	72%
Repairs & Maintenance	16,350	15,366	94%	20,350	9,935	49%
Other Expenses	10,600	1,466	14%	10,600	5,178	49%
Risk Management	0	0		0	0	
Total-Operating Expenses	303,300	247,480	82%	324,390	248,686	77%
Capital Outlay	119,000	72,059	61%	60,850	45,697	
Total Expenses	422,300	319,538	76%	385,240	294,383	76%
	FY 12-13	FY 12-13	FY 12-13	FY 11-12	FY 11-12	FY 11-12
	BUDGET	TO DATE	% of Budget	BUDGET	TO DATE	% of Budget
Capital Expenses	400,800	202,595	51%	148,850	148,031	99%
Operating Expenses	1,709,433	1,215,060	71%	1,812,693	1,163,093	64%
Total Expenses	2,224,428	1,417,655	64%	2,224,428	1,311,124	59%
Total Revenues	921,100	732,901	80%	921,100	690,697	75%
Revenue Offset Difference	(1,303,328)	(684,754)		(1,303,328)	(620,427)	

Memo

Date: January 15, 2013

To: Chairmen Kluchenek and Members of the Parks & Recreation Commission

From: Gina Hassett, Director of Parks & Recreation 

CC: Dave Cook, Village Manager

RE: Golf View Hills Request

Staff was contacted by the Golfview Hills subdivision homeowners association regarding 2013 pool memberships. Golfview Hills homeowners reside in an unincorporated Hinsdale. The Residents of Golfview subdivision are inquiring if the Village would extend a "friendly" rate to those in their area for 2013 pool memberships. This rate would be less then the non-resident but not as low as the resident rate.


The Clarendon Hills Park District has a friendly rate that they offer to neighboring communities that do not have outdoor pools operated by a municipality or park district. Clarendon Hills generates an additional \$10,000 from the "friendly" rate members.

Staff believes that offering a friendly rate would increase memberships and discourage them to join Clarendon Hills Park District pool or a private club. Staff is recommending a friendly rate that would be offered to unincorporated Hinsdale residents. This would include Golfview Hills and any other unincorporated Hinsdale addresses. Staff is suggesting a rate of \$100 over the family rate, which is a 37% increase. A similar rate would be offered for Individual memberships and seniors. This could be a trail year and could be evaluated annually. Staff would urge the Commission to consider offering a friendly rate to increase memberships.

If the Commission is not interested in supporting the friendly rate we could consider a recommendation of offering Golfview Hills Association a flat fee paid to the Village that would allow the residents of Golfview Hills to receive resident pool rates.

	Hinsdale Resident	Hinsdale Non Resident	Clarendon Hills Resident Rate	Clarendon Hills Non-Resident Rate	Clarendon Hills Friendly Rate*	Suggested Hinsdale Friendly Rate**
Early Bird						
Family	\$290	\$515	\$285	\$470	\$310	\$400
Individual	\$165	\$260	\$150	\$230	9% increase above Resident Rate	\$225
Senior	\$80	\$155	\$70	\$85		\$110
Regular						
Family	\$315	\$540				\$430
Individual	\$185	\$285				\$250
Senior	\$80	\$155				\$110

*Clarendon Hills Friendly rate is offered to Westmont, Downers Grove, Darien and Willowbrook

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Gina Hassett

From: Anne Cahill [REDACTED]
To: Gina Hassett
Cc:
Subject: Swimming Pool fees
Attachments:

Sent: Wed 1/9/2013 3:16 PM

Gina,

Thank you for returning my call this afternoon.

As we talked about on the phone I am exploring the possibility of a "preferred" rate for Golfview Hills resident's use of the Hinsdale swimming pool.

Golfview Hills is a 300 home subdivision adjacent to Hinsdale. Although we are not in school district 181 many Golfview children attend school in Hinsdale and/or participate in other activities such as sports and scouts in Hinsdale. Hinsdale pool membership would allow these children to swim with their friends. The Hinsdale Pool is a beautiful community facility that would be enjoyed by families with or without children.

Golfview Hills keeps our residents informed about Golfview Hills news via our website, www.golfviewhills.org and an emailed newsletter. If we are able to take advantage of a "preferred" rate we'll let the Golfview residents know via these two channels.

We can provide a Golfview street map with addresses if needed for registration purposes.

Let your board know I'll be glad to answer any questions they may have.

Thank you for your consideration.

Anne Cahill
[REDACTED]
[REDACTED]

